

CITY OF WAUPUN BOARD OF REVIEW
Waupun City Hall
201 E. Main Street, Waupun WI

The City of Waupun Board of Review will meet in session on Thursday, May 16, 2024 at 9:00am in the City Hall Common Council Chambers located at 201 E. Main Street, Waupun.

Join Zoom Meeting:

<https://us02web.zoom.us/j/86044047005?pwd=SjA4UmFoRlpmSy9jMGZVTHJjNIY1Zz09>

Dial by your location: 1 312 626 6799

Meeting ID: 860 4404 7005

Passcode: 462319

Board Membership:

Rohn Bishop, Dick Steinbach, Dylan Stein, Andrea Torres, Jan Harmsen, Steve Buchholz, and Secretary/Clerk Angela Hull.

1. Clerk calls the Meeting to Order
2. Roll Call
3. Nomination/Appointment of Officers (Chairman and Vice Chairman)
4. Acceptance of Board of Review Prior Minutes (June 7, 2024)
5. Clerk
 - a. Confirms Statutory Requirements, per WI Statute 70.47(2)) are met for Publication and Posting of Notice
 - b. Confirm Affidavit of Attendance Requirements, per WI Statute 70.46 (4), are met
 - c. Policy of Sworn Telephone or Written Testimony
 - d. Confidentiality of Information about Income and Expense required by the City Assessor in property assessment matters
6. Assessor
 - a. Assessor's Oath of Office
 - b. Sworn Affidavit of the City Assessor
 - c. Receive the Assessment Roll and Perform Statutory Duties
 1. Examine the Roll
 2. Correct Description or Calculation Errors, if warranted
 3. Omitted Property, if warranted
 4. Eliminate Double Assessed Property

If no objectors are in attendance, the tape recording will be turned off until the point an objection is brought before the Board or adjournment of the completion of the required two-hour session

7. Objectors
 - a. Clerk Swears in Objectors, Witnesses, and Assessor
 - b. Hearing of the Objections
8. Action
9. Adjournment

Angela J. Hull, City Clerk
