

Notice of Meeting

Waupun Board of Review

Thursday, June 4, 2020

The City of Waupun Board of Review will meet in session on Thursday, June 4, 2020 at 9:00am in the City Hall Common Council Chambers located at 201 E. Main Street, Waupun.

Board Membership:

Dick Steinbach, Julie Nickel, Fred Mollien, Dylan Weber, Jon Dobbratz, Jan Harmsen and Secretary/Clerk Angela Hull.

1. Call the Meeting to Order
2. Roll Call
3. Appointment of Board Chairman
4. Clerk
 - a. Confirms Statutory Requirements, per WI Statute 70.47(2)) are met for Publication and Posting of Notice
 - b. Confirm Affidavit of Attendance Requirements, per WI Statute 70.46 (4), are met
 - c. Adoption of the Policy of Sworn Telephone or Written Testimony
5. Assessor
 - a. Receive 2020 Assessment Roll
 - b. Review the Assessment Roll and Perform Statutory Duties
 1. Examine the Roll
 2. Correct Description or Calculation Errors
 3. Add Omitted Property
 4. Eliminate Double Assessed Property
6. Clerk Swears in Objectors, Witnesses, and Assessor
7. Hearing of the Objections
8. Action
9. Adjournment

Angela J. Hull, City Clerk

CC: Board of Review
Associated Appraisal Consultants, **Craig Olson**
Common Council
Department Staff
Media
