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**Waupun Recreation Board**  
**Agenda of Meeting**  
**Monday, June 24, 2019**

The Waupun Recreation Board will meet on Monday, June 24, 2019 at 6:00pm at the Waupun Senior Center, located at 301 E. Main Street, Waupun.

Call to Order

Roll Call

1. Persons Wishing to Address the Board

***No public participation after this point***

2. Approval of the Monday, May 20, 2019 Meeting Minutes
3. Discussion Items
  - a. Recreation Facility Usage Policy and Fees
  - b. 2020 Recreation Budget Priorities
  - c. Bean Bag Toss Board Rental Policy and Fees
- Updates
  - a. Jacob Van Den Berg –YMCA of Dodge County, Pool Update
  - b. Rachel Kaminski – City of Waupun, Recreation Update
4. Future Meetings/Gatherings of the Waupun Recreation Board
  - a. Monday, July 22, 2019 at 6:00pm at the Waupun Senior Center
5. Adjournment

Rachel Kaminski, Recreation Program Director

*Please note that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, call the City Clerk's office at (920) 324-7900.*

Cc: Recreation Board Members

Mayor

Common Council

City Attorney

Department Heads

Media

Jacob Van Den Berg, YMCA of Dodge County

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**Waupun Recreation Board**  
**Minutes of Meeting**  
**Monday, May 20, 2019**

The Waupun Recreation Board met on Monday, May 20, 2019 at 6:00pm at the Waupun Senior Center, located at 301 E. Main Street, Waupun.

Call to Order

**Roll Call:** Larry Sullivan, Beth Lienhard, Bobbie Vossekuil , Mike Matoushek, Amy Ewerdt

**Absent Members:** Randy Armga

**Others Present:** Kathy Schlieve, Jeff Danne, Jason Westphal, Jacob Van Den Berg, Rachel Kaminski

6. Persons Wishing to Address the Board

- a. Jason Westphal, Consideration for Youth Sports Budget Request: Here to advocate for the budgeted funds for the youth sports group. Jason would like to see the City budget those funds back to youth sports and the amount would be up to the Recreation Board. Moving forward to set guidelines on how it will be divided or allocated each group. If the funds are not used he suggested putting it towards capital purchases or upgrades the youth sports facility. Also, set guidelines to those groups on what the funds can be used for if they should receive them. Jeff Daane wondering if some of the monies years ago where to help offset those fees for family who could not afford to pay the registration fee, which would be a good suggestions to bring back as well to get more families involved.

7. Approval of the Monday, April 22, 2019 Meeting Minutes: Harmsen made motion to approve minutes, second Lienhard.

8. Agenda Items – Motion for Approval

- a. Recognition of Mayoral Appointment of Council Members and Citizens to the Recreation Board: Mike Matoushek and Randy Armga
- b. Nominations and Appointment of President of the Recreation Board: Larry Sullivan nominated by Harmsen and seconded by Matoushek. Sullivan accepted.
- c. Nominations and Appointment of Vice President of the Recreation Board: Amy Ewert nominated by Sullivan and seconded by Harmsen. Ewert accepted.
- d. Nominations and Appointment of Secretary of the Recreation Board: Bobbi Vossekuil nominated by Sullivan and seconded by Matoushek.
- e. Selection of the Day of Month and Time of the Recreation Board Meetings: Sullivan proposed fourth Monday of the month at 6:00pm at the Waupun Senior Center. Seconded by Matoushek.

9. Updates

- a. Kathy Schlieve – City of Waupun, Budget Update: Kick starting budget meeting in June. Council has decided to get all committees involved in the budget process so that they are familiar with how it works. Direction from this group is needed to move forward to identify what needs there are. Priorities need to be declared or what changes needed for funding. Daane is looking for suggestions and information from the Recreation Board on what needs they feel are important so he can get any grants available done. Harmsen informed the board that WARP monies to contribute to updates as well. Some things the public mentioned as wants are indoor pool, indoor athletic complex, canoe/kayak launches, expansion of trails, and soccer fields, Schlieve stated that operating and maintenance cost for youth sports facilities are significant.

- b. Jacob Van Den Berg –YMCA of Dodge County, Pool Update: All staff is now certified. 33 staff members hired. 235 participants signed up for swim lessons for the year already. WARP donated swim lesson supplies. Playing music during open swim time was brought up again. Board decided to do a trial to see how it goes. Music is played during water aerobics now without any problems. Wojahn Free lessons are almost full. Staff getting in pool to get familiar with the settings. Pool painting was looked at by Daane. Pool needs to be painted next year. Pump was just replaced/repared. Pool repairs cost for the year so far is around \$10,000.
  - c. Jeff Daane – City of Waupun, Parks Update:
  - d. Some park bathrooms have the new automatic locks are on and working 7a to 10p. current parks that have them are Zoellner, Schlieve, McCun. If anything needs to be changed they can look at new times. New concrete will be poured at Wilcox Park this year. Summer DPW staff starting June 7.
  - e. Rachel Kaminski – City of Waupun, Recreation Update: Attendance at Senior Center rising in April and May. Snowbirds are back. Park Program staff training on June 7. Parks open June 10. Will start working on pool concession stand the week of May 27.
10. Future Meetings/Gatherings of the Waupun Recreation Board
- a. Monday, June 24, 2019 at 6:00pm at the Waupun Senior Center
11. Adjournment: Motion made by Harmsen and seconded by Sullivan

Submitted by Rachel Kaminski, Recreation Program Director