

**CITY OF WAUPUN BOARD OF REVIEW**  
**Waupun City Hall**  
**201 E. Main Street, Waupun WI**

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The City of Waupun Board of Review will meet in session on Wednesday, September 24, 2025 at 9:00am in the City Hall Common Council Chambers located at 201 E. Main Street, Waupun.

**VIRTUAL AND TELECONFERENCE ACCESS AVAILABLE**

Join Zoom Meeting: <https://us02web.zoom.us/j/87143021572?pwd=HbQnTalGVjda8lS1kiyuigK6J2LHy.1>

Dial by your location: 1 312 626 6799

Meeting ID: 871 4302 1572

Passcode: 292134

**Board Membership:**

Rohn Bishop, Dick Steinbach, Dylan Stein, Andrea Torres, Jan Harmsen, Steve Buchholz, and Secretary/Clerk Angela Hull.

1. Call to Order
2. Roll Call
3. Acceptance of Board of Review Prior Minutes (May 16, 2024)
4. Clerk
  - a. Confirms Statutory Requirements, per WI Statute 70.47(2)) are met for Publication and Posting of Notice
  - b. Confirm Affidavit of Attendance Requirements, per WI Statute 70.46 (4), are met
  - c. Policy of Sworn Telephone or Written Testimony
  - d. Confidentiality of Information about Income and Expense required by the City Assessor in property assessment matters
5. Assessor
  - a. Assessor's Oath of Office
  - b. Sworn Affidavit of the City Assessor
  - c. Receive the Assessment Roll and Perform Statutory Duties
    1. Examine the Roll
    2. Correct Description or Calculation Errors, if warranted
    3. Omitted Property, if warranted
    4. Eliminate Double Assessed Property

***If no objectors are in attendance, the tape recording will be turned off until the point an objection is brought before the Board or adjournment of the completion of the required two-hour session***

6. Objectors
  - a. Clerk Swears in Objectors, Witnesses, and Assessor
  - b. Hearing of the Objections
7. Action
8. Adjournment

Angela J. Hull, City Clerk

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