



CITY COMMISSION BOARD MEETING MINUTES

Monday, January 12, 2026 at 6:00 PM

Historic City Hall, Commission Chambers – 225 East Main Street, Suite 105

www.cityofwauchula.gov

INVOCATION

PLEDGE OF ALLEGIANCE

CALL TO ORDER

Nadaskay called the meeting to order at 6:00 pm.

ROLL CALL

PRESENT

Commissioner Anne Miller
Mayor Pro Tem Russell Smith
Mayor Keith Nadaskay
Commissioner Sherri Albritton
Commissioner Gary Smith

STAFF PRESENT

City Manager Olivia Minshew
Deputy City Manager John Eason
Assistant City Manager Sandee Braxton
City Clerk Stephanie Camacho
Deputy City Clerk Melodie Kincaid
Director of Project Management and Procurement Ward Grimes
Community Development Director Kyle Long
Assistant Chief of Police Tom Fort
City Attorney Kristie Hatcher-Bolin

APPROVAL OF AGENDA

Motion made by Commissioner Albritton, Seconded by Commissioner Miller.
Voting Yea: Mayor Pro Tem Smith, Mayor Nadaskay, Commissioner Smith

MINUTES FOR APPROVAL

1. Minutes for 12/1/2025 Commission Workshop and 12/8/2025 Commission Meeting

Recommended Action: Commission's Approval

Motion made by Mayor Pro Tem Smith, Seconded by Commissioner Miller.
Voting Yea: Mayor Nadaskay, Commissioner Albritton, Commissioner Smith

PUBLIC COMMENT / NON-AGENDA ITEMS

No comments presented.

ORDINANCES / PUBLIC HEARINGS

2. Ordinance 2025-16 CIE Update - Second Reading - Public Hearing

Recommended Action: Commission's Approval

Nadaskay opened the public hearing. No comments were presented. Nadaskay closed the public hearing.

Hatcher-Bolin read the ordinance by title only.

Motion made by Commissioner Smith, Seconded by Commissioner Miller.

Voting Yea: Mayor Pro Tem Smith, Mayor Nadaskay, Commissioner Albritton

3. Ordinance 2025-18 Certified Recovery Centers - Second Reading - Public Hearing

Recommended Action: Commission's Approval

Nadaskay opened the public hearing. No comments were presented. Nadaskay closed the public hearing.

Hatcher-Bolin read the ordinance by title only.

Motion made by Commissioner Smith, Seconded by Mayor Pro Tem Smith.

Voting Yea: Commissioner Miller, Mayor Nadaskay, Commissioner Albritton

4. Ordinance 2025-19 Condo Inspections - Second Reading - Public Hearing

Recommended Action: Commission's Approval

Nadaskay opened the public hearing. No comments were presented. Nadaskay closed the public hearing.

Hatcher-Bolin read the ordinance by title only.

Motion made by Commissioner Albritton, Seconded by Commissioner Miller.

Voting Yea: Mayor Pro Tem Smith, Mayor Nadaskay, Commissioner Smith

5. Ordinance 2025-21 Extending the Suspension and Waiver of Water and Wastewater Impact Fees - First Reading

Recommended Action: Commission's Discretion

Hatcher-Bolin read the ordinance by title only.

G. Smith made a motion to open discussion, seconded by Albritton.

Long addressed the Commission and explained the City had impact fees in place if the Commission chose to discontinue the suspension. Commission discussed their thoughts on collecting impact fees. Minshew explained the purpose of impact fees and the benefit of having those funds available if the water/sewer system ever needed to be expanded in order to allow for a higher capacity. Minshew also stated the City was not in jeopardy of seeing capacity issues at this time.

After much discussion, a roll call vote was taken on this item.

Miller - No

R. Smith - No

Nadaskay - Yes

Albritton - No

G. Smith - Yes

Motion failed. City staff will bring back the recommended impact fees at a later date.

CITY MANAGER / NON-CONSENT

6. Power Cost Adjustment

Minshew presented the December power cost adjustment.

CONSENT AGENDA

7. Resolution 2026-01 SCOP Agreement w FDOT Heard Bridge Road
8. Resolution 2026-02 Resiliency Hardening Study of the Wastewater Treatment Plant
9. Resolution 2026-03 State Revolving Fund Loan Program (Project #WW25018)
10. ITB 25-04 Downing Circle Milling and Resurfacing Bid Recommendation
11. Personnel Rules & Regulations (PRR) Amendment - Probationary Period for Sworn Law Enforcement
12. Subordination of City Utility Interest - FDOT E Main Sidewalk Project
13. Bad Debt Write-Off

Recommended Action: Commission's Approval on Items 7-13

Motion made by Commissioner Albritton, Seconded by Commissioner Miller.

Voting Yea: Mayor Pro Tem Smith, Mayor Nadaskay, Commissioner Smith

CITY ATTORNEY REPORTS

No report.

CITY MANAGER REPORT

Report given.

CITY COMMISSIONER REPORTS

No report.

REMINDERS

ADJOURNMENT

With no further business to discuss, Nadaskay adjourned the meeting at 6:43 pm.