



WATFORD CITY CITY COUNCIL MEETING

June 06, 2022 at 6:00 PM

City Hall – Heritage Room – 213 2ND ST NE

AGENDA

1. 6:00 CALL TO ORDER OF REGULAR MEETING

2. PLEDGE OF ALLEGIANCE

3. APPROVE AGENDA

4. APPROVE MINUTES

[A.](#) 2022-05-02 Minutes

5. RITA OLSON, CITY ASSESSOR

[A.](#) Application for Abatement or Refund of Taxes #4503 - Sorenson (Tabled from 5/2/2022 meeting)

6. GOLF COURSE UPDATE

[B.](#) Clubhouse Manager Report

[C.](#) Golf Course Maintenance Report

7. 2022-2023 ANNUAL LIQUOR LICENSE RENEWAL

[A.](#) 2022-2023 Liquor License Renewal

8. AIRPORT - LUKE TAYLOR

9. ROUGH RIDER CENTER UPDATE

10. POLICE DEPARTMENT REPORT - CHIEF JESSE WELLEN

[A.](#) Chief Report

11. PLANNING COMMISSION

[A.](#) 2022-05-31 Agenda

[B.](#) 2022-05-31 Minutes

[C.](#) Permit Records

COMMITTEE REPORTS / MINUTES

12. CHAIRMAN SANFORD COMMITTEE REPORTS

CEMETERY

BUILDING COMMITTEE

[A.](#) 2022-05-20 Minutes

[B.](#) 2022-05-23 Minutes

[C.](#) 2022-05-31 Minutes

AMBULANCE/FIRE DEPT

ADDITIONS TO AGENDA

13. CHAIRMAN VEEDER COMMITTEE REPORTS

BOARD OF HEALTH

MACHINERY AND EQUIPMENT

FRANCHISE COMMITTEE

PEST/FORESTRY/VECTOR

ADDITIONS TO AGENDA

14. CHAIRMAN BEARD COMMITTEE REPORTS

ORDINANCE

[A.](#) First Reading on an Ordinance Adding Article XXXIX of Chapter XV - Relating to Modifying Requirements

[B.](#) First Reading on an Ordinance Amending Article IX(A) of Chapter XV - Relating to A-2 Agricultural District

[C.](#) Second Reading on Ordinance No. 591 Adding Section 3-226 to Article 2 of Chapter III - Relating to Cross Connections

STREET, WALKS, LIGHTS

[A.](#) 2022-05-23 Minutes

JDA REPORT

WAWSA/MCWRD

COUNTY PLANNING AND ZONING BOARD

ROUGH RIDER FUND

ADDITIONS TO AGENDA

15. CHAIRMAN LIEBEL COMMITTEE REPORTS

AIRPORT

PUBLIC TECHNOLOGY

ADDITIONS TO AGENDA

16. CHAIRMAN DEVLIN COMMITTEE REPORTS

PERSONNEL

[A.](#) 2022-05-31 Minutes

B. Annual Step Increases: Brianna Chaffee I-3; Phyliss Laughlin K-4; Matthew Earl H-1.

C. Resignations - Laura Dokken & Angelica Delatorre

WAYS, MEANS, FINANCE

[A.](#) 2022-05-31 Minutes

LEC JOINT POWERS BOARD

LODGING TAX COMMITTEE

HOME RULE CHARTER

WOLF PUP BOARD

ADDITIONS TO AGENDA

17. CHAIRMAN BRENNAN COMMITTEE REPORTS

WATER, SEWER, GARBAGE

CTE/CAREER ACADEMY

ADDITIONS TO AGENDA

STAFF REPORTS

18. MAYOR

19. CITY FINANCE DIRECTOR

- [A.](#) Finance Director Report

20. CITY ENGINEER REPORT

- [A.](#) Engineer Report
- [B.](#) Hunter's Run Punch List Cost Estimate Task Order WC22-03-A1 - Brosz Engineering
- [C.](#) 2nd Ave SW ROW Vacate Task Order WC-22-04 - Brosz Engineering
- [D.](#) Watford City Long-Range Transportation and Future Land Use Plan - Request for Proposal

21. CITY PLANNER REPORT

- [A.](#) City Administrator Report

22. SUPERINTENDENT OF PUBLIC WORKS REPORT

- [A.](#) Superintendent Report

23. CITY ASSESSOR REPORT

- [A.](#) City Assessor Report

24. ATTORNEY REPORT

25. NEW BUSINESS

- [A.](#) Approval to Auction City Vehicles at the Police Department Impound Auction
- [B.](#) Resolution 2022-06 - Resolution Setting Auditor Bond

26. APPROVAL OF BILLS

- [A.](#) Bill list

27. INFORMATION

- A.** Reminder: Tuesday, June 14th - Election Day
- B.** Special City Council Meeting - June 28th at 5:30 - Organizational Meeting

28. ADJOURNMENT

CITY OF WATFORD CITY
CITY COUNCIL MEETING
May 2, 2022

Minutes of the regular City Council meeting held on May 2, 2022 at 6:00 p.m. at City Hall. Present were Mayor Phil Riely and Council Members Kenny Liebel, Bethany Devlin, Steve Sanford, Lindsay Veeder, and Matt Beard. Absent was Heidi Brenna. Also present was City Administrator Curt Moen, City Auditor Peni Peterson, and City Attorney Wyatt Voll. Mayor Riely called the meeting to order with the Pledge of Allegiance.

Council Member Liebel moved to approve the May 2, 2022 agenda, as presented. Motion seconded by Council Member Devlin and carried unanimously.

Council Member Beard moved to approve the minutes of the city council meetings held April 4 and 12, 2022, as presented. Motion seconded by Council Member Veeder and carried unanimously.

City Assessor Rita Olson presented an Application for Abatement or Refund of Taxes (#4503) submitted by Sorenson Properties, LLLP. Parcel 83-43-00200.

Council Member Liebel moved to table the Application for Abatement or Refund of Taxes (#4503) submitted by Sorenson Properties, LLLP until the correct zoning on the parcel is verified. Motion seconded by Council Member Veeder and carried unanimously.

Council Member Devlin moved to approve the following April 2022 GPT Revenue Fund Transfers totaling \$1,677,905.41: 1002 Budget Stabilization Fund \$8,000; 2010 Road Fund \$76,250; 2240 RRC Operating \$82,775; 2245 Fox Hills Golf Course \$32,791.67; 2290 PD Car Fund \$44,166.67; 2310 Vector & Weed \$6,250; 3010 G.O. Hwy Bonds \$4,500; 3050 Oil & Gas Bonds \$10,625; 3075 RRC Bond \$373,125; 4005 Capital Improvement \$477,688.74; 4039 Golf Course Expansion \$5,416.67; 4040 Public Works Facility \$458,333.33; 5020 Sewer Bonds \$97,083.33. Motion seconded by Council Member Liebel and carried by the following roll call vote: ayes: Beard, Devlin, Veeder, Sanford, and Liebel; nays: none

Council Member Beard moved to approve transferring \$615,080.39 in American Rescue Plan Funds from General Fund Committed to General Fund Operation. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Beard, Devlin, Veeder, Sanford, and Liebel; nays: none.

Sara Fitzpatrick gave an update on Rough Rider Center events.

Mike Moran gave an update on the Fox Hills Golf Course.

Chief Jesse Wellen gave an update on the police department.

Council Member Liebel moved to approve the recommendations from the Planning Commission from their April 25, 2022 meeting. Approved the Land Use Application – Variance submitted by LT Development; Land Use Application – Zone Change submitted by Dakota Gold Properties;

Division of Land Application – Map of Reversion submitted by WC16, LLC. Motion seconded by Council Member Veeder and carried by the following roll call vote: ayes: Veeder, Liebel, Sanford, Devlin; nays: none. Abstained: Beard.

Council Member Beard moved to approve the First Reading of an Ordinance Adding Section 3-226 to Article 2 of Chapter III – Relating to Cross Connections. Motion seconded by Council Member Devlin and carried unanimously.

Council Member Beard referred the ordinance amendments Relating to Reducing Requirements and Relating to Article IX(A) – A-2 Agriculture District to Planning and Zoning for Public Hearings. Motion seconded by Council Member Devlin and carried unanimously.

Council Member Beard moved to approve Resolution No. 2022-04 – Official Resolution Regarding Participation in Funding for a Bureau of Reclamation WaterSMART Grant Project. Motion seconded by Council Member Liebel and carried by the following roll call vote: ayes: Sanford, Liebel, Devlin, Veeder, and Beard; nays: none.

Council Member Beard moved to approve the Agreement Between Owner and Architect with ICON Architectural Group, LLC – Amendment No. 2 for the new phase of the Public Works Facility Project in the amount of \$8,415. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Beard, Liebel, Devlin, Veeder, and Sanford; nays: none.

Council Member Beard moved to approve Amendment 1 to the contract with the NDDOT for the ND 23 and 1806 Detention Area Project. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Liebel, Devlin, Veeder, Sanford, and Beard; nays: none.

Council Member Devlin moved to allow Mayor Riely to sign the Welcome to Watford City Archway on Main Street request letter to the NDDOT. Motion seconded by Council Member Veeder and carried unanimously.

Council Member Liebel moved to approve the agreement with SRF Consulting Group for Emergency Services Facility Traffic Study Scope of Work in the hourly not to exceed amount of \$9,850. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Beard, Liebel, Devlin, Veeder; nays: Sanford.

Council Member Beard moved to adopt the findings and policies of the 2040 Infrastructure Master Plan Executive Summary and Final Report. Motion seconded by Council Member Veeder and carried unanimously.

Council Member Devlin moved to approve advertising for an Administrative Assistant for City Planner position. Motion seconded by Beard and carried by the following roll call vote: ayes: Sanford, Devlin, Liebel, Beard, and Veeder; nays: none.

Tony Carmichael gave an update on the Fox Hills Golf Course.

Council Member Sanford moved to approve the bills as listed. Motion seconded by Council Member Veeder and carried unanimously. AFLAC \$3,986.74; BCBS \$79,818.00; EFTPS \$117,026.17; Nationwide Financial \$1,726.98; Nationwide Retirement Solutions \$6,408.16; ND Fraternal Order of Police \$781.82; NDPERS-Retirement \$56,605.25; NDPERS-Def Comp \$6,745.00; Payroll \$304,616.18; Symetra Life Insurance \$1,195.21; TASC \$5,601.34; Wolf Run Village Inc. \$600.00; 4Imprint \$979.87; Agterra Technologies \$35.00; Amanda Eisenschenk \$226.04; Andrew Langowski \$318.00; Armor Interactive \$10,763.38; Axon Enterprise \$83,997.86; Badlands Gymnastics \$16,283.45; Badlands Hardware \$66.86; Baker Commodities \$35.00; Balco Uniform \$444.41; Bank of North Dakota \$398,419.73; Baymont Inn & Suites \$172.80; BEK Consulting \$4,636.00; Black Mountain Software \$1,560.00; Border States Electric \$360.99; Brady's Towing & Recovery \$375.00; Brosz Engineering \$495.00; Burian & Associates \$10,525.07; C&D Water Services \$26.25; C'MON Inn – Grand Forks \$850.00; Callaway \$15,811.68; CDW Government \$408.93; CIM Sanitary Tech \$5,000.00; City of Watford City \$418.88; Code Red Towing \$250.00; Cole Papers \$136.08; Core & Main \$303.05; Dakota Pump & Control \$8,857.80; DoubleTree by Hilton \$1,077.30; Dylan Bostic \$353.50; Ecolab \$104.30; Eyes by Design \$225.00; Family Crisis Shelter \$1,309.07; Farmers Union \$11,915.22; Flagshooter Inc \$1,508.56; Galls \$196.23; Garmann Trucking \$10,080.00; Hansen Diesel & Automotive \$1,379.47; Hawkeye Oil Field Supply \$357.88; Heggen Equipment \$70.13; High RPM, LLC \$2,192.31; Hinspergers Poly Industries \$10,129.00; Holling – IT Trucking \$2,880.00; Home of Economy \$359.90; Hurley Enterprises \$119.38; ICON Architectural Group \$198,322.00; Indian Hill Electric \$1,067.07; Information Technology Dept \$4,929.25; Jack and Jill \$285.50; Jonathan Davis \$318.00; JP Morgan Chase Bank \$8,945.65; KLJ Engineering \$4,088.50; Kotana Communications \$40.00; Language Link \$28.22; Lund Oil Inc. \$2,511.73; Marco Technologies \$1,846.24; McKennett Law Firm \$18,293.75; McKenzie County Farmer \$750.02; McKenzie County Healthcare \$1,260.00; McKenzie County Landfill \$18,831.45; McKenzie County Water Resource \$86,493.09; McKenzie Electric \$15,767.00; Meuchel Enterprises \$12.14; Michael Todd & Company \$146.80; Montana Dakota Utilities \$22,031.61; MSA Safety Sales \$1,214.51; MTI Distributing \$1,350.59; MVTL Laboratories \$1,016.00; ND Chiefs of Police Association \$150.00; ND Office of State Tax Commissioner \$1,676.53; ND Public Finance Authority \$2,921,622.92; ND State Radio Communications \$503.00; Nelson Contacting \$4,297.50; OK Implement \$2,014.40; OK Tire Stores \$132.50; One Call Concepts \$78.00; P&W Golf Supply \$3,421.89; Patricia Aipperspach \$300.00; PING \$554.22; POST Board \$185.00; Randy Miller \$900.00; RDO Equipment \$612.62; Record Keepers \$33.00; Red Rock Auto \$130.19; Reservation Telephone \$2,921.83; Rough Rider Center \$24,552.22; Sax Motors \$43,734.00; Sign Solutions \$3,199.20; Stein's \$222.02; Stephanie Packer \$100.00; Supreme International \$4,799.57; Swanson & Warcup \$315.00; Swanston Equipment \$7,020.07; Taylor Made Golf Company \$681.48; The Riversage Billings INN \$588.00; Titanium Plumbing \$958.82; Traffic Control \$1,448.00; Triple AAA Safety \$551.63; UPS \$276.17; US Kids Golf \$590.00; Valli Information \$871.49; Verizon Connect \$38.38; Verizon Wireless \$2,870.96; Visa \$2,264.95; Vision West ND \$1,000.00; Watchguard Video \$5,195.00; WCCBA \$878.31; Watford City Veterinary Clinic \$55.00; West Shore Services \$449.73; Westlie Truck Center \$513.56; WEX Bank \$7,520.25; Wolf Run Village I \$26,000.00; Wolf Run Village II \$9,500.00; Wolverine Trucking \$1,200.00.

The next regularly scheduled City Council meeting will be on Monday, June 6, 2022 at 6:00 p.m. at City Hall.

There being no further business, the meeting was adjourned at 7:27 p.m. These minutes are published subject to the City Council’s Review and Revision pursuant to NDCC 40-01-09.1.

Peni Peterson, Auditor

Philip K. Riely, Mayor

April 25, 2022

Peni Peterson, Auditor
City of Watford City
Box 494
Watford City, ND 58854

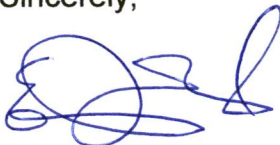
Dear Peni,

The enclosed application for Abatement and Settlement of Taxes has been received by this office and assigned County Auditor's number 4503.

Please have the City Council act on this application, complete their recommendation on the back of the forms, and return to this office for final action by the County Commission. Under North Dakota Century Code 57-23-06, you must notify the applicant of the hearing before your Board.

If you have any questions, you may contact me or the Tax Director, Katie Paulson, at 701-444-3616 Ext. 3.

Sincerely,



Erica Johnsrud
McKenzie County Auditor/Treasurer

McKenzie County Auditor/Treasurer Office

Erica Johnsrud, Auditor/Treasurer

201 5th ST NW, Suite 543 Watford City, North Dakota 58854

Telephone: (701) 444-3616 Ext 3 | Fax: (701) 444-4113

ejohnsrud@co.mckenzie.nd.us

Application For Abatement Or Refund Of Taxes

North Dakota Century Code § 57-23-04

Section 5, Item A.

File with the County Auditor on or before November 1 of the year following the year in which the tax becomes delinquent.

State of North Dakota Assessment District Watford City
County of McKenzie Property I.D. No. 83-43-00200
Name Sorenson Properties LLLP Telephone No. _____
Address 2469 123rd Ave NW, Watford City, ND 58854

Legal description of the property involved in this application:

Lot 2, Blk 001
Watford City Sorenson Subdivision
58.43 acres

Total true and full value of the property described above for the year 2021 is:

Land \$ 577.870
Improvements \$ 0
Total \$ 577.870
(1)

Total true and full value of the property described above for the year 2021 should be:

Land \$ 87.650
Improvements \$ 0
Total \$ 87.650
(2)

The difference of \$ 490,220.00 true and full value between (1) and (2) above is due to the following reason(s):

- ☒ 1. Agricultural property true and full value exceeds its agricultural value defined in N.D.C.C. § 57-02-27.2
☐ 2. Residential or commercial property's true and full value exceeds the market value
☐ 3. Error in property description, entering the description, or extending the tax
☐ 4. Nonexisting improvement assessed
☐ 5. Complainant or property is exempt from taxation. Attach a copy of Application for Property Tax Exemption.
☐ 6. Duplicate assessment
☐ 7. Property improvement was destroyed or damaged by fire, flood, tornado, or other natural disaster (see N.D.C.C. § 57-23-04(1)(g))
☐ 8. Error in noting payment of taxes, taxes erroneously paid
☐ 9. Property qualifies for Homestead Credit (N.D.C.C. § 57-02-08.1) or Disabled Veterans Credit (N.D.C.C. § 57-02-08.8). Attach a copy of the application.
☒ 10. Other (explain) was abated and returned to ag land in 2019. Somehow reverted to commercial again

The following facts relate to the market value of the residential or commercial property described above. For agricultural property, go directly to question #5.

1. Purchase price of property: \$ _____ Date of purchase: _____
Terms: Cash _____ Contract _____ Trade _____ Other (explain) _____
Was there personal property involved in the purchase price? _____ Estimated value: \$ _____
yes/no
2. Has the property been offered for sale on the open market? _____ If yes, how long? _____
yes/no
Asking price: \$ _____ Terms of sale: _____
3. The property was independently appraised: _____ Purpose of appraisal: _____
yes/no
Market value estimate: \$ _____
Appraisal was made by whom? _____
4. The applicant's estimate of market value of the property involved in this application is \$ _____
5. The estimated agricultural productive value of this property is excessive because of the following condition(s): _____

Applicant asks that _____

By filing this application, I consent to an inspection of the above-described property by an authorized assessment official for the purpose of making an appraisal of the property. I understand the official will give me reasonable notification of the inspection. See N.D.C.C. § 57-23-05.1.

I declare under the penalties of N.D.C.C. § 12.1-11-02, which provides for a Class A misdemeanor for making a false statement in a governmental matter, that this application is, to the best of my knowledge and belief, a true and correct application.

[Signature] 4-25-2022
Signature of Preparer (if other than applicant) Date Signature of Applicant

Recommendation of the Governing Body of the City or Township

Section 5, Item A.

Recommendation of the governing board of _____

On _____, _____, the governing board of this municipality, after examination of this application and the facts, passed a resolution recommending to the Board of County Commissioners that the application be _____

Dated this _____ day of _____, _____.

City Auditor or Township Clerk

Action by the Board of County Commissioners

Application was _____ by action of _____ County Board of Commissioners.
Approved/Rejected

Based upon an examination of the facts and the provisions of North Dakota Century Code § 57-23-04, we approve this application. The taxable valuation is reduced from \$ _____ to \$ _____ and the taxes are reduced accordingly. The taxes, if paid, will be refunded to the extent of \$ _____. The Board accepts \$ _____ in full settlement of taxes for the tax year _____.

We reject this application in whole or in part for the following reason(s). Written explanation of the rationale for the decision must be attached. _____

Dated _____, _____.

County Auditor

Chairperson

Certification of County Auditor

I certify that the Board of County Commissioners took the action stated above and the records of my office and the office of the County Treasurer show the following facts as to the assessment and the payment of taxes on the property described in this application.

Year	Taxable Value	Tax	Date Paid (if paid)	Payment Made Under Written Protest?
				yes/no

I further certify that the taxable valuation and the taxes ordered abated or refunded by the Board of County Commissioner are as follows:

Year	Reduction in Taxable Valuation	Reduction in Taxes

County Auditor

Date

**Application For Abatement
Or Refund Of Taxes**

Name of Applicant Sorenson Properties LLC

County Auditor's File No. 4503

Date Application Was Filed With The County Auditor 04/25/2022

Date County Auditor Mailed Application to Township Clerk or City Auditor 04/25/2022
(must be within five business days of filing date)



City of Watford City

Watford City

213 2nd St. NE

Po Box 494

Watford City, ND 58854

Ph 701-444-2533

Fax 701-444-3004

Section 5, ItemA.

June 6, 2022

STAFF REPORT

Abatement for 83-43-00200
Sorenson Properties

Request to lower commercial land value from \$577,870
To Ag Land Value

Findings:

- This property was rezoned to ag land after the owners failed to complete the necessary conditions to complete the zone change to commercial in May of 2017.
- The surrounding area has other ag land properties that average \$550/acre
- The property was lowered to \$28,020 in 2018 and somehow switched back to commercial for 2021. Ag land values have increased in the 3 years and now for this 58.43 acres would be \$32,136.

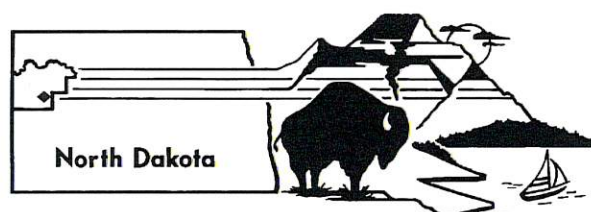
Recommendation:

It is recommended that the City Council approve the abatement in the amount of \$545,734. To a final value of \$32,136.

Contact:

Rita Olson
City Assessor
(701) 444-8401

Watford City



City of Watford City

213 2nd St., NE / PO Box 494

Watford City, ND 58854

Ph. 701- 444- 2533

Fax 701- 444- 3004

cityofwatfordcity.com

May 2017

STAFF REPORT

SLS 02-2017 Simple Lot Split

Applicant

Highlands Engineering/ Chris Robinson
319 24th St E
Dickinson, ND 58601

Property Owners

Curtis and Jennifer Sorenson
12652 22nd St NW
Watford City, ND 58854

Property Address: SE ¼ Section 21, Township 150 North, Range 98 West, Lots 1-2, Block 1 and Lot 1, Block 2 of Sorenson Subdivision, 96.52 acres, Watford City, McKenzie County, North Dakota.
Parcel ID: 20-00-14900

Zone: Mixed Use: C1-General Commercial District, R4- High Density Residential, and CF-Community Facilities

Use: Currently undeveloped land.

Reference: Watford City City Code Sec. XV – Article XXX, Section 13 Simple Lot Split

Request: Owner intends to split large parcel into two (2) lots and blocks

Discussion: Chris Robinson from Highlands Engineering filed an application requesting to create two (2) lots and blocks from one (1) large parcel 96.52 acres.

The City of Watford City mailed the property owners that hold an interest in the property and the adjoining property owners a notice regarding the Simple Lot Split request. At the time of this report, none of the noticed property owners have contacted the City regarding the application.

Article XXX, Section 13 of the Watford City Code of Ordinance states that “A simple lot split shall be allowed when street improvements, water or sewer line improvements or other public improvements are not required, and no more than four (4) lots are created. Upon approval by the City Council, a simple lot split may be recorded. Notwithstanding the foregoing, all lot design standards and zoning requirements are required to be met.”

Surrounding Land Use Inventory:

West: Zoning - R4- High Density Residential, C1-General Commercial, and CF-Community Facilities
Use - Currently undeveloped land.

South: Zoning - AG-Agriculture

Use - Other than an oil well site, mostly undeveloped land.

Surrounding Land Use Inventory: continued

Section 5, ItemA.

North: Zoning - AG-Agriculture and C1-General Commercial

Uses - Badlands Powerfuels/Nuverra trucking and equipment

East: Zoning - IP-Industrial Park and AG- Agriculture

Uses - Arlon Franz shop building and residential areas

Site Development:

Access: The property is not currently developed but access is off Highway 23 bypass.

Sewer: City Services may be available but are not yet located near the property.

Water: City Services may be available but are not yet located near the property.

Recommendation:

It is recommended to Watford City Planning & Zoning Commission to **Approve** the Division of Land Application for Simple Lot Split contingent upon the following conditions:

1. A plat of the simple lot split must be recorded with 90 days of City Council approval. If no action is taken within 90 days, the Simple Lot Split will be nullified.
2. The submitted Simple Lot Split plat must meet all requirements per the Watford City Municipal Code of Ordinances: Article XXX, Section 13 Simple Lot Split
3. Any further development must have building and site plan(s) submitted to the Planning Department for further review and approval.

Contact:

Mildred Williams

miwilliams@nd.gov

701/444.8406

ORDINANCE NO. 400

AN ORDINANCE ANNEXING PROPERTY TO THE CITY OF WATFORD CITY.

Be it ordained by the City Council of the City of Watford City, North Dakota:

The real property as shown on the attached plat is hereby annexed into the corporate limits of the City of Watford City. (Sorenson/Bakken Dev Solutions)

City Council Member Riely moved the adoption of the foregoing Ordinance. The motion was seconded by Council Member Mulder. On a roll call vote of the Council Members, the following Council Members voted "AYE": Gravos, Voll, Sanford, Riely, and Mulder; and the following Council Members voted "NAY": None. Absent and not voting: Bolken.

WHEREUPON, the motion was passed and the Ordinance declared adopted this 6th day of April, 2015.


Mayor Brent Sanford
City of Watford City

ATTEST:


Peni Peterson, Auditor

First Reading: 03/02/2015
Second Reading: 04/06/2015
Published: n/a

Return to:

CITY OF WATFORD CITY
PO BOX 494


WATFORD CITY ND 58854-0494
COUNTY RECORDER, MCKENZIE COUNTY, ND

County Recorder
McKenzie County
Watford City ND 58854
Page 1 of 3

4/9/18

I certify that this instrument was filed and recorded, 479778

Ann M Johnsrud, County Recorder Fee \$26.00

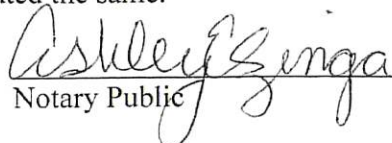
By  Deputy Apr 09, 2015 12:19 PM



STATE OF NORTH DAKOTA)
) ss
COUNTY OF MCKENZIE)

On this 9th day of April, in the year 2015 before me personally appeared Brent Sanford, known to me to be the person who is described in who executed the within instrument, and acknowledged to me that that person executed the same.

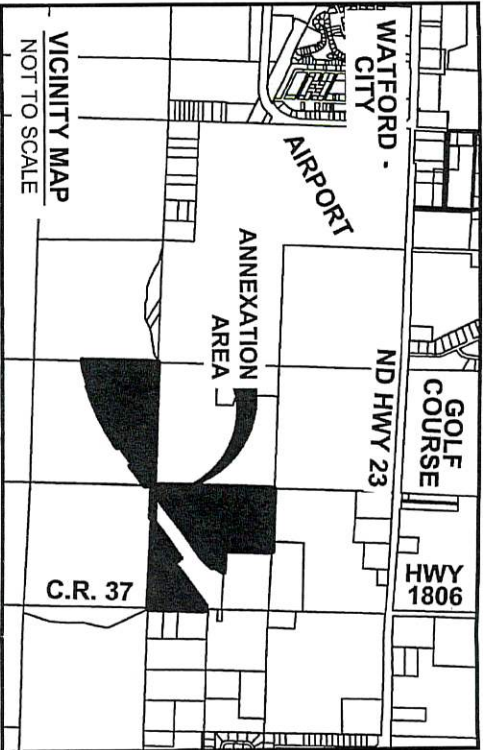
ASHLEY ELZINGA
Notary Public
State of North Dakota
My Commission Expires Jan. 1, 2021


Notary Public

County Recorder
McKenzie County
Watford City ND 58854

ANNEXATION MAP

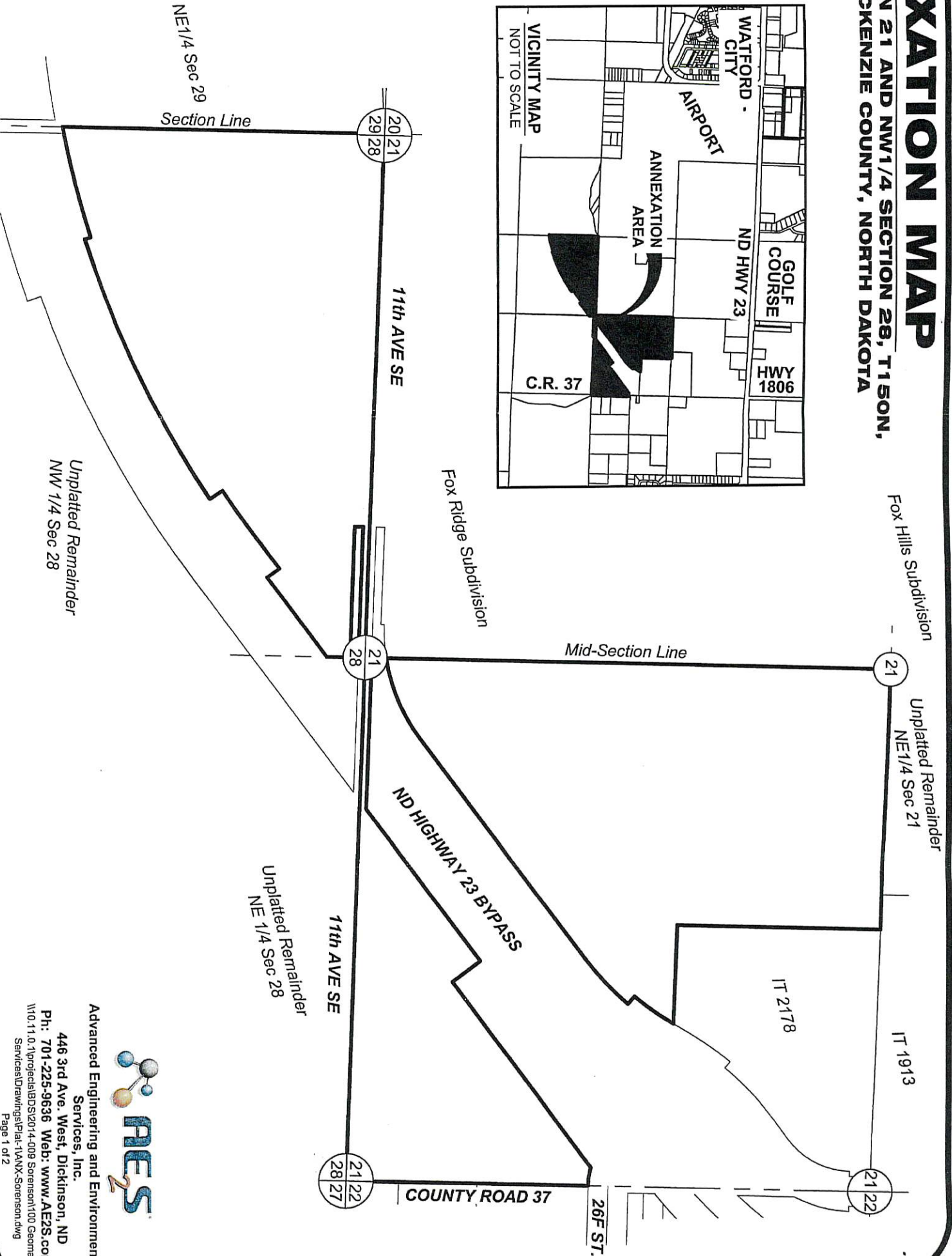
IN THE SE 1/4 SECTION 21 AND NW 1/4 SECTION 28, T150N,
R98W, 5th PM, MCKENZIE COUNTY, NORTH DAKOTA



OWNERS
CURTIS & JENNIFER
SORENSEN



479778



Advanced Engineering and Environmental
Services, Inc.

446 3rd Ave. West, Dickinson, ND

Ph: 701-225-9636 Web: www.AE2S.com

\\10.11.0.1\projects\BDS\2014-009 Sorenson\100 Geomatics

Services\Drawings\Final-1\ANX-Sorenson.dwg

IN THE SE1/4 SECTION 21 AND NW1/4 SECTION 28, T150N,
R98W, 5th PM, MCKENZIE COUNTY, NORTH DAKOTA

ANNEXATION MAP

CERTIFICATE OF SURVEYOR

I, Steven Rude, a Professional Land Surveyor in the State of North Dakota, hereby certify that this Annexation Map is a true representation of the Resolution Adopted

STATE OF NORTH DAKOTA)
) ss

COUNTY OF McKenzie)

Be it known that on this 2nd day of February, 2015, before me personally appeared Steven Rude, known to me to be the person described in the within instrument, and acknowledged to me that he executed the same.

Steven Rude
Notary Public for the State of North Dakota
Residing at Watford City ND
My commission expires 11-20-2020



CERTIFICATE OF CITY ENGINEER

This Annexation Map is approved this _____ day of _____, 2015.

Russell Sorenson, PE
City Engineer (AE2S)

STATE OF NORTH DAKOTA)
) ss
COUNTY OF _____)

Be it known that on this _____ day of _____, 2015, before me personally appeared Russell Sorenson, known to me to be the person described in the within instrument, and acknowledged to me that he executed the same.

Notary Public for the State of North Dakota
Residing at _____
My commission expires _____

CERTIFICATE OF CITY COUNCIL

The City Council of Watford City, ND, has approved the annexation of the land shown hereon and has ordered this document filed this _____ day of _____, 2015.

Brent Sanford, Mayor _____ Attest: Peni Peterson, Auditor _____

STATE OF NORTH DAKOTA)
) ss
COUNTY OF MCKENZIE)

Be it known that on this _____ day of _____, 2015, before me personally appeared Brent Sanford and Peni Peterson, known to me to be the persons described in the within instrument, and acknowledged to me that they executed the same.

Notary Public for the State of North Dakota
Residing at _____
My commission expires _____

CERTIFICATE OF RECORDER

STATE OF NORTH DAKOTA)
) ss
COUNTY OF MCKENZIE)

Filed for record in the office of the Recorder of McKenzie County, North Dakota, at _____ o'clock AM / PM this _____ day of _____, 2015, and assigned Document No. _____.

Ann Johnsrud, Recorder

County Recorder
McKenzie County
Watford City ND 58854

479778

Page 3 of 3



Advanced Engineering and Environmental
Services, Inc.
446 3rd Ave. West, Dickinson, ND
Ph: 701-225-9636 Web: www.AE2S.com
\\10.11.0.1\projects\BDS\2014-009 Sorenson\100 Geomatics
Services\Drawings\Plat-1\ANX-Sorenson.dwg
Page 2 of 2

Peni Peterson

City Auditor

City of Watford City

Peni,

Club House Repairs

- The refinishing of the clubhouse deck, stairs, and ramp by M Squared Contracting, due to the inclement weather. I am currently communicating with the painters daily. They are about 50% percent completed to and their goal is to finish as soon as possible.

Golf Shop Operations

- Driving Range
Looking at to enhance the efficiency with the range by looking at a card swiping option. As of now the cost of this new feature is quite expensive and will be investigating other options.
Golf shop sales are doing well. The Callaway club fitting day was a huge success. We sold 2- sets of irons and 3- full sets of clubs.

Junior Golf programs will start next week

Golf 101

- 10:30 – 12:00 Mondays
- PGA Junior league
- Meet the Coaches spaghetti dinner Monday June 6th
- Practices- Fridays staring June 10th
- Matches - Tuesdays starting June 14th

Outings

June 2022

- June 7th First Responders
- June 10th Devon Energy
- June 18th WCGC Mixed 2- Ball
- June 20th Mason Kids Event
- June 22nd PXG Club Fitting Day Still spots Available.
- June 25th Brice Brenno Memorial Scramble

July 2022

- July 10 WCGC Everybody's Scramble.
- July 16 Homefest
- July 19th DJGA Junior Tour Event
- July 29th - 31st Oil Field Scramble

The Chamber of Commerce has decided not to host the Homefest Golf tournament this year. The Watford City Downtown Association headed by Angie Pelton has taken over the responsibility of organizing this event.

Any Questions Please let me know.

Tony

Fox Hills Golf Course Maintenance June Report

Last week the pumphouse had a mechanical failure. The pressure transducer failed which prohibited the station from operating in automatic mode. Without the ability for the computer to read any pressure it would shut itself down. We received the new part Friday night and installed it Saturday morning. It is back online.

We are training the contract workers on equipment operations and general daily golf course maintenance. Things are going well.

We have over seeded problem areas on the greens and have been adding sand and seed to the tee boxes.

We began to mow down all the native rough areas on the course.

We have removed 90% of all the silt fence that was left over from construction and should finish up this week.

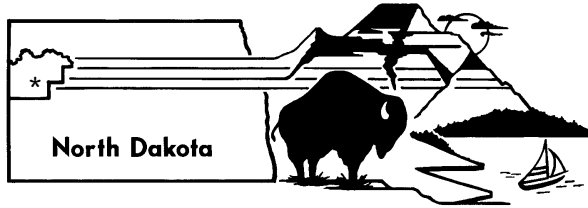
We have applied a product called Cascade 16G, which is a wetting agent on the slopes of the greens to improve water infiltration and retention within the soil profile.

We will continue to apply our fertilizer as weather permits.

Mike Moran

Class #		Annual Fee	Licensee	Sunday Opening	Adjacent Room License	Growler License	Outdoor Dining Area License	Comments
1	Off Sale Beer and Wine Off Sale Liquor	\$500 \$2,000	WCCBA/Long X Corborn's Inc Red Barn Liquor, LLC	Yes Yes Yes				
2	On Sale Beer (Class A) On Sale Liquor (Class A) <i>For hotels/motels</i> Adjacent Room License	\$500 \$2,000	Watford Hospitality Group LLC South Park Extended Stay Fee: 1/2 of On Sale License	Yes Yes	Yes Yes		Yes	
3	On Sale Beer (Class B) On Sale Liquor (Class B) <i>For restaurants</i>	\$500 \$2,000	Six Shooters, LLC - Outlaws' Tokyo Steak Seafood Sushi House Six Shooters, LLC - JL Beers Six Shooters, LLC - Slow Ride Six Shooters, LLC - Stonehome Six Shooters, LLC - The Foxhole	Yes Yes Yes Yes Yes		Yes Yes Yes Yes	 Yes Yes Yes Yes	beer only
4	On Sale Liquor (Wine Only) (Class C) <i>For barber & beauty shops, massage parlors, juice bars, coffee shops, and tearooms</i>	\$500						
5	On Sale Beer (Class D) On Sale Liquor (Class D) Off Sale Beer Off Sale Liquor <i>All other establishments</i>	\$500 \$2,000 \$500 \$2,000	D&M's Office American Legion Club City Bar WC Parks & Rec Foundation	Yes Yes Yes Yes				Off Sale Grandfathered Off Sale Grandfathered Off Sale Grandfathered On Sale only - No Fee

Watford City



Chief Jesse A. Wellen
Watford City Police Department
1201 12th Street SE Ste. A
Watford City, ND 58854
Telephone: (701) 842-2280
Fax: (701) 842-2495

Police Department Update

May 2022

Monthly statistics

Calls for Service: 1163 compared to 998 (2021)

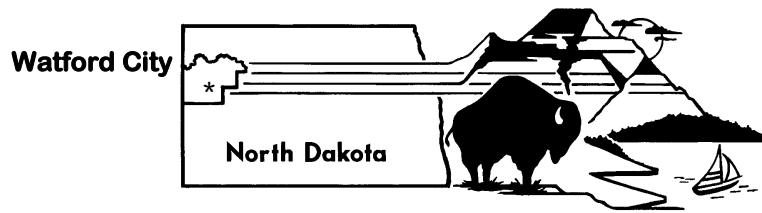
Cases: 106 compared to 91 (2021)

Top incidents/arrests

- 21 DUI investigations with 12 DUI arrests
- 4 Sex offenses
- 6 Drugs & paraphernalia
- 16 Disorderly Conduct / Disturbances / Fights
- 8 Traffic crashes – Hit and Run (4), Injury (0), Fatal (0), Property (4)
- 15 Theft (9), Burglary (1), Fraud (5), Stolen vehicle (0)
- 12 DUS/R
- 28 Medical assists
- 20 Warrants (13) / Warrant service attempts (20)
- 14 Domestic violence (13) / Assaults (1)

Department updates

- Pick Up The Patch – 7 employees assisted with 14th ST NW
- Tornado Sirens Update SOP's & plans for future use
- WCPD Impound Auction June 11 – 36 vehicles
- Commercial Motor Vehicle Enforcement:
 - Overweight citations (0)
 - Trucks weighed (1)
 - Total CMV Contacts: 7
 - Overweight fees - \$575.00
 - LoadPass Permits: 104



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Alarm tracking and false alarm fee update

- Alarms: 10 total / 4 false
 - Burglary – 0 alarm calls / 0 false
 - Fire – 6 alarm calls / 1 false
 - Panic – 0 alarm calls / 0 false
 - Medical 0 alarm calls / 0 false
 - Robbery – 0 alarm calls / 0 false
 - Unknown alarms – 2 alarm calls / 0 false

Personnel update

- **3 officer vacancies – currently for 2022 to reach (27 sworn)**
- **Approval of Adding a Lieutenant Position & 3rd SRO Position – (29 Sworn)**
- Interviews completed with 2 persons in background phase.
- Administrative Assistant – secondary interviews
- 3 currently in the Field Training Process
 - Mark Anderson
 - Jesus Santoya
 - Melanie Fitzwater
- Zachary Weldon & Jayden Uhlich – scheduled to attend LETA June 6

K-9 Program update

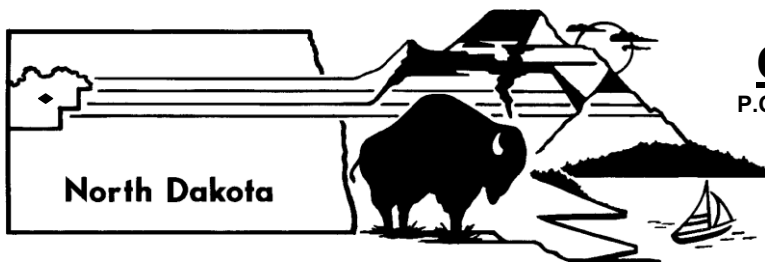
- Nothing to report

Fleet update

- Fleet operating at moderate levels
 - Placed order for 2022 Ford Interceptor – Guardian (will not arrive until fall)
 - On waiting list for (2) Tahoes this fall.

Training Update

- Lt Langowski to attend School of Police Staff and Command – Northwestern University May 16 –June 29 (Dickinson, ND)
- ACOP Lass – attending School of Police Staff and Command – Northwestern University 22 weeks (online courses)
- Human Trafficking Conference – Heritage Park – June 22-23



**PLANNING AND ZONING COMMISSION
MEETING AGENDA
Tuesday, May 31st, 2022
6:00 PM City Hall, Heritage Room**

- **CALL TO ORDER PUBLIC HEARING**

The Public Hearing will be held to hear comment on the following:

1. Amendments to the City of Watford City Municipal Code of Ordinances, Chapter XV–Zoning Ordinance, Article IX(A), A-2 Agricultural District.
2. The addition of a new Ordinance to City of Watford City Municipal Code of Ordinances, Chapter XV–Zoning Ordinance, Article XXXIV, Modifying Requirements.

- **CLOSE PUBLIC HEARING**

- **CALL TO ORDER REGULAR MEETING**

- **MINUTES**

April 25th, 2022 - Meeting

- **PERMIT RECORDS**

April-May Permits

- **OLD BUSINESS**

1. Annual Review of Conditional Use Permit for the consideration of allowing Asphalt Batch Plant within Heavy Industrial zoned property.
2. Annual Review of Conditional Use Permit for the consideration of allowing Concrete Batch Plant within Heavy Industrial zoned property.

- **NEW BUSINESS**

- **ADJOURNMENT**



PLANNING AND ZONING COMMISSION MEETING MINUTES Tuesday, May 31st, 2022

The scheduled May meeting of the Watford City Planning & Zoning Commission was held on Tuesday, May 31st, 2022, at City Hall in the Heritage Room. In attendance: Chairman Jesse Lawrence, Vice Chairman Gregg Schuetze, and Commission Members Warren Hovland, Troy Knutson, and Ross Sundeen. Also in attendance: Principal Planner Jake Walters, City Engineer Grace Demars, City Building Inspector Steven Williams, and City Attorney Wyatt Voll.

With the above-mentioned present, the public hearing was called to order at 6:01 P.M. by Chairman Jesse Lawrence.

Under consideration was the following agenda:

1. Amendments to the City of Watford City Municipal Code of Ordinances, Chapter XV–Zoning Ordinance, Article IX(A), A-2 Agricultural District.

Walters went over the proposed changes to the A-2 ordinance language in detail. Williams explained the proposed language in Section 9 as well as let the Commission know that additional wordsmithing would be taking place to clarify that building permits are required in A-2 for permanent structures. The current language is overly confusing.

Sundeen asked for clarification on the proposed #8 and #9 under permitted uses; whether this was meant to advocate for new projects of this nature in City ETA. Walters agreed, as proposed, new commercial livestock arenas and commercial livestock auction facilities were a possibility as a permitted use.

Sundeen questioned why Temporary Work Force Housing was still listed as a Conditional Use and whether there wasn't a compelling argument to remove it at this time. Walters explained that this isn't the last time we'll be revising these ordinances and that the Zoning chapter, in its entirety, is under review. However, at this time, it was premature to remove the language for two main reasons; first that not enough research had been done on what outstanding projects or units might be adversely affected and, two, there may be zoning districts in which leaving TWF use is appropriate or desired. Voll stated that additional time and thought needs to be given on the matter, however the City has made the determination, at this time, to not grant temporary work force housing permits. Removal of the option could prove shortsighted if market conditions changed.

Walters reiterated that, as a CUP, this isn't an automatically permitted or granted use.

Public Comment: Has staff considered making the Agricultural-related Commercial element a permitted use instead of conditional? Walters explained that this was discussed at length. The County allows farm-related commercial, but only on 40+ acres and directly related to the subject parcel's agricultural production and that even live stock auction yards are a conditional use. The CUP is important to allow for site-specific conditions and considerations. The city has a permitted use for commercial activities in our Commercial zoning districts (C-1, C-2, C-B).

Schuetze asked for clarification on 10.c, dealing with the gross floor area, using the example of a farm implement showroom. Voll explained that the commercial use is required to be ancillary to the subject parcel's main ag-related activities and it would be highly unlikely that a showroom of this type would meet that criterion. It would, more than likely, fall under a traditional Commercial District.

Sundeen asked for further clarification on creating opportunities for new commercial livestock auction facilities and whether the City wanted such uses so close to the city proper. The current facility activities are very infrequent, but what's to stop a much larger operation from starting up adjacent to a residential zone at the edge of town? Proposed language for #8 and #9 are of concern as a permitted use. Would it not be more appropriate as a CUP or inside a heavier use district like Heavy Industrial to distance from softer uses such as Residential?

Counter points discussed: Businesses want the certainty of permitted uses, both for future planning and for lending. Seasonal restrictions or livestock headcounts might be considered. Maybe definitions should be looked at; auction facilities vs stockyard. A lengthy discussion on CUPs versus other zoning Districts occurred. In terms of not hindering a business on the lending side: CUPs can have longer periods between reviews (unless violations occur) or proponents could certainly come in and rezone to a district that did have the permitted use and meeting the requirements of the new district.

MOTION: Sundeen, SECOND: Knutson to recommend Approval, with suggested changes, to City Council, City of Watford City to revise the A-2 District language.

Suggested changes:

- a. Move proposed permitted uses #8 and #9 to conditional uses; and
- b. Allow City Inspector to clarify the language under Section 9.

ROLL CALL VOTE:

AYES: Warren, Knutson, Lawrence, Schuetze, Sundeen

NAYS: none

MOTION: CARRIED

2. The addition of a new Ordinance to City of Watford City Municipal Code of Ordinances, Chapter XV–Zoning Ordinance, Article XXXIV, Modifying Requirements.

Walters went through the proposed ordinance language. Schuetze asked for clarification on why there is a sunset clause. Walters explained there are two reasons; firstly, the goal is to have revised the zoning chapter in its entirety by that date and second, this is an attempt at creating a short-term tool for staff and admin to use. This is meant to identify problem areas in our standards and to get stalled projects up and running while the ordinance review is underway. It should be used decreasingly as standards and ordinances are updated.

Discussions and clarifications on appeals and overall process flow for a modification to a requirement. Sundeen asked if P&Z shouldn't be part of the process flow. Voll stated that this had been explored and it was determined that the items would be brought in front of P&Z not as a public hearing, but as an informational item under new business. Walters further explained that the requirement modifications are related to standards and, specifically not modifications to zoning districts or variances, which are the purview of P&Z. As these modification requests are granted and, as a result, identified as ordinance shortcomings, standard inconsistencies, etc., P&Z will have the opportunity to review and make recommendations on the statute revisions. They would be brought up under new business so that P&Z knew about the modifications and could expect an associated ordinance revision to come before them in the near future.

Knutson asked how this would come into play on the side yard variance that came to P&Z last month. Walters stated that variances are explicitly excluded from modifications and would still be presented to the Commission for consideration. Knutson; is this only on new projects? Walters; applies to existing projects as well. For example, stalled or delinquent projects that approach staff about how they could take incremental steps over a number of years to come into compliance could be granted modifications.

Sundeen wanted to clarify what happens if City Administrator denies the modification(s). Voll; no appeal process if City Admin disagrees with the proposed reduction or change. Approved standards do exist and excessive appeals would be a burden on staff. It was decided that the wording (below in 'Suggested changes') be revised to explain what happens when the City Admin agrees with a modification, i.e., non-discretionary.

MOTION: Sundeen SECOND: Hovland to recommend Approval to City Council, City of Watford City to add a new Ordinance to City of Watford City Municipal Code of Ordinances, Chapter XV–Zoning Ordinance, Article XXXIV, Modifying Requirements.

Suggested changes:

- a. Change 'may' to 'shall' so paragraph reads "If the City Administrator agrees that some or all of the applicant's points appealed are legitimate, the City Administrator shall bring those legitimately appealed aspects to the City Council with a recommendation to modify those specific requirements."

ROLL CALL VOTE:

AYES: Sundeen, Hovland, Knutson, Lawrence, Schuetze

NAYS: none

MOTION: CARRIED

CLOSE PUBLIC HEARING: 7:14 PM by Chairman Lawrence.

CALL TO ORDER REGULAR MEETING: 7:15 PM by Chairman Lawrence.

MINUTES: April 25th, 2022

Minutes were reviewed as presented. No additional comments.

MOTION: Schuetze, **SECOND:** Knutson to Approve the meeting minutes as presented.

VOICE VOTE:

AYES: all in favor

NAYS: none

PERMIT RECORDS:

Reviewed permit records as presented. No additional comments.

NEW BUSINESS:

The Future Land Use study was discussed and how this might affect Temporary Work Force housing. Hovland discussed past and present needs for temp housing. Demars stated that the FLU Plan update is in the works and could help facilitate this discussion.

OLD BUSINESS:

1. Annual Review of Conditional Use Permit for the consideration of allowing Asphalt Batch Plant within Heavy Industrial zoned property.
2. Annual Review of Conditional Use Permit for the consideration of allowing Concrete Batch Plant within Heavy Industrial zoned property.

Discussion #1 & #2: Reviewed with Commission and Hovland voiced concerns

over CUP's and pavement conditions applied. Walters reminded the Commission that the current requirement deadline of June 15th 2022 was fast-approaching and encouraged Hovland to come in to City Hall and discuss further at his earliest opportunity.

3. The P&Z Commission is short two city members and can only afford one missing member to maintain quorum.

Discussion #3: Voll; two commission members needed. Suggestions welcomed.

ADJOURNMENT: 7:57 PM

MOTION by Hovland

The next regularly scheduled Planning and Zoning Commission Meeting will be held on

Monday, June 27th, 2022 at 06:00 pm

Jesse Lawrence, Chairman

Jake Walters, Principal Planner

1.

Ordinance Amendment

A-2 Agricultural District (ETA)

Chapter XV-Zoning Ordinance

Article IX (A)

*The first document is the proposed language alone.
The second document compares the current A-2
language to the proposed language.

ARTICLE IX(A) - A-2 AGRICULTURAL DISTRICT**SECTION 1. - INTENT:**

The purpose of this district is to allow for continued use of land for agricultural activities adjacent to City lands, while discouraging uses that would be detrimental to supporting or facilitating agricultural practices. This district designation may be used to provide an interim zoning classification for lands, pending determination of an appropriate, permanent zoning designation. This district is only to be used for areas outside of the corporate limits of the City and within the City's extraterritorial zoning jurisdiction.

(Ord. No. 234, 5-4-2011)

SECTION 2. - PERMITTED USES:

1. Single-Family Dwellings.
2. Farm Residences.
3. General Farm Operations.
4. Parks and Gardens.
5. Fair Grounds and associated activities.
6. Places of Worship.
7. Existing livestock facilities established prior to May 2011.
8. Commercial livestock arenas.
9. Commercial livestock auction facilities.

(Ord. No. 234, 5-4-2011; Ord. No. 445, 11-21-2017)

SECTION 3. - CONDITIONAL USES:

1. Airports.
2. Cemeteries.
3. Funeral Homes.
4. Municipal Lagoons.
5. Schools.
6. Seismographic Exploration, subject to the Regulations in Article XXII, Section 8.
7. Temporary Workforce Housing.

8. Transmission Facilities.

9. Bulk Freshwater Storage Sales.

- a) This use shall not generate any increase in traffic and will be subject to all other provisions of a Conditional Use as detailed within this ordinance.

10. Agricultural-related Commercial.

- a) Agricultural-related, commercial activity ancillary to operations. Such agricultural-related activities may include:

- i. Feed, grain, or agricultural supply sales.
- ii. Nurseries or greenhouses.
- iii. Permanent buildings offering goods produced on the subject parcel.

- b) Gross floor area devoted to non-agricultural related sales shall not exceed 25% of the total commercial structures on the subject parcel.

- c) The cumulative gross floor area used for retail shall not exceed 10,000 square feet.

- d) Unless otherwise expressly stated, Conditional Use Permits for agricultural-related commercial uses shall come under Watford City Planning and Zoning/City Council review within ninety (90) days of: sale or transfer of subject property or portion thereof, change in lessee or lessor, or upon annexation into the City of Watford City. The landowner of record is responsible for notifying City Planning of any change in ownership, lease, or in conjunction with an annexation application.

(Ord. No. 234, 5-4-2011; Ord. No. 445, 11-21-2017; Ord. No. 500, 10-1-2018)

SECTION 4. - INTENSITY OF USE REGULATIONS:

Every lot of land shall have an area of not less than seven thousand two hundred (7,200) square feet and an average width of not less than sixty (60) feet, except that if a single lot of record as of the effective date of this ordinance, as defined in the definitions of this ordinance, has less area or width than herein required and its boundary lines, along their entire length, touched lands under other ownership on the effective date of this ordinance and have not since been changed, such lot shall be permitted. In addition, no lot shall have buildings, including accessory structures, dwellings, private garages, the square footage (footprint) of which exceeds forty (40) percent of the total square footage of the lot, however, upon application, the Planning Commission may approve new construction that covers up to fifty (50) percent of the total square footage of the lot.

(Ord. No. 234, 5-4-2011)

SECTION 5. - HEIGHT REGULATIONS:

1. When a building or structure is within one hundred fifty (150) feet of any residential district, said building or structure shall not exceed thirty-five (35) feet in height.

2. When a building or structure is more than one hundred fifty (150) feet from any residential district, said building or structure shall not exceed seventy-five (75) feet in height.

(Ord. No. 234, 5-4-2011)

SECTION 6. - YARD REGULATIONS:

1. Front Yard:

- a) There shall be a front yard having a depth of not less than twenty-five (25) feet.
- b) Where lots have a double frontage, the required front yard shall be provided on both streets.
- c) Where a lot is located at the intersection of two (2) or more streets, there shall be a front yard on each side of a corner lot; the secondary front/side shall be reduced to twenty (20) feet. In all cases, the site must be reviewed by City staff to ensure proper sight triangulation. However, that the buildable width of a single lot of record as of the effective date of this ordinance, as defined in the definitions of this ordinance, shall not be reduced to less than thirty-five (35) feet, except where necessary to provide a yard along the side street with a depth of not less than five (5) feet. No accessory building shall project beyond the front yard line on either street.

2. Side Yard:

- a) Except as hereinafter provided in the following paragraph and in the additional height, area and use regulations of this ordinance, there shall be a side yard having a width of not less than six (6) feet on each side of the principal building.
- b) Wherever a lot of record as of the effective date of this ordinance has a width of fifty (50) feet or less, the side yard on each side of a building may be reduced to a width of not less than ten (10) percent of the width of the lot, but in no instance shall it be less than three (3) feet.

3. Rear Yard:

- a) Except as hereinafter provided in the additional height, area and use regulations of this ordinance, there shall be a rear yard having a depth of not less than twenty-two (22) feet.

(Ord. No. 234, 5-4-2011; Ord. No. 568, 5-3-2021)

SECTION 7. - PARKING REGULATIONS:

Based upon intensity of use and City standards applied.

(Ord. No. 234, 5-4-2011)

SECTION 8. - SIGN REGULATIONS:

As permitted in ARTICLE XXI, SIGN REGULATIONS.

(Ord. No. 234, 5-4-2011)

SECTION 9. - MAINTENANCE AND IMPROVEMENTS:

Building permits in this district shall not be required for new construction, repair or replacement of sidewalks, driveways, fences, pole buildings, grain bins, and other non-permanent, traditionally agricultural buildings. All structures must comply with current building codes and require notification to the City Planning department and Building Official prior to construction or installation.

Property located outside of the corporate limits of the city and in the A-2 Agricultural Zoning District is not subject to the requirements of Chapter IV, Article III (Garbage, Refuse, Rubbish); Chapter IV, Article IV (Dangerous Buildings); Chapter IV, Article VII (Fires in Public Places); Chapter IV, Article X (Noxious Weeds); Chapter IV, Article XI (Sanitary Nuisances); Chapter IV, Article XII (Smoke - Gases); Chapter IV, Article XIV (Personal Property); Chapter IV, Article XV (Trees); and Chapter IV, Article XVI (Lot Maintenance).

(Ord. No. 234, 5-4-2011)

ARTICLE IX(A) - A-2 AGRICULTURAL DISTRICT

SECTION 1. - INTENT:

~~The purpose of this district is to allow for continued use of land for agricultural activities adjacent to City lands, while discouraging uses that would be detrimental to supporting or facilitating agricultural practices. This district designation may be used to provide an interim zoning classification for lands, pending determination of an appropriate, permanent zoning designation. This district is established to protect the City of Watford City from uses which would have an adverse effect on the city and to preserve land until it is developed. This district is only to be used for areas outside of the corporate limits of the City, and within the City's extraterritorial zoning jurisdiction. This district shall have limited requirements for maintenance and improvements.~~

(Ord. No. 234, 5-4-2011)

SECTION 2. - PERMITTED USES:

1. Single-Family Dwellings.
2. Farm Residence~~s~~.
3. General Farm Operations.
4. Parks and Gardens.
5. Fair Grounds and associated activities.
- ~~6. Engineered Post Framed Buildings.~~
- ~~6~~7. Places of Worship.
7. Existing livestock facilities established prior to May 2011.
8. Commercial livestock arenas.
9. Commercial livestock auction facilities.

(Ord. No. 234, 5-4-2011; Ord. No. 445, 11-21-2017)

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7. Temporary Workforce Housing.

8. Transmission Facilities.

9. Bulk Freshwater Storage Sales.

a) This use shall not generate any increase in traffic and will be subject to all other provisions of a Conditional Use as detailed within this ordinance.

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a) Agricultural-related, commercial activity ancillary to operations. Such agricultural-related activities may include:

i. Feed, grain, or agricultural supply sales.

ii. Nurseries or greenhouses.

iii. Permanent buildings offering goods produced on the subject parcel.

b) Gross floor area devoted to non-agricultural related sales shall not exceed 25% of the total commercial structures on the subject parcel.

c) The cumulative gross floor area used for retail shall not exceed 10,000 square feet.

d) Unless otherwise expressly stated, Conditional Use Permits for agricultural-related commercial uses shall come under Watford City Planning and Zoning/City Council review within ninety (90) days of: sale or transfer of subject property or portion thereof, change in lessee or lessor, or upon annexation into the City of Watford City. The landowner of record is responsible for notifying City Planning of any change in ownership, lease, or in conjunction with an annexation application.

(Ord. No. 234, 5-4-2011; Ord. No. 445, 11-21-2017; Ord. No. 500, 10-1-2018)

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(Ord. No. 234, 5-4-2011)

SECTION 5. - HEIGHT REGULATIONS:

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2. When a building or structure is more than one hundred fifty (150) feet from any residential district, said building or structure shall not exceed seventy-five (75) feet in height.

(Ord. No. 234, 5-4-2011)

SECTION 6. - YARD REGULATIONS:**1. Front Yard:**

- a) There shall be a front yard having a depth of not less than ~~thirty-two~~ thirty-five (35) feet.
- b) Where lots have a double frontage, the required front yard shall be provided on both streets.
- c) ~~Where a lot is located at the intersection of two (2) or more streets, there shall be a front yard on each side of a corner lot; the secondary front/side shall be reduced to twenty (20) feet. In all cases, the site must be reviewed by City staff to ensure proper sight triangulation. However, that the buildable width of a single lot of record as of the effective date of this ordinance, as defined in the definitions of this ordinance, shall not be reduced to less than thirty-five (35) feet, except where necessary to provide a yard along the side street with a depth of not less than five (5) feet. No accessory building shall project beyond the front yard line on either street.~~ Where a lot is located at the intersection of two (2) or more streets, there shall be a front yard on each side of a corner lot; the secondary front/side shall be reduced to twenty (20) feet. In all cases, the site must be reviewed by City staff to ensure proper sight triangulation. However, that the buildable width of a single lot of record as of the effective date of this ordinance, as defined in the definitions of this ordinance, shall not be reduced to less than thirty-five (35) feet, except where necessary to provide a yard along the side street with a depth of not less than five (5) feet. No accessory building shall project beyond the front yard line on either street.

2. Side Yard:

a) Except as hereinafter provided in the following paragraph and in the additional height, area and use regulations of this ordinance, there shall be a side yard having a width of not less than six (6) feet on each side of the principal building.

b) Wherever a lot of record as of the effective date of this ordinance has a width of fifty (50) feet or less, the side yard on each side of a building may be reduced to a width of not less than ten (10) percent of the width of the lot, but in no instance shall it be less than three (3) feet.

3. Rear Yard:

a) Except as hereinafter provided in the additional height, area and use regulations of this ordinance, there shall be a rear yard having a depth of not less than ~~thirty-two~~ thirty-two (3022) feet.

(Ord. No. 234, 5-4-2011; Ord. No. 568, 5-3-2021)

SECTION 7. - PARKING REGULATIONS:

As required in ARTICLE XX, PARKING AND LOADING REGULATIONS. Based upon intensity of use and City standards applied.

(Ord. No. 234, 5-4-2011)

SECTION 8. - SIGN REGULATIONS:

As permitted in ARTICLE XXI, SIGN REGULATIONS.

(Ord. No. 234, 5-4-2011)

SECTION 9. - MAINTENANCE AND IMPROVEMENTS:

Building permits in this district shall not be required for new construction, repair or replacement of sidewalks, driveways, fences, pole buildings, grain bins, and other non-permanent, traditionally agricultural buildings. All structures must comply with current building codes and require notification to the City Planning department and Building Official prior to construction or installation.

Property located outside of the corporate limits of the city and in the A-2 Agricultural Zoning District is not subject to the requirements of Chapter IV, Article III (Garbage, Refuse, Rubbish); Chapter IV, Article IV (Dangerous Buildings); Chapter IV, Article VII (Fires in Public Places); Chapter IV, Article X (Noxious Weeds); Chapter IV, Article XI (Sanitary Nuisances); Chapter IV, Article XII (Smoke - Gases); Chapter IV, Article XIV (Personal Property); Chapter IV, Article XV (Trees); and Chapter IV, Article XVI (Lot Maintenance).

(Ord. No. 234, 5-4-2011)

2.

Proposed Ordinance

Modifying Requirements

Chapter XV-Zoning Ordinance

Article XXXIV

ORDINANCE NO.**AN ORDINANCE ADDING ARTICLE XXXIV OF CHAPTER XV OF THE CITY OF WATFORD CITY ORDINANCES RELATING TO MODIFYING REQUIREMENTS.**

The requirements for an individual use or project may be modified when it is demonstrated that specific and unique circumstances to the individual use or project render those requirements as unnecessary to meet the basic intent and principles of identified ordinances or of the adopted standards. Requirement modifications may be requested during the project approval process or may be requested subsequent to project approval.

Modifications to requirements shall be granted where all the following criteria are met:

1. The proposed use or project, with modifications to requirements, shall advance the goals and objectives of, and remains consistent with, the purposes and policies of the City;
2. The proposed use or project, with modifications to requirements, shall not cause an adverse impact to the surrounding properties or the public health, welfare, and safety of the City; and
3. Adequate public services and infrastructure are available to serve the proposed use or project, with modifications to requirements.

Modifications to requirements shall not be granted:

1. If the location, size, design, or operating characteristics of the proposed use or project, with modifications to requirements, are inconsistent with the purposes of the zoning district where it is located;
2. If inconsistent with the restrictions under Article XXVII – Variances; or
3. For amending this Chapter.

The penalties for violations of this Chapter may include, but are not limited to:

1. Revocation of modifications to requirements; or
2. Revocation of permits associated with modifications to requirements.

If the applicant can show specific and unique circumstances that the applicant believes renders specific requirements unnecessary to meet the basic intent and principles of these ordinances or of the adopted standards, the applicant may make an appeal to the City Administrator to modify particular requirements.

The building official, the public works department, the engineering department, and the planning department shall make their determinations of the modifications to requirements based on the current ordinances and adopted standards.

If the City Administrator agrees that some or all of the applicant's points appealed are legitimate, the City Administrator may bring those legitimately appealed aspects to the City Council with a recommendation to modify those specific requirements.

If a simple majority of the members of the City Council vote to modify those specific requirements, such requirements will be modified as recommended by the City Administrator.

Under no circumstances will the cost to the applicant be considered as a specific or unique circumstance that is appealable.

Any appeal made to the City Administrator will be responded to with written findings of fact as to the decision made to either recommend or deny the modifications for each appealed requirement.

Granted modifications may be limited by a specific period.

This ordinance shall be effective upon final passage and publication. It shall automatically terminate on January 1, 2024.

_____ moved the adoption of the foregoing Ordinance. The motion was seconded by _____. On roll call vote of the Council members, the following Council members voted "AYE": _____, and the following Council members voted "NAY": _____ Absent and not voting: _____.

WHEREUPON, the motion was passed and the Ordinance declared adopted this day of _____, 2022.

Mayor Philip K. Riely
City of Watford City

ATTEST:

Peni Peterson, City Auditor

First Reading:
Second Reading:
Published:

3.

Old Business

Annual Review of CUP for Asphalt and Concrete Batch Plants

(Information Combined)

Parcel # 82-73-07750

The property was zoned HI – Heavy Industrial District in August of 2012 along with the original CUP for the concrete batch plant. The asphalt batch plant CUP was issued some time later and by 2015 both were up for annual reviews each Fall. A concrete crushing CUP was granted and allowed to lapse as well on the site.

Conditions have been added and removed over the years. In 2019, the following condition was listed:

When County Road 35 (14th St SW) is constructed, Knife River will be required to improve their approach onto the property as well as provide a 24' paved drive aisle to the batch plant site as an effort to help minimize material track-out from truck traffic onto the new road.

In 2020, the following condition was listed:

If construction of County Rd 35 and 14th St. happens prior to Knife River's next Annual Review then at that time, Knife River will be required to improve their access on site for at least the first 40 ft. onto the property as an effort to help minimize material track-out from truck traffic onto the new road. If County Road 35 is not constructed prior to Knife River's next annual review, the access paving will be a contingency of approval for the review year of 2020.

In 2021, the following condition was listed:

The 2 points of access off of County Rd 35 must be improved to Industrial Standards meeting a minimum of 40' paved onto the property for each access in order to minimize track out onto the newly paved road. This is a contingency required to be constructed prior to the annual review in 2021.

Site photos are included in the P&Z package. The first image shows the apron paved during the 14th St SW project. The next two photos show the existing material on-site and the final image shows the south ingress/egress point. No on-site pavement was observed at the south access location.









Permit Records

April-May

PERMIT #	PERMIT TYPE	ISSUE DATE	PROPERTY OWNER	CONTRACTOR	ADDRESS	LOT/BLOCK	SUBDIVISION	PARCEL #	DESCRIPTION OF WORK	VALUE	PERMIT FEE	INVOICE #
5225	SIGN	4/25/2022	John Veno	Knockout Design	3617 6th Ave NE		Hunter's Run	82-42-15300	x2: LED channel letters (74" x 126") and Lit building face cabinet (86" x 86")	\$ -	\$ 100.00	5330
5226	RESIDENTIAL BUILDING	4/25/2022	David Veeder	TBD	608 6th St NE	Lot 1 Block 2	Veeder Estates	82-75-02600	2078 Sq Ft Single Family Home with Unfinished bonus room above garage	\$ 350,000.00	\$ 1,820.00	5333
5227	WATER/SEWER ACCESS	4/25/2022	David Veeder	Titanium	608 6th St NE	Lot 1 Block 2	Veeder Estates	82-75-02600	1" water line 3/4" meter with sewer access	\$ -	\$ 3,132.53	5333
5228	CONSTRUCT/REPAIR	4/25/2022	David Veeder	Gordy's Machine Core	608 6th ST NE	Lot 1 Block 2	Veeder Estates	82-75-02600	Construction of Driveway and Sidewalk within City ROW	\$ 10,000.00	\$ 88.50	5333
5229	RESIDENTIAL BUILDING	4/25/2022	David Veeder	TBD	TBD 7th Ave NE	Lot 6 Block 1	Veeder Estates	82-75-00600	1464 sf ft SF home with attached 2-car garage	\$ 290,000.00	\$ 1,625.00	5334
5230	WATER/SEWER ACCESS	4/25/2022	David Veeder	Titanium	TBD 7th Ave NE	Lot 6 Block 1	Veeder Estates	82-75-00600	1" water line 3/4" meter with sewer access	\$ -	\$ 3,132.53	5334
5231	CONSTRUCT/REPAIR	4/25/2022	David Veeder	Gordy's Machine Core	TBD 7th Ave NE	Lot 6 Block 1	Veeder Estates	82-75-00600	Construction of Driveway and Sidewalk within City ROW	\$ 10,000.00	\$ 88.50	5334
5232	RESIDENTIAL BUILDING	4/25/2022	David Veeder	TBD	TBD 7th Ave NE	Lot 7 Block 1	Veeder Estates	82-75-00700	1674 sf single-family home	\$ 350,000.00	\$ 1,820.00	5335
5233	WATER/SEWER ACCESS	4/25/2022	David Veeder	Titanium	TBD 7th Ave NE	Lot 7 Block 1	Veeder Estates	82-75-00700	1" water line 3/4" meter with sewer access	\$ -	\$ 3,132.53	5335
5234	CONSTRUCT/REPAIR	4/25/2022	David Veeder	Gordy's Machine Core	TBD 7th Ave NE	Lot 7 Block 1	Veeder Estates	82-75-00700	Construction of Driveway and Sidewalk within City ROW	\$ 10,000.00	\$ 88.50	5335
5235	RESIDENTIAL BUILDING	4/25/2022	David Veeder	TBD	TBD 7th Ave NE	Lot 8 Block 1	Veeder Estates	82-75-00800	1588 sf single-family home	\$ 345,000.00	\$ 1,803.75	5336
5236	WATER/SEWER ACCESS	4/25/2022	David Veeder	Titanium	TBD 7th Ave NE	Lot 8 Block 1	Veeder Estates	82-75-00800	1" water line 3/4" meter with sewer access	\$ -	\$ 3,132.53	5336
5237	CONSTRUCT/REPAIR	4/25/2022	David Veeder	Gordy's Machine Core	TBD 7th Ave NE	Lot 8 Block 1	Veeder Estates	82-75-00800	Construction of Driveway and Sidewalk within City ROW	\$ 10,000.00	\$ 88.50	5336
5238	RESIDENTIAL BUILDING	4/28/2022	Charles Zinne	RTP Operations	109 5th St SE	Lot 16 Block 1	1st Add. To East WC	82-29-02380	Poured concrete wall, 60' x 3' x6"	\$ 1,750.00	\$ 31.25	5347
5239	CONSTRUCT/REPAIR	4/28/2022	Charles Zinne	RTP Operations	109 5th St SE	Lot 16 Block 1	1st Add. To East WC	82-29-02380	Pour concrete apron 20' wide, 6' deep, 6" thick	\$ 1,500.00	\$ 27.50	5347
5240	FENCE	5/2/2022	Joshua Rolfsrud	Self	417 3rd St NW			82-51-02800	6' wooden FENCE, 400' in length, 10' gate (fencing backyard)	\$ -	\$ 25.00	5346
5241	CONSTRUCT/REPAIR	5/3/2022	City of Watford City	B Crack Sealing LLC	City streets per exhibit				Crack seal for city streets per exhibit	\$ 50,000.00	\$ 448.00	5348
5242	RESIDENTIAL BUILDING	5/4/2022	Matthew Foreman	Aspen Contracting	317 27th Ave NE				Reroof	\$ 18,222.00	\$ 146.04	5351
5243	CONSTRUCT/REPAIR	5/4/2022	City of Watford City	Knife River	Multi Sites				R&R of asphalt pavement, R&R of base as needed	\$ 63,938.88	\$ 521.18	5352
5244	MOVING PERMIT	5/4/2022	Todd Hall	B & B Mobile	1003 5th Ave SE				Moving mobile home	\$ -	\$ 150.00	5353
5245	RESIDENTIAL BUILDING	5/4/2022	Nian Chiu Chou	Chapple Carpentry and Construction	1208 17th Ave SW				Remove and replace asphalt shingles. Repair siding.	\$ 8,749.64	\$ 111.64	5355
5246	RESIDENTIAL BUILDING	5/4/2022	Roland Dahl	Leingang Home Center	400 5th St NE				348 sf deck, brown treated	\$ 25,600.00	\$ 198.00	5358
5247	GENERAL	5/5/2022	Tyler Cox	Stone Construction	12201 Buffalo Hills Dr		Buffalo Hills	20-03-00100	insurance claim: roof/soffet/siding repalcement/patchwork	\$ 17,564.00	\$ 20.00	5359
5248	SIGN	5/5/2022	WC105 Main LLC	GFS Enterprise Corporation	105 Main Street North				Painted 10' x 12' sign	\$ -	\$ 100.00	5360
5249	COMMERCIAL BUILDING	5/5/2022	WC105 Main LLC	GFS Enterprise Corporation	105 Main Street North				Renovations and updates to existing commercial space	\$ 500.00	\$ 17.50	5360
5250	FENCE	5/6/2022	Gamaliel Guzman	Self	305 8th St NW				6' tall wood fence, stained, 1"x6"slats, 4"x4" posts, 8' on center	\$ -	\$ 25.00	5362
5251	RESIDENTIAL BUILDING	5/6/2022	Gamaliel Guzman	Self	305 8th St NW				Stairs from existing back patio deck and sidewalk to front yard	\$ 2,000.00	\$ 32.50	5362
5252	FENCE	5/10/2022	Emmanuel Sakala	Archer May's LLC	3601 9th Ave NE		Hunter's Run		6' white, vinyl fence	\$ -	\$ 25.00	5364
5253	RESIDENTIAL BUILDING	5/12/2022	Steve Williams	Self	309 4th Ave NE	Lot 15/Block 1		82-03-01900	Pour concrete slab in existing garage (780 sf +/-)	\$ 4,400.00	\$ 49.30	5365
5254	RENEWAL	5/13/2022	Jose Adame	Self	504 30th Ave NE	Block 1	Adame	20-36-00100	Fence renewal	\$ -	\$ 20.00	5369
5255	FENCE	5/16/2022	Taryn Candy	Self	1918 Winterhawk Trail	Lot 48, Block 1	Stepping Stone	83-25-14800	6' white, vinyl fence	\$ -	\$ 25.00	5372
5256	FENCE	5/17/2022	Virgil D. Rodgers	Self	1413 E Pheasant Ridge	Lot 37	Pheasant Ridge	82-55-03700	6' fence, wood posts, metal fencing	\$ -	\$ 25.00	5373
5257	RESIDENTIAL BUILDING	5/17/2022	R. Hank Rogers	Self	413 Main St N				Install Two Egress Windows, basement	\$ 7,500.00	\$ 71.00	5375
5258	RESIDENTIAL BUILDING	5/18/2022	Virgil D. Rodgers	Self	1413 E Pheasant Ridge	Lot 37	Pheasant Ridge	82-55-03700	Pre-fab, 10'x14' metal shed	\$ 1,100.00	\$ 21.50	5376
5259	FENCE	5/18/2022	Larry Andersen	Self	113 2nd St SW	Lot 2, Block 2	Sax Addition to WC	82-57-02400	4' x 4' white, vinyl fence	\$ -	\$ 25.00	5377
5260	FENCE	5/18/2022	Debora Riggins		12236 Buffalo Hills	Lot 20	Buffalo Hills	20-03-02000	6ft wooden fence, 1 man-gate, 1 12-ft vehicle gate	\$ -	\$ 25.00	5378
5261	SIGN	5/20/2022	Arnett & Burgess Pipeliners - Rockies	Cascade Glass and Signs	605 11th Ave SW	Lot 1, Block 1	Old West Sub 1st Add	82-97-00150	3' x 14' polymetal sign, replacing old signage	\$ -	\$ 100.00	5380
5262	EXCAVATION	5/25/2022	City of Watford City	BEK Consulting LLC	302 11th St SE				Orig work done in March 2022 - Repair curb stop box	\$ 2,500.00	\$ 79.00	5382
5158	RENEWAL	5/25/2022	Stenehsjem Development LLP	Paramount Builders Inc	(lot 121) FHV	Lot 121 Block 3	FHV		Renewal - Kay's Court SE duplex unit	\$ -	\$ 20.00	5384
5161	RENEWAL	5/25/2022	Stenehsjem Development LLP	Paramount Builders Inc	(lot 122) FHV	Lot 122 Block 3	FHV		Renewal - Kay's Court SE duplex unit	\$ -	\$ 20.00	5384
5164	RENEWAL	5/25/2022	Stenehsjem Development LLP	Paramount Builders Inc	(lot 123) FHV	Lot 123 Block 3	FHV		Renewal - Kay's Court SE duplex unit	\$ -	\$ 20.00	5384
5167	RENEWAL	5/25/2022	Stenehsjem Development LLP	Paramount Builders Inc	(lot 124) FHV	Lot 124 Block 3	FHV		Renewal - Kay's Court SE duplex unit	\$ -	\$ 20.00	5384
5263	SIGN	5/26/2022	Anytime Fitness	Bismarck Sign Company	102 4th Ave SE				Commerical signage, flat to building, LED back-lit	\$ -	\$ 100.00	5387
5264	COMMERCIAL BUILDING	5/26/2022	Bruce Pedersen	Bruce Pedersen	770 3rd Ave SW				Accessory building for client grieving	\$ 4,000.00	\$ 65.10	5388

Permit Comparisons
City of Watford City

Section 11, Item C.

2021	
Month	# of Permits Issued
January	15
February	11
March	29
April	24
May	57
June	36
July	33
August	30
September	30
October	18
November	33
December	10

2021 TOTAL	326
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2021	
Month	Value
January	\$ 136,000.00
February	\$ 597,913.00
March	\$ 891,172.00
April	\$ 305,025.00
May	\$ 887,753.96
June	\$ 2,622,500.00
July	\$ 153,946.40
August	\$ 355,163.00
September	\$ 6,250,916.00
October	\$ 2,743,900.00
November	\$ 3,110,612.00
December	\$ 314,000.00

2021 TOTAL	\$ 18,368,901.36
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2021 Residential Permits			
Type	# of Units	# of Buildings	Value
Single Family Home	17	17	\$ 4,646,437.00
Duplex	4	2	\$ 1,388,000.00
Apartment 3-4 Units	0	0	\$ -
Apartment 5+ Units	0	0	\$ -

2021 TOTAL	21	19	\$ 6,034,437.00
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2022		
Month	# of Permits Issued	Comparison
January	7	47%
February	9	82%
March	14	48%
April	33	138%
May	\$ 24.00	42%
June		
July		
August		
September		
October		
November		
December		

2022 YTD	87	27%
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2022		
Month	Value	Comparison
January	\$ 379,000.00	279%
February	\$ 42,500.00	7%
March	\$ 500,002.10	56%
April	\$ 1,912,410.00	627%
May	\$ 199,739.62	22%
June		
July		
August		
September		
October		
November		
December		

2022 YTD	\$ 3,033,651.72	17%
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2022 Residential Permits				
Type	# of Units	# of Buildings	Value	Comparison
Single Family Home	6	6	\$ 1,639,000.00	35%
Duplex	2	1	\$ 304,000.00	22%
Apartment 3-4 Units	0	0	\$ -	0%
Apartment 5+ Units	0	0	\$ -	0%

2022 TOTAL YTD	8	7	\$ 1,943,000.00	32%
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BUILDING COMMITTEE

Sanford, Beard, Brenna

May 20, 2022 Time 01:00 p.m.

City Hall

Minutes

Present: Committee Members Steve Sanford and Heidi Brenna

City Staff: Grace Demars, Curt Moen, and Laura Dokken

Other's Present: Dave Uhlich, Doug Bolken, Jim Johnsrud (via phone), Jesse Lawrence, Jeff Gronos

Emergency Services Master Plan

Grace Demars started the meeting by presenting the list of operation and maintenance facility improvements identified in the 2040 Infrastructure Master Plan for the Emergency Services Building and the Fire Hall. It was questioned whether or not the Emergency Services Building needed fire suppression or not, as recommended by the 2040 Infrastructure Master Plan. The Fire Department recognized the boilers and water heater as a top priority for 2023.

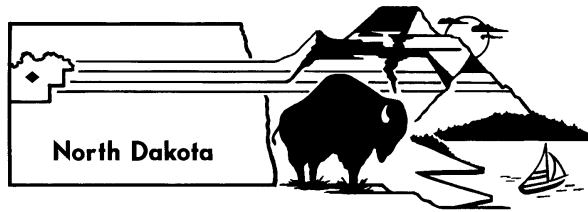
Jeff Gronos informed the Committee that the McKenzie County Ambulance Service Board recently met and decided that they wanted to proceed with a housing project as they are concerned with the maintenance needs and locations of their existing houses. The Board discussed completing the housing project at either 301 3rd Street NE or 217 3rd Street NE. The proposed housing would consist of approximately eight separate rooms. 4-5 rooms are proposed for the Ambulance Service and 1-2 for the Fire Department.

Dave Uhlich provided an update on conversations he has had with the family who owns 217 3rd Street NE. It was agreed that Laura Dokken and Peni Peterson will reach out to the property owners of 217 3rd Street NE and 200 3rd Avenue NE. It was also agreed that the group would meet again in a few weeks for an update on the property discussions.

Members of the Fire Department stated that they do not anticipate needing to expand for the next five to 10 years. Should the Fire Department expand, it would be anticipated needing 3-4 additional bays and a place for on call people to stay. The Ambulance Service stated that they do

not need additional space at this time. Parking for the Ambulance Service and Fire Department was also discussed.

ICON will work on developing a Master Plan for the Emergency Services Complex based on this conversation.



City of Watford City

213 2nd St., NE | PO Box 494

Watford City, ND 58854

Ph 701-444-2533

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Building Committee Report

May 23rd, 2022

City Engineer – Grace Demars, PE

WC21-F10AVENE- New Public Works Facility Update

City Staff have gone through several iterations of schematic designs and cost estimates for the New Public Works Facility project to ensure the decisions being made regarding the project are in the best interest of the City. Since originally bringing the project to the Building Committee, the scope of work for the project has changed. The project presented today, along with the updated master plan, is what City Staff recommends as the best way to utilize the budget for the project and to continue moving forward.

The Contractor has proposed four different options for procuring the PEMB. The options are as follows:

1. PEMB for Review:
 - a. Typical process of procurement where the building is bid out and there is time for review by Contractor and Architect.
 - b. Estimated Completion Date: February 2024
2. PEMB for Order:
 - a. Building is bid out but there is not time allotted for review by Contractor and Architect.
 - b. Estimated Completion Date: December 2023
3. PEMB for Review – Star:
 - a. Building is not bid out and is procured through Star. Time is allotted for review by Contractor and Architect.
 - b. Estimated Completion Date: December 2023
4. PEMB for Order – Star:
 - a. Building is not bid out and is procured through Star. Time is not allotted for review by Contractor and Architect.
 - b. Estimated Completion Date: October 2023

City Staff prefers to proceed with Option 1.

Attachments:

Original Master Plan

Updated Master Plan

BUILDING COMMITTEE

Sanford, Beard, Brenna

May 23, 2022 Time 4:00 p.m.

City Hall

Minutes

Present: Committee Members Steve Sanford and Heidi Brenna

City Staff: Grace Demars, Laura Dokken, Justin Smith, Jason Faller, and Peni Peterson

An update on the Public Works Shop Project was given. The original plan estimate came in over budget, so an updated plan has been established. The west wing and mechanic shop will be included in the updated plan but will hold off on the office space and vehicle storage drive through space.

The Contractor has proposed four different options for procuring the PEMB and committee will recommend option #1 – REMB for Review. Bid letting will be June 15th with the bid opening to follow sometime in July.

BUILDING COMMITTEE

Sanford, Beard, Brenna

May 31, 2022 Time 9:00 a.m.

City Hall

Minutes

Present: Committee Members Steve Sanford and Heidi Brenna

City Staff: Grace Demars, Laura Dokken, Wyatt Voll, and Peni Peterson

Other's Present: Dave Uhlich and Jim Johnsrud

Kathy Wachter and Susan Pearson were recently contacted by Laura and Peni to inquire on a purchase price for their house located at 217 3rd St NE. This property could potentially be purchased by the Ambulance board and used for employee housing. Kathy quoted \$295,000 for the property and would not include the minerals as they would keep mineral rights.

Rita Olson provided comps for the area and after reviewing those parcels, it was felt that \$295,000 is too high for this property. The Ambulance board would like to counter with \$150,000. Peni will contact Kathy and let her know of the counteroffer of \$150,000.

No contact has been made with the Bergem property.

ORDINANCE NO.**AN ORDINANCE ADDING ARTICLE XXXIV OF CHAPTER XV OF THE CITY OF WATFORD CITY ORDINANCES RELATING TO MODIFYING REQUIREMENTS.**

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Modifications to requirements shall be granted where all the following criteria are met:

1. The proposed use or project, with modifications to requirements, shall advance the goals and objectives of, and remains consistent with, the purposes and policies of the City;
2. The proposed use or project, with modifications to requirements, shall not cause an adverse impact to the surrounding properties or the public health, welfare, and safety of the City; and
3. Adequate public services and infrastructure are available to serve the proposed use or project, with modifications to requirements.

Modifications to requirements shall not be granted:

1. If the location, size, design, or operating characteristics of the proposed use or project, with modifications to requirements, are inconsistent with the purposes of the zoning district where it is located;
2. If inconsistent with the restrictions under Article XXVII – Variances; or
3. For amending this Chapter.

The penalties for violations of this Chapter may include, but are not limited to:

1. Revocation of modifications to requirements; or
2. Revocation of permits associated with modifications to requirements.

If the applicant can show specific and unique circumstances that the applicant believes renders specific requirements unnecessary to meet the basic intent and principles of these ordinances or of the adopted standards, the applicant may make an appeal to the City Administrator to modify particular requirements.

The building official, the public works department, the engineering department, and the planning department shall make their determinations of the modifications to requirements based on the current ordinances and adopted standards.

If the City Administrator agrees that some or all of the applicant's points appealed are legitimate, the City Administrator ~~may~~shall bring those legitimately appealed aspects to the City Council with a recommendation to modify those specific requirements.

If a simple majority of the members of the City Council vote to modify those specific requirements, such requirements will be modified as recommended by the City Administrator.

Under no circumstances will the cost to the applicant be considered as a specific or unique circumstance that is appealable.

Any appeal made to the City Administrator will be responded to with written findings of fact as to the decision made to either recommend or deny the modifications for each appealed requirement.

Granted modifications may be limited by a specific period.

This ordinance shall be effective upon final passage and publication. It shall automatically terminate on January 1, 2024.

_____ moved the adoption of the foregoing Ordinance. The motion was seconded by _____. On roll call vote of the Council members, the following Council members voted "AYE": _____, and the following Council members voted "NAY": _____ Absent and not voting: _____.

WHEREUPON, the motion was passed and the Ordinance declared adopted this day of _____, 2022.

Mayor Philip K. Riely
City of Watford City

ATTEST:

Peni Peterson, City Auditor

First Reading:
Second Reading:
Published:

ARTICLE IX(A) - A-2 AGRICULTURAL DISTRICT

SECTION 1. - INTENT:

The purpose of this district is to allow for continued use of land for agricultural activities adjacent to City lands, while discouraging uses that would be detrimental to supporting or facilitating agricultural practices. This district designation may be used to provide an interim zoning classification for lands, pending determination of an appropriate, permanent zoning designation. This district is established to protect the City of Watford City from uses which would have an adverse effect on the city and to preserve land until it is developed. This district is only to be used for areas outside of the corporate limits of the City, and within the City's extraterritorial zoning jurisdiction. ~~This district shall have limited requirements for maintenance and improvements.~~

(Ord. No. 234, 5-4-2011)

SECTION 2. - PERMITTED USES:

1. Single-Family Dwellings.
2. Farm Residences.
3. General Farm Operations.
4. Parks and Gardens.
5. Fair Grounds and associated activities.
- ~~6. Engineered Post-Framed Buildings.~~
- ~~6~~7. Places of Worship.
7. Existing livestock facilities established prior to May 2011.

(Ord. No. 234, 5-4-2011; Ord. No. 445, 11-21-2017)

SECTION 3. - CONDITIONAL USES:

1. Airports.
2. Cemeteries.
3. Funeral Homes.
4. Municipal Lagoons.
5. Schools.
6. Seismographic Exploration, subject to the Regulations in Article XXII, Section 8.

7. Temporary Workforce Housing.

8. Transmission Facilities.

9. Bulk Freshwater Storage Sales.

a) This use shall not generate any increase in traffic and will be subject to all other provisions of a Conditional Use as detailed within this ordinance.

10. Agricultural-related Commercial.

a) Agricultural-related, commercial activity ancillary to operations. Such agricultural-related activities may include:

- i. Feed, grain, or agricultural supply sales.
- ii. Nurseries or greenhouses.
- iii. Permanent buildings offering goods produced on the subject parcel.

b) Gross floor area devoted to non-agricultural related sales shall not exceed 25% of the total commercial structures on the subject parcel.

c) The cumulative gross floor area used for retail shall not exceed 10,000 square feet.

d) Unless otherwise expressly stated, Conditional Use Permits for agricultural-related commercial uses shall come under Watford City Planning and Zoning/City Council review within ninety (90) days of: sale or transfer of subject property or portion thereof, change in lessee or lessor, or upon annexation into the City of Watford City. The landowner of record is responsible for notifying City Planning of any change in ownership, lease, or in conjunction with an annexation application.

11. Commercial livestock arenas.

12. Commercial livestock auction facilities.

(Ord. No. 234, 5-4-2011; Ord. No. 445, 11-21-2017; Ord. No. 500, 10-1-2018)

SECTION 4. - INTENSITY OF USE REGULATIONS:

Every lot of land shall have an area of not less than seven thousand two hundred (7,200) square feet and an average width of not less than sixty (60) feet, except that if a single lot of record as of the effective date of this ordinance, as defined in the definitions of this ordinance, has less area or width than herein required and its boundary lines, along their entire length, touched lands under other ownership on the effective date of this ordinance and have not since been changed, such lot shall be permitted. In addition, no lot shall have buildings, including accessory structures, dwellings, private garages, the square footage (footprint) of which exceeds forty (40) percent of the total square footage of the lot, however, upon application, the Planning Commission may approve new construction that covers up to fifty (50) percent of the total square footage of the lot.

(Ord. No. 234, 5-4-2011)

SECTION 5. - HEIGHT REGULATIONS:

1. When a building or structure is within one hundred fifty (150) feet of any residential district, said building or structure shall not exceed thirty-five (35) feet in height.
2. When a building or structure is more than one hundred fifty (150) feet from any residential district, said building or structure shall not exceed seventy-five (75) feet in height.

(Ord. No. 234, 5-4-2011)

SECTION 6. - YARD REGULATIONS:**1. Front Yard:**

- a) There shall be a front yard having a depth of not less than ~~thirty-two~~ thirty-five (2530) feet.
- b) Where lots have a double frontage, the required front yard shall be provided on both streets.
- c) Where a lot is located at the intersection of two (2) or more streets, there shall be a front yard on each side of a corner lot; the secondary front/side shall be reduced to twenty (20) feet. In all cases, the site must be reviewed by City staff to ensure proper sight triangulation. However, that the buildable width of a single lot of record as of the effective date of this ordinance, as defined in the definitions of this ordinance, shall not be reduced to less than thirty-five (35) feet, except where necessary to provide a yard along the side street with a depth of not less than five (5) feet. No accessory building shall project beyond the front yard line on either street. ~~Where a lot is located at the intersection of two (2) or more streets, there shall be a front yard on each street side of a corner lot; Provided, however, that the buildable width of a single lot of record as of the effective date of this ordinance shall not be reduced to less than thirty-five (35) feet, except where necessary to provide a yard along the side street with a depth of not less than five (5) feet. No accessory building shall project beyond the front yard line on either street.~~

2. Side Yard:

a) Except as hereinafter provided in the following paragraph and in the additional height, area and use regulations of this ordinance, there shall be a side yard having a width of not less than six (6) feet on each side of the principal building.

b) Wherever a lot of record as of the effective date of this ordinance has a width of fifty (50) feet or less, the side yard on each side of a building may be reduced to a width of not less than ten (10) percent of the width of the lot, but in no instance shall it be less than three (3) feet.

3. Rear Yard:

a) Except as hereinafter provided in the additional height, area and use regulations of this ordinance, there shall be a rear yard having a depth of not less than ~~thirty-two~~ thirty-two (3022) feet.

(Ord. No. 234, 5-4-2011; Ord. No. 568-, 5-3-2021)

SECTION 7. - PARKING REGULATIONS:

~~As required in ARTICLE XX, PARKING AND LOADING REGULATIONS. Based upon intensity of use and City standards applied.~~

(Ord. No. 234, 5-4-2011)

SECTION 8. - SIGN REGULATIONS:

As permitted in ARTICLE XXI, SIGN REGULATIONS.

(Ord. No. 234, 5-4-2011)

SECTION 9. - MAINTENANCE AND IMPROVEMENTS:

Building permits in this district shall not be required for ~~new construction~~, repair or replacement of sidewalks, driveways, fences, pole buildings, grain bins, and other non-permanent, traditionally agricultural buildings. Building permits will be required for commercial or residential structures. All structures must comply with current building codes and require notification to the City Planning department and Building Official prior to construction or installation.

Property located outside of the corporate limits of the city and in the A-2 Agricultural Zoning District is not subject to the requirements of Chapter IV, Article III (Garbage, Refuse, Rubbish); Chapter IV, Article IV (Dangerous Buildings); Chapter IV, Article VII (Fires in Public Places); Chapter IV, Article X (Noxious Weeds); Chapter IV, Article XI (Sanitary Nuisances); Chapter IV, Article XII (Smoke - Gases); Chapter IV, Article XIV (Personal Property); Chapter IV, Article XV (Trees); and Chapter IV, Article XVI (Lot Maintenance).

(Ord. No. 234, 5-4-2011)

ORDINANCE NO. 591**AN ORDINANCE ADDING SECTION 3-226 TO ARTICLE 2 OF CHAPTER III OF THE CITY OF WATFORD CITY ORDINANCES RELATING TO CROSS CONNECTIONS****3-226 – CROSS CONNECTIONS**

City of Watford City shall survey for, identify, and mitigate all cross connections annually on City owned and operated facilities. The Superintendent of Public Works shall prescribe and publish rules to administer and maintain a cross connection control program.

_____ moved the adoption of the foregoing Ordinance. The motion was seconded by _____. On roll call vote of the Council members, the following Council members voted "AYE": _____, and the following Council members voted "NAY": _____ Absent and not voting: _____

WHEREUPON, the motion was passed and the Ordinance declared adopted this day of _____, 2022.

Mayor Philip K. Riely
City of Watford City

ATTEST:

Peni Peterson, City Auditor

First Reading: 05/02/2022
Second Reading: 06/06/2022
Published:

Street, Walks, Lights
 Beard, Veeder, Sanford
 May 23, 4:30 PM
 City Hall – Heritage Room

Present: Steve Sanford

City Staff Present: Grace Demars, Laura Dokken, Justin Smith, Jason Faller, Wyatt Voll, and Peni Peterson

Downtowners Association Request – Angie Pelton and Bethany Devlin

The Downtowners Association held a promotion for individuals to purchase benches and flowerpots to set on main street. Right now, they have a total of 4 benches that have been purchased and placed on main street. The Association is looking for city approval to place the benches on the sidewalks and informed the Street committee that their association would oversee maintaining the benches along with removing and storing the benches in the winter so it would not hinder snow removal on the sidewalks. The Association would also oversee watering of the flowerpots.

Committee and city staff is in favor of the beautification project but would just like to make sure ADA requirements are being met and verify if this project requires any approval from DOT. Angie will work with Grace when the flowerpots are placed at south main and north main so Grace can determine that they are in an approved area.

Angie said the Christmas lights will be coming down this week and that the Association will take the project on going forward so the lights will be placed and removed in a timely manner.

Homefest and Ribfest Discussion – Mary Gumke & Jesse Wellen

Homefest July 15 & 16, 2022 –

Mary requested to close off main street from Park Ave to Second Ave (including up to the alleys on Second Ave) on Friday, July 15th at 3:00 pm until 3 am on Sunday, July 17th. Also, requested to allow alcohol on main street Friday 5:00 pm – 1:00 am and Saturday 3:00 – 1:00. Designated cups will be sold and wristbands may be used.

Committee will recommend approval of the street closure and allow alcohol on main during the designated times. Committee would like the main street bar owners and Eagles Club to meet and discuss additional measures to take to stop underage alcohol sales during Homefest and Ribfest. The

wristbands are nice to use but give a false sense of security for bar owners who are not carding in their establishments. Ideas mentioned were bars using a UV stamp, using paper wristbands that are numbered and logged as to which establishment were given what numbers. Peni will work on sending a meeting invite to the bar owners.

Public works will need to assist with barricades for the street closures, provide additional garbage totes, place generators, and street cleanup after the event.

Ribfest August 12th –

Mary requested street closures to begin Thursday at 10:00 am for stage set up and VIP tent set up. Street closure will include all of main street (Park Ave – 4th Ave (4th Ave would still be accessible)). Closure would be Thursday – 6:00 am on Saturday August 13th. Having the street closed until 6:00 am would allow the vendors and rib participants time to remove their trailers safely. Alcohol sales would be allowed on main street in designated cups from 11:00 am – 1:00 am.

Public works will need to assist with barricades for the street closures, provide additional garbage totes and dumpsters, place generators, and street cleanup after the event.

Catholic Church Request

Committee reviewed and approved a street closure request from Epiphany Catholic Church for a parish block party on June 12th from 11:00 – 5:00. Street closure would entail 6th Ave NW from main street to 2nd St NE. Alcohol will be allowed during the time of the event. This is the second year the Catholic Church will hold their event and there were no issues reported last year.

Road Projects

Grace gave an update on summer road projects and when they are scheduled to start.

Long Range Transportation Plan

Grace reported that the DOT is requiring Engineering Services for the Long-Range Transportation and Future Land Use Plan. Grace presented a Request for Proposal to Perform Consulting Engineering Services and would like approval to publish the RFP. The RFP would also include Zoning Ordinance Updates in the scope of work to assist with ordinance review and provide recommendations to assist with constancies throughout zoning ordinances.

Committee will recommend Grace publish the RFP and to include Zoning Ordinance Updates in the RFP.

PERSONNEL COMMITTEE
Minutes

Devlin, Liebel, Sanford

May 31, 2022 –1:00 p.m.

City Hall

Committee Members Attending: Kenny Liebel and Steve Sanford
Also Present: Jesse Wellen, Laura Dokken, and Peni Peterson

Jesse informed the committee that the school will be requesting a 3rd SRO soon, He will be meeting with Dr. Holen on June 17th to narrow a timeline down and discuss updating the reimbursement percentages. Officer Daniel Barry has been assigned as the 2nd SRO for the 2022-2023 school year.

Jesse requested to add a new full-time Lieutenant position to the department. If he hires within then he will need to fill the open position. Committee will recommend adding this additional position to the department.

Discussed Jeff Jensen's roll that he plays in verifying Loadpass in the evening and on weekends and to make sure he is being compensated correctly for this additional time. It was decided by the committee to require Officer Jensen to punch in and out while he is working Loadpass, outside of regular hours, so that he may be compensated for his time. Approving Loadpass does not take a lot of time, but he should still be punching in/out so he may properly be compensated for his additional time.

Ways, Means, Finance
May 31, 2022
1:30 p.m.
Liebel, Devlin, Brenna

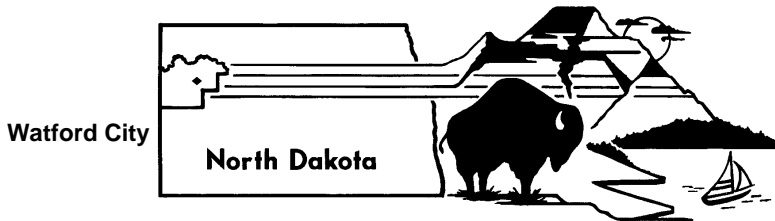
Attendance: Liebel and Brenna

Also: Moen, Dokken, Demars, and Peterson

Committee reviewed May financials and the proposed GPT transfers totaling \$1,950,205.24. Committee will recommend approving the GPT transfers.

The Rough Rider Center would like to promote Josh Nollmeyer to a management position as the Event and Recreation Director. This position will be 100% under city reimbursement to the park district for this position since it is a management position. Financial request for 2022 will use previously budgeted amount that was already budgeted for Terry Moe. For 2023, the RRC budget request will include this position at \$80,000.

Laura presented a proposal from Schmitz-Holstrom for auditing services for the 2021 (\$25,000), 2022 (\$27,500), and 2023 (\$30,250) budget. Committee will recommend approval.



City of Watford City
Laura Dokken, Finance Director
 213 2nd St. NE / PO Box 494
 Watford City, ND 58854
 Ph. 701-444-8418
 Fax 701-444-3004
www.cityofwatfordcity.com

Report to City Council June 2022

2022 Revenue v. Expenses to Date

All Funds

Revenue through 04.30.2022 \$27,605,964.54

Expenses through 04.30.2022 \$23,081,800.84

General Fund

Revenue through 04.30.2022 \$3,168,006.71

Expenses through 04.30.2022 \$3,457,940.82

Water Fund

Revenue through 04.30.2022 \$570,689.04

Expenses through 04.30.2022 \$510,997.28

Road Fund

Revenue through 04.30.2022 \$465,832.05

Expenses through 04.30.2022 \$389,227.34

Sewer Fund

Revenue through 04.30.2022 \$805,941.46

Expenses through 04.30.2022 \$635,278.75

Fox Hills Golf Course Fund

Revenue through 04.30.2022 \$229,433.89

Expenses through 04.30.2022 \$142,824.09

Garbage Fund

Revenue through 04.30.2022 \$483,423.88

Expenses through 04.30.2022 \$294,799.20

GPT Fund Transfers

RECOMMENDATION:

City Council Approval of the attached GPT fund transfers, posting to May 2022.

City of Watford City Audits:

RECOMMENDATION:

City Council Approval of Schmitz-Holmstrom, CPA to conduct the fiscal year audits, not to exceed the following amounts:

FY 2021 \$25,000

FY 2022 \$27,500

FY 2023 \$30,250

MONTHLY JOURNAL ENTRIES
Posted to May 2022
JV 3627

	JANUARY	FEBRUARY	MARCH	APRIL	MAY	TOTALS	Budget/12	2022 Budget Total	Amend 01.2022	Amended Total
GPT REVENUE										
Gross Production Tax	\$ 1,800,992.18	\$ 1,439,234.05	\$ 1,887,308.25	\$ 1,721,626.00	\$ 2,450,205.21	\$ 9,299,365.69	\$1,750,000	\$ 15,000,000.00	\$ 6,000,000.00	\$ 21,000,000.00
GPT TRANSFERS TO										
General Operating, 1000	\$ 456,250.00	\$ 456,250.00	\$ 445,000.00	\$ -	\$	1,357,500.00	\$ 456,250.00	\$ 5,475,000.00	\$ -	\$ 5,475,000.00
GPT Surplus (Budget Stab), 1002	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	\$ 40,000.00	\$ 8,000.00	\$ 96,000.00	\$ -	\$ 96,000.00
Road Fund, 2010	\$ 76,250.00	\$ 76,250.00	\$ 76,250.00	\$ 76,250.00	\$ 76,250.00	\$ 381,250.00	\$ 76,250.00	\$ 900,000.00	\$ 15,000.00	\$ 915,000.00
RRC Operating, 2240	\$ 96,375.00	\$ 96,375.00	\$ 91,875.00	\$ 82,775.00	\$ 82,775.00	\$ 450,175.00	\$ 96,375.00	\$ 919,000.00	\$ 237,500.00	\$ 1,156,500.00
Fox Hills Golf Course, 2245	\$ 32,791.67	\$ 32,791.67	\$ 32,791.67	\$ 33,691.67	\$ 33,691.67	\$ 165,758.35	\$ 33,691.67	\$ 386,000.00	\$ 18,300.00	\$ 404,300.00
Vehicle Replacement Fund, 2290	\$ 37,500.00	\$ 37,500.00	\$ 37,500.00	\$ 37,500.00	\$ 37,500.00	\$ 187,500.00	\$ 37,500.00	\$ 290,000.00	\$ 160,000.00	\$ 450,000.00
Fire Truck Replacement, 2290	\$ 6,666.66	\$ 6,666.66	\$ 6,666.66	\$ 6,666.66	\$ 6,666.66	\$ 33,333.30	\$ 6,666.67	\$ 80,000.00	\$ -	\$ 80,000.00
Vector & Weed, 2310	\$ 6,250.00	\$ 6,250.00	\$ 6,250.00	\$ 6,250.00	\$ 6,250.00	\$ 31,250.00	\$ 6,250.00	\$ 75,000.00	\$ -	\$ 75,000.00
G.O. Hwy Bonds, 3010	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 22,500.00	\$ 4,500.00	\$ 54,000.00	\$ -	\$ 54,000.00
Oil & Gas Bonds, 3050	\$ 10,625.00	\$ 10,625.00	\$ 10,625.00	\$ 10,625.00	\$ 10,625.00	\$ 53,125.00	\$ 10,625.00	\$ 127,500.00	\$ -	\$ 127,500.00
RRC Bond, 3075	\$ 373,125.00	\$ 373,125.00	\$ 373,125.00	\$ 373,125.00	\$ 873,125.00	\$ 2,365,625.00	\$ 373,125.00	\$ 4,477,500.00	\$ -	\$ 4,477,500.00
Capital Improvement, 4005	\$ 80,833.33	\$ -	\$	\$ 477,688.74	\$ 249,988.58	\$ 808,510.65	\$ 80,833.33	\$ 970,000.00	\$ -	\$ 970,000.00
Public Works Facility, 4040	\$ 458,333.33	\$ 228,400.71	\$ 688,265.95	\$ 458,333.33	\$ 458,333.33	\$ 2,291,666.65	\$ 458,333.33	\$ -	\$ 5,500,000.00	\$ 5,500,000.00
Golf Course Expansion, 4039	\$ 5,416.67	\$ 5,416.67	\$ 5,416.67	\$ 5,416.67	\$ 5,416.67	\$ 27,083.35	\$ 5,416.67	\$ -	\$ 65,000.00	\$ 65,000.00
Sewer Bonds, 5020	\$ 97,083.33	\$ 97,083.33	\$ 97,083.33	\$ 97,083.33	\$ 97,083.33	\$ 485,416.65	\$ 97,083.33	\$ 1,150,000.00	\$ 15,000.00	\$ 1,165,000.00
TOTAL	\$ 1,749,999.99	\$ 1,439,234.04	\$ 1,883,349.28	\$ 1,677,905.40	\$ 1,950,205.24	\$ 8,700,693.95	\$ 1,750,900.00	\$ 15,000,000.00	\$ 6,010,800.00	\$ 21,010,800.00
Prior month GPT Fund 1001 Balance	\$ 4,901,328.27	\$ 4,952,320.45	\$ 4,952,320.46	\$ 4,956,279.43	\$ 5,000,000.03					
Plus GPT received	\$ 1,800,992.18	\$ 1,439,234.05	\$ 1,887,308.25	\$ 1,721,626.00	\$ 2,450,205.21					
Less transfers out	\$ (1,749,999.99)	\$ (1,439,234.04)	\$ (1,883,349.28)	\$ (1,677,905.40)	\$ (1,950,205.24)					
Ending GPT Fund 1001 balance	\$ 4,952,320.46	\$ 4,952,320.46	\$ 4,956,279.43	\$ 5,000,000.03	\$ 5,500,000.00					

OTHER MONTHLY CASH TRANSFERS		
MOVE FROM:	MOVE TO:	AMOUNT
		\$ -

BUDGET AMENDMENT RECOMMENDATIONS	
INCREASE/DECREASE	AMOUNT
	\$ -

05/25/22
15:45:41

WATFORD CITY, ND
Cash Report
For the Accounting Period: 5/22

Page: 1 of 3
Report ID: L160

Section 19, ItemA.

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
1000 GENERAL						
101000 Cash - Operating	7,468,489.58	139,107.34	899.99	14,237.50	413,323.65	7,180,935.76
101010 Cash - Committed	260,198.16	0.00	0.00	0.00	0.00	260,198.16
102000 Cash - Restricted	163,000.00	0.00	0.00	0.00	0.00	163,000.00
Total Fund	7,891,687.74	139,107.34	899.99	14,237.50	413,323.65	7,604,133.92
1001 GPT						
101000 Cash - Operating	5,000,000.00	2,450,205.21	0.00	1,950,205.21	0.00	5,500,000.00
1002 BUDGET STABILIZATION FUND (prior to June 2021, GPT Surplus)						
102000 Cash - Restricted	1,402,869.19	8,000.00	0.00	0.00	0.00	1,410,869.19
1003 WCPD CURRENCY FUND						
102010 Cash-WCPD Currency Account	14,659.30	0.00	0.00	0.00	0.00	14,659.30
1010 POLICE UNIT FEES & DONATIONS						
101000 Cash - Operating	20,957.07	3,000.00	0.00	0.00	0.00	23,957.07
1020 FIRE UNIT FEES						
101000 Cash - Operating	133,986.89	2,000.00	0.00	0.00	0.00	135,986.89
1030 AMBULANCE UNIT FEES & GRANT PASS THROUGH						
101000 Cash - Operating	20,939.71	0.00	0.00	0.00	0.00	20,939.71
1040 PARK BOARD UNIT FEES						
101000 Cash - Operating	17,439.71	0.00	0.00	0.00	0.00	17,439.71
1050 SCHOOL UNIT FEES						
101000 Cash - Operating	17,609.71	0.00	0.00	0.00	0.00	17,609.71
2010 ROAD FUND						
101000 Cash - Operating	2,038,811.59	113,978.97	0.00	0.00	77,516.36	2,075,274.20
2060 EMERGENCY FUND						
101000 Cash - Operating	106,093.14	55.81	0.00	0.00	0.00	106,148.95
2080 CEMETERY						
101000 Cash - Operating	151,498.64	1,500.00	0.00	0.00	0.00	152,998.64
101180 Investment-Savings Dakota West	5,262.64	0.00	0.00	0.00	0.00	5,262.64
Total Fund	156,761.28	1,500.00				158,261.28
2100 LEASE OF LAW ENFORCEMENT FAC						
101000 Cash - Operating	47,224.36	2,846.30	0.00	0.00	0.00	50,070.66
2230 CITY IMPROVEMENTS FUND						
101000 Cash - Operating	1,253,562.88	0.00	0.00	0.00	0.00	1,253,562.88
2240 ROUGH RIDER CENTER						
101000 Cash - Operating	46,418.90	82,775.00	0.00	0.00	61,127.47	68,066.43
101010 Cash - Committed	75,000.00	0.00	0.00	0.00	0.00	75,000.00
Total Fund	121,418.90	82,775.00			61,127.47	143,066.43
2245 FOX HILLS GOLF COURSE						
101000 Cash - Operating	71,226.02	239,676.14	0.00	1,364.39	50,725.58	258,812.19
101010 Cash - Committed	14,445.00	0.00	0.00	0.00	0.00	14,445.00
103001 Cash-Golf Course Registers	0.00	0.00	0.00	0.00	-500.00	500.00
Total Fund	85,671.02	239,676.14		1,364.39	50,225.58	273,757.19
2260 FIRE TRUCK REPLACEMENT FUND						
101000 Cash - Operating	-39,000.00	0.00	0.00	0.00	0.00	-39,000.00
101180 Investment-Savings Dakota West	69,879.46	0.00	0.00	0.00	0.00	69,879.46
Total Fund	30,879.46					30,879.46

05/25/22
15:45:41

WATFORD CITY, ND
Cash Report
For the Accounting Period: 5/22

Page: 2 of 3
Report ID: L160

Section 19, ItemA.

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
2280 OCCUPANCY TAX						
101000 Cash - Operating	81,786.56	9,966.17	0.00	0.00	0.00	91,752.73
101010 Cash - Committed	170,088.54	0.00	0.00	0.00	0.00	170,088.54
Total Fund	251,875.10	9,966.17				261,841.27
2285 RESTAURANT & LODGING TAX						
101000 Cash - Operating	0.00	22,645.17	0.00	22,645.17	0.00	0.00
2290 VEHICLE REPLACEMENT FUND						
101000 Cash - Operating	99,701.65	44,166.66	0.00	0.00	0.00	143,868.31
101010 Cash - Committed	86,666.68	0.00	0.00	0.00	0.00	86,666.68
Total Fund	186,368.33	44,166.66				230,534.99
2295 FIRE DEPARTMENT BUILDING						
101000 Cash - Operating	125,000.00	0.00	0.00	0.00	0.00	125,000.00
101180 Investment-Savings Dakota West	51,507.56	0.00	0.00	0.00	0.00	51,507.56
Total Fund	176,507.56					176,507.56
2310 VECTOR & WEED CONTROL						
101000 Cash - Operating	51,416.54	6,250.00	0.00	0.00	4,791.96	52,874.58
2399 ROUGHRIDER FUND SALES TAX						
101000 Cash - Operating	2,796,850.08	335,421.80	0.00	101,938.16	0.00	3,030,333.72
101010 Cash - Committed	29,500.00	0.00	0.00	0.00	0.00	29,500.00
102000 Cash - Restricted	2,500,000.00	0.00	0.00	0.00	0.00	2,500,000.00
Total Fund	5,326,350.08	335,421.80		101,938.16		5,559,833.72
2410 SALES TAX REVENUE BOND SURPLUS FUND						
101000 Cash - Operating	1,221,188.04	0.00	0.00	0.00	0.00	1,221,188.04
3010 GENERAL OBLIGATION BOND 2013						
101000 Cash - Operating	-31,991.25	4,500.00	0.00	0.00	0.00	-27,491.25
3050 OIL & GAS REVENUE BOND 2013						
101000 Cash - Operating	-78,971.25	10,625.00	0.00	0.00	0.00	-68,346.25
3075 Series 2019 State Aid Refunding Bond						
101000 Cash - Operating	3,094,080.27	873,125.00	0.00	30.00	0.00	3,967,175.27
104000 Bond Escrow w/ Paying Agent	4,523,500.00	0.00	0.00	0.00	0.00	4,523,500.00
Total Fund	7,617,580.27	873,125.00		30.00		8,490,675.27
3080 SALES TAX REVENUE BONDS, SERIES 2015						
101000 Cash - Operating	-1,496,441.67	1,496,441.67	0.00	0.00	0.00	0.00
101010 Cash - Committed	3,625,757.65	0.00	0.00	1,496,441.67	0.00	2,129,315.98
Total Fund	2,129,315.98	1,496,441.67		1,496,441.67		2,129,315.98
3090 SPECIAL IMPROVEMENT BONDS, SERIES 2015						
101000 Cash - Operating	4,522,947.01	3,533.50	0.00	0.00	0.00	4,526,480.51
4005 Capital Improvement Projects						
101000 Cash - Operating	4,089,182.96	249,988.58	0.00	0.00	0.00	4,339,171.54
101010 Cash - Committed	8,612.50	0.00	0.00	0.00	0.00	8,612.50
Total Fund	4,097,795.46	249,988.58				4,347,784.04
4039 GOLF COURSE EXPANSION PROJECT						
101000 Cash - Operating	255,954.70	5,416.67	0.00	0.00	0.00	261,371.37
4040 PUBLIC WORKS FACILITY						
101000 Cash - Operating	4,508,498.32	458,333.33	0.00	0.00	0.00	4,966,831.65
4045 3RD AVE SW						

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15:45:41

WATFORD CITY, ND
Cash Report
For the Accounting Period: 5/22

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Section 19, ItemA.

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
101000 Cash - Operating	562,761.50	0.00	0.00	0.00	0.00	562,761.50
4049 2019 ETA						
101000 Cash - Operating	16,500.00	0.00	0.00	0.00	0.00	16,500.00
4053 ND OUTDOOR HERITAGE FUND						
101000 Cash - Operating	106,500.00	0.00	0.00	0.00	0.00	106,500.00
4054 2020 ETA						
101000 Cash - Operating	206,788.00	0.00	0.00	0.00	0.00	206,788.00
102000 Cash - Restricted	78,264.30	0.00	0.00	0.00	0.00	78,264.30
Total Fund	285,052.30					285,052.30
4055 CHIP SEAL PROJECTS						
101000 Cash - Operating	1,721,108.35	0.00	0.00	0.00	0.00	1,721,108.35
4056 WOLF PUP 2						
101000 Cash - Operating	280.00	0.00	0.00	0.00	0.00	280.00
4058 HUNTER'S RUN						
101010 Cash - Committed	41,545.03	0.00	0.00	0.00	0.00	41,545.03
4059 FIRE HALL FACILITY						
101000 Cash - Operating	175,000.00	0.00	0.00	0.00	0.00	175,000.00
5010 WATER WORKS						
101000 Cash - Operating	6,195,991.37	123,311.13	0.00	591.81	104,767.18	6,213,943.51
5020 SEWER						
101000 Cash - Operating	1,963,962.07	178,183.42	0.00	280.02	52,984.91	2,088,880.56
101010 Cash - Committed	68,867.15	9,026.36	0.00	0.00	0.00	77,893.51
102000 Cash - Restricted	746,810.00	0.00	0.00	0.00	0.00	746,810.00
Total Fund	2,779,639.22	187,209.78		280.02	52,984.91	2,913,584.07
5030 GARBAGE						
101000 Cash - Operating	2,500,739.05	96,281.30	0.00	253.59	76,412.46	2,520,354.30
7000 MCKENZIE CO HEALTHCARE						
101000 Cash - Operating	92,564.15	101,938.16	0.00	0.00	0.00	194,502.31
7910 PAYROLL FUND						
101000 Cash - Operating	712.73	0.00	612,320.18	467,655.59	0.00	145,377.32
7930 CLAIMS FUND						
101000 Cash - Operating	4,180,106.05	0.00	228,429.40	31,177.40	0.00	4,377,358.05
101010 Cash - Committed	28,657.09	0.00	0.00	0.00	0.00	28,657.09
Total Fund	4,208,763.14		228,429.40	31,177.40		4,406,015.14
9000 GENERAL FIXED ASSET ACCOUNT GROUP						
101000 Cash - Operating	2,858.00	0.00	0.00	0.00	0.00	2,858.00
Totals	67,285,421.68	7,072,298.69	841,649.57	4,086,820.51	841,149.57	70,271,399.86

*** Transfers In and Transfers Out columns should match, with the following exceptions:

- 1) Cancelled electronic checks increase the Transfers In column. Disbursed column will be overstated by the same amount and will not balance to the Redeemed Checks List.
- 2) Payroll Journal Vouchers including local deductions with receipt accounting will reduce the Transfers Out column by the total amount of these checks.

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WATFORD CITY, ND
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 5 / 22

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Report ID: B100F

Section 19, ItemA.

Fund	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
1000 GENERAL	536,075.02	3,994,015.84	9,085,878.00	9,202,237.52	5,208,221.68	43 %
1001 GPT	1,950,205.21	8,700,693.96	15,000,000.00	21,010,800.00	12,310,106.04	41 %
1003 WCPD CURRENCY FUND	5.00	15.00	0.00	0.00	-15.00	*** %
1010 POLICE UNIT FEES & DONATIONS	0.00	33,997.86	20,000.00	54,000.00	20,002.14	63 %
1020 FIRE UNIT FEES	0.00	0.00	20,000.00	20,000.00	20,000.00	0 %
1030 AMBULANCE UNIT FEES & GRANT PASS	0.00	0.00	20,000.00	20,000.00	20,000.00	0 %
1040 PARK BOARD UNIT FEES	0.00	0.00	20,000.00	20,000.00	20,000.00	0 %
1050 SCHOOL UNIT FEES	0.00	0.00	20,000.00	20,000.00	20,000.00	0 %
2010 ROAD FUND	214,520.30	603,747.64	1,754,879.00	1,769,879.00	1,166,131.36	34 %
2080 CEMETERY	3,801.96	3,884.28	23,026.00	148,026.00	144,141.72	3 %
2100 LEASE OF LAW ENFORCEMENT FAC	0.00	70,947.02	115,000.00	115,000.00	44,052.98	62 %
2230 CITY IMPROVEMENTS FUND	8,025.00	14,499.88	240,000.00	309,150.00	294,650.12	5 %
2240 ROUGH RIDER CENTER	114,775.35	437,125.60	880,000.00	1,153,484.64	716,359.04	38 %
2245 FOX HILLS GOLF COURSE	120,637.51	263,461.60	900,285.00	1,028,198.97	764,737.37	26 %
2260 FIRE TRUCK REPLACEMENT FUND	30,879.46	30,879.46	30,705.00	69,705.00	38,825.54	44 %
2280 OCCUPANCY TAX	9,261.58	71,587.20	120,000.00	202,500.00	130,912.80	35 %
2285 RESTAURANT & LODGING TAX	22,645.17	111,388.91	400,000.00	400,000.00	288,611.09	28 %
2290 VEHICLE REPLACEMENT FUND	5,613.33	66,015.33	290,000.00	450,000.00	383,984.67	15 %
2295 FIRE DEPARTMENT BUILDING	176,507.56	176,507.56	176,404.00	176,404.00	-103.56	100 %
2310 VECTOR & WEED CONTROL	10,334.55	10,791.89	91,433.00	91,433.00	80,641.11	12 %
2399 ROUGHRIDER FUND SALES TAX	104,938.16	511,182.12	3,600,000.00	3,600,000.00	3,088,817.88	14 %
3010 GENERAL OBLIGATION BOND 2013	0.00	49,991.25	53,966.00	53,966.00	3,974.75	93 %
3050 OIL & GAS REVENUE BOND 2013	0.00	121,471.25	127,500.00	127,500.00	6,028.75	95 %
3075 Series 2019 State Aid Refunding Bond	30.00	398,449.73	6,477,500.00	6,477,500.00	6,079,050.27	6 %
3080 SALES TAX REVENUE BONDS, SERIES 2015	0.00	1,496,441.67	2,273,000.00	2,273,000.00	776,558.33	66 %

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WATFORD CITY, ND
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 5 / 22

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Section 19, ItemA.

Fund	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
3090 SPECIAL IMPROVEMENT BONDS, SERIES 2015	0.00	1,425,181.25	1,878,562.00	1,878,562.00	453,380.75	76 %
4005 Capital Improvement Projects	0.00	5,996,780.36	2,599,000.00	8,579,406.35	2,582,625.99	70 %
4039 GOLF COURSE EXPANSION PROJECT	0.00	26,588.14	0.00	325,000.00	298,411.86	8 %
4040 PUBLIC WORKS FACILITY	0.00	324,835.00	0.00	3,000,000.00	2,675,165.00	11 %
4045 3RD AVE SW	6,658.50	10,747.00	0.00	566,850.00	556,103.00	2 %
4053 ND OUTDOOR HERITAGE FUND	0.00	0.00	0.00	487,000.00	487,000.00	0 %
4054 2020 ETA	19,000.00	19,000.00	0.00	206,788.00	187,788.00	9 %
4055 CHIP SEAL PROJECTS	0.00	0.00	0.00	1,721,108.35	1,721,108.35	0 %
4058 HUNTER'S RUN	595.00	5,007.47	0.00	0.00	-5,007.47	*** %
4059 FIRE HALL FACILITY	0.00	0.00	0.00	175,000.00	175,000.00	0 %
5010 WATER WORKS	115,507.13	626,504.41	2,130,209.00	3,671,320.00	3,044,815.59	17 %
5020 SEWER	74,190.58	709,469.33	2,512,920.00	2,527,920.00	1,818,450.67	28 %
5030 GARBAGE	80,569.05	375,368.25	1,263,975.00	3,278,975.00	2,903,606.75	11 %
Grand Total:	3,604,775.42	26,686,576.26	52,124,242.00	75,210,713.83	48,524,137.57	35 %

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WATFORD CITY, ND
Statement of Revenue Budget vs Actuals
For the Accounting Period: 5 / 22

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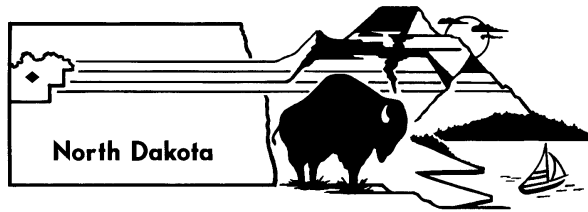
Fund	Received		Estimated Revenue	Revenue	% Received
	Current Month	Received YTD		To Be Received	
1000 GENERAL	165,464.17	3,333,470.88	8,983,510.00	5,650,039.12	37 %
1001 GPT	2,450,205.21	9,299,365.69	21,000,000.00	11,700,634.31	44 %
1002 BUDGET STABILIZATION FUND (prior to June 2021,	8,000.00	40,000.00	96,000.00	56,000.00	42 %
1010 POLICE UNIT FEES & DONATIONS	3,000.00	4,000.00	20,000.00	16,000.00	20 %
1020 FIRE UNIT FEES	0.00	4,000.00	20,000.00	16,000.00	20 %
1030 AMBULANCE UNIT FEES & GRANT PASS THROUGH	0.00	0.00	20,000.00	20,000.00	0 %
1040 PARK BOARD UNIT FEES	0.00	0.00	20,000.00	20,000.00	0 %
1050 SCHOOL UNIT FEES	0.00	0.00	20,000.00	20,000.00	0 %
2010 ROAD FUND	113,978.97	579,811.02	1,490,000.00	910,188.98	39 %
2060 EMERGENCY FUND	55.81	107.36	500.00	392.64	21 %
2080 CEMETERY	1,500.00	2,002.48	1,210.00	-792.48	165 %
2100 LEASE OF LAW ENFORCEMENT FAC	2,846.30	117,604.81	122,670.00	5,065.19	96 %
2230 CITY IMPROVEMENTS FUND	0.00	0.00	240,000.00	240,000.00	0 %
2240 ROUGH RIDER CENTER	82,775.00	450,175.00	1,156,500.00	706,325.00	39 %
2245 FOX HILLS GOLF COURSE	283,445.02	512,878.91	961,710.00	448,831.09	53 %
2260 FIRE TRUCK REPLACEMENT FUND	0.00	34.51	0.00	-34.51	** %
2280 OCCUPANCY TAX	9,966.17	58,820.99	120,000.00	61,179.01	49 %
2285 RESTAURANT & LODGING TAX	22,645.17	111,388.91	400,000.00	288,611.09	28 %
2290 VEHICLE REPLACEMENT FUND	75,046.12	251,712.80	560,705.00	308,992.20	45 %
2295 FIRE DEPARTMENT BUILDING	0.00	25.44	0.00	-25.44	** %
2310 VECTOR & WEED CONTROL	6,250.00	31,250.00	75,000.00	43,750.00	42 %
2399 ROUGHRIDER FUND SALES TAX	335,421.80	1,625,926.67	3,600,000.00	1,974,073.33	45 %
3010 GENERAL OBLIGATION BOND 2013	4,500.00	22,500.00	54,000.00	31,500.00	42 %
3050 OIL & GAS REVENUE BOND 2013	10,625.00	53,125.00	127,500.00	74,375.00	42 %
3075 Series 2019 State Aid Refunding Bond	873,125.00	2,365,625.00	4,477,500.00	2,111,875.00	53 %
3080 SALES TAX REVENUE BONDS, SERIES 2015	0.00	0.00	2,273,000.00	2,273,000.00	0 %

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WATFORD CITY, ND
Statement of Revenue Budget vs Actuals
For the Accounting Period: 5 / 22

Page: 2 of 2
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Fund	Received		Estimated Revenue	Revenue	% Received
	Current Month	Received YTD		To Be Received	
3090 SPECIAL IMPROVEMENT BONDS, SERIES 2015	3,533.50	1,940,539.51	1,878,562.00	-61,977.51	103 %
4005 Capital Improvement Projects	249,988.58	1,808,510.65	1,126,404.00	-682,106.65	161 %
4039 GOLF COURSE EXPANSION PROJECT	5,416.67	287,083.35	325,000.00	37,916.65	88 %
4040 PUBLIC WORKS FACILITY	458,333.33	5,291,666.65	8,500,000.00	3,208,333.35	62 %
4045 3RD AVE SW	0.00	566,850.00	566,850.00	0.00	100 %
4053 ND OUTDOOR HERITAGE FUND	0.00	106,500.00	487,000.00	380,500.00	22 %
4054 2020 ETA	0.00	150,948.00	150,948.00	0.00	100 %
4055 CHIP SEAL PROJECTS	0.00	1,721,108.35	1,721,108.35	0.00	100 %
4059 FIRE HALL FACILITY	176,507.56	351,507.56	175,000.00	-176,507.56	201 %
5010 WATER WORKS	152,870.76	723,559.80	2,084,000.00	1,360,440.20	35 %
5020 SEWER	194,599.79	1,000,541.25	2,615,000.00	1,614,458.75	38 %
5030 GARBAGE	121,955.43	605,379.31	1,400,000.00	794,620.69	43 %
Grand Total:	5,812,055.36	33,418,019.90	66,869,677.35	33,451,657.45	50 %


City of Watford City

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www.cityofwatfordcity.com
Report to City Council

 June 7th, 2022

City Engineer – Grace Demars, PE

Hunter's Run Punch List Cost Estimate Task Order WC22-03-A1 – Brosz Engineering

At the April City Council meeting, Task Order WC22-03 was approved with Brosz Engineering for the development of a cost estimate for the Hunter's Run Development Phase I and Phase II punch list items. At the time, Brosz Engineering estimated the work associated with developing the cost estimate to cost \$10,000.00. The cost estimate has since been completed and Brosz Engineering is requesting an amendment to Task Order WC22-03 for an additional \$4,250.00, due to the cost estimates requiring more work than originally estimated.

Recommend:

The City Council approve and allow the Mayor to sign the Task Order Amendment with Brosz Engineering for the Hunter's Run Punch List Cost Estimate in the hourly not to exceed amount of \$4,250.00.

Attachment:

Task Order WC22-03-A1

2nd Ave SW ROW Vacate Task Order WC-22-04 – Brosz Engineering

At the February Building Committee meeting, the Committee recommended the City to vacate the 45 feet of right of way originally dedicated for 1st Avenue South as part of the Sax's Addition to Watford City. By vacating the right of way and working with the NDDOT to obtain the entirety of the right of way, the City will own the property where the right of way was vacated and would be able to allow for a Texas longhorn monument to be placed as proposed in the Task Order. A Task Order for the 2nd Ave SW ROW Vacate with Brosz Engineering has been prepared and is presented for this work. Invoices will come out of the 414200-351 Professional Services budget line item.

Recommend:

The City Council approve and allow the Mayor to sign the Task Order with Brosz Engineering for the 2nd Ave SW ROW Vacate in the hourly not to exceed amount of \$3,000.00.

Attachment:

Task Order WC22-04

Main Street Benches – Downtowners Association Request

At the May Streets, Walks, and Lights Committee meeting, the Downtowners Association requested to place four benches along Main Street North. City Staff reached out to the NDDOT regarding this request and they stated the following:

- The benches should be movable, not permanent.
- The ADA width shall be maintained for wheel chairs, sight impaired, etc.

The benches appear to meet the items listed above. At this time, there is no concern with their placement.

Watford City Long-Range Transportation and Future Land Use Plan – Request for Proposal

The topic of updating the City's Long-Range Transportation and Future Land Use Plan has been discussed since December of 2021. It was thought that the 2040 Infrastructure Master Plan Report may suffice as the Long-Range Transportation Plan, but after the NDDOT's review and discussions with our 2040 Infrastructure Master Plan Transportation Consultant, it has been determined that an update is still needed. A Request for Proposal has been drafted to update both the Long-Range Transportation Plan and the Future Land Use Plan, along with reviewing a few sections of the City's ordinances.

The Request for Proposal will be advertised officially through the NDDOT, administrated through the City, and end in a three-way contract between the City, the NDDOT, and the selected Consultant. The Request for Proposal needs to be advertised for 21 days and then interviews will need to be held. The entire process will likely take at least two months. Due to this timeline, it is recommended to advertise the Request for Proposal in early September. This allows the Engineering Department to administer the Request for Proposal and aligns with the release of vital Census data needed for the project.

Recommend:

The City Council to approve advertising the Request for Proposal for Engineering Services for the Watford City Long-Range Transportation and Future Land Use Plan.

Attachments:

Request for Proposal

Strategic Governance and Finance Study – North Dakota State Water Commission

The Strategic Governance and Finance Study completed by AE₂S was requested by the State Water Commission. The Department of Water Resources was involved by providing information for the Study. Now that the study is completed, the Department of Water Resources will be reviewing the Study and meeting with all applicable parties to see how it should be implemented. They are starting with researching the Missouri River water use throughout the basin, looking at how other states program their water funding, and moving oversight of WAWSA from the NDIC to the NDSWC. Moving the oversight of WAWSA will not affect how WAWSA is managed or anything to do with member agreements. As the Department of Water Resources continues their review of the Study, they are planning on hosting stakeholder input meetings on this side of the State. At this time, it is unknown when the Study would be presented to the legislature and what the Study would look like, as it will likely be different than what AE₂S originally prepared. Due to this, no presentation is anticipated to the County Commission or City Council at this time.

This is Task Order
No. WC 22-03-A1, consisting
of 2 pages.

Task Order

In accordance with Paragraph 1.01 of the Agreement Between Owner and Engineer for Professional Services – Task Order Edition, dated July 6, 2021 ("Agreement"), Owner and Engineer agree as follows:

1. Task Order Information

- A. Owner: City of Watford City.
- B. Engineer: Brosz Engineering.
- C. Task Order Title: Hunter's Run Punch List Cost Estimate – Amendment #1.

2. Scope of Services

- A. The scope of services to be provided or furnished by Engineer under this Task Order are:
 - 1. **Itemized list of Scope of Services.**
 - a. Provide a detailed, construction cost estimate for the attached punch list for Hunter's Run Phase 1.
 - b. This requested amendment to our original task order, titled WC 22-03 Hunter's Run Punch List Cost Estimate, covers services above and beyond our original scope of services, including cost estimates and consultation on Hunter's Run Phase 2 items.

3. Owner's Responsibilities

The Owner shall be responsible for the follow items:

- A. Coordinate with Engineer on various items on punch list to determine extents and scope of required remediation.

4. Schedule

Engineer will complete this project by April 29th, 2022.

5. Basis of Compensation

- A. Owner shall pay Engineer for services rendered under this Task Order as follows:
 - 1. Owner shall pay Engineer an amount equal to the cumulative hours charged to the Project by each class of Engineer's employees times the Standard Hourly Rates for each applicable billing class as set forth in the attached "2022 Hourly Rate Sheet". The total additional fee requested in this amendment is \$4,250, which brings the total amount for this Task Order to

\$14,250.00, plus any applicable taxes for services rendered, unless there is a change in the scope of services and we receive an amendment to the Task Order to exceed this amount signed by the Owner.

2. Engineer's Standard Hourly Rates are attached to the original Task Order and are included by reference.
3. The amounts billed for Engineer's services will be based upon cumulative hours charged to the Project during the billing period but will not exceed the above stated amount.

6. Attachments:

A. N/A

7. Terms and Conditions

Execution of this Task Order by Owner and Engineer shall make it subject to the terms and conditions of the Agreement (as modified above), which Agreement is incorporated by this reference. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order is _____.

ENGINEER:

By: _____

By: _____

Brady Bertram

Digitally signed by Brady Bertram
Date: 2022.05.31 10:00:11-05'00'

Print Name: _____

Print Name: Brady Bertram, PE

Title: _____

Title: Area Manager

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

Name: _____

Name: Brady Bertram, PE

Title: _____

Title: Area Manager

Address: _____

Address: PO Box 551, Watford City, ND

E-Mail Address: _____

E-Mail Address: bradyb@broszengineering.com

Phone: _____

Phone: 701-842-3526

TASK ORDER

Section 20, Item C.

This is Task Order
No. WC 22-04, consisting of 2
pages.

Task Order

In accordance with Paragraph 1.01 of the Agreement Between Owner and Engineer for Professional Services – Task Order Edition, dated July 6, 2021 ("Agreement"), Owner and Engineer agree as follows:

1. Task Order Information

- A. Owner: City of Watford City.
- B. Engineer: Brosz Engineering.
- C. Task Order Title: 2nd Ave SW ROW Vacate.

2. Scope of Services

- A. The scope of services to be provided or furnished by Engineer under this Task Order are:
 - 1. **Itemized list of Scope of Services.**
 - a. Prepare an exhibit and description to assist the Owner in creating a resolution for vacation of existing Right-of-Way at/near the intersection of 2nd Avenue SW and Main Street. Location of the requested vacation and description of proposed use is included in Attachment 2.

3. Owner's Responsibilities

The Owner shall be responsible for the follow items:

- A. Coordinate with Engineer and provide historical information if needed.

4. Schedule

Engineer will complete this project by July 1st, 2022.

5. Basis of Compensation

- A. Owner shall pay Engineer for services rendered under this Task Order as follows:
 - 1. Owner shall pay Engineer an amount equal to the cumulative hours charged to the Project by each class of Engineer's employees times the Standard Hourly Rates for each applicable billing class as set forth in the attached "2022 Hourly Rate Sheet". The total fee for this Task Order will not exceed \$3,000.00, plus any applicable taxes for services rendered, unless there is a changed in the scope of services and we receive an amendment to the Task Order to exceed this amount signed by the Owner.

2. Engineer's Standard Hourly Rates are attached to this Task Order as an attachment.
3. The amounts billed for Engineer's services will be based upon cumulative hours charged to the Project during the billing period but will not exceed the above stated amount.

6. Attachments:

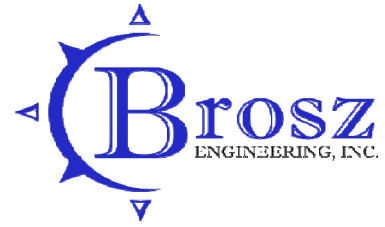
- A. Attachment 1 – 2022 Hourly Rate Sheet
- B. Attachment 2 – LongX-Vacate Exhibit

7. Terms and Conditions

Execution of this Task Order by Owner and Engineer shall make it subject to the terms and conditions of the Agreement (as modified above), which Agreement is incorporated by this reference. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order is _____.

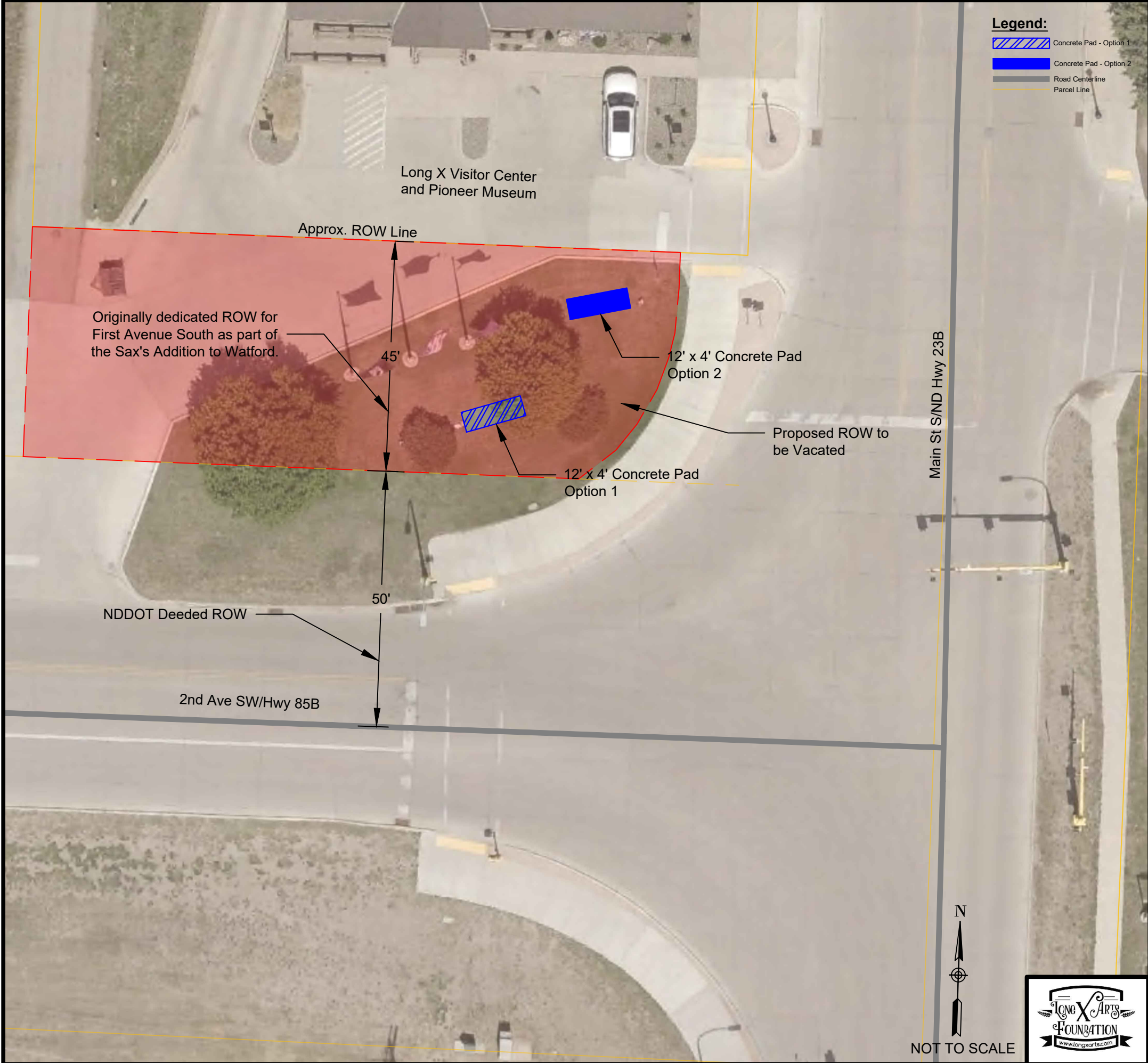
By: _____	ENGINEER: By: <u>Brady Bertram</u> <small>Digitally signed by Brady Bertram Date: 2022.05.31 09:48:14-05'00'</small>
Print Name: _____	Print Name: <u>Brady Bertram, PE</u>
Title: _____	Title: <u>Area Manager</u>
DESIGNATED REPRESENTATIVE FOR TASK ORDER:	
Name: _____	Name: <u>Dustin Jordan, RLS</u>
Title: _____	Title: <u>Survey Principal</u>
Address: _____	Address: <u>PO Box 551, Watford City, ND</u>
E-Mail Address: _____	E-Mail Address: <u>dustinj@brozengineering.com</u>
Phone: _____	Phone: <u>701-842-3526</u>



ENGINEERING & SURVEYING SERVICES 2022 HOURLY RATE SHEET

SENIOR PRINCIPAL	\$185.00
SENIOR ENGINEER I	\$180.00
SENIOR ENGINEER II	\$170.00
ENGINEER I	\$155.00
ENGINEER II	\$140.00
ENGINEER III	\$130.00
ENGINEER IV	\$120.00
LANDSCAPE ARCHITECT	\$125.00
SENIOR ENGR. TECH. I	\$140.00
SENIOR ENGR. TECH. II	\$130.00
ENGINEER TECH. I	\$120.00
ENGINEER TECH. II	\$110.00
ENGINEER TECH. III	\$100.00
ENGINEER TECH IV	\$75.00
SURVEY PRINCIPAL (Field)	\$180.00
SURVEY PRINCIPAL (Computations)	\$165.00
SURVEY MANAGER (Field)	\$170.00
SURVEY MANAGER (Computations)	\$155.00
REG. LAND SURVEYOR (Field)	\$150.00
REG. LAND SURVEYOR (Computations)	\$135.00
SURVEYOR I (Field)	\$125.00
SURVEYOR I (Computations)	\$100.00
SURVEY ASSISTANT	\$90.00
DRONE SURVEY	\$275.00
GIS COORDINATOR	\$100.00

The above rates include all labor, mileage, per diem and normal supplies. For field work, chargeable time is applied from the time we leave our office location until we return. The rates are subject to review on an annual basis.



The Long X Visitor Center and Pioneer Museum in conjunction with the Long X Art Foundation are requesting the City of Watford City to allow a Texas Long Horn Monument to be installed in the City/NDDOT right of way in front of the Long X Visitor Center and Pioneer Museum. An example of what the monument may look like is included below. The monument will be sculpted by John Lopez of Lemmon, South Dakota.

This monument is a full sized Texas Long Horn with a base foot print of 12 ft x 4 ft and a height of 5 ft at the head. The horn spread will be 7 ft with a back length of 8 ft. Minimal grading is anticipated to accommodate the monument. If the request is granted, the Monument Sponsors will work closely with the City and NDDOT to make sure the project is completed satisfactorily.

Two options have been proposed for where the monument may stand. The Texas Long Horn Monument represents the McKenzie County community and will welcome tourists to Watford City. The Texas Long Horn is a great representative of the inhabitants of McKenzie County; both in the quest of survival and for something better yesterday and today.

Mr. Lopez uses actual elements from the past. Implements that may have been used to plow the soil, tame a horse, or in our case, drill the oil are incorporated into the monument. He would come to the community to interview residents and review important history to incorporate into the monument. He has done Texas Long Horns before which are located in Austin and Fort Worth, Texas. It would be unique to have this art piece in Watford City, connecting the Long X Cattle Trail from Texas to McKenzie County. It would also connect the trail to the Long X Ranch which is approximately 15 miles south of Watford City on the edge of the Badlands and is one of the first and largest ranches located in the County.

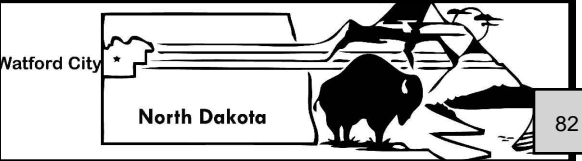


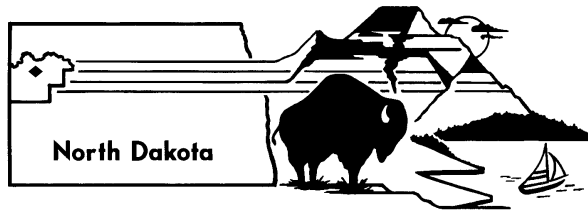
LONG X VISITOR CENTER AND PIONEER MUSEUM

Watford City, North Dakota

TEXAS LONG HORN
ROW VACATE

DRAFTED
GAD
DATE
03/28/2022





City of Watford City
213 2nd St., NE | PO Box 494
Watford City, ND 58854
Ph 701-444-2533
Fax 701-444-3004
www.cityofwatfordcity.com

REQUEST FOR PROPOSAL

TO PERFORM ENGINEERING SERVICES:
FOR THE CITY OF WATFORD CITY
WATFORD CITY LONG-RANGE TRANSPORTATION AND FUTURE LAND USE PLAN
NDDOT PROJECT NUMBER SPR-P042(004), PCN 23527

PROPOSAL RELEASE DATE:
DEMEBER 8TH, 2021

PROPOSALS MUST BE DELIVERED TO THE CITY ENGINEER BY:
BY 12:00 (NOON) CT **JANUARY 7TH, 2021**

REQUEST FOR PROPOSAL TO PERFORM ENGINEERING SERVICES

Watford City will engage the services of a qualified consultant to perform engineering services for the following project:

Watford City Long-Range Transportation and Future Land Use Plan

The planning effort will be conducted in cooperation with the North Dakota Department of Transportation (NDDOT) and the City of Watford City.

EXISTING CONDITIONS AND CHALLENGES

Watford City has experienced rapid growth in recent years due to an increase in oil production and an influx of people calling Watford City home. Watford City had a population of 1,744 at the 2010 Census and was determined to have a population of 6,207 with the 2020 Census. It is anticipated that the City will become a part of the NDDOT's Urban Program after the 2020 Census numbers are finalized. With that growth has come new developments and new infrastructure regarding water, wastewater, transportation, and City owned facilities. The recent growth has not always aligned with existing future land use and long-range transportation plans, so a fresh review is needed. In 2021, the City took measures to align its financials with capital improvement planning through the 2040 Infrastructure Master Plan project that was completed. The City would like to build on the work that was completed in 2021 with the Watford City Long Range Transportation and Future Land Use Plan.

OBJECTIVE

The Watford City Long Range Transportation and Future Land Use Plan will study the incorporated area of Watford City, the one-mile extraterritorial area (ETA), and one mile outside of the ETA. The objective of the Plan is to prepare an update to the City's existing Long-Range Transportation and Future Land Use Plan document which will provide recommendations for future land uses and short, medium, and long-range transportation needs in the Watford City area. The Plan is intended to serve as a guide for future growth and development, provide a program for transportation and infrastructure improvements needed to accommodate future growth, and serve as a policy framework to enhance the quality of life in the City. The finished product will be a plan with built-in flexibility to allow the City to proactively adjust planning and investment priorities based on changing economic conditions. The scope of work contained in this RFP is not to be considered all-inclusive but merely intended to provide sufficient information to prospective consultants to show the City's minimum requirements for the consultant's minimum level of responsibilities and relative performance expectations required of the consultant. An approved Plan shall be completed no later than twelve months after a negotiated contract has been signed.

SCOPE OF WORK

This planning effort will be comprised of two elements including the Long-Range Transportation and the Future Land Use Plan.

The Long-Range Transportation Plan will evaluate transportation needs, set priorities, and ultimately establish a multi-modal transportation network to the horizon year of 2045. Consideration should be given to both transportation system preservation and smart/efficient growth projects. It is strongly encouraged that reasonable funding assumptions are developed and considered when developing transportation recommendations. Transportation improvements should consider short, medium, and long-range time frames. Growth projects should be "smart growth" and have "triggering events" associated with them that provide the City with justification for completing the projects. The current transportation system ownership shall be identified in the report along with recommendations for entities working together to improve routes, as needed. The Long-Range Transportation Plan shall provide the following policy recommendations:

- Urban Roadway Functional Classification System
 - o Coordination may be needed to update the NDDOT's and McKenzie County's current Federal Aid Routes based on the proposed Urban Roadway Functional Classification System for the City.
- Traffic Impact Analysis Guidelines for Development
 - o Plan shall identify when Traffic Impact Analyses are needed for new developments whether site developments or subdivisions along with the guidelines for completing them.
- Typical Roadway Cross Sections and Corridor Preservation
 - o Plan shall identify typical roadway cross sections and corridor preservation that aligns with the Governor's Main Street Initiative's Smart and Efficient Infrastructure pillar.

The County and City have both completed various transportation studies in 2020 and 2021. The data and information gathered from these studies shall be incorporated into the Long-Range Transportation Plan. The City's 2040 Infrastructure Master Plan shall be thoroughly reviewed by the selected Consultant and the framework of the Capital Improvement Plan shall be incorporated into the project. The financial model developed by the 2040 Infrastructure Master Plan shall be utilized and/or incorporated into analyzing varying funding scenarios. The transportation priorities and procedures identified in the 2040 Infrastructure Master Plan shall also be incorporated into the Long-Range Transportation Plan.

The Future Land Use Plan shall identify generalized land use categories and associated densities. The plan will primarily be utilized to allocate future population (households) and employment related to development of the transportation network. The City intends on utilizing the Future Land Use Plan to help guide current and future development proposals to ensure an efficient transportation system within the project study area. The Future Land Use Plan should identify future land use needs to the 2040 horizon along with immediate smart growth areas for where the City should focus to ensure efficient infrastructure planning. The development of the Future Land Use Plan should consider a land use pattern which minimizes adverse safety and operational impacts to the local and statewide transportation system. The Future Land Use Plan should also include the following policy recommendations:

- Zoning Ordinance Updates
 - o Recommendations to the Zoning Ordinance shall contribute to an efficient and safe transportation system. Recommendations shall also be provided to clean up the City's Zoning Ordinance and ensure consistency throughout the ordinance. The Ordinance shall also be reviewed to ensure cost effectiveness for future developers to develop in the City.
 - o The City's Parking and Landscaping Ordinance shall also be reviewed, and updated recommendations provided. Recommendations for the Parking Ordinance shall be provided to ensure parking in the "urban core" aligns with the Governor's Main Street Initiative and is not excessive and wasteful.
 - o Other areas of the City's Ordinance that shall be reviewed as part of this project include:
 - Chapter VI, Article 5 Alcoholic Beverages, Licenses for the Sale thereof Regulations and Penalties
 - Chapter V, Article 2 Excavation and Grading Ordinance
 - Chapter II Public Places and Property
- Future Land Use Plan Updates
 - o Provide recommendations on updating the Future Land Use Plan to ensure the City is following North Dakota Century Code. The Future Land Use Plan shall assist in the development of the Long-Range Transportation Plan.
- Expanding the ETA
 - o Provide recommendations on benefits and drawbacks of expanding the City's existing ETA Boundary.

The Future Land Use Plan shall align and incorporate the City's 2020 – 2024 Community Sustainability Plan and the Governor's Main Street Initiative.

PUBLIC INVOLVEMENT

The City has conducted extensive public involvement and participation efforts to prepare the 2020 – 2024 Community Sustainability Plan and the 2040 Infrastructure Master Plan. The public input from those two plans shall be incorporated into the two plans, as applicable.

Public participation will be consistent with relevant NDDOT public participation requirements including but not limited to the NDDOT Design Manual and Title VI and nondiscrimination program. Additionally, North Dakota Century Code requirements will need to be followed so the plans may be adopted by the local jurisdictions as Master Plans. A public involvement plan shall be negotiated as part of the Contract.

PROJECT MILESTONES

- | | |
|----------------------------------|----------------|
| 1. Consultant Approval: | February 2022 |
| 2. Draft Plans: | June 2022 |
| 3. Final Plans: | August 2022 |
| 4. Presentation to City Council: | September 2022 |

EVALUATION AND SELECTION PROCESS

Engineering firms interested in performing the work shall submit five (5) printed copies and one (1) electronic copy of their proposal to:

Watford City Engineer
PO Box 494
Watford City, ND 58854
Watford City Long Range Transportation and Future Land Use Plan
701-444-8433; gdemars@nd.gov

The proposal pages shall be numbered and must be limited to five (5) pages (8.5" x 11") in length. Proposals that exceed the 5-page length requirement will not be considered. The cover letter will not be counted as one of the five pages and shall be signed by an authorized officer who can sign contracts for the firm. Watford City will only consider proposals received prior to 12:00 PM CT, **January 7th, 2021**. Late proposals will be deemed unresponsive.

The firm's proposal shall include an appendix. The appendix shall include the following in order:

- **Appendix A:** A schedule for the project. If accepted the schedule will be included as part of the contract.
- **Appendix B:** A staffing plan identifying the key project personnel (including titles, education, certifications, and work experience) and their respective roles and responsibilities for the project.
- **Appendix C:** Project Specific QA/QC Plan including check lists, persons, responsibilities, proposed submittals and reviews, and Owner response times. The QA/QC Plan will be reviewed and, if accepted, become part of the project after the contract has been signed.
- **Appendix D:** Sub-consultants and associated activities to be completed by the sub-consultants. Attach proposed sublet form SFN 60232 for each sub at the end of this section.

Each proposal will be evaluated by a selection committee. The NDDOT and City reserves the right to limit the interviews to a minimum of three firms whose proposals most clearly meet the RFP requirements. Firms not selected to be interviewed will be notified in writing. Selection will be based on the following weighted criteria:

Weight

- 10% i. Past performance
- 10% ii. Ability of professional personnel
- 10% iii. Willingness to meet time and budget requirements
- 10% iv. Location
- 10% v. Recent, current, and projected workloads of the persons and/or firms
- 10% vi. Related experience on similar projects
- 10% vii. Recent and current work for the agency
- 30% viii. Project understanding, issues, and approach

Maximum total weight is 100%.

Fees shall be negotiated with the successful firm. If the fee cannot be agreed upon, the NDDOT and City reserves the right to terminate negotiations, and then negotiate with the second and third ranked firms in order, if necessary, until a satisfactory contract has been negotiated.

All costs associated with the proposal shall be borne by the proposer. The NDDOT and City reserves the right to reject any and/or all proposals and to not award contracts for any and/or all projects.

PROPOSED SUB CONSULTANT REQUEST

Sub Consultant firms that have been contacted and agree to be listed on the Prime Consultants Project Proposal for work with the City must submit original form and one copy to be attached to the Prime Consultants Proposal. This form is used for informational purposes only. See NDDOT web site for form SFN 60232. (<http://www.dot.nd.gov/dotnet/forms/forms.aspx>)

PRIME CONSULTANT REQUEST TO SUBLET

The successful firm will be required to include the 'Prime Consultant Request to Sublet' form for each Sub consultant listed on the contract prior to execution of the contract. The form assures that the contract between the Prime consultant and all Sub consultants contains all the pertinent provisions and requirements of the prime contract with the City and NDDOT. See NDDOT web site for form SFN 60233 (<http://www.dot.nd.gov/dotnet/forms/forms.aspx>). If the Prime consultant has a DBE as a sub-consultant then they will also be required to submit SFN 61412-DBE Consultant-Commercially Useful Function (CUF) (<https://www.dot.nd.gov/forms/sfn61412.pdf>).

CIVIL RIGHTS

The City and North Dakota Department of Transportation, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Disadvantaged Business Enterprise (DBE)

49 Code of Federal Regulations Part 26 (CFR) states that the consultant, sub recipient, or sub consultant shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. Consultants shall carry out applicable requirements of 49 CFR Part 26 in the solicitation, award, and administration of USDOT-assisted contracts. Failure by the consultant, to carry out these requirements is a material breach of the contract, which may result in the termination of the contract or such other remedy as the recipient deems appropriate. For information regarding the DBE Program, see the DBE Program Manual at <http://www.dot.nd.gov/divisions/civilrights/docs/dbe/dbe-program-admin-manual.pdf>.

Title VI/Nondiscrimination and ADA

Title VI assures that no person or group of persons may, on the grounds of race, color, national origin, sex, age, or disability, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any and all programs or activities administered by the Department. For information regarding Title VI, see the Title VI/Nondiscrimination and ADA Program at:

<https://www.dot.nd.gov/divisions/civilrights/docs/titlevi/Title-VI-Nondiscrimination-ADA-Program-Implementation-Plan.pdf>.

The two paragraphs above apply to every consultant on the project, including every tier of sub consultant. It is the consultant's, or sub consultant's responsibility to include the two above paragraphs in every subcontract.

DISCLOSURE OF PROPOSAL

At the conclusion of the selection process, the contents of all proposals will be subject to North Dakota's Open Records Law and may be open to inspection by interested parties. Any information included in the proposal that the proposing party believes to be a trade secret or proprietary information must be clearly identified in the proposal. Any identified information recognized as such and protected by law may be exempt from disclosure.

RISK MANAGEMENT FOR PROFESSIONAL SERVICES

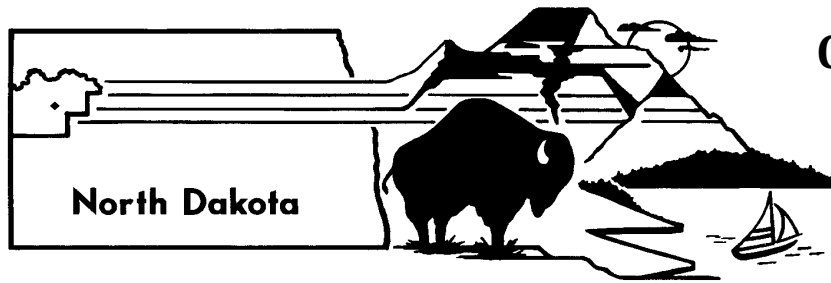
The Risk Management Appendix will be incorporated into the agreement between the City, NDDOT and the consultant. Firms must be able to provide a proper Certificate of Insurance within 15 days of notification of Selection.

AUDIT

Consulting firms proposing to do work for the NDDOT must have a current audit rate no older than 12 months from the close of the firm's Fiscal Year. Firms that do not meet this requirement will not qualify to propose or contract for NDDOT projects until the requirement is met. Firms that have submitted all the necessary information to the NDDOT and are waiting for the completion of the audit will be qualified to submit proposals for work. Information submitted by a firm that is incomplete will not qualify. Out of state firms can submit a current accepted FARS audit rate from a cognizant agency. Under certain conditions NDDOT may offer a Safe Harbor Rate of 110% to firms that do not have a compliant rate.

CONSULTANT EMAIL CONTACTS

If necessary, please update contact information for receiving RFPs via email.



City of Watford City

213 2nd St. NE / PO Box 494

Watford City, ND 58854

Ph. 701-444-2533

Fax 701-444-3004

Celebrating 100 Years - 2014

cityofwatfordcity.com

June 1, 2022

City Planner/Administrator
Report to Council, June 2022

Wolf Pup Daycare #2 Project (Temporary and Permanent)

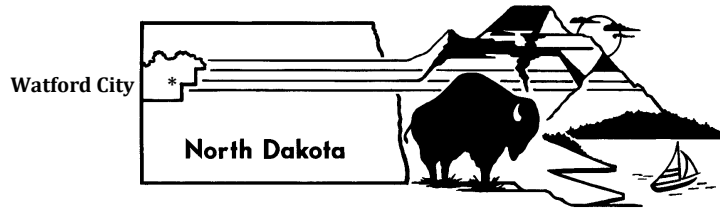
FCI/ICON/Brosz design team meeting
Preliminary Site Plan
Floor Plan
Elevation Drawings
Presentation to Wolf Run Village Board

Ordinance Updates

Agriculture 2 (A-2) Zoning District
Townhome (R-T) Zoning District
Grandfather Status defined
Re-Development of Pre-developed County/ETA properties
Modifications to Design Standards

Watford City Housing Authority

Re-development of the mobile home park (Stevens Addition) on 4th Ave.



City of Watford City

213 2nd St. NE

PO Box 494

Watford City, ND 58854

Ph. 701- 444- 2533

Fax 701- 444- 3004

<http://cityofwatfordcity.com/>

May 27, 2022

Public Works Superintendent

Report to Council, Activities for the Month of May 2022:

Office

- 2023 budget planning
- Project documentation and planning
 - CIP project scoping.
 - Striping, sealing, utility repair planning.
 - Main St. reconstruction utility conflicts.
 - Mapping reviews.
- Safety program updates.

Water/Wastewater

- Two broken cleanouts caused LS2A flooding. Owners notified about cleanout repair.
- H2S and confined space training.
- Plant returned to creek discharging. E-coli discharge exceedance due to flooding.
- Hydrant flushing started.
- Vactor hydrovac demo.
- Lift station maintenance to be contracted to Quality Flow this year.

Sanitation

- Pick up the Patch - Lower volume than last year.
- Normal operations.

Road

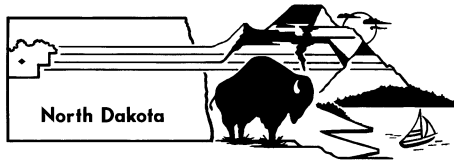
- Asphalt patching and some crack sealing complete.
- Remainder of maintenance has not started: joint seal, stripe, asphalt patch, concrete patch, place crushed asphalt on gravel.
- Road grading complete, mag chloride on order.
- Spring street sweeping ongoing.
- Spring sign repair ongoing.
- Durapatch to start when oil arrives.
- Tornado siren repair waiting for parts.

Vector/Forestry

- Season prep started.
- Snow removal.

Justin Smith
Superintendent

Watford City Public Works



City of Watford City
Watford City

Section 23, Item A.

213 2nd St. NE

Po Box 494

Watford City, ND 58854

Ph 701-444-2533

Fax 701-444-3004

Celebrating 100 Years - 2014

watford.mckenziecounty.net

Assessor's Office Update

In May :

- Finalize and file the equalization information for 2022
- Filed the property cards and information gathered in 2021. Created new files for new builds and parcels that were newly created in 2021.
- Entered 2022 sales into ND State spreadsheet and CAMA program. Sales through May 15th are entered.
- Started on list for with addresses to run a mail merge to send letters to reassessment district property owners for 2022. Will be looking at Watford City Northeast quadrant and all of Arnegard this year.
- Did sales analysis for the city possible purchase of a property.
- Worked on Code Enforcement Issues including barking dogs, trash blowing around, RV living complaints and parking violations.

In June :

- Send reassessment letters to Watford City and Arnegard property owners to be reassessed.
- Start taking reassessment appointments as owners call in.
- Work on entering building permits in CAMA that have been issued so far in 2022.
- Start doing long grass rounds, hanging notices on doors and sending letters. Starting a little late this year because of the weather and knowing how difficult it has been to get in the yard in between rain showers to get it done.
- Continue working on parking issues on 8th Street NW.
- Continue code enforcement issues.

June 11, 2022 - Police Impound Auction

Public Works Vehicles:

2007 Can Am All Terrain – 2BVEKCF107V000260

2010 Ford F150 C1E8 -1FTVX1EV9AKC36714

2013 Chev Silverado – 1GC1KVCG6DF125642

2005 Chev Silverado – 1GCHK29U05E268717

Police Department Vehicle:

2013 Ford Expedition – 1FMJU1G5XDEF31839

RESOLUTION NO. 2022-06
Resolution Setting Bond for the City Auditor

WHEREAS, Section 40-13-02 of the North Dakota Century Code provides that the City Auditor, before entering upon the discharge of the duties of her respective office, shall execute and deliver to the City a bond payable to the City, conditioned for the honest and faithful performance of her official duties, and;

WHEREAS, the bond must be in an amount fixed by the governing body of the City and set by resolution at a regular meeting in June of each year in the amount of at least equal to twenty five percent (25%) of the average amount of money that has been subject to the Auditor's control during the preceding fiscal year, as determined by the total of the daily balances of the Auditor or the calendar year divided by the figure three hundred or the sum of Two Hundred Fifty Thousand Dollars (\$250,000.00), whichever is least, and;

WHEREAS, pursuant to the provisions of Section 40-13-02 of the North Dakota Century Code, an appropriate amount for the bond of the City Auditor is \$250,000.00.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the City Council of the City of Watford City that the bond for the City Auditor in the amount of \$250,000.00 is hereby approved.

The above Resolution was introduced and passed at a meeting of the City Council of Watford City on the 6th day of June, 2022 by the following vote: moved and seconded the adoption of this Resolution. Motion carried upon the following roll call vote: ayes;; nays: none. Absent and not voting:.

ENACTED by the City Council of the City of Watford City, North Dakota, this 6th day of June, 2022.

CITY OF WATFORD CITY

Philip K Riely, Mayor

ATTEST:

Peni Peterson, City Auditor

June 2022 Bill List

May Expenditures

Check #	Payee	Description	Date Paid	Amount
Dir Dep	Payroll	Net Payroll	May 2022	\$318,564.30
EFT	AFLAC	Aflac AT	5/23/2022	\$3,986.74
EFT	BCBS	Health insurance	5/23/2022	\$79,467.17
EFT	EFTPS	Payroll taxes	5/9/2022	\$65,094.72
EFT	EFTPS	Payroll taxes	5/23/2022	\$57,167.28
EFT	Nationwide Financial	Nationwide AT	5/9/2022	\$845.56
EFT	Nationwide Financial	Nationwide AT	5/23/2022	\$843.77
EFT	Nationwide Retirement Solutions	Nationwide BT	5/9/2022	\$3,448.70
EFT	Nationwide Retirement Solutions	Nationwide BT	5/23/2022	\$3,020.68
EFT	ND PERS - Retirement	NDPERS Main 2/PS Plan	5/23/2022	\$23,511.22
EFT	ND PERS - Retirement	NDPERS Main	5/23/2022	\$34,283.04
EFT	NDPERS - Life	Life NDPERS BT	5/23/2022	\$307.60
EFT	NDPERS - Life	Life NDPERS AT	5/23/2022	\$850.11
EFT	NDPERS	Payroll-Deferred Compensation	5/9/2022	\$3,347.50
EFT	NDPERS	Payroll-Deferred Compensation	5/23/2022	\$3,485.00
EFT	TASC	Payroll - Flex	5/9/2022	\$1,552.98
EFT	TASC	Payroll - Dependent care	5/9/2022	\$1,247.69
EFT	TASC	Payroll - Flex	5/23/2022	\$2,800.67
EFT	Wolf Run Village, Inc.	Wolf Run 3	5/23/2022	\$600.00
47952	ND Fraternal Order of Police	Legal Defense	5/23/2022	\$400.00
47953	Symetra Life Insurance Company	Symetra L AD&D	5/23/2022	\$1,182.62
EFT	ND Child Support Division	ND Child Support	5/9/2022	\$825.00
EFT	ND Child Support Division	ND Child Support	5/23/2022	\$825.00
47935	Accusource	background checks	5/11/2022	\$639.27
47936	Armor Interactive	CH/PD/RRC monthly IT	5/11/2022	\$12,713.01
47948	CIM Sanitary Tech	monthly cleaning	5/13/2022	\$2,500.00
47937	Craig's Small Engine Repair	filters/parts for mowers	5/11/2022	\$584.33
47938	Farmers Union Oil	PW fuel, PD gas, vector & garbage supplies	5/12/2022	\$21,342.25
47939	Information Technology Dept.	Monthly internet fees	5/11/2022	\$4,965.85
47940	Jack and Jill	CH/PW supplies	5/12/2022	\$31.61
47934	Johnson Controls	RRC service agreement 2022/2023	5/5/2022	\$28,330.00
47941	McKenzie County Auditor	postage for letters	5/11/2022	\$77.29
47942	McKenzie County Landfill	April tipping fees	5/11/2022	\$18,585.45
47943	McKenzie County Water Resource	Golf Course water/April water usage	5/11/2022	\$84,725.68
47951	Montana Dakota Utilities	New service/Golf Course - 3104 4th Ave NE	5/16/2022	\$297.06
47944	One Call Concepts	April One Call Locates	5/11/2022	\$99.75
47849	Petty Cash	Golf Course registers for 2022 season	5/3/2022	\$400.00
47945	Petty Cash	postage/vehicle registration	5/11/2022	\$337.79
47850	POST Board	ND post license:2 PD officers	5/3/2022	\$90.00
47949	The Huntington National Bank	20 extra golf carts - lease	5/13/2022	\$2,100.00
47950	The Huntington National Bank	20 extra golf carts - rest of lease	5/13/2022	\$5,500.00
47946	Tractor Supply Credit Plan	vector trailer/tank	5/12/2022	\$3,818.82
47947	Visa	office supplies/toilet paper/GC stickers	5/13/2022	\$613.84
47933	Wolf Run Village II	WRVIL deficit	5/4/2022	\$9,500.00
EFT	City of Watford City	FD House Utility bill	5/31/2022	\$55.45
EFT	City of Watford City	Golf Course garbage	5/31/2022	\$365.01
EFT	JPMorgan Chase Bank	Purchase cards	5/31/2022	\$3,927.39
ACH	Landscape Elements	Contract workers for GC & PW	May 2022	\$41,100.32
EFT	Marco Technologies	Contract: May 2022	5/31/2022	\$1,846.24
EFT	McKenzie Electric	Electric Charges - City & Golf Course	5/31/2022	\$5,440.00
EFT	Montana Dakota Utilities	gas/electric services	5/31/2022	\$20,333.30
EFT	Reservation Telephone	phone/internet services	5/31/2022	\$3,008.71
EFT	The Huntington National Bank	Golf cart lease/equipment	5/31/2022	\$22,523.60
EFT	UPS	WRRF sample shipping	5/31/2022	\$67.34
EFT	UPS	WRRF sample shipping	5/31/2022	\$84.95
EFT	UPS	GC return shipment	5/31/2022	\$21.27
EFT	Valli Information Systems	BDS Utility bills - April	5/31/2022	\$861.89
EFT	Verizon Wireless	cell phone service	5/31/2022	\$3,268.24
EFT	WEX Bank	Gas/fuel	5/31/2022	\$6,453.86
EFT	Wolf Run Village I	Wolf Run deficit amount	5/31/2022	\$26,000.00
TOTAL				\$940,266.92

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27783		748 ADVANCED ELEMENTS, INC	5,734.00					
	79984	04/12/22 Municipal Engineering-SCADA	941.50			5020 433000	351	101000
	80475	05/10/22 Municipal Engineering-SCADA	4,792.50			5020 433000	351	101000
		Total for Vendor:	5,734.00					
27782		2359 AGTERRA TECHNOLOGIES, INC	35.00					
	22-7500	05/11/22 MapItFast/Strider:May22	35.00*			2310 441100	370	101000
		Total for Vendor:	35.00					
27779	C	1129 ANDREW LANGOWSKI	188.80					
		FTO leadership & supervision course						
		05/13/22 meal reimbursement	188.80			1000 421000	444	101000
		Total for Vendor:	188.80					
27875		2355 ANGEL'S WISH	2,500.00					
	06/03/22	Roughrider Enhancement Grant	2,500.00			2399 427200	815	101010
		Total for Vendor:	2,500.00					
27780	C	2389 ANGELICA DE LA TORRE	111.80					
	05/03/22	boot reimbursement	111.80			1000 421000	422	101000
		Total for Vendor:	111.80					
27781	C	2270 ANTHONY ELL	140.00					
		Undercover techniques & survival for narcotic officers in Grand Forks, ND						
	05/23/22	meal reimbursement	140.00			1000 421000	444	101000
		Total for Vendor:	140.00					
27798		1879 B CRACK SEALING LLC	25,086.00					
	22003	05/18/22 crack seal - Hunters Run	11,869.50			2010 431300	435	101000
	22007	05/31/22 crack seal - Veteran's park	3,600.00			2010 431300	435	101000
	22006	05/25/22 crack seal - Airport	1,500.00			2010 431300	435	101000
	22004	05/23/22 crack seal - Prairie Hills Rd	760.50			2010 431300	435	101000
	22005	05/23/22 crack seal - 4th-6th St SE & f	2,286.00			2010 431300	435	101000
	22008	06/01/22 crack seal - 4th Ave NW	5,070.00			2010 431300	435	101000
		Total for Vendor:	25,086.00					

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27799		1463 BADLANDS HYDROVAC SERVICES, LLC	3,640.00					
4/17 & 4/24		5669 04/19/22 snow removal	3,640.00			2010 431300	371	101000
		Total for Vendor:	3,640.00					
27794		1593 BADLANDS OCCUPATIONAL TESTING	90.00					
		22-2136 04/17/22 post accident:P.Laughlin	90.00			1000 415000	260	101000
		Total for Vendor:	90.00					
27790		C 2388 BAILEY SWANSON	45.50					
		05/19/22 meal reimbursement	45.50			1000 421000	444	101000
		Total for Vendor:	45.50					
27791		2180 BAKER COMMODITIES INC	35.00					
		8200382652 04/30/22 GC grease trap clean out	35.00*			2245 430500	307	101000
		Total for Vendor:	35.00					
27797		70 BALCO UNIFORM COMP., INC.	1,053.89					
		66546-2 05/11/22 uniforms	117.20			1000 421000	422	101000
		70099-2 05/11/22 undervest shirt	127.60			1000 421000	422	101000
		66546-1 04/18/22 uniforms	809.09			1000 421000	422	101000
		Total for Vendor:	1,053.89					
27796		1825 BEK CONSULTING LLC	4,550.00					
		5326 04/14/22 snow removal 4/14	2,275.00			2010 431300	371	101000
		5327 04/15/22 snow removal 4/15	2,012.50			2010 431300	371	101000
		5328 04/16/22 snow removal 4/16	262.50			2010 431300	371	101000
		Total for Vendor:	4,550.00					
27793		423 BLACK MOUNTAIN SOFTWARE, INC.	210.00					
		27896 04/22/22 support 22 credit card manager	210.00			1000 415000	307	101000
		Total for Vendor:	210.00					

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27882		1358 BORDER STATES ELECTRIC SUPPLY	348.19					
	924281039	05/26/22 street lights	348.19			2010 431300	391	101000
		Total for Vendor:	348.19					
27795	C	2458 BRADY GUSTAFSON	56.00					
		BCI Basic in Bismarck						
	05/17/22	meal reimbursement	56.00			1000 421000	444	101000
		Total for Vendor:	56.00					
27792		1856 BRADY'S TOWING & RECOVERY LLC	125.00					
	22-11649	05/09/22 PD tow: 2007 GMC sierra	125.00			1000 421000	433	101000
		Total for Vendor:	125.00					
27789		2245 BURIAN & ASSOCIATES LLC	11,828.75					
	Line 1: Project #2022-016							
	20348	04/30/22 WatersSMART gran application	11,828.75			1000 414200	351	101000
		Total for Vendor:	11,828.75					
27810		1787 C&D WATER SERVICES	113.75					
	1241816	04/06/22 Water for City Hall	35.00			1000 415000	410	101000
	1243391	05/04/22 Water for City Hall	35.00			1000 415000	410	101000
	1244131	05/18/22 Water for City Hall	17.50			1000 415000	410	101000
	1244689	06/01/22 Water for City Hall	26.25			1000 415000	410	101000
		Total for Vendor:	113.75					
27893		2318 CALLAWAY	22,885.60					
	934485930	03/17/22 GC:rogue drivers	3,530.30			2245 151200		101000
	934502291	03/19/22 GC: demo 2022-wd rh tenb75	585.95			2245 151200		101000
	934505291	03/21/22 GC: equip prebook 22	1,018.80			2245 151200		101000
	934507742	03/21/22 GC: equip prebook 22	2,983.50			2245 151200		101000
	934557076	03/29/22 GC: demo 22-rogue max/jaws	273.06			2245 151200		101000
	934953718	06/01/22 GC: bag stock	139.50			2245 151200		101000
	934773664	05/02/22 GC: spring prebook-golf whi	54.00			2245 151200		101000
	934773666	05/02/22 GC: spring prebook-travel c	139.50			2245 151200		101000
	934812006	05/06/22 GC rang balls	3,195.00*			2245 430530	405	101000
	934829458	05/10/22 GC: jaws full - demo 22	116.68			2245 151200		101000

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		934837881 05/11/22 GC: club blk (2)	354.00			2245 151200		101000
		934843456 05/12/22 GC: spring prebook-rogue	768.60			2245 151200		101000
		934856644 05/14/22 GC: fairway 14:bag stock	189.00			2245 151200		101000
		934859061 05/16/22 GC: equip prebook	297.00			2245 151200		101000
		934873288 05/18/22 GC: demo 22 - rh rogst mx	222.03			2245 151200		101000
		934888290 05/20/22 GC: bag stock	189.00			2245 151200		101000
		934893541 05/22/22 GC: equip prebook 22	1,436.40			2245 151200		101000
		934910861 05/25/22 GC: special order:Harlee Ol	665.10			2245 151200		101000
		934910862 05/25/22 GC: special order:Susana S	405.90			2245 151200		101000
		934910863 05/25/22 GC: special order:Nick Blac	1,130.40			2245 151200		101000
		934910864 05/25/22 GC:special order:Preston St	2,236.50			2245 151200		101000
		934917436 05/26/22 GC:special order: Susana St	259.20			2245 151200		101000
		934917469 05/26/22 GS:special order: David Con	880.20			2245 151200		101000
		934922282 05/26/22 GC:equip prebook 22	259.20			2245 151200		101000
		934917433 05/26/22 GC:special order:Dirk Mack	443.70			2245 151200		101000
		934927559 05/27/22 GC:special order:Susana Ste	1,113.08			2245 151200		101000
		Total for Vendor:	22,885.60					
27811		1438 CANAD INNS DESTINATION CENTER	518.40					
		119499 11/07/21 PD:A.Schatz hotel room	259.20			1000 421000	444	101000
		77993 09/02/21 J.Pittsley hotel room	259.20			5030 432000	444	101000
		Total for Vendor:	518.40					
27804		1922 CASCADE GLASS & SIGNS	1,798.79					
		Q5947 05/26/22 #35 2022 tahoe	1,798.79			2290 421000	661	101000
		Total for Vendor:	1,798.79					
27802		2014 CDW GOVERNMENT	2,270.30					
		X414365 05/17/22 PD vehicle docks 36/37	2,270.30			2290 421000	661	101000
		Total for Vendor:	2,270.30					
27801		C 2387 CIERA ELL	45.50					
Women in LE training		05/12/22 meal reimbursement	45.50			1000 421000	444	101000
		Total for Vendor:	45.50					

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27805		1524 CIM SANITARY TECH	2,500.00					
	9142596	06/05/22 contract cleaning 5/23-5/27	1,250.00			1000 416000	307	101000
		06/05/22 contract cleaning 5/30-6/3	1,250.00			1000 416000	307	101000
		Total for Vendor:	2,500.00					
27806		2031 CIMCO REFRIGERATION INC.	8,220.00					
	90815599	04/25/22 RRC contract 4/17/22-7/16/22	8,220.00			2240 416000	307	101000
		Total for Vendor:	8,220.00					
27800		1911 CODE RED TOWING	125.00					
	22-4733	05/11/22 PD tow: 1999 Honda passport	125.00			1000 421000	433	101000
		Total for Vendor:	125.00					
27809		1577 COLE PAPERS, INC	1,051.55					
	10124101	03/31/22 GC cleaning supplies	185.16			2245 430500	421	101000
	10126533	03/31/22 CH paper towels	34.47			1000 416000	421	101000
	10137098	05/05/22 CH garbage bags/toilet paper	486.01			1000 416000	421	101000
	10149689	06/02/22 CH garbage bags/cleaner	239.01			1000 416000	421	101000
	10152490	06/02/22 CH hand soap/cleaner	106.90			1000 416000	421	101000
		Total for Vendor:	1,051.55					
27807		2315 CONSOLIDATED ELECTRICAL	1,217.00					
	9463100547	05/02/22 sewer lift parts	1,217.00			5020 433000	446	101000
		Total for Vendor:	1,217.00					
27808		2006 CORE & MAIN LP	4,518.96					
	Q676157	04/19/22 m2 wired - meters	4,422.22			5010 434000	518	101000
	Q826915	05/09/22 check valve	96.74			5020 433000	446	101000
		Total for Vendor:	4,518.96					

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27803		2459 CURTIS BLUE LINE	1,473.86					
	595025	05/11/22 PD first responder kit	1,473.86			1000 421000	388	101000
		Total for Vendor:	1,473.86					
27813		1306 DARRINGTON SNOW REMOVAL	500.00					
		snow removal: Dates in April 2022 : 14, 15, 24						
	2566	05/02/22 snow removal-Long X Visitor ce	500.00			1000 416000	307	101000
		Total for Vendor:	500.00					
27814		62 DEAN ANDERSON, INC.	8,125.00					
	175777	05/01/22 Visitor Center furnaces	100.00			1000 416000	365	101000
	175784	05/01/22 GC food walkin cooler	395.00			2230 450500	680	101000
	175826	05/30/22 GC ice machine upstairs	385.00			2230 450500	680	101000
	175824	05/30/22 GC ice machines & A/C checks	1,360.00			2230 450500	680	101000
	175825	05/30/22 GC 4Ton A/C unit	4,800.00			2230 450500	680	101000
	175823	05/30/22 GC kitchen cooler	1,085.00			2230 450500	680	101000
		Total for Vendor:	8,125.00					
27812		2460 DICKINSON STATE UNIVERSITY	1,000.00					
	050622	01 05/06/22 PD Langowski: summer intern	1,000.00			1000 421000	444	101000
		Total for Vendor:	1,000.00					
27815		2310 ECOLAB	208.60					
		4/28/22-5/27/22						
		5/28/22-6/27/22						
	6268973984	04/28/22 GC dishwasher rental - May	104.30*			2245 430500	308	101000
	6269607062	05/28/22 GC dishwasher rental - Jun	104.30*			2245 430500	308	101000
		Total for Vendor:	208.60					
27816		1938 FAMILY CRISIS SHELTER	1,309.07					
	05/12/22	STOP Grant: April 2022	1,309.07			1000 330372		101000
		Total for Vendor:	1,309.07					

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27818		1174 FASTENAL COMPANY	2,621.98					
	182557	04/27/22 signs	47.52			2010 431300	390	101000
	182576	04/28/22 signs	126.67			2010 431300	390	101000
	182856	05/09/22 signs	65.79			2010 431300	390	101000
	183131	05/18/22 saw blades	69.16			2010 431300	434	101000
	183372	05/25/22 towels/eyewear	661.06			2010 431300	418	101000
	183373	05/25/22 new shop supplies	1,341.95			2010 431300	418	101000
	183306	05/23/22 saw blades	17.29			2010 431300	418	101000
	183226	05/20/22 large jackets	292.54			2010 431300	418	101000
		Total for Vendor:	2,621.98					
27817		2313 FIRE EXTINGUISHING SYSTEMS INC	299.80					
	27034	02/24/22 GC insp. fire suppression	299.80*			2245 430500	307	101000
		Total for Vendor:	299.80					
27820		2461 GENERAL SALES ADMINISTRATION	199.75					
	115436	05/18/22 PD stinger training unity w/ca	199.75			1000 421000	388	101000
		Total for Vendor:	199.75					
27821		1300 GREG'S WELDING INC.	656.58					
	116334	04/19/22 #103 repair bump stops	275.00			2010 431300	426	101000
	116464	04/26/22 #103 repair plow tongue	381.58			2010 431300	426	101000
		Total for Vendor:	656.58					
27819		1517 GS SYSTEMS, INC. AND AFFILIATES	740.00					
	24570	05/09/22 WIN-911/PRO interactive	740.00			5020 433000	370	101000
		Total for Vendor:	740.00					
27827		1846 HANSEN DIESEL & AUTOMOTIVE	1,701.16					
	10037	04/28/22 Bldg Dept #27 oil pressure sen	335.26			1000 414500	427	101000
	10070	05/04/22 PD #19 oil change	97.70			1000 421000	424	101000
	10070	05/04/22 PD #19 aux battery	189.95			1000 421000	419	101000
	10119	05/13/22 PD #31 oil change	100.79			1000 421000	424	101000
	10189	05/26/22 PD #26 A/C	269.52			1000 421000	419	101000
	10161	05/24/22 PD #28 oil change	152.96			1000 421000	424	101000
	10161	05/24/22 PD #28 parts	554.98			1000 421000	419	101000
		Total for Vendor:	1,701.16					

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27881		1180 HAWKEYE OIL FIELD SUPPLY LLC	72.18					
	133208	05/19/22 bell reducer	72.18			5010 434000	418	101000
		Total for Vendor:	72.18					
27824		2321 HECK BUILT LLC	241.00					
	1918	05/05/22 PD #25 replace siren speaker	241.00			1000 421000	419	101000
		Total for Vendor:	241.00					
27822		181 HEGGEN EQUIPMENT, INC.	1,780.99					
	IH28739	04/29/22 GC parts for mowers	62.63			2245 430510	380	101000
	IH29426	05/24/22 #99 filters	484.93			2010 431300	426	101000
	IH28245A	05/24/22 #107 spring/disc/bracket	406.58			2010 431300	426	101000
	IH28245	04/06/22 #107 bristle	807.17			2010 431300	426	101000
	IH28784	05/02/22 GC parts for seeder	19.68			2245 430510	380	101000
		Total for Vendor:	1,780.99					
27823		2221 HIGH RPM, LLC	682.48					
	8051	03/19/22 PD 26 oil change	682.48			1000 421000	419	101000
		Total for Vendor:	682.48					
27828		2198 HILL ENTERPRISES, LLC	1,274.75					
April	& May	2022						
	23341	04/18/22 EMT Bldg mats	21.20			1000 422000	420	101000
	23944	05/02/22 EMT Bldg mats	21.20			1000 422000	420	101000
	24579	05/16/22 EMT Bldg mats	21.20			1000 422000	420	101000
	25159	05/30/22 EMT Bldg mats	21.20			1000 422000	420	101000
	22707	04/04/22 EMT Bldg mats	21.62			1000 422000	420	101000
	23038	04/11/22 Vets Bldg mats	114.62			1000 416000	420	101000
	23649	04/25/22 Vets Bldg mats	114.62			1000 416000	420	101000
	24275	05/09/22 Vets Bldg mats	114.62			1000 416000	420	101000
	24886	05/23/22 Vets Bldg mats	114.62			1000 416000	420	101000
	22965	04/07/22 City Hall mats	108.78			1000 416000	420	101000
	23573	04/21/22 City Hall mats	124.22			1000 416000	420	101000
	24200	05/05/22 City Hall mats	124.22			1000 416000	420	101000
	24809	05/19/22 City Hall mats	124.22			1000 416000	420	101000
	22721	04/04/22 Fire Hall mats	46.41			1000 422000	420	101000

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	23357	04/18/22 Fire Hall mats	45.50			1000 422000	420	101000
	23958	05/02/22 Fire Hall mats	45.50			1000 422000	420	101000
	24594	05/16/22 Fire Hall mats	45.50			1000 422000	420	101000
	25172	05/30/22 Fire Hall mats	45.50			1000 422000	420	101000
		Total for Vendor:	1,274.75					
27826		2051 HOVEX INC	9,120.00					
	4080	04/19/22 blade roads	7,200.00			2010 431300	371	101000
	4075	04/29/22 snow removal 4/23	1,920.00			2010 431300	371	101000
		Total for Vendor:	9,120.00					
27825		2035 HURLEY ENTERPRISES, INC	345.00					
	92432	05/02/22 GC portable toilets-April	345.00			2245 430510	330	101000
		Total for Vendor:	345.00					
27829		1989 J CUSTOM ELECTRIC	440.00					
	3823-02	05/10/22 City lagoon	440.00			5020 433010	446	101000
		Total for Vendor:	440.00					
27831	C	2284 JAYDEN UHLICH	63.00					
Women in LE Conference								
	05/19/22	meal reimbursement	63.00			1000 421000	444	101000
		Total for Vendor:	63.00					
27830	C	2278 JONATHAN DAVIS	150.50					
K9 training at Camp Grafton								
	05/23/22	meal reimbursement	150.50			1000 421000	444	101000
		Total for Vendor:	150.50					

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27834		929 KLJ ENGINEERING LLC	6,658.50					
Project: 2104-01864								
	10167856	04/22/22 reconstruction of 3rd Ave SW	6,658.50*			4045 431200	351	101000
		Total for Vendor:	6,658.50					
27833		1680 KNIFE RIVER - NORTH CENTRAL	57,946.98					
2022 Project #34222011								
Contract #3422011								
	7839	05/31/22 Asphalt Patching 2022	57,946.98			2010 431300	435	101000
		Total for Vendor:	57,946.98					
27832	C	2367 KOREY LASS	188.80					
FTO Leadership & supervision course								
		05/13/22 Meal reimbursement	188.80			1000 421000	444	101000
		Total for Vendor:	188.80					
27835		2462 LOWE'S GARDEN CENTER AND FLORAL	5,711.60					
this is getting reimbursed through a grant Meg got.								
	08604	04/19/22 Trees for around town	5,711.60*			1000 431000	345	101000
		Total for Vendor:	5,711.60					
27837		235 MCKENNETT FORSBERG & VOLL, P.C.	14,393.98					
	283	05/18/22 Attorney Fees	14,393.98			1000 414300	312	101000
		Total for Vendor:	14,393.98					
27839		1546 MCKENZIE COUNTY GIS	262.00					
	2022060301	06/03/22 Map printing - Engineering	42.00			1000 414200	360	101000
	2022051601	05/16/22 Map printing - PD	120.00			1000 421000	360	101000
	2022051901	05/19/22 Map printing - Cemetery	100.00			1000 415000	360	101000
		Total for Vendor:	262.00					
27840		671 MCKENZIE COUNTY HEALTHCARE	1,260.00					
	ireland	04/03/22 jail clearance	315.00			1000 421000	433	101000
	boydstun I	04/11/22 jail clearance	315.00			1000 421000	433	101000
	morriess II	04/21/22 jail clearance	315.00			1000 421000	433	101000
	jessop	04/09/22 jail clearance	315.00			1000 421000	433	101000
		Total for Vendor:	1,260.00					

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27836		245 MCKENZIE COUNTY TOURISM BUR	1,515.25					
	05/25/22	Tourism: ND Tourism conf	1,515.25			2280 419100	363	101010
		Total for Vendor:	1,515.25					
27838		833 MEUCHEL ENTERPRISES INC.	100.50					
	500533 04/07/22	name plates	25.50			1000 415000	410	101000
	20220503-0 05/03/22	name plates	50.00			1000 415000	410	101000
	20220503-1 05/03/22	name plates	25.00			1000 415000	410	101000
		Total for Vendor:	100.50					
--								
27890		218 MTI DISTRIBUTING COMPANY, INC.	6,070.58					
	1345538 05/24/22	GC repairs - transducer	247.90			2245 430510	418	101000
	1346238 05/27/22	GC repairs - reel motor	682.79			2245 430510	418	101000
	1345566-01 05/26/22	GC repairs - cam-mount mot	153.98			2245 430510	418	101000
	1345566 05/25/22	GC repairs - ring/hyd motor	584.59			2245 430510	418	101000
	1338581-04 04/28/22	GC tires	170.95			2245 430510	418	101000
	1338581-02 04/06/22	GC repairs-blade-atomic	298.59			2245 430510	418	101000
	1338581-01 04/06/22	GC repairs-cable brake	189.79			2245 430510	418	101000
	1344269 05/17/22	GC radio module/core charge	3,741.99			2245 430510	430	101000
		Total for Vendor:	6,070.58					
27841		1175 MVTI LABORATORIES, INC.	1,595.00					
	1142450 05/11/22	WRRF sample testing	191.00			5020 433010	423	101000
	1142465 05/11/22	WRRF sample testing	219.00			5020 433010	423	101000
	1142467 05/11/22	WRRF sample testing	181.00			5020 433010	423	101000
	1140621 04/29/22	WRRF sample testing	114.00			5020 433010	423	101000
	1140379 04/28/22	WRRF sample testing	154.00			5020 433010	423	101000
	1144174 05/23/22	WRRF sample testing	191.00			5020 433010	423	101000
	1144188 05/23/22	WRRF sample testing	144.00			5020 433010	423	101000
	1146132 06/02/22	WRRF sample testing	191.00			5020 433010	423	101000
	1141650 05/06/22	coliform colilert	42.00			5010 434000	423	101000

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	1142695	05/12/22 coliform colilert	42.00			5010 434000	423	101000
	1142459	05/11/22 coliform colilert	21.00			5010 434000	423	101000
	1143713	05/19/22 coliform colilert	21.00			5010 434000	423	101000
	1141313	05/04/22 coliform colilert	21.00			5010 434000	423	101000
	1143000	05/16/22 coliform colilert	63.00			5010 434000	423	101000
		Total for Vendor:	1,595.00					
27842		1038 NORTHERN PUMP & COMPRESSION,	280.00					
	220569	05/05/22 detergent, industrial general	280.00			5030 432000	420	101000
		Total for Vendor:	280.00					
27843		1412 OK TIRE STORES	240.72					
	18-138310	05/02/22 #29 tire rotation	120.00			5030 432000	426	101000
	18-138311	05/02/22 #8 chagne/mount tires	120.72			2010 431300	426	101000
		Total for Vendor:	240.72					
27844		1467 OLYMPIC SALES, INC.	548.14					
	12958	04/28/22 #55 cylinder winch cable	548.14			5030 432000	426	101000
		Total for Vendor:	548.14					
27891		2327 P&W GOLF SUPPLY, LLC	976.03					
	93428	04/29/22 GC disposable towels	215.92			2245 430510	418	101000
	93536	05/02/22 GC shagger/tokens/pails	600.00*			2245 430530	405	101000
	93536	05/02/22 GC shagger/tokens/pails	160.11			2245 430530	420	101000
		Total for Vendor:	976.03					
27845		875 PENI PETERSON	300.86					
	03/27/22	reimbursement for CH plant	300.86			1000 415000	361	101000
		Total for Vendor:	300.86					
27886		2440 PING	1,830.49					
	16316744	05/12/22 metal woods driver (3)	1,100.12			2245 151200		101000
	16300341	05/04/22 Irons Zepp order	425.74			2245 151200		101000
	16350558	05/27/22 putters PLD milled (1)	304.63			2245 151200		101000
		Total for Vendor:	1,830.49					

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27846		328 PRO AUTO BODY, LLC	95.00					
	12357	04/22/22 #88 install window	95.00			2010 431300	426	101000
		Total for Vendor:	95.00					
27880		1194 QUALITY FLOW SYSTEMS, INC.	771.79					
	42734	04/12/22 lifting handles	771.79			5020 433000	446	101000
		Total for Vendor:	771.79					
27848		1085 RDO TRUST #80-5800	885.18					
	W2340208	04/29/22 #10 motor grader	440.10			2010 431300	426	101000
	P0682008	05/11/22 #88 hydraulic	445.08			2010 431300	426	101000
		Total for Vendor:	885.18					
27847		2166 RFS, LLC	3,954.19					
	22919-1	05/10/22 backflow	3,954.19			5010 434000	490	101000
		Total for Vendor:	3,954.19					
27877		1902 ROUGH RIDER CENTER	7,051.33					
	06/01/22	Cherry Creek Media	650.00			2280 419100	363	101010
	06/01/22	drone footage of RRC	1,425.00			2280 419100	363	101010
	05/24/22	facebook ads/drone footage/web	2,959.15			2280 419100	363	101010
	05/03/22	cherry creek/facebook/basin bi	1,549.93			2280 419100	363	101010
	05/09/22	pool party pirate night ads	252.25			2280 419100	363	101010
	05/20/22	wedding pro/facebook ads	215.00			2280 419100	363	101010
27878		1902 ROUGH RIDER CENTER	236.43					
	311392	06/01/22 GC stickers for carts	236.43*			2245 430540	405	101000
27879		1902 ROUGH RIDER CENTER	45,411.90					
	05042022	05/04/22 RRC: April payroll	19,954.89			2240 414120	115	101000
	05202022	05/20/22 RRC: May payroll	21,919.54			2240 414120	115	101000
	05222022	05/22/22 baby changing stations:baseb	590.00			2240 416000	365	101000
	05212022	05/21/22 linen storage	800.43			2240 416000	365	101000
	05092022	05/09/22 baseball backstop netting	169.20			2240 416000	365	101000
	05182022	05/18/22 painting supplies	627.84			2240 416000	365	101000
	05192022	05/19/22 2 chair carts	1,350.00*			2240 416000	388	101000

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27883		1902 ROUGH RIDER CENTER	500.00					
	05/12/22	Tourism:Bones&Bags sponsorship	500.00			1000 470000	811	101000
		Total for Vendor:	53,199.66					
27852		1128 SAFEGUARD BUSINESS SYSTEMS	266.58					
	34966015 05/07/22	CH window envelope	266.58			1000 415000	410	101000
		Total for Vendor:	266.58					
27854		2288 SANFORD HEALTH OCCUPATIONAL	100.00					
	661696 04/29/22	PD: J.Uhlich DOT Physical	100.00			1000 421000	260	101000
		Total for Vendor:	100.00					
27856		2406 SIGN SOLUTIONS	6,887.27					
	401222 04/26/22	street signs	6,887.27			2010 431300	390	101000
		Total for Vendor:	6,887.27					
27853		2463 SODEXO, INC & AFFILIATES	1,274.36					
	223661 05/04/22	Langowski meals: NW Course	1,274.36			1000 421000	444	101000
		Total for Vendor:	1,274.36					
27892		2237 SRF CONSULTING GROUP, INC.	2,837.05					
	155770 05/31/22	WC emergency serv study	2,837.05			1000 414200	351	101000
		Total for Vendor:	2,837.05					
27850		365 STEIN'S, INC.	148.44					
	900395 05/27/22	cleaner:CH	148.44			1000 416000	421	101000
		Total for Vendor:	148.44					
27849	C	2276 STEPHANIE PACKER	101.50					
	05/13/22	meal reimbursement	56.00			1000 421000	444	101000
	05/19/22	meal reimbursement	45.50			1000 421000	444	101000
		Total for Vendor:	101.50					

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27888		2450 SUPREME INTERNATIONAL LLC	1,084.38					
	V1997211	05/20/22 GC Callaway apparell	1,084.38			2245 151200		101000
		Total for Vendor:	1,084.38					
27851		1820 SWANA	223.00					
	2023117182	05/02/22 Association dues8/1/22-7/3	223.00			5030 432000	370	101000
		Total for Vendor:	223.00					
27857		2402 SWANSON & WARCUP LTD.	595.00					
April 2022								
	9274	04/30/22 Attorney fees Hunters Run brea	595.00*			4058 450500	312	101010
		Total for Vendor:	595.00					
27885		2364 TAYLOR MADE GOLF COMPANY	663.65					
	35919080	05/11/22 GC Kalea Peach - 6dz	94.74			2245 151200		101000
	35899490	05/04/22 GC TM21 TP5 ENG 6dz	227.16			2245 151200		101000
	35946963	05/19/22 GC MWD-stlthPlus Kaili	341.75			2245 151200		101000
		Total for Vendor:	663.65					
27859		2439 TENET	555.10					
	709546	04/28/22 poly reinforced	336.83			5020 433010	420	101000
	710721	05/09/22 marking paint	100.80			5010 434000	420	101000
	712392	05/23/22 survey stakes	117.47			2010 431300	420	101000
		Total for Vendor:	555.10					

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27889		1225 THE TESSMAN COMPANY	16,668.13					
	S355696	05/12/22 GC fertilizer	10,141.18			2245 430510	429	101000
	S355696	05/12/22 GC wetting agent	1,460.77			2245 430510	423	101000
	S355696	05/12/22 GC seed	5,066.18			2245 430510	450	101000
		Total for Vendor:	16,668.13					
27860		2126 TIRE-RAMA GLENDIVE	2,151.68					
	9030016621	03/07/22 #68 tires (4)	955.88			2010 431300	420	101000
	9030017433	04/18/22 #94 tires (2)	1,195.80			5030 432000	426	101000
		Total for Vendor:	2,151.68					
27887		2465 TO GOLF, INC.	1,561.00					
	15438	05/03/22 GC Bobby Jones polos	1,561.00			2245 151200		101000
		Total for Vendor:	1,561.00					
27858		1777 TRAFFIC CONTROL CORP	7,555.00					
	135804	05/04/22 wireless/control unit	7,555.00*			2010 431300	453	101000
		Total for Vendor:	7,555.00					
27876		1141 TRIPLE AAA SAFETY/TRAINING INC.	3,941.50					
	35360	05/31/22 FD monthly checks	703.60			1000 422000	388	101000
	35141	04/27/22 FD monthly checks	128.44			1000 422000	388	101000
	34995	03/31/22 fire extinguisher training	695.00			2010 431300	673	101000
	35357	05/31/22 City vehicle equipment checks	2,414.46			2010 431300	673	101000
		Total for Vendor:	3,941.50					
27884		2447 US KIDS GOLF	43.42					
	IN2043664	04/11/22 fit stick demo shipping	43.42			2245 430520	410	101000
		Total for Vendor:	43.42					
27863		2464 USDA	610.32					
	2273389011	05/05/22 specialist for road	610.32			2010 431300	435	101000
		Total for Vendor:	610.32					

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27864		387 VAN DIEST SUPPLY COMPANY, INC.	9,263.80					
	225079	05/11/22 flushing solution	92.00			2310 441100	413	101000
	225077	05/11/22 larvicide/briquets	4,246.40			2310 441100	414	101000
	225078	05/11/22 spheratax	1,150.00			2310 441100	414	101000
	225076	05/11/22 zylam/pentra	3,775.40			2080 416200	420	101000
		Total for Vendor:	9,263.80					
27862		1423 VANGUARD APPRAISALS, INC.	6,950.00					
		service renewal - Rita Olson						
	15321	05/20/22 services fees for 2022	6,950.00			1000 414400	307	101000
		Total for Vendor:	6,950.00					
27861		2260 VERIZON CONNECT NWF, INC.	19.19					
		4/1/22-4/30/22						
	2756009	05/01/22 Monthly Service #103 April	19.19*			2310 441100	417	101000
		Total for Vendor:	19.19					
27873		391 WALLWORK TRUCK CENTER, INC.	480.62					
	04P99345	04/29/22 #67 lube filter	84.12			2010 431300	426	101000
	04P99042	05/03/22 #29 filter-fuel/water	263.46			2010 431300	426	101000
	04P104435	05/31/22 air filters	133.04			5030 432000	426	101000
		Total for Vendor:	480.62					
27869		399 WATFORD CITY CHAMBER OF COMMERCE	500.00					
		05/12/22 Tourism - ribfest entertainmen	500.00			1000 470000	811	101000
		Total for Vendor:	500.00					
27868		2077 WATFORD CITY COMMUNITY BENEFIT	841.18					
		General Fund budget						
	191	05/10/22 Utilities & Janitorial:Tourism	841.18			1000 470000	811	101000
		Total for Vendor:	841.18					
27865		2214 WATFORD CITY HIGH SCHOOL AFTER	500.00					
		06/03/22 Roughrider Enrichment Grant	500.00			2399 427200	815	101010
		Total for Vendor:	500.00					

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27867		397 WATFORD CITY ROTARY CLUB	457.00					
	January - June 2022							
	2022-01	Justin Smith Dues	457.00			1000 415000 370		101000
		Total for Vendor:	457.00					
27871		295 WATFORD CITY VETERINARY CLINIC	112.10					
	167547 04/29/22	PD K9 wellness	112.10			1000 421000 454		101000
27872		295 WATFORD CITY VETERINARY CLINIC	50.00					
	167616 05/02/22	relinquishment fee	35.00			1000 421000 455		101000
	168087 05/09/22	relinquishment fee	15.00			1000 421000 455		101000
		Total for Vendor:	162.10					
27870		408 WILLISTON DAILY HERALD	395.00					
	422541133 04/27/22	Pioneer:visitor guide	395.00			2280 419100 363		101010
		Total for Vendor:	395.00					
27866		1459 WOLF RUN VILLAGE II, INC.	15,000.00					
	WRVII account deficit. 5/1/22							
	06/01/22	WRVII deficit amount	15,000.00			1000 473000 920		101000
		Total for Vendor:	15,000.00					
27874		999999 YOLANDA ROJAS	300.00					
	05/25/22	Tourism: tranlations for websi	300.00			2280 419100 363		101010
		Total for Vendor:	300.00					
		# of Claims 114	Total:	393,970.00				
		Total Electronic Claims		1,091.40				
		Total Non-Electronic Claims		392878.60				