



WATFORD CITY CITY COUNCIL MEETING

October 03, 2022 at 6:00 PM

City Hall – Heritage Room – 213 2ND ST NE

AGENDA

1. **6:00 CALL TO ORDER OF REGULAR MEETING**
2. **PLEDGE OF ALLEGIANCE**
3. **APPROVE AGENDA**
4. **APPROVE MINUTES**
 - A. [2022-09-06 Minutes](#)
5. **FINAL BUDGET HEARING**
 - A. [Open Public Hearing - 2023 Final Budget Hearing](#)
 - B. [Close Public Hearing](#)
 - C. [Motion to approve/deny 2023 Final Budget](#)
6. **PUBLIC HEARING FOR ANNEXATION APPLICATION - PELTON**
 - A. [Open Public Hearing](#)
 - B. [Close Public Hearing](#)
 - C. [Motion to approve/deny Annexation Application - Pelton](#)
7. **PUBLIC HEARING FOR ANNEXATION APPLICATION - GOLBERG & GIRARD**
 - A. [Open Public Hearing](#)
 - B. [Close Public Hearing](#)
 - C. [Motion to approve/deny Annexation Application - Golberg & Girard](#)
8. **CAL KLEWIN - THEODORE ROOSEVELT EXPRESSWAY ASSOCIATION**
 - A. [Theodore Roosevelt Expressway 4-Lane Project Report](#)

9. ROUGH RIDER CENTER UPDATE

- [A.](#) Rough Rider Center Report

10. GOLF COURSE UPDATE

- [B.](#) Staff Reports

11. POLICE DEPARTMENT REPORT - CHIEF JESSE WELLEN

- [A.](#) Chief of Police Report

12. PLANNING COMMISSION

- [A.](#) 2022-09-26 Agenda

- [B.](#) 2022-09-26 Minutes

- [C.](#) 1. Division of Land Application - Subdivision Preliminary Plat submitted by City of Watford City

- [D.](#) 2. Land Use Application - Zone Change submitted by City of Watford City

- [E.](#) 3. Division of Land Application - Subdivision Final Plat submitted by WC16, LLC

- [F.](#) 4. Division of Land Application - Subdivision Final Plat submitted by Watford City MH Apartments Phase 2, LLC

- [G.](#) 5. Division of Land Application - Minor Plat Boundary Line Adjustment submitted by Jon Girard

- [H.](#) 6. Land Use Application - Zone Change submitted by Jon Girard

- [I.](#) Building Permits

COMMITTEE REPORTS / MINUTES

13. CHAIRMAN SANFORD COMMITTEE REPORTS

CEMETERY

BUILDING COMMITTEE

- [A.](#) 2022-09-13 Minutes

AMBULANCE/FIRE DEPT

ADDITIONS TO AGENDA

14. CHAIRMAN BEARD COMMITTEE REPORTS

ORDINANCE

STREET, WALKS, LIGHTS

WATER, SEWER, GARBAGE

JDA REPORT

WAWSA/MCWRD

COUNTY PLANNING AND ZONING BOARD

ROUGH RIDER FUND

[A.](#) 2022-09-16 Minutes

ADDITIONS TO AGENDA

15. CHAIRMAN RENVILLE COMMITTEE REPORTS

MACHINERY AND EQUIPMENT

GOLF COURSE BOARD

ADDITIONS TO AGENDA

16. CHAIRMAN LIEBEL COMMITTEE REPORTS

AIRPORT

BOARD OF HEALTH

PUBLIC TECHNOLOGY

ADDITIONS TO AGENDA

17. CHAIRMAN DEVLIN COMMITTEE REPORTS

PERSONNEL

A. Annual Step Increase: Korey Lass - D-1; Jesse Wellen B-8; Brandy Davis G-3; Andrew Langowski E-7; Matt Hooper E-7.

B. Personnel Manual - Amend Section 306 Workers' Compensation Insurance & Section 702 Drug and Alcohol Use

WAYS, MEANS, FINANCE

[A.](#) 2022-09-27 Minutes

LEC JOINT POWERS BOARD

LODGING TAX COMMITTEE

HOME RULE CHARTER

WOLF RUN VILLAGE BOARD

ADDITIONS TO AGENDA

18. CHAIRMAN BULZOMI COMMITTEE REPORTS

PEST/FORESTRY/VECTOR

[A.](#) 2022-09-28 Meeting

FRANCHISE COMMITTEE

ADDITIONS TO AGENDA

STAFF REPORTS

19. MAYOR

20. CITY FINANCE DIRECTOR

[A.](#) Finance Director Report

[B.](#) September GPT Allocations

[C.](#) Minimum Fund Balance Policy

[D.](#) September Financials

21. CITY ENGINEER REPORT

22. CITY PLANNER REPORT

[A.](#) City Planner/Admin Report

[B.](#) Hardscapes Plus Quote - Preschool Exterior Repairs

[C.](#) Wolfpup Rate Sheet

[D.](#) Wolf Run Village Roof Repair Request

23. SUPERINTENDENT OF PUBLIC WORKS REPORT

[A.](#) Superintendent of Public Works Report

[B.](#) Shangcheng Development, LLC - Emerald Ridge Bond Release - 15th St NW

24. CITY ASSESSOR REPORT

[A.](#) City Assessor Monthly Report

25. WORKFORCE DEVELOPMENT

[A.](#) Workforce Development Report

26. ATTORNEY REPORT

- A.** 2023 Golf Course Agreements (Six Shooters - Food & Beverage; Watford City Golf Board Fundraising and Marketing Agreement)

27. NEW BUSINESS

28. APPROVAL OF BILLS

- A.** Bill List

29. INFORMATION

30. ADJOURNMENT

CITY OF WATFORD CITY
CITY COUNCIL MEETING
September 6, 2022

Minutes of the regular City Council meeting held on September 6, 2022 at 6:00 p.m. at City Hall. Present were Mayor Phil Riely and Council Members Kenny Liebel, Bethany Devlin, Steve Sanford, Chelsea Bulzomi, and Lance Renville. Absent was Council Member Matt Beard. Also present was City Administrator Curt Moen, City Auditor Peni Peterson, and City Attorney Wyatt Voll. Mayor Riely called the meeting to order with the Pledge of Allegiance.

Council Member Sanford moved to approve the September 6, 2022 agenda, with the additions of CIP Committee discussion under Mayor and an alcohol request under Building Committee. Motion seconded by Council Member Liebel and carried unanimously.

Council Member Devlin moved to approve the minutes of the city council meeting held August 1, 2022, as presented. Motion seconded by Council Member Sanford and carried unanimously.

Nathan Berens, Brosz Engineering, gave an update on the 2nd Ave Shared Use Path Project.

Sara Fitzpatrick gave an update on the Rough Rider Center.

Council Member Sanford approved a proposal from Jones Sign, in the amount of \$9,910.60, to upgrade the Rough Rider Center electronic sign located in the Fox Hills Village Subdivision. Motion seconded by Council Member Bulzomi and carried by the following roll call vote: ayes: Devlin, Renville, Liebel, Sanford, and Bulzomi; nays: none.

Mayor Riely called the Public Hearing, as advertised, to order at 6:06 p.m. to consider a Retail Alcoholic Beverage License Application (Class A – Beer & Wine, Sunday Opening, and Adjacent Room License) submitted by The Inn at Hunters Run. There were no comments or written comments received from the public. The Public Hearing was closed at 6:08 p.m.

Council Member Sanford moved to approve the Retail Alcoholic Beverage License Application submitted by The Inn at Hunters Run. Motion seconded by Council Member Liebel and carried by the following roll call vote: ayes: Bulzomi, Devlin, Liebel, Sanford, and Renville; nays: none.

Mike Moran and Tony Carmichael gave updates on the Fox Hills Golf Course.

Chief Wellen gave an update on the police department.

Council Member Renville moved to approve the recommendations from the Planning Commission from their August 29, 2022 meeting. Approved a Land Use Application - Zone Change submitted by WC16, LLC; Division of Land Application - Subdivision Preliminary Plat submitted by WC16, LLC - Lot 5; Division of Land Application - Subdivision Preliminary Plat submitted by WC16, LLC - Lot 6; Division of Land Application - Minor Plat (Simple Lot Split) submitted by Watford Express Laundry Center, LLC; Land Use Application - Minor Plat (Simple Lot Split) Submitted by Shawn & Kari Staal; Land Use Application - Conditional Use Permit Annual Review submitted by Kathleen

Tretter; Division of Land Application - Subdivision Final Plat, Subdivision Improvement, Maintenance and Warranty Agreement, and Development Agreement submitted by Terry & Diane Gariety. Motion seconded by Council Member Liebel and carried unanimously.

Council Member Sanford moved to approve a quote from B & B Builders, in the amount of \$5100, for exterior repairs at the Wolf Pup Preschool building. Motion seconded by Council Member Bulzomi and carried by the following roll call vote: ayes: Liebel, Devlin, Bulzomi, Sanford, and Renville; nays: none.

Council Member Liebel moved to approve a request from the Watford City Fire Department to allow alcohol in the Veteran’s Memorial Building on November 25th from 5:00 p.m. – 10:30 p.m. Hall rental fees will apply along with a \$100 alcohol fee. Motion seconded by Council Member Bulzomi and carried unanimously.

Council Member Devlin moved to approve the Second Reading on Ordinance #594 Amending Article 15 of Chapter IV- Relating to Trees. Motion seconded by Council Member Sanford and carried by the following roll call vote: ayes: Sanford, Liebel, Devlin, Renville, and Bulzomi; nays: none.

Street, Walks, Lights Committee meeting minutes from 8-31-2022 were reviewed. It was the consensus of the City Council for the SWL Committee to revisit the 3rd Ave Project and review a reduced scope of work and alternates to help reduce costs for the project. It was also the consensus of the Council to send a letter to parcels along 26F Street regarding annexation into the city and to invite them to a public meeting for further discussion.

Council Member Devlin moved to approve the annual step increase for Greg Richins -E-3. Motion seconded by Council Member Sanford and carried unanimously.

Council Member Devlin moved to approve the amended job descriptions for Community Service Officer and Detective. Motion seconded by Council Member Renville and carried unanimously.

Council Member Devlin moved to deny the Lodging Tax application submitted by Bakken Oil Rush Ministry. Motion seconded by Council Member Bulzomi and carried unanimously.

Council Member Devlin move to approve the committee appointments as recommended by Mayor Riely: Rob McCree - Airport Authority 5-year term to expire 6/30/2027; Jan Dodge - Pioneer Museum 1-year term to expire 12/31/2022; Chelsea Bulzomi - Roughrider Fund - 3-year term to expire 9/30/2025; Mary Gumke - Roughrider Fund - 3-year term to expire 9/30/2025; Lindsey Ybarra - WC Housing Authority - 5-year term to expire 9/1/2027. Motion seconded by Council Member Sanford and carried unanimously.

Council Member Liebel moved to approve Mayor Riely’s establishment of a CIP Committee and appointment of Council Members Sanford, Liebel, and Beard to serve on the committee. Motion seconded by Council Member Sanford and carried unanimously.

Council Member Devlin moved to approve the following August 2022 GPT Revenue Fund Transfers totaling \$3,169,402.37: 1000 General Operating \$581,013; 1002 Budget Stabilization Fund \$0; 2010

Road Fund \$0; 2240 RRC Operating \$141,675; 2245 Fox Hills Golf Course \$33,691.67; 2290 PD Car Fund \$0; 2310 Vector & Weed \$6,250; 3010 G.O. Hwy Bonds \$44,981.50; 3050 Oil & Gas Bonds \$102,032.50; 3075 RRC Bond \$1,698,924.37; 4005 Capital Improvement \$0; 4039 Golf Course Expansion \$5,416.67; 4040 Public Works Facility \$458,333.33; 5020 Sewer Bonds \$97,083.33. Also approving transferring \$1,161,364.44 from 2399 Roughrider Sales Tax Fund to 2410 Sales Tax Bond Surplus. Motion seconded by Council Member Sanford and carried by the following roll call vote: ayes: Bulzomi, Sanford, Liebel, Devlin, and Renville; nays: none

Council Member Devlin moved to approve submitting the Placemaking Planning Grant Application through North Dakota Department of Commerce. Motion seconded by Council Member Bulzomi and carried unanimously.

Council Member Devlin moved to approve the proposal from James Connolly Consulting, Ltd., in a not to exceed amount of \$5500, for Golf Course Consulting. Motion seconded by Council Member Renville and carried by the following roll call vote: ayes: Liebel, Renville, Bulzomi, Devlin, and Sanford; nays: none.

Council Member Sanford moved to call for a Public Hearing on November 7, 2022 at 6:00 p.m. to hear public comment on a Petition to Vacate Right of Way Application submitted by the City of Watford City (.11 acres – NW of Main St S & 2nd Ave SW – 1st Ave South ROW). Motion seconded by Council Member Devlin and carried unanimously.

Attorney Voll informed the Council that the Golf Course Food & Beverage Lease Agreement will expire December 31st. Discussion was had and it was the consensus of the Council to not proceed with a bids process but to negotiate a renewal agreement with the current tenant.

Council Member Sanford moved to approve the bills as listed. Motion seconded by Council Member Liebel and carried unanimously. AFLAC \$3,685.52; BCBS of ND \$87,448.70; EFTPS \$115,774.43.; Nationwide Financial \$1,071.65; Nationwide Retirement Solutions \$3,403.83; ND Fraternal Order of Police \$400.00; NDPERS-Retirement \$58,352.05; NDPERS-Def Comp \$4,772.50; Payroll \$477,180.15; Symetra Life Insurance \$1,212.62; TASC \$5,531.34; Wolf Run Village Inc. \$600.00; 4Imprint \$178.24; Accusource \$70.40; Advanced Elements \$2,294.00; Agency MABU \$1,995.00; Agri Industries \$3,479.75; AgTerra Technologies \$70.00; Aliengear Holsters \$3,681.22; American Legion \$93.00; Ardith Favorite \$682.50; Armor Interactive \$14,061.77; Astro Chem Services \$225.00; Badlands Gymnastics \$1,000.00; B Crack Sealing \$6,100.00; Badlands Hardware \$1,313.85; Balco Uniform \$4,332.30; Baymont Inn & Suites \$297.00; BEK Consulting \$3,600.00; Big T Lawn Sprinklers \$39,290.00; Blue to Gold \$395.00; Border States Electric \$253.60; Brandy Davis \$181.00; Brosz Engineering \$60,047.50 Buttons by Fish \$200.00; C&D Water Services \$70.00; Callaway \$8,027.08; CIM Sanitary Tech \$7,500.00; City of Watford City \$415.60; CivicPlus \$1,558.00; Code Red Towing \$125.00; Cole Papers \$415.72; Core & Main \$3,615.30; Craig's Small Engine Repair \$400.36; Daniel Barry \$213.50; Days Inn/Governor's Conference \$249.98; Dean Anderson \$790.00; Doug Bolken \$139.13; Ecolab \$110.56; Electro Watchman \$648.00; Environmental Consulting \$750.00; Family Crisis Shelter \$812.28; Farmers Union \$25,688.51; Fastenal \$1,340.01; Flexible Pipe Tool Company \$2,290.00; Galls \$1,387.53; Gooseneck Implement \$200.75; Government Finance Officers \$170.00; Greg Richins \$43.19; Hansen Diesel & Automotive

\$1,909.47; Hawkeye Oil Field \$38.20; Hawkins \$435.10; Heartsmart \$216.00; Heggen Equipment \$1,119.54; Helena Chemical Co. \$1,538.00; High RPM, LLC \$4,972.12; Hill Enterprises \$1,371.50; Home of Economy \$71.77; Hurley Enterprises \$480.00; Information Technology Dept \$5,050.80; Interstate All Battery \$40.44; Intoximeters \$315.00; J Custom Electric \$16,689.15; Jack and Jill \$22.92; Jessica Newman \$520.00; JJ Electric \$673.53; Johnson Controls \$384.00; Jonathan Davis \$487.50; JP Morgan Chase Bank \$5,455.41; Kiesler Police Supply \$1,046.28; KLJ Engineering \$36,756.00; Kohler Communications \$100.00; Kotana Communications \$565.00; La Quinta by Wyndham \$192.00; Landscape Elements \$73,433.00; Language Link \$31.88; Laurent Family Inc. \$1,548.00; Law Enforcement Admin. \$596.00; Lisa Yearton \$260.00; Long X Arts Foundation \$2,400.00; Lund Oil \$2,219.01; Marco Technologies \$1,846.24; Mark Anderson \$66.50; McKennett Law Firm \$15,639.44; McKenzie County Ambulance \$50,000.00; McKenzie County Farmer \$1,714.03; McKenzie County Landfill \$20,313.70; McKenzie County Water Resource \$186,783.94; McKenzie Electric \$8,637.00; Meuchel Enterprises \$175.00; Michael Todd & Company \$12,551.71; Montana Dakota Utilities \$20,171.74; Motorola Solutions \$5,740.00; MTI Distributing \$223.00; MVTL Laboratories \$1,472.51; ND Office of State Tax \$5,542.51; Nelson Contracting \$1,512.80; Nelson International \$1,745.42; Norby Golf Course Design \$916.66; Northwest Pipe Fittings \$1,108.42; Northwestern Power Equipment \$1,969.99; ODP Business Solutions \$339.49; Office of the State Auditor \$365.00; OK Implement \$2,692.21; OK Tire Stores \$261.15; One Call Concepts \$241.45; Ping \$232.13; Post Board \$200.00; Pro Auto Body \$601.83; Quadient Leasing \$780.80; Quality Flow Systems \$51,857.81; Reservation Telephone \$23,867.97; Rita Olson \$291.50; Rough Rider Center \$39,374.27; Sanford Health Occupational \$100.00; Sax Motor Co. \$42,754.00; SD Solid Waste Management \$250.00; Sharon Ceynar \$224.14; Sherwin Williams \$1,352.55; Sirchie Finger Print \$205.88; Six Shooters \$7,255.90; Sun Mountain \$337.86; Swanson & Warcup \$140.00; Swanston Equipment \$318.22; Tapco Inc. \$1,842.50; Team Laboratory Chemical Corp. \$1,100.00; Tenet \$219.65; The Huntington National Bank \$30,123.60; The Printers \$850.00; The Riversage Billings Inn \$46.08; Timeclock Plus \$3,030.13; Tire-Rama Glendive \$1,119.28; Titanium Plumbing \$1,741.61; Traffic Control Corp. \$200.00; Tricorne Audio \$786.20; Triple AAA Safety \$156.94; Uline \$226.65; United Rentals \$2,228.59; UPS \$1,438.35; Valli Information \$55.00; Van Diest Supply \$13,441.75; Vanguard Appraisals \$750.00; Verizon Connect \$19.19; Verizon Wireless \$3,345.29; VISA \$7,408.99; Vision West ND \$1,000.00; Watchguard Video \$8,960.00; Water Environment Federation \$155.00; Watford City Baseball Boosters \$5,000.00; Watford City Community Benefit \$982.80; Webstaurant Store \$21,962.64; Westech Engineering \$144.84; Western Dakota Energy \$4,750.00; WEX Bank \$3,945.07; Wolf Run Village I \$19,981.99; Wolf Run Village II \$15,000.00.

The next regularly scheduled City Council meeting will be on Monday, October 3, 2022 at 6:00 p.m. at City Hall.

There being no further business, the meeting was adjourned at 7:55 p.m. These minutes are published subject to the City Council's Review and Revision pursuant to NDCC 40-01-09.1.

Peni Peterson, City Auditor

Philip K. Riely, Mayor



CITY OF WATFORD CITY

2023 Budget



City Funds

1000	General Operating
1001	Gross Production Tax
1002	Budget Stabilization Fund
2010	Roads & Streets
2060	Emergency
2080	Cemetery
2100	Lease of Law Enforcement
2230	City Improvements
2240	Rough Rider Center
2245	Fox Hills Golf Course
2080	Occupancy Tax
2285	Restaurant & Lodging Tax
2290	Vehicle Replacement
2310	Vector & Weed
2399	Rough Rider Fund Sales Tax
2410	Sales Tax Rev Bond Surplus
3010	GO Bond, Series 2013
3050	Oil & Gas Bond, Series 2013
3075	RRC Bond, Series 2019
3080	RRC Sales Tax Bond, Series 2015
3090	Special Improvement District
4005	Capital Improvement Fund
5010	Water Fund
5020	Sewer Fund
5030	Garbage Fund



701-444-2533



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CITY OF WATFORD CITY
Annual Budget for the Year Ended December 31, 2023

Certificate of Levy

State of North Dakota
County of MCKENZIE
County Auditor

You are hereby notified on the 3rd day of October 2022 the governing body of the City of Watford City North Dakota, levied a tax of \$ 1,615,393 upon all the taxable property in the City for the calendar year, ended December 31, 2022, which levy is itemized as follows:

Table with 2 columns: Fund, Proposed Amount Levied. Rows include 1000 General (\$1,478,363), 2060 Emergency (\$-), 2100 LEC Lease (\$137,031), and Total Amount Levied (\$1,615,393).

You will duly enter tax upon the County tax list for the collection upon the taxable property of the City of Watford City, North Dakota, for the ensuing year. Date of Watford City North Dakota, this 3rd day of October 2022.

Finance Director

City Auditor

CITY OF WATFORD CITY 2023 BUDGET PUBLIC HEARING
MONDAY, OCTOBER 3, 2022 AT 6:00 PM
WATFORD CITY - CITY HALL
213 2ND ST NE
WATFORD CITY, ND 58854

Zero Increase Mills - Valuation and Levy Information

Valuation of New Land Growth	
2022	Present Tax Year
Taxable Valuation	
2021	Previous Tax Year
2022	Present Tax Year

Mills Levied in Previous Tax Year	2021 Total Dollar Amount	Proposed Mill Levy for Present Tax Year	Proposed 2022 Taxes Levied	95% Collectable Totals
General	40.50	\$ 1,390,743.55	43.42	\$ 1,478,362.67
Emergency	0.00	\$ -	0.00	\$ -
Lease of Law Enforcement	3.75	\$ 128,772.55	4.02	\$ 137,030.62
Cemetery	0.00	\$ -	0.00	\$ -
			0.00	\$ -
			0.00	\$ -
			0.00	\$ -
			0.00	\$ -
			0.00	\$ -
Total Mills Levied	44.25	\$ 1,519,516.10	47.44	\$ 1,615,393.28

	5% Uncollectable
Increase over prior year	\$ 80,769.66

Calculation of Zero Increase Number of Mills - NDCC 57-15-02.1 (Repealed)

	2021	2022
	Previous Year	Current Year
Taxable Valuation	\$ 34,432,364.00	\$ 34,048,510.00
Minus New Growth	\$ -	\$ -
Taxable Valuation Excludable	\$ 34,432,364.00	\$ 34,048,510.00
Mill Levy	44.13	44.63
Zero Increase Number of Mills	44.63	44.63
Property Tax Revenue	\$ 1,519,500.22	\$ 1,519,500.22
	\$34,432.36	\$34,048.51
Proposed Mill Levy		47.44
Proposed Property Tax Revenue		\$ 1,615,393.28
Increase/(Decrease) in Dollars		\$ 95,893.06
Percentage Increase (Exceeding Zero Increase)		6.31%

The taxable valuation for next year's budget is a preliminary estimate for budget purposes only. The final valuation will not be available until October and will change for updated centrally assessed property, homestead and veteran's credits and other changes approved by the state equalization board.

	Levy	Dollars	Taxable Valuation	Increase over prior year
2022	47.44	\$ 1,615,393.28	\$ 34,048,510.00	\$ 91,702.14
2021	44.25	\$ 1,523,691.14	\$ 34,339,347.00	\$ 37,907.14
2020	42.31	\$ 1,485,784.00	\$ 35,116,609.00	\$ 186,264.63
2019	42.31	\$ 1,299,519.37	\$ 30,714,235.00	\$ 98,769.70
2018	39.72	\$ 1,200,749.67	\$ 30,230,357.00	\$ (54,422.16)
2017	39.62	\$ 1,255,171.83	\$ 31,680,257.00	\$ 40,180.35
2016	43.12	\$ 1,214,991.48	\$ 28,176,979.00	\$ 307,065.36
2015	41.36	\$ 907,926.12	\$ 21,951,793.00	\$ 364,809.12
2014	43.07	\$ 543,117.00	\$ 12,610,102.00	\$ 155,670.99
2013	49.91	\$ 387,446.01	\$ 7,802,966.00	\$ 68,757.71
2012	65.34	\$ 318,688.30	\$ 4,877,382.00	\$ 68,488.00
2011	79.62	\$ 250,200.30	\$ 3,142,428.00	\$ 34,721.62
2010	99.17	\$ 215,478.68	\$ 2,172,820.00	

What is Taxable Value?

- Taxable value refers to a percentage of the assessor's appraisal according to a state-prescribed formula, after any exemptions are removed.
- An assessment ratio of 50% is multiplied by the assessor's appraisal to get assessed value.
- Then, the assessed value is multiplied by 9% for residential and 10% for all other property classes to get taxable value.
- Therefore, the taxable value of residential property is 4.5% of the assessor's estimate of value; for commercial and agricultural property, it is 5% of the assessor's value.
- To calculate annual taxes for a property, the taxable value is multiplied by the mill levy.

Fiscal Year 2023							
Fund	Fund Name	Balance 1/1/2023	Revenue	Transfers In	Transfers Out	Expenditures	Balance 12/31/2023
1000	General Fund	\$ 6,750,000.00	\$ 3,672,954.64	\$ 6,250,000.00	\$ -	\$ 9,962,704.68	\$ 6,710,249.96
1001	Gross Production Tax	\$ 5,000,000.00	\$ 22,750,000.00	\$ -	\$ 22,750,000.00	\$ -	\$ 5,000,000.00
1002	Budget Stabilization Fund	\$ 1,411,000.00	\$ -	\$ -	\$ -	\$ -	\$ 1,411,000.00
1010	PD Dept Unit Fees	\$ 20,000.00	\$ -	\$ -	\$ -	\$ 20,000.00	\$ -
1020	Fire Dept Unit Fees	\$ 136,000.00	\$ 15,000.00	\$ -	\$ -	\$ -	\$ 151,000.00
1030	Ambulance Unit Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
1040	Park Board Unit Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
1050	School District Unit Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2010	Road Fund	\$ 1,200,000.00	\$ 575,000.00	\$ 1,300,000.00	\$ -	\$ 2,175,544.75	\$ 899,455.25
2060	Emergency Fund	\$ 106,000.00	\$ 500.00	\$ -	\$ -	\$ -	\$ 106,500.00
2080	Cemetary Fund	\$ 50,000.00	\$ 1,210.00	\$ -	\$ -	\$ 23,026.00	\$ 28,184.00
2100	Lease of Law Enforcement	\$ 5,000.00	\$ 130,179.09	\$ -	\$ -	\$ 122,500.00	\$ 12,679.09
2230	City Improvements	\$ 1,000,000.00	\$ 300,000.00	\$ -	\$ -	\$ 300,000.00	\$ 1,000,000.00
2240	Rough Rider Center Operating	\$ 100,000.00	\$ -	\$ 916,000.00	\$ -	\$ 958,913.74	\$ 57,086.26
2245	Fox Hills Golf Course	\$ 30,000.00	\$ 667,769.00	\$ 500,000.00	\$ -	\$ 1,167,769.00	\$ 30,000.00
2280	Occupancy Tax	\$ 250,000.00	\$ 160,000.00	\$ -	\$ -	\$ 160,000.00	\$ 250,000.00
2285	Restaurant & Lodging	\$ -	\$ 400,000.00	\$ -	\$ -	\$ 400,000.00	\$ -
2290	Vehicle Replacement	\$ 125,000.00	\$ -	\$ 1,173,000.00	\$ -	\$ 1,093,000.00	\$ 205,000.00
2310	Vector & Weed	\$ 50,000.00	\$ 100,000.00	\$ -	\$ -	\$ 121,433.10	\$ 28,566.90
2399	RR Fund Sales Tax	\$ 5,500,000.00	\$ 3,600,000.00	\$ -	\$ -	\$ 3,600,000.00	\$ 5,500,000.00
2410	Sales Tax Rev Bond Surplus	\$ 1,500,000.00	\$ -	\$ -	\$ -	\$ 912,409.00	\$ 587,591.00
3010	GO Bond 2013	\$ -	\$ -	\$ 55,000.00	\$ -	\$ 54,987.00	\$ 13.00
3050	O&G Bond 2013	\$ -	\$ -	\$ 129,000.00	\$ -	\$ 128,525.00	\$ 475.00
3075	RRC Bond Refunding 2019	\$ 2,000,000.00	\$ -	\$ 4,500,000.00	\$ -	\$ 6,477,500.00	\$ 22,500.00
3080	Sales Tax Rev Bond 2015	\$ 1,357,276.00	\$ -	\$ 912,409.00	\$ -	\$ 2,269,685.00	\$ -
3090	SID Bonds 2015	\$ 3,500,000.00	\$ 1,879,000.00	\$ -	\$ -	\$ 1,867,615.00	\$ 3,511,385.00
4005	Capital Improvement Projects	\$ 5,000,000.00	\$ -	\$ 2,677,000.00	\$ -	\$ 6,630,600.00	\$ 1,046,400.00
4000	Special Project Funds	\$ 8,000,000.00	\$ -	\$ 10,630,600.00	\$ -	\$ 13,655,600.00	\$ 4,975,000.00
5010	Water Works	\$ 6,000,000.00	\$ 2,084,000.00	\$ -	\$ -	\$ 3,541,843.53	\$ 4,542,156.47
5020	Sewer	\$ 2,500,000.00	\$ 1,450,000.00	\$ 1,150,000.00	\$ -	\$ 2,507,537.52	\$ 2,592,462.48
5030	Garbage	\$ 2,500,000.00	\$ 1,400,000.00	\$ -	\$ -	\$ 3,336,371.63	\$ 563,628.37
	TOTAL	\$ 54,090,276.00	\$ 39,185,612.73	\$ 30,193,009.00	\$ 22,750,000.00	\$ 61,487,564.96	\$ 39,231,332.77

CITY OF WATFORD CITY 2023 BUDGET					
GENERAL OPERATING, Fund 1000				OVER/UNDER	Section 5, ItemA.
SUMMARY		2022	2023		
Total income		8,983,510.00	9,922,954.64	939,444.64	
Total expenses		9,202,237.52	9,962,704.68	760,467.16	
Income less expenses:		(218,727.52)	(39,750.04)	178,977.48	
REVENUE DETAILS		2022	2023		
General Property Taxes	310110	1,324,765.00	1,404,354.64	79,589.64	
Beer & Liquor Licenses	320211	47,000.00	40,000.00	(7,000.00)	
Taxi Licenses	320215	1,400.00	1,500.00	100.00	
Animal Impound Fees	320220	8,000.00	5,000.00	(3,000.00)	
Animal Licenses	320221	750.00	500.00	(250.00)	
Building Permits	320223	80,000.00	60,000.00	(20,000.00)	
Cable TV Franchise	320224	30,000.00	30,000.00	0.00	
Planning & Zoning Misc Rev	320225	40,000.00	30,000.00	(10,000.00)	
Raffle Permits	320226	1,000.00	1,000.00	0.00	
Utility Recaptures	320232	0.00	0.00	0.00	
Transient Merchant License	321200	500.00	500.00	0.00	
Gaming	330350	3,000.00	3,500.00	500.00	
State Aid Distributions	330351	436,670.00	500,000.00	63,330.00	
Cigarette Tax	330352	4,600.00	9,000.00	4,400.00	
Oil & Gas Royalties	330360	170,000.00	240,000.00	70,000.00	
Homestead Credit	330362	1,800.00	1,800.00	0.00	
Telecommunications Tax	330364	5,300.00	5,300.00	0.00	
Veterans Credit	330365	1,350.00	1,700.00	350.00	
PD Grants	330372	3,500.00	5,000.00	1,500.00	
PD DOT Grants	330374	10,000.00	8,000.00	(2,000.00)	
Grant Revenue - ED	330380	0.00	0.00	0.00	
Grant Revenue - JDA	330380	50,000.00	0.00	(50,000.00)	
American Rescue Plan	334000	700,000.00	615,000.00	(85,000.00)	
Penalty Revenue	340480	5,000.00	3,500.00	(1,500.00)	
Assessor Services	341000	300.00	300.00	0.00	
Public Safety Services	342000	90,000.00	200,000.00	110,000.00	
Building Inspector Services	343000	15,000.00	500.00	(14,500.00)	
Lot Mowing	349100	5,000.00	6,000.00	1,000.00	
PD Asset Forfeitures	350500	1,000.00	1,000.00	0.00	
Fines	350510	20,000.00	15,000.00	(5,000.00)	
Overweight Vehicle Fees & Fine	350520	12,000.00	20,000.00	8,000.00	
PD Certified Mail-Recipient Pmt	350530	75.00	100.00	25.00	
PD Connection Coalition Funds	350540	2,000.00	1,000.00	(1,000.00)	
PD Restitution Pmts	350550	0.00	150.00	150.00	
False Alarm Fees	350560	500.00	500.00	0.00	
Records Request Fees	350570	750.00	750.00	0.00	
PD Special Event Fees	350580	1,000.00	1,000.00	0.00	
Impound Fees	351000	40,000.00	5,000.00	(35,000.00)	
Interest Revenue	360610	81,500.00	85,000.00	3,500.00	
Hall Rent	360620	8,000.00	13,000.00	5,000.00	
Special Assessments	360630	10,000.00	10,000.00	0.00	
Misc Reimbursement Tax Levie.	360902	10,000.00	25,000.00	15,000.00	
Misc Reimbursement	369100	22,750.00	30,000.00	7,250.00	
Transfers In-GPT	383000	5,475,000.00	6,250,000.00	775,000.00	
Misc Reimbursement	390902	255,000.00	284,000.00	29,000.00	
Police Dept Reimbursement	390906	9,000.00	9,000.00	0.00	
Total Revenue:		8,983,510.00	9,922,954.64	939,444.64	

EXPENSE DETAILS		2022	2023	OVER/UNDER
GOVERNING BOARD	411000			
Salaries & Wages	100	72,000.00	72,000.00	0.00
FICA	220	5,508.00	5,508.00	0.00
Travel Expense	340	100.00	100.00	0.00
Dues, Membership, Registration	370	100.00	100.00	0.00
Computer & Electronic Supplies	417	4,000.00	24,000.00	20,000.00
Training (Mileage, Meals, Reg)	444	500.00	500.00	0.00
Total expenses:		82,208.00	102,208.00	20,000.00
MAYOR				
	413100	2022	2023	
Salaries & Wages	100	18,000.00	18,000.00	0.00
FICA	220	1,377.00	1,377.00	0.00
Training (Mileage, Meals, Reg)	444	500.00	500.00	0.00
Total expenses:		19,877.00	19,877.00	0.00
AUDITOR				
	414100	2022	2023	
Salaries & Wages	100	448,589.20	463,476.80	14,887.60
Overtime Salaries & Wages	150	3,000.00	3,000.00	0.00
Medical & Life Insurance	210	85,862.00	90,500.00	4,638.00
FICA	220	34,325.86	35,685.48	1,359.62
Retirement	230	48,591.46	50,194.54	1,603.08
Dues, Membership, Registration	370	500.00	500.00	0.00
Computer & Electronic Supplies	417	500.00	500.00	0.00
Training (Mileage, Meals, Reg)	444	1,500.00	1,200.00	(300.00)
Total expenses:		622,868.52	645,056.81	22,188.29
CITY ENGINEER				
	414200	2022	2023	
Salaries & Wages	100	242,670.00	331,150.76	88,480.76
Overtime Salaries & Wages	150	5,000.00	3,000.00	(2,000.00)
Medical & Life Insurance	210	36,192.00	43,208.26	7,016.26
FICA	220	18,573.00	25,562.53	6,989.53
NDPERS	230	26,280.00	35,863.63	9,583.63
Professional Services	351	150,000.00	150,000.00	0.00
Publishing & Printing	360	1,000.00	1,000.00	0.00
Dues, Membership, Registration	370	750.00	750.00	0.00
Subscriptions	411	100,000.00	30,000.00	(70,000.00)
Computer & Electronic Supplies	417	3,500.00	3,500.00	0.00
Clothing & Uniforms	422	250.00	250.00	0.00
Gas, Oil, Grease, etc	424	3,000.00	3,000.00	0.00
Motor Vehicle Parts	427	2,000.00	2,000.00	0.00
Supplies	436	500.00	500.00	0.00
Training (Mileage, Meals, Reg)	444	5,000.00	5,000.00	0.00
Miscellaneous	490	150.00	150.00	0.00
Vehicle & Equipment Licensing	540	0.00	0.00	0.00
Office Furniture & Equipment	640	0.00	0.00	0.00
Total expenses:		594,865.00	634,935.18	40,070.18

ATTORNEY				
	414300	2022	2023	
Legal Fees	312	200,000.00	200,000.00	0.00
Total expenses:		200,000.00	200,000.00	0.00
ASSESSOR				
	414400	2022	2023	
Salaries & Wages	100	91,124.00	95,700.00	4,576.00
Overtime Salaries & Wages	150	1,500.00	1,500.00	0.00
Medical & Life Insurance	210	16,942.00	19,500.00	2,558.00
FICA	220	6,970.00	7,321.05	351.05
NDPERS	230	9,870.00	10,364.31	494.31
Contract Services	307	8,000.00	12,100.00	4,100.00
Professional Services	351	0.00	0.00	0.00
Publishing & Printing	360	100.00	0.00	(100.00)
Dues, Membership, Registration	370	100.00	0.00	(100.00)
Postage	412	100.00	0.00	(100.00)
Computer & Electronic Supplies	417	0.00	0.00	0.00
Gas, Oil, Grease, etc	424	150.00	250.00	100.00
Motor Vehicle Parts	427	0.00	500.00	500.00
Training (Mileage, Meals, Reg)	444	1,500.00	2,000.00	500.00
Total expenses:		136,356.00	149,235.36	12,879.36
CITY ADMIN/PLANNER				
	414500	2022	2023	
Salaries & Wages	100	534,801.00	562,065.39	27,264.39
Overtime Salaries & Wages	150	8,500.00	8,500.00	0.00
Medical & Life Insurance	210	48,689.00	60,500.00	11,811.00
FICA	220	40,925.00	43,648.25	2,723.25
Retirement	230	42,225.00	45,168.18	2,943.18
Contract Services	307	1,000.00	1,500.00	500.00
Professional Services	351	2,500.00	2,500.00	0.00
Publishing & Printing	360	5,000.00	5,000.00	0.00
Dues, Membership, Registration	370	2,000.00	2,000.00	0.00
Office Supplies	410	1,000.00	1,000.00	0.00
Computer & Electronic Supplies	417	5,000.00	5,000.00	0.00
Gas, Oil, Grease, etc	424	2,000.00	2,000.00	0.00
Motor Vehicle Parts	427	500.00	500.00	0.00
Training (Mileage, Meals, Reg)	444	8,000.00	8,000.00	0.00
Miscellaneous	490	5,000.00	5,000.00	0.00
Total expenses:		707,140.00	752,381.83	45,241.83

NONDEPARTMENTAL	415000	2022	2023	
Salaries & Wages	100	12,000.00	12,000.00	0.00
Overtime Salaries & Wages	150	0.00	0.00	0.00
Medical & Life Insurance	210	0.00	0.00	0.00
TASC	215	3,800.00	3,500.00	(300.00)
FICA	220	918.00	918.00	0.00
Worker's Compensation	240	30,000.00	20,000.00	(10,000.00)
State Unemployment	250	20,000.00	30,000.00	10,000.00
Background Checks/Drug Tests	260	3,000.00	6,000.00	3,000.00
Contract Services	307	45,500.00	250,000.00	204,500.00
Audit Fee/Consulting	311	34,000.00	25,000.00	(9,000.00)
Property Ins/Ins Reserve	320	171,670.00	150,000.00	(21,670.00)
Fire & Tornado Insurance	321	16,500.00	19,000.00	2,500.00
Professional Services	351	8,000.00	0.00	(8,000.00)
Telephone	356	30,000.00	30,000.00	0.00
Fiber Network	357	4,100.00	4,100.00	0.00
Publishing & Printing	360	12,000.00	19,000.00	7,000.00
Advertising	361	500.00	500.00	0.00
Dues, Membership, Registration	370	14,500.00	17,000.00	2,500.00
Banking/Credit Card Fees	375	50.00	50.00	0.00
Equipment	388	150,000.00	0.00	(150,000.00)
Cash Over/Short	401	10.00	10.00	0.00
Office Supplies	410	5,000.00	5,000.00	0.00
Postage	412	4,000.00	3,500.00	(500.00)
Computer & Electronic Supplies	417	60,000.00	95,000.00	35,000.00
Operation & Maintenance Suppl	420	200.00	200.00	0.00
Gas, Oil, Grease, Etc	424	1,000.00	1,000.00	0.00
Miscellaneous	490	500.00	10,000.00	9,500.00
Vehicle & Equipment Licensing	540	100.00	100.00	0.00
Safety Programs & Equipment	573	500.00	500.00	0.00
Total expenses:		627,848.00	702,378.00	74,530.00

UPKEEP OF GOVT BUILDINGS	416000	2022	2023	
<i>Contract Services</i>	307	70,000.00	70,000.00	0.00
<i>Utilities - Electric & Gas</i>	350	25,000.00	25,000.00	0.00
<i>Building Maintenance</i>	365	25,000.00	20,000.00	(5,000.00)
<i>Operation & Maintenance Suppl</i>	420	14,000.00	14,000.00	0.00
<i>Janitorial Supplies</i>	421	5,000.00	5,000.00	0.00
<i>Improvement Other than Bldgs</i>	630	500.00	500.00	0.00
<i>Safety Programs & Equipment</i>	673	0.00	0.00	0.00
Total expenses:		139,500.00	134,500.00	(5,000.00)
EMPLOYEE HOUSING				
	416500	2022	2023	
<i>Utilities - Electric & Gas</i>	350	0.00	0.00	0.00
<i>Utilities - Water</i>	358	650.00	800.00	150.00
<i>Building Maintenance</i>	365	750.00	0.00	(750.00)
Total expenses:		1,400.00	800.00	(600.00)
ELECTION				
	417000	2022	2023	
<i>Elections</i>	315	650.00	650.00	0.00
Total expenses:		650.00	650.00	0.00
PLANNING COMMISSION				
	418000	2022	2023	
<i>Salaries & Wages</i>	100	3,600.00	5,000.00	1,400.00
<i>FICA</i>	220	275.00	382.50	107.50
Total expenses:		3,875.00	5,382.50	1,507.50

POLICE DEPARTMENT	421000	2022	2023	
Salaries & Wages	100	2,630,363.00	2,825,000.00	194,637.00
Overtime Salaries & Wages	150	200,000.00	200,000.00	0.00
Medical & Life Insurance	210	487,221.00	606,000.00	118,779.00
FICA	220	216,528.00	231,400.00	14,872.00
Retirement	230	287,650.00	310,000.00	22,350.00
PD FOP & Local Dues	245	19,010.00	19,010.00	0.00
Background Checks & Drug Tes	260	3,000.00	3,000.00	0.00
Task Force	301	40,000.00	40,000.00	0.00
Software & Licensing	347	60,650.00	75,050.00	14,400.00
Professional Services	351	70,000.00	10,000.00	(60,000.00)
Telephone	356	28,000.00	28,000.00	0.00
Publishing & Printing	360	3,000.00	3,000.00	0.00
Advertising	361	500.00	500.00	0.00
Dues, Membership, Registration	370	2,600.00	2,600.00	0.00
Equipment	388	56,000.00	6,000.00	(50,000.00)
Office Supplies	410	6,000.00	6,000.00	0.00
Postage	412	2,300.00	2,300.00	0.00
Computer & Electronic Supplies	417	22,000.00	42,000.00	20,000.00
Patrol Car Repairs & Equipment	419	45,000.00	50,000.00	5,000.00
Clothing & Uniforms	422	20,000.00	32,000.00	12,000.00
Gas, Oil, Grease, Etc	424	77,250.00	77,250.00	0.00
Ammunitions/Training	428	16,000.00	16,000.00	0.00
Radios & Radio Maintenance	431	16,500.00	16,500.00	0.00
Prisoner Expense & Towing	433	30,000.00	30,000.00	0.00
Training (Mileage, Meals, Reg)	444	35,000.00	50,000.00	15,000.00
Canine Equipment & Supplies	454	8,000.00	28,000.00	20,000.00
Animal Impound Expenses	455	4,000.00	4,000.00	0.00
Vehicle & Equipment Licensing	540	250.00	250.00	0.00
Office Furniture & Equipment	640	5,000.00	5,000.00	0.00
Equipment	651	46,000.00	86,000.00	40,000.00
Safety Programs & Equipment	673	2,500.00	2,500.00	0.00
PD Payroll-Grant Expenses	833	35,000.00	35,000.00	0.00
CJIS: State Records Mgmt	838	1,440.00	1,440.00	0.00
Impound Lot	925	0.00	0.00	0.00
Total expenses:		4,476,762.00	4,843,800.00	367,038.00

FIRE DEPARTMENT	422000	2022	2023	
On Call Salaries	100	75,000.00	75,000.00	0.00
Property Ins/Ins Reserve	320	2,500.00	2,500.00	0.00
Expense/Fire Inspection/Travel	341	250.00	250.00	0.00
Utilities - Electric & Gas	350	16,000.00	17,500.00	1,500.00
Telephone	356	3,500.00	4,000.00	500.00
Fire Prevention/Books/Printing	362	3,000.00	3,000.00	0.00
Building Maintenance	365	4,000.00	4,000.00	0.00
Equipment	388	25,000.00	25,000.00	0.00
Office Supplies	410	250.00	250.00	0.00
Computer & Electronic Supplies	417	250.00	250.00	0.00
Operation & Maintenance Supp	420	3,000.00	3,000.00	0.00
Clothing & Uniforms	422	500.00	500.00	0.00
Gas, Oil, Grease, Etc	424	750.00	750.00	0.00
Radios & Radio Maintenance	431	2,000.00	2,000.00	0.00
Training (Mileage, Meals, Reg)	444	3,000.00	3,000.00	0.00
Building	603	6,000.00	6,000.00	0.00
Office Furniture & Equipment	640	500.00	500.00	0.00
Machinery & Equipment	650	500.00	500.00	0.00
Pagers & Radios	653	1,500.00	2,000.00	500.00
Total expenses:		147,500.00	150,000.00	2,500.00
AMBULANCE				
426000	2022	2023		
1. Budget Appropriation	811	50,000.00	50,000.00	0.00
Total expenses:		50,000.00	50,000.00	0.00
FORESTRY MAINTENANCE				
431000	2022	2023		
Nuisance Maintenance	303	2,000.00	2,000.00	0.00
Maintain Plantings	345	5,000.00	5,000.00	0.00
Public Education	376	2,000.00	2,000.00	0.00
Operations & Maintenance Supp	420	0.00	0.00	0.00
Gas, Oil & Grease, Etc	424	0.00	0.00	0.00
Machinery & Equipment Parts	426	500.00	500.00	0.00
Training (Mileage, Meals, Reg)	444	2,000.00	2,000.00	0.00
Miscellaneous	490	1,000.00	1,000.00	0.00
Total expenses:		12,500.00	12,500.00	0.00
CULTURE & RECREATION				
450000	2022	2023		
2. Pioneer Museum	813	29,500.00	29,500.00	0.00
3. Young At Heart Club	814	10,000.00	10,000.00	0.00
4. McKenzie Co Heritage Park	819	40,000.00	50,000.00	10,000.00
5. McKenzie Co Fair Board	824	4,750.00	5,000.00	250.00
6. Airport Authority 453500	811	50,000.00	50,000.00	0.00
7. Chamber of Commerce 4570	811	3,500.00	3,500.00	0.00
8. Tourism 470000	811	23,000.00	0.00	(23,000.00)
Payment of Property Tax 47200	355	958,138.00	985,000.00	26,862.00
Wolf Run Village 473000	920	260,000.00	426,000.00	166,000.00
Total expenses:		1,378,888.00	1,559,000.00	180,112.00
Operating Budget Grand Total				
		9,202,237.52	9,962,704.68	760,467.16

CITY OF WATFORD CITY 2023 BUDGET					
GROSS PRODUCTION TAX, Fund 1001				OVER/UNDER	
SUMMARY		2022	2023		
<i>Total income</i>		21,000,000.00	22,750,000.00	1,750,000.00	
<i>Total expenses</i>		21,000,000.00	22,750,000.00	1,750,000.00	
Income less expenses:		0.00	0.00		
REVENUE DETAILS		2022	2023		
<i>GPT</i>		21,000,000.00	22,750,000.00	1,750,000.00	
Total Revenue:		21,000,000.00	22,750,000.00	1,750,000.00	
EXPENSE DETAILS		2022	2023	OVER/UNDER	
Gross Production Tax		510000			
<i>Transfers Out</i>		<i>810</i>			
<i>Transfer To 1000, GF Operating</i>		5,475,000.00	6,250,000.00	775,000.00	
<i>Transfer To 1002, Budget Stab</i>		96,000.00	0.00	0.00	
<i>Transfer To 2010 Road Fund</i>		915,000.00	1,300,000.00	385,000.00	
<i>Transfer To 2240 RRC</i>		1,156,500.00	916,000.00	(240,500.00)	
<i>Transfer to 2240 RRC Def Maint</i>		0.00	0.00	0.00	
<i>Transfer to 2245 FH Golf Course</i>		393,500.00	500,000.00	106,500.00	
<i>Transfer To 2290 PD Car/City Vehicle Fund</i>		530,000.00	1,093,000.00	563,000.00	
<i>Transfer to 2290, Fire Truck Replacement</i>		0.00	80,000.00	80,000.00	
<i>Transfer to 2310, Vector & Weed</i>		75,000.00	100,000.00	25,000.00	
<i>Transfer To 3010 Bond Pmt</i>		<i>Hwy</i>	54,000.00	55,000.00	1,000.00
<i>Transfer To 3050 Bond Pmt</i>		<i>O&G</i>	127,500.00	129,000.00	1,500.00
<i>Transfer To 3075 RRC Bond Pmt</i>			4,477,500.00	4,500,000.00	22,500.00
<i>Transfer to 4005 CIP Fund</i>			970,000.00	2,677,000.00	1,707,000.00
<i>Transfer to 4040 Public Works</i>			5,500,000.00	4,000,000.00	(1,500,000.00)
<i>Transfer to 4039 GC Expansion</i>			65,000.00	0.00	(65,000.00)
<i>Transfer To 5020 Sewer Bond</i>			1,165,000.00	1,150,000.00	(15,000.00)
Total Expenses:		21,000,000.00	22,750,000.00	1,750,000.00	

CITY OF WATFORD CITY 2023 BUDGET				
BUDGET STABILIZATION FUND, Fund 1002				OVER/UNDER
SUMMARY		2022	2023	
<i>Total income</i>		96,000.00	0.00	(96,000.00)
<i>Total expenses</i>		0.00	0.00	0.00
<i>Income less expenses:</i>		96,000.00	0.00	(96,000.00)
REVENUE DETAILS		2022	2023	
<i>GPT</i>		96,000.00	0.00	(96,000.00)
<i>Budget Stabilization Fund</i>				
<i>Total Revenue:</i>		96,000.00	0.00	(96,000.00)
EXPENSE DETAILS		2022	2023	OVER/UNDER
<i>Budget Stabilization Fund</i>	521000			
<i>Transfers Out</i>	810	0.00	0.00	0.00
<i>Total Expenses:</i>		0.00	0.00	0.00

CITY OF WATFORD CITY 2023 BUDGET				
UNIT FEES				OVER/UNDER
SUMMARY		2022	2023	
Total income		100,000.00	15,000.00	(85,000.00)
Total expenses		134,000.00	20,000.00	(114,000.00)
Income less expenses:		(34,000.00)	(5,000.00)	29,000.00
REVENUE DETAILS				
		2022	2023	
PD Unit Fees	1010	20,000.00	0.00	
Fire Dept Unit Fees	1020	20,000.00	15,000.00	(5,000.00)
Ambulance Unit Fees	1030	20,000.00	0.00	
Park District Unit Fees	1040	20,000.00	0.00	
School District Unit Fees	1050	20,000.00	0.00	
Total Revenue:		100,000.00	15,000.00	(85,000.00)
EXPENSE DETAILS				
		2022	2023	OVER/UNDER
Unit Fees	422000			
PD Equipment 421000-388	388	54,000.00	20,000.00	
FD Equipment 422000-811	811	20,000.00	0.00	(20,000.00)
Ambulance Pay Out 419000.490		20,000.00	0.00	
Park District Pay Out 419000.490		20,000.00	0.00	
School District Pay Out 419000.490		20,000.00	0.00	
Total Expenses:		134,000.00	20,000.00	(114,000.00)

CITY OF WATFORD CITY 2023 BUDGET				
ROADS & STREETS, Fund 2010				OVER/UNDER
SUMMARY		2022	2023	
Total income		1,490,000.00	1,875,000.00	385,000.00
Total expenses		1,769,879.00	2,175,544.75	405,665.75
Income less expenses:		(279,879.00)	(300,544.75)	
REVENUE DETAILS		2022	2023	
Highway Tax Distribution	330353	500,000.00	500,000.00	0.00
Road & Bridge Allocation	330356	75,000.00	75,000.00	0.00
Transfers In-GPT	383000	915,000.00	1,300,000.00	385,000.00
Total Revenue:		1,490,000.00	1,875,000.00	385,000.00
EXPENSE DETAILS		2022	2023	OVER/UNDER
Road & Street Maintenance	431300			
Salaries & Wages	100	506,659.00	526,176.36	19,517.36
Overtime Salaries & Wages	150	30,000.00	30,000.00	0.00
Medical & Life Insurance	210	89,505.00	117,236.00	27,731.00
FICA	220	41,098.00	42,547.49	1,449.49
Retirement	230	55,017.00	56,984.90	1,967.90
Services	306	1,000.00	1,000.00	0.00
Rentals	330	50,000.00	50,000.00	0.00
Utilities - Electric & Gas	350	70,000.00	70,000.00	0.00
Professional Services	351	10,000.00	10,000.00	0.00
Publishing & Printing	360	2,000.00	2,000.00	0.00
Dues, Membership & Reg	370	500.00	500.00	0.00
Snow Removal	371	65,000.00	65,000.00	0.00
Storm Drains	386	25,000.00	25,000.00	0.00
Street Signs	390	15,000.00	25,000.00	10,000.00
Street Lighting	391	40,000.00	45,000.00	5,000.00
Office Supplies	410	1,500.00	1,500.00	0.00
Postage	412	1,500.00	1,500.00	0.00
Computer & Electric Supplies	417	500.00	500.00	0.00
Shop Supplies & Misc	418	10,000.00	10,000.00	0.00
Operation & Maintenance Supp	420	15,000.00	15,000.00	0.00
Clothing & Uniforms	422	1,500.00	1,500.00	0.00
Chemical Supplies & Testing	423	0.00	0.00	0.00
Gas, Oil, Grease, Etc	424	35,000.00	35,000.00	0.00
Machinery & Equipment Parts	426	65,000.00	65,000.00	0.00
Motor Vehicle Parts	427	5,000.00	5,000.00	0.00
Radios & Radio Maintenance	431	2,500.00	2,500.00	0.00
Shop Tools, etc	434	6,500.00	6,500.00	0.00
Street Maintenance	435	350,000.00	850,000.00	500,000.00
Supplies	436	3,000.00	3,000.00	0.00
Training (Mileage, Meals, Reg)	444	2,000.00	2,000.00	0.00
Gravel, Sand, Salt	452	25,000.00	35,000.00	10,000.00
Traffic Lights	453	5,000.00	30,000.00	25,000.00
Losses & Casualties	460	2,000.00	2,000.00	0.00
Miscellaneous	490	5,000.00	5,000.00	0.00
Vehicle & Equipment Licensing	540	100.00	100.00	0.00
Machinery & Equipment	650	225,000.00	0.00	(225,000.00)
Safety Programs & Equipment	673	8,000.00	8,000.00	0.00
Transfers Out	810	0.00	0.00	0.00
County Road Reimburse 43140	435	0.00	30,000.00	30,000.00
Total Expenses:		1,769,879.00	2,175,544.75	405,665.75

CITY OF WATFORD CITY 2023 BUDGET				
EMERGENCY FUND, Fund 2060				OVER/UNDER
SUMMARY		2022	2023	
<i>Total income</i>		500.00	500.00	0.00
<i>Total expenses</i>		0.00	0.00	0.00
<i>Income less expenses:</i>		500.00	500.00	0.00
REVENUE DETAILS		2022	2023	
<i>Property Taxes</i>	310110	500.00	500.00	0.00
<i>Emergency Fund</i>				
<i>Total Revenue:</i>		500.00	500.00	0.00
EXPENSE DETAILS		2022	2023	OVER/UNDER
<i>Emergency Fund</i>	521000			
<i>Transfers Out</i>	810	0.00	0.00	0.00
<i>Total Expenses:</i>		0.00	0.00	0.00

CITY OF WATFORD CITY 2023 BUDGET				
CEMETERY FUND, Fund 2080				OVER/UNDER
SUMMARY		2022	2023	
<i>Total income</i>		1,210.00	1,210.00	0.00
<i>Total expenses</i>		23,026.00	23,026.00	0.00
<i>Income less expenses:</i>		(21,816.00)	(21,816.00)	0.00
REVENUE DETAILS				
		2022	2023	
<i>Cemetery</i>				
<i>Sale of Lots</i>	340491	1,200.00	1,200.00	0.00
<i>Misc Revenue-Interest</i>	360610	10.00	10.00	0.00
<i>Total Revenue:</i>		1,210.00	1,210.00	0.00
EXPENSE DETAILS				
		2022	2023	OVER/UNDER
<i>Cemetery</i>	416200			
<i>Contract Services</i>	307	2,000.00	2,000.00	0.00
<i>Utilities - Electric & Gas</i>	350	500.00	500.00	0.00
<i>Professional Services</i>	351	5,000.00	5,000.00	0.00
<i>Utilities - Water</i>	358	1,826.00	1,826.00	0.00
<i>Operation & Maintenance Supp</i>	420	12,700.00	12,700.00	0.00
<i>Miscellaneous</i>	490	500.00	500.00	0.00
<i>Return Cemetery Spaces</i>	520	500.00	500.00	0.00
<i>Total Expenses:</i>		23,026.00	23,026.00	0.00

CITY OF WATFORD CITY 2023 BUDGET				
LEASE OF LAW ENFORCEMENT CENTER, Fund 2100				OVER/UNDER
SUMMARY		2022	2023	
<i>Total income</i>		122,670.00	130,179.09	7,509.09
<i>Total expenses</i>		115,000.00	122,500.00	7,500.00
<i>Income less expenses:</i>		7,670.00	7,679.09	9.09
REVENUE DETAILS				
		2022	2023	
<i>Lease of Law Enforcement</i>				
<i>Property Taxes</i>	310110	122,670.00	130,179.09	7,509.09
<i>Total Revenue:</i>		122,670.00	130,179.09	7,509.09
EXPENSE DETAILS				
		2022	2023	OVER/UNDER
<i>Lease of Law Enforcement</i>	420000			
<i>Salaries & Wages</i>	100	0.00	0.00	0.00
<i>Operation & Maintenance Supp</i>	420	115,000.00	122,500.00	7,500.00
<i>Total Expenses:</i>		115,000.00	122,500.00	7,500.00

CITY OF WATFORD CITY 2023 BUDGET				
CITY IMPROVEMENTS FUND, Fund 2230				OVER/UNDER
SUMMARY		2022	2023	
<i>Total income</i>		240,000.00	300,000.00	60,000.00
<i>Total expenses</i>		298,000.00	300,000.00	2,000.00
<i>Income less expenses:</i>		0.00	0.00	0.00
REVENUE DETAILS				
<i>City Improvements Fund</i>				
<i>Public Domain Royal (100%)</i>	330358	240,000.00	300,000.00	60,000.00
<i>Total Revenue:</i>		240,000.00	300,000.00	60,000.00
EXPENSE DETAILS				
<i>City Improvements Fund</i>	450500			
<i>Miscellaneous</i>	490	298,000.00	300,000.00	2,000.00
<i>Transfers to Other Funds</i>	822	0.00	0.00	0.00
<i>Total Expenses:</i>		298,000.00	300,000.00	2,000.00

CITY OF WATFORD CITY 2023 BUDGET				
ROUGH RIDER CENTER, Fund 2240				OVER/UNDER
SUMMARY		2022	2023	
Total income		1,156,500.00	916,000.00	(240,500.00)
Total expenses		1,153,484.64	958,913.74	(194,570.90)
Income less expenses:		3,015.36	-42,913.74	(45,929.10)
REVENUE DETAILS				
		2022	2023	
<i>Rough Rider Center</i>				
Transfer In-GPT	383000	1,156,500.00	916,000.00	(240,500.00)
Transfer In-Occupancy Tax				
Transfer In-GPT - Def Maint			0.00	0.00
Total Revenue:		1,156,500.00	916,000.00	(240,500.00)
EXPENSE DETAILS				
		2022	2023	OVER/UNDER
<i>Rough Rider Center</i>				
	414120			
Salaries & Wages, Event Sta	115	449,697.20	478,805.49	29,108.29
Medical & Life Insurance	210	109,240.00	93,625.00	(15,615.00)
FICA	220	34,403.21	36,628.62	2,225.41
Retirement	230	48,494.23	51,854.63	3,360.40
Contract Services	416000.307	120,000.00	110,000.00	(10,000.00)
Professional Services	351	0.00	0.00	0.00
Building Maintenance	365	270,000.00	110,000.00	(160,000.00)
Training (Mileage, Meals, Re	444	0.00	0.00	0.00
Equipment	651	30,000.00	43,000.00	13,000.00
Capital Outlay	699	60,000.00	0.00	(60,000.00)
Events 450000	366	0.00	0.00	0.00
Employee Cell	450000.356	150.00	0.00	(150.00)
Fire & Tornado Insurance	472000.321	31,500.00	32,500.00	1,000.00
Supplies			2,500.00	2,500.00
Deferred Maintenance	380	0.00	0.00	0.00
Total Expenses:		1,153,484.64	958,913.74	(194,570.90)

CITY OF WATFORD CITY 2023 BUDGET				
FOX HILLS GOLF COURSE, FUND 2245				
SUMMARY		2022	2023	
Total income		961,610.00	1,167,769.00	206,159.00
Total expenses		1,028,198.97	1,167,769.00	139,570.03
Income less expenses:		(66,588.97)	0.00	66,588.97
REVENUE DETAILS		2022	2023	OVER/UNDER
Fox Hills Golf Course				
	320000			
Membership Dues	323000	\$ 276,253.00	\$ 255,000.00	(21,253.00)
Green Fees-18 Hole	323001	\$ 56,782.00	\$ 90,000.00	33,218.00
Green Fees - 9 Hole	323002	\$ 53,000.00	\$ 70,000.00	17,000.00
Green Fees - Tournaments	323003	\$ 32,000.00	\$ 35,000.00	3,000.00
Green Fees - Junior Rate	323005	\$ 1,400.00	\$ 1,500.00	100.00
Driving Range - Annual Pass	324000	\$ 10,400.00	\$ 12,000.00	1,600.00
Driving Range - Range Balls	324001	\$ 5,000.00	\$ 5,000.00	0.00
Carts - Annual Cart Fee	325000	\$ 7,500.00	\$ 30,000.00	22,500.00
Carts - Tournaments	325003	\$ 100.00	\$ 70.00	(30.00)
	360000			
Fundraising	360640	\$ 32,000.00	\$ 32,000.00	0.00
Golf Course - F&B Lease	360750	\$ 2,000.00	\$ 2,000.00	0.00
Golf Course - F&B % of Sales	360751	\$ 3,875.00	\$ 3,874.00	(1.00)
Pro Shop Merchandise	367010	\$ 65,000.00	\$ 91,000.00	26,000.00
Pro Shop Misc (GHIN)	367030	\$ 2,000.00	\$ 2,000.00	0.00
Sales Tax	367050	\$ 10,000.00	\$ 38,325.00	28,325.00
Miscellaneous	369100	\$ -	\$ -	0.00
Transfers In	383000	\$ 404,300.00	\$ 500,000.00	95,700.00
Total Revenue:		\$ 961,610.00	\$ 1,167,769.00	206,159.00
EXPENSE DETAILS		2022	2023	OVER/UNDER
Fox Hills Golf Course				
General - Clubhouse	430500			
Salaries & Wages	100	91,225.00	97,900.00	6,675.00
Medical & Life Insurance	210	16,000.00	19,500.00	3,500.00
Social Security	220	6,975.71	7,400.00	424.29
Retirement	230	9,863.07	10,500.00	636.93
Fire & Tornado Insurance	321	6,500.00	-	(6,500.00)
Utilities - Gas & Electric	350	19,600.00	19,000.00	(600.00)
Professional Services	351	-	-	0.00
Telephone/Cell Phone	356	700.00	700.00	0.00
Fiber, Internet, Cable	357	4,000.00	4,000.00	0.00
Utilities - Water	358	2,400.00	4,850.00	2,450.00
Publishing & Printing	360	-	1,550.00	1,550.00
Advertising	361	4,500.00	5,000.00	500.00
Marketing & Promotions	366	80,000.00	80,000.00	0.00
Banking/Credit Card Charges	375	7,600.00	10,000.00	2,400.00
Golf Course - Sales Tax	404	23,560.00	38,325.00	14,765.00
Supplies	405	3,900.00	4,500.00	600.00
Postage	412	300.00	-	(300.00)
Building Upkeep	416	780.00	5,000.00	4,220.00
Janitorial Supplies	421	1,575.00	750.00	(825.00)
Training (Mileage, Meals, Reg)	444	1,100.00	2,100.00	1,000.00
		\$ 280,578.78	\$ 311,075.00	\$ 30,496.22

		2022	2023	OVER/UNDER
Maintenance	430510			
Wages-Grounds Crew	100	107,000.00	127,000.00	20,000.00
Wages - Grounds Superintende	101	72,150.00	80,000.00	7,850.00
Medical & Life Insurance	210	16,500.00	19,500.00	3,000.00
Social Security	220	19,822.00	15,835.00	(3,987.00)
Retirement	230	8,013.00	8,664.00	651.00
State Unemployment	250	1,560.00	-	(1,560.00)
Contracted Services	307	90,800.00	100,800.00	10,000.00
Lease of Equipment	308	125,717.00	125,717.00	0.00
Rentals	330	4,445.00	4,450.00	5.00
Utilities - Electric & Gas	350	13,500.00	19,000.00	5,500.00
Fiber, Internet & Cable	357	50.00	300.00	250.00
Building Maintenance	365	500.00	-	(500.00)
Dues, Membership, Registratio	370	550.00	-	(550.00)
Repair & Maintenance	380	15,500.00	16,500.00	1,000.00
Equipment	388	11,000.00	4,500.00	(6,500.00)
Shop Supplies/Misc	418	9,700.00	11,000.00	1,300.00
Chemical Supplies & Testing	423	9,500.00	11,500.00	2,000.00
Gas, Oil & Grease, Etc	424	16,000.00	16,000.00	0.00
Weed Spray/GC Fertilizer	429	29,500.00	34,100.00	4,600.00
Irrigation Repairs	430	5,800.00	6,500.00	700.00
Training (Mileage, Meals, Reg)	444	550.00	500.00	(50.00)
Seed & Sod	450	7,500.00	10,000.00	2,500.00
Gravel, Sand & Salt	452	5,500.00	6,000.00	500.00
		\$ 571,157.00	\$ 617,866.00	\$ 46,709.00
Pro Shop	430520			
Salaries & Wages	100	37,627.20	67,500.00	29,872.80
Medical & Life Insurance	210	4,500.00	5,750.00	1,250.00
FICA	220	2,894.13	5,163.00	2,268.87
Retirement	230	1,036.86	2,949.00	1,912.14
Telephone/Cell Phone	356	150.00	200.00	50.00
Cost of Goods Sold/Merchandis	406	43,000.00	70,000.00	27,000.00
GHIN		-	2,000.00	2,000.00
Office Supplies	410	4,700.00	5,000.00	300.00
		\$ 93,908.19	\$ 158,562.00	\$ 64,653.81
Driving Range	430530			
Repairs & Maintenance	380	300.00	300.00	0.00
Equipment	388	4,200.00	4,400.00	200.00
Supplies	405	1,500.00	2,000.00	500.00
Operation & Maintenance Suppl	420	600.00	600.00	0.00
		\$ 6,600.00	\$ 7,300.00	700.00
Carts	430540			
Lease of Equipment	308	62,610.00	71,016.00	8,406.00
Utilities - Electric	350	1,200.00	1,200.00	0.00
Repair & Maintenance	380	500.00	500.00	0.00
Equipment	388	11,445.00	-	(11,445.00)
Supplies	405	200.00	250.00	50.00
		\$ 75,955.00	\$ 72,966.00	\$ (2,989.00)
Total Expenses:		1,028,198.97	1,167,769.00	139,570.03

CITY OF WATFORD CITY 2023 BUDGET				
FIRE TRUCK REPLACEMENT FUND, Fund 2260				OVER/UNDER
SUMMARY		2022	2023	
<i>Total income</i>		0.00	0.00	0.00
<i>Total expenses</i>		30,705.00	0.00	(30,705.00)
<i>Income less expenses:</i>		(30,705.00)	0.00	30,705.00
REVENUE DETAILS		2022	2023	
<i>Fire Truck Replacement Fund</i>				
<i>Transfer In-GPT</i>	383000	0.00	0.00	
<i>Interest</i>	360610	0.00	0.00	0.00
<i>Total Revenue:</i>		0.00	0.00	0.00
EXPENSE DETAILS		2022	2023	OVER/UNDER
<i>Fire Truck Replacement Fund</i>	422000			
<i>Vehicles</i>	670	0.00	0.00	0.00
<i>Transfer Out</i>	822	30,705.00	0.00	
<i>Total Expenses:</i>		30,705.00	0.00	(30,705.00)

CITY OF WATFORD CITY 2023 BUDGET				
OCCUPANCY TAX FUND, Fund 2280				OVER/UNDER
SUMMARY		2022	2023	
<i>Total income</i>		120,000.00	160,000.00	40,000.00
<i>Total expenses</i>		120,000.00	160,000.00	40,000.00
<i>Income less expenses:</i>		0.00	0.00	0.00
REVENUE DETAILS				
		2022	2023	OVER/UNDER
<i>Occupancy Tax</i>	310180	120,000.00	160,000.00	40,000.00
<i>Total Revenue:</i>		120,000.00	160,000.00	40,000.00
EXPENSE DETAILS				
		2022	2023	OVER/UNDER
<i>Occupancy Tax</i>	419100			
<i>Advertising & Promotion</i>	363	120,000.00	160,000.00	40,000.00
<i>Total Expenses:</i>		120,000.00	160,000.00	40,000.00

CITY OF WATFORD CITY 2023 BUDGET				
RESTAURANT & LODGING TAX, Fund 2285				OVER/UNDER
SUMMARY		2022	2023	
<i>Total income</i>		400,000.00	400,000.00	0.00
<i>Total expenses</i>		400,000.00	400,000.00	0.00
<i>Income less expenses:</i>		0.00	0.00	0.00
REVENUE DETAILS		2022	2023	
<i>Restaurant & Lodging Tax</i>	310185	400,000.00	400,000.00	0.00
<i>Total Revenue:</i>		400,000.00	400,000.00	0.00
EXPENSE DETAILS		2022	2023	OVER/UNDER
<i>Restaurant & Lodging Tax</i>	419200			
<i>Supplies & Equipment</i>	815	400,000.00	400,000.00	
<i>Total Expenses:</i>		400,000.00	400,000.00	0.00

CITY OF WATFORD CITY 2023 BUDGET				
VEHICLE REPLACEMENT FUND, Fund 2290				OVER/UNDER
SUMMARY		2022	2023	
<i>Total income</i>		560,705.00	1,173,000.00	612,295.00
<i>Total expenses</i>		450,000.00	1,173,000.00	723,000.00
<i>Income less expenses:</i>		110,705.00	0.00	(110,705.00)
REVENUE DETAILS		2022	2023	
<i>Vehicle Replacement Fund</i>				0.00
<i>Transfer In-GPT</i>	383000	530,000.00	1,173,000.00	643,000.00
<i>Transfer In-Fire Truck Replacement</i>		30,705.00	0.00	(30,705.00)
<i>Total Revenue:</i>		560,705.00	1,173,000.00	612,295.00
EXPENSE DETAILS		2022	2023	OVER/UNDER
<i>Vehicle & Equipment Replacem</i>	419200			
<i>Police Car Replacement</i>	661	300,000.00	320,000.00	20,000.00
<i>Public Works</i>		0.00	623,000.00	623,000.00
<i>City Planning Dept</i>		50,000.00	-	(50,000.00)
<i>Fire Truck Replace-Committed</i>		0.00	80,000.00	80,000.00
<i>City Hall Fleet</i>		100,000.00	150,000.00	50,000.00
<i>Total Expenses:</i>		450,000.00	1,173,000.00	723,000.00

CITY OF WATFORD CITY 2023 BUDGET				
FIRE DEPT BUILDING FUND, Fund 2295				OVER/UNDER
SUMMARY		2022	2023	
<i>Total income</i>		0.00	0.00	0.00
<i>Total expenses</i>		176,404.00	0.00	(176,404.00)
<i>Income less expenses:</i>		(176,404.00)	0.00	176,404.00
REVENUE DETAILS				
		2022	2023	
<i>Fire Department Building</i>				
<i>Interest Revenue</i>	360610	0.00	0.00	0.00
<i>Total Revenue:</i>		0.00	0.00	0.00
EXPENSE DETAILS				
		2022	2023	OVER/UNDER
<i>Fire Department Building Fund</i>				
<i>Transfer Out</i>	822	176,404.00	0.00	(176,404.00)
<i>Total Expenses:</i>		176,404.00	0.00	(176,404.00)

CITY OF WATFORD CITY 2023 BUDGET				
VECTOR & WEED FUND, Fund 2310				OVER/UNDER
SUMMARY		2022	2023	
Total income		75,000.00	100,000.00	25,000.00
Total expenses		91,433.00	121,433.10	30,000.10
Income less expenses:		(16,433.00)	(21,433.10)	(5,000.10)
REVENUE DETAILS				
		2022	2023	
Vector & Weed Control	310185			
Transfer In-GPT	383000	75,000.00	100,000.00	25,000.00
Total Revenue:		75,000.00	100,000.00	25,000.00
EXPENSE DETAILS				
		2022	2023	OVER/UNDER
Vector & Weed Control	441100			
Salaries & Wages	100	5,047.00	5,047.00	0.00
Medical & Life Insurance	210	0.00	0.00	0.00
FICA	220	386.00	386.10	0.10
Retirement	230	0.00	0.00	0.00
Publishing & Printing	360	500.00	500.00	0.00
Chemicals, Adult Control	413	12,000.00	12,000.00	0.00
Chemicals, Larvacide	414	35,000.00	35,000.00	0.00
Shop Supplies/Misc	418	0.00	0.00	0.00
Clothing & Uniforms	422	0.00	0.00	0.00
Gas, Oil & Grease, Etc	424	1,000.00	1,000.00	0.00
Machinery & Equipment Parts	426	30,000.00	60,000.00	30,000.00
Weed Spray	429	6,000.00	6,000.00	0.00
Supplies	436	500.00	500.00	0.00
Training (Mileage, Meals, Reg)	444	500.00	500.00	0.00
Miscellaneous	490	500.00	500.00	0.00
Total Expenses:		91,433.00	121,433.10	30,000.10

CITY OF WATFORD CITY 2023 BUDGET				
ROUGH RIDER SALES TAX FUND, Fund 2399				OVER/UNDER
SUMMARY		2022	2023	
<i>Total income</i>		3,600,000.00	3,600,000.00	0.00
<i>Total expenses</i>		3,600,000.00	3,600,000.00	0.00
<i>Income less expenses:</i>		0.00	0.00	0.00
REVENUE DETAILS		2022	2023	
<i>Roughrider Fund Sales Tax</i>	330170	3,600,000.00	3,600,000.00	0.00
<i>Total Revenue:</i>		3,600,000.00	3,600,000.00	0.00
EXPENSE DETAILS		2022	2023	OVER/UNDER
<i>Roughrider Fund Sales Tax</i>				
<i>Fund Disbursements</i>	815	1,327,000.00	3,600,000.00	2,273,000.00
<i>Transfers Out</i>	810	2,273,000.00		(2,273,000.00)
<i>Total Expenses:</i>		3,600,000.00	3,600,000.00	0.00

CITY OF WATFORD CITY 2023 BUDGET				
SALES TAX REVENUE SURPLUS FUND, Fund 2410				OVER/UNDER
SUMMARY		2022	2023	
<i>Total income</i>		0.00	0.00	0.00
<i>Total expenses</i>		0.00	912,409.00	912,409.00
<i>Income less expenses:</i>		0.00	(912,409.00)	(912,409.00)
REVENUE DETAILS		2022	2023	
<i>Sales Tax Revenue Bond</i>	383000	0.00	0.00	0.00
<i>Surplus Fund</i>				
<i>Total Revenue:</i>		0.00	0.00	0.00
EXPENSE DETAILS		2022	2023	OVER/UNDER
<i>Sales Tax Rev Bond Surplus</i>	521000			
<i>Transfer Out</i>	810	0.00	912,409.00	912,409.00
<i>Total Expenses:</i>		0.00	912,409.00	912,409.00

CITY OF WATFORD CITY 2023 BUDGET				
GENERAL OBLIGATION HWY BONDS, Fund 3010				OVER/UNDER
SUMMARY		2022	2023	
<i>Total income</i>		54,000.00	55,000.00	1,000.00
<i>Total expenses</i>		53,966.00	54,987.00	1,021.00
<i>Income less expenses:</i>		34.00	13.00	(21.00)
REVENUE DETAILS		2022	2023	
<i>General Obligation Bond 2013</i>	383000			
<i>Transfers In-GPT</i>		54,000.00	55,000.00	1,000.00
<i>Total Revenue:</i>		54,000.00	55,000.00	1,000.00
EXPENSE DETAILS		2022	2023	OVER/UNDER
<i>General Obligation Bond 2013</i>	490100			
<i>Principal</i>	615	45,000.00	45,000.00	0.00
<i>Interest</i>	620	8,966.00	8,966.00	0.00
<i>Adm Fees</i>	625	0.00	1,021.00	1,021.00
<i>Total Expenses:</i>		53,966.00	54,987.00	1,021.00

CITY OF WATFORD CITY 2023 BUDGET				
OIL & GAS BONDS, Fund 3050				OVER/UNDER
SUMMARY		2022	2023	
<i>Total income</i>		127,500.00	129,000.00	1,500.00
<i>Total expenses</i>		127,500.00	128,525.00	1,025.00
<i>Income less expenses:</i>		0.00	475.00	475.00
REVENUE DETAILS		2022	2023	
<i>Oil & Gas Revenue Bond 2013</i>	383000			
<i>Transfers In-GPT</i>		127,500.00	129,000.00	1,500.00
<i>Total Revenue:</i>		127,500.00	129,000.00	1,500.00
EXPENSE DETAILS		2022	2023	OVER/UNDER
<i>Oil & Gas Revenue Bond 2013</i>	490200			
<i>Principal</i>	615	105,000.00	105,000.00	0.00
<i>Interest</i>	620	22,500.00	22,500.00	0.00
<i>Adm Fees</i>	625	0.00	1,025.00	1,025.00
<i>Total Expenses:</i>		127,500.00	128,525.00	1,025.00

CITY OF WATFORD CITY 2023 BUDGET				
ROUGH RIDER CENTER BONDS, Fund 3075				OVER/UNDER
SUMMARY		2022	2023	
Total income		4,477,500.00	4,500,000.00	22,500.00
Total expenses		6,477,500.00	6,477,500.00	0.00
Income less expenses:		(2,000,000.00)	(1,977,500.00)	22,500.00
REVENUE DETAILS		2022	2023	
Rough Rider Center	383000			
Transfers In, 2019 Refunding-GPT		4,477,500.00	4,500,000.00	22,500.00
Total Revenue:		4,477,500.00	4,500,000.00	22,500.00
EXPENSE DETAILS		2022	2023	OVER/UNDER
Rough Rider Center	490300			
Series 2019 Refunding Principal	615	5,655,000.00	5,655,000.00	0.00
Series 2019 Refunding Interest	620	821,300.00	821,300.00	0.00
Series 2019 Refunding Adm Fee	625	1,200.00	1,200.00	0.00
Total Expenses:		6,477,500.00	6,477,500.00	0.00

CITY OF WATFORD CITY 2023 BUDGET				
SALES TAX REVENUE BONDS, Fund 3080				OVER/UNDER
SUMMARY		2022	2023	
<i>Total income</i>		2,273,000.00	912,409.00	(1,360,591.00)
<i>Total expenses</i>		2,273,000.00	2,269,685.00	(3,315.00)
<i>Income less expenses:</i>		0.00	(1,357,276.00)	(1,357,276.00)
REVENUE DETAILS		2022	2023	
<i>Sales Tax Revenue Bond Series 2015</i>				
<i>Transfers In</i>	383000	2,273,000.00	912,409.00	(1,360,591.00)
<i>Total Revenue:</i>		2,273,000.00	912,409.00	(1,360,591.00)
EXPENSE DETAILS		2022	2023	OVER/UNDER
<i>Sales Tax Revenue Bond Series 490200</i>				
<i>Principal</i>	615	690,000.00	740,000.00	50,000.00
<i>Interest</i>	620	1,583,000.00	1,529,550.00	(53,450.00)
<i>Adm Fees</i>	625	0.00	135.00	135.00
<i>Total Expenses:</i>		2,273,000.00	2,269,685.00	(3,315.00)

CITY OF WATFORD CITY 2023 BUDGET				
SPECIAL IMPROVEMENT BONDS, Fund 3090				OVER/UNDER
SUMMARY		2022	2023	
<i>Total income</i>		1,878,562.00	1,879,000.00	438.00
<i>Total expenses</i>		1,878,562.00	1,867,615.00	(10,947.00)
<i>Income less expenses:</i>		0.00	11,385.00	11,385.00
REVENUE DETAILS		2022	2023	
<i>Special Improvement Bond, Series 2015</i>				
<i>Special Assessments</i>	360630	1,878,562.00	1,879,000.00	438.00
<i>Total Revenue:</i>		1,878,562.00	1,879,000.00	438.00
EXPENSE DETAILS		2022	2023	OVER/UNDER
<i>Special Improvement Bond</i>	190400			
<i>Principal</i>	615	920,000.00	1,000,000.00	80,000.00
<i>Interest</i>	620	958,562.00	867,414.00	(91,148.00)
<i>Adm Fees</i>	625	0.00	201.00	201.00
<i>Total Expenses:</i>		1,878,562.00	1,867,615.00	(10,947.00)

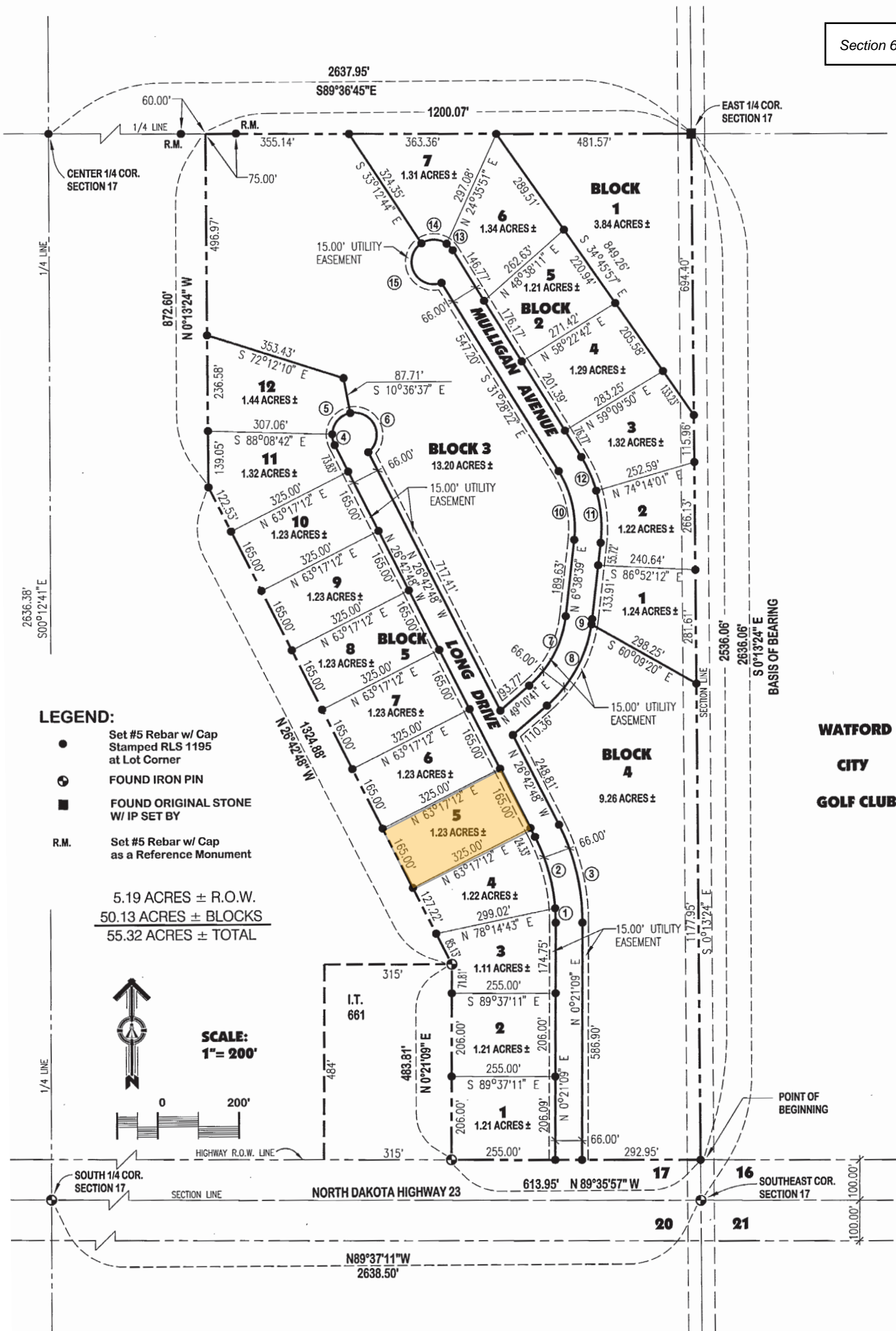
CITY OF WATFORD CITY 2023 BUDGET				
CIP FUND, 4005				OVER/UNDER
SUMMARY		2022	2023	
Total income		1,126,404.00	2,677,000.00	1,550,596.00
Total expenses		8,105,298.00	6,630,600.00	(1,474,698.00)
Income less expenses:		(6,978,894.00)	(3,953,600.00)	3,025,294.00
REVENUE DETAILS		2022	2023	
4000 Project Funds	FUND			
Transfer In - GPT	4005	970,000.00	2,677,000.00	1,707,000.00
Transfer In - Fire Dept Building		156,404.00	0.00	(156,404.00)
Total Revenue:		1,126,404.00	2,677,000.00	1,550,596.00
EXPENSE DETAILS		2022	2023	OVER/UNDER
4000 Project Funds	FUND			
	4005	2,599,000.00	0.00	(2,599,000.00)
Transfer to Projects		5,506,298.00	6,630,600.00	1,124,302.00
Total Expenses:		8,105,298.00	6,630,600.00	(1,474,698.00)

CITY OF WATFORD CITY 2023 BUDGET				
ACTIVE PROJECT FUNDS				OVER/UNDER
SUMMARY		2022	2023	
Total income		11,451,798.00	10,630,600.00	(821,198.00)
Total expenses		6,007,638.00	13,655,600.00	7,647,962.00
Income less expenses:		5,444,160.00	(3,025,000.00)	(8,469,160.00)
REVENUE DETAILS				
	FUND	2022	2023	
4000 Project Funds				
Transfer In - 4005	4039	325,000.00	6,630,600.00	6,305,600.00
Transfer In - GPT	4040	8,500,000.00	4,000,000.00	(4,500,000.00)
Transfer In - 4005	4045	566,850.00	0.00	(566,850.00)
Transfer In - 4005	4053	487,000.00	0.00	(487,000.00)
Transfer In - 4005	4054	150,948.00	0.00	(150,948.00)
Transfer In - 4005	4055	1,247,000.00	0.00	(1,247,000.00)
Transfer In - 4005	4059	175,000.00	0.00	(175,000.00)
Total Revenue:		11,451,798.00	10,630,600.00	(821,198.00)
EXPENSE DETAILS				
	FUND	2022	2023	OVER/UNDER
Transfer Out To:				
To Project Funds	Facilities	0.00	858,100.00	858,100.00
To Project Funds	Planning	0.00	955,350.00	955,350.00
Golf Course Parking Lot/Mair	4039	325,000.00	1,105,000.00	780,000.00
Public Works Facility	4040	3,000,000.00	7,000,000.00	4,000,000.00
3rd Ave SW	4045	566,850.00	3,212,150.00	2,645,300.00
2nd Ave Shared Use Path	4053	487,000.00	0.00	(487,000.00)
Main St North	4054	206,788.00	0.00	(206,788.00)
2022 Chip Seal	4055	1,247,000.00	0.00	(1,247,000.00)
Hunter's Run	4058	0.00	25,000.00	25,000.00
Emergency Services	4059	175,000.00	500,000.00	325,000.00
Total Expenses:		6,007,638.00	13,655,600.00	7,647,962.00

CITY OF WATFORD CITY 2023 BUDGET				
WATER WORKS FUND, Fund 5010				OVER/UNDER
SUMMARY		2022	2023	
Total income		2,084,000.00	2,084,000.00	0.00
Total expenses		3,671,320.00	3,541,843.53	(129,476.47)
Income less expenses:		(1,587,320.00)	(1,457,843.53)	129,476.47
REVENUE DETAILS		2022	2023	
Water Works Fund 5010				
WAWSA Sales & Reimbursement	340470	110,000.00	110,000.00	0.00
Water Collections	340471	1,900,000.00	1,900,000.00	0.00
Meters & Hookups	340473	35,000.00	35,000.00	0.00
Penalty Revenue	340480	15,000.00	15,000.00	0.00
Water Reservoir Restricted	360510	24,000.00	24,000.00	0.00
Total Revenue:		2,084,000.00	2,084,000.00	0.00
EXPENSE DETAILS		2022	2023	OVER/UNDER
Water Works Fund 5010	434000			
Salaries & Wages	100	137,075.00	109,408.54	(27,666.46)
Overtime Salaries & Wages	150	10,000.00	10,000.00	0.00
Medical & Life Insurance	210	21,848.00	22,851.30	1,003.30
FICA	220	11,135.00	9,134.75	(2,000.25)
Retirement	230	14,941.00	11,848.94	(3,092.06)
Contract Services	307	5,000.00	5,000.00	0.00
Utilities - Electric & Gas	350	14,000.00	14,000.00	0.00
Professional Services	351	7,500.00	7,500.00	0.00
Telephone	356	3,000.00	3,000.00	0.00
Publishing & Printing	360	1,000.00	1,000.00	0.00
Dues, Memberships, Reg	370	1,000.00	1,000.00	0.00
Banking Credit Card Fees	375	3,000.00	3,000.00	0.00
Office Supplies	410	100.00	100.00	0.00
Postage	412	500.00	500.00	0.00
Building Upkeep	416	500.00	500.00	0.00
Computer & Electronic Supplies	417	5,000.00	5,000.00	0.00
Shop Supplies/Misc	418	5,000.00	5,000.00	0.00
Operation & Maint Supplies	420	500.00	500.00	0.00
Clothing & Uniforms	422	3,000.00	3,000.00	0.00
Chemical Supplies & Testing	423	5,000.00	5,000.00	0.00
Gas, Oil, Grease, Etc	424	20,000.00	20,000.00	0.00
Machinery & Equipment Parts	426	2,000.00	2,000.00	0.00
Motor Vehicle Parts	427	2,000.00	2,000.00	0.00
Radios & Radio Maintenance	431	1,000.00	1,000.00	0.00
Shop Tools Etc.	434	1,000.00	1,000.00	0.00
Supplies	436	2,000.00	2,000.00	0.00
Water Main Breaks/Replacement	437	45,000.00	45,000.00	0.00
Water Service Lines-Curb Stops	438	30,000.00	30,000.00	0.00
Water Main Supplies	439	5,000.00	5,000.00	0.00
Training (Mileage, Meals, Reg)	444	1,000.00	1,000.00	0.00
ND One Call	489	3,000.00	3,000.00	0.00
Miscellaneous	490	20,000.00	20,000.00	0.00
Water Purchased	504	1,400,000.00	1,400,000.00	0.00
Water Treatment Plant A	512	15,000.00	15,000.00	0.00
Water Treatment Plant B	513	500.00	500.00	0.00
Water Wells	514	15,000.00	15,000.00	0.00
Storage Tanks	515	15,000.00	85,000.00	70,000.00
Water Meters	518	150,000.00	250,000.00	100,000.00
Hydrant Repairs	519	20,000.00	20,000.00	0.00
Vehicle & Equipment Licensing	540	1,000.00	1,000.00	0.00
Machinery & Equipment	650	145,000.00	50,000.00	(95,000.00)
Vehicles	670	0.00	0.00	0.00
Computer & GIS Mapping	672	1,000.00	1,000.00	0.00
Safety Programs & Equipment	673	5,000.00	5,000.00	0.00
Capital Outlay	699	1,371,111.00	1,350,000.00	(21,111.00)
Revenue Bond Principal 203000	615	146,000.00	0.00	(146,000.00)
Revenue Bond Interest 490200.620	620	4,700.00	0.00	(4,700.00)
Revenue Bond Adm Fees 490200.625	625	910.00	0.00	(910.00)
Total Expenses:		3,671,320.00	3,541,843.53	(129,476.47)

CITY OF WATFORD CITY 2023 BUDGET				
SEWER FUND				OVER/UNDER
SUMMARY		2022	2023	
Total income		2,615,000.00	2,600,000.00	(15,000.00)
Total expenses		2,527,920.00	2,507,537.52	(20,382.48)
Income less expenses:		87,080.00	92,462.48	5,382.48
REVENUE DETAILS				
Sewer Fund 5020				
Sewer Access Charges	340400	50,000.00	50,000.00	0.00
Sewer Collections	340441	1,400,000.00	1,400,000.00	0.00
Transfer In-GPT	383000	1,165,000.00	1,150,000.00	(15,000.00)
Total Revenue:		2,615,000.00	2,600,000.00	(15,000.00)
EXPENSE DETAILS				
Sewer Fund 5020				
	433000			
Salaries & Wages	100	330,512.00	311,391.10	(19,120.90)
Overtime Salaries & Wages	150	30,000.00	30,000.00	0.00
Medical & Life Insurance	210	52,480.00	54,349.35	1,869.35
FICA	220	27,535.00	26,116.42	(1,418.58)
Retirement	230	35,436.00	33,723.66	(1,712.34)
Contract Services	307	5,000.00	5,000.00	0.00
Rentals	330	2,500.00	2,500.00	0.00
Utilities - Electric & Gas	350	120,000.00	120,000.00	0.00
Professional Services	351	23,407.00	23,407.00	0.00
Telephone	356	600.00	600.00	0.00
Publishnig & Printing	360	500.00	500.00	0.00
Dues, Memberships, Reg	370	8,000.00	8,000.00	0.00
Banking Credit Card Fees	375	4,000.00	4,000.00	0.00
Equipment	388	750.00	750.00	0.00
Office Supplies	410	200.00	200.00	0.00
Postage	412	600.00	600.00	0.00
Computer & Electronic Supplies	417	7,500.00	7,500.00	0.00
Shop Supplies/Misc	418	500.00	500.00	0.00
Operation & Maint Supplies	420	5,000.00	5,000.00	0.00
Clothing & Uniforms	422	500.00	500.00	0.00
Chemical Supplies & Testing	423	12,000.00	12,000.00	0.00
Gas, Oil, Grease, Etc	424	23,000.00	23,000.00	0.00
Machinery & Equipment Parts	426	15,000.00	15,000.00	0.00
Shop Tools Etc.	434	10,000.00	10,000.00	0.00
Supplies	436	1,000.00	1,000.00	0.00
Training (Mileage, Meals, Reg)	444	500.00	500.00	0.00
Sewer Lifts	446	75,000.00	75,000.00	0.00
Sewer Lines - Mains	447	120,000.00	120,000.00	0.00
Camera Check Sewer Lines	451	15,000.00	15,000.00	0.00
Vehicle & Equipment Licensing	540	100.00	100.00	0.00
Machinery & Equipment	650	40,000.00	40,000.00	0.00
Computer & GIS Mapping	672	5,000.00	5,000.00	0.00
Safety Programs & Equipment	673	2,000.00	2,000.00	0.00
Capital Outlay	699	0.00	0.00	0.00
WRRF Operations				0.00
Office Supplies	410	500.00	500.00	0.00
Postage	412	10,000.00	10,000.00	0.00
Shop Supplies/Misc	418	8,000.00	8,000.00	0.00
Operation & Maint Supplies	420	20,000.00	20,000.00	0.00
Chemical Supplies & Testing	423	37,000.00	37,000.00	0.00
Sewer Lifts	446	38,000.00	38,000.00	0.00
Revenue Bond Principal	615	765,000.00	765,000.00	0.00
Revenue Bond Interest	620	541,050.00	541,050.00	0.00
Revenue Bond Adm Fees	625	134,750.00	134,750.00	0.00
Total Expenses:		2,527,920.00	2,507,537.52	(20,382.48)

CITY OF WATFORD CITY 2023 BUDGET				
GARBAGE FUND				OVER/UNDER
SUMMARY		2022	2023	
Total income		1,400,000.00	1,400,000.00	0.00
Total expenses		3,278,975.00	3,336,371.63	57,396.63
Income less expenses:		(1,878,975.00)	(1,936,371.63)	(57,396.63)
REVENUE DETAILS		2022	2023	
Garbage Fund 5030				
Garbage Collections	340442	1,400,000.00	1,400,000.00	0.00
Total Revenue:		1,400,000.00	1,400,000.00	0.00
EXPENSE DETAILS		2022	2023	OVER/UNDER
Garbage Fund 5030	432000			
Salaries & Wages	100	406,104.00	459,848.30	53,744.30
Overtime Salaries & Wages	150	37,059.00	37,059.00	0.00
Medical & Life Insurance	210	74,332.00	109,249.35	34,917.35
FICA	220	33,907.00	38,013.41	4,106.41
Retirement	230	43,573.00	49,801.57	6,228.57
Contract Services	307	20,000.00	20,000.00	0.00
Rentals	330	500.00	500.00	0.00
Utilities - Electric & Gas	350	11,000.00	11,000.00	0.00
Professional Services	351	1,200.00	1,200.00	0.00
Dues, Memberships, Reg	370	1,000.00	1,000.00	0.00
Banking Credit Card Fees	375	4,500.00	4,500.00	0.00
Equipment	388	500.00	500.00	0.00
Postage	412	300.00	300.00	0.00
Shop Supplies/Misc	418	1,500.00	1,500.00	0.00
Operation & Maint Supplies	420	4,000.00	4,000.00	0.00
Janitorial Supplies	421	500.00	500.00	0.00
Clothing & Uniforms	422	1,500.00	1,500.00	0.00
Gas, Oil, Grease, Etc	424	25,000.00	25,000.00	0.00
Machinery & Equipment Parts	426	35,000.00	35,000.00	0.00
Training (Mileage, Meals, Reg)	444	1,000.00	1,000.00	0.00
Losses & Casualties	446	0.00	0.00	0.00
Vehicle & Equipment Licensing	540	500.00	500.00	0.00
Machinery & Equipment	650	200,000.00	158,400.00	(41,600.00)
Safety Programs & Equipment	673	1,000.00	1,000.00	0.00
Capital Outlay	699	2,000,000.00	2,000,000.00	0.00
Compost Site	864	35,000.00	35,000.00	0.00
Tipping Fee	865	300,000.00	300,000.00	0.00
Dumpsters	868	40,000.00	40,000.00	0.00
Total Expenses:		3,278,975.00	3,336,371.63	57,396.63



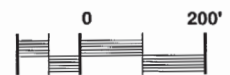
LEGEND:

- Set #5 Rebar w/ Cap Stamped RLS 1195 at Lot Corner
- ⊙ FOUND IRON PIN
- FOUND ORIGINAL STONE W/ IP SET BY
- R.M. Set #5 Rebar w/ Cap as a Reference Monument

5.19 ACRES ± R.O.W.
 50.13 ACRES ± BLOCKS
 55.32 ACRES ± TOTAL

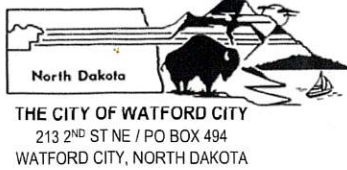


SCALE:
 1" = 200'



WATFORD CITY GOLF CLUB

Rec. 7/25/22



ANNEXATION APPLICATION

REQUIREMENTS

APPLICATION FEE: \$750.00

All applications must be legible, printed in ink or typed, and suitable for reproduction. *Original application with original Applicant signature is required.* Property proposing to be annexed must be contiguous with existing City limit boundaries. Annexations require public notices and two readings at City Council. A survey plat map of the area to be annexed must be submitted with this application. Survey maps must be legal size (8 1/2" x 14") format and include the legal description, vicinity map, and an original stamp and signature from a North Dakota registered land surveyor. A current copy of a title report/title commitment must also be submitted with this application. For specific details of Annexations, please refer to the *North Dakota Century Code: CHAPTER 40-51.2 Annexations and Exclusion of Territory.*

PROPERTY OWNER INFORMATION

OWNER NAME(S): Aaron & Angela Pelton	PHONE NUMBER: (701) 570 7776	EMAIL: aaron.pelton@gmail.com
MAILING ADDRESS: PO Box 451 Watford City, ND 58854		

APPLICANT INFORMATION

Same as Owner

APPLICANT NAME: Aaron Pelton	PHONE NUMBER: 701 570 7776	EMAIL: aaron.pelton@gmail.com
MAILING ADDRESS:		

DEVELOPER INFORMATION

DEVELOPER NAME:	PHONE NUMBER:	EMAIL:
MAILING ADDRESS:		

PROPERTY INFORMATION

PROPERTY ADDRESS: 509 LONG DRIVE WATFORD CITY, ND 58854		ZONING DISTRICT: R-1	
PARCEL NUMBER: 20-25-05500	SUBDIVISION: Rolling Hills Estates	LOT # 5	BLOCK # 5
LEGAL DESCRIPTION: (SECTION, TOWNSHIP, RANGE)		PROPERTY SIZE: 1.23 acres	

DESCRIPTION

Please give a brief description of the proposed annexation including reason(s) for request.

The Peltons would like to hook up to City Sewer and water services.

APPLICANT SIGNATURE: (IF DIFFERENT THAN OWNER)

As the applicant, I certify that all City Ordinances will be complied with and that the information given within this application as well as the plans submitted are in all respects true and correct to the best of my knowledge and belief.

APPLICANT SIGNATURE: <i>Aaron Pelton</i>	DATE: 6 / 7 / 22
---------------------------------------------	---------------------

APPLICANT PRINT NAME: AARON PELTON	APPLICANT TITLE: Home Owner
---------------------------------------	--------------------------------

PROPERTY OWNER(S) AFFIDAVIT

I/We, the undersigned, swear that I am / we are, the owner(s) and/or Mortgage holders of the property described within this application. I/We will make provisions to ensure compliance with the disclosure and recording requirements of McKenzie County and the City of Watford City. I/We certify that all information contained within this application are in all respects true and correct to the best of my/our knowledge and belief. I/We also hereby authorize City of Watford City Staff and/or its designee to access my property or premise for the purpose of gathering and verifying information in relation to this application and submitted plans.

PROPERTY OWNER SIGNATURE: *Aaron Pelton*

DATE: 6 / 7 / 22

PROPERTY OWNER SIGNATURE: *APK*

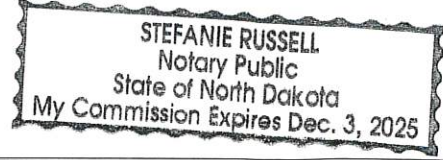
DATE: 6 / 7 / 22

PROPERTY OWNER NOTARY

On this 7 day of June, 2022 before me, the undersigned, a notary public for the state of North Dakota, personally appeared, Aaron Pelton known to me to be the person(s) who executed the certificate in witness whereof, I have hereunto set my hand and affixed my official seal the day and year in the certificate first written above.

Stefanie Russell
Notary Public

(NOTARIAL SEAL)



Notary Public for the state of ND
Residing at Watford City
My Commission Expires 12.3.2025

▼ OFFICE USE ONLY ▼

- .PDF & LEDGER SIZE REVIEW COPY OF SITE PLAN
- VICINITY MAP
- LEGAL DESCRIPTION
- JUSTIFICATION LETTER
- ORIGINAL SURVEYOR STAMP & SIGNATURE ON PLAN

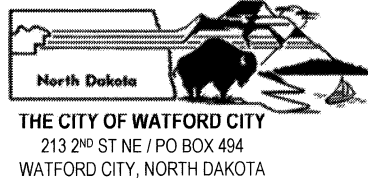
LEGAL NOTICE DATES:
____/____/____
____/____/____

MEETING DATES:
PLANNING COMMISSION: ____/____/____
CITY COUNCIL: ____/____/____

MAILED ADJACENT PROPERTY OWNER NOTICES

INVOICE:
INVOICE NUMBER: _____
DATE CREATED: ____/____/____ BY: _____

PAYMENT: \$750.00
DATE RECEIVED: ____/____/____ AMOUNT: \$ _____
 CARD CASH CHECK # _____



ANNEXATION APPLICATION

REQUIREMENTS

APPLICATION FEE: \$750.00

All applications must be legible, printed in ink or typed, and suitable for reproduction. *Original application with original Applicant signature is required.* Property proposing to be annexed must be contiguous with existing City limit boundaries. Annexations require public notices and two readings at City Council. A survey plat map of the area to be annexed must be submitted with this application. Survey maps must be legal size (8 1/2" x 14") format and include the legal description, vicinity map, and an original stamp and signature from a North Dakota registered land surveyor. A current copy of a title report/title commitment must also be submitted with this application. For specific details of Annexations, please refer to the *North Dakota Century Code: CHAPTER 40-51.2 Annexations and Exclusion of Territory.*

PROPERTY OWNER INFORMATION

OWNER NAME(S): Patric and Sally Golberg; Joseph M. Girard, Trustee	PHONE NUMBER: 603-659-1190	EMAIL: joegirard@thewhalehouse.com
MAILING ADDRESS: PO Box 6648, Newmarket, NH 03857		

APPLICANT INFORMATION

Same as Owner

APPLICANT NAME: Jonathan M. Girard	PHONE NUMBER: 310-890-1999	EMAIL: jon.girard@live.com
MAILING ADDRESS: 16911 Avenida de Santa Ynez, Pacific Palisades, CA 90272		

DEVELOPER INFORMATION

DEVELOPER NAME:	PHONE NUMBER:	EMAIL:
MAILING ADDRESS:		

PROPERTY INFORMATION

PROPERTY ADDRESS: 1905 and 1809 S. Main St., Watford City, ND 58854	ZONING DISTRICT: R2		
PARCEL NUMBER: A part of IT1342	SUBDIVISION:	LOT #	BLOCK #
LEGAL DESCRIPTION: (SECTION, TOWNSHIP, RANGE) See attached Annexation Map	PROPERTY SIZE: 3.1 acres		

DESCRIPTION

Please give a brief description of the proposed annexation including reason(s) for request.

To annex the 3.1 acres in conjunction with the recording of the G&G Subdivision Plat Map for a boundary line adjustment to combine the 3.1 acres with IT 1688 to create a new parcel.

APPLICANT SIGNATURE: (IF DIFFERENT THAN OWNER)

As the applicant, I certify that all City Ordinances will be complied with and that the information given within this application as well as the plans submitted are in all respects true and correct to the best of my knowledge and belief.

APPLICANT SIGNATURE: 	DATE: 9 / 27 / 2022
APPLICANT PRINT NAME: Jonathan M. Girard	APPLICANT TITLE: Property Manager

PROPERTY OWNER(S) AFFIDAVIT

I/We, the undersigned, swear that I am / we are, the owner(s) and/or Mortgage holders of the property described within this application. I/We will make provisions to ensure compliance with the disclosure and recording requirements of McKenzie County and the City of Watford City. I/We certify that all information contained within this application are in all respects true and correct to the best of my/our knowledge and belief. I/We also hereby authorize City of Watford City Staff and/or its designee to access my property or premise for the purpose of gathering and verifying information in relation to this application and submitted plans.

PROPERTY OWNER SIGNATURE: _____	DATE: ____/____/____
------------------------------------	-------------------------

PROPERTY OWNER SIGNATURE: _____	DATE: ____/____/____
------------------------------------	-------------------------

PROPERTY OWNER NOTARY

On this _____ day of _____, _____ before me, the undersigned, a notary public for the state of _____, personally appeared, _____ known to me to be the person(s) who executed the certificate in witness whereof, I have hereunto set my hand and affixed my official seal the day and year in the certificate first written above.

(NOTARIAL SEAL)

Notary Public

Notary Public for the state of _____

Residing at _____

My Commission Expires _____

▼ OFFICE USE ONLY ▼

- .PDF & LEDGER SIZE REVIEW COPY OF SITE PLAN
- VICINITY MAP
- LEGAL DESCRIPTION
- JUSTIFICATION LETTER
- ORIGINAL SURVEYOR STAMP & SIGNATURE ON PLAN

LEGAL NOTICE DATES:

____/____/____

____/____/____

MAILED ADJACENT PROPERTY OWNER NOTICES

MEETING DATES:

PLANNING COMMISSION: ____/____/____

CITY COUNCIL: ____/____/____

INVOICE:

INVOICE NUMBER: _____

DATE CREATED: ____/____/____ BY: _____

PAYMENT: \$750.00

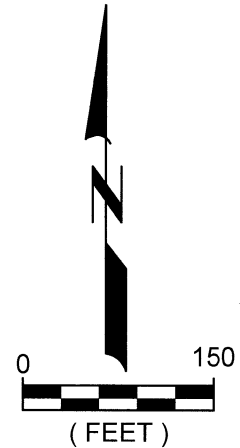
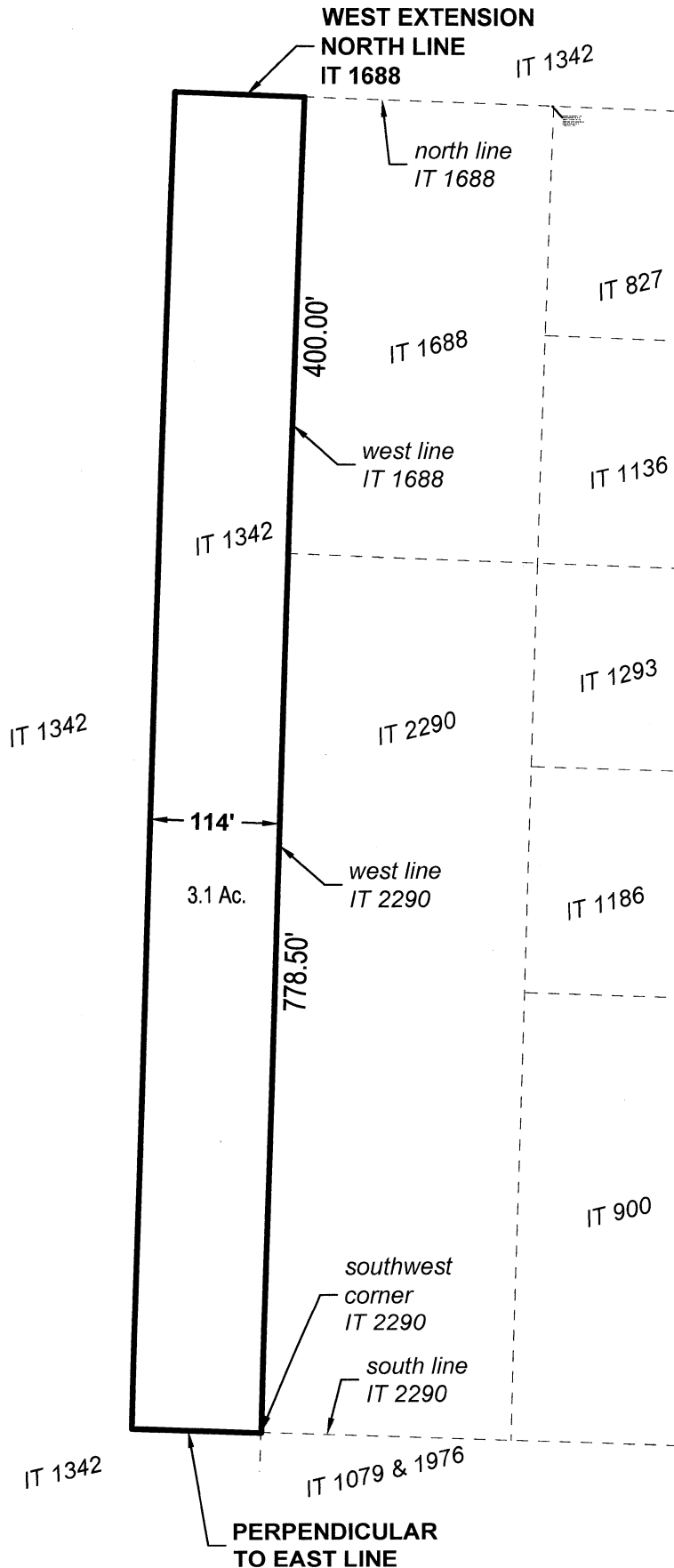
DATE RECEIVED: ____/____/____ AMOUNT: \$ _____

CARD CASH CHECK # _____

ANNEXATION MAP

IN THE SE1/4 SECTION 25, T150N, R99W, 5th PM, CITY OF WATFORD CITY, MCKENZIE COUNTY, N

Section 7, Item A.



DESCRIPTION

That portion of Irregular Tract 1342 in the SE1/4 Section 25, T150N, R99W, 5th PM, McKenzie County, North Dakota, the west line being parallel with and 114.0 feet west of the west lines of Irregular Tracts 1688 and 2290, the north line being a west extension of the north line of Irregular Tract 1688, the east line being the west lines of Irregular Tracts 1688 and 2290, and the south line extending from the southwest corner of Irregular Tract 2290 perpendicular to the west line of the parcel hereby described.

Said portion contains 3.1 acres.

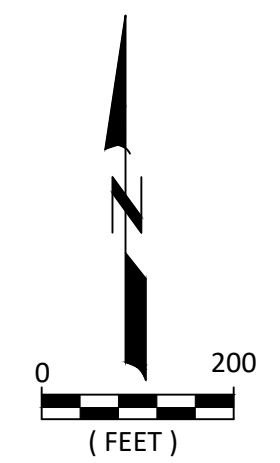
CERTIFICATE OF SURVEYOR

I, Steve Rude, a Professional Land Surveyor in the State of North Dakota, hereby certify that this map was prepared by me based on information obtained from public records and proprietary survey data.



665 Palm Beach Road Dickinson, ND
 dakotalandconsulting@gmail.com
 701-225-6564

PLAT of G & G SUBDIVISION IN THE SE1/4 SECTION 25, T150N, R99W, 5TH PM, CITY OF WATFORD CITY, MCKENZIE COUNTY, NORTH DAKOTA



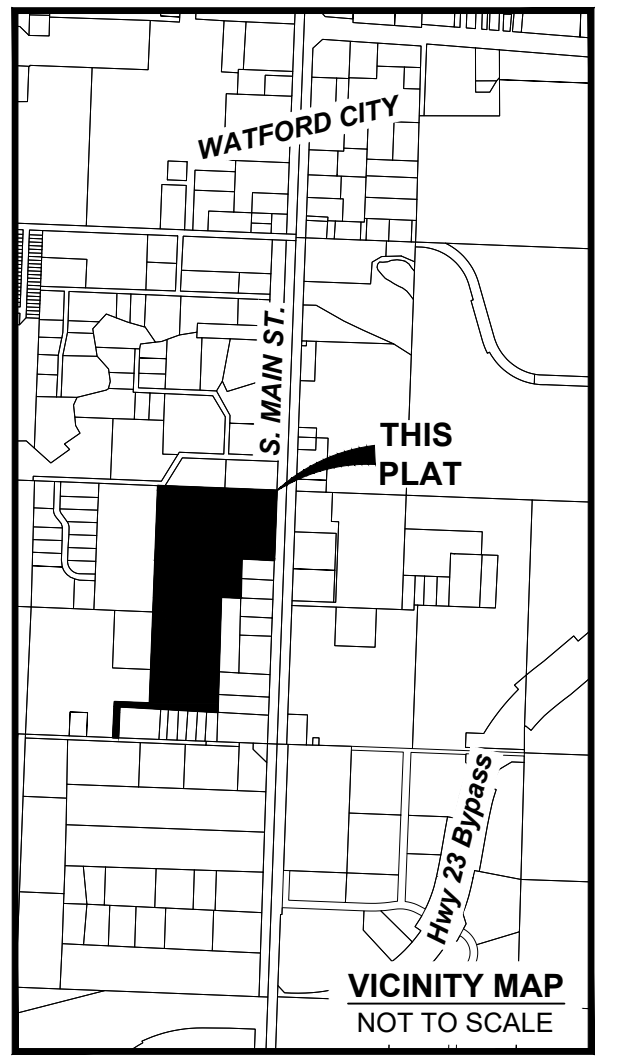
BASIS OF BEARING
BEARINGS FOR THIS EXHIBIT ARE BASED ON THE NORTH DAKOTA STATE PLANE COORDINATE SYSTEM, NAD83, NORTH ZONE. DISTANCES ARE GROUND. CSF=0.9998485

OWNERS
GIRARD FAMILY TRUST
JOSEPH GIRARD, TRUSTEE
PO BOX 308
NEWMARKET, NH 03857

PATRICK & SALLY GOLBERG
1809 S. MAIN ST.
WATFORD CITY, ND 58854

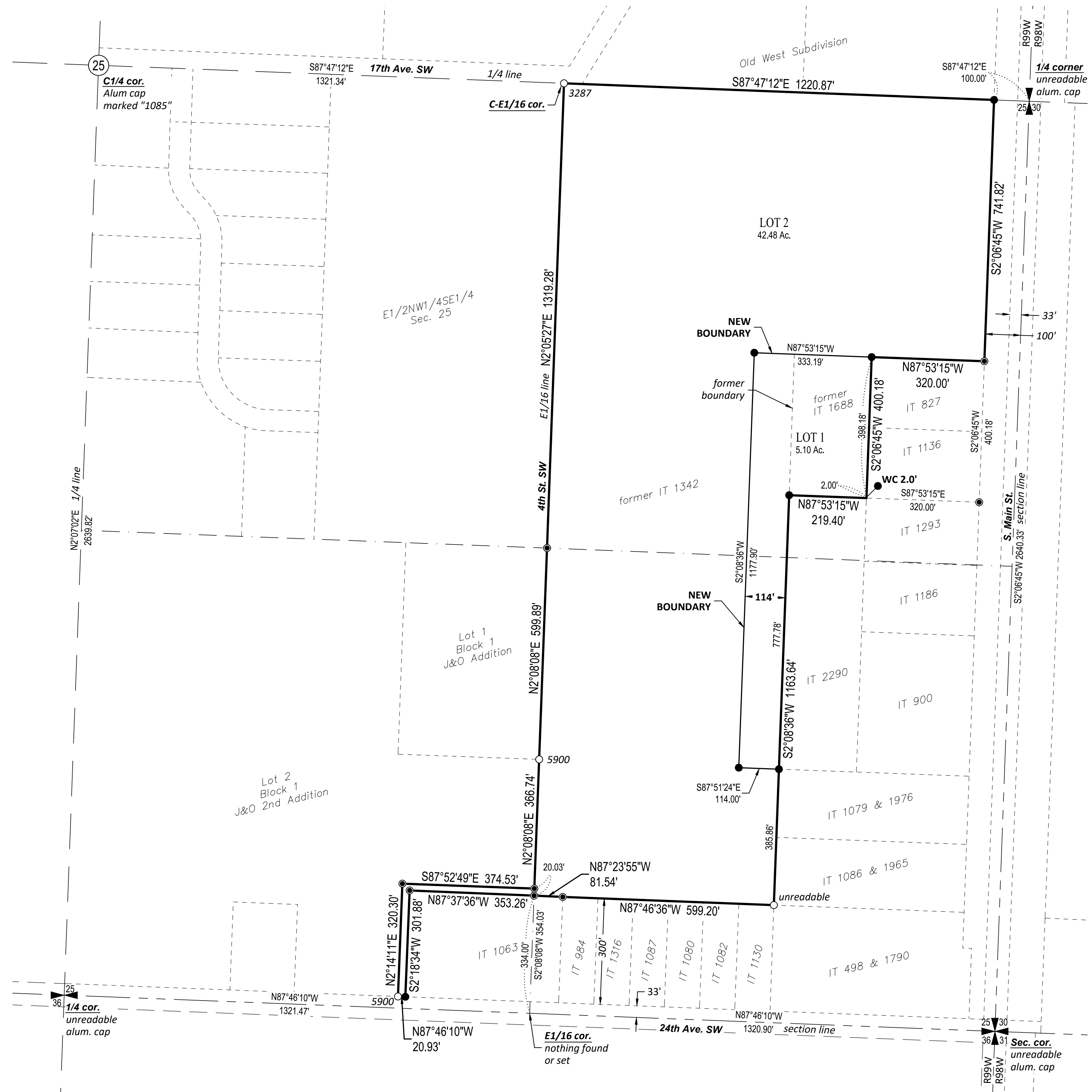
SURVEYOR NOTES

- 1. The purpose of this plat is to realign a common boundary between two adjoining parcels. No new parcels are hereby created or eliminated.
- 2. Easements may exist which are not shown.



LEGEND

△	FOUND REBAR W/ ALUMINUM CAP MARKED AS NOTED
▲	SET 5/8" REBAR W/ ALUMINUM CAP MARKED "LS-6261"
●	FOUND UNMARKED REBAR
●	SET REBAR W/ RED CAP MARKED "LS-6261"
○	FOUND REBAR W/ PLASTIC CAP MARKED AS NOTED
⊙	FOUND 1" DIA. STEEL PIPE
AC	ALUMINUM CAP
WC	WITNESS CORNER
R/W	RIGHT-OF-WAY
---	SURVEYED BOUNDARY
---	SURVEYED LOT LINE
---	EXISTING LOT LINE
---	PROPOSED EASEMENT
---	EXISTING EASEMENT
---	SECTION LINE
---	1/4 LINE
---	1/16 LINE
---	TIE LINE



CERTIFICATE OF SURVEYOR

I, Steven Rude, a Professional Land Surveyor in the State of North Dakota, hereby certify that this survey was conducted by me or under my direct supervision, that this plat is a correct representation of said survey, and that the monuments shown are of the nature and occupy the locations shown hereon.

Dated this ____ day of _____, 2022.

Steven Rude, PLS
ND Reg. No. LS-6261
STATE OF NORTH DAKOTA)
COUNTY OF MCKENZIE) ss

Be it known that on this ____ day of _____, 2022, before me personally appeared Steven Rude, known to me to be the person described in the within instrument, and acknowledged to me that he executed the same.

Notary Public for the State of North Dakota
Residing at _____
My commission expires _____

CERTIFICATE OF CITY COUNCIL APPROVAL

The City of Watford City, North Dakota, has approved the attached plat as shown herein and lying within the jurisdiction of the City of Watford City and approves of the utility easements which may run under, on, or over the land as dedicated hereon as "utility easements" whether shown on the plat as present or existing.

This action of the Council was taken by resolution approved the ____ day of _____, 2022.

Philip Riely, Mayor Attest: Peni Peterson, Auditor

STATE OF NORTH DAKOTA)
COUNTY OF MCKENZIE) ss

Be it known that on this ____ day of _____, 2022, before me personally appeared Philip Riely and Peni Peterson, known to me to be the persons described in the within instrument, and acknowledged to me that they executed the same.

Notary Public for the State of North Dakota
Residing at _____
My commission expires _____

PRELIMINARY
9/23/22

CERTIFICATE OF PLANNING & ZONING COMMISSION

This plat is hereby approved by the Planning & Zoning Commission of Watford City in accordance with the laws of the State of North Dakota, ordinances of Watford City, and the regulations of the Planning and Zoning Commission of Watford City.

Jesse Lawrence, Chairman Date _____

STATE OF NORTH DAKOTA)
COUNTY OF MCKENZIE) ss

Be it known that on this ____ day of _____, 2022, before me personally appeared Jesse Lawrence, known to me to be the person described in the within instrument, and acknowledged to me that he executed the same.

Notary Public for the State of North Dakota
Residing at _____
My commission expires _____

DESCRIPTION

Irregular Tracts 1342 and 1688 in the SE1/4 Section 25, 150N, R99W, 5th PM, McKenzie County, North Dakota.

CERTIFICATE OF CONSENT and DEDICATION

We, the undersigned, being sole owners and mortgage holders of the land platted herein, hereby consent to the execution of this plat and agree to not vacate any portion of this plat without the consent of the City of Watford City. We hereby dedicate easements to run with the land for water, sewer, gas, electric, telephone, or other public utility lines or services under, on, or over the land dedicated hereon as "utility easements" whether shown or existing.

Dated this ____ day of _____, 2022.

Girard Family Trust

Joseph M. Girard
Trustee

STATE OF _____)
COUNTY OF _____) ss

Be it known that on this ____ day of _____, 2022, before me personally appeared Joseph M. Girard, Trustee of the Girard Family Trust, known to me to be the person described in the within instrument, and who acknowledged to me that he executed the same.

Notary Public for the State of _____
Residing at _____
My commission expires _____

Dated this ____ day of _____, 2022.

Patrick G. Golberg Sally M. Golberg

STATE OF _____)
COUNTY OF _____) ss

Be it known that on this ____ day of _____, 2022, before me personally appeared Patrick G. Golberg and Sally M. Golberg, known to me to be the persons described in the within instrument, and who acknowledged to me that they executed the same.

Notary Public for the State of _____
Residing at _____
My commission expires _____

CERTIFICATE OF COUNTY AUDITOR

I, Erica Johnsrud, Auditor of McKenzie County, hereby certify that current taxes, delinquent taxes, delinquent special assessments or installments of special assessments, or tax estimates for the property shown hereon are unpaid in the amount of \$ _____ plus penalty and interest.

Dated this ____ day of _____, 2022.

Erica Johnsrud, Auditor

CERTIFICATE OF RECORDER

STATE OF NORTH DAKOTA)
COUNTY OF MCKENZIE) ss

Filed for record in the office of the Recorder of McKenzie County, North Dakota, at ____ o'clock AM / PM this ____ day of _____, 2022, and assigned Document No. _____.

Katie Paulson, Recorder





PO Box 1306.
Williston, ND 58802-1306
701.523.6171 701-577-8110
cal@trexpressway.com . www.trexpressway.com

July 25, 2022

Theodore Roosevelt Expressway Association 4-Lane Progress Report

Information below provided to the Theodore Roosevelt Expressway Association by the North Dakota Department of Transportation and North Dakota Highway Patrol.

Long X Bridge to Watford City 4 Lane Project Update (Design Phase)

Continued efforts for:

- Utility Coordination
- Right-of-Way Negotiations
- Cost Participation and Maintenance Agreement with McKenzie County for the proposed trail is under final review
- Aquatic resource re-delineation work submitted and is under review by U.S. Army Corps of Engineers
- Wetland Restoration activities continuing
- Wildlife fence field review

(NEW) US Highway 85 / Hwy 200 Intersection to Long X Bridge (Design Phase)


- North Dakota Department of Transportation and consultants working on survey and starting design

Horseshoe Bend Landslide Project Update (Construction Phase)

- Paving is complete
- Permanent striping complete
- Along with final seeding and erosion control.

Completed Items

- Long X Bridge Project Update (Construction Phase)
- Long X Bridge Southern Wildlife Fencing (Construction Phase)
- Highway 85 continues to carry oversized loads (See Below for North Dakota Comparisons)



Oversize/Overweight Permit Comparison

Year	U.S. 2 4-lane	U.S. 83 4-lane	I-29 4-lane	I-94 4-lane	U.S. 52 4-lane	U.S. 85 2-lane
2014		22,128	32,300			78,367
2015		15,438	25,460			57,637
2016		13,378	25,068			44,484
2017		11,452	25,332		15,664	45,540
2018	56,203	13,655	25,840	48,503	17,129	51,168
2019	59,816	15,124	25,268	46,963	16,570	51,669
2020	45,056	12,193	23,681	40,378	14,738	33,214
2021	42,659	10,237	25,606	38,400	13,477	35,131
2022 (2 nd)	21,357	4,322	11,490	18,354	6,843	16,272

If you or an organization you are aware of would like to have an update or presentation of the TREA progress and Ports-to-Plains activities, please contact us and we will do our best to accommodate.

Cal Klewin
Executive Director
Theodore Roosevelt Expressway Association.
701.523.6171 cal@trexpressway.com

Rough Rider Center Updates

October 2022

Facility Updates

- Titanium Plumbing still waiting on date for them to come back and finish the water project (Install water softeners with brine tanks and install the R.O. system at the coffee shop)
- We received the quote for the handrail modification. We are now waiting on product sample before submitting the bid for approval.
- Gymnastics boiler vent pipes – condensation collection leak update: still waiting on a repair option from Johnson Controls. We an employee of Johnson Controls coming next week for site visit.
- There was another window broken down by gymnastics overlooking the football field. We do not currently have cameras on this side of the building to confirm how it was broken. We are awaiting a camera quote to purchase additional cameras for areas that currently do not have coverage.
- We are also looking into electronic/structural controlled access points into the RRC. We have been having issues with this being a “hang-out area” after school. We are very appreciative of the customers inside the building; however, we need to have more control over areas and who is in the building.

Events

- Convention Hall/Large Events in the Fieldhouse/Arena –
 - 32 meetings; 1400 attendees in September
 - 1 Weddings: 100 in attendance
 - North Dakota Petroleum Conference- About 500 in attendance
 - This conference went off seamlessly to everyone in attendance. Our staff all came together and made this conference a huge success. We have received a lot of feedback on the facility and the town of Watford City as a whole. We already have confirmation that they will be back next year.
 - October 1st was our Fall Frolic 5K.
 - October 15th- will be our annual Fall Fest Event
 - We also have Pheasants Forever and the NRA banquet coming up in October
- War in Watford was a great event September 9th and 10th. Attendance was very similar as previous years. It was great getting the event back to a two-night event this year.

Fox Hills Golf Course Maintenance October Report

We hired an outside consultant to visit the course and give us another option. We agreed there are some short comings with are topdressing needs and our ability to remove plug from the playing areas. I am currently working with our vendors to get pricing on the shop equipment needed to improve this issue. Also looking into equipment to aid in the clean up after pulling plugs.

We have sent in some soil samples of some greens and fairways to determine if additional soil amendments are required. We have also submitted water samples to see what may be needed to improve the water quality.

We are still on schedule to winterize the irrigation system starting the week of October 10th.

The course should be closed for the season in the next 3 to 5 weeks depending on weather.

We received 5 new memorial benches and have installed them. We also received our directional signs helping the players locate different holes those too have been installed.

Working with Justin Smith on resolving the issues with number 4.

Mike Moran

Peni Peterson

City Auditor

City of Watford City

October Report to City Council

Golf Shop Operations

Golf shop sales have slowed down. We do have clearance prices on the clothing we have left as well as some Ping golf equipment. If anyone is interested in ordering golf equipment or apparel for Christmas, please let me know.

Junior Golf and Player Development programs.

- Have been in contact with either the Physical Education Instructors or Administrators at Badlands Elementary, Fox Hills Elementary and Alexander Public School. They are excited to have golf introduced to their student’s curriculum.

Outings

September 2022

The outings in September were a huge success with money being raised for the Oilers hockey Club, Varsity Girls golf team and Junior Golf programs. The father daughter tournament was a huge success. It was great to see all these little linksters dressed up and looking sharp with their game faces on. I was fortunate to play with my oldest daughter, and we had a great time. This has turned out to be a great way to introduce the game to our children.

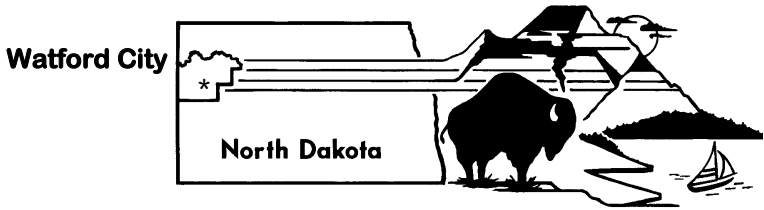
- 7th Watford City Oilers Fundraiser
- 18th Father – Daughter
- 24th Wayne Olson Memorial

October 2022

- 1st Allen Shelly Memorial

Any questions, please let me know

Tony



Chief Jesse A. Wellen
Watford City Police Department
1201 12th Street SE Ste. A
Watford City, ND 58854
Telephone: (701) 842-2280
Fax: (701) 842-2495

Police Department Update

September 2022

Monthly statistics

Calls for Service: 1216 compared to 1232 (2021)

Cases: 152 compared to 144 (2021)

Top incidents/arrests

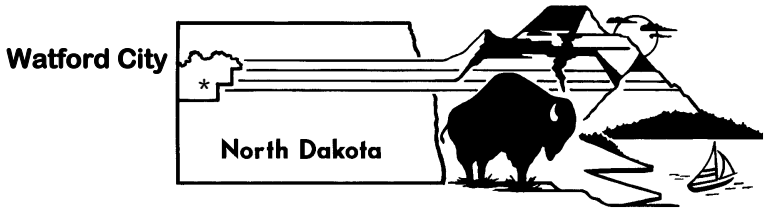
- 36 DUI investigations (**24** DUI Arrests)
- 3 Sex offenses
- 12 Drugs & paraphernalia
- 29 Disorderly Conduct / Disturbances / Fights (9 arrests made)
- 13 Traffic crashes – Hit and Run (1), Injury (1), Fatal (1), Property (10)
- 19 Theft (8), Burglary (0), Fraud (5), Stolen vehicle (2)
- 20 DUS/R
- 15 Medical assists
- 14 Warrants (10) / Warrant service attempts (14) / Sear Warrants (2)
- 18 Domestic violence (13) / Assaults (5) – Arrests Made (12)

Department updates

- **Shots fired – Boulder Ridge Apartment – DV Investigation 9/14/2022**
- **Attempted Homicide – The Inn Hunter’s Run 9/17/2022**
- Transitioning out old radios to new SIRN 20/20 radios & upgrades for WatchGuard
 - Armor – storage upgrades needed
- **Wildlife Management** – started 9/1/2022 (42 licenses requested)(23 hunters)

Alarm tracking and false alarm fee update

- Alarms: 19 total / 7 false
 - Burglary – 10 alarm calls / 6 false
 - Fire – 9 alarm calls / 1 false
 - Panic – 0 alarm calls / 0 false
 - Medical 0 alarm calls / 0 false
 - Robbery – 0 alarm calls / 0 false
 - Unknown alarms – 0 alarm calls / 0 false



Chief Jesse A. Wellen
Watford City Police Department
1201 12th Street SE Ste. A
Watford City, ND 58854
Telephone: (701) 842-2280
Fax: (701) 842-2495

Personnel update

- **5 officer vacancies – currently for 2022 to reach (29 sworn)**
- **Positions:**
 - Lieutenant
 - SRO (3rd)
 - Investigator / FBI TF
 - 2 – patrol officers
- **Tentative Employment offer (Shaun Schatz – MCSO) to FBI TF / Investigations**
- Cameryn Brill to attend LETA – Moved to October

K-9 Program update

- 2 total deployments
- School deployments (Williston)

Commercial Motor Vehicle Enforcement:

- Overweight citations (2)
- Trucks weighed (6)
- Total CMV Contacts: 27
- Overweight fees - \$8,700
- LoadPass Permits: 142 - \$12,325.78

Fleet update

- 2022 Ford Interceptor – Guardian, should be arriving soon.
- Equipping (2) Dodge Durangos for 2022 since 2 tahoes will not arrive until 2023
- 2 Tahoes on order. (arrival 2023)
- **Request Approval from council to retire squads #3 & #7 – ford expeditions and to be sold at our next impound auction.**

Training Update

- Planning Mental Health 1st Aid Training for PD – funded through McKenzie County Community Coalition DECEMBER 15th & 20th

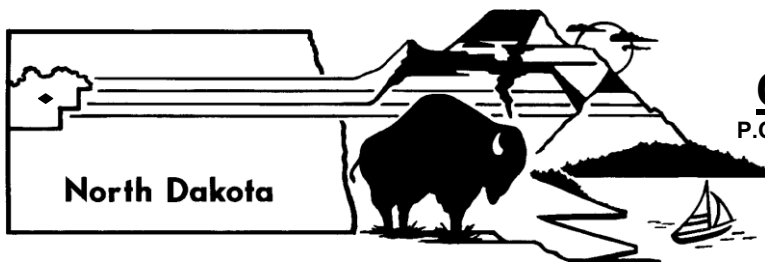
Watford City



Chief Jesse A. Wellen
Watford City Police Department
1201 12th Street SE Ste. A
Watford City, ND 58854
Telephone: (701) 842-2280
Fax: (701) 842-2495

Number of Arrests in 9/1/2022 - 10/1/2022 that Have a Drug Charge

	Manufacture	Sell	Possess	Use	Other
COCAINE	0	1	0	0	0
HALLUCINOGEN	0	0	0	0	0
HEROIN	0	0	0	0	0
MARIJUANA	0	0	0	0	0
METHAMPHETAMINE	0	0	1	0	0
NARCOTIC EQUIPMENT	0	0	2	0	0
OPIATES/OPIOIDS	0	1	1	0	0
OTHER	0	0	2	0	0
STEROIDS	0	0	0	0	0



**PLANNING AND ZONING COMMISSION
MEETING AGENDA
Monday, September 26th, 2022
6:00 PM City Hall, Heritage Room**

- **CALL TO ORDER REGULAR MEETING**
- **APPROVE AGENDA**
- **APPROVE MINUTES**

August 29th, 2022 - Meeting

- **CALL TO ORDER PUBLIC HEARING**

The Public Hearing will be held to hear comment on the following:

1. Division of Land Application – Subdivision Preliminary Plat, submitted by The City Watford City, for property located in the SW ¼ of Section 21, T150N, R 98W. An application for the Matrix Subdivision has been submitted to subdivide the property into two (2) Blocks and a total of eight (8) Lots.
2. Land Use Application – Zone Change, submitted by The City Watford City, for a portion of property located in the SW ¼ of Section 21, T150N, R98W. An application has been submitted to rezone Lot 4 and Lot 5 from A-1 (Agricultural District) to CF (Community Facilities District).
3. Division of Land Application – Subdivision Final Plat, submitted by WC16 LLC, for property located at 1306,1324, and 1406 Main Street N. An application has been submitted to subdivide the property into condominium units.
4. Division of Land Application – Subdivision Final Plat, submitted by Watford City MH Apartments Phase 2, LLC, for property located at 1218 Main Street N. An application has been submitted to subdivide the property into condominium units.
5. Division of Land Application – Minor Plat – Boundary Line Adjustment, submitted by Jon Girard, for properties located at 1809 and 1905 Main St S. An application has been submitted to adjust a boundary line to the west and southwest, increasing parcel 82-73-16120 to 5.1 acres.
6. Land Use Application – Zone Change, submitted by Jon Girard, for properties located at 1809 and 1905 Main St S. An application has been submitted to rezone portions of PID 82-73-16120 and PID 11-00-10670 from C-1 (General Commercial District) and R-2 (Two-family Dwelling District) to M-H (Mobile Home Park District).

- **CLOSE PUBLIC HEARING**

- **CONTINUE REGULAR MEETING**

7. Amendments to the City of Watford City Municipal Code of Ordinances, Chapter XV–Zoning Ordinance, Article XVIII(A), C-2 Commercial/Service District.

8. Amendments to the City of Watford City Municipal Code of Ordinances, Chapter XV–Zoning Ordinance, Article XVIII(B), CF Community Facilities.

- **PERMIT RECORDS**

August-September Permits

- **OLD BUSINESS**

- **NEW BUSINESS**

9. Annexation Application, submitted by Aaron & Angela Pelton, for PID 20-25-05500 on Long Drive, in Watford City.

- **ADJOURNMENT**



PLANNING AND ZONING COMMISSION MEETING MINUTES Monday, September 26th, 2022

The regularly-scheduled meeting of the Watford City Planning & Zoning Commission was held on Monday, September 26, 2022, at City Hall in the Heritage Room. In attendance: Vice Chairman Gregg Schuetze, and Commission Members Marco Pelton, Ross Sundeen, Jacob Jellesed, and Sam Huebner. Also in attendance: Principal Planner Jake Walters, Planning Administrative Assistant Kayla Grace, City Building Inspector Steve Williams, and City Attorney Wyatt Voll.

With the above-mentioned present, the regular meeting hearing was called to order at 6:00 P.M. by Vice Chairman Schuetze.

1. Call for new or old business.
2. Call to approve agenda.

Agenda was reviewed as presented. No additional business or edits to the agenda.

MOTION: Sundeen, SECOND: Pelton to Approve the Agenda.

VOICE VOTE:

AYES: all in favor

NAYS: none

1. Call to approve August 29, 2022 Meeting Minutes.

Minutes were reviewed as presented. No additional comments or changes.

MOTION: Pelton, SECOND: Jellesed to Approve Minutes.

VOICE VOTE:

AYES: all in favor

NAYS: none

Call to order Public Hearing at 6:01 P.M. by Vice Chairman Schuetze.

Under consideration was the following Agenda:

1. **Division of Land Application – Subdivision Preliminary Plat, submitted by The City Watford City, for property located in the SW ¼ of Section 21, T150N, R 98W. An application for the Matrix Subdivision has been submitted to subdivide the property into two (2) Blocks and a total of eight (8) Lots.**

Walters went over the application in detail and explained the reasoning for effort. Discussed that lots 4 and 5 will contain the temporary and permanent Wolf Pup Daycare Fox Hills facilities and the remaining large-lot parcels will be available for future development. Relayed that a publicly-dedicated roadway will be built between Lots 4 and 5 as part of the daycare project.

There were no additional questions or comments.

MOTION: Sundeen, SECOND: Huebner to recommend Approval

Approval shall be contingent upon the following condition:

1. Per the City of Watford City Municipal Code of Ordinances: Chapter XV, Article XXX: Approval of the Preliminary Subdivision Plat shall be effective for a period of twelve (12) months. Barring an approved extension, a Final Subdivision Plat must be submitted for approval by City Council within the time limit.

ROLL CALL VOTE:

AYES: Pelton, Sundeen, Schuetze, Jellesed, Huebner

NAYS: none

MOTION: CARRIED

2. **Land Use Application – Zone Change, submitted by The City Watford City, for a portion of property located in the SW ¼ of Section 21, T150N, R98W. An application has been submitted to rezone Lot 4 and Lot 5 from A-1 (Agricultural District) to CF (Community Facilities District).**

Walters discussed that this application was submitted in parallel with agenda item one. Walters went on to explain that the zone change would be to CF and only applies to Lots 4 and 5 due to the proposed daycare facilities.

There were no additional comments or questions.

MOTION: Sundeen SECOND: Pelton to recommend Approval

Approval shall be contingent upon the following conditions:

1. Upon final approval of the change of zone, the applicant has one (1) year to gain approval of a final plat map. If there is no Final Subdivision Plat approval by that date, the property will revert to the previous district of A-1.

ROLL CALL VOTE:

AYES: Sundeen, Schuetze, Jellesed, Huebner, Pelton

NAYS: none

MOTION: CARRIED

3. Division of Land Application – Subdivision Final Plat, submitted by WC16 LLC, for property located at 1306, 1324, and 1406 Main Street N. An application has been submitted to subdivide the property into condominium units.

Walters discussed that the additional conditions from last month's meeting had been added to the condition list. Minor plat language and details had been revised through further discussions with County staff and the applicant's consultants.

Walters stated that there were still conditions to work through with the applicant regarding the MEP review with the City Inspector, bonding for the emergency access roadway, etc., but that at this time, both the City and County staff are comfortable moving forward with the condo map as presented.

There were no additional comments or questions.

MOTION: Pelton SECOND: Huebner to recommend Approval with the seven (7) conditions

Approval shall be contingent upon the following conditions:

1. The Subdivision Plat must follow all regulations as set forth within the City of Watford City Municipal Code of Ordinances pertaining to Subdivision Regulations and the Approval of Plats: Chapter XV, Article XXX, Sections 5 & 6;
2. Additional fire access shall be designed and either fully-bonded for or installed prior to condo unit sales finalizing. If bonded for, fire access must be completed no later than June 15th, 2023;
3. Sufficient parking spots at the NE corner of Building 1 (1406 Main St N) must be removed or altered to allow adequate travel way for emergency service vehicles. Applicant's consulting engineer will work with City staff to remedy the situation and assure proper access for emergency services;
4. Existing gate valves, or other raised site elements that might impede snow removal or emergency vehicle travel, must be addressed in the vacant land to the south of Building 4 (1218 Main St N), in Lots 6 and 7. At minimum, gate valves in said area must be geolocated and lowered to at, or below, grade;
5. Establishment of an approved condominium association;
6. Prior to condo unit sales finalizing, the City building inspector will require a resubmittal of building MEP plans and fire suppression systems. This document review may result in additional field inspections or recertifications for the various systems to ensure proper life and safety standards are met during the conversion from apartments to saleable condo units. Depending on the findings, and at their

discretion, the City inspector may issue a new certificate of occupancy for each building; and

- 7. The approval of a subdivision plat shall expire twelve (12) months from the date of approval. During those twelve (12) months after approval, the final plat shall be recorded at the McKenzie County Recorder's Office. An extension of a final plat may be granted once for a total period of not more than twelve (12) additional months. A request for extension must be made in writing not more than thirty (30) days after the expiration of the original approval. An extension of approval may be only granted if the final plat requires no modification, including owners and lienholders' signature (to be proven by an up-to-date title option or title insurance policy), and remains consistent with the purpose and intent of the originally approved final plat. If the approval of a final plat expires and an extension to the approval is not, or cannot be granted, a new application for the final plat must be filed and approved.

ROLL CALL VOTE:

AYES: Sundeen, Schuetze, Jellesed, Huebner, Pelton

NAYS: none

MOTION: CARRIED

4. Division of Land Application – Subdivision Final Plat, submitted by Watford City MH Apartments Phase 2, LLC, for property located at 1218 Main Street N. An application has been submitted to subdivide the property into condominium units

Walters went over the application in detail and explained that, just as with the condo map for 1306, 1324, and 1406 Main St N, that no significant changes had been made during the preceding month. The previously-suggest conditions had been added and both the City and County staff are comfortable moving forward with the condo map as presented.

No additional comments or questions.

MOTION: Jellesed SECOND: Pelton to recommend Approval with the seven (7) conditions

Approval shall be contingent upon the following conditions:

- 1. The Subdivision Plat must follow all regulations as set forth within the City of Watford City Municipal Code of Ordinances pertaining to Subdivision Regulations and the Approval of Plats: Chapter XV, Article XXX, Sections 5 & 6;
- 2. Additional fire access shall be designed and either fully-bonded for or installed prior to condo unit sales finalizing. If bonded for, fire access must be completed no later than June 15th, 2023;

3. Sufficient parking spots at the NE corner of Building 1 (1406 Main St N) must be removed or altered to allow adequate travel way for emergency service vehicles. Applicant’s consulting engineer will work with City staff to remedy the situation and assure proper access for emergency services;
4. Existing gate valves, or other raised site elements that might impede snow removal or emergency vehicle travel, must be addressed in the vacant land to the south of Building 4 (1218 Main St N), in Lots 6 and 7. At minimum, gate valves in said area must be geolocated and lowered to at, or below, grade;
5. Establishment of an approved condominium association;
6. Prior to condo unit sales finalizing, the City building inspector will require a resubmittal of building MEP plans and fire suppression systems. This document review may result in additional field inspections or recertifications for the various systems to ensure proper life and safety standards are met during the conversion from apartments to saleable condo units. Depending on the findings, and at their discretion, the City inspector may issue a new certificate of occupancy for each building; and
7. The approval of a subdivision plat shall expire twelve (12) months from the date of approval. During those twelve (12) months after approval, the final plat shall be recorded at the McKenzie County Recorder's Office. An extension of a final plat may be granted once for a total period of not more than twelve (12) additional months. A request for extension must be made in writing not more than thirty (30) days after the expiration of the original approval. An extension of approval may be only granted if the final plat requires no modification, including owners and lienholders' signature (to be proven by an up-to-date title option or title insurance policy), and remains consistent with the purpose and intent of the originally approved final plat. If the approval of a final plat expires and an extension to the approval is not, or cannot be granted, a new application for the final plat must be filed and approved.

ROLL CALL VOTE:

AYES: Schuetze, Jellested, Huebner, Pelton, Sundeen

NAYS: none

MOTION: CARRIED

5. Division of Land Application – Minor Plat – Boundary Line Adjustment, submitted by Jon Girard, for properties located at 1809 and 1905 Main St S. An application has been submitted to adjust a boundary line to the west and southwest, increasing parcel 82-73-16120 to 5.1 acres.

Walters went over the application and history of the effort to create a mobile home park for regional US Forestry Service staff housing. This boundary line adjustment

will provide for enough land within the expanded parcel to meet the 5-acre minimum requirement for a mobile home park. An application for change of zone has been submitted in parallel with this application as well.

MOTION: Sundeen, SECOND: Jellesed to recommend Approval

Approval shall be contingent upon the following conditions:

1. Prior to any future development of this property, generalized building plans and permit applications must be submitted to The City for further review and approval.

ROLL CALL VOTE:

AYES: Jellesed, Huebner, Pelton, Sundeen, Schuetze

NAYS: none

MOTION: CARRIED

6. Land Use Application – Zone Change, submitted by Jon Girard, for properties located at 1809 and 1905 Main St S. An application has been submitted to rezone portions of PID 82-73-16120 and PID 11-00-10670 from C-1 (General Commercial District) and R-2 (Two-family Dwelling District) to M-H (Mobile Home Park District)

Walters discussed that this zone change application has been in the works for quite a while and that staff is comfortable moving forward. The newly-expanded parcel allows for the zone change to a mobile home park. Walters went on to explain that future development of the parcel is unlikely as it would be difficult to develop with the configuration. Steve Rude (PLS) attended the meeting on behalf of applicant and explained that there is no intent to expand the mobile home park beyond the existing six (6) units and that the applicant is taking these steps (BLA Map and Chg of Zone) to be able to meet the contractual requirements they have with the US Forestry Service.

There were no additional comments or questions.

MOTION: Sundeen, SECOND: Pelton to recommend Approval

There are no recommended conditions.

ROLL CALL VOTE:

AYES: Jellesed, Huebner, Pelton, Sundeen, Schuetze

NAYS: none

MOTION: CARRIED

CLOSE PUBLIC HEARING: 6:13 PM by Vice Chairman Schuetze

CONTINUATION OF REGULAR MEETING:

7. Amendments to the City of Watford City Municipal Code of Ordinances, Chapter XV–Zoning Ordinance, Article XVIII(A), C-2 Commercial/Service District

Initially the revision to the C-2 Commercial/Service District was to add “Hotels and Motels” to the permitted uses list. Although the majority of zoning ordinances will undergo revisions and significant clean-up over the next six-to-twelve months, it seemed appropriate to make additional changes at this time since City staff was taking the ordinance through the entire process already.

The changes are difficult to summarize but focus on language clean-up and clarification, eliminating redundancies in the permitted and conditional uses, and removing height restrictions that existed prior to the City owning the necessary firefighting equipment/vehicles.

Building Inspector, Steve Williams, asked to clarify that height restrictions are still regulated by other constraints including, but not limited to, building codes, materials used, and airport flight paths. The language will be added to the ordinance revisions.

There were no additional comments or questions.

MOTION: Huebner, SECOND: Sundeen to recommend Approval, with revisions, and recommends further review from the Ordinance Committee prior to City Council adoption.

ROLL CALL VOTE:

AYES: Jellesed, Huebner, Pelton, Sundeen, Schuetze

NAYS: none

MOTION: CARRIED

8. Amendments to the City of Watford City Municipal Code of Ordinances, Chapter XV–Zoning Ordinance, Article XVIII(B), CF Community Facilities

Initially the revision to the CF Community Facilities District was to add “Group Dwellings” and “Dormitories” to the permitted uses list. Although the majority of zoning ordinances will undergo revisions and significant clean-up over the next six-to-twelve months, it seemed appropriate to make additional changes at this time since City staff was taking the ordinance through the entire process already.

The changes are difficult to summarize but focus on language clean-up and clarification, eliminating redundancies in the permitted and conditional uses, cleaning up the intensity of use regulations section, and removing height

restrictions that existed prior to the City owning the necessary firefighting equipment/vehicles.

Building Inspector, Steve Williams, asked to clarify that height restrictions are still regulated by other constraints including, but not limited to, building codes, materials used, and airport flight paths. The language will be added to the ordinance revisions.

There were no additional comments or questions.

MOTION: Pelton, SECOND: Jellested to recommend Approval, with revisions, and recommends further review from the Ordinance Committee prior to City Council adoption.

ROLL CALL VOTE:

AYES: Huebner, Pelton, Schuetze, Jellested

NAYS: Sundeen

MOTION: CARRIED

PERMIT RECORDS:

Reviewed permit records as presented. No additional comments.

NEW BUSINESS:

Walters discussed the upcoming annexation for a single-family lot and explained that it was added to the agenda for informational purposes. He went on to say that this annexation process was initiated by the applicants and that, once complete, they will be connected to City services. It was further explained that, while annexations don't come in front of P&Z for approval, it's important to understand development trends in relation to future land use zoning and zoning district buffering/softening.

- 1. Annexation Application, submitted by Aaron & Angela Pelton, for PID 20-25-05500 on Long Drive, in Watford City.

OLD BUSINESS:

None

ADJOURNMENT: 6:36 PM

MOTION by Pelton

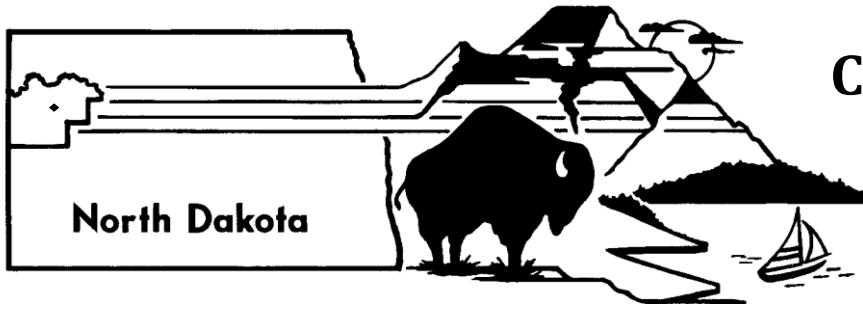
The next regularly scheduled Planning and Zoning Commission Meeting will be held on
Monday, October 31, 2022, at 6:00 PM

Gregg Schuetze, Vice Chairman

Jake Walters, Principal Planner

1.

Division of Land Application *Subdivision Preliminary Plat* City of Watford City



City of Watford City

213 2nd St. NE / PO Box 494
 Watford City, ND 58854
 Ph. 701-444-2533
 Fax 701-444-3004
Celebrating 100 Years - 2014
 cityofwatfordcity.com

September 26, 2022

STAFF REPORT

Division of Land Application – Subdivision Preliminary Plat The Matrix Subdivision

APPLICANT:

The City of Watford City

PROPERTY OWNERS:

The City of Watford City
 PO Box 494
 Watford City, ND 58854

PROPERTY LOCATION:

SW ¼ of Section 21, T150N, R 98W, 5th P.M., Watford City, ND 58854

REQUEST:

Application to create Lots 1-5 of Block 1 and Lots 1-3 of Block 2 of The Matrix Subdivision.

CURRENT ZONING:

A-1, Agricultural District

CURRENT USE:

Improved land along Fox Hills Parkway South.

SITE DEVELOPMENT:

- Access: The property is accessible from Fox Hills Parkway South.
- Sewer: The property has access to City sanitary sewer.
- Water: The property has access to City water.

SURROUNDING LAND USE:

- North: Zoning – CF, Community Facilities
Use – Fox Hills Elementary School
- East: Zoning – A-1, Agricultural District
Use – Vacant Land
- South: Zoning – A-1, Agricultural District
Use – Vacant Land
- West: Zoning – A-1, Agricultural District and A-2, ETA Agricultural District
Use – Vacant Land and Single-family Dwelling

REFERENCES:

- Chapter XV, Article XXX - SUBDIVISION REGULATIONS
- Preliminary Plat Requirements and Preliminary Plat Approvals

DISCUSSION:

The requested platting of The Matrix Subdivision would create a total of eight (8) lots and a new road section. Lot 2, Block 1 is a continuation of the linear park system, with existing trails/sidewalks. Lot 2, Block 2 is encumbered by the area waterway. Lots 4 and 5 will comprise the Wolf Pup Daycare Fox Hills facilities and the remainder large-lot parcels will be available for future development. A publicly-dedicated roadway, Cottontail Road, will be built between Lots 4 and 5 during the daycare project.

RECOMMENDATION:

It is the recommendation of City Planning Department staff to **APPROVE** the Division of Land Application.

Approval shall be contingent upon the following condition:

1. Per the City of Watford City Municipal Code of Ordinances: Chapter XV, Article XXX: Approval of the Preliminary Subdivision Plat shall be effective for a period of twelve (12) months. Barring an approved extension, a Final Subdivision Plat must be submitted for approval by City Council within the time limit.

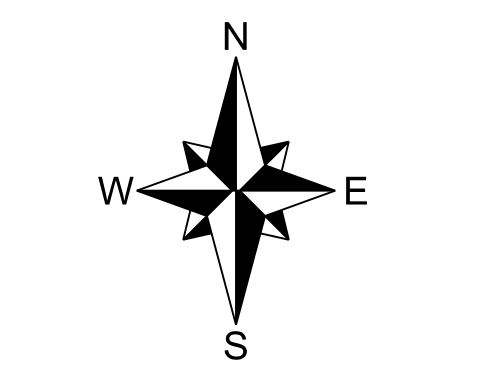
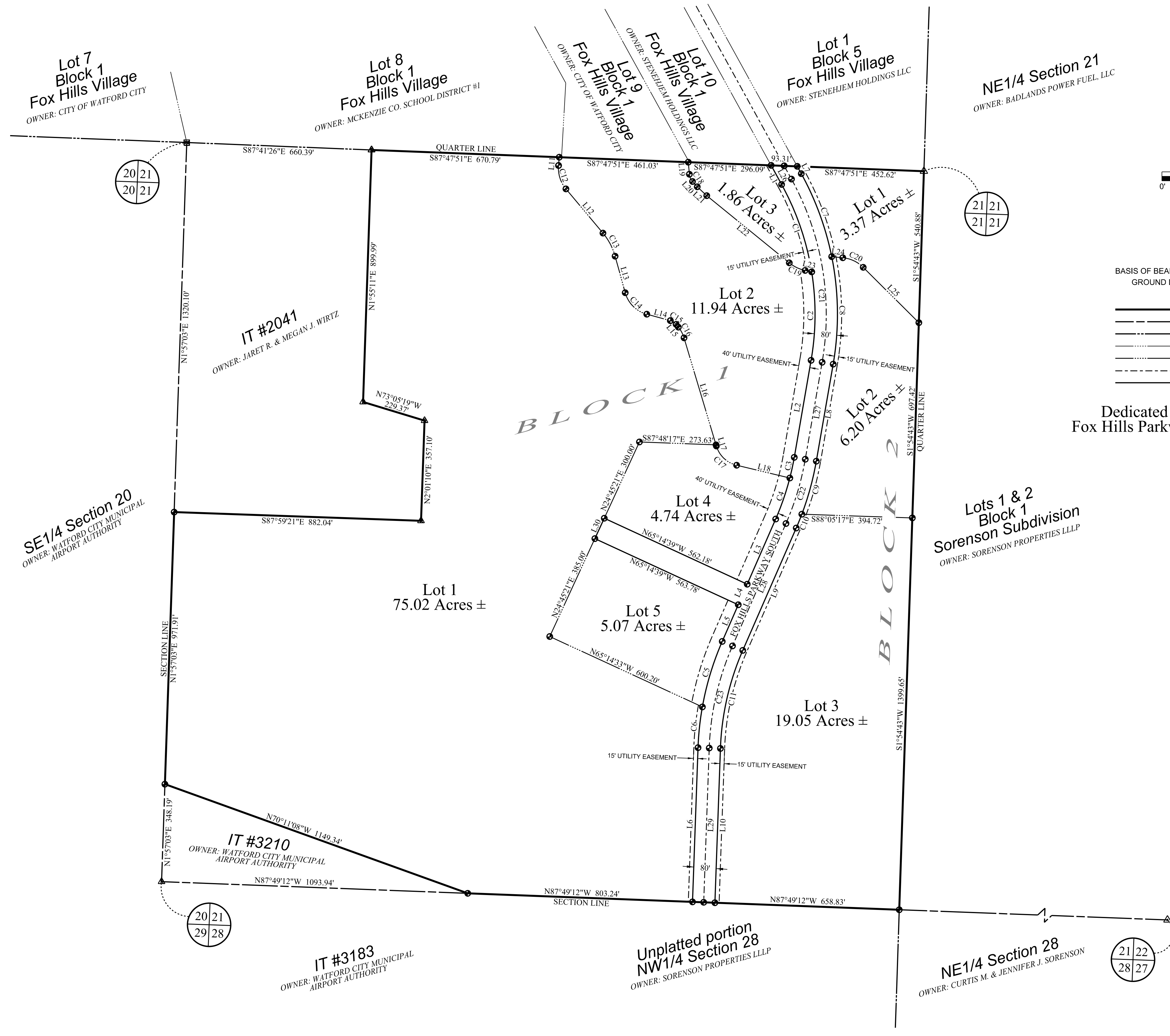
PLANNING DEPARTMENT STAFF CONTACTS:

Jake Walters
jwalters@nd.gov
(701) 444-8402

Kayla Grace
kagrace@nd.gov
(701) 444-8406

PLAT OF THE MATRIX SUBDIVISION

AS LOCATED IN THE SW1/4 OF SECTION 21 - TOWNSHIP 150 NORTH - RANGE 98 WEST - 5TH P.M.
CITY OF WATFORD CITY, MCKENZIE COUNTY, NORTH DAKOTA

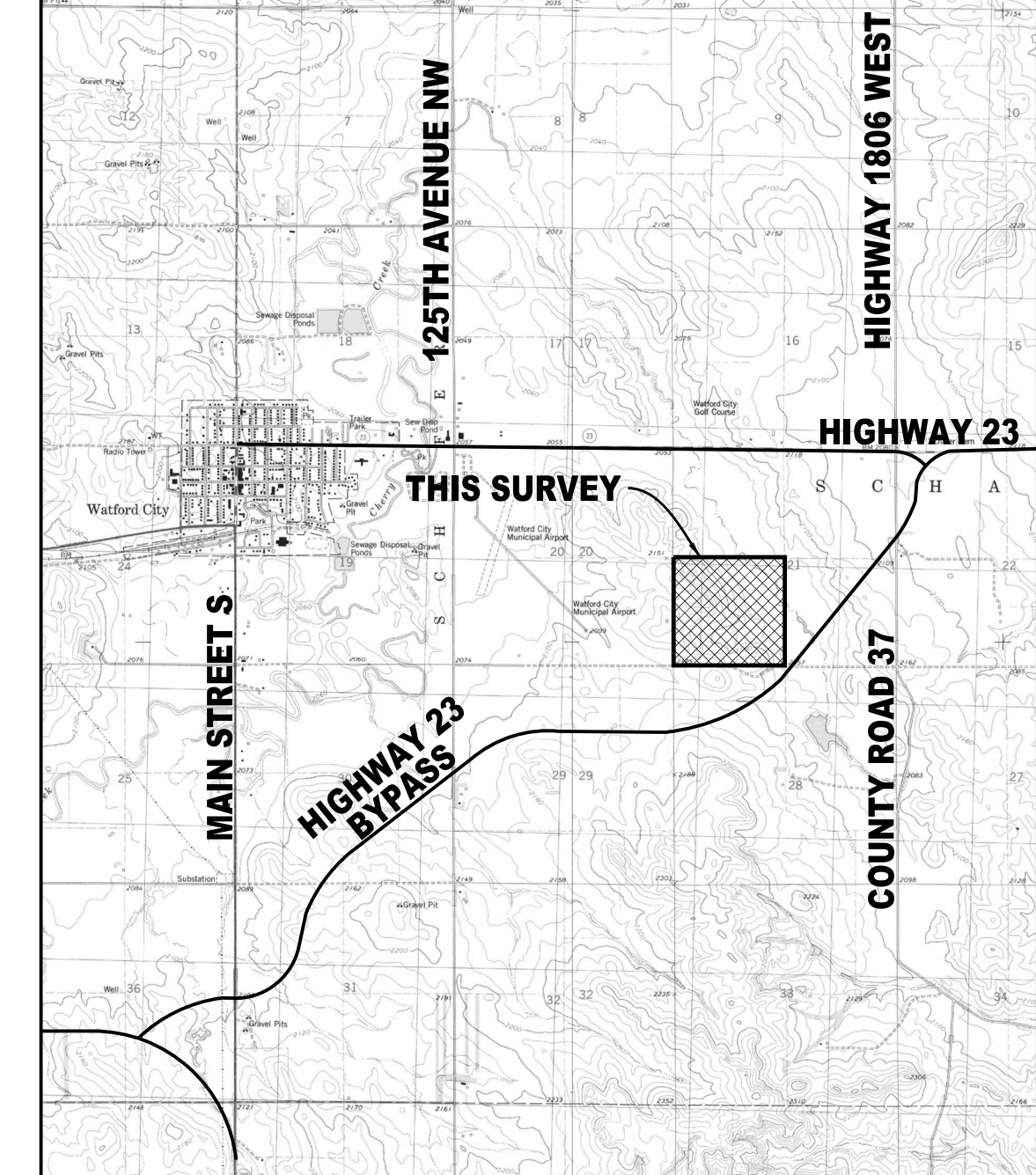


- △ = REBAR / CAP FOUND
- ▲ = REBAR FOUND
- = STONE FOUND
- = REBAR / CAP SET

BASIS OF BEARING: N. D. STATE PLANE - NORTH ZONE
GROUND DISTANCES SHOWN - C/F: 0.9998485

- = SURVEY BOUNDARY LINE
- - - = SECTION LINE
- — — = QUARTER LINE
- · — · — = EXISTING LOT LINE
- · — · — · — = NEW LOT LINE
- · - · - · - · - = NEW EASEMENT LINE
- · - · - · - · - · - = NEW RIGHT-OF-WAY LINE

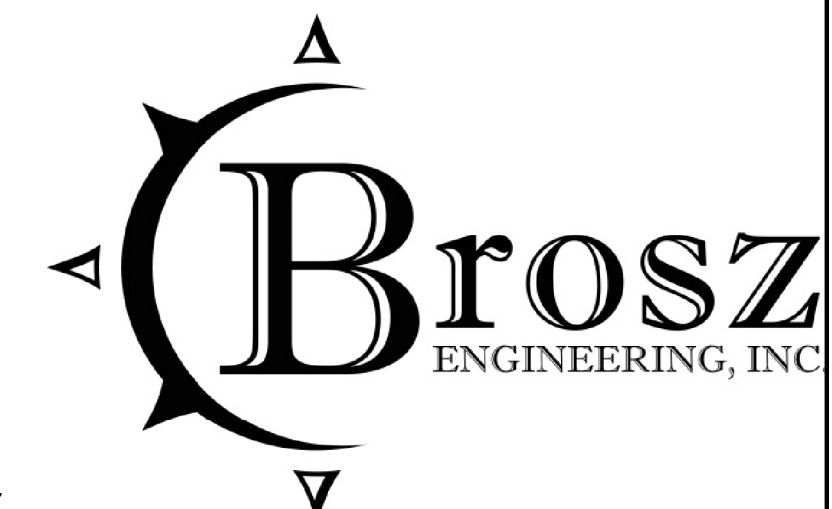
Dedicated Public Right-of-Way
Fox Hills Parkway South = 6.04 Acres ±



VICINITY MAP
NOT TO SCALE

Line Table		
Name	Length	Direction
L1	77.89	S 28°46'25" E
L2	351.54	S 9°50'59" W
L3	253.87	S 23°36'45" W
L4	80.02	S 23°36'45" W
L5	143.00	S 23°36'45" W
L6	550.90	S 2°03'18" W
L7	29.79	S 28°46'25" E
L8	351.54	S 9°50'59" W
L9	476.89	S 23°36'45" W
L10	551.08	S 2°03'18" W
L11	29.69	S 4°53'13" W
L12	205.72	S 39°57'17" E
L13	135.29	S 15°29'47" E
L14	87.22	S 74°44'50" E
L15	12.94	S 39°11'33" W
L16	398.87	S 16°38'34" E
L17	4.22	S 16°38'34" E
L18	195.33	S 76°27'32" E
L19	43.27	S 5°13'57" E
L20	25.31	S 41°45'17" E
L21	46.43	S 46°52'46" E
L22	379.97	S 50°52'32" E
L23	23.90	S 77°46'16" E
L24	39.81	S 84°25'48" E
L25	280.10	S 45°10'29" E
L26	53.84	S 28°46'25" E
L27	351.54	S 9°50'59" W
L28	476.89	S 23°36'45" W
L29	550.99	S 2°03'18" W
L30	80.00	N 24°45'21" E

Curve Table							
Name	Radius	Arc Length	Chord Length	Tangent Length	Middle Ordinate	External Distance	Chord Direction
C1	960.00	331.54	329.90	167.44	14.28	14.49	S 18°58'48" E
C2	960.00	317.27	315.83	160.10	13.08	13.26	S 0°22'54" W
C3	960.00	75.54	75.52	37.79	0.74	0.74	S 12°06'14" W
C4	960.00	154.97	154.81	77.66	3.13	3.14	S 18°58'59" W
C5	1040.00	244.93	244.36	123.03	7.20	7.25	S 16°51'40" W
C6	1040.00	146.29	146.17	73.27	2.57	2.58	S 6°05'05" W
C7	1040.00	316.73	315.51	159.60	12.03	12.18	S 20°08'42" E
C8	1040.00	386.08	383.87	195.29	17.86	18.18	S 0°47'07" E
C9	1040.00	196.53	196.24	98.56	4.64	4.66	S 15°15'48" W
C10	1040.00	53.20	53.19	26.61	0.34	0.34	S 22°08'33" W
C11	960.00	361.12	358.99	182.72	16.93	17.23	S 12°49'53" W
C12	115.00	90.00	87.72	47.45	8.69	9.40	S 17°32'02" E
C13	220.00	93.91	93.20	47.68	4.99	5.11	S 27°43'32" E
C14	110.00	113.75	108.75	62.55	14.38	16.54	S 45°07'18" E
C15	40.00	24.82	24.43	12.83	1.91	2.01	S 56°58'11" E
C16	110.00	43.29	43.01	21.93	2.12	2.16	S 27°55'03" E
C17	100.00	104.40	99.72	57.52	13.32	15.36	S 46°33'03" E
C18	45.00	28.68	28.20	14.85	2.27	2.39	S 23°29'37" E
C19	135.00	63.37	62.79	32.28	3.70	3.81	S 64°19'24" E
C20	120.00	82.22	80.62	42.80	6.97	7.40	S 84°48'09" E
C21	1000.00	675.82	663.03	351.38	56.55	59.94	S 9°30'40" E
C22	1000.00	240.12	239.55	120.64	7.20	7.25	S 16°43'44" W
C23	1000.00	376.17	373.95	190.33	17.64	17.95	S 12°49'53" W



**PLAT OF
THE MATRIX SUBDIVISION**
AS LOCATED IN THE SW1/4 OF SECTION 21 - TOWNSHIP 150 NORTH - RANGE 98 WEST - 5TH P.M.
CITY OF WATFORD CITY, MCKENZIE COUNTY, NORTH DAKOTA

OWNER'S CERTIFICATE

I, (WE) THE UNDERSIGNED, BEING THE SOLE OWNER(S) AND MORTGAGE HOLDER(S) OF THE LAND PLATTED HEREIN, DO HEREBY CONSENT TO THE EXECUTION OF THIS PLAT AND AGREE TO NOT VACATE ANY PORTION OF THIS PLAT WITHOUT THE CONSENT OF THE CITY OF WATFORD CITY. I (WE) DEDICATE EASEMENTS TO RUN WITH THE LAND FOR WATER, SEWER, GAS, ELECTRIC, TELEPHONE, OR OTHER PUBLIC UTILITY LINES OR SERVICES UNDER, ON, OR OVER THE LAND DEDICATED HEREON AS "UTILITY EASEMENTS" WHETHER SHOWN OR EXISTING.
DATED THIS _____ DAY OF _____, 2022

CITY OF WATFORD CITY
DATE

STATE OF NORTH DAKOTA
COUNTY OF MCKENZIE

ON THIS _____ DAY OF _____, 2022 BEFORE ME, THE UNDERSIGNED, A NOTARY PUBLIC FOR THE STATE OF NORTH DAKOTA, PERSONALLY APPEARED, _____ FOR CITY OF WATFORD CITY, KNOWN TO ME TO BE THE PERSON(S) WHO EXECUTED THE CERTIFICATE IN WITNESS WHEREOF. I HAVE HEREUNTO SET MY HAND AND AFFIXED MY OFFICIAL SEAL THE DAY AND YEAR IN THE CERTIFICATE FIRST WRITTEN ABOVE.

NOTARY PUBLIC FOR THE STATE OF NORTH DAKOTA
RESIDING AT _____
MY COMMISSION EXPIRES _____

SURVEYOR'S CERTIFICATE

I, DUSTIN JORDAN, REGISTERED LAND SURVEYOR NO. 10478, IN THE STATE OF NORTH DAKOTA ON THE BASIS OF MY KNOWLEDGE, INFORMATION, AND BELIEF, DO HEREBY CERTIFY THAT AT THE REQUEST OF SAID OWNER(S), THE SURVEY REPRESENTED BY THIS DRAWING IS IN ALL RESPECTS CORRECT, AND WAS MADE BY ME OR UNDER MY DIRECT SUPERVISION, ON THE GROUND, TO THE NORMAL STANDARD CARE OF PROFESSIONAL LAND SURVEYORS PRACTICING IN THE STATE OF NORTH DAKOTA. THIS SURVEY DOES NOT CONSTITUTE A TITLE SEARCH TO DETERMINE OWNERSHIP OR EASEMENTS OF RECORD AS PERFORMED BY MYSELF OR BY BROSZ ENGINEERING.

DUSTIN JORDAN
REGISTERED LAND SURVEYOR NO. 10478
DATE

STATE OF _____
COUNTY OF _____

ON THIS _____ DAY OF _____, 2022 BEFORE ME, THE UNDERSIGNED, A NOTARY PUBLIC FOR THE STATE OF NORTH DAKOTA, PERSONALLY APPEARED, DUSTIN JORDAN, KNOWN TO ME TO BE THE PERSON(S) WHO EXECUTED THE CERTIFICATE IN WITNESS WHEREOF. I HAVE HEREUNTO SET MY HAND AND AFFIXED MY OFFICIAL SEAL THE DAY AND YEAR IN THE CERTIFICATE FIRST WRITTEN ABOVE.

NOTARY PUBLIC FOR THE STATE OF _____
RESIDING AT _____
MY COMMISSION EXPIRES _____

PROPERTY DESCRIPTION

OLD: SW1/4, LESS IT #2041 AND IT #3210 OF SECTION 21, T150N, R98W, 5TH P.M., CITY OF WATFORD CITY, MCKENZIE COUNTY, NORTH DAKOTA.

NEW: LOTS 1-5 OF BLOCK 1 & LOTS 1-3 OF BLOCK 2 OF THE MATRIX SUBDIVISION, CITY OF WATFORD CITY, MCKENZIE COUNTY, NORTH DAKOTA.

PLANNING AND ZONING COMMISSION APPROVAL

THIS PLAT IN THE CITY OF WATFORD CITY IS HEREBY APPROVED IN ACCORDANCE WITH THE LAWS OF THE STATE OF NORTH DAKOTA, ORDINANCES OF THE CITY OF WATFORD CITY NORTH DAKOTA, AND REGULATIONS OF THE PLANNING AND ZONING COMMISSION OF THE CITY OF WATFORD CITY, NORTH DAKOTA.

JESSE LAWRENCE, CHAIRMAN
DATE

STATE OF NORTH DAKOTA
COUNTY OF MCKENZIE

ON THIS _____ DAY OF _____, 2022, BEFORE ME, THE UNDERSIGNED, A NOTARY PUBLIC FOR THE STATE OF NORTH DAKOTA, PERSONALLY APPEARED, JESSE LAWRENCE, CHAIRMAN, KNOWN TO ME TO BE THE PERSON(S) WHO EXECUTED THE CERTIFICATE IN WITNESS WHEREOF. I HAVE HEREUNTO SET MY HAND AND AFFIXED MY OFFICIAL SEAL THE DAY AND YEAR IN THE CERTIFICATE FIRST WRITTEN ABOVE.

NOTARY PUBLIC FOR THE STATE OF NORTH DAKOTA
RESIDING AT _____
MY COMMISSION EXPIRES _____

WATFORD CITY APPROVAL

THE CITY OF WATFORD CITY, NORTH DAKOTA HAS APPROVED THE ATTACHED PLAT AS SHOWN HEREIN, AND LYING WITHIN THE JURISDICTION OF THE CITY OF WATFORD CITY, HAS APPROVED THE STREETS, ALLEYS, AND OTHER PUBLIC WAYS AND GROUNDS OF THE ATTACHED PLAT, SHOWN HERE AS AN AMENDMENT TO THE COMPREHENSIVE STREET AND HIGHWAY PLAN AND OTHER APPROPRIATE PORTIONS OF THE COMPREHENSIVE PLAN OF THE CITY OF WATFORD CITY, NORTH DAKOTA. ALL STREETS, ALLEYS, AND OTHER PUBLIC WAYS AND GROUNDS OF THE ATTACHED PLAT ARE DEDICATED, BUT NOT ACCEPTED AT THIS TIME WITH THE OFFER TO REMAIN OPEN.

PHILIP RIELY, MAYOR
DATE

PENI PETERSON, CITY AUDITOR
DATE

STATE OF NORTH DAKOTA
COUNTY OF MCKENZIE

ON THIS _____ DAY OF _____, 2022, BEFORE ME, THE UNDERSIGNED, A NOTARY PUBLIC FOR THE STATE OF NORTH DAKOTA, PERSONALLY APPEARED, PHILIP RIELY, MAYOR AND PENI PETERSON, CITY AUDITOR, KNOWN TO ME TO BE THE PERSON(S) WHO EXECUTED THE CERTIFICATE IN WITNESS WHEREOF. I HAVE HEREUNTO SET MY HAND AND AFFIXED MY OFFICIAL SEAL THE DAY AND YEAR IN THE CERTIFICATE FIRST WRITTEN ABOVE.

NOTARY PUBLIC FOR THE STATE OF NORTH DAKOTA
RESIDING AT _____
MY COMMISSION EXPIRES _____

AUDITOR'S CERTIFICATE OF TAXES

TAXES, DELINQUENT TAXES, DELINQUENT SPECIAL ASSESSMENT OR INSTALLMENT OF SPECIAL ASSESSMENT OR TAX ESTIMATES FOR THE PROPERTY DESCRIBED ON THE ATTACHED INSTRUMENT ARE UNPAID IN THE THE AMOUNT OF \$ _____ PLUS PENALTY AND INTEREST.

CERTIFIED THIS _____ DAY OF _____, 2022.

ERICA JOHNSRUD, MCKENZIE COUNTY AUDITOR

CERTIFICATE OF MCKENZIE COUNTY RECORDER

I HEREBY CERTIFY THAT THE ABOVE INSTRUMENT WAS FILED IN THE OFFICE OF THE MCKENZIE COUNTY RECORDER IN THE STATE OF NORTH DAKOTA AT _____ O'CLOCK A.M./P.M. ON THE _____ DAY OF _____, A.D., 2022 AND WAS RECORDED AS DOCUMENT NO. _____.

KATIE PAULSON, MCKENZIE COUNTY RECORDER

RESERVATION TELEPHONE COOPERATIVE

WE HEREBY APPROVE OF THE UTILITY EASEMENTS WHICH MAY RUN UNDER, ON, OR OVER THE LAND AS DEDICATED HEREON AS "UTILITY EASEMENTS" WHETHER SHOWN ON THE PLAT AS PRESENTED OR EXISTING.

DATED ON THIS _____ DAY OF _____, 2022.

RESERVATION TELEPHONE COOPERATIVE, AUTHORIZED AGENT
PRINTED NAME: _____

STATE OF NORTH DAKOTA
COUNTY OF MCKENZIE

ON THIS _____ DAY OF _____, 2022, BEFORE ME, THE UNDERSIGNED, A NOTARY PUBLIC FOR THE STATE OF NORTH DAKOTA, PERSONALLY APPEARED, _____ KNOWN TO ME TO BE THE PERSON(S) WHO EXECUTED THE CERTIFICATE IN WITNESS WHEREOF. I HAVE HEREUNTO SET MY HAND AND AFFIXED MY OFFICIAL SEAL THE DAY AND YEAR IN THE CERTIFICATE FIRST WRITTEN ABOVE.

NOTARY PUBLIC FOR THE STATE OF NORTH DAKOTA
RESIDING AT _____
MY COMMISSION EXPIRES _____

MONTANA DAKOTA UTILITIES COMPANY

WE HEREBY APPROVE OF THE UTILITY EASEMENTS WHICH MAY RUN UNDER, ON, OR OVER THE LAND AS DEDICATED HEREON AS "UTILITY EASEMENTS" WHETHER SHOWN ON THE PLAT AS PRESENTED OR EXISTING.

DATED ON THIS _____ DAY OF _____, 2022.

MONTANA DAKOTA UTILITIES COMPANY, AUTHORIZED AGENT
PRINTED NAME: _____

STATE OF NORTH DAKOTA
COUNTY OF MCKENZIE

ON THIS _____ DAY OF _____, 2022, BEFORE ME, THE UNDERSIGNED, A NOTARY PUBLIC FOR THE STATE OF NORTH DAKOTA, PERSONALLY APPEARED, _____ KNOWN TO ME TO BE THE PERSON(S) WHO EXECUTED THE CERTIFICATE IN WITNESS WHEREOF. I HAVE HEREUNTO SET MY HAND AND AFFIXED MY OFFICIAL SEAL THE DAY AND YEAR IN THE CERTIFICATE FIRST WRITTEN ABOVE.

NOTARY PUBLIC FOR THE STATE OF NORTH DAKOTA
RESIDING AT _____
MY COMMISSION EXPIRES _____

MCKENZIE ELECTRIC COOPERATIVE, INC.

WE HEREBY APPROVE OF THE UTILITY EASEMENTS WHICH MAY RUN UNDER, ON, OR OVER THE LAND AS DEDICATED HEREON AS "UTILITY EASEMENTS" WHETHER SHOWN ON THE PLAT AS PRESENTED OR EXISTING.

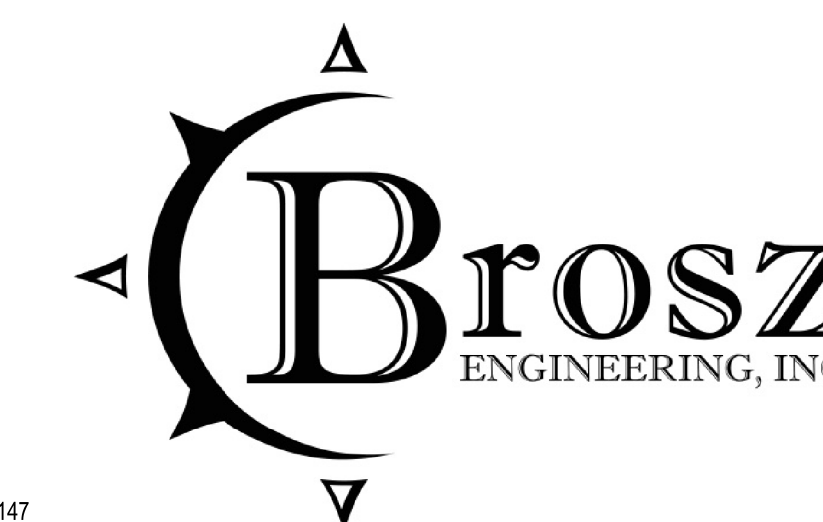
DATED ON THIS _____ DAY OF _____, 2022.

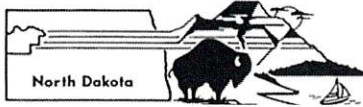
MCKENZIE ELECTRIC COOPERATIVE, INC., AUTHORIZED AGENT
PRINTED NAME: _____

STATE OF NORTH DAKOTA
COUNTY OF MCKENZIE

ON THIS _____ DAY OF _____, 2022, BEFORE ME, THE UNDERSIGNED, A NOTARY PUBLIC FOR THE STATE OF NORTH DAKOTA, PERSONALLY APPEARED, _____ KNOWN TO ME TO BE THE PERSON(S) WHO EXECUTED THE CERTIFICATE IN WITNESS WHEREOF. I HAVE HEREUNTO SET MY HAND AND AFFIXED MY OFFICIAL SEAL THE DAY AND YEAR IN THE CERTIFICATE FIRST WRITTEN ABOVE.

NOTARY PUBLIC FOR THE STATE OF NORTH DAKOTA
RESIDING AT _____
MY COMMISSION EXPIRES _____





THE CITY OF WATFORD CITY
213 2ND ST NE / PO BOX 494
WATFORD CITY, NORTH DAKOTA

DIVISION OF LAND APPLICATION SUBDIVISION PRELIMINARY PLAT

(waived) KG

REQUIREMENTS

APPLICATION FEE:
\$1,125.00 + \$15.00/LOT

All applications must be legible, printed in ink or typed, and suitable for reproduction. *Original application with original signature is required.* A *Subdivision Preliminary Plat Application* may be submitted in order to plat parcels within the Corporate City limits and the designated Extra Territorial Area (ETA). All *Subdivision Preliminary Plats* shall be subject to conform to the regulations as set within the City of Watford City Municipal Code of Ordinances and Chapter 40-48 of the North Dakota Century Code. Along with this original application, please submit the following: N.D. Professionally Engineered/ Surveyed map of subdivision parcels in both .PDF format and 11"x17" size paper for review, a brief justification letter explaining the request for *Subdivision Preliminary Plat*, and a current copy of a title report/title commitment for the property. Once approved by City Council, the Preliminary Subdivision Plat shall be considered approved for a period of 12 months after which a Final Subdivision Plat application must be submitted for further review and approval prior to recordation. Subdivision may be subject to additional Development Agreements (DA) and Subdivision Improvement, Warranty and Maintenance Agreements (SIA) prior to recordation. For specific details regarding this process, please refer to the *City of Watford City Municipal Code of Ordinances: CHAPTER XV ARTICLE XXX: SUBDIVISION REGULATIONS.*

PROPERTY OWNER INFORMATION

OWNER NAME(S): <i>City of Watford City</i>	PHONE NUMBER:	EMAIL:
MAILING ADDRESS: <i>PO Box 494</i>		

APPLICANT INFORMATION

 Same as Owner

APPLICANT NAME:	PHONE NUMBER:	EMAIL:
MAILING ADDRESS:		

DEVELOPER INFORMATION

DEVELOPER NAME:	PHONE NUMBER:	EMAIL:
MAILING ADDRESS:		

PROPERTY INFORMATION


PROPERTY ADDRESS: <i>The Matrix Subdivision</i>	CURRENT ZONING:	
LEGAL DESCRIPTION: (SECTION, TOWNSHIP, RANGE) <i>Section 21, Township 150N, Range 98W</i>		
EXISTING ACREAGE/SQ.FT.:	NEW ACREAGE/SQ.FT.:	PROPOSED # OF LOTS/BLOCKS:
CURRENT USE OF PROPERTY:		PROPOSED USE OF PROPERTY:

DESCRIPTION Please give a brief description of the proposed preliminary subdivision plat.

PRELIMINARY PLAT SUBMITTAL REQUIREMENTS	APPLICANT CHECKLIST	CITY STAFF REVIEW
PRELIMINARY PLAT APPLICATION SUBMITTALS		
Completed and signed Subdivision Preliminary Plat Application.		
Payment for Subdivision Preliminary Plat Application.		
Pre-submittal meeting with City Departments.		
Justification Letter.		
Title Report/Title Commitment.		
Legal Description.		
Preliminary Plat.		
Existing Conditions Data.		
Proposed Development Design Features.		
Open Space Requirements		
Preliminary Grading Plan.		
Preliminary Street Plans.		
Preliminary Utility Plans.		
Preliminary Storm Water Management Plan.		


APPLICANT SIGNATURE:
As the applicant, I certify that all City Ordinances will be complied with and that the information given within this application as well as the plans and maps submitted are in all respects true and correct to the best of my knowledge and belief.

As the applicant, I certify that I have reviewed the City's template Development Agreement and Subdivision Improvement, Maintenance, and Warranty Agreement and agree that the documents shall be finalized by the time the Final Plat is reviewed by the City Council.

APPLICANT SIGNATURE:  DATE: 9 / 9 / 22

APPLICANT PRINT NAME: Curtis Mac... APPLICANT TITLE: CEO

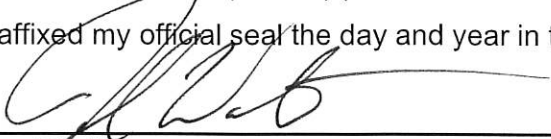
PROPERTY OWNER(S) AFFIDAVIT
I/We, the undersigned, swear that I am / we are, the owner(s) and/or Mortgage holders of the property described within this application. I/We will make provisions to ensure compliance with the disclosure and recording requirements of McKenzie County and the City of Watford City. I/We certify that all information contained within this application are in all respects true and correct to the best of my/our knowledge and belief. I/We also hereby authorize City of Watford City Staff and/or its designee to access my property or premise for the purpose of gathering and verifying information in relation to this application and submitted plans.

PROPERTY OWNER SIGNATURE:  DATE: 9 / 9 / 22

PROPERTY OWNER SIGNATURE: _____ DATE: ____ / ____ / ____

PROPERTY OWNER NOTARY

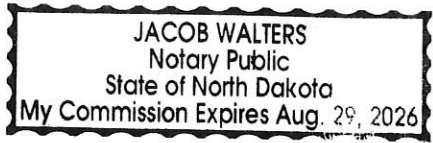
On this 9th day of September, 2022 before me, the undersigned, a notary public for the state of North Dakota, personally appeared, Curtis Moen known to me to be the person(s) who executed the certificate in witness whereof, I have hereunto set my hand and affixed my official seal the day and year in the certificate first written above.



Notary Public

(NOTARIAL SEAL)

Notary Public for the state of North Dakota
Residing at Westford Hwy
My Commission Expires _____



2.

Land Use Application *Zone Change* City of Watford City



City of Watford City

213 2nd St. NE / PO Box 494
 Watford City, ND 58854
 Ph. 701-444-2533
 Fax 701-444-3004
Celebrating 100 Years - 2014
 cityofwatfordcity.com

September 26, 2022

STAFF REPORT
Land Use Application: Zone Change
The Matrix Subdivision Lots 4 & 5

APPLICANT:

The City of Watford City

PROPERTY OWNERS:

The City of Watford City
 PO Box 494
 Watford City, ND 58854

PROPERTY LOCATION:

SW ¼ of Section 21, T150N, R 98W, 5th P.M., Watford City, ND 58854

REQUEST:

Land Use Application: Change of Zone, redistricting from A-1 (Agricultural District) into CF (Community Facilities).

CURRENT ZONING:

A-1 (Agricultural District)

CURRENT USE:

Improved land along Fox Hills Parkway South.

SITE DEVELOPMENT:

Access: The property is accessible from Fox Hills Parkway South.

Sewer: The property has access to City sanitary sewer.

Water: The property has access to City water.

SURROUNDING LAND USE:

North: Zoning – CF, Community Facilities
Use – Fox Hills Elementary School

East: Zoning – A-1, Agricultural District
Use – Vacant Land

South: Zoning – A-1, Agricultural District
Use – Vacant Land

West: Zoning – A-1, Agricultural District and A-2, ETA Agricultural District
Use – Vacant Land and Single-family Dwelling

REFERENCES:

Chapter XV Zoning Ordinance, Article XXVI, Section 1

SECTION 1. - AMENDMENTS:

1. The City Council may from time to time amend, supplement, or change the district boundaries or regulations contained in this zoning ordinance. A proposal for an amendment or a change in zoning may be initiated by the City Council, by the Planning Commission, or upon application of the owner of the property affected. All such proposed changes shall be submitted to the Planning Commission for recommendation and report. The Planning Commission shall prepare final written findings which shall be submitted to the City Council within 90 days after the time of referral of the proposed amendment to the Planning Commission.

ARTICLE XVIII(B) - CF COMMUNITY FACILITIES

SECTION 1. - INTENT AND PURPOSE OF DISTRICT:

...

The CF Community Facilities Zone is established in order to provide for the location and development of site suitable for necessary public buildings, structures, uses and accessory uses, and related private buildings, structures, uses, and accessory uses, open space and community recreational facilities.

SECTION 2. - PERMITTED USES:

...

12. Daycare Center, Preschool, Primary and Secondary Schools.

DISCUSSION:

In coordination with this Change of Zone application, The City of Watford City has submitted a preliminary plat map to create eight (8) lots, only two of which are subject to this zone change request. The change in zone is consistent with the overall area's development.

RECOMMENDATION:

It is the recommendation of City Planning Department staff to **APPROVE** the Zone Change Application.

Approval shall be contingent upon the following condition:

1. Upon final approval of the change of zone, the applicant has one (1) year to gain approval of a final plat map. If there is no Final Subdivision Plat approval by that date, the property will revert to the previous district of A-1.

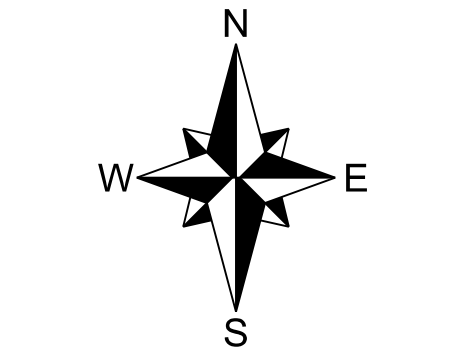
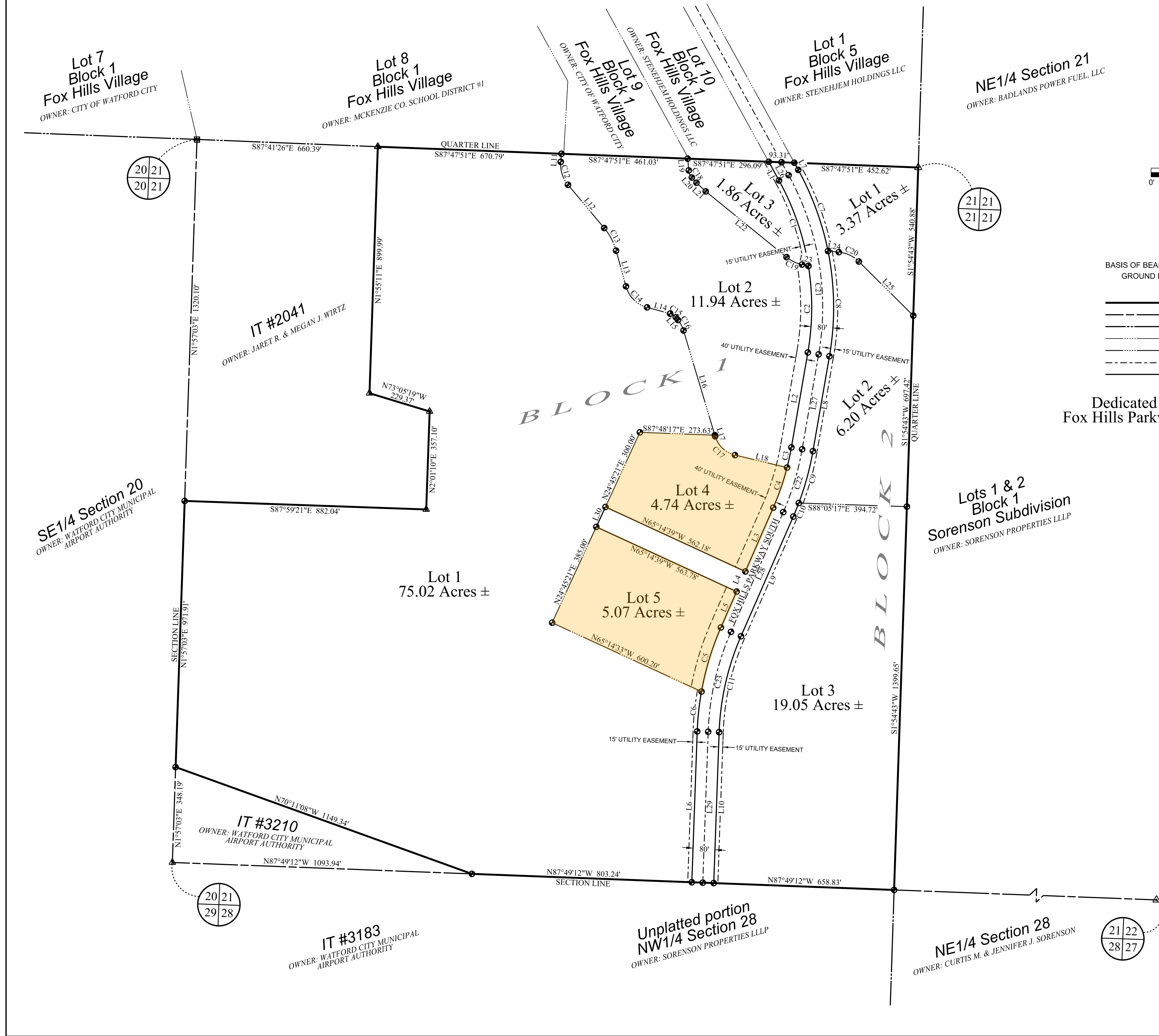
PLANNING DEPARTMENT STAFF CONTACTS:

Jake Walters
jwalters@nd.gov
(701) 444-8402

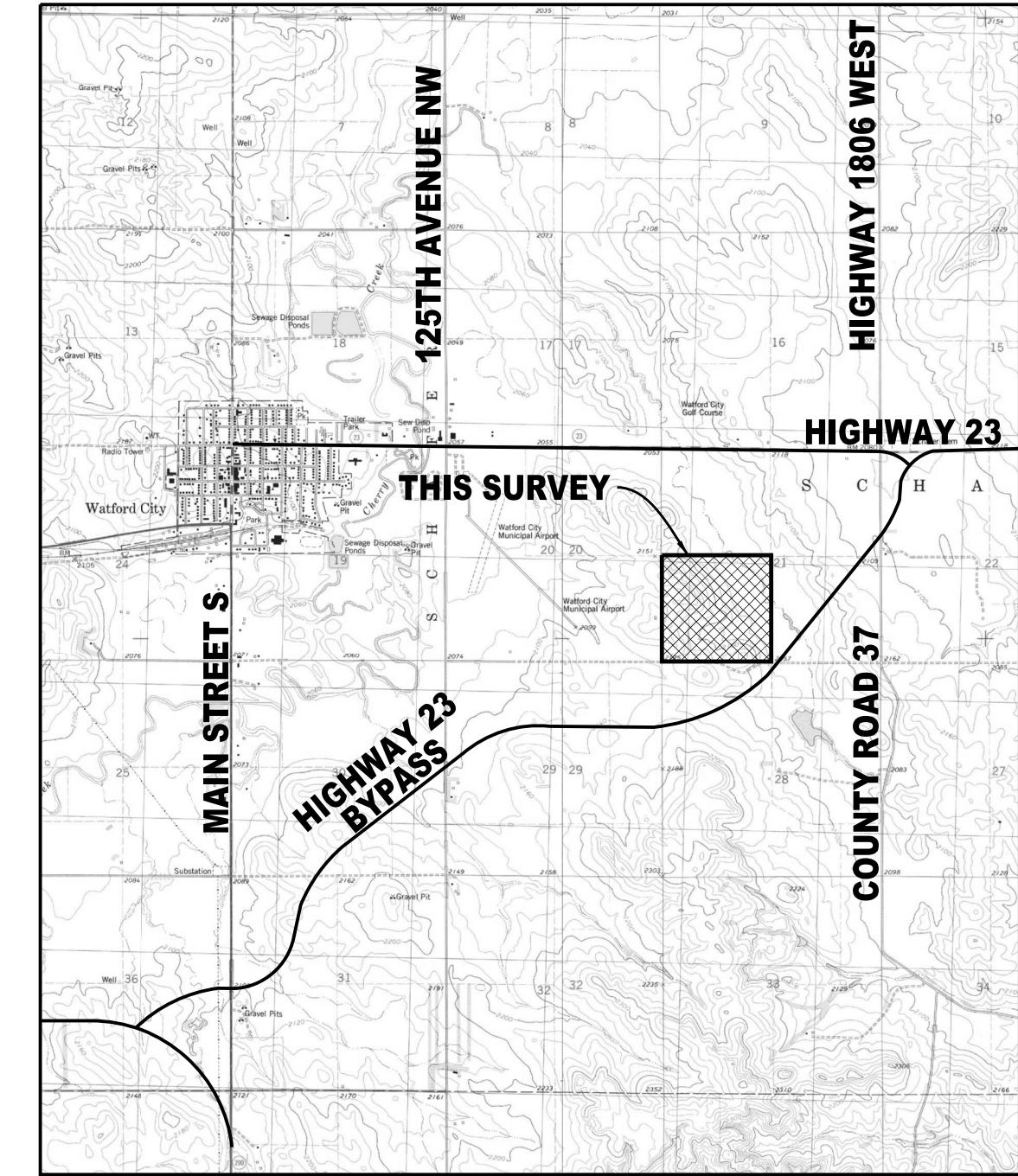
Kayla Grace
kagrace@nd.gov
(701) 444-8406

PLAT OF THE MATRIX SUBDIVISION

AS LOCATED IN THE SW1/4 OF SECTION 21 - TOWNSHIP 150 NORTH - RANGE 98 WEST - 5TH P.M.
CITY OF WATFORD CITY, MCKENZIE COUNTY, NORTH DAKOTA

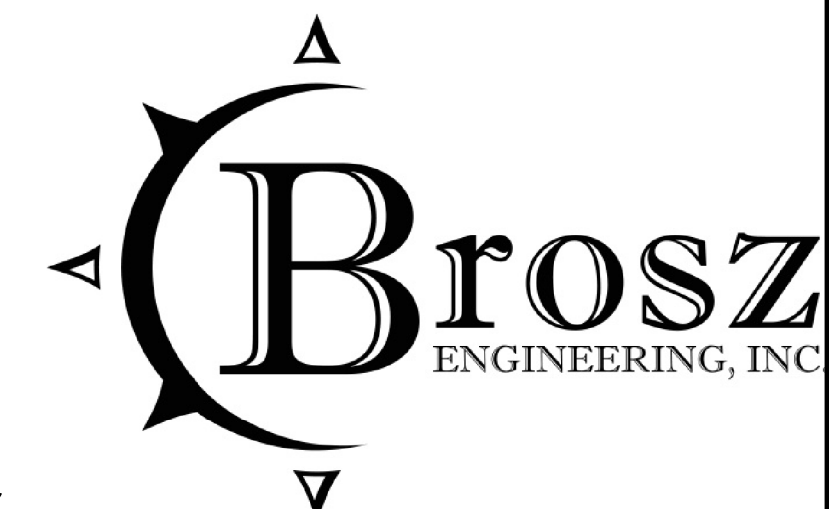


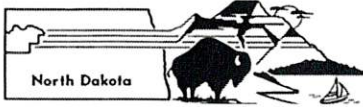
- △ = REBAR / CAP FOUND
 - ▲ = REBAR FOUND
 - = STONE FOUND
 - = REBAR / CAP SET
- BASIS OF BEARING: N. D. STATE PLANE - NORTH ZONE
GROUND DISTANCES SHOWN - C/F: 0.9998485
- = SURVEY BOUNDARY LINE
 - - - = SECTION LINE
 - = QUARTER LINE
 - = EXISTING LOT LINE
 - - - = NEW LOT LINE
 - - - = NEW EASEMENT LINE
 - - - = NEW RIGHT-OF-WAY LINE



Line Table		
Name	Length	Direction
L1	77.89	S 28°46'25" E
L2	351.54	S 9°50'59" W
L3	253.87	S 23°36'45" W
L4	80.02	S 23°36'45" W
L5	143.00	S 23°36'45" W
L6	550.90	S 2°03'18" W
L7	29.79	S 28°46'25" E
L8	351.54	S 9°50'59" W
L9	476.89	S 23°36'45" W
L10	551.08	S 2°03'18" W
L11	29.69	S 4°53'13" W
L12	205.72	S 39°57'17" E
L13	135.29	S 15°29'47" E
L14	87.22	S 74°44'50" E
L15	12.94	S 39°11'33" W
L16	398.87	S 16°38'34" E
L17	4.22	S 16°38'34" E
L18	195.33	S 76°27'32" E
L19	43.27	S 5°13'57" E
L20	25.31	S 41°45'17" E
L21	46.43	S 46°52'46" E
L22	379.97	S 50°52'32" E
L23	23.90	S 77°46'16" E
L24	39.81	S 84°25'48" E
L25	280.10	S 45°10'29" E
L26	53.84	S 28°46'25" E
L27	351.54	S 9°50'59" W
L28	476.89	S 23°36'45" W
L29	550.99	S 2°03'18" W
L30	80.00	N 24°45'21" E

Curve Table							
Name	Radius	Arc Length	Chord Length	Tangent Length	Middle Ordinate	External Distance	Chord Direction
C1	960.00	331.54	329.90	167.44	14.28	14.49	S 18°58'48" E
C2	960.00	317.27	315.83	160.10	13.08	13.26	S 0°22'54" W
C3	960.00	75.54	75.52	37.79	0.74	0.74	S 12°06'14" W
C4	960.00	154.97	154.81	77.66	3.13	3.14	S 18°58'59" W
C5	1040.00	244.93	244.36	123.03	7.20	7.25	S 16°51'40" W
C6	1040.00	146.29	146.17	73.27	2.57	2.58	S 6°05'05" W
C7	1040.00	316.73	315.51	159.60	12.03	12.18	S 20°08'42" E
C8	1040.00	386.08	383.87	195.29	17.86	18.18	S 0°47'07" E
C9	1040.00	196.53	196.24	98.56	4.64	4.66	S 15°15'48" W
C10	1040.00	53.20	53.19	26.61	0.34	0.34	S 22°08'33" W
C11	960.00	361.12	358.99	182.72	16.93	17.23	S 12°49'53" W
C12	115.00	90.00	87.72	47.45	8.69	9.40	S 17°32'02" E
C13	220.00	93.91	93.20	47.68	4.99	5.11	S 27°43'32" E
C14	110.00	113.75	108.75	62.55	14.38	16.54	S 45°07'18" E
C15	40.00	24.82	24.43	12.83	1.91	2.01	S 56°58'11" E
C16	110.00	43.29	43.01	21.93	2.12	2.16	S 27°55'03" E
C17	100.00	104.40	99.72	57.52	13.32	15.36	S 46°33'03" E
C18	45.00	28.68	28.20	14.85	2.27	2.39	S 23°29'37" E
C19	135.00	63.37	62.79	32.28	3.70	3.81	S 64°19'24" E
C20	120.00	82.22	80.62	42.80	6.97	7.40	S 64°48'09" E
C21	1000.00	675.82	663.03	351.38	56.55	59.94	S 9°30'40" E
C22	1000.00	240.12	239.55	120.64	7.20	7.25	S 16°43'44" W
C23	1000.00	376.17	373.95	190.33	17.64	17.95	S 12°49'53" W





THE CITY OF WATFORD CITY
213 2ND ST NE / PO BOX 494
WATFORD CITY, NORTH DAKOTA

LAND USE APPLICATION ZONE CHANGE

(waived) KG

REQUIREMENTS

APPLICATION FEE:
\$300.00

All applications must be legible, printed in ink or typed, and suitable for reproduction. *Original application with original signature is required.* A *Zone Change Application* may be submitted in order to consider a changing the zoning district of property. Zoning Districts are set as specific areas within the City and/or ETA in order to govern the use of the property as well as such regulations pertaining to the height, area, size, and intensity of buildings, land, and open spaces. Along with this application, please submit the following: N.D. Professional survey of the property in both .PDF format and 11"x17" size paper for review, a brief justification letter explaining the request for *Zone Change* and a current copy of a title report/title commitment for the property. For specific details regarding this process, please refer to the *City of Watford City Municipal Code of Ordinances: CHAPTER XV, ARTICLE XXVI: AMENDMENTS.*

PROPERTY OWNER INFORMATION

OWNER NAME(S): <i>City of Watford City</i>	PHONE NUMBER:	EMAIL:
MAILING ADDRESS: <i>Po Box 494</i>		

APPLICANT INFORMATION

Same as Owner

APPLICANT NAME:	PHONE NUMBER:	EMAIL:
MAILING ADDRESS:		

DEVELOPER INFORMATION

DEVELOPER NAME:	PHONE NUMBER:	EMAIL:
MAILING ADDRESS:		

PROPERTY INFORMATION

PROPERTY ADDRESS: <i>The Matrix subdivision lot 4 & lot 5</i>	CURRENT ZONING: <i>AG</i>	PROPOSED ZONING: <i>CF</i>
PARCEL NUMBER(s):	LEGAL DESCRIPTION: (SECTION, TOWNSHIP, RANGE) <i>Section 21, Township 150N, Range 98W</i>	

DESCRIPTION

Please give a brief description of the proposed variance.

APPLICANT SIGNATURE: (IF DIFFERENT THAN OWNER)

As the applicant, I certify that all City Ordinances will be complied with and that the information given within this application as well as the plans submitted are in all respects true and correct to the best of my knowledge and belief.

APPLICANT SIGNATURE: <i>[Signature]</i>	DATE: <i>9 / 9 / 22</i>
APPLICANT PRINT NAME: <i>Curtis Moen</i>	APPLICANT TITLE: <i>CEO</i>

PROPERTY OWNER(S) AFFIDAVIT

I/We, the undersigned, swear that I am / we are, the owner(s) and/or Mortgage holders of the property described within this application. I/We will make provisions to ensure compliance with the disclosure and recording requirements of McKenzie County and the City of Watford City. I/We certify that all information contained within this application are in all respects true and correct to the best of my/our knowledge and belief. I/We also hereby authorize City of Watford City Staff and/or its designee to access my property or premise for the purpose of gathering and verifying information in relation to this application and submitted plans.

PROPERTY OWNER SIGNATURE: <u>[Signature]</u>	DATE: <u>9 / 9 / 22</u>
-------------------------------------------------	----------------------------

PROPERTY OWNER SIGNATURE: <u>Curtis Moen</u>	DATE: ____ / ____ / ____
-------------------------------------------------	-----------------------------

PROPERTY OWNER NOTARY

On this 9th day of September, 2022 before me, the undersigned, a notary public for the state of North Dakota, personally appeared, Curtis Moen known to me to be the person(s) who executed the certificate in witness whereof, I have hereunto set my hand and affixed my official seal the day and year in the certificate first written above.

[Signature]
Notary Public

(NOTARIAL SEAL)

Notary Public for the state of North Dakota
Residing at Watford City
My Commission Expires 8/29/26

JACOB WALTERS
 Notary Public
 State of North Dakota
 My Commission Expires Aug. 29, 2026

▼ OFFICE USE ONLY ▼

<input type="checkbox"/> .PDF & LEDGER SIZE REVIEW COPY OF SITE PLAN <input type="checkbox"/> VICINITY MAP <input type="checkbox"/> LEGAL DESCRIPTION <input type="checkbox"/> JUSTIFICATION LETTER <input type="checkbox"/>	LEGAL NOTICE DATES: ____ / ____ / ____ ____ / ____ / ____ <input type="checkbox"/> MAILED ADJACENT PROPERTY OWNER NOTICES	MEETING DATES: PLANNING COMMISSION: ____ / ____ / ____ CITY COUNCIL: ____ / ____ / ____
INVOICE: INVOICE NUMBER: _____ DATE CREATED: ____ / ____ / ____ BY: _____	PAYMENT: \$300.00 DATE RECEIVED: ____ / ____ / ____ AMOUNT: \$ _____ <input type="checkbox"/> CARD <input type="checkbox"/> CASH <input type="checkbox"/> CHECK # _____	

3.

Division of Land Application

Subdivision Final Plat

WC16 LLC – 1306,1324, and 1406 Main Street N



City of Watford City

213 2nd St. NE / PO Box 494
 Watford City, ND 58854
 Ph. 701-444-2533
 Fax 701-444-3004
Celebrating 100 Years - 2014
 cityofwatfordcity.com

September 26, 2022

STAFF REPORT
Division of Land Application – Subdivision Final Plat
Madison Heights Lot 5

APPLICANTS/ PROPERTY OWNERS:

WC16 LLC
 95-04 Delancey Street
 New York, NY 10002

PROPERTY LOCATION:

1306,1324, and 1406 Main Street North
 Madison Heights apartment complex

REQUEST:

Final Subdivision Plat for the purpose of replatting Lot 5 of the Madison Heights Subdivision into condominiums.

CURRENT ZONING:

R-C, Condominium Residential District

CURRENT USE:

The property contains three apartment buildings and two garage buildings on the open rental market.

SITE DEVELOPMENT:

- Access: The property is accessible from Main Street North.
- Sewer: The property has access to City sanitary sewer.
- Water: The property has access to City water.

SURROUNDING LAND USE:

- North: Zoning – AG, Agricultural District
 Use - Single Family Home

- East: Zoning – R-1, Single Family Dwelling District and R-3/R-T, Townhomes
 Use – Pheasant Ridge Subdivision

- South: Zoning – R-4, High Density Residential District
 Use – Undeveloped, owned by applicant

- West: Zoning – R-4, High Density Residential District
 Use – Undeveloped, Homestead Subdivision

REFERENCES:

City of Watford City Municipal Code of Ordinances: CHAPTER XV- ZONING ORDINANCE, ARTICLE XXX- SUBDIVISION REGULATIONS, SECTION 5- APPROVAL OF PLATS AND SECTION 6- PROCEDURE FOR APPROVAL OF PLATS:

Plat approval as required herein and in conformity with statutory authority within the Planning Commission's territorial jurisdiction, shall be by the Planning Commission, with confirmation approval by the City Council. In all cases where land is offered for dedication for streets, utilities, or other public purposes, the governing body affected shall act to accept or reject the offer of dedication and the deed for the fee to such lands. The approval of other jurisdictional Planning Commissions shall be required on all *plats* of land situated within the unincorporated jurisdiction of the City of Watford City, North Dakota.

...

The Planning Commission shall embrace a motion, which shall include all conditions it required for approval, or conditions upon which approval will be granted, and shall set forth the reasons for the approval given. If the Planning Commission recommends disapproval of the final plat, such action, together with the reasons, therefore, will be entered in the official records of the Planning Commission and a copy of such record will be sent to the subdivider and the City Council. A copy of the motion shall be sent forthwith to the subdivider and a copy thereof to the City Council together with the plat if it is approved, conditionally or otherwise.

DISCUSSION:

The requested replatting Lot 5 of the Madison Heights Subdivision would create a combined total of 107 condominium units as well as 107 assigned and associated garage units. This will be a phased sale, offered to existing tenants and the general public. As with all condo projects, and in keeping with State law, particular elements will remain community property and a condo association will be formed to help administer.

RECOMMENDATION:

It is the recommendation of City Planning Department staff to **APPROVE** the Division of Land Application.

Approval shall be contingent upon the following conditions:

1. The Subdivision Plat must follow all regulations as set forth within the City of Watford City Municipal Code of Ordinances pertaining to Subdivision Regulations and the Approval of Plats: Chapter XV, Article XXX, Sections 5 & 6;
2. Additional fire access shall be designed and either fully-bonded for or installed prior to condo unit sales finalizing. If bonded for, fire access must be completed no later than June 15th, 2023;
3. Sufficient parking spots at the NE corner of Building 1 (1406 Main St N) must be removed or altered to allow adequate travel way for emergency service vehicles. Applicant's consulting engineer will work with City staff to remedy the situation and assure proper access for emergency services;
4. Existing gate valves, or other raised site elements that might impede snow removal or emergency vehicle travel, must be addressed in the vacant land to the south of Building 4 (1218 Main St N), in Lots 6 and 7. At minimum, gate valves in said area must be geolocated and lowered to at, or below, grade;
5. Establishment of an approved condominium association;
6. Prior to condo unit sales finalizing, the City building inspector will require a resubmittal of building MEP plans and fire suppression systems. This document review may result in additional field inspections or recertifications for the various systems to ensure proper life and safety standards are met during the conversion from apartments to saleable condo units. Depending on the findings, and at their discretion, the City inspector may issue a new certificate of occupancy for each building; and
7. The approval of a subdivision plat shall expire twelve (12) months from the date of approval. During those twelve (12) months after approval, the final plat shall be recorded at the McKenzie County Recorder's Office. An extension of a final plat may be granted once for a total period of not more than twelve (12) additional months. A request for extension must be made in writing not more than thirty (30) days after the expiration of the original approval. An extension of approval may be only granted if the final plat requires no modification, including owners and lienholders' signature (to be proven by an up-to-date title option or title insurance policy), and remains consistent with the purpose and intent of the originally approved final plat. If the approval of a final plat expires and an extension to the

approval is not, or cannot be granted, a new application for the final plat must be filed and approved.

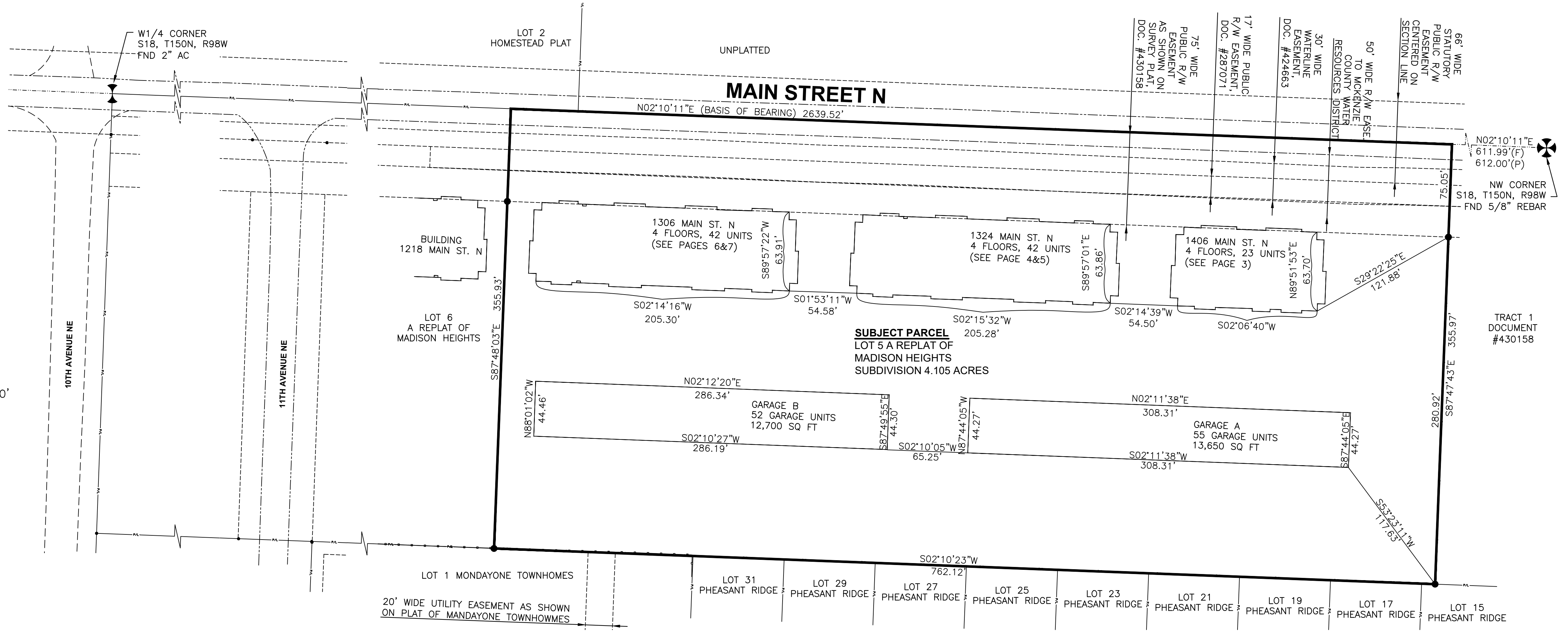
PLANNING DEPARTMENT STAFF CONTACTS:

Jake Walters
jwalters@nd.gov
(701) 444-8402

Kayla Grace
kagrace@nd.gov
(701) 444-8406

MADISON HEIGHTS LOT FIVE CONDO PLAT

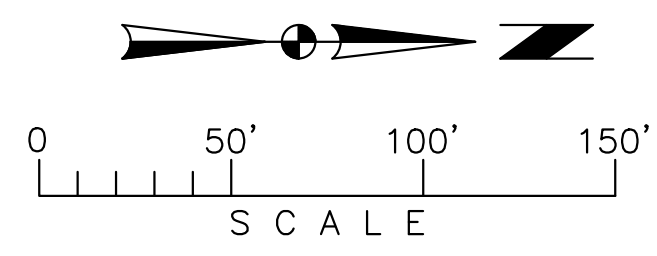
LOCATED IN THE NW1/4 OF
SECTION 18, T150W, R98W, 5TH P.M.
CITY OF WATFORD CITY,
MCKENZIE COUNTY, NORTH DAKOTA



LEGEND

- REPLAT LOT BOUNDARY
- EXISTING LOT LINE
- EXISTING EASEMENT LINE
- EDGE OF ASPHALT (MAIN ST. N)
- EDGE OF GRAVEL
- SECTION LINE
- BUILDING OUTLINE
- EXISTING PROPERTY PIN
- FOUND SECTION CORNER - AS NOTED
- FOUND QUARTER CORNER - AS NOTED

OVERALL PLAN SCALE 1:50



NOTE: ALL GARAGE HEIGHTS ARE 9.0FT TO BOTTOM CHORD OF TRUSS

ALL DIMENSIONS FOR SINGLE CAR GARAGE TYP.

GARAGE A SCALE 1:10



2.8'	16.0'	2.8'	0.8'	9.0'	0.8'																					308.0'			
21.5'	G. UNIT DOUBLE CAR (ADA) GARAGE 2-202 460 SQFT	21.5'	G. UNIT 2-412 226 SQFT	21.5'	G. UNIT 2-211 226 SQFT	G. UNIT 2-311 226 SQFT	G. UNIT 1-206 226 SQFT	G. UNIT 2-408 226 SQFT	G. UNIT 1-304 226 SQFT	G. UNIT 2-407 226 SQFT	G. UNIT 2-411 226 SQFT	G. UNIT 2-110 226 SQFT	G. UNIT 2-112 226 SQFT	G. UNIT 2-106 226 SQFT	G. UNIT 1-203 226 SQFT	G. UNIT 1-307 226 SQFT	G. UNIT 2-410 226 SQFT	G. UNIT 1-204 226 SQFT	G. UNIT 1-305 226 SQFT	G. UNIT 1-404 226 SQFT	G. UNIT 1-407 226 SQFT	G. UNIT 1-306 226 SQFT	G. UNIT 1-301 226 SQFT	G. UNIT 1-302 226 SQFT	G. UNIT 1-202 226 SQFT	G. UNIT 1-102 226 SQFT	G. UNIT 1-104 226 SQFT	G. UNIT 1-106 226 SQFT	G. UNIT 1-405 226 SQFT
44.0'	G. UNIT 2-401 226 SQFT	G. UNIT 2-307 226 SQFT	G. UNIT 2-312 226 SQFT	G. UNIT 2-409 226 SQFT	G. UNIT 2-212 226 SQFT	G. UNIT 2-302 226 SQFT	G. UNIT 3-108 226 SQFT	G. UNIT 1-205 226 SQFT	G. UNIT 2-102 226 SQFT	G. UNIT 2-406 226 SQFT	G. UNIT 3-110 226 SQFT	G. UNIT 1-406 226 SQFT	G. UNIT 1-201 226 SQFT	G. UNIT 2-301 226 SQFT	G. UNIT 3-209 226 SQFT	G. UNIT 2-203 226 SQFT	G. UNIT 1-402 226 SQFT	G. UNIT 1-403 226 SQFT	G. UNIT 2-208 226 SQFT	G. UNIT 2-306 226 SQFT	G. UNIT 1-401 226 SQFT	G. UNIT 1-303 226 SQFT	G. UNIT 2-403 226 SQFT	G. UNIT 2-308 226 SQFT	G. UNIT 2-405 226 SQFT	G. UNIT 3-411 226 SQFT	G. UNIT 2-305 226 SQFT	G. UNIT 2-304 226 SQFT	
44.0'																											308.0'		

GARAGE B SCALE 1:10





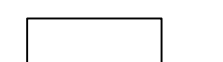
0.8'	9.0'	0.8'																								286.0'	
21.5'	G. UNIT 3-203 226 SQFT	21.5'	G. UNIT 3-310 226 SQFT	G. UNIT 3-406 226 SQFT	G. UNIT 3-201 226 SQFT	G. UNIT 3-204 226 SQFT	G. UNIT 3-305 226 SQFT	G. UNIT 2-404 226 SQFT	G. UNIT 3-311 226 SQFT	G. UNIT 2-310 226 SQFT	G. UNIT 3-211 226 SQFT	G. UNIT 3-104 226 SQFT	G. UNIT 3-402 226 SQFT	G. UNIT 3-309 226 SQFT	G. UNIT 2-205 226 SQFT	G. UNIT 2-204 226 SQFT	G. UNIT 3-212 226 SQFT	G. UNIT 2-104 226 SQFT	G. UNIT 3-202 226 SQFT	G. UNIT 3-112 226 SQFT	G. UNIT 2-206 226 SQFT	G. UNIT 2-209 226 SQFT	G. UNIT 2-207 226 SQFT	G. UNIT 3-408 226 SQFT	G. UNIT 2-309 226 SQFT	G. UNIT 2-108 226 SQFT	G. UNIT 2-402 226 SQFT
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44.0'																											286.0'

	DRAWN BY: CLT	DATE: 09-13-2022	QUALITY CHECK: DRK
	SURVEYED BY: MAB	JOB NO. W21-006	FIELDBOOK: N/A
	GREAT FALLS-BOZEMAN-KALISPELL-HELENA SPOKANE LEWISTON-TWIN FALLS WATFORD CITY MEDIA		

MADISON HEIGHTS LOT FIVE CONDO PLAT

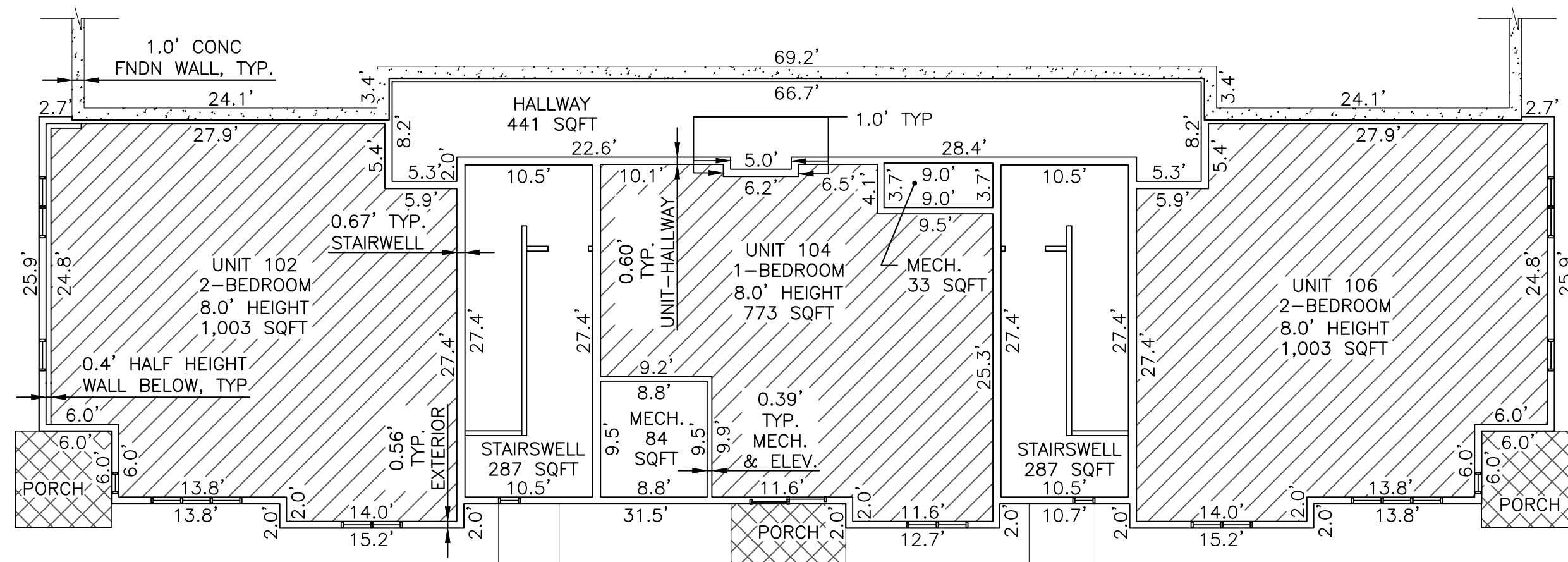
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CITY OF WATFORD CITY, MCKENZIE COUNTY, NORTH DAKOTA

LEGEND

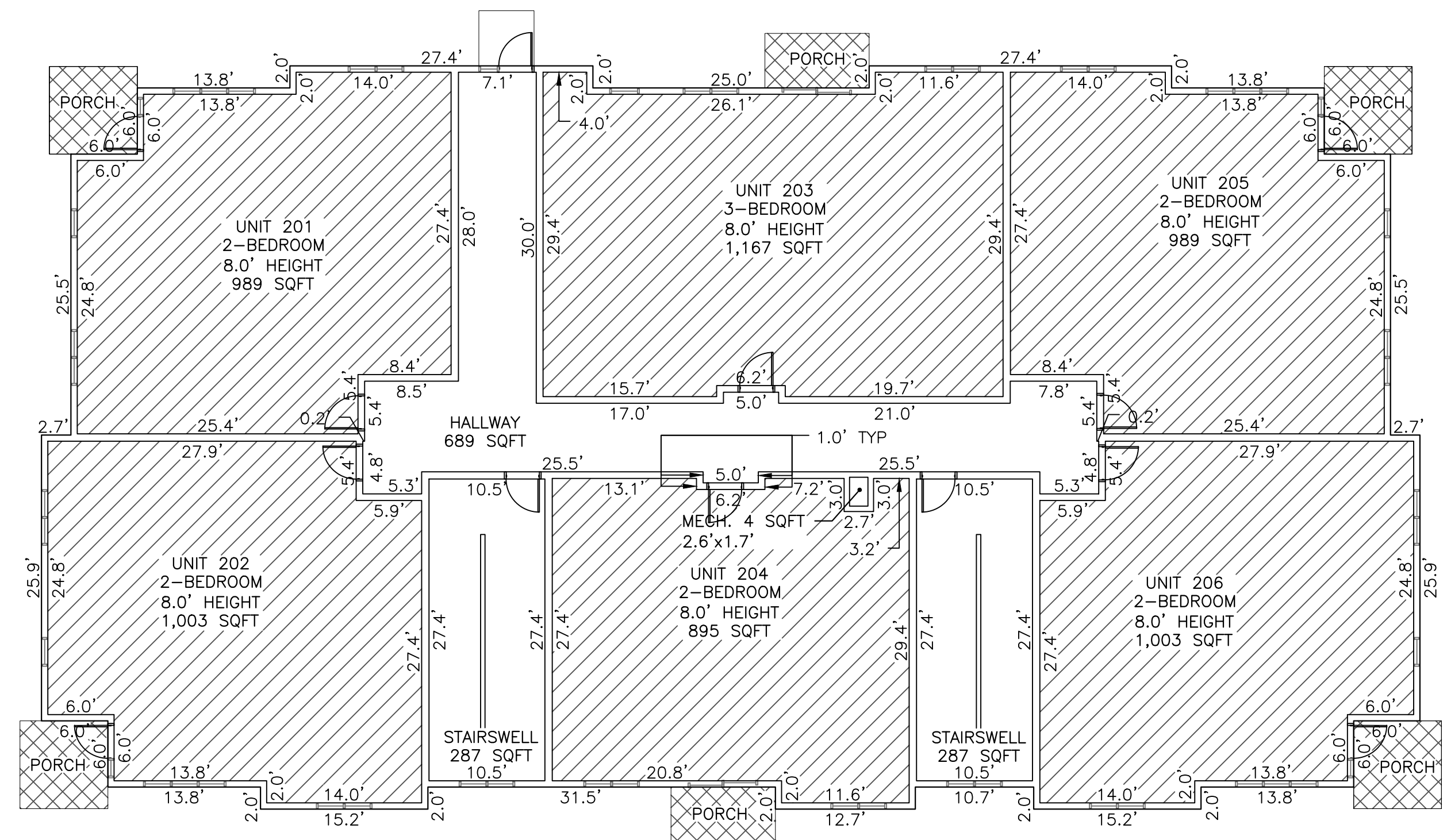
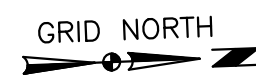
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-  LIMITED COMMON AREA
-  COMMON AREA

NOTES

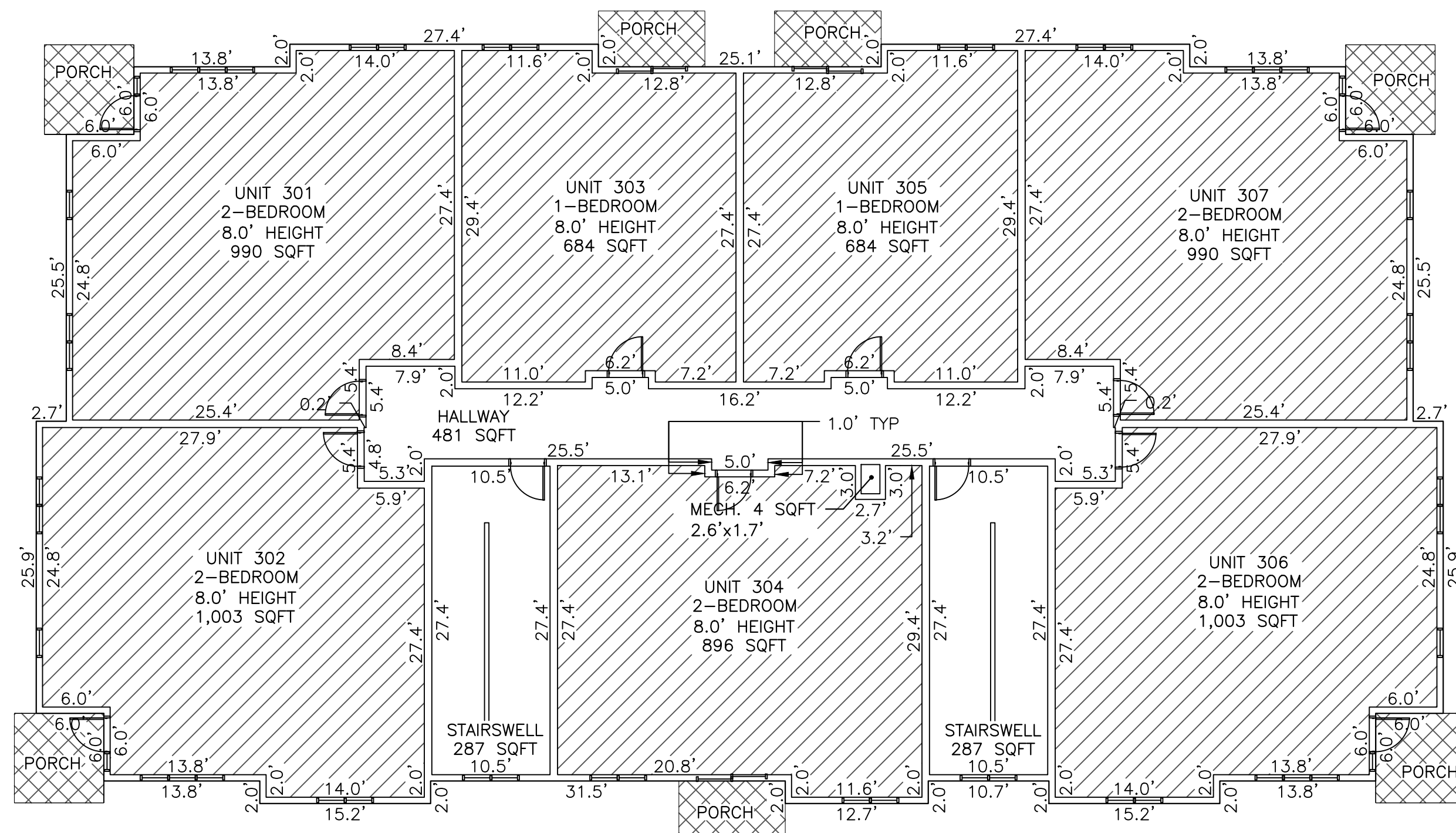
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- ALL BEARINGS OF INTERIOR WALLS ARE PARALLEL TO BEARINGS OF EXTERIOR WALLS



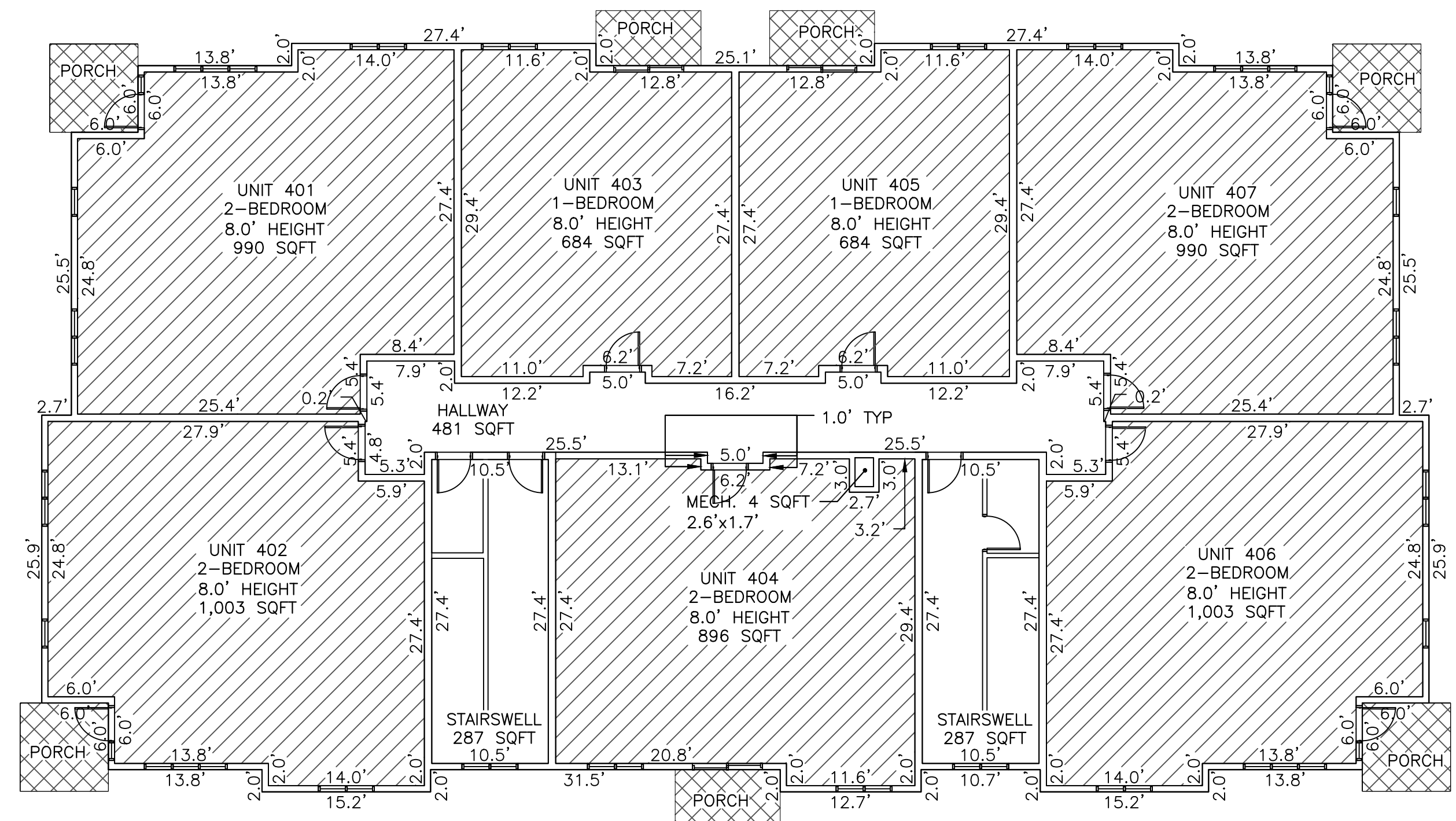
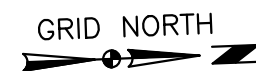
PARKING LEVEL FLOOR PLAN
BUILDING 1406 MAIN ST. N
SCALE 1:10



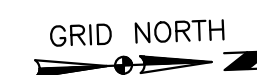
SECOND LEVEL FLOOR PLAN
BUILDING 1406 MAIN ST. N
SCALE 1:10



THIRD LEVEL FLOOR PLAN
BUILDING 1406 MAIN ST. N
SCALE 1:10



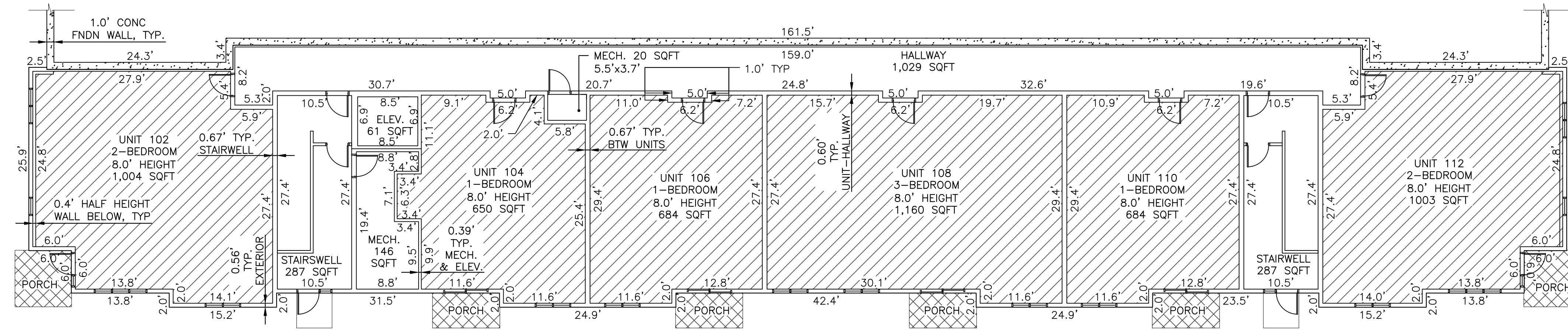
FOURTH LEVEL FLOOR PLAN
BUILDING 1406 MAIN ST. N
SCALE 1:10



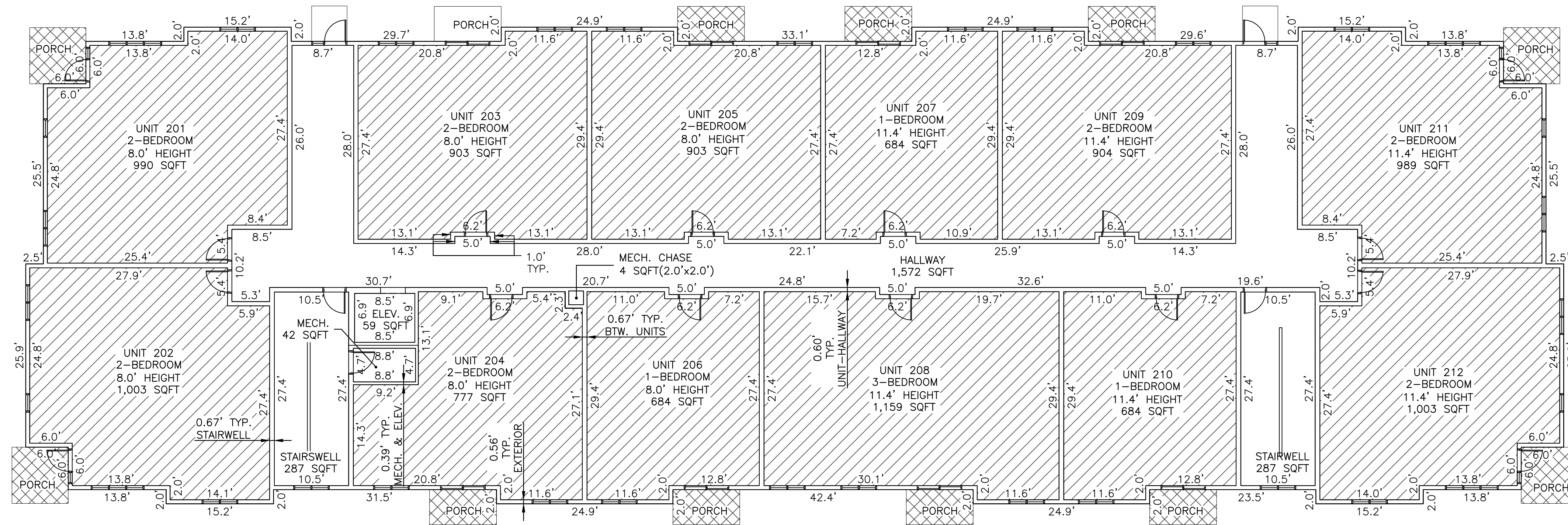
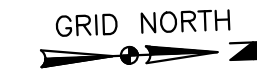
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SPOKANE		WASHINGTON
LEWISTON-TWIN FALLS		NORTH DAKOTA
WATFORD CITY		PENNSYLVANIA
MEDA		

MADISON HEIGHTS LOT FIVE CONDO PLAT

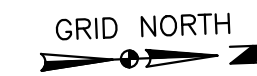
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CITY OF WATFORD CITY, MCKENZIE COUNTY, NORTH DAKOTA





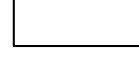
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BUILDING 1324 MAIN ST. N
SCALE 1:10



SECOND LEVEL FLOOR PLAN
BUILDING 1324 MAIN ST. N
SCALE 1:10



LEGEND

-  PRIVATE OWNERSHIP AREA
-  LIMITED COMMON AREA
-  COMMON AREA

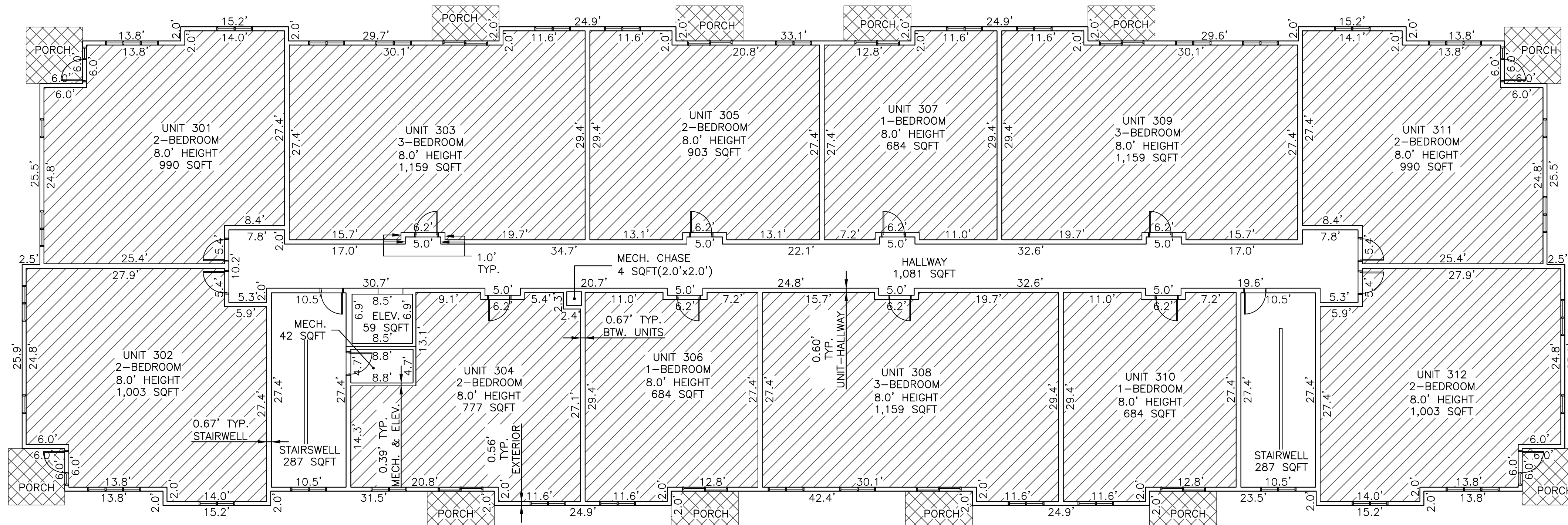
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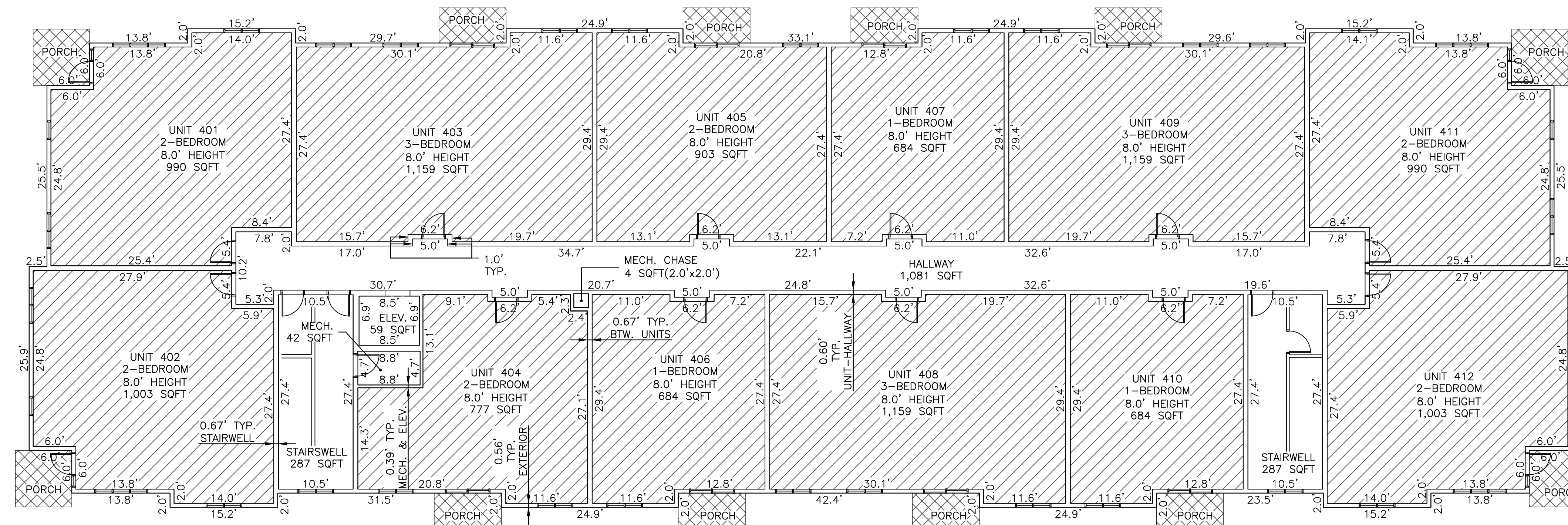
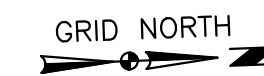
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 SPOKANE WASHINGTON
 LEWISTON-TWIN FALLS IDAHO
 WATFORD CITY NORTH DAKOTA
 MEDIA PENNSYLVANIA

MADISON HEIGHTS LOT FIVE CONDO PLAT

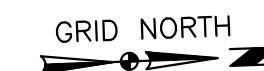
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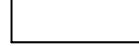
THIRD LEVEL FLOOR PLAN
BUILDING 1324 MAIN ST. N
SCALE 1:10



FOURTH LEVEL FLOOR PLAN
BUILDING 1324 MAIN ST. N
SCALE 1:10



LEGEND

-  PRIVATE OWNERSHIP AREA
-  LIMITED COMMON AREA
-  COMMON AREA

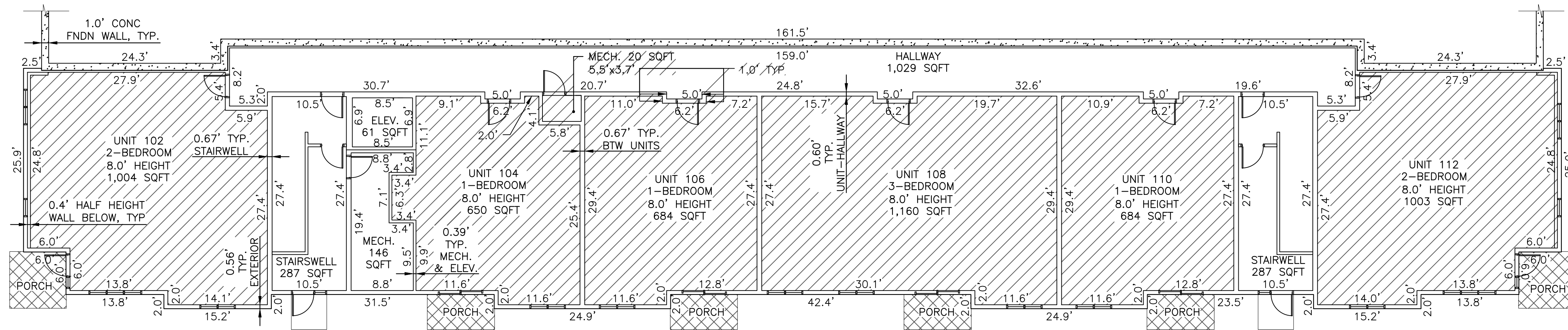
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SPOKANE		WASHINGTON
LEWISTON-TWIN FALLS		IDAHO
WATFORD CITY		NORTH DAKOTA
MEDA		PENNSYLVANIA

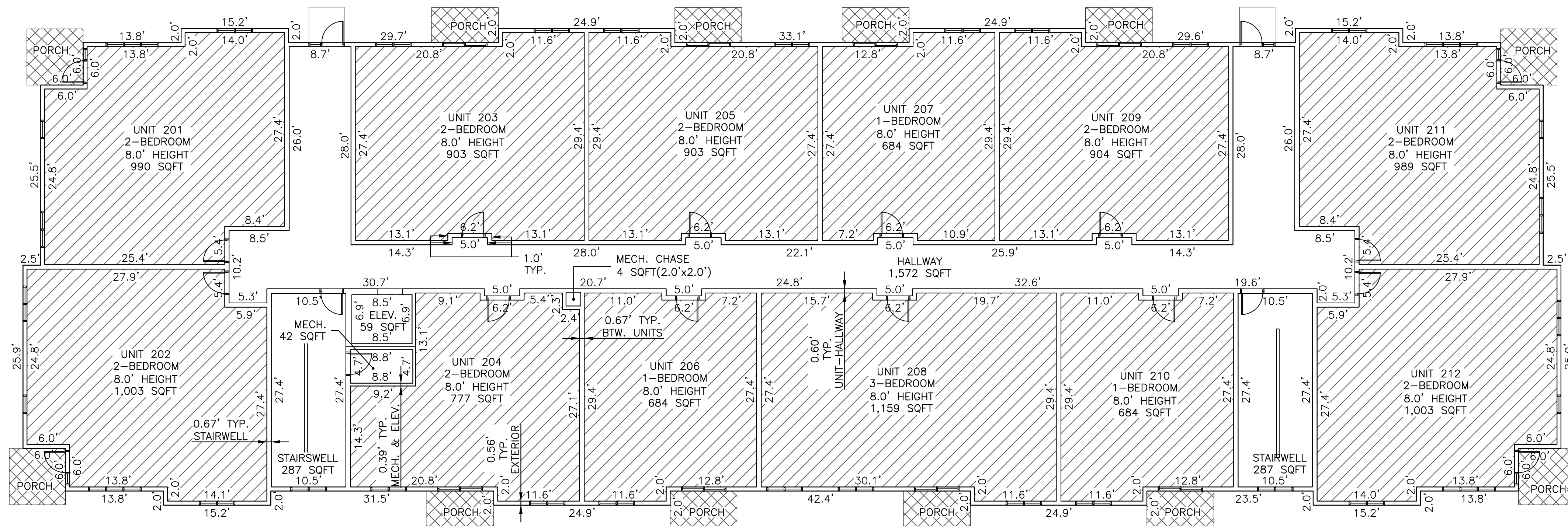
MADISON HEIGHTS LOT FIVE CONDO PLAT

LOCATED IN THE NW1/4 OF SECTION 18, T150W, R98W, 5TH P.M.
CITY OF WATFORD CITY, MCKENZIE COUNTY, NORTH DAKOTA



PARKING LEVEL FLOOR PLAN
BUILDING 1306 MAIN ST. N
 SCALE 1:10



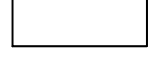
GRID NORTH



SECOND LEVEL FLOOR PLAN
BUILDING 1306 MAIN ST. N
 SCALE 1:10

GRID NORTH

LEGEND

-  PRIVATE OWNERSHIP AREA
-  LIMITED COMMON AREA
-  COMMON AREA

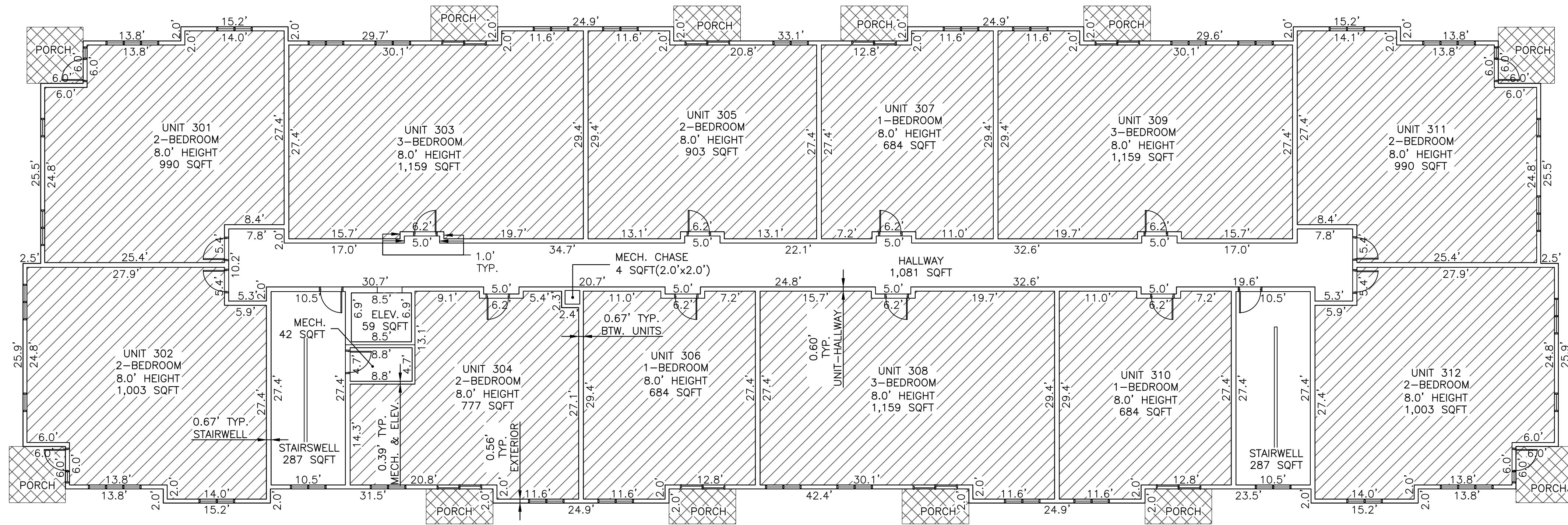
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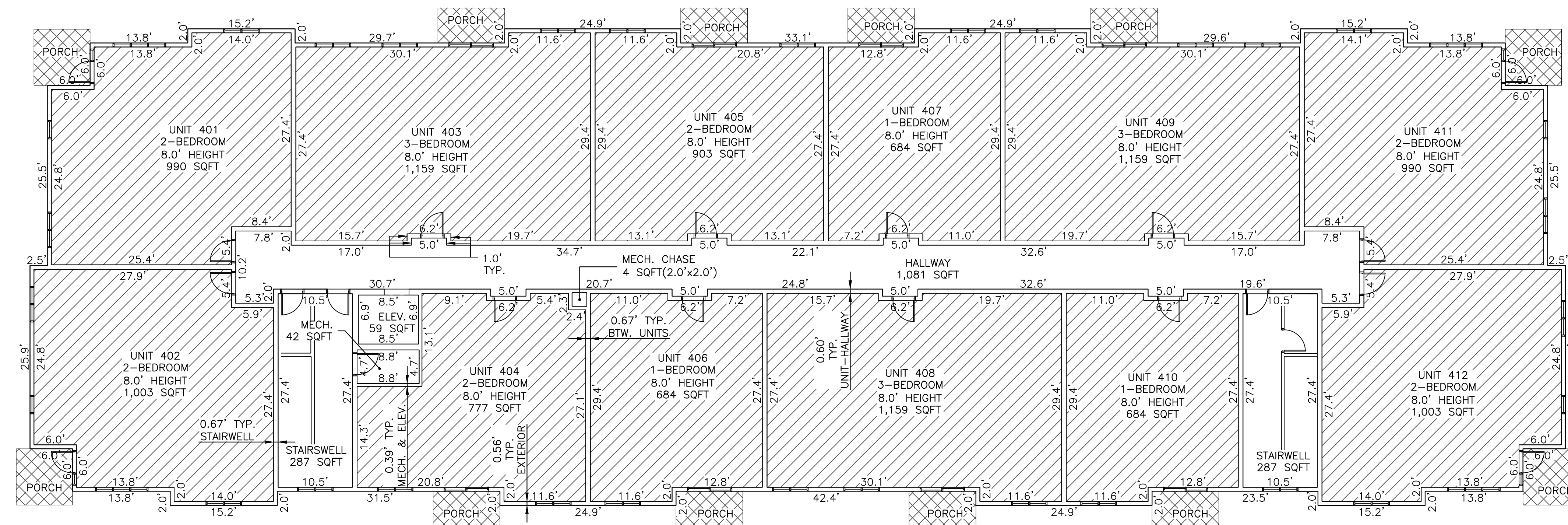
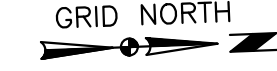
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SPOKANE		WASHINGTON
LEWISTON-TWIN FALLS		IDAHO
WATFORD CITY		NORTH DAKOTA
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MADISON HEIGHTS LOT FIVE CONDO PLAT

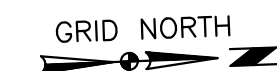
LOCATED IN THE NW1/4 OF SECTION 18, T150W, R98W, 5TH P.M.
CITY OF WATFORD CITY, MCKENZIE COUNTY, NORTH DAKOTA



THIRD LEVEL FLOOR PLAN
BUILDING 1306 MAIN ST. N
SCALE 1:10



FOURTH LEVEL FLOOR PLAN
BUILDING 1306 MAIN ST. N
SCALE 1:10



LEGEND

- PRIVATE OWNERSHIP AREA
- LIMITED COMMON AREA
- COMMON AREA

NOTES
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SPOKANE		WASHINGTON
LEWISTON-TWIN FALLS		NORTH DAKOTA
WATFORD CITY		PENNSYLVANIA
MEDA		

PROJECT # _____



THE CITY OF WATFORD CITY
213 2ND ST NE / PO BOX 494
WATFORD CITY, NORTH DAKOTA

DIVISION OF LAND APPLICATION SUBDIVISION FINAL PLAT

REQUIREMENTS

APPLICATION FEE:
\$450.00 + \$15.00 PER LOT

All applications must be legible, printed in ink or typed, and suitable for reproduction. *Original application with original signature is required.* A *Subdivision Final Plat Application* may be submitted in order to plat parcels within the Corporate City limits and the designated Extra Territorial Area (ETA) which have already been approved by City Council through a Preliminary Subdivision Plat. All *Subdivision Final Plats* shall be subject to conform to the regulations as set within the City of Watford City Municipal Code of Ordinances and Chapter 40-48 of the North Dakota Century Code. Along with this original application, please submit the following: N.D. Professionally Engineered/ Surveyed map of subdivision parcels in both .PDF format and 11"x17" size paper for review, a brief justification letter explaining the request for *Subdivision Final Plat*, and a current copy of a title report/title commitment for the property. Once approved by City Council, the *Final Subdivision Plat* shall be considered approved for a period of 12 months during such time, the *Final Subdivision Plat* must be submitted to the City on a mylar plat in the size 24" x 36". Subdivisions may be subject to additional Development Agreements (DA) and Subdivision Improvement, Warranty and Maintenance Agreements (SIA) prior to recordation. For specific details regarding this process, please refer to the *City of Watford City Municipal Code of Ordinances: CHAPTER XV ARTICLE XXX: SUBDIVISION REGULATIONS.*

PROPERTY OWNER INFORMATION

OWNER NAME(S): WC16 LLC	PHONE NUMBER: 917-282-7997	EMAIL: steven@coltown.com
MAILING ADDRESS: 95-04 Delancey Street, New York, NY 10002		

APPLICANT INFORMATION

Same as Owner

APPLICANT NAME:	PHONE NUMBER:	EMAIL:
MAILING ADDRESS:		

DEVELOPER INFORMATION

DEVELOPER NAME: -same as property owner / applicant	PHONE NUMBER:	EMAIL:
MAILING ADDRESS:		

PROPERTY INFORMATION

PROPERTY ADDRESS: 1306, 1324, and 1406 Main Street North	CURRENT ZONING: R4	
LEGAL DESCRIPTION: (SECTION, TOWNSHIP, RANGE) Lot 5, A Replat of Madison Heights Subdivision		
EXISTING ACREAGE/SQ.FT.: 6.228 Acres	NEW ACREAGE/SQ.FT.: 6.228 Acres	PROPOSED # OF LOTS/BLOCKS: N/A
CURRENT USE OF PROPERTY: Apartment Rentals	PROPOSED USE OF PROPERTY: Condominiums	


DESCRIPTION

Please give a brief description of the proposed Final Subdivision Plat.

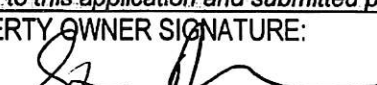
Application is requesting replatting Lot 5 of A Replat of Madison Heights Subdivision into Condominiums consisting of three condominium buildings and two garage buildings with a combined total of 107 Condominium Units along with 107 assigned and associated Garage Units.

FINAL PLAT SUBMITTAL REQUIREMENTS	APPLICANT CHECKLIST	CITY STAFF REVIEW
Completed and signed Subdivision Final Plat Application.		
Payment for Subdivision Final Plat Application fee.		
Justification Letter.		
Title Report/Title Commitment.		
Legal Description.		
Final Plat.		
Open Space Requirements.		
Phasing and construction schedule.		
Final Grading Plan.		
Final Street Plans.		
Final Utility Plans.		
Final Storm Water Management Plan Report.		
Traffic Impact Analysis (TIA), if needed.		
Erosion Control Review & Checklist, Storm Water Review & Checklist, and Floodplain App.		
Additional State, Federal, and County permits.		
Developer signed DA and SIA.		
Final Construction Plans and Specifications.		

APPLICANT SIGNATURE:
As the applicant, I certify that all City Ordinances will be complied with and that the information given within this application as well as the plans and maps submitted are in all respects true and correct to the best of my knowledge and belief.
As the applicant, I certify that the Development Agreement and Subdivision Improvement, Maintenance, and Warranty Agreement have been reviewed, signed, and finalized with the City.

APPLICANT SIGNATURE: 	DATE: 9 / 14 / 22
APPLICANT PRINT NAME: Steven Neuman	APPLICANT TITLE: Officer

PROPERTY OWNER(S) AFFIDAVIT
I/We, the undersigned, swear that I am / we are, the owner(s) and/or Mortgage holders of the property described within this application. I/We will make provisions to ensure compliance with the disclosure and recording requirements of McKenzie County and the City of Watford City. I/We certify that all information contained within this application are in all respects true and correct to the best of my/our knowledge and belief. I/We also hereby authorize City of Watford City Staff and/or its designee to access my property or premise for the purpose of gathering and verifying information in relation to this application and submitted plans.

PROPERTY OWNER SIGNATURE: 	DATE: 9 / 14 / 22
PROPERTY OWNER SIGNATURE: _____	DATE: _ / _ / _

PROPERTY OWNER NOTARY

On this 14 day of September, 2022 before me, the undersigned, a notary public for the state of New York, personally appeared, Steven Neuman known to me to be the person(s) who executed the certificate in witness whereof, I have hereunto set my hand and affixed my official seal the day and year in the certificate first written above.



Notary Public

Notary Public for the state of _____
Residing at _____
My Commission Expires _____

(NOTARIAL SEAL)
JASON Y. GOODSTEIN
Notary Public, State of New York
No. 02GO6029786
Qualified in Nassau County 25
Commission Expires August 30, 2029

JASON Y. GOODSTEIN
Notary Public, State of New York
No. 02GO6029786
Qualified in Nassau County 25
Commission Expires August 30, 2029

4.

Division of Land Application

Subdivision Final Plat

Watford City MH Apartments Phase 2, LLC – 1218 Main Street N



City of Watford City

213 2nd St. NE / PO Box 494
 Watford City, ND 58854
 Ph. 701-444-2533
 Fax 701-444-3004
Celebrating 100 Years - 2014
 cityofwatfordcity.com

September 26, 2022

STAFF REPORT
Division of Land Application – Subdivision Final Plat
Madison Heights Lot 6

APPLICANTS/ PROPERTY OWNERS:
 Watford City MH Apartments Phase 2, LLC
 95-04 Delancey Street
 New York, NY 10002

PROPERTY LOCATION:

 1218 Main Street North
 Madison Heights apartment complex

REQUEST:

 Final Subdivision Plat for the purpose of replatting Lot 6 of the Madison Heights Subdivision into condominiums.

CURRENT ZONING:
 R-C, Condominium Residential District

CURRENT USE:
 The property contains of one apartment building and one garage building on the open rental market.

SITE DEVELOPMENT:

Access: The property is accessible from Main Street North.

Sewer: The property has access to City sanitary sewer.

Water: The property has access to City water.

SURROUNDING LAND USE:

- North: Zoning – AG, Agricultural District
 Use - Single Family Home

- East: Zoning – R-1, Single Family Dwelling District and R-3/R-T, Townhomes
 Use – Pheasant Ridge Subdivision

- South: Zoning – R-4, High Density Residential District
 Use – Undeveloped, owned by applicant

- West: Zoning – R-4, High Density Residential District
 Use – Undeveloped, Homestead Subdivision

REFERENCES:

City of Watford City Municipal Code of Ordinances: CHAPTER XV- ZONING ORDINANCE, ARTICLE XXX- SUBDIVISION REGULATIONS, SECTION 5- APPROVAL OF PLATS AND SECTION 6- PROCEDURE FOR APPROVAL OF PLATS:

Plat approval as required herein and in conformity with statutory authority within the Planning Commission's territorial jurisdiction, shall be by the Planning Commission, with confirmation approval by the City Council. In all cases where land is offered for dedication for streets, utilities, or other public purposes, the governing body affected shall act to accept or reject the offer of dedication and the deed for the fee to such lands. The approval of other jurisdictional Planning Commissions shall be required on all *plats* of land situated within the unincorporated jurisdiction of the City of Watford City, North Dakota.

...

The Planning Commission shall embrace a motion, which shall include all conditions it required for approval, or conditions upon which approval will be granted, and shall set forth the reasons for the approval given. If the Planning Commission recommends disapproval of the final plat, such action, together with the reasons, therefore, will be entered in the official records of the Planning Commission and a copy of such record will be sent to the subdivider and the City Council. A copy of the motion shall be sent forthwith to the subdivider and a copy thereof to the City Council together with the plat if it is approved, conditionally or otherwise.

DISCUSSION:

The requested replatting for Lot 6 of the Madison Heights Subdivision would create 35 condominium units as well as 35 assigned and associated garage units. This will be a phased sale, offered to existing tenants and the general public. As with all condo projects, and in keeping with State law, particular elements will remain community property and a condo association will be formed to help administer.

RECOMMENDATION:

It is the recommendation of City Planning Department staff to **APPROVE** the Division of Land Application.

Approval shall be contingent upon the following conditions:

1. The Subdivision Plat must follow all regulations as set forth within the City of Watford City Municipal Code of Ordinances pertaining to Subdivision Regulations and the Approval of Plats: Chapter XV, Article XXX, Sections 5 & 6;
2. Additional fire access shall be designed and either fully-bonded for or installed prior to condo unit sales finalizing. If bonded for, fire access must be completed no later than June 15th, 2023;
3. Sufficient parking spots at the NE corner of Building 1 (1406 Main St N) must be removed or altered to allow adequate travel way for emergency service vehicles. Applicant's consulting engineer will work with City staff to remedy the situation and assure proper access for emergency services;
4. Existing gate valves, or other raised site elements that might impede snow removal or emergency vehicle travel, must be addressed in the vacant land to the south of Building 4 (1218 Main St N), in Lots 6 and 7. At minimum, gate valves in said area must be geolocated and lowered to at, or below, grade;
5. Establishment of an approved condominium association;
6. Prior to condo unit sales finalizing, the City building inspector will require a resubmittal of building MEP plans and fire suppression systems. This document review may result in additional field inspections or recertifications for the various systems to ensure proper life and safety standards are met during the conversion from apartments to saleable condo units. Depending on the findings, and at their discretion, the City inspector may issue a new certificate of occupancy for each building; and
7. The approval of a subdivision plat shall expire twelve (12) months from the date of approval. During those twelve (12) months after approval, the final plat shall be recorded at the McKenzie County Recorder's Office. An extension of a final plat may be granted once for a total period of not more than twelve (12) additional months. A request for extension must be made in writing not more than thirty (30) days after the expiration of the original approval. An extension of approval may be only granted if the final plat requires no modification, including owners and lienholders' signature (to be proven by an up-to-date title option or title insurance policy), and remains consistent with the purpose and intent of the originally approved final plat. If the approval of a final plat expires and an extension to the

approval is not, or cannot be granted, a new application for the final plat must be filed and approved.

PLANNING DEPARTMENT STAFF CONTACTS:

Jake Walters
jwalters@nd.gov
(701) 444-8402

Kayla Grace
kagrace@nd.gov
(701) 444-8406

MADISON HEIGHTS LOT SIX CONDO PLAT

LOCATED IN THE NW1/4 OF SECTION 18, T150W, R98W, 5TH P.M.
CITY OF WATFORD CITY, MCKENZIE COUNTY, NORTH DAKOTA

NARRATIVE

The purpose of this survey is to convert an existing 35 unit apartment building and 35 garage units into a condominium project. The survey was performed at the request of our client and the landowner: Watford City MH Apartments Phase 2, LLC.

The following documents of record were reviewed and considered as a part of this survey. There may be other documents, either private or of record, that would affect this survey. Any new evidence contradictory to this survey should be presented to TD&H Engineering for review and consideration.

Madison Heights Subdivision, recorded September 11th, 2015, as Document No.484906.

Cross easement and agreement, recorded June 24th, 2022, as Document No.538830.

A Replat of Madison Heights Subdivision, recorded _____, 2022, as Document No._____.

LEGAL DESCRIPTION

A tract of land being Lot 6 of A Replat of Madison Heights Subdivision recorded as Document No._____ located in the NW1/4 of Section 18, Township 150 North, Range 98 West, 5th P.M., City of Watford City, McKenzie County.

OWNER(S) CERTIFICATE

I (We), the undersigned, being sole owner(s) and mortgage holder(s) of the land platted herein, do hereby consent to the execution of this plat and agree to not vacate any portion of this plat without the consent of the City of Watford City. I (We) hereby dedicate easements to run with the land for water, sewer, gas, electric, telephone, or other public utility lines or services under, on, or over the land dedicated hereon as "utility easements", whether shown or existing.

Dated this _____ day of _____ 2022.

Watford City MH Apartments Phase 2 LLC

Printed Name _____

Title _____

State of New York)

County of _____)
ss

On this ____ day of _____, 2022, before me, the undersigned, a Notary Public for the State of New York, personally appeared, _____, known to me to be the person(s) who executed the certificate. in witness whereof, I have hereunto set my hand and affixed my official seal the day and year in the certificate first above written.

Notary Public for the State of New York (notarial seal)
Residing at _____
My commission expires _____

WATFORD CITY APPROVAL

The City of Watford City, North Dakota, has approved the attached plat as shown herein, and lying within the jurisdiction of the City of Watford City, has approved the streets, alleys, and other public ways and grounds of the attached plat, shown here as an amendment to the comprehensive street and highway plan and other appropriate portion of the comprehensive plan of the City of Watford City, North Dakota. All streets, alleys and other public ways and grounds of the attached plat are dedicated, but not accepted at this time with the offer to remain open.

Philip K. Riely, Mayor Date: _____ Peni Peterson, City Auditor Date: _____

State of North Dakota)

County of McKenzie)
ss

On this ____ day of _____, 2022, before me, the undersigned, a Notary Public for the State of North Dakota, personally appeared, Philip K. Riely, Mayor, and Peni Peterson, City Auditor, known to me to be the person(s) who executed the certificate. in witness whereof, I have hereunto set my hand and affixed my official seal the day and year in the certificate first above written.

Notary Public for the State of North Dakota (notarial seal)
Residing at _____
My commission expires _____

CERTIFICATE OF MCKENZIE COUNTY RECORDER

I hereby certify that the above instrument was filed in the Office of the McKenzie County Recorder in the State of North Dakota at _____ O'clock A.M. / P.M. on the ____ day of _____, 2022, and was recorded as document number _____.

Katie Paulson, McKenzie County Recorder

PLANNING AND ZONING COMMISSION APPROVAL

This plat in the City of Watford City is hereby approved in accordance with the laws of the State of North Dakota, ordinances of the City of Watford City, North Dakota, and regulations of the Planning and Zoning Commission of the City of Watford City, North Dakota.

Jesse Lawrence, Chairman Date: _____

State of North Dakota)

County of McKenzie)
ss

On this ____ day of _____, 2022, before me, the undersigned, a Notary Public for the State of North Dakota, personally appeared, Jesse Lawrence, Chairman, known to me to be the person(s) who executed the certificate. in witness whereof, I have hereunto set my hand and affixed my official seal the day and year in the certificate first above written.

Notary Public for the State of North Dakota (notarial seal)
Residing at _____
My commission expires _____

AUDITOR'S CERTIFICATE OF TAXES

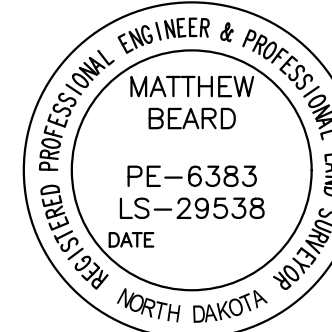
Taxes, delinquent taxes, delinquent special assessment or installment of special assessments or tax estimates for the property described on the attached instrument are unpaid in the amount of \$ _____ plus penalty and interest. Certified on this ____ day of _____, 2022.

Erica Johnsrud, McKenzie County Auditor

SURVEYOR'S CERTIFICATE

I, Matthew A. Beard, Registered Land Surveyor, do hereby certify that the survey plat shown hereon was completed by me or under my direct supervision and that this plat is the correct representation of the survey shown hereon, and that the monuments are placed as shown, and that I am a duly Registered Land Surveyor under the laws of the State of North Dakota.

Matthew A. Beard
Registered Land Surveyor #LS-29538



State of North Dakota)

County of McKenzie)
ss

On this ____ day of _____, 2022, before me, the undersigned, a Notary Public for the State of North Dakota, personally appeared, Matthew A. Beard, known to me to be the person(s) who executed the certificate. in witness whereof, I have hereunto set my hand and affixed my official seal the day and year in the certificate first above written.

Notary Public for the State of North Dakota (notarial seal)
Residing at _____
My commission expires _____

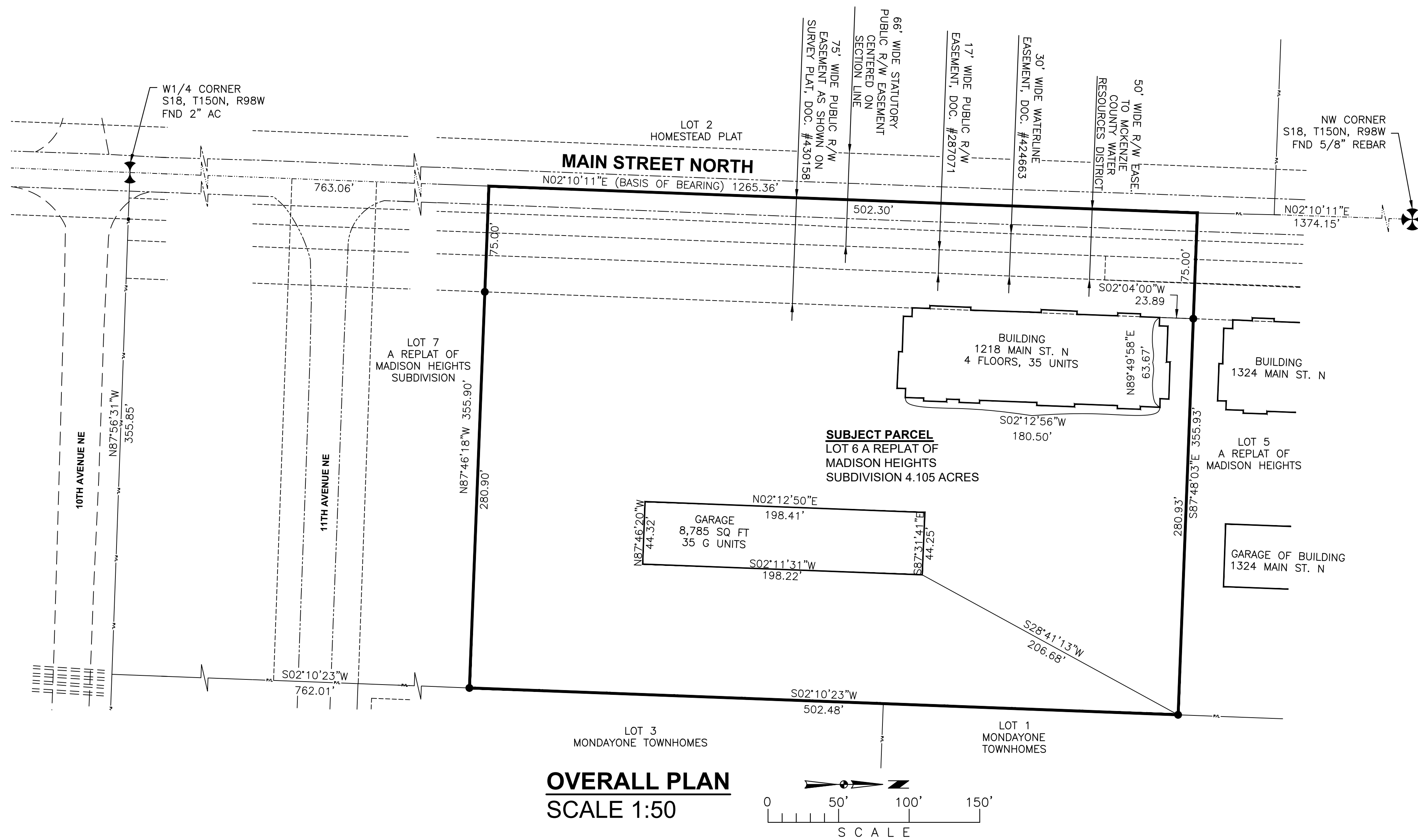
THE PURPOSE OF THIS SURVEY IS TO CONVERT AN EXISTING 35 UNIT APARTMENT BUILDING AND 35 GARAGE UNITS INTO A CONDOMINIUM PROJECT. THE SURVEY WAS PERFORMED AT THE REQUEST OF OUR CLIENT AND THE LANDOWNER: MH APARTMENTS PHASE 2, LLC.

BASIS OF BEARING: GRID NORTH, NORTH DAKOTA STATE PLANE COORDINATE SYSTEM, NORTH ZONE 3301

	DRAWN BY: CLT	DATE: 09-13-2022	QUALITY CHECK: DRK
	SURVEYED BY: MAB	JOB NO. W21-006	FIELDBOOK N/A
GREAT FALLS-BOZEMAN-KALISPELL-HELENA			MONTANA
SPOKANE			WASHINGTON
LEWISTON-TWIN FALLS			IDAHO
WATFORD CITY			NORTH DAKOTA
MEDA			PENNSYLVANIA

MADISON HEIGHTS LOT SIX CONDO PLAT

LOCATED IN THE NW1/4 OF SECTION 18, T150W, R98W, 5TH P.M.
 CITY OF WATFORD CITY, MCKENZIE COUNTY, NORTH DAKOTA

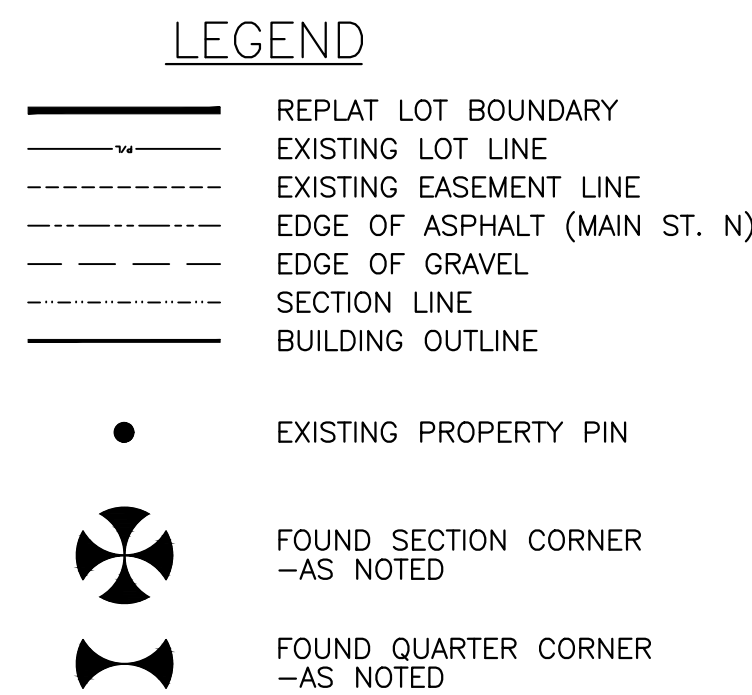


**BUILDING
1218 MAIN ST. N**

UNIT TABLE

UNIT #	GROSS AREA (SQFT)	HEIGHT (FT)	GARAGE AREA (SQFT)
4-102	1,003	8.0	226
4-104	1,160	8.0	226
4-106	685	8.0	226
4-108	652	8.0	226
4-110	1,003	8.0	226
4-201	990	8.0	226
4-202	1,003	8.0	226
4-203	1,159	8.0	226
4-204	1,160	8.0	226
4-205	903	8.0	226
4-206	685	8.0	226
4-207	903	8.0	226
4-208	777	8.0	226
4-209	990	8.0	226
4-210	1,003	8.0	226
4-301	990	8.0	226
4-302	1,003	8.0	226
4-303	1,159	8.0	226
4-304	1,160	8.0	226
4-305	903	8.0	226
4-306	685	8.0	226
4-307	1,160	8.0	226
4-308	777	8.0	226
4-309	990	8.0	226
4-310	1,003	8.0	226
4-401	990	8.0	226
4-402	1,003	8.0	226
4-403	1,159	8.0	226
4-404	1,160	8.0	226
4-405	903	8.0	226
4-406	685	8.0	226
4-407	1,160	8.0	226
4-408	777	8.0	226
4-409	990	8.0	226
4-410	1,003	8.0	226
COMMON PK. LV.	6,862	-	-
COMMON 2ND LV.	1,840	-	-
COMMON 3RD LV.	1,592	-	-
COMMON 4TH LV.	1,592	-	-

NOTE: ALL GARAGES HEIGHTS ARE 9.0FT TO BOTTOM CORD OF TRUSS



ALL DIMENSIONS FOR SINGLE CAR (NON-ADA) GARAGE UNITS 2C - 35C, TYP.

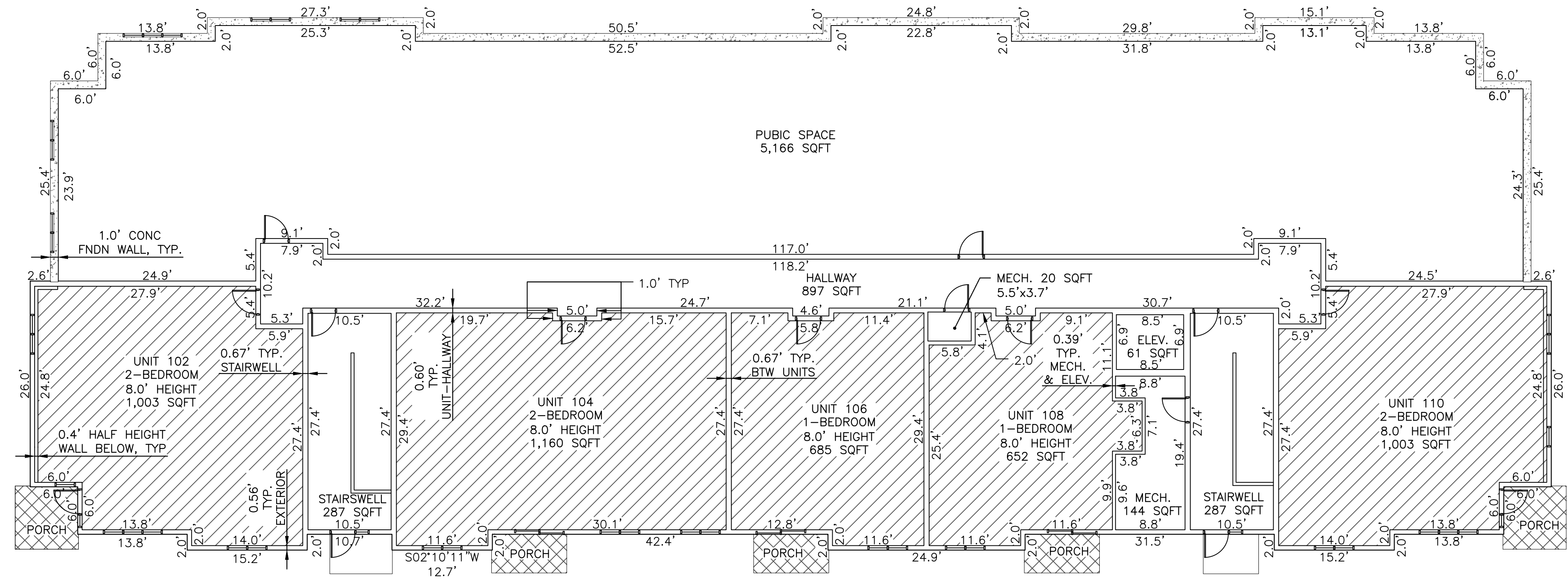
198.0'															2.8'		16.0'		2.8'	
G. UNIT	G. UNIT	G. UNIT	G. UNIT	G. UNIT	G. UNIT	G. UNIT	G. UNIT	G. UNIT	G. UNIT	G. UNIT	G. UNIT	G. UNIT	G. UNIT	G. UNIT	G. UNIT	G. UNIT	G. UNIT	G. UNIT	G. UNIT	
4-410	4-209	4-406	4-409	4-108	4-401	4-308	4-205	4-307	4-204	4-201	4-102	4-208	4-310	4-210	4-203	G. UNIT DOUBLE CAR (ADA) GARAGE				
226 SQFT	226 SQFT	226 SQFT	226 SQFT	226 SQFT	226 SQFT	226 SQFT	226 SQFT	226 SQFT	226 SQFT	226 SQFT	226 SQFT	226 SQFT	226 SQFT	226 SQFT	226 SQFT	226 SQFT	226 SQFT	226 SQFT	460 SQFT	
10.5'															21.5'		16.0'		21.5'	
G. UNIT	G. UNIT	G. UNIT	G. UNIT	G. UNIT	G. UNIT	G. UNIT	G. UNIT	G. UNIT	G. UNIT	G. UNIT	G. UNIT	G. UNIT	G. UNIT	G. UNIT	G. UNIT	G. UNIT	G. UNIT	G. UNIT	G. UNIT	
4-405	4-104	4-306	4-110	4-402	4-309	4-305	4-302	4-206	4-303	4-407	4-207	4-403	4-304	4-202	4-404	4-301	4-106			
226 SQFT	226 SQFT	226 SQFT	226 SQFT	226 SQFT	226 SQFT	226 SQFT	226 SQFT	226 SQFT	226 SQFT	226 SQFT	226 SQFT	226 SQFT	226 SQFT	226 SQFT	226 SQFT	226 SQFT	226 SQFT	226 SQFT		
198.0'															44.0'		21.5'		44.0'	

GARAGE SCALE 1:10



MADISON HEIGHTS LOT SIX CONDO PLAT




LOCATED IN THE NW1/4 OF SECTION 18, T150W, R98W, 5TH P.M.
CITY OF WATFORD CITY, MCKENZIE COUNTY, NORTH DAKOTA



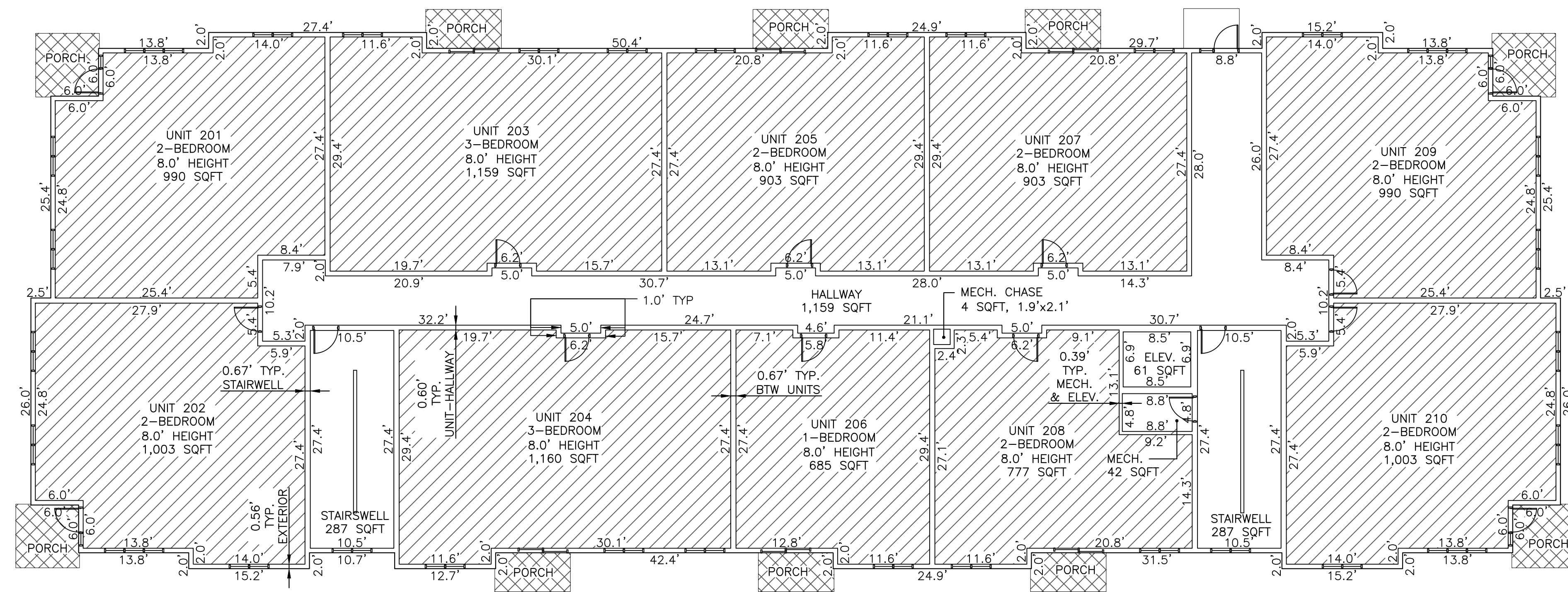
PARKING LEVEL FLOOR PLAN
BUILDING 1218 MAIN ST. N
SCALE 1:10



LEGEND

-  PRIVATE OWNERSHIP AREA
-  LIMITED COMMON AREA
-  COMMON AREA

NOTES
 -INTERIOR EASEMENTS ARE FROM PAINT TO PAINT
 -ALL BEARINGS OF INTERIOR WALLS ARE PARALLEL TO BEARINGS OF EXTERIOR WALLS



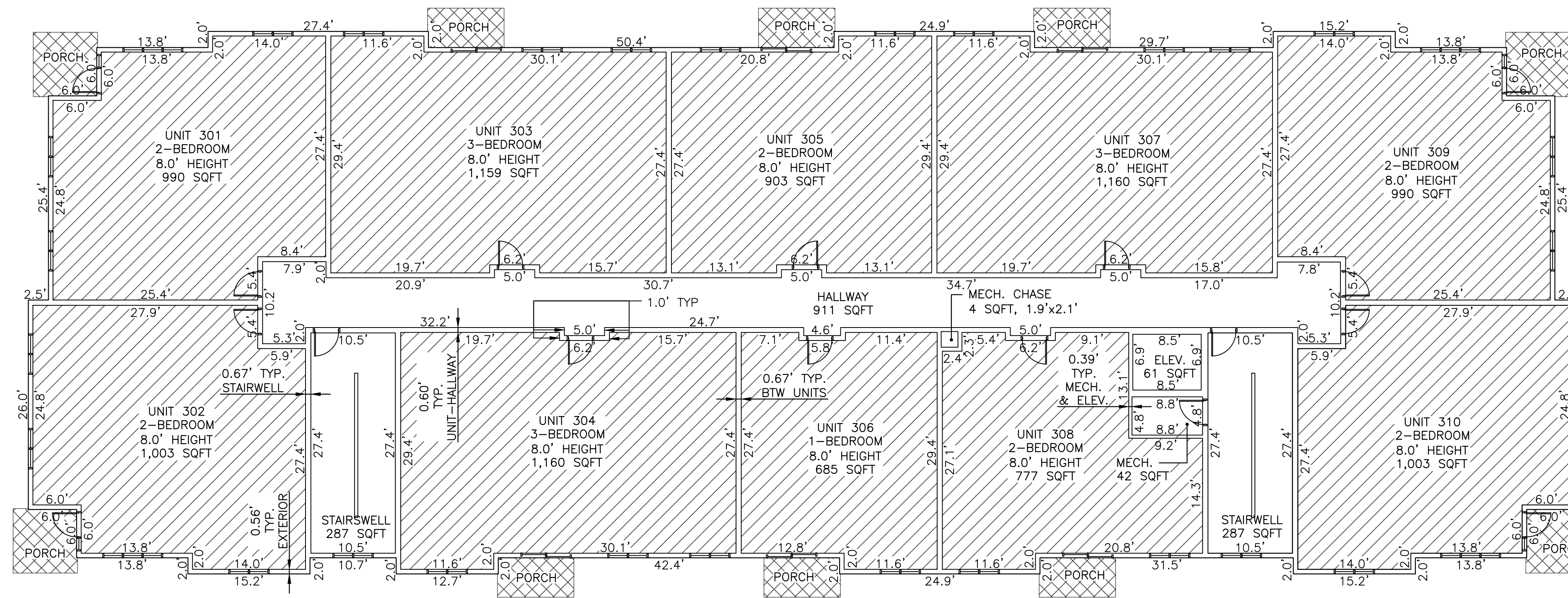
SECOND LEVEL FLOOR PLAN
BUILDING 1218 MAIN ST. N
SCALE 1:10



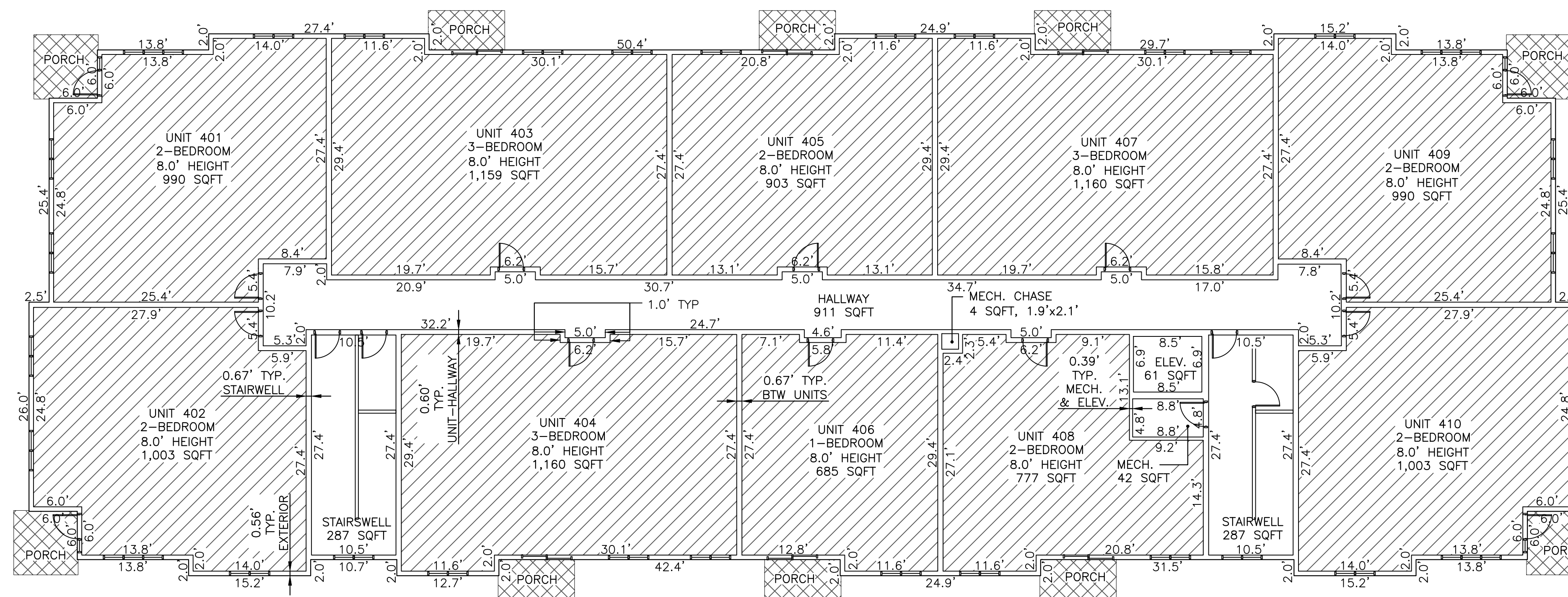
DRAWN BY: CLT	DATE: 09-13-2022	QUALITY CHECK: DRK
SURVEYED BY: MAB	JOB NO. W21-006	FIELDBOOK: N/A
GREAT FALLS-BOZEMAN-KALISPELL-HELENA SPOKANE LEWISTON-TWIN FALLS WATFORD CITY MEDIA		
MONTANA WASHINGTON IDAHO NORTH DAKOTA PENNSYLVANIA		

MADISON HEIGHTS LOT SIX CONDO PLAT

LOCATED IN THE NW1/4 OF SECTION 18, T150W, R98W, 5TH P.M.
CITY OF WATFORD CITY, MCKENZIE COUNTY, NORTH DAKOTA



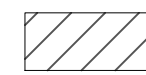
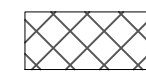

THIRD LEVEL FLOOR PLAN
BUILDING 1218 MAIN ST. N
SCALE 1:10



FOURTH LEVEL FLOOR PLAN
BUILDING 1218 MAIN ST. N
SCALE 1:10



LEGEND

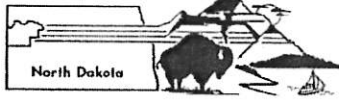
-  LIMITED COMMON AREA
-  PRIVATE OWNERSHIP AREA
-  COMMON AREA

NOTES
 -INTERIOR EASEMENTS ARE FROM PAINT TO PAINT
 -ALL BEARINGS OF INTERIOR WALLS ARE PARALLEL TO BEARINGS OF EXTERIOR WALLS



DRAWN BY: CLT	DATE: 09-13-2022	QUALITY CHECK: DRK
SURVEYED BY: MAB	JOB NO. W21-006	FIELDBOOK: N/A
GREAT FALLS-BOZEMAN-KALISPELL-HELENA		MONTANA
SPOKANE		WASHINGTON
LEWISTON-TWIN FALLS		IDAHO
WATFORD CITY		NORTH DAKOTA
MEDIA		PENNSYLVANIA

PROJECT #



THE CITY OF WATFORD CITY
213 2ND ST NE / PO BOX 494
WATFORD CITY, NORTH DAKOTA

DIVISION OF LAND APPLICATION SUBDIVISION FINAL PLAT

REQUIREMENTS

APPLICATION FEE:
\$450.00 + \$15.00 PER LOT

All applications must be legible, printed in ink or typed, and suitable for reproduction. *Original application with original signature is required.* A *Subdivision Final Plat Application* may be submitted in order to plat parcels within the Corporate City limits and the designated Extra Territorial Area (ETA) which have already been approved by City Council through a Preliminary Subdivision Plat. All *Subdivision Final Plats* shall be subject to conform to the regulations as set within the City of Watford City Municipal Code of Ordinances and Chapter 40-48 of the North Dakota Century Code. Along with this original application, please submit the following: N.D. Professionally Engineered/ Surveyed map of subdivision parcels in both .PDF format and 11"x17" size paper for review, a brief justification letter explaining the request for *Subdivision Final Plat*, and a current copy of a title report/title commitment for the property. Once approved by City Council, the *Final Subdivision Plat* shall be considered approved for a period of 12 months during such time, the *Final Subdivision Plat* must be submitted to the City on a mylar plat in the size 24" x 36". Subdivisions may be subject to additional Development Agreements (DA) and Subdivision Improvement, Warranty and Maintenance Agreements (SIA) prior to recordation. For specific details regarding this process, please refer to the *City of Watford City Municipal Code of Ordinances: CHAPTER XV ARTICLE XXX: SUBDIVISION REGULATIONS.*

PROPERTY OWNER INFORMATION

OWNER NAME(S): Watford City MH Apartments Phase II LLC	PHONE NUMBER: 917-282-7997	EMAIL: steven@coltown.com
MAILING ADDRESS: 95-04 Delancey Street, New York, NY 10002		

APPLICANT INFORMATION

Same as Owner

APPLICANT NAME:	PHONE NUMBER:	EMAIL:
MAILING ADDRESS:		

DEVELOPER INFORMATION

DEVELOPER NAME: -same as property owner / applicant	PHONE NUMBER:	EMAIL:
MAILING ADDRESS:		

PROPERTY INFORMATION

PROPERTY ADDRESS: 1218 Main Street North	CURRENT ZONING: R4	
LEGAL DESCRIPTION: (SECTION, TOWNSHIP, RANGE) Lot 6, A Replat of Madison Heights Subdivision		
EXISTING ACREAGE/SQ.FT.: 4.105 Acres	NEW ACREAGE/SQ.FT.: 4.105 Acres	PROPOSED # OF LOTS/BLOCKS: N/A
CURRENT USE OF PROPERTY: Apartment Rentals	PROPOSED USE OF PROPERTY: Condominiums	

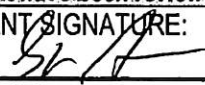
DESCRIPTION

Please give a brief description of the proposed Final Subdivision Plat.


Application is requesting replatting Lot 6 of A Replat of Madison Heights Subdivision into one condominium building and one garage building with a combined total of 35 Condominium Units along with 35 assigned and associated Garage Units.

FINAL PLAT SUBMITTAL REQUIREMENTS	APPLICANT CHECKLIST	CITY STAFF REVIEW
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Final Grading Plan.		
Final Street Plans.		
Final Utility Plans.		
Final Storm Water Management Plan Report.		
Traffic Impact Analysis (TIA), if needed.		
Erosion Control Review & Checklist, Storm Water Review & Checklist, and Floodplain App.		
Additional State, Federal, and County permits.		
Developer signed DA and SIA.		
Final Construction Plans and Specifications.		

APPLICANT SIGNATURE:
As the applicant, I certify that all City Ordinances will be complied with and that the information given within this application as well as the plans and maps submitted are in all respects true and correct to the best of my knowledge and belief.
As the applicant, I certify that the Development Agreement and Subdivision Improvement, Maintenance, and Warranty Agreement have been reviewed, signed, and finalized with the City.


APPLICANT SIGNATURE: 	DATE: 9 14 22
APPLICANT PRINT NAME: Steven Neuman	APPLICANT TITLE: Officer

PROPERTY OWNER(S) AFFIDAVIT
I/We, the undersigned, swear that I am / we are, the owner(s) and/or Mortgage holders of the property described within this application. I/We will make provisions to ensure compliance with the disclosure and recording requirements of McKenzie County and the City of Watford City. I/We certify that all information contained within this application are in all respects true and correct to the best of my/our knowledge and belief. I/We also hereby authorize City of Watford City Staff and/or its designee to access my property or premise for the purpose of gathering and verifying information in relation to this application and submitted plans.

PROPERTY OWNER SIGNATURE: 	DATE: 9 14 22
PROPERTY OWNER SIGNATURE: _____	DATE: _ / _ / _

PROPERTY OWNER NOTARY

On this _____ day of _____, _____ before me, the undersigned, a notary public for the state of _____, personally appeared, _____ known to me to be the person(s) who executed the certificate in witness whereof, I have hereunto set my hand and affixed my official seal the day and year in the certificate first written above.



Notary Public

(NOTARIAL SEAL)

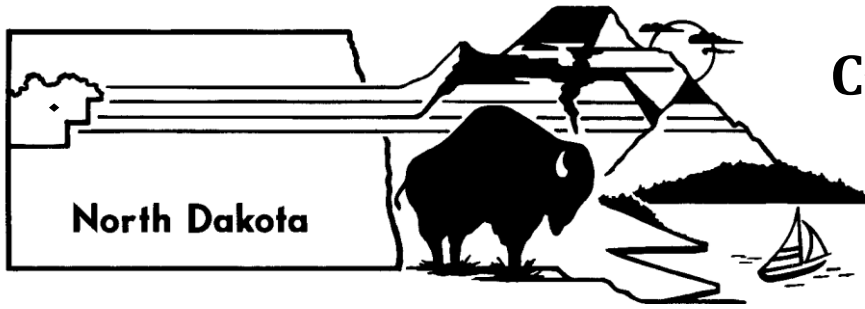
JASON Y. GOODSTEIN
Notary Public, State of New York
No. 02GO6029786
Qualified in Nassau County
Commission Expires August 30, 2009 ²⁵

Notary Public for the state of _____
Residing at _____
My Commission Expires _____

5.

Division of Land Application *Minor Plat (Boundary Line Adjustment)*

Jon Girard



City of Watford City

213 2nd St. NE / PO Box 494
 Watford City, ND 58854
 Ph. 701-444-2533
 Fax 701-444-3004
Celebrating 100 Years - 2014
 cityofwatfordcity.com

September 26, 2022

STAFF REPORT
Division of Land Application – Minor Plat: Boundary Line Adjustment
US Forestry Service

APPLICANTS/ PROPERTY OWNERS:

Jonathan M. Girard
 16911 Avenida de Santa Ynez
 Pacific Palisades, CA 90272

PROPERTY LOCATION:

1905 and 1809 Main Street South

REQUEST:

To adjust the existing boundary line between two adjoining parcels. No new parcels will be created and no existing parcels will be eliminated.

CURRENT ZONING:

C-1(General Commercial District) and R-2 (Two-family Dwelling District); a zone change is being processed in parallel with this application.

CURRENT USE:

U.S. Forest Service Ranger Station employee housing, and undeveloped pasture land.

SITE DEVELOPMENT:

Access: The property is accessible from Main Street South.

Sewer: The property has access to City sanitary sewer.

Water: The property has access to City water.

SURROUNDING LAND USE:

- North: Zoning – R-2, Two-Family Dwelling District
 Use - Single Family Home

- East: Zoning – R-3, Medium Density Residential and C-1, General Commercial
 Use – US Forestry Department

- South: Zoning – R-2, Two-Family Dwelling District
 Use - Single Family Home

- West: Zoning – R-2, Two-Family Dwelling District
 Use – Undeveloped, pastureland

REFERENCES:

City of Watford City Municipal Code of Ordinances: CHAPTER XV- ZONING ORDINANCE, ARTICLE XXX- SUBDIVISION REGULATIONS, SECTION 4 - DEFINITIONS AND SECTION 13 – MINOR PLATS

BOUNDARY LINE ADJUSTMENT: a division of land made for the purpose of alteration by adjusting boundary lines, between platted or unplatted lots or both, which does not create any additional lot, tract, parcel, site, or division, nor create any lot, tract, parcel, site, or division which contains insufficient area and dimensions to meet minimum requirements for width and area for a lot.

...

A minor plat for the purpose of a simple lot split, boundary line adjustment, or map of reversion shall be allowed when street improvements, water or sewer line improvements or other public improvements are not required. ... A Boundary Line Adjustment shall not create any lot.

DISCUSSION:

This minor plat application, and the associated Change of Zone application, are the culmination of a year-long effort between city staff, the involved landowners, and in close coordination with the US Forestry Service. This Boundary Line Adjustment will provide enough land for the newly-expanded parcel to support a City-approved Mobile Home Park.

RECOMMENDATION:

It is the recommendation of City Planning Department staff to **APPROVE** the Division of Land Application.

Approval shall be contingent upon the following condition:

1. Prior to any future development of this property, generalized building plans and permit applications must be submitted to The City for further review and approval.

PLANNING DEPARTMENT STAFF CONTACTS:

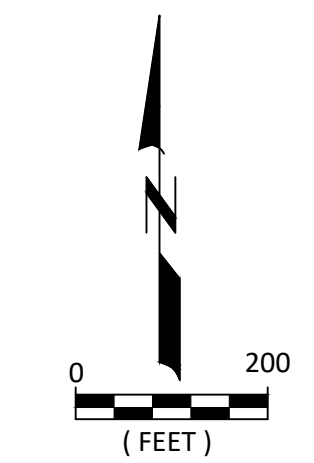
Jake Walters
jwalters@nd.gov
(701) 444-8402

Kayla Grace
kagrace@nd.gov
(701) 444-8406

PLAT of

G & G SUBDIVISION

IN THE SE1/4 SECTION 25, T150N, R99W, 5TH PM, CITY OF WATFORD CITY, MCKENZIE COUNTY, NORTH DAKOTA



BASIS OF BEARING
 BEARINGS FOR THIS EXHIBIT ARE BASED ON THE NORTH DAKOTA STATE PLANE COORDINATE SYSTEM, NAD83, NORTH ZONE. DISTANCES ARE GROUND. CSF=0.9998485

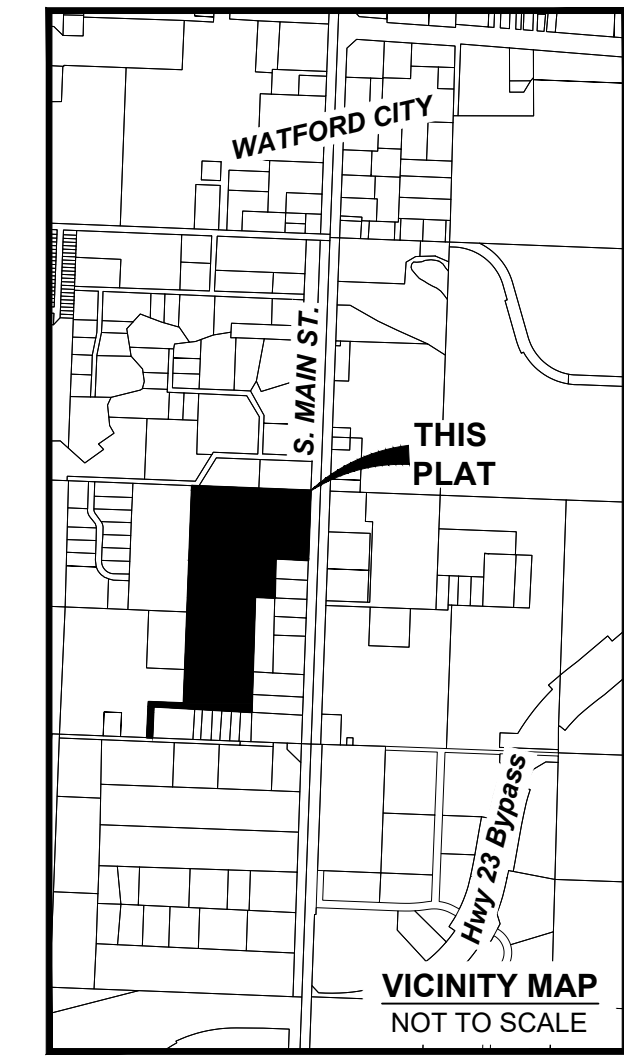
OWNERS
 GIRARD FAMILY TRUST
 JOSEPH GIRARD, TRUSTEE
 PO BOX 308
 NEWMARKET, NH 03857
 PATRICK & SALLY GOLBERG
 1809 S. MAIN ST.
 WATFORD CITY, ND 58854

SURVEYOR NOTES

- The purpose of this plat is to realign a common boundary between two adjoining parcels. No new parcels are hereby created or eliminated.
- Easements may exist which are not shown.

LEGEND

	FOUND REBAR W/ ALUMINUM CAP MARKED AS NOTED
	SET 5/8" REBAR W/ ALUMINUM CAP MARKED "LS-6261"
	FOUND UNMARKED REBAR
	SET REBAR W/ RED CAP MARKED "LS-6261"
	FOUND REBAR W/ PLASTIC CAP MARKED AS NOTED
	FOUND 1" DIA. STEEL PIPE
	ALUMINUM CAP
	WITNESS CORNER
	RIGHT-OF-WAY
	SURVEYED BOUNDARY
	SURVEYED LOT LINE
	EXISTING LOT LINE
	PROPOSED EASEMENT
	EXISTING EASEMENT
	SECTION LINE
	1/4 LINE
	1/16 LINE
	TIE LINE



CERTIFICATE OF SURVEYOR

I, Steven Rude, a Professional Land Surveyor in the State of North Dakota, hereby certify that this survey was conducted by me or under my direct supervision, that this plat is a correct representation of said survey, and that the monuments shown are of the nature and occupy the locations shown hereon.

Dated this ____ day of _____, 2022.

Steven Rude, PLS
 ND Reg. No. LS-6261
 STATE OF NORTH DAKOTA)
) ss
 COUNTY OF MCKENZIE)

Be it known that on this ____ day of _____, 2022, before me personally appeared Steven Rude, known to me to be the person described in the within instrument, and acknowledged to me that he executed the same.

Notary Public for the State of North Dakota
 Residing at _____
 My commission expires _____

CERTIFICATE OF CITY COUNCIL APPROVAL

The City of Watford City, North Dakota, has approved the attached plat as shown herein and lying within the jurisdiction of the City of Watford City and approves of the utility easements which may run under, on, or over the land as dedicated hereon as "utility easements" whether shown on the plat as present or existing.

This action of the Council was taken by resolution approved the ____ day of _____, 2022.

Philip Riely, Mayor Attest: Peni Peterson, Auditor

STATE OF NORTH DAKOTA)
) ss
 COUNTY OF MCKENZIE)

Be it known that on this ____ day of _____, 2022, before me personally appeared Philip Riely and Peni Peterson, known to me to be the persons described in the within instrument, and acknowledged to me that they executed the same.

Notary Public for the State of North Dakota
 Residing at _____
 My commission expires _____

PRELIMINARY
9/23/22

CERTIFICATE OF PLANNING & ZONING COMMISSION

This plat is hereby approved by the Planning & Zoning Commission of Watford City in accordance with the laws of the State of North Dakota, ordinances of Watford City, and the regulations of the Planning and Zoning Commission of Watford City.

Jesse Lawrence, Chairman Date _____

STATE OF NORTH DAKOTA)
) ss
 COUNTY OF MCKENZIE)

Be it known that on this ____ day of _____, 2022, before me personally appeared Jesse Lawrence, known to me to be the person described in the within instrument, and acknowledged to me that he executed the same.

Notary Public for the State of North Dakota
 Residing at _____
 My commission expires _____

DESCRIPTION

Irregular Tracts 1342 and 1688 in the SE1/4 Section 25, 150N, R99W, 5th PM, McKenzie County, North Dakota.

CERTIFICATE OF CONSENT and DEDICATION

We, the undersigned, being sole owners and mortgage holders of the land platted herein, hereby consent to the execution of this plat and agree to not vacate any portion of this plat without the consent of the City of Watford City. We hereby dedicate easements to run with the land for water, sewer, gas, electric, telephone, or other public utility lines or services under, on, or over the land dedicated hereon as "utility easements" whether shown or existing.

Dated this ____ day of _____, 2022.

Girard Family Trust

Joseph M. Girard
 Trustee

STATE OF _____)
) ss
 COUNTY OF _____)

Be it known that on this ____ day of _____, 2022, before me personally appeared Joseph M. Girard, Trustee of the Girard Family Trust, known to me to be the person described in the within instrument, and who acknowledged to me that he executed the same.

Notary Public for the State of _____
 Residing at _____
 My commission expires _____

Dated this ____ day of _____, 2022.

Patrick G. Golberg Sally M. Golberg

STATE OF _____)
) ss
 COUNTY OF _____)

Be it known that on this ____ day of _____, 2022, before me personally appeared Patrick G. Golberg and Sally M. Golberg, known to me to be the persons described in the within instrument, and who acknowledged to me that they executed the same.

Notary Public for the State of _____
 Residing at _____
 My commission expires _____

CERTIFICATE OF COUNTY AUDITOR

I, Erica Johnsrud, Auditor of McKenzie County, hereby certify that current taxes, delinquent taxes, delinquent special assessments or installments of special assessments, or tax estimates for the property shown hereon are unpaid in the amount of \$ _____ plus penalty and interest.

Dated this ____ day of _____, 2022.

Erica Johnsrud, Auditor

CERTIFICATE OF RECORDER

STATE OF NORTH DAKOTA)
) ss
 COUNTY OF MCKENZIE)

Filed for record in the office of the Recorder of McKenzie County, North Dakota, at ____ o'clock AM / PM this ____ day of _____, 2022, and assigned Document No. _____.

Katie Paulson, Recorder

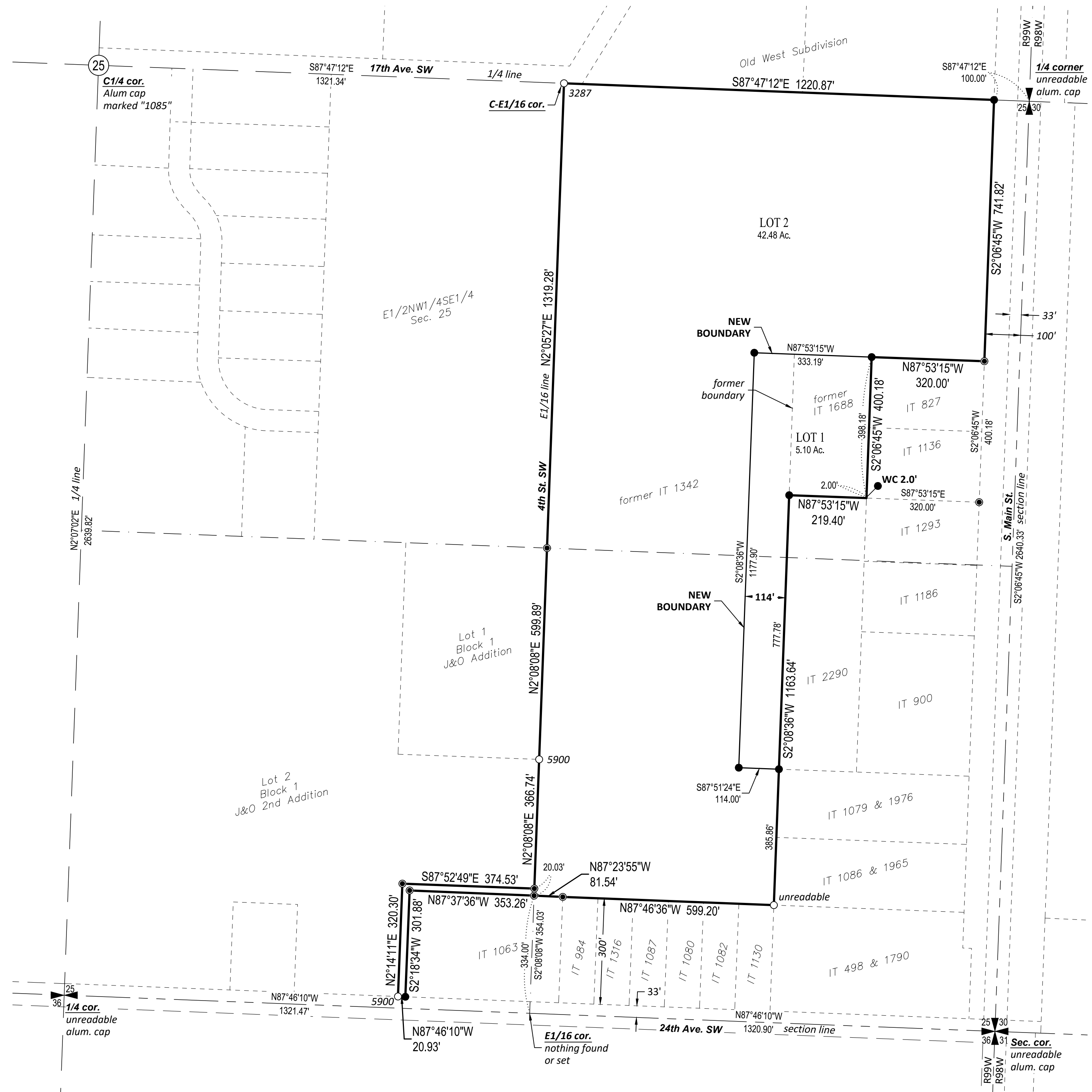
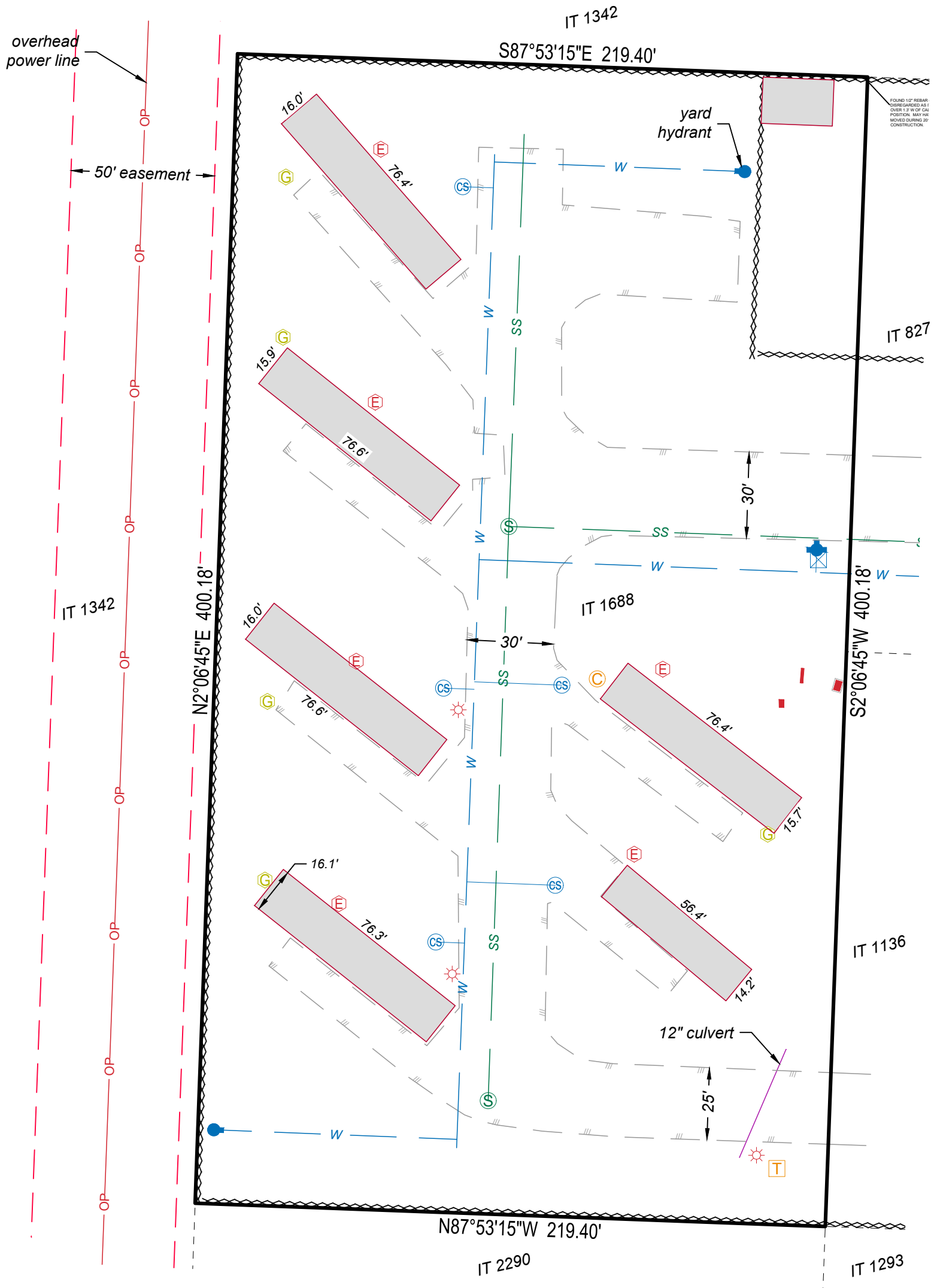


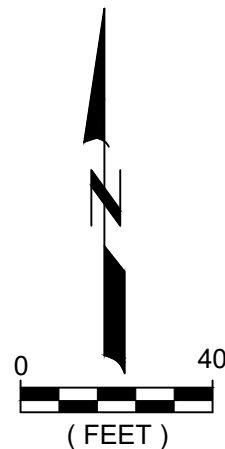
EXHIBIT OF SURVEY

IT 1688 IN THE SE1/4 SECTION 25, T150N, R99W, 5th PM, CITY OF WATFORD CITY, MCKENZIE COUNTY, NORTH DAKOTA



LEGEND - TOPOGRAPHIC

	MANHOLE - COMMUNICATION
	MANHOLE - SANITARY SEWER
	SANITARY SEWER CLEANOUT
	WATER METER OR CURB STOP
	FIRE HYDRANT
	YARD HYDRANT
	WATER VALVE
	PEDESTAL - TELEPHONE
	METER - ELECTRIC
	METER - GAS
	METER - WATER
	LIGHT POLE
	OVERHEAD POWER POLE
	FENCE - CHAIN LINK
	ASPHALT EDGE
	OVERHEAD POWER
	SANITARY SEWER
	WATER MAIN



DAKOTA LAND CONSULTING, PLLC
 665 Palm Beach Road Dickinson, ND 58601
 dakotalandconsulting@gmail.com
 701-225-6564

Justification Attachment

Applicant's Request

The applicant requests approval of is two applications:

- **Minor Plat - Boundary Line Adjustment** – to increase the parcel size from 2.0 acres to 5.1 acres by purchasing 3.1 acres of the adjacent vacant land. The purpose of this plat is to realign a common boundary between two adjoining parcels. No new parcels will be created or eliminated.
- **Zoning Change from C-1 to M-H** – to permit that the existing mobile homes for USFS personnel given the termination of the CUP for the mobile homes.

Background in Support of Request

The McKenzie Forest Service Ranger Station compound at 1905 South Main Street is a 5-acre assemblage of 3 parcels which includes an office building, multi-family dwelling and 6 mobile homes for USFS personnel. The mobile homes are located on Parcel #82-73-16120 (IT 1688) which is 2.0 acres and zoned C-1.

The use of this Parcel for the mobile homes was pursuant to a Site Development Plan and Permit application approved by the City Council in 2015 which included a Conditional Use Permit (CUP) for the mobile homes. At the annual review of the CUP last year, it was denied because the City Staff and the Planning & Zoning Commission would like to see the employee living units become a permanent use on the property (not for any non-compliance with City Ordinances or conditions of the CUP). The staff report to the Planning & Zoning Commission stated: “The mobile home units are completely enclosed within a secured fenced area separate from the front office building. The site has fully paved drive aisles and paved designated parking areas. The property appears to be well-kept and in full compliance with City Ordinance as well as the original Conditional Use Permit approval.” The City Staff and Commission agreed to work with the Forest Service and the Owner to bring the property into compliance with a goal of the mobile homes becoming a permanently allowed use so that the CUP is no longer needed.

Over the last year, the undersigned has worked with the City Staff and the Commission to achieve this goal. There have been numerous discussions and several options have been seriously considered. Ultimately, the option that the City Staff and the Commission has been promoting is being taken. This option is for the owner to acquire a 3.1 acres portion of the field immediately to the West of Parcel #82-73-16120, adjust the parcel lines to create a new larger parcel of 5.1 acres and rezone the new parcel to M-H (Mobile Homes). This option works because the M-H Zoning District requires a parcel size of no less than 5 acres, even though we have no intension to add any more mobile homes.

In July, the owner put the additional 3.1 acres under contract to purchase.

In August, the City Council granted an extension of the expiring CUP from September 6th to December 5th in order to provide the applicant with three additional months to complete the process.

During August, the applicant has worked with its land surveyor and the City Staff to put together the two applications.

Justification of Request

- Ranger Stations like this one customarily provide on-site housing for their personnel which is an integral part of their operations.
- Approval of the applications will not negatively impact the surrounding neighborhood or other properties
- Approval of the applications will not negatively impact the environment in regard to traffic congestion, drainage, and noise, etc.
- The site will be limited to six mobile homes, and they will be removed at the termination of the Forest Service tenancy.
- Ranger Stations like this one customarily provide on-site housing for their personnel and families which is an integral part of their operations.
- The Forest Ranger Station compound is very much a “Community Facility” which provides a valuable public service to the community.
- The McKenzie Ranger District compound is arguably a beneficial and essential component of the governmental services for the community including fire suppression, public safety, emergency response, wildlife management, public land management, tourism, and recreation.
- If needed, the USFS is permitted under federal law to use the residential dwellings to temporarily house Fire Fighters, Sheriffs, Police, Teachers and other government employees.
- As noted in the minutes from the June 28th, 2021 Planning and Zoning Commission Meeting: “The mobile home units are completely enclosed within a secured fenced area separate from the front office building. The site has fully paved drive aisles and paved designated parking areas. The property appears to be well-kept and in full compliance with City Ordinance as well as the original Conditional Use Permit approval.”
- The merits and benefits to the community of having the Ranger Station justify approval of the applications so that it can continue to operate as-is through the end of its tenancy.

From: pgolberg@restel.com
To: [Walters, Jacob](#)
Subject: US Forest Service/Girard
Date: Thursday, September 8, 2022 12:16:04 PM

******* CAUTION:** This email originated from an outside source. Do not click links or open attachments unless you know they are safe. *********

Good afternoon Jake,

This is Pat & Sally Golberg. We were forwarded the emails between you, Katie & Jon on the progress of the 3.1 acres for the forest service this morning. Katie asked that we send you an email acknowledging our consent for the application process. Therefore you have our consent.

Thank you Pat & Sally Golberg



THE CITY OF WATFORD CITY
213 2ND ST NE / PO BOX 494
WATFORD CITY, NORTH DAKOTA

DIVISION OF LAND APPLICATION MINOR PLAT

REQUIREMENTS

APPLICATION FEE:
\$675.00

All applications must be legible, printed in ink or typed, and suitable for reproduction. *Original application with original signature is required.* A *Minor Plat Map* shall be allowed for the following circumstances to adjust lot lines which may be contiguous, adjacent, interior lots of previously platted parcels; to revert property back to acreage or to a configuration which may combine parcels as they may have been previously mapped; to create no more than four (4) lots; and street improvements, utility or other public improvements, public easements, or right of ways, whether public or private are not required or created. This parcel map will also not require the creation of new or enlarged parks, playgrounds, or open spaces. All lot design standards and zoning requirements are required to be met. Parcels must conform to the minimum lot area and width and not involve lots which have more than one zoning classification. A *Minor Plat Map* is not intended to be used as one in a series as to circumvent the Subdivision process. Along with this application, please submit the following: N.D. Professionally Engineered/Surveyed map of parcels in both .PDF format and 11"x17" size paper for review, a brief justification letter explaining the request/reasoning for the *Minor Plat* and a current copy of a title report/title commitment for the property. Once approved by City Council, the *Minor Plat* shall be considered approved for a period of 12 months during which time, a 24" x 36" size mylar plat will need to be submitted to the City for signatures and recordation. For specific details regarding this process, please refer to the *City of Watford City Municipal Code of Ordinances: CHAPTER XV ARTICLE XXX: SUBDIVISION REGULATIONS.*

 Simple Lot Split

 Reversionary Parcel Map

 Boundary Line Adjustment

PROPERTY OWNER INFORMATION

OWNER NAME(S):
Joseph M. Girard, Trustee

PHONE NUMBER:
603-659-1190

EMAIL:
joegirard@thewhalehouse.com

MAILING ADDRESS:
PO Box 308, Newmarket, NH 03857

APPLICANT INFORMATION

 Same as Owner

APPLICANT NAME:
Jonathan M. Girard

PHONE NUMBER:
310-890-1999

EMAIL:
jon.girard@live.com

MAILING ADDRESS:
16911 Avenida de Santa Ynez, Pacific Palisades, CA 90272

DEVELOPER INFORMATION

DEVELOPER NAME:

PHONE NUMBER:

EMAIL:

MAILING ADDRESS:

PROPERTY INFORMATION

PROPERTY ADDRESS:
1905 and 1809 S. Main St., Watford City, ND 58854

CURRENT ZONING:
C1 and R2

LEGAL DESCRIPTION: (SECTION, TOWNSHIP, RANGE)
IT 1688 and IT 1342 in the SE1/4 Section 25, T150N, R99W, 5th PM, Watford City

EXISTING ACREAGE/SQ.FT.:
2.01 acres

NEW ACREAGE/SQ.FT.:
5.10 acres

PROPOSED # OF LOTS/BLOCKS:
2 Tracts

CURRENT USE OF PROPERTY:
USFS employee mobile home housing and pasture

PROPOSED USE OF PROPERTY:
USFS employee mobile home housing

DESCRIPTION Please give a brief description of the proposed Minor Plat.

To realign a common boundary between two adjoining parcels.

No new parcels are will be created or eliminated.

SUBMITTAL REQUIREMENTS	APPLICANT CHECKLIST	CITY STAFF REVIEW
Completed and signed Minor Plat Application.		
Payment for Minor Plat Application fee.		
Justification Letter.		
Title Report/Title Commitment.		
Legal Description.		
Minor Plat.		

APPLICANT SIGNATURE:
 As the applicant, I certify that all City Ordinances will be complied with and that the information given within this application as well as the plans and maps submitted are in all respects true and correct to the best of my knowledge and belief.

APPLICANT SIGNATURE: Jonathan M. Girard DATE: 8/26/2022

APPLICANT PRINT NAME: Jonathan M. Girard APPLICANT TITLE: Property Manager

PROPERTY OWNER(S) AFFIDAVIT
 I/We, the undersigned, swear that I am / we are, the owner(s) and/or Mortgage holders of the property described within this application. I/We will make provisions to ensure compliance with the disclosure and recording requirements of McKenzie County and the City of Watford City. I/We certify that all information contained within this application are in all respects true and correct to the best of my/our knowledge and belief. I/We also hereby authorize City of Watford City Staff and/or its designee to access my property or premise for the purpose of gathering and verifying information in relation to this application and submitted plans.

PROPERTY OWNER SIGNATURE: Jonathan M. Girard, Trustee DATE: 8/31/22

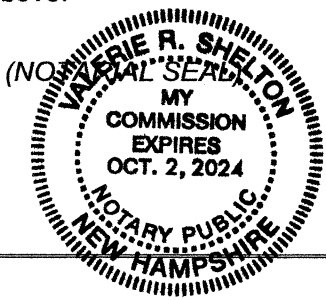
PROPERTY OWNER SIGNATURE: _____ DATE: _____

PROPERTY OWNER NOTARY

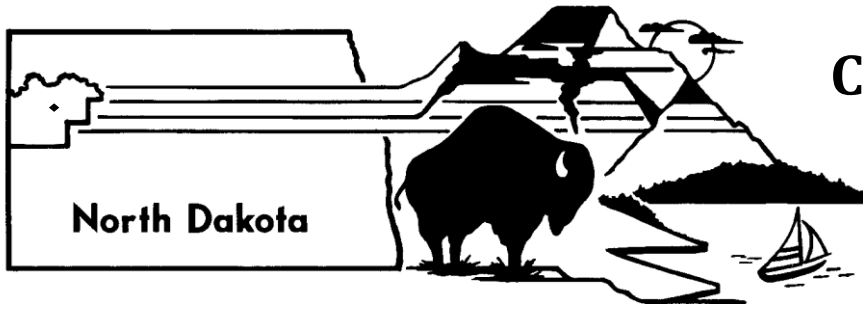
On this 31 day of Aug, 2022 before me, the undersigned, a notary public for the state of NEW HAMPSHIRE, personally appeared, JOSEPH M. GIRARD known to me to be the person(s) who executed the certificate in witness whereof, I have hereunto set my hand and affixed my official seal the day and year in the certificate first written above.

[Signature]
 Notary Public

Notary Public for the state of N.H.
 Residing at 124 CUSHING RD, NEW HAMPSHIRE
 My Commission Expires 10/2/24



6.
Land Use Application
Zone Change
Jon Girard



City of Watford City

213 2nd St. NE / PO Box 494
 Watford City, ND 58854
 Ph. 701-444-2533
 Fax 701-444-3004
Celebrating 100 Years - 2014
 cityofwatfordcity.com

September 26, 2022

STAFF REPORT
Land Use Application: Zone Change
US Forestry Service

APPLICANTS/ PROPERTY OWNERS:

Jonathan M. Girard
 16911 Avenida de Santa Ynez
 Pacific Palisades, CA 90272

PROPERTY LOCATION:

1905 and 1809 Main Street South

REQUEST:

Rezone portions of PID 82-73-16120 and PID 11-00-10670 to M-H (Mobile Home Park District).

CURRENT ZONING:

C-1 (General Commercial District) and R-2 (Two-Family Dwelling District); a boundary line adjustment application is being processed in parallel to this application.

CURRENT USE:

U.S. Forest Service Ranger Station employee housing, and undeveloped pasture land.

SITE DEVELOPMENT:

Access: The property is accessible from Main Street South.

Sewer: The property has access to City sanitary sewer.

Water: The property has access to City water.

SURROUNDING LAND USE:

- North: Zoning – R-2, Two-Family Dwelling District
 Use - Single Family Home

- East: Zoning – R-3, Medium Density Residential and C-1, General Commercial
 Use – US Forestry Department

- South: Zoning – R-2, Two-Family Dwelling District
 Use - Single Family Home

- West: Zoning – R-2, Two-Family Dwelling District
 Use – Undeveloped, pastureland

REFERENCES:

Chapter XV Zoning Ordinance, Article XXVI, Section 1

SECTION 1. - AMENDMENTS:

The City Council may from time to time amend, supplement, or change the district boundaries or regulations contained in this zoning ordinance. A proposal for an amendment or a change in zoning may be initiated by the City Council, by the Planning Commission, or upon application of the owner of the property affected. All such proposed changes shall be submitted to the Planning Commission for recommendation and report. The Planning Commission shall prepare final written findings which shall be submitted to the City Council within 90 days after the time of referral of the proposed amendment to the Planning Commission.

Chapter XV Zoning Ordinance, Article XV, Section 1

SECTION 1. – INTENT AND PURPOSE OF THE DISTRICT

It is the intent of the "M-H" Mobile Home Park District to permit low density mobile home uses in a park-like atmosphere. The mobile home park district is intended for those areas where the owner proposes to develop and rent or lease individual sites.

DISCUSSION:

This Change of Zone application, and the associated minor plat application, are the culmination of a year-long effort between City staff, the involved landowners, and in close coordination with the US Forestry Service. The requested change in zone is consistent with the overall area’s development and the needs of the community.

Per the applicant and City staff negotiations, only six (6) existing trailers are approved for this site at this time. Any future expansion of development, increase in dwelling unit count, or exchange of dwelling units would need full city approvals to show compliance with fire/safety regulations, building setbacks, public access, or similar. The M-H Mobile Home Park District carries specific rules and regulations to maintain compliance. In granting this zone change request, it is explicitly understood by the applicant that they, and future

owner-operators, are held to the standards outlined in Article XV, Sections 1 through 18 of the zoning district. Future revisions to the zoning district language may be applied at the discretion of City planning staff, the City Building Inspector, and/or Code Enforcement personnel.

RECOMMENDATION:

It is the recommendation of City Planning Department staff to **APPROVE** the Change of Zone.

PLANNING DEPARTMENT STAFF CONTACTS:

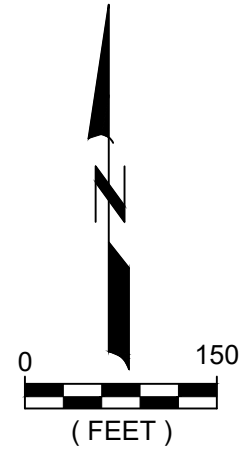
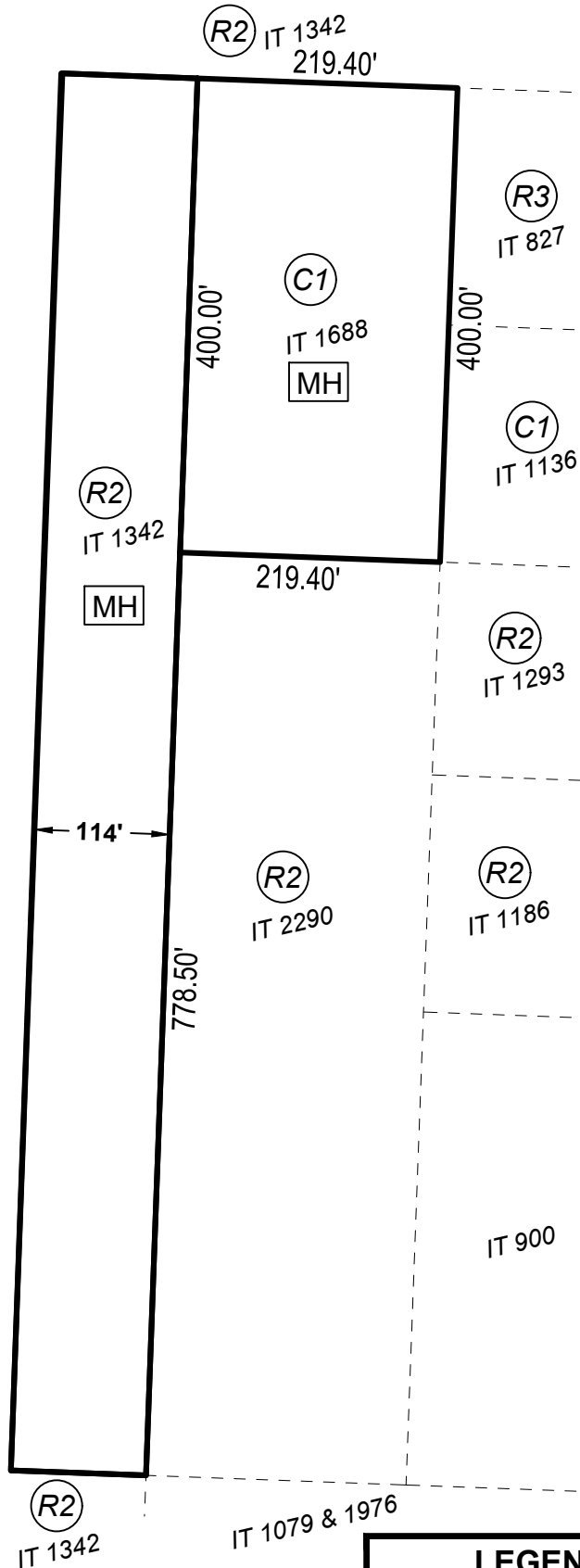
Jake Walters
jwalters@nd.gov
(701) 444-8402

Kayla Grace
kagrace@nd.gov
(701) 444-8406

ZONE MAP AMENDMENT

Section 12, Item H.

IN THE SE1/4 SECTION 25, T150N, R99W, 5th PM, CITY OF WATFORD CITY, MCKENZIE COUNTY, NORTH DAKOTA

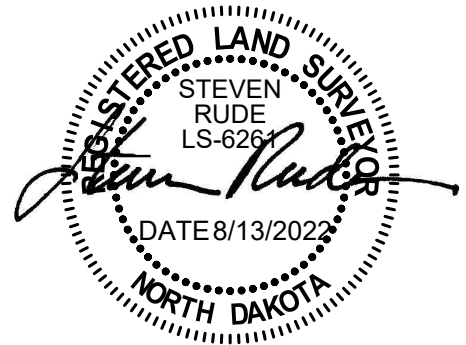


DESCRIPTION

Irregular Tract 1688 and the east 114 feet of Irregular Tract 1342 adjoining the west lines of Irregular Tracts 1688 and 2290 in the SE1/4 Section 25, T150N, R99W, 5th PM, Watford City, McKenzie County, North Dakota.

CERTIFICATE OF SURVEYOR

I, Steve Rude, a Professional Land Surveyor in the State of North Dakota, hereby certify that this map was prepared by me based on information obtained from public records and proprietary survey data.



LEGEND	
MH	PROPOSED ZONING
C1	EXISTING ZONING

DAKOTA LAND CONSULTING, PLLC
 665 Palm Beach Road Dickinson, ND 58601
 dakotalandconsulting@gmail.com
 701-225-6564



THE CITY OF WATFORD CITY
 213 2ND ST NE / PO BOX 494
 WATFORD CITY, NORTH DAKOTA

LAND USE APPLICATION ZONE CHANGE

REQUIREMENTS

APPLICATION FEE:
 \$300.00

All applications must be legible, printed in ink or typed, and suitable for reproduction. *Original application with original signature is required.* A *Zone Change Application* may be submitted in order to consider a changing the zoning district of property. Zoning Districts are set as specific areas within the City and/or ETA in order to govern the use of the property as well as such regulations pertaining to the height, area, size, and intensity of buildings, land, and open spaces. Along with this application, please submit the following: N.D. Professional survey of the property in both .PDF format and 11"x17" size paper for review, a brief justification letter explaining the request for *Zone Change* and a current copy of a title report/title commitment for the property. For specific details regarding this process, please refer to the *City of Watford City Municipal Code of Ordinances: CHAPTER XV, ARTICLE XXVI: AMENDMENTS.*

PROPERTY OWNER INFORMATION

OWNER NAME(S): Joseph M. Girard, Trustee	PHONE NUMBER: 603-659-1190	EMAIL: joegirard@thewhalehouse.com
MAILING ADDRESS: PO Box 308, Newmarket, NH 03857		

APPLICANT INFORMATION

Same as Owner

APPLICANT NAME: Jonathan M. Girard	PHONE NUMBER: 310-890-1999	EMAIL: jon.girard@live.com
MAILING ADDRESS: 16911 Avenida de Santa Ynez, Pacific Palisades, CA 90272		

DEVELOPER INFORMATION

DEVELOPER NAME:	PHONE NUMBER:	EMAIL:
MAILING ADDRESS:		

PROPERTY INFORMATION

PROPERTY ADDRESS: 1905 and 1809 S. Main St., Watford City, ND 58854	CURRENT ZONING: C1 and R2	PROPOSED ZONING: MH
PARCEL NUMBER(s): 82-73-16120 and 11-00-10670	LEGAL DESCRIPTION: (SECTION, TOWNSHIP, RANGE) IT 1688 and IT 1342	

DESCRIPTION Please give a brief description of the proposed variance.

To make the existing 6 mobile homes used by the US Forest Service Ranger Station for its employees a permanent use as the existing CUP for temporary workforce housing will expire in December 2022.

APPLICANT SIGNATURE: (IF DIFFERENT THAN OWNER)
As the applicant, I certify that all City Ordinances will be complied with and that the information given within this application as well as the plans submitted are in all respects true and correct to the best of my knowledge and belief.

APPLICANT SIGNATURE: <i>Jonathan M. Girard</i>	DATE: 8 / 26 / 2022
APPLICANT PRINT NAME: Jonathan M. Girard	APPLICANT TITLE: Property Manager

PROPERTY OWNER(S) AFFIDAVIT

I/We, the undersigned, swear that I am / we are, the owner(s) and/or Mortgage holders of the property described within this application. I/We will make provisions to ensure compliance with the disclosure and recording requirements of McKenzie County and the City of Watford City. I/We certify that all information contained within this application are in all respects true and correct to the best of my/our knowledge and belief. I/We also hereby authorize City of Watford City Staff and/or its designee to access my property or premise for the purpose of gathering and verifying information in relation to this application and submitted plans.

PROPERTY OWNER SIGNATURE: <u>Joseph M. Grand</u>	DATE: <u>8 / 31 / 22</u>
PROPERTY OWNER SIGNATURE: _____	DATE: <u> / / </u>

PROPERTY OWNER NOTARY

On this 31 day of August, 2022 before me, the undersigned, a notary public for the state of New Hampshire, personally appeared, Joseph M. Grand known to me to be the person(s) who executed the certificate in witness whereof, I have hereunto set my hand and affixed my official seal the day and year in the certificate first written above.

Valerie R. Shelton
Notary Public

Notary Public for the state of N.H.
Residing at 124 CUSHING RD, NEW MARKET
My Commission Expires 10/2/24



▼ OFFICE USE ONLY ▼		
<input type="checkbox"/> .PDF & LEDGER SIZE REVIEW COPY OF SITE PLAN <input type="checkbox"/> VICINITY MAP <input type="checkbox"/> LEGAL DESCRIPTION <input type="checkbox"/> JUSTIFICATION LETTER <input type="checkbox"/>	LEGAL NOTICE DATES: _____ _____ <input type="checkbox"/> MAILED ADJACENT PROPERTY OWNER NOTICES	MEETING DATES: PLANNING COMMISSION: _____ CITY COUNCIL: _____
INVOICE: INVOICE NUMBER: _____ DATE CREATED: ____/____/____ BY: _____	PAYMENT: \$300.00 DATE RECEIVED: ____/____/____ AMOUNT: \$ _____ <input type="checkbox"/> CARD <input type="checkbox"/> CASH <input type="checkbox"/> CHECK # _____	

2022 Permit Records
City of Watford City

Section 12, Item 1.

PERMIT #	PERMIT TYPE	ISSUE DATE	PROPERTY OWNER	CONTRACTOR	ADDRESS	LOT/BLOCK	SUBDIVISION	PARCEL #	DESCRIPTION OF WORK	VALUE	PERMIT FEE	INVOICE #
5348	EXCAVATION	8/29/2022	City of Watford City	BEK Consulting LLC	Multiple Sites	N/A	N/A	N/A	Replace valves and locate tickets for multiple locations	\$ 25,000.00	Waived	Waived
5349	GENERAL	8/30/2022	Luke Josund	Williston Roofing Company	1910 12th St NW	N/A	N/A	N/A	tear off shingles, inspect decking, dry in roof, and reshingle	\$ 16,000.00	\$ 20.00	5501
5350	RESIDENTIAL BUILDING	8/31/2022	Erica Rubalcava	Self	1001 5th Ave SE	Lot 15, Blk 4	Cherry Creek 2nd Add.	82-20-41500	building a 10x16 porch	\$ 3,500.00	\$ 43.00	5503
5351	GENERAL	8/31/2022	Jerin Albrecht	Aspen Contracting	3613 10th Ave NE	Lot 45	Hunter's Run	82-42-04500	re-roof - remove and replace shingles, underlay, IWS	\$ 11,175.00	\$ 20.00	5504
5352	RESIDENTIAL BUILDING	8/31/2022	Jodi Bailey	Aspen Contracting	3609 10th Ave NE	Lot 46	Hunter's Run	82-42-04600	re-roof - remove and replace shingles, underlay, IWS	\$ 10,000.00	\$ 88.50	5504
5353	RESIDENTIAL BUILDING	9/6/2022	Kelly & Peni Peterson	Killdeer Mountain Contracting LLC	112 6th St NE	Lot 1, Blk 3	Wold's Addition	82-77-01600	re-side house	\$ 17,998.25	\$ 144.49	5505
5354	RESIDENTIAL BUILDING	9/8/2022	Rose Wangeng	Garden State Contractors	205 Park Ave E	N/A	unplatted Watford City	82-73-13000	re-side house	\$ 14,000.00	\$ 116.50	5555
5355	COMMERCIAL BUILDING	9/8/2022	James & Kelly Brooks	701 Clean Inc	701 4th Ave NE	N/A	1st annexation Watford City	82-13-12000	remove walls, add doorways, add walls, reroute some electrical, remove tin and install sheetrock walls, install window, install heat ducting for venting, eliminate 1 bathroom	\$ 78,000.00	\$ 595.00	5556
5356	FENCE	9/9/2022	Lilian & Jesse Nelson	Self	2901 2nd Ave NE	Lot 2, Blk 1	Dakota Ridge	82-26-00300	black chain link fence no taller than 6ft	\$ -	\$ 25.00	5557
5357	SIGN	9/9/2022	Bakken Village LLC/Jacey Wilson	Self	104 Prospect St Ste 107	Lot 9 block 1	The Crossings	82-23-03200	4x8 vinyl banner sign with wood backboard on metal rods	\$ -	\$ 100.00	5558
5358	SIGN	9/12/2022	Circle K/Holiday	out to bid	Hwy 23 By-Pass & Frontier Ave	N/A	The Crossings	82-23-00300	signage for the new Holiday gas station and car wash	\$ -	\$ 100.00	5561
5359	MOVING PERMIT	9/12/2022	Rhonda Bourne	Self	128 East Highland	Lot 14, Blk 2	East Highland	20-10-03600	move 14x70 trailer on pillars and anchors	\$ -	\$ 150.00	5562
5115	RENEWAL	9/13/2022	Circle K/Holiday	TBD	Hwy 23 By-Pass & Frontier Ave	N/A	The Crossings	82-23-00300	Renewal - Building Permit	\$ -	\$ 20.00	5563
5116	RENEWAL	9/13/2022	Circle K/Holiday	TBD	Hwy 23 By-Pass & Frontier Ave	N/A	The Crossings	82-23-00300	Renewal - W/S Access Permit	\$ -	\$ 20.00	5563
5208	RENEWAL	9/14/2022	Nathan Dahl	Nathan Dahl	704 16th St NE	Lot 6, Blk 2		20-00-11860	Garage non attached	\$ -	\$ 20.00	5564
5360	RESIDENTIAL BUILDING	9/14/2022	Bradley Darling	Self	401 2nd Ave SW	Lot 2, Blk 6	Sax Addition to WC	82-57-07000	16x40 deck	\$ 17,000.00	\$ 137.50	5565
5361	WATER/SEWER ACCESS	9/20/2022	City of Watford City	FCI Constructors Inc	TBD	TBD		82-73-15500	8" water, 6" sewer for future daycare center	\$ -	\$ 1,901.06	5569
5362	WATER/SEWER ACCESS	9/20/2022	City of Watford City	FCI Constructors Inc	TBD	TBD		82-73-15500	temp modular building 1 of 4 1" water line tied to temporary 2" line connected to 8" stub for future development, 6" sewer	\$ -	\$ 439.42	5569
5363	WATER/SEWER ACCESS	9/20/2022	City of Watford City	FCI Constructors Inc	TBD	TBD		82-73-15500	temp modular building 2 of 4 1" water line tied to temporary 2" line connected to 8" stub for future development, 6" sewer	\$ -	\$ 439.42	5569
5364	WATER/SEWER ACCESS	9/20/2022	City of Watford City	FCI Constructors Inc	TBD	TBD		82-73-15500	temp modular building 3 of 4 1" water line tied to temporary 2" line connected to 8" stub for future development, 6" sewer	\$ -	\$ 439.42	5569
5365	WATER/SEWER ACCESS	9/20/2022	City of Watford City	FCI Constructors Inc	TBD	TBD		82-73-15500	temp modular building 4 of 4 1" water line tied to temporary 2" line connected to 8" stub for future development, 6" sewer	\$ -	\$ 439.42	5569
5366	RESIDENTIAL BUILDING	9/16/2022	Chad Fladland	Hanson's Concrete	304 2nd Ave NW				Replacing concrete patio and walkway sections	\$ 2,500.00		5567
5367	RESIDENTIAL BUILDING	9/20/2022	Ricky Marquardt	Uppa Creek Construction	1108 11th St NW	N/A	ETA	11-00-10470	remove existing siding and windows, replace with LP siding and new windows	\$ 32,000.00	\$ 230.00	5570
5368	RESIDENTIAL BUILDING	9/22/2022	JoAnna Beckett	Aspen Contracting	305 27th Ave NE	Lot 47, Blk 7	Dakota Ridge Subdivision	82-32-06470	Reroof with asfalt shingles and replace siding	\$ 33,000.00	\$ 235.00	5571

Permit Comparisons
City of Watford City

Section 12, Item1.

2021	
Month	# of Permits Issued
January	15
February	11
March	29
April	24
May	57
June	36
July	33
August	30
September	30
October	18
November	33
December	10

2021 TOTAL	326
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2021	
Month	Value
January	\$ 136,000.00
February	\$ 597,913.00
March	\$ 891,172.00
April	\$ 305,025.00
May	\$ 887,753.96
June	\$ 2,622,500.00
July	\$ 153,946.40
August	\$ 355,163.00
September	\$ 6,250,916.00
October	\$ 2,743,900.00
November	\$ 3,110,612.00
December	\$ 314,000.00

2021 TOTAL	\$ 18,368,901.36
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2021 Residential Permits			
Type	# of Units	# of Buildings	Value
Single Family Home	17	17	\$ 4,646,437.00
Duplex	4	2	\$ 1,388,000.00
Apartment 3-4 Units	0	0	\$ -
Apartment 5+ Units	0	0	\$ -

2021 TOTAL	21	19	\$ 6,034,437.00
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2022		
Month	# of Permits Issued	Comparison
January	7	47%
February	9	82%
March	14	48%
April	33	138%
May	29	51%
June	42	117%
July	23	70%
August	37	123%
September	24	80%
October		
November		
December		

2022 YTD	218	67%
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2022		
Month	Value	Comparison
January	\$ 379,000.00	279%
February	\$ 42,500.00	7%
March	\$ 505,002.10	57%
April	\$ 1,912,410.00	627%
May	\$ 199,639.62	22%
June	\$ 746,840.00	28%
July	\$ 607,158.74	394%
August	\$ 604,697.89	170%
September	\$ 260,173.25	4%
October		
November		
December		

2022 YTD	\$ 5,257,421.60	29%
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2022 Residential Permits				
Type	# of Units	# of Buildings	Value	Comparison
Single Family Home	6	6	\$ 2,292,630.00	49%
Duplex	4	2	\$ 608,000.00	44%
Apartment 3-4 Units	0	0	\$ -	0%
Apartment 5+ Units	0	0	\$ -	0%

2022 TOTAL YTD	10	8	\$ 2,900,630.00	48%
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BUILDING COMMITTEE

Sanford, Beard, Renville

September 13, 2022 Time 4:00 p.m.

City Hall

Minutes

Present: Committee Members Steve Sanford and Matt Beard

City Staff: Jake Walters, Wyatt Voll, Curt Moen, and Peni Peterson

Other's Present: Jim Johnsrud, Jeff Gronos, and Doug Bolken

The Ambulance Dept will be purchasing the Hanna property on Thursday and want to make sure they will be able to continue with the project otherwise.

Discussion was held regarding what will need to be done in order to build on the lot but the city fully supports their project and will help out in any way they can.

Discussed:

The project will need to utilize the city owned parking lot to the north to have ample parking for the housing unit. Wyatt suggested creating at JPA for the lot donation and include wording that the donation would require the that the FD would get X number of rooms as the Jokela house could possibly be demolished and used for parking.

Site plan – will need a grading and foundation plan. Recommended they hire an engineering firm to help with the plans and with the bid process for the project along with asbestos abatement, if needed.

Once the Engineering firm is secured, then work with city planning department and city engineering department for site approval i.e. footprint, setbacks, parking, etc.

Recommended visiting with Heidi with Icon for clarification if an architect is required or not.

Recommended Ambulance Dept to send letters to the county and city for assistance in the project i.e. demo Hanna house and Jokela house, demo permit and fee, site plan and fee, building permit and fee, request for a JPA for city to dedicate the north parking lot.

Roughrider Fund Committee meeting

September 16, 2022

Members present: Chelsea Bulzomi, Carissa Suter Liebel, Matt Beard

Members not present: Sheldon Wahlstrom, Mary Gumke

Others present: Brianna Chaffee, Liz Heisey, Vawnita Best

Meeting called to order at 10:00 am by Committee Chair Matt Beard.

The August 31st, 2022 meeting minutes were reviewed. Motion by Chelsea Bulzomi to approve the minutes. Second by Carissa Suter Liebel. Motion carried unanimously.

The financials were reviewed, no updates since last meeting on August 31, 2022.

The investment options were reviewed. Liz brought up that the CD rates will be going up within the next month. Chelsea asked about getting quotes from Bank of North Dakota. The committee would like to see the CD rates at the end of October after the increase amounts before the November City Council meeting. No motion was made on the investment options at this time.

The committee discussed the minimum fund balance that they want in the fund. Liz brought up that the committee technically has 2 years' worth of restricted cash between the restricted line item and the bond funds. The committee has concerns with why we have 2 years' worth of money instead of just 1 year.

Motion made by Chelsea to move the \$2.5 million out of restricted to operating and to not have a minimum fund balance in the Roughrider Fund. Seconded by Carissa Suter Liebel. Motion carried unanimously.

New Business:

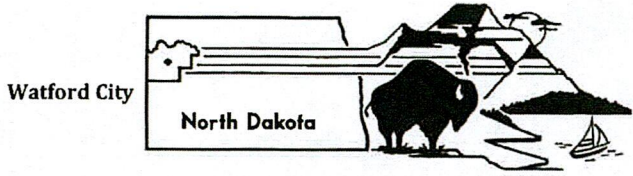
Vawnita brought up the Wolf Pup Daycare possibly coming to the committee for some operating costs for the daycare. Also, the second daycare is starting construction and could possibly be coming to this committee for help with operational costs.

Next meeting will be at the beginning of November to review the investment options.

Meeting adjourned at 11:40am.

Brianna Chaffee, Assistant City Auditor/Finance

3. Investment Options

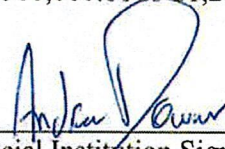


City of Watford City
 213 2nd St. NE / PO Box 494
 Watford City, ND 58854
 Ph. 701-444-2533
 Fax 701-444-3004
cityofwatfordcity.com

TO: Dakota West Credit Union, Watford City, ND
 FROM: Liz Heisey, Finance Director
 DATE: September 3rd , 2022
 RE: Investment Rate Quotes

The City of Watford City Roughrider Fund committee is interested in investment rates for the investment of \$2,500,000 to \$1,250,000. The committee will consider options below at their September 16th, 2022 committee meeting. City Council will review any committee recommendations at the October 3rd, 2022 meeting. Any formal investment approved could start as early as October 4th, 2022.

<u>Amount</u>	<u>Term</u>	<u>Rate</u>
\$2,500,000.00 to \$1,250,000.00	12 month CD	<u>1.62</u>
\$2,500,000.00 to \$1,250,000.00	24 month CD	<u>1.62</u>
\$2,500,000.00 to \$1,250,000.00	Money Market	<u>-</u>
\$2,500,000.00 to \$1,250,000.00	<u>Other Recommendation</u>	<u>-</u>



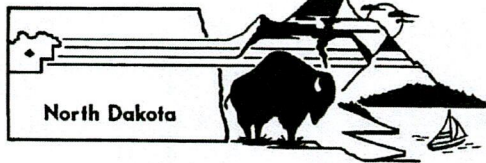
 Financial Institution Signature

9/13/2022

 Date

Please email your rates to lheisey@nd.gov by 4:00 p.m. Wednesday, September 14th, 2022.

Watford City



City of Watford City

213 2nd St. NE / PO Box 494
Watford City, ND 58854
Ph. 701-444-2533
Fax 701-444-3004
cityofwatfordcity.com

TO: Edward Jones, Watford City, ND
FROM: Liz Heisey, Finance Director
DATE: September 3rd, 2022
RE: Investment Rate Quotes

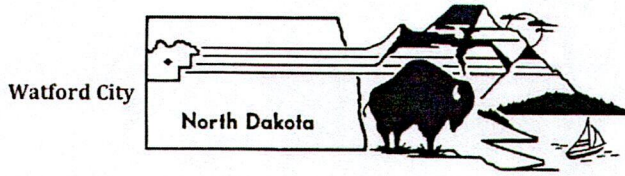
The City of Watford City Roughrider Fund committee is interested in investment rates for the investment of \$2,500,000 to \$1,250,000. The committee will consider options below at their September 16th, 2022 committee meeting. City Council will review any committee recommendations at the October 3rd, 2022 meeting. Any formal investment approved could start as early as October 4th, 2022.

Amount	Term	Rate
\$2,500,000.00 to \$1,250,000.00	12 month CD	3.7%
\$2,500,000.00 to \$1,250,000.00	24 month CD	3.8%
\$2,500,000.00 to \$1,250,000.00	Money Market (US Gov & Treasury sponsored)	1.99%
\$2,500,000.00 to \$1,250,000.00	US Treasury Bills <small>Other Recommendation</small>	6 month : 3.51% 12 month : 3.79%


Financial Institution Signature

9-14-2022
Date

Please email your rates to lheisey@nd.gov by 4:00 p.m. Wednesday, September 14th, 2022.



City of Watford City

213 2nd St. NE / PO Box 494
Watford City, ND 58854
Ph. 701-444-2533
Fax 701-444-3004
cityofwatfordcity.com

TO: First International Bank & Trust, Watford City, ND

FROM: Liz Heisey, Finance Director

DATE: September 3rd, 2022

RE: Investment Rate Quotes

The City of Watford City Roughrider Fund committee is interested in investment rates for the investment of \$2,500,000 to \$1,250,000. The committee will consider options below at their September 16th, 2022 committee meeting. City Council will review any committee recommendations at the October 3rd, 2022 meeting. Any formal investment approved could start as early as October 4th, 2022.

<u>Amount</u>	<u>Term</u>	<u>Rate</u>
\$2,500,000.00 to \$1,250,000.00	12 month CD	<u>1.69%</u>
\$2,500,000.00 to \$1,250,000.00	24 month CD	<u>1.89%</u>
\$2,500,000.00 to \$1,250,000.00	Money Market	<u>Adjust w. market</u>
\$2,500,000.00 to \$1,250,000.00	<u>Other Recommendation</u>	<u> </u>

[Signature]
Financial Institution Signature

9/13/22
Date

Please email your rates to lheisev@nd.gov by 4:00 p.m. Wednesday, September 14th, 2022.

** All deposits will remain collateralized with securities.*

**CITY OF WATFORD CITY
INVESTMENT QUOTES
9/14/2022**

	FIBT	Dakota West	Edward Jones	
	Certificates	Certificates	Certificates	
CD INVESTMENT				
Rate	1.69%	1.62%	3.70%	12 month
\$2,500,000				
10/4/2023	\$42,250.00	\$40,500.00	\$92,500.00	
Rate	1.89%	1.62%	3.80%	24 month
\$2,500,000				
10/4/2024	\$95,393.02	\$81,656.10	\$188,422.50	
	submitted 9/13/22	submitted 9/13/22	submitted 9/13/22	

Compounded annually

Opened 9/3/2022

Due 9/14/2022, 4pm

CITY OF WATFORD CITY 2022 INVESTMENT QUOTES

AMOUNT TERM	\$2,500,000 12 months	\$2,500,000 24 months	\$2,500,000 Money Market
FIBT	1.69%	1.89%	Market
Cornerstone	no response	no response	no response
Dakota West CU	1.62%	1.62%	Declined
BNC National Bank	Declined	Declined	Declined
Edward Jones	3.70%	3.80%	Declined

Opened 9/3/2022
Due 9/14/2022, 4pm

306 Workers' Compensation Insurance

Effective Date: 03/07/2016

Revision Date: 10/03/2022

The City of Watford City provides a comprehensive workers' compensation insurance program to our employees pursuant to the rules and regulations of the North Dakota Worker's Compensation Act. This program does not cost you anything.

The workers' compensation program covers injuries or illnesses that might happen during the course of your employment that require medical, surgical, or hospital treatment. Subject to legal requirements, workers' compensation insurance begins after a short waiting period, or if you are hospitalized, the benefits begin immediately.

It is very important that you tell your supervisor immediately about any work-related injury or illness, regardless of how minor it might seem at the time. Prompt reporting is required by the North Dakota Worker's Compensation Act, helps to make sure that you qualify for coverage as quickly as possible and lets us investigate the matter promptly.

Workers' compensation covers only work-related injuries and illnesses. Neither the City nor its insurance carrier will pay workers' compensation benefits for injuries that might happen if you voluntarily participate in an off-duty recreational, social, or athletic activity that we might sponsor.

If you miss work due to a worker's compensation-covered injury or illness, you may elect to use PTO or eligible Extended Sick Leave at whatever level you desire, up to a normal work-week's worth. Regardless of if you do or do not elect to use PTO or eligible Extended Sick Leave, you will be responsible to ensure that there are sufficient funds in your paycheck to withhold for any benefits that are typically withheld and paid from your wages. The City is unable to withhold anything from what you are paid by worker's compensation. If there are not sufficient funds to withhold in your paycheck to pay your portion of your benefits, you must deliver the amount of the shortfall to the City at least five days prior to payday. If that payment is not received at least five days prior to payday, the benefits not covered will be discontinued until they are fully paid, and the benefit company reinstates your benefits. During this time of missing work due to a worker's compensation-covered injury or illness, all normal benefits you are entitled to will continue to accrue as if you were working.

702 Drug and Alcohol Use

Effective Date: 03/07/2016

Revision Date: 10/03/2022

The City is committed to being a drug-free, healthful, and safe workplace. You are required to come to work in a mental and physical condition that will allow you to perform your job satisfactorily.

The City will conduct drug and/or alcohol testing under any of the following circumstances:

- 1) **RANDOM TESTING:** All employees in safety-sensitive positions are subject to random drug and alcohol testing during work hours.
- 2) **FOR-CAUSE TESTING:** The City may ask you to submit to a drug and/or alcohol test at any time it feels reasonably suspects that you may be under the influence of drugs or alcohol, ~~including, but not limited to, the following circumstances: evidence of drugs or alcohol in your vicinity, unusual conduct that suggests impairment or influence of drugs or alcohol, negative performance patterns, or excessive and unexplained absenteeism or tardiness.~~
- 3) **POST-ACCIDENT TESTING:** If you are involved in an on-the-job accident or injury under circumstances that suggest possible use or influence of drugs or alcohol in the accident or injury, you may be asked to submit to a drug and/or alcohol test. "Involved in an on-the-job accident or injury" means not only the one who was or could have been injured, but also any employee who potentially contributed to the accident or injury in any way.
- 4) **POST-ACCIDENT TESTING IS REQUIRED:**
 - o If there is a human fatality.
 - o If any individual suffered a bodily injury and received medical treatment.
 - o If there is disabling damage to the City vehicle or any other vehicle as a result of the occurrence and the vehicle was transported away from the scene by a tow truck or other vehicle.

If you refuse a request to submit to testing under this policy, you may be subject to appropriate disciplinary action, up to and possibly including discharge from employment. In such a case, you will be given an opportunity to explain the circumstances prior to any final employment action becoming effective.

Employees may not use, possess, distribute, sell, or be under the influence of alcohol or illegal drugs while on the City premises or while conducting any business-related activity away from the City premises.

If you violate this policy, it may lead to disciplinary action, up to and including immediate termination of your employment. We may also require that you participate in a substance abuse rehabilitation or treatment program. If you violate this policy, there could also be legal consequences.

We have a drug-free awareness program to explain this policy to employees. The program gives information about the dangers and effects of substance abuse at work. It also explains the resources available to employees and what can happen if you violate this policy.

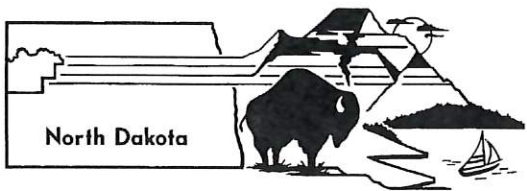
If you have questions or concerns about substance dependency or abuse, you are encouraged to use the Employee Assistance Program. You can also discuss these matters with your supervisor to get help and referrals to community resources.

If you have a drug or alcohol problem, you may participate in a rehabilitation or treatment program through our health insurance benefit coverage. You may participate in the program if your substance abuse problem has not already resulted in disciplinary action, and you are not currently subject to immediate disciplinary action.

Under the Drug-Free Workplace Act, if you perform work for a government contract or grant, you must notify the City if you have a criminal conviction for drug-related activity that happened at work. You must make the report within five days of the conviction.

The prohibition of controlled substances also covers all legal and prescription drugs which may impair your ability to perform your job or prescribed drugs that are not being used in the manner prescribed or by the person for which they are prescribed. If you know the use of a legal prescription could impair your ability to perform your job (i.e.; adversely affect vision, judgment, alertness, or hand-eye coordination) you are required to inform your supervisor and/or Human Resources immediately. The information, which will be kept confidential, is necessary to properly and safely assess your ability to perform your job duties.

City of Watford City
Watford City



FINANCE COMMITTEE REQUEST – 9/27/22
FUND VOICES OF WATFORD CITY 2023

ATTACHMENTS:

- Request for Creative Estimate – 9.23.22
- **QUANTUM PRODUCTIONS** - <https://www.quantumdigitalnd.com/portfolio> : QUOTE: VOICES OF WATFORD CITY
 - Submitted by: Nolan Johnson, Owner – estimate: **\$ 9,750.00**
- **THREEFOLD** - <https://threefold.tv/our-work> : CREATIVE ESTIMATE: VOICES OF WATFORD CITY (pages 1-4)
 - Submitted by: Joel Land, Producer + Project Manager – estimate: **\$ 69,745.00**
- **CRASH+SUES** - <https://www.crash-sues.com/work> : QUOTE: VOICES OF WATORD CITY
 - Submitted by: Heidi Habben, President & Owner – estimate: **\$ 44,313.50**

PURPOSE - FUNDING REQUEST:

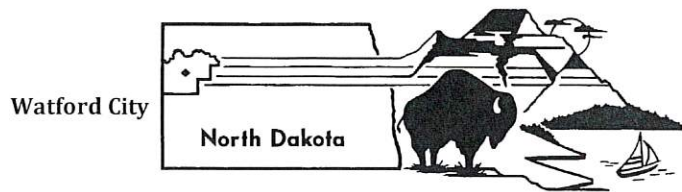
The **VOICES OF WATFORD CITY** video catalog: <https://voicesofwatford.com/> was started in 2012 to tell the stories of our people. The library hasn't been added to since pre-COVID (2019).

In June 2022, the North Dakota Department of Commerce launched a workforce attraction website, the only one of it's kind: **Find the Good Life North Dakota**: <https://findthegoodlife.com/cities/watfordcity/>



- The two personas that ND Commerce is targeting with **paid social media placement**:
1. Mid-west Metro Relocates
 2. Recent and Upcoming University graduates

The five BIOGRAPHYS (subjects) included in the attached REQUEST FOR CREATIVE ESTIMATES – 9.23.2022 will resonate with those paid personas and create a vibrant, attractive space for recipients of the paid placements. Watford City benefits from the synergy of a fresh, relevant video library and ND Commerce's paid advertising. This is a good investment in Workforce Attraction with our project partner, ND Commerce in **FIND THE GOOD LIFE IN WATFORD CITY NORTH DAKOTA**



City of Watford City
 213 2nd St. NE / PO Box 494
 Watford City, ND 58854
 Ph. 701-444-2533
 Fax 701-444-3004
cityofwatfordcity.com

REQUEST FOR CREATIVE ESTIMATE – 9.23.2022

The City of Watford City, in its Talent and Workforce attraction efforts is seeking a production company to:

DELIVERABLES:

Produce a set of five, 2:00 to 3:00 minute organically driven videos -

Theme: Midwest Metro Relocation to the place of promise and opportunity, Watford City, North Dakota:

BIO - ZACH and JESSICA - Zach wrestled in Nevada for Curt Moen, City Administrator. He was looking to pivot into a career in public safety as a peace officer. With his wife, Jess, a pharmacist, they were looking to make a move north. Curt connected with them, invited them to Watford City to tour the town and meet a few key people... the rest in their words.

BIO - LACEY AND TREVOR BERGER and family - Lacey graduated from WCHS. Trevor grew up in Center. They were making a life with their young family in Bismarck. They turned to the opportunities for their kids to make a bigger ripple in the classroom and on the field in Watford City... the rest in their words.

BIO – JOSH NOLLMEYER – Originally from eastern MT, Josh is the Assistant GM at the Rough Rider Center. Josh graduated from Dordt University in Sioux Center, IA... the rest in his words.

BIO – JILL ENDRES – Originally for eastern ND, Jill is the WCHS FACTS teacher. Jill graduated from NDSU in 2022. Her husband is an apprentice electrician... the rest in their words.

BIO – KARA NOVAKOVICH – Originally from Billings MT, Kara is a Range Management Specialist at the McKenzie County Soil Conservation District. Kara studies at Mile City Community and Montana State University... the rest in her words

Produce a set of three, 30 second snipped promos themed -

- Place of promise and opportunity
- Accelerated careers start here
- Finding the good life in Watford City

FORMAT:

- Consistent with the Voices of Watford City library format: [Voices of Watford City](#)
- Snip-able 30 second segments for use in future themed promotions: place of promise and opportunity, accelerated careers start here, finding the good life in Watford City

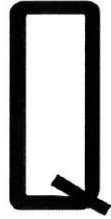
TIMELINE:

Due to the beauty of North Dakota in the fall, we would like to see a production shoot timeline of October. City staff will assist in coordinating and organizing onsite production shoots and interviews.

ESTIMATE SUBMISSION:

Please submit an all in cost estimate to include travel, lodging, per-diem, and professional services by end of day, **Monday, September 26th**

Email to: vbest@nd.gov and direct any questions to (701)580-1862



QUANTUM PRODUCTIONS :QUOTE:

Voices of Watford City

Project Overview

Create Five documentary style videos featuring the "Voices of Watford City" and three 30-second commercial spots showing the benefits and culture in and around Watford City.

Capture 2 days worth of interviews and footage on location in Watford City, North Dakota.

Film with RED Cinema 5K/8K cameras. Professional audio with full interview lighting and grip set up.

Deliverables

(5) 2-3 Minutes, Edited, documentary style videos those living in and enjoying Watford City.

(3) 30 Second, edited commercial style spots, .mp4 or .mov files.

(1) Set of 40-50 still photos from the footage.

Pre Production	\$450.00
<i>- Scheduling / Admin / Scout</i>	
Production	\$3,500.00
<i>- 5K Scarlet-W & 8K Helium / Interview Lighting & Audio</i>	
Post Production	\$4,500.00
<i>- Edit / Color Grade / Transcoding / Graphics</i>	
Travel	\$750.00
<i>- Mileage / Hotel</i>	
Archiving	\$150.00
<i>- Raw footage on hard drive</i>	
Licensing & Talent	\$400.00
<i>- Music bed</i>	

Total Investment: \$9,750.00

Quote valid for 60 days.

 9.21.22

Quantum Productions / Date



T H R E E F O L D

Section , ItemA.

CREATIVE ESTIMATE

Threefold LLC
212 W MAIN AVE
STE 1
BISMARCK, North Dakota 58501-3715
United States

Phone: 7014260893
Mobile: 7014260893
Threefold.tv

BILL TO
Voices Of Watford City

Invoice Number: 22-09-1465

Invoice Date: September 21,
2022

Payment Due: October 6, 2022

Amount Due (USD): \$69,745.00

Service	Quantity	Price	Amount
Project Voices Of Watford City	1	\$0.00	\$0.00
<ul style="list-style-type: none"> - 5 Full Production Days 			
Deliverables: 5x 2-3 min Voice of Watford City Highlights 2x 30sec Midwest Metro Relocation Themed Snips Interview: - 2 Relocation stories - 3 Recent Graduates			
Project Fee Standard Project Fee	1	\$550.00	\$550.00
<ul style="list-style-type: none"> - New Client Onboarding - Due Diligence 			
Creative Concepting - Creative Concepting - Creative Consulting - Shotlist - Storyboard	25	\$130.00	\$3,250.00
Pre-Production - Production Planning - Project Management - Location Coordination - Talent Coordination	30	\$130.00	\$3,900.00



T H R E E F O L D

CREATIVE ESTIMATE

Section , ItemA.

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United States

Phone: 7014260893
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Service	Quantity	Price	Amount
Production 2 Full Shoot days	5	\$4,200.00	\$21,000.00
Crew: -1 Director -1 Director of Photography -1 1st AC/Grip -1 Audio Tech			
Camera Package Camera Package: - 12k Blackmagic Cinema - 6k Blackmagic Pro - 6k Blackmagic Pro - Sigma Art Lens Kit - BMP 6k Pro - Media - Tilta Mattebox - Schneider ND Filter kit - V-Mount Batteries - Benro BVX Tripod - Nucleus M 3 point focus system	1	\$1,565.00	\$1,565.00
Grip Trailer - C-Stands (10) - Combo Stands (4) - Low Boys (2) - Silks, Nets, Flags - Empty Frames - 216, 250 4 ft Rolls - 4'x4' Beadboard - Speed Rail (8', 6', 4') - Apple Boxes - Rags - Dana Dolly - Doorway Dolly - Cinevate Jib - Menace Arm - Sandbags - Stingers	5	\$500.00	\$2,500.00



THREEFOLD

CREATIVE ESTIMATE

Section , ItemA.

Threefold LLC
212 W MAIN AVE
STE 1
BISMARCK, North Dakota 58501-3715
United States

Phone: 7014260893
Mobile: 7014260893
Threefold.tv

Service	Quantity	Price	Amount
Video Village - Small HD Directors Monitor - Small HD 1st AC Monitor - Cinegears wireless transmitter - NPF Batteries - LP Batteries	5	\$285.00	\$1,425.00
Lighting & Audio Package Lighting - Light storm Lighting Package - C-Stands, light stands and diffusers - Grip Additional Audio - Rode NTG3 Boom Mic - Zoom F4 & H6	5	\$365.00	\$1,825.00
Post Production - Log & transfer - Video sorting	10	\$130.00	\$1,300.00
Post Production - Identify selects - Online video editing - Offline video editing - Render time	95	\$155.00	\$14,725.00
Sound Design - Audio Editing - Sound Design	20	\$145.00	\$2,900.00
Color / Grading - Color Correction - Color Grading	16	\$155.00	\$2,480.00
Motion Graphics - Voices of Watford Logo Sting Animation - Lower 3rd Name Animations - Intro title card animation - End-Slate animation - In-video motion graphics	26	\$185.00	\$4,810.00



T H R E E F O L D

Section , ItemA.

CREATIVE ESTIMATE

Threefold LLC
212 W MAIN AVE
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BISMARCK, North Dakota 58501-3715
United States

Phone: 7014260893
Mobile: 7014260893
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Service	Quantity	Price	Amount
Soundtrack/Music Music Licensing for commercial online use Music Licensing for commercial Broadcast use	10	\$550.00	\$5,500.00
Video Archival -Video archival & storage	1	\$465.00	\$465.00
Travel - Mileage Grip Truck & Trailer @ \$1/mile Additional car: @ 0.58/mile - Meal Expense - Hotels	1	\$1,550.00	\$1,550.00

Total: \$69,745.00

Amount Due (USD): \$69,745.00

TIMELINE



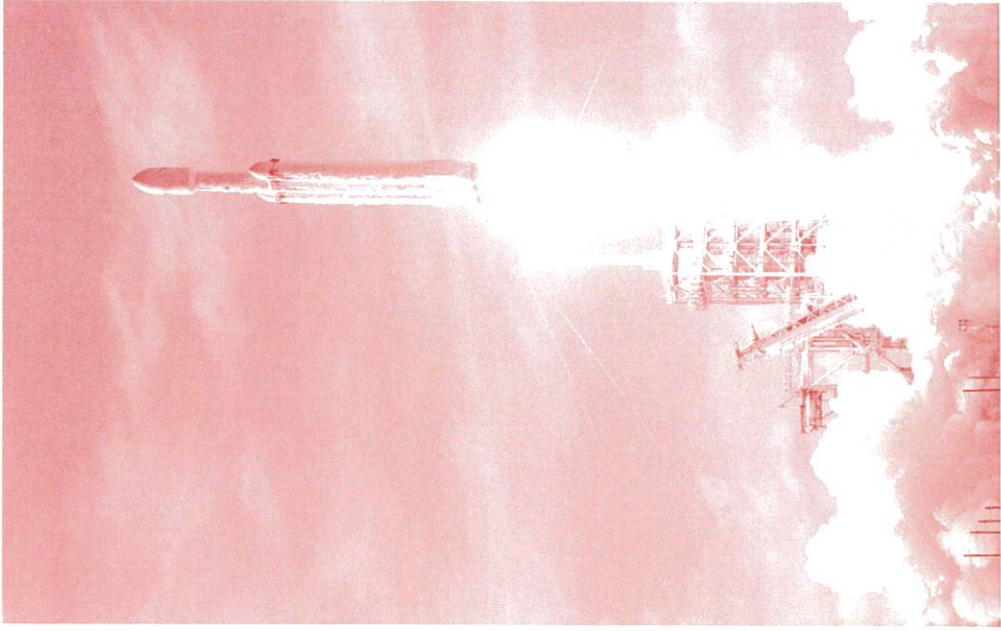
Sep 27, 2022 - Proposals Due

Oct 2022 Shoot - Pre-production planning, 2 shoot days + 1 travel day

Note: looking at Oct. 13-15th, taking in Fall Fest

Edit - 3 weeks

Color, Audio + Finish - 3 days



WATFORD CITY | CRASH+SUES

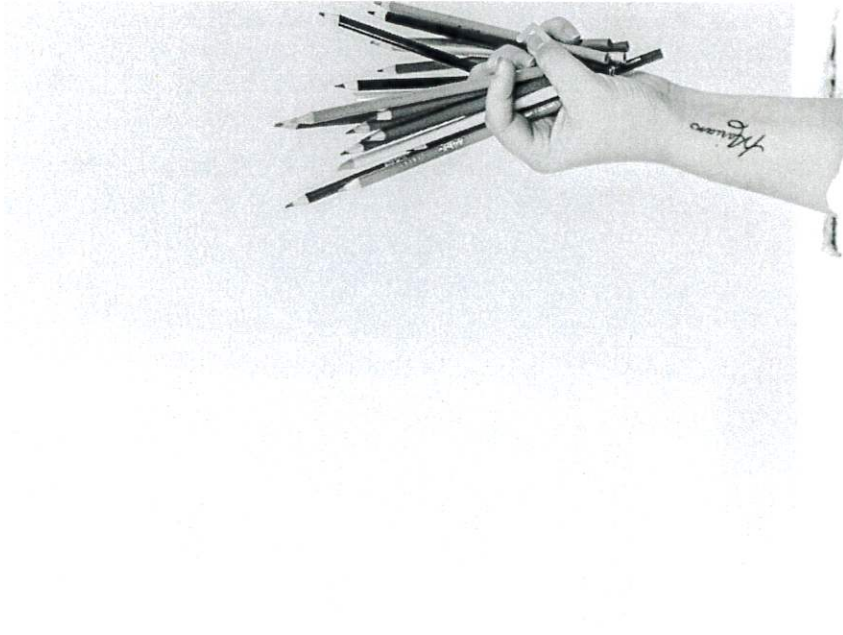
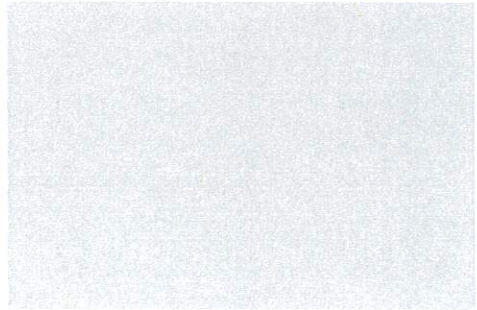
Section , ItemA.

ESTIMATE

— 12

Production + Post - \$44,313.50

Includes travel, lodging and meals



WATFORD CITY | CRASH+SUES

Section , ItemA.

2022 Budget Amendments

Post to October

REVENUE

Fund 1001, GPT

		AMOUNT
		INCREASE
1001.330354		

REVENUE TRANSFERS

Fund 1000, City Planner

		INCREASE
1000.383000	\$	27,000.00
1001.510000.810	\$	<u><u>27,000.00</u></u>

BUDGET AMENDMENT

Fund 1000, City Admin/Planning Contract Services
 City Improvement Fund, (CIP list below)
 City Improvement Fund, (CIP list below)

		INCREASE	
1000.414500.307	\$	45,000.00	
2230.450500.388	\$	11,000.00	City Council Approved September Meeting
2230.450500.680	\$	130,000.00	
	\$	<u><u>186,000.00</u></u>	

BUDGET AMENDMENT

Fund 1000, City Admin/Planning
 Fund 1000, City Admin/Planning
 Fund 1000, City Admin/Planning
 Fund 1000, City Admin/Planning
 Fund 1000, City Admin/Planning

		DECREASE
1000.41500.100	\$	(8,000.00)
1000.41500.150	\$	(1,000.00)
1000.41500.351	\$	(2,000.00)
1000.41500.360	\$	(3,000.00)
1000.41500.444	\$	(4,000.00)
	\$	<u><u>(18,000.00)</u></u>

2022 CIP Project

	Increase Expenses	Cash Source	Transfer Out/Transfer In Incr	CIP, Fund 4005 Amount
Main Street N Reconstruction (4th Ave N to 7th Ave N)	\$ 206,788.00 4054.430240.680	CIP, Fund 4005	4005.521000.810 \$ 150,948.00 4054.383000 \$ 150,948.00	
MCWRD Main Street N Emergency Water System Connection	\$ 21,111.00 5010.434000.699	Water, Fund 5010		
2nd Avenue SW Shared Use Path	\$ 487,000.00 4053.431200.680	CIP, Fund 4005	4005.521000.810 \$ 106,500.00 4053.369100 \$ 380,500.00 4053.383000 \$ 106,500.00	
2022 City Wide Chip Seal Improvements	\$ 1,247,000.00 4055.431300.680	CIP, Fund 4005	4005.521000.810 \$ 1,247,000.00 4055.383000 \$ 1,247,000.00	
New Public Works Facility	\$ 3,000,000.00 4040.450500.680	CIP, Fund 4005	4005.521000.810 \$ 3,000,000.00	
(\$5,500,000 above for 2023 expenses)	\$ 1,350,000.00 5010.434000.699	Water, Fund 5010	4040.383000 \$ 3,000,000.00	
	\$ 2,000,000.00 5030.432000.699	Garbage, Fund 5030		
3rd Avenue SW Reconstruction DESIGN	\$ 566,850.00 4045.431200.680	CIP, Fund 4005	4005.521000.810 \$ 566,850.00 4045.383000 \$ 566,850.00	
Golf Course Maint Shop/Parking Lot DESIGN	\$ 260,000.00 4039.450500.680	CIP, Fund 4005	4005.521000.810 \$ 260,000.00 4039.383000 \$ 260,000.00	
Fire Hall/Emergency Services Facility Assessment	\$ 175,000.00 4059.450500.680	CIP, Fund 4005	4005.521000.810 \$ 175,000.00 4059.383000 \$ 175,000.00	
TOTAL	\$ 9,313,749.00		CIP, Fund 4005 \$ 5,506,298.00	

Added \$474,108.35 on 04.12.2022
 Per Special City Council Meeting

Preschool Building Re-Roof	\$ 69,000.00	2230.450500.680	City Improvements, Fund 2230	
Veterans Gym Floor Replacement	\$ 180,000.00	2230.450500.680	City Improvements, Fund 2230	
Banners for RRC Loop	\$ 14,000.00	2230.450500.388	City Improvements, Fund 2230	
Signage for Golf Course (Hwy 23 & course)	\$ 35,000.00	2230.450500.680	City Improvements, Fund 2230	
Display Boards Roundabout RRC	\$ 11,000.00	2230.450500.388	City Improvements, Fund 2230	increase
Stairway Interior Rail Improvements RRC	\$ 130,000.00	2230.450500.680	City Improvements, Fund 2230	increase
	<u><u>\$ 439,000.00</u></u>			

Ways, Means, Finance
September 27, 2022
1:00 p.m.
Liebel, Devlin, Bulzomi

Attendance: Devlin, Liebel, Bulzomi
City Staff: Curt Moen, Liz Heisey, Wyatt Voll, and Peni Peterson
Also: Vawnita Best and LeAnne Voll

Workforce of Tractions request – Voices of Watford City

Vawnita presented estimates for new Voices of Watford City videos. The videos started in 2012 but have not been updated since 2019. Vawnita recommends Crash+Sues as they created the previous videos and feels their quality of work is the best of the three vendors.

Committee recommends approval but would like the Roughrider Fund to consider paying for a portion (\$27,000) of the project, the remaining \$18,000 can be paid out of the Planning Department. If the RRF denies the request, then unallocated GPT can be used.

Wolf Run Village Roofing-

The Wolf Run Village townhome buildings are in dire need of new roofs, the WRV Board is requesting assistance from the city, along with the county and school, to pay for the project. The WRV Board received a quote from Capital Exteriors in the amount of \$138,952.42.

Committee will recommend approval of 1/3 of the cost.

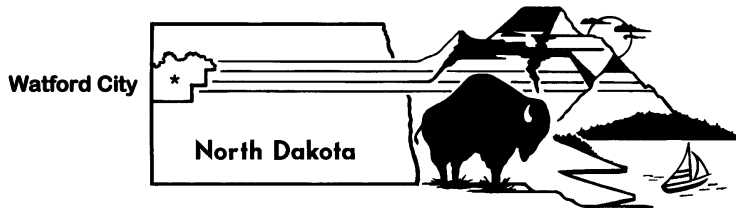
Golf Course Agreements

Golf course agreements expire 12/31/2022. Six Shooters has agreed to renew their contract with the city for F & B services so a new agreement will be drafted and present to council at the October 3rd meeting. No significant changes are needed but would like a change allowing the Proshop to sell their own concessions instead of selling Six Shooters inventory. This will help with sales tax processing.

Committee reviewed the September GPT Allocations and will recommend approval.

Committee will recommend approving budget amendments for Display Boards Roundabout Sign – RRC (\$11,000), RRC Stairway Interior Rail Improvements (Cascade Signs \$130,000). Funds will be transferred at the end of the year.

No action was taken on the proposed Minimum Balance Fund Policy.



City of Watford City
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 Ph. 701- 444- 2533
 Fax 701- 444- 3004
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Watford City Urban Forestry, Pest Control & Vector Control Committee
Meeting Minutes September 28, 2022
10:00 AM

Members present: Kathy Skarda, Steve Williams, Chelsea Bulzomi

Members not present: Josh Bean

Also present: Justin Smith, Jason Faller, Meg Carter, Brianna Chaffee, & Jesse Wellen

The meeting was called to order by Kathy Skarda @ 10:00 AM

Motion made by Steve Williams to approve the agenda. Second by Chelsea Bulzomi. Motion carried unanimously.

Motion made by Chelsea Bulzomi to approve minutes from April 20, 2022 meeting. Second by Steve Williams. Motion carried unanimously.

Chief of Police Jesse Wellen gave an update on the Wildlife Management Program. Chief of Police Wellen explained that 41 out of the 50 licenses have been purchased with one deer harvested so far. Chief of Police Wellen informed the committee that the Police Department came across an issue when they were issuing the licenses. On the ND Game & Fish website people could purchase a special license for this season without meeting the proficiency requirements put in place and without getting a license through the Police Department, if we do this again next year we would need to find a better way for the people to purchase their license through the ND Game & Fish website.

Meg Carter gave an update on the larvae and adult control for mosquitoes. This year we used a new fogging solution for the adult control, and it seemed to work very well. One of the problem areas that Meg is continues to monitor is the NE portion of the Golf Course.

Forestry update was given by Meg Carter.

The pine tree scale application done at the Schafer Cemetery worked well this year. They will be applying it again probably next year to maintain.

Steve Williams and Meg Carter have gone around town and marked some trees for Dutch Elm disease. They are hoping to go out again next week and finish up marking the diseased trees.

Meg explained her tree mapping software to the committee. She has been working on adding all the different types of trees and where they are at in town. This is a good tracking system for knowing if/when certain species of trees are infected where they are.

EAB Preparedness plan for City of Watford City

EAB stands for Emerald Ash Borer. This disease has been found in Minnesota and South Dakota and will be coming to North Dakota eventually. The EAB Preparedness Plan will be put in place for when the disease comes so the City has a plan for what to do.

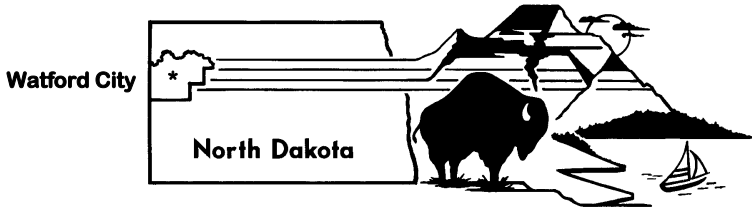
Motion made by Chelsea Bulzomi to approve the EAB Preparedness plan. Second by Steve Williams. Motion carried unanimously.

Meg Carter gave an update on the future grant opportunities that we can apply for and the proposed tree locations for the grant.

Justin Smith brought up tree irrigation within the City. He explained that it would be an investment to get the irrigation to trees around town but would be worth it in the long run. Possibly looking to add the tree irrigation expense into future project costs so it is done right away. The Committee agreed that the tree irrigation expense should be added into future project costs.

Next meeting will be on March 29th, 2023 at 9AM for the Spring meeting.

Adjourned meeting at 10:31 AM



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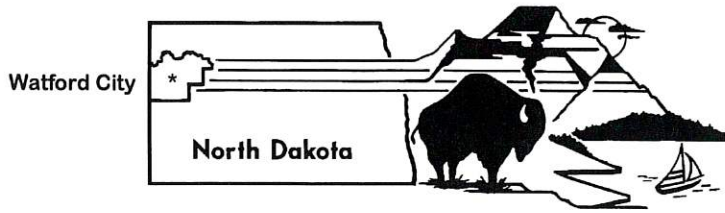
PEST CONTROL, VECTOR CONTROL & FORESTRY COMMITTEE

September 28, 2022

City Hall

Agenda

- Call to order - Kathy
- Review minutes from April - Kathy
- Deer update - Jesse
- Vector update - Justin/Meg
 - surveillance
 - larval control
 - adult control
 - ground application
 - aerial application
 - golf course vegetation
- Forestry update - Meg
 - pine tree scale at Shafer cemetery
 - dutch elm
 - canadian thistle
 - tree mapping
- EAB preparedness plan - Meg
 - purpose
 - executive summary
 - plan and approval
- Future grant opportunity - Meg
 - proposed tree locations
- Tree irrigation - Justin



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**Watford City Urban Forestry, Pest Control & Vector Control Committee
 Meeting Minutes April 20, 2022**

Members present: Kathy Skarda, Steve Williams, Lindsay Veeder, Josh Bean, LeAnne Voll
 Also present: Justin Smith, Jason Faller, Meg Carter, Brianna Chaffee, Kaitlyn Swearson

The meeting was called to order by Kathy Skarda @ 8:30AM

Motion made by committee member Steve Williams to approve minutes from January 21, 2022 meeting.
 Second by Lindsay Veeder. Motion carried unanimously.

Justin Smith reviewed the deer heard reduction season with the committee. Two doe archery tags per person, there will be a limit for tags given out. The season would begin in the Fall and go through the end of January.

Committee member Lindsay Veeder was wondering if there were going to be hours for the hunters to hunt the certain areas, Justin explained that there is nothing in the proclamation yet for that.

Committee member Kathy Skarda was wondering about the 'red' area on the map that Justin presented for where people could hunt. Kathy had some concerns with that area being near playgrounds/parks. Other committee members expressed the same concerns, Justin state that the proclamation is still going on so we might be able to make some changes to the map. Justin was going to look into what he could do about the concerns brought up.

EAB Ordinance is in progress for the May City Council meeting for the tree ordinance.

Update on beaver control – government hunter came in and took 9 beavers from the north end of Long Drive and relocated them. He came back and took 8 more from Cherry Creek area to relocate as well. They were causing property damage. Planning to conduct annual surveys of the beaver areas around town to continue to reduce property damage.

2022 Forestry Plan

This year we ordered 35 new trees through the EAB grant. Meg Carter will be ordering some more trees to replace the dead trees on Main St. South, the public works crew plans to do water bags and tree protectors around the new trees to hopefully keep them longer.

Justin discussed with the committee the scale problem on the trees at the cemetery. Application will be done this spring when the weather warms up on all the trees to hopefully get rid of the scale problem.

The third week in May the public works crew and help from the building department will be conducting the Dutch elm disease survey.

2022 Vector plan

Larvicide and adulticide chemical applications will be the same process as 2021. Will be using two fogger units for adulticide application. Aerial application plan is the same as 2021. JPA between McKenzie County and Williams Vector Control for Watford City aerial application is complete.

It was brought up that there is some long grass near holes 14 & 15 at the Golf Course. There are mosquitos by this area, look in to who owns the land to see they could cut it down some.

2022 Pest plan

ROW weeds we plan to do the same as 2021. Switched some chemicals due to availability.

In 2021 we used a new tank mix for Canadian Thistle with good results, plan to do the same this year. Goal is to treat earlier plus treating any new areas.

City property weeds plan to do the same as 2021. City/County property nuisance insect control same plan as 2021.

Next meeting will be Wednesday, October 5th at 8:30AM.

Adjourned meeting at 9:00am

1. Title

Emerald Ash Borer Preparedness and Response Plan for the
City of *Watford City*
as approved by the City Council on October 3, 2022

2. Purpose & Objectives

- This plan is a working document and will be updated to reflect changes as needed as our understanding of Emerald Ash Borer (EAB) evolves. The intent is to mitigate the spread of EAB, an invasive beetle that kills ash trees (*Fraxinus* species), which are native to and abundant in North Dakota. An established set of Best Management Practices (BMPs) are outlined here and are based on the most recent scientific findings.
- Preparation for EAB will lessen the social implications of losing ash trees throughout the community, distributing the economic costs over a more feasible timeframe. The initial management objectives should have preventative measures to reduce the risk of EAB establishment through ash removal and monitoring.
- **Preparing for EAB will maximize and maintain the long-term benefits of the community forest. Benefits include stormwater runoff protection, energy savings, removal of pollutants, carbon storage, health benefits, and natural beauty.**

3. Applicable Properties Include:

a. Public Properties

Management, cost, and removal of affected trees on city properties, parks and open spaces, excluding boulevard trees.

B. Private Properties

Management, cost, and removal of affected trees on private property including boulevards will be the responsibility of the property owner.

4. Administration

Administration of this plan will be a collaborative community effort including:

- a. Public Works staff - Forestry operator, Assistant Superintendent, Superintendent
- b. Parks & Recreation staff - Parks and Recreation Superintendent
- c. Forestry Committee

5. Executive Summary

An Executive Summary is published on the City of Watford City website and serves as a synopsis of the plan for residents, city leaders and other interested parties. It includes a summary of EAB, the impact of the pest on the community, and a summary of this plan.

6. Planning: Phase I

A. Inventory of Community Forest

Public trees in good faith will be inventoried and maintained as changes occur.

The ND TIP Tool is available for capturing this information.

<https://ndcitytrees.org>

B. Determine Infested Wood Handling Procedures

- i) Infested tree removal should occur during EAB dormancy- October 1st through mid-April. Trees can be taken to the Watford City yard waste site located west of the 11th Ave. SW and 14th St. SW intersection on 11th Ave SW.
- ii) An approved contractor list will be posted on the City of Watford City website under forestry.
- iii) Utilization
 - a) Large material with the bark and at least one inch of the most recent wood removed has the potential to be used WITHOUT spreading EAB.
 - b) All wood from the infested tree should otherwise be destroyed.
- iv) Destroying infested wood
 - a) Burning or thoroughly chipping wood material (chips 1" or less) will kill EAB larvae.

C. Update City Ordinances

- i) Invasive pests should be defined to encompass future pests.
- ii) Authority to inspect properties should be determined to help facilitate monitoring and management activities.
- iii) Specific planting/replanting species should be defined to reduce the risk of infestation. A recommended tree planting list should be kept OUTSIDE of the ordinance so it can be easily updated.
- iv) Address wood utilization with respect to transporting invasive pests.
 - a) **Don't Move Firewood** (<https://www.dontmovefirewood.org/>)
 - b) **NDDA Firewood Finder** (<https://www.nd.gov/ndda/firewood-finder>)

7. Prevention: Phase II

A) Training

i) Training will be made available to city, state, North Dakota State University (NDSU), and North Dakota Forest Service (NDFS) employees by NDSU Extension, ND Department of Agriculture (NDDA), and NDFS. The intent of training is to teach the necessary skills to recognize indicators of potential EAB presence. Trainings can be conducted by request or as needed to supplement the current annual schedule.

B) Monitoring

i) Annual EAB trapping will be conducted through USDA-APHIS, NDDA, and NDFS. Once EAB is detected in a community, visual surveying for its distribution will be done regularly to maximize management needs.

C) Ash Tree Management

- i) Removals of declining ash trees should be guided by the health of inventoried trees using a combination of the following tools:
 - a) ND TIP Tool (<https://ndcitytrees.org>)
 - b) EAB Cost Calculator (part of TIP Tool and can also be found here: <https://int.entm.purdue.edu/ext/treecomputer/>)
 - c) EAB Planning Simulator (https://www.michigan.gov/documents/dnr/EABPlanning_374200_7.xls)

ii) Refer to the most recent Tree Inventory & Plan (TIP) or Community Threat Assessment Protocol (CTAP) for woody species recommendations.

iii) Follow International Society of Arboriculture (ISA) guidelines for planting and maintaining trees. www.treesaregood.com

a) Replacement tree plantings should follow the **10-20-30 Rule** to promote tree diversity standards:

i) No single tree species should make up more than 10% of the total tree population (ex: American elm, *Ulmus americana*).

ii) No single genus should make up more than 20% of the total tree population (ex: all types of elm, *Ulmus*).

iii) No single family should make up more than 30% of the total tree population (ex: *Ulmaceae*).

D) What To Do When An Infestation Is Suspected

i) Reports of suspect EAB should be submitted to one of the following:

A) North Dakota Department of Agriculture (NDDA) 701-220-0485 or 701-328-4765

B) North Dakota Forest Service (NDFS) 701-231-5138

C) North Dakota State University (NDSU) Extension Forester 701-231-8143

D) USDA-APHIS State Plant Health Director 701-250-4473

8. Eradication: Phase III

A) What Will Happen Following a Positive Detection of EAB

i) A quarantine regarding wood material movement will be put into place.

ii) A coordinated response with county and city governments and landowners will be developed, led by USDA-APHIS, NDSU Extension, NDDA, and NDFS to do the following:

a) Initiate emergency meetings to disseminate the necessary information.

b) Define the incident command structure.

c) Survey to determine the extent of the infestation.

d) Educate stakeholders regarding ash utilization (i.e. firewood and wood products). For more information, please visit:

http://www.dontmovefirewood.org/pest_pathogen/emerald-ash-borer-html/

B) Monitoring

- i) Visual surveys for identifying EAB signs should become a regular part of trained employee outings.
- ii) Bark sampling of suspected trees will be conducted by trained individuals when suspected infested trees are found.

9. Containment: Phase IV

A) Pesticide Treatment

- i) What trees should be treated?
 - a) Treatment should **NOT** occur unless the tree(s) of concern are within 15 miles of a confirmed EAB presence.
 - b) Treatment should only apply to those trees of high value with greater than 50% healthy live crown. High value trees are generally large, old, healthy trees that may be in a place that has high removal cost (over a house) or in a high use area, such as a park. Treatment of high value trees with 50% or greater healthy crown needs to be weighted against removal costs.
- ii) Insecticides are only valuable when there is a large population of EAB present that is capable of damaging a tree during the year. As EAB populations are within 15 miles, the range of high value trees for treatment can be expanded. It should be kept in mind that treatment cost is frequently lower than removal cost.
 - a) Timing: treating in the spring has consistently shown to be the most effective time to treat. This allows time for the systemic insecticide to distribute through the tree, killing young larvae and emerged adults that will feed on upper crown foliage. Late growing season (July-August) applications can still be used to protect high value trees, but the application is not as effective as when it is conducted in the spring.

b) Emamectin Benzoate: this insecticide is **applied by a professional** as a trunk injection that is timed to come shortly after ash trees have flowered and leaves have started to expand. This injection will protect the tree for two-to-three growing seasons and currently is understood to have the least environmental impact.

c) Imidacloprid: can be applied as a soil drench by the homeowner near the second week of April. Completion of flowering of ash trees should be used to guide the timing of the application in order to minimize the effects on pollinators. **Imidacloprid is recognized to cause declines in pollinators and has been found to have undesirable ecological effects.**

d) Dinotefuran: can be applied as a soil drench or a basal bark spray by the homeowner. The timing of the application should come approximately four weeks after ash trees have completed flowering.

B) Tree Removals

- i) Sanitation removals should be conducted on infested trees and on neighboring declining trees once EAB has been detected. Declining ash in close proximity to an infested tree are a natural vector for continued spread.
- ii) Continue to remove declining trees throughout the community as resources permit.

C) Appropriate Material Handling

- i) A wood management and utilization process should be in place from Phase I (Planning) to deal with infested material.
 - a) Sanitation material should only be removed and hauled to a predetermined location by trained individuals and be done during the EAB dormancy period from October 1st through mid-April. Once at the site, material can be destroyed.

D) Replanting

i) Replanting should be a continuous process in areas where preventative or sanitation removals have occurred. See materials listed below for guidance on species to use and planting methods:

- a) [Recommended Trees for ND Communities](https://www.ag.ndsu.edu/ndfs/documents/rec-trees-for-nd-2021-final-final-draft.pdf) (https://www.ag.ndsu.edu/ndfs/documents/rec-trees-for-nd-2021-final-final-draft.pdf)
- b) [NDSU Extension- Trees & Shrubs](https://www.ag.ndsu.edu/publications/lawns-gardens-trees/trees-shrubs) (https://www.ag.ndsu.edu/publications/lawns-gardens-trees/trees-shrubs)
- c) [ISA-Planting a Tree](https://www.treesaregood.org/treeowner/plantingatree) (https://www.treesaregood.org/treeowner/plantingatree)

E) Biological Control

i) Biological control will only be applied to natural forests that can not otherwise be managed effectively through pesticide treatment and removals.



Photo: Classic EAB serpentine galleries and sprouting- Fort Snelling, MN 2012. M. O'Neill, NDFS

Additional Resources

NDFS, NDDA, & NDSU Extension resources:

Emerald Ash Borer

<https://www.ndinvasives.org/emerald-ash-borer>

<https://www.ag.ndsu.edu/cpr/horticulture/new-ndsu-extension-publications-on-emerald-ash-borer-05-24-18>

<https://www.nd.gov/ndda/plant-industries/pest-survey-and-outreach/emerald-ash-borer-eab>

<https://www.nd.gov/ndda/sites/default/files/resource/EAB%20FAQs3.pdf>

Ash Tree Identification

<https://www.ag.ndsu.edu/publications/lawns-gardens-trees/ash-tree-identification>

ND TIP Tool & EAB Calculator

<https://ndcitytrees.org/NorthDakota/>

Recommended Trees for North Dakota Communities:

<https://www.ag.ndsu.edu/ndfs/documents/rec-trees-for-nd-2021-final-final-draft.pdf>

Other Resources:

USDA APHIS

<https://www.aphis.usda.gov/aphis/resources/pests-diseases/hungry-pests/the-threat/emerald-ash-borer/emerald-ash-borer-beetle>

Emerald Ash Borer Information Network

<http://www.emeraldashborer.info/>

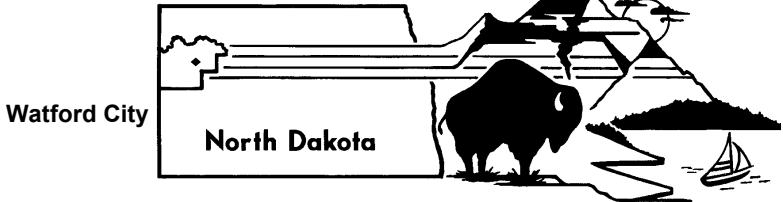
<http://www.emeraldashborer.info/resources.php>

International Society of Arboriculture (ISA)-Planting a Tree

<https://www.treesaregood.org/treeowner/plantingatree>

Don't Move Firewood

https://www.dontmovefirewood.org/pest_pathogen/emerald-ash-borer-html/



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Report to City Council
October 2022

2022 Revenue v. Expenses to Date

All Funds

Revenue through 08.31.2022 \$53,643,577.85

Expenses through 08.31.2022 \$42,377,760.55

General Fund

Revenue through 08.31.2022 \$6,289,227.70

Expenses through 08.31.2022 \$6,026,387.09

Road Fund

Revenue through 08.31.2022 \$865,294.59

Expenses through 08.31.2022 \$1,195,307.28

Fox Hills Golf Course Fund

Revenue through 08.31.2022 \$956,905.27

Expenses through 08.31.2022 \$787,113.21

Water Fund

Revenue through 08.31.2022 \$1,539,584.70

Expenses through 08.31.2022 \$1,420,202.15

Sewer Fund

Revenue through 08.31.2022 \$1,701,690.43

Expenses through 08.31.2022 \$2,124,687.65

Garbage Fund

Revenue through 08.31.2022 \$973,298.48

Expenses through 08.31.2022 \$634,233.91

GPT Fund Transfers

RECOMMENDATION:

City Council Approval of the attached GPT fund transfers, posting to September 2022.

Prioritize transfers as follows: Debt Service, Operating, CIP in progress, CIP planned/Replacement.

Transfer remaining budgeted CIP planned, replacement, and surplus at Year End.

General Fund Transfer

RECOMMENDATION:

City Council Approval to Reclassify ARPA Funds to be spent in 2023 from operating to committed

From 1000.101000 General Fund Operating Cash To 1000.1010100 General Fund Committed

City Improvement Fund Transfer

RECOMMENDATION:

City Council Approval to Reclassify Remaining SWC Grant Funds for Madison Heights Project from

operating to restricted. From 2230.101000 City Improvement Fund Operating Cash to 2230.102000 City

Improvement Fund Restricted Cash

Minimum Fund Balance Policy

RECOMMENDATION:

City Council Approval to adopt the Minimum Fund Policy in Accordance with GASB Statement No. 54.

The policy is created in consideration of unanticipated events that could adversely affect the financial condition of the City and jeopardize the continuation of necessary public services. This policy will ensure that the City maintains adequate fund balances and reserves in order to: provide sufficient cash flow for daily financial needs; secure and maintain investment grade bond ratings; offset significant economic downturns or revenue shortfalls; and provide funds for unforeseen expenditures related to emergencies.

Watford City



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City of Watford City
Minimum Fund Balance Policy

Fund Balance Policy in Accordance with GASB Statement No. 54

Purpose. The following policy has been adopted by the City of Watford City to establish and maintain reservations of fund balances as defined herein in accordance with Governmental Accounting Standards Board Statement No. 54 Fund Balance Reporting and Governmental Fund Type Definitions and with regards to guidance from the Government Finance Officers Association (GFOA) GAAFR Fund Balance Reporting and Governmental Fund Definitions. The policy is created in consideration of unanticipated events that could adversely affect the financial condition of the City and jeopardize the continuation of necessary public services. This policy will ensure that the City maintains adequate fund balances and reserves in order to:

- Provide sufficient cash flow for daily financial needs,
- Secure and maintain investment grade bond ratings,
- Offset significant economic downturns or revenue shortfalls, and
- Provide funds for unforeseen expenditures related to emergencies.

This policy and the procedures promulgated under it supersede all previous regulations regarding the City's fund balance and reserve policies.

Fund type definitions. The following definitions will be used in reporting activity in governmental funds across the City. The City may or may not report all fund types in any given reporting period, based on actual circumstances and activity.

The **general fund** is used to account for all financial resources not accounted for and reported in another fund.

Special revenue funds are used to account and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specific purposes other than debt service or capital projects (i.e., Roughrider Sales Tax Fund, GPT Fund, GPT Budget Stabilization Fund, Road Fund, etc.).

Debt service funds are used to account for all financial resources restricted, committed or assigned to expenditure for principal and interest (debt/bond payment funds).

Capital projects funds are used to account for all financial resources restricted, committed, or assigned to expenditure for the acquisition or construction of capital assets.

Stabilization Funds cover such things as revenue shortfalls, emergencies or other purposes. The formal action that creates these funds should identify and describe the specific circumstances under which these funds may be used. Stabilization funds can be classified as either restricted or committed fund balance as defined under the fund category definitions. If the criteria of restricted or committed are not met, then stabilization funds should be reported as unassigned.

Permanent funds are used to account for resources restricted to the extent that only earnings, and not principal, may be used for purposes that support the City's purposes.

Enterprise Funds are self-supporting government funds for reporting activity in which a fee is charged to external users for goods or services. (Funds that sell goods and services to the public for a fee, e.g., Water, Sewer, or Garbage Funds)

- The activity is financed with debt that is secured solely by a pledge of the net revenues from fees and charges of the activity.
- Laws or regulations require that fees and charges be set to recover costs including capital costs (depreciation or debt service).
- There is a pricing policy that fees and charges be set to recover cost, including capital costs (depreciation and debt service).

Fund category definitions: Fund balance will be reported in governmental funds under the following categories using the definitions provided by GASB Statement No. 54:

Nonspendable Fund Balance

Permanent funds, inventories, prepaids, or assets in a non-liquid form. Includes amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.

Restricted Fund Balance

The balance includes amounts that can be spent only for the specific purposes stipulated by the constitution, external resource providers, or through enabling legislation (e.g., debt service).

Committed Fund Balance

Set by formal action of the City Council. Includes amounts that can be used only for the specific purposes determined by a formal action of the City's highest level of decision-making authority (e.g., the City Council approved budget).

Assigned Fund Balance (Operating)

Balances assigned by City Council or designated staff and/or residual balances in the General or Special Revenue Fund that includes amounts intended to be used by the City for specific purposes but do not meet the criteria to be classified as restricted or committed. Amounts in the assigned fund balance classification are intended to be used by the government for specific purposes but do not meet the criteria to be classified as restricted or committed. In governmental funds, other than the general fund, the assigned fund balance represents the remaining amount that is not restricted or committed (operating cash assigned).

Unassigned Fund Balance (Operating)

Unassigned fund balance is the residual classification for the government's general fund and includes all spendable amounts not contained in the other classifications. In other funds, the unassigned classification should be used only to report a deficit balance resulting from overspending for specific purposes for which amounts had been restricted, committed, or assigned. Stabilization funds can be classified as either a restricted or a committed fund balance if they meet the criteria previously discussed. If the criteria of restricted or committed are not met, then stabilization agreements should be reported as unassigned (operating cash unassigned).

Proprietary Fund and Working Capital

GASB has issued several pronouncements addressing various fund types, which is indicative of the importance of proper classification of activities. Specifically, GASB Statement 34 provides guidance on the use of proprietary funds, of which enterprise funds are one type. Paragraph 67 of that Statement notes that if an activity meets any of the following three criteria, it must be reported in an enterprise fund. These criteria are:

1. The activity is financed with debt that is secured solely by a pledge of the net revenues from fees and charges of the activity.
2. Laws or regulations require that fees and charges be set to recover costs including capital costs (depreciation or debt service).
3. There is a pricing policy that fees and charges be set to recover cost, including capital costs (depreciation and debt service).

Enterprise Funds are accounted for nearly identical to the private sector. The balance sheets include long-term assets and long-term liabilities. The resulting Equity section on their balance sheet, called Net Position, is not a suitable measure of spendable financial resources. To arrive at spendable financial resources, a common calculation is to take Current Assets and subtract Current Liabilities, with the net result called Working Capital. To further refine, for purposes of this policy, certain required restrictions are subtracted, resulting in Available Working Capital.

Some examples of required restrictions are unspent monies for existing appropriations for capital projects and debt service.

Operational Guidelines. The following guidelines address the classification and use of fund balance in governmental funds:

Classifying fund balance amounts – Fund balance classifications depict the nature of the net resources that are reported in a governmental fund. An individual governmental fund may include nonspendable resources and amounts that are restricted, committed, assigned, or any combination of those classifications. The general fund may also include an unassigned amount.

Encumbrance reporting – Encumbering amounts for specific purposes for which resources have already been restricted, committed or assigned should not result in separate display of encumbered amounts. Encumbered amounts for specific purposes for which amounts have not been previously restricted, committed or assigned, will be classified as committed or assigned, as appropriate, based on the definitions and criteria set forth in GASB Statement No. 54.

Prioritization of fund balance use – When an expenditure is incurred for purposes for which both restricted and unrestricted (committed, assigned, or unassigned) amounts are available, it shall be the policy of the City to consider restricted amounts to have been reduced first. When an expenditure is incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used, it shall be the policy of the City that committed amounts would be reduced first, followed by assigned amounts, and then unassigned amounts.

Annual Review and Determination of Minimum Fund Balance Reserve Amounts - Compliance with the provisions of this policy shall be reviewed as a part of the annual budget adoption process. The minimum level of available fund balances shall be determined during this process.

Nonspendable Fund Balance

Permanent funds, inventories, prepaids, or assets in a non-liquid form includes amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.

Classification – Nonspendable amounts will be determined before all other classifications and consist of the following items (as applicable in any given fiscal year):

- The City will maintain a fund balance equal to the balance of any long-term outstanding balances due from others (including other funds of the City).

- The City will maintain a fund balance equal to the value of inventory balances and prepaid items (to the extent that such balances are not offset with liabilities and result in fund balance).
- The City will maintain a fund balance equal to the corpus (principal) of any permanent funds that are legally or contractually required to be maintained intact.
- The City will maintain a fund balance equal to the balance of any land or other nonfinancial assets held for sale.

Restricted Fund Balance – Debt Service Funds

It shall be policy of the city to pay the principal and interest requirements on the city's debt obligations from the debt service funds. Each year the city shall determine, or estimate, the principal and interest requirements of the city and recommend sources of revenues to meet these actual or projected requirements.

Minimum Level of Fund Balance – Debt Service Funds - It shall be the policy of the city to begin each fiscal year with a balance of cash or investments in the debt service funds in a conservatively-calculated amount adequate to meet:

- Debt service cash flow needs,
- budgeting contingencies,
- emergency contingencies,
- variable rate volatility contingencies, and
- future forecasted needs.

Cash Flow Requirement Component - It shall be the policy of the city to begin each fiscal year with a sum of cash or investments equal to the debt service fund requirements scheduled to be expended during the next fiscal year.

Annual Review and Determination of Minimum Fund Balance Reserve Amounts - Compliance with the provisions of this policy shall be reviewed as a part of the annual budget adoption process and the minimum level of available fund balance (for debt service payments) in the debt service fund shall be determined during this process.

Restricted Fund Balance – GPT Budget Stabilization Fund

Fund Balance – GPT Budget Stabilization Fund - It shall be the policy of the city to maintain a restricted sum of cash and/or investments in the GPT Budget Stabilization Fund. It shall be policy that a resolution passed by City Council is required for GPT Budget Stabilization Funds to be utilized. Utilization of GPT Budget Stabilization Funds authorized by a resolution passed by the City Council may occur when revenues have decreased below budget level to meet:

- Committed cash flow needs of the GPT Fund,
- budgeting contingencies,

- emergency contingencies,
- variable rate volatility contingencies, and
- future forecasted needs.

Cash Flow Requirement Component - It shall be the policy of the city to maintain a restricted balance of cash and/or investments deposited into the fund. This fund balance is to protect against cash flow shortfalls and to maintain a budget stabilization commitment. No minimum fund balance is required.

Changes and Utilization of Restricted Fund Balance - It shall be policy that a resolution passed by City Council is required for changes to the amount held in the restricted fund balance amount in the GPT Budget Stabilization Fund. It shall be policy that a resolution must be passed authorizing the utilization of any, or all, of the restricted fund balance amount in the GPT Budget Stabilization Fund.

Review and Determination of Restricted Fund Balance Amount - Compliance with the provisions of this policy shall be reviewed as a part of the annual budget adoption process. The restricted fund balance in the GPT Budget Stabilization Fund shall be determined by this policy or by a resolution passed by the City Council.

Restricted Fund Balance – Roughrider Sales Tax Fund

Fund Balance – Roughrider Sales Tax Fund - It shall be the policy of the city to maintain a restricted balance of cash and/or investments in the Roughrider Sales Tax Fund in a conservatively calculated amount adequate to meet:

- Committed cash flow needs
- budgeting contingencies
- emergency contingencies
- variable rate volatility contingencies, and
- future forecasted needs.

Cash Flow Requirement Component - It shall be the policy of the city to maintain a restricted sum of cash and or investments equal to the amount of \$2,500,000 or an amount determined by a resolution passed by City Council. This fund balance is to protect against cash flow shortfalls and to maintain a budget stabilization commitment.

Changes and Utilization of Restricted Fund Balance - It shall be policy that a resolution passed by City Council is required for changes to the amount held in the restricted fund balance amount in the Roughrider Sales Tax Fund. It shall be policy that a resolution must be passed authorizing the utilization of any, or all, of the restricted fund balance amount in the Roughrider Sales Tax Fund.

Review and Determination of Restricted Fund Balance Amount - Compliance with the provisions of this policy shall be reviewed as a part of the annual budget

adoption process. The restricted fund balance in the Roughrider Sales Tax Fund shall be determined by this policy or by a resolution passed by the City Council.

Restricted Fund Balance – All Other Funds

No minimum balance is required.

Committed Fund Balance

Set by formal action of the City Council, the Committed Fun Balance includes amounts that can be used only for the specific purposes determined by a formal action of the City’s highest level of decision-making authority (i.e., the City Council). that governing body.

Authority to Commit – Commitments will only be used for specific purposes pursuant to a formal action of the City Council. A majority vote is required to approve or remove a commitment.

Assigned Fund Balance – Includes Special Revenue Funds (Operating)

Authority to Assign – The City Council has the authority to set aside funds for specific purposes. The City Council may delegate, to a specific committee or individual designee, the authority to assign amounts to be used for specific purposes. Such assignments cannot exceed the available (spendable, unrestricted, and uncommitted) fund balance in any particular fund. No minimum balance is required.

Unassigned Fund Balance – General Fund (Operating)

Remaining balances in the General Fund includes the residual classification for the City’s general fund and includes all spendable amounts not contained in the other classifications. In other funds, the unassigned classification should be used only to report a deficit balance from overspending for specific purposes for which amounts have been restricted, committed, or assigned.

Minimum Unassigned Fund Balance – General Fund – The City will maintain a minimum unassigned fund balance in its General Fund of seventy-five percent of the current year’s budgeted expenditures and outgoing transfers. The minimum fund balance should not be in excess of the amount reasonably required to finance the municipality for the first nine months of the next ensuing fiscal year. This minimum fund balance is to protect against cash flow shortfalls related to timing of projected revenue receipts and to maintain a budget stabilization commitment (see NDCC budget laws:57-15-2, 57-15-31).

Replenishing Deficiencies – When a fund balance falls below the minimum seventy-five percent range, the City will replenish shortages/deficiencies using the following budget strategies and timeframes:

- The City will reduce recurring expenditures to eliminate any structural deficit,
- The City will increase revenues or pursue other funding sources, or
- Some combination of the two options above.
- The City will develop a plan to replenish the fund to the established minimum level within two years.

Surplus Fund Balance – Should the unassigned fund balance of the General Fund ever exceed the maximum seventy-five percent; the City may consider such overages as fund balance surpluses and those surpluses may be used at the discretion of the City Council. The City Council will attempt, whenever possible, to avoid appropriating such funding for recurring expenses.

Proprietary Funds and Working Capital

Enterprise Funds focus on working capital rather than fund balance. Enterprise Funds shall maintain a minimum Available Working Capital of twenty-to-thirty percent (20 - 30%) of Operating Expenses. The Enterprise Funds should also be accumulating available working capital above these minimums for the purposes of funding current debt obligations and future capital projects.

Implementation and review. Upon adoption of this policy, the City Council authorizes the City Ways, Means and Finance Committee to establish any standards and procedures which may be necessary for its implementation. The City Ways, Means and Finance Committee shall periodically review this policy as conditions change and make any recommendations for those changes to the City Council.

Watford City



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City of Watford City
Minimum Fund Balance Policy

Fund Balance Policy in Accordance with GASB Statement No. 54

Purpose. The following policy has been adopted by the City of Watford City to establish and maintain reservations of fund balances as defined herein in accordance with Governmental Accounting Standards Board Statement No. 54 Fund Balance Reporting and Governmental Fund Type Definitions and with regards to guidance from the Government Finance Officers Association (GFOA) GAAFR Fund Balance Reporting and Governmental Fund Definitions. The policy is created in consideration of unanticipated events that could adversely affect the financial condition of the City and jeopardize the continuation of necessary public services. This policy will ensure that the City maintains adequate fund balances and reserves in order to:

- Provide sufficient cash flow for daily financial needs,
- Secure and maintain investment grade bond ratings,
- Offset significant economic downturns or revenue shortfalls, and
- Provide funds for unforeseen expenditures related to emergencies.

This policy and the procedures promulgated under it supersede all previous regulations regarding the City's fund balance and reserve policies.

Fund type definitions. The following definitions will be used in reporting activity in governmental funds across the City. The City may or may not report all fund types in any given reporting period, based on actual circumstances and activity.

The **general fund** is used to account for all financial resources not accounted for and reported in another fund.

Special revenue funds are used to account and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specific purposes other than debt service or capital projects (i.e., Roughrider Sales Tax Fund, GPT Fund, GPT Budget Stabilization Fund, Road Fund, etc.).

Debt service funds are used to account for all financial resources restricted, committed or assigned to expenditure for principal and interest (debt/bond payment funds).

Capital projects funds are used to account for all financial resources restricted, committed, or assigned to expenditure for the acquisition or construction of capital assets.

Stabilization Funds cover such things as revenue shortfalls, emergencies or other purposes. The formal action that creates these funds should identify and describe the specific circumstances under which these funds may be used. Stabilization funds can be classified as either restricted or committed fund balance as defined under the fund category definitions. If the criteria of restricted or committed are not met, then stabilization funds should be reported as unassigned.

Permanent funds are used to account for resources restricted to the extent that only earnings, and not principal, may be used for purposes that support the City's purposes.

Enterprise Funds are self-supporting government funds for reporting activity in which a fee is charged to external users for goods or services. (Funds that sell goods and services to the public for a fee, e.g., Water, Sewer, or Garbage Funds)

- The activity is financed with debt that is secured solely by a pledge of the net revenues from fees and charges of the activity.
- Laws or regulations require that fees and charges be set to recover costs including capital costs (depreciation or debt service).
- There is a pricing policy that fees and charges be set to recover cost, including capital costs (depreciation and debt service).

Fund category definitions: Fund balance will be reported in governmental funds under the following categories using the definitions provided by GASB Statement No. 54:

Nonspendable Fund Balance

Permanent funds, inventories, prepaids, or assets in a non-liquid form. Includes amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.

Restricted Fund Balance

The balance includes amounts that can be spent only for the specific purposes stipulated by the constitution, external resource providers, or through enabling legislation (e.g., debt service).

Committed Fund Balance

Set by formal action of the City Council. Includes amounts that can be used only for the specific purposes determined by a formal action of the City's highest level of decision-making authority (e.g., the City Council approved budget).

Assigned Fund Balance (Operating)

Balances assigned by City Council or designated staff and/or residual balances in the General or Special Revenue Fund that includes amounts intended to be used by the City for specific purposes but do not meet the criteria to be classified as restricted or committed. Amounts in the assigned fund balance classification are intended to be used by the government for specific purposes but do not meet the criteria to be classified as restricted or committed. In governmental funds, other than the general fund, the assigned fund balance represents the remaining amount that is not restricted or committed (operating cash assigned).

Unassigned Fund Balance (Operating)

Unassigned fund balance is the residual classification for the government's general fund and includes all spendable amounts not contained in the other classifications. In other funds, the unassigned classification should be used only to report a deficit balance resulting from overspending for specific purposes for which amounts had been restricted, committed, or assigned. Stabilization funds can be classified as either a restricted or a committed fund balance if they meet the criteria previously discussed. If the criteria of restricted or committed are not met, then stabilization agreements should be reported as unassigned (operating cash unassigned).

Proprietary Fund and Working Capital

GASB has issued several pronouncements addressing various fund types, which is indicative of the importance of proper classification of activities. Specifically, GASB Statement 34 provides guidance on the use of proprietary funds, of which enterprise funds are one type. Paragraph 67 of that Statement notes that if an activity meets any of the following three criteria, it must be reported in an enterprise fund. These criteria are:

1. The activity is financed with debt that is secured solely by a pledge of the net revenues from fees and charges of the activity.
2. Laws or regulations require that fees and charges be set to recover costs including capital costs (depreciation or debt service).
3. There is a pricing policy that fees and charges be set to recover cost, including capital costs (depreciation and debt service).

Enterprise Funds are accounted for nearly identical to the private sector. The balance sheets include long-term assets and long-term liabilities. The resulting Equity section on their balance sheet, called Net Position, is not a suitable measure of spendable financial resources. To arrive at spendable financial resources, a common calculation is to take Current Assets and subtract Current Liabilities, with the net result called Working Capital. To further refine, for purposes of this policy, certain required restrictions are subtracted, resulting in Available Working Capital.

Some examples of required restrictions are unspent monies for existing appropriations for capital projects and debt service.

Operational Guidelines. The following guidelines address the classification and use of fund balance in governmental funds:

Classifying fund balance amounts – Fund balance classifications depict the nature of the net resources that are reported in a governmental fund. An individual governmental fund may include nonspendable resources and amounts that are restricted, committed, assigned, or any combination of those classifications. The general fund may also include an unassigned amount.

Encumbrance reporting – Encumbering amounts for specific purposes for which resources have already been restricted, committed or assigned should not result in separate display of encumbered amounts. Encumbered amounts for specific purposes for which amounts have not been previously restricted, committed or assigned, will be classified as committed or assigned, as appropriate, based on the definitions and criteria set forth in GASB Statement No. 54.

Prioritization of fund balance use – When an expenditure is incurred for purposes for which both restricted and unrestricted (committed, assigned, or unassigned) amounts are available, it shall be the policy of the City to consider restricted amounts to have been reduced first. When an expenditure is incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used, it shall be the policy of the City that committed amounts would be reduced first, followed by assigned amounts, and then unassigned amounts.

Annual Review and Determination of Minimum Fund Balance Reserve Amounts - Compliance with the provisions of this policy shall be reviewed as a part of the annual budget adoption process. The minimum level of available fund balances shall be determined during this process.

Nonspendable Fund Balance

Permanent funds, inventories, prepaids, or assets in a non-liquid form includes amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.

Classification – Nonspendable amounts will be determined before all other classifications and consist of the following items (as applicable in any given fiscal year):

- The City will maintain a fund balance equal to the balance of any long-term outstanding balances due from others (including other funds of the City).

- The City will maintain a fund balance equal to the value of inventory balances and prepaid items (to the extent that such balances are not offset with liabilities and result in fund balance).
- The City will maintain a fund balance equal to the corpus (principal) of any permanent funds that are legally or contractually required to be maintained intact.
- The City will maintain a fund balance equal to the balance of any land or other nonfinancial assets held for sale.

Restricted Fund Balance – Debt Service Funds

It shall be policy of the city to pay the principal and interest requirements on the city’s debt obligations from the debt service funds. Each year the city shall determine, or estimate, the principal and interest requirements of the city and recommend sources of revenues to meet these actual or projected requirements.

Minimum Level of Fund Balance – Debt Service Funds - It shall be the policy of the city to begin each fiscal year with a balance of cash or investments in the debt service funds in a conservatively-calculated amount adequate to meet:

- Debt service cash flow needs,
- budgeting contingencies,
- emergency contingencies,
- variable rate volatility contingencies, and
- future forecasted needs.

Cash Flow Requirement Component - It shall be the policy of the city to begin each fiscal year with a sum of cash or investments equal to the debt service fund requirements scheduled to be expended during the next fiscal year.

Annual Review and Determination of Minimum Fund Balance Reserve Amounts - Compliance with the provisions of this policy shall be reviewed as a part of the annual budget adoption process and the minimum level of available fund balance (for debt service payments) in the debt service fund shall be determined during this process.

Restricted Fund Balance – GPT Budget Stabilization Fund

Fund Balance – GPT Budget Stabilization Fund - It shall be the policy of the city to maintain a restricted sum of cash and/or investments in the GPT Budget Stabilization Fund. It shall be policy that a resolution passed by City Council is required for GPT Budget Stabilization Funds to be utilized. Utilization of GPT Budget Stabilization Funds authorized by a resolution passed by the City Council may occur when revenues have decreased below budget level to meet:

- Committed cash flow needs of the GPT Fund,
- budgeting contingencies,

- emergency contingencies,
- variable rate volatility contingencies, and
- future forecasted needs.

Cash Flow Requirement Component - It shall be the policy of the city to maintain a restricted balance of cash and/or investments deposited into the fund. This fund balance is to protect against cash flow shortfalls and to maintain a budget stabilization commitment. No minimum fund balance is required.

Changes and Utilization of Restricted Fund Balance - It shall be policy that a resolution passed by City Council is required for changes to the amount held in the restricted fund balance amount in the GPT Budget Stabilization Fund. It shall be policy that a resolution must be passed authorizing the utilization of any, or all, of the restricted fund balance amount in the GPT Budget Stabilization Fund.

Review and Determination of Restricted Fund Balance Amount - Compliance with the provisions of this policy shall be reviewed as a part of the annual budget adoption process. The restricted fund balance in the GPT Budget Stabilization Fund shall be determined by this policy or by a resolution passed by the City Council.

Restricted Fund Balance – All Other Funds

No minimum balance is required.

Committed Fund Balance

Set by formal action of the City Council, the Committed Fun Balance includes amounts that can be used only for the specific purposes determined by a formal action of the City’s highest level of decision-making authority (i.e., the City Council). that governing body.

Authority to Commit – Commitments will only be used for specific purposes pursuant to a formal action of the City Council. A majority vote is required to approve or remove a commitment.

Assigned Fund Balance – Includes Special Revenue Funds (Operating)

Authority to Assign – The City Council has the authority to set aside funds for specific purposes. The City Council may delegate, to a specific committee or individual designee, the authority to assign amounts to be used for specific purposes. Such assignments cannot exceed the available (spendable, unrestricted, and uncommitted) fund balance in any particular fund. No minimum balance is required.

Unassigned Fund Balance – General Fund (Operating)

Remaining balances in the General Fund includes the residual classification for the City's general fund and includes all spendable amounts not contained in the other classifications. In other funds, the unassigned classification should be used only to report a deficit balance from overspending for specific purposes for which amounts have been restricted, committed, or assigned.

Minimum Unassigned Fund Balance – General Fund – The City will maintain a minimum unassigned fund balance in its General Fund of seventy-five percent of the current year's budgeted expenditures and outgoing transfers. The minimum fund balance should not be in excess of the amount reasonably required to finance the municipality for the first nine months of the next ensuing fiscal year. This minimum fund balance is to protect against cash flow shortfalls related to timing of projected revenue receipts and to maintain a budget stabilization commitment (see NDCC budget laws:57-15-2, 57-15-31).

Replenishing Deficiencies – When a fund balance falls below the minimum seventy-five percent range, the City will replenish shortages/deficiencies using the following budget strategies and timeframes:

- The City will reduce recurring expenditures to eliminate any structural deficit,
- The City will increase revenues or pursue other funding sources, or
- Some combination of the two options above.
- The City will develop a plan to replenish the fund to the established minimum level within two years.

Surplus Fund Balance – Should the unassigned fund balance of the General Fund ever exceed the maximum seventy-five percent; the City may consider such overages as fund balance surpluses and those surpluses may be used at the discretion of the City Council. The City Council will attempt, whenever possible, to avoid appropriating such funding for recurring expenses.

Proprietary Funds and Working Capital

Enterprise Funds focus on working capital rather than fund balance. Enterprise Funds shall maintain a minimum Available Working Capital of twenty-to-thirty percent (20 - 30%) of Operating Expenses. The Enterprise Funds should also be accumulating available working capital above these minimums for the purposes of funding current debt obligations and future capital projects.

Implementation and review. Upon adoption of this policy, the City Council authorizes the City Ways, Means and Finance Committee to establish any standards and procedures which may be necessary for its implementation. The City Ways, Means and Finance Committee shall periodically review this policy as conditions change and make any recommendations for those changes to the City Council.

**Fund Balance Policy
in Accordance with
GASB Statement No.
54**

City of Watford City Minimum Fund Balance Policy

presented by Liz Heisey, Finance Director

Purpose

To establish and maintain reservations of fund balances as defined herein in accordance with Governmental Accounting Standards Board Statement No. 54 Fund Balance Reporting and Governmental Fund Type Definitions and with regards to guidance from the Government Finance Officers Association (GFOA) GAAFR Fund Balance Reporting and Governmental Fund Definitions.

The policy is created in consideration of unanticipated events that could adversely affect the financial condition of the City and jeopardize the continuation of necessary public services.

This policy will ensure that the City maintains adequate fund balances and reserves in order to:

- Provide sufficient cash flow for daily financial needs,
- Secure and maintain investment grade bond ratings,
- Offset significant economic downturns or revenue shortfalls, and
- Provide funds for unforeseen expenditures related to emergencies

Fund type definitions. The following definitions will be used in reporting activity in governmental funds across the City. The City may or may not report all fund types in any given reporting period, based on actual circumstances and activity.

The **general fund** is used to account for all financial resources not accounted for and reported in another fund.

Special revenue funds are used to account and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specific purposes other than debt service or capital projects. (i.e., Roughrider Sales Tax Fund, GPT Fund, Road Fund, etc.)

Debt service funds are used to account for all financial resources restricted, committed or assigned to expenditure for principal and interest. (debt/bond payment funds)

Capital projects funds are used to account for all financial resources restricted, committed or assigned to expenditure for the acquisition or construction of capital assets.

Stabilization Funds are stabilization funds to cover such things as revenue shortfalls, emergencies or other purposes. The formal action that creates these funds should identify and describe the specific circumstances under which these funds may be used. Stabilization funds can be classified as either restricted or committed fund balance as defined under the fund category definitions. If the criteria of restricted or committed are not met, then stabilization funds should be reported as unassigned. (GPT Budget Stabilization Fund)

Permanent funds are used to account for resources restricted to the extent that only earnings, and not principal, may be used for purposes that support the City's purposes.

Enterprise Funds are self-supporting government funds for reporting activity for which a fee is charged to external users for goods or services. (Funds that sells goods and services to the public for a fee) (Water, Sewer, and Garbage Funds)

The activity is financed with debt that is secured solely by a pledge of the net revenues from fees and charges of the activity

Laws or regulations require that fees and charges be set to recover costs including capital costs (depreciation or debt service)

There is a pricing policy that fees and charges be set to recover cost, including capital costs (depreciation and debt service)

Fund category definitions: Fund balance will be reported in governmental funds under the following categories using the definitions provided by GASB Statement No. 54:

Nonspendable fund balance

Definition – Permanent funds, inventories, prepaids, or assets in a non-liquid form includes amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.

Restricted fund balance

Definition – includes amounts that can be spent only for the specific purposes stipulated by the constitution, external resource providers, or through enabling legislation (i.e., debt service).

Committed fund balance

Definition – Set by formal action of the City Council includes amounts that can be used only for the specific purposes determined by a formal action of the City's highest level of decision-making authority (i.e., the City Council approved budget).

Assigned fund balance (operating)

Definition – Balances assigned by City Council or designated staff and/or residual balances in the General or Special Revenue Fund that includes amounts intended to be used by the City for specific purposes but do not meet the criteria to be classified as restricted or committed. Amounts in the assigned fund balance classification are intended to be used by the government for specific purposes but do not meet the criteria to be classified as restricted or committed. In governmental funds other than the general fund, assigned fund balance represents the remaining amount that is not restricted or committed. (operating cash assigned).

Unassigned fund balance (operating)

Definition – Unassigned fund balance is the residual classification for the government's general fund and includes all spendable amounts not contained in the other classifications. In other funds, the unassigned classification should be used only to report a deficit balance resulting from overspending for specific purposes for which amounts had been restricted, committed, or assigned. Stabilization funds can be classified as either restricted or committed fund balance if they meet the criteria previously discussed. If the criteria of restricted or committed are not met, then stabilization agreements should be reported as unassigned. (operating cash unassigned).

Operating, Committed, Restricted...

08/18/22 14:50:14		WATFORD CITY, ND Cash Report For the Accounting Period: 7/22			Page: 1 of 3 Report ID: L160	
Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
1000 GENERAL						
101000 Cash - Operating	7,203,104.84	2,899,410.27	575.00	17,149.23	861,829.83	9,224,111.05
101010 Cash - Committed	261,017.16	0.00	0.00	0.00	0.00	261,017.16
102000 Cash - Restricted	163,000.00	0.00	0.00	0.00	0.00	163,000.00
Total Fund	7,627,122.00	2,899,410.27	575.00	17,149.23	861,829.83	9,648,128.21
1001 GPT						
101000 Cash - Operating	5,500,000.00	2,257,709.24	0.00	2,257,709.24	0.00	5,500,000.00
1002 BUDGET STABILIZATION FUND (prior to June 2021, GPT Surplus)						
102000 Cash - Restricted	1,418,869.19	8,000.00	0.00	0.00	0.00	1,426,869.19
1003 BUDGET STABILIZATION FUND						

Fund category definitions: Fund balance will be reported in governmental funds under the following categories using the definitions provided by GASB Statement No. 54:

◇ **Proprietary Fund and Working Capital**

◇ Definition - GASB has issued several pronouncements addressing various fund types, which is indicative of the importance of proper classification of activities. Specifically, GASB Statement 34 provides guidance on the use of proprietary funds, of which enterprise funds are one type. Paragraph 67 of that Statement states that if an activity meets any of the following three criteria, it must be reported in an enterprise fund. These criteria are:

- ◇
 - The activity is financed with debt that is secured solely by a pledge of the net revenues from fees and charges of the activity
 - Laws or regulations require that fees and charges be set to recover costs including capital costs (depreciation or debt service)
 - There is a pricing policy that fees and charges be set to recover cost, including capital costs (depreciation and debt service)
- ◇ Enterprise Funds are accounted for nearly identical to the private sector. The balance sheets include long term assets and long term liabilities. The resulting Equity section on their balance sheet, called Net Position, is not a good measure of spendable financial resources. To get to spendable financial resources, a common calculation is to take Current Assets and subtract Current Liabilities, with the net result called Working Capital. To further refine, for purposes of this policy, certain required restrictions are further subtracted and result in Available Working Capital. Some examples of required restrictions are unspent monies for existing appropriations for capital projects and debt service.

Operational guidelines. The following guidelines address the classification and use of fund balance in governmental funds:

- ◆ Classifying fund balance amounts – Fund balance classifications depict the nature of the net resources that are reported in a governmental fund. An individual governmental fund may include nonspendable resources and amounts that are restricted, committed, or assigned, or any combination of those classifications. The general fund may also include an unassigned amount.
- ◆ Encumbrance reporting – Encumbering amounts for specific purposes for which resources have already been restricted, committed or assigned should not result in separate display of encumbered amounts. Encumbered amounts for specific purposes for which amounts have not been previously restricted, committed or assigned, will be classified as committed or assigned, as appropriate, based on the definitions and criteria set forth in GASB Statement No. 54.
- ◆ Prioritization of fund balance use – When an expenditure is incurred for purposes for which both restricted and unrestricted (committed, assigned, or unassigned) amounts are available, it shall be the policy of the City to consider restricted amounts to have been reduced first. When an expenditure is incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used, it shall be the policy of the City that committed amounts would be reduced first, followed by assigned amounts and then unassigned amounts.
- ◆ Annual Review and Determination of Minimum Fund Balance Reserve Amounts -Compliance with the provisions of this policy shall be reviewed as a part of the annual budget adoption process. The minimum level of available fund balances shall be determined during this process.

Nonspendable fund balance

Permanent funds, inventories, prepaids, or assets in a non-liquid form includes amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.

Classification – Nonspendable amounts will be determined before all other classifications and consist of the following items (as applicable in any given fiscal year):

- The City will maintain a fund balance equal to the balance of any long-term outstanding balances due from others (including other funds of the City)
- The City will maintain a fund balance equal to the value of inventory balances and prepaid items (to the extent that such balances are not offset with liabilities and result in fund balance)
- The City will maintain a fund balance equal to the corpus (principal) of any permanent funds that are legally or contractually required to be maintained intact
- The City will maintain a fund balance equal to the balance of any land or other nonfinancial assets held for sale

Restricted Fund Balance – Debt Service Funds

- ◇ It shall be policy of the city to pay the principal and interest requirements on the city's debt obligations from the debt service funds. Each year the city shall determine or estimate the principal and interest requirements of the city and recommend sources of revenues to meet these actual or projected requirements.
- ◇ Minimum Level of Fund Balance – Debt Service Funds - It shall be the policy of the city to begin each fiscal year with a balance of cash or investments in the debt service funds in a conservatively calculated amount adequate to meet:
 - Debt service cash flow needs
 - budgeting contingencies
 - emergency contingencies
 - variable rate volatility contingencies, and
 - future forecasted needs.
- ◇ Cash flow requirement component - It shall be the policy of the city to begin each fiscal year with a sum of cash or investments equal to the debt service fund requirements scheduled to be expended during the next fiscal year.
- ◇ Annual Review and Determination of Minimum Fund Balance Reserve Amounts - Compliance with the provisions of this policy shall be reviewed as a part of the annual budget adoption process and the minimum level of available fund balance (for debt service payments) in the debt service fund shall be determined during this process.

Committed fund balance

- ◇ Set by formal action of the City Council includes amounts that can be used only for the specific purposes determined by a formal action of the City's highest level of decision-making authority (i.e., the City Council).
- ◇ Authority to Commit – Commitments will only be used for specific purposes pursuant to a formal action of the City Council. A majority vote is required to approve a commitment and a majority vote is required to remove a commitment.

◇ **Restricted Fund Balance – Roughrider Sales Tax Fund**

- ◇ Fund Balance – Roughrider Sales Tax Fund - It shall be the policy of the city to maintain a restricted balance of cash and/or investments in the Roughrider Sales Tax Fund in a conservatively calculated amount adequate to meet:
- Committed cash flow needs
 - budgeting contingencies
 - emergency contingencies
 - variable rate volatility contingencies, and
 - future forecasted needs.
- ◇ Cash Flow Requirement Component - It shall be the policy of the city to maintain a restricted sum of cash and or investments equal to the amount of \$2,500,000 or an amount determined by a resolution passed by City Council. This fund balance is to protect against cash flow shortfalls and to maintain a budget stabilization commitment.
- ◇ Changes and Utilization of Restricted Fund Balance - It shall be policy that a resolution passed by City Council is required for changes to the amount held in the restricted fund balance amount in the Roughrider Sales Tax Fund. It shall be policy that a resolution must be passed authorizing the utilization of any, or all, of the restricted fund balance amount in the Roughrider Sales Tax Fund.
- ◇ Review and Determination of Restricted Fund Balance Amount - Compliance with the provisions of this policy shall be reviewed as a part of the annual budget adoption process. The restricted fund balance in the Roughrider Sales Tax Fund shall be determined by this policy or by a resolution passed by the City Council.

Operating, Committed, Restricted...

09/28/22
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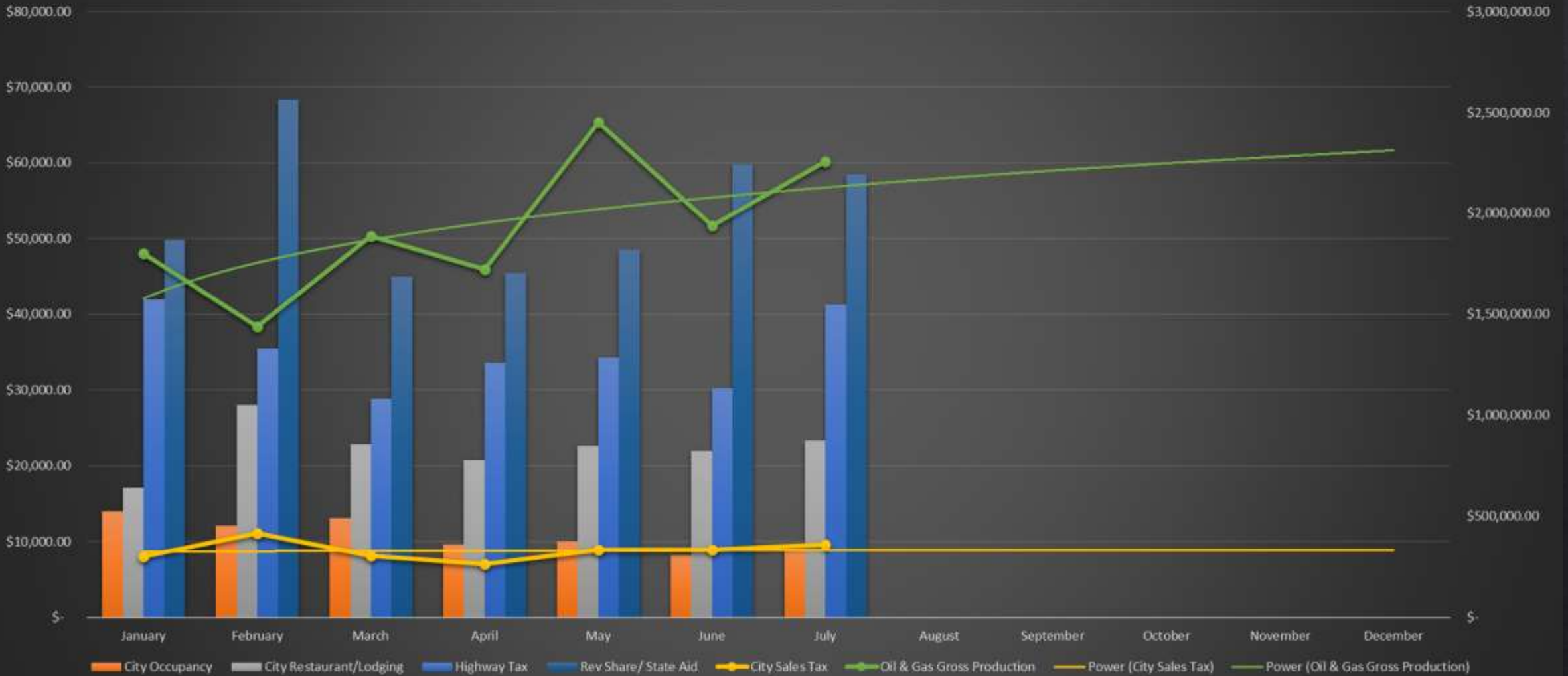
WATFORD CITY, ND
Cash Report by Fund/Account
For the Accounting Period: 9/22

Page: 1 of 1
Report ID: L160

Fund=2399,2410,3080

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
2399 ROUGHRIDER FUND SALES TAX						
101000 Cash - Operating	2,439,556.93	446,071.46	0.00	339,358.36	0.00	2,546,270.03
101010 Cash - Committed	20,768.99	0.00	0.00	0.00	0.00	20,768.99
102000 Cash - Restricted	2,500,000.00	0.00	0.00	0.00	0.00	2,500,000.00
Total Fund	4,960,325.92	446,071.46		339,358.36		5,067,039.02
2410 SALES TAX REVENUE BOND SURPLUS FUND						
101000 Cash - Operating	2,570,889.98	0.00	0.00	0.00	0.00	2,570,889.98
3080 SALES TAX REVENUE BONDS, SERIES 2015						
101010 Cash - Committed	2,129,315.98	223,035.75	0.00	0.00	0.00	2,352,351.73
Totals	9,660,531.88	669,107.21	0.00	339,358.36	0.00	9,990,280.73

2022 Tax Distribution



Roughrider Sales Tax Commitments

- ◇ 50% RRC Sales Tax Bond
- ◇ 13% MCHS Grant
- ◇ \$700,000 per year MCHS
- ◇ Roughrider Fund Community Enhancement Grants

Payment Date	City	Tax Type	Amount	50% RRC Sales Tax Bond	13% MCHS	MCHS \$700,000/12	Operating
1/24/2022	Watford City	City Sales Tax	\$ 302,512.41	\$ 151,256.21	\$ 39,326.61	\$ 58,333.33	\$ 53,596.26
2/22/2022	Watford City	City Sales Tax	\$ 418,274.81	\$ 209,137.41	\$ 54,375.73	\$ 58,333.33	\$ 96,428.35
3/21/2022	Watford City	City Sales Tax	\$ 306,403.65	\$ 153,201.83	\$ 39,832.47	\$ 58,333.33	\$ 55,036.02
4/22/2022	Watford City	City Sales Tax	\$ 263,314.00	\$ 131,657.00	\$ 34,230.82	\$ 58,333.33	\$ 39,092.85
5/20/2022	Watford City	City Sales Tax	\$ 335,421.80	\$ 167,710.90	\$ 43,604.83	\$ 58,333.33	\$ 65,772.73
6/21/2022	Watford City	City Sales Tax	\$ 335,452.90	\$ 167,726.45	\$ 43,608.88	\$ 58,333.33	\$ 65,784.24
7/22/2022	Watford City	City Sales Tax	\$ 361,349.31	\$ 180,674.66	\$ 46,975.41	\$ 58,333.33	\$ 75,365.91
			\$ 2,322,728.88	\$ 1,161,364.44	\$ 301,954.75	\$ 408,333.33	\$ 451,076.35

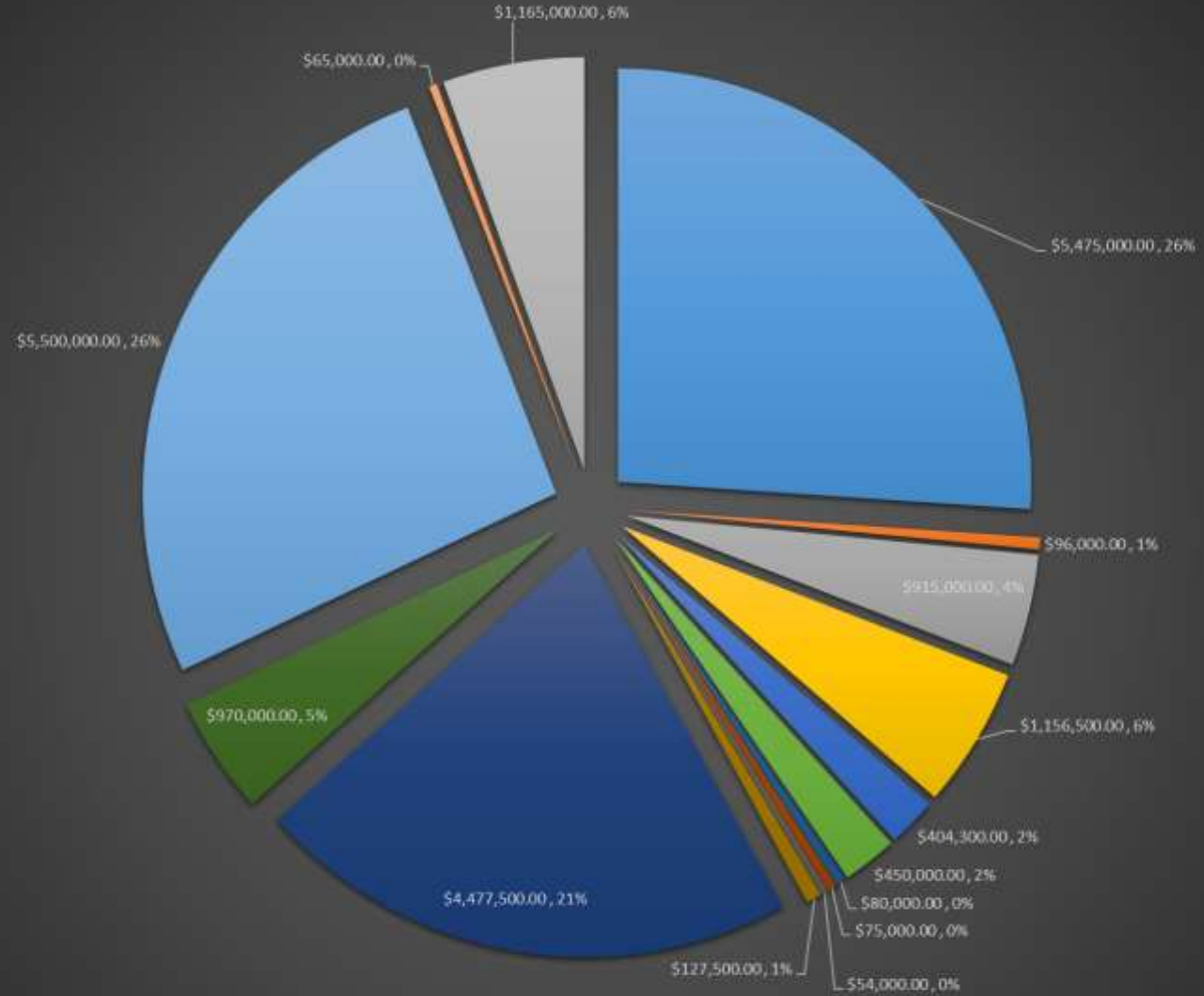
◇ **Restricted Fund Balance – GPT Budget Stabilization Fund**

- ◇ Fund Balance – GPT Budget Stabilization Fund - It shall be the policy of the city to maintain a restricted sum of cash and/or investments in the GPT Budget Stabilization Fund. It shall be policy that a resolution passed by City Council is required for GPT Budget Stabilization Funds to be utilized. Utilization of GPT Budget Stabilization Funds authorized by a resolution passed by the City Council may occur when revenues have decreased below budget level to meet:
- Committed cash flow needs of the GPT Fund,
 - budgeting contingencies,
 - emergency contingencies,
 - variable rate volatility contingencies, and
 - future forecasted needs.
- ◇ Cash Flow Requirement Component - It shall be the policy of the city to maintain a restricted balance of cash and/or investments deposited into the fund. This fund balance is to protect against cash flow shortfalls and to maintain a budget stabilization commitment. No minimum fund balance is required.
- ◇ Changes and Utilization of Restricted Fund Balance - It shall be policy that a resolution passed by City Council is required for changes to the amount held in the restricted fund balance amount in the GPT Budget Stabilization Fund. It shall be policy that a resolution must be passed authorizing the utilization of any, or all, of the restricted fund balance amount in the GPT Budget Stabilization Fund.
- ◇ Review and Determination of Restricted Fund Balance Amount - Compliance with the provisions of this policy shall be reviewed as a part of the annual budget adoption process. The restricted fund balance in the GPT Budget Stabilization Fund shall be determined by this policy or by a resolution passed by the City Council.

Watford City GPT Annual Totals 2014-2022

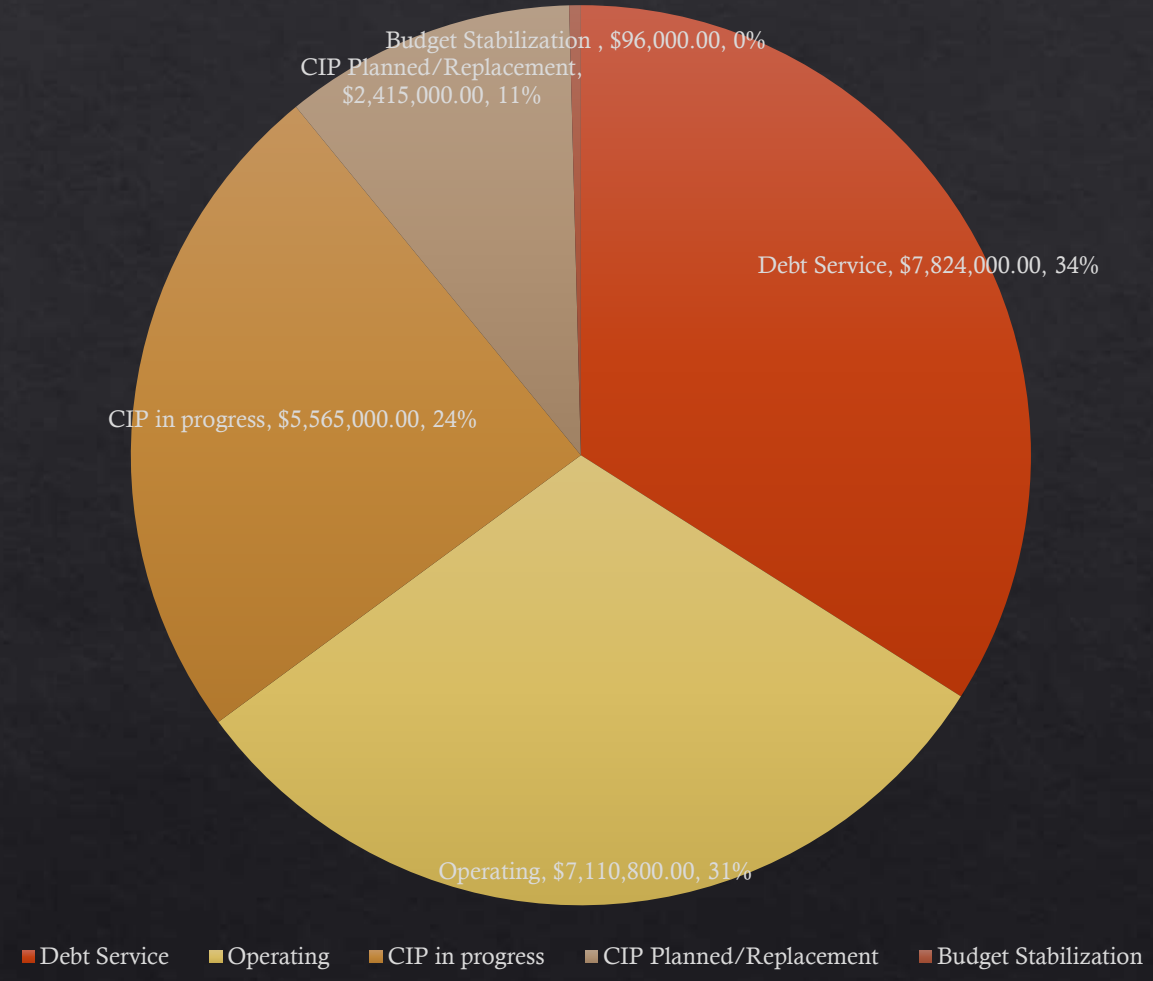


GPT Funding Allocation



- General Operating, 1000
- GPT Surplus (Budget Stabilization), 1002
- Road Fund, 2010
- RRC Operating, 2240
- Fox Hills Golf Course, 2245
- Vehicle Replacement Fund, 2290
- Fire Truck Replacement, 2290
- Vector & Weed, 2310
- G.O. Hwy Bonds, 3010
- Oil & Gas Bonds, 3050
- RRC Bond, 3075
- Capital Improvement, 4005
- Public Works Facility, 4040
- Golf Course Expansion, 4039
- Sewer Bonds, 5020

Current GPT allocation



General Operating, 1000	\$	5,475,000.00
GPT Surplus (Budget Stabilization), 1002	\$	96,000.00
Road Fund, 2010	\$	915,000.00
RRC Operating, 2240	\$	1,156,500.00
Fox Hills Golf Course, 2245	\$	404,300.00
Vehicle Replacement Fund, 2290	\$	450,000.00
Fire Truck Replacement, 2290	\$	80,000.00
Vector & Weed, 2310	\$	75,000.00
G.O. Hwy Bonds, 3010	\$	54,000.00
Oil & Gas Bonds, 3050	\$	127,500.00
RRC Bond, 3075	\$	4,477,500.00
Capital Improvement , 4005	\$	970,000.00
Public Works Facility, 4040	\$	5,500,000.00
Golf Course Expansion, 4039	\$	65,000.00
Sewer Bonds, 5020	\$	1,165,000.00

GPT Fund

Current Distributions

Prioritizing obligations

GPT Fund Prioritization

- When an expenditure is incurred for purposes for which both restricted and unrestricted (committed, assigned, or unassigned) amounts are available, it shall be the policy of the City to consider restricted amounts to have been reduced first. When an expenditure is incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used, it shall be the policy of the City that committed amounts would be reduced first, followed by assigned amounts and then unassigned amounts.

G.O. Hwy Bonds, 3010	restricted
Oil & Gas Bonds, 3050	restricted
RRC Bond, 3075	restricted
Sewer Bonds, 5020	restricted
General Operating, 1000	committed
RRC Operating, 2240	committed
Fox Hills Golf Course, 2245	committed
Vector & Weed, 2310	committed
Public Works Facility, 4040	committed
Capital Improvement , 4005	committed
Road Fund, 2010	committed
Vehicle Replacement Fund, 2290	committed
Fire Truck Replacement, 2290	committed
Golf Course Expansion, 4039	committed
GPT Surplus (Budget Stabilization), 1002	unassigned

- ◆ **Assigned fund Balance – Includes Special Revenue Funds (operating)**
- ◆ **Authority to Assign** – The City Council has the authority to set aside funds for a specific purpose. The City Council may delegate to a Committee, or his/her/their designee the authority to assign amounts to be used for specific purposes. Such assignments cannot exceed the available (spendable, unrestricted, uncommitted) fund balance in any particular fund. No minimum balance is required.

Unassigned fund balance – General Fund (operating)

- ◇ Remaining balances in the General Fund includes the residual classification for the City’s general fund and includes all spendable amounts not contained in the other classifications. In other funds, the unassigned classification should be used only to report a deficit balance from overspending for specific purposes for which amounts had been restricted, committed, or assigned.
- ◇ Minimum unassigned fund balance – General Fund – The City will maintain a minimum unassigned fund balance in its General Fund ranging from thirty percent to seventy-five percent of the current year’s budgeted expenditures and outgoing transfers. The minimum fund balance should not be excess of the amount reasonably required to finance the municipality for the first nine months of the next ensuing fiscal year. This minimum fund balance is to protect against cash flow shortfalls related to timing of projected revenue receipts and to maintain a budget stabilization commitment. (see NDCC budget laws:57-15-2, 57-15-31)
- ◇ Replenishing deficiencies – when fund balance falls below the minimum thirty percent range, the City will replenish shortages/deficiencies using the budget strategies and timeframes described below.
- ◇ The following budgetary strategies shall be utilized by the City to replenish funding deficiencies:
 - The City will reduce recurring expenditures to eliminate any structural deficit or,
 - The City will increase revenues or pursue other funding sources, or,
 - Some combination of the two options above
 - The City will develop a plan to replenish the fund to the established minimum level within two years.

Surplus fund balance – Should the unassigned fund balance of the General Fund ever exceed the maximum seventy-five percent, the City may consider such fund balance surpluses and those surpluses may be used at the discretion of the City Council. The City Council will attempt whenever possible to avoid appropriating such funding for recurring expenses.

ND State Auditor's Office Recommends reviewing Max Cash Reserve Amounts to ensure compliance with NDCC

57-15-27. Interim fund.

The governing body of any county, city, park district, or municipality, other than a school district, which is authorized to levy taxes may include in its budget an item to be known as the "interim fund" which must be carried over to the next ensuing fiscal year to meet the cash requirements of all funds or purposes to which the credit of the municipality may be legally extended, for that portion of such fiscal year prior to the receipt of taxes therein. In no case may the interim fund be in excess of the amount reasonably required to finance the municipality for the first nine months of the next ensuing fiscal year. The interim fund may not be in excess of three-fourths of the current annual appropriation for all purposes other than debt retirement purposes and appropriations financed from bond sources.

57-15-31. Determination of levy.

1. The amount to be levied by any county, city, township, school district, park district, or other municipality authorized to levy taxes must be computed by deducting from the amount of estimated expenditures for the current fiscal year as finally determined, plus the required reserve fund determined upon by the governing board from the past experience of the taxing district, the total of the following items:
 - a. The available surplus consisting of the free and unencumbered cash balance;
 - b. Estimated revenues from sources other than direct property taxes;
 - c. The total estimated collections from tax levies for previous years;
 - d. Expenditures that must be made from bond sources;
 - e. The amount of distributions received from an economic growth increment pool under section 57-15-61; and
 - f. The estimated amount to be received from payments in lieu of taxes on a project under section 40-57.1-03.
2. Allowance may be made for a permanent delinquency or loss in tax collection not to exceed five percent of the amount of the levy.

◇ Proprietary Funds and Working Capital

- ◇ Enterprise funds focus on working capital rather than fund balance. Enterprise Funds shall maintain a minimum Available Working Capital of 30% of Operating Expenses. The enterprise funds should also be accumulating available working capital above these minimums for the purposes of funding current debt obligations and future capital projects.
- ◇ Working Capital is Current Assets less Current Liabilities.
- ◇ Working capital is a crucial consideration, too, in long-term financial planning. Credit rating agencies consider the availability of working capital in their evaluations of continued creditworthiness.

GASB Statement No. 54

- ◆ The requirements in GASB Statement No. 54 will improve financial reporting by providing fund balance categories and classifications that will be more easily understood. Elimination of the reserved component of fund balance in favor of a restricted classification will enhance the consistency between information reported in the government-wide statements and information in the governmental fund financial statements and avoid confusion about the relationship between reserved fund balance and restricted net assets. The fund balance classification approach in this Statement will require governments to classify amounts consistently, regardless of the fund type or column in which they are presented. As a result, an amount cannot be classified as restricted in one fund but unrestricted in another. The fund balance disclosures will give users information necessary to understand the processes under which constraints are imposed upon the use of resources and how those constraints may be modified or eliminated. The clarifications of the governmental fund type definitions will reduce uncertainty about which resources can or should be reported in the respective fund types.



◆ ***Implementation and review.***

Upon adoption of this policy the City Council authorizes the City Ways, Means and Finance Committee to establish any standards and procedures which may be necessary for its implementation. The City Ways, Means and Finance Committee shall review this policy as deemed necessary and make any recommendations for changes to the City Council.

Fund	Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
1000 GENERAL						
310000 TAXES						
310110	GENERAL PROPERTY TAXES	9,132.15	1,320,475.65	1,324,765.00	4,289.35	100 %
	Account Group Total:	9,132.15	1,320,475.65	1,324,765.00	4,289.35	100 %
320000 LICENSES, PERMITS AND FEES						
320211	BEER AND LIQUOR LICENSES	0.00	43,750.00	47,000.00	3,250.00	93 %
320215	TAXI LICENSES	0.00	650.00	1,400.00	750.00	46 %
320220	ANIMAL IMPOUND FEES	435.00	3,450.00	8,000.00	4,550.00	43 %
320221	ANIMAL LICENSES	40.00	390.00	750.00	360.00	52 %
320223	BUILDING PERMITS	0.00	26,078.56	80,000.00	53,921.44	33 %
320224	CABLE TV FRANCHISE	1,768.47	16,265.97	30,000.00	13,734.03	54 %
320225	PLANNING & ZONING MISC REVENUE	200.00	20,899.71	40,000.00	19,100.29	52 %
320226	RAFFLE PERMITS & SPECIAL LIQUOR LICENSES	125.00	770.00	1,000.00	230.00	77 %
321200	TRANSIENT MERCHANT LICENSE	0.00	700.00	500.00	-200.00	140 %
	Account Group Total:	2,568.47	112,954.24	208,650.00	95,695.76	54 %
330000 INTERGOVERNMENTAL REVENUE						
330350	GAMING	900.89	1,764.09	3,000.00	1,235.91	59 %
330351	STATE AID DISTRIBUTION	39,712.81	335,948.56	436,670.00	100,721.44	77 %
330352	CIGARETTE TAX	0.00	5,558.30	4,600.00	-958.30	121 %
330360	OIL & GAS ROYALTIES	0.00	198,426.28	170,000.00	-28,426.28	117 %
330362	HOMESTEAD CREDIT	0.00	1,661.38	1,800.00	138.62	92 %
330364	TELECOMMUNICATIONS TAX	0.00	5,340.62	5,300.00	-40.62	101 %
330365	VETERANS CREDIT	0.00	2,757.88	1,350.00	-1,407.88	204 %
330372	PD STOP GRANTS	0.00	-1,313.06	3,500.00	4,813.06	-38 %
330374	PD DOT GRANTS	0.00	9,274.08	10,000.00	725.92	93 %
330380	GRANT REVENUE	0.00	30,000.00	50,000.00	20,000.00	60 %
331000	FEDERAL GRANTS	41,204.00	664,906.04	700,000.00	35,093.96	95 %
334000	STATE GRANTS	0.00	0.00	0.00	0.00	** %
	Account Group Total:	81,817.70	1,254,324.17	1,386,220.00	131,895.83	90 %
340000 CHARGES FOR SERVICES						
340480	PENALTY REVENUE	0.00	560.67	5,000.00	4,439.33	11 %
341000	ASSESSOR SERVICES	0.00	0.00	300.00	300.00	0 %
342000	PUBLIC SAFETY SERVICES	0.00	70,202.89	90,000.00	19,797.11	78 %
343000	BUILDING INSPECTOR SERVICES	0.00	0.00	15,000.00	15,000.00	0 %
349100	LOT MOWING	0.00	0.00	5,000.00	5,000.00	0 %
	Account Group Total:	0.00	70,763.56	115,300.00	44,536.44	61 %
350000 FINES AND FORFEITURES						
350500	PD: ASSET FORFEITURES (20% to States)	0.00	0.00	1,000.00	1,000.00	0 %
350510	FINES	1,028.20	12,478.16	20,000.00	7,521.84	62 %
350520	OVERWEIGHT VEHICLE FEES & FINES	6,000.00	42,900.00	12,000.00	-30,900.00	358 %
350530	PD CERTIFIED MAIL-RECIPIENT PAYMENT	0.00	56.25	75.00	18.75	75 %
350540	PD CONNECTION COALITION FUNDS	0.00	0.00	2,000.00	2,000.00	0 %
350550	PD RESTITUTION PAYMENTS	959.59	962.07	0.00	-962.07	** %
350560	FALSE ALARM FEES	0.00	0.00	500.00	500.00	0 %
350570	RECORDS REQUEST FEES	12.75	227.50	750.00	522.50	30 %
350580	SPECIAL EVENT FEES (PD)	0.00	0.00	1,000.00	1,000.00	0 %
351000	IMPOUND FEES	745.00	6,340.00	40,000.00	33,660.00	16 %

Fund	Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
1000 GENERAL						
351100	AUCTION PROCEEDS	0.00	72,350.00	0.00	-72,350.00	** %
	Account Group Total:	8,745.54	135,313.98	77,325.00	-57,988.98	175 %
360000 MISCELLANEOUS REVENUES						
360610	INTEREST REVENUE	0.00	61,444.08	81,500.00	20,055.92	75 %
360620	HALL RENT	285.00	8,560.00	8,000.00	-560.00	107 %
360630	SPECIAL ASSESSMENTS	0.00	14,011.73	10,000.00	-4,011.73	140 %
360685	WOLF PUP PRESCHOOL RENTAL	0.00	1,500.00	0.00	-1,500.00	** %
360902	MISCELLANEOUS REIMBURSEMENT TAX LEVIES	0.00	35,718.00	10,000.00	-25,718.00	357 %
369100	MISCELLANEOUS REIMBURSEMENT	100.00	26,713.78	22,750.00	-3,963.78	117 %
	Account Group Total:	385.00	147,947.59	132,250.00	-15,697.59	112 %
380000 OTHER FINANCING SOURCES						
383000	TRANSFERS IN	581,013.00	3,731,960.25	5,475,000.00	1,743,039.75	68 %
	Account Group Total:	581,013.00	3,731,960.25	5,475,000.00	1,743,039.75	68 %
390000 INTERNAL SERVICES						
390902	MISC REIMBURSEMENT	0.00	190,170.12	255,000.00	64,829.88	75 %
390906	POLICE DEPARTMENT REIMBURSEMENT	0.00	8,980.00	9,000.00	20.00	100 %
	Account Group Total:	0.00	199,150.12	264,000.00	64,849.88	75 %
	Fund Total:	683,661.86	6,972,889.56	8,983,510.00	2,010,620.44	78 %
1001 GPT						
330000 INTERGOVERNMENTAL REVENUE						
330354	GAS AND OIL PRODUCTION	2,982,146.46	19,148,289.10	21,000,000.00	1,851,710.90	91 %
	Account Group Total:	2,982,146.46	19,148,289.10	21,000,000.00	1,851,710.90	91 %
	Fund Total:	2,982,146.46	19,148,289.10	21,000,000.00	1,851,710.90	91 %
1002 BUDGET STABILIZATION FUND (prior to June 2021, GPT Surplus)						
380000 OTHER FINANCING SOURCES						
383000	TRANSFERS IN	0.00	56,000.00	96,000.00	40,000.00	58 %
	Account Group Total:	0.00	56,000.00	96,000.00	40,000.00	58 %
	Fund Total:	0.00	56,000.00	96,000.00	40,000.00	58 %
1010 POLICE UNIT FEES & DONATIONS						
330000 INTERGOVERNMENTAL REVENUE						
330336	UNIT FEES	0.00	1,000.00	20,000.00	19,000.00	5 %
	Account Group Total:	0.00	1,000.00	20,000.00	19,000.00	5 %
360000 MISCELLANEOUS REVENUES						
366000	CONTRIBUTIONS FROM PRIVATE SOURCES	0.00	3,873.00	0.00	-3,873.00	** %

Fund	Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
1010 POLICE UNIT FEES & DONATIONS						
	Account Group Total:	0.00	3,873.00	0.00	-3,873.00	** %
	Fund Total:	0.00	4,873.00	20,000.00	15,127.00	24 %
1020 FIRE UNIT FEES						
330000 INTERGOVERNMENTAL REVENUE						
	330336 UNIT FEES	0.00	5,000.00	20,000.00	15,000.00	25 %
	Account Group Total:	0.00	5,000.00	20,000.00	15,000.00	25 %
	Fund Total:	0.00	5,000.00	20,000.00	15,000.00	25 %
1030 AMBULANCE UNIT FEES & GRANT PASS THROUGH						
330000 INTERGOVERNMENTAL REVENUE						
	330336 UNIT FEES	0.00	0.00	20,000.00	20,000.00	0 %
	Account Group Total:	0.00	0.00	20,000.00	20,000.00	0 %
	Fund Total:	0.00	0.00	20,000.00	20,000.00	0 %
1040 PARK BOARD UNIT FEES						
330000 INTERGOVERNMENTAL REVENUE						
	330336 UNIT FEES	0.00	0.00	20,000.00	20,000.00	0 %
	Account Group Total:	0.00	0.00	20,000.00	20,000.00	0 %
	Fund Total:	0.00	0.00	20,000.00	20,000.00	0 %
1050 SCHOOL UNIT FEES						
330000 INTERGOVERNMENTAL REVENUE						
	330336 UNIT FEES	0.00	0.00	20,000.00	20,000.00	0 %
	Account Group Total:	0.00	0.00	20,000.00	20,000.00	0 %
	Fund Total:	0.00	0.00	20,000.00	20,000.00	0 %
2010 ROAD FUND						
330000 INTERGOVERNMENTAL REVENUE						
	330353 HIGHWAY TAX DISTRIBUTION	35,322.25	312,525.11	500,000.00	187,474.89	63 %
	330356 ROAD & BRIDGE ALLOCATION	9,842.76	64,071.99	75,000.00	10,928.01	85 %
	Account Group Total:	45,165.01	376,597.10	575,000.00	198,402.90	65 %
360000 MISCELLANEOUS REVENUES						
	369100 MISCELLANEOUS REIMBURSEMENT	0.00	112.50	0.00	-112.50	** %

Fund	Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
2010 ROAD FUND						
	Account Group Total:	0.00	112.50	0.00	-112.50	** %
380000 OTHER FINANCING SOURCES						
	383000 TRANSFERS IN	0.00	533,750.00	915,000.00	381,250.00	58 %
	Account Group Total:	0.00	533,750.00	915,000.00	381,250.00	58 %
	Fund Total:	45,165.01	910,459.60	1,490,000.00	579,540.40	61 %
2060 EMERGENCY FUND						
310000 TAXES						
	310110 GENERAL PROPERTY TAXES	10.58	131.44	500.00	368.56	26 %
	Account Group Total:	10.58	131.44	500.00	368.56	26 %
	Fund Total:	10.58	131.44	500.00	368.56	26 %
2080 CEMETERY						
340000 CHARGES FOR SERVICES						
	340491 SALE OF LOTS	1,000.00	3,000.00	1,200.00	-1,800.00	250 %
	Account Group Total:	1,000.00	3,000.00	1,200.00	-1,800.00	250 %
360000 MISCELLANEOUS REVENUES						
	360610 INTEREST REVENUE	0.00	4.99	10.00	5.01	50 %
	Account Group Total:	0.00	4.99	10.00	5.01	50 %
	Fund Total:	1,000.00	3,004.99	1,210.00	-1,794.99	248 %
2100 LEASE OF LAW ENFORCEMENT FAC						
310000 TAXES						
	310110 GENERAL PROPERTY TAXES	706.18	120,924.21	122,670.00	1,745.79	99 %
	Account Group Total:	706.18	120,924.21	122,670.00	1,745.79	99 %
	Fund Total:	706.18	120,924.21	122,670.00	1,745.79	99 %
2230 CITY IMPROVEMENTS FUND						
330000 INTERGOVERNMENTAL REVENUE						
	330358 PUBLIC DOMAIN ROYAL (100%)	0.00	227,930.38	240,000.00	12,069.62	95 %
	Account Group Total:	0.00	227,930.38	240,000.00	12,069.62	95 %
	Fund Total:	0.00	227,930.38	240,000.00	12,069.62	95 %

Fund	Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
2240 ROUGH RIDER CENTER						
360000 MISCELLANEOUS REVENUES						
	369100 MISCELLANEOUS REIMBURSEMENT	0.00	440.00	0.00	-440.00	** %
	Account Group Total:	0.00	440.00	0.00	-440.00	** %
380000 OTHER FINANCING SOURCES						
	383000 TRANSFERS IN	96,375.00	867,375.00	1,156,500.00	289,125.00	75 %
	Account Group Total:	96,375.00	867,375.00	1,156,500.00	289,125.00	75 %
	Fund Total:	96,375.00	867,815.00	1,156,500.00	288,685.00	75 %
2245 FOX HILLS GOLF COURSE						
320000 LICENSES, PERMITS AND FEES						
	323000 MEMBERSHIP DUES	400.00	260,925.00	276,253.00	15,328.00	94 %
	323001 GREEN FEES-18 HOLE	14,242.50	99,830.00	56,782.00	-43,048.00	176 %
	323002 GREEN FEES-9 HOLE	11,970.00	84,062.50	53,000.00	-31,062.50	159 %
	323003 GREEN FEES-TOURNAMENTS	2,600.00	37,342.45	32,000.00	-5,342.45	117 %
	323005 GREEN FEES-JUNIOR RATES	110.00	2,710.00	1,400.00	-1,310.00	194 %
	324000 DRIVING RANGE-ANNUAL PASS	0.00	12,550.00	10,500.00	-2,050.00	120 %
	324001 DRIVING RANGE-RANGE BALLS	1,195.00	10,355.00	5,000.00	-5,355.00	207 %
	325000 CARTS-ANNUAL CART FEE	0.00	5,450.00	7,500.00	2,050.00	73 %
	325003 CARTS-TOURNAMENTS	0.00	2,260.00	100.00	-2,160.00	*** %
	326000 Junior Golf Program Fox Hills Golf Course	6,000.00	6,000.00	0.00	-6,000.00	** %
	Account Group Total:	36,517.50	521,484.95	442,535.00	-78,949.95	118 %
360000 MISCELLANEOUS REVENUES						
	360640 FUNDRAISING (scorecards, carts, benches,	0.00	45,000.00	32,000.00	-13,000.00	141 %
	360750 GOLF COURSE-F&B LEASE (Yearly)	0.00	2,000.00	2,000.00	0.00	100 %
	360751 GOLF COURSE-F&B LEASE (1.5% of Sales)	0.00	1,387.04	3,875.00	2,487.96	36 %
	367010 PRO SHOP-MERCHANDISE	17,322.58	117,944.04	65,000.00	-52,944.04	181 %
	367011 PRO SHOP-F&B (Six Shooters)	1,252.04	7,124.77	0.00	-7,124.77	** %
	367030 PRO SHOP-MISC	22.83	1,543.00	2,000.00	457.00	77 %
	367031 PRO SHOP CLUB RENTALS	640.00	4,620.00	0.00	-4,620.00	** %
	367050 GOLF COURSE-SALES TAX	3,235.00	41,983.34	10,000.00	-31,983.34	420 %
	369100 MISCELLANEOUS REIMBURSEMENT	0.00	5,974.72	0.00	-5,974.72	** %
	Account Group Total:	22,472.45	227,576.91	114,875.00	-112,701.91	198 %
380000 OTHER FINANCING SOURCES						
	383000 TRANSFERS IN	33,691.67	300,525.03	404,300.00	103,774.97	74 %
	Account Group Total:	33,691.67	300,525.03	404,300.00	103,774.97	74 %
	Fund Total:	92,681.62	1,049,586.89	961,710.00	-87,876.89	109 %

Fund	Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
2260 FIRE TRUCK REPLACEMENT FUND						
360000 MISCELLANEOUS REVENUES						
	360610 INTEREST REVENUE	0.00	69.42	0.00	-69.42	** %
	Account Group Total:	0.00	69.42	0.00	-69.42	** %
	Fund Total:	0.00	69.42	0.00	-69.42	** %
2280 OCCUPANCY TAX						
310000 TAXES						
	310180 OCCUPANCY TAX	17,500.02	105,205.56	120,000.00	14,794.44	88 %
	Account Group Total:	17,500.02	105,205.56	120,000.00	14,794.44	88 %
	Fund Total:	17,500.02	105,205.56	120,000.00	14,794.44	88 %
2285 RESTAURANT & LODGING TAX						
310000 TAXES						
	310185 RESTAURANT/LODGING TAX	34,069.19	211,187.07	400,000.00	188,812.93	53 %
	Account Group Total:	34,069.19	211,187.07	400,000.00	188,812.93	53 %
	Fund Total:	34,069.19	211,187.07	400,000.00	188,812.93	53 %
2290 VEHICLE REPLACEMENT FUND						
380000 OTHER FINANCING SOURCES						
	383000 TRANSFERS IN	187,500.00	527,546.12	560,705.00	33,158.88	94 %
	Account Group Total:	187,500.00	527,546.12	560,705.00	33,158.88	94 %
	Fund Total:	187,500.00	527,546.12	560,705.00	33,158.88	94 %
2295 FIRE DEPARTMENT BUILDING						
360000 MISCELLANEOUS REVENUES						
	360610 INTEREST REVENUE	0.00	51.17	0.00	-51.17	** %
	Account Group Total:	0.00	51.17	0.00	-51.17	** %
	Fund Total:	0.00	51.17	0.00	-51.17	** %

Fund	Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
2310 VECTOR & WEED CONTROL						
380000 OTHER FINANCING SOURCES						
	383000 TRANSFERS IN	6,250.00	56,250.00	75,000.00	18,750.00	75 %
	Account Group Total:	6,250.00	56,250.00	75,000.00	18,750.00	75 %
	Fund Total:	6,250.00	56,250.00	75,000.00	18,750.00	75 %
2399 ROUGHRIDER FUND SALES TAX						
330000 INTERGOVERNMENTAL REVENUE						
	330170 CITY SALES TAX COLLECTIONS	446,071.46	3,145,475.34	3,600,000.00	454,524.66	87 %
	Account Group Total:	446,071.46	3,145,475.34	3,600,000.00	454,524.66	87 %
	Fund Total:	446,071.46	3,145,475.34	3,600,000.00	454,524.66	87 %
2410 SALES TAX REVENUE BOND SURPLUS FUND						
380000 OTHER FINANCING SOURCES						
	383000 TRANSFERS IN	0.00	1,349,701.94	0.00	-1,349,701.94	** %
	Account Group Total:	0.00	1,349,701.94	0.00	-1,349,701.94	** %
	Fund Total:	0.00	1,349,701.94	0.00	-1,349,701.94	** %
3010 GENERAL OBLIGATION BOND 2013						
380000 OTHER FINANCING SOURCES						
	383000 TRANSFERS IN	0.00	98,982.50	54,000.00	-44,982.50	183 %
	Account Group Total:	0.00	98,982.50	54,000.00	-44,982.50	183 %
	Fund Total:	0.00	98,982.50	54,000.00	-44,982.50	183 %
3050 OIL & GAS REVENUE BOND 2013						
380000 OTHER FINANCING SOURCES						
	383000 TRANSFERS IN	0.00	229,532.50	127,500.00	-102,032.50	180 %
	Account Group Total:	0.00	229,532.50	127,500.00	-102,032.50	180 %
	Fund Total:	0.00	229,532.50	127,500.00	-102,032.50	180 %

Fund	Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
3075 Series 2019 State Aid Refunding Bond						
380000 OTHER FINANCING SOURCES						
	383000 TRANSFERS IN	600,000.00	5,410,799.37	4,477,500.00	-933,299.37	121 %
	Account Group Total:	600,000.00	5,410,799.37	4,477,500.00	-933,299.37	121 %
	Fund Total:	600,000.00	5,410,799.37	4,477,500.00	-933,299.37	121 %
3080 SALES TAX REVENUE BONDS, SERIES 2015						
380000 OTHER FINANCING SOURCES						
	383000 TRANSFERS IN	223,035.75	223,035.75	2,273,000.00	2,049,964.25	10 %
	Account Group Total:	223,035.75	223,035.75	2,273,000.00	2,049,964.25	10 %
	Fund Total:	223,035.75	223,035.75	2,273,000.00	2,049,964.25	10 %
3090 SPECIAL IMPROVEMENT BONDS, SERIES 2015						
360000 MISCELLANEOUS REVENUES						
	360630 SPECIAL ASSESSMENTS	0.00	1,949,729.89	1,878,562.00	-71,167.89	104 %
	Account Group Total:	0.00	1,949,729.89	1,878,562.00	-71,167.89	104 %
	Fund Total:	0.00	1,949,729.89	1,878,562.00	-71,167.89	104 %
4005 Capital Improvement Projects						
360000 MISCELLANEOUS REVENUES						
	360520 MCKENZIE COUNTY	0.00	1,000,000.00	0.00	-1,000,000.00	** %
	Account Group Total:	0.00	1,000,000.00	0.00	-1,000,000.00	** %
380000 OTHER FINANCING SOURCES						
	383000 TRANSFERS IN	0.00	1,303,792.66	1,126,404.00	-177,388.66	116 %
	Account Group Total:	0.00	1,303,792.66	1,126,404.00	-177,388.66	116 %
	Fund Total:	0.00	2,303,792.66	1,126,404.00	-1,177,388.66	205 %
4039 GOLF COURSE EXPANSION PROJECT						
380000 OTHER FINANCING SOURCES						
	383000 TRANSFERS IN	5,416.67	308,750.03	325,000.00	16,249.97	95 %
	Account Group Total:	5,416.67	308,750.03	325,000.00	16,249.97	95 %
	Fund Total:	5,416.67	308,750.03	325,000.00	16,249.97	95 %

Fund	Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
4040 PUBLIC WORKS FACILITY						
380000 OTHER FINANCING SOURCES						
	383000 TRANSFERS IN	458,333.33	7,124,999.97	8,500,000.00	1,375,000.03	84 %
	Account Group Total:	458,333.33	7,124,999.97	8,500,000.00	1,375,000.03	84 %
	Fund Total:	458,333.33	7,124,999.97	8,500,000.00	1,375,000.03	84 %
4045 3RD AVE SW						
380000 OTHER FINANCING SOURCES						
	383000 TRANSFERS IN	0.00	566,850.00	566,850.00	0.00	100 %
	Account Group Total:	0.00	566,850.00	566,850.00	0.00	100 %
	Fund Total:	0.00	566,850.00	566,850.00	0.00	100 %
4053 ND OUTDOOR HERITAGE FUND						
360000 MISCELLANEOUS REVENUES						
	369100 MISCELLANEOUS REIMBURSEMENT	0.00	0.00	380,500.00	380,500.00	0 %
	Account Group Total:	0.00	0.00	380,500.00	380,500.00	0 %
380000 OTHER FINANCING SOURCES						
	383000 TRANSFERS IN	0.00	106,500.00	106,500.00	0.00	100 %
	Account Group Total:	0.00	106,500.00	106,500.00	0.00	100 %
	Fund Total:	0.00	106,500.00	487,000.00	380,500.00	22 %
4054 2020 ETA						
380000 OTHER FINANCING SOURCES						
	383000 TRANSFERS IN	0.00	150,948.00	150,948.00	0.00	100 %
	Account Group Total:	0.00	150,948.00	150,948.00	0.00	100 %
	Fund Total:	0.00	150,948.00	150,948.00	0.00	100 %
4055 CHIP SEAL PROJECTS						
380000 OTHER FINANCING SOURCES						
	383000 TRANSFERS IN	0.00	1,721,108.35	1,721,108.35	0.00	100 %
	Account Group Total:	0.00	1,721,108.35	1,721,108.35	0.00	100 %
	Fund Total:	0.00	1,721,108.35	1,721,108.35	0.00	100 %

Fund	Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
4059 FIRE HALL FACILITY						
380000 OTHER FINANCING SOURCES						
	383000 TRANSFERS IN	0.00	351,507.56	175,000.00	-176,507.56	201 %
	Account Group Total:	0.00	351,507.56	175,000.00	-176,507.56	201 %
	Fund Total:	0.00	351,507.56	175,000.00	-176,507.56	201 %
5010 WATER WORKS						
340000 CHARGES FOR SERVICES						
	340470 WAWSA Sales & Reimbursements	1,208.07	8,946.32	110,000.00	101,053.68	8 %
	340471 WATER COLLECTIONS	-24.51	1,477,867.04	1,900,000.00	422,132.96	78 %
	340473 METERS & HOOKUPS	200.00	27,384.24	35,000.00	7,615.76	78 %
	340480 PENALTY REVENUE	0.00	4,241.90	15,000.00	10,758.10	28 %
	Account Group Total:	1,383.56	1,518,439.50	2,060,000.00	541,560.50	74 %
360000 MISCELLANEOUS REVENUES						
	360510 Water Reservoir Restricted	0.00	18,000.00	24,000.00	6,000.00	75 %
	360902 MISCELLANEOUS REIMBURSEMENT TAX LEVIES	0.00	250.00	0.00	-250.00	** %
	369100 MISCELLANEOUS REIMBURSEMENT	540.00	4,818.76	0.00	-4,818.76	** %
	Account Group Total:	540.00	23,068.76	24,000.00	931.24	96 %
	Fund Total:	1,923.56	1,541,508.26	2,084,000.00	542,491.74	74 %
5020 SEWER						
340000 CHARGES FOR SERVICES						
	340400 SEWER ACCESS CHARGES	0.00	28,463.64	50,000.00	21,536.36	57 %
	340441 SEWER COLLECTIONS	-24.99	888,573.62	1,400,000.00	511,426.38	63 %
	Account Group Total:	-24.99	917,037.26	1,450,000.00	532,962.74	63 %
360000 MISCELLANEOUS REVENUES						
	369100 MISCELLANEOUS REIMBURSEMENT	0.00	7,961.54	0.00	-7,961.54	** %
	Account Group Total:	0.00	7,961.54	0.00	-7,961.54	** %
380000 OTHER FINANCING SOURCES						
	383000 TRANSFERS IN	97,083.33	873,749.97	1,165,000.00	291,250.03	75 %
	Account Group Total:	97,083.33	873,749.97	1,165,000.00	291,250.03	75 %
	Fund Total:	97,058.34	1,798,748.77	2,615,000.00	816,251.23	69 %

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WATFORD CITY, ND
Statement of Revenue Budget vs Actuals
For the Accounting Period: 9 / 22

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Section 20, Item D.

Fund	Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
5030	GARBAGE					
340000	CHARGES FOR SERVICES					
340442	GARBAGE COLLECTIONS	-232.62	973,065.86	1,400,000.00	426,934.14	70 %
	Account Group Total:	-232.62	973,065.86	1,400,000.00	426,934.14	70 %
	Fund Total:	-232.62	973,065.86	1,400,000.00	426,934.14	70 %
	Grand Total:	5,978,672.41	59,622,250.26	66,869,677.35	7,247,427.09	89 %

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
1000 GENERAL							
410000 GENERAL GOVERNMENT							
411000 GOVERNING BOARD							
	100 SALARIES AND WAGES	5,000.00	51,000.00	72,000.00	72,000.00	21,000.00	71 %
	220 SOCIAL SECURITY	382.50	3,901.50	5,508.00	5,508.00	1,606.50	71 %
	340 TRAVEL EXPENSE	0.00	0.00	100.00	100.00	100.00	0 %
	370 DUES, MEMBERSHIP, REGISTRATION	0.00	0.00	100.00	100.00	100.00	0 %
	417 COMPUTER & ELECTRONIC SUPPLIES	0.00	3,680.00	4,000.00	4,000.00	320.00	92 %
	444 TRAINING(MILEAGE,MEALS,REG,	0.00	0.00	500.00	500.00	500.00	0 %
	Account Total:	5,382.50	58,581.50	82,208.00	82,208.00	23,626.50	71 %
413100 MAYOR							
	100 SALARIES AND WAGES	1,500.00	13,500.00	18,000.00	18,000.00	4,500.00	75 %
	220 SOCIAL SECURITY	114.75	1,032.75	1,377.00	1,377.00	344.25	75 %
	444 TRAINING(MILEAGE,MEALS,REG,	0.00	0.00	500.00	500.00	500.00	0 %
	Account Total:	1,614.75	14,532.75	19,877.00	19,877.00	5,344.25	73 %
414100 AUDITOR							
	100 SALARIES AND WAGES	34,169.98	340,884.53	493,042.00	448,589.20	107,704.67	76 %
	150 OVERTIME SALARIES & WAGES	780.59	7,501.49	3,000.00	3,000.00	-4,501.49	250 %
	210 MEDICAL AND LIFE INSURANCE	4,940.77	53,331.23	94,802.00	85,862.00	32,530.77	62 %
	220 SOCIAL SECURITY	2,533.12	25,201.08	37,718.00	34,325.86	9,124.78	73 %
	230 RETIREMENT	3,700.60	35,250.27	53,397.00	48,591.46	13,341.19	73 %
	370 DUES, MEMBERSHIP, REGISTRATION	0.00	553.75	500.00	500.00	-53.75	111 %
	417 COMPUTER & ELECTRONIC SUPPLIES	0.00	0.00	500.00	500.00	500.00	0 %
	444 TRAINING(MILEAGE,MEALS,REG,	0.00	689.18	1,500.00	1,500.00	810.82	46 %
	Account Total:	46,125.06	463,411.53	684,459.00	622,868.52	159,456.99	74 %
414200 CITY ENGINEER							
	100 SALARIES AND WAGES	14,379.90	211,368.51	235,920.00	242,670.00	31,301.49	87 %
	150 OVERTIME SALARIES & WAGES	0.00	501.05	5,000.00	5,000.00	4,498.95	10 %
	210 MEDICAL AND LIFE INSURANCE	3,304.57	28,648.37	36,192.00	36,192.00	7,543.63	79 %
	220 SOCIAL SECURITY	1,055.35	15,805.97	18,048.00	18,573.00	2,767.03	85 %
	230 RETIREMENT	1,244.34	18,318.49	25,550.00	26,280.00	7,961.51	70 %
	351 PROFESSIONAL SERVICES	2,722.01	64,183.78	150,000.00	150,000.00	85,816.22	43 %
	360 PUBLISHING AND PRINTING	0.00	438.50	1,000.00	1,000.00	561.50	44 %
	370 DUES, MEMBERSHIP, REGISTRATION	0.00	0.00	750.00	750.00	750.00	0 %
	411 SUBSCRIPTIONS	0.00	29,042.90	100,000.00	100,000.00	70,957.10	29 %
	417 COMPUTER & ELECTRONIC SUPPLIES	0.00	19.59	3,500.00	3,500.00	3,480.41	1 %
	422 CLOTHING AND UNIFORMS	0.00	0.00	250.00	250.00	250.00	0 %
	424 GAS, OIL, GREASE, ETC	0.00	62.14	3,000.00	3,000.00	2,937.86	2 %
	427 MOTOR VEHICLE PARTS	0.00	100.00	2,000.00	2,000.00	1,900.00	5 %
	436 SUPPLIES	0.00	48.54	500.00	500.00	451.46	10 %
	444 TRAINING(MILEAGE,MEALS,REG,	0.00	1,953.84	5,000.00	5,000.00	3,046.16	39 %
	490 MISCELLANEOUS	0.00	0.00	150.00	150.00	150.00	0 %
	540 VEHICLE & EQUIPMENT LICENSING	0.00	25.50	0.00	0.00	-25.50	*** %
	Account Total:	22,706.17	370,517.18	586,860.00	594,865.00	224,347.82	62 %

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
1000 GENERAL							
414300	ATTORNEY						
	312 LEGAL FEES	0.00	122,183.88	200,000.00	200,000.00	77,816.12	61 %
	Account Total:	0.00	122,183.88	200,000.00	200,000.00	77,816.12	61 %
414400	ASSESSOR						
	100 SALARIES AND WAGES	6,832.78	67,830.25	88,824.00	91,124.00	23,293.75	74 %
	150 OVERTIME SALARIES & WAGES	0.00	248.10	1,500.00	1,500.00	1,251.90	17 %
	210 MEDICAL AND LIFE INSURANCE	1,367.66	12,308.94	16,942.00	16,942.00	4,633.06	73 %
	220 SOCIAL SECURITY	504.12	5,033.88	6,795.00	6,970.00	1,936.12	72 %
	230 RETIREMENT	740.00	7,346.10	9,620.00	9,870.00	2,523.90	74 %
	307 CONTRACT SERVICES	0.00	9,300.00	8,000.00	8,000.00	-1,300.00	116 %
	360 PUBLISHING AND PRINTING	0.00	0.00	100.00	100.00	100.00	0 %
	370 DUES, MEMBERSHIP, REGISTRATION	0.00	0.00	100.00	100.00	100.00	0 %
	412 POSTAGE	0.00	0.00	100.00	100.00	100.00	0 %
	424 GAS, OIL, GREASE, ETC	0.00	0.00	150.00	150.00	150.00	0 %
	444 TRAINING(MILEAGE,MEALS,REG,	0.00	431.50	1,500.00	1,500.00	1,068.50	29 %
	Account Total:	9,444.56	102,498.77	133,631.00	136,356.00	33,857.23	75 %
414500	CITY ADMIN/PLANNER						
	100 SALARIES AND WAGES	39,218.11	331,216.40	522,881.00	534,801.00	203,584.60	62 %
	150 OVERTIME SALARIES & WAGES	328.08	3,890.64	8,500.00	8,500.00	4,609.36	46 %
	210 MEDICAL AND LIFE INSURANCE	5,343.21	31,338.66	48,689.00	48,689.00	17,350.34	64 %
	220 SOCIAL SECURITY	2,886.95	25,078.84	40,000.00	40,925.00	15,846.16	61 %
	230 RETIREMENT	3,039.35	21,656.94	40,925.00	42,225.00	20,568.06	51 %
	307 CONTRACT SERVICES	0.00	1,110.00	1,000.00	1,000.00	-110.00	111 %
	351 PROFESSIONAL SERVICES	0.00	0.00	2,500.00	2,500.00	2,500.00	0 %
	360 PUBLISHING AND PRINTING	0.00	1,136.12	5,000.00	5,000.00	3,863.88	23 %
	370 DUES, MEMBERSHIP, REGISTRATION	0.00	1,149.75	2,000.00	2,000.00	850.25	57 %
	410 OFFICE SUPPLIES	0.00	276.22	1,000.00	1,000.00	723.78	28 %
	412 POSTAGE	0.00	17.30	0.00	0.00	-17.30	*** %
	417 COMPUTER & ELECTRONIC SUPPLIES	0.00	594.50	5,000.00	5,000.00	4,405.50	12 %
	424 GAS, OIL, GREASE, ETC	140.06	1,037.85	2,000.00	2,000.00	962.15	52 %
	427 MOTOR VEHICLE PARTS	0.00	942.86	500.00	500.00	-442.86	189 %
	444 TRAINING(MILEAGE,MEALS,REG,	0.00	0.00	8,000.00	8,000.00	8,000.00	0 %
	490 MISCELLANEOUS	0.00	79.99	5,000.00	5,000.00	4,920.01	2 %
	Account Total:	50,955.76	419,526.07	692,995.00	707,140.00	287,613.93	59 %
415000	NONDEPARTMENTAL						
	100 SALARIES AND WAGES	0.00	0.00	12,000.00	12,000.00	12,000.00	0 %
	215 TASC	0.00	3,328.64	3,800.00	3,800.00	471.36	88 %
	220 SOCIAL SECURITY	0.00	0.00	918.00	918.00	918.00	0 %
	240 WORKER'S COMPENSATION	0.00	21,415.07	30,000.00	30,000.00	8,584.93	71 %
	250 STATE UNEMPLOYMENT	0.00	0.00	20,000.00	20,000.00	20,000.00	0 %
	260 BACKGROUND CHECKS & DRUG TESTING	0.00	1,835.98	3,000.00	3,000.00	1,164.02	61 %
	307 CONTRACT SERVICES	1,846.24	33,906.38	45,500.00	45,500.00	11,593.62	75 %
	311 AUDIT FEE/CONSULTING	0.00	1,100.00	34,000.00	34,000.00	32,900.00	3 %
	320 INSURANCE RESERVE - Liability (First	0.00	0.00	171,670.00	171,670.00	171,670.00	0 %
	321 FIRE AND TORNADO INSURANCE- Property	0.00	20,207.00	16,500.00	16,500.00	-3,707.00	122 %
	351 PROFESSIONAL SERVICES	0.00	4,165.00	8,000.00	8,000.00	3,835.00	52 %
	356 TELEPHONE/CELL PHONE	2,299.41	19,860.67	30,000.00	30,000.00	10,139.33	66 %

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
1000 GENERAL							
	357 FIBER, INTERNET, CABLE	333.33	2,999.97	4,100.00	4,100.00	1,100.03	73 %
	360 PUBLISHING AND PRINTING	0.00	9,513.12	12,000.00	12,000.00	2,486.88	79 %
	361 ADVERTISING	0.00	320.81	500.00	500.00	179.19	64 %
	370 DUES, MEMBERSHIP, REGISTRATION	0.00	17,860.00	14,500.00	14,500.00	-3,360.00	123 %
	375 BANKING/CREDIT CARD SERVICE CHARGES	0.00	0.00	50.00	50.00	50.00	0 %
	388 EQUIPMENT	0.00	135,673.06	110,000.00	150,000.00	14,326.94	90 %
	401 CASH OVER/SHORT	0.00	0.00	10.00	10.00	10.00	0 %
	410 OFFICE SUPPLIES	10.08	3,348.68	5,000.00	5,000.00	1,651.32	67 %
	412 POSTAGE	134.22	3,228.62	4,000.00	4,000.00	771.38	81 %
	417 COMPUTER & ELECTRONIC SUPPLIES	8,101.60	78,170.11	60,000.00	60,000.00	-18,170.11	130 %
	420 OPERATION & MAINTENANCE SUPPLIES	0.00	0.00	200.00	200.00	200.00	0 %
	424 GAS, OIL, GREASE, ETC	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
	427 MOTOR VEHICLE PARTS	0.00	603.39	0.00	0.00	-603.39	*** %
	490 MISCELLANEOUS	0.00	338.82	500.00	500.00	161.18	68 %
	540 VEHICLE & EQUIPMENT LICENSING	0.00	0.00	100.00	100.00	100.00	0 %
	673 SAFETY PROGRAMS & EQUIPMENT	0.00	354.00	500.00	500.00	146.00	71 %
	Account Total:	12,724.88	358,229.32	587,848.00	627,848.00	269,618.68	57 %
416000 UPKEEP OF GOVERNMENT BLDGS							
	307 CONTRACT SERVICES	2,500.00	46,000.00	70,000.00	70,000.00	24,000.00	66 %
	350 UTILITIES - ELECTRIC & GAS	2,092.85	24,246.32	25,000.00	25,000.00	753.68	97 %
	365 BUILDING MAINTENANCE	0.00	8,173.82	25,000.00	25,000.00	16,826.18	33 %
	420 OPERATION & MAINTENANCE SUPPLIES	0.00	4,799.00	14,000.00	14,000.00	9,201.00	34 %
	421 JANITORIAL SUPPLIES	0.00	2,218.88	5,000.00	5,000.00	2,781.12	44 %
	630 IMPROVEMENTS OTHER THAN BLDGS	0.00	0.00	500.00	500.00	500.00	0 %
	Account Total:	4,592.85	85,438.02	139,500.00	139,500.00	54,061.98	61 %
416500 EMPLOYEE HOUSING							
	358 UTILITES - WATER	54.63	422.98	650.00	650.00	227.02	65 %
	365 BUILDING MAINTENANCE	0.00	0.00	750.00	750.00	750.00	0 %
	Account Total:	54.63	422.98	1,400.00	1,400.00	977.02	30 %
417000 ELECTION							
	315 ELECTIONS	0.00	729.57	650.00	650.00	-79.57	112 %
	Account Total:	0.00	729.57	650.00	650.00	-79.57	112 %
418000 PLANNING COMMISSION							
	100 SALARIES AND WAGES	0.00	5,639.24	3,600.00	3,600.00	-2,039.24	157 %
	210 MEDICAL AND LIFE INSURANCE	0.00	48.75	0.00	0.00	-48.75	*** %
	220 SOCIAL SECURITY	0.00	431.45	275.00	275.00	-156.45	157 %
	230 RETIREMENT	0.00	371.87	0.00	0.00	-371.87	*** %
	Account Total:	0.00	6,491.31	3,875.00	3,875.00	-2,616.31	168 %
	Account Group Total:	153,601.16	2,002,562.88	3,133,303.00	3,136,587.52	1,134,024.64	64 %
420000 PUBLIC SAFETY							

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
1000 GENERAL							
421000	POLICE DEPARTMENT						
100	SALARIES AND WAGES	174,110.91	1,674,072.63	2,577,163.00	2,630,363.00	956,290.37	64 %
150	OVERTIME SALARIES & WAGES	15,683.66	129,306.24	200,000.00	200,000.00	70,693.76	65 %
210	MEDICAL AND LIFE INSURANCE	32,483.27	294,398.21	487,221.00	487,221.00	192,822.79	60 %
220	SOCIAL SECURITY	14,082.65	132,796.89	212,453.00	216,528.00	83,731.11	61 %
230	RETIREMENT	18,008.97	175,354.38	281,850.00	287,650.00	112,295.62	61 %
245	PD FOP & LOCAL LODGE DUES	0.00	0.00	19,010.00	19,010.00	19,010.00	0 %
260	BACKGROUND CHECKS & DRUG TESTING	0.00	986.00	3,000.00	3,000.00	2,014.00	33 %
301	TASK FORCE	0.00	38,511.30	40,000.00	40,000.00	1,488.70	96 %
347	SOFTWARE & LICENSING	0.00	40,077.14	60,650.00	60,650.00	20,572.86	66 %
351	PROFESSIONAL SERVICES	2,162.29	55,599.69	70,000.00	70,000.00	14,400.31	79 %
356	TELEPHONE/CELL PHONE	2,620.21	21,497.89	28,000.00	28,000.00	6,502.11	77 %
360	PUBLISHING AND PRINTING	0.00	1,309.63	3,000.00	3,000.00	1,690.37	44 %
361	ADVERTISING	0.00	0.00	500.00	500.00	500.00	0 %
370	DUES, MEMBERSHIP, REGISTRATION	0.00	1,324.00	2,600.00	2,600.00	1,276.00	51 %
388	EQUIPMENT	0.00	19,138.35	6,000.00	56,000.00	36,861.65	34 %
410	OFFICE SUPPLIES	3.98	3,080.89	6,000.00	6,000.00	2,919.11	51 %
412	POSTAGE	0.00	758.66	2,300.00	2,300.00	1,541.34	33 %
417	COMPUTER & ELECTRONIC SUPPLIES	0.00	13,370.75	22,000.00	22,000.00	8,629.25	61 %
419	PATROL CAR REPAIRS/EQUIP	0.00	52,950.56	45,000.00	45,000.00	-7,950.56	118 %
422	CLOTHING AND UNIFORMS	0.00	16,140.56	20,000.00	20,000.00	3,859.44	81 %
424	GAS, OIL, GREASE, ETC	10,487.27	83,939.42	77,250.00	77,250.00	-6,689.42	109 %
428	AMMUNITIONS\TRAINING	0.00	5,750.98	16,000.00	16,000.00	10,249.02	36 %
431	RADIOS & RADIO MAINTENANCE	0.00	0.00	16,500.00	16,500.00	16,500.00	0 %
433	PRISONER EXPENSE AND TOWING	0.00	11,866.61	30,000.00	30,000.00	18,133.39	40 %
444	TRAINING(MILEAGE,MEALS,REG,	0.00	39,928.45	35,000.00	35,000.00	-4,928.45	114 %
454	CANINE EQUIPMENT & SUPPLIES	0.00	3,053.42	8,000.00	8,000.00	4,946.58	38 %
455	ANIMAL IMPOUND EXPENSES	0.00	725.00	4,000.00	4,000.00	3,275.00	18 %
540	VEHICLE & EQUIPMENT LICENSING	0.00	37.50	250.00	250.00	212.50	15 %
640	OFFICE FURNITURE & EQUIPMENT	0.00	0.00	5,000.00	5,000.00	5,000.00	0 %
651	EQUIPMENT	0.00	46,000.00	46,000.00	46,000.00	0.00	100 %
673	SAFETY PROGRAMS & EQUIPMENT	0.00	159.03	2,500.00	2,500.00	2,340.97	6 %
833	PD PAYROLL - GRANT EXPENDITURES	2,263.88	11,197.58	35,000.00	35,000.00	23,802.42	32 %
837	POLICE DEPT GRANT EXPENSES	0.00	41,204.00	0.00	0.00	-41,204.00	*** %
838	CJIS:STATE RECORDS MANAGEMENT/ LERMS	0.00	720.00	1,440.00	1,440.00	720.00	50 %
	Account Total:	271,907.09	2,915,255.76	4,363,687.00	4,476,762.00	1,561,506.24	65 %
422000 FIRE DEPARTMENT							
100	SALARIES AND WAGES	0.00	51,839.08	75,000.00	75,000.00	23,160.92	69 %
320	INSURANCE RESERVE - Liability (First	0.00	0.00	2,500.00	2,500.00	2,500.00	0 %
341	EXPENSE/FIRE INSPECTION/TRAVEL	0.00	0.00	250.00	250.00	250.00	0 %
350	UTILITIES - ELECTRIC & GAS	984.98	14,697.60	16,000.00	16,000.00	1,302.40	92 %
356	TELEPHONE/CELL PHONE	266.41	2,376.11	3,500.00	3,500.00	1,123.89	68 %
362	FIRE PREVEN/BOOKS/MAG/PRINTING	0.00	0.00	3,000.00	3,000.00	3,000.00	0 %
365	BUILDING MAINTENANCE	0.00	0.00	4,000.00	4,000.00	4,000.00	0 %
388	EQUIPMENT	0.00	1,375.20	25,000.00	25,000.00	23,624.80	6 %
410	OFFICE SUPPLIES	0.00	0.00	250.00	250.00	250.00	0 %
417	COMPUTER & ELECTRONIC SUPPLIES	0.00	0.00	250.00	250.00	250.00	0 %
420	OPERATION & MAINTENANCE SUPPLIES	0.00	1,392.08	3,000.00	3,000.00	1,607.92	46 %
422	CLOTHING AND UNIFORMS	0.00	0.00	500.00	500.00	500.00	0 %

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
1000 GENERAL							
	424 GAS, OIL, GREASE, ETC	0.00	59.97	750.00	750.00	690.03	8 %
	431 RADIOS & RADIO MAINTENANCE	0.00	0.00	2,000.00	2,000.00	2,000.00	0 %
	444 TRAINING(MILEAGE,MEALS,REG,	0.00	1,487.15	3,000.00	3,000.00	1,512.85	50 %
	603 BUILDING	0.00	0.00	6,000.00	6,000.00	6,000.00	0 %
	640 OFFICE FURNITURE & EQUIPMENT	0.00	0.00	500.00	500.00	500.00	0 %
	650 MACHINERY & EQUIPMENT	0.00	0.00	500.00	500.00	500.00	0 %
	653 PAGERS & RADIOS	0.00	0.00	1,500.00	1,500.00	1,500.00	0 %
	Account Total:	1,251.39	73,227.19	147,500.00	147,500.00	74,272.81	50 %
426000 AMBULANCE							
	811 BUDGET APPROPRIATION	0.00	50,000.00	50,000.00	50,000.00	0.00	100 %
	Account Total:	0.00	50,000.00	50,000.00	50,000.00	0.00	100 %
	Account Group Total:	273,158.48	3,038,482.95	4,561,187.00	4,674,262.00	1,635,779.05	65 %
430000 PUBLIC WORKS							
431000 FORESTRY MAINTENANCE							
	303 NUISANCE MAINTENANCE	0.00	8.97	2,000.00	2,000.00	1,991.03	0 %
	345 MAINTAIN PLANTINGS	0.00	6,067.60	5,000.00	5,000.00	-1,067.60	121 %
	376 PUBLIC EDUCATION	0.00	8.38	2,000.00	2,000.00	1,991.62	0 %
	426 MACHINERY AND EQUIPMENT PARTS	0.00	14.77	500.00	500.00	485.23	3 %
	444 TRAINING(MILEAGE,MEALS,REG,	0.00	0.00	2,000.00	2,000.00	2,000.00	0 %
	490 MISCELLANEOUS	0.00	96.94	1,000.00	1,000.00	903.06	10 %
	Account Total:	0.00	6,196.66	12,500.00	12,500.00	6,303.34	50 %
	Account Group Total:	0.00	6,196.66	12,500.00	12,500.00	6,303.34	50 %
450000 CULTURE AND RECREATION							
450000 CULTURE AND RECREATION							
	813 PIONEER MUSEUM	0.00	29,500.00	29,500.00	29,500.00	0.00	100 %
	814 YOUNG AT HEART CLUB	0.00	10,000.00	10,000.00	10,000.00	0.00	100 %
	819 MCKENZIE CO HERITAGE PARK	0.00	0.00	40,000.00	40,000.00	40,000.00	0 %
	824 MCKENZIE CO FAIR BOARD	0.00	0.00	4,750.00	4,750.00	4,750.00	0 %
	Account Total:	0.00	39,500.00	84,250.00	84,250.00	44,750.00	47 %
453500 AIRPORT AUTHORITY							
	811 BUDGET APPROPRIATION	0.00	0.00	50,000.00	50,000.00	50,000.00	0 %
	Account Total:	0.00	0.00	50,000.00	50,000.00	50,000.00	0 %
457000 CHAMBER OF COMMERCE							
	811 BUDGET APPROPRIATION	0.00	0.00	3,500.00	3,500.00	3,500.00	0 %
	Account Total:	0.00	0.00	3,500.00	3,500.00	3,500.00	0 %
	Account Group Total:	0.00	39,500.00	137,750.00	137,750.00	98,250.00	29 %
470000 TOURISM							
470000 TOURISM							
	811 BUDGET APPROPRIATION	936.74	8,587.89	23,000.00	23,000.00	14,412.11	37 %
	Account Total:	936.74	8,587.89	23,000.00	23,000.00	14,412.11	37 %

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
1000 GENERAL							
472000	CITY OWNED PROPERTY						
	355 PAYMENT OF PROPERTY TAX	0.00	1,007,771.10	958,138.00	958,138.00	-49,633.10	105 %
	Account Total:	0.00	1,007,771.10	958,138.00	958,138.00	-49,633.10	105 %
473000	CITY GUARANTOR OBLIGATION						
	920 WOLF RUN VILLAGE	21,135.54	372,117.53	260,000.00	260,000.00	-112,117.53	143 %
	Account Total:	21,135.54	372,117.53	260,000.00	260,000.00	-112,117.53	143 %
	Account Group Total:	22,072.28	1,388,476.52	1,241,138.00	1,241,138.00	-147,338.52	112 %
	Fund Total:	448,831.92	6,475,219.01	9,085,878.00	9,202,237.52	2,727,018.51	70 %
1001 GPT							
510000	TRANSFERS OUT						
	510000 TRANSFERS OUT						
	810 TRANSFERS	1,878,163.00	17,945,633.91	15,000,000.00	21,010,800.00	3,065,166.09	85 %
	Account Total:	1,878,163.00	17,945,633.91	15,000,000.00	21,010,800.00	3,065,166.09	85 %
	Account Group Total:	1,878,163.00	17,945,633.91	15,000,000.00	21,010,800.00	3,065,166.09	85 %
	Fund Total:	1,878,163.00	17,945,633.91	15,000,000.00	21,010,800.00	3,065,166.09	85 %
1010 POLICE UNIT FEES & DONATIONS							
420000	PUBLIC SAFETY						
	421000 POLICE DEPARTMENT						
	388 EQUIPMENT	0.00	46,400.66	20,000.00	54,000.00	7,599.34	86 %
	490 MISCELLANEOUS	0.00	414.10	0.00	0.00	-414.10	*** %
	Account Total:	0.00	46,814.76	20,000.00	54,000.00	7,185.24	87 %
	Account Group Total:	0.00	46,814.76	20,000.00	54,000.00	7,185.24	87 %
	Fund Total:	0.00	46,814.76	20,000.00	54,000.00	7,185.24	87 %
1020 FIRE UNIT FEES							
420000	PUBLIC SAFETY						
	422000 FIRE DEPARTMENT						
	388 EQUIPMENT	0.00	0.00	20,000.00	20,000.00	20,000.00	0 %
	Account Total:	0.00	0.00	20,000.00	20,000.00	20,000.00	0 %
	Account Group Total:	0.00	0.00	20,000.00	20,000.00	20,000.00	0 %
	Fund Total:	0.00	0.00	20,000.00	20,000.00	20,000.00	0 %

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
1030 AMBULANCE UNIT FEES & GRANT PASS THROUGH							
410000 GENERAL GOVERNMENT							
419000 MISCELLANEOUS							
	490 MISCELLANEOUS	0.00	0.00	20,000.00	20,000.00	20,000.00	0 %
	Account Total:	0.00	0.00	20,000.00	20,000.00	20,000.00	0 %
	Account Group Total:	0.00	0.00	20,000.00	20,000.00	20,000.00	0 %
	Fund Total:	0.00	0.00	20,000.00	20,000.00	20,000.00	0 %
1040 PARK BOARD UNIT FEES							
410000 GENERAL GOVERNMENT							
419000 MISCELLANEOUS							
	490 MISCELLANEOUS	0.00	0.00	20,000.00	20,000.00	20,000.00	0 %
	Account Total:	0.00	0.00	20,000.00	20,000.00	20,000.00	0 %
	Account Group Total:	0.00	0.00	20,000.00	20,000.00	20,000.00	0 %
	Fund Total:	0.00	0.00	20,000.00	20,000.00	20,000.00	0 %
1050 SCHOOL UNIT FEES							
410000 GENERAL GOVERNMENT							
419000 MISCELLANEOUS							
	490 MISCELLANEOUS	0.00	0.00	20,000.00	20,000.00	20,000.00	0 %
	Account Total:	0.00	0.00	20,000.00	20,000.00	20,000.00	0 %
	Account Group Total:	0.00	0.00	20,000.00	20,000.00	20,000.00	0 %
	Fund Total:	0.00	0.00	20,000.00	20,000.00	20,000.00	0 %
2010 ROAD FUND							
430000 PUBLIC WORKS							
431300 ROAD AND STREET MAINTENANCE							
	100 SALARIES AND WAGES	38,587.67	378,851.99	494,159.00	506,659.00	127,807.01	75 %
	150 OVERTIME SALARIES & WAGES	4,073.68	62,771.22	30,000.00	30,000.00	-32,771.22	209 %
	210 MEDICAL AND LIFE INSURANCE	7,204.61	58,792.33	89,505.00	89,505.00	30,712.67	66 %
	220 SOCIAL SECURITY	3,168.25	32,994.66	40,098.00	41,098.00	8,103.34	80 %
	230 RETIREMENT	3,987.80	36,258.74	53,517.00	55,017.00	18,758.26	66 %
	306 SERVICES	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
	307 CONTRACT SERVICES	0.00	2,825.00	0.00	0.00	-2,825.00	*** %
	330 RENTALS	0.00	0.00	50,000.00	50,000.00	50,000.00	0 %
	350 UTILITIES - ELECTRIC & GAS	6,970.17	70,003.63	70,000.00	70,000.00	-3.63	100 %
	351 PROFESSIONAL SERVICES	8.33	54.99	10,000.00	10,000.00	9,945.01	1 %
	360 PUBLISHING AND PRINTING	0.00	0.00	2,000.00	2,000.00	2,000.00	0 %
	370 DUES, MEMBERSHIP, REGISTRATION	0.00	750.00	500.00	500.00	-250.00	150 %
	371 SNOW REMOVAL	0.00	41,303.56	65,000.00	65,000.00	23,696.44	64 %
	386 STORM DRAINS	0.00	16,280.22	25,000.00	25,000.00	8,719.78	65 %
	390 STREET SIGNS	0.00	12,521.10	15,000.00	15,000.00	2,478.90	83 %

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
2010 ROAD FUND							
	391 STREET LIGHTING	0.00	28,953.27	40,000.00	40,000.00	11,046.73	72 %
	410 OFFICE SUPPLIES	0.00	125.93	1,500.00	1,500.00	1,374.07	8 %
	412 POSTAGE	0.00	34.44	1,500.00	1,500.00	1,465.56	2 %
	417 COMPUTER & ELECTRONIC SUPPLIES	0.00	1,050.37	500.00	500.00	-550.37	210 %
	418 SHOP SUPPLIES/MISCELLANEOUS	0.00	2,435.86	10,000.00	10,000.00	7,564.14	24 %
	420 OPERATION & MAINTENANCE SUPPLIES	156.95	7,398.09	15,000.00	15,000.00	7,601.91	49 %
	422 CLOTHING AND UNIFORMS	0.00	995.98	1,500.00	1,500.00	504.02	66 %
	424 GAS, OIL, GREASE, ETC	4,196.36	32,261.02	35,000.00	35,000.00	2,738.98	92 %
	426 MACHINERY AND EQUIPMENT PARTS	0.00	69,260.38	65,000.00	65,000.00	-4,260.38	107 %
	427 MOTOR VEHICLE PARTS	0.00	61.54	5,000.00	5,000.00	4,938.46	1 %
	431 RADIOS & RADIO MAINTENANCE	0.00	0.00	2,500.00	2,500.00	2,500.00	0 %
	434 SHOP TOOLS, ETC	0.00	1,698.00	6,500.00	6,500.00	4,802.00	26 %
	435 STREET MAINTENANCE	7,504.00	390,630.47	350,000.00	350,000.00	-40,630.47	112 %
	436 SUPPLIES	0.00	0.00	3,000.00	3,000.00	3,000.00	0 %
	444 TRAINING(MILEAGE,MEALS,REG,	0.00	393.58	2,000.00	2,000.00	1,606.42	20 %
	452 GRAVEL, SAND, SALT	0.00	7,163.06	25,000.00	25,000.00	17,836.94	29 %
	453 TRAFFIC LIGHTS	0.00	9,220.45	5,000.00	5,000.00	-4,220.45	184 %
	460 LOSSES & CASUALTIES	0.00	0.00	2,000.00	2,000.00	2,000.00	0 %
	490 MISCELLANEOUS	0.00	0.00	5,000.00	5,000.00	5,000.00	0 %
	540 VEHICLE & EQUIPMENT LICENSING	0.00	20.50	100.00	100.00	79.50	21 %
	650 MACHINERY & EQUIPMENT	0.00	1,500.00	225,000.00	225,000.00	223,500.00	1 %
	673 SAFETY PROGRAMS & EQUIPMENT	0.00	4,554.72	8,000.00	8,000.00	3,445.28	57 %
	Account Total:	75,857.82	1,271,165.10	1,754,879.00	1,769,879.00	498,713.90	72 %
	Account Group Total:	75,857.82	1,271,165.10	1,754,879.00	1,769,879.00	498,713.90	72 %
	Fund Total:	75,857.82	1,271,165.10	1,754,879.00	1,769,879.00	498,713.90	72 %
2080 CEMETERY							
410000 GENERAL GOVERNMENT							
	416200 BUILDING AND GROUNDS						
	307 CONTRACT SERVICES	0.00	0.00	2,000.00	2,000.00	2,000.00	0 %
	350 UTILITIES - ELECTRIC & GAS	27.20	214.57	500.00	500.00	285.43	43 %
	351 PROFESSIONAL SERVICES	0.00	0.00	5,000.00	5,000.00	5,000.00	0 %
	358 UTILITES - WATER	0.00	0.00	1,826.00	1,826.00	1,826.00	0 %
	420 OPERATION & MAINTENANCE SUPPLIES	0.00	8,534.74	12,700.00	12,700.00	4,165.26	67 %
	490 MISCELLANEOUS	0.00	58.00	500.00	500.00	442.00	12 %
	520 RETURNED CEMETERY SPACES	0.00	0.00	500.00	500.00	500.00	0 %
	680 CONSTRUCTION IN PROGRESS	0.00	67,285.85	0.00	125,000.00	57,714.15	54 %
	Account Total:	27.20	76,093.16	23,026.00	148,026.00	71,932.84	51 %
	Account Group Total:	27.20	76,093.16	23,026.00	148,026.00	71,932.84	51 %
	Fund Total:	27.20	76,093.16	23,026.00	148,026.00	71,932.84	51 %

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
2100 LEASE OF LAW ENFORCEMENT FAC							
420000 PUBLIC SAFETY							
420000 PUBLIC SAFETY							
	420 OPERATION & MAINTENANCE SUPPLIES	0.00	125,423.35	115,000.00	115,000.00	-10,423.35	109 %
	Account Total:	0.00	125,423.35	115,000.00	115,000.00	-10,423.35	109 %
	Account Group Total:	0.00	125,423.35	115,000.00	115,000.00	-10,423.35	109 %
	Fund Total:	0.00	125,423.35	115,000.00	115,000.00	-10,423.35	109 %
2230 CITY IMPROVEMENTS FUND							
450000 CULTURE AND RECREATION							
450500 CITY IMPROVEMENTS							
	490 MISCELLANEOUS	0.00	0.00	240,000.00	240,000.00	240,000.00	0 %
	680 CONSTRUCTION IN PROGRESS	0.00	186,050.72	0.00	69,150.00	-116,900.72	269 %
	Account Total:	0.00	186,050.72	240,000.00	309,150.00	123,099.28	60 %
	Account Group Total:	0.00	186,050.72	240,000.00	309,150.00	123,099.28	60 %
	Fund Total:	0.00	186,050.72	240,000.00	309,150.00	123,099.28	60 %
2240 ROUGH RIDER CENTER							
410000 GENERAL GOVERNMENT							
414120 ROUGH RIDER CENTER WAGES & BENEFITS							
	115 RRC Staff paid by City	5,440.50	302,058.29	416,750.00	449,697.20	147,638.91	67 %
	210 MEDICAL AND LIFE INSURANCE	965.43	17,124.08	104,740.00	109,240.00	92,115.92	16 %
	220 SOCIAL SECURITY	348.19	7,473.19	31,880.00	34,403.21	26,930.02	22 %
	230 RETIREMENT	532.48	10,781.28	45,130.00	48,494.23	37,712.95	22 %
	Account Total:	7,286.60	337,436.84	598,500.00	641,834.64	304,397.80	53 %
416000 UPKEEP OF GOVERNMENT BLDGS							
	307 CONTRACT SERVICES	0.00	87,647.86	120,000.00	120,000.00	32,352.14	73 %
	365 BUILDING MAINTENANCE	0.00	169,712.40	100,000.00	270,000.00	100,287.60	63 %
	388 EQUIPMENT	0.00	4,756.76	0.00	0.00	-4,756.76	*** %
	426 MACHINERY AND EQUIPMENT PARTS	0.00	-70.10	0.00	0.00	70.10	*** %
	651 EQUIPMENT	0.00	18,510.00	30,000.00	30,000.00	11,490.00	62 %
	680 CONSTRUCTION IN PROGRESS	0.00	61,581.96	0.00	60,000.00	-1,581.96	103 %
	Account Total:	0.00	342,138.88	250,000.00	480,000.00	137,861.12	71 %
	Account Group Total:	7,286.60	679,575.72	848,500.00	1,121,834.64	442,258.92	61 %
450000 CULTURE AND RECREATION							
450000 CULTURE AND RECREATION							
	356 TELEPHONE/CELL PHONE	15.98	127.94	0.00	150.00	22.06	85 %
	Account Total:	15.98	127.94	0.00	150.00	22.06	85 %
	Account Group Total:	15.98	127.94	0.00	150.00	22.06	85 %

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
2240 ROUGH RIDER CENTER							
470000 TOURISM							
472000 CITY OWNED PROPERTY							
	321 FIRE AND TORNADO INSURANCE- Property	0.00	38,706.00	31,500.00	31,500.00	-7,206.00	123 %
	Account Total:	0.00	38,706.00	31,500.00	31,500.00	-7,206.00	123 %
	Account Group Total:	0.00	38,706.00	31,500.00	31,500.00	-7,206.00	123 %
	Fund Total:	7,302.58	718,409.66	880,000.00	1,153,484.64	435,074.98	62 %
2245 FOX HILLS GOLF COURSE							
430000 PUBLIC WORKS							
430500 GOLF COURSE - GENERAL CLUBHOUSE							
	100 SALARIES AND WAGES	7,305.67	79,190.57	0.00	91,225.00	12,034.43	87 %
	210 MEDICAL AND LIFE INSURANCE	1,365.63	10,925.04	0.00	16,000.00	5,074.96	68 %
	220 SOCIAL SECURITY	551.22	4,995.28	0.00	6,975.71	1,980.43	72 %
	230 RETIREMENT	643.56	5,763.90	0.00	9,863.07	4,099.17	58 %
	240 WORKER'S COMPENSATION	0.00	0.00	4,560.00	0.00	0.00	0 %
	307 CONTRACT SERVICES	0.00	1,686.78	78,000.00	0.00	-1,686.78	*** %
	308 LEASE OF EQUIPMENT	0.00	632.06	12,000.00	0.00	-632.06	*** %
	321 FIRE AND TORNADO INSURANCE- Property	0.00	0.00	6,500.00	6,500.00	6,500.00	0 %
	350 UTILITIES - ELECTRIC & GAS	2,023.27	13,930.32	19,600.00	19,600.00	5,669.68	71 %
	351 PROFESSIONAL SERVICES	0.00	0.00	3,200.00	0.00	0.00	0 %
	356 TELEPHONE/CELL PHONE	-15.90	-120.94	700.00	700.00	820.94	-17 %
	357 FIBER, INTERNET, CABLE	328.78	2,987.54	4,000.00	4,000.00	1,012.46	75 %
	358 UTILITES - WATER	768.10	4,512.23	2,400.00	2,400.00	-2,112.23	188 %
	360 PUBLISHING AND PRINTING	0.00	1,540.00	0.00	0.00	-1,540.00	*** %
	361 ADVERTISING	0.00	0.00	2,000.00	4,500.00	4,500.00	0 %
	366 MARKETING & PROMOTIONS	0.00	1,270.66	60,000.00	80,000.00	78,729.34	2 %
	375 BANKING/CREDIT CARD SERVICE CHARGES	1,990.84	12,490.67	7,600.00	7,600.00	-4,890.67	164 %
	404 GOLF COURSE - TAXES OTHER	0.00	31,573.69	20,000.00	23,560.00	-8,013.69	134 %
	405 SUPPLIES	0.00	2,202.20	3,400.00	3,900.00	1,697.80	56 %
	410 OFFICE SUPPLIES	0.00	6.99	0.00	0.00	-6.99	*** %
	412 POSTAGE	0.00	21.27	300.00	300.00	278.73	7 %
	416 BUILDING UPKEEP	0.00	2,253.20	780.00	780.00	-1,473.20	289 %
	421 JANITORIAL SUPPLIES	0.00	430.95	1,575.00	1,575.00	1,144.05	27 %
	444 TRAINING(MILEAGE,MEALS,REG,	0.00	0.00	0.00	1,100.00	1,100.00	0 %
	Account Total:	14,961.17	176,292.41	226,615.00	280,578.78	104,286.37	63 %
430510 GOLF COURSE - MAINTENANCE							
	100 SALARIES AND WAGES	7,062.22	63,043.18	185,000.00	107,000.00	43,956.82	59 %
	101 SALARIES & WAGES GROUNDS SUPERVISOR	5,789.87	57,645.59	72,150.00	72,150.00	14,504.41	80 %
	150 OVERTIME SALARIES & WAGES	1,665.00	9,584.06	0.00	0.00	-9,584.06	*** %
	210 MEDICAL AND LIFE INSURANCE	766.56	11,083.64	16,500.00	16,500.00	5,416.36	67 %
	220 SOCIAL SECURITY	1,109.49	9,956.30	19,672.00	19,822.00	9,865.70	50 %
	230 RETIREMENT	622.66	6,171.03	7,813.00	8,013.00	1,841.97	77 %
	250 STATE UNEMPLOYMENT	0.00	0.00	1,560.00	1,560.00	1,560.00	0 %
	307 CONTRACT SERVICES	19,736.34	157,554.02	0.00	90,800.00	-66,754.02	174 %
	308 LEASE OF EQUIPMENT	19,688.60	98,443.00	125,717.00	125,717.00	27,274.00	78 %
	330 RENTALS	0.00	1,859.38	4,445.00	4,445.00	2,585.62	42 %

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
2245 FOX HILLS GOLF COURSE							
	350 UTILITIES - ELECTRIC & GAS	2,928.06	11,552.60	13,500.00	13,500.00	1,947.40	86 %
	357 FIBER, INTERNET, CABLE	0.00	0.00	50.00	50.00	50.00	0 %
	365 BUILDING MAINTENANCE	0.00	0.00	500.00	500.00	500.00	0 %
	370 DUES, MEMBERSHIP, REGISTRATION	0.00	430.00	550.00	550.00	120.00	78 %
	380 REPAIR AND MAINTENANCE	0.00	10,984.11	15,500.00	15,500.00	4,515.89	71 %
	388 EQUIPMENT	0.00	0.00	16,000.00	0.00	0.00	0 %
	418 SHOP SUPPLIES/MISCELLANEOUS	168.00	9,950.51	9,700.00	9,700.00	-250.51	103 %
	423 CHEMICAL SUPPLIES & TESTING	0.00	1,460.77	9,500.00	9,500.00	8,039.23	15 %
	424 GAS, OIL, GREASE, ETC	3,271.80	17,600.83	16,000.00	16,000.00	-1,600.83	110 %
	429 WEED SPRAY / GC FERTILIZER	0.00	10,141.18	29,500.00	29,500.00	19,358.82	34 %
	430 IRRIGATION REPAIRS	0.00	6,856.37	5,800.00	5,800.00	-1,056.37	118 %
	444 TRAINING(MILEAGE,MEALS,REG,	0.00	300.00	0.00	550.00	250.00	55 %
	450 SEED & SOD	0.00	5,066.18	7,500.00	7,500.00	2,433.82	68 %
	452 GRAVEL, SAND, SALT	0.00	0.00	5,500.00	5,500.00	5,500.00	0 %
	630 IMPROVEMENTS OTHER THAN BLDGS	0.00	8,339.00	0.00	0.00	-8,339.00	*** %
	651 EQUIPMENT	0.00	11,653.98	0.00	11,000.00	-653.98	106 %
	Account Total:	62,808.60	509,675.73	562,457.00	571,157.00	61,481.27	89 %
430520 GOLF COURSE - PRO SHOP							
	100 SALARIES AND WAGES	5,666.64	41,658.38	27,500.00	37,627.20	-4,031.18	111 %
	150 OVERTIME SALARIES & WAGES	462.05	1,245.95	0.00	0.00	-1,245.95	*** %
	210 MEDICAL AND LIFE INSURANCE	762.25	4,764.04	0.00	4,500.00	-264.04	106 %
	220 SOCIAL SECURITY	468.86	3,227.40	2,103.00	2,894.13	-333.27	112 %
	230 RETIREMENT	453.80	3,151.82	0.00	1,036.86	-2,114.96	304 %
	356 TELEPHONE/CELL PHONE	15.98	127.92	0.00	150.00	22.08	85 %
	370 DUES, MEMBERSHIP, REGISTRATION	0.00	1,415.00	0.00	0.00	-1,415.00	*** %
	406 COST OF GOODS SOLD - MERCHANDISE	0.00	64,435.11	43,000.00	43,000.00	-21,435.11	150 %
	410 OFFICE SUPPLIES	0.00	2,180.98	4,700.00	4,700.00	2,519.02	46 %
	Account Total:	7,829.58	122,206.60	77,303.00	93,908.19	-28,298.41	130 %
430530 GOLF COURSE - DRIVING RANGE							
	380 REPAIR AND MAINTENANCE	0.00	0.00	300.00	300.00	300.00	0 %
	388 EQUIPMENT	0.00	4,851.89	0.00	4,200.00	-651.89	116 %
	405 SUPPLIES	0.00	4,946.75	1,500.00	1,500.00	-3,446.75	330 %
	420 OPERATION & MAINTENANCE SUPPLIES	0.00	160.11	600.00	600.00	439.89	27 %
	Account Total:	0.00	9,958.75	2,400.00	6,600.00	-3,358.75	151 %
430540 GOLF COURSE - CARTS							
	308 LEASE OF EQUIPMENT	10,435.00	52,425.00	29,610.00	62,610.00	10,185.00	84 %
	350 UTILITIES - ELECTRIC & GAS	119.21	883.56	1,200.00	1,200.00	316.44	74 %
	380 REPAIR AND MAINTENANCE	0.00	96.97	500.00	500.00	403.03	19 %
	388 EQUIPMENT	0.00	11,445.00	0.00	11,445.00	0.00	100 %
	405 SUPPLIES	0.00	282.75	200.00	200.00	-82.75	141 %
	Account Total:	10,554.21	65,133.28	31,510.00	75,955.00	10,821.72	86 %
	Account Group Total:	96,153.56	883,266.77	900,285.00	1,028,198.97	144,932.20	86 %
	Fund Total:	96,153.56	883,266.77	900,285.00	1,028,198.97	144,932.20	86 %

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
2260 FIRE TRUCK REPLACEMENT FUND							
420000 PUBLIC SAFETY							
422000 FIRE DEPARTMENT							
	670 VEHICLES	0.00	0.00	30,705.00	0.00	0.00	0 %
	Account Total:	0.00	0.00	30,705.00	0.00	0.00	0 %
	Account Group Total:	0.00	0.00	30,705.00	0.00	0.00	0 %
520000 OTHER FINANCING USES							
521000 INTERFUND OPERATING TRANSFERS OUT							
	810 TRANSFERS	0.00	30,879.46	0.00	69,705.00	38,825.54	44 %
	Account Total:	0.00	30,879.46	0.00	69,705.00	38,825.54	44 %
	Account Group Total:	0.00	30,879.46	0.00	69,705.00	38,825.54	44 %
	Fund Total:	0.00	30,879.46	30,705.00	69,705.00	38,825.54	44 %
2280 OCCUPANCY TAX							
410000 GENERAL GOVERNMENT							
419100 ADVERTISING AND PROMOTION							
	363 ADVERTISING & PROMOTION	0.00	99,494.06	120,000.00	202,500.00	103,005.94	49 %
	Account Total:	0.00	99,494.06	120,000.00	202,500.00	103,005.94	49 %
	Account Group Total:	0.00	99,494.06	120,000.00	202,500.00	103,005.94	49 %
	Fund Total:	0.00	99,494.06	120,000.00	202,500.00	103,005.94	49 %
2285 RESTAURANT & LODGING TAX							
410000 GENERAL GOVERNMENT							
419200 RESTAURANT & LODGING TAX EXPENDITURES							
	815 FUND DISBURSEMENTS	34,069.19	211,187.07	400,000.00	400,000.00	188,812.93	53 %
	Account Total:	34,069.19	211,187.07	400,000.00	400,000.00	188,812.93	53 %
	Account Group Total:	34,069.19	211,187.07	400,000.00	400,000.00	188,812.93	53 %
	Fund Total:	34,069.19	211,187.07	400,000.00	400,000.00	188,812.93	53 %
2290 VEHICLE REPLACEMENT FUND							
410000 GENERAL GOVERNMENT							
414200 CITY ENGINEER							
	670 VEHICLES	0.00	45,278.24	100,000.00	100,000.00	54,721.76	45 %
	Account Total:	0.00	45,278.24	100,000.00	100,000.00	54,721.76	45 %
414500 CITY ADMIN/PLANNER							
	670 VEHICLES	0.00	42,754.00	50,000.00	50,000.00	7,246.00	86 %
	Account Total:	0.00	42,754.00	50,000.00	50,000.00	7,246.00	86 %
	Account Group Total:	0.00	88,032.24	150,000.00	150,000.00	61,967.76	59 %

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
2290 VEHICLE REPLACEMENT FUND							
420000 PUBLIC SAFETY							
421000 POLICE DEPARTMENT							
	661 POLICE CAR REPLACEMENT	0.00	92,568.83	140,000.00	300,000.00	207,431.17	31 %
	Account Total:	0.00	92,568.83	140,000.00	300,000.00	207,431.17	31 %
	Account Group Total:	0.00	92,568.83	140,000.00	300,000.00	207,431.17	31 %
	Fund Total:	0.00	180,601.07	290,000.00	450,000.00	269,398.93	40 %
2295 FIRE DEPARTMENT BUILDING							
510000 TRANSFERS OUT							
510000 TRANSFERS OUT							
	810 TRANSFERS	0.00	176,507.56	176,404.00	176,404.00	-103.56	100 %
	Account Total:	0.00	176,507.56	176,404.00	176,404.00	-103.56	100 %
	Account Group Total:	0.00	176,507.56	176,404.00	176,404.00	-103.56	100 %
	Fund Total:	0.00	176,507.56	176,404.00	176,404.00	-103.56	100 %
2310 VECTOR & WEED CONTROL							
440000							
441100 VECTOR AND WEED CONTROL							
	100 SALARIES AND WAGES	0.00	0.00	5,047.00	5,047.00	5,047.00	0 %
	220 SOCIAL SECURITY	0.00	0.00	386.00	386.00	386.00	0 %
	360 PUBLISHING AND PRINTING	0.00	0.00	500.00	500.00	500.00	0 %
	370 DUES, MEMBERSHIP, REGISTRATION	0.00	675.00	0.00	0.00	-675.00	*** %
	413 CHEMICALS: ADULT CONTROL	0.00	22,372.25	12,000.00	12,000.00	-10,372.25	186 %
	414 CHEMICALS: LARVACIDE	0.00	7,896.40	35,000.00	35,000.00	27,103.60	23 %
	417 COMPUTER & ELECTRONIC SUPPLIES	0.00	153.52	0.00	0.00	-153.52	*** %
	420 OPERATION & MAINTENANCE SUPPLIES	0.00	41.25	0.00	0.00	-41.25	*** %
	424 GAS, OIL, GREASE, ETC	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
	426 MACHINERY AND EQUIPMENT PARTS	23.98	1,911.53	30,000.00	30,000.00	28,088.47	6 %
	429 WEED SPRAY / GC FERTILIZER	0.00	3,167.50	6,000.00	6,000.00	2,832.50	53 %
	436 SUPPLIES	0.00	612.28	500.00	500.00	-112.28	122 %
	444 TRAINING(MILEAGE,MEALS,REG,	0.00	0.00	500.00	500.00	500.00	0 %
	490 MISCELLANEOUS	0.00	241.16	500.00	500.00	258.84	48 %
	540 VEHICLE & EQUIPMENT LICENSING	0.00	129.00	0.00	0.00	-129.00	*** %
	651 EQUIPMENT	0.00	4,697.97	0.00	0.00	-4,697.97	*** %
	Account Total:	23.98	41,897.86	91,433.00	91,433.00	49,535.14	46 %
	Account Group Total:	23.98	41,897.86	91,433.00	91,433.00	49,535.14	46 %
	Fund Total:	23.98	41,897.86	91,433.00	91,433.00	49,535.14	46 %

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
2399 ROUGHRIDER FUND SALES TAX							
420000 PUBLIC SAFETY							
427200 CITY SALES TAX							
	360 PUBLISHING AND PRINTING	0.00	145.00	0.00	0.00	-145.00	*** %
	815 FUND DISBURSEMENTS	116,322.61	947,642.80	1,327,000.00	1,327,000.00	379,357.20	71 %
	Account Total:	116,322.61	947,787.80	1,327,000.00	1,327,000.00	379,212.20	71 %
	Account Group Total:	116,322.61	947,787.80	1,327,000.00	1,327,000.00	379,212.20	71 %
510000 TRANSFERS OUT							
510000 TRANSFERS OUT							
	810 TRANSFERS	223,035.75	411,373.25	2,273,000.00	2,273,000.00	1,861,626.75	18 %
	815 FUND DISBURSEMENTS	0.00	1,161,364.44	0.00	0.00	-1,161,364.44	*** %
	Account Total:	223,035.75	1,572,737.69	2,273,000.00	2,273,000.00	700,262.31	69 %
	Account Group Total:	223,035.75	1,572,737.69	2,273,000.00	2,273,000.00	700,262.31	69 %
	Fund Total:	339,358.36	2,520,525.49	3,600,000.00	3,600,000.00	1,079,474.51	70 %
3010 GENERAL OBLIGATION BOND 2013							
490000							
490100 GENERAL OBLIGATION BOND							
	615 PRINCIPAL - DEBT SERVICE	0.00	45,000.00	45,000.00	45,000.00	0.00	100 %
	620 INTEREST - DEBT SERVICE	3,892.50	8,178.75	8,966.00	8,966.00	787.25	91 %
	625 ADMIN FEES - DEBT SERVICE	490.00	1,195.00	0.00	0.00	-1,195.00	*** %
	Account Total:	4,382.50	54,373.75	53,966.00	53,966.00	-407.75	101 %
	Account Group Total:	4,382.50	54,373.75	53,966.00	53,966.00	-407.75	101 %
	Fund Total:	4,382.50	54,373.75	53,966.00	53,966.00	-407.75	101 %
3050 OIL & GAS REVENUE BOND 2013							
490000							
490200 REVENUE BOND							
	615 PRINCIPAL - DEBT SERVICE	0.00	110,000.00	105,000.00	105,000.00	-5,000.00	105 %
	620 INTEREST - DEBT SERVICE	9,528.75	20,295.00	22,500.00	22,500.00	2,205.00	90 %
	625 ADMIN FEES - DEBT SERVICE	490.00	1,195.00	0.00	0.00	-1,195.00	*** %
	Account Total:	10,018.75	131,490.00	127,500.00	127,500.00	-3,990.00	103 %
	Account Group Total:	10,018.75	131,490.00	127,500.00	127,500.00	-3,990.00	103 %
	Fund Total:	10,018.75	131,490.00	127,500.00	127,500.00	-3,990.00	103 %

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
3075 Series 2019 State Aid Refunding Bond							
490000							
490300	CERTIFICATES OF INDEBTEDNESS						
	615 PRINCIPAL - DEBT SERVICE	0.00	0.00	5,655,000.00	5,655,000.00	5,655,000.00	0 %
	620 INTEREST - DEBT SERVICE	0.00	398,419.73	821,300.00	821,300.00	422,880.27	49 %
	625 ADMIN FEES - DEBT SERVICE	0.00	30.00	1,200.00	1,200.00	1,170.00	3 %
	Account Total:	0.00	398,449.73	6,477,500.00	6,477,500.00	6,079,050.27	6 %
	Account Group Total:	0.00	398,449.73	6,477,500.00	6,477,500.00	6,079,050.27	6 %
	Fund Total:	0.00	398,449.73	6,477,500.00	6,477,500.00	6,079,050.27	6 %
3080 SALES TAX REVENUE BONDS, SERIES 2015							
490000							
490200	REVENUE BOND						
	615 PRINCIPAL - DEBT SERVICE	0.00	710,000.00	690,000.00	690,000.00	-20,000.00	103 %
	620 INTEREST - DEBT SERVICE	0.00	786,375.00	1,583,000.00	1,583,000.00	796,625.00	50 %
	625 ADMIN FEES - DEBT SERVICE	0.00	66.67	0.00	0.00	-66.67	*** %
	Account Total:	0.00	1,496,441.67	2,273,000.00	2,273,000.00	776,558.33	66 %
	Account Group Total:	0.00	1,496,441.67	2,273,000.00	2,273,000.00	776,558.33	66 %
	Fund Total:	0.00	1,496,441.67	2,273,000.00	2,273,000.00	776,558.33	66 %
3090 SPECIAL IMPROVEMENT BONDS, SERIES 2015							
490000							
490400	SPECIAL IMPROVEMENT BONDS						
	615 PRINCIPAL - DEBT SERVICE	0.00	955,000.00	920,000.00	920,000.00	-35,000.00	104 %
	620 INTEREST - DEBT SERVICE	0.00	470,081.25	958,562.00	958,562.00	488,480.75	49 %
	625 ADMIN FEES - DEBT SERVICE	0.00	100.00	0.00	0.00	-100.00	*** %
	Account Total:	0.00	1,425,181.25	1,878,562.00	1,878,562.00	453,380.75	76 %
	Account Group Total:	0.00	1,425,181.25	1,878,562.00	1,878,562.00	453,380.75	76 %
	Fund Total:	0.00	1,425,181.25	1,878,562.00	1,878,562.00	453,380.75	76 %
4005 Capital Improvement Projects							
430000 PUBLIC WORKS							
431300	ROAD AND STREET MAINTENANCE						
	680 CONSTRUCTION IN PROGRESS	0.00	16,374.01	2,599,000.00	2,599,000.00	2,582,625.99	1 %
	Account Total:	0.00	16,374.01	2,599,000.00	2,599,000.00	2,582,625.99	1 %
	Account Group Total:	0.00	16,374.01	2,599,000.00	2,599,000.00	2,582,625.99	1 %

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
4005	Capital Improvement Projects						
520000	OTHER FINANCING USES						
521000	INTERFUND OPERATING TRANSFERS OUT						
	810 TRANSFERS	0.00	5,980,406.35	0.00	5,980,406.35	0.00	100 %
	Account Total:	0.00	5,980,406.35	0.00	5,980,406.35	0.00	100 %
	Account Group Total:	0.00	5,980,406.35	0.00	5,980,406.35	0.00	100 %
	Fund Total:	0.00	5,996,780.36	2,599,000.00	8,579,406.35	2,582,625.99	70 %
4039	GOLF COURSE EXPANSION PROJECT						
450000	CULTURE AND RECREATION						
450500	CITY IMPROVEMENTS						
	380 REPAIR AND MAINTENANCE	0.00	1,164.00	0.00	0.00	-1,164.00	*** %
	388 EQUIPMENT	0.00	11,300.80	0.00	15,000.00	3,699.20	75 %
	680 CONSTRUCTION IN PROGRESS	0.00	14,123.34	0.00	310,000.00	295,876.66	5 %
	Account Total:	0.00	26,588.14	0.00	325,000.00	298,411.86	8 %
	Account Group Total:	0.00	26,588.14	0.00	325,000.00	298,411.86	8 %
	Fund Total:	0.00	26,588.14	0.00	325,000.00	298,411.86	8 %
4040	PUBLIC WORKS FACILITY						
450000	CULTURE AND RECREATION						
450500	CITY IMPROVEMENTS						
	351 PROFESSIONAL SERVICES	0.00	324,835.00	0.00	0.00	-324,835.00	*** %
	680 CONSTRUCTION IN PROGRESS	0.00	0.00	0.00	3,000,000.00	3,000,000.00	0 %
	Account Total:	0.00	324,835.00	0.00	3,000,000.00	2,675,165.00	11 %
	Account Group Total:	0.00	324,835.00	0.00	3,000,000.00	2,675,165.00	11 %
	Fund Total:	0.00	324,835.00	0.00	3,000,000.00	2,675,165.00	11 %
4045	3RD AVE SW						
430000	PUBLIC WORKS						
431200	ROAD & STREET CONSTRUCTION						
	351 PROFESSIONAL SERVICES	0.00	170,856.82	0.00	0.00	-170,856.82	*** %
	680 CONSTRUCTION IN PROGRESS	0.00	0.00	0.00	566,850.00	566,850.00	0 %
	Account Total:	0.00	170,856.82	0.00	566,850.00	395,993.18	30 %
	Account Group Total:	0.00	170,856.82	0.00	566,850.00	395,993.18	30 %
	Fund Total:	0.00	170,856.82	0.00	566,850.00	395,993.18	30 %

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
4053 ND OUTDOOR HERITAGE FUND							
430000 PUBLIC WORKS							
	431200 ROAD & STREET CONSTRUCTION						
	680 CONSTRUCTION IN PROGRESS	0.00	48,557.50	0.00	487,000.00	438,442.50	10 %
	Account Total:	0.00	48,557.50	0.00	487,000.00	438,442.50	10 %
	Account Group Total:	0.00	48,557.50	0.00	487,000.00	438,442.50	10 %
	Fund Total:	0.00	48,557.50	0.00	487,000.00	438,442.50	10 %
4054 2020 ETA							
430000 PUBLIC WORKS							
	430240 ROAD & STREET MAINTENANCE						
	680 CONSTRUCTION IN PROGRESS	0.00	23,870.00	0.00	206,788.00	182,918.00	12 %
	Account Total:	0.00	23,870.00	0.00	206,788.00	182,918.00	12 %
	Account Group Total:	0.00	23,870.00	0.00	206,788.00	182,918.00	12 %
	Fund Total:	0.00	23,870.00	0.00	206,788.00	182,918.00	12 %
4055 CHIP SEAL PROJECTS							
430000 PUBLIC WORKS							
	431300 ROAD AND STREET MAINTENANCE						
	680 CONSTRUCTION IN PROGRESS	0.00	0.00	0.00	1,721,108.35	1,721,108.35	0 %
	Account Total:	0.00	0.00	0.00	1,721,108.35	1,721,108.35	0 %
	Account Group Total:	0.00	0.00	0.00	1,721,108.35	1,721,108.35	0 %
	Fund Total:	0.00	0.00	0.00	1,721,108.35	1,721,108.35	0 %
4058 HUNTER'S RUN							
450000 CULTURE AND RECREATION							
	450500 CITY IMPROVEMENTS						
	312 LEGAL FEES	0.00	6,232.47	0.00	0.00	-6,232.47	*** %
	Account Total:	0.00	6,232.47	0.00	0.00	-6,232.47	*** %
	Account Group Total:	0.00	6,232.47	0.00	0.00	-6,232.47	*** %
	Fund Total:	0.00	6,232.47	0.00	0.00	-6,232.47	*** %
4059 FIRE HALL FACILITY							
450000 CULTURE AND RECREATION							

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
4059 FIRE HALL FACILITY							
450500 CITY IMPROVEMENTS							
	680 CONSTRUCTION IN PROGRESS	0.00	0.00	0.00	175,000.00	175,000.00	0 %
	Account Total:	0.00	0.00	0.00	175,000.00	175,000.00	0 %
	Account Group Total:	0.00	0.00	0.00	175,000.00	175,000.00	0 %
	Fund Total:	0.00	0.00	0.00	175,000.00	175,000.00	0 %
5010 WATER WORKS							
430000 PUBLIC WORKS							
434000 WATER SYSTEM OPERATION							
	100 SALARIES AND WAGES	10,496.37	90,341.82	102,875.00	137,075.00	46,733.18	66 %
	150 OVERTIME SALARIES & WAGES	56.44	2,163.25	10,000.00	10,000.00	7,836.75	22 %
	210 MEDICAL AND LIFE INSURANCE	2,280.68	15,932.30	17,348.00	21,848.00	5,915.70	73 %
	220 SOCIAL SECURITY	790.31	6,957.57	8,635.00	11,135.00	4,177.43	62 %
	230 RETIREMENT	1,136.75	9,504.91	11,141.00	14,941.00	5,436.09	64 %
	307 CONTRACT SERVICES	317.23	4,726.44	5,000.00	5,000.00	273.56	95 %
	330 RENTALS	0.00	45.00	0.00	0.00	-45.00	*** %
	350 UTILITIES - ELECTRIC & GAS	741.69	10,206.32	14,000.00	14,000.00	3,793.68	73 %
	351 PROFESSIONAL SERVICES	8.33	24.99	7,500.00	7,500.00	7,475.01	0 %
	356 TELEPHONE/CELL PHONE	272.07	2,119.76	3,000.00	3,000.00	880.24	71 %
	360 PUBLISHING AND PRINTING	0.00	774.27	1,000.00	1,000.00	225.73	77 %
	370 DUES, MEMBERSHIP, REGISTRATION	0.00	1,368.00	1,000.00	1,000.00	-368.00	137 %
	375 BANKING/CREDIT CARD SERVICE CHARGES	220.90	2,434.55	3,000.00	3,000.00	565.45	81 %
	410 OFFICE SUPPLIES	0.00	67.41	100.00	100.00	32.59	67 %
	412 POSTAGE	0.00	89.43	500.00	500.00	410.57	18 %
	416 BUILDING UPKEEP	0.00	0.00	500.00	500.00	500.00	0 %
	417 COMPUTER & ELECTRONIC SUPPLIES	0.00	3,723.43	5,000.00	5,000.00	1,276.57	74 %
	418 SHOP SUPPLIES/MISCELLANEOUS	0.00	96.85	5,000.00	5,000.00	4,903.15	2 %
	420 OPERATION & MAINTENANCE SUPPLIES	0.00	1,428.73	500.00	500.00	-928.73	286 %
	422 CLOTHING AND UNIFORMS	0.00	500.00	3,000.00	3,000.00	2,500.00	17 %
	423 CHEMICAL SUPPLIES & TESTING	0.00	3,737.95	5,000.00	5,000.00	1,262.05	75 %
	424 GAS, OIL, GREASE, ETC	3,169.47	25,771.22	20,000.00	20,000.00	-5,771.22	129 %
	426 MACHINERY AND EQUIPMENT PARTS	0.00	4,095.40	2,000.00	2,000.00	-2,095.40	205 %
	427 MOTOR VEHICLE PARTS	0.00	829.94	2,000.00	2,000.00	1,170.06	41 %
	431 RADIOS & RADIO MAINTENANCE	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
	434 SHOP TOOLS, ETC	0.00	1,930.90	1,000.00	1,000.00	-930.90	193 %
	436 SUPPLIES	0.00	0.00	2,000.00	2,000.00	2,000.00	0 %
	437 WATER MAIN BREAKS/REPLACEMENT	79.35	17,192.33	45,000.00	45,000.00	27,807.67	38 %
	438 WATER SERVICE LINES - CURB STOPS	0.00	3,101.30	30,000.00	30,000.00	26,898.70	10 %
	439 WATER MAIN SUPPLIES	0.00	7,003.31	5,000.00	5,000.00	-2,003.31	140 %
	444 TRAINING(MILEAGE,MEALS,REG,	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
	489 ND ONE CALL	172.75	2,425.76	3,000.00	3,000.00	574.24	81 %
	490 MISCELLANEOUS	0.00	4,002.18	20,000.00	20,000.00	15,997.82	20 %
	504 Water Purchased	221,622.98	987,788.16	1,400,000.00	1,400,000.00	412,211.84	71 %
	512 WATER TREATMENT PLANT A	0.00	0.00	15,000.00	15,000.00	15,000.00	0 %
	513 WATER TREATMENT PLANT B	0.00	0.00	500.00	500.00	500.00	0 %
	514 WATER WELLS	0.00	0.00	15,000.00	15,000.00	15,000.00	0 %
	515 STORAGE TANKS	0.00	475.28	15,000.00	15,000.00	14,524.72	3 %

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
5010 WATER WORKS							
	518 WATER METERS	0.00	7,911.72	150,000.00	150,000.00	142,088.28	5 %
	519 HYDRANT REPAIRS	0.00	636.99	20,000.00	20,000.00	19,363.01	3 %
	540 VEHICLE & EQUIPMENT LICENSING	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
	650 MACHINERY & EQUIPMENT	0.00	0.00	145,000.00	145,000.00	145,000.00	0 %
	672 COMPUTER & GIS MAPPING	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
	673 SAFETY PROGRAMS & EQUIPMENT	0.00	0.00	5,000.00	5,000.00	5,000.00	0 %
	699 CAPITAL OUTLAY	0.00	293,970.00	0.00	1,371,111.00	1,077,141.00	21 %
	Account Total:	241,365.32	1,513,377.47	2,103,599.00	3,519,710.00	2,006,332.53	43 %
	Account Group Total:	241,365.32	1,513,377.47	2,103,599.00	3,519,710.00	2,006,332.53	43 %
490000							
490200 REVENUE BOND							
	615 PRINCIPAL - DEBT SERVICE	0.00	146,000.00	21,000.00	146,000.00	0.00	100 %
	620 INTEREST - DEBT SERVICE	0.00	1,825.00	4,700.00	4,700.00	2,875.00	39 %
	625 ADMIN FEES - DEBT SERVICE	0.00	365.00	910.00	910.00	545.00	40 %
	Account Total:	0.00	148,190.00	26,610.00	151,610.00	3,420.00	98 %
	Account Group Total:	0.00	148,190.00	26,610.00	151,610.00	3,420.00	98 %
	Fund Total:	241,365.32	1,661,567.47	2,130,209.00	3,671,320.00	2,009,752.53	45 %
5020 SEWER							
430000 PUBLIC WORKS							
433000 SEWER SYSTEM OPERATION							
	100 SALARIES AND WAGES	22,864.88	262,679.98	317,512.00	330,512.00	67,832.02	79 %
	150 OVERTIME SALARIES & WAGES	4,688.82	58,323.22	30,000.00	30,000.00	-28,323.22	194 %
	210 MEDICAL AND LIFE INSURANCE	3,752.38	42,692.34	52,480.00	52,480.00	9,787.66	81 %
	220 SOCIAL SECURITY	2,034.47	23,923.01	26,585.00	27,535.00	3,611.99	87 %
	230 RETIREMENT	2,476.28	28,109.39	34,386.00	35,436.00	7,326.61	79 %
	307 CONTRACT SERVICES	317.23	4,726.46	5,000.00	5,000.00	273.54	95 %
	330 RENTALS	0.00	0.00	2,500.00	2,500.00	2,500.00	0 %
	350 UTILITIES - ELECTRIC & GAS	10,556.65	89,350.08	120,000.00	120,000.00	30,649.92	74 %
	351 PROFESSIONAL SERVICES	8.33	14,024.39	23,407.00	23,407.00	9,382.61	60 %
	356 TELEPHONE/CELL PHONE	0.00	189.03	600.00	600.00	410.97	32 %
	360 PUBLISHING AND PRINTING	0.00	35.20	500.00	500.00	464.80	7 %
	370 DUES, MEMBERSHIP, REGISTRATION	0.00	9,672.00	8,000.00	8,000.00	-1,672.00	121 %
	375 BANKING/CREDIT CARD SERVICE CHARGES	220.90	2,424.54	4,000.00	4,000.00	1,575.46	61 %
	388 EQUIPMENT	0.00	0.00	750.00	750.00	750.00	0 %
	410 OFFICE SUPPLIES	0.00	35.80	200.00	200.00	164.20	18 %
	412 POSTAGE	0.00	0.00	600.00	600.00	600.00	0 %
	417 COMPUTER & ELECTRONIC SUPPLIES	0.00	0.00	7,500.00	7,500.00	7,500.00	0 %
	418 SHOP SUPPLIES/MISCELLANEOUS	0.00	0.00	500.00	500.00	500.00	0 %
	420 OPERATION & MAINTENANCE SUPPLIES	0.00	1,042.84	5,000.00	5,000.00	3,957.16	21 %
	422 CLOTHING AND UNIFORMS	0.00	350.00	500.00	500.00	150.00	70 %
	423 CHEMICAL SUPPLIES & TESTING	0.00	0.00	12,000.00	12,000.00	12,000.00	0 %
	424 GAS, OIL, GREASE, ETC	3,169.46	25,771.20	23,000.00	23,000.00	-2,771.20	112 %
	426 MACHINERY AND EQUIPMENT PARTS	0.00	13,585.85	15,000.00	15,000.00	1,414.15	91 %
	434 SHOP TOOLS, ETC	0.00	512.98	10,000.00	10,000.00	9,487.02	5 %
	436 SUPPLIES	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
5020 SEWER							
	444 TRAINING(MILEAGE,MEALS,REG,	0.00	0.00	500.00	500.00	500.00	0 %
	446 SEWER LIFTS	0.00	29,423.84	75,000.00	75,000.00	45,576.16	39 %
	447 SEWER LINES-MAINS	0.00	351.00	120,000.00	120,000.00	119,649.00	0 %
	451 CAMERA CHECK SEWER LINES	0.00	0.00	15,000.00	15,000.00	15,000.00	0 %
	540 VEHICLE & EQUIPMENT LICENSING	0.00	0.00	100.00	100.00	100.00	0 %
	650 MACHINERY & EQUIPMENT	0.00	0.00	40,000.00	40,000.00	40,000.00	0 %
	672 COMPUTER & GIS MAPPING	0.00	5,000.00	5,000.00	5,000.00	0.00	100 %
	673 SAFETY PROGRAMS & EQUIPMENT	0.00	501.65	2,000.00	2,000.00	1,498.35	25 %
	Account Total:	50,089.40	612,724.80	958,620.00	973,620.00	360,895.20	63 %
433010 WRRF OPERATIONS							
	410 OFFICE SUPPLIES	0.00	0.00	500.00	500.00	500.00	0 %
	412 POSTAGE	0.00	4,766.20	10,000.00	10,000.00	5,233.80	48 %
	418 SHOP SUPPLIES/MISCELLANEOUS	0.00	54.90	8,000.00	8,000.00	7,945.10	1 %
	420 OPERATION & MAINTENANCE SUPPLIES	0.00	1,720.89	20,000.00	20,000.00	18,279.11	9 %
	423 CHEMICAL SUPPLIES & TESTING	0.00	17,852.75	37,000.00	37,000.00	19,147.25	48 %
	446 SEWER LIFTS	0.00	95,882.51	38,000.00	38,000.00	-57,882.51	252 %
	Account Total:	0.00	120,277.25	113,500.00	113,500.00	-6,777.25	106 %
	Account Group Total:	50,089.40	733,002.05	1,072,120.00	1,087,120.00	354,117.95	67 %
490000							
490200 REVENUE BOND							
	615 PRINCIPAL - DEBT SERVICE	0.00	805,000.00	765,000.00	765,000.00	-40,000.00	105 %
	620 INTEREST - DEBT SERVICE	0.00	509,750.00	541,050.00	541,050.00	31,300.00	94 %
	625 ADMIN FEES - DEBT SERVICE	0.00	127,025.00	134,750.00	134,750.00	7,725.00	94 %
	Account Total:	0.00	1,441,775.00	1,440,800.00	1,440,800.00	-975.00	100 %
	Account Group Total:	0.00	1,441,775.00	1,440,800.00	1,440,800.00	-975.00	100 %
	Fund Total:	50,089.40	2,174,777.05	2,512,920.00	2,527,920.00	353,142.95	86 %
5030 GARBAGE							
430000 PUBLIC WORKS							
432000 GARBAGE OPERATIONS							
	100 SALARIES AND WAGES	33,514.68	318,002.73	393,104.00	406,104.00	88,101.27	78 %
	150 OVERTIME SALARIES & WAGES	3,972.01	35,122.58	37,059.00	37,059.00	1,936.42	95 %
	210 MEDICAL AND LIFE INSURANCE	7,132.02	58,916.45	74,332.00	74,332.00	15,415.55	79 %
	220 SOCIAL SECURITY	2,688.75	25,658.21	32,907.00	33,907.00	8,248.79	76 %
	230 RETIREMENT	3,527.04	34,028.60	42,573.00	43,573.00	9,544.40	78 %
	307 CONTRACT SERVICES	317.24	4,726.45	20,000.00	20,000.00	15,273.55	24 %
	330 RENTALS	0.00	0.00	500.00	500.00	500.00	0 %
	350 UTILITIES - ELECTRIC & GAS	405.89	7,884.24	11,000.00	11,000.00	3,115.76	72 %
	351 PROFESSIONAL SERVICES	8.33	54.99	1,200.00	1,200.00	1,145.01	5 %
	360 PUBLISHING AND PRINTING	0.00	115.19	0.00	0.00	-115.19	*** %
	370 DUES, MEMBERSHIP, REGISTRATION	0.00	223.00	1,000.00	1,000.00	777.00	22 %
	375 BANKING/CREDIT CARD SERVICE CHARGES	220.91	2,424.93	4,500.00	4,500.00	2,075.07	54 %
	388 EQUIPMENT	0.00	0.00	500.00	500.00	500.00	0 %
	412 POSTAGE	0.00	0.00	300.00	300.00	300.00	0 %
	418 SHOP SUPPLIES/MISCELLANEOUS	0.00	96.72	1,500.00	1,500.00	1,403.28	6 %

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
5030 GARBAGE							
420	OPERATION & MAINTENANCE SUPPLIES	0.00	366.63	4,000.00	4,000.00	3,633.37	9 %
421	JANITORIAL SUPPLIES	0.00	0.00	500.00	500.00	500.00	0 %
422	CLOTHING AND UNIFORMS	0.00	1,499.31	1,500.00	1,500.00	0.69	100 %
424	GAS, OIL, GREASE, ETC	3,169.46	25,771.20	25,000.00	25,000.00	-771.20	103 %
426	MACHINERY AND EQUIPMENT PARTS	0.00	14,959.27	35,000.00	35,000.00	20,040.73	43 %
444	TRAINING(MILEAGE,MEALS,REG,	0.00	577.69	1,000.00	1,000.00	422.31	58 %
540	VEHICLE & EQUIPMENT LICENSING	0.00	0.00	500.00	500.00	500.00	0 %
650	MACHINERY & EQUIPMENT	0.00	0.00	200,000.00	200,000.00	200,000.00	0 %
673	SAFETY PROGRAMS & EQUIPMENT	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
699	CAPITAL OUTLAY	0.00	0.00	0.00	2,000,000.00	2,000,000.00	0 %
864	COMPOST SITE	0.00	0.00	35,000.00	35,000.00	35,000.00	0 %
865	TIPPING FEE	22,968.90	159,304.20	300,000.00	300,000.00	140,695.80	53 %
868	DUMPSTERS	0.00	22,426.75	40,000.00	40,000.00	17,573.25	56 %
	Account Total:	77,925.23	712,159.14	1,263,975.00	3,278,975.00	2,566,815.86	22 %
	Account Group Total:	77,925.23	712,159.14	1,263,975.00	3,278,975.00	2,566,815.86	22 %
	Fund Total:	77,925.23	712,159.14	1,263,975.00	3,278,975.00	2,566,815.86	22 %
	Grand Total:	3,263,568.81	45,641,329.36	52,124,242.00	75,210,713.83	29,569,384.47	61 %

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
1000 GENERAL						
101000 Cash - Operating	9,307,717.11	737,757.97	0.00	555,272.30	448,831.92	9,041,370.86
101010 Cash - Committed	261,017.16	538,782.43	0.00	0.00	0.00	799,799.59
102000 Cash - Restricted	163,000.00	0.00	0.00	0.00	0.00	163,000.00
Total Fund	9,731,734.27	1,276,540.40		555,272.30	448,831.92	10,004,170.45
1001 GPT						
101000 Cash - Operating	5,000,000.00	2,982,146.46	0.00	1,878,163.00	0.00	6,103,983.46
1002 BUDGET STABILIZATION FUND (prior to June 2021, GPT Surplus)						
102000 Cash - Restricted	1,426,869.19	0.00	0.00	0.00	0.00	1,426,869.19
1003 WCPD CURRENCY FUND						
102010 Cash-WCPD Currency Account	14,669.30	0.00	0.00	0.00	0.00	14,669.30
1010 POLICE UNIT FEES & DONATIONS						
101000 Cash - Operating	12,013.17	0.00	0.00	0.00	0.00	12,013.17
1020 FIRE UNIT FEES						
101000 Cash - Operating	136,986.89	0.00	0.00	0.00	0.00	136,986.89
1030 AMBULANCE UNIT FEES & GRANT PASS THROUGH						
101000 Cash - Operating	20,939.71	0.00	0.00	0.00	0.00	20,939.71
1040 PARK BOARD UNIT FEES						
101000 Cash - Operating	17,439.71	0.00	0.00	0.00	0.00	17,439.71
1050 SCHOOL UNIT FEES						
101000 Cash - Operating	17,609.71	0.00	0.00	0.00	0.00	17,609.71
2010 ROAD FUND						
101000 Cash - Operating	1,632,194.19	45,165.01	0.00	0.00	75,857.82	1,601,501.38
2060 EMERGENCY FUND						
101000 Cash - Operating	106,162.45	10.58	0.00	0.00	0.00	106,173.03
2080 CEMETERY						
101000 Cash - Operating	77,015.00	1,000.00	0.00	0.00	27.20	77,987.80
101180 Investment-Savings Dakota West	5,265.15	0.00	0.00	0.00	0.00	5,265.15
Total Fund	82,280.15	1,000.00			27.20	83,252.95
2100 LEASE OF LAW ENFORCEMENT FAC						
101000 Cash - Operating	-1,792.45	706.18	0.00	0.00	0.00	-1,086.27
2230 CITY IMPROVEMENTS FUND						
101000 Cash - Operating	1,301,917.42	0.00	0.00	232,950.32	0.00	1,068,967.10
102000 Cash - Restricted	0.00	232,950.32	0.00	0.00	0.00	232,950.32
Total Fund	1,301,917.42	232,950.32		232,950.32		1,301,917.42
2240 ROUGH RIDER CENTER						
101000 Cash - Operating	61,702.07	96,375.00	0.00	0.00	7,302.58	150,774.49
101010 Cash - Committed	75,000.00	0.00	0.00	0.00	0.00	75,000.00
Total Fund	136,702.07	96,375.00			7,302.58	225,774.49
2245 FOX HILLS GOLF COURSE						
101000 Cash - Operating	165,057.76	86,117.87	57.86	1,990.84	94,220.58	155,022.07
101010 Cash - Committed	9,445.00	6,000.00	0.00	0.00	0.00	15,445.00
103001 Cash-Golf Course Registers	500.00	0.00	0.00	0.00	0.00	500.00
Total Fund	175,002.76	92,117.87	57.86	1,990.84	94,220.58	170,967.07
2260 FIRE TRUCK REPLACEMENT FUND						
101180 Investment-Savings Dakota West	34.91	0.00	0.00	0.00	0.00	34.91

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
2280 OCCUPANCY TAX						
101000 Cash - Operating	114,932.78	17,500.02	0.00	0.00	0.00	132,432.80
101010 Cash - Committed	138,624.60	0.00	0.00	0.00	0.00	138,624.60
Total Fund	253,557.38	17,500.02				271,057.40
2285 RESTAURANT & LODGING TAX						
101000 Cash - Operating	0.00	34,069.19	0.00	34,069.19	0.00	0.00
2290 VEHICLE REPLACEMENT FUND						
101000 Cash - Operating	92,002.58	187,500.00	0.00	0.00	0.00	279,502.58
101010 Cash - Committed	67,666.66	0.00	0.00	0.00	0.00	67,666.66
101180 Investment-Savings Dakota West	69,879.46	0.00	0.00	0.00	0.00	69,879.46
Total Fund	229,548.70	187,500.00				417,048.70
2295 FIRE DEPARTMENT BUILDING						
101180 Investment-Savings Dakota West	25.73	0.00	0.00	0.00	0.00	25.73
2310 VECTOR & WEED CONTROL						
101000 Cash - Operating	35,000.00	6,250.00	0.00	0.00	23.98	41,226.02
2399 ROUGHRIDER FUND SALES TAX						
101000 Cash - Operating	2,439,556.93	446,071.46	0.00	339,358.36	0.00	2,546,270.03
101010 Cash - Committed	20,768.99	0.00	0.00	0.00	0.00	20,768.99
102000 Cash - Restricted	2,500,000.00	0.00	0.00	0.00	0.00	2,500,000.00
Total Fund	4,960,325.92	446,071.46		339,358.36		5,067,039.02
2410 SALES TAX REVENUE BOND SURPLUS FUND						
101000 Cash - Operating	2,570,889.98	0.00	0.00	0.00	0.00	2,570,889.98
3010 GENERAL OBLIGATION BOND 2013						
101000 Cash - Operating	48,991.25	0.00	0.00	0.00	4,382.50	44,608.75
3050 OIL & GAS REVENUE BOND 2013						
101000 Cash - Operating	108,061.25	0.00	0.00	0.00	10,018.75	98,042.50
3075 Series 2019 State Aid Refunding Bond						
101000 Cash - Operating	6,412,349.64	600,000.00	0.00	0.00	0.00	7,012,349.64
104000 Bond Escrow w/ Paying Agent	4,523,500.00	0.00	0.00	0.00	0.00	4,523,500.00
Total Fund	10,935,849.64	600,000.00				11,535,849.64
3080 SALES TAX REVENUE BONDS, SERIES 2015						
101010 Cash - Committed	2,129,315.98	223,035.75	0.00	0.00	0.00	2,352,351.73
3090 SPECIAL IMPROVEMENT BONDS, SERIES 2015						
101000 Cash - Operating	4,535,670.89	0.00	0.00	0.00	0.00	4,535,670.89
4005 Capital Improvement Projects						
101000 Cash - Operating	4,843,066.05	0.00	0.00	0.00	0.00	4,843,066.05
4039 GOLF COURSE EXPANSION PROJECT						
101000 Cash - Operating	277,621.38	5,416.67	0.00	0.00	0.00	283,038.05
4040 PUBLIC WORKS FACILITY						
101000 Cash - Operating	6,341,831.64	458,333.33	0.00	0.00	0.00	6,800,164.97
4045 3RD AVE SW						
101000 Cash - Operating	395,993.18	0.00	0.00	0.00	0.00	395,993.18
4049 2019 ETA						
101000 Cash - Operating	16,500.00	0.00	0.00	0.00	0.00	16,500.00
4053 ND OUTDOOR HERITAGE FUND						
101000 Cash - Operating	57,942.50	0.00	0.00	0.00	0.00	57,942.50

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
4054 2020 ETA						
101000 Cash - Operating	182,918.00	0.00	0.00	0.00	0.00	182,918.00
102000 Cash - Restricted	78,264.30	0.00	0.00	0.00	0.00	78,264.30
Total Fund	261,182.30					261,182.30
4055 CHIP SEAL PROJECTS						
101000 Cash - Operating	1,721,108.35	0.00	0.00	0.00	0.00	1,721,108.35
4056 WOLF PUP 2						
101000 Cash - Operating	280.00	0.00	0.00	0.00	0.00	280.00
4058 HUNTER'S RUN						
101010 Cash - Committed	39,725.03	0.00	0.00	0.00	0.00	39,725.03
4059 FIRE HALL FACILITY						
101000 Cash - Operating	175,000.00	0.00	0.00	0.00	0.00	175,000.00
101010 Cash - Committed	125,000.00	0.00	0.00	0.00	0.00	125,000.00
101180 Investment-Savings Dakota West	51,507.56	0.00	0.00	0.00	0.00	51,507.56
Total Fund	351,507.56					351,507.56
5010 WATER WORKS						
101000 Cash - Operating	6,040,012.57	286,229.33	0.00	5,038.97	241,157.72	6,080,045.21
5020 SEWER						
101000 Cash - Operating	1,302,484.86	226,345.30	0.00	1,157.50	49,868.50	1,477,804.16
101010 Cash - Committed	86,047.84	0.00	0.00	0.00	0.00	86,047.84
102000 Cash - Restricted	746,810.00	0.00	0.00	0.00	0.00	746,810.00
Total Fund	2,135,342.70	226,345.30		1,157.50	49,868.50	2,310,662.00
5030 GARBAGE						
101000 Cash - Operating	2,648,888.03	105,486.21	13.30	652.03	77,704.32	2,676,031.19
7000 MCKENZIE CO HEALTHCARE						
101000 Cash - Operating	212,609.84	116,322.61	0.00	0.00	0.00	328,932.45
7910 PAYROLL FUND						
101000 Cash - Operating	2,782.06	0.00	590,416.04	369,811.27	0.00	223,386.83
7930 CLAIMS FUND						
101000 Cash - Operating	633,496.19	0.00	418,908.67	118,569.55	0.00	933,835.31
101010 Cash - Committed	13,319.02	0.00	0.00	0.00	0.00	13,319.02
Total Fund	646,815.21		418,908.67	118,569.55		947,154.33
9000 GENERAL FIXED ASSET ACCOUNT GROUP						
101000 Cash - Operating	2,858.00	0.00	0.00	0.00	0.00	2,858.00
Totals	71,614,066.57	7,439,571.69	1,009,395.87	3,537,033.33	1,009,395.87	75,516,604.93

*** Transfers In and Transfers Out columns should match, with the following exceptions:

- 1) Cancelled electronic checks increase the Transfers In column. Disbursed column will be overstated by the same amount and will not balance to the Redeemed Checks List.
- 2) Payroll Journal Vouchers including local deductions with receipt accounting will reduce the Transfers Out column by the total amount of these checks.

WATFORD CITY, ND
 Cash Report - RoughRider Fund Sales Tax
 For the Accounting Period: 09/2022



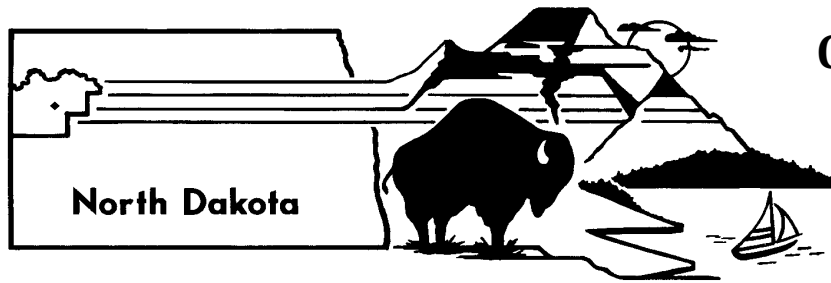
ROUGH RIDER FUND SALES TAX FUND		Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance	
2399	101000 Cash Operating	\$ 2,439,556.93	\$ 446,071.46	\$ -	\$ 339,358.36	\$ -	\$ 2,546,270.03	Available Operating Cash
2399	101010 Cash Committed	\$ 20,768.99		\$ -		\$ -	\$ 20,768.99	Budgeted Commitments
2399	102000 Cash Restricted	\$ 2,500,000.00	\$ -	\$ -	\$ -	\$ -	\$ 2,500,000.00	Budget Stabilization
2399 TOTAL		\$ 4,960,325.92	\$ 446,071.46	\$ -	\$ 339,358.36	\$ -	\$ 5,067,039.02	Total fund balance

	Disbursed
50% RRC Debt	\$ 223,035.75
13% Hospital	\$ 57,989.29
\$700,000 per year Hospital To Committed	\$ 58,333.32
	\$ 339,358.36

Committed Cash:	Total
LAND	\$ 2,500.00
Long X Arts Foundation	\$ 100.00
Bakken Oil Rush	\$ 2,500.00
WC Homefest	\$ 2,500.00
Light of WC-Parade of Lights	\$ 2,500.00
Best of the West Ribfest	\$ 2,500.00
WC Downtown Assoc	\$ 1,000.00
MC Heritage Park	\$ 2,500.00
Farm Rescue	\$ 2,500.00
Alexander After Prom Committee	\$ 2,000.00
Arnegard Rural Fire District	\$ 168.99
	\$ 20,768.99

Total Remaining Budgeted Commitments
 (Have Not Been Requested to date)

RRC SALES TAX DEBT SERVICE FUNDS (Held in Separate Funds)							
SALES TAX REVENUE BOND							
Fund Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance	
3080 101010 Cash Committed	\$ 2,129,315.98	\$ 223,035.75				\$ 2,352,351.73	restricted for RRC debt payments
	\$ 2,129,315.98	\$ 223,035.75	\$ -	\$ -	\$ -	\$ 2,352,351.73	
SALES TAX REVENUE Bond SURPLUS							
Fund Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance	
2410 101000 Cash Operating	\$ 2,570,889.98					\$ 2,570,889.98	restricted for RRC debt payments
	\$ 2,570,889.98	\$ -	\$ -	\$ -	\$ -	\$ 2,570,889.98	
TOTAL DEBT SERVICE Funds for RRC Sales Tax Bond Payment 50%						\$ 4,923,241.71	total restricted for RRC debt payments



City of Watford City

213 2nd St. NE / PO Box 494

Watford City, ND 58854

Ph. 701-444-2533

Fax 701-444-3004

Celebrating 100 Years - 2014

cityofwatfordcity.com

September 29, 2022

City Administrator

Report to Council, October 2022

Wolf Pup Daycare #2 Project (Temporary and Permanent)

Final floor plan for temporary buildings
(attached)

Mass grading for temporary and permanent facility site work

Wolf Pup Daycare

Rate structure analysis
vs current rates (attached)

Operational Cost analysis

Watford City Long Range Transportation and Future Land Use Plan

RFP selection committee(October 2022)

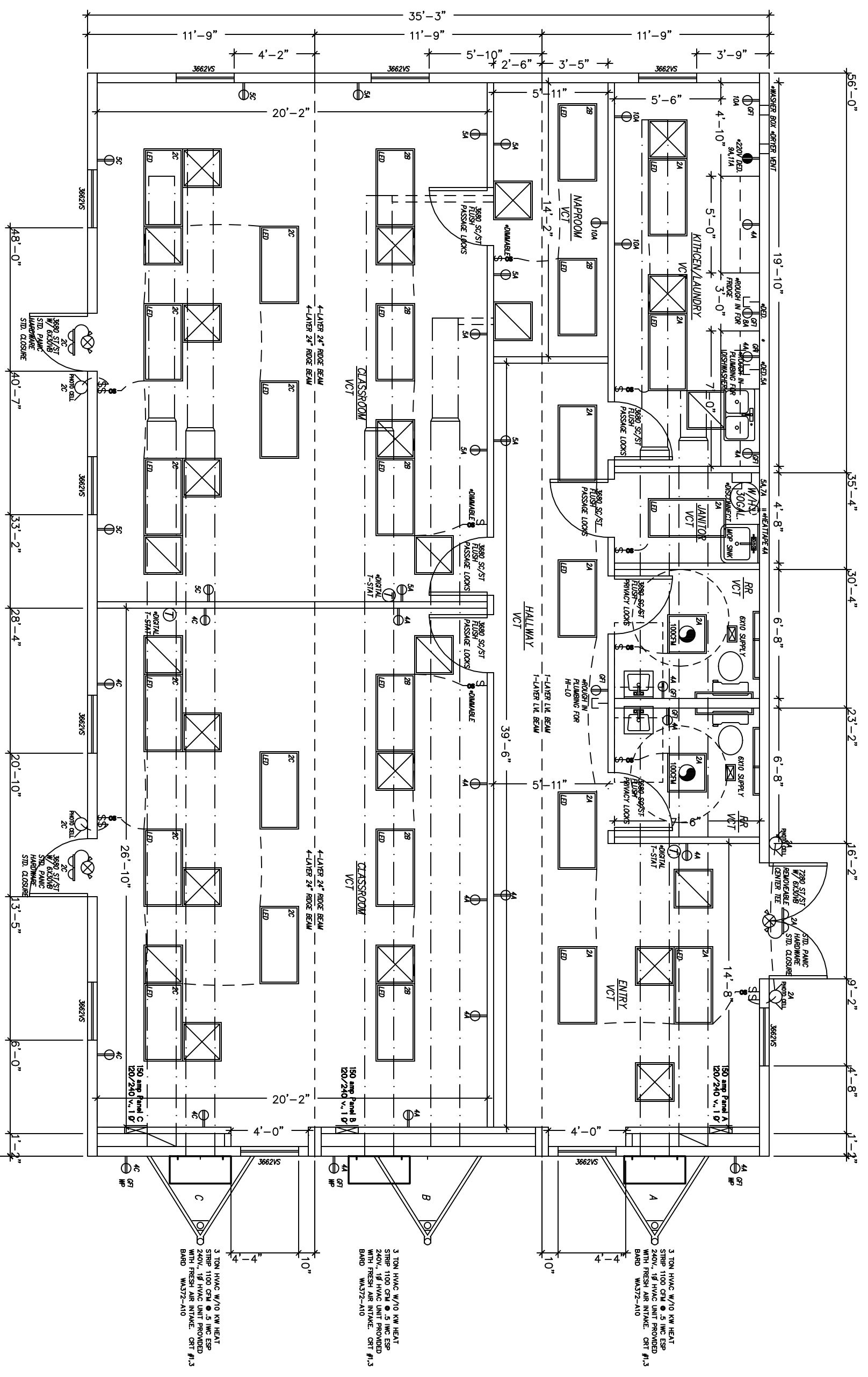
Consultant approval (January 2023)

Ordinance Updates

Grandfather Status defined

Re-Development of Pre-developed County/ETA properties

Modifications to Design Standards



INTERIOR WALLS ??' X2 ??'
 EXTERIOR WALLS ??'
 (SALES AND PURCHASING TO VERIFY)
 PLEASE MARK UP PLANS & LIST CORRECTIONS ABOVE OR ON A SEPARATE SHEET
 DO NOT SIGN OFF UNTIL CHANGES HAVE BEEN MADE AND YOU
 ARE SATISFIED WITH STATUS OF PROJECT PLANS
 WE WILL PROVIDE A NEW SIGN OFF DRAWING WITH REFLECTED CHANGES IF NEEDED
 PLEASE SIGN & DATE BELOW IF YOU AGREE
 TO FINALIZE THIS PROJECT

DATE: **9/19/2022**

FIRST STRING SPACE INC.
 892 RAILROAD AVE. EAST PEARSON, GEORGIA 31642 (912) 422-6435

SIZE: **35'3"X56'** **FSSI-10674-77 A-C**

SALESMAN: **MICHAEL GARRET** 1/4 SCALE: PRINT SIZE HERE

DEALER: **MOBILE MODULAR** 3/16 SCALE: 11X17

STATES: **ND.** 1/8 SCALE: PRINT SIZE HERE

WIND SPEED **140 MPH** 3/32 SCALE: PRINT SIZE HERE

DESTINATION: **WILLSTON, ND**

CODES: **IBC**

OCCUPANCY: **EDUCATION**

BY: **WILLIE WIGGINS**

M: **Drafting** Shred DWG WILLIE DRAWINGS\FSSI DRAWING\FSSI-10674-77 A-C.dwg

CUSTOMER APPROVAL		
REVISION NUMBER	REVISION DATE	DESCRIPTION:

I HAVE FULLY REVIEWED THE PLANS AND SPECIFICATIONS OF THIS PROJECT.
 I UNDERSTAND AND AGREE TO THE SCOPE OF WORK AND THE COSTS.
 I UNDERSTAND THAT ANY CHANGES OR REVISIONS TO FLOOR PLAN OR THE
 ORIGINAL QUOTE WILL RESULT IN ADDITIONAL CHARGES.

HARDSCAPES PLUS
PO Box 7088 2504 4th Ave W
Williston, ND 58803
office@hardscapesplus.net



ADDRESS
CITY OF WATFORD
PO BOX 494
WATFORD CITY, ND 58854

SHIP TO
CITY OF WATFORD
PO BOX 494
WATFORD CITY, ND 58854

Estimate 2187

DATE 09/14/2022

EXPIRATION DATE 10/14/2022

PHONE #
701.651.7826

ACTIVITY	QTY	RATE	AMOUNT
EIFS / stucco REPAIR EIFS AROUND DOORS REPAIRS ARE FROM CONTROL JOINT TO CONTROL JOINT	2	1,300.00	2,600.00
EIFS / stucco WALL IN FRONT OF BUILDING REMOVE EXISTING MATERIALS INSTALL NEW FINISH MATERIALS COLOR TO MATCH EXISTING	1	3,500.00	3,500.00
Mobilization mobilize with crew and hotels THIS EXCLUDES TENT AND HEAT	1	500.00	500.00

** THIS IS A REPAIR DONE ON EXISTING WORK BY OTHERS

NO WARRANTY IMPLIED OR INTENDED
THIS IS PATCH WORK

SUBTOTAL 6,600.00
TAX 0.00

TOTAL \$6,600.00

Accepted By

Accepted Date

9.28.22

WOLFPUP PRICE SHEET

Full time daycare 0 - 18 months	\$245/week
Full time daycare 19 - 35 months	\$220/week
Full time daycare for 3 year olds	\$216/week
Full time daycare for 4 & 5 year olds	\$210/week
Part time daycare 0 - 24 months	\$60/day
Part time daycare 25 – 35 months	\$58/day
Part time daycare for 3 year olds	\$55/day
Part time daycare for 4 & 5 year olds	\$50/day
Preschool services for 4 & 5 year old daycare children	\$120/month
Part time preschool only (Tuesday/Thursday)	\$120/month
Part time preschool only (Monday, Wednesday, Friday)	\$180/month
Full time preschool only	\$260/month

Claim Information



CAPITAL EXTERIORS
 603 North 52nd Street
 Bismarck, ND 58501
 Phone: 701-885-7663

Company Representative
 Benton Obregon
 Phone: (541) 797-9133
 Benton@obregon.us

Jacob Walters
Wolf Run Village
 130 4th Avenue Southeast
 Watford City, ND 58854
 (701) 444-8402

Job: 774: Jacob Walters

Building 1 Asphalt Roofing Section

	Qty	Unit
Remove Laminated Shingles	67	SQ
Certainteed Landmark Shingles	75	SQ
Install Laminated Shingles	75	SQ
Ridge Cap	6	BD
Starter	9	BD
Top Shield G300 Ice & Water Shield - Bagged - Granulated (1.95 sq)	13	RL
Drip Edge	55	PC
Gutter Apron	35	PC
Top Shield TS20 Synthetic Underlayment - 48"x250' (10 sq)	7	RL
Coil Nails	5	BX
Staples	5	EA
IPS 3N1 Galvanized Steel Pipe Flashing - 1 1/4"-3"	11	EA
Lomanco Lo-OmniRoll LOR-30 Ridge Vent (30')	6	RL
Geocel RP-400 Roof Cement (10 oz) - Black	4	EA
Galvanized Steel Roll Valley - 34GA - 20" (50')	3	PC

\$28,453.23

Building 2 Asphalt Roofing Section

	Qty	Unit
Remove Laminated Shingles	67	SQ
Certainteed Landmark Shingles	75	SQ
Install Laminated Shingles	75	SQ
Ridge Cap	6	BD
Starter	9	BD
Top Shield G300 Ice & Water Shield - Bagged - Granulated (1.95 sq)	13	RL
Drip Edge	55	PC
Gutter Apron	35	PC
Top Shield TS20 Synthetic Underlayment - 48"x250' (10 sq)	7	RL
Coil Nails	5	BX

Staples	5	EA
IPS 3N1 Galvanized Steel Pipe Flashing - 1 1/4"-3"	11	EA
Lomanco Lo-OmniRoll LOR-30 Ridge Vent (30')	6	RL
Geocel RP-400 Roof Cement (10 oz) - Black	4	EA
Galvanized Steel Roll Valley - 34GA - 20" (50')	3	PC
		\$28,453.23

Building 3 Asphalt Roofing Section

	Qty	Unit
Remove Laminated Shingles	67	SQ
Certainteed Landmark Shingles	75	SQ
Install Laminated Shingles	75	SQ
Ridge Cap	6	BD
Starter	9	BD
Top Shield G300 Ice & Water Shield - Bagged - Granulated (1.95 sq)	13	RL
Drip Edge	55	PC
Gutter Apron	35	PC
Top Shield TS20 Synthetic Underlayment - 48"x250' (10 sq)	7	RL
Coil Nails	5	BX
Staples	5	EA
IPS 3N1 Galvanized Steel Pipe Flashing - 1 1/4"-3"	11	EA
Lomanco Lo-OmniRoll LOR-30 Ridge Vent (30')	6	RL
Geocel RP-400 Roof Cement (10 oz) - Black	4	EA
Galvanized Steel Roll Valley - 34GA - 20" (50')	3	PC
		\$28,453.23

Building 4 Asphalt Roofing Section

	Qty	Unit
Remove Laminated Shingles	67	SQ
Certainteed Landmark Shingles	75	SQ
Install Laminated Shingles	75	SQ
Ridge Cap	6	BD
Starter	9	BD
Top Shield G300 Ice & Water Shield - Bagged - Granulated (1.95 sq)	13	RL
Drip Edge	55	PC
Gutter Apron	35	PC
Top Shield TS20 Synthetic Underlayment - 48"x250' (10 sq)	7	RL
Coil Nails	5	BX
Staples	5	EA
IPS 3N1 Galvanized Steel Pipe Flashing - 1 1/4"-3"	11	EA
Lomanco Lo-OmniRoll LOR-30 Ridge Vent (30')	6	RL
Geocel RP-400 Roof Cement (10 oz) - Black	4	EA
Galvanized Steel Roll Valley - 34GA - 20" (50')	3	PC
		\$28,453.23

Building 5 Asphalt Roofing Section

Section 22, Item D.

	Qty	Unit
Remove Laminated Shingles	67	SQ
Certaiteed Landmark Shingles	75	SQ
Install Laminated Shingles	75	SQ
Ridge Cap	6	BD
Starter	9	BD
Top Shield G300 Ice & Water Shield - Bagged - Granulated (1.95 sq)	13	RL
Drip Edge	55	PC
Gutter Apron	35	PC
Top Shield TS20 Synthetic Underlayment - 48"x250' (10 sq)	7	RL
Coil Nails	5	BX
Staples	5	EA
IPS 3N1 Galvanized Steel Pipe Flashing - 1 1/4"-3"	11	EA
Lomanco Lo-OmniRoll LOR-30 Ridge Vent (30')	6	RL
Geocel RP-400 Roof Cement (10 oz) - Black	4	EA
Galvanized Steel Roll Valley - 34GA - 20" (50')	3	PC
		\$28,453.23


Building 6 Asphalt Roofing Section

	Qty	Unit
Remove Laminated Shingles	67	SQ
Certaiteed Landmark Shingles	75	SQ
Install Laminated Shingles	75	SQ
Ridge Cap	6	BD
Starter	9	BD
Top Shield G300 Ice & Water Shield - Bagged - Granulated (1.95 sq)	13	RL
Drip Edge	55	PC
Gutter Apron	35	PC
Top Shield TS20 Synthetic Underlayment - 48"x250' (10 sq)	7	RL
Coil Nails	5	BX
Staples	5	EA
IPS 3N1 Galvanized Steel Pipe Flashing - 1 1/4"-3"	11	EA
Lomanco Lo-OmniRoll LOR-30 Ridge Vent (30')	6	RL
Geocel RP-400 Roof Cement (10 oz) - Black	4	EA
Galvanized Steel Roll Valley - 34GA - 20" (50')	3	PC
		\$28,453.23

Mobilization/Administration Section

	Qty	Unit
Telehandler	1	EA
Dump Trailer	11	EA
Project Supervisor	1	EA
Housing	1	EA

Sub Total	\$195,250.63
Tax	\$5,382.96
TOTAL	\$200,633.59

Finance as much as \$100,000 • Starting at \$999/month with  **Acorn** FINANCE • [APPLY](#)



Company Authorized Signature

Date

Customer Signature

Date

Customer Signature

Date

September 30, 2022

City of Watford City
PO Box 494
Watford City, ND 58854

Re: Wolf Run Village 1 roof replacement

To Whom it May Concern:

Wolf Run Village Inc. is requesting the City of Watford City to cover the cost (\$138,952.42) of replacing the roofs on the 6 townhome buildings of Wolf Run Village 1. The use of the building will continue as the home of Wolf Pup Preschool. The recent inspection of the roof and building material has indicated they must be replaced as soon as possible to avoid further damage to the interior of the structures.

The City of Watford City has typically helped Wolf Run Village, Inc. significantly in the past with maintenance costs as well as operations. These housing units are typically transitional in nature and used to house our essential workforce. Approximately 2/3 of the cost of repair will be requested to be reimbursed to the City by the County and McKenzie County Public School District No.1 through a joint powers agreement.

Sincerely,



Curt Moen, Wolf Run Village, Inc. President



CAPITAL EXTERIORS
 603 North 52nd Street
 Bismarck, ND 58501
 Phone: 701-885-7663

Company Representative
 Benton Obregon
 Phone: (541) 797-9133
 Benton@obregon.us

Wolf Run Village Revised Estimate

09/27/2022

Jacob Walters
Wolf Run Village
 130 4th Avenue Southeast
 Watford City, ND 58854
 (701) 444-8402

Job: 774: Jacob Walters

Building 1 Asphalt Roofing Section

	Qty	Unit
Remove Laminated Shingles	37.00	SQ
Certainteed Landmark Shingles	40.00	SQ
Install Laminated Shingles	40.00	SQ
Ridge Cap	4.00	BD
Starter	2.00	BD
Top Shield G300 Ice & Water Shield - Bagged - Granulated (1.95 sq)	6.00	RL
Drip Edge	28.00	PC
Gutter Apron	24.00	PC
Top Shield TS20 Synthetic Underlayment - 48"x250' (10 sq)	3.00	RL
Coil Nails	3.00	BX
Staples	3.00	EA
IPS 3N1 Galvanized Steel Pipe Flashing - 1 1/4"-3"	11.00	EA
Lomanco Lo-OmniRoll LOR-30 Ridge Vent (30')	3.00	RL
Geocel RP-400 Roof Cement (10 oz) - Black	2.00	EA

\$14,912.17

Building 2 Asphalt Roofing Section

	Qty	Unit
Remove Laminated Shingles	37.00	SQ
Certainteed Landmark Shingles	40.00	SQ
Install Laminated Shingles	40.00	SQ
Ridge Cap	4.00	BD
Starter	2.00	BD
Top Shield G300 Ice & Water Shield - Bagged - Granulated (1.95 sq)	6.00	RL
Drip Edge	28.00	PC
Gutter Apron	24.00	PC
Top Shield TS20 Synthetic Underlayment - 48"x250' (10 sq)	3.00	RL
Coil Nails	3.00	BX
Staples	3.00	EA

Install Laminated Shingles	40.00	SQ
Ridge Cap	4.00	BD
Starter	2.00	BD
Top Shield G300 Ice & Water Shield - Bagged - Granulated (1.95 sq)	6.00	RL
Drip Edge	28.00	PC
Gutter Apron	24.00	PC
Top Shield TS20 Synthetic Underlayment - 48"x250' (10 sq)	3.00	RL
Coil Nails	3.00	BX
Staples	3.00	EA
IPS 3N1 Galvanized Steel Pipe Flashing - 1 1/4"-3"	11.00	EA
Lomanco Lo-OmniRoll LOR-30 Ridge Vent (30')	3.00	RL
Geocel RP-400 Roof Cement (10 oz) - Black	2.00	EA

\$14,912.17

Building 6 Asphalt Roofing Section

	Qty	Unit
Remove Laminated Shingles	37.00	SQ
Certainteed Landmark Shingles	40.00	SQ
Install Laminated Shingles	40.00	SQ
Ridge Cap	4.00	BD
Starter	2.00	BD
Top Shield G300 Ice & Water Shield - Bagged - Granulated (1.95 sq)	6.00	RL
Drip Edge	28.00	PC
Gutter Apron	24.00	PC
Top Shield TS20 Synthetic Underlayment - 48"x250' (10 sq)	3.00	RL
Coil Nails	3.00	BX
Staples	3.00	EA
IPS 3N1 Galvanized Steel Pipe Flashing - 1 1/4"-3"	11.00	EA
Lomanco Lo-OmniRoll LOR-30 Ridge Vent (30')	3.00	RL
Geocel RP-400 Roof Cement (10 oz) - Black	2.00	EA

\$14,912.17

Mobilization/Administration Section

	Qty	Unit
Telehandler	1.00	EA
Dump Trailer	7.00	EA
Project Supervisor	1.00	EA
Housing	1.00	EA

\$18,156.25

Step Flashing and Ice & Water Barrier

	Qty	Unit
Prebent Galvanized Steel Step Flashing with Crimp - 32GA - 4"x4"x8" (50 PC/BND)	48.00	BD
Top Shield G300 Ice & Water Shield - Bagged - Granulated (1.95 sq)	15.00	RL
Remove Hardie Siding, Install Hardie Trim at Step Flashing Areas	1584.00	LF

\$28,301.85

Sub Total	\$135,931.12
Tax	\$3,021.30
TOTAL	\$138,952.42

Company Authorized Signature



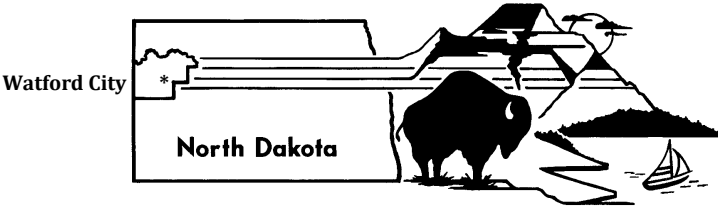
Date

Customer Signature

9.29.22

Customer Signature

Date



City of Watford City
 213 2nd St. NE
 PO Box 494
 Watford City, ND 58854
 Ph. 701- 444- 2533
 Fax 701- 444- 3004
<http://cityofwatfordcity.com/>

September 29, 2022
 Public Works Superintendent
 Report to Council, Activities for the Month of September 2022:

Office

- Project documentation and planning.
- Permitting and site plan support.
- CIP
- Project status:
 - 2nd Ave SW path – Complete.
 - North Main – Paving planned for last week of October.
 - Chip seal – Pavement marking
 - Misc. street and utility repairs on schedule to be completed by mid-October.

Water/Wastewater

- Lift station maintenance performed on 1, 1B, 3, MLS, 6A, and 6D
- Operated a Vactor 2100 demonstrator. Significant efficiency improvements. '23 purchase.
- Jetting ongoing.
- Hydrant flushing complete for fall.
- Golf course force main leak detection by chlorine complete. Results being investigated.
- Supporting Main St. reconstruction utility adjustments.
- PTB bar screen issues, second clarifier running.

Sanitation

- 300 gallon backup tote dumper arrived. Switching 1.5yd for 300 gallon totes this winter.

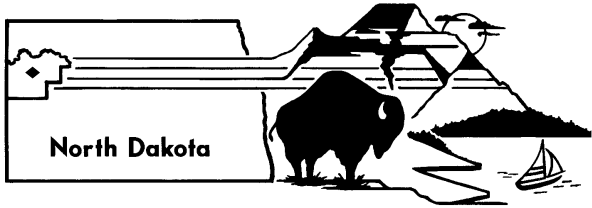
Road

- Misc. gravel surfacing and drainage improvements in work.
- Street light upgrades to LED planned for next year.
- Winter equipment prep in process.
- Sweeping curb lines.

Vector/Forestry

- Fall forestry meeting complete.
- Grant application and closeout documentation due in October.
- Dutch Elm survey, notification, and removal planned for October.
- Vector season nearly complete. No aerial applications made this season.

Justin Smith
 Superintendent
 Watford City Public Works



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Ph 701-444-2533
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www.cityofwatfordcity.com

September 29th, 2022

Shangcheng Development, LLC – Emerald Ridge
Attn: Vinod Chadalavada
PO Box 2895
Watford City, ND 58854

RE: Public Infrastructure Warranty Bond Release Letter for Emerald Ridge Road and 15th Street NW

Dear Mr. Chadalavada,

In accordance with requirement 6 Improvement Maintenance and Warranty Guarantee of Subdivision Improvement, Maintenance and Warranty Agreement (document 537555 on file with the McKenzie County Recorder) the City of Watford City has reviewed sanitary sewer inspection videos, has inspected all completed punch list items, and has found all to be corrected and remaining Improvement Works to be in the same or better condition than when conditionally accepted on February 1, 2021. No other punch list items or requirements are outstanding.

Staff will recommend to City Council at the October 3, 2022 meeting to release the remaining security of \$144,000 on October 26th, 2022 (per requirement 10 Effective Date).

If you have any questions regarding this letter, please call me at 701-444-8433.

Thank you,

Justin Smith
City of Watford City
Public Works Superintendent



City of Watford City
Watford City
213 2nd St. NE
Po Box 494
Watford City, ND 58854
Ph 701-444-2533
Fax 701-444-3004
Celebrating 100 Years - 2014
watford.mckenziecounty.net

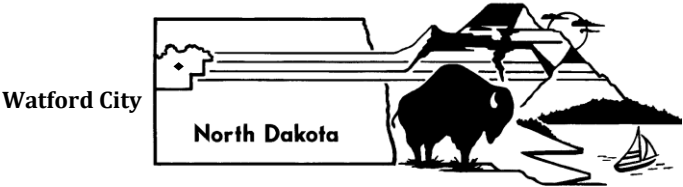
Assessor's Office Update

In September :

- Worked on Arnegard reassessment district, gathered information from the street and took new pictures.
Started entering updated information in CAMA and putting new pictures in the CAMA program.
- Continue working on reassessment district in Watford City, doing walk through inspections when allowed.
- Entered some building permits into the CAMA program.
- Entered 2022 sales for May through July in CAMA program.
- Worked on long grass and weeds.
- Work on Code enforcement issues like parking on the streets with boats, trailers and RV's. Met with the police department to figure out a plan that works for everyone.

In October :

- Finish the Arnegard reassessment district.
- Start doing street assessments in the Watford City reassessment district. Will take new pictures and gather notes from the street. Use the map to measure things as best as I can and estimate any changes that need to be made.
- Get special assessment calculated and turned into the County to input into the tax program.
- Work on August and September 2022 sales. Enter into the CAMA program and start running sales ratio reports.
- Finish up long grass and weed rounds. Make sure large areas are free of weeds that will cause snow to pile up on streets.
- Worked on code enforcement issues as they are brought to my attention.



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WORKFORCE DEVELOPMENT COUNCIL REPORT – 10.3.22

- Friday Night Lights – Industry and School District alignment, workforce retention through community integration, culture building.
 1. 8 sponsors
 2. 1,800 backpacks with
 - cheer pom-poms, game and grill tickets for fall sports
 - flat sheet or school activities
 - flat sheet of RRC activities
 - How to Get Involved in your Community brochure
 - Rotary and City Hall back pack assembly line
 - Justin Smith, Shilo Chavez, Diana P., Dia Northrup, Pete Eider, Amy Elliot
 - Jake Walter, Kayla Grace, Leanne Voll
- Informal workforce needs assessments – talking to key employers to find ways to support:
 1. Workforce Attraction
 2. Workforce Development
 3. Skills Development
- Weekly and routine communications with state agencies and local entities to align and connect – livability, workforce attraction, workforce development, skills development
 1. Bakken Area Skills Center
 2. Job Service ND, ND Department of Commerce
 3. McKenzie County, Arnegard, Alexander
- APPLICATION to ND Commerce EDA Placemaking Grant
 - Award notice 10.15.22 – ND Commerce announced at EDND that statewide grant pool was reduced from \$ 1M to \$ 500,000
- Developing Community Attraction and Community Onboarding virtual community map on YONDER
 - This was a tool previously developed for tourism that is being retooled for community onboarding in bi-lingual (English / Spanish) content
- WORKFORCE WEEK in Watford City
 - November 14-18
- VOICES OF WATFORD CITY
 - Shooting October 13-14 – See details in funding request with Finance Committee
- Attended NDPC, EDND, Williston ED & SBDC Annual Awards banquet – Thank you for supporting participation
- Attending – WDEA, Main Street Summit in October – Thank you for supporting participation
- Working with Planning department – renovation plans and space making planning (part of EDA grant) for Long X Loft and Long X Visitor’s Center landscaping

THANK YOU FOR YOUR SUPPPORT AND CITY PARTICIPATION OF PROJECTS AND INITIATIVES OF WORKFORCE ATTRACTION, WORKFORCE DEVELOPMENT, SKILLS DEVELOPMENT, and ECONOMIC DEVELOPMENT and DIVERSIFICAITON

AMENDED LEASE AGREEMENT

This ~~Amended~~ Lease Agreement shall be effective as of January 1, ~~2022-2023~~ (the "Effective Date") by and between CITY OF WATFORD CITY, ("Landlord"), and SIX SHOOTER, LLC, a North Dakota limited liability company ("Tenant") and replace the current Lease Agreement between the parties that was made and entered into effective as of January 1, ~~2021-2023~~, by and between Landlord and Tenant.

For and in consideration of good and valuable consideration, receipt, and sufficiency of which is hereby acknowledged, the parties hereby agree as follows:

1. **Premises.** In consideration of the mutual covenants this Lease describes, and subject to the terms, covenants and conditions set forth in this Lease, Landlord leases to Tenant, and Tenant leases from Landlord, the restaurant, bar, kitchen, and dining areas (the "Premises") on the main floor of the building and a portion of the storage area in the basement located at 3104 4th Avenue NE, Watford City, North Dakota (the "Building"). The Building, and the parcel(s) of land on which the Building is located, shall be referred to in this Lease as the "Property." The Property is part of the Fox Hills Golf Course (the "Golf Course").

2. **Term.** The term of this Lease shall commence on January 1, ~~2022-2023~~ (the "Commencement Date") and shall end on December 31, ~~2022-2024~~ (the "Term"), subject to the terms and conditions of this Lease. The parties acknowledge that Landlord gave possession of the Premises to Tenant on the Commencement Date.

3. **Permitted Use.**

(a) Liquor License. Tenant may use the Premises to operate a restaurant and bar, to provide catering services, to rent banquet rooms, to host events, to provide on-course food and beverages for the Golf Course, and for all ancillary purposes (collectively, the "Restaurant Operations"). Tenant is responsible for obtaining and maintaining a liquor license to provide the Restaurant Operations. Prior to expiration of the liquor license, Tenant will apply to renew the license in Tenant's name; Landlord shall provide all cooperation reasonably requested by Tenant to renew the liquor license. Tenant shall have a staff member who is able to sell alcohol at the Premises by 10:00 am on all days which the Golf Course is open for golf prior to Labor Day and at reasonable hours to accommodate golfers after Labor Day.

(b) Gaming. Tenant shall be allowed to have games of chance on-site as long as it meets the requirements of Chapter 53-06.1 of the North Dakota Century Code. Tenant shall have a staff member who is able to pay out winners at the Premises at all times the gaming is active.

4. **Rent.**

(a) **Base Rent.** Tenant shall pay to Landlord \$2,000.00 as base rent for the Premises ("Base Rent").

Tenant will pay the Base Rent annually to Landlord, on or before December 31 of each year,
~~2022.~~

(b) Percentage Rent. In addition to Base Rent, Tenant shall also pay to Landlord as rent for the Premises a percentage of Gross Sales that is generated from the Restaurant Operations at the Premises ("Percentage Rent"). Said percentage shall be 1.5% of gross sales. Tenant will pay Percentage Rent in monthly installments and in arrears. Tenant shall pay Percentage Rent for each partial and full month in the Term within 60 days following the end of each calendar month.

(c) For purposes of this Lease, "Gross Sales" means the total dollar aggregate of (a) the entire amount of the price charged by Tenant for all food and beverages sold at or in connection with the Premises, (b) of the price charged by Tenant for all services sold or performed at or in connection with the Premises, and (c) all other things of value received by Tenant from Tenant's operations at or in connection with the Premises, including without limitation gift certificates and all deposits not refunded to customers. For the purpose of ascertaining Gross Sales, the following may be deducted: (i) uncollectible credit accounts, bad debts, or other losses; (ii) cash or credit refunds made upon transactions included within Gross Sales; (iii) tips; and (iv) the amount of any sales or other tax on such sales, provided such tax is both added to the selling price and is actually paid to the taxing authority.

(d) At the time Percentage Rent for a month is paid, Tenant shall submit to Landlord a written statement showing the amount of Gross Sales during that month, and an itemization of all permissible deductions from Gross Sales. Upon reasonable advance written notice of at least 30 days, Landlord shall have the right to inspect and examine Tenant's books and records as they relate to Gross Sales. Tenant shall cause all such books and records to be made available for such examination at the Premises. Landlord shall pay the cost of any such examination. If any such examination conclusively discloses that the actual amount of Gross Sales exceeds the amount reported, then Tenant shall promptly pay Landlord all additional Percentage Rent due to Landlord.

(e) Base Rent and Percentage Rent are sometimes collectively referred to as "Rent" in this Lease. Tenant will make all Rent payments to Landlord at the address of Landlord set forth below in the Notice section of this Lease, or at such other place or in such other manner as Landlord may from time to time designate in writing.

5. Equipment. Landlord agrees that this Lease includes (and Tenant may use) all furnishings, fixtures, and equipment that is owned or legally controlled by Landlord and was located in the Premises on the Commencement Date (the "**Existing Equipment**"). The Existing Equipment shall include without limitation all camera systems that are required as a condition of holding and maintaining the liquor license. Tenant shall be responsible for the repair and maintenance of the Existing Equipment during the term of this Lease. If Tenant determines that any Existing Equipment needs to be replaced, or if Tenant wishes to have any additional

furnishings, fixtures, and equipment, then Tenant may purchase such items at Tenants sole cost. Any furnishings, fixtures, and equipment purchased by Tenant shall be referred to herein as the “**New Equipment.**” All New Equipment shall belong to Tenant and may be removed by Tenant at the expiration or earlier termination of this Lease, or at any other time. Landlord and Tenant shall determine an acceptable method to ensure that coolers are returned to the clubhouse by golfers.

6. Utilities; Janitorial Service. At Landlord’s sole cost and expense, Landlord shall furnish all heat, electricity, water/sewer, and natural gas for the Premises. Tenant shall provide janitorial services for the Building, including all common areas. Landlord will provide janitorial services for the pro shop and monthly cleaning of the Building for non-day-to-day things (carpet shampooing, etc.).

7. Property Expenses.

(a) Landlord acknowledges and agrees that this is a “gross lease”, and Tenant is not obligated to pay a proportionate share of any of Landlord’s expenses associated with the maintenance, repair, or operation of the Property.

(b) Landlord shall at its sole cost and expense be responsible for maintaining, repairing, and operating the Property, including without limitation: (i) maintaining, repairing and replacing the roof, structural walls, and foundation of the Building; (ii) maintaining, repairing and replacing the parking areas of the Property; (iii) maintaining, repairing and replacing all common areas; (iv) maintaining, repairing and replacing all landscaping and all outdoor lighting; (v) maintaining, repairing and replacing the electrical, mechanical, plumbing, heating and air conditioning systems, facilities and components located on the Property; (vi) providing janitorial service for all areas except the Premises; (vii) removing snow and ice from the exterior common areas; (viii) complying with federal, state, or local laws; (ix) paying insurance premiums and deductibles; (x) paying utility charges; and (xi) paying such other expenses as may ordinarily be incurred in connection with maintaining, repairing and operating a property similar to the Property.

8. Care of Premises. Subject to Section 7(b) above, Tenant shall at its sole cost and expense be responsible for operating, maintaining, repairing, and managing the Premises. Tenant shall keep the Premises in a clean and sanitary condition. Tenant shall be solely responsible for the security and safeguarding of the Premises, and of all property of Tenant that is kept or stored in the Premises.

9. Restaurant Operations.

(a) Landlord agrees that Tenant has full and sole responsibility and control to provide Restaurant Operations at the Property. In providing the Restaurant Operations, Tenant shall not be subject to the oversight or control of Landlord, any board, or any other governing body. Tenant has the exclusive right to provide the Restaurant Operations at the Property and at the

Golf Course. Landlord shall not allow any third party to use any portion of the Building, the Property, or the Golf Course in any manner that would directly or indirectly compete with Tenant’s Restaurant Operations.

(b) Notwithstanding the foregoing, Tenant agrees to comply with all North Dakota High School Activities Association (NDHSAA) rules related to alcohol and gambling during NDHSAA events at the Golf Course. Landlord will work with Tenant to pick the dates for the events to the extent reasonable. ~~There will be no more than six (6) NDHSAA events at the Golf Course per year.~~

(c) Tenant will offer food and beverage service to all patrons of the premises and on the Golf Course during all reasonable hours.

(d) Tenant shall receive all revenue from food and beverage sales in the restaurant, ~~and~~ and on the course and in the Pro Shop. For tournaments, scrambles, and other golf events that include a package of golf and food and/or beverage, Landlord shall be entitled to golf revenue and Tenant shall be entitled to food and beverage revenue. The Parties shall determine those shares prior to the event.

(e) Tenant shall require its employees to dress in a manner appropriate for a golf course club house and to have a professional demeanor.

10. Pro Shop and Golf Course Operations.

(a) Landlord is solely responsible for managing, staffing, and operating the Pro Shop. Landlord may offer limited nonalcoholic drinks and snacks in the Pro Shop and will be responsible for ordering their own items.

(b) ~~The Pro Shop shall be open each day for standard hours.~~ The Pro Shop and the Golf Course shall be open each day for standard hours. Any decision to close the Golf Course by Landlord due to bad weather shall be made in good faith.

(c) Landlord shall require its employees to dress in a manner appropriate for a golf course or a golf course club house (as the case may be) and to have a professional demeanor.

11. Alterations. Tenant may make cosmetic and non-structural Alterations to the interior of the Premises without Landlord’s prior written the consent. of Landlord or the City. Tenant shall not make any structural alterations to the Premises without prior written consent of Landlord which consent shall not be unreasonably withheld.

12. Tenant’s Default. The following shall be events of default by Tenant under this Lease (a “Tenant Default”): (i) Tenant fails to pay in full when due any Rent; or (ii) Tenant fails to comply with any provision or covenant of this Lease (other than the payment of a monetary sum), and the failure is not cured within 30 days after written notice to Tenant. Upon the

occurrence of a Tenant Default, Landlord shall have the right to pursue any remedy at law or in equity available to Landlord, including without limitation the termination of this Lease, but Landlord shall have an obligation to mitigate its damages.

13. **Landlord's Default.** The following shall be events of default by Landlord under this Lease (a "Landlord Default"): Landlord fails to comply with any provision or covenant of this Lease, and the failure is not cured within 30 days after written notice to Landlord. Upon the occurrence of a Landlord Default, Tenant shall have the right to pursue any remedy at law or in equity available to Tenant, including without limitation the termination of this Lease, but Tenant shall have an obligation to mitigate its damages.

14. **Surrender.** On the last day of the Term or on the sooner termination thereof in accordance with this Lease, Tenant shall peaceably surrender the Premises in the condition required by this Lease. On or before the surrender date, Tenant may at its expense remove all of its property from the Premises (including without limitation any New Equipment), and any improvements installed by Tenant at Tenant's expense, and shall repair any damage caused by the removal.

15. **Holding Over.** If Tenant fails to surrender immediate possession of the Premises to Landlord by the expiration of sooner termination of this Lease, Landlord may at its option serve notice to Tenant that Tenant's holdover constitutes: (i) renewal of this Lease for one month, and from month to month thereafter; or (ii) creation of a tenancy at sufferance. Until Landlord gives said notice, and if Landlord does not give said notice, then Tenant's holdover shall be deemed a tenancy at sufferance.

16. **Landlord's Insurance.** Landlord, at its sole cost and expense, shall obtain and maintain during the Term of this Lease casualty insurance on the Building, in form and amounts deemed necessary by Landlord in its sole but reasonable discretion. Such insurance shall cover the replacement cost of the Building and shall cover all of the Existing Equipment. Landlord, at its sole cost and expense, shall also obtain and maintain for its own benefit commercial general liability insurance against claims for personal injury, death or property damage occurring upon, in or about the Property. Landlord shall cause to be inserted in each insurance policy required by this Section a so-called "Waiver of Subrogation Clause" as to Tenant. Landlord hereby waives, releases and discharges Tenant, its agents and employees from all claims whatsoever arising out of loss, claim, expense, or damage to or destruction covered or covetable by insurance required under this Section, unless such loss, claim, expense, or damage was caused by Tenant, its agents, or employees' willful misconduct.

17. **Tenant's Insurance.** Tenant, at its sole cost and expense, shall obtain and maintain during the Term of this Lease commercial general liability insurance (in form and amounts deemed necessary by Tenant in its sole but reasonable discretion) with respect to the Premises and Tenant's activities upon and about the Property including dram shop coverage available to it. Tenant may keep in force, at its sole expense, casualty insurance against loss or damage by

fire and other risks for the furniture, trade fixtures, equipment, merchandise, and all other property owned by Tenant at the Premises. Tenant shall cause to be inserted in each insurance policy required by this Section a so-called "Waiver of Subrogation Clause" as to Landlord. Tenant hereby waives, releases and discharges Landlord, its agents and employees from all claims whatsoever arising out of loss, claim, expense, or damage to or destruction covered or covetable by insurance required under this Section, notwithstanding that such loss, claim, expense, or damage may have been caused by Landlord, its agents, or employees.

18. **Casualty.** If a material portion of the Building is damaged or destroyed by fire or other casualty, either party shall have the right to terminate this Lease upon written notice given to the other party within 60 days after the damage or destruction. If neither party terminates this Lease, then Landlord shall restore the Building and the Premises to its pre-casualty condition, and Tenant's obligation to pay Rent under this Lease shall be abated during such period of time until the Premises and Building are restored. Tenant acknowledges and agrees that Landlord's property insurance will not cover any furniture, equipment, fixtures, merchandise, inventory, and personal property that is owned by Tenant and is located at the Property.

19. **Condemnation.** If the entire Building is taken by condemnation, this Lease shall automatically terminate as of the date of taking. If only a portion of the Building is taken, either party shall have the right to terminate this Lease upon written notice given to the other party within 60 days after the date of taking. If only a portion of the Premises is taken, and this Lease is not terminated, then Landlord shall restore the Premises to a tenantable condition, and Tenant's obligations to pay Rent under this Lease shall abate during such period of time as the Premises are untenable, in the proportion that the untenable portion of the Premises bears to the entire Premises.

20. **Assignment and Subletting.** Tenant shall not assign or sublet this Lease or the Premises (or any part thereof) without the written consent of Landlord.

21. **Signs.** Tenant shall have the right to modify the existing signage at the Property, and to install new signage at the Property with consent of Landlord. Landlord shall not withhold consent for reasonable requests.

22. **Notices.** All notices required or permitted by any provisions of this Lease shall be directed to the other party, postage prepaid, by certified or registered mail, at the following address, or at such other address as the either party may designate in writing:

IF TO LANDLORD:
City of Watford City
PO Box 494
213 2nd St. NE
Watford City, ND 58854

IF TO TENANT:
Six Shooter, LLC
Attn: Stephen L. Stenehjem
PO Box 607
100 North Main Street
Watford City, ND 58854

23. **Miscellaneous.** Time is of the essence with respect to the performance of every provision of this Lease in which time of performance is a factor. This Lease is governed by, and must be interpreted under, the internal laws of the state in which the Property is located. Any suit arising from or relating to this Lease must be brought in state court in the County in which the Property is located; Landlord and Tenant each waive the right to bring suit elsewhere. This Lease contains the entire agreement between the parties with respect to the leasing of the Premises. All preliminary and contemporaneous negotiations, including, without limitation, any letters of intent or other proposals and any drafts and related correspondence, are merged into and superseded by this Lease. No subsequent alteration, amendment, change or addition to this Lease is binding on Landlord or Tenant unless it is in writing and signed by both parties. If any covenant, condition, provision, term, or agreement of this Lease is, to any extent, held invalid or unenforceable, the remaining portion thereof and all other covenants, conditions, provisions, terms, and agreements of this Lease, will not be affected by such holding, and will remain valid and in force to the fullest extent permitted by law. Landlord and Tenant each represent and warrant that this Lease is a duly authorized obligation of said party. The individuals signing this Lease on behalf of Landlord and Tenant represent and warrant that they are duly authorized to sign on behalf of and to bind said party.

24. **Counterparts.** This Lease may be executed in any number of counterparts and all such counterparts shall, for all purposes, constitute one agreement binding on all the parties hereto notwithstanding that all parties are not signatories to the same counterpart, provided that each party has signed at least one counterpart. This Lease may be executed and delivered by facsimile transmission or electronic transmission in .pdf or similar universally readable format and the parties hereto may rely upon all such facsimile or electronic signatures as though such facsimile or electronic signatures were original signatures.

Landlord and Tenant each caused this Lease to be executed and delivered by its duly authorized representative to be effective as of the Effective Date.

LANDLORD:

CITY OF WATFORD CITY

By: _____
Print Name: _____
Print Title: _____

TENANT:

SIX SHOOTER, LLC, A North Dakota limited liability company

By: _____

Print Name: _____

Print Title: _____

WATFORD CITY GOLF COURSE
FUND-RAISING AND MARKETING AGREEMENT

This agreement is made and entered into this _____ day of _____, 2022 by and between the City of Watford City, PO Box 494, Watford City, ND 58854, a municipal corporation (City) and Watford City Golf Club, Inc., PO Box 1723, Watford City, ND 58854 (Golf Club).

RECITALS:

A. The City owns a golf course, clubhouse, and other attachments situated in McKenzie County, North Dakota more particularly described as follows:

Lots 1 and 4 and a portion of Lot 3 of the Golf Course Center Subdivision, A Replat of Lot 1 in Block 4 of Rolling Hills Estates and the Unplatted Remainder of the SW1/4 Section of 16, T150N, R98W 5th P.M., City of Watford City, McKenzie County, North Dakota according to the plat recorded as document no. 501778

And

Blocks 8 and 9 of Stepping Stone Subdivision in the NE¼ Section 17, Township 150 North, Range 98 West of the 5th Principal Meridian, City of Watford City, McKenzie County, North Dakota as described in the replat recorded as document no. 509084

And

Lots 1 and 2 of Block 4 of the Plat of Lots 1-22 in Block 4 and Lots 14-15 in Block 5 or Rolling Hills Estates, a replat of Block 4 and Lot 4 in Block 5 of Rolling Hills Estates, described in the plat recorded as document no. 479788 filed with the McKenzie County Recorder, State of North Dakota

And

Lot 2 of Block 1, Lot 3 of Block 2, and Lot 1 of Block 4 of Fox Hills Golf Estates

And

Block 1 and Lot 1 of Block 3 Rolling Hills Estates

Whenever “golf course” or “Golf Course” is used in this agreement, it includes the course, grounds, and all attachments including the Club House.

B. The City and the Golf Club agree that there are sponsorship and fundraising opportunities on the golf course property. The parties acknowledge that there are

additional needs to finish the golf course that should be funded through donations and sponsorships.

- C. The Golf Club is comprised of individuals who are active golfers and have an understanding of how to best reach other golfers to encourage utilization of the golf course.
- D. Golf Club is a corporation authorized to conduct business in the State of North Dakota. The Golf Club desires to be responsible for the fund-raising associated with the golf course
- E. The City desires to have fund-raising and marketing efforts undertaken to supplement the cost of operating the golf course and has determined that the Golf Club is in a better position to conduct those efforts.

Therefore, in consideration of the mutual covenants and agreements herein contained the parties hereto agree as follows:

1. All prior agreements, whether in writing or verbal between the City and the Golf Club are hereby terminated and replaced by this Agreement.
2. The effective date of this agreement is January 1, 2023, and it terminates on December 31, 2023. At the end of the term of this Agreement, the parties may extend this agreement by written agreement.
3. The Golf Club shall give the City its opinion on what the fees for golfing should be. The Golf Club shall also organize and run golf leagues.
4. Golf Club may not assign this agreement to any other party without written agreement from the City. Golf Club will not allow any other person, business, or organization to conduct fund-raising of any kind at the Golf course, including the hosting or selling goods at special events, without the permission of the City
5. The City shall maintain ownership of the golf course and all of its attachments, including the clubhouse, as well as any equipment owned by the City at the time of this contract. Any additions to the golf course made during this contract, or any extension of the same, shall belong to the City in Fee Simple.
6. The Parties shall be responsible for obtaining any insurance they deem necessary.
7. The Golf Club shall reinvest all revenues obtained from this Agreement into the operation, maintenance, expansion, and improvement of the golf course.
8. The Golf Club shall actively seek donations and advertising to supplement the revenues of the golf course. All advertisements and donations lasting longer than one year will require City approval prior to finalizing. City approval may be given

by way of an appendix to this Agreement showing dollar amounts and years along with the acknowledgement to the donor/advertiser. The City shall receive one hundred percent (100%) of all gross revenues from donations and advertisements. All current advertisement obligations and donations shall belong to the City, and the Golf Club may not solicit donations or advertisements that negate any current obligations for donations or advertisements. Notwithstanding the foregoing, any advertising or donations revenue the Gold Club receives for the purposes of the golf events required in paragraph 9, below shall belong to the Golf Club. The Golf Club shall provide the City a monthly accounting of all donation and advertising revenue it receives or is pledged to receive. The Golf Club shall enter into written agreements with all donors and advertisers that specify, at a minimum, the amount of money paid, the location of any acknowledgement or advertising, and the length of time that the acknowledgement or advertisement is to be displayed. The Golf Club shall provide the City with a copy of all such agreements. The Golf Club may not hire a third party to raise funds on its behalf. Fund-raising revenue paid to the City will go toward offsetting the costs of maintaining and improving the golf course.

9. The Golf Club shall actively market the golf course. At a minimum, the Golf Club shall organize and put on three golf events (scrambles, tournaments, etc.) during the season. The City shall pay to the Golf Club, or its assigns, on or before November 15, 2023, the amount of eighty thousand dollars (\$80,000) for its marketing of the golf course.
10. During the term of this Agreement, the Golf Club shall provide a copy of the minutes of its meetings to the City and provide opportunity for attendance of Golf Club meetings by a liaison appointed by the City. The Golf Club shall allow the City complete access to the books and financial records of the Golf Club. The Golf Club shall also provide annual accounting reports to the City.
11. The parties hereby agree that this contract will be available to the public and public notice shall be given stating that this contract has been made and entered into between the parties. The Golf Club agrees to comply with all applicable laws and ordinances in its fund-raising for the property.
12. The Golf Club agrees to indemnify the City, its agents, successors and assigns from any and all liability resulting from claims made by any person or entity resulting from the actions and decisions of Golf Club, its agents and employees.
13. The parties agree that this is the entire agreement relating to this matter and any modifications made shall only be made and allowed as mutually agreed between the parties in writing.
14. The relationship of the parties is not a partnership. The Golf Club and its employees are not employees of the City. The Golf Club has no ability to obligate the City in any way for any of its debts or responsibilities.

- 15. Any violation of the provisions of this Agreement, any past-due payments to any vendors that are more than 30 days past-due, the Golf Club being named as a defendant in a lawsuit, or any proceeding in which the Golf Club could be declared bankrupt or insolvent shall give the City the right to terminate this Agreement with 14 days' notice to the Golf Club.
- 16. Failure by the City to enforce its rights under this Agreement shall not act as a waiver of its ability to enforce its rights in the future.

Dated this _____ day of _____, 2022.

CITY OF WATFORD CITY

Philip K. Riely, Mayor

Peni Peterson, City Auditor

STATE OF NORTH DAKOTA)
 :ss.
COUNTY OF McKENZIE)

On this ___ day of _____, 2022, before me personally appeared Philip K. Riely and Peni Peterson, known to me to be the Mayor and Auditor of the corporation that is described in, who executed the within and foregoing instrument and acknowledged to me that such corporation executed the same.

(S E A L)

Notary Public for the State of North Dakota

WATFORD CITY GOLF CLUB, INC.

President

Secretary

STATE OF NORTH DAKOTA)
 :SS.
COUNTY OF McKENZIE)

On this ____ day of _____, 2022, before me personally appeared _____ and _____, known to me to be the President and Secretary of the corporation that is described in, who executed the within and foregoing instrument and acknowledged to me that such corporation executed the same.

(S E A L)

Notary Public for the State of North Dakota

October 2022 Bill List

September Expenditures

Check #	Payee	Description	Date Paid	Amount
Dir Dep	Payroll	Net Payroll	September 2022	\$302,720.86
EFT	Aflac	Aflac AT/BT	9/26/2022	\$3,685.52
EFT	EFTPS	Payroll taxes	9/12/2022	\$54,894.74
EFT	EFTPS	Payroll taxes	9/26/2022	\$57,885.27
EFT	Nationwide Financial	Nationwide AT	9/12/2022	\$690.97
EFT	Nationwide Financial	Nationwide AT	9/26/2022	\$675.04
EFT	Nationwide Retirement Solutions	Nationwide BT	9/12/2022	\$2,195.03
EFT	Nationwide Retirement Solutions	Nationwide BT	9/26/2022	\$2,283.80
EFT	NDPERS	Payroll-Deferred Compensation	9/12/2022	\$4,772.50
EFT	NDPERS	Payroll-Deferred Compensation	9/26/2022	\$5,297.50
EFT	TASC	Payroll - Flex/Dependent care	9/12/2022	\$2,765.67
EFT	TASC	Payroll - Flex/Dependent care	9/26/2022	\$2,742.60
EFT	Wolf Run Village, Inc.	Wolf Run 3	9/26/2022	\$600.00
48474	ND Fraternal Order of Police	Legal Defense	9/25/2022	\$400.00
47475	Symetra Life Insurance Company	Symetra L AD&D	9/25/2022	\$1,170.48
EFT	ND Child Support Division	ND Child Support	9/12/2022	\$1,171.50
EFT	ND Child Support Division	ND Child Support	9/26/2022	\$1,171.50
48458	Armor Interactive	CH monthly IT	9/14/2022	\$5,218.00
48459	CIM Sanitary Tech	monthly cleaning	9/14/2022	\$2,500.00
48470	Farmers Union Oil	PW fuel, PD gas, vector & garbage supplies	9/14/2022	\$21,540.50
48460	Information Technology Dept.	Monthly internet fees	9/14/2022	\$5,037.55
48461	Jack and Jill	CH/WRRF supplies	9/14/2022	\$261.41
48462	Lund Oil	PD/Bldg gas	9/14/2022	\$2,229.91
48463	McKenzie County Landfill	August tipping fees	9/14/2022	\$22,968.90
48464	McKenzie County Water Resource	Golf Course water/August water usage	9/14/2022	\$222,026.07
48465	Montana Dakota Utilities	108 14th St W/Golf Course - 3104 4th Ave NE	9/14/2022	\$324.03
48466	One Call Concepts	August One Call Locates	9/14/2022	\$172.75
48467	SRF Consulting Group		9/14/2022	\$2,722.01
48468	Starion Bond Service		9/14/2022	\$14,401.25
48469	Watford City Community Benefit	Tourism:July bills	9/14/2022	\$936.74
EFT	City of Watford City	FD House Utility bill/Golf Course garbage	9/16/2022	\$419.64
EFT	JPMorgan Chase Bank	Purchase cards	9/14/2022	\$3,382.53
ACH	Landscape Elements	Contract workers for GC & PW	9/8/2022	\$14,318.00
ACH	Landscape Elements	Contract workers for GC & PW	9/15/2022	\$7,218.00
ACH	Landscape Elements	Contract workers for GC & PW	9/22/2022	\$5,696.00
ACH	Landscape Elements	Contract workers for GC & PW	9/29/2022	\$7,596.00
EFT	Marco Technologies	Contract: August 2022	9/16/2022	\$1,846.24
EFT	McKenzie Electric	Electric Charges - City & Golf Course	9/16/2022	\$9,087.00
EFT	Montana Dakota Utilities	gas/electric services	9/16/2022	\$17,438.94
EFT	Quadient Leasing USA	postage machine lease payment	9/16/2022	\$134.22
EFT	Reservation Telephone	phone/internet services	9/16/2022	\$2,932.58
EFT	The Huntington National Bank	Golf cart lease/equipment/GPS Lease	9/16/2022	\$30,123.60
EFT	Valli Information Systems	BDS Utility bills monthly fee - August	9/16/2022	\$951.70
EFT	Verizon Wireless	cell phone service	9/16/2022	\$3,203.69
EFT	WEX Bank	Gas/fuel	9/16/2022	\$4,064.40
EFT	Wolf Run Village I	Wolf Run deficit amount	9/16/2022	\$21,135.54
TOTAL				\$875,010.18

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
28492		748 ADVANCED ELEMENTS, INC	747.50						
	82702	09/13/22 Municipal Engineering-SCADA	640.00			5020 433000	351		101000
	82702	09/13/22 Municipal Engineering Services	107.50			1000 414200	351		101000
		Total for Vendor:	747.50						
28416		2098 AGENCY MABU	1,235.00						
	10165	08/31/22 Tourism August- MABU	1,235.00			2280 419100	363		101010
		Total for Vendor:	1,235.00						
28412		2359 AGTERRA TECHNOLOGIES, INC	35.00						
	23-7870	09/01/22 MapItFast/Strider:September22	35.00*			2310 441100	370		101000
		Total for Vendor:	35.00						
28423	C	2254 ANDREW SCHATZ	120.00						
		NASRO 9/13/22-9/13/2023							
		NSC 7/31/2022-7/31/2024							
		09/14/22 Renew NASRO membership reimb	40.00			1000 421000	370		101000
		09/06/22 Renew NSC instructor credentia	80.00			1000 421000	370		101000
		Total for Vendor:	120.00						
28415		2500 AQUA-TERRA LLC	2,090.00						
	001NDWatfo	09/18/22 K9 water leak detection se	2,090.00*			5010 434000	437		101000
		Total for Vendor:	2,090.00						
28414		1987 ARMOR INTERACTIVE	4,141.91						
		October 2022							
	23028	09/06/22 PD managed server/backup-Augus	4,141.91			1000 421000	351		101000
28501		1987 ARMOR INTERACTIVE	1,132.94						
		September 2022							
	23050	09/14/22 RRC managed server/back-Septem	1,132.94			2240 416000	307		101000
		Total for Vendor:	5,274.85						

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
28413		55 ASTRO CHEM SERVICE, INC.	25.00						
	L17783	09/12/22 Bacteria Analysis-Main Street	25.00			5010 434000	423		101000
		Total for Vendor:	25.00						
28506		520 BADLANDS GYMNASTICS	936.00						
	08/12/22	Occupancy tax 2022 budget	936.00			2280 419100	363		101010
		Total for Vendor:	936.00						
28491		635 BADLANDS HARDWARE, INC.	321.89						
	2208103522	08/31/22 street paint	36.36*			2010 431300	435		101000
	2209104475	09/08/22 GC white paint/turbo knife	29.57*			2245 430510	418		101000
	2209104515	09/08/22 wasp/hornet spray	6.99			1000 415000	420		101000
	2209105092	09/13/22 booster station parts	20.64*			5010 434000	426		101000
	2209105136	09/13/22 booster station parts	10.78*			5010 434000	426		101000
	2209105206	09/13/22 booster station parts	-20.64*			5010 434000	426		101000
	2209105398	09/15/22 PD threadlocker	8.59			1000 421000	410		101000
	2209106193	09/21/22 forestry tape rule	24.99			1000 431000	303		101000
	2209106283	09/21/22 GC memorial bench rotary b	13.78*			2245 430510	418		101000
	2209106318	09/22/22 lock back knife/blades	59.27*			2310 441100	436		101000
	2209106393	09/22/22 GC hose/mailbox/clamp-scor	56.34*			2245 430510	418		101000
	2209106600	09/23/22 GC hole 1l score card set	45.57*			2245 430510	418		101000
	2209106748	09/24/22 GC sprayer parts	29.65			2245 430510	380		101000
		Total for Vendor:	321.89						
28417		1463 BADLANDS HYDROVAC SERVICES, LLC	2,610.00						
	6392	09/13/22 hauling asphalt - 6th ave ne	2,610.00*			2010 431300	435		101000
		Total for Vendor:	2,610.00						
28421		70 BALCO UNIFORM COMP., INC.	4,993.53						
	71386-2	09/07/22 shirts/nametape	168.53*			1000 421000	422		101000
	71679-1	08/23/22 name bar/holder	30.20*			1000 421000	422		101000
	71386-3	09/09/22 3 vests for new PD officers	4,794.80*			1000 421000	422		101000
		Total for Vendor:	4,993.53						

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
28422		1825 BEK CONSULTING LLC	162,273.12						
	5431	08/31/22 punchlist items for City	10,000.00			5020 433000	447		101000
	5431	08/31/22 punchlist items for City	73,700.11*			5010 434000	437		101000
	5431	08/31/22 punchlist items for City	2,000.00*			2010 431300	435		101000
	5437	09/14/22 water service conflict	5,700.55			4054 430240	680		101000
	5439	09/08/22 8" waterline lowering -stormpi	15,063.90			4054 430240	680		101000
	5441	09/01/22 locate valves on main street	2,076.00			4054 430240	680		101000
	5440	09/01/22 6th ave ne culvert/gat valve/r	8,314.27*			2010 431300	435		101000
	5436	09/15/22 water repair N of Mulligan Ave	3,998.50*			5020 433010	446		101000
	5428	08/31/22 main st & 6th ave nw gate valv	30,471.54*			5010 434000	437		101000
	5442	09/01/22 8" water main lowering for str	10,948.25*			5010 434000	437		101000
		Total for Vendor:	162,273.12						
28419		1001 BIG BOYS TOYS	285.84						
	2630-1	06/06/22 PD:magpul rail & sling	239.88			1000 421000	428		101000
	5819-1	09/08/22 PD: shooting glasses/safety se	45.96			1000 421000	428		101000
		Total for Vendor:	285.84						
28420		1856 BRADY'S TOWING & RECOVERY LLC	500.00						
	22-12269	09/14/22 PD tow: 2015 honda civi	125.00			1000 421000	433		101000
	22-12200	09/02/22 PD tow: 2005 Ford F150	125.00			1000 421000	433		101000
	22-12306	09/21/22 PD tow: 1994 chevy tahoe	125.00			1000 421000	433		101000
	22-12292	09/19/22 PD tow: 2007 chevy trailblaz	125.00			1000 421000	433		101000
		Total for Vendor:	500.00						
28496		1616 BROSZ ENGINEERING, INC.	62,007.50						
	W2381	09/09/22 on call inspection & testing	4,845.00			1000 414200	351		101000
	W2382	09/09/22 2nd Ave SW-Multi use	52,162.50			4053 431200	680		101000
	W2383	09/09/22 matrix property solutions	5,000.00			1000 414200	351		101000
		Total for Vendor:	62,007.50						
28418		986 BROWNELLS, INC.	283.06						
	41408664	08/27/22 PD dry lube/pistol brush/sol	283.06			1000 421000	428		101000
		Total for Vendor:	283.06						

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
28428		1787 C&D WATER SERVICES	43.75						
	1249628	09/21/22 Water for City Hall	17.50			1000 415000	410		101000
	1248891	09/07/22 Water for City Hall	26.25			1000 415000	410		101000
		Total for Vendor:	43.75						
28426		1464 C'MON INN OF FARGO	445.00						
	10500	09/13/22 PD Barry hotel room	445.00*			1000 421000	444		101000
		Total for Vendor:	445.00						
28508		2318 CALLAWAY	1,822.50						
	935460120	09/08/22 GC golf balls	950.40			2245 151200			101000
	935460121	09/08/22 GC clubs	872.10			2245 151200			101000
		Total for Vendor:	1,822.50						
28490		2014 CDW GOVERNMENT	1,765.71						
	CL70353	08/30/22 PD new toughbooks 36/37	1,163.60			2290 421000	661		101000
	CL70349	08/30/22 PD new toughbook	602.11			1000 421000	417		101000
		Total for Vendor:	1,765.71						
28434		2501 CIM SANITARY TECH LLC	2,500.00						
	9142603	09/27/22 contract cleaning 8/26-9/2	1,250.00			1000 416000	307		101000
		contract cleaning 9/5-9/9	1,250.00			1000 416000	307		101000
		Total for Vendor:	2,500.00						
28427		1911 CODE RED TOWING	125.00						
	22-4990	09/07/22 PD tow: 2006 Ford Explorer	125.00			1000 421000	433		101000
		Total for Vendor:	125.00						
28429		2006 CORE & MAIN LP	12,451.09						
	R554638	09/12/22 shop parts	1,250.64			5010 434000	438		101000
	R423954	08/18/22 valve box mid sections	1,404.25*			5010 434000	439		101000
	R552899	09/09/22 shop parts	8,303.31*			5010 434000	439		101000
	R554592	09/09/22 union 3PT	569.01*			5010 434000	439		101000
	R554651	09/09/22 valve box riser	923.88*			5010 434000	439		101000
		Total for Vendor:	12,451.09						

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
28425		2477 DAKOTA PRO LANDSCAPE SERVICES, 11127 09/12/22 irrigation repairs - visitor c	332.70 332.70			1000 416000	365		101000
		Total for Vendor:	332.70						
28411		2499 DIMPLED DARLING PHOTOGRAPHY 1 09/19/22 PD Officer headshots	540.00 540.00			1000 421000	351		101000
		Total for Vendor:	540.00						
28424		1465 EXPRESSWAY SUITES FARGO 164954 09/09/22 M.Carter hotel room-NDUCFA	86.40 86.40			2310 441100	444		101000
		Total for Vendor:	86.40						
28431		1938 FAMILY CRISIS SHELTER 09/19/22 STOP Grant: August 2022	812.28 812.28			1000 330372			101000
		Total for Vendor:	812.28						
28435		1174 FASTENAL COMPANY 187684 09/15/22 hand cleaner/battery 187507 09/16/22 gloves for shops 187379 09/08/22 City Hall bleacher parts 187827 09/20/22 #55 hexnuts/wash 186556 08/30/22 gloves/eyewear/papertowels	1,158.88 85.86 297.99 79.22 10.50 685.31			2010 431300 2010 431300 1000 416000 5030 432000 2010 431300	420 420 420 426 420		101000 101000 101000 101000 101000
		Total for Vendor:	1,158.88						
28509		2313 FIRE EXTINGUISHING SYSTEMS INC 27487 08/16/22 GC insp. fire suppression	324.80 324.80*			2245 430500	307		101000
		Total for Vendor:	324.80						
28432		525 FIRST INTERNATIONAL INSURANCE ND Insurance Reserve 08/03/22 ND insurance reserve policys	128,488.00 128,488.00			1000 415000	320		101000
		Total for Vendor:	128,488.00						

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
28430		896 FLEXIBLE PIPE TOOL COMPANY	166.80						
	27991	09/08/22 #6 parts	166.80*			5020 433000	426		101000
		Total for Vendor:	166.80						
28440		960 GALLS, LLC	213.95						
	21890068	08/15/22 PD lawpro star insignia	159.95*			1000 421000	422		101000
	21890079	08/15/22 PD belt	54.00*			1000 421000	422		101000
		Total for Vendor:	213.95						
28439		2352 GARMANN TRUCKING INC.	1,305.00						
	1200	09/08/22 hauled crushed asphalt	1,305.00*			2010 431300	435		101000
		Total for Vendor:	1,305.00						
28436		1145 GOOSENECK IMPLEMENT	1,396.38						
	10744490	08/25/22 #14 spindles	401.50*			2010 431300	426		101000
	10753850	09/06/22 #14 windshield	910.17*			2010 431300	426		101000
	10753847	09/06/22 #11 cover/gasket	84.71*			2010 431300	426		101000
		Total for Vendor:	1,396.38						
28438		1300 GREG'S WELDING INC.	407.70						
	118061	09/13/22 #93 snow thrower brace/barrel	407.70*			2010 431300	426		101000
		Total for Vendor:	407.70						
28437		2379 GUARDIAN FLEET SAFETY	97,670.00						
		New PD vehicles: Dodge Durangos #37 & #38							
	22-0618	09/07/22 PD #37 vehicle only	48,710.00			2290 421000	661		101000
	22-0618	09/07/22 PD #38 vehicle only	48,960.00			2290 421000	661		101000
		Total for Vendor:	97,670.00						
28445		1846 HANSEN DIESEL & AUTOMOTIVE	773.90						
	10760	08/31/22 #83 reprogrammed both keys	120.00*			2010 431300	426		101000
	10779	09/06/22 PD #15 oil change/brake check	138.75*			1000 421000	424		101000
	10775	09/02/22 PD #21 batteries	389.90*			1000 421000	424		101000
	10773	09/02/22 PD #34 oil change/filters	125.25*			1000 421000	424		101000
		Total for Vendor:	773.90						

10/03/22
15:17:11

WATFORD CITY, ND
Claim Approval List
For the Accounting Period: 9/22

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Report ID: AP100V

Section 28, ItemA.

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
28495		178 HAWKINS, INC.	852.53						
	6290685	09/15/22 chlorine cylinder/sulfur diox	40.00			5020 433010	423		101000
	6288183	09/13/22 #2 adj pump/sodium hypochlori	812.53*			5020 433000	426		101000
		Total for Vendor:	852.53						
28442		181 HEGGEN EQUIPMENT, INC.	668.00						
	IH33069	09/12/22 #6 hole covers	668.00*			5020 433000	426		101000
		Total for Vendor:	668.00						
28444		1625 HELENA CHEMICAL CO.	6,760.00						
	234108365	08/08/22 northland country blend	1,100.00*			2310 441100	436		101000
	234108457	08/22/22 duracor EPA/PCP Reg	920.00*			2310 441100	429		101000
	234108458	08/22/22 gly star plus/latigo bold	1,205.00*			2310 441100	429		101000
	234108452	08/22/22 gly star plus/latigo bold	860.00*			2310 441100	429		101000
	234108405	08/12/22 gly star plus/latigo bold	947.50*			2310 441100	429		101000
	234108404	08/12/22 gly star plus EPA/PCP Reg	1,287.50*			2310 441100	429		101000
	234108398	08/12/22 northland country blend	440.00*			2310 441100	436		101000
		Total for Vendor:	6,760.00						
28489		2221 HIGH RPM, LLC	438.88						
	9296	08/19/22 PD 26 oil change	82.40*			1000 421000	424		101000
	9228	08/15/22 PD24 radiator cap/headlights	356.48*			1000 421000	419		101000
		Total for Vendor:	438.88						
28441		2445 HOLLING - IT TRUCKING	1,040.00						
	977490	09/07/22 hauled 18 loads of crushed asp	1,040.00*			2010 431300	435		101000
		Total for Vendor:	1,040.00						
28443		2051 HOVEX INC	6,575.00						
	5032	08/30/22 hauling equipment to job site	1,650.00*			2010 431300	435		101000
	5034	09/19/22 blade 6th st	4,925.00*			2010 431300	435		101000
		Total for Vendor:	6,575.00						

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
28510		2035 HURLEY ENTERPRISES, INC	525.00						
	95481	09/02/22 GC portable toilets-August	525.00			2245 430510	330		101000
		Total for Vendor:	525.00						
28446		2478 IDI	17.00						
	IN383925	08/31/22 PD vehicle/person/employ.sea	17.00			1000 421000	351		101000
		Total for Vendor:	17.00						
28447		2502 INDUSTRIAL BUILDERS, INC	7,200.00						
	22111-8911	09/08/22 micromilling patches in Ci	7,200.00*			2010 431300	435		101000
		Total for Vendor:	7,200.00						
28486		191 INTERSTATE ALL BATTERY CENTER	95.76						
	51024725	09/28/22 PD: batteries: PH00015	95.76			1000 421000	410		101000
		Total for Vendor:	95.76						
28503		1941 JJ ELECTRIC, LLC	2,020.63						
	2022-718	09/14/22 Preschool reroof project	2,020.63*			2230 450500	680		101000
		Total for Vendor:	2,020.63						
28448		2032 JOHN HUTTER TOWING	150.00						
	1678	09/13/22 PD tow: black GM	150.00			1000 421000	433		101000
		Total for Vendor:	150.00						
28487		C 2278 JONATHAN DAVIS	170.00						
	K9	certification in Gillete WY							
		09/26/22 meal reimbursement	170.00			1000 421000	454		101000
		Total for Vendor:	170.00						
28449		2392 KEY CONTRACTING, INC	51,582.50						
	7402	08/30/22 2022 manhole rehab	51,582.50			5020 433000	447		101000
		Total for Vendor:	51,582.50						

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
28450		208 KOTANA COMMUNICATIONS, INC.	5,900.00						
	9000	09/21/22 PD install body camera dock 16	100.00			1010 421000	388		101000
	9003	09/21/22 PD install body camera dock 31	100.00			1010 421000	388		101000
	9005	09/21/22 PD install body camera dock 27	200.00			1010 421000	388		101000
	9011	09/21/22 PD install body camera dock 32	100.00			1010 421000	388		101000
	9019	09/21/22 PD install body camera dock 35	100.00			1010 421000	388		101000
	9021	09/21/22 PD install body camera dock 34	100.00			1010 421000	388		101000
	8998	09/21/22 PD swap radio/cam dock 25	300.00			1010 421000	388		101000
	8999	09/21/22 PD swap radio/cam dock 2	250.00			1010 421000	388		101000
	9001	09/21/22 PD swap radio/cam dock 28	450.00			1010 421000	388		101000
	9004	09/21/22 PD swap radio/cam dock 17	300.00			1010 421000	388		101000
	9002	09/21/22 PD swap radio/cam dock 22B	250.00			1010 421000	388		101000
	9006	09/21/22 PD swap radio/cam dock 10	250.00			1010 421000	388		101000
	9007	09/21/22 PD swap radio/cam dock 18	250.00			1010 421000	388		101000
	9008	09/21/22 PD swap radio/cam dock 24	400.00			1010 421000	388		101000
	9009	09/21/22 PD swap radio/cam dock 13	200.00			1010 421000	388		101000
	9010	09/21/22 PD swap radio/cam dock 29	400.00			1010 421000	388		101000
	9012	09/21/22 PD swap radio/cam dock 15	200.00			1010 421000	388		101000
	9013	09/21/22 PD swap radio/cam dock 11	250.00			1010 421000	388		101000
	9014	09/21/22 PD swap radio/cam dock 30	350.00			1010 421000	388		101000
	9015	09/21/22 PD swap radio/cam dock 31	300.00			1010 421000	388		101000
	9016	09/21/22 PD swap radio/cam dock 21	250.00			1010 421000	388		101000
	9017	09/21/22 PD swap radio/cam dock 26	200.00			1010 421000	388		101000
	9018	09/21/22 PD swap radio/cam dock 23	250.00			1010 421000	388		101000
	9020	09/21/22 PD swap radio/cam dock 20	150.00			1010 421000	388		101000
	9022	09/21/22 PD swap radio/cam dock 9	200.00			1010 421000	388		101000
		Total for Vendor:	5,900.00						
28451		2059 LANGUAGE LINK	42.70						
	223155	09/01/22 Spanish translation-August 22	42.70			1000 421000	351		101000
		Total for Vendor:	42.70						
28505		1603 LEGENDARY ADVENTURES NEW	2,500.00						
		Roughrider Enhancement Grant	2,500.00			2399 427200	815		101010
		Total for Vendor:	2,500.00						

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
28515		235 MCKENNETT FORSBERG & VOLL, P.C.	20,500.00						
	287	09/18/22 Attorney Fees	20,500.00			1000 414300	312		101000
		Total for Vendor:	20,500.00						
28498		252 MCKENZIE COUNTY FARMER, INC.	801.50						
	09/30/22	Non-dept publishing	298.92			1000 415000	360		101000
		Planning & Zoning publishing	225.60			1000 414500	360		101000
		Ordinances	15.98			1000 415000	360		101000
		Engineering position	261.00			1000 414200	360		101000
		Total for Vendor:	801.50						
28452		671 MCKENZIE COUNTY HEALTHCARE	328,932.45						
		\$175,000 New Hospital Rough Rider Grant-- \$175,000 payments quarterly, totaling \$700k per year.							
		Starting in August 2016, reserving the 13% and paying out quarterly.							
		\$175k Hospital RR Grant-3Q2022	175,000.00			7000 212500			101000
		13% Hospital RR Grant-Jul-Sept	153,932.45			7000 212500			101000
28453		671 MCKENZIE COUNTY HEALTHCARE	2,864.26						
		hardesty 07/21/22 jail clearance	315.00			1000 421000	433		101000
		collins 07/19/22 jail clearance	29.26			1000 421000	433		101000
		patino 07/01/22 jail clearance	315.00			1000 421000	433		101000
		chavez 08/13/22 jail clearance	315.00			1000 421000	433		101000
		shearer 08/13/22 jail clearance	315.00			1000 421000	433		101000
		goodbird 08/21/22 jail clearance	315.00			1000 421000	433		101000
		swensrud 08/23/22 jail clearance	315.00			1000 421000	433		101000
		alvarez 07/24/22 jail clearance	315.00			1000 421000	433		101000
		huyen 07/31/22 jail clearance	315.00			1000 421000	433		101000
		serna 08/09/22 jail clearance	315.00			1000 421000	433		101000
		Total for Vendor:	331,796.71						
28504		1056 MCKENZIE COUNTY RURAL FIRE	2,000.00						
		The rural fire district purchased new radios and included the watford city fire dept radios with theirs. Paying a portion of the radios that were purchased.							
		08/31/22 FD radios	2,000.00			1000 422000	431		101000
		Total for Vendor:	2,000.00						

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
28454		234 MONTANA DAKOTA UTILITIES, INC.	8,336.17						
	49858	09/13/22 reroute gas service main st n	2,416.17			4054 430240	680		101000
	49857	09/13/22 relocate elcetric serv. main/1	5,920.00			4054 430240	680		101000
		Total for Vendor:	8,336.17						
28507		218 MTI DISTRIBUTING COMPANY, INC.	231.73						
	1346628	06/01/22 GC irrigation system parts	231.73*			2245 430510	430		101000
		Total for Vendor:	231.73						
28455		1175 MVTL LABORATORIES, INC.	519.09						
	1163201	09/13/22 WRRF sample testing	178.10			5020 433010	423		101000
	1161384	08/31/22 WRRF sample testing	178.10			5020 433010	423		101000
	1162807	09/09/22 coliform colilert	45.61			5010 434000	423		101000
	1163830	09/16/22 coliform colilert	71.67			5010 434000	423		101000
	1163215	09/13/22 coliform colilert	45.61			5010 434000	423		101000
		Total for Vendor:	519.09						
28458		638 ND BUILDING OFFICIAL ASSOCIATION	215.00						
		Fall seminar in Fargo, ND - September 28, 29, 30, 2022							
		09/29/22 NDBOA Fall Seminar-williams	215.00			1000 414500	444		101000
		Total for Vendor:	215.00						
28462		2141 ND DEPT OF ENVIRONMENTAL QUALITY	503.16						
	202208.854	08/31/22 trihalomethanes water test	503.16			5010 434000	423		101000
		Total for Vendor:	503.16						
28457	E	268 ND OFFICE OF STATE TAX	6,220.25						
	09/23/22	GC sales, use, gross tax	6,220.25*			2245 430500	404		101000
		Total for Vendor:	6,220.25						
28493		287 ND RURAL WATER SYSTEMS ASSOC	510.00						
	08/12/22	Smoke Testing	510.00			5020 433000	447		101000
		Total for Vendor:	510.00						

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
28460		987 NELSON CONTRACTING	728.20						
	22498	09/12/22 33.1 ton class 5 gravel -haule	728.20			2010 431300	452		101000
		Total for Vendor:	728.20						
28461		296 NELSON INTERNATIONAL	1,094.66						
	R104008467	09/12/22 #4 check engine light	1,094.66			5030 432000	426		101000
		Total for Vendor:	1,094.66						
28456		1038 NORTHERN PUMP & COMPRESSION,	1,192.96						
	221621	09/02/22 #61 parts/mechanic labor	1,141.46*			2010 431300	426		101000
	221396	09/15/22 wheel&flat tire assy	51.50*			2010 431300	426		101000
		Total for Vendor:	1,192.96						
28497		307 OK IMPLEMENT, INC.	1,336.98						
	779918	09/02/22 #60 battery	74.95*			2010 431300	426		101000
	780548	09/08/22 GC belt/radiator leak/rags/rat	147.64			2245 430510	380		101000
	780887	09/10/22 FD brake fluid	299.00			1000 422000	424		101000
	781241	09/13/22 #94 ujoint	45.18			5030 432000	426		101000
	781513	09/15/22 GC batteries/ termbrush	320.10			2245 430510	380		101000
	781702	09/16/22 #4 atc-15 fuse	7.38			5030 432000	426		101000
	781899	09/19/22 #4 fitting	27.98			5030 432000	426		101000
	782387	09/22/22 #4 belt fan - air	80.77			5030 432000	426		101000
	781890	09/19/22 #83 hose end/fittings	103.84*			2010 431300	426		101000
	782213	09/21/22 forestry sledge	69.99*			2310 441100	420		101000
	782300	09/21/22 PD garage supplies	76.46*			1000 421000	424		101000
	781439	09/15/22 PD mirror repair kit	12.77*			1000 421000	419		101000
	780209	09/06/22 PD #21 fuse/alt micro 3 fuse	12.36*			1000 421000	419		101000
	779002	08/26/22 PD windshield washer fluid	58.56*			1000 421000	424		101000
		Total for Vendor:	1,336.98						
28465		1412 OK TIRE STORES	2,348.19						
	18-144157	09/20/22 #55 tire rotation	120.00			5030 432000	426		101000
	18-144462	09/27/22 PD #21 new tires	1,025.29*			1000 421000	419		101000
	18-143657	09/08/22 PD#33 new tires	1,202.90*			1000 421000	419		101000
		Total for Vendor:	2,348.19						

10/03/22
15:17:11

WATFORD CITY, ND
Claim Approval List
For the Accounting Period: 9/22

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Section 28, Item A.

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
28466		1467 OLYMPIC SALES, INC.	1,592.71						
	13328	09/19/22 #4 hydraulic hose for 25yd	110.65			5030 432000	426		101000
	13216	08/08/22 #55 color camera	332.06			5030 432000	426		101000
	13327	09/16/22 #55 new way marlin box	1,150.00			5030 432000	426		101000
		Total for Vendor:	1,592.71						
28511		2327 P&W GOLF SUPPLY, LLC	253.93						
	100756	09/14/22 GC lock key/lock	253.93			2245 430530	420		101000
		Total for Vendor:	253.93						
28464		319 PIONEER MUSEUM	198.90						
	32	09/09/22 Tourism:choc bars:NDPCA	198.90			2280 419100	363		101010
		Total for Vendor:	198.90						
28459		514 POST BOARD	360.00						
		License renewals							
		09/29/22 License renewal- J.Reeves	45.00			1000 421000	370		101000
		09/29/22 License renewal-J.Santoyo	45.00			1000 421000	370		101000
		09/29/22 License renewal-J.Wellen	45.00			1000 421000	370		101000
		09/29/22 License renewal-K. Ruggles	45.00			1000 421000	370		101000
		09/29/22 License renewal-A.Schatz	45.00			1000 421000	370		101000
		09/29/22 License renewal-S. Packer	45.00			1000 421000	370		101000
		09/29/22 License renewal-J.Uhlich	45.00			1000 421000	370		101000
		09/29/22 License renewal-Z.Weldon	45.00			1000 421000	370		101000
		Total for Vendor:	360.00						
28463		1194 QUALITY FLOW SYSTEMS, INC.	1,196.89						
	43532	09/02/22 impeller-F190mm	662.78			5020 433000	446		101000
	43576	09/13/22 repot cord	534.11			5020 433000	446		101000
		Total for Vendor:	1,196.89						
28471		1584 R & C TREE SERVICE	2,500.00						
		Remove one tree behind City Hall							
	41164	09/14/22 Remove 1 tree - behind City Ha	2,500.00*			1000 416000	630		101000
		Total for Vendor:	2,500.00						

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
28469		1514 RAMADA BISMARCK HOTEL	345.60						
	1675	08/11/22 R.Olson room	345.60			1000 414400	444		101000
		Total for Vendor:	345.60						
28468		1085 RDO TRUST #80-5800	2,446.36						
	W2473708	09/07/22 #10 motor grader	2,446.36*			2010 431300	426		101000
		Total for Vendor:	2,446.36						
28472		1414 RIVER AGGREGATES LLC	10,963.59						
	R2373	09/27/22 Classs 5 delivered-Wirtz road	7,673.34			2010 431300	452		101000
	R2184	06/13/22 class 5 delivered	3,290.25			2010 431300	452		101000
		Total for Vendor:	10,963.59						
28467		596 ROOSEVELT INN & SUITES, INC.	2,520.00						
	14770	09/03/22 Contract workers:Public Works	630.00*			2010 431300	307		101000
	14770	09/03/22 Contract workers:Golf Course	1,890.00*			2240 430510	307		101000
		Total for Vendor:	2,520.00						
28470		1902 ROUGH RIDER CENTER	2,488.41						
		Occ:Wedding pro	165.00			2280 419100	363		101010
		Occ: facebook ads	50.00			2280 419100	363		101010
		Occ: radio ads	650.00			2280 419100	363		101010
		Occ: newspaper ads	1,623.41			2280 419100	363		101010
28499		1902 ROUGH RIDER CENTER	30,214.85						
	09272022	09/27/22 RRC September payroll	30,214.85			2240 414120	115		101000
		Total for Vendor:	32,703.26						
28494		555 ROUGHRIDER INDUSTRIES	25,831.50						
	81461	09/23/22 lids for 8yd dumpsters	25,831.50*			5030 432000	868		101000
		Total for Vendor:	25,831.50						
28473		778 SANFORD CONSTRUCTION	475.00						
	411	09/11/22 LongX: new drive up window	475.00			1000 416000	365		101000
		Total for Vendor:	475.00						

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
28474		369 STREICHER'S, INC.	2,264.98						
	I1589594	09/13/22 PD marking rounds	374.98			1000 421000	388		101000
	I1590374	09/19/22 PD marking rounds	1,890.00			1000 421000	428		101000
		Total for Vendor:	2,264.98						
28476		2450 SUPREME INTERNATIONAL LLC	3,561.86						
	C684213	08/09/22 GC Callaway apparell	32.01			2245 151200			101000
	C708166	07/19/22 GC Callaway apparell	3,529.85			2245 151200			101000
		Total for Vendor:	3,561.86						
28475		370 SWANSTON EQUIPMENT CORP.	16,635.36						
	P82202	08/23/22 #28 center skate	2,129.76*			2010 431300	426		101000
	P82202	08/23/22 #93 side carb. skate	4,694.16*			2010 431300	426		101000
	E04020	07/22/22 new mower:rotary mower w/case	9,500.00			2010 431300	650		101000
	P82613	09/06/22 #28 shipping charges for skate	311.44			2010 431300	412		101000
		Total for Vendor:	16,635.36						
28513		1493 TECTA AMERICA DAKOTAS	1,511.67						
	S025015483	08/31/22 212 2nd st ne building roo	1,511.67*			2230 450500	680		101000
		Total for Vendor:	1,511.67						
28477		2439 TENET	2,730.83						
	726072	09/07/22 survey stakes #64	140.98*			2010 431300	426		101000
	725890	09/06/22 mirafi - woven	2,589.85*			2010 431300	435		101000
		Total for Vendor:	2,730.83						
28480		1401 TIMECLOCK PLUS	12.60						
	214581	09/09/22 timeclock overages	12.60*			1000 415000	417		101000
		Total for Vendor:	12.60						
28500		1996 TK ELEVATOR CORPORATION	6,345.66						
	09/01/2022-08/31/2023								
	3006798663	09/01/22 RRC full maintenance agree	6,345.66			2240 416000	307		101000
		Total for Vendor:	6,345.66						

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
28479		1141 TRIPLE AAA SAFETY/TRAINING INC.	126.50						
	35945	08/31/22 FD monthly checks	80.00			1000 422000	388		101000
	35965	09/02/22 FD calibration-diagnostic	46.50			1000 422000	388		101000
28488		1141 TRIPLE AAA SAFETY/TRAINING INC.	789.66						
	36137	09/27/22 PD fire extinguisher annual ch	789.66			1000 421000	673		101000
		Total for Vendor:	916.16						
28482	E	1614 UPS	271.56						
	12X3E8392	09/24/22 GC return shipment	114.21		0	2245 430500	412		101000
	12X3E8392	09/24/22 CH bleacher parts returned	26.31			1000 415000	412		101000
	12X3E8372	09/10/22 Road dept return items	131.04			2010 431300	412		101000
		Total for Vendor:	271.56						
28481		2260 VERIZON CONNECT NWF, INC.	19.19						
8/1/22-8/31/22		2857821 09/01/22 Monthly Service #103 August	19.19*			2310 441100	417		101000
		Total for Vendor:	19.19						
28502	E	694 VISA	2,547.23						
		acushnet:golf clubs GC	154.41			2245 151200			101000
		acushnet:golf clubs GC	1,404.00			2245 151200			101000
		vistaprint: PD business cards	148.11			1000 421000	360		101000
		amazon:PD frames	137.94			1000 421000	410		101000
		amazon:PD clorox wipes	6.99			1000 421000	410		101000
		amazon:PD clorox wipes	13.98			1000 421000	410		101000
		amazon:PD clorox wipes	13.98			1000 421000	410		101000
		amazon:scissors	8.47			1000 421000	410		101000
		amazon:PD clorox wipes	20.97			1000 421000	410		101000
		amazon: colored card stock	22.25			1000 414500	410		101000
		amazon: CH laminating pouches	24.99			1000 415000	410		101000
		amazon: PD office supplies	91.90			1000 421000	410		101000
		optics:PD taser holsters	49.99			1000 421000	388		101000
		optics:PD taser holsters	106.48			1000 421000	388		101000
		optics:PD taser holsters credi	-6.50			1000 421000	388		101000
		amazon: CH chair end caps	54.95			1000 416000	420		101000

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
		IDI: PD person/vehicle search	2.50			1000 421000	351		101000
		amazon:PD air dusters	19.99			1000 421000	410		101000
		amazon: GC cart keys	79.99*			2245 430540	405		101000
		amazon: CH light bulbs/Kitchen	51.87			1000 415000	410		101000
		McKCo.:PZ pdf of documents	1.00			1000 414500	360		101000
		McKCo.:PZ pdf of documents	1.00			1000 414500	360		101000
		McKCo.:PZ pdf of documents	-1.00			1000 414500	360		101000
		McKCo.:PZ pdf of documents	-2.00			1000 414500	360		101000
		amazon:CH pocket folders	20.98			1000 415000	410		101000
		amazon: wireless keyboard	29.99*			1000 415000	417		101000
		dropbox: 3 licenses	90.00			1000 414100	417		101000
		Total for Vendor:	2,547.23						
28483		2077 WATFORD CITY COMMUNITY BENEFIT	889.12						
		General Fund budget							
		202 09/21/22 Utilities&Janit:Tourism-Septem	889.12			1000 470000	811		101000
		Total for Vendor:	889.12						
28512		397 WATFORD CITY ROTARY CLUB	292.00						
		July-December 2022							
		2022-07 07/28/22 Justin Smith Dues	292.00			1000 414500	370		101000
		Total for Vendor:	292.00						
28485		295 WATFORD CITY VETERINARY CLINIC	695.00						
		176479 09/15/22 relinquishment fee	85.00			1000 421000	455		101000
		176442 09/15/22 relinquishment fee	20.00			1000 421000	455		101000
		175620 09/02/22 relinquishment fee	20.00			1000 421000	455		101000
		175612 09/02/22 relinquishment fee	40.00			1000 421000	455		101000
		175614 09/02/22 relinquishment fee	20.00			1000 421000	455		101000
		175290 08/30/22 relinquishment fee	35.00			1000 421000	455		101000
		175228 08/29/22 relinquishment fee	20.00			1000 421000	455		101000
		174976 08/24/22 relinquishment fee	85.00			1000 421000	455		101000
		174994 08/24/22 relinquishment fee	120.00			1000 421000	455		101000
		176053 09/09/22 relinquishment fee	85.00			1000 421000	455		101000
		176051 09/09/22 relinquishment fee	85.00			1000 421000	455		101000
		174992 08/24/22 relinquishment fee	20.00			1000 421000	455		101000
		174993 08/24/22 relinquishment fee	60.00			1000 421000	455		101000
		Total for Vendor:	695.00						

10/03/22
15:17:11

WATFORD CITY, ND
Claim Approval List
For the Accounting Period: 9/22

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Section 28, Item A.

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
28484		1459 WOLF RUN VILLAGE II, INC.	23,867.36						
	WRVII	account deficit. 9/29/22							
		09/29/22 WRVII deficit amount	23,867.36*			1000	473000	920	101000
		Total for Vendor:	23,867.36						
		# of Claims 102	Total: 1105,389.05		# of Vendors	93			
		Total Electronic Claims	9,329.04						
		Total Non-Electronic Claims	1096060.01						