



WATFORD CITY CITY COUNCIL MEETING

July 05, 2022 at 6:00 PM

City Hall – Heritage Room – 213 2ND ST NE

AGENDA

1. 6:00 CALL TO ORDER OF REGULAR MEETING

2. PLEDGE OF ALLEGIANCE

3. APPROVE AGENDA

4. APPROVE MINUTES

[A.](#) June 06, 2022 & June 28, 2022

5. AIRPORT - LUKE TAYLOR

6. ROUGH RIDER CENTER UPDATE

[A.](#) Rough Rider Center Update and Request for Fireworks July 29th.

7. GOLF COURSE UPDATE

[B.](#) Golf Pro Report and Maintenance Supervisor Report

8. POLICE DEPARTMENT REPORT - CHIEF JESSE WELLEN

9. PLANNING COMMISSION

[A.](#) 2022-06-27 Agenda

[B.](#) 2022-06-27 Minutes

[C.](#) Permit Reports

COMMITTEE REPORTS / MINUTES

10. CHAIRMAN SANFORD COMMITTEE REPORTS

CEMETERY

BUILDING COMMITTEE

AMBULANCE/FIRE DEPT

[A.](#) 2022 Fire Department Calls for Service

ADDITIONS TO AGENDA

11. CHAIRMAN BEARD COMMITTEE REPORTS

ORDINANCE

[A.](#) 2022-06-21 Minutes

[B.](#) Second Reading on Ordinance No. 592 Amending Article IX(A) of Chapter XV -
Relating to Agricultural District

[C.](#) Second Reading on Ordinance #593 Adding Article XXXIV of Chapter XV -
Relating to Reducing Requirements

STREET, WALKS, LIGHTS

WATER, SEWER, GARBAGE

JDA REPORT

WAWSA/MCWRD

COUNTY PLANNING AND ZONING BOARD

ROUGH RIDER FUND

ADDITIONS TO AGENDA

12. CHAIRMAN RENVILLE COMMITTEE REPORTS

MACHINERY AND EQUIPMENT

GOLF COURSE LIASON

ADDITIONS TO AGENDA

13. CHAIRMAN LIEBEL COMMITTEE REPORTS

AIRPORT

BOARD OF HEALTH

PUBLIC TECHNOLOGY

ADDITIONS TO AGENDA

14. CHAIRMAN DEVLIN COMMITTEE REPORTS

PERSONNEL

A. July Step Increases:

Grace Demars - A-3; Andrew Schatz G-6; Jessica Kirchoffner F-2.

WAYS, MEANS, FINANCE

A. 2022-06-20 Minutes

B. 2022-06-29 Minutes

LEC JOINT POWERS BOARD

LODGING TAX COMMITTEE

HOME RULE CHARTER

WOLF PUP BOARD

ADDITIONS TO AGENDA

15. CHAIRMAN BULZOMI COMMITTEE REPORTS

PEST/FORESTRY/VECTOR

FRANCHISE COMMITTEE

ADDITIONS TO AGENDA

STAFF REPORTS

16. MAYOR

A. Resolution No. 2022-07 - Resolution Deferring Interest Payment on Special Assessments

17. CITY FINANCE DIRECTOR

A. Finance Report

B. July GPT Allocations

18. CITY ENGINEER REPORT

A. City Engineer Report

B. Task Order WC22-05 - Brosz Engineering (Matrix Property Subdivision Plat)

19. CITY PLANNER REPORT

A. City Administrator and Principal Planner Department Report

20. SUPERINTENDENT OF PUBLIC WORKS REPORT

[A.](#) Public Works Report

21. CITY ASSESSOR REPORT

[A.](#) City Assessor Report

22. ATTORNEY REPORT

23. NEW BUSINESS

24. APPROVAL OF BILLS

[A.](#) Bill Lists

25. INFORMATION

26. ADJOURNMENT

CITY OF WATFORD CITY
CITY COUNCIL MEETING
June 6, 2022

Minutes of the regular City Council meeting held on June 6, 2022 at 6:00 p.m. at City Hall. Present were Council Members Kenny Liebel, Steve Sanford, Lindsay Veeder, Heidi Brenna, and Matt Beard. Absent was Mayor Riely and Bethany Devlin. Also present was City Administrator Curt Moen, City Auditor Peni Peterson, and City Attorney Wyatt Voll. President Liebel called the meeting to order with the Pledge of Allegiance.

Council Member Beard moved to approve the June 6, 2022 agenda, as presented. Motion seconded by Council Member Sanford and carried unanimously.

Council Member Sanford moved to approve the minutes of the city council meeting held May 2, 2022, as presented. Motion seconded by Council Member Veeder and carried unanimously.

Rita Olson, City Assessor, presented an Application for Abatement or Refund of Taxes (#4503 submitted by Sorenson Properties, LLLP, parcel 83-43-00200) that was previously tabled at the May 2, 2022 meeting. Assessor Olson verified that the correct zoning on the parcel is Agriculture and that the current use is also agricultural and would recommend a reduction in the 2021 True and Full Value from \$577,870 to \$32,136.

Council Member Beard moved to approve City Assessor Olson’s recommendation to reduce the 2021 True and Full Value on parcel 83-43-00200 from \$577,870 to \$32,136. Motion seconded by Council Member Sanford and carried by the following roll call vote: ayes: Veeder, Sanford, Beard, Brenna, and Liebel; nays: none.

Tony Carmichael and Mike Moran gave an update on the Fox Hills Golf Course.

Council Member Beard moved to renew the annual Liquor and Beer Licenses, Adjacent Room License, Growler License, Outdoor Dining Area License, and Sunday Alcoholic Beverage License as submitted for July 1, 2022 thru June 30, 2023 for the following applicants: Long X Bottle Shop; Coborn’s, Inc.; Red Barn Liquor, LLC, Watford City Hospitality Group, LLC (The Watford Hotel); South Park Extended Stay; Six Shooters, LLC (Outlaws’ Bar & Grill); Six Shooters, LLC (Stonehome Brewery); Six Shooters, LLC (JL Beers); Six Shooters, LLC (The Foxhole); Six Shooters, LLC (Slow Ride); Tokyo Steak Seafood Sushi House; D & M’s Office; Watford City Bar, Inc.; American Legion Club; and WC Parks & Recreation Foundation. Motion seconded by Council Member Sanford and carried by the following roll call vote: ayes: Beard, Brenna, Sanford, Liebel, and Veeder; nays: none.

Chief Jesse Wellen gave an update on the police department.

Sara Fitzpatrick gave an update on Rough Rider Center events.

Council Member Beard moved to approve the First Reading of an Ordinance Adding Article XXXIX of Chapter XV – Relating to Modifying Requirements. Motion seconded by Council Member Veeder and carried unanimously.

Council Member Beard moved to approve the First Reading of an Ordinance Amending Article IX(A) of Chapter XV- Relating to A-2 Agriculture District. Motion seconded by Council Member Brenna and carried unanimously.

Council Member Beard moved to approve the Second Reading of Ordinance #591 Adding Section 3-226 to Article 2 of Chapter III – Relating to Cross Connections. Motion seconded by Council Member Sanford and carried by the following roll call vote: ayes: Brenna, Sanford, Liebel, Veeder, and Beard; nays: none.

Council Member Sanford moved to approve Homefest street closures from Park Ave to Second Ave on Friday, July 15th at 3:00 pm until 3 am on Sunday, July 17th. Alcohol will be allowed in designated cups on main street Friday from 5:00 pm – 1:00 am and Saturday 3:00 pm – 1:00 am. Motion seconded by Council Member Veeder and carried by the following roll call vote: ayes: Beard, Sanford, Brenna, Liebel, and Veeder; nays: none.

Council Member Sanford move to approve Ribfest street closures to begin Thursday at 10:00 am for stage set up and VIP tent set up. Street closure will include main street (Park Ave – 4th Ave (4th Ave will still be accessible)). Closure will be Thursday 10:00 am – 6:00 am on Saturday, August 13th. Alcohol sales will be allowed on main street in designated cups from 11:00 am – 1:00 am. Motion seconded by Council Member Brenna and carried by the following roll call vote: ayes: Brenna, Beard, Sanford, and Liebel; nays: Veeder.

Council Member Sanford moved to approve the recommendation from the Personnel Committee meeting May 31, 2022 allowing the Police Department to hire for a 3rd School Resource Officer position and a Lieutenant position. Motion seconded by Council Member Beard and carried by the following roll call vote: ayes: Brenna, Beard, Veeder, Liebel, and Sanford; nays: none.

Council Member Brenna moved to approve the annual step increase for Brianna Chaffee I-3; Phyliss Laughlin K-4; Matthew Earl H-1. Motion seconded by Council Member Veeder and carried unanimously.

Council Member Sanford moved to approve the recommendation from the Ways, Means, Finance Committee to add an Event and Recreation Director position at the Rough Rider Center. This position will be 100% city reimbursement to the Park District. Motion seconded by Council Member Veeder and carried by the following roll call vote: ayes: Veeder, Sanford, Brenna, Liebel, and Beard; nays: none.

Council Member Brenna moved to approve the following May 2022 GPT Revenue Fund Transfers totaling \$1,950,205.24: 1000 General Operating \$0; 1002 Budget Stabilization Fund \$8,000; 2010 Road Fund \$76,250; 2240 RRC Operating \$82,775; 2245 Fox Hills Golf Course \$32,791.67; 2290 PD Car Fund \$44,166.67; 2310 Vector & Weed \$6,250; 3010 G.O. Hwy Bonds \$4,500; 3050 Oil & Gas Bonds \$10,625; 3075 RRC Bond \$873,125; 4005 Capital Improvement \$249,988.58; 4039 Golf

Course Expansion \$5,416.67; 4040 Public Works Facility \$458,333.33; 5020 Sewer Bonds \$97,083.33. Motion seconded by Council Member Beard and carried by the following roll call vote: ayes: Beard, Brenna, Sanford, Liebel, and Veeder; nays: none

Council Member Brenna moved to approve the Hunter’s Run Punch List Cost Estimate Task Order WC22-03-A1 from Brosz Engineering in the hourly not to exceed amount of \$4,250. Motion seconded by Council Member Beard and carried by the following roll call vote: ayes: Beard, Brenna, Sanford, Liebel, and Veeder; nays: none.

Council Member Beard moved to approve the 2nd Ave SW ROW Vacate Task Order WC-22-04 from Brosz Engineering in the hourly not to exceed amount of \$3,000. Motion seconded by Council Member Veeder and carried by the following roll call vote: ayes: Brenna, Sanford, Liebel, Veeder, and Beard; nays: none.

Council Member Sanford moved to approve advertising the Request for Proposal for Engineering Services for the Watford City Long-Range Transportation and Future Land Use Plan. Motion seconded by Council Member Veeder and carried by the following roll call vote: ayes: Veeder, Sanford, Liebel, Brenna, and Beard; nays: none.

Council Member Brenna moved to approve auctioning the following vehicles at the police impound auction on June 11, 2022: 2007 Can Am All Terrain, 2010 Ford F150, 2013 Chev Silverado, 2005 Chev Silverado, 2013 Ford Expedition. Motion seconded by Council Member Beard and carried unanimously.

Council Member Beard moved to approve Resolution 2022-06 Resolution Setting Auditor Bond. Motion seconded by Council Member Brenna and carried by the following roll call vote: ayes: Sanford, Liebel, Beard, Brenna, and Veeder; nays: none.

Council Member Sanford moved to approve the bills as listed. Motion seconded by Council Member Veeder and carried unanimously. AFLAC \$3,986.74; BCBS \$79,467.17; EFTPS \$122,262.00; Nationwide Financial \$1,689.43; Nationwide Retirement Solutions \$6,469.38; ND Fraternal Order of Police \$400.00; NDPERS-Retirement \$57,794.26; NDPERS Life \$1,157.71; NDPERS-Def Comp \$6,832.50; Payroll \$318,564.30; Symetra Life Insurance \$1,182.62; TASC \$5,601.34; Wolf Run Village Inc. \$600.00; Accusource \$639.27; Advanced Elements \$5,734.00; AgTerra Technologies \$35.00; Andrew Langowski \$188.80; Angel’s Wish \$2,500.00; Angelica De La Torre \$111.80; Anthony Ell \$140.00; Armor Interactive \$12,713.01; B Crack Sealing \$25,086.00; Badlands Hydrovac Services \$3,640.00; Badlands Occupational \$90.00; Bailey Swanson \$45.50; Baker Commodities \$35.00; Balco Uniform \$1,053.89; BEK Consulting \$4,550.00; Black Mountain Software \$210.00; Border States Electric \$348.19; Brady Gustafson \$56.00; Brady’s Towing & Recovery \$125.00; Burian & Associates \$11,828.75; C&D Water Services \$113.75; Callaway \$20,442.32; Canad Inn’s Destination Center \$518.40; Cascade Glass & Signs \$1,789.79; CDW Government \$2,270.30; Ciera Ell \$45.50; CIM Sanitary Tech \$5,000.00; City of Watford City \$420.46; Cimco Refrigeration \$8,220.00; Code Red Towing \$125.00; Cole Papers \$1,051.55; Consolidated Electrical \$1,217.00; Core & Main \$4,518.96; Craig’s Small Engine Repair \$584.33; Curtis Blue Line \$1,473.86; Darrington Snow Removal \$500.00; Dean Anderson, Inc. \$8,125.00;

Dickinson State University \$1,000.00; Ecolab \$208.60; Family Crisis Shelter \$1,309.07; Farmers Union \$21,342.25; Fastenal \$2,621.98; Fire Extinguishing Systems \$299.80; General Sales Administration \$199.75; Greg's Welding \$656.58; GS Systems \$740.00; Hansen Diesel & Automotive \$1,701.16; Hawkeye Oil Field Supply \$72.18; Heck Built \$241.00; Heggen Equipment \$1,780.99; High RPM, LLC \$682.48; Hill Enterprises \$1,274.75; Hovex Inc \$9,120.00; Hurley Enterprises \$345.00; Information Technology Dept \$4,965.85; J Custom Electric \$440.00; Jack and Jill \$31.61; Jayden Uhlich \$63.00; Johnson Controls \$28,330.00; Jonathan Davis \$150.50; JP Morgan Chase Bank \$3,927.39; KLJ Engineering \$6,658.50; Knife River – North Central \$57,946.98; Korey Lass \$188.80; Landscape Elements \$41,100.32; Lowe's Garden Center & Floral \$5,711.60; Marco Technologies \$1,846.24; McKennett Law Firm \$14,393.98; McKenzie County Auditor \$77.29; McKenzie County GIS \$262.00; McKenzie County Healthcare \$1,260.00; McKenzie County Landfill \$18,585.45; McKenzie County Tourism \$1,515.25; McKenzie County Water Resource \$84,725.68; McKenzie Electric \$5,440.00; Meuchel Enterprises \$100.50; Montana Dakota Utilities \$20,630.36; MTI Distributing \$6,070.58; MVTL Laboratories \$1,595.00; Northern Pump & Compression \$280.00; OK Tire Stores \$240.72; Olympic Sales \$548.14; One Call Concepts \$99.75; P&W Golf Supply \$976.03; Peni Peterson \$300.86; Petty Cash \$737.79; PING \$1,404.75; POST Board \$90.00; Pro Auto Body \$95.00; Quality Flow Systems \$771.79; RDO Equipment \$885.18; RFS, LLC \$3,954.19; Reservation Telephone \$3,008.71; Rough Rider Center \$53,199.66; Safeguard Business Systems \$266.58; Sanford Health Occupational \$100.00; Sign Solutions \$6,887.27; Sodexo \$1,274.36; SRF Consulting \$2,837.05; Stein's Inc. \$148.44; Stephanie Packer \$101.50; Supreme International \$1,084.38; Swana \$223.00; Swanson & Warcup \$595.00; Taylor Made Golf Company \$663.65; Tenet \$555.10; The Huntington National Bank \$30,123.60; The Tessman Company \$16,668.13; Tire-Rama Glendive \$2,151.68; To Golf, Inc. \$1,561.00; Tractor Supply \$3,818.82; Traffic Control \$7,555.00; Triple AAA Safety \$3,941.50; UPS \$173.56; US Kids Golf \$43.42; USDA \$610.32; Valli Information \$861.89; Van Diest Supply \$9,263.80; Vanguard Appraisals \$6,950.00; Verizon Connect \$19.19; Verizon Wireless \$3,268.24; Visa \$613.84; Wallwork Truck Center \$480.62; Watford City Chamber of Commerce \$500.00; Watford City Community Benefit \$841.18; Watford City High School After Prom \$500.00; Watford City Rotary \$457.00; Watford City Veterinary Clinic \$162.10; Williston Daily Herald \$395.00; WEX Bank \$6,453.86; Wolf Run Village I \$26,000.00; Wolf Run Village II \$24,500.00; Yolanda Rojas \$300.00.

The next regularly scheduled City Council meeting will be on Tuesday, July 5, 2022 at 6:00 p.m. at City Hall.

There being no further business, the meeting was adjourned at 6:58 p.m. These minutes are published subject to the City Council's Review and Revision pursuant to NDCC 40-01-09.1.

Peni Peterson, City Auditor

Philip K. Riely, Mayor

**CITY COUNCIL
REORGANIZATION MEETING
JUNE 28, 2022**

Minutes of a special council meeting held June 28, 2022 at 5:30 p.m. at City Hall. The purpose of the meeting was to hold the reorganization meeting. Present was Mayor Phil Riely and Council Members Kenny Liebel, Bethany Devlin, and Steve Sanford. Absent was Matt Beard. Also present were City Planner Curt Moen, City Auditor Peni Peterson, and Attorney Wyatt Voll. The special meeting was called to order by Mayor Riely at 5:30 p.m.

City Auditor Peterson administered the Oath of Office to reelected Mayor Riely and Council Member Steve Sanford, and newly elected Council Members Chelsea Bulzomi and Lance Renville.

Council Member Liebel moved to accept and approve the election votes as they were canvassed and certified by the McKenzie County Canvassing Board on June 14, 2022. Motion seconded by Council Member Devlin and carried unanimously.

The floor was opened for nominations for President of the City Council. Council Member Devlin nominated Kenny Liebel. There were no other nominations; motion carried unanimously.

The floor was opened for nominations for Vice President of the City Council. Council Member Devlin nominated Steve Sanford. There were no other nominations; motion carried unanimously.

Council Member Liebel moved to approve the following appointments as presented by Mayor Riely. Motion seconded by Council Member Sanford and carried unanimously.

Appointments: 2-Year Terms (July 1, 2022 – June 30, 2024)

Building Inspector	Steve Williams
City Attorney	McKennett Forsberg & Voll, P.C.
City Auditor	Peni Peterson
City Engineer	Grace Demars
City Planner	Curt Moen
Health Officer	Dr. Gary Ramage
Police Chief	Jesse Wellen
Risk Management Officer	Justin Smith
Superintendent of Public Works	Justin Smith

Council Member Sanford moved to approve the following committee assignments as presented by Mayor Riely. Motion seconded by Council Member Liebel and carried unanimously.

Committee Assignments: 2-Year Terms (July 1, 2020 – June 30, 2022)

Board of Health (3)	Kenny Liebel	Matt Beard	Chelsea Bulzomi
Building (3)	Steve Sanford	Matt Beard	Lance Renville
Cemetery (3)	Steve Sanford	Lance Renville	Kenny Liebel
Franchise (3)	Chelsea Bulzomi	Steve Sanford	Kenny Liebel

Machinery & Equipment (3)	Lance Renville	Steve Sanford	Chelsea Bulzomi
Ordinance (3)	Matt Beard	Bethany Devlin	Lance Renville
Personnel (3)	Bethany Devlin	Kenny Liebel	Chelsea Bulzomi
Streets, Walks, Lights (3)	Matt Beard	Bethany Devlin	Steve Sanford
Water, Sewer, Garbage (3)	Matt Beard	Steve Sanford	Lance Renville
Ways, Means, Finance (3)	Bethany Devlin	Kenny Liebel	Chelsea Bulzomi

Airport liaison (1)	Kenny Liebel
Ambulance liaison (1)	Steve Sanford
McKenzie County Health Care Systems (1 delegate from Council or city)	Phil Riely, Mayor
Golf Course liaison (1)	Lance Renville
McKenzie County Planning & Zoning (2)	Matt Beard & Lance Renville
Pest/Forestry/Vector (1)	Chelsea Bulzomi
Police Department (1)	Phil Riely, Mayor
Public Technology (1)	Kenny Liebel
LEC Joint Powers Board (2)	Bethany Devlin & Lance Renville

Council Member Liebel moved to approve the following Airport Board reappointments as requested by Mayor Riely: Greg Noll, Lange White, and Stephen Reeves (5-year term to expire 6/30/2027). Motion seconded by Council Member Devlin and carried unanimously.

Council Member Devlin moved to approve the following Lodging Tax Board reappointment as requested by Mayor Riely: Ryan Siegfried (4-year term to expire 6/30/2026). Motion seconded by Council Member Renville and carried unanimously.

Council Member Sanford moved to approve the following Planning and Zoning Commission reappointment and appointments as requested by Mayor Riely: Gregg Schuetze (to expire 6/30/2027), Sam Hubner (fulfill unexpired term to expire 6/30/2023), Jacob Jellesed (fulfill unexpired term to expire 6/30/2025). Motion seconded by Council Member Bulzomi and carried unanimously.

Council Member Devlin moved to approve the following Rough Rider Center Governing Board reappointment as requested by Mayor Riely: Steve Holen (3-year term to expire 6/30/2025). Motion seconded by Council Member Liebel and carried unanimously.

Council Member Bulzomi moved to approve the NDDOT Agreement for Long-term Temporary Highway Closure. Motion seconded by Council Member Sanford and carried by the following roll call vote: ayes: Devlin, Renville, Bulzomi, Liebel, and Sanford; nays: none.

Council Member Liebel moved to approve Mayor Riely signing a Letter of Support to the McKenzie County Board of Commissioners for McKenzie County Economic Development – Proposed Staffing and Funding Structure. Motion seconded by Council Member Devlin and carried unanimously.

The meeting was adjourned at 5:46 p.m. Pursuant to NDCC 40-01-09.1, these minutes are published subject to the City Council’s Review and Revision.

Peni Peterson, City Auditor

Philip K. Riely, Mayor

Rough Rider Center Updates

June 2022

Facility Updates

- Titanium Plumbing will finish hooking up the new water system on the evening of July 16th. We did talk to the committee of Homefest to ensure the RRC wasn't their back up plan in case on inclement weather. It was decided that the RRC would close at 5pm on the evening of July 16th to get this install complete.
- The baseball scoreboard is now working properly with help from pulling a power source from the scoreboard at the football field. The ordered power source did come in the mail this week. Once the State Legion Tournament is complete, both scoreboards will be fully operational.
- Grace, Greg and myself met with JLG on some building items at the beginning of June. We are waiting on some cost estimates to come back on some ideas on fixing the current railing systems throughout the RRC, and also the possibilities and costs of adding on additional office space for the JDA.
- Greg and I have been in contact with Cimco on our current service agreement. We have three compressors for the two ice rinks. All three of the compressors are coming up on needing an overhaul. Our current agreement includes covering all costs associated with these overhauls. We will have all three of these compressors overhauled while we are still under this agreement. These overhauls will take place at the end of December into the beginning of January.

Event Updates

- In June, we had 4,600 people through the building for safety meetings. We had our biggest safety meeting since COVID of 1,000 in attendance, this meeting was held in the arena. The company loved the space and couldn't have had the meeting anywhere else where they could have all been in attendance.
- We teamed up with the library for the first time on the magic show that they bring to town every year. They felt the venue was the ideal location for the amount of attendance for the free event.
- We held the ND42 Basketball Camp on June 2nd and 3rd. We had 54 in attendance compared to 39 last year.
- The Greater North Dakota Chamber held their CEO roundtable at the RRC for the first time in June. They brought a large crowd from across the state for this meeting.
- The 31:8 Project (Human Trafficking Summit) was also held at the RRC for the first time. This group had great feedback for the team and stated that they will be back in the future.
- We held the 2nd Annual Doug Johnsrud Tournament as well in June. We had 8 teams in attendance. Teams ranged from South Dakota/Montana and even a Wyoming Team. The tournament went well and the teams were already asking about next year.
- We also had two very large events happen the same evening at the RRC on June 7th. We hosted the First Responses Annual event in the convention hall. This event had 250

people in attendance. This same evening, we hosted the McKenzie Electric Annual Meeting in the arena of 400 (+) people. Both events seemed to go over without any issues.

- The Hockey Club also hosted a couple of hockey camps in June that had attendance from multi surrounding states.
- Josh and I met with the 701 Food Truck owner of the possibilities of moving this event up to the RRC next year. We planning on pairing this event with the Doug Johnsrud tournament.
- We are continuing to work on the State Legion Tournament.

Tonight, we would like to ask for permission to be able to shoot off fireworks for the opening ceremonies of the State Legion Tournament (July 29th). We plan to work with the Fire Chief if this request is granted.

Peni Peterson
City Auditor
City of Watford City
July Report to City Council

Golf Shop Operations

Golf shop sales are doing well. We are having some issues receiving goods to replenish our inventory.

- Instruction
The several lessons that have taken place have gone over very well.
- Feedback has been positive about the Swing clinic coming up in in a couple of weeks.
- Ladies Swing Clinic July 14 @ 6:30pm

Junior Golf programs on Going this month

- Golf 101- 56 participants
- 10:30 – 12:00 Mondays
- PGA Junior league 22 participants
- Practices- Fridays 10 pm
- Matches - Tuesdays 9:00 pm
- WC Wolves Girls Golf pre-season prep Wednesdays 4-6pm

Outings

July 2022

- July 10 WCGC Everybody’s Scramble.
- July 16 Homefest 5:00 pm
- July 19th DJGA Junior Tour Event 10:00 pm
- July 29th - 31st Oil Field Scramble 9:00 pm

We are now in the process of ordering Golf Equipment for the Oil field Event Scramble. The Oil Field tournament Committee has offered on an annual basis to put flags on our pins. Advertising The 50th Annual oilfield golf tournament this season along with the Fox Hills Logo. This would be a saving of about \$ 500.000 a year in replacing the flags on an annual basis.

August 2022

- 12th WC Wolves Invite 10 am
- 19th Targa Recourses 9:30 am

September 2022

- 17th Member Guest 10:00 am
- 19th Allen Shelly Memorial Scramble
- 24th Wayne Olson Memorial Scramble. 10:00 am

Fox Hills Golf Course Maintenance July Report

Unfortunately, we are still waiting on parts for the ProCore 648 to aerify the putting greens. As soon as they come in we will start that process.

We are aerifying tees and will move onto rough and fairway we tees are finished.

We have spread fertilizer on all tees, rough and fairway at a rate of 1 pound of nitrogen per 1,000 square feet.

We are having communication issues with another field satellite not responding back to the central computer. As soon as we can get to the source of the issue, we will order the order to repair.

We have shortened number 4 fairway into a 150-yard par 3 to reduce the amount of play in the problem areas.

We continue to mow down all the native rough areas on the course.

Mike Moran



**PLANNING AND ZONING COMMISSION
MEETING AGENDA
Monday, June 27th, 2022
6:00 PM City Hall, Heritage Room**

- **CALL TO ORDER PUBLIC HEARING**

No public hearing items are on the agenda for this meeting.

- **CLOSE PUBLIC HEARING**

- **CALL TO ORDER REGULAR MEETING**

- **MINUTES**

May 31st, 2022 - Meeting

- **PERMIT RECORDS**

May-June Permits

- **OLD BUSINESS**

1. USFS Update
2. A-2 and Mod. Req's Ordinance Updates

- **NEW BUSINESS**

- **ADJOURNMENT**



PLANNING AND ZONING COMMISSION MEETING MINUTES Monday, June 27th, 2022

The scheduled June meeting of the Watford City Planning & Zoning Commission was held on Monday, June 27th 2022, at City Hall in the Heritage Room. In attendance: Vice Chairman Gregg Schuetze, and Commission Members Warren Hovland, Troy Knutson, Marco Pelton, and Ross Sundeen. Also in attendance: Principal Planner Jake Walters, City Building Inspector Steven Williams, City Engineer Grace Demars, and City Attorney Wyatt Voll.

With the above-mentioned present, the public hearing was called to order at 6:00 P.M. by Vice Chairman Gregg Schuetze.

There were no public hearing agenda items for consideration this month.

CLOSE PUBLIC HEARING: 6:00 PM by Vice Chairman Schuetze.

CALL TO ORDER REGULAR MEETING: 6:00 PM by Vice Chairman Schuetze.

MINUTES: May 31st, 2022

Minutes were reviewed as presented. No additional comments.

MOTION: Knutson, **SECOND:** Pelton to Approve the meeting minutes as presented.

VOICE VOTE:

AYES: all in favor

NAYS: none

PERMIT RECORDS:

Reviewed permit records as presented. No additional comments.

NEW BUSINESS:

1. *Despite the lack of agenda items this month, the Commission was informed that the July meeting agenda may be extensive. Options discussed for a second meeting if too many applications are submitted by the July 6th deadline. A second meeting will depend on Commissioner availability and required notification periods.*

OLD BUSINESS:

- 1. *Discussed needing additional Commission members and that we might advertise if no viable candidates come forth in the next week or two.*
- 2. *Updated Commission on latest US Forestry Service CUP progress. Spoke to landowner 6/22/22 and expect applications at August P&Z meeting. Staff remains optimistic, but no progress or approvals would result in trailer services being disconnected on September 7th.*
- 3. *Updated Commission on A-2 and Modified Requirement Ordinances. First CC reading was June 6th and second reading will be July 5th. Suggested P&Z changes were incorporated into both ordinances.*

ADJOURNMENT: 6:09 PM

MOTION by Pelton

The next regularly scheduled Planning and Zoning Commission Meeting will be held on

Monday, July 25th, 2022 at 06:00 pm

Gregg Schuetze, Vice Chairman

Jake Walters, Principal Planner

Permit Comparisons
City of Watford City

Section 9, Item C.

2021	
Month	# of Permits Issued
January	15
February	11
March	29
April	24
May	57
June	36
July	33
August	30
September	30
October	18
November	33
December	10

2021 TOTAL	326
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2021	
Month	Value
January	\$ 136,000.00
February	\$ 597,913.00
March	\$ 891,172.00
April	\$ 305,025.00
May	\$ 887,753.96
June	\$ 2,622,500.00
July	\$ 153,946.40
August	\$ 355,163.00
September	\$ 6,250,916.00
October	\$ 2,743,900.00
November	\$ 3,110,612.00
December	\$ 314,000.00

2021 TOTAL	\$ 18,368,901.36
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2021 Residential Permits			
Type	# of Units	# of Buildings	Value
Single Family Home	17	17	\$ 4,646,437.00
Duplex	4	2	\$ 1,388,000.00
Apartment 3-4 Units	0	0	\$ -
Apartment 5+ Units	0	0	\$ -
2021 TOTAL	21	19	\$ 6,034,437.00

2022		
Month	# of Permits Issued	Comparison
January	7	47%
February	9	82%
March	14	48%
April	33	138%
May	29	51%
June	42	117%
July		
August		
September		
October		
November		
December		

2022 YTD	134	41%
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2022		
Month	Value	Comparison
January	\$ 379,000.00	279%
February	\$ 42,500.00	7%
March	\$ 500,002.10	56%
April	\$ 1,912,410.00	627%
May	\$ 199,639.62	22%
June	\$ 746,840.00	28%
July		
August		
September		
October		
November		
December		

2022 YTD	\$ 3,780,391.72	21%
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2022 Residential Permits				
Type	# of Units	# of Buildings	Value	Comparison
Single Family Home	7	7	\$ 2,089,000.00	45%
Duplex	2	1	\$ 304,000.00	22%
Apartment 3-4 Units	0	0	\$ -	0%
Apartment 5+ Units	0	0	\$ -	0%
2022 TOTAL YTD	9	8	\$ 2,393,000.00	40%

2022 Permit Records
City of Watford City

Section 9, Item C.

PERMIT #	PERMIT TYPE	ISSUE DATE	PROPERTY OWNER	CONTRACTOR	ADDRESS	LOT/BLOCK	SUBDIVISION	PARCEL #	DESCRIPTION OF WORK	VALUE	PERMIT FEE	INVOICE #
5265	SIGN	5/31/2022	Farmers Union Oil Company of WC	Indigo Signs	501 6th Ave SE			82-18-00100	Illuminated 84"x97" sign on north elevation	\$ -	\$ 100.00	5390
5266	FENCE	5/31/2022	Frankie Parillo	Self	400 4th Ave NE			82-39-00500	5' tall, black chainlink fence with wooden posts	\$ -	\$ 25.00	5391
5267	EXCAVATION	6/1/2022	City of Watford City	BEK Consulting LLC	911 13th Ave SW			82-64-04030	Repair curb stop	\$ 6,500.00	\$ 121.00	5392
5268	FENCE	6/1/2022	Betty Weber	Steve Dube	513 4th St NE			82-38-01000	5' wooden fence	\$ -	\$ 25.00	5393
5269	RESIDENTIAL BUILDING	6/1/2022	Anderson Kay	Self	324 3rd Ave NE			82-03-01700	Re-roofing, asphalt shingle overlay	\$ 2,500.00	\$ 36.00	5394
5270	RESIDENTIAL BUILDING	6/1/2022	Michael Durham	Roys Construction LLC	1401 Main St S.			11-10-00500	Re-roofing. Removing old shingles, new ice and water, then new asphalt shingles	\$ 10,000.00	\$ 88.50	5395
5271	FENCE	6/2/2022	Lori McCauley	Self	1404 W Pheasant Ridge St		Pheasant Ridge	82-55-01800	Fence and two gates	\$ -	\$ 25.00	5396
5272	COMMERCIAL BUILDING	6/2/2022	Bakken Oil Rush WC Outreach	The Woodshop	600 12th St NE			82-15-05000	16'x25'x8' storage shed, slab on grade. LP siding, shingle roof	\$ 16,000.00	\$ 182.70	5397
5273	FENCE	6/3/2022	Maria Duenas	Self	500 8th St NW			82-08-03400	White, vinyl fence at PL	\$ -	\$ 25.00	5398
5274	EXCAVATION	6/3/2022	MDS Fitness, Inc	Franz Construction, Inc	102 4th Ave SE			83-52-01100	W/S lines for MDS; water approved as of 6/3, sewer to follow under same permit	\$ 15,000.00	\$ 172.90	5399
5275	GENERAL	6/3/2022	Ed Evanson	Evanson Construction	1004 30th Ave NE			20-00-03100	Insurance repairs	\$ -	\$ 20.00	5400
5276	GENERAL	6/3/2022	Ed Evanson	Evanson Construction	1006 30th Ave NE			20-00-03200	Insurance repairs	\$ -	\$ 20.00	5400
5277	GENERAL	6/6/2022	Laura Dokken	Uppa Creek Construction	608 6th Ave NE			82-75-05200	Insurance repairs	\$ -	\$ 20.00	5401
5278	RESIDENTIAL BUILDING	6/7/2022	Mark Cambell	Self	2700 Sage Ct		Rose Meadows	11-13-00800	24' x 30' garage, slab	\$ 35,000.00	\$ 245.00	5403
5279	RESIDENTIAL BUILDING	6/9/2022	Dawn Tschetter	Uppa Creek Construction	604 6th Ave NE	Lot 16, Block 5	Veeder Estates	82-75-05300	17x26 roof, 24x16 deck	\$ 6,400.00	\$ 63.30	5404
5280	GENERAL	6/9/2022	Moreen Degenhart	M Squared Contracting	421 Poplar St			82-71-03100	Insurance claim; re-roof	\$ -	\$ 20.00	5406
5281	FENCE	6/9/2022	Jake Shipp	Self	316 7th Ave NW			82-67-00100	Fence permit; 6' stained, wood fence, two gates	\$ -	\$ 25.00	5408
5282	FENCE	6/10/2022	Jesse Lawrence	Self	112 2nd St NE	Lot 3, Block 9	Original Townsite of W.C.	82-01-14800	Fence permit; 6', cedar/bamboo, gates	\$ -	\$ 25.00	5411
5283	RESIDENTIAL BUILDING	6/13/2022	George Hayden	J and C Construction	1309 Main St S			11-00-11900	10' x 20' addition	\$ 4,900.00	\$ 16.85	5412
5284	GENERAL	6/13/2022	George Hayden	J and C Construction	1309 Main St S			11-00-11900	Insurance claim	\$ -	\$ 20.00	5412
5285	CONSTRUCT/REPAIR	6/13/2022	City of Watford City	Winn Construction, Inc	Various				Curb, gutter, pavement repairs	\$ 155,015.00	\$ 922.30	5413
5286	MOVING PERMIT	6/15/2022	Juan Alonso	Self	1027 5th Ave SE	Lot 26, Block 4	Cherry Creek 2nd Add.	82-20-06800	16' x 76' mobile home	\$ -	\$ 150.00	5414
5144	RENEWAL	6/17/2022	Stenehjem Development	Killdeer Mountain Contracting LLC	509 Long Dr	Lot 16, Block 5	Rolling Hills	83-19-06800	Renewal - SFH Residential Building Permit	\$ -	\$ 20.00	5415
5146	RENEWAL	6/17/2022	Stenehjem Development	Killdeer Mountain Contracting LLC	509 Long Dr	Lot 16, Block 5	Rolling Hills	83-19-06800	Renewal - W/S Access Permit	\$ -	\$ 20.00	5415
5147	RENEWAL	6/17/2022	Stenehjem Development	Killdeer Mountain Contracting LLC	300 Leslie Lane SE	Lot 64, Block 3	Fox Hills	82-31-30640	Renewal - SFH Residential Building Permit	\$ -	\$ 20.00	5415
5148	RENEWAL	6/17/2022	Stenehjem Development	Killdeer Mountain Contracting LLC	300 Leslie Lane SE	Lot 64, Block 3	Fox Hills	82-31-30640	Renewal - W/S Access Permit	\$ -	\$ 20.00	5415
5150	RENEWAL	6/17/2022	Stenehjem Development	Killdeer Mountain Contracting LLC	230 Leslie Lane SE	Lot 69, Block 3	Fox Hills	82-31-30690	Renewal - SFH Residential Building Permit	\$ -	\$ 20.00	5415
5151	RENEWAL	6/17/2022	Stenehjem Development	Killdeer Mountain Contracting LLC	230 Leslie Lane SE	Lot 69, Block 3	Fox Hills	82-31-30690	Renewal - W/S Access Permit	\$ -	\$ 20.00	5415
4858	RENEWAL	6/17/2022	Duane Tretter	Self	2601 2nd St NE	Lot 16, Block 5	Rolling Hills	83-19-06800	Renewal - Finishing Basement	\$ -	\$ 20.00	5416
5287	RESIDENTIAL BUILDING	6/20/2022	Killdeer Mountain Contracting LLC	Self	156 Leslie Lane SE	Lot 79, Block 3	Fox Hills	82-31-30790	2150 sf SFD w/finished basement	\$ 450,000.00	\$ 2,145.00	5417
5288	CONSTRUCT/REPAIR		Killdeer Mountain Contracting LLC	Esteban's Concrete	156 Leslie Lane SE	Lot 79, Block 3	Fox Hills	82-31-30790	Driveway apron	\$ 2,500.00	\$ 20.00	5417
5289	WATER/SEWER ACCESS	6/20/2022	Killdeer Mountain Contracting LLC	Titanium	156 Leslie Lane SE	Lot 79, Block 3	Fox Hills	82-31-30790	4" sewer, 1" waterline, 1" meter	\$ -	\$ 3,196.01	5417
5146	RENEWAL	6/22/2022	Stenehjem Development	Esteban's Concrete	509 Long Dr	Lot 16, Block 5	Rolling Hills	83-19-06800	Renewal - C&R Permit	\$ -	\$ 20.00	5418
5152	RENEWAL	6/22/2022	Stenehjem Development	Esteban's Concrete	230 Leslie Lane SE	Lot 69, Block 3	Fox Hills	82-31-30690	Renewal - C&R Permit	\$ -	\$ 20.00	5418
5149	RENEWAL	6/22/2022	Stenehjem Development	Esteban's Concrete	300 Leslie Lane SE	Lot 64, Block 3	Fox Hills	82-31-30640	Renewal - C&R Permit	\$ -	\$ 20.00	5418
4849	RENEWAL	6/22/2022	George Hayden	Badger Oilfield Construction	204 4th Ave NW	Lot 9	North Watford	82-50-03100	Renewal - C&R Permit	\$ -	\$ 20.00	5421
5115	RENEWAL	6/22/2022	Holiday Companies	TBD	TBD	Lot 1, Block 4	The Crossings	82-23-00300	Renewal - Building Permit	\$ -	\$ 20.00	5420
5116	RENEWAL	6/22/2022	Holiday Companies	TBD	TBD	Lot 1, Block 4	The Crossings	82-23-00300	Renewal - W/S Access Permit	\$ -	\$ 20.00	5420
5290	EXCAVATION	6/23/2022	City of Watford City	BEK Consulting LLC	Varies				Various city projects	\$ 25,000.00	\$ 387.00	Waived
5291	CONSTRUCT/REPAIR		Cenex - Farmer's Union	Badger Oilfield Construction	501 6th Ave SE	Lot 1	Cenex Travel Plaza	82-18-00100	Curb and gutter repairs - Approx. 100 lf	\$ 3,500.00	\$ 60.20	5422
5292	RESIDENTIAL BUILDING	6/23/2022	Curtis Anderson	K&M Cabinetry	409 2nd St NW	Lot 9	North Watford	82-50-02900	New cabinets for residence	\$ 14,525.00	\$ 120.18	5423
5293	WATER/SEWER ACCESS	6/23/2022	MDS Fitness, Inc	Franz Construction, Inc	102 4th Ave SE	Lot 1, Block 1	Fitness Addition	82-24-03100	2" domestic, 4" sewer - commercial	\$ -	\$ 6,060.57	5425

2022	JAN	FEB	MAR	APR	MAY	JUNE	MID YEAR TOTALS										
CITY	18	9	6	14	8	10	65										
RURAL	10	2	2	09	3	4	30										
WEEKEND	10	2	4	11	3	9	39										
HOLIDAY							0										
CER	1		1	4	2	0	8										
STRUCTURE R and C	2		1	1	2	2	9										
VEHICLE FIRE		1	2	1		1	5										
EQUIP FIRE						0	0										
OIL FIRE	2			1		0	3										
HAZMAT						0	0										
MVA	4		1	2		2	9										
Extrication						0	0										
COOKING FIRE	1					0	1										
CO	2					0	2										
DETECTOR ACTIVATION	3	3		5	3	6	20										
SPRINKLER ACTIVATION	10	4	1			0	15										
GRASS FIRE			1		2	0	3										
RUBBISH FIRE			1	4		0	5										
RESCUE Low Angle						0	0										
ELEVATOR RESCUE				1	1	00	2										
GASLEAK	2	1			1	0	4										
WATER PROBLEM/LEAK						0	0										
MED ASIST				2		0	2										
FALSE ALARM MALICIOUS						3	3										
SMOKE SCARE	1	1	1			0	3										
STORM						0	0										
LAW ENFORCEMENT ASSIST						0	0										
EXPLOSION				1		0	1										
Outside storage fire						0	0										
OTHER		1		2		0	3										
Mutual aid	1				1	0	2										
TOTAL Calls for Year	28	11	8	23	11	14	95										

Calls for Service as of June 30, 2022



WATFORD CITY
ORDINANCE COMMITTEE MEETING
HERITAGE ROOM
June 21, 2022 - 4:00 PM

Committee Members Present – Matt Beard, Heidi Brenna, Bethany Devlin

City Staff Present – Jake Walters, Robin Arndt, Rita Olson, Steve Williams, Grace Demars, Curt Moen, Jesse Wellen, Wyatt Voll, and Peni Peterson

Committee discussed the deer policy and procedures that needs to be prepared and ready for council review and approval soon. City Staff will work on a draft for council to review at the July meeting. Wyatt will work on preparing landowner agreements allowing their property to be included in the hunting areas.

Park Zoning –

Currently, zoning for parks is a permitted use in most of the Residential Zoning chapters but discussed if it should be a removed from residential and exclusively added to CF Community Facilities and include required standards for a park i.e., size, parking, lighting, etc. Will need to decide if this is only for publicly dedicated parks or include private parks. Planning staff will research other master plan communities as to how they handle new parks and bring their recommendations to a future Ordinance meeting.

Parking Ordinance -

Discussed ordinances that address parking trailers, boats, campers, etc. on streets. There are a couple ordinances that address this concern, and they are not contradictory but needs better clarification. Planning staff and Atty Voll with review and bring a recommendation back to Ordinance Committee for review.

Development Fees -

The city is currently charging contractors for city projects which in turn the contractor is billing the city for these fees and usually with an up charge. Planning and Public Works staff would like to recommend not charging for city projects but would continue the application process for tracking purposes. Atty Voll recommended to create an ordinance that states this information. Wording to include not charging fees for local political subdivisions when building public facilities could also be added. Planning staff and Atty Voll will work on this ordinance.

ORDINANCE NO. 592

AN ORDINANCE AMENDING ARTICLE IX(A) OF CHAPTER XV OF THE CITY OF WATFORD CITY ORDINANCES RELATING TO AGRICULTURAL DISTRICT.

ARTICLE IX(A) - A-2 AGRICULTURAL DISTRICT

SECTION 1. - INTENT:

~~The purpose of this district is to allow for continued use of land for agricultural activities adjacent to City lands, while discouraging uses that would be detrimental to supporting or facilitating agricultural practices. This district designation may be used to provide an interim zoning classification for lands, pending determination of an appropriate, permanent zoning designation. This district is established to protect the City of Watford City from uses which would have an adverse effect on the city and to preserve land until it is developed. This district is only to be used for areas outside of the corporate limits of the City, and within the City's extraterritorial zoning jurisdiction. This district shall have limited requirements for maintenance and improvements.~~

(Ord. No. 234, 5-4-2011)

SECTION 2. - PERMITTED USES:

- 1. Single-Family Dwellings.
- 2. Farm Residences.
- 3. General Farm Operations.
- 4. Parks and Gardens.
- 5. Fair Grounds and associated activities.
- ~~6. Engineered Post Framed Buildings.~~
- ~~7.~~ Places of Worship.
- ~~7.~~ Existing livestock facilities established prior to May 2011.
- 8. Commercial livestock arenas.
- 9. Commercial livestock auction facilities.

(Ord. No. 234, 5-4-2011; Ord. No. 445, 11-21-2017)

SECTION 3. - CONDITIONAL USES:

- 1. Airports.
- 2. Cemeteries.
- 3. Funeral Homes.
- 4. Municipal Lagoons.
- 5. Schools.

6. Seismographic Exploration, subject to the Regulations in Article XXII, Section 8.

7. Temporary Workforce Housing.

8. Transmission Facilities.

9. Bulk Freshwater Storage Sales.

a) This use shall not generate any increase in traffic and will be subject to all other provisions of a Conditional Use as detailed within this ordinance.

10. Agricultural-related Commercial.

a) Agricultural-related, commercial activity ancillary to operations. Such agricultural-related activities may include:

i. Feed, grain, or agricultural supply sales.

ii. Nurseries or greenhouses.

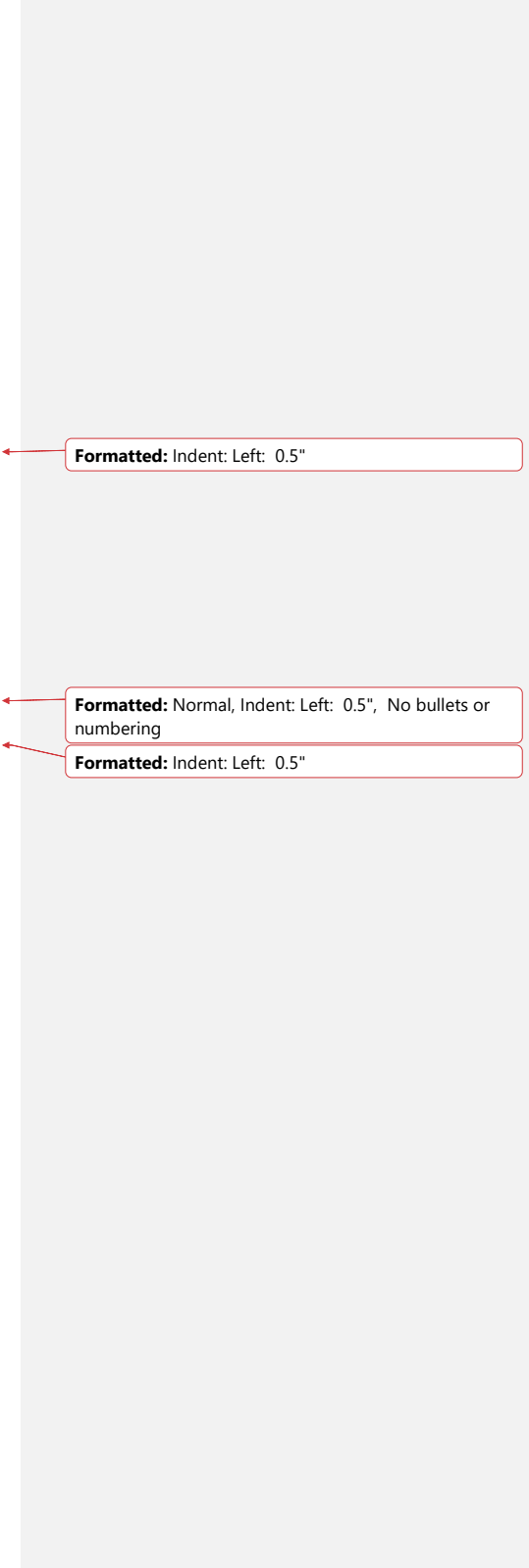
iii. Permanent buildings offering goods produced on the subject parcel.

b) Gross floor area devoted to non-agricultural related sales shall not exceed 25% of the total commercial structures on the subject parcel.

c) The cumulative gross floor area used for retail shall not exceed 10,000 square feet.

d) Unless otherwise expressly stated, Conditional Use Permits for agricultural-related commercial uses shall come under Watford City Planning and Zoning/City Council review within ninety (90) days of: sale or transfer of subject property or portion thereof, change in lessee or lessor, or upon annexation into the City of Watford City. The landowner of record is responsible for notifying City Planning of any change in ownership, lease, or in conjunction with an annexation application.

(Ord. No. 234, 5-4-2011; Ord. No. 445, 11-21-2017; Ord. No. 500, 10-1-2018)



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SECTION 4. - INTENSITY OF USE REGULATIONS:

Every lot of land shall have an area of not less than seven thousand two hundred (7,200) square feet and an average width of not less than sixty (60) feet, except that if a single lot of record as of the effective date of this ordinance, as defined in the definitions of this ordinance, has less area or width than herein required and its boundary lines, along their entire length, touched lands under other ownership on the effective date of this ordinance and have not since been changed, such lot shall be permitted. In addition, no lot shall have buildings, including accessory structures, dwellings, private garages, the square footage (footprint) of which exceeds forty (40) percent of the total square footage of the lot, however, upon application, the Planning Commission may approve new construction that covers up to fifty (50) percent of the total square footage of the lot.

(Ord. No. 234, 5-4-2011)

SECTION 5. - HEIGHT REGULATIONS:

- 1. When a building or structure is within one hundred fifty (150) feet of any residential district, said building or structure shall not exceed thirty-five (35) feet in height.
- 2. When a building or structure is more than one hundred fifty (150) feet from any residential district, said building or structure shall not exceed seventy-five (75) feet in height.

(Ord. No. 234, 5-4-2011)

SECTION 6. - YARD REGULATIONS:

1. Front Yard:

- a) There shall be a front yard having a depth of not less than ~~thirty-two~~ thirty-five (35) feet.
- b) Where lots have a double frontage, the required front yard shall be provided on both streets.
- c) Where a lot is located at the intersection of two (2) or more streets, there shall be a front yard on each side of a corner lot; the secondary front/side shall be reduced to twenty (20) feet. In all cases, the site must be reviewed by City staff to ensure proper sight triangulation. However, that the buildable width of a single lot of record as of the effective date of this ordinance, as defined in the definitions of this ordinance, shall not be reduced to less than thirty-five (35) feet, except where necessary to provide a yard along the side street with a depth of not less than five (5) feet. No accessory building shall project beyond the front yard line on either street. ~~Where a lot is located at the intersection of two (2) or more streets, there shall be a front yard on each street side of a corner lot; Provided, however, that the buildable width of a single lot of record as of the effective date of this ordinance shall not be reduced to less than thirty-five (35) feet, except where necessary to provide a yard along the side street with a depth of not less than five (5) feet. No accessory building shall project beyond the front yard line on either street.~~

2. Side Yard:

a) Except as hereinafter provided in the following paragraph and in the additional height, area and use regulations of this ordinance, there shall be a side yard having a width of not less than six (6) feet on each side of the principal building.

b) Wherever a lot of record as of the effective date of this ordinance has a width of fifty (50) feet or less, the side yard on each side of a building may be reduced to a width of not less than ten (10) percent of the width of the lot, but in no instance shall it be less than three (3) feet.

3. Rear Yard:

a) Except as hereinafter provided in the additional height, area and use regulations of this ordinance, there shall be a rear yard having a depth of not less than ~~thirty-two~~ thirty-two (3022) feet.

(Ord. No. 234, 5-4-2011; Ord. No. 568-, 5-3-2021)

SECTION 7. - PARKING REGULATIONS:

~~As required in ARTICLE XX, PARKING AND LOADING REGULATIONS. Based upon intensity of use and City standards applied.~~

(Ord. No. 234, 5-4-2011)

SECTION 8. - SIGN REGULATIONS:

As permitted in ARTICLE XXI, SIGN REGULATIONS.

(Ord. No. 234, 5-4-2011)

SECTION 9. - MAINTENANCE AND IMPROVEMENTS:

Building permits in this district shall not be required for new construction, repair or replacement of sidewalks, driveways, fences, pole buildings, grain bins, and other non-permanent, traditionally agricultural buildings. All structures must comply with current building codes and require notification to the City Planning department and Building Official prior to construction or installation.

Property located outside of the corporate limits of the city and in the A-2 Agricultural Zoning District is not subject to the requirements of Chapter IV, Article III (Garbage, Refuse, Rubbish); Chapter IV, Article IV (Dangerous Buildings); Chapter IV, Article VII (Fires in Public Places); Chapter IV, Article X (Noxious Weeds); Chapter IV, Article XI (Sanitary Nuisances); Chapter IV, Article XII (Smoke - Gases); Chapter IV, Article XIV (Personal Property); Chapter IV, Article XV (Trees); and Chapter IV, Article XVI (Lot Maintenance).

(Ord. No. 234, 5-4-2011)

ORDINANCE NO. 593

AN ORDINANCE ADDING ARTICLE XXXIV OF CHAPTER XV OF THE CITY OF WATFORD CITY ORDINANCES RELATING TO REDUCING REQUIRMENTS.

The requirements listed in this Chapter may be modified when specific and unique circumstances are shown that render those requirements are unnecessary to meet the basic intent and principles of these ordinances and of the adopted standards.

No modifications to the requirements shall be allowed for:

1. Permitted or conditional uses in any zoning district;
2. The requirements listed for variances;
3. The requirements listed for building permits;
4. Amending this chapter;
5. Construction/Development in greenfield areas that are not already part of a subdivision; or
6. The penalties for violations of this Chapter;

The building official, the public works department, the engineering department, and the planning department shall make their determinations of the requirements for an application based on the ordinances and adopted standards. If the applicant can show specific and unique circumstances that the applicant believes renders those requirements unnecessary to meet the basic intent and principles of these ordinances or of the adopted standards, the applicant may make an appeal to the City Administrator to modify certain requirements. If the City Administrator agrees that some or all of the applicant's points appealed are legitimate, the City Administrator may bring those legitimately appealed aspects to the City Council with a recommendation to modify those specific requirements. If a simple majority of the members of the City Council vote to modify those specific requirements, such requirements will be modified as recommended by the City Administrator. Under no circumstances will the cost to the applicant be considered as a specific or unique circumstance that is appealable. Any appeal made to the City Administrator will be responded to with written findings of fact as to the decision made to either recommend or deny the modifications for each appealed requirement.

This ordinance shall be effective upon final passage and publication. It shall automatically terminate on January 1, 2024.

_____ moved the adoption of the foregoing Ordinance. The motion was seconded by _____. On roll call vote of the Council members, the following Council members voted "AYE": _____, and the following Council members voted "NAY": _____ Absent and not voting: _____.

WHEREUPON, the motion was passed and the Ordinance declared adopted this day of _____, 2022.

Mayor Philip K. Riely
City of Watford City

ATTEST:

Peni Peterson, City Auditor

First Reading:
Second Reading:
Published:

Ways, Means, Finance
May 20, 2022
1:30 p.m.
Liebel, Devlin, Brenna

Attendance: Brenna, Devlin, Liebel

Also: Laura Dokken, Curt Moen, and Peni Peterson

Additional: Grace Demars, Jake Walters, Lance Renville, Chelsea Bulzomi, Dave Uhlich, Tony Carmichael, Mike Moran, Jesse Wellen, Sara Fitzpatrick, Jason Faller, and Justin Smith.

Committee met to review the 2023 Preliminary Budget and to hear from department heads regarding their departments budget.

Committee will meet again June 29th to review the department requests and finalize the preliminary budget.

Ways, Means, Finance
May 29, 2022
1:00 p.m.
Liebel, Devlin, Bulzomi

Attendance: Devlin, Liebel, Bulzomi
Also: Laura Dokken, Curt Moen, and Peni Peterson

Committee discussed 2023 preliminary budget and will review again once the new finance director Liz Heisey is present.

Discussed the Economic Dev Position and that Daniel will be presenting on Tuesday to BOCC and will request this position for his 2023 budget. If he gets the ok for 2023, he will ask to begin hiring in 2022 as he would like to hire right now. However, if the hiring process can't begin until 2023, could the city take over payroll until 2023? Curt would like to see this position filled right away and that we have room in the budget for 2022 since the city has not filled Pat or Terry's positions. Consensus is to allow for the position in 2022 and subsidize the payment to the county if the county would allow this ask. It would be easier to subsidize to the county or hire as a contract worker to the end of 2022 versus hiring under the city and then having to transition to a county employee.

RESOLUTION NO. 2022-07

Resolution to Defer Interest Payments on Special Assessments

WHEREAS the City of Watford City has placed special assessments on the real property shown in the attached Exhibit A (the Property),

WHEREAS when the beneficial value of the Property was determined, the Property was privately owned and had a planned use of commercial and/or residential development,

WHEREAS the Property was taken by McKenzie County due to failure to pay real estate taxes,

WHEREAS the McKenzie County has deeded the Property to the City due to the majority of the unpaid real estate taxes being the special assessments owed to the City, and

WHEREAS the City has determined it is in the best interest of the City and the residents and other owners of real property within City limits to minimize the amount owed in special assessments on the Property for the tax year 2022,

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Watford City that the City of Watford City will defer the interest amount of the special assessment for the tax year 2022 on the Property for one year. Further, the City Assessor and/or the City Auditor are directed to take the necessary actions notify the McKenzie County Treasurer and Auditor of the deferral of interest payments on these special assessments for one year.

The above resolution was introduced and passed at a meeting of the City Council of Watford City on the 5th day of July, 2022, by the following vote: _____ moved and _____ seconded the adoption of this resolution. On roll call vote of the Council members, the following Council Members voted "AYE": _____ and the following Council members voted "NAY" : _____. Absent and not voting: _____.

ENACTED by the City Council of the City of Watford City, North Dakota, this 5th day of July, 2022.

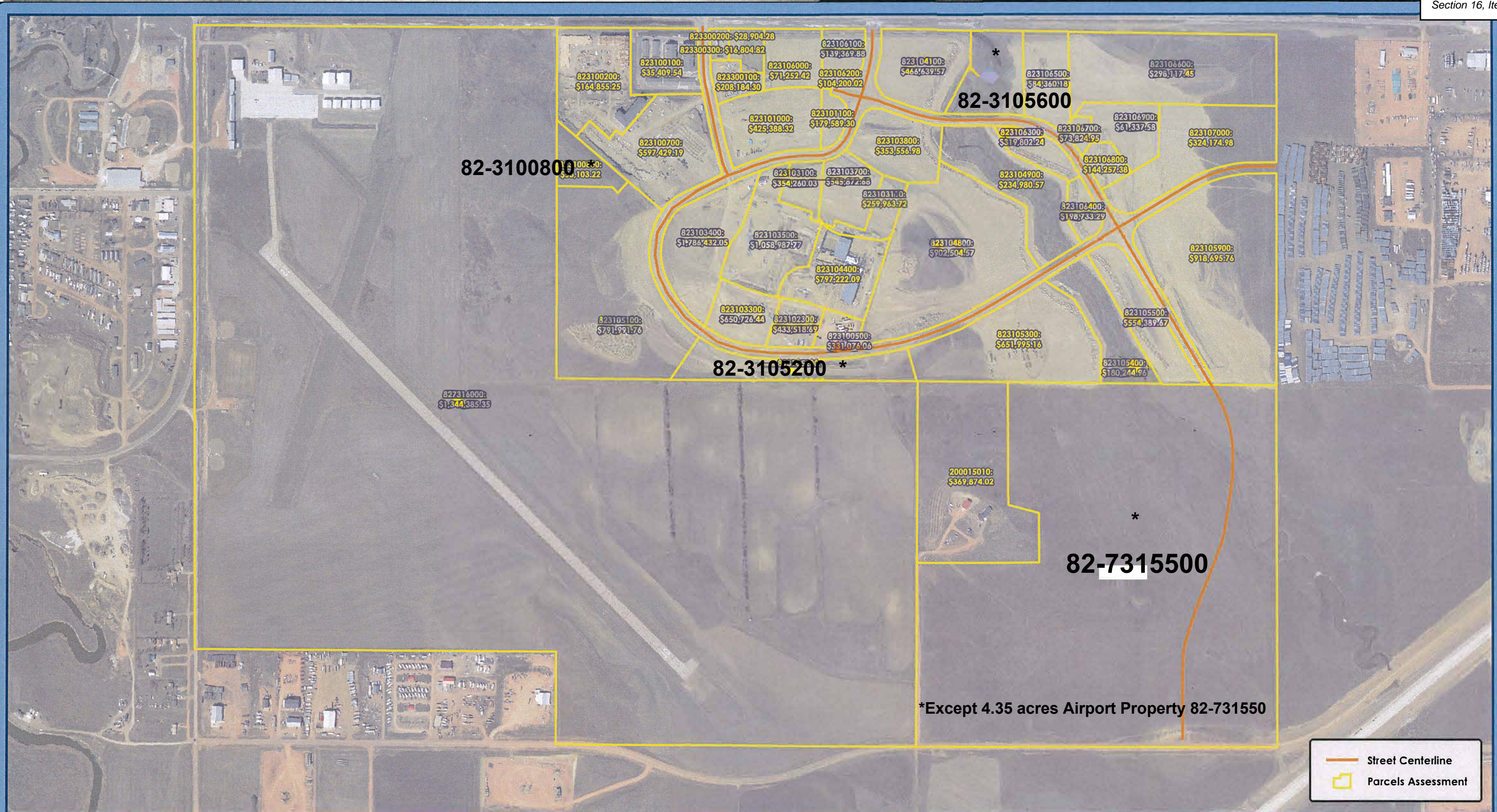
CITY OF WATFORD CITY

Phil Riely, Mayor

ATTEST:

Peni Peterson, City Auditor

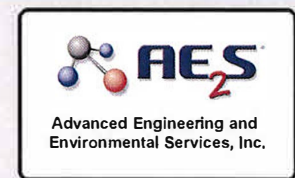
EXHIBIT A - Resolution 2022-07 July 5,2022



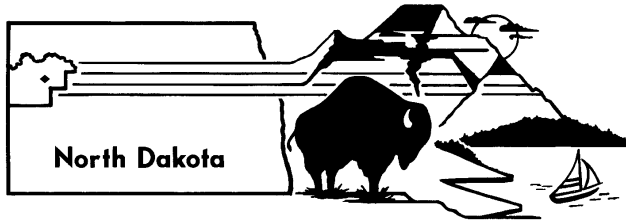
Any reliance upon this map is at user's own risk. AE2S does not warrant the map or its features are either spatially or temporally accurate or fit for a particular use.

Assessment Parcels and Total Assessment
 Assessments are Related to the Water, Sanitary Sewer, and Storm Sewer Districts Only

Waford City - Fox Hills SID
Waford City | McKenzie County, ND



Watford City



City of Watford City
Laura Dokken, Finance Director
 213 2nd St. NE / PO Box 494
 Watford City, ND 58854
 Ph. 701-444-8418
 Fax 701-444-3004
www.cityofwatfordcity.com

Report to City Council
July 2022

2022 Revenue v. Expenses to Date

All Funds

Revenue through 05.31.2022 \$33,417,863.94

Expenses through 05.31.2022 \$26,667,576.26

General Fund

Revenue through 05.31.2022 \$3,333,364.87

Expenses through 05.31.2022 \$3,994,015.84

Road Fund

Revenue through 05.31.2022 \$579,811.02

Expenses through 05.31.2022 \$603,747.64

Fox Hills Golf Course Fund

Revenue through 05.31.2022 \$512,829.01

Expenses through 05.31.2022 \$263,461.60

Water Fund

Revenue through 05.31.2022 \$723,559.80

Expenses through 05.31.2022 \$626,504.41

Sewer Fund

Revenue through 05.31.2022 \$1,000,541.25

Expenses through 05.31.2022 \$709,469.33

Garbage Fund

Revenue through 05.31.2022 \$605,379.31

Expenses through 05.31.2022 \$375,368.25

GPT Fund Transfers

RECOMMENDATION:

City Council Approval of the attached GPT fund transfers, posting to June 2022.

MONTHLY JOURNAL ENTRIES
Posted to June 2022

	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	TOTALS	Budget/12	2022 Budget Total	Amend 01.2022	Amended Total
GPT REVENUE											
Gross Production Tax	\$ 1,800,992.18	\$ 1,439,234.05	\$ 1,887,308.25	\$ 1,721,626.00	\$ 2,450,205.21	\$ 1,939,665.34	\$ 11,239,031.03	\$ 1,750,000	\$ 15,000,000.00	\$ 6,000,000.00	\$ 21,000,000.00
GPT TRANSFERS TO											
General Operating, 1000	\$ 456,250.00	\$ 456,250.00	\$ 445,000.00	\$ -	\$ -	\$ 325,000.00	\$ 1,682,500.00	\$ 456,250.00	\$ 5,475,000.00	\$ -	\$ 5,475,000.00
GPT Surplus (Budget Stab), 1002	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	\$ 48,000.00	\$ 8,000.00	\$ 96,000.00	\$ -	\$ 96,000.00
Road Fund, 2010	\$ 76,250.00	\$ 76,250.00	\$ 76,250.00	\$ 76,250.00	\$ 76,250.00	\$ 76,250.00	\$ 457,500.00	\$ 76,250.00	\$ 900,000.00	\$ 15,000.00	\$ 915,000.00
RRC Operating, 2240	\$ 96,375.00	\$ 96,375.00	\$ 91,875.00	\$ 82,775.00	\$ 82,775.00	\$ 82,775.00	\$ 532,950.00	\$ 96,375.00	\$ 919,000.00	\$ 237,500.00	\$ 1,156,500.00
Fox Hills Golf Course, 2245	\$ 32,791.67	\$ 32,791.67	\$ 32,791.67	\$ 33,691.67	\$ 33,691.67	\$ 33,691.67	\$ 199,450.02	\$ 33,691.67	\$ 386,000.00	\$ 18,300.00	\$ 404,300.00
Vehicle Replacement Fund, 2290	\$ 37,500.00	\$ 37,500.00	\$ 37,500.00	\$ 37,500.00	\$ 37,500.00	\$ 37,500.00	\$ 225,000.00	\$ 37,500.00	\$ 290,000.00	\$ 160,000.00	\$ 450,000.00
Fire Truck Replacement, 2290	\$ 6,666.66	\$ 6,666.66	\$ 6,666.66	\$ 6,666.66	\$ 6,666.66	\$ 6,666.66	\$ 39,999.96	\$ 6,666.67	\$ 80,000.00	\$ -	\$ 80,000.00
Vector & Weed, 2310	\$ 6,250.00	\$ 6,250.00	\$ 6,250.00	\$ 6,250.00	\$ 6,250.00	\$ 6,250.00	\$ 37,500.00	\$ 6,250.00	\$ 75,000.00	\$ -	\$ 75,000.00
G.O. Hwy Bonds, 3010	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 27,000.00	\$ 4,500.00	\$ 54,000.00	\$ -	\$ 54,000.00
Oil & Gas Bonds, 3050	\$ 10,625.00	\$ 10,625.00	\$ 10,625.00	\$ 10,625.00	\$ 10,625.00	\$ 10,625.00	\$ 63,750.00	\$ 10,625.00	\$ 127,500.00	\$ -	\$ 127,500.00
RRC Bond, 3075	\$ 373,125.00	\$ 373,125.00	\$ 373,125.00	\$ 373,125.00	\$ 873,125.00	\$ 373,125.00	\$ 2,738,750.00	\$ 373,125.00	\$ 4,477,500.00	\$ -	\$ 4,477,500.00
Capital Improvement, 4005	\$ 80,833.33	\$ -	\$ -	\$ 477,688.74	\$ 249,988.58	\$ 414,448.68	\$ 1,222,959.33	\$ 80,833.33	\$ 970,000.00	\$ -	\$ 970,000.00
Public Works Facility, 4040	\$ 458,333.33	\$ 228,400.71	\$ 688,265.95	\$ 458,333.33	\$ 458,333.33	\$ 458,333.33	\$ 2,749,999.98	\$ 458,333.33	\$ -	\$ 5,500,000.00	\$ 5,500,000.00
Golf Course Expansion, 4039	\$ 5,416.67	\$ 5,416.67	\$ 5,416.67	\$ 5,416.67	\$ 5,416.67	\$ 5,416.67	\$ 32,500.02	\$ 5,416.67	\$ -	\$ 65,000.00	\$ 65,000.00
Sewer Bonds, 5020	\$ 97,083.33	\$ 97,083.33	\$ 97,083.33	\$ 97,083.33	\$ 97,083.33	\$ 97,083.33	\$ 582,499.98	\$ 97,083.33	\$ 1,150,000.00	\$ 15,000.00	\$ 1,165,000.00
TOTAL	\$ 1,749,999.99	\$ 1,439,234.04	\$ 1,883,349.28	\$ 1,677,905.40	\$ 1,950,205.24	\$ 1,939,665.34	\$ 10,640,359.29	\$ 1,750,900.00	\$ 15,000,000.00	\$ 6,010,800.00	\$ 21,010,800.00
Prior month GPT Fund 1001 Balance	\$ 4,901,328.27	\$ 4,952,320.45	\$ 4,952,320.46	\$ 4,956,279.43	\$ 5,000,000.03	\$ 5,500,000.00					
Plus GPT received	\$ 1,800,992.18	\$ 1,439,234.05	\$ 1,887,308.25	\$ 1,721,626.00	\$ 2,450,205.21	\$ 1,939,665.34					
Less transfers out	\$ (1,749,999.99)	\$ (1,439,234.04)	\$ (1,883,349.28)	\$ (1,677,905.40)	\$ (1,950,205.24)	\$ (1,939,665.34)					
Ending GPT Fund 1001 balance	\$ 4,952,320.46	\$ 4,952,320.46	\$ 4,956,279.43	\$ 5,000,000.03	\$ 5,500,000.00	\$ 5,500,000.00					

OTHER MONTHLY CASH TRANSFERS		
MOVE FROM:	MOVE TO:	AMOUNT
		\$ -

BUDGET AMENDMENT RECOMMENDATIONS	
INCREASE/DECREASE	AMOUNT
	\$ -



City of Watford City
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Report to City Council

July 5th, 2022
City Engineer – Grace Demars, PE

Matrix Property Subdivision Plat Task Order WC22-05 – Brosz Engineering

The Wolf Pup II daycare is proposed to be constructed on the City’s property known as the Matrix Property. To break out an approximately five-acre parcel for Wolf Pup II, the City needs to subdivide the property. The subdivision plat being completed will parcel out approximately five-acres for Wolf Pup II, grant right of way for a new access road to Wolf Pup II, grant right of way for Fox Hills Parkway, and parcel out Linear Park. It is anticipated that the preliminary plat will be brought to the August Planning and Zoning Commission meeting. Brosz Engineering has prepared Task Order WC 22-05 for the Matrix Property Subdivision Plat in an hourly not to exceed amount of \$5,000.00.

Recommend:

The City Council approve and allow the Mayor to sign the Task Order with Brosz Engineering for the Matrix Property Subdivision Plat in the hourly not to exceed amount of \$5,000.00.

Attachment:

Task Order WC22-05

Watford City Main Street North Project Update (MCK-27MAIN(001)) – McKenzie County

A project update meeting for the Watford City Main Street North Project was held on Wednesday, June 22nd. The Contractor anticipates the underground work for the project to begin after July 4th and the earthwork to begin around July 11th. The underground work will likely begin on the south side of the project (4th Avenue North) instead of the north side (30th Avenue North) as originally anticipated due to the supply of materials and timing of the earthwork contractor. Another project update meeting will be held on July 6th at 10:00 am.

2nd Avenue Southwest Multi-Use Path Project (WC20-T2AVESW)

The preconstruction meeting for the 2nd Avenue Southwest Multi-Use Path Project was held on Tuesday, June 28th. Temporary traffic control and temporary erosion control will begin the week of July 4th and earthwork will begin the week of July 11th. It is estimated that the earthwork contractor will have approximately 12 days of work and the prime contractor (concrete) will have approximately 14 days of work.

2022 Chip Seal Project (SC-2700(052))

A pre-construction meeting has not been held for the 2022 Chip Seal Project yet. The Contractor has indicated that they anticipate starting to crack seal mid-July and plan on starting to chip seal the week of July 25th. It is unknown where the Contractor will begin working.

City Shop Phase II (WC21-F10AVENE)

At the May 23rd Building Committee meeting, a schedule update for the City Shop Phase II Project was provided to the Committee. The schedule at that time reflected an estimated completion date of February 2024. Since that time, the schedule has been updated to reflect an estimated completion date of June 2024. It was originally anticipated that the site grading and civil work would begin this fall, but with the current bidding environment it was advised to bid the project out this fall as a complete package, as opposed to trying to complete some work this fall.

Maternity Leave Preparation

It is anticipated that my last day of work prior to going on maternity leave will be July 8th. I plan on being out of the office for 10 weeks, which will put me back in the office around mid-September. I have prepared both general and individual informational documents for my coworkers while I am out of the office. At a minimum, I plan on checking in with City Hall one week prior to returning to the office full time.

This is Task Order No. WC 22-05, consisting of 3 pages.

Task Order

In accordance with Paragraph 1.01 of the Agreement Between Owner and Engineer for Professional Services – Task Order Edition, dated July 6, 2021 ("Agreement"), Owner and Engineer agree as follows:

1. Task Order Information

- A. Owner: City of Watford City.
- B. Engineer: Brosz Engineering.
- C. Task Order Title: Matrix Property Subdivision Plat.

2. Scope of Services

- A. The scope of services to be provided or furnished by Engineer under this Task Order are:
 - 1. **Itemized list of Scope of Services.**
 - a. Prepare a subdivision plat for the Matrix property. Preliminary lots, ROW, and easements are shown in Attachment 2. Utility and drainage easements directly related to the daycare site will also be incorporated.
 - b. Assumed that we will need to follow the City's subdivision process and will require a preliminary and final plat for submittal.
 - c. Prepare an exhibit and description for an access easement for the temporary cul-de-sac or hammerhead turnaround at the end of the new street.
 - d. Preparation of an SI&A and DA are specifically excluded from this task agreement.

3. Owner's Responsibilities

The Owner shall be responsible for the follow items:

- A. Coordinate with Engineer and provide historical information if needed.
- B. Provide a subdivision name.
- C. Provide a street name for new street.

4. Schedule

Engineer will prepare and submit the preliminary plat and application by August 5th and the final plat and application by September 7th.

5. Basis of Compensation

- A. Owner shall pay Engineer for services rendered under this Task Order as follows:
 - 1. Owner shall pay Engineer an amount equal to the cumulative hours charged to the Project by each class of Engineer’s employees times the Standard Hourly Rates for each applicable billing class as set forth in the attached “2022 Hourly Rate Sheet”. The total fee for this Task Order will not exceed \$5,000.00, plus any applicable taxes for services rendered, unless there is a changed in the scope of services and we receive an amendment to the Task Order to exceed this amount signed by the Owner.
 - 2. Engineer’s Standard Hourly Rates are attached to this Task Order as an attachment.
 - 3. The amounts billed for Engineer’s services will be based upon cumulative hours charged to the Project during the billing period but will not exceed the above stated amount.

6. Attachments:

- A. Attachment 1 – 2022 Hourly Rate Sheet
- B. Attachment 2 – Matrix Property Exhibit and Preliminary Daycare & Road Layout

7. Terms and Conditions

Execution of this Task Order by Owner and Engineer shall make it subject to the terms and conditions of the Agreement (as modified above), which Agreement is incorporated by this reference. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order is _____.

By: _____

Print Name: _____

Title: _____

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

Name: _____

Title: _____

Address: _____

E-Mail Address: _____

Phone: _____

ENGINEER:

By: _____

Print Name: Brady Bertram, PE

Title: Area Manager

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

Name: Dustin Jordan, RLS

Title: Survey Principal

Address: PO Box 551, Watford City, ND

E-Mail Address: dustinj@brozengineering.com

Phone: 701-842-3526

Digitally signed by Brady Bertram
Date: 2022.06.23 13:37:12-05'00'

EXHIBIT
FOR INFORMATIONAL
PURPOSES ONLY

CITY OF WATFORD CITY
Watford City, North Dakota

OLD MATRIX PROPERTY
LAND DEVELOPMENT
CITY RETAINED LAND

DRAFTED
GAD
DATE
08/25/2021

Legend:
Existing Parcel



Approx. 1.6 Acres

Approx. 3 Acres

CITY TO RETAIN
Approx. 12 Acres

CITY TO RETAIN
Approx. 5 Acres

Include lot for Wolf Pup
Daycare, ROW for road, and
access easement for cul-de-sac
or hammerhead turn-around

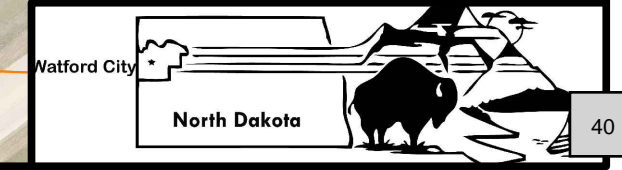
CITY TO RETAIN
Approx. 5 Acres

Access easement for private
drive, if required

Fox Hills Village Parkway

11th Avenue SE

14th Avenue SE









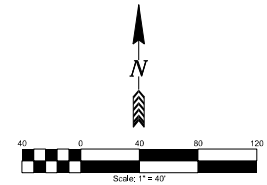
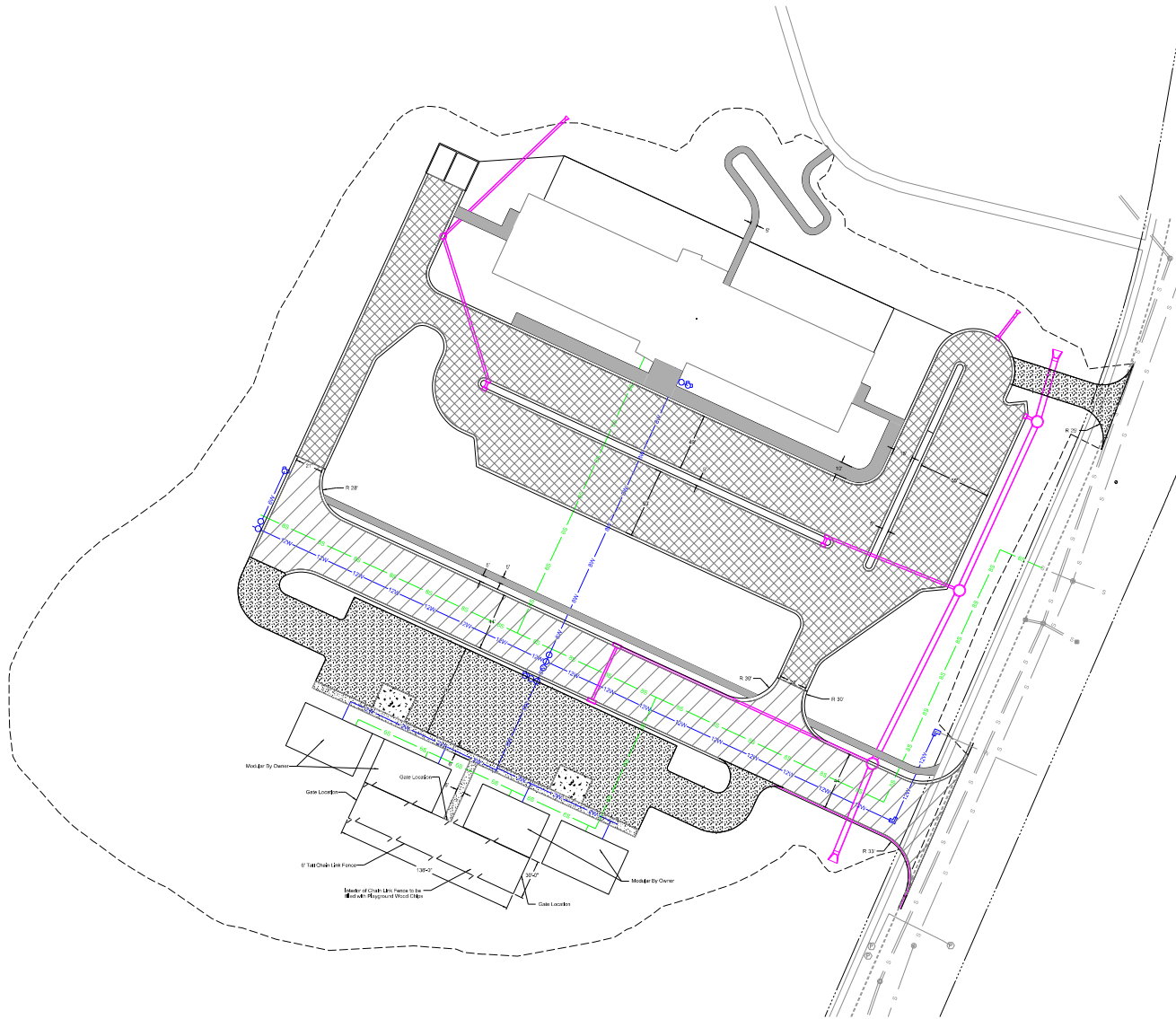
Section 18, Item B.



4000 GARDEN VIEW DRIVE
SUITE 101
GRAND FORKS, ND 58201
P: 701.772.4299 F: 701.772.4279
WWW.ICONARCHITECTS.COM

CIVIL
Broer Engineering
504 12th St. NE
Waford City, ND 58854
(701) 842-3528 CIVIL

-  FUTURE ASPHALT PAVEMENT SECTION PER DETAIL 3 ON SHEET C201
AGGREGATE AND FABRIC TO BE PLACED AS PART OF BID PACKAGE 1
-  FUTURE ASPHALT PAVEMENT SECTION PER DETAIL 3 ON SHEET C201
ONLY GRADING TO BE COMPLETED FOR BID PACKAGE 1
-  GRAVEL SURFACING PER DETAIL 5 ON SHEET C201
AGGREGATE AND FABRIC TO BE COMPLETED FOR BID PACKAGE 1
-  FUTURE SIDEWALK PER DETAIL 1 ON SHEET C204
-  SIDEWALK PER DETAIL 1 ON SHEET C204
CONCRETE AND AGGREGATE TO BE COMPLETED FOR BID PACKAGE 1
-  CONCRETE PAVING PER DETAIL 4 ON SHEET C201
CONCRETE AND AGGREGATE TO BE COMPLETED FOR BID PACKAGE 1



Wolf Pup Daycare II
Waford City, ND 58854

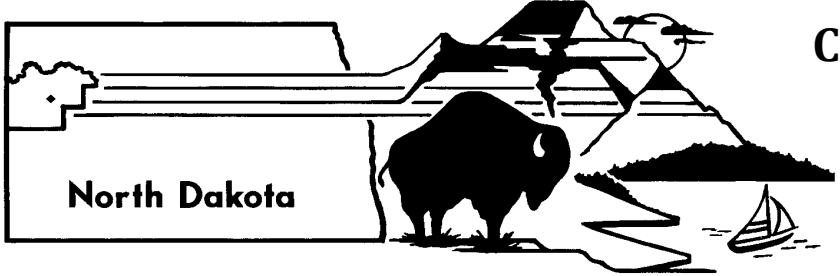
No.	Description	Date
1	XX	01/16/22

DRAWN BY: GDC JAC 10-079

**NOT FOR
CONSTRUCTION**

Site Layout

SHEET
C201



City of Watford City

213 2nd St. NE / PO Box 494
 Watford City, ND 58854
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Celebrating 100 Years - 2014
cityofwatfordcity.com

June 27, 2022
 City Administrator
 Report to Council, July 2022

Wolf Pup Daycare #2 Project (Temporary and Permanent)

- FCI/ICON/Brosz design team meeting
 - Final Site Design
 - Floor Plan
 - Elevation Drawings
- FCI Bid packages for temporary and permanent facility site work
- Presentation to BOCC June 21, 2022

Ordinance Updates

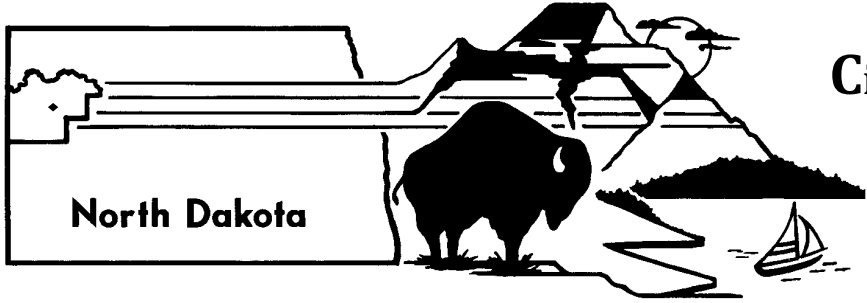
- CF Zoning District for all parks(public, private)
- Trailers(Commercial, RV, Boats etc) on public streets
- Agriculture 2 (A-2) Zoning District
- Townhome (R-T) Zoning District
- Grandfather Status defined
- Re-Development of Pre-developed County/ETA properties
- Modifications to Design Standards

Consideration of waiving fees for political subdivision permit applications

Watford City Housing Authority

Property acquisition funding request to JDA for affordable housing project (Stevens Addition) on 4th Ave.

JDA revolving fund



City of Watford City

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June 29th, 2022
 City Planning Department Report to Council, July 2022

Workload Update

Despite the lack of P&Z agenda items in June, the department remains quite busy. Large number of upcoming items expected, including: first recorded condo map for the city, an annexation, several subdivision maps, additional ordinance revisions to Ordinance Committee, CUP reviews, and permit/procedural changes internally.

Hiring Update - Administrative Position

Sorted through 20+ resumes, narrowed to a select few in-person interviews. Hoping to hire for the position the first week of July, with on-boarding mid-to-late July.

Ordinance updates

1. CF Zoning District for all parks (public, private)
 - a. Internally looking at definitions of public and private
 - b. Refining language in zoning districts ahead of next Ordinance Committee mtg in mid-July

2. Trailers (Commercial, RV, Boats etc) on public streets
 - a. Reviewing and revising various parking ordinances ahead of next Ordinance Committee mtg in mid-July

3. Agriculture 2 (A-2) Zoning District
 - a. 2nd reading at CC 7/5/22. Planning is comfortable with the revisions made.

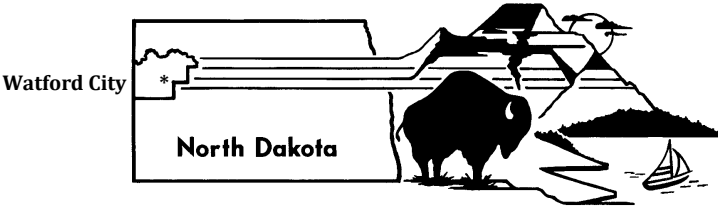
4. Modifying Requirements Ordinance
 - a. 2nd reading at CC 7/5/22. Planning is comfortable with the revisions made.

5. Townhome (R-T) Zoning District
 - a. Two-part approach; 1. Informing existing R3/RT overlay owners that RT is their current zone (no requirements on their part) and, 2. Reviewing appropriateness of undeveloped R3/RT overlay parcels for reversion to previous zoning or FLU-desired districts.

b. Language revisions for RT District underway.

6. In-city Deer Hunting Ordinance

- a. Language will be presented at next Ordinance Committee mtg in mid-July.
- b. Based off a modified Minot plan.
- c. Staff feels we'll meet deadline.



City of Watford City

213 2nd St. NE

PO Box 494

Watford City, ND 58854

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Fax 701- 444- 3004

<http://cityofwatfordcity.com/>

June 29, 2022
Public Works Superintendent
Report to Council, Activities for the Month of June 2022:

Office

- Project documentation and planning
 - CIP project scoping.
 - Striping, sealing, utility repair planning.
 - Manhole repair planning.
 - Mapping reviews.
- Summer intern startup.

Water/Wastewater

- Hydrant flushing finished.
- Sewer jetting started.
- Troubleshooting and repair of several WRRF issues ongoing.
- Gate valve and curb stop repair started.

Sanitation

- Normal operations.
- Investigating how to address dirty container complaints.

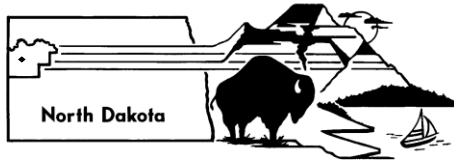
Road

- Asphalt crack sealing complete.
- Concrete patching complete. Remainder planned for future years.
- Remainder of maintenance has not started: joint seal, stripe, place crushed asphalt on gravel.
- Mag chloride placed on high traffic gravel roads. (3rd Ave SW being considered.)
- Spring street sweeping ongoing.
- Durapatch started.
- Large grounds crew this season. Working through ROW mowing.

Vector/Forestry

- Larvicide complete.
- Fogging ongoing as needed.
- Aerial adulticide application date(s) are TBD.
- Culix Tarsalis mosquitos were found earlier but none currently.
- First West Nile case in ND reported 6/29.
- Weed spraying on-going.

Justin Smith
Superintendent
Watford City Public Works



**City of Watford City
Watford City**

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Watford City, ND 58854

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Fax 701-444-3004

Celebrating 100 Years - 2014

watford.mckenziecounty.net

Assessor's Office Update

In June :

- Mailed reassessment letters to Watford City and Arnegard property owners to be reassessed.
- Start taking reassessment appointments as owners call in.
- Started doing long grass rounds, hanging notices on doors and sending letters. Have mailed over 40 letters to property owners to notify them of the ordinance. Once they pick up the letter, they have 5 days to mow. If not mowed a service order will be created for the public works department to mow.
- Continued to work on parking issues on 8th Street NW.
- Worked on code enforcement issues.....including chickens in the city limits and barking dogs.

In July :

- Start doing all the reassessments in Watford City and Arnegard.
 - Set up appointments when property owner calls in. Go take notes on inside of property and remeasure the exterior to make sure numbers are correct.
- Finalize sales ratio study and numbers with the North Dakota State Tax Department for the State Equalization Meeting coming up in August.
- Work on entering building permits into the CAMA program.
- Continue entering 2022 sales into CAMA program.
- Work on Code Enforcement Issues when brought to my attention.
- Continue doing long grass and weed rounds.....sending letters and placing door hangars.

July 2022 Bill List

June Expenditures

Check #	Payee	Description	Date Paid	Amount
Dir Dep	Payroll	Net Payroll	June 2022	\$314,593.58
EFT	BCBS	Health insurance	6/21/2022	\$79,227.83
EFT	EFTPS	Payroll taxes	6/6/2022	\$56,341.05
EFT	EFTPS	Payroll taxes	6/21/2022	\$64,179.82
EFT	Nationwide Financial	Nationwide AT	6/6/2022	\$853.33
EFT	Nationwide Financial	Nationwide AT	6/21/2022	\$850.54
EFT	Nationwide Retirement Solutions	Nationwide BT	6/6/2022	\$2,902.53
EFT	Nationwide Retirement Solutions	Nationwide BT	6/21/2022	\$2,955.67
EFT	ND PERS - Retirement	NDPERS Main 2/PS Plan	6/21/2022	\$22,258.18
EFT	ND PERS - Retirement	NDPERS Main	6/21/2022	\$34,381.50
EFT	NDPERS	Payroll-Deferred Compensation	6/6/2022	\$3,110.00
EFT	NDPERS	Payroll-Deferred Compensation	6/21/2022	\$4,735.00
EFT	TASC	Payroll - Flex/Dependent care	6/6/2022	\$2,800.67
EFT	TASC	Payroll - Flex/Dependent care	6/21/2022	\$2,800.67
EFT	Wolf Run Village, Inc.	Wolf Run 3	6/21/2022	\$600.00
48071	ND Fraternal Order of Police	Legal Defense	6/19/2022	\$400.00
48070	Symetra Life Insurance Company	Symetra L AD&D	6/19/2022	\$1,158.24
EFT	ND Child Support Division	ND Child Support	6/6/2022	\$1,171.50
EFT	ND Child Support Division	ND Child Support	6/21/2022	\$1,171.50
48059	Armor Interactive	CH/RRC monthly IT	6/14/2022	\$5,430.08
48060	Badlands Hardware	parts & supplies	6/14/2022	\$566.95
48061	Barrett Pharmacy	PD patches	6/14/2022	\$5.49
48065	CIM Sanitary Tech	monthly cleaning	6/14/2022	\$2,500.00
48066	Farmers Union Oil	PW fuel, PD gas, vector & garbage supplies	6/15/2022	\$22,294.68
48067	Home of Economy	Road Dept tools/partys	6/15/2022	\$822.93
48050	Information Technology Dept.	Monthly internet fees	6/13/2022	\$4,980.45
48068	OK Implement	parts & supplies	6/15/2022	\$1,478.22
48051	McKenzie County Auditor	postage for letters	6/13/2022	\$124.22
48052	McKenzie County Farmer	publishing	6/13/2022	\$3,736.26
48053	McKenzie County Landfill	May tipping fees	6/13/2022	\$23,139.85
48054	McKenzie County Water Resource	Golf Course water/May water usage	6/13/2022	\$98,475.90
48062	Montana Dakota Utilities	New service/Golf Course - 3104 4th Ave NE	6/14/2022	\$386.65
48063	Navigate360, LLC	PD ALICE training	6/14/2022	\$749.00
48064	ND Dept Environmental Quality	Certification renewals	6/14/2022	\$375.00
48055	One Call Concepts	May One Call Locates	6/13/2022	\$133.35
48056	POST Board	ND post license	6/13/2022	\$45.00
48057	Rough Rider Center	Occupancy Tax budgeted items	6/13/2022	\$1,031.00
48069	Tractor Supply Credit Plan	hoses/vector supplies/rakes	6/15/2022	\$868.70
48058	Visa	office supplies/toilet paper/PD supplies	6/14/2022	\$1,791.24
EFT	City of Watford City	FD House Utility bill	6/20/2022	\$50.99
EFT	City of Watford City	Golf Course garbage	6/20/2022	\$365.01
EFT	JPMorgan Chase Bank	Purchase cards	6/27/2022	\$3,968.34
ACH	Landscape Elements	Contract workers for GC & PW	June 2022	\$45,052.00
EFT	M Squared Contracting	GC deck painting project	6/24/2022	\$5,574.87
EFT	Marco Technologies	Contract: June2022	6/24/2022	\$1,846.24
EFT	McKenzie Electric	Electric Charges - City & Golf Course	6/24/2022	\$6,880.00
EFT	Montana Dakota Utilities	gas/electric services	6/24/2022	\$18,578.57
EFT	Reservation Telephone	phone/internet services	6/24/2022	\$3,001.15
EFT	The Huntington National Bank	Golf cart lease/equipment/GPS Lease	6/24/2022	\$30,373.60
EFT	UPS	WRRF sample shipping	6/24/2022	\$1,990.58
EFT	Valli Information Systems	BDS Utility bills - April	6/24/2022	\$878.22
EFT	Verizon Wireless	cell phone service	6/27/2022	\$3,451.32
EFT	WEX Bank	Gas/fuel	6/24/2022	\$5,481.37
EFT	Wolf Run Village I	Wolf Run deficit amount	6/24/2022	\$30,000.00
TOTAL				\$922,918.84

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27934		1960 701 CLEAN LLC	500.00					
	080832	05/09/22 GC clean carpets	500.00*			2245 430500	416	101000
		Total for Vendor:	500.00					
27939		748 ADVANCED ELEMENTS, INC	2,905.40					
	80995	06/14/22 Municipal Engineering-SCADA	2,905.40			5020 433000	351	101000
		Total for Vendor:	2,905.40					
27941		2098 AGENCY MABU	2,462.28					
	2347	03/31/22 Tourism Mar 13.25hrs	1,258.75			2280 419100	363	101010
	10009	05/31/22 Tourism May 12.25hrs	1,203.53			2280 419100	363	101010
		Total for Vendor:	2,462.28					
27935		2359 AGTERRA TECHNOLOGIES, INC	535.00					
	22-7590	06/03/22 MapItFast/Strider:June22	535.00*			2310 441100	370	101000
		Total for Vendor:	535.00					
27937		2467 ALL STAR PRO GOLF	1,713.97					
	27728	05/31/22 GC pencil logo:Badlands Hydro	574.48			2245 430500	405	101000
	27798	06/07/22 GC pencil logo:Shayla Brown	557.82			2245 430500	405	101000
	27956	06/16/22 GC pencil logo:ND Safety Pro	581.67			2245 430500	405	101000
		Total for Vendor:	1,713.97					
27940		C 2254 ANDREW SCHATZ	246.50					
		06/29/22 meal reimbursement	121.50			1000 421000	444	101000
		06/20/22 boot reimbursement	125.00			1000 421000	422	101000
		Total for Vendor:	246.50					
27936		1005 APPLIED CONCEPTS, INC.	400.00					
	403084	06/06/22 PD #13 counting unit	400.00			1000 421000	419	101000
		Total for Vendor:	400.00					
27938		1987 ARMOR INTERACTIVE	13,801.09					
July 2022								
	22618	06/14/22 RRCmanaged server/backup-July	1,132.94			2240 416000	307	101000
	22597	06/08/22 PD managed server/backup-July	4,141.91			1000 421000	351	101000

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	22261	03/25/22 PD Wellen laptop	3,443.37			1000 421000	417	101000
	22307	04/07/22 PD new desktops	5,082.87			1000 421000	417	101000
		Total for Vendor:	13,801.09					
28041		1924 ARNEGARD RURAL FIRE DISTRICT	2,331.01					
	06/24/22	2022 Roughrider enhancement gr	2,331.01		2399	427200	815	101010
		Total for Vendor:	2,331.01					
27933		55 ASTRO CHEM SERVICE, INC.	100.00					
	L17566	06/14/22 Bacteria Analysis	50.00		5010	434000	423	101000
	L17556	06/10/22 Bacteria Analysis	50.00		5010	434000	423	101000
		Total for Vendor:	100.00					
27946		1879 B CRACK SEALING LLC	20,926.00					
	22017	06/23/22 Pre-school parking lot - crack	8,326.00		2010	431300	435	101000
	22016	06/17/22 4th Ave NE - cracks	3,600.00		2010	431300	435	101000
	22013	06/08/22 14th Ave SW - cracks	2,250.00		2010	431300	435	101000
	22015	06/14/22 7th Ave NW - cracks	6,750.00		2010	431300	435	101000
		Total for Vendor:	20,926.00					
27948		1593 BADLANDS OCCUPATIONAL TESTING	76.00					
	22-2533	05/27/22 PD Pre-employ: J.Uhlich	38.00		1000	421000	260	101000
	22-2533	05/27/22 PD Pre-employ: Z.Weldon	38.00		1000	421000	260	101000
		Total for Vendor:	76.00					
27950		2180 BAKER COMMODITIES INC	70.00					
	8200384117	05/31/22 GC grease trap clean out	70.00*		2245	430500	307	101000
		Total for Vendor:	70.00					
27943		70 BALCO UNIFORM COMP., INC.	651.62					
	66002-4	06/16/22 uniforms	177.33		1000	421000	422	101000
	70691-1	06/09/22 undervest shirt	231.99		1000	421000	422	101000
	66546-3	06/03/22 uniforms	242.30		1000	421000	422	101000
		Total for Vendor:	651.62					

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
27947		2233 BLUE BUTTE AGGREGATES	2,752.96					
	3274	06/17/22 pea gravel	2,752.96			2010 431300	452	101000
		Total for Vendor:	2,752.96					
27942		1358 BORDER STATES ELECTRIC SUPPLY	3,060.20					
	924425622	06/21/22 #70 electric tape	75.00			2010 431300	426	101000
	924425609	06/21/22 lift stations	2,466.84			5020 433000	446	101000
	924327590	06/03/22 PTB channel analog	498.55			5020 433010	446	101000
	924347715	06/08/22 light pole	19.81			2010 431300	391	101000
		Total for Vendor:	3,060.20					
27944		1930 BOWMAN LODGE & CONVENTION CENTER	259.20					
	2754	10/21/21 PD: C.Ell hotel room	86.40			1000 421000	444	101000
	2753	10/21/21 PD: J.Uhlich hotel room	172.80			1000 421000	444	101000
		Total for Vendor:	259.20					
27949		1856 BRADY'S TOWING & RECOVERY LLC	125.00					
	22-11842	06/27/22 PD tow: 2007 Ford F150	125.00			1000 421000	433	101000
		Total for Vendor:	125.00					
27945		1616 BROSZ ENGINEERING, INC.	31,517.50					
	W2309	06/15/22 on call inspection & testing	3,525.00			1000 414200	351	101000
	W2321	06/29/22 on call inspection & testing	11,177.50			1000 414200	351	101000
	W2310	06/15/22 Hunters Run punch list	14,140.00			1000 414200	351	101000
	W2323	06/29/22 2nd Ave SW-Multi use	2,065.00			4053 431200	680	101000
	W2311	06/15/22 Main St N - utility conflict	610.00			4054 430240	680	101000
		Total for Vendor:	31,517.50					
27954		1787 C&D WATER SERVICES	26.25					
	1245429	06/15/22 Water for City Hall	26.25			1000 415000	410	101000
		Total for Vendor:	26.25					
28042		2318 CALLAWAY	3,615.64					
	934968191	06/03/22 chrn sft 22 - prebook	475.20			2245 151200		101000
	934988952	06/07/22 Cantelow:apex dcb	1,026.90			2245 151200		101000
	934988950	06/07/22 whiskey driver-prebook	23.18			2245 151200		101000

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	935005207	06/09/22 wd rh rogst-prebook	259.20			2245 151200		101000
	935031954	06/13/22 vintage dr - logo accessori	118.00			2245 151200		101000
	935042060	06/14/22 Cantelow-miss order	-880.20			2245 151200		101000
	935046711	06/15/22 clubhouse mini-logo accesso	130.00			2245 151200		101000
	935057982	06/16/22 jaws full toe black-wedge f	372.60			2245 151200		101000
	935069698	06/18/22 bl cg warbird 21 - golf bal	756.00			2245 151200		101000
	935069761	06/18/22 bg cg stn fairway/org 14	567.00			2245 151200		101000
	935069759	06/18/22 bg cg stn fairway	171.00			2245 151200		101000
	935079686	06/21/22 bl cg chrmsft-prebook	237.60			2245 151200		101000
	935089952	06/22/22 jaws full toe crm	124.20			2245 151200		101000
	935089951	06/22/22 stitch magnet hat logo preb	234.96			2245 151200		101000
		Total for Vendor:	3,615.64					
27956		1922 CASCADE GLASS & SIGNS	1,298.60					
	4052148336	06/06/22 #25 windshield	290.00			1000 421000	419	101000
	Q5589	09/28/21 #20 new SRO vehicle graphics	1,008.60			1000 421000	419	101000
		Total for Vendor:	1,298.60					
27953		99 CHARLIE'S SERVICE	160.00					
	14629	05/05/22 4 tires mount & balance	160.00			2010 431300	426	101000
		Total for Vendor:	160.00					
27951		1524 CIM SANITARY TECH	2,500.00					
	9142597	06/13/22 contract cleaning 6/6-6/10	1,250.00			1000 416000	307	101000
		06/13/22 contract cleaning 6/13-6/17	1,250.00			1000 416000	307	101000
		Total for Vendor:	2,500.00					
27952		106 CLARKE MOSQUITO CONTROL	88.21					
	5101222	06/24/22 chemical tank 15 gal natural	88.21			2310 441100	426	101000
		Total for Vendor:	88.21					
27955		2006 CORE & MAIN LP	4,265.84					
	Q905366	05/20/22 hydrant adapt	636.99			5010 434000	519	101000
	Q826022	05/20/22 swing checl vlv	2,997.80			5020 433000	446	101000
	Q958019	06/01/22 repair lid/water lid	631.05			5010 434000	439	101000
		Total for Vendor:	4,265.84					

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
27786		2454 COULEE MAN, LLC	4,700.00					
2020	ETA project for North Main St							
		2020 ETA - fence reimbursement	2,700.00			4054 430240	680	101000
		2020 ETA - attorney fees	2,000.00			4054 430240	680	101000
		Total for Vendor:	4,700.00					
27958	C	2408 DANIEL BARRY	581.00					
	DARE training for 2 weeks							
		06/17/22 Meal reimbursement	311.00			1000 421000	444	101000
		06/24/22 Meal reimbursement	270.00			1000 421000	444	101000
		Total for Vendor:	581.00					
27959		62 DEAN ANDERSON, INC.	2,446.00					
		175875 06/10/22 GC pilot check in kitchen	100.00*			2245 430500	416	101000
		175800 05/30/22 RRC kitchen walk in cooler	1,180.00			2240 416000	365	101000
		175853 05/30/22 RRC walk in freezer	175.00			2240 416000	365	101000
		175565 01/05/22 RRC freezer fix	991.00			2240 416000	365	101000
		Total for Vendor:	2,446.00					
27957		2175 DEANS DISTRIBUTING	3,363.27					
		205060 06/22/22 rando hd prem mv bulk/delo	3,363.27			2010 431300	424	101000
		Total for Vendor:	3,363.27					
27960		1744 ENVIRONMENTAL CONSULTING &	1,600.00					
		5109 06/22/22 Acute & Chronic WET test	1,600.00			5020 433010	423	101000
		Total for Vendor:	1,600.00					
27961		1938 FAMILY CRISIS SHELTER	3,272.82					
		06/20/22 STOP Grant: May 2022	3,272.82			1000 330372		101000
		Total for Vendor:	3,272.82					
27965		1174 FASTENAL COMPANY	206.90					
		183784 06/07/22 storm drain	40.97			2010 431300	386	101000
		183665 06/03/22 #29 parts	3.50			5030 432000	426	101000
		183638 06/02/22 #14 parts	10.50			2010 431300	426	101000
		183566 06/01/22 valve parts	51.34			2010 431300	420	101000

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	183600	06/01/22 #102 parts	100.59			2010 431300	426	101000
		Total for Vendor:	206.90					
27963		152 FIRST INTERNATIONAL BANK	15.00					
	7/1/2022-7/1/2023							
	06/16/22	Safe Deposit Rent 7/22 - 7/23	15.00			1000 415000	370	101000
		Total for Vendor:	15.00					
27962		896 FLEXIBLE PIPE TOOL COMPANY	7,443.50					
	27683	06/21/22 #6 parts	7,443.50			5020 433000	426	101000
		Total for Vendor:	7,443.50					
28034		2357 FORUM COMMUNICATIONS COMPANY	1,713.50					
	0522	05/31/22 GC - Occupancy- Ads	704.50			2280 419100	363	101000
		Finance Director ads	1,009.00			1000 415000	360	101000
		Total for Vendor:	1,713.50					
27964		1453 FRONTIER PRECISION, INC.	2,321.00					
	255870	06/22/22 GPS Pathfinder software	1,980.00			1000 414200	411	101000
	255135	06/13/22 USB Data cable	24.00*			2010 431300	417	101000
	254858	06/08/22 BPack/timble AC/12V	317.00*			2010 431300	417	101000
		Total for Vendor:	2,321.00					
27968		1488 GARMANS FLOORING LLC	347.00					
	16630	05/31/22 RRC flooring project-more adhe	347.00*			2240 416000	680	101000
		Total for Vendor:	347.00					
27969		2468 GCSAA	430.00					
	7/1/22-6/30/23							
	106539	07/01/22 GC Mike Moran: membership	430.00			2245 430510	370	101000
		Total for Vendor:	430.00					
27970		1145 GOOSENECK IMPLEMENT	2,240.71					
	10685189	06/07/22 bushing/v-belt	18.76			2010 431300	426	101000
	10686887	06/09/22 v-belt	160.44			2010 431300	426	101000
	10675265	05/25/22 #14 rim&wheel center	342.52			2010 431300	426	101000
	10682346	06/02/22 4 tires #14	979.18			2010 431300	426	101000

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
	10682349	06/02/22 auto-cut head/carburetor	128.56			2010 431300	426	101000
	10682238	06/02/22 #14 spindle	611.25			2010 431300	426	101000
		Total for Vendor:	2,240.71					
27967		2329 GREENHAW FLOORING LLC	23,595.00					
	1339	06/15/22 RRC flooring	23,595.00*			2240 416000	680	101000
		Total for Vendor:	23,595.00					
27966		1300 GREG'S WELDING INC.	338.82					
	10628	06/13/22 garbage truck design	338.82			1000 415000	490	101000
		Total for Vendor:	338.82					
27972		2283 H2I GROUP	3,364.23					
	218211	06/15/22 RRC bleacher motors loose	3,364.23			2240 416000	365	101000
		Total for Vendor:	3,364.23					
27974		1846 HANSEN DIESEL & AUTOMOTIVE	708.39					
	10153	05/19/22 Bldg Dept #27 oil pressure iss	607.60*			1000 414500	427	101000
	10316	06/17/22 PD #23 oil change	100.79			1000 421000	424	101000
		Total for Vendor:	708.39					
27976		178 HAWKINS, INC.	1,862.57					
	6180709	05/10/22 Chlorine cylinder, EPA Reg	590.69			5020 433010	423	101000
	6185363	05/15/22 Chlorine cylinder	30.00			5020 433010	423	101000
	6186229	05/15/22 Chloring cylinder/sulfur diox	100.00			5020 433010	423	101000
	6188853	05/17/22 chlorine cylinder/EPA Reg	1,141.88			5020 433010	423	101000
		Total for Vendor:	1,862.57					
27977		181 HEGGEN EQUIPMENT, INC.	289.04					
	IH30381	06/23/22 #79 built pens for mower	106.38			2010 431300	426	101000
	IH29977	06/10/22 #115 bolts	4.25			2010 431300	426	101000
	IH30226	06/20/22 #24 air filters	134.84			2010 431300	426	101000
	IH30238	06/20/22 #24 knob/filter	43.57			2010 431300	426	101000
		Total for Vendor:	289.04					

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27971		1625 HELENA CHEMICAL CO.	1,965.00					
	234106460	05/04/22 lawn fertilizer/northland c	1,965.00			2010 431300	435	101000
		Total for Vendor:	1,965.00					
27975		2221 HIGH RPM, LLC	1,406.05					
	8690	05/27/22 PD #16 oil change	82.40			1000 421000	424	101000
	8740	06/07/22 PD #32 oil change	80.00			1000 421000	424	101000
	8740	06/07/22 PD #32 alignment	165.00			1000 421000	419	101000
	8585	05/27/22 PD #24 oil change	80.00			1000 421000	424	101000
	8585	05/27/22 PD #24 tire rotate/balance	170.00			1000 421000	419	101000
	8583	05/13/22 PD #11 fuel vapor canister	746.25			1000 421000	419	101000
	8326	05/07/22 PD #32 oil change	82.40			1000 421000	424	101000
		Total for Vendor:	1,406.05					
27784		2452 HOMESTEAD AT WATFORD CITY, LLC	5,900.00					
	2020	ETA project for North Main St						
		2020 ETA - fence reimbursement	3,900.00			4054 430240	680	101000
		2020 ETA - attorney fees	2,000.00			4054 430240	680	101000
		Total for Vendor:	5,900.00					
27973		2035 HURLEY ENTERPRISES, INC	480.00					
	93164	06/01/22 GC portable toilets-May	480.00			2245 430510	330	101000
		Total for Vendor:	480.00					
27978		1921 ICON ARCHITECTURAL GROUP	85,240.00					
	Line 1:	Project: City Public Works Shop #2 - Project #: 19-037						
		2022200180 06/01/22 Public Works Shop2-Archite	85,240.00			5010 434000	699	101000
		Total for Vendor:	85,240.00					
27979		1989 J CUSTOM ELECTRIC	3,931.03					
	4146	05/16/22 Visitor Center:handicap door	175.00			1000 416000	365	101000
	3974	06/03/22 RRC sign in roundabout	3,756.03			2240 416000	365	101000
		Total for Vendor:	3,931.03					

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27981		196 JACK AND JILL	21.06					
	06/02/22	CH water/supplies	10.07			1000 415000	410	101000
		Engineering batteries	10.99			1000 414200	436	101000
		Total for Vendor:	21.06					
27980		1926 JOHNSON CONTROLS	4,798.66					
	22915174 05/16/22	RRC fire alarm agreement	2,842.00			2240 416000	307	101000
	88814097 05/25/22	RRC open circuit trouble	1,364.46			2240 416000	365	101000
	1794351625 05/25/22	RRC rooftop units	592.20			2240 416000	365	101000
		Total for Vendor:	4,798.66					
28036		2374 JOURNAL PUBLISHING	295.00					
	51197 05/25/22	GC ad: Occupancy	295.00			2280 419100	363	101010
		Total for Vendor:	295.00					
27982		929 KLJ ENGINEERING LLC	86,387.82					
	Project: 2104-01864							
	10169095 05/20/22	reconstruction of 3rd Ave SW	33,967.82*			4045 431200	351	101000
	10170698 06/23/22	reconstruction of 3rd Ave SW	52,420.00*			4045 431200	351	101000
		Total for Vendor:	86,387.82					
27983		1318 L-TRON CORPORATION	37.16					
	678048 06/15/22	PD tripp lite 6ft	37.16			1000 421000	417	101000
		Total for Vendor:	37.16					
27984		2059 LANGUAGE LINK	12.03					
	216541 06/01/22	Spanish translation	12.03			1000 421000	351	101000
		Total for Vendor:	12.03					
27985		216 LUND OIL INC.	3,508.55					
	05/31/22	PD Gas	3,379.04			1000 421000	424	101000
	05/31/22	Bld Dept Gas	129.51			1000 414500	424	101000
		Total for Vendor:	3,508.55					

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27987	C	2421 MATTHEW EARL 05/26/22 Meal reimbursement	30.00 30.00			1000 421000	444	101000
		Total for Vendor:	30.00					
28007		235 MCKENNETT FORSBERG & VOLL, P.C. 284 06/19/22 Attorney Fees	17,227.16 17,227.16			1000 414300	312	101000
		Total for Vendor:	17,227.16					
28032		252 MCKENZIE COUNTY FARMER, INC. 06/30/22 Non-dept publishing-Fireworks	2,309.09 435.00			1000 415000	360	101000
		Finance Director ads	326.25			1000 415000	360	101000
		ND - CC minutes	285.76			1000 415000	360	101000
		Water Quality report	398.08			5010 434000	360	101000
		GC ads	806.00			2280 419100	363	101010
		Cemetery ads	58.00			2080 416200	490	101000
		Total for Vendor:	2,309.09					
27988		671 MCKENZIE COUNTY HEALTHCARE redfox jr 04/19/22 jail clearance	654.60 315.00			1000 421000	433	101000
		kerr 05/05/22 jail clearance	315.00			1000 421000	433	101000
		morris II 04/07/22 blood draw	24.60			1000 421000	433	101000
27989		671 MCKENZIE COUNTY HEALTHCARE \$175,000 New Hospital Rough Rider Grant-- \$175,000 payments quarterly, totaling \$700k per year.	296,444.53					
		Starting in August 2016, reserving the 13% and paying out quarterly.						
		\$175k Hospital RR Grant-2Q2022	175,000.00			7000 212500		101000
		13% Hospital RR Grant-Apr-Jun	121,444.53			7000 212500		101000
		Total for Vendor:	297,099.13					
27986		253 MCKENZIE ELECTRIC COOP, INC. 42884 05/19/22 meter box&pedestal:16th&4th	826.06 826.06			2010 431300	371	101000
		Total for Vendor:	826.06					

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27990		833 MEUCHEL ENTERPRISES INC.	87.27					
	2022062216	06/22/22 usb cable	5.00*			2010 431300	417	101000
	2022062216	06/22/22 highlighters	2.29*			2010 431300	417	101000
	2022060314	06/15/22 Tourism:2 wireless keyboar	79.98			1000 470000	811	101000
		Total for Vendor:	87.27					
27787		2456 MICHAEL F. PACHECO	2,000.00					
2020		ETA project for North Main St						
		2020 ETA -appraisal&attorney f	2,000.00			4054 430240	680	101000
		Total for Vendor:	2,000.00					
28038		2363 MOUNTRAIL COUNTY PROMOTER, INC	340.00					
Occupancy								
	22 05/31/22	GC:Occupancy ads	114.50			2280 419100	363	101010
	22 05/31/22	GC ads	225.50			2245 430500	366	101000
		Total for Vendor:	340.00					
28040		218 MTI DISTRIBUTING COMPANY, INC.	1,462.88					
	1348131-00	06/09/22 GC equipment parts	1,052.23			2245 430510	380	101000
	1346626-00	06/02/22 GC irrigation system parts	410.65			2245 430510	430	101000
		Total for Vendor:	1,462.88					
27991		1175 MVTL LABORATORIES, INC.	2,176.00					
	1147684	06/13/22 WRRF sample testing	154.00			5020 433010	423	101000
	1149780	06/23/22 WRRF sample testing	154.00			5020 433010	423	101000
	1146658	06/06/22 WRRF sample testing	144.00			5020 433010	423	101000
	1146677	06/06/22 WRRF sample testing	191.00			5020 433010	423	101000
	1146681	06/06/22 WRRF sample testing	144.00			5020 433010	423	101000
	1146665	06/06/22 WRRF sample testing	144.00			5020 433010	423	101000
	1146694	06/06/22 WRRF sample testing	294.00			5020 433010	423	101000
	1146340	06/03/22 WRRF sample testing	144.00			5020 433010	423	101000
	1148901	06/20/22 WRRF sample testing	144.00			5020 433010	423	101000
	1148660	06/17/22 WRRF sample testing	264.00			5020 433010	423	101000
	1148668	06/17/22 WRRF sample testing	217.00			5020 433010	423	101000
	1147258	06/09/22 coliform colilert	70.00			5010 434000	423	101000
	1148400	06/16/22 coliform colilert	70.00			5010 434000	423	101000

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	1148905	06/20/22 coliform colilert	21.00			5010 434000	423	101000
	1148412	06/16/22 coliform colilert	21.00			5010 434000	423	101000
		Total for Vendor:	2,176.00					
27993		2042 NARDINI FIRE EQUIPMENT	1,649.50					
	209482	06/15/22 RRC tank systems maintenance	1,649.50			2240 416000	307	101000
		Total for Vendor:	1,649.50					
27995		2141 ND DEPT OF ENVIRONMENTAL QUALITY	503.16					
	2022058544	05/31/22 trihalomethanes water test	503.16			5010 434000	423	101000
		Total for Vendor:	503.16					
27997		2317 NORTH DAKOTA GOLF ASSOCIATION	1,415.00					
	06/30/22	GC 2022 NDGA dues/handicap	1,415.00*			2245 430520	370	101000
		Total for Vendor:	1,415.00					
27994		302 NORTHERN IMPROVEMENT CO. INC.	217.50					
	27994	03/31/22 Omegamix 50lb bag	217.50			2010 431300	435	101000
		Total for Vendor:	217.50					
27992		1219 NORTHWESTERN POWER EQUIPMENT	351.00					
	210077KK	02/18/21 wastop 4" WSl10PVC-S3	351.00			5020 433000	447	101000
		Total for Vendor:	351.00					
28001		1613 OFFICE DEPOT	70.99					
	2496902880	06/09/22 PD lettering tape	21.72			1000 421000	410	101000
	2496899450	06/10/22 PD labeler	49.27			1000 421000	410	101000
		Total for Vendor:	70.99					
27998		1412 OK TIRE STORES	1,030.50					
	18-133904	12/08/21 PD #27 winter tires	1,030.50			1000 421000	419	101000
		Total for Vendor:	1,030.50					
27999		1467 OLYMPIC SALES, INC.	2,622.98					
	12921	04/08/22 new way 25yd cobra/parts	2,151.52			5030 432000	426	101000
	13090	06/15/22 new way hydraulic filters	291.84			5030 432000	426	101000
	13067	06/10/22 #94 chain tensioner bolt	179.62			5030 432000	426	101000
		Total for Vendor:	2,622.98					

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28000		734 OTIS ELEVATOR COMPANY	1,710.72					
		Service Contract on elevator at Long X Visitor Center.	7/1/21 - 6/30/22					
		1004004070 06/13/21 Service Contract:Long X Vi	1,710.72			1000 415000	307	101000
		Total for Vendor:	1,710.72					
28003		2470 PATHFINDER DEFENSE LLC	2,687.40					
		589 05/30/22 PD SBR	2,687.40			1000 421000	388	101000
		Total for Vendor:	2,687.40					
28002		2039 PATRICIA AIPPERSPACH	150.00					
		Gustafson						
		35 06/21/22 PD: EMR recert-Gustafson	150.00			1000 421000	444	101000
		Total for Vendor:	150.00					
28005		2471 PGA OF AMERICA	437.00					
		06/30/22 T.Carmichael:PGA membership	437.00			1000 414500	370	101000
		Total for Vendor:	437.00					
28006		2440 PING	2,381.58					
		16406588 06/23/22 irons glide 4.0wedge	405.16			2245 151200		101000
		16394450 06/17/22 irons - Larry Zepp	409.64			2245 151200		101000
		16370318 06/07/22 putters milled	304.63			2245 151200		101000
		16360270 06/02/22 metal woods	1,262.15			2245 151200		101000
		Total for Vendor:	2,381.58					
28004		328 PRO AUTO BODY, LLC	217.54					
		12497 06/21/22 PD #15 insall window	217.54			1000 421000	419	101000
		Total for Vendor:	217.54					
28008		1194 QUALITY FLOW SYSTEMS, INC.	1,829.82					
		43071 06/08/22 mechanical seal kit	1,829.82			5020 433000	446	101000
		Total for Vendor:	1,829.82					

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28013		573 RADISSON HOTEL BISMARCK	345.60					
	94361/64	06/07/22 Demars hotel room-2021	345.60			1000 414200	444	101000
		Total for Vendor:	345.60					
28014		1085 RDO TRUST #80-5800	2,186.19					
	W2340208	04/29/22 #10 motor grader	2,186.19			2010 431300	426	101000
		Total for Vendor:	2,186.19					
28011		1961 RECORD KEEPERS LLC	16.00					
	A241605	05/31/22 May 22 shredding	16.00			1000 421000	351	101000
		Total for Vendor:	16.00					
28010		2277 RICK LAWLAR	750.00					
	501	06/21/22 PD Impound Auction	750.00			1000 421000	351	101000
		Total for Vendor:	750.00					
28009		2472 ROCKIN S RAIN GUTER	300.00					
	1772	06/20/22 Visitor Center:downspout repai	300.00			1000 416000	365	101000
		Total for Vendor:	300.00					
28012		1902 ROUGH RIDER CENTER	23.33					
	312643	06/14/22 GC stickers for carts	23.33*			2245 430540	405	101000
28028		1902 ROUGH RIDER CENTER	22,136.73					
	06292022	06/29/22 RRC: June payroll	22,136.73			2240 414120	115	101000
28031		1902 ROUGH RIDER CENTER	674.99					
	07/01/22	Cherry Creek Media	650.00			2280 419100	363	101010
	06/06/22	facebook ads	24.99			2280 419100	363	101010
		Total for Vendor:	22,835.05					
28017		1246 S. W. WILLIAMS AND SON	1,500.00					
	06/21/22	scaffolding purchase	1,500.00			2010 431300	650	101000
		Total for Vendor:	1,500.00					

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28015		369 STREICHER'S, INC. I1572121 06/03/22 PD irritant:360 first defens	84.94 84.94			1000 421000	388	101000
		Total for Vendor:	84.94					
28039		2450 SUPREME INTERNATIONAL LLC V2016302 06/03/22 GC Callaway apparell	293.09 293.09			2245 151200		101000
		Total for Vendor:	293.09					
28016		2402 SWANSON & WARCUP LTD. May 2022	560.00					
		9331 05/31/22 Attorney fees Hunters Run brea	560.00*			4058 450500	312	101010
		Total for Vendor:	560.00					
28018		370 SWANSTON EQUIPMENT CORP. G05303 06/15/22 8 totes crs road oil	10,560.00 10,560.00			2010 431300	435	101000
		Total for Vendor:	10,560.00					
27788		2457 TAYLOR J. POGUE 2020 ETA project for North Main St	500.00					
		2020 ETA - attorney fees	500.00			4054 430240	680	101000
		Total for Vendor:	500.00					
28020		2439 TENET 714763 06/10/22 mirafi - woven	1,056.83 382.88			5020 433010	420	101000
		714545 06/10/22 marking paint	673.95*			5010 434000	420	101000
		Total for Vendor:	1,056.83					
27785		2455 TERENCE L. GARIETY 2020 ETA project for North Main St	5,900.00					
		2020 ETA - fence reimbursement	3,900.00			4054 430240	680	101000
		2020 ETA - attorney fees	2,000.00			4054 430240	680	101000
		Total for Vendor:	5,900.00					

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27996	C	1267 TERRY NATE JEFFRIES 06/14/22 work boot reimbursement	125.00 125.00			5020 433000	422	101000
		Total for Vendor:	125.00					
28035		345 THE ROUND-UP 258579 05/31/22 Occupancy:GC mondak guide	585.00 585.00			2280 419100	363	101010
		Total for Vendor:	585.00					
28019		1309 TITANIUM PLUMBING 9922 06/13/22 GC sprayed lines-no gas leak	93.75 93.75*			2245 430500	416	101000
		Total for Vendor:	93.75					
28021		1494 ULINE 150071809 06/10/22 PD black nitrile gloves	156.14 156.14			1000 421000	388	101000
		Total for Vendor:	156.14					
28023		1423 VANGUARD APPRAISALS, INC. service fees	1,600.00					
		18233 06/17/22 Archive module-service fees	1,600.00*			1000 414400	307	101000
		Total for Vendor:	1,600.00					
28022		2260 VERIZON CONNECT NWF, INC. 5/1/22-5/31/22	19.19					
		2781753 06/01/22 Monthly Service #103 May	19.19*			2310 441100	417	101000
		Total for Vendor:	19.19					
28033		694 VISA dropbox:Peterson tractor supply: GC	252.95 75.00 177.95			1000 414100 2245 430510	370 418	101000 101000
		Total for Vendor:	252.95					
28024		391 WALLWORK TRUCK CENTER, INC. 4P104464 06/14/22 filter-air	199.56 199.56			5030 432000	426	101000
		Total for Vendor:	199.56					

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
28027		399 WATFORD CITY CHAMBER OF COMMERCE 06/14/22 Tourism -2022 Chamber membersh	100.00 100.00			1000 470000	811	101000
		Total for Vendor:	100.00					
28026		2077 WATFORD CITY COMMUNITY BENEFIT General Fund budget	1,678.96					
	193	06/15/22 Utilities & Janitorial:Tourism	741.27			1000 470000	811	101000
	195	06/22/22 Utilities & Janitorial:Tourism	937.69			1000 470000	811	101000
		Total for Vendor:	1,678.96					
28029		295 WATFORD CITY VETERINARY CLINIC	210.93					
	169165	05/25/22 PD K9 wellness	210.93			1000 421000	454	101000
28030		295 WATFORD CITY VETERINARY CLINIC	220.00					
	169686	06/03/22 relinquishment fee	75.00			1000 421000	455	101000
	169135	05/25/22 relinquishment fee	40.00			1000 421000	455	101000
	169134	05/25/22 relinquishment fee	15.00			1000 421000	455	101000
	169685	06/03/22 relinquishment fee	75.00			1000 421000	455	101000
	170250	06/11/22 relinquishment fee	15.00			1000 421000	455	101000
		Total for Vendor:	430.93					
28037		408 WILLISTON DAILY HERALD	1,020.00					
	519738	05/31/22 GC Occupancy: advertising	1,020.00			2280 419100	363	101010
		Total for Vendor:	1,020.00					
28025		1459 WOLF RUN VILLAGE II, INC.	15,000.00					
WRVII		account deficit. 7/1/22						
	07/01/22	WRVII deficit amount	15,000.00*			1000 473000	920	101000
		Total for Vendor:	15,000.00					
		# of Claims	115	Total:				760,190.84
		Total Electronic Claims						982.50
		Total Non-Electronic Claims						759208.34