



WATFORD CITY CITY COUNCIL MEETING

December 05, 2022 at 6:00 PM

City Hall – Heritage Room – 213 2ND ST NE

AGENDA

1. **6:00 CALL TO ORDER OF REGULAR MEETING**
2. **PLEDGE OF ALLEGIANCE**
3. **APPROVE AGENDA**
4. **APPROVE MINUTES**
 - A. 2022-11-07 & 2022-11-09
5. **RITA OLSON, CITY ASSESSOR**
 - A. Abatement Applications - Carla Kleppen (4513-4516)
 - B. Abatement Application - Dennis Konkel (4518 - 4519)
6. **ROUGH RIDER CENTER UPDATE**
 - A. Rough Rider Center Update
7. **GOLF COURSE UPDATE**
 - B. Golf Course Update
 - C. Fox Hills Golf Course User Agreements: McKenzie County School Dist #1 & Alexander Public School
8. **POLICE DEPARTMENT REPORT - CHIEF JESSE WELLEN**
 - A. Police Department Report
9. **PLANNING COMMISSION**
 - A. 2022-11-28 Agenda
2022-11-28 Minutes

- [B.](#) Land Use Application - Zone Change - Submitted by Westlake Properties Minnesota A, LLC
- [C.](#) Land Use Application - Variance - Submitted by Tom Brooks
- [D.](#) Permit Records

COMMITTEE REPORTS / MINUTES

10. CHAIRMAN SANFORD COMMITTEE REPORTS

CEMETERY

BUILDING COMMITTEE

AMBULANCE/FIRE DEPT

ADDITIONS TO AGENDA

11. CHAIRMAN BEARD COMMITTEE REPORTS

ORDINANCE

- [A.](#) Second Reading on Ordinance #597 Amending Article 3 of Chapter VII - Relating to Pit Bull
- [B.](#) Second Reading on Ordinance #598 Amending Section 6-520 of Article 5 of Chapter VI - Relating to Adjacent Room License
- [C.](#) Second Reading on Ordinance #599 Amending Section 10 of Article 15 of Chapter 4 - Relating to Assessment of Costs for Tree Removal
- [D.](#) Second Reading on Ordinance #600 Amending Article XVIII(A) of Chapter XV - Relating to C-2 Commercial/Service District
- [E.](#) Second Reading on Ordinance #601 Amending Article XVIII(B) of Chapter XV - Relating to CF Community Facilities

F. 2022-11-22 Minutes

STREET, WALKS, LIGHTS

WATER, SEWER, GARBAGE

JDA REPORT

WAWSA/MCWRD

COUNTY PLANNING AND ZONING BOARD

ROUGH RIDER FUND

ADDITIONS TO AGENDA

12. CHAIRMAN RENVILLE COMMITTEE REPORTS

MACHINERY AND EQUIPMENT

GOLF COURSE BOARD

ADDITIONS TO AGENDA

13. CHAIRMAN LIEBEL COMMITTEE REPORTS

AIRPORT

BOARD OF HEALTH

PUBLIC TECHNOLOGY

ADDITIONS TO AGENDA

14. CHAIRMAN DEVLIN COMMITTEE REPORTS

PERSONNEL

A. Annual Step Increase: Tim Jones - J-6; Josh Bean - K-3; Mark Anderson H-1;
Paige Johnson H-1;

B. 2022-12-05 Minutes

WAYS, MEANS, FINANCE

A. 2022-11-14 Minutes

B. 2022-12-01 Minutes

LEC JOINT POWERS BOARD

LODGING TAX COMMITTEE

A. 2022-11-29 Minutes

HOME RULE CHARTER

WOLF RUN VILLAGE BOARD

ADDITIONS TO AGENDA

15. CHAIRMAN BULZOMI COMMITTEE REPORTS

PEST/FORESTRY/VECTOR

FRANCHISE COMMITTEE

ADDITIONS TO AGENDA

STAFF REPORTS

16. MAYOR

- A.** Findings of Fact Conclusion of Law and Order

17. CITY FINANCE DIRECTOR

- A.** November GPT Transfers
Budget Amendments

- B.** November Financials

- C.** Investment Information

18. CITY ENGINEER REPORT

19. CITY PLANNER REPORT

- A.** City Administrator/Planner Report

- B.** Rough Rider User Agreements

- C.** Wolf Pup Daycare II

- D.** JPA - McKenzie County Public School Dist #1 on Wolf Run Village, Inc. Loan Guaranty

JPA - McKenzie County on Wolf Run Village, Inc. Loan Guaranty

20. SUPERINTENDENT OF PUBLIC WORKS REPORT

- A.** Public Works Report

- B.** Recommendation to Enter Contract Negotiations with Civil Science and NDDOT for the Watford City Long Range Transportation and Future Land Use Plan and City of Watford City Zoning Ordinance Updates

- C.** 3rd Ave SE Design Engineering - KLJ - Task Order and Amendment #1

21. CITY ASSESSOR REPORT

- A.** City Assessor Report

22. WORKFORCE DEVELOPMENT REPORT

- A.** Workforce Development Report

23. ATTORNEY REPORT

24. NEW BUSINESS

25. APPROVAL OF BILLS

[A.](#) Bill List

26. INFORMATION

27. ADJOURNMENT

CITY OF WATFORD CITY
CITY COUNCIL MEETING
November 7, 2022

Minutes of the regular City Council meeting held on November 7, 2022 at 6:00 p.m. at City Hall. Present were Mayor Phil Riely and Council Members Kenny Liebel, Bethany Devlin, Matt Beard, Steve Sanford, Chelsea Bulzomi, and Lance Renville. Also present was City Auditor Peni Peterson and City Attorney Wyatt Voll. Mayor Riely called the meeting to order with the Pledge of Allegiance.

Council Member Liebel moved to approve the November 7, 2022 agenda, as presented. Motion seconded by Council Member Sanford and carried unanimously.

Council Member Sanford moved to approve the minutes of the city council meetings held October 3 and October 18, 2022, as presented. Motion seconded by Council Member Renville and carried unanimously.

Mayor Riely called the Public Hearing, as advertised, to order to consider a Petition to Vacate Right-of-Way submitted by City of Watford City. There were no written comment or comments from the public. The Public Hearing was closed.

Council Member Sanford moved to approve the Petition to Vacate Right-of-Way submitted by City of Watford City. Motion seconded by Council Member Bulzomi and carried by the following roll call vote: ayes: Sanford, Beard, Devlin, Liebel, Bulzomi, and Renville; nays: none.

Daniel Stenberg, McKenzie County Economic Development Director, gave an update on the McKenzie County Economic Development Strategic Plan. Consensus of the City Council was to begin negotiations with McKenzie County for remodeling the loft area of the Long X Visitor's Center.

Rita Olson, City Assessor, presented Tax Abatement Applications (4513-4516) submitted by Carla Kleppen.

Council Member Beard moved to approve Tax Abatement Applications 4513-4516. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes; Renville, Sanford, Bulzomi, Devlin, Liebel, and Beard; nays: none.

Tony Carmichael, Fox Hills Golf Course, gave an update on the golf course.

Chief Wellen gave an update on the police department.

Council Member Beard moved to approve the recommendations from the Planning Commission from their October 31, 2022 meeting. Approved: Land Use Application – Zone Change submitted by Stenhjem Development and a Division of Land Application – Subdivision Final Plat (Matrix Subdivision) submitted by City of Watford City. Motion seconded by Council Member Liebel and carried by the following roll call vote: ayes: Bulzomi, Sanford, Liebel, Renville, Beard, and Devlin; nays: none

Council Member Sanford moved to approve the Joint Powers Agreement Between County and City on the Transfer of Personal Property by Donation or Purchase. Motion seconded by Council Member Liebel and carried by the following roll call vote: ayes: Beard, Devlin, Liebel, Sanford, Bulzomi, and Renville; nays: none.

Council Member Beard moved to approve the Second Reading on Ordinance #595 Annexing Property to the City of Watford City per Annexation Application submitted by Aaron and Angela Pelton (509 Long Drive - Lot 5, Block 5 Rolling Hills Estate – 1.23 acres). Motion seconded by Council Member Bulzomi and carried by the following roll call vote: ayes: Renville, Sanford, Devlin, Beard, Liebel, and Bulzomi; nays: none.

Council Member Beard moved to approve the Second Reading on Ordinance #596 Annexing Property to the City of Watford City per Annexation Application submitted by Patric and Sally Golberg (1905 & 1809 S Main St – A part of IT1342 – 3.1 acres). Motion seconded by Council Member Bulzomi and carried by the following roll call vote: ayes: Bulzomi, Sanford, Beard, Liebel, Renville, and Devlin; nays: none.

Council Member Beard moved to approve the First Reading on an Ordinance Amending Article 3 of Chapter VII- Relating to Pit Bull. Motion seconded by Council Member Devlin and carried unanimously.

Council Member Beard moved to approve the First Reading on an Ordinance Amending Section 6-520 of Article 5 of Chapter VI – Relating to Adjacent Room License. Motion seconded by Council Member Sanford and carried unanimously.

Council Member Beard moved to approve the First Reading on an Ordinance Amending Section 10 of Article 15 of Chapter 4 – Relating to Assessment of Costs for Tree Removal. Motion seconded by Council Member Devlin and carried unanimously.

Council Member Beard moved to approve the First Reading on an Ordinance Amending Article XVIII(A) of Chapter XV – Relating to C-2 Commercial/Service District. Motion seconded by Council Member Liebel and carried unanimously.

Council Member Beard moved to approve the First Reading (with changes) on an Ordinance Amending Article XVIII(B) of Chapter XV – Relating to CF Community Facilities. Motion seconded by Council Member Sanford and carried unanimously.

Council Member Beard moved to approve the Roughrider Committee recommendation to grant the local match up to \$100,000 to help finalize the trailhead at the Long X Visitor Center for the NRTF Grant. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Sanford, Liebel, Devlin, Bulzomi, Renville, and Beard; nays: none.

Council Member Beard moved to approve the Roughrider Committee recommendation to transfer \$1,000 from the 2022 Enhancement Grant, that was previously granted to the WC Downtown Association (no longer an organization), to the Chamber of Commerce Downtown Committee.

Motion seconded by Council Member Bulzomi and carried by the following roll call vote: ayes: Devlin, Sanford, Liebel, Renville, Bulzomi, and Beard; nays: none.

Council Member Beard moved to approve the Roughrider Committee recommendation and approve the invoice from Crash + Sues in the amount of \$44,313.50 for updated videos for the Voices of Watford City. Motion seconded by Council Member Liebel and carried by the following roll call vote: ayes: Devlin, Sanford, Liebel, Renville, Bulzomi, and Beard; nays: none.

Council Member Devlin moved to add an additional Step to the Wages and Compensation Schedule to allow for 13+ years with a .50% increase for all categories. Motion seconded by Council Member Bulzomi and carried by the following roll call vote: ayes: Sanford, Devlin, Beard, Liebel, Bulzomi, and Renville; nays: none.

Council Member Devlin moved to approve the annual step increase for Rita Olson – F5; Josh McGoven – H7; Peni Peterson – C9. Motion seconded by Council Member Renville and carried unanimously.

Council Member Devlin moved to approve Mayor Riely’s committee appointments: Shayla Brown - Housing Authority to fulfill an unexpired 5-year term until 9/1/2023; Jake Walters - Housing Authority to fulfill an unexpired 5-year term until 9/1/2026; LaRissa Bertram - Rough Rider Committee to fulfill an unexpired 3-year term until 9/30/2024; Celeste Berg - McKenzie County Library Board to fulfill an unexpired 3-year term until 6/30/2024; Marco Pelton - Pest Control/Vector to fulfill an unexpired 2-year term until 6/30/23. Motion seconded by Council Member Beard and carried unanimously.

Council Member Liebel moved to approve Wolf Run Village, Inc to modify the interest and term on the loan held at First International Bank & Trust to 6.82% fixed for three years as the current rate adjustment on the note expires 12/16/2022. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Sanford, Beard, Bulzomi, Renville, Devlin, and Liebel; nays: none.

Council Member Liebel moved to approve Wolf Run Village, Inc to renew the loan held at Cornerstone Bank at 7.15% fixed with a 5-year term. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Beard, Renville, Bulzomi, Liebel, Devlin, and Sanford; nays: none.

Council Member Devlin moved to invest a portion of fund balances from the following funds: (1-year Investment) - 1000 – General \$2,000,000, 1002 GPT Budget Stabilization \$1,400,000, 2399 Roughrider Fund \$2,500,000, 2410 – 2015 RRF Bond Surplus \$2,500,000, 3090 – 2015 SID Bonds \$2,600,000, 4040- Public Works Facility \$7,250,000, 4045 – 3rd Ave SW \$395,000, 4059 – Fire Facility \$300,000 (total \$18,945,000) ; (6-month Investment) – 1000 – General Fund \$1,000,000, 2399 – Roughrider Fund \$1,000,000 (total \$2,000,000); (3-month Investment) – 1000 – General Fund \$1,000,000, 2399 – Roughrider Fund \$1,000,000 (total \$2,000,000). Investment rates will be determined November 8th once bids have been received from financial institutions and will be invested with the highest interest accounts. Motion seconded by Council Member Bulzomi and

carried by the following roll call vote: ayes: Bulzomi, Beard, Liebel, Sanford, Devlin, and Renville; nays: none.

Council Member Devlin moved to approve the October GPT allocations totaling \$1,894,593.25: 1000 General Operating \$581,013; 1002 Budget Stabilization Fund \$0; 2010 Road Fund \$0; 2240 RRC Operating \$96,375; 2245 Fox Hills Golf Course \$33,691.66; 2290 Vehicle Replacement Fund \$0; 2310 Vector & Weed \$6,250; 3010 G.O. Hwy Bonds \$4,882.92; 3050 Oil & Gas Bonds \$10,647.09; 3075 RRC Bond \$600,000; 4005 Capital Improvement \$0; 4039 Golf Course Expansion \$5,416.67; 4040 Public Works Facility \$458,333.37; 5020 Sewer Bonds \$97,083.33. Motion seconded by Council Member Bulzomi and carried by the following roll call vote: ayes: Beard, Sanford, Liebel, Renville, Devlin, and Bulzomi; nays: none.

Council Member Liebel moved to reclassify auction proceeds and transfer \$72,350 from 1000 – General Fund to 2290 – Vehicle Replacement Fund. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Renville, Sanford, Liebel, Devlin, Bulzomi, and Beard; nays: none.

Council Member Bulzomi moved to approve the Minimum Fund Balance Policy (without Roughrider Funds restricted). Motion seconded by Council Member Liebel and carried by the following roll call vote: ayes: Renville, Liebel, Sanford, Beard, Devlin, and Bulzomi; nays: none.

Council Member Beard moved to approve Resolution 2022-08 Resolution Cancelling Special Assessments – McKenzie County Public School District #1 (Bakken Area Skill Center). Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Bulzomi, Sanford, Liebel, Beard, Devlin, and Renville; nays: none.

Council Member Beard moved to approve the Amended and Restated Watford City Rough Rider Center Joint Powers Agreement. Motion seconded by Council Member Renville and carried by the following roll call vote: ayes: Liebel, Sanford, Devlin, Renville, Bulzomi, and Beard; nays: none.

Council Member Sanford moved to approve the bills as listed. Motion seconded by Council Member Beard and carried unanimously. AFLAC \$3,559.84; Badlands Lodge #8 \$975.00; BCBS of ND \$81,663.49; EFTPS \$113,502.97.; Nationwide Financial \$1,410.44; Nationwide Retirement Solutions \$4,417.28; ND Fraternal Order of Police \$400.00; NDPERS-Def Comp \$10,920.00; NDPERS – Retirement \$57,946.31; Payroll \$304,325.66; Souris Valley Lodge #7 \$144.00; Symetra Life Insurance \$1,176.06; TASC \$5,485.20; Wolf Run Village Inc. \$600.00; Accusource \$168.45; Advanced Elements \$532.25; Agency MABU \$2,683.75; Agri Industries \$3,675.87; AgTerra Technologies \$35.00; Andrew Langowski \$125.00; Armor Interactive \$13,958.06; Astro Chem Services \$25.00; Badlands Occupational Testing \$504.00; Balco Uniform \$145.74; Bank of North Dakota \$6,065,646.19; BEK Consulting \$24,510.03; Blue Butte Aggregates \$7,691.06; Border States Electric \$665.10; Brady’s Towing & Recovery \$750.00; Brosz Engineering \$5,557.50; Buds Pump Service \$12,000.00; Buttons by Fish \$1,222.02; C&D Water Services \$61.25; Callaway \$4,580.70; Cascade Glass & Signs \$1,430.00; Cierra Elizondo \$900.00; CIM Sanitary Tech \$5,000.00; City of Watford City \$415.98; City of Williston \$75.00; CivicPlus \$225.00; Cole Papers \$2,630.83; Core & Main \$1,132.55; Crash + Sues \$44,313.50; Dacotach Paper \$243.88; Dakota Back & Neck \$113.96; Darrington Snow Removal \$125.00; David

Galarowicz \$575.00; Dealers Electric \$26.92; Dean Anderson \$1,502.00; Doug Bolken \$936.54; DTE Inc \$43,839.00; Ecolab \$1,558.98; Environmental Consulting \$750.00; EZ Spot UR \$8,212.76; Family Crisis Shelter \$812.29; Fargo Glass & Paint \$6,210.04; Farmers Union \$21,865.55; Fastenal \$1,554.34; Federal Signal Corp \$3,000.00; First International Insurance \$1,766.00; Forum Communications \$2,749.80; Greg's Welding \$110.00; Hansen Diesel & Automotive \$2,538.50; Hawkeye Oil Field Supply \$383.16; Hawkins \$2,218.28; Heggen Equipment \$289.68; Helena Chemical Co. \$2,536.00; High RPM, LLC \$3,366.23; Hill Enterprises \$1,331.85; Holiday Inn Hotel & Convention \$193.98; Home of Economy \$15.99; Hovex \$2,490.00; Hurley Enterprises \$435.00; IDI \$5.25; ID Card Group \$116.68; I Heart Radio \$2,552.40; Information Technology Dept \$5,061.40; Interstate Power Systems \$5,211.89; Jack and Jill \$32.08; J Custom \$917.13; James Pittsley \$375.45; JCC LTD Golf Course Consulting \$5,673.97; Joshua McGoven \$125.00; JP Morgan Chase Bank \$4,043.95; KDIX Radio \$400.00; KLJ Engineering \$52,426.70; Kotana Communications \$177.00; Landscape Elements \$31,239.00; Language Link \$24.17; Legendary Adventures New Discoveries \$15,000.00; Lexipol \$5,077.96; Long X Arts Foundation \$13,501.49; Lund Oil \$2,812.18; Marc's Truck Repair \$1,489.00; Marco Technologies \$1,846.24; Mark Anderson \$115.95; Matthew Earl \$10.64; McKennett Forsberg & Voll \$19,109.75; McKenzie County Fair Board \$4,750.00; McKenzie County Farmer \$1,197.12; McKenzie County Landfill \$20,424.35; McKenzie County Sheriff \$519.19; McKenzie County Water Resource \$186,795.58; McKenzie Electric \$8,551.00; Meuchel Enterprises \$42.00; Montana Dakota Utilities \$19,594.59; MVTL Laboratories \$2,913.67; National Safety Council \$495.00; ND Office of State Tax \$4,051.35; ND Public Finance Authority \$1,218,547.92; ND State Radio Communications \$360.00; Nelson Contracting \$944.00; Northern Metal \$2,000.00; Northern Pump & Compression \$318.65; NSC Minerals \$8,615.21; OK Implement \$1,806.56; OK Tire Stores \$1,190.50; Olympic Sales \$1,321.62; One Call Concepts \$294.60; Petty Cash \$176.57; Pioneer Museum \$585.00; Post Board \$150.00; Pro Auto Body \$781.40; Quadient Finance \$500.00; Quality Flow Systems \$19,105.74; RDO Trust \$43,810.84; Record Keepers \$17.50; Red Rock Auto \$22.34; Reservation Telephone \$2,901.23; Roosevelt Inn & Suites \$1,300.00; Rough Rider Center \$33,025.86; Sanford Health Occupational \$100.00; Schock's Safe & Lock Service \$498.80; Sign Solutions \$177.59; Snow-Wheel System \$4,815.00; SRF Consulting Group \$1,019.68; Stein's \$195.71; Steve Williams \$178.54; Strata Corporation \$5,758.39; Streicher's \$339.99; Suds Laundry \$41.40; Swanson & Warcup LTD \$14,962.50; Tecta America Dakotas \$70,232.33; Tenet \$247.64; The Corner Post \$46.52; The Huntington National Bank \$30,123.60; The Tessman Company \$2,542.54; Tire-Rama Glendive \$6,352.52; Titanium Plumbing \$671.28; Traffic Control Corp \$1,220.00; Traffic Safety Services \$25,996.15; Triple AAA Safety \$383.24; United Rental \$163.30; USDA \$249.21; UPS \$1,209.32; Valli Information \$948.41; Vawnta Best \$828.75; Verizon Connect \$19.19; Verizon Wireless \$3,171.94; Wallwork Truck Center \$389.58; Watford City Chamber of Commerce \$23,500.00; Watford City Community Benefit Association \$897.57; Watford City Golf Club \$80,000.00; Watford City Park District \$1,295.62; Watford City Vet Clinic \$85.00; WEX Bank \$3,080.35; Wolf Run Village I \$159,750.85; Wolf Run Village II \$10,308.18.

The next regularly scheduled City Council meeting will be on Monday, December 3, 2022 at 6:00 p.m. at City Hall.

There being no further business, the meeting was adjourned at 7:59 p.m. These minutes are published subject to the City Council's Review and Revision pursuant to NDCC 40-01-09.1.

Peni Peterson, City Auditor

Philip K. Riely, Mayor

CITY OF WATFORD CITY
SPECIAL CITY COUNCIL MEETING
November 9, 2022

Minutes of the special City Council meeting held on November 9, 2022 at 5:15 p.m. at City Hall. Present was Mayor Riely and Council Members Kenny Liebel, Chelsea Bulzomi, Matt Beard, and Lance Renville. Absent was Council Members Bethany Devlin and Steve Sanford. Also present was City Planner Curt Moen, Assistant City Auditor Brianna Chaffee, and City Attorney Wyatt Voll.

City Assessor Rita Olson, requested for City Council to rescind the motion, that was made at the November 7th City Council meeting, that approved the Abatement Applications 4513-4516 submitted by Carla Kleppen until Rita can review the applications a little further.

Council Member Beard moved to rescind the approval motion for Abatement Applications 4513-4516 submitted by Carla Kleppen. Motion seconded by Council Member Bulzomi and carried by the following roll call vote: ayes: Liebel, Bulzomi, Beard, and Renville; nays: none.

Council Member Renville excused himself from the meeting at 5:16 p.m.

Council Member Liebel moved to table the Liquor License Violation Hearing for the American Legion Club until the December 5th city council meeting to allow the American Legion Club time to view video from the incident. Motion seconded by Council Member Bulzomi and carried unanimously.

There being no further business, the meeting was adjourned at 5:42 p.m. These minutes are published subject to the City Council's Review and Revision pursuant to NDCC 40-01-09.1.

Peni Peterson, Auditor

Philip K. Riely, Mayor

October 31, 2022

Peni Peterson, Auditor
City of Watford City
Box 494
Watford City, ND 58854

Dear Peni,

The enclosed applications for Abatement and Settlement of Taxes have been received by this office and assigned County Auditor's numbers 4513-4516.

Please have the City Council act on these applications, complete their recommendations on the back of the forms, and return to this office for final action by the County Commission. Under North Dakota Century Code 57-23-06, you must notify the applicant of the hearing before your Board.

If you have any questions, you may contact me or the Tax Director, Katie Paulson, at 701-444-3616 Ext. 3.

Sincerely,



Erica Johnsrud
McKenzie County Auditor/Treasurer

McKenzie County Auditor/Treasurer Office
Erica Johnsrud, Auditor/Treasurer

201 5th ST NW, Suite 543 Watford City, North Dakota 58854
Telephone: (701) 444-3616 Ext 3 | Fax: (701) 444-4113
ejohnsrud@co.mckenzie.nd.us

Application For Abatement Or Refund Of Taxes

North Dakota Century Code § 57-23-04

Section 5, Item A.

File with the County Auditor on or before November 1 of the year following the year in which the tax becomes delinquent.

State of North Dakota Assessment District Watford City
 County of McKenzie Property I.D. No. 82-51-03200
 Name Carla Kleppen Telephone No. _____
 Address PO Box 327 Watford City, ND 58854

Legal description of the property involved in this application:

LOT- 25
 1ST ADDITION, NORTH WATFORD
 S1/2 LOT 25

Total true and full value of the property described above for the year 2019 is:
 Land \$ 37,540
 Improvements \$ 19,070
 Total \$ 56,610
 (1)

Total true and full value of the property described above for the year 2019 should be:
 Land \$ 37,540
 Improvements \$ 19,070
 Total \$ 56,610
 (2)

The difference of \$ _____ true and full value between (1) and (2) above is due to the following reason(s):

- 1. Agricultural property true and full value exceeds its agricultural value defined in N.D.C.C. § 57-02-27.2
- 2. Residential or commercial property's true and full value exceeds the market value
- 3. Error in property description, entering the description, or extending the tax
- 4. Nonexisting improvement assessed
- 5. Complainant or property is exempt from taxation. Attach a copy of Application for Property Tax Exemption.
- 6. Duplicate assessment
- 7. Property improvement was destroyed or damaged by fire, flood, tornado, or other natural disaster (see N.D.C.C. § 57-23-04(1)(g))
- 8. Error in noting payment of taxes, taxes erroneously paid
- 9. Property qualifies for Homestead Credit according to N.D.C.C. § 57-02-08.1. Attach a copy of Homestead Credit Application.
- 10. Other (explain) _____

The following facts relate to the market value of the residential or commercial property described above. For agricultural property, go directly to question #5.

1. Purchase price of property: \$ _____ Date of purchase: _____
 Terms: Cash _____ Contract _____ Trade _____ Other (explain) _____
 Was there personal property involved in the purchase price? _____ Estimated value: \$ _____
 yes/no

2. Has the property been offered for sale on the open market? _____ If yes, how long? _____
 yes/no
 Asking price: \$ _____ Terms of sale: _____

3. The property was independently appraised: _____ Purpose of appraisal: _____
 yes/no
 Market value estimate: \$ _____
 Appraisal was made by whom? _____

4. The applicant's estimate of market value of the property involved in this application is \$ _____

5. The estimated agricultural productive value of this property is excessive because of the following condition(s): _____

Applicant asks that Homestead credit is applied. TV 2547 is eligible for 100%

By filing this application, I consent to an inspection of the above-described property by an authorized assessment official for the purpose of making an appraisal of the property. I understand the official will give me reasonable notification of the inspection. See N.D.C.C. § 57-23-05.1.

I declare under the penalties of N.D.C.C. § 12.1-11-02, which provides for a Class A misdemeanor for making a false statement in a governmental matter, that this application is, to the best of my knowledge and belief, a true and correct application.

Kate Paulson 10/27/22
 Signature of Preparer (if other than applicant) Date Signature of Applicant

_____ Date _____

Recommendation of the Governing Body of the City or Township

Section 5, Item A.

Recommendation of the governing board of _____

On _____, _____, the governing board of this municipality, after examination of this application and the facts, passed a resolution recommending to the Board of County Commissioners that the application be _____

Dated this _____ day of _____, _____
City Auditor or Township Clerk

Action by the Board of County Commissioners

Application was _____ by action of _____ County Board of Commissioners.
Approved/Rejected

Based upon an examination of the facts and the provisions of North Dakota Century Code § 57-23-04, we approve this application. The taxable valuation is reduced from \$ _____ to \$ _____ and the taxes are reduced accordingly. The taxes, if paid, will be refunded to the extent of \$ _____. The Board accepts \$ _____ in full settlement of taxes for the tax year _____.

We reject this application in whole or in part for the following reason(s). Written explanation of the rationale for the decision must be attached.

Dated _____
County Auditor _____ Chairperson

Certification of County Auditor

I certify that the Board of County Commissioners took the action stated above and the records of my office and the office of the County Treasurer show the following facts as to the assessment and the payment of taxes on the property described in this application.

Year	Taxable Value	Tax	Date Paid (if paid)	Payment Made Under Written Protest? yes/no

I further certify that the taxable valuation and the taxes ordered abated or refunded by the Board of County Commissioner are as follows:

Year	Reduction in Taxable Valuation	Reduction in Taxes

County Auditor _____ Date _____

Application For Abatement Or Refund Of Taxes

Name of Applicant Carla Kleppen

County Auditor's File No. 4513

Date Application Was Filled With The County Auditor 10/27/22

Date County Auditor Mailed Application to Township Clerk or City Auditor 10/31/22
(must be within five business days of filing date)

Application For Abatement Or Refund Of Taxes

North Dakota Century Code § 57-23-04

Section 5, Item A.

File with the County Auditor on or before November 1 of the year following the year in which the tax becomes delinquent.

State of North Dakota Assessment District Watford City
County of McKenzie Property I.D. No. 82-51-03200
Name Carla Kleppen Telephone No. _____
Address PO Box 327 Watford City, ND 58854

Legal description of the property involved in this application:

LOT- 25
1ST ADDITION, NORTH WATFORD
S1/2 LOT 25

Total true and full value of the property described above for the year 2020 is:

Land \$ 40,950
Improvements \$ 17,850
Total \$ 58,800
(1)

Total true and full value of the property described above for the year 2020 should be:

Land \$ 40,950
Improvements \$ 17,850
Total \$ 58,800
(2)

The difference of \$ _____ true and full value between (1) and (2) above is due to the following reason(s):

- 1. Agricultural property true and full value exceeds its agricultural value defined in N.D.C.C. § 57-02-27.2
- 2. Residential or commercial property's true and full value exceeds the market value
- 3. Error in property description, entering the description, or extending the tax
- 4. Nonexisting improvement assessed
- 5. Complainant or property is exempt from taxation. Attach a copy of Application for Property Tax Exemption.
- 6. Duplicate assessment
- 7. Property improvement was destroyed or damaged by fire, flood, tornado, or other natural disaster (see N.D.C.C. § 57-23-04(1)(g))
- 8. Error in noting payment of taxes, taxes erroneously paid
- 9. Property qualifies for Homestead Credit according to N.D.C.C. § 57-02-08.1. Attach a copy of Homestead Credit Application.
- 10. Other (explain) _____

The following facts relate to the market value of the residential or commercial property described above. For agricultural property, go directly to question #5.

1. Purchase price of property: \$ _____ Date of purchase: _____
Terms: Cash _____ Contract _____ Trade _____ Other (explain) _____
Was there personal property involved in the purchase price? _____ Estimated value: \$ _____
yes/no
2. Has the property been offered for sale on the open market? _____ If yes, how long? _____
yes/no
Asking price: \$ _____ Terms of sale: _____
3. The property was independently appraised: _____ Purpose of appraisal: _____
yes/no
Market value estimate: \$ _____
Appraisal was made by whom? _____
4. The applicant's estimate of market value of the property involved in this application is \$ _____
5. The estimated agricultural productive value of this property is excessive because of the following condition(s): _____

Applicant asks that Homestead credit is applied. TV 2117 is eligible for 80%

By filing this application, I consent to an inspection of the above-described property by an authorized assessment official for the purpose of making an appraisal of the property. I understand the official will give me reasonable notification of the inspection. See N.D.C.C. § 57-23-05.1.

I declare under the penalties of N.D.C.C. § 12.1-11-02, which provides for a Class A misdemeanor for making a false statement in a governmental matter, that this application is, to the best of my knowledge and belief, a true and correct application.

Signature of Preparer (If other than applicant) Kate Paulson Date 10/27/22 Signature of Applicant _____ Date _____

Recommendation of the Governing Body of the City or Township

Section 5, Item A.

Recommendation of the governing board of _____

On _____, _____, the governing board of this municipality, after examination of this application and the facts, passed a resolution recommending to the Board of County Commissioners that the application be _____

Dated this _____ day of _____, _____
City Auditor or Township Clerk

Action by the Board of County Commissioners

Application was _____ by action of _____ County Board of Commissioners.
Approved/Rejected

Based upon an examination of the facts and the provisions of North Dakota Century Code § 57-23-04, we approve this application. The taxable valuation is reduced from \$ _____ to \$ _____ and the taxes are reduced accordingly. The taxes, if paid, will be refunded to the extent of \$ _____. The Board accepts \$ _____ in full settlement of taxes for the tax year _____.

We reject this application in whole or in part for the following reason(s). Written explanation of the rationale for the decision must be attached.

Dated _____,
County Auditor _____ Chairperson

Certification of County Auditor

I certify that the Board of County Commissioners took the action stated above and the records of my office and the office of the County Treasurer show the following facts as to the assessment and the payment of taxes on the property described in this application.

Year	Taxable Value	Tax	Date Paid (if paid)	Payment Made Under Written Protest?
				yes/no

I further certify that the taxable valuation and the taxes ordered abated or refunded by the Board of County Commissioner are as follows:

Year	Reduction in Taxable Valuation	Reduction in Taxes

County Auditor _____ Date _____

Application For Abatement Or Refund Of Taxes

Name of Applicant Carla Kleppen

County Auditor's File No. 4514

Date Application Was Filed With The County Auditor 10/27/22

Date County Auditor Mailed Application to Township Clerk or City Auditor 10/31/22

(must be within five business days of filing date)

Application For Abatement Or Refund Of Taxes

North Dakota Century Code § 57-23-04

File with the County Auditor on or before November 1 of the year following the year in which the tax becomes delinquent.

State of North Dakota Assessment District Watford City
 County of McKenzie Property I.D. No. 82-51-03200
 Name Carla Kleppen Telephone No. _____
 Address PO Box 327 Watford City, ND 58854

Legal description of the property involved in this application:

LOT- 25
 1ST ADDITION, NORTH WATFORD
 S1/2 LOT 25

Total true and full value of the property described above for the year 2021 is:

Land \$ 40,950
 Improvements \$ 17,850
 Total \$ 58,800
(1)

Total true and full value of the property described above for the year 2021 should be:

Land \$ 40,950
 Improvements \$ 17,850
 Total \$ 58,800
(2)

The difference of \$ _____ true and full value between (1) and (2) above is due to the following reason(s):

- 1. Agricultural property true and full value exceeds its agricultural value defined in N.D.C.C. § 57-02-27.2
- 2. Residential or commercial property's true and full value exceeds the market value
- 3. Error in property description, entering the description, or extending the tax
- 4. Nonexisting improvement assessed
- 5. Complainant or property is exempt from taxation. Attach a copy of Application for Property Tax Exemption.
- 6. Duplicate assessment
- 7. Property improvement was destroyed or damaged by fire, flood, tornado, or other natural disaster (see N.D.C.C. § 57-23-04(1)(g))
- 8. Error in noting payment of taxes, taxes erroneously paid
- 9. Property qualifies for Homestead Credit according to N.D.C.C. § 57-02-08.1. Attach a copy of Homestead Credit Application.
- 10. Other (explain) _____

The following facts relate to the market value of the residential or commercial property described above. For agricultural property, go directly to question #5.

1. Purchase price of property: \$ _____ Date of purchase: _____
 Terms: Cash _____ Contract _____ Trade _____ Other (explain) _____
 Was there personal property involved in the purchase price? _____ Estimated value: \$ _____
yes/no

2. Has the property been offered for sale on the open market? _____ If yes, how long? _____
yes/no
 Asking price: \$ _____ Terms of sale: _____

3. The property was independently appraised: _____ Purpose of appraisal: _____
yes/no
 Market value estimate: \$ _____
 Appraisal was made by whom? _____

4. The applicant's estimate of market value of the property involved in this application is \$ _____

5. The estimated agricultural productive value of this property is excessive because of the following condition(s): _____

Applicant asks that Homestead credit is applied. TV 2646 is eligible for 100%

By filing this application, I consent to an inspection of the above-described property by an authorized assessment official for the purpose of making an appraisal of the property. I understand the official will give me reasonable notification of the inspection. See N.D.C.C. § 57-23-05.1.

I declare under the penalties of N.D.C.C. § 12.1-11-02, which provides for a Class A misdemeanor for making a false statement in a governmental matter, that this application is, to the best of my knowledge and belief, a true and correct application.

Kate Paulson 10/27/22
 Signature of Preparer (if other than applicant) Date Signature of Applicant Date

Recommendation of the Governing Body of the City or Township

Section 5, Item A.

Recommendation of the governing board of _____

On _____, _____, the governing board of this municipality, after examination of this application and the facts, passed a resolution recommending to the Board of County Commissioners that the application be _____

Dated this _____ day of _____, _____

 City Auditor or Township Clerk

Action by the Board of County Commissioners

Application was _____ by action of _____ County Board of Commissioners.
 Approved/Rejected

Based upon an examination of the facts and the provisions of North Dakota Century Code § 57-23-04, we approve this application. The taxable valuation is reduced from \$ _____ to \$ _____ and the taxes are reduced accordingly. The taxes, if paid, will be refunded to the extent of \$ _____. The Board accepts \$ _____ in full settlement of taxes for the tax year _____.

We reject this application in whole or in part for the following reason(s). Written explanation of the rationale for the decision must be attached.

Dated _____, _____

 County Auditor Chairperson

Certification of County Auditor

I certify that the Board of County Commissioners took the action stated above and the records of my office and the office of the County Treasurer show the following facts as to the assessment and the payment of taxes on the property described in this application.

Year	Taxable Value	Tax	Date Paid (if paid)	Payment Made Under Written Protest? yes/no

I further certify that the taxable valuation and the taxes ordered abated or refunded by the Board of County Commissioner are as follows:

Year	Reduction in Taxable Valuation	Reduction in Taxes

 County Auditor Date

**Application For Abatement
 Or Refund Of Taxes**

Name of Applicant Carla Kleppen
 County Auditor's File No. 4515
 Date Application Was Filed With The County Auditor 10/27/22
 Date County Auditor Mailed Application to Township Clerk or City Auditor 10/31/22
(must be within five business days of filing date)

Application For Abatement Or Refund Of Taxes

North Dakota Century Code § 57-23-04

Section 5, Item A.

File with the County Auditor on or before November 1 of the year following the year in which the tax becomes delinquent.

State of North Dakota Assessment District Watford City
County of McKenzie Property I.D. No. 82-51-03200
Name Carla Kleppen Telephone No. _____
Address PO Box 327 Watford City, ND 58854

Legal description of the property involved in this application:

LOT- 25
1ST ADDITION, NORTH WATFORD
S1/2 LOT 25

Total true and full value of the property described above for the year 2022 is:

Land \$ 38,900
Improvements \$ 18,680
Total \$ 57,580
(1)

Total true and full value of the property described above for the year 2022 should be:

Land \$ 38,900
Improvements \$ 18,680
Total \$ 57,580
(2)

The difference of \$ _____ true and full value between (1) and (2) above is due to the following reason(s):

- 1. Agricultural property true and full value exceeds its agricultural value defined in N.D.C.C. § 57-02-27.2
- 2. Residential or commercial property's true and full value exceeds the market value
- 3. Error in property description, entering the description, or extending the tax
- 4. Nonexisting improvement assessed
- 5. Complainant or property is exempt from taxation. Attach a copy of Application for Property Tax Exemption.
- 6. Duplicate assessment
- 7. Property improvement was destroyed or damaged by fire, flood, tornado, or other natural disaster (see N.D.C.C. § 57-23-04(1)(g))
- 8. Error in noting payment of taxes, taxes erroneously paid
- 9. Property qualifies for Homestead Credit according to N.D.C.C. § 57-02-08.1. Attach a copy of Homestead Credit Application.
- 10. Other (explain) _____

The following facts relate to the market value of the residential or commercial property described above. For agricultural property, go directly to question #5.

1. Purchase price of property: \$ _____ Date of purchase: _____
Terms: Cash _____ Contract _____ Trade _____ Other (explain) _____
Was there personal property involved in the purchase price? _____ Estimated value: \$ _____
yes/no

2. Has the property been offered for sale on the open market? _____ If yes, how long? _____
yes/no
Asking price: \$ _____ Terms of sale: _____

3. The property was independently appraised: _____ Purpose of appraisal: _____
yes/no
Market value estimate: \$ _____
Appraisal was made by whom? _____

4. The applicant's estimate of market value of the property involved in this application is \$ _____

5. The estimated agricultural productive value of this property is excessive because of the following condition(s): _____

Applicant asks that Homestead credit is applied. TV 2591 is eligible for 100%

By filing this application, I consent to an inspection of the above-described property by an authorized assessment official for the purpose of making an appraisal of the property. I understand the official will give me reasonable notification of the inspection. See N.D.C.C. § 57-23-05.1.

I declare, under the penalties of N.D.C.C. § 12.1-11-02, which provides for a Class A misdemeanor for making a false statement in a governmental matter, that this application is, to the best of my knowledge and belief, a true and correct application.

Kate Paulson 10/27/22
Signature of Preparer (if other than applicant) Date Signature of Applicant Date

Recommendation of the Governing Body of the City or Township

Section 5, Item A.

Recommendation of the governing board of _____

On _____, _____, the governing board of this municipality, after examination of this application and the facts, passed a resolution recommending to the Board of County Commissioners that the application be _____

Dated this _____ day of _____, _____.

_____ City Auditor or Township Clerk

Action by the Board of County Commissioners

Application was _____ by action of _____ County Board of Commissioners.

Approved/Rejected

Based upon an examination of the facts and the provisions of North Dakota Century Code § 57-23-04, we approve this application. The taxable valuation is reduced from \$ _____ to \$ _____ and the taxes are reduced accordingly. The taxes, if paid, will be refunded to the extent of \$ _____. The Board accepts \$ _____ in full settlement of taxes for the tax year _____.

We reject this application in whole or in part for the following reason(s). Written explanation of the rationale for the decision must be attached.

Dated _____, _____

_____ County Auditor _____ Chairperson

Certification of County Auditor

I certify that the Board of County Commissioners took the action stated above and the records of my office and the office of the County Treasurer show the following facts as to the assessment and the payment of taxes on the property described in this application.

Year	Taxable Value	Tax	Date Paid (if paid)	Payment Made Under Written Protest? yes/no

I further certify that the taxable valuation and the taxes ordered abated or refunded by the Board of County Commissioner are as follows:

Year	Reduction in Taxable Valuation	Reduction in Taxes

_____ County Auditor _____ Date

**Application For Abatement
Or Refund Of Taxes**

Name of Applicant Carle Kleppen

County Auditor's File No. 4516

Date Application Was Filed With The County Auditor 10/27/22

Date County Auditor Mailed Application to Township Clerk or City Auditor 10/31/22
(must be within five business days of filing date)

November 15, 2022

Peni Peterson, Auditor
City of Watford City
Box 494
Watford City, ND 58854

Dear Peni,

The enclosed applications for Abatement and Settlement of Taxes have been received by this office and assigned County Auditor's numbers 4518-4519.

Please have the City Council act on these applications, complete their recommendations on the back of the forms, and return to this office for final action by the County Commission. Under North Dakota Century Code 57-23-06, you must notify the applicant of the hearing before your Board.

If you have any questions, you may contact me or the Tax Director, Katie Paulson, at 701-444-3616 Ext. 3.

Sincerely,



Erica Johnsrud
McKenzie County Auditor/Treasurer

Application For Abatement Or Refund Of Taxes

North Dakota Century Code § 57-23-04

Section 5, Item B.

File with the County Auditor on or before November 1 of the year following the year in which the tax becomes delinquent.

State of North Dakota Assessment District Watford City
County of McKenzie Property I.D. No. 82-73-09000
Name Dennis Konkel Telephone No. (701) 444-2123
Address PO Box 274 Watford City, ND 58854

Legal description of the property involved in this application:

SECT-19 TWP-150 RANG-098
UNPLATTED WATFORD CITY
IT 305 50 FT X 140 FT IN LOT 2 0.16 ACRE

Total true and full value of the property described above for the year 2020 is:

Land \$ 30,000
Improvements \$ 77,130
Total \$ 107,130 (1)

Total true and full value of the property described above for the year 2020 should be:

Land \$ 30,000
Improvements \$ 77,130
Total \$ 107,130 (2)

The difference of \$ 0.00 true and full value between (1) and (2) above is due to the following reason(s):

- 1. Agricultural property true and full value exceeds its agricultural value defined in N.D.C.C. § 57-02-27.2
2. Residential or commercial property's true and full value exceeds the market value
3. Error in property description, entering the description, or extending the tax
4. Nonexisting improvement assessed
5. Complainant or property is exempt from taxation. Attach a copy of Application for Property Tax Exemption.
6. Duplicate assessment
7. Property improvement was destroyed or damaged by fire, flood, tornado, or other natural disaster (see N.D.C.C. § 57-23-04(1)(g))
8. Error in noting payment of taxes, taxes erroneously paid
9. Property qualifies for Homestead Credit according to N.D.C.C. § 57-02-08.1. Attach a copy of Homestead Credit Application.
10. Other (explain)

The following facts relate to the market value of the residential or commercial property described above. For agricultural property, go directly to question #5.
1. Purchase price of property: \$ Date of purchase:
Terms: Cash Contract Trade Other (explain)
Was there personal property involved in the purchase price? Estimated value: \$
yes/no
2. Has the property been offered for sale on the open market? If yes, how long?
yes/no
Asking price: \$ Terms of sale:
3. The property was independently appraised: Purpose of appraisal:
yes/no
Market value estimate: \$
Appraisal was made by whom?
4. The applicant's estimate of market value of the property involved in this application is \$
5. The estimated agricultural productive value of this property is excessive because of the following condition(s):

Applicant asks that tax payer qualifies for Homestead Credit at 100%

By filing this application, I consent to an inspection of the above-described property by an authorized assessment official for the purpose of making an appraisal of the property. I understand the official will give me reasonable notification of the inspection. See N.D.C.C. § 57-23-05.1.

I declare under the penalties of N.D.C.C. § 12.1-11-02, which provides for a Class A misdemeanor for making a false statement in a governmental matter, that this application is, to the best of my knowledge and belief, a true and correct application.

Signature of Preparer (if other than applicant) Date Signature of Applicant Date

Recommendation of the Governing Body of the City or Township

Section 5, Item B.

Recommendation of the governing board of _____

On _____, _____, the governing board of this municipality, after examination of this application and the facts, passed a resolution recommending to the Board of County Commissioners that the application be _____

Dated this _____ day of _____, _____, _____
 City Auditor or Township Clerk

Action by the Board of County Commissioners

Application was _____ by action of _____ County Board of Commissioners.
 Approved/Rejected

Based upon an examination of the facts and the provisions of North Dakota Century Code § 57-23-04, we approve this application. The taxable valuation is reduced from \$ _____ to \$ _____ and the taxes are reduced accordingly. The taxes, if paid, will be refunded to the extent of \$ _____. The Board accepts \$ _____ in full settlement of taxes for the tax year _____.

We reject this application in whole or in part for the following reason(s). Written explanation of the rationale for the decision must be attached. _____

Dated _____, _____

 County Auditor Chairperson

Certification of County Auditor

I certify that the Board of County Commissioners took the action stated above and the records of my office and the office of the County Treasurer show the following facts as to the assessment and the payment of taxes on the property described in this application.

Year	Taxable Value	Tax	Date Paid (if paid)	Payment Made Under Written Protest? yes/no

I further certify that the taxable valuation and the taxes ordered abated or refunded by the Board of County Commissioner are as follows:

Year	Reduction in Taxable Valuation	Reduction in Taxes

 County Auditor Date

**Application For Abatement
Or Refund Of Taxes**

Name of Applicant Dennis Konkel

County Auditor's File No. 4518

Date Application Was Filed With The County Auditor 11/15/22

Date County Auditor Mailed Application to Township Clerk or City Auditor 11/15/22
(must be within five business days of filing date)

11/10/22

-PARCEL INQUIRY-
FOR TAX YEAR 2020 DLQ

INQ020 11/08/10

Section 5, ItemB.

PARCEL # 82-73-09000 NAME- DENNIS KONKEL
MP # 2520 ASMT- 201 RESIDENTIAL
HSTD- 0 NON HOMESTEAD

T & F LAND		TAX STATE		GROSS TAX	
30,000		4.82		847.77	
T & F BLDG	77,130	TAX COUNTY	86.97	ST PD CRED	.00
TOTAL T & F	107,130	TAX TWP/CTY	407.42	SPEC ASMT	.00
ASSESSED	53,565	TAX SCHOOL	324.89	NET TAX DUE	847.77
TAXABLE	4,821	TAX CNTY.WD	4.82		
HSTD CR/VET		TAX INCREM.		TAX AB/ADDS	.00
NET TAXABLE	4,821	TAX FIRE		ST PD(INFO)	.00
MILL RATE	175.850	TAX SOIL	9.64	S.A.AB/ADDS	.00
STATEMENT #	34911	TAX MISC	9.21		
DIS VET CODE		TAX COMR		DISC AVAIL	.00
VET %/VAL		TAX PENALTY		ADJ.NT.DUE	847.77
		TAX INTERES			
SS LEG RLF	33.60	SA PENALTY		TOTAL RCPTS	805.39
SCH LVY BYD	325.56	SA INTEREST		DISC.TAKEN	42.38
LEG TAX RLF	359.16	COST		REMAIN.DUE	.00

ENTER PARCEL#/YEAR 82, - / 2020

F1-RETURN F2-INQUIRY F3-END OF JOB F9-MP INFO F12-PREV SCREEN

Application For Abatement Or Refund Of Taxes

North Dakota Century Code § 57-23-04

Section 5, Item B.

File with the County Auditor on or before November 1 of the year following the year in which the tax becomes delinquent.

State of North Dakota Assessment District Watford City
County of McKenzie Property I.D. No. 82-73-09000
Name Dennis Konkel Telephone No. (701) 444-2123
Address PO Box 274 Watford City, ND 58854

Legal description of the property involved in this application:

SECT-19 TWP-150 RANG-098
UNPLATTED WATFORD CITY
IT 305 50 FT X 140 FT IN LOT 2 0.16 ACRE

Total true and full value of the property described above for the year 2021 is:

Land \$ 30,000
Improvements \$ 77,130
Total \$ 107,130
(1)

Total true and full value of the property described above for the year 2021 should be:

Land \$ 30,000
Improvements \$ 77,130
Total \$ 107,130
(2)

The difference of \$ 0.00 true and full value between (1) and (2) above is due to the following reason(s):

- 1. Agricultural property true and full value exceeds its agricultural value defined in N.D.C.C. § 57-02-27.2
- 2. Residential or commercial property's true and full value exceeds the market value
- 3. Error in property description, entering the description, or extending the tax
- 4. Nonexisting improvement assessed
- 5. Complainant or property is exempt from taxation. Attach a copy of Application for Property Tax Exemption.
- 6. Duplicate assessment
- 7. Property improvement was destroyed or damaged by fire, flood, tornado, or other natural disaster (see N.D.C.C. § 57-23-04(1)(g))
- 8. Error in noting payment of taxes, taxes erroneously paid
- 9. Property qualifies for Homestead Credit according to N.D.C.C. § 57-02-08.1. Attach a copy of Homestead Credit Application.
- 10. Other (explain) _____

The following facts relate to the market value of the residential or commercial property described above. For agricultural property, go directly to question #5.

1. Purchase price of property: \$ _____ Date of purchase: _____
Terms: Cash _____ Contract _____ Trade _____ Other (explain) _____
Was there personal property involved in the purchase price? _____ Estimated value: \$ _____
yes/no
2. Has the property been offered for sale on the open market? _____ If yes, how long? _____
yes/no
Asking price: \$ _____ Terms of sale: _____
3. The property was independently appraised: _____ Purpose of appraisal: _____
yes/no
Market value estimate: \$ _____
Appraisal was made by whom? _____
4. The applicant's estimate of market value of the property involved in this application is \$ _____
5. The estimated agricultural productive value of this property is excessive because of the following condition(s): _____

Applicant asks that tax payer qualifies for Homestead Credit at 100%

By filing this application, I consent to an inspection of the above-described property by an authorized assessment official for the purpose of making an appraisal of the property. I understand the official will give me reasonable notification of the inspection. See N.D.C.C. § 57-23-05.1.

I declare under the penalties of N.D.C.C. § 12.1-11-02, which provides for a Class A misdemeanor for making a false statement in a governmental matter, that this application is, to the best of my knowledge and belief, a true and correct application.

Wendie L. Gross 11/15/2022
Signature of Preparer (if other than applicant) Date Signature of Applicant Date

Recommendation of the Governing Body of the City or Township

Section 5, Item B.

Recommendation of the governing board of _____

On _____, _____, the governing board of this municipality, after examination of this application and the facts, passed a resolution recommending to the Board of County Commissioners that the application be _____

Dated this _____ day of _____, _____, _____
 City Auditor or Township Clerk

Action by the Board of County Commissioners

Application was _____ by action of _____ County Board of Commissioners.
 Approved/Rejected

Based upon an examination of the facts and the provisions of North Dakota Century Code § 57-23-04, we approve this application. The taxable valuation is reduced from \$ _____ to \$ _____ and the taxes are reduced accordingly. The taxes, if paid, will be refunded to the extent of \$ _____. The Board accepts \$ _____ in full settlement of taxes for the tax year _____.

We reject this application in whole or in part for the following reason(s). Written explanation of the rationale for the decision must be attached.

Dated _____, _____

 County Auditor Chairperson

Certification of County Auditor

I certify that the Board of County Commissioners took the action stated above and the records of my office and the office of the County Treasurer show the following facts as to the assessment and the payment of taxes on the property described in this application.

Year	Taxable Value	Tax	Date Paid (if paid)	Payment Made Under Written Protest?
				yes/no

I further certify that the taxable valuation and the taxes ordered abated or refunded by the Board of County Commissioner are as follows:

Year	Reduction in Taxable Valuation	Reduction in Taxes

 County Auditor Date

**Application For Abatement
 Or Refund Of Taxes**

Name of Applicant Dennis Konkol

County Auditor's File No. 4519

Date Application Was Filed With The County Auditor 11/15/2022

Date County Auditor Mailed Application to Township Clerk or City Auditor 11/15/2022
(must be within five business days of filing date)

11/10/22

-PARCEL INQUIRY-
FOR TAX YEAR 2021

INQ020 11/08/10

Section 5, ItemB.

PARCEL # 82-73-09000 NAME- DENNIS KONKEL
MP # 2520 ASMT- 201 RESIDENTIAL
HSTD- 0 NON HOMESTEAD

T & F LAND	30,000	TAX STATE	4.82	GROSS TAX	877.99
T & F BLDG	77,130	TAX COUNTY	86.10	ST PD CRED	.00
TOTAL T & F	107,130	TAX TWP/CTY	418.41	SPEC ASMT	.00
ASSESSED	53,565	TAX SCHOOL	347.64	NET TAX DUE	877.99
TAXABLE	4,821	TAX CNTY.WD	4.82		
HSTD CR/VET		TAX INCREM.		TAX AB/ADDS	.00
NET TAXABLE	4,821	TAX FIRE		ST PD(INFO)	.00
MILL RATE	182.120	TAX SOIL	7.23	S.A.AB/ADDS	.00
STATEMENT #	27843	TAX MISC	8.97		
DIS VET CODE		TAX COMR		DISC AVAIL	.00
VET %/VAL		TAX PENALTY		ADJ.NT.DUE	877.99
		TAX INTERES			
SS LEG RLF	32.39	SA PENALTY		TOTAL RCPTS	834.10
SCH LVY BYD	325.57	SA INTEREST		DISC.TAKEN	43.89
LEG TAX RLF	357.96	COST		REMAIN.DUE	.00

ENTER PARCEL#/YEAR 82 - / 2021
F1-RETURN F2-INQUIRY F3-END OF JOB F9-MP INFO F12-PREV SCREEN

Rough Rider Center Updates **December 2022**

Facility Updates

1. Roundabout Sign:
 - a. The cellular modems are installed and the display boards are online.
2. Access Controls (FOB system):
 - a. Johnson Controls provided a budgetary price of \$15,000 for 3 new FOB entrances. Currently looking for additional price quotes.
3. Hockey Wing:
 - a. The key system was changed out on 11/1/2022.
 - b. The locksmith was onsite for warranty work. (11/28/2022)
 - c. The replacements for the after-market locksets (two locker rooms / one training room) have been ordered and are scheduled to be installed the first part of January (pending delivery)
4. Handrail Modification:
 - a. Cascade has been given the “green light” to proceed with the project and is ordering materials.
 - b. Anticipating a quote this week for the broken window in gymnastics.
5. Water Softeners:
 - a. Titanium Plumbing has finished the final connections to bring the units on line and will start them after the rock salt is delivered.
 - b. Titanium replaced a hot water recirculation pump (boiler room) and repaired two pipe leaks inside of locker room walls (arena / hockey).
6. Washer / Dryer:
 - a. The RRC is on Titanium Plumbing’s list to get these items installed as soon as it can be scheduled.
7. Convention Center:
 - a. There are currently 3 floor / wall boxes that are off line. Tricorne determined that three of the cards in the floor boxes are bad. The RRC is considering quotes for these replacement cards (52-week lead time).
8. Boiler Venting – Leaks (Hallway / Gymnastics):
 - a. Mowbray & Sons (HVAC) was onsite (11/29/2022) for additional information.
9. Security Cameras
 - a. Expecting a quote for replacement and additional cameras this week.
10. Grease Traps:
 - a. Provided RRC maintenance information to the city for the Grease Interceptor program.
11. Gymnastics TV / Monitor:
 - a. Armor (IT) connected the monitor in the Gymnastics hallway to the network.
12. Arena / Wooden Basketball Court:
 - a. Replaced the driver / motherboard on the south backboard shot clock.

13. General Information:

- a. Compiling RRC specs for RFP:
 1. Venue(s) Square footage / capacity (activity)
 2. Power (indoor / outdoor)
 3. Live Streaming / Broadcasting
 4. Food Services
 5. Seating Capacity

14. WSI:

- a. Submitted documentation for the annual report.

15. High School Tunnel & Berg Rink Doors:

- a. Fargo Glass is waiting on parts / materials to update the security doors.

Bakken Area Skills Center:

- a. Meeting (11-30-2022) with the project engineers to discuss possibly mounting a camera on the RRC roof to record the project’s progress.

Events

• **November Events-**

Convention Hall/Large Events in the Fieldhouse/Arena –

- 62 meeting bookings for the month of November with 2,550 in attendance. November was just as busy as October. We had meetings booked in every space that was available most of the days (Pool Party Room/Classroom/back space by the coffee shop/ arena/ fieldhouse/ and the Convention Hall)

Events held in November:

- November 5th- We held the first high school cheer competition in conjunction with the high school and the cheer booster club. For the first year there were only 4 schools at this competition. Next year, we will work together planning this event to have a larger turnout.
- November 13th, we held the NDSU 4H banquet- they had around 125 in attendance
- November 19th, we held Shanco’s Christmas party for the 3rd year in a row. This Christmas party had around 300 in attendance.

• **Upcoming Events-**

- December 2nd- Jingle Bell Jog/ Bantam Hockey Tournament
- December 3rd- Christmas Fest/ Bantam Hockey Tournament/Enerplus Christmas Party
- December 7th- Chord Energy Safety Summit (800 people)/ Wescom Christmas Party
- December 8th- Ion Christmas Party
- December 9th- Targa Christmas Party
- December 10th- Mountain Plains Christmas Party
- December 13th- High School Wrestling Duals
- December 14th- Crestwood Christmas Party
- December 15th- Johnsons Corner Soup Supper and Sweets Auction
- December 16th- McKenzie Electric Christmas Party/Squirt Hockey Tournament/1st Home Basketball Games
- December 17th- Harlow’s Christmas Party /Tiger Well Christmas Party/ Squirt Hockey Tournament/Home Basketball Games
- December 18th- Northern States Christmas Party
- December 20th- Home Basketball Games

- Larger Events coming the first quarter of 2023:
 - Outlaws Winter Classic Basketball Tournament- January 7-9th (last year we had 74 5 on 5 teams attend)
 - Blast in the Badlands- 4 State Region Gymnastics Event- This event typically brings in 400-600 athletes to the RRC for 3 days.
 - Indoor Mini Golf Event- January 20-22nd
 - State Jr.Gold and 19U State Tournaments will be held at the RRC March 2-5th
 - Badlands Shootout Basketball Tournament- March 18-19th

Peni Peterson

City Auditor

City of Watford City

December Report to City Council

Rounds of Golf

- Rounds of this year is @ 13,800 rounds which is up substantially from approx. 9000 rounds last season.

Junior Golf and Player Development programs. Have been in contact with either the Physical Education Instructors or Administrators at Badlands Elementary, Fox Hills Elementary and Alexander Public School we will be promoting the game of golf at these facilities. We are excited to have golf introduced to their student’s curriculum. I need to get back to the schools to set up scheduling for this winter.

Reminder we are looking for volunteers for the following junior events. These events will not be successful with out help from the community.

- DJGA Tour Event will be July 18th
- Local Qualifier Drive chip and putt July 19th. We will be expecting junior golfers between the ages of 8 and 15 from the surrounding states and prairie provinces.
- Golf 101 as we will be extending classes for 4 years of age and up.
- PGA Junior League

2023 Outings

Outings Schedule 2023

Event	Date
	April
Alexander MS Meet	27th
	May
Alexander HS Meet	4th
ND Petroleum Council	16th
WCGC Kick off Scramble	20th
WCHS Meet	TBA
WCMS Meet	TBA
	June
WCGC Money Mayhem	10 &11
Brice Brenno Memorial	24th
Mason's Children's Golf Day	19th

	July
Homefest	15th
Dakota junior Golf association	18th
National DCP Qualifier	19th
Oilman Scramble	28,29,30

	August
WCHS Girls Meet	11th
Targa Resources	18th
WCGC Member Guest	19 & 20

	September
Allen Shelly Memorial	9th
Father - Daughter	10th
Wayne Olson Memorial	23rd

Golf Course Maintenance

- We have just completed interviews for the superintendent's Position.
- Dusty is working doing minor repairs and preparing equipment for next spring.
- A Representative from Mid-American golf Course Construction is planning to tour the site early December and look at the problems and develop a plan to attack the issues on holes 4 and 6.

This concludes my report for December.

**FOX HILLS GOLF COURSE – CITY OF WATFORD CITY
ALEXANDER PUBLIC SHCOOLS**

**Usage Agreement for
Boys High School Golf Team
2023**

1. A roster of the [paid to School District] members of the Junior High and High School teams must be turned into the Fox Hills Pro Shop before their first practice of the season. Teams applicable to this usage agreement:
 - a. Boys Golf
2. All members of the golf teams must be instructed in golf etiquette and rules by a staff member of the Alexander Public Schools. Team members should receive this instruction prior to their first practice at the golf course.
3. Practice time (non-inclusive) for the golf teams is 4:00 p.m. to 6:00 p.m. Monday through Friday. All golfers must sign in at the Pro Shop prior to golfing. Student golf team members may also use the driving range during practice times.
4. Student golf team members wishing to use the golf course or driving range outside of practice time may do so during the competitive golf season. When the competitive season is over, Fox Hills Golf Course will provide a free summer membership (Youth Single) to Boys Golf Team members. Members must be listed on the roster supplied by the School District.
5. The Alexander Public School Activities Director and coaches will work with Fox Hills Golf Course Management to organize golf tournaments.
6. The Alexander Public School will pay the Fox Hills Golf Course (payable to City of Watford City) a fee of **\$500.00 per year** for use of the golf course for High School Golf. Should any District, Regional or State golf event wish to be held by the School, **additional compensation of \$300.00 per event** will be due to the Fox Hills Golf Course (payable to the City of Watford City). The City will invoice the School District in June for the applicable amounts due.

Alexander Public Schools:

By: _____

Title: _____

Print Name: _____

Date: _____

City of Watford City, Fox Hills Golf Course:

By: _____

Title: _____

Print Name: _____

Date: _____

**FOX HILLS GOLF COURSE – CITY OF WATFORD CITY
MCKENZIE COUNTY PUBLIC SCHOOL DISTRICT #1**

**Usage Agreement for
Golf Teams & Cross-Country Teams
2023**

1. A roster of the [paid to School District] members of the Junior High and High School teams must be turned into the Fox Hills Pro Shop before their first practice of the season. Teams applicable to this usage agreement:
 - a. Girls & Boys Cross Country
 - b. Girls & Boys Golf
2. All members of the golf teams must be instructed in golf etiquette and rules by a staff member of the McKenzie County School District. Team members should receive this instruction prior to their first practice at the golf course.
3. Practice time (non-inclusive) for the golf teams is 4:00 p.m. to 6:00 p.m. Monday through Friday. All golfers must sign in at the Pro Shop prior to golfing. Student golf team members may also use the driving range during practice times.
4. Student golf team members wishing to use the golf course or driving range outside of practice time may do so during the competitive golf season. When the competitive golf season is over, Fox Hills Golf Course will provide a free summer membership (Youth Single) to Girls & Boys Golf Team members. Members must be listed on the roster supplied by the School District.
5. The McKenzie County School District Activities Director and coaches will work with Fox Hills Golf Course Management to organize golf tournaments and cross country meets.
6. The McKenzie County School District will pay the Fox Hills Golf Course (payable to City of Watford City) a fee of **\$1,500.00 per year** for use of the golf course for Junior High and High School golf and for cross country meets. Should any District, Regional or State golf or cross-country events wish to be held by the School District, **additional compensation of \$300.00 per event** will be due to the Fox Hills Golf Course (payable to the City of Watford City). The City will invoice the School District in June and December of each year for the applicable amounts due.

McKenzie County School District:

By: _____

Title: _____

Print Name: _____

Date: _____

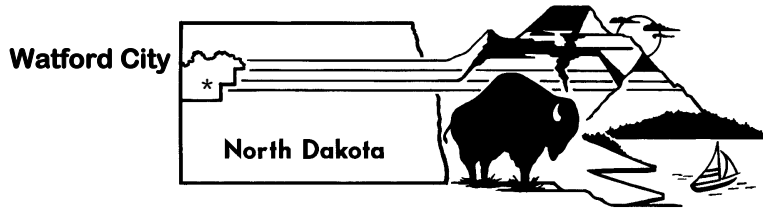
City of Watford City, Fox Hills Golf Course:

By: _____

Title: _____

Print Name: _____

Date: _____



Chief Jesse A. Wellen
Watford City Police Department
1201 12th Street SE Ste. A
Watford City, ND 58854
Telephone: (701) 842-2280
Fax: (701) 842-2495

Police Department Update

October 2022

Monthly statistics

Calls for Service: 1054 compared to 1016 (2021)

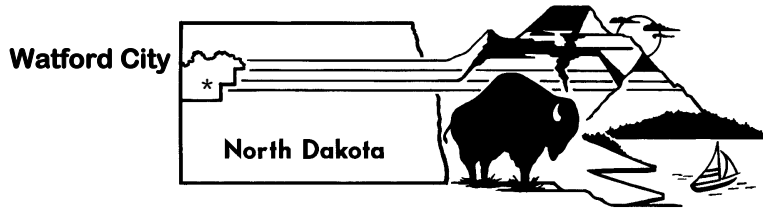
Cases: 101 compared to 90 (2021)

Top incidents/arrests

- 33 DUI investigations (**21 DUI Arrests**)
- 0 Sex offenses
- 15 Drugs & paraphernalia
- 21 Disorderly Conduct / Disturbances / Fights (2 arrests made)
- 18 Traffic crashes – Hit and Run (7), Injury (0), Fatal (0), Property (11)
- 20 Theft (8), Burglary (2), Fraud (8), Stolen vehicle (2)
- 19 DUS/R
- 24 Medical assists
- 33 Warrants (13) / Warrant service attempts (33) / Search Warrants (3)
- 13 Domestic violence (13) / Assaults () – Arrests Made (7)

Department updates

- Armor – storage upgrades needed for additional video storage potential for watchguard cloud system.
- **Budget Amendment - \$10K Professional Services – should be \$60-70K**
- Request Permission to purchase up to (4) new Tough Books “In-car computers” from vehicle replacement fund (impound auction funds)
- **ATV PROJECT – request to place order for the ATV & trailer**
 - \$25,000 donation – ONEOK
 - \$25,000 donation – American Legion
 - \$7,374 donation – Hess
 - \$3,000 donation – Jones Contractors
 - \$1,000 donation – Estis Compression
 - \$500 donation – Coborns Inc
 - \$373 donation – Long X Bottle Shop



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Alarm tracking and false alarm fee update

- Alarms: 14 total / 1 false
 - Burglary – 5 alarm calls / 1 false
 - Fire – 6 alarm calls / 0 false
 - Panic – 0 alarm calls / 0 false
 - Medical 0 alarm calls / 0 false
 - Robbery – 0 alarm calls / 0 false
 - Unknown alarms(CO2) – 3 alarm calls / 0 false

Personnel update

- **5 officer vacancies – currently for 2022 to reach (29 sworn)**
- **Positions:**
 - Lieutenant
 - SRO (3rd)
 - 3 – patrol officers
- **Tentative Employment Offer (Tahlia Norman – Patrol Officer) Dec.15**

K-9 Program update

- Opened K9 Handler Position for 2023 (Internal)

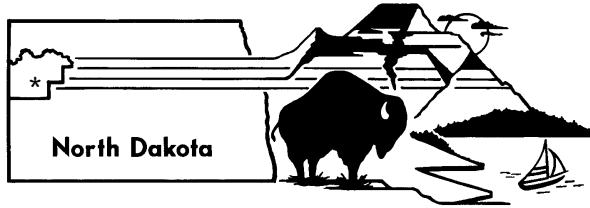
Commercial Motor Vehicle Enforcement:

- Overweight citations:1
- Trucks weighed:1
- Total CMV Contacts: 11
- Overweight fees: \$1,800
- LoadPass Permits: 148 - \$10,756.15

Fleet update

- 2022 Ford Interceptor – Guardian, should be arriving soon.
- **1 Durango has arrived, awaiting arrival of 2nd.**
- 2 Tahoes on order. (arrival 2023)

Watford City



Chief Jesse A. Wellen
Watford City Police Department
1201 12th Street SE Ste. A
Watford City, ND 58854
Telephone: (701) 842-2280
Fax: (701) 842-2495

Training Update

- Planning Mental Health 1st Aid Training for PD – funded through McKenzie County Community Coalition DECEMBER 15th & 20th
- Intox 8000

Arrests by Drug Activity

	Manufacture	Sell	Possess	Use	Other
COCAINE	0	0	1	0	0
HALLUCINOGEN	0	0	0	0	0
HEROIN	0	0	0	0	0
MARIJUANA	0	0	1	0	0
METHAMPHETAMINE	0	3	2	0	0
NARCOTIC EQUIPMENT	0	0	8	0	0
OPIATES/OPIOIDS	0	4	1	0	0
OTHER	0	0	1	0	0
STEROIDS	0	0	0	0	0



**PLANNING AND ZONING COMMISSION
MEETING AGENDA
Monday, November 28th, 2022
6:00 PM City Hall, Heritage Room**

- **CALL TO ORDER REGULAR MEETING**
- **APPROVE AGENDA**
- **APPROVE MINUTES**

October 31st, 2022 - Meeting

- **CALL TO ORDER PUBLIC HEARING**

The Public Hearing will be held to hear comment on the following:

1. Land Use Application for Zone Change, submitted by Westlake Properties Minnesota A LLC, for Lots 74, 75, and 77 of the Pheasant Ridge Subdivision; also known as 221 and 303 Pheasant Ridge Ave and 1116 S Pheasant Ridge St. An application has been submitted to rezone from R-3/R-T (Townhome Residential District) to R-1 (Single-Family Dwelling District).
2. Land Use Application for Variance, submitted by Tom Brooks, for property located at PID: 82-71-02100 Lot 1 of Block 2 of Stevens Addition to Watford City Subdivision, also known as 418 6th St NE. Requesting an 8.86-foot decrease in the 25ft front yard setback.

- **CLOSE PUBLIC HEARING**
- **CONTINUE REGULAR MEETING**
- **PERMIT RECORDS**

October-November Permits

- **OLD BUSINESS**

1. Reminder: The December P&Z meeting has been rescheduled to Thursday the 29th.

- **NEW BUSINESS**
- **ADJOURNMENT**



PLANNING AND ZONING COMMISSION MEETING MINUTES Monday, November 28th, 2022

The regularly-scheduled meeting of the Watford City Planning & Zoning Commission was held on Monday, November 28, 2022, at City Hall in the Heritage Room. In attendance: Chairman Jesse Lawrence and Commission Members Marco Pelton, Troy Knutson, Ross Sundeen, Jacob Jellesed and Sam Huebner. Also in attendance: Principal Planner Jake Walters, Planning Administrative Assistant Kayla Grace, City Building Inspector Steve Williams, and City Attorney Wyatt Voll.

With the above-mentioned present, the regular meeting hearing was called to order at 6:00 P.M. by Chairman Lawrence.

1. Call for new or old business.
2. Call to approve agenda.

Agenda was reviewed as presented.

MOTION: Sundeen, SECOND: Sundeen to Approve the Agenda as presented.

VOICE VOTE:

AYES: all in favor

NAYS: none

1. Call to approve October 31, 2022 Meeting Minutes.

Minutes were reviewed as presented. No additional comments or changes.

MOTION: Pelton, SECOND: Knutson to Approve Minutes.

VOICE VOTE:

AYES: all in favor

NAYS: none

Call to order Public Hearing at 6:02 P.M. by Chairman Lawrence.

Under consideration was the following Agenda items:

1. **Land Use Application for Zone Change, submitted by Westlake Properties Minnesota A LLC, for Lots 74, 75, and 77 of the Pheasant Ridge Subdivision; also known as 221 and 303 Pheasant Ridge Ave and 1116 S Pheasant Ridge St. An application has been submitted to rezone from R-3/R-T (Townhome Residential District) to R-1 (Single-Family Dwelling District).**

Walters went over the application in detail and explained that this requested was a result of ownership and project-type change in recent years. Previously the area had been looked at for a denser townhome project, with shared driveways. The current developer is looking to build three (3) single-family homes and R-1 is the appropriate zoning for use.

There were no additional comments or questions.

MOTION: Pelton, SECOND: Jellesed to recommend Approval

There are no recommended conditions.

ROLL CALL VOTE:

AYES: Knutson, Sundeen, Lawrence, Pelton, Jellesed, Huebner

NAYS: none

MOTION: CARRIED

2. Land Use Application for Variance, submitted by Tom Brooks, for property located at PID: 82-71-02100 Lot 1 of Block 2 of Stevens Addition to Watford City Subdivision, also known as 418 6th St NE. Requesting an 8.86-foot decrease in the 25ft front yard setback.

Walters went over the application and staff report in detail, reiterating the position that, regardless of granted variance, the structure and related improvements must meet building and safety requirements.

Pelton asked for clarification on location; further described as the “old Jost building”. The project’s consultant was in attendance and was able to clarify that this request is part of a larger, tear-down and re-built project, but that the extension under discussion is to the existing building on the north and that would remain in place; just extended and renovated.

Walters reminded the members that a granted variance is not for a particular structure or portion of a greater project, but an allowed encroachment along the entire property line/setback.

Sundeen presented the scenario or concern of an existing residential owner to the north stepping out front and looking south along the building frontage. Suddenly, instead of “open road” you’d see “the side of a commercial building”. Walters stated that the current zoning is C-1 and had been since residential units to the north had been occupied. Buyers were aware of the adjacent uses. In addition, while it may be true that more of a future building would be visible, roughly 10 of that 18-foot extension is allowable without a variance. An addition of 8-feet (approximately/for discussion purposes) is the “added” visible element. Walters stated that, as part of the overall project/site development, fencing and/or vegetative landscaping will be

discussed which should further shield the R-1 from the C-1 areas.

Walters clarified that there are no recommended conditions but that members could certainly consider adding if deemed prudent.

There was no further discussion.

MOTION: Pelton, SECOND: Jellesed to recommend Approval

There are no recommended conditions.

ROLL CALL VOTE:

AYES: Knutson, Huebner, Jellesed, Pelton, Lawrence

NAYS: Sundeen

MOTION: CARRIED

CLOSE PUBLIC HEARING: 6:14 PM by Chairman Lawrence

CONTINUATION OF REGULAR MEETING:

PERMIT RECORDS:

Reviewed permit records as presented. No additional comments or discussion.

NEW BUSINESS:

None

OLD BUSINESS:

Members were reminded that the December P&Z meeting is set for Thursday, December 29th, 2022 at 6pm. Pelton plans to call in for this meeting.

ADJOURNMENT: 6:16 PM **MOTION: Pelton**

The next regularly scheduled Planning and Zoning Commission Meeting will be held on

Thursday, December 29th, 2022, at 6:00 PM

Jesse Lawrence, Chairman

Jake Walters, Principal Planner

1.

Land Use Application *Zone Change*

221&303 Pheasant Ridge Ave and 1116 Pheasant Ridge St S
(Lots 74,75,77 of Pheasant Ridge Subdivision)
Westlake Properties Minnesota A LLC



City of Watford City

213 2nd St. NE / PO Box 494
 Watford City, ND 58854
 Ph. 701-444-2533
 Fax 701-444-3004
Celebrating 100 Years - 2014
 cityofwatfordcity.com

November 16, 2022

STAFF REPORT

Land Use Application: Zone Change

Lots 74, 75, and 77 of the Pheasant Ridge Subdivision; also known as 221 and 303 Pheasant Ridge Ave and 1116 S Pheasant Ridge St.

APPLICANT/ PROPERTY OWNERS:

Westlake Properties Minnesota A LLC
 117 Milagro
 Boerne, TX 78006

PROPERTY LOCATION:

221 and 303 Pheasant Ridge Ave and 1116 S Pheasant Ridge St

REQUEST:

A Land Use Application: Zone Change, redistricting from R-3/RT (Medium Density Residential District/ Townhome Residential District) into R-1 (Single-Family Dwelling District).

CURRENT ZONING:

R-3/RT

CURRENT USE:

These properties are currently vacant, but plans have been submitted to develop the area with three (3) single-family homes, one per lot.

SITE DEVELOPMENT:

Access: *The properties are accessible from S Pheasant Ridge St and Pheasant Ridge Ave.*

Sewer: *The property does have access to City sanitary sewer.*

Water: *The property does have access to City water.*

SURROUNDING LAND USE:

North: Zoning – R-1 (Single-Family Dwelling District)
Use – Single-family homes

East: Zoning – R-4 (High Density Residential)
Use – Vacant land

South: Zoning – R-4 (High Density Residential)
Use – Pheasant Ridge Apartments

West: Zoning – R-3 (Medium Density Residential)
Use – Rowhome apartment units

REFERENCES:

Chapter XV Zoning Ordinance, Article XXVI, Section 1
SECTION 1. - AMENDMENTS:

1. The City Council may from time to time amend, supplement, or change the district boundaries or regulations contained in this zoning ordinance. A proposal for an amendment or a change in zoning may be initiated by the City Council, by the Planning Commission, or upon application of the owner of the property affected. All such proposed changes shall be submitted to the Planning Commission for recommendation and report. The Planning Commission shall prepare final written findings which shall be submitted to the City Council within 90 days after the time of referral of the proposed amendment to the Planning Commission

ARTICLE XIII(A) – R-T Townhome Residential District

SECTION 1. - INTENT:

The "R-T" Townhome Residential District is intended for the purpose of allowing townhome/medium- to high-density multi-family dwellings that are intended for ownership by the inhabitants.

ARTICLE X - R-1 SINGLE-FAMILY DWELLING DISTRICT

SECTION 1. – INTENT AND PURPOSE OF DISTRICT:

The "R-1" Single-Family Dwelling District is established for the purpose of low-density single-family dwelling control and to allow certain public facilities.

DISCUSSION:

The applicant is requesting the change of zoning district in order to develop the sites as individual, single-family homes. Previous land plans for this area, from earlier owners, presented a rowhome or clustered unit approach towards housing across four lots. The requested change in zone across three of these lots is consistent with area development to the north as well as acknowledges the fourth lot's separate ownership, which makes a larger townhome/rowhome project less feasible or desirable.

RECOMMENDATION:

It is the recommendation of City Planning Department staff to **APPROVE** the Land Use Application.

There are no recommended conditions for this approval.

PLANNING DEPARTMENT STAFF CONTACTS:

Jake Walters	Kayla Grace
jwalters@nd.gov	kagrace@nd.gov
(701) 444-8402	(701) 444-8406

PROJECT #



THE CITY OF WATFORD CITY
213 2ND ST NE / PO BOX 494
WATFORD CITY, NORTH DAKOTA

LAND USE APPLICATION

ZONE CHANGE

REQUIREMENTS

APPLICATION FEE:
\$300.00

All applications must be legible, printed in ink or typed, and suitable for reproduction. *Original application with original signature is required.* A *Zone Change Application* may be submitted in order to consider a changing the zoning district of property. Zoning Districts are set as specific areas within the City and/or ETA in order to govern the use of the property as well as such regulations pertaining to the height, area, size, and intensity of buildings, land, and open spaces. Along with this application, please submit the following: N.D. Professional survey of the property in both .PDF format and 11"x17" size paper for review, a brief justification letter explaining the request for *Zone Change* and a current copy of a title report/title commitment for the property. For specific details regarding this process, please refer to the *City of Watford City Municipal Code of Ordinances: CHAPTER XV, ARTICLE XXVI: AMENDMENTS.*

PROPERTY OWNER INFORMATION

OWNER NAME(S): Westlake Properties Minnesota A, LLC	PHONE NUMBER: 503-586-4412	EMAIL: richard@deletype.com
MAILING ADDRESS: 117 Milagro, Boerne, TX 78006		

APPLICANT INFORMATION

Same as Owner

APPLICANT NAME:	PHONE NUMBER:	EMAIL:
MAILING ADDRESS:		

DEVELOPER INFORMATION

DEVELOPER NAME: Steve Juekle	PHONE NUMBER: 970-308-5571	EMAIL: rehinbox@gmail.com
MAILING ADDRESS: 4742 Liberty Road, Suite 104, Salem, OR 97302		

PROPERTY INFORMATION

PROPERTY ADDRESS: 221 and 303 Pheasant Ridge Ave, TBD S. Pheasant Ridge St.	CURRENT ZONING: R3/RT	PROPOSED ZONING: R1
PARCEL NUMBER(S): 82-55-07400, 82-55-07500, & 82-55-07700	LEGAL DESCRIPTION: (SECTION, TOWNSHIP, RANGE) 18-150N-98W	

DESCRIPTION

Please give a brief description of the proposed variance.

Requesting to change the zone from multi-family to single family. It is planned to set a modular home on a concrete basement foundation.

APPLICANT SIGNATURE: (IF DIFFERENT THAN OWNER)

As the applicant, I certify that all City Ordinances will be complied with and that the information given within this application as well as the plans submitted are in all respects true and correct to the best of my knowledge and belief.

APPLICANT SIGNATURE: 	DATE: 10 / 29 / 2022
APPLICANT PRINT NAME: Richard Sherman	APPLICANT TITLE: Member and Manager

PROPERTY OWNER(S) AFFIDAVIT
I/We, the undersigned, swear that I am / we are, the owner(s) and/or Mortgage holders of the property described within this application. I/We will make provisions to ensure compliance with the disclosure and recording requirements of McKenzie County and the City of Watford City. I/We certify that all information contained within this application are in all respects true and correct to the best of my/our knowledge and belief. I/We also hereby authorize City of Watford City Staff and/or its designee to access my property or premise for the purpose of gathering and verifying information in relation to this application and submitted plans.

PROPERTY OWNER SIGNATURE: <u><i>Richard Sherman</i></u>	DATE: <u>10 / 29 / 2022</u>
PROPERTY OWNER SIGNATURE: _____	DATE: ____/____/____

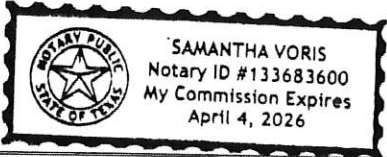
PROPERTY OWNER NOTARY

On this 29 day of October, 2022 before me, the undersigned, a notary public for the state of Texas, personally appeared, Richard Sherman known to me to be the person(s) who executed the certificate in witness whereof, I have hereunto set my hand and affixed my official seal the day and year in the certificate first written above.

[Signature]
 Notary Public

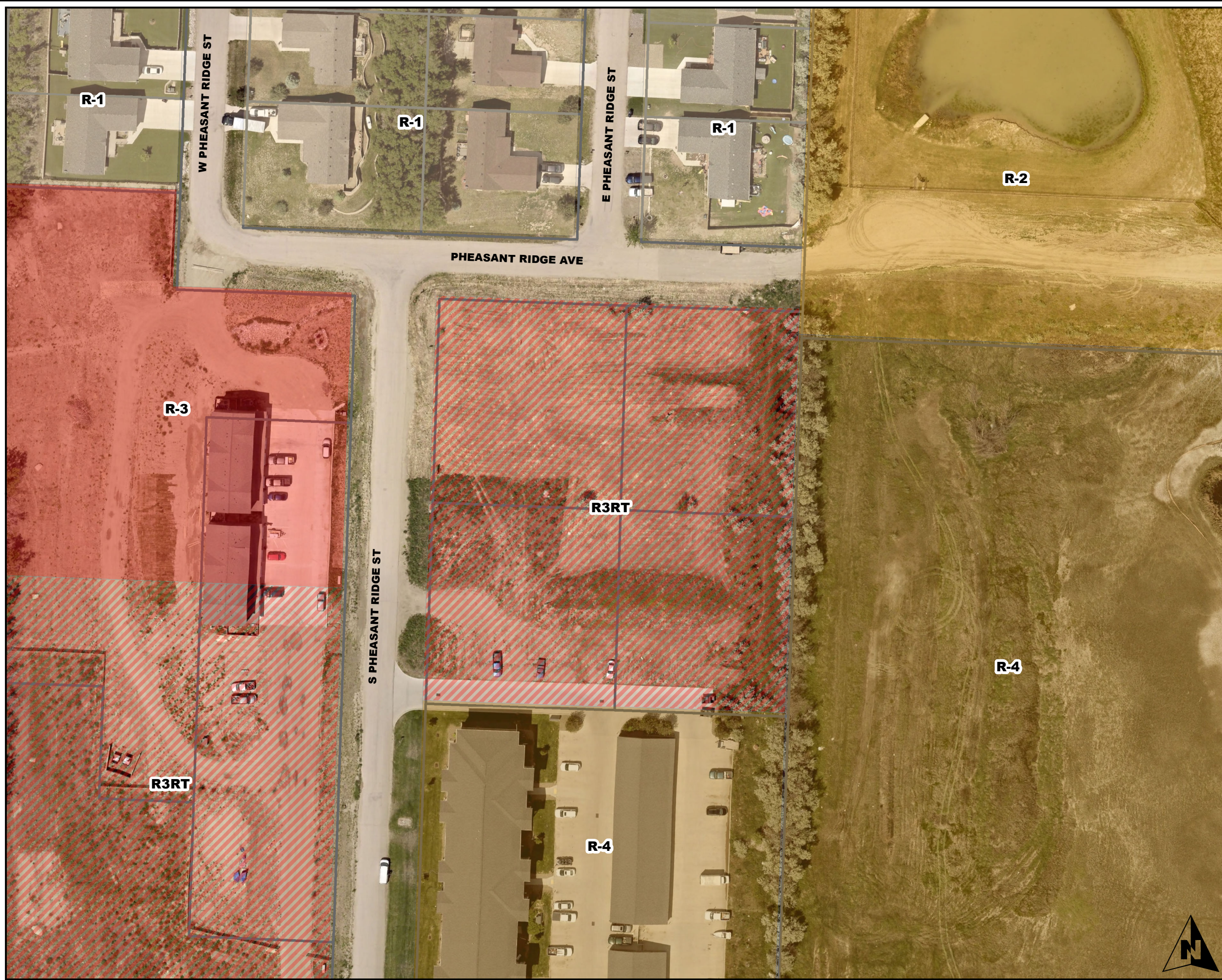
(NOTARIAL SEAL)

Notary Public for the state of Texas
 Residing at 120 Talavera, Boerne, TX 78006
 My Commission Expires April 4, 2026



▼ OFFICE USE ONLY ▼

<input type="checkbox"/> .PDF & LEDGER SIZE REVIEW COPY OF SITE PLAN <input type="checkbox"/> VICINITY MAP <input type="checkbox"/> LEGAL DESCRIPTION <input type="checkbox"/> JUSTIFICATION LETTER <input type="checkbox"/>	LEGAL NOTICE DATES: ____/____/____ ____/____/____ <input type="checkbox"/> MAILED ADJACENT PROPERTY OWNER NOTICES	MEETING DATES: PLANNING COMMISSION: ____/____/____ CITY COUNCIL: ____/____/____
	INVOICE: INVOICE NUMBER: _____ DATE CREATED: ____/____/____ BY: _____	
PAYMENT: \$300.00 DATE RECEIVED: ____/____/____ AMOUNT: \$ _____ <input type="checkbox"/> CARD <input type="checkbox"/> CASH <input type="checkbox"/> CHECK # _____		



Legend

Existing Zoning

- R-1
- R-2
- R-3
- R-4
- RT
- Parcel

Section 9, Item B.

FOR INFORMATIC
PURPOSES ON

Planning Department - GIS
Watford City, North Dakota

Existing Zoning Exhibit

DRAFTED
Jake Walters

DATE
11/23/2022



Note: Any reliance upon this map is at user's own risk. Watford City does not warrant the map or its features are either spatially or temporally accurate or fit for a particular use.

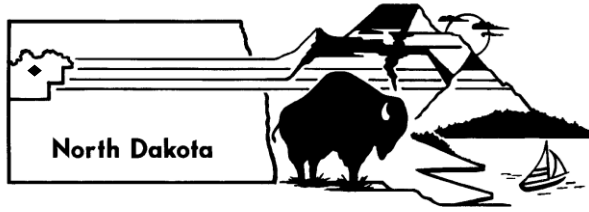
2.

Land Use Application

Variance

418 6th St NE (PID 82-71-02100)

Tom Brooks



City of Watford City
213 2nd St., NE | PO Box 494
Watford City, ND 58854
Ph 701-444-2533
Fax 701-444-3004
www.cityofwatfordcity.com

November 16, 2022

STAFF REPORT
Land Use Application: Variance
418 6th St NE

APPLICANT:
TD&H Engineering
PO Box 2024
Watford City, ND 58854

PROPERTY OWNER:
Tom Brooks
PO Box 1294
Watford City, ND 58854

PROPERTY LOCATION:
PID: 82-71-02100, Lot 1 of Block 2 of Stevens Addition to Watford City Subdivision, also known as 418 6th St NE.

REQUEST:
Applicant has submitted a Land Use Application for a variance to the 25-foot front yard setback established in the C-1 Zoning District, a request of an 8.86-foot decrease.

ZONING:
C-1 (General Commercial District)

CURRENT USE:
Vacant shop space.

SITE DEVELOPMENT:

- Access: *The property is accessible from 6th St NE.*
- Sewer: *The property does have access to City sanitary sewer.*
- Water: *The property does have access to City water.*

SURROUNDING LAND USE:

North: Zoning - R-1 (Single-Family Dwelling District)
Use- Single-Family Homes

East: Zoning – MH (Mobile Home Park District)
Use- While Buffalo RV Park

South: Zoning - C-1 (General Commercial District)
Use- Corky’s Pro Auto Body Shop

West: Zoning – MH (Mobile Home Park District)
Use- Vacant land

REFERENCES:

ARTICLE XVII - C-1 GENERAL COMMERCIAL DISTRICT
Section 6 - Yard Regulations, Subsection 1:

Front Yard:

There shall be a front yard of not less than 25 feet.

Article XXVII Variances, Section 1 - Requirements for Variances:

The applicant must show that his property was acquired in good faith and where by reason of exceptional narrowness, shallowness or shape of his specific piece of property at the time of the effective date of this zoning ordinance or where, by reason of exceptional topographical conditions or other extraordinary or exceptional circumstances, the strict application of the terms of this zoning ordinance actually prohibits the use of his property in the manner similar to that of other property in the zoning district where it is located.

ARTICLE XXVII - VARIANCES

SECTION 1: - REQUIREMENTS FOR VARIANCES:

The applicant must show that his property was acquired in good faith and where by reason of exceptional narrowness, shallowness or shape of his specific piece of property at the time of the effective date of this zoning ordinance or where, by reason of exceptional topographical conditions or other extraordinary or exceptional circumstances, the strict application of the terms of this zoning ordinance actually prohibits the use of his property in the manner similar to that of other property in the zoning district where it is located.

SECTION 2: - LIMITATIONS:

Variances shall include yard and height regulations only and are limited to the following:

1. Yard Regulations

a) A yard regulation variance may not be more than one-half the required yard and shall not encroach upon the required setback for adjacent buildings.

...

SECTION 5 - PUBLIC HEARING AND NOTICE:

2.a) In granting a variance for yard regulations, the Planning Commission must satisfy itself, from the evidence heard before it, that the granting of the variance will alleviate a clearly demonstrable hardship approaching confiscation as distinguished from a special privilege or convenience sought by the owner. The Planning Commission shall also find that the variance, if granted, is in harmony with the intended spirit and purpose of this zoning ordinance and does not constitute a direct and obvious amendment to the district regulations or district boundaries.

...

Under no circumstances shall the Planning Commission grant a variance allowing a use within a district not permissible under the terms of this ordinance.

DISCUSSION:

The Land Use Application is requesting a variance of 8.86-feet, a decrease to the 25ft front yard setback set for the C-1 zoning district. The applicant would like to add an 18-foot extension to the front of an existing building on the site. Built in 1984, the currently vacant shop can't extend into the eastern, rear yard due to the proximity of the MDU substation and the required access path around that facility. Expansion to the north isn't easily accomplished due to that area being reserved for the off-street parking spaces required at full buildout of the proposed commercial complex.

The applicant's consultant has been reminded that a granted variance does not trump site development standards. If the variance is granted, but the proposed building footprint doesn't allow for the proper site triangles, turning radii, stacking distances, or similar, the project design may be rejected at the permitting stage. Without full plan review, it's impossible to foresee all concerns that may arise. However, staff recognizes that defining certain design parameters, such as buildable space within the lot, is an important and necessary step in moving a project forward.

RECOMMENDATION:

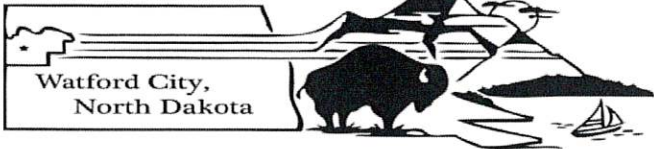
It is the recommendation of City Planning Department staff to **APPROVE** the Land Use Application.

There are no recommended conditions for this approval.

PLANNING DEPARTMENT STAFF CONTACTS:

Jake Walters
jwalters@nd.gov
(701) 444-8402

Kayla Grace
kagrace@nd.gov
(701) 444-8406



City of Watford City
PO Box 494
213 2nd St NE
Watford City, ND 58854

PAID

CUSTOMER INVOICE

TD&H ENGINEERING
236 MAIN ST N UNIT B
WATFORD CITY ND 5884

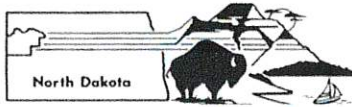
Customer # 1309

INVOICE NUMBER: 5625
INVOICE DATE: November 14, 2022
DETAILS: Land Use Application - Variance
 418 6th St NE
 Variance Request of 8.86 feet

CHARGES

PRODUCTS AND SERVICES:

PZ01-PLANNING & ZONING REIMBURSEMENT - 11/14/2022	300.00
variance request of 8.86 feet	
Total	300.00



THE CITY OF WATFORD CITY
213 2ND ST NE / PO BOX 494
WATFORD CITY, NORTH DAKOTA

LAND USE APPLICATION VARIANCE

PAID

REQUIREMENTS

APPLICATION FEE: \$300.00

All applications must be legible, printed in ink or typed, and suitable for reproduction. *Original application with original signature is required.* A *Variance Application* may be submitted to consider reducing yard setbacks in order to accommodate a structure due to exceptional conditions or existing circumstances of the property. Along with this application, please submit the following: N.D. Professionally Engineered/ Survey or drawing of the property in both .PDF format and 11"x17" size paper for review, a brief justification letter explaining the request for *Variance* and a current copy of a title report/title commitment for the property. For *Height Variances*, if approved by City Council, an additional fee for the *Height Variance* will be collected at the time the Building Permit is issued. The additional fee is set by City Council Resolution. The current fee is set at \$2,500.00 per foot over the maximum height. For specific details regarding this process, please refer to the *City of Watford City Municipal Code of Ordinances: CHAPTER XV ARTICLE XXVII: VARIANCES.*

PROPERTY OWNER INFORMATION

OWNER NAME(S): Tom Brooks	PHONE NUMBER: 701-651-6246	EMAIL: tomtomroughrider@gmail.com
MAILING ADDRESS: PO Box 1294, Watford City, ND		

APPLICANT INFORMATION

Same as Owner

APPLICANT NAME: TD&H Engineering	PHONE NUMBER: 701-842-6619	EMAIL: calvin.trauger@tdhengineering.com
MAILING ADDRESS: PO Box 2024, Watford City, ND 58854		

DEVELOPER INFORMATION

DEVELOPER NAME: Owner	PHONE NUMBER:	EMAIL:
MAILING ADDRESS:		

PROPERTY INFORMATION

PROPERTY ADDRESS: 418 6th St NE, Watford City, ND	ZONING DISTRICT: C-1
PARCEL NUMBER(s): 81-71-02100	LEGAL DESCRIPTION: (SECTION, TOWNSHIP, RANGE) L1 B2 Stevens Add.; S18, T150N, R98W

DESCRIPTION

 Please give a brief description of the proposed variance.

1) Restricted access to site due to from MDU Substation to the East. 2) two Properties to the South within 25' front setback
3) C-2 Zone can be reduced to 20ft front setback, we are asking 16.14 (+3.86').

Is this a *Height Variance request*? Yes No

Variance request of 8.86 Feet

APPLICANT SIGNATURE: (IF DIFFERENT THAN OWNER)

As the applicant, I certify that all City Ordinances will be complied with and that the information given within this application as well as the plans submitted are in all respects true and correct to the best of my knowledge and belief.

APPLICANT SIGNATURE: 	DATE: 11 / 09 / 2022
--------------------------	-------------------------

APPLICANT PRINT NAME: Calvin L. Trauger, TD&H Engineering	APPLICANT TITLE: Engineer
--	------------------------------

PROPERTY OWNER(S) AFFIDAVIT
 I/We, the undersigned, swear that I am / we are, the owner(s) and/or Mortgage holders of the property described within this application. I/We will make provisions to ensure compliance with the disclosure and recording requirements of McKenzie County and the City of Watford City. I/We certify that all information contained within this application are in all respects true and correct to the best of my/our knowledge and belief. I/We also hereby authorize City of Watford City Staff and/or its designee to access my property or premise for the purpose of gathering and verifying information in relation to this application and submitted plans.

PROPERTY OWNER SIGNATURE: <u>[Signature]</u>	DATE: <u>11 / 07 / 2022</u>
PROPERTY OWNER SIGNATURE: <u>[Signature]</u>	DATE: <u>11 / 07 / 2022</u>

PROPERTY OWNER NOTARY

On this 7 day of November, 2022 before me, the undersigned, a notary public for the state of North Dakota, personally appeared, James T Brooks II & Kelly K Brooks known to me to be the person(s) who executed the certificate in witness whereof, I have hereunto set my hand and affixed my official seal the day and year in the certificate first written above.

[Signature]
 Notary Public

Notary Public for the state of ND
 Residing at Watford City
 My Commission Expires 6/26/2024

(NOTARIAL SEAL)

Ashley Gonzalez
 Notary Public
 State of North Dakota
 My Commission Expires June 26, 2024

▼ OFFICE USE ONLY ▼		
<input type="checkbox"/> PDF & LEDGER SIZE REVIEW COPY OF SITE PLAN <input type="checkbox"/> VICINITY MAP <input type="checkbox"/> LEGAL DESCRIPTION <input type="checkbox"/> JUSTIFICATION LETTER <input type="checkbox"/>	LEGAL NOTICE DATES: _____ _____ <input type="checkbox"/> MAILED ADJACENT PROPERTY OWNER NOTICES	MEETING DATES: PLANNING COMMISSION _____ CITY COUNCIL _____
INVOICE: INVOICE NUMBER: _____ DATE CREATED: ____/____/____ BY: _____	PAYMENT: \$300.00 DATE RECEIVED: ____/____/____ AMOUNT \$ _____ <input type="checkbox"/> CARD <input type="checkbox"/> CASH <input type="checkbox"/> CHECK # _____	

NOT FOR CONSTRUCTION

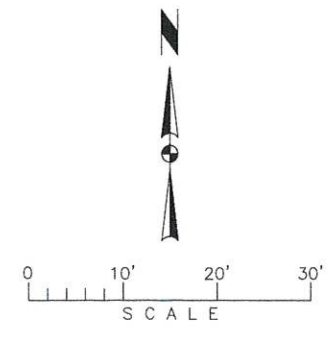
REV	DATE	REVISION



DRAWN BY: CLT
 DESIGNED BY: CLT
 QUALITY CHECK: MAB
 DATE: 11/08/2022
 JOB NO. W22-007
 FIELDBOOK N/A

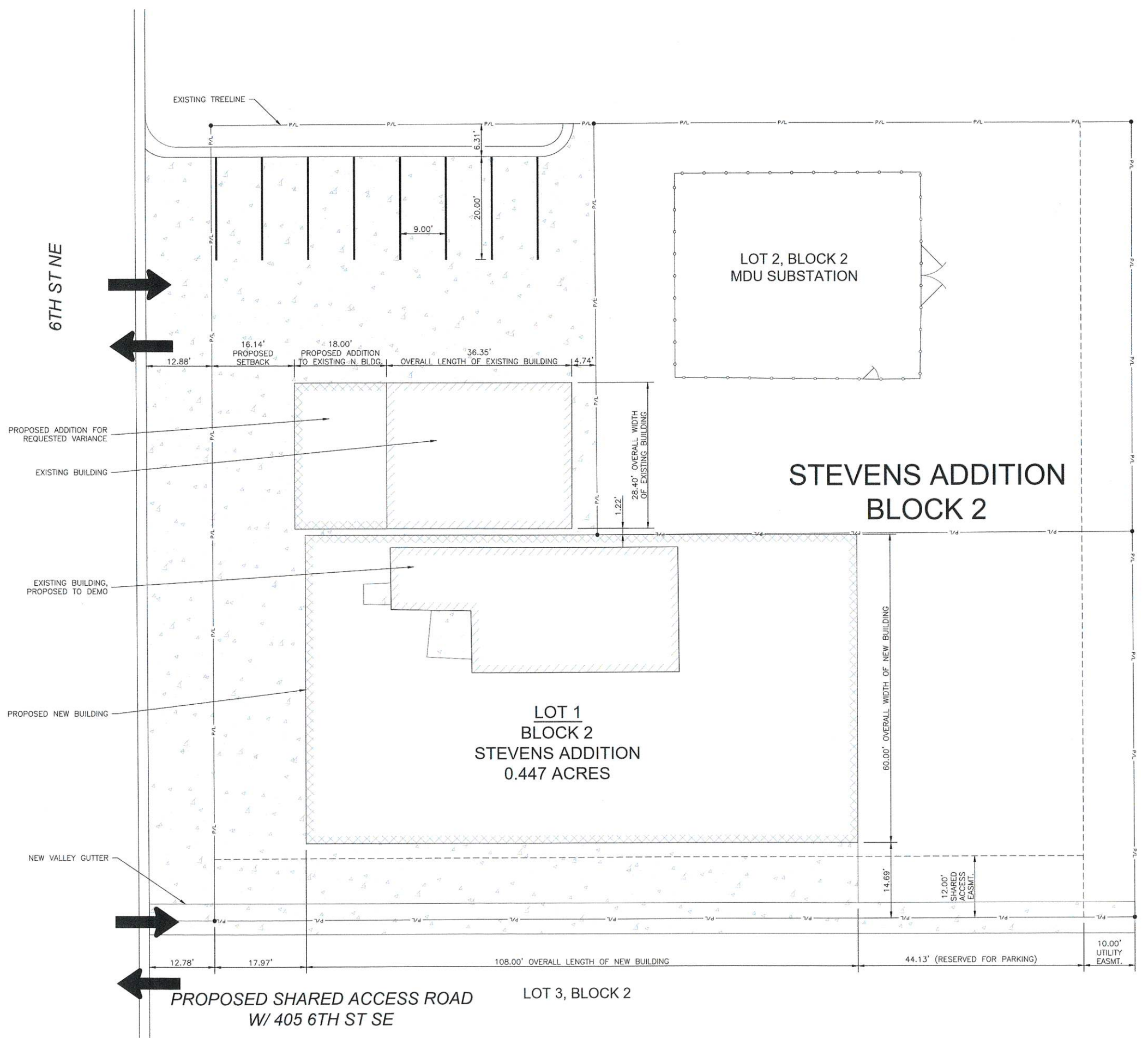
418 6TH ST NE 2022 SERVICES
 WATFORD CITY, ND

PROPOSED VARIANCE PLAN



LEGEND

- PROPOSED BUILDING
- EXISTING BUILDING
- CONCRETE
- CURB AND GUTTER
- FENCE - CHAIN LINK
- PROPERTY LINE
- PAINT STRIP
- EASEMENT LINE
- PROPERTY PIN
- GATE



6TH ST NE

**STEVENS ADDITION
 BLOCK 2**

**LOT 1
 BLOCK 2
 STEVENS ADDITION
 0.447 ACRES**

LOT 3, BLOCK 2

**PROPOSED SHARED ACCESS ROAD
 W/ 405 6TH ST SE**

FOR INFORMATIC
PURPOSES ON

Planning Department - GIS

Watford City, North Dakota

Existing Zoning
Exhibit

DRAFTED
Jake Walters

DATE
11/23/2022

Legend

Existing Zoning

- AG
- C-1
- CF
- M-H
- R-1
- Parcel



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2022 Permit Records
City of Watford City

Section 9, Item D.

PERMIT #	PERMIT TYPE	ISSUE DATE	PROPERTY OWNER	CONTRACTOR	ADDRESS	LOT/BLOCK	SUBDIVISION	PARCEL #	DESCRIPTION OF WORK	VALUE	PERMIT FEE	INVOICE #	PROJECT COMPLETION
5405	RESIDENTIAL BUILDING	10/13/2022	Craig and Julie Nelson	Goulet Construction	1504 12th St NE	N/A	N/A	20-00-11600	30x50x10 garage with concrete floor	\$ 85,000.00	\$ 451.25	5598	
5406	FENCE	10/13/2022	Mark Foster	Dakota Fence	1416 W Pheasant Ridge	Lot 12, Blk 0	Pheasant Ridge	82-55-01200	6" cedar fence around backyard of property with 2 walk through gates	-	\$ 25.00	5599	
5407	RESIDENTIAL BUILDING	10/17/2022	Andy & Aubri Maxwell	Self	12208 26 N St NW	N/A	N/A	22-00-15625	deck on south side of house landing w/ stairs 6'x6', mudroom not attached to house on west side 10'x10', deck on east side 12'x24' w stairs not attached - all on 12" piers and 48" deep	\$ 15,000.00	\$ 123.50	5600	
5408	CONSTRUCT/REPAIR	10/17/2022	City of Watford City	Knife River Corp.	Multiple Sites	N/A	N/A	N/A	removal and replacement of asphalt pavement and removal and replacement of existing base under pavement (as needed)	\$ 42,922.60	Waived	Waived	
5409	COMMERCIAL BUILDING	10/19/2022	Suso3 Watford LLP/ Pine Tree Commer	Bergquist Bros LLC	109 6th Ave SE suite 500	Lot 1, Blk 1	South Park 1st Add	82-74-00100	demolish kitchen area and construct office space	\$ 160,000.00	\$ 983.50	5601	
5410	DEMOLITION	10/19/2022	McKenzie County Ambulance Service	City of Watford City and McKenzie Cour	217 3rd St NE	Lot 11, Blk 8	Original Townsite of W.C.	82-01-14400	demolish and remove house, any footings, out building, remove trees, fill in dirt crawlspace	N/A	\$ 25.00	5602	
5411	COMMERCIAL BUILDING	10/21/2022	Tiger Well Service	KE Roofing & Contracting LLC	700 4th Ave NE				remove old roof, install new metal roof, build new entryway overhang. 4 beams and tying into	\$ 60,000.00	\$ 500.50	5607	
5412	SIGN	10/25/2022	Dakota Back & Neck	Bismarck Sign Company	113 6th Ave SE Ste 5400				3/8" thick aluminum routed letters stud mounted to building. Letters are	-	\$ 100.00	5609	
5413	CONSTRUCT/REPAIR	CANCELLED	City of Watford City	J&DG Concrete LLC	13th Ave SW				13'x26' concrete street patch 6" thick - epoxy dowels greased and sleeved	\$4,887	Waived	Waived	contractor declined- permit cancelled
5414	COMMERCIAL BUILDING	10/27/2022	Baker Properties LLC	self	225 Main Street	Lot 6, Blk 6	Original Townsite of W.C.	82-01-09100	exterior - new stucco and stucco repairs & new concrete slab behind building	\$ 4,000.00	\$ 65.10	5610	
5415	RESIDENTIAL BUILDING	10/27/2022	Juelie Bancroft	Aspen Contracting	2005 17th Ave NE	N/A	Stepping Stone	82-731717	reroof - remove and replace 39.6sq ft black laminate shingles, 15# underlay & IWS	\$ 23,928.00	\$ 186.00	5611	
5416	RESIDENTIAL BUILDING	10/28/2022	Katelyn Pogue	Uppa Creek Construction	512 N Main Street	Lot 11, Blk 3	Aarhus Addition	82-10-03900	remove old siding and replace with new vinyl siding	\$ 8,000.00	\$ 88.50	5612	
5417	WATER/SEWER ACCESS	10/31/2022	American Legion	Titanium Plumbing	313 12th St SE	Lot 26, Blk 6	2nd Addition-Cherry Creek to W.C.	82-20-11100	new 2" lateral service line w/ curb stop		\$ 3,901.06	5613	
5418	DEMOLITION		Ryan Seigfreid	Uppa Creek Construction	400 4th AVE NW	Lot 37, Blk 0	1st Addition, North Watford	82-51-05400					
5419	EXCAVATION	11/1/2022	American Legion	Titanium Plumbing	313 12th St SE	Lot 26, Blk 6	2nd Addition-Cherry Creek to W.C.	82-20-11100	Excavation for waterline extension and saddle	\$ 5,000.00	\$ 74.90	5615	
5420	COMMERCIAL BUILDING	11/1/2022	McKenzie County School District #1	Construction Engineers Inc	100 3rd St NE	Lot 11, Blk 2	Dahl's Add. RePlat of Blk 2, Watford City	82-25-01200	interior remodel of main entry and admin area to provide security improvements. Includes new reception spaces and associated support spaces.	\$ 493,801.00	Waived	Waived	
5421	RESIDENTIAL BUILDING	11/9/2022	CJ Anderson	Charles Evans Contracting	409 2nd St NW	Lot 9	North Watford	82-50-02900	New metal roof	\$ 15,000.00	\$ 123.50	5623	
5422	COMMERCIAL BUILDING	11/10/2022	E&M Services, LLC	J+C Construction LLC	504 12th St NE		2nd Annex to Watford City	82-15-04010	Office build-out	\$ 10,000.00	\$ 123.90	5624	

Permit Comparisons
City of Watford City

Section 9, Item D.

2021	
Month	# of Permits Issued
January	15
February	11
March	29
April	24
May	57
June	36
July	33
August	30
September	30
October	18
November	33
December	10

2021 TOTAL	326
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2021	
Month	Value
January	\$ 136,000.00
February	\$ 597,913.00
March	\$ 891,172.00
April	\$ 305,025.00
May	\$ 887,753.96
June	\$ 2,622,500.00
July	\$ 153,946.40
August	\$ 355,163.00
September	\$ 6,250,916.00
October	\$ 2,743,900.00
November	\$ 3,110,612.00
December	\$ 314,000.00

2021 TOTAL	\$ 18,368,901.36
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2021 Residential Permits			
Type	# of Units	# of Buildings	Value
Single Family Home	17	17	\$ 4,646,437.00
Duplex	4	2	\$ 1,388,000.00
Apartment 3-4 Units	0	0	\$ -
Apartment 5+ Units	0	0	\$ -

2021 TOTAL	21	19	\$ 6,034,437.00
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2022		
Month	# of Permits Issued	Comparison
January	7	47%
February	9	82%
March	14	48%
April	33	138%
May	29	51%
June	42	117%
July	23	70%
August	37	123%
September	24	80%
October	30	167%
November	13	39%
December		

2022 YTD	261	80%
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2022		
Month	Value	Comparison
January	\$ 379,000.00	279%
February	\$ 42,500.00	7%
March	\$ 505,002.10	57%
April	\$ 1,912,410.00	627%
May	\$ 199,639.62	22%
June	\$ 746,840.00	28%
July	\$ 607,158.74	394%
August	\$ 604,697.89	170%
September	\$ 260,173.25	4%
October	\$ 2,871,987.42	105%
November	\$ 927,538.60	11%
December		

2022 YTD	\$ 9,056,947.62	49%
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2022 Residential Permits				
Type	# of Units	# of Buildings	Value	Comparison
Single Family Home	6	6	\$ 2,292,630.00	49%
Duplex	4	2	\$ 608,000.00	44%
Apartment 3-4 Units	0	0	\$ -	0%
Apartment 5+ Units	0	0	\$ -	0%

2022 TOTAL YTD	10	8	\$ 2,900,630.00	48%
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ORDINANCE NO. 597

AN ORDINANCE AMENDING ARTICLE 3 OF CHAPTER VII OF THE CITY OF WATFORD CITY ORDINANCES RELATING TO PIT BULL

7-301 Purpose

In order to protect the health, safety and welfare of the residents and citizens of the City of Watford City, the City Council of the City of Watford City does hereby enact the following provisions:

7-302 Pit Bull Dogs - Keeping Prohibited

It shall be unlawful to keep, harbor, own or in any way possess within the corporate limits of the City of Watford City, North Dakota, any pit bull dog. "Pit bull dog" is defined to mean:

- a. The bull terrier breed of dog;
- b. Staffordshire bull terrier breed of dog;
- c. The American pit bull terrier breed of dog;
- d. The American Staffordshire bull terrier breed of dog;
- e. Dogs of mixed breed or of other breeds than above listed which breed or mixed breed is known as pit bulls, pit bull dogs, or pit bull terriers;
- f. Any dog which has the appearance and characteristics of being predominantly of the breeds of bull terrier, Staffordshire bull terrier, American pit bull terrier, American Staffordshire terrier, any other breed commonly known as pit bulls, pit bull dogs or pit bull terriers, or a combination of any of these breeds.

7-303 Keeping of Registered Pit Bulls

~~The provisions of Section 7-302 of this Article are not applicable to owners, keepers or harborer of pit bull dogs registered with the City of Watford City on or before the 1st day of October, 1987, the effective date of this Article. The keeping of such dogs, however, shall be subject to the following standards:~~

- ~~1. Leash. No person shall permit a registered pit bull dog to go outside its kennel or pen unless such dog is securely leashed with a leash no longer than four (4) feet in length. No person shall permit a bit bull dog to be kept on a chain, rope or other type of leash outside its kennel or pen unless a person is in physical control of the leash. Such dogs may not be leashed to inanimate objects such as trees, posts, buildings, etc.~~
- ~~2. Confinement. All registered pit bull dogs shall be securely confined indoors or in a securely enclosed and locked pen or kennel, except when leashed as above provided. Such pen, kennel or structure must have secure sides and a secure top attached to~~

- ~~the sides. All structures used to confine registered pit bull dogs must be locked with a key or combination lock when such animals are within the structure. Such structure must have a secure bottom or floor attached to the sides of the pen or the sides of the pen must be embedded in the ground no less than two (2) feet. All structures erected to house pit bull dogs must comply with all zoning and building regulations of the City. All such structures must be adequately lighted and ventilated and kept in a clean and sanitary condition.~~
- ~~3.—Confinement Indoors. No pit bull dog may be kept on a porch, patio or in any part of a house or structure that would allow the dog to exit such building on its own volition. In addition, no such animal may be kept in a house or structure when the windows are open or when screen windows or screen doors are the only obstacle preventing the dog from exiting the structure.~~
 - ~~4.—Signs. All owners, keepers or harborer of registered pit bull dogs within the City shall within ten (10) days of the effective date of this ordinance display in a prominent place on their premises a sign easily readable by the public using the words "Beware of Dog". In addition, a similar sign is required to be posted on the kennel or pen of such animal.~~
 - ~~5.—Identification Photographs. All owners, keepers or harborer of registered pit bull dogs must within twenty (20) days of the effective date of this ordinance, provide to the City Auditor two (2) color photographs of the registered animal clearly showing the color and approximate size of the animal.~~
 - ~~6.—Reporting Requirements. All owners, keepers or harborer of registered pit bull dogs must within ten (10) days of the incident, report the following information in writing to the City Auditor as required hereinafter:
 - ~~a) The removal from the City or death of a registered pit bull dog;~~
 - ~~b) The birth of offspring of a registered pit bull dog;~~
 - ~~c) The new address of a registered pit bull dog owner should the owner move within the corporate city limits.~~~~
 - ~~7.—Sale or Transfer of Ownership Prohibited. Sale —No person shall sell, barter or in any other way dispose of a pit bull dog registered with the City to any person within the City unless the recipient person resides permanently in the same household and on the same premises as the registered owner of such dog; provided that the registered owner of a pit bull dog may sell or otherwise dispose of a registered dog or the offspring of such dog to persons who do not reside within the City.~~
 - ~~8.—Animals Born of Registered Dogs. All offspring born to pit bull dogs registered with the City must be removed from the City within six (6) weeks of the birth of such animal.~~

- ~~9. Irrebuttable Presumption. There shall be an irrebuttable presumption that any dog registered with the City as a pit bull dog or any of those breeds prohibited by Section 2 of this Article is in fact a dog subject to the requirements of this section.~~
- ~~10. Failure to Comply. It shall be unlawful for the owner, keeper or harborer of a pit bull dog registered with the City of Watford City to fail to comply with the requirements and conditions set forth in this ordinance. Any dog found to be subject of a violation of this ordinance shall be subject to immediate seizure and impoundment. In addition, failure to comply will result in the revocation of the license of such animal resulting in the immediate removal of the animal from the City.~~

7-304 Violations and Penalties

Any person violating or permitting the violation of any provision of this ordinance shall upon conviction in Municipal Court be fined a sum not more than five hundred dollars (\$500.00). In addition, the Court shall order the registration of the subject pit bull revoked and the dog removed from the City. Should the defendant refuse to remove the dog from the City, the Municipal Court Judge shall find the defendant owner in contempt and order the immediate confiscation and impoundment of the animal. Each day that a violation of this ordinance continues shall be deemed a separate offense. In addition to the foregoing penalties, any person who violates this ordinance shall pay all expenses, including shelter, food, handling, veterinary care and testimony necessitated by the enforcement of this ordinance.

7-305 Severability

If any section, sentence, clause or phrase of this ordinance is for any reason held to be invalid or unconstitutional by a decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance.

ORDINANCE NO. 598

AN ORDINANCE AMENDING SECTION 6-520 OF ARTICLE 5 OF CHAPTER VI OF THE CITY OF WATFORD CITY ORDINANCES RELATING TO ADJACENT ROOM LICENSE

6-520 Adjacent Room License

Individuals or firms holding any license from the city that allows for the sale of on-sale alcoholic beverages may apply for an adjacent room license. The holder of an adjacent room license may allow on-sale alcoholic beverages to leave the licensed premises, and remain in the area covered by the adjacent room license. Individuals under the age of twenty-one (21) years shall be allowed in the adjacent rooms.

1. The following conditions must be met in order to obtain and maintain an adjacent room license:
 - A) The adjacent room must be attached directly to the licensed premises, and the two (2) must be operated by the same owner or lessee.
 - B) The adjacent room must be a part of the same building or an addition to the building in which the licensed premises is located. It must be fully covered by a roof, and enclosed by walls. Any open-air portion of the walls and/or roof must be completely sealable by windows or doors.
 - C) ~~There must be a complete division between the licensed premises and the adjacent room by a wall, and the doorway must be covered by a lockable door. The entrances from the adjacent room to the licensed premises must have a conspicuous sign stating that no person under the age of twenty-one (21) is allowed beyond that point.~~
 - D) The adjacent room must have adequate and sufficient lavatories and toilets, separately maintained for men and women, kept in a clean and sanitary condition, and apart and separate from the licensed premises.
 - E) A drawing of the adjacent room must accompany the application.
2. In addition to other restrictions for licensed premises in these Ordinances or in state or federal law, the following restrictions shall apply:
 - A) No alcoholic beverages may be sold, served or dispensed by an employee of the licensed premises in the adjacent room. Patrons of the licensed premises are the only individuals allowed to bring the on-sale alcoholic beverages into the adjacent room.
 - B) ~~The holder of the adjacent room license must have employees located in the adjacent room. These employees shall not serve alcoholic beverages of any kind if they are to be considered as the employees fulfilling this requirement.~~

- C) No alcoholic beverages may be consumed in the adjacent room during the times prohibited under section 6-515 of these Ordinances unless the adjacent room is a private guest room in a hotel.
 - D) The entertainment prohibited in Section 6-531 of these Ordinances shall also be prohibited in the adjacent room.
 - E) Special permits under Section 6-532 of these Ordinances may be applied for in the adjacent room; however, if granted, the licensed premises must remain separate from the adjacent room, and must be staffed separately.
 - F) These restrictions [(2)(A-F)] must be posted on the entrance of the adjacent room from the licensed premises.
- 3. The fee for an adjacent room license shall be one-half (½) of the fee for the on-sale license for that license holder, allowing for pro-rating as described in section 6-504 of these Ordinances.
 - 4. Violations of this ordinance or violations of any alcohol regulation contained within these Ordinances or state or federal law happening in the adjacent room shall be treated as having happened on the license premises for purpose of section 6-535 of these Ordinances.

ORDINANCE NO. 599

AN ORDINANCE AMENDING SECTION 10 OF ARTICLE 15 OF CHAPTER 4 OF THE CITY OF WATFORD CITY ORDINANCES RELATING TO ASSESSMENT OF COSTS FOR TREE REMOVAL

Be it ordained by the City Council of the City of Watford City, North Dakota:

4-1510 Abatement of Nuisance on Private Property

- (a) Whenever the Pest Control Board or City Forester finds with reasonable certainty that the Dutch Elm or other pest defined in Section 4-1504 (a) exists in any tree or wood located on private property, outside of any public way in the City, he shall notify the owner or person in control of such property of which the nuisance is found by mail within ten days of receipt of the diagnosis. The Pest Control Board shall direct that the diseased tree be removed and effectively treated in a manner approved by the Board within ten (10) days after receipt of such notice. If such owner cannot be found, a copy of said notice shall be posted upon said infected tree. If said tree is not so removed and/or treated as specified within ten (10) days after actual receipt or posting of the notice, the City of Watford City shall remove and/or treat said tree. The owner or person in charge may be charged with a violation of this ordinance for maintaining a nuisance and that the City may abate the nuisance, the cost to be assessed as defined in Section 4-1513.
- (b) The nuisance as defined in Section 4-1504 (c) shall be abated by the owner following notification of the existing nuisance. If not corrected or removed within the time allotted, the Pest Control Board shall authorize the removal or correction to be done in accordance with recommended procedures, the property owner to bear the cost. For trees on or near a property line, the City Forester shall notify all potential owners of the tree about the existing nuisance. If one of the notified property owners, at the property owner's expense, is able to prove to the City Forester that the trunk of the tree is not on the property owner's property through a survey or other reliable means, the cost shall then be borne by the property owner(s) of the property now shown to hold the trunk of the tree. In any cases where no proof of ownership has been given to the City Forester and the City removes and/or treats the tree as specified above, the City shall assess the cost equally to all property owners who were notified.

_____ moved the adoption of the foregoing Ordinance. The motion was seconded by _____. On roll call vote of the Council members, the following Council members voted "AYE": _____, and the following Council members voted "NAY": _____ Absent and not voting: _____.

WHEREUPON, the motion was passed and the Ordinance declared adopted this day of _____, 2022.

Mayor Philip K. Riely
City of Watford City

ATTEST:

Peni Peterson, City Auditor

First Reading:
Second Reading:
Published:

ORDINANCE #600

CHAPTER XV - ZONING ORDINANCE WATFORD CITY, NORTH DAKOTA
ARTICLE XVIII(A) C-2 COMMERCIAL/SERVICE DISTRICT

ARTICLE XVIII(A) C-2 COMMERCIAL/SERVICE DISTRICT

SECTION 1. INTENT AND PURPOSE OF DISTRICT:

1. The C-2 Commercial/Service District is intended for the ~~purpose of~~ grouping of retail merchandising, service businesses, and appurtenant activities into a concentrated area serving the general shopping and service needs of the ~~trade area zoning district~~. It is ~~also~~ important to keep people living within, and in close proximity to, this district as well as encouraging persons to visit ~~the~~ this area. Though residential users are permitted to cohabitate in the ~~d~~ District, principal permitted uses include department stores, apparel stores, general retail sales, and similar uses appropriate for comparison-shopping. The area also encourages service-oriented businesses. The ~~d~~ District is not intended for heavy commercial uses, ~~or those uses, those~~ that consume large areas for storage or display of merchandise (indoors or out of doors), or those businesses that may not be considered compatible with ~~the adjacent, traditional-existing,~~ residential uses.
2. The ~~grouping district~~ is intended to ~~strengthen support the business level of the~~ Central ~~B~~ business ~~D~~ district ~~areas~~, accommodate existing uses, and provide for a transition from commercial to residential zoning.

SECTION 2. PERMITTED USES:

1. Adding Machine and Other Small Business Machine Repair, Sales and Service.
2. Amusement Places.
3. Antique Shops and Stores, providing all merchandise is displayed and sold inside a building.
4. Apparel and Accessory Stores.
5. Apartments and similar multi-family structures.
6. Appliance Stores.
7. Art and Art Supply Stores.
8. Artist Studios.
9. Auditoriums and Similar Places of Public Assembly.
10. Automobile Accessory and Supply Stores (Outdoor storage prohibited).
11. Bakery and Pastry Shops (Retail Only, on-site cooking facilities permitted).
12. Banks and Other Saving and Lending Institutions.
13. Barber shops, Beauty Shops and Chiropody, Massage or Similar Personal Services.
14. Bicycle Shops.
15. Books and Stationery Shops.
16. Bowling Alleys and Recreational Buildings.
17. Business and Technical Schools, including Schools for Photography, Dancing and Music.
- ~~18. Condominiums or other multi-family units.~~
- ~~19.~~ Cigar and Tobacco Shops.

Commented [JW1]: Pulled up from old #18

Commented [JW2]: Currently no zone in Watford allows for wholesale bakery facilities. Something to consider in future updates.

Commented [JW3]: Condos are not in their own zoning district (R-C); moved multi-family to #5

~~20. Clothing Stores.~~

Commented [JW4]: Covered under #4

~~1924. Clothing and Costume Rentals.~~

~~22. Commercial Recreational Uses.~~

Commented [JW5]: Covered under #16

~~20. 3. Custom Dressmaking, Millinery, Tailoring and Similar Trades.~~

~~214. In-Home Daycare: Self-Declared or Family License.~~

~~225. Delicatessens and Catering Establishments.~~

~~236. Department Stores.~~

~~247. Drug Stores, Pharmacies, and Prescription Shops.~~

Commented [JW6]: Pulled up from #59

~~258. Dry Goods and Notion Shops (including Coin and Fabric Shops).~~

Commented [JW7]: Covered under old #38

~~269. Electric Appliance Sales and Repair Shops.~~

~~2370. Fire Stations and Police Stations.~~

~~3428. Fix-It Shops (Radio, Televisions, and Small Household Appliances).~~

~~3229. Florists and Gift Shops.~~

~~3330. Furniture and Home Furnishing Shops.~~

~~3431. Government Buildings.~~

~~3532. Grocery, Fruit, and Vegetable Stores (Retail Only).~~

~~3633. Hardware Stores.~~

~~347. Heating and Air Conditioning Shops, providing all merchandise is displayed, stored, and sold inside a building, providing all merchandise is located in a building.~~

Commented [JW8]: Matching language used in #3 and in other commercial ordinances.

~~358. Hobby, Stamp, and Coin Shops.~~

~~39. Household Appliance Stores.~~

Commented [JW9]: Covered under #6

~~3640. Interior Decorator's Shops.~~

~~3744. Jewelry and Metal Craft Stores and Shops.~~

~~3842. Leather Goods and Luggage Stores.~~

~~3943. Libraries and Museums (Public).~~

~~404. Lock and Key Shops.~~

~~415. Mail Order Catalog Stores.~~

~~426. Medical, Dental, Chiropractic, and Health Offices and Clinics.~~

~~437. Meeting Halls and Auditoriums.~~

~~448. Messenger and Telegraph Service Stations.~~

~~4549. Music Instrument Sales, Studios, and Repair Shops.~~

~~50. Music Stores and Studios.~~

Commented [JW10]: Combined with new #45

~~4654. Newspaper Offices.~~

~~4752. Newsstands.~~

- ~~4853~~. Offices and Office Buildings.
 - ~~4954~~. Office Supply and Office Equipment Sales and Service Stores.
 - ~~5055~~. Optician and Optometrist Shops.
 - ~~5156~~. Paint and Glass Stores.
 - ~~5257~~. Parks and Open Spaces.
 - 538. Pet Shops (All indoors, no outdoor kennels).
 - ~~59. — Pharmacies.~~
 - ~~5460~~. Photographic Equipment Sales and Supply Stores.
 - ~~5561~~. Photographic Studios.
 - ~~5662~~. Picture Framing Shops.
 - ~~5763~~. Places of Worship.
 - ~~5864~~. Printing Shops and Printing Supply Stores.
 - ~~5965~~. Public Buildings.
 - ~~6066~~. Restaurants and Tea Rooms.
 - ~~6167~~. Single-Family Detached Homes, Duplexes, Townhomes, and Multifamily Dwellings.
 - ~~628~~. Sewing Machine Shops and Stores.
 - ~~639~~. Shoe Stores.
 - ~~6470~~. Shoe Repair and Shoeshine Shops.
 - ~~6571~~. Sporting and Athletic Goods Shops.
 - ~~6672~~. Stores and Shops for the conduct of Retail Businesses similar to the uses listed in this section.
 - ~~6773~~. Tailor Shops.
 - ~~6874~~. Television and Radio Sales and Service Establishments.
 - ~~6975~~. Theaters.
 - ~~7076~~. Toy Stores.
 - ~~717~~. Travel Bureaus.
 - ~~728~~. Utility Company Offices.
 - ~~739~~. Variety Stores.
 - ~~7480. Engineered Post Frame Buildings-Hotels and Motels.~~
- (Ord. No. 447, 11-21-2017; Ord. No. 518, 1-7-2019; Ord. No. 523, 1-7-2019)

SECTION 3. CONDITIONAL USES:

- ~~1. — Engineered Post Framed Buildings.~~
- ~~12. Bed and Breakfast Inns:~~
 - ~~(a) — Signage must be followed pursuant to Article XXI of this Ordinance.~~

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(a) The facility shall have the appropriate off-street parking such that there will be at least two (2) off-street parking places for each single-family dwelling plus one (1) parking space for each guest unit.

23. Daycare facilities: Group or Center License.

(Ord. No. 447, 11-21-2017; Ord. No. 518, 1-7-2019; Ord. No. 523, 1-7-2019)

SECTION 4. INTENSITY OF USE REGULATIONS:

1. No requirements except those to meet fire and safety regulations, parking, and landscape requirements.

Commented [JW11]: Matching general ordinance language

SECTION 5. HEIGHT REGULATIONS:

1. No building shall exceed thirty-five (35) feet in height except as otherwise provided in the additional height, area and use regulations of this ordinance, or as approved by a variance. Structures and accessory buildings must conform to fire and safety regulations related to height. Coordination with City fire, building and planning staff is required. Height restrictions are still regulated by other constraints including, but not limited to, building codes, materials used, and airport flight paths.

Commented [JW12]: Based on City Inspector comments as well as the City having adequate fire equipment to protect taller buildings.

(Ord. No. 387, 12-1-2014)

SECTION 6. YARD REGULATIONS:

In all cases under Section 6. Yard Regulations, the project must be reviewed and approved by City staff to ensure proper sight triangulation.

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Commented [JW13]: Matching general ordinance language

1. Front Yard:

- a) Twenty-foot front yard is required for any building in District C-2.
- b) Where lots have double frontage, the required front yard shall be provided on both streets.

2. Side Yard:

- a) No side yard is required for any building in District C-2 except as follows:
 - i) For corner lots, the required side yard shall be the same as the required front yard;
 - ii) Where such side yard is adjacent to a dwelling, in which case there shall be required five (5) feet of side yard on the side of the lot which abuts the residence. In instances where buildings are taller than thirty-five (35) feet, there shall be an additional setback requirement at a ratio of three additional feet of setback for each ten feet of height, above thirty-five (35) feet, rounded up. (e.g., a 36-foot building will have a required setback of 8 feet);
 - iii) Where a side yard is required for fire and/or building code regulations; or
 - iv) A single-family home shall have the same side yard regulations as set out in Section 6 of Article X, R-1 Single Family Dwelling District as stated in this ordinance.

Commented [JW14]: clarification

3. Rear Yard:

- a) Five-foot rear yard is required for any building in District C-2 with the exception that, where such rear yard is adjacent to a residential use, there shall be required fifteen (15) feet of rear yard. In instances where buildings are taller than thirty-five (35) feet, there shall be an additional setback requirement at a ratio of three additional feet of setback for each ten feet of height, above thirty-five (35) feet, rounded up. (e.g., a 36-foot building will have a required setback of eight (8) feet). A single-family

Commented [JW15]: clarification

home shall have the same rear yard regulations as set out in Section 6 of Article X, R-1 Single-Family Dwelling District as stated in this ordinance.

4. Alleys:

- a) Buildings and parking areas shall be at minimum set back five (5) feet from alleys.
- b) A single-family home shall have the same yard regulations as set out in Section 6 of Article X, R-1 Single-Family Dwelling District as stated in this ordinance.

5. Landscaping:

- a) Landscaping and/or a sight-obscuring fence shall be provided on all yards adjacent to residential uses. ~~Additional requirements may be imposed based on project or site specifics. Landscaping and fences shall be a minimum of six (6) feet tall.~~

Commented [JW16]: Conflicts with current fencing regs. Generalize language inserted for staff to address. Landscape ordinance section(s) to undergo significant overall.

(Ord. No. 387, 12-1-2014)

SECTION 7. PARKING AND TRAFFIC REGULATIONS:

- 1. When any building or structure intended for uses other than residential is hereinafter erected or structurally altered to the extent of increasing the floor area by fifty percent (50%) or more, accessory off-street parking spaces shall be provided. There shall be one space for every 9.5 feet of building frontage. For corner lots, the side with the greatest frontage shall be considered the front.
- 2. As required in ARTICLE XX, PARKING AND LOADING REGULATIONS, Sections 2-6.

SECTION 8. SIGN REGULATIONS:

- 1. As permitted in ARTICLE XXI, SIGN REGULATIONS
- 2. Exceptions:
 - a) Flashing and reader-board type signs are not permitted in the C-2 District.

Article XVIII(A) C-2 enacted 5/5/08 as Ordinance No. 196

ORDINANCE #601

CHAPTER XV - ZONING ORDINANCE WATFORD CITY, NORTH DAKOTA
ARTICLE XVIII(B) CF COMMUNITY FACILITIES

ARTICLE XVIII(B) CF COMMUNITY FACILITIES

SECTION 1. INTENT AND PURPOSE OF DISTRICT:

~~The CF Community Facilities Zone provides for the location and development of sites suitable for public buildings, uses, and accessory uses, associated private buildings, uses, and accessory uses, open spaces and community recreational facilities. The following regulations shall apply to the CF Community Facilities Zone. No new building or structures shall be erected, or parcel development in a CF Community Facilities Zone unless full public-city services are available provided for and in conformance with the provisions identified herein. The CF Community Facilities Zone is established in order to provide for the location and development of site suitable for necessary public buildings, structures, uses and accessory uses, and related private buildings, structures, uses, and accessory uses, open space and community recreational facilities. The development standards shall be applied by City staff based on project and site specifics specified in the conditional use permit process and within a development agreement.~~

Commented [JW1]: Clarifications; removed CUP language, reordered paragraphs.

(Ord. No. 248, 10-12-2011)

SECTION 2. PERMITTED USES:

1. Animal Shelters.
2. Farmer's Markets.
3. Public Golf Courses.
4. Government Offices.
5. Healthcare Facility/Facilities: Hospital, Urgent/Emergency Care, Long-Term Care, Rehabilitation Clinic.
6. Jail/Correctional Facilities (city, county, or state facility).
7. Juvenile Detention Facilities (city, county, or state facility).
8. Libraries.
9. Museums.
10. Parks and Open Spaces.
11. Recreational Facilities: Indoor and/or Outdoor. ~~(i.e. ball fields, sports complexes).~~
12. Daycare Centers, Preschools, Primary and Secondary Schools.
13. Places of Worship.
14. Cemeteries.
15. Colleges or University/Universities.
16. Concert Halls and Convention Centers.
17. Exposition Halls.
18. Fairgrounds.
19. Public Utility Facilities ~~and Structures and Structures.~~

Commented [JW2]: CF zoning implies publicly accessible facilities/uses. The intent for adding "public" was to differentiate from a private club. Private golf clubs are currently allowed in R-T and R-C zones (plus CF now). We should revise and discuss during the overall zoning ordinance review in coming months. I'm comfortable limiting golf courses in CF to public only and have put that forward for consideration. After the meeting, this was the item that P&Z Member Sundeen was unsure of, but no discussion took place during the hearing.

- 20. Municipal Water Supply and Treatment Facilities.
- 21. Municipal Waste-water Treatment Facilities.
- 22. Emergency Services Facilities: ~~Ambulance, Fire Department, Police Department.~~
- 23. Public Utility/Infrastructure Maintenance Facilities and Operation Yards.
- 24. Group Dwellings and Dormitories for emergency services and educational purposes only.
- ~~25. Dormitories.~~
- 26. Communication Buildings.
- 27. Electric Sub-Stations.
- 28. Accessory District-associated Uses and Structures.

(Ord. No. 248, 10-12-2011; Ord. No. 283, 10-1-2012; Ord. No. 449, 11-21-2017; Ord. No. 530, 5-6-2019; Ord. No. 537, 10-7-2019)

SECTION 3. CONDITIONAL USES:

- 1. ~~Accessory Uses and Structures.~~
- 2. ~~Cemetery.~~
- 3. ~~College or University.~~
- 4. ~~Communication Building.~~ Antennas and Towers.
- 5. ~~Concert Hall and Convention Center.~~
- 6. ~~Electric Sub Stations.~~
- 7. ~~Emergency Care Facility.~~
- 8. ~~Exposition Halls.~~
- 9. ~~Fairground.~~
- 10. ~~Temporary Gravel Pits, (Temporary during construction activities, per approved schedule).~~
- 11. ~~Heliports.~~
- 12. ~~Public or Private Utility Facilities and Structures.~~
- 13. ~~Temporary Government Facilities.~~
- 14. ~~Private Water Supply and Treatment Facilities.~~

(Ord. No. 248, 10-12-2011; Ord. No. 449, 11-21-2017; Ord. No. 530, 5-6-2019; Ord. No. 537, 10-7-2019)

SECTION 4. INTENSITY OF USE REGULATIONS:

- 1. No requirements except those to meet fire and safety regulations, parking, and landscape requirements, except in standalone commercial uses.
- 2. Standalone commercial uses in this district shall be subject to fire regulations and building coverage shall be subject to yard regulations under the C-1 General Commercial District, Article XVII, Sections 2 through 8. Commercial enterprises, whether public, private, or hybrid, located within a permitted CF structure will be held to the general regulations applied to the primary use.

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Commented [JW3]: Suggestion to move to permitted. Unlikely that a communication building would be built without the assurance they could operate longer than a particular term. Same with #27, electrical substations and #28 Accessory Structures, though I have suggested strengthening #28 with District-associated. Only accessory uses and structures appropriate to the underlying zone would be permitted. Storage building behind a school - yes, a private garage alone on a lot - no.

Commented [JW4]: Could consider leaving this as a CUP

Commented [JW5]: Most of these were duplicated already as permitted uses. We have antennas and towers out as CUPs currently and it seems appropriate. We'll review antenna and tower permitted vs CUP during comprehensive zoning ordinance review.

Commented [JW6]: Matching language and staff direction for non-industrial zoned pits.

Commented [JW7]: Public covered under #19

Commented [JW8]: No longer needed. Short-term solution to County offices at fairgrounds.

Commented [JW9]: Clarification of #s 20 and 21 above.

Commented [JW10]: Matching general ordinance language.

Commented [JW11]: Clarification of which commercial district rules are to be applied.

(Ord. No. 248, 10-12-2011)

SECTION 5. HEIGHT REGULATIONS:

- 1. ~~Structures and accessory buildings must conform to fire and safety regulations related to height. Coordination with City fire, building and planning staff is required. Height restrictions are still regulated by other constraints including, but not limited to, building codes, materials used, and airport flight paths.~~
- 1. ~~When a building or structure is within one hundred fifty (150) feet of a residential district zone, said building or structure shall not exceed thirty five (35) feet in height.~~
- 2. ~~When a building is more than one hundred fifty (150) feet from a residential district zone, said building or structure shall not exceed fifty (50) feet in height if not in conflict with airport approach zones.~~

Commented [JW12]: Based on City Inspector comments as well as the City having adequate fire equipment to protect taller buildings.

(Ord. No. 248, 10-12-2011)

SECTION 6. YARD REGULATIONS:

In all cases under Section 6. Yard Regulations, the project must be reviewed and approved by City staff to ensure proper sight triangulation.

- 1. Front Yard: There shall be no front yard requirements other than to accommodate fire and safety regulations, loading, and parking requirements.
- 2. Side Yard: No side yard shall be required, except where such side yard is adjacent to a dwelling residential district zone, in which case there shall be required five (5) feet of side yard on the side of the lot which abuts the residential district zone, or ~~except where~~ when a side yard is required ~~for per~~ fire regulations.
- 3. Rear Yard: There are no rear yard requirements other than fire and safety regulations, loading, and parking requirements; except ~~in any case~~ where such rear yard is adjacent to a dwelling district zone, an area zoned for dwelling purposes there shall be a minimum required fifteen (15) feet of rear yard setback.

Commented [JW13]: Match general ordinance language.

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(Ord. No. 248, 10-12-2011; Ord. No. 573-, 5-3-2021)

SECTION 7. PARKING AND LOADING:

As permitted in ARTICLE XX, PARKING AND LOADING REGULATIONS.

(Ord. No. 248, 10-12-2011)

SECTION 8. SIGN REGULATIONS:

As permitted in ARTICLE XXI, SIGN REGULATIONS.

(Ord. No. 248, 10-12-2011)

PERSONNEL COMMITTEE
Minutes

Devlin, Liebel, Bulzomi

December 5, 2022 –3:30 p.m.

City Hall

Committee Members Attending: Bethany Devlin, Kenny Liebel, and Chelsea Bulzomi
Also Present: Curt Moen, Wyatt Voll, Peni Peterson

Economic Development Department –
Continued discussions on the ED department was held. No recommendation was made.

2023 COLA-
Committee revisited the 2023 Cola and will recommend a 4% increase.

City Planner
Curt would like to promote Jake Walters to City Planner effective January 1, 2023. With this promotion the 4% COLA will not be included. Category B-0.

Ways, Means, Finance
November 14, 2022
10:00 a.m.
Liebel, Devlin, Bulzomi

Attendance: Devlin, Bulzomi, Renville
Also: Moen, Voll, and Peterson

Committee met to discuss the current WC Golf Course Fund-raising and Marketing Agreement. The Watford City Golf Club met the obligation required in the current agreement by hosting 3 scrambles/events so a check can be delivered to FIBT in the amount of \$80,000 to be applied to the Club's loan.

Committee will recommend renewing the Agreement for 2023.

WATFORD CITY GOLF COURSE
FUND-RAISING AND MARKETING AGREEMENT

This agreement is made and entered into this _____ day of _____, 2022 by and between the City of Watford City, PO Box 494, Watford City, ND 58854, a municipal corporation (City) and Watford City Golf Club, Inc., PO Box 1723, Watford City, ND 58854 (Golf Club).

RECITALS:

A. The City owns a golf course, clubhouse, and other attachments situated in McKenzie County, North Dakota more particularly described as follows:

Lots 1 and 4 and a portion of Lot 3 of the Golf Course Center Subdivision, A Replat of Lot 1 in Block 4 of Rolling Hills Estates and the Unplatted Remainder of the SW1/4 Section of 16, T150N, R98W 5th P.M., City of Watford City, McKenzie County, North Dakota according to the plat recorded as document no. 501778

And

Blocks 8 and 9 of Stepping Stone Subdivision in the NE¼ Section 17, Township 150 North, Range 98 West of the 5th Principal Meridian, City of Watford City, McKenzie County, North Dakota as described in the replat recorded as document no. 509084

And

Lots 1 and 2 of Block 4 of the Plat of Lots 1-22 in Block 4 and Lots 14-15 in Block 5 or Rolling Hills Estates, a replat of Block 4 and Lot 4 in Block 5 of Rolling Hills Estates, described in the plat recorded as document no. 479788 filed with the McKenzie County Recorder, State of North Dakota

And

Lot 2 of Block 1, Lot 3 of Block 2, and Lot 1 of Block 4 of Fox Hills Golf Estates

And

Block 1 and Lot 1 of Block 3 Rolling Hills Estates

Whenever “golf course” or “Golf Course” is used in this agreement, it includes the course, grounds, and all attachments including the Club House.

B. The City and the Golf Club agree that there are sponsorship and fundraising opportunities on the golf course property. The parties acknowledge that there are

additional needs to finish the golf course that should be funded through donations and sponsorships.

- C. The Golf Club is comprised of individuals who are active golfers and have an understanding of how to best reach other golfers to encourage utilization of the golf course.
- D. Golf Club is a corporation authorized to conduct business in the State of North Dakota. The Golf Club desires to be responsible for the fund-raising associated with the golf course
- E. The City desires to have fund-raising and marketing efforts undertaken to supplement the cost of operating the golf course and has determined that the Golf Club is in a better position to conduct those efforts.

Therefore, in consideration of the mutual covenants and agreements herein contained the parties hereto agree as follows:

1. All prior agreements, whether in writing or verbal between the City and the Golf Club are hereby terminated and replaced by this Agreement.
2. The effective date of this agreement is January 1, 2023, and it terminates on December 31, 2023. At the end of the term of this Agreement, the parties may extend this agreement by written agreement.
3. The Golf Club shall give the City its opinion on what the fees for golfing should be. The Golf Club shall also organize and run golf leagues.
4. Golf Club may not assign this agreement to any other party without written agreement from the City. Golf Club will not allow any other person, business, or organization to conduct fund-raising of any kind at the Golf course, including the hosting or selling goods at special events, without the permission of the City
5. The City shall maintain ownership of the golf course and all of its attachments, including the clubhouse, as well as any equipment owned by the City at the time of this contract. Any additions to the golf course made during this contract, or any extension of the same, shall belong to the City in Fee Simple.
6. The Parties shall be responsible for obtaining any insurance they deem necessary.
7. The Golf Club shall reinvest all revenues obtained from this Agreement into the operation, maintenance, expansion, and improvement of the golf course.
8. The Golf Club shall actively seek donations and advertising to supplement the revenues of the golf course. All advertisements and donations lasting longer than one year will require City approval prior to finalizing. City approval may be given

by way of an appendix to this Agreement showing dollar amounts and years along with the acknowledgement to the donor/advertiser. The City shall receive one hundred percent (100%) of all gross revenues from donations and advertisements. All current advertisement obligations and donations shall belong to the City, and the Golf Club may not solicit donations or advertisements that negate any current obligations for donations or advertisements. Notwithstanding the foregoing, any advertising or donations revenue the Gold Club receives for the purposes of the golf events required in paragraph 9, below shall belong to the Golf Club. The Golf Club shall provide the City a monthly accounting of all donation and advertising revenue it receives or is pledged to receive. The Golf Club shall enter into written agreements with all donors and advertisers that specify, at a minimum, the amount of money paid, the location of any acknowledgement or advertising, and the length of time that the acknowledgement or advertisement is to be displayed. The Golf Club shall provide the City with a copy of all such agreements. The Golf Club may not hire a third party to raise funds on its behalf. Fund-raising revenue paid to the City will go toward offsetting the costs of maintaining and improving the golf course.

9. The Golf Club shall actively market the golf course. At a minimum, the Golf Club shall organize and put on three golf events (scrambles, tournaments, etc.) during the season. The City shall pay to the Golf Club, or its assigns, on or before November 15, 2023, the amount of eighty thousand dollars (\$80,000) for its marketing of the golf course.
10. During the term of this Agreement, the Golf Club shall provide a copy of the minutes of its meetings to the City and provide opportunity for attendance of Golf Club meetings by a liaison appointed by the City. The Golf Club shall allow the City complete access to the books and financial records of the Golf Club. The Golf Club shall also provide annual accounting reports to the City.
11. The parties hereby agree that this contract will be available to the public and public notice shall be given stating that this contract has been made and entered into between the parties. The Golf Club agrees to comply with all applicable laws and ordinances in its fund-raising for the property.
12. The Golf Club agrees to indemnify the City, its agents, successors and assigns from any and all liability resulting from claims made by any person or entity resulting from the actions and decisions of Golf Club, its agents and employees.
13. The parties agree that this is the entire agreement relating to this matter and any modifications made shall only be made and allowed as mutually agreed between the parties in writing.
14. The relationship of the parties is not a partnership. The Golf Club and its employees are not employees of the City. The Golf Club has no ability to obligate the City in any way for any of its debts or responsibilities.

WATFORD CITY GOLF CLUB, INC.

President

Secretary

STATE OF NORTH DAKOTA)
 :SS.
COUNTY OF McKENZIE)

On this ____ day of _____, 2022, before me personally appeared _____ and _____, known to me to be the President and Secretary of the corporation that is described in, who executed the within and foregoing instrument and acknowledged to me that such corporation executed the same.

(S E A L)

Notary Public for the State of North Dakota

Ways, Means, Finance
December 01, 2022
11:00 a.m.
Liebel, Devlin, Bulzomi

Attendance: Devlin, Bulzomi, Liebel
Also: Moen, Voll, and Peterson

Investments: Liz and Shilo Chavez, FIBT, presented information regarding the investments that were placed at FIBT, LPL. All funds were deposited with FIBT to avoid the risk of FDIC coverage overlap as both companies use some of the same institutions. Total amount invested was \$22,945,000 and was placed in 1-year, 6-mo, and 3-mo investments.

City Shop Update: Construction Engineers was chosen as CMAR with a guaranteed maximum price of \$14,692,892. Schedule to build will start spring of 2023 and finish in the summer of 2024. The contract shows alternates but will not be included in the project. Committee will recommend using Construction Engineers as CMAR and the GMP of \$14,692,892.

CIP Update: Committee reviewed the current CIP list and will send to the CIP committee to review and prioritize. The CIP committee will make a recommendation to council in January as to what projects should get completed in 2023 and a timeline as to when the other CIP items should be completed.

Economic Development Discussion: Bethany informed the committee that she and Chelsea met earlier in the day with Commissioners Lawlar and Hystad to discuss the joint Economic Department venture. Discussed at the meeting was:

- County will hire for 3 positions: Daniel (Director), Full-time tourism, and Communications and Technology
- City will hire for 2 positions: Workforce Development (Vawnita) and Marketing. The city budgeted \$200,000 to go to the county to help hire positions in the ED department, but if the city hires the 2 positions, then the city would keep the \$200,000 to use toward salaries for the 2 positions.
- City Employees would report to the Director (Daniel)
- Daniel (Director) would report to a board comprised of 2 Commissioners, 2 City Council Members, and 1 additional member.
- The ED Department will be housed at the Long X Visitors Center. County will cover remodel costs of the upper level of the Long X Visitors Center and the city will not charge the county rent and the city will pay the prorated utilities along with the other tenants.
- Tourism budget of \$85,000 would still be considered out of the City Lodging Tax Fund
- Alexander and Arnegard will contribute annually \$25,000 each towards the ED department operating budget and the county will also contribute to the operating budget, amount to still be determined.

Committee discussed:

- Committee will recommend the city hiring a marketing position

- The marketing position could also help with RRC marketing as they are looking for a marketing position, as well. Peni will visit with Sara and start working on a job description for the Marketing position.

Tax Foreclosure Sale: Two parcels, that the county took in last year, did not sell again this year at the annual tax foreclosure sale. Both parcels are drainage ditches and are located in the Dakota Ridge Subdivision. The county offered the parcels to the city at \$1.00 each. Committee would not recommend purchasing the parcels and suggest the county ask the adjoining property owners if they would like to purchase portions of the parcels.

RRC CIP Request: The Rough Rider Center submitted a CIP request for acoustic wall panels in the convention center, paint the walls, and add hangers/hooks for event decorations. Committee will recommend up to \$12,000 to cover the acoustic wall panels and paint. Committee's preference is to not use permanent hanger/hooks on the walls but to come up with a better temporary solution for event decorations.

2023 Utility Rates: Justin presented information about the utility funds and proposed no change to the water and garbage rates but a 2.5% increase to the sewer base rate and 2.5% increase to sewer usage rate for both residential and commercial. Committee will recommend Justin's proposal for 2023 Utility Rates.

Mineral Tracker: Received a Scope of Work and Cost Estimate from Mineral Tracker so they may verify proper payment is being received for city mineral ownership. Hourly rate is \$240 with an estimated cost of \$1,200 - \$2000. Committee will recommend approving the cost estimate from Mineral Tracker.

2023 Fox Hills Golf Rates: Committee discussed the membership rates and sponsorship rates for the Fox Hills Golf Course. Committee will recommend leaving the membership and sponsorship rates the same for the 2023 season. Removing the paver fundraiser and anyone that has already paid, to give them credit towards their membership unless they request a refund by check.

2023 Fox Hills F & B Agreement: The agreement is still being revised. Six Shooters, LLC requested changes since the agreement was approved by council in November. Wyatt has been working with their attorney to get it finalized and should have a final copy for the December council meeting.

2022 Proposed Budget Amendments: Committee reviewed proposed budget amendments and will recommend approval.

November GPT Transfer: Committee reviewed proposed GPT transfers and will recommend approval.

COLA: Cost of Living Adjustment was discussed but will sent to Personnel for final discussion.

Fund Description	Fund	Account	Fund Balance	Investment 1 YEAR	Investment 6 mo.	Investment 3 mo.			Estimated Ending total Investment Balance	1 year	6 mo	3 mo
General	1000	101000	\$ 8,975,009.27	\$ 2,000,000.00	\$ 1,000,000.00	\$ 1,000,000.00	Approx. 6.5 million needed for 9 month minimum fund balance carry over	11%	\$ 4,121,033.68	\$ 88,033.68	\$ 20,500.00	\$ 12,500.00
							After 3 mo expires change to 6 mo to stagger investments		\$ -	\$ -		
GPT Budget Stabilization	1002	102000	\$ 1,426,869.19	\$ 1,400,000.00				7%	\$ 1,461,623.58	\$ 61,623.58		
									\$ -	\$ -		
Rough Rider Fund	2399	101000	\$ 2,655,549.10		\$ 1,000,000.00	\$ 1,000,000.00			\$ 2,033,000.00	\$ -	\$ 20,500.00	\$ 12,500.00
	2399	102000	\$ 2,500,000.00	\$ 2,500,000.00				13%	\$ 2,610,042.10	\$ 110,042.10		
									\$ -	\$ -		
2015 RRF Bond Surplus	2410	101000	\$ 2,570,889.98	\$ 2,500,000.00				13%	\$ 2,610,042.10	\$ 110,042.10		
									\$ -	\$ -		
2015 SID Bonds	3090	101000	\$ 4,535,670.89	\$ 2,600,000.00				14%	\$ 2,714,443.78	\$ 114,443.78		
									\$ -	\$ -		
Public Works Facility	4040	101000	\$ 7,258,498.34	\$ 7,250,000.00				38%	\$ 7,569,122.09	\$ 319,122.09		
									\$ -	\$ -		
3rd Ave SW	4045	101000	\$ 395,993.18	\$ 395,000.00				2%	\$ 412,386.65	\$ 17,386.65		
									\$ -	\$ -		
Fire Facility	4059	101000	\$ 175,000.00	\$ 175,000.00				1%	\$ 182,702.95	\$ 7,702.95		
	4059	101010	\$ 125,000.00	\$ 125,000.00				1%	\$ 130,502.10	\$ 5,502.10		
									\$ -	\$ -		
				\$ 18,945,000.00	\$ 2,000,000.00	\$ 2,000,000.00		100%	\$ 23,844,899.03	\$ 899,899.03	\$ 41,000.00	\$ 25,000.00

\$ 833,899.03

Transfers

General	1000	101000	\$ 4,000,000.00
FBIT LPL Unassigned - Operating	1000	101002	\$ 4,000,000.00
GPT Budget Stabilization	1002	102000	\$ 1,400,000.00
FBIT LPL Restricted	1002	102001	\$ 1,400,000.00
RR Fund	2399	101000	\$ 2,000,000.00
RR Fund	2399	102000	\$ 2,500,000.00
FBIT LPL Assigned - Operating	2399	101001	\$ 2,000,000.00
FBIT LPL Committed	2399	101011	\$ 2,500,000.00
RR Fund Bond Surplus	2399	101000	\$ 2,500,000.00
FBIT LPL Restricted	2399	102001	\$ 2,500,000.00
2015 SID Bonds	3090	101000	\$ 2,600,000.00
FBIT LPL Restricted	3090	102001	\$ 2,600,000.00
Public Works Facility	4040	101000	\$ 7,250,000.00
FBIT LPL Committed	4040	101011	\$ 7,250,000.00
3rd Ave SW	4045	101000	\$ 395,000.00
FBIT LPL Committed	4045	101011	\$ 395,000.00
Fire Facility	4059	101000	\$ 175,000.00
Fire Facility	4059	101010	\$ 125,000.00
FBIT LPL Committed	4059	101011	\$ 300,000.00
			\$ 45,890,000.00
			\$ 22,945,000.00

Description	DD Estimate	CD Estimate - 12/01/21		Variance	Remarks
	Total Budget	Contractor/Supplier	Total Bid		
Building Construction Costs					
Site Management	\$919,122	Construction Engineers	\$929,346	\$10,224	
Reimbursable Expenses	\$124,189	Construction Engineers	\$135,004	\$10,815	
General Conditions	\$409,495	Construction Engineers	\$422,026	\$12,531	
01A - Surveying	\$17,453	Brosz Engineering	\$17,453	\$0	
01B - Testing	\$38,396	TBD	\$38,396	\$0	
03A - Building Concrete	\$800,330	Winn Construction	\$853,518	\$53,188	
04A - Masonry	\$0	TBD	\$5,400	\$5,400	
05A - Structural Steel and Metal Fabrication (Supply)	\$76,946	Red River Fabricating	\$63,474	-\$13,472	
05B - Structural Steel and Metal Fabrication (Install)	\$49,913	Construction Engineers	\$47,660	-\$2,253	
06A - Rough Carpentry	\$340,719	Construction Engineers	\$392,710	\$51,991	
06B - Architectural Casework (Supply)	\$11,099	TMI	\$22,896	\$11,797	
07A - Joint Sealants / Firestopping	\$46,723	Construction Engineers	\$43,601	-\$3,122	
08A - Doors and Hardware (Supply)	\$56,126	Central Door	\$67,652	\$11,526	
08B - Overhead, Coiling, and Sectional Doors	\$304,880	TBD	\$335,500	\$30,620	
08C - Aluminum Storefront, Curtain Wall, Glass and Glazing	\$73,790	Structural Glass Products	\$50,840	-\$22,950	
09A - Gypsum Board Assemblies	\$258,925	TBD	\$398,575	\$139,650	
09B - Tile	\$8,772	TBD	\$20,000	\$11,228	
09C - Acoustic Ceilings	\$8,840	TREC Acoustics	\$14,000	\$5,160	
09D - Resilient Flooring and Carpet	\$16,363	TBD	\$27,000	\$10,637	
09E - Painting, Coating, and Wall Covering	\$54,373	Trall Painting	\$121,000	\$66,627	
12A - Window Treatments	\$0	Business Window Coverings	\$2,345	\$2,345	
13A - Pre-Engineered Metal Building	\$2,532,003	Construction Engineers	\$2,396,601	-\$135,402	
13A - Pre-Engineered Metal Building ALLOWANCE	\$0	ALLOWANCE	\$334,803	\$334,803	
21A - Fire Suppression	\$114,625	NOVA	\$105,000	-\$9,625	
22A,23A - Mechanical	\$1,433,977	Mowbray & Son	\$1,352,855	-\$81,122	
26A - Electrical and Low Voltage	\$1,209,919	Magnum Electric	\$1,694,800	\$484,881	
31A - Earthwork	\$1,359,539	Cordova/Martin	\$1,505,151	\$145,612	
31A.1 - Earthwork Overexcavation & Mass Grading ALLOWANCE	\$0	ALLOWANCE	\$110,280	\$110,280	
32A - Asphalt Paving	\$301,725	Knife River Corporation	\$319,535	\$17,810	
32B - Site Concrete	\$224,186	Knife River Corporation	\$166,021	-\$58,165	
32C - Landscaping and Irrigation	\$108,749	Midwest Erosion Control	\$89,543	-\$19,206	
32D - Temporary and Permanent Fencing	\$252,324	TBD	\$217,074	-\$35,250	
33A - Utilities	\$310,636	Cordova Construction	\$440,270	\$129,634	
41A - Bridge Crane	\$96,108	Technical Tool Products	\$119,216	\$23,108	
Building Construction Totals	\$11,560,245		\$12,859,545	\$1,299,300	
Permits, Bonds & Insurance					
Insurance & Bonds	\$265,480		\$286,507	\$21,027	
Subcontractor Risk Insurance	\$91,067		\$105,209	\$14,142	
Building Permits	\$0		\$0	\$0	
CM Preconstruction	\$40,843		\$44,078	\$3,235	
CM Fee	\$646,683		\$697,902	\$51,219	
Design Contingency	\$618,836		\$0	-\$618,836	
Construction Contingency	\$618,836	5%	\$699,651	\$80,815	
Total Permits, Bonds & Insurance	\$2,281,745	-	\$1,833,347	-\$448,398	
Accepted VE & Alternate Items - See Details Below	\$0		\$0	\$0	
Total Construction Cost	\$13,841,990		\$14,692,892	\$850,902	

Soft Costs					
A & E Fees	\$968,939		7.0%	\$1,028,502	\$59,563
A & E Fees on Alternates	\$0			\$59,168	\$59,168
Architect's Reimbursables	\$0			\$0	\$0
Site Survey	\$0			\$0	\$0
Civil Fees	\$0			\$0	\$0
SAC & WAC Permits	\$0			\$0	\$0
Voice Data Cabling	\$0			\$0	\$0
IT/Phone	\$40,000			\$40,000	\$0
FF & E	\$250,000			\$250,000	\$0
Utility Relocation	\$0			\$0	\$0
Commissioning	\$0			\$0	\$0
Owner Contingency	\$415,260		3%	\$440,787	\$25,527
Total Soft Costs	\$1,674,199			\$1,818,457	\$144,258
Total Project Cost	\$15,516,189			\$16,511,349	\$995,160

Project: Watford City Public Works - Shop Addition
 Location: Watford City, ND
 Date: 12/01/2022



Description	CD Estimate - 12/01/21					Remarks
	Const. Cost	Status	Arch Fees	Const. Cost	Variance	
Value Engineering & Alternate Items						
Alternate #03 - Liner Panel at Underside of Roof		Pending	\$21,248	\$303,540		
Alternate #04 - RTU (Air Conditioning) at Mechanics Shop		Pending	\$9,445	\$134,923		
Alternate #05a - Outdoor Storage Area (50' x 400')		Pending	\$12,505	\$178,647		
Alternate #05b - Outdoor Storage Area (100' x 400')		Pending	\$15,970	\$228,141		
Voluntary Alternate #01 - Hydraulic Mulch in Lieu of Straw		Pending	\$0	\$19,982		
Voluntary Alternate #02 - Remove Blast Cleaning at Bollards		Pending	\$0	-\$963		
			\$0			
Total Pending	\$0		\$59,168	\$864,270		
Total Accepted	\$0		\$0	\$0		
Total Rejected	\$0		\$0	\$0		
Total Incorporated	\$0		\$0	\$0		
Total Accepted VE & Alternate Items	\$0		\$59,168	\$0	\$0	



DO SOMETHING
CONSTRUCTIVE!

WATFORD CITY PUBLIC WORKS FACILITY WATFORD CITY, ND

Number/Version	Section , ItemB.
Page number	1A
Page count	1A
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Act ID	Description	Orig Dur	Early Start	Early Finish	2022												2023												2024											
					NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT
Preconstruction																																								
		27	26OCT22	05DEC22	▲																																			
01960	Bid Solicitation - Complete Project	16	26OCT22 *	16NOV22	▲▲ Bid Solicitation - Complete Project																																			
01970	GMP Estimate - Complete Project	10	17NOV22	02DEC22	▲▲ GMP Estimate - Complete Project																																			
01980	Council Approval of GMP	0		05DEC22	◆ Council Approval of GMP																																			
Construction																																								
		381	06DEC22	03JUN24	▲																																			
Construction																																								
Procurement																																								
01830	PEMB Submittal Process	100	06DEC22	26APR23	▲																																			
01840	PEMB Lead Time	80	27APR23	18AUG23	▲																																			
Construction																																								
01850	Mobilize	5	01MAY23 *	05MAY23	▲ Mobilize																																			
01860	Grading/Sitework/Utilities	40	08MAY23	03JUL23	▲ Grading/Sitework/Utilities																																			
01870	Foundations	40	20JUN23	15AUG23	▲ Foundations																																			
01880	Below Slab M & E	20	09AUG23	06SEP23	▲ Below Slab M & E																																			
01900	PEMB Erection	100	21AUG23	12JAN24	▲ PEMB Erection																																			
01890	Building Slabs	15	30AUG23	20SEP23	▲ Building Slabs																																			
01930	Site Paving & Landscaping	30	21SEP23	01NOV23	▲ Site Paving & Landscaping																																			
01910	Interior Finishes	80	01DEC23	25MAR24	▲ Interior Finishes																																			
01920	MEP Rough & Finish	80	01DEC23	25MAR24	▲ MEP Rough & Finish																																			
01940	Final Clean/Testing/Start-up/Punchlist	30	26MAR24	06MAY24	▲ Final Clean/Testing/Start-up/																																			
01950	Owner Occupancy/FFE	20	07MAY24	03JUN24	▲ Owner Occupancy/FFE																																			

▲ Early start point	■ Critical bar	▼ Summary point	Company name	Construction Engineers	Date	Revision	Checked	Approved
▼ Early finish point	— Summary bar	◆ Start milestone point	Start date	24OCT22	25OCT22	Preliminary	TJM	TJM
■ Early bar	▲ Progress point	◆ Finish milestone point	Data date	24OCT22				
■ Progress bar	▲ Critical point		Run date	25OCT22				
			Finish date	03JUN24				
			© Primavera Systems, Inc.					

Project: Watford City Public Works Shop Addition

Bid Date & Time: 11/16/22 - 2:00 PM

Estimator: Lance Monson

BID TABULATION:						
November 30, 2022 4:54 PM	Base Bid	Alt #3 - Liner Panel at Shops Ceiling	Alt #4 - RTU (Air Conditioning) at Mechanics Shop	Alt #5a - 50' x 400' Outdoor Storage Area	Alt #5b - 100' x 400' Outdoor Storage Area	Comments
CC #01A – SURVEYING						
Brosz Engineering	\$13,000					
CC #01B – TESTING						
Brosz Engineering	\$23,000					
Braun Intertec	\$39,219					
Material Testing Services	\$59,421			\$600	\$1,200	
CC #03A – BUILDING CONCRETE						
Winn Construction	\$853,518					
Badger Oilfield Construction	\$895,400					
CC #05A – STRUCTURAL STEEL AND METAL FABRICATION (SUPPLY)						
Red River Fab	\$63,474		\$18,195	no tax		
Integrity Steel	\$70,988		\$19,966	no tax		
Wolf Steel	\$83,027		\$17,500	no tax		
Mid America Steel	\$100,110		\$30,885			
CC #05B – STRUCTURAL STEEL AND METAL FABRICATION (INSTALL)						
Construction Engineers	\$47,671		\$28,474			
CC #06B – ARCHITECTURAL CASEWORK (SUPPLY)						
TMI	\$22,896					
Northwest Cabinets	\$25,132					
Williston Woodworks	\$31,850					
CC #07A – JOINT SEALANTS / FIRESTOPPING						
Construction Engineers	\$43,602					
CC #08A – DOORS AND HARDWARE (SUPPLY)						
Central Door	\$67,652					
Twin City Hardware	\$68,996					Includes plug for missed doors
CC #08B – OVERHEAD SECTIONAL DOORS						
Integrity Doors	\$261,600					Hasn't returned request for scope confirmation
Magic City Garage Door	\$335,500					Scope clarifications remain
Overhead Door Co of Minot	\$342,800					Scope clarifications remain
CS Doors, Inc	\$358,607					Scope clarifications remain
Skold Specialty Contracting	\$398,700					

Project: Watford City Public Works Shop Addition

Bid Date & Time: 11/16/22 - 2:00 PM

Estimator: Lance Monson

BID TABULATION:						
November 30, 2022 4:54 PM	Base Bid	Alt #3 - Liner Panel at Shops Ceiling	Alt #4 - RTU (Air Conditioning) at Mechanics Shop	Alt #5a - 50' x 400' Outdoor Storage Area	Alt #5b - 100' x 400' Outdoor Storage Area	Comments
CC #08C – ALUMINUM STOREFRONT, GLASS AND GLAZING						
Structural Glass Products	\$50,840					
C&H Glass	\$59,850					
Fargo Glass & Paint	\$66,371					
Northland Glass & Glazing	\$81,800					
CC #09A - GYPSUM ASSEMBLIES						
Diamond Drywall & Painting	\$356,857		\$3,090			
LS Drywall	\$398,575					
CC #09B – TILE						
House of Color	\$20,000					Number is tied to CC #09D
CC #09C – ACOUSTIC CEILINGS						
TREC Acoustics	\$14,000					
Angel Acoustics	\$17,687					
Fargo Glass & Paint	\$17,921					
LS Drywall	\$23,703					
CC #09D – RESILIENT FLOORING AND CARPET						
Connect Interiors	\$22,350					Awaiting tile quote
All States Flooring	\$25,310					
House of Color	\$27,000					
CC #09E – PAINTING						
Trall Painting	\$121,000					
Oxentenko	\$280,000	(\$20,000)	\$1,500			
CC #12A – WINDOW TREATMENTS						
Business Window Coverings	\$2,344					
Connect Interiors	\$2,365					
Amy's Windows	\$2,638					
Haugom Window Coverings	\$3,250					
CC #13A - PRE-ENGINEERED METAL BUILDING						
Western Steel	\$1,030,917					No install, not full scope
Construction Engineers	\$2,396,606	\$277,365				
Lefever Building Systems	\$2,623,332					Includes plugs for missed scope
CC #21A – FIRE SUPPRESSION						
NOVA Fire Protection	\$105,000					
RFS	\$123,680					
The Fire Group	\$151,647					

Project: Watford City Public Works Shop Addition

Bid Date & Time: 11/16/22 - 2:00 PM

Estimator: Lance Monson

BID TABULATION:						
November 30, 2022 4:54 PM	Base Bid	Alt #3 - Liner Panel at Shops Ceiling	Alt #4 - RTU (Air Conditioning) at Mechanics Shop	Alt #5a - 50' x 400' Outdoor Storage Area	Alt #5b - 100' x 400' Outdoor Storage Area	Comments
CC #22A,23A – MECHANICAL						
Mowbray & Son, Inc	\$1,352,855		\$55,065			
Custom Aire	\$1,814,000		\$55,680			
C.L. Linfoot	\$1,897,670		\$35,020			
CC #26A – ELECTRICAL AND LOW VOLTAGE						
Magnum Electric	\$1,694,800		\$11,500			
Mayer Electric	\$1,775,250		\$2,620			
Wheeler Construction	\$2,489,500		\$2,550			
CC #31A – EARTHWORK						
Cordova Construction	\$807,943			\$109,961	\$90,149	Partial scope
Martin Construction	\$1,437,766			\$45,200	\$108,000	Partial scope
Midwest Erosion Control	\$8,673					Partial scope
CC #32A – ASPHALT PAVING						
Knife River Corporation	\$319,535					Includes striping by Advanced Striping
Advanced Striping	\$5,785					
CC #32B – SITE CONCRETE						
Knife River Corporation	\$166,021					Includes plug numbers for sealants, flag poles, monument foundation
Winn Construction	\$192,422					
CC #32C – LANDSCAPING AND IRRIGATION						
Midwest Erosion Control	\$89,543					
A & A Landscaping	\$230,418					
CC #32D – FENCING						
Montana Fence	\$151,417					Awaiting scope confirmation
American Gate & Security Co	\$217,074					
Dakota Fence	\$224,775					
CC #33A – UTILITIES						
Cordova Construction	\$440,270					
CC #41A - BRIDGE CRANE						
Technical Tool Products	\$119,216					
Olsen Chain	\$136,035					
Superior Crane	\$131,812					

LEASE AGREEMENT

This Lease Agreement shall be effective as of January 1, 2023 (the "Effective Date") by and between CITY OF WATFORD CITY, ("Landlord"), and SIX SHOOTER, LLC, a North Dakota limited liability company ("Tenant"). This Lease Agreement shall amend and extend the Lease Agreement between the parties that was made and entered into effective as of January 1, 2022.

For and in consideration of good and valuable consideration, receipt, and sufficiency of which is hereby acknowledged, the parties hereby agree as follows:

1. **Premises.** In consideration of the mutual covenants this Lease describes, and subject to the terms, covenants and conditions set forth in this Lease, Landlord leases to Tenant, and Tenant leases from Landlord, the restaurant, bar, kitchen, and dining areas (the "Premises") on the main floor of the building and a portion of the storage area in the basement located at 3104 4th Avenue NE, Watford City, North Dakota (the "Building"). The Building, and the parcel(s) of land on which the Building is located, shall be referred to in this Lease as the "Property." The Property is part of the Fox Hills Golf Course (the "Golf Course"). Tenant shall also have access to the office area for reasonable purposes, including without limitation access to its safe, for server checkouts, and for pull tab payouts.

2. **Term.** The term of this Lease shall commence on January 1, 2023 (the "Commencement Date") and shall end on December 31, 2023 (the "Term"), subject to the terms and conditions of this Lease. The parties acknowledge that Landlord gave possession of the Premises to Tenant on the Commencement Date.

3. Permitted Use.

(a) Liquor License. Tenant may use the Premises to operate a restaurant and bar, to provide catering services, to rent banquet rooms, to host events, to provide on-course food and beverages for the Golf Course, and for all ancillary purposes (collectively, the "Restaurant Operations"). Tenant is responsible for obtaining and maintaining a liquor license to provide the Restaurant Operations. Prior to expiration of the liquor license, Tenant will apply to renew the license in Tenant's name; Landlord shall provide all cooperation reasonably requested by Tenant to renew the liquor license.

(b) Gaming. Tenant shall be allowed to have games of chance on-site as long as it meets the requirements of Chapter 53-06.1 of the North Dakota Century Code. Tenant shall have a staff member who is able to pay out winners at the Premises at all times the gaming is active.

4. Rent.

(a) Base Rent. Tenant shall pay to Landlord \$2,000.00 as annual base rent for the Premises ("Base Rent"). Tenant will pay the Base Rent annually to Landlord on or before December 31 of each year.

(b) Percentage Rent. In addition to Base Rent, Tenant shall also pay to Landlord as rent for the Premises a percentage of Gross Sales that is generated from the Restaurant Operations at the Premises ("Percentage Rent"). Said percentage shall be 1.5% of Gross Sales. Tenant will pay Percentage Rent in monthly installments and in arrears. Tenant shall pay Percentage Rent for each partial and full month in the Term within 60 days following the end of each calendar month.

(c) For purposes of this Lease, "Gross Sales" means the total dollar aggregate of (a) the entire amount of the price charged by Tenant for all food and beverages sold at or in connection with the Premises, (b) of the price charged by Tenant for all services sold or performed at or in connection with the Premises, and (c) all other things of value received by Tenant from Tenant's operations at or in connection with the Premises, including without limitation gift certificates and all deposits not refunded to customers. For the purpose of ascertaining Gross Sales, the following may be deducted: (i) uncollectible credit accounts, bad debts, or other losses; (ii) cash or credit refunds made upon transactions included within Gross Sales; (iii) tips; and (iv) the amount of any sales or other tax on such sales, provided such tax is both added to the selling price and is actually paid to the taxing authority.

(d) At the time Percentage Rent for a month is paid, Tenant shall submit to Landlord a written statement showing the amount of Gross Sales during that month, and an itemization of all permissible deductions from Gross Sales. Upon reasonable advance written notice of at least 30 days, Landlord shall have the right to inspect and examine Tenant's books and records as they relate to Gross Sales. Tenant shall cause all such books and records to be made available for such examination at the Premises. Landlord shall pay the cost of any such examination. If any such examination conclusively discloses that the actual amount of Gross Sales exceeds the amount reported, then Tenant shall promptly pay Landlord all additional Percentage Rent due to Landlord.

(e) Base Rent and Percentage Rent are sometimes collectively referred to as "Rent" in this Lease. Tenant will make all Rent payments to Landlord at the address of Landlord set forth below in the Notice section of this Lease, or at such other place or in such other manner as Landlord may from time to time designate in writing.

5. Equipment. Landlord agrees that this Lease includes (and Tenant may use) all furnishings, fixtures, and equipment that is owned or legally controlled by Landlord and was located in the Premises on the Commencement Date (the "**Existing Equipment**"). The Existing Equipment shall include without limitation all camera systems that are required as a condition of holding and maintaining the liquor license. Tenant shall be responsible for the repair and maintenance of the Existing Equipment during the term of this Lease. If Tenant determines that any Existing Equipment needs to be replaced, or if Tenant wishes to have any additional

furnishings, fixtures, and equipment, then Tenant may purchase such items at Tenants sole cost. Any furnishings, fixtures, and equipment purchased by Tenant shall be referred to herein as the “**New Equipment.**” All New Equipment shall belong to Tenant and may be removed by Tenant at the expiration or earlier termination of this Lease, or at any other time.

6. Utilities; Janitorial Service. At Landlord’s sole cost and expense, Landlord shall furnish all heat, electricity, water/sewer, and natural gas for the Premises. Tenant shall provide janitorial services for the Premises. Tenant shall provide janitorial services for the common areas of the Building until the restaurant closes for the season on or after October 1, and during and after events held by Tenant on the Premises. Landlord will provide janitorial services for the pro shop, janitorial services for the common areas after the restaurant closes for the season, and monthly cleaning of the Building for non-day-to-day things (carpet shampooing, etc.).

7. Property Expenses.

(a) Landlord acknowledges and agrees that this is a “gross lease”, and Tenant is not obligated to pay a proportionate share of any of Landlord’s expenses associated with the maintenance, repair, or operation of the Property.

(b) Landlord shall at its sole cost and expense be responsible for maintaining, repairing, and operating the Property, including without limitation: (i) maintaining, repairing and replacing the roof, structural walls, and foundation of the Building; (ii) maintaining, repairing and replacing the parking areas of the Property; (iii) maintaining, repairing and replacing all common areas; (iv) maintaining, repairing and replacing all landscaping and all outdoor lighting; (v) maintaining, repairing and replacing the electrical, mechanical, plumbing, heating and air conditioning systems, facilities and components located on the Property; (vi) providing janitorial service as set forth above in Section 6; (vii) removing snow and ice from the exterior common areas; (viii) complying with federal, state, or local laws; (ix) paying insurance premiums and deductibles; (x) paying utility charges; and (xi) paying such other expenses as may ordinarily be incurred in connection with maintaining, repairing and operating a property similar to the Property.

8. Care of Premises. Subject to Section 7(b) above, Tenant shall at its sole cost and expense be responsible for operating, maintaining, repairing, and managing the Premises. Tenant shall keep the Premises in a clean and sanitary condition. Tenant shall be solely responsible for the security and safeguarding of the Premises, and of all property of Tenant that is kept or stored in the Premises.

9. Restaurant Operations.

(a) Landlord agrees that Tenant has full and sole responsibility and control to provide Restaurant Operations at the Property. In providing the Restaurant Operations, Tenant shall not be subject to the oversight or control of Landlord, any board, or any other governing body.

Tenant has the exclusive right to provide the Restaurant Operations at the Property and at the Golf Course. Without prior written permission from Tenant, outside food and beverages shall be prohibited for all events, including without limitation NDHSAA events. Landlord shall not allow any third party to use any portion of the Building, the Property, or the Golf Course in any manner that would directly or indirectly compete with Tenant’s Restaurant Operations.

(b) Tenant agrees to comply with all North Dakota High School Activities Association (NDHSAA) rules related to alcohol and gambling during any NDHSAA events at the Golf Course. Dates for any NDHSAA events will be provided to Tenant as soon as they are scheduled. In instances requiring such events to be rescheduled, Landlord shall work with Tenant to ensure the rescheduled NDHSAA event will not conflict with any other events that are already on Tenant’s schedule.

(c) Tenant shall receive all revenue from food and beverage sales in the restaurant, on the course, and in the Pro Shop. For tournaments, scrambles, and other golf events that include a package of golf and food and/or beverage, Landlord shall be entitled to golf revenue and Tenant shall be entitled to all food and beverage revenue. Tenant has the exclusive first right to provide food and beverage service for all events at the Golf Course, which food and beverage service shall be pre-planned through Tenant’s catering department. Tenant may decline to provide food and beverage service for an event if the event does not provide a guaranteed minimum amount in food and beverage sales that is reasonably acceptable to Tenant. Notwithstanding the foregoing, Landlord may allow a different vendor to provide food and beverage service for an event if: (i) Tenant declines to provide food and beverage service for an event prior to October 1, and the restaurant and bar will not be open the day of the event; or (ii) Tenant declines to provide food and beverage service for an event after October 1.

(d) Tenant will offer food and beverage service to patrons in the Premises and on the Golf Course during reasonable hours on days the Golf Course is open for golf prior to October 1. Tenant shall have a staff member who is able to sell alcohol at the Premises by 10:00 am on all days the Golf Course is open for golf prior to October 1. Tenant has the sole discretion to determine hours for Restaurant Operations on and after October 1, including without limitation the discretion to close the restaurant and/or bar.

(e) Tenant shall make reasonable efforts to implement procedures to require coolers to be returned to the clubhouse by golf course patrons, such as holding keys or a driver’s licenses as a deposit. Pro Shop staff shall cooperate in good faith to help implement and enforce any such procedures.

10. Pro Shop and Golf Course Operations.

(a) Landlord is solely responsible for managing, staffing, and operating the Pro Shop. Landlord shall not change the location of the Pro Shop within the Building without Tenant’s prior written consent.

(b) The Pro Shop and the Golf Course shall be open each day for standard hours. Any decision to close the Golf Course by Landlord due to bad weather shall be made in good faith.

11. **Alterations.** Tenant may make cosmetic and non-structural Alterations to the interior of the Premises without Landlord’s prior written the consent. Tenant shall not make any structural alterations to the Premises without prior written consent of Landlord which consent shall not be unreasonably withheld.

12. **Tenant’s Default.** The following shall be events of default by Tenant under this Lease (a “Tenant Default”): (i) Tenant fails to pay in full when due any Rent; or (ii) Tenant fails to comply with any provision or covenant of this Lease (other than the payment of a monetary sum), and the failure is not cured within 30 days after written notice to Tenant. Upon the occurrence of a Tenant Default, Landlord shall have the right to pursue any remedy at law or in equity available to Landlord, including without limitation the termination of this Lease, but Landlord shall have an obligation to mitigate its damages.

13. **Landlord’s Default.** The following shall be events of default by Landlord under this Lease (a “Landlord Default”): Landlord fails to comply with any provision or covenant of this Lease, and the failure is not cured within 30 days after written notice to Landlord. Upon the occurrence of a Landlord Default, Tenant shall have the right to pursue any remedy at law or in equity available to Tenant, including without limitation the termination of this Lease, but Tenant shall have an obligation to mitigate its damages.

14. **Surrender.** On the last day of the Term or on the sooner termination thereof in accordance with this Lease, Tenant shall peaceably surrender the Premises in the condition required by this Lease. On or before the surrender date, Tenant may at its expense remove all of its property from the Premises (including without limitation any New Equipment), and any improvements installed by Tenant at Tenant’s expense, and shall repair any damage caused by the removal.

15. **Holding Over.** If Tenant fails to surrender immediate possession of the Premises to Landlord by the expiration of sooner termination of this Lease, Landlord may at its option serve notice to Tenant that Tenant’s holdover constitutes: (i) renewal of this Lease for one month, and from month to month thereafter; or (ii) creation of a tenancy at sufferance. Until Landlord gives said notice, and if Landlord does not give said notice, then Tenant's holdover shall be deemed a tenancy at sufferance.

16. **Landlord’s Insurance.** Landlord, at its sole cost and expense, shall obtain and maintain during the Term of this Lease casualty insurance on the Building, in form and amounts deemed necessary by Landlord in its sole but reasonable discretion. Such insurance shall cover the replacement cost of the Building and shall cover all of the Existing Equipment. Landlord, at its sole cost and expense, shall also obtain and maintain for its own benefit commercial general liability insurance against claims for personal injury, death or property damage occurring upon,

in or about the Property. Landlord shall cause to be inserted in each insurance policy required by this Section a so-called "Waiver of Subrogation Clause" as to Tenant. Landlord hereby waives, releases and discharges Tenant, its agents and employees from all claims whatsoever arising out of loss, claim, expense, or damage to or destruction covered or covetable by insurance required under this Section, except to the extent such loss, claim, expense, or damage was caused by the willful misconduct of Tenant, its agents, or employees.

17. **Tenant's Insurance.** Tenant, at its sole cost and expense, shall obtain and maintain during the Term of this Lease commercial general liability insurance (in form and amounts deemed necessary by Tenant in its sole but reasonable discretion) with respect to the Premises and Tenant's activities upon and about the Property including dram shop coverage available to it. Tenant may keep in force, at its sole expense, casualty insurance against loss or damage by fire and other risks for the furniture, trade fixtures, equipment, merchandise, and all other property owned by Tenant at the Premises. Tenant shall cause to be inserted in each insurance policy required by this Section a so-called "Waiver of Subrogation Clause" as to Landlord. Tenant hereby waives, releases and discharges Landlord, its agents and employees from all claims whatsoever arising out of loss, claim, expense, or damage to or destruction covered or covetable by insurance required under this Section, except to the extent such loss, claim, expense, or damage was caused by the willful misconduct of Landlord, its agents, or employees.

18. **Casualty.** If a material portion of the Building is damaged or destroyed by fire or other casualty, either party shall have the right to terminate this Lease upon written notice given to the other party within 60 days after the damage or destruction. If neither party terminates this Lease, then Landlord shall restore the Building and the Premises to its pre-casualty condition, and Tenant's obligation to pay Rent under this Lease shall be abated during such period of time until the Premises and Building are restored. Tenant acknowledges and agrees that Landlord's property insurance will not cover any furniture, equipment, fixtures, merchandise, inventory, and personal property that is owned by Tenant and is located at the Property.

19. **Condemnation.** If the entire Building is taken by condemnation, this Lease shall automatically terminate as of the date of taking. If only a portion of the Building is taken, either party shall have the right to terminate this Lease upon written notice given to the other party within 60 days after the date of taking. If only a portion of the Premises is taken, and this Lease is not terminated, then Landlord shall restore the Premises to a tenantable condition, and Tenant's obligations to pay Rent under this Lease shall abate during such period of time as the Premises are untenable, in the proportion that the untenable portion of the Premises bears to the entire Premises.

20. **Assignment and Subletting.** Tenant shall not assign or sublet this Lease or the Premises (or any part thereof) without the written consent of Landlord (which consent shall not be unreasonably withheld, conditioned, or delayed).

21. **Signs.** Tenant shall have the right to modify the existing signage at the Property, and to install new signage at the Property with consent of Landlord. Landlord shall not withhold consent for reasonable requests.

22. **Notices.** All notices required or permitted by any provisions of this Lease shall be directed to the other party, postage prepaid, by certified or registered mail, at the following address, or at such other address as the either party may designate in writing:

IF TO LANDLORD:

City of Watford City
PO Box 494
213 2nd St. NE
Watford City, ND 58854

IF TO TENANT:

Six Shooter, LLC
Attn: Stephen L. Stenehjem
PO Box 607
100 North Main Street
Watford City, ND 58854

23. **Miscellaneous.** Time is of the essence with respect to the performance of every provision of this Lease in which time of performance is a factor. This Lease is governed by, and must be interpreted under, the internal laws of the state in which the Property is located. Any suit arising from or relating to this Lease must be brought in state court in the County in which the Property is located; Landlord and Tenant each waive the right to bring suit elsewhere. This Lease contains the entire agreement between the parties with respect to the leasing of the Premises. All preliminary and contemporaneous negotiations, including, without limitation, any letters of intent or other proposals and any drafts and related correspondence, are merged into and superseded by this Lease. No subsequent alteration, amendment, change or addition to this Lease is binding on Landlord or Tenant unless it is in writing and signed by both parties. If any covenant, condition, provision, term, or agreement of this Lease is, to any extent, held invalid or unenforceable, the remaining portion thereof and all other covenants, conditions, provisions, terms, and agreements of this Lease, will not be affected by such holding, and will remain valid and in force to the fullest extent permitted by law. Landlord and Tenant each represent and warrant that this Lease is a duly authorized obligation of said party. The individuals signing this Lease on behalf of Landlord and Tenant represent and warrant that they are duly authorized to sign on behalf of and to bind said party.

24. **Counterparts.** This Lease may be executed in any number of counterparts and all such counterparts shall, for all purposes, constitute one agreement binding on all the parties hereto notwithstanding that all parties are not signatories to the same counterpart, provided that each party has signed at least one counterpart. This Lease may be executed and delivered by facsimile transmission or electronic transmission in .pdf or similar universally readable format and the parties hereto may rely upon all such facsimile or electronic signatures as though such facsimile or electronic signatures were original signatures.

[signature page to follow]

Landlord and Tenant each caused this Lease to be executed and delivered by its duly authorized representative to be effective as of the Effective Date.

LANDLORD:

CITY OF WATFORD CITY

By: _____
Print Name: Philip K. Riely
Print Title: Mayor

TENANT:

SIX SHOOTER, LLC, A North Dakota limited liability company

By: _____
Print Name: Stephen L. Stenehjem
Print Title: President

From: [Erica Johnsrud](#)
To: [Peterson, Peni S.](#)
Cc: [Olson, Rita J.](#)
Subject: Properties not sold at tax sale
Date: Tuesday, November 15, 2022 10:41:51 AM

******* CAUTION:** This email originated from an outside source. Do not click links or open attachments unless you know they are safe. *********

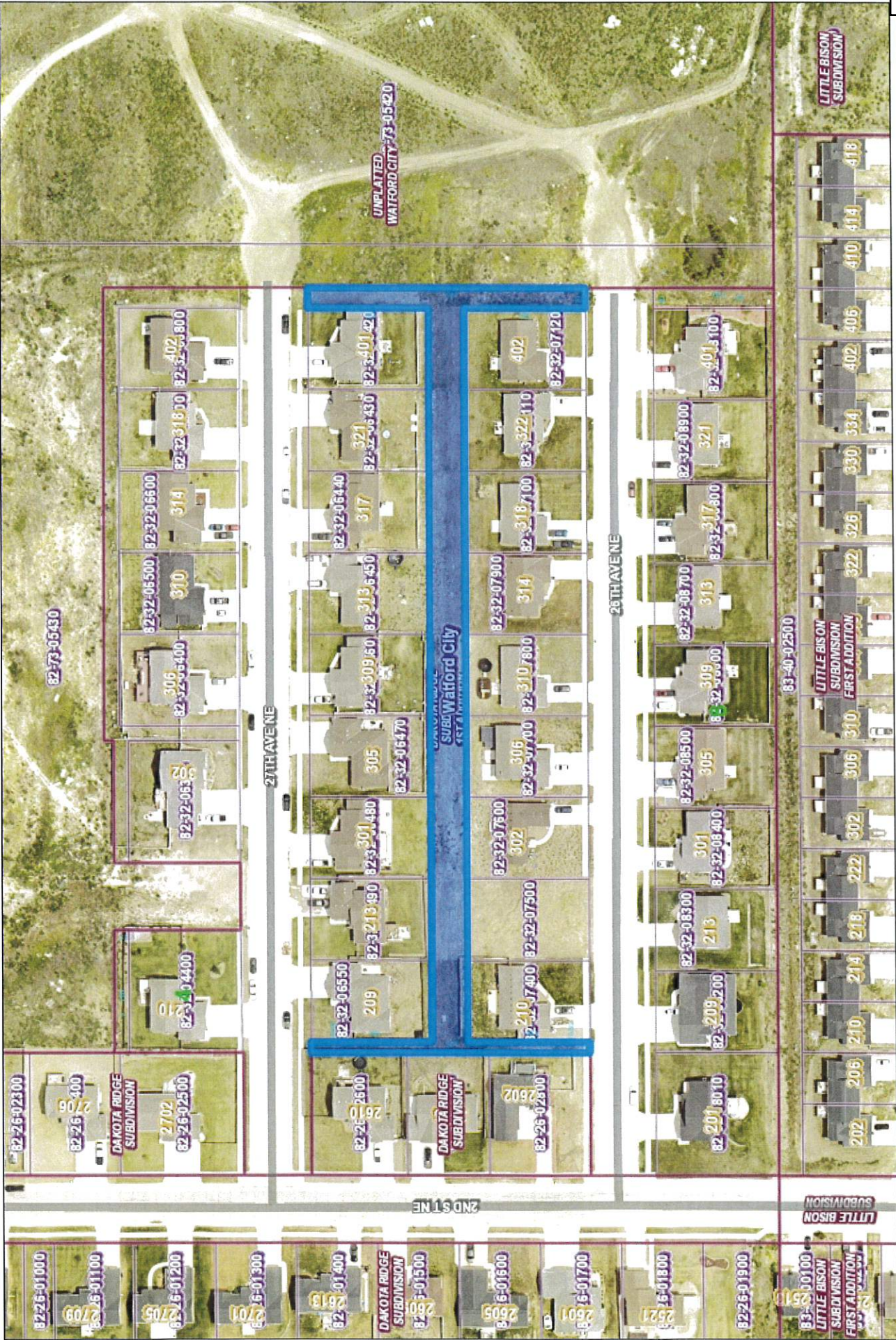
Good morning Peni,

Two properties in WC did not sell at today’s annual tax foreclosure sale. The County actually took them in the sale last year – both are drainage ditches. Would the City be interested in purchasing them for \$1.00 each?

McKenzie County	City of Watford City
82-32-07510	Lot 51 Blk 007
taken in 2021	Dakota Ridge Subdivision 1st Addition
McKenzie County	City of Watford City
82-32-08230	Lot 23 Blk 008
taken in 2021	Dakota Ridge Subdivision 1st Addition

Kind regards,
Erica

Erica Johnsrud
McKenzie County Auditor/Treasurer
201 5th St NW Suite 543
Watford City, ND 58854
(701) 444-3616 Ext. 3 – Telephone
(701) 444-4113 – Fax
www.mckenziecounty.net



This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.





THE CITY OF WATFORD CITY
213 2ND ST NE / PO BOX 494
WATFORD CITY, NORTH DAKOTA

CAPITAL IMPROVEMENT PLAN PROJECT REQUEST FORM

NOTES: The Capital Improvement Plan Project Request Form shall be submitted to the Engineering Department (gdemars@nd.gov) by March 1st of each year for the project to be reviewed for inclusion on the following year's Capital Improvement Plan and/or appropriate Operating Budget. For questions regarding the form and project development contact Grace Demars at 701-444-8433 or gdemars@nd.gov

DEPARTMENT INFORMATION:

DEPARTMENT: Rough Rider Center	DEPARTMENT HEAD: Sara Fitzpatrick
DATE OF SUBMISSION: July 27, 2022	PREPARED BY: Greg Richins
EMAIL ADDRESS: grichins@nd.gov	PHONE NUMBER: 701-580-0789

PROJECT INFORMATION:

PROJECT NAME:
Convention Center Acoustic Wall Panels / Painting

LOCATION OF PROJECT:
Rough Rider Center

PROJECT DESCRIPTION:
Install Acoustic Wall Panels in the Convention Center, paint the walls and add hangers / hooks for event decorations. (eliminate tape etc. on the walls)

PROJECT JUSTIFICATION:
The Acoustic Wall Panels will mitigate the sound, echo / reverberation during meetings and activities.

DOES THE PROJECT ALIGN WITH THE CITY'S VISION? *See next page for City's Vision.*
Yes, residents will enjoy a high quality of life.

DOES THE PROJECT ADDRESS A HEALTH, SAFETY, OR REGULATORY CONCERN?
Yes. Health. Improve sound clarity during meetings and activities.

PROJECT START DATE: Winter 2023	PROJECT END DATE: Spring 2023
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PROJECT TYPE:

<input checked="" type="checkbox"/> SMART GROWTH	<input type="checkbox"/> REPLACEMENT
<input type="checkbox"/> REPAIR	<input checked="" type="checkbox"/> MAINTENANCE

PROJECT CATEGORY: *Check all that apply.*

<input type="checkbox"/>	TRANSPORTATION NETWORK	<input type="checkbox"/>	SANITARY SEWER NETWORK
<input type="checkbox"/>	WATER NETWORK	<input type="checkbox"/>	STORM SEWER NETWORK
<input checked="" type="checkbox"/>	FACILITIES	<input type="checkbox"/>	OTHER: _____

FUNDING:

SOURCES	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	TOTAL
CIP Fund (4005)	12000					12000
Sewer Fund (5020)						0
Water Fund (5010)						0
Garbage Fund (5030)						0
Grant Funding						0
Bonding						0
SID (new)						0
Other						0
TOTAL	12000	0	0	0	0	12000

EXPENDITURES:

TYPE	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	TOTAL
Preliminary Engr.						0
ROW Acquisition						0
Construction						0
Construction Engr.						0
Other	12000					12000
TOTAL	12000	0	0	0	0	12000

City of Watford City Vision

Watford City will be a vibrant and inclusive community where a diverse economy is fostered, collaboration and strategic growth are prioritized, people are proud to call McKenzie County "home", and residents enjoy a high quality of life and strong sense of belonging.

RESOLUTION NO. 2023-01
CITY OF WATFORD CITY
UTILITY RATES RESOLUTION
Adopted 12/05/2022

City Ordinance 3-102 states the utility shall be operated such that it is self-supporting and self-perpetuating. It allows the utility to make a profit which can be used to contribute to the cost of any other City function as allowed under North Dakota Century Code Section 40-33. To date, it is the intent of the City Council to operate the utility on a self-supporting and self-perpetuating basis and not to make a profit for other purposes.

WHEREAS, Chapter 3, Section 3-219 allows that water and sewer rates may be fixed from time to time by resolution of the City Council and the City reserves the right to change the rates from time to time as it deems best.

WHEREAS, Chapter 4, Section 4-307 allows for fees for collection of garbage and rubbish by the City and the disposal thereof shall be as determined by resolution by the City Council.

The Council’s intent is to evaluate the rates yearly and adjust them to generate enough money to cover the yearly costs and replace one block of water and sewer main each year.

Currently, the City Council has invested large sums of money to generate income for the utilities. The income from the investments is intended to supplement the utilities to keep the rates reasonable and ensure there are funds available for replacement projects.

Items to be addressed each year when evaluating the rates are as follows:

- A. Normal operating cost
- B. Costs for main replacement
- C. Interest income on investments
- D. Whether or not the assumptions for self-perpetuating the system are adequate.

Effective January 1, 2023, the rates for utility services are to be adjusted as follows:

UTILITY SERVICE RATES

<u>SERVICE TYPE</u>	<u>JANUARY 2022</u>	<u>JANUARY 2023</u>
RESIDENTIAL WATER SERVICE		
Basic Service:		
Minimum Base Rate	\$24.51	\$24.51
Unit Charge	\$5.57/1,000 gallons	\$5.57/1,000 gallons
Irrigation Rate	\$8.25/1000 gallons	\$8.25/1,000 gallons
New Access Fee (no previous service to property)		
Up 1" Water Service Line	\$550.00	\$550.00
2" Water Service Line	\$2,000.00	\$2,000.00
3" Water Service Line	\$4,000.00	\$4,000.00
COMMERCIAL WATER SERVICE		
Basic Service:		
Minimum Base Rate	\$40.33	\$40.33
Unit Charge	\$5.57/1,000 gallons	\$5.57/1,000 gallons
Irrigation Rate	\$9.01/1000 gallons	\$9.01/1000 gallons
New Access Fee (no previous service to property)		
Up 1" Water Service Line	\$550.00	\$550.00
2" Water Service Line	\$2,000.00	\$2,000.00
3" & 4" Water Service Line	\$4,000.00	\$4,000.00
6" Water Service Line	\$6,000.00	\$6,000.00
8" Water Service Line	\$8,000.00	\$8,000.00
RESIDENTIAL SEWER SERVICE		
Basic Service:		
Minimum Base Rate	\$24.99	\$25.61
Unit Charge	\$2.71/1,000 gallons	\$2.78/1,000 gallons
Maximum <i>(based on 10,000 gallons/month)</i>	\$52.09	\$53.39
New Access Fee (no previous service to property)		
	Refer to Sewer Access Chart	Refer to Sewer Access Chart
COMMERCIAL SEWER SERVICE		
Basic Service:		
Minimum Base Rate	\$51.65	\$52.94
Unit Charge up to 10,600 gallons/month	\$2.73 1,000 gallons	\$2.80/1,000 gallons
Rate over 10,600 gallons/month	\$3.47/1,000 gallons	\$3.56/1,000 gallons
New Access Fee (no previous service to property)		
	Refer to Sewer Access Chart	Refer to Sewer Access Chart
BULK WATER SERVICE		
Unit Charge	\$35.00/1,000 gallons	\$35.00/1,000 gallons
WATER METER RENTAL		
Deposit	\$2,000 Cash	\$2,000 Cash
Minimum Base Rate	\$200.00	\$200.00
Unit Charge	\$35.00/1,000 gallons	\$35.00/1,000 gallons
BULK SEPTAGE SERVICE		
Bulk Septage Unit Charge	\$50.00/1,000 gallons	\$50.00/1,000 gallons
Pit Sludge Unit Charge <i>(i.e. Sand-Oil Separators)</i>	\$150.00/1000 gallons	\$150.00/1,000 gallons

Treated Wastewater - Industrial Sales	\$5.95/1000 gallons	\$5.95/1000 gallons
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SEWER ACCESS FEES		
<u>INSTALLATION TYPE</u>	<u>UNIT OF MEASURE</u>	<u>FEE</u>
RESIDENTIAL		
Single Family	Unit	\$2,256.59
	In-home Apartment	\$1,805.27
Duplex	Unit	\$2,256.59
Townhome	Unit	\$2,256.59
Individually Metered	Unit < 3 Bedroom	\$1,805.27
Apartment/Condominium	Unit 3+ Bedroom	\$2,256.59
Mobile Home	Unit	\$2,256.59
COMMERCIAL		
Apartment/Condominium	Unit < 3 Bedroom	\$1,805.27
	Unit 3 + Bedroom	\$2,256.59
Bar	Seat	\$225.19
Bed & Breakfast	Room	\$1,125.97
Campground/RV Park	Space	\$1,805.27
Car Wash	Wash Bay	\$8,107.00
Church	Seat	\$45.04
Coin Laundromat	Washing Machine	\$4,503.89
Commercial Laundry	Washing Machine	\$7,206.22
Commercial-Retail	1,000 Sq.Ft.	\$540.47
Convenience Store-Retail	1,000 Sq.Ft.	\$540.47
Fast Food	Seat	\$360.31
Hospital	Bed	\$2,251.95
Hotel/Motel/Rooming House (with Restaurant)	Room	\$1,125.97
Hotel/Motel/Rooming House (no Restaurant)	Room	\$810.70
Mobile Home/Trailer Park	Space	\$2,256.59
Nursing Home	Bed	\$1,351.17
Office	1,000 Sq.Ft.	\$1,125.97
Restaurant	Seat	\$315.27
Shopping Center	1,000 Sq.Ft.	\$1,125.97
Theater	Seat	\$45.04
Warehouse (Storage)	1,000 Sq.Ft.	\$540.47
Shop / Garage	1,000 Sq.Ft.	\$1,125.97
Light Industrial	Employee	\$225.19
Industrial Strength Discharger	CASE BY CASE BASIS	
Others Not Listed		

GARBAGE

2023 Monthly Garbage Rates

Residential	96 Gallon Totes				300 Gallon Tub	
	Dumps/Week	1	2	3	4	1
	1	22.04	22.04	66.12	76.70	66.12

Commercial	96 Gallon Tote	300 Gallon Tub	Dumpsters					
	Dumps/Week	1	1	1.5	2	3	4	6
1	22.04	66.12	66.12	76.70	99.19	121.67	182.50	243.34
2	44.08	99.19	132.25	153.41	198.37	243.34	365.01	486.68
3	66.12	148.78	198.37	230.11	297.56	365.01	547.51	730.02
4	88.17	182.50	264.50	306.82	396.75	486.68	730.02	973.36
5	110.21	228.13	330.62	383.52	495.94	608.35	912.52	1,216.70
6	132.25	273.76	396.75	460.23	595.12	730.02	1,095.03	1,460.04
7	154.29	319.38	462.87	536.93	694.31	851.69	1,277.53	1,703.37

Temporary Dumpster Rates		Dumpsters					
\$25.00/week rental	300 Gallon Tub	Dumpsters					
Cost/Dump	1	1.5	2	3	4	6	8
	\$20.00	\$20.00	\$25.00	\$30.00	\$35.00	\$45.00	\$60.00

The above resolution was introduced and passed at a regular meeting of the City Council of Watford City on the 5th day of December 2022. Council Member XX moved to approve the 2023 Utility Rate Resolution showing a 0% change to the water base rate and a 0% change to the water unit charge for both residential and commercial customers and a 0% change to the residential and commercial irrigation rate. Approved a 2.5% increase to the residential and commercial sewer base rate and a 2.5% increase to the residential and commercial sewer unit rate. Garbage rates for both residential and commercial were unchanged. Motion seconded by Council Member XX and carried by the following roll call vote: ayes:; nays: none. Absent and not voting:

ENACTED by the City Council of Watford City, North Dakota, this 5th day of December 2022.

CITY OF WATFORD CITY

ATTEST:

Philip K Riely, Mayor

Peni Peterson, City Auditor

November 4, 2022

SENT VIA EMAIL ONLY TO:
ppeterson@nd.gov

City of Watford City
Attn: Peni Peterson
P.O. Box 494
Watford City, ND 58854

RE: SCOPE OF WORK & COST ESTIMATE | Mineral Ownership Review

Greetings Ms, Peterson:

We hereby respectfully submit this proposal to describe a Scope of Work related to the ownership review of the mineral interests owned by the City of Watford City.

Scope of Work

Our goal will be to confirm each legal description in which there is a mineral or royalty ownership and verify proper payment is being received. The steps we intend to take to complete this project are as follows:

- I. Gather and Cross reference legal descriptions and interests.
 - a. *Note: third party fees will be treated as a pass-through*
- II. Identify and assemble comprehensive well list and determine the associated drilling spacing units (DSUs).
- III. Conduct revenue audit of current revenue statements.
- IV. Determine whether any interests are in suspended pay status.
- V. Provide thorough report of legal descriptions, associated revenue interest, audit findings.

Our hourly rate for consulting projects is \$240/hour. By evaluating the size and detail of this project, we estimate the cost will be approximately \$1,200 - \$2,000. If find this proposal acceptable, we will provide you with our Consulting Agreement for your review and consideration. We thank you for the opportunity to provide our services.

Respectfully Submitted,



Katelynn Lesmann
MLS Land Manager
1331 9th Ave NW • Williston, ND 58801
Direct: (701) 609-5837 • Cell: (701) 340-0687
klesmann@FIBT.com



2022 Fox Hills Golf Course Memberships/Rates

Membership Options: Watford City Golf Club Membership, cart included. Family includes all children up to 23 years of age living at home and attending college full-time. Must be 16+ and hold a valid driver’s license to operate any cart on golf course property.

- ❖ Unlimited:
 - Individual:\$800 plus 6.5% sales tax
 - Spouse / Family:\$1,250 plus 6.5% sales tax
 - Senior Individual (70+)\$700 plus 6.5% sales tax
 - Senior Couple (70+)\$1,150 plus 6.5% sales tax
- ❖ Student: (Full time student between the ages of 18 to 23 w/ valid student ID)
 - \$250 plus 6.5% sales tax
- ❖ Junior: (Under 18 – must be accompanied by an adult 18+ on weekends and holidays)
 - \$125 plus 6.5% sales tax

Additional Options

- ❖ Punch Card 11 – 9-hole rounds (non-Membership):
 - \$450 plus 6.5% sales tax
- ❖ Punch Card 11- 18-hole rounds (non-Membership):
 - \$650 plus 6.5% sales tax
- ❖ Range Pass:
 - Individual: \$150 plus 6.5% sales tax
 - Spouse/Family: \$200 plus 6.5% sales tax
- ❖ Cart Storage (Cart storage for members only & based on availability. Sign-up for lottery if interested in vacant storage space)
 - Cart Shed Storage (2022 Golf Season): \$250 plus 6.5% sales tax
 - Winter Cart Shed Storage (2022 Winter – 2023 Spring): \$100 plus 6.5% sales tax
 - Basement Cart Storage (May 1, 2022-Apr 30, 2023): \$700/yr plus 6.5% sales tax
- ❖ GHIN Handicap (optional):
 - Individual: \$30/player

Daily Rates

- ❖ 9 Holes with cart.....\$45.00 plus 6.5% sales tax
- ❖ 9 Holes Junior Rate (under 18 yrs).....\$30.00 plus 6.5% sales tax
- ❖ 18 Holes with cart.....\$65.00 plus 6.5% sales tax
- ❖ 18 Holes Junior rate (under 18 yrs).....\$40.00 plus 6.5% sales tax

All Memberships, Punch Cards and Passes expire 12/31/2022



Fox Hills Golf Course Advertising Options

Support your local Golf Course and expose your brand to thousands of customers and potential clientele.

Scorecard Advertising

- Basic back (1/2"x2") \$250/year
- Basic inside (1/2"x2") \$500/year
- Large back (1 1/2"x2") \$500/year

Scorecard advertising puts your message in front of a defined and highly sought after audience throughout their round of golf!

Scorecard showing logos for IMEP, NorthPlains, Hearshey, ERA American, and Lund. Includes a table with columns for Hole (1-18), Par, and various statistics like Total, Handicap, and Net.

Golf Cart Advertising

- \$250 cart/year

Up to 55 carts strong. Your brand will be displayed as a vinyl decal on the cart front for members, leagues, tournaments or weekly golfers to see!



Pencils

- \$500/year

A must take for every round of golf!



Corporate Sponsorship

- \$4,500 /season

NEW FOR 2022! GPS Advertising
Your brand would appear on the GPS System for all 55 Fox Hills Golf Carts



Pavers

- 4" x 8" \$150
- 8" x 8" \$250

Cast your family or company name in stone for future generations and leave an enduring symbol of your pride in, and commitment to the community of Watford City and Fox Hills Golf Course!



Company Name: _____
 Mailing Address: _____
 City: _____ State: _____ Zip: _____
 Payment Method: Cash Check No. _____ Credit Card
 Amount Paid: _____ Received By: _____
 Email Logo to: tcarmichael@nd.gov

Watford City Visitor’s Committee

Meeting Minutes

November 29, 2022

9:00 A.M.

Members Present: Bethany Devlin, Roger Maki, Ryan Seigfreid

Members Not Present: Brady Lund, Neal Shipman

Other people present: Brianna Chaffee, Sara Fitzpatrick, Josh Nollmeyer, Aaron Gravos, Nick Ybarra, Daniel Stenberg, Jessie Veeder, Doug Bolken, Mary Gumke, Sandy Rieker, Tony Carmichael, Kelcee Wold, Heather Wisness.

Meeting called to order at 9:07 a.m. by Committee Chair, Bethany Devlin.

Motion made by committee member Ryan Seigfreid to approve minutes from August 23, 2022 meeting. Second by Roger Maki. Motion carried unanimously.

Committee Chair Bethany Devlin opened the meeting up for public comment. The committee heard presentations from each person that was at the meeting about their 2023 budget requests.

The requests for 2023 budget are below:

Rough Rider Center	\$40,730.00
McKenzie County Tourism	\$89,645.00
McKenzie County Cowboy Association	\$7,700.00
Watford City Chamber of Commerce	\$15,000.00
Fox Hills Golf Course	\$16,500.00
McKenzie County Heritage Assoc.	\$3,000.00
McKenzie County Hockey Club	\$8,000.00
Long X Visitor Center/Pioneer	\$5,000.00
Long X Arts Foundation	\$12,590.00
Badlands Gymnastics	\$15,000.00
L.A.N.D.	\$15,000.00

Total amount for requests is \$228,165.00.

Closed the public comment portion of the meeting at 10:12am

The committee discussed the possible fund contribution for the Economic Development plan and how it would affect the requests for 2023 budget. The committee was informed there will be a couple meetings happening in the next few weeks to finalize the funding for the Economic Development.

Roger made a motion to table the 2023 budget requests till our next meeting after the City figures out the Economic Development plan. Second made by Ryan Seigfreid. Motion carried unanimously.

Next meeting will be in December 2022 to discuss the 2023 budgets.

Meeting adjourned at 10:29am.

Watford City Visitor's Committee Meeting

Agenda

November 29, 2022

9:00 am

Members: Neal Shipman, Roger Maki, Bethany Devlin, Ryan Seigfreid, Brady Lund

1. August 23, 2022 meeting minutes.
2. Rough Rider Center
3. Watford City Chamber of Commerce
4. McKenzie County Tourism
5. L.A.N.D.
6. McKenzie County Heritage Association
7. McKenzie County Hockey Club
8. Long X Visitor Center/Pioneer Museum
9. Long X Arts Foundation
10. McKenzie County Cowboy Association
11. Badlands Gymnastics
12. Fox Hills Golf Course

11/28/22
09:50:54

WATFORD CITY, ND
Cash Report by Fund/Account
For the Accounting Period: 11/22

Page: 1 of 1
Report ID: L160

Section , ItemA.

Funds 2280-2280

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
2280 OCCUPANCY TAX						
101000 Cash - Operating	150,609.75	15,317.83	0.00	0.00	0.00	165,927.58
101010 Cash - Committed	80,119.50	0.00	0.00	0.00	0.00	80,119.50
Total Fund	230,729.25	15,317.83				246,047.08
Totals	230,729.25	15,317.83	0.00	0.00	0.00	246,047.08

*** Transfers In and Transfers Out columns should match, with the following exceptions:

- 1) Cancelled electronic checks increase the Transfers In column. Disbursed column will be overstated by the same amount and will not balance to the Redeemed Checks List.
- 2) Payroll Journal Vouchers including local deductions with receipt accounting will reduce the Transfers Out column by the total amount of these checks.

CITY OCCUPANCY TAX REVIEW 2020 to 2022

Section , ItemA.

2020		Year over Year		2021		Year over Year		2022		Year over Year	
Payment Date	Amount	Difference	Percentage	Payment Date	Amount	Difference	Percentage	Payment Date	Amount	Difference	Percentage
			Increase/Decrease				Increase/Decrease				Increase/Decrease
1/23/2020	\$20,678.93	\$2,413.81	13.2%	1/22/2021	\$5,682.02	-\$14,996.91	-72.5%	1/22/2022	\$13,980.42	\$8,298.40	146.0%
2/24/2020	\$19,101.88	-\$3,531.34	-15.6%	2/22/2021	\$8,803.25	-\$10,298.63	-53.9%	2/22/20212	\$12,150.80	\$3,347.55	38.0%
3/19/2020	\$18,425.01	-\$11,159.16	-37.7%	3/22/2021	\$6,001.60	-\$12,423.41	-67.4%	3/22/2022	\$13,124.29	\$7,122.69	118.7%
4/20/2020	\$13,974.40	\$527.52	3.9%	4/22/2021	\$10,555.29	-\$3,419.11	-24.5%	4/22/2022	\$9,599.31	-\$955.98	-9.1%
5/20/2020	\$19,869.07	-\$5,437.65	-21.5%	5/22/2021	\$7,842.18	-\$12,026.89	-60.5%	5/22/2022	\$9,966.17	\$2,123.99	27.1%
6/16/2020	\$9,757.19	-\$19,782.03	-67.0%	6/22/2021	\$5,904.39	-\$3,852.80	-39.5%	6/22/2022	\$8,238.31	\$2,333.92	39.5%
7/22/2020	\$0.00	-\$22,871.14	-100.0%	7/22/2021	\$17,509.19	\$17,509.19	#DIV/0!	7/22/2022	\$9,346.69	-\$8,162.50	-46.6%
8/22/2020	\$818.27	-\$51,639.56	-98.4%	8/22/2021	\$11,094.65	\$10,276.38	1255.9%	8/22/2022	\$11,299.55	\$204.90	1.8%
9/22/2020	\$12,086.16	-\$17,796.01	-59.6%	9/22/2021	\$15,522.46	\$3,436.30	28.4%	9/22/20212	\$17,500.02	\$1,977.56	12.7%
10/22/2020	\$8,040.85	-\$33,298.22	-80.5%	10/22/2021	\$9,592.10	\$1,551.25	19.3%	10/22/2022	\$18,176.95	\$8,584.85	89.5%
11/23/2020	\$16,263.39	-\$11,535.90	-41.5%	11/22/2021	\$22,379.92	\$6,116.53	37.6%	11/22/2022	\$15,317.83	-\$7,062.09	-31.6%
12/21/2020	\$12,832.24	-\$22,639.63	-63.8%	12/22/2021	\$9,796.96	-\$3,035.28	-23.7%	12/22/2022		-\$9,796.96	-100.0%
YTD TOTAL	\$151,847.39	-\$196,749.31	-56.4%	YTD TOTAL	\$130,684.01	-\$21,163.38	-13.9%	YTD TOTAL	\$138,700.34	\$8,016.33	6.1%

Watford City Visitor's Committee

Meeting Minutes

August 23, 2022

9:00 A.M.

Members Present: Bethany Devlin, Brady Lund, Neal Shipman, Roger Maki

Members Not Present: Ryan Seigfreid

Other people present: Brianna Chaffee

Meeting called to order at 9:03 a.m. by Committee Chair, Bethany Devlin.

Motion made by committee member Neal Shipman to approve minutes from May 17, 2022 meeting. Second by Brady Lund. Motion carried unanimously.

Financials were reviewed and discussed how low the numbers were for the year.

The Bakken Oil Rush Ministry request for \$2,500 was discussed. Motion by Neal Shipman to deny the request due to lack of funding. Second by Brady Lund. Motion carried unanimously.

Discussion about City/County combining Tourism and Economic Development was had. The Committee will possibly see a request for some funding help on this in the future.

The committee would like to add the economic calculator to the application for people to submit with their application.

Next meeting will be on November 29th at 9am in the Heritage Room for the budget meeting.

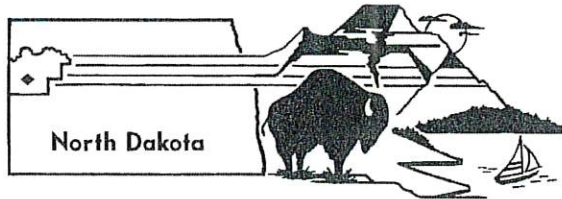
Meeting adjourned at 9:48 A.M.

Watford City Visitor's Committee Budget		
	2022 Approved Budget	2023 Requested Budget
Rough Rider Center	\$40,000.00	\$40,730.00
McKenzie County Tourism	\$85,000.00	\$89,645.00
McKenzie County Cowboy Association	\$7,000.00	\$7,700.00
Watford City Chamber of Commerce	\$15,000.00	\$15,000.00
Fox Hills Golf Course	\$4,500.00	\$16,500.00
McKenzie County Heritage Assoc.	\$2,000.00	\$3,000.00
McKenzie County Hockey Club	\$4,000.00	\$8,000.00
Long X Visitor Center/Pioneer	\$5,000.00	\$5,000.00
Long X Arts Foundation	\$10,000.00	\$12,590.00
Badlands Gymnastics	\$15,000.00	\$15,000.00
L.A.N.D.	\$15,000.00	\$15,000.00
Total Budgeted	\$202,500.00	\$228,165.00
WC Baseball Boosters	\$5,000.00	
Vision West	\$1,000.00	
Total 2022	\$208,500.00	

I will have this sheet printed out for you at the meeting with more space to make notes.

2.

Rough Rider Center



City of Watford City
Philip Riely, Mayor
213 2nd St, NE
PO Box 494
Watford City, ND 58854
Ph 701-444-2533
Fax 701-444-3004
cityofwatfordcity.com

November 18, 2022

Rough Rider Center
PO Box 1739
Watford City, ND 58854

OCCUPANCY TAX BUDGET
For Year Ending December 31, 2023

Budget Allowance 2022	\$ 40,000.00
Allowance requested for 2023	\$ <u>40,730.⁰⁰</u>

Please describe the purpose for which you intend to use the allowance. Please attach details as needed.

Please see attachment

Date 11/18/2022
Signed *Saa Fitzpatrick*
Title PRC Director

Please return by November 22, 2022 to:
Brianna Chaffee
Assistant Auditor
City of Watford City
PO Box 494
Watford City ND 58854-0494

Or email bchaffee@nd.gov
701-444-8421

2023 budget meeting will be held on November 29, 2022 at 9AM in the Heritage Room.

ROUGH RIDER CENTER

Watford City Visitor's Committee:

The Rough Rider Center would like thank you for the opportunity to request funds for 2023. We would like to request funds from the Occupancy Tax Committee for the 2023 budget year for the following:

2023 Events

5K's

Jingle Bell Jog	\$50.00 (Facebook Ad Boost and Signage)
Leprechaun Loop	\$50.00 (Facebook Ad Boost and Signage)
Explore ND	\$50.00 (Facebook Ad Boost and Signage)
Fall Frolic	\$50.00 (Facebook Ad Boost and Signage)
Homefest 5K	\$50.00 (Facebook Ad Boost and Signage)
<hr/>	
	\$250.00 Total

Sport Tournaments

Outlaws Winter Classic	\$750.00 (Facebook Ad Boost and Signage/Newspaper)
Doug Johnsrud Tournament	\$250.00 (Facebook Ad Boost and Signage/Newspaper)
Rugged West Slugfest	\$700.00 (Facebook Ad Boost and Signage/Newspaper)
Badlands Shootout	\$750.00 (Facebook Ad Boost and Signage/Newspaper)
<hr/>	
	\$2,450.00 Total

RRC Large Yearly Events

Spring Carnival	\$1,200.00 (Facebook Ad Boost/Newspaper/Signage)
Fall Fest	\$1,200.00 (Facebook Ad Boost / Newspaper /Signage)
Christmas Fest	\$1,200.00 (Facebook Ad Boost / Newspaper /Signage)
Indoor Mini Golf	\$1,000.00 (Facebook Ad Boost / Newspaper /Signage)
Rec Show	\$1,250.00 (Facebook /Surrounding Newspapers /Signage)
(3) Cornhole Tournaments	\$1,750.00 (Facebook/Surrounding Newspapers/Signage)
Food Truck Rodeo	\$1,250.00 (Facebook Ad Boost/Roundup/ Newspaper)
War in Watford City	\$2,400.00 (Facebook Ad Boost/Roundup/ Newspaper)
Indoor RC Car Race	\$500.00 (Facebook/Signage)
<hr/>	
	\$11,750.00 Total

RRC Smaller Yearly Events

(2) Nerf War Events	\$40.00 (Facebook Ad Boost/Signage)
(4) Roller Skating Events	\$80.00 (Facebook Ad Boost/Signage)
Volleyball Tournaments	\$40.00 (Facebook Ad Boost/Signage)
(2) Smaller Concerts	\$1,000.00 (Facebook Ad Boost/Signage/Newspaper)
<hr/>	
	\$1,160.00 Total

One Time 2023 Events

Jr Gold/19U State Tournaments **\$2,000** (Facebook Ad Boost/Newspaper/Signage)

Family Pool Nights

Winter Event	\$40.00 (Facebook Ad Boost and Signage)
Spring Event	\$40.00 (Facebook Ad Boost and Signage)
Summer Event	\$40.00 (Facebook Ad Boost and Signage)
Fall Event	\$40.00 (Facebook Ad Boost and Signage)
<hr/>	
	\$160.00 Total

Parents Night Out

Winter Event	\$40.00 (Facebook Ad Boost and Signage)
Spring Event	\$40.00 (Facebook Ad Boost and Signage)
<hr/>	
	\$80.00 Total

Recreation Events/Camps

(2) Nerf War Events	\$40.00 (Facebook Ad Boost/Signage)
Fall/Winter Recreation Announcements for sign-ups	\$500.00 (Facebook/Farmer)
Spring/Summer Recreation Announcements for sign-ups	\$500.00 (Facebook/Farmer)
(4) Local Cornhole Tournaments	\$80.00 (Facebook/Signage)
(12) MCC Coalition Monthly Events	\$600.00 (Facebook/Signage)
(12) NDSU Extension STEM Events	\$600.00 (Facebook Ad Boost /Signage)
ND42 Camp	\$50.00 (Facebook Ad Boost/Signage)
Univ. of Jamestown V.Ball Camp	\$50.00 (Facebook Ad Boost/Signage)
IPT Basketball Camp	\$50.00 (Facebook Ad Boost/Signage)
Youth Football Camp	\$50.00 (Facebook Ad Boost/Signage)
ND/MT High School Basketball Series	\$1,000.00 (Facebook Ad/Signage/Newspaper)
Lego Camp	\$50.00 (Facebook Ad Boost/Signage)
Tennis Camp	\$50.00 (Facebook Ad Boost/Signage)
<hr/>	
	\$3,620.00 Total

Radio- Monthly Ads for all Events - \$7,800.00

Bulk Printing \$1,500.00
Birthday Party Brochures/Wedding Guides/Meeting Guides

TDS Media Direct - \$1,500.00
TDS Media Direct publishes the in room guides for 5 hotels in Watford City. These hotels include the Roosevelt Inn & Suites, The Watford Hotel, Comfort Inn & Suites, Teddy's Residential Suites & Little Missouri Inn & Suites.

Broadcasting Platforms

- Switcher App- Live Stream Games/Events \$400.00/Year
 - Zoom Subscription- tool used to meet with potential events \$150.00/Year
-
- \$550.00**

Hootsuite \$590.00

Social Media Scheduler

Canva \$120.00

Flyer Creation Software

Adobe \$600.00

Amadeus Software \$2,700.00

Hospitality Diagramming software for events

Additional Yearly Advertising

- Hometown Ad \$150.00 (Minot Daily News)
 - Watford City Homecoming/Graduation Ad \$180.00 (Roundup)
 - MonDak Visitors Guide \$350.00
 - Basin Bits \$900.00
 - Outsiders TV Advertising (yearly) \$400.00
-
- \$1,980.00**

Website

- Dawa - Domain fee \$1,200.00
- Dawa - Website Updates \$720.00

Total Funding Request for 2023 Budget Year: \$40,730.00

Thank you,

Sara Fitzpatrick/Josh Nollmeyer

3.

Watford City Chamber of Commerce



October 28, 2022

Watford City Chamber of Commerce
PO Box 458
Watford City, ND 58854

OCCUPANCY TAX BUDGET
For Year Ending December 31, 2023

Budget Allowance 2022 \$ 15,000.00

Allowance requested for 2023 \$ 15,000

Please describe the purpose for which you intend to use the allowance. Please attach details as needed.

Funds will be used to promote Homefest & Ribfest in 2023. Print, billboards, social media, online, banners & signs

Date Nov 7 22

Signed Phil Stunkel

Title Executive Director

Please return by November 22, 2022 to:

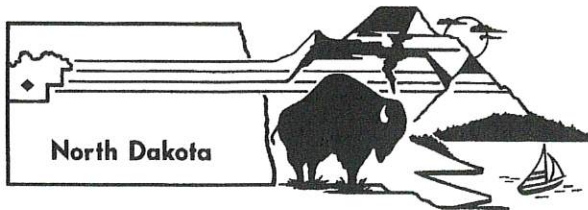
Brianna Chaffee
Assistant Auditor
City of Watford City
PO Box 494
Watford City ND 58854-0494

Or email bchaffee@nd.gov
701-444-8421

2023 budget meeting will be held on November 29, 2022 at 9AM in the Heritage Room.

4.

McKenzie County Tourism



City of Watford City
Philip Riely, Mayor
213 2nd St., NE
PO Box 494
Watford City, ND 58854
Ph 701-444-2533
Fax 701-444-3004
cityofwatfordcity.com

Section , ItemA.

October 28, 2022

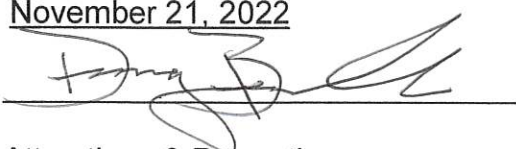
McKenzie County Tourism
PO Box 699
Watford City, ND 58854

OCCUPANCY TAX BUDGET
For Year Ending December 31, 2023

Budget Allowance 2022	\$ 85,000.00	
Allowance requested for 2023	<u>\$ 89,645.00</u>	5.5% Increase

Please describe the purpose for which you intend to use the allowance. Please attach details as needed.

The purpose of the McKenzie County Tourism request for these funds is to promote, encourage and attract visitors to come to Watford City and use our travel and tourism facilities within the City. McKenzie County Tourism will primarily accomplish this by advertising in the ND Be Legendary Travel Guide, through partnering with ND Tourism in advertising, influencer programs, rest area program and online digital marketing. We will continue to use our marketing partner, Agency MABU, in the development of marketing programs and monitoring the effectiveness of these programs. Develop local marketing to promote meetings, conferences & sporting events. Continue to update & maintain our Web and App presences. This year I am designating funding for Special Events Marketing support to cover ND Petroleum Council, NDRA and Sporting Events at the Rough Rider Center.

Date November 21, 2022
Signed 
Title Attractions & Promotions

Please return by November 22, 2022 to:

Brianna Chaffee
Assistant Auditor
City of Watford City
PO Box 494
Watford City ND 58854-0494
Or email bchaffee@nd.gov
701-444-8421

Lodging Tax Committee Members,

For 2023, my strategy will be close to 2022 with an emphasis on Meeting, Conferences and sporting events. We will be advising in Prairie Business and Bakken Oil Business Journal highlighting our meeting space, primarily the Rough Rider Center. Last September, I took out space in the Midwest Meeting brochure, which is made available to meeting planners throughout the Midwest with a digital target to those in North Dakota. For 2023, I have developed a number of targeted Facebook ads for our Sporting Events at the RRC – there will be a specific Hockey Ad, Gymnastic Ad and a Basketball Ad that will welcome athletes and fans to Watford City with the suggestion to add an additional night to check out TRNP and other attractions. I have also developed a targeted Facebook ad for Meeting Planners in the state that will direct them to our “Your Next Meeting Starts Here” brochure.

As in 2022, I have targeted our advertisement on local and regional markets, I have considerably reduced my presence with ND Tourism in markets outside of North Dakota. I continue to increase our local and regional social media presence. Much of my advertising budget works well with Economic Development and the attraction of new employees.

If you have any questions, or concerns, before the meeting, please do not hesitate to contact me at dbolken@co.mckenzie.nd.us or directly at 701-570-2551.

Kind Regards,

Doug Bolken

2023

2023 LODGING TAX BUDGET REQUEST \$89,646.00

2022 LODGING TAX BUDGET REQUEST \$85,000.00

Percentage Increase 5.5%

Communication To:

2023 North Dakota Be Legendary Travel Guide	Full Page Adv	\$5,175.00	Beyond ND	Committed
2023 North Dakota Hunting & Fishing Guide	1/2 Page (Co-Op with Tabacco Gardens 50/50) - \$1895	\$948.00	Beyond ND	Committed
2023 North Dakota Be Legendary Travel Guide	Event Adv-Best of the West Ribfest	\$185.00	Beyond ND	Committed
2023 North Dakota Be Legendary Travel Guide	Event Adv-www.WatfordCityEvents.com	\$185.00	Beyond ND	Committed
ND Tourism Co-Op Plan	GOLD Travel Influencer program	\$3,000.00	Beyond ND	Committed
ND Tourism Co-Op Plan	Miles Media -E Newsletter (Apr, May, Jun, Jul, Aug, Sep)	\$1,200.00	Beyond ND	Committed
ND Tourism Co-Op Plan	Miles Media -Homepage Banner Adv. (100,000 impressions)	\$1,000.00	Beyond ND	Committed
ND Tourism	Rest Area Program	\$250.00	Within ND	Committed
ND Tourism Co-Op Plan	AAA Living - ND Road Trip 1/2 Pg Adv + 1/2 Pg Advertorial	\$1,103.00	Beyond/Within ND	Committed
ND Tourism Co-Op Plan	Google Keyword Marketing (1,000 to 3,000 Estimated Clicks)	\$3,000.00	Beyond ND	Committed
ND Tourism Co-Op Plan	Streaming Audio & Podcast (140,000 impressions)	\$5,000.00	Beyond ND	Committed
MABU	Hours / Partnership	\$26,000.00		
InnovatAR	Virtual Tours: Watford City, Lake Sakakawea, TRNP/Grasslands	\$4,500.00		
NEWMAN SIGNS	Billboard - January Only	\$600.00	I-94 WB (west of Dickinson)	
McKenzie County Tourism	Printed Collateral	\$2,000.00	Beyond/Within ND	
Quality Quick Print	1-Fold or 2-Fold Brochure with Design (qty 7,000)	\$1,700.00	Beyond/Within ND	
McKenzie County Tourism	Public Relations/Training/Promotional Items	\$4,500.00	Local	
McKenzie County Tourism	Travel (Conferences, Exhibits)	\$3,000.00	Within ND	
McKenzie County Tourism	Memberships (DMAND, TAP, Chamber)	\$2,500.00	Within ND	
McKenzie County Tourism	Meeting Incentive, Conference & Sport / Marketing	\$6,800.00	Within ND	See Below
McKenzie County Tourism	Local Advertising (McKenzie County Farmer, etc)	\$2,000.00	Local	
McKenzie County Tourism	Social Media Adversiting	\$1,000.00		
MABU Social Media Campaign	Sports & Event Services Carousel Facebook Campaign	\$5,000.00	Beyond/Within ND	
McKenzie County Tourism	WEB Site and App Maintenance/Updates	\$2,000.00	Beyond/Within ND	
SPECIAL EVENTS MARKETING SUPPORT				
McKenzie County Tourism	ND Petroleuam Annual Meeting	\$4,000.00	Total Special Events Marketing \$7,000.00	
McKenzie County Tourism	Sporting Events	\$1,000.00		
McKenzie County Tourism	Conventions / NDRA	\$2,000.00		

Meeting, Incentive, Conference and Sports Adverising \$6,800.00

Prairie Business (1/3 pg Vertical)**	3 Inserts @ \$1,306 Each	FEB, MAR, APR	\$3,918.00	Unique QR Code	Res 1/13, Due 1/19
Bakken Oil Business Journal (1/2 pg)	3 Inserts @	MAR, MAY, JUL (50% off 1st, 23% off 2nd & 3rd)	\$1,730.00	Unique QR Code	

North Dakota Century Code Review

CHAPTER 40-57.3

CITY LODGING TAX

40-57.3-01. City lodging tax – Imposition – Amount – Disposition

The governing body of any city, by ordinance, may impose a city tax, not to exceed **two percent**, upon the gross receipts of retailers on the leasing or renting of hotel, motel, or other accommodations within the city for periods of fewer than thirty consecutive calendar days or one accommodations provided in chapter 57-39.2 and any city that imposes the tax upon gross Moneys deposited in the city visitors' promotion fund must be spent only as provided in this chapter.

40-57.3-01.1. City lodging and restaurant tax – Imposition – Amount – Disposition – Referral.

In addition to the tax under section 40-57.3-01, the governing body of any city, by ordinance, may impose a city tax, at a rate not to exceed **one percent**, upon the gross receipts of retailers on the leasing or renting of hotel, motel, or other accommodations with the city for periods of fewer than thirty consecutive calendar days or one month and upon the gross receipts of a restaurant from any sales of prepared food or beverages, not including alcoholic beverages for consumption off the premises where purchased, which are subject to state sales taxes.

40-57.3-02. City visitors' promotion fund – City visitors' promotion capital construction fun – Visitors' committee – Establishment – Purpose

The governing body of any city that imposes a city tax pursuant to section 40-57.3-01, 40-57/3-01.1, or 40-57,3-01.2, as appropriated, shall establish a **city visitors' promotion fund** and a **city visitors' promotion capital construction fund**. The local destination marketing organization (*in our instance, this is McKenzie County Tourism*) or visitors' committee (*in our instance, this is the current Lodging Tax Committee*) shall serve as an advisory committee to the city governing body in administering the proceeds from the taxes available to the city under this chapter. **The moneys in the visitors' promotion fund must be used generally to promote, encourage, and attract visitors to come to the city and use the travel and tourism facilities within the city.** **The moneys in the visitors' promotion capital construction fund must be used generally for tourism or the purchase, equipping, improving, construction, maintenance, repair, and acquisition of buildings or property consistent with visitor attractions or promotions.** The advisory committee consists of the local destination marketing organization (*McKenzie County Tourism*) or the visitors' committee (*Lodging Tax Committee*).

Doug Bolken, McKenzie County Tourism, contacted Sara Otte Coleman, Director Tourism and Marketing Division North Dakota Commerce Department (ND Tourism), to provide some assistance in understanding the intention of the Century Code as it pertains to City Lodging Tax.

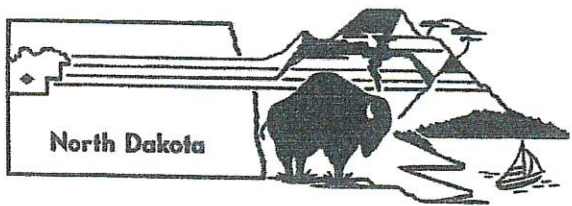
Sara felt the goal of the Century Code is to make sure it doesn't augment other city administration functions and is used to build the visitor base which then increases taxes.

For clarification, McKenzie County Tourism asked specific questions pertaining to the 2% tax which she replied to:

- Can this fund go towards the salaries of the people working for the Tourism Office?
yes I believe they can cover salaries of marketing staff
- Can this fund go towards the lease of the Tourism offices?
Admin costs I believe would also be allowed
- Can this fund go towards the overhead of the Tourism office?
Utilities, Office Equipment, Office Supplies, etc. – again these would be admin related
- Can this fund go towards promotional items at different events? Can it support a give-a-way at a sporting event or a conference that has our Tourism Logo on it?
yes I believe this would be considered promotional if it promotes your destination.

5. L.A.N.D.

6.
McKenzie County
Heritage Assoc.



City of Watford City
Philip Riely, Mayor
213 2nd St., NE
PO Box 494
Watford City, ND 58854
Ph 701-444-2533
Fax 701-444-3004
cityofwatfordcity.com

November 9, 2022

McKenzie County Heritage Association
PO Box 2197
Watford City, ND 58854

OCCUPANCY TAX BUDGET
For Year Ending December 31, 2023

Budget Allowance 2022 \$ 2,000.00
Allowance requested for 2023 \$ 3,000.00

Please describe the purpose for which you intend to use the allowance. Please attach details as needed.

We have taken on the Pioneer Museum's Exhibits, along with their expenses. Mostly advertising. As of today, Nov 9th the Heritage Parks advertising expenses have exceeded \$3000.00. I know we will have an additional \$500.00 for our expenses in the ND Tourism Guide, now because we have taken those expenses on.

Date 11-9-22

Signed Sandy Rieker

Title Sec/Treasurer Director of Operations.

Please return by November 22, 2022 to:

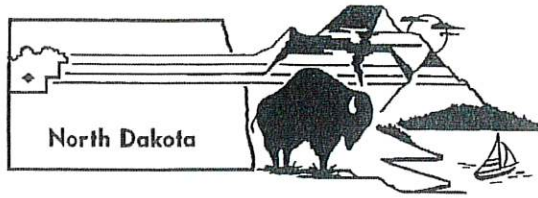
Brianna Chaffee
Assistant Auditor
City of Watford City
PO Box 494
Watford City ND 58854-0494

Or email bchaffee@nd.gov
701-444-8421

2023 budget meeting will be held on November 29, 2022 at 9AM in the Heritage Room.

7.

McKenzie County Hockey Club



City of Watford City
Philip Riely, Mayor
213 2nd St., NE
PO Box 494
Watford City, ND 58854
Ph 701-444-2533
Fax 701-444-3004
cityofwatfordcity.com

October 28, 2022

McKenzie County Hockey Club
PO Box 1332
Watford City, ND 58854

OCCUPANCY TAX BUDGET
For Year Ending December 31, 2023

Budget Allowance 2022	\$	4,000.00
Allowance requested for 2023	\$	<u>8,000</u>

Please describe the purpose for which you intend to use the allowance. Please attach details as needed.

See Attachment

Date 11/17/2022

Signed *Pat Intake*

Title President

Please return by November 22, 2022 to:

Brianna Chaffee
Assistant Auditor
City of Watford City
PO Box 494
Watford City ND 58854-0494

Or email bchaffee@nd.gov
701-444-8421

2023 budget meeting will be held on November 29, 2022 at 9AM in the Heritage Room.

November 17, 2022

McKenzie County Hockey Club
PO Box 1332
Watford City, ND 58854

Occupancy Tax Budget Request for 2023

Funding would be used to advertise and market the eight hockey tournaments that will be held as well as the many local games and special events that take place throughout the year.

Additionally, the funding would help support these events for officials, concessions, and any other related expense. Notably, these events regularly bring in many overnight guests who spend money at hotels, restaurants, grocery stores, and local stores. It is unquestionable the hockey tournaments bring revenue into Watford City throughout the season.

Lastly, it will be utilized to support the Jr Gold and 19U State tournaments. These tournaments are going to be held here, we anticipate there will be 24 teams coming to town over four days. These events would include hundreds of hotel night stays, restaurant visits and money spent locally.

Pat Fitzgerald



8.

Long X Visitor
Center/Pioneer
Museum



City of Watford City
Philip Riely, Mayor
213 2nd St., NE
PO Box 494
Watford City, ND 58854
Ph 701-444-2533
Fax 701-444-3004
cityofwatfordcity.com

October 28, 2022

Long X Visitor Center/Pioneer Museum
PO Box 126
Watford City, ND 58854

OCCUPANCY TAX BUDGET
For Year Ending December 31, 2023

Budget Allowance 2022	\$ 5,000.00
Allowance requested for 2023	\$ <u>5,000.00</u>

Please describe the purpose for which you intend to use the allowance. Please attach details as needed.

Advertising for events

Date 11-15-22

Signed Jan Dodge

Title Director/Visitor Center/museum

Please return by November 22, 2022 to:

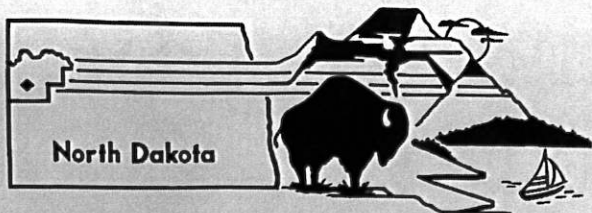
Brianna Chaffee
Assistant Auditor
City of Watford City
PO Box 494
Watford City ND 58854-0494

Or email bchaffee@nd.gov
701-444-8421

2023 budget meeting will be held on November 29, 2022 at 9AM in the Heritage Room.

9.

Long X Arts Foundation



City of Watford City
Philip Riely, Mayor
213 2nd St., NE
PO Box 494
Watford City, ND 58854
Ph 701-444-2533
Fax 701-444-3004
cityofwatfordcity.com

October 28, 2022

Long X Arts Foundation
PO Box 126
Watford City, ND 58854

OCCUPANCY TAX BUDGET
For Year Ending December 31, 2023

Budget Allowance 2022	\$ 10,000.00
Allowance requested for 2023	\$ <u>12,590</u>

Please describe the purpose for which you intend to use the allowance. Please attach details as needed.

See Attached

Date 11-17-22

Signed [Signature]

Title Director

Please return by November 22, 2022 to:

Brianna Chaffee
Assistant Auditor
City of Watford City
PO Box 494
Watford City ND 58854-0494

Or email bchaffee@nd.gov
701-444-8421

2023 budget meeting will be held on November 29, 2022 at 9AM in the Heritage Room.

Dear Lodging Tax Committee,

On behalf of the Long X Arts Foundation, I'd like to request \$12,590 to go towards advertising, publicity and marketing materials for the upcoming year of art and cultural events in McKenzie County. Advertising will be done via a variety of channels, including radio, newspaper, print, posters, web and social media for community events throughout the year. We have been working with our tourism goals and objectives as well as the Rough Rider Center to tailor our events and classes to attract out of town guests to enjoy our community and events and spend the night or weekend with us. Our main events relevant to the Lodging Tax now include five concert series concerts, Art in the Park music and art show during Homefest and the Missoula Children's Theater,, Parade of Lights Free Kids Craft, free art programming at major community events like Heritage Day, the county fair and Rough Rider Center events and a focus on offering drop in community classes every Friday and some Saturdays, which often draw participants from surrounding communities.

The addition of a public gallery in our new location in the basement of the Visitor Center, North Dakota film and theater productions and promotion, custom art classes for special events are additional ways we are reaching out and filling a niche in our community. We have set aside \$1,000 to account for opportunities for unplanned partnerships and sponsorships that may come up with the arts in 2023.

We believe art can be the cornerstone of events that attract tourists to our area as well provide an example of quality of life that supports the decision to make Watford City a long term home. With your help, we look forward to a successful (and busy) 2023.

Sincerely,

Jessie Scofield, Director
Long X Arts Foundation
Longxart@gmail.com 701-770-8659 www.longxarts.com

Art Classes for Kids-Weekly Throughout 2020

- Art for Tots/Pre-school
- Art after School K-6th Grade
- Teen Art Club

Adult/Community Art Classes-Weekly Throughout 2020

Painting, pottery, stained glass, photography etc. taught by local artists and artist in residence in collaboration with community, venues and Rough Rider Center

Art for Life Nursing Home Programming-Throughout 2020

- Art Programming in Nursing Home
- Partnership with ND Council on the Arts

Rough Rider Center Collaborative Events

- Spring Fest
- Fall Fest
- Christmas Fest
- Additional Events and Concerts

Watford City Concert Series Membership Based Concert Series with partnership with Williston, Dickinson and Crosby (they are invited to travel to our concert series)

- Terry Barber Trio - February 19, 2020-March 26
- Ball in the House Trio – April 2, 2020
- Membership Drive-October, 2020
- Winter Concert-TBD

Art and Music the County Fair-June TBD

Homefest Art in the Park-July 11

- Music, art and activities on Main Street

Missoula Children's Theater-July6-11

Watford Market-July-September

- Free Art Activities for Kids and Weekly Music

Summer Art Classes/Camp for Kids-June/July

Community Mural Project-Summer

Date Night Outdoor Movie-July

Family Outdoor Movie Night-August

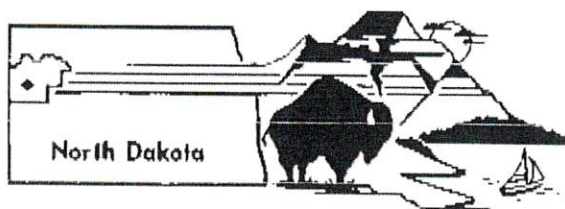
Parade of Lights Art Show and kids craft-November

Cowboy Christmas-December

Support for School Arts and Music Programming throughout the year

Support for Community Arts Activities and Programming throughout the year

10.
McKenzie County
Cowboy Assoc.



City of Watford City
Philip Riely, Mayor
213 2nd St., NE
PO Box 494
Watford City, ND 58854
Ph 701-444-2533
Fax 701-444-3004
watford.mckenziecounty.net

November 22, 2022

McKenzie County Cowboys Association
C/O Eva Hepper
3522 105th Ave NW
Keene, ND 58847

OCCUPANCY TAX BUDGET
For Year Ending December 31, 2023

Budget Allowance 2022 \$ 7,000.00

Allowance requested for 2023 \$ 7,700.00 (Last year's allowance + 10%)

Please describe the purpose for which you intend to use the allowance. Please attach details as needed.

For marketing and advertising of NDRA Finals as well as promoting overnight stays in Watford City, ND.

Date 11/22/2022

Signed *Eva Marie Hepper*

Title *Finance Manager McKenzie County Cowboys Assoc.*

Please return by November 22, 2022 to:

Brianna Chaffee
Assistant Auditor
City of Watford City
PO Box 494
Watford City ND 58854-0494

Or email bchaffee@nd.gov
701-444-8421

2023 budget meeting will be held on November 29, 2022 at 9AM in the Heritage Room.

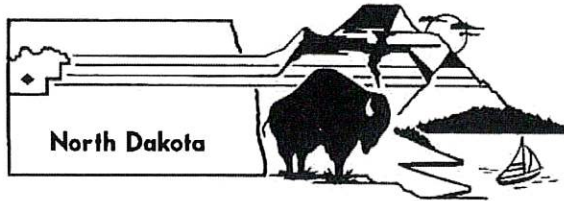
Event Date: February 10-12, 2023



<u>Income</u>	
Badlands Club Contribution	\$10,000.00
Gymnast Registration	\$25,000.00
Donations	\$20,000.00
City Support - Occupancy Tax	\$15,000.00
Total	\$70,000.00
<u>Expenses</u>	
Equipment	\$13,000.00
Judges	\$12,000.00
Event	\$20,000.00
Marketing	\$10,000.00
Athlete Awards	\$10,000.00
Supplies	\$5,000.00
Total	\$70,000.00

12.

Fox Hills Golf Course



City of Watford City
Philip Riely, Mayor
213 2nd St., NE
PO Box 494
Watford City, ND 58854
Ph 701-444-2533
Fax 701-444-3004
cityofwatfordcity.com

November 21, 2022

Fox Hills Golf Course
PO Box 494
Watford City, ND 58854

OCCUPANCY TAX BUDGET
For Year Ending December 31, 2023

Budget Allowance 2022	\$ 4,500.00
Allowance requested for 2023	\$ <u>16,500.00</u>

Please describe the purpose for which you intend to use the allowance. Please attach details as needed.

Please see attachment

Date 11/21/22
 Signed Tony Carmichael, PGA
 Title Fox Hills G.M.

Please return by November 22, 2022 to:

Brianna Chaffee
Assistant Auditor
City of Watford City
PO Box 494
Watford City ND 58854-0494

Or email bchaffee@nd.gov
701-444-8421

2023 budget meeting will be held on November 29, 2022 at 9AM in the Heritage Room.



Watford City Visitor’s Committee

Thank you for the opportunity to request funds for the upcoming year. We are asking for funding from the from the Occupancy Tax Committee for the 2023 budget year to increase the awareness of our events and more participation from the community and beyond. Hopefully with more participation from outside the community. We will also be able to increase the use of our motels and restaurants, bringing more revenue and tax income here to Watford City.

2023 Events

WCGC Kick Off Scramble	750.00 Facebook ad boost and Newspaper
WCGC Money Mayhem	750.00 Facebook ad boost and Newspaper
Brice Brenno Memorial	750.00 Facebook ad boost and Newspaper
Masonic Lodge Kids Golf	750.00 Facebook ad boost and Newspaper
Homefest Golf Tournament	750.00 Facebook ad boost and Newspaper
Oilman Scramble	750.00 Facebook ad boost and Newspaper
WCGC 2 Person Team	750.00 Facebook ad boost and Newspaper
Allen Shelly Memorial	750.00 Facebook ad boost and Newspaper
Father-Daughter	750.00 Facebook ad boost and Newspaper
Wayne Olson Memorial	750.00 Facebook ad boost and Newspaper
	<hr/>
	7500.00

Junior and Youth Events

PGA Junior League	2500.00 Facebook ad boost, Roundup and Newspaper
National DCP Qualifier	2500.00 Facebook ad boost, Roundup and Newspaper
DJGA Junior Golf Tour	2500.00 Facebook ad boost, Roundup and Newspaper
	<hr/>
	7500.00

TDS Media Direct 1500.00

TDS Media Direct publishes the in-room guides for 5 hotels in Watford City.

Roosevelt Inn & Suites, Watford Hotel, Comfort Inn & Suites, Teddy's Residential Suites and Little Missouri Inn and Suites.

Total Funding Request for the 2023 Budget Year 16,500.00

TO: AMERICAN LEGION

Findings of Fact, Conclusions of Law, and Order

The City Council being duly advised in the premises, and after having considered all of the files, records and all of the proceedings herein, does hereby make the following:

Findings of Fact

Notification of the violation was served on representatives of the AMERICAN LEGION on October 13, 2022. AMERICAN LEGION did request a hearing which was held before the City Council on November 9, 2022. The decision by City Council was delayed until further facts could be reviewed by the Licensee. Upon further review, the Licensee admitted to the violation and paid the administrative penalty.

On September 24, 2022, the Watford City Police Department conducted an alcohol compliance check at the American Legion Club. During the check, an officer witnessed an employee of the establishment serve an alcoholic beverage to an individual who was under the age of 21 without using an electronic identification card reader. Serving alcohol to an individual under the age of 21 is a violation of Watford City Ordinance 6-521.

Conclusions of Law

This was alleged to be the 1st violation; a hearing was requested by the Licensee.

Section 6-535 (1)(h) of the Watford City Ordinances states:

The City Council may review the status of any license issued pursuant to this Chapter and take appropriate action against the licensee pursuant to this section.

Suspension and Revocation for Cause. Any license issued pursuant to this Article may be revoked or suspended for cause by the City Council, which cause may include, among other grounds, the following:

When the licensee or the agent or employee of the licensee has violated any local ordinance or state law with regard to the manufacture, distribution or possession of alcoholic beverages.

Section 5-02-06 of the North Dakota Century Code prohibits Licensees from allowing individuals under 21 years of age to consume alcohol or remain on the licensed premises while alcoholic beverages are being sold or displayed. An individual under the age of 21 was served and permitted to remain on the licensed premises while alcoholic beverages were being sold and displayed. Therefore, a state law was violated with regard to the premises of the licensed establishment,

and the City had cause to review the status of AMERICAN LEGION's license. This was also a violation of Watford City Ordinance 6-535(1)(h).

Mandatory penalties exist for violations of Watford City Ordinance 6-535(1)(h). They are as follows:

First Offense: Five hundred dollar (\$500.00) administrative penalty.

Second Offense: One thousand two hundred fifty dollar (\$1,250.00) administrative penalty, plus one-day suspension of alcoholic beverage license. Said suspension shall be served within seven (7) days (not including weekends and holidays) after notification of finding of a violation. The date shall be reported to the chief of police by the licensee prior to serving the suspension.

Third Offense: Two thousand five hundred dollar (\$2,500.00) administrative penalty, plus a three-day suspension of alcoholic beverage license. Said suspension shall be served within seven (7) days (not including weekends and holidays) after notification of finding of a violation. The date shall be reported to the chief of police by the licensee prior to serving the suspension. Mandatory controlled access at each usable access point from 6:00pm until 1:00am will also be required. For locations where individuals under 21 are allowed, controlled access shall not be required.

Fourth Offense: Five thousand dollar (\$5,000.00) administrative penalty, plus a seven-day suspension of alcoholic beverage license. Mandatory controlled access at each useable access point for three (3) years will also be required. For locations where individuals under 21 are allowed, controlled access shall not be required.

Fifth Offense: Loss of license. Licensee will not be able to re-apply for the license for a period of thirty (30) days.

Revocations are possible if the Council determines they are justified. For purposes of determining the number of offenses, no offenses happening at least 36 months prior to the most recent offense are counted.

A hearing was held on November 9, 2022. The decision by City Council was delayed until further facts could be reviewed by the licensee. Upon further review, the licensee admitted the violation and paid the administrative penalty.

* * * * *

(The remainder of this page is intentionally left blank)

ORDER

Now, it is therefore ORDERED by the Watford City City Council that the following penalty be imposed on the AMERICAN LEGION for violating the Watford City Liquor License Ordinances:

American Legion is found to be in violation of f serving individuals under 21 years of age alcohol.

An administrative penalty in the amount of five hundred dollars (\$500.00) has been paid to the City Auditor. No further steps are required by the Licensee.

Any future violations of the Watford City Liquor License Ordinances will result in another review of your license. This violation will remain on your record as far as determining the number of violations of the ordinance until September 24, 2025.

BY THE CITY COUNCIL:

Dated: _____

Philip K. Riely, Mayor

2022 Budget Amendments

Post to November

AMOUNT

Proposed BUDGET AMENDMENT

			INCREASE
Fund 2399, Roughrider Fund	Voices of Watford	2399.427200.815	\$ 45,000.00
Fund 5010 Water - Transfer Out to North Main		5010.510000.810	\$ 21,111.00
Fund 5010 Water - Transfer Out to PW Facility		5010.510000.810	\$ 1,350,000.00
Fund 5030 Garbage - Transfer Out		5030.510000.810	\$ 2,000,000.00
Fund 4040 PW Facility transfer In		4040.383000.810	\$ 3,350,000.00
Fund 4045 North Main transfer in		4045.383000.810	\$ 21,111.00
			\$ 6,787,222.00

Proposed BUDGET AMENDMENT

			DECREASE
amend to transfer		5010.434000.699	\$ 21,111.00
amend to transfer		5010.434000.699	\$ 1,350,000.00
amend to transfer		5030.432000.699	\$ 2,000,000.00
			\$ 3,371,111.00

2022 CIP Project	Increase Expenses	Cash Source	Transfer Out/Transfer In	CIP, Fund 4005 Amount
Main Street N Reconstruction (4th Ave N to 7th Ave N)	\$ 206,788.00 4054.430240.680	CIP, Fund 4005	4005.521000.810 \$ 150,948.00 4054.383000 \$ 150,948.00	
MCWRD Main Street N Emergency Water System Connection	\$ 21,111.00 5010.434000.699	Water, Fund 5010		
2nd Avenue SW Shared Use Path	\$ 487,000.00 4053.431200.680	CIP, Fund 4005	4005.521000.810 \$ 106,500.00 4053.369100 \$ 380,500.00 4053.383000 \$ 106,500.00	
2022 City Wide Chip Seal Improvements	\$ 1,247,000.00 4055.431300.680	CIP, Fund 4005	4005.521000.810 \$ 1,247,000.00 4055.383000 \$ 1,247,000.00	
New Public Works Facility	\$ 3,000,000.00 4040.450500.680	CIP, Fund 4005	4005.521000.810 \$ 3,000,000.00 4040.383000 \$ 3,000,000.00	
(\$5,500,000 above for 2023 expenses)	\$ 1,350,000.00 5010.434000.699 \$ 2,000,000.00 5030.432000.699	Water, Fund 5010 Garbage, Fund 5030		
3rd Avenue SW Reconstruction DESIGN	\$ 566,850.00 4045.431200.680	CIP, Fund 4005	4005.521000.810 \$ 566,850.00 4045.383000 \$ 566,850.00	
Golf Course Maint Shop/Parking Lot DESIGN	\$ 260,000.00 4039.450500.680	CIP, Fund 4005	4005.521000.810 \$ 260,000.00 4039.383000 \$ 260,000.00	
Fire Hall/Emergency Services Facility Assessment	\$ 175,000.00 4059.450500.680	CIP, Fund 4005	4005.521000.810 \$ 175,000.00 4059.383000 \$ 175,000.00	
TOTAL	\$ 9,313,749.00		CIP, Fund 4005 \$ 5,506,298.00	

Project Amendments Approved

Preschool Building Re-Roof	\$ 69,000.00	2230.450500.680	City Improvements, Fund 2230	Increase
Veterans Gym Floor Replacement	\$ 180,000.00	2230.450500.680	City Improvements, Fund 2230	Increase
Banners for RRC Loop	\$ 14,000.00	2230.450500.388	City Improvements, Fund 2230	Increase
Signage for Golf Course (Hwy 23 & course)	\$ 35,000.00	2230.450500.680	City Improvements, Fund 2230	Increase
Display Boards Roundabout RRC	\$ 11,000.00	2230.450500.388	City Improvements, Fund 2230	Increase
Stairway Interior Rail Improvements RRC	\$ 130,000.00	2230.450500.680	City Improvements, Fund 2230	Increase
2022 City Wide Chip Seal Improvements	\$ 474,108.35	4055.431300.680	Chip Seal Projects, Fund 4055	Increase
	\$ 913,108.35			

MONTHLY JOURNAL ENTRIES
Posted to Nov 2022
JV3787

GPT REVENUE	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	Actual amount YTD TOTALS	Remaining appropriation over (under) budget	YTD percentage allocated	YTD Percentage Received	Budget/12	2022 Amended Total	2022 Payment principal and interest only - does not include debt service fees	Cash Fund Balance w/ GPT transfer			
Gross Production Tax	\$ 1,800,992.18	\$ 1,439,234.05	\$ 1,887,308.25	\$ 1,721,626.00	\$ 2,450,205.21	\$ 1,939,665.34	\$ 2,257,709.24	\$ 2,669,402.37	\$ 2,982,146.46	\$ 2,178,995.16	\$ 2,027,085.27		\$ 23,354,369.53	\$ 2,354,369.53	111%	111%	\$ 1,750,000	\$ 21,000,000.00					
GPT TRANSFERS TO																							
General Operating, 1000	\$ 456,250.00	\$ 456,250.00	\$ 445,000.00	\$ -	\$ -	\$ 325,000.00	\$ 887,434.25	\$ 581,013.00	\$ 581,013.00	\$ 581,013.25	\$ 581,013.25		\$ 4,893,986.75	\$ (581,013.25)	20.96%	89%	\$ 456,250.00	\$ 5,475,000.00		\$ 9,146,071.91			
GPT Surplus (Budget Stabilization), 1002	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00		\$ 56,000.00	\$ (40,000.00)	0.24%	58%	\$ 8,000.00	\$ 96,000.00		\$ 1,426,869.19			
Road Fund, 2010	\$ 76,250.00	\$ 76,250.00	\$ 76,250.00	\$ 76,250.00	\$ 76,250.00	\$ 76,250.00	\$ 76,250.00	\$ 76,250.00	\$ 76,250.00	\$ 76,250.00	\$ 76,250.00		\$ 533,750.00	\$ (381,250.00)	2.29%	58%	\$ 76,250.00	\$ 915,000.00		\$ 1,329,046.02			
RRC Operating, 2240	\$ 96,375.00	\$ 96,375.00	\$ 91,875.00	\$ 82,775.00	\$ 82,775.00	\$ 82,775.00	\$ 82,775.00	\$ 96,375.00	\$ 96,375.00	\$ 96,375.00	\$ 96,375.00		\$ 1,060,125.00	\$ (96,375.00)	4.54%	92%	\$ 96,375.00	\$ 1,156,500.00		\$ 236,901.06			
Fox Hills Golf Course, 2245	\$ 32,791.67	\$ 32,791.67	\$ 32,791.67	\$ 33,691.67	\$ 33,691.67	\$ 33,691.67	\$ 33,691.67	\$ 33,691.67	\$ 33,691.67	\$ 34,591.66	\$ 34,591.66		\$ 369,708.35	\$ (34,591.65)	1.58%	91%	\$ 33,691.67	\$ 404,300.00		\$ 42,365.70			
Vehicle Replacement Fund, 2290	\$ 37,500.00	\$ 37,500.00	\$ 37,500.00	\$ 37,500.00	\$ 37,500.00	\$ 37,500.00	\$ 37,500.00	\$ 37,500.00	\$ 187,500.00				\$ 450,000.00	\$ -	1.93%	100%	\$ 37,500.00	\$ 450,000.00		\$ 313,018.98			
Fire Truck Replacement, 2260	\$ 6,666.66	\$ 6,666.66	\$ 6,666.66	\$ 6,666.66	\$ 6,666.66	\$ 6,666.66	\$ 6,666.66	\$ 6,666.66	\$ 6,666.66	\$ 6,666.66	\$ 6,666.66		\$ 46,666.62	\$ (33,333.38)	0.20%	58%	\$ 6,666.67	\$ 80,000.00		\$ 77,616.34			
Vector & Weed, 2310	\$ 6,250.00	\$ 6,250.00	\$ 6,250.00	\$ 6,250.00	\$ 6,250.00	\$ 6,250.00	\$ 6,250.00	\$ 6,250.00	\$ 6,250.00	\$ 6,250.00	\$ 6,250.00		\$ 68,750.00	\$ (6,250.00)	0.29%	92%	\$ 6,250.00	\$ 75,000.00		\$ 44,386.89			
G.O. Hwy Bonds, 3010	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 27,000.00	\$ 44,982.50	\$ 4,882.92	\$ 4,882.92	\$ 4,882.92		\$ 108,748.34	\$ 54,748.34	0.47%	201%	\$ 4,500.00	\$ 54,000.00	\$ 53,178.75	\$ 54,374.59			
Oil & Gas Bonds, 3050	\$ 10,625.00	\$ 10,625.00	\$ 10,625.00	\$ 10,625.00	\$ 10,625.00	\$ 10,625.00	\$ 63,750.00	\$ 102,032.50	\$ 10,647.09	\$ 10,647.09	\$ 10,647.09		\$ 250,826.68	\$ 123,326.68	1.07%	197%	\$ 10,625.00	\$ 127,500.00	\$ 130,295.00	\$ 119,336.68			
RRC Bond, 3075	\$ 373,125.00	\$ 373,125.00	\$ 373,125.00	\$ 373,125.00	\$ 873,125.00	\$ 373,125.00	\$ 373,125.00	\$ 373,125.00	\$ 1,698,924.37	\$ 600,000.00	\$ 600,000.00		\$ 6,610,799.37	\$ 2,133,299.37	28.31%	148%	\$ 373,125.00	\$ 4,477,500.00	\$ 6,476,213.00	\$ 2,146,703.45			
Capital Improvement, 4005	\$ 80,833.33	\$ -	\$ -	\$ 477,688.74	\$ 249,988.58	\$ 414,448.68	\$ 80,833.33	\$ 80,833.33	\$ -	\$ -	\$ -		\$ 1,303,792.66	\$ 333,792.66	5.58%	134%	\$ 80,833.33	\$ 970,000.00	\$ 4,843,066.05	\$ 4,843,066.05			
Public Works Facility, 4040	\$ 458,333.33	\$ 228,400.71	\$ 688,265.95	\$ 458,333.33	\$ 458,333.33	\$ 458,333.33	\$ 458,333.33	\$ 458,333.33	\$ 458,333.33	\$ 458,333.37	\$ 458,333.37		\$ 5,041,666.71	\$ (458,333.29)	21.59%	92%	\$ 458,333.33	\$ 5,500,000.00	\$ 7,716,831.71	\$ 7,716,831.71			
Golf Course Expansion, 4039	\$ 5,416.67	\$ 5,416.67	\$ 5,416.67	\$ 5,416.67	\$ 5,416.67	\$ 5,416.67	\$ 5,416.67	\$ 5,416.67	\$ 5,416.63	\$ 5,416.63	\$ 5,416.63		\$ 59,583.29	\$ (5,416.71)	0.26%	92%	\$ 5,416.67	\$ 65,000.00	\$ 291,871.31	\$ 291,871.31			
Sewer Bonds (Sewer Fund), 5020	\$ 97,083.33	\$ 97,083.33	\$ 97,083.33	\$ 97,083.33	\$ 97,083.33	\$ 97,083.33	\$ 97,083.33	\$ 97,083.33	\$ 97,083.33	\$ 97,083.33	\$ 97,083.33		\$ 1,067,916.63	\$ (97,083.37)	4.57%	92%	\$ 97,083.33	\$ 1,165,000.00	\$ 1,498,780.00	\$ 17,641.25			
TOTAL	\$ 1,749,999.99	\$ 1,439,234.04	\$ 1,883,349.28	\$ 1,677,905.40	\$ 1,950,205.24	\$ 1,939,665.34	\$ 2,257,709.24	\$ 3,169,402.37	\$ 2,065,663.00	\$ 1,894,593.25	\$ 1,894,593.25	\$ -	\$ 21,922,320.40	\$ 911,520.40	93.87%	1594%	\$ 1,750,900.00	\$ 21,010,800.00	\$ 8,158,466.75	\$ -			
														\$ 2,349,176.66	total remaining needed for budgeted items/debt service				\$ 8,158,466.75	total debt			

Prior month GPT Fund 1001 Balance	\$ 4,901,328.27	\$ 4,952,320.45	\$ 4,952,320.46	\$ 4,956,279.43	\$ 5,000,000.03	\$ 5,500,000.00	\$ 5,500,000.00	\$ 5,500,000.00	\$ 5,500,000.00	\$ 5,916,483.46	\$ 6,200,885.37	\$ 6,333,377.39	
Plus GPT received	\$ 1,800,992.18	\$ 1,439,234.05	\$ 1,887,308.25	\$ 1,721,626.00	\$ 2,450,205.21	\$ 1,939,665.34	\$ 2,257,709.24	\$ 2,669,402.37	\$ 2,982,146.46	\$ 2,178,995.16	\$ 2,027,085.27	\$ -	
Less transfers out	\$ (1,749,999.99)	\$ (1,439,234.04)	\$ (1,883,349.28)	\$ (1,677,905.40)	\$ (1,950,205.24)	\$ (1,939,665.34)	\$ (2,257,709.24)	\$ (3,169,402.37)	\$ (2,065,663.00)	\$ (1,894,593.25)	\$ (1,894,593.25)	\$ -	
Ending GPT Fund 1001 balance	\$ 4,952,320.46	\$ 4,952,320.46	\$ 4,956,279.43	\$ 5,000,000.03	\$ 5,500,000.00	\$ 5,500,000.00	\$ 5,500,000.00	\$ 5,500,000.00	\$ 5,916,483.46	\$ 6,200,885.37	\$ 6,333,377.39	\$ 6,333,377.39	

Prior Month RRC Bond 3075	\$ 2,000,000.00	\$ 2,373,725.00	\$ 2,745,250.00	\$ 3,119,375.00	\$ 3,094,080.27	\$ 3,967,175.27	\$ 4,340,300.27	\$ 4,713,425.27	\$ 6,412,349.64	\$ 7,012,349.64	\$ 1,546,703.45	
prior month GO Hwy Bonds 3010	\$ 0.00	\$ 4,500.00	\$ 9,000.00	\$ -36,491.25	\$ -31991.25	\$ -27,491.25	\$ -22,991.25	\$ -4,008.75	\$ 48,991.25	\$ 44,608.75	\$ 49,491.67	
Prior month Oil & Gas Bonds 3050	\$ 0.00	\$ 10,625.00	\$ 21,250.00	\$ -89,596.25	\$ -78971.25	\$ -68,346.25	\$ -57,721.25	\$ 6,028.75	\$ 108,061.25	\$ 98,042.50	\$ 108,689.59	
Prior month Sewer Fund	\$ 1,817,473.16	\$ 1,611,461.45	\$ 1,745,220.12	\$ 1,846,776.11	\$ 1,963,962.07	\$ 2,076,131.59	\$ 2,194,915.93	\$ 1,189,597.00	\$ 1,302,484.86	\$ 1,433,048.66	\$ 1,700,641.25	

OTHER MONTHLY CASH TRANSFERS		
MOVE FROM:	MOVE TO:	AMOUNT
		\$ -

BUDGET AMENDMENT RECOMMENDATIONS	
INCREASE/DECREASE	AMOUNT
	\$ -

Minimum Fund Balance 2022												
Prior Month RRC Bond 3075	\$ 2,000,000.00	\$ 2,373,725.00	\$ 2,745,250.00	\$ 3,119,375.00	\$ 3,094,080.27	\$ 3,967,175.27	\$ 4,340,300.27	\$ 4,713,425.27	\$ 6,412,349.64	\$ 7,012,349.64	\$ 1,546,703.45	
Minimum GPT for 2022	\$ 373,125.00	\$ 373,125.00	\$ 373,125.00	\$ 373,125.00	\$ 873,125.00	\$ 373,125.00	\$ 373,125.00	\$ 338,352.75	\$ 338,352.75	\$ 338,352.75	\$ 338,352.75	\$ 4,465,285.98
Minimum Gpt for 2023												\$ 539,818.54
Minimum fund balance								\$ 1,360,571.63	\$ 261,647.26	\$ 261,647.26	\$ 261,647.26	\$ 60,181.46
Bond Payment					\$ -410,636.25						\$ -6,065,646.19	\$ -6,476,282.44
Balance 3075 RRC Bond 2022	\$ 2,373,125.00	\$ 2,746,850.00	\$ 3,118,375.00	\$ 3,492,500.00	\$ 3,556,569.02	\$ 4,340,300.27	\$ 4,713,425.27	\$ 6,412,349.64	\$ 7,012,349.64	\$ 7,612,349.64	\$ 2,146,703.45	\$ 2,746,703.45

Minimum Fund Balance 2023												
Prior Month RRC Bond 3075	\$ 2,746,703.45	\$ 3,346,703.45	\$ 3,946,703.45	\$ 4,546,703.45	\$ 5,146,703.45	\$ 5,420,892.20	\$ 6,020,892.20	\$ 6,620,892.20	\$ 7,220,892.20	\$ 7,820,892.20	\$ 8,420,892.20	\$ 2,868,880.95
Minimum GPT for 2023	\$ 539,818.54	\$ 539,818.54	\$ 539,818.54	\$ 539,818.54	\$ 539,818.54	\$ 539,818.54	\$ 539,818.54	\$ 539,818.54	\$ 539,818.54	\$ 539,818.54	\$ 539,818.54	\$ 5,938,003.96
Minimum Gpt for 2024												\$ 539,839.37
Minimum fund balance	\$ 60,181.46	\$ 60,181.46	\$ 60,181.46	\$ 60,181.46	\$ 60,181.46	\$ 60,181.46	\$ 60,181.46	\$ 60,181.46	\$ 60,181.46	\$ 60,181.46	\$ 60,181.46	\$ 722,156.67
Bond payment					\$ -325,811.25						\$ -6,152,011.25	\$ -6,477,822.50
Total	\$ 3,346,703.45	\$ 3,946,703.45	\$ 4,546,703.45	\$ 5,146,703.45	\$ 5,420,892.20	\$ 6,020,892.20	\$ 6,620,892.20	\$ 7,220,892.20	\$ 7,820,892.20	\$ 8,420,892.20	\$ 2,868,880.95	\$ 3,468,880.95

Minimum Fund Balance 2022												
prior month GO Hwy Bonds 3010	\$ 0.00	\$ 4,500.00	\$ 9,000.00	\$ -36,491.25	\$ -31991.25	\$ -27,491.25	\$ -22,991.25	\$ -4,008.75	\$ 48,991.25	\$ 44,608.75	\$ 49,491.67	\$ 54,374.59
Minimum GPT for 2022	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 27,000.00	\$ 982.50				\$ 54,982.50
Minimum Gpt for 2023										4882.92	4882.92	\$ 14,648.76
Minimum fund balance								\$ 44,000.00				\$ 44,000.00
Bond Payment			\$ -49,991.25					\$ -4,382.50				\$ (54,373.75)
	\$ 4,500.00	\$ 9,000.00	\$ -36,491.25	\$ -31,991.25	\$ -27,491.25	\$ -22,991.25	\$ 4,008.75	\$ 48,991.25	\$ 44,608.75	\$ 49,491.67	\$ 54,374.59	\$ 59,257.51

Minimum Fund Balance 2022												
Prior month Oil & Gas Bonds 3050	\$ 0.00	\$ 10,625.00	\$ 21,250.00	\$ -89,596.25	\$ -78971.25	\$ -68,346.25	\$ -57,721.25	\$ 6,028.75	\$ 108,061.25	\$ 98,042.50	\$ 108,689.59	\$ 119,336.68
Minimum GPT for 2022	\$ 10,625.00	\$ 10,625.00	\$ 10,625.00	\$ 10,625.00	\$ 10,625.00	\$ 10,625.00	\$ 63,750.00	\$ 4,032.50				\$ 131,532.50
Minimum Gpt for 2023										10647.09	10647.09	\$ 31,941.27
Minimum fund balance								\$ 98,000.00				\$ 98,000.00
Bond Payment			\$ -121,471.25					\$ -10,018.75				\$ (131,490.00)
	\$ 10,625.00	\$ 21,250.00	\$ -89,596.25	\$ -78,971.25	\$ -68,346.25	\$ -57,721.25	\$ 6,028.75	\$ 108,061.25	\$ 98,042.50	\$ 108,689.59	\$ 11	

1000 GENERAL

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
310000 TAXES					
310110 GENERAL PROPERTY TAXES	16,409.53	1,351,329.14	1,324,765.00	-26,564.14	102 %
Account Group Total:	16,409.53	1,351,329.14	1,324,765.00	-26,564.14	102 %
320000 LICENSES, PERMITS AND FEES					
320211 BEER AND LIQUOR LICENSES	0.00	43,750.00	47,000.00	3,250.00	93 %
320215 TAXI LICENSES	0.00	700.00	1,400.00	700.00	50 %
320220 ANIMAL IMPOUND FEES	0.00	3,755.00	8,000.00	4,245.00	47 %
320221 ANIMAL LICENSES	10.00	415.00	750.00	335.00	55 %
320223 BUILDING PERMITS	123.50	42,160.40	80,000.00	37,839.60	53 %
320224 CABLE TV FRANCHISE	0.00	18,061.68	30,000.00	11,938.32	60 %
320225 PLANNING & ZONING MISC REVENUE	554.90	27,583.26	40,000.00	12,416.74	69 %
320226 RAFFLE PERMITS & SPECIAL LIQUOR LICENSES	45.00	935.00	1,000.00	65.00	94 %
321200 TRANSIENT MERCHANT LICENSE	50.00	775.00	500.00	-275.00	155 %
Account Group Total:	783.40	138,135.34	208,650.00	70,514.66	66 %
330000 INTERGOVERNMENTAL REVENUE					
330350 GAMING	0.00	1,764.09	3,000.00	1,235.91	59 %
330351 STATE AID DISTRIBUTION	33,509.93	406,048.56	436,670.00	30,621.44	93 %
330352 CIGARETTE TAX	0.00	5,558.30	4,600.00	-958.30	121 %
330360 OIL & GAS ROYALTIES	1,577.78	229,266.17	170,000.00	-59,266.17	135 %
330362 HOMESTEAD CREDIT	0.00	1,661.38	1,800.00	138.62	92 %
330364 TELECOMMUNICATIONS TAX	0.00	5,340.62	5,300.00	-40.62	101 %
330365 VETERANS CREDIT	0.00	2,757.88	1,350.00	-1,407.88	204 %
330372 PD STOP GRANTS	1,350.08	37.02	3,500.00	3,462.98	1 %
330374 PD DOT GRANTS	0.00	9,886.41	10,000.00	113.59	99 %
330380 GRANT REVENUE	10,000.00	40,000.00	50,000.00	10,000.00	80 %
330390 PD TOBACCO PREVENTION PROGRAM	2,205.00	2,205.00	0.00	-2,205.00	** %
331000 FEDERAL GRANTS	0.00	668,600.66	700,000.00	31,399.34	96 %
334000 STATE GRANTS	0.00	0.00	0.00	0.00	** %
Account Group Total:	48,642.79	1,373,126.09	1,386,220.00	13,093.91	99 %
340000 CHARGES FOR SERVICES					
340480 PENALTY REVENUE	0.00	912.28	5,000.00	4,087.72	18 %
341000 ASSESSOR SERVICES	0.00	0.00	300.00	300.00	0 %
342000 PUBLIC SAFETY SERVICES	25,099.69	99,415.08	90,000.00	-9,415.08	110 %
343000 BUILDING INSPECTOR SERVICES	0.00	0.00	15,000.00	15,000.00	0 %
349100 LOT MOWING	0.00	18,900.00	5,000.00	-13,900.00	378 %
Account Group Total:	25,099.69	119,227.36	115,300.00	-3,927.36	103 %
350000 FINES AND FORFEITURES					
350500 PD: ASSET FORFEITURES (20% to States)	0.00	0.00	1,000.00	1,000.00	0 %
350510 FINES	1,476.68	15,934.44	20,000.00	4,065.56	80 %
350520 OVERWEIGHT VEHICLE FEES & FINES	1,800.00	48,405.00	12,000.00	-36,405.00	403 %
350530 PD CERTIFIED MAIL-RECIPIENT PAYMENT	0.00	56.25	75.00	18.75	75 %
350540 PD CONNECTION COALITION FUNDS	0.00	0.00	2,000.00	2,000.00	0 %
350550 PD RESTITUTION PAYMENTS	325.00	2,681.26	0.00	-2,681.26	** %
350560 FALSE ALARM FEES	0.00	300.00	500.00	200.00	60 %
350570 RECORDS REQUEST FEES	13.00	247.25	750.00	502.75	33 %
350580 SPECIAL EVENT FEES (PD)	0.00	0.00	1,000.00	1,000.00	0 %
351000 IMPOUND FEES	425.00	7,355.00	40,000.00	32,645.00	18 %

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Statement of Revenue Budget vs Actuals
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1000 GENERAL

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
Account Group Total:	4,039.68	74,979.20	77,325.00	2,345.80	97 %
360000 MISCELLANEOUS REVENUES					
360610 INTEREST REVENUE	0.00	187,991.19	81,500.00	-106,491.19	231 %
360620 HALL RENT	1,355.00	11,330.00	8,000.00	-3,330.00	142 %
360630 SPECIAL ASSESSMENTS	0.00	14,011.73	10,000.00	-4,011.73	140 %
360685 WOLF PUP PRESCHOOL RENTAL	0.00	1,500.00	0.00	-1,500.00	** %
360902 MISCELLANEOUS REIMBURSEMENT	0.00	35,718.00	10,000.00	-25,718.00	357 %
369100 MISCELLANEOUS REIMBURSEMENT	81.00	22,479.98	22,750.00	270.02	99 %
Account Group Total:	1,436.00	273,030.90	132,250.00	-140,780.90	206 %
380000 OTHER FINANCING SOURCES					
383000 TRANSFERS IN	581,013.25	4,893,986.75	5,475,000.00	581,013.25	89 %
Account Group Total:	581,013.25	4,893,986.75	5,475,000.00	581,013.25	89 %
390000 INTERNAL SERVICES					
390902 MISC REIMBURSEMENT	0.00	0.00	255,000.00	255,000.00	0 %
390905 AIRPORT AUTHORITY REIMBURSE (WAGES)	0.00	0.50	0.00	-0.50	** %
390906 POLICE DEPARTMENT:REIMBURSEMENT	0.00	8,980.00	9,000.00	20.00	100 %
Account Group Total:	0.00	8,980.50	264,000.00	255,019.50	3 %
Fund Total:	677,424.34	8,232,795.28	8,983,510.00	750,714.72	92 %

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1001 GPT

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
330000 INTERGOVERNMENTAL REVENUE					
330354 GAS AND OIL PRODUCTION	2,027,085.27	23,354,369.53	21,000,000.00	-2,354,369.53	111 %
Account Group Total:	2,027,085.27	23,354,369.53	21,000,000.00	-2,354,369.53	111 %
Fund Total:	2,027,085.27	23,354,369.53	21,000,000.00	-2,354,369.53	111 %

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1002 GPT BUDGET STABILIZATION FUND (prior to June 2021, GPT Surpl

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
380000 OTHER FINANCING SOURCES					
383000 TRANSFERS IN	0.00	56,000.00	96,000.00	40,000.00	58 %
Account Group Total:	0.00	56,000.00	96,000.00	40,000.00	58 %
Fund Total:	0.00	56,000.00	96,000.00	40,000.00	58 %

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1010 POLICE UNIT FEES & DONATIONS

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
330000 INTERGOVERNMENTAL REVENUE					
330336 UNIT FEES	0.00	1,000.00	20,000.00	19,000.00	5 %
Account Group Total:	0.00	1,000.00	20,000.00	19,000.00	5 %
360000 MISCELLANEOUS REVENUES					
366000 CONTRIBUTIONS FROM PRIVATE SOURCES	58,374.00	62,247.00	0.00	-62,247.00	** %
Account Group Total:	58,374.00	62,247.00	0.00	-62,247.00	** %
Fund Total:	58,374.00	63,247.00	20,000.00	-43,247.00	316 %

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1020 FIRE UNIT FEES

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
330000 INTERGOVERNMENTAL REVENUE					
330336 UNIT FEES	0.00	5,000.00	20,000.00	15,000.00	25 %
Account Group Total:	0.00	5,000.00	20,000.00	15,000.00	25 %
Fund Total:	0.00	5,000.00	20,000.00	15,000.00	25 %

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1030 AMBULANCE UNIT FEES & GRANT PASS THROUGH

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
330000 INTERGOVERNMENTAL REVENUE					
330336 UNIT FEES	0.00	0.00	20,000.00	20,000.00	0 %
Account Group Total:	0.00	0.00	20,000.00	20,000.00	0 %
Fund Total:	0.00	0.00	20,000.00	20,000.00	0 %

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1040 PARK BOARD UNIT FEES

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
330000 INTERGOVERNMENTAL REVENUE					
330336 UNIT FEES	0.00	0.00	20,000.00	20,000.00	0 %
Account Group Total:	0.00	0.00	20,000.00	20,000.00	0 %
Fund Total:	0.00	0.00	20,000.00	20,000.00	0 %

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1050 SCHOOL UNIT FEES

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
330000 INTERGOVERNMENTAL REVENUE					
330336 UNIT FEES	0.00	0.00	20,000.00	20,000.00	0 %
Account Group Total:	0.00	0.00	20,000.00	20,000.00	0 %
Fund Total:	0.00	0.00	20,000.00	20,000.00	0 %

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2010 ROAD FUND

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
330000 INTERGOVERNMENTAL REVENUE					
330353 HIGHWAY TAX DISTRIBUTION	38,102.46	391,423.63	500,000.00	108,576.37	78 %
330356 ROAD & BRIDGE ALLOCATION	8,302.55	84,515.39	75,000.00	-9,515.39	113 %
Account Group Total:	46,405.01	475,939.02	575,000.00	99,060.98	83 %
360000 MISCELLANEOUS REVENUES					
369100 MISCELLANEOUS REIMBURSEMENT	0.00	112.50	0.00	-112.50	** %
Account Group Total:	0.00	112.50	0.00	-112.50	** %
380000 OTHER FINANCING SOURCES					
383000 TRANSFERS IN	0.00	533,750.00	915,000.00	381,250.00	58 %
Account Group Total:	0.00	533,750.00	915,000.00	381,250.00	58 %
Fund Total:	46,405.01	1,009,801.52	1,490,000.00	480,198.48	68 %

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2060 EMERGENCY FUND

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
310000 TAXES					
310110 GENERAL PROPERTY TAXES	14.86	152.68	500.00	347.32	31 %
Account Group Total:	14.86	152.68	500.00	347.32	31 %
Fund Total:	14.86	152.68	500.00	347.32	31 %

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2080 CEMETERY

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
340000 CHARGES FOR SERVICES					
340491 SALE OF LOTS	2,000.00	5,000.00	1,200.00	-3,800.00	417 %
Account Group Total:	2,000.00	5,000.00	1,200.00	-3,800.00	417 %
360000 MISCELLANEOUS REVENUES					
360610 INTEREST REVENUE	0.00	7.53	10.00	2.47	75 %
Account Group Total:	0.00	7.53	10.00	2.47	75 %
Fund Total:	2,000.00	5,007.53	1,210.00	-3,797.53	414 %

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2100 LEASE OF LAW ENFORCEMENT FAC

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
310000 TAXES					
310110 GENERAL PROPERTY TAXES	1,439.98	123,574.64	122,670.00	-904.64	101 %
Account Group Total:	1,439.98	123,574.64	122,670.00	-904.64	101 %
Fund Total:	1,439.98	123,574.64	122,670.00	-904.64	101 %

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2230 CITY IMPROVEMENTS FUND

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
330000 INTERGOVERNMENTAL REVENUE					
330358 PUBLIC DOMAIN ROYAL (100%)	0.00	227,930.38	240,000.00	12,069.62	95 %
Account Group Total:	0.00	227,930.38	240,000.00	12,069.62	95 %
Fund Total:	0.00	227,930.38	240,000.00	12,069.62	95 %

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2240 ROUGH RIDER CENTER

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
360000 MISCELLANEOUS REVENUES					
369100 MISCELLANEOUS REIMBURSEMENT	0.00	440.00	0.00	-440.00	** %
Account Group Total:	0.00	440.00	0.00	-440.00	** %
380000 OTHER FINANCING SOURCES					
383000 TRANSFERS IN	96,375.00	1,060,125.00	1,156,500.00	96,375.00	92 %
Account Group Total:	96,375.00	1,060,125.00	1,156,500.00	96,375.00	92 %
Fund Total:	96,375.00	1,060,565.00	1,156,500.00	95,935.00	92 %

2245 FOX HILLS GOLF COURSE

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
320000 LICENSES, PERMITS AND FEES					
323000 MEMBERSHIP DUES	0.00	261,725.00	276,253.00	14,528.00	95 %
323001 GREEN FEES-18 HOLE	325.00	110,200.00	56,782.00	-53,418.00	194 %
323002 GREEN FEES-9 HOLE	270.00	95,897.50	53,000.00	-42,897.50	181 %
323003 GREEN FEES-TOURNAMENTS	0.00	44,861.40	32,000.00	-12,861.40	140 %
323005 GREEN FEES-JUNIOR RATES	0.00	2,830.00	1,400.00	-1,430.00	202 %
324000 DRIVING RANGE-ANNUAL PASS	0.00	12,550.00	10,500.00	-2,050.00	120 %
324001 DRIVING RANGE-RANGE BALLS	0.00	11,210.00	5,000.00	-6,210.00	224 %
325000 CARTS-ANNUAL CART FEE	0.00	5,450.00	7,500.00	2,050.00	73 %
325003 CARTS-TOURNAMENTS	0.00	2,260.00	100.00	-2,160.00	*** %
326000 Junior Golf Program Fox Hills Golf Course	0.00	21,890.00	0.00	-21,890.00	** %
Account Group Total:	595.00	568,873.90	442,535.00	-126,338.90	129 %
360000 MISCELLANEOUS REVENUES					
360640 FUNDRAISING (scorecards, carts, benches,	0.00	45,000.00	32,000.00	-13,000.00	141 %
360750 GOLF COURSE-F&B LEASE (Yearly)	2,000.00	4,000.00	2,000.00	-2,000.00	200 %
360751 GOLF COURSE-F&B LEASE (1.5% of Sales)	0.00	1,387.04	3,875.00	2,487.96	36 %
367010 PRO SHOP-MERCHANDISE	1,040.70	130,245.34	65,000.00	-65,245.34	200 %
367011 PRO SHOP-F&B (Six Shooters)	38.44	8,490.90	0.00	-8,490.90	** %
367030 PRO SHOP-MISC	0.00	1,575.28	2,000.00	424.72	79 %
367031 PRO SHOP CLUB RENTALS	0.00	5,260.00	0.00	-5,260.00	** %
367050 GOLF COURSE-SALES TAX	108.84	45,085.33	10,000.00	-35,085.33	451 %
369100 MISCELLANEOUS REIMBURSEMENT	0.00	5,974.72	0.00	-5,974.72	** %
Account Group Total:	3,187.98	247,018.61	114,875.00	-132,143.61	215 %
380000 OTHER FINANCING SOURCES					
383000 TRANSFERS IN	34,591.66	369,708.35	404,300.00	34,591.65	91 %
Account Group Total:	34,591.66	369,708.35	404,300.00	34,591.65	91 %
Fund Total:	38,374.64	1,185,600.86	961,710.00	-223,890.86	123 %

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2260 FIRE TRUCK REPLACEMENT FUND

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
360000 MISCELLANEOUS REVENUES					
360610 INTEREST REVENUE	0.00	104.73	0.00	-104.73	** %
Account Group Total:	0.00	104.73	0.00	-104.73	** %
380000 OTHER FINANCING SOURCES					
383000 TRANSFERS IN	0.00	77,546.12	0.00	-77,546.12	** %
Account Group Total:	0.00	77,546.12	0.00	-77,546.12	** %
Fund Total:	0.00	77,650.85	0.00	-77,650.85	** %

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2280 OCCUPANCY TAX

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
310000 TAXES					
310180 OCCUPANCY TAX	15,317.83	138,700.34	120,000.00	-18,700.34	116 %
Account Group Total:	15,317.83	138,700.34	120,000.00	-18,700.34	116 %
Fund Total:	15,317.83	138,700.34	120,000.00	-18,700.34	116 %

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2285 RESTAURANT & LODGING TAX

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
310000 TAXES					
310185 RESTAURANT/LODGING TAX	14,983.30	260,347.13	400,000.00	139,652.87	65 %
Account Group Total:	14,983.30	260,347.13	400,000.00	139,652.87	65 %
Fund Total:	14,983.30	260,347.13	400,000.00	139,652.87	65 %

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2290 VEHICLE REPLACEMENT FUND

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
350000 FINES AND FORFEITURES					
351100 AUCTION PROCEEDS	0.00	72,350.00	0.00	-72,350.00	** %
Account Group Total:	0.00	72,350.00	0.00	-72,350.00	** %
380000 OTHER FINANCING SOURCES					
383000 TRANSFERS IN	0.00	527,546.12	560,705.00	33,158.88	94 %
Account Group Total:	0.00	527,546.12	560,705.00	33,158.88	94 %
Fund Total:	0.00	599,896.12	560,705.00	-39,191.12	107 %

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2295 FIRE DEPARTMENT BUILDING

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
360000 MISCELLANEOUS REVENUES					
360610 INTEREST REVENUE	0.00	77.20	0.00	-77.20	** %
Account Group Total:	0.00	77.20	0.00	-77.20	** %
380000 OTHER FINANCING SOURCES					
383000 TRANSFERS IN	-51.76	-51.76	0.00	51.76	** %
Account Group Total:	-51.76	-51.76	0.00	51.76	** %
Fund Total:	-51.76	25.44	0.00	-25.44	** %

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2310 VECTOR & WEED CONTROL

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
380000 OTHER FINANCING SOURCES					
383000 TRANSFERS IN	6,250.00	68,750.00	75,000.00	6,250.00	92 %
Account Group Total:	6,250.00	68,750.00	75,000.00	6,250.00	92 %
Fund Total:	6,250.00	68,750.00	75,000.00	6,250.00	92 %

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2399 ROUGHRIDER FUND SALES TAX

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
330000 INTERGOVERNMENTAL REVENUE					
330170 CITY SALES TAX COLLECTIONS	449,547.83	4,048,029.64	3,600,000.00	-448,029.64	112 %
Account Group Total:	449,547.83	4,048,029.64	3,600,000.00	-448,029.64	112 %
Fund Total:	449,547.83	4,048,029.64	3,600,000.00	-448,029.64	112 %

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2410 SALES TAX REVENUE BOND SURPLUS FUND

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
380000 OTHER FINANCING SOURCES					
383000 TRANSFERS IN	0.00	1,349,701.94	0.00	-1,349,701.94	** %
Account Group Total:	0.00	1,349,701.94	0.00	-1,349,701.94	** %
Fund Total:	0.00	1,349,701.94	0.00	-1,349,701.94	** %

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3010 GENERAL OBLIGATION BOND 2013

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
380000 OTHER FINANCING SOURCES					
383000 TRANSFERS IN	4,882.92	108,748.34	54,000.00	-54,748.34	201 %
Account Group Total:	4,882.92	108,748.34	54,000.00	-54,748.34	201 %
Fund Total:	4,882.92	108,748.34	54,000.00	-54,748.34	201 %

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3050 OIL & GAS REVENUE BOND 2013

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
380000 OTHER FINANCING SOURCES					
383000 TRANSFERS IN	10,647.09	250,826.68	127,500.00	-123,326.68	197 %
Account Group Total:	10,647.09	250,826.68	127,500.00	-123,326.68	197 %
Fund Total:	10,647.09	250,826.68	127,500.00	-123,326.68	197 %

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3075 Series 2019 State Aid Refunding Bond

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
360000 MISCELLANEOUS REVENUES					
360610 INTEREST REVENUE	0.00	1,070.06	0.00	-1,070.06	** %
Account Group Total:	0.00	1,070.06	0.00	-1,070.06	** %
380000 OTHER FINANCING SOURCES					
383000 TRANSFERS IN	600,000.00	6,610,799.37	4,477,500.00	-2,133,299.37	148 %
Account Group Total:	600,000.00	6,610,799.37	4,477,500.00	-2,133,299.37	148 %
Fund Total:	600,000.00	6,611,869.43	4,477,500.00	-2,134,369.43	148 %

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3080 SALES TAX REVENUE BONDS, SERIES 2015

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
380000 OTHER FINANCING SOURCES					
383000 TRANSFERS IN	224,773.92	674,312.91	2,273,000.00	1,598,687.09	30 %
Account Group Total:	224,773.92	674,312.91	2,273,000.00	1,598,687.09	30 %
Fund Total:	224,773.92	674,312.91	2,273,000.00	1,598,687.09	30 %

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3090 SPECIAL IMPROVEMENT BONDS, SERIES 2015

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
360000 MISCELLANEOUS REVENUES					
360630 SPECIAL ASSESSMENTS	0.00	1,949,729.89	1,878,562.00	-71,167.89	104 %
Account Group Total:	0.00	1,949,729.89	1,878,562.00	-71,167.89	104 %
Fund Total:	0.00	1,949,729.89	1,878,562.00	-71,167.89	104 %

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4005 Capital Improvement Projects

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
360000 MISCELLANEOUS REVENUES					
360520 MCKENZIE COUNTY	0.00	1,000,000.00	0.00	-1,000,000.00	** %
Account Group Total:	0.00	1,000,000.00	0.00	-1,000,000.00	** %
380000 OTHER FINANCING SOURCES					
383000 TRANSFERS IN	0.00	1,303,792.66	1,126,404.00	-177,388.66	116 %
Account Group Total:	0.00	1,303,792.66	1,126,404.00	-177,388.66	116 %
Fund Total:	0.00	2,303,792.66	1,126,404.00	-1,177,388.66	205 %

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4039 GOLF COURSE EXPANSION PROJECT

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
380000 OTHER FINANCING SOURCES					
383000 TRANSFERS IN	5,416.63	319,583.29	325,000.00	5,416.71	98 %
Account Group Total:	5,416.63	319,583.29	325,000.00	5,416.71	98 %
Fund Total:	5,416.63	319,583.29	325,000.00	5,416.71	98 %

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4040 PUBLIC WORKS FACILITY

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
380000 OTHER FINANCING SOURCES					
383000 TRANSFERS IN	458,333.37	8,041,666.71	8,500,000.00	458,333.29	95 %
Account Group Total:	458,333.37	8,041,666.71	8,500,000.00	458,333.29	95 %
Fund Total:	458,333.37	8,041,666.71	8,500,000.00	458,333.29	95 %

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4045 3RD AVE SW

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
380000 OTHER FINANCING SOURCES					
383000 TRANSFERS IN	0.00	566,850.00	566,850.00	0.00	100 %
Account Group Total:	0.00	566,850.00	566,850.00	0.00	100 %
Fund Total:	0.00	566,850.00	566,850.00	0.00	100 %

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4053 ND OUTDOOR HERITAGE FUND

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
360000 MISCELLANEOUS REVENUES					
369100 MISCELLANEOUS REIMBURSEMENT	0.00	0.00	380,500.00	380,500.00	0 %
Account Group Total:	0.00	0.00	380,500.00	380,500.00	0 %
380000 OTHER FINANCING SOURCES					
383000 TRANSFERS IN	0.00	106,500.00	106,500.00	0.00	100 %
Account Group Total:	0.00	106,500.00	106,500.00	0.00	100 %
Fund Total:	0.00	106,500.00	487,000.00	380,500.00	22 %

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4054 2020 ETA

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
380000 OTHER FINANCING SOURCES					
383000 TRANSFERS IN	0.00	150,948.00	150,948.00	0.00	100 %
Account Group Total:	0.00	150,948.00	150,948.00	0.00	100 %
Fund Total:	0.00	150,948.00	150,948.00	0.00	100 %

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4055 CHIP SEAL PROJECTS

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
380000 OTHER FINANCING SOURCES					
383000 TRANSFERS IN	0.00	1,721,108.35	1,721,108.35	0.00	100 %
Account Group Total:	0.00	1,721,108.35	1,721,108.35	0.00	100 %
Fund Total:	0.00	1,721,108.35	1,721,108.35	0.00	100 %

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4059 FIRE HALL FACILITY

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
380000 OTHER FINANCING SOURCES					
383000 TRANSFERS IN	0.00	351,507.56	175,000.00	-176,507.56	201 %
Account Group Total:	0.00	351,507.56	175,000.00	-176,507.56	201 %
Fund Total:	0.00	351,507.56	175,000.00	-176,507.56	201 %

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5010 WATER WORKS

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
340000 CHARGES FOR SERVICES					
340470 WAWSA Sales & Reimbursements	11,101.40	21,606.04	110,000.00	88,393.96	20 %
340471 WATER COLLECTIONS	-24.51	1,921,374.56	1,900,000.00	-21,374.56	101 %
340473 METERS & HOOKUPS	375.94	38,152.26	35,000.00	-3,152.26	109 %
340480 PENALTY REVENUE	0.00	5,290.33	15,000.00	9,709.67	35 %
Account Group Total:	11,452.83	1,986,423.19	2,060,000.00	73,576.81	96 %
360000 MISCELLANEOUS REVENUES					
360510 Water Reservoir Restricted	0.00	22,000.00	24,000.00	2,000.00	92 %
360902 MISCELLANEOUS REIMBURSEMENT	0.00	250.00	0.00	-250.00	** %
369100 MISCELLANEOUS REIMBURSEMENT	290.00	5,310.19	0.00	-5,310.19	** %
Account Group Total:	290.00	27,560.19	24,000.00	-3,560.19	115 %
Fund Total:	11,742.83	2,013,983.38	2,084,000.00	70,016.62	97 %

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5020 SEWER

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
340000 CHARGES FOR SERVICES					
340400 SEWER ACCESS CHARGES	0.00	38,052.41	50,000.00	11,947.59	76 %
340441 SEWER COLLECTIONS	-19.99	1,136,139.26	1,400,000.00	263,860.74	81 %
Account Group Total:	-19.99	1,174,191.67	1,450,000.00	275,808.33	81 %
360000 MISCELLANEOUS REVENUES					
369100 MISCELLANEOUS REIMBURSEMENT	0.00	7,961.54	0.00	-7,961.54	** %
Account Group Total:	0.00	7,961.54	0.00	-7,961.54	** %
380000 OTHER FINANCING SOURCES					
383000 TRANSFERS IN	97,083.33	1,067,916.63	1,165,000.00	97,083.37	92 %
Account Group Total:	97,083.33	1,067,916.63	1,165,000.00	97,083.37	92 %
Fund Total:	97,063.34	2,250,069.84	2,615,000.00	364,930.16	86 %

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5030 GARBAGE

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
340000 CHARGES FOR SERVICES					
340442 GARBAGE COLLECTIONS	-22.04	1,218,318.46	1,400,000.00	181,681.54	87 %
Account Group Total:	-22.04	1,218,318.46	1,400,000.00	181,681.54	87 %
Fund Total:	-22.04	1,218,318.46	1,400,000.00	181,681.54	87 %
Grand Total:	4,846,378.36	70,506,961.38	66,869,677.35	-3,637,284.03	105 %

1000 GENERAL

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
410000 GENERAL GOVERNMENT							
411000 GOVERNING BOARD							
100	SALARIES AND WAGES	6,000.00	66,000.00	72,000.00	72,000.00	6,000.00	92 %
220	SOCIAL SECURITY	459.00	5,049.00	5,508.00	5,508.00	459.00	92 %
340	TRAVEL EXPENSE	0.00	0.00	100.00	100.00	100.00	%
370	DUES, MEMBERSHIP, REGISTRATION	0.00	0.00	100.00	100.00	100.00	%
417	COMPUTER & ELECTRONIC SUPPLIES	0.00	3,760.00	4,000.00	4,000.00	240.00	94 %
444	TRAINING(MILEAGE,MEALS,REG,	0.00	0.00	500.00	500.00	500.00	%
	Account Total:	6,459.00	74,809.00	82,208.00	82,208.00	7,399.00	91 %
413100 MAYOR							
100	SALARIES AND WAGES	1,500.00	16,500.00	18,000.00	18,000.00	1,500.00	92 %
220	SOCIAL SECURITY	114.75	1,262.25	1,377.00	1,377.00	114.75	92 %
444	TRAINING(MILEAGE,MEALS,REG,	0.00	0.00	500.00	500.00	500.00	%
	Account Total:	1,614.75	17,762.25	19,877.00	19,877.00	2,114.75	89 %
414100 AUDITOR							
100	SALARIES AND WAGES	34,261.90	409,316.41	493,042.00	448,589.20	39,272.79	91 %
150	OVERTIME SALARIES & WAGES	708.33	9,106.24	3,000.00	3,000.00	-6,106.24	304 %
210	MEDICAL AND LIFE INSURANCE	4,940.77	63,212.77	94,802.00	85,862.00	22,649.23	74 %
220	SOCIAL SECURITY	2,534.63	30,277.69	37,718.00	34,325.86	4,048.17	88 %
230	RETIREMENT	3,710.56	42,661.43	53,397.00	48,591.46	5,930.03	88 %
370	DUES, MEMBERSHIP, REGISTRATION	0.00	589.43	500.00	500.00	-89.43	118 %
417	COMPUTER & ELECTRONIC SUPPLIES	90.00	180.00	500.00	500.00	320.00	36 %
444	TRAINING(MILEAGE,MEALS,REG,	150.00	839.18	1,500.00	1,500.00	660.82	56 %
	Account Total:	46,396.19	556,183.15	684,459.00	622,868.52	66,685.37	89 %
414200 CITY ENGINEER							
100	SALARIES AND WAGES	13,904.90	239,998.31	235,920.00	242,670.00	2,671.69	99 %
150	OVERTIME SALARIES & WAGES	0.00	512.54	5,000.00	5,000.00	4,487.46	10 %
210	MEDICAL AND LIFE INSURANCE	2,631.27	33,910.91	36,192.00	36,192.00	2,281.09	94 %
220	SOCIAL SECURITY	1,019.09	17,907.77	18,048.00	18,573.00	665.23	96 %
230	RETIREMENT	1,041.28	20,401.05	25,550.00	26,280.00	5,878.95	78 %
351	PROFESSIONAL SERVICES	0.00	78,898.46	150,000.00	150,000.00	71,101.54	53 %
360	PUBLISHING AND PRINTING	0.00	1,000.00	1,000.00	1,000.00	0.00	100 %
370	DUES, MEMBERSHIP, REGISTRATION	0.00	0.00	750.00	750.00	750.00	%
411	SUBSCRIPTIONS	0.00	29,042.90	100,000.00	100,000.00	70,957.10	29 %
417	COMPUTER & ELECTRONIC SUPPLIES	0.00	19.59	3,500.00	3,500.00	3,480.41	1 %
422	CLOTHING AND UNIFORMS	0.00	0.00	250.00	250.00	250.00	%
424	GAS, OIL, GREASE, ETC	0.00	62.14	3,000.00	3,000.00	2,937.86	2 %
427	MOTOR VEHICLE PARTS	0.00	100.00	2,000.00	2,000.00	1,900.00	5 %
436	SUPPLIES	0.00	48.54	500.00	500.00	451.46	10 %
444	TRAINING(MILEAGE,MEALS,REG,	0.00	1,953.84	5,000.00	5,000.00	3,046.16	39 %
490	MISCELLANEOUS	0.00	0.00	150.00	150.00	150.00	%
540	VEHICLE & EQUIPMENT LICENSING	0.00	25.50	0.00	0.00	-25.50	%
	Account Total:	18,596.54	423,881.55	586,860.00	594,865.00	170,983.45	71 %

1000 GENERAL

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
414300	ATTORNEY						
	312 LEGAL FEES	0.00	161,793.63	200,000.00	200,000.00	38,206.37	81 %
	Account Total:	0.00	161,793.63	200,000.00	200,000.00	38,206.37	81 %
414400	ASSESSOR						
	100 SALARIES AND WAGES	6,952.35	81,615.38	88,824.00	91,124.00	9,508.62	90 %
	150 OVERTIME SALARIES & WAGES	55.25	367.40	1,500.00	1,500.00	1,132.60	24 %
	210 MEDICAL AND LIFE INSURANCE	1,367.66	15,044.26	16,942.00	16,942.00	1,897.74	89 %
	220 SOCIAL SECURITY	517.49	6,060.38	6,795.00	6,970.00	909.62	87 %
	230 RETIREMENT	752.94	8,839.04	9,620.00	9,870.00	1,030.96	90 %
	307 CONTRACT SERVICES	0.00	9,300.00	8,000.00	8,000.00	-1,300.00	116 %
	360 PUBLISHING AND PRINTING	0.00	0.00	100.00	100.00	100.00	%
	370 DUES, MEMBERSHIP, REGISTRATION	0.00	0.00	100.00	100.00	100.00	%
	412 POSTAGE	0.00	0.00	100.00	100.00	100.00	%
	424 GAS, OIL, GREASE, ETC	0.00	0.00	150.00	150.00	150.00	%
	444 TRAINING(MILEAGE,MEALS,REG,	0.00	777.10	1,500.00	1,500.00	722.90	52 %
	Account Total:	9,645.69	122,003.56	133,631.00	136,356.00	14,352.44	89 %
414500	CITY ADMIN/PLANNER						
	100 SALARIES AND WAGES	40,848.76	411,319.52	522,881.00	534,801.00	123,481.48	77 %
	150 OVERTIME SALARIES & WAGES	128.86	4,923.41	8,500.00	8,500.00	3,576.59	58 %
	210 MEDICAL AND LIFE INSURANCE	5,343.20	42,025.06	48,689.00	48,689.00	6,663.94	86 %
	220 SOCIAL SECURITY	2,996.44	31,009.08	40,000.00	40,925.00	9,915.92	76 %
	230 RETIREMENT	3,043.27	27,743.48	40,925.00	42,225.00	14,481.52	66 %
	307 CONTRACT SERVICES	0.00	1,110.00	1,000.00	1,000.00	-110.00	111 %
	351 PROFESSIONAL SERVICES	0.00	5,673.97	2,500.00	2,500.00	-3,173.97	227 %
	360 PUBLISHING AND PRINTING	81.00	4,458.14	5,000.00	5,000.00	541.86	89 %
	370 DUES, MEMBERSHIP, REGISTRATION	95.00	1,536.75	2,000.00	2,000.00	463.25	77 %
	410 OFFICE SUPPLIES	0.00	423.82	1,000.00	1,000.00	576.18	42 %
	412 POSTAGE	0.00	17.30	0.00	0.00	-17.30	%
	417 COMPUTER & ELECTRONIC SUPPLIES	0.00	594.50	5,000.00	5,000.00	4,405.50	12 %
	424 GAS, OIL, GREASE, ETC	0.00	1,307.53	2,000.00	2,000.00	692.47	65 %
	427 MOTOR VEHICLE PARTS	0.00	942.86	500.00	500.00	-442.86	189 %
	444 TRAINING(MILEAGE,MEALS,REG,	600.00	1,692.75	8,000.00	8,000.00	6,307.25	21 %
	490 MISCELLANEOUS	0.00	79.99	5,000.00	5,000.00	4,920.01	2 %
	Account Total:	53,136.53	534,858.16	692,995.00	707,140.00	172,281.84	76 %
415000	NONDEPARTMENTAL						
	100 SALARIES AND WAGES	17,100.00	17,100.00	12,000.00	12,000.00	-5,100.00	143 %
	215 TASC	0.00	3,328.64	3,800.00	3,800.00	471.36	88 %
	220 SOCIAL SECURITY	1,308.15	1,308.15	918.00	918.00	-390.15	143 %
	240 WORKER'S COMPENSATION	0.00	21,415.07	30,000.00	30,000.00	8,584.93	71 %
	250 STATE UNEMPLOYMENT	0.00	0.00	20,000.00	20,000.00	20,000.00	%
	260 BACKGROUND CHECKS & DRUG	0.00	2,546.39	3,000.00	3,000.00	453.61	85 %
	307 CONTRACT SERVICES	1,931.31	37,683.93	45,500.00	45,500.00	7,816.07	83 %
	311 AUDIT FEE/CONSULTING	0.00	1,100.00	34,000.00	34,000.00	32,900.00	3 %
	320 INSURANCE RESERVE - Liability	0.00	130,254.00	171,670.00	171,670.00	41,416.00	76 %
	321 FIRE AND TORNADO INSURANCE-	0.00	20,207.00	16,500.00	16,500.00	-3,707.00	122 %
	351 PROFESSIONAL SERVICES	0.00	4,165.00	8,000.00	8,000.00	3,835.00	52 %
	356 TELEPHONE/CELL PHONE	2,246.77	24,360.87	30,000.00	30,000.00	5,639.13	81 %
	357 FIBER, INTERNET, CABLE	333.33	3,666.63	4,100.00	4,100.00	433.37	89 %

1000 GENERAL

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
360	PUBLISHING AND PRINTING	0.00	10,422.02	12,000.00	12,000.00	1,577.98	87 %
361	ADVERTISING	0.00	359.80	500.00	500.00	140.20	72 %
370	DUES, MEMBERSHIP, REGISTRATION	0.00	18,058.00	14,500.00	14,500.00	-3,558.00	125 %
375	BANKING/CREDIT CARD SERVICE	0.00	0.00	50.00	50.00	50.00	%
388	EQUIPMENT	0.00	135,673.06	110,000.00	150,000.00	14,326.94	90 %
401	CASH OVER/SHORT	0.00	0.00	10.00	10.00	10.00	%
410	OFFICE SUPPLIES	113.27	3,685.89	5,000.00	5,000.00	1,314.11	74 %
412	POSTAGE	0.00	3,823.41	4,000.00	4,000.00	176.59	96 %
417	COMPUTER & ELECTRONIC SUPPLIES	8,114.85	94,442.40	60,000.00	60,000.00	-34,442.40	157 %
420	OPERATION & MAINTENANCE	15.98	22.97	200.00	200.00	177.03	11 %
424	GAS, OIL, GREASE, ETC	0.00	0.00	1,000.00	1,000.00	1,000.00	%
427	MOTOR VEHICLE PARTS	0.00	603.39	0.00	0.00	-603.39	%
490	MISCELLANEOUS	0.00	338.82	500.00	500.00	161.18	68 %
540	VEHICLE & EQUIPMENT LICENSING	0.00	25.50	100.00	100.00	74.50	26 %
673	SAFETY PROGRAMS & EQUIPMENT	0.00	354.00	500.00	500.00	146.00	71 %
	Account Total:	31,163.66	534,944.94	587,848.00	627,848.00	92,903.06	85 %
416000	UPKEEP OF GOVERNMENT BLDGS						
307	CONTRACT SERVICES	2,500.00	56,125.00	70,000.00	70,000.00	13,875.00	80 %
350	UTILITIES - ELECTRIC & GAS	2,123.08	28,749.26	25,000.00	25,000.00	-3,749.26	115 %
365	BUILDING MAINTENANCE	1,638.22	18,287.46	25,000.00	25,000.00	6,712.54	73 %
420	OPERATION & MAINTENANCE	32.97	5,943.08	14,000.00	14,000.00	8,056.92	42 %
421	JANITORIAL SUPPLIES	43.48	3,235.51	5,000.00	5,000.00	1,764.49	65 %
630	IMPROVEMENTS OTHER THAN BLDGS	0.00	2,500.00	500.00	500.00	-2,000.00	500 %
	Account Total:	6,337.75	114,840.31	139,500.00	139,500.00	24,659.69	82 %
416500	EMPLOYEE HOUSING						
358	UTILITIES - WATER	51.92	525.87	650.00	650.00	124.13	81 %
365	BUILDING MAINTENANCE	0.00	0.00	750.00	750.00	750.00	%
	Account Total:	51.92	525.87	1,400.00	1,400.00	874.13	38 %
417000	ELECTION						
315	ELECTIONS	0.00	729.57	650.00	650.00	-79.57	112 %
	Account Total:	0.00	729.57	650.00	650.00	-79.57	112 %
418000	PLANNING COMMISSION						
100	SALARIES AND WAGES	0.00	6,439.24	3,600.00	3,600.00	-2,839.24	179 %
210	MEDICAL AND LIFE INSURANCE	0.00	48.75	0.00	0.00	-48.75	%
220	SOCIAL SECURITY	0.00	492.68	275.00	275.00	-217.68	179 %
230	RETIREMENT	0.00	371.87	0.00	0.00	-371.87	%
	Account Total:	0.00	7,352.54	3,875.00	3,875.00	-3,477.54	190 %
	Account Group Total:	173,402.03	2,549,684.53	3,133,303.00	3,136,587.52	586,902.99	81 %
420000	PUBLIC SAFETY						
421000	POLICE DEPARTMENT						
100	SALARIES AND WAGES	178,385.54	2,022,699.34	2,577,163.00	2,630,363.00	607,663.66	77 %
150	OVERTIME SALARIES & WAGES	8,103.15	152,481.21	200,000.00	200,000.00	47,518.79	76 %
210	MEDICAL AND LIFE INSURANCE	32,476.01	359,357.49	487,221.00	487,221.00	127,863.51	74 %
220	SOCIAL SECURITY	13,637.65	160,086.65	212,453.00	216,528.00	56,441.35	74 %
230	RETIREMENT	18,015.71	211,363.23	281,850.00	287,650.00	76,286.77	73 %
245	PD FOP & LOCAL LODGE DUES	0.00	0.00	19,010.00	19,010.00	19,010.00	%

1000 GENERAL

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
260	BACKGROUND CHECKS & DRUG	0.00	1,312.00	3,000.00	3,000.00	1,688.00	44 %
301	TASK FORCE	0.00	38,511.30	40,000.00	40,000.00	1,488.70	96 %
347	SOFTWARE & LICENSING	0.00	45,155.10	60,650.00	60,650.00	15,494.90	74 %
351	PROFESSIONAL SERVICES	2,189.02	68,894.53	70,000.00	70,000.00	1,105.47	98 %
356	TELEPHONE/CELL PHONE	2,633.61	26,749.92	28,000.00	28,000.00	1,250.08	96 %
360	PUBLISHING AND PRINTING	0.00	1,457.74	3,000.00	3,000.00	1,542.26	49 %
361	ADVERTISING	0.00	0.00	500.00	500.00	500.00	%
370	DUES, MEMBERSHIP, REGISTRATION	0.00	1,804.00	2,600.00	2,600.00	796.00	69 %
388	EQUIPMENT	461.17	18,902.62	6,000.00	56,000.00	37,097.38	34 %
410	OFFICE SUPPLIES	119.02	3,754.63	6,000.00	6,000.00	2,245.37	63 %
412	POSTAGE	0.00	851.73	2,300.00	2,300.00	1,448.27	37 %
417	COMPUTER & ELECTRONIC SUPPLIES	0.00	17,438.07	22,000.00	22,000.00	4,561.93	79 %
419	PATROL CAR REPAIRS/EQUIP	161.45	61,700.50	45,000.00	45,000.00	-16,700.50	137 %
422	CLOTHING AND UNIFORMS	0.00	22,378.92	20,000.00	20,000.00	-2,378.92	112 %
424	GAS, OIL, GREASE, ETC	9,094.04	104,818.83	77,250.00	77,250.00	-27,568.83	136 %
428	AMMUNITIONS\TRAINING	0.00	8,248.31	16,000.00	16,000.00	7,751.69	52 %
431	RADIOS & RADIO MAINTENANCE	0.00	0.00	16,500.00	16,500.00	16,500.00	%
433	PRISONER EXPENSE AND TOWING	0.00	16,905.87	30,000.00	30,000.00	13,094.13	56 %
444	TRAINING(MILEAGE,MEALS,REG,	147.00	35,620.45	35,000.00	35,000.00	-620.45	102 %
454	CANINE EQUIPMENT & SUPPLIES	0.00	4,667.06	8,000.00	8,000.00	3,332.94	58 %
455	ANIMAL IMPOUND EXPENSES	0.00	1,505.00	4,000.00	4,000.00	2,495.00	38 %
540	VEHICLE & EQUIPMENT LICENSING	0.00	37.50	250.00	250.00	212.50	15 %
640	OFFICE FURNITURE & EQUIPMENT	0.00	0.00	5,000.00	5,000.00	5,000.00	%
651	EQUIPMENT	0.00	46,000.00	46,000.00	46,000.00	0.00	100 %
673	SAFETY PROGRAMS & EQUIPMENT	0.00	1,251.61	2,500.00	2,500.00	1,248.39	50 %
829	COMMUNITY COALITION EXPENSES	0.00	73.95	0.00	0.00	-73.95	%
833	PD PAYROLL - GRANT	0.00	12,729.10	35,000.00	35,000.00	22,270.90	36 %
837	POLICE DEPT GRANT EXPENSES	0.00	41,204.00	0.00	0.00	-41,204.00	%
838	CJIS:STATE RECORDS MANAGEMENT/	0.00	1,080.00	1,440.00	1,440.00	360.00	75 %
Account Total:		265,423.37	3,489,040.66	4,363,687.00	4,476,762.00	987,721.34	78 %
422000 FIRE DEPARTMENT							
100	SALARIES AND WAGES	0.00	51,839.08	75,000.00	75,000.00	23,160.92	69 %
320	INSURANCE RESERVE - Liability	0.00	0.00	2,500.00	2,500.00	2,500.00	%
341	EXPENSE/FIRE INSPECTION/TRAVEL	0.00	0.00	250.00	250.00	250.00	%
350	UTILITIES - ELECTRIC & GAS	1,081.63	16,731.04	16,000.00	16,000.00	-731.04	105 %
356	TELEPHONE/CELL PHONE	265.06	2,906.23	3,500.00	3,500.00	593.77	83 %
362	FIRE PREVEN/BOOKS/MAG/PRINTING	0.00	0.00	3,000.00	3,000.00	3,000.00	%
365	BUILDING MAINTENANCE	0.00	0.00	4,000.00	4,000.00	4,000.00	%
388	EQUIPMENT	0.00	1,581.70	25,000.00	25,000.00	23,418.30	6 %
410	OFFICE SUPPLIES	0.00	0.00	250.00	250.00	250.00	%
417	COMPUTER & ELECTRONIC SUPPLIES	0.00	0.00	250.00	250.00	250.00	%
420	OPERATION & MAINTENANCE	0.00	1,746.99	3,000.00	3,000.00	1,253.01	58 %
422	CLOTHING AND UNIFORMS	0.00	0.00	500.00	500.00	500.00	%
424	GAS, OIL, GREASE, ETC	0.00	358.97	750.00	750.00	391.03	48 %
431	RADIOS & RADIO MAINTENANCE	0.00	2,000.00	2,000.00	2,000.00	0.00	100 %
444	TRAINING(MILEAGE,MEALS,REG,	0.00	1,487.15	3,000.00	3,000.00	1,512.85	50 %
603	BUILDING	0.00	0.00	6,000.00	6,000.00	6,000.00	%
640	OFFICE FURNITURE & EQUIPMENT	0.00	0.00	500.00	500.00	500.00	%
650	MACHINERY & EQUIPMENT	0.00	0.00	500.00	500.00	500.00	%
653	PAGERS & RADIOS	0.00	0.00	1,500.00	1,500.00	1,500.00	%

1000 GENERAL

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
Account Total:		1,346.69	78,651.16	147,500.00	147,500.00	68,848.84	53 %
426000	AMBULANCE						
	811 BUDGET APPROPRIATION	0.00	50,000.00	50,000.00	50,000.00	0.00	100 %
Account Total:		0.00	50,000.00	50,000.00	50,000.00	0.00	100 %
Account Group Total:		266,770.06	3,617,691.82	4,561,187.00	4,674,262.00	1,056,570.18	77 %
430000	PUBLIC WORKS						
431000	FORESTRY MAINTENANCE						
	303 NUISANCE MAINTENANCE	0.00	283.17	2,000.00	2,000.00	1,716.83	14 %
	345 MAINTAIN PLANTINGS	0.00	6,067.60	5,000.00	5,000.00	-1,067.60	121 %
	376 PUBLIC EDUCATION	0.00	8.38	2,000.00	2,000.00	1,991.62	%
	420 OPERATION & MAINTENANCE	0.00	46.28	0.00	0.00	-46.28	%
	426 MACHINERY AND EQUIPMENT PARTS	0.00	14.77	500.00	500.00	485.23	3 %
	444 TRAINING(MILEAGE,MEALS,REG,	0.00	27.39	2,000.00	2,000.00	1,972.61	1 %
	490 MISCELLANEOUS	0.00	96.94	1,000.00	1,000.00	903.06	10 %
Account Total:		0.00	6,544.53	12,500.00	12,500.00	5,955.47	52 %
Account Group Total:		0.00	6,544.53	12,500.00	12,500.00	5,955.47	52 %
450000	CULTURE AND RECREATION						
450000	CULTURE AND RECREATION						
	813 PIONEER MUSEUM	0.00	29,500.00	29,500.00	29,500.00	0.00	100 %
	814 YOUNG AT HEART CLUB	0.00	10,000.00	10,000.00	10,000.00	0.00	100 %
	819 MCKENZIE CO HERITAGE PARK	0.00	0.00	40,000.00	40,000.00	40,000.00	%
	824 MCKENZIE CO FAIR BOARD	0.00	4,750.00	4,750.00	4,750.00	0.00	100 %
Account Total:		0.00	44,250.00	84,250.00	84,250.00	40,000.00	53 %
453500	AIRPORT AUTHORITY						
	811 BUDGET APPROPRIATION	0.00	0.00	50,000.00	50,000.00	50,000.00	%
Account Total:		0.00	0.00	50,000.00	50,000.00	50,000.00	%
457000	CHAMBER OF COMMERCE						
	811 BUDGET APPROPRIATION	0.00	3,500.00	3,500.00	3,500.00	0.00	100 %
Account Total:		0.00	3,500.00	3,500.00	3,500.00	0.00	100 %
Account Group Total:		0.00	47,750.00	137,750.00	137,750.00	90,000.00	35 %
470000	TOURISM						
470000	TOURISM						
	811 BUDGET APPROPRIATION	0.00	10,374.58	23,000.00	23,000.00	12,625.42	45 %
Account Total:		0.00	10,374.58	23,000.00	23,000.00	12,625.42	45 %
472000	CITY OWNED PROPERTY						
	355 PAYMENT OF PROPERTY TAX	0.00	1,007,771.10	958,138.00	958,138.00	-49,633.10	105 %
Account Total:		0.00	1,007,771.10	958,138.00	958,138.00	-49,633.10	105 %
473000	CITY GUARANTOR OBLIGATION						
	920 WOLF RUN VILLAGE	1,110.93	316,986.99	260,000.00	260,000.00	-56,986.99	122 %
Account Total:		1,110.93	316,986.99	260,000.00	260,000.00	-56,986.99	122 %
Account Group Total:		1,110.93	1,335,132.67	1,241,138.00	1,241,138.00	-93,994.67	108 %

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1000 GENERAL

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
	Fund Total:	441,283.02	7,556,803.55	9,085,878.00	9,202,237.52	1,645,433.97	82 %

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1001 GPT

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
510000	TRANSFERS OUT						
510000	TRANSFERS OUT						
	810 TRANSFERS	1,894,593.25	21,922,320.41	15,000,000.00	21,010,800.00	-911,520.41	104 %
	Account Total:	1,894,593.25	21,922,320.41	15,000,000.00	21,010,800.00	-911,520.41	104 %
	Account Group Total:	1,894,593.25	21,922,320.41	15,000,000.00	21,010,800.00	-911,520.41	104 %
	Fund Total:	1,894,593.25	21,922,320.41	15,000,000.00	21,010,800.00	-911,520.41	104 %

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1010 POLICE UNIT FEES & DONATIONS

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
420000	PUBLIC SAFETY						
421000	POLICE DEPARTMENT						
	388 EQUIPMENT	0.00	52,300.66	20,000.00	54,000.00	1,699.34	97 %
	490 MISCELLANEOUS	0.00	414.10	0.00	0.00	-414.10	%
	Account Total:	0.00	52,714.76	20,000.00	54,000.00	1,285.24	98 %
	Account Group Total:	0.00	52,714.76	20,000.00	54,000.00	1,285.24	98 %
	Fund Total:	0.00	52,714.76	20,000.00	54,000.00	1,285.24	98 %

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1020 FIRE UNIT FEES

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
420000	PUBLIC SAFETY						
422000	FIRE DEPARTMENT						
	388 EQUIPMENT	0.00	0.00	20,000.00	20,000.00	20,000.00	%
	Account Total:	0.00	0.00	20,000.00	20,000.00	20,000.00	%
	Account Group Total:	0.00	0.00	20,000.00	20,000.00	20,000.00	%
	Fund Total:	0.00	0.00	20,000.00	20,000.00	20,000.00	%

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1030 AMBULANCE UNIT FEES & GRANT PASS THROUGH

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
410000	GENERAL GOVERNMENT						
419000	MISCELLANEOUS						
	490 MISCELLANEOUS	0.00	0.00	20,000.00	20,000.00	20,000.00	%
	Account Total:	0.00	0.00	20,000.00	20,000.00	20,000.00	%
	Account Group Total:	0.00	0.00	20,000.00	20,000.00	20,000.00	%
	Fund Total:	0.00	0.00	20,000.00	20,000.00	20,000.00	%

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1040 PARK BOARD UNIT FEES

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
410000	GENERAL GOVERNMENT						
419000	MISCELLANEOUS						
	490 MISCELLANEOUS	0.00	0.00	20,000.00	20,000.00	20,000.00	%
	Account Total:	0.00	0.00	20,000.00	20,000.00	20,000.00	%
	Account Group Total:	0.00	0.00	20,000.00	20,000.00	20,000.00	%
	Fund Total:	0.00	0.00	20,000.00	20,000.00	20,000.00	%

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1050 SCHOOL UNIT FEES

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
410000	GENERAL GOVERNMENT						
419000	MISCELLANEOUS						
	490 MISCELLANEOUS	0.00	0.00	20,000.00	20,000.00	20,000.00	%
	Account Total:	0.00	0.00	20,000.00	20,000.00	20,000.00	%
	Account Group Total:	0.00	0.00	20,000.00	20,000.00	20,000.00	%
	Fund Total:	0.00	0.00	20,000.00	20,000.00	20,000.00	%

2010 ROAD FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
430000	PUBLIC WORKS						
431300	ROAD AND STREET MAINTENANCE						
100	SALARIES AND WAGES	41,093.10	459,729.49	494,159.00	506,659.00	46,929.51	91 %
150	OVERTIME SALARIES & WAGES	8,327.19	76,165.60	30,000.00	30,000.00	-46,165.60	254 %
210	MEDICAL AND LIFE INSURANCE	7,631.23	74,054.50	89,505.00	89,505.00	15,450.50	83 %
220	SOCIAL SECURITY	3,685.42	40,016.01	40,098.00	41,098.00	1,081.99	97 %
230	RETIREMENT	4,351.11	44,835.48	53,517.00	55,017.00	10,181.52	81 %
306	SERVICES	0.00	0.00	1,000.00	1,000.00	1,000.00	%
307	CONTRACT SERVICES	0.00	3,455.00	0.00	0.00	-3,455.00	%
330	RENTALS	0.00	0.00	50,000.00	50,000.00	50,000.00	%
350	UTILITIES - ELECTRIC & GAS	8,617.02	86,507.01	70,000.00	70,000.00	-16,507.01	124 %
351	PROFESSIONAL SERVICES	8.34	555.42	10,000.00	10,000.00	9,444.58	6 %
360	PUBLISHING AND PRINTING	0.00	0.00	2,000.00	2,000.00	2,000.00	%
370	DUES, MEMBERSHIP, REGISTRATION	0.00	4,245.00	500.00	500.00	-3,745.00	849 %
371	SNOW REMOVAL	0.00	41,303.56	65,000.00	65,000.00	23,696.44	64 %
386	STORM DRAINS	0.00	17,024.45	25,000.00	25,000.00	7,975.55	68 %
390	STREET SIGNS	0.00	12,756.05	15,000.00	15,000.00	2,243.95	85 %
391	STREET LIGHTING	0.00	29,618.37	40,000.00	40,000.00	10,381.63	74 %
410	OFFICE SUPPLIES	0.00	125.93	1,500.00	1,500.00	1,374.07	8 %
412	POSTAGE	0.00	476.92	1,500.00	1,500.00	1,023.08	32 %
417	COMPUTER & ELECTRONIC SUPPLIES	0.00	1,190.37	500.00	500.00	-690.37	238 %
418	SHOP SUPPLIES/MISCELLANEOUS	0.00	2,435.86	10,000.00	10,000.00	7,564.14	24 %
420	OPERATION & MAINTENANCE	66.31	9,353.44	15,000.00	15,000.00	5,646.56	62 %
422	CLOTHING AND UNIFORMS	0.00	995.98	1,500.00	1,500.00	504.02	66 %
424	GAS, OIL, GREASE, ETC	3,778.53	39,304.03	35,000.00	35,000.00	-4,304.03	112 %
426	MACHINERY AND EQUIPMENT PARTS	134.10	92,167.64	65,000.00	65,000.00	-27,167.64	142 %
427	MOTOR VEHICLE PARTS	0.00	61.54	5,000.00	5,000.00	4,938.46	1 %
431	RADIOS & RADIO MAINTENANCE	0.00	0.00	2,500.00	2,500.00	2,500.00	%
434	SHOP TOOLS, ETC	0.00	1,836.33	6,500.00	6,500.00	4,663.67	28 %
435	STREET MAINTENANCE	0.00	455,288.45	350,000.00	350,000.00	-105,288.45	130 %
436	SUPPLIES	0.00	0.00	3,000.00	3,000.00	3,000.00	%
444	TRAINING(MILEAGE,MEALS,REG,	0.00	393.58	2,000.00	2,000.00	1,606.42	20 %
452	GRAVEL, SAND, SALT	0.00	35,601.12	25,000.00	25,000.00	-10,601.12	142 %
453	TRAFFIC LIGHTS	0.00	10,467.79	5,000.00	5,000.00	-5,467.79	209 %
460	LOSSES & CASUALTIES	0.00	1,030.00	2,000.00	2,000.00	970.00	52 %
490	MISCELLANEOUS	0.00	0.00	5,000.00	5,000.00	5,000.00	%
540	VEHICLE & EQUIPMENT LICENSING	0.00	20.50	100.00	100.00	79.50	21 %
650	MACHINERY & EQUIPMENT	0.00	97,089.00	225,000.00	225,000.00	127,911.00	43 %
673	SAFETY PROGRAMS & EQUIPMENT	0.00	4,857.96	8,000.00	8,000.00	3,142.04	61 %
	Account Total:	77,692.35	1,642,962.38	1,754,879.00	1,769,879.00	126,916.62	93 %
	Account Group Total:	77,692.35	1,642,962.38	1,754,879.00	1,769,879.00	126,916.62	93 %
	Fund Total:	77,692.35	1,642,962.38	1,754,879.00	1,769,879.00	126,916.62	93 %

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2080 CEMETERY

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
410000	GENERAL GOVERNMENT						
416200	BUILDING AND GROUNDS						
307	CONTRACT SERVICES	0.00	0.00	2,000.00	2,000.00	2,000.00	%
350	UTILITIES - ELECTRIC & GAS	27.61	269.24	500.00	500.00	230.76	54 %
351	PROFESSIONAL SERVICES	0.00	0.00	5,000.00	5,000.00	5,000.00	%
358	UTILITES - WATER	0.00	0.00	1,826.00	1,826.00	1,826.00	%
420	OPERATION & MAINTENANCE	0.00	8,534.74	12,700.00	12,700.00	4,165.26	67 %
490	MISCELLANEOUS	0.00	58.00	500.00	500.00	442.00	12 %
520	RETURNED CEMETERY SPACES	0.00	0.00	500.00	500.00	500.00	%
680	CONSTRUCTION IN PROGRESS	0.00	79,687.76	0.00	125,000.00	45,312.24	64 %
	Account Total:	27.61	88,549.74	23,026.00	148,026.00	59,476.26	60 %
	Account Group Total:	27.61	88,549.74	23,026.00	148,026.00	59,476.26	60 %
	Fund Total:	27.61	88,549.74	23,026.00	148,026.00	59,476.26	60 %

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2100 LEASE OF LAW ENFORCEMENT FAC

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
420000	PUBLIC SAFETY						
420000	PUBLIC SAFETY						
	420 OPERATION & MAINTENANCE	0.00	125,423.35	115,000.00	115,000.00	-10,423.35	109 %
	Account Total:	0.00	125,423.35	115,000.00	115,000.00	-10,423.35	109 %
	Account Group Total:	0.00	125,423.35	115,000.00	115,000.00	-10,423.35	109 %
	Fund Total:	0.00	125,423.35	115,000.00	115,000.00	-10,423.35	109 %

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2230 CITY IMPROVEMENTS FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
450000	CULTURE AND RECREATION						
450500	CITY IMPROVEMENTS						
	388 EQUIPMENT	0.00	0.00	0.00	11,000.00	11,000.00	%
	490 MISCELLANEOUS	0.00	0.00	240,000.00	240,000.00	240,000.00	%
	680 CONSTRUCTION IN PROGRESS	0.00	260,751.52	0.00	199,150.00	-61,601.52	131 %
	Account Total:	0.00	260,751.52	240,000.00	450,150.00	189,398.48	58 %
	Account Group Total:	0.00	260,751.52	240,000.00	450,150.00	189,398.48	58 %
	Fund Total:	0.00	260,751.52	240,000.00	450,150.00	189,398.48	58 %

2240 ROUGH RIDER CENTER

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
410000 GENERAL GOVERNMENT							
414120 ROUGH RIDER CENTER WAGES & BENEFITS							
	115 RRC Staff paid by City	9,969.78	379,046.41	416,750.00	449,697.20	70,650.79	84 %
	210 MEDICAL AND LIFE INSURANCE	1,727.69	19,817.21	104,740.00	109,240.00	89,422.79	18 %
	220 SOCIAL SECURITY	694.70	8,482.49	31,880.00	34,403.21	25,920.72	25 %
	230 RETIREMENT	995.45	12,318.38	45,130.00	48,494.23	36,175.85	25 %
	Account Total:	13,387.62	419,664.49	598,500.00	641,834.64	222,170.15	65 %
416000 UPKEEP OF GOVERNMENT BLDGS							
	307 CONTRACT SERVICES	1,132.94	102,604.23	120,000.00	120,000.00	17,395.77	86 %
	365 BUILDING MAINTENANCE	0.00	177,814.89	100,000.00	270,000.00	92,185.11	66 %
	388 EQUIPMENT	0.00	4,756.76	0.00	0.00	-4,756.76	%
	426 MACHINERY AND EQUIPMENT PARTS	0.00	-70.10	0.00	0.00	70.10	%
	651 EQUIPMENT	0.00	18,510.00	30,000.00	30,000.00	11,490.00	62 %
	680 CONSTRUCTION IN PROGRESS	0.00	61,581.96	0.00	60,000.00	-1,581.96	103 %
	Account Total:	1,132.94	365,197.74	250,000.00	480,000.00	114,802.26	76 %
	Account Group Total:	14,520.56	784,862.23	848,500.00	1,121,834.64	336,972.41	70 %
430000 PUBLIC WORKS							
430510 GOLF COURSE - MAINTENANCE							
	307 CONTRACT SERVICES	0.00	1,300.00	0.00	0.00	-1,300.00	%
	Account Total:	0.00	1,300.00	0.00	0.00	-1,300.00	%
	Account Group Total:	0.00	1,300.00	0.00	0.00	-1,300.00	%
450000 CULTURE AND RECREATION							
450000 CULTURE AND RECREATION							
	356 TELEPHONE/CELL PHONE	20.96	164.86	0.00	150.00	-14.86	110 %
	Account Total:	20.96	164.86	0.00	150.00	-14.86	110 %
	Account Group Total:	20.96	164.86	0.00	150.00	-14.86	110 %
470000 TOURISM							
472000 CITY OWNED PROPERTY							
	321 FIRE AND TORNADO INSURANCE-	0.00	38,706.00	31,500.00	31,500.00	-7,206.00	123 %
	Account Total:	0.00	38,706.00	31,500.00	31,500.00	-7,206.00	123 %
	Account Group Total:	0.00	38,706.00	31,500.00	31,500.00	-7,206.00	123 %
	Fund Total:	14,541.52	825,033.09	880,000.00	1,153,484.64	328,451.55	72 %

2245 FOX HILLS GOLF COURSE

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
430000	PUBLIC WORKS						
430500	GOLF COURSE - GENERAL CLUBHOUSE						
100	SALARIES AND WAGES	7,336.79	96,336.10	0.00	91,225.00	-5,111.10	106 %
210	MEDICAL AND LIFE INSURANCE	1,365.63	13,656.30	0.00	16,000.00	2,343.70	85 %
220	SOCIAL SECURITY	553.61	6,291.61	0.00	6,975.71	684.10	90 %
230	RETIREMENT	643.56	7,051.02	0.00	9,863.07	2,812.05	71 %
240	WORKER'S COMPENSATION	0.00	0.00	4,560.00	0.00	0.00	%
307	CONTRACT SERVICES	0.00	2,011.58	78,000.00	0.00	-2,011.58	%
308	LEASE OF EQUIPMENT	0.00	2,191.04	12,000.00	0.00	-2,191.04	%
321	FIRE AND TORNADO INSURANCE-	0.00	0.00	6,500.00	6,500.00	6,500.00	%
350	UTILITIES - ELECTRIC & GAS	1,540.25	17,236.66	19,600.00	19,600.00	2,363.34	88 %
351	PROFESSIONAL SERVICES	0.00	0.00	3,200.00	0.00	0.00	%
356	TELEPHONE/CELL PHONE	-16.98	-154.72	700.00	700.00	854.72	-22 %
357	FIBER, INTERNET, CABLE	328.28	3,639.10	4,000.00	4,000.00	360.90	91 %
358	UTILITES - WATER	365.01	5,697.49	2,400.00	2,400.00	-3,297.49	237 %
360	PUBLISHING AND PRINTING	0.00	1,540.00	0.00	0.00	-1,540.00	%
361	ADVERTISING	0.00	1,270.66	2,000.00	4,500.00	3,229.34	28 %
366	MARKETING & PROMOTIONS	0.00	80,000.00	60,000.00	80,000.00	0.00	100 %
375	BANKING/CREDIT CARD SERVICE	589.26	14,295.63	7,600.00	7,600.00	-6,695.63	188 %
404	GOLF COURSE - TAXES OTHER	1,651.40	43,496.69	20,000.00	23,560.00	-19,936.69	185 %
405	SUPPLIES	0.00	2,202.20	3,400.00	3,900.00	1,697.80	56 %
410	OFFICE SUPPLIES	0.00	6.99	0.00	0.00	-6.99	%
412	POSTAGE	0.00	144.43	300.00	300.00	155.57	48 %
416	BUILDING UPKEEP	0.00	2,743.20	780.00	780.00	-1,963.20	352 %
421	JANITORIAL SUPPLIES	0.00	430.95	1,575.00	1,575.00	1,144.05	27 %
444	TRAINING(MILEAGE, MEALS, REG,	0.00	0.00	0.00	1,100.00	1,100.00	%
	Account Total:	14,356.81	300,086.93	226,615.00	280,578.78	-19,508.15	107 %
430510	GOLF COURSE - MAINTENANCE						
100	SALARIES AND WAGES	4,202.94	74,984.81	185,000.00	107,000.00	32,015.19	70 %
101	SALARIES & WAGES GROUNDS	0.00	62,126.71	72,150.00	72,150.00	10,023.29	86 %
150	OVERTIME SALARIES & WAGES	1,476.00	14,615.06	0.00	0.00	-14,615.06	%
210	MEDICAL AND LIFE INSURANCE	0.00	11,466.92	16,500.00	16,500.00	5,033.08	69 %
220	SOCIAL SECURITY	434.43	11,596.97	19,672.00	19,822.00	8,225.03	59 %
230	RETIREMENT	0.00	6,482.36	7,813.00	8,013.00	1,530.64	81 %
250	STATE UNEMPLOYMENT	0.00	0.00	1,560.00	1,560.00	1,560.00	%
307	CONTRACT SERVICES	8.33	192,622.68	0.00	90,800.00	-101,822.68	212 %
308	LEASE OF EQUIPMENT	0.00	118,131.60	125,717.00	125,717.00	7,585.40	94 %
330	RENTALS	0.00	2,982.68	4,445.00	4,445.00	1,462.32	67 %
350	UTILITIES - ELECTRIC & GAS	2,258.33	16,427.89	13,500.00	13,500.00	-2,927.89	122 %
357	FIBER, INTERNET, CABLE	0.00	0.00	50.00	50.00	50.00	%
360	PUBLISHING AND PRINTING	0.00	261.00	0.00	0.00	-261.00	%
365	BUILDING MAINTENANCE	0.00	0.00	500.00	500.00	500.00	%
370	DUES, MEMBERSHIP, REGISTRATION	0.00	430.00	550.00	550.00	120.00	78 %
380	REPAIR AND MAINTENANCE	147.99	12,464.70	15,500.00	15,500.00	3,035.30	80 %
388	EQUIPMENT	0.00	0.00	16,000.00	0.00	0.00	%
418	SHOP SUPPLIES/MISCELLANEOUS	252.22	12,890.53	9,700.00	9,700.00	-3,190.53	133 %
423	CHEMICAL SUPPLIES & TESTING	0.00	1,460.77	9,500.00	9,500.00	8,039.23	15 %
424	GAS, OIL, GREASE, ETC	1,176.48	20,922.06	16,000.00	16,000.00	-4,922.06	131 %
429	WEED SPRAY / GC FERTILIZER	45.07	10,186.25	29,500.00	29,500.00	19,313.75	35 %
430	IRRIGATION REPAIRS	0.00	7,739.40	5,800.00	5,800.00	-1,939.40	133 %

2245 FOX HILLS GOLF COURSE

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
444	TRAINING(MILEAGE,MEALS,REG,	0.00	300.00	0.00	550.00	250.00	55 %
450	SEED & SOD	0.00	5,066.18	7,500.00	7,500.00	2,433.82	68 %
452	GRAVEL, SAND, SALT	0.00	6,262.39	5,500.00	5,500.00	-762.39	114 %
630	IMPROVEMENTS OTHER THAN BLDGS	0.00	8,339.00	0.00	0.00	-8,339.00	%
651	EQUIPMENT	0.00	11,653.98	0.00	11,000.00	-653.98	106 %
	Account Total:	10,001.79	609,413.94	562,457.00	571,157.00	-38,256.94	107 %
430520	GOLF COURSE - PRO SHOP						
100	SALARIES AND WAGES	0.00	46,219.77	27,500.00	37,627.20	-8,592.57	123 %
150	OVERTIME SALARIES & WAGES	0.00	1,314.69	0.00	0.00	-1,314.69	%
210	MEDICAL AND LIFE INSURANCE	0.00	5,526.29	0.00	4,500.00	-1,026.29	123 %
220	SOCIAL SECURITY	0.00	3,581.61	2,103.00	2,894.13	-687.48	124 %
230	RETIREMENT	0.00	3,605.62	0.00	1,036.86	-2,568.76	348 %
356	TELEPHONE/CELL PHONE	20.96	164.84	0.00	150.00	-14.84	110 %
370	DUES, MEMBERSHIP, REGISTRATION	0.00	1,415.00	0.00	0.00	-1,415.00	%
406	COST OF GOODS SOLD -	0.00	82,367.15	43,000.00	43,000.00	-39,367.15	192 %
410	OFFICE SUPPLIES	0.00	2,180.98	4,700.00	4,700.00	2,519.02	46 %
	Account Total:	20.96	146,375.95	77,303.00	93,908.19	-52,467.76	156 %
430530	GOLF COURSE - DRIVING RANGE						
380	REPAIR AND MAINTENANCE	0.00	0.00	300.00	300.00	300.00	%
388	EQUIPMENT	0.00	4,851.89	0.00	4,200.00	-651.89	116 %
405	SUPPLIES	0.00	4,946.75	1,500.00	1,500.00	-3,446.75	330 %
420	OPERATION & MAINTENANCE	0.00	414.04	600.00	600.00	185.96	69 %
	Account Total:	0.00	10,212.68	2,400.00	6,600.00	-3,612.68	155 %
430540	GOLF COURSE - CARTS						
308	LEASE OF EQUIPMENT	0.00	62,860.00	29,610.00	62,610.00	-250.00	100 %
350	UTILITIES - ELECTRIC & GAS	121.32	1,121.67	1,200.00	1,200.00	78.33	93 %
380	REPAIR AND MAINTENANCE	0.00	96.97	500.00	500.00	403.03	19 %
388	EQUIPMENT	0.00	11,445.00	0.00	11,445.00	0.00	100 %
405	SUPPLIES	0.00	362.74	200.00	200.00	-162.74	181 %
	Account Total:	121.32	75,886.38	31,510.00	75,955.00	68.62	100 %
	Account Group Total:	24,500.88	1,141,975.88	900,285.00	1,028,198.97	-113,776.91	111 %
	Fund Total:	24,500.88	1,141,975.88	900,285.00	1,028,198.97	-113,776.91	111 %

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2260 FIRE TRUCK REPLACEMENT FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
420000	PUBLIC SAFETY						
422000	FIRE DEPARTMENT						
	670 VEHICLES	0.00	0.00	30,705.00	0.00	0.00	%
	Account Total:	0.00	0.00	30,705.00	0.00	0.00	%
	Account Group Total:	0.00	0.00	30,705.00	0.00	0.00	%
520000	OTHER FINANCING USES						
521000	INTERFUND OPERATING TRANSFERS OUT						
	810 TRANSFERS	0.00	30,879.46	0.00	69,705.00	38,825.54	44 %
	Account Total:	0.00	30,879.46	0.00	69,705.00	38,825.54	44 %
	Account Group Total:	0.00	30,879.46	0.00	69,705.00	38,825.54	44 %
	Fund Total:	0.00	30,879.46	30,705.00	69,705.00	38,825.54	44 %

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2280 OCCUPANCY TAX

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
410000	GENERAL GOVERNMENT						
419100	ADVERTISING AND PROMOTION						
	363 ADVERTISING & PROMOTION	0.00	157,999.16	120,000.00	202,500.00	44,500.84	78 %
	Account Total:	0.00	157,999.16	120,000.00	202,500.00	44,500.84	78 %
	Account Group Total:	0.00	157,999.16	120,000.00	202,500.00	44,500.84	78 %
	Fund Total:	0.00	157,999.16	120,000.00	202,500.00	44,500.84	78 %

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2285 RESTAURANT & LODGING TAX

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
410000	GENERAL GOVERNMENT						
419200	RESTAURANT & LODGING TAX EXPENDITURES						
	815 FUND DISBURSEMENTS	14,983.30	260,347.13	400,000.00	400,000.00	139,652.87	65 %
	Account Total:	14,983.30	260,347.13	400,000.00	400,000.00	139,652.87	65 %
	Account Group Total:	14,983.30	260,347.13	400,000.00	400,000.00	139,652.87	65 %
	Fund Total:	14,983.30	260,347.13	400,000.00	400,000.00	139,652.87	65 %

2290 VEHICLE REPLACEMENT FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
410000	GENERAL GOVERNMENT						
414200	CITY ENGINEER						
	670 VEHICLES	0.00	45,278.24	100,000.00	100,000.00	54,721.76	45 %
	Account Total:	0.00	45,278.24	100,000.00	100,000.00	54,721.76	45 %
414500	CITY ADMIN/PLANNER						
	670 VEHICLES	0.00	42,754.00	50,000.00	50,000.00	7,246.00	86 %
	Account Total:	0.00	42,754.00	50,000.00	50,000.00	7,246.00	86 %
	Account Group Total:	0.00	88,032.24	150,000.00	150,000.00	61,967.76	59 %
420000	PUBLIC SAFETY						
421000	POLICE DEPARTMENT						
	661 POLICE CAR REPLACEMENT	0.00	191,402.43	140,000.00	300,000.00	108,597.57	64 %
	Account Total:	0.00	191,402.43	140,000.00	300,000.00	108,597.57	64 %
	Account Group Total:	0.00	191,402.43	140,000.00	300,000.00	108,597.57	64 %
510000	TRANSFERS OUT						
510000	TRANSFERS OUT						
	815 FUND DISBURSEMENTS	0.00	77,546.12	0.00	0.00	-77,546.12	%
	Account Total:	0.00	77,546.12	0.00	0.00	-77,546.12	%
	Account Group Total:	0.00	77,546.12	0.00	0.00	-77,546.12	%
	Fund Total:	0.00	356,980.79	290,000.00	450,000.00	93,019.21	79 %

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2295 FIRE DEPARTMENT BUILDING

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
510000	TRANSFERS OUT						
510000	TRANSFERS OUT						
	810 TRANSFERS	0.00	176,507.56	176,404.00	176,404.00	-103.56	100 %
	Account Total:	0.00	176,507.56	176,404.00	176,404.00	-103.56	100 %
	Account Group Total:	0.00	176,507.56	176,404.00	176,404.00	-103.56	100 %
	Fund Total:	0.00	176,507.56	176,404.00	176,404.00	-103.56	100 %

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2310 VECTOR & WEED CONTROL

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
440000							
441100	VECTOR AND WEED CONTROL						
	100 SALARIES AND WAGES	0.00	0.00	5,047.00	5,047.00	5,047.00	%
	220 SOCIAL SECURITY	0.00	0.00	386.00	386.00	386.00	%
	360 PUBLISHING AND PRINTING	0.00	0.00	500.00	500.00	500.00	%
	370 DUES, MEMBERSHIP, REGISTRATION	0.00	745.00	0.00	0.00	-745.00	%
	413 CHEMICALS: ADULT CONTROL	0.00	22,372.25	12,000.00	12,000.00	-10,372.25	186 %
	414 CHEMICALS: LARVACIDE	0.00	7,896.40	35,000.00	35,000.00	27,103.60	23 %
	417 COMPUTER & ELECTRONIC SUPPLIES	0.00	206.89	0.00	0.00	-206.89	%
	420 OPERATION & MAINTENANCE	8.99	136.22	0.00	0.00	-136.22	%
	424 GAS, OIL, GREASE, ETC	0.00	0.00	1,000.00	1,000.00	1,000.00	%
	426 MACHINERY AND EQUIPMENT PARTS	0.00	1,941.15	30,000.00	30,000.00	28,058.85	6 %
	429 WEED SPRAY / GC FERTILIZER	0.00	10,547.50	6,000.00	6,000.00	-4,547.50	176 %
	436 SUPPLIES	0.00	2,211.55	500.00	500.00	-1,711.55	442 %
	444 TRAINING(MILEAGE,MEALS,REG,	0.00	86.40	500.00	500.00	413.60	17 %
	490 MISCELLANEOUS	0.00	241.16	500.00	500.00	258.84	48 %
	540 VEHICLE & EQUIPMENT LICENSING	0.00	154.50	0.00	0.00	-154.50	%
	651 EQUIPMENT	0.00	4,697.97	0.00	0.00	-4,697.97	%
	Account Total:	8.99	51,236.99	91,433.00	91,433.00	40,196.01	56 %
	Account Group Total:	8.99	51,236.99	91,433.00	91,433.00	40,196.01	56 %
	Fund Total:	8.99	51,236.99	91,433.00	91,433.00	40,196.01	56 %

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2399 ROUGHRIDER FUND SALES TAX

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
420000	PUBLIC SAFETY						
427200	CITY SALES TAX						
	360 PUBLISHING AND PRINTING	0.00	145.00	0.00	0.00	-145.00	%
	815 FUND DISBURSEMENTS	116,774.54	1,233,455.00	1,327,000.00	1,327,000.00	93,545.00	93 %
	Account Total:	116,774.54	1,233,600.00	1,327,000.00	1,327,000.00	93,400.00	93 %
	Account Group Total:	116,774.54	1,233,600.00	1,327,000.00	1,327,000.00	93,400.00	93 %
510000	TRANSFERS OUT						
510000	TRANSFERS OUT						
	810 TRANSFERS	224,773.92	862,650.41	2,273,000.00	2,273,000.00	1,410,349.59	38 %
	815 FUND DISBURSEMENTS	0.00	1,161,364.44	0.00	0.00	-1,161,364.44	%
	Account Total:	224,773.92	2,024,014.85	2,273,000.00	2,273,000.00	248,985.15	89 %
	Account Group Total:	224,773.92	2,024,014.85	2,273,000.00	2,273,000.00	248,985.15	89 %
	Fund Total:	341,548.46	3,257,614.85	3,600,000.00	3,600,000.00	342,385.15	90 %

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3010 GENERAL OBLIGATION BOND 2013

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
490000							
490100	GENERAL OBLIGATION BOND						
	615 PRINCIPAL - DEBT SERVICE	0.00	45,000.00	45,000.00	45,000.00	0.00	100 %
	620 INTEREST - DEBT SERVICE	0.00	8,178.75	8,966.00	8,966.00	787.25	91 %
	625 ADMIN FEES - DEBT SERVICE	0.00	1,195.00	0.00	0.00	-1,195.00	%
	Account Total:	0.00	54,373.75	53,966.00	53,966.00	-407.75	101 %
	Account Group Total:	0.00	54,373.75	53,966.00	53,966.00	-407.75	101 %
	Fund Total:	0.00	54,373.75	53,966.00	53,966.00	-407.75	101 %

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3050 OIL & GAS REVENUE BOND 2013

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
490000							
490200	REVENUE BOND						
	615 PRINCIPAL - DEBT SERVICE	0.00	110,000.00	105,000.00	105,000.00	-5,000.00	105 %
	620 INTEREST - DEBT SERVICE	0.00	20,295.00	22,500.00	22,500.00	2,205.00	90 %
	625 ADMIN FEES - DEBT SERVICE	0.00	1,195.00	0.00	0.00	-1,195.00	%
	Account Total:	0.00	131,490.00	127,500.00	127,500.00	-3,990.00	103 %
	Account Group Total:	0.00	131,490.00	127,500.00	127,500.00	-3,990.00	103 %
	Fund Total:	0.00	131,490.00	127,500.00	127,500.00	-3,990.00	103 %

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3075 Series 2019 State Aid Refunding Bond

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
490000							
490300	CERTIFICATES OF INDEBTEDNESS						
615	PRINCIPAL - DEBT SERVICE	0.00	5,655,000.00	5,655,000.00	5,655,000.00	0.00	100 %
620	INTEREST - DEBT SERVICE	0.00	809,025.98	821,300.00	821,300.00	12,274.02	99 %
625	ADMIN FEES - DEBT SERVICE	0.00	1,140.00	1,200.00	1,200.00	60.00	95 %
	Account Total:	0.00	6,465,165.98	6,477,500.00	6,477,500.00	12,334.02	100 %
	Account Group Total:	0.00	6,465,165.98	6,477,500.00	6,477,500.00	12,334.02	100 %
	Fund Total:	0.00	6,465,165.98	6,477,500.00	6,477,500.00	12,334.02	100 %

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3080 SALES TAX REVENUE BONDS, SERIES 2015

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
490000							
490200	REVENUE BOND						
615	PRINCIPAL - DEBT SERVICE	0.00	710,000.00	690,000.00	690,000.00	-20,000.00	103 %
620	INTEREST - DEBT SERVICE	0.00	1,558,550.00	1,583,000.00	1,583,000.00	24,450.00	98 %
625	ADMIN FEES - DEBT SERVICE	0.00	133.34	0.00	0.00	-133.34	%
	Account Total:	0.00	2,268,683.34	2,273,000.00	2,273,000.00	4,316.66	100 %
	Account Group Total:	0.00	2,268,683.34	2,273,000.00	2,273,000.00	4,316.66	100 %
	Fund Total:	0.00	2,268,683.34	2,273,000.00	2,273,000.00	4,316.66	100 %

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3090 SPECIAL IMPROVEMENT BONDS, SERIES 2015

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
490000							
490400	SPECIAL IMPROVEMENT BONDS						
	615 PRINCIPAL - DEBT SERVICE	0.00	955,000.00	920,000.00	920,000.00	-35,000.00	104 %
	620 INTEREST - DEBT SERVICE	0.00	916,287.50	958,562.00	958,562.00	42,274.50	96 %
	625 ADMIN FEES - DEBT SERVICE	0.00	200.00	0.00	0.00	-200.00	%
	Account Total:	0.00	1,871,487.50	1,878,562.00	1,878,562.00	7,074.50	100 %
	Account Group Total:	0.00	1,871,487.50	1,878,562.00	1,878,562.00	7,074.50	100 %
	Fund Total:	0.00	1,871,487.50	1,878,562.00	1,878,562.00	7,074.50	100 %

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4005 Capital Improvement Projects

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
430000	PUBLIC WORKS						
431300	ROAD AND STREET MAINTENANCE						
	680 CONSTRUCTION IN PROGRESS	0.00	16,374.01	2,599,000.00	2,599,000.00	2,582,625.99	1 %
	Account Total:	0.00	16,374.01	2,599,000.00	2,599,000.00	2,582,625.99	1 %
	Account Group Total:	0.00	16,374.01	2,599,000.00	2,599,000.00	2,582,625.99	1 %
520000	OTHER FINANCING USES						
521000	INTERFUND OPERATING TRANSFERS OUT						
	810 TRANSFERS	0.00	5,980,406.35	0.00	5,980,406.35	0.00	100 %
	Account Total:	0.00	5,980,406.35	0.00	5,980,406.35	0.00	100 %
	Account Group Total:	0.00	5,980,406.35	0.00	5,980,406.35	0.00	100 %
	Fund Total:	0.00	5,996,780.36	2,599,000.00	8,579,406.35	2,582,625.99	70 %

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4039 GOLF COURSE EXPANSION PROJECT

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
450000	CULTURE AND RECREATION						
450500	CITY IMPROVEMENTS						
	380 REPAIR AND MAINTENANCE	0.00	1,164.00	0.00	0.00	-1,164.00	%
	388 EQUIPMENT	0.00	13,300.80	0.00	15,000.00	1,699.20	89 %
	680 CONSTRUCTION IN PROGRESS	0.00	14,123.34	0.00	310,000.00	295,876.66	5 %
	Account Total:	0.00	28,588.14	0.00	325,000.00	296,411.86	9 %
	Account Group Total:	0.00	28,588.14	0.00	325,000.00	296,411.86	9 %
	Fund Total:	0.00	28,588.14	0.00	325,000.00	296,411.86	9 %

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4040 PUBLIC WORKS FACILITY

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
450000	CULTURE AND RECREATION						
450500	CITY IMPROVEMENTS						
	351 PROFESSIONAL SERVICES	0.00	324,835.00	0.00	0.00	-324,835.00	%
	680 CONSTRUCTION IN PROGRESS	0.00	0.00	0.00	3,000,000.00	3,000,000.00	%
	Account Total:	0.00	324,835.00	0.00	3,000,000.00	2,675,165.00	11 %
	Account Group Total:	0.00	324,835.00	0.00	3,000,000.00	2,675,165.00	11 %
	Fund Total:	0.00	324,835.00	0.00	3,000,000.00	2,675,165.00	11 %

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4045 3RD AVE SW

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
430000	PUBLIC WORKS						
431200	ROAD & STREET CONSTRUCTION						
	351 PROFESSIONAL SERVICES	0.00	223,283.52	0.00	0.00	-223,283.52	%
	680 CONSTRUCTION IN PROGRESS	0.00	0.00	0.00	566,850.00	566,850.00	%
	Account Total:	0.00	223,283.52	0.00	566,850.00	343,566.48	39 %
	Account Group Total:	0.00	223,283.52	0.00	566,850.00	343,566.48	39 %
	Fund Total:	0.00	223,283.52	0.00	566,850.00	343,566.48	39 %

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4053 ND OUTDOOR HERITAGE FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
430000	PUBLIC WORKS						
431200	ROAD & STREET CONSTRUCTION						
	680 CONSTRUCTION IN PROGRESS	0.00	102,535.00	0.00	487,000.00	384,465.00	21 %
	Account Total:	0.00	102,535.00	0.00	487,000.00	384,465.00	21 %
	Account Group Total:	0.00	102,535.00	0.00	487,000.00	384,465.00	21 %
	Fund Total:	0.00	102,535.00	0.00	487,000.00	384,465.00	21 %

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4054 2020 ETA

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
430000	PUBLIC WORKS						
430240	ROAD & STREET MAINTENANCE						
	680 CONSTRUCTION IN PROGRESS	0.00	55,046.62	0.00	206,788.00	151,741.38	27 %
	Account Total:	0.00	55,046.62	0.00	206,788.00	151,741.38	27 %
	Account Group Total:	0.00	55,046.62	0.00	206,788.00	151,741.38	27 %
	Fund Total:	0.00	55,046.62	0.00	206,788.00	151,741.38	27 %

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4055 CHIP SEAL PROJECTS

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
430000	PUBLIC WORKS						
431300	ROAD AND STREET MAINTENANCE						
	680 CONSTRUCTION IN PROGRESS	0.00	0.00	0.00	1,721,108.35	1,721,108.35	%
	Account Total:	0.00	0.00	0.00	1,721,108.35	1,721,108.35	%
	Account Group Total:	0.00	0.00	0.00	1,721,108.35	1,721,108.35	%
	Fund Total:	0.00	0.00	0.00	1,721,108.35	1,721,108.35	%

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4058 HUNTER'S RUN

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
450000	CULTURE AND RECREATION						
450500	CITY IMPROVEMENTS						
	312 LEGAL FEES	0.00	21,194.97	0.00	0.00	-21,194.97	%
	Account Total:	0.00	21,194.97	0.00	0.00	-21,194.97	%
	Account Group Total:	0.00	21,194.97	0.00	0.00	-21,194.97	%
	Fund Total:	0.00	21,194.97	0.00	0.00	-21,194.97	%

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4059 FIRE HALL FACILITY

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
450000	CULTURE AND RECREATION						
450500	CITY IMPROVEMENTS						
	680 CONSTRUCTION IN PROGRESS	0.00	0.00	0.00	175,000.00	175,000.00	%
	Account Total:	0.00	0.00	0.00	175,000.00	175,000.00	%
	Account Group Total:	0.00	0.00	0.00	175,000.00	175,000.00	%
510000	TRANSFERS OUT						
510000	TRANSFERS OUT						
	810 TRANSFERS	-51.76	-51.76	0.00	0.00	51.76	%
	Account Total:	-51.76	-51.76	0.00	0.00	51.76	%
	Account Group Total:	-51.76	-51.76	0.00	0.00	51.76	%
	Fund Total:	-51.76	-51.76	0.00	175,000.00	175,051.76	%

5010 WATER WORKS

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
430000	PUBLIC WORKS						
434000	WATER SYSTEM OPERATION						
100	SALARIES AND WAGES	10,336.28	111,380.62	102,875.00	137,075.00	25,694.38	81 %
150	OVERTIME SALARIES & WAGES	154.61	2,402.53	10,000.00	10,000.00	7,597.47	24 %
210	MEDICAL AND LIFE INSURANCE	2,280.71	20,493.68	17,348.00	21,848.00	1,354.32	94 %
220	SOCIAL SECURITY	785.52	8,551.29	8,635.00	11,135.00	2,583.71	77 %
230	RETIREMENT	1,119.42	11,783.43	11,141.00	14,941.00	3,157.57	79 %
307	CONTRACT SERVICES	318.83	5,361.41	5,000.00	5,000.00	-361.41	107 %
330	RENTALS	0.00	45.00	0.00	0.00	-45.00	%
350	UTILITIES - ELECTRIC & GAS	762.15	11,686.28	14,000.00	14,000.00	2,313.72	83 %
351	PROFESSIONAL SERVICES	8.34	41.67	7,500.00	7,500.00	7,458.33	1 %
356	TELEPHONE/CELL PHONE	267.96	2,652.25	3,000.00	3,000.00	347.75	88 %
360	PUBLISHING AND PRINTING	0.00	774.27	1,000.00	1,000.00	225.73	77 %
370	DUES, MEMBERSHIP, REGISTRATION	0.00	1,368.00	1,000.00	1,000.00	-368.00	137 %
375	BANKING/CREDIT CARD SERVICE	221.19	3,033.82	3,000.00	3,000.00	-33.82	101 %
410	OFFICE SUPPLIES	0.00	67.41	100.00	100.00	32.59	67 %
412	POSTAGE	0.00	89.43	500.00	500.00	410.57	18 %
416	BUILDING UPKEEP	0.00	0.00	500.00	500.00	500.00	%
417	COMPUTER & ELECTRONIC SUPPLIES	0.00	3,723.43	5,000.00	5,000.00	1,276.57	74 %
418	SHOP SUPPLIES/MISCELLANEOUS	0.00	96.85	5,000.00	5,000.00	4,903.15	2 %
420	OPERATION & MAINTENANCE	39.58	1,468.31	500.00	500.00	-968.31	294 %
422	CLOTHING AND UNIFORMS	0.00	500.00	3,000.00	3,000.00	2,500.00	17 %
423	CHEMICAL SUPPLIES & TESTING	0.00	4,708.11	5,000.00	5,000.00	291.89	94 %
424	GAS, OIL, GREASE, ETC	2,712.25	31,686.30	20,000.00	20,000.00	-11,686.30	158 %
426	MACHINERY AND EQUIPMENT PARTS	0.00	4,111.97	2,000.00	2,000.00	-2,111.97	206 %
427	MOTOR VEHICLE PARTS	0.00	829.94	2,000.00	2,000.00	1,170.06	41 %
431	RADIOS & RADIO MAINTENANCE	0.00	0.00	1,000.00	1,000.00	1,000.00	%
434	SHOP TOOLS, ETC	0.00	1,930.90	1,000.00	1,000.00	-930.90	193 %
436	SUPPLIES	0.00	0.00	2,000.00	2,000.00	2,000.00	%
437	WATER MAIN BREAKS/REPLACEMENT	0.00	149,624.52	45,000.00	45,000.00	-104,624.52	332 %
438	WATER SERVICE LINES - CURB	0.00	16,129.68	30,000.00	30,000.00	13,870.32	54 %
439	WATER MAIN SUPPLIES	0.00	18,203.76	5,000.00	5,000.00	-13,203.76	364 %
444	TRAINING(MILEAGE,MEALS,REG,	0.00	250.00	1,000.00	1,000.00	750.00	25 %
489	ND ONE CALL	0.00	2,720.36	3,000.00	3,000.00	279.64	91 %
490	MISCELLANEOUS	0.00	4,002.18	20,000.00	20,000.00	15,997.82	20 %
504	Water Purchased	102,860.80	1,276,989.30	1,400,000.00	1,400,000.00	123,010.70	91 %
512	WATER TREATMENT PLANT A	0.00	0.00	15,000.00	15,000.00	15,000.00	%
513	WATER TREATMENT PLANT B	0.00	0.00	500.00	500.00	500.00	%
514	WATER WELLS	0.00	0.00	15,000.00	15,000.00	15,000.00	%
515	STORAGE TANKS	0.00	475.28	15,000.00	15,000.00	14,524.72	3 %
518	WATER METERS	0.00	7,911.72	150,000.00	150,000.00	142,088.28	5 %
519	HYDRANT REPAIRS	0.00	636.99	20,000.00	20,000.00	19,363.01	3 %
540	VEHICLE & EQUIPMENT LICENSING	0.00	0.00	1,000.00	1,000.00	1,000.00	%
650	MACHINERY & EQUIPMENT	0.00	0.00	145,000.00	145,000.00	145,000.00	%
672	COMPUTER & GIS MAPPING	0.00	0.00	1,000.00	1,000.00	1,000.00	%
673	SAFETY PROGRAMS & EQUIPMENT	0.00	0.00	5,000.00	5,000.00	5,000.00	%
699	CAPITAL OUTLAY	0.00	293,970.00	0.00	1,371,111.00	1,077,141.00	21 %
900	BAD DEBT EXPENSE	0.00	-2,091.93	0.00	0.00	2,091.93	%
	Account Total:	121,867.64	1,997,608.76	2,103,599.00	3,519,710.00	1,522,101.24	57 %
	Account Group Total:	121,867.64	1,997,608.76	2,103,599.00	3,519,710.00	1,522,101.24	57 %

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5010 WATER WORKS

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490000							
490200	REVENUE BOND						
615	PRINCIPAL - DEBT SERVICE	0.00	146,000.00	21,000.00	146,000.00	0.00	100 %
620	INTEREST - DEBT SERVICE	0.00	1,825.00	4,700.00	4,700.00	2,875.00	39 %
625	ADMIN FEES - DEBT SERVICE	0.00	365.00	910.00	910.00	545.00	40 %
	Account Total:	0.00	148,190.00	26,610.00	151,610.00	3,420.00	98 %
	Account Group Total:	0.00	148,190.00	26,610.00	151,610.00	3,420.00	98 %
	Fund Total:	121,867.64	2,145,798.76	2,130,209.00	3,671,320.00	1,525,521.24	58 %

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5020 SEWER

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
430000	PUBLIC WORKS						
433000	SEWER SYSTEM OPERATION						
100	SALARIES AND WAGES	22,983.14	308,587.13	317,512.00	330,512.00	21,924.87	93 %
150	OVERTIME SALARIES & WAGES	3,531.39	66,418.09	30,000.00	30,000.00	-36,418.09	221 %
210	MEDICAL AND LIFE INSURANCE	3,752.35	50,197.08	52,480.00	52,480.00	2,282.92	96 %
220	SOCIAL SECURITY	1,955.01	27,907.47	26,585.00	27,535.00	-372.47	101 %
230	RETIREMENT	2,489.09	33,081.17	34,386.00	35,436.00	2,354.83	93 %
307	CONTRACT SERVICES	318.82	5,361.42	5,000.00	5,000.00	-361.42	107 %
330	RENTALS	0.00	0.00	2,500.00	2,500.00	2,500.00	%
350	UTILITIES - ELECTRIC & GAS	9,565.62	110,183.11	120,000.00	120,000.00	9,816.89	92 %
351	PROFESSIONAL SERVICES	8.33	14,729.55	23,407.00	23,407.00	8,677.45	63 %
356	TELEPHONE/CELL PHONE	0.00	189.03	600.00	600.00	410.97	32 %
360	PUBLISHING AND PRINTING	0.00	35.20	500.00	500.00	464.80	7 %
370	DUES, MEMBERSHIP, REGISTRATION	0.00	9,672.00	8,000.00	8,000.00	-1,672.00	121 %
375	BANKING/CREDIT CARD SERVICE	221.19	3,023.81	4,000.00	4,000.00	976.19	76 %
388	EQUIPMENT	0.00	0.00	750.00	750.00	750.00	%
410	OFFICE SUPPLIES	0.00	35.80	200.00	200.00	164.20	18 %
412	POSTAGE	0.00	0.00	600.00	600.00	600.00	%
417	COMPUTER & ELECTRONIC SUPPLIES	0.00	0.00	7,500.00	7,500.00	7,500.00	%
418	SHOP SUPPLIES/MISCELLANEOUS	0.00	0.00	500.00	500.00	500.00	%
420	OPERATION & MAINTENANCE	638.19	1,901.94	5,000.00	5,000.00	3,098.06	38 %
422	CLOTHING AND UNIFORMS	0.00	350.00	500.00	500.00	150.00	70 %
423	CHEMICAL SUPPLIES & TESTING	0.00	240.00	12,000.00	12,000.00	11,760.00	2 %
424	GAS, OIL, GREASE, ETC	2,712.25	31,686.27	23,000.00	23,000.00	-8,686.27	138 %
426	MACHINERY AND EQUIPMENT PARTS	0.00	15,540.21	15,000.00	15,000.00	-540.21	104 %
434	SHOP TOOLS, ETC	0.00	1,397.89	10,000.00	10,000.00	8,602.11	14 %
436	SUPPLIES	0.00	0.00	1,000.00	1,000.00	1,000.00	%
444	TRAINING(MILEAGE,MEALS,REG,	0.00	0.00	500.00	500.00	500.00	%
446	SEWER LIFTS	0.00	51,142.40	75,000.00	75,000.00	23,857.60	68 %
447	SEWER LINES-MAINS	0.00	62,545.89	120,000.00	120,000.00	57,454.11	52 %
451	CAMERA CHECK SEWER LINES	0.00	0.00	15,000.00	15,000.00	15,000.00	%
540	VEHICLE & EQUIPMENT LICENSING	0.00	0.00	100.00	100.00	100.00	%
650	MACHINERY & EQUIPMENT	0.00	0.00	40,000.00	40,000.00	40,000.00	%
672	COMPUTER & GIS MAPPING	0.00	5,000.00	5,000.00	5,000.00	0.00	100 %
673	SAFETY PROGRAMS & EQUIPMENT	0.00	501.65	2,000.00	2,000.00	1,498.35	25 %
900	BAD DEBT EXPENSE	0.00	-1,138.05	0.00	0.00	1,138.05	%
	Account Total:	48,175.38	798,589.06	958,620.00	973,620.00	175,030.94	82 %
433010	WRRF OPERATIONS						
410	OFFICE SUPPLIES	0.00	0.00	500.00	500.00	500.00	%
412	POSTAGE	48.96	6,024.48	10,000.00	10,000.00	3,975.52	60 %
418	SHOP SUPPLIES/MISCELLANEOUS	0.00	91.89	8,000.00	8,000.00	7,908.11	1 %
420	OPERATION & MAINTENANCE	0.00	1,720.89	20,000.00	20,000.00	18,279.11	9 %
423	CHEMICAL SUPPLIES & TESTING	0.00	23,876.79	37,000.00	37,000.00	13,123.21	65 %
446	SEWER LIFTS	0.00	103,783.10	38,000.00	38,000.00	-65,783.10	273 %
	Account Total:	48.96	135,497.15	113,500.00	113,500.00	-21,997.15	119 %
	Account Group Total:	48,224.34	934,086.21	1,072,120.00	1,087,120.00	153,033.79	86 %

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5020 SEWER

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490000							
490200	REVENUE BOND						
615	PRINCIPAL - DEBT SERVICE	0.00	805,000.00	765,000.00	765,000.00	-40,000.00	105 %
620	INTEREST - DEBT SERVICE	0.00	509,750.00	541,050.00	541,050.00	31,300.00	94 %
625	ADMIN FEES - DEBT SERVICE	0.00	127,025.00	134,750.00	134,750.00	7,725.00	94 %
	Account Total:	0.00	1,441,775.00	1,440,800.00	1,440,800.00	-975.00	100 %
	Account Group Total:	0.00	1,441,775.00	1,440,800.00	1,440,800.00	-975.00	100 %
	Fund Total:	48,224.34	2,375,861.21	2,512,920.00	2,527,920.00	152,058.79	94 %

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5030 GARBAGE

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
430000	PUBLIC WORKS						
432000	GARBAGE OPERATIONS						
100	SALARIES AND WAGES	31,405.98	380,814.69	393,104.00	406,104.00	25,289.31	94 %
150	OVERTIME SALARIES & WAGES	3,770.78	42,943.07	37,059.00	37,059.00	-5,884.07	116 %
210	MEDICAL AND LIFE INSURANCE	6,186.29	71,593.58	74,332.00	74,332.00	2,738.42	96 %
220	SOCIAL SECURITY	2,556.66	30,770.59	32,907.00	33,907.00	3,136.41	91 %
230	RETIREMENT	3,401.26	40,831.11	42,573.00	43,573.00	2,741.89	94 %
307	CONTRACT SERVICES	318.82	5,361.40	20,000.00	20,000.00	14,638.60	27 %
330	RENTALS	0.00	0.00	500.00	500.00	500.00	%
350	UTILITIES - ELECTRIC & GAS	724.86	9,024.54	11,000.00	11,000.00	1,975.46	82 %
351	PROFESSIONAL SERVICES	8.33	71.65	1,200.00	1,200.00	1,128.35	6 %
360	PUBLISHING AND PRINTING	0.00	115.19	0.00	0.00	-115.19	%
370	DUES, MEMBERSHIP, REGISTRATION	0.00	223.00	1,000.00	1,000.00	777.00	22 %
375	BANKING/CREDIT CARD SERVICE	221.19	3,024.20	4,500.00	4,500.00	1,475.80	67 %
388	EQUIPMENT	0.00	0.00	500.00	500.00	500.00	%
412	POSTAGE	0.00	0.00	300.00	300.00	300.00	%
418	SHOP SUPPLIES/MISCELLANEOUS	0.00	96.72	1,500.00	1,500.00	1,403.28	6 %
420	OPERATION & MAINTENANCE	0.00	366.63	4,000.00	4,000.00	3,633.37	9 %
421	JANITORIAL SUPPLIES	0.00	0.00	500.00	500.00	500.00	%
422	CLOTHING AND UNIFORMS	117.14	1,616.45	1,500.00	1,500.00	-116.45	108 %
424	GAS, OIL, GREASE, ETC	2,712.24	31,686.26	25,000.00	25,000.00	-6,686.26	127 %
426	MACHINERY AND EQUIPMENT PARTS	0.00	27,373.63	35,000.00	35,000.00	7,626.37	78 %
444	TRAINING(MILEAGE,MEALS,REG,	0.00	1,147.12	1,000.00	1,000.00	-147.12	115 %
540	VEHICLE & EQUIPMENT LICENSING	0.00	0.00	500.00	500.00	500.00	%
650	MACHINERY & EQUIPMENT	0.00	8,212.76	200,000.00	200,000.00	191,787.24	4 %
673	SAFETY PROGRAMS & EQUIPMENT	0.00	0.00	1,000.00	1,000.00	1,000.00	%
699	CAPITAL OUTLAY	0.00	0.00	0.00	2,000,000.00	2,000,000.00	%
864	COMPOST SITE	0.00	0.00	35,000.00	35,000.00	35,000.00	%
865	TIPPING FEE	23,550.70	203,354.25	300,000.00	300,000.00	96,645.75	68 %
868	DUMPSTERS	0.00	48,258.25	40,000.00	40,000.00	-8,258.25	121 %
900	BAD DEBT EXPENSE	0.00	-728.82	0.00	0.00	728.82	%
	Account Total:	74,974.25	906,156.27	1,263,975.00	3,278,975.00	2,372,818.73	28 %
	Account Group Total:	74,974.25	906,156.27	1,263,975.00	3,278,975.00	2,372,818.73	28 %
	Fund Total:	74,974.25	906,156.27	1,263,975.00	3,278,975.00	2,372,818.73	28 %
	Grand Total:	3,054,193.85	0.00	60,879,329.28	52,124,242.00	75,351,713.83	14,472,384.55 81 %

ND State Tax - Monthly Distributions

Payment Date	County	City	Tax Type	Amount
11/22/2022	McKenzie County	Watford City	City Cigarette Tax	
11/22/2022	McKenzie County	Watford City	City Occupancy	\$ 15,317.83
11/22/2022	McKenzie County	Watford City	City Restaurant/Lodging	\$ 14,983.30
11/22/2022	McKenzie County	Watford City	City Sales Tax	\$ 449,547.83
11/22/2022	McKenzie County	Watford City	Highway Tax	\$ 38,102.46
11/22/2022	McKenzie County	Watford City	Oil & Gas Gross Production	\$ 2,027,085.27
11/22/2022	McKenzie County	Watford City	Rev Share/ State Aid	\$ 47,424.18
11/22/2022	McKenzie County	Watford City	American Recovery Plan Act	
				\$ 2,592,460.87

City Sales Tax, 50% to RRC Bond Debt Service

\$ 449,547.83	
0.5	
\$ 224,773.92	JV 3786

City Sales Tax, \$700,000/12 Hospital Grant

\$ 58,333.34	
\$ 58,333.34	JV 3786

City Sales Tax, 13% to Hospital Grant

\$ 449,547.83	
0.13	
\$ 58,441.22	JV 3786

Restaurant & Lodging to RRC*

\$ 14,983.30	JV 3786
--------------	---------

*Email Peni & Sara on transfer amount to RRC fund

Rev Share/State Aid**

\$ 47,424.18	
0.2934	
\$ 13,914.25	JV 3786

**Email Peni & Sara on transfer amount to WC Park District

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
1000 GENERAL						
101000 Cash - Operating	8,946,021.65	683,735.06	150.00	4,013,914.25	469,920.55	5,146,071.91
101002 LPL Investment UNASSIGNED	0.00	4,000,000.00	0.00	0.00	0.00	4,000,000.00
101010 Cash - Committed	812,355.89	0.00	0.00	0.00	0.00	812,355.89
102000 Cash - Restricted	163,000.00	0.00	0.00	0.00	0.00	163,000.00
Total Fund	9,921,377.54	4,683,735.06	150.00	4,013,914.25	469,920.55	10,121,427.80
1001 GPT						
101000 Cash - Operating	6,200,885.37	2,027,085.27	0.00	1,894,593.25	0.00	6,333,377.39
1002 GPT BUDGET STABILIZATION FUND (prior to June 2021, GPT Surpl						
102000 Cash - Restricted	1,426,869.19	0.00	0.00	1,400,000.00	0.00	26,869.19
102001 LPL Investment Restricted	0.00	1,400,000.00	0.00	0.00	0.00	1,400,000.00
Total Fund	1,426,869.19	1,400,000.00		1,400,000.00		1,426,869.19
1003 WCPD CURRENCY FUND						
102010 Cash-WCPD Currency Account	14,669.30	0.00	0.00	0.00	0.00	14,669.30
1010 POLICE UNIT FEES & DONATIONS						
101000 Cash - Operating	6,113.17	58,374.00	0.00	0.00	0.00	64,487.17
1020 FIRE UNIT FEES						
101000 Cash - Operating	136,986.89	0.00	0.00	0.00	0.00	136,986.89
1030 AMBULANCE UNIT FEES & GRANT PASS THROUGH						
101000 Cash - Operating	20,939.71	0.00	0.00	0.00	0.00	20,939.71
1040 PARK BOARD UNIT FEES						
101000 Cash - Operating	17,439.71	0.00	0.00	0.00	0.00	17,439.71
1050 SCHOOL UNIT FEES						
101000 Cash - Operating	17,609.71	0.00	0.00	0.00	0.00	17,609.71
2010 ROAD FUND						
101000 Cash - Operating	1,360,333.36	46,405.01	0.00	0.00	77,692.35	1,329,046.02
2060 EMERGENCY FUND						
101000 Cash - Operating	106,179.41	14.86	0.00	0.00	0.00	106,194.27
2080 CEMETERY						
101000 Cash - Operating	65,558.83	2,000.00	0.00	0.00	27.61	67,531.22
101180 Investment-Savings Dakota West	5,267.69	0.00	0.00	0.00	0.00	5,267.69
Total Fund	70,826.52	2,000.00			27.61	72,798.91
2100 LEASE OF LAW ENFORCEMENT FAC						
101000 Cash - Operating	124.18	1,439.98	0.00	0.00	0.00	1,564.16
2230 CITY IMPROVEMENTS FUND						
101000 Cash - Operating	994,266.30	0.00	0.00	0.00	0.00	994,266.30
102000 Cash - Restricted	232,950.32	0.00	0.00	0.00	0.00	232,950.32
Total Fund	1,227,216.62					1,227,216.62
2240 ROUGH RIDER CENTER						
101000 Cash - Operating	155,067.58	96,375.00	0.00	0.00	14,541.52	236,901.06
101010 Cash - Committed	75,000.00	0.00	0.00	0.00	0.00	75,000.00
Total Fund	230,067.58	96,375.00			14,541.52	311,901.06
2245 FOX HILLS GOLF COURSE						
101000 Cash - Operating	30,734.05	36,481.14	58.90	589.26	24,319.13	42,365.70
101010 Cash - Committed	15,745.00	0.00	0.00	0.00	0.00	15,745.00
103001 Cash-Golf Course Registers	500.00	0.00	0.00	0.00	0.00	500.00
Total Fund	46,979.05	36,481.14	58.90	589.26	24,319.13	58,610.70

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
2260 FIRE TRUCK REPLACEMENT FUND						
101010 Cash - Committed	7,666.66	0.00	0.00	0.00	0.00	7,666.66
101180 Investment-Savings Dakota West	69,949.68	0.00	0.00	0.00	0.00	69,949.68
Total Fund	77,616.34					77,616.34
2280 OCCUPANCY TAX						
101000 Cash - Operating	150,609.75	15,317.83	0.00	0.00	0.00	165,927.58
101010 Cash - Committed	80,119.50	0.00	0.00	0.00	0.00	80,119.50
Total Fund	230,729.25	15,317.83				246,047.08
2285 RESTAURANT & LODGING TAX						
101000 Cash - Operating	0.00	14,983.30	0.00	14,983.30	0.00	0.00
2290 VEHICLE REPLACEMENT FUND						
101000 Cash - Operating	253,018.98	0.00	0.00	0.00	0.00	253,018.98
101010 Cash - Committed	60,000.00	0.00	0.00	0.00	0.00	60,000.00
Total Fund	313,018.98					313,018.98
2295 FIRE DEPARTMENT BUILDING						
101180 Investment-Savings Dakota West	51.76	0.00	0.00	51.76	0.00	0.00
2310 VECTOR & WEED CONTROL						
101000 Cash - Operating	38,145.88	6,250.00	0.00	0.00	8.99	44,386.89
2399 ROUGHRIDER FUND SALES TAX						
101000 Cash - Operating	2,608,735.60	449,547.83	0.00	2,341,548.46	0.00	716,734.97
101001 LPL Investments Operating	0.00	2,000,000.00	0.00	0.00	0.00	2,000,000.00
101010 Cash - Committed	15,768.99	0.00	0.00	0.00	0.00	15,768.99
101011 LPL Investment Committed	0.00	2,500,000.00	0.00	0.00	0.00	2,500,000.00
102000 Cash - Restricted	2,500,000.00	0.00	0.00	2,500,000.00	0.00	0.00
Total Fund	5,124,504.59	4,949,547.83		4,841,548.46		5,232,503.96
2410 SALES TAX REVENUE BOND SURPLUS FUND						
101000 Cash - Operating	2,570,889.98	0.00	0.00	2,500,000.00	0.00	70,889.98
102001 LPL Investment Restricted	0.00	2,500,000.00	0.00	0.00	0.00	2,500,000.00
Total Fund	2,570,889.98	2,500,000.00		2,500,000.00		2,570,889.98
3010 GENERAL OBLIGATION BOND 2013						
101000 Cash - Operating	49,491.67	4,882.92	0.00	0.00	0.00	54,374.59
3050 OIL & GAS REVENUE BOND 2013						
101000 Cash - Operating	108,689.59	10,647.09	0.00	0.00	0.00	119,336.68
3075 Series 2019 State Aid Refunding Bond						
101000 Cash - Operating	1,546,703.45	600,000.00	0.00	0.00	0.00	2,146,703.45
104000 Bond Escrow w/ Paying Agent	4,523,500.00	0.00	0.00	0.00	0.00	4,523,500.00
Total Fund	6,070,203.45	600,000.00				6,670,203.45
3080 SALES TAX REVENUE BONDS, SERIES 2015						
101010 Cash - Committed	1,806,613.30	224,773.92	0.00	0.00	0.00	2,031,387.22
3090 SPECIAL IMPROVEMENT BONDS, SERIES 2015						
101000 Cash - Operating	4,089,364.64	0.00	0.00	2,600,000.00	0.00	1,489,364.64
102001 LPL Investment Restricted	0.00	2,600,000.00	0.00	0.00	0.00	2,600,000.00
Total Fund	4,089,364.64	2,600,000.00		2,600,000.00		4,089,364.64
4005 Capital Improvement Projects						
101000 Cash - Operating	4,843,066.05	0.00	0.00	0.00	0.00	4,843,066.05
4039 GOLF COURSE EXPANSION PROJECT						

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
101000 Cash - Operating	286,454.68	5,416.63	0.00	0.00	0.00	291,871.31
4040 PUBLIC WORKS FACILITY						
101000 Cash - Operating	7,258,498.34	458,333.37	0.00	7,250,000.00	0.00	466,831.71
101011 LPL Investment Committed	0.00	7,250,000.00	0.00	0.00	0.00	7,250,000.00
Total Fund	7,258,498.34	7,708,333.37		7,250,000.00		7,716,831.71
4045 3RD AVE SW						
101000 Cash - Operating	343,566.48	0.00	0.00	395,000.00	0.00	-51,433.52
101011 LPL Investment Committed	0.00	395,000.00	0.00	0.00	0.00	395,000.00
Total Fund	343,566.48	395,000.00		395,000.00		343,566.48
4049 2019 ETA						
101000 Cash - Operating	16,500.00	0.00	0.00	0.00	0.00	16,500.00
4053 ND OUTDOOR HERITAGE FUND						
101000 Cash - Operating	3,965.00	0.00	0.00	0.00	0.00	3,965.00
4054 2020 ETA						
101000 Cash - Operating	151,741.38	0.00	0.00	0.00	0.00	151,741.38
102000 Cash - Restricted	78,264.30	0.00	0.00	0.00	0.00	78,264.30
Total Fund	230,005.68					230,005.68
4055 CHIP SEAL PROJECTS						
101000 Cash - Operating	1,721,108.35	0.00	0.00	0.00	0.00	1,721,108.35
4056 WOLF PUP 2						
101000 Cash - Operating	280.00	0.00	0.00	0.00	0.00	280.00
4058 HUNTER'S RUN						
101010 Cash - Committed	24,762.53	0.00	0.00	0.00	0.00	24,762.53
4059 FIRE HALL FACILITY						
101000 Cash - Operating	175,000.00	0.00	0.00	175,000.00	0.00	0.00
101010 Cash - Committed	125,000.00	0.00	0.00	0.00	0.00	125,000.00
101011 LPL Investment Committed	0.00	300,000.00	0.00	125,000.00	0.00	175,000.00
101180 Investment-Savings Dakota West	51,507.56	51.76	0.00	0.00	0.00	51,559.32
Total Fund	351,507.56	300,051.76		300,000.00		351,559.32
5010 WATER WORKS						
101000 Cash - Operating	6,062,866.96	138,192.33	0.00	651.76	121,694.02	6,078,713.51
5020 SEWER						
101000 Cash - Operating	1,572,075.63	176,938.89	25.53	395.65	48,003.15	1,700,641.25
101010 Cash - Committed	96,162.60	0.00	0.00	0.00	0.00	96,162.60
102000 Cash - Restricted	746,810.00	0.00	0.00	0.00	0.00	746,810.00
Total Fund	2,415,048.23	176,938.89	25.53	395.65	48,003.15	2,543,613.85
5030 GARBAGE						
101000 Cash - Operating	2,688,149.21	78,676.25	22.04	287.31	74,753.06	2,691,807.13
7000 MCKENZIE CO HEALTHCARE						
101000 Cash - Operating	117,224.16	116,774.54	0.00	0.00	0.00	233,998.70
7910 PAYROLL FUND						
101000 Cash - Operating	-5,114.20	0.00	595,056.03	376,441.90	0.00	213,499.93
7930 CLAIMS FUND						
101000 Cash - Operating	7,243,768.82	0.00	235,647.88	72,265.99	0.00	7,407,150.71
101010 Cash - Committed	840,845.47	0.00	0.00	0.00	0.00	840,845.47
Total Fund	8,084,614.29		235,647.88	72,265.99		8,247,996.18

11/21/22
16:10:19

WATFORD CITY, ND
Cash Report
For the Accounting Period: 11/22

Page: 4 of 4
Report ID: L160

Section 17, Item B.

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
9000 GENERAL FIXED ASSET ACCOUNT GROUP						
101000 Cash - Operating	2,858.00	0.00	0.00	0.00	0.00	2,858.00
Totals	75,729,298.06	28,197,696.98	830,960.38	25,660,722.89	830,960.38	78,266,272.15

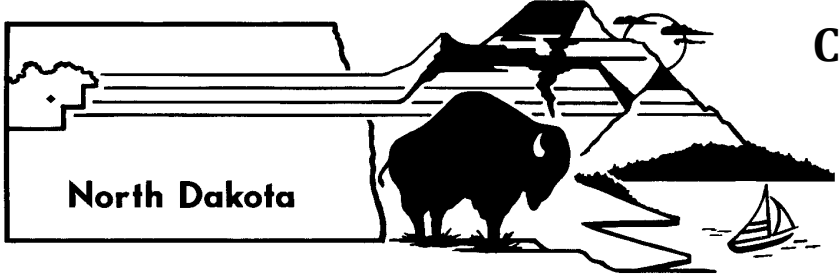
*** Transfers In and Transfers Out columns should match, with the following exceptions:
1) Cancelled electronic checks increase the Transfers In column. Disbursed column will be overstated by the same amount and will not balance to the Redeemed Checks List.
2) Payroll Journal Vouchers including local deductions with receipt accounting will reduce the Transfers Out column by the total amount of these checks.

Fund Description	Fund	Account	Fund Balance	Investment 1 YEAR	Investment 6 mo.	Investment 3 mo.			Estimated Ending total Investment Balance	1 year	6 mo	3 mo
General	1000	101000	\$ 8,975,009.27	\$ 2,000,000.00	\$ 1,000,000.00	\$ 1,000,000.00	Approx. 6.5 million needed for 9 month minimum fund balance carry over	11%	\$ 4,121,033.68	\$ 88,033.68	\$ 20,500.00	\$ 12,500.00
							After 3 mo expires change to 6 mo to stagger investments		\$ -	\$ -		
GPT Budget Stabilization	1002	102000	\$ 1,426,869.19	\$ 1,400,000.00				7%	\$ 1,461,623.58	\$ 61,623.58		
									\$ -	\$ -		
Rough Rider Fund	2399	101000	\$ 2,655,549.10		\$ 1,000,000.00	\$ 1,000,000.00			\$ 2,033,000.00	\$ -	\$ 20,500.00	\$ 12,500.00
	2399	102000	\$ 2,500,000.00	\$ 2,500,000.00				13%	\$ 2,610,042.10	\$ 110,042.10		
									\$ -	\$ -		
2015 RRF Bond Surplus	2410	101000	\$ 2,570,889.98	\$ 2,500,000.00				13%	\$ 2,610,042.10	\$ 110,042.10		
									\$ -	\$ -		
2015 SID Bonds	3090	101000	\$ 4,535,670.89	\$ 2,600,000.00				14%	\$ 2,714,443.78	\$ 114,443.78		
									\$ -	\$ -		
Public Works Facility	4040	101000	\$ 7,258,498.34	\$ 7,250,000.00				38%	\$ 7,569,122.09	\$ 319,122.09		
									\$ -	\$ -		
3rd Ave SW	4045	101000	\$ 395,993.18	\$ 395,000.00				2%	\$ 412,386.65	\$ 17,386.65		
									\$ -	\$ -		
Fire Facility	4059	101000	\$ 175,000.00	\$ 175,000.00				1%	\$ 182,702.95	\$ 7,702.95		
	4059	101010	\$ 125,000.00	\$ 125,000.00				1%	\$ 130,502.10	\$ 5,502.10		
									\$ -	\$ -		
				\$ 18,945,000.00	\$ 2,000,000.00	\$ 2,000,000.00		100%	\$ 23,844,899.03	\$ 899,899.03	\$ 41,000.00	\$ 25,000.00

\$ 833,899.03

Transfers

General	1000	101000	\$ 4,000,000.00
FBIT LPL Unassigned - Operating	1000	101002	\$ 4,000,000.00
GPT Budget Stabilization	1002	102000	\$ 1,400,000.00
FBIT LPL Restricted	1002	102001	\$ 1,400,000.00
RR Fund	2399	101000	\$ 2,000,000.00
RR Fund	2399	102000	\$ 2,500,000.00
FBIT LPL Assigned - Operating	2399	101001	\$ 2,000,000.00
FBIT LPL Committed	2399	101011	\$ 2,500,000.00
RR Fund Bond Surplus	2399	101000	\$ 2,500,000.00
FBIT LPL Restricted	2399	102001	\$ 2,500,000.00
2015 SID Bonds	3090	101000	\$ 2,600,000.00
FBIT LPL Restricted	3090	102001	\$ 2,600,000.00
Public Works Facility	4040	101000	\$ 7,250,000.00
FBIT LPL Committed	4040	101011	\$ 7,250,000.00
3rd Ave SW	4045	101000	\$ 395,000.00
FBIT LPL Committed	4045	101011	\$ 395,000.00
Fire Facility	4059	101000	\$ 175,000.00
Fire Facility	4059	101010	\$ 125,000.00
FBIT LPL Committed	4059	101011	\$ 300,000.00
			\$ 45,890,000.00
			\$ 22,945,000.00



City of Watford City

213 2nd St. NE / PO Box 494
Watford City, ND 58854

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Celebrating 100 Years - 2014

cityofwatfordcity.com

November 30, 2022
City Administrator
Report to Council, December 2022

Wolf Pup Daycare #2 Project (Temporary and Permanent)

Construction Timeline adjustment

Final Finishes

Exterior choices/Price comparison

Wolf Pup Daycare

Rate structure analysis

Operational Cost analysis

Rough Rider Center user agreements

Hockey

School District

CIP review and updates

AMENDED MAJOR USER USER AGREEMENT

This User Agreement (Agreement) is made this 1st day of July 2022 between McKenzie County Public School District No. 1 (MCPD), PO Box 589 Watford City, ND and the Watford City Park District (WCPD), of PO Box 13 Watford City, ND 58854 and shall replace the Agreement between the parties dated July 1st, 2021.

The Rough Rider Center (RRC), including all sports fields and parking lots, is a publicly owned, multi-use facility that is administered, managed, and operated by WCPD. This Agreement, upon final approval by both parties, shall dictate the terms of use for User's long-term "major" use, including dedicated space. User's purpose is Community Education and Athletic Development.

Term and Payment

This Agreement shall be effective as of the date above, and shall expire on June 30, 2023. As long as User gives WCPD notice at least 90 days prior to the expiration of the term of its intent to continue being a Major User of the RRC and no breaches of any other conditions have occurred, User shall be given the first option for renewal of this Agreement. The MCPD #1 agrees to pay the RRC for utilization of the RRC in the amount of \$265,830.00/ year. The RRC will invoice MCPD #1 quarterly in the amount of \$66,457.50. If a large-scale event is cancelled due to unforeseen circumstances the quarterly amount will be adjusted to reflect the cancellation.

The WCPD agrees to provide concession services for both the RRC and WCHS as part of this agreement for 2022-2023. User may be given the opportunity for volunteer/fundraising groups to participate in concession services should WCPD require additional staff for events. Volunteer/Fundraising groups shall provide at least 6 volunteers for the Rough Rider Center Concession stand and at least 4 volunteers for the High School Concession stand. An adult advisor for the group must be present through the duration of each event. After all expenses are covered, the volunteer/fundraising group shall receive 60% of net revenue. If the concession stand is run solely by a volunteer/fundraising group the group shall receive 80% of net revenue.

Usage

User shall have access to sport courts, pool, community rinks sports fields, locker rooms for storage/use during the year, and shared use of the crow's nest of the RRC

(User Areas) at all times as reasonably scheduled. No after-hours use of the facility shall be allowed unless such use has been previously scheduled. All non-scheduled time for User Areas shall revert to WCPD to schedule as it sees fit. Notwithstanding the forgoing, User may request, and WCPD may grant restricted areas within the User Areas that shall be used exclusively by User for storage, etc. (Dedicated Space). In the Dedicated Space, WCPD shall have access to inspect and clean/repair, when necessary, but generally, User shall be responsible for cleaning and no other person or entity shall have access that Dedicated Space. User's Dedicated Space shall consist of two locker rooms, and areas of the crow's nest as agreed upon by the parties.

User shall have access to utilize areas of RRC for club fundraisers without a fee associated as long as it does not cause additional RRC staff utilization (i.e. set up/tear down, staying after hours, etc.) to host the event. This includes but is not limited to bounce house usage, all RRC recreational equipment, set up of tables and chairs, A/V, etc. If User needs assistance from RRC staff for these items, User will be charged accordingly. Scheduling of such events must be reasonable and with WCPD staff.

User shall have the ability to reasonably schedule open gym times during sports off seasons. This scheduling must be done through WCPD staff and User's designated representative. A coach must be present at each scheduled open gym in order for the event to fall under this agreement. Should an athlete come to the RRC outside of scheduled and coach supervised open gyms, the athlete will be required to obtain an RRC day pass or membership for such activities.

All WCPD equipment included within the User Areas shall be treated appropriately for its use. User shall be liable for intentional or reckless damage or destruction of WCPD equipment caused by its members. All of User's equipment not intended for WCPD use shall be put away after its scheduled times, equipment that cannot be reasonably be put away shall have some clear indicator that it is not to be used by WCPD or the public. WCPD shall not be responsible for damage or destruction of User's equipment that is neither put away nor indicated as not for WCPD or public use.

User shall be given a master key or keys for its User Areas, and shall be responsible for all actions of its members taken during all non-WCPD scheduled time in those areas. Copying of keys without consent of WCPD is strictly prohibited. Doors that are able to be opened with any keys provided to User shall not be blocked open.

Scheduling

Within 15 days of the effective date of this Agreement, User shall submit a general schedule of use for its User Areas. After a general schedule of use is established, User

shall work with WCPD to come up with a detailed schedule of use for its User Area. WCPD shall have the right to reject specific activities (tournaments, games, matches, meets, practices, etc.) if it determines that said specific activity will have a significant detrimental impact on a large-scale event planned at the same time elsewhere in the RRC. WCPD shall provide a list of such potential events to Users as soon as WCPD has reasonably confirmed the event in order to keep rescheduling for Users to a minimum. WCPD will also endeavor to limit interference from other events at the RRC with User's events.

All scheduling that takes place after 15 days of the effective date (Rescheduling) less than three months out from an event will be done at the discretion of WCPD. User shall be given priority to reschedule time not already scheduled by WCPD if it is done more than three months out from an event. It is the intent that the RRC be utilized to the fullest extent possible, and as such, WCPD will attempt to facilitate Rescheduling in a manner that is appropriate for all conflicts. Nothing stated herein shall be a guaranty that any Rescheduling will be accepted.

Generally, User shall utilize the football field/track and arena (3 courts) during the fall sports season, the arena (3 courts) during the winter sports season, and the baseball field, football field/track and field house (3 courts) during the spring sports season. All other areas will be available to User during peak times (afternoons, evenings, and weekends) only when not otherwise scheduled, and upon approval from RRC staff. This availability shall not limit the use of other areas of the RRC by User during the school day.

Parking

There will be no reserved parking spaced (other than handicapped parking) without approval by WCPD. Nothing in this Agreement shall guaranty User available parking. Parking shall only be allowed in striped areas or as directed by a parking enforcement officer. No parking longer than 72 hours shall be allowed without consent from WCPD. WCPD shall endeavor to coordinate parking between all users and Watford City High School to reduce parking issues as much as is possible. User will help control access in the "Bus Loop" of Watford City High School by informing its members that violating posted parking control signs could result in having vehicles towed.

User Revenue

User shall be entitled to all revenue it collects for admission from hosting events related to User's purpose. Admission charged for actives outside of events related to User's

purpose must first be approved by WCPD, and an agreement must be made as to what amount, if any, shall be shared between WCPD and User. Any permanent or semi-permanent advertising User intends on using must first be approved by WCPD, and an agreement must be made as to what amount, if any, shall be shared between WCPD and User.

Alcohol and Smoking

User shall not permit any alcohol at any of its activities without submitting an Alcohol Approval Agreement and receiving approval from WCPD thereon. The Parties will agree to designated smoking areas there will be no alcohol or tobacco products allowed at User events. The parties will both work to enforce the restrictions in this Section.

Insurance

User shall be responsible for insuring its personal property that will be used or stored in the RRC. WCPD shall not be liable for User's personal property that is damaged or destroyed by fire, loss from vandalism, malicious mischief, snow, sleet, ice, water damage, glass, or sprinkler damage. All individuals using User's Area during a time scheduled by User must be a member of User's organization, or if applicable, opponents must all be registered with an appropriate state or national organization. In any case, all individuals must be covered by a minimum of one million dollars in general and personal liability coverage through User or User's higher-level organization.

Indemnification

User shall defend and hold WCPD, its officers, employees and agents harmless from and against any and all liability, loss, expense (including reasonable attorney's fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorney's fees, or claims for injury or damages are caused by or result from the negligent or intentional-acts or omissions of User, its officers, agents, or employees.

WCPD shall defend and hold User, its officers, employees and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of WCPD, its officers, agents, or employees.

Designated Representative

User shall designate a representative through whom all WCPD communication can be addressed. This representative may be changed as deemed appropriate by User.

Such changes shall be made in writing to WCPD, and will become effective after one week's time. For this Agreement, User's designated representative shall be the Watford City High School Activities Director.

Severability

The invalidity of any part of this agreement will not and shall not be deemed to affect the validity of any other part. In the event that any provision of this Operating Agreement is held to be invalid, the parties agree that the remaining provisions shall be deemed to be in full force and effect as if the invalid provision did not exist.


Scope

This Agreement any other agreement referenced herein shall constitute the entire agreement between the parties as to the matters with herein. Nothing in this Agreement, shall modify, amend, waive, or affect the provisions of any other separate written agreement between the parties hereto, if any. This agreement contains the parties' entire agreement and may not be varied except by an instrument in writing signed by parties. This Agreement shall be governed and construed under the laws of the State of North Dakota.

In Witness Whereof, this Agreement has been executed by the parties on the day and year first above written.

Watford City Park District

McKenzie County Public School Dist. No. 1


By: Justin Johnsrud, President
10/12/22

By: Heather Wisness, President

MANAGEMENT AGREEMENT

This Management Agreement (Agreement) is made effective this **1st day of October, 2022** (the "Effective Date"), by and between the McKenzie County Hockey Club (MCHC) and the Watford City Park District (WCPD). MCHC and WCPD may be referred to individually as a "Party", or collectively as the "Parties"

Term

Unless earlier terminated or modified as provided in this Agreement, or unless a different organization takes over management of the Rough Rider Center, **the term of this Agreement shall begin on the Effective Date and continue for a period of one (1) year (October 1, 2023).**

Area Covered

The Rough Rider Center (RRC), including all sports fields and parking lots, is a publicly owned, multi-use facility that is administered, managed, and operated by the WCPD. This Agreement, upon final approval by both parties, shall exclusively convey the management of the RRC Ice Areas to the MCHC as well as dictate the terms of management of the RRC Ice Areas by the MCHC, as more specifically described herein. The Ice Areas shall include the areas as shown on the attached Exhibit A

Duties of WCPD

WCPD will ensure that there is a compressor system in the condition necessary to create and maintain two ice skating rinks with usual effort, MCHC shall provide assistance in assuring the compressor system is in proper working order, and will notify WCPD immediately if there is a problem with it. WCPD will clean the public areas (concourses and bathrooms) weekly, as more specifically shown on attached Exhibit A. If those public areas have an excessive amount of cleaning required, WCPD shall notify MCHC that it requires additional cleaning. If MCHC neglects to do the additional cleaning within a reasonable time, WCPD will clean the areas and charge MCHC Thirty five dollars (\$35) per man-hour. WCPD shall provide MCHC with an ice resurfacing machine ("Zamboni") during the times that there is at least one sheet of ice and allow properly trained employees or volunteers of MCHC to operate it. MCHC will ensure that only those individuals properly trained in using the Zamboni will use it. MCHC will keep the blades of the Zamboni sharpened and provide fuel for the same. WCPD will maintain, service, and keep in good working condition the Zamboni. For the purposes of this Agreement, WCPD shall be responsible for repairs in the Ice Areas that are not the direct result of intentional or reckless acts on the part of MCHC or its sub-users. All major damage discovered by either party shall be reported immediately to the other party.

MCHC Duties

MCHC shall manage the Ice Areas in such a manner as to allow for the best community use of those areas. MCHC will be responsible for paying all utilities associated with Ice Areas. MCHC will also be generally responsible for scheduling, maintaining, and operating the Ice Areas.

1. Schedules. MCHC may schedule the use of the Ice Areas giving itself first priority; however, MCHC may not use the Ice Areas exclusively. Other public uses, including but not limited to, figure skating, open hockey, curling, and private party rentals, must be made available. Said other public uses ("Non-MCHC Uses") shall be scheduled and managed by the MCHC, except for those uses that utilize more of the RRC than just the Ice Areas including, without limitation, open skating and physical education classes ("WCPD Uses") which the WCPD will be responsible for administering and coordinating. MCHC will provide a price list for all Non-MCHC Uses to WCPD to be approved prior to September 1 of each year, see Exhibit B. If WCPD does not approve the price list, WCPD and MCHC will have thirty days to explain and negotiate the amounts on the price list. Included in that price list will be the fees charged though the WCPD for uses of the Ice Areas (by non-WCPD users) that are administered and coordinated by WCPD. If no agreement on a price list can be made prior to October 1, the prior year's price list shall control until such time as the parties can agree to a new one. The WCPD' use of the arenas will be allowed and the MCHC will be notified of any such activities. **MCHC will allow the WCPD to utilize the ice for curling programs and open ice skating at no charge to the WCPD. Times and dates of both of these activities will be approved by both MCHC and WCPD by October 1, 2022.**

2. All non-ice arenas will be available to MCHC in the same manner as the rest of the public.

3. Maintenance. MCHC will be responsible for daily general maintenance and cleaning, except as previously described where the WCPD has the duty of repairs to the Ice Areas and weekly cleaning responsibility of certain areas shown in Exhibit A. WCPD hereby grants to the MCHC the task of maintenance of the ice surfaces, including installation and removal of the ice sheets. MCHC shall use accepted industry practices to perform such maintenance, installation and removal, however shall not be liable for damages caused to the Ice Areas. MCHC shall aid WCPD in the maintenance of the compressor system for ice refrigeration, but WCPD shall ultimately be responsible for any and all expenses and ensuring the compressor system is in good working order.

4. Operation. MCHC shall solely determine when the installation and removal of the ice surfaces will take place, the temperatures of all areas, and the lighting of all areas. However, MCHC will not change the normal operations when similar non- MCHC uses are occurring.

Advertising, Concession, and Other Sales

MCHC shall be allowed to sell reasonable, non-permanent advertising; concessions; collect gate fees; and have other fund-raising activities for the Ice Areas, with the exception of scoreboard advertising which shall be reserved to WCPD. WCPD shall have the ability to review advertising and reject certain advertisements for good cause. MCHC will add RRC logos to the ice at no cost if provided with such logos in a reasonable time prior to putting the ice on. Any other fund-raising activity that takes place in the Ice Areas shall belong solely to the entity raising the funds. However, all

funds raised in the Ice Areas shall be. for the benefit of local community activities. No for-profit business may be allowed to act in the Ice Areas without prior approval from the RRC Director.

Modifications

Any permanent modifications made to the Ice Areas by MCHC must receive approval of WCPD prior to them being made. **Non-permanent modifications made to the Ice Areas by MCHC will need to be reviewed by WCPD, and if those modifications have a legitimate adverse impact on the rest of the RRC, WCPD can require those modifications removed.** All modifications that are made by MCHC Will be the responsibility of MCHC, and will remain the property of MCHC if removal of them does not damage the RRC. Modifications made to the Ice Areas by MCHC that will damage the RRC if removed will become part of the RRC and will be owned by the owner of the RRC.

Parking

There will be no reserved parking spaces (other than handicapped parking) without approval by WCPD. Nothing in this Agreement shall guaranty MCHC available parking. Parking shall only be allowed in striped areas or as directed by a parking enforcement officer. No parking longer than 72 hours shall be allowed without consent from WCPD. WCPD shall endeavor to coordinate parking between all users and Watford City High School to reduce parking issues as much as is possible.

Alcohol

MCHC shall not permit any alcohol at any of its activities without submitting an Alcohol Approval Agreement and receiving approval from WCPD thereon.

Insurance

MCHC shall be responsible for insuring its personal property that will be used or stored in the RRC. WCPD shall not be liable for MCHC's personal property that is damaged or destroyed by fire, loss from vandalism, malicious mischief, snow, sleet, ice, water damage, glass, or sprinkler damage, all individuals using the Ice Areas must be there by agreement with MCHC, or WCPD, or if applicable, game opponents must all be registered with an appropriate state or national organization. In any case, all individuals

must be covered by a minimum of one million dollars (\$1,000,000) In general and personal liability coverage through MCHC or by the sub-user's Insurance. MCHC must have on file a copy of proof of insurance naming WCPD as an additional Insured for itself and its sub-users.

Indemnification

MCHC shall defend and hold WCPD, its officers, employees and agents harmless from and against any and all liability, loss, expense (Including reasonable attorney's fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorney's fees, or claims for injury or damages are caused by or result from the negligent or intentional-acts or omissions of MCHC, its officers, agents, or employees.

WCPD shall defend and hold MCHC, its officers, employees and agents harmless from and against any and all liability, loss, expense (Including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of WCPD, its officers, agents, or employees.

Designated Representative

MCHC shall designate a representative through whom all WCPD communication can be addressed. This representative may be changed as deemed appropriate by MCHC. Such changes shall be made in writing to WCPD, and will become effective after one week's time.

If to WCPD:

Watford City Park District
2209 Wolves Den Parkway
Watford City, ND58854
Attention: RRC Director
Telephone: (701) 842-3665

If to MCHC:

McKenzie County Hockey Club
PO Box 1332
Watford City, ND 58854
Attention: MCHC President

Severability

The invalidity of any part of this agreement will not and shall not be deemed to affect the validity of any other part. In the event that any provision of this Agreement is held to be invalid, the parties agree that the remaining provisions shall be deemed to be in full force and effect as if the invalid provision did not exist.

Scope

This Agreement and any other agreement referenced herein shall constitute the entire agreement between the parties as to the matters with herein. Nothing in this Agreement, shall modify, amend, waive, or affect the provisions of any other separate written agreement between the parties hereto, if any. This agreement contains the parties' entire agreement and may not be varied except by an instrument in writing signed by parties. This Agreement shall be governed and construed under the laws of the State of North Dakota.

In Witness Whereof, this Agreement has been executed by the parties on the day and year first above written.

Watford City Park District

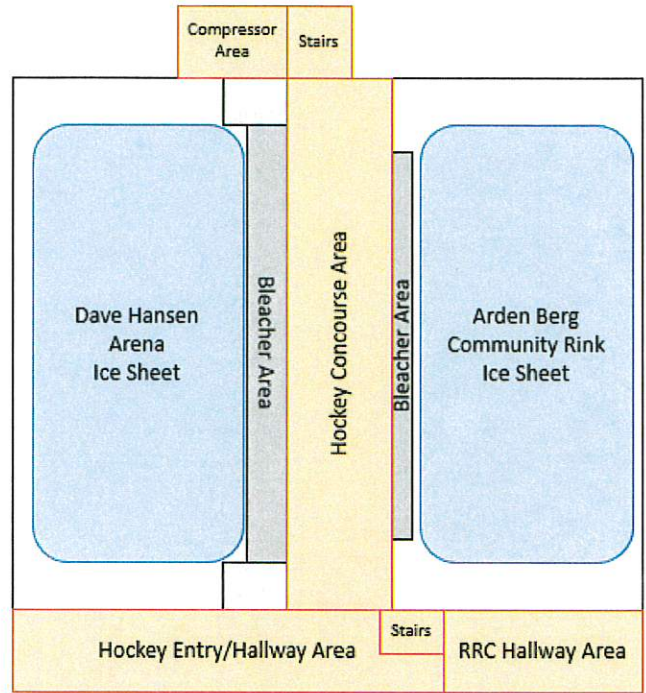
McKenzie County Hockey Club

By: Justin Johnsrud, President

By: Pat Fitzgerald, President

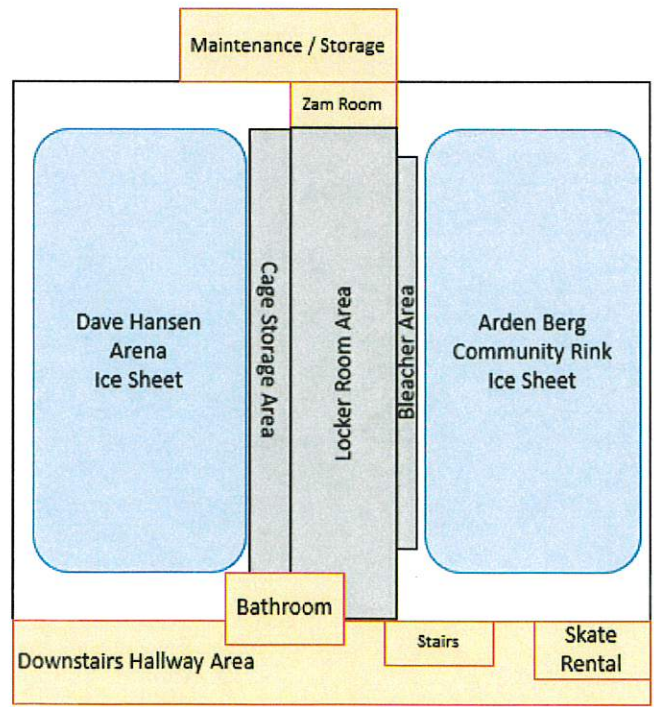
APPENDIX A: ROUGHRIDER CENTER ICE AREA FACILITY LAYOUT

UPPER LEVEL



Designates Area Cleaned Weekly by RRC Staff

LOWER LEVEL



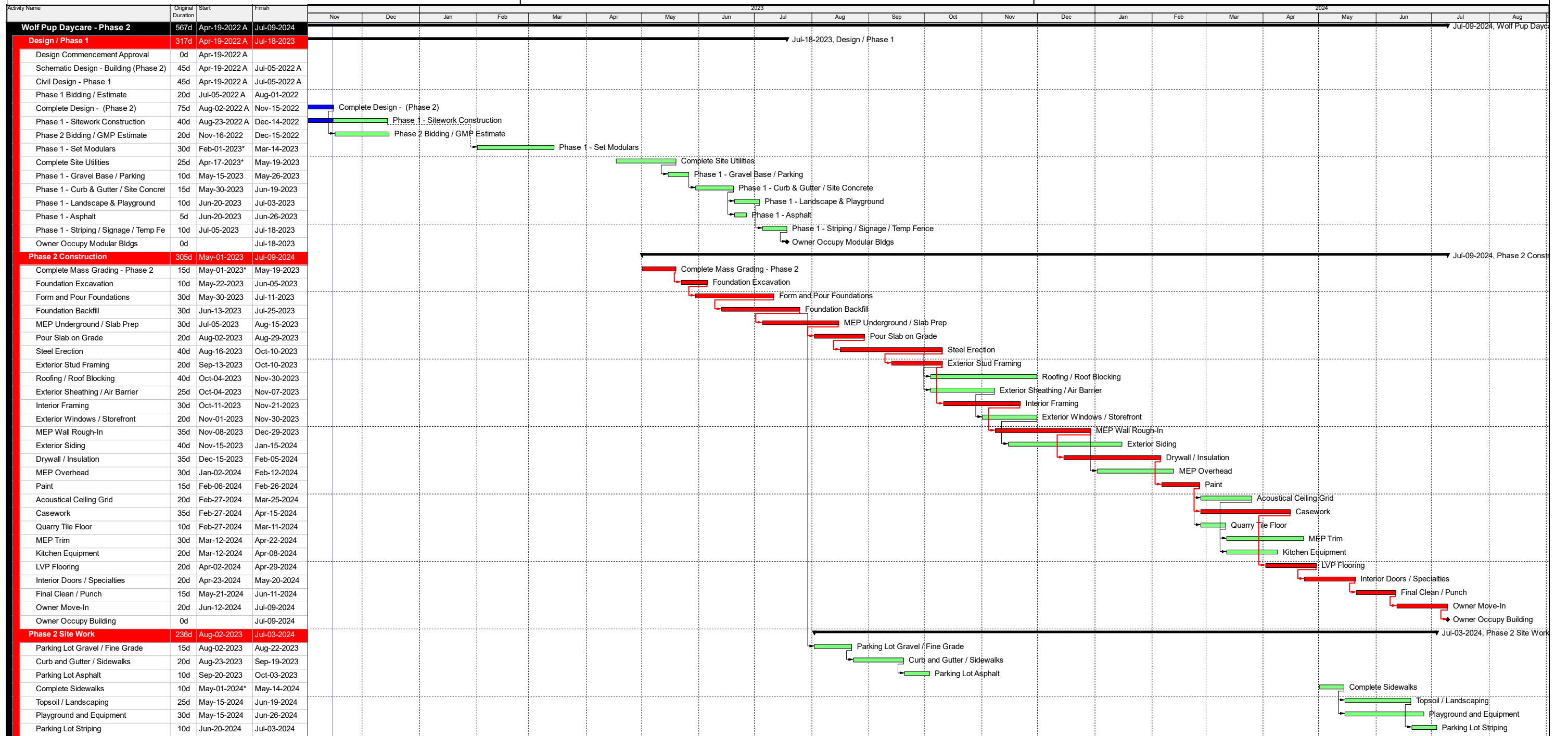
Designates Area Cleaned Weekly by RRC Staff

McKenzie County Hockey Club Ice Rental Rates

-Non-club member \$120/hour

-Club member \$80/hour

Rental subject to ice availability



Base Bid Option: 100% wood grain pattern; Fiber Cement (Nichiha) (15 year Warranty)

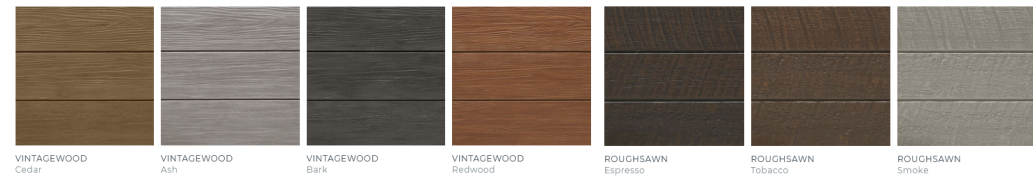


ICON ARCHITECTURAL GROUP



WOLF PUP DAYCARE II
WATFORD CITY, ND

OPTION A



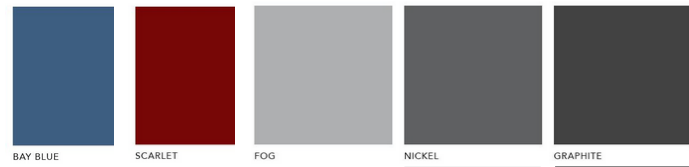
Add alternate Option: 50% Smooth Pattern Panel; 50% wood grain pattern; Fiber Cement (Nichiha)
Estimate: + 160k (15 year Warranty)



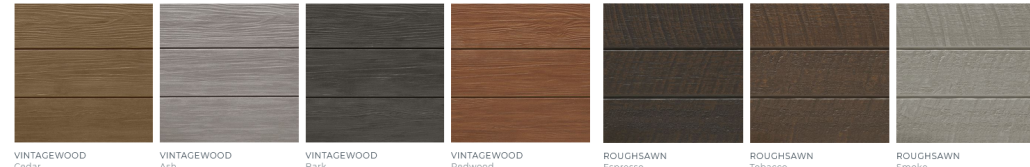
ICON ARCHITECTURAL GROUP



WOLF PUP DAYCARE II
WATFORD CITY, ND



OPTION B



Add alternate Option: 50% in one profile/color; 50% with mix of profile/color; Metal Panels (Centria, PacClad, Firestone) Estimate: + 410k (25-30 year warranty)



WOLF PUP DAYCARE II
WATFORD CITY, ND

OPTION C

Add alternate Option: 50% in one profile/color; 50% with mix of profile/color; Metal Panels (Centria, PacClad, Firestone) Estimate: + 410k (25-30 year warranty)



ICON ARCHITECTURAL GROUP



WOLF PUP DAYCARE II
WATFORD CITY, ND

OPTION C

Add alternate Option: 50% in one profile/color; 50% in another profile/color; Metal Panels (Centria, PacClad, Firestone) Estimate: + 390k (25-30 year warranty)



ICON ARCHITECTURAL GROUP



WOLF PUP DAYCARE II
WATFORD CITY, ND

OPTION D

Add alternate Option: Profile/Color change along angled line in siding. Various profiles; Metal Panels (Centria, PacClad, Firestone) Estimate: + 600k (25-30 year warranty)



ICON ARCHITECTURAL GROUP



WOLF PUP DAYCARE II
WATFORD CITY, ND

OPTION E

ICON

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JOB NO. 19-079 | 10/26/2022
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Proposal Request

PROJECT: *(name and address)*
19-079 Wolf Pup Daycare

CONTRACT INFORMATION:
Contract For: General Construction
Date: 08/26/2022

Architect's Project Number: 19-079
Proposal Request Number: 001
Proposal Request Date: 11/04/2022

OWNER: *(name and address)*
Wolf Run Village, Inc.
325 3rd Street SE/PO Box 2973
Watford City, ND 58854

ARCHITECT: *(name and address)*
ICON Architectural Group, LLC
4000 Garden View Drive, Suite 101
Grand Forks, ND 58201

CONTRACTOR: *(name and address)*
FCI Constructors
2109 2nd, Ave. West
Williston, ND 58801

The Owner requests an itemized proposal for changes to the Contract Sum and Contract Time for proposed modifications to the Contract Documents described herein. The Contractor shall submit this proposal within Zero (0) days or notify the Architect in writing of the anticipated date of submission.

(Insert a detailed description of the proposed modifications to the Contract Documents and, if applicable, attach or reference specific exhibits.)

C201 – Site Layout

- Added (3) valley gutters

C301 – Utility Layout

- Sanitary
 - Modified Rim elevation of SSMH3
 - Removed 90° bend for 6” service in SE corner and added (2) -45’s.
- Watermain
 - Revised location of 12”x8” tee in roadway.
 - Addition of fire hydrant on north side of roadway.
 - Addition of (8) concrete bollards on both sides of the roadway surrounding the fire hydrants.
 - Water services to the south are all off 8” saddles and 1” lines.
 - Location of curb stops to be placed in sidewalk
 - Fire hydrant at building moved to the SW corner of building.
- Storm
 - Added two pipe runs of 18” RCP on north side of building for connections to roof drains.

C401 – Erosion Control

- Added riprap at end of west outfall for storm sewer
- Added new hatch for cut slope on southwest side of site.
Hatch consists of contractor placing bonded fiber matrix or erosion control blanket.

C502 – Construction Details

- Added Detail 9 for concrete bollards



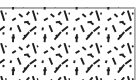


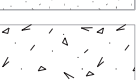
Attachments: C201, C301, C401, C502

THIS IS NOT A CHANGE ORDER, A CONSTRUCTION CHANGE DIRECTIVE, OR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED IN THE PROPOSED MODIFICATIONS.

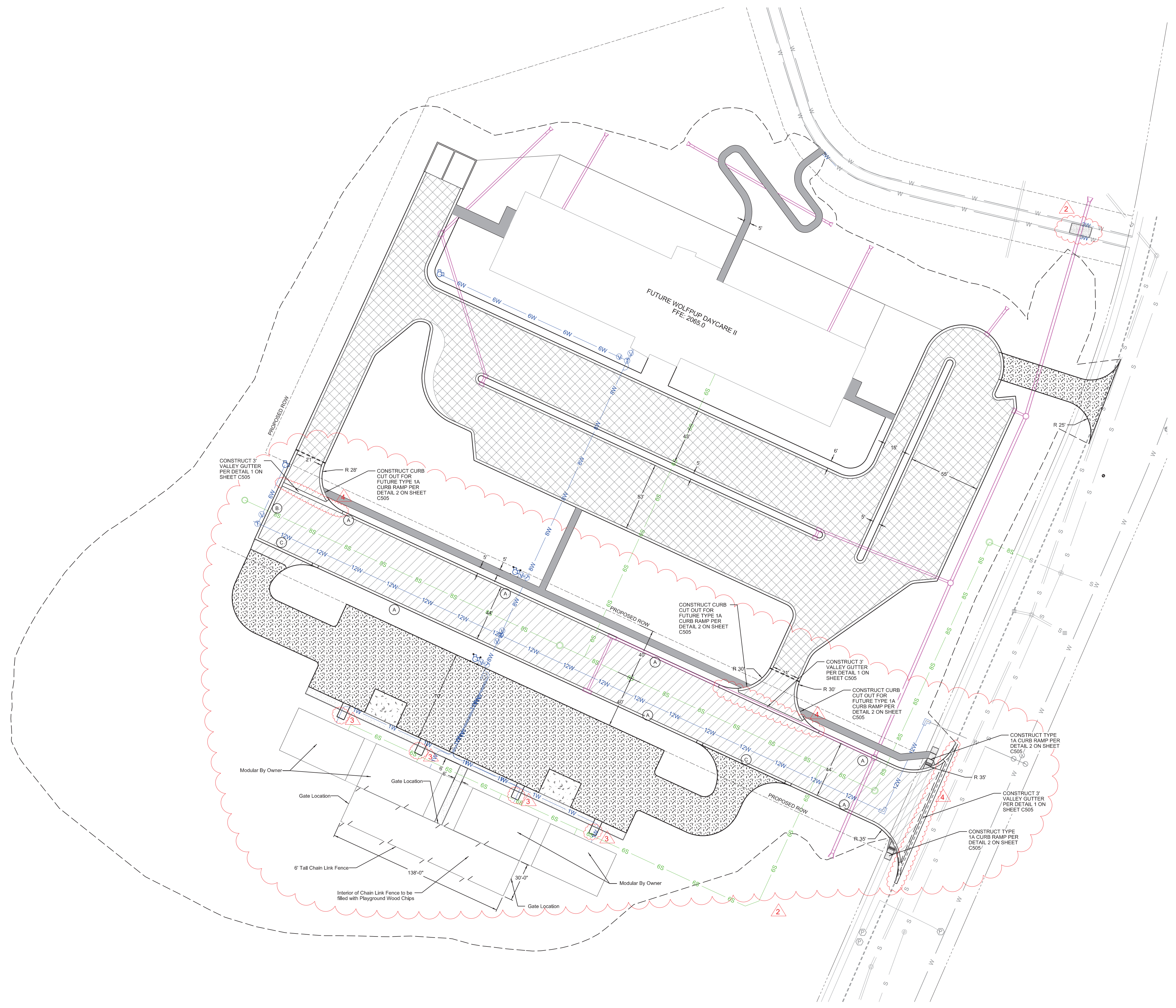
REQUESTED BY THE ARCHITECT:

Heidi Brenna, Architect

PRINTED NAME AND TITLE

-  ASPHALT PAVEMENT SECTION PER DETAIL 2 ON SHEET C501
CURB & GUTTER. AGGREGATE AND FABRIC TO BE PLACED AS PART OF BID PACKAGE 1
-  FUTURE ASPHALT PAVEMENT SECTION PER DETAIL 2 ON SHEET C501
ONLY GRADING TO BE COMPLETED FOR BID PACKAGE 1
-  GRAVEL SURFACING PER DETAIL 4 ON SHEET C501
AGGREGATE AND GRADING TO BE COMPLETED FOR BID PACKAGE 1
-  FUTURE SIDEWALK PER DETAIL 1 ON SHEET C504
-  SIDEWALK PER DETAIL 1 ON SHEET C504
CONCRETE AND AGGREGATE TO BE COMPLETED FOR BID PACKAGE 1
-  CONCRETE PARKING PER DETAIL 3 ON SHEET C501
CONCRETE AND AGGREGATE TO BE COMPLETED FOR BID PACKAGE 1

- CURB AND GUTTER NOTES**
- A. CONSTRUCT CURB AND GUTTER MATCHING TYPE 1, SEC. A PER DETAIL 1 ON SHEET C505
 - B. CONSTRUCT CURB AND GUTTER MATCHING TYPE 1, SEC. B PER DETAIL 1 ON SHEET C505
 - C. CONSTRUCT MOUNTABLE CURB AND GUTTER MATCHING MOUNTABLE CURB AND GUTTER TYPE 1, SEC. A PER DETAIL 1 ON SHEET C505

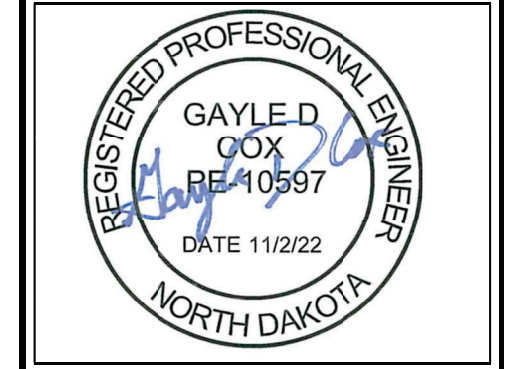


Wolf Pup Daycare II

Watford City, ND 58854

No.	Description	Date
1	Bid Set	6/23/22
2	Addendum 2	7/12/22
3	RFI2 Response	10/5/22
4	CPR01	11/2/22

DRAWN BY: GDC JN: 19-079

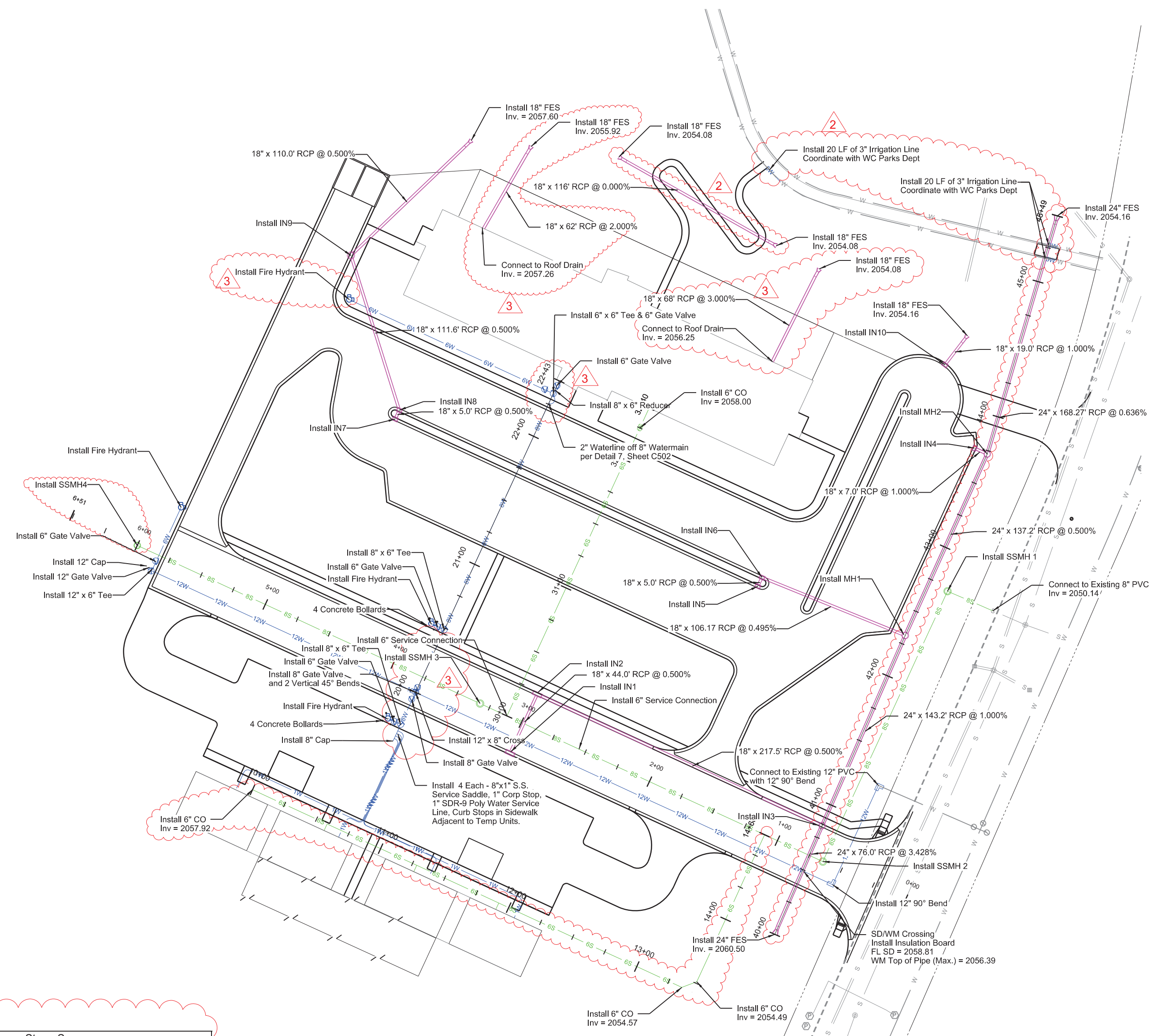
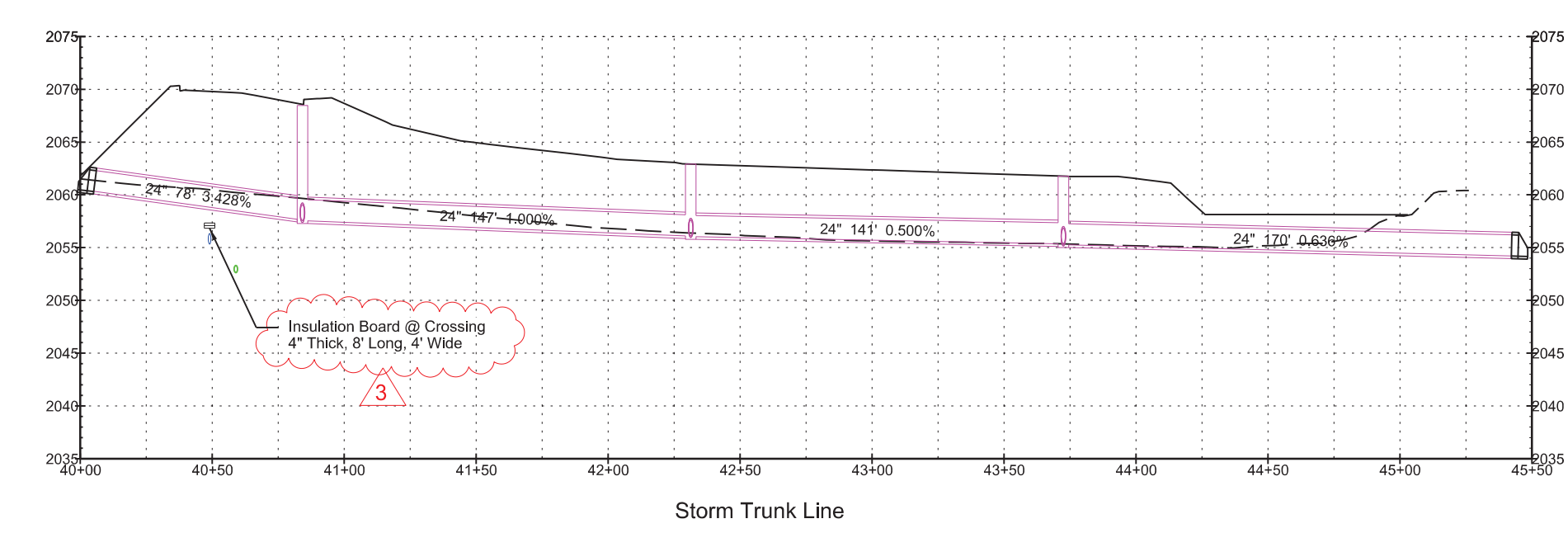
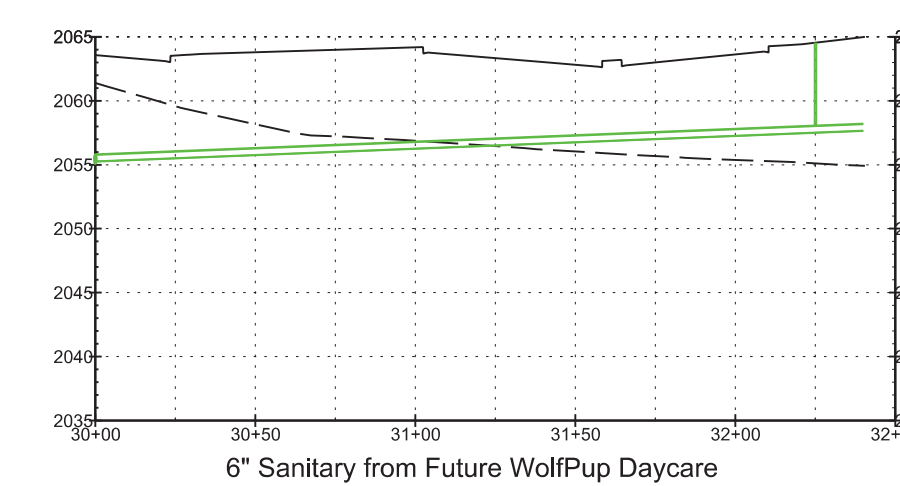
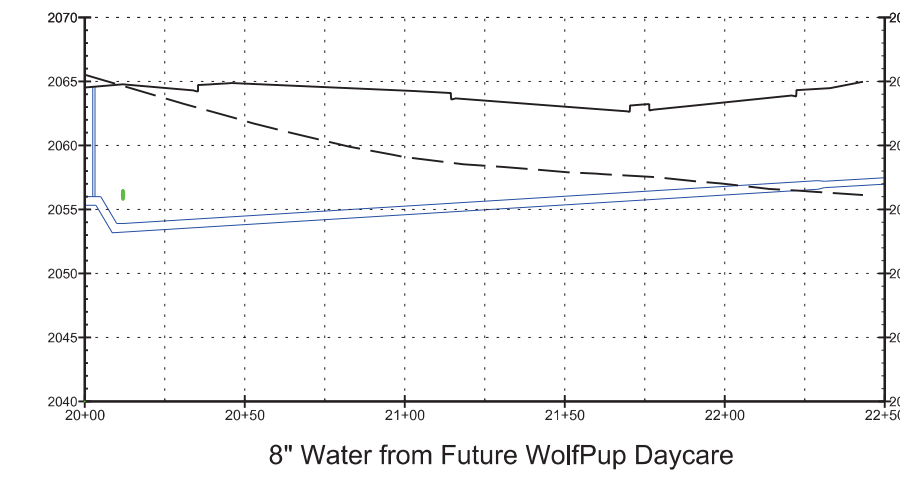
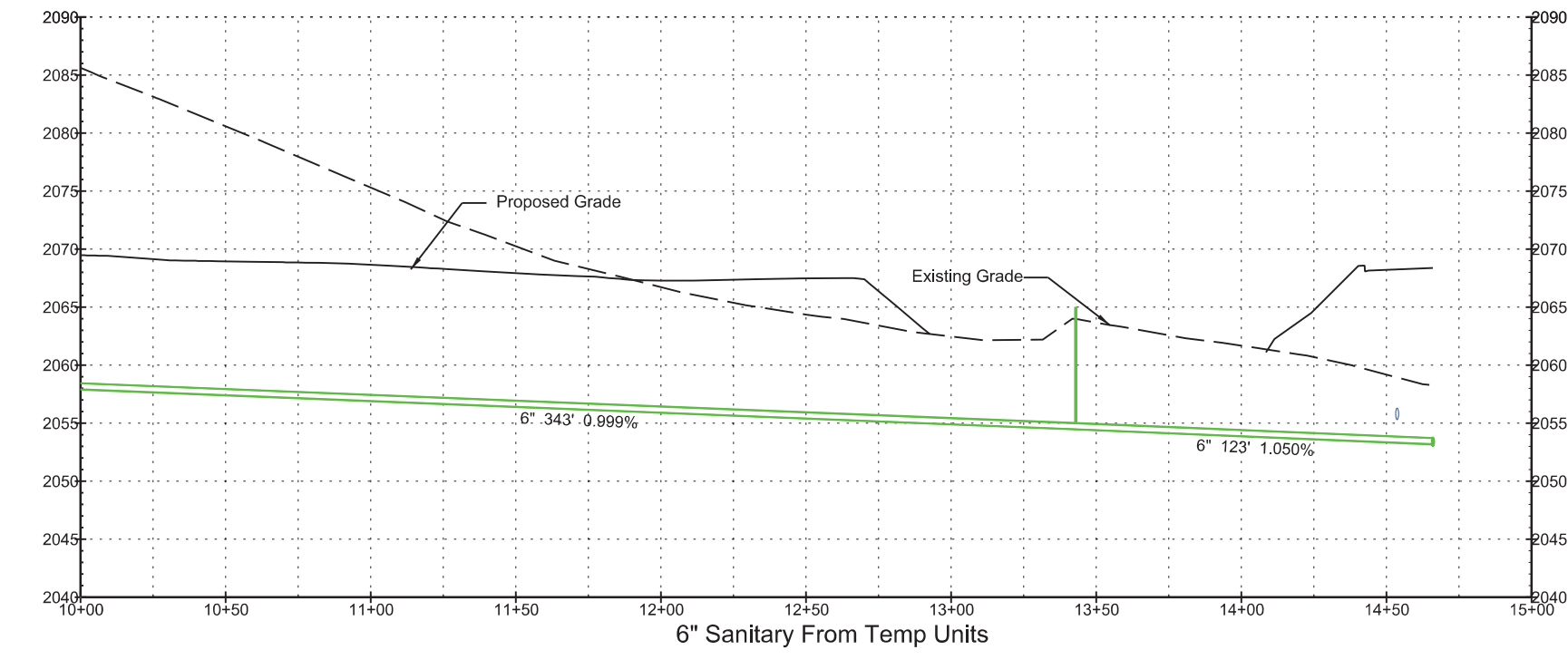
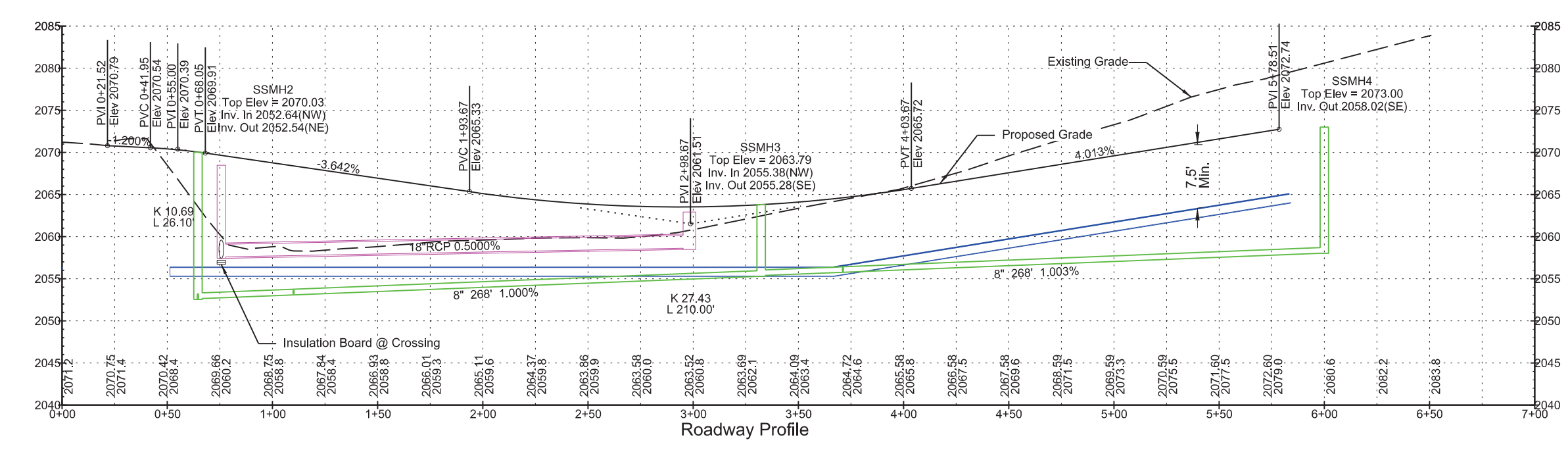
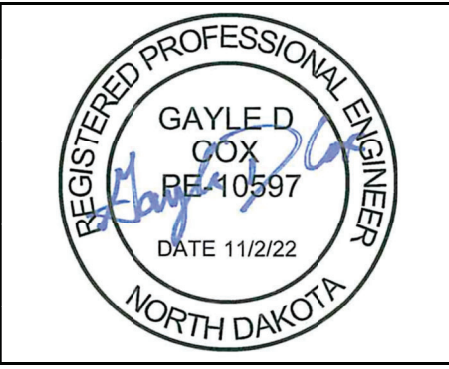


Site Layout

SHEET
C201

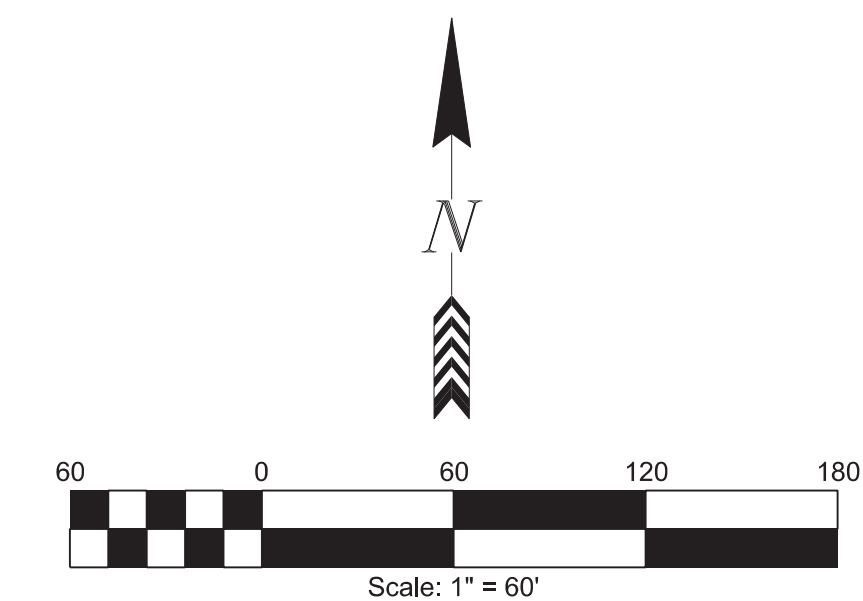
No.	Description	Date
1	Bid Set	6/23/22
2	Addendum 2	7/12/22
3	CPR 01	11/2/22

DRAWN BY: GDC JN: 19-079



Storm Sewer	
IN1 Inlet Type : Type 2 - Double Grate Type : V Grate El. = 2062.92 Inv. Out = 2058.97 (18 IN NE) Base El. = 2058.97 Detail = 4/C503	IN2 Inlet Type : Type 2 - Double Grate Type : V Grate El. = 2062.92 Inv. Out = 2058.65 (18 IN SE) Inv. In = 2058.75 (18 IN SW) Base El. = 2058.65 Detail = 4/C503
IN3 Inlet Type 2 48\"/>	

Sanitary Sewer			
SSMH1 48\"/>			



EROSION NOTES

- A. CONSTRUCT SWALE AND BERM TO DIRECT SURFACE RUNOFF TO RETENTION POND. INSTALL FIBER ROLLS PER DETAIL 9, SHEET C501 ACROSS SWALE AS NEEDED.
- B. INSTALL SILT FENCE AS SHOWN PER DETAIL 1, SHEET C501.
- C. INSTALL INLET PROTECTION
- D. CONSTRUCT CONSTRUCTION ENTRANCE PER DETAIL 5, SHEET C501 AT LOCATIONS DETERMINED BY CONTRACTOR AND CONSTRUCTION MANAGER.
- E. CONSTRUCT CONCRETE WASHOUT AT LOCATIONS DETERMINED BY CONTRACTOR AND CONSTRUCTION MANAGER.

BONDED FIBER MATRIX OR EROSION CONTROL BLANKET

EROSION CONTROL BLANKET

FIBER ROLLS 12IN

AREAS TO BE SEEDED AND MULCHED. ALL OTHER AREAS NOT PLANNED AS PERMANENT SURFACING TO BE MULCHED

RIPRAP PER DETAIL 2 ON SHEET C504

- NOTES:**
1. ALL ELEVATIONS ARE IN REFERENCE TO FINISH GRADE
 2. REFER TO SHEET C201 FOR LOCATIONS RECEIVING PERMANENT SURFACING
 3. CONTRACTOR TO COORDINATE WITH CONSTRUCTION MANAGER AND ENGINEER ON PLACEMENT OF TOPSOIL ADJACENT TO ALL FUTURE PERMANENT SURFACING.
 4. TOPSOIL DEPTH IS ASSUMED TO BE 6 INCHES.



Wolf Pup Daycare II

Watford City, ND 58854

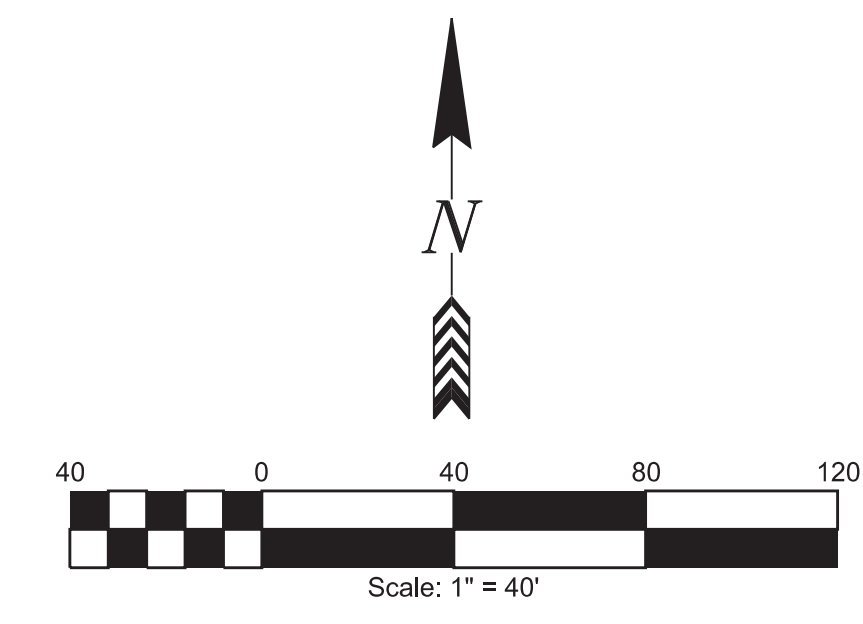
No.	Description	Date
1	Bid Set	6/23/22
2	Addendum 2	7/12/22
3	CPR01	11/2/22

DRAWN BY: GDC JN: 19-079



Erosion Control

SHEET
C401



PIPE BEDDING QUANTITIES - SANITARY SEWER
4" to 27" Based on SDR35 PVC
30" to 48" Based on ASTM F-794 PVC

PIPE SIZE	TRENCH WIDTH	C.Y. / FT.	TONS / FT.
4"	48"	0.0731	0.1243
6"	48"	0.0841	0.1430
8"	48"	0.0941	0.1600
10"	48"	0.1031	0.1752
12"	48"	0.1108	0.1883
15"	48"	0.1202	0.2043
18"	48"	0.1295	0.2201
21"	48"	0.1364	0.2319
24"	49"	0.1446	0.2458
27"	52"	0.1651	0.2746
30"	56"	0.1846	0.3139
36"	62"	0.2209	0.3756
42"	68"	0.2592	0.4406
48"	75"	0.3067	0.5213

5 Tons / Manhole

CITY OF WATFORD CITY, NORTH DAKOTA
PUBLIC WORKS DEPARTMENT
PIPE BEDDING QUANTITIES - SANITARY SEWER
APPROVED FOR PUBLICATION DWG. NO. 801-2
City Engineer Date Revision #1

1. PIPE BEDDING QUANTITIES - SANITARY SEWER

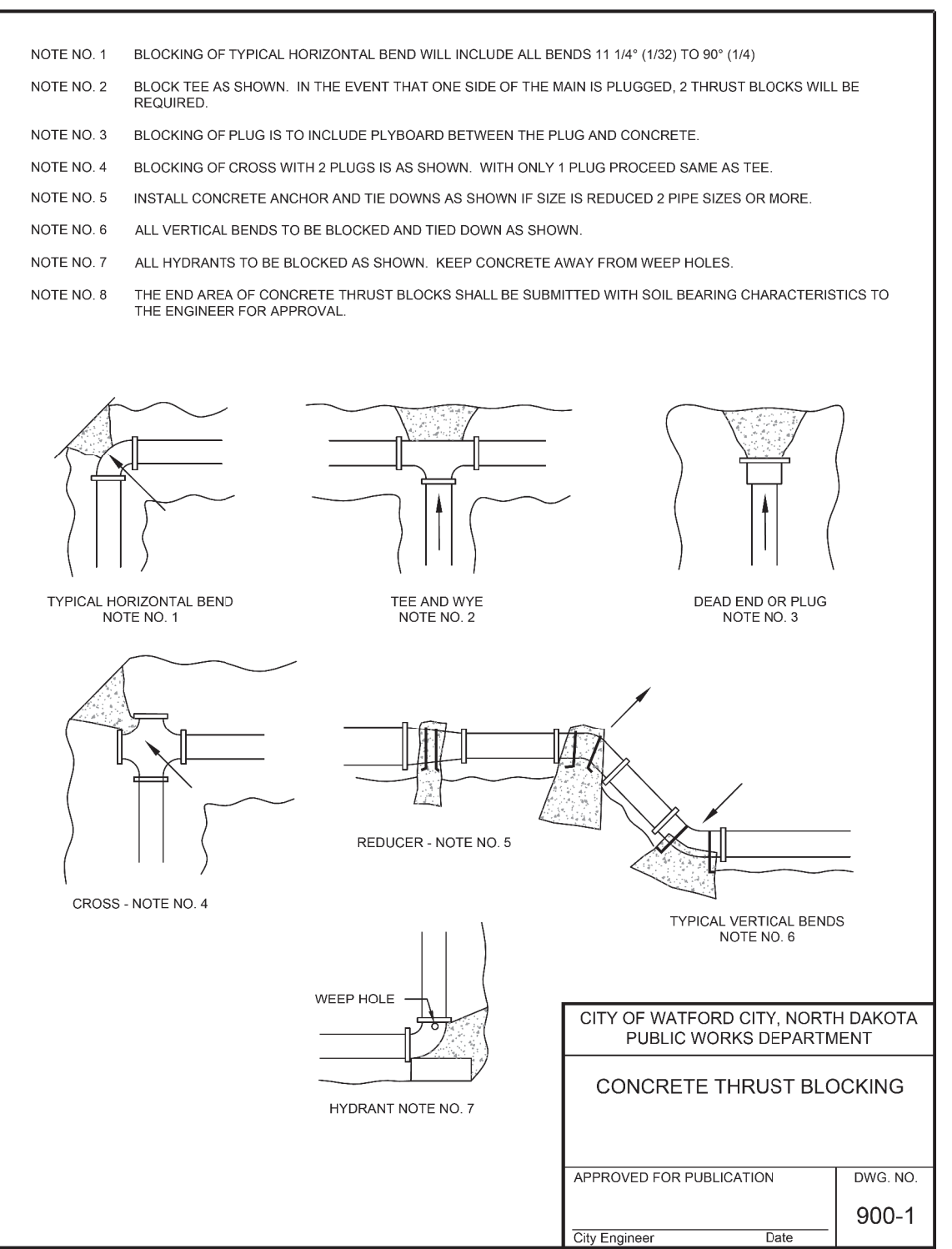
PIPE BEDDING QUANTITIES - STORM SEWER
12" to 15" Based on SDR35 PVC
18" to 30" Based on Ribbed PVC
33" to 84" Based on RC Pipe

PIPE SIZE	TRENCH WIDTH	C.Y. / FT.	TONS / FT.
12"	49"	0.1134	0.1928
15"	52"	0.1322	0.2247
18"	56"	0.1595	0.2712
21"	59"	0.1818	0.3091
24"	62"	0.2022	0.3437
27"	65"	0.2247	0.3820
30"	69"	0.2524	0.4291
33"	77"	0.3146	0.5348
36"	80"	0.3394	0.5770
42"	87"	0.3974	0.6756
48"	94"	0.4581	0.7788
54"	101"	0.5214	0.8864
60"	108"	0.5875	0.9988
66"	115"	0.6563	1.1157
72"	122"	0.7278	1.2373
78"	129"	0.8020	1.3634
84"	136"	0.8789	1.4941

5 Tons / Manhole
2.5 Tons / Inlet
2.5 Tons / F.E.S.

CITY OF WATFORD CITY, NORTH DAKOTA
PUBLIC WORKS DEPARTMENT
PIPE BEDDING QUANTITIES - STORM SEWER
APPROVED FOR PUBLICATION DWG. NO. 802-1
City Engineer Date

2. PIPE BEDDING QUANTITIES - STORM SEWER



3. CONCRETE THRUST BLOCKING

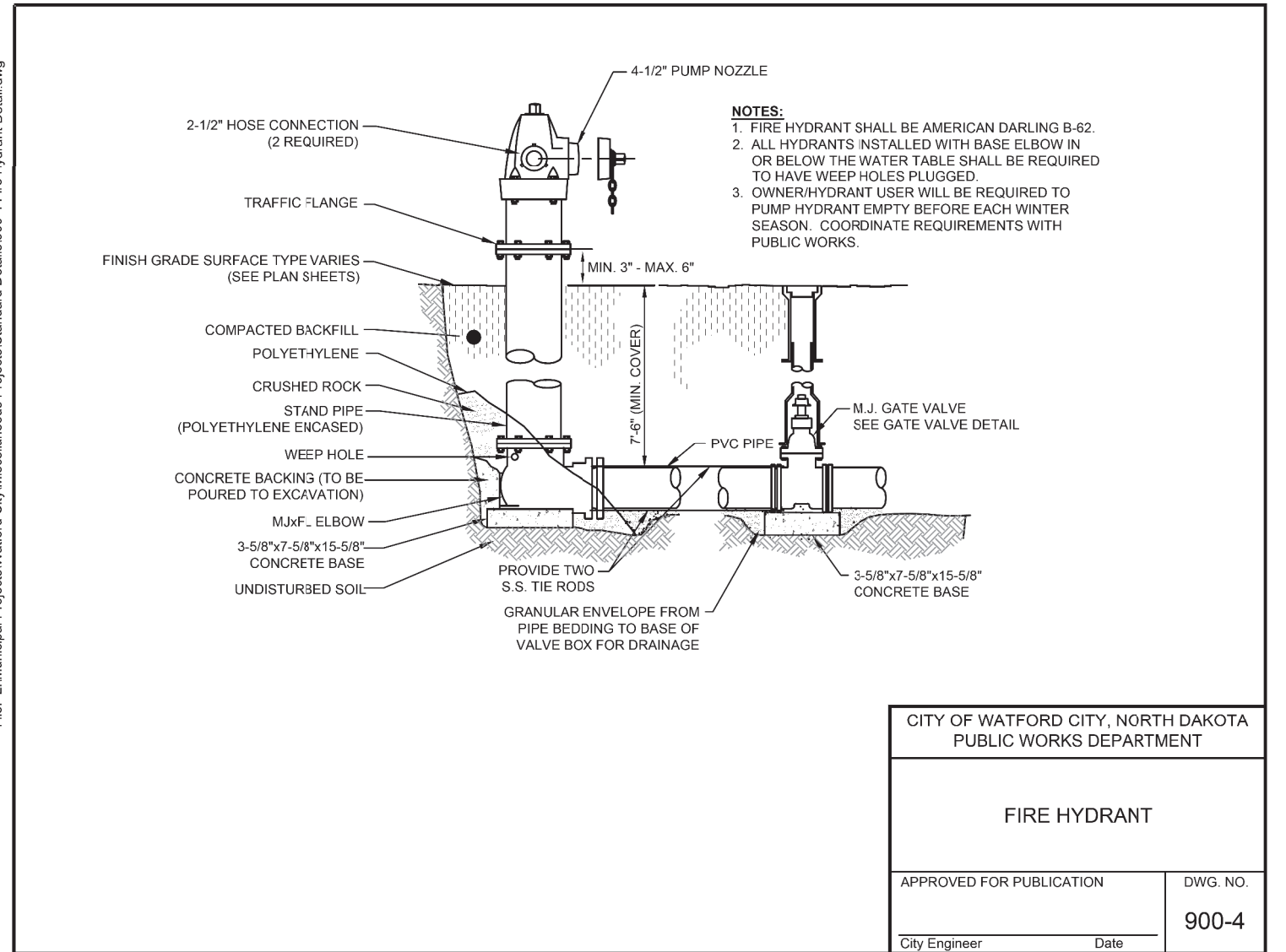
PIPE BEDDING QUANTITIES - WATERMAIN
6" to 18" Based on C900, C906 PVC or C909 PVCO
20" Based on CL250 DI
24" Based on CL250 DI
30" to 48" Based on CL150 DI

PIPE SIZE	TRENCH WIDTH	C.Y. / FT.	TONS / FT.
4"	48"	0.1287	0.2188
6"	48"	0.1496	0.2543
8"	48"	0.1683	0.2878
10"	48"	0.1862	0.3165
12"	49"	0.2068	0.3516
16"	54"	0.2638	0.4485
18"	56"	0.2905	0.4939
20"	58"	0.3175	0.5398
24"	62"	0.3726	0.6334
30"	68"	0.4578	0.7783
36"	74"	0.5468	0.9296
42"	81"	0.6521	1.1086
48"	87"	0.7457	1.2745

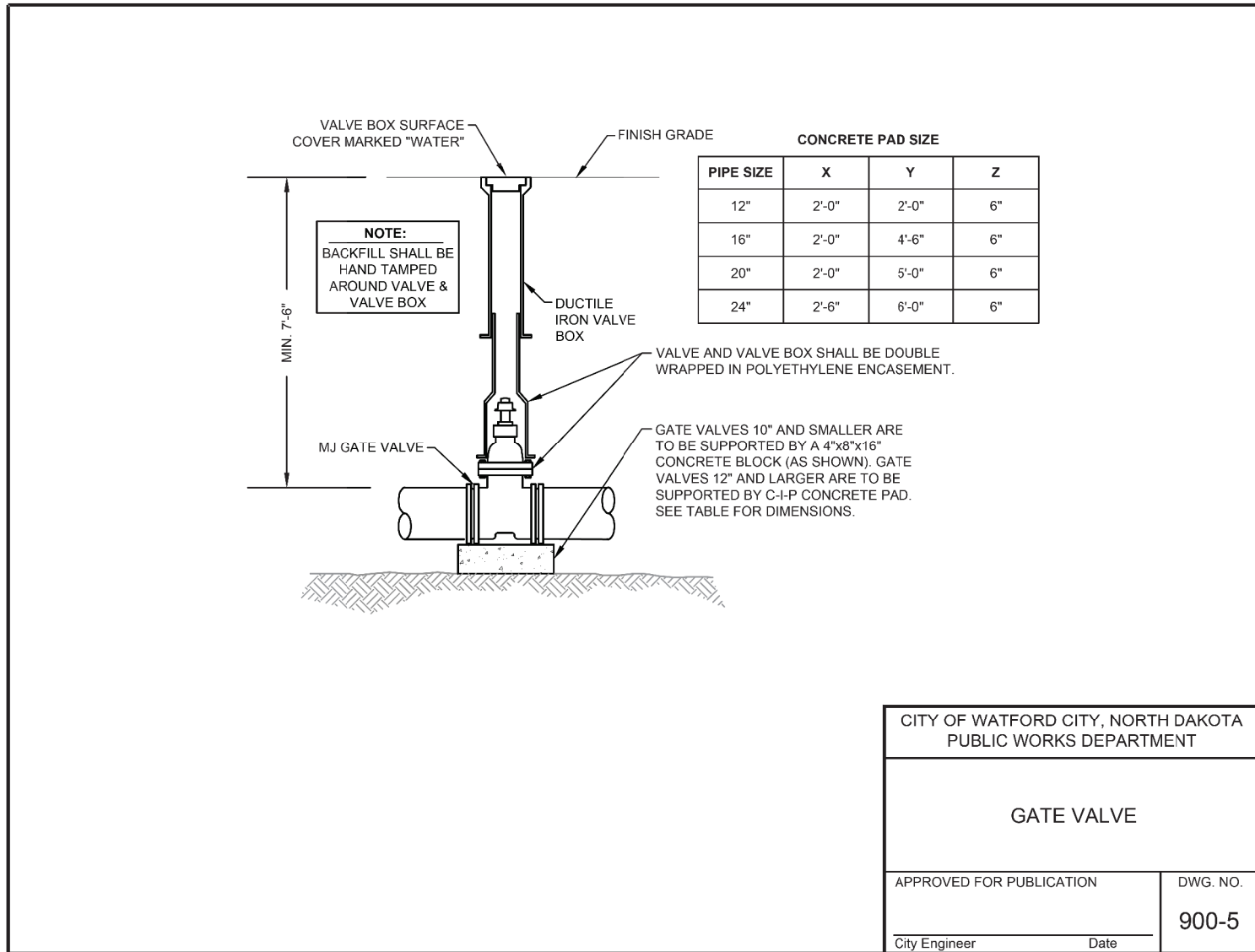
5 Tons / Manhole
2.5 Tons / Hydrant
0.1 Tons / LF of Service Line (2" & Under)

CITY OF WATFORD CITY, NORTH DAKOTA
PUBLIC WORKS DEPARTMENT
PIPE BEDDING QUANTITIES - WATER
APPROVED FOR PUBLICATION DWG. NO. 900-3
City Engineer Date

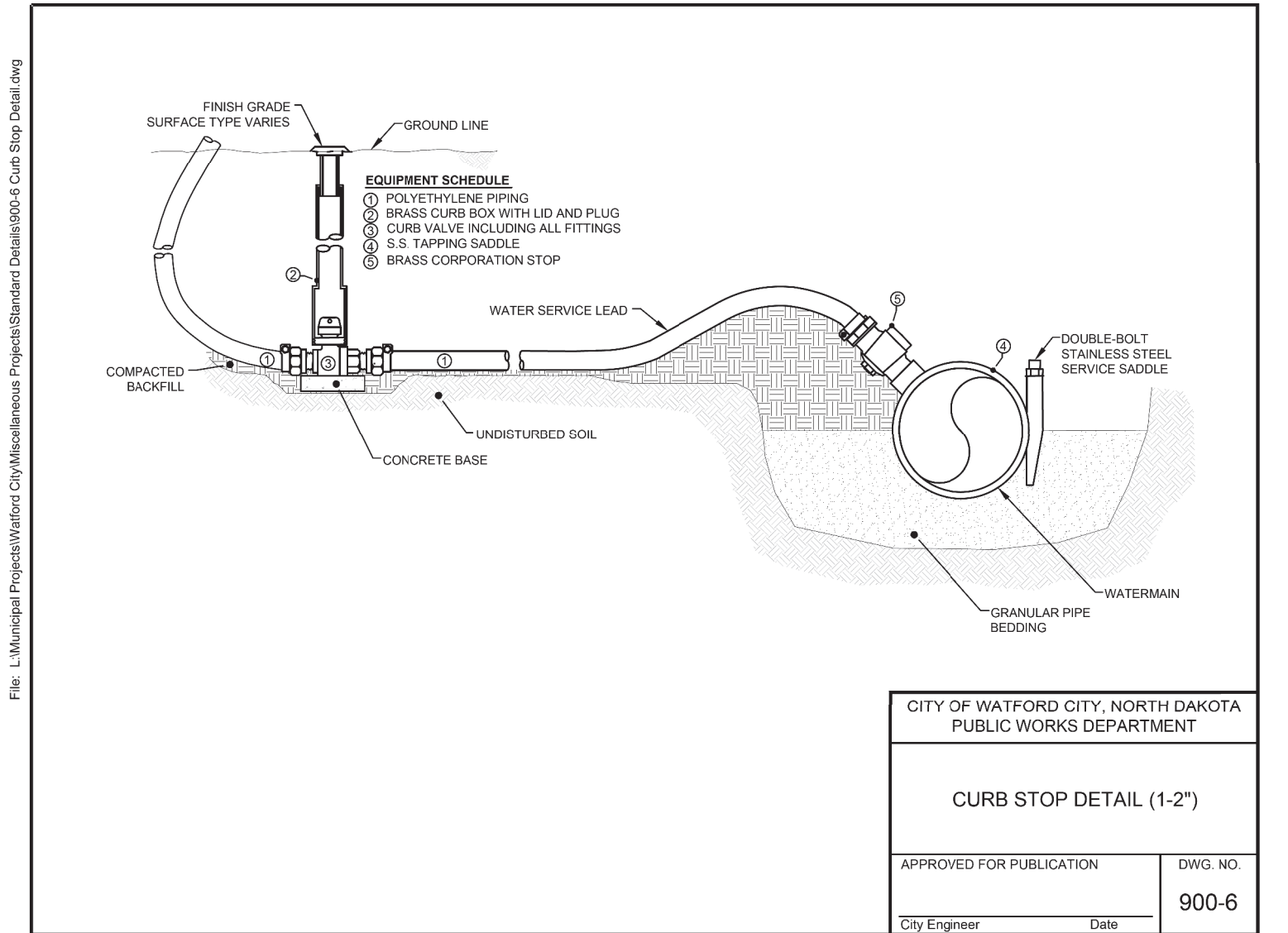
4. PIPE BEDDING QUANTITIES - WATER



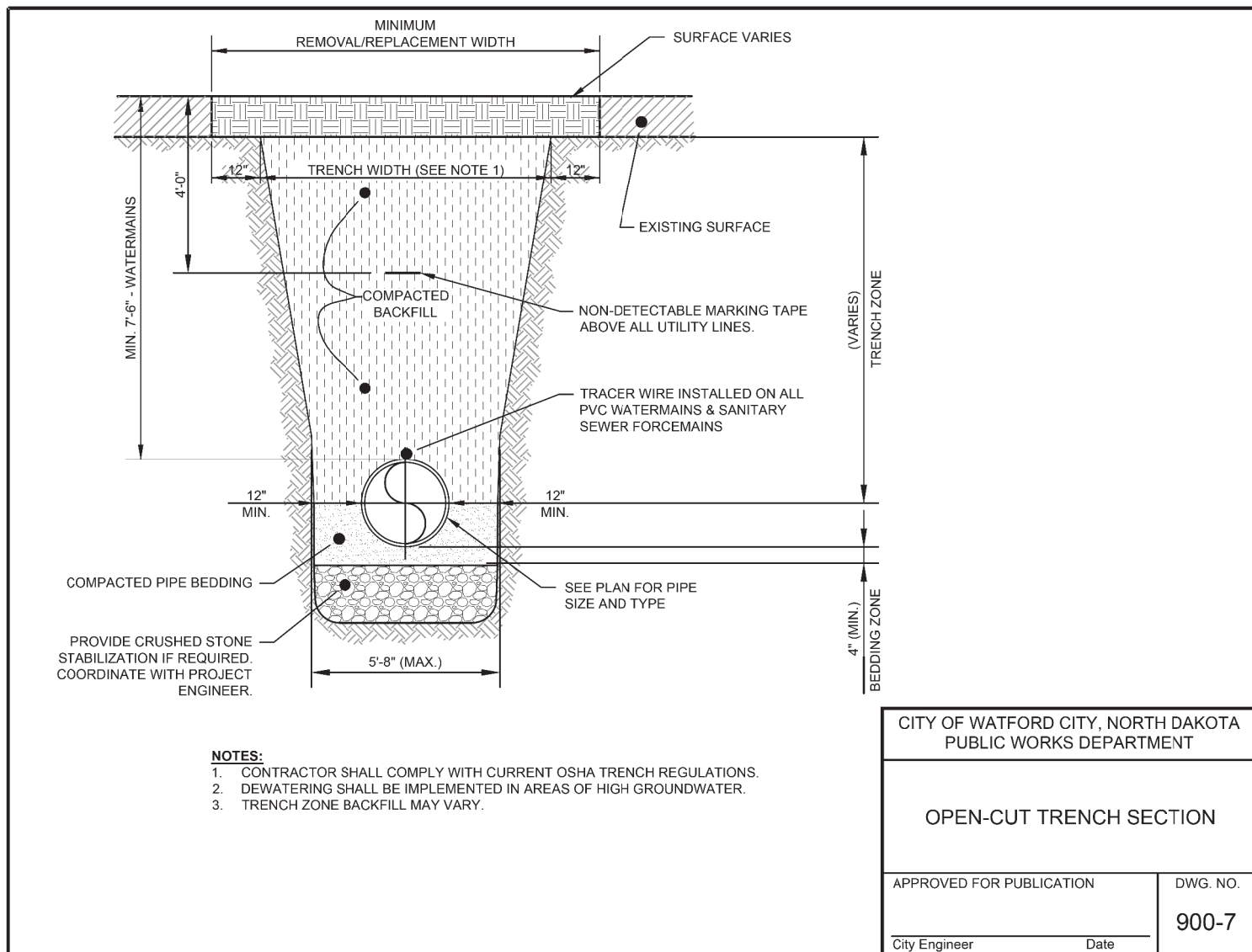
5. FIRE HYDRANT



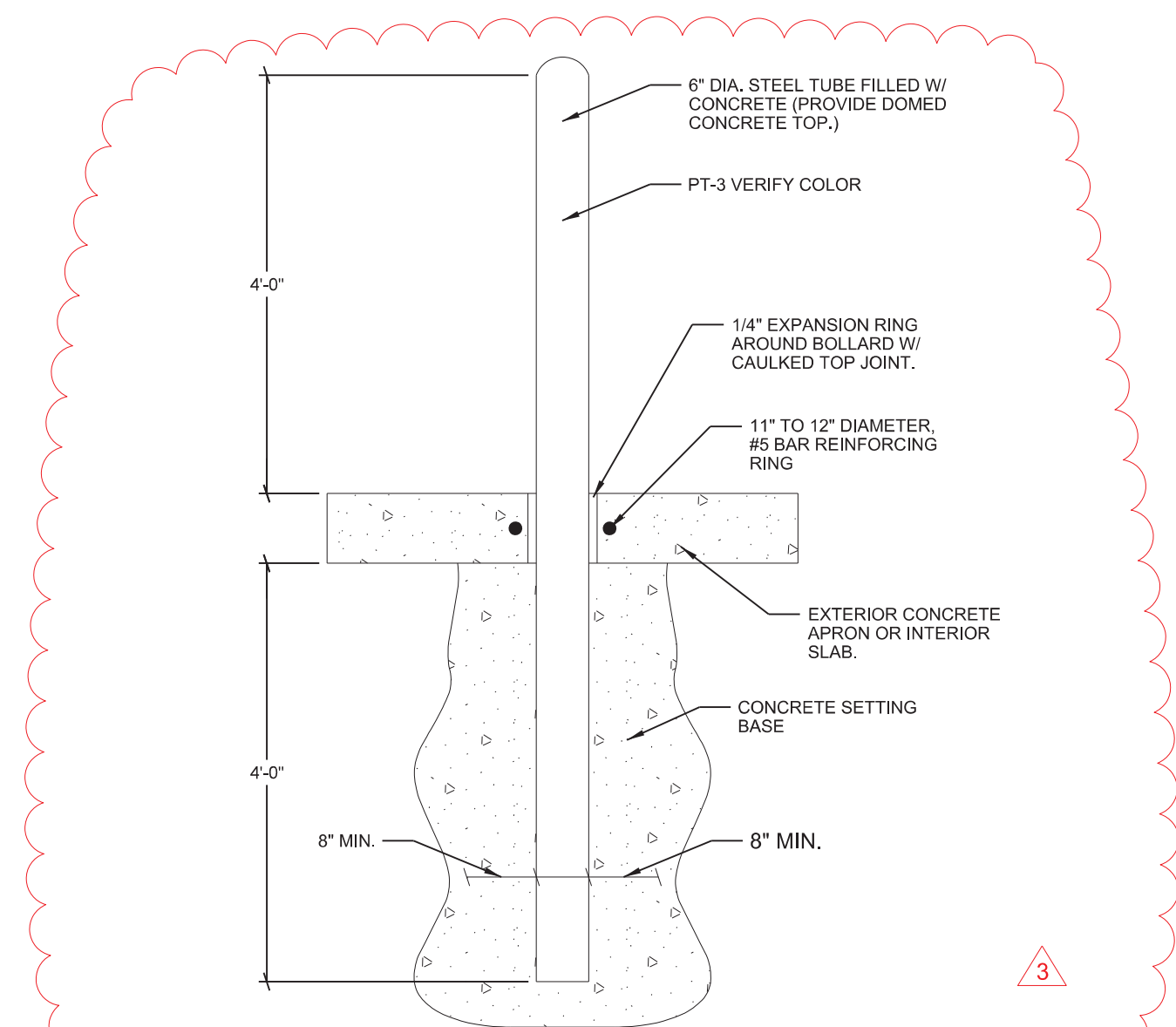
6. GATE VALVE



7. CURB STOP DETAIL



8. OPEN-CUT TRENCH SECTION



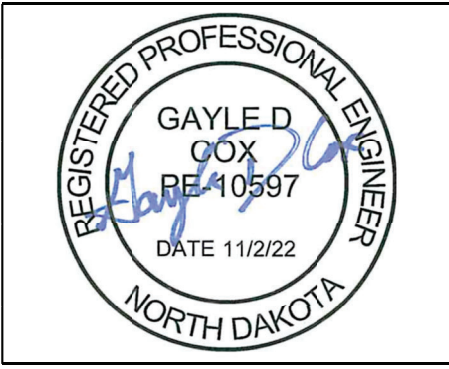
9. CONCRETE BOLLARD

Wolf Pup Daycare II

Watford City, ND 58854

No.	Description	Date
1	Bid Set	6/23/22
2	Addendum 2	7/12/22
3	CPR01	11/2/22

DRAWN BY: GDC JN: 19-079



CONSTRUCTION DETAILS

SHEET
C502

**JOINT POWERS AGREEMENT
BETWEEN THE CITY OF WATFORD CITY MCKENZIE COUNTY PUBLIC SCHOOL
DISTRICT NO. 1
ON WOLF RUN VILLAGE, INC. LOAN GUARANTY**

Parties, Authority, Purpose, Term

- A. This Joint Powers Agreement (“JPA” or “Agreement”) is entered into on the date of last approval by the parties below, by the City of Watford City, a political subdivision of the State of North Dakota, (“City”) and McKenzie County Public School District No. 1, a political subdivision of the State of North Dakota, (“School”) in order to aid in providing essential workforce housing utilized by employees of both parties.
- B. North Dakota Century Code Chapter 54-40.3 and Article VII, Section 10 of the North Dakota Constitution provide the enabling authority for this JPA. If any term of this JPA is declared by a court having competent jurisdiction to be illegal or unenforceable, the validity of the remaining terms is unaffected, and if possible the rights and obligations of the City and the School are to be construed and enforced as if the JPA did not contain those invalidated terms.
- C. The City, through its Home Rule Charter, has agreed to guaranty loans to Wolf Run Village, Inc., a 501(c)3 nonprofit corporation, whose objectives are providing affordable housing to essential service workers, including employees of the City and the School, as well as providing child care services to all citizens of the community. The City’s guaranty requires it to cover any monthly shortfall in a loan repayment, but does not require the acceleration and entire repayment of the loan upon a deficiency by Wolf Run Village, Inc.

- D. The School consistently has the highest number of employees utilizing the essential workforce housing since the completion of the housing. However, there has been several months in which the City has paid a portion of Wolf Run Village, Inc.'s loan through the guaranty. The City and School have agreed to share that obligation. The School agrees to reimburse the City 1/3 of the amount paid by the City under its guaranty obligation to Wolf Run Village, Inc., up to fifteen thousand dollars (\$15,000) per month, upon demand.
- E. This Agreement shall continue for the shorter of either one year from the effective date or until the City's guaranty obligation to Wolf Run Village, Inc. ends. This Agreement may be terminated earlier if agreed to in writing by both parties.
- F. There shall be no separate administrative board necessary to administer this Agreement. No property, other than the payments referenced above, shall be exchanged, or pass into joint ownership. No obligations or liability, other than the payments referenced above, shall be affected by this Agreement.

Approval

This Agreement is approved by the City of Watford City by motion made on the __ day of _____, 2022, by _____, seconded by _____, and approved on a vote of _____ ayes and _____ nays.

Philip K Riely, Mayor

Peni Peterson, City Auditor

This Agreement is approved by McKenzie County Public School District No. 1 by motion made on the 14th day of November, 2022, by Northrup, seconded by Ceynar, and approved on a vote of 6 ayes and 0 nays.

Heather Wisness
Heather Wisness, School Board President

Brant Hebert
Brant Hebert, Business Manager

**JOINT POWERS AGREEMENT
BETWEEN THE CITY OF WATFORD CITY AND MCKENZIE COUNTY
ON WOLF RUN VILLAGE, INC. LOAN GUARANTY**

Parties, Authority, Purpose, Term

- A. This Joint Powers Agreement (“JPA” or “Agreement”) is entered into on the date of last approval by the parties below, by the City of Watford City, a political subdivision of the State of North Dakota, (“City”) and McKenzie County, a political subdivision of the State of North Dakota, (“County”) in order to aid in providing essential workforce housing utilized by employees of both parties.

- B. North Dakota Century Code Chapter 54-40.3 and Article VII, Section 10 of the North Dakota Constitution provide the enabling authority for this JPA. If any term of this JPA is declared by a court having competent jurisdiction to be illegal or unenforceable, the validity of the remaining terms is unaffected, and if possible the rights and obligations of the City and the County are to be construed and enforced as if the JPA did not contain those invalidated terms.

- C. The City, through its Home Rule Charter, has agreed to guaranty loans to Wolf Run Village, Inc., a 501(c)3 nonprofit corporation, whose objectives are providing affordable housing to essential service workers, including employees of the City and the County, as well as providing child care services to all citizens of the community. The City’s guaranty requires it to cover any monthly shortfall in a loan repayment, but does not require the acceleration and entire repayment of the loan upon a deficiency by Wolf Run Village, Inc.

- D. The County has utilized Wolf Run Village to provide needed essential housing for

necessary employees when affordable housing was scarce. However, there have been several months in which the City has paid a portion of Wolf Run Village, Inc.'s loan through the guaranty. The City and County have agreed to share that obligation. The County agrees to reimburse the City 1/3 of the amount paid by the City under its guaranty obligation to Wolf Run Village, Inc., up to fifteen thousand dollars (\$15,000) per month, upon demand.

- E. This Agreement shall continue for the shorter of either one year from the effective date or until the City's guaranty obligation to Wolf Run Village, Inc. ends. This Agreement may be terminated earlier if agreed to in writing by both parties.
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Approval

This Agreement is approved by the City of Watford City by motion made on the ___ day of _____, 2022, by _____, seconded by _____, and approved on a vote of _____ ayes and _____ nays.

Philip K Riely, Mayor

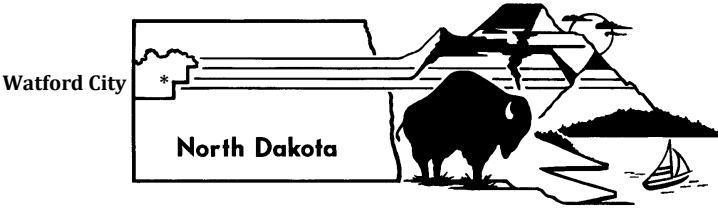
Peni Peterson, City Auditor

This Agreement is approved by McKenzie County by motion made on the _____

day of _____, 2022, by _____, seconded by _____, and
approved on a vote of _____ ayes and _____ nays.

Howdy Lawlar, Chairman
McKenzie County
Board of County Commissioners

Erica Johnsrud
McKenzie County Auditor/Treasurer



City of Watford City
213 2nd St. NE
PO Box 494
Watford City, ND 58854
Ph. 701- 444- 2533
Fax 701- 444- 3004
<http://cityofwatfordcity.com/>

November 30, 2022
Public Works Superintendent
Report to Council, Activities for the Month of November 2022:

Office

- Utility rate review.
- Project documentation and planning.
- Permitting and site plan support.
- LRTP interviews.
- City Shop CMAR bidding.
- CIP

Water/Wastewater

- Multiple WRRF operational issues in October and November. Repairs started.
- Water reporting violation. Corrective actions in place.
- Implementation of DEQ inspection deficiencies not yet complete.
- LS3 pump replacement planned.
- Fall pre-treatment inspections complete.

Sanitation

- Normal operations.
- Ongoing problems with DEF systems.
- Dumpster utilization problems from bags being placed on lids. Working with customers.
- Alley tree trimming being quoted.

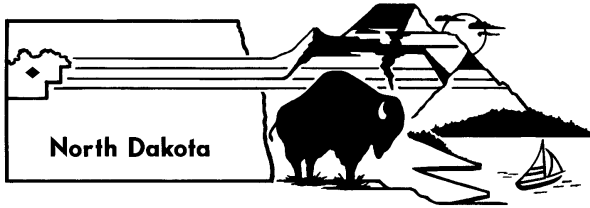
Road

- Snow plowing event on November 10th & 11th.
- Adjusting equipment setup and plow routes.
- Equipment maintenance and repair on-going.
- Street light repairs ongoing.
- Sign upgrades planned for late winter.

Vector/Forestry

- Pine scale treatment planned for spring.
- Pine scale community notification planned for December.
- Dutch Elm removal progressing well.

Justin Smith
Superintendent
Watford City Public Works



City of Watford City
213 2nd St., NE | PO Box 494
Watford City, ND 58854
Ph 701-444-2533
Fax 701-444-3004
www.cityofwatfordcity.com

December 6, 2022

North Dakota Department of Transportation
Stacey M. Hanson, PE, Assistant Local Government Engineer
608 East Boulevard Avenue
Bismarck, ND 58505-0700

RE: Watford City Area Long Range Transportation and Future Land Use Plan Consultant Approval

Dear Ms. Hanson,

The Watford City Area Long Range Transportation Plan (LRTP) consultant interviews were completed on November 17, 2022. The City of Watford City concurs with the selection committee recommendation to enter into contract negotiations with Civil Science.

If you have any questions regarding this letter, please contact Justin Smith at 701-444-8413 or jusmith@nd.gov.

Sincerely,

Philip Riely
City of Watford City
Mayor

This is Task Order No. 2104-01864-2, consisting of 4 pages.

Task Order

In accordance with Paragraph 1.01 of the Agreement Between Owner and Engineer for Professional Services – Task Order Edition, dated March 2, 2020 ("Agreement"), Owner and Engineer agree as follows:

1. Background Data

- a. Effective Date of Task Order: November 1, 2022
- b. Owner: Watford City, ND
- c. Engineer: KLJ Engineering LLC (formerly known as Kadrmas, Lee & Jackson, Inc.)
- d. Specific Project (title): Phase II for 3rd Ave SW
- e. Specific Project (description): Final Design

2. Services of Engineer

- A. The specific services to be provided or furnished by Engineer under this Task Order are:

See the Exhibit A: Scope
- B. All of the services included above comprise Basic Services for purposes of Engineer’s compensation under this Task Order.

3. Additional Services

- A. Additional Services that may be authorized or necessary under this Task Order are:

those services (and related terms and conditions) set forth in Paragraph A2.01 of Exhibit A, as attached to the Agreement referred to above, such paragraph being hereby incorporated by reference.

4. Owner's Responsibilities

Owner shall have those responsibilities set forth in Article 2 of the Agreement and in Exhibit B.

5. Task Order Schedule

In addition to any schedule provisions provided in Exhibit A or elsewhere, the parties shall meet the following schedule: N/A

6. Payments to Engineer

A. Owner shall pay Engineer for services rendered under this Task Order as follows:

Please refer to the attached Exhibit B.

Compensation items and totals based in whole or in part on Hourly Rates or Direct Labor are estimates only and are not to exceed. Lump sum amounts and estimated totals included in the breakdown by phases incorporate Engineer’s labor, overhead, profit, reimbursable expenses (if any), and Consultants’ charges, if any. For lump sum items, Engineer may alter the distribution of compensation between individual phases (line items) to be consistent with services actually rendered, but shall not exceed the total lump sum compensation amount unless approved in writing by the Owner.

B. The terms of payment are set forth in Article 4 of the Agreement and in the applicable governing provisions of Exhibit C.

7. Consultants retained as of the Effective Date of the Task Order: AE2S

8. Other Modifications to Agreement and Exhibits: N/A

9. Attachments:

- a. Exhibit A: Engineer’s Scope of Services
- b. Exhibit B: Fee

10. Other Documents Incorporated by Reference: KLJ/Watford City MSA

11. Terms and Conditions

Execution of this Task Order by Owner and Engineer shall make it subject to the terms and conditions of the Agreement (as modified above), which Agreement is incorporated by this reference. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

OWNER: City of Watford City

ENGINEER: KLJ Engineering LLC

By: _____

By: Mark Anderson

Print Name: _____

Print Name: Mark Anderson

Title: _____

Title: Senior Vice President, PWT

Firm's Certificate No. (if required): 061-C

State of: ND

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

Name: _____

Name: Todd Hummel

Title: _____

Title: Project Manager

Address: _____

Address: 300 23rd Ave E, Ste 100
West Fargo ND 58078

E-Mail Address: _____

E-Mail Address: todd.hummel@kljeng.com

Phone: _____

Phone: 701-936-4771

Task Order Form

This is **EXHIBIT K**, consisting of [] pages, referred to in and part of the **Agreement between Owner and Engineer for Professional Services – Task Order Edition** dated March 2, 2020.

Amendment _____ To Task Order No. 2104-01864-2

1. Background Data:

- a. Effective Date of Task Order: November 1, 2022
- b. Owner: City of Watford City
- c. Engineer: KLJ Engineering LLC
- d. Specific Project: Phase II – Final Design for 3rd Ave SW

2. Description of Modifications

- a. Engineer shall perform the following Additional Services:
- b. The Scope of Services currently authorized to be performed by Engineer in accordance with the Task Order and previous amendments, if any, is modified as follows: []
- c. The responsibilities of Owner with respect to the Task Order are modified as follows: []
- d. For the Additional Services or the modifications to services set forth above, Owner shall pay Engineer the following additional or modified compensation: []
- e. The schedule for rendering services under this Task Order is modified as follows: []
- f. Other portions of the Task Order (including previous amendments, if any) are modified as follows: []

[List other Attachments, if any]

3. Task Order Summary (Reference only)

- a. Original Task Order amount: \$257,731.00
- b. Net change for prior amendments: \$
- c. This amendment amount: \$
- d. Adjusted Task Order amount: \$

The foregoing Task Order Summary is for reference only and does not alter the terms of the Task Order, including those set forth in Exhibit C.

Owner and Engineer hereby agree to modify the above-referenced Task Order as set forth in this Amendment. All provisions of the Agreement and Task Order not modified by this or previous Amendments remain in effect. The Effective Date of this Amendment is ().

OWNER: City of Watford City

ENGINEER: KLJ Engineering LLC

By: _____

By: _____

Title: _____

Title: Senior Vice President, PWT

Date
Signed: _____

Date
Signed: _____

**EXHIBIT A
November 2022**

**KLJ Engineering, LLC
PHASE II SCOPE OF SERVICES
FINAL DESIGN, PLAN PREPARATION, & RIGHT OF WAY**

**KLJ Project Number: 2104-01864
3rd Ave SW Reconstruction from Main St S to 2nd Ave SW**

PURPOSE

The purpose of this attachment is to describe the scope of work and responsibilities required to complete Phase II services between November 2022 and May 2023. Services include final design and preparation of construction plans, specifications, and estimates, utility coordination, and right-of-way acquisition.

SUB CONSULTANTS

It is anticipated that there will be a sub-consultant associated with the project. The sub-consultant is listed below along with a brief description of their role in the project. Please refer to their full scope of service for additional details.

- AE2S – Public Utility Design Engineering and Private Utility Coordination
- Braun Intertec – Linear Soils Survey

2.1 PROJECT MANAGEMENT & COORDINATION

Management & Coordination

KLJ will manage the project and provide overall coordination of the work completed by the planning and design team. This work shall consist of managing work assignments, internal team meetings, sub-consultants, client coordination, project budget, and schedule.

Project Schedule

KLJ will submit and maintain a Phase II schedule. The schedule will include dates for major work items. The schedule will be reviewed and adjusted as necessary to incorporate changes in the work concept and progress to date.

Internal Team Meetings (8 Meetings Estimated)

The KLJ project team will meet internally to discuss design and planning issues, scheduling, progress, and upcoming work.

2.2 Roadway Design

Design & Plan Preparation

The roadway design will be based upon the alignment, profile, and typical sections developed in the preliminary design phase. KLJ will prepare final plans and specifications using AutoCAD Civil 3D following NDDOT's plan format as shown below. All specifications will follow NDDOT Specifications for Road and Bridge Construction and utilize NDDOT bid items. Watford City standard specifications will be supplemented into the contract for underground items.

- Section 1 Title Sheet
- Section 2 Table of Contents
- Section 4 Scope of Work
- Section 6 Plan Notes (may be implemented as a special provision)
- Section 8 Estimate of Quantities
- Section 10 Basis of Estimate
- Section 11 Data Tables (if needed)
- Section 20 General Details
- Section 30 Typical Sections
- Section 40 Removals
- Section 50 Inlet & Manhole Summary (AE2S)
- Section 55 Storm Sewer Plan and Profile (AE2S)
- Section 60 Roadway Plan & Profile
- Section 76 Temporary Erosion Control
- Section 77 Permanent Erosion Control
- Section 81 Survey Data Layouts
- Section 90 Pavement Layouts
- Section 100 Work Zone Traffic Control
- Section 110 Signing & Pavement Marking
- Section 140 Lighting (Bid Option)
- Section 200 Cross Sections
- Opinion of Construction Cost

Bid Options will be provided for the construction of the six-foot sidewalk and for the lighting, as separate options.

2.3 Lighting Design

KLJ will calculate the optimized pole spacing according to AASHTO illumination and uniformity requirements. The areas that will be illuminated include the roadway and pedestrian walkways. Design will attempt to minimize lighting pollution outside of the subject lighting area.

The lighting plans will include a complete electrical design ready for bidding and construction. The electrical design will meet NEC 2020 requirements, and include utility coordination, panel location, panel layout, overcurrent protection, lighting control, wire sizing, grounding, and conduit routing as well as determining voltage drop and conduit fill requirements as required to design the lighting system.

2.4 Right of Way

Exhibits

KLJ will prepare preliminary and final exhibits and legal descriptions for the permanent acquisition and temporary acquisition parcels. We assume 1 permanent acquisition parcel and 10 temporary construction easements will be required. KLJ will utilize standard temporary easement documents for the acquisition of temporary construction easements.

Watford Hotel Plat Revision

KLJ will prepare a preliminary and a final plat to address the ownership questions surrounding the hotel property. This may include title work by sub-consultant. KLJ will create the drawing and dedications per City of Watford City planning and zoning requirements. Additional field survey may be required to verify title work discoveries or to locate corners for adjacent lots. Our assumption is the city will represent the plat and we will not need to attend any commission meetings. All filing and recording fees are to be paid by the City of Watford City.

Surface Ownership Reports

KLJ will compile a listing of properties that will be affected along the project. KLJ will prepare SORs for all temporary acquisition parcels and the permanent acquisition on the school property.

OE Reports

KLJ will order an OE Report from a local abstract company to get title on the one anticipated permanent parcel.

Market Analysis

KLJ will complete a market analysis to evaluate raw land values of parcels that require a temporary construction easement and will record recent sale values of similar properties to determine the acquisition cost of the parcel. KLJ will prepare Waiver Valuations off the market analysis.

Negotiations

Conduct negotiations for the one permanent and 10 temporary acquisition parcels. We anticipate that up to two in-person meetings will be provided for each permanent acquisition parcel and we anticipate two in-person meetings for each temporary acquisition parcel. We anticipate up to two total trips from Bismarck, ND to Watford City, ND.

Assemble and Submit Right of Way Packets

KLJ will assemble complete packages of right-of-way forms and reports for each parcel and submit them to the City of Watford City.

2.5 Services During Bidding

KLJ will develop the front-end documents such as the bid form, instructions to bidders, etc. in support of the City of Watford City's bidding process. KLJ will provide support during bidding to answer questions from the bidding contractors (RFIs), review bids, and provide an award recommendation.

Schedule

KLJ will meet the following milestone dates:

- 3/17/2023 50% Plan Submittal
- 3/31/2023 50% Plan Review Meeting
- 4/28/2023 90% Plan Submittal
- 5/12/2023 90% Plan, Specifications, and Estimates Meeting
- 5/26/2023 Final Plan Submittal
- 6/30/2023 Final Right of Way & Permitting

Deliverables included in this scope of services

- Meeting Minutes
- Agendas and minutes for project meetings
- 50%, 90%, and 100% design plans for project components
- Special provisions
- Engineer's opinion of construction cost
- Bid form, instructions to bidders, and other documents required for bidding
- Executed ROW documents
- Electronic version of plan drawings and base files in Civil 3D format
- Surface models
- USACE Permit
- Linear Soils Survey
- Pavement Section Design
- Recordation of Plats

Work not included in this scope of services

- Public Meetings
- Relocation Assistance
- Litigation and court testimony associated with any of the proposed acquisitions
- Construction Administration

Task Order 2.AE2S
Phase 040 – Final Design

Task 1 - Project Management Meetings

Background:

Throughout the execution of the various tasks described in this Scope of Services, the ENGINEER will support the task specific activities by coordination of tasks and team members, meetings, communication, reporting, and quality controls. This task series has been established in recognition that these activities transcend the individual tasks, are required for effective project execution, may require flexibility in timing, extent, and response to project needs, and cannot always be precisely predicted or assigned to an individual activity.

Services:

- Overall Project Coordination, including, resource management and allocation based on project schedules and activities, and production coordination.
- Bi-weekly Project Team Coordination Meetings
- Client meetings
 - Up to two meetings to review Storm Sewer Alternate and Specific Design Requirements. Anticipated meetings:
 - 60% Design Review Meeting
 - 90% Design Review Meeting

Deliverables:

- Schedule Updates
- Progress Reports

Key Assumptions:

- KLJ's Project Manager will be responsible for coordinating management and production activities with the OWNER and project team.
- KLJ will be responsible for meeting minutes.
- Meetings will be held on Microsoft Teams or similar video conferencing platform.

Task 2 – Final Storm Water Modeling, Layout, and Sizing

Background:

Preliminary design identified potential drainage alternatives and detail hydrologic and hydraulic modeling was performed to determine pipe size and feasibility for each alternative. The City of Watford City has indicated that they would like to install storm sewer and inlets on the West Side Only (Alternative 5). This task would finalize and add details to the storm water modeling regarding outfall locations and central sag conditions for Alternative 5.

Services:

- Review and update the design details for Alternative 5, as applicable, in AE2S's already-developed InfoSWMM stormwater model to account for changes to Alternative 5 desired by the City and to confirm pipe sizes and inlets, as well as corresponding design criteria compliance. The model will simulate the following hydrologic scenarios:

- 2, 5, 10, and 100-year storms using the Natural Resources Conservation Service (NRCS) methodology.
- Finalize the storm sewer and drainage recommendations for Alternative 5.
- Identify potential Nationwide Permit (USACE) requirements. Scope includes permit preparation and submittal, as well as two meetings with the Corps of Engineers (USACE). Additional analyses or mitigation requested by the USACE are not included in this scope.
- Identify easements required for stormwater conveyance and storm sewer.

Deliverables:

- Civil 3D CADD file with new storm pipe material and sizes.
- Nationwide Permit application, if applicable.

Key Assumptions:

- Analysis will build on the already-developed InfoSWMM design model created during the Preliminary Design Phase.
- Easement acquisition, negotiation, and documentation by others.

Task 3 – Final Design

Background:

KLJ/AE2S recently completed a Preliminary Engineering Report (PER) for the 3rd Avenue Southwest Street and Utility Improvements for the City of Watford City. That PER included a decisions document in which the City has indicated they choose to install storm sewer, curb inlets, and outfalls on the west side of 3rd Avenue SW only.

Services:

- Create storm sewer plan and profile sheets utilizing KLJ street design.
- Create applicable Special Provisions to supplement standard storm sewer specifications.
- Develop opinions of probable cost.
 - 60% completion
 - 90% completion
- Up to two meetings with Watford City to review design documents at the 60% and 90% completion stages. (Included in Task 1)

Deliverables:

- PDF drawings of plan and profile sheets and specifications.
- CADD drawings w/storm sewer improvements.
- Opinions of probable costs will be transmitted in PDF format and or Excel format.

Key Assumptions:

- KLJ to provide electronic design drawings including design surface model.
- Design drawings to be completed utilizing Autodesk Civil 3D.
- Project technical specifications will be based on the latest version of the North Dakota Department of Transportation (NDDOT) Standard Specifications for Road and Bridge Construction and details.

Task 4 – Utility Conflict Coordination**Background:**

Coordination of utility (gas, electric, communications) conflicts which may affect construction activities, development of a re-location plan, along with determining responsibility for relocation costs. A utility re-location plan will be used to cut down on unforeseen construction costs and delays.

Services:

- Coordination with Utility Companies.
 - Send preliminary letters/emails to utility companies regarding the project and possible impacts to utilities.
 - Share completed field survey with utility companies and coordinate field locates or obtain maps depicting locations utilities along the Project corridor.
 - Send Notice of Conflict letter/email to utility companies.
 - Coordinate with utility companies the scope and methods of utility relocations.
 - Coordinate with the utility companies and the City a utility locate agreement.
- Create Utility Conflict re-location plan sheets.

Deliverables:

- Documentation of utility contacts.
- PDF drawings of Utility Conflict plan sheets.

Key Assumptions:

- KLJ to provide locations of possible utility conflicts caused by street construction grading activities.
- Design drawings to be completed utilizing Autodesk Civil 3D.

Attachment 1 to Exhibit A
11/9/2022

PROJECT: 3rd Avenue SW Utilities - Final Design
OWNER: Watford City

Phase Number	Task Description	Project Manager/Engineer	Stormwater Design	Water Resources QC	Engineer 2	CAD/GIS	Labor Detail		Expense Detail			TOTAL	TOTAL	TOTAL	TOTAL		
							Est. Hours	Est. Labor Cost	Equip	Repro	Mileage & Meal Per Diem	Total Est. Expense	Est. Hours	Est. Labor Cost	Est. Expense	Est. Fee	
		Todd Norton	Jesse Kist	Amber Lefers	Matthew Mazourek	Engineering Tech V											
		2023 Rates															
040	Final Design	54	67	9	171	161	462	77,708	\$0	\$400	\$0	\$300	440	77,708	400	78,108	
	Task 1 - Project Management and Meetings																
	Kickoff Meeting	1	1		1		3	\$592				\$0	3	\$592	\$0	\$592	
	Project Coordination (Internal & external)	17	8	2	8		35	\$7,366				\$0	35	\$7,366	\$0	\$7,366	
	Bi-Weekly Coordination Meetings	12	12		12		36	\$7,104				\$0	36	\$7,104	\$0	\$7,104	
	60% Design Review Meeting	1	1		1		3	\$592				\$0	3	\$592	\$0	\$592	
	90% Design Review Meeting	1	1		1		3	\$592				\$0	3	\$592	\$0	\$592	
									\$16,246			\$0					
	Task 2 - Final Stormwater Modeling											\$0	0	\$0	\$0	\$0	
	Review Alt 5 and confirm desired outfall locations and central sag conditions.											\$0	0	\$0	\$0	\$0	
	Design updates, as applicable		4	1	8		13	\$2,291				\$0	13	\$2,291	\$0	\$2,291	
	Develop, run, and review results for chosen alternative. (Storm)	0	8		16		24	\$4,112				\$0	24	\$4,112	\$0	\$4,112	
	Nationwide Permit application, as needed.		10		4		14	\$2,548				\$0	14	\$2,548	\$0	\$2,548	
	QA/QC Analysis	1		2			3	\$710				\$0	3	\$710	\$0	\$710	
									\$9,661			\$0					
	Task 3 - Final Design																
	60% Final Design Plan and Profile Sheets (Storm)	8	8		16	80	112	\$18,912		\$100		\$100	112	\$18,912	\$100	\$19,012	
	90% Final Design Plan and Profile Sheets (Storm)		2		4	20	26	\$4,248		\$100		\$100	26	\$4,248	\$100	\$4,348	
	100% Plan and Profile Sheets (Storm)		2		4	15	21	\$3,443		\$100		\$100	21	\$3,443	\$100	\$3,543	
	60% Final Design OPC Updates		2		6		8	\$1,352				\$0	8	\$1,352	\$0	\$1,352	
	90% Final Design OPC Updates		2		6		8	\$1,352				\$0	8	\$1,352	\$0	\$1,352	
	Specifications		6		20	6	32	\$5,346				\$0	32	\$5,346	\$0	\$5,346	
	QA/QC	4		4			8	\$1,900				\$0	8	\$1,900	\$0	\$1,900	
									\$36,553			\$0					
	Task 4 - Utility Conflict Coordination																
	Communications with Utilities											\$0	0	\$0	\$0	\$0	
	Preliminary Utility Coordination	2			20		22					\$0					
	Notification of Utility Companies - Conflicts	1			12		13	\$2,184				\$0	13	\$2,184	\$0	\$2,184	
	Utility Agreements	2			24		26	\$4,368				\$0	26	\$4,368	\$0	\$4,368	
	Utility Conflict Drawings - Relocation	4			8	40	52	\$8,696		\$100		\$100	52	\$8,696	\$100	\$8,796	
									\$15,248			\$0					
	Estimated Totals For Services	54	67	9	171	161	462	77,708	-	400	-	400	440	77,708	400	78,108	

December 2, 2022

Proposal QTB169548

Todd Hummel, PE
KLJ
300 23rd Ave E, Suite 100
West Fargo, ND 58078

Re: Proposal for a Linear Soil Survey
3rd Avenue SW
Watford City, ND

Dear Mr. Hummel:

Braun Intertec Corporation respectfully submits this proposal to complete a linear soil survey for 3rd Ave SW at the referenced site.

Project Information

Per conversations with Todd Hummel with KLJ, we understand the proposed project will include the reconstruction of 2,000 feet of 3rd Ave SW in Watford City. Currently the roadway is gravel surfaced. We understand that a portion of the area has been consistently unstable. KLJ requested that we provide pavement recommendations for the roadway including stabilization recommendations for the unstable area. An overview of the road is shown below.



Purpose

The purpose of our geotechnical evaluation will be to characterize subsurface geologic conditions at selected exploration locations, evaluate their impact on the project, and provide geotechnical recommendations for the design and reconstruction of 2,000 feet of 3rd Ave SW.

AA/EOE

Scope of Services

We propose the following tasks to help achieve the stated purpose. If we encounter unfavorable or unforeseen conditions during the completion of our tasks that lead us to recommend an expanded scope of services, we will contact you to discuss the conditions before resuming our services.

Site Access

Based on aerial photographs, it appears that the site is accessible to a truck mounted drill rig. We assume there will be no cause for delays in accessing the exploration locations. We are not including tree clearing, debris or obstruction removal, grading of navigable paths, or snow plowing.

Depending on access requirements, ground conditions or potential utility conflicts, our field crew may alter the exploration locations from those proposed to facilitate accessibility.

Our drilling activities may also impact the vegetation and may rut the surface to access boring locations. Restoration of vegetation and turf is not part of our scope of services.

Site Reconnaissance and Staking

We will visit the site to understand the location and extent of the unstable area. While onsite, we will also stake prospective subsurface exploration locations, that we selected, using a Trimble R1 submeter GPS. If development of the plans and specifications requires exploration locations with a higher degree of accuracy, we request that you have the boring locations staked by a licensed surveyor prior to our mobilization to the site.

We will obtain the elevation of the boring locations using the state's LIDAR system and the coordinates recorded, or based on topographic information provided by KLJ.

Utility Clearance

Please provide us with a drawing showing expected utilities for our reference. Prior to drilling or excavating, we will contact North Dakota One Call and arrange for notification of the appropriate utility vendors to mark and clear the exploration locations of public underground utilities. You, or your authorized representative, are responsible to notify us before we begin our work of the presence and location of any underground objects or private utilities that are not the responsibility of public agencies.

If you, or your authorized representative, cannot locate underground objects or private utilities that are suspected or known to exist, we can retain a private locate company for an additional fee of \$300 per hour. If performed, the property owner must also be available to assist the private locate company in determining the presence of any underground objects or the location of utilities. We will not be liable for any damages resulting from unidentified or misidentified underground objects or utilities. Further, we reserve the right to stop work if underground objects or utilities are suspected or known to exist, but locations cannot be accurately determined.

Traffic Control

Our work will extend into the drive lanes of 3rd Ave SW. Based on the traffic volumes, protection of our drilling crews requires warning signs that will alert motorists to our work within the roadway. We will provide cones to divert drivers away from our equipment, but we do not intend to provide flaggers or a lane closure.

Power Auger Borings

We propose to drill 4 power auger borings for the project to a depth of 5 feet. We will collect bag samples from each boring from the auger cuttings for laboratory testing. Additionally, we will perform Standard Penetration Tests at 1-½-foot intervals below the gravel surfacing in the unstable area.

If the intended boring depths do not extend through unsuitable material, we will extend the borings at least 5 feet into suitable material at greater depths. The additional information will help evaluate such issues as excavation depth, consolidation settlement, and foundation alternatives, among others. If we identify a need for deeper (or additional) borings, we will contact you prior to increasing our total estimated drilled footage and submit a Change Order summarizing the anticipated additional effort and the associated cost, for your review and authorization.

Groundwater Measurements

If the borings encounter groundwater during or immediately after drilling of each boring, we will record the observed depth on the boring logs.

Borehole Abandonment

We will backfill our exploration locations immediately after drilling or after final groundwater measurements at each location.

We will backfill the borings with auger cuttings.

Over time, subsidence of borehole backfill may occur, requiring releveling of surface grades. We are not assuming responsibility for re-leveling after we complete our fieldwork.

Sample Review and Laboratory Testing

We will return recovered samples to our laboratory, where a geotechnical engineer will visually classify and log them. To help classify the materials encountered and estimate the engineering properties necessary to our analyses, we have budgeted to perform the following laboratory tests.

Table 1. Laboratory Tests

Test Name	ASTM Test Method	Purpose
Moisture content	D2216	Soil classification, moisture condition, and engineering properties
Atterberg limits	D4318	Soil plasticity, shrink/swell potential, engineering parameters, suitability of soils for reuse
Sieve-hydrometer analysis	D422	Soil classification using sieves for gravel- and sand-sized fractions and hydrometer for silt- and clay-sized fractions
Modified Proctor	D1557	Determine maximum dry density and optimum moisture content of soil

We will determine the actual laboratory testing for the project depending on the encountered subsurface conditions. If we identify a laboratory testing program that exceeds the budget included in this proposal but provides additional value to the project, we will request authorization for the additional fees through a Change Order.

Engineering Analyses

We will use data obtained from the subsurface exploration and laboratory tests to evaluate the subsurface profile and groundwater conditions, and to perform engineering analyses related to structure and pavement design and performance.

Report

We will prepare a report including:

- A CAD sketch showing the exploration locations.
- Logs of the borings describing the materials encountered and presenting the results of our groundwater measurements and laboratory tests.
- A summary of the subsurface profile and groundwater conditions.
- Discussion identifying the subsurface conditions that will impact design and construction.
- Discussion regarding the reuse of on-site materials during construction.
- Recommendations for preparing pavement subgrades, and the selection, placement, and compaction of fill.

- Recommendations for the design and construction of 3rd Ave roadway section.
- Recommendations to stabilize the area of concern including geogrid reinforcement, overexcavation and replacement, or chemical stabilization of the subgrade soils.

We will only submit an electronic copy of our report to you unless you request otherwise. At your request, we can also send the report to additional project team members.

Schedule

We anticipate performing our work according to the following schedule.

- Drill rig mobilization – within about 8 weeks following receipt of written authorization. Currently scheduled in late January.
- Field exploration – 1 day on site to complete the work.
- Classification and laboratory testing – within 1 to 2 weeks after completion of field exploration.
- Preliminary results – within 2 weeks after completion of field exploration.
- Report submittal – within about 5 weeks of completion of field exploration.

If we cannot complete our proposed scope of services according to this schedule due to circumstances beyond our control, we may need to revise this proposal prior to completing the remaining tasks.

Fees

We will furnish the services described in this proposal on a time and materials basis for an estimated fee of \$11,740, which includes up to 1 hour of post deliverable consulting time. Additional requests for meetings, consulting or modifications to the report will be billed at a rate of \$250 per hour. We are attaching a tabulation showing hourly and/or unit rates associated with our proposed scope of services. Our work may extend over several invoicing periods. As such, we will submit partial progress invoices for work we perform during each invoicing period.

Additional Services

Our fees do not include potential costs due to the need for snow plowing, towing, stand-by time or work that is not included in the above Scope of Services. We will charge costs for snow plowing or towing (if necessary) at a rate of 1.15 times the actual cost. For stand-by time (defined as time spent by our field crew due to circumstances that are beyond the control of our field crew or its equipment, or beyond the scope of services indicated above), we will charge a rate of \$400 per hour.

General Remarks

We will be happy to meet with you to discuss our proposed scope of services further and clarify the various scope components.

We appreciate the opportunity to present this proposal to you. Please sign and return a copy to us in its entirety.

We based the proposed fee on the scope of services described and the assumptions that you will authorize our services within 30 days and that others will not delay us beyond our proposed schedule.



The Science You Build On.

Project Proposal

QTB169548

3rd Avenue LSS

Client: KLJ Engineering LLC Todd Hummel 728 East Beaton Dr, Suite 101 West Fargo, ND 58078	Work Site Address: 3rd Avenue LSS Watford City, ND	Service Description: Linear Soil Survey
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	Description	Quantity	Units	Unit Price	Extension
Phase 1	Geotechnical Evaluation				
Activity 1.1	Drilling Services				\$5,650.00
9000	Truck Mounted Drilling Services, per hour	8.00	Each	400.00	\$3,200.00
205	Site layout and utility clearance	8.00	Hour	225.00	\$1,800.00
1862	UTIL Trip Charge	1.00	Each	300.00	\$300.00
5902	iPad/R1 Field Data GPS (sub-meter horizontal only), per day	1.00	Each	100.00	\$100.00
371	GIS/CAD Specialist II	2.00	Hour	125.00	\$250.00
Activity 1.2	Geotechnical Soil Tests				\$3,040.00
1152	Moisture content, per sample	16.00	Each	30.00	\$480.00
1156	Atterberg Limits LL and PL, Single-Point, per sample	4.00	Each	150.00	\$600.00
1172	Hydrometer - Sieve Analysis, per sample	4.00	Each	235.00	\$940.00
1320	Moisture Density Relationship (Modified), per sample	4.00	Each	255.00	\$1,020.00
Activity 1.3	Evaluation/Analysis/Reports				\$3,050.00
126	Project Engineer	10.00	Hour	220.00	\$2,200.00
128	Senior Engineer	2.00	Hour	250.00	\$500.00
138	Project Assistant	2.00	Hour	125.00	\$250.00
363	Project Control Specialist	1.00	Hour	100.00	\$100.00
Phase 1 Total:					\$11,740.00

Proposal Total:	\$11,740.00
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This is **EXHIBIT**, consisting of [2] pages, referred to in and part of the **Agreement between Owner and Engineer for Professional Services** dated [7/21/2022].

**AMENDMENT TO OWNER-ENGINEER AGREEMENT
Amendment No. 1**

The Effective Date of this Amendment is: 7/21/2022.

Background Data

Effective Date of Owner-Engineer Agreement: February 1, 2022

Owner: City of Watford City

Engineer: KLJ Engineering LLC

Project: 3rd Avenue SW Reconstruction

Nature of Amendment:

- Additional Services to be performed by Engineer
- Modifications to services of Engineer
- Modifications to responsibilities of Owner
- Modifications of payment to Engineer
- Modifications to time(s) for rendering services
- Modifications to other terms and conditions of the Agreement

Description of Modifications:

See attached Exhibit A for scope of services and associated email from City of Watford City

Agreement Summary:

Original agreement amount:	\$	230,407.00
Net change for prior amendments:	\$	0.00
This amendment amount:	\$	10,342.00
Adjusted Agreement amount:	\$	240,749.00

The foregoing Agreement Summary is for reference only and does not alter the terms of the Original Agreement.

Owner and Engineer hereby agree to modify the above-referenced Agreement as set forth in this Amendment. All provisions of the Agreement not modified by this or previous Amendments remain in effect.

OWNER:

ENGINEER:

City of Watford City

KLJ Engineering LLC

By: _____

By: *Jessica Karls*

Print _____

Print _____

name: _____

name: Jessica Karls

Title: _____

Title: Associate Vice President

Date Signed: _____

Date Signed: 8/16/2022

**EXHIBIT A
July 2022**

**KLJ Engineering, LLC
PHASE I SCOPE OF SERVICES – AMENDMENT 1
ADDITIONAL ALTERNATIVE REVIEW**

**Project Number
3rd Ave SW Reconstruction from Main St S to 2nd Ave SW**

PURPOSE

The purpose of this appendix is to describe the scope of services and responsibilities added to the preliminary design for 3rd Ave SW Reconstruction from Main St S to 2nd Ave SW through amendment 1. On 7/20/2022 the project team met with Justin Smith to review the proposed alternatives for roadway, storm, sanitary, and water to identify which alternatives would be carried forward into the preliminary engineering report. After the meeting, Justin Smith emailed (see attached) stating that after internal discussions with planning, the City of Watford City is requesting an additional alternative be provided to reconstruct only the gravel section on the west half of the corridor and mill & overlay for the hot mix asphalt section on the east half of the corridor. A meeting (virtual or in-person) was also requested to present alternatives to streets, walks, and lights committee to determine if an additional meeting to City Council is warranted.

SUB CONSULTANTS

The sub consultant is listed below along with a brief description of their role in the project. Please refer to their full scope of service for additional details.

- AE2S – Public Utility Design Engineering

1.1 PROJECT MANAGEMENT & COORDINATION

Management & Coordination

KLJ will manage the project and provide overall coordination of the work completed by the project team. This work will consist of managing work assignments, internal team meetings, coordination with City of Watford City staff, and project budget and schedule.

External Team Meetings (2 Meetings estimated)

The KLJ project team will meet for one virtual meeting with the City of Watford City's streets, walks, and lights committee to present project alternatives being carried forward. If requested by the committee, the KLJ project team will present in person to the City Council.

1.2 Preliminary Engineering

KLJ will provide on additional Design Alternative/Typical Section, Horizontal Alignment(s), Vertical Profile(s), and Engineers Opinion of Cost to be included in the Preliminary Engineering Report and as outlined below.

Horizontal Alignment

KLJ will establish one additional horizontal alignment for the west half of the corridor that ties into the existing asphalt roadway.

Vertical Profiles

KLJ will establish one additional vertical profile for the west half of the corridor that ties into the existing asphalt roadway.

Revised Design Alternative

KLJ will provide one additional design alternative to include the following:

- Reconstruction of approximately 2,000 LF of the west half of the project corridor with a 32' face-to-face roadway, 10' shared use path, and lighting.
- Mill & Overlay of the existing HMA section of the east half of the project corridor matching existing widths. Shared use path, driveways, curb and gutter, and lighting will not be provided.

Engineers Opinion of Probable Cost

KLJ will develop cost estimates for the additional alternative to be included in the preliminary engineering report.

Preliminary Engineering Report

KLJ will revise the preliminary engineering report to include the additional alternative and its associated impacts and costs. The preliminary engineering report will include a decision document for the City of Watford City to select the preferred alternative.

Deliverables included in this scope of services

- Meeting Minutes
- Preliminary Engineering Report

Work not included in this scope of services

- Environmental Clearance Document
- Permitting
- Geotechnical Engineering
- Pavement Section Design

- Right of Way Plats/Negotiation/Acquisition
- Final Design Engineering and Plan Preparation
- Construction Administration

KLJ Project Name: 3rdAvenueSWReconstruction
 KLJ Project Number: 2104-01864

Project Budget

Section 20, Item C.

Job Classification:		Senior Project Manager	Engineer	Associate Engineer	CAD Technician II	Engineer in Training I	Professional Land Surveyor	2-Person Survey Crew	Associate Project Manager	Environmental Planner II	GIS Analyst II	ROW Professional		DIRECT LABOR Subtotal	Expenses (person x days)	Reimbursable Rate	REIMBURSABLE EXPENSE ¹ Total	Subcontractor Bill	KLJ's % Markup Subcontractor's Name	Subcontractor Fee	DIRECT EXPENSE ²	TASK TOTAL
1.1	Project Management & Coordinate Management & Coordinate	2	4	4	4	4	4	4	4	4	4	4		\$ 2,114.00	\$ 150.00	\$	\$			\$	\$ 1,114.00	
		2	4	4	4	4	4	4	4	4	4	4		\$ 1,114.00						\$	\$ 1,114.00	
1.2	Preliminary Engineering	2	4	4	4	4	4	4	4	4	4	4		\$ 2,692.00		\$ 150.00	\$			\$	\$ 2,692.00	
	Design Alternatives	2	4	4	4	4	4	4	4	4	4	4		\$ 1,922.00						\$	\$ 1,922.00	
	Estimates	2	4	4	4	4	4	4	4	4	4	4		\$ 2,370.00						\$	\$ 2,370.00	
	Preliminary Engineering Review	2	4	4	4	4	4	4	4	4	4	4		\$ 2,341.00						\$	\$ 2,341.00	
		2	4	4	4	4	4	4	4	4	4	4		\$						\$	\$	
		12	32	32	32	32	32	32	32	32	32	32		\$ 9,228.00						\$	\$ 9,228.00	
		2	16	32			24							74							\$	\$ 10,342.00
														\$ 10,342.00							\$	\$ 10,342.00

¹ To be billed at actual with an \$150 maximum (Meals \$35-Lodging \$115)
² Includes: equipment, rental/subscriptions, mileage... etc.

Summary of Costs: Select a DOT

Direct Labor	\$	10,342.00
Indirect Costs	\$	-
Subtotal	\$	10,342.00
On bill rate	Fixed Fee -	\$ -
Raw labor cost	COF -	\$ -
Direct Expenses	\$	-
Subcontractors	\$	-
Reimbursables	\$	-
Balance to Lump Sum or Agreed Fee	\$	-
Total Estimated Engineering Costs	\$	10,342.00

From: [Smith, Justin](#)
To: [Todd Hummel](#); [Todd Norton](#); matthew.mazourek@ae2s.com; Amber.Lefers@AE2S.com; Jesse.Kist@AE2S.com
Cc: [Moen, Curtis](#); [Walters, Jacob](#); [Johnson, Paige](#)
Subject: 3rd Ave SW preliminary engineering discussion
Date: Wednesday, July 20, 2022 5:01:00 PM
Attachments: [3rd Ave SW revised scope alternate.pdf](#)

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

All,

Thanks for presenting wet utility options for the 3rd Ave SW preliminary engineering report today. I spoke with planning regarding the tentative decision on options and came out of the conversation with request for information regarding taking the project in a little different direction. See below:

1. City council visit – Yes, but present to the streets, walks, lights committee first. This could be remote or in person. Then if the committee recommends, present to City Council.
2. Our City Administrator had conversations with several City Council members and the overall appetite for this project is not strong. We would like to also look at basically chopping the project in half as another option...
3. Please provide a construction cost estimate matrix of the following configurations:
 - a. Per the attached sketch (rebuild west, mill and overlay east, fix portion east storm drain.)
 - b. Per current scope with the following options:
 - i. Storm water alternate 4
 - ii. Sewer alternate 2
 - iii. Water alternate 2
 - iv. Include water alternate 5 as construction option.
4. Also, please provide a cross section of the east approach to Livestock Association depicting at what water depth in the driveway entrance that overtopping of the driveway entrance would happen. (We are thinking it would be several inch deep water due to a ramped entrance, just want to confirm.)

I will provide sewer video to Todd as soon as we have it.

Thanks,
Justin Smith
Watford City Public Works
701-570-0456
jusmith@nd.gov



City of Watford City
Watford City
213 2nd St. NE
Po Box 494
Watford City, ND 58854
Ph 701-444-2533
Fax 701-444-3004
Celebrating 100 Years - 2014
watford.mckenziecounty.net

Section 21, Item A.

Assessor's Office Update

In November:

- Worked on abatement applications.
- Met with Vanguard Representative to go over sales and get a game plan for what 2023 values will look like.
- Continue working on reassessment district in Watford City, doing walk through inspections when allowed and start entering the exterior information that I drove around and gathered in October.
- Enter building permits into the CAMA program from 2022
- Enter October 2022 sales information into CAMA and the state tax spreadsheet.
- Work on code enforcement issues as they are brought to my attention.

In December :

- Continue entering the information gathered for the reassessment district in Watford City.
- Continue entering building permits into the CAMA program. This just keep a record in the assessment program on each property.
- Send out letters and questionnaires to income producing properties asking for income and expense information, as well as, occupancy and vacancy information for 2022.
- Send out letters and forms to past Homestead Credit applicants
- Send out letters and forms to past Disabled Veterans Credit applicants.
- Enter sales for October and November into the CAMA program and State Tax Department sales ratio spreadsheet.
- Work on code enforcement issues as they are brought to my attention.

Watford City Council – Workforce Development Director – December 5th 2022

Workforce Week in Watford City:

- 31 participants from 19 different businesses
- 3 cancelled due to weather that morning
- Next year: Look at virtual or hybrid platform and including a job fair with it

WCHS Ambassador Program:

- Decorating community Christmas tree – Ambassadors, FFA, Junior High Student Council, K-5 student body, 4-H Junior Leaders, Chamber, City, Door 204. Aidan Pelton chaired. He did an amazing job leading the project and getting outstanding participation

Establishing Economic and Workforce Development initiatives and strategies (see attached budget) – 2023 priorities:

- Establish a business retention and expansion program as outlined in job description and invest in software
 - bludot - <https://www.bludot.io/> to build and maintain business relationships
- Professional Development requests:
 - Online digital marketing class
 - IEDC Certified Economic Developer: <https://www.iedconline.org/pages/professional-development/>
- University Workforce attraction:
 - Job Fairs and University visits
 - WCHS Ambassador Alumni homecoming
- Website rebuild – the portions that are still on DAWA’s system
- Combined Economic Development and Community Promotions office relocation
- Roughrider Fund committee initiatives and projects
- Watford City EDC projects and initiatives

Voices of Watford City Update:

- Two are completely done
- Three are being remixed and recolored this week
- All five will be loaded to the library before Christmas

Virtual Tour of Watford City (community onboarding):

- <https://www.visitwatfordcity.com/> -  - 

Long X Visitor’s Center loft renovation and exterior Trailhead plan:

- See attached combined EC office space collaboration options, which will be presented to County Commission 12-20-2022
- See attached exterior Trailhead plan, which has up to \$100,000 or Roughrider funds allocated and \$163,820 in grants available from the OHF / NRTF 2018 grant

December 2022 Bill List

November Expenditures

Check #	Payee	Description	Date Paid	Amount
Dir Dep	Payroll	Net Payroll	November 2022	\$307,711.11
EFT	Aflac	Aflac AT/BT	11/21/2022	\$3,536.54
EFT	EFTPS	Payroll taxes	11/7/2022	\$55,753.04
EFT	EFTPS	Payroll taxes	11/21/2022	\$52,509.29
EFT	EFTPS	Payroll taxes	11/21/2022	\$6,559.14
EFT	Nationwide Financial	Nationwide AT	11/7/2022	\$717.08
EFT	Nationwide Financial	Nationwide AT	11/21/2022	\$755.92
EFT	Nationwide Retirement Solutions	Nationwide BT	11/7/2022	\$2,200.99
EFT	Nationwide Retirement Solutions	Nationwide BT	11/21/2022	\$2,310.99
EFT	NDPERS	Payroll-Deferred Compensation	11/7/2022	\$5,622.50
EFT	NDPERS	Payroll-Deferred Compensation	11/30/2022	\$5,060.00
EFT	NDPERS - Retirement	NDPERS Main/PS Plan	11/30/2022	\$47,869.21
EFT	TASC	Payroll - Flex/Dependent care	11/7/2022	\$2,665.68
EFT	TASC	Payroll - Flex/Dependent care	11/21/2022	\$2,665.68
EFT	Wolf Run Village, Inc.	Wolf Run 3	11/21/2022	\$600.00
48728	ND Fraternal Order of Police	Legal Defense	11/20/2022	\$387.50
48727	Symetra Life Insurance Company	Symetra L AD&D	11/20/2022	\$1,160.19
EFT	ND Child Support Division	ND Child Support	11/7/2022	\$1,171.50
EFT	ND Child Support Division	ND Child Support	11/21/2022	\$1,171.50
48716	Armor Interactive	CH/RRC monthly IT	11/15/2022	\$6,350.94
48717	Badlands Hardware	CH/GC/PW parts/supplies	11/15/2022	\$1,361.40
48718	CIM Sanitary Tech	monthly cleaning	11/15/2022	\$2,500.00
48719	Farmers Union Oil	PW fuel, PD gas, vector & garbage supplies	11/15/2022	\$18,951.47
48720	Information Technology Dept.	Monthly internet fees	11/15/2022	\$5,076.00
48721	Jack and Jill	CH supplies	11/15/2022	\$9.74
48722	James Pittsley	work boot reimbursement	11/15/2022	\$117.14
48723	Language Link	October 22 - translator	11/15/2022	\$1.54
48724	McKenzie County Landfill	October tipping fees	11/15/2022	\$23,550.70
48725	McKenzie County Water Resource	October water usage	11/15/2022	\$102,860.80
48726	Montana Dakota Utilities	108 14th St W/Golf Course - 3104 4th Ave NE	11/15/2022	\$227.32
ACH	Amanda Eisenschenk	meal reimbursement	11/16/2022	\$17.50
ACH	Bailey Swanson	meal reimbursement	11/16/2022	\$17.50
ACH	Ciera Ell	meal reimbursement	11/16/2022	\$17.50
EFT	City of Watford City	FD House Utility bill/Golf Course garbage	11/16/2022	\$416.93
EFT	JPMorgan Chase Bank	Purchase cards	11/30/2022	\$4,498.21
EFT	Marco Technologies	Contract: November 2022	11/17/2022	\$1,931.31
ACH	Mark Anderson	meal reimbursement	11/16/2022	\$94.50
EFT	McKenzie Electric	Electric Charges - City & Golf Course	11/16/2022	\$8,386.00
EFT	Montana Dakota Utilities	gas/electric services	11/16/2022	\$18,208.55
EFT	ND Office of State Tax	GC sales, use, gross tax	11/16/2022	\$1,651.40
EFT	Reservation Telephone	phone/internet services	11/16/2022	\$2,868.40
EFT	UPS	WRRF sample shipping	11/16/2022	\$48.96
EFT	UPS	WRRF sample shipping	11/30/2022	\$121.68
EFT	Valli Information Systems	BDS Utility bills monthly fee - October	11/16/2022	\$956.47
EFT	Verizon Wireless	cell phone service	11/17/2022	\$3,231.55
EFT	WEX Bank	Gas/fuel	11/16/2022	\$3,309.29
EFT	Wolf Run Village I	Wolf Run deficit amount	11/16/2022	\$31,110.13
TOTAL				\$738,320.79

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
28721		2098 AGENCY MABU	4,797.50						
	10255	11/03/22 Tourism October- MABU	4,797.50			2280 419100	363		101010
		Total for Vendor:	4,797.50						
28720		2359 AGTERRA TECHNOLOGIES, INC	35.00						
	23-8038	11/01/22 MapItFast/Strider:November22	35.00*			2310 441100	370		101000
		Total for Vendor:	35.00						
28718		1987 ARMOR INTERACTIVE	4,141.91						
	23353	11/07/22 PD managed server/backup-Dec	4,141.91*			1000 421000	351		101000
		Total for Vendor:	4,141.91						
28719		55 ASTRO CHEM SERVICE, INC.	80.00						
	L17860	10/04/22 E-coli analysis/EPC	80.00			5010 434000	423		101000
		Total for Vendor:	80.00						
28724		1593 BADLANDS OCCUPATIONAL TESTING	76.00						
	22-4617	11/22/22 PD Pre-employ:B.Green	38.00			1000 421000	260		101000
	22-4458	11/04/22 PD Pre-employ: S.Schatz	38.00			1000 421000	260		101000
		Total for Vendor:	76.00						
28726		1825 BEK CONSULTING LLC	33,026.24						
	5502	10/28/22 904 16th st ne force main	10,212.08*			5020 433010	446		101000
	5503	10/19/22 Golf Course force main pressur	22,814.16*			5020 433010	446		101000
		Total for Vendor:	33,026.24						
28825		2233 BLUE BUTTE AGGREGATES	13,801.77						
	3751	10/27/22 washed sand	6,749.14*			2010 431300	452		101000
	3755	10/28/22 washed sand/class 5 stone	7,052.63*			2010 431300	452		101000
		Total for Vendor:	13,801.77						
28725		1358 BORDER STATES ELECTRIC SUPPLY	357.75						
	925244501	11/02/22 street lights	353.40			2010 431300	391		101000
	925249932	11/03/22 #70 connector	4.35*			2010 431300	426		101000
		Total for Vendor:	357.75						

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28722		1856 BRADY'S TOWING & RECOVERY LLC	375.00						
	22-12629	11/14/22 PD tow: 2018 chevy silverado	125.00			1000 421000	433		101000
	22-12666	11/17/22 PD tow:2018 chevy silverado	125.00			1000 421000	433		101000
	22-12676	11/21/22 PD tow:1998 dodge ram	125.00			1000 421000	433		101000
		Total for Vendor:	375.00						
28723		1616 BROSZ ENGINEERING, INC.	2,160.00						
	W2443	11/03/22 2nd Ave SW-Multi use	550.00			4053 431200	680		101000
	W2442	11/03/22 On call inspection/testing	1,610.00			2010 431300	351		101000
		Total for Vendor:	2,160.00						
28731		1787 C&D WATER SERVICES	61.25						
	1251536	11/02/22 Water for City Hall	35.00			1000 415000	410		101000
	1252287	11/16/22 Water for City Hall	26.25			1000 415000	410		101000
		Total for Vendor:	61.25						
28812		2318 CALLAWAY	2,012.70						
	935412991	08/25/22 GC jorgen edwards order	1,031.40			2245 151200			101000
	935401394	08/23/22 GC cole prentiss	259.20			2245 151200			101000
	935389404	08/19/22 GC visors	94.50			2245 151200			101000
	935238738	07/19/22 GC gloves	642.60			2245 151200			101000
	935557236	10/06/22 GC hats	442.80			2245 151200			101000
	935149471	06/30/22 GC cantelow redo	989.10			2245 151200			101000
	935288785	07/28/22 GC cantelow credit	-1,026.90			2245 151200			101000
	935303775	08/01/22 GC tarpley credit	-420.00			2245 151200			101000
		Total for Vendor:	2,012.70						
28729		1922 CASCADE GLASS & SIGNS	1,190.00						
	Q6338	11/10/22 PD#3 remove graphics	840.00*			1000 421000	419		101000
	4052483978	11/22/22 PD#29 windshield	350.00*			1000 421000	419		101000
		Total for Vendor:	1,190.00						
28728		2501 CIM SANITARY TECH LLC	2,500.00						
	9142607	11/28/22 contract cleaning 11/07-11/11	1,250.00			1000 416000	307		101000
		contract cleaning 11/14-11/19	1,250.00			1000 416000	307		101000
		Total for Vendor:	2,500.00						

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
28732		1577 COLE PAPERS, INC	436.10						
	10217558	11/03/22 toilet paper	86.10			1000 416000	421		101000
	10217558	11/03/22 PW toilet paper/paper towel	350.00			2010 431300	420		101000
		Total for Vendor:	436.10						
28730		2006 CORE & MAIN LP	1,930.01						
	R861938	11/07/22 rep sleeve	202.01*			5020 433010	446		101000
	R901646	11/07/22 ipearl meters	1,728.00			5010 434000	518		101000
		Total for Vendor:	1,930.01						
28727		2175 DEANS DISTRIBUTING	2,397.41						
	210450	11/02/22 rando hd prem mv bulk/delo	2,397.41*			2010 431300	424		101000
		Total for Vendor:	2,397.41						
28814		2257 DUSTBUSTERS ENTERPRISES INC.	10,157.40						
	73412	11/17/22 Magnesium Chloride-City	10,157.40*			2010 431300	435		101000
		Total for Vendor:	10,157.40						
28734		2310 ECOLAB	260.56						
	6273491722	11/28/22 GC dishwasher rental -Dece	110.56*			2245 430500	308		101000
	6273169106	11/09/22 MPPA Charges-per agreement	150.00*			2245 430500	308		101000
		Total for Vendor:	260.56						
28738		1174 FASTENAL COMPANY	1,176.32						
	188292	10/03/22 gloves for shop	51.82			2010 431300	420		101000
	188291	10/03/22 gloves/cleaner/towels/ear plug	520.46			2010 431300	420		101000
	189745	11/08/22 sprayway/ parts	302.93			2010 431300	420		101000
	189791	11/09/22 gloves for shop	53.42			2010 431300	420		101000
	189972	11/14/22 AA/AAA batteries	213.46			2010 431300	420		101000
	190045	11/15/22 #94 tools	34.23			5030 432000	426		101000
		Total for Vendor:	1,176.32						
28737		2357 FORUM COMMUNICATIONS COMPANY	211.00						
	1149631022	10/26/22 GC Superintendent Ads	211.00			1000 414500	360		101000
		Total for Vendor:	211.00						

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
28743		960 GALLS, LLC	525.90						
	22422393	10/18/22 PD mens pants	52.30*			1000 421000	422		101000
	22659400	11/11/22 PD tactical pants	473.60*			1000 421000	422		101000
		Total for Vendor:	525.90						
28739		2352 GARMANN TRUCKING INC.	3,298.75						
	1275	11/14/22 snow removal 11/14/22	3,298.75			2010 431300	371		101000
		Total for Vendor:	3,298.75						
28740		2185 GEM CITY MOTORS	267.58						
	215462	09/12/22 PW#27 check engine light	267.58*			2010 431300	426		101000
		Total for Vendor:	267.58						
28741		1300 GREG'S WELDING INC.	5,920.63						
	118658	10/28/22 duplicate shrouds plate	152.44*			2010 431300	426		101000
	118657	09/29/22 grate plates	5,768.19*			2010 431300	435		101000
		Total for Vendor:	5,920.63						
28742		2379 GUARDIAN FLEET SAFETY	27,599.91						
	Outfit the new PD #37								
	22-0846	11/15/22 PD #37 outfit the vehicle	27,599.91			2290 421000	661		101000
		Total for Vendor:	27,599.91						
28745		2283 H2I GROUP	32,680.00						
	222651	11/21/22 Veterans Gym floor covering	32,680.00*			2230 450500	680		101000
		Total for Vendor:	32,680.00						
28751		1846 HANSEN DIESEL & AUTOMOTIVE	487.95						
	11095	11/11/22 PD#15 oil/rewired front door	487.95*			1000 421000	419		101000
		Total for Vendor:	487.95						
28750		1180 HAWKEYE OIL FIELD SUPPLY LLC	90.51						
	140802	11/07/22 curb stop part	10.59			5010 434000	438		101000
	140869	11/08/22 parts for GC lift station	79.92*			5020 433010	446		101000
		Total for Vendor:	90.51						

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28747		178 HAWKINS, INC.	20.00						
	6337858	11/15/22 chloring cylinder/sulfur	20.00			5020 433010	423		101000
		Total for Vendor:	20.00						
28753		181 HEGGEN EQUIPMENT, INC.	832.37						
	IH34489	11/16/22 #24 toolcat bucket	223.63*			2010 431300	426		101000
	IH34375	11/10/22 #94 parts	11.55			5030 432000	426		101000
	IH34227	11/04/22 #24 rear light	52.32*			2010 431300	426		101000
	IH31935	08/06/22 berquist alley culvert	544.87			2010 431300	386		101000
		Total for Vendor:	832.37						
28748		1625 HELENA CHEMICAL CO.	917.00						
	234108584	09/30/22 northland country blend	917.00*			2010 431300	435		101000
		Total for Vendor:	917.00						
28752		2221 HIGH RPM, LLC	5,145.85						
	9822	10/27/22 PD #11 oil change	162.51*			1000 421000	424		101000
	9801	10/26/22 PD#22-B oil change	103.00*			1000 421000	424		101000
	9786	10/24/22 PD #16 leaking coolant	216.00*			1000 421000	419		101000
	9786	10/24/22 PD#16 oil change	247.48*			1000 421000	424		101000
	9756	10/29/22 PD#20 oil change	103.00*			1000 421000	424		101000
	9655	10/06/22 PD#24 oil change	170.00*			1000 421000	424		101000
	9655	10/06/22 PD#24 radiator/other issues	1,487.05*			1000 421000	419		101000
	9734	10/17/22 PD#28 brakes/battery	2,553.81*			1000 421000	419		101000
	9696	10/12/22 PD#29 oil change	103.00*			1000 421000	424		101000
		Total for Vendor:	5,145.85						
28815		2051 HOVEX INC	2,860.00						
	5059	11/17/22 snow removal 11/10	2,860.00			2010 431300	371		101000
		Total for Vendor:	2,860.00						
28746		2035 HURLEY ENTERPRISES, INC	435.00						
	97032	11/02/22 GC portable toilets-October	435.00			2245 430510	330		101000
		Total for Vendor:	435.00						

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28816		1921 ICON ARCHITECTURAL GROUP	227,000.00						
Line 1:Project: City Public Works Shop #2 - Project #: 19-037									
		2022200209 11/01/22 Public Works Shop2-Archite	227,000.00*			4040 450500	351		101000
		Total for Vendor:	227,000.00						
28744		886 INTERNATIONAL CODE COUNCIL, INC.	145.00						
		2507 11/13/22 Membership for 2023	145.00			1000 414500	370		101000
		Total for Vendor:	145.00						
28822		929 KLJ ENGINEERING LLC	2,825.50						
Project: 2104-01864									
		10180803 11/23/22 reconstruction of 3rd Ave SW	2,825.50*			4045 431200	351		101000
		Total for Vendor:	2,825.50						
28755		1680 KNIFE RIVER - NORTH CENTRAL	51,284.45						
2022 Project #34222043 Contract #34222043									
		8035 11/18/22 Asphalt Patching 2022-2	51,284.45*			2010 431300	435		101000
		Total for Vendor:	51,284.45						
28757		208 KOTANA COMMUNICATIONS, INC.	400.00						
		9292 10/28/22 PD#7 radio equipment	400.00*			1000 421000	419		101000
		Total for Vendor:	400.00						
28758		735 LAW ENFORCEMENT SYSTEMS, INC.	226.00						
		218036 11/16/22 PD parking labels	226.00			1000 421000	360		101000
		Total for Vendor:	226.00						
28826		2509 LEANNE VOLL	61.25						
		11/29/22 Mileage reimbursement-water sa	61.25			5010 434000	444		101000
		Total for Vendor:	61.25						
28759		1440 LOCATORS & SUPPLIES, INC.	777.83						
		0304008 11/18/22 PW ice melting crystals	425.20			2010 431300	420		101000
		0304008 11/18/22 PW yellow jackets	352.63			2010 431300	422		101000
		Total for Vendor:	777.83						

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28760		216 LUND OIL INC.	1,762.73						
	10/31/22	PD Gas	1,624.08*			1000 421000	424		101000
	10/31/22	Bld Dept Gas	138.65			1000 414500	424		101000
		Total for Vendor:	1,762.73						
28813		2243 MATT HOOPER	378.20						
	11/28/22	tornado siren training meal/mileage reimbursement	378.20			2010 431300	444		101000
		Total for Vendor:	378.20						
28764		235 MCKENNETT FORSBERG & VOLL, P.C.	14,387.97						
	289 11/17/22	Attorney Fees	14,387.97			1000 414300	312		101000
		Total for Vendor:	14,387.97						
28763		252 MCKENZIE COUNTY FARMER, INC.	2,162.24						
	78 11/28/22	Cowboy Assoc:ads/posters/progr	2,162.24			2280 419100	363		101010
		Total for Vendor:	2,162.24						
28754		1546 MCKENZIE COUNTY GIS	72.00						
	2022120201 12/02/22	Map printing - Cemetery	72.00			1000 415000	360		101000
		Total for Vendor:	72.00						
28800		671 MCKENZIE COUNTY HEALTHCARE	5,661.97						
	elizondo 08/06/22	jail clearance	330.75			1000 421000	433		101000
	johnston 08/06/22	jail clearance	330.75			1000 421000	433		101000
	balogh 08/07/22	jail clearance	330.75			1000 421000	433		101000
	livingston 08/07/22	jail clearance	330.75			1000 421000	433		101000
	nairn 08/25/22	jail clearance	330.75			1000 421000	433		101000
	hardesty 09/02/22	jail clearance	330.75			1000 421000	433		101000
	tolbert 09/02/22	jail clearance	330.75			1000 421000	433		101000
	smith 09/09/22	jail clearance	330.75			1000 421000	433		101000
	huckins 09/10/22	jail clearance	330.75			1000 421000	433		101000
	smith 09/11/22	jail clearance	330.75			1000 421000	433		101000
	grant 09/30/22	jail clearance	330.75			1000 421000	433		101000
	hodges 10/09/22	jail clearance	30.72			1000 421000	433		101000
	giannini 10/09/22	jail clearance	330.75			1000 421000	433		101000

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
		drake 10/07/22 jail clearance	30.72			1000 421000	433		101000
		esparza 10/11/22 jail clearance	30.72			1000 421000	433		101000
		fettig 10/17/22 jail clearance	30.72			1000 421000	433		101000
		lorenz 10/22/22 jail clearance	247.09			1000 421000	433		101000
		stewart 10/26/22 jail clearance	330.75			1000 421000	433		101000
		arnall 10/27/22 jail clearance	330.75			1000 421000	433		101000
		clayton 10/27/22 jail clearance	330.75			1000 421000	433		101000
		siebel 10/29/22 jail clearance	330.75			1000 421000	433		101000
		Total for Vendor:	5,661.97						
28749		243 MCKENZIE COUNTY HERITAGE ASSOC	2,500.00						
		Roughrider Fund Enhancement grant							
		12/01/22 RR Enhancement Grant	2,500.00			2399 427200	815		101010
		Total for Vendor:	2,500.00						
28762		833 MEUCHEL ENTERPRISES INC.	7.38						
		2022111602 11/16/22 V.Best: black pens	7.38			1000 414500	410		101000
		Total for Vendor:	7.38						
28761		999999 MICHAEL KONKEL	175.00						
		Block 5 Lot 46 Space 4							
		5.46.4 11/15/22 Konkell cemetery returned spac	175.00			2080 416200	520		101000
		Total for Vendor:	175.00						
28818		1175 MVTL LABORATORIES, INC.	2,082.90						
		1174409 11/17/22 WRRF sample testing	127.06			5020 433010	423		101000
		1174411 11/17/22 WRRF sample testing	167.24			5020 433010	423		101000
		1176204 11/29/22 WRRF sample testing	127.06			5020 433010	423		101000
		1176196 11/29/22 WRRF sample testing	178.10			5020 433010	423		101000
		1176185 11/29/22 WRRF sample testing	127.06			5020 433010	423		101000
		1176170 11/29/22 WRRF sample testing	127.06			5020 433010	423		101000
		1176148 11/29/22 WRRF sample testing	127.06			5020 433010	423		101000
		1176159 11/29/22 WRRF sample testing	178.10			5020 433010	423		101000
		1175908 11/28/22 WRRF sample testing	257.38			5020 433010	423		101000
		1175854 11/28/22 WRRF sample testing	218.28			5020 433010	423		101000
		1175853 11/28/22 WRRF sample testing	167.24			5020 433010	423		101000
		1175858 11/28/22 WRRF sample testing	167.24			5020 433010	423		101000

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	1172987	11/09/22 coliform colliert	45.61			5010 434000	423		101000
	1175104	11/22/22 coliform colliert	22.80			5010 434000	423		101000
	1175088	11/22/22 coliform colliert	45.61			5010 434000	423		101000
		Total for Vendor:	2,082.90						
28820	E	2141 ND DEPT OF ENVIRONMENTAL QUALITY	795.00						
	N23232	11/28/22 Boiler inspection fee-shop	210.00			2010 431300	351		101000
	N23232	11/28/22 Boiler inspection fee-city hal	105.00			1000 415000	351		101000
	N22968	10/24/22 FD boiler inspection fee	315.00			1000 422000	420		101000
	N23024	11/01/22 EMS boiler inspection fee	165.00			1000 422000	420		101000
28824		2141 ND DEPT OF ENVIRONMENTAL QUALITY	735.00						
	N23159	11/22/22 RRC boiler inspection fee	735.00			2240 416000	365		101000
		Total for Vendor:	1,530.00						
28770		2507 ND EMERGENCY MANAGEMENT	50.00						
	12/02/22	Wellen membership 2023	50.00			1000 421000	370		101000
		Total for Vendor:	50.00						
28817		267 ND WATER & POLLUTION CONTROL	75.00						
	11/29/22	J.Smith landfill oper. course	75.00			5030 432000	370		101000
		Total for Vendor:	75.00						
28768		293 ND WATER USERS ASSOCIATION	300.00						
		Annual Membership - 2022 - public member							
	5142	11/01/22 Annual membership-2022	300.00*			5010 434000	370		101000
		Total for Vendor:	300.00						
28767		302 NORTHERN IMPROVEMENT CO. INC.	305.00						
	29567	10/31/22 Omegamix	305.00*			2010 431300	435		101000
		Total for Vendor:	305.00						
28769		2024 NORTHWEST PIPE FITTINGS, INC.	1,203.50						
	6827827	11/08/22 RRC solenoid valve	1,203.50			2240 416000	365		101000
		Total for Vendor:	1,203.50						

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28766		304 NSC MINERALS	3,771.68						
	295487	11/03/22 rocanville standard 9KRush	3,771.68*			2010 431300	452		101000
		Total for Vendor:	3,771.68						
28819		307 OK IMPLEMENT, INC.	2,832.87						
		\$6 finance charges from August/September 2022 not paying.							
	786208	10/24/22 PD#29 headlight	5.99*			1000 421000	424		101000
	789872	11/22/22 PD#15 connector/coupler	17.06			1000 421000	388		101000
	788888	11/14/22 FD batteries for ladder truck	679.80			1000 422000	388		101000
	789572	11/19/22 PD oil/windshield washer fluid	180.48*			1000 421000	424		101000
	788882	11/14/22 GC trailer maintenance	82.12			2245 430510	380		101000
	787200	11/01/22 GC connector/lug wrench	35.68			2245 430510	380		101000
	789485	11/18/22 #102 adapter/blow gun	36.21*			2010 431300	426		101000
	789487	11/18/22 #73 fittings	51.67*			2010 431300	426		101000
	789349	11/17/22 #73 oil/filter credit	-24.38*			2010 431300	426		101000
	789301	11/17/22 #73 oil filter	69.04*			2010 431300	426		101000
	789138	11/16/22 super clean degreaser	11.29			2010 431300	420		101000
	789030	11/15/22 #8 fittings/hydraulic filter	69.14*			2010 431300	426		101000
	789046	11/15/22 foggers oil filter/oil	32.48			2310 441100	424		101000
	789066	11/15/22 foggers loom	7.19			2310 441100	426		101000
	788348	11/09/22 #87 connector/fittings/hose en	927.06*			2010 431300	426		101000
	788253	11/09/22 vector loom	6.19			2310 441100	426		101000
	788263	11/09/22 CH fhp belt for air/heat	12.88			1000 416000	420		101000
	788086	11/08/22 #9 dual durometer seal	36.29*			2010 431300	426		101000
	787928	11/07/22 #66 oil filter	38.33*			2010 431300	426		101000
	787667	11/04/22 Shop cleaning supplies	23.17			2010 431300	420		101000
	787699	11/04/22 #24 lamp	3.33*			2010 431300	426		101000
	787236	11/01/22 core return credit	-27.00*			2010 431300	426		101000
	787258	11/01/22 #28 tool	9.88*			2010 431300	426		101000
	787254	11/01/22 #28 cirbrkr/fuse	13.09*			2010 431300	426		101000
	787253	11/01/22 grease for all garbage trucks	228.87*			5030 432000	424		101000
	787021	10/31/22 #28 all filters	81.92*			2010 431300	426		101000
	787024	10/31/22 #28 fog lights	27.69*			2010 431300	426		101000
	787023	10/31/22 #93 all filters	74.36*			2010 431300	426		101000
	786371	10/25/22 shop supplies	103.04			2010 431300	420		101000
	786259	10/24/22 #83 air filter	20.00*			2010 431300	426		101000
		Total for Vendor:	2,832.87						

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28771		1412 OK TIRE STORES	13.63						
	18-145863	11/01/22 tire tube	13.63*			2010 431300	426		101000
		Total for Vendor:	13.63						
28821		734 OTIS ELEVATOR COMPANY	125.00						
		service contract price increase							
	24671	10/21/22 Service Contract:Long X Visito	125.00			1000 415000	307		101000
		Total for Vendor:	125.00						
28777		875 PENI PETERSON	809.38						
	11/21/22	reimbursement for laptops	809.38*			1000 411000	417		101000
		Total for Vendor:	809.38						
28823		319 PIONEER MUSEUM	205.17						
	11/30/22	Tourism:giveaways/baskets/post	205.17			2280 419100	363		101010
		Total for Vendor:	205.17						
28772		514 POST BOARD	25.00						
	11/30/22	ND POST Test: C.Brill	25.00			1000 421000	370		101000
		Total for Vendor:	25.00						
28773		328 PRO AUTO BODY, LLC	1,185.31						
	12788	10/06/22 Ambulance-insurance reimburse	353.11*			1000 415000	427		101000
	12771	10/03/22 PW #55 windshield	416.10			5030 432000	426		101000
	12825	10/20/22 PW #29 windshield	416.10			5030 432000	426		101000
		Total for Vendor:	1,185.31						
28776		1009 RAY ALLEN MANUFACTURING, LLC	73.97						
	RO064106	11/16/22 PD K9 buddy bowl/handle	73.97			1000 421000	454		101000
		Total for Vendor:	73.97						
28778		1085 RDO TRUST #80-5800	1,721.28						
	P1270708	11/17/22 #10 filter kit/elements	794.30*			2010 431300	426		101000
	P1271208	11/17/22 #88 hyd quick connector/brea	301.82*			2010 431300	426		101000
	P4063017	11/09/22 #9 hyd quick/couplers	625.16*			2010 431300	426		101000
		Total for Vendor:	1,721.28						

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28775		1961 RECORD KEEPERS LLC	17.50						
	A247034	10/31/22 October 22 shredding	17.50*			1000 421000	351		101000
		Total for Vendor:	17.50						
28779		617 RESERVATION TELEPHONE	1,138.10						
	80654	11/14/22 impound cameras over to server	1,138.10			5030 432000	307		101000
		Total for Vendor:	1,138.10						
28780		1902 ROUGH RIDER CENTER	30,226.06						
	11292022	11/29/22 RRC November payroll	30,226.06			2240 414120	115		101000
28781		1902 ROUGH RIDER CENTER	5,251.83						
		11/28/22 Occ: facebook ads	58.01			2280 419100	363		101010
		11/09/22 Occ:ads/wedding pro/newspaper	1,735.16			2280 419100	363		101010
		11/17/22 Occ: ads/sofftware for events/	3,458.66			2280 419100	363		101010
		Total for Vendor:	35,477.89						
28786		1128 SAFEGUARD BUSINESS SYSTEMS	427.33						
	035191442	11/22/22 W2 envelopes/W2	110.86			1000 415000	410		101000
	035180156	11/14/22 window envelope	316.47			1000 415000	410		101000
		Total for Vendor:	427.33						
28787		778 SANFORD CONSTRUCTION	100.00						
	427	11/04/22 LongX: adjust drive up window	100.00			1000 416000	365		101000
		Total for Vendor:	100.00						
28788		2288 SANFORD HEALTH OCCUPATIONAL	115.00						
	689694	10/31/22 PD: S.Schatz DOT Physical	115.00			1000 421000	260		101000
		Total for Vendor:	115.00						
28784		2204 SCHMITZ-HOLMSTROM	5,000.00						
	2021	audit progress bill							
	360952	10/31/22 2021 audit progress	5,000.00			1000 415000	311		101000
		Total for Vendor:	5,000.00						

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28782		975 SCHOCK'S SAFE & LOCK SERVICE,	502.50						
	218432	11/28/22 sewer key	502.50			5020 433000	446		101000
		Total for Vendor:	502.50						
28792		2218 SIX SHOOTERS, LLC	1,963.30						
		July 2022, August 2022, September 2022, October 2022							
		Sales Tax for April 2022, May 2022, June 2022							
	826	11/15/22 1.5% Gross Sales - July	-779.61			2245 360751			101000
		sales tax - July	84.55			2245 367050			101000
		NA beverage sales - July	946.47			2245 367011			101000
		Food Sales - July	354.32			2245 367011			101000
	823	11/15/22 1.5% gross sales - August	-721.71			2245 360751			101000
		sales tax - August	71.81			2245 367050			101000
		NA beverage sales - August	835.90			2245 367011			101000
		Food sales - August	268.92			2245 367011			101000
	824	11/15/22 1.5% gross sales - September	-462.25			2245 360751			101000
		sales tax - September	62.16			2245 367050			101000
		NA beverage sales - September	415.07			2245 367011			101000
		Food Sales - September	541.34			2245 367011			101000
	825	11/15/22 1.5% gross sales - October	-96.09			2245 360751			101000
		sales tax - October	8.01			2245 367050			101000
		NA beverages sales - October	38.71			2245 367011			101000
		food sales - October	84.60			2245 367011			101000
	738	08/30/22 sales tax - April	0.24			2245 367050			101000
		sales tax - May	152.02			2245 367050			101000
		sales tax - June	158.84			2245 367050			101000
28793		2218 SIX SHOOTERS, LLC	2,639.40						
		PGA Junior League meals. All invoices approved by Tony to pay. 11/21/22							
	700	08/02/22 Jr. PGA meals	249.00			2245 326000			101000
	698	07/29/22 Jr. PGA meals	149.40			2245 326000			101000
	683	07/01/22 Jr. PGA meals	249.00			2245 326000			101000
	663	07/15/22 Jr. PGA meals	249.00			2245 326000			101000
	682	07/01/22 Jr. PGA meals	249.00			2245 326000			101000
	695	07/26/22 Jr. PGA meals	249.00			2245 326000			101000
	659	07/12/22 Jr. PGA meals	249.00			2245 326000			101000

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	667	07/22/22 Jr. PGA meals	249.00			2245 326000			101000
	642	07/01/22 Jr. PGA meals	249.00			2245 326000			101000
	541	06/28/22 Jr. PGA meals	249.00			2245 326000			101000
	536	06/22/22 Jr. PGA meals	249.00			2245 326000			101000
		Total for Vendor:	4,602.70						
28791		2237 SRF CONSULTING GROUP, INC.	688.37						
	15577005	10/31/22 WC emergency serv study	688.37			1000 414200	351		101000
		Total for Vendor:	688.37						
28783		369 STREICHER'S, INC.	1,435.33						
	I1599367	11/08/22 PD training rounds	1,435.33			1000 421000	428		101000
		Total for Vendor:	1,435.33						
28790		2450 SUPREME INTERNATIONAL LLC	57.26						
	V1966944	03/16/22 GC Callaway display shipping	57.26			2245 430520	410		101000
		Total for Vendor:	57.26						
28785		2402 SWANSON & WARCUP LTD.	1,435.00						
October 2022									
	9629	10/31/22 Attorney fees Hunters Run brea	1,435.00*			4058 450500	312		101010
		Total for Vendor:	1,435.00						
28797		989 TAPCO, INC.	350.00						
	I732274	07/27/22 solar panel package-top of po	350.00			2010 431300	390		101000
		Total for Vendor:	350.00						
28798		2364 TAYLOR MADE GOLF COMPANY	3,383.52						
	36192215	09/01/22 GC TM21 TP5 golf balls	729.60			2245 151200			101000
	36156469	08/15/22 GC TM21 TP5x golf balls	884.64			2245 151200			101000
	36125262	07/28/22 GC TM21 TP5x golf balls	884.64			2245 151200			101000
	36130482	08/01/22 GC TM21 TP5x golf balls	884.64			2245 151200			101000
		Total for Vendor:	3,383.52						

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28702		1493 TECTA AMERICA DAKOTAS	1,511.67						
		talked to Chris with Tecta America and he said this invoice was for portions of City Hall's roof. will be cutting a check for the \$1,511.67 left over from							
		invoice of the Preschool to finalize payments. 11/16/22 BC							
		S025015692 08/31/22 213 2nd st ne building roo	1,511.67			1000 416000	365		101000
		Total for Vendor:	1,511.67						
28794		2439 TENET	442.09						
		734524 11/03/22 poly reinforced	442.09			5020 433010	420		101000
		Total for Vendor:	442.09						
28774		1847 THE RADAR SHOP INC.	1,472.00						
		14570 11/02/22 PD: Recertification 23 radars	1,472.00			1000 421000	347		101000
		Total for Vendor:	1,472.00						
28802		345 THE ROUND-UP	838.95						
		259824 NDRA FINALS- advertising	279.65			2280 419100	363		101010
		259951 NDRA FINALS- advertising	279.65			2280 419100	363		101010
		259995 NDRA FINALS- advertising	279.65			2280 419100	363		101010
		Total for Vendor:	838.95						
28799		1225 THE TESSMAN COMPANY	4,209.50						
		S365317 10/05/22 GC nutrillife/lime/minnegro	3,913.00			2245 430510	429		101000
		S367094 11/10/22 GC leafshield	296.50			2245 430510	423		101000
		Total for Vendor:	4,209.50						
28795		2126 TIRE-RAMA GLENDIVE	2,406.36						
		9030022627 11/14/22 #73 tires	2,406.36*			2010 431300	426		101000
		Total for Vendor:	2,406.36						
28796		1309 TITANIUM PLUMBING	2,478.73						
		10639 11/16/22 CH checked for leaks in CC Kit	62.50			1000 416000	365		101000
		10736 11/16/22 CH kitchen replace sink cartri	165.77			1000 416000	365		101000
		10759 11/16/22 CH boiler head leaking	187.50			1000 416000	365		101000
		10672 11/01/22 RRC water heater ignitor	445.28			2240 416000	365		101000
		10160 11/17/22 RRC indoor pool pump/hockey	1,617.68			2240 416000	365		101000
		Total for Vendor:	2,478.73						

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28803		2508 TOWN SQUARE MEDIA GROUP	900.00						
	3592089-1	11/28/22 NDRA: Occupancy tax	900.00			2280 419100	363		101010
		Total for Vendor:	900.00						
28801		1141 TRIPLE AAA SAFETY/TRAINING INC.	80.00						
	36344	11/02/22 FD monthly checks	80.00			1000 422000	388		101000
		Total for Vendor:	80.00						
28804		2447 US KIDS GOLF	29.57						
	IN2058394	08/12/22 display shipping	29.57			2245 430520	410		101000
		Total for Vendor:	29.57						
28805		2260 VERIZON CONNECT NWF, INC.	19.19						
	10/1/22-10/31/22								
	2907296	11/01/22 Monthly Service #103 October	19.19*			2310 441100	417		101000
		Total for Vendor:	19.19						
28806		2314 VERSATILE VEHICLES, INC.	1,634.76						
	84145	07/18/22 GC cart maintenance	250.00*			2245 430540	380		101000
	90381	10/10/22 GC cart maintenance	1,384.76*			2245 430540	380		101000
		Total for Vendor:	1,634.76						
28807		694 VISA	3,091.18						
		dropbox: 3 licenses	90.00			1000 414100	417		101000
		bestbuy:cc new laptops	379.99*			1000 411000	417		101000
		NDcrashreport	7.00			1000 415000	360		101000
		amazon:PD k9	77.99			1000 421000	454		101000
		amazon:PD office supplies	35.36			1000 421000	410		101000
		amazon:PD dry erase board	355.67			1000 421000	410		101000
		County:plats	27.00			1000 414500	360		101000
		amazon:PD phone case	21.99			1000 421000	417		101000
		fedex:PD postage	139.44			1000 421000	412		101000
		amazon:PD post it notes	9.90			1000 421000	410		101000
		amazon:PD paper clips	7.03			1000 421000	410		101000
		amazon:PD labels	31.99			1000 421000	410		101000
		amazon:PW vehicle first aid ki	171.40			2010 431300	673		101000

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		arnie's:PW vehicle parts	765.20*			2010 431300	426		101000
		acushnet:GC club	133.89			2245 151200			101000
		amazon:PW printer cable	5.67*			2010 431300	417		101000
		amazon:CH tape dispenser	12.49			1000 415000	410		101000
		amazon:CH pens	9.89			1000 415000	410		101000
		amazon:PD electronic supplies	44.99			1000 421000	417		101000
		amazon:PD phone case	6.97			1000 421000	417		101000
		united:Carmichael	680.95			2245 430500	444		101000
		amazon:CH bldg maint	101.94			1000 416000	365		101000
		arnies-credit	-25.57*			2010 431300	426		101000
		Total for Vendor:	3,091.18						
28808		393 WATFORD CITY PARK DISTRICT	2,563.27						
	11302022	11/30/22 ParkDistrict:RRC payroll:Nov	2,563.27			2240 414120	115		101000
28811		393 WATFORD CITY PARK DISTRICT	187.25						
		This invoice is part of Meg's tree project grant. reimbursing the Park District for this.							
		trees for around town-grant	187.25*			1000 431000	420		101000
		Total for Vendor:	2,750.52						
28809		295 WATFORD CITY VETERINARY CLINIC	120.00						
	181116	11/23/22 relinquishment fee	15.00			1000 421000	455		101000
	181114	11/23/22 relinquishment fee	85.00			1000 421000	455		101000
	181075	11/23/22 relinquishment fee	20.00			1000 421000	455		101000
		Total for Vendor:	120.00						
28810		414 WINN CONSTRUCTION INC.	15,866.00						
	13617	11/11/22 street patching around town	15,866.00*			2010 431300	435		101000
		Total for Vendor:	15,866.00						
		# of Claims	104	Total:	580,983.60	# of Vendors	100		
		Total Electronic Claims			795.00				
		Total Non-Electronic Claims			580188.60				