



WATFORD CITY CITY COUNCIL MEETING

September 06, 2022 at 6:00 PM

City Hall – Heritage Room – 213 2ND ST NE

AGENDA

1. **6:00 CALL TO ORDER OF REGULAR MEETING**
2. **PLEDGE OF ALLEGIANCE**
3. **APPROVE AGENDA**
4. **APPROVE MINUTES**
 - A. 2022-08-01 City Council Minutes
5. **AIRPORT - LUKE TAYLOR**
6. **BROSZ ENGINEERING - NATHAN BERENS (2nd Ave Shared Use Path Project Update)**
7. **ROUGH RIDER CENTER UPDATE**
 - A. Rough Rider Center Events Update
8. **Public Hearing - Application for On-Sale Beer & Wine - The Inn at Hunters Run**
 - A. Application submitted by The Inn at Hunters Run
 - B. Open Public Hearing
 - C. Close the Public Hearing
 - D. Motion to approve/deny the Application for On-sale Beer & Wine License
9. **GOLF COURSE UPDATE**
 - E. Ground Maintenance and Pro Shop Reports
10. **POLICE DEPARTMENT REPORT - CHIEF JESSE WELLEN**
 - A. Monthly Report - Police Dept

11. PLANNING COMMISSION

- [A.](#) 2022-08-29 Agenda
- [B.](#) 2022-08-29 Minutes
- [C.](#) Land Use Application - Zone Change submitted by WC16, LLC
- [D.](#) Division of Land Application - Subdivision Preliminary Plat submitted by WC16, LLC - Lot 5
- [E.](#) Division of Land Application - Subdivision Preliminary Plat submitted by WC16, LLC - Lot 6
- [F.](#) Division of Land Application - Minor Plat (Simple Lot Split) submitted by Watford Express Laundry Center, LLC
- [G.](#) Land Use Application - Minor Plat (Simple Lot Split) Submitted by Shawn & Kari Staal
- [H.](#) Land Use Application - Conditional Use Permit Annual Review submitted by Kathleen Tretter
- [I.](#) Division of Land Application - Subdivision Final Plat submitted by Terry & Diane Gariety
- [J.](#) July-Aug Permits

COMMITTEE REPORTS / MINUTES

12. CHAIRMAN SANFORD COMMITTEE REPORTS

CEMETERY

BUILDING COMMITTEE

[A.](#) 2022-08-15 Minutes

AMBULANCE/FIRE DEPT

ADDITIONS TO AGENDA

13. CHAIRMAN BEARD COMMITTEE REPORTS

ORDINANCE

[A.](#) Second Reading on Ordinance No. 594 Amending Article 15 of Chapter IV - Relating to Trees

STREET, WALKS, LIGHTS

[A.](#) 2022-08-31 Minutes

WATER, SEWER, GARBAGE

JDA REPORT

WAWSA/MCWRD

COUNTY PLANNING AND ZONING BOARD

ROUGH RIDER FUND

[A.](#) 2022-08-31 Minutes

ADDITIONS TO AGENDA

14. CHAIRMAN RENVILLE COMMITTEE REPORTS

MACHINERY AND EQUIPMENT

GOLF COURSE BOARD

ADDITIONS TO AGENDA

15. CHAIRMAN LIEBEL COMMITTEE REPORTS

AIRPORT

BOARD OF HEALTH

PUBLIC TECHNOLOGY

ADDITIONS TO AGENDA

16. CHAIRMAN DEVLIN COMMITTEE REPORTS

PERSONNEL

A. Annual Step Increases: Greg Richins - E-3

B. Police Department Job Descriptions

WAYS, MEANS, FINANCE

A. 2022-08-29 WMF Minutes

B. Monthly Financials

LEC JOINT POWERS BOARD

A. 2022-07-13 LEC Minutes

LODGING TAX COMMITTEE

A. 2022-08-23 Minutes

HOME RULE CHARTER

WOLF RUN VILLAGE BOARD

ADDITIONS TO AGENDA

17. CHAIRMAN BULZOMI COMMITTEE REPORTS

PEST/FORESTRY/VECTOR

FRANCHISE COMMITTEE

ADDITIONS TO AGENDA

STAFF REPORTS

18. MAYOR

- A. Appointments: Rob McCree - Airport Authority (Lange White declined previous appointment) 5-year term to expire 6/30/2027; Jan Dodge - Pioneer Museum 1-year term to expire 12/31/2022. Reappointments: Chelsea Bulzomi - Roughrider Fund - 3-year term to expire 9/30/2025; Mary Gumke - Roughrider Fund - 3-year term to expire 9/30/2025; Lindsey Ybarra - WC Housing Authority - 5-year term to expire 9/1/2027.

19. CITY FINANCE DIRECTOR

- [A.](#) Finance Director Report

20. CITY ENGINEER REPORT

21. WORKFORCE DEVELOPMENT DIRECTOR

- [A.](#) Placemaking Planning Grant Application

22. CITY PLANNER REPORT

- [A.](#) Fox Hills Golf Course Proposal
- [B.](#) RRC Roundabout Sign Proposal
- [C.](#) Petition to Vacate - Call for Public Hearing (October 3, 2022)

23. SUPERINTENDENT OF PUBLIC WORKS REPORT

- [A.](#) Superintendent of PW Report

24. CITY ASSESSOR REPORT

- [A.](#) Assessor Report

25. ATTORNEY REPORT

- A. 2023 Golf Course Food & Beverage Lease Agreement (Discussion)

26. NEW BUSINESS

27. APPROVAL OF BILLS

[A.](#) August Bill List

28. INFORMATION

29. ADJOURNMENT

CITY OF WATFORD CITY
CITY COUNCIL MEETING
August 1, 2022

Minutes of the regular City Council meeting held on August 1, 2022 at 6:00 p.m. at City Hall. Present were Council Members Bethany Devlin, Matt Beard, Steve Sanford, Chelsea Bulzomi, and Lance Renville. Absent was Mayor Riely and Council Member Kenny Liebel. Also present was City Administrator Curt Moen, City Auditor Peni Peterson, and City Attorney Wyatt Voll. Council Member Devlin called the meeting to order with the Pledge of Allegiance.

Council Member Bulzomi moved to approve the August 1, 2022 agenda, as presented. Motion seconded by Council Member Renville and carried unanimously.

Council Member Beard moved to approve the minutes of the city council meetings held July 5 and July 19, 2022, as presented. Motion seconded by Council Member Sanford and carried unanimously.

Rita Olson, City Assessor, presented Applications for Abatement (4504-4508) for McKenzie County Public School District #1.

Council Member Beard moved to approve the Applications for Abatements (4504-4508) for McKenzie County Public School District #1. Motion seconded by Council Member Bulzomi and carried by the following roll call vote: ayes: Bulzomi, Renville, Sanford, Devlin, and Beard; nays: none.

Sara Fitzpatrick gave an update on the Rough Rider Center.

Tony Carmichael gave an update on the Fox Hills Golf Course.

Asst. Chief Korey Lass gave an update on the police department.

Council Member Beard moved to approve the recommendation from the Planning Commission from their July 25, 2022 meeting. Approved a Land Use Application – Zone Change Application submitted by Roseholm, LLC and Coulee Man, LLC; Land Use Application – Conditional Use Permit submitted by Watford City Livestock Association; Division of Land Application – Minor Plat (Simple Lot Split) submitted by Iron Fox, LLC. Motion seconded by Council Member Sanford and carried by the following roll call vote: ayes: Renville, Beard, Devlin, Bulzomi, and Sanford; nays: none.

Council Member Bulzomi moved to approve the amended Workforce Development Director job description. Motion seconded by Council Member Sanford and carried by the following roll call vote: ayes: Bulzomi, Beard, Renville, Devlin, and Sanford; nays: none.

Council Member Beard moved to approve hiring Vawnita Best as Workforce Development Director at an annual salary of \$90,000 and a start date of August 2, 2022. Motion seconded by Council Member Bulzomi and carried by the following roll call vote: ayes: Beard, Sanford, Devlin, Bulzomi, and Renville; nays: none.

Council Member Sanford moved to approve the annual step increase for Coleman Claiborn -K-3; Ty Trotter – J-2; Kyle Ruggles – H-4; Mariah Pavek – K-7. Motion seconded by Council Member Renville and carried unanimously.

Council Member Sanford moved to approve the Lease Agreement between City of Watford City and Wolf Run Village, Inc. for property located at 212 2nd St NE for use as a preschool/daycare. Motion seconded by Council Member Renville and carried by the following roll call vote: ayes: Beard, Sanford, Devlin, Renville, and Bulzomi; nays: none.

Council Member Beard moved to approve the following July 2022 GPT Revenue Fund Transfers totaling \$2,257,709.24: 1000 General Operating \$887,434.25; 1002 Budget Stabilization Fund \$8,000; 2010 Road Fund \$76,250; 2240 RRC Operating \$96,375; 2245 Fox Hills Golf Course \$32,791.67; 2290 PD Car Fund \$44,166.67; 2310 Vector & Weed \$6,250; 3010 G.O. Hwy Bonds \$27,000; 3050 Oil & Gas Bonds \$63,750; 3075 RRC Bond \$373,125; 4005 Capital Improvement \$80,833.33; 4039 Golf Course Expansion \$5,416.67; 4040 Public Works Facility \$458,333.33; 5020 Sewer Bonds \$97,083.33. Motion seconded by Council Member Sanford and carried by the following roll call vote: ayes: Sanford, Beard, Renville, Bulzomi, and Devlin; nays: none

Council Member Beard moved to approve the 2023 Preliminary Budget and to set the 2023 Final Budget Hearing date for October 3, 2022 at 6:00 P.M. Motion seconded by Council Member Bulzomi and carried by the following roll call vote: ayes: Renville, Sanford, Beard, Bulzomi, and Devlin; nays: none.

Council Member Beard moved to grant an extension of the expiring Conditional Use Permit for The McKenzie Forest Service Ranger Station from September 6, 2022 to a final deadline of December 5, 2022. Motion seconded by Council Member Renville and carried by the following roll call vote: ayes: Bulzomi, Beard, Sanford, Renville, and Devlin; nays: none.

Council Member Sanford moved to approve the bills as listed. Motion seconded by Council Member Bulzomi and carried unanimously. EFTPS \$117,748.94; Nationwide Financial \$1,719.42; Nationwide Retirement Solutions \$5,829.45; ND Fraternal Order of Police \$375.00; NDPERS-Retirement \$55,701.42; NDPERS-Def Comp \$9,420.00; Payroll \$314,335.92; Symetra Life Insurance \$1,150.24; TASC \$5,569.00; Wolf Run Village Inc. \$600.00; Advanced Elements \$761.15; Agency MABU \$1,258.75; AgTerra Technologies \$35.00; American Public Works \$222.00; Andrew Eisenschenk \$125.00; Andrew Schatz \$399.50; Applied Concepts \$400.00; Armor Interactive \$10,492.85; B Crack Sealing \$6,100.00; Badlands Hardware \$756.62; Badlands Occupational \$76.00; Baker Commodities \$35.00; Bank of North Dakota \$1,123,387.50; Basin Equipment Rental \$356.00; Big T Lawn Sprinklers \$25,000.00; Border States Electric \$416.00; Brady's Towing & Recovery \$500.00; Buttons by Fish \$500.00; C&D Water Services \$43.75; Callaway \$15,769.81; Cascade Glass & Signs \$8,134.00; CIM Sanitary Tech \$5,000.00; City of Watford City \$416.28; CIMCO Refrigeration \$13,372.65; Clarke Mosquito Control \$832.96; Code Red Towing \$250.00; Cole Papers \$983.98; Core & Main \$2,965.35; Craig's Small Engine Repair \$1,721.15; Dakota Business Solutions \$208.00; Dakota Pro Landscape Services \$335.00; Dakota Williams \$1,625.00; DAWA Solutions \$152.00; Doubletree West Fargo \$864.00; Dustbusters \$15,350.62; Ecolab \$104.30; Extreme Cleaning \$615.00; Family Crisis Shelter \$835.95; Farmers Union \$22,794.83;

Fastenal \$1,966.07; First International Insurance \$59,063.00; Flexible Pipe Tool Company \$696.00; Forum Communications \$1,120.30; Galls \$218.08; GEM City Motors \$136.95; Gooseneck Implement \$203.75; GS Systems \$8,510.00; Guardian Fleet Safety \$66,091.74; H2I Group \$165,476.00; Hansen Diesel & Automotive \$1,816.46; Hawkins \$371.26; Heggen Equipment \$27.23; Helena Chemical Co. \$1,629.50; High RPM, LLC \$916.97; Hill Enterprises \$743.48; Holiday Inn Express Jamestown \$223.30; Home of Economy \$129.95; Hurley Enterprises \$435.00; ICON Architectural Group \$208,730.00; IDI \$1.00; Information Technology Dept \$5,138.55; J Custom Electric \$1,220.08; Jack and Jill \$75.20; Jesse Wellen \$125.00; JJ Electric \$100.00; Johnson Controls \$3,550.00; JP Morgan Chase Bank \$3,291.20; Kaitlyn Swearson \$125.00; Kirkwood Ace Hardware \$3,240.80; KLJ Engineering \$36,966.00; Language Link \$13.91; Landscape Elements \$65,005.00; Laurent Family Inc. \$6,791.00; Logan Carns \$125.00; Lund Oil \$1,965.21; Marco Technologies \$1,846.24; McKennett Law Firm \$16,981.25; McKenzie County Auditor \$55,205.90; McKenzie County Farmer \$818.00; McKenzie County Healthcare \$1,260.00; McKenzie County Heritage Association \$2,000.00; McKenzie County Landfill \$22,135.75; McKenzie County Water Resource \$139,546.85; McKenzie Electric \$6,048.00; Melanie Fitzwater \$125.00; Meuchel Enterprises \$24.24; Michael Todd & Company \$2,111.02; Midwest Hose & Specialty \$113.59; Miles Partnership \$1,200.00; Montana Dakota Utilities \$17,170.93; Motorola Solutions \$44,432.05; MTI Distributing \$5,083.03; MVTL Laboratories \$1,114.00; ND League of Cities \$3,957.00; ND Office of State Tax \$24,354.65; ND Rural Water Systems \$265.00; ND Secretary of State \$108.00; ND State Radio & Communications \$360.00; NDAAO- Carla Broadland \$140.00; NDSWRA \$135.00; Northern Improvement \$1,552.00; OK Implement \$1,461.05; OK Tire Stores \$1,805.00; One Call Concepts \$143.00; OTIS Elevator Company \$1,750.80; OWL, Inc. \$1,000.00; P&W Golf Supply \$1,018.19; Partyrite, LLC \$627.28; Pioneer Museum \$29,500.00; Pro Auto Body \$123.54; Pukka Inc. \$1,111.68; Quadient Leasing \$134.22; Record Keepers \$16.00; Reservation Telephone \$2,895.56; Roosevelt Inn & Suites \$11,300.00; Rough Rider Center \$42,500.30; Sherwin Williams \$1,056.82; Six Shooters \$10,190.00; SRF Consulting \$1,791.07; Stephanie Ray \$60.00; Streicher's Inc. \$79.20; Sun Mountain \$1,218.00; Swanson & Warcup \$525.00; Swanston Equipment \$7,290.77; Taylor Made Golf Company \$3,733.02; Tenet \$99.97; The Huntington National Bank \$30,123.60; Tire-Rama Glendive \$5,594.16; Titanium Plumbing \$35,945.00; Triple AAA Safety \$123.94; Tractor Supply \$29.74; UPS \$112.37; Valli Information \$1,784.03; Van Diest Supply \$11,338.50; Verizon Connect \$19.19; Verizon Wireless \$3,359.60; Wallwork Truck Center \$770.86; Watford City Fire Department \$51,839.08; Watford City Veterinary Clinic \$115.00; Westech Engineering \$3,555.15; WEX Bank \$3,802.88; Williston Daily Herald \$655.00; WINN Construction \$134,147.34; Wolf Run Village I \$39,000.00; Wolf Run Village II \$15,000.00.

The next regularly scheduled City Council meeting will be on Monday, October 3, 2022 at 6:00 p.m. at City Hall.

There being no further business, the meeting was adjourned at 6:51 p.m. These minutes are published subject to the City Council's Review and Revision pursuant to NDCC 40-01-09.1.

Peni Peterson, City Auditor

Philip K. Riely, Mayor

Rough Rider Center Updates

September 2022

Facility Updates

- Titanium Plumbing still needs to come back and finish the water project (Install water softeners with brine tanks and install the R.O. system at the coffee shop)
- Most of the scoreboard logos have been replaced or updated.
- We are waiting on a quote from Cascade Glass on the handrail replacement options.
- Gymnastics boiler vent pipes – condensation collection leak update: still waiting on a repair option from Johnson Controls. We are now on our third employee with Johnson Controls this year, so we are hoping to get some answers soon.

Event Updates

- Convention Hall –
 - 35 meetings; 1386 attendees in the past month
 - 2 Weddings: 450 Attendance between the two
 - 1 Concert- 165 in attendance
- Watford Market- We are currently in our 7th week with 4 more weeks to go. We have 30 vendors coming consistently.
- War in Watford is next weekend. (September 9th and 10th). Ticket numbers are looking good.
- We are also working with the Petroleum Conference committee on their upcoming September event. This event seems to be coming together very well.

CITY OF WATFORD CITY - APPLICATION FOR RETAIL ALCOHOLIC BEVERAGE LICENSE



Box 494
Watford City, ND 58854

License Number (Office Use Only)	
License Year	to
Fee \$	750.00

The undersigned applicant states that the following information is true and correct. **PLEASE PRINT**

Type of License Requested: (See Page 2)

- | | |
|--|---|
| <input type="checkbox"/> Liquor License | <input checked="" type="checkbox"/> Beer & Wine License |
| <input type="checkbox"/> - On-sale | <input checked="" type="checkbox"/> - On-Sale |
| <input type="checkbox"/> Class A - Hotels/Motels | <input checked="" type="checkbox"/> Class A - Hotels/Motels |
| <input type="checkbox"/> Class B - Restaurants | <input type="checkbox"/> Class B - Restaurants |
| <input type="checkbox"/> Class D - All other establishments | <input type="checkbox"/> Class C - Wine only (barber/beauty shop, coffee shop, juice bar, and tearooms) |
| <input type="checkbox"/> - Off-Sale | <input type="checkbox"/> Class D - All other establishments |
| <input type="checkbox"/> - Sunday Opening | <input type="checkbox"/> - Off-Sale |
| <input type="checkbox"/> - Adjacent Room License (Hotels Only) | <input checked="" type="checkbox"/> - Sunday Opening |
| | <input checked="" type="checkbox"/> - Adjacent Room License (Hotels Only) |
| | <input type="checkbox"/> - Growler License |

Business will be conducted as:

- | | | |
|--|--|--|
| <input type="checkbox"/> - Individual | <input checked="" type="checkbox"/> - Partnership | <input type="checkbox"/> - Cooperative Association |
| <input type="checkbox"/> - Corporation | <input type="checkbox"/> - Limited Liability Company | <input type="checkbox"/> - Other (Please Explain) |

Name of person completing and signing form (Must be individual listed on the application)	Stephen Van			Your Position	LP
Name of individual applicants or if organization, legal name of entity applying for license	Prism Hospitality, LP				
Name of Manager	General Manger of the property is Joshua Garmann			Telephone Number	(701) 444-4100
Are manager, officers, directors, shareholders, members, or individual partners legal residents of the United States?	Yes.				
Name of Business	The Inn at Hunters Run			Business Telephone Number	(701) 444-4100
Physical Address of Business	3617 6th Ave. NE, Watford City, ND 58854			Mailing Address of Business (if different than physical address)	5301 Headquarters Dr., Plano, TX 75024 Attn: Prism Hospitality
If the Applicant is a corporation, list date of incorporation.	N/A				
Does Applicant own the premises sought to be licensed?	No. RCS - IHR, LLC				
If NO, list property owner name and address.					
Business Address (Street Address)	371 Centennial Parkway, Suite 200	City	Louisville	State	CO Zip Code 80027
Mailing Address	Same as above	City		State	Zip Code
E-mail Address	jveno@realcapitalsolutions.com				

Is property currently in the city limits? Yes.

If NO, is there a pending annexation application on file?

OWNERSHIP INFORMATION: Provide ownership information. If applicant is a nonprofit corporation or cooperative association, the full governing board (officers and governing board or board of directors) must be provided. All other applicants must include information for all owners, officers, directors, and shareholders of a corporate applicant. Owners, governors, and members of a limited liability company applying for license, and all partners of a partnership.

TITLE	NAME	HOME ADDRESS	CITY	STATE	ZIP	PHONE
General Partner	Prism Hospitality Management, LLC	5301 Headquarters Drive	Plano	TX	75024	(214) 987-9300
Limited Partner	Prism Hotel Partners LP	5301 Headquarters Drive	Plano	TX	75024	(214) 987-9300

Is this a liquor license transfer? No
 If YES, who is the former license holder?

Are there any delinquent taxes or special assessments against the premises sought to be licensed? No.
 If YES, please explain.

Has the applicant ever engaged in the sale or distribution of alcoholic beverages prior to this application? Yes. See Exhibit A.
 If YES, the date and type of business and place where so engaged.

Has the applicant ever had a license revoked or canceled by any municipal, state, or federal authority? No.
 If YES, the date of cancellation and reason for such cancellation.

Has the applicant ever been convicted for the violation of any law of the United States or of any state, or for the violation of any local ordinance with regard to the manufacture, sale, or distribution of alcoholic beverages? No.
 If YES, the dates, names and places, and courts, in which said convictions were had.

Has the applicant ever had a license for the sale of alcoholic beverages revoked for any violation of state laws or local ordinances? No.
 If YES, names of the bodies revoking such license, the dates of such revocation, and the reasons assigned.

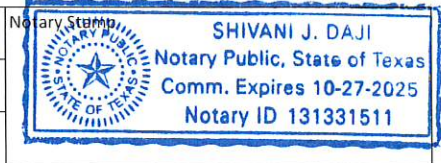
Has the applicant (or any owner listed above) ever been convicted of any crime other than stated above, in this state or any other state, or under any federal law? No.
 If YES, the date of such conviction, the name of the crime for which convicted, the amount and terms of sentence passed, and the court in which convicted.

THIS APPLICATION MUST BE MADE UNDER OATH BEFORE A NOTARY PUBLIC

State of TEXAS
 County of DALLAS

Signature of Applicant 

Subscribed to and sworn before me Date 8/2/22
 Signature of Notary Public Shivani Daji
 Commission Expiration Date 10/27/2025



Classes of License - Chapter VI, Article 5, Section 6-505

Class A - On sale beer and wine license for hotels/motels	\$500
Class A - On sale liquor license for hotels/motels	\$2,000
Class B - On sale beer and wine license for restaurants (An additional Growler License may be added at no additional fee)	\$500
Class B - On sale liquor license for restaurants	\$2,000
Class C - On sale wine only for barber shops, beauty shops, massage parlors, juice bars, coffee shops, and tearooms	\$500
Class D - On sale beer and wine for all other establishments	\$500
Class D - On sale liquor license for all other establishments	\$2,000
Off sale liquor	\$2,000
Off sale beer and wine	\$500

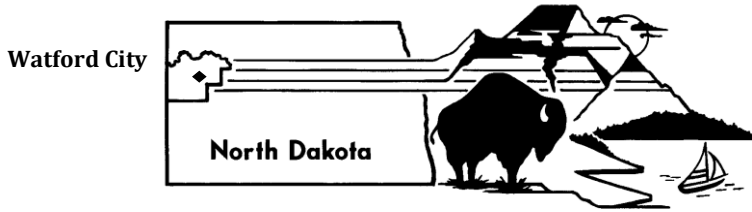
*** All licenses issued shall be for a period of not more than one year and shall expire on the 30th day of June in each year. Where a license is granted for a period less than a year any subsequent renewal thereof must be made for the full annual term.
 *** All liquor license ordinance can be reviewed at WWW.library.municode.com/nd/watford_city/codes/code_of_ordinances or you may request a copy of the ordinance from the City Auditor's Office.

Chapter VI- Business Regulations and License
 Article 5 - Alcoholic Beverages, Licenses for the Sale thereof Regulations and Penalties

Exhibit A

State	City	Licensee	Property	Type of Business
AZ	Tucson	Prism Hospitality LP	Resident Inn Tucson Williams Centre 5400 E. Williams Circle Tucson, AZ 85711	Hotel
AZ	Tucson	Prism Hospitality LP	Courtyard by Marriott Tucson Williams Centre 201 S. Williams Blvd. Tucson, AZ 85711	Hotel
TX	Fort Worth	Prism Hospitality LP	Courtyard Fort Worth I-30 West Near NAS JRB 6530 West Freeway Fort Worth, TX 76116	Hotel
TX	Fort Worth	Prism Hospitality LP	Courtyard Fort Worth I-30 West Near NAS JRB 6530 West Freeway Fort Worth, TX 76116	Hotel
TX	Fort Worth	Prism Hospitality LP	Courtyard Fort Worth I-30 West Near NAS JRB 6530 West Freeway Fort Worth, TX 76116	Hotel

City of Watford City
213 2nd St., NE / PO Box 494
Watford City, ND 58854
Ph. 701- 444- 2533
Fax 701- 444- 3004
cityofwatfordcity.com



September 1, 2022

STAFF REPORT
Class A Beer and Wine License (On Sale, Beer and Wine for Hotels)
Sunday Opening
Adjacent Room License

Applicant
The Inn at Hunters Run

Property Owners
RCS-IHR, LLC
371 Centennial Parkway, Suite 200
Louisville, Co 80027

Property Address: 3617 6th Ave NE

Zone: C-2 – Commercial/Service District

Reference: Watford City City Code Chapter VI- Article 5. Alcoholic Beverages

Discussion: An application was filed for a new Class A Beer and Wine License to serve beer and wine. This property is currently being operated as a hotel and would like to add a liquor license.

The property is located in Lot 153 of the Hunters Run Subdivision – parcel #82-42-15300.

Site Development

- Access:** The property is accessible from Hwy 23E and 6th Ave NE and Hwy 1806W and 6th Ave NE.
- Sewer:** The property is serviced by city sewage system.
- Water:** The property is serviced by city water system.

Surrounding Land Use Inventory:

- West: Zoning -C2
Use - Undeveloped Property
- South: Zoning – C1
Use – Undeveloped Property & Dollar Store
- North: Zoning – R 3&4
Uses - High Density Dwelling - apartments
- East: Zoning – C2
Uses – Undeveloped Property

The City Auditor advertised, as required by city ordinance, in the official newspaper of the City one (1) time on August 12, 2022.

The following conditions are found to be present:

Section 8, Item A.

1. Application for Retail Alcoholic Beverage License is in order as outlined in Section 6-507;
2. Applicant has met the License Qualifications for an Alcoholic Beverage License as outlined in Section 6-506;
3. A Hotel is currently not a Permitted Use in C2 Zoning but Planning and Zoning Commission will be addressing the C2 Zone to include Hotels, once the C2 Zone has been amended, the zone will allow for a Class A Alcoholic Beverage License;
4. The granting of a Class A Alcoholic Beverage License will not detract from or adversely impact the surrounding area and neighborhoods;
5. The granting of a Class A Alcoholic Beverage License will not be detrimental to or endanger the public health, safety or general welfare;
6. The granting of a Class A Alcoholic Beverage License has met the Location of License requirements as outlined in Section 6-511
 1. The convenience of police regulation
 2. Public Health and sanitation
 3. Proximity of other licensed premises
 4. Proximity of schools, churches, funeral homes, public buildings, or buildings used by or for minors
 5. Any protests of neighboring property owners or occupants
 6. Zoning regulations
 7. Proposed on or off sale or both of licensee
 8. Interference with or proximity to residential property
 9. Suitability of premises for sale of alcoholic beverages
 10. Interference with neighboring property
 11. Public convenience and necessity

Recommendation:

Staff recommends **APPROVAL** of the Class A Beer and Wine License Application that was submitted by RCS-IHR, LLC (The Inn at Hunters Run)

Peni Peterson
City Auditor

Peni Peterson
City Auditor
City of Watford City
August Report to City Council

Golf Shop Operations

Golf shop sales have done well. We are now having our annual Harvest Sale on select summer clothing styles starting at 40 % percent off. We still have regular pricing on our outerwear and sweaters.

We are in the middle of making our point-of-sale computers compliant to reduce our exposure to fraud.

Junior Golf programs

- Have reached out to the Physical Education Instructors to introduce golf into the elementary schools at Badlands Elementary, Fox Hills Elementary and Alexander Public School.

Outings

September 2022

- 7th Watford City Oilers Fundraiser
- 17th Member – Guest
- 18th Father – Daughter
- 20th WCHS Cross Country Meet
- 24th Wayne Olson Memorial

October 2022

- 1st Allen Shelly Memorial

Any questions Please let me know

Tony

Fox Hills Golf Course Maintenance September Report

We have aerified all the greens. We have also spot aerified fairways.

We will do some more cultural practices once the weather cools down some. Verticut the greens and aerify them again before the end of the month.

We will apply another round of fertilizer to the greens, tees, fairways, and rough.

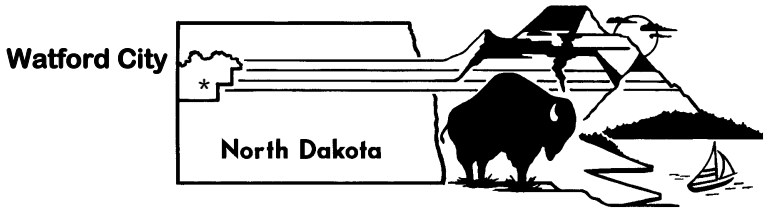
It's an ongoing job to keep up with the irrigation system. When we identify a problem, we fix it as soon as possible. With over 1200 irrigation heads it's hard to see and issue until the turf goes off color.

Working with Justin Smith on resolving the issues with number 4.

We have lost 1/3 of our employees for different reasons, we will just adjust what we can do on any given day.

Our goal right now to have the golf course shut down for the winter by the end of October. That is the date our last contract workers will be on site.

Mike Moran



Chief Jesse A. Wellen
Watford City Police Department
1201 12th Street SE Ste. A
Watford City, ND 58854
Telephone: (701) 842-2280
Fax: (701) 842-2495

Police Department Update

August 2022

Monthly statistics

Calls for Service: 1233 compared to 1091 (2021)

Cases: **145** compared to 91 (2021)

Top incidents/arrests

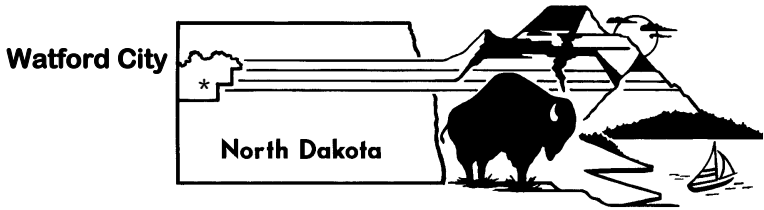
- 31 DUI investigations (**25** DUI Arrests)
- 6 Sex offenses
- 12 Drugs & paraphernalia
- 25 Disorderly Conduct / Disturbances / Fights (12 arrests made)
- 8 Traffic crashes – Hit and Run (1), Injury (0), Fatal (0), Property (7)
- 19 Theft (9), Burglary (2), Fraud (4), Stolen vehicle (4)
- 25 DUS/R
- 23 Medical assists
- 14 Warrants (10) / Warrant service attempts (14) / Sear Warrants (2)
- 9 Domestic violence (9) / Assaults (5) – Arrests Made (8)

Department updates

- **National Night out** August 2nd in Pelton Park 1600-1900 – Great Turnout!
- Transitioning out old radios to new SIRM 20/20 radios & upgrades for WatchGuard
 - Armor – storage upgrades needed
- **RIBFEST:**
- **Wildlife Management** – started 9/1/2022 (31 licenses requested)
 - Will look to hold another training for additional interests / remaining licenses.

Alarm tracking and false alarm fee update

- Alarms: 19 total / 7 false
 - Burglary – 10 alarm calls / 6 false
 - Fire – 9 alarm calls / 1 false
 - Panic – 0 alarm calls / 0 false
 - Medical 0 alarm calls / 0 false
 - Robbery – 0 alarm calls / 0 false
 - Unknown alarms – 0 alarm calls / 0 false



Chief Jesse A. Wellen
Watford City Police Department
1201 12th Street SE Ste. A
Watford City, ND 58854
Telephone: (701) 842-2280
Fax: (701) 842-2495

Personnel update

- **5 officer vacancies – currently for 2022 to reach (29 sworn)**
- **Positions:**
 - Lieutenant
 - SRO (3rd)
 - Investigator / FBI TF
 - 2 – patrol officers
- Zachary Weldon & Jayden Uhlich – GRADUATED 8/26/2022!
- Cameryn Brill to attend LETA - September

K-9 Program update

- 7 total deployments
- School deployments
- Assist other agency requests (NDHP) (NWNTF)

Commercial Motor Vehicle Enforcement:

- Overweight citations (3)
- Trucks weighed (5)
- Total CMV Contacts: 22
- Overweight fees - \$5600
- LoadPass Permits: 152 - \$14,171.01

Fleet update

- 2022 Ford Interceptor – Guardian, should be arriving soon.
- 2 Tahoes on order.

Training Update

- K9 certifications – Bismarck, ND
- Planning Mental Health 1st Aid Training for PD – funded through McKenzie County Community Coalition

Watford City



North Dakota

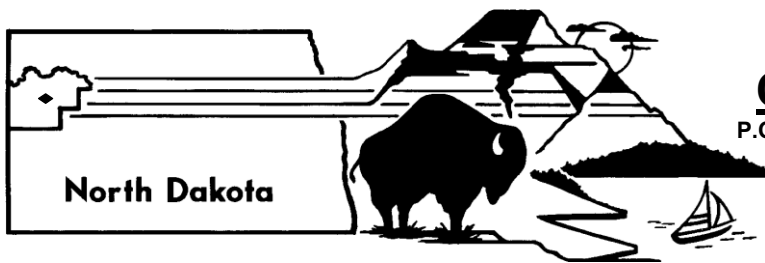
Chief Jesse A. Wellen
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NORTHWEST NARCOTICS TASK FORCE

Drug Offense Report by Arrest Charge
Number of Arrests in 8/1/2022 - 9/1/2022 that Have a Drug Charge

	Manufacture	Sell	Possess	Use	Other
COCAINE	0	1	0	0	0
HALLUCINOGEN	0	0	0	0	0
HEROIN	0	0	1	0	0
MARIJUANA	0	0	0	0	0
METHAMPHETAMINE	0	2	3	0	0
NARCOTIC EQUIPMENT	0	0	6	0	0
OPIATES/OPIOIDS	0	0	2	0	0
OTHER	0	1	3	0	0
STEROIDS	0	0	0	0	0

Note: A case may contain multiple drug offenses, so summing this may give you an inflated count of cases.



**PLANNING AND ZONING COMMISSION
MEETING AGENDA
Monday, August 29th, 2022
6:00 PM City Hall, Heritage Room**

- **CALL TO ORDER REGULAR MEETING**
- **APPROVE AGENDA**
- **APPROVE MINUTES**

July 25th, 2022 - Meeting

- **CALL TO ORDER PUBLIC HEARING**

The Public Hearing will be held to hear comment on the following:

1. Land Use Application – Zone Change, submitted by WC16 LLC, for property located at 1218, 1306, 1324, and 1406 Main Street N. An application has been submitted to rezone the property from R4 to RC to allow for condominium platting.
2. Division of Land Application – Subdivision Preliminary Plat, submitted by WC16 LLC, for property located at 1306, 1324, and 1406 Main Street N. An application has been submitted to subdivide the property into condominium units.
3. Division of Land Application – Subdivision Preliminary Plat, submitted by WC16 LLC, for property located at 1218 Main Street N. An application has been submitted to subdivide the property into condominium units.
4. Division of Land Application – Minor Plat: Simple Lot Split, submitted by Watford Express Laundry Center LLC, for property located at 1101 2nd Avenue SE (PID 82-20-08600). An application has been submitted to separate the south 74 feet of the parcel to allow for sale.
5. Land Use Application – Minor Plat: Simple Lot Split, submitted by Shawn and Kari Staal, for property located at 929 24th St SW (PID 11-00-07500). An application has been submitted to separate 6.21 acres to create Lot 1.

6. Land Use Application - Conditional Use Permit Review, submitted by Kathleen Tretter, for property located at 2601 2nd Street NE (PID 82-26-01700) for consideration of SewFine Embroidery, an in-home embroidery business.

- **CLOSE PUBLIC HEARING**

- **CONTINUE REGULAR MEETING**

7. Division of Land Application – Subdivision Final Plat, submitted by Terry and Diane Gariety, for property located along 7th Ave NW, Watford City (PID 82-73-00150). An application has been submitted finalize six (6) lots and a new subdivision.

- **PERMIT RECORDS**

July- August Permits

- **NEW BUSINESS**

- **OLD BUSINESS**

1. Petition to Vacate – Right of Way, submitted by the City of Watford City, for property located NW of Main Street S & 2nd Avenue SW, Watford City. An application has been submitted to vacate a portion of the 1st Ave S right of way.
2. Division of Land Application – Subdivision Preliminary Plat, submitted by the City of Watford City, for property located within and adjacent to 117 Main Street S, Watford City. An application has been submitted to replat Lots 4-6 and vacated right of way into a single lot.
3. Land Use Application – Zone Change, submitted by the City of Watford City, for property located at 117 Main Street S, Watford City. An application has been submitted to rezone the property newly-replatted, combined lot to C-B.

- **ADJOURNMENT**



PLANNING AND ZONING COMMISSION MEETING MINUTES Monday, August 29th, 2022

The scheduled July meeting of the Watford City Planning & Zoning Commission was held on Monday, August 29, 2022, at City Hall in the Heritage Room. In attendance: Chairman Jesse Lawrence, Vice Chairman Gregg Schuetze, and Commission Members Marco Pelton, Warren Hovland, Jacob Jellesed, and Sam Huebner. Also in attendance: Principal Planner Jake Walters, Planning Administrative Assistant Kayla Grace, City Building Inspector Steve Williams, and City Attorney Wyatt Voll.

With the above-mentioned present, the regular meeting hearing was called to order at 6:00 P.M. by Chairman Jesse Lawrence.

1. Call for new or old business.
2. Call to approve agenda.

Agenda was reviewed as presented. No additional business or edits.

MOTION: Gregg Schuetze, SECOND: Marco Pelton to Approve the Agenda.

VOICE VOTE:

AYES: all in favor

NAYS: none

1. Call to approve July 25, 2022 Meeting Minutes.

Minutes were reviewed as presented. No additional comments or changes.

MOTION: Marco Pelton, SECOND: Gregg Schuetze to Approve Minutes.

VOICE VOTE:

AYES: all in favor

NAYS: none

Call to order Public Hearing at 6:01 P.M. by Chairman Jesse Lawrence.

Under consideration was the following Agenda:

1. **Land Use Application – Zone Change, submitted by WC16 LLC, for property located at 1218, 1306, 1324, and 1406 Main Street N. An application has been submitted to rezone the property from R-4 (High Density Residential District) to R-C (Condominium Residential District) to allow for condominium platting.**

Walters went over the application in detail and explained the limits of the requested Change of Zone. Discussed that the applicant has also submitted a preliminary plat map to establish 142 condominium units and 142 associated garages and that the condominium plan is to be phased in over time. As written, if no final plat approval within one (1) year, the zoning will revert back to R-4. The requested change in zone is consistent with the overall area's development.

Pelton asked how the garages would be handled. Walters explained that each condominium unit will include an assigned/associated garage.

MOTION: Gregg Schuetze, SECOND: Jacob Jellesed to recommend Approval, with suggested conditions, to City Council to rezone the property from R-4 to R-C.

Approval shall be contingent upon the following condition:

1. Upon final approval of the change of zone, the applicant has one (1) year to gain approval of a final plat map. If there is no Final Subdivision Plat approval by that date, the property will revert to the previous district of R-4.

ROLL CALL VOTE:

AYES: Marco Pelton, Warren Hovland, Gregg Schuetze, Jesse Lawrence, Jacob Jellesed, Sam Huebner

NAYS: none

MOTION: CARRIED

2. **Division of Land Application – Subdivision Preliminary Plat, submitted by WC16 LLC, for property located at 1306,1324, and 1406 Main Street N. An application has been submitted to subdividing Lot 5 of the Madison Heights Subdivision into Condominiums.**

Walters discussed that the platting would create a total of 107 condominium units as well as 108 assigned and associated garage units and that this would be a phased sale offered to existing tenants and on the open market. Explained that the current owner would manage until the required condo board was in place.

Walters went over the four (4) conditions included in the Staff Report as well as two (2) additional conditions to be added after recent discussions with Dave Ulrich, City Fire Chief.

Additional condition #1: The current entryway to the complex presents a fire safety concern as firetrucks cannot enter the property when vehicles are parked in the striped spots at the NE corner of Building 1 (1406 Main St N). The implementation of either bollards or a rolled curb in the problem area were discussed as optional remedies. A condition will be added to address the concern.

Additional condition #2: With the proposed secondary fire lane to the south, there are gate valves for future buildings sticking up in the vacant field. These will need to be geolocated and lowered to at, or below, grade to protect during snow removal.

MOTION: Marco Pelton SECOND: Gregg Schuetze to recommend Approval, with the suggested and two (2) additional conditions, to City Council to allow the property to be subdivided into condominium parcels.

Approval shall be contingent upon the following conditions:

1. Additional fire access shall be designed and either fully-bonded for or installed prior to condo unit sales finalizing. If bonded for, fire access must be completed no later than June 15th, 2023;
2. Establishment of an approved condominium association;
3. Per the City of Watford City Municipal Code of Ordinances: Chapter XV, Article XXX: Approval of the Preliminary Subdivision Plat shall be effective for a period of twelve (12) months. Barring an approved extension, a Final Subdivision Plat must be submitted for approval by City Council within the time limit;
4. Prior to condo unit sales finalizing, the City building inspector will require a resubmittal of building MEP plans and fire suppression systems. This document review may result in additional field inspections or recertifications for the various systems to ensure proper life and safety standards are met during the conversion from apartments to saleable condo units. Depending on the findings, and at their discretion, the City inspector may issue a new certificate of occupancy for each building;
5. Sufficient parking spots at the NE corner of Building 1 (1406 Main St N) must be removed or altered to allow adequate travel way for emergency service vehicles. Applicant’s consulting engineer will work with City staff to remedy the situation and assure proper access for emergency services; and
6. Existing gate valves, or other raised site elements that might impede snow removal or emergency vehicle travel, must be addressed in the vacant land to the south of Building 4 (1218 Main St N), in Lots 6 and 7. At minimum, gate valves in said area must be geolocated and lowered to at, or below, grade.

ROLL CALL VOTE:

AYES: Gregg Schuetze, Jesse Lawrence, Jacob Jellesed, Sam Huebner, Marco Pelton, Warren Hovland

NAYS: none

MOTION: CARRIED

3. Division of Land Application – Subdivision Preliminary Plat, submitted by WC16 LLC, for property located at 1218 Main Street N. An application has been submitted to subdividing Lot 6 of the Madison Heights Subdivision into Condominiums.

Walters discussed that the replatting would create a total of 35 condominium units as well as 35 assigned and associated garage units and that this would be a phased sale offered to existing tenants and the general public. Explained that the current owner would manage until the required condo board was in place.

Walters again addressed the four (4) conditions included in the Staff Report as well as two (2) additional conditions to be added after recent discussions with Dave Ulrich, City Fire Chief.

Additional condition #1: The current entryway to the complex presents a fire safety concern as firetrucks cannot enter the property when vehicles are parked in the striped spots at the NE corner of Building 1 (1406 Main St N). The implementation of either bollards or a rolled curb in the problem area were discussed as optional remedies. A condition will be added to address the concern.

Additional condition #2: With the proposed secondary fire lane to the south, there are gate valves for future buildings sticking up in the vacant field. These will need to be geolocated and lowered to at, or below, grade to protect during snow removal.

MOTION: Marco Pelton SECOND: Sam Huebner to recommend Approval, with the suggested and two (2) additional conditions, to City Council to allow the property to be subdivided into condominium parcels.

Approval shall be contingent upon the following conditions:

1. Additional fire access shall be designed and either fully-bonded for or installed prior to condo unit sales finalizing. If bonded for, fire access must be completed no later than June 15th, 2023;
2. Establishment of an approved condominium association;
3. Per the City of Watford City Municipal Code of Ordinances: Chapter XV, Article XXX: Approval of the Preliminary Subdivision Plat shall be effective for a period of twelve (12) months. Barring an approved extension, a Final Subdivision Plat must be submitted for approval by City Council within the time limit;
4. Prior to condo unit sales finalizing, the City building inspector will require a resubmittal of building MEP plans and fire suppression systems. This document review may result in additional field inspections or recertifications for the various systems to ensure proper life and safety standards are met during the conversion from apartments to saleable condo units. Depending on the findings, and at their discretion, the City inspector may issue a new certificate of occupancy for each building;

- 5. Sufficient parking spots at the NE corner of Building 1 (1406 Main St N) must be removed or altered to allow adequate travel way for emergency service vehicles. Applicant’s consulting engineer will work with City staff to remedy the situation and assure proper access for emergency services; and
- 6. Existing gate valves, or other raised site elements that might impede snow removal or emergency vehicle travel, must be addressed in the vacant land to the south of Building 4 (1218 Main St N), in Lots 6 and 7. At minimum, gate valves in said area must be geolocated and lowered to at, or below, grade.

ROLL CALL VOTE:

AYES: Gregg Schuetze, Jesse Lawrence, Warren Hovland, Jacob Jellesed, Sam Huebner, Marco Pelton

NAYS: none

MOTION: CARRIED

- 4. **Division of Land Application – Minor Plat: Simple Lot Split, submitted by Watford Express Laundry Center LLC, for property located at 1101 2nd Avenue SE (PID 82-20-08600). An application has been submitted to separate the south 74 feet of the parcel to allow for sale.**

Walters went over the application in detail and explained that a potential buyer for the land is the Legion. While nothing is finalized, the future land use may be overflow parking and that this lot split is the first step for the owner to offer the property for sale.

Marco Pelton inquired about the lot size and if it was large enough to be a legal lot. Steve Williams shared that it does meet the legal requirements and would be a legal lot.

MOTION: Marco Pelton SECOND: Gregg Schuetze to recommend Approval, with the suggested condition.

Approval shall be contingent upon the following condition:

- 1. Prior to any future development of this property, generalized building plans and permit applications must be submitted to City staff for further review and approval.

ROLL CALL VOTE:

AYES: Gregg Schuetze, Warren Hovland, Jesse Lawrence, Jacob Jellesed, Sam Huebner, Marco Pelton

NAYS: none

MOTION: CARRIED

5. Land Use Application – Minor Plat: Simple Lot Split, submitted by Shawn and Kari Staal, for property located at 929 24th St SW (PID 11-00-07500). An application has been submitted to separate 6.21 acres to create Lot 1.

Walters went over the application and explained that the property is located in the ETA. The applicant wishes to break out 6.21 acres, from the overall 151.67 acres, with no further subdivision proposed or anticipated. There is an existing, residential home within the proposed Lot 1. Walters shared that the map creates a Lot 1, Block 1 and provides for a 30-foot, private ingress/egress easement which protects the new parcel’s access to the east. There was discussion with both the County and City staff regarding requiring additional right of way along 24th St SW and 11th Ave SW, but it was determined to be unnecessary at this time, and will remain the statutory 33-feet as shown.

MOTION: Gregg Schuetze, SECOND: Warren Hovland to recommend Approval to City Council to allow the lot split.

There are no suggested conditions for approval.

ROLL CALL VOTE:

AYES: Marco Pelton, Warren Hovland, Gregg Schuetze, Jesse Lawrence, Jacob Jellesed, Sam Huebner

NAYS: none

MOTION: CARRIED

6. Land Use Application - Conditional Use Permit Review, submitted by Kathleen Tretter, for property located at 2601 2nd Street NE (PID 82-26-01700) for consideration of SewFine Embroidery, an in-home embroidery business.

Walters went through the application renewal and the back-history of the conditional use, explaining that the permit was originally approved back in 2014. Since that time, the home-based business has remained in compliance with the requirements set forth and that, to date, the City has not received any complaints regarding the in home business. Further, since the review is free to the applicant, but costs the City money and time, staff is recommending approval with no set, periodic review. A new condition of approval is proposed to address potential issues or concerns that might arise in the future.

City Attorney Wyatt Voll suggested changes on the newly-added condition including language calling for review if the business was inactive for twelve (12) consecutive months.

MOTION: Gregg Schuetze, SECOND: Jacob Jellesed to recommend Approval, with suggested conditions, inclusive of the verbiage change to condition 7c and the addition of condition 7(e) to City Council to allow the renewal of the conditional use permit.

Approval shall be contingent upon the following conditions:

1. The conditional use will not be detrimental to or endanger the public health, safety or general welfare of community;
2. The existing permitted uses in the neighborhood will not in any manner be substantially impaired or diminished by the establishment of the conditional use;
3. The conditional use will not impede the normal and orderly development of the surrounding property for uses permitted in the district;
4. Adequate utilities, access roads, drainage and other necessary site improvements have been or are being provided;
5. Adequate measures have or will be taken to provide access and exit so designed as to minimize traffic congestion in the public streets;
6. The conditional use shall conform to all special provisions of the district in which it is located; and
7. The Conditional Use Permit shall be approved, with no fixed review period(s), unless any of the following were to occur:
 - a. staff receives a substantive complaint about the business from a surrounding property owner;
 - b. there is a significant change in intensity of the business traffic generated;
 - c. change in occupancy of the home or business occurs;
 - d. staff determines review is required due to changes in ordinance(s) or applicable standards; or
 - e. if the business is inactive for twelve (12) consecutive months.

ROLL CALL VOTE:

AYES: Marco Pelton, Warren Hovland, Gregg Schuetze, Jesse Lawrence, Jacob Jellesed, Sam Huebner

NAYS: none

MOTION: CARRIED

CLOSE PUBLIC HEARING: 6:28 PM by Chairman Lawrence.

CONTINUATION OF REGULAR MEETING:

7. **Division of Land Application – Subdivision Final Plat, submitted by Terry and Diane Gariety, for property located along 7th Ave NW, Watford City (PID 82-73-00150). An application has been submitted finalize six (6) lots and a new subdivision.**

MOTION: Marco Pelton, SECOND: Sam Huebner to recommend Approval

Approval shall be contingent upon the following conditions:

1. The Subdivision Plat must follow all regulations as set forth within the City of Watford City Municipal Code of Ordinances pertaining to Subdivision Regulations and the Approval of Plats: Chapter XV, Article XXX, Sections 5 & 6.
2. All bonding for infrastructure must be received before the Final Subdivision Plat is recorded.

3. The presented Development Agreement (DA) must be recorded along with the Final Subdivision Plat.
4. The presented Subdivision Improvement, Maintenance, and Warranty Agreement (SIA) must be recorded along with the Final Subdivision Plat.
5. The approval of a subdivision plat shall expire twelve (12) months from the date of approval. During those twelve (12) months after approval, the final plat shall be recorded at the McKenzie County Recorder's Office. An extension of a final plat may be granted once for a total period of not more than twelve (12) additional months. A request for extension must be made in writing not more than thirty (30) days after the expiration of the original approval. An extension of approval may be only granted if the final plat requires no modification, including owners and lienholders' signature (to be proven by an up-to-date title option or title insurance policy), and remains consistent with the purpose and intent of the originally approved final plat. If the approval of a final plat expires and an extension to the approval is not, or cannot be granted, a new application for the final plat must be filed and approved.
6. Record a separate drainage easement document in parallel with the Final Plat.

ROLL CALL VOTE:

AYES: Marco Pelton, Warren Hovland, Gregg Schuetze, Jesse Lawrence, Jacob Jellesed, Sam Huebner

NAYS: none

MOTION: CARRIED

PERMIT RECORDS:

Reviewed permit records as presented. Overall permit issuance is up front last year, but new residential home permits have slowed. No additional comments.

NEW BUSINESS:

Walters discussed the upcoming vacation and associated replatting and zoning for the public work of art at the NW corner of Main St S and 4th Ave SW. Still working with NDDOT on specifics.

1. Petition to Vacate – Right of Way, submitted by the City of Watford City, for property located NW of Main Street S & 2nd Avenue SW, Watford City. An application has been submitted to vacate a portion of the 1st Ave S right of way.
2. Division of Land Application – Subdivision Preliminary Plat, submitted by the City of Watford City, for property located within and adjacent to 117 Main Street S, Watford City. An application has been submitted to replat Lots 4-6 and vacated right of way into a single lot.
3. Land Use Application – Zone Change, submitted by the City of Watford City, for property

located at 117 Main Street S, Watford City. An application has been submitted to rezone the property newly-replatted, combined lot to C-B.

OLD BUSINESS:

None

ADJOURNMENT: 6:41 PM

MOTION by Gregg Schuetze

The next regularly scheduled Planning and Zoning Commission Meeting will be held on

Monday, September 26, 2022, at 6:00 PM

Jesse Lawrence, Chairman

Jake Walters, Principal Planner

1.

Land Use Application

Zone Change

WC16 LLC



City of Watford City

213 2nd St. NE / PO Box 494
 Watford City, ND 58854
 Ph. 701-444-2533
 Fax 701-444-3004
Celebrating 100 Years - 2014
 cityofwatfordcity.com

August 29, 2022

STAFF REPORT
Land Use Application: Zone Change
Madison Heights Condo Lots 5 & 6

APPLICANT:

WC16 LLC
 Steven Neuman (Representative)

PROPERTY OWNERS:

WC16 LLC
 95-04 Delancey Street
 New York, NY 10002

PROPERTY LOCATION:

1218,1306,1324, and 1406 Main Street North
 PID 83-24-00100 and PID 83-24-00200

REQUEST:

Land Use Application: Change of Zone, redistricting from R-4 (High Density Residential District) into R-C (Condominium Residential District).

CURRENT ZONING:

R-4

CURRENT USE:

An apartment complex, currently consisting of four apartment buildings and three garage buildings.

SITE DEVELOPMENT:

- Access: The properties are accessible from Main Street North
- Sewer: The properties have access to City sanitary sewer.
- Water: The properties have access to City water.

SURROUNDING LAND USE:

- North: Zoning – AG, Agricultural District
Use - Single Family Home
- East: Zoning – R-1, Single Family Dwelling District and R-3/R-T, Townhomes
Use – Pheasant Ridge Subdivision
- South: Zoning – R-4, High Density Residential District
Use – Undeveloped, owned by applicant
- West: Zoning – R-4, High Density Residential District
Use – Undeveloped, Homestead Subdivision

REFERENCES:

Chapter XV Zoning Ordinance, Article XXVI, Section 1

SECTION 1. - AMENDMENTS:

1. The City Council may from time to time amend, supplement, or change the district boundaries or regulations contained in this zoning ordinance. A proposal for an amendment or a change in zoning may be initiated by the City Council, by the Planning Commission, or upon application of the owner of the property affected. All such proposed changes shall be submitted to the Planning Commission for recommendation and report. The Planning Commission shall prepare final written findings which shall be submitted to the City Council within 90 days after the time of referral of the proposed amendment to the Planning Commission.

ARTICLE XVIII(C) – R-C Condominium Residential District

SECTION 1. - INTENT:

The "R-C" Condominium Residential District is intended for the purpose of allowing condominium/high-density multi-family dwellings that are intended for ownership by the inhabitants. The North Dakota Century Code Chapter 47-04.1, Condominium Ownership of Real Property, defines the requirements for the mapping of common-wall properties. That code is incorporated by reference.

DISCUSSION:

In coordination with this Change of Zone application, the applicant has submitted a preliminary plat map to establish 142 condominium units and 142 associated garage units. The requested change in zone is consistent with the overall area’s development.

RECOMMENDATION:

It is the recommendation of City Planning Department staff to **APPROVE** the Land Use Application.

Approval shall be contingent upon the following condition:

- 1. Upon final approval of the change of zone, the applicant has one (1) year to gain approval of a final plat map. If there is no Final Subdivision Plat approval by that date, the property will revert to the previous district of R-4.

PLANNING DEPARTMENT STAFF CONTACTS:

Jake Walters
jwalters@nd.gov
(701) 444-8402

Kayla Grace
kagrace@nd.gov
(701) 444-8406

PROJECT #



THE CITY OF WATFORD CITY
213 2ND ST NE / PO BOX 494
WATFORD CITY, NORTH DAKOTA

LAND USE APPLICATION ZONE CHANGE

REQUIREMENTS

APPLICATION FEE:
\$300.00

All applications must be legible, printed in ink or typed, and suitable for reproduction. *Original application with original signature is required. A Zone Change Application* may be submitted in order to consider a changing the zoning district of property. Zoning Districts are set as specific areas within the City and/or ETA in order to govern the use of the property as well as such regulations pertaining to the height, area, size, and intensity of buildings, land, and open spaces. Along with this application, please submit the following: N.D. Professional survey of the property in both .PDF format and 11"x17" size paper for review, a brief justification letter explaining the request for *Zone Change* and a current copy of a title report/title commitment for the property. For specific details regarding this process, please refer to the *City of Watford City Municipal Code of Ordinances: CHAPTER XV, ARTICLE XXVI: AMENDMENTS.*

PROPERTY OWNER INFORMATION

OWNER NAME(S): WC16 LLC	PHONE NUMBER: 917-282-7997	EMAIL: Steven@coltown.com
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MAILING ADDRESS:
95-04 Delancey Street, New York, NY 10002

APPLICANT INFORMATION Same as Owner

APPLICANT NAME: -same as property owner	PHONE NUMBER:	EMAIL:
--	---------------	--------

MAILING ADDRESS:

DEVELOPER INFORMATION

DEVELOPER NAME: -same as property owner / applicant	PHONE NUMBER:	EMAIL:
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MAILING ADDRESS:

PROPERTY INFORMATION

PROPERTY ADDRESS: 1218, 1306, 1324, and 1406 Main Street North	CURRENT ZONING: R4	PROPOSED ZONING: RC
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PARCEL NUMBER(s):	LEGAL DESCRIPTION: (SECTION, TOWNSHIP, RANGE) Lots 5 & 6; A Replat of Madison Heights Subdivision
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DESCRIPTION Please give a brief description of the proposed variance.

Property Improvements currently consist of four apartment buildings and three garage buildings.

Application requests to re-zone to allow for Condominium Platting of a 142 combined living units and 142 garage units.

APPLICANT SIGNATURE: (IF DIFFERENT THAN OWNER)


As the applicant, I certify that all City Ordinances will be complied with and that the information given within this application as well as the plans submitted are in all respects true and correct to the best of my knowledge and belief.

APPLICANT SIGNATURE: 	DATE: 8 11 122
--------------------------	-------------------

APPLICANT PRINT NAME: Steven Neuman	APPLICANT TITLE: Officer <i>officer</i>
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PROPERTY OWNER(S) AFFIDAVIT

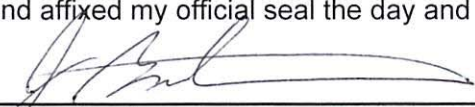
I/We, the undersigned, swear that I am / we are, the owner(s) and/or Mortgage holders of the property described within this application. I/We will make provisions to ensure compliance with the disclosure and recording requirements of McKenzie County and the City of Watford City. I/We certify that all information contained within this application are in all respects true and correct to the best of my/our knowledge and belief. I/We also hereby authorize City of Watford City Staff and/or its designee to access my property or premise for the purpose of gathering and verifying information in relation to this application and submitted plans.

PROPERTY OWNER SIGNATURE: 	DATE: 8 / 1 / 22
--	---------------------

PROPERTY OWNER SIGNATURE: _____	DATE: _ / _ / _
------------------------------------	--------------------

PROPERTY OWNER NOTARY

On this 1 day of August, 2022 before me, the undersigned, a notary public for the state of New York, personally appeared, Steven Neuman known to me to be the person(s) who executed the certificate in witness whereof, I have hereunto set my hand and affixed my official seal the day and year in the certificate first written above.



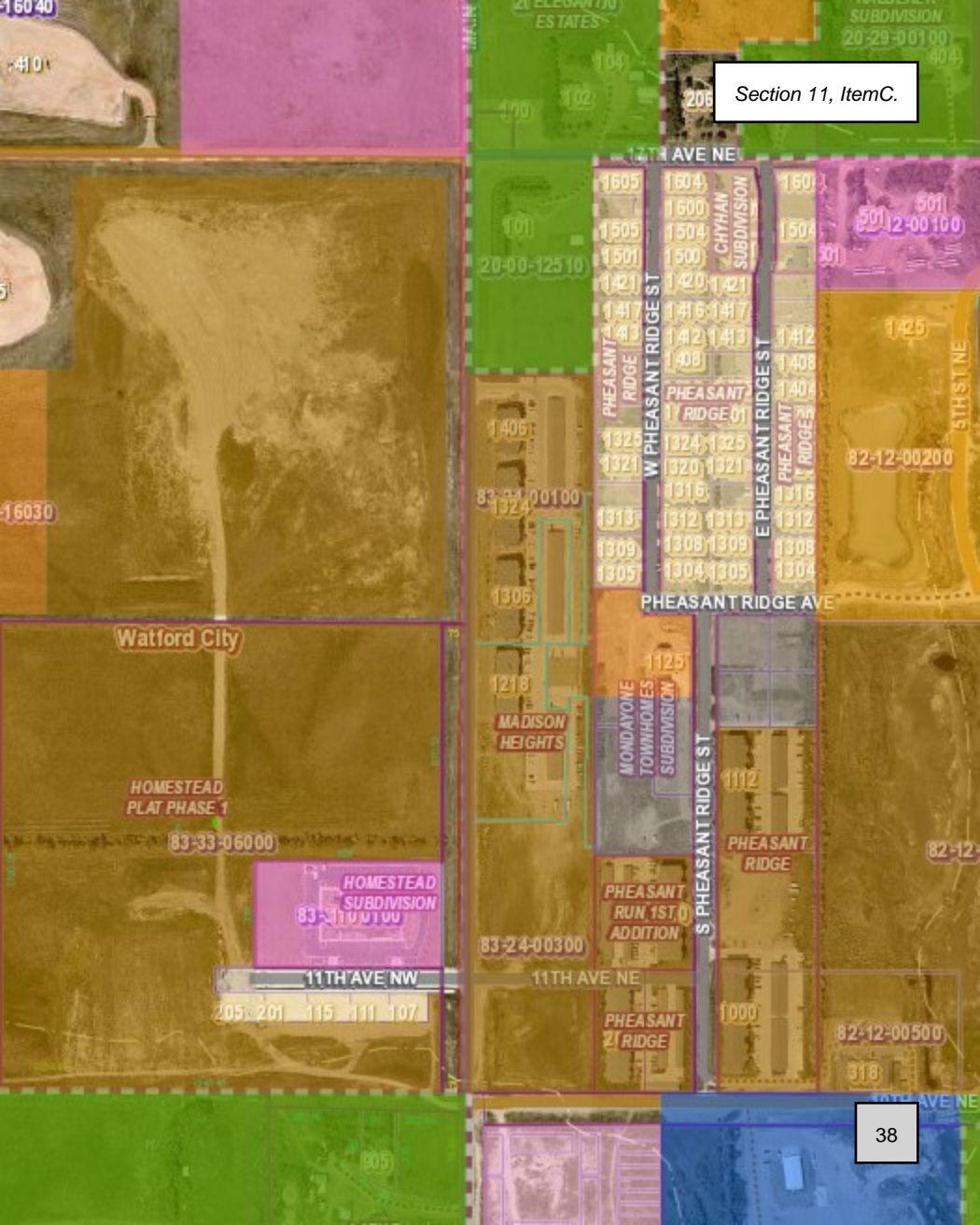
Notary Public

(NOTARIAL SEAL)
JASON Y. GOODSTEIN
Notary Public, State of New York
No. 02GO6029786
Qualified in Nassau County 25
Commission Expires August 30, 2022

Notary Public for the state of NY
Residing at 14 Hawthorne Lane, Lawrence, NY 11559
My Commission Expires 9/30/25

▼ OFFICE USE ONLY ▼		
<input type="checkbox"/> .PDF & LEDGER SIZE REVIEW COPY OF SITE PLAN <input type="checkbox"/> VICINITY MAP <input type="checkbox"/> LEGAL DESCRIPTION <input type="checkbox"/> JUSTIFICATION LETTER <input type="checkbox"/>	LEGAL NOTICE DATES: ____/____/____ ____/____/____ <input type="checkbox"/> MAILED ADJACENT PROPERTY OWNER NOTICES	MEETING DATES: PLANNING COMMISSION: ____/____/____ CITY COUNCIL: ____/____/____
INVOICE: INVOICE NUMBER: _____ DATE CREATED: ____/____/____ BY: _____	PAYMENT: \$300.00 DATE RECEIVED: ____/____/____ AMOUNT: \$ _____ <input type="checkbox"/> CARD <input type="checkbox"/> CASH <input type="checkbox"/> CHECK # _____	

Section 11, Item C.



2.

Division of Land Application

Subdivision Preliminary Plat

WC16 LLC – 1306,1324, & 1406 Main Street N



City of Watford City

213 2nd St. NE / PO Box 494
 Watford City, ND 58854
 Ph. 701-444-2533
 Fax 701-444-3004
Celebrating 100 Years - 2014
 cityofwatfordcity.com

August 29, 2022

STAFF REPORT
Division of Land Application – Subdivision Preliminary Plat
Madison Heights Lot 5
WC16 LLC

APPLICANT:

WC16 LLC

PROPERTY OWNERS:

WC16 LLC
 95-04 Delancey Street
 New York, NY 10002

PROPERTY LOCATION:

1306,1324, and 1406 Main Street North
 Madison Heights apartment complex

REQUEST:

Application is requesting replatting Lot 5 of the Madison Heights Subdivision into condominiums.

CURRENT ZONING:

R-4, High Density Residential District (Chg of Zone Application processing in parallel)

CURRENT USE:

The property contains of three apartment buildings and two garage buildings on the open rental market.

SITE DEVELOPMENT:

Access: The property is accessible from Main Street North.

Sewer: The property has access to City sanitary sewer.

Water: The property has access to City water.

SURROUNDING LAND USE:

North: Zoning – AG, Agricultural District
Use - Single Family Home

East: Zoning – R-1, Single Family Dwelling District and R-3/R-T, Townhomes
Use – Pheasant Ridge Subdivision

South: Zoning – R-4, High Density Residential District
Use – Undeveloped, owned by applicant

West: Zoning – R-4, High Density Residential District
Use – Undeveloped, Homestead Subdivision

REFERENCES:

Chapter XV, Article XXX - SUBDIVISION REGULATIONS

Preliminary Plat Requirements and Preliminary Plat Approvals

Chapter XV, Article XVIII(c)

Section 1: Intent

The "R-C" Condominium Residential District is intended for the purpose of allowing condominium/high-density multi-family dwellings that are intended for ownership by the inhabitants. The North Dakota Century Code Chapter 47-04.1, Condominium Ownership of Real Property, defines the requirements for the mapping of common-wall properties. That code is incorporated by reference.

DISCUSSION:

The requested replatting Lot 5 of the Madison Heights Subdivision would create a combined total of 107 condominium units as well as 108 assigned and associated garage units. This will be a phased sale, offered to existing tenants and the general public. As with all condo projects, and in keeping with State law, particular elements will remain community property and a condo association will be formed to help administer.

RECOMMENDATION:

It is the recommendation of City Planning Department staff to **APPROVE** the Division of Land Application.

Approval shall be contingent upon the following conditions:

1. Additional fire access shall be designed and either fully-bonded for or installed prior to condo unit sales finalizing. If bonded for, fire access must be completed no later than June 15th, 2023;
2. Establishment of an approved condominium association;
3. Per the City of Watford City Municipal Code of Ordinances: Chapter XV, Article XXX: Approval of the Preliminary Subdivision Plat shall be effective for a period of twelve (12) months. Barring an approved extension, a Final Subdivision Plat must be submitted for approval by City Council within the time limit.
4. Prior to condo unit sales finalizing, the City building inspector will require a resubmittal of building MEP plans and fire suppression systems. This document review may result in additional field inspections or recertifications for the various systems to ensure proper life and safety standards are met during the conversion from apartments to saleable condo units. Depending on the findings, and at their discretion, the City inspector may issue a new certificate of occupancy for each building.

PLANNING DEPARTMENT STAFF CONTACTS:

Jake Walters
jwalters@nd.gov
(701) 444-8402

Kayla Grace
kagrace@nd.gov
(701) 444-8406

PROJECT #



THE CITY OF WATFORD CITY
213 2ND ST NE / PO BOX 494
WATFORD CITY, NORTH DAKOTA

DIVISION OF LAND APPLICATION SUBDIVISION PRELIMINARY PLAT

REQUIREMENTS

APPLICATION FEE:
\$1,125.00 + \$15.00/LOT

All applications must be legible, printed in ink or typed, and suitable for reproduction. *Original application with original signature is required.* A *Subdivision Preliminary Plat Application* may be submitted in order to plat parcels within the Corporate City limits and the designated Extra Territorial Area (ETA). All *Subdivision Preliminary Plats* shall be subject to conform to the regulations as set within the City of Watford City Municipal Code of Ordinances and Chapter 40-48 of the North Dakota Century Code. Along with this original application, please submit the following: N.D. Professionally Engineered/ Surveyed map of subdivision parcels in both .PDF format and 11"x17" size paper for review, a brief justification letter explaining the request for *Subdivision Preliminary Plat*, and a current copy of a title report/title commitment for the property. Once approved by City Council, the Preliminary Subdivision Plat shall be considered approved for a period of 12 months after which a Final Subdivision Plat application must be submitted for further review and approval prior to recordation. Subdivision may be subject to additional Development Agreements (DA) and Subdivision Improvement, Warranty and Maintenance Agreements (SIA) prior to recordation. For specific details regarding this process, please refer to the *City of Watford City Municipal Code of Ordinances: CHAPTER XV ARTICLE XXX: SUBDIVISION REGULATIONS.*

PROPERTY OWNER INFORMATION

OWNER NAME(S): WC16 LLC	PHONE NUMBER: 917-282-7997	EMAIL: Steven@coltown.com
MAILING ADDRESS: 95-04 Delancey Street, New York, NY 10002		

APPLICANT INFORMATION

Same as Owner

APPLICANT NAME: -same as property owner	PHONE NUMBER:	EMAIL:
MAILING ADDRESS:		

DEVELOPER INFORMATION

DEVELOPER NAME: -same as property owner / applicant	PHONE NUMBER:	EMAIL:
MAILING ADDRESS:		

PROPERTY INFORMATION

PROPERTY ADDRESS: 1306, 1324, and 1406 Main Street North	CURRENT ZONING: R4	
LEGAL DESCRIPTION: (SECTION, TOWNSHIP, RANGE) Lot 5, A Replat of Madison Heights Subdivision		
EXISTING ACREAGE/SQ.FT.: 6.228 Acres	NEW ACREAGE/SQ.FT.: 6.228 Acres	PROPOSED # OF LOTS/BLOCKS: N/A
CURRENT USE OF PROPERTY: Apartment Rentals	PROPOSED USE OF PROPERTY: Condominiums	

DESCRIPTION


Please give a brief description of the proposed preliminary subdivision plat.

Application is requesting replatting Lot 5 of A Replat of Madison Heights Subdivision into Condominiums consisting of three condominium buildings and two garage buildings with a combined total of 107 Condominium Units along with 108 assigned and associated Garage Units.



PRELIMINARY PLAT SUBMITTAL REQUIREMENTS	APPLICANT CHECKLIST	CITY STAFF REVIEW
PRELIMINARY PLAT APPLICATION SUBMITTALS		
Completed and signed Subdivision Preliminary Plat Application.		
Payment for Subdivision Preliminary Plat Application.		
Pre-submittal meeting with City Departments.		
Justification Letter.		
Title Report/Title Commitment.		
Legal Description.		
Preliminary Plat.		
Existing Conditions Data.		
Proposed Development Design Features.		
Open Space Requirements		
Preliminary Grading Plan.		
Preliminary Street Plans.		
Preliminary Utility Plans.		
Preliminary Storm Water Management Plan.		

APPLICANT SIGNATURE:
As the applicant, I certify that all City Ordinances will be complied with and that the information given within this application as well as the plans and maps submitted are in all respects true and correct to the best of my knowledge and belief.

As the applicant, I certify that I have reviewed the City's template Development Agreement and Subdivision Improvement, Maintenance, and Warranty Agreement and agree that the documents shall be finalized by the time the Final Plat is reviewed by the City Council.

APPLICANT SIGNATURE: 	DATE: 8 / 2 / 22
APPLICANT PRINT NAME: Steven Newman	APPLICANT TITLE: Officer

PROPERTY OWNER(S) AFFIDAVIT
I/We, the undersigned, swear that I am / we are, the owner(s) and/or Mortgage holders of the property described within this application. I/We will make provisions to ensure compliance with the disclosure and recording requirements of McKenzie County and the City of Watford City. I/We certify that all information contained within this application are in all respects true and correct to the best of my/our knowledge and belief. I/We also hereby authorize City of Watford City Staff and/or its designee to access my property or premise for the purpose of gathering and verifying information in relation to this application and submitted plans.

PROPERTY OWNER SIGNATURE: 	DATE: 8 / 2 / 22
PROPERTY OWNER SIGNATURE: 	DATE: _ / _ / _

PROPERTY OWNER NOTARY

On this 2 day of August, 2022 before me, the undersigned, a notary public for the state of New York, personally appeared, Steven Neuman known to me to be the person(s) who executed the certificate in witness whereof, I have hereunto set my hand and affixed my official seal the day and year in the certificate first written above.



(NOTARIAL SEAL)

Notary Public



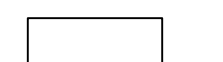
Notary Public for the state of NY
Residing at 14 Hawthorne Lane, Lawrence, NY 11559
My Commission Expires 8/30/25

JASON Y. GOODSTEIN
Notary Public, State of New York
No. 02GO6029786
Qualified in Nassau County 25
Commission Expires August 30, 2009

MADISON HEIGHTS LOT FIVE CONDO PLAT

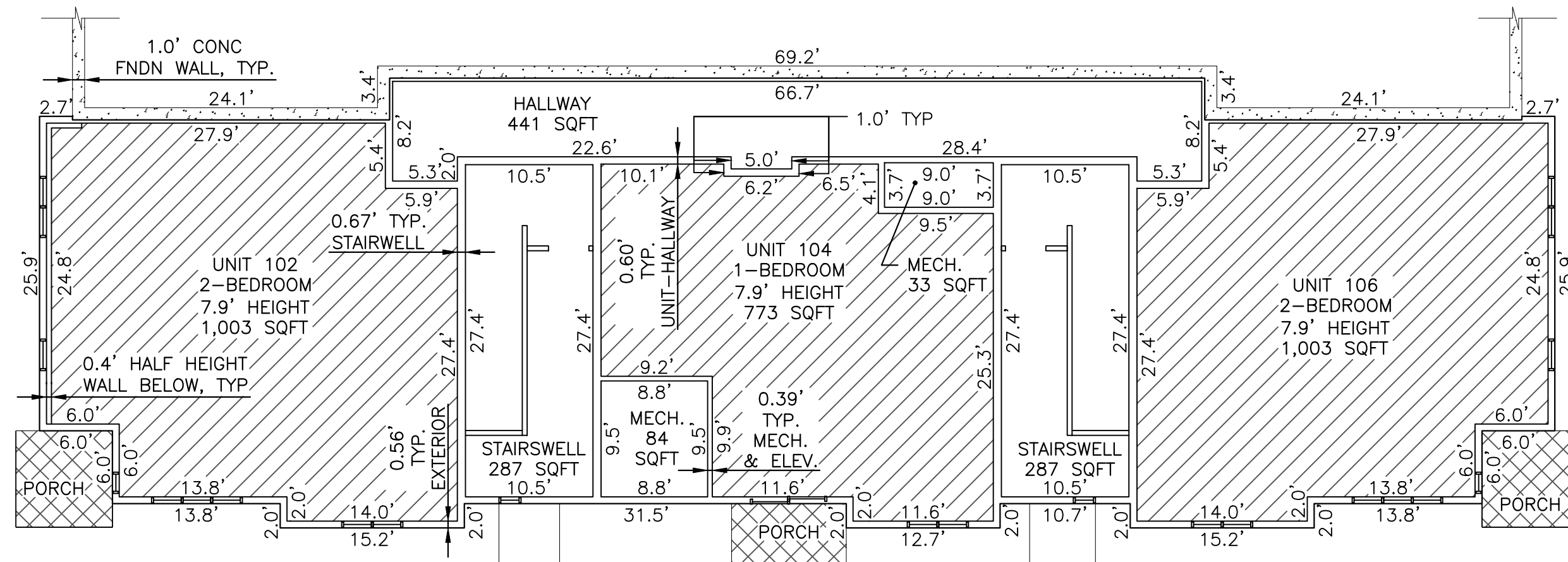
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CITY OF WATFORD CITY, MCKENZIE COUNTY, NORTH DAKOTA

LEGEND

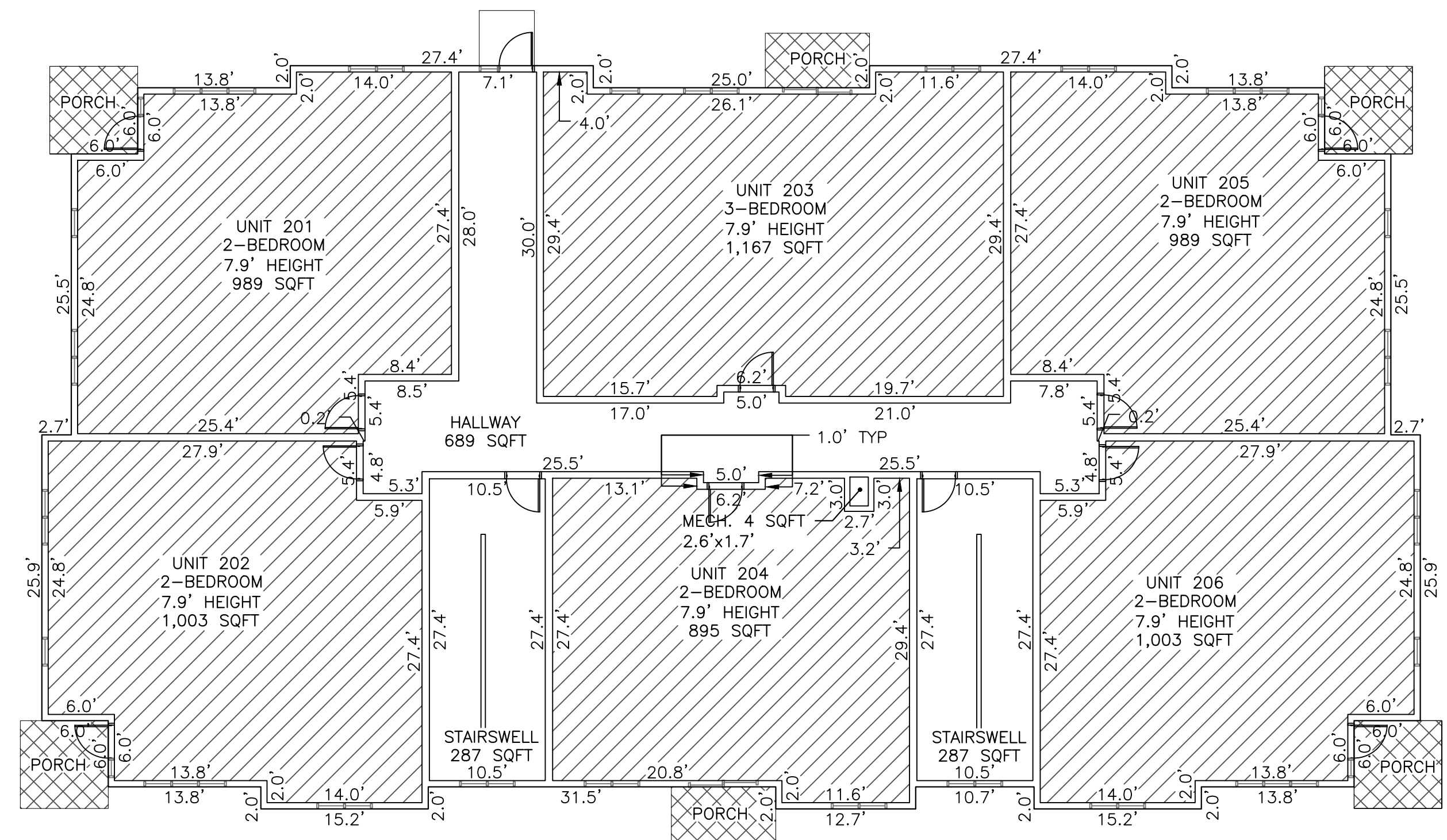
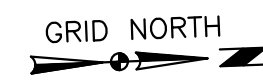
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-  LIMITED COMMON AREA
-  COMMON AREA

NOTES

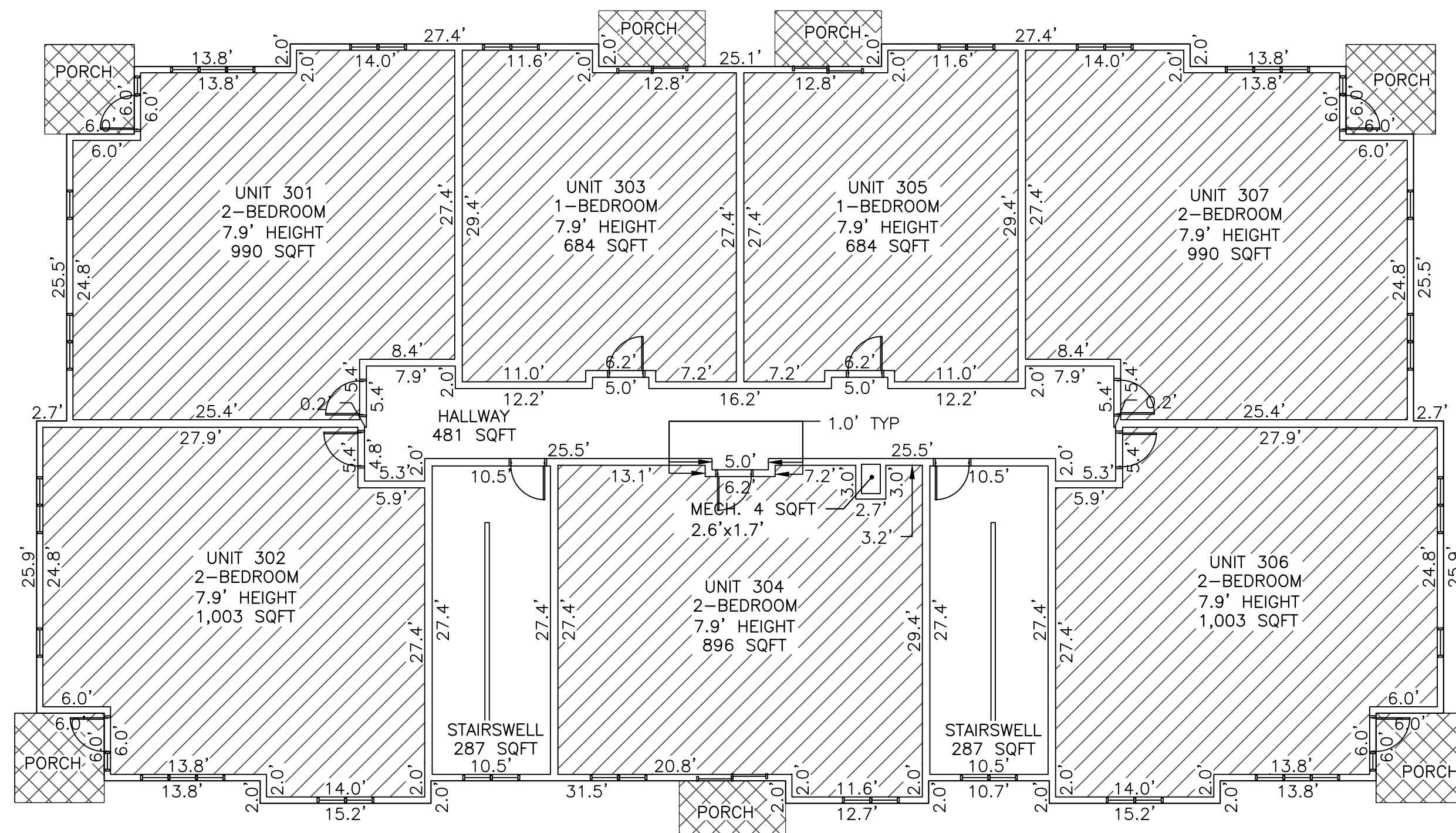
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- ALL BEARINGS OF INTERIOR WALLS ARE PARALLEL TO BEARINGS OF EXTERIOR WALLS



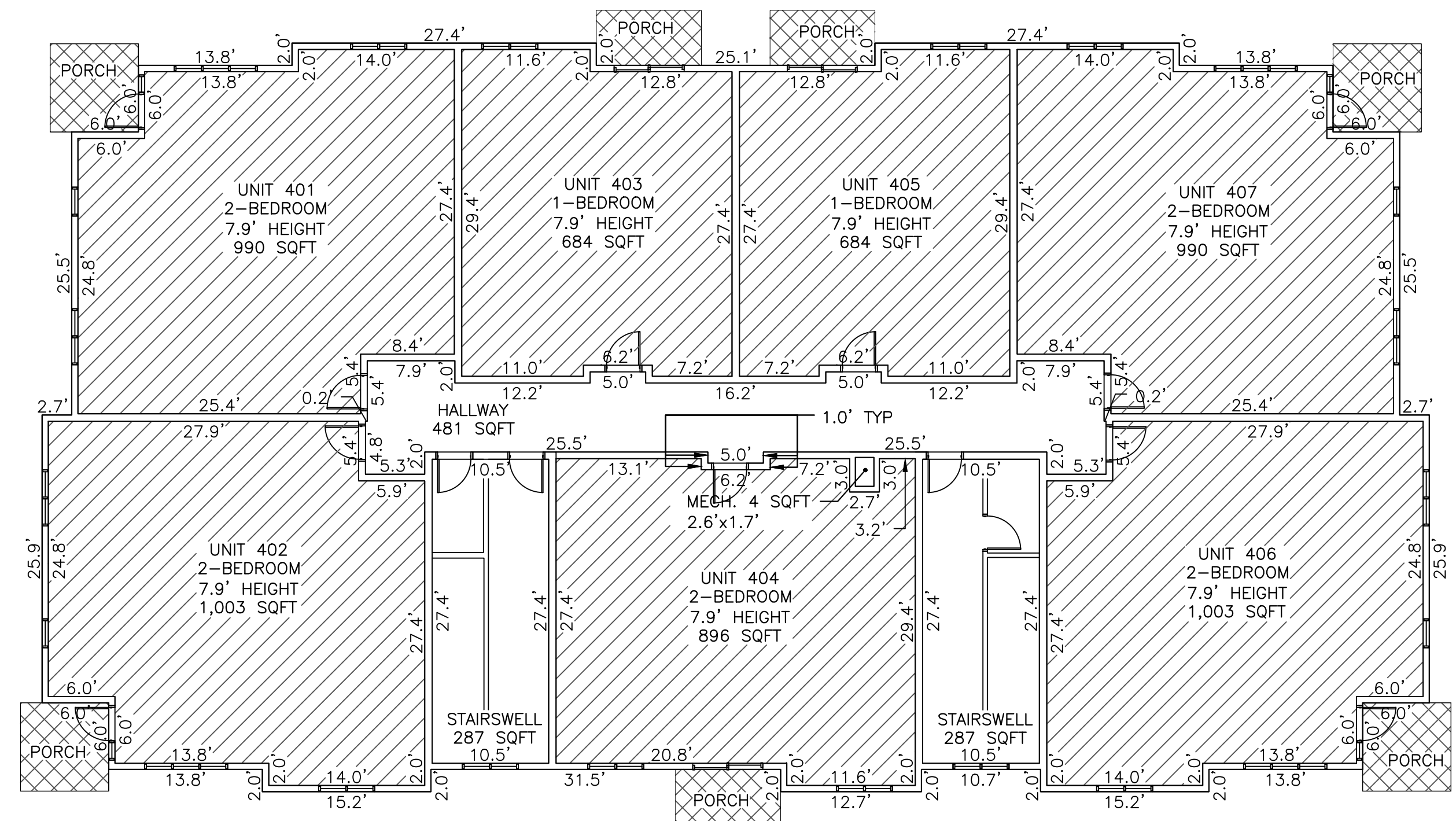
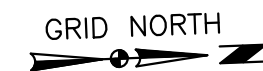
PARKING LEVEL FLOOR PLAN
BUILDING 1406 MAIN ST. N
SCALE 1:10



SECOND LEVEL FLOOR PLAN
BUILDING 1406 MAIN ST. N
SCALE 1:10



THIRD LEVEL FLOOR PLAN
BUILDING 1406 MAIN ST. N
SCALE 1:10



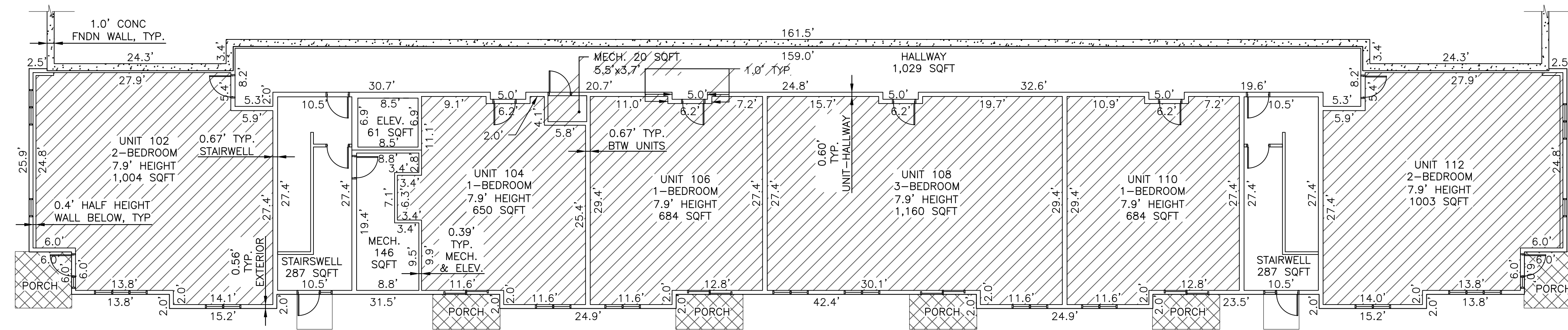
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BUILDING 1406 MAIN ST. N
SCALE 1:10



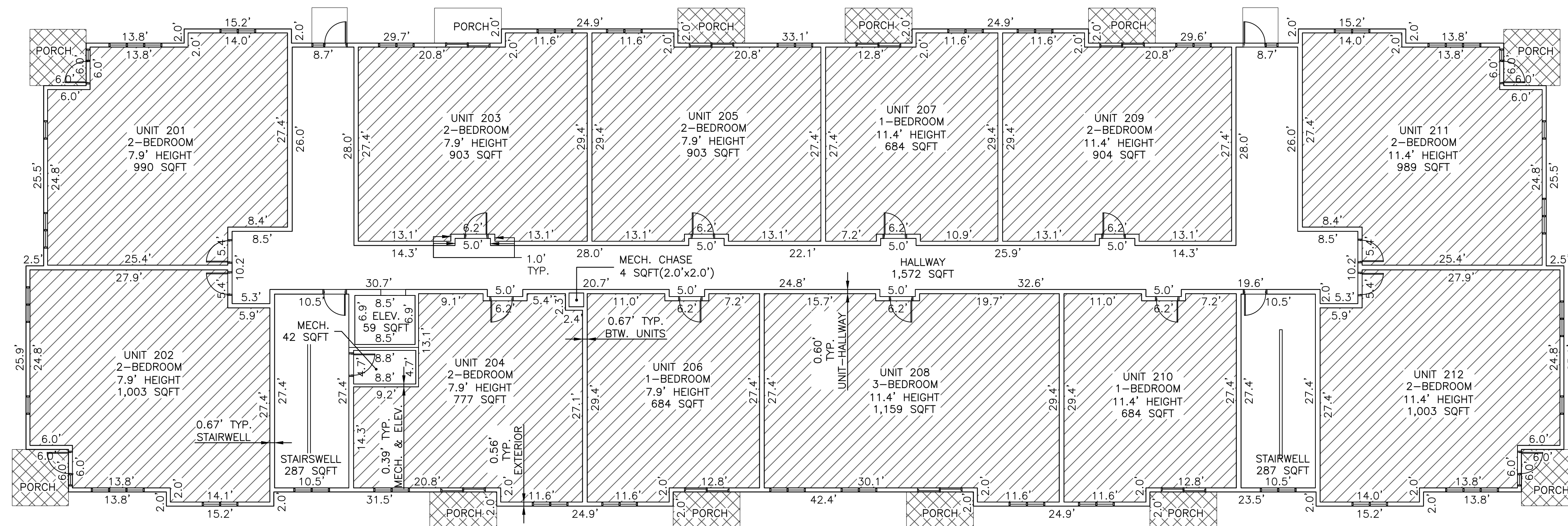
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SPOKANE		WASHINGTON
LEWISTON-TWIN FALLS		IDAHO
WATFORD CITY		NORTH DAKOTA
MEDIA		PENNSYLVANIA

MADISON HEIGHTS LOT FIVE CONDO PLAT

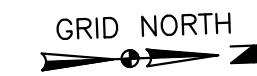
LOCATED IN THE NW1/4 OF SECTION 18, T150W, R98W, 5TH P.M.
CITY OF WATFORD CITY, MCKENZIE COUNTY, NORTH DAKOTA






PARKING LEVEL FLOOR PLAN
BUILDING 1324 MAIN ST. N
SCALE 1:10



SECOND LEVEL FLOOR PLAN
BUILDING 1324 MAIN ST. N
SCALE 1:10



LEGEND

-  PRIVATE OWNERSHIP AREA
-  LIMITED COMMON AREA
-  COMMON AREA

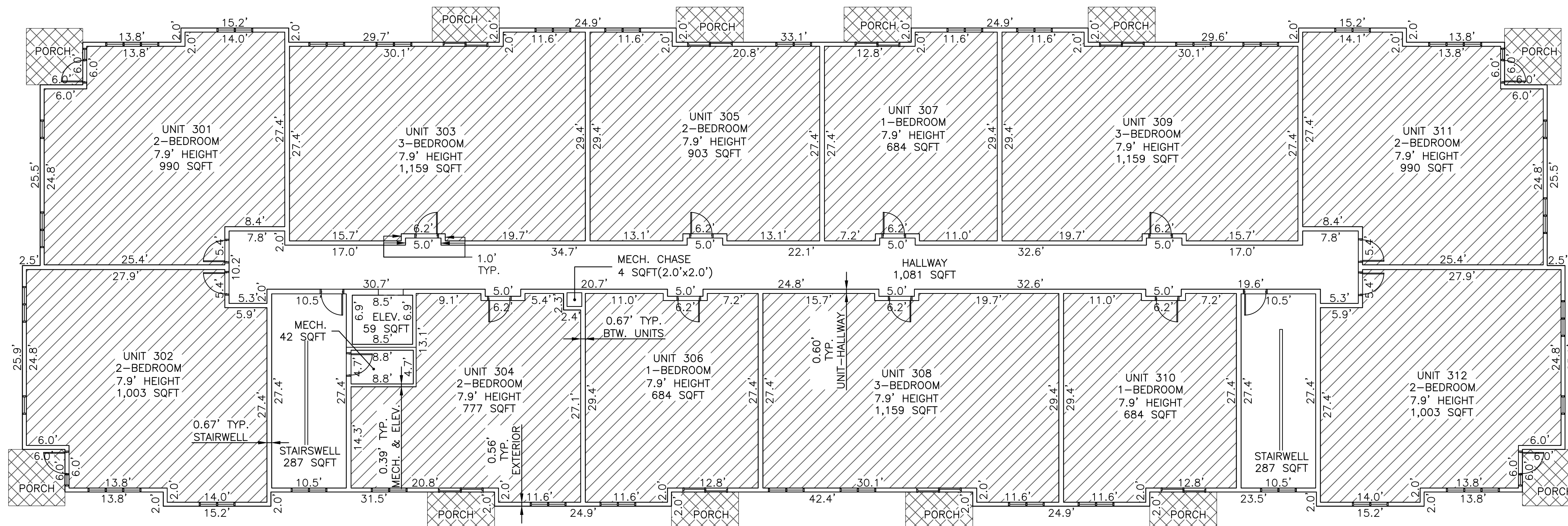
NOTES
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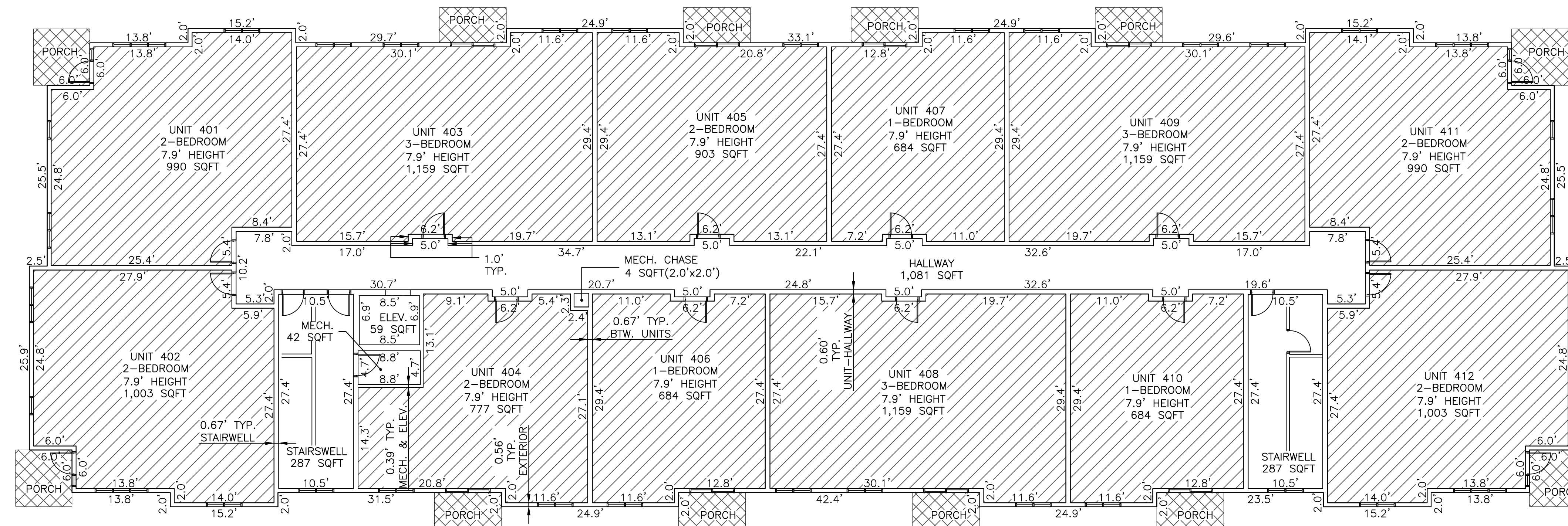
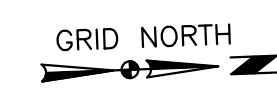
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 SURVEYED BY: MAB JOB NO. W21-006 FIELDBOOK N/A
 GREAT FALLS-BOZEMAN-KALISPELL-SHELBY MONTANA
 SPOKANE WASHINGTON
 LEWISTON-TWIN FALLS IDAHO
 WATFORD CITY NORTH DAKOTA
 MEDIA PENNSYLVANIA

MADISON HEIGHTS LOT FIVE CONDO PLAT

LOCATED IN THE NW1/4 OF SECTION 18, T150W, R98W, 5TH P.M.
CITY OF WATFORD CITY, MCKENZIE COUNTY, NORTH DAKOTA






THIRD LEVEL FLOOR PLAN
BUILDING 1324 MAIN ST. N
SCALE 1:10



FOURTH LEVEL FLOOR PLAN
BUILDING 1324 MAIN ST. N
SCALE 1:10



LEGEND

-  PRIVATE OWNERSHIP AREA
-  LIMITED COMMON AREA
-  COMMON AREA

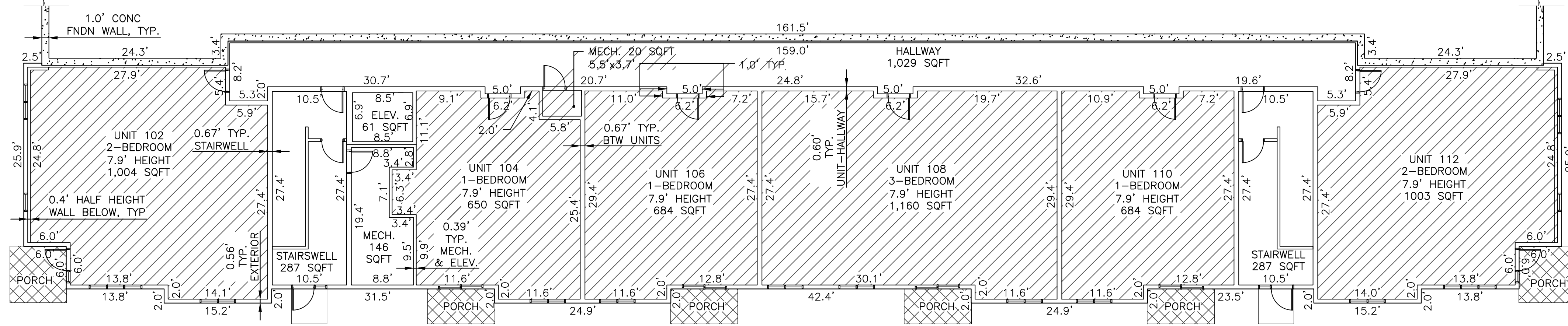
- NOTES**
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DRAWN BY: CLT	DATE: 08-08-2022	QUALITY CHECK: DRK
SURVEYED BY: MAB	JOB NO. W21-006	FIELDBOOK N/A
GREAT FALLS-BOZEMAN-KALISPELL-SHELBY		MONTANA
SPOKANE		WASHINGTON
LEWISTON-TWIN FALLS		IDaho
WATFORD CITY		NORTH DAKOTA
MEDIA		PENNSYLVANIA

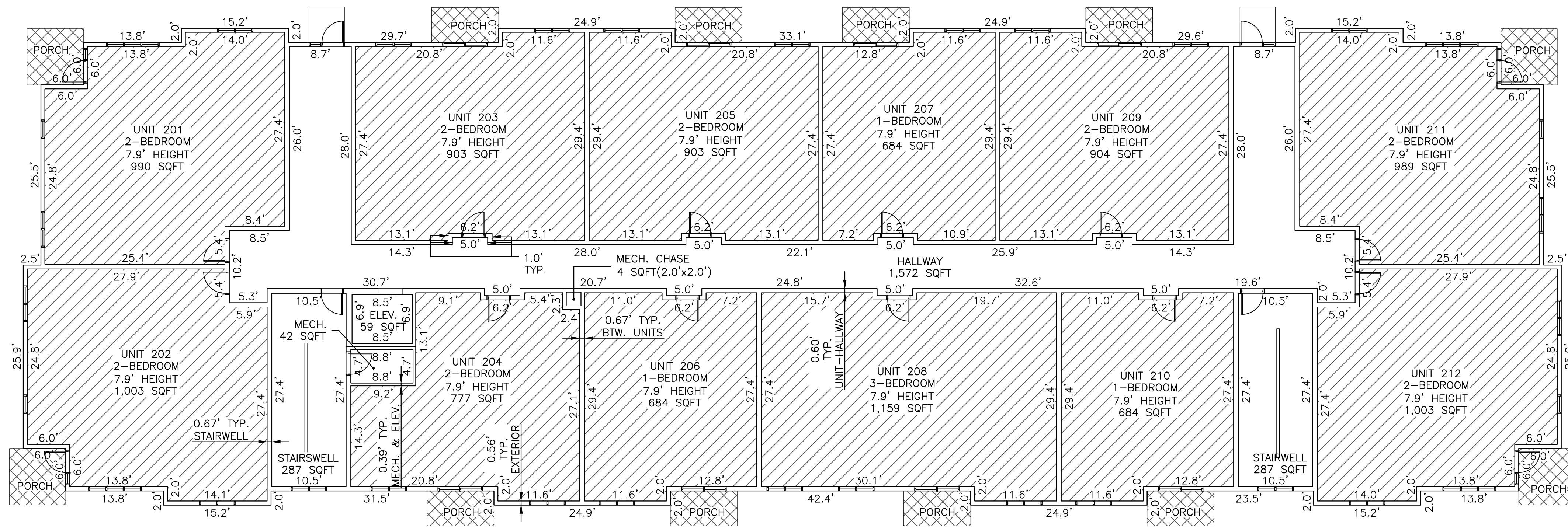
MADISON HEIGHTS LOT FIVE CONDO PLAT

LOCATED IN THE NW1/4 OF SECTION 18, T150W, R98W, 5TH P.M.
CITY OF WATFORD CITY, MCKENZIE COUNTY, NORTH DAKOTA



PARKING LEVEL FLOOR PLAN
BUILDING 1306 MAIN ST. N
 SCALE 1:10



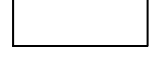
GRID NORTH



SECOND LEVEL FLOOR PLAN
BUILDING 1306 MAIN ST. N
 SCALE 1:10

GRID NORTH

LEGEND

-  PRIVATE OWNERSHIP AREA
-  LIMITED COMMON AREA
-  COMMON AREA

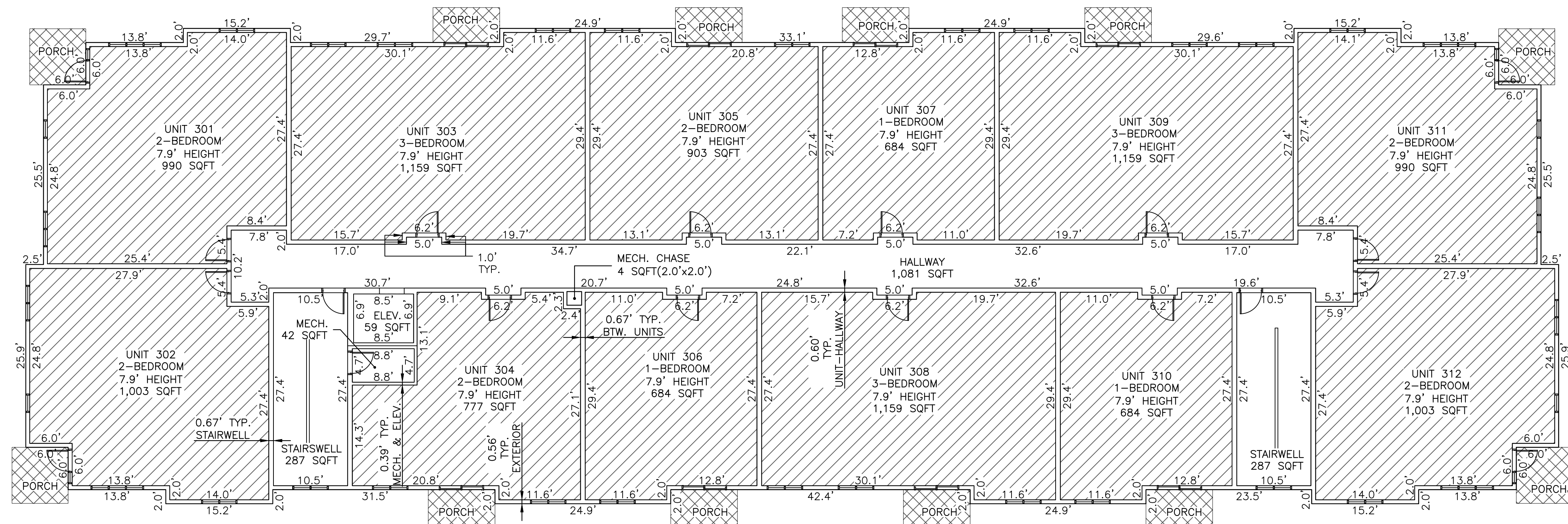
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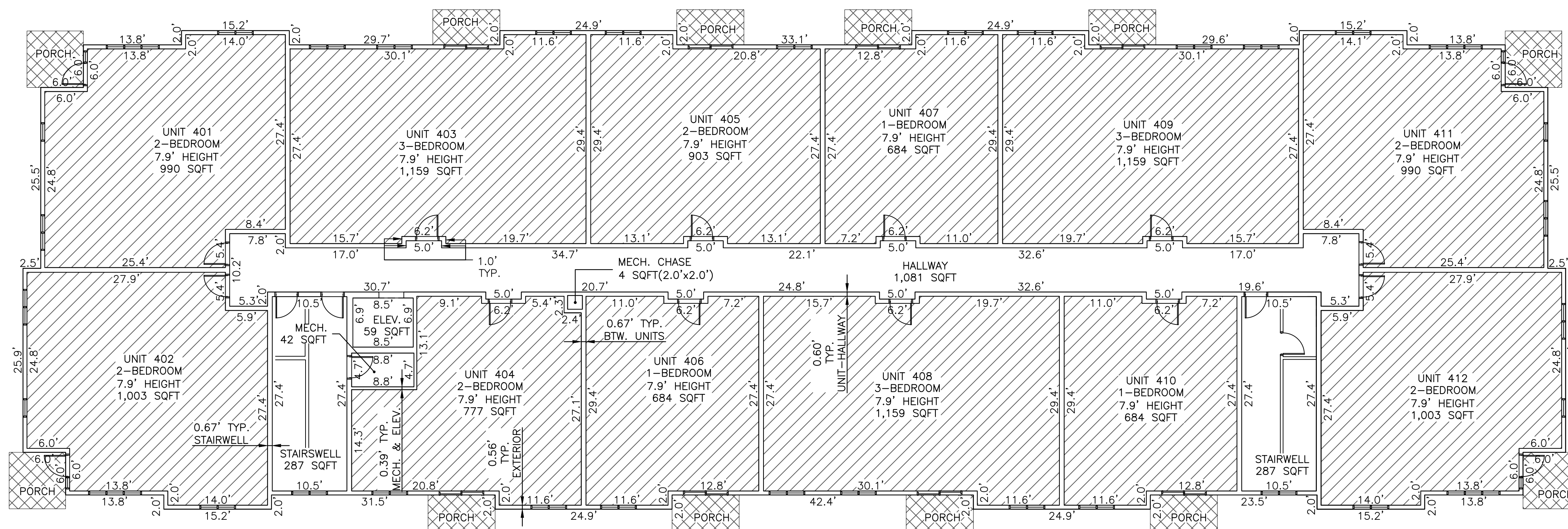
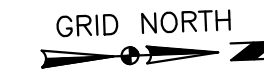
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MADISON HEIGHTS LOT FIVE CONDO PLAT

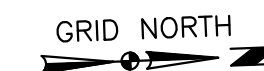
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BUILDING 1306 MAIN ST. N
SCALE 1:10



FOURTH LEVEL FLOOR PLAN
BUILDING 1306 MAIN ST. N
SCALE 1:10



LEGEND

- PRIVATE OWNERSHIP AREA
- LIMITED COMMON AREA
- COMMON AREA

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GREAT FALLS-BOZEMAN-KALISPELL-SHELBY		
SPOKANE		
LEWISTON-TWIN FALLS		
WATFORD CITY		
MEDIA		
MONTANA		
WASHINGTON		
NORTH DAKOTA		
PENNSYLVANIA		

3.

Division of Land Application *Subdivision Preliminary Plat*

WC16 LLC – 1218 Main Street N



City of Watford City

213 2nd St. NE / PO Box 494
Watford City, ND 58854
Ph. 701-444-2533
Fax 701-444-3004
Celebrating 100 Years - 2014
cityofwatfordcity.com

August 29, 2022

STAFF REPORT
Division of Land Application – Subdivision Preliminary Plat
Madison Heights Lot 6
WC16 LLC

APPLICANT:

WC16 LLC

PROPERTY OWNERS:

WC16 LLC
95-04 Delancey Street
New York, NY 10002

PROPERTY LOCATION:

1218 Main Street North
Madison Heights apartment complex

REQUEST:

Application is requesting replatting Lot 6 of the Madison Heights Subdivision into condominiums.

CURRENT ZONING:

R-4, High Density Residential District (Chg of Zone Application processing in parallel)

CURRENT USE:

The property contains of one apartment building and one garage building on the open rental market.

SITE DEVELOPMENT:

- Access: The property is accessible from Main Street North.
- Sewer: The property has access to City sanitary sewer.
- Water: The property has access to City water.

SURROUNDING LAND USE:

- North: Zoning – AG, Agricultural District
Use - Single Family Home
- East: Zoning – R-1, Single Family Dwelling District and R-3/R-T, Townhomes
Use – Pheasant Ridge Subdivision
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Use – Undeveloped, Homestead Subdivision

REFERENCES:

Chapter XV, Article XXX - SUBDIVISION REGULATIONS

Preliminary Plat Requirements and Preliminary Plat Approvals

Chapter XV, Article XVIII(c)
Section 1: Intent

The "R-C" Condominium Residential District is intended for the purpose of allowing condominium/high-density multi-family dwellings that are intended for ownership by the inhabitants. The North Dakota Century Code Chapter 47-04.1, Condominium Ownership of Real Property, defines the requirements for the mapping of common-wall properties. That code is incorporated by reference.

DISCUSSION:

The requested replatting Lot 6 of the Madison Heights Subdivision would create 35 condominium units as well as 35 assigned and associated garage units. This will be a phased sale, offered to existing tenants and the general public. As with all condo projects, and in keeping with State law, particular elements will remain community property and a condo association will be formed to help administer.

RECOMMENDATION:

It is the recommendation of City Planning Department staff to **APPROVE** the Division of Land Application.

Approval shall be contingent upon the following conditions:

1. Additional fire access shall be designed and either fully-bonded for or installed prior to condo unit sales finalizing. If bonded for, fire access must be completed no later than June 15th, 2023;
2. Establishment of an approved condominium association;
3. Per the City of Watford City Municipal Code of Ordinances: Chapter XV, Article XXX: Approval of the Preliminary Subdivision Plat shall be effective for a period of twelve (12) months. Barring an approved extension, a Final Subdivision Plat must be submitted for approval by City Council within the time limit.
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PLANNING DEPARTMENT STAFF CONTACTS:

Jake Walters
jwalters@nd.gov
(701) 444-8402

Kayla Grace
kagrace@nd.gov
(701) 444-8406



THE CITY OF WATFORD CITY
213 2ND ST NE / PO BOX 494
WATFORD CITY, NORTH DAKOTA

DIVISION OF LAND APPLICATION SUBDIVISION PRELIMINARY PLAT

REQUIREMENTS

APPLICATION FEE
~~\$1,125.00~~ \$15.00/LOT

All applications must be legible, printed in ink or typed, and suitable for reproduction. *Original application with original signature is required.* A *Subdivision Preliminary Plat Application* may be submitted in order to plat parcels within the Corporate City limits and the designated Extra Territorial Area (ETA). All *Subdivision Preliminary Plats* shall be subject to conform to the regulations as set within the City of Watford City Municipal Code of Ordinances and Chapter 40-48 of the North Dakota Century Code. Along with this original application, please submit the following: N.D. Professionally Engineered/ Surveyed map of subdivision parcels in both .PDF format and 11"x17" size paper for review, a brief justification letter explaining the request for *Subdivision Preliminary Plat*, and a current copy of a title report/title commitment for the property. Once approved by City Council, the Preliminary Subdivision Plat shall be considered approved for a period of 12 months after which a Final Subdivision Plat application must be submitted for further review and approval prior to recordation. Subdivision may be subject to additional Development Agreements (DA) and Subdivision Improvement, Warranty and Maintenance Agreements (SIA) prior to recordation. For specific details regarding this process, please refer to the *City of Watford City Municipal Code of Ordinances: CHAPTER XV ARTICLE XXX: SUBDIVISION REGULATIONS.*

PROPERTY OWNER INFORMATION

OWNER NAME(S): Watford City MH Apartments Phase II LLC	PHONE NUMBER: 917-282-7997	EMAIL: Steven@coltown.com
MAILING ADDRESS: 95-04 Delancey Street, New York, NY 10002		

APPLICANT INFORMATION

Same as Owner

APPLICANT NAME: -same as property owner	PHONE NUMBER:	EMAIL:
MAILING ADDRESS:		

DEVELOPER INFORMATION

DEVELOPER NAME: -same as property owner / applicant	PHONE NUMBER:	EMAIL:
MAILING ADDRESS:		

PROPERTY INFORMATION

PROPERTY ADDRESS: 1218 Main Street North	CURRENT ZONING: R4	
LEGAL DESCRIPTION: (SECTION, TOWNSHIP, RANGE) Lot 6, A Replat of Madison Heights Subdivision		
EXISTING ACREAGE/SQ.FT.: 4.105 Acres	NEW ACREAGE/SQ.FT.: 4.105 Acres	PROPOSED # OF LOTS/BLOCKS: N/A
CURRENT USE OF PROPERTY: Apartment Rentals	PROPOSED USE OF PROPERTY: Condominiums	

DESCRIPTION


Please give a brief description of the proposed preliminary subdivision plat.

Application is requesting replatting Lot 6 of A Replat of Madison Heights Subdivision into Condominiums consisting of one condominium building and one garage building with a combined total of 35 Condominium Units along with 35 assigned and associated Garage Units.


PRELIMINARY PLAT SUBMITTAL REQUIREMENTS	APPLICANT CHECKLIST	CITY STAFF REVIEW
PRELIMINARY PLAT APPLICATION SUBMITTALS		
Completed and signed Subdivision Preliminary Plat Application.		
Payment for Subdivision Preliminary Plat Application.		
Pre-submittal meeting with City Departments.		
Justification Letter.		
Title Report/Title Commitment.		
Legal Description.		
Preliminary Plat.		
Existing Conditions Data.		
Proposed Development Design Features.		
Open Space Requirements		
Preliminary Grading Plan.		
Preliminary Street Plans.		
Preliminary Utility Plans.		
Preliminary Storm Water Management Plan.		

APPLICANT SIGNATURE:
As the applicant, I certify that all City Ordinances will be complied with and that the information given within this application as well as the plans and maps submitted are in all respects true and correct to the best of my knowledge and belief.

As the applicant, I certify that I have reviewed the City's template Development Agreement and Subdivision Improvement, Maintenance, and Warranty Agreement and agree that the documents shall be finalized by the time the Final Plat is reviewed by the City Council.

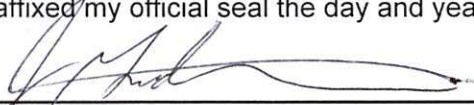
APPLICANT SIGNATURE: 	DATE: 8 / 2 / 22
APPLICANT PRINT NAME: Steven Newman	APPLICANT TITLE: officer

PROPERTY OWNER(S) AFFIDAVIT
I/We, the undersigned, swear that I am / we are, the owner(s) and/or Mortgage holders of the property described within this application. I/We will make provisions to ensure compliance with the disclosure and recording requirements of McKenzie County and the City of Watford City. I/We certify that all information contained within this application are in all respects true and correct to the best of my/our knowledge and belief. I/We also hereby authorize City of Watford City Staff and/or its designee to access my property or premise for the purpose of gathering and verifying information in relation to this application and submitted plans.

PROPERTY OWNER SIGNATURE: 	DATE: 8 / 2 / 22
PROPERTY OWNER SIGNATURE: _____	DATE: _ / _ / _

PROPERTY OWNER NOTARY

On this 2 day of August, 2022 before me, the undersigned, a notary public for the state of New York, personally appeared, Steven Newman known to me to be the person(s) who executed the certificate in witness whereof, I have hereunto set my hand and affixed my official seal the day and year in the certificate first written above.



(NOTARIAL SEAL)

Notary Public

Notary Public for the state of NY
Residing at 14 Hawthorne Lane, Lawrence, NY 13559
My Commission Expires 8/30/25

JASON Y. GOODSTEIN
Notary Public, State of New York
No. 02GO6029786
Qualified in Nassau County 25
Commission Expires August 30, 2009

MADISON HEIGHTS LOT SIX CONDO PLAT

LOCATED IN THE NW1/4 OF SECTION 18, T150W, R98W, 5TH P.M.
CITY OF WATFORD CITY, MCKENZIE COUNTY, NORTH DAKOTA

NARRATIVE

The purpose of this survey is to convert an existing 35 unit apartment building and 35 garage units into a condominium project. The survey was performed at the request of our client and the landowner: Watford City MH Apartments Phase 2, LLC.

The following documents of record were reviewed and considered as a part of this survey. There may be other documents, either private or of record, that would affect this survey. Any new evidence contradictory to this survey should be presented to TD&H Engineering for review and consideration.

Madison Heights Subdivision, recorded September 11th, 2015, as Document No.484906.

A Replat of Madison Heights Subdivision, recorded _____, 2022, as Document No._____.

Cross easement and agreement, recorded _____, 2022, as Document No._____.

LEGAL DESCRIPTION

A tract of land being Lot 6 of A Replat of Madison Heights Subdivision recorded as Document No._____ located in the NW1/4 of Section 18, Township 150 North, Range 98 West, 5th P.M., City of Watford City, McKenzie County.

OWNER(S) CERTIFICATE

I (We), the undersigned, being sole owner(s) and mortgage holder(s) of the land platted herein, do hereby consent to the execution of this plat and agree to not vacate any portion of this plat without the consent of the City of Watford City. I (We) hereby dedicate easements to run with the land for water, sewer, gas, electric, telephone, or other public utility lines or services under, on, or over the land dedicated hereon as "utility easements", whether shown or existing.

Dated this _____ day of _____ 2022.

Watford City MH Apartments Phase 2 LLC

Printed Name _____

Title _____

State of North Dakota)

County of McKenzie)

On this ____ day of _____, 2022, before me, the undersigned, a Notary Public for the State of North Dakota, personally appeared, _____, known to me to be the person(s) who executed the certificate, in witness whereof, I have hereunto set my hand and affixed my official seal the day and year in the certificate first above written.

Notary Public for the State of North Dakota
Residing at _____
My commission expires _____

WATFORD CITY APPROVAL

The City of Watford City, North Dakota, has approved the attached plat as shown herein, and lying within the jurisdiction of the City of Watford City, has approved the streets, alleys, and other public ways and grounds of the attached plat, shown here as an amendment to the comprehensive street and highway plan and other appropriate portion of the comprehensive plan of the City of Watford City, North Dakota. All streets, alleys and other public ways and grounds of the attached plat are dedicated, but not accepted at this time with the offer to remain open.

Philip K. Riely, Mayor Date: _____ Peni Peterson, City Auditor Date: _____

State of North Dakota)

County of McKenzie)

On this ____ day of _____, 2022, before me, the undersigned, a Notary Public for the State of North Dakota, personally appeared, Philip K. Riely, Mayor, and Peni Peterson, City Auditor, known to me to be the person(s) who executed the certificate. in witness whereof, I have hereunto set my hand and affixed my official seal the day and year in the certificate first above written.

Notary Public for the State of North Dakota
Residing at _____
My commission expires _____

CERTIFICATE OF MCKENZIE COUNTY RECORDER

I hereby certify that the above instrument was filed in the Office of the McKenzie County Recorder in the State of North Dakota at _____ O'clock A.M. / P.M. on the ____ day of _____, 2022, and was recorded as document number _____.

Katie Paulson, McKenzie County Recorder

PLANNING AND ZONING COMMISSION APPROVAL

This plat in the City of Watford City is hereby approved in accordance with the laws of the State of North Dakota, ordinances of the City of Watford City, North Dakota, and regulations of the Planning and Zoning Commission of the City of Watford City, North Dakota.

Jacob Walters, Chairman Date: _____

State of North Dakota)

County of McKenzie)

On this ____ day of _____, 2022, before me, the undersigned, a Notary Public for the State of North Dakota, personally appeared, Jacob Walters, Chairman, known to me to be the person(s) who executed the certificate, in witness whereof, I have hereunto set my hand and affixed my official seal the day and year in the certificate first above written.

Notary Public for the State of North Dakota
Residing at _____
My commission expires _____

AUDITOR'S CERTIFICATE OF TAXES

Taxes, delinquent taxes, delinquent special assessment or installment of special assessments or tax estimates for the property described on the attached instrument are unpaid in the amount of \$_____ plus penalty and interest. Certified on this ____ day of _____, 2022.

Erica Johnsrud, McKenzie County Auditor

SURVEYOR'S CERTIFICATE

I, Matthew A. Beard, Registered Land Surveyor, do hereby certify that the survey plat shown hereon was completed by me or under my direct supervision and that this plat is the correct representation of the survey shown hereon, and that the monuments are placed as shown, and that I am a duly Registered Land Surveyor under the laws of the State of North Dakota.

Matthew A. Beard
Registered Land Surveyor #LS-29538

State of North Dakota)

County of McKenzie)

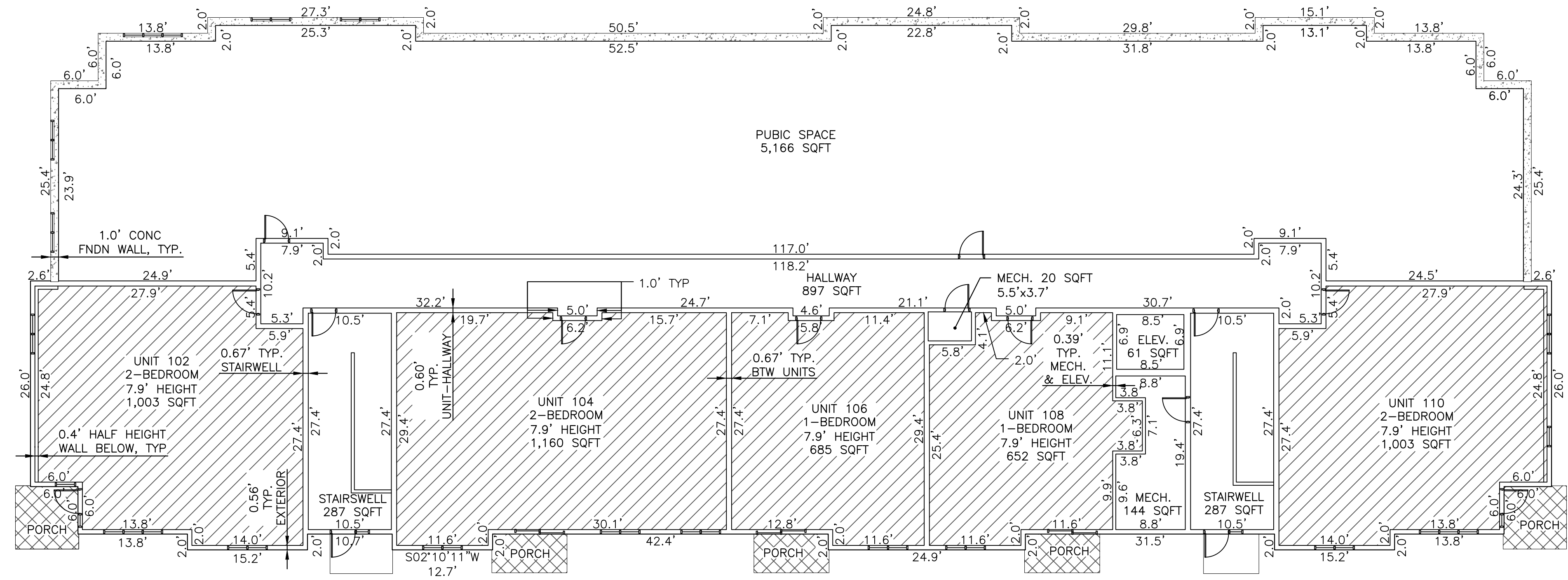
On this ____ day of _____, 2022, before me, the undersigned, a Notary Public for the State of North Dakota, personally appeared, Matthew A. Beard, known to me to be the person(s) who executed the certificate. in witness whereof, I have hereunto set my hand and affixed my official seal the day and year in the certificate first above written.

Notary Public for the State of North Dakota
Residing at _____
My commission expires _____



MADISON HEIGHTS LOT SIX CONDO PLAT

LOCATED IN THE NW1/4 OF SECTION 18, T150W, R98W, 5TH P.M.
CITY OF WATFORD CITY, MCKENZIE COUNTY, NORTH DAKOTA



PARKING LEVEL FLOOR PLAN
BUILDING 1218 MAIN ST. N
SCALE 1:10

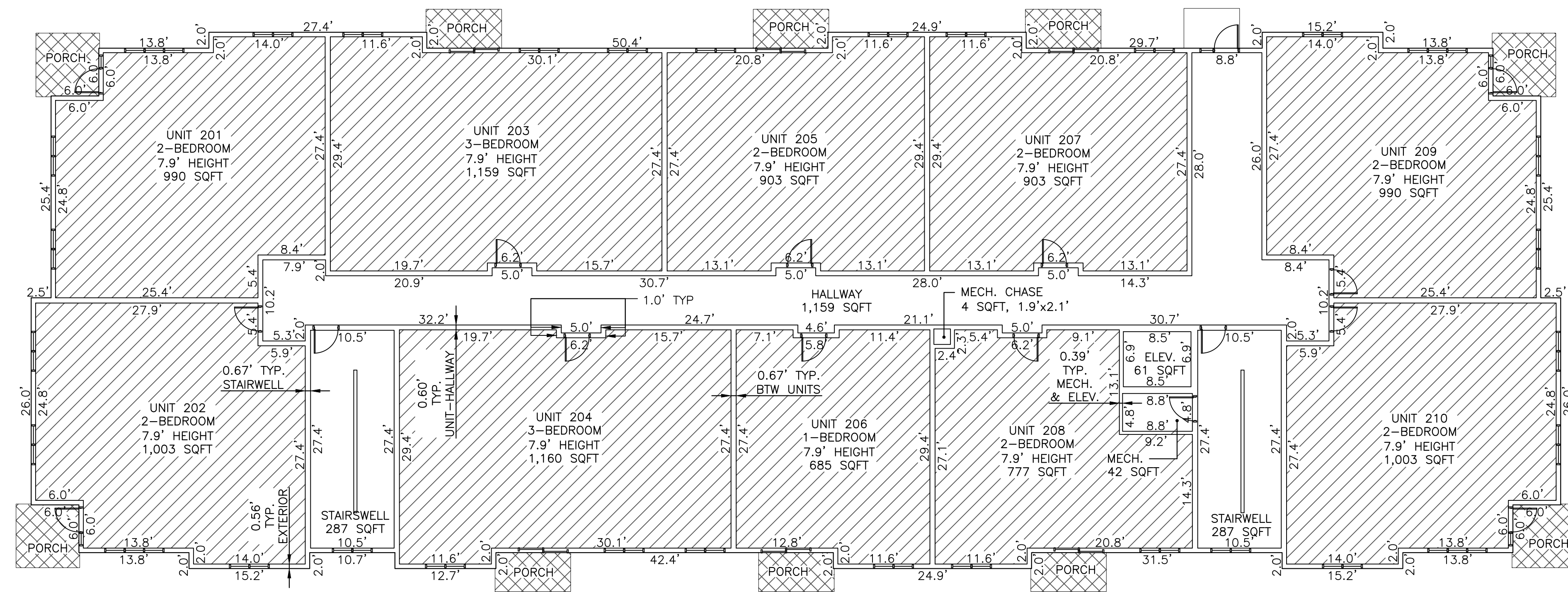


LEGEND

- PRIVATE OWNERSHIP AREA
- LIMITED COMMON AREA
- COMMON AREA

NOTES

- INTERIOR EASEMENTS ARE FROM PAINT TO PAINT
- ALL BEARINGS OF INTERIOR WALLS ARE PARALLEL TO BEARINGS OF EXTERIOR WALLS



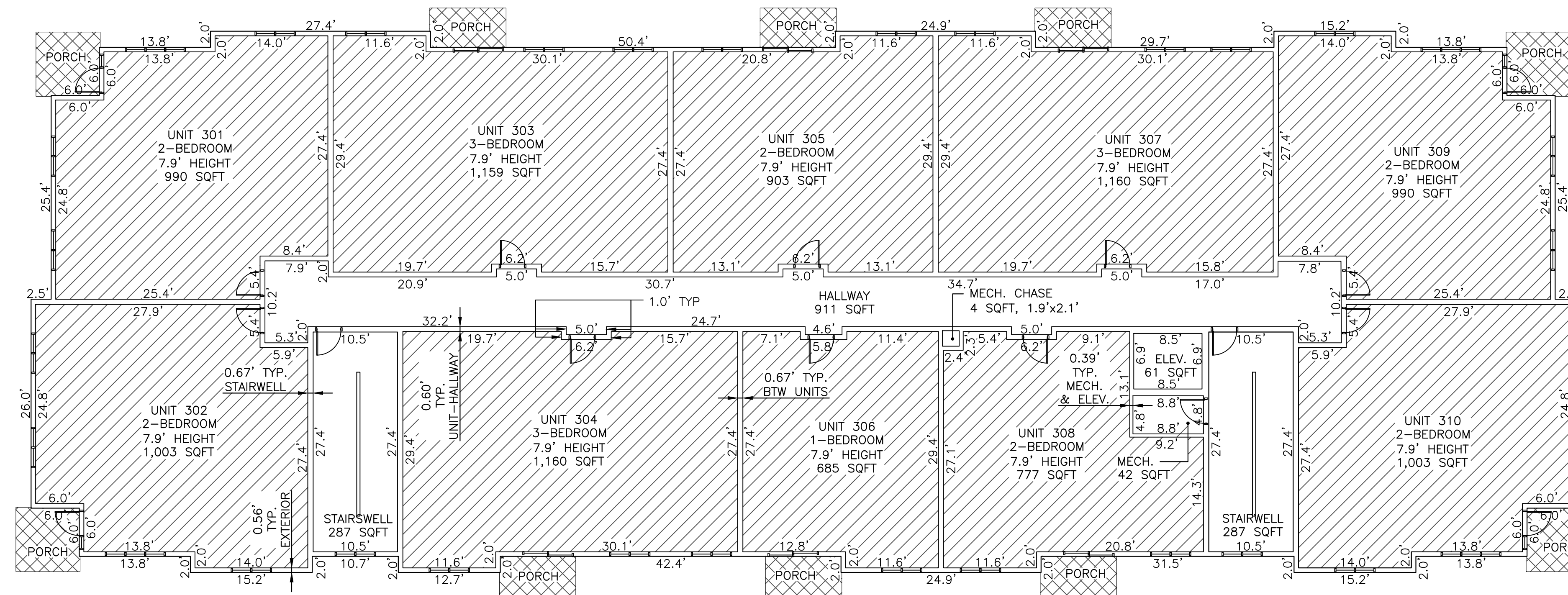
SECOND LEVEL FLOOR PLAN
BUILDING 1218 MAIN ST. N
SCALE 1:10



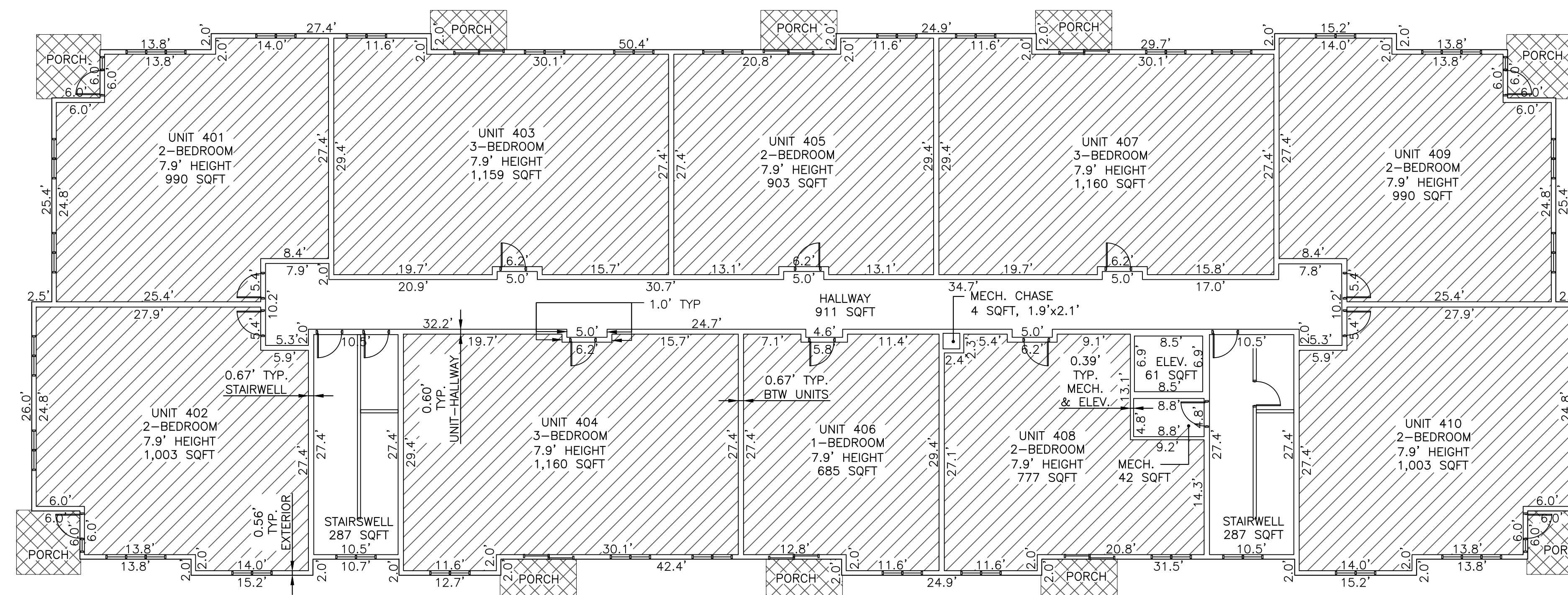
DRAWN BY: CLT	DATE: 08-08-2022	QUALITY CHECK: DRK
SURVEYED BY: MAB	JOB NO. W21-006	FIELDBOOK N/A
GREAT FALLS-BOZEMAN-KALISPELL-SHELBY		MONTANA
SPOKANE		WASHINGTON
LEWISTON-TWIN FALLS		NORTH DAKOTA
WATFORD CITY		PENNSYLVANIA
MEDIA		

MADISON HEIGHTS LOT SIX CONDO PLAT

LOCATED IN THE NW1/4 OF SECTION 18, T150W, R98W, 5TH P.M.
CITY OF WATFORD CITY, MCKENZIE COUNTY, NORTH DAKOTA




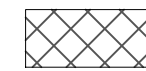

THIRD LEVEL FLOOR PLAN
BUILDING 1218 MAIN ST. N
SCALE 1:10



FOURTH LEVEL FLOOR PLAN
BUILDING 1218 MAIN ST. N
SCALE 1:10



LEGEND

-  LIMITED COMMON AREA
-  PRIVATE OWNERSHIP AREA
-  COMMON AREA

- NOTES**
- INTERIOR EASEMENTS ARE FROM PAINT TO PAINT
 - ALL BEARINGS OF INTERIOR WALLS ARE PARALLEL TO BEARINGS OF EXTERIOR WALLS



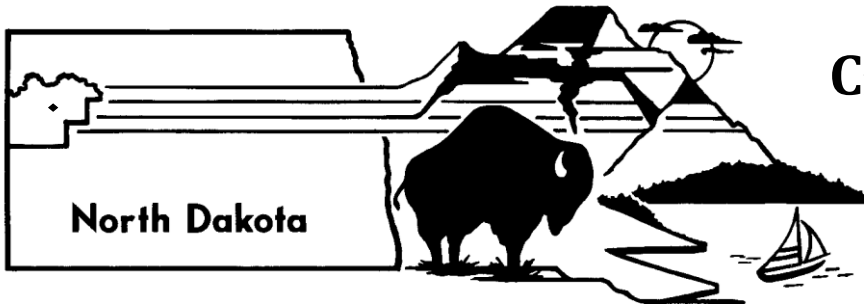
DRAWN BY: CLT	DATE: 08-08-2022	QUALITY CHECK: DRK
SURVEYED BY: MAB	JOB NO. W21-006	FIELDBOOK N/A
GREAT FALLS-BOZEMAN-KALISPELL-SHELBY		MONTANA
SPOKANE		WASHINGTON
WATFORD-TWIN FALLS		NORTH DAKOTA
MEDIA		PENNSYLVANIA

4.

Division of Land Application

Minor Plat (Simple Lot Split)

Watford Express Laundry Center LLC



City of Watford City

213 2nd St. NE / PO Box 494
 Watford City, ND 58854
 Ph. 701-444-2533
 Fax 701-444-3004
Celebrating 100 Years - 2014
 cityofwatfordcity.com

August 29, 2022

STAFF REPORT
Division of Land Application: Minor Plat (Simple Lot Split)
Watford Express Laundry Center LLC

APPLICANT:

Watford Express Laundry Center LLC

PROPERTY OWNERS:

Watford Express Laundry Center LLC
 1717 Main Street
 Miles City, MT 59301

PROPERTY LOCATION:

1101 2nd Avenue SE
 Watford City, ND 58854
 PID 82-20-08600

REQUEST:

Division of Land Application: Minor Plat (Simple Lot Split) to split off the south 74 feet of Lot 1, Block 6 to allow for sale of the undeveloped land. Two new lots will be created; Lot 30 and Lot 31 of Block 6.

CURRENT ZONING:

C-1, General Commercial District

SITE DEVELOPMENT:

- Access: The property is accessible from 11th St SE.
- Sewer: The property does have access to City sanitary sewer.
- Water: The property does have access to City water.

SURROUNDING LAND USE:

- North: Zoning – C-F, Community Facilities District – McKenzie County Fairgrounds
- East: Zoning – C-1, General Commercial District – Legion, E&M, Anova Health, Mabe’s Flower Market
- South: Zoning – C-1, General Commercial District – Alleyway, E&M storage building
- West: Zoning – R-2M, Mobile Home, Two-Family Residential District

REFERENCES:

ARTICLE XXX - SUBDIVISION REGULATIONS

SECTION 4. – DEFINITIONS

...

13. MINOR PLAT: A less intensive subdivision process reserved for the purpose of platting a simple lot split, boundary line adjustment, or map of reversion in which shall only be allowable when street improvements, water or sewer line improvements, or other public improvements are not required.

SECTION 13. - MINOR PLATS

A minor plat for the purpose of a simple lot split, boundary line adjustment, or map of reversion shall be allowed when street improvements, water or sewer line improvements or other public improvements are not required. A Simple Lot Split shall create no more than four (4) lots. ...

DISCUSSION:

Watford Express Laundry Center LLC is requesting the Simple Lot Split to allow for the sale of the southern 74 feet of undeveloped land.

RECOMMENDATION:

It is the recommendation of City Planning Department staff to **APPROVE** the Division of Land Application.

Approval shall be contingent upon the following:

1. Prior to any future development of this property, generalized building plans and permit applications must be submitted to City staff for further review and approval.

PLANNING DEPARTMENT STAFF CONTACTS:

Jake Walters
jwalters@nd.gov
(701) 444-8402

Kayla Grace
kagrace@nd.gov
(701) 444-8406

PROJECT #



THE CITY OF WATFORD CITY
213 2ND ST NE / PO BOX 494
WATFORD CITY, NORTH DAKOTA

DIVISION OF LAND APPLICATION

MINOR PLAT

REQUIREMENTS

APPLICATION FEE:
\$675.00

All applications must be legible, printed in ink or typed, and suitable for reproduction. Original application with original signature is required. A Minor Plat Map shall be allowed for the following circumstances to adjust lot lines which may be contiguous, adjacent, interior lots of previously platted parcels; to revert property back to acreage or to a configuration which may combine parcels as they may have been previously mapped; to create no more than four (4) lots; and street improvements, utility or other public improvements, public easements, or right of ways, whether public or private are not required or created. This parcel map will also not require the creation of new or enlarged parks, playgrounds, or open spaces. All lot design standards and zoning requirements are required to be met. Parcels must conform to the minimum lot area and width and not involve lots which have more than one zoning classification. A Minor Plat Map is not intended to be used as one in a series as to circumvent the Subdivision process. Along with this application, please submit the following: N.D. Professionally Engineered/Surveyed map of parcels in both .PDF format and 11"x17" size paper for review, a brief justification letter explaining the request/reasoning for the Minor Plat and a current copy of a title report/title commitment for the property. Once approved by City Council, the Minor Plat shall be considered approved for a period of 12 months during which time, a 24" x 36" size mylar plat will need to be submitted to the City for signatures and recordation. For specific details regarding this process, please refer to the City of Watford City Municipal Code of Ordinances: **CHAPTER XV ARTICLE XXX: SUBDIVISION REGULATIONS.**

<input checked="" type="checkbox"/> Simple Lot Split	<input type="checkbox"/> Reversionary Parcel Map	<input type="checkbox"/> Boundary Line Adjustment
--	--	---

PROPERTY OWNER INFORMATION

OWNER NAME(S): Watford Express Laundry Center LLC	PHONE NUMBER: 406-951-9999	EMAIL: expresslaundrymc@hotmail.com
MAILING ADDRESS: 1717 Main Street, Miles City, MT 59301		

APPLICANT INFORMATION

Same as Owner

APPLICANT NAME:	PHONE NUMBER:	EMAIL:
MAILING ADDRESS:		

DEVELOPER INFORMATION

DEVELOPER NAME: -Same as Applicant	PHONE NUMBER:	EMAIL:
MAILING ADDRESS:		

PROPERTY INFORMATION

PROPERTY ADDRESS: 1101 2nd Avenue SE	CURRENT ZONING: C-1	
LEGAL DESCRIPTION: (SECTION, TOWNSHIP, RANGE) Lot 1, Block 6, Cherry Creek Second Addition to Watford City		
EXISTING ACREAGE/SQ.FT.: 54,400 sqft	NEW ACREAGE/SQ.FT.: 54,400 sqft	PROPOSED # OF LOTS/BLOCKS: Two Lots
CURRENT USE OF PROPERTY: Commercial	PROPOSED USE OF PROPERTY: Commercial	

DESCRIPTION

Please give a brief description of the proposed Minor Plat.

Proposed Simple Lot Split is to separate the south 74 feet of Lot 1, Block 6 to allow for sale of this undeveloped land.

SUBMITTAL REQUIREMENTS	APPLICANT CHECKLIST	CITY STAFF REVIEW
Completed and signed Minor Plat Application.		
Payment for Minor Plat Application fee.		
Justification Letter.		
Title Report/Title Commitment.		
Legal Description.		
Minor Plat.		

APPLICANT SIGNATURE:
As the applicant, I certify that all City Ordinances will be complied with and that the information given within this application as well as the plans and maps submitted are in all respects true and correct to the best of my knowledge and belief.

APPLICANT SIGNATURE: *Shane McKinney* DATE: 08 / 03 / 22

APPLICANT PRINT NAME: Shane McKinney APPLICANT TITLE: Owner

PROPERTY OWNER(S) AFFIDAVIT
I/We, the undersigned, swear that I am / we are, the owner(s) and/or Mortgage holders of the property described within this application. I/We will make provisions to ensure compliance with the disclosure and recording requirements of McKenzie County and the City of Watford City. I/We certify that all information contained within this application are in all respects true and correct to the best of my/our knowledge and belief. I/We also hereby authorize City of Watford City Staff and/or its designee to access my property or premise for the purpose of gathering and verifying information in relation to this application and submitted plans.

PROPERTY OWNER SIGNATURE: *Shane McKinney* DATE: 08 / 03 / 22

PROPERTY OWNER SIGNATURE: _____ DATE: _____


PROPERTY OWNER NOTARY

On this 3rd day of August, 2022 before me, the undersigned, a notary public for the state of Montana, personally appeared, Shane McKinney known to me to be the person(s) who executed the certificate in witness whereof, I have hereunto set my hand and affixed my official seal the day and year in the certificate first written above.

Mitchell A. Grove
 Notary Public

Notary Public for the state of Montana
 Residing at Miles City
 My Commission Expires August 10, 2024

(NOTARIAL SEAL)

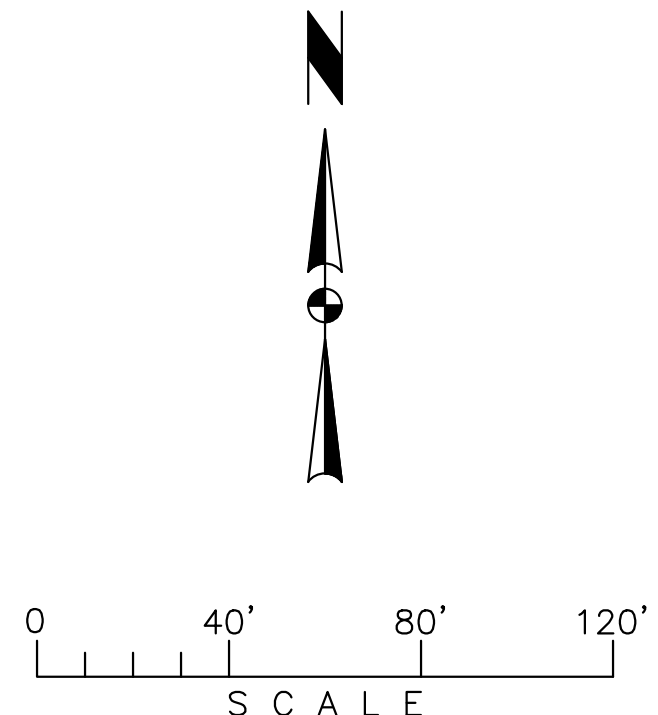


MITCHELL A GROVE
 NOTARY PUBLIC for the
 State of Montana
 Residing at Miles City, Montana
 My Commission Expires
 August 10, 2024

A REPLAT OF LOT 1 IN BLOCK 6 OF CHERRY CREEK SECOND ADDITION

A TRACT OF LAND BEING LOT 1 IN BLOCK 6 OF CHERRY CREEK SECOND ADDITION, DOCUMENT NO. 234636, LOCATED IN THE E1/2E1/2 OF SECTION 19, T150N, 98W, 5TH P.M., CITY OF WATFORD CITY, MCKENZIE COUNTY, NORTH DAKOTA

LAND OWNER: WATFORD EXPRESS LAUNDRY CENTER, LLC



LEGEND

- REPLAT BOUNDARY
- NEW LOT BOUNDARY
- ADJACENT PROPERTY LINE
- ABOLISHED LOT
- FOUND PROPERTY PIN -AS NOTED
- SET PROPERTY PIN -5/8" REBAR/LS 29538 YPC
- (F) FIELD MEASUREMENT
- (P) PLAT STATED DISTANCE
- P.O.B. POINT OF BEGINNING

PURPOSE OF SURVEY: TO SUBDIVIDE LOT 1 INTO TWO NEW LOTS, 30 & 31.
BASIS OF BEARING: GRID NORTH, NORTH DAKOTA STATE PLATE COORDINATE SYSTEM, NORTH ZONE 3301

	DRAWN BY: CLT	DATE: 08-10-2022	QUALITY CHECK: MAB
	SURVEYED BY: MAB	JOB NO. W22-002	FIELDBOOK MAB
GREAT FALLS-BOZEMAN-KALISPELL-SHELBY		MONTANA	
SPOKANE		WASHINGTON	
LEWISTON-TWIN FALLS		IDAHO	
WATFORD CITY		NORTH DAKOTA	
MEDIA		PENNSYLVANIA	

A REPLAT OF LOT 1 IN BLOCK 6 OF CHERRY CREEK SECOND ADDITION

A TRACT OF LAND BEING LOT 1 IN BLOCK 6 OF CHERRY CREEK SECOND ADDITION, DOCUMENT NO. 234626, LOCATED IN THE E1/2E1/2 OF SECTION 19, T150N, 98W, 5TH P.M., CITY OF WATFORD CITY, MCKENZIE COUNTY, NORTH DAKOTA

BOUNDARY DESCRIPTION

A tract of land being Lot 1, Block 6, of the Cherry Creek Second Addition, Document No. 234636, located in the East half of the East half of Section 19, Township 150 North, Range 98 West, Fifth Principal Meridian, City of Watford City, McKenzie County, North Dakota, and being more particularly described as follows: Beginning at the Northeast corner of said Lot 1, Block 6, of the Cherry Creek Second Addition; thence South 01°53'51" West along the Easterly line of said Lot 1, a distance of 320.00 feet to the Southeast corner of said Lot 1; thence North 87°44'37" West along the Southerly line said Lot 1, a distance of 170.00 feet to the Southwest corner of said Lot 1; thence North 01°53'51" East along the Westerly line of said Lot 1, a distance of 320.00 feet to the Northwest corner of said Lot 1; thence South 87°44'37" East along the Northerly line of said Lot 1, a distance of 170.00 feet to the Point of Beginning and containing 1.249 acres.

OWNER(S) CERTIFICATE

I, (We) the undersigned, being sole owner(s) and mortgage holder(s) of the land platted herein, do hereby consent to the execution of this plat and agree to not vacate any portion of this plat without the consent of The City of Watford City. I (We), here by dedicate easements to run with the land for water, sewer, gas, electric, telephone, or other public utility lines or services under, on, or over the land dedicated hereon as "Utility Easements" whether shown or existing.

Dated this _____ day of _____, 2022.

Watford Express Laundry Center, LLC

Printed Name _____

Title _____

State of _____)

ss

County of _____)

On this _____ day of _____, 2022, before me, the undersigned, a Notary Public for the State of _____, personally appeared, _____, known to me to be the person(s) who executed the certificate. in witness whereof, I have hereunto set my hand and affixed my official seal the day and year in the certificate first above written.

(notarial seal)

Notary Public for the State of _____

Residing at _____

My commission expires _____

LAND OWNER: WATFORD EXPRESS LAUNDRY CENTER, LLC

CERTIFICATE OF MCKENZIE COUNTY RECORDER

I hereby certify that the above instrument was filed in the Office of the McKenzie County Recorder in The State of North Dakota at _____ O'clock A.M. / P.M. on the _____ day of _____, 2022, and was recorded as document number _____.

Katie Paulson, McKenzie County Recorder

UTILITY EASEMENTS APPROVAL

MONTANA DAKOTA UTILITIES COMPANY

We hereby approve of the utility easements which may run under, on, or over the land as dedicated hereon as "utility easements", whether shown on the plat as presented or existing.

Dated this _____ day of _____, 2022

MONTANA DAKOTA UTILITIES COMPANY, AUTHORIZED AGENT

Printed name _____

State of North Dakota)

ss

County of McKenzie)

On this _____ day of _____, 2022, before me, the undersigned, a Notary Public for the State of North Dakota, personally appeared, _____, known to me to be the person(s) who executed the certificate. in witness whereof, I have hereunto set my hand and affixed my official seal the day and year in the certificate first above written.

(notarial seal)

Notary Public for the State of North Dakota

Residing at _____

My commission expires _____

RESERVATION TELEPHONE COOPERATIVE

We hereby approve of the utility easements which may run under, on, or over the land as dedicated hereon as "utility easements", whether shown on the plat as presented or existing.

Dated this _____ day of _____, 2022

RESERVATION TELEPHONE COOPERATIVE, AUTHORIZED AGENT

Printed name _____

State of North Dakota)

ss

County of McKenzie)

On this _____ day of _____, 2022, before me, the undersigned, a Notary Public for the State of North Dakota, personally appeared, _____, known to me to be the person(s) who executed the certificate. in witness whereof, I have hereunto set my hand and affixed my official seal the day and year in the certificate first above written.

(notarial seal)

Notary Public for the State of North Dakota

Residing at _____

My commission expires _____

PLANNING AND ZONING COMMISSION APPROVAL

This plat in the City of Watford City is hereby approved in accordance with the laws of the State of North Dakota, ordinances of the City of Watford City North Dakota, and regulations of the Planning and Zoning Commission of the City of Watford City, North Dakota.

Jesse Lawrence, Chairman Date: _____

State of North Dakota)

ss

County of McKenzie)

On this _____ day of _____, 2022, before me, the undersigned, a Notary Public for the State of North Dakota, personally appeared, Jacob Walters, Chairman, known to me to be the person(s) who executed the certificate. in witness whereof, I have hereunto set my hand and affixed my official seal the day and year in the certificate first above written.

(notarial seal)

Notary Public for the State of North Dakota

Residing at _____

My commission expires _____

AUDITOR'S CERTIFICATE OF TAXES

Taxes, delinquent taxes, delinquent special assessment or installment of special assessments or tax estimates for the property described on the attached instrument are unpaid in the amount of \$ _____ plus penalty and interest. Certified on this _____ day of _____, 2022.

Erica Johnsrud, McKenzie County Auditor

WATFORD CITY APPROVAL

The City of Watford City, North Dakota has approved the attached plat as shown herein, and lying within the jurisdiction of The City of Watford City, has approved the streets, alleys, and other public ways and ground of the attached plat, shown here as an amendment to the comprehensive street and highway plan and other appropriate portions of the comprehensive plan of The City of Watford City, North Dakota. All streets, alleys, and other public ways and ground of the attached plat are dedicated, but not accepted at this time with the offer to remain open.

Philip K. Riely, Mayor Date: _____

Peni Peterson, City Auditor Date: _____

State of North Dakota)

ss

County of McKenzie)

On this _____ day of _____, 2022, before me, the undersigned, a notary public for The State of North Dakota, personally appeared, Philip K. Riely, Mayor and Peni Peterson, City Auditor, known to me to be the person(s) who executed the certificate in witness where of, I have hereunto set my hand and affixed my official seal the day and year in the certificate first written above.

(notarial seal)

Notary Public for the State of North Dakota

Residing at _____

My commission expires _____

SURVEYOR'S CERTIFICATE

I, Matthew A. Beard, Registered Land Surveyor, do hereby certify that the survey plat shown hereon was completed by me or under my direct supervision and that this plat is the correct representation of the survey shown hereon, and that the monuments are placed as shown, and that I am a duly Registered Land Surveyor under the laws of the State of North Dakota.

Surveyor's Signature _____ Registered Land Surveyor #LS-29538 Survey date & stamp :

State of North Dakota)

ss

County of McKenzie)

On this _____ day of _____, 2022, before me, the undersigned, a Notary Public for the State of North Dakota, personally appeared, Matthew A. Beard, known to me to be the person(s) who executed the certificate. in witness whereof, I have hereunto set my hand and affixed my official seal the day and year in the certificate first above written.

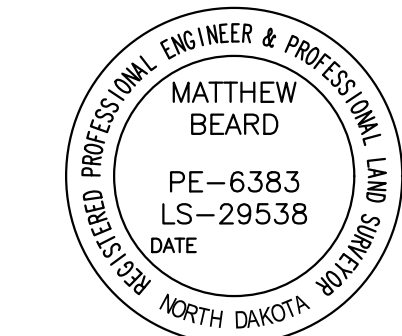
(notarial seal)

Notary Public for the State of North Dakota

Residing at _____

My commission expires _____

PURPOSE OF SURVEY: TO SUBDIVIDE LOT 1 BLOCK 6 INTO TWO NEW LOTS, 30 & 31.
BASIS OF BEARING GRID NORTH, NORTH DAKOTA STATE PLANE COORDINATE SYSTEM, NORTH ZONE 3301



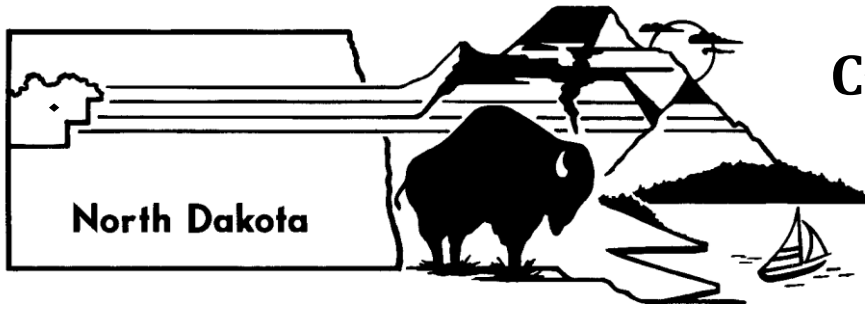
DRAWN BY: CLT	DATE: 08-10-2022	QUALITY CHECK: MAB
SURVEYED BY: MAB	JOB NO. W22-002	FIELDBOOK MAB
GREAT FALLS-BOZEMAN-KALISPELL-SHELBY		MONTANA
SPOKANE		WASHINGTON
LEWISTON-TWIN FALLS		IDaho
WATFORD CITY		NORTH DAKOTA
MEDIA		PENNSYLVANIA

5.

Division of Land Application

Minor Plat (Simple Lot Split)

Shawn and Kari Staal



City of Watford City

213 2nd St. NE / PO Box 494
 Watford City, ND 58854
 Ph. 701-444-2533
 Fax 701-444-3004
Celebrating 100 Years - 2014
 cityofwatfordcity.com

August 29, 2022

STAFF REPORT
Division of Land Application: Minor Plat (Simple Lot Split)
Staal Simple Lot Split

APPLICANT:

Shawn and Kari Staal

PROPERTY OWNERS:

Shawn and Kari Staal
929 24th Street SW

PROPERTY LOCATION:

929 24th Street SW
A portion of PID 11-00-07500

REQUEST:

Application to separate 6.21 acres from the overall 151.67 acres within the SE 1/4.

CURRENT ZONING:

A-1, Agricultural District

CURRENT USE:

Residential Home

SITE DEVELOPMENT:

Access: The property is accessible from 24th St SW.

Sewer: The property not serviced through public sewer.

Water: The property not serviced through public water.

SURROUNDING LAND USE:

North: Zoning – A-1, Agricultural District, residential home

East: Zoning – A-1, Agricultural District, residential home

South: Zoning – A-1, Agricultural District, undeveloped

West: Zoning – A-1, Agricultural District, undeveloped

REFERENCES:

ARTICLE XXX - SUBDIVISION REGULATIONS

SECTION 4. – DEFINITIONS

...

13. MINOR PLAT: A less intensive subdivision process reserved for the purpose of platting a simple lot split, boundary line adjustment, or map of reversion in which shall only be allowable when street improvements, water or sewer line improvements, or other public improvements are not required.

SECTION 13. - MINOR PLATS

A minor plat for the purpose of a simple lot split, boundary line adjustment, or map of reversion shall be allowed when street improvements, water or sewer line improvements or other public improvements are not required. A Simple Lot Split shall create no more than four (4) lots. ...

DISCUSSION:

The applicant is looking to break out an existing residential home from the overall parcel through a Minor Plat: Simple Lot Split. The proposed map creates a Lot 1, Block 1 of the Staal Subdivision and documents a 30' private ingress/egress easement to protect the new parcel's access.

No further subdivision is proposed or anticipated. Any future development of the remainder of the lot would more than likely require a full subdivision map process.

RECOMMENDATION:

It is the recommendation of City Planning Department staff to **APPROVE** the Division of Land Application.

There are no suggested conditions applied to this approval.

PLANNING DEPARTMENT STAFF CONTACTS:

Jake Walters
jwalters@nd.gov
(701) 444-8402

Kayla Grace
kagrace@nd.gov
(701) 444-8406

PAID 15347
8-10-22 ch# 615

22-08-09
Staal
PROJECT # Section 11, Item G.



THE CITY OF WATFORD CITY
213 2ND ST NE / PO BOX 494
WATFORD CITY, NORTH DAKOTA

DIVISION OF LAND APPLICATION MINOR PLAT

REQUIREMENTS

APPLICATION FEE:
\$675.00

All applications must be legible, printed in ink or typed, and suitable for reproduction. *Original application with original signature is required.* A *Minor Plat Map* shall be allowed for the following circumstances to adjust lot lines which may be contiguous, adjacent, interior lots of previously platted parcels; to revert property back to acreage or to a configuration which may combine parcels as they may have been previously mapped; to create no more than four (4) lots; and street improvements, utility or other public improvements, public easements, or right of ways, whether public or private are not required or created. This parcel map will also not require the creation of new or enlarged parks, playgrounds, or open spaces. All lot design standards and zoning requirements are required to be met. Parcels must conform to the minimum lot area and width and not involve lots which have more than one zoning classification. A *Minor Plat Map* is not intended to be used as one in a series as to circumvent the Subdivision process. Along with this application, please submit the following: N.D. Professionally Engineered/Surveyed map of parcels in both .PDF format and 11"x17" size paper for review, a brief justification letter explaining the request/reasoning for the *Minor Plat* and a current copy of a title report/title commitment for the property. Once approved by City Council, the *Minor Plat* shall be considered approved for a period of 12 months during which time, a 24" x 36" size mylar plat will need to be submitted to the City for signatures and recordation. For specific details regarding this process, please refer to the *City of Watford City Municipal Code of Ordinances: CHAPTER XV ARTICLE XXX: SUBDIVISION REGULATIONS.*

<input checked="" type="checkbox"/> Simple Lot Split	<input type="checkbox"/> Reversionary Parcel Map	<input type="checkbox"/> Boundary Line Adjustment
--	--	---

PROPERTY OWNER INFORMATION

OWNER NAME(S): Shawn and Kari Staal	PHONE NUMBER: 701-770-6920	EMAIL: staal@rostell.com
MAILING ADDRESS: 929 24th St. SW, Watford City, North Dakota 58854		

APPLICANT INFORMATION

Same as Owner

APPLICANT NAME: Guy Halvorson	PHONE NUMBER: 701-425-1208	EMAIL: ghalvorson@mtnplains.com
MAILING ADDRESS: 12478 US-22 Watford City, ND 58854		

DEVELOPER INFORMATION

DEVELOPER NAME: Same as Owner	PHONE NUMBER:	EMAIL:
MAILING ADDRESS:		

PROPERTY INFORMATION

PROPERTY ADDRESS: 929 24th St. SW	CURRENT ZONING: AG	
LEGAL DESCRIPTION: (SECTION, TOWNSHIP, RANGE) SE1/4 EX ITS 2048 & 3223 151.67 ACRES		
EXISTING ACREAGE/SQ.FT.: 151.67	NEW ACREAGE/SQ.FT.: 6.21	PROPOSED # OF LOTS/BLOCKS: 1 Lot
CURRENT USE OF PROPERTY: Commercial	PROPOSED USE OF PROPERTY: Farm Residence	

DESCRIPTION

Please give a brief description of the proposed Minor Plat.

This proposed minor plat would remove 6.21 acres for Lot 1 from the total 151.67 acres within the SE1/4. It would also create a 30 foot access easement for the benefit of Lot 1.

SUBMITTAL REQUIREMENTS	APPLICANT CHECKLIST	CITY STAFF REVIEW
Completed and signed Minor Plat Application.		
Payment for Minor Plat Application fee.		
Justification Letter.		
Title Report/Title Commitment.		
Legal Description.		
Minor Plat.		

APPLICANT SIGNATURE:
As the applicant, I certify that all City Ordinances will be complied with and that the information given within this application as well as the plans and maps submitted are in all respects true and correct to the best of my knowledge and belief.

APPLICANT SIGNATURE: *[Signature]* DATE: 8/10/2022

APPLICANT PRINT NAME: Guy Malvorson APPLICANT TITLE: Manager - Mountain Plain

PROPERTY OWNER(S) AFFIDAVIT
I/We, the undersigned, swear that I am / we are, the owner(s) and/or Mortgage holders of the property described within this application. I/We will make provisions to ensure compliance with the disclosure and recording requirements of McKenzie County and the City of Watford City. I/We certify that all information contained within this application are in all respects true and correct to the best of my/our knowledge and belief. I/We also hereby authorize City of Watford City Staff and/or its designee to access my property or premise for the purpose of gathering and verifying information in relation to this application and submitted plans.

PROPERTY OWNER SIGNATURE: *[Signature]* DATE: 8/9/2022

PROPERTY OWNER SIGNATURE: *[Signature]* DATE: 8/9/2022

PROPERTY OWNER NOTARY

On this 9th day of August, 2022 before me, the undersigned, a notary public for the state of North Dakota, personally appeared, Shawn & Kari Stral known to me to be the person(s) who executed the certificate in witness whereof, I have hereunto set my hand and affixed my official seal the day and year in the certificate first written above.

[Signature]
 Notary Public

Notary Public for the state of ND
 Residing at Watford City
 My Commission Expires _____

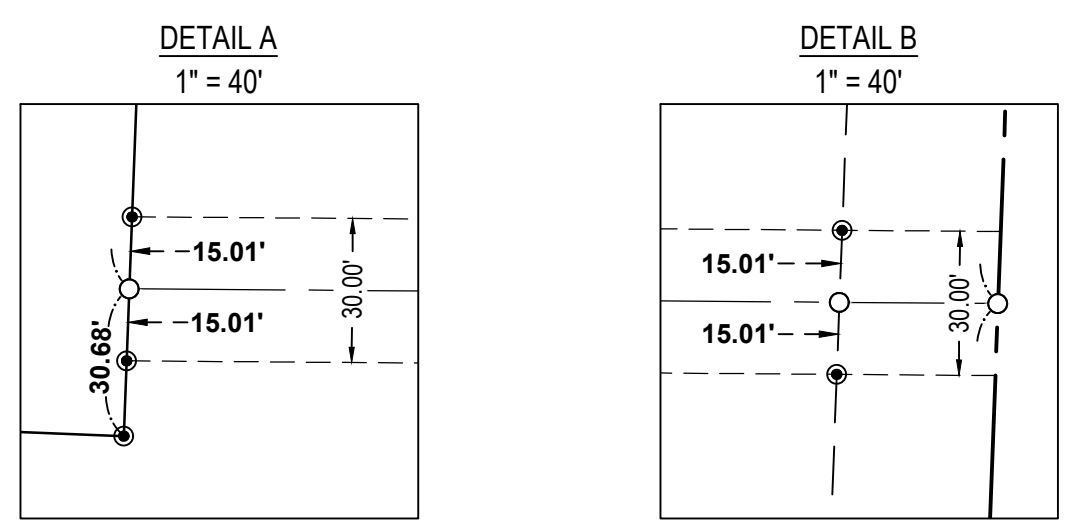
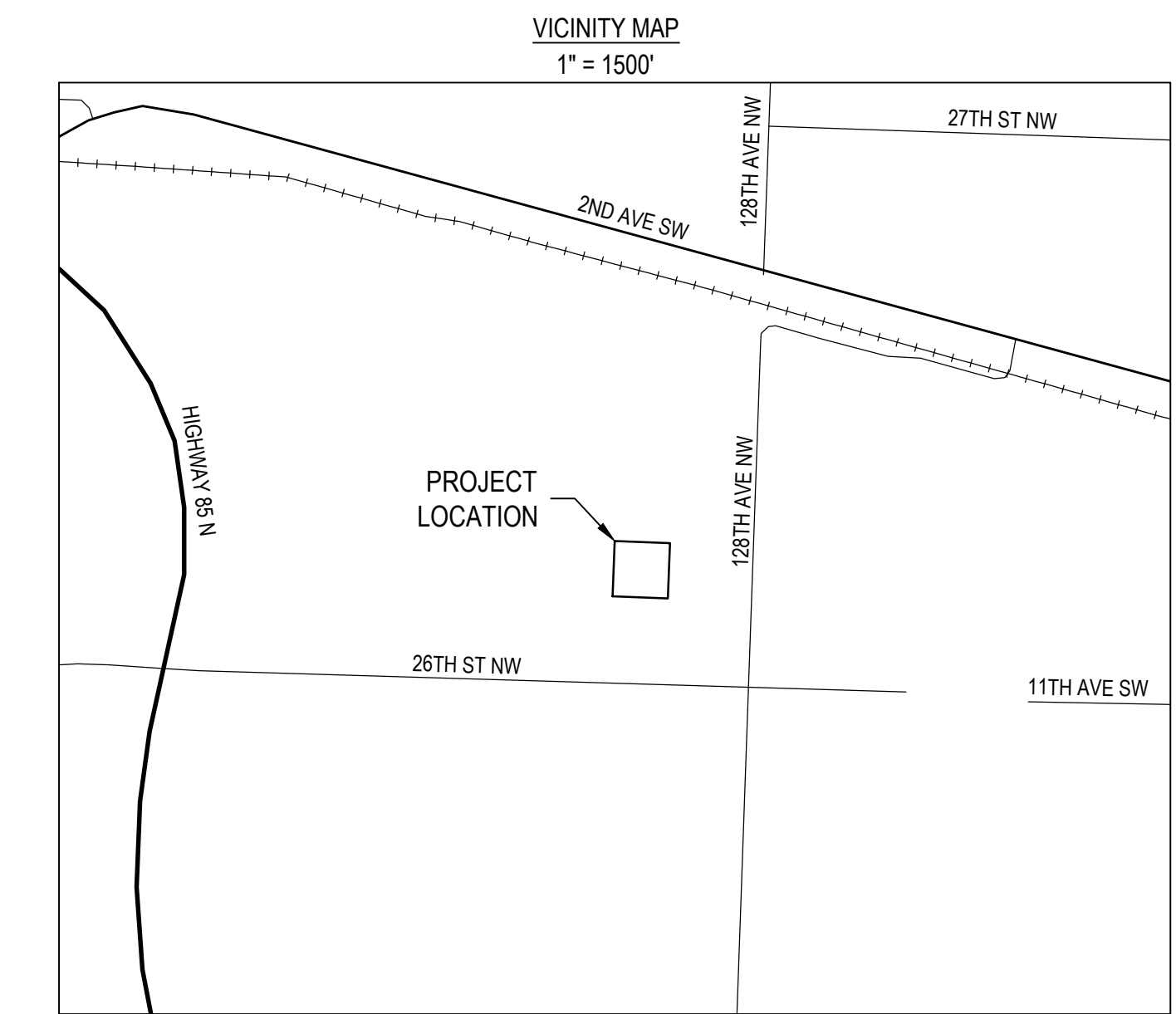
(NOTARIAL SEAL)
 BRIANNA CHAFFEE
 Notary Public
 State of North Dakota
 My Commission Expires May 10, 2026

To whom it may concern,

The intent of this Minor Plat – Simple Lot Split is to breakout a 6.21 acre lot out of the total 151.67 acre property located in the Southeast Quarter of Section 22, Township 150 North, Range 99 West for the purpose of our son. There is no intent to change the existing use of this property with this minor plat. There will also be a 30 foot access easement created to provide access to this new lot.

STAAL SUBDIVISION

LOCATED IN THE SE1/4 SE1/4 OF SECTION 22,
T150N, R99W, OF THE 5TH PRINCIPAL MERIDIAN,
CITY OF WATFORD CITY, MCKENZIE COUNTY, NORTH DAKOTA



LEGEND

- FOUND MONUMENT
- CALCULATED MONUMENT
- REFERENCE MONUMENT
- SET #5 REBAR W/ OPC "HAGEDORN LS-9457"
- P.O.B.
- P.O.C.
- P.O.T.
- POINT OF BEGINNING
- POINT OF COMMENCEMENT
- POINT OF TERMINUS
- SUBJECT PROPERTY LINE
- SECTION LINE
- PROPERTY LINE
- EASEMENT LINE
- RIGHT-OF-WAY

SCALE: 1 INCH = 100 FEET
PLOT SCALE: 24x36
N.D. STATE PLANE, NORTH ZONE
INTERNATIONAL FEET
BEARINGS AND DISTANCES ARE GRID



OWNER'S CERTIFICATE AND DEDICATION

WE, THE UNDERSIGNED, BEING SOLE OWNER(S) AND MORTGAGE HOLDER(S) OF THE LAND PLATTED HEREIN, DO HEREBY VOLUNTARILY CONSENT TO THE EXECUTION OF THIS PLAT AND AGREE TO NOT VACATE ANY PORTION OF THIS PLAT WITHOUT THE CONSENT OF THE CITY OF WATFORD CITY. WE HEREBY DEDICATE EASEMENTS TO RUN WITH THE LAND FOR WATER, SEWER, GAS, ELECTRIC, TELEPHONE, OR OTHER PUBLIC UTILITY LINES OR SERVICES UNDER, ON, OR OVER THE LAND DEDICATED HEREON AS "UTILITY EASEMENTS" WHETHER SHOWN OR EXISTING.

DATED THIS _____ DAY OF _____, 2022.

OWNER(S) SIGNATURE(S) _____
PRINTED NAME: _____

ON THIS _____ DAY OF _____, 2022, BEFORE ME, THE UNDERSIGNED, A NOTARY PUBLIC FOR THE STATE OF NORTH DAKOTA, PERSONALLY APPEARED _____, KNOWN TO ME TO BE THE PERSON(S) WHO EXECUTED THE CERTIFICATE IN WITNESS WHEREOF, I HERETO TO SET MY HAD AND AFFIXED MY OFFICIAL SEAL THE DAY AND YEAR IN THE CERTIFICATE FIRST ABOVE WRITTEN.

NOTARY PUBLIC FOR THE STATE OF NORTH DAKOTA
RESIDING IN _____
MY COMMISSION EXPIRES: _____

OWNER(S) SIGNATURE(S) _____
PRINTED NAME: _____

ON THIS _____ DAY OF _____, 2022, BEFORE ME, THE UNDERSIGNED, A NOTARY PUBLIC FOR THE STATE OF NORTH DAKOTA, PERSONALLY APPEARED _____, KNOWN TO ME TO BE THE PERSON(S) WHO EXECUTED THE CERTIFICATE IN WITNESS WHEREOF, I HERETO TO SET MY HAD AND AFFIXED MY OFFICIAL SEAL THE DAY AND YEAR IN THE CERTIFICATE FIRST ABOVE WRITTEN.

NOTARY PUBLIC FOR THE STATE OF NORTH DAKOTA
RESIDING IN _____
MY COMMISSION EXPIRES: _____

LEGAL DESCRIPTION

LOCATED IN THE SE1/4 SE1/4 OF SECTION 22, T150N, R99W OF THE 5TH PRINCIPAL MERIDIAN, CITY OF WATFORD CITY, MCKENZIE COUNTY, NORTH DAKOTA, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT AN AC AT THE SOUTHEAST CORNER OF SAID SECTION 22; THENCE N87°50'44"W ALONG THE SOUTH LINE OF SAID SECTION 22 A DISTANCE OF 1319.59 FEET TO THE EAST SIXTEENTH CORNER OF SAID SECTION 22; THENCE N02°08'58"E ALONG THE WEST LINE OF THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SAID SECTION 22 A DISTANCE OF 800.37 FEET TO THE POINT OF BEGINNING AT A SET OPC 9457 AT THE SOUTHWEST PROPERTY CORNER; THENCE CONTINUING N02°08'58"E A DISTANCE OF 520.00 FEET TO A SET OPC 9457 AT THE NORTHWEST PROPERTY CORNER BEING THE SOUTHEAST SIXTEENTH CORNER; THENCE S87°49'19"E ALONG THE NORTH LINE OF THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SAID SECTION 22 A DISTANCE OF 520.00 FEET TO A SET OPC 9457 AT THE NORTHEAST PROPERTY CORNER WHICH BEARS S33°20'59"W A DISTANCE OF 1542.54 FEET FROM A BPC AT THE EAST QUARTER CORNER OF SAID SECTION 22; THENCE S02°08'58"W A DISTANCE OF 520.00 FEET TO A SET OPC 9457 AT THE SOUTHEAST PROPERTY CORNER; THENCE N87°49'19"W A DISTANCE OF 520.00 FEET TO THE POINT OF BEGINNING.

SAID TRACT CONTAINS 6.21 ACRES MORE OR LESS AND IS SUBJECT TO ANY PREVIOUS EASEMENTS, AGREEMENTS, CONVEYANCES AND SURVEYS.

TOGETHER WITH ONE ACCESS EASEMENT BEING 15 FEET ON EACH SIDE (30 FEET TOTAL) OF THE FOLLOWING DESCRIBED CENTERLINE.

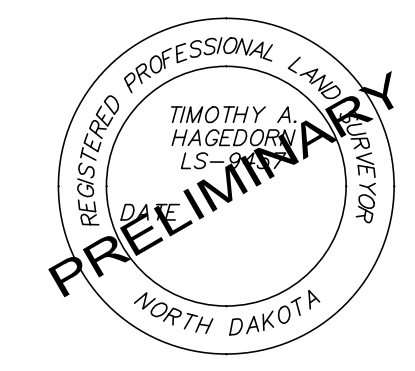
ACCESS EASEMENT

COMMENCING AT AN AC AT THE SOUTHEAST CORNER OF SAID SECTION 22; THENCE N02°08'18"E ALONG THE EAST LINE OF SAID SECTION 22 A DISTANCE OF 854.84 FEET TO THE POINT OF BEGINNING; THENCE N89°33'53"W A DISTANCE OF 799.78 FEET TO THE TERMINUS AT A POINT ON THE EAST LINE OF SAID LOT 1, BLOCK 1 AS SHOWN ON THIS SURVEY, WHICH BEARS S25°59'05"W A DISTANCE OF 1977.40 FEET FROM A BPC AT THE EAST QUARTER CORNER OF SAID SECTION 22.

SURVEYOR'S CERTIFICATE

I, TIMOTHY A. HAGEDORN, A REGISTERED LAND SURVEYOR, NORTH DAKOTA PLS NO. LS-9457, DO HEREBY CERTIFY THAT THE SURVEY SHOWN HEREON WAS MADE BY ME OR UNDER MY DIRECTION, AND THE INFORMATION SHOWN ON THIS MAP IS TRUE AND CORRECT, TO THE BEST OF MY ABILITY.

TIMOTHY A. HAGEDORN
LS-9457



PLAT INFORMATION
EXISTING ZONE: AGRICULTURE
PROPOSED ZONING: AGRICULTURE
LOT ACREAGE: 6.21±
BASIS OF BEARINGS: BEARINGS SHOWN ARE GRID BEARINGS BASED ON NORTH DAKOTA STATE PLANE COORDINATE SYSTEM, NORTH ZONE, NAD83, INTERNATIONAL FEET
100 YEAR FLOOD PLAN
FEMA ZONE X
DOCUMENT #38053C0925D
EFFECTIVE DATE: 9/2/2015

CLIENT:
SHAWN & KARI STAAL JT
P.O. BOX 385
WATFORD CITY, ND 58854

SURVEYOR:
TIMOTHY A. HAGEDORN, PLS
MOUNTAIN PLAINS, LLC
12478 US-22
WATFORD, ND, 58854

PLANNING AND ZONING COMMISSION APPROVAL

THIS PLAT IN THE CITY OF WATFORD CITY IS HEREBY APPROVED THIS _____ DAY OF _____, 2022 IN ACCORDANCE WITH THE LAWS OF THE STATE OF NORTH DAKOTA, ORDINANCES OF THE CITY OF WATFORD CITY, NORTH DAKOTA, AND REGULATIONS OF THE PLANNING AND ZONING COMMISSION OF THE CITY OF WATFORD CITY, NORTH DAKOTA.

DATE: _____
JESSE LAWRENCE, CHAIRMAN

STATE OF NORTH DAKOTA
COUNTY OF MCKENZIE

ON THIS _____ DAY OF _____, 2022, BEFORE ME, THE UNDERSIGNED, A NOTARY PUBLIC FOR THE STATE OF NORTH DAKOTA, PERSONALLY APPEARED, JESSE LAWRENCE, CHAIRMAN KNOWN TO ME TO BE THE PERSON(S) WHO EXECUTED THE CERTIFICATE, IN WITNESS WHEREOF, I HERETO TO SET MY HAD AND AFFIXED MY OFFICIAL SEAL THE DAY AND YEAR IN THE CERTIFICATE FIRST ABOVE WRITTEN.

NOTARY PUBLIC FOR THE STATE OF NORTH DAKOTA
RESIDING IN _____
MY COMMISSION EXPIRES: _____

WATFORD CITY APPROVAL

THE CITY OF WATFORD CITY, NORTH DAKOTA HAS APPROVED THE ATTACHED PLAT AS SHOWN HERON, AND LYING WITHIN THE JURISDICTION OF THE CITY OF WATFORD CITY, HAS APPROVED THE STREETS, ALLEYS, AND OTHER PUBLIC WAYS AND GROUNDS OF THE ATTACHED PLAT, SOVW HERE AS AN AMENDMENT TO THE COMPREHENSIVE STREET AND HIGHWAY PLAN AND OTHER APPROPRIATE PORTION OF THE COMPREHENSIVE PLAN OF THE CITY OF WATFORD, NORTH DAKOTA, ALL STREETS, ALLEYS AND OTHER PUBLIC WAYS AND GROUNDS OF THE ATTACHED PLAT ARE DEDICATED, BUT NOT ACCEPTED AT THIS TIME WITH THE OFFER TO REMAIN OPEN.

PHILIP RIELY, MAYOR
PENI PETERSON, CITY AUDITOR

STATE OF NORTH DAKOTA
COUNTY OF MCKENZIE

ON THIS _____ DAY OF _____, 2022, BEFORE ME, THE UNDERSIGNED, A NOTARY PUBLIC FOR THE STATE OF NORTH DAKOTA, PERSONALLY APPEARED, PHILIP RIELY, MAYOR, AND PENI PETERSON, CITY AUDITOR, KNOWN TO ME TO BE THE PERSON(S) WHO EXECUTED THE CERTIFICATE, IN WITNESS WHEREOF, I HERETO TO SET MY HAD AND AFFIXED MY OFFICIAL SEAL THE DAY AND YEAR IN THE CERTIFICATE FIRST ABOVE WRITTEN.

NOTARY PUBLIC
FOR THE STATE OF NORTH DAKOTA
RESIDING IN _____
MY COMMISSION EXPIRES: _____

AUDITOR'S CERTIFICATE OF TAXES

TAXES, DELINQUENT TAXES, DELINQUENT SPECIAL ASSESSMENT OR INSTALLMENTS OF SPECIAL ASSESSMENTS OR TAX ESTIMATES FOR THE PROPERTY DESCRIBED ON THE ATTACHED INSTRUMENT ARE UNPAID IN THE AMOUNT OF \$ _____ PLUS PENALTY AND INTEREST, CERTIFIED ON THIS _____ DAY OF _____, 2022.

ERICA JOHNSRUD,
MCKENZIE COUNTY AUDITOR



6.

Land Use Application

Conditional Use Permit (Annual Review)

Kathleen Tretter – SewFine Embroidery



City of Watford City

213 2nd St. NE / PO Box 494
 Watford City, ND 58854
 Ph. 701-444-2533
 Fax 701-444-3004
Celebrating 100 Years - 2014
 cityofwatfordcity.com

August 29, 2022

STAFF REPORT Conditional Use Permit: ANNUAL REVIEW

APPLICANT:

Kathy Tretter
 P.O. Box 1155
 Watford City, ND 58854

PROPERTY OWNERS:

Duane and Kathleen Tretter

PROPERTY LOCATION:

Parcel ID: 82-26-01700, Section 7, Township 150N, Range 98W, Lot 15, Block 1, Dakota Ridge Subdivision, 2601 2nd St. NE, Watford City, McKenzie County, North Dakota.

REQUEST:

Renewal of a Conditional Use Permit allowing a Home Occupation, in this case an embroidery shop, in R1 - Single-family Dwelling District.

ZONING:

Current zoning is R1 - Single-family Dwelling District

CURRENT USE:

Single-family home, with an embroidery shop under CUP

REFERENCES:

Watford City Municipal Code of Ordinances Chapter XV Zoning Ordinances, Article X- Single Family Dwelling District, Section 3 - Conditional Uses: 7. Home Occupation.

Watford City Municipal Code of Ordinances Chapter XV Zoning Ordinances, Article XXV, Conditional Uses, Section 1 - Requirements for Conditional Uses:

A conditional Use Permit may be granted following compliance with the procedure set forth in this section if the conditional use is one set forth in the District Regulations, provided that no application for a conditional use shall be granted unless all of the following conditions are found to be present:

- 1. The conditional use will not be detrimental to or endanger the public health, safety or general welfare;*
- 2. The existing permitted uses in the neighborhood will not in any manner be substantially impaired or diminished by the establishment of the conditional use;*
- 3. The conditional use will not impede the normal and orderly development of the surrounding property for uses permitted in the district;*
- 4. Adequate utilities, access roads, drainage and other necessary site improvements have been or are being provided;*
- 5. Adequate measures have or will be taken to provide access and exit so designed as to minimize traffic congestion in the public streets; and*
- 6. The conditional use shall conform to all special provisions of the district in which it is located. The Conditional Use Permit may be issued for a specified period of time, with automatic cancellation at the end of that time unless it is renewed, or conditions may be applied to the issuance of the Permit and periodic review may be required to determine if the conditional use has any detrimental affects on neighboring uses or districts. The Permit shall be granted for a particular use and not for a particular person or firm.*

SITE DEVELOPMENT:

- Access: The property is accessible from 2nd St NE.
- Sewer: The property has access to City sanitary sewer service.
- Water: The property has access to City water service.

SURROUNDING LAND USE:

- North: Zoning – R-1 Single Family Residential
Use - Single-family Home
- East: Zoning – R-1 Single Family Residential
Use – Single-family Home
- South: Zoning – R-1 Single Family Residential
Use - Single-family Home
- West: Zoning – R-1 Single Family Residential
Use - Single-family Home

DISCUSSION:

The original Conditional Use Permit was issued back in 2014, allowing a home-based embroidery business named “*Sew Fine Embroidery*” at the R-1 residence.

The business does custom embroidery for clients (individual, clubs, or businesses), and is capable of alterations, and custom sewing. The business is located within a separate shop area from the residential use, which is attached to the home’s garage. The client traffic is very minimal and does not appear to cause a disturbance to neighbors. The application has been continuously reviewed, and re-approved, each year since this time.

The site appears to be in compliance with the requirements set forth in preceding staff reports, governing zoning ordinances, and standards of site maintenance. City staff has not received any complaints regarding this home-based business.

The City of Watford City mailed the property owners that hold an interest in the subject property and the adjacent property owners a notice regarding the property’s Conditional Use Permit renewal. At the time of this report, none of the noticed property owners contacted staff regarding the application.

RECOMMENDATION:

It is the recommendation of City Planning Department staff to **APPROVE** the Land Use Application for Conditional Use Permit for Home Occupation.

Approval will be contingent upon the following items:

1. The conditional use will not be detrimental to or endanger the public health, safety or general welfare of community.
2. The existing permitted uses in the neighborhood will not in any manner be substantially impaired or diminished by the establishment of the conditional use;

3. The conditional use will not impede the normal and orderly development of the surrounding property for uses permitted in the district;
4. Adequate utilities, access roads, drainage and other necessary site improvements have been or are being provided;
5. Adequate measures have or will be taken to provide access and exit so designed as to minimize traffic congestion in the public streets;
6. The conditional use shall conform to all special provisions of the district in which it is located.
7. The Conditional Use Permit shall be approved, with no fixed review period(s), unless any of the following were to occur:
 - a. staff receives a substantive complaint about the business from a surrounding property owner;
 - b. there is a significant change in intensity of the business traffic generated;
 - c. ownership of the home or business occurs; or
 - d. staff determines review is required due to changes in ordinance(s) or applicable standards.

PLANNING DEPARTMENT STAFF CONTACTS:

Jake Walters
jwalters@nd.gov
(701) 444-8402

Kayla Grace
kagrace@nd.gov
(701) 444-8406



Watford City
Extraterritorial Area

2702
20-00-05800



82-26-01400

82-26-01500

82605 6-01600

DAKOTA RIDGE
SUBDIVISION

82601 6-01700

82621 26-01800

82-26-01900

POSTNE



82-26-02600

DAKOTA RIDGE
SUBDIVISION

82-26-02800

210
82-32-07400

201
82-32-08010

209
82-32-08200

Section 11, Item H.

Watford City

26TH AVE NE

LAND USE APPLICATION pg. 1 of 2
Watford City Planning Department

ORIGINAL

AREA BETWEEN DOUBLE LINES FOR STAFF USE ONLY

APPLICATION TYPE	DATE FILED: 7-30-14	APPLICATION NUMBER: CU 25-2014
ZONE CHANGE	PROCESSES BY: MW	MEETING DATES: P&Z: 8-15-14 CC: 9-8-14
CONDITIONAL USE PERMIT	FEE: \$575.00	ADVERTISE DATE: 8-13-2014 + 8-20-2014
VARIANCE	RECEIPT #:	PROPERTY OWNERS NOTIFIED:
VACATION & ABANDONMENT	SECTION/TOWNSHIP/RANGE:	
STREET NAME	RELATED CASE #:	
	FINAL ACTION MEMORANDUM MAILED:	DOES THIS USE CONFORM TO THE MASTER PLAN?

(CLEARLY PRINT ALL INFORMATION USING INK OR TYPE)

PROPERTY OWNER: Duane & Kathleen Tretter
 APPLICANT: Kathy Tretter

ALL MAIL FOR THIS APPLICATION SHOULD BE ADDRESSED TO

NAME: Kathy Tretter / Sew Fine Embroidery
 ADDRESS: PO Box 1155
 CITY: Watford City STATE: ND ZIP CODE: 58854
 TELEPHONE: 701-364-8274 EMAIL: SewFineWC@gmail.com

ASSESSOR'S PARCEL NUMBER(S): _____
 LEGAL DESCRIPTION: Lot 15, Block 1, Dakota Ridge Subdivision, McKenzie County, North Dakota
 PROPERTY ADDRESS AND NEAREST CROSS STREETS: 2101 - 22nd St, NE, Watford City, ND 58854
 GROSS/NET ACREAGE: 80' x 89' PRESENT ZONE CLASSIFICATION: Multi Family Development
 DESIRED ZONE CLASSIFICATION: _____ CURRENT LAST USE: Single Family Home

DESCRIBE YOUR REQUEST IN DETAIL. YOU MUST CITE ANY RELEVANT CODE SECTIONS, WAIVERS, OR CONDITIONAL USE PERMITS (USE ADDITIONAL PAGES IF NEEDED)

Home Base Small Business: Sew Fine Embroidery
Custom Embroidery for Clients (individual, e-businesses)
Capability of alterations on custom sewing.

DESCRIBE THE SOURCE OF WATER/SEWER: Not in office space Do you have a will serve letter YES NO

LAND USE APPLICATION pg. 2
Watford City Planning Department

ORIGINAL

(I, We), the undersigned swear and say that (I am, We are) the owner(s) of record on the tax rolls of the property involved in this application, or (am, are) otherwise qualified to initiate this application under Watford City Code; that the information on the plans and drawings attached hereto, and all of the statements and answers contained herein are in all respects true and correct to the best of my knowledge and belief, and the undersigned understands that this application must be complete and accurate before a hearing can be conducted. (I, We) also authorize the Watford City Planning Department and its designee, to enter the premises of the property subject to this application for the purposes of gathering information for the purpose of advising the public of the proposed application.

Kathleen J. Trotter
Property Owner Signature

Kathleen Trotter
Print of Type Owner Name

NOTARY

State of North Dakota
County of Mckenzie
This instrument was acknowledged before me on 29 July 2014 by Kathleen Trotter
Date Name of Person

MILDRED WILLIAMS
Notary Public
State of North Dakota
My Commission Expires Feb. 25, 2019

Mildred Williams
Signature of Notarial Officer

Documents Required for Submitting Land Use Applications

APPLICATION TYPE	Application	Conceptual Site Plan	Site Plans	Deed	Legal Description	Justification Letter	Traffic Impact Analysis	PDF	Supplemental Info.	Application Fees
Conditional Use Permit	I ⁶	I ⁷	I ¹⁰	I ⁹	I ⁸	I ¹¹	I ¹² N/A	I ¹³ plans sent	I ¹⁴ N/A	\$525 + publishing costs
Zone Change	I	I	I	I ⁹	I ⁸	I ¹¹	I ¹²	I	I ¹⁴	\$300
Variance	I	I	I		I ⁸	I ¹¹		I		\$300
Vacation and Abandonment	I		I	I ⁹	I ⁸	I ¹¹		I		Refer to Fee Schedule
Street Name Change*	I	I	I			I ¹¹		I		Refer to Fee Schedule

Superscript notes on this table refer to the same item number on the Explanation of the Document Submittal Requirements for Planning Applications
*Plus all sign costs

Procedures for Filing Land Use Applications:

- A. After assembling the required materials as outlined above, only completed applications shall be accepted for filing.
- B. Review the Summary of Required Reviews or Hearings for your application type. ATTENDANCE AT ALL SCHEDULED MEETINGS IS MANDATORY, you may assign an agent to speak on your behalf. Failure to appear at any meeting may result in delays.
- C. Staff Report: To discuss a report or recommendation, contact the Planning Department to resolve concerns prior to the hearing.
- D. A letter indicating the Commission's decision and all conditions of approval is sent to the correspondent address on the application. All conditions must be met before an occupancy permit or a business license will be issued. In many cases, the Planning Commission is considered to be final action unless appealed, refer to the Summary or Required Reviews or Hearings.
- E. Any person may appeal, in writing, to the board within 30 calendar days from the date the Notice of Final Action was sent. The Office of the Zoning Administrator must physically receive the appeal by 4:00 pm. on the 30th calendar day.
- F. The Planning Commission has the authority to impose conditions, restrictions, safeguards and date of expiration on any land use application that is granted to ensure the health, safety and welfare of the neighborhood. Failure to comply with such conditions shall be deemed as a violation. Any such person who knowingly continues the violation after receiving written notification of the violation is guilty of misdemeanor.
- G. Site Development Plan Application is required on all Conditional Use Applications.

7.

Division of Land Application

Subdivision Final Plat

Terry and Diane Gariety



City of Watford City

213 2nd St. NE / PO Box 494
 Watford City, ND 58854
 Ph. 701-444-2533
 Fax 701-444-3004
Celebrating 100 Years - 2014
 cityofwatfordcity.com

August 29, 2022

STAFF REPORT
Division of Land Application – Subdivision Final Plat
Holm at 7

APPLICANTS/ PROPERTY OWNERS:

Terence Gariety and Diane Gariety
 3743 NE 2th Ave.
 Portland, OR 97212

PROPERTY LOCATION:

Lot 3 of Lazy E Overbar Estates in Section 13, Township 150 North, Range 99 West.
 Parcel ID: 82-73-00150, Watford City, McKenzie County, North Dakota.

REQUEST:

Review of a Final Subdivision Plat for the purpose of dividing the property into six (6) lots for future single-family homes.

CURRENT ZONING:

R-1, Single-Family Dwelling District

CURRENT USE:

Vacant land

REFERENCES:

City of Watford City Municipal Code of Ordinances: *CHAPTER XV- ZONING ORDINANCE, ARTICLE XXX- SUBDIVISION REGULATIONS, SECTION 5- APPROVAL OF PLATS AND SECTION 6- PROCEDURE FOR APPROVAL OF PLATS: "Plat approval as required herein and in conformity with statutory authority within the Planning Commission's territorial jurisdiction, shall be by the Planning*

Commission, with confirmation approval by the City Council. In all cases where land is offered for dedication for streets, utilities, or other public purposes, the governing body affected shall act to accept or reject the offer of dedication and the deed for the fee to such lands. The approval of other jurisdictional Planning Commissions shall be required on all plats of land situated within the unincorporated jurisdiction of the City of Watford City, North Dakota.”

...
The Planning Commission shall embrace a motion, which shall include all conditions it required for approval, or conditions upon which approval will be granted, and shall set forth the reasons for the approval given. If the Planning Commission recommends disapproval of the final plat, such action, together with the reasons, therefore, will be entered in the official records of the Planning Commission and a copy of such record will be sent to the subdivider and the City Council. A copy of the motion shall be sent forthwith to the subdivider and a copy thereof to the City Council together with the plat if it is approved, conditionally or otherwise.

...
The Developer shall have the Development Agreement and the Subdivision Improvement, Maintenance, and Warranty Agreement finalized with the City prior to the Planning Commission accepting or denying the Final Plat.

SITE DEVELOPMENT:

- Access: The property is accessed from 7th Ave NW.
- Sewer: City sanitary sewer services are available within this area. Properties are not yet serviced.
- Water: City water services are available within this area. Properties are not yet serviced.

SURROUNDING LAND USE:

- North: Zoning; A-1, Agricultural District
Use - Undeveloped
- East: Zoning; C-B, Central Business District, R-1 Single-family Dwelling District
Use - Watford Square and Veeder Estates
- South: Zoning; R-1 Single-family Dwelling District
Use – Existing single-family homes
- West: Zoning- R-1 Single-family Dwelling District
Use – Existing single-family homes

DISCUSSION:

Applicant has worked with City staff to address comments received on the preliminary plat as well as on the associated improvement plan sets. This particular subdivision is a

stand-alone project to the development of the remainder parcels on the north and, as such, have SIA and DA agreements for City Council approval as well.

Planning and Zoning Commission should consider the preliminary plat draft versus this “final” version. Staff is confident that all interdepartmental concerns have been addressed at this time.

RECOMMENDATION:

It is the recommendation of City Planning Department staff to **APPROVE** the Division of Land Application.

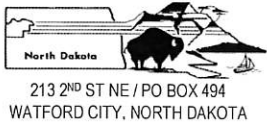
Approval shall be contingent upon the following conditions:

1. The Subdivision Plat must follow all regulations as set forth within the City of Watford City Municipal Code of Ordinances pertaining to Subdivision Regulations and the Approval of Plats: Chapter XV, Article XXX, Sections 5 & 6.
2. All bonding for infrastructure must be received before the Final Subdivision Plat is recorded.
3. The presented Development Agreement (DA) must be recorded along with the Final Subdivision Plat.
4. The presented Subdivision Improvement, Maintenance, and Warranty Agreement (SIA) must be recorded along with the Final Subdivision Plat.
5. The approval of a subdivision plat shall expire twelve (12) months from the date of approval. During those twelve (12) months after approval, the final plat shall be recorded at the McKenzie County Recorder's Office. An extension of a final plat may be granted once for a total period of not more than twelve (12) additional months. A request for extension must be made in writing not more than thirty (30) days after the expiration of the original approval. An extension of approval may be only granted if the final plat requires no modification, including owners and lienholders' signature (to be proven by an up-to-date title option or title insurance policy), and remains consistent with the purpose and intent of the originally approved final plat. If the approval of a final plat expires and an extension to the approval is not, or cannot be granted, a new application for the final plat must be filed and approved.

PLANNING DEPARTMENT STAFF CONTACTS:

Jake Walters
jwalters@nd.gov
(701) 444-8402

Kayla Grace
kagrace@nd.gov
(701) 444-8406



CITY OF WATFORD CITY APPLICATION REVIEW

PROJECT INFORMATION

PROPERTY ADDRESS/LOCATION: <i>PID 82-73-00150 Lot 3 Lazy E Overbar Estates</i>	PROJECT NAME: <i>22-07-08 Holm at 7 Front Plat</i>
---	---

PAYMENT

INVOICE NUMBER: <i>5443</i>	INVOICE DATE: <i>7 / 8 / 22</i>	INVOICED BY: <i>JW</i>	PAYMENT: \$ _____	PAYMENT DATE: ____/____/____	<input type="checkbox"/> CARD <input type="checkbox"/> CASH <input type="checkbox"/> CHECK
--------------------------------	------------------------------------	---------------------------	----------------------	---------------------------------	--

PERMIT

PERMIT NUMBER(S): _____	ISSUE DATE: ____/____/____	EXPIRATION DATE: ____/____/____	PERMIT(S) ISSUED BY: _____
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PLANNING DEPARTMENT

REVIEWED BY: _____	DATE: ____/____/____
-----------------------	-------------------------

NOTES:

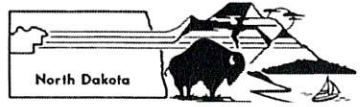
1. Short timeline; submittal incomplete

2. 6 lots changed; proposed 6 meadows to North

BUILDING DEPARTMENT

APPLICATION TYPE: <input type="checkbox"/> COMMERCIAL BUILDING <input type="checkbox"/> DEMOLITION <input type="checkbox"/> FENCE <input type="checkbox"/> GENERAL <input type="checkbox"/> MOVING <input type="checkbox"/> RESIDENTIAL BUILDING <input type="checkbox"/> SEPTIC <input type="checkbox"/> SIGN <input type="checkbox"/> SITE PLAN	<input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED <input type="checkbox"/> NOT REQUIRED BY: _____ DATE: ____/____/____
--	--

NOTES:



THE CITY OF WATFORD CITY
213 2ND ST NE / PO BOX 494
WATFORD CITY, NORTH DAKOTA

DIVISION OF LAND APPLICATION SUBDIVISION FINAL PLAT

REQUIREMENTS

APPLICATION FEE:
\$15.00 PER LOT

All applications must be legible, printed in ink or typed, and suitable for reproduction. *Original application with original signature is required.* A *Subdivision Final Plat Application* may be submitted in order to plat parcels within the Corporate City limits and the designated Extra Territorial Area (ETA) which have already been approved by City Council through a Preliminary Subdivision Plat. All *Subdivision Final Plats* shall be subject to conform to the regulations as set within the City of Watford City Municipal Code of Ordinances and Chapter 40-48 of the North Dakota Century Code. Along with this original application, please submit the following: N.D. Professionally Engineered/ Surveyed map of subdivision parcels in both .PDF format and 11"x17" size paper for review, a brief justification letter explaining the request for *Subdivision Final Plat*, and a current copy of a title report/title commitment for the property. Once approved by City Council, the *Final Subdivision Plat* shall be considered approved for a period of 12 months during such time, the *Final Subdivision Plat* must be submitted to the City on a mylar plat in the size 24" x 36". Subdivisions may be subject to additional Development Agreements (DA) and Subdivision Improvement, Warranty and Maintenance Agreements (SIA) prior to recordation. For specific details regarding this process, please refer to the *City of Watford City Municipal Code of Ordinances: CHAPTER XV ARTICLE XXX: SUBDIVISION REGULATIONS.*

PROPERTY OWNER INFORMATION

OWNER NAME(S): Terence and Diane Gariety	PHONE NUMBER: 503-890-5257	EMAIL: tgariety@gmail.com
MAILING ADDRESS: 1528 N. Blandena St., Portland, OR 97217		

APPLICANT INFORMATION

Same as Owner

APPLICANT NAME:	PHONE NUMBER:	EMAIL:
MAILING ADDRESS:		

DEVELOPER INFORMATION

DEVELOPER NAME: Terence and Diane Gariety	PHONE NUMBER: 503-890-5257	EMAIL: tgariety@gmail.com
MAILING ADDRESS: 1528 N. Blandena St., Portland, OR 97217		

PROPERTY INFORMATION

PROPERTY ADDRESS: PID 82-73-00150	CURRENT ZONING: Residential, R-1	
LEGAL DESCRIPTION: (SECTION, TOWNSHIP, RANGE) Lot 3 of Lazy E Overbar Estates in Section 13, Township 150 North, Range 99 West		
EXISTING ACREAGE/SQ.FT.: 1.89 acres/82,459 sq.ft.	NEW ACREAGE/SQ.FT.: 1.89 acres/82,459 sq.ft.	PROPOSED # OF LOTS/BLOCKS: 6
CURRENT USE OF PROPERTY: Residential, R-1	PROPOSED USE OF PROPERTY: Residential, R-1	

DESCRIPTION

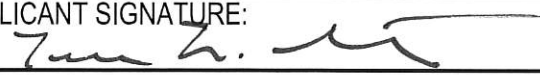
Please give a brief description of the proposed Final Subdivision Plat.

Applicant is planning to subdivide referenced property into 6 lots. Lots 1-5 are proposed for single-family residential, while lot 6 will more than likely be un-buildable due to drainage and wetlands.


FINAL PLAT SUBMITTAL REQUIREMENTS	APPLICANT CHECKLIST	CITY STAFF REVIEW
Completed and signed Subdivision Final Plat Application.		
Payment for Subdivision Final Plat Application fee.		
Justification Letter.		
Title Report/Title Commitment.		
Legal Description.		
Final Plat.		
Open Space Requirements.		
Phasing and construction schedule.		
Final Grading Plan.		
Final Street Plans.		
Final Utility Plans.		
Final Storm Water Management Plan Report.		
Traffic Impact Analysis (TIA), if needed.		
Erosion Control Review & Checklist, Storm Water Review & Checklist, and Floodplain App.		
Additional State, Federal, and County permits.		
Developer signed DA and SIA.		
Final Construction Plans and Specifications.		

APPLICANT SIGNATURE:
As the applicant, I certify that all City Ordinances will be complied with and that the information given within this application as well as the plans and maps submitted are in all respects true and correct to the best of my knowledge and belief.

As the applicant, I certify that the Development Agreement and Subdivision Improvement, Maintenance, and Warranty Agreement have been reviewed, signed, and finalized with the City.

APPLICANT SIGNATURE: 	DATE: 7 / 11 / 22
APPLICANT PRINT NAME: Terence L. Garity	APPLICANT TITLE: Owner

PROPERTY OWNER(S) AFFIDAVIT
I/We, the undersigned, swear that I am / we are, the owner(s) and/or Mortgage holders of the property described within this application. I/We will make provisions to ensure compliance with the disclosure and recording requirements of McKenzie County and the City of Watford City. I/We certify that all information contained within this application are in all respects true and correct to the best of my/our knowledge and belief. I/We also hereby authorize City of Watford City Staff and/or its designee to access my property or premise for the purpose of gathering and verifying information in relation to this application and submitted plans.

PROPERTY OWNER SIGNATURE: 	DATE: 7 / 11 / 22
PROPERTY OWNER SIGNATURE: _____	DATE: _ / _ / _

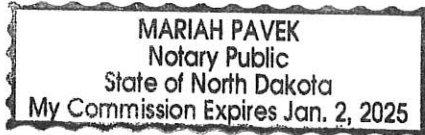
PROPERTY OWNER NOTARY

On this 11th day of July, 2022 before me, the undersigned, a notary public for the state of North Dakota, personally appeared, Terence L. Gariety known to me to be the person(s) who executed the certificate in witness whereof, I have hereunto set my hand and affixed my official seal the day and year in the certificate first written above.

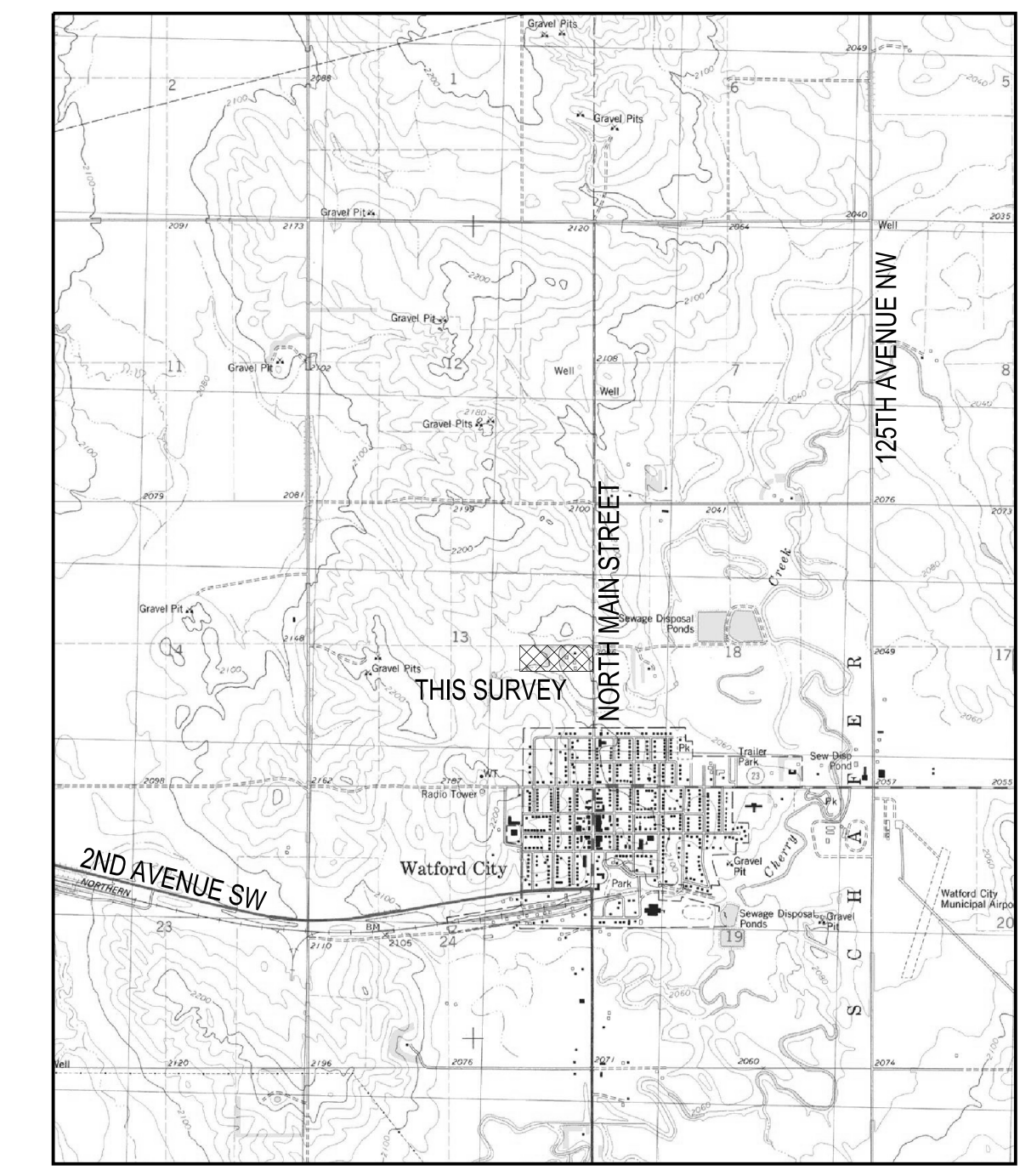
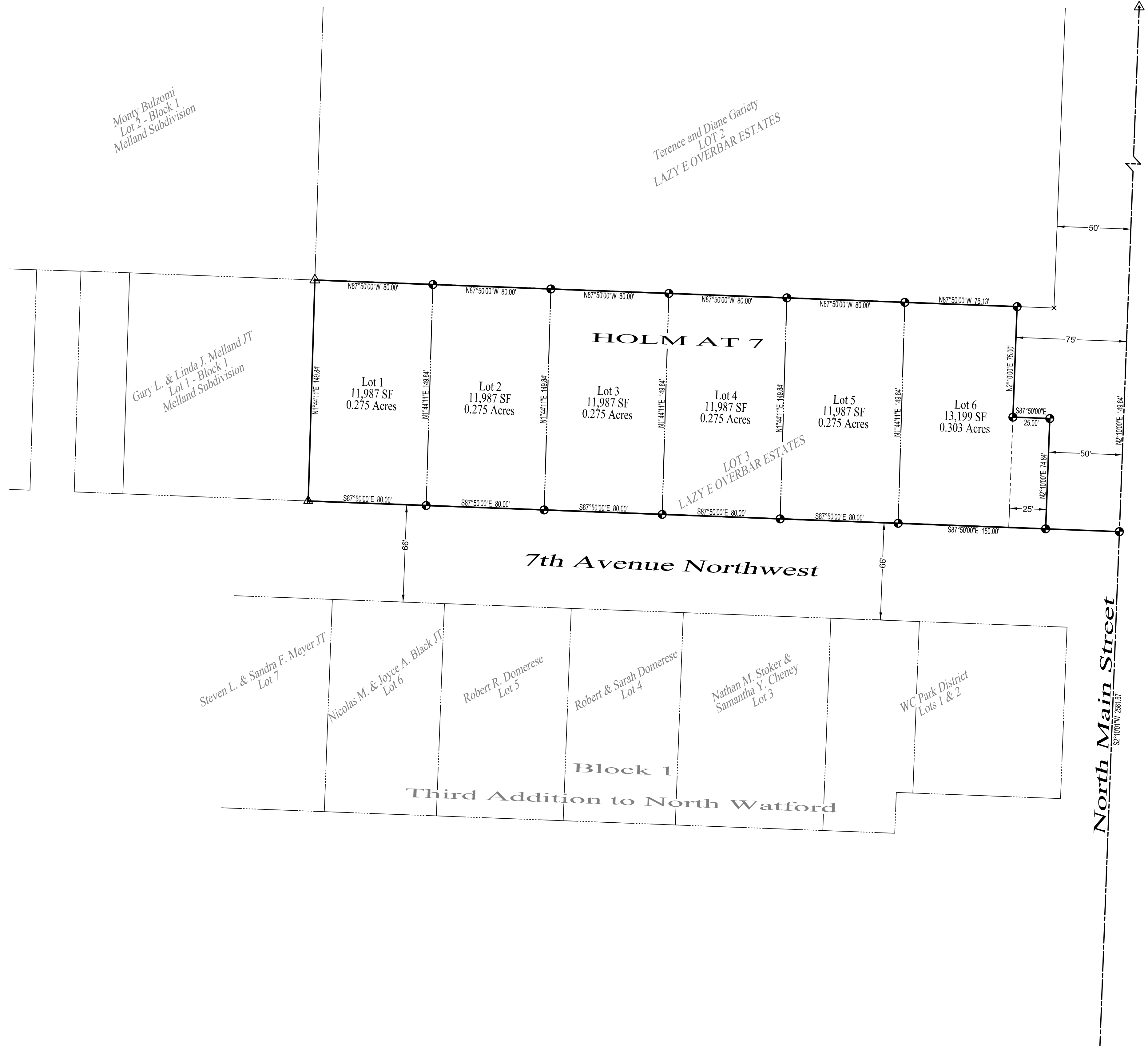
Mariah Pavek
Notary Public

(NOTARIAL SEAL)

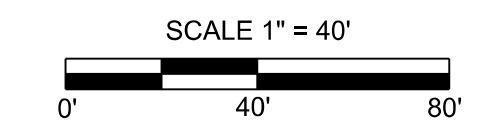
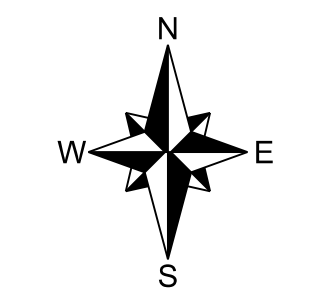
Notary Public for the state of North Dakota
Residing at Watford City
My Commission Expires 1-2-2025



**PLAT OF
HOLM AT 7 SUBDIVISION**
AS LOCATED IN LOT 3 OF LAZY E OVERBAR ESTATES IN
SECTION 13 TOWNSHIP 150 NORTH - RANGE 99 WEST - 5TH P.M.
WATFORD CITY, MCKENZIE COUNTY, NORTH DAKOTA

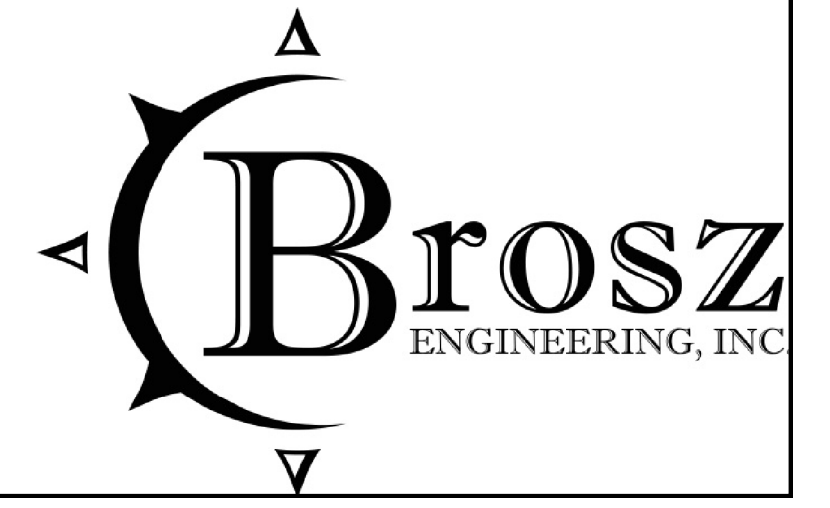


VICINITY MAP
Not to Scale



BASIS OF BEARING: N.D. STATE PLANE - NORTH ZONE
GROUND DISTANCES SHOWN - C/F: 0.9998485
TOTAL PLATTED AREA: 1.89 Acres

- ⊙ = REBAR & CAP SET
- △ = PIN FOUND
- ⊠ = STONE FOUND
- ⊔ = R.O.W. MARKER
- x = COMPUTED
- = BOUNDARY LINE
- - - = SECTION LINE
- · - · - = QUARTER LINE
- · — · — = NEW PROPERTY LINE
- · - · - = EXISTING PROPERTY LINE
- · - · - = EXISTING RIGHT-OF-WAY LINE
- · - · - = NEW DRAINAGE EASEMENT LINE



**PLAT OF
HOLM AT 7 SUBDIVISION**
AS LOCATED IN LOT 3 OF LAZY E OVERBAR ESTATES IN
SECTION 13 TOWNSHIP 150 NORTH - RANGE 99 WEST - 5TH P.M.
WATFORD CITY, MCKENZIE COUNTY, NORTH DAKOTA

OWNER'S CERTIFICATE

I, (WE) THE UNDERSIGNED, BEING THE SOLE OWNER(S) AND MORTGAGE HOLDER(S) OF THE LAND PLATTED HEREIN, DO HEREBY CONSENT TO THE EXECUTION OF THIS PLAT AND AGREE TO NOT VACATE ANY PORTION OF THIS PLAT WITHOUT THE CONSENT OF THE CITY OF WATFORD CITY. I (WE) DEDICATE EASEMENTS TO RUN WITH THE LAND FOR WATER, SEWER, GAS, ELECTRIC, TELEPHONE, OR OTHER PUBLIC UTILITY LINES OR SERVICES UNDER, ON, OR OVER THE LAND DEDICATED HEREON AS "UTILITY EASEMENTS" WHETHER SHOWN OR EXISTING.
DATED THIS _____ DAY OF _____, 2022

TERENCE GARIETY DATE

STATE OF _____
COUNTY OF _____

ON THIS _____ DAY OF _____, 2022 BEFORE ME, THE UNDERSIGNED, A NOTARY PUBLIC FOR THE STATE OF _____, PERSONALLY APPEARED, TERENCE GARIETY, KNOWN TO ME TO BE THE PERSON(S) WHO EXECUTED THE CERTIFICATE IN WITNESS WHEREOF, I HAVE HEREUNTO SET MY HAND AND AFFIXED MY OFFICIAL SEAL THE DAY AND YEAR IN THE CERTIFICATE FIRST WRITTEN ABOVE.

NOTARY PUBLIC FOR THE STATE OF _____
RESIDING AT _____
MY COMMISSION EXPIRES _____

OWNER'S CERTIFICATE

I, (WE) THE UNDERSIGNED, BEING THE SOLE OWNER(S) AND MORTGAGE HOLDER(S) OF THE LAND PLATTED HEREIN, DO HEREBY CONSENT TO THE EXECUTION OF THIS PLAT AND AGREE TO NOT VACATE ANY PORTION OF THIS PLAT WITHOUT THE CONSENT OF THE CITY OF WATFORD CITY. I (WE) DEDICATE EASEMENTS TO RUN WITH THE LAND FOR WATER, SEWER, GAS, ELECTRIC, TELEPHONE, OR OTHER PUBLIC UTILITY LINES OR SERVICES UNDER, ON, OR OVER THE LAND DEDICATED HEREON AS "UTILITY EASEMENTS" WHETHER SHOWN OR EXISTING.
DATED THIS _____ DAY OF _____, 2022

DIANE GARIETY DATE

STATE OF _____
COUNTY OF _____

ON THIS _____ DAY OF _____, 2022 BEFORE ME, THE UNDERSIGNED, A NOTARY PUBLIC FOR THE STATE OF _____, PERSONALLY APPEARED, DIANE GARIETY, KNOWN TO ME TO BE THE PERSON(S) WHO EXECUTED THE CERTIFICATE IN WITNESS WHEREOF, I HAVE HEREUNTO SET MY HAND AND AFFIXED MY OFFICIAL SEAL THE DAY AND YEAR IN THE CERTIFICATE FIRST WRITTEN ABOVE.

NOTARY PUBLIC FOR THE STATE OF _____
RESIDING AT _____
MY COMMISSION EXPIRES _____

SURVEYOR'S CERTIFICATE

I, DUSTIN JORDAN, REGISTERED LAND SURVEYOR NO. 10478, IN THE STATE OF NORTH DAKOTA ON THE BASIS OF MY KNOWLEDGE, INFORMATION, AND BELIEF, DO HEREBY CERTIFY THAT AT THE REQUEST OF SAID OWNER(S), THE SURVEY REPRESENTED BY THIS DRAWING IS IN ALL RESPECTS CORRECT, AND WAS MADE BY ME OR UNDER MY DIRECT SUPERVISION, ON THE GROUND, TO THE NORMAL STANDARD CARE OF PROFESSIONAL LAND SURVEYORS PRACTICING IN THE STATE OF NORTH DAKOTA. THIS SURVEY DOES NOT CONSTITUTE A TITLE SEARCH TO DETERMINE OWNERSHIP OR EASEMENTS OF RECORD AS PERFORMED BY MYSELF OR BY BROSZ ENGINEERING.

DUSTIN JORDAN DATE
REGISTERED LAND SURVEYOR NO. 10478

STATE OF _____
COUNTY OF _____

ON THIS _____ DAY OF _____, 2022 BEFORE ME, THE UNDERSIGNED, A NOTARY PUBLIC FOR THE STATE OF _____, PERSONALLY APPEARED, DUSTIN JORDAN, KNOWN TO ME TO BE THE PERSON(S) WHO EXECUTED THE CERTIFICATE IN WITNESS WHEREOF, I HAVE HEREUNTO SET MY HAND AND AFFIXED MY OFFICIAL SEAL THE DAY AND YEAR IN THE CERTIFICATE FIRST WRITTEN ABOVE.

NOTARY PUBLIC FOR THE STATE OF _____
RESIDING AT _____
MY COMMISSION EXPIRES _____

PROPERTY DESCRIPTION

LOTS 1-6 OF HOLM AT 7 SUBDIVISION AS LOCATED IN LOT 3 OF LAZY E OVERBAR ESTATES IN SECTION 13, T150N, R99W, 5TH P.M., WATFORD CITY, MCKENZIE COUNTY, NORTH DAKOTA.

PLANNING AND ZONING COMMISSION APPROVAL

THIS PLAT IN THE CITY OF WATFORD CITY IS HEREBY APPROVED IN ACCORDANCE WITH THE LAWS OF THE STATE OF NORTH DAKOTA, ORDINANCES OF THE CITY OF WATFORD CITY NORTH DAKOTA, AND REGULATIONS OF THE PLANNING AND ZONING COMMISSION OF THE CITY OF WATFORD CITY, NORTH DAKOTA.

JESSE LAWRENCE, CHAIRMAN DATE

STATE OF NORTH DAKOTA
COUNTY OF MCKENZIE

ON THIS _____ DAY OF _____, 2022, BEFORE ME, THE UNDERSIGNED, A NOTARY PUBLIC FOR THE STATE OF NORTH DAKOTA, PERSONALLY APPEARED, JESSE LAWRENCE, CHAIRMAN, KNOWN TO ME TO BE THE PERSON(S) WHO EXECUTED THE CERTIFICATE IN WITNESS WHEREOF, I HAVE HEREUNTO SET MY HAND AND AFFIXED MY OFFICIAL SEAL THE DAY AND YEAR IN THE CERTIFICATE FIRST WRITTEN ABOVE.

NOTARY PUBLIC FOR THE STATE OF NORTH DAKOTA
RESIDING AT _____
MY COMMISSION EXPIRES _____

WATFORD CITY APPROVAL

THE CITY OF WATFORD CITY, NORTH DAKOTA HAS APPROVED THE ATTACHED PLAT AS SHOWN HEREIN, AND LYING WITHIN THE JURISDICTION OF THE CITY OF WATFORD CITY, HAS APPROVED THE STREETS, ALLEYS, AND OTHER PUBLIC WAYS AND GROUNDS OF THE ATTACHED PLAT, SHOWN HERE AS AN AMENDMENT TO THE COMPREHENSIVE STREET AND HIGHWAY PLAN AND OTHER APPROPRIATE PORTIONS OF THE COMPREHENSIVE PLAN OF THE CITY OF WATFORD CITY, NORTH DAKOTA. ALL STREETS, ALLEYS, AND OTHER PUBLIC WAYS AND GROUNDS OF THE ATTACHED PLAT ARE DEDICATED, BUT NOT ACCEPTED AT THIS TIME WITH THE OFFER TO REMAIN OPEN.

PHILIP RIELY, MAYOR DATE

PENI PETERSON, CITY AUDITOR DATE

STATE OF NORTH DAKOTA
COUNTY OF MCKENZIE

ON THIS _____ DAY OF _____, 2022, BEFORE ME, THE UNDERSIGNED, A NOTARY PUBLIC FOR THE STATE OF NORTH DAKOTA, PERSONALLY APPEARED, PHILIP RIELY, MAYOR AND PENI PETERSON, CITY AUDITOR, KNOWN TO ME TO BE THE PERSON(S) WHO EXECUTED THE CERTIFICATE IN WITNESS WHEREOF, I HAVE HEREUNTO SET MY HAND AND AFFIXED MY OFFICIAL SEAL THE DAY AND YEAR IN THE CERTIFICATE FIRST WRITTEN ABOVE.

NOTARY PUBLIC FOR THE STATE OF NORTH DAKOTA
RESIDING AT _____
MY COMMISSION EXPIRES _____

AUDITOR'S CERTIFICATE OF TAXES

TAXES, DELINQUENT TAXES, DELINQUENT SPECIAL ASSESSMENT OR INSTALLMENT OF SPECIAL ASSESSMENT OR TAX ESTIMATES FOR THE PROPERTY DESCRIBED ON THE ATTACHED INSTRUMENT ARE UNPAID IN THE THE AMOUNT OF \$ _____ PLUS PENALTY AND INTEREST.

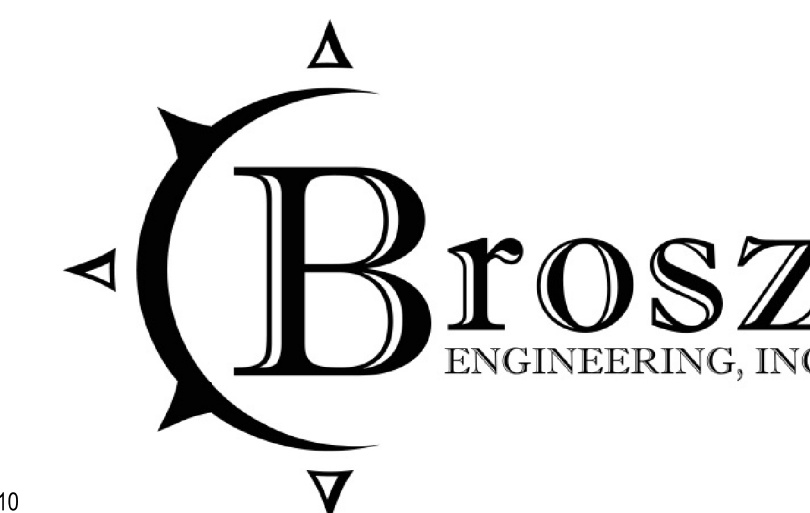
CERTIFIED THIS _____ DAY OF _____, 2022.

ERICA JOHNSRUD, MCKENZIE COUNTY AUDITOR

CERTIFICATE OF MCKENZIE COUNTY RECORDER

I HEREBY CERTIFY THAT THE ABOVE INSTRUMENT WAS FILED IN THE OFFICE OF THE MCKENZIE COUNTY RECORDER IN THE STATE OF NORTH DAKOTA AT _____ O'CLOCK A.M. / P.M. ON THE _____ DAY OF _____, A.D., 2022 AND WAS RECORDED AS DOCUMENT NO. _____.

KATIE PAULSON, MCKENZIE COUNTY RECORDER



DEVELOPMENT AGREEMENT

BY AND BETWEEN

**THE CITY OF WATFORD CITY,
STATE OF NORTH DAKOTA**

AND

TERENCE GARIETY AND DIANE GARIETY

FOR THE

HOLM AT 7 SUBDIVISION

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This Development Agreement (the "Agreement") is made and entered into this _____ day of _____, 20____ by and between the City of Watford City (hereinafter "City") and Terence Gariety and Diane Gariety (hereinafter "Developer"). The Developer is owner of certain real property located at Lot 3 of Lazy E Overbar Estates in Section 13, Township 150 North, Range 99 West, and more particularly described as the Holm at 7 Subdivision, McKenzie County, North Dakota, and as also described in **Exhibit A** attached hereto and incorporated herein (the "Property").

RECITAL OF PREMISES, PURPOSE, AND INTENT

- A. Developer owns that certain real property described and shown on **Exhibit A** attached hereto and incorporated herein by reference (hereinafter the "Property") containing approximately 1.89 acres of land, which is the subject of this Agreement.
- B. The City wishes, to enter into a development agreement with persons having a legal or equitable interest in real property to establish long-range plans for the proposed development of such property.
- C. All preliminary processing regarding this Agreement has been duly completed in conformance with all applicable laws, rules and regulations. The City of Watford City (City) has found that this Agreement is consistent with the City's plans, policies and regulations and that the execution of this Agreement on behalf of the City is in the public interest and is lawful in all respects.
- D. The City desires to enter into this Agreement to provide for public services, as limited to and further defined within a Subdivision Improvement, Maintenance and Warranty Agreement, to further the goals and values of the City, to promote the health, safety and general welfare of the City and its inhabitants, to minimize uncertainty in planning for and securing orderly development of the Property and surrounding areas, to insure attainment of the maximum efficient utilization of resources within the City in a way that provides the highest economic benefit and least fiscal cost to its citizens, and to otherwise achieve the goals and purposes for which the laws governing development agreements were enacted. The conditions stated in this Agreement will reasonably mitigate the impacts that the development of the Property will have on the citizens of the City. The City finds and determines that the conditions of this Agreement were not an inducement for the rezoning of the Property or to any other land use decision relating to the Property.
- E. The parties to this Agreement acknowledge and agree that this Agreement is consistent with and will implement the goals and objective of the City Ordinances.

The City finds and determines, and the Developer agrees, that the terms, conditions, and agreements established in this Agreement are unique to the Proposed Development and were negotiated at arm's length between the City and the Developer, and that the conditions of this Agreement have no binding or precedential effect (other than as to

the Property) with regard to future development agreements in the City, and cannot be relied upon by either the parties to this Agreement or by future applicants, for rezoning, subdivision plat, or other land use approvals in other development agreements.

NOW THEREFORE, for and in consideration of the foregoing recitals and of the mutual covenants and promises set forth herein, the parties do hereby agree as follows:

SECTION 1. DEFINITIONS.

For all purposes of this Agreement, except as otherwise expressly provided or unless the context otherwise requires, the following terms shall have the following meanings:

“Affiliate” means an entity, partnership, company or corporation which directly or indirectly, Developer controls, or in which Developer has a controlling interest or which controls Developer, or which is under common control of an entity which controls Developer.

“Agreement” has the meaning assigned to it in the first paragraph hereof, and at any given time includes all addenda and exhibits incorporated by reference and all amendments which hereafter are duly entered into in accordance with the terms of this Agreement.

“Applicable Rules” means and refers to:

- 1. The Zoning Action (defined below);
- 2. The applicable provisions of the Watford City Code of Ordinances; and
- 3. This Agreement.

The term "Applicable Rules" does not include:

- 1. Any ordinances, laws, policies, regulations or procedures adopted by a governmental entity other than the City;
- 2. Any fee or monetary payment not governed by this Agreement but which is prescribed by City ordinance and is uniformly applied to all development and construction subject to the City's jurisdiction, including any increase of fees or monetary payments that are cost based and uniformly applied to all development and construction within the City any designated service area; and further, does not preclude the City from obtaining full cost recovery for any cost based services or infrastructure that are based on variables for inflation, construction and consumer price indexing to the extent permitted by North Dakota or federal law; or
- 3. Any applicable state or federal law or regulation.

“Code” means the Watford City, City Code of ordinances, as amended by Watford City Ordinances and Resolutions adopted by the WCCC, and including all rules, regulations, standards, criteria, manuals and other references adopted therein.

“City” means the City of Watford City, State of North Dakota, together with its successors and assigns.

“Developer” means Terence Gariety and Diane Gariety, as the developer of the land constituting the Property and its successors and assigns, if any, as permitted under the terms of this Agreement.

“Discretionary Approval” means an approval that involves the exercise of significant and extensive factual or legal judgment by the City. Without limiting the generality of this definition, the following types of approvals are considered “Discretionary Approvals”: zone changes, conditional use permits, Master Plan amendments, planned unit developments, special exceptions, waivers, variances, site plans or site development plans, and tentative maps.

“Effective Date” means the date the City approves the execution of this Agreement.

“Engineering Standards” means those standards adopted by the City for the design of roads, drainage, and other infrastructure; as such standards may be amended from time to time.

“Infrastructure” or “Improvement Works” means and refers to street improvements, sanitary sewer systems, storm water management works, water supply systems, utilities, open space, parks, and public facilities, and similar facilities as required by the Applicable Rules.

“Master Plan Map” means a conceptual plan showing the proposed subdivision layout, land use, phasing, streets, and general design for the Property and any adjacent property for which the Developer owns, and it is reasonable to believe the property will be developed in future phases.

“Master Traffic Impact Analysis” means a comprehensive traffic study prepared in conformance with the Code, approved as of the Effective Date of this Agreement or as subsequently approved by the City and Developer to be effective as of the Effective Date of this Agreement, as amended or conditioned and finally approved by the City.

“Proposed Development” means all property and proposed development within the boundaries of the Master Plan Map covering all of the Property, as shown on **Exhibit A**.

“Planning Commission” means the Planning and Zoning Commission of the City.

“Property” means that certain real property as described on Exhibit “A”.

“Public Works Director” or “Director of Public Works” means the Director of the City’s

Department of Public Works or such Director's designee(s).

"Residential Development" means any proposed development identified in the Proposed Development as compatible with zoning district R-1.

"Storm Water Management Plan" means the drainage study prepared for the development of the Property in conformance with the Zoning Action, as amended or conditioned and approved by the City Engineer.

"Subdivision Map" means any instrument which legally subdivides property or gives the right to legally subdivide property, including, without limitation, parcel maps, division of land into large parcels, lot line adjustments, tentative commercial subdivision maps, final commercial subdivision maps, reversionary maps, condominium subdivision maps, or tentative or final residential subdivision maps, or Master Plan Exhibit, for all or a portion of the Proposed Development in accordance with Chapter 15, Article XXX.

"Uniform" means applicable throughout the City of Watford City.

"Unit Fee" means a payment by the Developer per designated increment of development. A unit fee may be applied as provided for in this Agreement. If this Agreement is silent about the application of a unit fee, the unit fee may be applied in any manner chosen by the City in its sole discretion.

"Zoning Action" means the action taken on a specific date by the City with respect to Application numbers together with all applicable terms and conditions, and any subsequent approvals by the City that amend or revise the action taken by the City with respect to application numbers.

"Zoning Ordinance" means the Zoning Ordinance of the City of Watford City.

SECTION 2. GENERAL PURPOSE AND INTENT.

This Agreement is predicated upon the following facts and findings:

2.1 Incorporation of Recitals.

All of the foregoing recitals together with the additional provisions set forth in this Section shall be deemed true and correct in all respects with respect to this Agreement and shall serve as the basis for the interpretation of this Agreement.

2.2 City Intent.

The City desires to enter into this Agreement as permitted by law and this Agreement to provide for public services, public uses and city infrastructure, to promote the health, safety and general welfare of the City and its inhabitants, to minimize uncertainty in planning for and securing orderly development of the Proposed Development and surrounding areas, to insure attainment of the maximum efficient utilization of resources within the City in a way that provides the highest economic benefit and least fiscal cost

to its citizens, to reasonably mitigate any adverse impacts that the development of the Property will have on the citizens and lands of the City of Watford City, and otherwise achieve the goals and purposes for which the laws authorizing development agreements were enacted.

2.3 Developer Intent.

Developer wishes to obtain reasonable assurances that Developer may develop the Proposed Development in accordance with the conditions established in this Agreement. Developer acknowledges that there are insufficient public services, which includes facilities and infrastructure, existing or planned at this time, and in order to develop the Proposed Development, Developer is willing to enter into this Agreement in order to provide certain public services, facilities and infrastructure in the area of the Proposed Development. Based upon the nature of the Proposed Development, the type and extent of the public improvements and infrastructure to the Proposed Development to be provided by Developer, and the type and extent of the public and private improvements to be provided within the Proposed Development, the Developer's decision to commence development of the Proposed Development is based on expectations of proceeding and the right to proceed with the Proposed Development in accordance with this Agreement, the Applicable Rules and the Zoning Action. Developer further acknowledges that this Agreement was made a part of the record at the time of its approval by the City and that the Developer agrees without protest to the requirements, limitations, or conditions imposed by the Agreement and the Zoning Action.

SECTION 3. GENERAL PROVISIONS.

3.1 Binding Agreement.

This Agreement touches and concerns the land described in Exhibit "A" of this Agreement, and therefore shall run with the land and shall be binding on and inure to the benefit of the parties hereto and their successors and assigns, including any future and subsequent purchasers.

3.2 Reliance on Zoning Action and Applicable Rules.

The City and Developer agree that Developer shall be permitted to carry out and complete the entire Proposed Development in accordance with the uses and densities approved by the Zoning Action and in accordance with this Agreement, the Applicable Rules, and the appropriate zoning district development standard for zoning district R-1.

3.3 Modification of Applicable Rules.

City and Developer acknowledge and agree that the Zoning Action is specific to the Proposed Development and may not be amended, modified or changed with respect to the Proposed Development without the express written consent of Developer and City, except as set forth in this agreement or as otherwise explicitly provided in this Agreement. In the event the City adopts new ordinances, rules or regulations, such new ordinances,

rules or regulations will not apply to Developer or development of the Proposed Development for the duration of this Agreement except in those limited circumstances provided below.

3.4 Application of Subsequently Enacted Rules.

Except as provided below, no standard, policy, resolution or regulation regarding subdivision, land use, zoning, growth management, timing and phasing of construction, or construction methods shall be imposed by the City upon the Proposed Development, except those in effect at the time of the Zoning Action. City may hereafter, during the term of this Agreement, apply to the Proposed Development only those rules, regulations, ordinances, laws, general or specific plans, and official policies promulgated or enacted after this Effective Date that:

- (a) are not in conflict with the Applicable Rules, (including the Zoning Action),
or
- (b) that are permitted by subsection 3.5, below.

3.5 Imposition of New Fees or Standards.

Notwithstanding the terms of Section 3.3, above:

- (a) The Proposed Development is subject to all of the following regulations, fees, or other requirements in effect now or in the future:
 - (1) uniform cost-based fees subject to any credits or offsets that are required by the fee ordinances or North Dakota law;
 - (2) all regulations governing construction standards and specifications including, without limitation, the City's building code, plumbing code, mechanical code, electrical code, fire code and grading code, and all other uniform construction codes applicable in the City;
 - (3) uniform processing fees and charges of every kind and nature imposed by the City to cover the estimated actual costs to the City of processing applications for Permits or for monitoring compliance with any Permits granted or issued, and the recording fees as determined by the County for recording any documents related to this Agreement;
 - (4) uniform estimated costs for completing public improvements which are required under this agreement, where such estimates are used to calculate costs for subdivision improvement or maintenance agreements for the purpose of determining maintenance or

warranty guarantees, bonds, or other guarantees or assurances to complete the public improvements that are required for the Proposed Development;

- (5) uniform procedural regulations relating to hearing bodies, petitions, applications, notices, findings, records, hearings, reports, recommendations, appeals and any other matter of procedure, provided such procedures are uniformly applied throughout the City to all substantially similar types of development projects and properties;
 - (6) uniform unit fees adopted by the City, except as provided in this Agreement;
 - (7) the Engineering Standards;
 - (8) uniform laws and regulations that are reasonably necessary to protect the public health, safety or welfare;
 - (9) new or changed City ordinances, regulations, plans or policies to the limited extent specifically mandated and required by changes in state or federal laws or regulations and in such event, the provisions of Section 3.5 through 3.6 of this Agreement are applicable; and
 - (10) any fees incurred from an outside agency to review the Proposed Development (which fees will be the responsibility of the Developer).
- (b) Notwithstanding the foregoing, should the City adopt or amend new ordinances, rules, regulations or policies that are more restrictive than the limitations of the foregoing Section 3.2, City shall provide notice to Developer within thirty (30) days of adoption or amendment of the same to allow Developer sufficient time to conduct due diligence. If Developer fails to give such written notice within thirty (30) days of receipt of notice by the City, such ordinances, rules, regulations or policies shall be deemed to have been accepted by the Developer. City and Developer shall, at the request of either party, execute an amendment to this Agreement evidencing such modification.

3.6 Conflicting Federal or State Rules.

In the event that any conflicting federal or state laws or regulations, enacted after the Effective Date, prevent or preclude compliance with one or more provisions of this Agreement or require changes in plans, maps or permits approved by the City, this Agreement shall remain in full force and effect as to those provisions not affected.

3.7 Cooperation in Performance.

The parties hereto agree to cooperate with each other in good faith and to take such

additional actions, including the execution and delivery of documents and instruments, as may be necessary or appropriate, to fully effectuate and carry out the terms, provisions, purposes and intent of this Agreement. Notwithstanding the foregoing, Developer shall not have a right to obtain any Discretionary Approval from the City, provided however that City shall not unreasonably withhold, delay, or condition such Discretionary Approval.

3.8 Assignment and Release.

- (a) Developer shall not sell, transfer, or assign this Agreement in whole or in part to any person, affiliate, partnership, joint venture, firm, company or corporation (any of the foregoing, an "Assignee") without the written consent of the City.
- (b) The Assignee shall assume in writing all obligations of Developer hereunder, and provide substitute security in a form and an amount acceptable to the City for any security previously provided by Developer in compliance with the Code, if any.
- (c) Nothing in this Agreement, however, shall otherwise preclude Developer from selling, transferring, leasing, encumbering or otherwise conveying or burdening any portion of the Property [so long as with respect to such sale or transfer, the purchaser or transferee shall assume in writing all duties and obligation of Developer hereunder as to that portion of the Property, and provide substituted security in a form and an amount reasonably acceptable to the City for any security previously provided by Developer in compliance with the Code, if any, if the security previously provided by Developer is to be released (after which Developer shall be relieved of its obligations hereunder)].
- (d) City reserves the right to require documentation of the financial stability of any Assignee prior to the closing of the transaction. The City has the right to approve, approve with conditions, or disapprove such transfer in order to ensure that the transferee has the financial ability to fulfill the obligations of this Agreement as the Developer.
- (e) Except as expressly provided herein, no assignment or transfer of any portion of the Proposed Development shall relieve Developer of its obligations hereunder, and such assignment or transfer shall be subject to all of the terms and conditions of this Agreement. The City may, in its sole discretion, release the Developer of one or more of such obligations in a writing agreed to and executed by the City.
- (f) This subsection shall have no effect, restriction, or qualification upon the validity of obligations recorded as covenants, conditions, restrictions or liens against parcels of real property.
- (g) Notwithstanding subsection (a) through (e) above, Developer has full

discretion and authority to transfer, assign or encumber the Proposed Development or portions thereof, in connection with financing transactions that are related to the Property, without the permission of or notice to the City. All such financing transactions shall be subordinate to the terms and conditions of this Agreement.

- (h) Upon satisfaction by Developer of the terms of this Agreement with respect to any portion of the Proposed Development, including payment of all fees, maintenance agreements, and providing all dedications as required hereunder with respect to such portion of the Proposed Development, the City shall, upon application by Developer, release Developer from any continuing obligations under this Agreement with respect to such portion of the Proposed Development.

3.9 Amendment of Agreement.

Except as otherwise permitted by this Agreement, this Agreement may be amended from time to time, only upon the mutual written consent of the parties hereto. All proposed amendments shall be considered by the City for adoption or rejection.

3.10 Indemnity; Hold Harmless.

Except as expressly provided in this Agreement, Developer shall hold the City, its officers, agents, employees, and representatives harmless from liability for damage or claims for damage for personal injury, including death and claims for property damage which may arise from the direct operations of Developer or those of its agents, or employees, which relate to the development of the Proposed Development. Developer agrees to and shall indemnify, hold harmless and defend the City and its officers, agents, employees, and representatives from actions for damages caused by reason of Developer's activities directly in connection with the development of the Proposed Development. Developer agrees to indemnify, hold harmless, and provide and pay all costs, reasonable attorneys' fees, and damages related to a defense for the City in any legal action filed in a court of competent jurisdiction by a third party alleging any such claims or challenging the validity of this Agreement. The provisions of this Section shall not apply to the extent such damage, liability, or claim is proximately caused by the intentional or negligent act of the City, its officers, agent, employees, contract vendors or representatives.

3.11 Binding Effect of Agreement.

The burdens of this Agreement bind and the benefits of this Agreement inure to the parties' respective successors in interest and the Property which is the subject of this Agreement.

3.12 Relationship of Parties.

It is understood that the contractual relationship between the City and Developer is such that Developer is not an agent of the City for any purpose and the City is not an agent of Developer for any purpose.

3.13 Entire Agreement.

This Agreement constitutes the entire understanding and agreement of the parties. Except as otherwise expressly provided herein this Agreement integrates all of the terms and conditions mentioned herein or incidental hereto and supersedes all prior negotiations or previous agreements between the parties with respect to all or any part of the subject matter hereof.

3.14 Waivers.

Any waivers of any provisions of this Agreement must be in writing and signed by the appropriate officers or representatives of the City and/or Developer, as the case may be.

3.15 Recording; Amendments.

Promptly after execution hereof, an executed original of this Agreement shall be recorded in the Office of the Recorder of McKenzie County, North Dakota. All amendments hereto must be in writing signed by the appropriate officers of the City and Developer in a form suitable for recordation in the Office of the Recorder of McKenzie County, North Dakota. Upon completion of the performance of this Agreement as to any portion of the Property, or its earlier revocation or termination, a statement evidencing and acknowledging said completion, revocation or termination shall be signed by the appropriate officers of the City and Developer and shall be recorded in the Office of the Recorder of McKenzie County, North Dakota.

The City Auditor shall record in the Office of the Recorder of McKenzie County, North Dakota any agreement that is executed in full or partial fulfillment of any requirement of this Agreement, within a reasonable time after approval of such agreement. The applicant shall provide a true, signed, and notarized original agreement to the City Auditor for this purpose.

3.16 Headings; Exhibits; Cross References.

The recitals, headings and captions used in this Agreement are for convenience and ease of reference only and shall not be used to construe, interpret, expand or limit the terms of this Agreement. All exhibits attached to this Agreement are incorporated herein by the references contained in this Agreement. Any term used in an exhibit hereto shall have the same meaning as in this Agreement unless otherwise defined in such exhibit. All references in this Agreement to sections and exhibits shall be to sections and exhibits to this Agreement, unless otherwise specified.

3.17 Severability.

If any term or other provision of this Agreement is held to be invalid, illegal or incapable of being enforced by any rule of law or public policy, all other conditions and provisions of this Agreement shall nevertheless remain in full force and effect, provided that the invalidity, illegality or unenforceability of such terms does not materially impair the parties' ability to consummate the transactions contemplated hereby. If any term or other provision is invalid, illegal or incapable of being enforced, the parties hereto shall, if possible, amend this Agreement so as to affect the original intention of the parties.

3.18 Continuing Enforceability

Notwithstanding anything to the contrary contained in this Agreement, this Agreement shall not expire until the Improvement Works have been installed, and the times listed based on the installation of the Improvement Works has expired. The requirements of both Parties in this Agreement shall be enforceable until the expiration of the last time stated.

3.19 No Waiver

Neither the failure of either Party to exercise any power given such Party herein or to insist upon strict compliance by the other Party with its obligations herein, nor any custom or practice of the Parties at variance with the terms hereof, constitutes a waiver of either Party's right to demand exact compliance with the terms hereof.

3.20 Amendments

No addition to or modification of any provisions contained in this Agreement shall be effective unless fully set forth in writing and executed by both City and Developer.

3.21 Authority

All requisite action (corporate, partnership, limited liability company, trust or otherwise) has been taken by Developer in connection with the entering into of this Agreement, the execution and delivery of the instruments referenced herein, and the consummation of the transaction contemplated hereby. The individuals executing this Agreement and the instruments referenced herein on behalf of Developer have the legal power, right and actual authority to bind Developer to the terms and conditions hereof and thereof.

SECTION 4. PLANNING, DEVELOPMENT AND MAINTENANCE OF THE PROPOSED DEVELOPMENT.

4.1 Subdivision Maps.

- (a) Except as provided in subsection (b) of this section, the parties agree that any subdivision maps required or requested by Developer in connection with the Proposed Development shall be reviewed by the City and considered for approval in accordance with the Applicable Rules.

- (b) City agrees to accept and timely process all subdivision maps requested by the Developer in accordance with the Applicable Rules. Developer agrees that City may require one or more of the following prior to the recordation of a Final Subdivision Map:
 - (1) City approval of and conformance to the Storm Water Management Plan, if applicable;
 - (2) Land dedications as specifically required by this Agreement; and
 - (3) Developer's execution of subdivision improvement, maintenance and warranty agreements with the City to assure such development.

4.2 Modifications to Subdivision Map.

Developer shall have the right to have nonmaterial modifications to the Proposed Development reviewed and acted upon administratively.

- (a) A nonmaterial modification is a modification requested by the Developer that:
 - (1) meets or exceeds the requirements of the development standards applicable to the zoning district for the portion of the Property for which such modification is sought;
 - (2) does not decrease the amount of open space provided, and thus expressly includes as a nonmaterial modification any modification that relocates the open spaces as to result in open space of equal or greater land area;
 - (3) does not increase the amount of land area covered by this Agreement (except for such area as may result from a lot line adjustment, or an adjustment to achieve a corrected legal description for any portion of the Property, or to include contiguous land owned by a governmental entity on which any work of improvement is to be undertaken by Developer); and
 - (4) does not involve a relocation of land use classifications (e.g., residential, commercial, industrial) that would vary the area of the portion of land for which such classification is applicable.
- (b) A nonmaterial modification includes any rearrangement of the internal street pattern that increases or has no significant impact on the efficiency of traffic patterns, increases or has no significant impact on the efficiency of utility services, or improves or has no significant impact on drainage

patterns, as determined by the Planning Director after consultation with the City Department of Public Works and Engineering.

- (c) A nonmaterial modification shall be reviewed and acted on administratively by the City within thirty (30) days of submission by Developer. If Developer is aggrieved by the decisions of the Director of Public Works, Developer may appeal that decision to the City.
- (d) A material modification of the Proposed Development includes any modification that does not qualify as a nonmaterial modification of the Proposed Development and shall be processed as an amendment to this Agreement.

4.3 Maintenance of Public and Common Areas.

City hereby agrees that, except for any sidewalks, landscaped areas, and landscape appurtenances located inside of the public right-of-way, all of the public right-of-way which are within or adjacent to the Proposed Development will be maintained by the City, as required by law, after construction by the Developer and acceptance by the WCCC per the Subdivision Improvement, Maintenance, and Warranty Agreement (SI&A). Storm water management works, outside of the public right of way, such as drainage ditches or storm water management ponds in drainage easements shall be maintained by the Developer. All landscaping within the public rights-of-way or adjacent to the Proposed Development shall be privately maintained in accordance with requirements providing certain standards and regulations relating to, but not limited to, reserve accounts and liability insurance. Appropriate encroachment agreements shall be entered for all such landscaping.

4.4 Additional Property.

Developer may not include property outside the boundaries of the Proposed Development within the terms of this Agreement without the prior approval of the City. Said approval shall be solely in the discretion of the City. If Developer requests additional property to be included, the City must reconsider additional impacts of the proposed additional development and must ensure that all impacts are appropriately mitigated through Developer contributions, unit fees, and any other allowable revenue source. Furthermore, the City reserves the right to adjust the terms of this Agreement as a condition for allowing the addition of property. The Developer shall submit an updated Master Plan Map.

4.5 Phasing Schedule.

- (a) In accordance with this section, the Developer is proposing a phasing schedule to give notice to the City the Developer's intent to phase the Proposed Development.
- (b) The number of dwelling units or non-residential floor area shall not exceed the maximum number permitted for any time period as established in the

phasing schedule, except that:

- (1) any unused increment of development during any time period established in the phasing schedule may be applied to the next or subsequent periods of the phasing schedule;
 - (2) the City may approve additional dwelling units or non-residential floor area during any time period if it finds, in its sole discretion, that there are adequate public facilities and services to accommodate the additional development; and
 - (3) Developer shall provide a quarterly report of the construction that has been completed to the Planning Director. The report may include a summary of activity for the previous quarter and projections for the next quarter.
 - (4) Developer must follow approved phasing schedule.
- (c) All phases must be completed in such a manner as to be considered "final" if no further phases are completed. Examples include creating cul-de-sacs on roads that are to be completed as through roads, grading in a manner so as not to cause harm to infrastructure or neighboring property, re-vegetating and making safe disturbed areas that were not developed, etc.

Phasing schedule for Holm at 7 Subdivision

Phase	Number of Units	Zone	Year Being/End	Construction of Offsite Infrastructure
1	6	Residential	2022	

- (d) Approved zoning, as listed in Section 4.5.c, shall be effective for a maximum of twelve (12) months past the schedule date listed in Section 4.5.c. If construction and/or development is not diligently pursued within the twelve (12) months, the zoning shall revert back to its original zoning.

SECTION 5. REVIEW AND DEFAULT

5.1 Frequency of Reviews; Biennial Review.

Pursuant to the Code, the City may request, pursuant to written notice to Developer, to review the development once every twenty-four (24) months during the term of this Agreement. In the event the City provides such notice, Developer shall have thirty (30) days to provide a written report to the City containing the reporting requirements stated below. If it becomes apparent that Developer will not be able to meet timelines set by

this Agreement, the City may act preemptively in requiring reviews and action from Developer. This paragraph does not mean that Developer is not required to work with City staff throughout the entire development process.

Reporting requirements include information regarding the progress of development within the Proposed Development, including, without limitation: (i) data showing the total number of units built and approved on the date of the report; (ii) specific densities within each portion of the Proposed Development as a whole; and (iii) the status of development within the Proposed Development and the anticipated phases of development for the next calendar year. In the event Developer fails to submit such a report, Developer shall be in default of this Agreement. If at the time of review an issue not previously identified in writing is required to be addressed, the review shall, at the request of either party shall be continued to afford reasonable time for response.

5.2 Opportunity to be Heard.

The report required by this Section 5 shall be considered by the City solely in accordance with the rules and procedures of the Watford City Code. City and Developer shall each be permitted an opportunity to be heard orally and in writing before the City regarding performance of the parties under this Agreement.

5.3 General Provisions-Default.

In the event of any noncompliance with any provision of this Agreement, the party alleging such noncompliance shall deliver to the other party written notice of such alleged default. The effective delivery date for such notice shall be determined as provided in Section 9 of this Agreement. The notice alleging such default shall specify the nature of the alleged default and the manner and reasonable period of time within which it may be satisfactorily corrected or cured, during which period the party alleged to be in default shall not be considered to be in default for the purposes of termination of this Agreement or for serving as a basis for the institution of legal proceedings. Such period for correction or cure of such alleged default shall be not be less than thirty (30) days and shall be subject to the terms this subsection. If the alleged default is corrected, then no default shall exist and the party having furnished notice of the alleged default shall take no further action. If the alleged default is not corrected, the party charging noncompliance may elect any one or more of the following courses.

- (a) Option to Terminate. After proper notice and the expiration of the above-referenced period for correcting the alleged default, the party alleging the default may give notice of intent to amend or terminate this Agreement. Following any such notice of intent to amend to terminate, the matter shall be scheduled and noticed as required by law for consideration and review solely by the City.
- (b) Amendment or Termination by City. Following consideration of the evidence presented before the City and a finding that a default has occurred by Developer and remains uncorrected, City may amend or terminate this Agreement. In the event of default by Developer, the City

shall have the option, in its discretion, to maintain this Agreement in effect, and seek to enforce all of Developer's obligations hereunder under the procedures set forth in this Section. City also reserves the right to terminate this Agreement and pursue collection and/or performance of any of Developer's obligations that were required by this Agreement up to the point of termination. Termination shall not in any manner rescind, modify, or terminate any vested right in favor of Developer, as determined under the Applicable Rules and North Dakota Law, existing or received as of the date of the termination and to the extent that Developer has performed its obligations under this Agreement. Developer shall have sixty (60) days after receipt of written notice of termination to institute legal action pursuant to this Section hereof.

- (c) Termination by Developer. In the event the City substantially defaults under this Agreement, Developer shall have the right to terminate this Agreement after the hearing set forth in this Section. Developer shall have the option, in its discretion, to maintain this Agreement in effect, and seek to enforce all of the City's obligations hereunder in accordance with procedures set forth in this Section.
- (d) Waiver. Failure or delay in giving notice of default shall not constitute a waiver of any default. Except as otherwise expressly provided in this Agreement, any failure or delay by any party in asserting any of its rights or remedies in respect of any default shall not operate as a waiver of any default or any such rights or remedies, or deprive such party of its right to institute and maintain any actions or proceedings that it may deem necessary to protect, assert, or enforce any of its rights or remedies.

5.4 Unavoidable Delay, Extension of Time.

Neither party hereunder shall be deemed to be in default, and performance shall be excused, where delays or defaults are caused by war, insurrection strikes, walkouts, riots, floods, earthquakes, fires casualties, acts of God, restrictions imposed or mandated by governmental entities, failure of governmental agencies (other than the City) to perform acts or deeds necessary to the performance of this Agreement, enactment of conflicting state or federal laws or regulations, new or supplementary environmental regulations, or similar matters beyond the control of the parties. In addition, nonperformance of a party hereunder shall be excused as a result of the failure of the other party to perform under this Agreement which failure of the other party actually causes such nonperformance. If written notice of any such delay is given to the City within thirty (30) days after the commencement thereof, an automatic extension of time, unless otherwise objected to by the City within thirty (30) days of such written notice, shall be granted coextensive with the period of the enforced delay, or longer as may be required by circumstances or as may be subsequently agreed to between the City and Developer. Any such extensions of time shall have no effect upon the timing of and the conclusions reached in the reviews to be conducted pursuant to 5.1 above.

5.5 Legal Action.

The City and Developer agree that they would not have entered into this Agreement if either were to be liable for damages under or with respect to this Agreement that would be greater than without this Agreement. Accordingly, the City and Developer may pursue any course of action or equity available for breach, except that neither party shall be liable to the other or to any other person for any monetary damages for a breach of this Agreement that are greater than such damages or liability would have been without this Agreement pursuant to the Applicable Rules. Prior to the institution of any legal action, the party seeking legal action must give the thirty (30) day notice of default as set forth in Section 5.3. Following such notice, and the failure of the notified party to cure such non-compliance within the time period set forth in Section 5.3, a public hearing must be held by the City where the allegations will be considered and a decision regarding their merits will be reached. Any judicial review of this decision or any legal action taken pursuant to this Agreement will be heard by the court, and the decision of the City shall be overturned or overruled if its decision is clearly arbitrary or capricious or otherwise invalid, or is contrary to the court's interpretation of this Agreement. Judicial review of the decision of the City shall be limited to the evidence presented to the City at the public hearing. Jurisdiction for judicial review or any judicial action under this Agreement shall reside exclusively with the Northwest Judicial District Court, State of North Dakota.

5.6 Applicable Laws; Attorneys' Fees.

This Agreement shall be construed and enforced in accordance with the laws of the State of North Dakota. Each party shall bear its own attorneys' fees and court costs in connection with any legal proceeding hereunder, except as specifically provided for hereunder.

SECTION 6. INFRASTRUCTURE OBLIGATIONS.

6.1 General

Developer shall provide the infrastructure described in this Section and as described in the Subdivision Improvement, Maintenance, and Warranty Agreement (SI&A).

6.2 Open Space

- (a) Developer shall design and construct the open space and parks described in this Section. All such facilities shall meet the requirements of the Applicable Rules and be available for the nonexclusive use of the residents of the Proposed Development.
- (b) Subdivisions shall be required to provide open space per the Code. Each area set aside for such purposes shall be of suitable size, dimension, topography, and general character and shall have adequate road, trailhead, scenic overlook or similar access for the particular purposes envisioned by the Developer and Planning Commission. The open areas shall be shown and marked on any Final Map.

- (c) At no cost to the City, Developer shall design, construct and provide access to the developed and undeveloped open space identified in any Subdivision Map submitted by Developer and approved by the City for any portion of the Proposed Development.
- (d) Each park required by this Section shall include some or all of the following amenities, unless the requirement is waived by the City: open fields, trees and other plantings, irrigation if needed, picnic areas, jogging and walking paths, and other apparatuses designed to serve the residents of the Proposed Development on a nonexclusive basis.
- (e) Per the Master Plan Map in Exhibit A, the Developer shall be required to provide 0.039 acres of Open Space for the entirety of the Proposed Development.
 - a. The Developer has opted to provide payment in lieu of open space and shall pay the City \$ 5,917.50. The payment shall be made payable to "Watford City Park District".

6.4 Improvement Works

Improvement Works shall be provided by the Developer as required by the Subdivision Improvement, Maintenance, and Warranty Agreement for each Subdivision Map and/or Phase. The complete performance of construction of all Improvement Works shall be secured by a City approved Performance Bond in the amount of (or an irrevocable commercial letter of credit from a lending institution located in McKenzie County, ND in the amount of) representing an amount which is equal to the required one hundred twenty five percent (125%) of the cost of all required improvements.

SECTION 7. SPECIAL IMPROVEMENT DISTRICTS.

City may consider any applications for Developer initiated special improvement districts which may be identified as material to the development of the Proposed Development. The Parties agree, however: (i) that nothing contained in this Section or elsewhere in this Agreement constitutes in any way a pre-approval or authorization of any such developer initiated special improvement districts; and (ii) any developer initiated special improvement district must be processed and approved pursuant to all applicable State and City laws, policies and procedures.

SECTION 8. UNIT FEES.

8.1 Unit Fees

Developer shall be subject to the payment of unit fees attributable to the portion of the Proposed Development to be developed at the time that any building permit is requested by Developer for such portion of the Proposed Development.

- (a) The Proposed Development is subject to unit fees and shall pay said unit fees at the rate adopted by City.

- (b) Developer remains subject to unit fees that are adopted by the City at the time any building permit is requested by Developer in connection with the Proposed Development. Refunds of unit fees will not be given to Developer if Developer fails to construct the permitted building(s).

8.2 Police Services.

Developer shall contribute a Unit Fee to the City in the amount of Five Hundred Dollars (\$500.00), upon the issuance of a building permit for each residential unit in the Proposed Development to the City's Capital Account for the sole and discretionary provision of the Watford City police department.

8.3 Fire Protection.

Developer shall contribute a Unit Fee, to the City, in the amount of Five Hundred Dollars (\$500.00), upon the issuance of a building permit for each residential unit in the Proposed Development, to the City's Capital Account for the sole and discretionary provision of fire services for the City.

8.4 Ambulance Service.

Developer shall contribute a Unit Fee, to the City, in the amount of Five Hundred Dollars (\$500.00), upon the issuance of a building permit for each residential unit in the Proposed Development, to the City's Capital Account for the sole and discretionary provision of ambulance services for the City.

8.5 Streets and Highways.

Developer shall be subject to fees for streets and highways and shall pay said fees at the rate adopted by City in compliance with all local, state and federal laws, and any future adjustments of such laws. Developer may deduct from, or otherwise apply a credit towards, such fees any amounts paid pursuant to the Master Traffic Impact Analysis. Developer shall be credited for any overpayment of fees or shall pay the balance of any under payment of fees. In assessing such fees, the Developer shall be given a credit for the amount paid for any transportation improvements provided by Developer under the terms of the agreement that are a part of City's capital improvement plan as adopted. Developer remains subject, however, to fees for the construction of streets and highways that are adopted by City at the time any building permit is requested by Developer in connection with the Proposed Development. Fees for streets and highways attributable to each portion of the Proposed Development shall be paid by Developer as a one-time payment at the time that building permits are issued for such portion of the Proposed Development.

8.6 Public Parks.

In addition to the amount of park area and undeveloped open space that is required to be provided by the Developer, Developer shall also pay to the City a unit fee for public

park services in the amount of a one-time payment of Five Hundred Dollars (\$500.00) for each residential unit upon the issuance of a building permit for such residential unit. The City agrees that this fee is to be used by the City solely to operate, construct and/or maintain any public parks owned and operated by the City.

8.7 School District.

Developer shall contribute, to the City, a Unit Fee in the amount of Five Hundred Dollars (\$500.00) for each building permit issued for a residential unit within the Proposed Development. The City agrees that this fee is to be for the sole discretionary use of the McKenzie County School District. (Amended July 1, 2014)

8.8 Temporary Moratorium.

The City has unilaterally decided to enact a temporary moratorium on collecting Unit Fees for Police Services, Ambulance Services, Streets and Highways, Public Parks, and the School District. If the City removes that moratorium, the Unit Fees will be required to be paid as agreed to in this Agreement. No retroactive collection of Unit Fees by the City will be allowed.

SECTION 9. NOTICES.

All notices, demands, and correspondence required or provided for under this Agreement shall be in writing and shall be deemed to be given: (a) if delivered in person, on the date of such actual receipt, (b) if by mail, the third business day after deposit thereof in a regularly maintained receptacle for the United States mail, by registered or certified mail, return receipt requested, postage prepaid, addressed to the intended addressee at the address specified below for the such addressee, (c) if by overnight courier service, the next business day after acceptance of deposit thereof with such courier service addressed to the intended addressee at the address specified below for the such addressee and for which signed receipt of the intended addressee is required. Notices shall be addressed as follows:

To City: City of Watford City,
P.O. Box 494
Watford City, ND 58854
Attention: Auditor

To Developer: Terence and Diane Gariety
1528 N. Blandena St.
Portland, OR 97217

Either party may change its address and/or contact persons by giving notice in writing to the other and thereafter notices, demands and other correspondence shall be addressed and transmitted to the new address. Notices given in the manner described shall be deemed delivered on the day of personal delivery or the date delivery of mail is first attempted.

SECTION 10. DURATION OF AGREEMENT.

10.1 Expiration.

This Agreement shall be in effect until the Proposed Development is complete.

10.2 Extension.

The City, in its sole discretion, may extend the term of this Agreement upon the following conditions:

- (a) Developer provides written notice of such extension to the City prior to the expiration of the original term of this Agreement;
- (b) Developer is not in default of this Agreement; and
- (c) If approved by the City, the extension shall be is granted in writing and this Agreement shall be deemed amended accordingly.

In Witness Whereof, this Agreement has been executed by the parties on the day and year first above written.

DEVELOPER:

By: _____

Title: _____

CITY:

By: _____

SUBSCRIBED AND SWORN TO before me
on this _____ day of _____,
20__.

Attest:
Auditor

Notary Public in and for said City and
State

By: _____

EXHIBIT A

[Legal Description of Property Subject to Agreement]

LOTS 1 THRU 6 OF HOLM AT 7 AS LOCATED IN LOT 3 OF LAZY E OVERBAR ESTATES IN SECTION 13 TOWNSHIP 150 NORTH - RANGE 99 WEST - 5TH P.M. WATFORD CITY, MCKENZIE COUNTY, NORTH DAKOTA

**SUBDIVISION IMPROVEMENT, MAINTENANCE
AND WARRANTY AGREEMENT**

THIS AGREEMENT, made and entered into this ____ day of _____, 202_, by and between Terence Gariety and Diane Gariety (hereinafter referred to as “Developer”), party of the first part, and the City of Watford City (hereinafter referred to as “City”), party of the second part, WITNESSETH:

WHEREAS, at a regular meeting of the City Council, held on the 6th day of September, 2022, Watford City City Council (WCCC) conditionally approved the Holm at 7 Final Subdivision Map (Map), submitted by the Developer and relating to the following described property located within Watford City, North Dakota: Lot 3 of the Lazy E Overbar Estates in Section 13, Township 150 North, Range 99 West, City of Watford City, McKenzie County, North Dakota, Assessor’s Parcel #82-73-00150; and

WHEREAS, the real property depicted by the Map and that Amended and Restated Development Agreement recorded _____, 202_ as Document # _____, Watford City Official Records by the McKenzie County Recorder (“the Development Agreement”); and

WHEREAS, approval of said Map was conditioned upon, and subject to, certain improvements required by the laws and ordinances or resolutions of the City in order to provide for the health, safety, welfare and morals of the citizens of Watford City; and

WHEREAS, said Map has been examined by the City and found to be in compliance with the current laws and ordinances in effect as of the date of the original Development Agreement and any amendments thereto, excepting that certain required improvements have not been completed; and

WHEREAS, the Developer has fulfilled all his/her obligations with respect to any cash payment for off-tract improvement levied by the City;

NOW, THEREFORE, in consideration of the approval of said Map by the City, Developer promises and agrees, at no expense to Watford City nor its citizens, to complete the following:

1. WATER SUPPLY SYSTEMS, SANITARY SEWER SYSTEMS, STORM WATER MANAGEMENT WORKS, STREET IMPROVEMENTS, UTILITIES, AND ENGINEERING (hereinafter referred to as “Improvement Works”)

- a. Final, approved pre-construction documents prepared by a Registered Professional Engineer licensed in the State of North Dakota are required before construction begins on the Improvement Works. See Exhibit A for Improvement Works checklist.
 - i. The final subdivision Improvement Works plans (final public improvements plan) shall be approved per Watford City Code of Ordinances Chapter XV Zoning Ordinance, Article XXX Subdivision Regulations, Section 7 Procedure for Approval of Plans.
- b. Developer shall install, at his sole cost, the sanitary sewer, storm water management, and water supply systems, including all services to all Lots to serve the development within Lots 1 through 6 of Holm at 7.
- c. The Developer shall install, at his sole cost, the public urban street section, sidewalks and street lighting to serve the development within Lots 1 through 6 of Holm at 7.

- d. The Developer agrees that all Improvement Works shall be installed and tested per City Standard Specifications and Details or the North Dakota Department of Transportation Standard Specifications for Road and Bridge Construction and Field Sampling and Testing Manual, whichever is agreed upon by the City and the Developer. The Developer shall have all Improvement Works inspected, surveyed, and tested by an engineering firm(s) licensed to do work in North Dakota. A pre-construction meeting shall be held with the Developer, the Developer's contractor, the Developer's Engineer, private utility companies, and City staff. If at any time during construction the work is not being inspected by an engineering firm, the City may order the work to stop immediately until the work can be inspected. If work is completed that does not adhere to the final documents, the City shall be notified immediately. Work shall stop until the City rejects or accepts such work in writing. The City shall not be held responsible in any way for work stoppage. The Developer shall also cause surveying to be completed in accordance with North Dakota State Law.
- e. Upon completion of the Improvement Works, the Developer shall provide as-built drawings of the Improvement Works submitted to the Engineering Department as a hard copy, .dwg, and GIS format. The location of utility Improvement Works shall be surveyed in the field during or after construction and shall be of accurate location as to be utilized in the City's GIS database for utility locating purposes. As-built data shall be provided to the City in the NAD 1983 State Plan North Dakota North FIPS 3301 Feet International coordinate system. The Developer shall provide final documentation including inspection records, testing records, photos

and videos, shop drawings and material submittals, and other documents as requested from the project. See Exhibit A for Improvement Works checklist.

- f. Developer shall construct the Improvement Works in accordance with plans approved by the North Dakota Department of Environmental Quality (water/sewer), and the Watford City Public Works Superintendent and City Engineer or its Agent (streets, storm water management works, and any improvements/utilities within streets and City easements). Prior to beginning construction, the final subdivision Improvement Works plans shall be approved by the North Dakota Department of Environmental Quality. All other Federal, State, County, etc. permits as required by the respective Agency shall be provided to the City prior to construction.

2. COST ESTIMATES FOR IMPROVEMENT WORKS AND SECURITY

Cost estimates of said improvements totaling \$170,329.00 are found within Exhibit B, attached hereto and made part of this Agreement. The complete performance of construction of all Improvement Works is secured by a City approved Performance Bond in the amount of (or an irrevocable commercial letter of credit from a lending institution located in McKenzie County, ND in the amount of) \$212,911.25 representing an amount which is equal to the required one hundred twenty five percent (125%) of the cost of all required improvements. If the project is not completed within twelve-months, the City may review the cost estimate and adjust the bonding requirement if the cost estimate has changed by more than 10%. This shall apply to each twelve-month period that the project is not completed.

3. TIME LIMIT FOR COMPLETION OF IMPROVEMENT WORKS

The Improvement Works set forth in Section 1 above shall be completed no later than three (3) years from the “effective date” of this Agreement. Once construction commences on the Improvement Works, the Developer shall have three (3) months to substantially complete the Improvement Works. The Improvement Works shall be considered substantially complete when the road is open to the travelling public and all necessary signing, pavement markings, guardrail, and other safety appurtenances have been installed per approved plans. Developer shall attain final completion of the Improvement Works no more than one (1) month after substantial completion. If the Developer fails to adhere to the timelines for completion, the City, at its option, avail itself of the security provided for the enforcement hereof to cause such improvements to be made by an independent contractor authorized by the City at the expense of the Developer and/or the security. The City may, at the request of the Developer, authorize a reasonable extension of time to complete the improvements for good cause, and if said request is presented to the City a minimum of forty-five (45) days prior to the expiration of the time limit established by this Agreement.

4. APPROVAL OF WORK AFTER INSPECTION

The City will only accept the improvement works as a whole, accepting water supply systems, sanitary sewer systems, storm water management works, street improvements, sidewalks, and utilities at one time, as complete, when complete. If improvement works have been phased, the City may consider acceptance based on phasing, but will not accept any portion of the improvement works separately. All phases must be completed in such a manner as to be considered “final” if no further phases are completed. Examples

include creating cul-de-sacs on roads that are to be completed as through roads, grading in a manner so as not to cause harm to infrastructure of neighboring property, re-vegetating and making safe disturbed areas that were not developed, etc. Prior to approval, post-construction documentation needs to be submitted to the City for review, a final walkthrough of the improvement works shall be completed with the City, and a warranty letter from the Developer shall be submitted certifying that the improvement works infrastructure were completed per plans and specifications and that the work will be free of material and workmanship defects for a period of two years after final written acceptance by the City. The Developer shall be responsible for locating Improvement Works for the North Dakota One Call system until such time the Improvement Works are accepted by the City. The Developer shall inform the City who will be locating the Improvement Works until accepted by the City and provide their contact information. Once all the necessary documentation has been submitted, reviewed, and accepted by the City, the City will provide a "Public Infrastructure Acceptance" letter stating the acceptance of the Improvement Works and phase, if applicable, and will lay out the warranty period and surety required. Approval of any item of work shall not forfeit the right of the City to require the reasonable correction of workmanship, quality or materials at any time during the course of work, although previously approved by oversight. In accordance with Section 6 below, the City shall have the right to require reasonable corrections by the Developer of any Improvement Works contained in this Agreement that does not conform to present State and City standards, specifications, ordinances, or resolutions even though the plans for the improvement in question may have been approved by the City.

5. RELEASE OF SECURITY

In accordance with existing Watford City regulations, Developer may request in writing, and the City may, in its discretion, approve partial releases of security after each phase of the Improvement Works project is completed and accepted as stated in Section 4, in approximate twenty-five percent (25%) increments. Upon release or partial release of the security for the required improvements, the City shall waive its right to receive the released amount except that the City shall in no event release that portion of the security representing twenty-five percent (25%) of the estimated cost until a final release is requested and granted as described below.

6. IMPROVEMENT MAINTENANCE AND WARRANTY GUARANTEE

Developer warrants that all required public Improvement Works shall be free from defects for a period of two (2) years after final assumption of the works for maintenance by the City. The Developer shall also be responsible for any emergency repairs or damage of the public Improvement Works that occur during the first year following acceptance. Upon release or partial release of the security for the required improvements, the City shall waive its right to receive all but twenty-five percent (25%) of the cost estimate for the Improvement Works represented by the security. The residual funds shall be security for said Maintenance and Warranty Guarantee. The City will release the Maintenance and Warranty Guarantee security at the end of the two-year warranty period, after re-inspection of the gravity sanitary sewer has been completed and passed, and there are no remaining outstanding punch list items. Upon release of the Maintenance and Warranty Guarantee security the City shall waive its rights to further repairs and shall deem the infrastructure as fully accepted.

The gravity sanitary sewer shall be re-inspected utilizing video inspection with inclinometer capabilities up to six months prior to the expirations of the two-year warranty period at the expense of the Developer to ensure that the gravity sanitary sewer is still installed per plans and specifications. If significant defects are discovered during the inspection such as the slope on the inclinometer does not continue in the direction of the downstream manhole or there is standing water to a depth of twenty-five percent (25%) of the diameter of the pipe, the defects shall be repaired at the expense of the Developer prior to the warranty period ending. It is the Developer's responsibility to set up the video inspection of the gravity sanitary sewer and provide the video for the City's review prior to the expiration of the two-year warranty period ending. It is not the responsibility of the City to remind the Developer of this requirement.

7. LIABILITY OF DEVELOPER

The Developer shall save and hold Watford City harmless and free from any suit or cause of action, claim or demand, which may be brought or made against the Developer or its successors or Watford City, or its agents in interest by any third party arising from the performance or nonperformance of the construction and maintenance of the improvements as provided herein or any and all other conditions of this Agreement.

Developer shall furthermore continue to be liable to the City for the performance of all terms and conditions of this Agreement regardless of the Developer's failure to continue to work under this Agreement or assignment of its rights to do such work and regardless of the status of ownership of the real property or any portion thereof made the subject of the Map referred to in this Agreement. In the event the City is required to institute legal action to compel performance of this Agreement, or to defend any suit, claim, or liability

arising out of this Agreement as a result of Developer's action or inaction, Developer shall pay to the City all reasonable attorney's fees, costs of suit, and all other expenses of litigation incurred by the WCCC in connection therewith.

8. DEVELOPMENT AGREEMENT

It is not the intent of Developer or the City to amend the Development Agreement. Therefore, notwithstanding any provision hereof, this Agreement shall not be construed to require the Developer to comply with any statute, ordinance, code, rule, resolution, regulation, or policy from which Developer has been grandfathered, exempted or excused, pursuant to the Development Agreement, including without limitation Sections 1.1b and 3.4 thereof.

9. SUCCESSORS OF DEVELOPER

This Agreement shall be binding upon, and inure to the benefit of all heirs, executors, administrators, successors, assigns, or purchasers of the respective parties to this Agreement, and all terms and conditions contained herein shall be equally binding on said heirs, executors, administrators, successors, assigns, or purchasers.

10. SEVERABILITY

If any provisions of this Agreement are held to be invalid, such invalidity shall not affect the validity of other provisions of the Agreement or amendments hereto.

11. EFFECTIVE DATE

This Agreement shall become effective on the date that the Map, approved by the City, is recorded.

12. CONTINUING ENFORCABILITY

Notwithstanding anything to the contrary contained in this Agreement, this Agreement shall not expire until the Improvement Works have been installed, and the times listed based on the installation of the Improvement Works has expired. The requirements of both Parties in this Agreement shall be enforceable until the expiration of the last time stated.

13. NO WAIVER

Neither the failure of either Party to exercise any power given such Party herein or to insist upon strict compliance by the other Party with its obligations herein, nor any custom or practice of the Parties at variance with the terms hereof, constitutes a waiver of either Party's right to demand exact compliance with the terms hereof.

14. AMENDMENTS

No addition to or modification of any provisions contained in this Agreement shall be effective unless fully set forth in writing and executed by both City and Developer.

15. AUTHORITY

All requisite action (corporate, partnership, limited liability company, trust or otherwise) has been taken by Developer in connection with the entering into of this Agreement, the execution and delivery of the instruments referenced herein, and the consummation of the transaction contemplated hereby. The individuals executing this Agreement and the instruments referenced herein on behalf of Developer have the legal power, right and actual authority to bind Developer to the terms and conditions hereof and thereof.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year first above written.

DEVELOPER:

NAME, TITLE

PRINT

STATE OF _____

COUNTY OF _____

On the ____ day of _____, 202_, before me, the undersigned, a Notary Public and for the County and State aforesaid, personally appeared _____, _____, known to me to be the person(s) named in and who executed the within and foregoing instrument, and they acknowledged to me and executed the same freely and voluntarily and for the uses and purposes therein mentioned.

NOTARY PUBLIC SIGNATURE

[Notarial Seal]

Notary Public for the State of _____

My Commission Expires _____

CITY OF WATFORD CITY:

BY:

PHILIP RIELY, MAYOR

ATTEST:

PENI PETERSON, CITY AUDITOR

STATE OF NORTH DAKOTA
COUNTY OF MCKENZIE

On the ____ day of _____, 202__, before me, the undersigned, a Notary Public and for the County and State aforesaid, personally appeared *Philip Riely*, Mayor and *Peni Peterson*, City Auditor known to me to be the person(s) named in and who executed the within and foregoing instrument, and they acknowledged to me and executed the same freely and voluntarily and for the uses and purposes therein mentioned.

NOTARY PUBLIC SIGNATURE

[Notarial Seal]

Notary Public for the State of _____
My Commission Expires _____

EXHIBIT A

Subdivision Improvement Works Checklist

Pre-Construction Requirements and Documentation:

1. The final, approved subdivision Improvement Works plan shall be submitted, approved, and designed by a Registered Professional Engineer licensed in the State of North Dakota per Watford City Code of Ordinances Chapter XV Zoning Ordinance, Article XXX Subdivision Regulations, Section 7 Procedure for Approval of Plans.
2. A final phasing and schedule associated with the subdivision of land and public improvements.
3. An approved and signed Developers Agreement.
4. A bond estimate and performance bond in place.
5. A pre-construction meeting.
6. Written confirmation of contractor, construction engineer, testing firm, and surveyor.
7. Approval letter from the City for the documents submitted.
8. Additional information as requested by the City.

During Construction:

1. All public street and utility infrastructure must be inspected full time by an engineering firm, licensed to do work in North Dakota, and under the direction of a professional engineer, licensed to do work in North Dakota.
 - a. If an inspector observes work that does not conform to plans, specifications, and standards, the City should be notified immediately. The City will accept

or reject work that does not meet plans, specifications, and standards in writing.

- b. A City Inspector will periodically be on-site, so the Engineer/Contractor needs keep the inspector informed of their work schedule.
- c. A City Inspector should be notified when certain testing is performed on the water supply and sanitary sewer systems as agreed upon at the pre-construction meeting.
- d. The City has test reporting forms for certain tests. The Engineer shall work with the City to ensure tests are reported and submitted to the City on the appropriate forms.

Post-construction:

- 1. Documentation to be submitted:
 - a. General:
 - i. Construction inspection reports
 - ii. As-built drawings and files
 - iii. All testing reports
 - iv. Shop drawings and material submittals
 - b. Water Supply Systems:
 - i. North Dakota Department of Environmental Quality Letter of Approval
 - ii. Approved shop drawings
 - iii. Trench compaction test reports
 - iv. Bacteria test reports

- v. Pressure test reports
 - vi. Evidence of tracer wire
- c. Sanitary Sewer Systems:
- i. Approved shop drawings
 - ii. Trench compaction test reports
 - iii. Sanitary sewer camera videos
 - iv. Deflection test results
 - v. Air test reports
 - vi. Evidence of tracer wire
- d. Storm Water Management Works:
- i. Approved shop drawings
 - ii. Trench compaction test reports
 - iii. Passing mandrel tests (if non-rigid pipe)
 - iv. Verification that storm water management ponds have been constructed per plans.
- e. Street Improvements
- i. Design shop drawings and mix designs
 - ii. Subgrade compaction test results
 - iii. Base course proof roll results
 - iv. Pavement testing results:
 - 1. Asphalt (i.e. haul sheets, density, belt sample, temperature, etc.)
 - 2. Concrete (i.e. air content, slump, cylinder break results, etc.)

2. Final walkthrough with the Developer, City, Contractor, and Engineer.
3. Punch list items with date each punch list item is completed and closed out.
4. Letter from the Developer:
 - a. Certifying that the public Improvement Works were completed per plans and specifications and that the work will be free of material and workmanship defects for a period of two years
 - b. Requesting the Watford City City Council to accept ownership and maintenance of Improvement Works. Maintenance to begin per Section 6 of this Agreement.
5. The Watford City City Council approving or denying the acceptance of ownership and maintenance of Improvement Works through a motion.
6. Public Infrastructure Acceptance letter from the City containing the date the warranty period begins and ends along with remaining bonding requirements.

During Warranty Period:

1. Re-inspection of the gravity sanitary sewer system and all documents associated with the re-inspection submitted to the City for review.
2. Punch list item completion as necessary with documentation submitted showing completion of work per approved construction documents.

**Engineer's Estimate
Exhibit B
Holm at 7 - 2022 Project
Number: 2106110
Subdivision**

Section 11, Item1.

SPEC NO.	CODE NO.	ITEM DESCRIPTION	UNIT	UNIT COST	QUANTITY	TOTAL COST
201	0300	CLEARING & GRUBBING	L SUM	\$ 20,000.00	1.00	\$ 20,000.00
202	0132	REMOVAL OF BITUMINOUS SURFACING	SY	\$ 10.00	960.00	\$ 9,600.00
203	0138	COMMON EXCAVATION - SUBCUT	CY	\$ 15.00	100.00	\$ 1,500.00
230	0165	SUBGRADE PREPARATION-TYPEA-12IN	STA	\$ 400.00	4.90	\$ 1,960.00
251	0200	SEEDING & FIBER MULCH	ACRE	\$ 3,000.00	1.10	\$ 3,300.00
260	0200	SILT FENCE SUPPORTED	LF	\$ 2.10	100.00	\$ 210.00
260	0201	REMOVE SILT FENCE SUPPORTED	LF	\$ 0.90	100.00	\$ 90.00
261	0112	FIBER ROLLS 12IN	LF	\$ 2.10	500.00	\$ 1,050.00
261	0113	REMOVE FIBER ROLLS 12IN	LF	\$ 0.50	500.00	\$ 250.00
302	0100	SALVAGED BASE COURSE	TON	\$ 28.00	242.00	\$ 6,776.00
302	0121	AGGREGATE BASE COURSE CL 5	TON	\$ 18.00	145.00	\$ 2,610.00
401	0050	TACK COAT	GAL	\$ 2.25	48.00	\$ 108.00
430	0045	SUPERPAVE FAA 42	TON	\$ 45.00	181.00	\$ 8,145.00
430	6434	PG 58H-28	TON	\$ 550.00	11.00	\$ 6,050.00
702	0100	MOBILIZATION	L SUM	\$ 25,000.00	1.00	\$ 25,000.00
704	1000	TRAFFIC CONTROL SIGNS	EA	\$ 25.00	4.00	\$ 100.00
704	1052	TYPE III BARRICADE	EA	\$ 110.00	4.00	\$ 440.00
704	1080	STACKABLE VERTICAL PANELS	EA	\$ 30.00	20.00	\$ 600.00
722	6200	ADJUST MANHOLE	EA	\$ 1,500.00	1.00	\$ 1,500.00
724	0611	WATER SERVICE CONNECTION 1IN	EA	\$ 2,500.00	6.00	\$ 15,000.00
724	0611	WATER SERVICE LINE 1IN	LF	\$ 30.00	264.00	\$ 7,920.00
724	0907	CURB STOP & BOX 1IN	EA	\$ 2,000.00	6.00	\$ 12,000.00
724	1104	4IN SANITARY SEWER CONNECTION	EA	\$ 2,000.00	6.00	\$ 12,000.00
724	1104	4IN SANITARY SEWER PIPE	LF	\$ 40.00	216.00	\$ 8,640.00
748	0140	CURB & GUTTER-TYPE 1	LF	\$ 52.00	490.00	\$ 25,480.00
Total						\$ 170,329.00

Permit Comparisons
City of Watford City

Section 11, Item J.

2021	
Month	# of Permits Issued
January	15
February	11
March	29
April	24
May	57
June	36
July	33
August	30
September	30
October	18
November	33
December	10

2021 TOTAL	326
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2021	
Month	Value
January	\$ 136,000.00
February	\$ 597,913.00
March	\$ 891,172.00
April	\$ 305,025.00
May	\$ 887,753.96
June	\$ 2,622,500.00
July	\$ 153,946.40
August	\$ 355,163.00
September	\$ 6,250,916.00
October	\$ 2,743,900.00
November	\$ 3,110,612.00
December	\$ 314,000.00

2021 TOTAL	\$ 18,368,901.36
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2021 Residential Permits			
Type	# of Units	# of Buildings	Value
Single Family Home	17	17	\$ 4,646,437.00
Duplex	4	2	\$ 1,388,000.00
Apartment 3-4 Units	0	0	\$ -
Apartment 5+ Units	0	0	\$ -
2021 TOTAL	21	19	\$ 6,034,437.00

2022		
Month	# of Permits Issued	Comparison
January	7	47%
February	9	82%
March	14	48%
April	33	138%
May	29	51%
June	42	117%
July	23	70%
August	37	123%
September		
October		
November		
December		

2022 YTD	194	60%
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2022		
Month	Value	Comparison
January	\$ 379,000.00	279%
February	\$ 42,500.00	7%
March	\$ 505,002.10	57%
April	\$ 1,912,410.00	627%
May	\$ 199,639.62	22%
June	\$ 746,840.00	28%
July	\$ 607,158.74	394%
August	\$ 604,697.89	170%
September		
October		
November		
December		

2022 YTD	\$ 4,997,248.35	27%
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2022 Residential Permits				
Type	# of Units	# of Buildings	Value	Comparison
Single Family Home	6	6	\$ 2,292,630.00	49%
Duplex	4	2	\$ 608,000.00	44%
Apartment 3-4 Units	0	0	\$ -	0%
Apartment 5+ Units	0	0	\$ -	0%
2022 TOTAL YTD	10	8	\$ 2,900,630.00	48%

2022 Permit Records
City of Watford City

Section 11, Item J.

PERMIT #	PERMIT TYPE	ISSUE DATE	PROPERTY OWNER	CONTRACTOR	ADDRESS	LOT/BLOCK	SUBDIVISION	PARCEL #	DESCRIPTION OF WORK	VALUE	PERMIT FEE	INVOICE #	PROJECT COMPLETION
5154	RENEWAL	5/16/2022	Ascend Building LLC	Ascend Buliding LLC	622 Mulligan Ave West	Lot 54 Block3	Fox Hills Golf Estates	83-26-35400	Renewal; SFD	\$ -	\$ 20.00	5461	
5155	RENEWAL	5/16/2022	Ascend Building LLC	Ascend Buliding LLC	622 Mulligan Ave West	Lot 54 Block3	Fox Hills Golf Estates	83-26-35400	Renewal, sewer	\$ -	\$ 20.00	5461	
5314	RESIDENTIAL BUILDING	7/25/2022	Billy Carlson	Romero Construction	1920 Granite Road	Lot 31, Blk 1	Stepping Stone	83-25-13100	Siding replacement	\$ 10,000.00	\$ 88.50	5462	8/15/2022
5315	RESIDENTIAL BUILDING	7/26/2022	Chris Fonck	Aspen Contracting	309 26th Ave NE	Lot 6, Blk 8	Dakota Ridge- 1st Addition	82-32-08600	Re-roof existing home	\$ 13,439.00	\$ 112.57	5463	
5316	WATER/SEWER ACCESS	7/26/2022	Todd Hall	Titanium Plumbing	1003 5th Ave SE	Lot 16, Blk 4	Cherry Creek 2nd Add.	82-20-41600	3/4" meter&water/sewer access only-laterals 2021 SK Barre	\$ -	\$ 3,132.53	5464	
5317	COMMERCIAL BUILDING	7/26/2022	Jamall Wold	Uppa Creek Construction	309 12th St SE	Lot 27, Blk 6	Cherry Creek 2nd Add.	82-20-11200	Remove existing metal roof & replace w new metal	\$ 29,000.00	\$ 301.00	5465	
5318	FENCE	8/1/2022	Shelby Lyle	Self	212 4th Ave NE	Lot 3, Blk 1	Aarhus Addition	82-10-00300	6ft wooden fence	\$ -	\$ 25.00	5467	
5319	RESIDENTIAL BUILDING	8/19/2022	Adrian Timmons	Prairie Barns Construction LLC	513 Main St N	Lot 1, Blk 0	North Watford	82-50-00100	Replace SW window, patio door, kitchen window, & bathroom window	\$ 10,440.50	\$ 91.58	5470	
5320	FENCE	8/3/2022	Nathan Burbach	Self	402 26th Ave NE	Lot 12, Blk 7	Dakota Ridge 1st Add.	82-32-07120	5ft-6ft vinyl fence to enclose backyard	\$ -	\$ 25.00	5471	
5321	RESIDENTIAL BUILDING	8/4/2022	Gabriella Perez	M Squared Contracting	2409 2nd St NE	Lot 7, Blk 1	Little Bison 2nd Add.	83-41-00300	Re-roof existing home - asphalt shingle	\$ 11,000.00	\$ 95.50	5473	
5322	RESIDENTIAL BUILDING	8/4/2022	Jazmine Candido	M Squared Contracting	2405 2nd St NE	Lot 8, Blk 1	Little Bison 2nd Add.	83-41-00400	Re-roof existing home - asphalt shingle	\$ 11,000.00	\$ 95.50	5473	
5323	RESIDENTIAL BUILDING	8/4/2022	Sam Huebner	M Squared Contracting	405 5th St NE	Lot 7, Blk 1	2nd Add. Holms to WC	82-39-00700	Re-roof existing home - asphalt shingle	\$ 16,000.00	\$ 130.50	5473	
5324	RESIDENTIAL BUILDING	8/4/2022	Brent Schwan	M Squared Contracting	409 5th St NE	Lot 8, Blk 1	2nd Add. Holms to WC	82-39-00800	Re-roof existing home - asphalt shingle	\$ 15,000.00	\$ 123.50	5473	
5325	COMMERCIAL BUILDING	8/15/2022	The American Legion Post 29	Josh Mandler Builders LLC	313 12th St NE	Lot 26, Blk 6	2nd Add. Cherry Creek	82-20-11100	New bathrooms	\$ 85,000.00	\$ 631.75	5474	
5326	FENCE	8/5/2022	Billy Carlson	Dakota Fence	1920 Granite Road	Lot 31, Blk 1	Stepping Stone	83-25-13100	4' black fence	\$ -	\$ 25.00	5475	8/15/2022
5327	CONSTRUCT/REPAIR	8/5/2022	City of Watford City	Key Contracting Inc	Various Locations	N/A	N/A	N/A	Manhole Rehabilitation	\$ 60,000.00	Waived	Waived	
5328	CONSTRUCT/REPAIR	8/8/2022	Jeff Berquist	Orlando Versatile Construction	205 3rd St NW	Lot 5, Blk 0	1st Addition Watford	82-02-01100	cement trough from alley for drainage - approx 75ft	\$ 2,000.00	\$ 35.00	5479	
5329	EXCAVATION	8/8/2022	Terence Gariety	Edward H. Schwartz Construction	901-905 North Main St	N/A	Lazy E Overbar Estates	N/A	using borrow pile for road construction	\$ 87,784.56	Waived	Waived	
5330	RESIDENTIAL BUILDING	8/8/2022	Ray Billing	Self	204 4th Ave NE	Lot 5, Blk 1	Aarhus Addition	82-10-00500	replace 6 windows and sheetrock 3 ceilings and 3 walls	\$ 2,500.00	\$ 36.00	5480	
5331	CONSTRUCT/REPAIR	8/4/2022	City of Watford City	Industrial Builders Inc	4th Ave N	N/A	N/A	N/A	surface milling for 4th Ave N	\$ 7,500.00	Waived	Waived	8/5/2022
5187	RENEWAL	8/9/2022	Marshall and Hannah Krebs	Self	117 7th Ave NE	Lot 4 Block 6	Veeder estates	82-75-05800	Finish Basement - Renewal	\$ -	\$ 20.00	5481	
5332	CONSTRUCT/REPAIR	8/9/2022	Stenehjem Development	Paramount Builders Inc	127 Kay's Crt SE	Lot 121, Blk 3	Fox Hills Village	82-31-31210	Driveway apron and sidewalk	\$ 3,000.00	\$ 55.30	5482	
5333	CONSTRUCT/REPAIR	8/9/2022	Stenehjem Development	Paramount Builders Inc	131 Kay's Crt SE	Lot 121, Blk 3	Fox Hills Village	82-31-31220	Driveway apron and sidewalk	\$ 3,000.00	\$ 55.30	5482	
5334	CONSTRUCT/REPAIR	8/9/2022	Stenehjem Development	Paramount Builders Inc	135 Kay's Crt SE	Lot 121, Blk 3	Fox Hills Village	82-31-31230	Driveway apron and sidewalk	\$ 3,000.00	\$ 55.30	5482	
5335	CONSTRUCT/REPAIR	8/9/2022	Stenehjem Development	Paramount Builders Inc	139 Kay's Crt SE	Lot 121, Blk 3	Fox Hills Village	82-31-31240	Driveway apron and sidewalk	\$ 3,000.00	\$ 55.30	5482	
5336	COMMERCIAL BUILDING	8/10/2022	The Gray Building Partnership	Shetler's Construction LLC	109 5th St SW	Lot 1, Blk 1	Schell & Jarland Addition	82-61-00100	remove rocks, install insulation, base coat, top coat, remove waste from project	\$ 79,200.00	\$ 601.30	5484	
5337	EXCAVATION	in review	City of Watford City	City of Watford City	6th Ave NE (12th St & 16th St)	N/A	N/A	N/A	ditch inslope grading, adding small ditches, adding aggregate	\$ -	Waived	Waived	
5338	MOVING PERMIT	8/12/2022	Andy & Aubri Maxwell	Iseman Homes	12208 26 N St NW	N/A	ETA	20-00-15625	moving manufactured home set on piers year 2022 Champion Highland	\$ -	\$ 150.00	5487	
5339	CONSTRUCT/REPAIR	8/16/2022	City of Watford City	Traffic Safety Services Inc	Multi Sites	N/A	N/A	N/A	pavement marking repairs on city streets and RRC parking lot paint	\$ 30,000.00	Waived	Waived	
5340	RESIDENTIAL BUILDING	8/18/2022	Sarah and Jeff Fenske	Williston Roofing Company	328 2nd Ave NE	Lot 9, Blk 1	4th Addition Watford	82-05-01000	re-roof	\$ 18,500.00	\$ 148.00	5491	
5341	CONSTRUCT/REPAIR	8/19/2022	City of Watford City	FCI Constructors Inc	TBD	TBD		82-73-1550	new street and access road tie in to Fox Hills Parkway. Removal of existing curb for tie-in. Remove of sections of sidewalk for tie-in and new crosswalk.	\$ -	Waived	Waived	
5342	EXCAVATION	in review	City of Watford City	FCI Constructors Inc	TBD	TBD		82-73-1550	Phase 1 of daycare project to include site grading, site utilites, building pad for temporary modular buildings and completion road connecting to Fox Hills Parkway	\$ -	Waived	Waived	
5343	WATER/SEWER ACCESS	8/22/2022	Juan Alonso	Triangle R Enterprises LLC	1027 5th Ave SE	Lot 26, Blk 4	Cherry Creek 2nd Add.	82-20-06800	Water and Sewer lines to MH, 3/4" meter	\$ -	\$ 3,132.53	5492	
5344	EXCAVATION	8/22/2022	Juan Alonso	Triangle R Enterprises LLC	1027 5th Ave SE	Lot 26, Blk 4	Cherry Creek 2nd Add.	82-20-06800	Boring water line and sewer trenching	\$ 3,500.00	\$ 60.20	5493	
5345	RESIDENTIAL BUILDING	8/22/2022	Sarah Zendejas	Aspen Contracting	313 26th Ave NE	Lot 7, Blk 8	Dakota Ridge 1st Add.	82-32-08700	remove and replace shingles, underlay, and IWS.	\$ 16,833.83	\$ 136.34	5494	
5346	RESIDENTIAL BUILDING	8/22/2022	Brady Lund	Josh Mandler Builders LLC	805 Long Drive	Lot 12, Blk 5	Rolling Hills Estates	20-25-06200	garage addition	\$ 60,000.00	\$ 357.50	5495	
5347	FENCE	8/24/2022	Jake Davis	Self	1420 Meadowlark Court	Lot 2, Blk 1	Stepping Stone	83-25-10200	black aluminum fence no taller than 6ft	\$ -	\$ 25.00	5496	

BUILDING COMMITTEE

Sanford – Beard - Renville

August 15, 2022 Time 4:00 p.m.

City Hall

Minutes

Present: Committee Members Matt Beard, Lance Renville, Steve Sanford

City Staff: Brianna Chaffee, Wyatt Voll, Steve Williams

Other’s Present: Daniel Stenberg, Jessie Veeder-Scofield, Jessica Newman with Long X Arts, Jan Dodge

Pioneer Museum Discussion

Daniel Stenberg presented the Museum discussion to the committee about the Pioneer Museum possibly moving out to the Heritage Park. The Pioneer Museum is currently in talks with the Heritage Park about moving out there. Jan Dodge stated that the Pioneer Museum is having an executive board meeting on Wednesday, August 17th to discuss moving to the Heritage Park. The Committee explained to the Pioneer Museum that they would not penalize them for moving out early on their lease if they went to the Heritage Park.

Long X Arts Discussion

Discussion was had about Economic Development and Long X Arts Foundation going in to the Pioneer Museum spot if they moved out. The City Attorney stated that we need to talk with the WCCBA before any big decisions are made. It was also brought up that since the Long X Arts Foundation is in part of the Long X Visitor Center currently, the City need an agreement/lease with them. Jessie Scofield stated that with the liquor store being in the same spot as the Long X Arts (if they moved in officially) they would need a better barrier between the liquor store and the Long X Arts entrance.

Daniel Stenberg offered to have the JDA talk with the WCCBA about the Long X Visitor Center and then come back and have another Building Committee meeting to discuss everything with everyone present. The committee was for this.

Jessie Scofield presented a request to have a kiln in the basement of the Long X Visitor Center. This would be to help their ceramic classes so they wouldn't have to use the school's kiln. There is a spot for the kiln in the storage/mechanical room of the Visitor Center. The City needs to get an agreement in place with the Long X Arts before any things is officially decided for the Long X Arts Foundation.

B&B Builders Quote

The B&B Builders quote was presented to the Committee to have the outside of the Learning Center (212 2nd St NE) resurfaced and finished. The Committee recommends moving forward with the quote.

**Pioneer Museum of McKenzie County Special Meeting
August 17, 2022, 11am, Long X Visitors Center**

Present: President Jan Dodge; Vice President Jess Anne Knutson; Secretary/Treasurer Daniel Stenberg; Val Swensrud; Aaron Weber

President Jan Dodge called the meeting to order at 11:15am.

Jan noted that LeRoy Lillibridge, President of McKenzie County Heritage Association which runs the McKenzie County Heritage Park, had visited with her a few weeks back saying they are interested in assuming all of the Pioneer Museum's exhibits in their new facility.

It was noted after a review of Pioneer Museum bylaws that we should ensure two of our board of directors are appointed by the McKenzie County Historical Society and one by the City of Watford City. Daniel will speak with the City of Watford City auditor to get it on their September meeting agenda. Frances said she will work to get it on as an annual meeting or special meeting agenda item of the McKenzie County Historical Society that she is the President of. She will also share the bylaws of McKenzie County Historical Society with Aaron Weber.

It was discussed that even if all of the exhibits are moved to the Heritage Park, the gift shop and visitors center would remain at the Long X Visitors Center with the same staffing that is there currently. The gift shop could continue to be operated by the Pioneer Museum nonprofit, or it could shift ownership to the Long X Arts foundation. A great reputation has been built up over the past 18 years for this location, and it seems important to keep that up for the visiting public and for our residents. Jan Dodge, Jessie Veeder, Jessica Newman and Daniel Stenberg had visited with the City of Watford City Building committee on Monday and the city building committee was favorable towards the Long X Arts Foundation and McKenzie County Economic Development (office space) expanding their presence in the building if the Pioneer Museum exhibits were to be moved to the Heritage Park.

It was discussed if the archives collections would be included, discussing various options—keeping them at the Long X Visitors Center, seeing if the Library would include them in their collection, or having it all sent to the Heritage Park as well. It was raised that all of the documents could be scanned into a text-searchable, electronic format. Discussion on this will continue. || It was also discussed if all of the exhibits would go at once or if it would be one section at a time. That will need to be discussed with Heritage Park. It was mentioned that we'd like to hire the creator of the model oil displays hired by the Pioneer Museum to help with their moving to help ensure it is moved and re-setup without breaking.

Jess Ann made a motion to convey to the Heritage Park that the Pioneer Museum is in favor of continuing discussions with the Heritage Park about them assuming the Pioneer Museum's exhibits. Frances seconded the motion. Motion passed unanimously. It was noted that the soonest this could happen would be after all of the Pioneer Museum's board of directors have been confirmed by the City of Watford City and the McKenzie County Historical Society and official action at a future Pioneer Museum meeting.

It was agreed that Aaron Weber, of the Johnson & Sundeen Law Firm, would provide professional legal services for the Pioneer Museum as these discussions continue. He will plan to have reviewed and suggested edits to the Heritage Park exhibit agreement before the next Pioneer Museum special meeting which will be 11am September 8 at the Long X Visitors Center. || Meeting adjourned by Jan at 12:15pm.

Minutes drafted by Daniel Stenberg Secretary/Treasurer

ORDINANCE NO. 594

AN ORDINANCE ADDING ARTICLE 15 OF CHAPTER IV OF THE CITY OF WATFORD CITY ORDINANCES RELATING TO MODIFYING REQUIREMENTS.

Section 1. Purpose.

To enhance the quality of life and the present and future health, safety, and welfare of all residents, to enhance

property values, and to ensure proper planting and care of trees on public property, the City Council herein

delegates the authority and responsibility for managing public trees, creates a Tree Advisory Board, establishes

practices governing the planting and care of trees on public property, and makes provision for the emergency

removal of trees on private property under certain conditions.

4-1501 Definitions:

For the purposes of this ordinance, the following terms, phrases, words and their deviations shall have the meaning given herein.

- A. "City" is the City of Watford City, State of North Dakota and shall mean all parks, airports, land fills and lagoons.
- B. "Person" means any person, firm, partnership, association, corporation, company, or organization of any kind.
- C. "Streets" means the entire width of every public way or right of way when any part thereof is open to the use of the public, as a matter of right, for purposes of vehicular and pedestrian traffic.
- D. "Boulevard" means the space between the sidewalk, or the normal location of the sidewalk or the property lines and the curb line or curb.
- E. "Width of Boulevard" means the distance between the sidewalk, or the normal location of the sidewalk or the property lines and the curb line or curb.
- F. "Property Lines" means the outer boundaries of any lot or parcel of land.
- G. "Property Owner" means the person owning such property as is shown by the McKenzie County, North Dakota Register of Deeds.
- H. "Public Tree" are all shade and ornamental trees now or hereafter growing on any public right of way or in any public place or park.
- I. Damage – any injury to or destruction of a tree, including but not limited to: uprooting; severance of all or part of the root system or main trunk; storage of material on or compaction of surrounding soil; a substantial change in the natural

grade above a root system or around a trunk; surrounding the tree with impervious paving materials; or any trauma caused by accident or collision.

- J. Nuisance – any tree, or limb thereof, that has an infectious disease or insect; is dead or dying; obstructs the view of traffic signs or the free passage of pedestrians or vehicles; or threatens public health, safety, and welfare.
- K. Public property – all grounds and rights-of-way (ROWs) owned or maintained by the City.
- L. Public tree – any tree or woody vegetation on city-owned or city-maintained property or rights-of-way.
- M. Top or Topping – the non-standard practice of cutting back of limbs to stubs within a tree’s crown to such a degree so as to remove the normal canopy and disfigure the tree.

4-1502 Administration

- a) A Pest Control Board is hereby created and composed of one (1) member of the Watford City Council as appointed by the Mayor, one (1) member of the Watford City Park Board as appointed by that body, one (1) member of the County as appointed by the McKenzie County Board, and two (2) at large resident members from the City as appointed by the City Council.
 - a. For a term of two (2) years: The two (2) at large members.
 - b. For a term of two (2) years: The City Council, Park Board and County members.
 - c. Annually thereafter, Group I and Group II shall be reappointed alternately.
 - d. The duties of the Pest Control Board shall be to advise and aid in the coordination of the vector control program and the tree care programs throughout the City of Watford City on properties controlled by the City of Watford City and the Vector Control Board as agreed upon in the agreement between the City of Watford City, the Park Board and the County of McKenzie, dated on the thirteenth (13) day of April, 1999. Other duties of the board are as follows:
 - i. (1) Coordinate and promote Arbor Day activities;
 - ii. (2) Review and update a five-year plan to plant and maintain trees on city property;
 - iii. (3) Support public awareness and education programs relating to trees;
 - iv. (4) Review city department concerns relating to tree care;
 - v. (5) Submit an annual report of its activities to the city council;
 - vi. (6) Assist with the annual application to renew the Tree City USA designation;

- vii. (7) Recommend a list of tree species for planting on city property, and a list of prohibited species; and
- viii. (8) Other duties that may be assigned by City Council.
- e. The Pest Control Board shall serve without compensation.
- b) The City Forester position is hereby created to be filled by appointment by the City Council in consultation with the Pest Control Board

4-1503 Authority and Jurisdiction of the City Forester

The authority and jurisdiction of the City Forester shall be as follows:

- (a) The City Forester shall have the authority and jurisdiction, through the Board, to regulate the planting, maintenance, protection, and removal, of all trees on streets and other public places, to ensure safety, or preserve the esthetics of such streets and public places.
- (b) The City Forester shall have the authority to make known, with the approval of the Pest Control Board, the rules and regulations of the Arboricultural Specifications and Standards of Practice governing the planting, maintenance, protection, and removal of trees, as specified on the streets and public areas of the City of Watford City.
- (c) The City Forester shall have the authority to supervise all work done under any permit, issued in accord with the terms of this ordinance.

Section 5. Tree planting and care standards.

(a) Standards. All planting and maintenance of public trees shall conform to the American National Standards

Institute (ANSI) A-300 "Standards for Tree Care Operations" and shall follow all tree care Best Management

Practices (BMPs) published by the International Society of Arboriculture.

(b) Requirements of franchise utility companies. The maintenance of public trees for utility clearance shall

conform to all applicable utility industry standards.

(c) Preferred species list. The Director shall maintain an official list of desirable tree species for planting on

public property in two size classes: Ornamental (20 feet or less in height at maturity) and Shade (greater

than 20 feet at maturity). Trees from this approved list may be planted without special permission; other

species may be planted with written approval from the Director.

(d) Planting distances. The Director shall develop and maintain an official set of spacing requirements for the

planting of trees on public property. No tree may be planted within the visibility triangle of a street

intersection or within 10 feet of a fire hydrant.

(e) Planting trees under electric utility lines. Only trees listed as Ornamental trees on the official city tree

species list may be planted under or within 15 lateral feet of any overhead utility wire.

Section 6. Prohibition against harming public trees.

(a) It shall be unlawful for any person, firm, or corporation to damage, remove, or cause the damage or

removal of a tree on public property without written permission from the Director.

(b) It shall be unlawful for any person, firm, or corporation to attach any cable, wire, sign, or any other object

to any street, park, or public tree.

(c) It shall be unlawful for any person, firm, or corporation to “top” any public tree. Trees severely damaged by storms or other causes, where best pruning practices are impractical may be exempted from this provision at the determination of the Director.

(d) Any person, firm, corporation, or city department performing construction near any public tree(s) shall consult with the Director and shall employ appropriate measures to protect the tree(s), according to procedures contained in the Best Management Practices (BMPs) for “Managing Trees During Construction” published by the International Society of Arboriculture.

(e) Each violation of this section as determined and notified by the Director shall constitute a separate violation, punishable by fines and penalties under Section 10, in addition to mitigation values placed on the tree(s) removed or damaged in violation of this section.

4-1504 Nuisance Declared

The following conditions are public nuisances whenever they may be found within the City of Watford City:

- (a) Any living or standing elm tree or part thereof infected to any degree with the Dutch Elm disease fungus, Ceratocystis ulmi, and which harbors any of the elm bark beetle, Scolytus multistriatus or hylurgopinus rufipes, or other tree species infected by a disease **or pest** determined a nuisance by the Pest Control Board.
- (b) Any dead elm tree or part thereof, including logs, branch, stumps, firewood or other elm material from which the bark has not been removed or chipped and buried in the City Landfill during that part of the year, April 1st to October 15th, each year.
- (c) Any tree, shrub or hedge, or part thereof, growing upon public property or upon private property but overhanging or interfering with the use of any public walk, street or highway, park or public place within the City of Watford City, which in the opinion of the majority of the Pest Control Board, endangers the life, health, safety or property of the public, shall be declared a public nuisance.

4-1505 Abatement

- (a) It is unlawful for any person to willfully permit any public nuisance as defined in Section 4-1504 to remain on any premises owned or controlled by him within the City. Such nuisance may be abated in the manner prescribed by this ordinance.

4-1506 Inspection and Investigation

- (a) The Forester, under the direction of the Pest Control Board, shall inspect all premises and places within the City annually, and at other necessary times, to determine whether any condition described in Section 4-1504 exists therein.
- (b) The inspection shall determine all hazards as specified in Section 4-1504. The owner shall be notified in writing of the existence of the nuisance and given a reasonable time for its removal.
- (c) The Pest Control Board or City Forester may enter upon private premises at any reasonable time for the purpose of carrying out any of the duties assigned to it under this ordinance.
- (d) It shall be in the discretion of the Pest Control Board or City Forester to determine if a laboratory diagnosis of a suspect Dutch elm diseased tree or other diseased **or infested** tree is necessary. A field evaluation will usually be adequate unless there is some question about the tree being diseased **or infested** or if the landowner requests that a sample be sent into the lab. If the landowner requests a laboratory diagnosis, the landowner shall pay all costs incurred therein.
- (e) If the Pest Control Board or City Forester, upon finding a suspect Dutch elm diseased **or other nuisance** tree, decides to send appropriate specimens or samples to a qualified plant diagnostician, no action to remove suspect trees or wood shall be taken until positive diagnosis of the disease has been made.
- (f) Within five days of receipt of the diagnosis, the owner of the property from which the specimen was obtained shall be notified by the City Forester of the result by mail.

4-1507 Abatement of Nuisance in the City of Watford City

- (a) In abating the nuisance on public streets, alleys, boulevards, public ways and private property as defined in Section 4-1504 (a) and 4 (b), the City of Watford City shall cause the infected **or infested** tree or wood to be removed or otherwise effectively treated so as to destroy and prevent as fully as possible the spread of the invasive pest. Such abatement procedures shall be carried out in accordance with the latest technical and expert methods and plans as may be designated by the Commissioner of Agriculture of the State of North Dakota. The Pest Control Board shall establish specifications for tree removal and disposal methods consistent therewith.
- (b) In abating tree hazards on public property as defined in Section 4-1504 (c), the City Forester shall cause such hazards to be removed and disposed in accordance with

tree care specifications which the Board shall accept, the cost to be assessed as defined in Section 4-1513.

4-1508 Abatement of Nuisance on Private Property

- (a) Whenever the Pest Control Board or City Forester finds with reasonable certainty that the Dutch Elm or other pest defined in Section 4-1504 (a) exists in any tree or wood located on private property, outside of any public way in the City, he shall notify the owner or person in control of such property of which the nuisance is found by mail within ten days of receipt of the diagnosis. The Pest Control Board shall direct that the diseased tree be removed and effectively treated in an manner approved by the Board within ten (10) days after receipt of such notice. If such owner cannot be found, a copy of said notice shall be posted upon said infected tree. If said tree is not so removed and/or treated as specified within ten (10) days after actual receipt or posting of the notice, the City of Watford City shall remove and/or treat said tree. The owner or person in charge may be charged with a violation of this ordinance for maintaining a nuisance and that the City may abate the nuisance, the cost to be assessed as defined in Section 4-1513.
- (b) The nuisance as defined in Section 4-1504 (c) shall be abated by the owner following notification of the existing nuisance. If not corrected or removed within the time allotted, the Pest Control Board shall authorize the removal or correction to be done in accordance with recommended procedures, the property owner to bear the cost.

4-1509 Certification as Special Assessment

- (a) The City Auditor shall keep in the City office a book called "Nuisance Abatement, Special Assessment Book" and shall enter the cost of the abatement of a nuisance as declared by the City Council therein as a special assessment against the lot or parcel of land from which the nuisance was abated, with the name of the owner.
- (b) At the regular meeting of the City Council in October of each year, the City Council shall review all such assessments and hear all complaints against the same and approve the same finally adjusted, and the City Auditor shall certify to the County Auditor a list of the lots and parcels of land specially assessed for such purpose, and the sum shall be collected as other city taxes are collected.

4-1511 Transporting Elm Wood Prohibited

- (a) It shall be unlawful for any person to transport within the City any elm wood bearing bark between April 1 and October 15. Wood containing EAB shall not be transported. Any other wood harboring potential invasive pests shall not be transported , without having obtained a permit from the City Forester. The Forester shall grant such permits only when the purpose of this ordinance shall be served thereby.

4-1512 Interference Prohibited

- (a) It shall be unlawful for any person to prevent, delay or interfere with the Pest Control Board or City Forester while it is engaged in the performance of duties imposed by this ordinance.

4-1513 Costs

The costs for abating of the public nuisances as defined in Section 4-1504 shall be borne as follows:

- (a) For abatement of the nuisance as defined in Section 4-1504(a) and with the nuisance occurring on public trees, the cost will be borne by the City of Watford City, and the cost for Park District land shall be borne by the Watford City Park Board. For abatement of the nuisance as defined in Section 4-1504(a) and with the nuisance occurring on private land or on any street, alley, boulevard or other public way adjoining the private property, the cost shall be borne by the private owner.
- (b) For abatement of the nuisance as defined in Section 4-1504(b) the costs shall be borne as defined in Section 4-1513(a).
- (c) For abatement of the nuisance as defined in Section 4-1504(c) and the nuisance occurring on public trees, the cost will be borne by the City of Watford City, and the cost for Park District land shall be borne by the Watford City Park Board. When the nuisance occurs on any street, alley, boulevard or any other public way, the cost shall be borne by the property owner adjoining the street, alley, boulevard or public way.
- (d)
- (e) The cost of tree planting for replacement of diseased trees on public property will be borne by the respective City Council owning the property.
- (f) All permits relating to this ordinance will be issued at no cost fee.
- (g) The cost of the diagnostic test stated in Section 4-1506 (d) shall be borne by the property owner unless tests are deemed necessary by the City Forester.

4-1514 Tree Planting

- (a) The office of the City Forester shall issue permits to plant trees on public right of ways , boulevards, berms and alleys in accordance with Section 4-1503(b).

4-1515 Tree Topping

- (a) It shall be unlawful as a normal practice for any person, firm or City department to top any street tree, park tree or other tree on public property. Topping is defined as the severe cutting back of limbs to stubs larger than three (3) inches in diameter

within the tree's crown to such a degree so as to remove the normal canopy and disfigure the tree.

4-1516 Pruning, Corner Clearance

- (a) Every owner of any tree overhanging any street, alley, or right-of-way within the City shall prune the branches so that such branches shall not obstruct the light from any street lamp or obstruct the view of any street intersection and so that there shall be a clear space of eight (8') feet above the surface of the sidewalk and twelve (12') feet above the street, alley, or right-of-way.

Section 11. Savings and repeal.

All ordinances or parts of ordinances in conflict with this Ordinance are repealed to the extent of such conflict.

4-1517 Separability

- (a) In case any section of this Article is held invalid by a Court of competent jurisdiction, the invalidity shall extend only to the section affected and other sections of this ordinance shall continue in full force and effect.

4-1518 Penalty

- (a) In the event that any person, firm or corporation violates any provision of the above Article sections they will be subject to revocation of their license and a fine not to exceed \$500.00.

Street, Walks, Lights
Beard, Devlin, Sanford
August 31, 2022 – 4:00 p.m.
City Hall – Heritage Room

Present: Steve Sanford, Matt Beard
City Staff Present: Brianna Chaffee, Justin Smith, Jake Walters, Wyatt Voll, City Attorney
Others present via Teams meeting: Todd Hummel, Jess Karls, Kyle Huffman with KLJ; Todd Norton, Jesse Kist with AE2S.

3rd Avenue SW Discussion

Committee met with KLJ and AE2S to discuss the 3rd Avenue SW Options.

KLJ presented a couple different options for the 3rd Avenue SW construction. The committee had a lot of discussion on properties annexing into the City since they will be utilizing the new road. Discussion on the width of the sidewalk was had and possibly special assessing the sidewalk. 6' sidewalk up to Comfort Inn will be included as alternate bid item in lieu of 10' shared use path. Lighting on reconstruction portion will be included as alternate bid item.

Committee agreed to the West only construction with mill and overlay on existing pavement. Embankment provision for shared use path on North side of street. No sidewalk or lighting in base bid.

County Project Discussion

Jake and Justin presented that the County is looking redoing some roads on Garmann Hill and then wanting the City to take over the maintenance of it. Staff would send a letter to residents of Garmann Hill to see if they would like to be annexed into the City.

Jake and Justin presented that the County is also looking at redoing F Street. If the City took over maintenance of this road and enough residents annexed in the City would look at putting in a sewer system for the residents on that street.

The Committee recommends not sending a letter to the residents on Garmann Hill. The Committee recommends sending the letter to the residents on F Street.

Roughrider Fund Committee meeting

August 31, 2022

Members present: Mary Gumke, Chelsea Bulzomi, Carissa Suter Liebel, Matt Beard
Members not present: Sheldon Wahlstrom

Others present: Brianna Chaffee, Liz Heisey, Vawnita Best

Meeting called to order at 10:00 am by Committee Chair Matt Beard.

The March 31st, 2022 meeting minutes were reviewed. Motion by Carissa Suter Liebel to approve the minutes. Second by Mary Gumke. Motion carried unanimously.

The financials were reviewed with Liz Heisey. The committee has \$2.5 million in the restricted cash line currently. Liz brought up that the committee needs to talk about having a minimum fund balance for budget stabilization. The committee would like to have Liz reevaluate the investment options that were previously brought to the committee in March 2022, before they set a minimum fund balance. They will discuss the investment options and minimum fund balance at the next meeting.

The committee discussed possible members to replace Sheldon Wahlstrom. Matt Schultz and Shilo Chavez were brought up as possible members.

New Business:

Discussion was had about the Long X Visitor Center placement of the longhorn that will be coming in the next couple years and possible funding needed for placement of the longhorn, and beautification around it.

Discussion was had about the empty lots on Main Street on a beautification project possibly under the Long X Arts Council to take it over and have a stage. There are 4 lots there and it would cost roughly \$700,000 to purchase them all. Some committee members would possibly like to see some funding go towards that if they submit a request eventually.

Discussion about the Long X Visitor Center and turning part of it into the Economic Development building. Some committee members would possibly like to see funds go towards helping this if there was a request in the future for this.

Next meeting will be Friday, September 16th at 10am.

Meeting adjourned at 11:25 am

Brianna Chaffee, Assistant City Auditor/Finance



Job Title: Community Service Officer (CSO)	Reports to: Assistant Chief
Department: Police Department	Job Grade: Non-Exempt
Approved Date: 09/06/2022	Fair Labor Standards Act (FLSA)

Position Summary

This position variety of routine non-critical public safety and clerical tasks. Enforces municipal parking ordinances; keeping official records; responds to citizen requests for service; community policing activities; traffic control activities, provides non-emergency response to animal control requests and performs other police service functions within the City of Watford City; following standard operating policies and procedures for work performed.

Characteristics of a Successful Community Service Officer

<ul style="list-style-type: none"> • Positive role model for others • Motivated • Enthusiastic learner • Self-starter • Flexible and adapts easily to new situations • Takes pride in their work 	<ul style="list-style-type: none"> • Keeps a focus on creating an exceptional service experience • Easily builds rapport with others • Detail oriented • Honest • Accountable for their actions • Ability to troubleshoot and think through complex systems
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Essential Job Functions

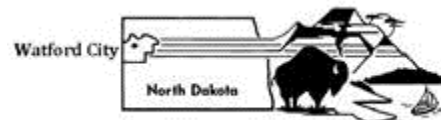
- Performs enforcement of non-criminal activity to include: enforcing traffic and parking regulations; investigating and assisting with traffic accidents; and conducting animal control activities
- Performs community service activities by: identifying hazardous conditions including water main breaks, downed power lines, and health and safety hazards; providing a variety of public relations and informational services; providing escorts for dignitaries, parades and funerals; and delivering emergency messages
- Patrols City for lost, abandoned, or stray animals, which includes determining whether animal has any licenses, tags or identification; transporting animals to address indicated on tag, if available; impounding stray animals without identification; and, determining whether stray animals are current with respect to rabies shots and vaccinations
- Responds to telephone and radio reports of animal control violations which include: assessing the urgency of the call; determining the location of the incident; determining whether caller is in any immediate danger; issuing warnings and writing citations and/or complaints; and, determining how to respond to call in most efficient manner
- Testifies and appears in court cases regarding animal control and city ordinance violations



- Conducts public service programs regarding animal control issues and the humane treatment of animals
- Responds to emergency situations and assists in rescue operations, which includes: assisting with traffic control during emergencies; observing and reporting road conditions during severe weather; assessing the situation if first on the scene and calling for additional help; and, obtaining information of events from witnesses
- Participates in training classes such as: in-house training, basic training, and Cardio Pulmonary Resuscitation, First Aid, and First Responders training
- Performs other duties of a similar nature or level

Requirements

- Be able to learn and employ modern law enforcement principles, techniques, procedures, and equipment
- Be able to learn and employ Federal, state, and local laws and traffic control procedures
- Understand emergency medical response procedures
- Use computers and related software applications
- Use equipment such as radios, cameras, oxygen, first aid equipment, pepper spray, body armor, Tasers, fire extinguishers, and other police equipment
- Learn proper handling and capture techniques of stray and rabid animals
- Demonstrate proper care and feeding of injured animals
- Familiarity with animal carried diseases
- Be able to identify safety hazards and precautions in handling animals
- Perform customer service related tasks
- Capture, control, and handle stray and rabid animals
- Care for injured and ill animals
- Handle calls of animals as appropriate with State law and City code
- Interacting with community organizations and civic groups
- Using animal control equipment such as live traps, catching nets, and other animal capture equipment
- Transmitting information via two-way radio
- Maintaining accurate files and reports
- City laws and ordinances surrounding animal control issues
- Dealing with irate and intoxicated people in violent situations
- Analyzing situations quickly and objectively
- Establishing and maintaining relationships with the public, officers, and other agencies
- Treating the sick and injured with emergency medical procedures
- Communication, interpersonal skills as applied to interaction with coworkers, supervisor, the general public, etc. sufficient to exchange or convey information and to receive work direction



Judgment/Decision Making

- Performs tasks and duties under general supervision, using established policies and procedures and some innovation
- Analyze situation quickly and objectively to determine proper course of action.
- Good general intelligence and emotional stability
- Accurate judgement and effective decision making under pressure and stressful situations

Relation to Others

- Works to promote teamwork within the department and throughout the City of Watford City
- Shares information, is cooperative and, when appropriate, assists others
- Resolves conflict through use of tact and diplomacy
- Exhibits a positive image and outlook when interacting with co-workers and/or the public
- Accepts responsibility and works well when given responsibility
- Cooperates with officials and other police officers
- Copes with situations firmly, courteously, tactfully and with respect for the rights of others

Education/Experience

- High School Diploma or General Equivalency Diploma (G.E.D.) and prefer at least one year of specialized training in animal control and handling or, an equivalent combination of education and experience sufficient to successfully perform the essential duties of the job such as those listed above
- Valid North Dakota Driver’s License.

Working Conditions/Physical Demands

- Must pass a medical exam, drug screening test, and background check before hire. The City pays for the exam and screening.
- Climbing, balancing, stooping, kneeling, crouching, crawling, reaching, standing, walking, driving, pushing, pulling, lifting, fingering, grasping, feeling, talking, hearing, seeing, and repetitive motions
- May be subjected to personal injury, physical violence, gases, blood, body fluids, oils, extreme temperatures, inadequate lighting, work space restrictions, intense noises, and travel
- Very Heavy Work: Exerting in excess of 100 pounds of force occasionally, and/or in excess of 50 pounds of force frequently, and/or in excess of 20 pounds of force constantly to move objects
- Smoking prohibited while on duty or while in uniform



NOTE: This job description is not intended to be all-inclusive. Employee may perform other related duties as negotiated to meet the ongoing needs of the organization.

Some requirements in this job description may exclude individuals who pose a direct threat or significant risk to the health and safety of themselves or other employees.

All requirements are subject to modification to reasonably accommodate individuals with disabilities.

Requirements are representative of minimum levels of knowledge, skills, and experience required. To perform this job successfully, the worker must possess the abilities and aptitudes to perform each duty proficiently.

This document does not create an employment contract, implied or otherwise, other than an "at will" employment relationship. The City Administrator retains the discretion to add duties or change the duties of this position at any time.



Job Title: Detective	Reports to: Assistant Chief of Police
Department: Police Department	Job Grade: Non-Exempt
Revision Date: 09/06/2022	Fair Labor Standards Act (FLSA)

Position Summary

Responsible for coordinating and providing supervisory direction of assigned staff; maintaining open lines of communication with subordinates and administration; conducting internal and external investigations; managing property and evidence for the entire department; managing major crime scenes and incidents. Also performing the duties of patrol/police officer.

Characteristics of a Successful Detective

<ul style="list-style-type: none"> • Positive role model for others • Motivated • Enthusiastic learner • Self-starter • Flexible and adapts easily to new situations • Take’s pride in their work 	<ul style="list-style-type: none"> • Keeps a focus on creating an exceptional service experience • Easily builds rapport with others • Detail oriented • Honest • Accountable for their actions • Ability to troubleshoot and think through complex systems
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Essential Job Functions

- Investigates and ensures their work and conduct complies with guidelines, policies, procedures and laws of the state of North Dakota, the Watford City Police Department and the City of Watford City.
- Promotes teamwork and displays a positive example to subordinate officers.
- Manages investigative cases and related individual case load through current Records Management System/Software.
- Conducts and oversees criminal investigations.
- Keeps current with all local, state and federal laws and law enforcement developments.
- Conducts internal investigations as assigned.
- Manages processed property/evidence for the entire department.
- Supervises School Resource and Drug Task Force personnel.
- Prepares unit activity, status and other reports as required or assigned.
- Performs public relations and public education activities to improve police/community relations.
- Participates in the on-call rotation.
- Performs all essential functions of a patrol officer.
- Performs other duties of a similar nature or level.



Requirements/Knowledge/Abilities

- Using personal and departmental equipment.
- Knowledge in departmental policies, directives, procedures.
- Gathering appropriate information through interviewing victims, witnesses and suspects. Using these skills to contact other law enforcement agencies for the exchange of information.
- Operating city police vehicles in all kinds of weather conditions and situations.
- Comprehending and applying city, county, state and federal criminal, traffic and civil laws and ordinances.
- Using firearms, restraint and self-defense techniques.
- Working independently and interacting with diverse groups such as: Juveniles, the mentally ill, the mentally challenged and the elderly.
- Analyzing problems/situations and take decisive, effective actions.
- Preparing routine reports, case files and correspondence.
- Establishing and maintaining effective working relationships with coworkers.
- Knowledge of supervisory practices and techniques.
- Mediating disputes.
- Judicial Process and Case Law.
- Crime Scene and Evidence Management.
- Communicating effectively orally and in writing.

Judgment/Decision Making

- Performs tasks and duties under general supervision, using established policies and procedures and some innovation.
- Determine proper course of action by Analyzes situations quickly and objectively.
- Good general intelligence and emotional stability.
- Accurate judgement and effective decision making under pressure and stressful situations.
- Provides solutions and proactive recommendations to operational, procedural, policy and personnel issues to be reviewed by Police Chief.

Relation to Others

- Supervises police personnel.
- Works to promote teamwork within the department and throughout the City of Watford City.
- Confers with and reports directly to Police Chief regarding human resources and operational issues.
- Exhibits a positive image and outlook when interacting with co-workers and/or the public.
- Regularly works with multi-agencies and has significant contact with the general public in regard to investigative services.



- Facilitates discussion and interprets departmental policies and associated responses. Participates in command and staff meetings to provide input, vision and identify key operational concerns.
- Mediates subordinates in times of conflict while assessing and diffusing problem situations.
- Copes with situations firmly, courteously, tactfully and with respect for the rights of others.

Education/Experience

- Associates Degree with no less than three years of experience as a Post recognized Police Officer and two years of criminal investigative experience.
- Or an equivalent combination of POST approved and documented police criminal investigative training and experience sufficient to successfully perform the essential duties.
- Licensed Law Enforcement Officer.
- State Peace Officer’s License.
- Valid ND driver’s license with required endorsements.
- Proficient in Microsoft Word, Excel, and other Microsoft Office applications.

Working Conditions/Physical Demands

- Must pass a medical exam, drug screening test, and background check before hire. The City pays for the exam and screening.
- Climbing, balancing, stooping, kneeling, crouching, crawling, reaching, standing, walking, driving, pushing, pulling, lifting, fingering, grasping, feeling, talking, hearing, seeing, and repetitive motions.
- May be subjected to personal injury, physical violence, gases, blood, body fluids, oils, extreme temperatures, inadequate lighting, work space restrictions, intense noises, and travel.
- Very Heavy Work: Exerting in excess of 100 pounds of force occasionally, and/or in excess of 50 pounds of force frequently, and/or in excess of 20 pounds of force constantly to move objects.
- Smoking prohibited while on duty or while in uniform.

NOTE: This job description is not intended to be all-inclusive. Employee may perform other related duties as negotiated to meet the ongoing needs of the organization.

Some requirements in this job description may exclude individuals who pose a direct threat or significant risk to the health and safety of themselves or other employees.

All requirements are subject to modification to reasonably accommodate individuals with disabilities.

Requirements are representative of minimum levels of knowledge, skills, and experience required. To perform this job successfully, the worker must possess the abilities and aptitudes to perform each duty proficiently.



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Ways, Means, Finance
August 29, 2022
2:00 p.m.
Devlin, Liebel, Bulzomi

Attendance: Devlin, Bulzomi, Liebel
Also: Moen, Heisey, Atty Voll, Peterson

Committee reviewed the August financials.

Committee reviewed the GPT transfers that were recommend by Finance Director Heisey. Liz is recommending prioritizing transfers by fulfilling the debt service funds, Operating, CIP in progress, and CIP planned/replacement then at year-end, transfer remaining budgeted CIP planned and replacement and allocate any surplus GPT. Committee will recommend the proposed GPT transfers as presented by Liz.

Liz informed the committee that the 50% of the RRF money, that is allocated to the sales tax bond, has not been transferred for 2022 and would like approval to do so. \$1,161,364.44 will be transferred from the RRF Sales Tax Fund to Sales Tax Bond Surplus. Going forward, this will be a monthly transfer. Committee will recommend the transfer.

Committee reviewed a draft Minimum Fund Balance Policy. Committee would like more time to review the policy and will discuss at their September meeting.

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
1000 GENERAL						
101000 Cash - Operating	9,224,111.05	85,072.10	0.00	12,888.39	254,460.03	9,041,834.73
101010 Cash - Committed	261,017.16	0.00	0.00	0.00	0.00	261,017.16
102000 Cash - Restricted	163,000.00	0.00	0.00	0.00	0.00	163,000.00
Total Fund	9,648,128.21	85,072.10		12,888.39	254,460.03	9,465,851.89
1001 GPT						
101000 Cash - Operating	5,500,000.00	2,669,402.37	0.00	0.00	0.00	8,169,402.37
1002 BUDGET STABILIZATION FUND (prior to June 2021, GPT Surplus)						
102000 Cash - Restricted	1,426,869.19	0.00	0.00	0.00	0.00	1,426,869.19
1003 WCPD CURRENCY FUND						
102010 Cash-WCPD Currency Account	14,669.30	0.00	0.00	0.00	0.00	14,669.30
1010 POLICE UNIT FEES & DONATIONS						
101000 Cash - Operating	20,914.27	873.00	0.00	0.00	414.10	21,373.17
1020 FIRE UNIT FEES						
101000 Cash - Operating	136,986.89	0.00	0.00	0.00	0.00	136,986.89
1030 AMBULANCE UNIT FEES & GRANT PASS THROUGH						
101000 Cash - Operating	20,939.71	0.00	0.00	0.00	0.00	20,939.71
1040 PARK BOARD UNIT FEES						
101000 Cash - Operating	17,439.71	0.00	0.00	0.00	0.00	17,439.71
1050 SCHOOL UNIT FEES						
101000 Cash - Operating	17,609.71	0.00	0.00	0.00	0.00	17,609.71
2010 ROAD FUND						
101000 Cash - Operating	1,726,569.24	45,496.29	0.00	0.00	68,756.93	1,703,308.60
101010 Cash - Committed	-2,825.00	0.00	0.00	0.00	0.00	-2,825.00
Total Fund	1,723,744.24	45,496.29			68,756.93	1,700,483.60
2060 EMERGENCY FUND						
101000 Cash - Operating	106,162.14	0.31	0.00	0.00	0.00	106,162.45
2080 CEMETERY						
101000 Cash - Operating	119,657.25	0.00	0.00	0.00	78.08	119,579.17
101180 Investment-Savings Dakota West	5,265.15	0.00	0.00	0.00	0.00	5,265.15
Total Fund	124,922.40				78.08	124,844.32
2100 LEASE OF LAW ENFORCEMENT FAC						
101000 Cash - Operating	-1,933.16	140.71	0.00	0.00	0.00	-1,792.45
2230 CITY IMPROVEMENTS FUND						
101000 Cash - Operating	1,302,417.39	0.00	0.00	0.00	0.00	1,302,417.39
2240 ROUGH RIDER CENTER						
101000 Cash - Operating	-29,176.78	0.00	0.00	0.00	3,766.26	-32,943.04
101010 Cash - Committed	75,000.00	0.00	0.00	0.00	0.00	75,000.00
Total Fund	45,823.22				3,766.26	42,056.96
2245 FOX HILLS GOLF COURSE						
101000 Cash - Operating	181,944.55	94,421.86	57.75	1,922.97	113,006.32	161,494.87
101010 Cash - Committed	9,445.00	0.00	0.00	0.00	0.00	9,445.00
103001 Cash-Golf Course Registers	500.00	0.00	0.00	0.00	0.00	500.00
Total Fund	191,889.55	94,421.86	57.75	1,922.97	113,006.32	171,439.87
2260 FIRE TRUCK REPLACEMENT FUND						
101180 Investment-Savings Dakota West	34.91	0.00	0.00	0.00	0.00	34.91

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
2280 OCCUPANCY TAX						
101000 Cash - Operating	108,633.23	11,299.55	0.00	0.00	0.00	119,932.78
101010 Cash - Committed	145,307.46	0.00	0.00	0.00	40.66	145,266.80
Total Fund	253,940.69	11,299.55			40.66	265,199.58
2285 RESTAURANT & LODGING TAX						
101000 Cash - Operating	0.00	20,385.69	0.00	20,385.69	0.00	0.00
2290 VEHICLE REPLACEMENT FUND						
101000 Cash - Operating	140,496.58	0.00	0.00	0.00	42,754.00	97,742.58
101010 Cash - Committed	67,666.66	0.00	0.00	0.00	0.00	67,666.66
101180 Investment-Savings Dakota West	69,879.46	0.00	0.00	0.00	0.00	69,879.46
Total Fund	278,042.70				42,754.00	235,288.70
2295 FIRE DEPARTMENT BUILDING						
101180 Investment-Savings Dakota West	25.73	0.00	0.00	0.00	0.00	25.73
2310 VECTOR & WEED CONTROL						
101000 Cash - Operating	44,553.73	0.00	0.00	0.00	346.70	44,207.03
2399 ROUGHRIDER FUND SALES TAX						
101000 Cash - Operating	3,519,884.96	376,675.00	0.00	295,638.59	0.00	3,600,921.37
101010 Cash - Committed	24,168.99	0.00	0.00	0.00	0.00	24,168.99
102000 Cash - Restricted	2,500,000.00	0.00	0.00	0.00	0.00	2,500,000.00
Total Fund	6,044,053.95	376,675.00		295,638.59		6,125,090.36
2410 SALES TAX REVENUE BOND SURPLUS FUND						
101000 Cash - Operating	1,221,188.04	188,337.50	0.00	0.00	0.00	1,409,525.54
3010 GENERAL OBLIGATION BOND 2013						
101000 Cash - Operating	4,008.75	0.00	0.00	0.00	0.00	4,008.75
3050 OIL & GAS REVENUE BOND 2013						
101000 Cash - Operating	6,028.75	0.00	0.00	0.00	0.00	6,028.75
3075 Series 2019 State Aid Refunding Bond						
101000 Cash - Operating	4,713,425.27	0.00	0.00	0.00	0.00	4,713,425.27
104000 Bond Escrow w/ Paying Agent	4,523,500.00	0.00	0.00	0.00	0.00	4,523,500.00
Total Fund	9,236,925.27					9,236,925.27
3080 SALES TAX REVENUE BONDS, SERIES 2015						
101010 Cash - Committed	2,129,315.98	0.00	0.00	0.00	0.00	2,129,315.98
3090 SPECIAL IMPROVEMENT BONDS, SERIES 2015						
101000 Cash - Operating	4,534,815.31	855.58	0.00	0.00	0.00	4,535,670.89
4005 Capital Improvement Projects						
101000 Cash - Operating	4,843,066.05	0.00	0.00	0.00	0.00	4,843,066.05
4039 GOLF COURSE EXPANSION PROJECT						
101000 Cash - Operating	272,204.71	0.00	0.00	0.00	0.00	272,204.71
4040 PUBLIC WORKS FACILITY						
101000 Cash - Operating	5,883,498.31	0.00	0.00	0.00	0.00	5,883,498.31
4045 3RD AVE SW						
101000 Cash - Operating	432,749.18	0.00	0.00	0.00	0.00	432,749.18
4049 2019 ETA						
101000 Cash - Operating	16,500.00	0.00	0.00	0.00	0.00	16,500.00
4053 ND OUTDOOR HERITAGE FUND						
101000 Cash - Operating	104,435.00	0.00	0.00	0.00	0.00	104,435.00

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
4054 2020 ETA						
101000 Cash - Operating	187,178.00	0.00	0.00	0.00	0.00	187,178.00
102000 Cash - Restricted	78,264.30	0.00	0.00	0.00	0.00	78,264.30
Total Fund	265,442.30					265,442.30
4055 CHIP SEAL PROJECTS						
101000 Cash - Operating	1,721,108.35	0.00	0.00	0.00	0.00	1,721,108.35
4056 WOLF PUP 2						
101000 Cash - Operating	280.00	0.00	0.00	0.00	0.00	280.00
4058 HUNTER'S RUN						
101010 Cash - Committed	39,865.03	0.00	0.00	0.00	0.00	39,865.03
4059 FIRE HALL FACILITY						
101000 Cash - Operating	175,000.00	0.00	0.00	0.00	0.00	175,000.00
101010 Cash - Committed	125,000.00	0.00	0.00	0.00	0.00	125,000.00
101180 Investment-Savings Dakota West	51,507.56	0.00	0.00	0.00	0.00	51,507.56
Total Fund	351,507.56					351,507.56
5010 WATER WORKS						
101000 Cash - Operating	5,986,775.67	226,319.46	0.00	412.91	199,533.50	6,013,148.72
5020 SEWER						
101000 Cash - Operating	1,189,597.00	121,703.52	502.13	310.61	34,094.45	1,277,397.59
101010 Cash - Committed	83,791.25	2,256.59	0.00	0.00	0.00	86,047.84
102000 Cash - Restricted	746,810.00	0.00	0.00	0.00	0.00	746,810.00
Total Fund	2,020,198.25	123,960.11	502.13	310.61	34,094.45	2,110,255.43
5030 GARBAGE						
101000 Cash - Operating	2,598,847.44	110,754.26	346.15	280.19	49,877.65	2,659,790.01
7000 MCKENZIE CO HEALTHCARE						
101000 Cash - Operating	105,308.75	107,301.09	0.00	0.00	0.00	212,609.84
7910 PAYROLL FUND						
101000 Cash - Operating	77,758.52	0.00	305,201.18	380,506.67	0.00	2,453.03
7930 CLAIMS FUND						
101000 Cash - Operating	2,503,154.43	0.00	460,980.81	164,296.61	0.00	2,799,838.63
101010 Cash - Committed	15,106.55	0.00	40.66	0.00	0.00	15,147.21
Total Fund	2,518,260.98		461,021.47	164,296.61		2,814,985.84
9000 GENERAL FIXED ASSET ACCOUNT GROUP						
101000 Cash - Operating	2,858.00	0.00	0.00	0.00	0.00	2,858.00
Totals	71,290,180.68	4,061,294.88	767,128.68	876,642.63	767,128.68	74,474,832.93

*** Transfers In and Transfers Out columns should match, with the following exceptions:

- 1) Cancelled electronic checks increase the Transfers In column. Disbursed column will be overstated by the same amount and will not balance to the Redeemed Checks List.
- 2) Payroll Journal Vouchers including local deductions with receipt accounting will reduce the Transfers Out column by the total amount of these checks.

1000 GENERAL

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
310000 TAXES					
310110 GENERAL PROPERTY TAXES	1,526.15	1,311,343.50	1,324,765.00	13,421.50	99 %
Account Group Total:	1,526.15	1,311,343.50	1,324,765.00	13,421.50	99 %
320000 LICENSES, PERMITS AND FEES					
320211 BEER AND LIQUOR LICENSES	750.00	43,750.00	47,000.00	3,250.00	93 %
320215 TAXI LICENSES	0.00	650.00	1,400.00	750.00	46 %
320220 ANIMAL IMPOUND FEES	325.00	2,630.00	8,000.00	5,370.00	33 %
320221 ANIMAL LICENSES	25.00	320.00	750.00	430.00	43 %
320223 BUILDING PERMITS	1,900.63	25,180.02	80,000.00	54,819.98	31 %
320224 CABLE TV FRANCHISE	1,752.58	14,497.50	30,000.00	15,502.50	48 %
320225 PLANNING & ZONING MISC REVENUE	6,536.20	19,924.71	40,000.00	20,075.29	50 %
320226 RAFFLE PERMITS & SPECIAL LIQUOR LICENSES	165.00	645.00	1,000.00	355.00	65 %
321200 TRANSIENT MERCHANT LICENSE	150.00	675.00	500.00	-175.00	135 %
Account Group Total:	11,604.41	108,272.23	208,650.00	100,377.77	52 %
330000 INTERGOVERNMENTAL REVENUE					
330350 GAMING	0.00	853.20	3,000.00	2,146.80	28 %
330351 STATE AID DISTRIBUTION	31,039.32	296,235.75	436,670.00	140,434.25	68 %
330352 CIGARETTE TAX	0.00	5,558.30	4,600.00	-958.30	121 %
330360 OIL & GAS ROYALTIES	146.13	179,183.51	170,000.00	-9,183.51	105 %
330362 HOMESTEAD CREDIT	0.00	1,661.38	1,800.00	138.62	92 %
330364 TELECOMMUNICATIONS TAX	0.00	5,340.62	5,300.00	-40.62	101 %
330365 VETERANS CREDIT	0.00	2,757.88	1,350.00	-1,407.88	204 %
330372 PD STOP GRANTS	812.28	-500.78	3,500.00	4,000.78	-14 %
330374 PD DOT GRANTS	0.00	9,274.08	10,000.00	725.92	93 %
330380 GRANT REVENUE	0.00	30,000.00	50,000.00	20,000.00	60 %
331000 FEDERAL GRANTS	0.00	623,702.04	700,000.00	76,297.96	89 %
334000 STATE GRANTS	0.00	0.00	0.00	0.00	** %
Account Group Total:	31,997.73	1,154,065.98	1,386,220.00	232,154.02	83 %
340000 CHARGES FOR SERVICES					
340480 PENALTY REVENUE	-37.31	613.12	5,000.00	4,386.88	12 %
341000 ASSESSOR SERVICES	0.00	0.00	300.00	300.00	0 %
342000 PUBLIC SAFETY SERVICES	0.00	65,840.39	90,000.00	24,159.61	73 %
343000 BUILDING INSPECTOR SERVICES	0.00	0.00	15,000.00	15,000.00	0 %
349100 LOT MOWING	0.00	0.00	5,000.00	5,000.00	0 %
Account Group Total:	-37.31	66,453.51	115,300.00	48,846.49	58 %
350000 FINES AND FORFEITURES					
350500 PD: ASSET FORFEITURES (20% to States)	0.00	0.00	1,000.00	1,000.00	0 %
350510 FINES	1,393.80	11,149.96	20,000.00	8,850.04	56 %
350520 OVERWEIGHT VEHICLE FEES & FINES	1,900.00	36,900.00	12,000.00	-24,900.00	308 %
350530 PD CERTIFIED MAIL-RECIPIENT PAYMENT	0.00	56.25	75.00	18.75	75 %
350540 PD CONNECTION COALITION FUNDS	0.00	0.00	2,000.00	2,000.00	0 %
350550 PD RESTITUTION PAYMENTS	0.00	2.48	0.00	-2.48	** %
350560 FALSE ALARM FEES	0.00	0.00	500.00	500.00	0 %
350570 RECORDS REQUEST FEES	12.50	214.75	750.00	535.25	29 %
350580 SPECIAL EVENT FEES (PD)	0.00	0.00	1,000.00	1,000.00	0 %
351000 IMPOUND FEES	0.00	5,410.00	40,000.00	34,590.00	14 %
351100 AUCTION PROCEEDS	0.00	72,350.00	0.00	-72,350.00	** %

1000 GENERAL

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
Account Group Total:	3,306.30	126,083.44	77,325.00	-48,758.44	163 %
360000 MISCELLANEOUS REVENUES					
360610 INTEREST REVENUE	0.00	52,383.01	81,500.00	29,116.99	64 %
360620 HALL RENT	390.00	8,065.00	8,000.00	-65.00	101 %
360630 SPECIAL ASSESSMENTS	51.33	14,011.73	10,000.00	-4,011.73	140 %
360685 WOLF PUP PRESCHOOL RENTAL	1,500.00	1,500.00	0.00	-1,500.00	** %
360902 MISCELLANEOUS REIMBURSEMENT TAX LEVIES	0.00	35,718.00	10,000.00	-25,718.00	357 %
369100 MISCELLANEOUS REIMBURSEMENT	320.00	26,104.54	22,750.00	-3,354.54	115 %
Account Group Total:	2,261.33	137,782.28	132,250.00	-5,532.28	104 %
380000 OTHER FINANCING SOURCES					
383000 TRANSFERS IN	0.00	2,569,934.25	5,475,000.00	2,905,065.75	47 %
Account Group Total:	0.00	2,569,934.25	5,475,000.00	2,905,065.75	47 %
390000 INTERNAL SERVICES					
390902 MISC REIMBURSEMENT	17,668.70	190,170.12	255,000.00	64,829.88	75 %
390906 POLICE DEPARTMENT:REIMBURSEMENT	0.00	7,128.06	9,000.00	1,871.94	79 %
Account Group Total:	17,668.70	197,298.18	264,000.00	66,701.82	75 %
Fund Total:	68,327.31	5,671,233.37	8,983,510.00	3,312,276.63	63 %

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1001 GPT

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
330000 INTERGOVERNMENTAL REVENUE					
330354 GAS AND OIL PRODUCTION	2,669,402.37	16,166,142.64	21,000,000.00	4,833,857.36	77 %
Account Group Total:	2,669,402.37	16,166,142.64	21,000,000.00	4,833,857.36	77 %
Fund Total:	2,669,402.37	16,166,142.64	21,000,000.00	4,833,857.36	77 %

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1002 BUDGET STABILIZATION FUND (prior to June 2021, GPT Surplus)

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
380000 OTHER FINANCING SOURCES					
383000 TRANSFERS IN	0.00	56,000.00	96,000.00	40,000.00	58 %
Account Group Total:	0.00	56,000.00	96,000.00	40,000.00	58 %
Fund Total:	0.00	56,000.00	96,000.00	40,000.00	58 %

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1010 POLICE UNIT FEES & DONATIONS

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
330000 INTERGOVERNMENTAL REVENUE					
330336 UNIT FEES	0.00	1,000.00	20,000.00	19,000.00	5 %
Account Group Total:	0.00	1,000.00	20,000.00	19,000.00	5 %
360000 MISCELLANEOUS REVENUES					
366000 CONTRIBUTIONS FROM PRIVATE SOURCES	873.00	3,873.00	0.00	-3,873.00	** %
Account Group Total:	873.00	3,873.00	0.00	-3,873.00	** %
Fund Total:	873.00	4,873.00	20,000.00	15,127.00	24 %

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1020 FIRE UNIT FEES

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
330000 INTERGOVERNMENTAL REVENUE					
330336 UNIT FEES	0.00	5,000.00	20,000.00	15,000.00	25 %
Account Group Total:	0.00	5,000.00	20,000.00	15,000.00	25 %
Fund Total:	0.00	5,000.00	20,000.00	15,000.00	25 %

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1030 AMBULANCE UNIT FEES & GRANT PASS THROUGH

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
330000 INTERGOVERNMENTAL REVENUE					
330336 UNIT FEES	0.00	0.00	20,000.00	20,000.00	0 %
Account Group Total:	0.00	0.00	20,000.00	20,000.00	0 %
Fund Total:	0.00	0.00	20,000.00	20,000.00	0 %

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1040 PARK BOARD UNIT FEES

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
330000 INTERGOVERNMENTAL REVENUE					
330336 UNIT FEES	0.00	0.00	20,000.00	20,000.00	0 %
Account Group Total:	0.00	0.00	20,000.00	20,000.00	0 %
Fund Total:	0.00	0.00	20,000.00	20,000.00	0 %

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1050 SCHOOL UNIT FEES

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
330000 INTERGOVERNMENTAL REVENUE					
330336 UNIT FEES	0.00	0.00	20,000.00	20,000.00	0 %
Account Group Total:	0.00	0.00	20,000.00	20,000.00	0 %
Fund Total:	0.00	0.00	20,000.00	20,000.00	0 %

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2010 ROAD FUND

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
330000 INTERGOVERNMENTAL REVENUE					
330353 HIGHWAY TAX DISTRIBUTION	31,537.90	277,202.86	500,000.00	222,797.14	55 %
330356 ROAD & BRIDGE ALLOCATION	13,958.39	54,229.23	75,000.00	20,770.77	72 %
Account Group Total:	45,496.29	331,432.09	575,000.00	243,567.91	58 %
360000 MISCELLANEOUS REVENUES					
369100 MISCELLANEOUS REIMBURSEMENT	0.00	112.50	0.00	-112.50	** %
Account Group Total:	0.00	112.50	0.00	-112.50	** %
380000 OTHER FINANCING SOURCES					
383000 TRANSFERS IN	0.00	533,750.00	915,000.00	381,250.00	58 %
Account Group Total:	0.00	533,750.00	915,000.00	381,250.00	58 %
Fund Total:	45,496.29	865,294.59	1,490,000.00	624,705.41	58 %

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2060 EMERGENCY FUND

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
310000 TAXES					
310110 GENERAL PROPERTY TAXES	0.31	120.86	500.00	379.14	24 %
Account Group Total:	0.31	120.86	500.00	379.14	24 %
Fund Total:	0.31	120.86	500.00	379.14	24 %

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2080 CEMETERY

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
340000 CHARGES FOR SERVICES					
340491 SALE OF LOTS	0.00	2,000.00	1,200.00	-800.00	167 %
Account Group Total:	0.00	2,000.00	1,200.00	-800.00	167 %
360000 MISCELLANEOUS REVENUES					
360610 INTEREST REVENUE	0.00	4.99	10.00	5.01	50 %
Account Group Total:	0.00	4.99	10.00	5.01	50 %
Fund Total:	0.00	2,004.99	1,210.00	-794.99	166 %

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2100 LEASE OF LAW ENFORCEMENT FAC

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
310000 TAXES					
310110 GENERAL PROPERTY TAXES	140.71	120,218.03	122,670.00	2,451.97	98 %
Account Group Total:	140.71	120,218.03	122,670.00	2,451.97	98 %
Fund Total:	140.71	120,218.03	122,670.00	2,451.97	98 %

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2230 CITY IMPROVEMENTS FUND

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
330000 INTERGOVERNMENTAL REVENUE					
330358 PUBLIC DOMAIN ROYAL (100%)	0.00	227,930.38	240,000.00	12,069.62	95 %
Account Group Total:	0.00	227,930.38	240,000.00	12,069.62	95 %
Fund Total:	0.00	227,930.38	240,000.00	12,069.62	95 %

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2240 ROUGH RIDER CENTER

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
360000 MISCELLANEOUS REVENUES					
369100 MISCELLANEOUS REIMBURSEMENT	0.00	440.00	0.00	-440.00	** %
Account Group Total:	0.00	440.00	0.00	-440.00	** %
380000 OTHER FINANCING SOURCES					
383000 TRANSFERS IN	0.00	629,325.00	1,156,500.00	527,175.00	54 %
Account Group Total:	0.00	629,325.00	1,156,500.00	527,175.00	54 %
Fund Total:	0.00	629,765.00	1,156,500.00	526,735.00	54 %

2245 FOX HILLS GOLF COURSE

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
320000 LICENSES, PERMITS AND FEES					
323000 MEMBERSHIP DUES	2,775.00	260,525.00	276,253.00	15,728.00	94 %
323001 GREEN FEES-18 HOLE	19,707.50	79,672.50	56,782.00	-22,890.50	140 %
323002 GREEN FEES-9 HOLE	19,915.00	68,807.50	53,000.00	-15,807.50	130 %
323003 GREEN FEES-TOURNAMENTS	9,711.40	34,742.45	32,000.00	-2,742.45	109 %
323005 GREEN FEES-JUNIOR RATES	1,220.00	2,600.00	1,400.00	-1,200.00	186 %
324000 DRIVING RANGE-ANNUAL PASS	150.00	12,550.00	10,500.00	-2,050.00	120 %
324001 DRIVING RANGE-RANGE BALLS	1,995.00	8,695.00	5,000.00	-3,695.00	174 %
325000 CARTS-ANNUAL CART FEE	0.00	5,450.00	7,500.00	2,050.00	73 %
325003 CARTS-TOURNAMENTS	310.00	2,260.00	100.00	-2,160.00	*** %
Account Group Total:	55,783.90	475,302.45	442,535.00	-32,767.45	107 %
360000 MISCELLANEOUS REVENUES					
360640 FUNDRAISING (scorecards, carts, benches,	5,000.00	45,000.00	32,000.00	-13,000.00	141 %
360750 GOLF COURSE-F&B LEASE (Yearly)	0.00	2,000.00	2,000.00	0.00	100 %
360751 GOLF COURSE-F&B LEASE (1.5% of Sales)	0.00	1,378.72	3,875.00	2,496.28	36 %
367010 PRO SHOP-MERCHANDISE	25,189.26	94,803.89	65,000.00	-29,803.89	146 %
367011 PRO SHOP-F&B (Six Shooters)	2,334.38	5,404.96	0.00	-5,404.96	** %
367030 PRO SHOP-MISC	82.22	1,514.71	2,000.00	485.29	76 %
367031 PRO SHOP CLUB RENTALS	880.00	3,820.00	0.00	-3,820.00	** %
367050 GOLF COURSE-SALES TAX	5,494.31	37,700.04	10,000.00	-27,700.04	377 %
369100 MISCELLANEOUS REIMBURSEMENT	0.00	5,974.72	0.00	-5,974.72	** %
Account Group Total:	38,980.17	197,597.04	114,875.00	-82,722.04	172 %
380000 OTHER FINANCING SOURCES					
383000 TRANSFERS IN	0.00	233,141.69	404,300.00	171,158.31	58 %
Account Group Total:	0.00	233,141.69	404,300.00	171,158.31	58 %
Fund Total:	94,764.07	906,041.18	961,710.00	55,668.82	94 %

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2260 FIRE TRUCK REPLACEMENT FUND

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
360000 MISCELLANEOUS REVENUES					
360610 INTEREST REVENUE	0.00	69.42	0.00	-69.42	** %
Account Group Total:	0.00	69.42	0.00	-69.42	** %
Fund Total:	0.00	69.42	0.00	-69.42	** %

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2280 OCCUPANCY TAX

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
310000 TAXES					
310180 OCCUPANCY TAX	11,299.55	87,705.54	120,000.00	32,294.46	73 %
Account Group Total:	11,299.55	87,705.54	120,000.00	32,294.46	73 %
Fund Total:	11,299.55	87,705.54	120,000.00	32,294.46	73 %

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2285 RESTAURANT & LODGING TAX

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
310000 TAXES					
310185 RESTAURANT/LODGING TAX	20,385.69	177,117.88	400,000.00	222,882.12	44 %
Account Group Total:	20,385.69	177,117.88	400,000.00	222,882.12	44 %
Fund Total:	20,385.69	177,117.88	400,000.00	222,882.12	44 %

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2290 VEHICLE REPLACEMENT FUND

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
380000 OTHER FINANCING SOURCES					
383000 TRANSFERS IN	0.00	340,046.12	560,705.00	220,658.88	61 %
Account Group Total:	0.00	340,046.12	560,705.00	220,658.88	61 %
Fund Total:	0.00	340,046.12	560,705.00	220,658.88	61 %

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2295 FIRE DEPARTMENT BUILDING

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
360000 MISCELLANEOUS REVENUES					
360610 INTEREST REVENUE	0.00	51.17	0.00	-51.17	** %
Account Group Total:	0.00	51.17	0.00	-51.17	** %
Fund Total:	0.00	51.17	0.00	-51.17	** %

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2310 VECTOR & WEED CONTROL

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
380000 OTHER FINANCING SOURCES					
383000 TRANSFERS IN	0.00	43,750.00	75,000.00	31,250.00	58 %
Account Group Total:	0.00	43,750.00	75,000.00	31,250.00	58 %
Fund Total:	0.00	43,750.00	75,000.00	31,250.00	58 %

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2399 ROUGHRIDER FUND SALES TAX

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
330000 INTERGOVERNMENTAL REVENUE					
330170 CITY SALES TAX COLLECTIONS	376,675.00	2,699,403.88	3,600,000.00	900,596.12	75 %
Account Group Total:	376,675.00	2,699,403.88	3,600,000.00	900,596.12	75 %
Fund Total:	376,675.00	2,699,403.88	3,600,000.00	900,596.12	75 %

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2410 SALES TAX REVENUE BOND SURPLUS FUND

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
380000 OTHER FINANCING SOURCES					
383000 TRANSFERS IN	188,337.50	188,337.50	0.00	-188,337.50	** %
Account Group Total:	188,337.50	188,337.50	0.00	-188,337.50	** %
Fund Total:	188,337.50	188,337.50	0.00	-188,337.50	** %

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3010 GENERAL OBLIGATION BOND 2013

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
380000 OTHER FINANCING SOURCES					
383000 TRANSFERS IN	0.00	54,000.00	54,000.00	0.00	100 %
Account Group Total:	0.00	54,000.00	54,000.00	0.00	100 %
Fund Total:	0.00	54,000.00	54,000.00	0.00	100 %

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3050 OIL & GAS REVENUE BOND 2013

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
380000 OTHER FINANCING SOURCES					
383000 TRANSFERS IN	0.00	127,500.00	127,500.00	0.00	100 %
Account Group Total:	0.00	127,500.00	127,500.00	0.00	100 %
Fund Total:	0.00	127,500.00	127,500.00	0.00	100 %

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3075 Series 2019 State Aid Refunding Bond

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
380000 OTHER FINANCING SOURCES					
383000 TRANSFERS IN	0.00	3,111,875.00	4,477,500.00	1,365,625.00	70 %
Account Group Total:	0.00	3,111,875.00	4,477,500.00	1,365,625.00	70 %
Fund Total:	0.00	3,111,875.00	4,477,500.00	1,365,625.00	70 %

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3080 SALES TAX REVENUE BONDS, SERIES 2015

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
380000 OTHER FINANCING SOURCES					
383000 TRANSFERS IN	0.00	0.00	2,273,000.00	2,273,000.00	0 %
Account Group Total:	0.00	0.00	2,273,000.00	2,273,000.00	0 %
Fund Total:	0.00	0.00	2,273,000.00	2,273,000.00	0 %

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3090 SPECIAL IMPROVEMENT BONDS, SERIES 2015

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
360000 MISCELLANEOUS REVENUES					
360630 SPECIAL ASSESSMENTS	855.58	1,949,729.89	1,878,562.00	-71,167.89	104 %
Account Group Total:	855.58	1,949,729.89	1,878,562.00	-71,167.89	104 %
Fund Total:	855.58	1,949,729.89	1,878,562.00	-71,167.89	104 %

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4005 Capital Improvement Projects

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
360000 MISCELLANEOUS REVENUES					
360520 MCKENZIE COUNTY	0.00	1,000,000.00	0.00	-1,000,000.00	** %
Account Group Total:	0.00	1,000,000.00	0.00	-1,000,000.00	** %
380000 OTHER FINANCING SOURCES					
383000 TRANSFERS IN	0.00	1,303,792.66	1,126,404.00	-177,388.66	116 %
Account Group Total:	0.00	1,303,792.66	1,126,404.00	-177,388.66	116 %
Fund Total:	0.00	2,303,792.66	1,126,404.00	-1,177,388.66	205 %

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4039 GOLF COURSE EXPANSION PROJECT

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
380000 OTHER FINANCING SOURCES					
383000 TRANSFERS IN	0.00	297,916.69	325,000.00	27,083.31	92 %
Account Group Total:	0.00	297,916.69	325,000.00	27,083.31	92 %
Fund Total:	0.00	297,916.69	325,000.00	27,083.31	92 %

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4040 PUBLIC WORKS FACILITY

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
380000 OTHER FINANCING SOURCES					
383000 TRANSFERS IN	0.00	6,208,333.31	8,500,000.00	2,291,666.69	73 %
Account Group Total:	0.00	6,208,333.31	8,500,000.00	2,291,666.69	73 %
Fund Total:	0.00	6,208,333.31	8,500,000.00	2,291,666.69	73 %

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4045 3RD AVE SW

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
380000 OTHER FINANCING SOURCES					
383000 TRANSFERS IN	0.00	566,850.00	566,850.00	0.00	100 %
Account Group Total:	0.00	566,850.00	566,850.00	0.00	100 %
Fund Total:	0.00	566,850.00	566,850.00	0.00	100 %

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4053 ND OUTDOOR HERITAGE FUND

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
360000 MISCELLANEOUS REVENUES					
369100 MISCELLANEOUS REIMBURSEMENT	0.00	0.00	380,500.00	380,500.00	0 %
Account Group Total:	0.00	0.00	380,500.00	380,500.00	0 %
380000 OTHER FINANCING SOURCES					
383000 TRANSFERS IN	0.00	106,500.00	106,500.00	0.00	100 %
Account Group Total:	0.00	106,500.00	106,500.00	0.00	100 %
Fund Total:	0.00	106,500.00	487,000.00	380,500.00	22 %

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4054 2020 ETA

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
380000 OTHER FINANCING SOURCES					
383000 TRANSFERS IN	0.00	150,948.00	150,948.00	0.00	100 %
Account Group Total:	0.00	150,948.00	150,948.00	0.00	100 %
Fund Total:	0.00	150,948.00	150,948.00	0.00	100 %

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4055 CHIP SEAL PROJECTS

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
380000 OTHER FINANCING SOURCES					
383000 TRANSFERS IN	0.00	1,721,108.35	1,721,108.35	0.00	100 %
Account Group Total:	0.00	1,721,108.35	1,721,108.35	0.00	100 %
Fund Total:	0.00	1,721,108.35	1,721,108.35	0.00	100 %

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4059 FIRE HALL FACILITY

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
380000 OTHER FINANCING SOURCES					
383000 TRANSFERS IN	0.00	351,507.56	175,000.00	-176,507.56	201 %
Account Group Total:	0.00	351,507.56	175,000.00	-176,507.56	201 %
Fund Total:	0.00	351,507.56	175,000.00	-176,507.56	201 %

5010 WATER WORKS

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
340000 CHARGES FOR SERVICES					
340470 WAWSA Sales & Reimbursements	1,221.81	7,738.25	110,000.00	102,261.75	7 %
340471 WATER COLLECTIONS	-21,516.32	1,133,547.67	1,900,000.00	766,452.33	60 %
340473 METERS & HOOKUPS	-35.00	25,083.30	35,000.00	9,916.70	72 %
340480 PENALTY REVENUE	-188.43	3,612.41	15,000.00	11,387.59	24 %
Account Group Total:	-20,517.94	1,169,981.63	2,060,000.00	890,018.37	57 %
360000 MISCELLANEOUS REVENUES					
360510 Water Reservoir Restricted	0.00	16,000.00	24,000.00	8,000.00	67 %
360902 MISCELLANEOUS REIMBURSEMENT TAX LEVIES	0.00	250.00	0.00	-250.00	** %
369100 MISCELLANEOUS REIMBURSEMENT	565.00	4,312.36	0.00	-4,312.36	** %
Account Group Total:	565.00	20,562.36	24,000.00	3,437.64	86 %
Fund Total:	-19,952.94	1,190,543.99	2,084,000.00	893,456.01	57 %

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5020 SEWER

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
340000 CHARGES FOR SERVICES					
340400 SEWER ACCESS CHARGES	0.00	26,207.05	50,000.00	23,792.95	52 %
340441 SEWER COLLECTIONS	76.51	736,833.45	1,400,000.00	663,166.55	53 %
Account Group Total:	76.51	763,040.50	1,450,000.00	686,959.50	53 %
360000 MISCELLANEOUS REVENUES					
369100 MISCELLANEOUS REIMBURSEMENT	0.00	7,961.54	0.00	-7,961.54	** %
Account Group Total:	0.00	7,961.54	0.00	-7,961.54	** %
380000 OTHER FINANCING SOURCES					
383000 TRANSFERS IN	0.00	679,583.31	1,165,000.00	485,416.69	58 %
Account Group Total:	0.00	679,583.31	1,165,000.00	485,416.69	58 %
Fund Total:	76.51	1,450,585.35	2,615,000.00	1,164,414.65	55 %

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5030 GARBAGE

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
340000 CHARGES FOR SERVICES					
340442 GARBAGE COLLECTIONS	44.08	849,609.15	1,400,000.00	550,390.85	61 %
Account Group Total:	44.08	849,609.15	1,400,000.00	550,390.85	61 %
Fund Total:	44.08	849,609.15	1,400,000.00	550,390.85	61 %
Grand Total:	3,456,725.03	48,631,905.50	66,869,677.35	18,237,771.85	73 %

1000 GENERAL

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
410000 GENERAL GOVERNMENT							
411000 GOVERNING BOARD							
100	SALARIES AND WAGES	5,000.00	46,000.00	72,000.00	72,000.00	26,000.00	64 %
220	SOCIAL SECURITY	382.50	3,519.00	5,508.00	5,508.00	1,989.00	64 %
340	TRAVEL EXPENSE	0.00	0.00	100.00	100.00	100.00	%
370	DUES, MEMBERSHIP, REGISTRATION	0.00	0.00	100.00	100.00	100.00	%
417	COMPUTER & ELECTRONIC SUPPLIES	40.00	3,680.00	4,000.00	4,000.00	320.00	92 %
444	TRAINING(MILEAGE,MEALS,REG,	0.00	0.00	500.00	500.00	500.00	%
	Account Total:	5,422.50	53,199.00	82,208.00	82,208.00	29,009.00	65 %
413100 MAYOR							
100	SALARIES AND WAGES	1,500.00	12,000.00	18,000.00	18,000.00	6,000.00	67 %
220	SOCIAL SECURITY	114.75	918.00	1,377.00	1,377.00	459.00	67 %
444	TRAINING(MILEAGE,MEALS,REG,	0.00	0.00	500.00	500.00	500.00	%
	Account Total:	1,614.75	12,918.00	19,877.00	19,877.00	6,959.00	65 %
414100 AUDITOR							
100	SALARIES AND WAGES	17,013.22	289,629.56	493,042.00	448,589.20	158,959.64	65 %
150	OVERTIME SALARIES & WAGES	410.62	6,379.81	3,000.00	3,000.00	-3,379.81	213 %
210	MEDICAL AND LIFE INSURANCE	2,470.40	48,390.46	94,802.00	85,862.00	37,471.54	56 %
220	SOCIAL SECURITY	1,262.62	21,377.05	37,718.00	34,325.86	12,948.81	62 %
230	RETIREMENT	1,842.53	29,699.37	53,397.00	48,591.46	18,892.09	61 %
370	DUES, MEMBERSHIP, REGISTRATION	92.84	463.75	500.00	500.00	36.25	93 %
417	COMPUTER & ELECTRONIC SUPPLIES	0.00	0.00	500.00	500.00	500.00	%
444	TRAINING(MILEAGE,MEALS,REG,	0.00	519.18	1,500.00	1,500.00	980.82	35 %
	Account Total:	23,092.23	396,459.18	684,459.00	622,868.52	226,409.34	64 %
414200 CITY ENGINEER							
100	SALARIES AND WAGES	11,372.83	187,029.62	235,920.00	242,670.00	55,640.38	77 %
150	OVERTIME SALARIES & WAGES	22.99	478.06	5,000.00	5,000.00	4,521.94	10 %
210	MEDICAL AND LIFE INSURANCE	1,702.48	25,343.80	36,192.00	36,192.00	10,848.20	70 %
220	SOCIAL SECURITY	849.39	13,986.99	18,048.00	18,573.00	4,586.01	75 %
230	RETIREMENT	1,020.49	16,259.85	25,550.00	26,280.00	10,020.15	62 %
351	PROFESSIONAL SERVICES	0.00	50,661.77	150,000.00	150,000.00	99,338.23	34 %
360	PUBLISHING AND PRINTING	0.00	47.00	1,000.00	1,000.00	953.00	5 %
370	DUES, MEMBERSHIP, REGISTRATION	0.00	0.00	750.00	750.00	750.00	%
411	SUBSCRIPTIONS	0.00	29,042.90	100,000.00	100,000.00	70,957.10	29 %
417	COMPUTER & ELECTRONIC SUPPLIES	0.00	19.59	3,500.00	3,500.00	3,480.41	1 %
422	CLOTHING AND UNIFORMS	0.00	0.00	250.00	250.00	250.00	%
424	GAS, OIL, GREASE, ETC	0.00	62.14	3,000.00	3,000.00	2,937.86	2 %
427	MOTOR VEHICLE PARTS	0.00	0.00	2,000.00	2,000.00	2,000.00	%
436	SUPPLIES	0.00	48.54	500.00	500.00	451.46	10 %
444	TRAINING(MILEAGE,MEALS,REG,	0.00	1,953.84	5,000.00	5,000.00	3,046.16	39 %
490	MISCELLANEOUS	0.00	0.00	150.00	150.00	150.00	%
540	VEHICLE & EQUIPMENT LICENSING	0.00	25.50	0.00	0.00	-25.50	%
	Account Total:	14,968.18	324,959.60	586,860.00	594,865.00	269,905.40	55 %

1000 GENERAL

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
414300	ATTORNEY						
	312 LEGAL FEES	0.00	106,544.44	200,000.00	200,000.00	93,455.56	53 %
	Account Total:	0.00	106,544.44	200,000.00	200,000.00	93,455.56	53 %
414400	ASSESSOR						
	100 SALARIES AND WAGES	3,416.39	57,581.08	88,824.00	91,124.00	33,542.92	63 %
	150 OVERTIME SALARIES & WAGES	32.03	184.05	1,500.00	1,500.00	1,315.95	12 %
	210 MEDICAL AND LIFE INSURANCE	683.83	10,941.28	16,942.00	16,942.00	6,000.72	65 %
	220 SOCIAL SECURITY	254.51	4,267.92	6,795.00	6,970.00	2,702.08	61 %
	230 RETIREMENT	370.00	6,236.10	9,620.00	9,870.00	3,633.90	63 %
	307 CONTRACT SERVICES	0.00	8,550.00	8,000.00	8,000.00	-550.00	107 %
	360 PUBLISHING AND PRINTING	0.00	0.00	100.00	100.00	100.00	%
	370 DUES, MEMBERSHIP, REGISTRATION	0.00	0.00	100.00	100.00	100.00	%
	412 POSTAGE	0.00	0.00	100.00	100.00	100.00	%
	424 GAS, OIL, GREASE, ETC	0.00	0.00	150.00	150.00	150.00	%
	444 TRAINING(MILEAGE,MEALS,REG,	0.00	140.00	1,500.00	1,500.00	1,360.00	9 %
	Account Total:	4,756.76	87,900.43	133,631.00	136,356.00	48,455.57	64 %
414500	CITY ADMIN/PLANNER						
	100 SALARIES AND WAGES	19,590.93	272,407.36	522,881.00	534,801.00	262,393.64	51 %
	150 OVERTIME SALARIES & WAGES	174.74	3,361.99	8,500.00	8,500.00	5,138.01	40 %
	210 MEDICAL AND LIFE INSURANCE	1,313.74	25,995.45	48,689.00	48,689.00	22,693.55	53 %
	220 SOCIAL SECURITY	1,487.68	20,680.27	40,000.00	40,925.00	20,244.73	51 %
	230 RETIREMENT	931.02	17,099.88	40,925.00	42,225.00	25,125.12	40 %
	307 CONTRACT SERVICES	0.00	1,110.00	1,000.00	1,000.00	-110.00	111 %
	351 PROFESSIONAL SERVICES	0.00	0.00	2,500.00	2,500.00	2,500.00	%
	360 PUBLISHING AND PRINTING	0.00	1,005.10	5,000.00	5,000.00	3,994.90	20 %
	370 DUES, MEMBERSHIP, REGISTRATION	0.00	556.88	2,000.00	2,000.00	1,443.12	28 %
	410 OFFICE SUPPLIES	54.99	139.32	1,000.00	1,000.00	860.68	14 %
	412 POSTAGE	0.00	17.30	0.00	0.00	-17.30	%
	417 COMPUTER & ELECTRONIC SUPPLIES	0.00	165.60	5,000.00	5,000.00	4,834.40	3 %
	424 GAS, OIL, GREASE, ETC	162.31	897.79	2,000.00	2,000.00	1,102.21	45 %
	427 MOTOR VEHICLE PARTS	0.00	942.86	500.00	500.00	-442.86	189 %
	444 TRAINING(MILEAGE,MEALS,REG,	0.00	0.00	8,000.00	8,000.00	8,000.00	%
	490 MISCELLANEOUS	0.00	79.99	5,000.00	5,000.00	4,920.01	2 %
	Account Total:	23,715.41	344,459.79	692,995.00	707,140.00	362,680.21	49 %
415000	NONDEPARTMENTAL						
	100 SALARIES AND WAGES	0.00	0.00	12,000.00	12,000.00	12,000.00	%
	215 TASC	0.00	3,328.64	3,800.00	3,800.00	471.36	88 %
	220 SOCIAL SECURITY	0.00	0.00	918.00	918.00	918.00	%
	240 WORKER'S COMPENSATION	0.00	21,415.07	30,000.00	30,000.00	8,584.93	71 %
	250 STATE UNEMPLOYMENT	0.00	0.00	20,000.00	20,000.00	20,000.00	%
	260 BACKGROUND CHECKS & DRUG	70.40	1,735.98	3,000.00	3,000.00	1,264.02	58 %
	307 CONTRACT SERVICES	1,846.24	32,060.14	45,500.00	45,500.00	13,439.86	70 %
	311 AUDIT FEE/CONSULTING	0.00	1,100.00	34,000.00	34,000.00	32,900.00	3 %
	320 INSURANCE RESERVE - Liability	0.00	0.00	171,670.00	171,670.00	171,670.00	%
	321 FIRE AND TORNADO INSURANCE-	0.00	20,207.00	16,500.00	16,500.00	-3,707.00	122 %
	351 PROFESSIONAL SERVICES	0.00	3,800.00	8,000.00	8,000.00	4,200.00	48 %
	356 TELEPHONE/CELL PHONE	2,246.33	17,561.26	30,000.00	30,000.00	12,438.74	59 %
	357 FIBER, INTERNET, CABLE	333.33	2,666.64	4,100.00	4,100.00	1,433.36	65 %

1000 GENERAL

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
360	PUBLISHING AND PRINTING	0.00	7,194.52	12,000.00	12,000.00	4,805.48	60 %
361	ADVERTISING	0.00	320.81	500.00	500.00	179.19	64 %
370	DUES, MEMBERSHIP, REGISTRATION	344.00	13,860.00	14,500.00	14,500.00	640.00	96 %
375	BANKING/CREDIT CARD SERVICE	0.00	0.00	50.00	50.00	50.00	%
388	EQUIPMENT	0.00	92,504.61	110,000.00	150,000.00	57,495.39	62 %
401	CASH OVER/SHORT	0.00	0.00	10.00	10.00	10.00	%
410	OFFICE SUPPLIES	53.11	2,975.05	5,000.00	5,000.00	2,024.95	60 %
412	POSTAGE	966.39	3,094.40	4,000.00	4,000.00	905.60	77 %
417	COMPUTER & ELECTRONIC SUPPLIES	8,114.85	67,038.38	60,000.00	60,000.00	-7,038.38	112 %
420	OPERATION & MAINTENANCE	0.00	0.00	200.00	200.00	200.00	%
424	GAS, OIL, GREASE, ETC	0.00	0.00	1,000.00	1,000.00	1,000.00	%
427	MOTOR VEHICLE PARTS	0.00	179.99	0.00	0.00	-179.99	%
490	MISCELLANEOUS	0.00	338.82	500.00	500.00	161.18	68 %
540	VEHICLE & EQUIPMENT LICENSING	0.00	0.00	100.00	100.00	100.00	%
673	SAFETY PROGRAMS & EQUIPMENT	0.00	138.00	500.00	500.00	362.00	28 %
	Account Total:	13,974.65	291,519.31	587,848.00	627,848.00	336,328.69	46 %
416000	UPKEEP OF GOVERNMENT BLDGS						
307	CONTRACT SERVICES	2,500.00	38,500.00	70,000.00	70,000.00	31,500.00	55 %
350	UTILITIES - ELECTRIC & GAS	2,705.56	22,153.47	25,000.00	25,000.00	2,846.53	89 %
365	BUILDING MAINTENANCE	0.00	6,583.20	25,000.00	25,000.00	18,416.80	26 %
420	OPERATION & MAINTENANCE	261.20	3,459.84	14,000.00	14,000.00	10,540.16	25 %
421	JANITORIAL SUPPLIES	0.00	1,862.46	5,000.00	5,000.00	3,137.54	37 %
630	IMPROVEMENTS OTHER THAN BLDGS	0.00	0.00	500.00	500.00	500.00	%
	Account Total:	5,466.76	72,558.97	139,500.00	139,500.00	66,941.03	52 %
416500	EMPLOYEE HOUSING						
358	UTILITIES - WATER	50.59	368.35	650.00	650.00	281.65	57 %
365	BUILDING MAINTENANCE	0.00	0.00	750.00	750.00	750.00	%
	Account Total:	50.59	368.35	1,400.00	1,400.00	1,031.65	26 %
417000	ELECTION						
315	ELECTIONS	0.00	729.57	650.00	650.00	-79.57	112 %
	Account Total:	0.00	729.57	650.00	650.00	-79.57	112 %
418000	PLANNING COMMISSION						
100	SALARIES AND WAGES	0.00	5,639.24	3,600.00	3,600.00	-2,039.24	157 %
210	MEDICAL AND LIFE INSURANCE	0.00	48.75	0.00	0.00	-48.75	%
220	SOCIAL SECURITY	0.00	431.45	275.00	275.00	-156.45	157 %
230	RETIREMENT	0.00	371.87	0.00	0.00	-371.87	%
	Account Total:	0.00	6,491.31	3,875.00	3,875.00	-2,616.31	168 %
	Account Group Total:	93,061.83	1,698,107.95	3,133,303.00	3,136,587.52	1,438,479.57	54 %
420000	PUBLIC SAFETY						
421000	POLICE DEPARTMENT						
100	SALARIES AND WAGES	85,125.99	1,415,268.22	2,577,163.00	2,630,363.00	1,215,094.78	54 %
150	OVERTIME SALARIES & WAGES	3,709.95	110,271.15	200,000.00	200,000.00	89,728.85	55 %
210	MEDICAL AND LIFE INSURANCE	16,921.97	261,914.94	487,221.00	487,221.00	225,306.06	54 %
220	SOCIAL SECURITY	6,473.43	112,057.58	212,453.00	216,528.00	104,470.42	52 %
230	RETIREMENT	9,240.60	148,593.78	281,850.00	287,650.00	139,056.22	52 %
245	PD FOP & LOCAL LODGE DUES	0.00	0.00	19,010.00	19,010.00	19,010.00	%

1000 GENERAL

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
260	BACKGROUND CHECKS & DRUG	0.00	836.00	3,000.00	3,000.00	2,164.00	28 %
301	TASK FORCE	0.00	38,511.30	40,000.00	40,000.00	1,488.70	96 %
347	SOFTWARE & LICENSING	0.00	39,977.14	60,650.00	60,650.00	20,672.86	66 %
351	PROFESSIONAL SERVICES	2,162.29	49,263.61	70,000.00	70,000.00	20,736.39	70 %
356	TELEPHONE/CELL PHONE	2,512.79	18,877.68	28,000.00	28,000.00	9,122.32	67 %
360	PUBLISHING AND PRINTING	285.00	1,309.63	3,000.00	3,000.00	1,690.37	44 %
361	ADVERTISING	0.00	0.00	500.00	500.00	500.00	%
370	DUES, MEMBERSHIP, REGISTRATION	50.00	1,324.00	2,600.00	2,600.00	1,276.00	51 %
388	EQUIPMENT	0.00	14,034.40	6,000.00	56,000.00	41,965.60	25 %
410	OFFICE SUPPLIES	537.27	2,550.41	6,000.00	6,000.00	3,449.59	43 %
412	POSTAGE	17.99	758.66	2,300.00	2,300.00	1,541.34	33 %
417	COMPUTER & ELECTRONIC SUPPLIES	0.00	9,265.17	22,000.00	22,000.00	12,734.83	42 %
419	PATROL CAR REPAIRS/EQUIP	0.00	45,531.54	45,000.00	45,000.00	-531.54	101 %
422	CLOTHING AND UNIFORMS	0.00	10,785.70	20,000.00	20,000.00	9,214.30	54 %
424	GAS, OIL, GREASE, ETC	11,146.92	73,106.16	77,250.00	77,250.00	4,143.84	95 %
428	AMMUNITIONS\TRAINING	0.00	4,704.70	16,000.00	16,000.00	11,295.30	29 %
431	RADIOS & RADIO MAINTENANCE	0.00	0.00	16,500.00	16,500.00	16,500.00	%
433	PRISONER EXPENSE AND TOWING	0.00	11,741.61	30,000.00	30,000.00	18,258.39	39 %
444	TRAINING(MILEAGE,MEALS,REG,	1,739.30	37,760.39	35,000.00	35,000.00	-2,760.39	108 %
454	CANINE EQUIPMENT & SUPPLIES	74.09	2,621.92	8,000.00	8,000.00	5,378.08	33 %
455	ANIMAL IMPOUND EXPENSES	0.00	725.00	4,000.00	4,000.00	3,275.00	18 %
540	VEHICLE & EQUIPMENT LICENSING	0.00	37.50	250.00	250.00	212.50	15 %
640	OFFICE FURNITURE & EQUIPMENT	0.00	0.00	5,000.00	5,000.00	5,000.00	%
651	EQUIPMENT	0.00	46,000.00	46,000.00	46,000.00	0.00	100 %
673	SAFETY PROGRAMS & EQUIPMENT	0.00	82.09	2,500.00	2,500.00	2,417.91	3 %
833	PD PAYROLL - GRANT	0.00	8,055.48	35,000.00	35,000.00	26,944.52	23 %
837	POLICE DEPT GRANT EXPENSES	0.00	41,204.00	0.00	0.00	-41,204.00	%
838	CJIS:STATE RECORDS MANAGEMENT/	0.00	720.00	1,440.00	1,440.00	720.00	50 %
Account Total:		139,997.59	2,507,889.76	4,363,687.00	4,476,762.00	1,968,872.24	56 %
422000 FIRE DEPARTMENT							
100	SALARIES AND WAGES	0.00	51,839.08	75,000.00	75,000.00	23,160.92	69 %
320	INSURANCE RESERVE - Liability	0.00	0.00	2,500.00	2,500.00	2,500.00	%
341	EXPENSE/FIRE INSPECTION/TRAVEL	0.00	0.00	250.00	250.00	250.00	%
350	UTILITIES - ELECTRIC & GAS	1,151.91	13,694.62	16,000.00	16,000.00	2,305.38	86 %
356	TELEPHONE/CELL PHONE	266.71	2,109.70	3,500.00	3,500.00	1,390.30	60 %
362	FIRE PREVEN/BOOKS/MAG/PRINTING	0.00	0.00	3,000.00	3,000.00	3,000.00	%
365	BUILDING MAINTENANCE	0.00	0.00	4,000.00	4,000.00	4,000.00	%
388	EQUIPMENT	0.00	1,176.95	25,000.00	25,000.00	23,823.05	5 %
410	OFFICE SUPPLIES	0.00	0.00	250.00	250.00	250.00	%
417	COMPUTER & ELECTRONIC SUPPLIES	0.00	0.00	250.00	250.00	250.00	%
420	OPERATION & MAINTENANCE	0.00	1,109.28	3,000.00	3,000.00	1,890.72	37 %
422	CLOTHING AND UNIFORMS	0.00	0.00	500.00	500.00	500.00	%
424	GAS, OIL, GREASE, ETC	0.00	59.97	750.00	750.00	690.03	8 %
431	RADIOS & RADIO MAINTENANCE	0.00	0.00	2,000.00	2,000.00	2,000.00	%
444	TRAINING(MILEAGE,MEALS,REG,	0.00	1,487.15	3,000.00	3,000.00	1,512.85	50 %
603	BUILDING	0.00	0.00	6,000.00	6,000.00	6,000.00	%
640	OFFICE FURNITURE & EQUIPMENT	0.00	0.00	500.00	500.00	500.00	%
650	MACHINERY & EQUIPMENT	0.00	0.00	500.00	500.00	500.00	%
653	PAGERS & RADIOS	0.00	0.00	1,500.00	1,500.00	1,500.00	%

1000 GENERAL

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
Account Total:		1,418.62	71,476.75	147,500.00	147,500.00	76,023.25	48 %
426000	AMBULANCE						
	811 BUDGET APPROPRIATION	0.00	0.00	50,000.00	50,000.00	50,000.00	%
Account Total:		0.00	0.00	50,000.00	50,000.00	50,000.00	%
Account Group Total:		141,416.21	2,579,366.51	4,561,187.00	4,674,262.00	2,094,895.49	55 %
430000	PUBLIC WORKS						
431000	FORESTRY MAINTENANCE						
	303 NUISANCE MAINTENANCE	0.00	8.97	2,000.00	2,000.00	1,991.03	%
	345 MAINTAIN PLANTINGS	0.00	6,067.60	5,000.00	5,000.00	-1,067.60	121 %
	376 PUBLIC EDUCATION	0.00	8.38	2,000.00	2,000.00	1,991.62	%
	426 MACHINERY AND EQUIPMENT PARTS	0.00	14.77	500.00	500.00	485.23	3 %
	444 TRAINING(MILEAGE,MEALS,REG,	0.00	0.00	2,000.00	2,000.00	2,000.00	%
	490 MISCELLANEOUS	0.00	96.94	1,000.00	1,000.00	903.06	10 %
Account Total:		0.00	6,196.66	12,500.00	12,500.00	6,303.34	50 %
Account Group Total:		0.00	6,196.66	12,500.00	12,500.00	6,303.34	50 %
450000	CULTURE AND RECREATION						
450000	CULTURE AND RECREATION						
	813 PIONEER MUSEUM	0.00	29,500.00	29,500.00	29,500.00	0.00	100 %
	814 YOUNG AT HEART CLUB	0.00	10,000.00	10,000.00	10,000.00	0.00	100 %
	819 MCKENZIE CO HERITAGE PARK	0.00	0.00	40,000.00	40,000.00	40,000.00	%
	824 MCKENZIE CO FAIR BOARD	0.00	0.00	4,750.00	4,750.00	4,750.00	%
Account Total:		0.00	39,500.00	84,250.00	84,250.00	44,750.00	47 %
453500	AIRPORT AUTHORITY						
	811 BUDGET APPROPRIATION	0.00	0.00	50,000.00	50,000.00	50,000.00	%
Account Total:		0.00	0.00	50,000.00	50,000.00	50,000.00	%
457000	CHAMBER OF COMMERCE						
	811 BUDGET APPROPRIATION	0.00	0.00	3,500.00	3,500.00	3,500.00	%
Account Total:		0.00	0.00	3,500.00	3,500.00	3,500.00	%
Account Group Total:		0.00	39,500.00	137,750.00	137,750.00	98,250.00	29 %
470000	TOURISM						
470000	TOURISM						
	811 BUDGET APPROPRIATION	0.00	6,668.35	23,000.00	23,000.00	16,331.65	29 %
Account Total:		0.00	6,668.35	23,000.00	23,000.00	16,331.65	29 %
472000	CITY OWNED PROPERTY						
	355 PAYMENT OF PROPERTY TAX	0.00	1,007,771.10	958,138.00	958,138.00	-49,633.10	105 %
Account Total:		0.00	1,007,771.10	958,138.00	958,138.00	-49,633.10	105 %
473000	CITY GUARANTOR OBLIGATION						
	920 WOLF RUN VILLAGE	19,981.99	335,981.99	260,000.00	260,000.00	-75,981.99	129 %
Account Total:		19,981.99	335,981.99	260,000.00	260,000.00	-75,981.99	129 %
Account Group Total:		19,981.99	1,350,421.44	1,241,138.00	1,241,138.00	-109,283.44	109 %
Fund Total:		254,460.03	5,673,592.56	9,085,878.00	9,202,237.52	3,528,644.96	62 %

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1001 GPT

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
510000	TRANSFERS OUT						
510000	TRANSFERS OUT						
	810 TRANSFERS	0.00	12,898,068.54	15,000,000.00	21,010,800.00	8,112,731.46	61 %
	Account Total:	0.00	12,898,068.54	15,000,000.00	21,010,800.00	8,112,731.46	61 %
	Account Group Total:	0.00	12,898,068.54	15,000,000.00	21,010,800.00	8,112,731.46	61 %
	Fund Total:	0.00	12,898,068.54	15,000,000.00	21,010,800.00	8,112,731.46	61 %

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1010 POLICE UNIT FEES & DONATIONS

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
420000	PUBLIC SAFETY						
421000	POLICE DEPARTMENT						
388	EQUIPMENT	0.00	37,040.66	20,000.00	54,000.00	16,959.34	69 %
490	MISCELLANEOUS	414.10	414.10	0.00	0.00	-414.10	%
	Account Total:	414.10	37,454.76	20,000.00	54,000.00	16,545.24	69 %
	Account Group Total:	414.10	37,454.76	20,000.00	54,000.00	16,545.24	69 %
	Fund Total:	414.10	37,454.76	20,000.00	54,000.00	16,545.24	69 %

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1020 FIRE UNIT FEES

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
420000	PUBLIC SAFETY						
422000	FIRE DEPARTMENT						
	388 EQUIPMENT	0.00	0.00	20,000.00	20,000.00	20,000.00	%
	Account Total:	0.00	0.00	20,000.00	20,000.00	20,000.00	%
	Account Group Total:	0.00	0.00	20,000.00	20,000.00	20,000.00	%
	Fund Total:	0.00	0.00	20,000.00	20,000.00	20,000.00	%

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1030 AMBULANCE UNIT FEES & GRANT PASS THROUGH

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
410000	GENERAL GOVERNMENT						
419000	MISCELLANEOUS						
	490 MISCELLANEOUS	0.00	0.00	20,000.00	20,000.00	20,000.00	%
	Account Total:	0.00	0.00	20,000.00	20,000.00	20,000.00	%
	Account Group Total:	0.00	0.00	20,000.00	20,000.00	20,000.00	%
	Fund Total:	0.00	0.00	20,000.00	20,000.00	20,000.00	%

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1040 PARK BOARD UNIT FEES

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
410000	GENERAL GOVERNMENT						
419000	MISCELLANEOUS						
	490 MISCELLANEOUS	0.00	0.00	20,000.00	20,000.00	20,000.00	%
	Account Total:	0.00	0.00	20,000.00	20,000.00	20,000.00	%
	Account Group Total:	0.00	0.00	20,000.00	20,000.00	20,000.00	%
	Fund Total:	0.00	0.00	20,000.00	20,000.00	20,000.00	%

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1050 SCHOOL UNIT FEES

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
410000	GENERAL GOVERNMENT						
419000	MISCELLANEOUS						
	490 MISCELLANEOUS	0.00	0.00	20,000.00	20,000.00	20,000.00	%
	Account Total:	0.00	0.00	20,000.00	20,000.00	20,000.00	%
	Account Group Total:	0.00	0.00	20,000.00	20,000.00	20,000.00	%
	Fund Total:	0.00	0.00	20,000.00	20,000.00	20,000.00	%

2010 ROAD FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
430000	PUBLIC WORKS						
431300	ROAD AND STREET MAINTENANCE						
100	SALARIES AND WAGES	21,853.58	320,452.77	494,159.00	506,659.00	186,206.23	63 %
150	OVERTIME SALARIES & WAGES	2,138.91	55,659.20	30,000.00	30,000.00	-25,659.20	186 %
210	MEDICAL AND LIFE INSURANCE	3,400.01	51,587.72	89,505.00	89,505.00	37,917.28	58 %
220	SOCIAL SECURITY	1,787.75	28,081.57	40,098.00	41,098.00	13,016.43	68 %
230	RETIREMENT	2,056.79	30,214.16	53,517.00	55,017.00	24,802.84	55 %
306	SERVICES	0.00	0.00	1,000.00	1,000.00	1,000.00	%
307	CONTRACT SERVICES	0.00	2,825.00	0.00	0.00	-2,825.00	%
330	RENTALS	0.00	0.00	50,000.00	50,000.00	50,000.00	%
350	UTILITIES - ELECTRIC & GAS	6,960.22	63,033.46	70,000.00	70,000.00	6,966.54	90 %
351	PROFESSIONAL SERVICES	8.33	46.66	10,000.00	10,000.00	9,953.34	%
360	PUBLISHING AND PRINTING	0.00	0.00	2,000.00	2,000.00	2,000.00	%
370	DUES, MEMBERSHIP, REGISTRATION	0.00	0.00	500.00	500.00	500.00	%
371	SNOW REMOVAL	0.00	41,303.56	65,000.00	65,000.00	23,696.44	64 %
386	STORM DRAINS	0.00	16,280.22	25,000.00	25,000.00	8,719.78	65 %
390	STREET SIGNS	0.00	10,678.60	15,000.00	15,000.00	4,321.40	71 %
391	STREET LIGHTING	0.00	12,264.12	40,000.00	40,000.00	27,735.88	31 %
410	OFFICE SUPPLIES	0.00	125.93	1,500.00	1,500.00	1,374.07	8 %
412	POSTAGE	0.00	34.44	1,500.00	1,500.00	1,465.56	2 %
417	COMPUTER & ELECTRONIC SUPPLIES	70.00	1,050.37	500.00	500.00	-550.37	210 %
418	SHOP SUPPLIES/MISCELLANEOUS	0.00	2,435.86	10,000.00	10,000.00	7,564.14	24 %
420	OPERATION & MAINTENANCE	12.49	6,981.55	15,000.00	15,000.00	8,018.45	47 %
422	CLOTHING AND UNIFORMS	0.00	995.98	1,500.00	1,500.00	504.02	66 %
424	GAS, OIL, GREASE, ETC	3,775.19	27,870.88	35,000.00	35,000.00	7,129.12	80 %
426	MACHINERY AND EQUIPMENT PARTS	563.29	52,720.86	65,000.00	65,000.00	12,279.14	81 %
427	MOTOR VEHICLE PARTS	0.00	0.00	5,000.00	5,000.00	5,000.00	%
431	RADIOS & RADIO MAINTENANCE	0.00	0.00	2,500.00	2,500.00	2,500.00	%
434	SHOP TOOLS, ETC	0.00	1,533.78	6,500.00	6,500.00	4,966.22	24 %
435	STREET MAINTENANCE	26,130.37	378,188.87	350,000.00	350,000.00	-28,188.87	108 %
436	SUPPLIES	0.00	0.00	3,000.00	3,000.00	3,000.00	%
444	TRAINING(MILEAGE,MEALS,REG,	0.00	393.58	2,000.00	2,000.00	1,606.42	20 %
452	GRAVEL, SAND, SALT	0.00	7,163.06	25,000.00	25,000.00	17,836.94	29 %
453	TRAFFIC LIGHTS	0.00	9,020.45	5,000.00	5,000.00	-4,020.45	180 %
460	LOSSES & CASUALTIES	0.00	0.00	2,000.00	2,000.00	2,000.00	%
490	MISCELLANEOUS	0.00	0.00	5,000.00	5,000.00	5,000.00	%
540	VEHICLE & EQUIPMENT LICENSING	0.00	20.50	100.00	100.00	79.50	21 %
650	MACHINERY & EQUIPMENT	0.00	1,500.00	225,000.00	225,000.00	223,500.00	1 %
673	SAFETY PROGRAMS & EQUIPMENT	0.00	4,554.72	8,000.00	8,000.00	3,445.28	57 %
	Account Total:	68,756.93	1,127,017.87	1,754,879.00	1,769,879.00	642,861.13	64 %
	Account Group Total:	68,756.93	1,127,017.87	1,754,879.00	1,769,879.00	642,861.13	64 %
	Fund Total:	68,756.93	1,127,017.87	1,754,879.00	1,769,879.00	642,861.13	64 %

2080 CEMETERY

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
410000	GENERAL GOVERNMENT						
416200	BUILDING AND GROUNDS						
307	CONTRACT SERVICES	0.00	0.00	2,000.00	2,000.00	2,000.00	%
350	UTILITIES - ELECTRIC & GAS	26.33	187.37	500.00	500.00	312.63	37 %
351	PROFESSIONAL SERVICES	0.00	0.00	5,000.00	5,000.00	5,000.00	%
358	UTILITES - WATER	0.00	0.00	1,826.00	1,826.00	1,826.00	%
420	OPERATION & MAINTENANCE	51.75	8,256.42	12,700.00	12,700.00	4,443.58	65 %
490	MISCELLANEOUS	0.00	58.00	500.00	500.00	442.00	12 %
520	RETURNED CEMETERY SPACES	0.00	0.00	500.00	500.00	500.00	%
680	CONSTRUCTION IN PROGRESS	0.00	25,000.00	0.00	125,000.00	100,000.00	20 %
	Account Total:	78.08	33,501.79	23,026.00	148,026.00	114,524.21	23 %
	Account Group Total:	78.08	33,501.79	23,026.00	148,026.00	114,524.21	23 %
	Fund Total:	78.08	33,501.79	23,026.00	148,026.00	114,524.21	23 %

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2100 LEASE OF LAW ENFORCEMENT FAC

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
420000	PUBLIC SAFETY						
420000	PUBLIC SAFETY						
	420 OPERATION & MAINTENANCE	0.00	125,423.35	115,000.00	115,000.00	-10,423.35	109 %
	Account Total:	0.00	125,423.35	115,000.00	115,000.00	-10,423.35	109 %
	Account Group Total:	0.00	125,423.35	115,000.00	115,000.00	-10,423.35	109 %
	Fund Total:	0.00	125,423.35	115,000.00	115,000.00	-10,423.35	109 %

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2230 CITY IMPROVEMENTS FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
450000	CULTURE AND RECREATION						
450500	CITY IMPROVEMENTS						
	490 MISCELLANEOUS	0.00	0.00	240,000.00	240,000.00	240,000.00	%
	680 CONSTRUCTION IN PROGRESS	0.00	185,550.75	0.00	69,150.00	-116,400.75	268 %
	Account Total:	0.00	185,550.75	240,000.00	309,150.00	123,599.25	60 %
	Account Group Total:	0.00	185,550.75	240,000.00	309,150.00	123,599.25	60 %
	Fund Total:	0.00	185,550.75	240,000.00	309,150.00	123,599.25	60 %

2240 ROUGH RIDER CENTER

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
410000	GENERAL GOVERNMENT						
414120	ROUGH RIDER CENTER WAGES & BENEFITS						
	115 RRC Staff paid by City	2,823.83	265,877.82	416,750.00	449,697.20	183,819.38	59 %
	210 MEDICAL AND LIFE INSURANCE	482.73	16,158.65	104,740.00	109,240.00	93,081.35	15 %
	220 SOCIAL SECURITY	182.02	6,920.71	31,880.00	34,403.21	27,482.50	20 %
	230 RETIREMENT	261.66	9,987.14	45,130.00	48,494.23	38,507.09	21 %
	Account Total:	3,750.24	298,944.32	598,500.00	641,834.64	342,890.32	47 %
416000	UPKEEP OF GOVERNMENT BLDGS						
	307 CONTRACT SERVICES	0.00	86,130.92	120,000.00	120,000.00	33,869.08	72 %
	365 BUILDING MAINTENANCE	0.00	155,951.35	100,000.00	270,000.00	114,048.65	58 %
	388 EQUIPMENT	0.00	4,210.78	0.00	0.00	-4,210.78	%
	426 MACHINERY AND EQUIPMENT PARTS	0.00	-70.10	0.00	0.00	70.10	%
	651 EQUIPMENT	0.00	18,510.00	30,000.00	30,000.00	11,490.00	62 %
	680 CONSTRUCTION IN PROGRESS	0.00	61,581.96	0.00	60,000.00	-1,581.96	103 %
	Account Total:	0.00	326,314.91	250,000.00	480,000.00	153,685.09	68 %
	Account Group Total:	3,750.24	625,259.23	848,500.00	1,121,834.64	496,575.41	56 %
450000	CULTURE AND RECREATION						
450000	CULTURE AND RECREATION						
	356 TELEPHONE/CELL PHONE	16.02	111.96	0.00	150.00	38.04	75 %
	Account Total:	16.02	111.96	0.00	150.00	38.04	75 %
	Account Group Total:	16.02	111.96	0.00	150.00	38.04	75 %
470000	TOURISM						
472000	CITY OWNED PROPERTY						
	321 FIRE AND TORNADO INSURANCE-	0.00	38,706.00	31,500.00	31,500.00	-7,206.00	123 %
	Account Total:	0.00	38,706.00	31,500.00	31,500.00	-7,206.00	123 %
	Account Group Total:	0.00	38,706.00	31,500.00	31,500.00	-7,206.00	123 %
	Fund Total:	3,766.26	664,077.19	880,000.00	1,153,484.64	489,407.45	58 %

2245 FOX HILLS GOLF COURSE

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
430000	PUBLIC WORKS						
430500	GOLF COURSE - GENERAL CLUBHOUSE						
100	SALARIES AND WAGES	6,555.49	62,413.75	0.00	91,225.00	28,811.25	68 %
210	MEDICAL AND LIFE INSURANCE	682.82	9,559.41	0.00	16,000.00	6,440.59	60 %
220	SOCIAL SECURITY	497.66	4,220.30	0.00	6,975.71	2,755.41	60 %
230	RETIREMENT	321.78	4,798.56	0.00	9,863.07	5,064.51	49 %
240	WORKER'S COMPENSATION	0.00	0.00	4,560.00	0.00	0.00	%
307	CONTRACT SERVICES	0.00	1,038.78	78,000.00	0.00	-1,038.78	%
308	LEASE OF EQUIPMENT	0.00	521.50	12,000.00	0.00	-521.50	%
321	FIRE AND TORNADO INSURANCE-	0.00	0.00	6,500.00	6,500.00	6,500.00	%
350	UTILITIES - ELECTRIC & GAS	2,115.41	11,907.05	19,600.00	19,600.00	7,692.95	61 %
351	PROFESSIONAL SERVICES	0.00	0.00	3,200.00	0.00	0.00	%
356	TELEPHONE/CELL PHONE	-15.71	-105.04	700.00	700.00	805.04	-15 %
357	FIBER, INTERNET, CABLE	368.78	2,658.76	4,000.00	4,000.00	1,341.24	66 %
358	UTILITES - WATER	767.26	3,744.13	2,400.00	2,400.00	-1,344.13	156 %
360	PUBLISHING AND PRINTING	0.00	1,540.00	0.00	0.00	-1,540.00	%
361	ADVERTISING	0.00	0.00	2,000.00	4,500.00	4,500.00	%
366	MARKETING & PROMOTIONS	0.00	354.00	60,000.00	80,000.00	79,646.00	%
375	BANKING/CREDIT CARD SERVICE	1,922.97	10,499.83	7,600.00	7,600.00	-2,899.83	138 %
404	GOLF COURSE - TAXES OTHER	5,542.51	31,573.69	20,000.00	23,560.00	-8,013.69	134 %
405	SUPPLIES	0.00	2,171.20	3,400.00	3,900.00	1,728.80	56 %
410	OFFICE SUPPLIES	0.00	6.99	0.00	0.00	-6.99	%
412	POSTAGE	0.00	21.27	300.00	300.00	278.73	7 %
416	BUILDING UPKEEP	43.19	1,749.44	780.00	780.00	-969.44	224 %
421	JANITORIAL SUPPLIES	0.00	430.95	1,575.00	1,575.00	1,144.05	27 %
444	TRAINING(MILEAGE,MEALS,REG,	0.00	0.00	0.00	1,100.00	1,100.00	%
	Account Total:	18,802.16	149,104.57	226,615.00	280,578.78	131,474.21	53 %
430510	GOLF COURSE - MAINTENANCE						
100	SALARIES AND WAGES	6,265.45	51,742.69	185,000.00	107,000.00	55,257.31	48 %
101	SALARIES & WAGES GROUNDS	2,982.54	48,859.70	72,150.00	72,150.00	23,290.30	68 %
150	OVERTIME SALARIES & WAGES	1,653.00	6,794.06	0.00	0.00	-6,794.06	%
210	MEDICAL AND LIFE INSURANCE	383.28	10,317.08	16,500.00	16,500.00	6,182.92	63 %
220	SOCIAL SECURITY	833.42	8,207.32	19,672.00	19,822.00	11,614.68	41 %
230	RETIREMENT	311.33	5,237.04	7,813.00	8,013.00	2,775.96	65 %
250	STATE UNEMPLOYMENT	0.00	0.00	1,560.00	1,560.00	1,560.00	%
307	CONTRACT SERVICES	34,225.34	128,677.68	0.00	90,800.00	-37,877.68	142 %
308	LEASE OF EQUIPMENT	19,688.60	78,754.40	125,717.00	125,717.00	46,962.60	63 %
330	RENTALS	0.00	1,379.38	4,445.00	4,445.00	3,065.62	31 %
350	UTILITIES - ELECTRIC & GAS	2,848.50	8,624.54	13,500.00	13,500.00	4,875.46	64 %
357	FIBER, INTERNET, CABLE	0.00	0.00	50.00	50.00	50.00	%
365	BUILDING MAINTENANCE	0.00	0.00	500.00	500.00	500.00	%
370	DUES, MEMBERSHIP, REGISTRATION	0.00	430.00	550.00	550.00	120.00	78 %
380	REPAIR AND MAINTENANCE	0.00	10,965.96	15,500.00	15,500.00	4,534.04	71 %
388	EQUIPMENT	0.00	0.00	16,000.00	0.00	0.00	%
418	SHOP SUPPLIES/MISCELLANEOUS	73.37	8,514.23	9,700.00	9,700.00	1,185.77	88 %
423	CHEMICAL SUPPLIES & TESTING	0.00	1,460.77	9,500.00	9,500.00	8,039.23	15 %
424	GAS, OIL, GREASE, ETC	6,686.53	14,329.03	16,000.00	16,000.00	1,670.97	90 %
429	WEED SPRAY / GC FERTILIZER	0.00	10,141.18	29,500.00	29,500.00	19,358.82	34 %
430	IRRIGATION REPAIRS	0.00	6,633.37	5,800.00	5,800.00	-833.37	114 %
444	TRAINING(MILEAGE,MEALS,REG,	0.00	300.00	0.00	550.00	250.00	55 %

2245 FOX HILLS GOLF COURSE

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
450	SEED & SOD	0.00	5,066.18	7,500.00	7,500.00	2,433.82	68 %
452	GRAVEL, SAND, SALT	0.00	0.00	5,500.00	5,500.00	5,500.00	%
630	IMPROVEMENTS OTHER THAN BLDGS	1,548.00	8,339.00	0.00	0.00	-8,339.00	%
651	EQUIPMENT	0.00	10,844.00	0.00	11,000.00	156.00	99 %
	Account Total:	77,499.36	425,617.61	562,457.00	571,157.00	145,539.39	75 %
430520	GOLF COURSE - PRO SHOP						
100	SALARIES AND WAGES	3,387.32	31,450.95	27,500.00	37,627.20	6,176.25	84 %
150	OVERTIME SALARIES & WAGES	193.64	771.90	0.00	0.00	-771.90	%
210	MEDICAL AND LIFE INSURANCE	381.13	4,001.79	0.00	4,500.00	498.21	89 %
220	SOCIAL SECURITY	273.95	2,465.04	2,103.00	2,894.13	429.09	85 %
230	RETIREMENT	226.90	2,471.12	0.00	1,036.86	-1,434.26	238 %
356	TELEPHONE/CELL PHONE	16.02	111.94	0.00	150.00	38.06	75 %
370	DUES, MEMBERSHIP, REGISTRATION	0.00	1,415.00	0.00	0.00	-1,415.00	%
406	COST OF GOODS SOLD -	0.00	50,505.46	43,000.00	43,000.00	-7,505.46	117 %
410	OFFICE SUPPLIES	15.00	2,132.98	4,700.00	4,700.00	2,567.02	45 %
	Account Total:	4,493.96	95,326.18	77,303.00	93,908.19	-1,417.99	102 %
430530	GOLF COURSE - DRIVING RANGE						
380	REPAIR AND MAINTENANCE	0.00	0.00	300.00	300.00	300.00	%
388	EQUIPMENT	0.00	4,851.89	0.00	4,200.00	-651.89	116 %
405	SUPPLIES	0.00	4,946.75	1,500.00	1,500.00	-3,446.75	330 %
420	OPERATION & MAINTENANCE	0.00	160.11	600.00	600.00	439.89	27 %
	Account Total:	0.00	9,958.75	2,400.00	6,600.00	-3,358.75	151 %
430540	GOLF COURSE - CARTS						
308	LEASE OF EQUIPMENT	10,435.00	41,990.00	29,610.00	62,610.00	20,620.00	67 %
350	UTILITIES - ELECTRIC & GAS	134.19	764.35	1,200.00	1,200.00	435.65	64 %
380	REPAIR AND MAINTENANCE	96.97	96.97	500.00	500.00	403.03	19 %
388	EQUIPMENT	0.00	11,445.00	0.00	11,445.00	0.00	100 %
405	SUPPLIES	0.00	282.75	200.00	200.00	-82.75	141 %
	Account Total:	10,666.16	54,579.07	31,510.00	75,955.00	21,375.93	72 %
	Account Group Total:	111,461.64	734,586.18	900,285.00	1,028,198.97	293,612.79	71 %
	Fund Total:	111,461.64	734,586.18	900,285.00	1,028,198.97	293,612.79	71 %

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2260 FIRE TRUCK REPLACEMENT FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
420000	PUBLIC SAFETY						
422000	FIRE DEPARTMENT						
	670 VEHICLES	0.00	0.00	30,705.00	0.00	0.00	%
	Account Total:	0.00	0.00	30,705.00	0.00	0.00	%
	Account Group Total:	0.00	0.00	30,705.00	0.00	0.00	%
520000	OTHER FINANCING USES						
521000	INTERFUND OPERATING TRANSFERS OUT						
	810 TRANSFERS	0.00	30,879.46	0.00	69,705.00	38,825.54	44 %
	Account Total:	0.00	30,879.46	0.00	69,705.00	38,825.54	44 %
	Account Group Total:	0.00	30,879.46	0.00	69,705.00	38,825.54	44 %
	Fund Total:	0.00	30,879.46	30,705.00	69,705.00	38,825.54	44 %

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2280 OCCUPANCY TAX

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
410000	GENERAL GOVERNMENT						
419100	ADVERTISING AND PROMOTION						
	363 ADVERTISING & PROMOTION	40.66	87,851.86	120,000.00	202,500.00	114,648.14	43 %
	Account Total:	40.66	87,851.86	120,000.00	202,500.00	114,648.14	43 %
	Account Group Total:	40.66	87,851.86	120,000.00	202,500.00	114,648.14	43 %
	Fund Total:	40.66	87,851.86	120,000.00	202,500.00	114,648.14	43 %

2285 RESTAURANT & LODGING TAX

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
410000	GENERAL GOVERNMENT						
419200	RESTAURANT & LODGING TAX EXPENDITURES						
	815 FUND DISBURSEMENTS	20,385.69	177,117.88	400,000.00	400,000.00	222,882.12	44 %
	Account Total:	20,385.69	177,117.88	400,000.00	400,000.00	222,882.12	44 %
	Account Group Total:	20,385.69	177,117.88	400,000.00	400,000.00	222,882.12	44 %
	Fund Total:	20,385.69	177,117.88	400,000.00	400,000.00	222,882.12	44 %

2290 VEHICLE REPLACEMENT FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
410000	GENERAL GOVERNMENT						
414200	CITY ENGINEER						
	670 VEHICLES	0.00	45,278.24	100,000.00	100,000.00	54,721.76	45 %
	Account Total:	0.00	45,278.24	100,000.00	100,000.00	54,721.76	45 %
414500	CITY ADMIN/PLANNER						
	670 VEHICLES	42,754.00	42,754.00	50,000.00	50,000.00	7,246.00	86 %
	Account Total:	42,754.00	42,754.00	50,000.00	50,000.00	7,246.00	86 %
	Account Group Total:	42,754.00	88,032.24	150,000.00	150,000.00	61,967.76	59 %
420000	PUBLIC SAFETY						
421000	POLICE DEPARTMENT						
	661 POLICE CAR REPLACEMENT	0.00	86,828.83	140,000.00	300,000.00	213,171.17	29 %
	Account Total:	0.00	86,828.83	140,000.00	300,000.00	213,171.17	29 %
	Account Group Total:	0.00	86,828.83	140,000.00	300,000.00	213,171.17	29 %
	Fund Total:	42,754.00	174,861.07	290,000.00	450,000.00	275,138.93	39 %

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2295 FIRE DEPARTMENT BUILDING

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
510000	TRANSFERS OUT						
510000	TRANSFERS OUT						
	810 TRANSFERS	0.00	176,507.56	176,404.00	176,404.00	-103.56	100 %
	Account Total:	0.00	176,507.56	176,404.00	176,404.00	-103.56	100 %
	Account Group Total:	0.00	176,507.56	176,404.00	176,404.00	-103.56	100 %
	Fund Total:	0.00	176,507.56	176,404.00	176,404.00	-103.56	100 %

2310 VECTOR & WEED CONTROL

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
440000							
441100	VECTOR AND WEED CONTROL						
100	SALARIES AND WAGES	0.00	0.00	5,047.00	5,047.00	5,047.00	%
220	SOCIAL SECURITY	0.00	0.00	386.00	386.00	386.00	%
360	PUBLISHING AND PRINTING	0.00	0.00	500.00	500.00	500.00	%
370	DUES, MEMBERSHIP, REGISTRATION	0.00	605.00	0.00	0.00	-605.00	%
413	CHEMICALS: ADULT CONTROL	0.00	8,930.50	12,000.00	12,000.00	3,069.50	74 %
414	CHEMICALS: LARVACIDE	0.00	7,896.40	35,000.00	35,000.00	27,103.60	23 %
417	COMPUTER & ELECTRONIC SUPPLIES	0.00	134.33	0.00	0.00	-134.33	%
420	OPERATION & MAINTENANCE	0.00	28.48	0.00	0.00	-28.48	%
424	GAS, OIL, GREASE, ETC	0.00	0.00	1,000.00	1,000.00	1,000.00	%
426	MACHINERY AND EQUIPMENT PARTS	327.10	1,871.79	30,000.00	30,000.00	28,128.21	6 %
429	WEED SPRAY / GC FERTILIZER	0.00	1,629.50	6,000.00	6,000.00	4,370.50	27 %
436	SUPPLIES	0.00	474.28	500.00	500.00	25.72	95 %
444	TRAINING(MILEAGE,MEALS,REG,	0.00	0.00	500.00	500.00	500.00	%
490	MISCELLANEOUS	19.60	19.60	500.00	500.00	480.40	4 %
540	VEHICLE & EQUIPMENT LICENSING	0.00	129.00	0.00	0.00	-129.00	%
651	EQUIPMENT	0.00	4,697.97	0.00	0.00	-4,697.97	%
	Account Total:	346.70	26,416.85	91,433.00	91,433.00	65,016.15	29 %
	Account Group Total:	346.70	26,416.85	91,433.00	91,433.00	65,016.15	29 %
	Fund Total:	346.70	26,416.85	91,433.00	91,433.00	65,016.15	29 %

2399 ROUGHRIDER FUND SALES TAX

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
420000	PUBLIC SAFETY						
427200	CITY SALES TAX						
	360 PUBLISHING AND PRINTING	0.00	145.00	0.00	0.00	-145.00	%
	815 FUND DISBURSEMENTS	107,301.09	827,920.19	1,327,000.00	1,327,000.00	499,079.81	62 %
	Account Total:	107,301.09	828,065.19	1,327,000.00	1,327,000.00	498,934.81	62 %
	Account Group Total:	107,301.09	828,065.19	1,327,000.00	1,327,000.00	498,934.81	62 %
510000	TRANSFERS OUT						
510000	TRANSFERS OUT						
	810 TRANSFERS	188,337.50	188,337.50	2,273,000.00	2,273,000.00	2,084,662.50	8 %
	Account Total:	188,337.50	188,337.50	2,273,000.00	2,273,000.00	2,084,662.50	8 %
	Account Group Total:	188,337.50	188,337.50	2,273,000.00	2,273,000.00	2,084,662.50	8 %
	Fund Total:	295,638.59	1,016,402.69	3,600,000.00	3,600,000.00	2,583,597.31	28 %

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3010 GENERAL OBLIGATION BOND 2013

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
490000							
490100	GENERAL OBLIGATION BOND						
	615 PRINCIPAL - DEBT SERVICE	0.00	45,000.00	45,000.00	45,000.00	0.00	100 %
	620 INTEREST - DEBT SERVICE	0.00	4,286.25	8,966.00	8,966.00	4,679.75	48 %
	625 ADMIN FEES - DEBT SERVICE	0.00	705.00	0.00	0.00	-705.00	%
	Account Total:	0.00	49,991.25	53,966.00	53,966.00	3,974.75	93 %
	Account Group Total:	0.00	49,991.25	53,966.00	53,966.00	3,974.75	93 %
	Fund Total:	0.00	49,991.25	53,966.00	53,966.00	3,974.75	93 %

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3050 OIL & GAS REVENUE BOND 2013

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
490000							
490200	REVENUE BOND						
615	PRINCIPAL - DEBT SERVICE	0.00	110,000.00	105,000.00	105,000.00	-5,000.00	105 %
620	INTEREST - DEBT SERVICE	0.00	10,766.25	22,500.00	22,500.00	11,733.75	48 %
625	ADMIN FEES - DEBT SERVICE	0.00	705.00	0.00	0.00	-705.00	%
	Account Total:	0.00	121,471.25	127,500.00	127,500.00	6,028.75	95 %
	Account Group Total:	0.00	121,471.25	127,500.00	127,500.00	6,028.75	95 %
	Fund Total:	0.00	121,471.25	127,500.00	127,500.00	6,028.75	95 %

3075 Series 2019 State Aid Refunding Bond

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
490000							
490300	CERTIFICATES OF INDEBTEDNESS						
615	PRINCIPAL - DEBT SERVICE	0.00	0.00	5,655,000.00	5,655,000.00	5,655,000.00	%
620	INTEREST - DEBT SERVICE	0.00	398,419.73	821,300.00	821,300.00	422,880.27	49 %
625	ADMIN FEES - DEBT SERVICE	0.00	30.00	1,200.00	1,200.00	1,170.00	3 %
	Account Total:	0.00	398,449.73	6,477,500.00	6,477,500.00	6,079,050.27	6 %
	Account Group Total:	0.00	398,449.73	6,477,500.00	6,477,500.00	6,079,050.27	6 %
	Fund Total:	0.00	398,449.73	6,477,500.00	6,477,500.00	6,079,050.27	6 %

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3080 SALES TAX REVENUE BONDS, SERIES 2015

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
490000							
490200	REVENUE BOND						
615	PRINCIPAL - DEBT SERVICE	0.00	710,000.00	690,000.00	690,000.00	-20,000.00	103 %
620	INTEREST - DEBT SERVICE	0.00	786,375.00	1,583,000.00	1,583,000.00	796,625.00	50 %
625	ADMIN FEES - DEBT SERVICE	0.00	66.67	0.00	0.00	-66.67	%
	Account Total:	0.00	1,496,441.67	2,273,000.00	2,273,000.00	776,558.33	66 %
	Account Group Total:	0.00	1,496,441.67	2,273,000.00	2,273,000.00	776,558.33	66 %
	Fund Total:	0.00	1,496,441.67	2,273,000.00	2,273,000.00	776,558.33	66 %

3090 SPECIAL IMPROVEMENT BONDS, SERIES 2015

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
490000							
490400	SPECIAL IMPROVEMENT BONDS						
	615 PRINCIPAL - DEBT SERVICE	0.00	955,000.00	920,000.00	920,000.00	-35,000.00	104 %
	620 INTEREST - DEBT SERVICE	0.00	470,081.25	958,562.00	958,562.00	488,480.75	49 %
	625 ADMIN FEES - DEBT SERVICE	0.00	100.00	0.00	0.00	-100.00	%
	Account Total:	0.00	1,425,181.25	1,878,562.00	1,878,562.00	453,380.75	76 %
	Account Group Total:	0.00	1,425,181.25	1,878,562.00	1,878,562.00	453,380.75	76 %
	Fund Total:	0.00	1,425,181.25	1,878,562.00	1,878,562.00	453,380.75	76 %

4005 Capital Improvement Projects

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
430000	PUBLIC WORKS						
431300	ROAD AND STREET MAINTENANCE						
	680 CONSTRUCTION IN PROGRESS	0.00	16,374.01	2,599,000.00	2,599,000.00	2,582,625.99	1 %
	Account Total:	0.00	16,374.01	2,599,000.00	2,599,000.00	2,582,625.99	1 %
	Account Group Total:	0.00	16,374.01	2,599,000.00	2,599,000.00	2,582,625.99	1 %
520000	OTHER FINANCING USES						
521000	INTERFUND OPERATING TRANSFERS OUT						
	810 TRANSFERS	0.00	5,980,406.35	0.00	5,980,406.35	0.00	100 %
	Account Total:	0.00	5,980,406.35	0.00	5,980,406.35	0.00	100 %
	Account Group Total:	0.00	5,980,406.35	0.00	5,980,406.35	0.00	100 %
	Fund Total:	0.00	5,996,780.36	2,599,000.00	8,579,406.35	2,582,625.99	70 %

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4039 GOLF COURSE EXPANSION PROJECT

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
450000	CULTURE AND RECREATION						
450500	CITY IMPROVEMENTS						
	380 REPAIR AND MAINTENANCE	0.00	1,164.00	0.00	0.00	-1,164.00	%
	388 EQUIPMENT	0.00	11,300.80	0.00	15,000.00	3,699.20	75 %
	680 CONSTRUCTION IN PROGRESS	0.00	14,123.34	0.00	310,000.00	295,876.66	5 %
	Account Total:	0.00	26,588.14	0.00	325,000.00	298,411.86	8 %
	Account Group Total:	0.00	26,588.14	0.00	325,000.00	298,411.86	8 %
	Fund Total:	0.00	26,588.14	0.00	325,000.00	298,411.86	8 %

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4040 PUBLIC WORKS FACILITY

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
450000	CULTURE AND RECREATION						
450500	CITY IMPROVEMENTS						
	351 PROFESSIONAL SERVICES	0.00	324,835.00	0.00	0.00	-324,835.00	%
	680 CONSTRUCTION IN PROGRESS	0.00	0.00	0.00	3,000,000.00	3,000,000.00	%
	Account Total:	0.00	324,835.00	0.00	3,000,000.00	2,675,165.00	11 %
	Account Group Total:	0.00	324,835.00	0.00	3,000,000.00	2,675,165.00	11 %
	Fund Total:	0.00	324,835.00	0.00	3,000,000.00	2,675,165.00	11 %

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4045 3RD AVE SW

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
430000	PUBLIC WORKS						
431200	ROAD & STREET CONSTRUCTION						
	351 PROFESSIONAL SERVICES	0.00	134,100.82	0.00	0.00	-134,100.82	%
	680 CONSTRUCTION IN PROGRESS	0.00	0.00	0.00	566,850.00	566,850.00	%
	Account Total:	0.00	134,100.82	0.00	566,850.00	432,749.18	24 %
	Account Group Total:	0.00	134,100.82	0.00	566,850.00	432,749.18	24 %
	Fund Total:	0.00	134,100.82	0.00	566,850.00	432,749.18	24 %

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4053 ND OUTDOOR HERITAGE FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
430000	PUBLIC WORKS						
431200	ROAD & STREET CONSTRUCTION						
	680 CONSTRUCTION IN PROGRESS	0.00	2,065.00	0.00	487,000.00	484,935.00	%
	Account Total:	0.00	2,065.00	0.00	487,000.00	484,935.00	%
	Account Group Total:	0.00	2,065.00	0.00	487,000.00	484,935.00	%
	Fund Total:	0.00	2,065.00	0.00	487,000.00	484,935.00	%

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4054 2020 ETA

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
430000	PUBLIC WORKS						
430240	ROAD & STREET MAINTENANCE						
	680 CONSTRUCTION IN PROGRESS	0.00	19,610.00	0.00	206,788.00	187,178.00	9 %
	Account Total:	0.00	19,610.00	0.00	206,788.00	187,178.00	9 %
	Account Group Total:	0.00	19,610.00	0.00	206,788.00	187,178.00	9 %
	Fund Total:	0.00	19,610.00	0.00	206,788.00	187,178.00	9 %

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4055 CHIP SEAL PROJECTS

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
430000	PUBLIC WORKS						
431300	ROAD AND STREET MAINTENANCE						
	680 CONSTRUCTION IN PROGRESS	0.00	0.00	0.00	1,721,108.35	1,721,108.35	%
	Account Total:	0.00	0.00	0.00	1,721,108.35	1,721,108.35	%
	Account Group Total:	0.00	0.00	0.00	1,721,108.35	1,721,108.35	%
	Fund Total:	0.00	0.00	0.00	1,721,108.35	1,721,108.35	%

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4058 HUNTER'S RUN

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
450000	CULTURE AND RECREATION						
450500	CITY IMPROVEMENTS						
	312 LEGAL FEES	0.00	6,092.47	0.00	0.00	-6,092.47	%
	Account Total:	0.00	6,092.47	0.00	0.00	-6,092.47	%
	Account Group Total:	0.00	6,092.47	0.00	0.00	-6,092.47	%
	Fund Total:	0.00	6,092.47	0.00	0.00	-6,092.47	%

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4059 FIRE HALL FACILITY

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
450000	CULTURE AND RECREATION						
450500	CITY IMPROVEMENTS						
	680 CONSTRUCTION IN PROGRESS	0.00	0.00	0.00	175,000.00	175,000.00	%
	Account Total:	0.00	0.00	0.00	175,000.00	175,000.00	%
	Account Group Total:	0.00	0.00	0.00	175,000.00	175,000.00	%
	Fund Total:	0.00	0.00	0.00	175,000.00	175,000.00	%

5010 WATER WORKS

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
430000	PUBLIC WORKS						
434000	WATER SYSTEM OPERATION						
100	SALARIES AND WAGES	5,168.27	74,597.26	102,875.00	137,075.00	62,477.74	54 %
150	OVERTIME SALARIES & WAGES	266.75	1,930.11	10,000.00	10,000.00	8,069.89	19 %
210	MEDICAL AND LIFE INSURANCE	1,140.34	13,651.62	17,348.00	21,848.00	8,196.38	62 %
220	SOCIAL SECURITY	407.26	5,753.23	8,635.00	11,135.00	5,381.77	52 %
230	RETIREMENT	559.72	7,799.77	11,141.00	14,941.00	7,141.23	52 %
307	CONTRACT SERVICES	18.33	4,409.21	5,000.00	5,000.00	590.79	88 %
330	RENTALS	0.00	45.00	0.00	0.00	-45.00	%
350	UTILITIES - ELECTRIC & GAS	739.55	9,464.63	14,000.00	14,000.00	4,535.37	68 %
351	PROFESSIONAL SERVICES	8.33	16.66	7,500.00	7,500.00	7,483.34	%
356	TELEPHONE/CELL PHONE	263.18	1,847.69	3,000.00	3,000.00	1,152.31	62 %
360	PUBLISHING AND PRINTING	0.00	774.27	1,000.00	1,000.00	225.73	77 %
370	DUES, MEMBERSHIP, REGISTRATION	0.00	1,213.00	1,000.00	1,000.00	-213.00	121 %
375	BANKING/CREDIT CARD SERVICE	236.10	2,135.72	3,000.00	3,000.00	864.28	71 %
410	OFFICE SUPPLIES	0.00	33.45	100.00	100.00	66.55	33 %
412	POSTAGE	0.00	89.43	500.00	500.00	410.57	18 %
416	BUILDING UPKEEP	0.00	0.00	500.00	500.00	500.00	%
417	COMPUTER & ELECTRONIC SUPPLIES	0.00	3,534.56	5,000.00	5,000.00	1,465.44	71 %
418	SHOP SUPPLIES/MISCELLANEOUS	24.67	96.85	5,000.00	5,000.00	4,903.15	2 %
420	OPERATION & MAINTENANCE	75.17	1,211.00	500.00	500.00	-711.00	242 %
422	CLOTHING AND UNIFORMS	0.00	500.00	3,000.00	3,000.00	2,500.00	17 %
423	CHEMICAL SUPPLIES & TESTING	0.00	3,188.32	5,000.00	5,000.00	1,811.68	64 %
424	GAS, OIL, GREASE, ETC	3,328.15	22,601.75	20,000.00	20,000.00	-2,601.75	113 %
426	MACHINERY AND EQUIPMENT PARTS	62.36	4,095.40	2,000.00	2,000.00	-2,095.40	205 %
427	MOTOR VEHICLE PARTS	0.00	58.18	2,000.00	2,000.00	1,941.82	3 %
431	RADIOS & RADIO MAINTENANCE	0.00	0.00	1,000.00	1,000.00	1,000.00	%
434	SHOP TOOLS, ETC	0.00	1,930.90	1,000.00	1,000.00	-930.90	193 %
436	SUPPLIES	0.00	0.00	2,000.00	2,000.00	2,000.00	%
437	WATER MAIN BREAKS/REPLACEMENT	0.00	16,118.58	45,000.00	45,000.00	28,881.42	36 %
438	WATER SERVICE LINES - CURB	0.00	3,101.30	30,000.00	30,000.00	26,898.70	10 %
439	WATER MAIN SUPPLIES	0.00	4,415.82	5,000.00	5,000.00	584.18	88 %
444	TRAINING(MILEAGE,MEALS,REG,	0.00	0.00	1,000.00	1,000.00	1,000.00	%
489	ND ONE CALL	241.45	2,253.01	3,000.00	3,000.00	746.99	75 %
490	MISCELLANEOUS	0.00	4,002.18	20,000.00	20,000.00	15,997.82	20 %
504	Water Purchased	186,381.69	766,165.18	1,400,000.00	1,400,000.00	633,834.82	55 %
512	WATER TREATMENT PLANT A	0.00	0.00	15,000.00	15,000.00	15,000.00	%
513	WATER TREATMENT PLANT B	0.00	0.00	500.00	500.00	500.00	%
514	WATER WELLS	0.00	0.00	15,000.00	15,000.00	15,000.00	%
515	STORAGE TANKS	0.00	475.28	15,000.00	15,000.00	14,524.72	3 %
518	WATER METERS	0.00	7,911.72	150,000.00	150,000.00	142,088.28	5 %
519	HYDRANT REPAIRS	0.00	636.99	20,000.00	20,000.00	19,363.01	3 %
540	VEHICLE & EQUIPMENT LICENSING	0.00	0.00	1,000.00	1,000.00	1,000.00	%
650	MACHINERY & EQUIPMENT	0.00	0.00	145,000.00	145,000.00	145,000.00	%
672	COMPUTER & GIS MAPPING	0.00	0.00	1,000.00	1,000.00	1,000.00	%
673	SAFETY PROGRAMS & EQUIPMENT	0.00	0.00	5,000.00	5,000.00	5,000.00	%
699	CAPITAL OUTLAY	0.00	293,970.00	0.00	1,371,111.00	1,077,141.00	21 %
	Account Total:	198,921.32	1,260,028.07	2,103,599.00	3,519,710.00	2,259,681.93	36 %
	Account Group Total:	198,921.32	1,260,028.07	2,103,599.00	3,519,710.00	2,259,681.93	36 %

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5010 WATER WORKS

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
490000							
490200	REVENUE BOND						
615	PRINCIPAL - DEBT SERVICE	0.00	146,000.00	21,000.00	146,000.00	0.00	100 %
620	INTEREST - DEBT SERVICE	0.00	1,825.00	4,700.00	4,700.00	2,875.00	39 %
625	ADMIN FEES - DEBT SERVICE	0.00	365.00	910.00	910.00	545.00	40 %
	Account Total:	0.00	148,190.00	26,610.00	151,610.00	3,420.00	98 %
	Account Group Total:	0.00	148,190.00	26,610.00	151,610.00	3,420.00	98 %
	Fund Total:	198,921.32	1,408,218.07	2,130,209.00	3,671,320.00	2,263,101.93	38 %

5020 SEWER

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
430000	PUBLIC WORKS						
433000	SEWER SYSTEM OPERATION						
100	SALARIES AND WAGES	11,432.42	228,382.65	317,512.00	330,512.00	102,129.35	69 %
150	OVERTIME SALARIES & WAGES	2,139.02	51,186.77	30,000.00	30,000.00	-21,186.77	171 %
210	MEDICAL AND LIFE INSURANCE	1,876.19	38,939.96	52,480.00	52,480.00	13,540.04	74 %
220	SOCIAL SECURITY	1,001.54	20,829.90	26,585.00	27,535.00	6,705.10	76 %
230	RETIREMENT	1,238.14	24,394.97	34,386.00	35,436.00	11,041.03	69 %
307	CONTRACT SERVICES	18.33	4,409.23	5,000.00	5,000.00	590.77	88 %
330	RENTALS	0.00	0.00	2,500.00	2,500.00	2,500.00	%
350	UTILITIES - ELECTRIC & GAS	11,539.83	78,793.43	120,000.00	120,000.00	41,206.57	66 %
351	PROFESSIONAL SERVICES	8.33	12,127.06	23,407.00	23,407.00	11,279.94	52 %
356	TELEPHONE/CELL PHONE	0.00	189.03	600.00	600.00	410.97	32 %
360	PUBLISHING AND PRINTING	0.00	35.20	500.00	500.00	464.80	7 %
370	DUES, MEMBERSHIP, REGISTRATION	0.00	9,672.00	8,000.00	8,000.00	-1,672.00	121 %
375	BANKING/CREDIT CARD SERVICE	236.10	2,125.71	4,000.00	4,000.00	1,874.29	53 %
388	EQUIPMENT	0.00	0.00	750.00	750.00	750.00	%
410	OFFICE SUPPLIES	0.00	35.80	200.00	200.00	164.20	18 %
412	POSTAGE	0.00	0.00	600.00	600.00	600.00	%
417	COMPUTER & ELECTRONIC SUPPLIES	0.00	0.00	7,500.00	7,500.00	7,500.00	%
418	SHOP SUPPLIES/MISCELLANEOUS	0.00	0.00	500.00	500.00	500.00	%
420	OPERATION & MAINTENANCE	6.99	1,031.14	5,000.00	5,000.00	3,968.86	21 %
422	CLOTHING AND UNIFORMS	0.00	350.00	500.00	500.00	150.00	70 %
423	CHEMICAL SUPPLIES & TESTING	0.00	0.00	12,000.00	12,000.00	12,000.00	%
424	GAS, OIL, GREASE, ETC	3,328.15	22,601.74	23,000.00	23,000.00	398.26	98 %
426	MACHINERY AND EQUIPMENT PARTS	0.00	11,257.65	15,000.00	15,000.00	3,742.35	75 %
434	SHOP TOOLS, ETC	53.98	512.98	10,000.00	10,000.00	9,487.02	5 %
436	SUPPLIES	0.00	0.00	1,000.00	1,000.00	1,000.00	%
444	TRAINING(MILEAGE,MEALS,REG,	0.00	0.00	500.00	500.00	500.00	%
446	SEWER LIFTS	0.00	26,241.36	75,000.00	75,000.00	48,758.64	35 %
447	SEWER LINES-MAINS	0.00	351.00	120,000.00	120,000.00	119,649.00	%
451	CAMERA CHECK SEWER LINES	0.00	0.00	15,000.00	15,000.00	15,000.00	%
540	VEHICLE & EQUIPMENT LICENSING	0.00	0.00	100.00	100.00	100.00	%
650	MACHINERY & EQUIPMENT	0.00	0.00	40,000.00	40,000.00	40,000.00	%
672	COMPUTER & GIS MAPPING	0.00	5,000.00	5,000.00	5,000.00	0.00	100 %
673	SAFETY PROGRAMS & EQUIPMENT	0.00	501.65	2,000.00	2,000.00	1,498.35	25 %
	Account Total:	32,879.02	538,969.23	958,620.00	973,620.00	434,650.77	55 %
433010	WRRF OPERATIONS						
410	OFFICE SUPPLIES	0.00	0.00	500.00	500.00	500.00	%
412	POSTAGE	1,438.35	4,766.20	10,000.00	10,000.00	5,233.80	48 %
418	SHOP SUPPLIES/MISCELLANEOUS	13.18	54.90	8,000.00	8,000.00	7,945.10	1 %
420	OPERATION & MAINTENANCE	0.00	1,720.89	20,000.00	20,000.00	18,279.11	9 %
423	CHEMICAL SUPPLIES & TESTING	0.00	15,519.77	37,000.00	37,000.00	21,480.23	42 %
446	SEWER LIFTS	0.00	40,230.01	38,000.00	38,000.00	-2,230.01	106 %
	Account Total:	1,451.53	62,291.77	113,500.00	113,500.00	51,208.23	55 %
	Account Group Total:	34,330.55	601,261.00	1,072,120.00	1,087,120.00	485,859.00	55 %

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5020 SEWER

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
490000							
490200	REVENUE BOND						
615	PRINCIPAL - DEBT SERVICE	0.00	805,000.00	765,000.00	765,000.00	-40,000.00	105 %
620	INTEREST - DEBT SERVICE	0.00	509,750.00	541,050.00	541,050.00	31,300.00	94 %
625	ADMIN FEES - DEBT SERVICE	0.00	127,025.00	134,750.00	134,750.00	7,725.00	94 %
	Account Total:	0.00	1,441,775.00	1,440,800.00	1,440,800.00	-975.00	100 %
	Account Group Total:	0.00	1,441,775.00	1,440,800.00	1,440,800.00	-975.00	100 %
	Fund Total:	34,330.55	2,043,036.00	2,512,920.00	2,527,920.00	484,884.00	81 %

5030 GARBAGE

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
430000	PUBLIC WORKS						
432000	GARBAGE OPERATIONS						
100	SALARIES AND WAGES	16,791.07	267,623.64	393,104.00	406,104.00	138,480.36	66 %
150	OVERTIME SALARIES & WAGES	1,672.42	28,923.97	37,059.00	37,059.00	8,135.03	78 %
210	MEDICAL AND LIFE INSURANCE	3,737.99	51,784.43	74,332.00	74,332.00	22,547.57	70 %
220	SOCIAL SECURITY	1,322.96	21,508.99	32,907.00	33,907.00	12,398.01	63 %
230	RETIREMENT	1,818.47	28,675.16	42,573.00	43,573.00	14,897.84	66 %
307	CONTRACT SERVICES	18.34	4,409.21	20,000.00	20,000.00	15,590.79	22 %
330	RENTALS	0.00	0.00	500.00	500.00	500.00	%
350	UTILITIES - ELECTRIC & GAS	569.24	7,478.35	11,000.00	11,000.00	3,521.65	68 %
351	PROFESSIONAL SERVICES	8.33	46.66	1,200.00	1,200.00	1,153.34	4 %
360	PUBLISHING AND PRINTING	0.00	115.19	0.00	0.00	-115.19	%
370	DUES, MEMBERSHIP, REGISTRATION	0.00	223.00	1,000.00	1,000.00	777.00	22 %
375	BANKING/CREDIT CARD SERVICE	236.11	2,126.08	4,500.00	4,500.00	2,373.92	47 %
388	EQUIPMENT	0.00	0.00	500.00	500.00	500.00	%
412	POSTAGE	0.00	0.00	300.00	300.00	300.00	%
418	SHOP SUPPLIES/MISCELLANEOUS	0.00	96.72	1,500.00	1,500.00	1,403.28	6 %
420	OPERATION & MAINTENANCE	46.98	366.63	4,000.00	4,000.00	3,633.37	9 %
421	JANITORIAL SUPPLIES	0.00	0.00	500.00	500.00	500.00	%
422	CLOTHING AND UNIFORMS	0.00	1,499.31	1,500.00	1,500.00	0.69	100 %
424	GAS, OIL, GREASE, ETC	3,328.15	22,601.74	25,000.00	25,000.00	2,398.26	90 %
426	MACHINERY AND EQUIPMENT PARTS	0.00	12,861.01	35,000.00	35,000.00	22,138.99	37 %
444	TRAINING(MILEAGE,MEALS,REG,	250.00	577.69	1,000.00	1,000.00	422.31	58 %
540	VEHICLE & EQUIPMENT LICENSING	0.00	0.00	500.00	500.00	500.00	%
650	MACHINERY & EQUIPMENT	0.00	0.00	200,000.00	200,000.00	200,000.00	%
673	SAFETY PROGRAMS & EQUIPMENT	0.00	0.00	1,000.00	1,000.00	1,000.00	%
699	CAPITAL OUTLAY	0.00	0.00	0.00	2,000,000.00	2,000,000.00	%
864	COMPOST SITE	0.00	0.00	35,000.00	35,000.00	35,000.00	%
865	TIPPING FEE	20,313.70	136,335.30	300,000.00	300,000.00	163,664.70	45 %
868	DUMPSTERS	0.00	22,426.75	40,000.00	40,000.00	17,573.25	56 %
	Account Total:	50,113.76	609,679.83	1,263,975.00	3,278,975.00	2,669,295.17	19 %
	Account Group Total:	50,113.76	609,679.83	1,263,975.00	3,278,975.00	2,669,295.17	19 %
	Fund Total:	50,113.76	609,679.83	1,263,975.00	3,278,975.00	2,669,295.17	19 %
	Grand Total:	1,081,468.31	0.00	37,231,851.20	52,124,242.00	75,210,713.83	37,978,862.63 50 %

**MCKENZIE COUNTY LAW ENFORCEMENT CENTER
JOINT POWERS GOVERNING BOARD MEETING MINUTES
July 13, 2022**

The LEC Joint Governing Authority Board (JGA Board) meeting was called to order by Chairwoman Skarda on July 13, 2022, at 5:15 p.m. CT in the Commissioner Meeting Room at the McKenzie County Courthouse in Watford City, North Dakota. Present: Commissioners Skarda and Brown, and Council Member Renville. Also present: State’s Attorney Skarda and City Auditor Peterson.

Moved by Brown, seconded by Renville, to approve the agenda with the addition of Cleaning Contract Renewal -CIM Sanitary Tech under New Business. All voting aye, motion carried.

Moved by Brown, seconded by Renville, to approve the May 11, 2022 special meeting minutes, as presented. All voting aye, motion carried.

Moved by Brown, seconded by Renville, to approve the bill reports as presented. All voting aye, motion carried.

Chief Deputy Shannon Wellen informed the Board that SIRN 2020/911, listed under Unfinished Business, can be permanently removed from the agenda as the project is complete.

Jail Administrator Olson presented the quarterly data report for the McKenzie County Correctional Facility. Olson reported on a program under DOH/ADA guidelines regarding opioid treatment. Under this act, opioid treatment is required as this is considered an ADA protected class. Olson will work with Anita Pederson for information on prescription disbursement since the jail has limited controlled substances on-hand.

Moved by Brown, seconded by Renville, recommend the BOCC approve the updated cleaning contract proposed by CIM Sanitary Tech, pending SA Skarda’s review and approval. All voting aye, motion carried.

WCPD Chief Wellen provided quarterly statistics for the WCPD.

MCSO Chief Deputy Wellen provided quarterly statistics for the MCSO. Chief Deputy Wellen also informed the board that the 10 tornado sirens have not been maintained as they should, it is recommended to have an annual inspection and maintenance on the sirens. Currently, the City Public Works Department is performing maintenance and aren’t technically qualified to do so. Chief Deputy Wellen received a quote from West Shore to provide maintenance on the sirens for 4 years at \$700/site. Recommendation from the JGA Board is for Chief Deputy Wellen to discuss a maintenance schedule with each city and work towards one maintenance contract; each city would be responsible for expenses associated with their own siren(s). Also, it was suggested that Chief Deputy Wellen work with Emergency Manager Jappe to set up an annual maintenance schedule as this is something that should fall under the Emergency Manager privy. Final suggestion from Chief Deputy Wellen, is that it might be time to add sirens at Tobacco Gardens and at the new fair grounds.

The meeting adjourned at 6:11 p.m. until October 12, 2022, at 5:15 p.m.

Chairman

Auditor

Watford City Visitor's Committee

Meeting Minutes

August 23, 2022

9:00 A.M.

Members Present: Bethany Devlin, Brady Lund, Neal Shipman, Roger Maki

Members Not Present: Ryan Seigfreid

Other people present: Brianna Chaffee

Meeting called to order at 9:03 a.m. by Committee Chair, Bethany Devlin.

Motion made by committee member Neal Shipman to approve minutes from May 17, 2022 meeting. Second by Brady Lund. Motion carried unanimously.

Financials were reviewed and discussed how low the numbers were for the year.

The Bakken Oil Rush Ministry request for \$2,500 was discussed. Motion by Neal Shipman to deny the request due to lack of funding. Second by Brady Lund. Motion carried unanimously.

Discussion about City/County combining Tourism and Economic Development was had. The Committee will possibly see a request for some funding help on this in the future.

The committee would like to add the economic calculator to the application for people to submit with their application.

Next meeting will be on November 29th at 9am in the Heritage Room for the budget meeting.

Meeting adjourned at 9:48 A.M.

2.

Bakken Oil Rush Ministry

FUNDING REQUEST

Watford City Visitors' Committee

Date: 6/30/22 Funding Request Number: _____

Responsible Party: (Signature) Melanie Smith

Funds Payable to: (Organization) Bakken Oil Rush Ministry

Mailing Address: PO Box 2901 Watford City, ND 58854

Changes in details for an event, such as location, length of event, etc. that were presented to the Visitors' Committee at the time the request was submitted and accepted **must be cleared with the committee before** any bills will be paid. Failure to do this will also affect funding for future projects.

Total cost of project: \$10,000

Amount requested: \$2,500

Budgeted

New Request

Describe briefly how funds will be used then attach detailed information to this form as requested in the guidelines on the back.

The requested funds will be used to advertise our annual Comedy Cafe event.

THIS PART OF FORM TO BE COMPLETED BY LOCAL OFFICIALS

Tax Source (circle one): Occupancy Tax Restaurant/Lodging Tax

The Watford City Visitors' Committee requests approval from the City Council in the amount of \$_____ for the activity outlined in this request with the understanding that the funds will be used as described.

Visitors' Committee Chair Endorsement: _____ Date: _____

Visitors' Committee Secretary Endorsement _____ Date: _____

Watford City City Council approve the amount of \$ _____

Watford City Mayor's Endorsement _____ Date: _____

Reimbursement forms must be obtained from the finance department at City Hall. For reimbursement, return **completed forms and receipts** within 90 days of completion of the event.



Bakken Oil Rush
care-connect-collaborate

PO Box 2901
Watford City, ND 58854
701-444-2288

Dear Watford City Visitors' Committee,

June 30, 2022

Bakken Oil Rush Ministry helps those in need in our community by providing for physical, spiritual and social needs so that they can draw closer to Jesus and become positive contributions back to the community. Because Bakken Oil Rush is locally owned and funded, it relies on contributions from businesses, organizations and individuals in and outside of Watford City. Comedy Café is our primary fundraising event to encourage ongoing awareness and financial support of the organization.

The 6th Annual Comedy Café is tentatively scheduled for the first Friday of October every year and has a budget of \$10,000. The current advertising budget is \$3000 and includes costs for printed posters and flyers as well as radio, newspaper, billboard, and social media advertising. Receiving funding to offset our promotional costs would allow us to increase our advertising reach geographically and would also free up more money in our budget to use toward hiring more established entertainers. Reaching out to other communities in North Dakota and eastern Montana potentially brings extra tourism to our city while promoting awareness of the top quality events being held in Watford City.

The local board of directors for Bakken Oil Rush and I are proud to host Comedy Café, which has become a celebrated and anticipated evening of community and laughter! We hope you will help us in our promotional efforts so that we can reach an even greater audience.

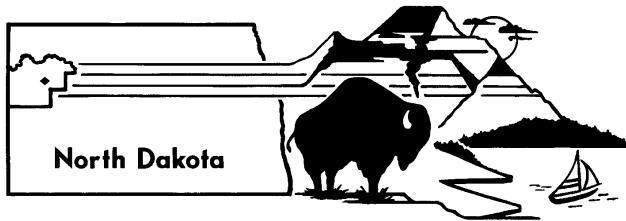
With much appreciation,

Melanie Smith
Executive Director
701-339-6188

Comedy Café 2022 Budget

Artists	\$5,000
Production	1550
Operations	450
<u>Advertising</u>	<u>3000</u>
Total	\$10,000

Watford City



City of Watford City
Liz Heisey, Finance Director
213 2nd St. NE / PO Box 494
Watford City, ND 58854
Ph. 701-444-8418
Fax 701-444-3004
www.cityofwatfordcity.com

Report to City Council
September 2022

2022 Revenue v. Expenses to Date

All Funds

Revenue through 07.31.2022 \$45,175,180.47
Expenses through 07.31.2022 \$36,150,382.89

General Fund

Revenue through 07.31.2022 \$5,602,906.57
Expenses through 07.31.2022 \$5,419,132.53

Road Fund

Revenue through 07.31.2022 \$819,798.30
Expenses through 07.31.2022 \$1,058,260.94

Fox Hills Golf Course Fund

Revenue through 07.31.2022 \$811,277.11
Expenses through 07.31.2022 \$623,124.54

Water Fund

Revenue through 07.31.2022 \$1,210,496.93
Expenses through 07.31.2022 \$1,209,296.75

Sewer Fund

Revenue through 07.31.2022 \$1,450,508.84
Expenses through 07.31.2022 \$2,008,705.45

Garbage Fund

Revenue through 07.31.2022 \$849,565.07
Expenses through 07.31.2022 \$559,566.07

GPT Fund Transfers

RECOMMENDATION:

City Council Approval of the attached GPT fund transfers, posting to August 2022.

Prioritize transfers as follows: Debt Service, Operating, CIP in progress, CIP planned/Replacement. Transfer remaining budgeted CIP planned and replacement at Year End. Allocate Surplus GPT at Year End.

Roughrider Sales Tax Fund Transfer

RECOMMENDATION:

City Council Approval for transfer of 50% Sales Tax received Jan – July (per ordinance) From 2399.101000 RR Sales Tax Fund To 2410.101000 Sales Tax Bond Surplus

MONTHLY JOURNAL ENTRIES

Posted to August 2022

JV

	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	Actual amount YTD TOTALS	Budget/12	2022 Amended Total	2022 Payment principal and interest only - does not include debt service fees	Cash Fund Balance of As 8/24/22 before GPT transfer
GPT REVENUE													
Gross Production Tax	\$ 1,800,992.18	\$ 1,439,234.05	\$ 1,887,308.25	\$ 1,721,626.00	\$ 2,450,205.21	\$ 1,939,665.34	\$ 2,257,709.24	\$ 2,669,402.37	\$ 16,166,142.64	\$ 1,750,000	\$ 21,000,000.00		
GPT TRANSFERS TO													
General Operating, 1000	\$ 456,250.00	\$ 456,250.00	\$ 445,000.00	\$ -	\$ 325,000.00	\$ 887,434.25	\$ 581,013.00	\$ 3,150,947.25	\$ 456,250.00	\$ 5,475,000.00	\$ 5,475,000.00	\$ 9,061,761.72	(operating
GPT Surplus (Budget Stabilization), 1002	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	\$ 56,000.00	\$ 8,000.00	\$ 96,000.00		\$ 1,426,869.19	
Road Fund, 2010	\$ 76,250.00	\$ 76,250.00	\$ 76,250.00	\$ 76,250.00	\$ 76,250.00	\$ 76,250.00	\$ 76,250.00	\$ 533,750.00	\$ 76,250.00	\$ 915,000.00		\$ 1,703,308.60	
RRC Operating, 2240	\$ 96,375.00	\$ 96,375.00	\$ 91,875.00	\$ 82,775.00	\$ 82,775.00	\$ 82,775.00	\$ 96,375.00	\$ 771,000.00	\$ 96,375.00	\$ 1,156,500.00		\$ (32,943.04)	
Fox Hills Golf Course, 2245	\$ 32,791.67	\$ 32,791.67	\$ 32,791.67	\$ 33,691.67	\$ 33,691.67	\$ 33,691.67	\$ 33,691.67	\$ 266,833.36	\$ 33,691.67	\$ 404,300.00		\$ 158,505.94	
Vehicle Replacement Fund, 2290	\$ 37,500.00	\$ 37,500.00	\$ 37,500.00	\$ 37,500.00	\$ 37,500.00	\$ 37,500.00	\$ 37,500.00	\$ 262,500.00	\$ 37,500.00	\$ 450,000.00		\$ 97,742.58	operating same fund
Fire Truck Replacement, 2290	\$ 6,666.66	\$ 6,666.66	\$ 6,666.66	\$ 6,666.66	\$ 6,666.66	\$ 6,666.66	\$ 6,666.66	\$ 46,666.62	\$ 6,666.67	\$ 80,000.00			
Vector & Weed, 2310	\$ 6,250.00	\$ 6,250.00	\$ 6,250.00	\$ 6,250.00	\$ 6,250.00	\$ 6,250.00	\$ 6,250.00	\$ 50,000.00	\$ 6,250.00	\$ 75,000.00		\$ 44,207.03	
G.O. Hwy Bonds, 3010	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 27,000.00	\$ 98,982.50	\$ 4,500.00	\$ 54,000.00	\$ 53,178.75	\$ 4,008.75	
Oil & Gas Bonds, 3050	\$ 10,625.00	\$ 10,625.00	\$ 10,625.00	\$ 10,625.00	\$ 10,625.00	\$ 10,625.00	\$ 63,750.00	\$ 229,532.50	\$ 10,625.00	\$ 127,500.00	\$ 130,295.00	\$ 6,028.75	
RRC Bond, 3075	\$ 373,125.00	\$ 373,125.00	\$ 373,125.00	\$ 373,125.00	\$ 873,125.00	\$ 373,125.00	\$ 373,125.00	\$ 4,810,799.37	\$ 373,125.00	\$ 4,477,500.00	\$ 6,476,213.00	\$ 4,713,425.27	
Capital Improvement, 4005	\$ 80,833.33	\$ -	\$ 477,688.74	\$ 249,988.58	\$ 414,448.68	\$ 80,833.33	\$ 1,303,792.66	\$ 80,833.33	\$ 970,000.00	\$ 4,843,066.05		\$ 4,843,066.05	
Public Works Facility, 4040	\$ 458,333.33	\$ 228,400.71	\$ 688,265.95	\$ 458,333.33	\$ 458,333.33	\$ 458,333.33	\$ 458,333.33	\$ 3,666,666.64	\$ 458,333.33	\$ 5,500,000.00		\$ 5,883,498.31	
Golf Course Expansion, 4039	\$ 5,416.67	\$ 5,416.67	\$ 5,416.67	\$ 5,416.67	\$ 5,416.67	\$ 5,416.67	\$ 5,416.67	\$ 43,333.36	\$ 5,416.67	\$ 65,000.00		\$ 272,204.71	
Sewer Bonds, 5020	\$ 97,083.33	\$ 97,083.33	\$ 97,083.33	\$ 97,083.33	\$ 97,083.33	\$ 97,083.33	\$ 97,083.33	\$ 776,666.64	\$ 97,083.33	\$ 1,165,000.00	\$ 1,498,780.00	\$ 1,266,713.23	
TOTAL	\$ 1,749,999.99	\$ 1,439,234.04	\$ 1,883,349.28	\$ 1,677,905.40	\$ 1,950,205.24	\$ 1,939,665.34	\$ 2,257,709.24	\$ 3,169,402.37	\$ 16,067,470.90	\$ 1,750,900.00	\$ 21,010,800.00		

Prior month GPT Fund 1001 Balance	\$ 4,901,328.27	\$ 4,952,320.45	\$ 4,952,320.46	\$ 4,956,279.43	\$ 5,000,000.03	\$ 5,500,000.00	\$ 5,500,000.00	\$ 5,500,000.00
Plus GPT received	\$ 1,800,992.18	\$ 1,439,234.05	\$ 1,887,308.25	\$ 1,721,626.00	\$ 2,450,205.21	\$ 1,939,665.34	\$ 2,257,709.24	\$ 2,669,402.37
Less transfers out	\$ (1,749,999.99)	\$ (1,439,234.04)	\$ (1,883,349.28)	\$ (1,677,905.40)	\$ (1,950,205.24)	\$ (1,939,665.34)	\$ (2,257,709.24)	\$ (3,169,402.37)
Ending GPT Fund 1001 balance	\$ 4,952,320.46	\$ 4,952,320.46	\$ 4,956,279.43	\$ 5,000,000.03	\$ 5,500,000.00	\$ 5,500,000.00	\$ 5,500,000.00	\$ 5,000,000.00

Prior Month RRC Bond 3075	\$ 2,000,000.00	\$ 2,373,725.00	\$ 2,745,250.00	\$ 3,119,375.00	\$ 3,094,080.27	\$ 3,967,175.27	\$ 4,340,300.27	\$ 4,713,425.27
prior month GO Hwy Bonds 3010	\$ 0.00	\$ 4,500.00	\$ 9,000.00	\$ -36,491.25	\$ -31,991.25	\$ -27,491.25	\$ -22,991.25	\$ 4,008.75
Prior month Oil & Gas Bonds 3050	\$ 0.00	\$ 10,625.00	\$ 21,250.00	\$ -89,596.25	\$ -78,971.25	\$ -68,346.25	\$ -57,721.25	\$ 6,028.75
Prior month Sewer Fund	\$ 1,817,473.16	\$ 1,611,461.45	\$ 1,745,220.12	\$ 1,846,776.11	\$ 1,963,962.07	\$ 2,076,131.59	\$ 2,194,915.93	\$ 1,189,597.00

OTHER MONTHLY CASH TRANSFERS		
MOVE FROM:	MOVE TO:	AMOUNT
2399.101000 RR Sales Tax Fund	2410.101000 Sales Tax Bond Surplus	\$ 1,161,364.44
		\$ 1,161,364.44

BUDGET AMENDMENT RECOMMENDATIONS	
INCREASE/DECREASE	AMOUNT
	\$ -

**ECONOMIC DEVELOPMENT ADMINISTRATION (EDA)
STATEWIDE PUBLIC SPACE INITIATIVE GRANT APPLICATION**
NORTH DAKOTA DEPARTMENT OF COMMERCE
SFN 62200 (07/22)

Organization Name (Please print or type) CITY OF WATFORD CITY / CO-APPLICANT: McKenzie County JDA			
Contact Name VAWNITA BEST	Title WORKFORCE DEVELOPMENT DIRECTOR		
Address 213 2ND ST NE, PO BOX 494	City WATFORD CITY	State ND	ZIP Code 58854
Telephone Number 580-1862	Fax Number		
Email Address vbest@nd.gov	Website Link https://www.cityofwatfordcity.com/		

Checklist for Application Submission

Grant Amount Requested \$ 100,000.00	Activity Date 11/22 - 10/23
Activity Location Cities of Watford City, Arnegard, Alexander in McKenzie County on HWY 85 corridor	
Name of Activity Feasibility review and implimentation plan - Commercial Incubators and Revolving Loan Fund	
<input type="checkbox"/>	Picture and/or video of space(s)
<input checked="" type="checkbox"/>	Narrative descriptions for application questions addressed in Statewide Public Space Initiative Guidance (pg. 3)
	Community Identification <input checked="" type="checkbox"/> Non-Main Street Community/Region <input checked="" type="checkbox"/> Main Street Community <input checked="" type="checkbox"/> Main Street Champion Community
<input checked="" type="checkbox"/>	Estimated budget for activity (provide cost breakdown; demonstrate applicant(s) has committed at least the minimum amount of the total budget activity as outlined in the Guidelines)
<input checked="" type="checkbox"/>	Supplemental Documentation addressed in Statewide Public Space Initiative Guidance (pg. 4)

****Final evaluation and written summary documenting the results of the activity will be needed to release approved funds. Recipients of grants must be registered as a "Supplier" prior to funds being distributed. Access online supplier registration: <https://www.nd.gov/omb/vendor/vendor-payments>***

Submit all materials to:

Mailing Address

North Dakota Department of Commerce
Attn: Tammy Heick, EDA Public Space Initiative Grant Application
1600 E. Century Avenue, Ste 6 (58503)
PO Box 2057
Bismarck ND 58502-2057

OR

Email

Tammy Heick - communitydevelopment@nd.gov
Please include "EDA Public Space Initiative Grant Application" in the subject line of the email submission.

Phone: 701-328-5300 / Fax: 701-328-5320

I. SFN Form 62200 - EDA Statewide Public Space Initiative – Placemaking Planning Grant

Applicant:

City of Watford City and McKenzie County Job Development Authority

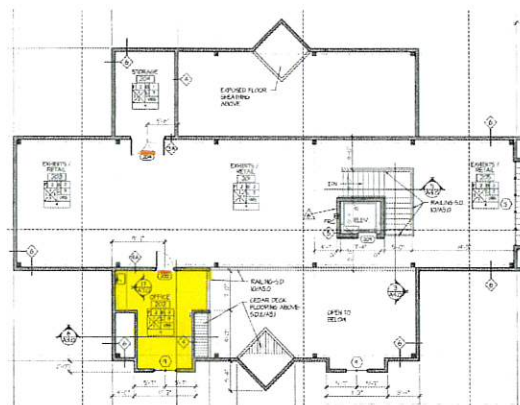
II. Placemaking Location(s) (15 pts)

Project:

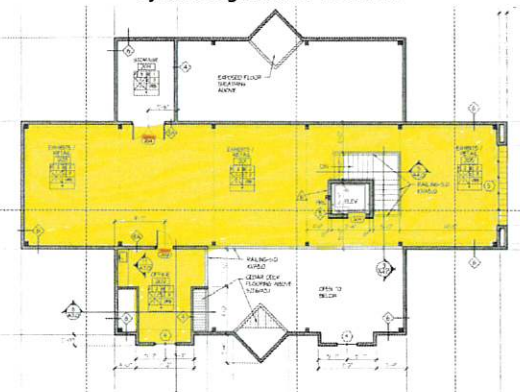
McKenzie County Economic Diversification - Community Space making and planning on Hwy 85 corridor in Watford City, Arnegard, and Alexander

Historically, economic development in McKenzie County was delivered by a one person office dating back to the early 1990's by the direction of the McKenzie County Job Development Authority (JDA). Initially, the economic development office was housed in the court house. The office moved to the loft of the Long X Visitors Center in 2004 when that building was constructed and open to the public. The office shared loft space with the Pioneer Museum. After the 2015 remodel and expansion of the McKenzie County Courthouse, the Economic Development office returned to the courthouse. There is a proposal to combine Cities and County resources into a combined McKenzie County Economic Development office and to relocate to an office where all work can be delivered under one roof in a streamlined organizational chart. The loft of the Long X Visitor's Center is the proposed location of that combined office for 2023.

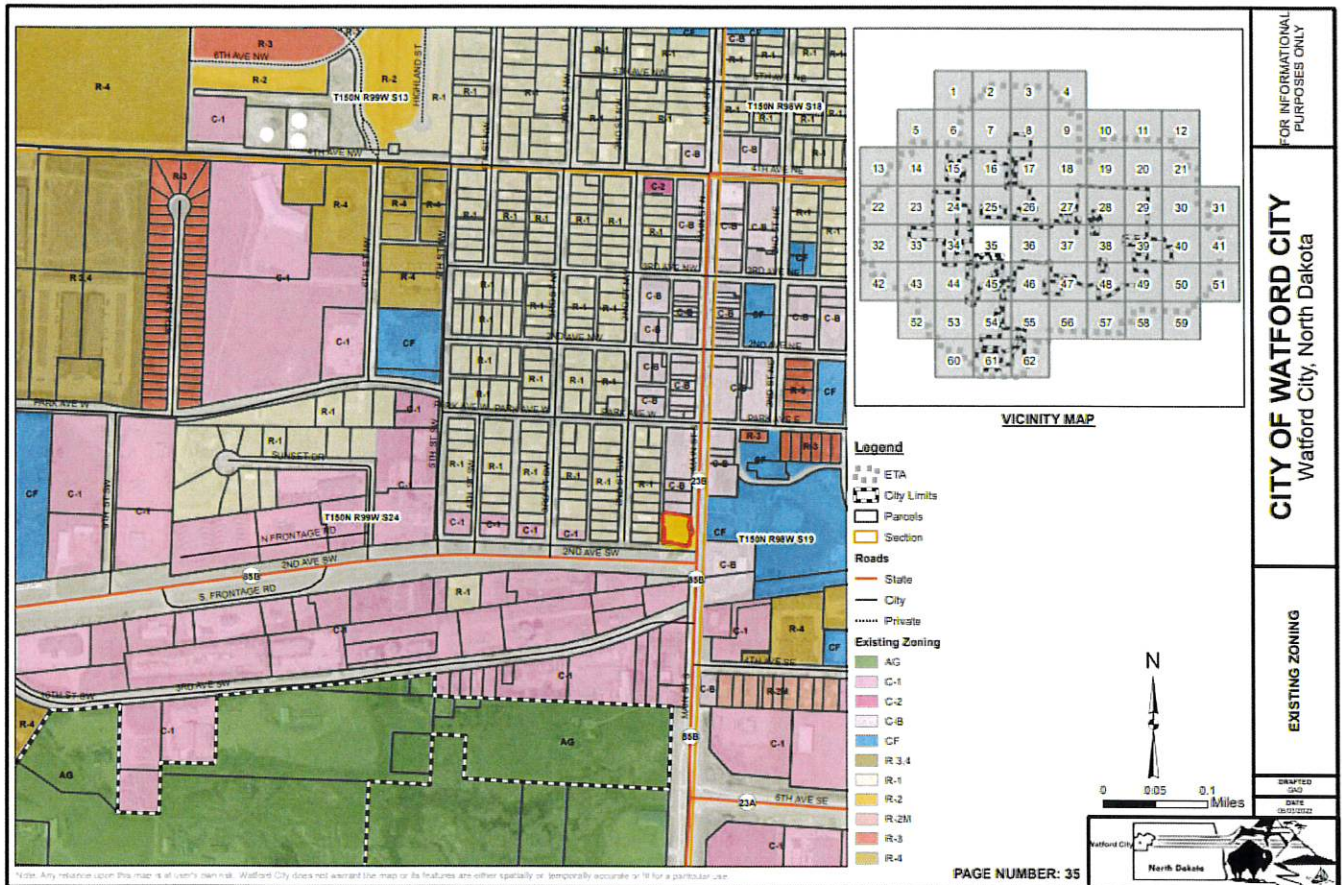
Location of the McKenzie County Economic Development office from 2004-2014 (highlighted in yellow) - the loft of the Long X Visitor's Center:



Proposed future space of combined Economic Development office with Placemaking public art, landscaping and lighting at the entrance of the Long X Visitor's Center:



The Long X Visitor's Center (LOT high-lighted in yellow, outlined in red) is located in the Central Business District of Watford City at the intersection of Hwy 23-B and Hwy 85-B. It is the end of the Cattle Drive Trail from TX to ND and the trailhead of Placemaking of the McKenzie County corridor of Hwy 85. It is also the home of the Long X Arts Council.



Placemaking on the HWY 85 corridor through McKenzie County

Watford City

Combined Cities – County Economic Development office, economic development diversification tools planning, and Long X Visitor's Center public art placemaking to create a quality of place destination:

\$5,000

Landscape planning of exterior of Long X Visitors Center – exterior lighting and landscaping around Long X steer (Long X Arts Council public art sculpture outside Visitor's Center)

\$18,000

Investment of planning tools (Placer.ai) to support smart placemaking for public and private investment on Hwy 85 corridor. For use in all community planning, but housed and maintained at the McKenzie County Economic Development office

\$30,000

Consultant planning – Strategic Economic Diversification Plan with KPI matrix and including commercial incubator feasibility. With combining economic development offices and recommendations from IEDC (see attached report), the combined office will require program planning and consultation on framework

Current photos of the front of the Long X Visitor's Center and its covered porch, which faces Main Street and is directly across the street from the Watford City Children's Park. The property just north of the visitor's center and park on both sides of the street are blighted properties and the developer is beginning to propose development plans. The enhancements to the visitor's center further signals to the development group the appropriateness of R4 and commercial / retail mixed use, the first of its kind in downtown Watford City.

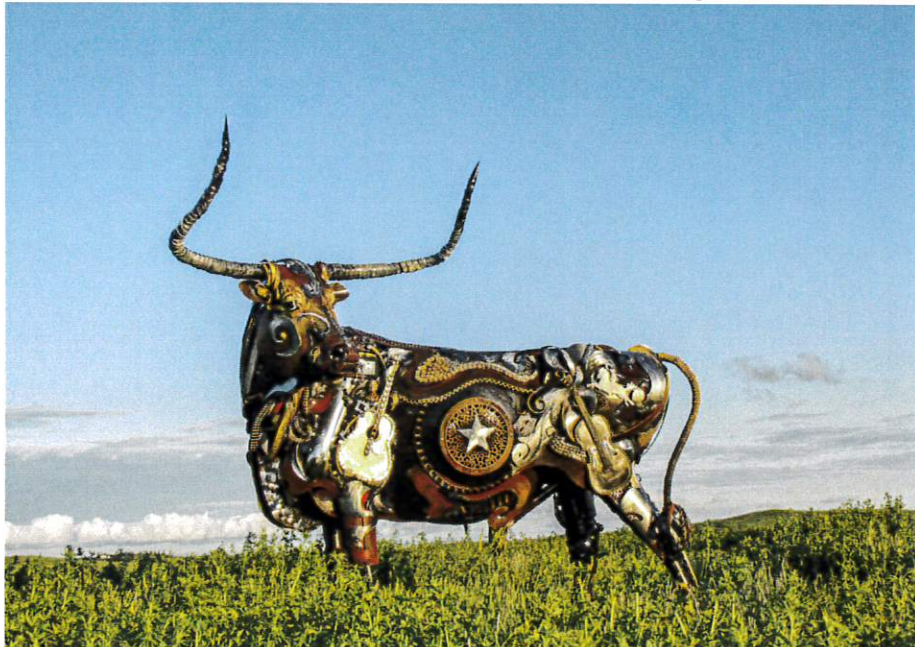


Looking south toward the intersection of Hwy 23-B and Hwy 85-B off the porch of the Long X Visitor's Center. The grassy area is the approximate, proposed location of placement of the public art metal sculpture to be sponsored by the Long X Arts Foundation. The area needs to be redesigned, landscaped and lighted to both protect and highlight Maverick's brother.



Meet Maverick! – Maker: John Lopez, Lemmon SD

Maverick stands near the Clear Fork of the Brazos River in TX where the Reynolds Cattle Co headquarters. During the open range, cattle drive era, the Long X Ranch was Reynold's North Dakota headquarters, near the present day TRNP-North. Much of the TRNP-North was formally Long X Ranch grazing land. Maverick's brother will stand at the entrance of the Long X Visitor's Center connecting the north and south ends of the historic trail.



Arnegard

Arnegard recently upgraded its city sewer, streets, curbs, and gutters to urban development standards. It is hooked into the WAWSA system and has all the infrastructure in place for growth. When you drive through the community, past the beautiful Main Street, on residential streets throughout the town, there are lots of gardens, flowerbeds, and magnificent, mature trees. There are numerous vacant lots on Main Street and in the residential areas of the town.

Arnegard is the only incorporated city in McKenzie County that doesn't have an operable school. The old school building is blighted, but has been the topic of numerous entrepreneurs.

When the buses from Alexander and Watford City come into town for pickup and drop off of students, there isn't a place for them or the traditional coffee crew to hang out or catch up after the only restaurant in town sustained a fire that condemned the building.

Arnegard has so much potential, but has not commissioned a strategic plan for the town. Public community planning sessions are vital to produce a strategic plan that the city council can lead from and the community can grow from.

\$25,000

Main Street Vision planning to include community public facilities and commercial incubator (both public and private) space

Support provided by the McKenzie County Economic Development office

Support City of Arnegard with Main Street community planning initiatives and participating in ND Department of Commerce Main Street Program

A small placemaking project led by a local farmer to rebuild the Arnegard baseball field is serving as an example in the community of space making driving activity to a community.

The Jack Bazer – Sonny Arnegard Ball Park had sat blighted for decades. Today, Watford City Park and Rec. League and Babe Ruth teams play on the field, bringing baseball families and fans into the community from Watford City and opposing teams.



A historic property that is sitting blighted with great potential, the Arnegard school, home of the Spuds. The receipt of this community placemaking planning award will facilitate conversation on how to utilize this potential access.





<https://portico.mygisonline.com/html5/?viewer=mckenziend>

On the north end of Main St intersects Ball Diamond Rd Where Railroad Ave NW intersects Main Street is the beginning of the urban street design with bump out sidewalk and curb with diagonal pull in parking.

The city of Arnegard owns ¾ of the first block on Main Street. Directly across the east to the west is the restaurant. The building was condemned after a fire in 2019.

This is the area of town that would be prime placemaking for Arnegard and a place to launch economic development from in the community.

Strategic Planning and public placemaking input is the first step in moving forward.

Facing South looking toward Hwy 85 at the intersection of Main and Railroad. The building to the right (west) is the former restaurant. The open lot to the left (east) is owned by the City of Arnegard.



Facing south again looking toward Hwy 85, one block further south. The building to the left (east) has good commercial potential. The open lot to the right (west) is privately owned, and too has good commercial potential.



Alexander

Alexander is home to the Comets and the Ragged Butte Spring and Park. Alexander has an established and active Economic Development Corporation. They have improved several building on their Main Street starting with the block directly across from their park, on Elk Street (their central business district).

Their Class B school has been growing and is planning for a class room expansion soon. The community is in need of public space for club sports (wrestling and basketball), and community events and gatherings. A committee of community members have approached the city council about providing an appropriate, shovel ready lot and a feasibility study for operational governance and estimated operational expenses. Funding for Main Street visioning and facility planning awarded through this grant would support Alexander in moving forward and answering the governance and operations questions.

\$20,000

Main Street Vision planning to include community public facilities and commercial incubator (both public and private) space to support Alexander EDC's priorities.

\$10,000

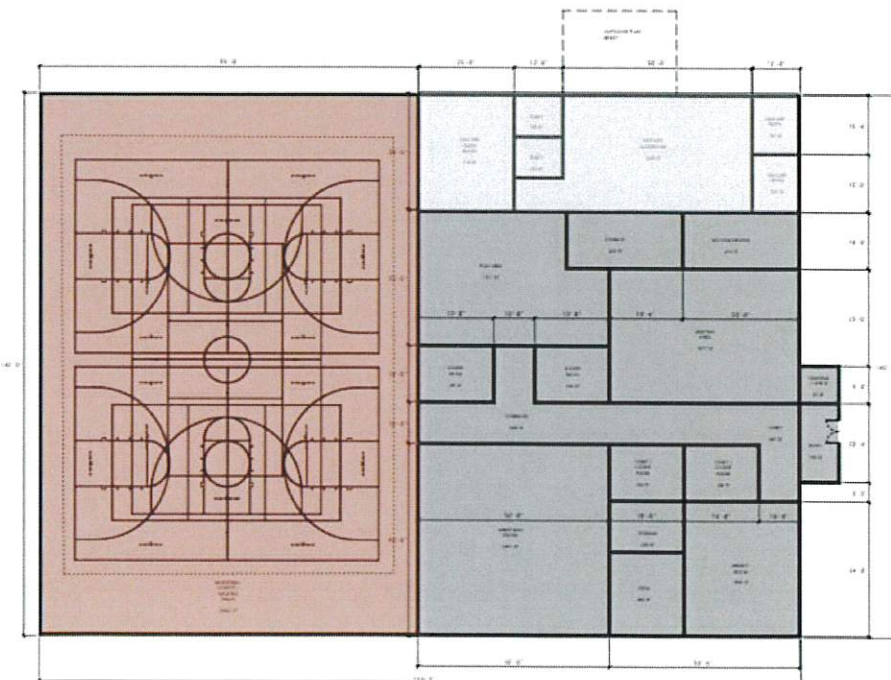
Comet Community Center feasibility / planning

Support provided by the McKenzie County Economic Development office

Support City of Alexander with Main Street community planning initiatives and participating in ND Department of Commerce Main Street Program

The Alexander Community Center Plans that have been presented to the City Council. Next step is feasibility and planning of governance.

Alexander Community Center



- Two/Three Basketball Courts
- Walking Track
- Wrestling Room
- Four Locker Rooms/Public Toilets
- Indoor Play Area
- Weight & Yoga Room
- Meeting Room with Serving Area
- Secure Entrance
- Ticketing Office
- Storage
- Ability to Provide Area for Community Storm Shelter
- Daycare Facility

	PHASE ONE 11,350 SF - 3.6 Million
	PHASE TWO 14,000 SF - 4.4 Million
	PHASE THREE 2,950 SF - 1 Million

TOTAL SF - 28,300 TOTAL COST - 9 Million



<https://portico.mygisonline.com/html5/?viewer=mcKENZIEND>

The heart of Alexander's community is its park and school. The Alexander EDC has done a great job kickstarting commercial space development on Main Street (Elk Street).

There are adequate lots that configure into the heart of the community to host a community center that is convenient to the school, as well as the park.

Of the three legged stool of development, Alexander is in need to quality indoor space that support quality of life initiatives.

This opportunity to vision, plan, and take a deeper dive with a third party consultant on the Community Center will provide Alexander the platform they need for input to develop a shared vision.



(Left) Ragged Butte Spring and park on the east side of Elk Street. (Right) Four commercial spaces recently renovated up to the Post Office on the corner, directly across the street from the park.

III. Description of community and organization (25 pts)

In western North Dakota, between I-94 and US HWY 2, is the arterial connection, US HWY 85. It sees oversized traffic counts similar to I-29, I-94, and HWY 2 through North Dakota. Between Belfield and Williston, there are several small unincorporated communities, but only three incorporated cities. All three of those cities are located in McKenzie County. As we look toward the future, McKenzie County is seeking to strengthen these three cities on the HWY 85 corridor and draw more traffic off the corridor into Watford City, Arnegard, and Alexander.

Through the Bakken boom, economic development shifted to community development. All three communities were swept off their feet with influxes of people needing basic necessities; sewer, water, shelter, streets / roads. As exploration jobs shifted to more stable, permanent production jobs, Alexander and Watford City’s schools grew and both districts started expanding. Arnegard was quick to begin permitting the construction of single family homes in their community, while Watford City started going vertical with high density housing.

Once the basic needs of families were met, Watford City started focusing on community facilities and promoting quality of life initiatives. It is just now, post COVID, that there is a renewed effort to engage in economic diversification for the point in time when petroleum jobs begin to taper off in the Bakken. We need to bear down and focus on quality of place and drawing people in with our placemaking efforts and projects.

The county includes vast outdoor opportunities including the Theodore Roosevelt National Park, the Yellowstone River and Tobacco Gardens Resort. All three of our cities have great, untapped resources. Watford City needs more refined, precision planning to bring along some very targeted public art, and public space renovation. Arnegard with raw, untapped potential has done virtually no strategic planning. Arnegard is in need of community input to create a shared vision. As someone looking in and knowing the resources, I can envision a destination farm to table restaurant and mercantile with year round produce grown in green houses across the street from the restaurant and mercantile. Maybe the community vision will go in a very different direction, but we won’t know until the community explores its resources, opportunities, and paints a vision for its future. When your mascot was the SPUD, the community was destined to show the region its agrarian ROOTS.

As we move into a combined Cities / County Economic Development office, the City of Watford City is excited to take the lead on this grant, serve as the fiscal agent, and publish any RFP’s required for the third party consultation and professional serviced needed for the series of Hwy 85 corridor planning projects. The City of Watford City is honored to have the McKenzie County Job Development Authority (JDA) as co-applicant to oversee any of the activities that extend beyond the purview of the city.

All documents and planning tools developed and secured through this grant award will be used to direct public resources toward building visions and achieving community goals.

IV. Placemaking in Community (50 pts)

In Section II (Placemaking Locations) there was details of the anticipated placemaking to occur, but to quickly bullet them:

- The planning deliverables for the Long X Visitor’s Center and the Cities / County Economic Development office will lead to a fundable 2023 or 2024 construction project. The commercial incubator program feasibility study will lead to JDA funding for affordable business startup space with program framework
- The planning deliverables of the Strategic Plan for the city of Arnegard will connect the community with the McKenzie County JDA to explore creative public / private partnerships which create placemaking in

Arnegard that will drive destination experiences for visitors, quality of life for residents, and economic development for the town. Two potential placemaking, ecosystem sparking projects:

- Year-round Farm to Table sustainable community food system
- Hospitality / Retreat facility – Old Arnegard School house
- The planning deliverables for the Heart of Alexander Visioning Plan and Feasibility study for their Comet Community Center

V. Community Involvement (25 pts)

All three communities will be involved with their planning and the JDA board members serving areas of the county outside their appointment will have the opportunity to get to know the other communities better as well. The McKenzie County JDA board is composed of a diverse very active group of leaders who have created and executed programs in McKenzie County that are seen as essential to moving our economy forward. The most recent housing projects of the JDA have seen over 55 houses built and another 100 to be built within the next four years. Working with a third-party consultant and the city councils of each community, we will work to get public participation at input sessions.

WATFORD CITY

After the Long X renderings are complete, there will be a naming contest with an essay component. That process will help the city connect with people who may be willing to serve on civic boards, or participate in our various recruitment efforts, mainly VOICES OF WATFORD CITY. Additionally, the schools will be involved in this essay process as well.

With the Economic Diversification program planning, we will be working closely with the schools again. Students and employers will be our target audiences. We need to:

1. Know key employer needs
2. Get a strong understanding of the community talent coming up (school age students) and their vision for their future
3. Strategies for supporting their career exploration and selection including local in demand skill sets and entrepreneurial exploration and business ownership exploration

ARNEGARD

The city is small enough, we can use their established methods of communication (post at Post Office, City Hall) as well as post flyers on each residents and direct mail each parcel owner. Public input meetings will be hosted and the series of them and timeline to finished Strategic Plan will be established, communicated, and provided to all participants at the kickoff. This process would likely occur at the Arnegard Fire Hall, the only building in the community large enough to support these sessions. It will be important to encourage people to bring their entire families, and to have breakout session planning for ages:

- Adults
- 25-13
- 12 and under

Knowing what the future of the community envisions, is very important, and the process needs to be inclusive for all ages. We would look to our third party consultant to provide input and visioning activities together that are age supportive.

ALEXANDER

The city is small enough, we can use their established methods of communication (post at Post Office, City Hall, send invites home from school) as well as post flyers on each residents and direct mail each parcel owner. Public input meetings will be hosted and the series of them and timeline to finished Strategic Plan will be established, communicated, and provided to all participants at the kickoff. This process would likely occur at the Alexander Fire Hall or the Alexander School Gym, both large enough to support these sessions. It will be important to encourage people to bring their entire families, and to have breakout session planning for ages:

- Adults
- 25-13
- 12 and under

Knowing what the future of the community envisions, is very important, and the process needs to be inclusive for all ages. We would look to our third party consultant to provide input and visioning activities together that are age supportive.

VI. Project Budget and Timeline (10 pts)

In preparing cost estimates, I reached out to Burian & Associates, the RFP award winner of the Watford City 2040 Comprehensive Plan. Although the numbers are all estimates, Burian & Associates felt confident in the estimates, as they had recently completed like or similar projects to each except for the Watford City Commercial Incubator Feasibility study. Much of the leg work to that will be done internally with city staff. Burian & Associates will simply look at other commercial incubator program policies, Watford City’s average tenant improvement costs, rental rates, and data from our regional SBDC office to see if a JDA administered program will create new, diverse commerce in Watford City.

BUDGETS:

WATFORD CITY - \$45,000

- \$5,000 - Long X Exterior Rendering with placement of ‘Maverick’s brother - yet to be named’
- \$10,000 - Investment of planning tools (Placer.ai) to support smart placemaking for public and private investment on Hwy 85 corridor. For use in all community planning, but housed and maintained at the McKenzie County Economic Development office. This is an \$18,000 investment. We are requesting a portion of it.
- \$30,000 - Strategic Economic Diversification Plan with KPI matrix and including commercial incubator feasibility

ARNEGARD - \$25,000

- \$25,000 – City Strategic Planning

ALEXANDER - \$30,000

- \$20,000 - Main Street Vision planning to include community public facilities and commercial incubator (both public and private) space to support Alexander EDC’s priorities.
- \$10,000 - Comet Community Center feasibility / planning

TIMELINES:

WATFORD CITY:

Long X Renderings:

- Complete by November 15th. Visit schools between Thanksgiving and Christmas. Explain project. Not sure it is possible, but if it is, get the artist / maker up for a lyceum. Hand out essay requirements and announce awards / prizes.

Placer.ai:

- Purchase late 2022 / early 2023 to incorporate into planning data

Strategic Economic Diversification Plan:

- Begin planning meetings in January. Monthly January, February, March with EDC, JDA, key employers, students. Expect deliverables for presentation to JDA's May meeting. That is a compressed timeline, but essential to include program funding requests in the McKenzie County 2024 budget.

ARNEGARD:

City Strategic Planning

- Advertise and grow awareness of the project Thanksgiving to Christmas. Have third party consultant do any community research needed in that timeframe as well. Begin planning meetings in January. Monthly January, February, and March. Expect deliverables for presentation to City Council June meeting.

ALEXANDER:

City Visioning Plan

- Advertise and grow awareness of the project Thanksgiving – Christmas. Have third party consultant do any community research needed in that timeframe as well. Take tour of Tioga facility that is similar to the community committee's proposal – Alexander Comet Community Center. Begin planning meetings in January. Monthly January, February, and March. Expect deliverables for presentation to City Council June meeting.

VII. Need for Project Funding (15 pts)

Project funding will be essential to this proposed Placemaking Planning. All three cities have noticed property owners, approved preliminary budgets, and are ready to approve final budgets in October.

None of the three cities have funded planning projects proposed in this grant application. COVID impacts of lost petroleum revenue was very difficult for all three communities. Still, they are funding essential services and replenishing budget stabilization funds that were depleted during the oil & gas shutdown. Funding is essential.

The request is requested by line item, so if there is any component of this Hwy 85 corridor placemaking that falls outside the framework of the grant, those lines can be omitted from consideration.

VIII. Main Street Initiative (30 pts)

Watford City is a Main Street Champion community. All or our Initiative information is attached to this application.

Supplemental Materials:

- 1. Main Street Initiative Engagement**
 - a. See ATTACHMENT: SFN 61790 (03/2020), City of Watford City, dated 5/28/2020
 - b. See ATTACHMENT: Governor Doug Burgum Day in Watford City PROCLAMATION, Main Street Day, dated May 23, 2019 with Governor’s Main Street Tour and Initiative Listening Session
 - c. See ATTACHMENT: PRESS RELEASE of public invitation to Main Street Listening Session
 - d. See ATTACHMENT: Itinerary of Main Steet Visit – Watford City – 5/23/2019
- 2. Most recent community plan(s):**
 1. See ATTACHMENT: 2020 – 2024 Community Sustainability Plan:
<https://live-mckenzie-county-jda.pantheonsite.io/wp-content/uploads/2020/11/Sustain2020.pdf>
 2. NOT attached, but linked here: 2040 Infrastructure Master Plan, Watford City, ND:
<https://econdev.mckenziecounty.net/wp-content/uploads/2040IMP-MasterPlan-Final-city-of-WC.pdf>
 3. NOT attached, but linked here: Economic Resiliency and Diversification Strategies for McKenzie County, North Dakota:
https://econdev.mckenziecounty.net/wp-content/uploads/IEDC_report2022.pdf
- 3. Letters of support**
 - Phil Riely – Mayor, **City of Watford City**
 - Lowell Mosby – Mayor, **City of Arnegard**
 - Kenny Wilcox – Mayor, **City of Alexander**
 - Aaron Pelton –**Dakota West Credit Union, Loan Officer** and **McKenzie County JDA board**
 - Kelly Peterson – **First International Bank & Trust, West Region President** and **McKenzie County Healthcare Foundation board member** and **Watford City Housing Authority board**
 - Vicki Monson – **Cornerstone Bank, SVP / Market President** and **Watford City EDC board**

MAIN STREET INITIATIVE COMMUNITY ACTION PLAN
 NORTH DAKOTA DEPARTMENT OF COMMERCE
 SFN 61790 (03/2020)

Community Name or Location City of Watford City		Date Action Plan Approved by City 05/28/2020
Action Plan Emphasis (select all that apply)		
<input checked="" type="checkbox"/> Healthy, Vibrant Communities <input checked="" type="checkbox"/> 21st Century Workforce <input checked="" type="checkbox"/> Smart, Efficient Infrastructure		
Community Specific Action Plan Items (minimum of 3)		Target Completion Date
Shovel Ready Lot Program - a housing infrastructure project to provide affordable city lots for the development of affordable single family, twin, and row homes that move community workforce from renting to owning their homes. This is a partnership project with McKenzie County. Infrastructure for 120 housing units complete in 2020 with vertical construction in 2021 and 2022.		12/31/2022
Construction of second day care facility located adjacent to the Fox Hills Elementary School. This project was scheduled for 2020 ground breaking, but has been paused until economic recovery from C-19 and Saudi - Russia oil war of first quarter 2020. The project will resume when market conditions support it.		12/31/2024
Regional Airport Expansion. The expansion of and enhancements to the existing Watford City Airport runway to accept larger aircraft. This project broke ground in 2020		12/31/2021
Creation of several Roughrider Fund Programs that encourage downtown and Main Street investment. Cost share grants on facade in the central business district as well as the reestablishment of local community match for Flex Pace for business development.		09/03/2019
Adoption of Watford City 2040 Comprehensive plan, long term plan that support smart growth - RFP is prepared and working through process of funding and publishing.		12/31/2020
Person(s) Responsible for Implementation and Monitoring Curt Moen - City Administrator and Planner.		
Submitted By Vawrita Best	Telephone Number (701) 444-8429	Date 06/01/2020

Submit form to: Denise Faber / North Dakota Department of Commerce / PO Box 2057 / Bismarck ND 58502-2057 / Phone:701-328-7282 / E-mail: dfaber@nd.gov

Governor Doug Burgum Day in Watford City

PROCLAMATION

Whereas, Governor Doug Burgum and his team will be visiting **Watford City on May 23, 2019;**
and

Whereas, Governor Burgum and his team will be conducting a **Main Street Tour;** and

Whereas, Governor Burgum and his team will be conducting a **Main Street Initiative Listening Session;** and

Whereas, Governor Burgum will be discussing 21st Century Workforce with our community; and

Whereas, Governor Burgum will be discussing Healthy, Vibrant Community with our community; and

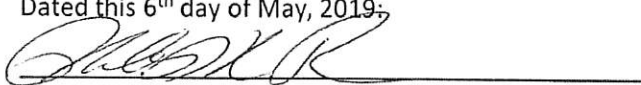
Whereas, Governor Burgum will be discussing Smart, Efficient Infrastructure with our community;

NOW, THEREFORE, I, Phil Riely, the Mayor of Watford City **urge local businesses to dress up their Main Street store fronts, and residents and students participate in displaying their warmest Watford City WELCOME to Governor Burgum and his team to Watford City; and**

I, Mayor Phil Riely, FURTHERMORE PROCLAIM:

Thursday, May 23rd, 2019 as GOVERNOR DOUG BURGUM DAY in WATFORD CITY!

Dated this 6th day of May, 2019;

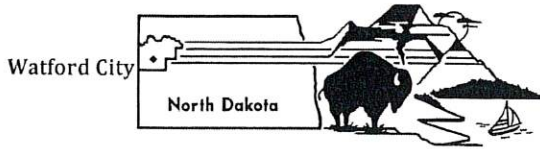


Phil Riely, Mayor

City of Watford City

City of Watford City Seal:





City of Watford City
213 2nd St. NE | P.O. Box 494
Watford City, ND 58854
Ph. 701-444-2533
Fax 701-444-3004
www.cityofwatfordcity.com

PRESS RELEASE

FOR IMMEDIATE RELEASE –

The public is invited to Outlaw’s Gallery for a Main Street Initiative listening session in **WATFORD CITY on May 23rd at 11:00 am CST**

May 17, 2019

Watford City, ND –

Mayor Phil Riely proclaimed **May 23, 2019** as **Governor Burgum Day in Watford City**, the day the governor and his team are coming to visit Watford City for their **Main Street Initiative visit**. Mayor Riely urges local businesses to dress up their Main Street store fronts, and residents and students to display their warmest Watford City WELCOME.

The governor and his team will be conducting a Main Street walk in the morning and then hosting a public listening session from **11:00 am – 12:30 pm CST** at **Outlaw’s Gallery** at 120 Main Street South, Watford City. The public is invited to attend as the governor discusses **attracting and retaining a 21st century workforce; promoting healthy, vibrant communities; and facilitating smart, efficient infrastructure** and to participate in a question & answer session.

Please direct questions to:
Vawrita Best, Community Development Director
vbest@nd.gov
(701) 444-8429



Main Street Visit – Watford City – 5/23/2019

Community Contact – Vawnta Best – 701-444-8429 or 701-580-7253

State of North Dakota attendees

(Leaders Lunch invite only). In public section of Listening Session:

- Governor Doug Burgum
- Lieutenant Governor Brent Sanford
- Jace Beehler – Policy Advisor, Office of Governor
- Sara Otte Coleman – Director of Tourism, Department of Commerce
- Shawn Kessel – Deputy Commissioner, Department of Commerce
- Emily Brown – Community Engagement Manager, Department of Commerce
- Ally Carson – Main Street Intern

9:30 am | **Governor with Scott Hennen live interview at WCES** | 30 minutes

Location: 300 3rd St SE

Contact: Mrs. Kerry Stansfield, Principal, (701) 444-2985
stansfield@watford-city.k12.nd.us

10:00 am | **Main Street Tour of Watford City Kick off Welcome** | 5 minutes

Location: Meet at Elementary School (300 3rd St SE)

10:05 am | **Main Street Tour of Watford City and Door 204 Coffee Stop** | 40 minutes

10:45 am | **Buffer**

11:00 am | **Main Street Listening Session** | 90 minutes

Location: Gallery of First International Bank and Trust (100 Main St S)

- Welcome Comments from Watford City Leader – Mayor Riely 5 minutes
- Welcome and Introduction from Governor and Lt. Governor 10 minutes
- Watford City Main Street Initiative Listening Session 45 minutes
 - o **21st Century Workforce**
 - o **Healthy, Vibrant Community**
 - o **Smart, Efficient Infrastructure**
- Q&A and Open Discussion 20 minutes
- Closing comments and next steps 10 minutes

12:30 pm | **Press Availability** | 15 minutes

12:45 pm | **Watford City Community Leaders Meeting** | 90 minutes

Location: Peace Garden Room, Outlaws Convention Center
 Contact: Eddie Carrington, 842-6859, ext. 3,
eddieoutlaws@shooterhospitality.com

2:15 pm | **Watford City Video summary by the Governor of his visit** | 15 minutes

- Daniel's talking points – the governor's thoughts about what he saw and felt in WC

2:30 pm | **Concludes scheduled events**

Main Street Visit – Watford City – 5/23/2019

Community Contact – Vawnta Best – 701-444-8429 or 701-580-7253

MAIN STREET LISTENING SESSION PARTICIPANTS @ 11:00 – RSVP LIST

Name	Info	E-mail
Jessie Veeder confirmed	Long X Arts Council Foundation Director / local musician / recipient of 2019 Governor's Award for the Arts	jessieveeder@gmail.com
Dan Kelly confirmed	CEO of McKenzie County Healthcare Systems, Inc	dkelly@mchsnd.org
Keith Olson confirmed	Director, SBDC Williston Center	Keith.r.olson@willisonstate.edu
Gene Veeder confirmed	Retired McKenzie County JDA Director / McKenzie County Commissioner	gveeder@co.mckenzie.nd.us
Nick Ybarra confirmed	Founder and Executive Director of Save the Maah Daah Hey	nick@eXperienceLAND.org
Pat Bertagnolli confirmed	VP of Human Resources, MBI	pbertagnolli@mobasin.com
Terry Moe confirmed	Roughrider Center Director / McKenzie County Park board member	terrym@roughridercenter.com
Steve Holen confirmed	Superintendent, McKenzie County School District #1	sholen@watford-city.k12.nd.us
Joel Brown confirmed	President of McKenzie County JDA / Roughrider Fund committee member / Petroleum Engineer Mineral Tracker	Joel.b.brown@outlook.com



Main Street Visit – Watford City – 5/23/2019

Community Contact – Vawnta Best – 701-444-8429 or 701-580-7253

Justin Johnsrud confirmed	Watford City Park Board President / WCHS Career and Technology Instructor	justinj@roughridercenter.com
Karen George confirmed	Watford City EDC President / Realtor at New Horizons Realty	Kleasing91@yahoo.com
Roger Thorpe confirmed	OneOK VP of Natural Gas Operations	Heather.vangelder@oneok.com
Barb Becker confirmed	Ministerial Association Secretary, Glory of the Lord Ministries	alive.in.him@hotmail.com
Gracie Johnsrud confirmed	WCHS Graduating Class of 2019 – Close Up participant	johnsrudgracie@gmail.com
Cauy Hartel confirmed	WCHS Graduating Class of 2019 – Close Up participant	Cauy.hartel@gmail.com
Ron Day confirmed	Government & Corporate Affairs Manager	RWDay@Marathonpetroleum.com
Travis Fleming confirmed	WC Store Director – Coborns Inc, Cashwise Foods	StoreDirector.3042@cobornsinc.com
Matt Schultz confirmed	U-Mary second degree earner through WC campus LPL Financial Advisor – First International Investments	Matt.schultz@plp.com

Community Leaders at 12:45

Terry Moe confirmed	Roughrider Center Director / McKenzie County Park board member	terrym@roughridercenter.com
Steve Holen confirmed	Superintendent, McKenzie County School District #1	sholen@watford-city.k12.nd.us
Joel Brown confirmed	President of McKenzie County JDA / Roughrider Fund committee member / Mineral Tracker	Joel.b.brown@outlook.com

Main Street Visit – Watford City – 5/23/2019

Community Contact – Vawrita Best – 701-444-8429 or 701-580-7253

Justin Johnsrud confirmed	Watford City Park Board President / WCHS Career and Technology Instructor	justinj@roughridercenter.com
Phil Riely confirmed	Mayor of Watford City / Whiting Oil and Gas - Production	Phil_riely@yahoo.com
Bethany Devlin confirmed	Watford City Council / Roosevelt Inn owner – operator	kodyandbeth@hotmail.com
Karen George confirmed	Watford City EDC President / Realtor at New Horizons Realty	Kleasing91@yahoo.com
Tom McCabe confirmed	McKenzie County Commission Chairman / Master Electrician and Business Owner	tmccabe@co.mckenzie.nd.us
Dale Patten confirmed	District 39 Senator / Retired Lender – Corner Stone Bank	Dalepatten27@gmail.com
Daniel Stenberg confirmed	McKenzie County JDA Director	dstenberg@co.mckenzie.nd.us
Vawrita Best confirmed	Watford City Community Development Director	vbest@nd.gov
Curt Moen confirmed	Watford City Administrator and Planner	cumoen@nd.gov



StrengthenND[®]

2020-2024 COMMUNITY SUSTAINABILITY PLAN

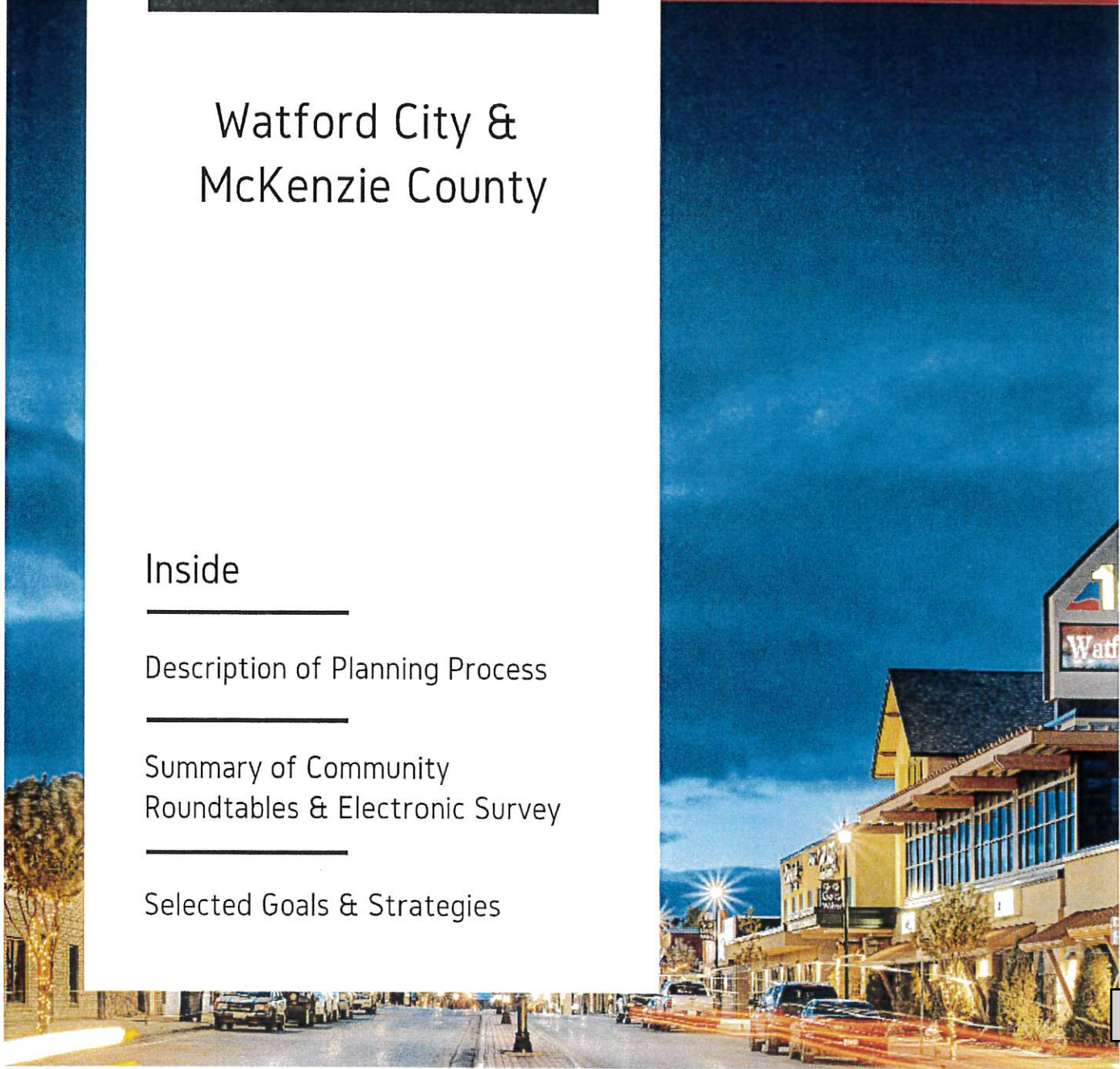
Watford City &
McKenzie County

Inside

Description of Planning Process

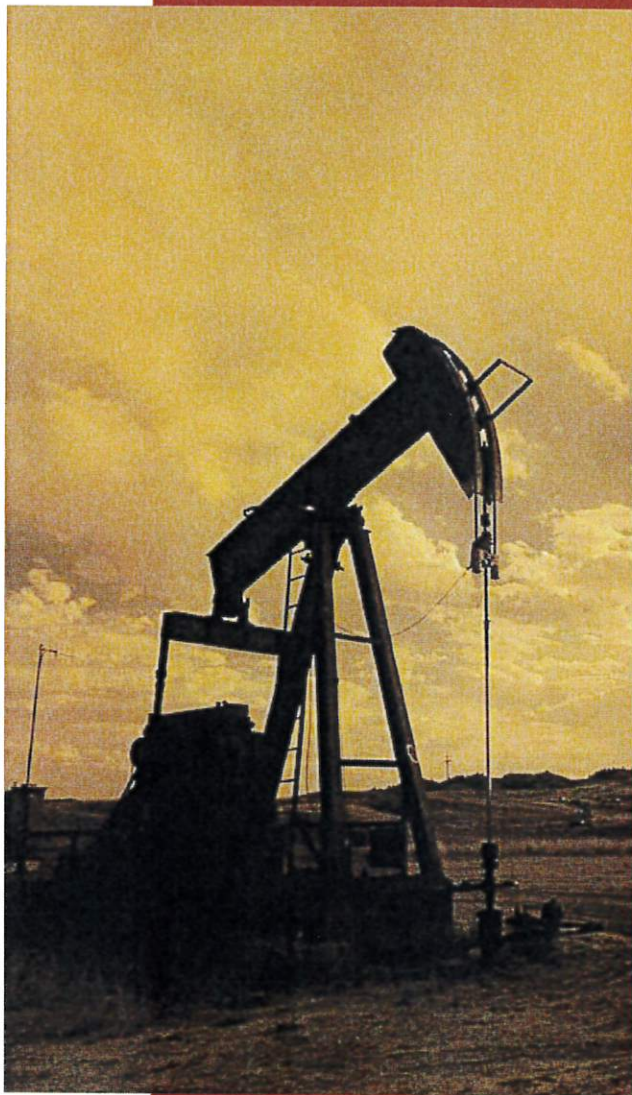
Summary of Community
Roundtables & Electronic Survey

Selected Goals & Strategies



BACKGROUND

In the summer of 2019, the City of Watford City and the McKenzie County Job Development Authority engaged with Strengthen ND to develop a five-year **Community Sustainability Plan**. Through a community survey, community roundtable sessions, and a leadership-driven planning session, data was able to be collected on the current state of Watford City and McKenzie County as well as what could be future priorities. Laid out in the sustainability plan are the details of the community planning process, relevant outcomes, and the distilled goals and strategies to guide future growth and development of Watford City and the broader McKenzie County area.



Strengthen ND is a dynamic, multi-faceted, and well-connected organization that works across North Dakota to elevate nonprofits and rural communities to support a high quality of life and resources for vulnerable populations through community development.

COMMUNITY PLANNING PROCESS

At Strengthen ND, our motto is:

“If you can’t write it, you can’t do it.”

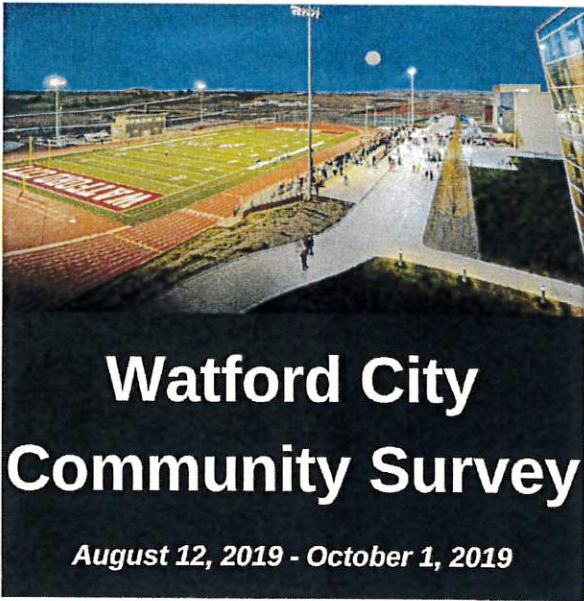
We believe that creating and documenting a community’s goals and methodology is the most vital step toward actualizing the outcomes you hope to see. Of course a community can have a clear strategy without having a strategic plan. A strategic plan is merely a document that puts on paper the long-term chosen direction. While a clear direction may exist anyway, writing it down enables it to be better understood by residents, by partners, by developers, and even by community staff and elected officials.

Our belief at Strengthen ND is that an effective strategic plan makes choices based on: 1) knowing who you are; 2) knowing what brings change; 3) predicting how the environment is likely to change; and 4) rigorous and honest self-appraisal. To support this belief, Strengthen ND worked with the leadership of the City of Watford City and McKenzie County Job Development Authority to compile and deploy a county-wide survey, hold six community input roundtables, and facilitate and document the outcomes of a leadership-driven planning process, which resulted in the distillation of seven strategic goals.



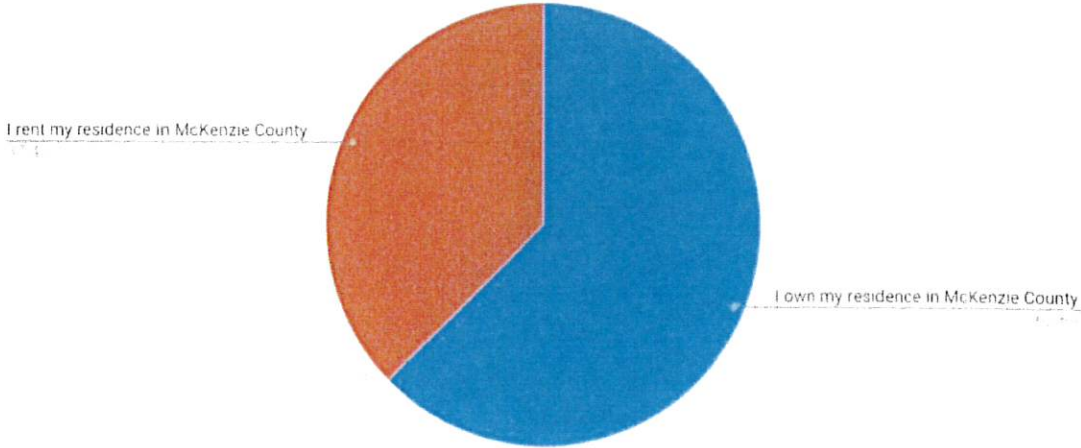
ELECTRONIC SURVEY

Through a widely distributed electronic survey, the leadership of Watford City and McKenzie County sought to understand residents' current perception of the area, their thoughts about current opportunities and challenges, and their thoughts about what leadership should focus on into the future. Below is an abbreviated summary of the results obtained from 535 respondents; the complete listing of results can be found in the plan's attachments.



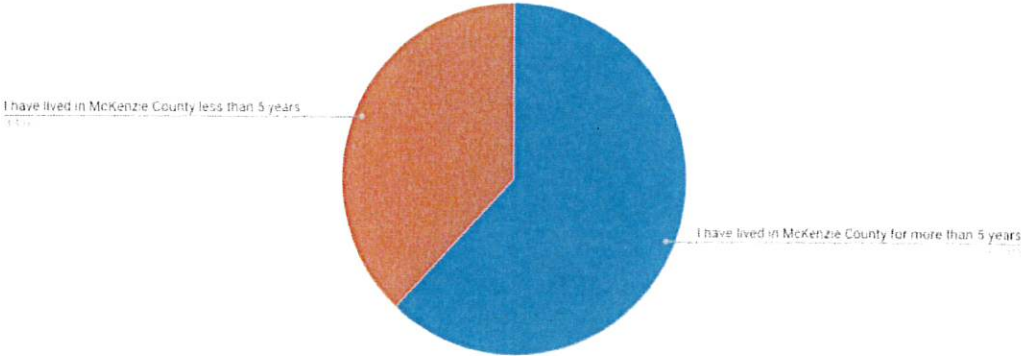
Of the respondents:

Which of the following applies to you?

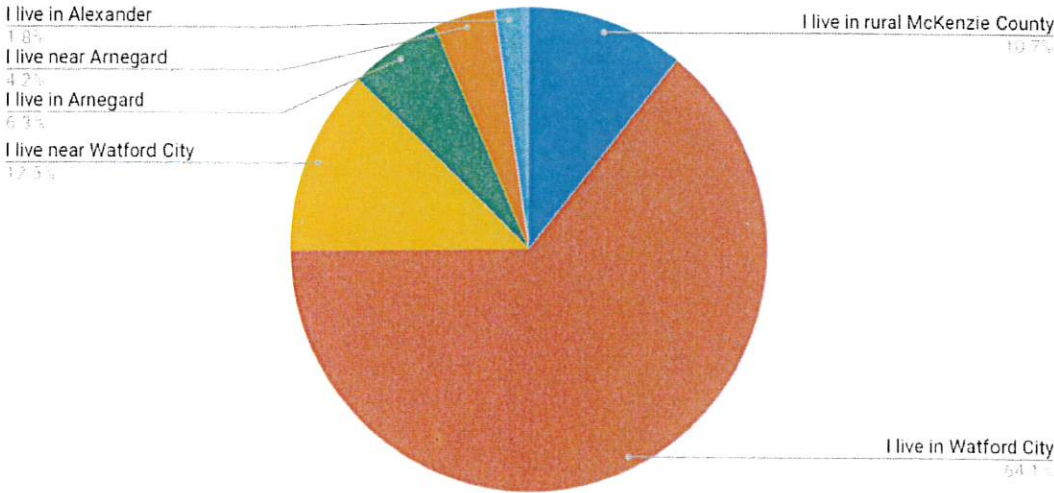


ELECTRONIC SURVEY

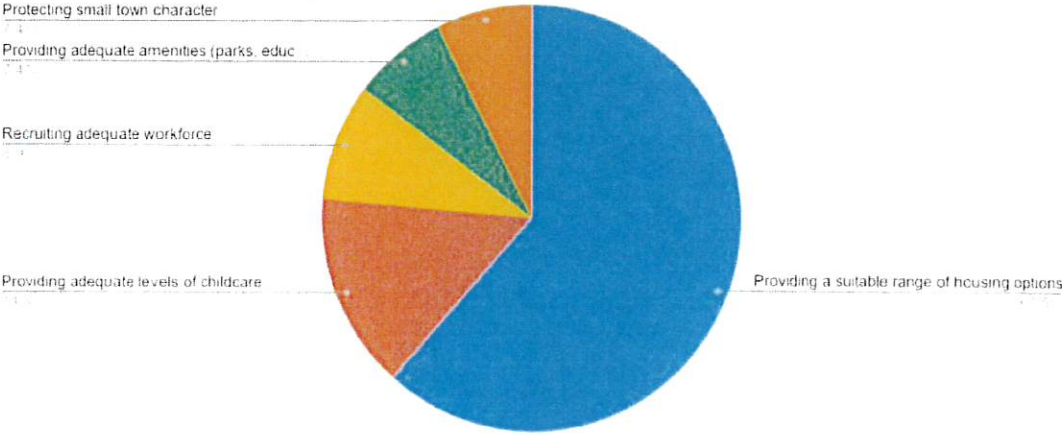
Which of the following applies to you?



Which of the following applies to you?



When it comes to growth and development, what is Watford City's biggest obstacle?

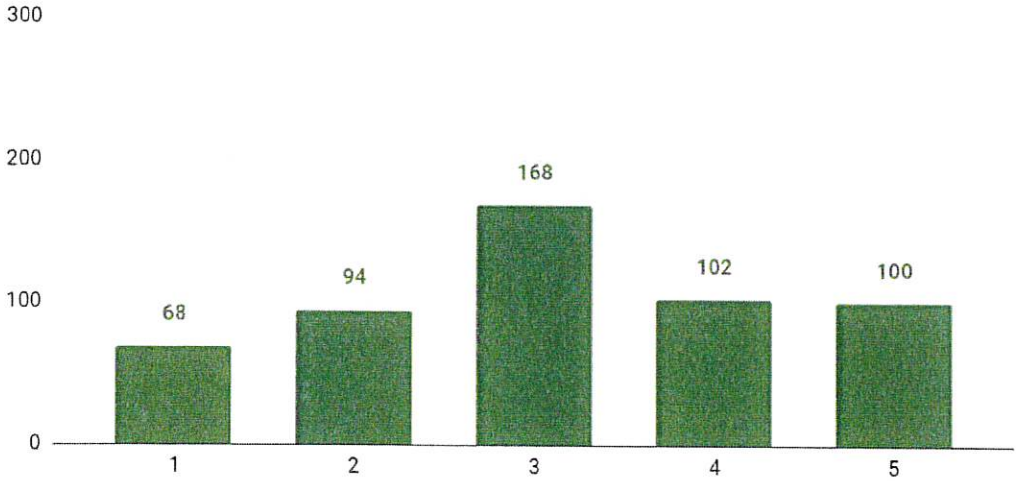


ELECTRONIC SURVEY

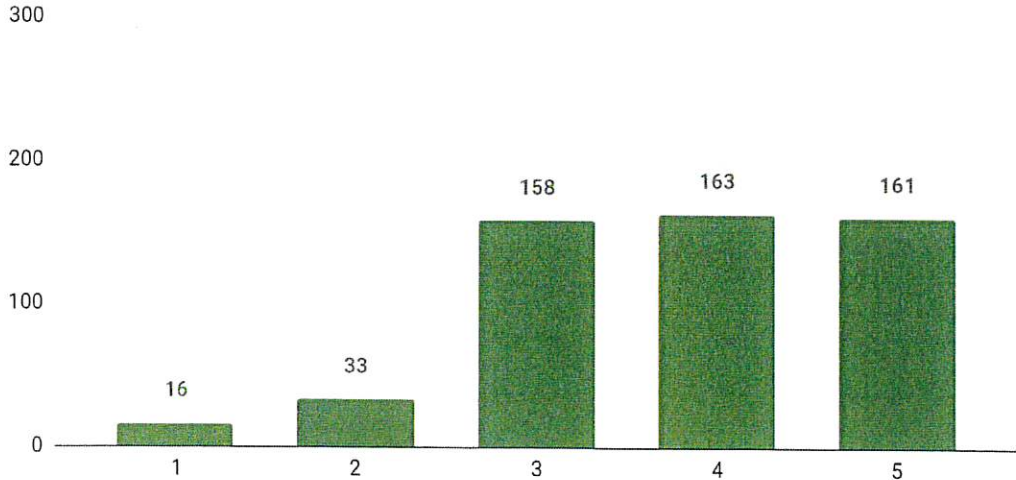
Of the respondents:

On a scale of 1 (NOT IMPORTANT) to 5 (EXTREMELY IMPORTANT), please indicate the level of importance of each of the following items listed below to the future resilience and growth of Watford City.

Transitional Shelter to Support Vulnerable People

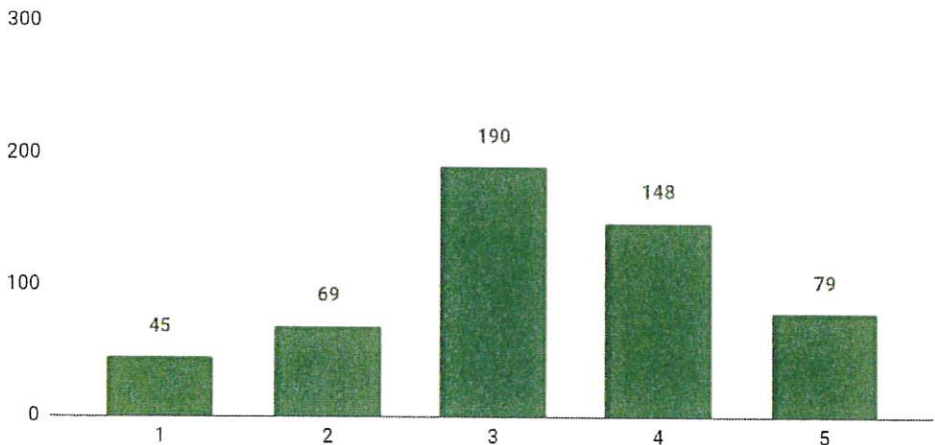


Aging Services & Aging Housing Solutions

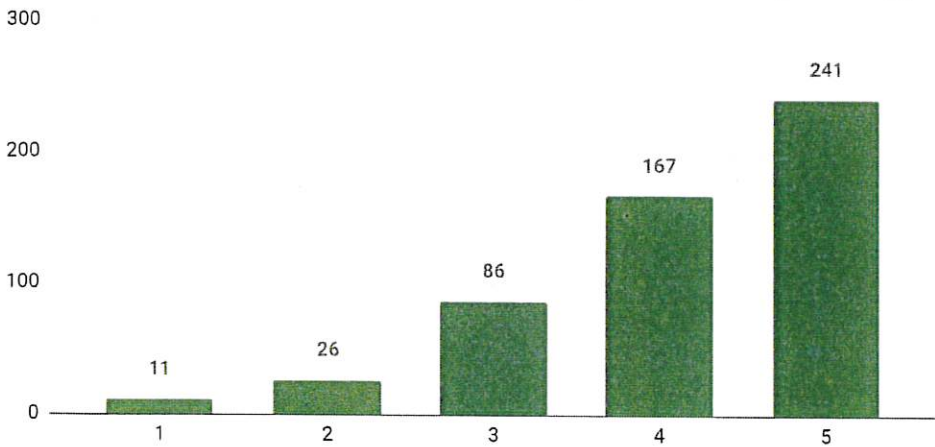


ELECTRONIC SURVEY

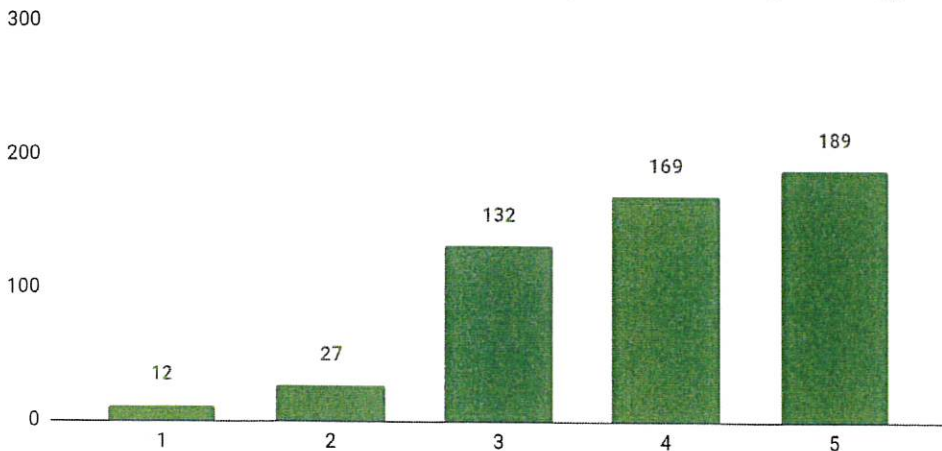
Arts, Culture, & Heritage Infrastructure (Facilities & Programming)



Family Recreation & Wellness Infrastructure (Facilities & Programming)

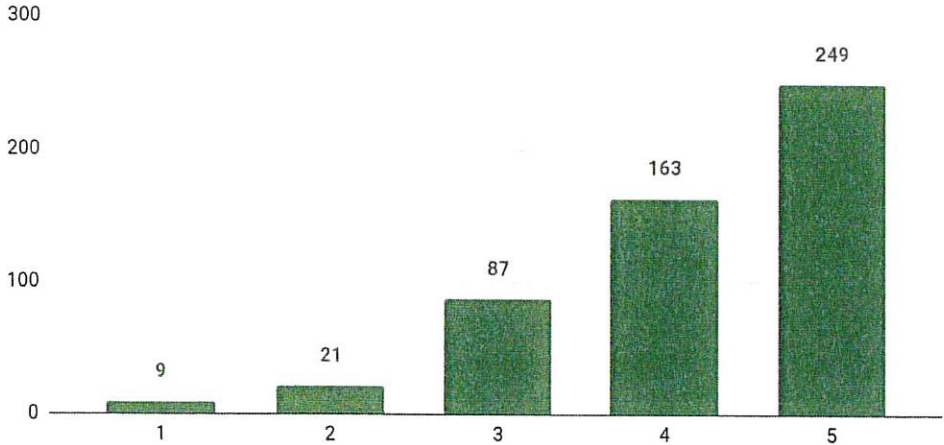


Adult Recreation & Wellness Infrastructure (Facilities & Programming)

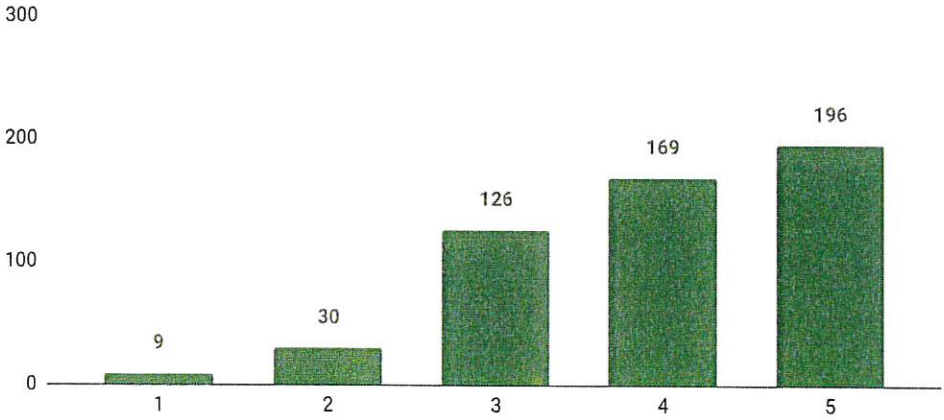


ELECTRONIC SURVEY

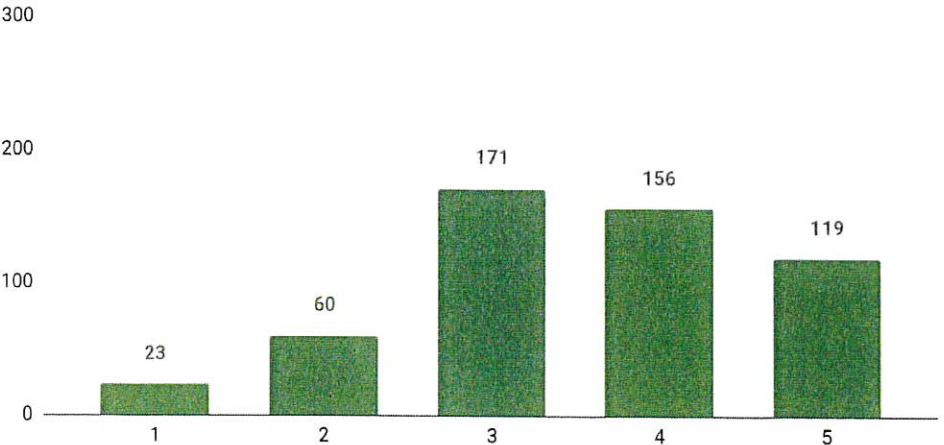
Youth Recreation & Wellness Infrastructure (Facilities & Programming)



Primary, Technical, & Post-Secondary Education Opportunities for Students, Employers, & Employees



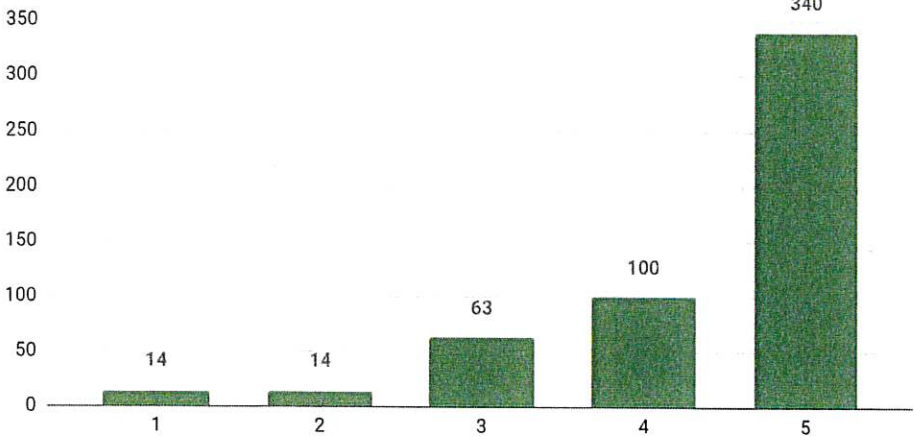
Community Beautification Projects



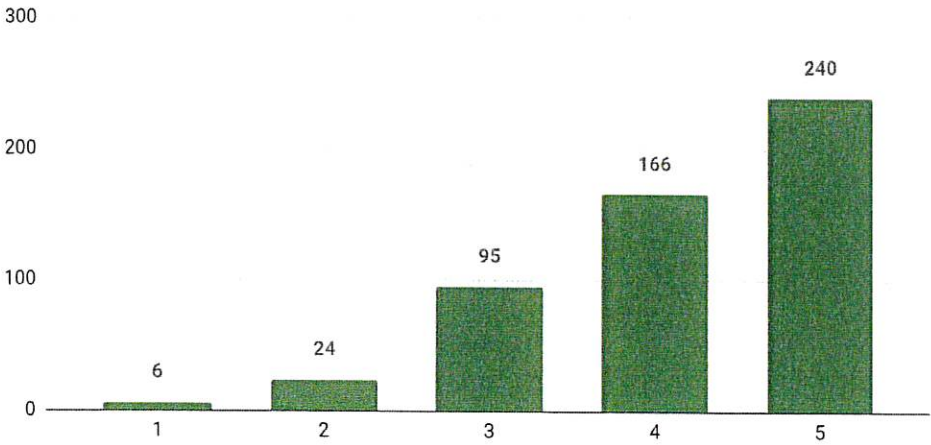
ELECTRONIC SURVEY



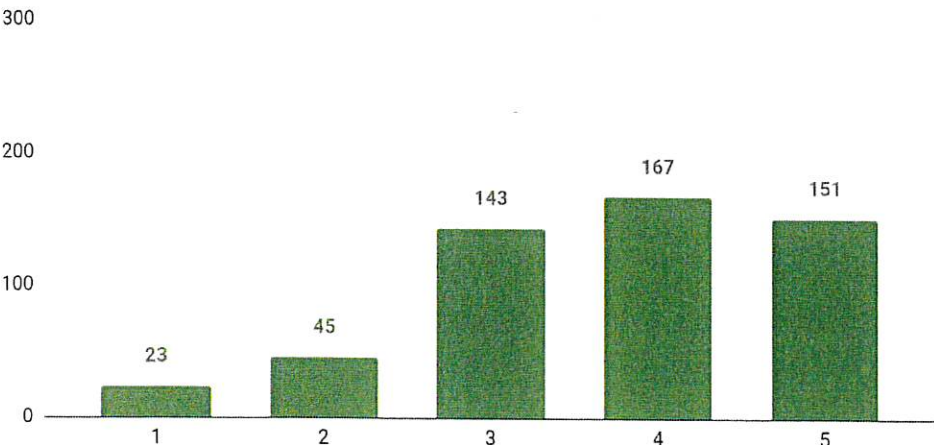
Additional Capacity for Affordable Daycare & Preschool



Recruitment Efforts & Incentives for Retail

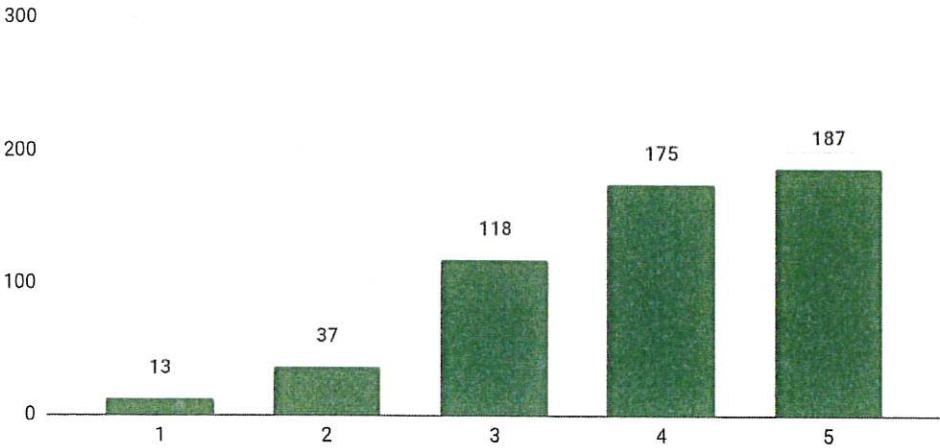


Recruitment Efforts & Incentives for Industry



ELECTRONIC SURVEY

Expanding the Availability & Frequency of Entertainment & Social Events



COMMUNITY ROUNDTABLES

To further support understanding of the electronic survey, six community input roundtable sessions were held. Participants for the roundtable sessions were selected from specific targeted segments of the community, including:

- Watford City Youth
- Parents of Young Children
- Faith & Service Leaders
- Business & Industry Leaders
- Arts & Culture Advocates
- Members McKenzie County Job Development Authority Board of Directors

With each of the roundtable sessions, attendees were provided with seven prompts:

- What do you love most about living in Watford City? What keeps you in the community?
- What do you think the greatest needs of the community are?
- What keeps you up at night? What are the greatest opportunities available to Watford City?
- What is missing from Watford City that could make it a more vibrant community?
- What would you like to see Watford City's leadership focus on?
- What else would you like the leadership of Watford City to know?
- Any other final comments?

Complete notes of each roundtable session can be found in the attached materials.



COMMUNITY VALUES & INPUT THEMES

Based on the results of the electronic survey and individual roundtable sessions, Strengthen ND was able to identify what residents of Watford City and McKenzie County find important or value, along with nine potential themes to focus planning efforts around.

Residents Value:

- **Community Connectivity & Inclusion:** Watford City and McKenzie County embrace all who come to the area to better themselves and their situations, regardless of their background, socioeconomic status, or any other external factor. Many in the community want all to feel welcome and to have the resources and services they need to thrive; like they can call Watford City "home", too.

- **Thoughtful Growth:** Many in the broader community are appreciative of the investments in infrastructure and facilities that have been made - whether it is building the Roughrider Center, more schools, or other needed facilities. They want to see smart investments, like those already made, initiated well into the future.

- **Developing the Next Generation of Leaders:** Residents in the community acknowledge the strong leadership that has guided the area's successful development, and they want to see the new generation of leaders cultivated. Further, young people in the community are seeking opportunities to have a voice or meaningful input in the future of the area.

COMMUNITY VALUES & INPUT THEMES

Nine Themes Identified for Planning Efforts & Discussion:

- **Inclusive Community:** Through the electronic survey and roundtables, challenges emerged around the availability of resources or services for diverse individuals or individuals in need. Specific areas identified include a lack of special education services, addiction and mental health services, and services for vulnerable people. Further, additional efforts to support inclusion of individuals with different cultures or newcomers were cited.
- **Engaging & Supporting Youth:** A great deal of feedback received involved discussion around youth. It was identified that there is a lack of recreation or out-of-school time activities, along with available leadership opportunities for youth and children. Additionally, youth cited a lack of community support for the school - not through funding, but through a lack of attendance of school functions or sporting events. Finally, it was identified that efforts need to be focused on retaining area youth to live and work in McKenzie County.
- **Food:** Whether it is restaurants, retail stores, or markets, McKenzie County residents identified that more variety is desired with regard to food. Many cited a strong desire for more quick food restaurants and dining options. Others indicated that an organic or specialty food store is needed and would be very well-received. Additionally, food experiences are desired, whether it be food festivals, ethnic food markets and farmers markets, or cooking classes, residents want an opportunity to shop and try different offerings.
- **Affordable Housing:** The need for more affordable housing opportunities came through perhaps more strongly than any other issue area. Whether it be the cost to rent a home in Watford City or the cost for first time or new homebuyers, it is clear that a lack of affordable housing is impacting many facets of the community, including workforce and cost of living.

COMMUNITY VALUES & INPUT THEMES

Nine Themes Identified for Planning Efforts & Discussion:

- **Expanding Main Street:** Many reported loving the small town charm of Watford City, but there is a strong desire from the community to expand the landscape of Main Street. Whether it is pocket parks, a community gathering space, trees and beautification, community art and streetscapes, or pet-friendly areas, residents are in favor of additions that will increase the walkability and aesthetics of downtown.
- **Recreation Opportunities:** The recreational assets of the McKenzie County area are a tremendous addition to community livability, including close proximity to biking and hiking trails and lake activities. Many in the community identified that they would like more recreation opportunities available inside city limits, including opportunities for biking and walking. Further, structured outdoor recreation programming, available for all seasons, was identified as a need.
- **Childcare & Preschool:** Watford City is a great place for children to grow up, but parents and caregivers identified a need not only for more childcare and preschool opportunities but also that those opportunities be affordable.
- **Workforce:** Watford City and McKenzie County are located in the epicenter of a thriving industry, but some of its growth is being inhibited because of a lack of available workforce. The lack of workforce isn't just impacting the growth of the oil and gas industry, but also of small businesses, other entrepreneurial efforts, and direct services and supports.
- **Senior Needs:** While all populations are being impacted in McKenzie County in a variety of ways, seniors are perhaps one of the more in-need populations as many cited a lack of availability and accessibility of senior services and senior housing options. This is impacting the area's ability to retain individuals ages 65+.

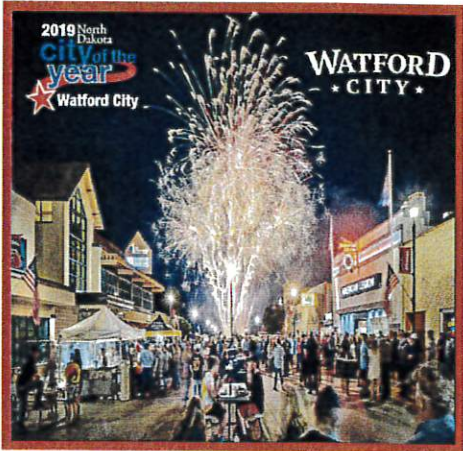
GOALS & STRATEGIES

With the results of the electronic survey and roundtable sessions, the leadership of Watford City and McKenzie County came together to focus and strategize on drafting a vision, goals, and strategies for the future. Below are the outcomes of the planning session.

Our Vision:

In 2024, Watford City will be a vibrant and inclusive community

- *where a diverse economy is fostered;*
- *where residents enjoy a high quality of life and a strong sense of belonging;*
- *where collaboration and strategic growth are prioritized; and*
- *where people are proud to call McKenzie County "home".*



Goals & Strategies:

1 *To increase the availability and accessibility of affordable housing units in McKenzie County through 2024, leadership will:*

- Through cooperative partnerships and efforts, add 500 new single family housing units to the existing housing inventory (CURRENT GOAL of 125 in years 1 and 2; 125 in year 3; 125 in year 4; and 125 in year 5), while rigorously monitoring inventory and median sales to only apply incentives when the shortage of affordable housing is severe, persistent, and critically constraining economic growth.
- Educate developers and potential homebuyers to combat the economic volatility misnomer by re-framing Watford City's and McKenzie County's narratives to indicate the sustainable phase of the Bakken that is currently underway.
- Provide incentives to draw in developers and the construction industry workforce.

GOALS & STRATEGIES

2

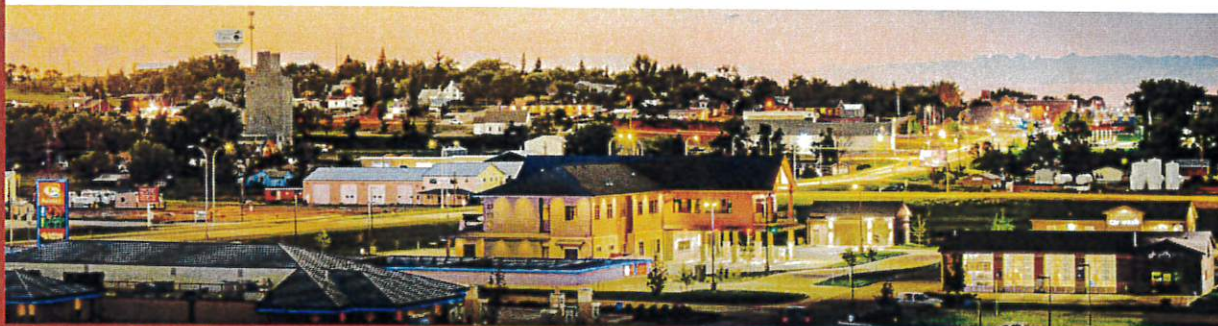
To expand the availability of childcare throughout McKenzie County through 2024, leadership will:

- Leverage public funding opportunities to add 250 childcare slots by 2021 through new facilities.
- Research regulations and develop a legislative strategy to expand the childcare marketplace through opportunities for in-home licensed operations and licensed centers.

3

To increase McKenzie County's workforce capabilities and availability through 2024, leadership will:

- Invest in the development of local training pipelines and state level programs for scholarship and tuition reimbursement to train local individuals in healthcare careers and critical trade occupations, including welding, trucking, and construction.
- Undertake a feasibility study to assess the viability of a career academy for both youth and adults to support job training and re-tooling to keep pace with the evolution of the area's needed skills.
- Research all employee recruitment programs and options and utilize all that support in closing the gap on North Dakota Job Service unfilled positions in western North Dakota.
- Invest in retaining youth in the community (post high school and college) through intentional alumni tracking, marketing, and potential student loan incentives.
- Continue and grow connections with local McKenzie County schools and schools statewide to support student career goals with employer and community recruitment strategies.



GOALS & STRATEGIES

4

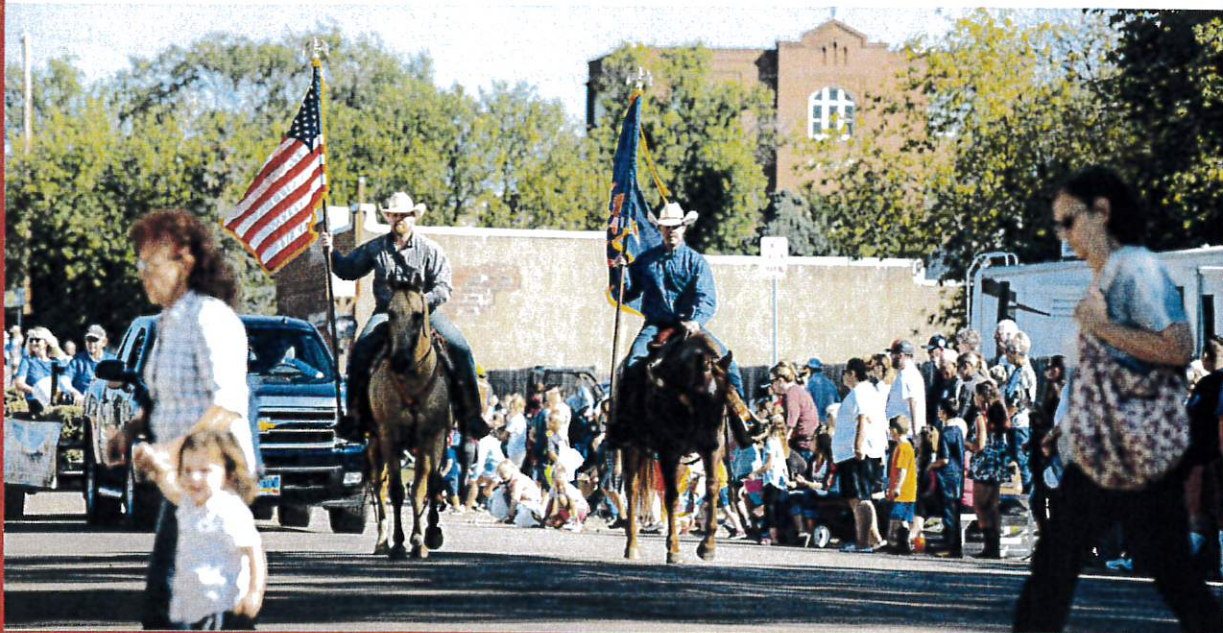
To build the opportunity culture needed by 2024 to cultivate the next generation of community advocates, leadership will:

- Re-establish the young professionals group.
- Grow the availability of youth advisory opportunities on established boards and commissions.
- Assess the need and feasibility for a community leadership development program.
- Encourage fellow leaders to engage in mentoring (both formal and informal).
- Incorporate youth voices into municipal and county leadership by encouraging students to provide a "State of the Student Body" report at council and commission meetings.

5

To provide additional resources and support services to the area's vulnerable populations by 2024, leadership will:

- Assess the need and sustainability of a regional transitional living or safe house.



GOALS & STRATEGIES

6

To mitigate senior outmigration and assure that seniors are empowered and able to age in place, by 2024 leadership will:

- Undertake a mill levy vote campaign to acquire additional funding to support senior services.
- Establish a senior activity center able to provide Meals on Wheels, transportation services, front line medical care (blood pressure checks, foot care, etc.), and socialization opportunities.
- Assess the need and sustainability of in-home senior medical care.
- Embrace technology to understand additional opportunities to support remote or rural seniors through in-home care.

7

To maintain and expand McKenzie County's high quality of life through 2024, leadership will:

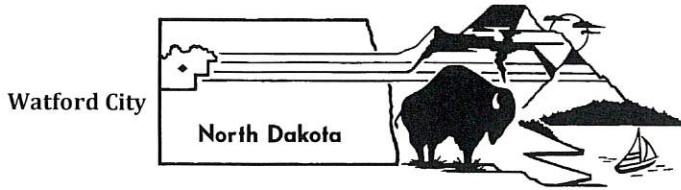
- Encourage 2020 Census participation to achieve the needed population benchmarks for new retail and restaurant opportunities.
- Invest in community safety through law enforcement funding and support.
- Undertake development of the area's brand or identity through the generation of a community event marquee, communication tools, and front line customer service training.
- Expand community marketing and event frequency to better acquaint newcomers and visitors to the area.
- Focus efforts to recruit essential state services to Watford City to increase livability, including DMV services.



Attachments

Roundtable Session Notes

Community Survey Summary



City of Watford City

213 2nd St. NE / PO Box 494
Watford City, ND 58854
Ph. 701-444-2533
Fax 701-444-3004
cityofwatfordcity.com

North Dakota Department of Commerce
Attn: Tammy Heick, EDA Public Space Initiative Grant Application
1600 E. Century Ave, Ste 6 (58503)
PO Box 2057
Bismarck ND 58502-2057

Email: communitydevelopment@nd.gov
Attention to: Tammy Heick
Subject: EDA Public Space Initiative Grant Application

August 30, 2022

Ms Heick,

My name is Phil Riely, mayor of Watford City. The city recently completed its 2040 Comprehensive Plan, which Commerce supported through your 2020 Partners in Planning Grant award. We are very grateful for the support and for the valuable planning tool we now have. Included in the 2040 Comprehensive Plan was assessment of the community’s economic development needs and concepts of organizational structures that would expand capacity of economic diversification and inclusion, marketing and communications, tourism and promotions, and events management. To piggy-back off that, the county went through a similar assessment by the International Economic Development Council which reported many of the same recommendation. There are 2023 plans to bring a combined Cities / County Economic Development office under one roof and begin working on projects and initiatives that strengthen the county by strengthening the cities within.

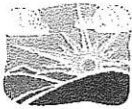
Our full council has this grant on our September agenda for approval. We will submit our minutes of our September 5th meeting to accompany the application once they are available. In the meantime, I wanted to extend my support of this application. The highly traveled HWY 85 corridor through McKenzie County offers Placemaking for each of our incorporated cities with the Long X Visitor’s Center being the motorized trailhead of the Island Empire. Supporting both Arnegard and Alexander in Placemaking planning will create a day trip for guests passing through and spur quality of life projects that will support economic diversification and foster an entrepreneurial ecosystem for residents.

Thank you for your time and consideration of our application. If awarded, we plan to leverage the funds in a way that will grow Placemaking opportunities which foster public and private partnership, grow diversity, and produce ecosystems of sustainability for us.

Sincerely,

Phil Riely,
Mayor, City of Watford City

Cc: Vawnita Best, Workforce Development Director, City of Watford City
Daniel Stenberg, Director, McKenzie County Economic Development



City of Arnegard

Post Office Box 488
Arnegard, ND 58835-0488
Phone: (701) 586-3453
Fax: (701) 586-3454
arnegardnd@restel.com

Mayor:
Lowell Mosby

Council Members:
Rick Schreiber
Mark Bakke
Jeffrey Kindel

City Auditor:
Juelle M. Bancroft

Maintenance Worker:
Thomas Elliot

North Dakota Department of Commerce
Attn: Tammy Heick, EDA Public Space Initiative Grant Application
1600 E. Century Ave, Ste 6 (58503)
PO Box 2057
Bismarck ND 58502-2057

Email: communitydevelopment@nd.gov
Attention to: Tammy Heick
Subject: EDA Public Space Initiative Grant Application

August 30, 2022

Ms Heick,

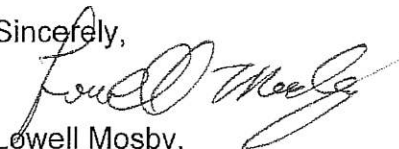
The City of Arnegard is reaching out to you in support Watford City's EDA Statewide Public Space Initiative Grant Application – Project: McKenzie County Economic Diversification – Commercial Incubator and Community Space on Hwy 85 Corridor (through Watford City, Alexander, Arnegard).

Arnegard is located 7 miles west of Watford City right on Hwy 85. We recently reconstructed our Main Street, curb, gutter and lighting and are ready for community visioning to establish a path forward to leverage our infrastructure asset in growing commerce and community spaces in Arnegard. Growing commerce and diversifying our economy will position us for the growth our infrastructure our city is ready to serve.

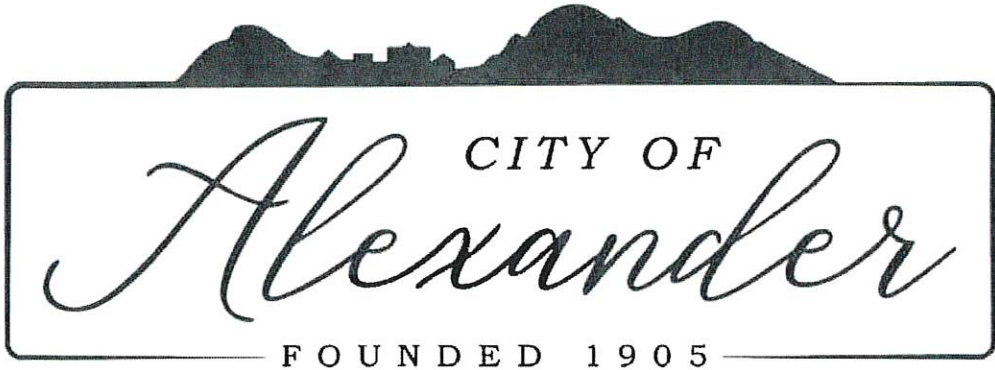
We hope you will strongly consider Watford City's application. We understand that the support a combined city-county Economic Development office can offer us will provide the visioning and planning capacity and technical support that we don't currently have and don't have the resources to establish independently in Arnegard. Being just one of three incorporated cities in McKenzie County where HWY 85 is our corridor of commerce, we believe this visioning and planning opportunity can be a game changer for our community.

Thank you for your time and consideration of our support.

Sincerely,


Lowell Mosby,
Mayor, City of Arnegard

Cc: Vawnitia Best, Workforce Development Director, City of Watford City
Daniel Stenberg, Director, McKenzie County Economic Development



North Dakota Department of Commerce
Attn: Tammy Heick, EDA Public Space Initiative Grant Application
1600 E. Century Ave, Ste 6 (58503)
PO Box 2057
Bismarck ND 58502-2057

Email: communitydevelopment@nd.gov
Attention to: Tammy Heick
Subject: EDA Public Space Initiative Grant Application

August 29, 2022

Ms. Heick,

The City of Alexander is reaching out to you in support Watford City's EDA Statewide Public Space Initiative Grant Application – Project: McKenzie County Economic Diversification – Commercial Incubator and Community Space on Hwy 85 Corridor (through Watford City, Alexander, Arnegard).

Being a small community, we have very limited resources and a small local tax base to support visioning and feasibility assessments of projects that would improve quality of life in our community and diversify our economy, growing resiliency and sustainability. We were very excited to be included in the Hwy 85 corridor concept of Public Space making and Placemaking Planning.

We hope you will strongly consider Watford City's application. We understand that the support a combined city-county Economic Development office can offer us will provide the visioning and planning capacity and technical support that we don't currently have and don't have the resources to establish independently in Alexander.

Thank you for your time and consideration of our support.

Sincerely,

A handwritten signature in black ink, appearing to read "Kenny Wilcox".

Kenny Wilcox,
Mayor, City of Alexander

Cc: Vawnita Best, Workforce Development Director, City of Watford City
Daniel Stenberg, Director, McKenzie County Economic Development



North Dakota Department of Commerce
Attn: Tammy Heick, EDA Public Space Initiative Grant Application
1600 E. Century Ave, Ste 6 (58503)
PO Box 2057
Bismarck ND 58502-2057

Email: communitydevelopment@nd.gov
Attention to: Tammy Heick
Subject: EDA Public Space Initiative Grant Application

August 26, 2022

Ms Heick,

Dakota West Credit Union serves western North Dakota, eastern Montana, northwestern South Dakota and northeastern Wyoming. We are headquartered on Main Street Watford City and service all of McKenzie County support Watford City's EDA Statewide Public Space Initiative Grant Application – Project: McKenzie County Economic Diversification – Commercial Incubator and Community Space on Hwy 85 Corridor (through Watford City, Alexander, Arnegard).

Due to extremely high costs of doing business in McKenzie County (construction, cost of delivered goods, cost of labor and workforce), startup businesses here can be challenging even if long term projections indicate profitability. This grant will support space-making planning and tools study to diversify our communities and add resiliency and sustainability.

Dakota West Credit Union supports and hopes that you will strongly consider Watford City's and McKenzie County JDA's application of the HWY 85 Corridor. We understand that the support a combined city-county Economic Development office can offer the business community to build capacity and technical support which will help the lending community help business development and expansion.

Thank you for your time and consideration of our support.

Sincerely,

Aaron Pelton,
Loan Officer, Dakota West Credit Union, Watford City

Cc: Vawnita Best, Workforce Development Director, City of Watford City
Daniel Stenberg, Director, McKenzie County Economic Development



live first

313 Fox Hills Parkway N.
Watford City, ND 58854
701-842-7500
Fax: 701-842-7510
www.firstintlbank.com

North Dakota Department of Commerce
Attn: Tammy Heick, EDA Public Space Initiative Grant Application
1600 E. Century Ave, Ste 6 (58503)
PO Box 2057
Bismarck ND 58502-2057

Email: communitydevelopment@nd.gov
Attention to: Tammy Heick
Subject: EDA Public Space Initiative Grant Application

August 30, 2022

Ms Heick,

First International Bank & Trust serves rural communities throughout North Dakota with Watford City being our corporate office. FIBT supports Watford City's EDA Statewide Public Space Initiative Grant Application – Project: McKenzie County Economic Diversification – Commercial Incubator feasibility and Community Spaces on Hwy 85 Corridor (through Watford City, Alexander, Arnegard).

Due to inflated costs of doing business in McKenzie County (construction, cost of delivered goods, and cost of labor and workforce), commonly known as the Bakken surcharge, finding adequate equity can be difficult for small business startups that require quality commercial space as part of their business plan. Planning for an Economic Development office and public spaces that will support economic diversification programs and adopt tools and programs to foster an entrepreneurial ecoculture in McKenzie County is something we support.

FIBT believes economic diversification is key to maintaining robust, long term community health. We encourage your consideration of Watford City's and the McKenzie County JDA's Placemaking grant application.

Thank you for your time and consideration of our support.

Sincerely,

Kelly Peterson
West Region President

Cc: Vawnita Best, Workforce Development Director, City of Watford City
Daniel Stenberg, Director, McKenzie County Economic Development



CORNERSTONE BANK

North Dakota Department of Commerce
Attn: Tammy Heick, EDA Public Space Initiative Grant Application
1600 E. Century Ave, Ste 6 (58503)
PO Box 2057
Bismarck ND 58502-2057

Email: communitydevelopment@nd.gov
Attention to: Tammy Heick
Subject: EDA Public Space Initiative Grant Application

August 30, 2022

Ms Heick,

Cornerstone Bank supports Watford City's EDA Statewide Public Space Initiative Grant Application – Project: McKenzie County Economic Diversification – Commercial Incubator feasibility and Community Space on Hwy 85 Corridor (through Watford City, Alexander, Arnegard).

We are a community bank that sees many good start up loan applications that don't have the equity position needed to make tenant improvements of raw commercial space in our area. We believe that having unique tools to startup and expansion capitol would grow and diversify our economy in McKenzie County.

Cornerstone Bank appreciates your consideration of Watford City's and McKenzie County JDA's application of the HWY 85 Corridor. We support the additional capacity a combined and expanded city-county Economic Development office can offer our community. We understand the importance of placemaking in the downtown business districts of Watford City, Arnegard and Alexander. We feel strongly that these are the first steps in economic diversification in McKenzie County.

Thank you for your time and consideration of our support of Planning and Placemaking for our communities on the Hwy 85 corridor.

Sincerely,

Vicki Monsen
SVP/Market President
Cornerstone Bank, Watford City

Cc: Vawnta Best, Workforce Development Director, City of Watford City
Daniel Stenberg, Director, McKenzie County Economic Development



McKenzie County Job Development Authority

August 16, 2022 Board Meeting Minutes

Members present: Aaron Pelton, Aaron Weber, Clint Wold, Dale Patten, Joel Brown, Gene Veeder
Members absent: Brett Wisness, Matt Beard, Dia Northrop, John Carns, Heidi Brenna
Others present: Keith Olson, Daniel Stenberg

Chair Weber called the meeting to order at 5:30pm at the Missouri Room of the McKenzie County Courthouse; the meeting was also available remotely via zoom. **Patten made a motion to approve the agenda as presented, the minutes from prior meeting and the financial report. Pelton seconded. Motion passed unanimously.** It was noted that Weber and Stenberg had spoken with representatives from Silver Creek and they were not willing to have the property owner (DFH Lending) guarantee the loan, but they would be willing to having DFH Watford who is an intermediary guarantee the loan. The idea of confession of judgment was discussed. It was noted that October is coming soon anyway when they have indicated they'd start making payments, so it might be okay to just wait-and-see what comes. **Brown made a motion to table the discussion, Patten seconded. Motion passed.** The agenda for The Bakken Region: 2030 and Beyond was discussed. **Patten made a motion to include sponsorship of the bus to bring UMary students as well as a reception immediately following the event. Veeder seconded. Motion passed unanimously.**

It was noted that Vawnta Best is working for the City of Watford City in a similar role to what she had been doing a couple years back. She is working on a **Statewide Public Space Initiative grant which is a no match grant to help communities develop vibrant public places. Veeder made a motion for JDA to be a partner in the application, Wold seconded. Motion passed unanimously.** It was discussed that the Opportunity Fund has been very useful in accessing PACE/Flex PACE buydowns, and that in order to get the Opportunity Fund to participate, we need letters from City of Watford City and McKenzie County JDA. **Patten made a motion for the Chair or Daniel Stenberg to sign them on behalf of the JDA when the need arises for businesses in McKenzie County to access the funds. Pelton seconded. Motion passed unanimously.**

The idea of a Welcome to Watford event was discussed. There was general interest in pursuing if there is enough help to do the organizing. || It was noted that we submitted our portion of the Regional Workforce Impact Program to TriCounty Regional Economic Development who will submit to the state on behalf of Region 1. All of the dollars we are asking for is designated to the Wolf Pup II daycare expansion. || Pioneer Museum is ramping up discussions on moving all of its exhibits to the Heritage Park which would free up space in the Long X Visitors Center. JDA will re-engage the WCCBA to see if they have any further plans for its future/occupancy of the Long X Visitors Center. || Cornerstone Bank made a \$100,000 contribution to Bakken Area Skills Center. || **Brown made a motion to adjourn the meeting, Pelton seconded. Motion passed unanimously.** Meeting adjourned at 8:02pm.

Signed: _____ Date: _____
Dia Northrop, Secretary/Treasurer

JCC LTD GOLF COURSE CONSULTING



**Golf Course Management & Agronomic
Consulting
Jim Connolly**

August 23, 2022

JCC, LTD GOLF COURSE CONSULTING

Proposal

This proposal for golf course consulting at Fox Hills Golf Course, Watford City, ND., by James Connolly Consulting, Ltd. having a business address at 6422 E 2nd Ave, Spokane Valley, WA 99212

1. **Services Performed.** The Consultant will prepare written recommendations, programs, and consulting advice based on a list of agreed topics, focusing on playability and agronomic golf maintenance/management subjects. The scope of services will be refined, reviewed, and agreed to by both parties and presented in a final agreement for services. The Consultant will provide, based on the available information and knowledge of the Project, a written report that meets the request of the Client. The consultant will provide verbal and electronic communication as requested by the Client.
2. **Term.** Consultant will provide consulting services and be available for questions and discussion in the form of email and phone correspondence for a period of one year. Included during this time period is the Client's request for optional additional site visits.
3. **Time of Completion.** Proposed visit after August 29, 2022. This will be a full day site visit. Draft reports are normally completed within 7 days after a site-visit. Final draft completed within 45 days. Additional time to complete the service may be requested by Client or Consultant.
4. **Client's Duties.** The Client shall provide information related to the Project and necessary for the completion of Services. This list is in Attachment A.

JCC, LTD GOLF COURSE CONSULTING

ATTACHMENT A

CLIENT: Fox Golf Course

DATE: August 8, 2022

Information Requested by Consultant

- Physical soil tests of existing greens are recommended.
 - Review of construction specifications for greens, irrigation and drainage
 - If necessary, we suggest a non-disturbed soil test from a minimum of 1 green. Samples are tested by ISTRC Inc., an independent soils lab following USGA Protocol. Sampling procedures will be provided by consultant
- Most recent soil chemistry tests, and previous 3 years chemical soil tests
- Water quality tests from most recent 2 years
- Equipment inventory
- Current fertilizer and pesticide program, or most recent program including product names, application rates, and areas applied
- Operating budget details
- Climate data summary.
- Environmental sensitivities. Such as restrictions on water use, fertilizer, or pesticides.

Topics of Discussion

This is a list of services that the Client can select to be part of the total consulting package.

- Prepare a report called Maintenance Operations that will be used as a guideline for management and maintenance of the golf course with short and term and 3-year objectives
- Evaluate adaptation of grass types/species based on climate, Client desired appearance, economic and cost of maintenance, and best conditions for golf. (New grasses are developed that may render exiting grass types obsolete)
 - Develop cultural practices designed to maximize plant health and condition for the game of golf.
 - Develop chemical and fertilizer suggestions to achieve economic and efficiency maximums.
- Review bunker management, bunker features, and sand quality
- Test and evaluate current soils and develop proper short- and long-term management practices.
- Specify recommendations for soil amendments and fertilizer based on chemical scientific soil test results
- Analyze irrigation water quality and recommend treatment, use, and applications and report on short- and long-term effects of irrigation water on soil and plant health
- Review equipment and provide a prioritized list of maintenance equipment that fits the golf management program and future maintenance.
- Address individual concerns as outlined by the Client so that economical and feasible plans can be developed to address said issues.

JCC, LTD GOLF COURSE CONSULTING

Payment for Services

- 1. Schedule of Payments
 - a. Initial Site Visit and Related Services..... \$3750.00
 - i. One full day per 18 holes
 - b. Main report preparation (performed at Consultant Office)included
- Correspondence in response of Main Report, for period of one year.....included
- Client will reimburse expenses. Expenses include travel, food, lodging, (unless provided by client) postage, scientific testing, and materials necessary to complete the report. Any expense exceeding \$100.00 will be pre-approved by the Client.
 - a. Spokane to Williston Airfare and hotel (Delta)
- Invoices describing services will be submitted as needed paid by Client 30 days after receipt.

Scientific Testing Fee Schedule (recommended if not available)

- Physical Soil Test - \$550 per sample, suggest 1 sample, perhaps 2
- Chemical Soil Test, with full report and nutrition program - \$60 per sample, suggest a minimum of 4 samples (green, tee, fairway, rough)
- Irrigation water quality - \$110.

PROPOSAL

JOB NUMBER: 2 Section 22, ItemB.
 DATE ENTERED: 8/17/2022
 PO NUMBER: email- Greg Richins

Customer:

City of Watford City
 PO BOX 494
 Watford City, ND 58854 US

Project Location:

Watford City
 PO BOX 494
 Watford City, ND 58854 US

Remit To:

Jones Sign Co., Inc.
 1711 Scheuring Rd
 De Pere, WI 54115-9414

ITEM	DESCRIPTION	SIGN TYPE	QTY	UNIT PRICE	TOTAL PRICE
001	SERVICE Travel to site and installation		1.00	2,910.60	2,910.60
002	SERVICE DAK-VERIZON MODEM, 4G, ETHERNET		2.00	1,920.00	3,840.00
003	SERVICE DATA, DAK-VERIZON LIFETIME, VCS, 100K Pxls		2.00	1,522.50	3,045.00
004	SERVICE Disposal/Recycling		1.00	15.00	15.00
005	SERVICE Freight - TBD		1.00	100.00	100.00
				SUBTOTAL:	9,910.60
	Sales tax is not required if Exempt or Resale Certificate can be provided		6.500%	TAXES:	644.19
Total in USD:					\$10,554.79

- TERMS:**
- Ship my order in 7 weeks** from Permit receipt at no additional charge
 - Ship my order in 6 weeks** from Permit receipt - add 10% to Total
 - Ship my order in 5 weeks** from Permit receipt - add 15% to Total
 - Ship my order in 4 weeks** from Permit receipt - add 25% to Total

PAYMENT TERMS:

- Prepaid

Section 22, Item B.

**** LEAD-TIME AND TERMS PER MASTER AGREEMENT**

X _____ *Initial indicating acceptance of payment terms listed above.*

****THIS PROPOSAL IS VALID FOR 30 DAYS ONLY AND DOES NOT INCLUDE ELECTRICAL HOOKUP.**

****ALL PRICES ARE PLUS PERMITS AND OBTAINMENT FEES, PROJECT MANAGEMENT, ENGINEERING, FREIGHT OR TAX UNLESS SPECIFICALLY STATED.**

JONES SIGN CONTACT: House Account 920- 983-6700 donotreply@jonessign.com

ACCEPTANCE OF PROPOSAL

Acceptance of this Proposal to be signed by an officer of Customer and is expressly limited to the terms and conditions contained herein, any exhibits, and any agreed-upon Terms and Conditions (collectively, along with any amendments, the "Contract"), and as such shall constitute the entire agreement between the parties as to the Project. No different or additional terms shall apply unless agreed to in writing by Jones Sign Co., Inc. Pricing on this Proposal is valid for 30 days. When this proposal is signed, the prices assume the project immediately moves forward or adheres to the schedule that is part of our offer. If the project is delayed for any reason, this may cause the price to be revised.

PURCHASER: City of Watford City

JONES SIGN CO., INC.

Signature: _____

Signature: _____

Print Name: _____

Print Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

**If this agreement is for more than \$100,000, it must be signed by a corporate officer to be valid.*

TERMS AND CONDITIONS

These Terms and Conditions are incorporated by reference into the Proposal, which along with Exhibit A and any additional exhibits, constitute the Contract. Capitalized terms not otherwise defined below shall have the same meaning as set forth in other Contract documents. Jones shall not be bound by any other terms and conditions unless agreed to in writing by Jones.

Section 22, ItemB.

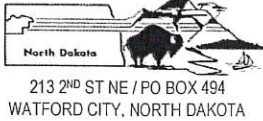
- a) Cancellation. The Proposal is made for a specially constructed display and when accepted by Jones is not subject to cancellation except as set forth herein. Orders entered cannot be cancelled after the Work has begun except upon terms that will compensate Jones for its expenses and losses. In the event of Customer's cancellation, except as otherwise agreed in writing by the parties, Customer agrees to pay Jones its actual expenses for the design, project management, fabrications, and installation of the Work, plus a lost profit addition equal to 15% of Jones's total expenses through the date of cancellation.
- b) Design. Jones shall not be responsible for errors in plans, designs, specifications, or drawings furnished or approved by Customer, or for defects caused thereby.
- c) Location Access Granted. Permission to mobilize on and across areas owned or controlled by Customer that are necessary to complete the Work is hereby granted, and Jones is released from liability for any damage resulting from standard mobilizing of persons, product, or equipment; provided however, Customer is not releasing Jones from its gross negligence or intentional misconduct. Any lawn restoration or surface repair necessary as a result of Work installation is the Customer's responsibility.
- d) Warranty. Jones warrants the Work (products and services), including lighting, against defective workmanship and materials for one (1) year from (i) date of shipment (with Customer installation), or (ii) date of installation (with Jones installation); provided however, service only jobs are warranted for ninety (90) days. Jones makes no other warranty except as specifically set forth herein, either express or implied in law, and Jones expressly disclaims such warranties. Customer shall notify Jones in writing promptly upon the discovery of any condition or fact that may form the basis for a warranty claim. Customer failure to provide prompt written notice shall void this warranty. No allowance or reimbursement will be made for Customer's benefit for any expense incurred in repairing defective material or supplying any missing parts except with the prior consent of Jones. Any part found by Jones to be defective due to faulty workmanship or materials will be repaired or replaced by Jones if returned prepaid within the warranty period, f.o.b. point of production. Jones reserves the right to repair or replace in whole or in part. If a replacement part is shipped prior to receipt of a returned part, a charge for the replacement part will be made pending return and examination of the part claimed defective. This warranty shall be void if Contract payment terms are not fulfilled.
- e) Limited Liability. Customer agrees that if Jones should be found liable for any loss or damage due to Jones's failure to perform any obligations, breach of warranty, negligence, products liability, strict liability, or other fault, Jones's liability shall be limited to the amount paid by Customer to Jones for the Work in question. Jones's liability shall be exclusive. The provisions of this section shall apply irrespective of Jones's non-performance of any obligations or negligence. IN NO EVENT SHALL JONES, ITS PARENT, ITS SUBSIDIARIES, ITS AFFILIATES, OR ANY OF THEIR RESPECTIVE OWNERS, OFFICERS, DIRECTORS, EMPLOYEES, AGENTS, REPRESENTATIVES, PARTNERS, CONTRACTORS, CONSULTANTS, SUPPLIERS, OR AFFILIATES BE LIABLE TO CUSTOMER OR ANY THIRD PARTY FOR ANY INDIRECT, SPECIAL, EXEMPLARY, PUNITIVE, CONSEQUENTIAL, OR INCIDENTAL DAMAGES, DAMAGES FOR LOST PROFITS, IMPAIRED GOODWILL, INTANGIBLE LOSSES, OR DAMAGES CAUSED BY DELAY OR BUSINESS INTERRUPTION, WHETHER IN AN ACTION FOR BREACH OF CONTRACT, NEGLIGENCE, OR OTHER WRONGFUL ACTION, REGARDLESS OF WHETHER CUSTOMER HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.
- f) Taxes. All applicable taxes payable under the laws of the state into which the Work is to be delivered or installed shall be added to the price quoted, unless such tax is paid directly by Customer. Payment of use taxes directly to the appropriate state is the responsibility of Customer unless collected by Jones.
- g) Service Charges. Payment to Jones is due on receipt of Jones's invoice(s) on such terms as set forth in the Proposal. Jones may charge Customer a late payment charge of 18% per year (or the maximum allowable rate, if lower) for any invoice not paid within 30 days of receipt. Customer shall also pay Jones's costs of collection of accounts overdue, including Jones's reasonable attorney's fees, costs, disbursements, and expenses, regardless of whether litigation has commenced.
- h) Delays. If Jones is delayed at any time in the commencement or progress of the Work by an act or neglect of Customer or its agents, including designers, architects, contractors and subcontractors, or by changes ordered in the Work through no fault of Jones, or by any act, event, or condition that has a material adverse effect on the ability of Jones to perform its obligations hereunder if such act, event, or condition is beyond the reasonable control of Jones and is not the result of Jones's willful or negligent action or inaction, including but not limited to (i) acts of God, war, public disorders, insurrection, rebellion, floods, hurricanes, earthquakes, lightning, or other natural calamities; (ii) acts or inaction of governmental or regulatory agencies or judicial bodies or changes in laws; (iii) explosions or fires; (iv) strikes or labor disturbances; (v) delays in obtaining goods or services from any subcontractor, materialman, or supplier by reason of any occurrence of any of the foregoing causes; or (vi) any unforeseeable act or omission of any third party, then the completion date shall be extended by mutual agreement between Customer and Jones with any additional Project costs borne by Customer.
- i) Schedule. Customer shall be responsible for costs Jones incurs, such as demurrage, warehousing, and storage or delivery charges, that are due to Customer's failure to conform to the mutually agreed-upon progress schedule for the Work; to the Customer's failure, without justification, to accept delivery or final installation of the Work; or to any other delays for which Customer is responsible.
- j) Changes in the Work. The Work is guaranteed to be as specified. All Work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation at the request of the Customer from specifications involving extra costs will become an extra charge over and above the Proposal price. The Proposal price is only good for Work according to the original specifications. If through Customer's error, or change of mind, Work has to be designed, engineered, or fabricated a second time or more, such extra Work will carry an additional charge, at current rates.
- k) Acceleration. In any case when Customer instructs Jones's proposed Work to be completed ahead of the schedule or delivery date set out in the Proposal, Customer agrees to underwrite all costs associated with such acceleration, including overtime, express transportation of materials, additional permit fees, and overhead.
- l) Risk of Loss. Customer to carry insurance as it deems appropriate. Risk of loss or damage to the Work becomes the Customer's immediately upon installation or delivery. Work on the Customer's property but not yet installed is at the risk of Customer.

- m) Substantial Completion. The Project shall be considered substantially complete when the Work is installed and useful for the intended purpose of attracting the notice of the public. Customer acknowledges that it is normal for there to be a punch list or minor items requiring follow-up visits by Jones, as well as portions of the Work which cannot be completed due to site conditions or readiness of the construction by other trades. Nonetheless, invoice(s) will be delivered by Jones and payment is due at substantial completion where final completion is delayed through no fault of Jones. Payment is not subject to inspection or acceptance by third parties (such as franchisors or municipal inspectors) unless specifically called for in the Contract.
- n) Cleanup. Jones shall keep the Project Location and surrounding area free from accumulation of waste materials and other debris created by its operations. At completion of the Work, Jones shall remove waste materials and other debris created by the activities, tools, construction equipment, machinery and surplus materials from and about the Project and installation of the Work.
- o) Commodity Price Adjustment. Jones reserves the right and Customer agrees to extend the right to Jones to adjust the final price on the Project to reflect any difference in the price of materials and labor which go into the fabrication and installation of our products from the time this Contract is entered into until the time Jones actually purchases the commodities to construct the Work and complete the Project.
- p) Title. Title to the Work and all related materials and property shall remain in Jones's name and shall not be deemed to constitute a part of the realty to which it may be attached until the Project price is paid in full by Customer. Customer hereby grants Jones an express security interest in said Work and material and property both erected and unperfected, notwithstanding the manner in which such personal property shall be annexed or attached to the realty. In the event of default by Customer, including but not limited to, non-payment of any amounts due and payable, Jones may at once (and without process of law) take possession of and remove, as and when it sees fit and wherever found, the Work and all materials used or intended for use in the construction of said Work and any and all property called for in this Contract without being deemed guilty of trespass.
- q) Governing Law. The parties agree that this Contract shall be construed according to the laws of the State of Wisconsin, and shall be deemed to have been performed in the State of Wisconsin, regardless of the location of the Customer or the Project.
- r) Saving. If any provision of this Contract is found to be invalid or unenforceable by any court, such provision shall be ineffective only to the extent that it is in contravention of applicable laws without invalidating the remaining provisions of this Contract.
- s) Photos and Illustrations. Customer gives Jones a limited, non-exclusive, non-assignable right to use photos and illustrations of the Work in its advertising and website, and to make reference to Customer so long as no pricing or other confidential Customer information is disclosed.
- t) Lien Notice. As required by Wisconsin construction lien law, Jones hereby notifies Customer that persons or companies furnishing labor or materials for improvements to Customer's real estate may have lien rights on such real estate if not paid. Those entitled to lien rights, in addition to Jones, are those who contract directly with the Customer or those who give the Customer notice within 60 days after first furnishing labor or materials for the Project. Accordingly, Customer may receive notices from those who furnish labor and materials for the Project. Jones agrees that it shall promptly pay its employees, subcontractors, agents, and material suppliers, as to any debts for material or skill provided in furtherance of the Project under this Contract.
- u) Dispute Resolution. In the event of any dispute or controversy arising out of or relating to this Contract, the parties shall continue to perform their respective obligations under this Contract that are not affected by the dispute. To invoke this dispute resolution process, the invoking party shall give to the other party written notice, including a description of the issues subject to the dispute and a proposed resolution thereof. Officer-level representatives of the parties shall attempt to resolve the dispute within fifteen (15) calendar days of the original written notice. In the event that the procedure set forth above does not resolve the dispute, the parties shall submit the dispute to non-binding mediation in De Pere, Wisconsin, not to exceed one full day of mediation, unless otherwise agreed by the parties. The parties shall mutually agree upon a mediator that has the requisite experience to mediate commercial disputes involving the Work. The cost of the mediation shall be shared equally between the parties.

If mediation does not resolve the dispute, the dispute shall be resolved by binding arbitration before a single arbitrator in accordance with the Commercial Arbitration Rules of the American Arbitration Association (AAA). The arbitrator shall be selected within twenty (20) business days from commencement of the arbitration from the AAA's National Roster of Arbitrators pursuant to agreement. Within forty-five (45) days of initiation of the arbitration, the parties shall reach agreement upon and thereafter follow procedures, including limits on discovery, assuring that the arbitration will be concluded and the award rendered no more than six (6) months from selection of the arbitrator or, failing agreement, procedures meeting such time limits will be designated by the AAA and adhered to by the parties. The arbitration shall be held in De Pere, Wisconsin and the arbitrator shall apply the substantive laws of the State of Wisconsin, except that the interpretation and enforcement of this provision shall be governed by the Federal Arbitration Act.
- v) Complete Agreement. These Terms and Conditions, along with the Proposal, Exhibit A, and any amendments or exhibits signed by the parties, constitute the entire Contract, and there is no other agreement or understanding except as set forth in writing and signed by both parties.
- w) Binding. All the terms and conditions of this Contract shall extend to and be binding upon the heirs, executors, administrators, successors and assigns of both parties.

PURCHASER SIGNATURE: _____ TITLE: _____ DATE: _____

Rec 07/29/22



CITY OF WATFORD CITY APPLICATION REVIEW

PROJECT INFORMATION

PROPERTY ADDRESS/LOCATION:
Section 24, TOWNSHIP 150 NORTH RANGE 99 WEST

PROJECT NAME: 22-07-29
- Sax's Addition - vacation

PAYMENT

INVOICE NUMBER: waived	INVOICE DATE: / /	INVOICED BY: /	PAYMENT: \$	PAYMENT DATE: / /	<input type="checkbox"/> CARD <input type="checkbox"/> CASH <input type="checkbox"/> CHECK
---------------------------	----------------------	-------------------	----------------	----------------------	--

PERMIT

PERMIT NUMBER(S): N/A	ISSUE DATE: / /	EXPIRATION DATE: / /	PERMIT(S) ISSUED BY:
--------------------------	--------------------	-------------------------	----------------------

PLANNING DEPARTMENT

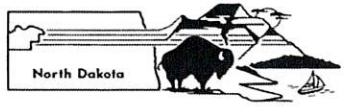
REVIEWED BY: Jake Walters	DATE: 7 / 29 / 22
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NOTES:
Pre-dates; under way for quite awhile.

BUILDING DEPARTMENT

APPLICATION TYPE: <input type="checkbox"/> COMMERCIAL BUILDING <input type="checkbox"/> DEMOLITION <input type="checkbox"/> FENCE <input type="checkbox"/> GENERAL <input type="checkbox"/> MOVING <input type="checkbox"/> RESIDENTIAL BUILDING <input type="checkbox"/> SEPTIC <input type="checkbox"/> SIGN <input type="checkbox"/> SITE PLAN	<input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED <input type="checkbox"/> NOT REQUIRED BY: _____ DATE: ____ / ____ / ____
--	--

NOTES:



THE CITY OF WATFORD CITY
213 2ND ST NE / PO BOX 494
WATFORD CITY, NORTH DAKOTA

PETITION TO VACATE APPLICATION

APPLICATION FEE: \$750.00 if in place for more than 1 year
\$3,000.00 if in place for less than 1 year
(Adopted 02/06/2012, Amended 08/07/2017 Resolution 2017-11)

REQUIREMENTS: All petitions must be legible, printed in ink or typed, and suitable for reproduction. *Original petition form with original Owner/Petitioner signature is required.* A survey map of the area to be vacated must be submitted with this petition form. Survey maps must be at least legal size (8 1/2" x 14") format and include the legal description, vicinity map, and an original stamp and signature from a North Dakota registered land surveyor. A copy of the title report/title memorandum must also be submitted to prove property ownership. For specific details of the Petition to Vacate process, please refer to the *North Dakota Century Code: CHAPTER 40-39 Opening and Vacating Streets, Alleys, and Public Places.*

PROPERTY INFORMATION *Attach separate pages as necessary.*

TYPE OF AREA TO BE VACATED OR ABANDONED: *(RIGHT OF WAY, EASEMENT, STREET, ALLEY, ETC.)*

RIGHT OF WAY

LOCATION OF AREA TO BE VACATED:

NW of Main St. S. & 2nd Ave SW ; "1st Ave South R.O.W."

LEGAL DESCRIPTION: *(SECTION, TOWNSHIP, RANGE)*

Section 24, TOWNSHIP 150 North, Range 99 West

PROPERTY SIZE:

.11 acres

PROPERTY OWNER/PETITIONER INFORMATION

OWNER NAME(s): City of Watford City	PHONE NUMBER:	EMAIL:
--	---------------	--------

MAILING ADDRESS:
213 2nd St NE / PO BOX 494

APPLICANT INFORMATION Same as Owner

APPLICANT NAME:	PHONE NUMBER:	EMAIL:
-----------------	---------------	--------

MAILING ADDRESS:

ADJACENT OWNERS

Please list all of the property owners adjacent to the area to be vacated.

N/A

DESCRIPTION

Please give a brief description of the area proposed to be vacated. Include reason(s) for this request.

Vacate right of way

APPLICANT SIGNATURE (SIGN IF DIFFERENT THAN OWNER)

As the applicant, I certify that all information given on this petition form and accompanying documentation are in all respects true and correct to the best of my knowledge and belief.

APPLICANT SIGNATURE: _____

DATE: _____ / _____ / _____

PROPERTY OWNER/PETITIONER(S) SIGNATURE

I/We, the undersigned, swear that upon this oath, affirm that the foregoing petition and accompanying documentation are in all respects true and correct to the best of my knowledge and belief and that the preceding reasons stated for the Petition to Vacate are a result of good faith understanding and intent.

PROPERTY OWNER SIGNATURE: _____
[Handwritten Signature]

DATE: _____ / _____ / _____
8 / 8 / 22

PROPERTY OWNER SIGNATURE: _____

DATE: _____ / _____ / _____

PROPERTY OWNER NOTARY

On this _____ day of _____, _____ before me, the undersigned, a notary public for the state of _____, personally appeared, _____ known to me to be the person(s) who executed the certificate in witness whereof, I have hereunto set my hand and affixed my official seal the day and year in the certificate first written above.

Notary Public
Notary Public for the state of _____
Residing at _____
My Commission Expires _____

(NOTARIAL SEAL)

▼ OFFICE USE ONLY ▼

ENGINEERING DEPARTMENT

REVIEW DATE: ____/____/____ APPROVED BY: _____
City Engineer Signature

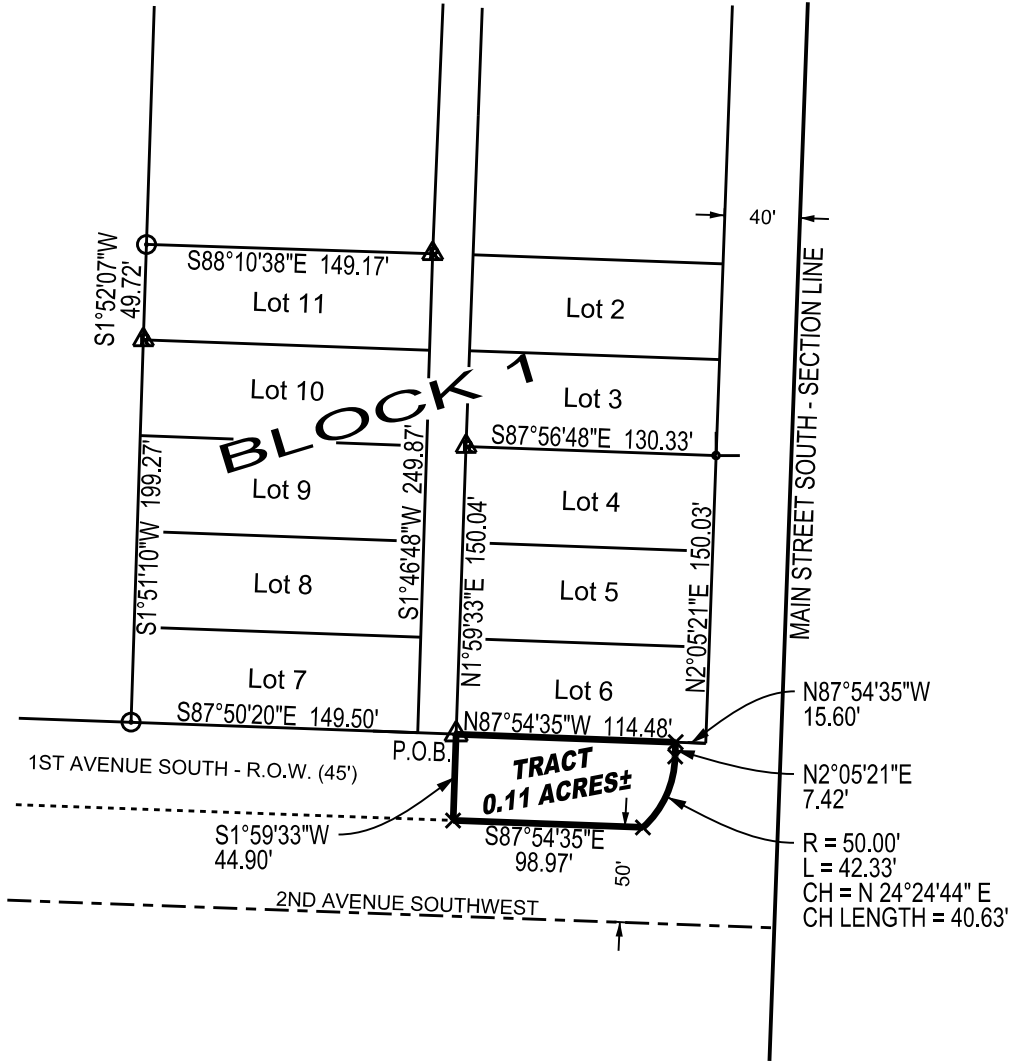
NOTES: _____

▼ OFFICE USE ONLY ▼

SURVEY MAP:	LEGAL NOTICE DATES:	CITY COUNCIL DATE:
<input type="checkbox"/> LEGAL SIZE (8 1/2" X 14") <input type="checkbox"/> VICINITY MAP <input type="checkbox"/> LEGAL DESCRIPTION <input type="checkbox"/> ORIGINAL SURVEYOR STAMP & SIGNATURE PROOF OF OWNERSHIP: <input type="checkbox"/> COPY OF TITLE REPORT <input type="checkbox"/> COPY OF TITLE MEMORANDUM	_____ _____	_____ FINAL ACTION LETTER: _____
INVOICE: INVOICE NUMBER: _____ DATE CREATED: ____/____/____ BY: _____	PAYMENT: PAYMENT AMOUNT: <input type="checkbox"/> \$ 750.00 <input type="checkbox"/> \$3,000.00 DATE RECEIVED: ____/____/____ BY: _____ <input type="checkbox"/> CARD <input type="checkbox"/> CASH <input type="checkbox"/> CHECK # _____	

RIGHT-OF-WAY VACATION EXHIBIT

A TRACT IN SAX'S ADDITION
 IN THE SE1/4NE1/4 OF SECTION 24 TOWNSHIP 150 NORTH - RANGE 99 WEST - 5TH P.M.
 CITY OF WATFORD CITY, MCKENZIE COUNTY, NORTH DAKOTA



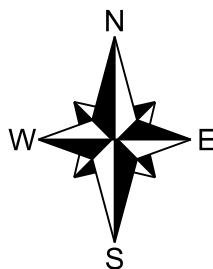
PROPERTY DESCRIPTION

A TRACT OF LAND IN SAX'S ADDITION IN THE SE1/4NE1/4 OF SECTION 24, T150N, R99W, 5TH P.M., CITY OF WATFORD CITY, MCKENZIE COUNTY, NORTH DAKOTA.

BEGINNING AT THE SOUTHWEST CORNER OF LOT 6 OF BLOCK 1 OF THE SAX'S ADDITION TO THE CITY OF WATFORD CITY, NORTH DAKOTA; THENCE S1°59'33\"W, A DISTANCE OF 44.90 FEET TO THE SOUTH RIGHT-OF-WAY LINE OF 1ST AVENUE SOUTH AS SHOWN ON THE PLAT OF SAX'S ADDITION, DOC. #125295; THENCE S87°54'35\"E, ALONG SAID RIGHT-OF-WAY LINE, A DISTANCE OF 98.97 FEET; THENCE ALONG A CURVE TO THE LEFT, HAVING A RADIUS OF 50 FEET, A DISTANCE OF 42.33 FEET; THENCE N2°05'21\"E, A DISTANCE OF 7.42 FEET TO THE SOUTH LINE OF SAID LOT 6; THENCE N87°54'35\"W, ALONG SAID SOUTH LINE, A DISTANCE OF 114.48 FEET TO THE POINT OF BEGINNING.

SAID TRACT CONTAINS 0.11 ACRES MORE OR LESS AND IS SUBJECT TO ANY EXISTING EASEMENTS AND RIGHT-OF-WAY.

I, DUSTIN JORDAN, REGISTERED LAND SURVEYOR NO. 10478, IN THE STATE OF NORTH DAKOTA ON THE BASIS OF MY KNOWLEDGE, INFORMATION, AND BELIEF, DO HEREBY CERTIFY THAT AT THE REQUEST OF SAID OWNER(S), THE SURVEY REPRESENTED BY THIS DRAWING IS IN ALL RESPECTS CORRECT, AND WAS MADE BY ME OR UNDER MY DIRECT SUPERVISION, ON THE GROUND, TO THE NORMAL STANDARD CARE OF PROFESSIONAL LAND SURVEYORS PRACTICING IN THE STATE OF NORTH DAKOTA. THIS SURVEY DOES NOT CONSTITUTE A TITLE SEARCH TO DETERMINE OWNERSHIP OR EASEMENTS OF RECORD AS PERFORMED BY MYSELF OR BY BROSZ ENGINEERING.

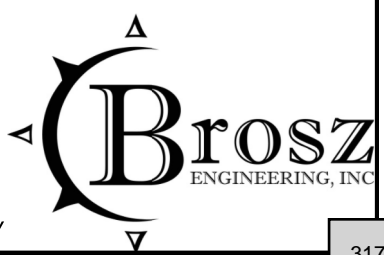


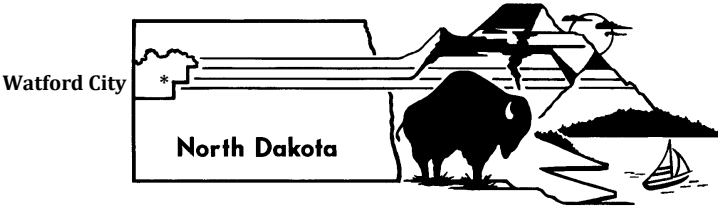
SCALE
 1" = 100'

- = REBAR & CAP SET
- ▲ = REBAR & CAP FOUND
- ▲ = REBAR FOUND
- ⊙ = PIPE FOUND
- ⊥ = NAIL FOUND
- × = COMPUTED
- = SECTION LINE
- = EXISTING PROPERTY LINE
- = AREA TO BE VACATED
- - - - = RIGHT-OF-WAY LINE

DUSTIN JORDAN R.L.S. 10478

N.D. STATE PLANE - NORTH ZONE
 GROUND DISTANCES SHOWN
 C/F: 0.9998485
 PROJECT NO. 2206136
 PERSON AUTHORIZING SURVEY: CITY OF WATFORD CITY





City of Watford City

213 2nd St. NE

PO Box 494

Watford City, ND 58854

Ph. 701- 444- 2533

Fax 701- 444- 3004

<http://cityofwatfordcity.com/>

August 30, 2022
Public Works Superintendent
Report to Council, Activities for the Month of August 2022:

Office

- Project documentation and planning.
- Permitting support.
- Project status:
 - 2nd Ave SW path – 95% complete. Complete by end of September.
 - North Main – Nearing halfway. Fall 2022 completion likely.
 - Chip seal – Complete by end of September.
 - Misc. street and utility repairs on schedule to be completed by mid October.

Water/Wastewater

- Lift station maintenance ongoing.
- Jetting ongoing.
- WRRF wiring and mechanical repairs planned for late fall.
- Golf course force main leak detection attempt number 2 complete. No conclusive results.
 - Other methods being scheduled. Repair planned for October.
- Smoke testing for LS3 drainage complete. Repairs being planned.
- Several gate valves replaced on 6th Ave North to facilitate Main St. water main shut downs.
- Supporting Main St. reconstruction utility adjustments.

Sanitation

- Quoted tote cleaning service at \$28/tote. Declined quote at this time.
- Engine emission equipment continues to cause downtime on equipment older than 2 years.

Road

- 6th Ave NE regrading and surfacing started. To be complete in September.
- Sign replacement/maintenance planned for October.
- Seasonal employees are done for the season.
- Street light repairs on-going.

Vector/Forestry

- Canadian thistle spraying ongoing.
- Tree maintenance ongoing.
- Vector season nearly complete. No aerial applications made this season.

Justin Smith
Superintendent
Watford City Public Works



City of Watford City
Watford City
213 2nd St. NE
Po Box 494
Watford City, ND 58854
Ph 701-444-2533
Fax 701-444-3004
Celebrating 100 Years - 2014
watford.mckenziecounty.net

Assessor's Office Update

In August :

- Attended the Annual North Dakota Assessors Conference in Bismarck August 8-11, for continuing education credits
- Attended State Equalization on Tuesday, August 9th. Some interesting appeals were presented and talked about. The appeals brought in front of the board are a learning opportunity to the assessors sitting in the room.
- Continue working on assessments of the properties in the reassessment district on the northeast corner of town.
- Started doing street assessments on the Arnegard properties that have not called for walk through appointments.
- Worked on current sales entering into CAMA program.
- Worked on long grass, sending letters, and making phone calls to get things mowed down before fall.
- Worked on code enforcement issues involving debris and trash in yard, dogs barking and parking issues.

In September :

- Finish working on Arnegard reassessment district, gathering information from the street and entering new data and pictures into CAMA program.
- Continue working on reassessment district in Watford City, doing walk through inspections when allowed. Will start doing street assessments on the remaining properties this month.
- Work on entering building permits into the CAMA program.
- Continue entering 2022 sales into the CAMA program and the state sales ratio unload sheet.
- Work on Code Enforcement Issues as they were brought to my attention.

September 2022 Bill List

August Expenditures

Check #	Payee	Description	Date Paid	Amount
Dir Dep	Payroll	Net Payroll	August 2022	\$477,180.15
EFT	Aflac	Aflac AT/BT	8/15/2022	\$3,685.52
EFT	BCBS of ND	Health Insurance	8/15/2022	\$87,448.70
EFT	EFTPS	Payroll taxes	8/15/2022	\$57,726.84
EFT	EFTPS	Payroll taxes	8/29/2022	\$58,047.59
EFT	Nationwide Financial	Nationwide AT	8/15/2022	\$883.20
EFT	Nationwide Financial	Nationwide AT	8/29/2022	\$188.45
EFT	Nationwide Retirement Solutions	Nationwide BT	8/15/2022	\$2,911.91
EFT	Nationwide Retirement Solutions	Nationwide BT	8/29/2022	\$491.92
EFT	ND PERS - Retirement	NDPERS PS Plan	8/15/2022	\$23,010.91
EFT	ND PERS - Retirement	NDPERS Main	8/15/2022	\$35,341.14
EFT	NDPERS	Payroll-Deferred Compensation	8/15/2022	\$4,772.50
EFT	TASC	Payroll - Flex/Dependent care	8/15/2022	\$2,765.67
EFT	TASC	Payroll - Flex/Dependent care	8/29/2022	\$2,765.67
EFT	Wolf Run Village, Inc.	Wolf Run 3	8/15/2022	\$600.00
48334	ND Fraternal Order of Police	Legal Defense	8/14/2022	\$400.00
48333	Symetra Life Insurance Company	Symetra L AD&D	8/14/2022	\$1,212.62
EFT	ND Child Support Division	ND Child Support	8/15/2022	\$1,171.50
48313	Accusource	taxi background check	8/11/2022	\$70.40
48314	Armor Interactive	CH monthly IT	8/11/2022	\$5,218.00
48315	Badlands Hardware	parts & supplies	8/11/2022	\$466.31
48316	CIM Sanitary Tech	monthly cleaning	8/11/2022	\$2,500.00
48317	Craig's Small Engine Repair	deflector/ignition module	8/11/2022	\$188.80
48318	Farmers Union Oil	PW fuel, PD gas, vector & garbage supplies	8/11/2022	\$25,688.51
48319	Greg Richins	GC cooler parts reimbursement	8/11/2022	\$43.19
48320	Information Technology Dept.	Monthly internet fees	8/11/2022	\$5,050.80
48321	Jack and Jill	CH/WRRF supplies	8/11/2022	\$22.92
48335	Laurent Family Inc.	GC memorial bench	8/22/2022	\$1,548.00
48322	Lund Oil	PD/Bldg gas	8/11/2022	\$2,219.01
48323	McKenzie County Farmer	PD printing	8/11/2022	\$285.00
48324	McKenzie County Landfill	July tipping fees	8/11/2022	\$20,313.70
48325	McKenzie County Water Resource	Golf Course water/July water usage	8/11/2022	\$186,783.94
48326	Montana Dakota Utilities	108 14th St W/Golf Course - 3104 4th Ave NE	8/11/2022	\$417.15
48327	One Call Concepts	July One Call Locates	8/11/2022	\$241.45
48311	Post Board	Uhlich LE test	8/4/2022	\$25.00
48312	Post Board	Weldon LE test	8/4/2022	\$25.00
48328	Rough Rider Center	Occupancy Tax budgeted items	8/11/2022	\$40.66
48336	Sax Motor Co.	22 Chevy 1/2 ton: Building Dept truck	8/22/2022	\$42,754.00
48329	SD Solid Waste Management	Pittsley conference registration	8/11/2022	\$250.00
48330	Visa	credit card statement	8/11/2022	\$2,573.02
EFT	City of Watford City	FD House Utility bill/Golf Course garbage	8/17/2022	\$415.60
EFT	JPMorgan Chase Bank	Purchase cards	8/17/2022	\$5,455.41
ACH	Landscape Elements	Contract workers for GC & PW	8/3/2022	\$15,952.00
ACH	Landscape Elements	Contract workers for GC & PW	8/17/2022	\$12,323.00
ACH	Landscape Elements	Contract workers for GC & PW	8/10/2022	\$15,572.00
ACH	Landscape Elements	Contract workers for GC & PW	8/24/2022	\$16,484.00
ACH	Landscape Elements	Contract workers for GC & PW	8/31/2022	\$13,102.00
EFT	Marco Technologies	Contract: July 2022	8/17/2022	\$1,846.24
EFT	McKenzie Electric	Electric Charges - City & Golf Course	8/17/2022	\$8,637.00
EFT	Montana Dakota Utilities	gas/electric services	8/17/2022	\$19,754.59
EFT	ND Office of State Tax	GC sales, use, gross tax	8/17/2022	\$5,542.51
EFT	Quadient Leasing USA	postage machine lease payment	8/17/2022	\$780.80
EFT	Reservation Telephone	phone/internet services	8/17/2022	\$2,662.16
EFT	The Huntington National Bank	Golf cart lease/equipment/GPS Lease	8/17/2022	\$30,123.60
EFT	UPS	WRRF sample shipping	8/17/2022	\$1,438.35
EFT	Valli Information Systems	BDS Utility bills monthly fee - August	8/17/2022	\$55.00
EFT	Verizon Wireless	cell phone service	8/17/2022	\$3,345.29
EFT	WEX Bank	Gas/fuel	8/17/2022	\$3,945.07
EFT	Wolf Run Village I	Wolf Run deficit amount	8/25/2022	\$19,981.99
TOTAL				\$1,234,745.76

09/06/22
11:05:47

WATFORD CITY, ND
Claim Approval List
For the Accounting Period: 8/22

Page: 1 of 22
Report ID: AP100V

Section 27, ItemA.

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
28257		1851 4IMPRINT INC.	178.24						
	23304031	07/25/22 PD: polo shirts	178.24			1000 421000	422		101000
		Total for Vendor:	178.24						
28258		748 ADVANCED ELEMENTS, INC	2,294.00						
	82106	08/09/22 Municipal Engineering-SCADA	789.00			5020 433000	351		101000
	82106	08/09/22 Municipal Engineering Services	1,505.00			1000 414200	351		101000
		Total for Vendor:	2,294.00						
28261		2098 AGENCY MABU	1,995.00						
	10122	08/24/22 Tourism July - MABU	1,995.00			2280 419100	363		101010
		Total for Vendor:	1,995.00						
28256		495 AGRI INDUSTRIES, INC & SAX	3,479.75						
	WO-004481	07/27/22 Booster	3,479.75*			5020 433010	446		101000
		Total for Vendor:	3,479.75						
28255		2359 AGTERRA TECHNOLOGIES, INC	70.00						
	23-7792	08/01/22 MapItFast/Strider:August22	35.00*			2310 441100	370		101000
	22-7324	03/01/22 MapItFast/Strider:March22	35.00*			2310 441100	370		101000
		Total for Vendor:	70.00						
28259		2417 ALIENGEAR HOLSTERS	3,681.22						
	6460621	06/21/22 PD rapid force duty holster	526.96			1000 421000	388		101000
	3140620	06/20/22 PD Glock 17s (24)	3,154.26			1000 421000	388		101000
		Total for Vendor:	3,681.22						
28252		60 AMERICAN LEGION POST #29	93.00						
	08/19/22	3x5 US Flag-Cemetery	31.00			2080 416200	420		101000
	08/19/22	3x5 US Flag-City Hall	31.00			1000 416000	420		101000
	08/19/22	3x5 US Flag-Golf Course	31.00			2245 430500	405		101000
		Total for Vendor:	93.00						

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
28260		2487 ARDITH FAVORITE	682.50						
	08/24/22	Tourism:Occup. dish towels	682.50			2280 419100	363		101010
		Total for Vendor:	682.50						
28253		1987 ARMOR INTERACTIVE	8,843.77						
	August 2022								
	22900 08/15/22	PD managed server/backup-Augus	4,141.91			1000 421000	351		101000
	22906 08/15/22	RRC managed server/back-August	1,132.94			2240 416000	307		101000
	22989 08/16/22	PD EL5 WG Server	3,409.24			1000 421000	417		101000
	22560 05/16/22	PD Getac AC Adapter	159.68			1000 421000	417		101000
		Total for Vendor:	8,843.77						
28254		55 ASTRO CHEM SERVICE, INC.	225.00						
	L17670 07/27/22	Bacteria Analysis	25.00			5010 434000	423		101000
	L17718 07/27/22	Bacteria Analysis	25.00			5010 434000	423		101000
	L17769 08/29/22	Bacteria Analysis-Main Street	175.00			5010 434000	423		101000
		Total for Vendor:	225.00						
28264		520 BADLANDS GYMNASTICS	1,000.00						
		\$1,000 was approved from the Roughrider Enhancement grant for 2022 Night of Stars							
	08/16/22	RR Enhancement grant 2022	1,000.00			2399 427200	815		101010
		Total for Vendor:	1,000.00						
28372		635 BADLANDS HARDWARE, INC.	847.54						
	2208102064 08/22/22	blue masking tape	33.96			5010 434000	410		101000
	2208101230 08/16/22	cemetery paint/brushes	309.94			2080 416200	680		101000
	2208100657 08/11/22	GC marking paint	23.58*			2245 430510	418		101000
	2208100599 08/11/22	PD cable ties	6.99			1000 421000	388		101000
	2208100445 08/10/22	Ch extension cord	6.29			1000 415000	410		101000
	2208100433 08/10/22	weedblock for plants at CH	15.49			1000 416000	365		101000
	2208100312 08/09/22	#83 batteries	5.29*			2010 431300	426		101000
	2207098930 07/30/22	GC fuel line/towels/paint/	144.84*			2245 430510	418		101000
	2207098667 07/29/22	CH water nozzle	11.49			1000 416000	420		101000
	2207098444 07/27/22	weedblock for plants at CH	60.48			1000 416000	365		101000
	2208102791 08/26/22	200 psi twist nozzle	8.39*			2010 431300	426		101000

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
	2208102442	08/24/22 fly traps/swatter	12.77*			2310 441100	420		101000
	2208102114	08/22/22 plastic pail/lid	20.96			2010 431300	420		101000
	2208101738	08/19/22 extension cord	104.99*			5020 433010	446		101000
	2208099351	08/02/22 booster force main parts	65.11*			5020 433010	446		101000
	2208099217	08/02/22 plastic pail/lid for paint	16.97			2010 431300	420		101000
		Total for Vendor:	847.54						
28265		70 BALCO UNIFORM COMP., INC.	4,332.30						
	71386-1	08/24/22 uniforms - pants	544.00			1000 421000	422		101000
	71134-1	07/22/22 uniforms - shirts	428.50			1000 421000	422		101000
	70691-2	08/04/22 Chief of Police badge	98.00			1000 421000	422		101000
	71134-2	08/30/22 PD patches/nametape/vests	3,261.80			1000 421000	422		101000
		Total for Vendor:	4,332.30						
28283		1931 BAYMONT INN & SUITES	297.00						
	101546	08/11/22 PD M.Anderson hotel room	297.00*			1000 421000	444		101000
		Total for Vendor:	297.00						
28380		1825 BEK CONSULTING LLC	3,600.00						
	90005	09/06/22 Deposit return - 14th St NW&17	1,800.00			5010 214000			101000
	90016	09/06/22 Deposit return - 30th Ave&2nd	1,800.00			5010 214000			101000
		Total for Vendor:	3,600.00						
28291		2474 BIG T LAWN SPRINKLERS	39,290.00						
	2990	08/08/22 Cemetery sprinklers-final	39,290.00			2080 416200	680		101000
		Total for Vendor:	39,290.00						
28268		2269 BLUE TO GOLD LLC	395.00						
	IGS0007	08/22/22 PD: Matthew Earl training	395.00*			1000 421000	444		101000
		Total for Vendor:	395.00						
28266		1358 BORDER STATES ELECTRIC SUPPLY	253.60						
	924655770	07/29/22 GC slim gfci	130.88*			2245 430500	416		101000
	924779608	08/18/22 Civic Center lights	122.72			1000 416000	365		101000
		Total for Vendor:	253.60						

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28262	C	2337 BRANDY DAVIS	181.00						
		08/15/22 boot reimbursement	125.00			1000 421000	422		101000
		08/15/22 meal reimbursement	56.00*			1000 421000	444		101000
		Total for Vendor:	181.00						
28267		1616 BROSZ ENGINEERING, INC.	60,047.50						
		W2351 08/05/22 on call inspection & testing	6,815.00			1000 414200	351		101000
		W2352 08/05/22 2nd Ave SW-Multi use	46,492.50			4053 431200	680		101000
		W2353 08/05/22 Main St N - utility conflict	4,260.00			4054 430240	680		101000
		W2354 08/05/22 2nd Ave SW - ROW Vacate	2,480.00			1000 414200	351		101000
		Total for Vendor:	60,047.50						
28263		89 BUTTONS BY FISH, INC.	200.00						
		46491 08/23/22 vinyl signs for vehicles	100.00			1000 414500	410		101000
		46495 08/30/22 vinyl signs for vehicles	100.00			1000 414200	427		101000
		Total for Vendor:	200.00						
28274		1787 C&D WATER SERVICES	70.00						
		1248327 08/24/22 Water for City Hall	26.25			1000 415000	410		101000
		1247764 08/10/22 Water for City Hall	17.50			1000 415000	410		101000
		1247014 07/27/22 Water for City Hall	26.25			1000 415000	410		101000
		Total for Vendor:	70.00						
28379		2318 CALLAWAY	8,027.08						
		935318669 08/04/22 GC gloves	275.40			2245 151200			101000
		935312999 08/03/22 GC golf balls	950.40			2245 151200			101000
		935278858 07/27/22 GC golf balls	1,174.80			2245 151200			101000
		935283735 07/27/22 GC golf balls	3,857.56			2245 151200			101000
		935272858 07/26/22 GC golf club-wedge	124.20			2245 151200			101000
		935295602 07/29/22 GC golf balls	1,644.72			2245 151200			101000
		Total for Vendor:	8,027.08						
28272		1524 CIM SANITARY TECH	5,000.00						
		9142601 08/29/22 contract cleaning 8/1-8/5	1,250.00			1000 416000	307		101000
		contract cleaning 8/8-8/12	1,250.00			1000 416000	307		101000
		contract cleaning 8/15-8/19	1,250.00			1000 416000	307		101000

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		contract cleaning 8/22-8/26	1,250.00			1000 416000	307		101000
		Total for Vendor:	5,000.00						
28273		2488 CIVICPLUS LLC	1,558.00						
	237734	08/26/22 PDF supplement pages-Municode	1,008.00			1000 415000	360		101000
	235774	09/01/22 Online code hosting	550.00			1000 415000	360		101000
		Total for Vendor:	1,558.00						
28271		1911 CODE RED TOWING	125.00						
	22-4971	08/29/22 PD tow: 1999 chevy silverado	125.00			1000 421000	433		101000
		Total for Vendor:	125.00						
28269		1577 COLE PAPERS, INC	415.72						
	10183561	08/25/22 CH janitorial supplies	356.42			1000 416000	421		101000
	10174088	08/11/22 PD tissues	59.30			1000 421000	410		101000
		Total for Vendor:	415.72						
28275		2006 CORE & MAIN LP	3,615.30						
	R179814	07/19/22 check valve-LS 2B	2,997.80			5020 433000	446		101000
	R225414	07/18/22 water lid import	617.50*			5010 434000	439		101000
		Total for Vendor:	3,615.30						
28270		117 CRAIG'S SMALL ENGINE REPAIR	211.56						
	473758	08/24/22 mix pks/line/spool	211.56*			2010 431300	426		101000
		Total for Vendor:	211.56						
28277	C	2408 DANIEL BARRY	213.50						
		SRO basic course							
		ALICE enhanced instructor training							
		08/15/22 Meal reimbursement	140.00*			1000 421000	444		101000
		07/30/22 Meal reimbursement	73.50*			1000 421000	444		101000
		Total for Vendor:	213.50						
28276		2489 DAYS INN/GOVERNOR'S CONFERENCE	249.98						
	76951	07/27/22 PD Barry training	249.98*			1000 421000	444		101000
		Total for Vendor:	249.98						

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
28278		62 DEAN ANDERSON, INC.	790.00						
	175918	07/05/22 Visitor Center capaciter/conde	430.00			1000 416000	365		101000
	175966	07/20/22 GC cleaned ice machine/sensors	360.00*			2245 430500	416		101000
		Total for Vendor:	790.00						
28279		2490 DOUG BOLKEN	139.13						
	08/24/22	Tourism: staples reimbursement	81.19			2280 419100	363		101010
	08/30/22	Tourism: staples reimbursement	57.94			2280 419100	363		101010
		Total for Vendor:	139.13						
28282		2310 ECOLAB	110.56						
	8/28/22-9/27/22								
	6271622495	08/28/22 GC dishwasher rental -Sept	110.56*			2245 430500	308		101000
		Total for Vendor:	110.56						
28280		2162 ELECTRO WATCHMAN INC.	648.00						
	9/1/22-8/31/23								
	390314	09/01/22 GC Alarm System	648.00*			2245 430500	307		101000
		Total for Vendor:	648.00						
28281		1744 ENVIRONMENTAL CONSULTING &	750.00						
	5295	07/25/22 Acute WET test	750.00			5020 433010	423		101000
		Total for Vendor:	750.00						
28284		1938 FAMILY CRISIS SHELTER	812.28						
	08/04/22	STOP Grant: July 2022	812.28			1000 330372			101000
		Total for Vendor:	812.28						
28285		1174 FASTENAL COMPANY	1,340.01						
	185456	07/21/22 water dept power bits	14.87			2010 431300	434		101000
	185521	07/25/22 gloves	46.42			2010 431300	420		101000
	186195	08/09/22 #83 hammer drill/kits	1,217.99*			2010 431300	426		101000
	186588	08/18/22 garbage dept cot pins/1/2 uss	60.73			5030 432000	426		101000
		Total for Vendor:	1,340.01						

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
28368		896 FLEXIBLE PIPE TOOL COMPANY	2,290.00						
	27955	08/25/22 #6 parts	2,290.00			5020 433000	426		101000
		Total for Vendor:	2,290.00						
28300		960 GALLS, LLC	1,387.53						
	21847474	08/09/22 PD led lights/patrol kits	668.21			1000 421000	388		101000
	21847474	08/09/22 PD light holder/mag pouch/ra	719.32			1000 421000	422		101000
		Total for Vendor:	1,387.53						
28287		1145 GOOSENECK IMPLEMENT	200.75						
	10735696	08/15/22 #14 spindle	200.75*			2010 431300	426		101000
		Total for Vendor:	200.75						
28286		1388 GOVERNMENT FINANCE OFFICERS	170.00						
	0298798	08/31/22 membership fees-Liz Heisey	170.00			1000 414100	444		101000
		Total for Vendor:	170.00						
28296		1846 HANSEN DIESEL & AUTOMOTIVE	1,909.47						
	10432	07/07/22 PD #10 valve/compressor	1,193.63*			1000 421000	419		101000
	10467	07/14/22 PD #16 solenoid/battery	617.05*			1000 421000	419		101000
	10474	07/15/22 PD #33 oil change	98.79			1000 421000	424		101000
		Total for Vendor:	1,909.47						
28293		1180 HAWKEYE OIL FIELD SUPPLY LLC	38.20						
	136442	08/04/22 #6 steel coupling/nipple	21.20			5020 433000	426		101000
	135946	07/22/22 #6 female coupler	17.00			5020 433000	426		101000
		Total for Vendor:	38.20						
28292		178 HAWKINS, INC.	435.10						
	6244116	07/19/22 Chlorine EPA Reg	325.10			5020 433010	423		101000
	6239100	07/15/22 Sulfur dioxide cylinder	10.00			5020 433010	423		101000
	6264253	08/15/22 Chlorine cylinder	20.00			5020 433010	423		101000
	6265060	08/15/22 chlorine cylinder/sulfur diox	30.00			5020 433010	423		101000
	6238278	07/15/22 chlorine cylinder	50.00			5020 433010	423		101000
		Total for Vendor:	435.10						

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
28288		1639 HEARTSMART.COM	216.00						
	3057124	08/26/22 infant/child cartridge	216.00			1000 415000	673		101000
		Total for Vendor:	216.00						
28290		181 HEGGEN EQUIPMENT, INC.	1,119.54						
	IH31794	08/01/22 force main/cutting	144.88			2010 431300	420		101000
	IH31761	08/01/22 cemetery irrigation	917.32			2080 416200	680		101000
	IH31620	07/26/22 cemetery irrigation	26.98			2080 416200	680		101000
	IH31989	08/08/22 cold roll/cuttings	30.36			2010 431300	420		101000
		Total for Vendor:	1,119.54						
28289		1625 HELENA CHEMICAL CO.	1,538.00						
	234108234	07/20/22 duracor/unison	788.00			2310 441100	429		101000
	234108279	07/25/22 dyne-amic	600.00			2310 441100	429		101000
	234108089	07/07/22 dyne-amic	150.00			2310 441100	429		101000
		Total for Vendor:	1,538.00						
28294		2221 HIGH RPM, LLC	4,972.12						
	8920	07/22/22 PD#22-B oil change	82.40			1000 421000	424		101000
	8938	07/22/22 PD#22-B brakes/alignment/pinon	890.96*			1000 421000	419		101000
	8959	07/22/22 PD#24 alternator/wiring issues	566.50*			1000 421000	419		101000
	8923	07/22/22 PD#11 oil chnage	82.40			1000 421000	424		101000
	8923	07/22/22 PD #11 evap leak	24.69*			1000 421000	419		101000
	8980	07/22/22 PD #18 oil change	82.40			1000 421000	424		101000
	9020	07/22/22 PD #20 A/C system	880.26*			1000 421000	419		101000
	9065	08/02/22 PD#26 transmission issues	470.69*			1000 421000	419		101000
	9151	08/25/22 PD#1 brake inspection	1,891.82*			1000 421000	419		101000
		Total for Vendor:	4,972.12						
28373		2198 HILL ENTERPRISES, LLC	1,371.50						
	July & August 2022								
	26939	07/11/22 EMT Bldg mats	23.20			1000 422000	420		101000
	27518	07/25/22 EMT Bldg mats	23.20			1000 422000	420		101000
	28132	08/08/22 EMT Bldg mats	23.20			1000 422000	420		101000
	28706	08/22/22 EMT Bldg mats	23.20			1000 422000	420		101000
	26652	07/04/22 Vets Bldg mats	116.62			1000 416000	420		101000

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	27234	07/18/22 Vets Bldg mats	116.62			1000 416000	420		101000
	27840	08/01/22 Vets Bldg mats	116.62			1000 416000	420		101000
	28422	08/15/22 Vets Bldg mats	116.62			1000 416000	420		101000
	29030	08/29/22 Vets Bldg mats	116.62			1000 416000	420		101000
	27162	07/14/22 City Hall mats	126.58			1000 416000	420		101000
	27764	07/28/22 City Hall mats	126.22			1000 416000	420		101000
	28351	08/11/22 City Hall mats	126.58			1000 416000	420		101000
	28952	08/25/22 City Hall mats	126.22			1000 416000	420		101000
	26954	07/11/22 Fire Hall mats	47.50			1000 422000	420		101000
	27531	07/25/22 Fire Hall mats	47.50			1000 422000	420		101000
	28147	08/08/22 Fire Hall mats	47.50			1000 422000	420		101000
	28719	08/22/22 Fire Hall mats	47.50			1000 422000	420		101000
		Total for Vendor:	1,371.50						
28295		465 HOME OF ECONOMY, INC.	71.77						
	1507698	08/19/22 mowing parts	45.87*			2010 431300	426		101000
	1504891	08/01/22 oil	25.90			2010 431300	424		101000
		Total for Vendor:	71.77						
28377		2035 HURLEY ENTERPRISES, INC	480.00						
	94539	08/02/22 GC portable toilets-July	480.00			2245 430510	330		101000
		Total for Vendor:	480.00						
28297		191 INTERSTATE ALL BATTERY CENTER	40.44						
	51024488	08/26/22 PD: batteries:0070/0155	40.44			1000 421000	410		101000
		Total for Vendor:	40.44						
28302		1432 INTOXIMETERS	315.00						
	714581	08/23/22 breathalyzer supplies	315.00			1000 421000	388		101000
		Total for Vendor:	315.00						
28299		1989 J CUSTOM ELECTRIC	16,689.15						
	4425	07/05/22 street lighting	4,519.08			2010 431300	391		101000
	4425-1	08/05/22 street lighting	12,170.07			2010 431300	391		101000
		Total for Vendor:	16,689.15						

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28303		2491 JESSICA NEWMAN	520.00						
	1 08/25/22	Tourism:NDPC magnets	520.00			2280 419100	363		101010
		Total for Vendor:	520.00						
28298		1941 JJ ELECTRIC, LLC	673.53						
	2022-591 07/27/22	Preschool reroof:electrical	230.00*			2230 450500	680		101000
	2022-583 08/01/22	add 50AMP 4 wire outlet in C	443.53			1000 416000	365		101000
		Total for Vendor:	673.53						
28301		1926 JOHNSON CONTROLS	384.00						
	23063732 08/01/22	RRC servie agreement fire al	384.00			2240 416000	307		101000
		Total for Vendor:	384.00						
28304	C	2278 JONATHAN DAVIS	487.50						
		Training in Bismarck (Human Trafficking)							
		Training in Orlando, FL (K9)							
	08/15/22	meal reimbursement	56.00*			1000 421000	444		101000
	08/22/22	meal reimbursement	431.50			1000 421000	454		101000
		Total for Vendor:	487.50						
28306		2124 KIESLER POLICE SUPPLY	1,046.28						
	197765 08/25/22	ammunition	1,046.28			1000 421000	428		101000
		Total for Vendor:	1,046.28						
28305		929 KLJ ENGINEERING LLC	36,756.00						
	Project: 2104-01864								
	10174196 08/19/22	reconstruction of 3rd Ave SW	36,756.00*			4045 431200	351		101000
		Total for Vendor:	36,756.00						
28307		206 KOHLER COMMUNICATIONS, INC.	100.00						
	29795 07/18/22	FCC license pass-thruPD	100.00			1000 421000	347		101000
		Total for Vendor:	100.00						

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
28308		208 KOTANA COMMUNICATIONS, INC.	565.00						
	8927	08/10/22 PD new WG&radio placement#19	400.00			1010 421000	388		101000
	8942	08/18/22 PD install 2-way radio	165.00*			1000 421000	419		101000
		Total for Vendor:	565.00						
28310		2010 LA QUINTA BY WYNDHAM BISMARCK	192.00						
	907-551580	08/02/22 PD J.Davis hotel room	192.00*			1000 421000	444		101000
		Total for Vendor:	192.00						
28309		2059 LANGUAGE LINK	31.88						
	219972	08/01/22 Spanish translation-July 2022	31.88			1000 421000	351		101000
		Total for Vendor:	31.88						
28313		2493 LAW ENFORCEMENT ADMINISTRATIVE	596.00						
	22-023	07/22/22 PD:B.Nations admin training	149.00*			1000 421000	444		101000
	22-032	08/03/22 PD:C.Ell admin training	149.00*			1000 421000	444		101000
	22-033	08/04/22 PD:A.Magnuson admin training	149.00*			1000 421000	444		101000
	22-001	06/21/22 PD:Am.Eisenschenk admin traini	149.00*			1000 421000	444		101000
		Total for Vendor:	596.00						
28312		2492 LISA YEARTON	260.00						
	08/24/22	Tourism: NDPC gifts-soap shack	260.00			2280 419100	363		101010
		Total for Vendor:	260.00						
28311		1944 LONG X ARTS FOUNDATION	2,400.00						
		Roughrider Fund Enhancement Grant approved at Council on 3/7/22							
	08/31/22	RR Enhancement - Long X Arts	2,400.00			2399 427200	815		101010
		Total for Vendor:	2,400.00						
28355		C 2496 MARK ANDERSON	66.50						
	08/22/22	meal reimbursement	66.50*			1000 421000	444		101000
		Total for Vendor:	66.50						

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
28350		235 MCKENNETT FORSBERG & VOLL, P.C.	15,639.44						
	286	08/17/22 Attorney Fees	15,639.44			1000 414300	312		101000
		Total for Vendor:	15,639.44						
28349		250 MCKENZIE COUNTY AMBULANCE	50,000.00						
		detailed invoice attached of the new ambulance							
		08/15/22 Budget Approp:2022 new ambulan	50,000.00			1000 426000	811		101000
		Total for Vendor:	50,000.00						
28352		252 MCKENZIE COUNTY FARMER, INC.	41.21						
	76	08/24/22 Tourism:ad	41.21			2280 419100	363		101010
28357		252 MCKENZIE COUNTY FARMER, INC.	1,387.82						
	18	08/31/22 Non-dept publishing	398.10			1000 415000	360		101000
		Planning & Zoning publishing	125.02			1000 414500	360		101000
		bow hunter ads	362.50			1000 415000	360		101000
		PD notaries	73.80			1000 421000	410		101000
		PZ notary	36.90			1000 414500	410		101000
		Engineering ad	391.50			1000 414200	360		101000
		Total for Vendor:	1,429.03						
28353		833 MEUCHEL ENTERPRISES INC.	175.00						
		20220722-2 07/22/22 name plates	105.00			1000 415000	410		101000
		20220817-0 08/17/22 name plates	35.00			1000 415000	410		101000
		20220811-0 08/11/22 name plates	35.00			1000 415000	410		101000
		Total for Vendor:	175.00						
28351		226 MICHAEL TODD & COMPANY, INC.	12,551.71						
	206651	08/11/22 carbide blades 36" & 48"	12,551.71*			2010 431300	426		101000
		Total for Vendor:	12,551.71						
28356		808 MOTOROLA SOLUTIONS, INC.	5,740.00						
	8281422379	07/21/22 PD equip for new vehicle #	5,740.00			2290 421000	661		101000
		Total for Vendor:	5,740.00						

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
28376		218 MTI DISTRIBUTING COMPANY, INC.	223.00						
	1361002	08/26/22 GC irrigation system parts	223.00*			2245 430510	430		101000
		Total for Vendor:	223.00						
28354		1175 MVTL LABORATORIES, INC.	1,472.51						
	1156890	08/04/22 WRRF sample testing	178.10			5020 433010	423		101000
	1155786	07/29/22 WRRF sample testing	178.10			5020 433010	423		101000
	1160172	08/24/22 WRRF sample testing	178.10			5020 433010	423		101000
	1159430	08/19/22 WRRF sample testing	257.38			5020 433010	423		101000
	1155038	07/25/22 WRRF sample testing	178.10			5020 433010	423		101000
	1160484	08/25/22 WRRF sample testing	178.10			5020 433010	423		101000
	1157123	08/05/22 coliform colilert	94.48			5010 434000	423		101000
	1157128	08/05/22 coliform colilert	22.80			5010 434000	423		101000
	1161098	08/30/22 coliform colilert	-75.00			5010 434000	423		101000
	1157339	08/08/22 coliform colilert - weekend r	175.93			5010 434000	423		101000
	1155048	07/25/22 coliform colilert	22.80			5010 434000	423		101000
	1158212	08/11/22 coliform colilert	83.62			5010 434000	423		101000
		Total for Vendor:	1,472.51						
28314		987 NELSON CONTRACTING	1,512.80						
		Line1: 6th St NW & 2nd Ave							
		Line 2: City Hall							
	22408	08/25/22 45.2 ton class 5 gravel	994.40			5010 434000	437		101000
	22324	08/11/22 City Hall river rock	518.40			1000 416000	365		101000
		Total for Vendor:	1,512.80						
28315		296 NELSON INTERNATIONAL	1,745.42						
	R104008424	08/18/22 #4 engine fix	1,745.42			5030 432000	426		101000
		Total for Vendor:	1,745.42						
28318		2494 NORBY GOLF COURSE DESIGN, INC	916.66						
	2229	08/16/22 GC: Golf Inc. magazine ads	916.66			2245 430500	366		101000
		Total for Vendor:	916.66						

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
28317		2024 NORTHWEST PIPE FITTINGS, INC.	1,108.42						
	6768246	08/02/22 RRC bathroom sink valves	1,108.42			2240 416000	365		101000
		Total for Vendor:	1,108.42						
28316		1219 NORTHWESTERN POWER EQUIPMENT	1,969.99						
	220291KK	07/28/22 cal-val/repair kits-water ma	1,969.99*			5010 434000	439		101000
		Total for Vendor:	1,969.99						
28359		2469 ODP BUSINESS SOLUTIONS	339.49						
	2575709950	08/18/22 PD new scanner	339.49			1000 421000	417		101000
		Total for Vendor:	339.49						
28358		1482 OFFICE OF THE STATE AUDITOR	365.00						
	18150	08/18/22 2020 audit report review	365.00			1000 415000	351		101000
		Total for Vendor:	365.00						
28370		307 OK IMPLEMENT, INC.	2,692.21						
	777196	08/11/22 GC kitchen hood fan	12.88*			2245 430500	416		101000
	777327	08/12/22 PD headlights	46.59*			1000 421000	419		101000
	777572	08/16/22 FD air filters	118.25			1000 422000	388		101000
	771026	06/24/22 CO2	42.00*			2310 441100	436		101000
	771295	06/27/22 Cemetery switch for mower	78.99			2080 416200	420		101000
	771759	06/30/22 water dept fitting	9.78*			5010 434000	420		101000
	774547	07/22/22 tire irons	149.35			2010 431300	434		101000
	774403	07/21/22 #16 lamp	15.76			2310 441100	426		101000
	774311	07/21/22 #5 brakes/lubricant	423.40*			1000 415000	427		101000
	774242	07/20/22 #103 fitting	24.49*			2010 431300	426		101000
	774110	07/19/22 belt for mower	73.29*			2010 431300	426		101000
	773988	07/19/22 carbon dioxide	42.00*			2310 441100	436		101000
	774024	07/19/22 75W90 oil	167.88			2010 431300	424		101000
	773848	07/18/22 #52 fuel pump assembly	720.77			5010 434000	427		101000
	773966	07/18/22 #52 fuel injection	50.99			5010 434000	427		101000
	773497	07/14/22 #67 wiper blades	61.54			2010 431300	427		101000
	773496	07/14/22 Cemetery adapters/cord/coupler	168.33			2080 416200	420		101000
	773278	07/13/22 durapatch clamp	9.54*			2010 431300	426		101000
	773275	07/13/22 durapatch clamp	42.65*			2010 431300	426		101000

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
	773206	07/13/22 #115 belt	41.97*			2010 431300	426		101000
	773062	07/12/22 belt for mower	26.32*			2010 431300	426		101000
	772523	07/07/22 #11 filters	27.20*			2010 431300	426		101000
	778553	08/23/22 #55 combo 1-stroke spring	95.99			5030 432000	426		101000
	778115	08/19/22 #103 fitting	31.98*			2010 431300	426		101000
	777662	08/16/22 carbon dioxide	54.00*			2310 441100	436		101000
	777524	08/15/22 #12 battery	74.99*			2010 431300	426		101000
	776677	08/08/22 linch pin for plow trucks	13.18*			2010 431300	426		101000
	775890	08/02/22 #29 cott pin	4.41			5030 432000	426		101000
	775630	08/01/22 #4 air filter	18.71			5030 432000	426		101000
	774898	07/26/22 #13 headlight	5.99*			2010 431300	426		101000
	774823	07/25/22 #13 greasegun	38.99*			2010 431300	426		101000
		Total for Vendor:	2,692.21						
28360		1412 OK TIRE STORES	261.15						
	18-142603	08/16/22 GC tire tube fixed	18.15			2245 430510	380		101000
	18-142276	08/09/22 PD #15 flat tire repair	35.00*			1000 421000	419		101000
	18-142413	08/11/22 PW#29 tire rotation	120.00			5030 432000	426		101000
	18-141883	07/29/22 PW#29 flat tire repair-dual	53.00			5030 432000	426		101000
	18-142727	08/18/22 PD #35 flat tire repair	35.00*			1000 421000	419		101000
		Total for Vendor:	261.15						
28375		2440 PING	232.13						
	16502699	08/18/22 metal woods G425 frwy #5max	232.13			2245 151200			101000
		Total for Vendor:	232.13						
28319		514 POST BOARD	150.00						
	11124	07/11/22 Psych Eval - Brill - PD	150.00			1000 421000	260		101000
		Total for Vendor:	150.00						
28320		328 PRO AUTO BODY, LLC	601.83						
	44360	07/22/22 PD #24 running board/install	601.83*			1000 421000	419		101000
		Total for Vendor:	601.83						

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28369		1194 QUALITY FLOW SYSTEMS, INC.	51,857.81						
	43485	08/26/22 mechanical seal kit/parts	51,857.81*			5020 433010	446		101000
		Total for Vendor:	51,857.81						
28322		617 RESERVATION TELEPHONE	21,205.81						
	80089	07/26/22 City Hall Security camera upda	21,205.81			1000 415000	388		101000
		Total for Vendor:	21,205.81						
28321	C	1304 RITA OLSON	291.50						
State		assessor convention							
		08/16/22 meals/gas reimbursement	291.50			1000 414400	444		101000
		Total for Vendor:	291.50						
28323		1902 ROUGH RIDER CENTER	38,179.25						
	08102022	08/10/22 laundry cart/shelving/cart b	505.84			2240 416000	365		101000
	08182022	08/18/22 daktronics/UV repaid in pool	9,132.00			2240 416000	365		101000
	08182022	08/18/22 desks RRC	545.98*			2240 416000	388		101000
	08292022	08/29/22 RRC August payroll	27,995.43			2240 414120	115		101000
28324		1902 ROUGH RIDER CENTER	1,154.36						
		08/11/22 Occ:Wedding pro/radio ads	815.00			2280 419100	363		101010
		08/29/22 Occ: facebook ads/roundup ads	339.36			2280 419100	363		101010
		Total for Vendor:	39,333.61						
28327		2288 SANFORD HEALTH OCCUPATIONAL	100.00						
	672308	07/29/22 C.Kummer DOT Physical	100.00			1000 415000	260		101000
		Total for Vendor:	100.00						
28329		2495 SHARON CEYNAR	224.14						
		08/12/22 UB water reimbursement	103.55			5010 202110			101000
		UB Sewer reimbursement	76.51			5020 202110			101000
		UB Garbage reimbursement	44.08			5030 202110			101000
		Total for Vendor:	224.14						

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28336		1003 SHERWIN-WILLIAMS CO.	1,352.55						
	9865-3	08/16/22 PW street paint	975.60*			2010 431300	435		101000
	0831-2	08/02/22 #22 rubber gasket/tip gasket	376.95*			2010 431300	426		101000
		Total for Vendor:	1,352.55						
28326		816 SIRCHIE FINGER PRINT	205.88						
	0554899	08/03/22 PD evidence box	205.88			1000 421000	388		101000
		Total for Vendor:	205.88						
28330		2218 SIX SHOOTERS, LLC	7,255.90						
		November 2021 management fee							
		Pro shop labor from 2021							
April		2022 gross sales, gmail domain fee							
	736	08/30/22 Management Fee-Foxhole-Novembe	6,500.00			2245 430500	100		101000
	676	07/27/22 gmail domain fee-Foxhole	48.00			2245 430520	410		101000
	676	07/27/22 1.5% gross sales - April	-8.32			2245 360751			101000
	676	07/27/22 pro shop labor - 2021	716.22			2245 430520	100		101000
		Total for Vendor:	7,255.90						
28378		2483 SUN MOUNTAIN SPORTS	337.86						
	1052725	07/26/22 GC golf bags	337.86			2245 151200			101000
		Total for Vendor:	337.86						
28325		2402 SWANSON & WARCUP LTD.	140.00						
July		2022							
	9429	07/31/22 Attorney fees Hunters Run brea	140.00*			4058 450500	312		101010
		Total for Vendor:	140.00						
28328		370 SWANSTON EQUIPMENT CORP.	318.22						
	P52623	07/22/22 #13 hyd filter	318.22*			2010 431300	426		101000
		Total for Vendor:	318.22						
28333		989 TAPCO, INC.	1,842.50						
	I734143	08/22/22 blikersign stop sign	1,842.50			2010 431300	390		101000
		Total for Vendor:	1,842.50						

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
28340		1635 TEAM LABORATORY CHEMICAL CORP.	1,100.00						
	32073	08/15/22 sonar testing sludge	1,100.00			5020 433000	351		101000
		Total for Vendor:	1,100.00						
28335		2439 TENET	219.65						
	722543	08/10/22 marking paint	207.95*			5010 434000	420		101000
	721392	08/02/22 marking flags	11.70			5020 433000	420		101000
		Total for Vendor:	219.65						
28342		2090 THE PRINTERS, INC.	850.00						
	0357-22	03/16/22 Tourism: maahdaah hey trail b	850.00			2280 419100	363		101010
		Total for Vendor:	850.00						
28338		2058 THE RIVERSAGE BILLINGS INN	46.08						
		FTO Supervisor training							
	60012	04/13/22 PD Lass hotel	23.04*			1000 421000	444		101000
	60010	04/13/22 PD Langowski hotel	23.04*			1000 421000	444		101000
		Total for Vendor:	46.08						
28331		1401 TIMECLOCK PLUS	3,030.13						
		2022-2023 annual clockable employee license							
	210394	08/29/22 9/28/22-9/27/23 timeclock lice	3,020.68*			1000 415000	417		101000
	204605	08/03/22 timeclock overages	9.45*			1000 415000	417		101000
		Total for Vendor:	3,030.13						
28334		2126 TIRE-RAMA GLENDIVE	1,119.28						
	9030018197	05/23/22 #66 dueler	1,039.28*			2010 431300	426		101000
	9030019890	08/02/22 turf chevron trd tl	80.00*			2010 431300	426		101000
		Total for Vendor:	1,119.28						
28337		1309 TITANIUM PLUMBING	1,741.61						
		water meter and parts install for the new sprinkler system at the Cemetery.							
	10232	08/03/22 Cemetery water meter install-s	1,741.61			2080 416200	680		101000
		Total for Vendor:	1,741.61						

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28341		1777 TRAFFIC CONTROL CORP	200.00						
	137783	08/05/22 LED 12in ball, green tinted	200.00*			2010 431300	453		101000
		Total for Vendor:	200.00						
28339		2414 TRICORNE AUDIO, INC.	786.20						
	12794	08/16/22 RRC baseball field amplifier r	786.20			2240 416000	365		101000
		Total for Vendor:	786.20						
28332		1141 TRIPLE AAA SAFETY/TRAINING INC.	156.94						
	35728	07/26/22 FD monthly checks	80.00			1000 422000	388		101000
	35855	08/17/22 PD fire extinguisher recharge	76.94			1000 421000	673		101000
		Total for Vendor:	156.94						
28347		1494 ULINE	226.65						
	152144193	08/02/22 PD black nitrile gloves	226.65			1000 421000	388		101000
		Total for Vendor:	226.65						
28345		1763 UNITED RENTALS (NORTH AMERICA),	2,228.59						
	209574608	08/18/22 RRC fixed a boom (toolcat)	527.02			2240 416000	365		101000
	209574027	08/18/22 RRC scissor lift fix	1,204.74			2240 416000	365		101000
	209763696	08/18/22 RRC scissor lift fix	496.83			2240 416000	365		101000
		Total for Vendor:	2,228.59						
28343		387 VAN DIEST SUPPLY COMPANY, INC.	13,441.75						
	254870	08/10/22 biomist 3 + 15	13,257.75*			2310 441100	413		101000
	254871	08/10/22 ULV flushing solution	184.00*			2310 441100	413		101000
		Total for Vendor:	13,441.75						
28346		1423 VANGUARD APPRAISALS, INC.	750.00						
	19461	08/26/22 Web site service fees	750.00*			1000 414400	307		101000
		Total for Vendor:	750.00						
28344		2260 VERIZON CONNECT NWF, INC.	19.19						
	7/1/22-7/31/22								
	2832806	08/01/22 Monthly Service #103 July	19.19*			2310 441100	417		101000
		Total for Vendor:	19.19						

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
28374		694 VISA	4,835.97						
		dropbox:Peterson	90.00*			1000 414100	370		101000
		adobe:L.Voll - PW	188.87			5010 434000	417		101000
		adobe: J.Walters - PZ	188.87			1000 414500	370		101000
		amazon: PD UPS Systems	139.90			1000 421000	417		101000
		amazon:CH pens/binders	33.75			1000 415000	410		101000
		amazon:PD phone case/wall port	35.28			1000 421000	417		101000
		willistonauto:Road dept parts	72.92*			2010 431300	426		101000
		amazon:paper tape CH	11.49			1000 415000	410		101000
	xxxx	amazon: filters	207.97			1000 416000	420		101000
		amazon: PD white board	299.98			1000 421000	410		101000
		amazon: PD deer license suppli	16.99			1000 421000	410		101000
		amazon: PD phone case	21.99			1000 421000	417		101000
		amazon: PW vector printer ink	221.56			2310 441100	490		101000
		McK.Co. Virtual Vault-PZ print	2.00			1000 414500	360		101000
		McK.Co. Virtual Vault-PZ print	2.00			1000 414500	360		101000
		McK.Co. Virtual Vault-PZ print	1.00			1000 414500	360		101000
		McK.Co. Virtual Vault-PZ print	1.00			1000 414500	360		101000
		NDPetroleumCouncil-Best regist	50.00			1000 414500	370		101000
		GC equipment:mower/weed whip	809.98*			2245 430510	651		101000
		amazon: CH office supplies	81.15			1000 415000	410		101000
		amazon: CH sticky notes/staple	15.86			1000 415000	410		101000
		EB FusionConf: Best registrati	179.00			1000 414500	370		101000
		EDND Best registration	175.00			1000 414500	370		101000
		bayco golf:broken tee caddy	1,099.86*			2245 430510	418		101000
		amazon: Vets vinyl wall base	269.97*			2230 450500	680		101000
		amazon:lift station 12volt/9am	184.68			5020 433000	446		101000
		amazon:PZ scanner	428.90			1000 414500	417		101000
		amazon: PD privacy screen prot	35.99			1000 421000	410		101000
		amazon: Credit-return	-29.99			1000 415000	410		101000
		Total for Vendor:	4,835.97						
28348		2446 VISION WEST ND	1,000.00						
		2686 04/22/22 Occupancy Tax:Vision West ND	1,000.00			2280 419100	363		101010
		Total for Vendor:	1,000.00						

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28361		1532 WATCHGUARD VIDEO	8,960.00						
	9071	04/14/22 PD new EL5 plus camera setup	8,960.00			1010 421000	388		101000
		Total for Vendor:	8,960.00						
28367		1686 WATER ENVIRONMENT FEDERATION	155.00						
		Member ID 17817321 good through 9/30/2023							
	17817321	Justin Smith membership	155.00*			5010 434000	370		101000
		Total for Vendor:	155.00						
28365		2497 WATFORD CITY BASEBALL BOOSTERS	5,000.00						
	08/16/22	Occupancy Tax	5,000.00			2280 419100	363		101000
		Total for Vendor:	5,000.00						
28362		2077 WATFORD CITY COMMUNITY BENEFIT	982.80						
		General Fund budget							
	199	08/23/22 Utilities&Janit:Tourism-August	982.80			1000 470000	811		101000
		Total for Vendor:	982.80						
28371	C	2498 WEBSTAIRANT STORE	21,962.64						
	78128087	08/29/22 New table and chairs for Cc/	21,962.64			1000 415000	388		101000
		Total for Vendor:	21,962.64						
28366		2481 WESTECH ENGINEERING, LLC	144.84						
	87534	07/28/22 u-bolt	144.84*			5020 433010	446		101000
		Total for Vendor:	144.84						
28363		2048 WESTERN DAKOTA ENERGY	4,750.00						
	7557	08/19/22 2022-2023 Annual Membership du	4,000.00*			1000 415000	370		101000
	7557	08/19/22 2022-2023 Load Pass permit due	750.00*			2010 431300	370		101000
		Total for Vendor:	4,750.00						
28364		1459 WOLF RUN VILLAGE II, INC.	15,000.00						
		WRVII account deficit. 9/1/22							
	09/01/22	WRVII deficit amount	15,000.00*			1000 473000	920		101000
		Total for Vendor:	15,000.00						
		# of Claims	129	Total:	545,684.69	# of Vendors	121		
		Total Electronic Claims	23,202.64						

Total Non-Electronic Claims 522482.05

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