



PUBLIC WORKS COMMISSION MEETING AGENDA

TUESDAY, JULY 22, 2025 AT 5:30 PM

**MUNICIPAL BUILDING - 106 JONES STREET, WATERTOWN, WI 53094 - SECOND FLOOR
COUNCIL CHAMBERS**

Virtual Meeting Info: <https://us06web.zoom.us/join> Meeting ID: 225 151 7335 Passcode: 589577 One tap mobile +16469313860

<https://us06web.zoom.us/j/9178580897?pwd=eUOpCUyvIV65zIPMYImMdPU1LVLx5I.1>

All public participants' phones will be muted during the meeting except during the public comment period.

1. CALL TO ORDER

2. COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT

Each individual who would like to address the Committee will be permitted up to three minutes for their comments

3. REVIEW AND APPROVE MINUTES

A. Public Works Commission minutes from July 8, 2025

4. BUSINESS

A. Review and take possible action: Approve Change Order No. 1 submitted by MAAS Brothers Construction Co., Inc for \$79,648.85

5. ADJOURNMENT

Persons requiring other reasonable accommodations for any of the above meetings, may contact the office of the City Clerk at cityclerk@watertownwi.gov phone 920-262-4000

A quorum of any City of Watertown Council, Committee, Board, Commission, or other body, may be present at this meeting for observing and gathering of information only

PUBLIC WORKS COMMISSION

Tuesday, July 8, 2025

5:30 p.m.

The Public Works Commission met on the above date and time. The following members were present: Alderpersons Brad Blanke, Dan Bartz, Myron Moldenhauer, and Tony Arnett. Absent: Citizen member Pete Thompson. Also present: City Staff Andrew Beyer, Pete Hartz.

1. **Call to order.** Chairperson Arnett called the meeting to order at 5:30 p.m.
2. **Comments and Suggestions from Citizens Present.** No comments received.
3. **Review and take possible action: Approve Change Order No. 1 submitted by Forest Landscaping and Construction, Inc. for \$89,070.00.** Mr. Blanke asked if this change order was anticipated. It was. Mr. Bartz asked if this was trenching or resurfacing. It is “modified resurfacing”. Mr. Blanke moved to approve the minutes as presented, seconded by Mr. Moldenhauer. Motion carried by unanimous voice vote.
4. **Update, no action required: 2025 Street & Utility Construction.** Andrew Beyer briefly reviewed the written report he submitted updating progress on 2025 construction projects.
5. **Review and take possible action: Approve new water rates as recommended by the Wisconsin Public Service Commission (PSC) referenced in rate case docket 6230-WR-110; a final overall rate change of 15.28% over current rates.** As previously requested, Pete Hartz reported back that the State will not allow us to spread the rate increase over multiple years. It is all or nothing. Brian Reimer from Ellers was also present to answer questions. Mr. Blanke commented it appeared there was “zero local control” on this issue. Mr. Bartz had researched a few other area communities who recently increased rates, including Beaver Dam with a 20% increase (their last rate increase was also in 2017, like Watertown.) Brian Reimer confirmed there is little local control over these rate increases and that if we waited until next year, the rate would likely go up. He also mentioned that the Ellers report included a recommended 10-year rate plan with 2 much smaller, “simplified” rate increases in the next 5 years that will help avoid another large rate increase like this in the future. Mr. Moldenhauer moved to approve the rate increase, seconded by Mr. Bartz. Motion carried by unanimous voice vote. Mr. Moldenhauer also moved to direct staff to follow the 10-year plan mentioned by Brian Reimer and prepare the “simplified” rate increases at the timing indicated in the report. Mr. Blanke seconded. Motion carried by unanimous voice vote.
6. **Adjournment.** Mr. Blanke moved to adjourn at 5:58 p.m., seconded by Mr. Moldenhauer. Motion carried by unanimous voice vote.

Respectfully submitted,

Tony Arnett, Chairperson

MEMO

TO: Chairperson Board and Commission Members
FROM: Andrew M. Beyer, P.E.
DATE: July 18, 2025
RE: Public Works Commission Meeting of July 22, 2025

Review and take possible action: Approve Change Order No. 1 submitted by MAAS Brothers Construction Co., Inc for \$79,648.85

Background

The City of Watertown entered into contract with MAAS Brothers Construction Co., Inc for the Plaza Phase II ADA Concrete Ramp Improvements on June 2, 2025. During construction, additional work was required for the project to reflect field conditions. In addition, railing installation and procurement was added to this project and removed from a different contract in order to meet the timeline needs of the ramp structure. A credit for reduced electrical work is reflected in the change order, as is a time extension to account for lead time on the manufacture of the railings.

Change Order No. 1 Amount: \$79,648.85

Amended total cost to perform the proposed work is \$224,818.85 from funding account #05-58-11-41, Seawall Reserve.

Attached is the aforementioned Change Order No.1. This change order is within the approved 2025 budget.

Enclosed:

- Change Order No.1

Date of Issuance: July 9, 2025

Effective Date: July 9, 2025

Project: #10-25	Owner: City of Watertown	Owner's Contract No.: 10-25
Contract: Plaza Phase II ADA Concrete Ramp Improvements		Date of Contract: May 12, 2025
Contractor: Maas Brothers Construction Co., Inc.		

The Contract Documents are modified upon execution of this Change Order:

Description: Added excavation for footings to match footings on adjacent building, added ADA compliant galvanized railings on the concrete ramp structure, and a Credit for reduced electrical work needed on this project. And time extension for lead time on railing manufacture.

Attachments:

Change Request No. 1 from Maas Brothers Construction Co., Inc.

Change in Contract Price:	Change in Contract Times:
Original Contract Price:	Original Contract times <input type="checkbox"/> Working Days <input type="checkbox"/> Calendar Days
\$ <u>145,170.00</u>	Substantial completion (days or date): <u>August 22, 2025</u>
	Ready for final payment (days or date): <u>September 5, 2025</u>
	submitted no later than: <u>September 19, 2025</u>
Increase from previously approved Change Orders No. <u> </u> to No. <u> </u>	(Increase) (Decrease) from previously approved Change Orders No. <u> </u> to No. <u> </u>
\$ <u>n/a</u>	Substantial completion (days): <u> </u>
	Ready for final payment (days): <u> </u>
Contract Price prior to this Change Order:	Contract Times prior to this Change Order:
\$ <u>145,170.00</u>	Substantial completion (days or date): <u>August 22, 2025</u>
	Ready for final payment (days or date): <u>September 5, 2025</u>
	submitted no later than: <u>September 19, 2025</u>
Increase of this Change Order:	<u>(Increase)</u> (Decrease) of this Change Order:
\$ <u>79,648.85</u>	Substantial completion (days or date): <u>September 19, 2025</u>
	Ready for final payment (days or date): <u>September 30, 2025</u>
	submitted no later than: <u>October 14, 2025</u>
Contract Price incorporating this Change Order:	Contract Times with all approved Change Orders:
\$ <u>224,818.85</u>	Substantial completion (days or date): <u> </u>
	Ready for final payment (days or date): <u> </u>

RECOMMENDED:

By:
Engineer (Authorized Signature)

Date:

ACCEPTED:

By:
Owner (Authorized Signature)

Date:

ACCEPTED:

By: *[Signature]*
Contractor: (Authorized Signature)

Date: 06/27/2025

Approved by Funding Agency (if applicable)

Date:

EJCDC No. C-941 (2002 Edition)

Prepared by the Engineer's Joint Contract Documents Committee and endorsed by the Associated General Contractors of America and the Construction Specification Institute.