



TRANSIT COMMISSION MEETING AGENDA

MONDAY, OCTOBER 20, 2025 AT 5:00 PM

WATERTOWN MUNICIPAL BUILDING, 106 JONES STREET, ROOM 2044

Virtual Meeting Info: <https://us06web.zoom.us/join> Meeting ID: 917 858 0897 Passcode: 53094 One tap mobile +16469313860

All public participants' phones will be muted during the meeting except during the public comment period.

1. CALL TO ORDER

2. REVIEW & APPROVE MINUTES

A. Transit Commission minutes from August 18, 2025

3. COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT

Each individual who would like to address the Commission will be permitted up to three minutes for their comments - this section of the agenda includes Watertown Transit Personnel who wish to address the Commission.

4. REVIEW RIDERSHIP / FINANCIAL STATISTICS

A. Taxi Stats

5. BUSINESS

- A. Update: Status of Proposals for Shared-Ride Taxi services
- B. Update: Transit Van Procurement
- C. Update: Van accident on 10-16-2025
- D. Review and take possible action: Increasing Agency Fare Rates

6. REVIEW QUARTERLY REPORTS

- A. Vehicle Maintenance Report
- B. Watertown Transit Mechanic Report
- C. Driver Logs - No Incidents
- D. Watertown Transit Reports
- E. Complaint Log

7. SET NEXT MEETING DATE

8. ADJOURNMENT

Persons requiring other reasonable accommodations for any of the above meetings, may contact the office of the City Clerk at cityclerk@watertownwi.gov phone 920-262-4000

A quorum of any City of Watertown Council, Committee, Board, Commission, or other body, may be present at this meeting for observing and gathering of information only



TRANSIT COMMISSION MEETING MINUTES

MONDAY, AUGUST 18, 2025 AT 5:00 PM

WATERTOWN MUNICIPAL BUILDING, 106 JONES STREET, ROOM 2044

The Transit Commission met on the above date and time in person and virtually with the following members present: Tom Hahn, Michelle Bainbridge, David Applegarth, Laurie Grosenick, and Ald. Smith. Also in attendance was City Clerk Megan Dunneisen.

1. **CALL TO ORDER** - Chair Hahn called the meeting to order at 5:00 pm.
2. **REVIEW & APPROVE MINUTES**
 - A. Ald. Smith made a motion to approve the Transit Commission minutes from June 23, 2025, as presented, second by Grosenick and carried by unanimous voice vote.
3. **COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT** – John Will with Watertown Transit gave an update on vehicles.
4. **REVIEW RIDERSHIP / FINANCIAL STATISTICS**
 - A. Taxi Stats were presented.
5. **BUSINESS**
 - A. Dunneisen gave an Update on Transit Services Request for Proposals timelines – commission set evaluation committee meeting to a tentative date and time of October 9, 2025, at 10am.
 - B. Dunneisen gave an update on 2025 transit van procurement – Production on purchased van from Tesco has started.
6. **SET NEXT MEETING DATE** - October 20, 2025, at 5pm.
7. **ADJOURNMENT** - Ald. Smith made a motion to adjourn, second by Applegarth and carried by unanimous voice vote at 5:24 pm.

Respectfully Submitted,

Megan Dunneisen, City Clerk

DISCLAIMER: These minutes are uncorrected; any corrections will be noted in the proceedings at which these minutes are approved. Complete minutes are open for public inspection in the Clerk's Office.

<u>Ridership by Year</u>	2020	2021	2022	2023	2024	Change 20-24	2025	Change 24-25
Elderly/Disabled	29,795	33,831	34,055	37,664	36,007	20.85%	29,288	-23%
Children	11,000	17,211	19,506	16,626	14,841	34.92%	11,046	-34%
Agency	3,299	1,716	2,870	3,728	5,034	52.59%	3,479	-45%
Adults	28,871	31,191	31,175	30,049	29,331	1.59%	24,042	-22%
Children Accompy	850	1,560	587	702	560	-34.12%	398	-41%
Corner Service	2,888	5,698	4,344	1,896	0	-100.00%	0	
Out of Town	439	2,581	822	776	1,371	212.30%	957	-43%
TOTALS	77,142	93,788	93,359	91,441	87,144	12.97%	69,210	-25.87%

<u>Current Fare Rates</u>	<u>4/1/2023</u>
E/H	\$3.00
Children	\$3.00
Agency Sr and Dis	\$9.00
Regular/Adults	\$4.00
Children accompy	\$2.00
Corner Service	\$2.25
Out of Town	\$10.00
Agency	\$9.00
Parcel	\$8.25

Ridership by Month

<u>2020 monthly</u>	9,790	9,066	6,442	3,671	4,570	5,397	5,570	5,711	5,971	7,259	6,441	7,337	77,225
<u>2021 monthly</u>	7,393	7,742	9,030	8,975	8,455	7,010	6,780	6,517	7,813	8,255	7,699	8,126	93,795
<u>2022 monthly</u>	8,345	8,408	8,870	8,312	8,136	6,193	6,300	6,340	7,391	7,978	7,987	9,101	93,361
<u>2023 monthly</u>	8,095	7,789	8,894	8,028	8,054	7,177	6,529	7,092	7,541	7,572	7,335	7,336	91,442
<u>2024 monthly</u>	7,612	7,631	7,566	7,747	7,731	6,609	6,479	6,783	6,604	7,506	7,353	7,523	87,144
<u>2025 Monthly</u>	8,360	8,269	8,352	8,203	7,805	6,850	6,717	6,964	7,690	0	0	0	69,210

<u>Current Year Ridership</u>	January	February	March	April	May	June	July	August	September	October	November	December	Total
E/H	3,286	3,040	3,240	3,097	3,190	3,102	3,382	3,318	3,633				29,288
Children	1,647	1,658	1,382	1,677	1,457	777	529	601	1,318				11,046
Agency Sr Dis	475	462	500	460	465	406	252	241	218				3,479
Regular/Adults	2,785	2,962	3,060	2,846	2,569	2,428	2,410	2,643	2,339				24,042
Children accompy	21	31	61	45	42	43	42	57	56				398
Corner Service	0	0	0	0	0	0	0	0	0				0
Out of Town	146	116	109	78	82	94	102	104	126				957
Parcel (temp svc)	0	0	0	0	0	0	0	0	0				0
TOTAL	8,360	8,269	8,352	8,203	7,805	6,850	6,717	6,964	7,690	0	0	0	69,210
Diff. 2025 over 2024	748	638	786	456	74	241	238	181	1,086	(7,506)	(7,353)	(7,523)	(17,934)
% chg 2024 to 2025	9.8%	8.4%	10.4%	5.9%	1.0%	3.6%	3.7%	2.7%	16.4%	-100.0%	-100.0%	-100.0%	-20.6%

Current Year Fares Collected

E/H	\$9,858.00	\$9,120.00	\$9,720.00	\$9,291.00	\$9,570.00	\$9,306.00	\$10,146.00	\$9,954.00	\$10,899.00	\$0.00	\$0.00	\$0.00	\$87,864.00
Children <12	\$4,941.00	\$4,974.00	\$4,146.00	\$5,031.00	\$4,371.00	\$2,331.00	\$1,587.00	\$1,803.00	\$3,954.00	\$0.00	\$0.00	\$0.00	\$33,138.00
Agency Sr. Dis.	\$4,275.00	\$4,158.00	\$4,500.00	\$4,140.00	\$4,185.00	\$3,654.00	\$2,268.00	\$2,169.00	\$1,962.00	\$0.00	\$0.00	\$0.00	\$31,311.00
Regular	\$11,140.00	\$11,848.00	\$12,239.56	\$11,384.00	\$10,277.78	\$9,713.78	\$9,639.11	\$10,572.89	\$9,354.22	\$0.00	\$0.00	\$0.00	\$96,169.33
Children accompy (Sp	\$42.00	\$62.00	\$122.00	\$90.00	\$84.00	\$86.00	\$84.00	\$114.00	\$112.00	\$0.00	\$0.00	\$0.00	\$796.00
Corner Service	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Out of Town(Special Des	\$1,460.00	\$1,160.00	\$1,091.11	\$780.00	\$815.56	\$935.56	\$1,022.22	\$1,037.78	\$1,264.44	\$0.00	\$0.00	\$0.00	\$9,566.67
Parcel (temp svc)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Calculated Rev	\$31,716.00	\$31,322.00	\$31,818.67	\$30,716.00	\$29,303.34	\$26,026.34	\$24,746.33	\$25,650.67	\$27,545.66	\$0.00	\$0.00	\$0.00	\$258,845.01
Reported Revenue	\$34,247.00	\$30,414.00	\$31,283.00	\$34,678.00	\$29,142.00	\$23,567.00	\$21,988.00	\$23,330.00	\$26,202.00				\$254,851.00

Difference	\$2,531.00	-\$908.00	-\$535.67	\$3,962.00	-\$161.34	-\$2,459.34	-\$2,758.33	-\$2,320.67	-\$1,343.66	\$0.00	\$0.00	\$0.00	-\$3,994.01
2020 Driver Hours	2,851.25	2,566.68	2,414.40	1,846.30	1,968.30	2,191.53	2,251.95	2,215.30	2,123.68	2,507.55	2,302.17	2,652.12	27,891.23
2021 Driver Hours	2,507.37	2,445.50	2,714.60	2,601.40	2,505.77	2,212.33	2,134.92	2,107.17	2,310.20	2,323.13	2,364.80	2,500.16	28,727.35
2022 Driver Hours	2,434.65	2,354.43	2,568.02	2,396.28	2,353.38	2,210.45	2,091.33	2,255.55	2,242.78	2,374.15	2,348.23	2,413.40	28,042.65
2023 Driver Hours	2,501.42	2,222.47	2,464.80	2,412.93	2,428.97	2,326.72	2,175.22	2,403.67	2,127.30	2,174.65	2,112.10	2,141.80	27,492.05
2024 Driver Hours	2,242.45	2,115.50	2,071.63	2,230.65	2,322.37	2,199.17	2,211.83	2,292.08	2,187.22	2,386.17	2,330.82	2,565.24	27,155.13
2025 Driver Hours	2,577.93	2,401.98	2,459.95	2,323.62	2,232.13	2,090.50	2,335.42	2,300.08	2,215.98				20,937.59
times hourly rate	33.24	33.24	33.24	33.24	33.24	33.24	33.24	33.24	33.24	33.24	33.24	33.24	
Calculated Expense	\$85,690.39	\$79,841.82	\$81,768.74	\$77,237.13	\$74,196.00	\$69,488.22	\$77,629.36	\$76,454.66	\$73,659.18	\$0.00	\$0.00	\$0.00	\$695,965.50
Reported Expense	\$85,690.39	\$79,841.82	\$81,768.74	\$77,237.13	\$74,196.00	\$69,488.22	\$77,629.36	\$76,454.66	\$73,659.18				\$695,965.50
Difference	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
ACCIDENTS REPORTED	0	1	0	0	0	0	0	0	0	0	0	0	0

Passenger Transit--Watertown Vehicle Maintenance Records as of 10/16/2025

Section 6, ItemA.

YEAR	MAKE	PLATE #	MODEL	VIN	FLEET #	DATE	SERVICE PROVIDER	MILEAGE	MAINTENANCE INFO	AMOUNT	NOTES
2015	Dodge	45742	Minivan	2C4RDGB7FR731635	#53	1/3/2023			4 Tires	\$569.72	the A/C is out and not able to be fixed- but we still use it when it is not hot out 9/20/23
						1/6/2023		256,683	Timing Guide & Oil change	\$3,177.17	
						2/24/2023		261,491	Oil Change	\$46.75	
						4/13/2023		266,928	Oil Change	\$51.95	
						5/10/2023			Brakes	\$743.31	
						5/30/2023		271,891	Oil Change	\$51.95	
						7/22/2023			Rear main seal, trans cooler condenser, front suspension aligned	\$493.26	
						9/22/2023		276,738	Change oil, filter, lube, tire rotation	\$51.75	
						11/14/2023	J&L Tire	282,473	Oil Change	\$52.70	
						11/14/2023	J&L Tire	282,473	4 Tire replacement, mount & balance tires	\$612.49	
						1/5/2024	J&L Tire	288,012	Oil change and tire rotation	\$52.70	
						1/5/2024	J&L	288,012	Rear Brakes	\$425.30	
						2/19/2024	Griffin Chrysler	292,023	Oil Change & Multi-point inspection	\$52.12	
						2/27/2024	Griffin Chrysler	292,966	Oil Change, Multi-poin inspection, & tire rotation	\$78.21	
						4/17/2024	J&L Tire	298,287	Oil Change	\$51.95	
						2/19/2024	Griffin Chrysler	292,023	Replaced stabilizer, tie rod, struts, alignment	\$1,470.13	
						7/2/2024	Watertown Transit	299,841	Front Brakes, Tack, Alignment, Rear Brakes, Brake Cable, A/C		
						8/20/2024	J&L	302,284	Oil Change Noted: RH Front & RH Rear tire pressure sensors bad		
						9/3/2024	Watertown Transit	302,644	replaced started, replaced oil cooler		
						9/24/2024	Watertown Transit	304,382	Replaced Driver side tire with a used one after		
						10/14/2024					another vehicle backed into #53. Minor damage to the driver's side rear bumper. No injuries reported. PTI reported claim to insurance company
						10/15/2024	C. Watertown	306,746	City Inspection		City Inspection 10-15-24 -passenger inside door handle broken, no back up alarm, tire tread low, needs oil change, needs motor mount and vehicle runs rough
						11/13/2024					John (Watertown Transit Mechanic) informed that the Rear Axel Shaft disconnected about 2 weeks ago. This van is not in service and it waiting to be repaired.
						10/22/2024	J&L	307,496	Oil Change, tire rotation, noted radiator cap leading Motor Mount Bad		
						1/9/2025	J&L	309,255	replaced break hose on RF & RL		

						1/14/2025	Griffin Chrysler		Dropped off at Griffin for Yearly Inspection. Oil Change and rotated tires multi point inspection and 2 new rear tires		Section 6, ItemA.
						1/16/2025	Watertown Transit	309,549	Replaced Passenger inside door handle		
						3/14/2025	Griffin Chrysler	312,163	Replaced right side motor mount		
											AUCTION JUNE 2025
2015	Dodge	52181	Minivan	2C4RDGB9FR731636	#54	1/5/2023		267,585	Oil change & tire rotation	\$87.30	
						2/13/2023		273,535	Oil change & tire rotation	\$87.30	
	AUCTION JUNE 2025					3/28/2023		278,977	Oil Change & Air Filter	\$109.10	
						4/12/2023			Headlamp replacement	\$56.16	
						5/15/2023		284,726	Oil change	\$51.95	
						6/13/2023			Tire Repairs	\$39.52	
						6/22/2023		289,748	Oil Change	\$51.75	
						8/25/2023		295,683	Change oil, filter, lube	\$51.75	
						9/18/2023			4 tires, mount & balance, valve stem, TPMS Sensor	\$753.34	
						10/2/2023	Griffin Chrysler	299,142	Multi-point inspection, alignment, transmission filter replacement	\$393.20	
						12/5/2023	C. Watertown	307,779	City Inspection		City Inspection - Passenger side sliding door does now close smoothly, check engine light is on, coolant is low, front brake concerns and A/C leaking
						12/15/2023	J&L Tire	309,362	Oil change & tire rotation	\$51.75	
						1/31/2024	J&L Tire	315,286	Oil change & tire rotation	\$51.75	
						1/31/2024	J&L Tire	315,286	Tire Patch Repair	\$39.52	
						5/2/2024	Griffin Chrysler	326,495	Oil change, multi-point inspection, & tire rotation	\$78.21	
						5/2/2024	Griffin Chrysler	326,495	Transmission pan service, lower control arm replacement, alignment	\$942.95	
						7/3/2024	J&L Tire	331,797	Oil Change, Tire Rotation, needs tires in near future, cabin air filter replaced		
						7/9/2024	C. Watertown		City Inspection		
						7/25/2024			Changed Starter		
						8/12/2024	J&L Tire	332,319	Power Steering Hose (pressure hose for power steering)		
						9/24/2024	Watertown Transit	335,244	Replaced Rear Hatch Shock Lifts		
						10/15/2024	C. Watertown	336,267	City Inspection		City Inspection 10/15/2024 - Back up alarm in op, low on power steering fluid, check engine light is on and needs a brake inspection.
						10/10/2024	J&L Tire	336,192	Oil Change 4 new tires 225/65R17		
						11/20/2024	Watertown Transit	338,375	Alternator/Serpentine Belt		
						12/24/2025	Watertown Transit	340,677	Oil Change		
						1/7/2025	Griffin Chrysler	341,357	Repair Tranny (under Warranty) Replaced Oil Cooler		
						3/26/2025	J&L Tire	345,325	Oil Change, Tire Rotate, NOTE: RADIATOR LEAKING		
											AUCTION JUNE 2025
2017	Dodge	97437	Minivan	2C4RDGBG9HR831156	#55	1/5/2023		201,946	Oil change & tire rotation	\$87.19	6

						2/1/2023			Axle repair	\$597.66		
						2/16/2023		206,773	Oil change & tire rotation	\$87.19		
						3/1/2023			1 Tire	\$144.17		Section 6, ItemA.
						3/28/2023		211,694	Brakes & air filter	\$109.14		
						5/8/2023		217,352	Oil change	\$51.95		
						5/23/2023		219,773	Brakes & oil change	\$1,282.06		
						6/26/2023		223,229	Oil change	\$51.75		
						7/12/2023			Transmission Work	\$1,516.16		
						10/3/2023	J&L Tire	236,175	Oil Change and Tire Rotation	\$51.75		
						10/24/2023	Griffin Chrysler	236,930	Multi-point inspection, transmission assembly replacement, alignment	\$761.29		
						11/28/2023	J&L Tire	241,462	Oil Change and Tire Rotation	\$51.75		
						12/5/2023	C. Watertown	278,445			City Inspection - Brakes at 50%, Coolant low, oil leak on front passenger side.	
						1/20/2024					On 1-20-24 one of our drivers backed into another vehicle. Minor damage, cracked rear bumper and tail light. Our in house mechanic will be repairing the damage. No injuries reported. I have filed a claim with our insurance company. Thank you, Diane Schmitz	
						2/8/2024	Shepy's Auto Body		Front Bumper Painting	376.64		
						2/9/2024	Griffin Chrysler	251,610	Oil change & tire rotation	\$78.21		
						4/2/2024	J&L Tire	256,664	Oil change & tire rotation	\$51.75		
						5/28/2024	J&L Tire	264,680	Oil change & tire rotation	\$51.75		
						4/2/2024	J&L Tire	256,664	Replace headlight and other bulbs	\$111.46		
						4/12/2024	J&L Tire	258,039	Tire Repair	39.52		
						7/2/2024	J&L Tire	267,122	Oil Change, 1 new tire			
						7/9/2024	C. Watertown		City Inspection			
						8/6/2024	J&L Tire	270,783	Oil Change, Tire Rotation			
						8/8/2024	J&L Tire	270,783	Tire Repair - RH 0 FRT Patch Plug (screw in tire)			
						8/22/2024	Watertown Transit	271,914	Passenger Side Door Handle Replaced			
						9/19/2024	J&L Tire	275,141	Oil Change, Tire Rotation			
						10/15/2024	C. Watertown	277,995	City Inspection		City Inspection completed - back up alarm not working, check engine light on motor mount and tires low on tread	
						10/30/2024	J&L Tire	279,455	Oil change, tire rotate, concerns: coolant leak at thermostat housing, oil cooler leaking			
						10/31/2024	Watertown Transit	279,689	Oil Cooler, spark plugs, coil boot, thermostat, rear breaks, crossover pipe, air & cavin filter, wipers			
						11/29/2024	J&L Tire	283,088	4 new tires 225/65R17 assurance maxlife			
						12/11/2024	J&L Tire	284,472	Oil Change Note: Air bag light on, LF out cv boot leaking LR shock leaking, power steering gear leaking			
						1/2/2025	Griffin Chrysler	285,807	Replaced camshaft, rockers, lifters, LF cv axle			
						1/5/2025	Watertown Transit	285,813	Steering gear box, sway bar bushings, outer tie rods, motor mounts alignment			
						1/6/2025	Watertown Transit	285,813	Rear brakes, pads, rotors			

						1/23/2025	Griffin Chrysler	285,820	front end alignment		
						3/4/2025	J&L Tire	288,732	Oil Change, tire rotate, NOTE: RUNNING ROUGH, ENGINE LIGHT ON		Section 6, ItemA.
						5/20/2025	Griffin Jefferson		39e Generator		
						6/9/2025	C. Watertown		City Inspection		No back up alram, Front brakes low, Rear "clunk" on drivers side, Check engine light is on, gas cap light on, rough idle, rear gate doesn't close all the way due to damage
						6/10/2025	J&L Tire	297,663	Oil Change, Tire Rotation		
						7/24/2025	J&L Tire	301,270	Rear Shock, Tire Repair		
						8/5/2025	Northside Auto	302,146	Oil Change		
2017	Dodge	97492	Minivan ADA	2C7WDGBG5HR838658	#56	3/10/2023		176,351	Oil Change	\$46.75	Lift van- Folding seats do get stuck in an upright position sometimes
						5/23/2023		181,495	Oil Change	\$51.95	
						6/21/2023		183,926	Oil Change	\$51.75	
						9/6/2023		188,594	Change oil, filter, lube	\$51.75	
						9/6/2023			4 tires, mount & balance, valve stem, cabin air filter	\$663.54	
						12/1/2023	J&L Tire	193,444	Oil Change & Tire Rotation	\$51.75	
						12/5/2023	C. Watertown	193,748			possible misfire, serp belt, oil on top of
						5/1/2024	Griffin Chrysler	204,214	Oil Change, Multi-point inspection, & tire rotation	\$78.21	
						5/6/2024	Griffin Chrysler	204,220	Replace camshift, lifters, rockers, transmission service, tie rods, & alignment	\$2,797.91	
						7/9/2024	C. Watertown		City Inspection		
						7/16/2024	J&L Tire	209,142	Oil Change		
						7/18/2024	Glass Works		Single Stone Chip Repair		
						9/11/2024	J&L Tire	212,960	Oil Change Tire Rotation, RD Tire low Tread 2/4/5		
						10/15/2024	C. Watertown	215,129	City Inspection		City Inspection 10/15/2024 - seats don't flip properly, belt noise, lower power steering fluid, rear tires low on tread.
						11/13/2024					John (Watertown Transit Mechanic) informed that something may be wrong with this van and they are looking into.
						11/22/2024			flat tire on side of road, John will put new tires on		
						11/22/2024	J&L Tire	216,939	Oil change, tire rotation, rear brakes at 1mm, front brakes at 7mm		
						11/26/2024	J&L Tire	217,107	rear brake pads, rear break rotors		
						12/24/2024	Watertown Transit	218,193	Changed Alternator		
						1/21/2025	Griffin Chrysler	220,444	Vehicle inspection, replace power steering pump, eng heater hose, mount and balance 2 front tires, replace coolant, change oil		
						2/19/2025	J&L Tire	221,883	Screw in tire/Patch Plug Repair		
						4/3/2025	J&L Tire	224,136	Oil Change, Tire Rotation, Air filter dirty		
						5/27/2025	J&L Tire	226,979	Oil Change, Plug rr tire		

						6/9/2025	C. Watertown	227,879	City Inspection		bungee cord to hold place, oil is overfilled is low, belt noise, Check engine light is on
						7/23/2025	J&L Tire	231,121	Pil Change, Rotate Tires (Needs Carbin Filter)		FROM PASSENGER TRANSIT - As a note, 56-bungee cord holding ramp- the bungee cord is there to stop the rattling noise. This happens with all vehicles as they age, the rattle gets louder and louder. To keep it from being irritating to riders, they often use a bungee to stop the rattle.
						8/26/2025		233,992	4 new tires		
2018	Dodge	C10244	Minivan ADA	2C7WDGBG3JR210085	#57	2/15/2023		141,898	Oil Change, tire rotation, brakes	\$1,229.30	
						4/27/2023		146,587	Oil Change & Battery	\$51.95	power steering and front end work was done on it- it is working now 9/20/23
						6/21/2023		151,025	Oil Change	\$51.75	
						8/28/2023			Alignment, transmission pan drop & filter change	\$936.14	
						9/5/2023		155,493	Change oil, filter, lube	\$51.75	
						9/5/2023			Cabin air filter replacement	\$50.10	
						11/17/2023	J&L Tire	161,454	Oil Change & Tire Rotation	\$52.70	
						11/17/2023	J&L Tire	161,454	2 Tire Replacement, mount & balance tires	\$305.77	
						12/5/2023	C. Watertown	163,044			City Inspection Coolant low, Radiator has stop leak in it, power steering fluid low, license plate light out, rear tires low on tread, check engine light on, air filter needs replacement, front brakes at 50%
						2/9/2024	J&L	170,430	Tire Patch Repair	\$39.52	
						3/1/2024	Griffin Chrysler	172,066	Oil change, multi-point inspection, & tire rotation	\$78.21	
						5/17/2024	J&L Tire	178,484	Oil change and tire rotation	\$51.95	
						4/18/2024	J&L Tire	175,585	4 Tire Replacement	\$613.44	
						7/9/2024	C. Watertown		City Inspection		
						9/17/2024	J&L Tire	185,039	Oil Change, Tire Rotation, Note: Radiator Leaking Coolant		John - running inc mechanic said its in shop for transmission issues 7/23
						10/15/2024	C. Watertown	186,741	City Inspection Report		City Inspection completed - seat has missing bolts, front brake pads are VERY low, coolant smell at engine area, power steering fluid is low and rear gate is held up with a bungee cord!
						11/19/2024	J&L Tire	189,025	oil change, tire rotation Note: Front tires at 7/32 rear at 8/32, front brakes at 7mm, rear uneven wear 2-3mm		
						12/9/2024	J&L Tire	190,985	rear brake pads, rear brake rotors Note: SES/Air bag light on		

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						1/6/2025	J&L Tire	193,581	Oil change, tire rotation, Note: battery tested low, brakes from 6mm rear 10mm		Section 6, ItemA.
						1/16/2025	Watertown Transit	194,912	Flat tire, john will put plug in tire Note: john tie rod bad - will fix when he has time		
						1/17/2025	Griffin Chrysler	194,985	Oil change, patch LF tire, replace both lower front controls arms, align front end, rotate tires		
						1/21/2025	Griffin Chrysler	195,019	Oil cooler replaced		
						2/12/2025	J&L Tire	196,901	Flat on RF, had to replace tire with new one		
						3/5/2025	J&L Tire	198,952	Oil Change, tire rotate, NOTE: Front brakes 4mm rear 8mm, RF tire 10/32, LF tire 4/32, RR 5/32		
						3/11/2025	J&L Tire	199,352	Front brake pads and rotors		
						6/9/2025	C. Watertown	206,156	City Inspection		Had to jumpstart, Low front brake pads, Belt Noise, Clunk noise in front
						6/13/2025	?	205,566	Oil Change		Difference in Miles?
						7/25/2025	Kayser	210,953	Oil Change, Rotate Tires, Oil Pressure Switch		
						9/26/2025	J&L Tire	215,703	Oil Change, 2 new tires		
2019	Dodge	C13613	Minivan	2C4RDGBGXR779575	#59	1/9/2023			2 Tires	\$288.34	
						2/14/2023		120,341	Oil change & tire rotation	\$86.65	
						5/19/2023		130,750	Compounder replacement & oil change	\$1,915.76	
						5/23/2023			Brake work	\$872.19	
						6/21/2023		135,349	Oil Change	\$51.95	
						7/20/2023			Tire Repair	\$71.00	
						8/8/2023		142,696	Change oil, filter, lube	\$49.95	
						8/8/2023			Cabin air filter replacement	\$51.90	
						9/19/2023		148,301	Change oil, filter, lube	\$51.75	
						10/4/2023	Griffin Chrysler	150,250	Oil Change, multi-point inspection	\$47.69	
						10/4/2023	Griffin Chrysler	150,250	Break replacement, check air conditioning	\$950.13	
						10/24/2023	J&L Tire	153,639	Oil Change	\$52.70	
						10/24/2023	J&L Tire	153,639	Replace wiper blades	\$45.70	
						11/28/2023	J&L Tire	159,288	Oil Change and tire rotation	\$51.75	
						12/5/2023					City Inspection - Oil on top of transmission, tires tread at 50%, transmission leaking, check engine light is on
						12/19/2023	J&L Tire	162,835	Replace alternator & added coolant	\$662.42	
						1/4/2024	Griffin Chrysler	163,239	Multi-point Inspection & Oil Change	\$52.96	
						1/4/2024	Griffin Chrysler	163,239	Mount & Balance Tires, Transmission work, condenser, rear seal	\$5,946.42	
						1/23/2024	J&L Tire	166,456	2 Tires, mount and balance	\$306.72	
						2/8/2024	Griffin Chrysler	169,005	Oil Change and Multi-point inspection	\$52.12	
						3/13/2024	J&L Tire	174,646	Oil Change and Tire Rotation	\$51.75	
						4/23/2024	J&L Tire	181,068	Oil Change and Tire Rotation	\$51.75	
						5/31/2024	J&L Tire	188,068	Oil Change	\$51.75	
						2/8/2024	Griffin Chrysler	169,005	Rear shock replacement	\$373.52	

						4/5/2024	J&L Tire	177,826	Front Struts, Sway Bar, Alignment	\$1,116.87	
						5/31/2024	J&L Tire	188,068	Tire Repair	\$39.72	
						7/9/2024	C. Watertown		City Inspection		
						7/9/2024	J&L Tire	193,912	Oil Change, Tire Rotation		
						8/7/2024	J&L Tire	196,587	Repair RR Tire (patching plug) noted rum bent - straighten bead on wheel		
						8/19/2024	J&L Tire	198,298	Oil Change, Tire Rotation, Oil Drain Plug and Gasket		
						10/15/2024	C. Watertown	200,972	City Inspection		City Inspection - No back up alarm, belt squeak, low power steering fluid, rear tires low on tread, motor mount attention is needed and check engine light is on.
						10/7/2025	Griffin Chrysler	?	arm valve, camshaft - E, camshaft-I, tappet-val		
						10/31/2024	J&L Tire	203,360	oil change, tire repair (patch plug), tire rotation,		
						11/8/2024	J&L Tire		mounted balanced used tire		
						11/20/2024	J&L Tire	206,428	4 new tires- assurance maxlife SL 225/65R17		
						12/5/2024	J&L Tire	208,568	oil change, tire rotation, cabin air filter		
						1/8/2025	J&L Tire	213,908	Oil change, multi point inspection, replaced fron engine mount, replaced rear engine mount, replaced left engine mount, rotated tires		
						1/13/2025	Griffin Chrysler	213,908	Oil change, multi point insepction, replaced front engine mount, replaced rear engine mount, tire rotate		
						2/12/2025	J&L Tire	218,019	Oil change, tire rotate		
						3/1/2025	Griffin Chrysler	220,686	Replace serpentine belt and tensioner		
						3/7/2025	J&L Tire	222,090	Tire repair, Patch plug		
						3/10/2025	J&L Tire	221,429	Oil Change, tire rotate, replaced rear pads, rear rotors		
						4/4/2025	J&L Tire	225,342	Oil change, Tire Rotation		
						5/13/2025	Northside Auto	229,876	Oil Change		
						6/9/2025	C. Watertown		City Inspection		Unit is at dealer for work-unable to complete City Inspection
						10/15/2025					Transmission? NO RECORDS RECEIVED
2020	Dodge	C15299	Minivan	2C4RDGBG5LR189978	#60	1/11/2023		84,142	Oil change & tire rotation	\$86.41	
						2/23/2023		88,939	Oil change	\$58.24	
						4/4/2023		94,647	Oil change	\$57.21	
						5/12/2023		99,800	Oil change & tire rotation	\$86.55	
						5/24/2023			Transmission, brakes, door	\$8,288.98	
						6/27/2023		104,419	Oil change	\$51.75	
						7/24/2023			2 Tires	\$306.72	
						9/19/2023		115,086	Change oil, filter, lube	\$57.75	
						2/21/2024	Griffin Chrysler	131,708	Oil change and tire rotation	\$73.17	
						4/5/2024	J&L Tire	136,697	Oil Change	\$51.75	
						5/22/2024	J&L Tire	142,798	Oil change and tire rotation	\$51.75	
						2/21/2024	Griffin Chrysler	131,708	Replaced rear shocks	\$286.53	
						4/5/2024	J&L Tire	136,697	4 Tires Replacement	\$613.64	
						5/10/2024	Griffin Chrysler	140,715	Replaced water pump and thermostat	\$801.68	

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						7/2/2024	J&L Tire	148,892	Oil Change		
						7/9/2024	C. Watertown		City Inspection		
						8/8/2024	J&L Tire	154,281	Oil Change, Tire Rotation, RF Strut Leaking - Suggest replacing soon		
						9/10/2024	J&L Tire	158,882	Oil Change, Tire Rotation		
						10/15/2024	C. Watertown	163,635	City Inspection		City Inspection 10/15/2024 -No back up alarm, needs front and rear brakes, low power steering fluid and is over 2000 miles overdue for oil change
						10/17/2024	Tire Rifik	163,824	Oil change, tire rotation		
						11/19/2024	J&L Tire	167,425	1 new tire on RR 225/65R17		
						11/20/2024	J&L Tire	167,630	Patch repair on LR tire		
						11/27/2024	Kayser	168,695	Oil Change Note: Kayser stated oil cooler is leaking and needs spark plugs, replace frt wheel hub/bearing asm, frt brakes, frt Rotors, wheel stud. Suggest replace frt sway bar links, frt struts		
						12/6/2024	J&L Tire	169,686	new LF tire 225/65R17		
						12/6/2024	J&L Tire	169,686	Oil change, tire rotation		
						1/3/2025	J&L Tire	173,156	replaced fron struts, front links, sway bar brushings, oil cooler, 2new tires on front, fill and bleed cooling system, oil change		
						1/15/2025	Griffin Chrysler	174,909	oil change, rotate tires, NOTE: BATTERY TESTED NORMAL, front tires 7/32, Rear tires 9/32, F - brakes 12mm, R brakes 8mm		
						2/18/2025	J&L Tire	179,319	Oil Change, clock spring, air filter and cabin filter		
						3/20/2025	Watertown Transit	183,169	Oil Change, Tire Rotation		
						4/4/2025	J&L Tire	184,641	Oil Change, Tire Rotation		
						5/9/2025	J&L Tire	188,642	Oil Change, Tire Rotation		
						6/9/2025	C. Watertown	192,384	City Inspection		No back up alarm+Passenger window won't work+Coolant smell+Dark Coolant+Low on oil+Tires low on tread+Clunk in front+Motor mount needs attention
						6/13/2025	Northside Auto	192,897	Oil Change		
						7/2/2025	Kayser	194,927	Replace oil filter housing		
						7/30/2025	J&L Tire	197,190	Oil Change, Tire Rotation (sug front tires)		
2020	Dodge	C16458	Minivan ADA	2C4RDBGXLR231464	#61	1/30/2023		71,044	Oil Change	\$58.32	
						3/30/2023		76,025	Oil Change	\$57.55	
						5/11/2023		80,667	Oil Change	\$57.61	
						7/5/2023		85,656	Oil Change	\$57.61	
						7/10/2023			Rear brakes and calipers replacement	\$236.69	
						8/22/2023			Tire rotation	\$26.34	
						8/25/2023		92,307	Change oil, filter, lube	\$57.61	
						10/9/2023	J&L Tire	97,353	Oil Change	\$52.70	
						10/9/2023	J&L Tire	97,353	Brake check & 4 tire replacement, mount & balance tires	\$612.49	

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						11/20/2023	J&L Tire	101,926	Brake check and replacement of front brake pads & rotors	\$439.85	Section 6, ItemA.
						2/19/2024	Griffin Chrysler	102,180	Oil change & multi-point inspection	\$52.12	
						2/19/2024	Griffin Chrysler	102,180	Alignment, transmission replacement, evac and recharge	\$1,234.55	
						4/15/2024	J&L Tire	107,439	Oil Change	\$51.75	
						5/31/2024	J&L Tire	112,309	Oil Change	\$51.75	
						7/9/2024	C. Watertown		City Inspection		
						7/23/2024	J&L Tire	117,068	Oil Change, Tire Rotation		
						9/4/2024	J&L Tire	120,969	Oil Change, 1 additional Quart of Oil		
						10/11/2024	J&L Tire	124,697	Oil Change, 4 new tires 225/65R17		
						11/13/2024					John (Watertown Transit Mechanic) informed that the transmission may be out. They are looking into it more - Van not in service at this time
						10/11/2024	J&L Tire	124,697	Oil change, 4 new tires 225/65R17		
						1/22/2025	Griffin Chrysler	128,172	Tranny repair (torque converter, replace thermostat, oil change, replace rear engine mount and rear support engine mount		
						3/24/2025	J&L Tire	132,309	Oil change, tire rotation, new air filter		
						6/9/2025	C. Watertown		City Inspection		Brake dust on front wheels - Serp belt has slight cracking - needs wiper blades - check engine light is on - gas cap light is on - Damage to right and left side of rear bumper
						7/16/2025	J&L Tire	140,367	Oil change, tire rotation, new air filter		
						8/29/2025	J&L Tire	144,954	Oil Change, Alignment		
2005	Ford	158JSF	BUS	1FTSS34L05HB11911	#82						
	12 passenger					9/17/2024	J & L Tire	61,401	Oil Change, Coolant cap missing & replaced, CK engine light on		
	AUCTION JUNE 2025 - SOLD					12/10/2024	J & L Tire	62,468	inspect for gas leak Note: super rusty underneath, needs brakes, shocks/struts, fuel tank, fuel tank filler neck, fuel strap		Date last used 06/08/2023 - Watertown Transit advised that if we have them we should be using and maintaining as they are not eligible for disposal yet.
						10/15/2025					NO RECORDS RECEIVED
2010	Starcraft	80044	Bus-ADA	1FDEE3FL9ADA38147	#83						
	12 passenger					8/31/2023			Replace brake pads, calipers, rotors, front lower ball joint	\$1,359.56	
						10/1/2024			"Bus not Driven" - Watertown Transit		Date last used 10/09/2023 - Watertown Transit advised that if we have them we should be using and maintaining as they are not eligible for disposal yet.
						11/14/2024	Napa		New Battery		
						1/14/2025	Grinwald	48,795	Replaced passenger door motor and wiring, oil change		
						10/15/2025					NO RECORDS RECEIVED
2015	Starcraft	89613	Bus	1FD FE4FS8FDA03270	#85						
	23 passenger	CDL				9/13/2022	Griffin/Fort	33,360	Brakes		

										Date last used 11/18/2022 - Watertown Transit advised that should be using and not disposal.
						10/2/2025	J&L Tire	33,472	Oil Change	no current records provided 6/19/25
2010	Supreme	80485	Bus - ADA	1FDDE3FL8ADA79123	#86	No miles to date or service				
						10/1/2024			"Bus not Driven" - Watertown Transit	Date last used 06/19/2023 - Watertown Transit advised that if we have them we should be using and maintaining as they are not eligible for disposal yet.
						10/2/2025	J&L Tire	25,950	Oil Change	no current records provided 6/19/25
2017	Starcraft	54296	Bus	1FDDE4FS7HDC07528	#87	24,928 to 26,722 miles for January through July. No miles to date or services				
	23 passenger	CDL				11/21/2022	Griffin Ford	24,157	Oil Change	
						11/14/2024	Napa		New Battery	Date last used 06/08/2023 - Watertown Transit advised that if we have them we should be using and maintaining as they are not eligible for disposal yet.
						10/15/2025				NO RECORDS RECEIVED
2023	Dodge		Minivan ADA	2C4RC1CG7PR617120	#88	2/21/2024	Streets Department	409	Delivery Inspection	N/A
						7/19/2024	Kayser	5,247	Oil Change, RF Tire Repair (Screw in Tire), 16 Point Inspection	
						9/3/2024	Kayser	10,161	Oil Change, 16 Point Inspection, Tire Rotation	John (Watertown Transit Mechanic) informed about van backing into pole at kwik trip - Megan reached out to PTI for more information 11/13/2024
						10/15/2024	C. Watertown	14,639	City Inspection	City Inspection 10/15/2024 - Due for oil service and Seat strap broken off on passenger rear seat
						11/10/2024	Shepy's Repair		Hatch Repair	Transit Employee backed into a safety post in the Kwik Trip parking lot. Damage to the back hatch door on 9/9/2024
						10/15/2024	Kayser	14,680	Oil Change, 16 point inspection	
						11/26/2024	J&L Tire	19,337	Tire repair - nail in tire - Patch Plug	
						11/27/2024	Kayser	19,475	Oil change, 16 point inspection, tire rotation	
						1/8/2025	Kayser	23,916	Oil change, 16 point inspection, tire rotation Note: recommend 4 new tires 4/32	
						1/16/2025	J&L Tire	25,066	4 new tires 235/65R17 GOO assurance Maxlife-SL	
						2/12/2025	Kayser	27,640	Oil change, tire rotate, cabin air filter	
						3/21/2025	Kayser	31,951	Oil change, 16 point inspection, rotate tires	
						4/30/2025	Kayser	36,392	Oil Change, Tire Rotation	

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						6/9/2025	C. Watertown	40,447	City Inspection		Rims covered in brake Minimum	Section 6, Item A.
											No recent oil change noted 6/19/2025 - over 8000 miles - PASSENGER TRANSIT SENT UPDATED LOGS SHOWING OIL CHANGE ON 4/30	
						7/7/2025	J&L Tire	44,024	Tire repair - Screw in RR			
						7/11/2025	Kayser	44,680	Oil Change, Rotate Tires			
						8/18/2025	Kayser	48,959	Oil Change, Rotation			
						9/26/2025	Kayser	53,424	Oil Change Rotation			
2023	Dodge		Minivan ADA	2C4RC1CG6PR617108	#89	2/21/2024	Streets Department	409	Delivery Inspection	N/A		
						7/19/2024	Kayser	4,998	Oil Change, 16 Point Inspection			
						9/5/2024	Kayser	9,429	Oil Change, 16 Point Inspection, Tire Rotation			
						10/15/2024	C. Watertown		City Inspection		City Inspection 10/15/2024 - Seat cable broken off	
						10/24/2024	Kayser	13,652	Oil change, tire rotation, 16 point inspection. Note: recommend tires and alignment			
						11/29/2024	J&L Tire	16,223	2 new tires 235/65R17 assurance maxlife			
						12/17/2024	Kayser	18,161	Oil change, tire rotation, 16 point inspection			
						12/20/2024	J&L Tire	18,451	Tire repair on RR			
						12/28/2024	Kayser	18,626	Took van to kayser to have checked out because crash detection light was on - they determined snow build up can cause this.			
						1/28/2025	Kayser	22,339	Oil change, multi point inspection, rotate tires, cabin filter			
						3/10/2025	Kayser	26,702	Oil change, tire rotate, 16 multi point inspection			
						5/28/2025	Kayser	35,222	Oil Change			
						6/9/2025	C. Watertown	36,789	City Inspection		Needs front brake pads, Coolant low, needs tires, recommend wiper blades	
						6/10/2025	J&L Tire	36,807	4 new tires			
						7/9/2025	J&L Tire	40,786	Repair RH Rear Tire			
						8/8/2025	Kayser	44,133	Oil Change			
2024	Dodge Pacifica		Minivan ADA	2C4RC1FG0RR155661	#90						Put into Service on 11/14/2024	
						1/7/2025	Kayser	4,885	Oil change, tire rotation, 16 point Inspection			
						2/24/2025	Kayser	9,486	Oil change, tire rotation, 16 point Inspection			
						4/11/2025	Kayser	13,800	Oil Change		PASSENGER TRANSIT SENT UPDATED LOGS SHOWING OIL CHANGE ON 4/11	
						5/20/2025	Kayser	18,127	Oil change, rotate tires		** 8641 miles inbetween oil change	

						6/9/2025	C. Watertown		City Inspection		Per Watertown Streets Department - Vehicle was not n inspe
						9/10/2025	Kayser	31,689	Oil change, rotate tires		Wheel bearing and contrail arms at griffin?
2025	Chrysler Voyager		Minivan ADA		#91						NOT YET IN SERVICE DELIVERED 9/8/2025
								500			

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