



## COMMON COUNCIL MEETING AGENDA

TUESDAY, SEPTEMBER 17, 2024 AT 7:00 PM

**MUNICIPAL BUILDING COUNCIL CHAMBERS – 106 JONES STREET, WATERTOWN, WI 53094**

**Virtual Meeting Info:** <https://us06web.zoom.us/join> Meeting ID: 282 485 6600 Passcode: 53098 One tap mobile +16469313860

*All public participants' phones will be muted during the meeting except during the public comment period. This meeting will be streamed live on YouTube at: <https://www.youtube.com/c/WatertownTV>*

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. PLEDGE OF ALLEGIANCE**

**4. MINUTES OF COUNCIL MEETING HELD**

A. Meeting minutes from September 3, 2024

**5. COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT**

*Members of the public who wish to address the Council must register their request in writing before the meeting begins. Each individual who requests to address the Council will be permitted up to three minutes for their comments.*

**6. REPORTS**

A. Historic Preservation & Downtown Design Commission minutes from March 27, 2024

B. Historic Preservation & Downtown Design Commission minutes from April 6, 2024

C. Tourism minutes from July 11, 2024

D. Watertown Housing Authority minutes from July 25, 2024

E. Licensing Board minutes from July 31, 2024

F. Plan Commission from August 12, 2024

G. Public Works Commission minutes from August 13, 2024

H. Review and approve: park, recreation, and forestry meeting minutes from August 19, 2024

I. Senior Center Advisory Board minutes from August 20, 2024

J. Finance Committee minutes from August 26, 2024

K. Public Works Commission & Downtown Main Street Task Force minutes from August 27, 2024

L. Zoning Board of Appeals Minutes from August 27, 2024

M. Public Works minutes from August 27, 2024

N. Historic Preservation & Downtown Design Commission minutes from August 28, 2024

O. Public Safety minutes from September 4, 2024

P. Public Works minutes from September 10, 2024

**7. COMMUNICATION & RECOMMENDATIONS**

A. Space Needs Analysis Presentation

B. Watertown Fire Department Monthly Report for August

**8. NEW BUSINESS**

A. Review and take action: Committee Appointments



- B. Convene into closed session per Wis. Stat. Sec. 19.85(1)(g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (Claim of J.B.)
- C. Reconvene into open session

## **9. ACCOUNTS PAYABLE**

- A. Accounts Payable

## **10. MISCELLANEOUS BUSINESS**

- A. Payroll Summary - August 21, 2024 - September 3, 2024
- B. Cash and Investments - August 31, 2024

## **11. LICENSES**

- A. Licensing Memo to Council
- B. Review and take action: application for a "Class B" Malt and Liquor License from Kathy B's LLC DBA The Buffalo Bar (Ashley Berry, Agent) located at 814 N Church St for licensing year July 1 2024 - June 30, 2025 (former Kathy B's LLC DBA Kathy's Buffalo Bar)
- C. Review and take action: Application for a "Class A" Malt and Liquor License from Watertown Liquor Depot DBA Liquor Depot (Hydn Heisel, Agent) located at 1907 Market Way Ste C

## **12. ORDINANCES**

- A. Ord. 24-22 - Ordinance to Amend Chapter 550 Official Zoning Map of the City of Watertown (Sponsor: Mayor McFarland, From: Plan Commission, Second Reading)
- B. Ord. 24-23 - Ordinance for Attachment of Real Estate by Boundary Adjustment from the Town of Watertown to the City of Watertown - N9009 County Road A (Sponsor: Mayor McFarland, From: Plan Commission, Second Reading)
- C. Ord. 24-24 - Ordinance to Amend Section 136-11 Responsibilities of the City of Watertown General Ordinances (Sponsor: Mayor McFarland From: Finance Committee, First Reading)
- D. Ord 24-13 - Ordinance to Amend Section 410-56(A) Smoking in Prohibited Places (Sponsor Ald. Jonathan Lampe From: Parks, Recreation and Forestry Commission, First Reading)

## **13. RESOLUTIONS**

- A. Exh. 9646 - Resolution to Discontinue Public Way on Jones Street, Near and About its Intersection with North First Street (Sponsor: Mayor McFarland From: Plan Commission)
- B. Exh. 9654 - Resolution to withdraw from Wisconsin Public Employers' Group Health Insurance Program (Sponsor: Mayor McFarland From: Finance Committee)
- C. Exh. 9655 - Resolution to modify Fund 15 [Public Health Emergency Preparedness] budget (Sponsor: Mayor McFarland from: Finance Committee)
- D. Exh. 9656 - Resolution to update 2024 payroll resolution to change Media Productions Manager pay grade to Grade H on the city's pay table (Sponsor: Mayor McFarland From: Finance Committee)
- E. Exh. 9657 - Resolution to approve State/Municipal Financial Agreement for City-wide Bike & Pedestrian Network Plan (Sponsor: Mayor McFarland From: Finance Committee)
- F. Exh. 9658 - Resolution to approve State/Municipal Financial Agreement for South Church Street Shared-use Path (Sponsor: Mayor McFarland From: Finance Committee)

## **14. COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT**

*Each individual who requests to address the Council will be permitted up to three minutes for their comments and must fill out the sign in sheet provided.*

## **15. ADJOURNMENT**



*Persons requiring other reasonable accommodations of the above meeting may contact the office of the City Clerk by email [mdunneisen@watertownwi.gov](mailto:mdunneisen@watertownwi.gov), or by phone 920-262-4006.*

*“Any invocation that may be offered before the official start of the Council meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker.”*



**Common Council Minutes  
Tuesday September 3, 2024**

Section 4, Item A.

Mayor McFarland called the regular meeting of the City of Watertown Common Council to order at 7:00 p.m. on Tuesday, September 3, 2024. This meeting was open for attendance in the council chambers as well as virtually.

**ROLL CALL**

Roll call indicated the following Alderpersons present: Ald. Davis, Lampe, Board, Bartz, Smith, Schmid, Wetzel and Moldenhauer. Absent was Ald. Blanke. City staff present were City Attorney Steven T. Chesebro, Fire Chief Tanya Reynen (virtual), Police Chief David Brower, Finance Director Mark Stevens, Streets Superintendent Stacy Winkelman, Zoning Administrator Brian Zirbes (virtual), and City Clerk Megan Dunneisen.

**PLEDGE OF ALLEGIANCE**

The Council recited the Pledge of Allegiance to the American Flag.

**MINUTES OF PRECEDING MEETING**

Mayor McFarland inquired if there were additions or corrections to minutes of the Common Council meeting held Tuesday, August 20, 2024. There being none, minutes were accepted as presented.

**COMMENTS & SUGGESTIONS FROM CITIZENS PRESENT**

Stacy Estudillo of E. Main Street, spoke on concerns regarding the hire of a new Police Officer.

**REPORTS**

*(Complete minutes are open for public inspection in the Finance Department.)*

The following reports were received and filed: Finance Committee minutes from August 12, 2024, Town Square Programming Commission Minutes from August 21, 2024, and RDA Minutes from August 21, 2024.

**COMMUNICATIONS & RECOMMENDATIONS**

Discussion on Future Land Use and Zoning.

**NEW BUSINESS**

Ald. Davis made a motion to convene into closed session per Wis. Stat. Sec. 19.85(1)(g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (Hering, et al v. Rural Mutual Insurance Company, et al re: settlement update), seconded by Ald. Board and carried by roll call vote: Yes-8; No-0; Abstain-0.

Ald. Schmid made a motion to reconvene into open session, seconded by Ald. Wetzel and carried by unanimous voice vote.

**MISCELLANEOUS BUSINESS**

Payroll Summary - August 7, 2024, to August 20, 2024, was presented

**ORDINANCES**

Ord. 24-20 - Ordinance for Attachment of Real Estate by Boundary Adjustment from the Town of Emmet to the City of Watertown (Sponsor: Mayor McFarland From: Plan Commission, First Reading). Ald. Smith moved for adoption of ordinance 24-20 on its first reading, seconded by Ald. Schmid and carried by roll call vote: Yes-8; No-0; Abstain-0.

Ald. Smith made a motion to suspend the rules to have second reading of Ordinance 24-20 to provide ample timing for election purposes, seconded by Ald. Schmid and carried by unanimous voice vote.



Ord. 24-20 - Ordinance for Attachment of Real Estate by Boundary Adjustment from the Town of Emmet to the City of Watertown (Sponsor: Mayor McFarland From: Plan Commission, Second Reading). Ald. Board asked that the city consider options to support citizens in this area with cost of water and sewer in the future. Ald. Lampe Ald. Smith moved for adoption of ordinance 24-20 on its second reading, seconded by Ald. Schmid and carried by roll call vote: Yes-8; No-0; Abstain-0.

Ord. 24-21 - Ordinance to Amend Chapter 52, Article 1, Districts and Wards, of the City of Watertown General Ordinances (Sponsor: Mayor McFarland, First Reading). Ald. Smith moved for adoption of ordinance 24-21 on its first reading, seconded by Ald. Wetzel and carried by roll call vote: Yes-8; No-0; Abstain-0.

Ald. Smith made a motion to suspend the rules to have second reading of Ordinance 24-21 to provide ample timing for election purposes, seconded by Ald. Schmid and carried by unanimous voice vote.

Ord. 24-21 - Ordinance to Amend Chapter 52, Article 1, Districts and Wards, of the City of Watertown General Ordinances (Sponsor: Mayor McFarland, Second Reading). Ald. Smith moved for adoption of ordinance 24-21 on its second reading, seconded by Ald. Schmid. and carried by roll call vote: Yes-8; No-0; Abstain-0.

Ord. 24-22 - Ordinance to Amend Chapter 550 Official Zoning Map of the City of Watertown (Sponsor: Mayor McFarland, From: Plan Commission, First Reading). Ald. Schmid moved for adoption of ordinance 24-22 on its first reading, seconded by Ald. Wetzel and carried by roll call vote: Yes-8; No-0; Abstain-0.

Ord. 24-23 - Ordinance for Attachment of Real Estate by Boundary Adjustment from the Town of Watertown to the City of Watertown - N9009 County Road A (Sponsor: Mayor McFarland, From: Plan Commission). Ald. Bartz moved for adoption of ordinance 24-23 on its first reading, seconded by Ald. Board and carried by roll call vote: Yes-8; No-0; Abstain-0.

## **RESOLUTIONS**

*Resolutions below are listed in order of the agenda but may not be the order by which they were taken up at the Council meeting.*

Exh. 9645 - Resolution for the Addition of Ward 23 Within the City of Watertown (Sponsor: Mayor McFarland). Ald. Smith moved to adopt resolution, seconded by Ald. Moldenhauer and carried by roll call vote: Yes-8; No-0; Abstain-0.

Exh. 9646 - Resolution to Discontinue Public Way on Jones Street, Near and About its Intersection with North First Street (Sponsor: Mayor McFarland From: Plan Commission). Ald. Wetzel moved to table resolution 9646, seconded by Ald. Bartz. Ald. Smith made a motion to table Resolution 9646, seconded by Ald. Schmid and carried by unanimous voice vote.

Exh. 9647 - Resolution for Rock River Ridge Final Plat Resolution (Sponsor: Mayor McFarland From: Plan Commission). Ald. Lampe moved to adopt resolution 9647, seconded by Ald. Board and carried by roll call vote: Yes-8; No-0; Abstain-0.

Exh. 9648 - Resolution to add Taxi Van to lease (Sponsor: Ald. Schmid, From: Transit Commission). Ald. Schmid moved to adopt resolution 9648, seconded by Ald. Bartz and carried by unanimous voice vote.

Exh. 9649 - Resolution to enter into a State/Municipal Financial Agreement for reconstruction of Labaree Street between Boughton and Anne Streets in 2028 (Sponsor: Mayor McFarland from: Finance Committee). Ald. Wetzel moved to adopt resolution 9649, seconded by Ald. Davis and carried by roll call vote: Yes-8; No-0; Abstain-0.

Exh. 9650 - Resolution to approve GRAEF USA, LLC General Municipal Engineering Services Agreement for Engineering Division (Sponsor: Mayor McFarland From: Finance Committee). Ald.



Moldenhauer moved to adopt resolution 9650, seconded by Ald. Davis and carried by roll call vote: Yes-8; No-0; Abstain-0.

Exh. 9651 Resolution for New Cingular Wireless PSC, LLC. (AT&T) Site WT/WI1058 License Agreement on O'Connell Water Tower (Sponsor: Alderperson Board From: Public Works Commission). Ald. Board moved to adopt resolution 9651, seconded by Ald. Bartz and carried by roll call vote: Yes-8; No-0; Abstain-0.

Exh. 9652 - Resolution to adopt a Right-of-Way Dedication for 1911 Gateway Drive (PIN(s) 291-0815-1624-000, 291-0815-1624-002, 291-0815-1624-003, 291-0815-1624-004, 291-0815-1624-005, & 291-0815-1624-006) (Sponsor: Mayor McFarland From: Plan Commission). Ald. Smith moved to adopt resolution 9652, seconded by Ald. Wetzel and carried by roll call vote: Yes-8; No-0; Abstain-0.

Exh. 9653 - Resolution to amend payroll of dispatch and dispatch supervisor to 2024 payroll resolution (Sponsor: Mayor McFarland From: Finance Committee). Ald. Moldenhauer moved to adopt resolution 9653, seconded by Ald. Lampe and carried by roll call vote: Yes-8; No-0; Abstain-0.

### **COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT**

No comments were received.

### **ADJOURNMENT**

There being no further business to come before the Council at this time, Ald. Schmid moved to adjourn, seconded by Ald. Moldenhauer, and carried by unanimous voice vote at 7:35 p.m.

Respectfully Submitted,

Megan Dunneisen, City Clerk

*DISCLAIMER: These minutes are uncorrected; any corrections will be noted in the proceedings at which these minutes are approved. Complete minutes are open for public inspection in the Clerk's Office. Video recording available at Watertown TV's YouTube page: <https://www.youtube.com/c/WatertownTV>*



City of Watertown Historic Preservation  
& Downtown Design Commission  
Meeting Minutes  
March 27, 2024

Members present: Jacob Maas, Jill Nadeau, Michael Trego, Tim Little, and Melissa Lampe (via remote call). Members not present: Barry Ashenfelter, John Klink.

1. Call to Order.  
Maas called the meeting to order at 6 p.m.
2. Review and Approve Minutes  
Motion by Little, second by Nadeau, to approve as submitted.
3. BUSINESS:
  - A. Review and take action: Certificate of appropriateness, signage.
    - a. 200 West Main Street, Pine Hill Farm: Motion to approve (with recommendation to make business name more prominent) by Lampe, seconded by Nadeau. Motion carried.
    - b. 210 South Water Street, C&J BBQ: Motion to approve by Trego, seconded by Little. Motion carried. One abstention: Maas
    - c. 217 East Main St, Bradow Jewelers: Motion to approve by Trego (with recommendation to increase font “Paradise Spa”), seconded by Nadeau. Motion carried.
    - d. 304 Jones St, Pooch Paradise: Motion to approve by Trego, seconded by Nadeau. Motion carried.
    - e. 416 East Main St, Uptown Bar: Motion to approve by Nadeau, seconded by Little. Motion carried.
  - B. Update and Discuss:
    1. 2 East Main Street (Masonic Temple) Local landmark designation: Next step in the process is for the Common Council to consider and vote.
  - C. Update and discussion: Certified Local Government grant application  
The application has been denied. A reason given by the State is that Watertown does not currently have enough properties designated as Historic Landmarks.
  - D. Review and Discuss: Chapter 325, Historic Preservation.  
The members of the commission are not prepared currently to discuss. Maas volunteered to begin writing/editing the Chapter.
4. ADJOURNMENT  
Motion by Nadeau, second by Trego to adjourn. Motion carried.

Respectfully submitted,  
Michael Trego  
Commission Secretary



City of Watertown Historic Preservation  
& Downtown Design Commission  
Meeting Minutes  
June 26, 2024

Members present: Jacob Maas, Jill Nadeau, Tim Little, Melissa Lampe, and Jaynellen Holloway (via remote call). Members not present: Michael Trego, John Klink. Guest: Belle Luhman

1. CALL TO ORGER.  
Maas called the meeting to order at 6 p.m.
2. MINUTES
  - A. Review and Approve March 27, 2024, Minutes
    - a. Motion by Lampe, second by Little, to approve as submitted.
3. PUBLIC COMMENT
  - A. No Comments made by the public.
4. BUSINESS:
  - A. Review and take action: Certificate of appropriateness, signage.
    - a. 400 East Main Street, C21 Endeavor: Motion to approve (with recommendation to place logo on solid backing) by Lampe, seconded by Holloway. Motion carried.
      - i. Commissioner Lampe went on record to compliment the property owner, Belle Luhman, for façade improvements over the last two (2) years.
5. ADJOURNMENT  
Motion by Nadeau, second by Lampe to adjourn. Motion carried.

Respectfully submitted,  
Jacob Maas  
Commission Chair



The following Tourism Commission members were present via Zoom Meeting or in person at Watertown City Hall. Commission Members present; Cheryl Mitchell, Conrad Talaga, Courtney Krause, Melissa Lampe, Steven Board Also present; Chamber of Commerce Executive Director Bonnie Hertel and Tourism Manager Robin Kaufmann and Event Coordinator Stephanie Juhl.

1. The meeting was called to order by Conrad Talaga at 8:00 a.m.
2. Review & Approve June Minutes. Motion to approve the minutes was made by Melissa Lampe and seconded by Conrad Talaga. The Commission voted to approve the minutes.
3. Old Business:
  - a. Approve Financial Report: Motion to approve the May financials was made by Conrad Talaga and seconded by Melissa Lampe. Motion to approve the June financials was made by Melissa Lampe and seconded by Courtney Krause
  - b. Marketing Plan – review and act on marketing plan.
    1. Visitor Guides – The 2<sup>nd</sup> batch of guides is being distributed; 1500 to replenish Jefferson County and beyond and others brought to tournament sites.
    2. Ad opportunities –  
Nothing new to report
  - c. Review and take possible action on mural restoration projects – Nothing new to report at this time
  - d. Discuss and take possible action on Watertown Riverfest objectives; The Car Show turnout is expected to increase over last year due to celebrity attendees and photo opportunities.
  - e. Discuss Hotel stay updates – June weekends were all close to full occupancy and occupancy was higher compared to last year. Weekday occupancy was down from last year. June Occupancy nationally was 69.6% local was somewhere between 55-65% July occupancy to date is starting out weak and below last year. July 4<sup>th</sup> weekend was not expected to be at full occupancy and was down from last year. Hopefully weekend and weekday occupancy will improve with the RNC and EAA traffic. Current occupancy is pacing down from last year.
  - f. Discuss and take possible action on digital billboard display agreement. The contract started June 17<sup>th</sup>. The Octagon House has had content on the billboard. Watertown Tourism will submit content. Other Watertown Tourism related businesses can sign a contract provided by Watertown Tourism for their own content at a discounted rate of \$150/week.
4. New Business
  - a. Discuss and take possible action on Bentzin Family Town Square objectives.  
The town square is an asset to the community and in order to create a safe and vital environment, BFTS has a monthly commission meeting. Topics include but are not limited to information on the scheduled events, obtaining approvals from various boards, insurance concerns, finding volunteers, street closures, fundraising strategies.
  - b. Review Manager's report of previous month's tasks. See attached report
  - c. Commission members' report.  
Maranatha Camp season starts soon. EAA Chapter 320 WOW POP at Watertown Airport. EAA traffic will start July 18-19<sup>th</sup>. RNC starts 7/14 for 4 days and hopefully we will receive overflow business.



Adjournment – Motion to adjourn the meeting at 8:56 a.m. was made by Steven Board and seconded by Conrad Talaga.

Section 6, Item C.

Agenda items:

A reminder from Robin to have all requests for additions to the next meeting’s agenda to her by Tuesday, the week before the meeting.

The next meeting will be at 8:00 am September 12, 2024, via Zoom or you may attend in person at Watertown City Hall

NOTE: These minutes are uncorrected, and any corrections made thereto will be noted in the proceedings at which these minutes are approved.

Submitted by,  
Cheryl Mitchell, Secretary

Manager’s Report – June

Social Media Report

Facebook: 76 new followers (Post reach 119,998)

Visitwatertownwi.com: 6233 Users – 9526 views

Instagram: 1110 followers

- ☐ Regularly posted to social media (Watertown, Jefferson County, Riverfest)
- ☐ Represented Tourism at Wake up Watertown
- ☐ Attended Main Street Promotions Committee meeting
- ☐ Attended Watertown Downtown River Corridor Development Stakeholder Meeting
- ☐ Represented Tourism at Collaboration Group meeting
- ☐ Updated event dates on visitwatertownwi.com
- ☐ Represented Tourism at Leadership Watertown Wayfinding ribbon cutting
- ☐ Attended Bentzin Family Town Square Committee meeting
- ☐ Continued planning Watertown Riverfest 2024
- ☐ Visited businesses/events to take photos for future promos:
  - o Thursday Night Market at the Square
  - o Watertown Farmers Market
  - o Bigg’s Bar & Grill
  - o Wisteria Castle
  - o Summer Concert Series at BFTS



## MEETING OF THE BOARD OF COMMISSIONERS OF THE WATERTOWN HOUSING AUTHORITY

The Commissioners of the Watertown Housing Authority (WHA) met in regular session at 201 N. Water St., Watertown WI on Thursday, July 25, 2024.

- **Call to Order**

The Chairman, J. Braughler called the meeting to order at 4:00 p.m.

**Present:** J. Braughler, R. Stocks, M. Malmstrom & J. Bear. Also, present was Secretary T. Kasten.

**Absent:** J. Walter

- **Agenda Review**

The Commissioners approved the agenda as presented.

- **Tenant/Citizen Comments**

Bread Basket continues to set up at the Johnson Arms building every-other Thursday.

- **Approval of Minutes**

A motion to accept the minutes of the regular meeting held on Thursday, May 16, 2024, was made by M. Malmstrom and seconded by R. Stocks. The motion carried.

- **Approval of Monthly Expenditures and Financial Report**

A motion to accept the payment of bills which included checks (#23174-23224) and ACH debit transactions from 5/10/2024-7/10/2024 totaling \$90,495.24 was made by J. Bear and seconded by R. Stocks. The motion carried. May & June 2024 financials were discussed and will be placed on record, subject to audit.

- **Resolution #24-16-Approval of Anticipated Operating Budget 10/1/2024-9/30/2025**

T. Kasten presented the WHA's anticipated operating income and expenses for fiscal year end 9/2025.

After a discussion, a motion to accept the Anticipated Operating Budget for FYE 9/2025 with employee wage changes as discussed was made by R. Stocks and seconded by J. Bear and on a role call was adopted with the following vote:

	AYES	NAYS	ABSENT
Bear	X		
Braughler	X		
Malmstrom	X		
Stocks	X		
Walter			X

The motion carried.

- **Executive Director's Report**

Public Housing Overview

- The office has been plagued with computer issues since we last met; computer crashed and Microsoft update did not transition smoothly with other programs.
- Bedbugs-On 6/28/2024 a bi-annual inspection and a proactive spray was done in all units of the Johnson Arms building. No bed bugs were found in any units. An inspection was done and treatment will be scheduled for a unit at the family sites.
- Capital Funds projects - T. Kasten informed the commissioners that the 46 steel storm doors for all family site units were delivered this week. 5-Star Home Exteriors won the bid to install these doors.



Richter Heating completed the replacement of one boiler and two holding tanks in the Johnson Arms building. Work is being done to remodel the bathroom of one unit at the Johnson Arms building. Contact has been made with different companies to solicit bids for new banquet table and chairs and lobby furniture at the Johnson Arms building.

#### Occupancy Update

- **Johnson Arms** – T. Kasten reported unit #415 was rented June 15<sup>th</sup> and #206 will be rented 8/1. Unit #311 has been taken offline due to extensive turnaround timeline and unit #205 was vacated on June 30<sup>th</sup>.
- T. Kasten has given 3 tours and has hand delivered or emailed multiply applications since we last met.
- Average rent is \$395, and we have 8 tenants paying the flat rent of \$650.
- Breach of lease papers have been served to one tenant that needs to be constantly reminded that smoking is prohibited next to the building.
- **Family Sites** – T. Kasten reported effective July 1<sup>st</sup>, a family in a 3-bdrm unit was transferred to the vacant 2-bdrm.
- The average rent for our family units is:
  - 2-bdrm is \$559 with 3 tenants paying the flat rent of \$650
  - 3-bdrm is \$611 with 3 at the flat rent of \$916
  - 4-bdrm is \$886 with 2 at the flat rent of \$962
  - 5-bdrm is at the flat rent of \$1108.

#### Maintenance/Systems Overview

- M. Kasten continues to work on the landscaping cleanup at both sites, in between completing work orders and doing turn around work to vacant units.
- Work Orders are completed in a timely manner as parts are available. There were approximately 21 non-emergency work orders completed since we last met.
- After Hour Calls: 5 – Saturday, May 25<sup>th</sup> replace GFI at a 2-bdrm unit, Sunday, May 26<sup>th</sup> water in basement a 4-bdrm unit and a sink plugged at Johnson Arms unit, Monday, June 17<sup>th</sup> 3-bdrm central air not working and Sunday, June 30<sup>th</sup> washer was leaking in laundry room at Johnson Arms.

- **Future Possible Agenda Items**

- Action plan to hire maintenance

- **Next Meeting Date/Time**

- The Board of Commissioners next regular session will be on Thursday, September 12, 2024 at 4:00 pm.

- **Adjournment**

- Being no further regular meeting business to come before the Board, a motion to adjourn the meeting was made by J. Bear and seconded by M. Malmstrom. The motion carried and the meeting was adjourned at 5:30 pm.




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Secretary

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Chairperson

**(DISCLAIMER:** These minutes are uncorrected, and any corrections made to them will be noted in the proceedings at which these minutes are approved.)





## LICENSING BOARD MEETING MINUTES

WEDNESDAY, JULY 31, 2024 AT 4:45 PM

**WATERTOWN MUNICIPAL - 106 JONES STREET, WATERTOWN, WI 53094 ROOM 0041**

The Licensing Board met on the above date and time in person at the Municipal Building 106 Jones St. in Room 0041 and via Zoom. The following members were present: Ald. Smith (acting chair), Ald. Blanke, Erin Schroeder, and Cheri Martin. Absent was Mayor McFarland. Staff present were: Police Chief David Brower, City Attorney Steven Chesebro, and Deputy Treasurer/Clerk Sheri Rohr. Other members of the public were also present.

1. **CALL TO ORDER** Ald. Smith called the meeting to order at 4:46 pm.
2. **REVIEW AND APPROVE MINUTES**
  - A. Martin made a motion to approve the Licensing Board minutes from July 10, 2024, seconded by Ald. Blanke and carried by unanimous voice vote.
3. **BUSINESS**
  - A. Ald. Blanke made a motion to approve the application for a "Class B" Malt and Liquor License from Gasthaus Watertown LLC DBA Gasthaus (Jessica Vick, Agent) located at 1500 Bridge St for licensing year July 1, 2024 – June 30, 2025 (former Gasthaus LLC) conditional on current issued license to Gasthaus LLC being surrendered and an approved Health inspection. License recommended for approval with a start date on or before September 1, 2024, dependent on receipt of an updated lease document indicating Gasthaus Watertown LLC has control of the premise on that date. Motion seconded by Martin and carried by unanimous voice vote.
  - B. Martin made a motion to approve the application for Temporary Premises Amendment application by Karah Pugh for Local Waters, 109 S Third St, for Blocktoberfest on Saturday, September 21, 2024 during the hours of 3:00 pm – 10:00 pm. Schroeder requested to amend the motion to be conditional on the Board providing an outside sales area exemption for the premises, the outside exits being monitored by security on staff, and Public Safety & Welfare's approval of the event. Martin accepted the friendly motion amendment. Motion seconded by Martin and carried by unanimous voice vote.
4. **REPORTS**
  - A. The Special Events List was presented.
  - B. The Monthly Police Report was presented.
5. **ADJOURNMENT** Martin made a motion to adjourn at 5:14 pm, seconded by Schroeder and carried by unanimous voice vote.

Respectfully submitted,

Sheri Rohr, Deputy Treasurer/Clerk

Note: These minutes are uncorrected, and any corrections made thereto will be noted in the proceedings at which these minutes are approved.



**PLAN COMMISSION  
MINUTES  
August 12, 2024**

Section 6, Item F.

**The Plan Commission met on the above date in the Council Chambers.**

**The following members were present:** Mayor McFarland, Alderman Blanke, Beyer, Krueger, Lampe, Talaga, Zirbes

**Also in attendance:** Marie & Josh Schuett and Lacey Hastings

**1. Call to order (4:32pm)**

**2. Approval of Minutes**

**A. Plan Commission minutes July 08, 2024**

**B. Plan Commission minutes July 22, 2024**

Motion to approve both Plan Commission minutes was made by Lampe and seconded by Talaga, passed on unanimous voice vote.

**3. Business**

**A. Review and take action:** 321 Front Street Certified Survey Map (CSM)

Brian Zirbes presented the request to create a 2 lot CSM to adjust the parcel lines between 2 existing parcels.

Motion to approve the CSM was made by Blanke, seconded by Talaga and passed on a unanimous voice vote.

**B. Review and take action:** 1911 Gateway Drive Certified Survey Map (CSM)

Brian Zirbes presented the request to combine 6 existing parcels into 1 CSM lot for a future multi family development. The CSM also dedicates a portion of Gateway Drive that was not previously dedicated.

Motion to approve the CSM was made by Krueger, seconded by Lampe and passed on a unanimous voice vote.

**C. Review and take possible action:** WisDOT/FHWA-Watertown-Urban Area Boundary Update

Andrew Beyer presented the map for the Urban Area Boundary map. This is updated every 10 years and is used as a funding mechanism for plan for obtaining additional funding for streets.

Motion was made by Lampe to approve the Urban Area Boundary map, seconded by Talaga and passed on a unanimous voice vote with Andrew Beyer abstaining.

All materials discussed at this meeting can be found at:

<https://cms4files.revize.com/watertownwi/August%2012,%202024%20Plan%20Commission%20Meeting%20Packet.pdf>

**4. Adjournment**

Motion to adjourn was made by Talaga and seconded by Krueger and passed on a unanimous voice vote. (4:39pm)

Respectfully Submitted,

Alderman Brad Blanke



**City of Watertown  
Public Works Commission Meeting  
August 13, 2024**

**Agenda**

1. Call to Order by Alder Board at 5:30 p.m. Alders Bartz, Wetzel, Smith, and Board present.

Also present Andrew Beyer, Public Works Director; Stacy Winkelman, Operations Manager, DPW; Kristine Butteris, Director Parks and Recreation, and Maureen McBroom, Stormwater Manager

2. Comments and Suggestions from Citizens Present
  - A. None
3. Review and Approve Minutes
  - A. Public Works Commission minutes from July 23, 2024
    - i. Motion by Alder Wetzel, supported by Alder Bartz, to approve minutes as corrected. Motion carried unanimously.
  - B. Bike and Pedestrian Task Force Minutes from May 14, 2024
    - i. Motion by Alder Smith, supported by Alder Wetzel to accept the minutes as presented. Motion carried unanimously.
4. Business
  - A. Review and take possible action: Weed Ordinance Dispute – 118 N. Third Street.
    - i. Kristine Butteris presented the issues, noting that the property had changed hands during the time period notices were mailed to the property.
    - ii. Motion by Alder Bartz, supported by Alder Smith, to reduce the fee from \$500 to \$250. Motion carried unanimously.
  - B. Review and take possible action: S. Tenth Street pavement condition assessment – Western Avenue south to railroad tracks.
  - C. Review and take possible action: S. Tenth Street railroad crossing sidewalk condition assessment.
    - i. Commissioners agreed to combine item B and C.
    - ii. Motion by Alder Smith, supported by Alder Bartz, to add Tenth Street to the mix of the five-year street improvement plans. Motion carried unanimously.
  - D. Review and take possible action: Award Bike and Pedestrian Master Plan Project to HKGi for \$99,700 and enter into third-party agreement.
    - i. This is a TAP Grant for the Master Plan, 80% cost share by the grant, 20% cost to the city.
    - ii. Motion by Alder Smith, seconded by Alder Wetzel, with a positive recommendation by the Bike Task Force, to approve this contract with HKGi for \$99,700 and forward resolution to City Council. Motion carried unanimously.
  - E. Update, no action required: South Church Street Shared-Use Path Tap Grant.
  - F. Review and take possible action: Sidewalk repair orders for 116 E. Main Street and 214 N. Ninth Street



- i. Motion by Alder Smith, supported by Alder Wetzel, to recommend authorization of these contracts, estimated costs of \$415.80 for 116 E. Main Street and \$878.48 for 214 N. Ninth Street. Motion carried unanimously.
- G. Update, no action required: Tivoli Island Historic Bridge Study
  - i. This is a WISDOT Tap Grant Bridge Study. Two firms have identified an interest in the project.
  - ii. Bridge was initially built in 1886, moved to present location in 1906.
- H. Review and take possible action: E. Main Street Parking between Market Street and Irene Street in conjunction with WISDOT roadway improvement project.
  - i. Project scheduled for 2030.
  - ii. Motion by Alder Smith, seconded by Alder Bartz, to stay with original recommendation with parking on north side of Main Street from Market to Irene for cost savings and the minimal need for parking of the south side. Motion carried unanimously.
- 5. Adjournment
  - A. Motion by Alder Wetzel, seconded by Alder Smith to adjourn. Motion carried unanimously. Meeting closed at 6:20 p.m.

Respectfully submitted by Steve Board, chair.



## PARKS, RECREATION & FORESTRY COMMISSION

### MINUTES

Monday, August 19, 2024

#### 1. Call to order

The Watertown Parks, Recreation & Forestry Commission met in person on August 19, 2024. The meeting was called to order by Brian Konz. Members present: Brian Konz, Julie Chapman, Ald. Jonathan Lampe, Jennifer Clayton, Emily Lessner, Brad Clark. Not present: Kyle Krueger. Also present: Emily McFarland, Kristine Butteris, Andrea Draeger, Jarrod Folkman, Stephanie Juhl, Ali Nicholson, and many members of the public.

#### 2. Review and approval of minutes:

Brad Clark motioned to approve the July 15, 2024 Parks Recreation and Forestry minutes as written. Jennifer Clayton, seconded. Motion carried.

#### 3. Review and approval of financial reports

Emily Lessner motioned to approve the June 2024 financial reports. Brad Clark seconded. Motion carried.

#### 4. Citizens to be heard

There were none.

#### 5. Business

##### A. Review and take potential action: Inclusive Park update and communication materials

Mayor Emily McFarland announced the beginning of the fundraising campaign for the inclusive park and will proceed with additional formal processes for approval and financial aspects. She presented renderings and video and will be available on the city website under the park, recreation, and forestry department tab. A grant received from the Greater Watertown Community Health Foundation for Parkitecture plans. Timeline – fundraising August-December, bid in January, approvals and contracts in February-March, contract signed in April and preconstruction meetings, and construction through next fall. There will also be an option to donate on website. The renderings include a complete renovation of the former playground area near the volleyball courts and shelter at Riverside Park to include new restrooms and 1/3 mile walking path. She described additional amenities and features of the park as well including inclusivity, completely fenced in, etc. A fundraising committee has been established. Questions and comments included: the potential to include another storybook trail along the walking path, a communication board in the sensory-friendly area, incorporating brail, incorporating metal in addition to plastic slides due to concerns for people living with hearing loss, and the plan for maintenance costs in the future – which will be included in the city budget. Emily Lessner motioned to approve proceeding with fundraising efforts for the inclusive park. Jennifer Clayton seconded. Motion carried.

##### B. Review and take possible action: rental fee reduction for Dodge County Republican Party

Ald. Jonathan Lampe motioned to table the decision until more information is available. Brad Clark seconded. Motion carried.

##### C. Review and take possible action: invoice waiver for Kluz rental

The Kluz family rented the lower and dance floor pavilion on July 20, 2024. Staff found tables were not returned to their original location after the rental, and the renter was billed according to the fee schedule for staff time for a total of \$200. The renter was in attendance and indicated they did not move tables during their rental. There was found to not be ample proof of a violation.



**D. Review and take action: smoking in parks ordinance**

The Parks, Recreation, and Forestry Department along with the Health Department are seeking review and a recommendation for Common Council to approve the revised smoking ordinance 410- 56(A). It is requested this ordinance have one adjustment made to the proposed revision where 50 feet will be struck and replaced with 25 feet. According to UW Population Health Sciences, July 2019, secondhand smoke is detected at 23 feet from the source and irritation levels begin at 13 feet from the source. It is recommended to extend to 25 feet. Among all the health concerns with smoking, Parks is also affected by the remnants of a cigarette. It takes approximately 10 years for cigarette butts to begin breaking down. Ald. Jonathan Lampe motioned to approve the revised recommended ordinance. Julie Chapman seconded. Motion carried.

Brad Clark motioned to amend the previous revision to the original request and keep the 50 feet perimeter. Emily Lessner seconded. Motion carried.

**E. Review and take action: Heron View signage**

Sustain Jefferson has been maintaining the Heron View parkland area on the corner of Concord Ave and Oconomowoc Ave and would like information posted. They will be supplying the signage and put in the existing kiosk. Julie Chapman motioned to approve the posting of the sign. Jennifer Clayton seconded. Motion carried.

**F. Review and take action: 2025 fee schedule**

The updated fee schedule includes clarification of field prep, Kart Park rental, field rental, and concession in park permit fees. More changes will need to be made with recommendations for non-profit rates to be included. Jennifer Clayton motioned to table this item until the September meeting. Brad Clark seconded. Motion carried.

**G. Review and take action: 2025 facility use contracts**

Jennifer Clayton motioned to table this item until the September meeting. Brad Clark seconded. Motion carried.

**6. Director's Report:**

**A. Parks Updates**

The Riverside restrooms are nearing completion. The Riverfest event went well and will be billed according to the resolution and special event specifications. The park shop is getting a blacktopped yard.

**B. Forestry**

The team will be applying for two forestry grants for catastrophic event and Arbor Day Foundation.

**C. Aquatics**

The aquatic center closed yesterday for the season. The filtration system will be upgraded within the next month with Carico Aquatics.

**D. Programming - recreation**

We are rolling out of summer programming and into fall. We are also working with day camp and Kart Park staff for evaluation and feedback; no major issues or incidents occurred. Adult softball, volleyball, basketball, several youth programs will be starting for the fall and working to get staff hired and oriented.



**E. Programming – town square**

Food truck Mondays and Thursday night markets continue. We are evaluating the impact and attendances for next year. The YMCA summer events, Share the Love, are continuing and there are three concerts left for the season. Battle of the badges will occur next Sunday.

**F. Programming – senior & enrichment**

Senior Citizen Day was celebrated on August 21. The next upcoming events are Veteran's Day and Holiday Party. We are engaging new catering, entertainment, and sponsorship opportunities. The annual rummage sale and other fundraisers are being planned. Enrichment – family bingos will be planned for school breaks, and fall fitness and other classes are being planned.

**G. Programming – aquatics**

Attendance at the aquatic center was estimated at 22,000. The flick n float event had 200 people and may plan for the year-end bash every year. Will be working to offer prereq classes this fall for new lifeguards. Fall swim lesson classes are nearly full.

**7. Adjournment – Next meeting date September 16, 2024**

Brian Konz motioned to adjourn the meeting. Brad Clark seconded. Motion carried.



**Watertown Senior Center  
Advisory Board Minutes  
August 20, 2024**

**1. Call to Order**

The Senior Center Advisory Board met in person on August 20, 2024, at 9:00 am. The meeting was called to order by director Andrea Draeger. Present: Betty Jimenez, Cathie Wallen, Kathleen Gillingham, Jolene Lucas, and Mara O'Brien. Also present was Andrea Draeger.

**2. Review and Approve the June Minutes**

Betty Jimenez motioned to approve the June 18, 2024 minutes as written. Cathie Wallen seconded. Motion carried.

**3. Review and Approve the Monthly Financial Report**

Kathleen Gillingham motioned to approve the June financial report as written. Cathie Wallen seconded. Motion carried.

**4. Citizens to be Heard**

There were none.

**5. Business**

**a. Review and take action: appoint new board members**

Dawn Justman was appointed to the Senior Center advisory board. Mara O'Brien motioned to approve the appointment. Kathleen Gillingham seconded. Motion carried.

**b. Review and take action: appoint committee chairpersons**

The following chairpersons were appointed as follows:

- Chairperson/President – Cathie Wallen
- Vice Chairperson/president – Betty Jimenez
- Fundraising Committee – Betty Jimenez and Dawn Justman
- Program Committee – vacant
- Membership Committee – Kathleen Gillingham
- Community Services – Cathie Wallen and Mara O'Brien

Meetings will be scheduled with each committee before the next advisory board meeting. Jolene Lucas motioned to approve the appointments. Kathleen Gillingham seconded. Motion carried.

**6. Chairperson's Committee Report**

**a. Update Fundraising Committee on Current Efforts**

The annual rummage sale was discussed along with volunteer needs, hours of donations, hours of the sale, etc. Coffee and donuts will be for sale as well this year. The next bake sale will be at the November election.

**b. Update Membership Committee on Current Memberships and Renewals**

A new member packet has been finished and are available at the reception desk. Regular meet and greets will also be scheduled.



**c. Update Community Services Committee on Projects/Efforts**

The suggestion box held a suggestion to create a “spread kindness” effort. Cathie will follow up with ideas.

**d. Update Program Committee on Program Attendance & New Programs**

Senior Citizen Day is tomorrow with donations from Marco’s Pizza, Los Perez Supermarket, and Farm & Fleet. The speaker and announcement system will be replaced in the future; in the meantime we will use a portable speaker for programming. New programs/presentations will include brain health, tech series, potential for computer literacy, exploitation and scams, etc.

**7. Director’s Report**

**a. Updates**

We have old bingo cards which will need a new home.

**8. Adjournment**

Next meeting is scheduled for Tuesday, October 15, 2024 at 9:00 am. Jolene Lucas motioned to adjourn. Cathie Wallen seconded. Motion carried.





## FINANCE COMMITTEE MEETING MINUTES

MONDAY, AUGUST 26, 2024, AT 5:30 PM

**MUNICIPAL BUILDING COUNCIL CHAMBERS – 106 JONES STREET, WATERTOWN, WI 53094**

Finance Committee members present: Mayor McFarland, Alderpersons Bartz, Davis, Lampe, and Moldenhauer

Others present: Finance Director Stevens, Attorney Chesebro, Public Works Director Beyer, Fire Chief Reynen, Police Chief Brower, Water Systems Manager Hartz, Andrea Peters, Lisa Schwartz, Maureen McBroom, Ald. Board, Ald. Wetzel

1. Call to order. Mayor McFarland called the meeting to order at 5:33 p.m.
2. Ald. Davis, seconded by Ald. Bartz, approved the **minutes from the August 12 Finance Committee meeting**. Unanimously approved.
3. The Fire Department presented a list of recommended **write-offs for EMS billing**, having exhausted all collections efforts. Ald. Moldenhauer motioned to approve the write-off, seconded by Ald. Lampe. Unanimously approved.
4. Mr. Beyer recommended that the City enter into a **State Municipal Financial Agreement** with WisDOT to receive \$923,776 from the **Surface Transportation Program (STP) Urban Grant**. The project is currently scheduled in State Fiscal Year 2028. A motion was offered by Ald. Lampe, supported by Ald. Moldenhauer. Unanimously approved.
5. The position of assistant city engineer has been vacant since January. To address this gap, the Public Works Department recommends **entering into an agreement with Graef-USA** for municipal engineering services on an hourly rate basis September through December, 2024 with a maximum of \$80,000 to be funded with unused wages due to the vacancy. Ald. Davis made a motion, seconded by Ald. Bartz, to agree to this arrangement. Unanimously approved.
6. Mr. Hartz recommended approval for **Jake Nehls to move from H2 [\$24.50/hr] to H4 [\$25.86/hr]** due to his successful completion of two certifications. Ald. Bartz motioned, seconded by Ald. Davis, to approve. Unanimously approved.
7. A wage review was completed by the HR consultant for the **dispatch personnel**. Based upon the response, the police department administration is requesting an increase in the dispatch supervisor from grade J to K and dispatch staff from grade H to I. Ald. Lampe moved, supported by Ald. Moldenhauer, to make the increases in accordance with handbook procedures for step increases. Unanimously approved.
8. Mr. Stevens provided a memo to update the committee on the process the **health insurance** broker took to market our group to insurance carriers. Two companies provided pricing; Dean Health was the better pricing for a HMO plan design similar to the current WI ETF program.

An information presentation that was shared with approximately 80 employees in in-person meetings and then via email to all employees was included in tonight's packet. There are hesitations in the departure from ETF due to the potentially high cost of re-entry. Also of concern is the loss of insurance for the 26 retirees that continue to pay for coverage either through pension withdrawals or direct payment. Nine are less than 65. More work will continue to take place to determine options for this group.



Based on not-to-exceed maximums offered by Dean for the second and third years, the calculations indicate the Dean premium rates will be less than the WI ETF rate projections through 2027. Almost half of our employees that are currently insured through Dean would see their shared premiums cut in half (\$539.98/mo down to \$261.63/mo). Employees currently insured by Mercy (approx. 45% of group) will experience an increase of \$49.85 more than what the 2025 Mercy rate would be (\$211.78/mo vs. \$261.63/mo).

Ald. Davis recommended the **pursuit of the Dean HMO group health plan for 2025**, seconded by Ald. Moldenhauer. Approved 4:1. A resolution will have to be approved by the Council in order to depart the WI ETF plan.

9. Attorney Chesebro presented requested **updates** to Watertown Ordinance 136-11 (**Responsibilities of the City Attorney**) in the areas of:

- a. Informed consent
- b. Addressing public nuisance lawsuits
- c. Process for settling claims
- d. Notification to Common Council and Mayor regarding legal matters
- e. Requests for assistance to and from other Wisconsin communities

A motion was made by Ald. Davis, seconded by Ald. Lampe to approve changes. Unanimously approved.

10. Mayor McFarland requested permission for the City to both **apply for and accept any donations or grants for the inclusive park** that don't require any financial match. These would follow the purchasing policy expectation of review by the Finance Director. A motion was made by Ald. Davis, supported by Ald. Bartz, to apply and accept these grants. Unanimously approved. All donations will be recorded in a new account created for this purpose.
11. The WI Dept of Health Services was awarded federal ARPA funds to allocate to local health departments. An amount up to \$354,256 was awarded to City of Watertown. The Public Health Department is in the process to submit for approved eligible expenses totaling \$117,951 to date; therefore, a **budget modification is requested for Fund 15**. A motion was made by Ald. Lampe, seconded by Ald. Bartz, to recommend this budget change to Council. Unanimously approved.
12. The **General Fund income statement through July** was provided.
13. Ald. Moldenhauer moved, supported by Ald. Bartz, to convene into **closed session** per Wis Stat. Sec. 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (**Watertown Professional Firefighters IAFF Local 877**). Approved unanimously by roll call vote.
14. The committee reconvened into open session.
15. Ald. Moldenhauer moved, supported by Ald. Lampe, to convene into **closed session** per Wis Stat. Sec. 19.85(1)(g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (**Claim of J.B.**). Approved unanimously by roll call vote.
16. The committee reconvened into open session.
17. **Finance Committee adjournment.** Ald. Bartz moved, seconded by Ald. Moldenhauer, to adjourn the Finance Committee at 7:19 p.m., and carried by unanimous voice vote.

Respectfully submitted,

Mark Stevens, Finance Director



Note: These minutes are uncorrected, and any corrections made thereto will be noted in the proceedings at which these minutes are approved.



**City of Watertown**  
**Public Works Commission & Downtown Main Street Task Force Meeting**  
**August 27, 2024**

**Agenda**

1. Call to Order

Alder Board called the Public Works Commission to order at 5:31 p.m. and noted that all members were present.

Strategic Initiatives and Development Coordinator Mason Becker called the Downtown Main Street Task Force to order at 5:31 p.m., and noted a quorum was present.

Downtown Main Street Attendance-

Present: McFarland, Becker, Board, Elias, Hoffman, Grenwald, Beyer, Smith, Moldenhauer.

Virtual: Trego

Absent (excused): Purtell & Wagner

Also present: Steve Porter, WisDot Project Manager; Justin Schuler, raSmith;

Public Works Attendance-

Also present: Andrew Beyer, Public Works Director; Jaynellen Holloway, City Engineer; Peter Hartz, Water Systems Manager; Stacy Winkelman, Operations Manager and Mark Stevens, City Finance Director.

2. Comments and Suggestions from Citizens Present

None were given

3. Business

- A. Review and Take Possible Action: Approve license agreement between city of Watertown and New Cingular Wireless PCS, LLC (AT&T) for equipment located on the O'Connell Water Tower (Cellular Site WT/WI1058).

Motion by Alder Bartz, supported by Commissioner Thompson, to approve the licensing lease agreement between the city of Watertown and New Cingular Wireless PCS, LLC (AT&T) for equipment located on the O'Connell Water Tower, and to forward the resolution to the City Council.

Motion carried unanimously.

- B. Review and Take Possible Action: Fire Station alternate paving surface.

Motion by Commissioner Thompson, supported by Alder Bartz, to approve the alternate proposal of replacing the asphalt paving with concrete for the added cost of \$287,668.

Motion carried unanimously.



- C. Review and Take Possible Action: Potential changes to downtown one-way streets and curb bump-outs, as part of the 2028 Main Street Reconstruction Project.

Becker introduced and reviewed the history of the Task Force and the status of the bump outs for the 2028 Main Street reconstruction project.

Beyer gave an overview of raSmith's work on evaluating one-way streets in the downtown and why Third St. and Fourth St. are being discussed right now.

Justin Schuler from raSmith gave a presentation on the firms' work on the study so far. The initial traffic counts and patterns within downtown Watertown. The study is happening in two phases; one in 2024, and one in 2025. Discussion followed.

Elias and Porter from WisDOT answered questions.

It is the recommendation that third and fourth streets be changed to two-way traffic.

On behalf of the Main Street Task Force – Motion by Alder Moldenhauer, seconded by Hoffman, to recommend modifying fourth and third streets from one-way to two-way streets at the time of the Main Street Reconstruction Project.

Motion carried unanimously by the Main Street Task Force.

Public Works discussed the recommendation.

Motion by Alder Smith, seconded by Alder Bartz, to support the recommendation of the Main Street Task Force to change Third and Fourth Streets to two-way streets in the downtown at the time of the Main Street Reconstruction Project.

Motion carried unanimously.

- D. Main Street Task Force Adjournment
  - Motion to adjourn the Task Force by Hoffman, seconded by McFarland.
  - Motion carried unanimously.
  - Task Force adjourned at 6:24 p.m.

- E. Review and Take Possible Action: Request for Solid Waste and Recycling Services to N856 N. Water Street for \$19.08/month.

Motion by Alder Wetzel, supported by Commissioner Thompson, to provide solid waste services to N856 N. Water Street for \$19.08/month.

Motion carried unanimously.

#### 4. Adjournment

- A. Motion by Alder Bartz, supported by Commissioner Thompson to adjourn



Motion carried unanimously.

Public Works Commission adjourned at 6:26 p.m.

Respectfully submitted, Steve Board, Chair.



**BOARD OF ZONING APPEAL**  
**August 27, 2024**

Section 6, Item L.

The Board of Zoning Appeal met on the above date in the Council Chambers of City Hall. The following members were present: Brian Zirbes, Jim Freres, Steve Jones, Aari Roberts. Tom Johnson joined via Zoom. Also in attendance were Zack Goodrow of the Watertown Daily Times, Mike Martin, and Terry Polinsky.

**1. Call to Order**

Chairperson Jim Freres called the meeting to order.

**2. Review and take action: Zoning Board of Appeals Minutes dated June 14, 2022**

Discussion: None.

Decision: Motion was made and seconded to approve the June 14, 2022 minutes as submitted. Unanimously approved.

**3. Conduct public hearing: 553 Milford Street-555 Milford Street – variance request for a 60.03 foot wide lot under Section §550-24F(2)(b)**

The public hearing for Case #1-24 was called to order by Chairperson Jim Freres.

The following spoke during the public hearing:

Terry Polinsky:                      Was concerned about where the driveway may be.

There being no further comments, the public hearing was closed.

**4. Review and take action: 553 Milford Street-555 Milford Street – variance request for a 60.03 foot wide lot under Section §550-24F(2)(b)**

Mike Martin was present to describe the request. The proposal is to create two separate lots for the two existing homes at this location. Lot 1 will create a 60.03' wide lot, below the 75' lot width requirement, due to the existing placement of the homes. Lot 2 will create a lot that exceeds the 75' lot width requirement.

Discussion: The homes were originally part of the Bethesda Lutheran Homes Campus which built the homes in their current locations. The existing lot and homes were sold to a private entity with two homes on one lot. The owner of the property to the north is not interested in selling any of their property to allow for a 75' wide lot width for Lot 1. There is a driveway in the back that was partially relocated for the fire station project. The City has not yet provided an easement for the driveway to any of the properties.

Decision: Motion was made and seconded to approve the variance to create a non-conforming lot for Lot 1 with a width of 60.03'. Motion carried.

**5. Adjournment**

With no further items to discuss motion was made and seconded to adjourn the meeting. Unanimously approved.

Respectfully Submitted,  
Brian Zirbes  
Zoning Administrator



**City of Watertown**  
**Public Works Commission & Downtown Main Street Task Force Meeting**  
**August 27, 2024**

**Agenda**

1. Call to Order

Alder Board called the Public Works Commission to order at 5:31 p.m. and noted that all members were present.

Strategic Initiatives and Development Coordinator Mason Becker called the Downtown Main Street Task Force to order at 5:31 p.m., and noted a quorum was present.

Downtown Main Street Attendance-

Present: McFarland, Becker, Board, Elias, Hoffman, Grenwald, Beyer, Smith, Moldenhauer.

Virtual: Trego

Absent (excused): Purtell & Wagner

Also present: Steve Porter, WisDot Project Manager; Justin Schuler, raSmith; Fire Chief Reynan; Andrew Beyer, Public Works Director; Jaynellen Holloway, City Engineer; Peter Hartz, Water Systems Manager; Stacy Winkelman, Operations Manager and Mark Stevens, City Finance Director.

2. Comments and Suggestions from Citizens Present

None were given

3. Business

- A. Review and Take Possible Action: Approve license agreement between city of Watertown and New Cingular Wireless PCS, LLC (AT&T) for equipment located on the O'Connell Water Tower (Cellular Site WT/WI1058).

Motion by Alder Bartz, supported by Commissioner Thompson, to approve the licensing lease agreement between the city of Watertown and New Cingular Wireless PCS, LLC (AT&T) for equipment located on the O'Connell Water Tower, and to forward the resolution to the City Council.

Motion carried unanimously.

- B. Review and Take Possible Action: Fire Station alternate paving surface.

Motion by Commissioner Thompson, supported by Alder Bartz, to approve the alternate proposal of replacing the asphalt paving with concrete for the added cost of \$287,668.

Note: Funds provided through project contingency.

Motion carried unanimously.



- C. Review and Take Possible Action: Potential changes to downtown one-way streets and curb bump-outs, as part of the 2028 Main Street Reconstruction Project.

Becker introduced and reviewed the history of the Task Force and the status of the bump outs for the 2028 Main Street reconstruction project.

Beyer gave an overview of raSmith's work on evaluating one-way streets in the downtown and why Third St. and Fourth St. are being discussed right now.

Justin Schuler from raSmith gave a presentation on the firms' work on the study so far. The initial traffic counts and patterns within downtown Watertown. The study is happening in two phases; one in 2024, and one in 2025. Discussion followed.

Porter from WisDOT answered questions.

It is the recommendation that third and fourth streets be changed to two-way traffic.

On behalf of the Main Street Task Force – Motion by Alder Moldenhauer, seconded by Hoffman, to recommend modifying fourth and third streets from one-way to two-way streets at the time of the Main Street Reconstruction Project.

Motion carried unanimously by the Main Street Task Force.

Public Works discussed the recommendation.

Motion by Alder Smith, seconded by Alder Bartz, to support the recommendation of the Main Street Task Force to change Third and Fourth Streets to two-way streets in the downtown at the time of the Main Street Reconstruction Project.

Motion carried unanimously.

- D. Main Street Task Force Adjournment

Motion to adjourn the Task Force by Hoffman, seconded by McFarland.

Motion carried unanimously.

Task Force adjourned at 6:24 p.m.

- E. Review and Take Possible Action: Request for Solid Waste and Recycling Services to N856 N. Water Street for \$19.08/month.

Motion by Alder Wetzel, supported by Commissioner Thompson, to provide solid waste services to N856 N. Water Street for \$19.08/month.

Motion carried unanimously.

- 4. Adjournment

- A. Motion by Alder Bartz, supported by Commissioner Thompson to adjourn



Motion carried unanimously.

Public Works Commission adjourned at 6:26 p.m.

Respectfully submitted, Steve Board, Chair.



City of Watertown Historic Preservation  
& Downtown Design Commission  
Meeting Minutes  
August 28, 2024

Members present: Jacob Maas, Michael Trego, Melissa Lampe, and Jaynellen Holloway (via remote call). Members not present: Jill Nadeau, Tim Little

1. Call to Order.  
Maas called the meeting to order at 6 p.m.
2. Review and Approve Minutes  
Motion by , second by, to approve as submitted. Motion carried.
3. BUSINESS:
  - A. Discussion and consideration of Historic Preservation & Downtown Design Commission vacancy due to the passing of John Klink: Recommendations are welcome. The mayor may have a candidate available in a couple months.
  - B. Discussion and consideration of opportunity to recognize the work done to restore the fieldstone walls at Riverside Park:  
Recognition would be ceremonial with a plaque given to Park & Rec Department. Melissa Lampe will lead the effort. Motion to proceed with plaque procurement and presentation. Motion by Trego, Second by Holloway. Motion carried.
  - C. Update and discussion: Historic markers plaques for downtown buildings:  
Melissa Lampe provided photographs of the plaques used by the City of Lake Mills. Commissioners agreed the plaques were well designed. Efforts to determine the manufacturer and cost of plaques are unknown currently. Motion to acknowledge the plaques as a worthy project and to continue researching costs and feasibility. Motion by Holloway, Second by Trego. Motion carried.
  - D. Discussion: Historic Preservation & Downtown Design Commissioner training opportunities.  
The notion was put forth that the ability of obtaining grant monies may improve if members demonstrated commitment to preservation efforts by way of continuing education in historic preservation matters. Melissa Lampe described two platforms that could help with such an effort. Links to websites will be forwarded to the members of the commission.
4. ADJOURNMENT  
Motion by Lampe, second by Maas to adjourn. Motion carried.

Respectfully submitted,  
Michael Trego  
Commission Secretary



**PUBLIC SAFETY & WELFARE COMMITTEE**

September 4, 2024

5:00 p.m.

**1. CALL TO ORDER**

Members Present	Also in Attendance	Citizens Present
<ul style="list-style-type: none"> <li>• Dana Davis, Chair</li> <li>• Brad Blanke</li> <li>• Steve Board</li> <li>• Eric Schmid</li> </ul>	<ul style="list-style-type: none"> <li>• Andrew Beyer</li> <li>• Chief David Brower</li> <li>• Chief Tanya Reynen</li> </ul>	<ul style="list-style-type: none"> <li>• Stacy Estudillo</li> <li>• Don McEvoy</li> <li>• Ian Pilak (virtual)</li> </ul>

**2. RECEIVE COMMENTS FROM THE PUBLIC**

*Each individual who would like to address the Committee will be permitted up to three minutes for their comments*

Stacey Estudillo shared comments regarding the recent hiring of a Watertown police officer.

**3. APPROVAL OF MINUTES**

Public Safety minutes from August 7, 2024

- [Public Safety Meeting Notes 8.7.24.pdf](#) (0.02 MB)
- **MOTION:** Motion to approve made by Board and seconded by Schmid. Motion passed unanimously.

**4. BUSINESS**

- A. Discuss and possible action: Fire Department Fireworks
  - [Memo for Public Safety August 2024 Fireworks.pdf](#) (0.55 MB)
  - Discussion surrounding the findings of Chief Reynen and Chief Brower regarding incident and citation trends for fireworks.
  - **NO ACTION TAKEN**
  
- B. Review and take possible action: Stop Sign Request at intersection of Deer Trail and Willow Creek Parkway
  - [2024.0904\\_AMB\\_Stop Sign Deer Trail and Willow Creek.pdf](#) (1.13 MB)
  - [Site Map.pdf](#) (0.28 MB)
  - Discussion surrounding the possible need for a stop sign. Don McEvoy, a resident in that neighborhood, explained that some residents are passing quickly through the intersection without slowing down. There is concern that a child will be hit. Beyer relayed that guidance from the MUTCD does not support putting a stop sign in that area. No vehicle accidents have been reported in that area. A stop sign would cost about \$200. The City does not generally put stop signs in residential neighborhoods due to the cost and number that would be required.
  - **ACTION:** Board made a motion to put a stop sign at Deer Trail and Willow Creek. Motion failed for lack of a 2<sup>nd</sup>.
  - **MOTION:** Blanke made a motion to ask the staff to investigate stop signs around parks in the city to determine if we put stop signs at residential T's around parks.



Motion seconded by Board. Motion passed unanimously. Beyer indicated the information could be prepared and reported at the December PS&W meeting.

C. Review and take possible action: Amend Chapter 500-5 of City of Watertown Municipal Code of Ordinances, One Way Streets and Alleys

- [2024.0904\\_AMB\\_Chapter 500 Repeal.pdf](#) (1.14 MB)
- [Site Map.pdf](#) (0.91 MB)
- [Bump Outs Detail.pdf](#) (0.38 MB)
- [Dimensioning 3rd-4th Street.pdf](#) (0.08 MB)
- [3rd-4th One-Way Conversion\\_DRAFT Prelim Findings \(abbreviated study\).pdf](#) (13.94 MB)
- [Ord. #24-XX\\_Repeal Chapter 500-5 One-Way Traffic on Third and Fourth Streets.pdf](#) (0.02 MB)
- Beyer presented the findings from the preliminary traffic study. Board also relayed some of the discussion that has been presented to the Downtown Main Street Reconstruction Task Force and Public Works Commission. Downtown Main Street Reconstruction Task Force and Public Works Commission on August 27, 2024. The Task Force made a positive recommendation to Public Works Commission to remove bump outs at the intersections of Main Street & Third Street and Main Street and Fourth Street to allow for conversion of Third Street & Fourth Street to two-way as part of the 2028 WisDOT Main Street Reconstruction Project. Public Works Commission approved removing bump outs proposed at both intersections to potentially allow for two-way traffic on both streets. The Commission was informed that if they approved converting Third & Fourth Streets to allow for two-way traffic, this item would move onto Public Safety & Welfare Committee for ordinance revision.
- **MOTION:** Davis made a motion to repeal chapter 500-5 of City of Watertown Municipal Code of Ordinances, One Way Traffic Third and Fourth Street. Motion seconded by Blanke. Motion passed 3 (Davis, Blanke, Board) to 1 (Schmid).

D. Review and take action: Special Event - Freedom Ride

- [Memo re PSW -Freedom Ride.pdf](#) (0.05 MB)
- [2024-27 Application.pdf](#) (0.20 MB)
- [2024-27 Map.pdf](#) (0.18 MB)
- **MOTION:** Board passed a motion to approve the Freedom Ride Special Event. Motion seconded by Schmid and passed unanimously.

## 5.ADJOURN

There being no additional business to come before the Committee, a motion was made by Schmid to adjourn and seconded by Blanke. The motion carried unanimously.



***Public Works Commission Meeting  
Tuesday, September 10, 2024***

**Members Present:** Alders Board, Bartz, Smith, Wetzel, and Commissioner Thompson

**City Employees present:** Public Works Director Andrew Beyer; Water System Manager Peter Hartz; and Stormwater Project Manager Maureen McBroom.

Others: Robert Stocks & unknown caller on ZOOM.

**1. Call to Order:** Chairman Board opened the meeting at 5:20 PM. Quorum was present.

**2. Comments and Suggestions from Citizens Present:** None.

**3. Review and Approve Minutes**

**A. Public Works Commission minutes from August 13, 2024.**

Motion by Wetzel, supported by Bartz to approve the minutes of August 13, 2024. Carried Unanimously.

**B. Public Works Commission & Downtown Main Street Task Force minutes from August 27, 2024.**

Motion by Thompson, supported by Wetzel to approve the minutes of August 27, 2024. Bartz provided corrections. Motion carried unanimously with corrections.

**4. Business**

**A. Review and take possible action: Wastewater Department, approve reissuance of the Industrial Wastewater Discharge Permit for Diversey – A Solenis Company.**

Peter Hartz presented Diversey's request based n their changing business needs,

Motion by Smith, supported by Wetzel to approve the new permit of the Industrial Wastewater Discharge permit to Diversey.

Carried unanimously.

**B. Review and approve: 2024 West Street Water Tower painting / rehabilitation project professional services by Strand & Associates.**

Motion by Thompson, supported by Bartz to hire Strand & Associates to provide the 2024 West Street Water Tower painting / rehabilitation project professional services.

Carried unanimously.



**C. Review and take possible action: Sidewalk repair orders for 1408 Duffy Street and 716 S. Twelfth Street.**

Motion by Smith, supported by Wetzel to approve the sidewalk repair orders for 1408 Duffy Street and 716 S. Twelfth Street.

Carried Unanimously

**D. Update, no action needed: WisDOT Transportation Alternatives Program (TAP) Grant for S. Church Street Shared Use Construction State Municipal Financial Agreement (SMFA).**

Maureen McBroom provided update for the status of the referenced grant. Finance Committee approved the agreement at their September 9, 2024 meeting.

No action needed.

**E. Update, no action needed: WisDOT Transportation Alternatives Program (TAP) Grant for Bike & Ped. Bath Network Plan State Municipal Financial Agreement (SMFA).**

Maureen McBroom updated the commission on this grant. No action needed.

**5. Adjournment.**

Motion by Bartz, supported by Thompson to adjourn. Motion carried unanimously.

Meeting adjourned at 5:55 PM

Respectfully submitted,

Steve Board

Public Works Commission Chair

Note: These minutes are uncorrected, and any corrections made thereto will be noted in the proceedings at which these minutes are approved.



# MEMO

## Administration

To: Common Council, CC: Mayor McFarland

From: Mason Becker, Strategic Initiatives and Development Coordinator

Date: September 17, 2024

Subject: 2024 Space Needs Analysis

## Background

As alders are aware, construction of the City's new fire station is underway, with plans to move the fire department to the new facility in Spring/Summer 2025. Given this, the City has engaged in a Space Needs Analysis to determine best use of the existing fire station space, as well as addressing facility needs of the City in both the short and long term.

A Request for Proposal (RFP) was publicized in May 2024. A total of nine proposals, all from qualified firms, were received. Following a thorough review and scoring process, FEH Design's proposal was selected. This planning work was paid for through ARPA funds at a total cost of \$19,500.00. Facilities evaluated in the study included City Hall, Parks & Rec/Senior & Community Center, the Health Department, the Parks, Rec, and Forestry Maintenance Shop, and Public Works.

Following an initial "kick off" meeting with City staff, including Mayor McFarland and Leadership Team members, FEH began a process of interviewing personnel to gain an understanding of current facility uses and needs. FEH also toured the respective sites included in the study to gain further insight.

A one day "Spark Session" was held July 29<sup>th</sup>, 2024 at the Watertown Public Library. During this event, City staff shared further ideas, and the FEH team worked on several preliminary proposals. At the end of the day, the team narrowed in on the concept plans. FEH also made an online link available for other City team members to give their thoughts and comments on the proposed options.

A draft document was sent out September 3<sup>rd</sup>, for further staff feedback. Staff comments were shared with FEH. Finally, the completed proposal is being presented at this Common Council meeting.



# MEMO

## Budget Goal

3. Invests in the assessment, strategic planning and maintenance of our city buildings

## Financial Impact

The estimated budget costs are outlined in the summary from FEH Design. The proposed recommended City Hall project plan is split over three phases at a total cost of \$13,658,736. The entire project covering all included sites has a total preliminary estimated cost of \$20,630,549.07. This amount will vary depending on timing, submitted bids, and further refinement of the proposed projects.

## Recommendation

While no formal action is necessary at this time, the Common Council may wish to refer this proposal to committee for further consideration or direct the Finance Director to include the project in the Capital Improvement Plan (CIP).



# TABLE OF CONTENTS

<b>EXECUTIVE SUMMARY</b>	<b>2</b>
<b>GOALS FOR SUCCESS</b>	<b>4</b>
<b>SPACE NEEDS PROGRAM</b>	<b>5</b>
<b>PREFERRED CONCEPTS</b>	<b>7</b>
CITY HALL – OPTION B	
CITY HALL – NORTH PARKING LOT	
HEALTH DEPARTMENT – OPTION 1 – ADDITION AND DRIVE-THRU CANOPY	
PARKS, RECREATION & FORESTRY – OPTION 1 - BONNER STREET SEPARATE BUILDING	
PUBLIC WORKS: STREETS & SOLID WASTE DIVISION	
OTHER OPTIONS WITH CONCEPT BUDGETS	
<b>PROJECT BUDGET</b>	<b>17</b>
BUILDING SYSTEMS NARRATIVES	
CONCEPT BUDGETS	
PROJECT PHASING	
<b>RECOMMENDATIONS &amp; NEXT STEPS</b>	<b>20</b>
<b>CLOSING STATEMENT</b>	<b>21</b>
<b>APPENDICES</b>	<b>22</b>
APPENDIX A: FEH DESIGN SPARK SESSION	
DESIGN PROCESS	
SITE AERIALS	
PLAN SKETCHES	
SIGN-IN SHEETS	
IN-PERSON VOTING RESULTS AND COMMENTS	
ONLINE COMMENTS	
APPENDIX B: MEETING MINUTES	
APPENDIX C: DEPARTMENT INTERVIEW RESPONSES	
APPENDIX D: EXISTING PHOTOS	
APPENDIX E: EXISTING BUILDING PLANS	



# EXECUTIVE SUMMARY

In 2024, the City of Watertown decided to look to the future and determine how they might better utilize their existing facilities. A space needs analysis was done to gain a working knowledge of the existing spaces and identify current and future needs.

The following buildings are included in this study:

- City Hall – 106 Jones St.
  - City Hall is adjacent to the Rock River and houses several municipal government departments: Finance/City Clerk; City Attorney; Media Production; Administration; Building, Safety & Zoning; Engineering; Police; Municipal Court and City Council Chambers.
- Senior & Community Center – 514 S First St.
  - The Senior and Community Center, also located along the Rock River, provides a central hub for the community and contains the Park, Recreation, and Forestry offices.
- Parks, Recreation & Forestry – 404 Bonner St.
  - This facility houses the Parks, Recreation and Forestry equipment and some park/forestry staff.
- Heath Department – 515 S First St.
  - This 1926 building houses the Health Department offices and clinics.
- Public Works: Street & Solid Waste Division – 811 S First St.
  - As noted, this facility houses the Street and Solid Waste Division.

This study also evaluated the condition of the existing facilities, identified deficiencies related to the Americans with Disabilities Act (ADA), looked for efficiencies and sought ways to bundle items that need to be addressed at each of the current sites. The resulting recommendations take these various improvements into consideration in the final options presented herein.

# BACKGROUND INFORMATION

The City of Watertown is located midway between Milwaukee and Madison, surrounded by lush forests and beautiful farmland. It has big city services but retains a small-town feel. It makes continued strides towards the stated goal of improved services and modernization. The catalyst for this evaluation was the construction of a new fire station which began in April of 2024. The fire department is moving out of the existing City Hall in Spring of 2025. This will create available space for the city to evaluate.

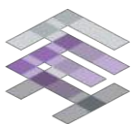


## STAFF ENGAGEMENT

Prior to the SPARK session, each Department Head was interviewed to discuss their current and future needs. Staff were then invited to provide their input and evaluate potential options at the SPARK session. They confirmed the recommended space needs, established decision making criteria, and evaluated options. Some of the priorities included:

- The public entrance should be welcoming.
- Make the building easy to navigate so that the public can access the services they need.
- Provide better security for non-public areas.
- Increase the amount and quality of conference/meeting space.
- Expand the council chambers to accommodate crowd sizes.
- Minimize complicated department relocations.
- Provide barrier-free access for everyone including accessible routes, parking, doors, stairs, ramps and restrooms.

The design workshop studied 5 plan options for City Hall and alternatives for the Health Department, and Parks, Recreation, & Forestry and Public Works: Streets & Solid Waste. Staff provided feedback throughout the day and online. At the end of the workshop, staff evaluated and voted for their favorite options and provided pros-and-cons for each.

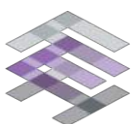




## GOALS FOR SUCCESS

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- ❖ Meet current and future needs of the community.
- ❖ Provide the most efficient use of space.
- ❖ Create a welcoming entrance.
- ❖ Provide clear wayfinding for public
- ❖ Provided parking for Police vehicles in fire apparatus bay.
- ❖ ADA compliance.
- ❖ Meet needs for dual language population.
- ❖ Meet needs for additional storage.
- ❖ Meet needs for more and larger meeting spaces.
- ❖ Improve efficiency of service to community at all city facilities



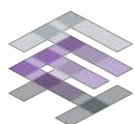


## SPACE NEEDS PROGRAM

Interviews were conducted with each City Department to assess their current and future needs, including office, meeting and storage spaces. A standard percentage was added to these totals to address circulation, restrooms and mechanical needs. This is the total New Square Feet required.

Existing square footage was obtained using the existing floor plans. Assigning space to each department and adding in the ancillary spaces, hallways, restrooms and mechanical closets, to create a final total.

CITY OF WATERTOWN		
Building/Department	Existing	New
	Square Feet	Square Feet
City Hall 106 Jones St		
Administration Department		
Mayor & Strategic Initiatives Total Area	959	1,550
HR Total Area	338	1,199
IT Total Area (Includes IT Storage)	938	1,311
Total Net Square Footage	2,235	4,060
City Attorney		
Total Area	824	1,150
Finance Dept & City Clerk		
Total Area	2,967	4,160
Media Production Department		
Total Area	3,080	3,215
Municipal Court (Judge, Clerk & Council Chambers)		
Total Area	2,278	3,356
Police Department		
Total Area	14,243	19,465
Building Safety and Zoning Division		
Total Area	1,659	2,064
Engineering Division		
Total Area	2,994	3,334
Custodian Spaces		
Total Area	939	1,611
Shared Spaces (Break Rooms & Conference Rooms)		
Total Area	4,734	5,084





Building/Department	Existing	New
	Square Feet	Square Feet
City Hall General Rooms (Vestibules, Corridors, Restrooms, Stairs, & Unassigned)		
Total Area	25,548	26,536
Fire Department		
Total Area	17,268	0
Total Net Square Footage	74,035	74,035

Health Department 515 S First St		
Total Net Square Footage	6,883	9,628

Parks, Recreation and Forestry Department 514 S First St.		
Total Area	3,723	4,165
Parks, Recreation and Forestry Department 404 Bonner St		
Total Area	10,818	14,414
Total Net Square Footage	14,541	18,579

Public Works: Streets & Solid Waste Division 811 S First St		
Total Net Square Footage	70,191	90,100

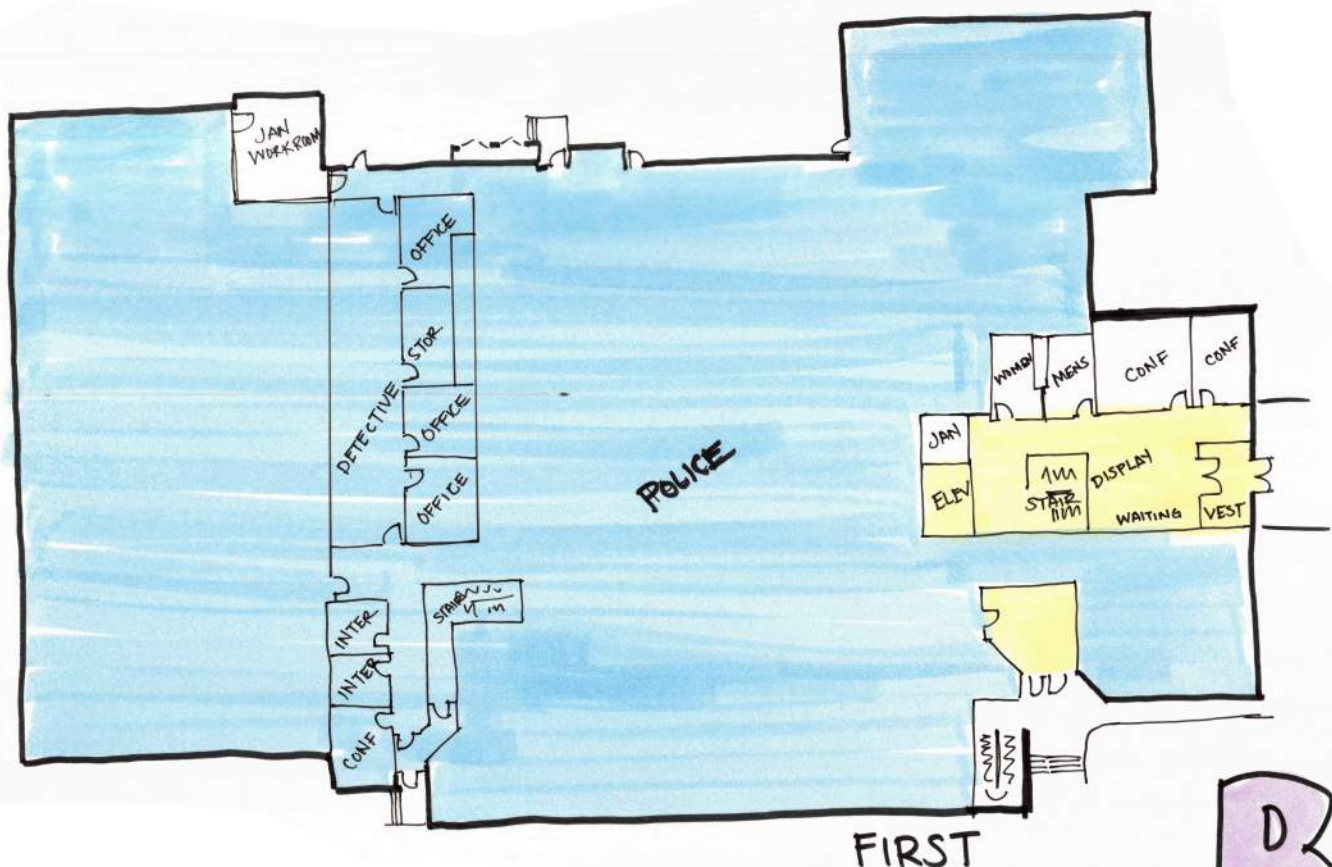


## PREFERRED CONCEPTS

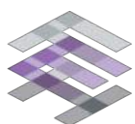
### CITY HALL – OPTION B:

This design concept was developed to bring related spaces together, make it easier for the public to navigate the building to find the services they need, and create a more secure overall building environment. The specific changes are as follows:

- Consolidating all portions of the Police Department on the First Floor
- Utilizing the former Fire Department apparatus bay as parking for the Police Department squad cars
- Moving other city departments currently on the First Floor to the Second Floor
- Maintaining the public entrance facing Jones Street as the Police Department entrance
- Creating a new public entrance facing N 2<sup>nd</sup> Street for the remainder of the building
- Incorporating a central staircase at this new public entrance that is more open to aid in wayfinding
- Placing all city departments routinely visited by the public on the Second Floor around a large, open waiting area at the top of the new central staircase including the City Council Chambers; Municipal Court; Building, Safety & Zoning; Engineering and Finance/Clerk.
- Constructing new fully ADA compliant restrooms on both First and Second Floors accessible from the public waiting areas



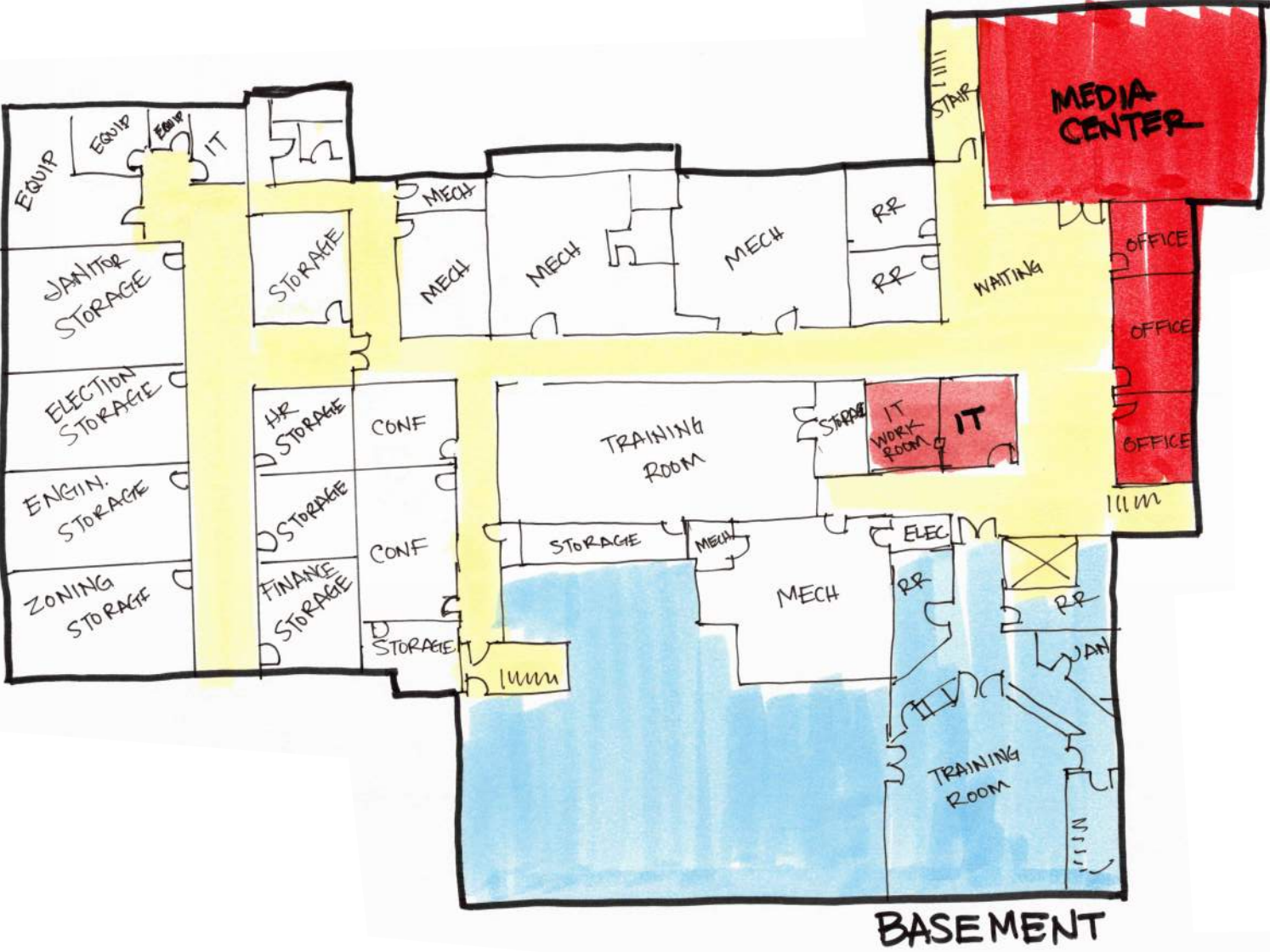
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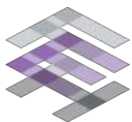








B





## CITY HALL – NORTH PARKING LOT:

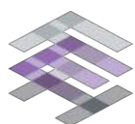
This concept site plan shows how the parking lot on the north side of City Hall could be modified to provide additional staff parking as a result of the Police Department squad cars moving into the former Fire Department apparatus bay. In addition to gaining some much-needed parking, this reconfiguration creates a dedicated driveway for the squad cars to access E Cady Street to the north. The current lot contains 32 parking spaces. Of those, 27 are utilized for Police and Fire vehicles with only the 5 remaining parking spaces available for other City Hall staff. With this proposed reconfiguration, all 40 parking spaces would be available for other City Hall staff.





# HEALTH DEPARTMENT – OPTION 1 – ADDITION AND DRIVE-THRU CANOPY

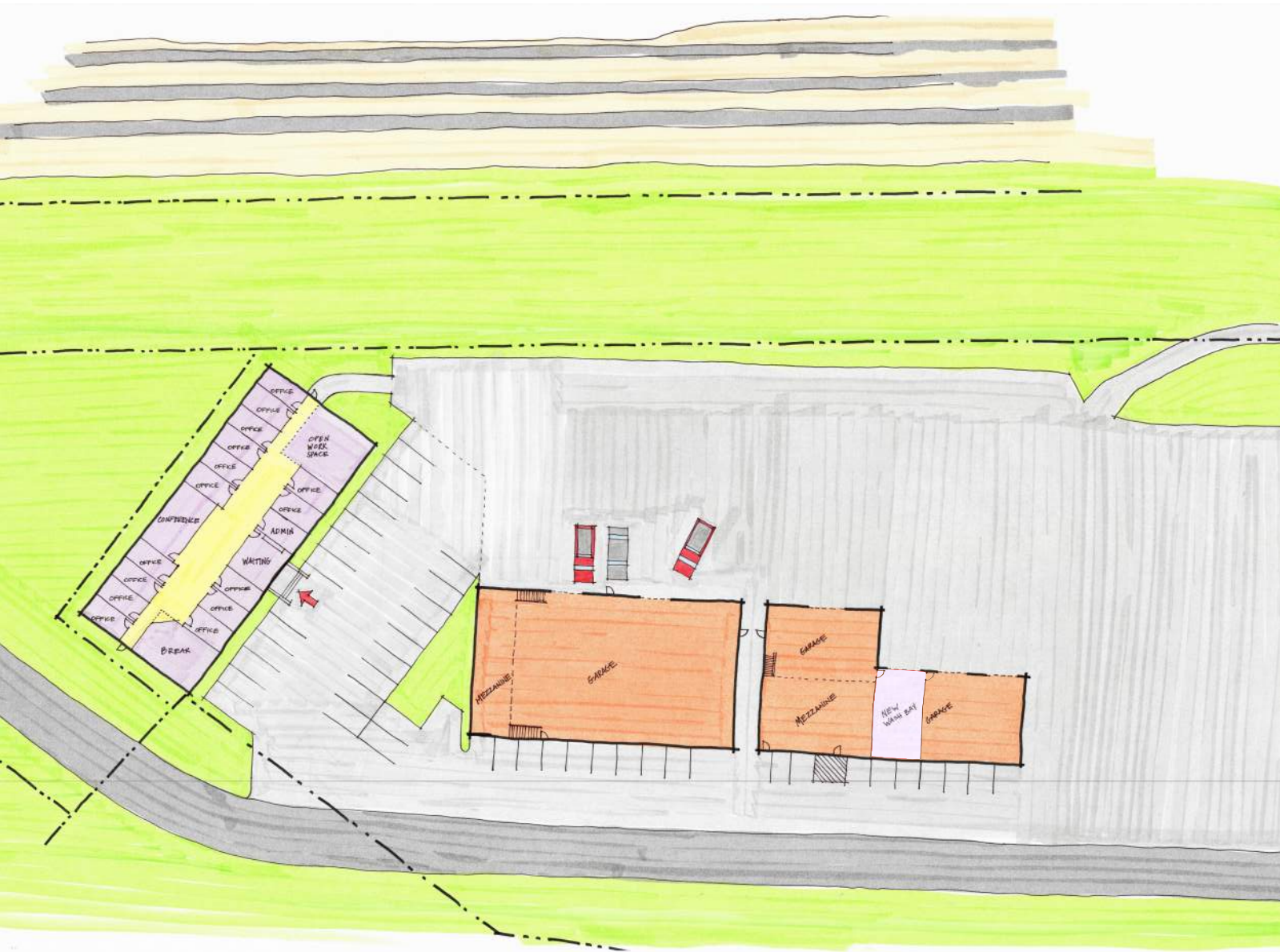
This design concept adds the needed space to the Health Department by adding a conference room and office to the northeast corner and includes a drive-through canopy to the north of the addition. If the lot to the east of the building is purchased, the drive-through can be a pass through. If that land is not acquired the drive-through would turn the corner using the existing parking lot. The second option included later in this section shows how this addition could be achieved in phases. Initially, the drive-through canopy and roof for the addition could be constructed (with or without implementing parking lot improvements) and then the addition under that roof could be constructed as part of a future phase. The concept budget for this option includes improvements to the existing parking lot but does not include the parking lot to the east which would need to be added to the budget if pursued.





**PARKS, RECREATION & FORESTRY – OPTION 1 – BONNER STREET  
SEPARATE BUILDING**

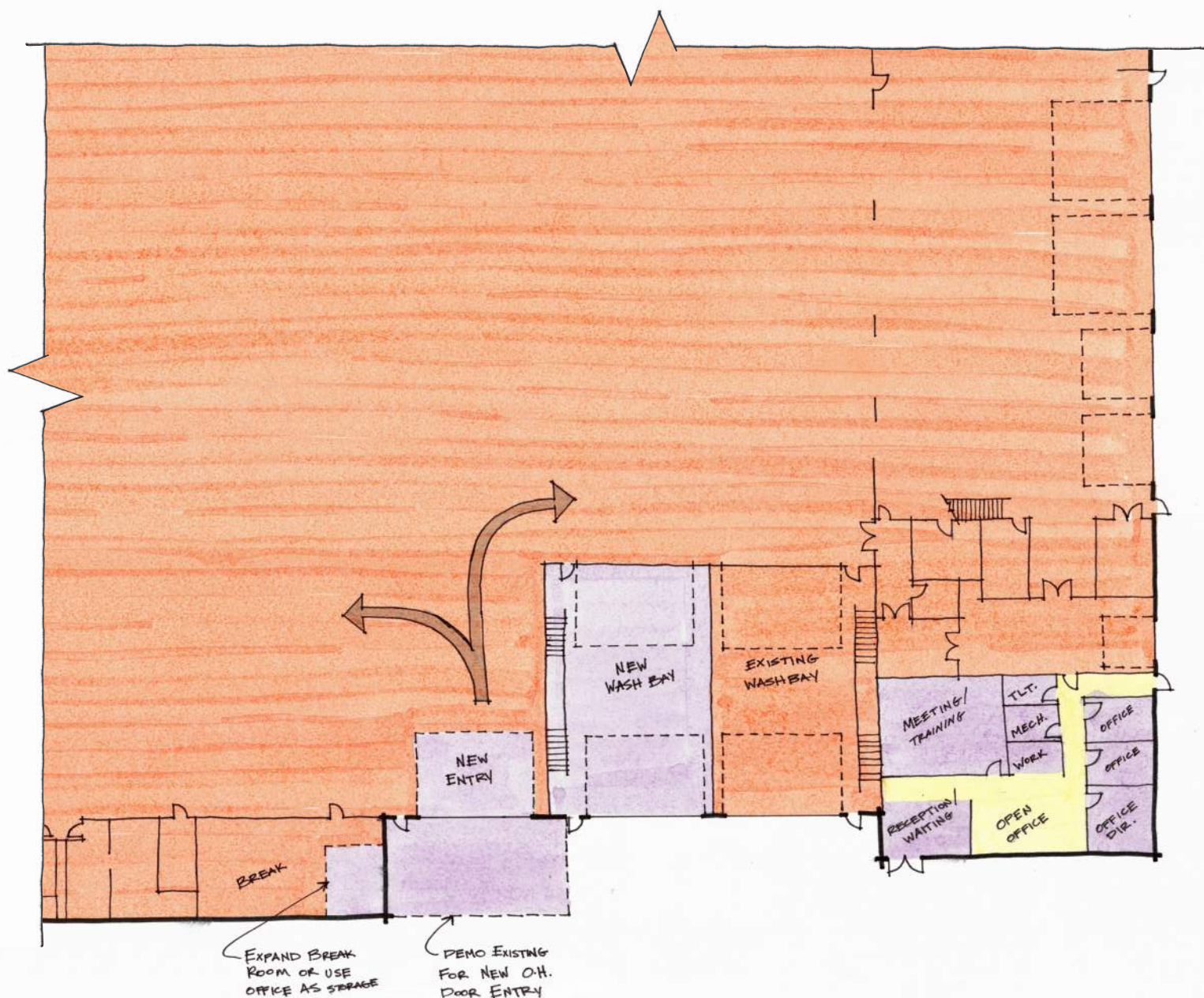
This design concept shows a new, separate building on the lot at 404 Bonner Street to accommodate nearly all the Parks, Recreation and Forestry needs. Additional staff space, equipment storage and maintenance needs including a wash bay within the existing buildings are a part of this design. This concept would still allow for the department to have satellite offices at other locations (including 2 staff members at the Senior Center) but would give them one centralized location for their primary needs.





**PUBLIC WORKS: STREET & SOLID WASTE DIVISION:**

To maximize the site and utility efficiency this concept removes a portion of the existing office suite to make way for a new vehicle entry to the garage. The existing vehicle entry will be reconstructed to add a new wash bay adjacent to the existing wash bay. The office suite addition will provide a large meeting/training room with new staff toilet, mechanical room and a mixture of private and open office to accommodate the immediate space needs and that of the projected growth.





## OTHER OPTIONS WITH CONCEPT BUDGETS

### HEALTH DEPARTMENT – OPTION 2 – DRIVE-THRU CANOPY ONLY

This second option shows how this addition could be achieved in phases. Initially, the drive-through canopy and roof for the addition could be constructed (with or without implementing parking lot improvements) and then the addition under that roof could be constructed as part of a future phase. The concept budget for this option does not include any improvements to the existing parking lot or the property to the east.





PARKS, RECREATION & FORESTRY – OPTION 2 – BONNER STREET ADDITION

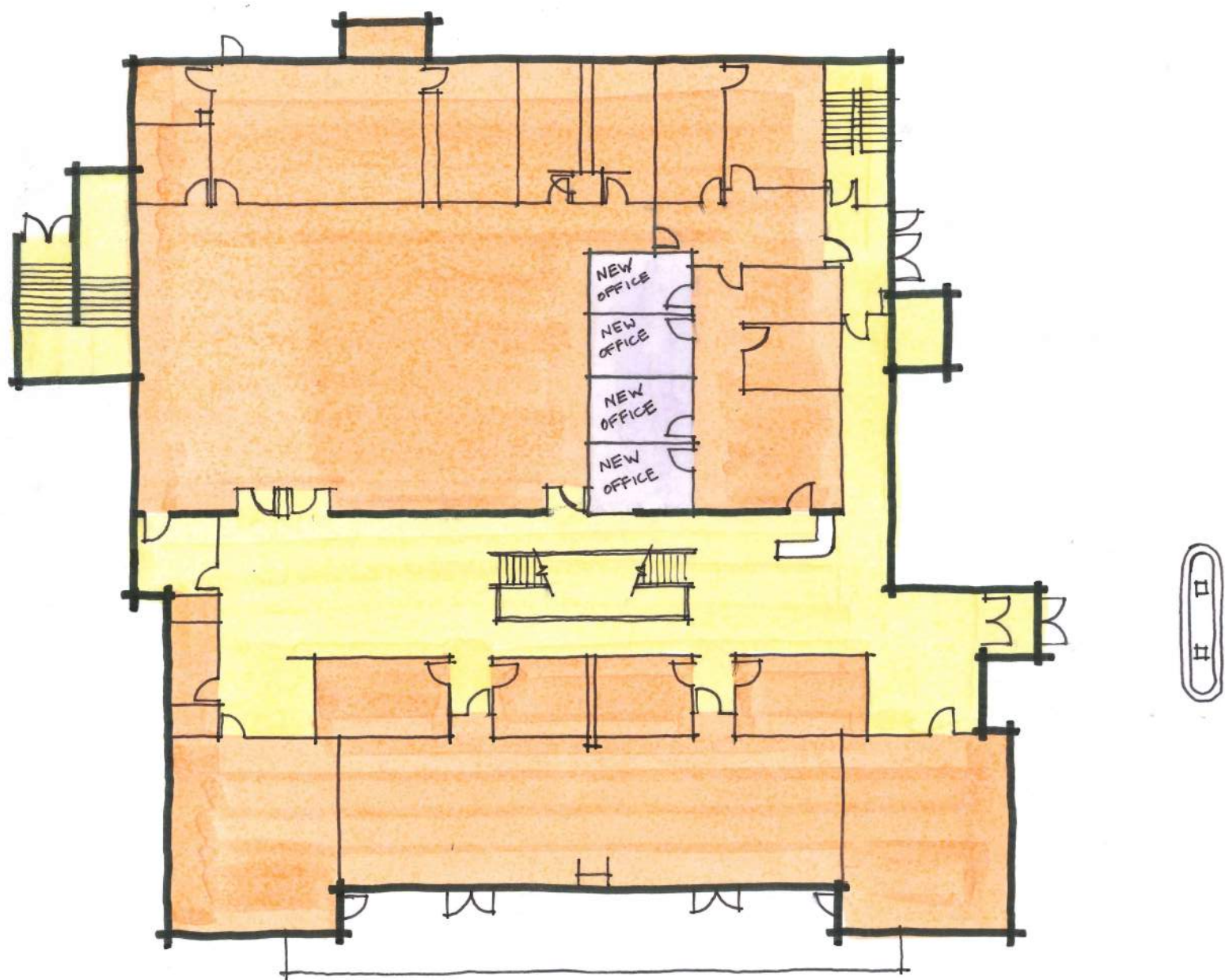
This design concept shows what would be needed at the 404 Bonner Street site to accommodate nearly all of the Parks, Recreation & Forestry staff, equipment and storage in one location. This design accomplishes this through an addition to the existing building. Like Option 1, this option would still allow for the department to have satellite offices at other locations but the placement of the addition would require removal of new parking lot paving.





**PARKS, RECREATION & FORESTRY – OPTION 3 – SENIOR & COMMUNITY CENTER**

This design concept shows the creation of 4 new offices for the Parks, Recreation & Forestry Department within the existing Senior & Community Center. This option could be implemented if the costs of constructing either the proposed new building under Option 1 or the addition under Option 2 at the Bonner Street location do not fit within the final budget. This removes approximately 514 square feet from Conley Hall. Creating offices for an Aquatics Manager, Events Coordinator and a few part-time positions to assist during the busy seasons.





# PROJECT BUDGET

## BUILDING SYSTEMS NARRATIVES

### CITY HALL – OPTION B

A complete assessment of existing mechanical, electrical, and plumbing systems is needed. Final project scope will include replacing the existing boiler system and providing new plumbing fixtures in the two main public restrooms on first and second floors. Project will include new electrical outlets and data ports in those areas that are reconfigured and new lighting throughout the Second Floor, about half of the First Floor and about a quarter of the Basement. Electrical service is anticipated to be sufficient but new subpanels may be required in certain areas. New parking lot lighting on the north side of the building is also anticipated.

### HEALTH DEPARTMENT – OPTION 1 – ADDITION AND DRIVE-THRU CANOPY

A complete assessment of existing mechanical, electrical, and plumbing systems is needed. Final project scope will include new mechanical unit to handle the 720 square foot addition. Electrical will include new outlets, data ports and lighting in the new and remodeled spaces. Electrical will also include lighting in the drive-thru canopy and new parking lot lighting.

### HEALTH DEPARTMENT – OPTION 2 – DRIVE-THRU CANOPY ONLY

This option would only require some electrical system upgrades to include lighting under the new canopy and additional parking lot lighting to eliminate dark areas around the canopy.

### PARKS, RECREATION & FORESTRY – OPTION 1 – BONNER STREET SEPARATE BUILDING

New mechanical, electrical, and plumbing systems are needed for the separate building. Project scope will also include new mechanical and plumbing systems in the shop building where existing offices will be removed and a new vehicle wash bay will be added.

### PARKS, RECREATION & FORESTRY – OPTION 2 – BONNER STREET ADDITION

New mechanical, electrical, and plumbing systems are needed for the addition. Project scope will also include new mechanical and plumbing systems in the shop building where any existing offices are reconfigured and/or a new vehicle wash bay will be added.

### PARKS, RECREATION & FORESTRY – OPTION 3 – SENIOR & COMMUNITY CENTER

Project scope will be limited to modifying the mechanical, electrical and lighting systems in the existing building where the new offices are being constructed.

### PUBLIC WORKS: STREET & SOLID WASTE DIVISION

New mechanical, electrical, and plumbing systems are needed for the addition. Project scope will also include modifications to the mechanical, electrical and plumbing systems in the existing building where offices will be removed and a wash bay is added.



## BUDGETS

Cost summaries were created after the Spark Session. These are high level, all-encompassing budgets to aid in decision making. These include construction costs, sitework costs, and "soft costs" related to the project but not directly included in the hard construction bids. Soft costs cover such things as design fees, testing, site acquisition, abatement, permit costs, etc. Two budgets are included to provide options related to the improvements for Parks, Recreation & Forestry. These budgets are based on estimated 2025 market pricing. Any delay in implementing all or part of any project will result in increased material and labor costs which cannot be predicted at this time.

Concept Budgets	2025 bid total project budget
City Hall - Option B	\$13,403,504.66
City Hall - North Parking Lot	\$255,231.53
Health Department - Option 1 - Addition and Drive-up Canopy	\$709,072.44
Health Department - Option 2 - Drive-up Canopy Only	\$187,577.00
Health Department - East Parking Lot	\$155,955.94
Parks, Recreation & Forestry - Option 1 - Bonner Street Separate Building	\$4,120,385.00
Parks, Recreation & Forestry - Option 2 - Bonner Street Addition	\$4,257,535.40
Parks, Recreation & Forestry - Option 3 - Additional Offices in Senior Center	\$119,503.84
Public Works: Streets and Solid Waste Division	\$1,986,399.50
<b>Preferred Concepts Package</b>	
City Hall - Option B	\$13,403,504.66
City Hall - North Parking Lot	\$255,231.53
Health Department - Option 1 - Addition and Drive-up Canopy	\$709,072.44
Health Department - East Parking Lot	\$155,955.94
Parks, Recreation & Forestry - Option 1 - Bonner Street Separate Building	\$4,120,385.00
Public Works: Streets and Solid Waste Division	\$1,986,399.50
<b>Preferred Concepts Package Total</b>	<b>\$20,630,549.07</b>



## PROJECT PHASING

In the event that funding cannot be secured to implement each element of the recommended improvements, the City of Watertown may need to accomplish the various construction projects in a phased approach. This phasing could include prioritizing certain buildings over others but could also include only doing portions of the City Hall remodel as part of an initial phase. Regardless of funding, the City Hall remodel will likely require a phased construction approach since entire departments cannot be shuttered for extended periods of time.

Until a better understanding of funding availability is known, our ability to establish a phasing plan for the various projects is limited. For City Hall, FEH offers the following phasing plan for consideration:

### City Hall – Phase 1

- ❖ Convert existing fire apparatus bay into Police Department squad car parking, North parking lot redevelopment, and remodel remainder of former fire department area on First Floor into offices for detectives / investigators.
- ❖ Remodel portion of former Fire Department area near SW corner of Second Floor for City Attorney and Administration.
- ❖ Relocate Media Productions to former daycare area in NE corner of Basement
- ❖ Create training room and break room in NW corner of former Fire Department area on Second Floor
- ❖ Construct Building, Safety & Zoning Department in area of current Council Chambers and adjacent conference rooms (this would require holding council meetings and municipal court proceedings in another large room like the training room in the SE corner of the Basement or another building in the city temporarily)

### City Hall – Phase 2

- ❖ Convert break room in Basement into IT offices
- ❖ Construct storage rooms in former Media Productions in Basement
- ❖ Build Council Chambers / Municipal Court spaces in former Building, Safety & Zoning area on Second Floor
- ❖ Remodel former Engineering and Police Department spaces on Second Floor for Finance/Clerk, Administration and Engineering
- ❖ Create new primary restrooms on Second Floor

### City Hall – Phase 3

- ❖ Create new public entrance and waiting area on First Floor including site improvements
- ❖ Install central staircase and elevator
- ❖ Expand Police Department into portion of former Finance/Clerk area
- ❖ Create new public waiting area on Second Floor
- ❖ RIBBON CUTTING AND GRAND OPENING!



## BUDGETS

Phased Budget	2025 bid total project budget
City Hall - Phase 1	\$4,720,192
City Hall - Phase 2	\$5,471,245
City Hall - Phase 3	\$3,467,299



## RECOMMENDATIONS & NEXT STEPS

After completing this space needs analysis, FEH Design has developed the following recommendations and next steps for the City of Watertown:

- ❖ With the imminent departure of the Fire Department, inefficient use of existing space and currently underutilized areas, City Hall has sufficient space to accommodate the current departments (including anticipated growth projections) located therein. Our recommendation is to further develop City Hall – Option B to ensure all required spaces fit as expected and then refine the budget estimate accordingly.
- ❖ If the City Hall project is accomplished in a phased manner to align with funding support, it will be important to decide the proper sequence of construction activities to ensure that departments can remain functional and disruptions to on-going operations are avoided. Our recommendation is to prioritize those departments with the most immediate and critical space needs and develop the final phasing plan (should phasing be required) based on that prioritization.
- ❖ Certain Police Department spaces within City Hall are more difficult and costly to relocate so the consolidation of that department requires careful consideration. Utilizing the former fire apparatus bay for squad car parking and the remainder of the former Fire Department area for Police Department functions currently located on Second Floor is the best use of that vacated section of the First Floor. Our recommendation is to focus on confirming the layout of the Police Department as a first step to determining the final First Floor plan.
- ❖ The Health Department has the benefit of being on a site with space to accommodate a small addition and drive-thru canopy but this would leave this facility (which is already lacking in sufficient parking) in a greater parking deficit. Our recommendation is to proceed with this addition but enter into negotiations to acquire the vacant property to the east for additional parking, either for today or in the future.
- ❖ While Parks, Recreation & Forestry could relocate to City Hall, this would create additional physical division for that department, increasing the number of locations they have throughout the city. By either implementing Option 1 or 2, this department would experience improved efficiency and therefore reduce unnecessary costs. Our recommendation is to seek the funding necessary to implement Option 1. If building a new facility at Bonner St. is not financially achievable, modifying the Senior Center could be a short-term solution while funding is being secured.
- ❖ The addition and remodel of Public Works: Street & Solid Waste Division provides much needed additional office space and the extra wash bay they could use today. Our recommendation is to attempt to construct the addition as shown but a fallback position could be to institute a portion of the plan and possibly find spaces within the existing building to house some of the other required or desired spaces.



## CLOSING STATEMENT

---

We want to thank the City of Watertown for allowing FEH to assist in the creation of this study. Special thank you to the city department heads who answered our questions during the interviews, city staff who provided input during the Spark Session, and everyone else who shared their thoughts with us throughout the process.

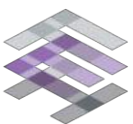
Everyone's input was invaluable. We look forward to continuing to work with the City of Watertown as you look to further develop and hopefully implement some or all of these improvements.

On behalf of FEH Design:

Mark Taylor  
Gregg Baum  
Chris Wand  
Sarah Jansen  
Brady Ludvik



# APPENDICES





# APPENDIX A: FEH DESIGN SPARK SESSION

## DESIGN PROCESS



### OUR DESIGNERS COME TO YOU

A unique service offered by FEH Design is our well-refined Spark Session. FEH sets the standard for collaborative design with this intense and interactive design session. We engage large numbers of participants, listen to their ideas, study and evaluate options in a way that builds ownership by all those involved. The result is consensus building and clear design direction to move your project forward.

We tailor the timeline to leverage other community events, issues and gatherings to maximize participation. The FEH team facilitates and participates in a way that is most appropriate to the specific need or event. In today's digital world, we also can adapt this process online through virtual meetings, live website updates, and online surveys.

We customize the Spark process to best meets your project goals.

### A FAST-PACED, ENGAGING, HIGHLY-FOCUSED DESIGN SESSION

#### FAST-PACED

In a 1 - 2 day Spark session we create concept drawings based on your ideas. These concepts are then presented back to the participating group to build consensus and gather feedback. Participants are able to come and go throughout the sessions.

#### ENGAGING

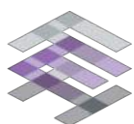
Input is gathered from your selected committee or from the collective thoughts of your entire community or business. Having a broad base of support reflects the needs and desires of the community, school or business, and develops ownership in the project.

#### HIGHLY-FOCUSED

Our team of designers set up shop in your space with their design toolkits. There, we focus our attention on listening and responding to your suggestions. We bring our tools and our creativity but no preconceived notions as we work with you.

#### DESIGN

During the Spark Session, multiple design concepts are created. We continuously step back, reflect and refine the designs. The best concepts move forward and then continues toward more refined design.





WHAT DOES A SPARK SESSION LOOK LIKE?

OUR TEAM STARTS AHEAD OF THE SPARK SESSION BY...

- Evaluating needs and priorities
- Defining the scope of the project
- Developing a building program that charts the specifics of the project
- Developing space requirements
- Conducting site visit(s)

THEN, WE PACK UP OUR DESIGN BAGS AND MOVE INTO YOUR SPACE!



STEP ONE

- Site Identification and Analyses
- Circulation Issues
- Square Footage Requirements
- Site Development Concepts
- Formal Review



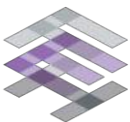
STEP TWO

- Bubble Diagrams
- Block Planning
- Floor Plan/Site Plan Relationships
- Formal Review



FORMAL REVIEW...

Periodically, everyone steps back, takes a deep breath, and reviews all drawings and progress to ensure it's headed in the right direction.





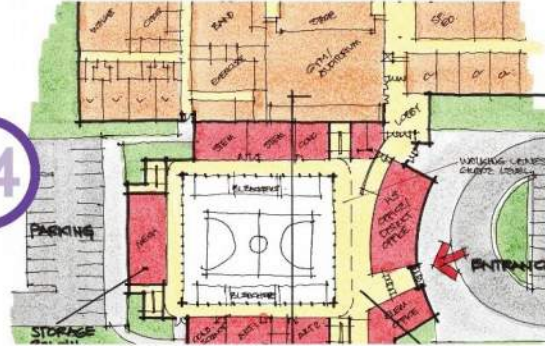
03



STEP THREE

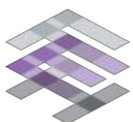
- Conceptual Floor Plans
- Site Plan Refinements
- Site Amenities
- Building Massing Studies
- Exterior Elevation Sketches
- Capital Cost Comparisons
- Formal Review

04



STEP FOUR

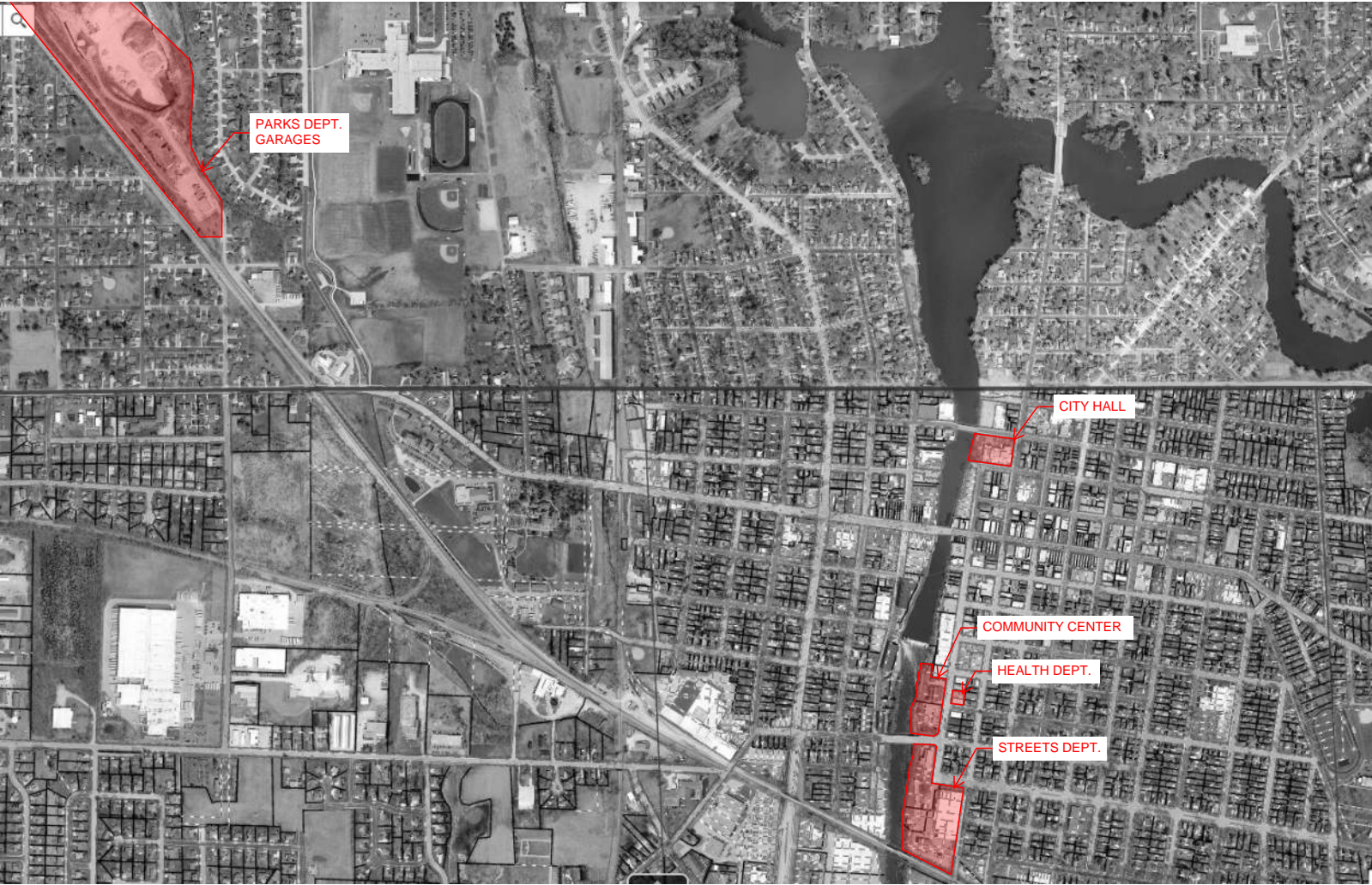
- Floor Plans
- Site Plans
- Elevations
- Feature Sketches
- Operating Cost Comparisons
- Formal Review





# SITE AERIALS

## CITY OF WATERTOWN – DOWNTOWN OVERALL

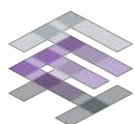
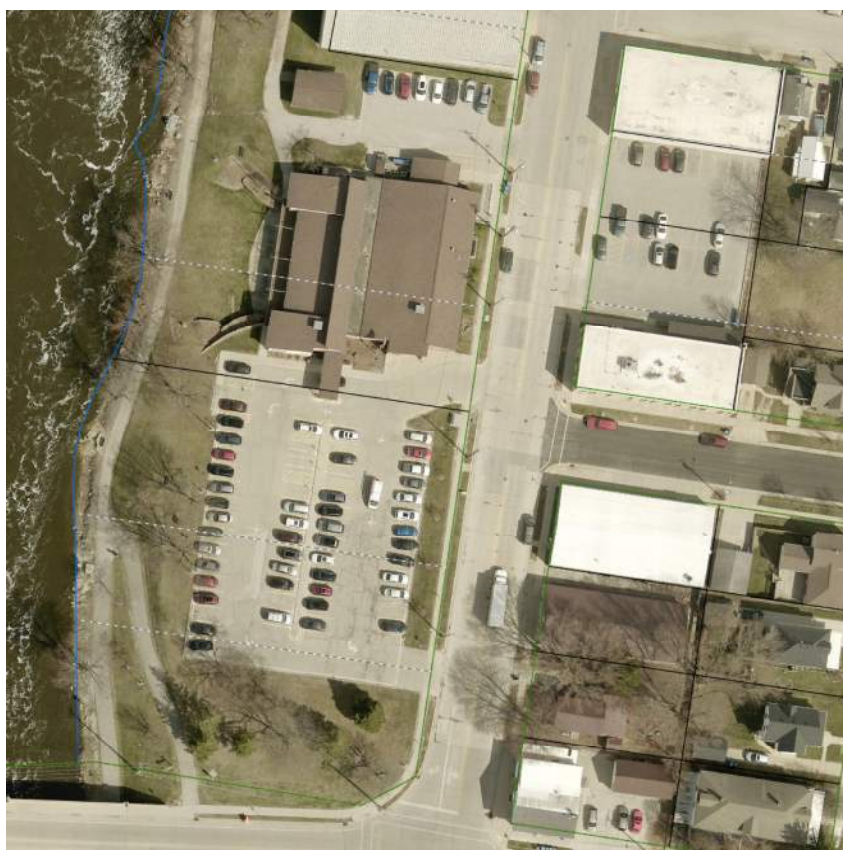




## CITY HALL – 106 JONES STREET

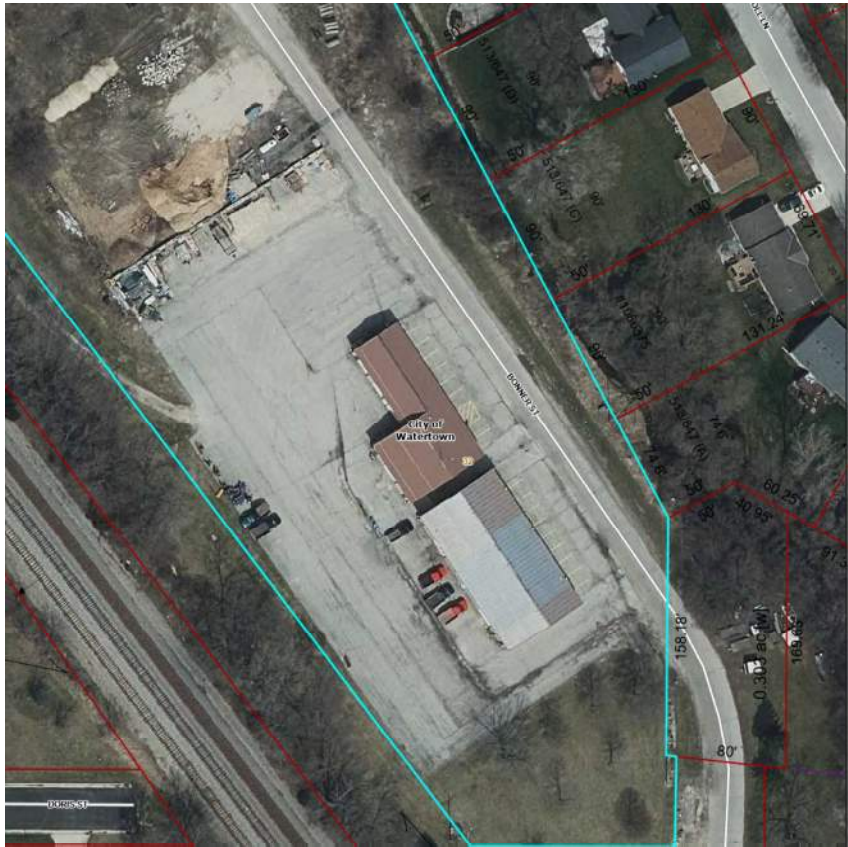


## SENIOR & COMMUNITY CENTER – 514 S FIRST STREET





PARKS, RECREATION & FORESTRY – 404 BONNER STREET

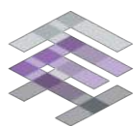
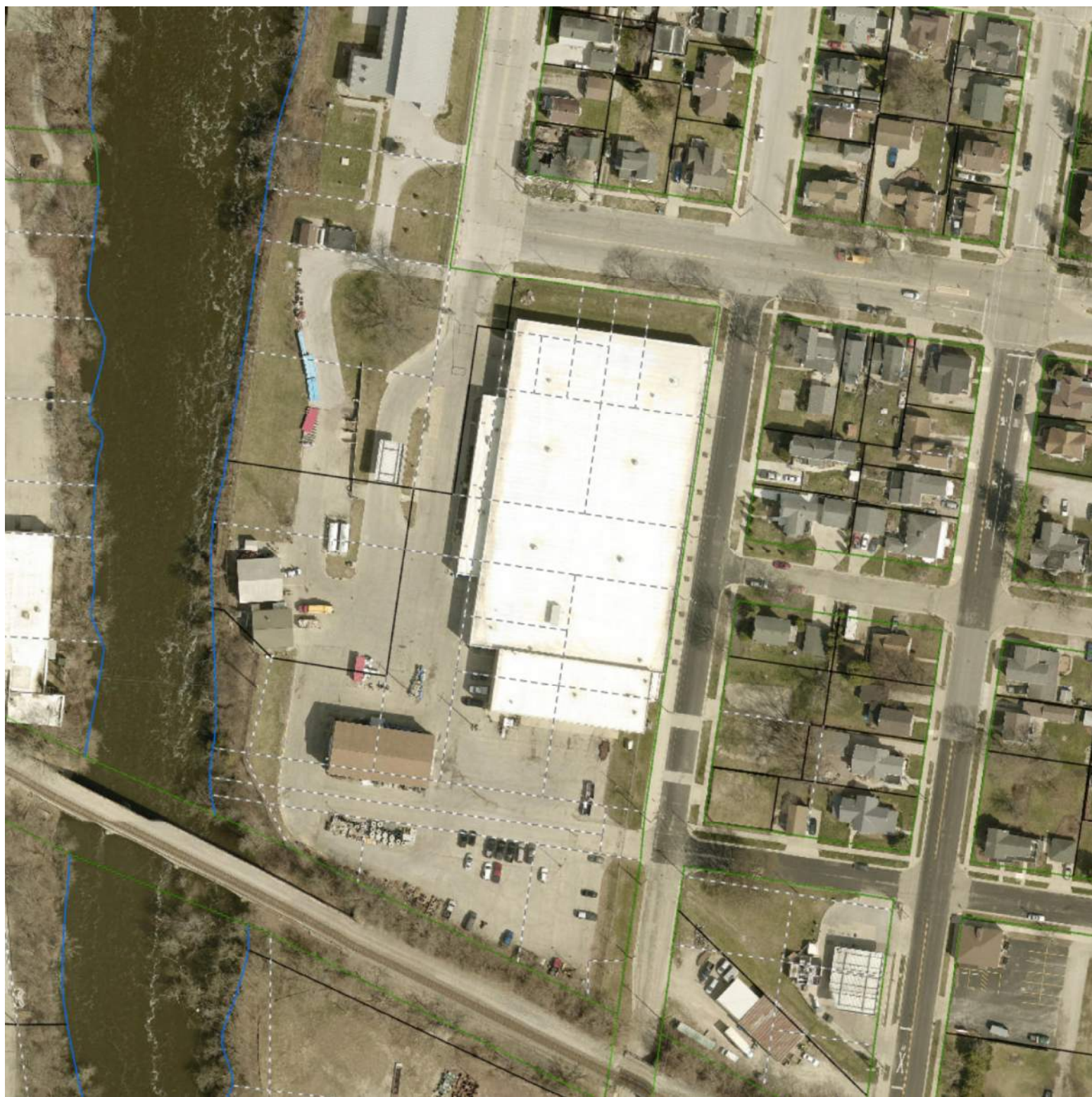


HEALTH DEPARTMENT – 515 S FIRST STREET





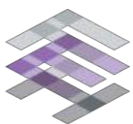
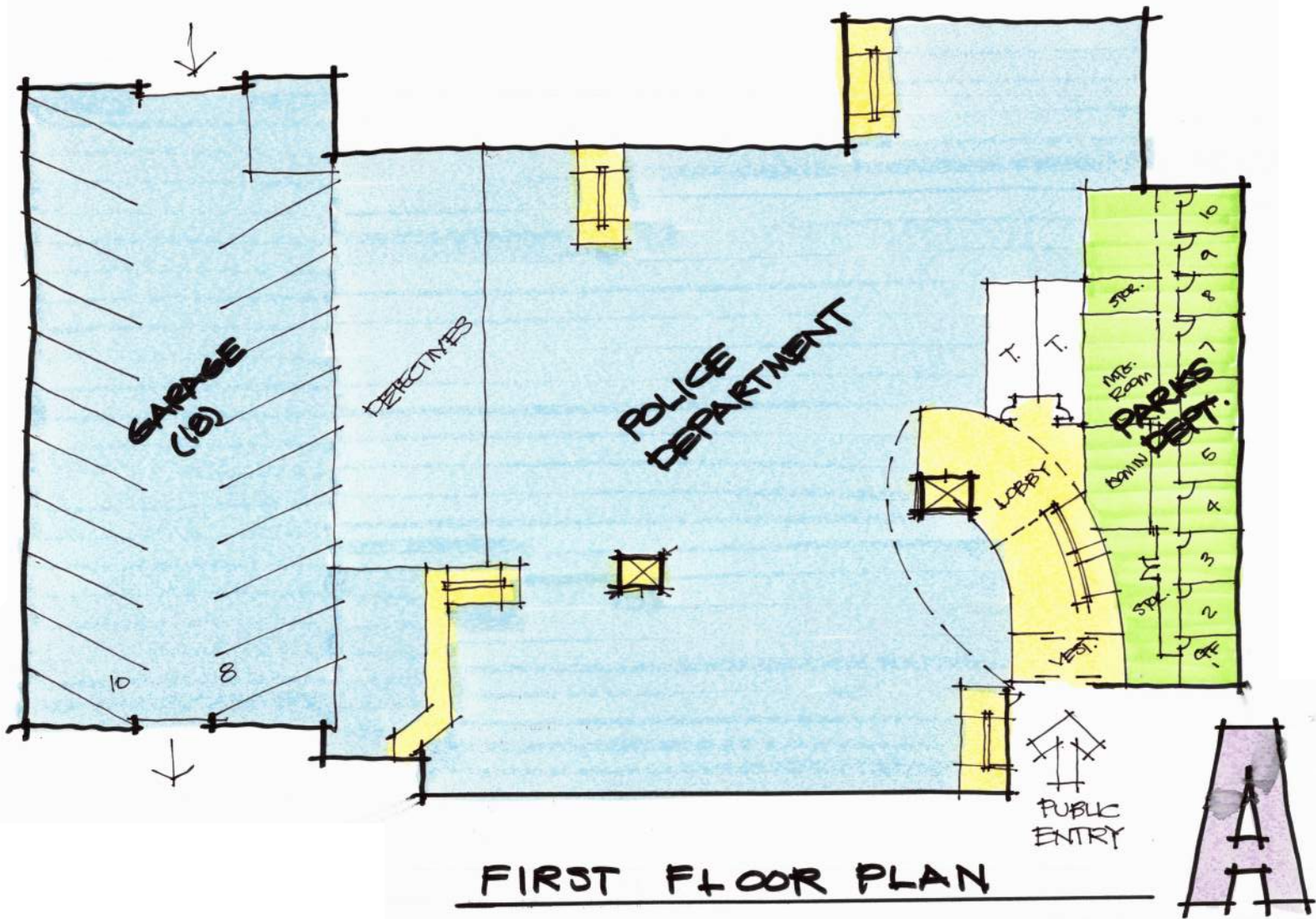
## PUBLIC WORKS: STREET AND SOLID WASTE – 811 S FIRST STREET



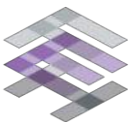
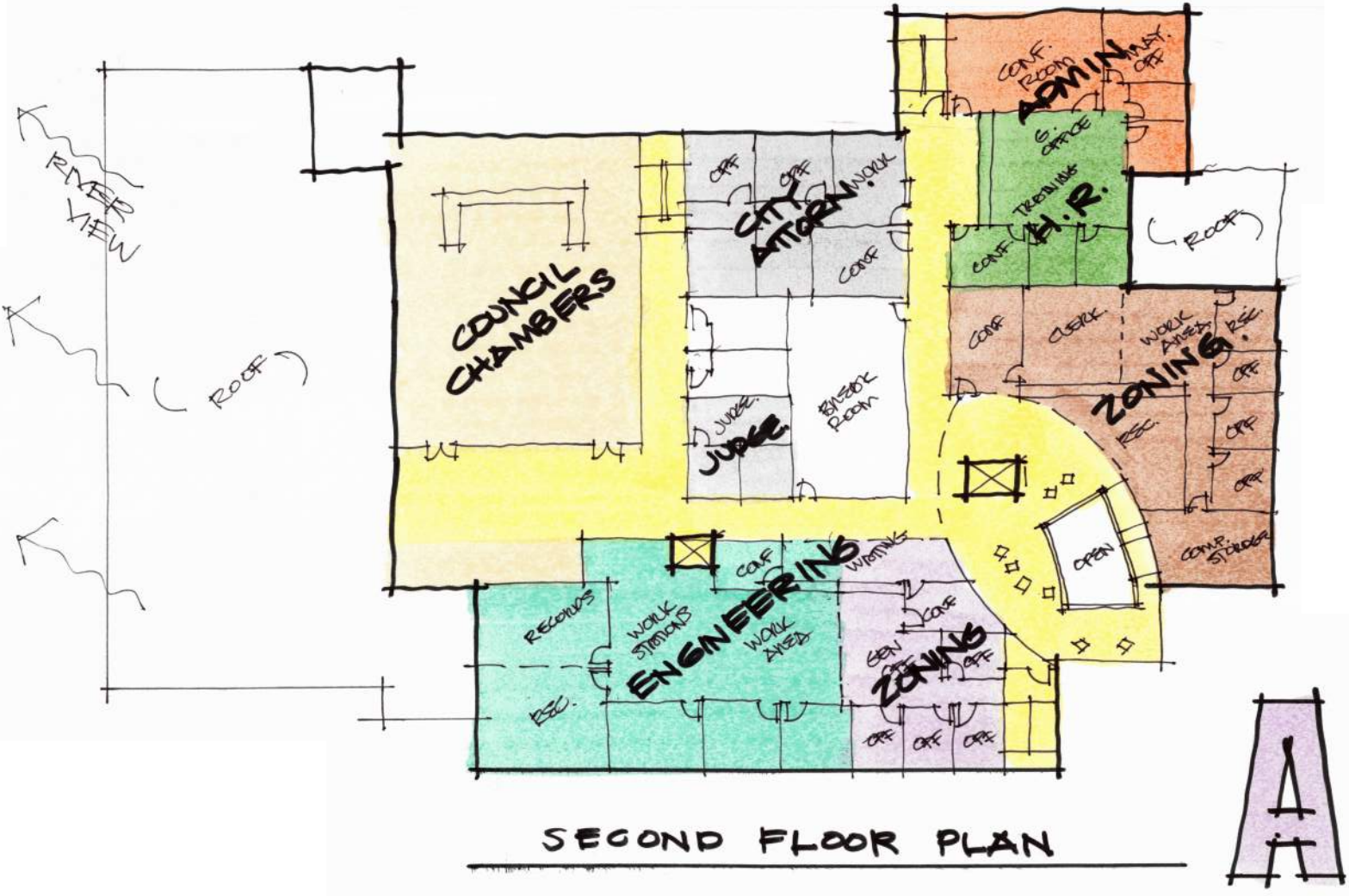


# PLAN SKETCHES

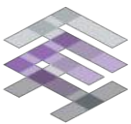
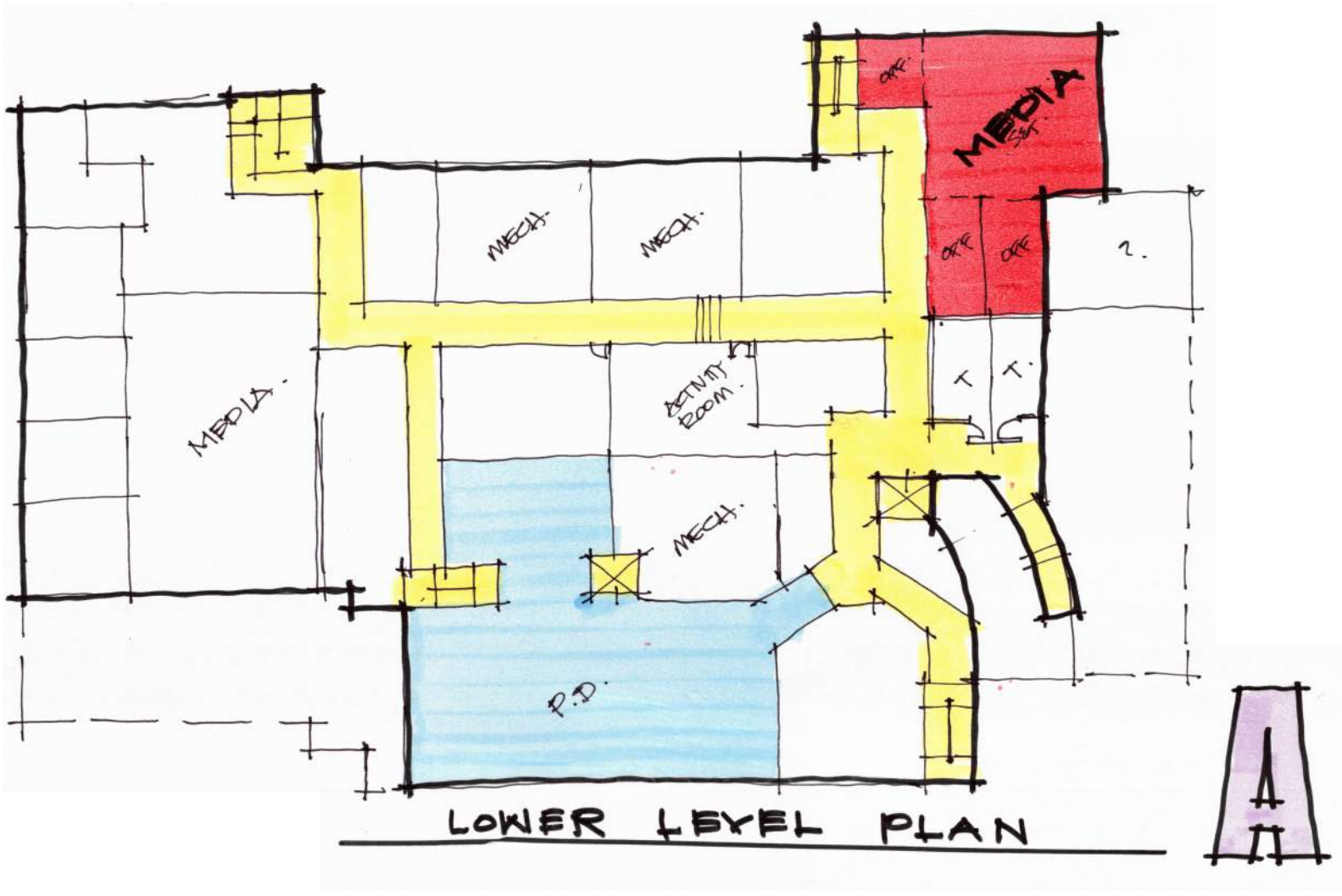
## CITY HALL – OPTION A





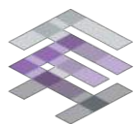




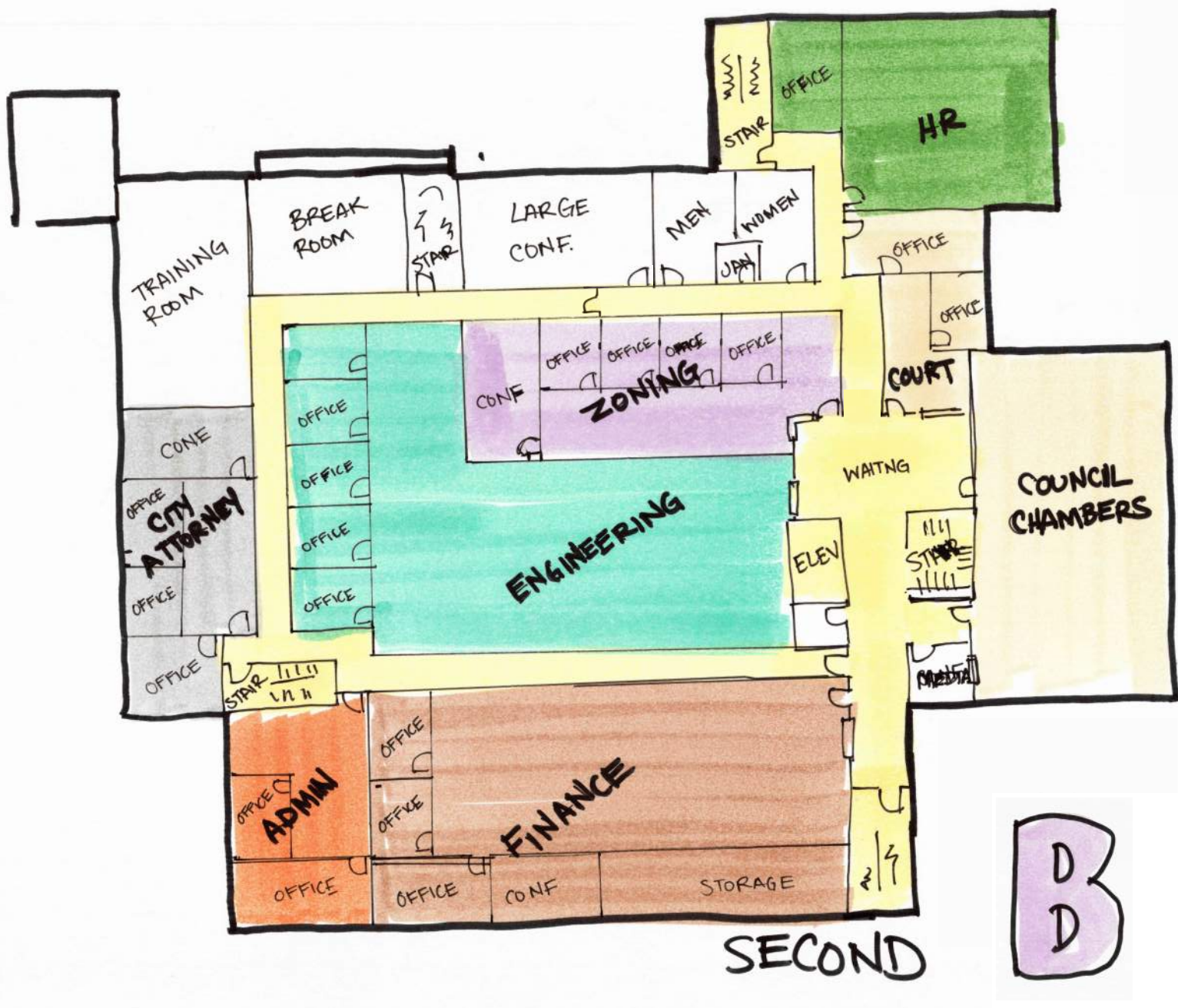




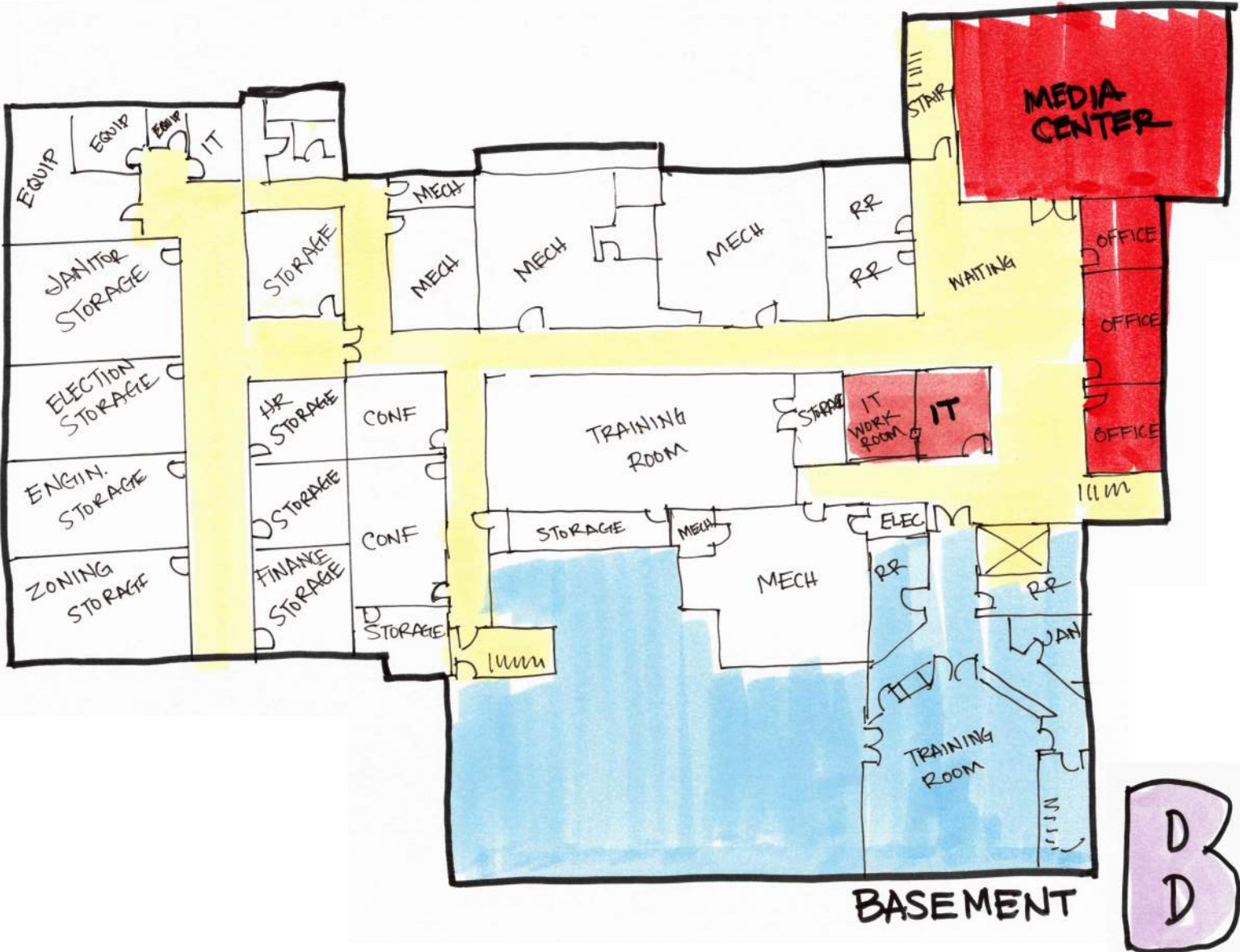
CITY HALL – OPTION B



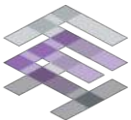






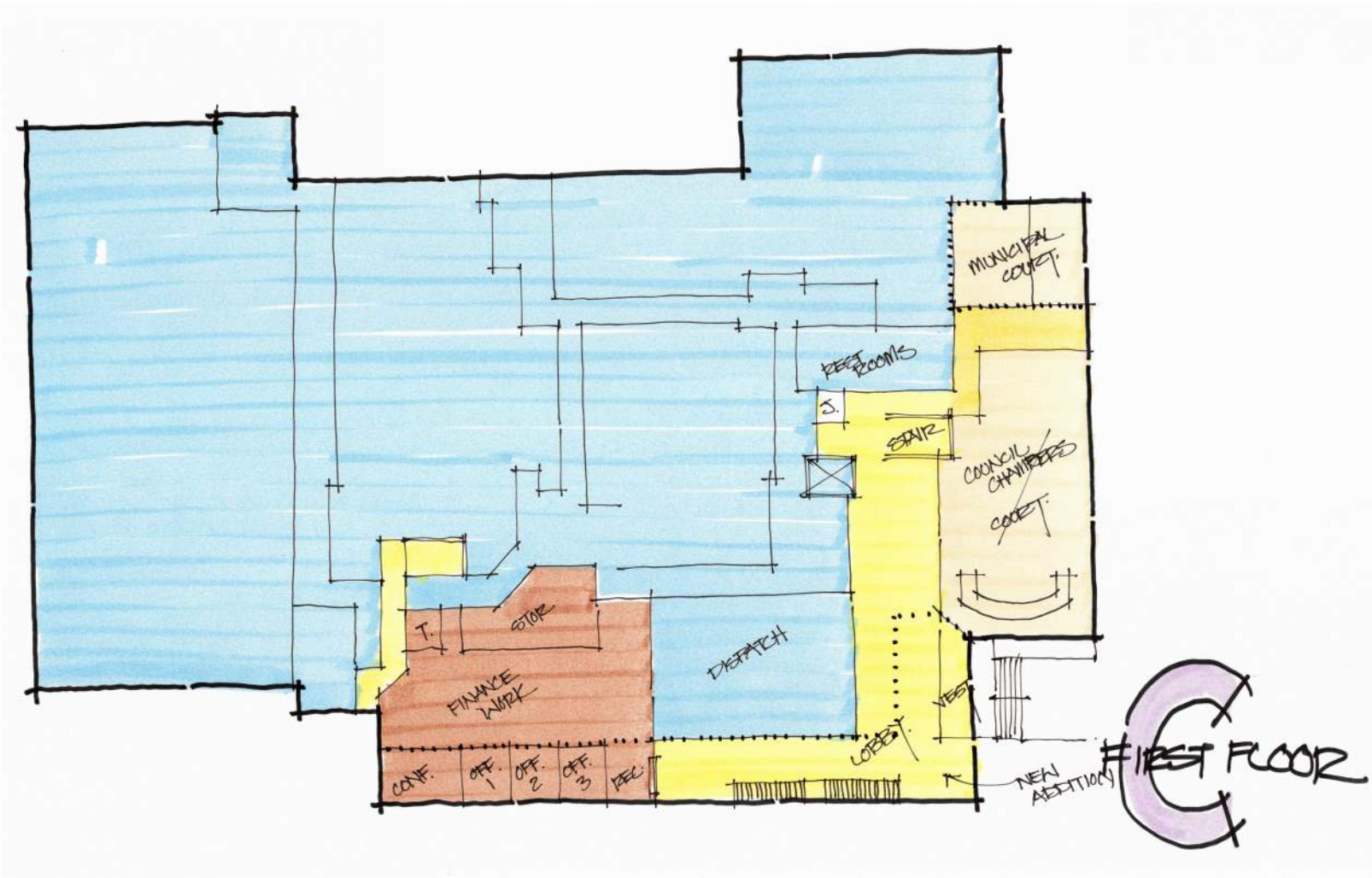


B  
D

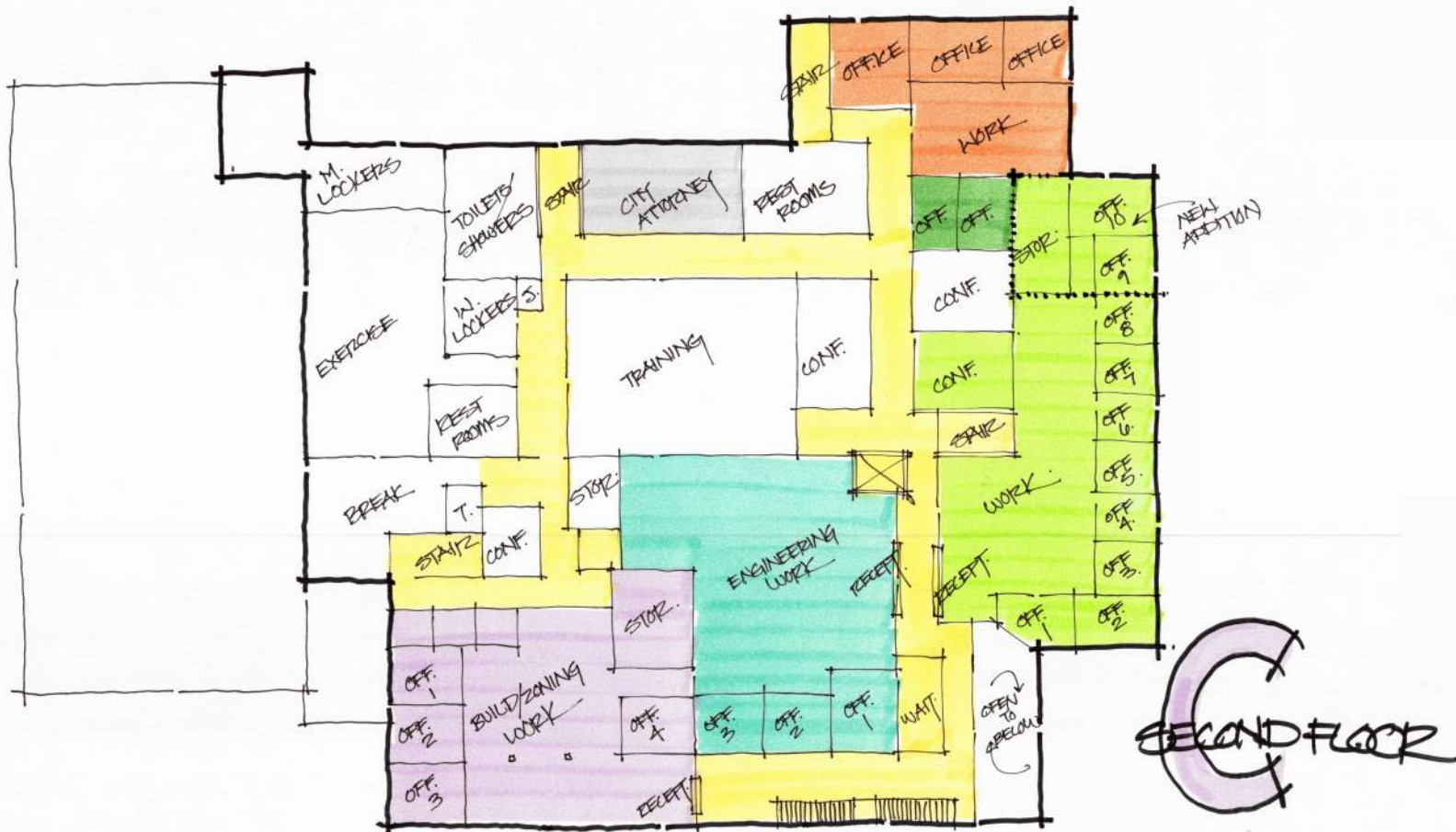




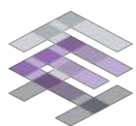
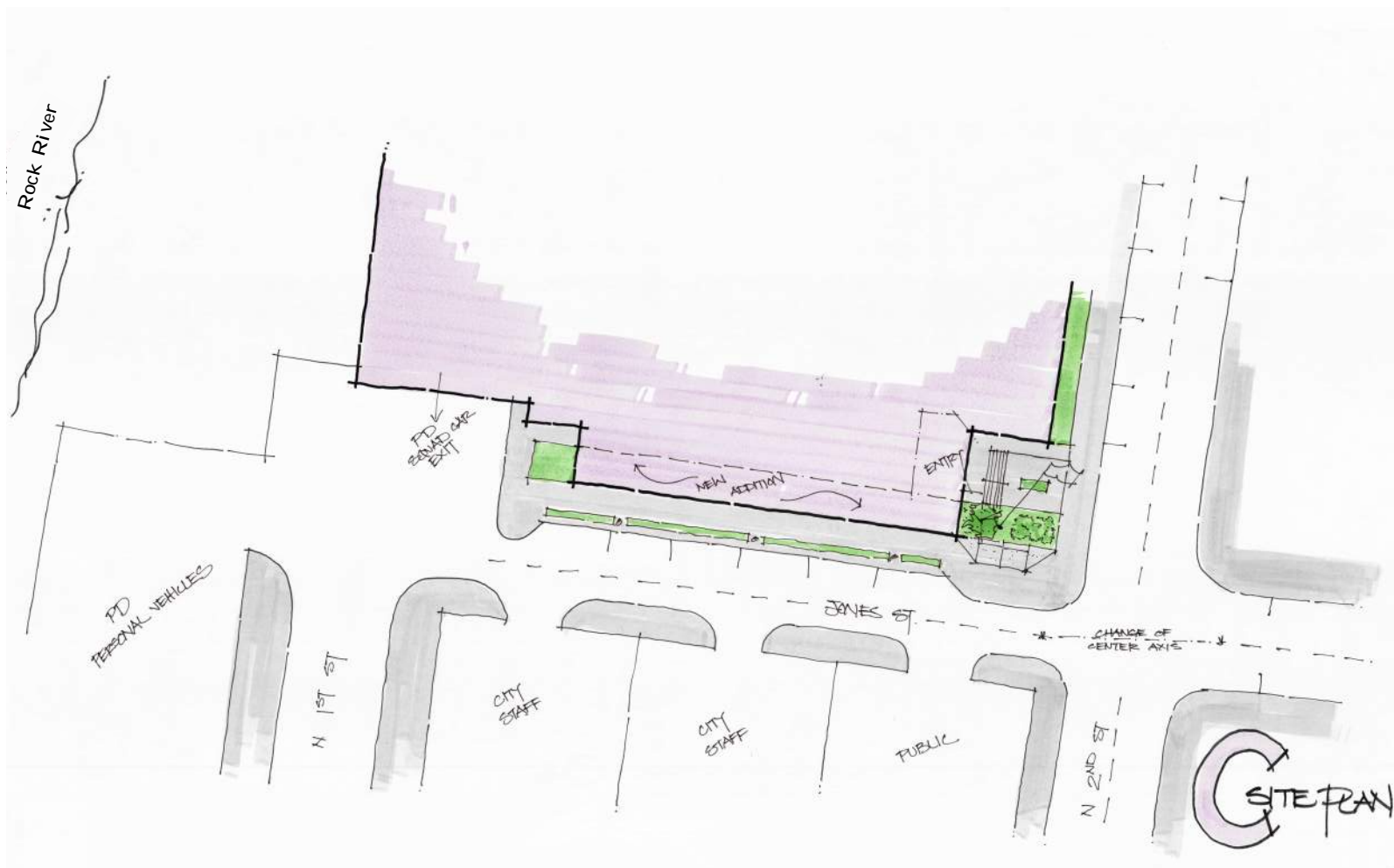
CITY HALL – OPTION C









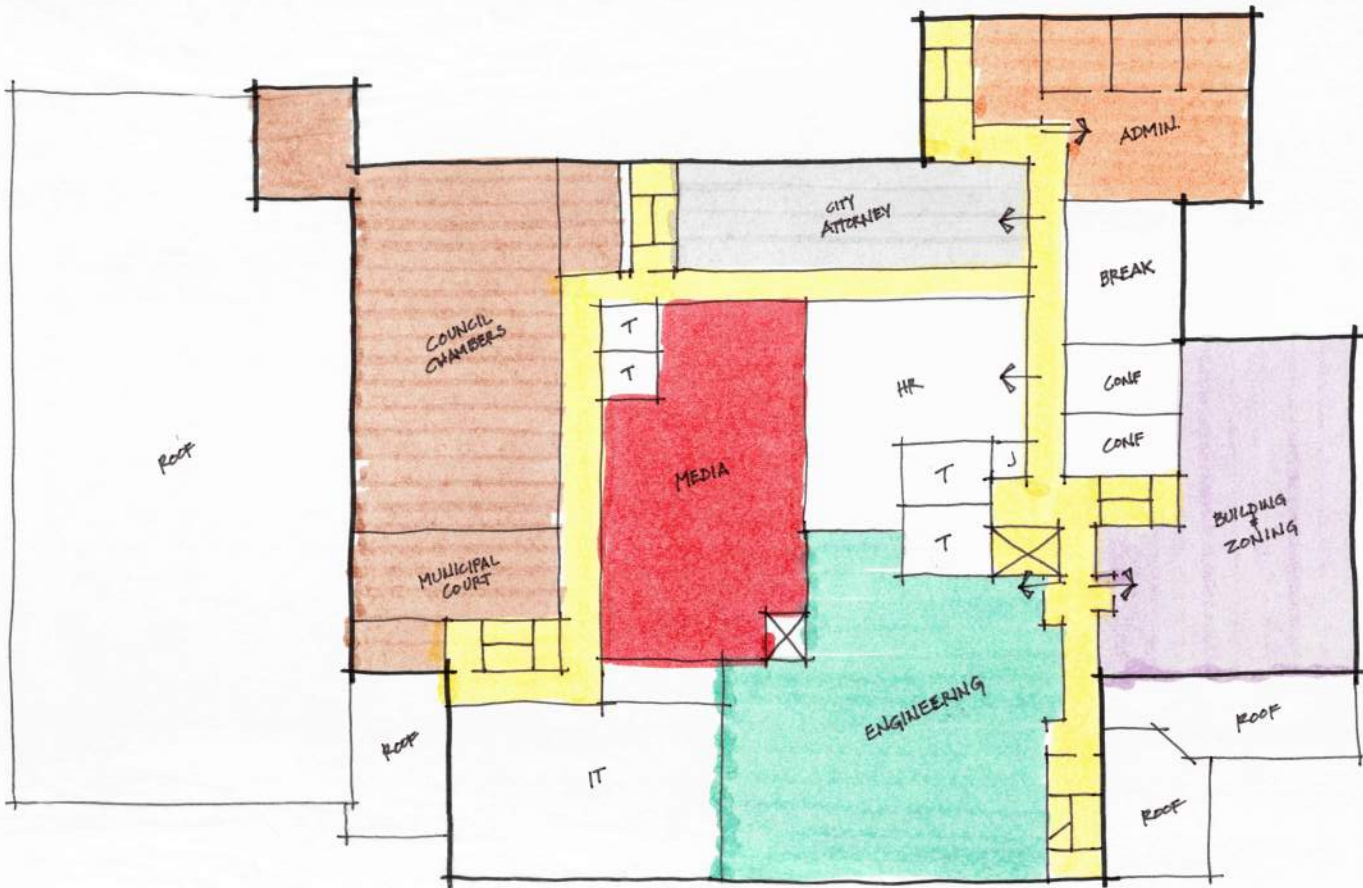




CITY HALL – OPTION D

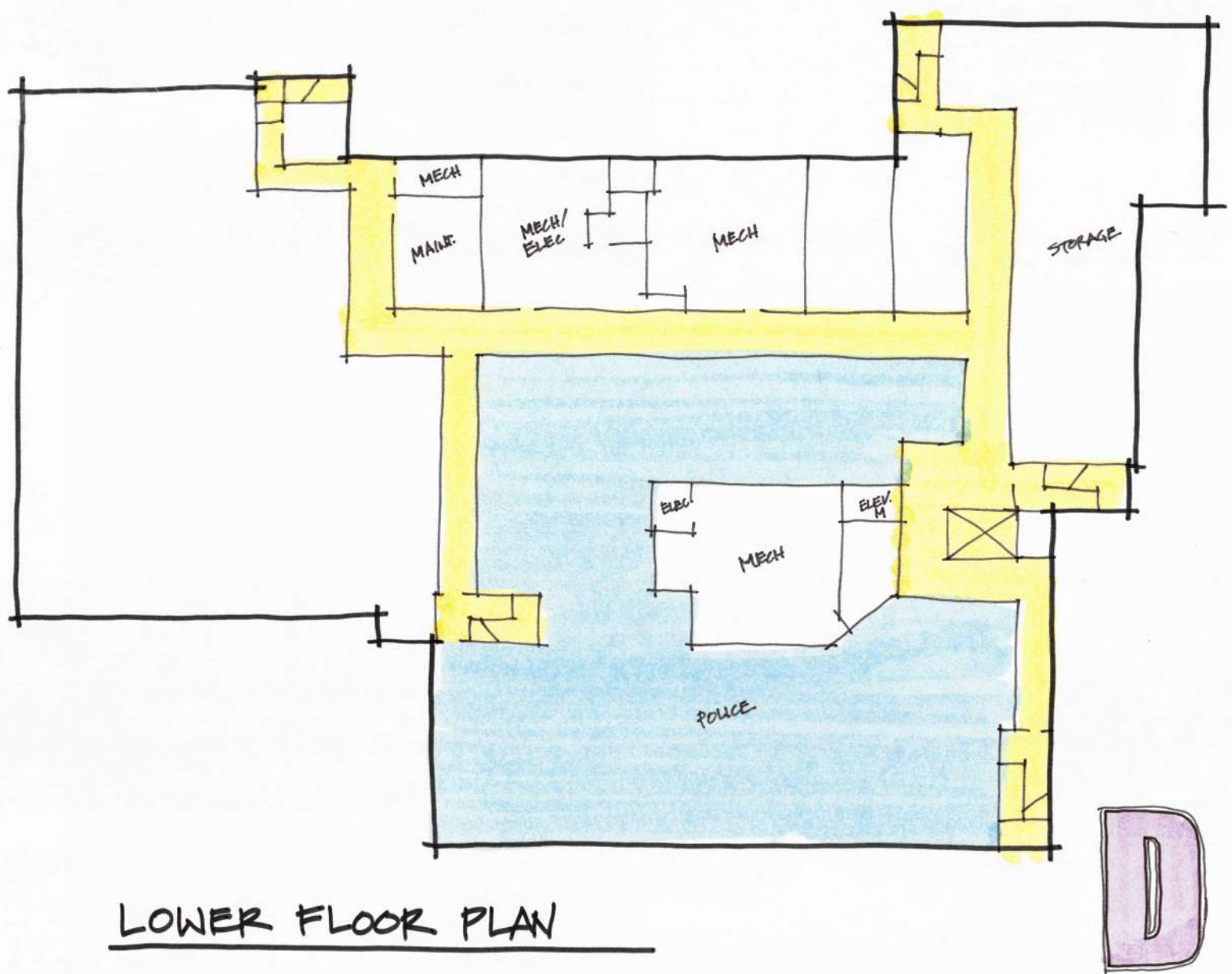




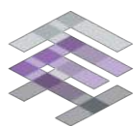


SECOND FLOOR PLAN



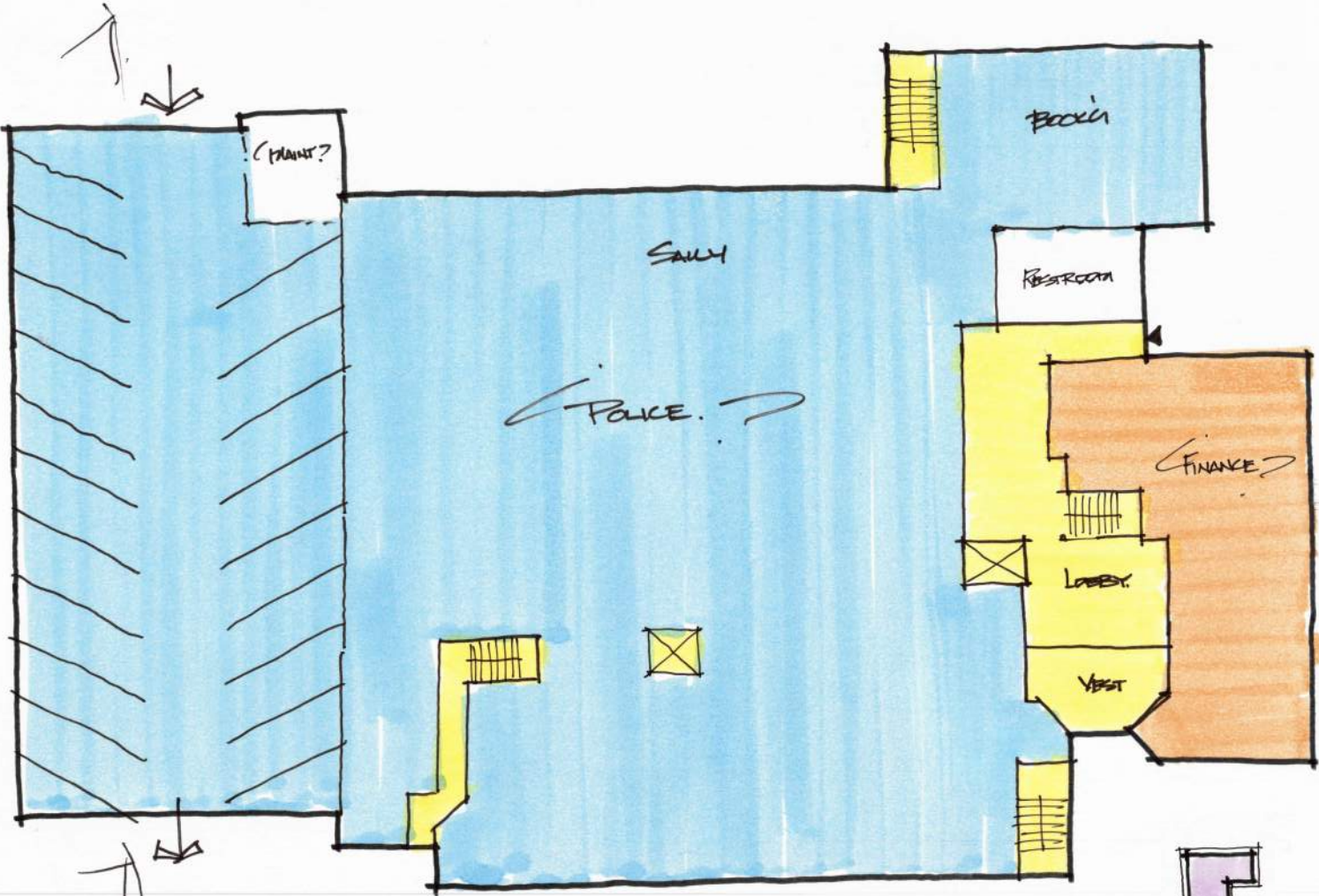


LOWER FLOOR PLAN

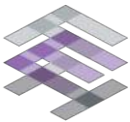




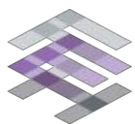
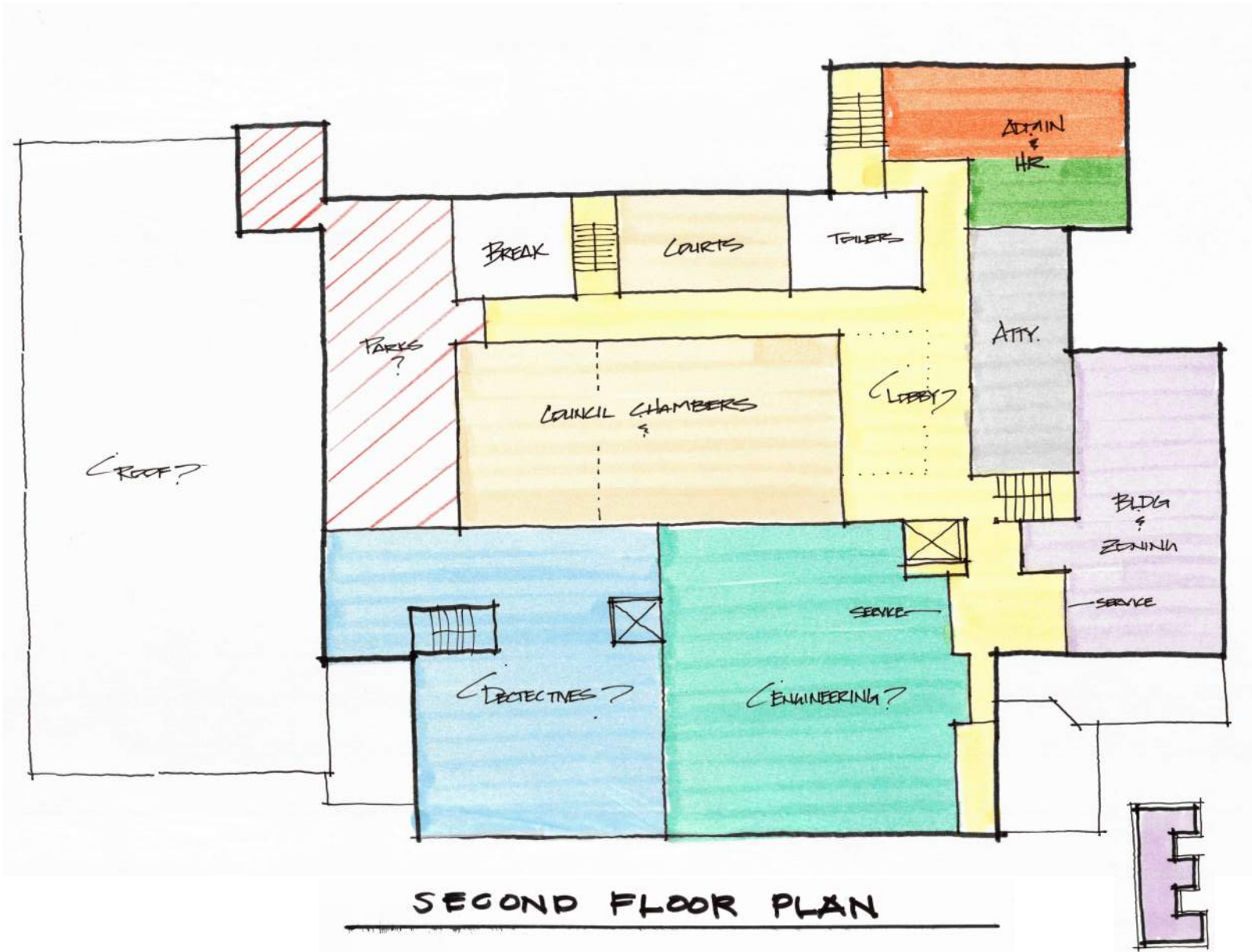
CITY HALL – OPTION E



FIRST FLOOR PLAN

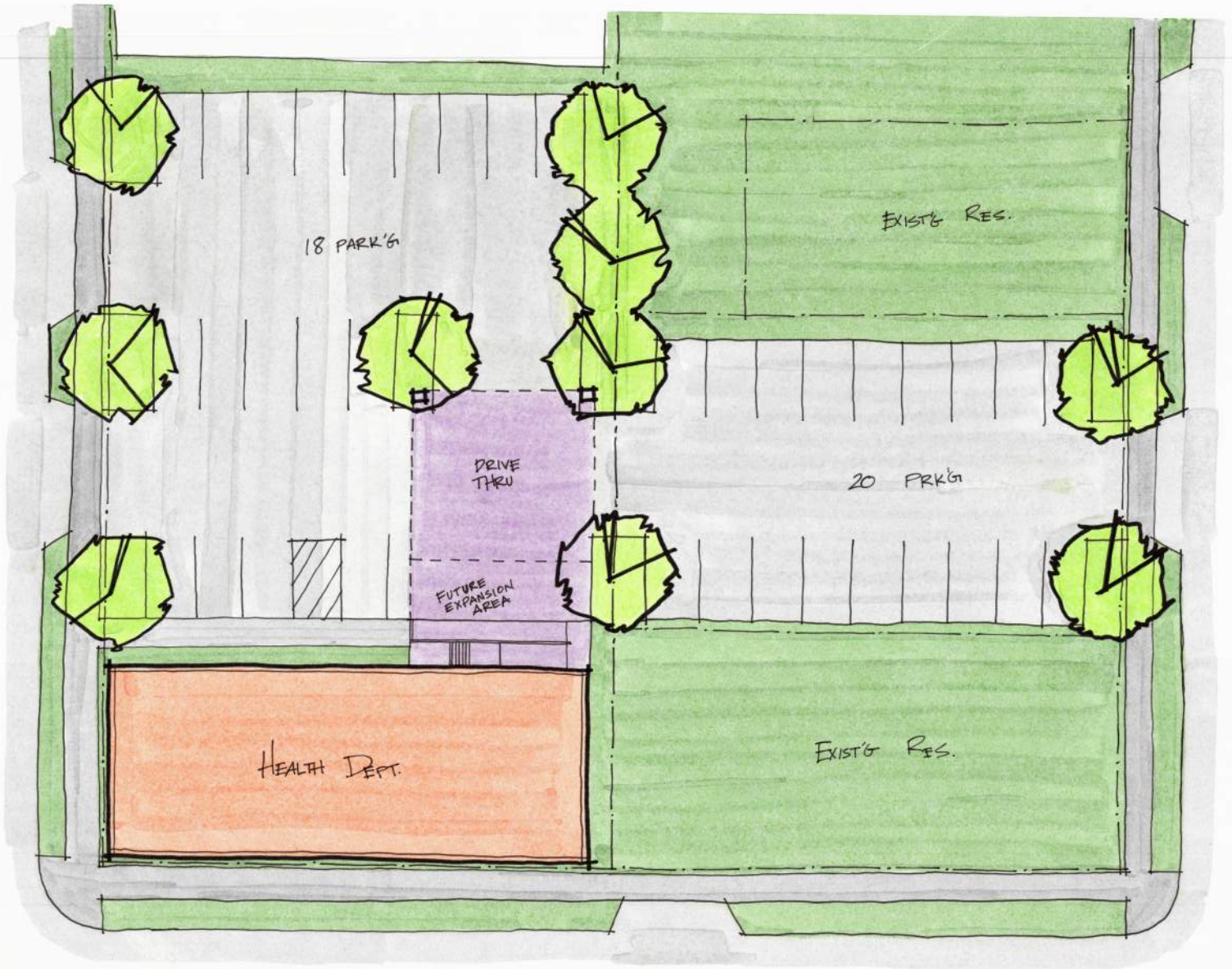




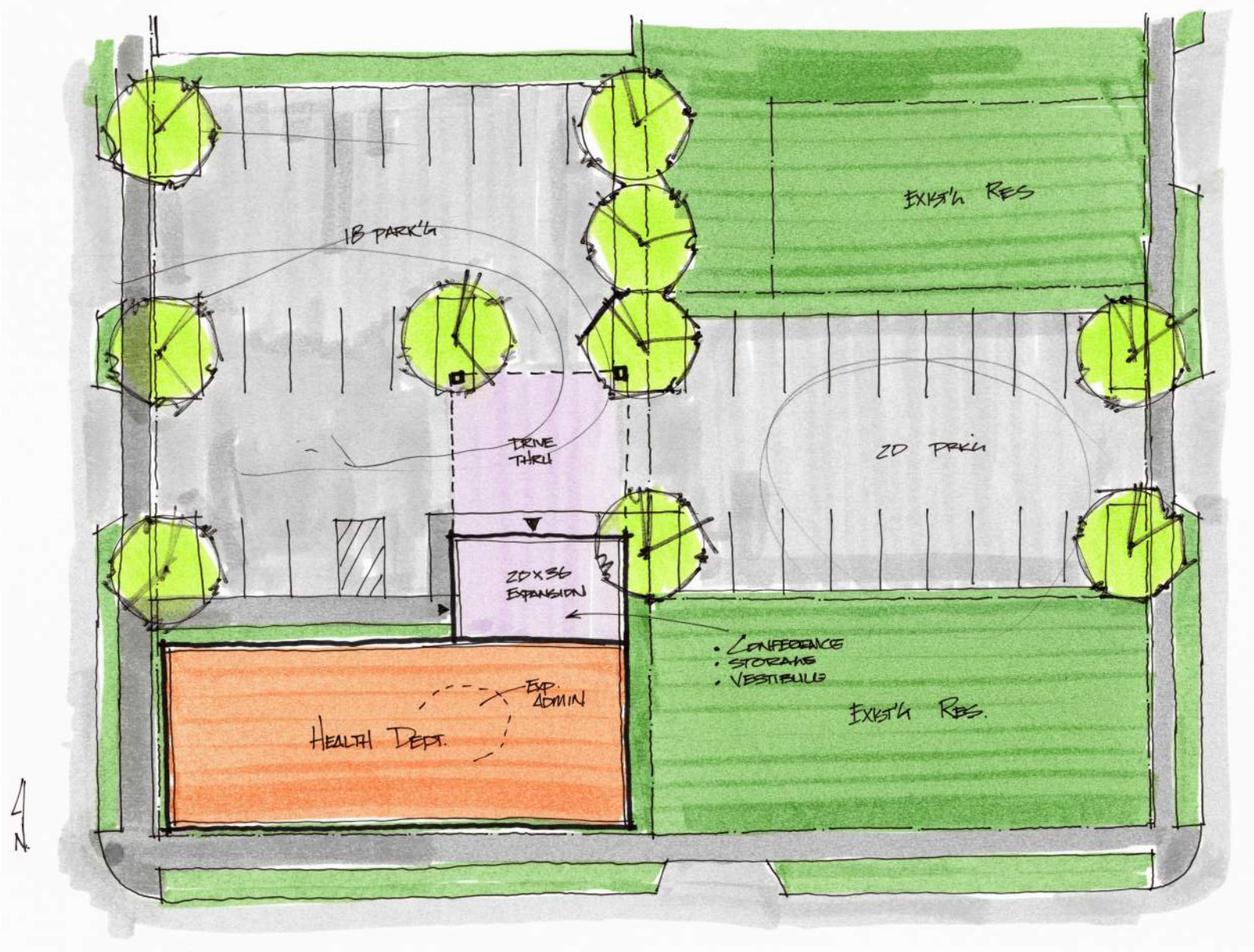




HEALTH DEPARTMENT

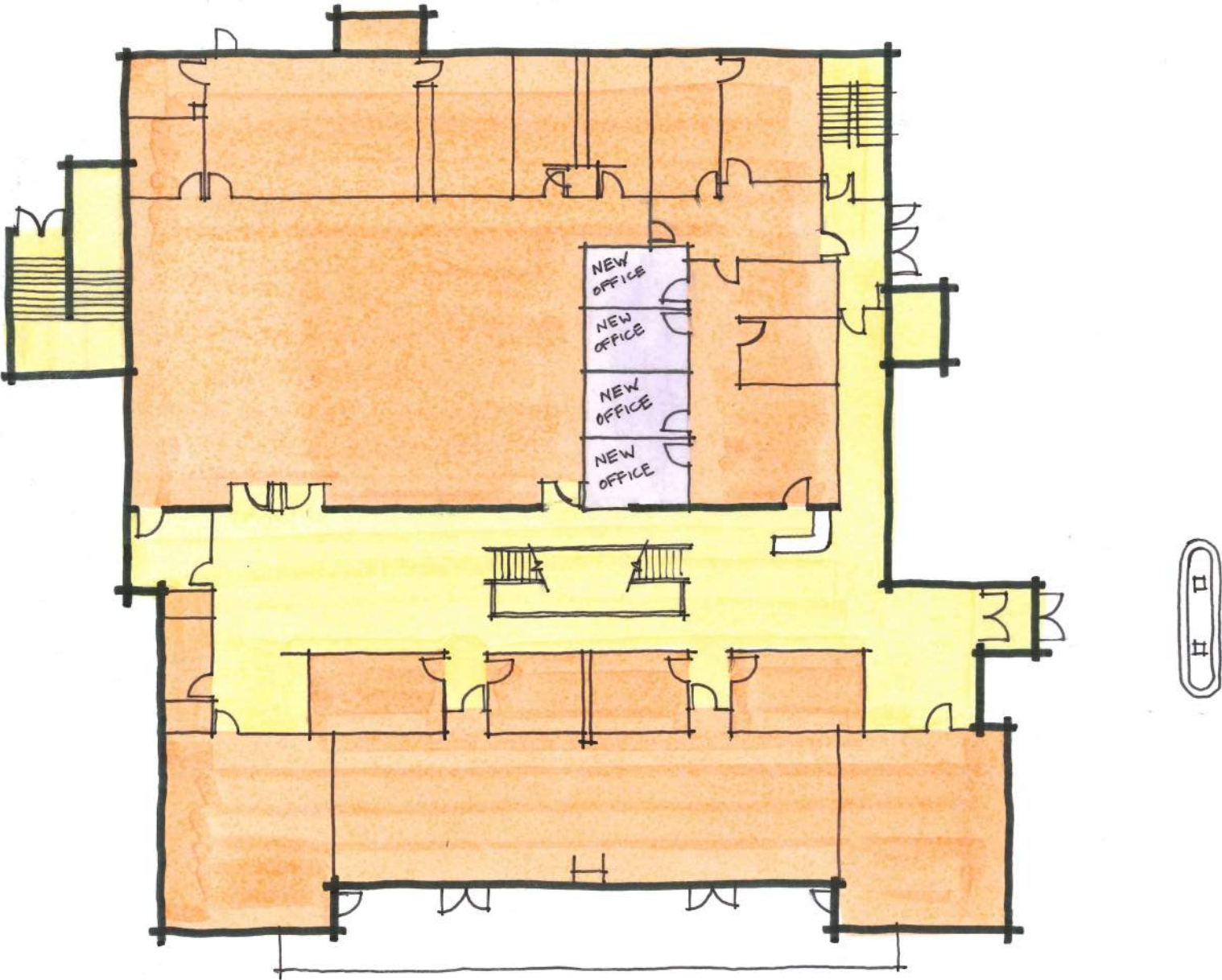




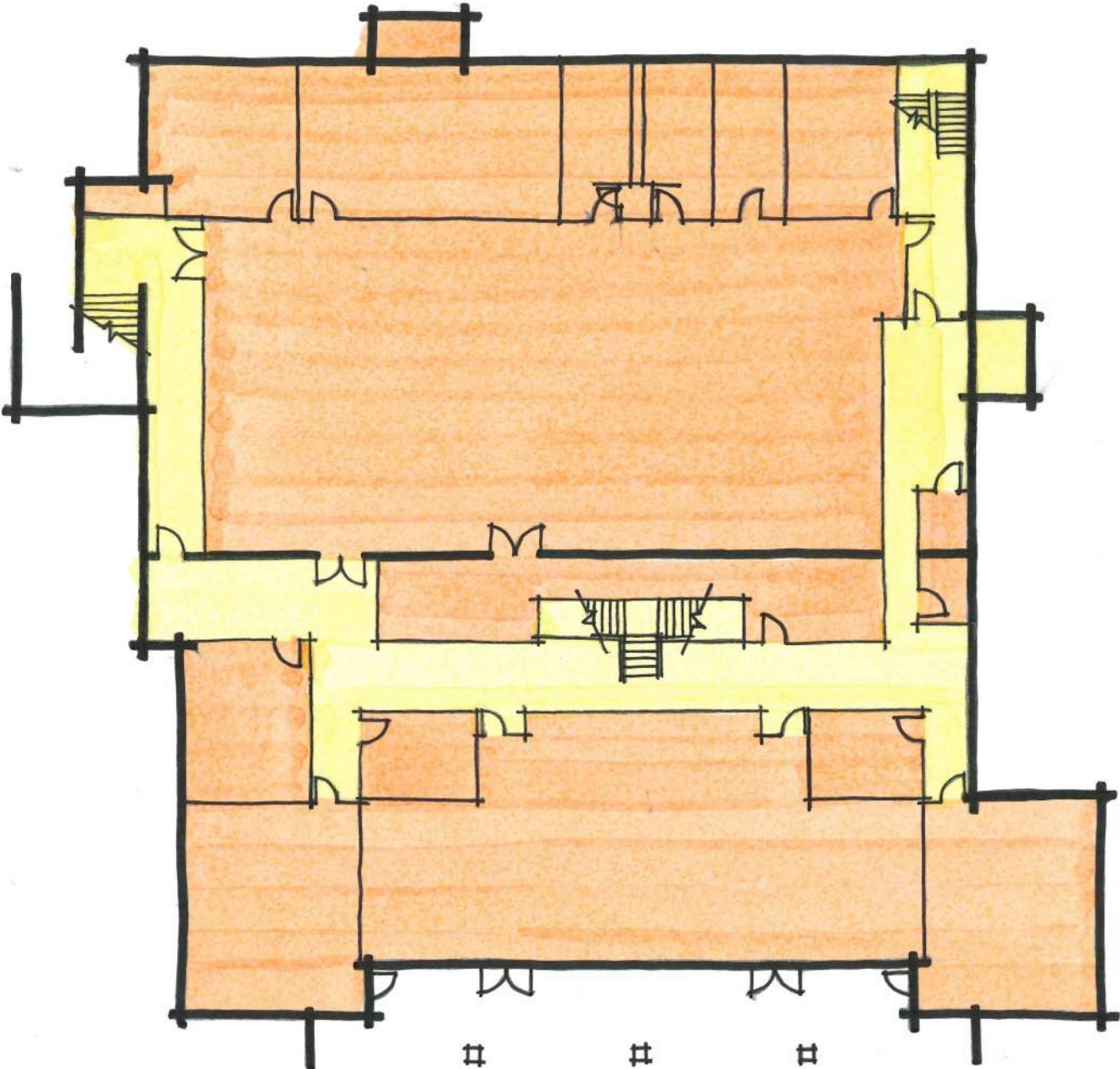




SENIOR & COMMUNITY CENTER









PARKS, RECREATION & FORESTRY – 404 BONNER STREET

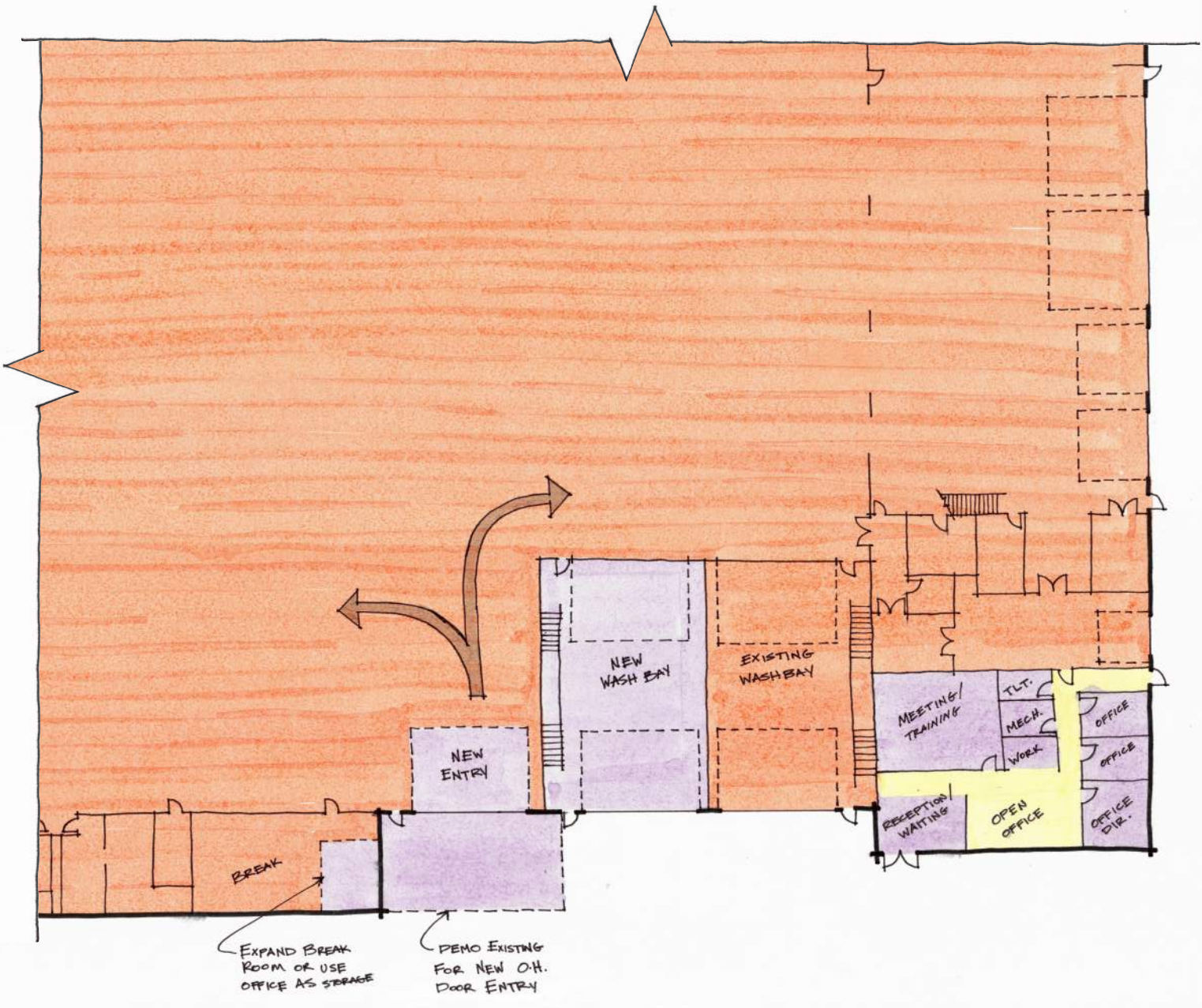








PUBLIC WORKS: STREET AND SOLID WASTE





SIGN-IN SHEETS



1135 S 70<sup>TH</sup> STREET  
SUITE 301  
MILWAUKEE, WI 53214  
414 200 9660

ATTENDANCE SHEET

MEETING INFORMATION			
MEETING DATE	July 29, 2024	MEETING TIME	8:30 AM
MEETING NAME	Spark Session	MEETING LOCATION	Watertown Public Library
PROJECT NAME	City of Watertown		
FEH PROJECT NUMBER	2024403		
PROJECT ADDRESS	106 Jones St		
	Watertown Wisconsin		

NAME	COMPANY	PHONE #
		EMAIL

Carol Quest Public Health

Sheri Rohr Finance

Abbey Kuehn Public Health

Nikki Zimmerman BS+Z

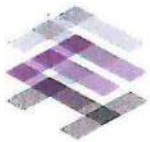
Brian Zirber BS+Z

Tim Hayden Water Systems

MARK Sweet

Lisa Famularo Media -





**FEH DESIGN**  
ARCHITECTURE / ENGINEERING / INTERIORS

Section 7, Item A.

1135 S 70<sup>TH</sup> STREET  
SUITE 301  
MILWAUKEE, WI 53214  
414 200 9660

NAME

COMPANY

PHONE #

EMAIL

Lisa Schwartz

HR

Andres Deyer

Public Works

Alfred Nelson

Debbie Schmitt

Court

DAVE BROWER

POLICE

Andrea Draeger

P+R

Stefan Juhl

P+R

Stefan Mazzoni

Mason Becker

Admin

Mark Stevens

Finance



**FEH DESIGN**  
ARCHITECTURE / ENGINEERING / INTERIORS

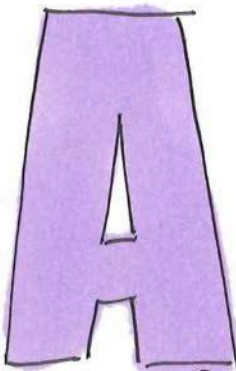


IN-PERSON VOTING RESULTS AND COMMENTS

1



FEH DESIGN



1135 S 70TH STREET  
SUITE 301  
MILWAUKEE, WI 53214  
414 200 9660

2

City of Watertown  
SPARK  
Pros and Cons Sheet

3

Pros/Likes

Cons/Dislikes

2

Revised 1st + 2nd Floor  
- Cohesion of Depts.  
Intro/Entrance is aesthetically  
Pleasing...

2

Better entrance  
like the entrance x2

2

2

1

2

3

3

3

Parks/Rec 3rd location... second x3  
P+R storage options  
for Rec +  
Aquatic  
Equip.  
(Climate  
Controlled)

ARCHITECTURE / ENGINEERING / INTERIORS



FEH DESIGN  
ARCHITECTURE / ENGINEERING / INTERIORS



2



FEH DESIGN



3

## City of Watertown

SPARK

Pros and Cons Sheet

1

Pros/Likes

Cons/Dislikes

Like option of P+R  
only w/ 2 locations  
↑  
agree X2X3

1

2

3

3

2

1

1

2

1

ARCHITECTURE / ENGINEERING / INTERIORS



FEH DESIGN

ARCHITECTURE / ENGINEERING / INTERIORS



3

1

2

3

1

3

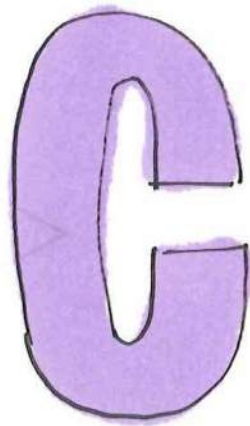
1

3

3



FEH DESIGN



Section 7, Item A.

1135 S 7  
SUITE 301  
MILWAUKEE, WI 53214  
414 200 9660

# City of Watertown SPARK Pros and Cons Sheet

Pros/Likes

Cons/Dislikes

New Facade/aesthetic

Expansion / Jones St.  
re-design

finance/ council 1st floor  
exp of offices

Engineering & zoning should be flipped

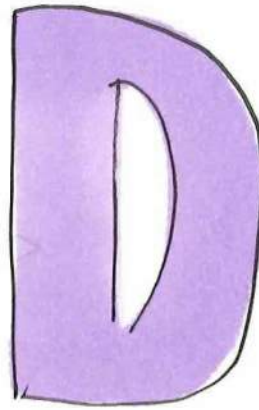
ARCHITECTURE / ENGINEERING / INTERIORS



FEH DESIGN

ARCHITECTURE / ENGINEERING / INTERIORS





City of Watertown  
SPARK  
Pros and Cons Sheet

Pros/Likes

Cons/Dislikes

No comments were made.

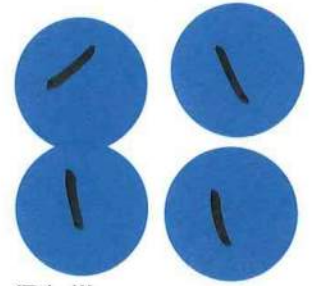
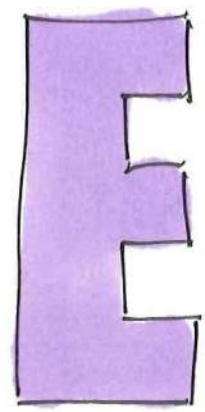




1135 S 7th STREET  
SUITE 301  
MILWAUKEE, WI 53214  
414 200 9660



FEH DESIGN



**City of Watertown**  
**SPARK**  
**Pros and Cons Sheet**

Pros/Likes

Cons/Dislikes

Finance or man  
Parks + Rec together / similar  
Areas - second X3  
Love P+R wash bay - 2<sup>nd</sup>  
Like additional offices  
+ better facilities  
  
LEAST EXPENSE, BEST MOVE

Separate HIC/admin  
Storage x2 w/ P+R  
Location of Park shop not  
ideal for residents  
Storage for P+R





## City of Watertown

### SPARK

#### General Comments

Park + Rec Storage → Weatherized/Climate Controlled area → Storage for diff Sections in same location as head

Council Chambers & meeting rooms - Windows are not consistent with meeting spaces – sunlight interferes with screens and displays.

Why would we destroy the space the was designed and built exclusively for Engineering and recreate it 50 ft away in the current Council Chambers?

Can't Finance's new space go in the Council Chambers?

Why does HR have such a large space for 1.5 employees?

City Hall was built with cinder block internal walls – very expensive to move.

Why would we put the Council Chambers, break rooms, and meeting rooms (rooms with intermittent and sporadic use) along the exterior of the building where the windows are and then have people who work in City offices all day be place in a central windowless office space?

I noticed there is no storage for Media & Comms - we do need some! Currently we have a 6x8 closet and a very small (3x5?) closet in the hallway, plus part of our studio (which is larger now than it will be in the proposed) serves as storage.



# ONLINE COMMENTS

## Watertown Spark Session

Q1 Please write any comments, positive and negative, ideas and or suggestions about Option A. The more feedback the Design Team gets, the better!

Answered: 3    Skipped: 0

#	RESPONSES	DATE
1	I like the park depts layout. However, it doesn't go into detail about our storage needs or where they happen to be at city hall (if at another area within city hall) and our dept has a TON of storage needs with sports equipment, Town Square equipment, etc.. Does this space include that or just admin offices? If it DOES include storage space in the admin office area, that would be ENTIRE area without the admin offices even having a chance of having office space there! If that is the only area we get with storage, we are better off in the location we are in right now!	8/5/2024 3:58 PM
2	This is the best of the options and has the most vision. It places the people that work in the building along the outside perimeter where there is natural light. No one should have to work in a windowless office. The Council Chambers is activated for more use possibilities.	8/2/2024 3:20 PM
3	From the Police Chief - the detective's area is a relatively simple move to the first floor in this plan. One of these plans, I can't recall which and the diagrams don't say it, involves moving the evidence room, which would require thousands of man-hours of labor to move tens of thousands of pieces of evidence. Absolutely not doable. If that is not the case with this plan, then this one is doable.	8/2/2024 3:18 PM



Watertown Spark Session

Q2 Please write any comments, positive and negative, ideas and or suggestions about Option B. The more feedback the Design Team gets, the better!

Answered: 3    Skipped: 0

#	RESPONSES	DATE
1	Morning & Afternoon B, doesn't even have Parks lists and I am ok with that! As none of the other diagrams say anything on sizing or what. Would be nice to have a better idea as to if just office or office and storage.	8/5/2024 3:58 PM
2	Seems disjointed. Admin, HR, and City Attorney should be clustered.	8/2/2024 3:20 PM
3	From the Police Chief - the detective's area is a relatively simple move to the first floor. One of these plans, I can't recall which and the diagrams don't say it, involves moving the evidence room, which would require thousands of man-hours of labor to move tens of thousands of pieces of evidence. Absolutely not doable. If that is not the case with this plan, then this one is doable.	8/2/2024 3:18 PM





Watertown Spark Session

Q3 Please write any comments, positive and negative, ideas and or suggestions about Option C. The more feedback the Design Team gets, the better!

Answered: 3    Skipped: 0

#	RESPONSES	DATE
1	If this is park dept space is admin offices only, it maybe could be doable depending on the size of the total area. How would the offices be marked, that would be nice to know to know if ideally it could work for our all of our admin team to have offices or if we would be smooshed together. Where is the storage for our location? We would be a need to have storage on site. We have a TON of items that need plenty of space for storage needs! If that is the only area we get with storage, we are better off in the location we are in right now! Otherwise, it will feel like a sardine can and I would rather stay where I am now!	8/5/2024 3:58 PM
2	Way to expensive to add on to the front of the building to implement this option.	8/2/2024 3:20 PM
3	From the Police Chief - it looks like, from the diagram, that the Police Dept will lose significant space on the first floor, all of its space on the second floor, and only obtain the fire department's old space on the first floor. I do not believe what we gain would be equivalent to what we lose. If I'm wrong, if we keep the same footage, then this is a doable plan, as it is relatively easy to move the administrative offices and the detective's space. It also looks like we would lose space in dispatch - we absolutely cannot downsize that particular space. One of these plans, I can't recall which and the diagrams don't say it, involves moving the evidence room, which would require thousands of man-hours of labor to move tens of thousands of pieces of evidence. That would be absolutely not doable.	8/2/2024 3:18 PM



Watertown Spark Session

Q4 Please write any comments, positive and negative, ideas and or suggestions about Option D. The more feedback the Design Team gets, the better!

Answered: 3    Skipped: 0

#	RESPONSES	DATE
1	If this is park dept space is admin offices only, it could be doable. However, there would be a need to have storage on site. Where is this space located. We have a TON of items that need plenty of space for storage needs! If that is the only area we get with storage, we are better off in the location we are in right now!	8/5/2024 3:58 PM
2	Opens up interesting possibilities by moving dispatch.	8/2/2024 3:20 PM
3	From the Police Chief - in this plan, we lose dispatch and administrative offices on the first floor, we lose detective's space on the second floor, and we only gain the old fire department space on the first floor, and we have to move dispatch to the basement. This is not doable. We would end up with less space, when we are already maxed out for space. Moving dispatch would mean we would lose the ability during off-peak hours to provide our citizens with human interaction in the lobby. They would be picking up a phone to talk to a bodiless voice 128 hours out of the week - during only 40 hours would a person be able to speak face to face with a human in the Police Department lobby. I do not want to lose that service to our citizens. Too many police agencies are like that - why even come to the Police Department when you can only talk to a phone there anyway? One of these plans, I can't recall which and the diagrams don't say it, involves moving the evidence room, which would require thousands of man-hours of labor to move tens of thousands of pieces of evidence. That would be absolutely not doable.	8/2/2024 3:18 PM



Watertown Spark Session

Q5 Please write any comments, positive and negative, ideas and or suggestions about Option E. The more feedback the Design Team gets, the better!

Answered: 3    Skipped: 0

#	RESPONSES	DATE
1	Afternoon E has nothing listed for parks, I'm ok with that! Morning E, same questions as all the A-D above with comments. Need more info, please!!!	8/5/2024 3:58 PM
2	Too much of the current layout preserved.	8/2/2024 3:20 PM
3	From the Police Chief - from the drawn plan, it looks like the change to the detective's space on the second floor reduces our size, which would not be workable, we are at capacity for space. I was assured that was not the case, it would remain the same size. If so, this seems to me to be the most doable of the plans, both in ease of movement, and expense.	8/2/2024 3:18 PM



## APPENDIX B: MEETING MINUTES



1135 SOUTH 70TH STREET, SUITE 301  
MILWAUKEE, WISCONSIN 53214  
414.200.9660

### MEETING MINUTES

<b>MEETING NAME</b>	Kickoff Meeting	<b>MEETING LOCATION</b>	Watertown City Hall
<b>MEETING DATE</b>	26 June 2024	<b>MEETING TIME</b>	2:00 pm
<b>PROJECT NAME</b>	City of Watertown Space Needs Analysis		
<b>FEH PROJECT NUMBER</b>	2024403		

ATTENDEE NAME	ORGANIZATION	PHONE	EMAIL
<input checked="" type="checkbox"/> Mayor Emily McFarland	Administration – Mayors Office	920.262.4000	emcfarland@watertownwi.gov
<input checked="" type="checkbox"/> Mason Becker	Administration – Economic Dev.	920.206.4266	mbecker@watertownwi.gov
<input checked="" type="checkbox"/> Steven Chesebro	City Attorney	920.262.4033	schesebro@watertownwi.gov
<input checked="" type="checkbox"/> Chief Dave Brower	Police Department	920.206.4205	dbrower@watertownwi.gov
<input checked="" type="checkbox"/> Mark Stevens	Finance Director	920.262.4007	mstevens@watertownwi.gov
<input checked="" type="checkbox"/> Andrew Beyer	Public Works/Engineering Director	920.262.4050	abeyer@watertownwi.gov
<input checked="" type="checkbox"/> Carol Quest	Health Department Director	920.262.8090	cquest@watertownwi.gov
<input checked="" type="checkbox"/> Kristine Butteris	Parks, Rec, & Forestry Director	920.262.8080	kbutteris@watertownwi.gov
<input checked="" type="checkbox"/> Nikki Zimmerman	Building, Safety & Zoning - Administrator	920.262.4060	nzimmerman@waterownwi.gov
<input checked="" type="checkbox"/> Andrew Day	Administration - IT	920.206.4265	aday@watertownwi.gov
<input checked="" type="checkbox"/> Brad Biddick	Design Engineers	608.424.8815 x163	brad.biddick@designengineers.com
<input checked="" type="checkbox"/> Cole Henson	FEH Design	414-231-4725	coleh@fehdesign.com
<input checked="" type="checkbox"/> Mark Taylor	FEH Design	414-231-4726	markt@fehdesign.com
<input checked="" type="checkbox"/> Cory Sharp	FEH Design	414-231-4721	corys@fehdesign.com

### DISCUSSION

#### Old Business

1. None

#### New Business

1. Team Introductions: All listed attendees present. Zimmerman, Biddick and Sharp appeared via Zoom.
2. Open Discussion: What makes Watertown Great?
  - o It makes continued strides towards the stated goal of service improvements and modernization.
  - o Watertown has big city services but retains a small-town feel.
  - o There is continued growth in community amenities.
  - o It is an idyllic community.
  - o Watertown is large enough to accommodate ALL yet small enough to appreciate YOU.
  - o Watertown is a very safe community with crime not exceeding that of a community of this size.





- The community continues interest in preserving the historical aspect of the community
- 3. Finalization of B101 Contract
  - Draft Copy to be sent by FEH to Attorney Chesebro and Becker for review.
- 4. Facilities:
  - Discussed availability of existing building plans and assessment studies
    - Includes: City Hall, Community Center, Health Department, Public Works, and Parks/Rec/Forestry building on Hiawatha St.
  - Health Department Facilities & Comments (515 S First St.)
    - Fully Occupied Space and occasionally uses space at community center for clinics.
    - Building is over 100 years old, but has new windows, roof and continued general maintenance
    - Significant ADA upgrades are required that impact space needs.
    - Better separation of public and private spaces is needed.
    - The basement is largely used for storage and does have some water intrusion.
    - There is adequate parking
    - It is preferred NOT to have the Health Department connected physically to City Hall to better help serve the community by keeping the building more approachable to the general public.
    - Quest mentioned adjacent vacant lot as a possible location for drive-through shed for clinics/inspections/and storage.
  - Public Works – Streets Facilities & Comments (811 S First St.)
    - Office & Meeting Space is lacking and is a major need.
    - Office space is also needed at City Hall
    - There is a need for Brine Storage on site as the city transitions to its use in lieu of salt. This storage could possibly occur on 2<sup>nd</sup> Street.
    - The current yard space adequately serves the community.
    - Special Note: The yard was contaminated and is capped per DNR regulations.
  - Senior & Community Center Facility & Comments (811 S First St.)
    - Office Space is the largest need.
    - Storage space inadequate
    - The lower level is underutilized largely due to condition.
    - ADA upgrades needed and will impact space needs.
    - Staff Parking is maxed out.
    - Community entrance needs additional space for better access and security.
  - Park/Rec/Forestry Shop (Hiawatha St.)
    - Inadequate Office Space
  - City Hall: Police Department
    - Is 5 years from being constricted in with our space.
    - In 10 years, the space will become unworkable to serve community well.
    - Significant space allocation improvements needed for IT, demarcation points, and general storage.
    - Staff will be increasing in both administration and PD staff.







- Existing Fire Apparatus Bay will be used for indoor use of Squad Vehicles.
- EOC is part of the new Fire Station.
- Evidence processing space meets desired needs.
- Evidence storage is adequate; however, large off-site evidence storage is not up to modern standards.
- Most training is held off site.
- The basement serves as community store shelter.
- City Hall: Finance
  - A lot of foot traffic comes into the finance office just to get redirected. Entrance lobby does not adequately serve the community.
  - Additional space is required to achieve sound & visual separation.
  - More staff is likely needed for the future.
  - City Hall IT closet should not be in this department.
  - No need for dedicated conference space.
- City Hall: Media & IT
  - There is an opportunity for greater use of the space
  - Several rooms in the lower level are unused/repeating.
  - There are currently three different hubs that should be consolidated and analog service needs to be relocated.
- City Hall: BSZ
  - Space is adequate but the future is uncertain.
  - All archives/records are kept in the basement.
- City Hall: Administration
  - Space is maxed out and has no room for needed growth.
  - Not all divisions need to be working closely together.
  - There will be needs for additional HR, IT and Administration Support.
  - HR needs to evaluate how seasonal work impacts the space needs.
- City Hall: General
  - There is a great need for more culturally appropriate spaces.
  - Council Chambers are outdated, in a difficult location, and can't handle public overflow.
  - Overall, there is a significant need for storage throughout the facility.
  - Most people come to the building for Finance.
  - The Municipal Court Clerk is hard to find and needs additional space to accommodate security controls.
  - Staff Break Room is too small, and a small meeting space included in the room is needed.
  - Most existing furniture is large/heavy from the 1960s making space optimization goals difficult.
- 5. Project Scope/Schedule
  - Brief discussion was held about various sites surrounding the City Hall as potential locations to meet space needs if required.
  - FF&E options will be considered generically as part of the space analysis process.
  - Upcoming Department Interviews will address staffing needs.







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- To accommodate Department Head schedules and City Budget due dates, the Project Timeline was adjusted. See attached Project Timeline.
- 6. Goals for Success:
  - General Discussion. Will review and develop further with Departmental Interviews.
- 7. Potential Project Outcomes:
  - Tabled for further discussion with Departmental Interviews.
- 8. Prepare For Departmental Interviews:
  - Reviewed availability with Department Heads and updated Project Timeline reflects necessary changes.
  - FEH will develop Departmental Questionnaire.

---

#### ACTION ITEMS

---

1. FEH: Coordinate and complete review of B101 Contract with Chesebro.
2. FEH: Provide Updated Timeline (attached hereto)
3. FEH: Provide Departmental Questionnaire (attached hereto)
4. Becker: Provide available existing building plans to FEH.
5. Becker: Provide FEH with a copy of the last facility condition assessment report.
6. Department Heads: Complete Departmental Questionnaire in preparation for Departmental Interviews.

---

For meeting minutes this is the author's understanding of the items discussed. Please notify us of any discrepancies within 7 days so revised minutes can be issued. No response will indicate acceptance by all parties.

---

WRITTEN BY	MT
NEXT MEETING	See Timeline Exhibit
ATTACHMENTS	Timeline Exhibit Departmental Questionnaire

---





## City of Watertown Municipal Space Needs Timeline

### 06/26/2024 Wednesday

- Project Kick-off Meeting - COMPLETE

### 07/08/2024 (Week of)

- Departmental Interviews Questionnaire
- Conduct Facility Space Needs Analysis
- Develop Goals for Success

### 07/29/2024 Monday (9am-8pm)

- Spark Session (Design Workshop with Staff)
  - Develop Conceptual Site & Floor Plan Options

### 08/15/2024 Thursday

- Present Draft Report
  - Interview Feedback & Goals, Space Program, Conceptual Design Options, Systems Description, Opinion of Probable Costs, Pros & Cons Analysis & Recommendations

### 09/03/2024 Tuesday

- Present to Watertown Common Council
  - Final Report, Implementation Schedule

June '24							July '24							August '24							September '24						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
						1	1	2	3	4	5	6		1	2	3	1	2	3	4	5	6	7				
2	3	4	5	6	7	8	7	8	9	10	11	12	13	4	5	6	7	8	9	10	8	9	10	11	12	13	14
9	10	11	12	13	14	15	14	15	16	17	18	19	20	11	12	13	14	15	16	17	15	16	17	18	19	20	21
16	17	18	19	20	21	22	21	22	23	24	25	26	27	18	19	20	21	22	23	24	22	23	24	25	26	27	28
23	24	25	26	27	28	29	28	29	30	31				25	26	27	28	29	30	31	29	30					

Project Schedule																	
		Jun-24				Jul-24				Aug-24				Sep-24			
		6/10	6/17	6/24	7/1	7/8	7/15	7/22	7/29	8/5	8/12	8/19	8/26	9/2	9/9	9/16	
SPACE NEEDS ANALYSIS																	
PROJECT KICKOFF			✓														
PROGRAMMING						✓											
STAFF CONSULTATION & GOALS																	
SPACE NEEDS ANALYSIS																	
SPARK SESSION																	
DESIGN WORKSHOP WITH STAFF									✓								
DRAFT REPORT													✓				
SPACE PROGRAM & SYSTEMS																	
DESIGN OPTIONS & COSTS																	
PRESENTATION TO COUNCIL																✓	



# APPENDIX C: DEPARTMENT INTERVIEW RESPONSES



## City of Watertown – Departmental Interview Questions

### DEPT. NAME & FACILITY LOCATION

What is the name of your department and what facility/facilities do you operate out of?

### FACILITY & SPACE USE

Using the Existing Floor Plan Diagram, highlight which spaces your department currently uses.

- Are each of these spaces **dedicated (D)** to your dept only or **shared (S)** with other depts?
- Should the **shared (S)** spaces remain shared?

### OFFICE TYPES OF STAFF

Using the Program Analysis Chart, indicate the office space type each staff member requires.

- PO-1: Private office with meeting table (190sf-225sf)
- PO-2: Private office (120sf-160sf)
- WS-1: Workstation/cubicle (36sf-96sf)
- WS-2: Shared workstation/cubicle (36-96sf)
- NO-1: No office space required

### STAFF GROWTH

- What is the anticipated growth (number of staff and roles) of the Dept (if known)?
  - Current (2-5 year):
  - Future (10 year):
  - Long-Term (20+ year):

### MEETING/SUPPORT SPACES

- What support spaces do you require? How many of each? Can these be shared with other departments?

Type	Number?	Shared?
○ Conference Rooms		
○ Multi-purpose rooms		
○ Training Rms / Classrooms		
○ “Phone booths” for personal calls		





### **WORK AREAS**

What work areas do you require? Can these areas be shared with other departments?

- Printer/copier area
- Mail area
- Other

### **STORAGE**

What are your storage requirements? Can these areas be shared with other departments?

- Storage Rooms
- Supply Closets
- Shared Filing/Records
- Employee Lockers
- Coat Closets

### **AMENITIES**

What amenities do you require? Can these areas be shared with other departments?

- Breakroom/Kitchenette
- Coffee Areas
- Kitchenette

### **ADJACENCIES**

Using the Program Adjacency Matrix, indicate what staff members or groups should be located adjacent to or apart from each other.

### **IT/AV/SECURITY**

What are your IT and AV needs? What security levels are required for your department?

### **PARKING**

What are your parking needs?

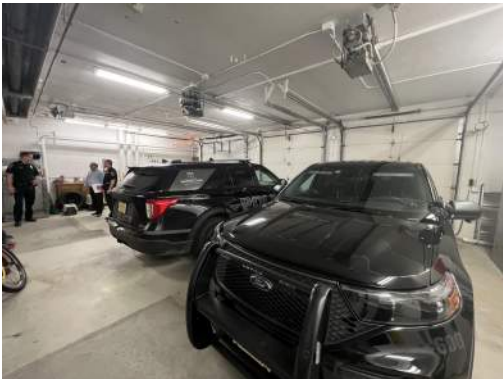
### **OTHER**

List any other comments or requirements unique to your department's space needs.



# APPENDIX D: EXISTING PHOTOS

## CITY HALL – FIRST FLOOR





CITY HALL – SECOND FLOOR





CITY HALL – BASEMENT





HEALTH DEPARTMENT





SENIOR & COMMUNITY CENTER





## PARKS, RECREATION & FORESTRY – 404 BONNER STREET





PUBLIC WORKS: STREET AND SOLID WASTE



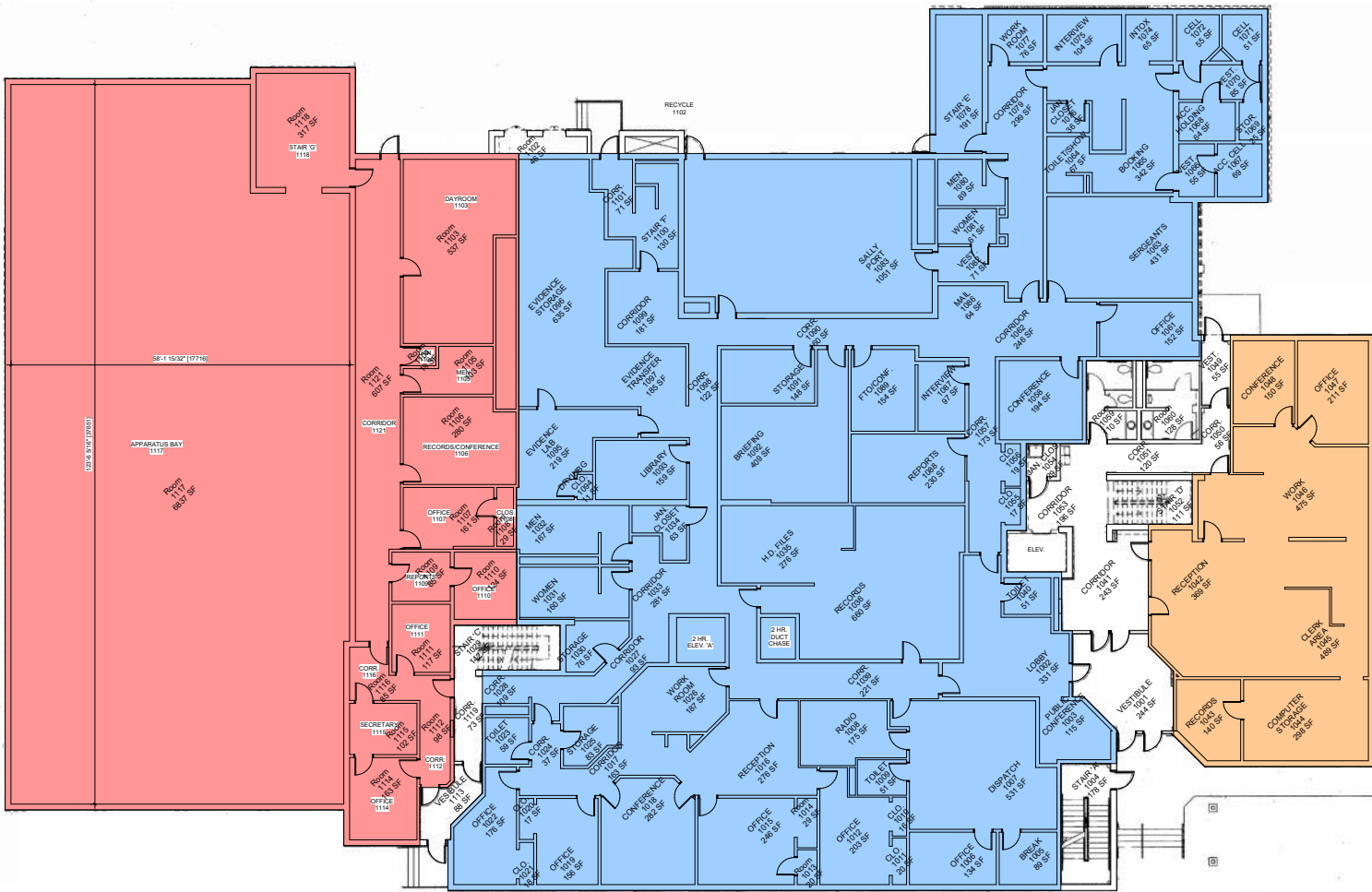


# APPENDIX E: EXISTING BUILDING PLANS

## CITY HALL – FIRST FLOOR

### DEPARTMENT LEGEND













- FIRE DEPT.
- POLICE DEPT.
- CLERK AND FINANCE DEPT.

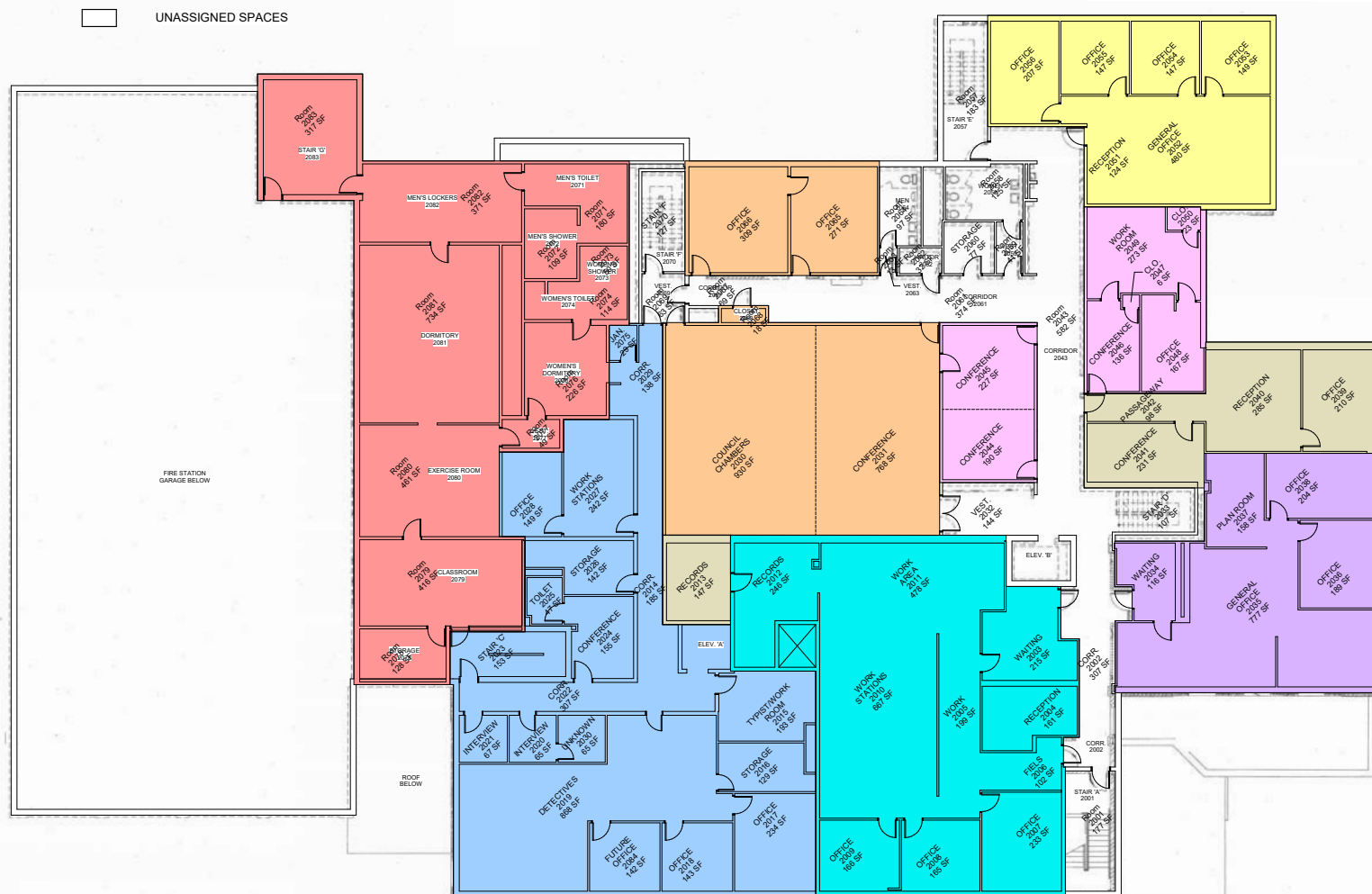




## CITY HALL – SECOND FLOOR

### DEPARTMENT LEGEND

- |   |                                |
|---|--------------------------------|
|  | FIRE DEPT.                     |
|  | POLICE DEPT.                   |
|  | ENGINEERING DEPT.              |
|  | MEDIA DEPT.                    |
|  | BUILDING SAGETY & ZONING DEPT. |
|  | CITY ATTORNEY                  |
|  | I.T. DEPT.                     |
|  | ADMIN                          |
|   | H.R. DEPT.                     |
|  | FINANCE RECORDS                |
|  | JUDGE / COURT CLERK            |
|  | CUSTODIAN SPACES               |
|  | UNASSIGNED SPACES              |

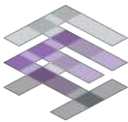
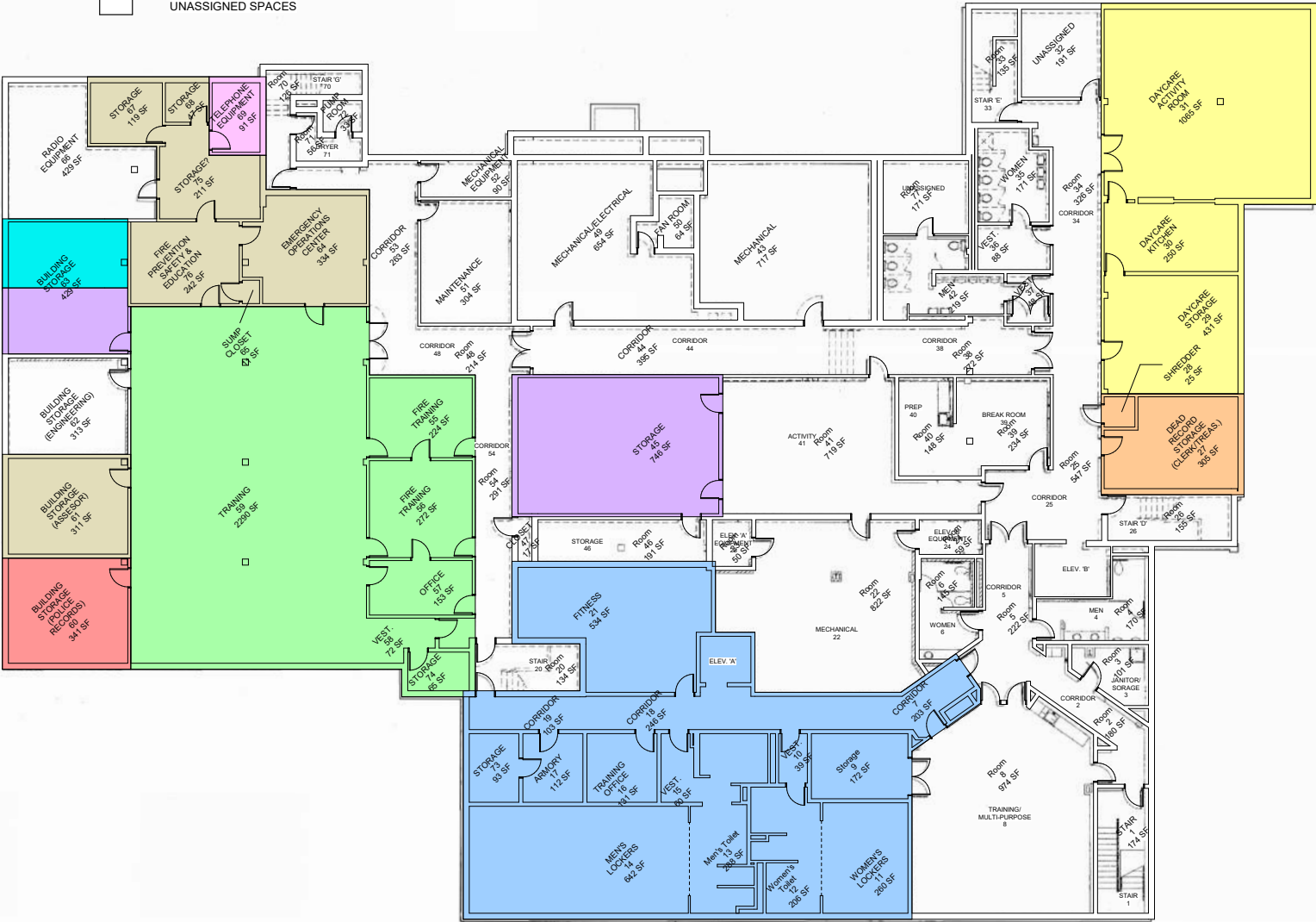




CITY HALL – BASEMENT

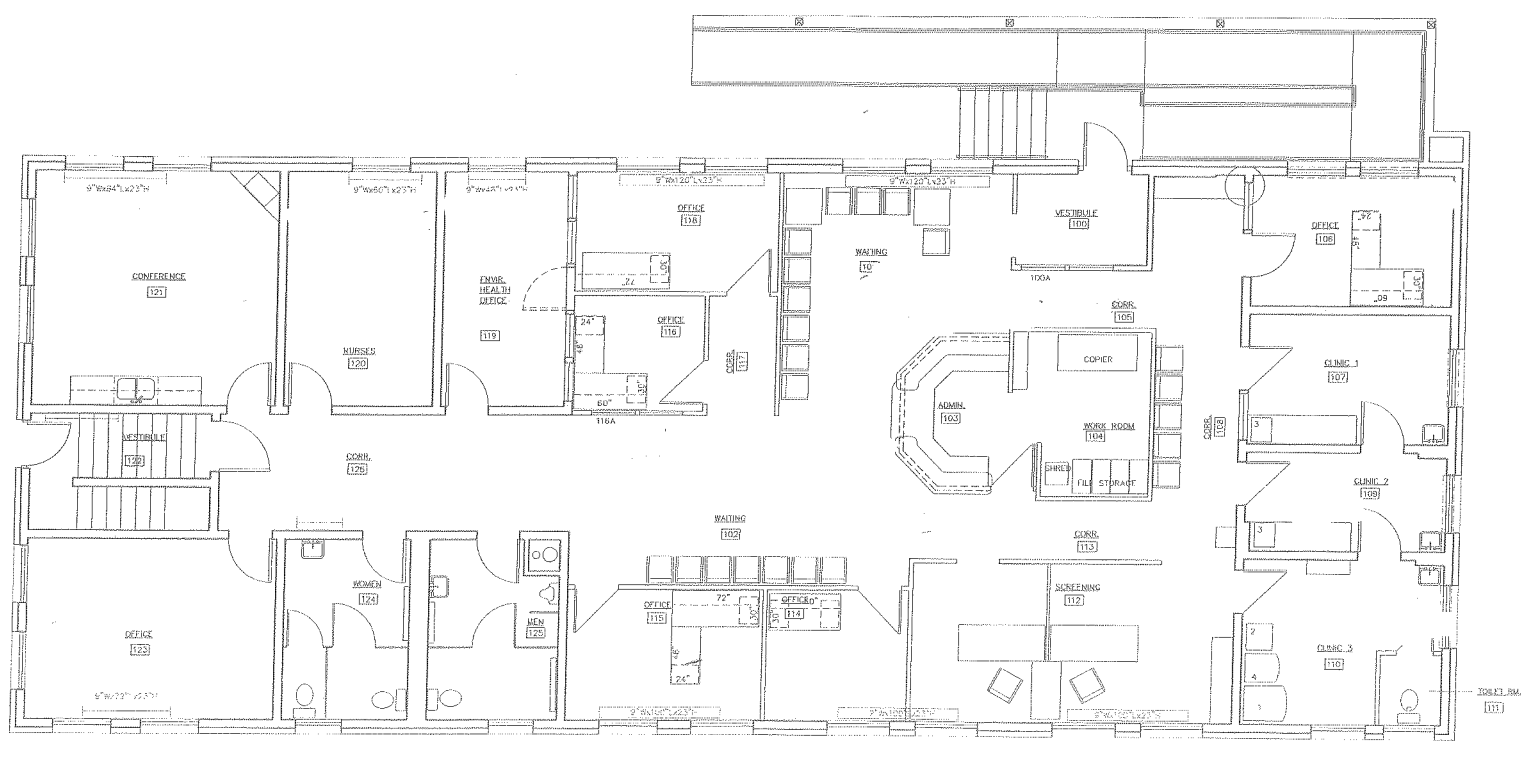
DEPARTMENT LEGEND

- FIRE DEPT.
- POLICE DEPT.
- ENGINEERING DEPT.
- MEDIA DEPT.
- BUILDING SAGETY & ZONING DEPT.
- CITY ATTORNEY
- I.T. DEPT.
- ADMIN
- H.R. DEPT.
- FINANCE RECORDS
- JUDGE / COURT CLERK
- CUSTODIAN SPACES
- UNASSIGNED SPACES



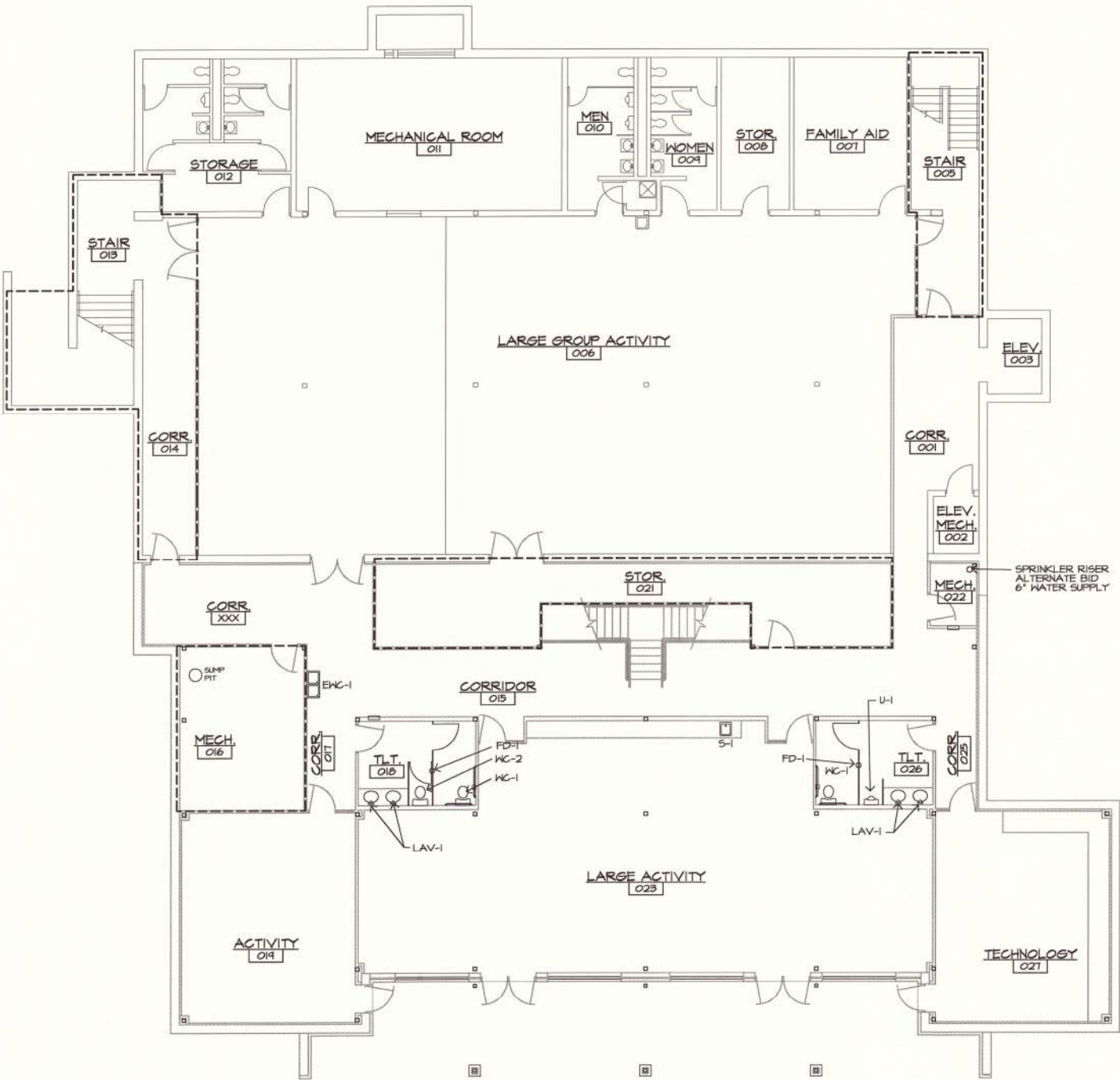


**HEALTH DEPARTMENT**



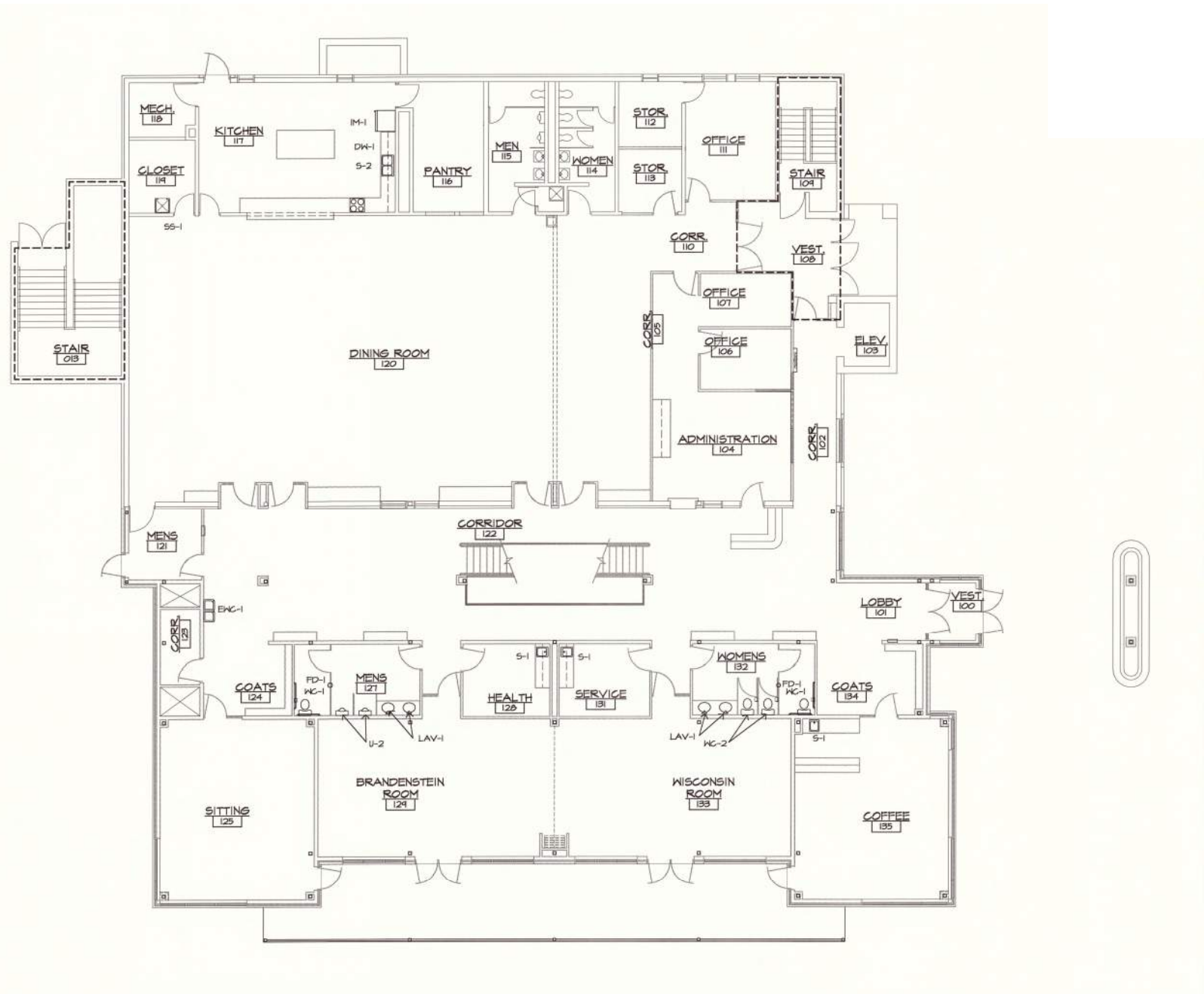


SENIOR & COMMUNITY CENTER – LOWER LEVEL



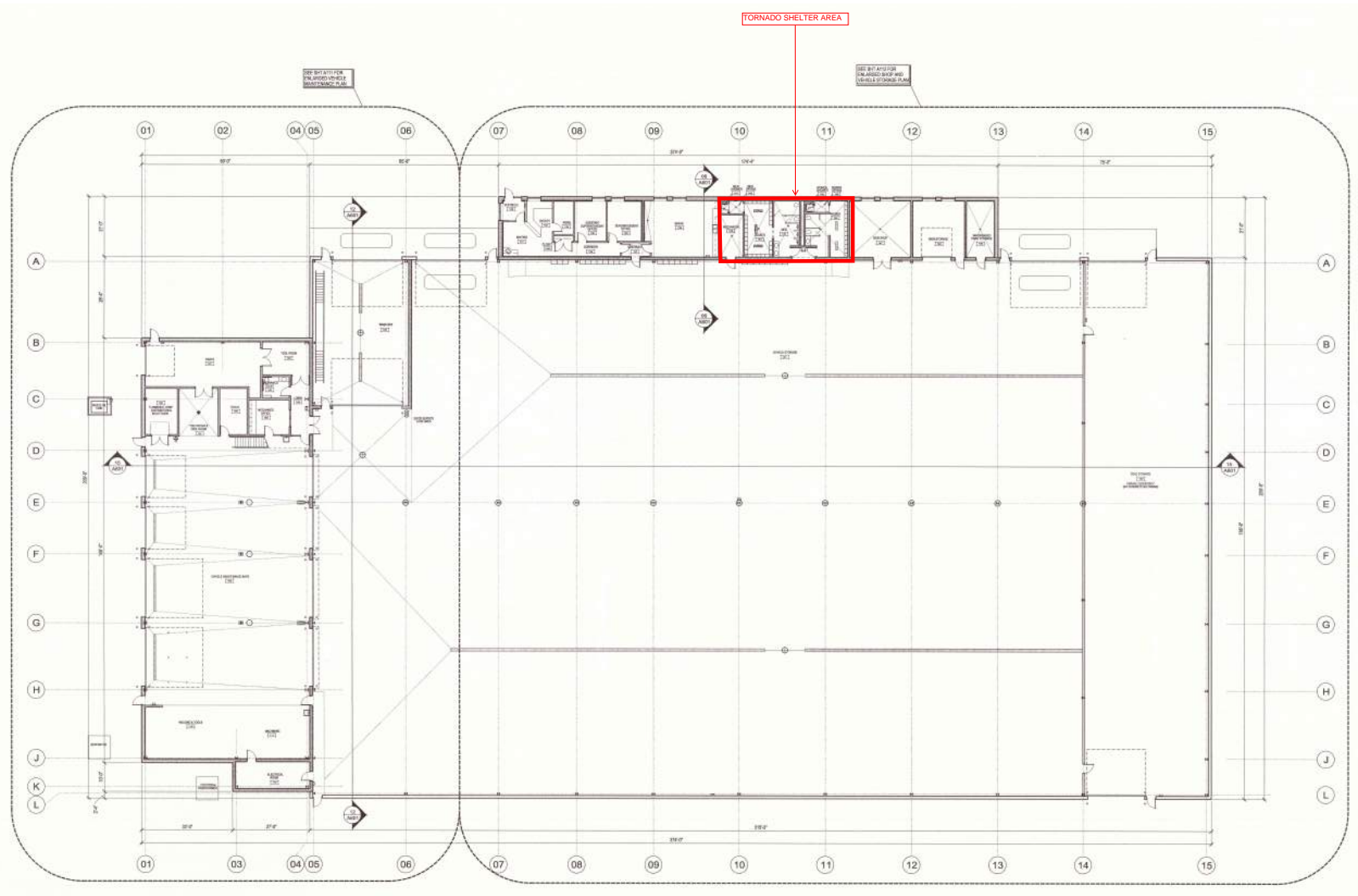


SENIOR & COMMUNITY CENTER – UPPER LEVEL





PUBLIC WORKS: STREET AND SOLID WASTE





# WATERTOWN FIRE DEPARTMENT

August 2024

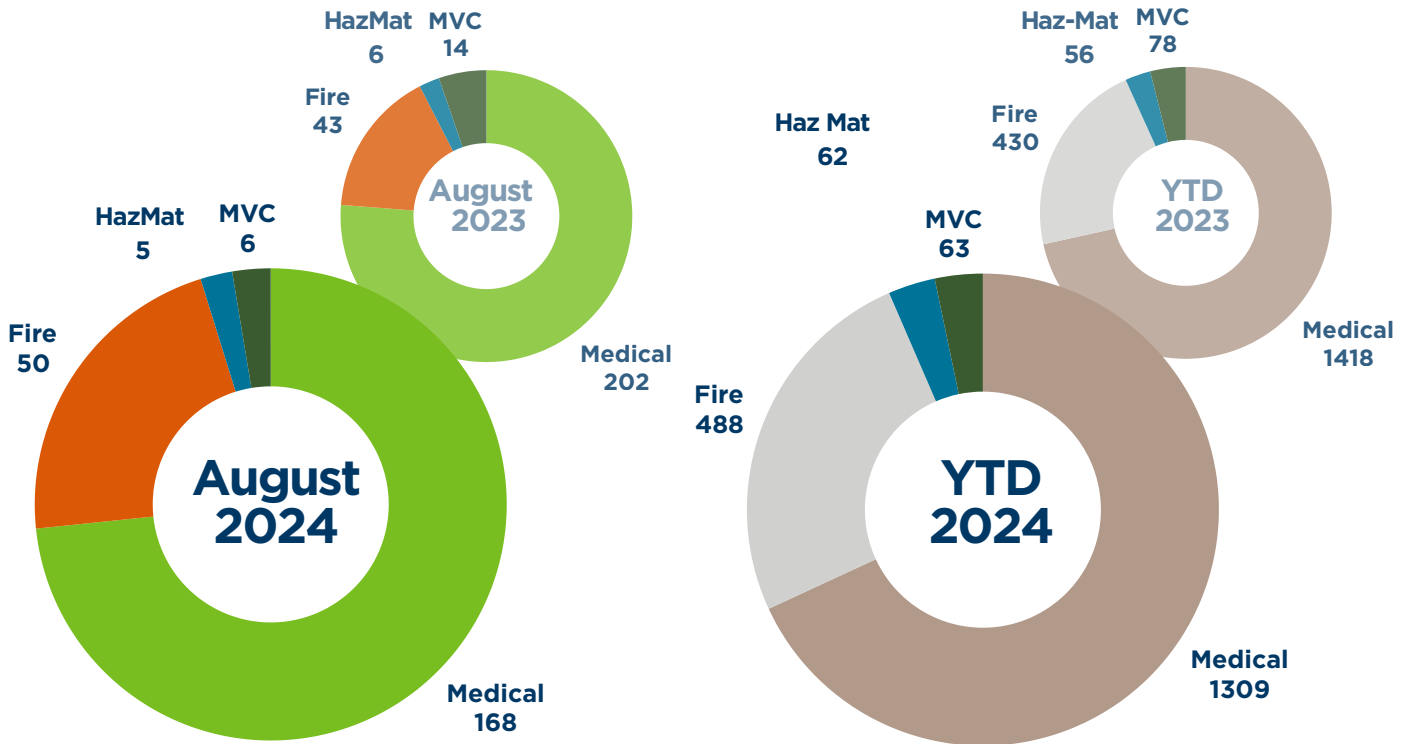


Duty, Pride, Service

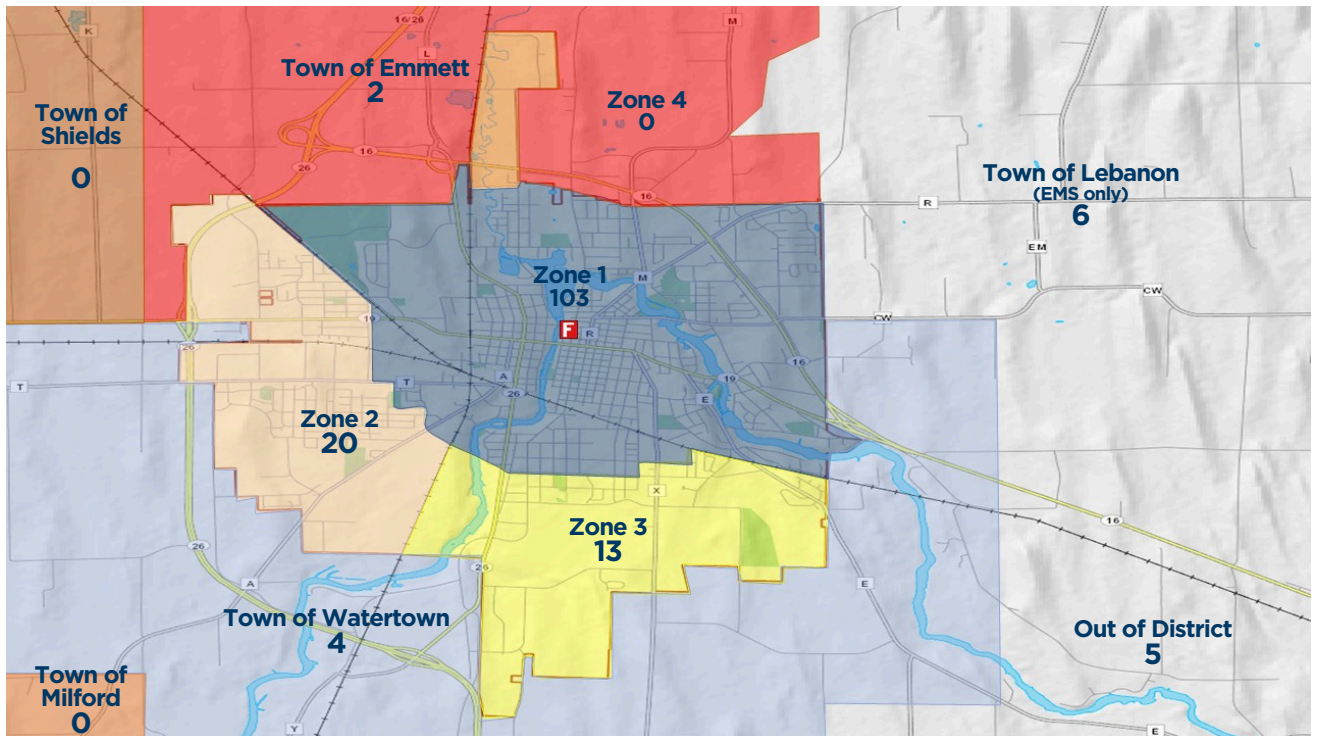


## Calls by Type

August Total calls: 229    Year to Date Total calls: 1922



## Calls per Zone August

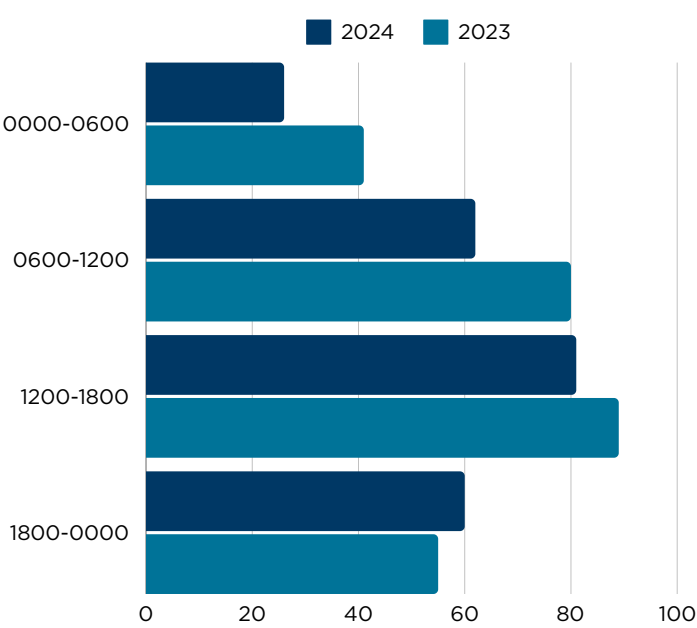




Simultaneous Calls

2023		2024	
2nd out calls	46	2nd out calls	47
3rd out calls	4	3rd out calls	2
4th+ out calls	0	4th+ out calls	1
<b>TOTAL</b>	50	<b>TOTAL</b>	50
19% multiple calls		22% multiple calls	

Calls by Time of Day

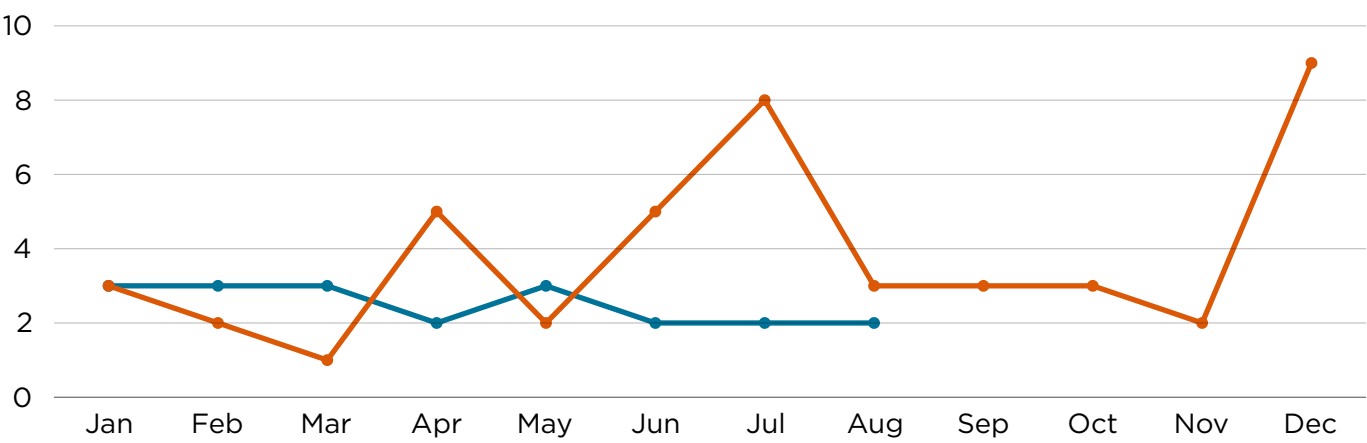


August Fire Saved vs. Loss					
2023			2024		
Saved	Loss	Total Value	Saved	Loss	Total Value
\$15,500	\$42,600	\$58,100	\$0	\$0	\$0

Year to Date Fire Saved vs. Loss					
2023			2024		
Saved	Loss	Total Value	Saved	Loss	Total Value
\$1,678,400	\$866,700	\$2,545,100	\$815,750	\$135,750	\$950,500



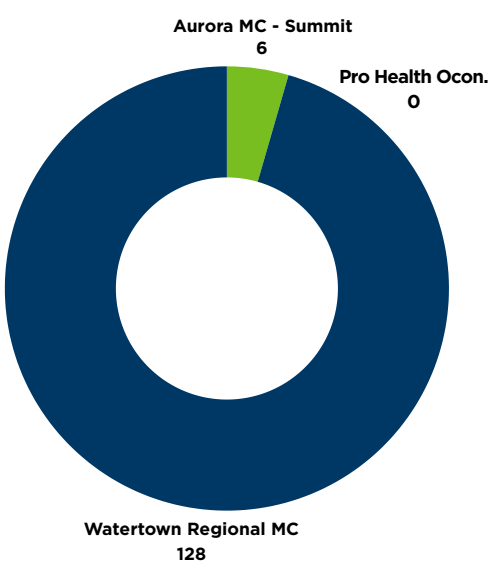
Overdoses 2024 | 2023



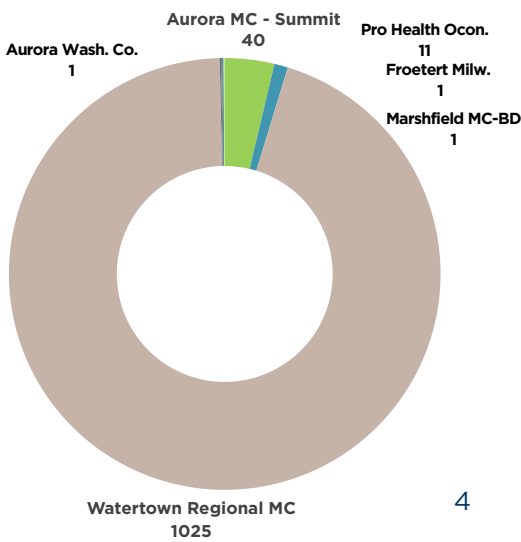
Mutual Aid Calls

Municipality	Aid Given	Aid Received
Clyman/Lowell/Reeseville	1	0
Ixonia	0	0
Jefferson	1	0
Johnson Creek	2	0
Juneau	0	0
Lake Mills	1	0
Lebanon	1	0
Rome	0	0
Waterloo	0	0
Western Lakes	1	0
2024 Total	7	0
2023 Total	9	2

August Hospital Transports



Hospital Transports Year to Date

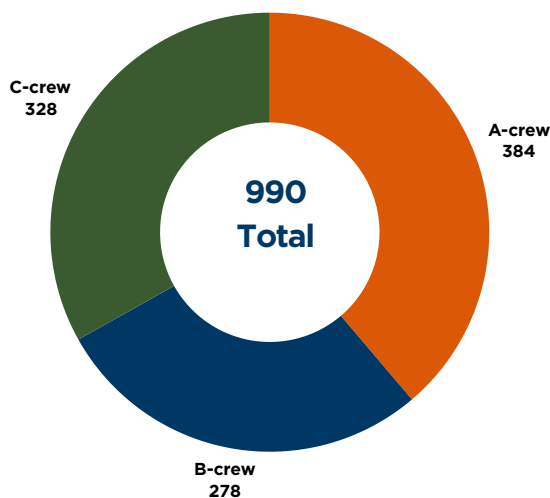




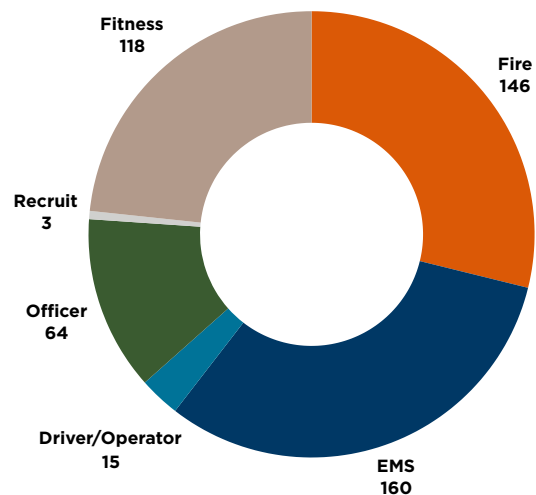
## Training Topics for August:

Engine Company	Truck Company	Rescue Company	EMS Training
Engine Placement Proactive MPO	Ladder Bailouts	Vehicle Stabilization	Cardiac Rhythm
Short Set Back Hose Deployment	Window Hangs	Low Angle Systems	Heat Emergencies

## Training Hours by Crew:

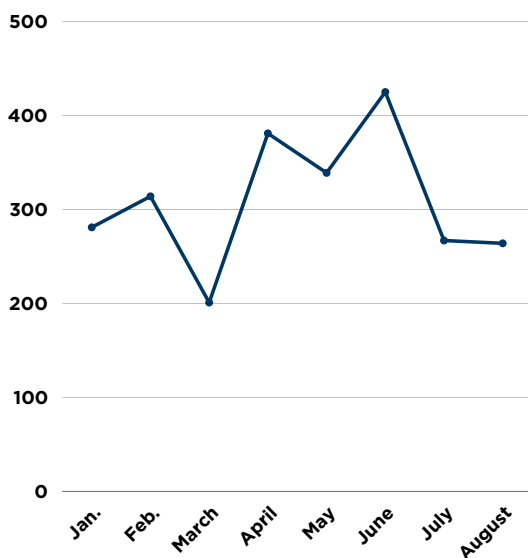


## Training by Topic:



## Station/Work Maintenance:

This is any type of work done to keep up the station and apparatus.



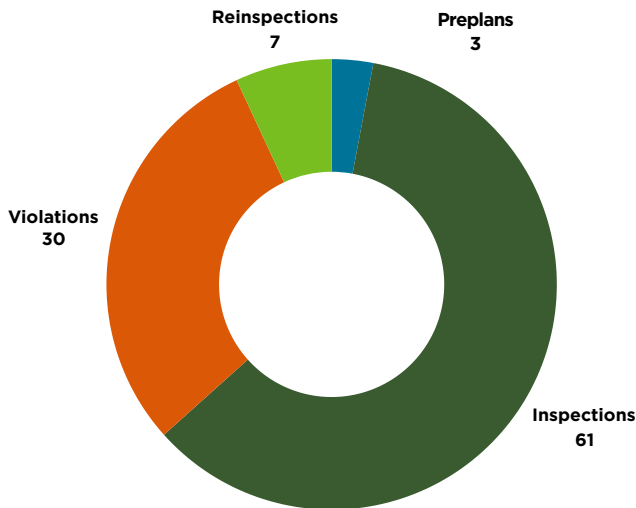
The Watertown Fire Department received a donation of a new ice bath from Warrior Willpower. Cold Water Immersion is a highly effective intervention for recovery and overall wellbeing and it offers long term health advantages. Thank you!



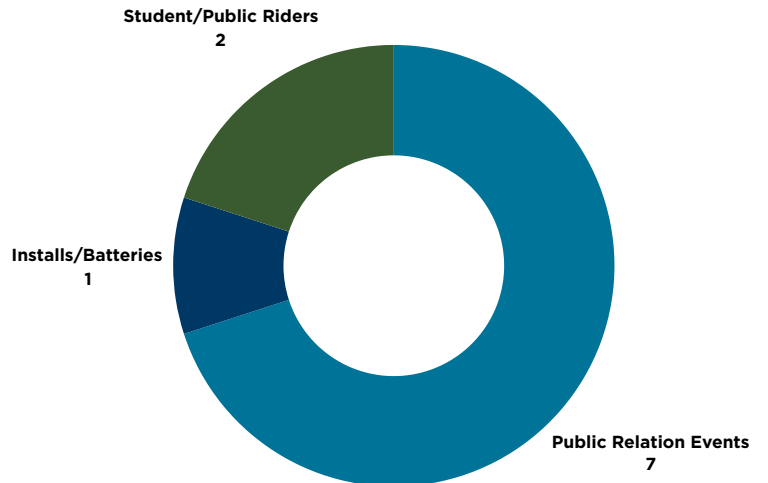
The crew tested hoses



## Code Enforcement:



## Community Outreach:



## August Incidents:

- 8/6 Fannie Lewis Park, Watertown Watercraft Rescue
- 8/19 Jefferson Mutual Aid Structure Fire
- 8/23 Leonard St., Watertown Garage Fire
- A jewelry removal
- 2 Animal Rescues
- 14 Lift Assists
- 16 False Alarms

## New Fire Station Progress



We welcomed these new members!

Calvin Sauer-PT Fire Inspector  
July 2024



Jaden Scully- FF/Paramedic  
August 2024



City Selfie Day



Pro Health Ocon.

The crew was visited by a resident who had suffered cardiac arrest in January, and was saved due to life-saving efforts started by his wife and continued once the crew arrived on scene.

The crew was on standby at Riverside Park for Riverfest August 8th, 9th, 10th, & 11th. and for the Football game on August 23rd



The WFD held a splash pad pop up at Riverside Park



**The Watertown Fire Department played against the Watertown Police Department in a game of softball on August 25, 2024. Thanks to all who was involved and joined us.**





TO: MEMBERS OF THE COMMON COUNCIL

I would appreciate your consideration of the following appointments:

**Housing Authority**

Michele Malmstrom – serving her third five-year term expiring August 2029.

Thank you for your consideration.

Sincerely,



Emily McFarland  
Mayor



CITY OF WATERTOWN

Paid Invoice Report  
Payment due dates: 8/1/2024 - 8/31/2024

Page: 1  
Sep 11, 2024 05:06PM

Invoice Number	Description	GL Account	Invoice Date	Invoice Amount	Check Number	Check Issue Date
<b>10-33 VEHICLE SERVICES LLC</b>						
<b>910</b>						
3395	SQAD SET UP	05521170	08/13/2024	7,605.45	460496	08/20/2024
Total 10-33 VEHICLE SERVICES LLC:				7,605.45		
<b>1ST AYD CORPORATION</b>						
<b>6380</b>						
PSI717711	WHITE SPRAY PAINT	01554118	07/30/2024	181.49	460428	08/13/2024
PSI717892	L & XL GOATSKIN GLOVES	01561118	07/31/2024	469.03	460428	08/13/2024
Total 1ST AYD CORPORATION:				650.52		
<b>ABIGAIL ORGETA</b>						
<b>555497</b>						
081924	REFUND SECURITY DEPOSIT	01271970	08/19/2024	200.00	460572	08/27/2024
Total ABIGAIL ORGETA:				200.00		
<b>ACE HARDWARE-WATERTOWN</b>						
<b>27004</b>						
687045/4	CREDIT	11581220	06/10/2024	5.81-	460412	08/08/2024
687987/4	JANITORIAL SUPPLIES-LIBRARY	11581220	07/19/2024	46.55	460412	08/08/2024
Total ACE HARDWARE-WATERTOWN:				40.74		
<b>ADRIAN'S TOOL CRIB</b>						
<b>555068</b>						
D 8943	TRUCK FILTER WRENCHES (2)	01541120	08/13/2024	49.98	460497	08/20/2024
Total ADRIAN'S TOOL CRIB:				49.98		
<b>AIR ONE EQUIPMENT INC</b>						
<b>1423</b>						
459692	CREDIT CREDIT FOR OVERPAYMENT ON 6/12/24 FIRE	24581105	06/20/2024	112.00-	460358	08/06/2024
209232	HELMET FIRE	24581105	07/18/2024	770.00	460358	08/06/2024
210247	BALL VALVES FOR HOSE FIRE	24581105	08/15/2024	530.00	460573	08/27/2024
Total AIR ONE EQUIPMENT INC:				1,188.00		
<b>ALEXANDER NELL</b>						
<b>555500</b>						
NELL - 2024 RNC	REIMB - NELL RNC	01521126	08/22/2024	123.70	460574	08/27/2024
Total ALEXANDER NELL:				123.70		
<b>ALSCO INC</b>						
<b>1512</b>						
IMIL2035792	SHIRTS AND COVERALLS MECH STREET DEPT	01543159	07/19/2024	27.84	460359	08/06/2024
IMIL2035792	COVERALLS STORM WATER TEAM	16581641	07/19/2024	19.17	460359	08/06/2024
IMIL2035792	COVERALL SERVICE FOR SOLID WASTE EMPLOYEE	17581759	07/19/2024	34.35	460359	08/06/2024
IMIL2037787	SHIRTS AND COVERALLS MECH STREET DEPT	01543159	07/26/2024	45.46	460359	08/06/2024
IMIL2037787	COVERALLS STORM WATER TEAM	16581641	07/26/2024	36.77	460359	08/06/2024
IMIL2037787	COVERALL SERVICE FOR SOLID WASTE EMPLOYEE	17581759	07/26/2024	52.95	460359	08/06/2024
IMIL2039772	MATT SERVICE AT CITY HALL	01517118	08/02/2024	48.34	460429	08/13/2024
IMIL2039772	SHIRTS AND COVERALLS MECH STREET DEPT	01543159	08/02/2024	36.50	460429	08/13/2024
IMIL2039772	COVERALLS STORM WATER TEAM	16581641	08/02/2024	27.83	460429	08/13/2024



CITY OF WATERTOWN

Paid Invoice Report  
Payment due dates: 8/1/2024 - 8/31/2024

Page: 2  
Sep 11, 2024 05:06PM

Invoice Number	Description	GL Account	Invoice Date	Invoice Amount	Check Number	Check Issue Date
IMIL2039772	COVERALL SERVICE FOR SOLID WASTE EMPLOYEE	17581759	08/02/2024	43.01	460429	08/13/2024
IMIL2041795	SHIRTS AND COVERALLS MECH STREET DEPT	01543159	08/09/2024	26.56	460498	08/20/2024
IMIL2041795	COVERALLS STORM WATER TEAM	16581641	08/09/2024	17.89	460498	08/20/2024
IMIL2041795	COVERALL SERVICE FOR SOLID WASTE EMPLOYEE	17581759	08/09/2024	33.07	460498	08/20/2024
IMIL2043802	SHIRTS AND COVERALLS MECH STREET DEPT	01543159	08/16/2024	34.57	460575	08/27/2024
IMIL2043802	COVERALLS STORM WATER TEAM	16581641	08/16/2024	25.46	460575	08/27/2024
IMIL2043802	COVERALL SERVICE FOR SOLID WASTE EMPLOYEE	17581759	08/16/2024	41.30	460575	08/27/2024
Total ALSCO INC:				551.07		
<b>AMANDA OLLARZABAL</b>						
<b>555475</b>						
8524	REFUND SECURITY DEPOSIT	01271970	08/05/2024	100.00	460430	08/13/2024
Total AMANDA OLLARZABAL:				100.00		
<b>ANDREA DRAEGER</b>						
<b>553411</b>						
081224	WASC MEETING MILEAGE	01552042	08/12/2024	23.45	460499	08/20/2024
0812244	DAY CAMP REFUND	01446211	08/12/2024	165.00	460499	08/20/2024
Total ANDREA DRAEGER:				188.45		
<b>APPLIED TECHNOLOGIES INC</b>						
<b>1589</b>						
37178	PROJECT 6573-WWTP FACILITIES PLAN - WW	02973011	08/13/2024	10,839.46	460576	08/27/2024
Total APPLIED TECHNOLOGIES INC:				10,839.46		
<b>AT&amp;T MOBILITY-FIRSTNET</b>						
<b>552664</b>						
287310587104X08152024	CELL PHONES - PD	01521132	08/07/2024	1,296.78	Multiple	08/27/2024
920R8008080	911 PHONE UPGRADE	05521370	08/13/2024	127,561.00	460577	08/27/2024
920R8008080	911 PHONE UPGRADE	05521370	08/13/2024	127,561.00-		
287303591659X08012024	CELL PHONE-ATTORNEY	01516118	07/23/2024	30.98	815241	08/15/2024
287303591659X08012024	CELL PHONE-BLDG SAFETY ZONING	01524132	07/23/2024	123.58	815241	08/15/2024
287303591659X08012024	CELL PHONE-ECONOMIC DEV	60510518	07/23/2024	30.98	815241	08/15/2024
287303591659X08012024	CELL PHONE-ENGINEERING	01541032	07/23/2024	156.02	815241	08/15/2024
287303591659X08012024	CELL PHONE-FINANCE	01514018	07/23/2024	30.98	815241	08/15/2024
287303591659X08012024	CELL PHONE-FORESTRY	01561118	07/23/2024	64.88	815241	08/15/2024
287303591659X08012024	CELL PHONE-IT	01518632	07/23/2024	45.07	815241	08/15/2024
287303591659X08012024	CELL PHONE-MAYOR	01513132	07/23/2024	45.07	815241	08/15/2024
287303591659X08012024	CELL PHONE-MEDIA COMM	01518418	07/23/2024	30.98	815241	08/15/2024
287303591659X08012024	CELL PHONE-PARK	01554132	07/23/2024	66.42	815241	08/15/2024
287303591659X08012024	CELL PHONE-RECREATION	01552032	07/23/2024	159.95	815241	08/15/2024
287303591659X08012024	CELL PHONE-SOLID WASTE	17581718	07/23/2024	33.98	815241	08/15/2024
287303591659X08012024	CELL PHONE-STORM WATER	16581631	07/23/2024	63.42	815241	08/15/2024
287303591659X08012024	CELL PHONE-STREET	01542132	07/23/2024	125.38	815241	08/15/2024
287303591659X08012024	CELL PHONE-WASTEWATER	02820032	07/23/2024	304.66	815241	08/15/2024
287303591659X08012024	CELL PHONE-WATER	03992118	07/23/2024	563.16	815241	08/15/2024
287310587104X07152024	SQUAD PHONES	01521132	08/02/2024	1,343.71	460360	08/06/2024
Total AT&T MOBILITY-FIRSTNET:				4,516.00		
<b>AT&amp;T-5080</b>						
<b>1013</b>						
920262402708JULY	TELEPHONE SERVICE-CITY HALL	01517132	08/07/2024	72.64	460500	08/20/2024



CITY OF WATERTOWN

Paid Invoice Report  
Payment due dates: 8/1/2024 - 8/31/2024

Page: 3  
Sep 11, 2024 05:06PM

Invoice Number	Description	GL Account	Invoice Date	Invoice Amount	Check Number	Check Issue Date
920262402708JULY	TELEPHONE SERVICE-POLICE	01521132	08/07/2024	36.32	460500	08/20/2024
920262402708JULY	TELEPHONE SERVICE-FIRE	01523132	08/07/2024	36.32	460500	08/20/2024
920262402708JULY	TELEPHONE SERVICE-HEALTH	01531232	08/07/2024	18.16	460500	08/20/2024
920262402708JULY	TELEPHONE SERVICE-STREET	01542132	08/07/2024	54.48	460500	08/20/2024
920262402708JULY	TELEPHONE SERVICE-TRAFFIC CONTROL	01542430	08/07/2024	18.16	460500	08/20/2024
920262402708JULY	TELEPHONE SERVICE-SENIOR CTR	01552032	08/07/2024	36.32	460500	08/20/2024
920262402708JULY	TELEPHONE SERVICE-AQUATIC CTR	01552232	08/07/2024	54.48	460500	08/20/2024
920262402708JULY	TELEPHONE SERVICE-PARK SHOP	01554132	08/07/2024	18.16	460500	08/20/2024
920262402708JULY	TELEPHONE SERVICE-WASTEWATER	02820032	08/07/2024	18.16	460500	08/20/2024
920262402708JULY	TELEPHONE SERVICE-WATER	03992118	08/07/2024	54.48	460500	08/20/2024
920262402708JULY	TELEPHONE SERVICE-LIBRARY	11581232	08/07/2024	108.96	460500	08/20/2024
920262402708JULY	TELEPHONE SERVICE-SOLID WASTE	17581732	08/07/2024	36.32	460500	08/20/2024
920262402708JULY	TELEPHONE SERVICE-BILL ROUNDING	01517132	08/07/2024	.01-	460500	08/20/2024
Total AT&T-5080:				562.95		
AUTUMN STEGGALL						
60305						
072324 STEGGALL	EMS TRAINING FIRE	24581119	07/23/2024	159.99	460361	08/06/2024
Total AUTUMN STEGGALL:				159.99		
BADGER PEST CONTROL LLC						
552514						
9403	PEST CONTRACT	17581718	07/24/2024	45.00	460501	08/20/2024
9403	PEST CONTRACT	01541218	07/24/2024	45.00	460501	08/20/2024
9412	PARK PEST CONTROL	01554118	07/24/2024	80.00	460578	08/27/2024
9413	PARK PEST CONTROL	01554118	07/24/2024	80.00	460578	08/27/2024
9415	PARK PEST CONTROL	01554118	07/24/2024	80.00	460578	08/27/2024
9422	PARK PEST CONTROL	01554118	07/24/2024	65.00	460578	08/27/2024
Total BADGER PEST CONTROL LLC:				395.00		
BADGER POPCORN & CONCESSION SUPPLY INC						
2038						
520886	CONCESSIONS-AQUATIC CENTER	01552246	07/29/2024	1,383.10	460431	08/13/2024
521585	CONCESSIONS-AQUATIC CENTER	01552246	08/12/2024	217.75	460579	08/27/2024
Total BADGER POPCORN & CONCESSION SUPPLY INC:				1,600.85		
BAKER TILLY US LLP						
2051						
BT2823910	AUDIT SERVICES	01515742	05/30/2024	608.00	460362	08/06/2024
BT2823910	AUDIT SERVICES	01515742	05/30/2024	3,878.00	460362	08/06/2024
BT2823910	AUDIT SERVICES	02840010	05/30/2024	315.00	460362	08/06/2024
BT2823910	AUDIT SERVICES	03992318	05/30/2024	570.00	460362	08/06/2024
BT2823910	AUDIT SERVICES	16581628	05/30/2024	155.00	460362	08/06/2024
BT2849336	AUDIT SERVICES	01515742	06/29/2024	18,128.00	460362	08/06/2024
BT2849336	AUDIT SERVICES	01515742	06/29/2024	967.00	460362	08/06/2024
BT2849336	AUDIT SERVICES	02840010	06/29/2024	597.00	460362	08/06/2024
BT2849336	AUDIT SERVICES	03992318	06/29/2024	1,090.00	460362	08/06/2024
BT2849336	AUDIT SERVICES	16581628	06/29/2024	300.00	460362	08/06/2024
BT2873423	AUDIT SERVICES	01515742	07/31/2024	2,767.00	460362	08/06/2024
BT2873423	AUDIT SERVICES	01515742	07/31/2024	2,268.00	460362	08/06/2024
BT2873423	AUDIT SERVICES	02840010	07/31/2024	260.00	460362	08/06/2024
BT2873423	AUDIT SERVICES	03992318	07/31/2024	440.00	460362	08/06/2024
BT2873423	AUDIT SERVICES	16581628	07/31/2024	102.00	460362	08/06/2024



Invoice Number	Description	GL Account	Invoice Date	Invoice Amount	Check Number	Check Issue Date
Total BAKER TILLY US LLP:				32,445.00		
<b>BETH ANNE MUELLER</b>						
<b>27497</b>						
BM071224	READ, RHYME, RHYTHM SUMMER	11581250	07/12/2024	195.00	460413	08/08/2024
Total BETH ANNE MUELLER:				195.00		
<b>BMI</b>						
<b>2018</b>						
54607578	MUSIC ROYALTIES	26554341	08/02/2024	435.00	460580	08/27/2024
Total BMI:				435.00		
<b>BRADEN T ZERJAV</b>						
<b>555504</b>						
3-036300-01	REFUND UTILITY OVERPAYMENT	99001105	08/20/2024	87.31	460581	08/27/2024
Total BRADEN T ZERJAV:				87.31		
<b>BROOKS TRACTOR INC</b>						
<b>2775</b>						
S49731	PEDAL FOR VEH #139	01541120	08/01/2024	605.04	460432	08/13/2024
Total BROOKS TRACTOR INC:				605.04		
<b>BUMPER TO BUMPER</b>						
<b>2935</b>						
660-612259	ASST ITEMS FOR PARK SHOP	01554118	08/08/2024	66.05	460502	08/20/2024
660-612821	ROTORS, PADS	01554142	08/16/2024	604.48	460582	08/27/2024
660-612838	BATTERY	01554142	08/16/2024	179.99	460582	08/27/2024
660-612839	BATTERY CORE CREDIT	01554142	08/16/2024	18.00-	460582	08/27/2024
Total BUMPER TO BUMPER:				832.52		
<b>BUSS ELECTRICAL CONTRACTING LLC</b>						
<b>2963</b>						
5294	PHOTO CELL REPLACED AT S WATER	01544220	08/11/2024	135.00	460503	08/20/2024
Total BUSS ELECTRICAL CONTRACTING LLC:				135.00		
<b>CARRICO AQUATIC RESOURCES INC</b>						
<b>3129</b>						
20243815	CHEMICALS-AQUATIC CENTER	01552240	06/18/2024	162.95	460433	08/13/2024
20244015	CHEMICALS-AQUATIC CENTER	01552240	06/25/2024	874.50	460433	08/13/2024
20245104	CHEMICALS-AQUATIC CENTER	01552240	07/26/2024	362.90	460433	08/13/2024
20245361	CHEMICALS-AQUATIC CENTER	01552240	08/07/2024	2,136.65	460504	08/20/2024
20245370	BNC CABLE-WAC	01552220	08/02/2024	175.10	460504	08/20/2024
Total CARRICO AQUATIC RESOURCES INC:				3,712.10		
<b>CATHRYNE CAROTHERS</b>						
<b>555498</b>						
BB 82524	BATTLE BADGE GAME	05481220	08/06/2024	250.00	460505	08/20/2024



CITY OF WATERTOWN

Paid Invoice Report  
Payment due dates: 8/1/2024 - 8/31/2024

Page: 5  
Sep 11, 2024 05:06PM

Invoice Number	Description	GL Account	Invoice Date	Invoice Amount	Check Number	Check Issue Date
Total CATHRYNE CAROTHERS:				250.00		
<b>CENGAGE LEARNING INC</b>						
<b>552519</b>						
84675043	LARGE PRINT	11581246	07/11/2024	29.59	460414	08/08/2024
Total CENGAGE LEARNING INC:				29.59		
<b>CENTURY FENCE COMPANY</b>						
<b>3300</b>						
APPLICATION FOR PYMT	PAVEMENT MARKING/REMOVAL 2024 - SEALCOATING	05581192	07/29/2024	10,348.55	460363	08/06/2024
Total CENTURY FENCE COMPANY:				10,348.55		
<b>CENTURYLINK</b>						
<b>3301</b>						
700254933	LONG DISTANCE LINE CHARGES	01517132	08/01/2024	5.75	460434	08/13/2024
Total CENTURYLINK:				5.75		
<b>CHAD WEGNER</b>						
<b>555491</b>						
2829108150532047-2023	REFUND RE TAX OVERPAYMENT	01271920	08/01/2024	12.28	460435	08/13/2024
Total CHAD WEGNER:				12.28		
<b>CHARTER COMMUNICATIONS</b>						
<b>3417</b>						
170728301080124	SENIOR CABLE	24581107	08/01/2024	148.63	460506	08/20/2024
170728301080124	SENIOR CABLE	01552017	08/01/2024	40.00	460506	08/20/2024
Total CHARTER COMMUNICATIONS:				188.63		
<b>CODY BEHLING</b>						
<b>555483</b>						
08062024 - 10	RAIN BARREL REBATE 2024	16581645	07/26/2024	40.00	460364	08/06/2024
Total CODY BEHLING:				40.00		
<b>CONNOR CLEMETSON</b>						
<b>555482</b>						
08062024 - 11	RAIN BARREL REBATE 2024	16581645	07/26/2024	40.00	460365	08/06/2024
Total CONNOR CLEMETSON:				40.00		
<b>CONVERGENT SOLUTIONS INC</b>						
<b>3762</b>						
56900	PHONE SYSTEM SUPPORT	01518611	05/31/2024	208.50	460366	08/06/2024
Total CONVERGENT SOLUTIONS INC:				208.50		
<b>COREY OIL LTD</b>						
<b>3786</b>						
563361	DEF FUEL	01541140	08/21/2024	292.60	460583	08/27/2024
563361	DEF FUEL	17581740	08/21/2024	146.30	460583	08/27/2024
563361	DEF FUEL	16581640	08/21/2024	146.30	460583	08/27/2024



CITY OF WATERTOWN

Paid Invoice Report  
Payment due dates: 8/1/2024 - 8/31/2024

Page: 6  
Sep 11, 2024 05:06PM

Invoice Number	Description	GL Account	Invoice Date	Invoice Amount	Check Number	Check Issue Date
Total COREY OIL LTD:				585.20		
CORNERSTONE ENVIRONMENTAL GROUP LLC						
3785						
52281790	OLD LANDFILL MONITORING	17581726	08/02/2024	2,576.39	460436	08/13/2024
Total CORNERSTONE ENVIRONMENTAL GROUP LLC:				2,576.39		
CORPORATE BUSINESS SYSTEMS						
3793						
37044540	HEALTH - COPIER LEASE FEE & COPIES	01531226	07/22/2024	119.74	460437	08/13/2024
37044540	ENVIRO - COPIER LEASE FEE & COPIES	14531318	07/22/2024	119.74	460437	08/13/2024
37044540	EMER PREP - COPIER LEASE FEE & COPIES	15531418	07/22/2024	119.74	460437	08/13/2024
37097994	COPIER LEASE FEE HR	01516018	07/29/2024	100.80	460437	08/13/2024
37097994	COPIER LEASE FEE IT	01518618	07/29/2024	14.40	460437	08/13/2024
37097994	COPIER LEASE FEE MAYOR	01513118	07/29/2024	14.40	460437	08/13/2024
37097994	COPIER LEASE FEE SIDC	60510518	07/29/2024	14.40	460437	08/13/2024
37162845	COPIER LEASE FEE	01542118	08/06/2024	69.50	460437	08/13/2024
37162845	COPIER LEASE FEE	17581718	08/06/2024	69.50	460437	08/13/2024
37218322	COPIER USAGE FIRE	01523144	08/14/2024	62.69	460507	08/20/2024
3794						
364147	COPIER MAINT FEE	17581718	07/23/2024	21.22	460367	08/06/2024
364147	COPIER MAINT FEE-STREET	01542118	07/23/2024	21.22	460367	08/06/2024
364801	COPIER USAGE HR	01516018	08/05/2024	21.82	460438	08/13/2024
364801	COPIER USAGE MAYOR	01523118	08/05/2024	15.72	460438	08/13/2024
364801	COPIER USAGE SIDC	60510518	08/05/2024	7.15	460438	08/13/2024
364801	COPIER USAGE IT	01518618	08/05/2024	.45	460438	08/13/2024
Total CORPORATE BUSINESS SYSTEMS:				792.49		
CORY SCHULTZ						
554115						
62224	SCHULTZ TRAINING REIMBURSEMENT C SCHULTZ FIRE	01523148	06/22/2024	1,718.92	460508	08/20/2024
Total CORY SCHULTZ:				1,718.92		
COTTINGHAM & BUTLER INS SVCS						
3125						
368827	MARKET PRICING LAB MANAGER WATER	02850020	08/12/2024	325.00	460509	08/20/2024
368828	JOB CLASSIFICATIONS BUILDING INSPECTIONS BSZ	01524118	08/12/2024	825.00	460509	08/20/2024
Total COTTINGHAM & BUTLER INS SVCS:				1,150.00		
CULLIGAN WATER CONDITIONING						
3950						
080524	SENIOR SALT	01552017	07/31/2024	19.50	460439	08/13/2024
Total CULLIGAN WATER CONDITIONING:				19.50		
DAHM ENTERPRISES INC						
553207						
2120	SLUDGE HAULING/LAND APPLIED - WW	02850021	08/06/2024	40,810.00	460584	08/27/2024
Total DAHM ENTERPRISES INC:				40,810.00		



CITY OF WATERTOWN

Paid Invoice Report  
Payment due dates: 8/1/2024 - 8/31/2024

Page: 7  
Sep 11, 2024 05:06PM

Invoice Number	Description	GL Account	Invoice Date	Invoice Amount	Check Number	Check Issue Date
<b>DARYL/BETTY JOEHLIN</b>						
<b>555481</b>						
2-076210-07	REFUND UTILITY BILL OVERPAYMENT	99001105	07/26/2024	52.85	460368	08/06/2024
Total DARYL/BETTY JOEHLIN:				52.85		
<b>DEB WHOLESALE AND DISTRIBUTING</b>						
<b>4190</b>						
969699	CONCESSIONS-AQUATIC CENTER	01552246	07/23/2024	535.70	460440	08/13/2024
969872	CONCESSIONS-AQUATIC CENTER	01552246	07/25/2024	42.12	460440	08/13/2024
969958	CONCESSIONS-AQUATIC CENTER	01552246	07/29/2024	690.26	460440	08/13/2024
970255	CONCESSIONS-AQUATIC CENTER	01552246	08/05/2024	611.24	460510	08/20/2024
970725	CONCESSIONS-AQUATIC CENTER	01552246	08/14/2024	48.84	460585	08/27/2024
Total DEB WHOLESALE AND DISTRIBUTING:				1,928.16		
<b>DELTA DENTAL PLAN OF WI</b>						
<b>4264</b>						
2196627 D	EMPLOYEE DENTAL INSURANCE EE	01213168	08/15/2024	1,382.83	826241	08/23/2024
2196627 D	EMPLOYEE DENTAL INSURANCE EE BORAK F AUGUST	01213168	08/15/2024	10.22	826241	08/23/2024
2196627 D	EMPLOYEE DENTAL INSURANCE ER BORAK F AUGUST	01213168	08/15/2024	92.00	826241	08/23/2024
2196627 D	COBRA WOLLIN DENTAL SEPT S	01213192	08/15/2024	33.20	826241	08/23/2024
2196627 D	COBRA FRENCH DENTAL AUGUST F REFUND	01213192	08/15/2024	69.02-	826241	08/23/2024
2196627 D	COBRA FRENCH DENTAL SEPT F	01213192	08/15/2024	33.20	826241	08/23/2024
2196627 D	COBRA GROVER DENTAL SEPT S	01213192	08/15/2024	33.20	826241	08/23/2024
2196627 D	COBRA SCHULTZ T DENTAL SEPT F	01213192	08/15/2024	102.22	826241	08/23/2024
2196627 D	COBRA FUNK DENTAL SEPT F	01213192	08/15/2024	33.20	826241	08/23/2024
2196627 D	COBRA ANTONOPOLOUS SEPT F	01213192	08/15/2024	102.22	826241	08/23/2024
2196627 D	COBRA HOLLOWAY SEPT F	01213192	08/15/2024	102.22	826241	08/23/2024
2196627 D	COBRA ROE R DENTAL SEPT S	01213192	08/15/2024	33.20	826241	08/23/2024
2196627 D	EMPLOYEE DENTAL INSURANCE ER	01213168	08/15/2024	12,413.39	826241	08/23/2024
2196627V	EMPLOYEE VISION INSURANCE-EE	01213169	08/15/2024	746.45	826241	08/23/2024
2196627V	COBRA VISION HOLLOWAY	01213193	08/15/2024	12.77	826241	08/23/2024
2196627V	COBRA VISION FRENCH	01213193	08/15/2024	5.13	826241	08/23/2024
2196627V	EMPLOYEE VISION INSURANCE-EE FRENCH CHANGE F	01213169	08/15/2024	7.64-	826241	08/23/2024
2196627V	EMPLOYEE VISION-BORAK F AUGUST	01213169	08/15/2024	12.77	826241	08/23/2024
Total DELTA DENTAL PLAN OF WI:				15,071.56		
<b>DEPT OF EMPLOYEE TRUST FUNDS</b>						
<b>4280</b>						
1025000 SEP 2024	EMPLOYEE HEALTH INSURANCE-EE	01213163	08/15/2024	48,926.36	826242	08/26/2024
1025000 SEP 2024	EMPLOYEE HEALTH INSURANCE-ER	01213163	08/15/2024	231,587.68	826242	08/26/2024
1025000 SEP 2024	RETIREE EMPLOYER PORTION-PARKS RB	01213190	08/15/2024	641.99	826242	08/26/2024
1025000 SEP 2024	RETIREE EMPLOYER PORTION-WW FRENCH	01213190	08/15/2024	404.38	826242	08/26/2024
1025000 SEP 2024	RETIREE EMPLOYER PORTION-HEALTH SW	01213190	08/15/2024	471.70	826242	08/26/2024
1025000 SEP 2024	SICK LEAVE CONVERSION-WW FRENCH	01519644	08/15/2024	404.38	826242	08/26/2024
1025000 SEP 2024	SICK LEAVE CONVERSION-WW FRENCH REFUND	01519644	08/15/2024	587.93-	826242	08/26/2024
1025000 SEP 2024	RETIREE EMPLOYER PORTION-WW FRENCH REFUND	01213190	08/15/2024	587.93-	826242	08/26/2024
1025000 SEP 2024	EMPLOYEE HEALTH INSURANCE-EE BORAK MERCY F A	01213163	08/15/2024	198.46	826242	08/26/2024
1025000 SEP 2024	EMPLOYEE HEALTH INSURANCE-ER BORAK MERCY F A	01213163	08/15/2024	1,786.16	826242	08/26/2024
1025000 SEP 2024	SICK LEAVE CONVERSION-PARKS RB	01519644	08/15/2024	641.99	826242	08/26/2024
1025000 SEP 2024	SICK LEAVE CONVERSION-HEALTH SW	01519644	08/15/2024	471.70	826242	08/26/2024
Total DEPT OF EMPLOYEE TRUST FUNDS:				284,358.94		



Invoice Number	Description	GL Account	Invoice Date	Invoice Amount	Check Number	Check Issue Date
<b>DEPT OF SAFETY &amp; PROFESSIONAL SERVICES</b>						
<b>4271</b>						
25SPS003	ENVIRO - STATE AGENT FEE FOR TATTOO REIMBURSEM	14531319	08/13/2024	125.00	460511	08/20/2024
Total DEPT OF SAFETY & PROFESSIONAL SERVICES:				125.00		
<b>DODGE CO CLERK OF COURTS</b>						
<b>4541</b>						
MUTH 24-11085	BOND-MUTH , NATHAN A 10221984	01271990	08/21/2024	150.00	460586	08/27/2024
Total DODGE CO CLERK OF COURTS:				150.00		
<b>DODGE COUNTY TREASURER</b>						
<b>4565</b>						
AUG2024TAXSETTLE	TAX SETTLEMENT-AUG 2024	50216110	08/12/2024	283,986.69	460442	08/13/2024
DOG LIC - JUNE-JULY 20	DOG LICENSES: JUN-JULY 2024	01431132	08/01/2024	95.00	460369	08/06/2024
JULY 2024	COUNTY COURT FINES - JULY 2024	01436100	08/09/2024	818.80	460441	08/13/2024
Total DODGE COUNTY TREASURER:				284,900.49		
<b>DOUGLAS CUTLER</b>						
<b>555334</b>						
2829108151014010 - 2023	REFUND RE TAX OVERPAYMENT	01271920	07/26/2024	1,285.95	460443	08/13/2024
Total DOUGLAS CUTLER:				1,285.95		
<b>E &amp; R AUTO BODY INC</b>						
<b>5011</b>						
9335	SQUAD REPAIR - 605	01521144	07/23/2024	2,638.80	460370	08/06/2024
Total E & R AUTO BODY INC:				2,638.80		
<b>EC PLUMBING LLC</b>						
<b>554247</b>						
3500	311 S 3RD ST RPR BRKN VLV - WTR	03992318	06/27/2024	475.26	460371	08/06/2024
Total EC PLUMBING LLC:				475.26		
<b>EMERGENCY COMMUNICATION SYSTEM</b>						
<b>5555</b>						
4309	SIREN INSTALL CITY SITE 5 EM	01525160	08/01/2024	9,225.00	460444	08/13/2024
Total EMERGENCY COMMUNICATION SYSTEM:				9,225.00		
<b>EMILY MCFARLAND</b>						
<b>13218</b>						
081524	MCFARLAND MILEAGE REIMBURSEMENT-MAYOR	01513124	08/15/2024	65.66	460512	08/20/2024
Total EMILY MCFARLAND:				65.66		
<b>EMPLOYEE BENEFITS CORPORATION</b>						
<b>5284</b>						
4579694	EBC FLEX ADMINISTRATION FEES	01519545	08/15/2024	274.50	826243	08/30/2024
4579694	EBC FLEX ADMINISTRATION RENEWAL/CARD FEES	01519545	08/15/2024	45.00	826243	08/30/2024
Total EMPLOYEE BENEFITS CORPORATION:				319.50		



CITY OF WATERTOWN

Paid Invoice Report  
Payment due dates: 8/1/2024 - 8/31/2024

Page: 9  
Sep 11, 2024 05:06PM

Invoice Number	Description	GL Account	Invoice Date	Invoice Amount	Check Number	Check Issue Date
ENVIRONMENTAL SPECIALISTS LLC						
5633						
61779	PORTABLE RENTAL-PARK	01554118	08/01/2024	941.00	460513	08/20/2024
61833	DD - PORTA POTTIES	24581113	08/14/2024	507.00	460513	08/20/2024
Total ENVIRONMENTAL SPECIALISTS LLC:				1,448.00		
ESO SOLUTIONS INC						
554075						
ESO 137406	ANNUAL CHARGE FOR ESO FIRE	01523128	04/04/2024	2,260.34	460445	08/13/2024
Total ESO SOLUTIONS INC:				2,260.34		
EXTREME SOUND MOBILE DJ SERVICE						
555304						
081224	DJ FOR BATTLE OF THE BADGES	22551225	08/12/2024	275.00	460514	08/20/2024
Total EXTREME SOUND MOBILE DJ SERVICE:				275.00		
EZRA SUHR MUSIC						
555291						
81924	TS EVENTS	26554341	08/19/2024	300.00	460587	08/27/2024
Total EZRA SUHR MUSIC:				300.00		
FEH DESIGN						
555502						
114490	SPACE ANALYSIS PD	24517260	07/26/2024	4,752.50	460588	08/27/2024
Total FEH DESIGN:				4,752.50		
FIRE SERVICE INC						
6371						
56423	EXTENTION LADDER FIRE	01523120	05/16/2024	1,492.40	460373	08/06/2024
WI-14589	E62 FRONT INTAKE PIPE REPAIR FIRE	01523142	07/19/2024	1,456.46	460373	08/06/2024
WI-14642	E62 ENGINE BELT REPAIR FIRE	01523142	07/24/2024	1,552.07	460373	08/06/2024
WI-14647	E62 A SERVICE. FILTER, OIL, AND INSPECTION FIRE	01523142	07/24/2024	1,700.00	460373	08/06/2024
WI-14959	E61 DECK GUN AUTO DRAIN VALVE, FRONT INTAKE VAL	01523142	08/12/2024	1,861.90	460515	08/20/2024
Total FIRE SERVICE INC:				8,062.83		
FOREST LANDSCAPING & CONSTRUCTION INC						
6647						
APPLICATION FOR PYMT	#4-24 ANNUAL STREET & UTILITY RECONSTRUCTION	05581169	08/01/2024	168,414.04	460374	08/06/2024
APPLICATION FOR PYMT	#4-24 ANNUAL STREET & UTILITY RECONSTRUCTION	16581660	08/01/2024	104,718.00	460374	08/06/2024
APPLICATION FOR PYMT	#4-24 ANNUAL STREET & UTILITY RECONSTRUCTION	03999999	08/01/2024	103,503.50	460374	08/06/2024
APPLICATION FOR PYMT	#4-24 ANNUAL STREET & UTILITY RECONSTRUCTION	02973011	08/01/2024	14,300.00	460374	08/06/2024
Total FOREST LANDSCAPING & CONSTRUCTION INC:				390,935.54		
GALLS						
7092						
028468789	RNC SUPPLIES	01521126	07/11/2024	58.99	460375	08/06/2024
028468791	RNC SUPPLIES	01521126	07/11/2024	58.99	460375	08/06/2024
Total GALLS:				117.98		



CITY OF WATERTOWN

Paid Invoice Report  
Payment due dates: 8/1/2024 - 8/31/2024

Page: 10  
Sep 11, 2024 05:06PM

Invoice Number	Description	GL Account	Invoice Date	Invoice Amount	Check Number	Check Issue Date
<b>GENERAL CODE LLC</b>						
<b>7208</b>						
GC00126877	ECODE 360 ANNUAL MAINTENANCE	01511126	08/01/2024	1,195.00	460446	08/13/2024
Total GENERAL CODE LLC:				1,195.00		
<b>GOLLON BAIT &amp; FISH FARM</b>						
<b>554008</b>						
57986	MINNOWS-DAPHNIA CNTRL - WW	02820018	08/15/2024	324.00	460589	08/27/2024
Total GOLLON BAIT & FISH FARM:				324.00		
<b>GORDON FLESCH CO INC</b>						
<b>6450</b>						
I00941066	COPIER LEASE	11581218	08/01/2024	265.37	460415	08/08/2024
IN14769255	COPIER USAGE	11581218	07/20/2024	132.95	460416	08/08/2024
Total GORDON FLESCH CO INC:				398.32		
<b>GRAEF</b>						
<b>554795</b>						
0134113	2025 STREET & UTILITY PROJECT 2023-0411.00	05581169	08/05/2024	2,628.37	460447	08/13/2024
0134113	2025 STREET & UTILITY PROJECT 2023-0411.00	16581660	08/05/2024	2,628.37	460447	08/13/2024
0134113	2025 STREET & UTILITY PROJECT 2023-0411.00	03999999	08/05/2024	2,628.37	460447	08/13/2024
0134113	2025 STREET & UTILITY PROJECT 2023-0411.00	02973011	08/05/2024	2,628.37	460447	08/13/2024
0134114	2026 STREET & UTILITY PROJECT 2023-0412.00	05581169	08/05/2024	2,645.77	460447	08/13/2024
0134114	2026 STREET & UTILITY PROJECT 2023-0412.00	16581660	08/05/2024	2,645.77	460447	08/13/2024
0134114	2026 STREET & UTILITY PROJECT 2023-0412.00	03999999	08/05/2024	2,645.78	460447	08/13/2024
0134114	2026 STREET & UTILITY PROJECT 2023-0412.00	02973011	08/05/2024	2,645.78	460447	08/13/2024
Total GRAEF:				21,096.58		
<b>GRINWALD FORD INC</b>						
<b>7675</b>						
91810	4102 OIL CHANGE, TIRE, AND BRAKE INSPECTION FIRE	01523142	08/16/2024	120.38	460590	08/27/2024
Total GRINWALD FORD INC:				120.38		
<b>H&amp;H FIRE PROTECTION LLC</b>						
<b>8009</b>						
20232	FIRE EXTINGUISHER INSPECTION	01517126	07/15/2024	233.50	460376	08/06/2024
20235	PD - FIRE EXTINGUISHER INSPECTION	01521120	07/15/2024	220.00	460516	08/20/2024
20236	ENGINE ANNUAL INSPECTION OF FIRE EXTINGUISHERS	01523159	07/15/2024	398.50	460376	08/06/2024
20237	FIRE EXTINGUISHER INSPECTION	01543159	07/15/2024	460.74	460376	08/06/2024
20237	FIRE EXTINGUISHER INSPECTION	16581641	07/15/2024	230.38	460376	08/06/2024
20237	FIRE EXTINGUISHER INSPECTION	17581759	07/15/2024	230.38	460376	08/06/2024
Total H&H FIRE PROTECTION LLC:				1,773.50		
<b>HACH COMPANY</b>						
<b>8060</b>						
14131434	M-COLIBLUE24 PLASTIC AMPULES 50PK(1) - WW	02820048	08/01/2024	224.05	460448	08/13/2024
Total HACH COMPANY:				224.05		
<b>HAWKINS INC</b>						



CITY OF WATERTOWN

Paid Invoice Report  
Payment due dates: 8/1/2024 - 8/31/2024

Page: 11  
Sep 11, 2024 05:06PM

Invoice Number	Description		GL Account	Invoice Date	Invoice Amount	Check Number	Check Issue Date
8245							
6771209	WAC CHEMICALS		01552240	05/30/2024	854.34	460449	08/13/2024
6782627	WAC CHEMICALS		01552240	06/13/2024	1,020.77	460591	08/27/2024
6822876	WAC CHEMICALS		01552240	07/26/2024	505.28	460449	08/13/2024
6833995	WAC CHEMICALS		01552240	08/12/2024	1,205.56	460591	08/27/2024
Total HAWKINS INC:					3,585.95		
HEATHER DESMITH							
555490							
081224	REFUND SECURITY DEPOSIT		01271970	08/12/2024	100.00	460517	08/20/2024
Total HEATHER DESMITH:					100.00		
HOLZ WATERTOWN							
8565							
186489	SEAL VEH #4		01541120	07/25/2024	39.26	460518	Multiple
186489	SEAL VEH #4		01541120	07/25/2024	39.26		
186575	SEAL VEH #4		01541120	08/09/2024	52.18	460592	08/27/2024
Total HOLZ WATERTOWN:					52.18		
HYDE ENVIRONMENTAL INC							
898							
NS02-8-2	PHASE 1 SITE ASSESSMENT CITY PARKING LOT FIRST S		23580848	08/09/2024	2,799.00	460519	08/20/2024
Total HYDE ENVIRONMENTAL INC:					2,799.00		
HYDROCORP							
8994							
CI-01582	CROSS CONNECTION PROGRAM - WTR		03992318	07/31/2024	1,278.00	460450	08/13/2024
Total HYDROCORP:					1,278.00		
IFSAP MEMBERSHIP							
9012							
2024-25 PETERS	IFSAP MEMBERSHIP PETERS FIRE		01523148	08/02/2024	50.00	460451	08/13/2024
Total IFSAP MEMBERSHIP:					50.00		
INCLUSION SOLUTIONS LLC							
9328							
SO-014576	ELECTIONS		01514160	06/25/2024	3,345.19	460377	08/06/2024
Total INCLUSION SOLUTIONS LLC:					3,345.19		
INSIGHT FS							
9415							
17014603	GASOLINE - WW		02820040	07/26/2024	2,117.05	460378	08/06/2024
57046058	GRASS SEED AND OATS		16581646	07/23/2024	872.90	460378	08/06/2024
Total INSIGHT FS:					2,989.95		
INTERSTATE BILLING SERVICE INC							
9490							
X101097127:01	HOSE FOR VEHICLES		01541120	08/02/2024	136.32	460452	08/13/2024
X101097127:02	HOSE FOR SOLID WASTE VEHICLE STOCK		17581720	08/13/2024	51.12	460593	08/27/2024



Invoice Number	Description	GL Account	Invoice Date	Invoice Amount	Check Number	Check Issue Date
X101097421:01	BRAKES AND FILTERS SOLID WASTE VEHICLES	17581720	08/05/2024	584.66	460520	08/20/2024
Total INTERSTATE BILLING SERVICE INC:				772.10		
<b>J&amp;L TIRE INC</b>						
<b>10009</b>						
116993	SQUAD REPAIRS-POLICE	01521144	07/24/2024	214.12	460379	08/06/2024
116994	SQUAD REPAIRS-POLICE	01521144	07/24/2024	757.95	460379	08/06/2024
117027	SQUAD REPAIRS-POLICE	01521144	07/25/2024	44.95	460379	08/06/2024
Total J&L TIRE INC:				1,017.02		
<b>JACOB MUELLER</b>						
<b>13890</b>						
08062024 - 8	RAIN BARREL REBATE 2024	16581645	07/26/2024	40.00	460391	08/06/2024
Total JACOB MUELLER:				40.00		
<b>JAMES MCCORMICK</b>						
<b>54693</b>						
2829108150444033-07202	PROPERTY TAX OVERPAYMENT	01271920	07/31/2024	53.17	460380	08/06/2024
Total JAMES MCCORMICK:				53.17		
<b>JAMIE HERNANDEZ</b>						
<b>27284</b>						
JH073124 LIB	JULY MILEAGE	11581224	07/31/2024	40.87	460417	08/08/2024
Total JAMIE HERNANDEZ:				40.87		
<b>JAMIE REICH</b>						
<b>555393</b>						
081224	REIMBURSE FITNESS CLASS FEES	01552117	08/12/2024	80.00	460521	08/20/2024
Total JAMIE REICH:				80.00		
<b>JANI-KING OF MILWAUKEE</b>						
<b>10100</b>						
mil08240153	CLEANING SERVICE AT AIRPORT - JULY 2024	01545318	08/16/2024	642.75	460522	08/20/2024
Total JANI-KING OF MILWAUKEE:				642.75		
<b>JEFFERSON CO CLERK OF COURTS</b>						
<b>10226</b>						
CYRUS 24-11282	BOND-CYRUS, ASHLEIGH E 10241983	01271990	08/21/2024	150.00	460594	08/27/2024
LAUERSDORF 24-9918	BOND-LAUERSDORF, BRADLEY A 03021980	01271990	07/30/2024	150.00	460357	08/01/2024
MENDOZA 24-999	BOND-MENDOZA, JOANNA 01152001	01271990	07/30/2024	150.00	460357	08/01/2024
RUIZ SILVA 24-9646	BOND-RUIZ SILVA, WILDER J 03282002	01271990	07/30/2024	650.00	460357	08/01/2024
Total JEFFERSON CO CLERK OF COURTS:				1,100.00		
<b>JEFFERSON CO REGISTER OF DEEDS</b>						
<b>10280</b>						
CUP 211 HIAWATHA ST	REC CUP - 211 HIAWATHA ST	01514018	08/20/2024	30.00	460595	Multiple
CUP 211 HIAWATHA ST	REC CUP - 211 HIAWATHA ST	01514018	08/20/2024	30.00-		
REC CUP - 1500 BRIDGE	REC CUP - 1500 BRIDGE ST	01514018	07/30/2024	30.00	460381	08/06/2024
VAC ROW JONES ST	REC VAC ROW-JONES ST	01514018	08/20/2024	30.00	Multiple	Multiple



Invoice Number	Description	GL Account	Invoice Date	Invoice Amount	Check Number	Check Issue Date
Total JEFFERSON CO REGISTER OF DEEDS:				60.00		
JEFFERSON CONCRETE LLC						
555376						
1619	CONCRETE - STREET REPAIRS	16581646	08/02/2024	828.00	460453	08/13/2024
1658	CONCRETE REPAIR -STORM WATER	16581646	08/14/2024	504.00	460596	08/27/2024
1658	CONCRETE REPAIR -PARKS	05581169	08/14/2024	360.00	460596	08/27/2024
Total JEFFERSON CONCRETE LLC:				1,692.00		
JEFFERSON COUNTY TREASURER						
10295						
AUG2024TAXSETTLE	TAX SETTLEMENTS - AUG 2024	50216110	08/12/2024	560,366.97	460455	08/13/2024
DOG LIC - JUN-JULY 2024	DOG LICENSES: JUN-JULY 2024	01431132	08/01/2024	160.00	460382	08/06/2024
JULY 2024	COUNTY COURT FINES - JULY 2024	01436100	08/09/2024	2,222.47	460454	08/13/2024
Total JEFFERSON COUNTY TREASURER:				562,749.44		
JEREMY LINGLE						
12380						
LINGLE RNC 2024	REIMB LINGLE - RNC	01521126	08/14/2024	52.94	460523	08/20/2024
Total JEREMY LINGLE:				52.94		
JERRY HEPP EXCAVATING INC						
8356						
31797	EXCAVATION-LAKESID TERR WTRMN BRK - WTR	03667318	08/14/2024	6,053.90	460597	08/27/2024
Total JERRY HEPP EXCAVATING INC:				6,053.90		
JESUS ARTZ & PRODUCTIONS LLC						
552517						
3038	SQUAD 610	01521144	07/24/2024	440.00	460383	08/06/2024
Total JESUS ARTZ & PRODUCTIONS LLC:				440.00		
JOHNS RECYCLING INC						
10496						
27516	SINGLE STREAM MIX RECYCLING	17581741	07/31/2024	6,994.03	460456	08/13/2024
Total JOHNS RECYCLING INC:				6,994.03		
JOHNSON CONTROLS						
10500						
1-133630585718	ADMIN BLDG COOLING ISSUE - WW	02850020	07/16/2024	587.72	460524	08/20/2024
1-133924307064	SERVICE AGREEMENT - WW	02850020	08/19/2024	1,375.00	460598	08/27/2024
Total JOHNSON CONTROLS:				1,962.72		
JOMAR QSUB INC						
555377						
2400242737	RADIATOR HOSE VEH #15	01541120	08/01/2024	69.70	460457	08/13/2024
Total JOMAR QSUB INC:				69.70		



CITY OF WATERTOWN

Paid Invoice Report  
Payment due dates: 8/1/2024 - 8/31/2024

Page: 14  
Sep 11, 2024 05:06PM

Invoice Number	Description		GL Account	Invoice Date	Invoice Amount	Check Number	Check Issue Date
JWR INC							
10015							
C44-0078	LOADMASTER CYLINDER - STOCK		17581720	07/18/2024	1,050.00	460384	08/06/2024
P44-0259	SEALS AND ROLLER ASSY VEH #21		17581720	08/09/2024	154.16	460525	08/20/2024
Total JWR INC:					1,204.16		
JX ENTERPRISES INC							
1094							
13246091P	SENDER - TEMP VEH #19		17581720	07/19/2024	75.99	460385	08/06/2024
13246256P	SENSORS VEH #19		17581720	07/22/2024	676.91	460385	08/06/2024
13246476P	GASKET - AXEL SHAFT		17581720	07/23/2024	17.96	460385	08/06/2024
13246476P	GASKET - AXEL SHAFT		01541120	07/23/2024	17.96	460385	08/06/2024
13246551P	HORN - VEH #20		17581720	07/24/2024	57.99	460385	08/06/2024
13246751P	SENSOR RETURN VEH #19		17581720	07/25/2024	172.55	460385	08/06/2024
13247617P	WINDOW KIT VEH #20		17581720	08/08/2024	80.99	460526	08/20/2024
13249209P	SPEED SENSOR & HARNESS VEH #20		17581720	08/20/2024	161.98	460599	08/27/2024
Total JX ENTERPRISES INC:					917.23		
KEVIN SCHOEFFEL							
27708							
KS073024 LIB	JUNE MILEAGE		11581224	07/30/2024	20.50	460418	08/08/2024
KS073024 LIB	JULY MILEAGE		11581224	07/30/2024	22.71	460418	08/08/2024
Total KEVIN SCHOEFFEL:					43.21		
KIMBALL MIDWEST							
11383							
102431680	SHOP STOCK SUPPLIES		01541120	07/22/2024	838.00	460386	08/06/2024
102472080	KRIMPS AND TIES FOR SWASTE VEHICLES		17581720	08/02/2024	822.70	460458	08/13/2024
102530945	SHOP STOCK SUPPLIES		01541120	08/21/2024	1,229.55	460600	08/27/2024
Total KIMBALL MIDWEST:					2,890.25		
KOPLIN EXCAVATING & GRADING INC							
11624							
128257	TOPSOIL-PARKS		01554120	07/31/2024	75.00	460527	08/20/2024
Total KOPLIN EXCAVATING & GRADING INC:					75.00		
KWIK TRIP EXTENDED NETWORK							
11971							
NP66908190	PD - FUEL / CAR WASH		01521140	08/05/2024	26.00	460528	08/20/2024
Total KWIK TRIP EXTENDED NETWORK:					26.00		
LAKESIDE INTERNATIONAL TRUCKS							
12048							
5187942PX1	FILTERS - STOCK SOLID WASTE		17581720	07/22/2024	284.28	460387	08/06/2024
5188676P	PTO REPAIR - SOLID WASTE		17581720	07/22/2024	198.67	460387	08/06/2024
5188801P	FILTERS - STOCK		01541120	07/25/2024	164.63	460387	08/06/2024
5188801PX1	FILTER - STOCK		17581720	07/25/2024	70.12	460387	08/06/2024
5189213P	FILTER - STOCK		01541120	08/07/2024	73.28	460601	08/27/2024
5189213P	FILTER - STOCK		17581720	08/07/2024	74.72	460601	08/27/2024
5189213PX1	FILTER (2) - STOCK		17581720	08/12/2024	147.86	460601	08/27/2024
5189486P	SENSOR VEH #21		17581720	08/16/2024	131.02	460601	08/27/2024



CITY OF WATERTOWN

Paid Invoice Report  
Payment due dates: 8/1/2024 - 8/31/2024

Page: 15  
Sep 11, 2024 05:06PM

Invoice Number	Description	GL Account	Invoice Date	Invoice Amount	Check Number	Check Issue Date
5189522P	WIRE PIGTAIL SHOP STOCK	01541120	08/16/2024	15.98	460601	08/27/2024
8295770P	AIR CONTROL/CORE VEH #55	01541120	08/02/2024	1,851.54	460459	08/13/2024
8297097P	TURN SWITCH VEH #51	01541120	08/22/2024	217.86	460601	08/27/2024
CM8295770P	CORE CREDIT VEH #55	01541120	08/12/2024	532.00-	460601	08/27/2024
Total LAKESIDE INTERNATIONAL TRUCKS:				2,697.96		
LANGE ENTERPRISES						
12110						
88538	NO PARKING SIGNS	01544118	08/14/2024	167.60	460602	08/27/2024
Total LANGE ENTERPRISES:				167.60		
LANGUAGE LINE SERVICES						
12115						
11355660	OVER THE PHONE INTERPRETATION	01521117	07/31/2024	426.37	460529	08/20/2024
Total LANGUAGE LINE SERVICES:				426.37		
LEAH CLARK						
555484						
08062024 - 9	RAIN BARREL REBATE 2024	16581645	07/26/2024	40.00	460388	08/06/2024
Total LEAH CLARK:				40.00		
LIFE ASSIST						
553503						
1494348	EMS BANDAGES, GAUZE, TEST STRIPS, PADS, GLOVES	01523154	07/26/2024	548.12	460460	08/13/2024
1498790	SUCTION CUPS FIRE	01523154	08/09/2024	179.29	460530	08/20/2024
1498913	IV AND BLOOD SETS FIRE	01523154	08/09/2024	100.00	460530	08/20/2024
1499677	IGEL, ARS, CATHETER, OB KIT, ERCO2, SODIM CHLORID	01523154	08/13/2024	1,002.31	460530	08/20/2024
Total LIFE ASSIST:				1,829.72		
LRS						
554437						
0005216960	TS RESTROOMS	26554320	07/25/2024	550.00	460603	08/27/2024
0005218939	TRASH DISPOSAL AIRPORT - JULY 2024	01545318	07/31/2024	77.20	460531	08/20/2024
Total LRS:				627.20		
LYCON INC						
553951						
1120052-IN	MORTAR STORM REPAIRS	16581646	08/11/2024	337.20	460532	08/20/2024
Total LYCON INC:				337.20		
MAAS BROS CONSTRUCTION CO						
13028						
23300-00003	FIRE STATION - PAYMENT #3	05523170	07/31/2024	890,791.86	460389	08/06/2024
Total MAAS BROS CONSTRUCTION CO:				890,791.86		
MADISON COLLEGE						
13040						
AUG2024TAXSETTLE-DO	TAX SETTLEMENT DODGE-AUG 2024	50217120	08/12/2024	89,338.24	460461	08/13/2024
AUG2024TAXSETTLE-JEF	TAX SETTLEMENT JEFFERSON - AUG 2024	50217120	08/12/2024	163,246.93	460461	08/13/2024



Invoice Number	Description	GL Account	Invoice Date	Invoice Amount	Check Number	Check Issue Date
Total MADISON COLLEGE:				252,585.17		
<b>MARGARET CHECKAI - PETTY CASH</b>						
<b>27109</b>						
071224 LIB	JANITORIAL SUPPLIES	11581220	07/12/2024	5.00	460419	08/08/2024
071924 LIB	JANITORIAL SUPPLIES	11581220	07/19/2024	2.50	460419	08/08/2024
072224 LIB	ADULT PROGRAMS	11581218	07/22/2024	17.87	460419	08/08/2024
072224 LIB	ADULT PROGRAMS	11581218	07/22/2024	4.94	460419	08/08/2024
072224 LIB	ADULT PROGRAMS	11581218	07/22/2024	7.10	460419	08/08/2024
072224 LIB	ADULT PROGRAMS	11581218	07/22/2024	6.90	460419	08/08/2024
072224 LIB	ADULT PROGRAMS	11581218	07/22/2024	6.00	460419	08/08/2024
072924 LIB	JANITORIAL SUPPLIES	11581220	07/29/2024	13.98	460419	08/08/2024
073024 LIB	JANITORIAL SUPPLIES	11581220	07/30/2024	8.43	460419	08/08/2024
080424 LIB	JANITORIAL SUPPLIES	11581220	08/04/2024	6.70	460419	08/08/2024
Total MARGARET CHECKAI - PETTY CASH:				79.42		
<b>MARK STEVENS</b>						
<b>555404</b>						
08082024CONF	TRAVEL REQUEST-MARK STEVENS	01514024	07/18/2024	67.00	460533	08/20/2024
08132024	TRAVEL REQUEST-ELECTION DAY ERRANDS	01514118	08/15/2024	18.09	460604	08/27/2024
Total MARK STEVENS:				85.09		
<b>MARSHFIELD CLINIC HEALTH SYSTEM INC</b>						
<b>554669</b>						
3764-27227	DRUG: MEDICAL REVIEW OFFICER	01521117	07/30/2024	12.00	460536	08/20/2024
3764-27227	DRUG: NON-DOT LAB	01521117	07/30/2024	24.00	460536	08/20/2024
3764-27432	DRUG SCREEN KULKE KRUEGER PARK	01554159	07/30/2024	42.00	460536	08/20/2024
3764-27432	DRUG SCREEN HAAS PARK	01554159	07/30/2024	42.00	460536	08/20/2024
3764-27432	DRUG SCREEN SCHROEDER PARK	01554159	07/30/2024	42.00	460536	08/20/2024
3764-27432	DRUG SCREEN THUROW PARK	01554159	07/30/2024	42.00	460536	08/20/2024
3764-27633	DRUG SCREEN BORAK SOLID WASTE	17581759	07/30/2024	42.00	460534	08/20/2024
3764-279698	DRUG SCREEN LARSON WATER	02820018	07/30/2024	42.00	460536	08/20/2024
Total MARSHFIELD CLINIC HEALTH SYSTEM INC:				288.00		
<b>MARTIN SYSTEMS INC</b>						
<b>554284</b>						
50587	FIRE INSPECTIONS	11581219	07/29/2024	650.94	460420	08/08/2024
Total MARTIN SYSTEMS INC:				650.94		
<b>MATT PIEPER</b>						
<b>16387</b>						
060124 PIEPER	FIRE 2305 TUITION REIMBURSEMENT PIEPER	01523148	06/01/2024	182.25	460535	08/20/2024
Total MATT PIEPER:				182.25		
<b>MEAD AND HUNT INC</b>						
<b>554744</b>						
371256	R4666751-222127.02-SLUDGE DRYER DESIGN - WW	02850020	08/07/2024	7,750.50	460537	08/20/2024
371759	R4666751-232328.01 2024 WTR & SWR GIS - WTR	03999998	08/13/2024	4,763.50	460605	08/27/2024
371759	R4666751-232328.01 2024 WTR & SWR GIS - WW	02973000	08/13/2024	3,470.00	460605	08/27/2024



CITY OF WATERTOWN

Paid Invoice Report  
Payment due dates: 8/1/2024 - 8/31/2024

Page: 17  
Sep 11, 2024 05:06PM

Invoice Number	Description	GL Account	Invoice Date	Invoice Amount	Check Number	Check Issue Date
Total MEAD AND HUNT INC:				15,984.00		
<b>MEBULBS PREMIUM QUALITY LIGHTING</b>						
<b>555374</b>						
46783753-01	MUNI BLDG - LIGHT BULBS	01517118	07/31/2024	378.42	460390	08/06/2024
Total MEBULBS PREMIUM QUALITY LIGHTING:				378.42		
<b>MENARDS INC</b>						
<b>13384</b>						
74984	MISC DOORS FOR PARKS	24427376	07/30/2024	118.36	460606	08/27/2024
75374	GANG BOX, GFI COVERS	01554120	08/07/2024	81.70	460538	08/20/2024
75701	TJ/CLARK CEDAR BOARDS, ROOF CAP	01554118	08/14/2024	333.48	460606	08/27/2024
Total MENARDS INC:				533.54		
<b>MICHAEL HOYT</b>						
<b>8710</b>						
HOYT RNC 2024	REIMB HOYT - RNC	01521126	08/14/2024	69.84	460539	08/20/2024
Total MICHAEL HOYT:				69.84		
<b>MIDDLETON FARMERS COOPERATIVE COMPANY</b>						
<b>554035</b>						
4223	FUEL PER CONTRACT	01541140	08/20/2024	28,545.57	460607	08/27/2024
Total MIDDLETON FARMERS COOPERATIVE COMPANY:				28,545.57		
<b>MID-STATE EQUIPMENT</b>						
<b>13424</b>						
D75987	OIL	01545318	07/11/2024	7.50	460540	08/20/2024
D78113	FRNT DECK WHLS-JD MOWER - WW	02820018	08/13/2024	66.36	460608	08/27/2024
D78131	BACK DECK WHLS-JD MOWER - WW	02820018	08/13/2024	78.24	460608	08/27/2024
D78182	WIPER SEAL, SNAP, AUGER	01554142	08/14/2024	64.23	460608	08/27/2024
Total MID-STATE EQUIPMENT:				216.33		
<b>MIDWEST TAPE</b>						
<b>27469</b>						
505843282	DATABASE - HOOPLA	11581246	07/31/2024	1,072.11	460421	08/08/2024
Total MIDWEST TAPE:				1,072.11		
<b>MILWAUKEE ALARM CO INC</b>						
<b>13515</b>						
262329	ANNUAL FIRE TEST	01543159	08/13/2024	100.00	460609	08/27/2024
262329	ANNUAL FIRE TEST	16581641	08/13/2024	100.00	460609	08/27/2024
262329	ANNUAL FIRE TEST	17581759	08/13/2024	100.00	460609	08/27/2024
Total MILWAUKEE ALARM CO INC:				300.00		
<b>MINNESOTA MUTUAL LIFE INS CO</b>						
<b>13558</b>						
002832L SEP 2024	EMPLOYEE LIFE INSURANCE EE AUGUST REFUND KURT	01213167	08/01/2024	174.72-	826244	08/23/2024
002832L SEP 2024	EMPLOYEE LIFE INSURANCE EE SEPT	01213167	08/01/2024	2,346.50	826244	08/23/2024
002832L SEP 2024	EMPLOYEE LIFE INSURANCE ER SEPT	01213167	08/01/2024	3,824.89	826244	08/23/2024



CITY OF WATERTOWN

Paid Invoice Report  
Payment due dates: 8/1/2024 - 8/31/2024

Page: 18  
Sep 11, 2024 05:06PM

Invoice Number	Description	GL Account	Invoice Date	Invoice Amount	Check Number	Check Issue Date
Total MINNESOTA MUTUAL LIFE INS CO:				5,996.67		
<b>MT POCKETS CORNHOLE LLC</b>						
554825	33 CORNHOLE BOARDS	24581107	08/05/2024	400.00	460462	08/13/2024
Total MT POCKETS CORNHOLE LLC:				400.00		
<b>NABCO ENTRANCES INC</b>						
14096	90167093 DOOR REPAIR SR CTR	01552060	07/25/2024	3,516.14	460392	08/06/2024
Total NABCO ENTRANCES INC:				3,516.14		
<b>NAPA AUTO PARTS-WATERTOWN</b>						
14085	311416 BATTERY - VEH #203	01541120	07/22/2024	139.49	460393	08/06/2024
	311585 SQUAD PARTS	01521144	07/24/2024	12.86	460393	08/06/2024
	312631 VAC PUMP VEH #97	01541120	08/13/2024	148.49	460541	08/20/2024
Total NAPA AUTO PARTS-WATERTOWN:				300.84		
<b>NORTH WOODS SUPERIOR CHEMICAL</b>						
14647	395778 FIREBALL DEGREASER	01554118	07/15/2024	226.63	460463	08/13/2024
Total NORTH WOODS SUPERIOR CHEMICAL:				226.63		
<b>OFFICE PRO</b>						
15275	702222-0 SHRED SERVICES	01514018	08/14/2024	50.00	460610	08/27/2024
Total OFFICE PRO:				50.00		
<b>OLSEN SAFETY EQUIPMENT CORP</b>						
15575	0417310-IN HIGH-VIS CLOTHING (INSURANCE SAFETY GRANT)	01516060	06/28/2024	1,792.18	460542	08/20/2024
	0418081-IN HIGH-VIS CLOTHING (INSURANCE SAFETY GRANT)	01516060	08/01/2024	2,217.65	460542	08/20/2024
Total OLSEN SAFETY EQUIPMENT CORP:				4,009.83		
<b>ONE SWEET DREAM LLC</b>						
555496	081924 TS EVENTS	26554341	08/19/2024	800.00	460611	08/27/2024
Total ONE SWEET DREAM LLC:				800.00		
<b>PASSENGER TRANSIT INC</b>						
16165	1801 TAXI RIDES-SR CTR	24581107	08/12/2024	117.00	460612	08/27/2024
	1804 HEALTH - TAXI VOUCHERS FOR CLIENTS	01531218	08/12/2024	18.00	460543	08/20/2024
	1805 CAB SERVICE REVENUE - JULY 2024	13427375	08/13/2024	25,834.00-	460612	08/27/2024
	1805 CAB SERVICE EXPENSE - JULY 2024	13571146	08/13/2024	71,729.65	460612	08/27/2024
Total PASSENGER TRANSIT INC:				46,030.65		



Invoice Number	Description	GL Account	Invoice Date	Invoice Amount	Check Number	Check Issue Date
<b>PAUL CONWAY SHIELDS</b>						
<b>3765</b>						
0474982	LT SHIELD PANELS FIRE	24581105	05/14/2021	60.00	460394	08/06/2024
Total PAUL CONWAY SHIELDS:				60.00		
<b>PAYNE &amp; DOLAN INC</b>						
<b>16185</b>						
APPLICATION FOR PYMT	#6-24 BITUMINOUS SURFACING- PATCH LIST NO. 2 BASE	02973011	08/09/2024	8,477.80	460464	08/13/2024
APPLICATION FOR PYMT	#6-24 BITUMINOUS SURFACING- PATCH LIST NO. 2 BASE	03999999	08/09/2024	5,227.33	460464	08/13/2024
APPLICATION FOR PYMT	#6-24 BITUMINOUS SURFACING- PATCH LIST NO. 2 BASE	16581660	08/09/2024	4,943.12	460464	08/13/2024
APPLICATION FOR PYMT	#6-24 BITUMINOUS SURFACING- PATCH LIST NO. 2 BASE	05581169	08/09/2024	989.84	460464	08/13/2024
Total PAYNE & DOLAN INC:				19,638.09		
<b>PEDRO GALLEGOS</b>						
<b>7072</b>						
GALLEGOS - TRAINING 0	GALLEGOS - TRAINING REIMBURSEMENT	01521156	08/02/2024	15.00	460395	08/06/2024
Total PEDRO GALLEGOS:				15.00		
<b>PEPSI (WP BEVERAGES LLC)</b>						
<b>16270</b>						
91110310	WAC CONCESSIONS	01552246	07/30/2024	2,360.76	460493	08/13/2024
Total PEPSI (WP BEVERAGES LLC):				2,360.76		
<b>PERSONNEL EVALUATION INC</b>						
<b>16281</b>						
52253	PD NEW EMPL EXAM	01521117	07/31/2024	80.00	460544	08/20/2024
Total PERSONNEL EVALUATION INC:				80.00		
<b>QUILL CORPORATION</b>						
<b>17500</b>						
39623775	OFFICE SUPPLIES	01512118	07/19/2024	252.06	460465	08/13/2024
Total QUILL CORPORATION:				252.06		
<b>REDFORD DATA SERVICES LLC</b>						
<b>18371</b>						
451	SCADA - WTR	03993331	08/02/2024	1,411.89	460466	08/13/2024
Total REDFORD DATA SERVICES LLC:				1,411.89		
<b>REGISTRATION FEE TRUST</b>						
<b>18383</b>						
DMV 07312024	REPLACMENT PLATE VEH #10	01541120	07/31/2024	4.00	460396	08/06/2024
Total REGISTRATION FEE TRUST:				4.00		
<b>REINDERS INC</b>						
<b>18388</b>						
6057297-00	19 TORO CONTROLLER, LABOR	01554142	07/31/2024	1,873.61	460467	08/13/2024
6057737-00	14 TORO REPAIR ITEMS	01554142	07/31/2024	484.96	460467	08/13/2024
6057829-00	TIRE, LATCHES, PRE-FILTER	01554142	08/01/2024	537.63	460467	08/13/2024
6058381-00	19 TORO FUEL SENDER, PIPE, BUSHING, GASKET	01554142	08/09/2024	219.37	460545	08/20/2024



Invoice Number	Description	GL Account	Invoice Date	Invoice Amount	Check Number	Check Issue Date
6058946-00	FUEL PUMP KIT	01554142	08/15/2024	196.01	460613	08/27/2024
Total REINDERS INC:				3,311.58		
<b>RENEWED HOMES-CHURCH ST LLC</b>						
<b>555486</b>						
2829108150421068-2023	REFUND RE TAX OVERPAYMENT	01271920	07/26/2024	1,451.34	460468	08/13/2024
Total RENEWED HOMES-CHURCH ST LLC:				1,451.34		
<b>RHYME BUSINESS PRODUCTS</b>						
<b>4092</b>						
36898371	COPIER MAINT FEE-	01541026	07/01/2024	175.86	460397	08/06/2024
36898371	COPIER MAINT FEE-	16581618	07/01/2024	175.86	460397	08/06/2024
37130429	COPIER MAINT FEE-	01521120	08/01/2024	523.72	460397	08/06/2024
Total RHYME BUSINESS PRODUCTS:				875.44		
<b>RICHTER HEATING &amp; AC INC</b>						
<b>18503</b>						
26860	A/C UNIT FOR WTP - WTR	03993218	07/16/2024	5,634.00	460398	08/06/2024
Total RICHTER HEATING & AC INC:				5,634.00		
<b>RICOH USA INC</b>						
<b>18509</b>						
5069832891	COPIER CONTRACT-	01552017	07/20/2024	354.87	460469	08/13/2024
8069892583	COPIER CONTRACT-	01552017	08/01/2024	5.81	460546	08/20/2024
Total RICOH USA INC:				360.68		
<b>RNOW INC</b>						
<b>552807</b>						
2024-71427	CYLINDER 2 X 5 BROOM FOR VEH #133	17581720	08/05/2024	356.73	460470	08/13/2024
2024-71517	JOYSTICK VEH #21	17581720	08/09/2024	2,518.00	460547	08/20/2024
Total RNOW INC:				2,874.73		
<b>ROBERT E LEE &amp; ASSOCIATES</b>						
<b>12297</b>						
86780	15364090 WTR RELOC-W MAIN/STH 16 - WW	02973011	07/24/2024	467.75	460471	08/13/2024
Total ROBERT E LEE & ASSOCIATES:				467.75		
<b>ROBERT HEIMERL</b>						
<b>8327</b>						
HEIMERL RNC 2024	REMIB HEIMERL - RNC	01521126	08/14/2024	111.64	460548	08/20/2024
Total ROBERT HEIMERL:				111.64		
<b>ROCK RIVER LABORATORY INC</b>						
<b>18693</b>						
S59326	BIOSOLIDS SOIL TESTING-LAND APPL - WW	02850020	08/15/2024	680.00	460614	08/27/2024
Total ROCK RIVER LABORATORY INC:				680.00		



Invoice Number	Description	GL Account	Invoice Date	Invoice Amount	Check Number	Check Issue Date
<b>SABEL MECHANICAL LLC</b>						
<b>554385</b>						
240544	LAUNDER COVER INSTLL-CLARIFIER(1) - WW	02973012	08/13/2024	148,525.00	460615	08/27/2024
Total SABEL MECHANICAL LLC:				148,525.00		
<b>SAFETY KLEEN SYSTEMS INC</b>						
<b>19061</b>						
95161624	USED OIL RECYCLE	17581741	08/07/2024	570.00	460616	08/27/2024
Total SAFETY KLEEN SYSTEMS INC:				570.00		
<b>SCHILLING SUPPLY CO INC</b>						
<b>19274</b>						
971186-00	SINGLEFOLD TOWELS, SOAP	01554118	07/29/2024	1,241.31	460472	08/13/2024
Total SCHILLING SUPPLY CO INC:				1,241.31		
<b>SHARP CORNER RENTALS LLC</b>						
<b>555492</b>						
2829108150411223-2023	REFUND RE TAX OVERPAYMENT	01271920	08/02/2024	5.00	460473	08/13/2024
Total SHARP CORNER RENTALS LLC:				5.00		
<b>SHERWIN WILLIAMS</b>						
<b>19523</b>						
5808-4	CHAMBERLAND PAINT	01554120	07/25/2024	74.99	460474	08/13/2024
7054-9	MARKING PAINT	01544118	06/17/2024	1,284.50	460549	08/20/2024
Total SHERWIN WILLIAMS:				1,359.49		
<b>SHORT ELLIOTT HENDRICKSON INC</b>						
<b>19563</b>						
471864	NEW FD DESIGN INSTALLMENT FIRE	05523170	08/13/2024	86,424.90	460617	08/27/2024
Total SHORT ELLIOTT HENDRICKSON INC:				86,424.90		
<b>SOUTHWEST SURVEYING</b>						
<b>27727</b>						
2167	MILFORD LOT LAND SURVEY & MAP SIDC	60510526	07/25/2024	2,360.00	460399	08/06/2024
2169	TOWN OF EMMET ATTACHMENT	01540968	07/26/2024	9,010.00	460399	08/06/2024
Total SOUTHWEST SURVEYING:				11,370.00		
<b>STATE OF WI - COURT FINES &amp;</b>						
<b>19788</b>						
JULY 2024	COURT FINES DUE STATE	01436100	08/09/2024	9,090.26	460475	08/13/2024
Total STATE OF WI - COURT FINES &:				9,090.26		
<b>STRAND ASSOCIATES INC</b>						
<b>19850</b>						
0213984	1550.010-LIFT STATION STUDY - WW	02973012	08/13/2024	347.69	460618	08/27/2024
0214294	1550.007 DNR PRV LSL RPL PRGRM - WTR	03992318	08/13/2024	3,238.83	460618	08/27/2024
Total STRAND ASSOCIATES INC:				3,586.52		



Invoice Number	Description	GL Account	Invoice Date	Invoice Amount	Check Number	Check Issue Date
STRYKER SALES CORPORATION						
19870						
9206759590	POWER CORD EMS FIRE	01523154	07/24/2024	28.08	460550	08/20/2024
9206871971	6257 XPEDITION MID CONFIG, CORD, AND CHARGER CA	15531418	08/06/2024	14,073.48	460550	08/20/2024
9206916109	BATTERY CHARGER FOR POWER STAIR CHAIR FIRE	15531418	08/12/2024	723.11	Multiple	08/27/2024
9206916176	CREDIT FOR TRADE IN FIRE	15531418	08/12/2024	500.00-	460632	08/27/2024
Total STRYKER SALES CORPORATION:				14,324.67		
SURE-FIRE INC						
555022						
44658715	RTU REPAIR	11581220	07/24/2024	311.99	460422	08/08/2024
Total SURE-FIRE INC:				311.99		
TAPCO INC						
20135						
1784186	SIGNAL SERVICE	01542420	08/05/2024	500.00	460476	08/13/2024
1784186	SIGNAL SERVICE	01544118	08/05/2024	2,035.15	460476	08/13/2024
1784920	STREET SIGN -RIVER RD AND FRANKLIN	01544120	08/14/2024	190.85	460620	08/27/2024
Total TAPCO INC:				2,726.00		
TBE TRAILERS						
20006						
23540	SHACKLE STRAPS	01554142	07/23/2024	15.12	460477	08/13/2024
23675	GREASE CAPS	01554142	07/30/2024	69.24	460477	08/13/2024
Total TBE TRAILERS:				84.36		
THE OBRION AGENCY LLC						
15175						
93489	COPY PAPER	01542118	08/19/2024	38.25	460621	08/27/2024
93489	COPY PAPER	17581718	08/19/2024	38.25	460621	08/27/2024
Total THE OBRION AGENCY LLC:				76.50		
THERMO PAL, INC						
555485						
INV160834	TRUNARC KIT/WARRANTY	24521165	07/29/2024	32,400.00	460400	08/06/2024
Total THERMO PAL, INC:				32,400.00		
THOMAS POFF						
554906						
POFF 07202024	SAFETY BOOTS REIMBURSEMENT	01543159	07/20/2024	100.00	460401	08/06/2024
Total THOMAS POFF:				100.00		
TIM THEDER LANDSCAPE CONTRACTOR INC						
555160						
24-674	TS PARK MAINT	26554320	08/08/2024	1,000.00	460551	08/20/2024
Total TIM THEDER LANDSCAPE CONTRACTOR INC:				1,000.00		
TODD JAEGER						



Invoice Number	Description		GL Account	Invoice Date	Invoice Amount	Check Number	Check Issue Date
555495							
81924	TS EVENTS		26554341	08/19/2024	1,250.00	460622	Multiple
81924	TS EVENTS		26554341	08/19/2024	1,250.00-		
Total TODD JAEGER:					.00		
TOP NOTCH AWARDS LLC							
20630							
2024-108	PARADE FLOAT PLAQUES		24581109	07/30/2024	76.66	460402	08/06/2024
2024-110	RETIREMENT PLAQUE KURTZ		01523118	08/09/2024	31.06	460552	08/20/2024
Total TOP NOTCH AWARDS LLC:					107.72		
TOWER AUTO BODY LLC							
554538							
1335	REPAIR - CHIEF'S SQUAD		01521144	07/26/2024	3,365.98	460403	08/06/2024
Total TOWER AUTO BODY LLC:					3,365.98		
TRANSPORTATION EQUIPMENT SALES CORP							
555281							
IN0063551NR	2024 CHRYSLER PACIFICA TOURING		05571170	07/12/2024	72,262.00	460478	08/13/2024
Total TRANSPORTATION EQUIPMENT SALES CORP:					72,262.00		
TRAVIS KIEKHAEFER							
555487							
2829108151012055	REFUND RE TAX OVERPAYMENT		01271920	07/26/2024	157.01	460479	08/13/2024
Total TRAVIS KIEKHAEFER:					157.01		
TRICIA SEIBEL							
553507							
81924	GYMNASTICS SESSION 1 CONTRACT		01552117	08/19/2024	5,232.00	460623	08/27/2024
Total TRICIA SEIBEL:					5,232.00		
TRITECH SOFTWARE SYSTEMS							
20825							
417086	SOFTWARE SUBSCRIPTION-FIRE		01523128	08/01/2024	483.00	460480	08/13/2024
Total TRITECH SOFTWARE SYSTEMS:					483.00		
U.S. BANK							
552451							
0173 082624	SR CTR CANDY & EVENT SUPPLIES		24581107	08/26/2024	128.17	911241	08/31/2024
0173 082624	REC GIFT BASKET PRIZES		01552118	08/26/2024	37.99	911241	08/31/2024
0173 082624	WPRA FINANCIAL SUSTAINABILITY PROGRAM		01552024	08/26/2024	365.00	911241	08/31/2024
0236 082624	MEMBERSHIP TO PSHRA 24-25 HR		01516022	08/26/2024	175.00	911241	08/31/2024
0236 082624	RECERTIFICATON FOR HR		01516024	08/26/2024	169.00	911241	08/31/2024
0312 082624	REC ADMIN BLDG CEILING REPAIR		01552060	08/26/2024	344.92	911241	08/31/2024
0312 082624	SR CTR CORNHOLE SCOREBOARD		24581107	08/26/2024	37.99	911241	08/31/2024
0312 082624	REC ADMIN BLDG FLOORING REPAIR		01552020	08/26/2024	34.78	911241	08/31/2024
0312 082624	REC ADMIN BLDG URINAL DEODORIZER		01552026	08/26/2024	51.68	911241	08/31/2024
0312 082624	REC ADMIN BLDG TOILET PAPER		01552026	08/26/2024	63.18	911241	08/31/2024
0312 082624	REC ADMIN BLDG REPAIR		01552020	08/26/2024	41.49	911241	08/31/2024
0312 082624	REC ADMIN FLAGS & THERMOSTAT COVERS		01552018	08/26/2024	116.77	911241	08/31/2024



CITY OF WATERTOWN

Paid Invoice Report  
Payment due dates: 8/1/2024 - 8/31/2024

Page: 24  
Sep 11, 2024 05:06PM

Invoice Number	Description	GL Account	Invoice Date	Invoice Amount	Check Number	Check Issue Date
0312 082624	REC ADMIN AIR FRESHENER & SPRAY BOTTLE	01552026	08/26/2024	43.63	911241	08/31/2024
0312 082624	REC ADMIN BLDG NAILS & FLOOR GLUE	01552020	08/26/2024	37.62	911241	08/31/2024
0312 082624	SR CTR NETFLIX	24581107	08/26/2024	16.34	911241	08/31/2024
0312 082624	REC ADMIN BLDG PAPER TOWELS	01552026	08/26/2024	189.20	911241	08/31/2024
0312 082624	REC ADMIN BLDG DEGREASER	01552026	08/26/2024	48.99	911241	08/31/2024
0312 082624	REC ADMIN BLDG SUPERGLUE & BLADE	01552020	08/26/2024	18.26	911241	08/31/2024
0312 082624	REC ADMIN BLDG FLOOR STRIPPER PAD & BATTERIES	01552026	08/26/2024	72.61	911241	08/31/2024
0312 082624	REFUND SR CTR CORNHOLE SCOREBOARD	24581107	08/26/2024	37.99-	911241	08/31/2024
0312 082624	SR CTR SENIOR DAY PIZZA	24581107	08/26/2024	90.94	911241	08/31/2024
0731 082624	OWL TRAINING FIRE	24581118	08/26/2024	1,106.70	911241	08/31/2024
0731 082624	REFUND FOR TAX ON OWL FIRE	24581118	08/26/2024	57.70-	911241	08/31/2024
1217 082624	PHONE - CITY HALL	01517132	08/26/2024	129.58	911241	08/31/2024
1217 082624	PHONE - POLICE	01521132	08/26/2024	191.00	911241	08/31/2024
1217 082624	PHONE - FIRE	01523132	08/26/2024	61.38	911241	08/31/2024
1217 082624	PHONE - HEALTH	01531232	08/26/2024	44.33	911241	08/31/2024
1217 082624	PHONE - STREET	01542132	08/26/2024	47.74	911241	08/31/2024
1217 082624	PHONE - LIBRARY	11581232	08/26/2024	57.97	911241	08/31/2024
1217 082624	PHONE - SENIOR CENTER	01552032	08/26/2024	44.33	911241	08/31/2024
1217 082624	PHONE - WASTEWATER	02820032	08/26/2024	54.56	911241	08/31/2024
1217 082624	PHONE - WATER	03992118	08/26/2024	51.15	911241	08/31/2024
1217 082624	PHONE - ENVIRO HEALTH	14531332	08/26/2024	13.64	911241	08/31/2024
1217 082624	SORTKWIK (3 PK) - FINANCE	01514018	08/26/2024	6.96	911241	08/31/2024
1217 082624	ID BADGE HOLDERS (12 PK) - ELECTIONS	01514118	08/26/2024	11.99	911241	08/31/2024
1217 082624	BUSINESS CARD HOLDER - FINANCE	01514018	08/26/2024	4.99	911241	08/31/2024
1217 082624	CLIPBOARDS (6 PK) - FINANCE	01514018	08/26/2024	17.99	911241	08/31/2024
1217 082624	COPIER MAINTENANCE - FINANCE	01514026	08/26/2024	174.00	911241	08/31/2024
1217 082624	REFUND CLEAR HANGING FILER (6 PK) - FINANCE	01514018	08/26/2024	32.95-	911241	08/31/2024
1217 082624	MARCO'S PIZZA DINNER - ELECTIONS	01514118	08/26/2024	37.00	911241	08/31/2024
1217 082624	TRIPLE FILE FOLDER (LOBBY) - FINANCE	01514018	08/26/2024	24.65	911241	08/31/2024
1217 082624	LARGE BINDER CLIPS (2 QTY) - FINANCE	01514018	08/26/2024	10.48	911241	08/31/2024
1217 082624	ID BADGE CLIPS (100 PK) - FINANCE	01514018	08/26/2024	11.98	911241	08/31/2024
1217 082624	PHONE - BSZ	01524132	08/26/2024	6.95-	911241	08/31/2024
1217 082624	PHONE - ENGINEER	01541032	08/26/2024	13.90-	911241	08/31/2024
1217 082624	PHONE - WATER	03992118	08/26/2024	104.99	911241	08/31/2024
1217 082624	PHONE - WW	02820032	08/26/2024	105.00	911241	08/31/2024
1217 082624	PHONE - STORM WATER	16581618	08/26/2024	35.00	911241	08/31/2024
1217 082624	PHONE - STORM WATER IPADS	16581631	08/26/2024	79.98	911241	08/31/2024
1797 082624	REC DAY CAMP SUPPLIES	01552118	08/26/2024	19.88	911241	08/31/2024
1797 082624	REC DAY CAMP FIELD TRIP ADMISSION	01552118	08/26/2024	25.00	911241	08/31/2024
1797 082624	REC DAY CAMP SUPPLIES FASTENERS	01552118	08/26/2024	3.97	911241	08/31/2024
1797 082624	WPRA FINANCIAL SUSTAINABILITY PROGRAM	05581120	08/26/2024	365.00	911241	08/31/2024
1797 082624	REC DAY CAMP ART SUPPLIES	01552118	08/26/2024	47.80	911241	08/31/2024
1797 082624	REC ADULT SOFTBALLS	01552118	08/26/2024	94.99	911241	08/31/2024
1797 082624	REC DAY CAMP TRAINING FOOD	01552118	08/26/2024	41.48	911241	08/31/2024
2084 082624	SEND LAB THERMOMETER FOR RE-CERT - WW	02820048	08/26/2024	15.84	911241	08/31/2024
2084 082624	CONTRACT 14804-01 ADMIN BLDG - WTR	03992118	08/26/2024	54.64	911241	08/31/2024
2084 082624	CONTRACT 14804-01 ADMIN BLDG - WW	02850044	08/26/2024	54.64	911241	08/31/2024
2084 082624	WHEEL SHAFT&NUTS-KUBOTA DECK - WW	02820018	08/26/2024	218.62	911241	08/31/2024
2084 082624	CABIN FLTR-JD MOWER - WW	02820018	08/26/2024	46.82	911241	08/31/2024
2084 082624	LEAK LOGGER MAINT - WTR	03667318	08/26/2024	3,518.00	911241	08/31/2024
2084 082624	ICLOUD 50GB STORAGE-DEPT HEAD TABLET - WW	02850044	08/26/2024	.99	911241	08/31/2024
2084 082624	LAB SUPPLIES-M-COLIBLUE 24 BROTH 50PK(1) - WW	02820048	08/26/2024	224.05	911241	08/31/2024
2084 082624	PORTABLE TOILET RENTAL FEE - WTR	03992318	08/26/2024	130.00	911241	08/31/2024
2084 082624	OIL FILTER(1)-DODGE JOURNEY - WW	02831010	08/26/2024	5.84	911241	08/31/2024
2084 082624	BLUE DEF(6)-JET TRUCK - WW	02831045	08/26/2024	95.94	911241	08/31/2024
2084 082624	4"(20) & 6"(16) FLG GSKT FOR PIPING - WW	02820018	08/26/2024	210.28	911241	08/31/2024
2084 082624	2-WAY SOLENOID VLV(1)-IRON FILTER - WTR	03645218	08/26/2024	174.34	911241	08/31/2024



CITY OF WATERTOWN

Paid Invoice Report  
Payment due dates: 8/1/2024 - 8/31/2024

Page: 25  
Sep 11, 2024 05:06PM

Invoice Number	Description	GL Account	Invoice Date	Invoice Amount	Check Number	Check Issue Date
2084 082624	SPRL WND FLG GSKT(15) FOR PIPING - WW	02820018	08/26/2024	110.55	911241	08/31/2024
2084 082624	UNION TEE & CONNECTOR(10EA)-CL2 LINES - WTR	03645218	08/26/2024	104.90	911241	08/31/2024
2084 082624	00010 AT&T WT LEASE - WTR	03992318	08/26/2024	975.00	911241	08/31/2024
2084 082624	00013 VERIZON WT AGREEMENT - WTR	03992318	08/26/2024	900.00	911241	08/31/2024
2084 082624	00012 SPRINT WT AGREEMENT - WTR	03992318	08/26/2024	2,062.50	911241	08/31/2024
2084 082624	JD MOWER TRACTOR TIRES(4) - WW	02820018	08/26/2024	529.22	911241	08/31/2024
2084 082624	FLUORIDE TESTING (1) - WTR	03644218	08/26/2024	29.00	911241	08/31/2024
2084 082624	INVERTED BLUE SPRY PAINT 12/CASE(2) - WTR	03667518	08/26/2024	162.35	911241	08/31/2024
2084 082624	LAB SUPPLIES-BTL TOP DISPNSR(1),WASH BTLS 4PK(4) -	02820048	08/26/2024	432.17	911241	08/31/2024
2084 082624	REFUND DBL CHRG 6/18/2024	03644218	08/26/2024	87.63-	911241	08/31/2024
2084 082624	SOFTENER SALT 80#(1) - WW	02820018	08/26/2024	12.50	911241	08/31/2024
2084 082624	ICLOUD 200GB STORAGE-COLL SYSTM TABLET - WW	02850044	08/26/2024	2.99	911241	08/31/2024
2084 082624	COURIER SERVICE 7/2/2024 - WW	02820049	08/26/2024	25.00	911241	08/31/2024
2084 082624	LAB SUPPLIES-PIPETTES ADJVOL & NIST CAL - WW	02820048	08/26/2024	702.85	911241	08/31/2024
2084 082624	FERRIC CHLORIDE SOLUTION - WW	02820060	08/26/2024	10,465.77	911241	08/31/2024
2084 082624	BAT SENSOR(1)-JOURNEY - WW	02831010	08/26/2024	130.53	911241	08/31/2024
2484 082624	DC BOAT BATTERY FIRE	01523142	08/26/2024	16.99	911241	08/31/2024
2484 082624	STORAGE CASE FIRE	01523120	08/26/2024	23.99	911241	08/31/2024
2569 082624	STORM WATER MAILING	16581627	08/26/2024	9.96	911241	08/31/2024
2693 082624	WHEDA CONFERENCE SIDC	60510524	08/26/2024	300.00	911241	08/31/2024
2701 082624	BUSINESS ENVELOPES AND POST IT NOTES	01524118	08/26/2024	51.66	911241	08/31/2024
2701 082624	LEGAL DESCRIPTION FOR 553 MILFORD STREET PUBLI	01524118	08/26/2024	11.34	911241	08/31/2024
2701 082624	TELEPHONE CORD FOR NIKKI'S PHONE	01524118	08/26/2024	3.13	911241	08/31/2024
2701 082624	OFFICE CHAIR CUSHION FOR NIKKI'S CHAIR	01524118	08/26/2024	37.23	911241	08/31/2024
3547 082624	TOWN SQUARE EVENT SNACKS	26554341	08/26/2024	37.90	911241	08/31/2024
3698 082624	SUPPLIES	18531818	08/26/2024	903.59	911241	08/31/2024
3698 082624	SHARPS	01531226	08/26/2024	189.00	911241	08/31/2024
3698 082624	SUPPLIES	14531344	08/26/2024	155.82	911241	08/31/2024
3698 082624	STAMPS	01531218	08/26/2024	29.99	911241	08/31/2024
3698 082624	FLU RETURN	01531218	08/26/2024	15.34	911241	08/31/2024
3698 082624	SERVICE	01531243	08/26/2024	172.32	911241	08/31/2024
3698 082624	SERVICE	14531326	08/26/2024	275.65	911241	08/31/2024
3698 082624	SHREDDING	01531226	08/26/2024	108.50	911241	08/31/2024
3698 082624	PAINT FOR DOOR	01531220	08/26/2024	48.21	911241	08/31/2024
3698 082624	BUGS	14531318	08/26/2024	31.30	911241	08/31/2024
3698 082624	SPONGE GAUZE	18531818	08/26/2024	41.43	911241	08/31/2024
3698 082624	SUPPLIES	14531344	08/26/2024	78.63	911241	08/31/2024
3698 082624	PHONE	01531232	08/26/2024	183.08	911241	08/31/2024
3698 082624	PHONE	14531332	08/26/2024	174.20	911241	08/31/2024
3736 082624	SUBSCRIPTION	01521122	08/26/2024	12.99	911241	08/31/2024
3769 082624	REMOTE SOFTWARE FOR IT	01518619	12/24/2741	180.00	911241	08/31/2024
3769 082624	SENIOR CENTER PAGING SYSTEM	15531418	12/24/2741	4,801.47	911241	08/31/2024
3769 082624	SENIOR CENTER PAGING SYSTEM	15531418	12/24/2741	1,420.31	911241	08/31/2024
3769 082624	SENIOR CENTER PAGING SYSTEM	15531418	12/24/2741	1,066.78	911241	08/31/2024
3769 082624	DESKTOP FOR PD	01521160	12/24/2741	5,404.88	911241	08/31/2024
3769 082624	SENIOR CENTER PAGING SYSTEM	01518618	12/24/2741	141.12	911241	08/31/2024
3769 082624	VIDEO EQUIPMENT PD	01427367	12/24/2741	378.79	911241	08/31/2024
3769 082624	LAPTOP PD	01427367	12/24/2741	639.99	911241	08/31/2024
3769 082624	ADOBE FOR WATER	02850061	12/24/2741	38.93	911241	08/31/2024
3921 082624	MEAL AT NACCHO - HEALTH - ARPA	15531418	08/26/2024	44.15	911241	08/31/2024
3921 082624	RIDE - HEALTH - ARPA	15531418	08/26/2024	41.96	911241	08/31/2024
3921 082624	MEAL	01531223	08/26/2024	30.46	911241	08/31/2024
3921 082624	LACTATION TRAINING	01531223	08/26/2024	720.00	911241	08/31/2024
3921 082624	MEMBERSHIP - TK	14531318	08/26/2024	105.00	911241	08/31/2024
3921 082624	RADON KITS	14531318	08/26/2024	3,745.95	911241	08/31/2024
3921 082624	RS RENEW - TK	14531318	08/26/2024	130.00	911241	08/31/2024
4068 082624	SWWBIA/SWWEIA MEETING 08/14/24 DOUG ZWIEG	01524122	08/26/2024	10.55	911241	08/31/2024



CITY OF WATERTOWN

Paid Invoice Report  
 Payment due dates: 8/1/2024 - 8/31/2024

Page: 26  
 Sep 11, 2024 05:06PM

Invoice Number	Description	GL Account	Invoice Date	Invoice Amount	Check Number	Check Issue Date
4068 082624	DISTILLED WATER AND DISPOSABLE GLOVES FOR STO	16581641	08/26/2024	36.53	911241	08/31/2024
4481 082624	SUBSCRIPTION CHARGE-JUL 2024	01516118	08/26/2024	284.00	911241	08/31/2024
4481 082624	SEARCH FEE/COPY FEE-CA	01516118	08/26/2024	13.45	911241	08/31/2024
4789 082624	PARTS FOR STREET EQUIPMENT	01541120	08/26/2024	297.85	911241	08/31/2024
4789 082624	PARTS FOR STREET EQUIPMENT	01541120	08/26/2024	27.99	911241	08/31/2024
4789 082624	RETURN PARTS FOR STREET EQUIPMENT	01541120	08/26/2024	153.20-	911241	08/31/2024
4789 082624	RETURN GLOVES	01543159	08/26/2024	35.99-	911241	08/31/2024
4789 082624	PARTS FOR STREET DEPT VEHICLE #4	01541120	08/26/2024	39.26	911241	08/31/2024
4789 082624	SHOP TOWELS	01541218	08/26/2024	125.86	911241	08/31/2024
4789 082624	TRIMMER/CHIPPER ITEMS	16581619	08/26/2024	53.78	911241	08/31/2024
4789 082624	RETURN OF IMPACT WRENCH	01541121	08/26/2024	219.00-	911241	08/31/2024
4789 082624	IMPACT TOOL	01541121	08/26/2024	169.00	911241	08/31/2024
4789 082624	IMPACT WRENCH	01541121	08/26/2024	219.00	911241	08/31/2024
4789 082624	CARBURETOR FOR WEED WHACKER	01541120	08/26/2024	39.99	911241	08/31/2024
4789 082624	SPARK PLUGS FOR WEED WHACKER	01541120	08/26/2024	7.32	911241	08/31/2024
4789 082624	PARTS FOR STREET EQUIPMENT	01541120	08/26/2024	173.49	911241	08/31/2024
4789 082624	PARTS FOR STREET EQUIPMENT	01541120	08/26/2024	164.66	911241	08/31/2024
4789 082624	PARTS FOR STREET EQUIPMENT	01541120	08/26/2024	363.99	911241	08/31/2024
4789 082624	RETURNED PARTS	01541120	08/26/2024	363.99-	911241	08/31/2024
4789 082624	PORTABLE TOILET RENTAL AT YARDWASTE SITE	16581619	08/26/2024	130.00	911241	08/31/2024
4789 082624	PARTS FOR STREET EQUIPMENT	01541120	08/26/2024	130.70	911241	08/31/2024
4789 082624	PARTS FOR STREET EQUIPMENT	01541120	08/26/2024	54.96	911241	08/31/2024
4789 082624	PARTS FOR STREET VEHICLE #130	01541120	08/26/2024	220.90	911241	08/31/2024
4789 082624	PARTS FOR WASH BAY REPAIRS	01541220	08/26/2024	19.02	911241	08/31/2024
4789 082624	CONSTRUCTION DEBRIS DUMPSTER	17581741	08/26/2024	1,851.12	911241	08/31/2024
4789 082624	OFFICE SUPPLIES	17581718	08/26/2024	124.67	911241	08/31/2024
4789 082624	OFFICE SUPPLIES	01542118	08/26/2024	35.11	911241	08/31/2024
4789 082624	PAPER TOWELS	01541218	08/26/2024	29.12	911241	08/31/2024
4789 082624	CABLE SERVICE (2 MONTHS) AT STREET DIVISION	01542118	08/26/2024	153.80	911241	08/31/2024
4789 082624	ITEMS FOR STORM REPAIR CREW	16581619	08/26/2024	59.98	911241	08/31/2024
4789 082624	PARTS FOR STREET EQUIPMENT	01541120	08/26/2024	40.80	911241	08/31/2024
4789 082624	PARTS FOR STREET EQUIPMENT	01541120	08/26/2024	1,705.47	911241	08/31/2024
4789 082624	EQUIPMENT OIL	01541140	08/26/2024	109.47	911241	08/31/2024
4789 082624	PARTS FOR CHIPPER EQUIPMENT	16581622	08/26/2024	17.89	911241	08/31/2024
4789 082624	PARTS FOR SOLID WASTE EQUIPMENT	17581720	08/26/2024	747.54	911241	08/31/2024
4789 082624	SWITCH FOR STREET EQUIPMENT	01541120	08/26/2024	41.44	911241	08/31/2024
4789 082624	WOOD FOR BUILDING DOOR	01541218	08/26/2024	77.22	911241	08/31/2024
4789 082624	FLOORING FOR NEW MEETING ROOM	05541170	08/26/2024	593.80	911241	08/31/2024
4789 082624	PAINT AND FLOORING MATERIAL FOR NEW MEETING RO	05541170	08/26/2024	81.81	911241	08/31/2024
4789 082624	PAINT AND SUPPLIES FOR NEW MEETING ROOM	05541170	08/26/2024	80.23	911241	08/31/2024
4789 082624	VARIOUS ITEMS FOR STORM REPAIRS CREW	16581619	08/26/2024	311.57	911241	08/31/2024
4789 082624	TIRES FOR LEAF SUCKER	16581623	08/26/2024	398.24	911241	08/31/2024
4789 082624	TIRES FOR LEAF SUCKER TRUCK	16581623	08/26/2024	899.96	911241	08/31/2024
4789 082624	TIRES FOR LEAF SUCKER	16581623	08/26/2024	241.94	911241	08/31/2024
4789 082624	PARTS FOR STREET EQUIPMENT	01541120	08/26/2024	5.99	911241	08/31/2024
4789 082624	PARTS FOR STREET EQUIPMENT	01541120	08/26/2024	27.29	911241	08/31/2024
4789 082624	PADLOCK FOR STREET LIGHT BOX AT 4TH & MAIN	01542420	08/26/2024	10.60	911241	08/31/2024
4789 082624	TRIMMER LINE	16581619	08/26/2024	10.54	911241	08/31/2024
4945 082624	GOTO REFUND	01513118	08/26/2024	27.77-	911241	08/31/2024
4945 082624	GOTO REFUND	01513118	08/26/2024	125.23-	911241	08/31/2024
4945 082624	GOTO REFUND	01513118	08/26/2024	17.00-	911241	08/31/2024
4945 082624	CLOUD STORAGE MAYOR	01513118	08/26/2024	.99	911241	08/31/2024
5083 082624	PAINT & BRUSH 4PK-WTP - WW	03993218	08/26/2024	105.21	911241	08/31/2024
5083 082624	ALTERNATING RELAY(2)-LIFT STATIONS - WW	02831020	08/26/2024	554.59	911241	08/31/2024
5083 082624	RAIN-X CARWASH 100OZ(1) - WTR	03994018	08/26/2024	8.27	911241	08/31/2024
5083 082624	VOLTIVE 18/4 SHIELDED RISER(1) - WW	02820018	08/26/2024	219.99	911241	08/31/2024
5083 082624	PRESSURE TRANSDUCER(2)-LIFT STNS - WW	02831020	08/26/2024	1,427.90	911241	08/31/2024



CITY OF WATERTOWN

Paid Invoice Report  
 Payment due dates: 8/1/2024 - 8/31/2024

Page: 27  
 Sep 11, 2024 05:06PM

Invoice Number	Description	GL Account	Invoice Date	Invoice Amount	Check Number	Check Issue Date
5083 082624	SALES TAX REFUND - WTR	03645218	08/26/2024	79.81-	911241	08/31/2024
5083 082624	GIFT CARD-FROM RTND PAD LOCKS - WW	03993018	08/26/2024	27.99-	911241	08/31/2024
5083 082624	MILW RPLMNT TRIMMER HEAD(1) - WW	02820018	08/26/2024	46.89	911241	08/31/2024
5083 082624	NITRILE GLOVES - WW	02820018	08/26/2024	89.99	911241	08/31/2024
5083 082624	HOLE SAW BULK BM 2"(2)&W/ARBOR 1"(1)-GRT PMP 2 -	02820018	08/26/2024	44.82	911241	08/31/2024
5083 082624	5LB 1/8" WELDING ROD - WW	02820018	08/26/2024	22.99	911241	08/31/2024
5083 082624	UPS BATTERY BACKUP(2)-SERVER ROOM - WW	02850060	08/26/2024	588.48	911241	08/31/2024
5083 082624	FREIGHTLINER DSHBRD TRIM LINER ASMBLY - WW	02831010	08/26/2024	175.76	911241	08/31/2024
5083 082624	WELL 6 CLAY VLV-COMPRSN SLV&INSERT - WTR	03601418	08/26/2024	12.51	911241	08/31/2024
5083 082624	NUTS/BOLTS-MINNOW PROJECT - WW	02820018	08/26/2024	17.27	911241	08/31/2024
5083 082624	LAPTOP BATTERY HP PROBOOK-PH - WW	02850060	08/26/2024	25.88	911241	08/31/2024
5083 082624	RING BATTERY DOORBELL PLUS(2) - WW	02850044	08/26/2024	299.98	911241	08/31/2024
5083 082624	KICKDOWN DOOR STOP(10) - WTR	03600318	08/26/2024	79.00	911241	08/31/2024
5083 082624	RPLMNT RING DOORBELL BATTERY 2PK(1) - WW	02850044	08/26/2024	39.99	911241	08/31/2024
5083 082624	RTND RING BATTERY DOORBELL PLUS(2) - WW	02850044	08/26/2024	299.98-	911241	08/31/2024
5083 082624	SHIPPING WATER SAMPLES - WTR	03644218	08/26/2024	47.78	911241	08/31/2024
5083 082624	IMPACT SOCKET 8PC SET(1) - WW	02820018	08/26/2024	58.48	911241	08/31/2024
5083 082624	IMPACT SOCKET 13PC SET(1) - WW	02820018	08/26/2024	119.82	911241	08/31/2024
5083 082624	LANDSCAPE PIN(4)-SPAULDING LS - WW	02820018	08/26/2024	16.08	911241	08/31/2024
5083 082624	RING BATTERY DOORBELL PLUS(2) - WW	02850044	08/26/2024	239.98	911241	08/31/2024
5083 082624	RING BATTERY DOORBELL PLUS(2) - WW	02850044	08/26/2024	239.98	911241	08/31/2024
5083 082624	MAINT SHOP SUPPLIES-PVC CEMENT/ALL-PURP CLNR -	03993018	08/26/2024	19.71	911241	08/31/2024
5083 082624	DECK WHEELS-JD MOWER - WW	02820018	08/26/2024	38.90	911241	08/31/2024
6201 082624	STORAGE FOR PARTS	01552218	08/26/2024	37.14	911241	08/31/2024
6201 082624	WATER FOR CONCESSIONS	01552246	08/26/2024	13.96	911241	08/31/2024
6201 082624	SMOOTHIE & CONCESSIONS SUPPLIES	01552246	08/26/2024	164.40	911241	08/31/2024
6201 082624	GLASS CLEANER, TRASH BAGS & FUNNELS	01552218	08/26/2024	42.55	911241	08/31/2024
6201 082624	WASP/HORNET SPRAY	01552218	08/26/2024	26.96	911241	08/31/2024
6201 082624	SCHEDULING SOFTWARE - IP SPLIT	01552318	08/26/2024	70.89	911241	08/31/2024
6201 082624	SCHEDULING SOFTWARE - AC SPLIT	01552218	08/26/2024	70.88	911241	08/31/2024
6201 082624	MARKETING FOR MOVIE NIGHT @ AC	01552218	08/26/2024	25.00	911241	08/31/2024
6201 082624	GAS FOR AC	01552228	08/26/2024	28.57	911241	08/31/2024
6201 082624	ICE BAG FOR CONCESSIONS SUPPLIES	01552218	08/26/2024	6.49	911241	08/31/2024
6201 082624	BEACH BALLS FOR REC PROGRAMMING	01552118	08/26/2024	5.28	911241	08/31/2024
6323 082624	MUNI BLDG - FOLIAGE	01517118	08/26/2024	11.43	911241	08/31/2024
6323 082624	LEAF BLOWER	01517118	08/26/2024	219.99	911241	08/31/2024
6323 082624	GARAGE DOOR OPENER/FD	01517118	08/26/2024	269.90	911241	08/31/2024
6323 082624	LATTICE	01517118	08/26/2024	63.22	911241	08/31/2024
6323 082624	PARTS / REPAIR KIT	01517118	08/26/2024	83.74	911241	08/31/2024
6323 082624	PARTS	01517118	08/26/2024	139.00	911241	08/31/2024
6550 082624	TRAINING	01521156	08/26/2024	250.00	911241	08/31/2024
6550 082624	TRAINING-FEE	01521156	08/26/2024	5.00	911241	08/31/2024
6550 082624	TRAINING	01521156	08/26/2024	472.00	911241	08/31/2024
6550 082624	TRAINING	01521156	08/26/2024	437.00	911241	08/31/2024
6650 082624	POSTAGE	01521118	08/26/2024	4.28	911241	08/31/2024
6650 082624	TRAINING SUPPLIES	01521156	08/26/2024	17.25	911241	08/31/2024
6650 082624	POSTAGE	01521118	08/26/2024	4.28	911241	08/31/2024
6650 082624	POSTAGE	01521118	08/26/2024	4.28	911241	08/31/2024
6650 082624	POSTAGE	01521118	08/26/2024	3.79	911241	08/31/2024
6650 082624	MAINT SUPPLIES	01517118	08/26/2024	58.33	911241	08/31/2024
6650 082624	DRY CLEAN MCGRUFF	01521118	08/26/2024	55.54	911241	08/31/2024
6650 082624	POSTAGE	01521118	08/26/2024	4.28	911241	08/31/2024
6650 082624	POSTAGE	01521118	08/26/2024	4.28	911241	08/31/2024
6650 082624	POSTAGE	01521118	08/26/2024	4.28	911241	08/31/2024
6650 082624	BACKGROUND CHECKS	01514018	08/26/2024	1,498.00	911241	08/31/2024
6650 082624	WINDSHIELD REPAIR	01521144	08/26/2024	385.86	911241	08/31/2024
6650 082624	POSTAGE	01521118	08/26/2024	4.28	911241	08/31/2024



CITY OF WATERTOWN

Paid Invoice Report  
 Payment due dates: 8/1/2024 - 8/31/2024

Page: 28  
 Sep 11, 2024 05:06PM

Invoice Number	Description	GL Account	Invoice Date	Invoice Amount	Check Number	Check Issue Date
6650 082624	POSTAGE	01521118	08/26/2024	4.28	911241	08/31/2024
6650 082624	DARE SUPPLIES	01521141	08/26/2024	547.41	911241	08/31/2024
6650 082624	MUNI SUPPLIES	01517118	08/26/2024	24.24	911241	08/31/2024
6650 082624	POSTAGE	01521118	08/26/2024	4.21	911241	08/31/2024
6650 082624	POSTAGE	01521118	08/26/2024	4.28	911241	08/31/2024
6650 082624	POSTAGE	01521118	08/26/2024	4.28	911241	08/31/2024
6650 082624	SAFETY PINS	24581113	08/26/2024	9.99	911241	08/31/2024
6650 082624	POSTAGE	01521118	08/26/2024	3.79	911241	08/31/2024
6650 082624	MAINT SUPPLIES	01517118	08/26/2024	58.33	911241	08/31/2024
6650 082624	SQUAD SUPPLIES	01521144	08/26/2024	17.30	911241	08/31/2024
6650 082624	POSTAGE	01521118	08/26/2024	4.28	911241	08/31/2024
6650 082624	MODEMS	01521132	08/26/2024	193.46	911241	08/31/2024
6650 082624	CORDS - SQUADS	01521144	08/26/2024	28.47	911241	08/31/2024
6650 082624	MUNI SUPPLIES	01517118	08/26/2024	33.62	911241	08/31/2024
6650 082624	FOLDERS - CROSSING GUARDS	01521218	08/26/2024	6.25	911241	08/31/2024
6650 082624	POSTAGE	01521118	08/26/2024	3.79	911241	08/31/2024
6650 082624	POSTAGE	01521118	08/26/2024	4.28	911241	08/31/2024
6650 082624	K-9 PLUSHIES	24581112	08/26/2024	2,715.00	911241	08/31/2024
6650 082624	TRAINING - HOTEL	01521156	08/26/2024	303.00	911241	08/31/2024
6822 082624	MEAL AT NACCHO-HEALTH-ARPA	15531418	08/26/2024	30.07	911241	08/31/2024
6822 082624	CABINET	01531218	08/26/2024	9.99	911241	08/31/2024
6822 082624	PARKING-NACCHO-HEALTH ARPA	15531418	08/26/2024	44.00	911241	08/31/2024
6822 082624	POOL TEST	14531318	08/26/2024	148.87	911241	08/31/2024
6822 082624	MEAL AT NACCHO - HEALTH ARPA	15531418	08/26/2024	27.45	911241	08/31/2024
6822 082624	STOP THE BLEED KITS- HEALTH ARPA	15531418	08/26/2024	1,295.64	911241	08/31/2024
6822 082624	SWEET SOLUTION FOR EP	15531418	08/26/2024	55.21	911241	08/31/2024
6822 082624	WHITEBOARD	14531318	08/26/2024	22.39	911241	08/31/2024
6822 082624	STOP THE BLEED KITS- HEALTH ARPA	15531418	08/26/2024	2,303.36	911241	08/31/2024
6822 082624	PRIME	01531218	08/26/2024	14.99	911241	08/31/2024
6822 082624	MEMBERSHIP	01531222	08/26/2024	410.00	911241	08/31/2024
6822 082624	MEAL	01531223	08/26/2024	19.00	911241	08/31/2024
6822 082624	TABLES - HEALTH ARPA	15531418	08/26/2024	2,332.80	911241	08/31/2024
6822 082624	CONFERENCE - AK	01531223	08/26/2024	150.00	911241	08/31/2024
6822 082624	CONFERENCE - LC	01531223	08/26/2024	200.00	911241	08/31/2024
6822 082624	POOL TEST	14531318	08/26/2024	148.87	911241	08/31/2024
6822 082624	CHAIRS - HEALTH ARPA	15531418	08/26/2024	5,700.00	911241	08/31/2024
6822 082624	SWIFFER DUSTERS & SCREEN EXTENDER	01531218	08/26/2024	223.43	911241	08/31/2024
6822 082624	AIR FRESHENER	01531218	08/26/2024	11.91	911241	08/31/2024
7235 082624	DSPS RENEWAL DUVERNELL FIRE	24581105	08/26/2024	1.24	911241	08/31/2024
7235 082624	DSPS RENEWAL DUVERNELL FIRE	24581105	08/26/2024	55.00	911241	08/31/2024
7235 082624	CABLES/LAUNDRY DETERGENT FIRE	01523118	08/26/2024	129.49	911241	08/31/2024
7235 082624	WATER GAUGES EMER MANAGE	01525118	08/26/2024	27.60	911241	08/31/2024
7235 082624	PHONES/IPADS FIRE	01523132	08/26/2024	639.25	911241	08/31/2024
7235 082624	BATTERY FOR APP FIRE	01523142	08/26/2024	164.99	911241	08/31/2024
7235 082624	DSPS RENEWAL HANSON FIRE	24581105	08/26/2024	1.24	911241	08/31/2024
7235 082624	DSPS RENEWAL HANSON FIRE	24581105	08/26/2024	55.00	911241	08/31/2024
7235 082624	DSPS RENEWAL WOJO FIRE	24581105	08/26/2024	1.24	911241	08/31/2024
7235 082624	DSPS RENEWAL WOJO FIRE	24581105	08/26/2024	55.00	911241	08/31/2024
7235 082624	BATTERY RETURN FIRE	01523142	08/26/2024	10.55-	911241	08/31/2024
7235 082624	FIRE INSPECTOR PHONE FIREQ	24581105	08/26/2024	86.78	911241	08/31/2024
7235 082624	FUSE PLUG FIRE	01523142	08/26/2024	12.40	911241	08/31/2024
7235 082624	PENCILS FIRE	24581105	08/26/2024	219.88	911241	08/31/2024
7235 082624	STEGGALL CONFERENCE FIRE	01523148	08/26/2024	800.00	911241	08/31/2024
7235 082624	PIZZA DINNER FIRE	01523118	08/26/2024	187.44	911241	08/31/2024
7235 082624	ADOBE CLOUD PETERS FIRE	01523128	08/26/2024	303.71	911241	08/31/2024
7235 082624	BUSINESS CARDS/ POSTCARDS FIRE	24581105	08/26/2024	106.37	911241	08/31/2024
7235 082624	HAZ MAT BOOK FIRE	24581105	08/26/2024	68.99	911241	08/31/2024



CITY OF WATERTOWN

Paid Invoice Report  
Payment due dates: 8/1/2024 - 8/31/2024

Page: 29  
Sep 11, 2024 05:06PM

Invoice Number	Description	GL Account	Invoice Date	Invoice Amount	Check Number	Check Issue Date
7235 082624	CARDS/ BACKPACK FIRE	01523118	08/26/2024	133.96	911241	08/31/2024
7235 082624	WATER BOTTLED FIRE	01523118	08/26/2024	97.50	911241	08/31/2024
7235 082624	SCREWS FIRE	01523118	08/26/2024	15.76	911241	08/31/2024
7235 082624	GARAGE REMOTE FIRE	01523118	08/26/2024	35.31	911241	08/31/2024
7235 082624	FLAG FIRE	01523118	08/26/2024	42.49	911241	08/31/2024
7235 082624	BOAT TRAILER LIGHTS FIRE	01523142	08/26/2024	39.97	911241	08/31/2024
7235 082624	POWER ADAPTER CORD FIRE	01523128	08/26/2024	9.99	911241	08/31/2024
7235 082624	SUPER GLUE AND HOSE ADAP	01523120	08/26/2024	54.17	911241	08/31/2024
7235 082624	WATER BOTTLES FIRE	01523118	08/26/2024	23.94	911241	08/31/2024
7235 082624	2.5 GAL DEF FIRE	01523142	08/26/2024	19.98	911241	08/31/2024
7235 082624	OFFICE SUPPLIES FIRE	01523144	08/26/2024	37.06	911241	08/31/2024
7235 082624	OFFICE SUPPLIES FIRE	01523144	08/26/2024	36.90	911241	08/31/2024
7235 082624	TV/INTERNET FIRE	01523118	08/26/2024	206.40	911241	08/31/2024
7235 082624	SMOKE DETECTOR POLE AND TESTER FIRE	24581105	08/26/2024	54.28	911241	08/31/2024
7235 082624	GAL BLUE DEF FIRE	01523142	08/26/2024	50.97	911241	08/31/2024
7235 082624	OWL CASE TRIPOD FOR CAMERA FIRE	01523128	08/26/2024	80.93	911241	08/31/2024
7235 082624	ADOBE PETERS FIRE	01523128	08/26/2024	24.25	911241	08/31/2024
7235 082624	FIRE INSPECTION SUPPLIES FIREQ	24581105	08/26/2024	189.01	911241	08/31/2024
7235 082624	BLUE DEF FIRE	01523142	08/26/2024	101.94	911241	08/31/2024
7235 082624	CHEESE FIRE	01523118	08/26/2024	27.00	911241	08/31/2024
7235 082624	THREAD/TOOL FIRE	01523118	08/26/2024	27.93	911241	08/31/2024
7235 082624	BINDERS AND TABS FIRE	01523144	08/26/2024	63.15	911241	08/31/2024
7235 082624	COOKES FOR SWEARIN FIRE	01523118	08/26/2024	32.50	911241	08/31/2024
7235 082624	COOLER FIRE	01523118	08/26/2024	36.91	911241	08/31/2024
7235 082624	HANDTRUCK WITH WHEELS FIRE	01523120	08/26/2024	105.49	911241	08/31/2024
7235 082624	TOOL KIT FIRE	01523120	08/26/2024	118.00	911241	08/31/2024
7235 082624	LOCK STARTER KIT FIRE	01523120	08/26/2024	19.63	911241	08/31/2024
7235 082624	BAND SAW FIRE	01523120	08/26/2024	256.30	911241	08/31/2024
7235 082624	SS CHAIN, AND RINGS AND CORDS FIRE	01523118	08/26/2024	47.12	911241	08/31/2024
7235 082624	SCREWS/CASTERS FIRE	01523118	08/26/2024	18.16	911241	08/31/2024
7235 082624	SAW CHIP GUARD FIRE	01523120	08/26/2024	4.50	911241	08/31/2024
7235 082624	APP PARTS FIRE	01523142	08/26/2024	9.99	911241	08/31/2024
7235 082624	CABLE KIT, LEVELING KIT, POWER INVERTER FIRE FIRE	01523120	08/26/2024	170.41	911241	08/31/2024
7235 082624	SUPPLIES FIRE	01523118	08/26/2024	41.98	911241	08/31/2024
7535 082624	PARK RESTROOM EXHAUST FAN & DUCTS	24554120	08/26/2024	111.95	911241	08/31/2024
7535 082624	PARK RESTROOM BOLT	24554120	08/26/2024	39.40	911241	08/31/2024
7535 082624	PARK BUBBLER ASSEMBLIES	01554148	08/26/2024	201.34	911241	08/31/2024
7535 082624	PARK PAINT TRAILER SUPPLIES	01554118	08/26/2024	30.98	911241	08/31/2024
7535 082624	PARK TORO BLADES	01554142	08/26/2024	79.47	911241	08/31/2024
7535 082624	PARK PAINT ROLLER & FRAME	01554120	08/26/2024	56.94	911241	08/31/2024
7535 082624	PARK RESTROOM LOOSE SCREWS	24554120	08/26/2024	35.88	911241	08/31/2024
7535 082624	PARK SHOP LIST SPRAY PAINT	01554120	08/26/2024	33.40	911241	08/31/2024
7535 082624	PARK KEY KNOB, CUTTER, BLANKS	01554120	08/26/2024	161.39	911241	08/31/2024
7535 082624	PARK GEESE LAND BASED UNIT	24554120	08/26/2024	1,416.00	911241	08/31/2024
7535 082624	PARK CHOLORINATING SANITIZER, FLAGS	01554118	08/26/2024	262.58	911241	08/31/2024
7535 082624	PARK RESTROOM SIGNS	24554120	08/26/2024	149.00	911241	08/31/2024
7535 082624	CERTIFIED ARBORIST RECERTIFICATION - RT	01561119	08/26/2024	120.00	911241	08/31/2024
7535 082624	PARK GFCI SELF TEST	01554118	08/26/2024	97.96	911241	08/31/2024
7535 082624	PARK SELF-DRILL	24554120	08/26/2024	11.24	911241	08/31/2024
7535 082624	PARK PATROL DUST PANS, ETC.	01554118	08/26/2024	34.96	911241	08/31/2024
7535 082624	PARK LATHE FENCING	01554118	08/26/2024	704.39	911241	08/31/2024
7535 082624	PARK RESTROOM VENTILATION SUPPLIES	24554120	08/26/2024	23.63	911241	08/31/2024
7535 082624	PARK RESTROOM LIGHTS	24554120	08/26/2024	335.95	911241	08/31/2024
7535 082624	PARK RESTROOM LIGHTS	24554120	08/26/2024	95.98	911241	08/31/2024
7535 082624	PARK WEATHERPROOF TAYMAC	24554120	08/26/2024	43.92	911241	08/31/2024
7535 082624	PARK RESTROOM DOOR CLOSURES	24554120	08/26/2024	78.63	911241	08/31/2024
7535 082624	WAC PVC	01552220	08/26/2024	176.99	911241	08/31/2024



CITY OF WATERTOWN

Paid Invoice Report  
Payment due dates: 8/1/2024 - 8/31/2024Page: 30  
Sep 11, 2024 05:06PM

Invoice Number	Description	GL Account	Invoice Date	Invoice Amount	Check Number	Check Issue Date
7535 082624	RIVERFEST POSTS & TAPE	01554118	08/26/2024	101.79	911241	08/31/2024
7535 082624	PARK SQUEEGEE, SPRAY PISTOL, BLEACH	01554118	08/26/2024	167.39	911241	08/31/2024
7535 082624	PARK RESTROOM BATTERIES, NAILER BARE	24554120	08/26/2024	528.00	911241	08/31/2024
7535 082624	PARK CUTWHEEL	01554118	08/26/2024	17.42	911241	08/31/2024
7535 082624	PARK LIGHTS SUPPLIES	24554120	08/26/2024	16.19	911241	08/31/2024
7535 082624	EXTENSION URBAN FORESTRY WORKSHOP	01561124	08/26/2024	30.00	911241	08/31/2024
7535 082624	PARK RESTROOM VENT DUCT	24554120	08/26/2024	20.90	911241	08/31/2024
7535 082624	WAC LUG CHEST WADER	01552218	08/26/2024	109.99	911241	08/31/2024
7535 082624	PARK EQUIP REPAIR BLADE	01554142	08/26/2024	79.47	911241	08/31/2024
7535 082624	PARK POWER TOOL ORGANIZER	01554118	08/26/2024	36.98	911241	08/31/2024
7535 082624	PARK LIGHT BULBS	01554118	08/26/2024	65.97	911241	08/31/2024
7535 082624	PARK RESTROOM VENT PIPE	24554120	08/26/2024	13.12	911241	08/31/2024
7535 082624	PARK MECHANICAL TIME SWITCH	24554120	08/26/2024	62.00	911241	08/31/2024
7535 082624	PARK LATEX GLOVES	01554120	08/26/2024	113.80	911241	08/31/2024
7535 082624	PARK RESTROOM BALL VALVE	24554120	08/26/2024	42.03	911241	08/31/2024
7535 082624	PARK PLASTIC ANCHORS	24554120	08/26/2024	16.99	911241	08/31/2024
7535 082624	PARK CLOCK TRIPPERS TIMERS	01554120	08/26/2024	16.98	911241	08/31/2024
7535 082624	PARK BOSCH ALTERNATOR	01554142	08/26/2024	265.89	911241	08/31/2024
7535 082624	PARK CUTLER HAMMER	01554120	08/26/2024	14.48	911241	08/31/2024
7535 082624	PARK WOOD GLUE, HINGE	01554120	08/26/2024	12.00	911241	08/31/2024
8428 082624	BOAT EDUCATION CERT WINCHESTERFIRE	01523148	08/26/2024	48.20	911241	08/31/2024
8428 082624	BOAT EDUCATION CERT SPIRK FIRE	01523148	08/26/2024	48.42	911241	08/31/2024
8428 082624	SUPPLIES FOR MOUNTING FLAG, CLEANING, FIRE	01523118	08/26/2024	44.73	911241	08/31/2024
8745 082624	DONATION PURCHASE (FRIENDS: COFFEE)	11581250	08/26/2024	124.50	911241	08/31/2024
8745 082624	DONATION PURCHASE (FRIENDS: MISC)	11581250	08/26/2024	159.72	911241	08/31/2024
8745 082624	ADULT SLC	11581218	08/26/2024	29.49	911241	08/31/2024
8745 082624	MATERIALS, NON-BOOKS	11581246	08/26/2024	45.68	911241	08/31/2024
8745 082624	DONATION PURCHASE (FRIENDS: COFFEE)	11581250	08/26/2024	57.59	911241	08/31/2024
8745 082624	DONATION PURCHASE (FRIENDS: COFFEE)	11581250	08/26/2024	43.00	911241	08/31/2024
8745 082624	TECHNOLOGY	11581246	08/26/2024	9.98	911241	08/31/2024
8745 082624	OFFICE & LIBRARY SUPPLIES	11581218	08/26/2024	2.99	911241	08/31/2024
8745 082624	OFFICE & LIBRARY SUPPLIES	11581218	08/26/2024	159.96	911241	08/31/2024
8745 082624	JANITORIAL SUPPLIES	11581220	08/26/2024	283.80	911241	08/31/2024
8745 082624	LARGE PRINT	11581246	08/26/2024	25.50	911241	08/31/2024
8745 082624	LARGE PRINT	11581246	08/26/2024	81.16	911241	08/31/2024
8745 082624	DONATION PURCHASE (FRIENDS: MISC)	11581250	08/26/2024	166.89	911241	08/31/2024
8745 082624	DVD	11581246	08/26/2024	32.92	911241	08/31/2024
8745 082624	CHILDREN BOOKS	11581246	08/26/2024	418.19	911241	08/31/2024
8745 082624	YOUNG ADULT BOOKS	11581246	08/26/2024	285.24	911241	08/31/2024
8745 082624	ADULT FICTION	11581246	08/26/2024	1,308.61	911241	08/31/2024
8745 082624	ADULT NONFICTION	11581246	08/26/2024	197.04	911241	08/31/2024
8745 082624	DONATION PURCHASE (FRIENDS: MISC)	11581250	08/26/2024	231.00	911241	08/31/2024
8745 082624	JANITORIAL SUPPLIES	11581220	08/26/2024	25.98	911241	08/31/2024
8745 082624	DONATION PURCHASE (FRIENDS: MISC)	11581250	08/26/2024	166.89	911241	08/31/2024
8745 082624	ADULT PROGRAMS	11581218	08/26/2024	6.59	911241	08/31/2024
8745 082624	CHILDREN PROGRAMS	11581218	08/26/2024	18.79	911241	08/31/2024
8745 082624	TEEN PROGRAMS	11581218	08/26/2024	18.79	911241	08/31/2024
8745 082624	ADULT TALKING BOOKS	11581246	08/26/2024	22.74	911241	08/31/2024
8745 082624	LARGE PRINT	11581246	08/26/2024	20.18	911241	08/31/2024
8745 082624	DONATION PURCHASE (FRIENDS: MISC)	11581250	08/26/2024	93.25	911241	08/31/2024
8745 082624	JANITORIAL SUPPLIES	11581220	08/26/2024	344.61	911241	08/31/2024
8745 082624	CHILDREN PROGRAMS	11581218	08/26/2024	49.98	911241	08/31/2024
8745 082624	OFFICE & LIBRARY SUPPLIES	11581218	08/26/2024	7.17	911241	08/31/2024
8745 082624	CHILDREN PROGRAMS	11581218	08/26/2024	65.99	911241	08/31/2024
8745 082624	CHILDREN PROGRAMS	11581218	08/26/2024	41.58	911241	08/31/2024
8745 082624	CHILDREN PROGRAMS	11581218	08/26/2024	45.80	911241	08/31/2024
8745 082624	DONATION PURCHASE (FRIENDS: 500 BOOKS)	11581250	08/26/2024	46.27	911241	08/31/2024



CITY OF WATERTOWN

Paid Invoice Report  
 Payment due dates: 8/1/2024 - 8/31/2024

Page: 31  
 Sep 11, 2024 05:06PM

Invoice Number	Description	GL Account	Invoice Date	Invoice Amount	Check Number	Check Issue Date
8745 082624	TEEN PROGRAMS	11581218	08/26/2024	29.38	911241	08/31/2024
8745 082624	OFFICE & LIBRARY SUPPLIES	11581218	08/26/2024	23.98	911241	08/31/2024
8745 082624	DONATION PURCHASE (JJ)	11581250	08/26/2024	369.99	911241	08/31/2024
8745 082624	DONATION PURCHASE (FRIENDS: COFFEE)	11581250	08/26/2024	175.50	911241	08/31/2024
8745 082624	DONATION PURCHASE (FRIENDS: 1000 BOOKS)	11581250	08/26/2024	14.99	911241	08/31/2024
8745 082624	DUES, FEES (WLA JAMIE)	11581222	08/26/2024	201.00	911241	08/31/2024
8745 082624	LARGE PRINT	11581246	08/26/2024	45.73	911241	08/31/2024
8745 082624	TEEN PROGRAMS	11581218	08/26/2024	34.98	911241	08/31/2024
8745 082624	DVD	11581246	08/26/2024	53.96	911241	08/31/2024
8745 082624	DONATION PURCHASE (FRIENDS: MISC)	11581250	08/26/2024	500.00	911241	08/31/2024
8745 082624	YOUNG ADULT BOOKS	11581246	08/26/2024	9.99	911241	08/31/2024
8745 082624	OFFICE & LIBRARY SUPPLIES	11581218	08/26/2024	44.91	911241	08/31/2024
8745 082624	OFFICE & LIBRARY SUPPLIES	11581218	08/26/2024	22.60	911241	08/31/2024
8745 082624	BOOK SUPPLIES	11581218	08/26/2024	11.76	911241	08/31/2024
8745 082624	TEEN PROGRAMS	11581218	08/26/2024	72.89	911241	08/31/2024
8745 082624	TEEN PROGRAMS	11581218	08/26/2024	34.11	911241	08/31/2024
8745 082624	ADULT NONFICTION	11581246	08/26/2024	39.45	911241	08/31/2024
8745 082624	CHILDREN BOOKS	11581246	08/26/2024	5.19	911241	08/31/2024
8745 082624	DVD	11581246	08/26/2024	150.21	911241	08/31/2024
8745 082624	CHILDREN BOOKS	11581246	08/26/2024	77.81	911241	08/31/2024
8745 082624	DVD	11581246	08/26/2024	13.39	911241	08/31/2024
8745 082624	DVD	11581246	08/26/2024	7.78	911241	08/31/2024
8745 082624	MARKETING	11581218	08/26/2024	19.88	911241	08/31/2024
8745 082624	DVD	11581246	08/26/2024	59.86	911241	08/31/2024
8745 082624	DVD	11581246	08/26/2024	13.99	911241	08/31/2024
8745 082624	DVD	11581246	08/26/2024	19.96	911241	08/31/2024
8745 082624	TEEN PROGRAMS	11581218	08/26/2024	7.83	911241	08/31/2024
8745 082624	YOUNG ADULT BOOKS	11581246	08/26/2024	123.27	911241	08/31/2024
8745 082624	ADULT NONFICTION	11581246	08/26/2024	182.36	911241	08/31/2024
8745 082624	ADULT FICTION	11581246	08/26/2024	114.53	911241	08/31/2024
8745 082624	ADULT FICTION	11581246	08/26/2024	40.98	911241	08/31/2024
8745 082624	TEEN SLC	11581218	08/26/2024	14.99-	911241	08/31/2024
8745 082624	TEEN SLC	11581218	08/26/2024	15.88-	911241	08/31/2024
8745 082624	CHILDREN PROGRAMS	11581218	08/26/2024	39.57	911241	08/31/2024
8745 082624	TEEN PROGRAMS	11581218	08/26/2024	39.56	911241	08/31/2024
8745 082624	ADULT FICTION	11581246	08/26/2024	214.16	911241	08/31/2024
8745 082624	MATERIALS, NON-BOOKS	11581246	08/26/2024	7.99	911241	08/31/2024
8745 082624	YOUNG ADULT BOOKS	11581246	08/26/2024	61.57	911241	08/31/2024
8745 082624	CHILDREN BOOKS	11581246	08/26/2024	323.05	911241	08/31/2024
8745 082624	ADULT NONFICTION	11581246	08/26/2024	203.91	911241	08/31/2024
8745 082624	ADULT FICTION	11581246	08/26/2024	602.10	911241	08/31/2024
8745 082624	ADULT FICTION	11581246	08/26/2024	10.01	911241	08/31/2024
8745 082624	ADULT PROGRAMS	11581218	08/26/2024	3.59	911241	08/31/2024
8745 082624	OFFICE & LIBRARY SUPPLIES	11581218	08/26/2024	3.99	911241	08/31/2024
8745 082624	ADULT PROGRAMS	11581218	08/26/2024	38.94	911241	08/31/2024
8745 082624	MARKETING	11581218	08/26/2024	39.98	911241	08/31/2024
8745 082624	CHILDREN BOOKS	11581246	08/26/2024	26.72	911241	08/31/2024
8745 082624	CHILDREN BOOKS	11581246	08/26/2024	16.99	911241	08/31/2024
8745 082624	DVD	11581246	08/26/2024	15.99	911241	08/31/2024
8745 082624	JANITORIAL SUPPLIES	11581220	08/26/2024	368.56	911241	08/31/2024
8745 082624	ADULT NONFICTION	11581246	08/26/2024	36.73	911241	08/31/2024
8745 082624	ADULT SLC	11581218	08/26/2024	47.80	911241	08/31/2024
8745 082624	OFFICE & LIBRARY SUPPLIES	11581218	08/26/2024	9.99	911241	08/31/2024
8745 082624	CHILDREN PROGRAMS	11581218	08/26/2024	57.48	911241	08/31/2024
8745 082624	ADULT SLC	11581218	08/26/2024	79.48	911241	08/31/2024
8745 082624	ADULT FICTION	11581246	08/26/2024	47.60	911241	08/31/2024
8745 082624	OFFICE & LIBRARY SUPPLIES	11581218	08/26/2024	8.79	911241	08/31/2024



CITY OF WATERTOWN

Paid Invoice Report  
Payment due dates: 8/1/2024 - 8/31/2024

Page: 32  
Sep 11, 2024 05:06PM

Invoice Number	Description	GL Account	Invoice Date	Invoice Amount	Check Number	Check Issue Date
8745 082624	ADULT FICTION	11581246	08/26/2024	67.62	911241	08/31/2024
8745 082624	MATERIALS, NON-BOOKS	11581246	08/26/2024	13.09	911241	08/31/2024
8745 082624	YOUNG ADULT BOOKS	11581246	08/26/2024	7.94	911241	08/31/2024
8747 082624	ACROBAT PRO	01521122	08/26/2024	239.88	911241	08/31/2024
8747 082624	SQUAD REPAIRS	01521144	08/26/2024	90.96	911241	08/31/2024
8747 082624	SQUAD REPAIRS	01521144	08/26/2024	90.96	911241	08/31/2024
8747 082624	ICE CREAM IN THE PARK	01521155	08/26/2024	25.13	911241	08/31/2024
8877 08262024	CLOUD STORAGE	01518422	08/26/2024	9.99	911241	08/31/2024
8877 08262024	CABLE TV SERVICE	01518422	08/26/2024	83.93	911241	08/31/2024
8877 08262024	STANDING DESK	01518460	08/26/2024	219.99	911241	08/31/2024
8877 08262024	EMAIL DELIVERY SERVICE	01518422	08/26/2024	47.48	911241	08/31/2024
8877 08262024	SPECIALTY RECHARGEABLE BATTERIES, BATTERY TES	01518418	08/26/2024	310.56	911241	08/31/2024
9084 082624	ZOOM: E MCFARLAND	01513118	07/26/2024	15.99	911241	08/31/2024
9084 082624	ZOOM: M STEVENS	01514018	07/26/2024	15.99	911241	08/31/2024
9084 082624	ZOOM: D BROWER	01521118	07/26/2024	15.99	911241	08/31/2024
9084 082624	ZOOM: B ZIRBES	01524118	07/26/2024	15.99	911241	08/31/2024
9084 082624	ZOOM: C QUEST	01531218	07/26/2024	15.99	911241	08/31/2024
9084 082624	ZOOM: A BEYER	01541018	07/26/2024	15.99	911241	08/31/2024
9084 082624	ZOOM: K BUTTERIS	01552018	07/26/2024	15.99	911241	08/31/2024
9084 082624	ZOOM: M BECKER	60510518	07/26/2024	15.99	911241	08/31/2024
9084 082624	ELECTION WORKER SNACKS	01514118	07/26/2024	222.61	911241	08/31/2024
9084 082624	STEVENS WRONG CARD USE	01514018	07/26/2024	3.30	911241	08/31/2024
9084 082624	ELECTION WORKER LUNCH	01514118	07/26/2024	263.45	911241	08/31/2024
9084 082624	ELECTION WORKER SUPPER	01514118	07/26/2024	122.22	911241	08/31/2024
9084 082624	LEASE: 052424-082324	01514026	07/26/2024	198.66	911241	08/31/2024
9190 082624	WELLNESS CLASSES	01516018	08/26/2024	35.00	911241	08/31/2024
9190 082624	WELLNESS CLASSES	01516018	08/26/2024	35.00	911241	08/31/2024
9190 082624	WELLNESS CLASSES	01516018	08/26/2024	35.00	911241	08/31/2024
9190 082624	ICE POPS FOR SPLASH POP UP FIRE	01523118	08/26/2024	11.92	911241	08/31/2024
9190 082624	SUBS FOR EMPLOYEE APPRECIATION	01519552	08/26/2024	557.79	911241	08/31/2024
9190 082624	OFFICE SUPPLIES FIRE	01523144	08/26/2024	21.98	911241	08/31/2024
9190 082624	OFFICE SUPPLIES HR	01516018	08/26/2024	7.99	911241	08/31/2024
9190 082624	COAT RACK IT	01518618	08/26/2024	11.98	911241	08/31/2024
9190 082624	SUPPLIES FOR EMPLOYEE LUNCH	01519552	08/26/2024	35.94	911241	08/31/2024
9190 082624	SHIRTS FOR BATTLE OF THE BADGE GAME	05481220	08/26/2024	487.50	911241	08/31/2024
9190 082624	SUPPLIES FOR LUNCH	01519552	08/26/2024	10.21	911241	08/31/2024
Total U.S. BANK:				106,918.57		
UNITED COOPERATIVE						
21528	8509 LP FUEL- FORKLIFT	01541140	07/22/2024	267.96	460404	08/06/2024
Total UNITED COOPERATIVE:				267.96		
UNITED ELECTRIC INC						
21526	86372 CONFERENCE ROOM 2044 REMODEL	24517120	06/12/2024	2,450.00	460553	08/20/2024
	87454 QUARRY PUMP CONTROL CABINENT REPAIR	01541120	07/24/2024	334.56	460405	08/06/2024
	87644 OCONNELL-WE ENERGIES UPDATE DWNPMT - WW	03992318	07/31/2024	1,293.10	460481	08/13/2024
Total UNITED ELECTRIC INC:				4,077.66		
UNITED INDUSTRIAL AUTOMATION						
21496	2388 TRBLSHT VFD(2)-WTP HIGH LIFT PUMPS - WTR	03992318	08/07/2024	300.00	460554	08/20/2024



CITY OF WATERTOWN		Paid Invoice Report			Page: 33	
		Payment due dates: 8/1/2024 - 8/31/2024			Sep 11, 2024 05:06PM	
Invoice Number	Description	GL Account	Invoice Date	Invoice Amount	Check Number	Check Issue Date
Total UNITED INDUSTRIAL AUTOMATION:				300.00		
UNIVERSAL RECYCLING TECHNOLOGIES LLC						
21538						
ARINV216960	REGRIGERATOR (29) RECYCLE	17581741	07/25/2024	1,363.00	460406	08/06/2024
ARINV217358	APPLIANCE, TV AND ELECTRONIC RECYCLING	17581741	07/31/2024	1,170.16	460482	08/13/2024
ARINV217780	ELECTRONIC, TV, APPLIANCE RECYCLINGCLING	17581741	08/13/2024	971.54	460624	08/27/2024
Total UNIVERSAL RECYCLING TECHNOLOGIES LLC:				3,504.70		
USIC LOCATING SERVICES LLC						
553098						
676302	DIGGERS HOTLINE TICKET LOCATING - STREET	01543118	07/31/2024	23.44	460555	08/20/2024
676302	DIGGERS HOTLINE TICKET LOCATING - STORM	16581632	07/31/2024	1,836.45	460555	08/20/2024
676302	DIGGERS HOTLINE TICKET LOCATING - WTR	03992318	07/31/2024	1,836.45	460555	08/20/2024
676302	DIGGERS HOTLINE TICKET LOCATING - WW	02850020	07/31/2024	1,836.45	460555	08/20/2024
Total USIC LOCATING SERVICES LLC:				5,532.79		
USPS WATERTOWN						
21522						
SF080124	PERMIT #93 PRE-PMT - WTR	03903018	08/02/2024	2,500.00	460483	08/13/2024
Total USPS WATERTOWN:				2,500.00		
VANDEWALLE & ASSOCIATES						
22160						
202407027	CURRENT PLANNING SERVICES CITY	60510526	07/18/2024	2,926.25	460407	08/06/2024
202407027	CURRENT PLANNING SERVICES CITY TID 7	19580748	07/18/2024	647.50	460407	08/06/2024
202407028	ZONING MAP AMENDMENTS	24540913	07/18/2024	537.50	460407	08/06/2024
202407029	DRAFT OVERLAY TEXT AND MAP	24540913	07/18/2024	1,470.00	460407	08/06/2024
Total VANDEWALLE & ASSOCIATES:				5,581.25		
WACHTEL TREE SCIENCE INC						
23042						
139572	TRUNK INJECTION FOR EAB	01561119	08/05/2024	7,553.00	460625	08/27/2024
Total WACHTEL TREE SCIENCE INC:				7,553.00		
WATERTOWN AREA CHAMBER OF COMMERCE						
23160						
169	TOURISM FUNDS MANAGEMENT-QTR 3	22551210	08/05/2024	2,250.00	460484	08/13/2024
Total WATERTOWN AREA CHAMBER OF COMMERCE:				2,250.00		
WATERTOWN REDEVELOPMENT AUTHORITY						
23390						
HOUSING REHAB GRANT	HOUSING REHAB GRANT	24531660	08/23/2024	100,000.00	460626	08/27/2024
Total WATERTOWN REDEVELOPMENT AUTHORITY:				100,000.00		
WATERTOWN REGIONAL MEDICAL CENTER LLC						
23400						
071024	BISHOP NEW HIRE DRUG SCREEN BISHOP PD	01521117	08/02/2024	30.00	460561	08/20/2024
071124	BORAK DRUG SCREEN BORAK SOLID WASTE	17581759	08/02/2024	30.00	460561	08/20/2024



CITY OF WATERTOWN

Paid Invoice Report  
Payment due dates: 8/1/2024 - 8/31/2024

Page: 34  
Sep 11, 2024 05:06PM

Invoice Number	Description	GL Account	Invoice Date	Invoice Amount	Check Number	Check Issue Date
071724 LARSON	DRUG SCREEN LARSON WASTEWATER	02820018	08/02/2024	30.00	460561	08/20/2024
071824 PARK	DRUG SCREEN SCHROEDER	01554159	08/02/2024	30.00	460561	08/20/2024
071824 PARK	DRUG SCREEN HAAS PARK	01554159	08/02/2024	30.00	460561	08/20/2024
071824 PARK	DRUG SCREEN THUROW PARK	01554159	08/02/2024	30.00	460561	08/20/2024
071824 PARK	DRUG SCREEN KRUEGER PARK	01554159	08/02/2024	30.00	460561	08/20/2024
073024 CHUPKA	NEW HIRE CHUPKA HEALTH	01531218	08/02/2024	40.00	460561	08/20/2024
073124 HODEL	DRUG SCREEN HODEL PARK	01554159	08/02/2024	30.00	460561	08/20/2024
073124 POWERS PD	NEW HIRE POWERS PD	01521117	08/02/2024	40.00	460561	08/20/2024
Total WATERTOWN REGIONAL MEDICAL CENTER LLC:				320.00		
WATERTOWN TOURISM COMMISSION						
23461						
ROOM TAX 062024	ROOM TAX PAID - JUNE 2024	22551205	08/01/2024	16,539.29	460408	08/06/2024
Total WATERTOWN TOURISM COMMISSION:				16,539.29		
WATERTOWN UNIFIED SCHOOL DISTRICT						
23485						
AUG2024TAXSETTLE-DO	TAX SETTLEMENT DODGE-AUG 2024	50217110	08/12/2024	863,396.61	460485	08/13/2024
AUG2024TAXSETTLE-JEF	TAX SETTLEMENT JEFFERSON - AUG 2024	50217110	08/12/2024	1,577,676.53	460485	08/13/2024
Total WATERTOWN UNIFIED SCHOOL DISTRICT:				2,441,073.14		
WATERTOWN WATER DEPT						
23487						
08022024	WATER - CITY HALL	01517131	07/31/2024	489.98	460409	08/06/2024
08022024	WATER - MISC BLDGS	01517231	07/31/2024	530.13	460409	08/06/2024
08022024	WATER - HEALTH BLDG	01531231	07/31/2024	87.59	460409	08/06/2024
08022024	WATER - STREETS	01541231	07/31/2024	1,249.31	460409	08/06/2024
08022024	WATER - AIRPORT	01545331	07/31/2024	4,114.30	460409	08/06/2024
08022024	WATER - SOLID WASTE	17581731	07/31/2024	35.13	460409	08/06/2024
08022024	WATER - PARKS	01552231	07/31/2024	1,969.56	460409	08/06/2024
08022024	WATER - REC ADMIN	01552031	07/31/2024	173.48	460409	08/06/2024
08022024	WATER - PARK	01554131	07/31/2024	1,275.31	460409	08/06/2024
08022024	WATER - WW BILLING	02840000	07/31/2024	20,000.00	460409	08/06/2024
08022024	WATER - WATER DEPT	03993218	07/31/2024	635.79	460409	08/06/2024
08152024	WATER-SOLID WASTE	17581731	08/15/2024	247.64	460556	08/20/2024
08152024	WATER OTHER-MISC BLDGS	01517231	08/15/2024	14.51	460556	08/20/2024
08152024	WATER-PARK	01554131	08/15/2024	2,805.55	460556	08/20/2024
08152024	WATER-BUBBLER	01554148	08/15/2024	145.72	460556	08/20/2024
08152024	WATER-WASTEWATER	02820031	08/15/2024	6,206.33	460556	08/20/2024
08152024	WATER-WATER DEPT	03993218	08/15/2024	672.59	460556	08/20/2024
08152024	WATER-FUTURE FUND	26554331	08/15/2024	1,215.69	460556	08/20/2024
081524 LIB	WATER - LIBRARY	11581231	08/15/2024	361.57	460627	08/27/2024
Total WATERTOWN WATER DEPT:				42,230.18		
WAUPUN EQUIPMENT CO INC						
23506						
11211F	SENSOR VEH #105	16581622	07/31/2024	139.00	460486	08/13/2024
Total WAUPUN EQUIPMENT CO INC:				139.00		
WDATCP						
23026						
2024 WI agent reimburse	ENVIRO - REIMBURSE AGENT FEES 2024	14531319	08/05/2024	21,892.50	460487	08/13/2024



CITY OF WATERTOWN

Paid Invoice Report  
Payment due dates: 8/1/2024 - 8/31/2024

Page: 35  
Sep 11, 2024 05:06PM

Invoice Number	Description	GL Account	Invoice Date	Invoice Amount	Check Number	Check Issue Date
Total WDATCP:				21,892.50		
<b>WE ENERGIES</b>						
<b>23530</b>						
0700679825-00028	ELECTRIC - RIVERFEST BEERTENT 1	01271920	08/12/2024	164.27	829242	08/29/2024
0700679825-00029	ELECTRIC - RIVERFEST BEERTENT2	01271920	08/12/2024	67.61	829242	08/29/2024
0700679825-00030	ELECTRIC - RIVERFEST WOOD ART	01271920	08/12/2024	10.25	829242	08/29/2024
0700679825-00031	ELECTRIC - RIVERFEST POLICE SITE	01271920	08/12/2024	23.48	829242	08/29/2024
4949204	LIGHTING AT E. MAIN STREET & OAK RIDGE COURT - ST	05581169	08/14/2024	840.00	460557	Multiple
4949204	LIGHTING AT E. MAIN STREET & OAK RIDGE COURT - ST	05581169	08/14/2024	840.00-		
4990789	RIVERSIDE ELECTRIC RELOCATE	05554170	05/28/2024	1,641.10	460557	Multiple
4990789	RIVERSIDE ELECTRIC RELOCATE	05554170	05/28/2024	1,641.10-		
5135696225	ELECTRIC - PARKS	01554130	08/12/2024	62.77	829242	08/29/2024
5135696225	ELECTRIC - FIRE	01523130	08/12/2024	17.65	829242	08/29/2024
5137352451	GAS - MUNI BLDG	01517128	08/13/2024	829.98	829242	08/29/2024
5137352451	GAS - HEALTH	01531228	08/13/2024	28.51	829242	08/29/2024
5137352451	GAS - STREET GARAGES	01541228	08/13/2024	55.71	829242	08/29/2024
5137352451	ELECTRIC - STREET	01544230	08/13/2024	57.26	829242	08/29/2024
5137352451	GAS - AIRPORT	01545328	08/13/2024	11.22	829242	08/29/2024
5137352451	GAS - SOLID WASTE	17581728	08/13/2024	52.48	829242	08/29/2024
5137352451	GAS - LIBRARY	11581228	08/13/2024	113.53	829242	08/29/2024
5137352451	GAS - AQUATIC CTR	01552228	08/13/2024	809.48	829242	08/29/2024
5137352451	GAS - REC ADMIN	01552028	08/13/2024	67.30	829242	08/29/2024
5137352451	GAS - PARK	01554128	08/13/2024	30.66	829242	08/29/2024
5137352451	GAS - WW	02820028	08/13/2024	353.89	829242	08/29/2024
5137352451	GAS - WW LIFT STATION	02820029	08/13/2024	11.09	829242	08/29/2024
5137357193	WE ENERGIES GAS/ELECTRIC	03622330	08/13/2024	22,721.60	829242	08/29/2024
5139376321	ELECTRIC - MUNI BLDG	01517130	08/14/2024	10,630.11	829242	08/29/2024
5139376321	ELECTRIC - HEALTH	01531230	08/14/2024	686.06	829242	08/29/2024
5139376321	ELECTRIC - STREET GARAGES	01541230	08/14/2024	2,607.84	829242	08/29/2024
5139376321	ELECTRIC - TRAFFIC CONTROL	01542430	08/14/2024	958.61	829242	08/29/2024
5139376321	ELECTRIC - STREET LIGHTING	01544230	08/14/2024	42,236.36	829242	08/29/2024
5139376321	ELECTRIC - AIRPORT	01545330	08/14/2024	2,153.31	829242	08/29/2024
5139376321	BLDG ELECTRIC - SOLID WASTE	17581730	08/14/2024	397.49	829242	08/29/2024
5139376321	ELECTRIC LIBRARY	11581230	08/14/2024	5,392.87	829242	08/29/2024
5139376321	ELECTRIC - AQUATIC CENTER	01552230	08/14/2024	4,370.53	829242	08/29/2024
5139376321	ELECTRIC - REC ADMIN	01552030	08/14/2024	2,114.03	829242	08/29/2024
5139376321	ELECTRIC - PARK	01554130	08/14/2024	4,566.54	829242	08/29/2024
5139376321	WASHINGTON PARK LIGHTS - PARK	01554144	08/14/2024	557.16	829242	08/29/2024
5139376321	POWER FOR PUMPING/LIFT STATION - WW	02820029	08/14/2024	2,316.05	829242	08/29/2024
5139376321	ELECTRIC - PLANT - WW	02820030	08/14/2024	32,026.16	829242	08/29/2024
5139376321	FUEL FOR POWER - WATER	03622330	08/14/2024	4,828.48	829242	08/29/2024
5139376321	ELECTRICITY - FUTURE FUND (TS)	26554330	08/14/2024	98.39	829242	08/29/2024
600 LABAREE ST WT 499	RIVERSIDE PARK RESTROOMS	05554170	05/28/2024	1,641.10	460423	08/08/2024
Total WE ENERGIES:				143,069.83		
<b>WELDERS SUPPLY COMPANY</b>						
<b>23581</b>						
3101864	WELDING RENTAL PARKS	01554118	07/31/2024	68.30	460488	08/13/2024
3103108	WELDING RENTAL PARKS	01554118	07/31/2024	9.92	460488	08/13/2024
3109306	WELDERS SUPPLY GASES	01541120	08/21/2024	413.80	460628	08/27/2024
Total WELDERS SUPPLY COMPANY:				492.02		



Invoice Number	Description		GL Account	Invoice Date	Invoice Amount	Check Number	Check Issue Date
WEPKO PRINTING INC							
23585							
42745	SEWER CALL BOOKS - WW		02850044	07/30/2024	106.44	460489	08/13/2024
42865	PD - ABANDONED VEH TAGS		01521118	08/21/2024	465.65	460629	08/27/2024
Total WEPKO PRINTING INC:					572.09		
WI DEPT OF JUSTICE							
23731							
G3488 202407	NEW HIRE BACKGROUND CHECK MUEHRCKE, SMITH R		01552022	08/01/2024	14.00	460490	08/13/2024
G3488 202407	BACKGROUND CHECK MAZZONI, SCHWARTZ HR		01516018	08/01/2024	14.00	460490	08/13/2024
G3488 202407	NEW HIRE BACKGROUND CHECK CHUPKA HEALTH		01531218	08/01/2024	10.00	460490	08/13/2024
G3488 202407	NEW HIRE BACKGROUND CHECK ZUNAC MEDIA		01518411	08/01/2024	7.00	460490	08/13/2024
G3488 202407	NEW HIRE BACKGROUND CHECK SCULLY FIRE		01523119	08/01/2024	7.00	460490	08/13/2024
Total WI DEPT OF JUSTICE:					52.00		
WI DEPT OF REVENUE							
23788							
072024	TOWING REIMBURSEMENT		01442106	08/30/2024	10.40	904241	08/29/2024
072024	HEALTH DEPT REVENUE		01443100	08/30/2024	3.13	904241	08/29/2024
072024	INDOOR POOL TAXABLE		01446233	08/30/2024	3.81	904241	08/29/2024
072024	SR CTR REVENUE		01446234	08/30/2024	.80	904241	08/29/2024
072024	SR CTR MEMBERSHIPS		01446235	08/30/2024	4.37	904241	08/29/2024
072024	SR CTR RENTALS		01446236	08/30/2024	113.91	904241	08/29/2024
072024	LIBRARY COPIER		11481218	08/30/2024	29.89	904241	08/29/2024
072024	AQUATIC CTR REVENUE		01446230	08/30/2024	2,074.11	904241	08/29/2024
072024	RECREATION ACTIVITIES		01446211	08/30/2024	240.85	904241	08/29/2024
072024	RENTAL PARKS/FORESTRY		01446264	08/30/2024	92.14	904241	08/29/2024
072024	MISC PARK REVENUE		01446266	08/30/2024	40.40	904241	08/29/2024
072024	SALES TAX		01215810	08/30/2024	26.71	904241	08/29/2024
072024	SALES TAX DISCOUNT		01441220	08/30/2024	19.80-	904241	08/29/2024
Total WI DEPT OF REVENUE:					2,620.72		
WI DEPT OF TRANSPORTATION							
23795							
395-0000358361	BOOMER ST PROJECT		05545370	07/01/2024	2,889.12	460558	08/20/2024
Total WI DEPT OF TRANSPORTATION:					2,889.12		
WINDOW GENIE OF SOUTH WISCONSIN							
555499							
366180	DEPOSIT WINDOW FILM		01517160	08/22/2024	2,446.00	460630	08/27/2024
Total WINDOW GENIE OF SOUTH WISCONSIN:					2,446.00		
WISCONSIN AVIATION INC							
23646							
RYV23-203921	AIRPORT SUPPLIES		01545318	07/31/2024	607.67	460559	08/20/2024
RYV23-203921	AIRPORT FUEL		01545328	07/31/2024	768.04	460559	08/20/2024
RYV23-204604	AIRPORT ELECTRIC		01545330	07/31/2024	82.38	460559	08/20/2024
ryv24-204309	AIRPORT MANAGER FEES-AUGUST		01545310	07/31/2024	4,812.00	460559	08/20/2024
RYV24-204516	AIRPORT MOWING		01545336	07/31/2024	2,310.00	460559	08/20/2024
RYV24-204516	AIRPORT DAILY LIGHT CHECKS		01545338	07/31/2024	693.00	460559	08/20/2024



CITY OF WATERTOWN

Paid Invoice Report  
Payment due dates: 8/1/2024 - 8/31/2024

Page: 37  
Sep 11, 2024 05:06PM

Invoice Number	Description	GL Account	Invoice Date	Invoice Amount	Check Number	Check Issue Date
Total WISCONSIN AVIATION INC:				9,273.09		
<b>WISCONSIN PARK &amp; REC ASSN</b>						
<b>23676</b>						
7723	FALL WORKSHOP-KB	01554150	07/17/2024	125.00	460491	08/13/2024
Total WISCONSIN PARK & REC ASSN:				125.00		
<b>WOLF PAVING COMPANY INC</b>						
<b>23910</b>						
46927	SAND FOR BAGS/FLOOD CONTROL	16581619	06/05/2024	197.25	460492	08/13/2024
47804	COLDMIX	01543118	07/30/2024	2,728.50	460410	08/06/2024
APPLICATION FOR PYMT	BOOMER ST LRIP 2023/2024 BITUMINOUS SURFACING P	05581169	07/29/2024	333,544.23	460410	08/06/2024
Total WOLF PAVING COMPANY INC:				336,469.98		
<b>WOLFF PACK APPAREL &amp; PROMOTIONS</b>						
<b>23904</b>						
3165	NEW EMPLOYEE SHIRT JOHNSEN FIRE	01523119	07/26/2024	26.50	460372	08/06/2024
3165	NEW EMPLOYEE SHIRT GENEMAN PD	01521117	07/26/2024	26.50	460372	08/06/2024
Total WOLFF PACK APPAREL & PROMOTIONS:				53.00		
<b>WOLTER INC</b>						
<b>23919</b>						
512405069	GENERATOR PURCHASE-WTTN EAST LS - WW	02973012	08/02/2024	23,075.00	460560	08/20/2024
512405070	GENERATOR PURCHASE-FRONT ST LS - WW	02973012	08/02/2024	22,838.00	460560	08/20/2024
Total WOLTER INC:				45,913.00		
<b>WYBA</b>						
<b>555493</b>						
081224	REFUND WAC RENTAL FEE	01446230	08/12/2024	150.00	460562	08/20/2024
Total WYBA:				150.00		
<b>Y'S WAY FLOORING</b>						
<b>25002</b>						
CG406265	FLOORING	01517160	07/31/2024	1,022.10	460563	08/20/2024
Total Y'S WAY FLOORING:				1,022.10		
<b>ZARNOTH BRUSH WORKS INC</b>						
<b>26150</b>						
0198804-IN	BRUSHES - VEH #132	16581622	07/16/2024	399.00	460411	08/06/2024
0198805-IN	GUTTER BROOMS - VEH #132	16581622	07/16/2024	1,046.75	460411	08/06/2024
Total ZARNOTH BRUSH WORKS INC:				1,445.75		
<b>ZBM INC</b>						
<b>26005</b>						
30051	PAPER & CLEANING PRODUCTS - AIRPORT	01545318	07/31/2024	383.17	460564	08/20/2024
30063	MUNI BLDG - CLEANING	01517126	08/10/2024	2,300.00	460564	08/20/2024
Total ZBM INC:				2,683.17		



CITY OF WATERTOWN

Paid Invoice Report  
Payment due dates: 8/1/2024 - 8/31/2024

Page: 38  
Sep 11, 2024 05:06PM

Invoice Number	Description	GL Account	Invoice Date	Invoice Amount	Check Number	Check Issue Date
Grand Totals:				6,766,621.81		



# PAYROLL SUMMARIES

For the Period of: 8/21/2024 9/3/2024

Section 10, Item A.

Department	Employees FT PT		Regular Hours	Overtime Hours	Overtime Costs this Pay Period	Y-T-D Overtime Costs	Overtime Budget	Total Payroll
Police	54	1	4,299.50	241.25	12,194.45	169,071.42	114,000.00	166,307.54
Fire	26	2	2,960.00	238.50	9,275.38	101,840.71	150,000.00	91,225.82
Municipal Court	1	1	100.00	-	-	-	-	3,234.06
Mayor	1	-	80.00	-	-	-	-	3,425.85
Bldg. Inspection	3	3	276.50	-	-	-	1,000.00	11,272.46
Attorney	2	1	220.00	-	-	-	-	7,614.40
Finance	58	-	1,226.75	-	-	1,385.10	1,500.00	23,188.61
Media	1	3	126.25	-	-	-	-	3,096.53
Administration	3	2	316.00	-	-	-	-	10,238.72
Engineering	4	5	491.50	-	-	-	-	10,315.79
Health	9	2	717.25	-	-	-	10,500.00	24,136.38
Library	7	14	993.25	-	-	260.83	-	23,459.46
Municipal Building	1	-	80.00	-	-	993.53	1,000.00	1,859.20
Solid Waste	7	-	560.00	1.50	50.51	894.62	3,000.00	13,913.21
Street	21	1	1,705.50	5.25	-	13,697.17	39,200.00	52,346.96
Park	8	3	783.00	6.50	237.71	5,646.16	18,000.00	19,153.51
Forestry	2	-	160.00	-	-	-	-	4,382.40
Park/Rec Admin	7	1	593.00	-	-	-	400.00	17,747.62
Recreation and Pools	-	20	163.00	-	-	1,674.40	500.00	1,897.32
Wastewater	10	-	800.00	6.00	289.80	8,597.10	18,000.00	24,014.80
Water Dept.	8	-	640.00	26.00	875.84	8,517.03	23,500.00	22,395.06
Crossing Guards	-	2	35.00	-	-	-	-	393.75
Police Reserve	-	5	46.50	-	-	-	-	610.76
Alderspersons (2nd PR)	-	-	-	-	-	-	-	-
<b>TOTALS</b>	<b>233 FT</b>	<b>66 PT</b>	<b>17,373.00</b>	<b>525.00</b>	<b>22,923.69</b>	<b>312,902.21</b>	<b>380,600.00</b>	<b>536,230.21</b>



CITY OF WATERTOWN

Cash & Investment Summary  
8/31/2024

Available Cash on Hand		
8/1/2024	\$	1,752,722.65
August Receipts		<u>3,815,629.99</u>
Total Cash	\$	5,568,352.64
Disbursements		
Total Disbursements		<u>(4,527,327.66)</u>
TOTAL AVAILABLE CASH	\$	1,041,024.98
Cash on Hand (in bank) 08/31/2024	\$	1,743,374.23
Less Outstanding Checks		<u>(702,349.25)</u>
TOTAL AVAILABLE CASH	\$	1,041,024.98

Total Invested Funds:

Local Government Investment Pool	\$	46,340,129.80
Ehlers Investment Partners		<u>12,192,667.43</u>
TOTAL INVESTED FUNDS	\$	58,532,797.23

Breakdown:

General	\$	11,982,421.38
Capital Projects		4,598,867.01
Library		499,216.54
TID #4		3,911,711.21
TID #5		1,212,325.26
ARPA		812,938.69
Developer Park Fees		159,195.93
Fire Station		11,577,175.39
Envrionmental Health		596,578.28
Wastewater Utility		12,084,925.30
Water Utility		6,849,636.34
Storm Water Utility		3,316,064.12
Solid Waste		<u>931,741.78</u>
TOTAL INVESTED FUNDS	\$	58,532,797.23

Interest YTD (net of fees)

Local Government Investment Pool	\$	1,699,957.37
Ehler's (does not include market depreciation/appreciation)		<u>331,780.65</u>
TOTAL INTEREST YTD (all funds)	\$	2,031,738.02



September 13, 2024

TO: Members of the Common Council

The following application has been recommended for approval (with conditions) by the Licensing Board:

Application for a "Class B" Malt and Liquor License from Kathy B's LLC DBA The Buffalo Bar (Ashley Berry, Agent) located at 814 N Church St for licensing year July 1 2024 - June 30, 2025 (former Kathy B's LLC DBA Kathy's Buffalo Bar)

**Conditions:**

- Filing of Successor Conditional Use Permit to Zoning Department
- An approved Fire Inspection
- Surrender of the current liquor license

The following application has been recommended for denial by the Licensing Board due to Cat V and Cat VI of the City of Watertown Licensing Guidelines:

Application for a "Class A" Malt and Liquor License from Watertown Liquor Depot DBA Liquor Depot (Hydn Heisel, Agent) located at 1907 Market Way Ste C

**CATEGORY V.** (Applicants who have pending matter for any related charge as of the date of application, are not eligible for a license or a renewal of a license, if a conviction of the offense would place the applicant in any other category. The applicant may re-apply when the underlying matter is concluded.)

**CATEGORY VI.** (Any applicant who has a history of violations/convictions not specifically identified above that would lead a reasonable person to believe or conclude that the applicant is a habitual law offender, shall not be eligible for a license. The police department shall consult with the City Attorney prior to a recommended denial reference this paragraph.

For the purposes of these Guidelines, a habitual law offender includes but is not limited to a person who has committed: Two (2) or more offenses, each a separate incident, within the immediately preceding six (6) months. Three (3) or more offenses, each a separate incident, within the immediately preceding two (2) years. Six (6) or more offenses, each a separate incident, within the preceding ten (10) years.)

Respectfully Submitted,

Megan Dunneisen, City Clerk



Form  
AB-200Alcohol Beverage License  
Application

For Municipality	C. Watertown
License Period	2024-2025

License(s) Requested: (up to two boxes may be checked)

- ☐ Class "A" Beer ..... \$ \_\_\_\_\_
 ☒ Class "B" Beer ..... \$ 100
- ☐ "Class A" Liquor ..... \$ \_\_\_\_\_
 ☒ "Class B" Liquor ..... \$ 450
- ☐ "Class A" Liquor (cider only) \$ \_\_\_\_\_
 ☐ Reserve "Class B" Liquor \$ \_\_\_\_\_
- ☐ "Class C" Liquor (wine only) \$ \_\_\_\_\_

Fees	
License Fees	\$
Background Check Fee	\$
Publication Fee	\$
Total Fees	\$

+ tobacco

## Part A: Premises/Business Information

1. Legal Business Name (individual name if sole proprietorship) Kathy B's LLC		
2. Business Trade Name or DBA The Buffalo Bar		
3. FEIN 04-3840826	4. Wisconsin Seller's Permit Number 456-1026720558-03	
5. Entity Type (check one) <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Partnership <input type="checkbox"/> Limited Liability Company <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Nonprofit Organization		
6. State of Organization WI	7. Date of Organization 07/08/2008	8. Wisconsin DFI Registration Number K038130
9. Premises Address 814 N. Church St		
10. City Watertown	11. State WI	12. Zip Code 53098
13. County Dodge	14. Governing Municipality: <input checked="" type="checkbox"/> City <input type="checkbox"/> Town <input type="checkbox"/> Village of: Watertown	15. Aldermanic District 2
16. Premises Phone (920) 261-0186	17. Premises Email thebuffalobar@hotmail.com	18. Website kathysbuffalobar.com
19. Premises Description - Describe the building or buildings where alcohol beverages are produced, sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary. Outside fenced in area, deck, and bar and garage, 1st floor of bar and garage. <del>Storage</del> Storage in basement and garage.		
20. Mailing Address (if different from premises address)		
21. City	22. State	23. Zip Code

## Part B: Questions

1. Has the business (sole proprietorship, partnership, limited liability company, or corporation) been convicted of violating federal or state laws or local ordinances? Exclude traffic offenses unless related to alcohol beverages. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, list the details of violation below. Attach additional sheets if necessary.		
Law/Ordinance Violated	Location	Trial Date
Penalty Imposed		Was sentence completed? . . . . <input type="checkbox"/> Yes <input type="checkbox"/> No
Law/Ordinance Violated	Location	Trial Date
Penalty Imposed		Was sentence completed? . . . . <input type="checkbox"/> Yes <input type="checkbox"/> No



2. Are charges for any offenses pending against the business? Exclude traffic offenses unless related to alcohol or beverages. ☐ Yes ☒ No

If yes, describe the nature and status of pending charges using the space below. Attach additional sheets as needed.

3. Is the applicant business or any of its officers, directors, members, agent, employees, owners, or other related individuals or entities a restricted investor with any interest in an alcohol beverage producer or distributor? ☐ Yes ☒ No  
If yes, provide the name of the restricted investor and describe the nature of the interest.

4. Is the applicant business owned by another business entity? ☐ Yes ☒ No  
If yes, provide the name(s) and FEIN(s) of the business entity owners below. Attach additional sheets as needed.

4a. Name of Business Entity

4b. Business Entity FEIN

5. Have the partners, agent, or sole proprietor satisfied the responsible beverage server training requirement for this license period? Submit proof of completion. ☒ Yes ☐ No

6. Is the applicant business indebted to any wholesaler beyond 15 days for beer or 30 days for liquor/wine? ☐ Yes ☒ No

7. Does the applicant business owe past due municipal property taxes, assessments, or other fees? ☐ Yes ☒ No

### Part C: Individual Information

List the name, title, and phone number for each person or entity holding the following positions in the applicant business or businesses listed in Part B, Question 4: sole proprietor, all officers, directors, and agent of a corporation or nonprofit organization, all partners of a partnership, and all members, managers, and agent of a limited liability company. Attach additional sheets if necessary.

Include Form AB-100 for each person listed below. Corporations and LLCs must appoint an agent by including Form AB-101.

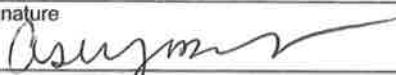
Last Name	First Name	Title	Phone
Turner	John	Owner	(920) 253-8072
Berry	Ashley	Owner	(920) 342-1880

### Part D: Attestation

One of the following must sign and attest to this application:

- sole proprietor
- one general partner of a partnership
- one corporate officer
- one member of an LLC

**READ CAREFULLY BEFORE SIGNING:** Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant business and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate this business according to the law, including but not limited to, purchasing alcohol beverages from state authorized wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name	First Name	M.I.
Berry	Ashley	R
Title	Email	Phone
Owner	ashleyrberry@gmail.com	(920) 342-1880
Signature		Date
		08/26/20

### Part E: For Clerk Use Only

Date Application Was Filed With Clerk	License Number	Date License Granted	Date License Issued
08-27-24	2172		
Signature of Clerk/Deputy Clerk		Date Provisional License Issued (if applicable)	
		n/a	



Save

Print

Clear

Form  
AB-200Alcohol Beverage License  
Application

For Municipal

Section 11, Item C.

Municipality

C. Watertown

License Period

2024-2025

License(s) Requested: (up to two boxes may be checked)

- ☒ Class "A" Beer ..... \$ \_\_\_\_\_ ☐ Class "B" Beer ..... \$ \_\_\_\_\_
- ☒ "Class A" Liquor ..... \$ \_\_\_\_\_ ☐ "Class B" Liquor ..... \$ \_\_\_\_\_
- ☐ "Class A" Liquor (cider only) \$ \_\_\_\_\_ ☐ Reserve "Class B" Liquor \$ \_\_\_\_\_
- ☐ "Class C" Liquor (wine only) \$ \_\_\_\_\_

## Fees

License Fees	\$
Background Check Fee	\$
Publication Fee	\$ 175 <sup>00</sup>
<b>Total Fees</b>	\$

pd  
8/11

## Part A: Premises/Business Information

1. Legal Business Name (individual name if sole proprietorship)

Watertown Liquor Depot

2. Business Trade Name or DBA

Liquor Depot

3. FEIN

99-2150486

4. Wisconsin Seller's Permit Number

456-1027886642-05

5. Entity Type (check one)

- ☐ Sole Proprietor ☐ Partnership ☒ Limited Liability Company ☐ Corporation ☐ Nonprofit Organization

6. State of Organization

WISCONSIN

7. Date of Organization

7.8.24

8. Wisconsin DFI Registration Number

W084465

9. Premises Address

1907 Market Way Suite #C

10. City

Watertown

11. State

WI

12. Zip Code

53094

13. County

Jefferson/Dodge

14. Governing Municipality: ☒ City ☐ Town ☐ Village  
of: Jefferson/Dodge

15. Aldermanic District

9

16. Premises Phone

414-374-6974

17. Premises Email

ashmustafa23@gmail.com

18. Website

n/a

19. Premises Description - Describe the building or buildings where alcohol beverages are produced, sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary.

Liquor & Beverages will be stored on shelving units, cabinets, & cool display models. We plan to have a walk-in beer cave. There will be 1 front counter transactions will take place. & 1 storage room that will be unavailable to the public. Two bathrooms one male, one female.

20. Mailing Address (if different from premises address)

7225 S. 76th St

21. City

Franklin

22. State

WI

23. Zip Code

53132

## Part B: Questions

1. Has the business (sole proprietorship, partnership, limited liability company, or corporation) been convicted of violating federal or state laws or local ordinances? Exclude traffic offenses unless related to alcohol beverages. ☐ Yes ☒ No
- If yes, list the details of violation below. Attach additional sheets if necessary.

Law/Ordinance Violated	Location	Trial Date
Penalty Imposed		Was sentence completed? . . . . <input type="checkbox"/> Yes <input type="checkbox"/> No
Law/Ordinance Violated	Location	Trial Date
Penalty Imposed		Was sentence completed? . . . . <input type="checkbox"/> Yes <input type="checkbox"/> No

175



2. Are charges for any offenses pending against the business? Exclude traffic offenses unless related to alcohol beverages. ☐ Yes ☒ No

If yes, describe the nature and status of pending charges using the space below. Attach additional sheets as needed.

3. Is the applicant business or any of its officers, directors, members, agent, employees, owners, or other related individuals or entities a restricted investor with any interest in an alcohol beverage producer or distributor? ☐ Yes ☒ No  
If yes, provide the name of the restricted investor and describe the nature of the interest.

4. Is the applicant business owned by another business entity? ☐ Yes ☒ No  
If yes, provide the name(s) and FEIN(s) of the business entity owners below. Attach additional sheets as needed.

4a. Name of Business Entity

4b. Business Entity FEIN

5. Have the partners, agent, or sole proprietor satisfied the responsible beverage server training requirement for this license period? Submit proof of completion. ☒ Yes ☐ No

6. Is the applicant business indebted to any wholesaler beyond 15 days for beer or 30 days for liquor/wine? ☐ Yes ☒ No

7. Does the applicant business owe past due municipal property taxes, assessments, or other fees? ☐ Yes ☒ No

### Part C: Individual Information

List the name, title, and phone number for each person or entity holding the following positions in the applicant business or businesses listed in Part B, Question 4: sole proprietor, all officers, directors, and agent of a corporation or nonprofit organization, all partners of a partnership, and all members, managers, and agent of a limited liability company. Attach additional sheets if necessary.

Include Form AB-100 for each person listed below. Corporations and LLCs must appoint an agent by including Form AB-101.


Last Name	First Name	Title	Phone
Heisel	Hydn	Owner/manager	414-507-5332
Mustafa	Ashraf	Owner	414-374-6774

### Part D: Attestation

One of the following must sign and attest to this application:

- sole proprietor
- one general partner of a partnership
- one corporate officer
- one member of an LLC

**READ CAREFULLY BEFORE SIGNING:** Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant business and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate this business according to the law, including but not limited to, purchasing alcohol beverages from state authorized wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name Heisel	First Name Hydn	M.I. J
Title Owner/manager	Email hydn.heisel29@gmail.com	Phone 414-507-5332
Signature 	Date 7.8.24	

### Part E: For Clerk Use Only

Date Application Was Filed With Clerk 08/01/2024	License Number 2094	Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk		Date Provisional License Issued (if applicable)	



**ORDINANCE TO  
AMEND CHAPTER 550  
OFFICIAL ZONING MAP OF THE CITY OF WATERTOWN**

**SPONSOR: MAYOR MCFARLAND  
FROM: PLAN COMMISSION WITH POSITIVE RECOMMENDATION**

THE COMMON COUNCIL OF THE CITY OF WATERTOWN DOES ORDAIN AS FOLLOWS:

SECTION 1. The following described property, City of Watertown, Jefferson County, Wisconsin is hereby altered and changed from a Planned Office & Institutional (PO) Zoning District to TR-6 Two-Family Residential Zoning District classifications as follows (Exhibit A):

Lots 1 - 18 and Outlot 1 of Rock River Ridge Final Plat approved by City of Watertown Resolution No. 9647 on September 3, 2024, a division of land located in the East ½ of Section 8, Township 8 North, Range 15 East, 12<sup>th</sup> Ward in the City of Watertown, Jefferson County, Wisconsin.

SECTION 2. The following described property, City of Watertown, Jefferson County, Wisconsin is hereby altered and changed from a Planned Office & Institutional (PO) Zoning District to SR-4, Single-Family Residential Zoning District classifications as follows:

Lots 19 - 96 and Outlots 2 & 3 of Rock River Ridge Final Plat approved by City of Watertown Resolution No. 9647 on September 3, 2024, a division of land located in the East ½ of Section 8, Township 8 North, Range 15 East, 12<sup>th</sup> Ward in the City of Watertown, Jefferson County, Wisconsin.

SECTION 3. The following described property, City of Watertown, Jefferson County, Wisconsin is hereby altered and changed from a Planned Office & Institutional (PO) Zoning District MR-10, Multi-Family Residential Zoning District classifications as follows:

Lot 97 of Rock River Ridge Final Plat approved by City of Watertown Resolution No. 9647 on September 3, 2024, a division of land located in the East ½ of Section 8, Township 8 North, Range 15 East, 12<sup>th</sup> Ward in the City of Watertown, Jefferson County, Wisconsin.

SECTION 4. The City Clerk shall update the following information regarding the Rock River Ridge Final Plat and store it with this Ordinance upon the successful recording of the Final Plat approved by City of Watertown Resolution No. 9647 on September 3, 2024.

The Final Plat referenced in Sections 1 – 3 can also be referenced as Document No. \_\_\_\_\_ recorded in the Office of the Register of Deeds for Jefferson County, Wisconsin on \_\_\_\_\_.

SECTION 5. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed.

SECTION 6. This ordinance shall take effect and be in force the day after its passage and publication.



DATE:	September 3 2024		September 17 2024	
READING:	1ST		2ND	
	YES	NO	YES	NO
DAVIS				
LAMPE				
BOARD				
BARTZ				
BLANKE				
SMITH				
SCHMID				
WETZEL				
MOLDENHAUER				
MAYOR MCFARLAND				
TOTAL				

ADOPTED September 17, 2024

\_\_\_\_\_

CITY CLERK

APPROVED September 17, 2024

\_\_\_\_\_

MAYOR



# ROCK RIVER RIDGE SUBDIVISION

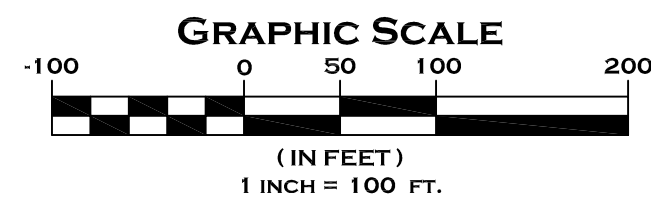
LOT 1 OF CERTIFIED SURVEY MAP NO. 4146, BEING PART OF GOVERNMENT LOTS 1 AND 2 IN SECTION 8, TOWNSHIP 8 NORTH, RANGE 15 EAST, IN THE CITY OF WATERTOWN, JEFFERSON COUNTY, WISCONSIN.

SEE SHEET 2 FOR AIRPORT HEIGHT RESTRICTIONS  
SEE SHEET 3 FOR CURVE AND LINE TABLES

EXHIBIT A



**BEARING BASIS:**  
ALL BEARINGS REFER TO THE NORTH LINE OF THE  
NORTHEAST 1/4 OF SECTION 8, WHICH HAS A  
CONCRETE MONUMENT WITH BRASS CAP, FOUND  
N. 623,294.74  
E. 872,311.36



- LEGEND**
- - INDICATES A 1 1/4"X18" IRON ROD WEIGHING 3.65 LBS/FT, SET
  - - INDICATES IRON PIPE FOUND AND ACCEPTED UNLESS NOTED OTHERWISE
  - △ - MAG NAIL FOUND
- ALL OTHER CORNERS ARE MONUMENTED BY AN 3/4"X18" IRON ROD WEIGHING 1.68 LBS/FT., SET
- ① - 291,515 SQ. FT. DEDICATED TO THE PUBLIC FOR ROAD PURPOSES

#### LOT PAIRINGS

THE FOLLOWING LOTS ARE TO BE COMBINED IN PAIRS FOR 1 STRUCTURE PER TWO LOTS

- 1-2
- 3-4
- 5-6
- 7-8
- 9-10
- 11-12
- 13-14
- 15-16
- 17-18

Office of the Register of Deeds

County, Wisconsin

Received for Record \_\_\_\_\_, 20\_\_\_\_

at \_\_\_\_\_ o'clock \_\_\_\_\_ M as document # \_\_\_\_\_

\_\_\_\_\_ in \_\_\_\_\_

Register of Deeds

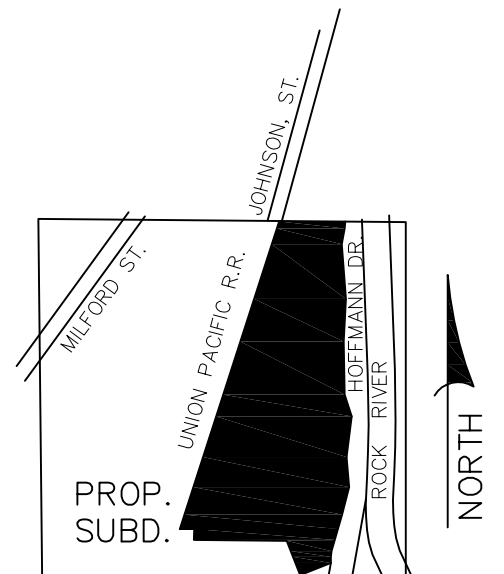
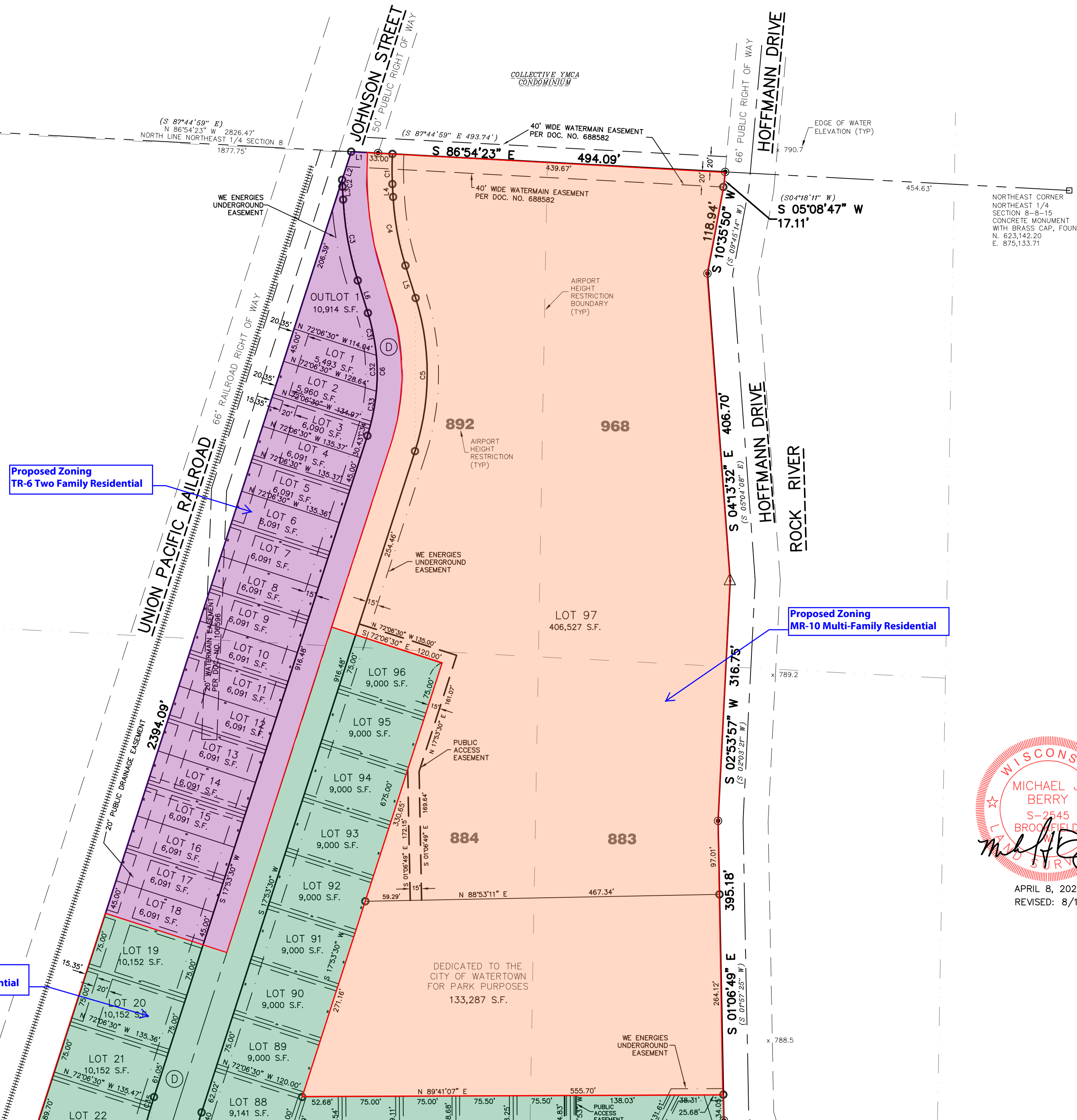
There are no objections to this plat with respect to  
Secs. 236.15, 236.16, 236.20 and 236.21(1) and (2),  
Wis. Stats. as provided by s. 236.12, Wis. Stats.

Certified \_\_\_\_\_, 20\_\_\_\_

Department of Administration



**CAPITOL SURVEY ENTERPRISES**  
2015 LA CHANDELLE CT.  
BROOKFIELD, WI 53045  
PH: (262) 786-6600  
FAX: (414) 786-6608  
WWW.CAPITOLSURVEY.COM



**VICINITY MAP**  
1" = 2000'  
NE 1/4 8-15

**OWNER/SUBDIVIDER:**  
HOFFMANN MATZ, LLC  
600 E. MAIN ST.  
WATERTOWN, WI 53094

**SURVEYOR:**  
CAPITOL SURVEY ENTERPRISES  
2015 LaCHANDELLE CT.  
BROOKFIELD, WI 53045  
262-786-6000

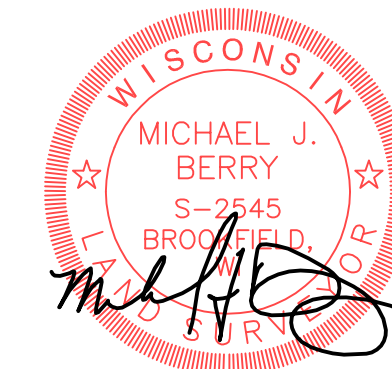
#### NOTES

LOTS 29 - 57 & 67 ARE WITHIN 500' OF A WASTEWATER TREATMENT FACILITY

THIS PLAT HAS AIRPORT APPROACH PROTECTION ZONE ELEVATION LIMITS AS SHOWN ON SHEET 2 FOR ALL BUILDINGS, STRUCTURES AND OBJECTS OF NATURAL GROWTH, WHETHER OR NOT SUCH BUILDINGS, STRUCTURES AND OBJECTS OF NATURAL GROWTH ARE IN EXISTENCE.

ALL CONVEYANCES OF LOTS 1 - 18 IN THIS SUBDIVISION SHALL BE DEEMED TO INCLUDE AS AN APPURTENANCE AN UNDIVIDED 1/18 INTEREST IN OUTLOT 1. ALL CONVEYANCES OF LOTS 19-22 IN THIS SUBDIVISION SHALL BE DEEMED TO INCLUDE AS AN APPURTENANCE AN UNDIVIDED 1/77 INTEREST IN OUTLOTS 2 & 3. THE STORMWATER MANAGEMENT AREAS, WHETHER OR NOT SUCH FRACTIONAL INTEREST IS SPECIFICALLY SET FORTH IN THE CONVEYING INSTRUMENT, UNLESS SUCH FRACTIONAL INTEREST IDENTIFIED WITH A PARTICULAR LOT HAS BEEN ACQUIRED BY A MUNICIPALITY OR OTHER LOT OWNER IN THIS SUBDIVISION, SUCH UNDIVIDED FRACTIONAL INTERESTS SHALL BE HELD AS TENANTS IN COMMON WITH THE FRACTIONAL INTERESTS HELD BY OTHER LOT OWNERS, AND SHALL NOT BE CONVEYED WITHOUT THE LOT TO WHICH IT IS APPURTENANT EXCEPT AS ABOVE.

THE OWNER CAUSING THIS LAND TO BE PLATTED SHALL INCORPORATE A HOMEOWNER'S ASSOCIATION OPERATING UNDER WIS. STATUTE 779.70 FOR THE PURPOSE OF MANAGING THE STORMWATER MANAGEMENT AREA COMMON PROPERTY AND LEVYING SUCH ASSESSMENTS AS REQUIRED. IF THE HOMEOWNER'S ASSOCIATION DEFAULTS ON REQUIRED MAINTENANCE, THE TOWN MAY PERFORM NECESSARY MAINTENANCE AND ASSESS THE COST PRO RATA TO THE HOLDERS OF FRACTIONAL INTERESTS IN OUTLOT 1.



APRIL 8, 2024  
REVISED: 8/14/24

**UTILITY EASEMENT RESTRICTION**  
UTILITY EASEMENTS SET FORTH HEREIN ARE FOR THE USE OF PUBLIC BODIES AND PRIVATE PUBLIC UTILITIES HAVING THE RIGHT TO SERVE THIS SUBDIVISION. NO UTILITY POLE, PEDESTAL OR CABLE SHALL BE PLACED SO AS TO DISTURB ANY SURVEY MONUMENT OR OBSTRUCT VISION ALONG ANY LOT OR STREET LINE. THE UNAUTHORIZED DISTURBANCE OF A SURVEY MONUMENT IS A VIOLATION OF S.236.32 OF WISCONSIN STATUTES.



## SEE SHEET 3 FOR CURVE AND LINE TABLES

A north arrow pointing upwards, labeled "NORTH" vertically. Below it is a graphic scale bar with alternating black and white segments, marked with the numbers -100, 0, 50, 100, and 200. Below the scale bar, the text "(IN FEET)" and "1 INCH = 100 FT." are printed.

Diagram illustrating the storm sewer easement. The easement is 10 feet wide, extending 5 feet on each side of the storm sewer line. The property line is shown adjacent to the easement.



THIS INSTRUMENT DRAFTED BY MICHAEL J BERRY

SHEET 2 OF 3



# ROCK RIVER RIDGE SUBDIVISION

LOT 1 OF CERTIFIED SURVEY MAP NO. 4146, BEING PART OF GOVERNMENT LOTS 1 AND 2 IN SECTION 8, TOWNSHIP 8 NORTH, RANGE 15 EAST, IN THE CITY OF WATERTOWN, JEFFERSON COUNTY, WISCONSIN.

## SURVEYOR'S CERTIFICATE

STATE OF WISCONSIN)  
JEFFERSON COUNTY) SS

I, MICHAEL J BERRY, PROFESSIONAL LAND SURVEYOR, DO HEREBY CERTIFY:

THAT I HAVE SURVEYED, DIVIDED AND MAPPED A REDIVISION OF LOT 1 OF CERTIFIED SURVEY MAP NO. 4146, BEING PART OF GOVERNMENT LOTS 1 AND 2 IN SECTION 8, TOWNSHIP 8 NORTH, RANGE 15 EAST, IN THE CITY OF WATERTOWN, JEFFERSON COUNTY, WISCONSIN.  
BOUNDED AND DESCRIBED AS FOLLOWS:

LOT 1 OF CERTIFIED SURVEY MAP NO. 4146, RECORDED IN THE JEFFERSON COUNTY REGISTER OF DEEDS AS DOCUMENT NO. 1064067, BEING PART OF GOVERNMENT LOTS 1 AND 2 IN SECTION 8, TOWNSHIP 8 NORTH, RANGE 15 EAST, IN THE CITY OF WATERTOWN, JEFFERSON COUNTY, WISCONSIN.

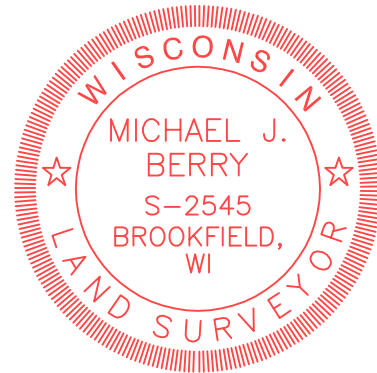
CONTAINING: 2,115,957 SQUARE FEET OR 48.5757 ACRES.

THAT I HAVE MADE SUCH SURVEY, LAND DIVISION AND MAP BY THE DIRECTION OF HOFFMAN MATZ LLC, OWNERS OF SAID LAND.

THAT SUCH MAP IS A CORRECT REPRESENTATION OF ALL EXTERIOR BOUNDARIES OF THE LAND SURVEYED AND THE DIVISION THEREOF MADE.

THAT I HAVE FULLY COMPLIED WITH THE PROVISIONS OF CHAPTER 236 OF THE STATUTES OF THE STATE OF WISCONSIN, THE ORDINANCES OF THE CITY OF WATERTOWN, AND THE ORDINANCES OF JEFFERSON COUNTY IN SURVEYING, DIVIDING, AND MAPPING THE SAME.

DATED THIS 8TH DAY OF APRIL, 2024.  
REVISED: 8/14/24



  
PROFESSIONAL LAND SURVEYOR,  
S-2545  
STATE OF WISCONSIN

## UTILITY EASEMENT PROVISIONS

An easement for electric, natural gas, and communications service is hereby granted by

\_\_\_\_\_, Grantor, to

**WISCONSIN ELECTRIC POWER COMPANY and WISCONSIN GAS, LLC, Wisconsin corporations doing business as We Energies,** Grantee,

\_\_\_\_\_, Grantee, and

\_\_\_\_\_, Grantee

\_\_\_\_\_, Grantee

their respective successors and assigns, to construct, install, operate, repair, maintain and replace from time to time, facilities used in connection with overhead and underground transmission and distribution of electricity and electric energy, natural gas, telephone and cable TV facilities for such purposes as the same is now or may hereafter be used, all in, over, under, across, along and upon the property shown within those areas on the plat designated as "Utility Easement Areas" and the property designated on the plat for streets and alleys, whether public or private, together with the right to install service connections upon, across within and beneath the surface of each lot to serve improvements, thereon, or on adjacent lots; also the right to trim or cut down trees, brush and roots as may be reasonably required incident to the rights herein given, and the right to enter upon the subdivided property for all such purposes. The Grantees agree to restore or cause to have restored, the property, as nearly as is reasonably possible, to the condition existing prior to such entry by the Grantees or their agents. This restoration, however, does not apply to the initial installation of said underground and/or above ground electric facilities, natural gas facilities, or telephone and cable TV facilities or to any trees, brush or roots which may be removed at any time pursuant to the rights herein granted. Structures shall not be placed over Grantees' facilities or in, upon or over the property within the lines marked "Utility Easement Areas" without the prior written consent of Grantees. After installation of any such facilities, the grade of the subdivided property shall not be altered by more than four inches without written consent of grantees.

The grant of easement shall be binding upon and inure to the benefit of the heirs, successors and assigns of all parties hereto.

## CORPORATE OWNER'S CERTIFICATE

HOFFMAN MATZ, LLC, A WISCONSIN LIMITED LIABILITY COMPANY, EXISTING UNDER THE LAWS OF THE STATE OF WISCONSIN, AS OWNER, CERTIFY THAT THEY HAVE CAUSED THE LAND DESCRIBED ON THIS MAP TO BE SURVEYED, DIVIDED, MAPPED AND DEDICATED, AS REPRESENTED ON THIS MAP IN ACCORDANCE WITH THE ORDINANCES OF THE CITY OF WATERTOWN.

IN WITNESS WHEREOF, HOFFMAN MATZ, LLC HAS CAUSED THESE PRESENTS TO BE SIGNED BY TINA CRAVE, ITS CEO AT \_\_\_\_\_, WISCONSIN, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2024.

\_\_\_\_\_  
TINA CRAVE,  
REPRESENTATIVE

STATE OF WISCONSIN)  
COUNTY) SS

PERSONALLY CAME BEFORE ME THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2024 TINA CRAVE, TO ME KNOWN TO BE THE PERSON WHO EXECUTED THE FOREGOING INSTRUMENT AND ACKNOWLEDGED THE SAME.

\_\_\_\_\_  
NOTARY PUBLIC  
STATE OF WISCONSIN  
MY COMMISSION EXPIRES: \_\_\_\_\_

## CITY OF WATERTOWN PLAN COMMISSION APPROVAL CERTIFICATE

APPROVED, THAT THE PLAT ROCK RIVER RIDGE, IN THE CITY OF WATERTOWN, HOFFMAN MATZ LLC, OWNER, IS HEREBY APPROVED BY THE PLAN COMMISSION.

APPROVED AS OF THIS DAY \_\_\_\_\_ DAY OF \_\_\_\_\_, 2024.

DATE: \_\_\_\_\_  
\_\_\_\_\_  
EMILY MCFARLAND, MAYOR

I HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND CORRECT COPY OF A RESOLUTION ADOPTED BY THE PLAN COMMISSION OF THE CITY OF WATERTOWN.

DATE: \_\_\_\_\_  
\_\_\_\_\_  
MEGAN DUNNEISEN, CITY CLERK

## CERTIFICATE OF CITY TREASURER

STATE OF WISCONSIN)  
JEFFERSON COUNTY) SS

I, \_\_\_\_\_, BEING THE DULY ELECTED, QUALIFIED AND ACTING CITY TREASURER OF THE CITY OF WATERTOWN, DO HEREBY CERTIFY THAT IN ACCORDANCE WITH THE RECORDS IN MY OFFICE, THERE ARE NO UNPAID TAXES OR SPECIAL ASSESSMENTS AS OF \_\_\_\_\_ (DATE) \_\_\_\_\_ ON ANY LAND INCLUDED IN THE PLAT OF ROCK RIVER RIDGE.

\_\_\_\_\_  
(DATE) \_\_\_\_\_ CITY OF WATERTOWN TREASURER

## CERTIFICATE OF COUNTY TREASURER

STATE OF WISCONSIN)  
JEFFERSON COUNTY) SS

I, \_\_\_\_\_, BEING THE DULY ELECTED, QUALIFIED AND ACTING TREASURER OF THE COUNTY OF JEFFERSON, DO HEREBY CERTIFY THAT THE RECORDS IN MY OFFICE SHOW NO UNREDEEMED TAX SALES AND NO UNPAID TAXES OR SPECIAL ASSESSMENTS AS OF \_\_\_\_\_ (DATE) \_\_\_\_\_ AFFECTING THE LANDS INCLUDED IN THE PLAT OF ROCK RIVER RIDGE.

\_\_\_\_\_  
(DATE) \_\_\_\_\_ TREASURER

CURVE TABLE							
CURVE	LENGTH	RADIUS	CHORD	CH. BEARING	DELTA	TANGENT IN	TANGENT OUT
C1	39.78'	367.00'	39.76'	S 00°04'36" W	6'12'35"	S 00°05'37" W	S 03°01'42" E
C2	9.02'	433.00'	9.02'	S 02°25'54" E	1'11'37"	S 88°09'55" W	S 03°01'42" E
C3	108.72'	433.00'	108.43'	S 10°13'16" E	14°23'08"	S 03°01'42" E	S 17°24'50" E
C4	92.14'	367.00'	91.90'	S 10°13'16" E	14°23'08"	S 03°01'42" E	S 17°24'50" E
C5	205.19'	333.00'	201.96'	N 00°14'20" E	35°18'20"	S 17°24'50" E	S 17°53'30" W
C6	164.52'	267.00'	161.93'	N 00°14'20" E	35°18'20"	S 17°24'50" E	S 17°53'30" W
C7	116.36'	777.00'	116.25'	S 13°36'06" W	8°34'48"	S 17°53'30" W	S 09°18'42" W
C8	274.31'	843.00'	273.10'	S 08°34'11" W	18°38'38"	S 17°53'30" W	S 00°45'08" E
C9	12.21'	7.00'	10.72'	S 40°39'54" E	99°57'12"	S 09°18'42" W	N 89°21'30" E
C10	10.51'	7.00'	9.55'	S 46°20'06" W	86°02'47"	S 89°21'30" W	S 03°18'43" W
C11	55.12'	777.00'	55.10'	S 01°16'47" W	4°03'51"	S 03°18'43" W	S 00°45'08" E
C12	284.70'	443.00'	279.82'	S 19°09'47" E	36°49'18"	S 00°45'08" E	S 37°34'26" E
C13	235.00'	377.00'	231.22'	S 18°36'35" E	35°42'54"	S 00°45'08" E	S 36°28'03" E
C14	10.37'	7.00'	9.45'	N 04°52'34" E	84°54'01"	S 37°34'26" E	S 47°19'35" W
C15	11.75'	7.00'	10.42'	S 84°34'14" E	96°12'23"	S 36°28'03" E	N 47°19'35" E
C16	11.75'	7.00'	10.42'	S 00°46'36" E	96°12'23"	S 47°19'35" W	S 48°52'48" E
C17	10.37'	7.00'	9.45'	S 89°46'35" W	84°54'01"	N 47°19'35" E	S 48°52'48" E
C18	316.25'	443.00'	309.58'	S 68°13'29" E	40°54'09"	S 48°52'48" E	S 88°39'46" E
C19	261.77'	377.00'	256.54'	S 68°46'17" E	39°46'59"	S 48°52'48" E	S 88°39'46" E
C20	20.50'	25.00'	19.93'	N 67°51'04" E	46°58'20"	S 88°39'46" E	N 44°21'54" E
C21	20.50'	25.00'	19.93'	N 65°10'36" W	46°58'20"	S 88°39'46" E	S 41°41'26" E
C22	286.87'	60.00'	81.88'	N 01°20'14" E	273°56'40"	S 41°41'26" E	S 44°21'54" W
C23	20.50'	25.00'	19.93'	N 65°52'20" E	46°58'20"	N 89°21'30" E	N 42°23'10" E
C24	20.50'	25.00'	19.93'	N 67°09'20" W	46°58'20"	N 89°21'30" E	S 43°40'10" E
C25	286.87'	60.00'	81.88'	N 00°38'30" W	273°56'40"	S 43°40'10" E	S 42°23'10" W
C26	170.93'	233.00'	167.12'	S 68°20'32" W	42°01'55"	N 47°19'35" E	N 89°21'30" E
C27	122.51'	167.00'	119.78'	S 68°20'32" W	42°01'55"	N 47°19'35" E	N 89°21'30" E
C28	20.50'	25.00'	19.93'	N 70°48'45" E	46°58'20"	S 47°19'35" W	N 85°42'05" W
C29	20.50'	25.00'	19.93'	S 23°50'25" W	46°58'20"	N 00°21'15" E	N 47°19'35" E
C30	286.87'	60.00'	81.88'	S 42°40'25" E	273°56'40"	N 85°42'05" W	N 00°21'15" E
C31	57.08'	267.00'	56.97'	N 11°17'22" W	12°14'57"		
C32	47.37'	267.00'	47.31'	N 00°04'55" W	10°09'56"		
C33	45.50'	267.00'	45.44'	N 09°52'57" E	9°49'49"		
C34	14.57'	267.00'	14.57'	N 16°19'40" E	3°07'39"		
C35	13.95'	843.00'	13.95'	S 17°25'03" W	0°56'54"		
C36	75.02'	843.00'	75.00'	S 14°23'38" W	5°05'57"		
C37	75.02'	843.00'	75.00'	S 09°17'41" W	5°05'57"		
C38	75.02'	843.00'	75.00'	S 04°11'44" W	5°05'57"		
C39	35.28'	843.00'	35.28'	S 00°26'48" W	2°23'53"		
C40	15.34'	777.00'	15.34'	S 17°19'33" W	1°07'53"		
C41	101.01'	777.00'	100.94'	S 13°02'09" W	7°26'55"		
C42	45.29'	443.00'	45.27'	S 03°40'52" E	5°51'28"		
C43	75.09'	443.00'	75.00'	S 11°27'57" E	9°42'43"		
C44	76.25'	443.00'	76.16'	S 21°15'10" E	9°51'43"		
C45	88.07'	443.00'	87.92'	S 31°52'44" E	11°23'25"		
C46	20.88'	377.00'	20.87'	S 02°20'19" E	3°10'21"		
C47	95.43'	377.00'	95.17'	S 11°10'35" E	14°30'11"		
C48	118.70'	377.00'	118.21'	S 27°26'51" E	18°02'22"		
C49	100.19'	443.00'	99.97'	S 54°15'08" E	12°57'28"		
C50	72.02'	443.00'	71.94'	S 65°23'19" E	9°18'53"		
C51	72.02'	443.00'	71.94'	S 74°42'12" E	9°18'53"		
C52	72.02'	443.00'	71.95'	S 84°01'06" E	9°18'56"		
C53	89.44'	377.00'	89.23'	S 55°40'36" E	13°35'36"		
C54	81.68'	377.00'	81.52'	S 68°40'49" E	12°24'50"		
C55	81.03'	377.00'	80.87'	S 81°02'40" E	12°18'51"		
C56	9.62'	377.00'	9.62'	S 87°55'56" E	1°27'41"		
C57	36.30'	60.00'	35.75'	S 59°01'16" E	34°39'39"		
C58	58.27'	60.00'	56.01'	N 75°49'29" E	55°38'51"		
C59	54.83'	60.00'	52.94'	N 21°49'19" E	52°21'29"		
C60	54.83'	60.00'	52.94'	N 30°32'09" W	52°21'29"		
C61	63.39'	60.00'	60.49'	N 86°58'58" W	60°32'09"		
C62	19.25'	60.00'	19.17'	S 53°33'26" W	18°23'04"		
C63	45.61'	233.00'	45.54'	S 52°55'19" W	11°10'04"		
C64	68.53'	233.00'	68.29'	S 66°58'33" W	16°49'09"		
C65	56.79'	233.00'	56.65'	S 82°22'35" W	13°57'50"		
C66	94.47'	167.00'	93.22'	S 63°31'58" W	32°24'46"		
C67	28.04'	167.00'	28.00'	S 84°32'55" W	9°37'09"		
C68	51.16'	60.00'	49.62'	S 69°52'19" W	48°51'12"		
C69	56.09'	60.00'	54.07'	S 18°39'56" W	53°33'33"		
C70	54.83'	60.00'	52.94'	S 34°17'35" E	52°21'29"		
C71	54.83'	60.00'	52.94'	S 86°39'03" E	52°21'29"		
C72	69.97'	60.00'	66.07'	N 33°45'44" E	66°48'58"		
C73	3.32'	25.00'	3.31'	S 04°09'12" W	7°35'55"		
C74	17.18'	25.00'	16.84'	S 27°38'22" W	39°22'25"		
C75	43.46'	60.00'	42.53'	S 64°22'39" E	41°18'40"		
C76	55.03'	60.00'	53.14'	N 68°31'25" E	52°24'33"		
C77	55.22'	60.00'	53.29'	N 15°54'51" E	52°44'02"		
C78	55.22'	60.00'	53.29'	N 36°49'11" W	52°44'02"		
C79	66.77'	60.00'	63.38'	S 84°56'04" W	63°45'29"		
C80	11.17'	60.00'	11.16'	S 47°43'15" W	10°40'10"		

LINE TABLE		
LINE	LENGTH	BEARING
L1	21.42'	S 86°54'23" E
L2	39.06'	S 17°53'27" W
L3	17.01'	S 03°01'42" E
L4	17.01'	S 03°01'42" E
L5	44.93'	S 17°24'50" E
L6	44.93'	S 17°24'50" E



ANNEXATION ORDINANCE

SPONSOR: MAYOR MCFARLAND, CHAIR  
FROM: PLAN COMMISSION WITH POSITIVE RECOMMENDATION

**WHEREAS**, Greomar, LLC (applicant) and RJAB, LLC (owner) have filed with the Common Council, a Petition for Direct Annexation of Real Estate by Unanimous Approval with the City of Watertown, Jefferson and Dodge Counties, Wisconsin; and

**WHEREAS**, a copy of said Petition has been reviewed by the City of Watertown Plan Commission and the state of Wisconsin Department of Administration, and has been provided to the Town Clerk of the Town of Watertown, Jefferson County, Wisconsin, in compliance with Section 66.0217(2) of the Wisconsin Statutes; and

**WHEREAS**, the City of Watertown Plan Commission and the State of Wisconsin Department of Administration have indicated their support for the annexation.

**NOW, THEREFORE, THE COMMON COUNCIL OF THE CITY OF WATERTOWN DO ORDAIN  
AS FOLLOWS:**

**SECTION 1:** That the following described real estate be, and the same is, hereby annexed to the corporate city limits of the City of Watertown from the Town of Watertown, Jefferson County, Wisconsin, to-wit:

Part of the Northeast ¼ of the Southeast ¼ of Section 7, Township 8 North, Range 15 East, in the Town of Watertown, Jefferson County, Wisconsin, more particularly described as follows:

Commencing at the East ¼ corner of Section 7; thence South 00°07'35" East, along the East line of said Southeast ¼ a distance of 653.78 feet to the Point of Beginning; thence continuing South 00°07'35" East along said East line a distance of 653.78 feet; thence South 88°15'14" West, along the South line of the Northeast ¼ of the Southeast ¼ a distance of 1322.48 feet; thence North 00°12'00" West, along the West line of the Northeast ¼ of the Southeast ¼ a distance of 653.91 feet to the Southwest corner of Lot 27 of Hepp Heights Phase 2; thence North 88°15'37" East, along the South line of said Hepp Heights Phase 2 and Hepp Heights, a distance of 1323.31 feet to the Point of Beginning.

Said lands contain 864,636 square feet, 19.85 acres, more or less.

PIN: 032-0815-0741-002 (N9009 County Road A, Watertown, WI 53094);



IT IS FURTHER ORDAINED AS FOLLOWS:

That the above-described real estate shall be made a part of the 5th Aldermanic District, 9<sup>th</sup> Ward of the City of Watertown, Jefferson County, Wisconsin.

IT IS FURTHER ORDAINED AS FOLLOWS:

That the above-described real estate shall be zoned as the Single-Family Residential (SR-4) Zoning District.

**SECTION 2.** All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed.

**SECTION 3.** This ordinance shall take effect and be in force the day after its passage and publication.

DATE:	Sept 3, 2024		Sept 17, 2024	
READING:	1ST		2ND	
	YES	NO	YES	NO
DAVIS				
LAMPE				
BOARD				
BARTZ				
BLANKE				
SMITH				
SCHMID				
WETZEL				
MOLDENHAUER				
MAYOR MCFARLAND				
TOTAL				

ADOPTED September 3, 2024

CITY CLERK

APPROVED September 17, 2024

MAYOR



**ORDINANCE TO  
AMEND SECTION 136-11 RESPONSIBILITIES OF THE CITY OF  
WATERTOWN GENERAL ORDINANCES**

**SPONSOR: MAYOR MCFARLAND  
FROM: FINANCE COMMITTEE**

THE COMMON COUNCIL OF THE CITY OF WATERTOWN DOES ORDAIN AS FOLLOWS:

SECTION 1. Section 136-11 “Responsibilities” is hereby amended to read and include as follows:

- A. The office of the City Attorney shall be under the supervision of the City Attorney. The City Attorney shall be responsible for the conduct of all legal services of the City and shall serve as legal advisor ~~of to~~ the Common Council, the Mayor and all departments and officers of the City. The City Attorney, however, shall not be responsible for matters covered by insurance company counsel, labor negotiations and related labor law matters or bonding matters. The City Attorney shall be in charge of the prosecution of all cases arising out of the violation of the provisions of the City ordinances. The City Attorney shall represent the City in matters in which the municipality is interested before any court or tribunal and shall perform such other duties as may be required by the Mayor or Common Council. It shall be the duty of the City Attorney to call to the attention of the Mayor and Common Council all matters of law affecting the City.
- B. Informed Consent
  - (1) Pursuant to this section, the Common Council provides informed consent for the Office of the City Attorney to share information regarding the Office’s representation of the City, including the identity of the City as a client and information which may not be available to the public at the time of release, to the extent necessary for the purpose of consulting and collaborating with other municipal attorneys or legal counsel representing other governmental jurisdictions or other public or private organization or parties, for the benefit of the City. This informed consent includes but is not limited to participation with legal listservs, joint meetings or conferences with other attorneys, and individual consultations with other attorneys with expertise in the subject matter or legal interests similar to those of the City.
  - (2) This section shall not provide informed consent for the Office of the City Attorney to release confidential information relating to the representation of the City where communication of information would disadvantage the City’s legal position or where communication of the information is likely to result in that information being conveyed to a party that is adverse to the City in the particular matter related to the information or to that party’s legal counsel. In its sole discretion, the Common Council may establish additional restrictions or conditions related to its informed consent pursuant to this section.
  - (3) In specific instances where the Office of the City Attorney deems it necessary to seek more specific informed consent regarding communication of information due to the requirements of subsection (2) or due to other obligations of the City Attorney under



the rules of professional conduct for attorneys or to other factors or circumstances, the City Attorney may seek such informed consent from the Mayor and the Mayor may, in their sole judgment, determine whether such informed consent may be provided on behalf of the City.

- (4) The City Attorney shall include a written reminder of this section and the informed consent provided pursuant to it in the City Attorney's orientation of newly elected and appointed members of the Common Council.

#### C. Public Nuisance Authority.

- a. The City Attorney is authorized to commence and prosecute public nuisance actions on behalf of the City under Wis. Stat. Ch. 823, if the following occurs:
  - i. The City Attorney provides written notice to the Mayor and Common Council of the intent to file a nuisance action. This written notice will include a description of the nuisance, why action is necessary, and a reminder of the fifteen (15) day time limit in this ordinance to request Common Council consideration of a resolution.
  - ii. If the Mayor or any member of the Common Council wishes to have the matter considered by resolution of the Common Council, they shall, within fifteen (15) days of receipt of the notice from the City Attorney, provide a written request for such a resolution to the City Attorney.
  - iii. If there is a request for a resolution, the City Attorney shall draft a resolution (sponsored by the person requesting the same) requesting authorization to commence the nuisance action. This resolution is to be considered immediately at the next scheduled Common Council Meeting.
  - iv. If the City Attorney does not receive a request for a resolution within fifteen (15) days of receipt of the City Attorney's notice, the City Attorney does not need to obtain a resolution and is authorized to commence and prosecute the nuisance action as authorized under Wis. Stat. Ch. 823.

#### D. Additional Authority

- a. The City Attorney is authorized to take all necessary and appropriate actions with regard to the defense of claims and other matters against the City, including coordination with insurance defense counsel as required and the execution of settlement agreements that do not require the expenditure or receipt by the City of more than \$5,000.00, without specific or further authorization to do so. The City Attorney will report any settlement agreements to the finance committee within 30 days of entering into the agreement.
- b. The City Attorney, in their discretion, is authorized upon a request from another unit of government to render aid, assistance and advice to that unit of government provided doing so will not conflict with the City Attorney's duties and responsibilities to the City of Watertown.

SECTION 2. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed.



SECTION 3. This ordinance shall take effect and be in force the day after its passage and publication.

DATE:	September 17, 2024		October 1, 2024	
READING:	1ST		2ND	
	YES	NO	YES	NO
DAVIS				
LAMPE				
BOARD				
BARTZ				
BLANKE				
SMITH				
SCHMID				
WETZEL				
MOLDENHAUER				
MAYOR MCFARLAND				
TOTAL				

ADOPTED October 1, 2024

\_\_\_\_\_  
CITY CLERK

APPROVED October 1, 2024

\_\_\_\_\_  
MAYOR



# MEMO

## City Attorney's Office

To: **Mayor Emily McFarland and Common Council Members**

From: **Steven T. Chesebro**

Date: **August 15, 2024**

Subject: **Informed Consent for Communications of Legal Counsel and Other Updates to Watertown Ordinance Section 136-11**

## Background

The American Bar Association Ethics and Professional Responsibility Committee has published an opinion that the use of professional listservs without obtaining informed consent could result in a violation of a City Attorney's ethical obligations as the Attorney's client may be readily identifiable. Based on the ABA opinion, input of State Bar of Wisconsin staff as well as other municipal attorneys, I request that the Common Council consider providing its informed consent to allow the City Attorney to communicate information related to its representation of the City to other attorneys when such communication benefits the City and does not disadvantage the City's legal position. In preparing the amendment to Section 136-11 to provide the informed consent, four other changes are proposed. These are each areas included in in other community codes which would provide clarification and could benefit the City. The second amendment creates a clear process for addressing public nuisance and filing of lawsuits on behalf of the City. The third amendment addresses authority to settle claims on behalf of the City. The fourth amendment requires the City Attorney to notify the Mayor and Common Council of relevant matters of law. The fifth amendment authorizes the City Attorney to assist or advise other municipalities provided that doing so does not conflict with the duties and obligations owed to the City of Watertown.

Attached is a proposed draft amendment to Section 136-11 Responsibilities of Attorney. First the proposed ordinance creates Section 136-11(B) to address the informed consent topic. It has long been a common practice for attorneys, as well as municipal attorneys throughout Wisconsin, to engage in communications with other attorneys who have expertise in specific legal matters. This collaboration may take the form of questions posted on a listserv sponsored by the League of Municipalities or the State Bar of Wisconsin, presentations or conversations at various conferences or meetings, or one-on-one conversations with individual attorneys who may have encountered similar legal issues or may be involved in litigation similar to matters being handled by the City Attorney.



# MEMO

Granting this informed consent would assist the City Attorney by allowing them to continue collaborating with and benefiting from the experience and expertise of other attorneys. It also would protect the City Attorney from potential complaints filed with the Office of Lawyer Regulation alleging that they have violated one of our rules of professional conduct. The informed consent established by the ordinance amendment may be revisited and/or revoked at any time.

The proposed ordinance creates Section 136-11(C) to address public nuisance lawsuits. Currently when public nuisance exists which are not cured after a citation is issued, a meeting is held with Building Safety and Zoning, the City Attorney and the Mayor's office to discuss the details of that building and whether to proceed with prosecution through Circuit Court or what other options may be available. This may result in following up with a committee for additional advice or recommendations. With the creation of Section C, a memo would be provided to the Mayor and all City Council Members should a situation arise where the City Attorney believes a nuisance action should be filed in court. The Mayor or any alderperson would then be able to request the matter be added as a closed session matter to the next City Council Agenda should additional information be desired. If no request is made the City Attorney would be authorized to proceed with filing the nuisance action. This would provide additional information to elected officials regarding public nuisances and what is being done to address them. It also clearly designates a process should it be needed for authorizing filing a public nuisance claim on behalf of the City.

The proposed ordinance creates Section 136-11(D) to address the City's process for settling claims. Currently any claims against the City are scheduled on the Finance Committee agenda and then the Common Council Agenda for settlement approval. This delays negotiations and settlement of some matters by typically at least 3 weeks and sometimes longer. Finance Committee has recently approved modifying this policy to have staff assist in resolving some claims and reporting back to the Finance Committee at least quarterly on the outcomes of those claims. The proposed language would permit the City Attorney to negotiate any claim which results in the City receiving or paying up to \$5,000. It should be noted that this may permit the City Attorney to negotiate settlements for substantially more than \$5,000 if covered by insurance and would only result in the City paying a \$5,000 deductible. The City Attorney is obligated to report any settled matters to the Finance Committee within 30 days of entering into a settlement agreement.

The fourth amendment provides a clear directive to the City Attorney to notify the Common Council and Mayor regarding relevant legal matters. This could be a change in the law, someone's misstatement of relevant laws, or providing updates regarding legal claims against the City.



# MEMO

The fifth amendment while not directly benefiting the City, does build good will among other communities in Wisconsin which then are more likely to assist and help the City should it be needed in the future. Given that it would be minor assistance to other communities and would not interfere with the duties of the City Attorney, the potential benefit would likely exceed the cost.

## Budget Goal

Modernizes City Code and policies.

## Financial Impact

**Informed Consent Amendment:** Saves \$3,000 - \$5,000 per year in consulting fees, potentially more in providing notice to avoid claims or address other pending topics in the legal community.

**Public Nuisance Lawsuits Amendment:** No Financial Impact as Council will be given a chance to approve or deny the filing of lawsuits. The section will simplify and clarify the process for initiating a lawsuit on behalf of the City.

**Settlement Authority Amendment:** No Financial Impact as discretion used to settle cases will be the same recommendation previously provided. May reduce time to resolve case resulting in quicker payment to residents or receipt of settlement funds. If abused by future City Attorney, Finance Committee would be made aware of and could address excessive settlements.

## Recommendation

Approve Ordinance to amend Section 136-11 as presented.





MEMO

TO: Parks, Recreation, and Forestry Commission

FROM: Kristine Butteris, Director of Parks, Recreation, & Forestry

DATE: August 7, 2024 (REVISED)

RE: Smoking Ordinance

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Commission Members,

The Parks, Recreation, and Forestry Department along with the Health Department are seeking your review and a recommendation for Common Council to approve the revised smoking ordinance 410-56(A).

We are requesting this ordinance have one adjustment made to the proposed revision where 25 feet will be struck and replaced with 50 feet. According to UW Population Health Sciences, July 2019, secondhand smoke is detected at 23 feet from the source and irritation levels begin at 13 feet from the source. We felt it best to extend to 50 feet.

Among all the health concerns with smoking, Parks is also affected by the remnants of a cigarette. It takes approximately 10 years for cigarette butts to begin breaking down.

We are asking that you positively recommend this ordinance change.



**ORDINANCE TO  
AMEND SECTION 410-56(A) SMOKING IN PROHIBITED PLACES, OF  
THE CITY OF WATERTOWN GENERAL ORDINANCES**

**SPONSOR: ALD. JONATHAN LAMPE  
FROM: PARKS, RECREATION, AND FORESTRY COMMISSION**

THE COMMON COUNCIL OF THE CITY OF WATERTOWN DOES ORDAIN AS FOLLOWS:

SECTION 1. Section 410-56(A), Smoking in Prohibited Places is hereby amended to read and include as follows:

A. Definitions. As used in this section, the following terms shall have the meanings indicated:

**(1) PERSON IN CHARGE**

- (a) The person, or his or her agent, who ultimately controls, governs or directs the activities aboard a public conveyance or at a location where smoking is prohibited or regulated under this section.

**(2) PROHIBITED PLACE**

- (a) Any place or location in the City of Watertown as described in § 101.123(2)(a), (d) and (e), Wis. Stats.
- (b) Within 50 feet of the following public Park and Recreation Areas, except as specified by agreement or special event permit between the City and a private entity.
  - i. Playgrounds
  - ii. Enclosed, open-air and temporary structures
  - iii. Sports fields, courts and complexes
  - iv. Picnic areas
  - v. Disc golf courses
  - vi. Piers/kayak launches
  - vii. Community gardens
  - viii. Dog-walk areas
  - ix. Heating and air conditioning intakes or vents
  - x. Swimming pools and water features
  - xi. Stages, performance areas and permanent and temporary event seating

**(3) SMOKING**

- (a+) "Smoking" includes burning or holding, or inhaling or exhaling smoke from, any of the following items containing tobacco:
  - (ia) A lighted cigar.
  - (iib) A lighted cigarette.
  - (iiie) A lighted pipe.
  - (ivd) Any other lighted smoking equipment.



(b2) "Smoking" also includes using an electronic smoking device. "Electronic smoking device" means an electronic device that can be used to deliver an inhaled dose of nicotine, or any other substance intended for human consumption that may be used by a person to simulate smoking through inhalation of vapor or aerosol from the product. It includes any such device whether manufactured, distributed, marketed or sold as an electronic cigarette, commonly known as e-cigarettes; an electronic cigar; an electronic cigarillo; an electronic pipe; an electronic hookah; vape pen; or any other product name or descriptor.

SECTION 2. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed.

SECTION 3. This ordinance shall take effect and be in force June 18<sup>th</sup> 2024.

DATE:	July 2, 2024		July 16, 2024	
READING:	1ST		2ND	
	YES	NO	YES	NO
DAVIS				
LAMPE				
VACANT				
BARTZ				
BLANKE				
SMITH				
SCHMID				
WETZEL				
MOLDENHAUER				
MAYOR MCFARLAND				
TOTAL				

ADOPTED July 2, 2024

CITY CLERK

APPROVED July 2, 2024

MAYOR



**FINAL RESOLUTION**  
**TO DISCONTINUE PUBLIC WAY ON JONES STREET, NEAR AND ABOUT ITS**  
**INTERSECTION WITH NORTH FIRST STREET,**  
**CITY OF WATERTOWN, COUNTY OF JEFFERSON, WISCONSIN**

Sponsor: Mayor Emily McFarland  
 From: Plan Commission

WHEREAS, the Common Council of the City of Watertown, Jefferson County, Wisconsin, by this Resolution, adopted by a majority of the Common Council on a roll call vote with a quorum present and voting and proper notice having been given, resolves and declares as follows; and,

WHEREAS, it is in the public interest that the public way described below is vacated and discontinued under s. 66.1003 (4), Wis. Stats. The public way to be discontinued is described as follows:

That part of Jones Street west of the intersection with North First Street and extending west to the Rock River.

WHEREAS, at least forty (40) days have elapsed since this Resolution in initial form was considered by the Common Council of the City of Watertown on July 2<sup>nd</sup>, 2024. The discontinuance of the above-described public way will not result in a landlocked property and no owner of property abutting the discontinued public way will be damaged by the discontinuance; and, a public hearing was held before the Common Council on August 20<sup>th</sup> 2024, at 7:00 p.m., and no sufficient written objection to the said discontinuance and vacation has been filed with the City Clerk and the discontinued public way will be vacated and the land awarded to the owner or owners of real estate pursuant to Wis. Stat. § 66.1005; and,

WHEREAS, Notice of Hearing Discontinuance of a Public Way in the City of Watertown was published as a Class 3 legal notice in the Watertown Daily Times on the following dates: July 9<sup>th</sup>, 2024; July 16<sup>th</sup>, 2024; July 23, 2024; and,

WHEREAS, said Notice was served and/or admitted more than 30 days prior to the hearing in the manner prescribed by law on the owners of all of the frontage of the lots and land abutting upon the portion of said street to be discontinued or a waiver of notice thereof was received; and,

WHEREAS, Lis Pendens – Notice of Discontinuance of a Public Way for the above-mentioned property was recorded with the Jefferson County Register of Deeds Office on September 5, 2024 as Document No. 1487439.

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Watertown, Wisconsin pursuant to Wis. Stat. § 66.1003 (4):

Section 1. That the public way within described is hereby vacated and discontinued. It is hereby further declared that the City Street set forth herein is hereby vacated and discontinued, provided that pursuant to Section 66.1005 Wisconsin Statutes such discontinuance shall not terminate the easements acquired and the rights of the public in any of the underground structures, improvements or services as enumerated or otherwise existing in said public way and in said description of lands hereinbefore described, but such easements and rights and all rights of entrance, maintenance, construction and repair with reference thereto shall continue as if such public way had not been discontinued; and,

(September 17, 2024) Exhibit #9646



Section 2. That the City Clerk shall properly post or publish this Resolution as required by s. 60.80, Wis. Stats; and,

Section 13, Item A.

Section 3. That this Resolution shall be in full force and effect immediately upon its passage and adoption.

	YES	NO
DAVIS		
LAMPE		
BOARD		
BARTZ		
BLANKE		
SMITH		
SCHMID		
WETZEL		
MOLDENHAUER		
MAYOR MCFARLAND		
TOTAL		

ADOPTED September 17, 2024

CITY CLERK

APPROVED September 17, 2024

MAYOR





Areas



ROW to be Discontinued



THE CITY OF  
**WATERTOWN**  
*Opportunity runs through it.*

City of Watertown Geographic Information System

Scale: 1 inch = 70 feet  
SCALE BAR = 1"

Printed on: May 2  
Author: Private U

DISCLAIMER: This map is not a substitute for an actual field survey or onsite investigation. The accuracy of this map is limited to the quality of the records from which it was assembled. Other inherent inaccuracies occur during the compilation process. City of Watertown makes no warranty whatsoever concerning this information.



**RESOLUTION TO  
WITHDRAW FROM THE WI PUBLIC EMPLOYER’S  
GROUP HEALTH INSURANCE PROGRAM**

**SPONSOR: MAYOR MCFARLAND  
FROM: FINANCE COMMITTEE**

**WHEREAS**, the premium increases by Wisconsin for the Public Employer’s Group Health Insurance Program (ETF) have continued to rise in excess of ten percent annually; and,

**WHEREAS**, the ETF plan has removed assignment of any Tier 1 (low cost) carriers for Jefferson County in 2025; and,

**WHEREAS**, city staff have sought alternate sources of a similar group health plan design; and,

**WHEREAS**, an alternate solution with a similar plan design has been found to be less costly over a three-year period than the Jefferson County ETF options.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY  
OF WATERTOWN, WISCONSIN:**

Pursuant to the provisions of Wis. Stat. § 40.51 (7), the City of Watertown (the “City”) withdraws from participation in the Wisconsin Public Employers’ Group Health Insurance Program effective January 1, 2025.

The City understands that coverage will terminate for all insured participants, including annuitants and any participants who are on continuation of coverage. The City further understands that we may not reapply for participation in the Wisconsin Public Employers’ Group Health Insurance Program for three years and must undergo underwriting to rejoin, which may result in a surcharge being assessed.

That this Resolution shall be in full force and effect upon its passage and adoption.

	YES	NO
DAVIS		
LAMPE		
BOARD		
BARTZ		
BLANKE		
SMITH		
SCHMID		
WETZEL		
MOLDENHAUER		
MAYOR MCFARLAND		
TOTAL		

ADOPTED September 17, 2024

\_\_\_\_\_  
CITY CLERK

APPROVED September 17, 2024

\_\_\_\_\_  
MAYOR



RESOLUTION TO  
AMEND 2024 FUND 15 BUDGET

SPONSOR: MAYOR EMILY MCFARLAND  
FROM: FINANCE COMMITTEE

WHEREAS, the WI Dept of Health Services was awarded federal ARPA funds to allocate to local health departments, and

WHEREAS, the City of Watertown was awarded up to approximately \$354,256 by the WI Dept of Health Services, and

WHEREAS, the Public Health Department is in process to submit for approval eligible expenses totaling \$117,951 to date, and will be reimbursed an equal amount;

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE  
CITY OF WATERTOWN, WISCONSIN:

That the 2024 Fund 15 budget be amended as follows:

Account #	Name	Curr Bdgt	+ / -	Modified
15-42-92-12	Grants- Health	-	(117,951)	(117,951)
15-53-14-18	Supplies	55,000	117,951	172,951

	YES	NO
DAVIS		
LAMPE		
BOARD		
BARTZ		
BLANKE		
SMITH		
SCHMID		
WETZEL		
MOLDENHAUER		
MAYOR MCFARLAND		
TOTAL		

ADOPTED September 17, 2024

CITY CLERK

APPROVED September 17, 2024

MAYOR



# ARPA Profile 155811/65811 Spend Plan 2024

Section 13, Item C.

<b>GEARS Profile ID:</b>	155811 ARPA, LHD	<b>Today's Date:</b>	08/08/24
<b>Agency Name</b>	Watertown Dept Public Health	<b>Agency Contact Person:</b>	Carol Quest
<b>Agency Number:</b>	472951	<b>Agency Contact Phone Number:</b>	920-262-8090
<b>Agency Type</b>	60	<b>Agency Contact Email:</b>	cquest@watertownwi.gov khillier@watertownwi.gov

<b>Total Approximate Spend</b>	\$ 354,256.00
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Please describe below your agency's spend plan for 2024 ARPA funds:

Project or Item Description	Approximate Cost	Justification for Tie to Covid & Scope of Work
Conference room flooring	1,848	Update flooring that is needed in the conference/meeting area for staff and public meetings.
Chairs & tables for conference room	8,600	Update aged tables and chairs in conference/meeting area for staff and public meetings.
National Conference for 2 staff - NACCHO	3,650	Hotel, airfare, transportation, meals, supplies for two staff members to attend the National Association of County and City Health Officials in Detroit, Michigan.
Software Expressions invoice for electronic medical record software - training - designing services	39,648	Licensing and training for electronic medical records software. This will provide several years of training and will make records more accessible and staff will be more productive and able to assist more clients in various programs.
Staff wages & benefits	3,500	Support staff and Bilingual communication specialist staff time assisting in various public health programs. This aids in health equity in the community and provides an important connection to the non-English speaking population
Generator - Senior Center	6,943	Generator to provide power to Senior and Community Center building. The building could be used for City Emergency management for community events/disasters/situations.
Tornado siren	9,225	Replace tornado siren
Fire Department Stryker stairchair	14,325	Stryker stairchair for Fire Department emergency response
Stop the bleed kits	3,599	100 stop the bleed kits for 100 go bags for emergency response
Emergency go bags & safety glasses	447	Emergency to go bags for City Staff member response to emergency situations
Sharps cabinets for City Hall building	2,161	
Zoll AED Pro	5,508	Zoll AED Pro for Fire Department
CPR masks	55	100 CPR masks for \$10/each for 100 go bags for Emergency response
Public Announcment system	18,442	PA system for Senior & Community Center
	117,951	



**RESOLUTION TO  
UPDATE 2024 PAYROLL RESOLUTION TO CHANGE MEDIA  
PRODUCTIONS MANAGER PAY GRADE TO GRADE H ON THE CITY’S  
PAY TABLE**

**SPONSOR: MAYOR MCFARLAND  
FROM: FINANCE COMMITTEE**

**WHEREAS**, there is currently a vacancy in the Media Productions Department; and,

**WHEREAS**, the Media Productions Department wishes to hire a Media Productions Manager to fill the current vacancy; and,

**WHEREAS**, Cottingham & Butler has reviewed a job description for the Media Productions Manager and determined that the position should be placed at a grade H on the city’s pay table.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF WATERTOWN, WISCONSIN:**  
That the 2024 payroll resolution is amended to move the Media Productions Manager position from its current grade to grade H on the city’s pay table.

	YES	NO
DAVIS		
LAMPE		
BOARD		
BARTZ		
BLANKE		
SMITH		
SCHMID		
WETZEL		
MOLDENHAUER		
MAYOR MCFARLAND		
TOTAL		

ADOPTED September 17, 2024

\_\_\_\_\_  
CITY CLERK

APPROVED September 17, 2024

\_\_\_\_\_  
MAYOR



COTTINGHAM & BUTLER

# Total Rewards Consulting

August 20, 2024

## MEMORANDUM

**TO:** Lisa Schwartz, Human Resources Coordinator, City of Watertown

**FR:** Ashley McCluskey, Compensation Analyst

**RE:** Classification Reviews: IT Technician, Media Productions Manager, Water Systems Maintenance & Facilities Foreman, Water Systems Operator I

The city requested that a classification review be completed for four positions. The positions were evaluated, and the recommendations follow below.

**IT Technician:** The IT Technician primarily performs day to day technological operations for the city providing help desk support, troubleshooting, preventative maintenance, and deploying new systems and software. The position requires a technical or bachelor's degree, and at least three years of experience. The position was evaluated using our points-factor job evaluation system, and we recommend this position be placed in **Grade H**.

**Media Productions Manager:** The Media Productions Manager is responsible for the creation, production, technical maintenance and troubleshooting of audio and video equipment and online media based on established policy and procedure. The Media Productions Manager creates videos, graphics, and other types of media that engage the community via the City's public access channels, social media, and website. The position requires a two-year degree and at least three years of experience. The position was evaluated using our points-factor job evaluation system, and we recommend this position be placed in **Grade H**.

**Water Systems Maintenance & Facilities Foreman:** The Water Systems Maintenance & Facilities Foreman is responsible for maintaining the wastewater treatment plant, collection system, lift stations, and all associated equipment along with overseeing the job site and direction of other maintenance operators to ensure compliance with state permits and public health. This position requires a high school degree with six years of experience along with additional certifications and specialized maintenance training. The position was evaluated using our points-factor job evaluation system, and we recommend this position be placed in **Grade N**.

**Water Systems Operator I:** The Water Systems Operator is a skilled and technical position involving controlling, monitoring, and operating both water and wastewater treatment facilities. Responsibilities include preventative maintenance of machinery, equipment, plumbing, electrical systems, and mechanical systems used in water and wastewater processes. This position requires a high school degree with four to five years of experience

**Ashley McCluskey**  
amccluskey@cottinghambutler.com



along with the expectation to acquire certifications and specialized maintenance training. The position was evaluated using our points-factor job evaluation system, and we recommend this position be placed in **Grade J**.

Please contact me with any questions on these reviews.





Office of the  
Media and Communications Director  
106 Jones Street  
PO Box 477  
Watertown, WI 53094-0477  
(920) 262-4021

Section 13, Item D.

## MEMO

TO: Mayor McFarland and Committee Members  
FROM: Lisa Famularo  
DATE: August 27, 2024

### Agenda Item:

### **Review and take possible action: Payroll Resolution Amendment for Media Productions Manager Position**

#### **BACKGROUND:**

Cottingham & Butler recently reviewed the Media Productions Manager position, upon approval by the Finance Committee at its meeting of 8/12/24 and has recommended a grade H for this position. In order to hire under the recommended grade, the 2024 payroll resolution must be amended to move the Media Productions Manager to grade H from grade G. A draft resolution is attached for the adjustment.

Attachments: Classification Memo  
Draft resolution



**RESOLUTION TO  
APPROVE STATE/MUNICIPAL FINANCIAL AGREEMENT FOR  
CITY-WIDE BIKE & PEDESTRIAN NETWORK PLAN**

**SPONSOR: MAYOR MCFARLAND  
FROM: FINANCE COMMITTEE**

**WHEREAS,** The City of Watertown received Wisconsin Department of Transportation (WisDOT) Noninfrastructure Transportation Alternatives Program (TAP) funding for a City-wide Bicycle and Pedestrian Network Plan for work to commence in 2024; and,

**WHEREAS,** the State of Wisconsin is seeking a State/Municipal financial agreement (SMFA) for the City-wide Bicycle and Pedestrian Network Plan; and,

**WHEREAS,** the SMFA for City-wide Bicycle and Pedestrian Network Plan to connect existing route segments and further integrate the City’s network with the Counties’ and nearby State bicycle and pedestrian networks went before the Finance Committee and received support; and,

**WHEREAS,** the State of Wisconsin will be responsible for 80% of eligible funding, or a maximum of \$80,000; and,

**WHEREAS,** the City will be responsible for 20% of the project costs, or \$20,000, and any other non-participating expenses under the agreement.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF WATERTOWN, WISCONSIN:**

That the proper city officials are hereby authorized to approve the SMFA for a City-wide Bicycle and Pedestrian Network Plan for work to commence in 2024.

	YES	NO
DAVIS		
LAMPE		
BOARD		
BARTZ		
BLANKE		
SMITH		
SCHMID		
WETZEL		
MOLDENHAUER		
MAYOR MCFARLAND		
TOTAL		

ADOPTED September 17, 2024

\_\_\_\_\_  
CITY CLERK

APPROVED September 17, 2024

\_\_\_\_\_  
MAYOR



**RESOLUTION TO  
APPROVE STATE/MUNICIPAL FINANCIAL AGREEMENT FOR  
SOUTH CHURCH STREET SHARED USE PATH**

**SPONSOR: MAYOR MCFARLAND  
FROM: FINANCE COMMITTEE**

**WHEREAS**, The City of Watertown received Wisconsin Department of Transportation (WisDOT) Infrastructure Transportation Alternatives Program (TAP) funding for a South Church Street Shared Use Path to be completed by June 30, 2030; and,

**WHEREAS**, the State of Wisconsin is seeking a State/Municipal financial agreement (SMFA) for the South Church Street Shared Use Path; and,

**WHEREAS**, the SMFA for the South Church Street Shared Use Path that will provide a bike and pedestrian connection to large retail, medical and employment areas south of the airport went before the Finance Committee and received support; and,

**WHEREAS**, the State of Wisconsin will be responsible for 80% of eligible funding, or up to a maximum of \$1,213,256.66; and,

**WHEREAS**, the City will be responsible for 100% of design expenses; and,

**WHEREAS**, the City will be responsible for 20% of the project construction costs, or \$303,314.17, Design State Review fees of \$11,760.00 for a total of \$315,074.17, and any other non-participating expenses under the agreement.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF WATERTOWN, WISCONSIN:**

That the proper city officials are hereby authorized to approve the SMFA for the S. Church Street Shared Use Path for work to be completed by June 30, 2030.

	YES	NO
DAVIS		
LAMPE		
BOARD		
BARTZ		
BLANKE		
SMITH		
SCHMID		
WETZEL		
MOLDENHAUER		
MAYOR MCFARLAND		
TOTAL		

ADOPTED September 17, 2024

\_\_\_\_\_  
CITY CLERK

APPROVED September 17, 2024

\_\_\_\_\_  
MAYOR