



LICENSING BOARD MEETING AGENDA

WEDNESDAY, OCTOBER 12, 2022 AT 4:15 PM

WATERTOWN MUNICIPAL BUILDING - 106 JONES STREET, ROOM 0041

In-Person: Watertown Municipal Building 106 Jones Street Room 0041

Virtually: <https://meet.goto.com/496523101> or by calling: +1 (646) 749-3129

Access Code: 496-523-101

1. CALL TO ORDER

2. REVIEW AND APPROVE MINUTES

- A. Licensing Board minutes from September 6, 2022 and September 14, 2022

3. BUSINESS

- A. Review and Approve - Application for Temporary Class B License by Big Brother Big Sisters of South Central Wisconsin for CMN Movie Night located at 308 E. Main Street on Dec 6, 2022 from 5:00 p.m. -10:00 p.m.
- B. Review Special Events from Clerk's Office
- C. Review Operator's List from Clerk's Office
- D. Review Police Report from Police Department

4. ADJOURNMENT

Persons requiring other reasonable accommodations for any of the above meetings, may contact the office of the City Clerk at mdunneisen@CityofWatertown.org, phone 920-262-4006

A quorum of any City of Watertown Council, Committee, Board, Commission, or other body, may be present at this meeting for observing and gathering of information only

LICENSING BOARD

Tuesday September 6, 2022

The Licensing Board met on the above date at 6:40 p.m. in person at the Municipal Building 106 Jones St in Room 0041 and via GoToMeeting. The following members were present: Mayor McFarland, Ald. Bartz, Ald. Smith and Erin Schroder. Virtally attending was: Cheri Martin Staff present were: Police Chief Robert Kaminski, City Attorney Steven T. Chesebro, and City Clerk Megan Dunneisen.

1. **Call to order.** Mayor McFarland called the meeting to order at 6:40 p.m.
2. **Business**
 - A. Review and take action: application for Temporary "Class B" License from Watertown Area Chamber of Commerce for the 6th Annual Downtown Watertown Wine Walk located at Rock Chimney & Fireplace, 216 S. Third Street on September 8, 2022 from 4:30pm - 8pm. Discussed that this location was missed in original submission of locations for the 6th Annual Downtown Watertown Wine Walk. Ald. Smith moved to approve the Temporary "Class B" license as presented, seconded by Ald. Bartz and carried by unanimous voice vote.
3. **Adjournment.** Ald. Smith moved to adjourn the meeting, seconded by Schroeder, and carried by voice vote at 6:45 p.m.

Respectfully submitted,

Megan Dunneisen, City Clerk

Note: These minutes are uncorrected, and any corrections made thereto will be noted in the proceedings at which these minutes are approved.

LICENSING BOARD

Wednesday, September 14, 2022

The Licensing Board met on the above date at 4:15 p.m. in person at the Municipal Building 106 Jones St in Room 0041 and via GoToMeeting. The following members were present: Mayor McFarland, Ald. Bartz, Ald. Smith and Erin Schroder. Virtually attending was: Cheri Martin. Staff present were: Police Chief Robert Kaminski, City Attorney Steven T. Chesebro, and City Clerk Megan Dunneisen.

1. **Call to order.** Mayor McFarland called the meeting to order at 4:15 p.m.
2. **Review and approve minutes.** Ald. Smith moved to approve the minutes of August 10, 2022, as presented, seconded by Ald. Bartz and carried by unanimous voice vote.
3. **Business**
 - A. **Convene into Closed Session** pursuant to Wis. Stats. 19.85(1)(b) considering dismissal, demotion, licensing or discipline of any public employee or person licensed by a board of commission or the investigation of charges against such a person or considering the grant or denial of tenure for a university faculty member or other public employee or person licensed is given actual notice of an evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action may be taken. The notice shall contain a statement that the person has the right to demand the evidentiary hearing or meeting be held in open session. This paragraph and par. (f) do not apply to such evidentiary hearing or meeting where the employee or person licensed requests that an open session be held to discuss specific licenses:
Application for operator license: Andres Contreras Lopez and Miquel Guadalajara Jr.
Motion by Schroeder, seconded by Ald. Smith to go into close session and carried by roll call (all in favor).
Motion by Ald. Smith, seconded by Ald. Bartz to return to open session and carried by roll call (all in favor).
 - B. **Reconvene to open session**
 - C. **Review and take action:** application for operator's licenses from Andres Contreras Lopez and Miquel Guadalajara Jr. Ald. Smith moved to deny the applications per the City of Watertown's Licensing Guidelines, seconded by Martin and carried by unanimous voice vote.
 - D. **Review:** Special Events report from Clerk's office. A report was provided and there were no questions.
 - E. **Review:** Operator's List from Clerk's office. A report was provided and there were no questions.
 - F. **Review:** Police Report from Police Department. The chief provided a report.
4. **Adjournment.** Erin Schroeder moved to adjourn the meeting, seconded by Ald. Bartz, and carried by unanimous voice vote at 4:45 p.m.

Respectfully submitted,

Megan Dunneisen, City Clerk

Note: These minutes are uncorrected, and any corrections made thereto will be noted in the proceedings at which these minutes are approved.

Application for Temporary Class "B" / "Class B" Retailer's License

Section 3, Item A.

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ _____

Application Date: 9-20-2022

☐ Town ☐ Village ☒ City of Watertown

County of Dodge

The named organization applies for: (check appropriate box(es).)

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☒ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 5:00 pm and ending 10:00 pm and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

- ☐ Bona fide Club ☐ Church ☐ Lodge/Society
☐ Veteran's Organization ☐ Fair Association or Agricultural Society
☒ Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name Big Brothers Big Sisters of South Central Wisconsin

(b) Address 1545 Hobbs Drive, P.O. Box 655, Delavan, WI 53115
 (Street) ☐ Town ☐ Village ☒ City

(c) Date organized 1978

(d) If corporation, give date of incorporation 1985

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☒

(f) Names and addresses of all officers:

President Gretchen Burgess

Vice President Tom Malone

Secretary Mike Gosenheimer

Treasurer Edward Chady

(g) Name and address of manager or person in charge of affair: Kurt Saterbak
1545 Hobbs Drive, Delavan, WI 53115

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 308 E. Main Street

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? Part

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: NW corner, the large theatre and lobby

3. Name of Event

(a) List name of the event CMN MOVIE NIGHT

(b) Dates of event December 6, 2022

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer [Signature]
 (Signature / Date)

Big Brothers Big Sisters of South Central WI.
 (Name of Organization)

Date Filed with Clerk _____

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____

CLERK'S OFFICE - Link all applications/licenses/letters (those filled in with green color are complete) 2022

Section 3, Item B.

DATE RECEIVED	DATE OF EVENT	EVENT NAME and ORGANIZATION (Attach Application Here)	Permit #	City Sponsored Event?	Year of Event	ALCOHOL?	TEMP B LICENSE APPROVED?	INSURANCE NEEDED?	Conditional Approval or Denial and Date
8/10/2022	10/8/2022	Local Waters - Oktoberfest	2022-37	No	1	Yes	Temporary Premises Amendment Approved 8-16-22	Yes	Approved
8/23/2022	10/29/2022	Moose Lodge - Trunk or Treat	2022-38	No	5	No	N/A	No	Approved
8/25/2022	11/24/2022	Run Turkey Run 5k	2022-39	No	11	No	N/A	Yes	
9/16/2022	10/29/2022	Pumpkin Palooza - Main Street Program	2022-41	No	10	No	N/A	Yes	
9/16/2022	11/26/2022	Watertown Christmas Parade - WTTN Christmas Parade Committee	2022-43	Yes	25	No	N/A	No	Approved

DATE RECEIVED	DATE OF EVENT	EVENT NAME and ORGANIZATION (Attach Application Here)	Permit #	City Sponsored Event	Year of Event	ALCOHOL	TEMP B LICENSE APPROVED	INSURANCE NEEDED
9/16/2022	3/18/2023	Watertown Jig Jog - Educational Foundation of Watertown	2022-42	No	9	No	N/A	Yes

Report Criteria:

License Type.Description = "Operator's License"

License.License issued date = 09/01/2022-09/30/2022

Business Name	Works At	Mailing Address 1	Mailing City	Mailing State	Mailing Zip	Date of Birth	License Issued Date
Andrea L A Carey	Dolgencorp LLC dba Dollar General Store #6887	1201 Walnut St	Watertown	WI	53098	11/21/2001	09/14/2022
Bryan E Bermudez	El Mariachi Mexi can Rest. LLC-- El Mariachi	1439 Saint Albert the Great Dr	Sun Prairie	WI	53590	03/10/1998	09/14/2022
Cassandra A Radomski	Dew Drop	408 Lexington Ct	Watertown	WI	53098	01/10/1993	09/14/2022
Chelsea R Haines	DNR Pour House	W1211 Meadowview Dr Lot 83	Sullivan	WI	53172	10/14/2003	09/26/2022
Christa B Lange	Local Waters LLC -- dba Local Waters	210 N Church St	Watertown	WI	53094	07/08/1974	09/14/2022
Donald R Babbitt	Timothy A. Bergdoll-- dba Riverview Water Trap	1105 Center St	Watertown	WI	53098	10/30/1957	09/14/2022
Ella G Bailey		804 Linda Ln	Watertown	WI	53094	05/13/2004	09/26/2022
Jasmine B Jasso	Dew Drop	1223 S Ninth St	Watertown	WI	53094	06/19/1991	09/14/2022
John M Metzger	D&J Sports Bar	N8489 Kasten Ln	Watertown	WI	53094	11/24/1999	09/14/2022
Jordan M Knope	Wttn Country Club Inc---dba Watertown Country Club	N9586 Kuckkan Ln	Watertown	WI	53094	05/08/1997	09/26/2022
Julia M Stevens	Dolgencorp LLC dba Dollar General Store #6887	1032 Kiewert St	Watertown	WI	53098	12/01/1977	09/14/2022
Kevin J Burg	Wal-Mart Stores East, LP--dba Walmart #1776	117 Hospital Dr	Watertown	WI	53098	03/01/2004	09/14/2022
Lindsey E Skladanek	Firecracker LLC -- OLD-dba The Firecracker Pub	713 Market St	Watertown	WI	53094	05/23/1991	09/26/2022
Nathan T Saeger	Watertown Bowl Inc -- dba Watertown Bowl 18	1050 Laurel Ct	Watertown	WI	53098	05/16/1987	09/26/2022
Tammie J Fisher	Silver Eagle Saloon	1000 E Main St	Watertown	WI	53094	07/25/1960	09/14/2022
Tiffany L Nehls	Turner Hall	N4046 Bear Hole Rd	Jefferson	WI	53549	10/07/1990	09/26/2022
Trent L Nehls	Turner Hall	1230 N Fourth St	Watertown	WI	53094	06/26/1971	09/26/2022