



PUBLIC SAFETY & WELFARE COMMITTEE MEETING AGENDA

WEDNESDAY, SEPTEMBER 06, 2023 AT 5:00 PM

ROOM 2044, SECOND FLOOR, MUNICIPAL BUILDING, 106 JONES STREET, WATERTOWN, WI

Please join my meeting from your computer, tablet or smartphone. <https://meet.goto.com/WatertownPD/publicsafety2023> You can also dial in using your phone. Access Code: 547-527-765 United States (Toll Free): 1 877 309 2073 United States: +1 (646) 749-3129

All public participants' phones will be muted during the meeting except during the public comment period.

1. CALL TO ORDER

2. RECIEVE COMMENTS FROM THE PUBLIC

Each individual who would like to address the Committee will be permitted up to three minutes for their comments

3. APPROVAL OF MINUTES

A. Public Safety minutes from August 2, 2023

4. BUSINESS

A. Public hearing for proposed gas meter within O'Connell Street public right-of-way

B. Review and take possible action: Proposed gas meter within O'Connell Street public right-of-way

C. Review and take possible action: Add Safety Precautions at the crosswalk at the intersection of Labaree and Boughton Streets

D. Review and take possible action: Adding No Parking on a portion of the 1100 block of Pleasant Street

E. Review and take possible action: Add signage "All Pets Must Be On a Leash" on City portion of Interurban Trail

F. Review and take possible action: traffic concerns on Carriage Hill Drive

5. ADJOURN

Persons requiring other reasonable accommodations for any of the above meetings, may contact the office of the City Clerk at mdunneisen@watertownwi.gov, phone 920-262-4006

A quorum of any City of Watertown Council, Committee, Board, Commission, or other body, may be present at this meeting for observing and gathering of information only

PUBLIC SAFETY & WELFARE COMMITTEE

August 2, 2023

5:00 p.m.

1. ROLL CALL

Members Present	Also in Attendance	Citizens Present
<ul style="list-style-type: none"> • Dana Davis, Chair • Steve Board- <i>attending virtually</i> • Brad Blanke • Eric Schmid 	<ul style="list-style-type: none"> • Police Chief Robert Kaminski • Jaynellen Holloway • Andrew Beyer • Stacy Winkleman • Attorney Steven Chesebro • Dan Bartz • Stephanie Juhl • Kristine Butteris • Peg Checkai 	<ul style="list-style-type: none"> • John Kaliebe • John Katisch • Jim Drinwater • Amanda Grove – attended virtually • Megan Toth

2. RECEIVE COMMENTS FROM THE PUBLIC

John Kaliebe shared ideas for improving S. Water St. to make it more safe. These ideas included painting a stripe down the middle of S. Water St, painting crosswalks on Main St. (Town Square side) and painting a stop line on north bound Main St. He cautioned against closing S. Water St. and moving the traffic to S. Washington St. – already a difficult intersection. He suggested portable ballards or pop-up barriers if the barriers currently used are too heavy or difficult to put up and down. He also asked why parking limitation signs aren't posted on S. Water St. Mr. Kaliebe says that improvements can be made to S. Water St. and the Main St. intersection to improve driving behaviors.

- 3. APPROVAL OF MINUTES** The minutes for the July 5, 2023 meeting have been presented to the Common Council without correction, so those minutes are simply noted at this point on this agenda.

4. BUSINESS**A. Review and take possible action: closing a portion of S. Water Street between W. Main Street and Emmet Street**

- Jaynellen Holloway introduced the topic by explaining that Mayor McFarland has received a request to close S. Water St.
- Peg Checkai said that there are safety concerns and based on safety concerns only, S. Water should be closed. However, the area is very congested. Library patrons are having difficulty getting to parking and they have heard from patrons who are choosing to not go to the library because finding parking is difficult. She is concerned about traffic flow and the impact on patrons if S. Water St. is closed.
- Dan Bartz indicated he is in favor of closing S. Water St., however the timing is challenging for two reasons 1) the building of the TWall apartment is set to begin in September and that will impact traffic on S. Water and 2) the reconstruction of the Main St. Bridge will require detours and S. Water St. may be needed during this time.

- Kristine Butteris indicated that programming at the Town Square will be year-round. In the winter, they want to put the Christmas Tree, Santa House and possibly an ice skating rink. However, because the pavers can't support the weight of these things, they would need to be displayed on S. Water St.
- Chief Kaminski reported the traffic incidents at Water-Main and Washington-Main. Both intersections have the same amount of accidents in the last 5 years – roughly 5. The # of accidents in previous years (during the demolition of the 100 block) were greater than they have been recently.
- Dana Davis mentioned that she observed the traffic on a weeknight at 5:15 p.m. and there are a considerable number of cars using S. Water St. With the construction, it seems to be a necessary road. She suggested using rubber speed humps to slow traffic down on S. Water St. Blanke and Chief Kaminski indicated that the City already owns some of those and that it may be a good idea to use them to slow traffic down.
- Blanke agreed with the comments that were made by Mr. Kaliebe, Peg Checkai and Chief Kaminski. He also pointed out that closing S. Water could potentially cause problems at the other end of the street at Milwaukee St.
- Eric Schmid wondered why we are shocked that there is increased traffic because the purpose was to increase the activity downtown. He said it's difficult getting around on a bike when S. Water St. is closed. He said that people are just going to need to slow down and be careful.
- Kristine Butteris says that the TWall Apartment will be staging on S. Water St. and the road will be closed during that time. Blanke said, to his knowledge, that has not been approved and he has concerns about that happening. Kristine says that if we aren't going to close S. Water for the programming season, then there needs to be an easier method for closing the road.
- Andrew Beyer said that painting a crosswalk from the splash pad to the library door facing S. Water St. is not recommended because it is not a good idea to paint crosswalks in the middle of a block.
- Suggestions were made for movable barriers. The barriers that were used at the Grand Opening would cost about \$80,000
- Mr. Board said that he doesn't think S. Water should be closed yet. The Town Square has only been opened for a few months. We need more time to get a better understanding. We can do things like painting crosswalk and put more barriers.
- Jaynellen recommended a swing gate arm that could be used to close S. Water and then, when opened, could be used as an additional barricade. She agrees that problem-solving should be done in incremental steps. She says that a swing gate would be fairly economical. She is hesitant to stripe the crosswalk in the middle of the street because pavers aren't meant to be painted.
- Board and Blanke asked Jaynellen to do the research on a swing gate and bring back information about cost and feasibility. Jaynellen asked for two months (October) to bring that information back to the committee.

ACTION: The Committee directed the City staff to gain more information about the cost and feasibility of installing a swing gate-arm on S. Water St. and to bring that information back to the Committee for the October meeting.

B. Review and take possible action: Add Safety Precautions at all four crosswalks at the intersection of W. Main and Water Streets

- A Main Street business owner is concerned for the safety of pedestrians at the Water St. – Main St. intersection. Peg Chekai is also very concerned about the safety in that intersection as there is increased pedestrian traffic.
- Blanke mentioned that there is a plan with the Main Street Reconstruction to deal with the pedestrian issues. He is hesitant to put a lot of money into this intersection because it is going to be dug up to for the reconstruction. In the 2028 project there will be crosswalks that are Continental style crosswalks. Painting those types of crosswalks are expensive because they use a special epoxy. The Streets Dept. is going to paint the crosswalks and center line this year on Main St. from the Bridge to Church St. That's in the plan for this calendar year.

No formal action taken. There is a plan in place already to paint crosswalks, the center line, curbs, etc on Main from the Bridge to Church St.

C. Review and take possible action: Parking Limitations on the south side E. Main Street between 8th to Market Streets

MOTION: Since the current 2-hour parking signs are not in the ordinance and there is a request for 4-hour parking, Blanke made the motion to remove the signs so that the parking limitation reverts to 72 hours by ordinance. Davis seconded the motion. Motion passed unanimously.

D. Review and take possible action: No parking on north side of Hill Street between N. Fourth Street and Highland Avenue

MOTION: Since the current no parking signs are not in the ordinance, Blanke made a motion to remove the parking signs. Board seconded the motion. Motion passed unanimously.

E. Review and take possible action: Parking removal on Ruth Street between N. Concord Avenue and N. Maple Street to accommodate solid waste collection vehicles

MOTION: Board made a motion to remove parking on Ruth Street between N. Concord Avenue and N. Maple Street. Schmid 2nd the motion with the stipulation that the draft ordinance times be corrected. Board agreed to that amendment. Motion passed unanimously.

F. Review and take possible action: Left turn prohibited onto Main Street from Sharp Corner Park Main Street entrance

Turning left on Main Street from Sharp Corner Park is challenging for the residents and business owners that live and work in the adjacent building.

MOTION: Schmid made a motion to table this item. Blanke seconded. Motion passed unanimously.

Schmid made a motion to take a 5-minute recess. Blanke seconded. Motion passed unanimously.

Davis called the meeting to order at 6:06 p.m.

G. Review and take action: appeal of vicious dog determination pursuant to City Ordinance 410-45B(1) (Toth)

- Davis introduced the quasi-judicial meeting order to the Committee and asked for questions. Committee members agreed to the plan.

1. Introduction

a. City's opening statements

- i. Mr. Chesebro introduced the case. Read the ordinance and instructed the committee on the events of June 30 when Mr. Toth's dog escaped his harness and ran away from his residence. Mr. Toth's dog bit two different dogs at two different locations within a short amount of time. At the second location, Mr. Toth was able to catch up to his dog and restrain him. Mr. Toth admitted that his dog bit the two other dogs.

b. Mr. Toth's opening statements

- i. Mr. Toth recounted the events of the evening from his perspective. He says that his dog was trying to play with the other dogs. Mr. Toth's dog also got bit and he contends that the owner of that dog should have restrained the dog so that it didn't bite his dog. Mr. Toth has witnesses to prove that if his dog had wanted to seriously harm the dogs it would have. His dog was just being goofy and trying to play. Mr. Toth says that is a good dog and has never done anything like this before.

2. City Witnesses

- a. The City called the following witnesses and the Committee heard testimony from each regarding the events of June 30.

- i. Laura Wolter
- ii. Nicholas Wolter
- iii. Vanessa Morales
- iv. Officer Hensley
- v. Officer Sauter
- vi. Officer Thies
- vii. Scott Kind

- b. Mr. Toth and the Committee had the opportunity to question each witness

3. Mr. Toth's Witnesses

Mr. Toth called the following witnesses and the Committee heard testimony from each regarding their interactions and observations of Mr. Toth's dog. Both witnesses said that they have never observed the dog being aggressive and have only observed the dog to be a good dog.

- i. Beth Bartell
- ii. Travis Beerbohm

- b. Mr. Chesebro and the Committee had the opportunity to question each witness.
- 4. Closing Statements
 - a. City's closing statements
 - b. Mr. Toth's closing statements
- H. **Convene into closed session per Wis. Stat. Sec. 19.85(1)(a) to deliberate concerning a case which was the subject of any judicial or quasi-judicial trial or hearing before that governmental body.**
- I. **Reconvene into open session**

The Public Safety & Welfare Committee reaffirms the determination that Mr. Toth's dog is a vicious dog in accordance with ordinance 410-45 with a vote of 3-1.

5. ADJOURNMENT: There being no additional business to come before the Committee, a motion was made by Alderperson Blanke, seconded by Alderperson Schmid, to adjourn. The motion carried unanimously.

Respectfully Submitted - Dana Davis, Chairperson

Jaynellen J. Holloway, P.E.
920.262.4050

Andrew Beyer, P.E.
920.262.4052

Maureen McBroom, ENV SP
920-206-4264

Ritchie M. Piltz
920.262.4034

Secretary, Wanda Fredrick
920.262.4368

MEMO

TO: Chairperson Dana Davis and Committee Members

FROM: Jaynellen J. Holloway, P.E.

DATE: August 30, 2023

RE: Public Safety and Welfare Committee Wednesday, September 6, 2023 at 5:00 p.m.

Review and take possible action: Variance Request for 118 N. Water Street

BACKGROUND:

Engineering received a request from the owner of 118 N. Water Street to place a private gas service meter in O'Connell Street right-of-way. Engineering stated we could not approve the request as the area they wish to occupy with the gas meter encroaches into the City's right of way. The property owner would need to seek a variance.

Variance Steps:

- 1) Wait for application and \$5 fee for variance from applicant.
- 2) Engineering Division notices chairperson or acting chairperson that application and fee has been received – chair to set a hearing date, time and place and notify City staff of those.
- 3) Once City staff has public hearing date, time, and place for hearing, applicant is sent notice via regular mail a minimum of 72 hours prior to the hearing with hearing information including date, time, and place.
- 4) City Engineering Division, in concert with the City Attorney, will prepare what City ordinance and State statute states about encroachments within the ROW and will submit to Committee in meeting packets prior to hearing.
- 5) Applicant or their representative attends hearing.
- 6) The Public Safety & Welfare Committee will make determination within 30 days of hearing.

Wisconsin State Statute §86.04 (1) Highway Encroachments – Order For Removal states:

(1) ORDER FOR REMOVAL. *If any highway right-of-way shall be encroached upon, under or over by any fence, stand, building or any other structure or object, and including encroachments caused by acquisition by the public of new or increased widths of highway right-of-way, the department, in case of a state trunk highway, the county highway committee, in case of a county trunk highway, or the city council, village or town board, in case of a street or highway maintained by or under the authority of any city, village or town, may order the occupant or owner of the land through or by which the highway runs, and to which the encroachment shall be appurtenant, to remove the encroachment beyond the limits of the highway within 30 days. The order shall specify the extent and location of the encroachment with reasonable certainty, and shall be served upon the occupant or owner of the land through or by which the highway runs, and to which the encroachment shall be appurtenant.*

Encroachments are not allowed as found in City Ordinance Section §457-7 (A)(1) Obstructions and Encroachments Prohibited:

106 Jones Street • P.O. Box 477 • Watertown, WI 53094-0477 • Phone 920.262.4060

Opportunity Runs Through It

Obstructions and encroachments prohibited. No persons shall encroach upon or in any way obstruct, encumber any street, alley, sidewalk, public grounds or land dedicated to public use, or any part thereof, nor permit such encroachments or encumbrances to be placed or remain in any public way adjoining the premises of which he is the owner or occupant, except as provided in Subsection [B](#).

Section 4, Item B.

ATTACHMENTS:

- Site Map
- Site Map with Bollards and 5' of Sidewalk
- Variance request



Parcels



City Limits

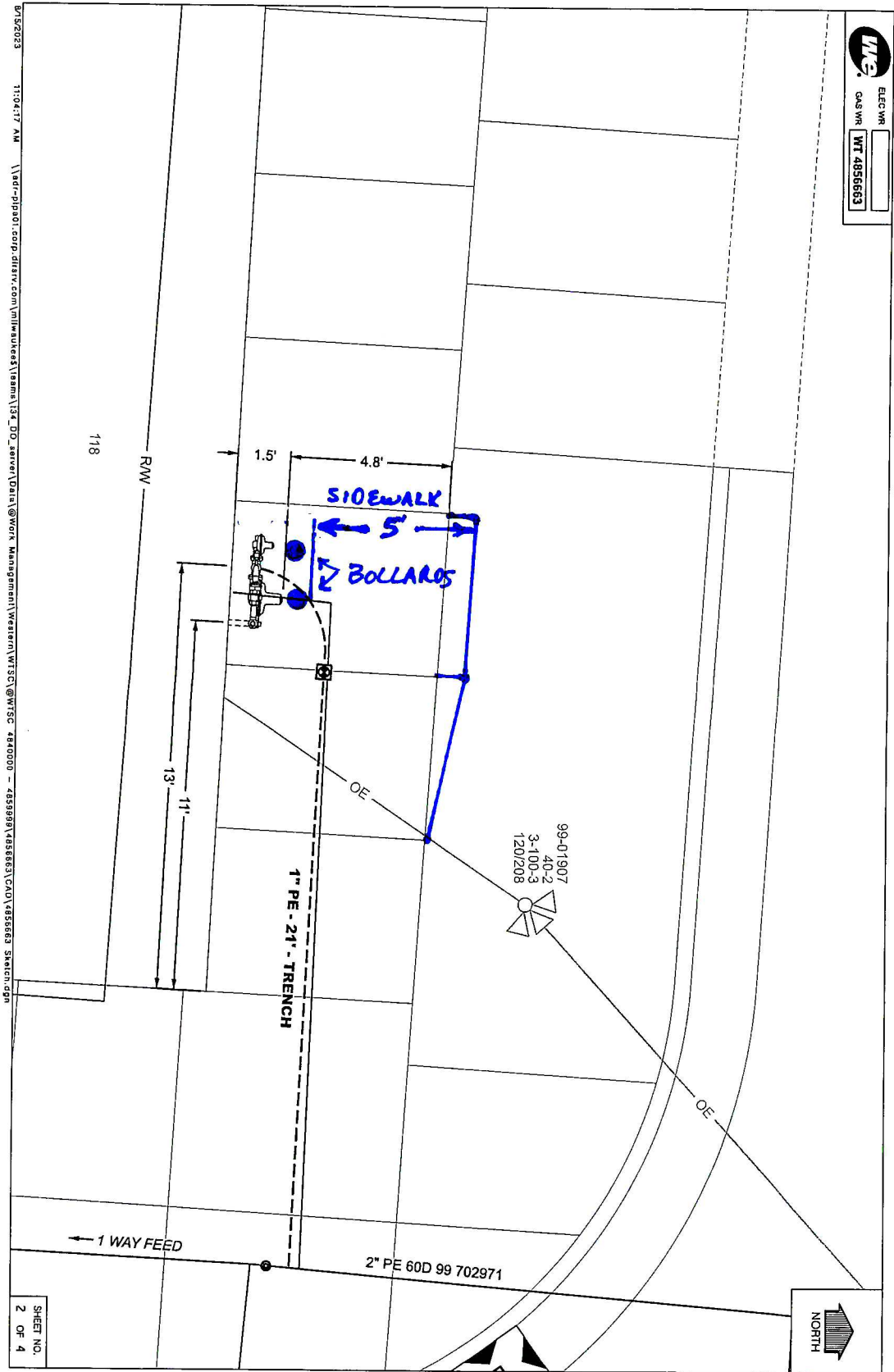


City of Watertown Geographic Information System

Scale: 1 inch = 25 feet
SCALE BAR = 1"

Printed on: August 30, 2024
Author: Private User

DISCLAIMER: This map is not a substitute for an actual field survey or onsite investigation. The accuracy of this map is limited to the quality of the records from which it was assembled. Other inherent inaccuracies occur during the compilation process. City of Watertown makes no warranty whatsoever concerning this information.



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SHEET NO.
2 OF 4

Andrew Beyer

From: Dan Rahfaldt <drahfaldt@xsellprod.com>
Sent: Tuesday, August 8, 2023 3:59 PM
To: Dana Davis
Cc: Jaynellen Holloway; Andrew Beyer; Nikki Zimmerman
Subject: FW: 118 N Water Street - Gas Meter Location
Attachments: 4856663 Sketch.pdf; 118-1.jpg; 118-2.jpg; 118-3.jpg

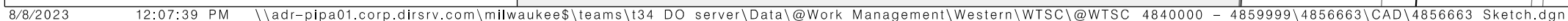
Dana (Acting Chairperson of Public Safety), please accept this as my formal application for a variance for the placement of low-pressure regulators on the exterior of my commercial property located at 118 N Water St. Attached is the technical and dimensional data required from WE Energies to review the project for variance as they would be place in the Sidewalk/ROW. I have also attached some actual photos of the proposed location. WE Energies has made a site visit and have approved this location as the best and easiest location to put the regulator assembly.

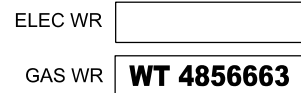
Just a few of points about this location, as I know it is City preference to not place on a public ROW (Sidewalk), but this should present itself as the best location for the equipment.

1. This is the original entry point of gas in the property. There is no current gas service in the property as WE Energies had removed any existing equipment due to 10 years of gas service account and dormancy.
2. There is only an 1800 sf foot basement in this NE corner of the property. The only entry point to the basement is through either the O'Connell St ROW (as proposed) or the Water St ROW. The basement is the most logical and efficient placement of meters and to distribute the gas.
3. All 4 sides of this structure is either on a driving lane or parking lane (current or proposed), the proposed location is least likely to be hit by a motor vehicle due to distance from driving lanes and an existing utility pole blocking it from the intersection.
4. Since this is a 13,000 sf facility, it is extremely likely the building will be developed into multiple spaces requiring dedicated gas service and meters. The basement is the best and most logical location to distribute the gas. The South side is a high traffic alley way and would encumber service and waste service vehicles. The west side, aside from being 70-100 ft from the basement, would put high-pressure meters on a shared wall with two residential units, and less than 30 ft from a single family home. The West side location would require a dedicated gas line for each service developed in the building, to pass through the residential units. And would require much more road and ROW tear out and repair to connect to a main.
5. If clearance in the ROW of the proposed location is of concern, it is my intention to remove the grassy area in the pictures with concrete, not only looking better, but creating plenty of clearance around the regulators and protective bollards.

Please confirm you have received this application and will try to place it on the next Public and Safety meeting agenda for review and approval process.

Dan Rahfaldt
 Deerfield Properties
 920-279-8300





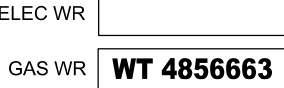
Section 4, Item B.

Technical drawing of a gas furnace venting system, showing a side elevation view. The drawing includes the following dimensions and callouts:

- Dimensions:**
 - 2.5" (vertical distance from the top of the furnace to the center of the vent pipe)
 - 4.5" (horizontal distance from the furnace to the vent pipe)
 - 2.5" (horizontal distance from the vent pipe to the chimney)
 - 7.5" (vertical distance from the furnace to the vent pipe)
 - FIELD FIT (vertical distance from the ground line to the vent pipe)
- Callouts:**
 - ① (Callout for the vent pipe)
 - ② (Callout for the vent pipe)
 - ③ (Callout for the vent pipe)
 - ④ (Callout for the vent pipe)
 - NIPPLE SWAGE, S (Callout for the nipple swage)
- Labels:**
 - ADDRESS
 - PARENT V
 - WELD WF

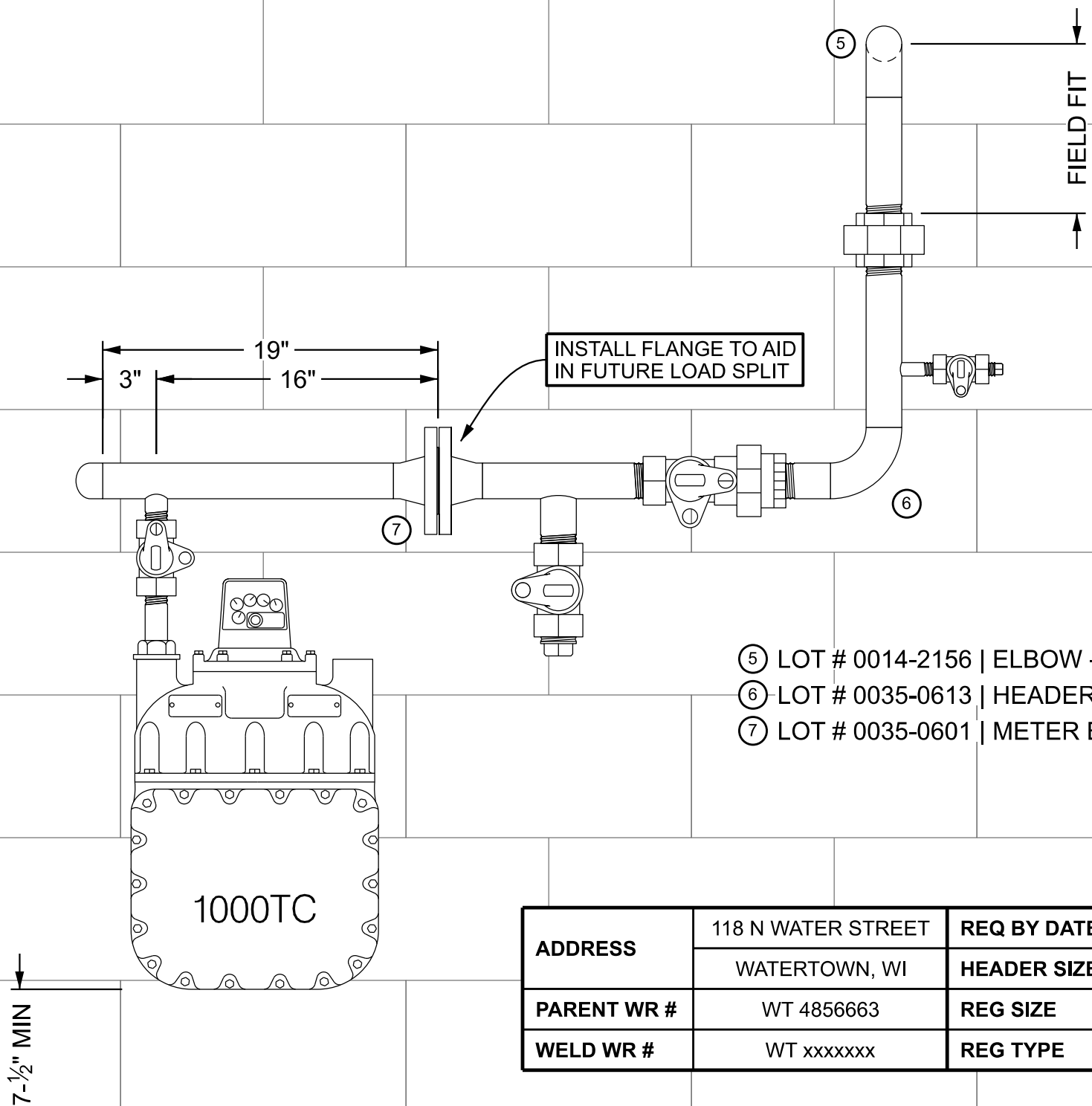
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|---|--|
| ① | LOT # 0035-1092 RISER - 1" PE X 1-1/4" ST FLEX - 3/4" TAP |
| ② | LOT # 0031-4060 REGULATOR - 2" X 2" FISHER CS803IT - 7" W.C. - 1/4" - 4C |
| ③ | LOT # 0035-0613 HEADER ASSEMBLY - 2" INLET - SINGLE ROW MODIFY |
| ④ | LOT # 0014-2156 ELBOW - BLACK MAL 150 - 2" |

ADDRESS	118 N WATER STREET	REQ BY DATE	xx/xx/2023	ORIFICE SIZE	¼"
	WATERTOWN, WI	HEADER SIZE	2"	PRESSURE	2 LB.
PARENT WR #	WT 4856663	REG SIZE	2" x 2"	JOB OWNER	CHRIS SCHROEDER
WELD WR #	WT xxxxxxxx	REG TYPE	FISHER CS803	PHONE #	(920) 262-6825






































Section 4, Item B.



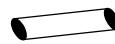


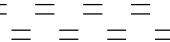



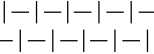

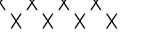
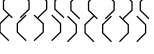
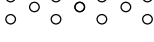


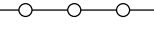


INSIDE CONFIGURATION



- ⑤ LOT # 0014-2156 | ELBOW - BLACK MAL 150 - 1-¼"
- ⑥ LOT # 0035-0613 | HEADER ASSEMBLY - 2" INLET - SINGLE ROW
- ⑦ LOT # 0035-0601 | METER BAR - (6) 1-¼" DROPS - STRAIGHT | MODIFY

ADDRESS	118 N WATER STREET	REQ BY DATE	xx/xx/2023	ORIFICE SIZE	¼"
	WATERTOWN, WI	HEADER SIZE	2"	PRESSURE	2 LB.
PARENT WR #	WT 4856663	REG SIZE	2" x 2"	JOB OWNER	CHRIS SCHROEDER
WELD WR #	WT xxxxxxxx	REG TYPE	FISHER CS803	PHONE #	(920) 262-6825

<div>WE ENERGIES - GAS OPERATIONS</div> <div>NOTES:</div> <div>Existing facilities should be field verified prior to excavation.</div> <div>Utility information shown are from plans and have not been field verified.</div> <div>Maintain 12” min vertical clearance at crossing of existing electrical facilities.</div> <div>Maintain 6” min vertical clearance at crossing of other existing facilities.</div> <div>Maintain 18” min vertical clearance at crossing of existing storm sewer pipes.</div> <div>Maintain 5' clearance from storm sewer inlets.</div> <div>Staking of route or ROW by surveyor required prior to construction.</div> <div>Clearances shown are min distances – reference permit for specific clearance requirements.</div> <div>Additional information on excavation, backfilling & clearances can be found in the Gas CRS 201.</div> <div>Restore all pavement, ROW, sidewalks, and customer's private property.</div>	CONVENTIONAL SYMBOLS				
	M - Outside Meterset	 - Regulation Pit	 - Full Open Tee	 - Valve Pit	Section 4, Item B.
	 - Inside Meterset	 - Insulator	 - 45° Elbow	 - Regulation Station	
	 - Valve (Boxed)	 - Bottom/Side/Half Line Stopper Fitting	 - 90° Elbow	 - Farm Tap	
	 - Valve (Buried)	 - Save-A-Valve	 - Depth Change Elbow	 - Blow Down	
	 - Transition Fitting	 - No Blow/Punch/HVTT/MVTT/EF Tee	 - Marker Post	 - Pressure Monitoring Device	
	 - Reducer	 - Anode	 - Multi Wire Test Stand	 - Riser Used for Corrosion Reads	
	 - Support Clamp or Squeeze Point	 - Cap with Anode	 - Single Wire Test Stand	 - Test Stand	
	 - Coupling	 - Cap	 - Main Jump Symbol	 - Rectifier	
	 - End of Main	 - Retirement Symbol	 - River Weight	 - Pressure Point	

EROSION CONTROL LEGEND	
 ENV 8, 27	APPROXIMATE LOCATION FOR UNDERGROUND FACILITY EXCAVATION
 A/B/C/D	INLET PROTECTION, TYPE
	12" WATTLE or 12"/20" SEDIMENT LOG or 9.5"/20" EROSION EEL
	STONE DITCH CHECK
	ROCK BAG
	MULCH
	SOIL STABILIZER, TYPE B
	EROSION MAT CLASS I, TYPE A
	EROSION MAT CLASS I, TYPE B
	EROSION MAT CLASS I, TYPE A URBAN
	EROSION MAT CLASS I, TYPE B URBAN
	EROSION MAT CLASS II
	EROSION MAT CLASS III
	VEGETATIVE BUFFER
	TRACKING PAD
	TIMBER MAT
	SILT FENCE
	APPROXIMATE DEWATERING BASIN LOCATION
	SURFACE WATER FLOW

WE ENERGIES WORK REQUEST ENVIRONMENTAL NOTES (Notes 1 through 7 apply to ALL work requests)

General

1. If WDNR and/or USACE permits were obtained for the project, all permit conditions shall be met during construction of the project.

Erosion Control

2. If soil disturbance occurs on slopes or channels/ditches leading to wetlands or waterways, or within wetlands, the disturbed areas shall be stabilized and appropriate erosion control Best Management Practices (BMP's) shall be implemented.

3. Erosion Control BMR's shall meet or exceed the approved WDNR Storm Watter Management Technical Standards (http://dnr.wi.gov/topic/stormwater/standards/const_standards.html). Refer to We Energies Construction Site Sediment and Erosion Control Standards.

4. Inspect installed erosion control BMP's at least one time per week and after ½" rain events: repair as necessary.

5. When temporary stabilization is required (e.g. for winter or short-term construction) prior to final restoration, soil stabilizer shall be installed wherever possible. Erosion mat shall be used temporarily only where appropriate, in accordance with state standards, and when approved by the Operations Supervisor.

Contaminated Soils

6. Whenever soil exhibiting obvious signs of contamination (e.g., discoloration, petroleum or solvent odor, free liquids other than water, buried containers or tanks, or other obvious signs of environmental impacts) is encountered during excavation or installation, cease work immediately, take appropriate immediate precautions to ensure worker health and safety, and contact the Operations Supervisor or Inspector.

Spills

7. If an oil spill occurs during construction, call the Environmental Incident Response Team (EIRT) at 414-430-3478:

a. Any quantity of oil is spilled into surface water;

b. Any oil spill greater than 50 ppm PCB into a sewer, vegetable garden, or grazing land;

c. Any oil spill containing greater than 500 ppm PCB;

d. Five gallons or more of oil spilled to the ground;

e. Any oil spill involving a police department, fire department, DNR, or concerned property owner.

Notes 8 through 27 apply as noted at specific points within each work request:

Dewatering

8. Dewatering of pits or trenches shall be done in accordance with state standards. Use an approved sediment bag, a straw bale dewatering basin, a combination of both, or equivalent.

Wetlands

9. As much as practicable, the majorityof the work shall be staged from the public roadways and road shoulders, keeping equipment out of adjacent wetlands.

10. All work shall be conducted to minimize soil disturance. No rutting will be allowed within the wetlands.

11. If soils are not frozen or stable to a point that avoids rutting, timber mats, mud tracks, or equivalent shall be utilized to access pole locations.

12. Excavated soils cannot be stockpiled in wetlands.

13. All excess spoils shall be removed from wetlands and placed in a suitable upland location.

14. Trenching and pit excavations within wetlands shall include soil segregation to facilitate restoration of pre-construction soil stratification, and restoration to pre-construction elevations.

15. Poles scheduled to be removed, and that occur within wetland, shall be cut at the ground surface.

Waterways

16. No work can be performed within the banks or below the ordinary high watermark of any navigable waterways/streams.

17. No crossing of navigable waterways with equipment can occur. Foot traffic is allowed.

18. Any disturbed soil within 75-feet of the ordinary high water mark of any navigable waterways/streams shall be stabilized within 24 hours of construction completion.

Threatened and Endangered Species

19. Threatened or endangered species are known to occur in the work area. It is illegal to harass, harm, or kill a protected species under state and federal regulations. Proper precautions shall be taken to ensure harm to individuals is avoided.

20. In order to protect the threatened or endangered species, work must be conducted between November 5 and March 15.

21. Exclusion fencing must be installed at the work area prior to March 15.

22. A qualified biologist must be present when conducting work at this location.

Invasive Species

23. State regulated invasive species are known to occur in the work area. Reasonable precautions are legally required to prevent the spread of these species. The Wisconsin Council on Forestry Transportation and Utility Rights-of Way Best Management Practices should be followed: (<http://council.wisconsinforestry.org/invasives/transportation/>).

Cultural and Historical Resources, cont.

24. The project is within or adjacent to an area that is identified by the State of Wisconsin as potentially having Native American artifacts, burial mounds or burial sites, which could be encountered during construction.

25. If human bone or any artifacts are discovered during construction, work must cease immediately. Contact the Environmental Department who will contact the State Burial Sites Preservation Office and determine the next steps that must be taken in order to comply with state law. Work at that site MAY NOT PROCEED until the Environmental Department authorizes it.

26. A "qualified archaeologist," as specified under Wis. Stats 157.70 (1) (i) and Wis. Admin. Code HS 2.04 (6), must be present to monitor all ground disturbing activities.

Frac-out Contingency Plan

27. A frac-out contingency plan shall be on-site and implemented accordingly. The contingency plan shall incorporate the following components.

a. Continuously inspect the bore paths for frac-outs in order to respond quickly and appropriately.

b. Containment materials (e.g. silt fence, straw bales, sand bags, etc.) shall be c and available should a frac-out occur.

15

APPENDIX A







Jaynellen J. Holloway, P.E.
920.262.4050

Andrew Beyer, P.E.
920.262.4052

Maureen McBroom, ENV SP
920-206-4264

Ritchie M. Piltz
920.262.4034

Secretary, Wanda Fredrick
920.262.4368

MEMO

TO: Chairperson Dana Davis and Committee Members
FROM: Jaynellen J. Holloway, P.E.
DATE: August 14, 2023
RE: Public Safety and Welfare Committee Wednesday, September 6, 2023 at 5:00 p.m.

Review and take possible action: Add Safety Precautions at the crosswalk at the intersection of Labaree and Boughton Streets

BACKGROUND:

Review and take possible action: Add Safety Precautions at the crosswalk at the intersection of Labaree and Boughton Streets

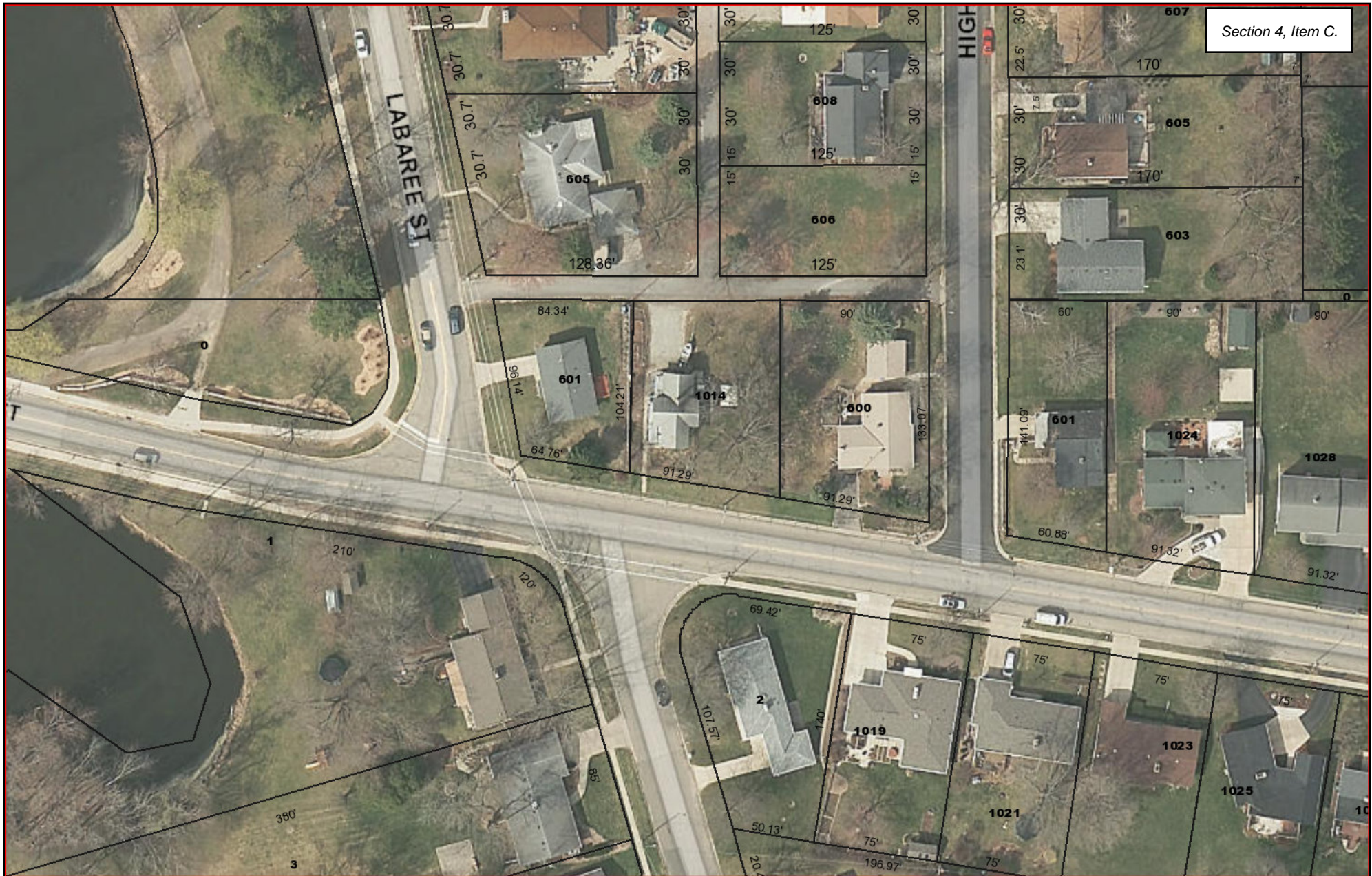
Aldersperson Board forwarded a request to Chairperson Davis requesting the Public Safety & Welfare Committee look at adding precautionary measures at the intersection of Labaree and Boughton Streets. It appears to be lacking adequate lighting and pavement marking crosswalks. A site map is attached for your use.

This item was discussed was discussed at the October 6, 2021 PS&W committee meeting. The outcome of that meeting was to upgrade the street light to LED and reposition to be directed to the intersection. Discussion at that time also centered around possibly adding a crossing light in the future.

UPDATE FROM OCTOBER 2021: Street Division stated that the light was changed to LED and believes the light was repositioned.

Attachments:

- Site Map
- Meeting minutes from October 6, 2021



Parcels

 City Limits



THE CITY OF
WATERTOWN
Community.com.thewatertown.it

City of Watertown Geographic Information System

Scale: 1 inch = 80 feet

DISCLAIMER: This map is not a substitute for an actual field survey or onsite inspection. The accuracy of this map is limited to the quality of the records from which it was derived.

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PUBLIC SAFETY & WELFARE COMMISSION

OCTOBER 6, 2021

5:30 p.m.

The Public Safety & Welfare Commission met on the above date and time in Room 0041, Lower Level, Municipal Building

The following members were present: Karen Wendt, Eric Schmid, James Romlein (Chairman), Robert Kaminski, Jaynellen Holloway

Also Present: Becky Huff, Jacob Maas, Elisa Friedl, Ben Olien, Stacy Winkelman, Hoshua Anders, Steve Board, Art Pernstfiner, Steve Simpson, Debra Simpson (on line), John Thomas (on line)

1. Call to order

Chairman opened the meeting at 5:30 p.m.

2. Receive comments from the public

Chairman suggested that persons wishing to speak on a specific matter would be better served by holding their comments until the matter was called.

No parties spoke:

3. Review and approve minutes from August 4, 2021

Chairman Romlein opened the item, requested comments or a motion to open discussion.

Motion to approve Wendt, Second Schmid
Unanimous Approval by voice vote

Schmid requested accident history and Chief Kaminski provided that there were two accidents on Cady street where there are stop signs. Holloway provided that the 8th and Cole Study would be back at the November meeting. If the Commission requests information on this matter, it will not be available at the November meeting.

The complexities of this area and traffic studies were also discussed.

Schmid noted the multiplicity of existing signage in the area of the two existing schools, the present lack of motorist attention to these existing signs, and questioned the likelihood of any improved motorist attention with the addition of more signage.

The presence of a police officer, responsible for control in the two school areas was confirmed. It was also noted that this dedicated officer writes many parking tickets and few speeding tickets primarily because the area is congested and speeding is not facilitated.

The members also discussed other speed control devices and their applicability in this situation.

Motion to effect an all way traffic study when the staff is available by Schmid. Schmid, Second by Wendt.

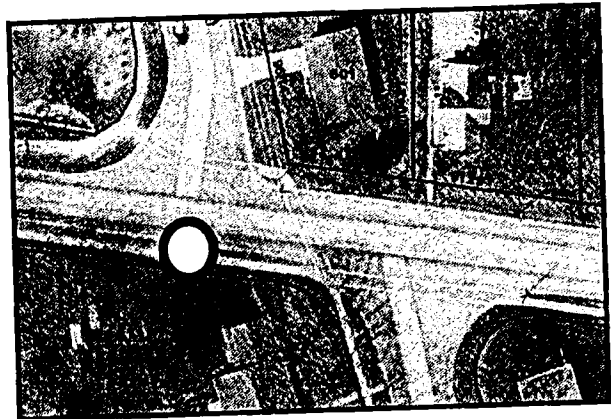
Unanimous Approval by voice vote

6. Review and take possible action: request for improved street lighting and adding a pedestrian crossing light at the intersection of Boughton and Labaree Streets

Holloway opened the item noting that Steve Board initiated the action, described the dangerous circumstances for students crossing this intersection, described the existing older sodium street light (location

Intersection of Boughton and Labaree

shown) and other lighting option, expressed the desire to address the many issues at this location as individual efforts in order and then to move to a coordinated effective solution.



The disposition of a crossing sign in the intersection was discussed along with the illumination pattern of the existing street lamp at the intersection.

There was extended discussion noting that people do not stop for pedestrians in the crosswalk. Fast moving Westbound downhill traffic make pedestrian crossing into the park dangerous. There are numerous issues with traffic and pedestrian sight lines, and this intersection has been a topic in numerous previous Commission meetings.

Motion by Schmid to request WE to replace the intersection light with LED and reposition the service arm toward the East to better illuminate the crosswalk and intersection and for engineering to provide a cost estimate for an upgraded high visibility crosswalk.

Holloway updated the Commission on the Street Light Budget facts, 2020 budget issues, the possibility of a Street Light line item in the budget.

The routing of the sidewalk was discussed and the requirement that crosswalks can only be placed from and to an existing sidewalk. This discussion also examined many crosswalk options.

Motion Second by Wendt
Unanimous Approval by voice vote.

Jaynellen J. Holloway, P.E.
920.262.4050

Andrew Beyer, P.E.
920.262.4052

Maureen McBroom, ENV SP
920-206-4264

Ritchie M. Piltz
920.262.4034

Secretary, Wanda Fredrick
920.262.4368

MEMO

TO: Chairperson Dana Davis and Committee Members
FROM: Jaynellen J. Holloway, P.E.
DATE: August 17, 2023
RE: Public Safety and Welfare Committee Wednesday, September 6, 2023 at 5:00 p.m.

Review and take possible action: Adding No Parking on a portion of the 1100 block of Pleasant Street

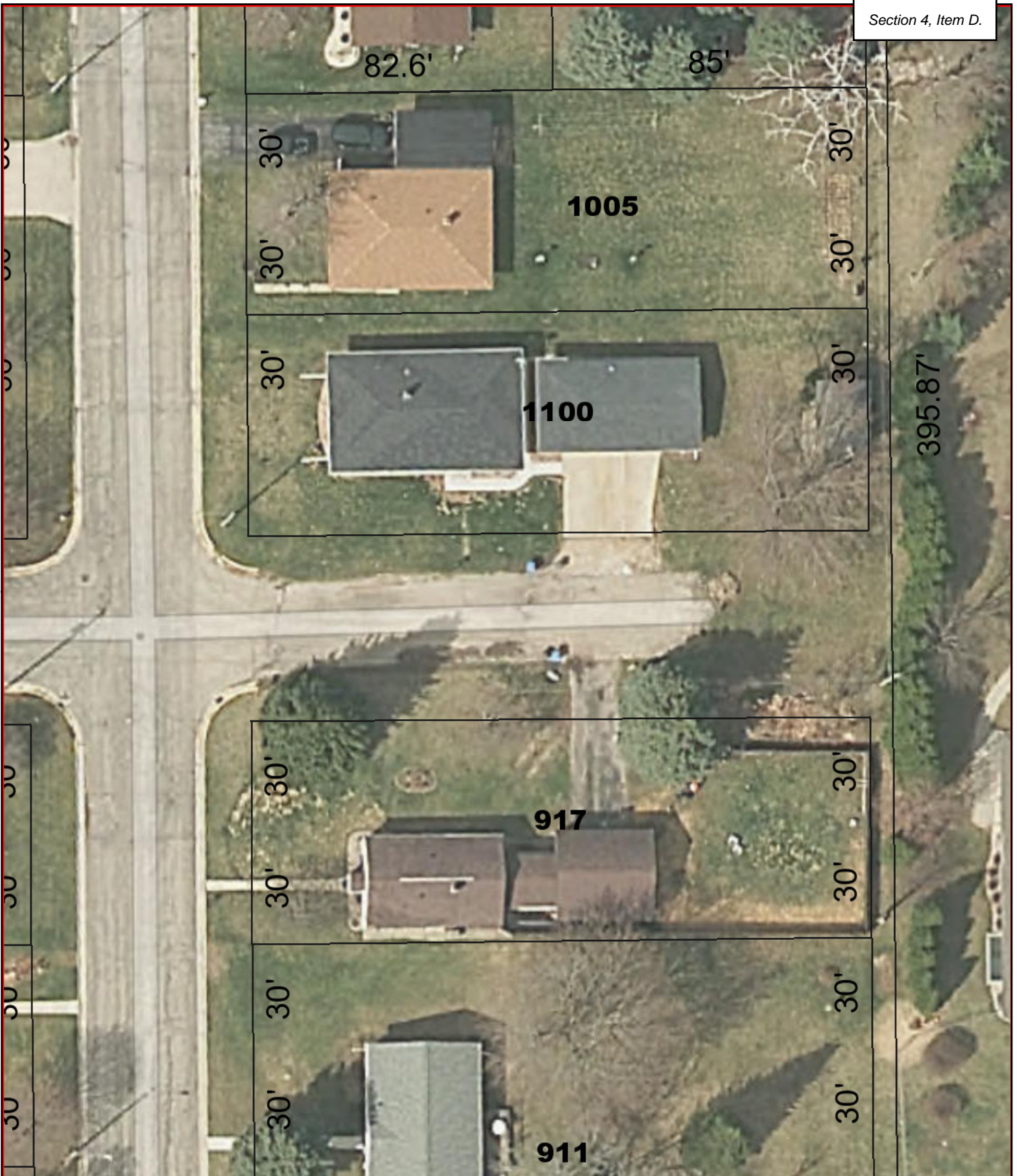
BACKGROUND:

Review and take possible action: Adding No Parking on a portion of the 1100 block of Pleasant Street

Residents at 917 Werner Street are requesting no parking be added from east edge of their driveway to the terminus of Pleasant Street on both sides of the street. When vehicles park on either side of the street in this location, it makes it very difficult for them to back in or back out of their driveway.

Attachments:

- Site Map



Parcels



City Limits



City of Watertown Geographic Information System

Scale: 1 inch = 35 feet
SCALE BAR = 1"

Printed on: August 30, 2018
Author: Private User

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Secretary, Wanda Fredrick
920.262.4368

MEMO

TO: Chairperson Dana Davis and Committee Members

FROM: Jaynellen J. Holloway, P.E.

DATE: August 9, 2023

RE: Public Safety and Welfare Committee Wednesday, September 6, 2023 at 5:00 p.m.

Review and take possible action: Add signage "All Pets Must Be On a Leash" on City portion of Interurban Trail

BACKGROUND:

Alderperson Board received a request from a citizen to add signage on the City portion of the Interurban Trail that all pets must be on a leash. The citizen walks and rides bicycle on the trail and has almost crashed on several occasions with dogs not on leashes. Below is a suggested sign.



Jaynellen J. Holloway, P.E.
920.262.4050

Andrew Beyer, P.E.
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Maureen McBroom, ENV SP
920-206-4264

Ritchie M. Piltz
920.262.4034

Secretary, Wanda Fredrick
920.262.4368

MEMO

TO: Chairperson Dana Davis and Committee Members
FROM: Jaynellen J. Holloway, P.E.
DATE: August 9, 2023
RE: Public Safety and Welfare Committee Wednesday, September 6, 2023 at 5:00 p.m.

Review and take possible action: Address Speeding on Carriage Hill Drive

BACKGROUND:

The Mayor received two requests from residents who live on Carriage Hill Drive to address vehicles speeding on Carriage Hill Drive. Their emails are attached for your review.

ATTACHMENTS:

- Site Map
- Emails



Parcels



City Limits



City of Watertown Geographic Information System

Scale: 1 inch = 500 feet
SCALE BAR = 1"

Printed on: August 30, 2018
Author: Private User

DISCLAIMER: This map is not a substitute for an actual field survey or on-site investigation. The accuracy of this map is limited to the quality of the records from which it was assembled. Other inherent inaccuracies occur during the compilation process. City of Watertown makes no warranty whatsoever concerning this information.

From: [Dana Davis](#)
To: [Emily McFarland](#); blief1@gmail.com; [Robert Kaminski](#); [Kristine Butteris](#); [Jonathan Lampe](#); [Jaynellen Holloway](#)
Subject: Re: Carriage Hill Drive Traffic Concerns
Date: Thursday, August 10, 2023 12:05:33 PM
Attachments: [image001.png](#)

Good afternoon!

Thank you for reaching out and for taking the time to detail your specific concerns in regards to Carriage Hill Drive.

I'm copying Jaynellen Holloway, City Engineer, on this email. We will add this topic to the Public Safety & Welfare Committee meeting agenda. The next meeting is scheduled for Wednesday, September 6 at 5 p.m.

Dana Davis
District 1 Alderperson

From: Emily McFarland <emcfarland@watertownwi.gov>
Sent: Thursday, August 10, 2023 11:52 AM
To: blief1@gmail.com <blief1@gmail.com>; [Robert Kaminski <RKaminski@watertownwi.gov>](mailto:RKaminski@watertownwi.gov);
[Kristine Butteris <KButteris@watertownwi.gov>](mailto:KButteris@watertownwi.gov); [Jonathan Lampe <JLampe@watertownwi.gov>](mailto:JLampe@watertownwi.gov)
Cc: Dana Davis <DDavis@watertownwi.gov>
Subject: RE: Carriage Hill Drive Traffic Concerns

Good Morning,
Thank you for reaching out with your concerns about Carriage Hill Drive traffic. We received a similar concern about this stretch of road and I've asked Ald. Davis (cc'd) as the Chair of Public Safety and Welfare to have a discussion at an upcoming meeting on this topic.

Ald. Davis,
Would you please coordinate with the Bliefernicht's similarly to the other resident? Thank you!

Thank you,

Emily McFarland
Mayor, City of Watertown
Phone: (920) 262-4000



From: blief1@gmail.com <blief1@gmail.com>

Sent: Monday, August 7, 2023 7:11 PM

To: Emily McFarland <emcfarland@watertownwi.gov>; Robert Kaminski <RKaminski@watertownwi.gov>; Kristine Butteris <KButteris@watertownwi.gov>; Jonathan Lampe <JLampe@watertownwi.gov>

Subject: Carriage Hill Drive Traffic Concerns

Hello,

We are sending this email to address and hopefully find resolutions to our safety concerns on Carriage Hill Drive.

As I am sure you are all aware, there has always been an issue with the speed limit on Carriage Hill Drive from one end of Mary Knoll Lane to the other.

Due to the increase in weekend tournaments at Brandt Quirk Park, the amount of traffic and the speed of those going to and from the park is getting excessive. We have spoken with patrol officers when we see them in the neighborhood. They run radar for a limited time, and then vehicles obey the speed limit, but once there is no police presence, the speeds increase.

We realize that these privately sponsored events bring many people to our city. Hopefully, they patronize our businesses, but we should not ignore the safety concerns of our children, pets, and our citizens of Carriage Hill Drive. The Mary Knoll subdivision is now a combination of residential, school, and park zones. We have a multipurpose pathway and street-marked bike lanes utilized by many on Carriage Hill Drive. When the multipurpose path was being installed, City officials informed us that the trees were removed for the safety of those using this pathway. Excessive speed on Carriage Hill Drive should also be considered a safety concern.

We are hoping that the city of Watertown will address our concern. We realize there are limited police officers, and monitoring Carriage Hill Drive on the weekend is not always feasible. We are hopeful that the new traffic enforcement group announced in an article in the Watertown Daily Times edition on 7/13/23 is also aware of this concern.

We want the City, Police, and Park & Rec departments to take a look at these concerns and come to a resolution that will keep the residents & guests of Watertown safe so that everyone can enjoy their weekends.

Here is a link to the DOT's solution for calming city traffic issues with speed humps.

<https://safety.fhwa.dot.gov/saferjourney1/library/countermeasures/28.htm>

Speed humps could be a solution and should be considered to be added to Carriage Hill Drive. Attached is a picture of a speed hump installed on a residential street in Madison. Would the funding available from the government's Infrastructure bill to repair bridges and roads cover the cost of this type of project? Are there other funding methods?

If this was not an issue you were aware existed, we invite you to park on Carriage Hill Drive for these scheduled weekend activities at Brandt Quirk Park to observe the

traffic yourselves.

Please let us know your thoughts.

Thanks,
Roger and Annette Bliefernicht
600 Carriage Hill Drive
Watertown, WI 53098

From: [Dana Davis](#)
To: [Leah Holloway](#); [Emily McFarland](#); [Jonathan Lampe](#); [Robert Kaminski](#); [Jaynellen Holloway](#)
Subject: Re: Carriage Hill Safety Concerns
Date: Thursday, August 10, 2023 12:04:28 PM
Attachments: [image001.png](#)

Leah -

Thank you for reaching out and for taking the time to detail your specific concerns.

I'm copying Jaynellen Holloway, City Engineer, on this email. We will add this topic to the Public Safety & Welfare Committee meeting agenda. The next meeting is scheduled for Wednesday, September 6 at 5 p.m.

Dana Davis
 District 1 Alderperson

From: Leah Holloway <leeps_2@hotmail.com>
Sent: Wednesday, August 9, 2023 4:21 PM
To: Emily McFarland <emcfarland@watertownwi.gov>; Jonathan Lampe <JLampe@watertownwi.gov>; Robert Kaminski <RKaminski@watertownwi.gov>
Cc: Dana Davis <DDavis@watertownwi.gov>
Subject: Re: Carriage Hill Safety Concerns

Thank you so much for your time and response.

Sent from my U.S.Cellular© Smartphone
 Get [Outlook for Android](#)

From: Emily McFarland <emcfarland@watertownwi.gov>
Sent: Wednesday, August 9, 2023 2:47:53 PM
To: Leah Holloway <leeps_2@hotmail.com>; Jonathan Lampe <JLampe@watertownwi.gov>; Robert Kaminski <RKaminski@watertownwi.gov>
Cc: Dana Davis <DDavis@watertownwi.gov>
Subject: RE: Carriage Hill Safety Concerns

Good Afternoon Ms. Holloway,
 Thank you for reaching out about your concerns; I've cc'd in the Chairperson of the Public Safety and Welfare Committee, Ald. Dana Davis. Ald. Davis, I do have one additional email regarding this same area and as such, think it is likely a good topic for your committee to discuss. If you concur, would you please keep Ms. Holloway in the loop on details of the meeting and process?

Thank you all,

Emily McFarland
Mayor, City of Watertown
Phone: (920) 262-4000



From: Leah Holloway <leeps_2@hotmail.com>
Sent: Wednesday, August 9, 2023 1:45 PM
To: Jonathan Lampe <JLampe@watertownwi.gov>; Emily McFarland <emcfarland@watertownwi.gov>; Robert Kaminski <RKaminski@watertownwi.gov>
Subject: Carriage Hill Safety Concerns

Hello,

We are sending this email regarding some safety concerns that we have on Carriage Hill Drive.

We have lived here three years and have had many issues with numerous cars and motorcycles speeding down our road. Often at about 10pm at night. They will take a slow ride through to make sure that no one is patrolling, and then they take off as fast as they can down to the other side! Something needs to be done to address these issues.

The other day my husband was trying to back our boat into the driveway and almost got clipped by two different cars that were speeding through the area. We understand that the park brings numerous people and revenue to the area, but we feel it is necessary to have some sort of monitoring/patrolling in the area during these times. We would even be happy with one of those signs that shows the speed limit, or a parked police car with no one in. We understand that the police department is short staffed, but when police do patrol the area, people obey the speed limit a lot more. If you have other ideas, we would also be willing to listen!

This area is after all, a school zone, and many little kids cross the road to get their ride after school when the buses arrive as well. Not to mention many people walk their dogs on that trail and cross the road with their pet. We would hate to have something tragic happen on this road, when there are things that could prevent them from happening.

If this was not an issue that you were aware of, we invite you to come park on Carriage Hill Drive on a tournament weekend to observe for yourselves, as well as before and after school, or honestly around 10:00 as well!

Many people in our neighborhood have these ongoing concerns and you may be hearing from them as well.

Thanks,
Brandon and Leah Holloway