



**PUBLIC WORKS COMMISSION MEETING - SPECIAL AGENDA**

**TUESDAY, NOVEMBER 15, 2022 AT 6:30 PM**

**MUNICIPAL BUILDING - 106 JONES STREET WATERTOWN WI 53094 - SECOND FLOOR  
ROOM 2044**

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**By Phone or GoToMeeting:** Members of the media and the public may attend by calling:  
(Toll Free): 1 877 309 2073 or +1 (646) 749-3129 **Access Code:** 196-221-861 or  
<https://meet.goto.com/196221861>

Please join meeting from your computer, tablet or smartphone. All public participants' phones will be muted during the meeting except during the public comment period.

**1. CALL TO ORDER**

**2. COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT**

*Each individual who would like to address the Committee will be permitted up to three minutes for their comments*

**3. REVIEW AND APPROVE MINUTES**

A. Public Works Commission minutes from October 25, 2022

**4. BUSINESS**

A. Review and approve solid waste contract extension with Waste Management of WI, Inc.

B. Review and discussion of on-call pay for three street division employees on a rotating basis  
November 15, 2022 - April 15, 2023

**5. ADJOURNMENT**

*Persons requiring other reasonable accommodations for any of the above meetings, may contact the office of the City Clerk at [mdunneisen@CityofWatertown.org](mailto:mdunneisen@CityofWatertown.org), phone 920-262-4006*

*A quorum of any City of Watertown Council, Committee, Board, Commission, or other body, may be present at this meeting for observing and gathering of information only*

## PUBLIC WORKS COMMISSION

Tuesday, October 25, 2022

Commission members present: Alders Bartz, Ruetten, Wetzel and Comm'r. Thompson

City employees present:

Public Works Director/City Engineer Jaynllen Holloway

Assistant City Engineer Andrew Beyer

1. Chairman Wetzel called the meeting to order at 5:32 p.m.

2. Comments and suggestions from citizens present

Timothy Marshall addressed the issue of winter sump pump discharge onto Sand Street by him and a number of neighbors causing ice dams in front of driveways.

Ken Berg complimented the Commission on its work on the downtown Main Street, but shared that that parking lanes are not aesthetically appealing as they should be. He also stressed that the street department project manager position should be filled by someone with experience. He also shared that the population signs as one drives into the City are different from one another.

PWD/CE Holloway asked to make a presentation of future Commission dates. Due to the election It was decided to have one meeting in November, on 15th, in advance of the Common Council meeting. The time to be decided per the number of agenda items. The meeting on December 27 will be canceled due to a number of persons who will not be able to attend.

3. Review and approve minutes from September 27, 2022

Motion to approve Comm'r Thompson

2nd Ald. Ruetten

Carried by unanimous voice vote

#### 4. BUSINESS

A. Review and take possible action: Street Repair Petition - Sand Street

The Engineering Division received a request to repair the 1000 block of Sand Street from W. Leonard St. to Silver Drive as soon as 2023. Current practice is to request the Public Works Commission review received street repair petitions and determine if the petitioned street be added to the five-year capital improvement plan.

The pavement of Sand Street between W. Leonard Street and Silver Drive currently has a PASER rating of 2 (10 being a brand new street, 1 being failed pavement) and sump pump discharge to the street causes icing issues in the winter months. The street is not currently in the City's five-year capital improvement plan and street design hasn't been completed. A site map and letter of request by Ald. Fred Smith were attached for the Commission's review.

Ald. Ruetten asked about underground utilities

ACE Beyer stated that in 2019 those were reconstructed when S. Sand was redone.

Comm'r. Thompson stated that utilities would need to be updated as well with engineering design, etc.

Ald. Ruetten asked why the construction did not extend to this block

ACE Beyer was not sure of the reason, but stated that the majority of streets in that area were done.

PWD/CE Holloway suggested that the sump pump discharge be redirected internally into the house. Three houses would need to redirect their sump pump.

Ald. Bartz stated that during the budget process the Finance Committee said "no" to much new street repair across the City and that a patch and/or sump pump redirection would be the plan on Sand St.

Ald. Ruetten also shared that there will be more street repair in the 2023 budget than has been included in years past.

Comm'r. Thompson reminded that Commission that the issue on Sand could be more than just a street repair, but could also be a safety issue.

The following motion was made by Comm'r. Thompson: This section of Sand St. would be placed on Patch list #3 for 2022, however, there is no promise that it will be completed in the Patch list #3 which will begin on October 27. If this is the case, it will be added to Patch list #1 of 2023. Wastewater will reach out to Mr. Marshall and neighbors affected with information on internal sump pump discharge.

2nd Ald. Bartz

B. Informational Only: WisDOT Roundabout Option 2 for STH 16 and E. Main Street

Ald. Bartz asked what the timetable is for this roundabout.

ACE Beyer said 2028, but is advancable to 2025.

Comm'r. Thompson asked why the first option was turned down

ACE Beyer stated that there was not enough turning room for semi traffic delivering to Grinwald Ford and Kayser Chrysler.

Comm'r Thompson asked how far west the resurfacing will go

ACE Beyer said he would research and get back with the Commission.

Ald. Ruetten asked that the State continue their western sidewalk to Oakridge Court allowing Good Shepherd Lutheran and the City to connect to a possible sidewalk around the roundabout.

PWD/CE Holloway will make this request to the State.

C. Review and take action: Change Order No. 1 to 2022 Pavement Marking Contract with Century Fence Co. for \$57,903

- Epoxy pavement marking on EWast Main Street associated with the downtown seal coating, milling and pavement overlay project. This work has been completed and is coming to the Commission via change order after the fact. ARPA funding will cover the expense which is estimated at \$51, 903.
- Epoxy pavement marking on Welsh Road at the State Trunk Highway (STH) 26 Bypass Overpass, roughly 1,250 linear feet of roadway would receive centerline and edge line markings. The estimate to complete this work is \$6,000 which would be funded through the Contingency Account via a transfer of funds to the Marking Paint account pending Finance Committee approval on October 24th.

Ald. Ruetten shared that this has been brought before the Finance Committee and this is a safety issue.

ACE Beyer said there have been two fatalities in the area. One occurred in 2023.

Comm'r. Thompson asked if it has ever been painted

ACE Beyer said that there is no evidence.

## 5. ADJOURNMENT

Motion to adjourn Ald. Bartz

2nd Comm'r. Thompson

Carried by unanimous voice vote

Meeting adjourned at 6:11 p.m.

Respectfully submitted,

Bob Wetzel

Public Works Commission Chair

Note: These minutes are uncorrected, and any corrections made thereto will be noted in the proceedings at which these minutes are approved.

THIRD AMENDMENT TO LANDFILL DISPOSAL AGREEMENT

This THIRD AMENDMENT TO THE LANDFILL DISPOSAL AGREEMENT dated this \_\_ day of October 2022 (the "Amendment"), is made by and between the CITY OF WATERTOWN, a Wisconsin Municipal Corporation of the State of Wisconsin (the "City"), and WASTE MANAGEMENT OF WISCONSIN, INC., a Wisconsin Domestic Corporation ("Waste Management").

WHEREAS, the City and Waste Management entered into a Landfill Disposal Agreement dated January 20, 2010. subsequently amended by the First Amendment to the Landfill Disposal Agreement dated November 19, 2012, and the Second Amendment dated September 20, 2016 (collectively. the" Agreement");

WHEREAS, the City and Waste Management intend and mutually agree to modify the Agreement as further described below.

NOW, THEREFORE, in consideration of the premises and the mutual promises made in connection herewith. the City and Waste Management agree that the Agreement shall be amended as follows:

1. The Parties agree to renew the Agreement through December 31, 2025.
2. Effective January 1, 2023, Exhibit C to the Second Amendment shall be deleted and replaced with and superseded by the "Exhibit D" attached to this Third Amendment. The rate structure set forth in Exhibit D shall apply for a period of three years from January 1, 2023, through December 31, 2025.
3. The hours in Section 10. B. of the Agreement have changed and the hours are now from 7:00 am to 3:30 pm, Monday through Friday, provided however, Waste Management has the right to change or alter the hours from time to time. All the other terms set forth in the section other than the hours will remain in full force and effect.
4. Other than as specifically amended herein, all other terms and conditions of the Agreement shall remain in full force and effect. Where there is conflict between the terms of the Agreement and the Amendment, the terms of this Amendment shall control. Unless otherwise indicated or introduced by this Amendment, all defined terms referenced in the Amendment shall have the same meaning as those found in the Agreement

City: City of Watertown  
106 Jones Street  
Watertown WI 53094

Waste Management: Waste Management of Wisconsin. Inc.  
W132N10487 Grant Drive  
Germantown, WI 53022

IN WITNESS WHEREOF, the Parties hereto have set their hands and affixed their respective seals the day and year first above written.

WASTE MANAGEMENT OF WISCONSIN, INC.

CITY OF WATERTOWN, WISCONSIN

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title : \_\_\_\_\_

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

EXHIBIT D  
RATES

Residential Garbage - Municipal Solid Waste (MSW) or Construction & Demolition Waste (C&D)		
Year	Landfill Disposal Rate	WI Tax
2023	\$37.05 per ton	Plus WI Tax (currently \$13.00/ton)
2024	\$38.72 per ton	Plus WI Tax (currently \$13.00/ton)
2025	\$40.46 per ton	Plus WI Tax (currently \$13.00/ton)

Street Sweepings - Approved for Daily Cover		
Year	Landfill Disposal Rate	
2023	\$37.05 per ton	
2024	\$38.72 per ton	
2025	\$40.46 per ton	

Petroleum Contaminated Soils Approved for Bioremediation		
Year	Landfill Disposal Rate	
2023	\$37.05 per ton	
2024	\$38.72 per ton	
2025	\$40.46 per ton	

Contaminated Soils - Approved for Daily Cover		
Year	Landfill Disposal Rate	
2023	\$37.05 per ton	
2024	\$38.72 per ton	
2025	\$40.46 per ton	

C&D Recycling Services

\$59.58 per ton (3-ton minimum per load) - C&D Recycling  
\$449.95 per haul - Transportation of 30 cubic yard rolloff box  
Collection Fuel Surcharge - The fuel surcharge rate changes monthly based on fuel prices  
see [www.wm.com/fec](http://www.wm.com/fec) for the current rate.  
10% Environmental Charge  
The transportation and recycling rates are subject to a 4.5% increase each year on January 1st.

# **RESOLUTION TO AUTHORIZE A THREE-YEAR CONTRACT EXTENSION WITH WASTE MANAGEMENT OF WISCONSIN, INC. FOR SOLID WASTE DISPOSAL**

**SPONSOR: ALDERPERSON WETZEL  
FROM: PUBLIC WORKS COMMISSION**

**WHEREAS**, the City of Watertown has received a proposal to extend their current contract with a 3-Year contract extension to dispose of residential waste; and,

**WHEREAS**, Waste Management of Wisconsin, Inc. has a long-standing relationship with the City of Watertown for disposal of residential garbage, sweepings and contaminated soils and is the best option for the City of Watertown; and,

**WHEREAS**, this will be a three year contract extension starting January 1, 2023 and ending December 31, 2025. The City of Watertown will pay \$50.05 per ton in 2023, \$51.72 per ton in 2024, and \$53.46 per ton in 2025.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE  
CITY OF WATERTOWN, WISCONSIN:**

That the proper City Officials be and are hereby authorized to enter into this contract extension with Waste Management of Wisconsin, Inc. for solid waste disposal.

	YES	NO
DAVIS		
LAMPE		
RUETTEN		
BARTZ		
LICHT		
SMITH		
SCHMID		
WETZEL		
ROMLEIN		
MAYOR MCFARLAND		
TOTAL		

ADOPTED November 15, 2022

CITY CLERK

APPROVED November 15, 2022

MAYOR



## DPW – STREET &amp; SOLID WASTE DIVISION

Stacy Winkelman  
Interim Sup/Office Manager

Jason Heller  
Interim Foreman/Equip Operator

Jane Flanigan  
Admin Asst

TO: Alderperson Wetzel & Public Works Commission  
FROM: Stacy Winkelman  
RE: Agenda Items  
DATE: October 31, 2022

Alderperson Wetzel & Commission Members:


I have two items on the agenda for your review and approval. The first item is regarding allowing on-call pay for the winter season for three employees in the Street Division.

I took this item to the Finance Committee as well because it is not a budgeted item. The Finance Committee has approved a new organization of this division, however filling the positions has not been done yet, and I do not know how soon that will be. With that being said, winter is quickly approaching so I have started thinking about getting the on-call schedule in place. The new structure has the following four positions being in the "On-Call Rotation" from approximately November 15<sup>th</sup> – April 15<sup>th</sup>: Operations Manager, Asst. Operations Manager, and the two foreman positions. When the Operations Manager and Asst Operations Manager are filled they are exempt positions and would not be compensated for being on call. The two foreman positions are non-exempt and, in my opinion, should be compensated for being on call. Since currently we only have one position that is exempt, I would like to ask the Committee to approve on-call pay for the other three on-call spots. I have attached the on-call schedule as well as the cost breakdown. I have followed the procedure in the current handbook for on-call pay cost. Worst case scenario, this would cost the city \$2,352.00. That could be less if one of these is moved into the other exempt position before winter's end. None of our salters or plow drivers are paid for basically being on call all winter and they are not issued with any sort of City cell phone or pager. I would ask that the people in the position of taking on the responsibility for making the calls as to when the crews go out be compensated. These are the ones that are constantly checking the weather to make sure they call employees in and get them out on the streets doing snow and ice control.

The second item is regarding an extension of our landfill contract with Waste Management, which expires on December 31, 2022. City Attorney Chesebro has looked it over and approves. I have attached the contract extension for your review as well as a resolution for it which has also been reviewed by the City Attorney.

Please feel free to contact me if you have any questions or concerns.

Respectfully,

  
Stacy Winkelman  
Interim Supt/Office Manager

Enclosures

811 S. First Street • Watertown, WI 53094 • Phone 920.262.4080 Fax: 920.262.4082  
[stacyw@cityofwatertown.org](mailto:stacyw@cityofwatertown.org) [jasonh@cityofwatertown.org](mailto:jasonh@cityofwatertown.org) [jflanigan@cityofwatertown.org](mailto:jflanigan@cityofwatertown.org)

*Opportunity Runs Through It*



leaves, employee gets called back at 2:00 a.m. and must work until 4:00 a.m. will be compensated for four (4) hours at time and one-half (1 ½).

## **G. ADDITIONAL JOB COMPENSATION**

### **Communications Training Officer**

Non-supervisory employees functioning as a communications training officer will receive an additional two dollars (\$2.00) per hour compensation for that period of time when they are performing training officer duties.

### **Water/Wastewater Cell Phone Compensation**

Employees assigned to on-call duty will be compensated on the following basis: Eighteen dollars (\$18.00) for each workweek day so assigned; twenty-seven dollars (\$27.00) for each weekend day and thirty dollars (\$30.00) for each holiday so assigned. Cell phones will continue to be assigned in the present manner and employees may continue to either trade or relinquish duty in the current manner, provided sufficient coverage is maintained. Employees that receive pager pay will drink no alcohol for the entire time they are being compensated (complies with Federal CDL law) and will not be more than sixty (60) minutes from the main facility depending on which department they work for. In addition, employees must respond to alarms immediately upon receiving a call/text.

### **Out of Classification**

No employee shall suffer a reduction in pay if he/she is required to take a job carrying a lesser rate of pay. Any employee who is required to take jobs of higher scale shall receive such scale for all such hours worked if such work is performed for one (1) hour or more. Employees, whose compensation is at the control point (step 6) or below, who work out of class, will receive the rate of pay at the same step in the out of class grade. Employees whose compensation is beyond the control point (step 7 or higher) will receive up to an additional seventy-five cents (\$0.75) per hour. No out of class pay rate can exceed the maximum rate (step 11) of the grade the employee is working out of class in.

### **Certifications**

Non- exempt employees who complete professional certifications and/or licensing related to their job description will be eligible for a step placement review to be recommended by the Department Head to be determined by the Mayor and Finance Committee.

### **Non-Union Paramedics**

Non-union paramedics will receive the paramedic add-on pay as listed in the union contract.



## ***SUPERVISOR'S ON-CALL SCHEDULE***

### **NOVEMBER 2022**

Mon, Nov 14<sup>th</sup> – Sun, Nov 20<sup>th</sup> = Jason  
 Mon, Nov 21<sup>st</sup> – Sun, Nov 27<sup>th</sup> = Stacy  
 Mon, Nov 28<sup>th</sup> – Sun, Dec 4<sup>th</sup> = TBD #1

### **PHONE NUMBERS**

Stacy Winkelman      920-342-8885  
 Jason Heller          920-988-5706  
 TBD #1  
 TBD #2

### **DECEMBER 2022**

Mon, Dec 5<sup>th</sup> – Sun, Dec 11<sup>th</sup> = TBD #2  
 Mon, Dec 12<sup>th</sup> – Sun, Dec 18<sup>th</sup> = Jason  
 Mon, Dec 19<sup>th</sup> – Sun, Dec 25<sup>th</sup> = Stacy  
 Mon, Dec 26<sup>th</sup> – Sun, Jan 1<sup>st</sup> = TBD #1

### **JANUARY 2023**

Mon, Jan 2<sup>nd</sup> – Sun, Jan 8<sup>th</sup> = TBD #2  
 Mon, Jan 9<sup>th</sup> – Sun, Jan 15<sup>th</sup> = Jason  
 Mon, Jan 16<sup>th</sup> – Sun, Jan 22<sup>nd</sup> = Stacy  
 Mon, Jan 23<sup>rd</sup> – Sun, Jan 29<sup>th</sup> = TBD #1

### **MARCH 2023**

Mon, Feb 27<sup>th</sup> – Sun, Mar 5<sup>th</sup> = TBD #2  
 Mon, Mar 6<sup>th</sup> – Sun, Mar 12<sup>th</sup> = Jason  
 Mon, Mar 13<sup>th</sup> – Sun, Mar 19<sup>th</sup> = Stacy  
 Mon, Mar 20<sup>th</sup> – Sun, Mar 26<sup>th</sup> = TBD #1  
 Mon, Mar 27<sup>th</sup> – Sun, Apr 2<sup>nd</sup> = TBD #2

### **FEBRUARY 2023**

Mon, Jan 30<sup>th</sup> – Sun, Feb 5<sup>th</sup> = TBD #2  
 Mon, Feb 6<sup>th</sup> – Sun, Feb 12<sup>th</sup> = Jason  
 Mon, Feb 13<sup>th</sup> – Sun, Feb 19<sup>th</sup> = Stacy  
 Mon, Feb 20<sup>th</sup> – Sun, Feb 26<sup>th</sup> = TBD #1

### **APRIL 2023**

Mon, Apr 3<sup>rd</sup> – Sun, Apr 9<sup>th</sup> = Jason  
 Mon, Apr 10<sup>th</sup> – Sun, Apr 16<sup>th</sup> = Stacy

**\* PLEASE NOTE: FROM MIDNIGHT – 6:30 A.M.  
 IS CONSIDERED THE DAY BEFORE. \*  
 FOR EXAMPLE: 1:00 A.M. ON NOV. 14<sup>TH</sup> WOULD  
 BE JASON'S CALL.**

COST OF ON-CALL PAY

APPROXIMATELY NOVEMBER 15, 2022 – APRIL 15, 2023

Interim Superintendent (Stacy Winkelman) – Exempt, N/C

Interim Foreman (Jason Heller) - \$576 for 5 weeks plus \$156 for week with 1 holiday = \$876.00

Employee #1 (TBD) - \$576 for 4 weeks plus \$168 for week with 2 holidays = \$744.00

Employee #2 (TBD) - \$576 for 4 weeks plus \$156 for week with 1 holiday = \$732.00

Total Cost: \$2,352.00