



PUBLIC WORKS COMMISSION MEETING AGENDA

TUESDAY, JULY 25, 2023 AT 5:30 PM

COUNCIL CHAMBERS, SECOND FLOOR, MUNICIPAL BUILDING - 106 JONES STREET

By Phone or GoToMeeting: Members of the media and the public may attend by calling:(Toll Free): 1 877 309 2073 or 1 (646) 749-3129 **Access Code:** 196-221-861 or <https://meet.goto.com/196221861>
Please join meeting from your computer, tablet or smartphone. All public participants' phones will be muted during the meeting except during the public comment period.

1. CALL TO ORDER

2. COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT

Each individual who would like to address the Committee will be permitted up to three minutes for their comments

3. REVIEW AND APPROVE MINUTES

A. Public Works Commission meeting minutes from July 11, 2023

4. BUSINESS

A. Review and take possible action: approve revised Watertown Functional Classification Street Map

B. Review and take possible action: Sidewalk repair orders for 308 N Monroe St, 311 N Monroe St, 326 N Warren St, 400 N Warren St, 406 N Warren St, 408 N Warren St, 417 N Warren St, 420 N Warren St, and 503 N Warren St

C. Review and take possible action: Riverside Park Stone Walls Rehabilitation Project Change Order No. 1 for \$150,775.00 to K & K Masonry

D. Review and take action: Request for garbage and recycling service at W6874 Silver Creek Rd

E. Review and take action: Approve 2023 equipment rates for DPW - Street/Solid Waste Division

5. ADJOURNMENT

Persons requiring other reasonable accommodations for any of the above meetings, may contact the office of the City Clerk at mdunneisen@CityofWatertown.org, phone 920-262-4006

A quorum of any City of Watertown Council, Committee, Board, Commission, or other body, may be present at this meeting for observing and gathering of information only

PUBLIC WORKS COMMISSION MEETING AGENDA

Section 3, Item A.

TUESDAY, JULY 11, 2023, AT 5:30 PM

Commission Members present: Bartz, Board, Thompson

Commission Members missing: Smith, Wetzel

City employees present: Public Works Director / City Engineer Holloway, Asst. City Engineer Beyer, City Attorney Chesebro

1. CALL TO ORDER

Substitute Chairman Bartz called the meeting to order at 5:31 PM for Chairman Wetzel who was on vacation

2. COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT

John Thompson, 709 Laurie Ann Circle, Watertown, representing Silver Creek Condominium Homeowners Association - seeking resolution to street paving issue with Insight Properties

3. REVIEW AND APPROVE MINUTES

Public Works minutes from June 27, 2023

Motion to approve: Board, 2nd: Thompson, Carried by unanimous voice vote

4. BUSINESS

A. Review and take possible action: status update regarding the signed agreement for paving of the private road to be completed consistent with the Development Agreement (Silver Creek Condominiums). City Attorney Chesebro reported that the signed contract was forwarded to the city by the June 27, 2023, deadline and indicates work to be completed by October 31, 2023. The contract amount is \$61,881.00. CE/PWD Holloway and CE Beyer agree contract is correct per specifications. No further action is required from the commission at this time.

B. Review and take possible action: Plaza Phase II Concrete Ramp improvement alternatives. CE Beyer provided background on the city's effort to provide an Americans with Disabilities (ADA) accessible concrete ramp to connect the remaining City Plaza area at 1 E. Main St. to the parking lot at 112 S. 1st St. and the existing wood riverwalk on the southeast side of the Rock River in downtown Watertown. GRAEF of Milwaukee, WI, was hired to perform design work in June 2023 with construction to be completed in the calendar year 2023. The bulk of the project scope includes concrete ramp construction, railing, and lighting installation. Alternate bids for parking lot construction, concrete flatwork, and asphalt patching were also included. A single bid was received from Hunzinger Construction of Brookfield, WI, but exceeded the engineer's estimate and budget allocation.

3 alternatives were presented and discussed.

OPTION	AMOUNT	BUDGET?
Option 1 – Award the following:		
Base Bid A	\$377,361.93	
Alt. Bid C – Cast in place	\$5,884.00	
With Form Liner	\$1,540.00	
Concrete Plaza Surface	\$44,000.00	
With Lighting	\$428,785.93	
Without Lighting	\$395,527.93	
S. 1 st St. Parking Lot	\$94,810.69	In Budget
Lighting	\$33,258.00	In Budget
(Lighting is in Base Bid)	\$128,068.69	

Option 2 – Not award bid now	Bid with 2024 projects in January	Request funding during t
Option 3 – other alternatives include:		
Add temporary decorative railing this year. Note permanent railing currently costs \$654/l.f.		
Use decorative and combine with state bridge project		
Keep closed until state project completed		
Reuse existing fencing and add sections as needed – do this year		
Have concrete surface placed this year by contractor or city crews		

Motion by Board to bid with 2024 projects in January with 2nd by Thompson. Carried by unanimous voice vote.

C. Review and take possible action: Award Plaza Phase II Concrete Ramp improvements. Contract #11-23 Base Bid, Alternate C & Alternate Bid 2 to Hunzinger Construction Co. for \$428,785.93. CE/PWD Holloway requested this item be tabled.

Motion to table: Board, 2nd: Thompson, Carried by unanimous voice vote.

D. Update: Riverside Park Stone Walls Rehabilitation Project. CE/PWD Holloway informed the commission that K & K Masonry was awarded a \$139,800 contract on May 31 to begin Riverside Park stone wall repairs to 4 designated areas. Since that time, Tom Schultz and the original Riverfest Committee / Watertown Area Community Foundation, presented to the city a check for \$160,000 to complete the repairs to the remaining 6 areas of the park. CE/PWD Holloway indicated that the city engineering department has located a source for additional field stones and was optimistic that the required materials would be available to complete the project.

5. ADJOURNMENT

Motion to adjourn: Board, 2nd: Thompson, Carried by unanimous voice vote. Meeting adjourned at 6:11 PM.

Respectfully submitted,

Dan Bartz

Public Works Commission Member

Jaynellen J. Holloway, P.E.
920.262.4050

Andrew Beyer, P.E.
920.262.4052

Maureen McBroom, ENV SP
920.206.4264

Ritchie M. Piltz, CSI
920.262.4034

Administrative Assistant
Wanda Fredrick 920.262.4060

MEMO

TO: Chairperson Wetzel and Commission Members
FROM: Andrew Beyer, P.E.
DATE: July 20, 2023
RE: Public Works Commission Meeting of July 25, 2023

Agenda Item:

- Review and take possible action: Approve revised highway functional classification map for the City of Watertown

BACKGROUND:

The State of Wisconsin Department of Transportation (WisDOT) maintains functional classification maps for communities throughout the State showing which roads are classified as arterial streets, collector streets, and local streets. Typically, every decade these maps are updated to reflect changes due to new construction, new development, increased street use, etc. Updates to functional classification maps need to be approved at the local, state, and federal levels. Functional classification of a roadway can affect if a street is eligible to receive federal grant dollars through a WisDOT administered funding program.

The Public Works Commission reviewed the draft updated functional classification map in February of 2022 and approved proposed map changes suggested by WisDOT and the City Engineering Division. Following the passage of a resolution by the Common Council further approving the functional classification map, WisDOT forwarded the map to the Federal Highway Administration (FHWA) for final approval. FHWA suggested that Gypsy Road in the Town of Watertown and West Street between E. Horseshoe Road and Gypsy Road be classified as local roads vs. collectors as they appeared in the revised and City/WisDOT approved functional classification map.

After an extensive review of Watertown's functional classification map with WisDOT and FHWA, the City's Engineering Division is recommending the approval of the attached revised functional classification map. The revision reclassifies Gypsy Road as a local road but maintains collector roadway status of West Street between E. Horseshoe Road and Gypsy Road. The draft resolution, table of proposed roadway classification changes, and draft functional classification map are attached for review.

ATTACHMENTS:

Review and take possible action: Approve updated Highway Functional Classification map for the City of Watertown

- Draft resolution
- Proposed table of proposed roadway classification changes
- Revised functional classification map

106 Jones Street • P.O. Box 477 • Watertown, WI 53094-0477 • Phone 920.262.4060

Opportunity Runs Through It

**DRAFT RESOLUTION TO
ENDORSE AN UPDATED HIGHWAY FUNCTIONAL CLASSIFICATION
SYSTEM MAP FOR THE CITY OF WATERTOWN URBAN AREA**

**SPONSOR: ALDERPERSON WETZEL
FROM: PUBLIC WORKS COMMISSION**

WHEREAS, The Wisconsin Department of Transportation conducts periodic reviews and updates to the functional classification system of streets across the State of Wisconsin; and

WHEREAS, the Federal Highway Administration has issued guidance related to the development of functional classification of streets; and

WHEREAS, the Wisconsin Department of Transportation & Federal Highway Administration have submitted recommended changes to the functional classification system of streets in the Watertown Urban Area; and

WHEREAS, the table of changes proposed to the functional classification system of streets in the City of Watertown Urban Area are attached as Exhibit A and the proposed change map is attached as Exhibit B; and

WHEREAS, the Public Works Commission of the City of Watertown has reviewed the proposed updates and finds that the proposed updates are consistent with Federal Highway Administration's guidance and are consistent with the Wisconsin Department of Transportation's recommendations and justifications;

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF WATERTOWN, WISCONSIN:

That the updates to the functional classification of streets in the City of Watertown Urban Area as outlined in the attached table as Exhibit A and in the attached map as Exhibit B are approved and the City Engineering Division is to transmit this Resolution to the appropriate State and Federal officials.

AND BE IT FURTHER RESOLVED:

That the Common Council of the City of Watertown approves the updated highway functional classification map for the City of Watertown Urban Area.

	YES	NO
DAVIS		
LAMPE		
BOARD		
BARTZ		
BLANKE		
SMITH		
SCHMID		
WETZEL		
MOLDENHAUER		
MAYOR MCFARLAND		
TOTAL		

ADOPTED August 1, 2023

CITY CLERK

APPROVED August 1, 2023

MAYOR

RECOMMENDED FUNCTIONAL CLASSIFICATION CHANGES

WisDOT Region:	South West (SW)
County:	Dodge
Urban(ized) Area:	Watertown
Population:	23,861

Urban Area:
WATERTOWN

Starting Mileage:

IH	PA	MA	COL	LOC
	22.45	17.36	22.31	100.37

TOTAL
162.49

No.	Route	Limits	From	To	IH	PA	MA	COL	LOC	Reason
1	Center St	Fourth St - Rhine Rd	uMA	to uCOL			-0.88	0.88		Continuity improvement
2	Broughton St	Frontage Rd - Schuman Dr	uMA	to uCOL			-0.24	0.24		Continuity improvement
3	Frontage Rd	N Fourth St - Boughton St	uLOC	to uCOL				0.80	-0.80	Land use, Hospital
4	Carriage Hill Dr	STH 19 - Endeavour Dr	uCOL	to uMA			0.69	-0.69		ADT (2400), Land use (High School)
5	Endeavour Dr	Carriage Hill Dr - N Chruch St	uCOL	to uMA			0.54	-0.54		ADT (2000), Land use (High School)
6	CTH E	Beryl Dr - Western Ave	uMA	to uCOL			-2.40	2.40		Continuity improvement, Land use (residential), Lower Speed Limit
7	Western Ave	S Third St - S First St	uLOC	to uCOL				0.10	-0.10	ADT (5000), Land use, major movement is 3rd St to Milwaukee
8	S First St	Western Ave - E Milwaukee St	uLOC	to uCOL				0.05	-0.05	ADT (4000), Land use, major movement is 3rd St to Milwaukee
9	River Dr	Boomer St - S Church St	uCOL	to uLOC				-0.50	0.50	Part of River Dr closed, Aviation Way is more logical entrance to airport
10	Aviation Way	S Church St - River Dr	uLOC	to uCOL				0.18	-0.18	Land Use, Airport entrance
11										
12										
13										
14										
15										
16										

Change:

0	0	-2.29	2.92	-0.63
---	---	-------	------	-------

End Mileage:

0	22.45	15.07	25.23	99.74
---	-------	-------	-------	-------

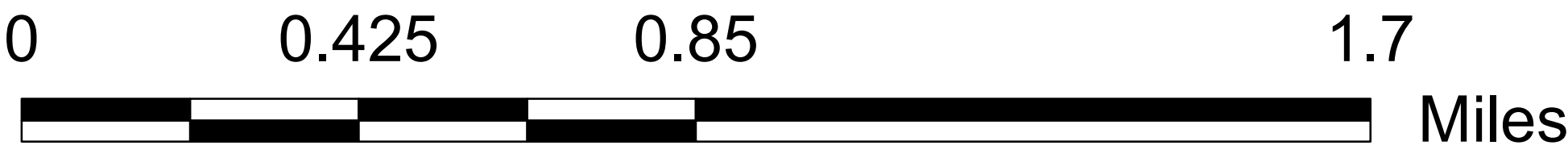
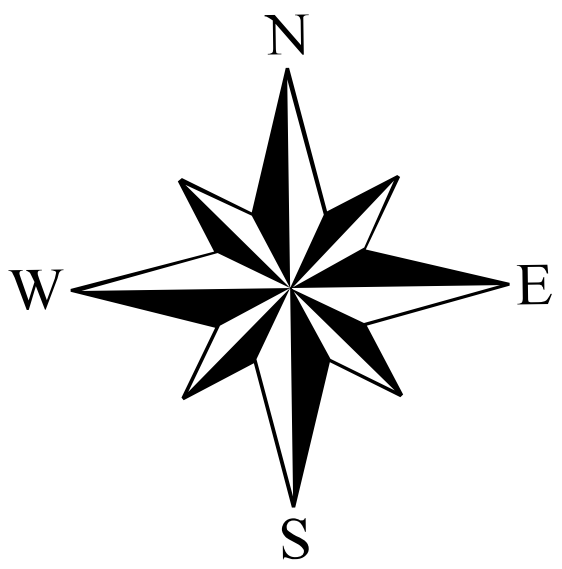
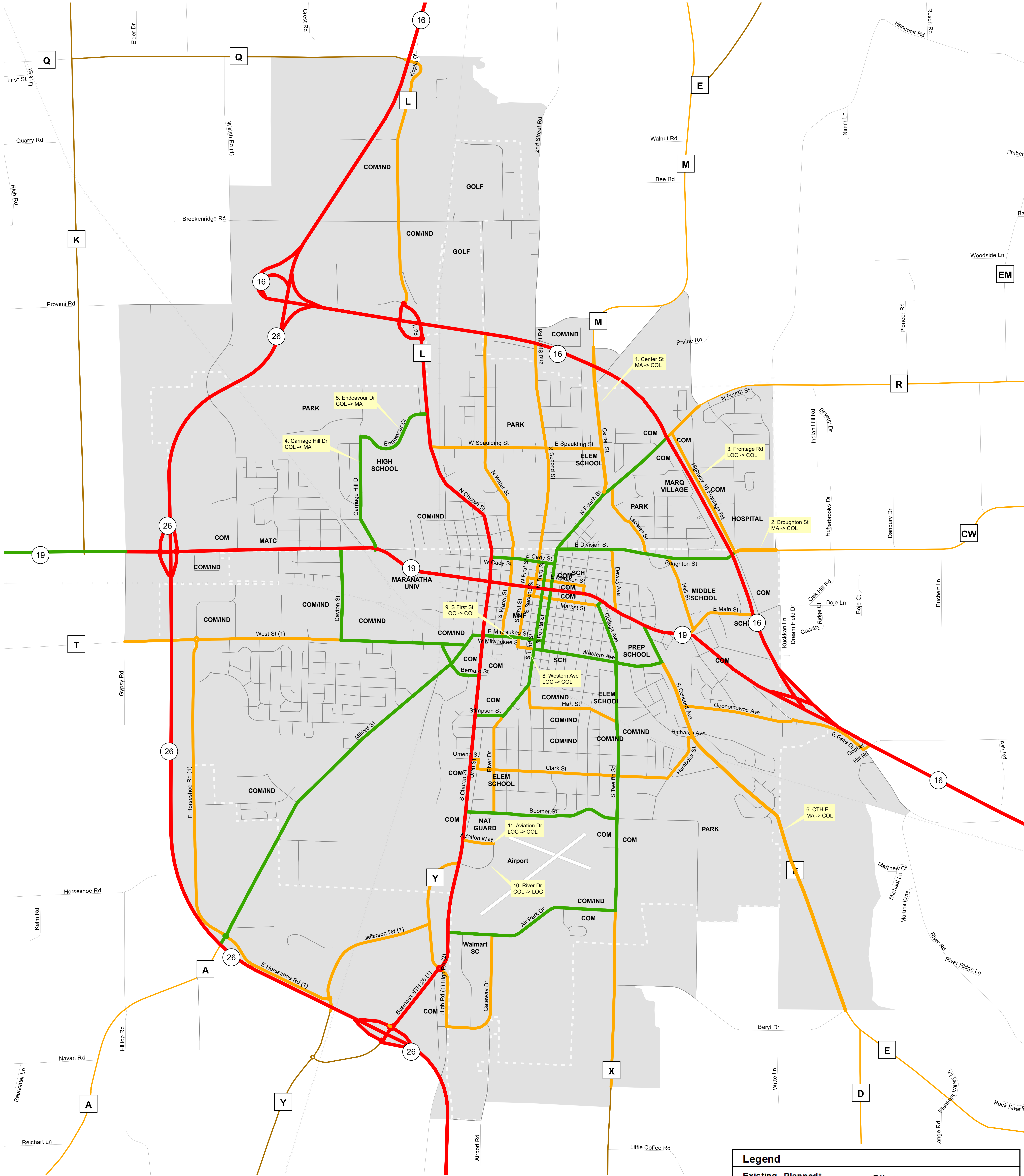
162.49

End %:

0.0%	13.8%	9.3%	15.5%	61.4%
desirable range	4% - 11%	7% - 14%	3% - 16%	62% - 74%

WATERTOWN

Functional Classification - DRAFT



Legend

Existing	Planned*	Other
	Principal Arterial	Railroads
	Minor Arterial	Lakes, Rivers, Streams
	Collector	City/Village Boundary
	Local	Urban(ized) Area
		Other surrounding urban(ized) area
		Rural Area
		County Boundary

* NOTE:
All planned route locations are approximations only.

Jaynellen J. Holloway, P.E.
920.262.4050

Andrew Beyer, P.E.
920.262.4052

Maureen McBroom, ENV SP
920.206.4264

Ritchie M. Piltz, CSI
920.262.4034

Administrative Assistant
Wanda Fredrick 920.262.4060

MEMO

TO: Chairperson Wetzel and Commission Members
FROM: Andrew Beyer, P.E.
DATE: July 20, 2023
RE: Public Works Commission Meeting of July 25, 2023

Agenda Item:

Review and take possible action: Sidewalk repair orders for 308 N Monroe St, 311 N Monroe St, 326 N Warren St, 400 N Warren St, 406 N Warren St, 408 N Warren St, 417 N Warren St, 420 N Warren St, and 503 N Warren St

BACKGROUND:

The Engineering Division received a sidewalk complaint regarding sidewalk condition at the following property address:

Site Address	Estimated cost not to exceed
308 N Monroe St	\$340.00
311 N Monroe St	\$346.80
326 N Warren St	\$272.00
400 N Warren St	\$775.20
406 N Warren St	\$244.80
408 N Warren St	\$340.00
417 N Warren St	\$306.00
420 N Warren St	\$306.00
503 N Warren St	\$666.40

A repair inspection report for the property with detailed estimate of cost to repair sidewalk and photos. Engineering is seeking approval to send letters via certified mail per Wisconsin State Statute noticing the property owner to repair sidewalk.

Enclosed: Repair notices



Jaynellen J. Holloway, P.E.
920.262.4050

Andrew Beyer, P.E.
920.262.4052

Maureen McBroom, ENV SP
920.206.4264

Ritchie M. Piltz, CSI
920.262.4034

Administrative Assistant
Wanda Fredrick 920.262.4060

July 26, 2023

Souane Vachakone
308 N Monroe Street
Watertown, WI 53098

TAX PARCEL NUMBER: 291-0915-3333-134

Re: Sidewalk at 308 N MONROE STREET, Watertown, WI

Dear PROPERTY OWNER:

Our department has received a complaint concerning the condition of the sidewalk abutting your property at **308 N MONROE STREET**. Your property has been inspected and the marked sections of sidewalk **along Monroe Street** have been found to be a tripping hazard and are in need of replacement.

According to City Code 457-3(A), the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications.
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

A permit is required for this sidewalk replacement. It can be taken out at the Engineering Department in the Municipal Building. There is no charge for this permit.

You have until **August 28, 2023** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are issued at the Watertown Park, Recreation and Forestry Department office, 515 S. First Street.

Please advise us before **August 18, 2023** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

Ritchie Piltz

Ritchie Piltz
Engineering Project Manager

Enclosure

Via Certified Mail

CITY CONTRACT PRICES
(Estimated Quantities Only)

Estimate for: 308 N MONROE STREET

Remove existing concrete sidewalk: (4"):	20.00	Sq. ft. @	\$3.00/ Sq. ft. =	\$60.00
Remove existing concrete sidewalk (6"):		Sq. ft. @	\$3.00/ Sq. ft. =	
Construct miscellaneous concrete sidewalk (4"):	20.00	Sq. ft. @	\$14.00/ Sq. ft. =	\$280.00
Construct miscellaneous concrete sidewalk: (6"):		Sq. ft. @	\$14.00/ Sq. ft. =	
REPLACEMENT ESTIMATED TOTAL AMOUNT				\$340.00

NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.

IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY





Jaynellen J. Holloway, P.E.
920.262.4050

Andrew Beyer, P.E.
920.262.4052

Maureen McBroom, ENV SP
920.206.4264

Ritchie M. Piltz, CSI
920.262.4034

Administrative Assistant
Wanda Fredrick 920.262.4060

July 26, 2023

Matthew McIlquham
311 N Monroe Street
Watertown, WI 53098

TAX PARCEL NUMBER: 291-0915-3333-131

Re: Sidewalk at 311 N MONROE STREET, Watertown, WI

Dear PROPERTY OWNER:

Our department has received a complaint concerning the condition of the sidewalk abutting your property at **311 N MONROE STREET**. Your property has been inspected and the marked sections of sidewalk **along Monroe Street** have been found to be a tripping hazard and are in need of replacement.

According to City Code 457-3(A), the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications.
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

A permit is required for this sidewalk replacement. It can be taken out at the Engineering Department in the Municipal Building. There is no charge for this permit.

You have until **August 28, 2023** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are issued at the Watertown Park, Recreation and Forestry Department office, 515 S. First Street.

Please advise us before **August 18, 2023** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

Ritchie Piltz

Ritchie Piltz
Engineering Project Manager

Enclosure

Via Certified Mail

CITY CONTRACT PRICES
(Estimated Quantities Only)

Estimate for: 311 N MONROE STREET

Remove existing concrete sidewalk: (4"):	20.40	Sq. ft. @	\$3.00/ Sq. ft. =	\$61.20
Remove existing concrete sidewalk (6"):		Sq. ft. @	\$3.00/ Sq. ft. =	
Construct miscellaneous concrete sidewalk (4"):	20.40	Sq. ft. @	\$14.00/ Sq. ft. =	\$285.60
Construct miscellaneous concrete sidewalk: (6"):		Sq. ft. @	\$14.00/ Sq. ft. =	
REPLACEMENT ESTIMATED TOTAL AMOUNT				\$346.80

NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.

IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY





ENGINEERING DEPARTMENT

Section 4, Item B.

Jaynellen J. Holloway, P.E.
920.262.4050

Andrew Beyer, P.E.
920.262.4052

Maureen McBroom, ENV SP
920.206.4264

Ritchie M. Piltz, CSI
920.262.4034

Administrative Assistant
Wanda Fredrick 920.262.4060



Jaynellen J. Holloway, P.E.
920.262.4050

Andrew Beyer, P.E.
920.262.4052

Maureen McBroom, ENV SP
920.206.4264

Ritchie M. Piltz, CSI
920.262.4034

Administrative Assistant
Wanda Fredrick 920.262.4060

July 26, 2023

Fabiola Gallardo
326 N Warren Street
Watertown, WI 53098

TAX PARCEL NUMBER: 291-0915-3333-122

Re: Sidewalk at 326 N WARREN STREET, Watertown, WI

Dear PROPERTY OWNER:

Our department has received a complaint concerning the condition of the sidewalk abutting your property at **326 N WARREN STREET**. Your property has been inspected and the marked sections of sidewalk **along Warren Street** have been found to be a tripping hazard and are in need of replacement.

According to City Code 457-3(A), the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications.
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

A permit is required for this sidewalk replacement. It can be taken out at the Engineering Department in the Municipal Building. There is no charge for this permit.

You have until **August 28, 2023** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are issued at the Watertown Park, Recreation and Forestry Department office, 515 S. First Street.

Please advise us before **August 18, 2023** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

Ritchie Piltz

Ritchie Piltz
Engineering Project Manager

Enclosure

Via Certified Mail

Jaynellen J. Holloway, P.E.
920.262.4050

Andrew Beyer, P.E.
920.262.4052

Maureen McBroom, ENV SP
920.206.4264

Ritchie M. Piltz, CSI
920.262.4034

Administrative Assistant
Wanda Fredrick 920.262.4060

CITY CONTRACT PRICES
(Estimated Quantities Only)

Estimate for: 326 N WARREN STREET

Remove existing concrete sidewalk: (4"):	16.00	Sq. ft. @	\$3.00/ Sq. ft. =	\$48.00
Remove existing concrete sidewalk (6"):		Sq. ft. @	\$3.00/ Sq. ft. =	
Construct miscellaneous concrete sidewalk (4"):	16.00	Sq. ft. @	\$14.00/ Sq. ft. =	\$224.00
Construct miscellaneous concrete sidewalk: (6"):		Sq. ft. @	\$14.00/ Sq. ft. =	
REPLACEMENT ESTIMATED TOTAL AMOUNT				\$272.00

NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.

IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY

Jaynellen J. Holloway, P.E.
920.262.4050

Andrew Beyer, P.E.
920.262.4052

Maureen McBroom, ENV SP
920.206.4264

Ritchie M. Piltz, CSI
920.262.4034

Administrative Assistant
Wanda Fredrick 920.262.4060





Jaynellen J. Holloway, P.E.
920.262.4050

Andrew Beyer, P.E.
920.262.4052

Maureen McBroom, ENV SP
920.206.4264

Ritchie M. Piltz, CSI
920.262.4034

Administrative Assistant
Wanda Fredrick 920.262.4060

July 26, 2023

Joshua Orr
400 N Warren Street
Watertown, WI 53098

TAX PARCEL NUMBER: 291-0915-3333-052

Re: Sidewalk at 400 N WARREN STREET, Watertown, WI

Dear PROPERTY OWNER:

Our department has received a complaint concerning the condition of the sidewalk abutting your property at **400 N WARREN STREET**. Your property has been inspected and the marked sections of sidewalk **along Warren Street** have been found to be a tripping hazard and are in need of replacement.

According to City Code 457-3(A), the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications.
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

A permit is required for this sidewalk replacement. It can be taken out at the Engineering Department in the Municipal Building. There is no charge for this permit.

You have until **August 28, 2023** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are issued at the Watertown Park, Recreation and Forestry Department office, 515 S. First Street.

Please advise us before **August 18, 2023** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

Ritchie Piltz

Ritchie Piltz
Engineering Project Manager

Enclosure

Via Certified Mail

Jaynellen J. Holloway, P.E.
920.262.4050

Andrew Beyer, P.E.
920.262.4052

Maureen McBroom, ENV SP
920.206.4264

Ritchie M. Piltz, CSI
920.262.4034

Administrative Assistant
Wanda Fredrick 920.262.4060

CITY CONTRACT PRICES
(Estimated Quantities Only)

Estimate for: 400 N WARREN STREET

Remove existing concrete sidewalk: (4"):	45.60	Sq. ft. @	\$3.00/ Sq. ft. =	\$136.80
Remove existing concrete sidewalk (6"):		Sq. ft. @	\$3.00/ Sq. ft. =	
Construct miscellaneous concrete sidewalk (4"):	45.60	Sq. ft. @	\$14.00/ Sq. ft. =	\$638.40
Construct miscellaneous concrete sidewalk: (6"):		Sq. ft. @	\$14.00/ Sq. ft. =	
REPLACEMENT ESTIMATED TOTAL AMOUNT				\$775.20

NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.

IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY





Jaynellen J. Holloway, P.E.
920.262.4050

Andrew Beyer, P.E.
920.262.4052

Maureen McBroom, ENV SP
920.206.4264

Ritchie M. Piltz, CSI
920.262.4034

Administrative Assistant
Wanda Fredrick 920.262.4060

July 26, 2023

Scott Blasing
202 Jenna Court
Watertown, WI 53098

TAX PARCEL NUMBER: 291-0915-3333-053

Re: Sidewalk at 406 N WARREN STREET, Watertown, WI

Dear PROPERTY OWNER:

Our department has received a complaint concerning the condition of the sidewalk abutting your property at **406 N WARREN STREET**. Your property has been inspected and the marked sections of sidewalk **along Warren Street** have been found to be a tripping hazard and are in need of replacement.

According to City Code 457-3(A), the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications.
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

A permit is required for this sidewalk replacement. It can be taken out at the Engineering Department in the Municipal Building. There is no charge for this permit.

You have until **August 28, 2023** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are issued at the Watertown Park, Recreation and Forestry Department office, 515 S. First Street.

Please advise us before **August 18, 2023** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

Ritchie Piltz

Ritchie Piltz
Engineering Project Manager

Enclosure

Via Certified Mail

Jaynellen J. Holloway, P.E.
920.262.4050

Andrew Beyer, P.E.
920.262.4052

Maureen McBroom, ENV SP
920.206.4264

Ritchie M. Piltz, CSI
920.262.4034

Administrative Assistant
Wanda Fredrick 920.262.4060

CITY CONTRACT PRICES
(Estimated Quantities Only)

Estimate for: 406 N WARREN STREET

Remove existing concrete sidewalk: (4"):	14.40	Sq. ft. @	\$3.00/ Sq. ft. =	\$43.20
Remove existing concrete sidewalk (6"):		Sq. ft. @	\$3.00/ Sq. ft. =	
Construct miscellaneous concrete sidewalk (4"):	14.40	Sq. ft. @	\$14.00/ Sq. ft. =	\$201.60
Construct miscellaneous concrete sidewalk: (6"):		Sq. ft. @	\$14.00/ Sq. ft. =	
REPLACEMENT ESTIMATED TOTAL AMOUNT				\$244.80

NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.

IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY

Jaynellen J. Holloway, P.E.
920.262.4050

Andrew Beyer, P.E.
920.262.4052

Maureen McBroom, ENV SP
920.206.4264

Ritchie M. Piltz, CSI
920.262.4034

Administrative Assistant
Wanda Fredrick 920.262.4060





Jaynellen J. Holloway, P.E.
920.262.4050

Andrew Beyer, P.E.
920.262.4052

Maureen McBroom, ENV SP
920.206.4264

Ritchie M. Piltz, CSI
920.262.4034

Administrative Assistant
Wanda Fredrick 920.262.4060

July 26, 2023

Jake Boldon
408 N Warren Street
Watertown, WI 53098

TAX PARCEL NUMBER: 291-0915-3333-054

Re: Sidewalk at 408 N WARREN STREET, Watertown, WI

Dear PROPERTY OWNER:

Our department has received a complaint concerning the condition of the sidewalk abutting your property at **408 N WARREN STREET**. Your property has been inspected and the marked sections of sidewalk **along Warren Street** have been found to be a tripping hazard and are in need of replacement.

According to City Code 457-3(A), the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications.
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

A permit is required for this sidewalk replacement. It can be taken out at the Engineering Department in the Municipal Building. There is no charge for this permit.

You have until **August 28, 2023** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are issued at the Watertown Park, Recreation and Forestry Department office, 515 S. First Street.

Please advise us before **August 18, 2023** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

Ritchie Piltz

Ritchie Piltz
Engineering Project Manager

Enclosure

Via Certified Mail

Jaynellen J. Holloway, P.E.
920.262.4050

Andrew Beyer, P.E.
920.262.4052

Maureen McBroom, ENV SP
920.206.4264

Ritchie M. Piltz, CSI
920.262.4034

Administrative Assistant
Wanda Fredrick 920.262.4060

CITY CONTRACT PRICES
(Estimated Quantities Only)

Estimate for: 408 N WARREN STREET

Remove existing concrete sidewalk: (4"):	20.00	Sq. ft. @	\$3.00/ Sq. ft. =	\$60.00
Remove existing concrete sidewalk (6"):		Sq. ft. @	\$3.00/ Sq. ft. =	
Construct miscellaneous concrete sidewalk (4"):	20.00	Sq. ft. @	\$14.00/ Sq. ft. =	\$280.00
Construct miscellaneous concrete sidewalk: (6"):		Sq. ft. @	\$14.00/ Sq. ft. =	
REPLACEMENT ESTIMATED TOTAL AMOUNT				\$340.00

NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.

IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY

Jaynellen J. Holloway, P.E.
920.262.4050

Andrew Beyer, P.E.
920.262.4052

Maureen McBroom, ENV SP
920.206.4264

Ritchie M. Piltz, CSI
920.262.4034

Administrative Assistant
Wanda Fredrick 920.262.4060





Jaynellen J. Holloway, P.E.
920.262.4050

Andrew Beyer, P.E.
920.262.4052

Maureen McBroom, ENV SP
920.206.4264

Ritchie M. Piltz, CSI
920.262.4034

Administrative Assistant
Wanda Fredrick 920.262.4060

July 26, 2023

Logan Wichlacz
417 N Warren Street
Watertown, WI 53098

TAX PARCEL NUMBER: 291-0915-3333-060

Re: Sidewalk at 417 N WARREN STREET, Watertown, WI

Dear PROPERTY OWNER:

Our department has received a complaint concerning the condition of the sidewalk abutting your property at **417 N WARREN STREET**. Your property has been inspected and the marked sections of sidewalk **along Warren Street** have been found to be a tripping hazard and are in need of replacement.

According to City Code 457-3(A), the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications.
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

A permit is required for this sidewalk replacement. It can be taken out at the Engineering Department in the Municipal Building. There is no charge for this permit.

You have until **August 28, 2023** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are issued at the Watertown Park, Recreation and Forestry Department office, 515 S. First Street.

Please advise us before **August 18, 2023** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

Ritchie Piltz

Ritchie Piltz
Engineering Project Manager

Enclosure

Via Certified Mail

Jaynellen J. Holloway, P.E.
920.262.4050

Andrew Beyer, P.E.
920.262.4052

Maureen McBroom, ENV SP
920.206.4264

Ritchie M. Piltz, CSI
920.262.4034

Administrative Assistant
Wanda Fredrick 920.262.4060

CITY CONTRACT PRICES
(Estimated Quantities Only)

Estimate for: 417 N WARREN STREET

Remove existing concrete sidewalk: (4"):	18.00	Sq. ft. @	\$3.00/ Sq. ft. =	\$54.00
Remove existing concrete sidewalk (6"):		Sq. ft. @	\$3.00/ Sq. ft. =	
Construct miscellaneous concrete sidewalk (4"):	18.00	Sq. ft. @	\$14.00/ Sq. ft. =	\$252.00
Construct miscellaneous concrete sidewalk: (6"):		Sq. ft. @	\$14.00/ Sq. ft. =	
REPLACEMENT ESTIMATED TOTAL AMOUNT				\$306.00

NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.

IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY

Jaynellen J. Holloway, P.E.
920.262.4050

Andrew Beyer, P.E.
920.262.4052

Maureen McBroom, ENV SP
920.206.4264

Ritchie M. Piltz, CSI
920.262.4034

Administrative Assistant
Wanda Fredrick 920.262.4060





Jaynellen J. Holloway, P.E.
920.262.4050

Andrew Beyer, P.E.
920.262.4052

Maureen McBroom, ENV SP
920.206.4264

Ritchie M. Piltz, CSI
920.262.4034

Administrative Assistant
Wanda Fredrick 920.262.4060

July 26, 2023

Joshua Mueller
420 N Warren Street
Watertown, WI 53098

TAX PARCEL NUMBER: 291-0915-3333-058

Re: Sidewalk at 420 N WARREN STREET, Watertown, WI

Dear PROPERTY OWNER:

Our department has received a complaint concerning the condition of the sidewalk abutting your property at **420 N WARREN STREET**. Your property has been inspected and the marked sections of sidewalk **along Warren Street** have been found to be a tripping hazard and are in need of replacement.

According to City Code 457-3(A), the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications.
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

A permit is required for this sidewalk replacement. It can be taken out at the Engineering Department in the Municipal Building. There is no charge for this permit.

You have until **August 28, 2023** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are issued at the Watertown Park, Recreation and Forestry Department office, 515 S. First Street.

Please advise us before **August 18, 2023** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

Ritchie Piltz

Ritchie Piltz
Engineering Project Manager

Enclosure

Via Certified Mail

Jaynellen J. Holloway, P.E.
920.262.4050

Andrew Beyer, P.E.
920.262.4052

Maureen McBroom, ENV SP
920.206.4264

Ritchie M. Piltz, CSI
920.262.4034

Administrative Assistant
Wanda Fredrick 920.262.4060

CITY CONTRACT PRICES
(Estimated Quantities Only)

Estimate for: 420 N WARREN STREET

Remove existing concrete sidewalk: (4"):	18.00	Sq. ft. @	\$3.00/ Sq. ft. =	\$54.00
Remove existing concrete sidewalk (6"):		Sq. ft. @	\$3.00/ Sq. ft. =	
Construct miscellaneous concrete sidewalk (4"):	18.00	Sq. ft. @	\$14.00/ Sq. ft. =	\$252.00
Construct miscellaneous concrete sidewalk: (6"):		Sq. ft. @	\$14.00/ Sq. ft. =	
REPLACEMENT ESTIMATED TOTAL AMOUNT				\$306.00

NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.

IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY

Jaynellen J. Holloway, P.E.
920.262.4050

Andrew Beyer, P.E.
920.262.4052

Maureen McBroom, ENV SP
920.206.4264

Ritchie M. Piltz, CSI
920.262.4034

Administrative Assistant
Wanda Fredrick 920.262.4060





Jaynellen J. Holloway, P.E.
920.262.4050

Andrew Beyer, P.E.
920.262.4052

Maureen McBroom, ENV SP
920.206.4264

Ritchie M. Piltz, CSI
920.262.4034

Administrative Assistant
Wanda Fredrick 920.262.4060

July 26, 2023

Kimberly Kottwitz
6402 Milwaukee Street # 309
Madison, WI 53718

TAX PARCEL NUMBER: 291-0915-3333-015

Re: Sidewalk at 503 N WARREN STREET, Watertown, WI

Dear PROPERTY OWNER:

Our department has received a complaint concerning the condition of the sidewalk abutting your property at **503 N WARREN STREET**. Your property has been inspected and the marked sections of sidewalk **along Warren Street** have been found to be a tripping hazard and are in need of replacement.

According to City Code 457-3(A), the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications.
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

A permit is required for this sidewalk replacement. It can be taken out at the Engineering Department in the Municipal Building. There is no charge for this permit.

You have until **August 28, 2023** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are issued at the Watertown Park, Recreation and Forestry Department office, 515 S. First Street.

Please advise us before **August 18, 2023** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

Ritchie Piltz

Ritchie Piltz
Engineering Project Manager

Enclosure

Via Certified Mail

Jaynellen J. Holloway, P.E.
920.262.4050

Andrew Beyer, P.E.
920.262.4052

Maureen McBroom, ENV SP
920.206.4264

Ritchie M. Piltz, CSI
920.262.4034

Administrative Assistant
Wanda Fredrick 920.262.4060

CITY CONTRACT PRICES
(Estimated Quantities Only)

Estimate for: 503 N WARREN STREET

Remove existing concrete sidewalk: (4"):	39.20	Sq. ft. @	\$3.00/ Sq. ft. =	\$117.60
Remove existing concrete sidewalk (6"):		Sq. ft. @	\$3.00/ Sq. ft. =	
Construct miscellaneous concrete sidewalk (4"):	39.20	Sq. ft. @	\$14.00/ Sq. ft. =	\$548.80
Construct miscellaneous concrete sidewalk: (6"):		Sq. ft. @	\$14.00/ Sq. ft. =	
REPLACEMENT ESTIMATED TOTAL AMOUNT				\$666.40

NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.

IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY





Jaynellen J. Holloway, P.E.
920.262.4050

Andrew Beyer, P.E.
920.262.4052

Maureen McBroom, ENV SP
920.206.4264

Ritchie M. Piltz, CSI
920.262.4034

Administrative Assistant
Wanda Fredrick 920.262.4060

MEMO

TO: Chairperson Wetzel and Commission Members

FROM: Jaynellen J. Holloway, P.E.

DATE: July 18, 2023

RE: Public Works Commission Meeting of July 25, 2023

Agenda Item:

Review and take possible action: Riverside Park Stone Walls Rehabilitation Project Change Order No. 1 for \$150,775.00 to K & K Masonry

BACKGROUND:

The original scope of work to repair the public areas of stone walls and foot bridges minus the three end sections of stone walls either side of the Boughton Street entrance to the park was \$291,000 with the cost of insurance and bonds. One of the requirements to receive funding assistance from the Watertown Area Community Foundation was to restore the three end sections of stone walls either side of the Boughton Street entrance to the park. The city sought a quote from K & K Masonry to restore those six sections and he did submit a quote of \$22,175.00. Below is a funding breakout for your use.

FUNDING

Available Funding	\$162,400.00
Total Project Costs, Including Area 9	\$291,000.00
Needed Funding to complete project	\$128,600.00
CO #1: Added Area #1 walls - Quote	\$22,175.00
Needed Funding to complete project	\$150,775.00
Funding from WACF	\$160,000

Available Funding **\$9,225.00**

Additionally, extra stones most likely will be needed to replace missing ones in the walls. City crews attempted to salvage some stones by removing an approximate 20' section of existing stone wall at the east most area of the Park. However, the stones retrieved were limestone and were whole, not split face. The stones needed in the repair work should be granite and split face. Engineering has sought a quote to have granite stones split in half. Engineering has located a free source of said stones. It is the inside face of a split stone that is placed outward facing in the stone wall repair as that is the face that sparkles and is showy. Depending on the cost to split stones, we would have the remaining approximately \$9K to work with.

Engineering is seeking approval from Public Works Commission to approve Change order No. 1 for \$150,775.00 to K & K Masonry. Additionally, Engineering is seeking approval to spend up to \$6K to split stones to create a stockpile of spare stones for K & K Masonry to use in wall repair.

106 Jones Street • P.O. Box 477 • Watertown, WI 53094-0477 • Phone 920.262.4060

Opportunity Runs Through It

Stacy Winkelman
Operations ManagerMatt Willmann
Asst. Operations ManagerJane Flanigan
Admin. Asst.Christopher Newberry
Streets Project ManagerTom Nickels
ForemanJason Heller
ForemanChris LaCombe
Foreman

TO: Alderperson Wetzel & Public Works Commission
FROM: Stacy Winkelman
RE: Agenda Item
DATE: July 19, 2023

Alderperson Wetzel & Commission Members:

I have two items on the agenda for your review and possible approval. The first item is regarding another request for garbage and recycling service for a residence outside City limits.

I received a request from Jody Busshardt who resides at W6874 Silver Creek Road. This is a Watertown address; however it is outside City limits. Ms. Busshardt has requested that we add her residence to the list of residences that we currently collect outside City limits. Ms. Busshardt is aware that she will be invoiced \$19.08 per month for this service. This will not affect our crew as they are already picking up multiple residences in this area. Therefore, if the Commission agrees, I recommend approval of this request. I have attached Ms. Busshardt's email request for your review.

My second item is the annual approval of equipment rates. These rates are used when we need to bill out for our services. This is coming a bit later in the year than normal because we had to wait for the DOT to post these as those are the set rates we use. This will require a resolution which is attached.

Please let me know if you have any questions or concerns.

Respectfully,

Stacy Winkelman
Operations Manager

Enclosures

Stacy Winkelman

To: Jody Busshardt
Subject: RE: Requesting garbage pick-up

Hi Jody –

I had our solid waste foreman look at this today to see if this is a doable request for our solid waste team. It does look like we can do this pickup easily on our regular route; I will need to get the approval from our Public Works Commission before I can add you to our service. I will put you on the agenda for the July 25th meeting. Please note that you will be charged \$19.08 per month for weekly garbage and recycling collection.

Once I receive the final agenda for this meeting, I will confirm with you that your request is on it.

Thank you,

Stacy Winkelman

Operations Manager
 DPW – Street/Solid Waste Division
 Phone: 920-262-4047
 Cell: 920-342-8885
swinkelman@watertownwi.gov



From: Jody Busshardt <busshardtj@watertown.k12.wi.us>
Sent: Wednesday, July 5, 2023 2:46 PM
To: Stacy Winkelman <SWinkelman@watertownwi.gov>
Subject: Requesting garbage pick-up

Good afternoon-

We are requesting to get garbage/recycling pick-up at W6874 Silver Creek Rd. Please contact me with any questions.

Thanks-
 Jody Busshardt

WUSD CONFIDENTIALITY NOTICE: This message may contain confidential information, including, but not limited to, student personally identifiable information. Such information is intended only for the use of the individual or entity named above. If you are not the intended recipient, you are hereby notified that any disclosure, copying, printing, distribution, or the taking of any action in reliance on the contents of the information contained herein is strictly prohibited. If you received this e-mail message in error, please immediately notify the sender and delete this email. Please note that any views or opinions presented in this email are solely those of the author and do not necessarily represent those of the Watertown Unified School District. Although the District has taken reasonable precautions to ensure no viruses are present in this email, the District accepts no responsibility for any loss or damage arising from the transmission or use of this email.

Stacy Winkelman
Operations Manager

Matt Willmann
Asst. Operations Manager

Jane Flanigan
Admin. Asst.

Christopher Newberry
Streets Project Manager

Tom Nickels
Foreman

Jason Heller
Foreman

Chris LaCombe
Foreman

TO: Alderperson Wetzel & Public Works Commission
FROM: Stacy Winkelman
RE: Agenda Item
DATE: July 19, 2023

Alderperson Wetzel & Commission Members:

I have two items on the agenda for your review and possible approval. The first item is regarding another request for garbage and recycling service for a residence outside City limits.

I received a request from Jody Busshardt who resides at W6874 Silver Creek Road. This is a Watertown address; however it is outside City limits. Ms. Busshardt has requested that we add her residence to the list of residences that we currently collect outside City limits. Ms. Busshardt is aware that she will be invoiced \$19.08 per month for this service. This will not affect our crew as they are already picking up multiple residences in this area. Therefore, if the Commission agrees, I recommend approval of this request. I have attached Ms. Busshardt's email request for your review.

My second item is the annual approval of equipment rates. These rates are used when we need to bill out for our services. This is coming a bit later in the year than normal because we had to wait for the DOT to post these as those are the set rates we use. This will require a resolution which is attached.

Please let me know if you have any questions or concerns.

Respectfully,



Stacy Winkelman
Operations Manager

Enclosures

2023 HOURLY EQUIPMENT RATES
CITY OF WATERTOWN DPW – STREET/SOLID WASTE DIVISION
(PER STATE RATES)

CODE	EQUIPMENT	RATE/HOUR
106	Single Axle Patrol Truck	\$68.84
106	Single Axle Patrol Truck with Plow, Wing, & Sander	\$96.30
	Single Axle Patrol Truck with Plow, Wing, & Hopper Sander	\$110.14
118	Tandem Axle Dump Truck	\$90.30
	Tandem Axle Dump Truck with Plow, Wing, & Sander	\$117.76
101	One-Ton Dump Truck	\$16.52
	One-Ton Dump Truck with Plow & Sander	\$57.10
425	Hopper type Sander	\$25.80
426	Sander Only	\$16.64
633	Plow Only	\$16.26
635	Wing Only	\$15.50
101	Single Axle Flat Bed Truck	\$16.52
954	One-Ton Bucket Truck	\$35.32
926	Single Axle Water Truck	\$33.90
106/902	Single Axle Patrol Truck & Brush Chipper	\$107.82
101/902	One-Ton Truck with Self Contained Leaf Blower – 14 Yard Chipper	\$55.55
101/902	One-Ton Truck with Self Contained Leaf Blower – 20 Yard Chipper	\$55.55
118	Tandem Axle Garbage Truck	\$90.30
307	CAT 120G Grader	\$78.10
308	John Deere 672 All-Wheel Drive Grader	\$93.18
215	John Deere 450J Dozer LGP	\$60.86
216	John Deere 550J Dozer CGP	\$53.40
250	John Deere 410 4-Wheel Drive Backhoe	\$70.86
901	Thumb	\$18.68
559	JD 200D Excavator	\$74.46
558	Link Belt 210 LX Excavator	\$58.94
208	John Deere 624J Wheel Loaders with Plow	\$88.50
208	John Deere 624J Loader	\$75.50
9404	Sno Go Snow Blower	\$423.60
222	New Holland Skid Steer 225	\$38.12
222	Skid Steer	\$38.12
719	Cold Planer	\$62.52
906	Allied 1000 Plate Compactor	\$41.18
250	JD 710J 4-Wheel Drive Backhoe	\$70.86
9036	EZ Line Driver	\$19.22
9036	EZ Line Driver Line Layout	\$19.22
410	Motorized Lawnmower <60"	\$17.92

Continued on Next Page

CODE	EQUIPMENT	RATE/HOUR
493	Small Trailers	\$25.02
9054	Concrete Breaker	\$36.60
431	Sweeper Attachment	\$46.64
533	CAT CB-224B Roller	\$37.98
534	Bomag BW 175D-2 Rollers	\$45.08
9414	Shoulder Machine Road Widener	\$16.82
433	Street Sweeper	\$127.96
224	John Deere Tractor	\$48.38
224/415	John Deere Tractor with Rear & Side Flail - 415	\$77.46
224/413	John Deere Tractor with Side Flail - 413	\$67.58
936	Core-Cut Self Propelled Concrete Saw with Blades	\$88.02
935	Clipper Walk Behind Saw with 16" Blade	\$58.68
906	Compactors	\$41.18
975	Portable Welder (Does not include cost of welding rod)	\$11.72
805	Portable Generator	\$24.00
924	Portable Mud Pump	\$24.78
923	3" Trash Pump	\$40.52
923	Thompson 8" x 8" Suction Pump with Hoses	\$40.52
923	Gorman-Rupp 8" x 8" Pump with Hoses	\$40.52
934	Hand Held Concrete Saw	\$69.12
9352	Clark Forklift	\$75.54
9352	International Forklift	\$75.54
101	¾ Ton Pick-Up Trucks – 2-Wheel Drive	\$16.52
101	¾ Ton Pick-Up Trucks – 4-Wheel Drive	\$16.52
402	Ingersoll-Rand Portable Air Compressor with Hammers	\$19.80
902	Vermeer 15" Chipper	\$38.98
902	Vermeer 14" Chipper	\$38.98
902	Self-Contained Leaf Blower – 14 Yard Chipper	\$38.98
902	Self-Contained Leaf Blower – 20 Yard Chipper	\$38.98
118	Tandem Axle Tractor	\$90.30
496	40-Ton Lowboy Trailer	\$51.98
	Chainsaw	\$5.25
	Gas Powered Weed Eater	\$5.25
9150	Vermeer Stump Grinder – Chipper	\$49.64
103	Utility Truck with Tools	\$22.34
9208	Profiler, Planer small	\$19.28
9284	Bale Mulcher	\$32.76
9142	Screening Plant	\$161.00
9080	Mortar Mixer	\$127.78

**** NOTE:** - All labor with benefits costs will be added to these prices per current City of Watertown rates.

**RESOLUTION TO
ADOPT 2023 EQUIPMENT RATES**

**SPONSOR: ALDERPERSON WETZEL
FROM: PUBLIC WORKS COMMISSION**

WHEREAS, the Watertown DPW Street/Solid Waste Division owns various pieces of equipment; and,

WHEREAS, the Watertown DPW Street/Solid Waste Division charges other entities for use of their equipment; and,

WHEREAS, the rates have been adjusted to match the current State equipment rates and the Public Works Commission has reviewed these hourly rates.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE
CITY OF WATERTOWN, WISCONSIN:**

That the Hourly Equipment Rates attached hereto as Exhibit A are hereby adopted for the City of Watertown and that the proper City Officials are authorized to charge these equipment rates as appropriate.

	YES	NO
DAVIS		
LAMPE		
BOARD		
BARTZ		
BLANKE		
SMITH		
SCHMID		
WETZEL		
MOLDENHAUER		
MAYOR MCFARLAND		
TOTAL		

ADOPTED August 1, 2023

CITY CLERK

APPROVED August 1, 2023

MAYOR