



## LICENSING BOARD MEETING AGENDA

WEDNESDAY, DECEMBER 13, 2023 AT 4:30 PM

WATERTOWN MUNICIPAL BUILDING - 106 JONES STREET, ROOM 0041

---

**In-Person:** Watertown Municipal Building 106 Jones Street Room 0041

**Virtually:** <https://meet.goto.com/496523101> or by calling: +1 (646) 749-3129

**Access Code:** 496-523-101

### 1. CALL TO ORDER

### 2. REVIEW AND APPROVE MINUTES

- A. Licensing Board minutes from November 08, 2023

### 3. BUSINESS

- A. Review and take action: Application for a "Class A" Malt and Liquor License from Liberty Square Gas Station Inc DBA Refuel Pantry - Watertown (Lakhbir, Singh, Agent) located at 1429 E. Main Street (currently licensed to Clark Gas Station)
- B. Review and take action: application for Temporary Class "B" License from Watertown Riverfest Inc. for Watertown Riverfest located at 812 Labaree St (Riverside Park) on August 8 through August 11, 2024
- C. Review and discuss: Gasthaus questions
- D. Convene into Closed Session pursuant to Wis. Stats. 19.85(1)(b) Considering licensing or discipline of any person licensed by a board or commission or the investigation of charges against such a person, and the taking of formal action on any such matter; provided that the person licensed is given actual notice of an evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action may be taken. The notice shall contain a statement that the person has the right to demand the evidentiary hearing or meeting be held in open session. This closed session does not apply to any such evidentiary hearing or meeting where the person licensed requests that an open session be held to discuss specific licenses: Application for operator license: Karisa Fendt
- E. Reconvene to open session
- F. Review and take action: application for operator's license from Karisa Fendt
- G. Review Special Events from Clerk's Office
- H. Review Operator's List from Clerk's Office
- I. Review Police Report from Police Department

### 4. ADJOURNMENT

*Persons requiring other reasonable accommodations for any of the above meetings, may contact the office of the City Clerk at [mdunneisen@watertownwi.gov](mailto:mdunneisen@watertownwi.gov), phone 920-262-4006*

*A quorum of any City of Watertown Council, Committee, Board, Commission, or other body, may be present at this meeting for observing and gathering of information only*



## LICENSING BOARD MEETING MINUTES

WEDNESDAY, NOVEMBER 08, 2023 AT 4:30 PM

WATERTOWN MUNICIPAL BUILDING - 106 JONES STREET, ROOM 0041

The Licensing Board met on the above date and time in person at the Municipal Building 106 Jones St. in Room 0041 and via GoToMeeting. The following members were present: Mayor McFarland, Ald. Blanke, Cheri Martin, and Erin Schroeder. Absent was Ald. Smith. Staff present were: Police Chief David Brower, City Attorney Steven Chesebro, and City Clerk Megan Dunneisen.

1. **CALL TO ORDER** Mayor McFarland called the meeting to order at 4:30pm
2. **REVIEW AND APPROVE MINUTES**
  - A. Martin made a motion to approve the Licensing Board minutes from October 25, 2023, seconded by Schroeder, and carried unanimous voice vote.
3. **BUSINESS**
  - A. Martin made a motion to approve the application for a "Class B" Malt and Liquor License from Saldivar Food Service LLC (Luis Saldivar, Agent) located at 1727 S. Church Street, seconded by Ald. Blanke. Mr. Saldivar was present and informed that they were still in the process of getting a contract in order. Motion was unanimously approved by voice vote with conditions of Mr. Saldivar providing the rights to the property and passed inspections by required departments.  
(Mayor McFarland asked if there would be any objections to moving Item E, F, G before item B. There were none.)
  - E. Schroeder made a motion to Convene into Closed Session pursuant to Wis. Stats. 19.85(1)(b) Considering licensing or discipline of any person licensed by a board or commission or the investigation of charges against such a person, and the taking of formal action on any such matter; provided that the person licensed is given actual notice of an evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action may be taken. The notice shall contain a statement that the person has the right to demand the evidentiary hearing or meeting be held in open session. This closed session does not apply to any such evidentiary hearing or meeting where the person licensed requests that an open session be held to discuss specific licenses: Application for operator license: Rebecca L Kieffer, seconded by Ald. Blanke and carried by roll call vote: Yes-4 (Schroeder, Martin, Blanke, McFarland); No:0.
  - F. Schroeder made a motion to reconvene to open session, seconded by Martin and carried by unanimous voice vote.
  - G. Ald. Blanke made a motion to approve the application for an operator's license from Rebecca L. Kieffer only to be used at Illuminus (Marquardt) properties in Watertown, seconded by Mayor McFarland and carried by unanimous voice vote.
  - B. Ald. Blanke made a motion to Convene into Closed Session pursuant to Wis. Stats. 19.85(1)(b) Considering licensing or discipline of any person licensed by a board or commission or the investigation of charges against such a person, and the taking of formal action on any such matter; provided that the person licensed is given actual notice of an evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action may be taken. The notice shall contain a statement that the person has the right to demand the evidentiary hearing or meeting be held in open session. This closed session does not apply to any such evidentiary hearing or meeting where the person licensed requests that an open session be held to discuss specific licenses: Application for operator license: Sally M Samano,

seconded by Schroeder and carried by roll call vote of Yes: 4 (Blanke, McFarland, Schroeder, Martin); No:0.

- C. Schroeder made a motion to reconvene to open session, seconded by Mayor McFarland and carried by unanimous voice vote.
  - D. Ald. Blanke made a motion to deny the application for operator's license from Sally M Samano due to false to missing information, either intentional or unintentional on the license application, seconded by Martin and carried by unanimous voice vote.
  - H. Review Special Events from Clerk's Office was presented.
  - I. Review Operator's List from Clerk's Office was presented.
  - J. Review Police Report from Police Department was presented.
4. **ADJOURNMENT** Schroeder made a motion to adjourn at 5:28pm, seconded by Martin and carried by unanimous voice vote.

Respectfully submitted,

Megan Dunneisen, City Clerk

Note: These minutes are uncorrected, and any corrections made thereto will be noted in the proceedings at which these minutes are approved.

# Original Alcohol Beverage License Application

FOR CLERKS ONLY	
Municipality	Section 3, Item A.
License Period	

## License(s) Requested

- ☒ Class "A" Beer ..... \$ ..... 
 ☒ "Class A" Liquor ..... \$ .....  
☐ Class "B" Beer ..... \$ ..... 
 ☐ "Class B" Liquor ..... \$ .....  
☐ "Class C" Wine ..... \$ ..... 
 ☐ "Class A" Liquor (Cider Only) \$ .....  
☐ Reserve "Class B" Liquor \$ ..... 
 ☐ "Class B" (Wine Only) Winery \$ .....

License Fees	\$
Publication Fee	\$ 175.00
Background Check	\$
<b>Total Fees</b>	\$

## Part A: Premises/Business Information

1. Legal Business Name (registered entity name or individual's name if sole proprietorship)

Liberty Square Gas Station Inc

2. Trade Name or DBA

Refuel Pantry- Watertown

3. Premises Address

6 1489 E. Main St

4. County

Watertown Jefferson

5. Municipality

Watertown

6. Aldermanic District

7. Mailing Address (if different from premises address)

1354 N BIRD STREET, SUN PRAIRIE, WI 53590

8. FEIN

471036241

9. Wisconsin Seller's Permit Number

456102856680702

10. Premises Phone

(608) 254-5077

11. Premises Email

LIBERTYGASSTOP@GMAIL.COM

12. Entity Type (check one)

- ☐ Sole Proprietor 
 ☐ Partnership 
 ☐ Limited Liability Company 
 ☒ Corporation 
 ☐ Nonprofit Organization

13. Premises Description - Describe the building or buildings where alcohol beverages are to be sold and stored. Describe all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. Alcohol beverages may be sold and stored ONLY on the premises described in this application. Attach additional sheets if necessary.

Stored - Store shelving and beer cooler

Sold- Checkout counter

## Part B: Questions

1. Have the partners, agent, or sole proprietor satisfied the responsible beverage server training requirement for this license period? Submit a copy of Responsible Beverage Server Training Course Certificate. .... ☒ Yes ☐ No
2. Does the applicant business or its partners, officers, directors, managing members, or agent hold a direct or indirect interest in any alcohol beverage wholesaler or producer (e.g., brewer, brewpub, winery, distillery)? .... ☐ Yes ☒ No  
If yes, please explain using the space below. Attach additional sheets if necessary.

**Part C: For Corporate/LLC Applicants Only**

1. State of Registration <b>WI</b>		2. Date of Registration <b>06/15/14</b>
3. Is the applicant business owned by another corporation or LLC? If yes, please provide the name and FEIN of the parent company below, include parent company members in Part D, and attach Form AT-103 for all of the parent company's principal members, managers, officers, or directors <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
Name of Parent Company	FEIN of Parent Company	
4. Does the parent company or any of its officers, directors, managing members, or agent hold any direct or indirect interest in any other alcohol beverage wholesaler or producer (e.g., brewer, brewpub, winery, distillery)? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, please explain using the space below. Attach additional sheets if necessary.		
ATTACHED		
5. Agent's Last Name <b>SINGH</b>	Agent's First Name <b>LAKHBIR</b>	Phone

**Part D: Individual Information**

A Supplemental Questionnaire, Form AT-103, must be completed and attached to this application for each person involved in the applicant business and any parent company as indicated in Part C. Persons in the applicant business include: sole proprietor, all officers, directors, and agent of a corporation or nonprofit organization, all partners of a partnership, and all managing members and agent of a limited liability company.

List the full name, title, and phone number for each person below. Attach additional sheets if necessary.


Last Name	First Name	Title	Phone
SINGH	LAKHBIR	PRESIDENT	

**Part E: Attestation**

Who must sign this application?

- sole proprietor      • one general partner of a partnership      • one corporate officer      • one managing member of an LLC

**READ CAREFULLY BEFORE SIGNING:** Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant business and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate this business according to the law, including but not limited to, purchasing alcohol beverages from state authorized wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature 	Date <b>08/25/2023</b>
Name (Last, First, M.I.) <b>SINGH , LAKHBIR</b>	
Title <b>PRESIDENT</b>	Email <b>libertygasstop@gmail.c</b> Phone <b>262-237-0956</b>

**Part F: For Clerk Use Only**

Date application was filed with clerk	Date reported to governing body	Date provisional license issued (if applicable)
Date license granted	License number	Date license issued
Signature of Clerk/Deputy Clerk		

" A "

Entity	Address	License TYPE
LA GROUP INC (Hoopa)	829 4th Ave, Coloma WI 54930	A
GOHL POST STATION INC	N1777 County Road CX, Endeavor WI 53930	A
WATERTOWN MART INC	330 Summit Ave, Watertown WI 53094	A
FALL RIVER STATION INC	722 S MAIN ST, FALL RIVER WI 53932	A
PORTAGE LIQUOR INC	1823 NEW PINERY RD, PORTAGE 53901	A
LIBERTY SQUARE GAS STATION INC	801 E. WISCONSIN ST, PORTAGE WI 53901	A
WESTFIELD MART INC	327 E 2ND ST, WESTFIELD WI 53964	A
LIBERTY SQUARE GAS STATION INC	1354 N BIRD ST, SUN PRAIRIE WI 53590	A
LIBERTY SQUARE GAS STATION INC	400 Oasis Dr, Black River Falls, WI 54815	A
GO2STOP INC (Seversons)	3401 Milwaukee St, Madison, WI 53714	A
GO2STOP INC	902 ATLAS AVE, MADISON, WI 53714	A
PLANEVIEW TRAVEL PLAZA INC	1500 Planeview Dr, Oshkosh, WI 54904	B
RIO KWIK STOP INC	105 E Hwy 18, Rio WI 53980	A
4810 WASHINGTON INC (Citgo)	4810 E Washington Ave, Madison wi 53704	A
Refuel Pantry - Westfield Pioneer	232 N Pioneer Park Rd, Westfield, WI	A
Refuel Pantry - Oxford	110 E Ormsby St, Oxford, WI	A
Refuel Pantry - Deerfield	216 S Main St, Deerfield, WI	A
Refuel Pantry - Westfield BP	111 N Pioneer Rd, Westfield WI	A
Refuel Pantry - Delly	N390 US-12, Wisconsin Dells	A

**Application for Temporary Class "B" / "Class B" Retailer's License**

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$10.00

Application Date: 11/05/2023

☐ Town ☐ Village ☒ City of Watertown

County of Jefferson

The named organization applies for: (check appropriate box(es).)

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 08/08/2024 and ending 08/11/2024 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

**1. Organization** (check appropriate box) →☐ Bona fide Club☐ Church☐ Lodge/Society☐ Veteran's Organization☐ Fair Association or Agricultural Society☒ Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name Watertown Riverfest Inc.

(b) Address 400 N Washington St., Watertown

(Street)

☐ Town☐ Village☒ City

(c) Date organized 01/24/2023

(d) If corporation, give date of incorporation 01/24/2023

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of all officers:

President Jonathan Lampe, 400 N Washington St., Watertown WI 53098

Vice President Aaron Zimmermann, N8949 Michael Ln., Watertown WI 53094

Secretary Robin Kaufmann, W2681 Rock River Paradise, Watertown, WI 53094

Treasurer Alyse Talaga, 501 Pine Hollow Pl., Watertown, WI 53094

(g) Name and address of manager or person in charge of affair: Karah Pugh, N8535 Hustiford Rd., Watertown, WI 53094

**2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:**

(a) Street number 812 Labaree St (Riverside Park)

(b) Lot Block

(c) Do premises occupy all or part of building? All

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

**3. Name of Event**

(a) List name of the event Watertown Riverfest

(b) Dates of event 08/08/2024 - 08/11/2024

**DECLARATION**

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer Jonathan Lampe / 11/5/2023

(Signature / Date)

Watertown Riverfest, Inc

(Name of Organization)

Date Filed with Clerk

11-7-23

Date Reported to Council or Board

12-13/12-19

Date Granted by Council

License No.





Office of the Clerk/Treasurer  
106 Jones Street  
PO Box 477  
Watertown, WI 53094-0477  
(920) 262-4000

## Outdoor Open Container Entertainment Event Permit Application

The following items **MUST** accompany this application:

- Event map including fencing plans and street closures
- Specific plan indicating where patrons will be permitted to carry alcoholic beverages
- Detailed description of all public entertainment associated with the event
- Detailed security plan for the event
- Proof of insurance must be provided no later than 10 days prior to the event

*See addendum*

### Section 1 – Applicant Information

Corporation/ Organization Name:  
Watertown Riverfest, Inc.

Responsible Party: Jonathan Lampe	Driver's License # (list State if not WI): L510-4277-5372-04	Date of Birth: 10/12/1975
Address: 400 N Washington St	City: Watertown	State: WI
Telephone Number: 920-248-0656	Zip Code: 53098	
E-mail Address: president@watertownriverfest.com		

### Section 2 – Event Information

Name of Event:  
Watertown Riverfest

Purpose of Event:  
Community Festival for the City of Watertown, WI

Locations/Address of Event (must include event map including fencing plans, barricades, street closures, etc.):  
Riverside Park and Surrounding Streets – See Map in Parent Special Event Permit Submission

Event Dates (limit 4 consecutive days): 8/8/2024-8/11/2024	Event Hours (must be between 6 a.m. & 11 p.m.): 7am-11pm (End 6pm on Sunday)
---	---

	Maximum Daily Attendance: 10,000
--	-------------------------------------

Have you applied for a temporary Class "B" malt or temporary "Class B" wine license for the event? ☒ Yes ☐ No  
If no, contact Clerk's Office to obtain proper licenses/permits. No hard liquor may be sold/served/given away at events.

Have you applied for a special event permit for the event? ☒ Yes ☐ No  
If no, contact Clerk's Office to obtain proper licenses/permits.

Permit # (office use only)

Date Application Received:

Approved ☐

Denied ☐



INSURANCE

Each applicant shall furnish to the City, no later than 10 days prior to the event, a certificate of insurance written by a company licensed in the State of Wisconsin, approved by the City Attorney and covering any and all liability or obligations which may result from the operations by the applicant's employees, agents, contractors or subcontractors, and including workers' compensation coverage in accordance with Ch. 101, Wis. Stats. The certificate shall provide that the company will furnish the City with a 10-day prior written notice of cancellation, nonrenewal or material change. The insurance shall be written in comprehensive form and shall protect the applicant and City against claims arising from injuries to members of the public or damage to property of others arising out of any act or omission of the applicant, its employees, agents, contractors and subcontractors. The policy of insurance shall provide minimum combined single limits for bodily injury and property damage of at least \$1,000,000.00 per person/aggregate.

I hereby make an application for an Outdoor Open Container Entertainment Event Permit as detailed above. The applicant agrees to indemnify and hold harmless the City from and against all liabilities, claims, demands, judgments, losses and all suits at law or in equity, costs and expenses, including reasonable attorney fees, for injury or death of any person or loss or damage to the property of any person, firm, organization or corporation, arising in any way as a consequence of the granting of a permit for an Outdoor Open Container Entertainment Event.

Signature: \_\_\_\_\_

Date Signed: 11/6/2023



Office of the Clerk/Treasurer  
106 Jones Street  
PO Box 477  
Watertown, WI 53094-0477  
(920) 262-4000

# Outdoor Open Container Entertainment Event

## Permit Application *Addendum*

Community Festival for the City of Watertown, WI - 2024

**Event map including fencing plans and street closures**

See Map in Parent Special Event Permit Submission and on next page. Generally, the entire Riverside Park area open to patrons and activities will be the area where open containers will be permitted. Fencing will be provided around alcohol service points, borders of the grounds will be staffed and all patrons must wear a visible "ID checked" wristband provided by licensed security team or bartender to drink alcoholic beverages.

**Specific plan indicating where patrons will be permitted to carry alcoholic beverages**

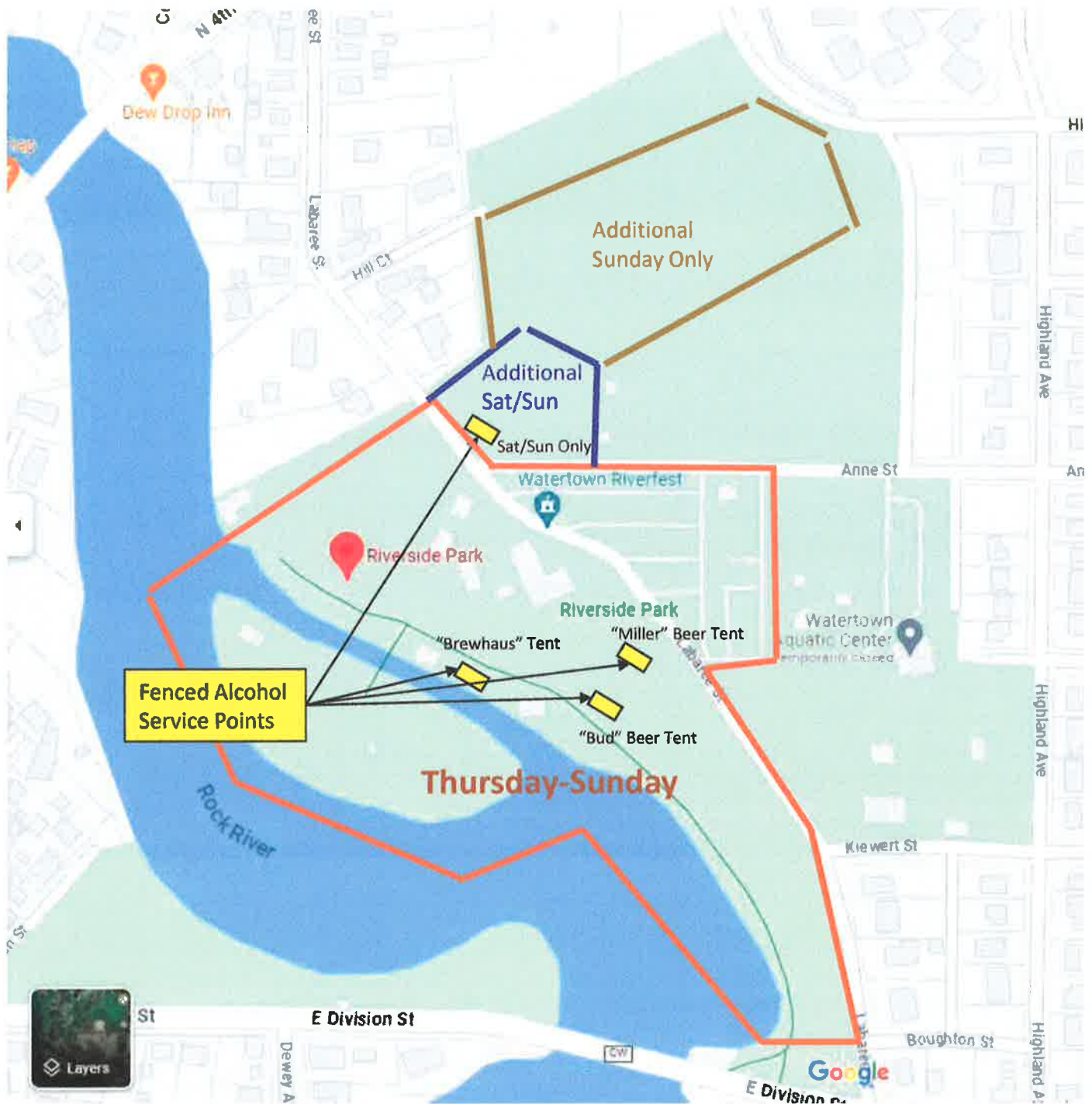
See next page.

**Detailed description of all public entertainment associated with the event**

Live music will be provided all four nights and during the day on Saturday and Sunday. A carnival will run on the parking lot all four days. An entertainment act will also be onsite on Saturday and a number of exhibitors providing face painting, henna tattoos and chainsaw art will be onsite for four days. Several athletic tournaments including a 5K run, a tennis tournament, a bags tournament, a horseshoe tournament, and a pickleball tournament. A craft fair will be held on the island on Saturday and Sunday, and a car show will be held in the fields on Sunday. Evening lighting of the "Chamberland" playground will also be provided.

**Proof of insurance must be provided no later than 10 days prior to the event**

A Certificate of Insurance remains in effect from 2/27/2023 through 2/27/2024 and will be renewed. The updated certificate will be provided when it is obtained.



**Event map including fencing plans and street closures (continued)**

There will be four fenced alcohol service points, all requiring ID-checked wristbands for service. The three large ones are fenced beer tents on either side of the stage and will be open Thursday-Sunday. A small fenced beer tent will be open by the horseshoe pits on Saturday and Sunday. The area where open containers will be allowed will expand into the horseshoe area on Saturday, and into the fields beyond for the car show on Sunday.

# Memo

**To: Licensing Board**

**From: Megan Dunneisen, City Clerk**

**Date: December 1, 2023**

**Re: Rock Valley Enterprises (Gasthaus) questions about liquor license**

Background:

The Gasthaus “Class B” Combo liquor license went through the renewal process in May/June 2023 (inspections were done March-May). John Ashworth, current tenant at the time of renewal, did state to me that he was potentially wanting to do a license transfer, place – place, but was not certain at that time if it would go through or not (he did not end up applying for a license transfer). The Licensing Board approved the renewal on June 6 as did the Council on June 20. John was issued his license on June 21<sup>st</sup> for the 2023 – 2024 licensing year. On June 27 Tiffany Rhodes applied for a liquor license for this location along with a letter from the landlord (Rock Valley Enterprises) stating that they have entered into a lease agreement with Tiffany and that John Ashworth’s lease will be up June 30, 2023. At the time of the license being granted and issued to John Ashworth for the upcoming licensing year, he was still the current tenant and was operating under the proper liquor license ending June 30, 2023. John properly surrendered the liquor license issued for July 1, 2023 – June 30, 2024 on the next possible business day that our office was open and informed us that he was no longer leasing the building.

Respectfully,

Megan Dunneisen, City Clerk

ROCK VALLEY ENTERPRISES, INC.  
W9013 Highway Q  
Watertown, Wisconsin  
53098-3755  
Telephone: 920-261-6314

Questions for the City of Watertown Licensing Board.

Rock Valley Enterprises is the owner of the "GASTHAUS" located at 1500 Bridge St. Watertown, WI. 53094.

On what date did John Ashworth apply for a liquor license at the Gasthaus for the year 2023-2024.

When John Ashworth applied for the 2023/2024 liquor license did he or was he required to show proof of lease.

Did John Ashworth apply for any other liquor license in the City of Watertown for the year 2023/2024.

Did John Ashworth apply for a license as a single person or married person, for the Year 2023/2024.

In the last 11 years is the Licensing Board aware of any license complaint reference the "Gasthaus".

Does the Licensing Board co-ordinate any information with other Watertown City Departments.



**Answers to Mr. Schwarze questions:**

Q. On what date did John Ashworth apply for a liquor license at the Gasthaus for the year 2023-2024?

A. John Ashworth applied for a renewal of his liquor license for Wade Creek Investments DBA as the Gasthaus, 1500 Bridge Street, on May 15, 2023 and paid all applicable fees upfront for the license.

Q. When John Ashworth applied for the 2023-2024 liquor license did he or was he required to show proof of lease?

A. For renewals we do not require applicants to show proof of a current lease like we require for all NEW license applications.

Q. Did John Ashworth apply for any other liquor license in the City of Watertown for the year 2023-2024.

A. John Ashworth did not apply for a liquor license elsewhere in the City of Watertown for the 2023-2024 licensing year.

Q. Did John Ashworth apply for a license as a single person or married person for the year 2023-2024?

A. We do not require an applicant to disclose their marital status when applying for a NEW or RENEWAL liquor license.

Q. In the last 11 years is the Licensing Board aware of any license complaint reference for the Gasthaus?

A. The City Clerk is not aware of any complaints in reference to the Gasthaus in the past 11 years.

Q. Does the Licensing Board Coordinate any information with other Watertown City Departments?

A. RENEWAL and NEW liquor licenses follow all proper steps in the granting and issuing of a liquor license which includes coordination of information between City Departments and Licensing Board specifically Mayor, City Attorney, City Clerk, Building Safety and Zoning, Building Inspection, Police Department, Fire Department, and the Health Department.



# 2023 SPECIAL EVENTS

## APPLICATION INFORMATION FILLED IN BY CLERK'S OFFICE

DATE RECEIVED & DATE OF EVENT	DATE OF EVENT	EVENT NAME and ORGANIZATION (Attach Application Here)	EVENT DESCRIPTION	PERMIT #	APPROVAL LETTER SENT?
9/16/2022	3/18/2023	<a href="#">Watertown Jig Jog - Educational Foundation of Watertown</a>	Run-Sponsor Educational Foundation of Wttn	2023-03 - First event for 2023	(contingent approval) 3/9/2023 full
1/13/2023	7/6/2023	<a href="#">Lights and Sirens.pdf</a>	Safety Fair- Sponsor Police Dept	2023-04	<a href="#">yes</a>
1/19/2023	3/19/2023	<a href="#">Main St Morning Mixer.pdf</a>	Walk for fundraiser- Sponsor Wttn Main St Program	2023-05	<a href="#">yes</a>
1/19/2023	Tues- 5/2-10/31	<a href="#">Watertown Farmers Market.pdf</a>	Vendor Farmers Market-Sponsor Wttn Main St Program	2023-06	<a href="#">yes</a>
2/10/2023	6/24/2023	<a href="#">Watertown Community celebration and Vendor Fair.pdf</a>	Vendor Fair/ Wttn Chamber of Commerce	2023-07	<a href="#">yes</a>
2/10/2023	7/29/2023	<a href="#">2023-08 Pride in the Park.pdf</a>	Support LGBTQ/Sponsor Unity Project of Wttn	2023-08	<a href="#">yes</a>
2/28/2023	4/29/2023	<a href="#">Whiskey and Wine Walk (Chamber).pdf</a>	Whiskey & Wine walk Sponsor Wttn Chamber of Commerce	2023-09	<a href="#">yes</a>
3/2/2023	6/8/2023	<a href="#">Moose Lodge Car Show.pdf</a>	Car Show- Sponor Moose Lodge	2023-10	<a href="#">yes</a>
3/10/2023	7/4/2023	<a href="#">4th of July Parade.pdf</a>	Parade Sponsor by the city Parade Committee	2023-11	<a href="#">yes</a>

3/16/2023	5/12/2023	<a href="#">Community Baby Shower.pdf</a>	Baby Shower for Community/Sponsor Wttn Family Connections	2023-12	<a href="#">yes</a>
3/23/2023	8/10-8/13	<a href="#">Riverfest.pdf</a>	Festival sponsor Riverfest	2023-13	<a href="#">yes</a>
3/28/2023	5/20/2023	<a href="#">Town Square Grand Opening.pdf</a>	Grand Opening Celebration/Wttn Park & Rec	2023-14	<a href="#">yes</a>
3/29/2023	6/3/2023	<a href="#">Cash for Carp Rock River Rescue.pdf</a>	Remove Carp from River Sponsor Rock River Rescue	2023-15	<a href="#">yes</a>
3/31/2023	5/6/2023	<a href="#">Mystic Car Club.pdf</a>	Car Show-Sponsor Mystic Car Show	2023-16	<a href="#">yes</a>
3/31/2023	5/11/2023	<a href="#">St Marks Entertainment Night.pdf</a>	Year End Family night sponsor St Marks School	2023-17	<a href="#">yes</a>
4/14/2023	6/24/2023	<a href="#">Tour Da Goose.pdf</a>	Bike Ride Sponsor Rock River Community Clinic	2023-18	<a href="#">yes</a>
4/19/2023	5/29/2023	<a href="#">Memorial Day Celebration</a>	Ceremony Sponsor Wttn Veterans Council	2023-19	<a href="#">yes</a>
4/28/2023	7/13/2023	<a href="#">Watertown Craft beer Walk.pdf</a>	Walk /Sponsor Wttn Chamber of Commerce	2023-20	<a href="#">yes</a>
5/12/2023	6/11/2023	<a href="#">Corpus Christi Procession-Watertown Catholic.pdf</a>	Procession Sponsor Wttn Catholic Church	2023-21	<a href="#">yes</a>
5/25/2023	7/3-7/4	<a href="#">July 4th Celebration</a>	Celebration	2023-22	<a href="#">yes</a>
6/7/2023	7/22/2023	<a href="#">Community Open House</a>	Open house	2023-23	<a href="#">yes</a>
6/13/2023	7/22/2023	<a href="#">Wttn Main St Program Sidewalk Sales</a>	Sidewalk Sale/Sponsor Wttn Main St Program	2023-24	<a href="#">yes</a>
6/22/2023	8/26/2023	<a href="#">Bartelme Schwefel Annual Picnic.pdf</a>	Annual Picnic	2023-25	<a href="#">yes</a>
6/23/2023	8/3-10/12 Cancelled	<a href="#">Garden Tales Farmers Market.pdf</a>	Farmers Market	2023-26	X

6/27/2023	9/23/2023	<a href="#">Blocktoberfest.pdf</a>	Bar celebration- Sponsor Karah Pugh	2023-27	<a href="#">yes</a>
6/29/2023	9/27/2023	<a href="#">The Marquardt Homecoming Parade.pdf</a>	Parade- Sponsor The Marquardt	2023-28	<a href="#">yes</a>
6/30/2023	9/7/2023	<a href="#">Wttn Downtown Wine Walk.pdf</a>	Wine Walk/Sponsor Wttn Chamber of Commerce	2023-29	<a href="#">Yes</a>
7/6/2023	8/20/2023	<a href="#">St Pauls Church Picnic.pdf</a>	Church Picnic/Sponsor St Pauls	2023-30	<a href="#">Yes</a>
7/18/2023	8/19/2023	<a href="#">Elks Music &amp; Bags fundraiser</a>	Fundraiser/Sponsor Elks Club	2023-31	<a href="#">Yes</a>
7/19/2023	11/23/2023	<a href="#">Run Turkey Run 5K</a>	Run- Sponsor Sarah Sullivan	2023-32	<a href="#">Yes</a>
7/26/2023	9/9/2023	<a href="#">Freedom Ride</a>	Motorcycle Ride/Sponsor b-Cause We Care Inc	2023-33	<a href="#">yes</a>
8/2/2023	8/12/2023	<a href="#">YMCA/Riverfest 5k</a>	Run/Sponsor YMCA	2023-34	<a href="#">yes</a>
8/23/2023	10/28/2023	<a href="#">Pumpkin Palooza</a>	Festival- Sponsor Wttn Main St Program	2023-35	<a href="#">yes</a>
8/28/2023	10/28/2023	<a href="#">Trunk or Treat</a>	Halloween Event Sponsor Moose Lodge	2023-36	<a href="#">yes</a>
9/8/2023	11/25/2023	<a href="#">Christmas Parade</a>	Parade Sponsor by the city Parade Committee	2023-37	<a href="#">yes</a>
9/18/2023	9/29/2023	<a href="#">Watertown Homecoming Parade</a>	Parade/ watertown School District	2023-38	<a href="#">yes</a>
9/22/2023	10/19/2012	<a href="#">Regional Veterans Benefit Expo</a>	Health /benefits expo sponsored by Elk lodge	2023-39	yes
9/23/2023	11/3/2023 CANCELLED	<a href="#">Watertown Catholic Schools</a>	Community Fellowship Walk	2023-40	<a href="#">yes</a>

9/27/2023	10/28/2023	<a href="#">Trunk or Treat- Ad-Tech</a>	Halloween Event Sponsor Ad Tech	2023-41	<a href="#">yes</a>
11/14/2023	12/9/2023	<a href="#">Elks Lodge- breakfast w/Santa</a>	Breakfast/Entertainment/Carriage Rides	2023-42	Yes
11/29/2023	12/4/2023	<a href="#">Holiday Train</a>	CPKC Holiday Train Stop	2023-43	Yes
			<b>Total Events</b>	<b>40</b>	

## 2024 SPECIAL EVENTS

### APPLICATION INFORMATION FILLED IN BY CLERK'S OFFICE

DATE RECEIVED & DATE OF EVENT	DATE OF EVENT	EVENT NAME and ORGANIZATION (Attach Application Here)	EVENT DESCRIPTION	PERMIT #	APPROVAL LETTER SENT?
10/30/2023	7/16/1905	<a href="#">TOWN SQUARE EVENT LISTING</a>	Town Square event listing submitted 10/31/2023 per agreement	N/A	
11/7/2023	8/8-8/11	<a href="#">Riverfest</a>	Community Festival	2024-01	
11/20/2023	7/9/2024	<a href="#">Lights N Sirens</a>	Safety Fair	2024-02	
11/21/2023	3/16/2024	<a href="#">Jig Jog</a>	Run	2024-03	
			Total Number of Events:	3	

## Report Criteria:

License Type.Description = "Operator's License"

License.License issued date = 11/01/2023-11/30/2023

Business Name	Works At	Mailing Address 1	Mailing City	Mailing State	Mailing Zip	Date of Birth	License Issued Date
Amber N Jenkins	Pour Decisions	162 PHEASANT RUN #4	JOHNSON CREEK	WI	53038	06/15/1994	11/28/2023
Andrew Robert Donald Goodle	Biggs	219 Air Park Dr Apt 10	Watertown	WI	53094	09/03/2001	11/03/2023
Autum A Smith	Wal-Mart Stores East, LP--dba Walmart #1776	227 N Maple St	Watertown	WI	53094	09/20/1998	11/17/2023
Benjamin D Schmied	Wal-Mart Stores East, LP--dba Walmart #1776	301 College Ave	Watertown	WI	53094	10/27/1999	11/01/2023
Bradley S Nelson	Wttn Elks Lodge	413 Baxter St	Watertown	WI	53094	09/10/1988	11/22/2023
Georgine A Kuehl	D&J Sports Bar	1300 S Third St	Watertown	WI	53094	08/16/1967	11/17/2023
Gideon Luke Wangerin	WALmart	105 East Green St	Watertown	WI	53098	05/29/2004	11/01/2023
Hannah Emily Koch	WALmart	105 Aztalan St lot 13	Johnson Creek ]	WI	53038	11/02/2004	11/01/2023
Hannah Rose Sevenz	WALmart	512 Bridlewood Ln	Watertown	WI	53094	10/12/2001	11/01/2023
Jayla J Levay	WALGREEN CO. dba Walgreens #05136	215 Swap St	Johnson Creek	WI	53038	08/20/2004	11/22/2023
Jessie H Knopp	The SCORE	307 1/2 College Ave	Watertown	WI	53094	06/25/1997	11/28/2023
Karissa B Metz	D&J Sports Bar	213 Wayland St	Beaver Dam	WI	53916	06/23/1991	11/03/2023
Kylie Rae Hulsey	WALmart	115 Hospital Dr Apt 1	Watertown	WI	53098	03/19/2002	11/28/2023
Nicola Ann Lentz	D&J Sports Bar	N5272 Cty Rd P	Rubicon	WI	53078	04/20/1978	11/01/2023
Pamela J Hauglie	Wal-Mart Stores East, LP--dba Walmart #1776	560 Bolson Dr	Oconomowoc	WI	54143	10/12/1963	11/01/2023
Rebecca L Kieffer	Marquardt Village	610 Wisconsin St	Watertown	WI	53094	04/17/1985	11/22/2023