



COMMON COUNCIL MEETING AGENDA

TUESDAY, MAY 06, 2025 AT 7:00 PM

MUNICIPAL BUILDING COUNCIL CHAMBERS – 106 JONES STREET, WATERTOWN, WI 53094

Virtual Meeting Info: <https://us06web.zoom.us/join> Meeting ID: 917 858 0897 Passcode: 53094 One tap mobile +16469313860 <https://us06web.zoom.us/j/9178580897?pwd=eUOpCUyvIV65zIPMYImMdPU1LVLx5L1&omn=86067781065>

All public participants' phones will be muted during the meeting except during the public comment period. This meeting will be streamed live on YouTube at: <https://www.youtube.com/c/WatertownTV>

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. MINUTES OF COUNCIL MEETING HELD

A. Meeting minutes from April 14, 2025

5. COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT

Members of the public who wish to address the Council must register their request in writing before the meeting begins. Each individual who requests to address the Council will be permitted up to three minutes for their comments.

6. PUBLIC HEARING

A. Cole Street Discontinuance of Public Way

B. Rezone 848 Milford Street (PIN: 291-0815-0741-061) from the Single-Family Residential (SR-4) Zoning District to the Two-Family Residential (TR-6) Zoning District

7. REPORTS

A. Parks, Recreation, and Forestry minutes from March 17, 2025

B. Public Safety minutes from April 2, 2025

C. Finance Committee minutes from April 7, 2025

D. Historic Preservation minutes from April 8, 2025

E. Board of Health minutes from April 14, 2025

F. Plan Commission minutes from April 14, 2025

G. RDA minutes from April 16, 2025

H. Town Square Programming Commission minutes from April 16, 2025

I. Public Works minutes from April 22, 2025

8. COMMUNICATION & RECOMMENDATIONS

A. Recognition of Alderperson Steve Board

B. Recognition of Alderperson Eric Schmid

C. Recognition of Mayor Emily McFarland

D. 2024 Watertown Department of Public Health Annual Report

E. 2024 City Annual Report

F. 2024 Parks, Recreation, and Forestry Annual Report

- G. New City Website Introduction
- H. A/V Refresher

9. NEW BUSINESS

- A. Convene into closed session per §19.85(1)(b) to consider licensing or discipline of any person licensed by a board or commission or the investigation of charges against such a person, and the taking of formal action on any such matter; provided that the person licensed is given actual notice of an evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action may be taken. The notice shall contain a statement that the person has the right to demand the evidentiary hearing or meeting be held in open session. This closed session does not apply to any such evidentiary hearing or meeting where the person licensed requests that an open session be held to discuss specific licenses (Suspension of Tequila Nights, LLC Liquor License)
- B. Reconvene into open session
- C. Review and take action: determine the terms of the suspension for Tequila Nights, LLC Liquor License

10. MISCELLANEOUS BUSINESS

- A. Payroll Summary - April 2 - 15, 2025

11. ORDINANCES

- A. Ord. 25-08 - Amend Chapter 550 Official Zoning Map of the City of Watertown to change 100 E. Division Street (PIN: 291-0815-0412-029) and 104 E. Division Street (PIN: 291-0915-3343-053) from General Business (GB) Zoning to Central Business (CB) Zoning (Sponsor: Mayor Stocks From: Plan Commission, First Reading)
- B. Ord. 25-09 - Amend Chapter 550: Zoning Code, through the Amendments of Language to Sections §550-15, §550-34B(2)(K), and §550-49G (Sponsor: Mayor Stocks From: Plan Commission, First Reading)

12. RESOLUTIONS

- A. Exh.9738 - Resolution Honoring Mayor Emily McFarland (Sponsor Mayor Robert Stocks)
- B. Exh 9739 - Resolution to update license fee schedule Watertown Department of Public Health (Sponsor: Ald. Davis/Ald. Smith From: Watertown Board of Health)
- C. Exh. 9740 - Resolution to award Plaza Phase II ADA Concrete Ramp Improvements Contract #10-25 Alternate Bid B to Maas Brothers Construction Co. for \$145,170.00 (Sponsor: Ald. Arnett From: Public Works Commission)
- D. Exh. 9741 - Resolution to Discontinue a Portion of Public Way at Cole Street (Sponsor: Mayor Stocks From: Plan Commission)
- E. Exh. 9742 - Resolution to Extend on call general support service task order 21-01 with Strand Associates, Inc. (Sponsor: Ald. Arnett From: Public Works Commission)
- F. Exh. 9743 - Resolution to Award 2025 Private Lead Service Lateral Replacement Contract #12-25 (Sponsor: Ald. Arnett From: Public Works Commission)
- G. Exh. 9744 - Purchase additional right-of-way required for City of Watertown Dewey Avenue Reconstruction Project (Sponsor: Mayor Stocks From: Finance Committee)
- H. Exh. 9745 - Resolution to Enter into the Release Agreement Between Granite Re, Inc. and the City of Watertown (Sponsor: Ald. Arnett From: Public Works Commission)
 - 1. Review and discuss: proposed Release Agreement between Granite Re, Inc, and the City of Watertown
 - 2. Convene into closed session per §19.85(1)(g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (Release Agreement between Granite Re, Inc. and the City of Watertown)

3. Reconvene into open session
4. Review and take action: approve the Release Agreement between Granite Re, Inc. and the City of Watertown

13. COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT

Each individual who requests to address the Council will be permitted up to three minutes for their comments and must fill out the sign in sheet provided.

14. ADJOURNMENT

Persons requiring other reasonable accommodations for any of the above meetings, may contact the office of the City Clerk at cityclerk@watertownwi.gov phone 920-262-4000

Any invocation that may be offered before the official start of the Council meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker.

**COMMON COUNCIL MINUTES
APRIL 15, 2025**

Section 4, Item A.

CALL TO ORDER

City Clerk, Megan Dunneisen, called the regular meeting of the City of Watertown Common Council to order at 7:01 p.m. on Tuesday, April 15, 2025. This meeting was open for attendance at Watertown City Hall, 106 Jones Street, Watertown WI, 53094 as well as virtually.

OATH OF OFFICE FOR MAYOR

Clerk Dunneisen administered the Oath of Office to Mayor Robert Stocks.

INTRODUCTION AND OATH OF OFFICE FOR OF NEW AND RE-ELECTED OFFICIALS

Clerk Dunneisen administered the Oath of Office to Ald. Davis, Ald. Berg, Ald. Blanke, Ald. Arnett, and Ald. Moldenhauer.

ROLL CALL

Roll call indicated the following Alderpersons present: Ald. Davis, Lampe, Berg, Bartz, Blanke, Smith, Arnett, Wetzel and Moldenhauer. City staff present were City Attorney Steven T. Chesebro, Fire Chief Tanya Reynen (virtual), Police Chief David Brower, Finance Director Mark Stevens, Public Works Director Andrew Beyer, Zoning Administrator Brian Zirbes (virtual), and City Clerk Megan Dunneisen.

PLEDGE OF ALLEGIANCE

The Council recited the Pledge of Allegiance to the American Flag.

MINUTES OF PRECEDING MEETING

Mayor Stocks inquired if there were any additions or corrections to the minutes of the Common Council meeting held Monday March 31, 2025. There being none, Ald. Arnett moved to approve, seconded by Ald. Berg and carried by unanimous voice vote.

ELECTION OF COUNCIL PRESIDENT

Ald. Arnett made a motion to nominate Ald. Smith for Council President, second by Ald. Berg. Ald. Arnett moved for nominations to be closed in unanimous favor of the sole nominee, seconded by Blanke. Motion to elect Ald. Smith as Council President carried by roll call vote: Yes-8; No-0; Abstain-1(Smith).

ELECTION OF PLAN COMMISSION REPRESENTATIVE

Ald. Smith made motion to nominate Ald. Blanke as Plan Commission representative seconded by Ald. Berg. Ald. Arnett made a motion to close nominations in unanimous favor of the sole nominee, seconded by Ald. Wetzel. Motion carried by roll call vote: Yes-8; No-0; Abstain-1 (Blanke).

COMMENTS & SUGGESTIONS FROM CITIZENS PRESENT

No comments were received.

PUBLIC HEARING

Mayor Stocks opened the public hearing for the Rezone both 100 E. Division Street (PIN: 291-0815-0412-029) and 104 E. Division Street (PIN: 291-0915-3343-053) from General Business (GB) Zoning District to Central Business.(CB) Zoning District at 7:12 p.m. Comments received from Pat Werner of 200 Cole St. with concerns of space for parking in this area. Karah Pugh spoke on the lack of housing in the area. Sandra Trego spoke in favor of the concept but would like to see the layout of the building looked at further. There being no further comment Mayor Stocks closed the public hearing at 7:24 p.m.

Mayor Stocks opened the public hearing to Rezone both 100 E. Division Street (PIN: 291-0815-0412-029) and 104 E. Division Street (PIN: 291-0915-3343-053) to a Planned Development (PD) Overlay District - General Development Plan/Precise Development Plan at 7:24 p.m. there being no comment, Mayor Stocks closed the public hearing at 7:24 p.m.

Mayor Stocks opened the public hearing for the Amend Chapter 550, Zoning Code regarding Central Business Apartments land use at 7:24 p.m. There being no comment, Mayor Stocks closed the public hearing at 7:24 p.m.

REPORTS

(Complete minutes are open for public inspection in the Finance Department.)

The following reports were received and filed: Licensing Board minutes from March 12, 2025, Town Square Programming Commission minutes March 19, 2025, Finance Committee minutes from March 24, 2025, Plan Commission minutes from March 24, 2025, Downtown Main Street Reconstruction Task Force minutes from March 25, 2025, Public Works minutes from April 8, 2025.

COMMUNICATIONS & RECOMMENDATIONS

The Watertown Fire Department Monthly Report for February and the 2025 Assessment Process were presented.

NEW BUSINESS

Ald. Berg made a motion to approve the Council Committee Assignments as follows, Finance Committee - Ald. Dana Davis, Ald. Fred Smith, Ald. Jonathan Lampe, Ald. Ken Berg, Public Works Commission - Ald. Tony Arnett (Chairperson), Ald. Brad Blanke, Ald. Myron Moldenhauer, Ald. Dan Bartz, Public Safety Committee - Ald. Dana Davis (Chairperson), Ald. Myron Moldenhauer, Ald. Jonathon Lampe, Ald. Bob Wetzel, Airport Commission - Ald. Bob Wetzel, Park, Recreation & Forestry Commission - Ald. Jonathan Lampe, Main Street Program - Ald. Fred Smith, Family Center Board - Ald. Dana Davis, Health Board - Ald. Dana Davis, Ald. Fred Smith, Library Board - Ald. Bob Wetzel, Transit Commission - Ald. Fred Smith, Licensing Board - Ald. Dan Bartz, Ald. Myron Moldenhauer, Tourism Committee - Ald. Ken Berg, Board of Review - Ald. Tony Arnett, Ald. Brad Blanke, Redevelopment Authority - Ald. Tony Arnett, Ald. Ken Berg, Bike & Pedestrian Path Task Force - Ald. Bob Wetzel, Ald. Fred Smith, Main Street Task Force - Ald. Myron Moldenhauer, Ald. Tony Arnett, Town Square Programming Committee - Ald. Dan Bartz. Seconded by Ald. Smith and carried by roll call vote: Yes-9; No-0; Abstain-0.

Ald. Lampe made a motion to approve the committee appointment of Linden Peacy to the Town Square Programming Commission serving her first term ending in May 2026 (replacing Bonnie Hertel) seconded by Ald. Davis and carried by roll call vote: Yes-9; No-0; Abstain-0.

Ald. Arnett made a motion to convene into closed session per §19.85(1)(g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (Claim of Christopher O'Brien), seconded by Ald. Berg and carried by roll call vote: Yes-9; No-0; Abstain-0.

Ald. Wetzel made a motion to reconvene into open session, seconded by Ald. Davis carried by roll call vote: Yes-9; No-0; Abstain-0.

Ald. Lampe made a motion to deny the claim from Christopher O'Brien, seconded by Ald. Davis carried by roll call vote: Yes-9; No-0; Abstain-0.

MISCELLANEOUS BUSINESS

The Payroll Summary: March 5 - 18, 2025 and March 19 - April 1, 2025, Paid Invoices Report- March 2025, and Cash and Investments - March 31, 2025, were presented.

LICENSES:

Ald. Blanke made a motion to approve the application for a "Class B" Malt and Liquor License from Golden Spoon LLC DBA Golden Spoon Cafe (Argjent Jashari, Agent) located at 1300 Memorial Drive for licensing year July 1, 2024 – June 30, 2025, with conditions of passed inspections, seconded by Ald. Berg and carried by unanimous voice vote.

Ald. Berg made a motion to approve the application for a "Class B" Malt and Liquor License from 3RDSTP&G LLC dba 3rd Street Pub & Grill (Shaniyah Rhodes, Agent) located at 215 S. Third Street for licensing year July 1, 2024 – June 30, 2025 with conditions of passed inspections, seconded by Ald. Bartz and carried by unanimous voice vote.

Ald. Bartz made a motion to approve the application for a Temporary "Class B" License for the Whiskey and Wine Walk event hosted by Watertown Chamber of Commerce on April 26, 2025,

during the hours of 1 p.m. and 4:30 p.m. for location 116 S. Third Street (Rock River Fire Station), seconded by Ald. Moldenhauer and carried by unanimous voice vote.

Ald. Berg made a motion to approve the application for a Temporary Class "B" License for the Bentzin Family Town Square Summer Concert Series Event on June 21, 2025, sponsored by the Watertown Rotary Club during the hours of 5 p.m. and 10 p.m. for location 1 W. Main Street, seconded by Ald. Blanke and carried by unanimous voice vote.

Ald. Blanke made a motion to approve the application for a Temporary Class "B" License for the Bentzin Family Town Square Summer Concert Series Event on Sept 6, 2025, sponsored by the Watertown Rotary Club during the hours of 5 p.m. and 10 p.m. for location 1 W. Main Street, seconded by Ald. Moldenhauer and carried by unanimous voice vote.

Ald. Smith made a motion to Deny the application for an operator's license from Jessica M Reyes due to falsification on the Operator License Application, seconded by Ald. Berg and carried by unanimous voice vote.

ORDINANCES

Ord. 25-06 - Amend Chapter 500-6(2) Vehicles and Traffic (Sponsor: Ald. Davis From: Public Safety & Welfare Committee, Second Reading). Ald. Davis moved for adoption of ordinance 25-06 on its second reading, seconded by Ald. Bartz and carried by roll call vote: Yes-9; No-0; Abstain-0

Ord. 25-07 - Adopt Amendments to the 2019 City of Watertown Comprehensive Plan for 1220 Wilbur Street and 1220 W. Main Street to reflect that the future land use category shown from "Institutional" to "Two-Family Residential" on the Future Land Use Map of the Comprehensive Plan pursuant to section 66.1001(4)(c) of Wisconsin Statutes (Sponsor: Mayor McFarland From: Plan Commission, Second Reading). Ald. Wetzel moved for adoption of ordinance 24-07 on its second reading, seconded by Ald. Blanke and carried by roll call vote: Yes-9; No-0; Abstain-0

RESOLUTIONS

Resolutions below are listed in order of the agenda but may not be the order by which they were taken up at the Council meeting.

Exh. 9735 - Resolution to approve vending contract with Lake Country Vending (Sponsor: Ald. Lampe From: Finance Committee). Ald. Lampe moved to adopt resolution 9735, seconded by Ald. Davis and carried by roll call vote: Yes-9; No-0; Abstain-0.

Exh. 9736 - Resolution to Amend the Employee Handbook of Policies and Procedures related to group health insurance changes (Sponsor: Mayor McFarland From: Finance Committee). Ald. Davis moved to adopt resolution 9736, seconded by Ald. Bartz and carried by roll call vote: Yes-9; No-0; Abstain-0.

Exh. 9737 - Resolution to Approve the Wildlife Management Agreement (Sponsor: Ald. Davis From: Public Safety and Welfare Committee). Ald. Davis moved to adopt resolution 9737, seconded by Ald. Lampe and carried by roll call vote: Yes-9; No-0; Abstain-0.

COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT

No comments were received.

ADJOURNMENT

There being no further business to come before the Council at this time, Ald. Bartz moved to adjourn, seconded by Ald. Moldenhauer, and carried by unanimous voice vote at 7:52 p.m.

Respectfully Submitted,

Megan Dunneisen, City Clerk

DISCLAIMER: These minutes are uncorrected; any corrections will be noted in the proceedings at which these minutes are approved. Complete minutes are open for public inspection in the Clerk's Office. Video recording available at Watertown TV's YouTube page: <https://www.youtube.com/c/WatertownTV>

NOTICE OF PUBLIC HEARING

Section 6, Item A.

Pursuant of Section § 66.1003(4)(b) of the Wisconsin State Statutes, a notice is hereby given by the Common Council of the City of Watertown, Wisconsin, that a public hearing will be held on the 6th day of May, 2025 in the Council Chambers of the Municipal Building, 106 Jones Street, Watertown, Wisconsin at 7:00 P.M., or shortly thereafter, to consider the request of the City of Watertown (applicant and owner), pursuant to Section § 66.1003(4) of the Wisconsin Statutes, to vacate and discontinue the following portion of Cole Street, further described as follows:

Part of Cole Street adjacent to Block 52 of Cole Bailey Company's Plat of Watertown located in the Northwest 1/4 of the Northeast 1/4 of Section 4, T8N, R15E, City of Watertown, Jefferson County, Wisconsin, described as:

Commencing at the Southeast corner of said Section 33; thence N89°03'27"W 2293.16 feet along the South Township Line also being the County Line; thence S9°02'40"W 82.95 feet along the West R.O.W. line of North Second Street to the Southeast corner of said Block 52 and the POINT OF BEGINNING of this description; thence S9°02'40"W 10.00 feet; thence N80°58'34"W 100.39 feet parallel with the North R.O.W. line of Cole Street; thence S9°01'26"W 20.00 feet; thence N80°58'34"W 229.40 feet along the Centerline of said Cole Street to Reference Point "A"; thence N80°58'34"W 2 feet more or less to the ordinary high watermark of Rock River; thence Northerly along said ordinary high watermark to its intersection with a line bearing N85°13'04"W from Reference Point "B". Reference Point "B" is located N3°13'34"W 2.55 feet from said Reference Point "A"; thence S85°13'04"E 2 feet more or less to Reference Point "B"; thence S85°13'04"E 4.00 feet along the South line of Lot 1, C.S.M. No. 2469; thence N4°46'56"E 3.00 feet along the West line of said Lot 1; thence S85°13'04"E 100.95 feet along the South line of said Lot 1; thence S88°33'22"E 127.01 feet along the South line of said Lot 1; thence S80°58'34"E 100.00 feet along the North R.O.W. line of Cole Street to the point of beginning.

All persons wishing to be heard are invited to be present. Written comments may be submitted to City Clerk Megan Dunneisen, 106 Jones Street, Watertown, WI 53094.

CITY OF WATERTOWN
Brian Zirbes
Zoning & Floodplain Administrator

BZ/nmz

PUBLISH:

March 25, 2025

April 1, 2025
and
April 8, 2025




(BLOCK AD)

Section 6, Item A.

ROCK RIVER
SEE DETAIL TO THE RIGHT





-  City Boundary
-  Parcel Boundary
-  Address Points



City of Watertown Geographic Information System

Scale: 1:2,057 Printed on: February 2
 SCALE BAR = 1" Author:

DISCLAIMER: This map is not a substitute for an actual field survey or onsite investigation. The accuracy of this map is limited to the quality of the records from which it was assembled. Other inherent inaccuracies occur during the compilation process. City of Watertown makes no warranty whatsoever concerning this information.

NOTICE OF PUBLIC HEARING

Section 6, Item B.

Pursuant of Section § 62.23(7) of the Wisconsin State Statutes and Section § 550-141 of the City of Watertown Municipal Code, a notice is hereby given by the Common Council of the City of Watertown, Wisconsin, that a public hearing will be held on the 6th day of May, 2025 in the Council Chambers of the Municipal Building, 106 Jones Street, Watertown, Wisconsin at 7:00 P.M., or shortly thereafter, to consider the request of Greinar, LLC (applicant and owner), pursuant to Section § 550-141B(2), to rezone a portion of 848 Milford Street (PIN: 291-0815-0741-061) from the Single-Family Residential (SR-4) Zoning District to the Two-Family Residential (TR-6) Zoning District.

848 Milford Street, Jefferson County, Wisconsin is further described as follows:

Part of the Northeast ¼ of the Southeast ¼ of Section 7, Township 8 North, Range 15 East, in the City of Watertown, Jefferson County, Wisconsin, more particularly described as follows:

All of Lots 11, 12, 17, 18, 31, 32, 33, 34, 35, 36, 37, 38, 41 and 42 in Edge Field Plat. Said lands contain 84,769 square feet, 1.95 Acres.

All persons wishing to be heard are invited to be present. Written comments may be submitted to City Clerk Megan Dunneisen, 106 Jones Street, Watertown, WI 53094.

CITY OF WATERTOWN
Brian Zirbes
Zoning & Floodplain Administrator

BZ/nmz

PUBLISH: April 22, 2025
and
April 29, 2025

(BLOCK AD)

PARKS, RECREATION & FORESTRY COMMISSION

MINUTES

Monday, March 17, 2025

1. Call to order

The Watertown Parks, Recreation & Forestry Commission met in person on March 17, 2025. The meeting was called to order by Kerry Kneser. Members present: Ald. Jonathan Lampe, Julie Chapman, Jennifer Clayton, Emily Lessner, Kerry Kneser. Not present was: Brad Clark, Kyle Krueger. Also present: Kristine Butteris, Andrea Draeger, Stephanie Juhl, Ali Nicholson, and Jarrod Folkman.

2. Review and approval of minutes:

Julie Chapman motioned to approve the February 17, 2025 Parks Recreation and Forestry minutes as written. Jennifer Clayton seconded. Motion carried.

Julie Chapman motioned to approve the February 18, 2025 Senior Center Advisory Board minutes as written. Jennifer Clayton seconded. Motion carried.

3. Review and approval of financial reports

Jennifer Clayton motioned to approve the January preliminary financial reports. Julie Chapman seconded. Motion carried.

4. Citizens to be heard

There were none.

5. Business

A. Review and take action: Quilters on the Rock classification

The facility use change in our policies in 2025 deemed Quilters on the Rock a class 3 organization as a private group which charges their members fees. They are requesting a reclassification to class 2 based on their mission to preserve, promote, teach, and learn the art of quilting as well as their donation of quilts to organizations. Quilters on the Rock is requesting a reclassification to class 2 in order to remain a community resource and opportunity for citizens to give back. They meet on Saturdays to accommodate quilters of all ages. Julie Chapman motioned to table this request to April to allow staff time to evaluate room availability and potential lost revenue. Jennifer Clayton seconded. Motion carried.

B. Review and take action: downed trees process

During Forestry's busy season, we are responsible for the removal of 100 plus trees within the community for various reasons including dead, dying or disease. We also remove undesirable trees in undesirable locations as well as homeowner request with a suitable reason. When trees come down in the terrace area, we ask the property owner if they would like the logs. If they do not, we chip up branches and smaller logs and then take the rest of the 20" or larger pieces to the yard waste site for public to use. This size log is too big for the chipper and often too large for homeowners to manage. When we remove trees on public property we do the same as with the terrace trees. The department is looking to create a process for selling 20" or larger logs of desirable trees only as they would otherwise go to yard waste and rot. This comes as a potential revenue source for the forestry department and the City. Jennifer Clayton motioned to approve the creation of a downed trees policy. Emily Lessner seconded. Motion carried.

C. Review and discuss: Earth and Arbor Day city and school involvement

Several parks are in need of clean up and the department is looking for the commission's feedback in pursuing city and school involvement in a community service effort near the end of April. There would be potential for schools and/or businesses to adopt a park to clean. The commission generally accepted the idea and gave encouragement to reach out to the school district.

D. Review and take action: Town Square available commission position

Stephanie Juhl reviewed the position, which requires a representative from this commission to also hold a position on the town square commission. This position may involve programming, fundraising, reviewing ordinances, etc. Julie Chapman motioned to table this decision until the April meeting. Jennifer Clayton seconded. Motion carried.

6. Director's Report:**A. Project updates: parks**

The Brandt-Quirk tennis courts were damaged with recent high winds, and it was determined the insurance company will only fix one out of the five damaged. This will be added to the five-year capital budget. The Washington Park outfield fence also experienced wind damage last weekend. The police were able to apprehend the subjects related to the vandalism at Riverside Park. Restitution may be required if the department requests.

The parks department will be landscaping the new fire department property, planting biofilters, and opening park restrooms this spring. Kristine will be working with contractors for quotes to rebid and hope to receive within the next week to finalize the Riverside restroom work.

B. Project updates: forestry**C. Project updates: aquatics****D. Project updates: town square**

During the fundraising for the Bentzin Family Town Square, there were pledges made over a certain number of years. The last year of all pledged amounts was 2024. In the budgeting process for 2025, the \$50,000 that was in contributions was an error and was received in 2024. We recommend adding \$28,000 in non-taxable revenue to 26-44-62-10 and \$2,000 in taxable revenue to 26-44-62-11 and removing \$50,000 in future fund contributions in 26-44-62-66.

E. Project updates: senior & community center

Kristine presented several options for repair or replacement of the front doors, including the most feasible to move the closure to the west door. Due to the high cost, this will be added to the 2026 budget. The generator should be installed later this week.

F. Update on programming: recreation

Summer programs (baseball, day camp, etc.) will be live on the 24th and fall programs will be visible soon after. The kickstart soccer program began yesterday as a way to extend the spring soccer season. We are looking for additional coaches for leagues.

G. Update on programming: town square

Food truck spots are currently being filled as well as entertainment and vendors for markets. The list of city-sponsored events and other rentals is being created for the season. Work is still underway for ordinances changes regarding alcohol. The fire department open house will be June 8.

H. Update on programming: senior and enrichment

Spring break will include several activities for families, including family bingo, a park scavenger hunt, and a bright light-neon night dance party. Several other family nights are being planned throughout the year, including Ties & Tiaras on May 9.

Senior Center Advisory Board elections are taking place, with results announced at the Spring Fling volunteer celebration and members meeting on April 23. The third annual Senior Care Fair is scheduled for May 14.

I. Update on programming: aquatics

Registration for summer swim lessons will begin April 7. The opening date for the aquatic center is June 7. The indoor pool will be closed April 14-May16 for annual maintenance. There is a high school career fair this week we will be attending to encourage more seasonal employees – we are looking for at least seven more lifeguards for summer.

7. Adjournment – Next meeting date April 21, 2025

Julie Chapman motioned to adjourn the meeting. Emily Lessner seconded. Motion carried.

PUBLIC SAFETY & WELFARE COMMITTEE

April 2, 2025

5:00 p.m.

1. CALL TO ORDER

| Members Present | Also in Attendance | Citizens Present |
|--|---|---|
| <ul style="list-style-type: none"> Dana Davis, Chair Brad Blanke Steve Board Eric Schmid | <ul style="list-style-type: none"> Chief David Brower Andrew Beyer Stacy Winkelman | <ul style="list-style-type: none"> Ian Pilak (virtual) Keri Klein Zack Goodrow |

2. RECEIVE COMMENTS FROM THE PUBLIC

Each individual who would like to address the Committee will be permitted up to three minutes for their comments

There were no comments from the public.

3. APPROVAL OF MINUTES

Public Safety and Welfare committee minutes from March 5, 2025

- a. [Public Safety Meeting Notes 3-5-25.pdf](#) (0.03 MB)

MOTION: Approve the Public Safety meeting notes from March 3, 2025.
(Board/Schmid/Unanimous approval)

4. BUSINESS

- A. Review and take action: recommend approval of Wildlife Management Agreement for Common Council

- a. [Wildlife Management Agreement Amended-3.12.25.pdf](#) (0.09 MB)

MOTION: Recommend approval of Wildlife Management Agreement for Common Council. (Schmid/Board/Unanimous approval)

- B. Review and take possible action: Install a solar powered pedestrian sign at N. Church and O'Connell Street

- a. [Agenda Item to Upload - April 2.pdf](#) (1.40 MB)

Keri Klein is concerned that vehicles are not yielding for pedestrians in the cross-walk. She has observed many "near misses".

MOTION: Motion to remove the "Ahead" sign on the Pedestrian Crossing sign at N. Church and O'Connell and replace with an "Arrow" sign indicating the existing crossing walk at that location and install a Pedestrian Crossing sign southbound at N. Church and O'Connell. (Schmid/Board/Unanimous Approval)

- C. Review and discuss: Police Services - retail thefts at Walmart
- a. [2025 04 02 Public Safety & Welfare - Memo - Walmart - PD Calls - Response Measures.pdf](#) (0.16 MB)
 - b. [2025 04 02 Public Safety & Welfare - 2023 Walmart Redacted.pdf](#) (10.21 MB)
 - c. [2025 04 02 Public Safety & Welfare - 2024 Walmart Redacted.pdf](#) (8.11 MB)
 - d. [2025 04 02 Public Safety & Welfare - 2022 Walmart Redacted.pdf](#) (8.24 MB)

The Committee recognizes that there has actually been a reduction in theft-related calls to Walmart in the last year. The Police are satisfied with the cooperation of the Walmart staff and are not overly concerned about the volume of calls at that location.

DISCUSSION ONLY. NO ACTION TAKEN

- D. Review and take action: Special Event - Whiskey Wine Walk
- a. [Memo re PSW SPECIAL EVENTS.pdf](#) (0.05 MB)
 - b. [2025-03 Application.pdf](#) (1.49 MB)
 - c. [2025-03 Map.pdf](#) (0.18 MB)

MOTION: Motion to approve the Whiskey Wine Walk. (Board/Blanke/Unanimous Approval)

- E. Review and take action: Special Event - Lights and Sirens
- a. [Memo re PSW SPECIAL EVENTS.pdf](#) (0.05 MB)
 - b. [2025-05 LIGHTS AND SIRENS APPLICATION.pdf](#) (1.51 MB)
 - c. [2025-05 LIGHTS AND SIRENS MAP.pdf](#) (0.26 MB)

MOTION: Motion to approve the Lights and Sirens event. (Schmid/Blanke/Unanimous Approval).

- F. Review and take action: Special Event - Watertown Farmers Market
- a. [Memo re PSW SPECIAL EVENTS.pdf](#) (0.05 MB)
 - b. [2025-06 FARMERS MARKET APPLICATION.pdf](#) (1.56 MB)
 - c. [2025-06 FARMER MARKET MAP.pdf](#) (0.20 MB)

MOTION: Motion to approve the Watertown Farmers Market event. (Schmid/Blanke/Unanimous Approval)

5. ADJOURN

Being no further business to discuss, a motion was made by Schmid and seconded by Board to adjourn. Motion was supported unanimously.



FINANCE COMMITTEE MEETING MINUTES

MONDAY, APRIL 07, 2025, AT 5:30 PM

MUNICIPAL BUILDING COUNCIL CHAMBERS – 106 JONES STREET, WATERTOWN, WI 53094

Finance Committee members present: Mayor McFarland, Alderpersons Bartz, Davis, Lampe, and Moldenhauer

Others present: Finance Director Stevens, Attorney Chesebro, Streets Ops Manager Winkleman, Public Health Director Quest, Fire Chief Reynen, Tim Hayden, Lisa Schwartz, Park/Rec Director Butteris (video), Media Coordinator Famularo (video), Stephanie Juhl (video), Mason Becker (video), Malayna Halvorson-Maes (McGrath Consultants via video)

1. Call to order. Mayor McFarland called the meeting to order at 5:30 p.m.
2. A motion was made by Ald. Bartz, seconded by Ald. Davis, to **approve the minutes from March 24**. Approved.
3. The current vending machine company has informed the City that they will be removing services at City Hall. It is recommended that **WTCH Lake Country Vending** be allowed to install a replacement service at no cost to the City. Ald. David moved to approve, seconded by Ald. Bartz, and approved by all.
4. Several modifications to the employee **handbook section on health insurance** were necessary because of the transition from the WI ETF program to Dean Healthcare as of January 1. Administrative staff updated the contents and presented for approval. Ald. Davis made the motion, supported by Ald. Moldenhauer, to recommend the changes to Council. Approved unanimously.
5. The 2025 budget included funding for an updated **pay study**. McGrath Human Resources Group was contracted to complete this study over the last few months. The report located in the meeting packet was reviewed by the lead consultant, Malayna Maes. External market data was solicited from 28 comparable public organizations. The recommendation was for Watertown to establish its compensation philosophy to the average market comparison. Several recommendations have been presented for both the wages and benefits sides of compensation. Mayor McFarland recommended that the Finance Committee implement the pay study into the 2026 budget (approximately \$339K) and work to implement the additional in-range adjustments (total additional cost of approximately \$654K).
6. A motion was made by Ald. Moldenhauer, supported by Ald. Bartz, to convene into **closed session** per § 19.85(1)(g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (**status of claims against the City**). Unanimously approved on roll call vote.
7. After convening into open session, Ald. Moldenhauer moved, seconded by Ald. Davis, to recommend that Council deny an **insurance claim of Christopher O'Brien**. Approved by all.
8. Finance Committee adjournment. Ald. Moldenhauer moved, seconded by Ald. Lampe, to adjourn the Finance Committee at 7:03 p.m., and was carried by unanimous voice vote.

Respectfully submitted,

Mark Stevens, Finance Director

Note: These minutes are uncorrected, and any corrections made thereto will be noted in the proceedings at which these minutes are approved.

City of Watertown Historic Preservation
& Downtown Design Commission
Meeting Minutes
April 8, 2025

Members present: Jill Nadeau, Michael Trego, Julie Janowak, Melissa Lampe. Online: Tim Little,.
Members not present: Miranda Kube. Guest(s): John Katisch, Robin Kaufmann, Amanda Combs

1. Call to Order.
Nadeau called the meeting to order at 6 p.m.
2. Review and Approve Minutes
Motion by Lampe. Second by Janowak. Motion carried.
3. BUSINESS:
 - A. Review and take action: Watertown alleyway improvement:
Mural design: Motion by Trego. Second by Lampe. Motion carried.
Gooseneck light fixture: Motion by Lampe. Second by Janowak. Motion carried.
Accent light fixture: Motion by Lampe. Second by Janowak. Motion carried.
Banner lettering: Two different concepts. Motion by Lampe to approve both concepts.
Final decision to be made by Leadership Watertown. Second by Janowak. Motion carried.
4. ADJOURNMENT
Motion to adjourn by Trego. Second by Janowak. Motion carried.

Respectfully submitted,
Michael Trego
Commission Secretary



**Watertown Board of Health
Meeting Minutes
Watertown Dept of Public Health
515 S First Street/Zoom
April 14, 2025 – 4:30 PM**

Members Present: Dr. Donene Rowe, Ald Dana Davis, Ald. Fred Smith,

Others in attendance: Carol Quest, Abbigail Kuehn, Kim Hiller, Holly Hisel

1. Call to Order

Dr. Rowe called the meeting to order at 4:30pm.

2. Citizens to be heard

None.

3. Review and take action: Board of Health Minutes of January 21, 2025

Reviewed minutes dated January 21, 2025.

Motion made to approve the minutes for January 21, 2025, by Davis, seconded by Rowe.

Motion carried by unanimous voice vote.

4. Review & take action: Financial report – Preliminary March 2025

Reviewed preliminary March financial report 2025.

Motion was made by Smith and seconded by Davis for approval of preliminary financial report for March 2025.

Motion carried by unanimous voice vote.

5. Review and discuss: Environmental Health Fees

The Inspection Program operates under a contract agreement with the Department of Agriculture, Trade and Consumer Protection (DATCP). As part of this agreement, the Department is required to remit a percentage of collected license fees to DATCP on an annual basis.

Effective July 1, 2025, a scheduled fee increase will go into effect, raising the remittance rate from 12% to 15%.

Following approval by the Board, this item will proceed to the Finance Committee and subsequently to Common Council for final approval.

Motion was made by Smith and seconded by Davis to support the increase of the Environmental Health fees and recommend forwarding this item onto the Finance Committee.

Motion carried by unanimous voice vote.

6. Review and take action: 2024 Annual Report

The 2024 Annual Report for the department has been completed. This report highlights the department's work over the past year and provides an overview of the programs and services offered. It is intended for use in community presentations and public outreach efforts to showcase the department's impact.

Following approval by the Board, the report will be forwarded to the Common Council for review and final approval.

A motion to approve the 2024 Annual Report and recommend it for Common Council review was made by Davis and seconded by Smith.

Motion carried by unanimous voice vote.

7. Review and discuss: Public Health Policy agenda

The board members reviewed the 2025-2026 Public Health Policy Priorities that include the following:

- A. Local & Tribal Health Department Funding-Secure funding for local and tribal health departments to carry out essential and mandated public health responsibilities and services
- B. Community Health Funding-Secure funding for community-based organizations, local and tribal health departments, and community partners to address community specific health gaps based on community health needs assessments
- C. Public Health Workforce-Support the recruitment and retention of the public health work force in Wisconsin
- D. Public Health Authority-Assure public health authority for control of communicable diseases and other public health threats.

The state of Wisconsin ranks 49th out of the 50 states for public health funding.

8. Review and discuss: Grant update

The Federal government cancelled some Wisconsin Department of Health Service grants on March 24, 2025 that impacted funding for the Department. The grant impacted was an Immunization Supplement that was allocated to purchase vaccine refrigerators & freezer.

The State of Wisconsin has taken legal steps to restore the funding.

9. Review & discuss: Lot adjacent to Health Department parking lot

An offer to purchase was sent to the owner of the lot by the City Attorney and the Mayor. There has not been a response from the owner.

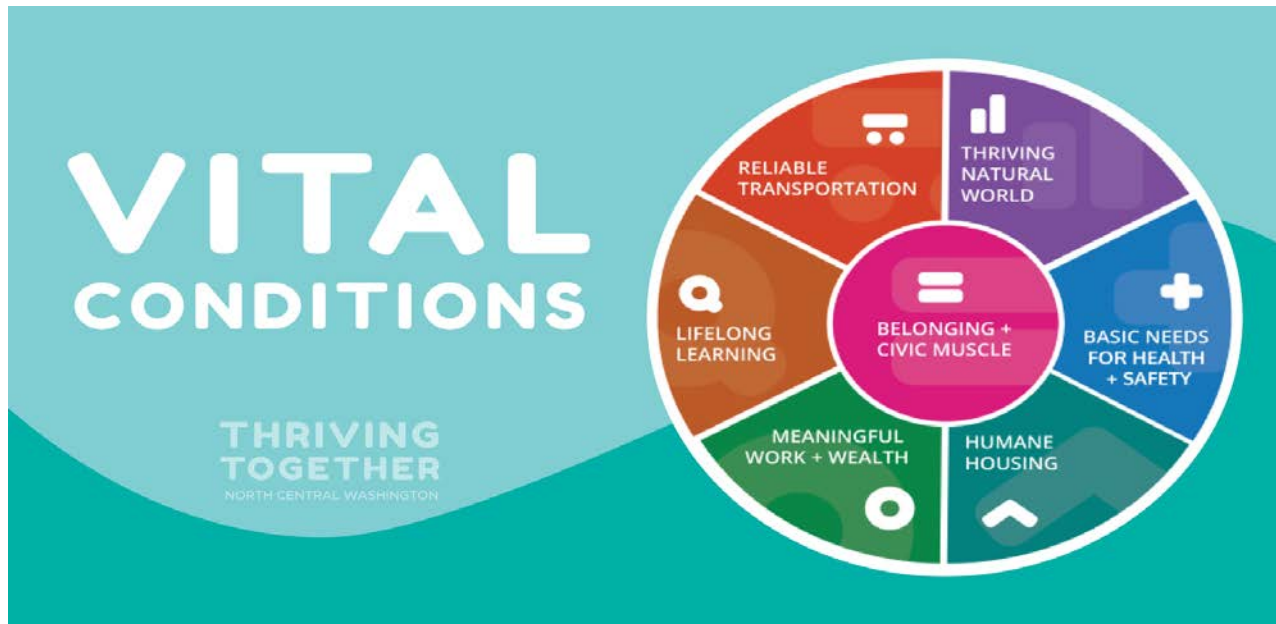
The remaining Public Health ARPA funding will be used to purchase the lot and part towards the building. The remaining funding will be secured from the Environmental Health fund balance.

10. Review & discuss: Community Health Assessment (CHA)

Every three years the Community Health Assessment (CHA) is updated. The CHA is updated with community partners across Dodge and Jefferson Counties. Partners include Dodge and Jefferson County health departments, area hospitals, Rock River Community Clinic, and the Greater Watertown Community Health Foundation.

Community members will be invited to provide input in the process through a data walk at libraries across Dodge and Jefferson Counties May12th through May16th.

The format is also changing from the Social Determinates of Health to Vital Conditions. The Vital Conditions framework is a different way of looking at a person's health and conditions that influence health.



The vital conditions are an evolution, not a replacement, of the social determinants model that has been prevalent since its emergence in the early 2000s.

The World Health Organization (WHO) defines the social determinants of health as “the conditions in which people are born, grow, work, live, and age, and the wider set of forces and systems shaping the conditions of daily life.”

11. Review & discuss: Public Health Emergency Preparedness Program updates

Victoria Parker, the Emergency Preparedness Coordinator, attended the Wisconsin Emergency Management Conference in March.

Cyber security is a focus across the state for emergency preparedness. The city has a new IT coordinator and Victoria is working with him to understand what systems the city has in place for cyber security.

Victoria and Holly Hisel became Mental Health First Aid trainers and provided training for the city PERT team and Health Department staff. They will be providing additional training for City Leadership.

The Emergency Operations Center (EOC) will be situated at the new fire department. In the fall, a training exercise will be conducted with the City Leadership team in the new EOC space. These exercises are designed to identify any needs or adjustments required for emergency situations. Additionally, the exercise will familiarize City leadership with the processes involved in managing a community emergency.

12. Review & discuss: Environmental Health Program updates

The Department has an open Environmental Health Specialist position. Interviews are scheduled to fill the position.

The second round of school inspections are being completed.

Seasonal water sampling has started. These samples are being run through the new in-house water lab.

Holly Hisel provided an explanation of the process in the lab. The in-house lab makes this process much more efficient and gives more flexibility in sampling.

Fred Smith noted that he would like a tour of the water lab at the next board meeting.

13. Review & discuss: Public Health Program updates

The nursing position has been filled. Jennifer Zielski started with the Department on April 2nd.

Department staff will be participating in many upcoming community events.

The department will be hosting a Community Baby Shower on May 16th in partnership with Watertown Family Resource Center. Families will receive items for their babies as well as connecting them to resources in our community.

Seal a Smile is finishing up in the school. This school year 255 students were seen by the program. The numbers are continuing to increase after COVID.

Work continues to prepare in the event of a measles case. We are working closely with the schools and have had discussions with a few so far. Our community measles vaccination rate is 37% for 6-year-olds. To achieve herd immunity, the rate would need to be 95%. We are very vulnerable as a community. Schools are actively talking to staff to make sure they are vaccinated and protected. Local medical providers play a very important role in helping families understand the benefits of immunizations.

14. Adjourn

Motion made to adjourn and carried by unanimous voice vote.

Next Board of Health meeting will be Tuesday, July 15, 2025, at 3:30 p.m.

Respectfully Submitted,



Carol Quest
Director/Health Officer

Note: The minutes are uncorrected. Any correction made thereto will be noted in the minutes of the proceedings at which these minutes are approved.

PLAN COMMISSION

MINUTES

April 14, 2025

Section 7, Item F.

The Plan Commission met on the above date in the Council Chambers.

The following members were present: Mayor McFarland, Alderman Blanke, Beyer, Kneser, Krueger, Lampe, Talaga, Zirbes

Also in attendance: Keith Kindred of SEH, Brooke Alexander, Dean Gagliano, Eric Kluge, and Mason Becker

1. Call to order

2. Approval of Minutes

A. Site Plan Review minutes March 24, 2025

B. Plan Commission minutes March 24, 2025

Motion to approve both Site Plan Review and Plan Commission minutes was made by Lampe and seconded by Krueger, passed on unanimous voice vote.

3. Business

A. Review and take action: Edge Field Certified Survey Map (CSM)

Brian Zirbes presented the request for a CSM to split an existing home from the parent parcel.

Motion to approve with no conditions was made by Blanke, seconded by Krueger and passed on a unanimous voice vote.

B. Review and take action: Edge Field Subdivision Final Plat

Brian Zirbes presented the Final Plat and the conditions requested for approval for the Edge Field Subdivision. Mayor McFarland wanted to commend the developer for naming two of the streets, Slavney Drive and Harrington Way, after former Watertown city planners.

Motion to recommend approval to the Common Council with the conditions that the appropriate erosion control and stormwater permits, a note be placed on the plat regarding the parkland dedication fees, and any additional corrections identified by the county or state DoA upon their review was made by Blanke, seconded by Kneser and passed on a unanimous voice vote.

C. Initial review and schedule public hearing: Edge Field Rezoning

Brian Zirbes presented the request for a public hearing to change 14 lots from single family to two family in the Edge Field subdivision.

Motion to set the public hearing at the Common Council on May 6th 2025 was made by Lampe, seconded by Beyer and passed on a unanimous voice vote.

D. Recognition

Brian Zirbes presented Mayor McFarland with a certificate of appreciation to recognize her work on the Plan Commission over the last 6 years.

All materials discussed at this meeting can be found at:

https://core-docs.s3.us-east-1.amazonaws.com/documents/asset/uploaded_file/5330/COW/5524972/April_14_2025_Plan_Commission_Meeting_Packet.pdf

4. Adjournment

Motion to adjourn was made by McFarland and seconded by Talaga and passed on a unanimous voice vote. (5:05pm)

Respectfully Submitted,

Alderman Brad Blanke



Wednesday, April 16, 2025, 6:00 pm
 In-PERSON/VIRTUAL MEETING
 Room 2044, City Hall

By Phone or Zoom Meeting:

<https://us06web.zoom.us/join>

For the Public, Members of the media and the public may attend by calling: (US) +1 (646)931-3860

Meeting ID: 617-065-5357

Pass Code: 959083

All public participants' phones will be muted during the meeting except during the public comment period where applicable.

RDA STRATEGIC PRIORITIES

- 1) ~~100 W. Main St. block demolition, Town Square design etc., and publicizing town square project for possible funding from sources other than the City.~~
- 2) Facilitating quality development in downtown, and
- 3) Creating an approach and working to attract development projects downtown.

1. Pledge of Allegiance
2. Roll Call
 - A. Present: Mason Becker, Ald. Arnett, Jacob Maas, Ryan Nowatka. Ald. Berg and Dave Zimmermann (joined at 6:08 pm)
 - B. Virtual: Representatives from US EPA and ICF, Goodrow (WDT),
 - C. Absent: Karissa Hurtgen & Ryan Wagner
 - D. Other attendees: 2 residents and members of Leadership Watertown.
3. Determination of Quorum and Call to Order at 6:01 pm
4. Approval of meeting minutes
 - A. Regular Board Minutes 3.12.25
Maas motioned to approve
Arnett seconded the motion. Motion carried unanimously.
5. No public comment
6. Old Business:
 - A. **Beltz Grants**
 - a. Review and possible action: Beltz Grant Application for Bentzin Family Town Square
Zimmermann motioned to approve
Maas seconded the motion. Motion carried unanimously.
 - B. **Rock River District Development Sites**
 - a. Upcoming Finance Committee meeting: Becker noted that he would be presenting a timeline for implementation at the April 21, 2025, Finance meeting and invited the board members to attend.
 - b. Development update: Becker discussed the status of the Oxbow project as well as the two sites being evaluated by Intrepid Investments.
 - D. **Bentzin Family Town Square: Historic Art Wall & plaques**
 - a. Update on Historic Art wall: Becker shared that the installation would begin this coming Tuesday, work expected to take two days. The Art Wall was made possible by a donation from Barton Bentzin.

7. New Business:

- A. **Introduction of new board members:** Ald. Arnett and Ald. Berg both recently elected, introduced themselves
- B. Review and possible action: Sponsorship request for Bentzin Family Town Square event:
Nowatka motioned to approve to donate \$1,500 to sponsor a Badger game screening. Zimmermann seconded the motion. Motion carried 4 to 1 (Arnett opposed).
- C. Review and possible action: Sponsorship request for leadership Watertown project. Jody Purtell, Erin Stain, and Andrew Morales of the Leadership Watertown class gave a presentation on the plan for improving the alleyway within the south 100 block of E. Main St. (behind Bismarcks).
Maas motioned to approve to donate \$2,000 to the project. Berg seconded the motion. Motion carried unanimously.

8. Status Reports:

- A. **Housing Rehab Grants:**
 - a. Becker shared that several applications are under evaluation, and he expects the remaining funds to be expended within the next few months. The program is currently closed to new applications until a new source of funding can be found with board approval.
- B. **Social media/messaging update:**
 - a. Famularo's report was emailed to the board. Arnett voiced interest in seeing longer term chart/data included.
- C. **Council update:**
 - a. Discussed the first meeting of the new council.
- D. **Executive Director update:**
 - a. Items for next agenda:
 - a. Arnett shared he would like to see some long-term strategy discussions around fundraising, etc.
 - b. Board members can email other ideas to Becker.
 - b. Next meeting May 21, 2025, at 6 pm

9. Adjournment at 7:12 pm

Berg motioned to adjourn.
Zimmerman seconded the motion. Motion carried unanimously. Meeting adjourned.



TOWN SQUARE PROGRAMMING COMMISSION Minutes

WEDNESDAY, APRIL 16, 2025 AT 12:00 PM

514 S. FIRST STREET, WATERTOWN ROOM

Virtual Meeting Info: <https://us06web.zoom.us/join> Meeting ID: 563 709 0828 Passcode: 53094 One tap mobile +16469313860

All public participants' phones will be muted during the meeting except during the public comment period.

1. **CALL TO ORDER** at 12:05 by Konz
2. **REVIEW AND APPROVAL OF MINUTES**
 - A. Review and Approve March Minutes – Kauffman motioned; Schneekloth seconded; all approved
3. **REVIEW AND APPROVAL OF FINANCIAL REPORTS**
 - A. Review and Approve Financial Reports- Zimmerman motioned; Bartz seconded; all approved
4. **CITIZENS TO BE HEARD**

Each individual who requests to address the Council will be permitted up to three minutes for their comments. John Kattish
5. **BUSINESS**
 - A. Welcome Linden
 - B. Review 2024 PRF Annual Report – no questions or concerns
 - C. Discuss Private Events – requested to create a flyer for eblast on Chamber site, post on social and talk about at Wake Up Watertown. This will help create awareness that the square is available for rental.
 - D. Discuss possible date change for meetings-determined we would keep it the same until board is full and time becomes a conflict for anyone.
6. **EVENT COORDINATOR'S REPORT**
 - A. Event Coordinators Report
 - B. Updated Calendar of Events
 - C. Updated Sponsorships and Grants
 - – discussed current events planned for 2025 so far, new grants and sponsorships acquired, cost on maintenance updates including cover on main structure if we want to continue having bands (it is a necessity), went over sponsorships still needed to have the planned events, and the need for more market vendors. Also went over the details for Birthday Bash and Fire Department Open House.
 - D. Discuss Specific Topics for Next Month – no specific topics suggested
7. **ADJOURNMENT** – Kauffmann motioned; Schneekloth seconded; all in favor

Persons requiring other reasonable accommodations for any of the above meetings, may contact the office of the City Clerk at cityclerk@watertownwi.gov phone 920-262-4000

A quorum of any City of Watertown Council, Committee, Board, Commission, or other body, may be present at this meeting for observing and gathering of information only

PUBLIC WORKS COMMISSION

Tuesday, April 22, 2025

5:30 p.m.

The Public Works Commission met on the above date and time. The following members were present: Alderpersons Brad Blanke, Dan Bartz, Myron Moldenhauer, and Tony Arnett; Citizen member Pete Thompson. Also present: City Staff Andrew Beyer, Tim Hayden, Richie Piltz.

1. **Call to order.** Chairperson Arnett called the meeting to order at 5:30 p.m.
2. **Comments and Suggestions from Citizens Present.** There were no comments received.
3. **Review & approve minutes dated April 8, 2025.** Mr. Bartz moved to approve the minutes as presented, seconded by Mr. Thompson, and carried by unanimous voice vote.
4. **Review and take possible action: Sidewalk repair orders for 514 N. Water Street; 415 N. Sixth Street; 1508 Doctors Court.** Mr. Blanke moved to approve the repair orders for the properties listed. Mr. Bartz seconded the motion. Motion carried by unanimous voice vote.
5. **Review and take possible action: Award Rebidding of Plaza Phase II ADA Concrete Ramp Improvements Contract #10-25 Alternate Bid B to Maas Brothers Construction Co., Inc. For \$145,170.00** Engineering Project Manager Richie Piltz presented the bids received for the installation of the ADA concrete on the east side of the river, near the Main St. bridge. This project had been rebid because no bids were received the first time. It was put out to bid with 3 options. Staff recommended accepting the "Alternate B" bid from Mass Brothers for \$145,170 as best low bid received. Mr. Blanke asked what was the project budget, to which he was informed that \$400,000 had been budgeted. Mr. Blanke also asked why Alternate B was recommended, to which staff replied the cast concrete in Alternate B will last longer, and will allow the city to select a pattern to the concrete to reflect the nearby rip rap. Mr. Moldenhauer moved to recommend awarding the bid to Maas Brothers for \$145,170 for "Alternate B". Mr. Thompson seconded. Motion carried by unanimous roll call vote, 5-0.
6. **Review and take possible action: Award bid for the 2025 Private Lead Service Line Project to Five Star Energy LLC.** Assistant Water Utility Manager Tim Hayden presented the bids received for the replacement of lead service lines throughout the city. The best low bid was received from Five Star Energy LLC in the amount of \$7,772,734. This is a 3-year project, continuing on work done the last few years, with the goal of replacing all lead service lines in the city. The prior round were 100% funded by the State of Wisconsin. This round is funded based on city census tracts, with tracts with lower average incomes receiving 100% State funding, and other tracts only 75% or 50%. Overall, the State will provide approximately 85% of the funding for this round, with the city portion amounting to \$1,250,000. The work in year will prioritize the properties with 100% State funding. Mr. Blanke asked where the city portion of the expense will come from. Mr. Hayden responded it will come from fund balance in the Water Utility and by deferring other Water Utility projects. The goal is to get this done without requiring a rate increase. Mr. Bartz asked if there were any concerns that the recommended contractor has 32 other projects like this going on (are they overcommitted?) Mr. Hayden answered they had inquired about this and the contractor provided assurances to be able to scale up to meet the work. Mr. Thompson asked if there were any concerns about the costs being 20% than other bidders. Mr. Hayden answered they had inquired to several communities who have use the same contractor and received positive reports. Mr. Bartz moved to recommend awarding the bid to Five Star Energy LLC for \$7,772,734. Mr. Moldenhauer seconded. It was noted that the resolution presented had an improperly worded last sentence indicating no city funding account was needed.

Chairperson Arnett offered a friendly amendment to change the last sentence to "A funding account for the city portion of the total cost will be determined once a SWDL award has been received from the State of Wisconsin." Mr. Bartz accepted the friendly amendment, as did Mr. Moldenhauer. Motion carried by unanimous roll call vote, 5-0.

7. **Adjournment.** Mr. Blanke moved to adjourn at 5:56 p.m., seconded by Mr. Moldenhauer. Motion carried by unanimous voice vote.

Respectfully submitted,

Tony Arnett, Chairperson

Note: These minutes are uncorrected, and any corrections made thereto will be noted in the proceedings at which these

DISTINGUISHED
SERVICE AWARD
PRESENTED TO
ALDERPERSON
STEVE BOARD

IN RECOGNITION OF YOUR YEARS
OF DEDICATED SERVICE
TO THE CITY OF WATERTOWN
AND ITS CITIZENS

3RD DISTRICT
JUNE 2023 – APRIL 2025

PRESENTED BY THE MAYOR
AND COMMON COUNCIL

“THERE IS NO GREATER CHALLENGE AND THERE IS NO GREATER
HONOR THAN TO BE IN PUBLIC SERVICE.”
CONDOLEEZZA RICE

**DISTINGUISHED
SERVICE AWARD**

**PRESENTED TO
ALDERPERSON**

ERIC SCHMID

**IN RECOGNITION OF YOUR YEARS
OF DEDICATED SERVICE
TO THE CITY OF WATERTOWN
AND ITS CITIZENS**

**7TH DISTRICT
APRIL 2019 – 2025**

**PRESENTED BY THE MAYOR
AND COMMON COUNCIL**

**“THERE IS NO GREATER CHALLENGE AND THERE IS NO GREATER
HONOR THAN TO BE IN PUBLIC SERVICE.”
CONDOLEEZZA RICE**

DISTINGUISHED SERVICE AWARD

Presented to

Mayor Emily McFarland

In recognition of your 11+ years
of dedicated service
to the City of Watertown and its residents

Presented by the
Watertown Common Council
May 2025

*"There is no greater challenge, and there is no greater
honor than to be in public service."*

Condoleezza Rice



Department of Public Health



Annual Report 2024

Letter from Health Officer/Director

Dear Community Members & Stakeholders,

I am honored to present this annual report on behalf of our health department, highlighting the collective efforts and achievements that have contributed to the well-being of our community. Our team has worked diligently to address both current and emerging health needs, and we are proud of the strides we've made to support our residents.

A key accomplishment in our Environmental Health division this year was the establishment of a water analysis lab to analyze bacteria and nitrate samples for public water systems in our Transient Non-Community (TNC) Water Program. The in-house water analysis lab increases efficiency to meet contract requirements for annual water sampling and timely sample follow up for TNC public water systems, ensuring that our community has access to safe drinking water by closely monitoring water quality.

In our Emergency Preparedness division, we took steps to enhance public health emergency preparedness across the city by coordinating First Aid and Stop the Bleed training for city staff, as well as providing them with Go Bags with emergency supplies. These efforts ensure that our city staff is well-prepared to respond effectively in the event of an emergency. Recognizing the importance of strong leadership during emergencies, staff also provided emergency preparedness training for city leadership, ensuring that our leaders are equipped with the tools and knowledge needed to guide the city through potential crises.

In our Community Health division we collaborated with local partners to host a community baby shower for expecting families and families with newborns up to 6 months old. This event provided valuable resources and support to families in need, helping ensure healthier beginnings for our youngest residents.

The department provided support in the updating of the City's smoking ordinance, which limits smoking in public parks to foster cleaner air and a healthier environment for everyone. This important step reflects our commitment to creating spaces where families and individuals can come together without the health risks of tobacco exposure.

Our department remained committed to promoting oral health for school-aged children through the Seal-A-Smile program, providing necessary dental services to children who may not have access to regular care. This program continues to have a positive impact on the oral health and overall well-being of our youth.

Looking ahead, we remain dedicated to further improving the health of our community through continued collaboration, innovation, and responsive care. Our department will continue to focus on advancing public health priorities and ensuring that all residents have access to the services and support they need.

Thank you for your ongoing partnership in building a healthier community. We look forward to another year of success together.

Sincerely,



Carol Quest, RN, BSN

Health Officer/Director



Mission, Vision and Core Values

MISSION:

Support a community where all individuals can achieve their best health.

VISION:

To work with and advocate for the community by promoting health, preparing for emergencies, and preventing disease for the health of all generations .

ORGANIZATIONAL CORE VALUES:

Accountability: We take responsibility for our actions and decisions while striving to meet goals and outcomes.

Collaboration: We work in partnership to create an environment that brings together diverse people to work collectively towards shared goals.

Community: We promote cooperative and creative approaches to common issues.

Consistency: We are committed to equitable enforcement of agency policies to ensure fair treatment and assessments that uphold the public trust.

Knowledge: We foster education and implementation of best practice and evidence based strategies by educating staff, informing the community and supporting future public health professionals.

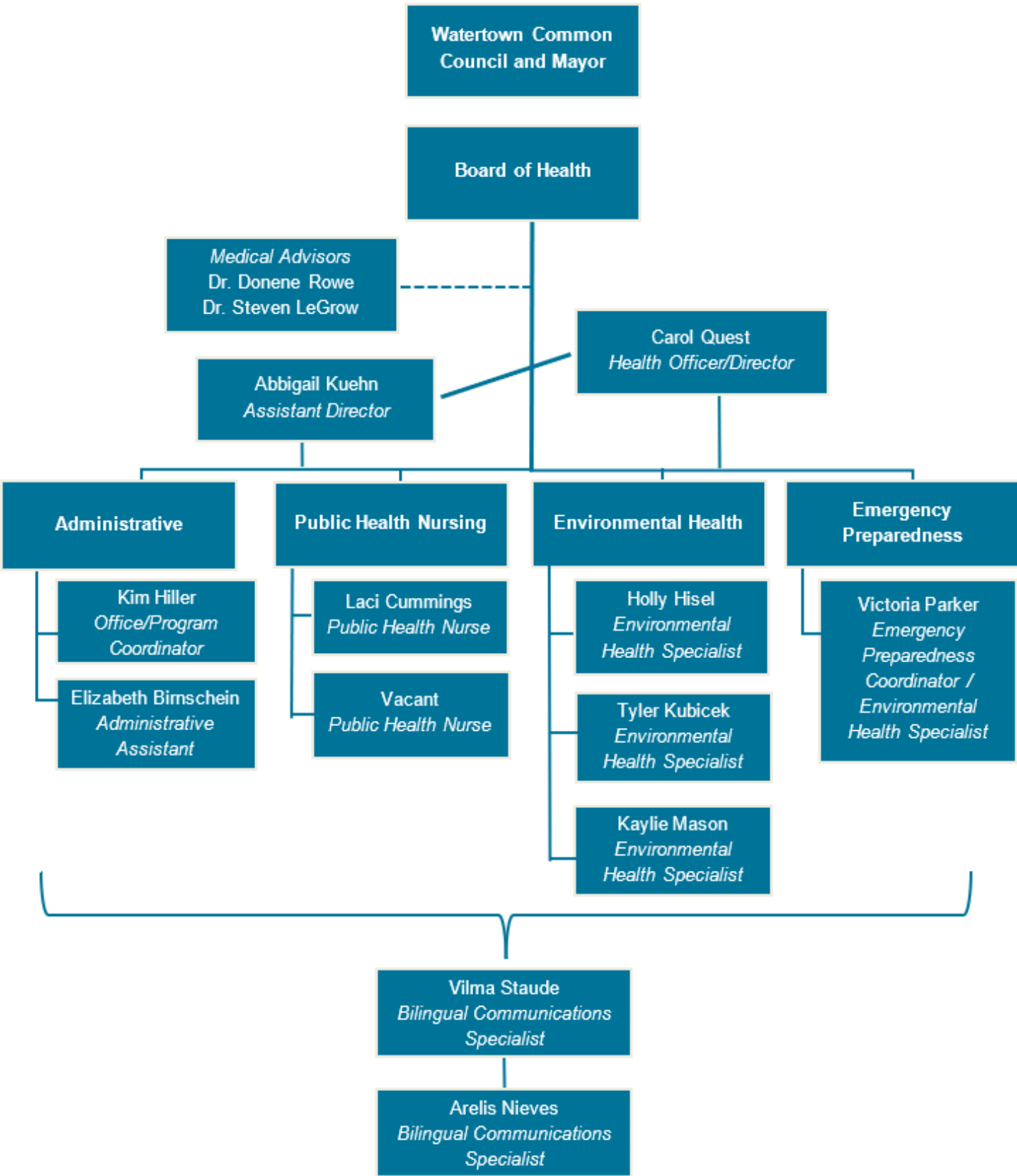
Leadership: As a team of Public Health professionals we adhere to and promote public health core functions and standards of practice, embracing responsibility and leading by example to achieve community public health goals.

Resourcefulness: We are committed to pursuing resources and the efficient use of limited assets to carry out our mission.

Responsive: We respond to the needs of the community by advocating for services that are meaningful and positively impact the health of the community.



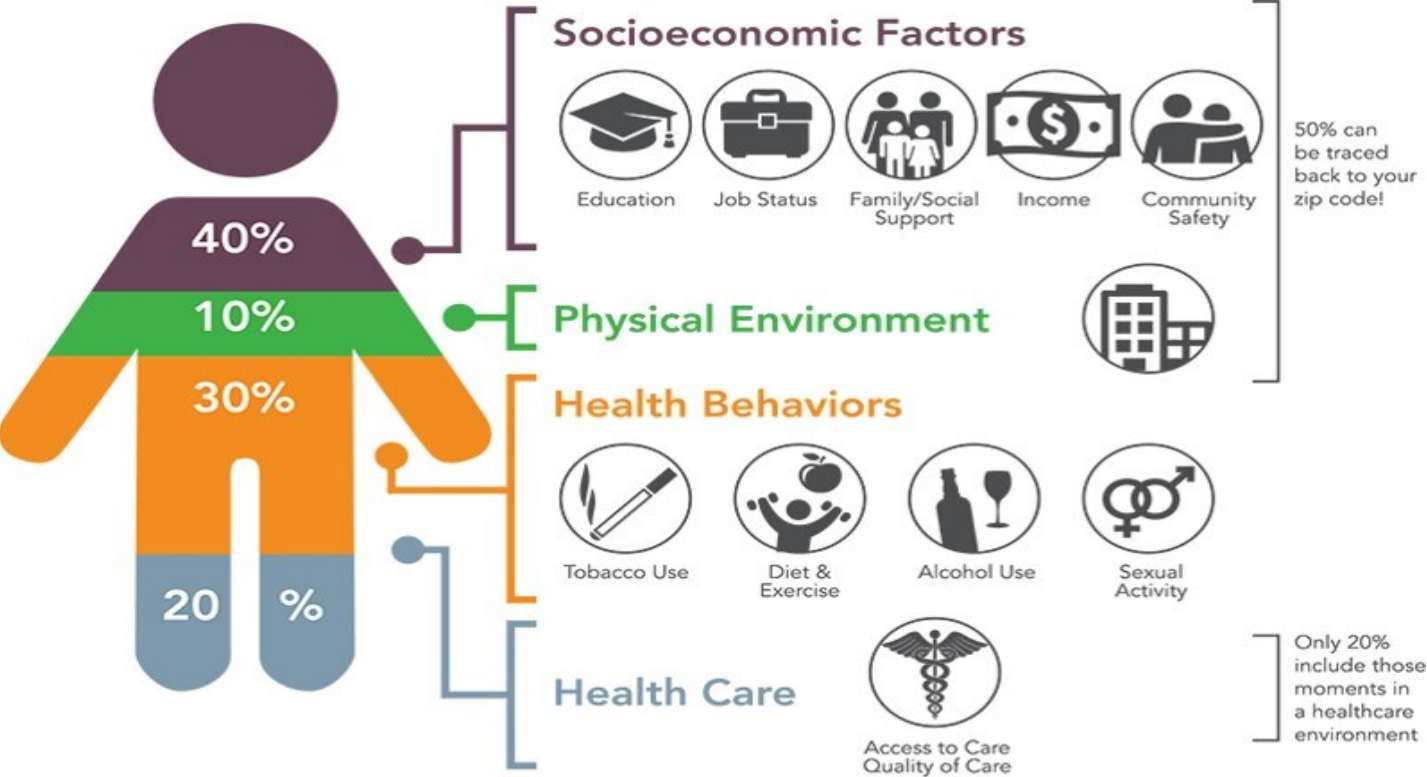
Organizational Chart 2024



Essential Service #1

Monitor health status to identify and solve community health problems.

What determines our health?



Source: Institute for Clinical Systems Improvement, Going Beyond Clinical Walls: Solving Complex Problems (October 2014)

Demographics

| | Watertown | Dodge County | Jefferson County | Wisconsin | USA |
|--------------------------------------|---------------|--------------|------------------|-----------|-------------|
| Population | 23,030 | 90,186 | 85,622 | 5,922,426 | 333,934,112 |
| Median Age | 39.4 | 42.3 | 40.4 | 40.2 | 38.8 |
| Median Household Income | \$59,111 | \$61,969 | \$71,285 | \$63,001 | \$64,730 |
| Annual Population Growth (2021-2026) | -0.41% (2020) | 0.19% | 0.37% | 0.41% | 0.71% |
| Household Population | 8,996 | 34,769 | 33,815 | 2,404,113 | 126,470,675 |
| Businesses | 402 | 2,999 | 3,018 | 215,273 | 12,013,469 |
| Employees | 9,795 | 42,128 | 39,005 | 3,151,581 | 150,287,786 |
| Health Care Index | 95 | 91 | 98 | 95 | 100 |
| Average Health Expenditures | NA | \$5,658 | \$6,090 | \$5,922 | \$6,237 |
| Total Health Expenditures | NA | 196.7 M | 205.9 M | 14.2 B | 788.8 B |
| Racial and Ethnic Make-up | | | | | |
| White | 84% | 92% | 92% | 84% | 69% |
| Black | 1% | 3% | 1% | 7% | 13% |
| American Indian | 0% | 1% | 0% | 1% | 1% |
| Asian/Pacific Islander | 0% | 1% | 1% | 3% | 6% |
| Other | 0% | 2% | 3% | 3% | 7% |
| Mixed Race | 3% | 1% | 2% | 2% | 4% |
| Hispanic Origin | 11% | 5% | 8% | 7% | 19% |

Sources: Dodge and Jefferson Counties, WI, and USA data retrieved from 2022 published DJHCP CHA document, listed source Esri. Watertown data retrieved from the following sources:
Population data from <https://censusreporter.org/profiles/16000US5583975-watertown-wi/>, Business and employee from [https://data.census.gov/](https://data.census.gov/table?q=Watertown,WI&tid=ACST5Y2021.S0804)
<https://www.census.gov/quickfacts/fact/table/watertowncitywisconsin/SB0001217#SB0001217>; Annual Population Growth rate from <https://worldpopulationreview.com/us-cities/watertown-wi-population>, and Health Expenditures retrieved from BestPlaces Health Cost Index

Essential Service #2

Diagnose and investigate health problems and health hazards in the community.

Communicable Disease

Communicable diseases are reported to the local health department to help stop the transmission of disease. Communicable diseases are reported based on State Statute 252.

| Communicable Disease | 2022 | 2023 | 2024 |
|-----------------------------------|------|------|------|
| Chlamydia & Gonorrhea | 55 | 84 | 56 |
| Food/Water Borne | 12 | 20 | 17 |
| Hepatitis A, B, C | 50 | 46 | 41 |
| Hospitalized Associated Influenza | 29 | 28 | 29 |
| Lyme Disease | * | 9 | * |
| Measles & Mumps | * | * | * |
| Pertussis | 10 | 9 | 79 |
| Invasive Streptococcal Disease | 5 | 5 | * |
| Tuberculosis- Latent & Active | * | * | 7 |
| Varicella | 6 | * | * |

* Numbers less than 5 will not be reported due to privacy
Chart includes confirmed, probable, suspect, and not a case numbers



Long-Term Care Facility Outbreaks

Long-term care facilities report outbreaks for respiratory and gastrointestinal viruses in residents and staff. Health department staff monitor, answer questions, and provide guidance for facilities during outbreaks.



Rabies Follow-up

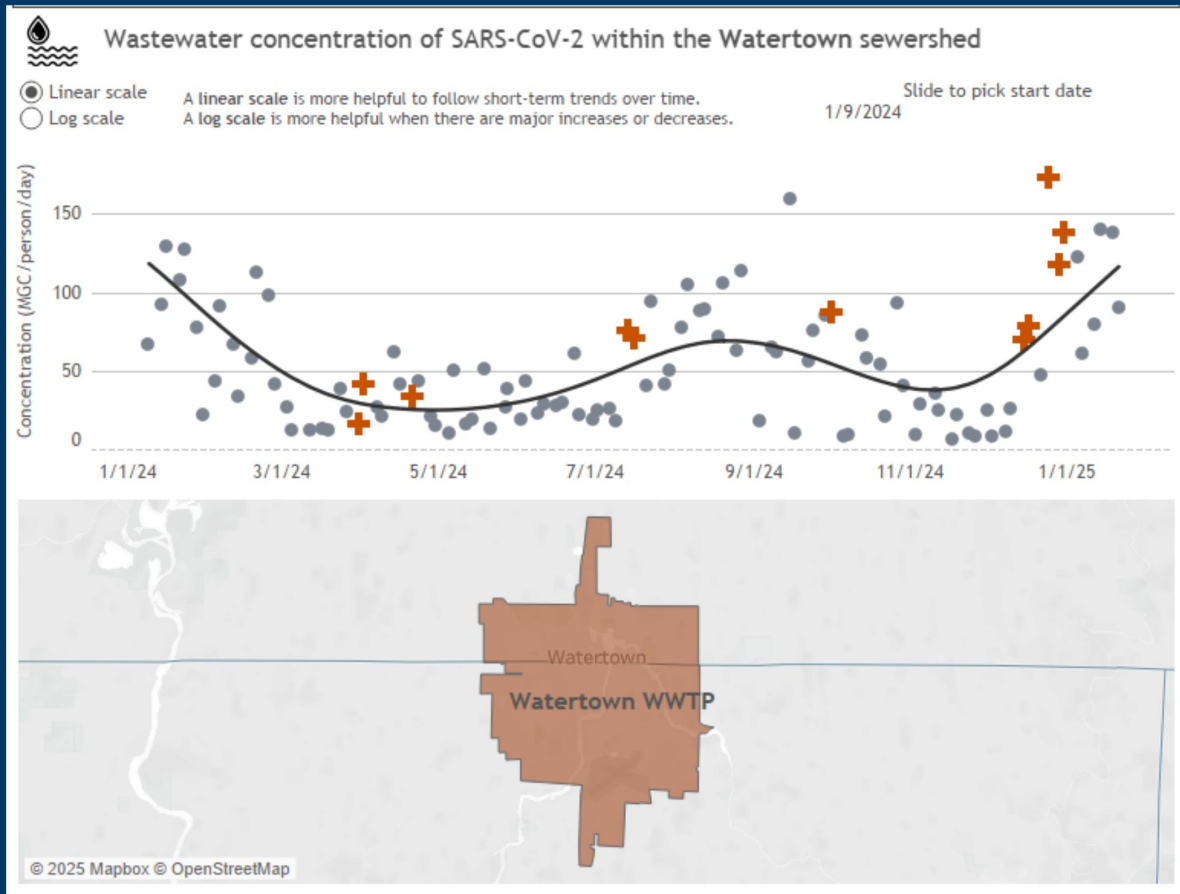
Staff conducted follow-up including guidance and next steps for community members with possible exposures to rabies.

COVID-19 Wastewater Sampling

In 2024, Environmental Health staff continued their partnership with the City of Watertown Water Department to collect and ship wastewater samples to determine the amount of SARS-CoV-2 virus present in untreated wastewater in the community. Rather than test every single person individually, this approach allows monitoring of the entire community at the same time and provides a more complete picture of COVID-19 activity in our community.



WI DHS Wastewater Surveillance Dashboard



Categories are calculated by averaging the SARS-CoV-2 concentrations of the three most recent samples at the Watertown Wastewater Treatment Plant and comparing this current level to past levels measured at that facility, which are sorted into five categories:

- Very High
- High
- Moderate
- Low
- Very Low

The "+" symbol indicates a significant increase.

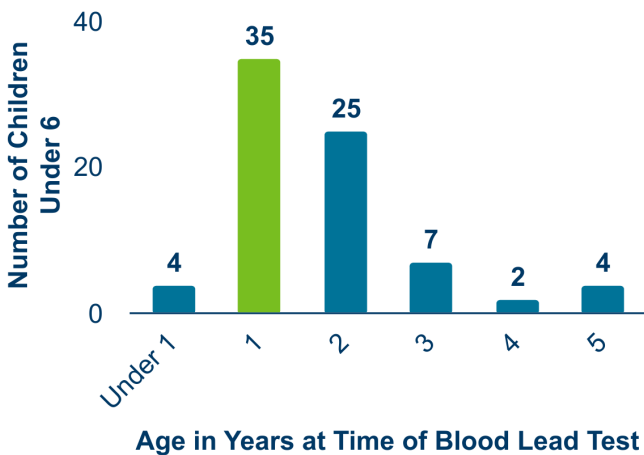
Lead



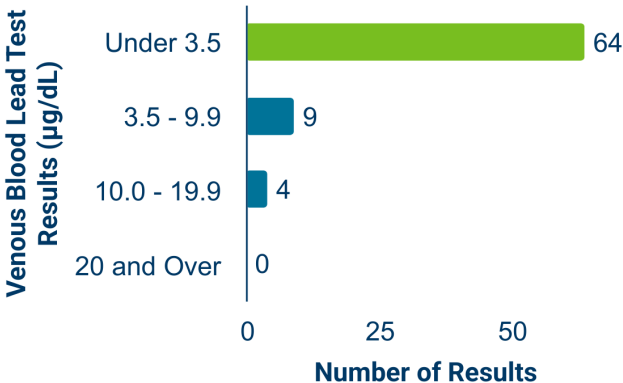
Childhood Lead Poisoning Prevention Program

Lead, a natural occurring metal, can affect almost every organ and system in the human body. Lead exposure has the potential to impact individuals of all ages, but it is especially harmful to young children because the developing brain is particularly sensitive to environmental contaminants. People are exposed to lead by eating lead paint chips, ingesting contaminated food or water, and/or breathing in lead dust. Children younger than 6 years are more likely to be exposed due to their hand-to-mouth behavior.

2024 Lead Program Data



77 children in the City of Watertown received at least one venous blood lead test in 2024.



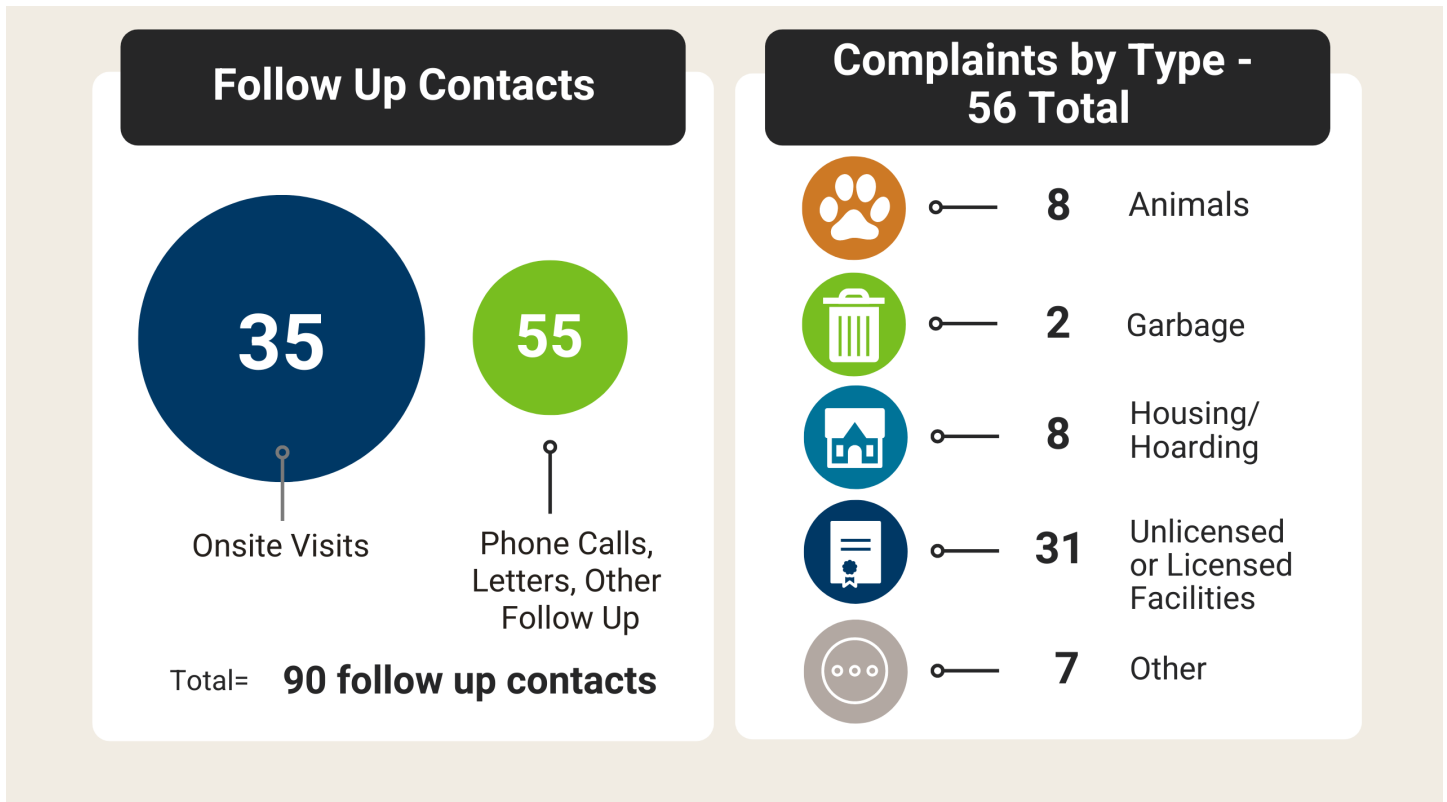
2024 Objectives

✓ Wisconsin law requires intervention when a child’s blood lead level reaches an “elevated blood lead level (EBLL).” The statutory definition of an EBLL is a venous BLL ≥ 20 µg/dL or two venous BLLs ≥ 15 µg/dL drawn at least 90 days apart. Local health departments are required to do environmental investigations for all children with an EBLL.

✓ Children with results over 10 µg/dL receive comprehensive home visits from a public health nurse.

Human Health Hazards

Throughout the year, the Environmental Public Health Consortium handles a variety of complaints from citizens that require investigation and follow-up.

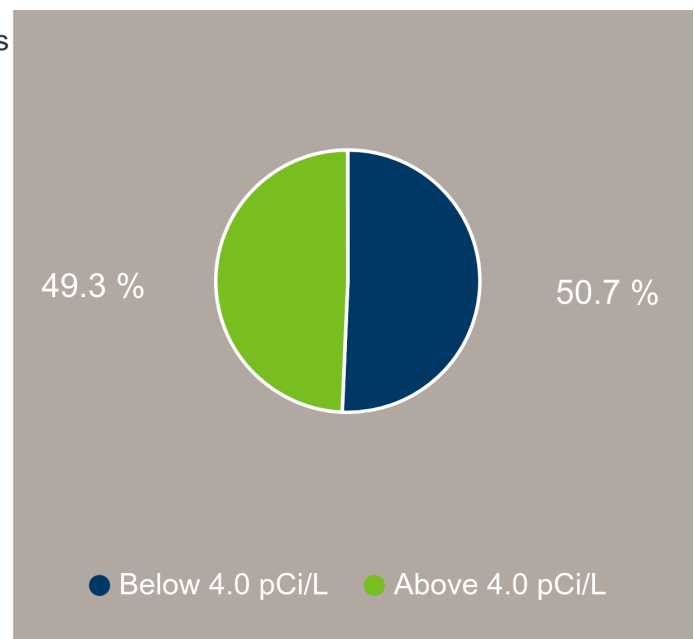


Radon

The Watertown Radon Information Center (RIC) serves the City of Watertown, Jefferson and Dodge Counties as the lead contact for Radon awareness and education. Funded by a grant through the Wisconsin Department of Health Services, the Watertown RIC provides free Radon test kits at all three local health departments. The Watertown RIC also provides outreach to the public through press releases, social media, and public events.

The Radon test kits provided to citizens are now fully postage paid. From October 2023 to September 2024:

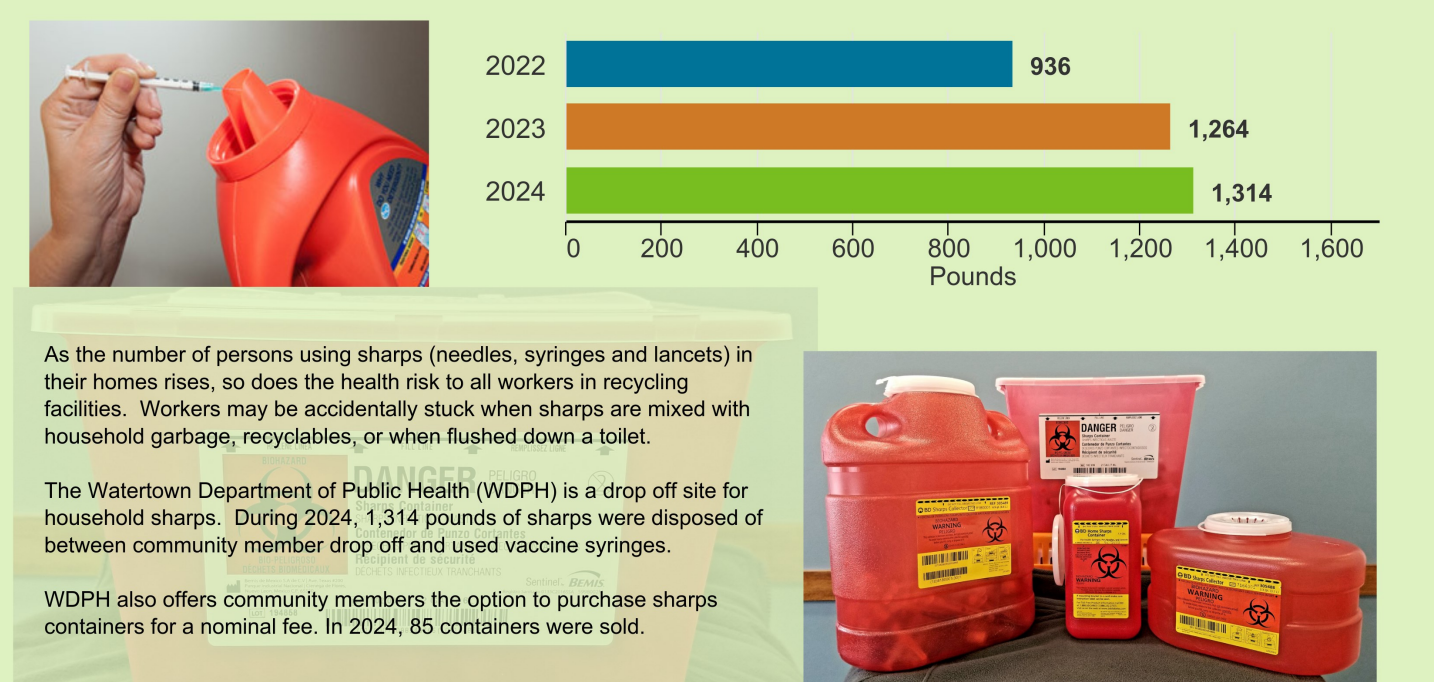
315 Radon kits were distributed throughout Dodge and Jefferson Counties and the City of Watertown. Of the 217 that were returned for analyzing, 107 of the results were above 4.0 picocuries per liter (pCi/L), which is the EPA's recommended action level.



Essential Service #3

Inform, educate, and empower people about health issues.

Sharps



Social Media Messaging

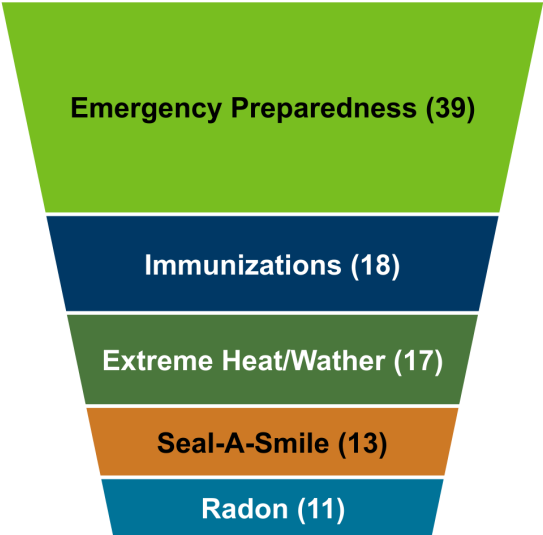
Social Media Messaging Report

Overview

Social messaging is a vital tool to help spread essential health information in Watertown. With such a wide range of important topics—from environmental hazards like radon blue-green algae to public health initiatives like the Seal-A-Smile program and emergency preparedness—social messaging is used to communicate in a clear and expedited way.

Breaking down the numbers, the majority of posts (507) were in English, Spanish (29 posts) and some posts had both languages (13 posts). WDPH is attempting to reach a broader audience through multilingual communication, which can make a big difference in public health awareness.

Topics with most posts



Child Safety Programs

Car Seat Program

In 2024, our Car Seat Check and Dispense Program continued its vital mission of ensuring the safety of children on the road.

Through comprehensive checks, education, and free car seat distribution, we've helped families install their car seats correctly, reducing the risk of injury in the event of an accident.



60

Car seats checked

31

Car seats dispensed

Our Certified Child Passenger Safety Technician provided hands-on assistance, offering personalized guidance and ensuring that parents and caregivers feel confident in their ability to secure their child safely. We aim to create a safer environment for the youngest passengers, one car seat at a time.

Safe Sleep & Pack 'N Play Program

Our Safe Sleep and Pack and Play Distribution Program continued in our commitment to ensuring the safety and well-being of infants. By providing families with Pack and Play cribs, we helped create safe sleep environments, reducing the risk of sleep-related infant deaths. Our program continues to grow, with more families benefiting from education on safe sleep. Through community partnerships, educational outreach, and the distribution of these essential resources, we are fostering healthier sleep habits and providing families with the tools they need for a safer future. All families in the Prenatal Care Coordination Program are provided with safe sleep information before and after having their babies.



5

Pack 'N plays dispensed in 2024

Essential Service #4

Mobilize community partnerships and action to identify and solve health problems.

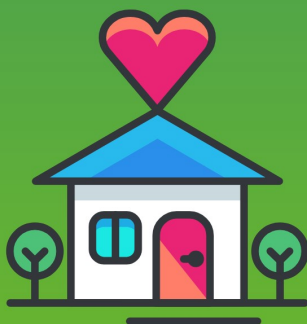
Crossroads

Crossroads of Watertown Rental Assistance



Collaboration

WDPH has partnered with Crossroads for over a decade, to support their mission of serving families and individuals with rental assistance within the Watertown Unified School District.



81 households supported

223 people: 98 adults and 125 children were able to stay in their homes due to financial support received from Crossroads, which is **DOUBLE** the amount of people served in 2023.



\$40,056.50

The total amount Crossroads paid out to landlords. The average household received \$520. This is almost **DOUBLE** the amount of support that Crossroads paid out in 2023.



CROSSROADS OF WATERTOWN RENTAL ASSISTANCE



Serving Families and Individuals with Rental Assistance in the Watertown School District

WHAT CAN CROSSROADS HELP WITH?

- First Month's Rent
- Security Deposit
- Eviction Prevention

WHO QUALIFIES FOR ASSISTANCE?

- Individuals or families with a household income living within the Watertown School District for 3 months or longer

WHERE CAN I FIND AN APPLICATION?

- Watertown Health Department, Watertown Family Connections and Watertown Elks Lodge (By Entrance)
- Email Crossroads to get an application sent to your email



920-248-0255



Crossroadsrentalassistance@gmail.com

Stop the Bleed/Go Kits

STOP THE BLEED TRAINING



In an effort to bolster safety and preparedness, employees from various city departments recently participated in Stop the Bleed training sessions. These sessions were designed to equip staff with the necessary skills and tools to effectively respond to emergencies while working throughout the city.

Each employee who attended the training received a specialized Go Bag containing essential safety and first aid supplies. These Go Bags are equipped with items such as gloves, CPR masks, trauma kits (including tourniquets), Tyvek suits, N95 masks, and other critical tools to assist in emergency situations.

The two-hour training sessions, conducted by the Police Department over several days, ensured that employees were comfortable with the contents of their Go Bags and confident in their ability to use the items. The training focused on immediate response techniques, such as bleeding control and providing basic first aid, to help save lives until professional medical help arrives.

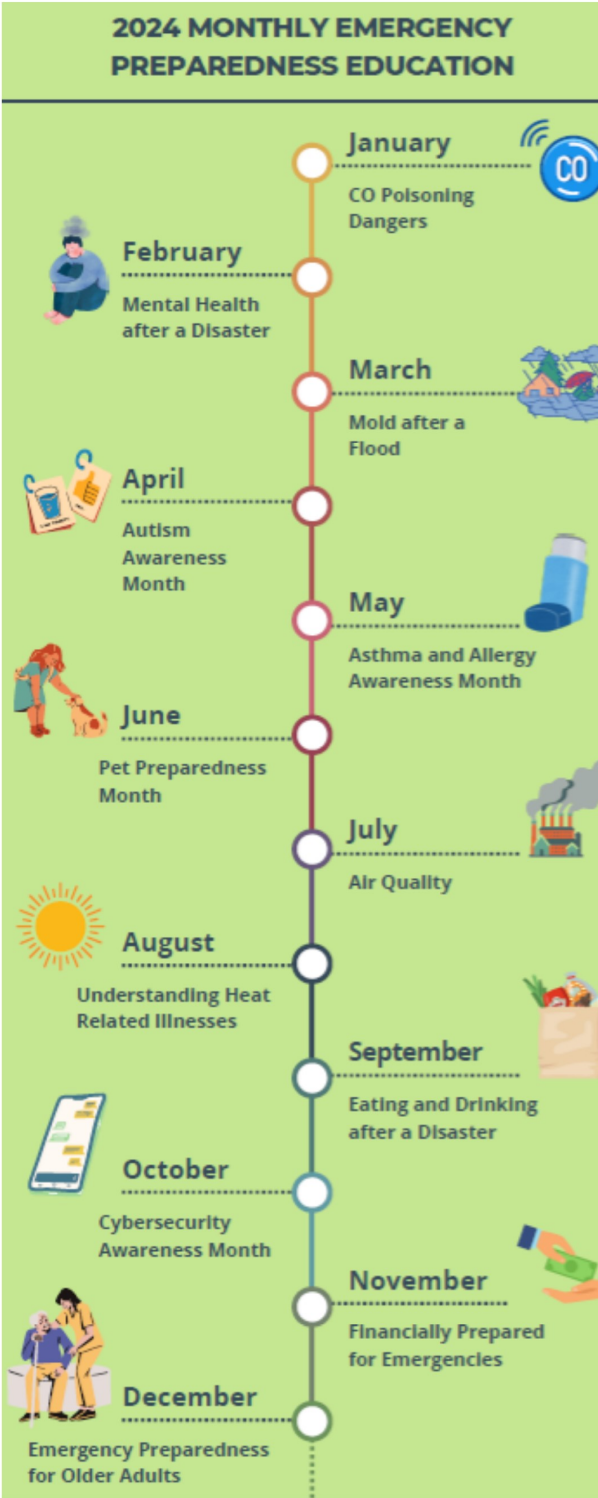
By offering this training and providing the necessary supplies, the city is taking proactive steps to ensure that its employees are well-prepared to handle emergencies in the field, contributing to a safer community for all.



Essential Service #5

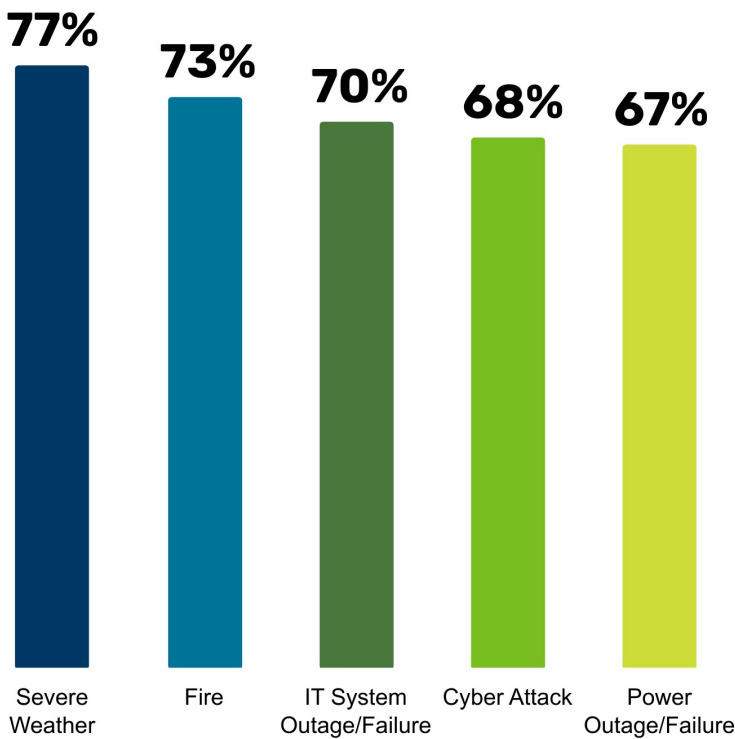
Develop policies and plans that support individual and community health efforts.

Emergency Preparedness



In 2024, City Department Leadership had a tabletop exercise and a full-scale exercise to discuss how policies, plans and procedures would work in different emergency situations and how different departments would have to collaborate with each other to ensure continuity of operations. Throughout the year continued participation with community partners was strengthened through regular meetings with the Watertown Health Care Coalition and South-Central Wisconsin Healthcare Emergency Readiness Coalition Public Health Emergency Preparedness Forum. The annual Hazards Vulnerability Assessment was conducted to reveal the top five hazards that are most likely to have an impact on Watertown. In March, the Wisconsin Emergency Management Conference took place. The health department conducted internal communication drills to ensure proper notification occurs when emergencies take place.

2024 Hazard Vulnerability Analysis Top 5 Risks



Community Health Improvement Plan

In 2022, Dodge Jefferson Healthier Community Partnership (DJHCP) brought community members together to review data and vote on the top community priorities. In 2023, DJHCP took the top priorities from the 2022 Community Health Assessment and developed a Community Health Improvement Plan. Community partners already doing great work on housing and childcare agreed to continue addressing these priorities and provide progress and data back to DJHCP. Workgroups were established for the priority areas of transportation and mental health and led by DJHCP members. During monthly meetings, workgroup members identified the overall outcome of the workgroup, what work was already being done around these priorities, indicators, strategies, and developed an action plan. DJHCP and workgroup members will continue working on these priorities into 2026.



2023-2026

COMMUNITY HEALTH IMPROVEMENT PLAN

Priority Area: Access to Affordable Quality Mental Health Care

ACTION PLAN

11.7.23 MENTAL HEALTH WAS DEFINED AS A GROUP AND EACH ORGANIZATION DISCUSSED HOW THEY ARE ALREADY, OR HOW THEY WILL, IMPLEMENT THESE STRATEGIES. DISCUSSED PERFORMANCE MEASURES THAT WILL BE LOOKED AT BY EACH ORGANIZATION.

BEGIN TO CREATE THE ACTION PLAN FOR A SOCIALLY CONNECTED COMMUNITY.
WORKGROUP TO RECONVENE IN FEBRUARY.

12.23 -1.24 DJHCP MENTAL HEALTH SUB-GROUPS CONTINUED MEETING TO DISCUSS THE PLAN FOR A SOCIALLY CONNECTED COMMUNITY.

SOCIAL CONNECTEDNESS

2.13.24 DEEPER DIVE INTO SOCIAL CONNECTEDNESS. SHARED WHAT IS GOING ON AT A NATIONAL LEVEL. ASKED THE GROUP: WHAT DOES SOCIAL CONNECTION LOOK, FEEL, AND SOUND LIKE? **GROUP TO PARTNER WITH A NATIONAL ORGANIZATION, HEALTHY PLACES BY DESIGN**, AND RECONVENE IN JUNE FOR A COMMUNITY NARRATIVE WORKSHOP.

3.24-6-24 **SEEK MORE INPUT FROM COMMUNITY MEMBERS ON SOCIAL CONNECTEDNESS.** FURTHER THESE EFFORTS BY WORKING WITH HEALTHY PLACES BY DESIGN TO LEARN ABOUT A COMMUNITY NARRATIVE, WORKSHOP COMMUNITY VALUES, FRAME COMMUNITY MESSAGES, AND CONDUCT COMMUNITY CONVERSATIONS TO IMPROVE SOCIAL CONNECTEDNESS.

2024 -2026 ONGOING WORK ON ACTION PLAN.



2023-2026

COMMUNITY HEALTH IMPROVEMENT PLAN

Priority Area: Access to Affordable Reliable Transportation

ACTION PLAN

12.7.23 TWEAKED OUR INDICATOR #1 TO "PERCENT OF MEDICAL APPOINTMENTS MISSED DUE TO TRANSPORTATION". THREE STRATEGIES WERE CHOSEN:

- 1) INCREASE DRIVER RECRUITMENT FOR PAID AND UNPAID DRIVERS
- 2) INCREASE FUNDING FOR TRANSPORTATION SERVICES
- 3) INCREASE AWARENESS OF TRANSPORTATION SERVICES TO CONSUMERS.

START OF ACTION PLANNING.

2.8.24 **COMMITMENT FROM THE VARIOUS ENTITIES TO PROVIDE DATA.** CONTINUED DISCUSSION ON ACTIVITIES FOR EACH OF THE THREE STRATEGIES, AND THEN COMMITMENT BY WORKGROUP PARTICIPANTS TO TAKE OWNERSHIP OF ACTIVITIES.

4.11.24 WHERE IS THE MOMENTUM? HOW CAN WE SUPPORT THIS AS A GROUP? WHAT DO EACH OF THE VARIOUS ORGANIZATIONS NEED FROM THE WORKGROUP TO MOVE FORWARD WITH THEIR ACTION PLAN ACTIVITIES?

2024 -2026 ONGOING WORK ON ACTION PLAN.

The next Community Health Assessment cycle will be starting in 2025

Smoking Ordinance

Updates to the City's Smoking Ordinance

This year, the City Council approved important changes to the Smoking Ordinance aimed at further protecting public health and enhancing the quality of life for residents and visitors. With a focus on creating cleaner, healthier public spaces, the updated ordinance specifies additional areas where smoking will be prohibited, ensuring that citizens are not exposed to harmful secondhand smoke in high-use community spaces.

Key Changes to the Smoking Ordinance to the Smoking Ordinance

Under the revised ordinance, smoking is now prohibited within 25 feet of the following public park and recreation areas, except in cases where an agreement or special event permit exists between the City and a private entity. These updated regulations cover a broad range of public spaces, helping to create a healthier environment for everyone:



Playgrounds: Smoking will no longer be allowed near areas where children play, ensuring their safety and well-being.



Enclosed, Open-Air, and Temporary Structures: Smoking will be restricted in all types of structures used for public gatherings and events.



Sports Fields, Courts, and Complexes: Spectators and athletes alike will be protected from secondhand smoke in high-traffic sports areas.



Picnic Areas: Families and individuals enjoying outdoor meals will now be able to do so in smoke-free zones.



Disc Golf Courses: Enthusiasts of this popular recreational activity will now have a cleaner, healthier environment while playing.



Piers/Kayak Launches: Those enjoying outdoor water activities will be able to breathe freely as they engage in their recreational pursuits.



Community Gardens: These spaces, which promote health and wellness through gardening, will also be free of smoke to maintain their clean and inviting atmosphere.



Dog-Walk Areas: Pet owners will no longer have to deal with smoke while walking their dogs in designated dog-friendly spaces.



Heating and Air Conditioning Intakes or Vents: To ensure that indoor air quality is not compromised by outdoor smoking, smoking is prohibited near these critical air intake systems.



Swimming Pools and Water Features: People enjoying a swim or water play will now experience cleaner air, contributing to a more pleasant experience.



Stages, Performance Areas, and Event Seating: Whether for concerts, plays, or festivals, public events will be held in smoke-free environments, ensuring attendees and performers can enjoy the activities without exposure to tobacco smoke.



Why These Changes Matter

These updates represent a significant step toward ensuring that the city's public spaces remain safe and enjoyable for everyone. By restricting smoking in these areas, the city is not only reducing exposure to harmful secondhand smoke but also fostering a sense of community responsibility. The changes reflect the City's ongoing commitment to improving public health, enhancing the environment, and creating spaces where all citizens can thrive.

Essential Service #6

Enforce laws and regulations that protect health and ensure safety.

Agent Inspection Program

The City of Watertown/Jefferson County Environmental Public Health Consortium provides health inspections and licensing services for a variety of establishments under contracts with Department of Agriculture, Trade and Consumer Protection (DATCP) and Department of Safety and Professional Services (DPS).

| License Type | Pre-inspection | Routine | Re-inspection | Onsite Visit | Complaint | Totals |
|--|----------------|---------|---------------|--------------|-----------|--------|
| Retail Food: (Restaurants, Grocery Stores, Convenience Stores, bakeries, etc) | 87 | 437 | 50 | 3 | 19 | 587 |
| Recreational Business: (Recreational Water, Lodging, Rec-Ed Camps, Campgrounds) | 44 | 127 | 47 | 207 | 6 | 431 |
| Body Art (Tattoo, Body Piercing) | 3 | 5 | | | | 8 |

Pre-inspections

Pre-inspections are required for any new business prior to obtaining a license. This includes newly constructed businesses or existing businesses that are changing ownership. A pre-inspection is also required for significant remodels for existing facilities.

During pre-inspections, physical features of the facility must meet most recent Food Code standards. Some facilities may require multiple pre-inspections before having their license released and opening to the public.

Routine

All licensed facilities are required to have a routine inspection completed every license year (July 1 through June 30).

At routine inspections, inspectors observe food safety practices and processes (e.g. cooking, cooling, hand washing, etc.), physical features of the facility (e.g. equipment, cleanliness, pest control), employee health and competency/training.

Re-inspections

Re-inspections are chargeable inspections that are completed based on violations observed during a routine, complaint, or on-site visit that fall under the re-inspection criteria for that license type.

Re-inspections are required for imminent health hazards, an excessive number of violations or the same violation observed on three consecutive violations.

Monthly pool chemistry onsite visits that result in closure due to non-complying chemicals will also require a re-inspection to re-open.

On-site Visits

On-site visits can be a visit to a facility that does not fall under a pre-inspection, re-inspection, or routine inspection.

Most frequently, onsite visits occur for recreational water facilities (i.e. pools, whirlpools) monthly chemistry inspections. Inspectors test water chemistry to assure levels are within code required ranges.



60

School Food Safety
Inspections completed



71

Inspections completed at
25 different events and 4
local farmer's markets



55

Grease trap inspections
completed

School Food Safety Inspections

Schools participating in the National School Lunch and Breakfast Program receive two inspections per school year by our department as required by the Department of Public Instruction.

One inspection is a routine kitchen inspection based on the Wisconsin Food Code. Second inspections are a review and audit of the school's Food Safety Plan and records, including Hazard Analysis Critical Control Points (HACCP) principles, policies and procedures, and documentation logs.

Special Event Inspections

Vendors providing food and beverages during special events (e.g. fairs, festivals, farmer's markets) may require licenses and inspections. Inspectors are onsite during special events to complete inspections to assure food safety principles are being followed. Not only do we inspect our locally licensed vendors, but we also complete inspections for vendors that are licensed in other jurisdictions.

Grease Trap Inspections

In collaboration with the Watertown Water/Wastewater Department, inspection staff complete grease trap inspection for businesses in Watertown that have a grease trap (interceptor) installed in their facility.

Grease traps that are not maintained and serviced allow grease to flow into the city sewer lines and infrastructure causing build up and accumulations to occur in sewer laterals.

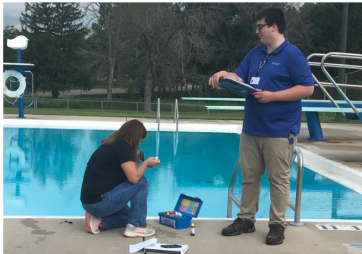
Inspection staff complete onsite visual inspections of the grease traps and review any service or maintenance logs.

Pool Closures January 2024 - December 2024

The Environmental Public Health Consortium continued its monthly onsite chemistry inspections for recreational water licenses. After evaluating facilities with chronic closures and those with no closures, an updated monthly testing policy was put into place. Any license closed for chemistry violations during a monthly onsite chemistry inspection or annual routine inspection, would be required to have six months of chemistry compliance before returning to annual routine inspection.

250

inspections completed, both onsite and routine inspections of roughly 43 pools



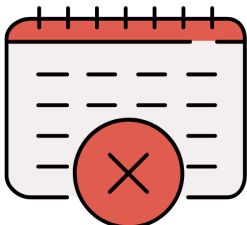
40

temporary closures issued



8

facilities were temporarily closed 2 or more times 2024



17

temporary closures were due to high disinfectant levels over code limit (chlorine or bromine)



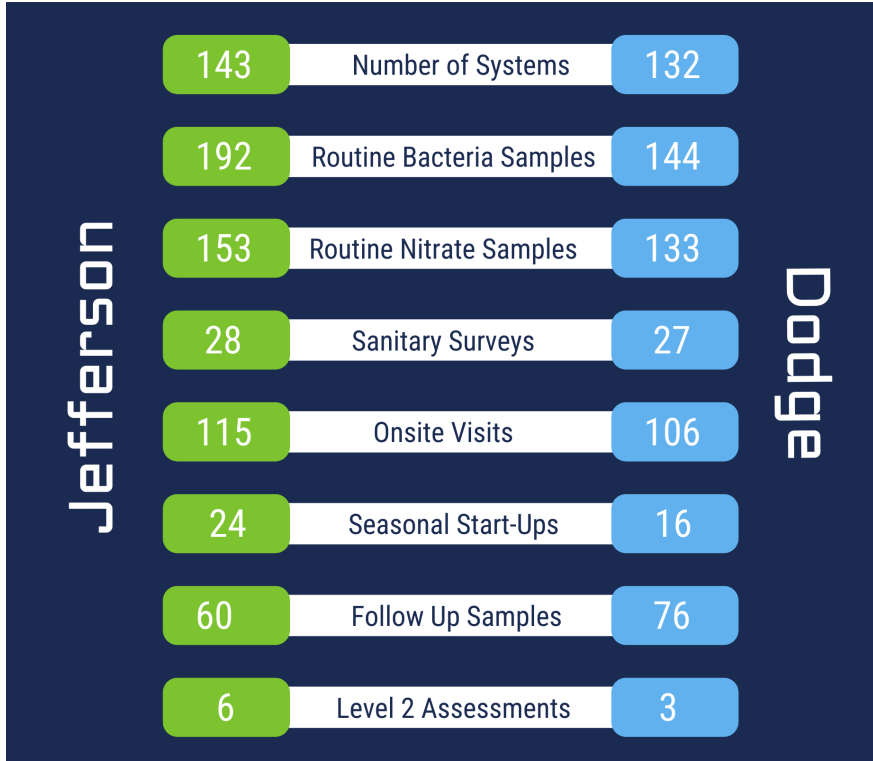
21

temporary closures were due to low disinfectant (chlorine or bromine), of those 1 had no disinfectant detected



Transient Well (TN) Program

Through a contract with the Wisconsin Department of Natural Resources, the Environmental Public Health Consortium is a county contract for the transient well water program. Transient well water systems are locations with private wells that serve at least 25 transient people at least 60 days a year. Our jurisdiction covers both Jefferson and Dodge Counties. Responsibilities of the contract include water sampling, well inspections, and enforcement.



Beach Water Quality Testing

In June, July and August, weekly E.coli sampling is performed at three Jefferson County Beaches: Lower Spring Lake, Palmyra; Rock Lake Ferry Park, Lake Mills; and Lake Ripley, Cambridge.

Beaches with levels over 235 p.p.m. E.coli are asked to post an advisory sign to let patrons know of the elevated levels and proper precautions. Beaches with levels over 1,000 p.p.m. are recommended to close.

We also continued our partnership with the City of Lake Mills to transport their beach samples along with ours to the Wisconsin State Lab of Hygiene. The partnership promotes consistency of sampling types and results for area beaches.

3 Advisories Posted in 2024

1 Closure Posted in 2024

Watertown Dept of Public Health Laboratory

In 2024, the Environmental Health Division started the long process to create their own water analysis laboratory for analyzing bacteria and nitrate in drinking water. The beginning focus will be analyzing bacteria and nitrate samples collected through the Transient Non-Community (TN) Well Water Program.

January - March

- Create and approve the policies for bacteria and nitrate analysis and their corresponding documents and logs
- Purchase equipment and supplies
- Submit applications to the Department of Natural Resources (DNR) for nitrate analysis lab and Department of Agriculture, Trade and Consumer Protection (DATCP) for bacteria analysis lab

April - June

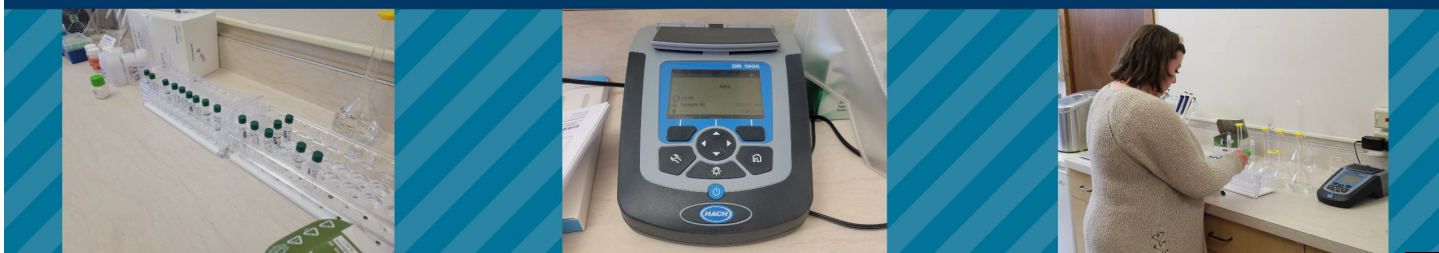
- Financial analysis for price of each sample calculating supplies and staff time
- Performed and passed nitrate proficiency testing. (Proficiency testing are samples that have a predetermined result, that if performed correctly would match the results we got when testing was performed)

July - September

- Performed and passed bacteria proficiency testing
- July 31, 2024 - Nitrate Laboratory Audit completed by DNR - passed and certified
- September 27, 2024 - Bacteria Laboratory Audit completed by DATCP - passed and certified

October - December

- Creation of the Billing Policy and working with Administrative Staff on flow of billing and reporting samples
- Letter introducing the new laboratory and corresponding analysis fees was sent out to existing TN systems
- Test run of analyzing samples and following the results through the billing and reporting system with Administrative Staff



Essential Service #7

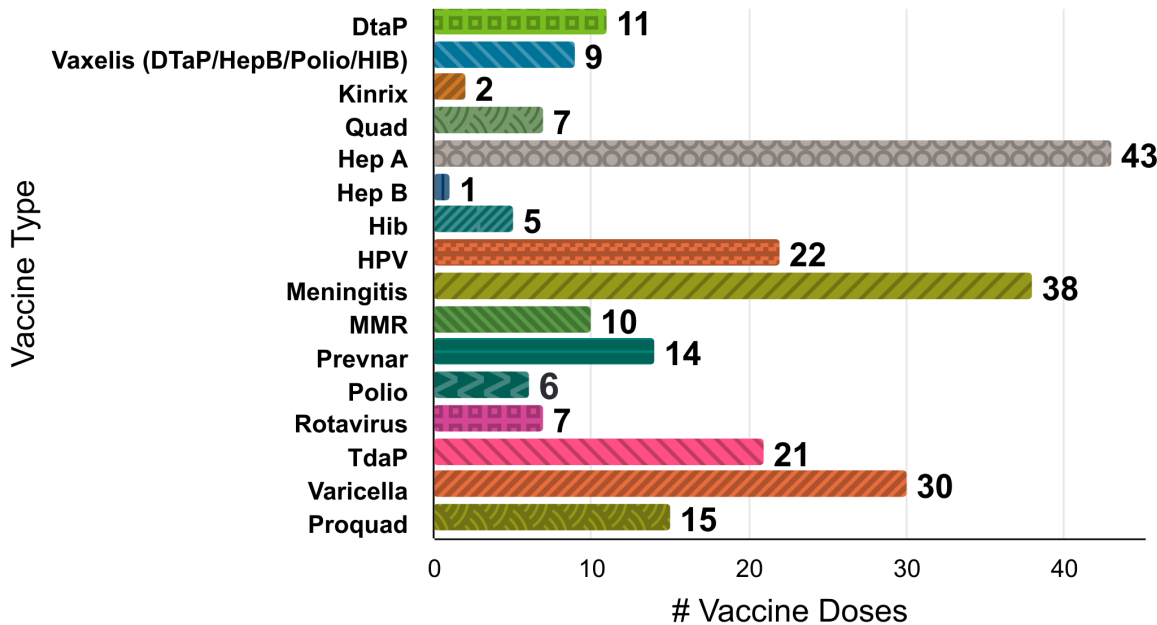
Link people to needed personal health services and assure the provision of health care when otherwise unavailable.

Immunization Program

2024 Immunization Report

WDPH offers immunizations to children that are on state insurance (BadgerCare), are uninsured, or are underinsured. The department provided 16 different childhood vaccines to 250 people.

Childhood Vaccines



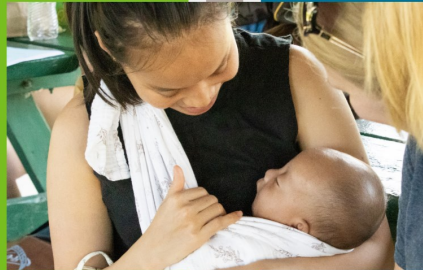
On June 4, 2024 Dr. Grajewski was honored at the Board of Health meeting. Since 1995, Dr. Grajewski acted as Immunization Medical Director for Watertown Department of Public Health. Dr. Grajewski was a vital part of overseeing the administration of COVID 19 vaccines and was tasked with reviewing the multiple changes to policies. Dr. Grajewski was thanked for his attention, support and dedication to the department. His commitment to the health and wellness of the Watertown community is appreciated and will always be remembered.

Prenatal Care Coordination

The Prenatal Care Coordination Program is dedicated to providing comprehensive, compassionate support to individuals experiencing risk factors during their pregnancies. Throughout the year, we have focused on delivering personalized care, connecting patients with essential resources, and fostering collaboration between healthcare providers. By addressing the unique medical, emotional, and social challenges faced by expectant parents, we aim to improve maternal and infant health outcomes. This program's success is reflected in the positive impact it has on families, helping them navigate their pregnancy journey with confidence.

30

**Pregnant people
screened and
enrolled in PNCC**



16

**Newborn visits
with families who
delivered in 2024**

Community Baby Shower

Watertown Family Connections and Watertown Department of Public Health held a Community Baby Shower on May 17, 2024 at the Watertown Public Library. The shower brought expecting families and families with newborns up to 6 months old together to learn about community resources such as car seat and child safety resources, Watertown Family Connection programs, WIC, Mary's Room, Watertown Public Library programs, Birth to Three, childcare support, banking and financial resources, insurance, and Jefferson County Literacy Council services.

Families in attendance were able to socialize, get a tour of the library and receive baby items. Watertown Department of Public Health, Jefferson County Health Department, and Easter Seals maternal child health programs invited 26 families to attend.



Seal-A-Smile Program



SEAL-A-SMILE

A Bright Smile Starts with Healthy Teeth!

Seal-A-Smile is a grant funded program through the Children's Health Alliance of Wisconsin.

Through the grant, this program is provided free of charge to 2nd, 3rd, 6th & 7th grade students in Watertown Unified School District regardless of their insurance status or ability to pay.

Participating students are screened by a registered dental hygienist to determine if adult molars are present in order to place a protective sealant on the chewing surface of the tooth. While sealants are placed on the teeth, education is provided on proper dental hygiene and healthy eating.

Dental hygienists also screen students for possible decay during their visit. A letter is sent home with students indicating a need for a dental follow up as well as a list of dental resources.

Families of students with urgent dental issues are contacted and assistance is provided to find urgent dental care.

Number of students participating in 2024



Preventative Dental Care Provided



Number of sealants applied in 2024



Students with urgent dental needs



Percentage of students seen that had tooth decay



Essential Service #8

Assure competent public and personal health care workforce.

Workforce Development

Nursing Students



In the fall, WDPH's nursing staff were able to preceptor nursing students to educate them on the role of public health in the community. Over six days, twelve Maranatha students were provided with real world experiences in maternal and child health, communicable disease follow-up, immunizations, childhood lead follow-up, and community health initiatives. These students gained valuable insights into how public health nursing integrates education, prevention, and intervention to improve community health.

Garden Volunteers



The Health Department utilized green space around the parking lot to plant a community garden. Volunteers helped maintain the garden, which grew fresh, nutritious produce that was distributed to the senior dining program held at Watertown Senior and Community Center. By donating their time and skills, these volunteers ensured that local seniors had access to high-quality, locally grown food, improving their nutrition and overall well-being. The garden serves as a symbol of community collaboration, fostering both healthier food options and stronger connections among community members, all while reducing food insecurity for vulnerable populations. 84 pounds of food were harvested.



AmeriCorps Service Member



In 2024, the Watertown Department of Public Health benefited from the contributions of an AmeriCorps service member. Their work focused on community health improvement by leading the Community Health Improvement Plan's Mental Health Workgroup and helping the group identify overall outcomes, indicators, strategies, and assisting in developing an action plan. This individual also played a key role in overseeing garden volunteers, supporting initiatives that promote access to fresh, nutritious food, and fostering community engagement.

Certified Lactation Specialist (CLS)



This year, one of our public health nurses achieved a professional milestone by completing the Certified Lactation Specialist (CLS) training. This training enhances our team's ability to support new mothers and families, ensuring they receive expert guidance on breastfeeding practices. Our staff is now better equipped to address the unique challenges that can arise during the early stages of motherhood, empowering families to foster healthy and successful breastfeeding experiences.

CPR Instructor Training



In response to a vacancy, one of our public health nurses took the initiative to pursue CPR instructor training. By stepping up to fill the gap, they not only enhanced their professional skills but also played a key role in strengthening our internal training capabilities by leading CPR certification courses for staff. This training ensures that our team remains well-prepared to respond effectively in emergency situations.

Mental Health First Aid



Mental Health First Aid is a course that teaches you how to identify, understand and respond to signs of mental illnesses and substance use disorders. The training gives you the skills you need to reach out and provide initial help and support to someone who may be developing a mental health or substance use problem or experiencing a crisis. Two WDPH staff members are certified mental health first aiders and also obtained certification to teach Mental Health First Aid classes throughout the City.

In 2024, there over 1,000 staff training hours through in-person trainings, conferences, webinars, and other online trainings



Above: Family Assistance Center Training
Left: CPR Training
Bottom Left: Fire Extinguisher Training,
Bottom Right: Mental Health First Aid
Certified Trainers
Right: Marantha Student Nurses



Essential Service #9

Evaluate effectiveness, accessibility, and quality of personal and population-based health services.

Electronic Health Record



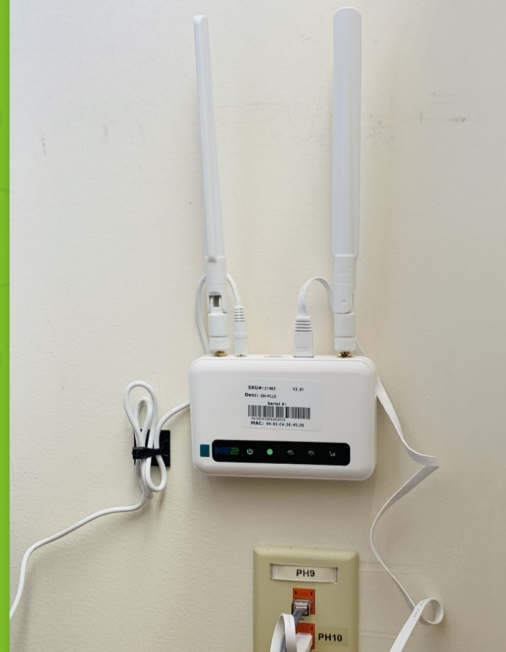
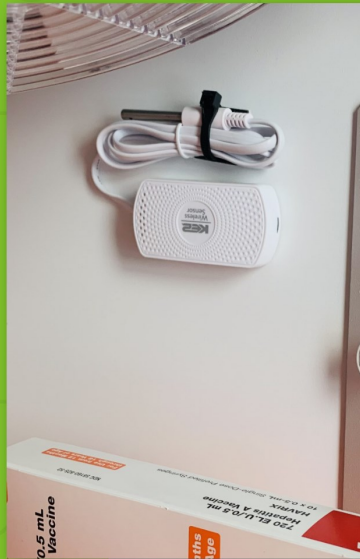
Electronic Health Record

An Electronic Health Record (EHR) system for public health nursing plays a crucial role in streamlining patient care, enhancing communication, and improving overall public health outcomes. EHRs provide powerful data analytics tools, helping public health nurses identify trends, monitor disease outbreaks, and develop targeted interventions to improve community health. With the ability to track vaccination rates, screen for chronic conditions, and follow up on high-risk populations, EHR systems are essential for advancing the mission of public health and achieving optimal health outcomes for communities.

WDPH is currently in the process of implementing an Electronic Health Record to digitize patient data, which will allow staff to access up-to-date information, pull reports, make informed decisions, and coordinate care more efficiently.

Nursing Quality Improvement

This year, our Quality Improvement (QI) project focused on enhancing the safety and effectiveness of immunization storage through the implementation of a comprehensive Fridge Monitoring and Alert System, the KE2 System. By integrating real-time temperature tracking and automated alerts, we have significantly reduced the risk of vaccine spoilage, ensuring that immunization efforts are more reliable and efficient. Over the past year, the project has successfully streamlined monitoring processes, improved compliance with vaccine storage guidelines, and contributed to higher standards of care in our vaccination programs. The ongoing success of this initiative is a testament to the commitment of our team in safeguarding public health and advancing immunization practices.





2024 Environmental Health Quality Improvement Project

Quality improvement (QI) is a systematic approach that looks at how to improve existing processes. QI projects help our team continuously evaluate and improve our programs by addressing programmatic gaps and implementing public health interventions to improve outcomes.

In 2024, the Environmental Health staff created a water analysis laboratory, a priority of our organization's strategic plan. Our team implemented a QI project to improve how we were tracking certified laboratory requirements like chemical expiration dates, laboratory analyst training requirements, and quality assurance procedures.

Step 1



Project Proposal and Reasoning - Why It Started

In order to maintain our status as a certified laboratory, our team identified a need to improve our process for tracking deadlines related to training, chemical expirations, and quality assurance requirements.

Step 2



Project Goal - What Is Our Aim

Appropriately trained laboratory staff and strict maintenance of laboratory equipment and chemicals ensured proper methods were being followed when completing well water analysis of samples. This project was important as it supported our ability to base public health interventions and education on accurate and precise results.

Step 3



Project Implementation - What We Did

Our team started tracking laboratory deadlines using multiple methods. We established online calendar reminders on all environmental health staff calendars and purchased a whiteboard for the laboratory that was filled out by the laboratory supervisory staff with applicable dates and requirements that needed to be met.

Step 4



Project Updates - How It's Going

Environmental health staff responded positively to the implementation of this project and laboratory supervisory staff were able to ensure that deadlines were not being missed. Our team plans to continue evaluating this process in 2025 to ensure continued success of our laboratory and confidence in the accuracy of results being provided to our public water systems.

Essential Service #10

Research for new insights and innovative solutions to health problems.

Parenting/TalkReadPlay Home Visitors

TalkReadPlay Home Visiting Program

The TalkReadPlay (TRP) Home Visiting Program continues to focus on the early development of children from birth to age 3 years. By empowering families with tools and resources, we focus on fostering healthy communication, emotional bonding, and cognitive skills through personalized, in-home visits. Our team works closely with parents and caregivers to ensure they have the knowledge and confidence to support their child's growth at this crucial stage. Through our program, we are laying the foundation for lifelong learning, building strong families, and helping children reach their full potential in a supportive and nurturing environment.



3

Families enrolled in TalkReadPlay

74

Letters sent to first time parents with information on TRP

Community Connections

Two social connection events were held for families enrolled in our Maternal Child Health programs. These events provided a welcoming space for families to engage with one another, build valuable social connections, and learn about essential community resources. By fostering a sense of belonging and offering support networks, we helped families navigate the challenges of early parenthood while strengthening ties within the community. Through these gatherings, we are proud to have empowered families with the knowledge and relationships that contribute to their well-being and resilience.

Staff participated in 26 community events to provide education to community members on services and programs offered by Watertown Department of Public Health.



Food Pantry

WDPH continued their partnership with the Breadbasket Food Pantry allowing us to hold 12 food pantry events on the first Friday of each month for families in our Maternal Child Health programs. To help families with transportation barriers keeping them from utilizing the food pantry, 153 boxes were packed and delivered to families. These events and deliveries allowed us to serve 278 families with a total of 1162 individuals. Families coming to the food pantry were able to socialize with other families, ask questions and get information from WDPH staff, and learn about resources and upcoming community events.



**278 Families
Assisted**

**1,162 individuals
assisted**

**153 Boxes
packed & delivered**

This partnership also allowed us to be able to provide Thanksgiving boxes for 25 families feeding 111 individuals who stated they had a need for food over the holiday. Through this collaborative effort, we were able to provide critical resources to those in need, alleviating hunger and providing food security for families in our Maternal Child Health programs.

**Thanksgiving boxes
25 families**

Financial Comparison
Watertown Department of Public Health
Financial Information 2022 to 2024

| Revenue | 2022 | 2023 | 2024 |
|-----------------------------------|----------------|--------------|--------------|
| Maternal & Child Health Grant | \$ 10,454.00 | \$ 10,445.00 | \$ 8,571.00 |
| Prevention Block Grant | \$ 8,000.00 | \$ 8,018.00 | \$ 8,000.00 |
| Family Preservation Grant | \$ 26,063.00 | \$ 24,439.00 | \$ 25,497.90 |
| Immunization Grant | \$ 7,461.00 | \$ 7,393.00 | \$ 6,961.00 |
| Car Seat donation | \$ (10,000.00) | \$ - | |
| Credit | | | |
| Emergency Preparedness Grant | \$ 33,967.00 | \$ 72,098.00 | \$ 21,615.00 |
| Radon Grant | \$ 2,547.00 | \$ 10,475.00 | \$ 5,719.00 |
| Childhood Lead Grant | \$ 2,539.00 | \$ 5,932.00 | \$ 4,434.00 |
| Health Prevention | | \$ 1,705.00 | \$ 2,711.00 |
| COVID -19 - Tracing/Monitor grant | \$ 139,171.00 | \$ 27,694.00 | \$ 25,654.00 |
| Workforce / COVID-19 | | \$ 12,463.00 | \$ 36,173.00 |
| ARPA / COVID-19 | | \$ 23,362.00 | \$ 70,796.00 |
| Communicable Disease | \$ 3,600.00 | \$ 3,600.00 | \$ 3,540.00 |
| Seal A Smile Grant & Donations | \$ 3,954.87 | \$ 6,427.25 | \$ 6,343.00 |

Fees for Service

| | | | |
|--------------------------------------|----------------------|----------------------|----------------------|
| Title 18 (Medicare) | \$ 1,391.70 | \$ 744.83 | \$ 106.00 |
| Title 19 (HealthCheck/PNCC) | \$ 3,387.05 | \$ 12,391.96 | \$ 6,837.55 |
| Seal A Smile MA | \$ 12,962.57 | \$ 12,104.80 | \$ 11,520.00 |
| Jefferson Cty Consortium | \$ 34,998.00 | \$ 35,000.00 | \$ 35,003.00 |
| Environmental Health Fees/Interest | \$ 49,669.00 | \$ 40,682.57 | \$ 37,664.92 |
| Dept of Ag | \$ 288,588.00 | \$ 304,277.00 | \$ 311,145.00 |
| Agent Program / DSPS/Body Art | \$ 1,218.00 | \$ 1,401.00 | \$ 1,826.00 |
| Transient Well Water Program | \$ 55,181.00 | \$ 55,833.75 | \$ 58,491.00 |
| Emergency Preparedness Consortium | \$ 112,692.00 | | \$ - |
| General Health Revenue Tax & non-tax | \$ 4,950.26 | \$ 6,375.16 | \$ 11,312.04 |
| Total Revenue | \$ 792,794.45 | \$ 682,862.32 | \$ 699,920.41 |

Expenses

| | | | |
|--|------------------------|------------------------|------------------------|
| Environmental Carry Over | \$ 7,449.25 | \$ (18,235.75) | \$ (75,515.00) |
| Emergency Prep/Pandemic Carry Over | \$ 30,343.19 | \$ (21,995.81) | \$ (147,334.00) |
| Seal A Smile Carry Over | \$ 5,023.80 | \$ 7,544.56 | \$ 3,172.00 |
| Emergency Prep Coordinator Salary | \$ 30,991.65 | \$ 33,141.31 | \$ 34,799.00 |
| Contracted Salary/SAS Hygienist & Dental Asst. | \$ 3,847.50 | \$ 3,300.50 | \$ 4,200.00 |
| Personnel | \$ 858,908.53 | \$ 873,733.00 | \$ 857,537.00 |
| General Supplies | \$ 123,084.11 | \$ 161,188.27 | \$ 341,744.00 |
| Total Expenses | \$ 1,059,648.03 | \$ 1,038,676.08 | \$ 1,018,603.00 |
| City Tax Contribution | \$ (266,853.58) | \$ (355,813.76) | \$ (318,682.59) |

Public Health is Everywhere!



Above: Beth, Laci and Bri sharing important public health information at Lights and Sirens, July 2025.



Above: WDPH bid farewell to long time Public Health Nurse Susan Wollin.



Above: Holly and Abbey getting the Mental Health Room ready at the Family Assistance Center.



Above: Laci, Kim, Holly, Carol and Abbey wear blue for Child Abuse Awareness.



Above: Staff work together to unpack a large shipment of emergency preparedness supplies.



Above: Beth, Laci and Carol having important public health conversations at the Senior Health Fair.

INSIGHT

2024

City of Watertown
Annual Report



- 2 A WORD FROM THE MAYOR
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- 7 LIBRARY
- 7 MEDIA PRODUCTIONS
- 8 FINANCE DEPARTMENT
- 8 ADMINISTRATION/CITY ATTORNEY



2024 ALDERS LEADERSHIP TEAM

DISTRICT 1

Ald. Dana Davis

DISTRICT 2

Ald. Jon Lampe

DISTRICT 3

Ald. Steve Board

DISTRICT 4

Ald. Dan Bartz

DISTRICT 5

Ald. Brad Blanke

DISTRICT 6

Ald. Fred Smith

DISTRICT 7

Ald. Eric Schmid

DISTRICT 8

Ald. Bob Wetzel

DISTRICT 9

Ald. Myron Moldenhauer

DPW - BUILDING, SAFETY, AND ZONING

Brian Zirbes

DPW - ENGINEERING

Andrew Beyer

DPW - STREETS AND SOLID WASTE

Stacy Winkelman

DPW - WATER SYSTEMS

Peter Hartz

PARKS, RECREATION, & FORESTRY

Kristine Butteris

FIRE DEPARTMENT

Tanya Reynen

POLICE DEPARTMENT

Dave Brower

DEPARTMENT OF PUBLIC HEALTH

Carol Quest

LIBRARY

Peg Checkai

MEDIA PRODUCTIONS

Lisa Famularo

FINANCE DEPARTMENT

Mark Stevens

ADMINISTRATION DEPARTMENT

Emily McFarland

CITY ATTORNEY

Steven Chesebro



A WORD FROM YOUR MAYOR



Dear Community Friends and Neighbors,

As we reflect on the past year, I am incredibly proud of the progress we've made together as a community. The 2024 Insight Annual Report highlights the significant accomplishments of our city departments, each playing a crucial role in shaping Watertown's future.

This year, we made tremendous strides in housing and economic development. We broke ground on Rock River Ridge, a transformative project that will bring 78 single-family homes, 18 twin home units, and 92 rental apartments to our community. To support this growth, we created Tax Increment District #9, ensuring continued investment in our city's future. In addition, the RDA Housing Rehab Grant Program launched to help preserve our existing housing stock, while the RDA Revolving Loan Fund and the Beltz Foundation Downtown Watertown Grant Program continued to support local revitalization efforts. At present, nearly 900 housing units are in our development pipeline, a testament to Watertown's vitality and bright future.

Watershed restoration was also a priority, with the completion of Riverside Park Creek Restoration and Riverwalk Shoreline Restoration, enhancing the beauty and sustainability of our natural spaces. Our Senior and Community Center continues to thrive, welcoming 813 members, including 119 new members, and offering 19 enrichment programs that engaged over 441 individuals and families.

Across all departments, we've seen remarkable achievements. Public Works completed safety improvements on Welsh Road at Highway 26 Bypass using safety grant funds, enhancing road safety for our residents. The Watertown Police Department had a banner year, with officers receiving multiple awards from Jefferson and Dodge Counties, as well as notable graduations from the FBI National Academy and the FBI LEEDA Command Leadership Institute. At the Watertown Public Library, engagement continued to grow, with 1,458 new library cards issued and an impressive 282,554 items checked out this year.

These accomplishments are just a glimpse of what's inside this year's report. I encourage you to explore the full Insight Annual Report to see the dedication and hard work of our city departments in action. Thank you for your ongoing support and commitment to making Watertown a thriving, welcoming place to call home.

EMILY MCFARLAND, MAYOR

"As we reflect on the past year, I am incredibly proud of the progress we've made together as a community."

Notable Projects

- Watertown Humane Society addition
- Watertown Fire Station
- YMCA
- Behavioral Health Unit and Sleep Lab at WRMC
- First Kindergarten building addition at the Octagon House
- Jordy's Steakhouse

Processed 144
new code
enforcement files



Over \$26 million
in
commercial
property
improvements

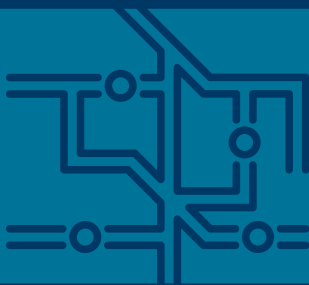
Over \$17
million in
residential
property
improvements

22
building permits
for single-family
homes



DPW- ENGINEERING

Structural deficiency
repair on S. Water St.
boardwalk



Began one-way
street traffic
study

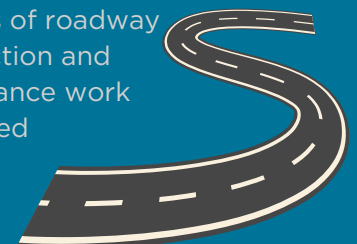


Grant funds used for
sandy biofilter construction
at the city Yard Waste Site
and
Safety improvements on
Welsh Rd at Highway 26
Bypass

3.5 miles of roadway
construction and
maintenance work
completed



Main Street bridge
work started



DPW-STREET & SOLID WASTE

Section 8, Item E.



Curbside collection of
2,650 tons of recycling



Curbside collection of
5,363 tons of garbage and
solid waste



Curbside collection of
4,650 tons of leaves

13 salting operations for
snow and ice control

3 plowing operations for
snow and ice control

Construction Projects

Riverside Park Creek Restoration
Riverwalk Shoreline Restoration
Dig, prep, and finish the Senior Center Retaining Wall
Mill, overlay, & storm sewer work on city roads
N. Church St. fill site maintenance and compliance
Repaired manholes and inlets
Dug and prepped water main breaks and patches



DPW-WATER SYSTEMS

Secured a \$300,000 grant and awarded a solar panel project for the Water/Wastewater Treatment Plant facility. When completed, the system will generate 495kW of DC power to offset electricity purchased from the grid.



Water:

- Replaced 4,473 feet of vintage water main
- Rehabilitated city drinking water well #5



Wastewater

- Rehabilitated 7,589 feet of sanitary sewage main
- Installed two emergency stand-by generators at the Front St. and Watertown East sewage Lift Station area

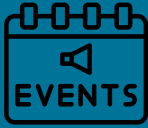
PARK, RECREATION, & FORESTRY



- Senior and Community Center
- 813 members with 119 new members
 - 19 enrichment programs with 441 individual and family participants



- Rental Programs
- 273 total rentals
 - 168 Community Recreation Programs with 3000 participants



- Bentzin Family Town Square
- Raised \$49,000 in grants, sponsorships and rentals
 - 85 events with 8876 attendees



- Aquatics
- Attendance was 30,937
 - Sold 357 individual and family passes for the year
 - 98 aquatic programs with 663 participants



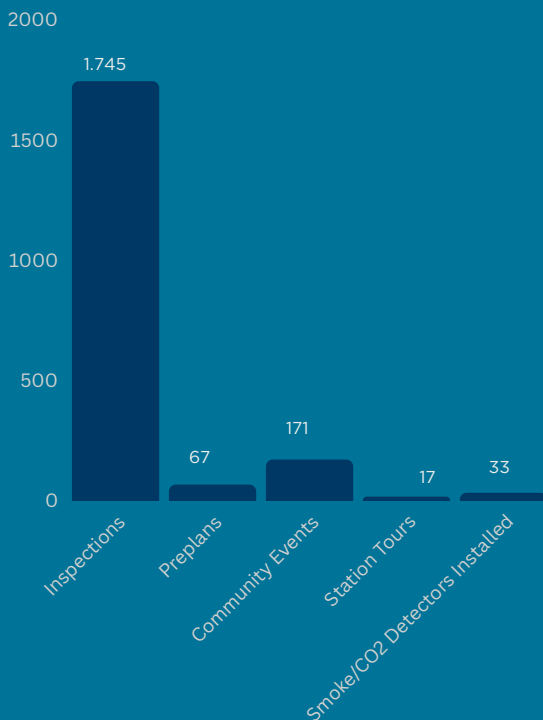
- Parks Division
- Maintained 330 acres of parks
 - Neighborhood park restroom restorations
 - Shelter roof replacements



- Forestry Division
- Removed, planted, & pruned city trees
 - 112 total tree planted
 - Cleaned up storm damage to trees

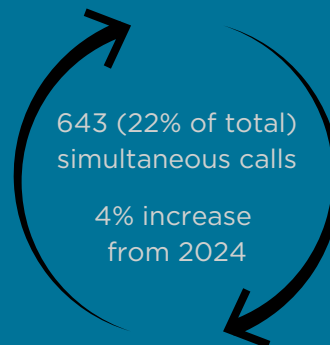


PREVENTION AND COMMUNITY OUTREACH

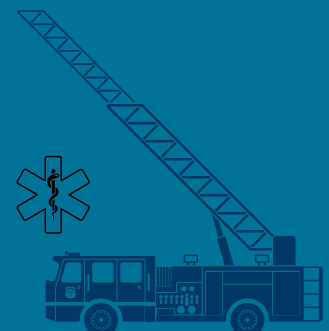


FIRE DEPARTMENT

- Clifton Strengths assessments and training for staff
- Acquired 3rd party inspection reporting software
- Tornado siren on Boughton St. was replaced
- Annual training plan outlined
- Probation binders update



Responded to 2,904 calls for fire and EMS service



POLICE DEPARTMENT

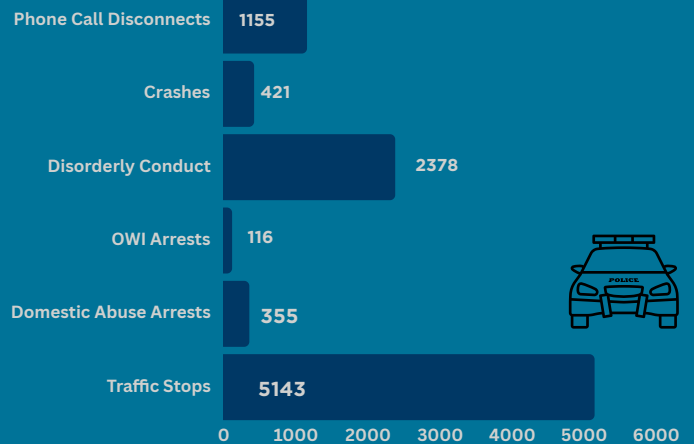
Section 8, Item E.



There were 2 retirements, 4 promotions, and 8 new hires within the department

- Updated the servers for Digital Evidence
- Hosted the Bicycle Rodeo, Donut Dash, Lights and Sirens, Shop with a Cop, and Citizen Police Academy
- Hosted the FBI LEEDA Command Leadership Institute-local officers graduated
- Five awards given in the department including: Drug Lifetime Achievement, Jefferson County & Dodge County Support Person of the year, and Officer of the Year

17,419 TOTAL SERVICE CALLS

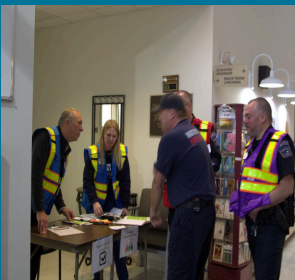


DEPARTMENT OF PUBLIC HEALTH

Instituted an in-house water analysis lab to analyze transient non-community public water system samples for bacteria and nitrate.



Incorporated updates to the city's smoking ordinance which prohibits smoking within 25 ft of public park and recreation areas except where an agreement or special event permit exists with a private party. This is a step to ensure that public spaces remain safe for everyone.



Held a city leadership table top exercise on the warming and cooling shelter plan. The after-action plan from the exercise will improve operations before, during, and after an emergency.



Community events included a baby shower and seal a smile.

In 2024, 1,314 pounds of sharps were disposed of between community member drop off and used vaccine syringes. 85 sharp containers were sold to community members.



PUBLIC LIBRARY



The Milwaukee Ballet visited

- Total circulation of physical materials was 282,554
- 41,458 new cards given out
- 740 programs offered to children, teens, and adults



- 73, 387 website visits
- 53,268 WiFi sessions
- 44,953+ ebooks/audio books checked out
- 6,008 Facebook followers

The Grandfather clock, gifted to the library in 1907, was repaired.



MEDIA PRODUCTIONS

YouTube

38,430 total views
246 new subscribers
1,299 total subscribers



Watertown TV

1,288 unique
programs aired



Facebook

1,277,321 total post views
918 new followers
8,636 total followers



Press Releases

60 press releases sent to
media outlets

City Website

99,916 users
(326,000 total views)



FINANCE DEPARTMENT



Replaced all city department printers with a consolidated printer fleet management (average age was 10 years old)

Awarded \$10,000 employee safety grant for high-vis clothing and office window security film



2025 General Fund budget approved with no increase in tax levy



34.9% of registered voters in the city cast a ballot in the April 2024 election

35.1% of registered voters in the city cast a ballot in the August 2024 election

95.6% of registered voters in the city cast a ballot in the November 2024 election

ADMINISTRATION DEPARTMENT & CITY ATTORNEY'S OFFICE



The city underwent a compensation study

The city changed their insurance carrier from ETF to Dean Health Care



Opened 330 citations

Closed 378 citations

45 closed cases were impaired driving related

26 closed cases were disorderly conduct



Broke ground on **Rock River Ridge**, a new housing development including 78 single-family homes, 18 twin home units, and 92 rental apartments.

Created TID #9 to support the development and foster continued economic growth

Continued the **RDA Revolving Loan Fund** and the **Beltz Foundation Downtown Watertown Grant Program**

Opened the **RDA's Housing Rehab Grant Program** to help preserve existing housing stock in the city.

900 housing units, owned and rented, currently are in the pipeline

PARKS,
RECREATION &
FORESTRY

ANNUAL REPORT

2024



BENTZIN FAMILY
TOWN SQUARE



THE CITY OF
WATERTOWN

Opportunity runs through it.

THE MISSION

The City of Watertown Parks, Recreation, and Forestry Department is committed to enriching lives, fostering a strong and healthy community, and preserving the natural and cultural assets that make our area a great place to live, work, and play.

THE VISION

The City of Watertown Parks, Recreation, and Forestry Department creates a vibrant and inclusive community where people of all ages and backgrounds can connect with nature, engage in healthy and active lifestyles, foster a sense of belonging, and experience the joy of leisure and cultural enrichment.

The City of Watertown Parks, Recreation, and Forestry Department aspires to be a leader in promoting the well-being of our community by providing exceptional parks, facilities, programs, and services that enhance the physical, mental, and social health of our residents.

This report summarizes all sections of the department including:

Recreation & Enrichment
Parks
Forestry
Aquatics
Events
Senior & Community Center



RECREATION & ENRICHMENT

- New Sports Programs: 2 new gymnastics programs
199 participants
- Fitness Classes: 7 classes; 333 participants
- Youth Sports & Leagues: 28 programs;
1284 participants
- Adult Sports Leagues: 7 programs; 423 participants
- Enrichment Programs & Events: 19 programs;
441 participants

NOTE: Due to the support and understanding for the needs of the recreation section, the new Recreation Programmer position has, over the past year, led to significant developments, including the establishment of a yearly event schedule, the creation of participant policies, a comprehensive fee review for programs, and improved staff retention. Additionally, key programs such as Day Camp and Soccer have benefited from enhanced structure and the development of returning program staff.



PARKS

Between 8 park locations and 15 park shelter options, we had reservations totaling 302.

Maintains over 330 acres of parks and green spaces within the city.

- Events: Preparations and setups for 27 park events including Riverfest and Bentzin Family Town Square events
Attendance: 42,860
- Ball Diamonds: 15 fields/diamonds maintained; 390 field groomings per season
- Facility Maintenance: Open and prepare, as well as close and winterize all restrooms
- Memorial Benches: Installed 3 throughout the park system
- Weed Ordinances: 100 reviews, 19 mowings
- Aquatic Center: Prep pool for opening and fall winterization
- Renovations: Neighborhood park restroom restorations Union, Timothy Johnson, Lincoln & Clark Parks
- Shelter Roof Replacement: Riverside Celebration & Island, as well as the Senior Center shelter



FORESTRY

- 38th year of being a Tree City USA recipient
- 6,005 publicly owned trees with 93 different species along Watertown's streets and park system
- 41 ash trees were injected in 2024 and 21 ash trees to be injected in 2025.
- Tree Planting Program-44 trees were planted in the boulevard by the forestry staff on a 50/50 cost share. This is a yearly program starting soon.
- Right Tree Right Spot-100 trees were given away to residents in 2024, free of charge.
- Public urban forest has an estimated \$11 million replacement value.
- Some tree eco benefits are: ability to collect 1.3 million gallons of run-off annually, as well as pollution removal and carbon sequestered storage.
- According to the WI DNR, Watertown is a disadvantaged community with areas that will need tree canopy attention soon.



AQUATICS

Section 8, Item F.

Aquatic Center Attendance: 22,195
Indoor Pool Attendance: 8742

Pass Breakdown

Combination: Youth - 1; Adult - 17; Senior - 8; Family - 58

Indoor Pool: Youth - 0; Adult - 10; Senior - 9; Family - 16

Outdoor Pool: Youth - 44; Adult - 19; Senior - 25; Family - 231



BENTZIN FAMILY TOWN SQUARE EVENTS

54 City hosted events, 6412 attendance

22 Reservations, 2464 attendance

Note: The Main Street bridge had a big impact on event attendance in 2024.

Water Street Closure Information

| Month | # Days Closed per month | # Labor Hours Involved | # Events during closure | # Total Events |
|---------------|-------------------------|------------------------|-------------------------|----------------|
| March | 0 | 0 | 0 | 2 |
| April | 0 | 0 | 0 | 0 |
| May | 3 | 2 | 1 | 2 |
| June | 11 | 10 | 5 | 14 |
| July | 5 | 6 | 5 | 19 |
| August | 6 | 6 | 5 | 17 |
| September | 5 | 6 | 3 | 11 |
| October | 2 | 2 | 1 | 7 |
| November | 2 | 2 | 1 | 1 |
| December | 3 | 2 | 1 | 3 |
| Totals | 37 | 36 | 22 | 76 |

*To summarize, we hosted 76 events in the square and closed the road 37 days out of 365 days.

ANNUAL REPORT
PAGE 7



SENIOR CENTER

Section 8, Item F.

New Members: 119

Total Members: 813

Rentals & Programming Sessions: 1615

Rental and Programming Attendance: 23,858

New Programs: Caregiver Euchre; Chair Massage; Memory Cafe



GRANTS, SPONSORSHIPS & DONATIONS

Bentzin Family Town Square Events: \$37,000

Aquatics: \$2,000

Recreation & Enrichment: \$5,990

Senior & Community Center: \$28,000

LOOKING AHEAD 2025

- **We aim to expand our youth and adult recreation programs by introducing new activities and improving access to existing ones. We will also focus on increasing community engagement through partnerships with local organizations.**
- **We look forward to welcoming back our "Final Splash Bash" at the outdoor pool where we will be airing Lilo & Stitch this year. We will also continue to expand program offerings among various age groups.**
- **We will concentrate on expanding our events and creating more opportunities for private sponsorships to bring fresh, unique experiences to downtown Watertown. From live music to themed markets and family fun, we're committed to enhancing our lineup and strengthening community connections.**
- **We plan to incorporate additional family engagement opportunities (family nights, events, etc.), as well as additional senior activities/programs and seasonal/holiday celebrations.**
- **We are committed to enhancing our playgrounds, making upgrades as funding becomes available. Additionally, we are actively shaping the future of our parks with the Parks and Open Spaces Plan and the Riverside Master Plan.**
- **Our Forestry team continues to expand Watertown's urban tree canopy through grant funding and dedicated tree-planting programs, ensuring a greener and more sustainable community for generations to come.**

PAYROLL SUMMARIES

For the Period of: 4/2/2025 4/15/2025

Section 10, Item A.

| Department | Employees FT PT | Regular Hours | Overtime Hours | Overtime Costs this Pay Period | Y-T-D Overtime Costs | Overtime Budget | Total Payroll |
|-----------------------|------------------------------|------------------|-------------------|--------------------------------------|----------------------------|--------------------|-------------------|
| Police | 53 1 | 4,110.00 | 136.25 | 7,805.64 | 55,937.21 | 183,000.00 | 159,390.93 |
| Fire | 29 1 | 3,188.00 | 214.75 | 9,341.51 | 76,841.56 | 170,000.00 | 97,686.05 |
| Municipal Court | 1 1 | 100.00 | - | - | - | - | 3,310.56 |
| Mayor | 2 - | 88.00 | - | - | - | - | 3,919.18 |
| Bldg. Inspection | 3 5 | 318.50 | - | - | - | - | 11,047.82 |
| Attorney | 2 1 | 220.00 | - | - | - | - | 7,929.00 |
| Finance | 6 47 | 1,162.00 | - | - | 1,391.64 | 1,500.00 | 23,050.60 |
| Media | 2 2 | 186.00 | - | - | - | - | 4,940.20 |
| Administration | 3 2 | 318.50 | - | - | - | - | 11,049.07 |
| Engineering | 5 2 | 437.25 | - | - | - | - | 13,012.55 |
| Health | 9 3 | 836.25 | - | - | - | 3,000.00 | 30,175.05 |
| Library | 7 13 | 978.50 | - | - | 31.07 | - | 23,734.05 |
| Municipal Building | 1 - | 80.00 | 0.50 | 18.13 | 199.40 | 1,546.00 | 1,951.73 |
| Solid Waste | 7 - | 560.00 | - | - | 563.78 | 3,000.00 | 14,447.91 |
| Street | 25 1 | 2,029.50 | 2.50 | 107.29 | 7,509.27 | 35,500.00 | 60,446.69 |
| Park | 8 - | 640.00 | - | - | 874.32 | 11,500.00 | 17,310.40 |
| Forestry | 2 - | 160.00 | - | - | - | - | 6,068.00 |
| Park/Rec Admin | 7 1 | 593.50 | - | - | 65.58 | 520.00 | 17,994.85 |
| Recreation and Pools | - 27 | 238.50 | - | - | - | 3,038.00 | 3,608.94 |
| Wastewater | 10 - | 800.00 | 8.50 | 362.25 | 4,629.69 | 19,000.00 | 25,427.10 |
| Water Dept. | 10 - | 800.00 | 7.75 | 300.64 | 1,721.41 | 23,501.00 | 28,613.35 |
| Crossing Guards | - 8 | 127.00 | - | - | - | - | 1,428.75 |
| Police Reserve | - 4 | 31.00 | - | - | - | - | 367.86 |
| Alderpersons (2nd PR) | - 11 | 11.00 | - | - | - | - | 4,802.57 |
| TOTALS | 192 FT 130 PT | 18,013.50 | 370.25 | 17,935.46 | 149,764.93 | 455,105.00 | 571,713.21 |

**ORDINANCE TO
AMEND CHAPTER 550
OFFICIAL ZONING MAP OF THE CITY OF WATERTOWN**

**SPONSOR: MAYOR STOCKS
FROM: PLAN COMMISSION WITH POSITIVE RECOMMENDATION**

THE COMMON COUNCIL OF THE CITY OF WATERTOWN DOES ORDAIN AS FOLLOWS:

SECTION 1. The following described property, City of Watertown, Jefferson County, Wisconsin is hereby altered and changed from a General Business (GB) Zoning District to Central Business (CB) Zoning District classifications as follows (Exhibit A):

A part of Block 52, according to the map or plat of the Village (now City) of Watertown, Jefferson County, Wisconsin, on the East side of the Rock River, as laid out by Luther A. Cole et al., surveyed by Milo Jones in May 1847, and recorded, bounded and described as follows, to-wit:

Commencing at the Northeast corner of said Block 52, thence South 83° 10' West, along the North line of said Block, 101.04 feet to a point; thence South 1° 25' West, to a point on the South line of said Block 52, 100 feet West to the Southeast corner thereof; thence East along the South line of said Block, 100 feet to said Southeast corner of Block 52; thence North 1° 25' East, along the East line of said Block, 79.80 feet to the point of beginning.

AND

A part of Block 52 according to the map or plat of the Village (now City) of Watertown, on the East side of Rock River, as laid out by Luther A. Cole, et al., surveyed by Milo Jones in May, 1847, and recorded, bounded and described as follows, to-wit: Commencing at the Northeast corner of said Block 52; thence South 83° 10' West, along the North line of said block, 101.04 feet to the place of beginning; thence continuing South 83° 10' West, along the North line of said Block, 238.41 feet to a meander line on the East bank of Rock River; thence South 9° 45' East, along said meander line, 27.72 feet to an iron bar meander post; thence North 83° 10' East, 105.77 feet; thence South 1° 25' West, 20.60 feet to the South line of said Block 52; thence North 89° 30' East, along the South line of said Block, 128 feet; thence North 1° 25' East, 66.10 feet to the point of beginning, including all lands lying between the meander line and the East shore of Rock River.

AND

A part of Block 52, according to the map or plat of the Village (now City) of Watertown, on the East side of Rock River, as laid out by Luther A. Cole, et al., surveyed by Milo Jones in May, 1847 and recorded, bounded as follows: Commencing in the South line of said Block 52, at a point 228 feet West from the Southeast corner of the same; thence running North and parallel with the East line of said Block to the North line thereof; thence West along said North line to Rock River; thence South along said River to the South line of said Block; thence East along said South line to the place of beginning.

AND

Lot 1 of Certified Survey Map No. 2469, recorded in the office of the Register of Deeds for Jefferson County, Wisconsin, on May 6, 1991, in Volume 9 of Certified Survey Maps, on page 40, as Document No. 872842, being part of Cole Street adjacent to Block 52 of the Original Plat of Watertown East-side, in the City of Watertown, Jefferson County, Wisconsin.(100 E. Division Street; Parcel No. 291-0815-0412-029)

SECTION 2. The following described property, City of Watertown, Dodge County, Wisconsin is hereby altered and changed from a General Business (GB) Zoning District to Central Business (CB) Zoning District classifications as follows (Exhibit A):

A part of the Southwest 1/4 of Southeast 1/4 of Section 33, Town 9 North, Range 15 East, City of Watertown, Dodge County, Wisconsin being more particularly described as follows: Commencing at the Southeast corner of said Section 33; thence N.89° 19'22"W. along south line of the NE 1/4 of said Section 33, 2352.59 feet; thence N.0°59'22"E., 8.11 feet to the Point of Beginning; thence continuing N.0°59'22"E., 50.00 feet to the southeast corner of Lot 1 of Certified Survey Map No. 1380 and the north right-of-way line of E. Division St.; thence N.88°46'45"W. along the south line of Lot 1 and Lot 2 of said Certified Survey Map No. 1380 and said north right-of-way line of E. Division St., 80.74 feet; thence S.1 ° 13'15"W., 50.00 feet to the south right-of-way line of E. Division St.; thence S.88°46'45"E. along said south right-of-way line of E. Division St., 80.94 feet to the Point of Beginning. Said parcel contains 4,042 square feet or 0.093 acres more or less. (Parcel No. 291-0915-3343-053)

SECTION 3. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed.

SECTION 4. This ordinance shall take effect and be in force the day after its passage and publication.

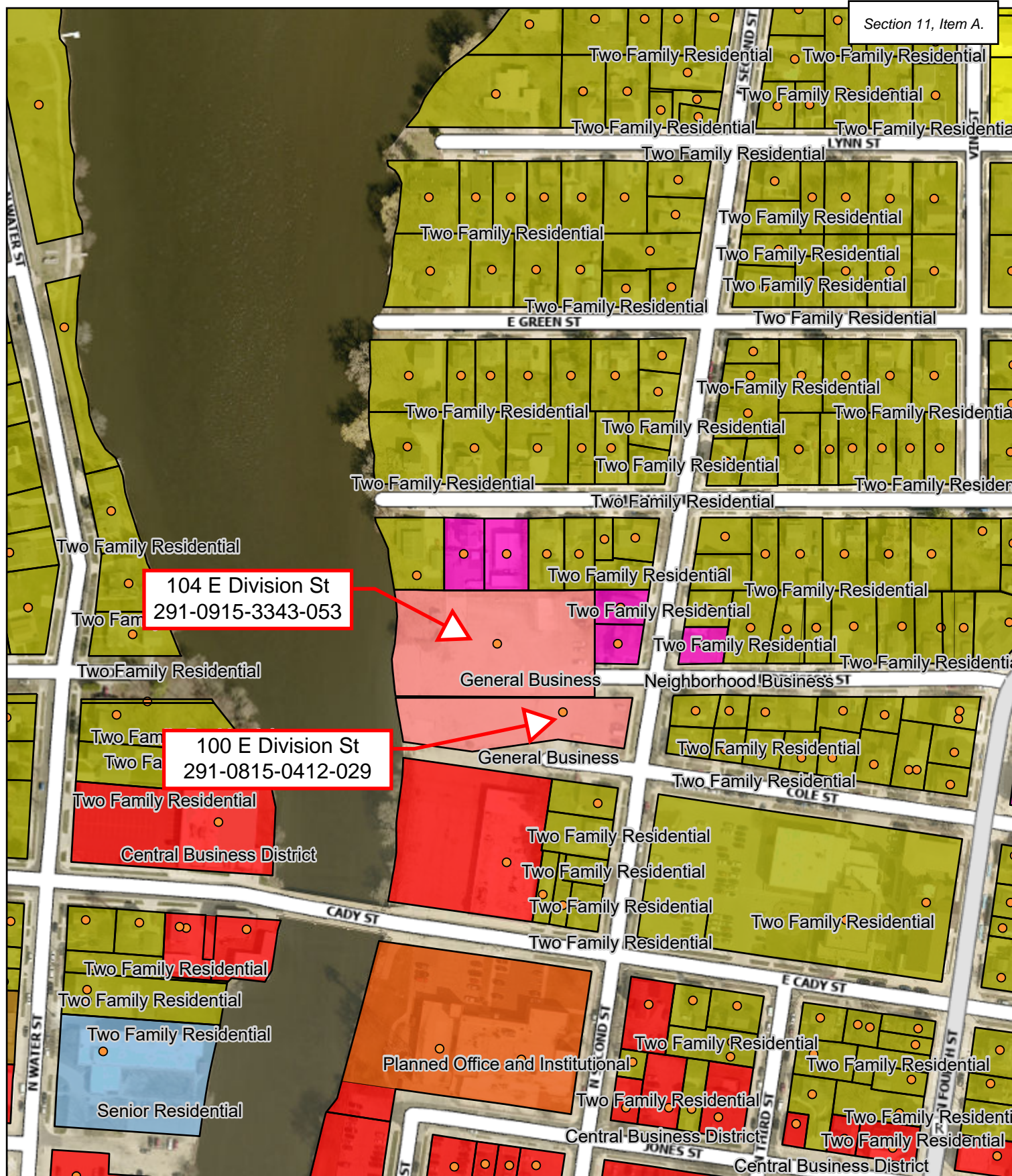
| | | | | |
|--------------|-------------|----|--------------|----|
| DATE: | May 6, 2025 | | May 20, 2025 | |
| READING: | 1ST | | 2ND | |
| | YES | NO | YES | NO |
| DAVIS | | | | |
| LAMPE | | | | |
| BERG | | | | |
| BARTZ | | | | |
| BLANKE | | | | |
| SMITH | | | | |
| ARNETT | | | | |
| WETZEL | | | | |
| MOLDENHAUER | | | | |
| MAYOR STOCKS | | | | |
| TOTAL | | | | |

ADOPTED May 20, 2025

CITY CLERK

APPROVED May 20, 2025

MAYOR



| | | | |
|-----------------------------|----------------------------------|---------------------------|--------------------|
| City Boundary | Multi-Family Residential-8 | Neighborhood Business | Heavy Industrial |
| Parcel Boundary | Multi-Family Residential-10 | Planned Business | Conditional Use |
| Address Points | Senior Residential | General Business | Multiple Zoning |
| Base Zoning | | | |
| Single-Family Residential-4 | Planned Office And Institutional | Central Business District | Unknown |
| Two-Family Residential-6 | Neighborhood Office | Planned Industrial | General Industrial |

**AN ORDINANCE
TO AMEND CHAPTER 550: ZONING CODE, THROUGH THE AMENDMENTS OF
LANGUAGE TO SECTIONS §550-15, §550-34B(2)(K), and §550-49G**

**SPONSOR: MAYOR STOCKS, CHAIR
FROM: PLAN COMMISSION WITH POSITIVE RECOMMENDATION**

THE COMMON COUNCIL OF THE CITY OF WATERTOWN DOES ORDAIN AS
FOLLOWS:

SECTION 1. Section § 550-15 is hereby amended to remove the definition of Central Business Apartments as follows:

* * *

~~CENTRAL BUSINESS APARTMENTS~~
~~See § 550-49G.~~
~~[Added 6-1-2021 by Ord. No. 21-23]~~

* * *

SECTION 2. Section § 550-34B(2)(K) is hereby amended to read:

* * *

§ 550-34B(2) Central Business (CB) District - Principal Land Uses Permitted as Conditional Use

(2) Principal land uses permitted as conditional use (per § 550-45B):

- (a) Clear-cutting.
- (b) Indoor institutional.
- (c) Outdoor institutional.
- (d) Institutional residential.
- (e) In-vehicle sales or service.
- (f) Indoor commercial entertainment.
- (g) Outdoor commercial entertainment.
- (h) Commercial indoor lodging.
- (i) Bed-and-breakfast establishments.
- (j) Group day-care center (nine or more children).[1]

[1] Editor's Note: Former Subsection B(2)(k), Boardinghouse, which immediately followed, was repealed 6-19-2018 by Ord. No. 18-4.

~~(k) Central business apartments (greater than 12 dwelling units).~~
~~[Added 6-1-2021 by Ord. No. 21-24]~~

SECTION 3. Section § 550-49G is hereby repealed.

SECTION 4. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed.

SECTION 5. This ordinance shall take effect and be in force the day after its passage and publication.

| | | | | |
|--------------|-------------|----|--------------|----|
| DATE: | May 6, 2025 | | May 20, 2025 | |
| READING: | 1ST | | 2ND | |
| | YES | NO | YES | NO |
| DAVIS | | | | |
| LAMPE | | | | |
| BERG | | | | |
| BARTZ | | | | |
| BLANKE | | | | |
| SMITH | | | | |
| ARNETT | | | | |
| WETZEL | | | | |
| MOLDENHAUER | | | | |
| MAYOR STOCKS | | | | |
| TOTAL | | | | |

ADOPTED May 20, 2025

CITY CLERK

APPROVED May 20, 2025

MAYOR

RESOLUTION

HONORING MAYOR EMILY MCFARLAND FOR EXEMPLARY SERVICE
TO THE CITY OF WATERTOWN

SPONSOR: MAYOR ROBERT STOCKS

WHEREAS, Mayor Emily McFarland has faithfully served the City of Watertown with dedication, integrity, and leadership throughout her terms as Mayor, and,

WHEREAS, she has served the citizens of Watertown for 11+ years, serving on the Watertown Common Council since August 16, 2013, and then served as Mayor since April 16, 2019; and,

WHEREAS, under her leadership the city has achieved significant milestones, including development, infrastructure improvements, public safety initiatives, community programs, and economic growth; and,

WHEREAS, Mayor McFarland has been a steadfast advocate for the residents of Watertown, fostering community engagement, promoting economic development, and enhancing the quality of life for all citizens; and,

WHEREAS, she has worked tirelessly with city officials, community organizations, and businesses to ensure the continued progress and prosperity of Watertown; and,

WHEREAS, as she concludes her term, it is fitting that the City of Watertown formally recognizes and expresses gratitude for her service and contributions; and,

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF WATERTOWN, WISCONSIN:

That the Common Council of the City of Watertown extends sincere appreciation and recognition to Mayor Emily McFarland for her outstanding leadership and unwavering commitment to the city and wishes her many happy and rewarding years ahead.

| | YES | NO |
|--------------|-----|----|
| DAVIS | | |
| LAMPE | | |
| BERG | | |
| BARTZ | | |
| BLANKE | | |
| SMITH | | |
| ARNETT | | |
| WETZEL | | |
| MOLDENHAUER | | |
| MAYOR STOCKS | | |
| TOTAL | | |

ADOPTED May 6, 2025

CITY CLERK

APPROVED May 6, 2025

MAYOR

**RESOLUTION TO
UPDATE LICENSE FEE SCHEDULE WATERTOWN DEPARTMENT OF PUBLIC HEALTH**

**SPONSOR: ALD DANA DAVIS AND ALD FRED SMITH
FROM: WATERTOWN BOARD OF HEALTH**

WHEREAS, Watertown Department of Public Health is an agent of Wisconsin Department of Agriculture Trade and Consumer Protection (DATCP) to conduct inspections and licensing of retail food, lodging, and recreational establishments; and,

WHEREAS, as an agent of DATCP, our local fees are directly impacted by contractual requirements set forth by DATCP; and,

WHEREAS, at the end of each license year, our department is required to reimburse DATCP a defined percentage of each license fee issued during the license year July 1st through June 30th. The reimbursement fee was previously set at 12% of each license issued. DATCP recently updated the annual reimbursement schedule for 07/01/2025 to 13% through 06/30/2028 to 15%; and,

WHEREAS, after internal time and fiscal analysis, it was decided that we would no longer continue our agent contract with the Department of Professional Services for body art licensing and inspection. The following fee schedule has now been updated to remove those license categories.

NOW, THEREFORE, BE RESOLVED BY THE COMMON COUNCIL OF THE CITY OF WATERTOWN, WISCONSIN:

That the proper City Officials be and are hereby authorized to approve the Environmental Health Fee Schedule increasing the percentage reimbursed to DATCP from 12% to 15% and removing the Tattoo and Body Piercing categories.

That this Resolution shall be in full force and effect upon its passage and adoption.

| | <i>YES</i> | <i>NO</i> |
|--------------|------------|-----------|
| DAVIS | | |
| LAMPE | | |
| BERG | | |
| BARTZ | | |
| BLANKE | | |
| SMITH | | |
| ARNETT | | |
| WETZEL | | |
| MOLDENHAUER | | |
| MAYOR STOCKS | | |
| TOTAL | | |

ADOPTED May 6, 2025

CITY CLERK

APPROVED May 6, 2025

MAYOR

Environmental Health Fee Schedule

Wording in red font are updates to names of categories or additional categories found in the Wisconsin Food Code
Fees highlighted in yellow indicate proposed change

| Type | Current | Current Permit | | Proposed Permit Fee Beginning 7/1/2025 |
|---|----------|----------------|--------------|--|
| | 2020 | 2020 + 12% | Fee 2020+15% | |
| 1. Retail Food Establishments - Serving Meals (includes mobile retail food establishment - serving meals) | | | | |
| (a)Retail Food Serving Meals - Prepackaged TCS | | | | |
| 1. License Fee | \$110.00 | \$123.20 | \$124.00 | \$126.50 |
| 2. Pre-inspection Fee For New Buildings or Change of Use | \$134.00 | | | |
| Pre-inspection Fee for Change of Owner | \$100.00 | | | |
| 3. Re-inspection Fee | \$175.00 | | | |
| 4. Re-inspection 2 Fee | \$175.00 | | | |
| 5. Late Fee | \$21.00 | | | |
| (b)Retail Food Serving Meals - Simple | | | | |
| 1. License Fee | \$240.00 | \$268.80 | \$269.00 | \$276.00 |
| 2. Pre-inspection Fee For New Buildings or Change of Use | \$332.00 | | | |
| Pre-inspection Fee for Change of Owner | \$249.00 | | | |
| 3. Re-inspection Fee | \$175.00 | | | |
| 4. Re-inspection 2 Fee | \$326.00 | | | |
| 5. Late Fee | \$46.00 | | | |
| (c) Retail Food Serving Meals - Moderate | | | | |
| 1. License Fee | \$345.00 | \$386.40 | \$387.00 | \$396.75 |
| 2. Pre-inspection Fee For New Buildings or Change of Use | \$488.00 | | | |
| Pre-inspection Fee for Change of Owner | \$366.00 | | | |
| 3. Re-inspection Fee | \$175.00 | | | |
| 4. Re-inspection 2 Fee | \$479.00 | | | |
| 5. Late Fee | \$66.00 | | | |
| (d) Retail Food Serving Meals - Complex | | | | |
| 1. License Fee | \$564.00 | \$631.68 | \$632.00 | \$648.60 |
| 2. Pre-inspection Fee For New Buildings or Change of Use | \$798.00 | | | |
| Pre-inspection Fee for Change of Owner | \$598.00 | | | |
| 3. Re-inspection Fee | \$175.00 | | | |
| 4. Re-inspection 2 Fee | \$785.00 | | | |
| 5. Late Fee | \$108.00 | | | |
| (e) Mobile Retail Food Establishment Base - No Food Preparation or Processing Activities | | | | |
| 1. License Fee | \$45.00 | \$50.40 | \$51.00 | \$51.75 |
| 2. Pre-inspection Fee For New Buildings or Change of Use | \$0.00 | | | |
| Pre-inspection Fee for Change of Owner | \$0.00 | | | |
| 3. Re-inspection Fee | \$45.00 | | | |
| 4. Re-inspection 2 Fee | \$45.00 | | | |
| 5. Late Fee | \$9.00 | | | |
| (f) Transient Retail Food - TCS | | | | |
| 1. License Fee | \$178.00 | \$199.36 | \$200.00 | \$204.70 |
| (g) Transient Retail Food - Non-TCS | | | | |
| 1. License Fee | \$70.00 | \$78.40 | \$80.00 | \$80.50 |
| (h) Transient Retail Food - Prepackaged TCS | | | | |
| 1. License Fee | \$45.00 | \$50.40 | \$50.00 | \$51.75 |
| 2. Bed and Breakfast | | | | |
| 1. License Fee | \$115.00 | \$128.80 | \$129.00 | \$132.25 |
| 2. Pre-inspection Fee For New Buildings or Change of Use | \$306.00 | | | |
| Pre-inspection Fee for Change of Owner | \$229.00 | | | |
| 3. Re-inspection Fee | \$200.00 | | | |
| 4. Re-inspection 2 Fee | \$200.00 | | | |
| 5. Late Fee | \$85.00 | | | |
| 3. Hotel/Motel/Tourist Rooming House | | | | |
| (a) Hotel/Motel 05-30 Sleeping Rooms | | | | |
| 1. License Fee | \$215.00 | \$240.80 | \$241.00 | \$247.25 |
| 2. Pre-inspection Fee For New Buildings or Change of Use | \$489.00 | | | |

| Type | Current | | Current Permit | | Proposed Permit Fee Beginning 7/1/2025 |
|--|------------|------------|----------------|----------|--|
| | 2020 | 2020 + 12% | Fee | 2020+15% | |
| Pre-inspection Fee for Change of Owner | \$366.00 | | | | |
| 3. Re-inspection Fee | \$200.00 | | | | |
| 4. Re-inspection 2 Fee | \$295.00 | | | | |
| 5. Late Fee | \$85.00 | | | | |
| | | | | | |
| (b) Hotel/Motel 31-99 Sleeping Rooms | | | | | \$337.00 |
| 1. License Fee | \$293.00 | \$328.16 | \$329.00 | \$336.95 | |
| 2. Pre-inspection Fee For New Buildings or Change of Use | \$678.00 | | | | |
| Pre-inspection Fee for Change of Owner | \$508.00 | | | | |
| 3. Re-inspection Fee | \$200.00 | | | | |
| 4. Re-inspection 2 Fee | \$408.00 | | | | |
| 5. Late Fee | \$85.00 | | | | |
| | | | | | |
| (c) Hotel/Motel 100 – 199 Sleeping Rooms | | | | | |
| 1. License Fee | \$372.00 | \$416.64 | \$417.00 | \$427.80 | \$428.00 |
| 2. Pre-inspection Fee For New Buildings or Change of Use | \$810.00 | | | | |
| Pre-inspection Fee for Change of Owner | \$607.00 | | | | |
| 3. Re-inspection Fee | \$200.00 | | | | |
| 4. Re-inspection 2 Fee | \$515.00 | | | | |
| 5. Late Fee | \$85.00 | | | | |
| | | | | | |
| (d) Hotel/Motel 200 or more Sleeping Rooms | | | | | |
| 1. License Fee | \$512.00 | \$573.44 | \$574.00 | \$588.80 | \$589.00 |
| 2. Pre-inspection Fee For New Buildings or Change of Use | \$1,208.00 | | | | |
| Pre-inspection Fee for Change of Owner | \$906.00 | | | | |
| 3. Re-inspection Fee | \$200.00 | | | | |
| 4. Re-inspection 2 Fee | \$714.00 | | | | |
| 5. Late Fee | \$85.00 | | | | |
| | | | | | |
| (e) Tourist Rooming House (1-4 rooms) | | | | | |
| 1. License Fee | \$115.00 | \$128.80 | \$129.00 | \$132.25 | \$133.00 |
| 2. Pre-inspection Fee For New Buildings or Change of Use | \$306.00 | | | | |
| Pre-inspection Fee for Change of Owner | \$229.00 | | | | |
| 3. Re-inspection Fee | \$200.00 | | | | |
| 4. Re-inspection 2 Fee | \$200.00 | | | | |
| 5. Late Fee | \$85.00 | | | | |
| | | | | | |
| 5. Campground | | | | | |
| | | | | | |
| (a) Campgrounds (1-25 sites) | | | | | |
| 1. License Fee | \$183.00 | \$204.96 | \$205.00 | \$210.45 | \$211.00 |
| 2. Pre-inspection Fee For New Buildings or Change of Use | \$387.00 | | | | |
| Pre-inspection Fee for Change of Owner | \$290.00 | | | | |
| 3. Re-inspection Fee | \$200.00 | | | | |
| 4. Re-inspection 2 Fee | \$244.00 | | | | |
| 5. Late Fee | \$85.00 | | | | |
| | | | | | |
| (b) Campground (26-50 sites) | | | | | |
| 1. License Fee | \$262.00 | \$293.44 | \$294.00 | \$301.30 | \$302.00 |
| 2. Pre-inspection Fee For New Buildings or Change of Use | \$576.00 | | | | |
| Pre-inspection Fee for Change of Owner | \$432.00 | | | | |
| 3. Re-inspection Fee | \$200.00 | | | | |
| 4. Re-inspection 2 Fee | \$357.00 | | | | |
| 5. Late Fee | \$85.00 | | | | |
| | | | | | |
| (c) Campground (51-100 sites) | | | | | |
| 1. License Fee | \$319.00 | \$357.28 | \$358.00 | \$366.85 | \$367.00 |
| 2. Pre-inspection Fee For New Buildings or Change of Use | \$714.00 | | | | |
| Pre-inspection Fee for Change of Owner | \$535.00 | | | | |
| 3. Re-inspection Fee | \$200.00 | | | | |
| 4. Re-inspection 2 Fee | \$433.00 | | | | |
| 5. Late Fee | \$85.00 | | | | |
| | | | | | |
| (d) Campground (101 - 199 sites) | | | | | |
| 1. License Fee | \$372.00 | \$416.64 | \$417.00 | \$427.80 | \$428.00 |
| 2. Pre-inspection Fee For New Buildings or Change of Use | \$846.00 | | | | |
| Pre-inspection Fee for Change of Owner | \$634.00 | | | | |
| 3. Re-inspection Fee | \$200.00 | | | | |
| 4. Re-inspection 2 Fee | \$510.00 | | | | |
| 5. Late Fee | \$85.00 | | | | |

| Type | Current | Current Permit | | | Proposed Permit |
|---|------------|----------------|------------|------------|------------------------|
| | 2020 | 2020 + 12% | Fee | 2020+15% | Fee Beginning 7/1/2025 |
| (e) Campground (200 or more sites) | | | | | |
| 1. License Fee | \$429.00 | \$480.48 | \$481.00 | \$493.35 | \$494.00 |
| 2. Pre-inspection Fee For New Buildings or Change of Use | \$984.00 | | | | |
| Pre-inspection Fee for Change of Owner | \$738.00 | | | | |
| 3. Re-inspection Fee | \$200.00 | | | | |
| 4. Re-inspection 2 Fee | \$591.00 | | | | |
| 5. Late Fee | \$85.00 | | | | |
| Recreational/Education Camps- Simple | | | | | |
| 1. License Fee | \$510.00 | \$571.20 | \$572.00 | \$586.50 | \$587.00 |
| 2. Pre-inspection Fee For New Buildings or Change of Use | \$1,020.00 | | | | |
| Pre-inspection Fee for Change of Owner | | | | | |
| 3. Re-inspection Fee | \$200.00 | | | | |
| 4. Re-inspection 2 Fee | \$300.00 | | | | |
| 5. Late Fee | \$102.00 | | | | |
| Recreational/Education Camps - Simple w/ Hospitality | | | | | |
| 1. License Fee | \$562.00 | \$629.44 | \$630.00 | \$646.30 | \$647.00 |
| 2. Pre-inspection Fee For New Buildings or Change of Use | \$1,124.00 | | | | |
| Pre-inspection Fee for Change of Owner | | | | | |
| 3. Re-inspection Fee | \$200.00 | | | | |
| 4. Re-inspection 2 Fee | \$300.00 | | | | |
| 5. Late Fee | \$112.00 | | | | |
| Recreational/Education Camps- Moderate | | | | | |
| 1. License Fee | \$555.00 | \$621.60 | \$622.00 | \$638.25 | \$639.00 |
| 2. Pre-inspection Fee For New Buildings or Change of Use | \$1,110.00 | | | | |
| Pre-inspection Fee for Change of Owner | | | | | |
| 3. Re-inspection Fee | \$200.00 | | | | |
| 4. Re-inspection 2 Fee | \$300.00 | | | | |
| 5. Late Fee | \$111.00 | | | | |
| Recreational/Education Camps - Moderate w/ Hospitality | | | | | |
| 1. License Fee | \$661.00 | \$740.32 | \$741.00 | \$760.15 | \$761.00 |
| 2. Pre-inspection Fee For New Buildings or Change of Use | \$1,322.00 | | | | |
| Pre-inspection Fee for Change of Owner | | | | | |
| 3. Re-inspection Fee | \$200.00 | | | | |
| 4. Re-inspection 2 Fee | \$300.00 | | | | |
| 5. Late Fee | \$132.00 | | | | |
| Recreational/Education Camps- Complex | | | | | |
| 1. License Fee | \$593.00 | \$664.16 | \$665.00 | \$681.95 | \$682.00 |
| 2. Pre-inspection Fee For New Buildings or Change of Use | \$1,186.00 | | | | |
| Pre-inspection Fee for Change of Owner | | | | | |
| 3. Re-inspection Fee | \$200.00 | | | | |
| 4. Re-inspection 2 Fee | \$300.00 | | | | |
| 5. Late Fee | \$119.00 | | | | |
| Recreational/Education Camps - Complex w/ Hospitality | | | | | |
| 1. License Fee | \$744.00 | \$833.28 | \$834.00 | \$855.60 | \$856.00 |
| 2. Pre-inspection Fee For New Buildings or Change of Use | \$1,488.00 | | | | |
| Pre-inspection Fee for Change of Owner | | | | | |
| 3. Re-inspection Fee | \$200.00 | | | | |
| 4. Re-inspection 2 Fee | \$300.00 | | | | |
| 5. Late Fee | \$149.00 | | | | |
| 6. School Inspections (no state reimbursement, not a license) | | | | | |
| (a) Full Service Kitchen | \$460.00 | | \$460.00 | | |
| (b) Full Service Pre-Inspection Fee | | | | | |
| (c) Satellite Kitchen | \$157.00 | | \$157.00 | | |
| (d) Satellite Kitchen pre-Inspection | | | | | |
| 7. Retail Food Establishments - Not Serving Meals (includes mobile retail food establishment - not serving meals) | | | | | |
| (a) Retail Food Not Serving Meal - Complex | | | | | |
| 1. License Fee | \$1,003.00 | \$1,123.36 | \$1,124.00 | \$1,153.45 | \$1,154.00 |

| Type | Current | | Current Permit | | Proposed Permit Fee Beginning 7/1/2025 |
|---|---------------------|---------------------|---------------------|----------|--|
| | 2020 | 2020 + 12% | Fee | 2020+15% | |
| 2. Pre-inspection Fee For New Buildings or Change of Use | \$1,020.00 | | | | |
| Pre-inspection Fee for Change of Owner | \$765.00 | | | | |
| 3. Re-inspection Fee | \$175.00 | | | | |
| 4. Re-inspection 2 Fee | \$459.00 | | | | |
| 5. Late Fee | \$137.00 | | | | |
| (b) Retail Food Not Serving Meals - Moderate | | | | | \$447.00 |
| 1. License Fee | \$388.00 | \$434.56 | \$435.00 | \$446.20 | |
| 2. Pre-inspection Fee For New Buildings or Change of Use | \$408.00 | | | | |
| Pre-inspection Fee for Change of Owner | \$306.00 | | | | |
| 3. Re-inspection Fee | \$175.00 | | | | |
| 4. Re-inspection 2 Fee | \$193.00 | | | | \$320.00 |
| 5. Late Fee | \$53.00 | | | | |
| (c) Retail Food Not Serving Meals - Simple-TCS | | | | | |
| 1. License Fee | \$278.00 | \$311.36 | \$312.00 | \$319.70 | |
| 2. Pre-inspection Fee For New Buildings or Change of Use | \$306.00 | | | | |
| Pre-inspection Fee for Change of Owner | \$229.00 | | | | |
| 3. Re-inspection Fee | \$175.00 | | | | \$102.00 |
| 4. Re-inspection 2 Fee | \$193.00 | | | | |
| 5. Late Fee | \$38.00 | | | | |
| (d) Retail Food Not Serving Meals - Simple - Non-TCS | | | | | |
| 1. License Fee | \$88.00 | \$98.56 | \$99.00 | \$101.20 | |
| 2. Pre-inspection Fee For New Buildings or Change of Use | \$91.00 | | | | \$55.00 |
| Pre-inspection Fee for Change of Owner | \$68.00 | | | | |
| 3. Re-inspection Fee | \$175.00 | | | | |
| 4. Re-inspection 2 Fee | \$175.00 | | | | |
| 5. Late Fee | \$12.00 | | | | |
| (e) Retail Food Not Serving Meals - Prepackaged TCS | | | | | \$52.00 |
| 1. License Fee | \$47.00 | \$52.64 | \$53.00 | \$54.05 | |
| 2. Pre-inspection Fee For New Buildings or Change of Use | \$0.00 | | | | |
| Pre-inspection Fee for Change of Owner | \$0.00 | | | | |
| 3. Re-inspection Fee | \$175.00 | | | | |
| 4. Re-inspection 2 Fee | \$175.00 | | | | \$46.00 |
| 5. Late Fee | \$9.00 | | | | |
| (f) Mobile Retail Food Establishment Base - No Food Preparation or Processing Activities | | | | | |
| 1. License Fee | \$45.00 | \$50.40 | \$51.00 | \$51.75 | |
| 2. Pre-Inspection Fee For New Buildings or Change of Use | \$0.00 | | | | |
| Pre-Inspection Fee for Change of Owner | \$0.00 | | | | \$69.00 |
| 3. Re-Inspection Fee | \$45.00 | | | | |
| 4. Re-Inspection 2 Fee | \$45.00 | | | | |
| 5. Late Fee | \$9.00 | | | | |
| (g) Micro Markets - Single Location | | | | | |
| 1. License Fee | \$40.00 | \$44.80 | \$45.00 | \$46.00 | |
| 2. Late Fee | \$85.00 | | | | |
| (h) Micro Markets - Multiple Locations (on the same premises) | | | | | |
| 1. License Fee | \$60.00 | \$67.92 | \$68.00 | \$69.00 | |
| 2. Late Fee | \$12.00 | | | | |
| (i) Inspection fee for mobile retail food stands (no state reimbursement, not a license) | \$50.00 | | \$20.00 | | |
| | | | | | |
| 8- Tattoo and Body Piercing | | | | | |
| (a) Tattoo or body piercing establishment | | | | | |
| 1- License Fee | \$141.00 | \$157.92 | \$158.00 | | |
| 2- Pre-inspection Fee For New Buildings or Change of Use | \$260.00 | | | | |
| Pre-inspection Fee for Change of Owner | \$195.00 | | | | |
| 3- Re-inspection Fee | \$100.00 | | | | |
| 4- Re-inspection 2 Fee | \$100.00 | | | | |
| 5- Late Fee | \$85.00 | | | | |
| (b) Combined tattoo and body piercing establishment | | | | | |
| 1- License Fee | \$230.00 | \$257.60 | \$258.00 | | |

| Type | Current | | Current Permit | | Proposed Permit Fee Beginning 7/1/2025 |
|--|----------|------------|----------------|----------|--|
| | 2020 | 2020 + 12% | Fee | 2020+15% | |
| 2. Pre-inspection Fee For New Buildings or Change of Use | \$408.00 | | | | |
| Pre-inspection Fee for Change of Owner | \$306.00 | | | | |
| 3. Re-inspection Fee | \$100.00 | | | | |
| 4. Re-inspection 2 Fee | \$100.00 | | | | |
| 5. Late Fee | \$85.00 | | | | |
| (c) Temporary License | \$105.00 | | \$115.00 | | |
| | | | | | |
| | | | | | |
| | | | | | |
| 8. Recreational Water | | | | | |
| Simple Pool | | | | | |
| 1. License Fee | \$208.00 | \$232.96 | \$232.00 | \$239.20 | \$240.00 |
| 2. Pre-inspection Fee For New Buildings or Change of Use | \$208.00 | | | | |
| Pre-inspection Fee for Change of Owner | | | | | |
| 3. Re-inspection fee | \$100.00 | | | | |
| 4. Re-inspection 2 Fee | \$150.00 | | | | |
| 5. Late Fee | \$42.00 | | | | |
| | | | | | |
| Simple Pool w/ features | | | | | |
| 1. License Fee | \$345.00 | \$386.40 | \$387.00 | \$396.75 | \$397.00 |
| 2. Pre-inspection Fee For New Buildings or Change of Use | \$345.00 | | | | |
| Pre-inspection Fee for Change of Owner | | | | | |
| 3. Re-inspection fee | \$100.00 | | | | |
| 4. Re-inspection 2 Fee | \$150.00 | | | | |
| 5. Late Fee | \$69.00 | | | | |
| | | | | | |
| Moderate Pool | | | | | |
| 1. License Fee | \$312.00 | \$349.44 | \$350.00 | \$358.80 | \$359.00 |
| 2. Pre-inspection Fee For New Buildings or Change of Use | \$312.00 | | | | |
| Pre-inspection Fee for Change of Owner | | | | | |
| 3. Re-inspection fee | \$100.00 | | | | |
| 4. Re-inspection 2 Fee | \$150.00 | | | | |
| 5. Late Fee | \$62.00 | | | | |
| | | | | | |
| Moderate Pool w/ features | | | | | |
| 1. License Fee | \$450.00 | \$504.00 | \$505.00 | \$517.50 | \$518.00 |
| 2. Pre-inspection Fee For New Buildings or Change of Use | \$450.00 | | | | |
| Pre-inspection Fee for Change of Owner | | | | | |
| 3. Re-inspection fee | \$100.00 | | | | |
| 4. Re-inspection 2 Fee | \$150.00 | | | | |
| 5. Late Fee | \$90.00 | | | | |
| | | | | | |
| Complex Pool | | | | | |
| 1. License Fee | \$390.00 | \$436.80 | \$437.00 | \$448.50 | \$449.00 |
| 2. Pre-inspection Fee For New Buildings or Change of Use | \$390.00 | | | | |
| Pre-inspection Fee for Change of Owner | | | | | |
| 3. Re-inspection fee | \$100.00 | | | | |
| 4. Re-inspection 2 Fee | \$150.00 | | | | |
| 5. Late Fee | \$78.00 | | | | |
| | | | | | |
| Complex Pool w/ features | | | | | |
| 1. License Fee | \$527.00 | \$590.24 | \$591.00 | \$606.05 | \$607.00 |
| 2. Pre-inspection Fee For New Buildings or Change of Use | \$527.00 | | | | |
| Pre-inspection Fee for Change of Owner | | | | | |
| 3. Re-inspection fee | \$100.00 | | | | |
| 4. Re-inspection 2 Fee | \$150.00 | | | | |
| 5. Late Fee | \$78.00 | | | | |

RESOLUTION TO AWARD
PLAZA PHASE II – ADA CONCRETE RAMP IMPROVEMENTS PROJECT
#10-25

SPONSOR: ALDERPERSON ARNETT
FROM: PUBLIC WORKS COMMISSION

WHEREAS, the following sealed bids were received for the Plaza Phase II – ADA Concrete Ramp Improvements Contract; and,

| CONTRACTOR | ALTERNATE BID A | ALTERNATE BID B | ALTERNATE BID C |
|---|--------------------|---------------------|--------------------|
| Maas Brothers Construction Co., Inc. | \$154,370.00 | \$145,170.00 | \$138,470.00 |
| VJS Construction Services, Inc. | \$157,417.00 | \$174,054.00 | \$162,907.00 |
| LaLonde Contractors, Inc. | \$216,034.03 | \$258,148.08 | \$218,372.37 |

WHEREAS, Maas Brothers Construction Co., Inc. was the lowest responsive & responsible bidder and accepting the bid received from Maas Brothers Construction Co., Inc. appears to be in the best interest of the City of Watertown, and,

NOW, THEREFORE, BE IT RESOLVED that the Common Council of the City of Watertown that the proper City Officials be and are hereby authorized to enter into an agreement for the Plaza Phase II – ADA Concrete Ramp Improvements Contract with Maas Brothers Construction Co., Inc., Watertown, Wisconsin for Alternate Bid B for the Total Amount: \$145,170.00. Said money is to be taken out of the Seawall Reserve Account #05-58-11-41, \$145,170.00.

| | | |
|--------------|-----|----|
| DATE: | YES | NO |
| DAVIS | | |
| LAMPE | | |
| BERG | | |
| BARTZ | | |
| BLANKE | | |
| SMITH | | |
| ARNETT | | |
| WETZEL | | |
| MOLDENHAUER | | |
| MAYOR STOCKS | | |
| TOTAL | | |

ADOPTED May 6, 2025

CITY CLERK

APPROVED May 6, 2025

MAYOR

**FINAL RESOLUTION
TO DISCONTINUE A PORTION OF PUBLIC WAY AT COLE STREET,
CITY OF WATERTOWN, COUNTY OF JEFFERSON, WISCONSIN**

**SPONSOR: MAYOR STOCKS
FROM: PLAN COMMISSION**

WHEREAS, the Common Council of the City of Watertown, Jefferson County, Wisconsin, by this Resolution, adopted by a majority of the Common Council on a roll call vote with a quorum present and voting and proper notice having been given, resolves and declares as follows; and,

WHEREAS, it is in the public interest that the public way described below is vacated and discontinued under s. 66.1003 (4), Wis. Stats. The portion of public way at Cole Street to be discontinued is described as follows:

Part of Cole Street adjacent to Block 52 of Cole Bailey Company's Plat of Watertown located in the Northwest 1/4 of the Northeast 1/4 of Section 4,T8N, R15E, City of Watertown, Jefferson County, Wisconsin, described as:

Commencing at the Southeast corner of said Section 33; thence N89°03'27"W 2293.16 feet along the South Township Line also being the County Line; thence S9°02'40"W 82.95 feet along the West R.O.W. line of North Second Street to the Southeast corner of said Block 52 and the POINT OF BEGINNING of this description; thence S9°02'40"W 10.00 feet; thence N80°58'34"W 100.39 feet parallel with the North R.O.W. line of Cole Street; thence S9°01'26"W 20.00 feet; thence N80°58'34"W 229.40 feet along the Centerline of said Cole Street to Reference Point "A"; thence N80°58'34"W 2 feet more or less to the ordinary high watermark of Rock River; thence Northerly along said ordinary high watermark to its intersection with a line bearing N85°13'04"W from Reference Point "B". Reference Point "B" is located N3°13'34"W 2.55 feet from said Reference Point "A"; thence S85°13'04"E 2 feet more or less to Reference Point "B"; thence S85°13'04"E 4.00 feet along the South line of Lot 1, C.S.M. No. 2469; thence N4°46'56"E 3.00 feet along the West line of said Lot 1; thence S85°13'04"E 100.95 feet along the South line of said Lot 1; thence S88°33'22"E 127.01 feet along the South line of said Lot 1; thence S80°58'34"E 100.00 feet along the North R.O.W. line of Cole Street to the point of beginning.

WHEREAS, at least forty (40) days have elapsed since this Resolution in initial form was considered by the Common Council of the City of Watertown on March 18, 2025. The discontinuance of the above-described public way will not result in a landlocked property and no owner of property abutting the discontinued public way will be damaged by the discontinuance; and, a public hearing was held before the Common Council on May 6, 2025, at 7:00 p.m., and no sufficient written objection to the said discontinuance and vacation has been filed with the City Clerk and the discontinued public way will be vacated and the land awarded to the owner or owners of real estate pursuant to Wis. Stat. § 66.1005; and,

WHEREAS, Notice of Hearing Discontinuance of a Public Way in the City of Watertown was published as a Class 3 legal notice in the Watertown Daily Times on the following dates: March 25, 2025; April 1, 2025; and April 8, 2025; and,

(May 6, 2025) Exhibit 9741

WHEREAS, said Notice was served and/or admitted more than 30 days prior to the hearing in the manner prescribed by law on the owners of all of the frontage of the lots and land abutting upon the portion of said street to be discontinued or a waiver of notice thereof was received; and,

WHEREAS, Lis Pendens – Notice of Discontinuance of a Public Way for the above-mentioned property was recorded with the Jefferson County Register of Deeds Office on April 21, 2025, as Document No. 1494111.

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Watertown, Wisconsin pursuant to Wis. Stat. § 66.1003 (4):

Section 1. That the public way within described is hereby vacated and discontinued. It is hereby further declared that the City Street set forth herein is hereby vacated and discontinued, provided that pursuant to Section 66.1005 Wisconsin Statutes such discontinuance shall not terminate the easements acquired and the rights of the public in any of the underground structures, improvements or services as enumerated or otherwise existing in said public way and in said description of lands hereinbefore described, but such easements and rights and all rights of entrance, maintenance, construction and repair with reference thereto shall continue as if such public way had not been discontinued; and,

Section 2. That the City Clerk shall properly post or publish this Resolution as required under s. 60.80, Wis. Stats; and,

Section 3. That this Resolution shall be in full force and effect immediately upon its passage and adoption.

| | YES | NO |
|--------------|-----|----|
| DAVIS | | |
| LAMPE | | |
| BERG | | |
| BARTZ | | |
| BLANKE | | |
| SMITH | | |
| ARNETT | | |
| WETZEL | | |
| MOLDENHAUER | | |
| MAYOR STOCKS | | |
| TOTAL | | |

ADOPTED May 6, 2025

CITY CLERK

APPROVED May 6, 2025

MAYOR

**RESOLUTION TO
EXTEND ON CALL GENERAL SUPPORT SERVICE TASK ORDER 21-01
WITH STRAND ASSOCIATES, INC.**

**SPONSOR: ALDERPERSON ARNETT
FROM: PUBLIC WORKS COMMISSION**

WHEREAS, the City of Watertown owns and operates a municipal waterworks utility, and;

WHEREAS, the water utility has been working with Strand Associates, Inc. since 2020 on various projects under a technical services agreement extended and passed by resolution #9728, and;

WHEREAS, The water utility is currently working with Strand Associates on the Private Lead Service Line Replacement Project, and other support as needed related to the Water Systems in an on demand capacity, and;

WHEREAS, The Water Systems included funds in the budget for these ongoing projects and recommends an extension of Task Order 21-01 with Strand Associates, Inc. from December 31, 2024, to December 31, 2027 to continue as our consultant based on their knowledge of our system and experience working with our lead service replacement projects for the City of Watertown, and;

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF WATERTOWN, WISCONSIN: that the proper City Officials be and are hereby authorized to extend Task Order 21-01 to allow for completion of the lead service removal project which includes engineering and other specialty services with Strand Associates, Inc. based in Madison, Wisconsin when needed and on-demand.

Said money to be charged to the following accounts: #03-99-23-18, #03-99-99-99

| | YES | NO |
|--------------|-----|----|
| DAVIS | | |
| LAMPE | | |
| BERG | | |
| BARTZ | | |
| BLANKE | | |
| SMITH | | |
| ARNETT | | |
| WETZEL | | |
| MOLDENHAUER | | |
| MAYOR STOCKS | | |
| TOTAL | | |

ADOPTED May 6, 2025

CITY CLERK

APPROVED May 6, 2025

MAYOR



Amendment No. 2 to Task Order No. 21-01
City of Watertown, Wisconsin (OWNER)
and Strand Associates, Inc.[®] (ENGINEER)
Pursuant to Agreement for Technical Services dated July 2, 2020

This is Amendment No. 2 to the referenced Task Order.

Services Name: On-Call General Water Engineering Support Services

Under **Schedule**, CHANGE December 31, 2024, to “December 31, 2027.”

TASK ORDER AMENDMENT AUTHORIZATION AND ACCEPTANCE:

ENGINEER:

OWNER:

STRAND ASSOCIATES, INC.[®]

CITY OF WATERTOWN

Joseph M. Bunker
Corporate Secretary

Date

~~Emily McFarland~~ Robert Stocks
Mayor Date

| Hourly Billing Rates* | |
|---|----------------|
| Principal Engineer | \$352 to \$406 |
| Senior Project Manager | \$227 to \$329 |
| Project Managers | \$129 to \$234 |
| Project Engineers and Scientists | \$ 87 to \$173 |
| Engineering Technicians and Draftspersons | \$ 58 to \$192 |
| Administrative | \$119 Average |

* Updated annually on July 1



Task Order No. 21-01
City of Watertown, Wisconsin (OWNER)
and Strand Associates, Inc.® (ENGINEER)
Pursuant to Agreement for Technical Services dated July 2, 2020

Project Information

Services Name: On-Call General Water Engineering Support Services

Scope of Services

ENGINEER will provide on-call general engineering support services to OWNER as directed and authorized by OWNER's Representative in writing, including responding to OWNER's questions, reviewing OWNER-provided water system data, and responding to OWNER's general water supply engineering services requests. OWNER may request that ENGINEER establish a scope and fee for specific services for review and approval prior to starting services or may direct ENGINEER in writing to proceed with defined services without preset limits.

Authorization and Commitment

OWNER's Representative shall authorize services requested under **Scope of Services**. ENGINEER agrees to provide requested services upon receipt of authorization from OWNER via e-mail or letter prior to starting the requested services.

Compensation

OWNER shall compensate ENGINEER for Services under this Task Order on an hourly rate basis plus expenses an estimated fee not to exceed \$5,000 per month.

Schedule

Services will begin upon execution of this Task Order, which is anticipated the week of January 11, 2021. Services are scheduled for completion on December 31, 2022.


TASK ORDER AUTHORIZATION AND ACCEPTANCE:

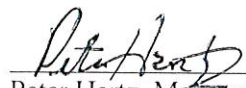
ENGINEER:

OWNER:

STRAND ASSOCIATES, INC.®

CITY OF WATERTOWN


Joseph M. Bunker
Corporate Secretary
4/15/2021
Date


Peter Hartz, Manager
Water and Wastewater Utilities
01-12-2021
Date



Amendment No. 1 to Task Order No. 21-01
City of Watertown, Wisconsin (OWNER)
and Strand Associates, Inc.® (ENGINEER)
Pursuant to Agreement for Technical Services dated July 2, 2020

This is Amendment No. 1 to the referenced Task Order.

Services Name: On-Call General Water Engineering Support Services

Under **Compensation**, CHANGE \$5,000 to "\$10,000."

Under **Schedule**, CHANGE December 31, 2022, to "December 31, 2024."


TASK ORDER AMENDMENT AUTHORIZATION AND ACCEPTANCE:

ENGINEER:

OWNER:


STRAND ASSOCIATES, INC.®

CITY OF WATERTOWN



Joseph M. Bunker
Corporate Secretary

Date



Emily McFarland
Mayor

Date

City of Watertown
Public Works Commission Meeting
March 11, 2025

1. CALL TO ORDER

Meeting called to order at 5:32 p.m. by Chair Steve Board.

Alders Bartz, Board, Smith, and Wetzel present.

Also present: DPW Director/Engineer Andrew Beyer, Water Systems Manager Peter Hartz, Stormwater Project Manager Maureen McBroom, Zach Goodrow Watertown Daily Times, and Kathleen Hassing of Applied Technologies.

2. COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT

- Everyone who would like to address the Committee will be permitted up to three minutes for their comments.

No comments received.

3. REVIEW AND APPROVE MINUTES

A. Public Works minutes from February 25, 2025

Motion by Wetzel, supported by Bartz, to approve the minutes of February 25, 2025, with corrections. Motion carried unanimously.

4. BUSINESS

- A. Review and take possible action: Approve 2024 Municipal Separate Storm Sewer System (MS4) Permit Annual Report Submittal to Wisconsin Department of Natural Resources

Report was presented by Maureen McBroom, who noted that the report is due to the state by March 31, 2025.

Motion by Smith, supported by Wetzel, to approve 2024 Municipal Separate Storm Sewer System (MS4) Permit Annual Report Submittal to Wisconsin Department of Natural Resources and recommend submission.

Motion carried unanimously.

- B. Review and take action: Extend Technical Services Agreement with Strand Associates, Task Order 20-05.

Current agreement has been in place since 2020 with Strand Associates.

Motion by Bartz, supported by Smith to extend Technical Services Agreement with Strand Associates, Task Order 20-05 for the period from July 1, 2025 through July 2, 2030..

Motion carried unanimously.

- C. Review and take action: Extend On-call General Water Engineering Support Services, Task Order 21-01.
Extension will complete the lead pipe removal program.

Motion by Bartz, supported by Wetzel, to extend On-call General Water Engineering Support Services, Task Order 21-01 from December 31, 2024, through December 31, 2027.

Motion carried unanimously.

- D. Review and take possible action: Wastewater Facilities Plan project improvement plan for UV system upgrades and other immediate needs.
The DNR has questioned the Wastewater Facilities Plan because the DOA population projection does not agree with the city's projection. The city's submittal was made five days prior to the DOA's new projections being published.

Motion by Smith, supported by Bartz, that the DNR's position regarding the city's previously approved and submitted Wastewater Facilities Plan is unacceptable and that we direct the city attorney to pursue reasonable reconsideration of that plan.

Motion carried unanimously.

- E. Review and take possible action: Award Contract #8-25 Western Avenue Water Main Relay to Forest Landscaping and Construction, Inc. for \$187,580.00.

Motion by Bartz, supported by Board, to award Contract #8-25 Western Avenue Water Main Relay to Forest Landscaping and Construction, Inc. for \$187,580.00.

Motion carried unanimously.

- F. Convene into closed session per §19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (Hart Street Drainage improvements)

Motion by Wetzel, supported by Bartz, to convene into closed session.

Motion passed unanimously by roll call vote.

- G. Reconvene into Open Session

Motion by Bartz, supported by Wetzel, to reconvene into open session.

Motion carried unanimously by roll call vote.

5. ADJOURNMENT

Motion by Wetzel, supported by Bartz, to adjourn.

Motion carried unanimously.

Meeting adjourned at 6:57 p.m..

Respectfully submitted by Steve Board, Chair.

**RESOLUTION TO
AWARD 2025 PRIVATE LEAD SERVICE LATERAL REPLACEMENT CONTRACT #12-25**

**SPONSOR: ALDERPERSON ARNETT
FROM: PUBLIC WORKS COMMISSION**

WHEREAS, the Water Department applied for a grant through the Wisconsin Department of Natural Resources (WDNR) for the replacement of private lead service laterals; and

WHEREAS, the Wisconsin Department of Natural Resources has communicated to the City of Watertown that in order to receive the funds, the private lead service lateral project needs to be advertised and awarded; and

WHEREAS, the private lead service project was advertised/published twice on March 26, 2025 and April 2, 2025 for a total of 22 days between the initial advertisement and Bid opening date of April 17, 2025; and

WHEREAS, the Public Works Commission approved advertising for this special project, the third such time for the City of Watertown and included all the known remaining private lead services and public lead services; and

WHEREAS, the following three (3) sealed bids were received for the 2025 Private Lead Service Line Contract; and

| <u>Contractor</u> | <u>Total Cost (Bid items 1 – 14)</u> |
|--------------------------------|---|
| Five Star Energy, INC. | \$7,772,734 |
| Advance Construction, INC. | \$9,869,016.50 |
| Miller-Pipeline-Central Region | \$10,187,645 |

WHEREAS, the bid from Five Star Energy, INC. is the lowest and in the best interest of the City; and

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF WATERTOWN, WISCONSIN: that the proper City Officials be and are hereby authorized to award the 2025 Private Lead Service Lateral Replacement Project #12-25 for a total of \$7,772,734 to Five Star Energy Inc. out of Waukesha Wisconsin.

A funding account for the city portion of the total cost will be determined once a SWDL award has been received from the State of Wisconsin.

| | YES | NO |
|--------------|-----|----|
| DAVIS | | |
| LAMPE | | |
| BERG | | |
| BARTZ | | |
| BLANKE | | |
| SMITH | | |
| ARNETT | | |
| WETZEL | | |
| MOLDENHAUER | | |
| MAYOR STOCKS | | |
| TOTAL | | |

ADOPTED May 6, 2025

CITY CLERK

APPROVED May 6, 2025

MAYOR

April 18, 2025

Mr. Pete Hartz, Water Systems Manager
City of Watertown
106 Jones Street
P.O. Box 447
Watertown, WI 53094

Re: 2025–2027 Private Lead Service Lateral Replacement Program
Contract #12-25
City of Watertown, Wisconsin (City)

Dear Pete,

Bids for the above-referenced Project were opened on April 17, 2025. Three Bids were received with the resulting Bid tabulation enclosed. The low Bid of \$7,772,734 was less than ENGINEER's opinion of probable construction cost.

Five Star Energy Services, LLC of Waukesha, Wisconsin, was the apparent low Bidder at \$7,772,734. The Bid included a Bid Bond for 5 percent and Addendums No. 1 and No. 2 were acknowledged. The Bid is deemed to be responsive.

Strand Associates, Inc.® has previously worked with Five Star Energy Services, LLC on a project for the City of Stoughton, Wisconsin. For that project, the owner determined Five Star Energy Services, LLC to be responsible.

If you determine that Five Star Energy Services, LLC is a responsible Bidder after your evaluation of their qualifications, we recommend proceeding with award of the Contract in accordance with Article 18 of the Instructions to Bidders.

It should be noted that the Wisconsin Department of Natural Resources (WDNR) requires that the fully executed Contract be uploaded to its Web site by May 30, 2025, for the WDNR to have adequate time to prepare the loan closing documents. Because of this deadline, it is recommended that award of the Contract be performed at the earliest Common Council Meeting in May 2025 to allow enough time for execution of the Contract before the deadline.

Sincerely,

STRAND ASSOCIATES, INC.®



Justin R. Bilskemper, P.E.

Enclosure

| 2025 - 2027 Private Lead Service Lateral Replacement Program | | | | | | | | | | |
|--|-----------|--|-----|----------|--------------------------------|----------------|---------------------------|----------------|--------------------------------|----------------|
| Contract #12-25 | | | | | | | | | | |
| City of Watertown, Wisconsin | | | | | | | | | | |
| Solicitor: Strand Associates, Inc. | | | | | | | | | | |
| April 17, 2025 11 A.M. Central Time | | | | | | | | | | |
| | | | | | Five Star Energy Services, LLC | | Advance Construction Inc. | | Miller Pipeline-Central Region | |
| Section Title | Line Item | Item Description | UoM | Quantity | Unit Price | Extension | Unit Price | Extension | Unit Price | Extension |
| CT 9620 Private Water Service Replacements | | | | | | | | | | |
| | 1 | Locate Existing Sanitary Sewer Lateral Prior to Construction | EA | 230 | \$700.00 | \$161,000.00 | \$50.00 | \$11,500.00 | \$111.50 | \$25,645.00 |
| | 2 | Televise Existing Sanitary Sewer Lateral Before Water Service Installation | EA | 184 | \$1.00 | \$184.00 | \$170.00 | \$31,280.00 | \$300.00 | \$55,200.00 |
| | 3 | Televise Existing Sanitary Sewer Lateral After Water Service Installation | EA | 184 | \$1.00 | \$184.00 | \$170.00 | \$31,280.00 | \$300.00 | \$55,200.00 |
| | 4 | 1-IN PRIVATE Water Service-Trenchless Installation | LF | 8280 | \$1.00 | \$8,280.00 | \$24.00 | \$198,720.00 | \$121.00 | \$1,001,880.00 |
| | 5 | 1-IN PRIVATE Water Service-Open Cut Installation | LF | 920 | \$1.00 | \$920.00 | \$50.00 | \$46,000.00 | \$138.00 | \$126,960.00 |
| | 6 | Connect New PRIVATE Water Service to Curb Stop or Existing Private Water Service | EA | 230 | \$2,650.00 | \$609,500.00 | \$200.00 | \$46,000.00 | \$135.00 | \$31,050.00 |
| | 7 | Connect to Existing Private Water Service in Building Interior | EA | 230 | \$500.00 | \$115,000.00 | \$4,705.00 | \$1,082,150.00 | \$604.00 | \$138,920.00 |
| | 8 | Replace Curb Stop and Service Box (If Authorized by OWNER; PUBLIC Cost) | EA | 20 | \$1,000.00 | \$20,000.00 | \$350.00 | \$7,000.00 | \$656.00 | \$13,120.00 |
| | 9 | Additional PRIVATE Interior Water Service Piping | LF | 600 | \$10.00 | \$6,000.00 | \$25.00 | \$15,000.00 | \$11.65 | \$6,990.00 |
| | 10 | 5-IN Sidewalk Removal and Replacement | SF | 6900 | \$15.00 | \$103,500.00 | \$16.00 | \$110,400.00 | \$15.25 | \$105,225.00 |
| | 11 | 6-IN Concrete Sidewalk/Driveway Apron Removal and Replacement | SF | 450 | \$18.00 | \$8,100.00 | \$17.00 | \$7,650.00 | \$16.30 | \$7,335.00 |
| | 12 | 8-IN Gravel Driveway Restoration | SF | 50 | \$8.00 | \$400.00 | \$10.00 | \$500.00 | \$2.00 | \$100.00 |
| | 13 | 2.5-IN Asphalt Driveway Restoration | SY | 10 | \$75.00 | \$750.00 | \$325.15 | \$3,251.50 | \$74.00 | \$740.00 |
| | 14 | 4-IN Asphalt Pavement Restoration | SY | 10 | \$90.00 | \$900.00 | \$613.25 | \$6,132.50 | \$84.00 | \$840.00 |
| | 15 | Concrete Pavement (Match Existing Thickness) Restoration | SF | 200 | \$18.00 | \$3,600.00 | \$17.25 | \$3,450.00 | \$16.50 | \$3,300.00 |
| | 16 | Concrete Retaining Wall Removal and Replacement | VSF | 100 | \$100.00 | \$10,000.00 | \$110.00 | \$11,000.00 | \$85.80 | \$8,580.00 |
| | 17 | Concrete Stairs Removal and Replacement (Excludes Railings) | SF | 50 | \$100.00 | \$5,000.00 | \$40.00 | \$2,000.00 | \$61.60 | \$3,080.00 |
| | 18 | Tree and Stump Removal11-IN to 10-IN DIA at Breast Height | EA | 5 | \$10.00 | \$50.00 | \$500.00 | \$2,500.00 | \$176.00 | \$880.00 |
| | 19 | Tree and Stump Removal11-IN to 20-IN DIA at Breast Height | EA | 5 | \$10.00 | \$50.00 | \$1,000.00 | \$5,000.00 | \$545.00 | \$2,725.00 |
| | 20 | Tree and Stump Removal21-IN to 30-IN DIA at Breast Height | EA | 1 | \$10.00 | \$10.00 | \$2,000.00 | \$2,000.00 | \$914.00 | \$914.00 |
| | 21 | Inlet Reconstruction | EA | 1 | \$5,000.00 | \$5,000.00 | \$3,000.00 | \$3,000.00 | \$544.00 | \$544.00 |
| CT 1002 Private Water Service Replacements | | | | | | | | | | |
| | 22 | Locate Existing Sanitary Sewer Lateral Prior to Construction | EA | 419 | \$700.00 | \$293,300.00 | \$50.00 | \$20,950.00 | \$111.50 | \$46,718.50 |
| | 23 | Televise Existing Sanitary Sewer Lateral Before Water Service Installation | EA | 335 | \$1.00 | \$335.00 | \$170.00 | \$56,950.00 | \$300.00 | \$100,500.00 |
| | 24 | Televise Existing Sanitary Sewer Lateral After Water Service Installation | EA | 335 | \$1.00 | \$335.00 | \$170.00 | \$56,950.00 | \$300.00 | \$100,500.00 |
| | 25 | 1-IN PRIVATE Water Service-Trenchless Installation | LF | 14868 | \$1.00 | \$14,868.00 | \$24.00 | \$356,832.00 | \$121.00 | \$1,799,028.00 |
| | 26 | 1-IN PRIVATE Water Service-Open Cut Installation | LF | 1652 | \$1.00 | \$1,652.00 | \$50.00 | \$82,600.00 | \$138.00 | \$227,976.00 |
| | 27 | 1 1/2-IN PRIVATE Water Service?Trenchless Installation | LF | 80 | \$1.00 | \$80.00 | \$47.50 | \$3,800.00 | \$142.00 | \$11,360.00 |
| | 28 | 2-IN PRIVATE Water Service?Trenchless Installation | LF | 160 | \$1.00 | \$160.00 | \$57.00 | \$9,120.00 | \$150.00 | \$24,000.00 |
| | 29 | Connect New PRIVATE Water Service to Curb Stop or Existing Private Water Service | EA | 419 | \$2,650.00 | \$1,110,350.00 | \$200.00 | \$83,800.00 | \$135.00 | \$56,565.00 |
| | 30 | Connect to Existing Private Water Service in Building Interior | EA | 419 | \$500.00 | \$209,500.00 | \$4,705.00 | \$1,971,395.00 | \$604.00 | \$253,076.00 |
| | 31 | Replace Curb Stop and Service Box (If Authorized by OWNER; PUBLIC Cost) | EA | 40 | \$1,000.00 | \$40,000.00 | \$350.00 | \$14,000.00 | \$656.00 | \$26,240.00 |
| | 32 | Additional PRIVATE Interior Water Service Piping | LF | 1200 | \$10.00 | \$12,000.00 | \$25.00 | \$30,000.00 | \$11.65 | \$13,980.00 |
| | 33 | 5-IN Sidewalk Removal and Replacement | SF | 12570 | \$15.00 | \$188,550.00 | \$17.00 | \$213,690.00 | \$15.25 | \$191,692.50 |
| | 34 | 6-IN Concrete Sidewalk/Driveway Apron Removal and Replacement | SF | 900 | \$18.00 | \$16,200.00 | \$18.00 | \$16,200.00 | \$16.30 | \$14,670.00 |
| | 35 | 8-IN Gravel Driveway Restoration | SF | 100 | \$8.00 | \$800.00 | \$10.00 | \$1,000.00 | \$2.00 | \$200.00 |
| | 36 | 2 1/2-IN Asphalt Driveway Restoration | SY | 20 | \$75.00 | \$1,500.00 | \$325.15 | \$6,503.00 | \$74.00 | \$1,480.00 |
| | 37 | 4-IN Asphalt Pavement Restoration | SY | 10 | \$90.00 | \$900.00 | \$613.25 | \$6,132.50 | \$84.00 | \$840.00 |
| | 38 | Concrete Pavement (Match Existing Thickness) Restoration | SF | 300 | \$18.00 | \$5,400.00 | \$18.25 | \$5,475.00 | \$16.50 | \$4,950.00 |
| | 39 | Concrete Retaining Wall Removal and Replacement | VSF | 100 | \$100.00 | \$10,000.00 | \$110.00 | \$11,000.00 | \$85.80 | \$8,580.00 |
| | 40 | Concrete Stairs Removal and Replacement (Excludes Railings) | SF | 100 | \$100.00 | \$10,000.00 | \$45.00 | \$4,500.00 | \$61.60 | \$6,160.00 |

| | | | | | | | | | | |
|--|----|---|-----|-------|------------|----------------|------------|----------------|------------|----------------|
| | 41 | Tree and Stump Removal1-IN to 10-IN DIA at Breast Height | EA | 15 | \$10.00 | \$150.00 | \$500.00 | \$7,500.00 | \$176.00 | \$2,640.00 |
| | 42 | Tree and Stump Removal11-IN to 20-IN DIA at Breast Height | EA | 15 | \$10.00 | \$150.00 | \$1,000.00 | \$15,000.00 | \$545.00 | \$8,175.00 |
| | 43 | Tree and Stump Removal21-IN to 30-IN DIA at Breast Height | EA | 3 | \$10.00 | \$30.00 | \$2,000.00 | \$6,000.00 | \$914.00 | \$2,742.00 |
| | 44 | Inlet Reconstruction | EA | 2 | \$5,000.00 | \$10,000.00 | \$3,000.00 | \$6,000.00 | \$544.00 | \$1,088.00 |
| Remaining Private Water Service Replacements | | | | | | | | | | |
| | 45 | Locate Existing Sanitary Sewer Lateral Prior to Construction | EA | 398 | \$700.00 | \$278,600.00 | \$50.00 | \$19,900.00 | \$111.50 | \$44,377.00 |
| | 46 | Televise Existing Sanitary Sewer Lateral Before Water Service Installation | EA | 318 | \$1.00 | \$318.00 | \$170.00 | \$54,060.00 | \$300.00 | \$95,400.00 |
| | 47 | Televise Existing Sanitary Sewer Lateral After Water Service Installation | EA | 318 | \$1.00 | \$318.00 | \$170.00 | \$54,060.00 | \$300.00 | \$95,400.00 |
| | 48 | 1-IN PRIVATE Water Service?Trenchless Installation | LF | 14076 | \$1.00 | \$14,076.00 | \$24.00 | \$337,824.00 | \$121.00 | \$1,703,196.00 |
| | 49 | 1-IN PRIVATE Water Service-Open Cut Installation | LF | 1564 | \$1.00 | \$1,564.00 | \$50.00 | \$78,200.00 | \$138.00 | \$215,832.00 |
| | 50 | 1 1/2-IN PRIVATE Water Service-Trenchless Installation | LF | 96 | \$1.00 | \$96.00 | \$47.50 | \$4,560.00 | \$142.00 | \$13,632.00 |
| | 51 | 1 1/2-IN PRIVATE Water Service-Open Cut Installation | LF | 24 | \$1.00 | \$24.00 | \$55.50 | \$1,332.00 | \$146.00 | \$3,504.00 |
| | 52 | 2-IN PRIVATE Water Service-Trenchless Installation | LF | 160 | \$1.00 | \$160.00 | \$57.00 | \$9,120.00 | \$150.00 | \$24,000.00 |
| | 53 | Connect New PRIVATE Water Service to Curb Stop or Existing Private Water Service | EA | 398 | \$2,650.00 | \$1,054,700.00 | \$200.00 | \$79,600.00 | \$135.00 | \$53,730.00 |
| | 54 | Connect to Existing Private Water Service in Building Interior | EA | 398 | \$500.00 | \$199,000.00 | \$4,705.00 | \$1,872,590.00 | \$604.00 | \$240,392.00 |
| | 55 | Replace Curb Stop and Service Box (If Authorized by OWNER; PUBLIC Cost) | EA | 40 | \$1,000.00 | \$40,000.00 | \$350.00 | \$14,000.00 | \$656.00 | \$26,240.00 |
| | 56 | Additional PRIVATE Interior Water Service Piping | LF | 1200 | \$10.00 | \$12,000.00 | \$25.00 | \$30,000.00 | \$11.65 | \$13,980.00 |
| | 57 | 5-IN Sidewalk Removal and Replacement | SF | 11940 | \$15.00 | \$179,100.00 | \$17.00 | \$202,980.00 | \$15.25 | \$182,085.00 |
| | 58 | 6-IN Concrete Sidewalk/Driveway Apron Removal and Replacement | SF | 1200 | \$18.00 | \$21,600.00 | \$17.51 | \$21,012.00 | \$16.30 | \$19,560.00 |
| | 59 | 8-IN Gravel Driveway Restoration | SF | 100 | \$8.00 | \$800.00 | \$10.00 | \$1,000.00 | \$2.00 | \$200.00 |
| | 60 | 2.5-IN Asphalt Driveway Restoration | SY | 20 | \$75.00 | \$1,500.00 | \$325.15 | \$6,503.00 | \$74.00 | \$1,480.00 |
| | 61 | 4-IN Asphalt Pavement Restoration | SY | 10 | \$90.00 | \$900.00 | \$613.25 | \$6,132.50 | \$84.00 | \$840.00 |
| | 62 | Concrete Pavement (Match Existing Thickness) Restoration | SF | 120 | \$18.00 | \$2,160.00 | \$18.25 | \$2,190.00 | \$16.50 | \$1,980.00 |
| | 63 | Concrete Retaining Wall Removal and Replacement | VSF | 100 | \$100.00 | \$10,000.00 | \$110.00 | \$11,000.00 | \$85.80 | \$8,580.00 |
| | 64 | Concrete Stairs Removal and Replacement (Excludes Railings) | SF | 100 | \$100.00 | \$10,000.00 | \$50.00 | \$5,000.00 | \$61.60 | \$6,160.00 |
| | 65 | Tree and Stump Removal1-IN to 10-IN DIA at Breast Height | EA | 15 | \$10.00 | \$150.00 | \$500.00 | \$7,500.00 | \$176.00 | \$2,640.00 |
| | 66 | Tree and Stump Removal11-IN to 20-IN DIA at Breast Height | EA | 15 | \$10.00 | \$150.00 | \$1,000.00 | \$15,000.00 | \$545.00 | \$8,175.00 |
| | 67 | Tree and Stump Removal21-IN to 30-IN DIA at Breast Height | EA | 3 | \$10.00 | \$30.00 | \$2,000.00 | \$6,000.00 | \$914.00 | \$2,742.00 |
| | 68 | Inlet Reconstruction | EA | 2 | \$5,000.00 | \$10,000.00 | \$3,000.00 | \$6,000.00 | \$544.00 | \$1,088.00 |
| Public Water Service Replacements | | | | | | | | | | |
| | 69 | Locate Existing Sanitary Sewer Lateral Prior to Construction | EA | 87 | \$300.00 | \$26,100.00 | \$50.00 | \$4,350.00 | \$111.50 | \$9,700.50 |
| | 70 | Televise Existing Sanitary Sewer Lateral Before Water Service Installation | EA | 70 | \$1.00 | \$70.00 | \$170.00 | \$11,900.00 | \$300.00 | \$21,000.00 |
| | 71 | Televise Existing Sanitary Sewer Lateral After Water Service Installation | EA | 70 | \$1.00 | \$70.00 | \$170.00 | \$11,900.00 | \$300.00 | \$21,000.00 |
| | 72 | 1-IN PUBLIC Water Service-Trenchless Installation | LF | 9810 | \$1.00 | \$9,810.00 | \$24.00 | \$235,440.00 | \$139.00 | \$1,363,590.00 |
| | 73 | 1-IN PUBLIC Water Service-Open Cut Installation | LF | 1090 | \$1.00 | \$1,090.00 | \$104.00 | \$113,360.00 | \$149.00 | \$162,410.00 |
| | 74 | 1 1/2-IN PUBLIC Water Service?Trenchless Installation | LF | 25 | \$1.00 | \$25.00 | \$47.50 | \$1,187.50 | \$152.00 | \$3,800.00 |
| | 75 | 2-IN PUBLIC Water Service?Trenchless Installation | LF | 75 | \$1.00 | \$75.00 | \$57.00 | \$4,275.00 | \$157.00 | \$11,775.00 |
| | 76 | Connect New PUBLIC Water Service to Existing Water Main and Abandon Existing Public Water Service at Main | EA | 440 | \$2,500.00 | \$1,100,000.00 | \$1,800.00 | \$792,000.00 | \$525.00 | \$231,000.00 |
| | 77 | Connect New PUBLIC Water Service to New Curb Stop | EA | 87 | \$500.00 | \$43,500.00 | \$700.00 | \$60,900.00 | \$135.00 | \$11,745.00 |
| | 78 | 1-IN Curb Stop and Curb Box | EA | 436 | \$2,500.00 | \$1,090,000.00 | \$900.00 | \$392,400.00 | \$642.00 | \$279,912.00 |
| | 79 | 1 1/2-IN Curb Stop and Curb Box | EA | 1 | \$4,500.00 | \$4,500.00 | \$1,406.00 | \$1,406.00 | \$872.00 | \$872.00 |
| | 80 | 2-IN Curb Stop and Curb Box | EA | 3 | \$5,500.00 | \$16,500.00 | \$1,755.00 | \$5,265.00 | \$1,102.00 | \$3,306.00 |
| | 81 | Curb and Gutter Removal and Replacement | LF | 4400 | \$35.00 | \$154,000.00 | \$80.00 | \$352,000.00 | \$85.80 | \$377,520.00 |
| | 82 | 5-IN Sidewalk Removal and Replacement | SF | 2610 | \$15.00 | \$39,150.00 | \$18.00 | \$46,980.00 | \$15.25 | \$39,802.50 |
| | 83 | 6-IN Concrete Sidewalk/Driveway Apron Removal and Replacement | SF | 300 | \$18.00 | \$5,400.00 | \$19.00 | \$5,700.00 | \$16.30 | \$4,890.00 |
| | 84 | 8-IN Gravel Driveway Restoration | SF | 50 | \$8.00 | \$400.00 | \$10.00 | \$500.00 | \$2.00 | \$100.00 |
| | 85 | 2.5-IN Asphalt Driveway Restoration | SF | 100 | \$75.00 | \$7,500.00 | \$42.80 | \$4,280.00 | \$74.00 | \$7,400.00 |
| | 86 | 4-IN Asphalt Pavement Restoration | SY | 3000 | \$90.00 | \$270,000.00 | \$51.60 | \$154,800.00 | \$84.00 | \$252,000.00 |
| | 87 | Concrete Pavement (Match Existing Thickness) Restoration | SF | 2000 | \$18.00 | \$36,000.00 | \$22.00 | \$44,000.00 | \$16.50 | \$33,000.00 |

| | | | | | | | | | |
|---------------------|--|----|----|----------------|-------------|----------------|-------------|-----------------|------------|
| 88 | Tree and Stump Removal1-IN to 10-IN DIA at Breast Height | EA | 5 | \$10.00 | \$50.00 | \$500.00 | \$2,500.00 | \$176.00 | \$880.00 |
| 89 | Tree and Stump Removal11-IN to 20-IN DIA at Breast Height | EA | 5 | \$10.00 | \$50.00 | \$1,000.00 | \$5,000.00 | \$545.00 | \$2,725.00 |
| 90 | Tree and Stump Removal21-IN to 30-IN DIA at Breast Height | EA | 1 | \$10.00 | \$10.00 | \$2,000.00 | \$2,000.00 | \$914.00 | \$914.00 |
| 91 | Inlet Reconstruction | EA | 2 | \$5,000.00 | \$10,000.00 | \$3,000.00 | \$6,000.00 | \$544.00 | \$1,088.00 |
| 92 | Install Repair Clamp on 4-IN Water Main to Address Inoperable or Leaking Existing Corporation Stop | EA | 15 | \$1,500.00 | \$22,500.00 | \$1,362.00 | \$20,430.00 | \$456.00 | \$6,840.00 |
| 93 | Install Repair Clamp on 6-IN Water Main to Address Inoperable or Leaking Existing Corporation Stop | EA | 10 | \$1,500.00 | \$15,000.00 | \$1,375.00 | \$13,750.00 | \$467.00 | \$4,670.00 |
| 94 | Install Repair Clamp on 8-IN Water Main to Address Inoperable or Leaking Existing Corporation Stop | EA | 10 | \$1,500.00 | \$15,000.00 | \$1,385.00 | \$13,850.00 | \$478.00 | \$4,780.00 |
| 95 | Install Repair Clamp on 10-IN Water Main to Address Inoperable or Leaking Existing Corporation Stop | EA | 3 | \$1,500.00 | \$4,500.00 | \$1,711.00 | \$5,133.00 | \$488.00 | \$1,464.00 |
| 96 | Install Repair Clamp on 12-IN Water Main to Address Inoperable or Leaking Existing Corporation Stop | EA | 3 | \$1,500.00 | \$4,500.00 | \$1,926.00 | \$5,778.00 | \$500.00 | \$1,500.00 |
| 97 | Abandon Existing Public Water Service at Main If New Connection Location is Different Than Existing Connection Location (If Authorized by OWNER) | EA | 5 | \$2,500.00 | \$12,500.00 | \$900.00 | \$4,500.00 | \$1,715.00 | \$8,575.00 |
| 98 | 1-IN Service Saddle for 4-IN Water Main | EA | 2 | \$1,000.00 | \$2,000.00 | \$1,355.00 | \$2,710.00 | \$585.00 | \$1,170.00 |
| 99 | 1-IN Service Saddle for 6-IN Water Main | EA | 2 | \$1,000.00 | \$2,000.00 | \$1,368.00 | \$2,736.00 | \$618.00 | \$1,236.00 |
| 100 | 1-IN Service Saddle for 8-IN Water Main | EA | 2 | \$1,000.00 | \$2,000.00 | \$1,588.00 | \$3,176.00 | \$670.00 | \$1,340.00 |
| 101 | 1-IN Service Saddle for 10-IN Water Main | EA | 2 | \$1,000.00 | \$2,000.00 | \$1,580.00 | \$3,160.00 | \$744.00 | \$1,488.00 |
| 102 | 1-IN Service Saddle for 12-IN Water Main | EA | 2 | \$1,000.00 | \$2,000.00 | \$1,635.00 | \$3,270.00 | \$791.00 | \$1,582.00 |
| Miscellaneous Items | | | | | | | | | |
| 103 | 230 North Avenue Private LSL Replacement (CT 9619) | LS | 1 | \$5,000.00 | \$5,000.00 | \$10,105.00 | \$10,105.00 | \$5,497.00 | \$5,497.00 |
| 104 | 308 North Avenue Private LSL Replacement (CT 9619) | LS | 1 | \$5,000.00 | \$5,000.00 | \$7,500.00 | \$7,500.00 | \$5,497.00 | \$5,497.00 |
| 105 | 902 North Second Street Private LSL Replacement (CT 9620) | LS | 1 | \$5,500.00 | \$5,500.00 | \$7,500.00 | \$7,500.00 | \$5,497.00 | \$5,497.00 |
| 106 | 207 West Cady Street Public LSL Replacement | LS | 1 | \$6,500.00 | \$6,500.00 | \$7,500.00 | \$7,500.00 | \$6,596.00 | \$6,596.00 |
| 107 | 1110 East Main Street Public LSL Replacement | LS | 1 | \$6,500.00 | \$6,500.00 | \$8,000.00 | \$8,000.00 | \$6,596.00 | \$6,596.00 |
| 108 | 808 South Fourth Street Public LSL Replacement | LS | 1 | \$6,500.00 | \$6,500.00 | \$7,500.00 | \$7,500.00 | \$6,596.00 | \$6,596.00 |
| 109 | 404 East Cady Street Public LSL Replacement | LS | 1 | \$6,500.00 | \$6,500.00 | \$7,500.00 | \$7,500.00 | \$6,596.00 | \$6,596.00 |
| 110 | 745 West Main Street/802 Lafayette Street Private LSL Replacement (CT 1003.02) | LS | 1 | \$5,500.00 | \$5,500.00 | \$5,000.00 | \$5,000.00 | \$5,497.00 | \$5,497.00 |
| 111 | 745 West Main Street/802 Lafayette Street Public LSL Replacement | LS | 1 | \$5,500.00 | \$5,500.00 | \$15,000.00 | \$15,000.00 | \$6,596.00 | \$6,596.00 |
| Base Bid Total: | | | | \$7,772,734.00 | | \$9,869,016.50 | | \$10,187,645.00 | |

**RESOLUTION TO
PURCHASE ADDITIONAL RIGHT OF WAY REQUIRED FOR CITY OF
WATERTOWN, DEWEY AVENUE, E MAIN STREET TO E DIVISION
STREET RECONSTRUCTION PROJECT**

**SPONSOR: MAYOR STOCKS
FROM: FINANCE COMMITTEE
WITH POSITIVE RECOMMENDATION FROM PLAN COMMISSION**

WHEREAS, the City of Watertown and the Wisconsin Department of Transportation (WisDOT) did enter into a State/Municipal Agreement for a State-Let STP-Urban Project of Dewey Avenue between E. Main Street & E. Division Street; and,

WHEREAS, the City of Watertown shall provide Real Estate Plat and Nominal Payment Parcel Report to the State; and,

WHEREAS, said Real Estate Plat and Nominal Payment Parcel Report describe a land acquisition from 1020 East Main, LLC, Tax Parcel 291-0815-0411-202, shown as Parcel 1 on said Real Estate Plat, attached hereto, necessary to facilitate the construction of an ADA Compliant Curb Ramp; and,

WHEREAS, the City of Watertown’s contracted consultant has negotiated the successful purchase price of 45 square feet for additional right of way from 1020 East Main, LLC, Tax Parcel 291-0815-0411-202, shown as Parcel 1 on said Real Estate Plat for the construction of said ADA Compliant Curb Ramp.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF WATERTOWN, WISCONSIN: that the proper City Officials be and are hereby authorized to purchase 45 square feet from 1020 East Main, LLC, Tax Parcel 291-0815-0411-202, shown as Parcel 1 on said Real Estate Plat for the Total Amount: \$1,000.00. Said money is to be taken out of the #05-58-11-69, Annual Street Reserve Account.

| | YES | NO |
|--------------|-----|----|
| DAVIS | | |
| LAMPE | | |
| BERG | | |
| BARTZ | | |
| BLANKE | | |
| SMITH | | |
| ARNETT | | |
| WETZEL | | |
| MOLDENHAUER | | |
| MAYOR STOCKS | | |
| TOTAL | | |

ADOPTED May 6, 2025

CITY CLERK

APPROVED May 6, 2025

MAYOR

**RESOLUTION TO
ENTER INTO THE RELEASE AGREEMENT BETWEEN GRANITE RE,
INC. AND THE CITY OF WATERTOWN**

**SPONSOR: ALDERPERSON ARNETT
FROM: PUBLIC WORKS COMMISSION**

WHEREAS, on February 28, 2024, the City entered into a construction contract with Ray Stadler Construction Co., Inc. for the Riverside Park Restroom Contract #8-24 – Structure project (the “Project”) in the amount of \$692,000.00; and,

WHEREAS, as a condition of the Project requirements, Ray Stadler Construction Co., Inc. obtained from Granite Re, Inc. a payment and performance bond, bond no. GRWI33005B from Granite Re, Inc. for the Project naming the City of Watertown as the Obligee and Ray Stadler Construction Co., Inc. as Principal in the penal sum of \$692,000.00; and,

WHEREAS, on December 5, 2024, the City sent correspondence to Granite Re, Inc. regarding a claim against the performance bond arising from allegedly defective or substandard work performed by Ray Stadler Construction Co, Inc. on the Project and demanded Granite Re, Inc. undertake and perform repairs to the Project; and,

WHEREAS, on or about February 7, 2025, following further communications by and between the City, Ray Stadler Construction Co., Inc., and Granite Re, Inc., the City formally terminated the Ray Stadler Construction Co., Inc.’s underlying contract on the Project, a condition precedent to triggering Granite Re, Inc.’s obligations under the performance bond; and,

WHEREAS, the City retains the sum total of \$96,592.25 in remaining contract funds on the Project; and,

WHEREAS, the City and Granite Re, Inc. desire to fully and finally resolve the City’s claim against Granite Re, Inc.’s performance bond; and,

WHEREAS, the attached Release Agreement has been reviewed as to legal form and sufficiency by the City Attorney and deemed appropriate.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF WATERTOWN, WISCONSIN:

That the proper City Officials be and are hereby authorized to execute the attached Release Agreement between Granite Re, Inc. and the City of Watertown.

That this Resolution shall be in full force and effect upon its passage and adoption.

| | YES | NO |
|--------------|-----|----|
| DAVIS | | |
| LAMPE | | |
| BERG | | |
| BARTZ | | |
| BLANKE | | |
| SMITH | | |
| ARNETT | | |
| WETZEL | | |
| MOLDENHAUER | | |
| MAYOR STOCKS | | |
| TOTAL | | |

ADOPTED May 6, 2025

CITY CLERK

APPROVED May 6, 2025

MAYOR

RELEASE AGREEMENT

This Release Agreement ("Release") is effective May __, 2025, and is by and between Granite Re, Inc., a Minnesota domestic insurer ("Surety") and the City of Watertown, a Wisconsin municipal corporation ("Obligee").

RECITALS

WHEREAS, on February 28, 2024, the Obligee entered into a construction contract with Ray Stadler Construction Co., Inc. ("Principal") for the *Riverside Park Restroom Contract #8-24 – Structure* project (the "Project") in the amount of \$692,000.00.

WHEREAS, as a condition of the Project requirements, the Principal obtained from the Surety a payment and performance bond, bond no. GRWI33005B from the Surety for the Project naming the City of Watertown as the Obligee and Ray Stadler Construction Co., Inc. ("Principal") as Principal in the penal sum of \$692,000.00 (collectively the "Bonds").

WHEREAS, on December 5, 2024, the Obligee sent correspondence to the Surety regarding a claim against the performance bond arising from allegedly defective or substandard work performed by the Principal on the Project and demanded the Surety undertake and perform repairs to the Project.

WHEREAS, on or about February 7, 2025, following further communications by and between the Obligee, the Principal, and the Surety, the Obligee formally terminated the Principal's underlying contract on the Project, a condition precedent to triggering the Surety's obligations under the performance bond.

WHEREAS, the Obligee retains the sum total of \$96,592.25 in remaining contract funds ("Funds") on the Project.

WHEREAS, the Obligee and the Surety desire to fully and finally resolve the Obligee's claim against the Surety's performance bond.

Now, therefore, for good and valuable consideration, the receipt and sufficiency of which is expressly agreed to and acknowledged by the undersigned parties hereby agree as follows:

1. Performance Bond Claim Release and Waiver. In exchange for a waiver of the Surety's rights to complete the Project under the performance bond, the Obligee shall keep and retain the Funds on the Project following the Principal's termination. As and for further consideration for the Surety's waiver of its completion rights under the performance bond, the Obligee fully, finally, and forever, releases, discharges, and acquits the Surety, and its agents, officers, representatives, and attorneys, from any and all claims, demands, causes of action, and Complaints of whatsoever nature, known or unknown, contingent or non-contingent, related to or occasioned by the aforesaid performance bond.

2. Payment Bond. The undersigned parties expressly agree and acknowledge that the Surety's payment bond remains in full force and effect subject to its terms, limitations, and applicable Wisconsin law. The undersigned parties expressly agree and acknowledge that the Obligee has not defaulted under the Construction Contract.

The Obligee and Surety are aware that the following parties/entities made a claim against the Payment Bond: (i) Chris L. Greene and (ii) Werner Electric Supply Co., and the Surety is advised by the Principal that payment arrangements are secured or are satisfied as of the date of this agreement. The Obligee is aware of alleged claims for payment from (i) Jerry Hepp Excavating, Inc., and (ii) the Principal, and that it has or will advise them of the existence of the Surety's Payment Bond.

3. Authority. The undersigned affirm and agree that they have the authority to execute this Release and bind their respective party to the same.
4. Counterparts. This Release may be executed in several counterparts, each of which shall constitute an original signature, and together shall constitute the whole Release.

IN WITNESS WHEREOF, the undersigned have executed this Release as of the date first above written.

CITY OF WATERTOWN

By _____

Its _____

By _____

Its _____

GRANITE RE, INC

By  _____
Brad Tolleson

Its: Claims Manager

