



HISTORIC PRESERVATION AND DOWNTOWN DESIGN COMMISSION AGENDA

TUESDAY, OCTOBER 07, 2025 AT 6:00 PM

WATERTOWN CITY HALL, 106 JONES STREET, ROOM 2044

1. CALL TO ORDER - DETERMINE QUORUM

2. REVIEW AND APPROVE MINUTES

A. Historic Preservation minutes from August 27, 2025

3. BUSINESS

A. Review and take action: 107 S Second Street (Madison Crafts & Fabrics) sign

B. Review and take action: 111 S Fifth Street (Bilingual Connection) sign

4. ADJOURNMENT

Persons requiring other reasonable accommodations for any of the above meetings, may contact the office of the City Clerk at cityclerk@watertownwi.gov phone 920-262-4000

A quorum of any City of Watertown Council, Committee, Board, Commission, or other body, may be present at this meeting for observing and gathering of information only

Historic Preservation & Downtown Design Commission

Meeting Minutes

August 27, 2025

Members Present: Jill Nadeau, Tim Little, Julie Janowak, Miranda Kube, and John Katisch.

Members Not Present: Melissa Lampe and Michael Trego. Also Present: Watertown Main Street Program Director Stefanie Broere.

1. Call to Order:

Chair Nadeau called the meeting to order at 6:01 p.m.

2. Approval of June 25, 2025 Meeting Minutes:

Motion by Little to approve minutes, seconded by Janowak. Motion carried.

3. Business:

a. Review and take action: proposed facade alteration for 110 North Third Street. Motion by Little, second by Kube to approve the replacement of storefront windows with same as existing with black frames, with no structural changes. Motion carried.

b. Review and take action: proposed facade alteration for 112 North Third Street. Motion by Janowak, second by Little to approve the replacement of storefront windows with same as existing with black frames, with no structural changes. Motion carried.

c. Review and take action: proposed signage for 112 North Third Street. Since it is an applied vinyl sign to the glass, the commission did not take action on the proposed signage since it is not within the purview of the commission.

d. Review and take action: proposed facade alteration for 313 East Main Street. Motion by Little, second by Kube to approve the alteration of the existing storefront glass facade to create a more symmetrical entryway. Tuck pointing, where necessary, will also be performed. Motion carried.

4. Adjournment: Motion by Little to adjourn at 6:13 p.m., second by Janowak. Motion carried.

Respectfully submitted,

John Katisch (acting secretary)