



AIRPORT COMMISSION MEETING AGENDA

WEDNESDAY, SEPTEMBER 09, 2026 AT 5:15 PM

1741 RIVER DRIVE, WATERTOWN, WI 53094

1. CALL TO ORDER

2. REVIEW AND APPROVE MEETING MINUTES

A. Minutes from August 12, 2026

3. REVIEW AND APPROVE BILLS

A. Bills from August 2026

4. MANAGER REPORT

A. Review: Monthly Use Report

B. Discuss: Upcoming Aviation Activities & EAA updates

C. Review: Hangar updates

5. OLD BUSINESS

A. Review and discuss: Runway 23/05 reconstruction project update

B. Review: Any updates on the Stormwater plan

C. Review and discuss: Continue to add & prioritize airport improvement plan

6. NEW BUSINESS

A. Review and approve: A new Hangar developer

7. ADJOURNMENT

Persons requiring other reasonable accommodations for any of the above meetings, may contact the office of the City Clerk at cityclerk@watertownwi.gov phone 920-262-4000

A quorum of any City of Watertown Council, Committee, Board, Commission, or other body, may be present at this meeting for observing and gathering of information only

Watertown Airport Commission
1741 River Drive, Watertown, WI 53094 (920) 261-4567
Meeting Minutes from Wednesday, August 12th, 2026

Attendance:

Alderman Fred Smith	Absent
Dr. Terry Turke	Present
Tom Finnel	Present
Sean Lapp	Present
Jeff Baum, Airport Manager	Present
Tom Klug	Present
Tom Hahn	Present
Eric Wegner	Present

Others:

Krys Brown, Wisconsin Aviation – Present
Mayor Stocks – City of Watertown
Jeremy Roberts – MSA Engineering
Mark Graczykowski – Mead & Hunt

1. Terry Turke called the meeting to order at 5:15 PM.
2. A motion to approve the minutes from July 8th was made by Tom Hahn and seconded by Tom Finnel. Motion carried.
3. A motion to approve the June bills in the amount of \$6,111.61 and capital budget item of \$21,633.30 was made by Tom Kluf and seconded by Sean Lapp. Motion carried.
4. Managers' Report:
 - Monthly use report was not ready.
 - WOW (wings over Watertown) had a very low attendance due to the Canada smoke and lack of aircraft flying in. Overall aircraft going to Air Venture in Oshkosh still brought in over 260 aircraft from 35 states and 3 countries.
 - Hangar updates – Tim Pooler is finishing his walls; EAA chapter is waiting for their hangar door; Brad Grooms structure is going up; David Leikam is planning on going to the planning committee on the 24th to get his hangar approved and then will start his project.. Tom Hahn made a preliminary motion to approve a corporate hangar and seconded by Tom Finnel. Motion carried.
5. Old Business:
 - Review & Discussed: Runway 23/05 reconstruction project –Mark Graczykowski of Mead & Hunt is getting us a schedule and giving us a bi-weekly update for the project.
 - Stormwater plan – Nothing new to report.
 - Discussed: Commission is continuing to prioritize the improvement plan.
6. New Business:
 - A motion to approve the general budget request for 2027 in the amount of \$224,500 and capital budget in the amount of \$57,500 by Tom Klug and seconded by Tom Hahn. Motion carried.
7. Adjournment:
 - There being no further discussion, a motion for adjournment was made by Tom Hahn and seconded by Sean Lapp

Respectfully submitted by: Krys Brown

Minutes are submitted unapproved