COMMON COUNCIL MEETING AGENDA

TUESDAY, AUGUST 04, 2026 AT 7:00 PM

MUNICIPAL BUILDING COUNCIL CHAMBERS – 106 JONES STREET, WATERTOWN, WI 53094

This meeting will be streamed live on YouTube at: https://www.youtube.com/c/WatertownTV

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **MINUTES OF COUNCIL MEETING HELD**
   A. Meeting minutes from July 21, 2026
5. **COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT**

   Members of the public who wish to address the Council shall register their request in writing with the City Clerk prior to speaking. Speakers shall be permitted up to three minutes for their comments.
6. **REPORTS**
   A. RDA minutes from June 17, 2026
   B. Plan Commission minutes from June 22, 2026
   C. Finance Committee minutes from July 13, 2026
   D. Plan Commission minutes from July 13, 2026
   E. Site Plan Review minutes from July 13, 2026
   F. Park, Recreation, and Forestry minutes from July 20, 2026
   G. Public Safety and Welfare minutes from July 22, 2026
   H. Downtown Main Street Reconstruction Task Force minutes from July 28, 2026
7. **NEW BUSINESS**
   A. Review and take action: Committee Appointments
8. **MISCELLANEOUS BUSINESS**
   A. Payroll Summary - July 08 through July 21, 2026
9. **ORDINANCES**
   A. Ord. 26-24 - Ordinance to Amend Section 65-8(F) Disclosure of Interests of the City of Watertown General Ordinances (Sponsor Ald. Smith From: Ethics Committee, Second Reading)
   B. Ord. 26-25 - Ordinance to create a portion of Section 500-3(B), Stop Intersections, of Chapter 500 Traffic Code (Sponsor: Ald. Davis From: Public Safety & Welfare Committee, Second Reading)
10. **RESOLUTIONS**
    A. Exh. 9883 - Resolution to award contract #12-26 Health Department Drive Thru Building to Harmony Construction Management, Inc. for $295,539.00 (Sponsor: Ald. Arnett From: Public Works Commission)
11. **COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT**

Members of the public who wish to address the Council shall register their request in writing with the City Clerk prior to speaking. Speakers shall be permitted up to three minutes and shall confine their comments to agenda items only.

12. ADJOURNMENT

Persons requiring other reasonable accommodations for any of the above meetings, may contact the office of the City Clerk at cityclerk@watertownwi.gov *phone 920-262-4000*

Any invocation that may be offered before the official start of the Council meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker.

Common Council Minutes
Tuesday July 21, 2026

CALL TO ORDER
Mayor Stocks called the regular meeting of the City of Watertown Common Council to order at 7:01 p.m. on Tuesday, July 21, 2026. This meeting was open for attendance in the council chambers as well as virtually.

ROLL CALL
Roll call indicated the following Alderpersons present: Ald. Davis, Lampe, Berg, Bartz, Blanke, Smith, Arnett, Wetzel and Moldenhauer. City staff present were, Police Chief David Brower, City Attorney Ali Panagopoulos, Finance Director Mark Stevens (virtual), Public Works Director Andrew Beyer, and City Clerk Megan Dunneisen.

PLEDGE OF ALLEGIANCE
The Council recited the Pledge of Allegiance to the American Flag.

MINUTES OF PRECEDING MEETING
Mayor Stocks inquired if there were additions or corrections to minutes of the Common Council meeting held Tuesday, July 7, 2026. There being none, Ald. Berg moved to approve, seconded by Ald. Moldenhauer and carried by unanimous voice vote.

COMMENTS & SUGGESTIONS FROM CITIZENS PRESENT
Doris Wright, 147 S. Concord Ave.; John Wright, 147 S. Concord Ave.; Lynda Sullivan, 810 Cheyenne Cir.; and Keeley Sullivan, 810 Cheyenne Cir., all spoke in favor of the proposed massage ordinance. Gene Schmidt, 303 E. Haven Dr., spoke regarding the parade. Randy Arbogast, 301 S. Washington St., spoke against the recently adopted TDORA.

REPORTS
(Complete minutes are open for public inspection in the Finance/Clerk Department.)

The following reports were received and filed: Licensing Board minutes from June 2, 2026, Finance Committee minutes from June 8, 2026, Airport minutes from June 10, 2026, Licensing Board minutes from June 10, 2026, Site Plan Review minutes from June 22, 2026, Finance Committee minutes from June 22, 2026, Public Works minutes from June 23, 2026, Licensing Board minutes from June 30, 2026, Tourism minutes from July 9, 2026, Ethics Committee meeting minutes from July 10, 2026, Public Works minutes from July 14, 2026.

COMMUNICATIONS & RECOMMENDATIONS
Ald. Smith made a motion to approve the committee appointment of Joe Dittmann – serving his first three-year term expiring May 2027 (replacing Melissa Lampe) to the Plan Commission, seconded by Ald. Blanke and carried by roll call vote: Yes-9; No-0; Abstain-0.

The Fire Department Monthly Report for June was presented.

NEW BUSINESS
Discussion was held regarding the Ethics Committee's proposed changes to the Statement of Economic Interests form. Additional revisions will be made to update all areas of the form to remove references to "Minor Children."

Ald. Moldenhauer made a motion to convene into closed session per §19.85(1)(g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (Walmart Tax Assessment Claim), seconded by Ald. Berg and carried by roll call vote: Yes-9; No-0; Abstain-0.

Ald., Davis made a motion to reconvene into open session, seconded by Ald. Berg and carried by roll call vote: Yes-9; No-0; Abstain-0.

MISCELLANEOUS BUSINESS

Payroll Summary - June 24, 2026 to July 07, 2026, Paid Invoices Report - June 2026, and Cash and Investments - June 30, 2026 were presented.

Council received and reviewed the TDORA Boundary Map, which was inadvertently omitted from the July 7, 2026, Council packet.

LICENSES:

Ald. Berg made a motion to approve the application for a Temporary "Class B" Wine and Temporary Class "B" Beer licenses from St. Therese of Lisieux - St. Henry (Fr. Tim Renz, Agent) for the St. Therese of Lisieux Parish Picnic at 412 N. 4th Street on August 16, 2026 during the hours of 11:00am - 5:00pm, seconded by Ald. Nitecki and carried by unanimous voice vote.

Ald Lampe made a motion to approve the application for a Temporary Class "B" Beer license from Watertown Humane Society (Heather VanDam, Agent) for the Watertown Autofest event located at 1741 River Dr. on August 9, 2026 during the hours of 9:30am - 3:00pm, seconded by Ald. Berg and carried by unanimous voice vote.

Ald. Blanke made a motion to approve the application for a Temporary "Class B" Wine and Temporary Class "B" Beer licenses from Bartelme-Schwefel Detachment #349 for the Marine Corps League Annual Picnic located at 907 Boomer Street on August 22, 2026 during the hours of 12:00pm - 6:00pm, seconded by Ald. Moldenhauer and carried by unanimous voice vote.

Ald. Blanke made a motion to approve the application for a "Class B" Malt and Liquor license from Rock River LLC d/b/a The River Tap (Frank Orcholski, Agent) located at 1022 N Fourth Street for licensing year July 1, 2026 - June 30, 2027, seconded by Ald. Haase and carried by unanimous voice vote.

ORDINANCES

Ord. 26-23 - Ordinance to Amend Section 76-4 Time for Payment of Taxes of the City of Watertown General Ordinances (Sponsor: Mayor Robert Stocks From: Finance Committee, Second Reading). Ald. Moldenhauer moved for adoption of ordinance 26-23 on its second reading, seconded by Ald. Smith and carried by roll call vote: Yes-9; No-0; Abstain-0.

Ord. 26-24 - Ordinance to Amend Section 65-8(F) Disclosure of Interests of the City of Watertown General Ordinances (Sponsor Ald. Smith From: Ethics Committee, First Reading). Ald. Smith moved for adoption of ordinance 26-24 on its first reading, seconded by Ald. Lampe and carried by roll call vote: Yes-9; No-0; Abstain-0.

Ord. 26-25 - Ordinance to create a portion of Section 500-3(B), Stop Intersections, of Chapter 500 Traffic Code (Sponsor: Ald. Davis From: Public Safety & Welfare Committee, First Reading). Ald. Davis moved for adoption of ordinance 26-25 on its first reading, seconded by Ald. Blanke and carried by roll call vote: Yes-9; No-0; Abstain-0.

RESOLUTIONS

Resolutions below are listed in order of the agenda but may not be the order by which they were taken up at the Council meeting.

Exh. 9879 - Resolution to Approve the Updated UPS Parking Lot Agreement (Sponsor: Mayor Robert Stocks From: Finance Committee). Ald. Lampe moved to adopt resolution 9879, seconded by Ald. Blanke and carried by roll call vote: Yes-8; No-1(Berg); Abstain-0.

Exh. 9880 - Resolution to Approve the Commercial Real Estate Lease Agreement between the City of Watertown and Holz Motors, Inc. (Sponsor: Mayor Robert Stocks From: Finance Committee). Ald. Moldenhauer moved to adopt resolution 9880, seconded by Ald. Haase and carried by roll call vote: Yes-9; No-0; Abstain-0.

Exh. 9881 - Preliminary resolution declaring intent to exercise special assessment powers Section 66.0703 Wisconsin Statutes (Sponsor: Ald. Arnett From: Public Works Commission). Ald. Arnett moved to adopt resolution 9881, seconded by Ald. Lampe and carried by roll call vote: Yes-7; No-2(Berg, Moldenhauer); Abstain-0.

Exh. 9882 - Phase I Hart Street Area Street & Utility Program Design Services with Ruekert & Mielke for $91,232 (Sponsor: Alderperson Arnett From: Public Works Commission). Ald. Blanke moved to adopt resolution 9882, seconded by Ald. Moldenhauer and carried by roll call vote: Yes-9; No-0; Abstain-0.

COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT

No comments were received.

ADJOURNMENT

There being no further business to come before the Council at this time, Ald. Lamoe moved to adjourn, seconded by Ald. Blanke, and carried by unanimous voice vote at 8:51 p.m.

Respectfully Submitted,

Megan Dunneisen, City Clerk

DISCLAIMER: These minutes are uncorrected; any corrections will be noted in the proceedings at which these minutes are approved. Complete minutes are open for public inspection in the Clerk's Office. Video recording available at Watertown TV's YouTube page: https://www.youtube.com/c/WatertownTV

THE CITY OF WATERTOWN

Redevelopment Authority for the City of Watertown

Turning Opportunity into Results

Wednesday, June 17, 2026, 6:00 pm
In-PERSON/VIRTUAL MEETING
Room 2044, City Hall

RDA STRATEGIC PRIORITIES

1) Strengthen and diversify RDA Revolving Loan Fund, both in size and scope

2) Exploring options for Business Continuity Funding for downtown businesses in preparation for 2028 Main Street Reconstruction project

3) Simplifying the process of starting or expanding a business in Watertown

1. Pledge of Allegiance
2. Roll Call
   A. Present: Ryan Wagner, Steve Board, Ald. Tony Arnett, Ald. Rita Haase, Todd Huhn, Jacob Maas, and Deb Sybell,
   B. Virtual: None
   C. Dave Zimmermann has resigned from the RDA Board

   Other attendees: John Kadish
3. Determination of Quorum and Call to Order at 6:00 pm.
4. Approval of meeting minutes
   A. Regular board minutes 5.20.26.

      Steve Board motioned to approve

      Jacob Maas seconded. Motion carried unanimously.
5. Public Comment
   A. None
6. Business
   A. Discuss and take action: RDA Priority Work Teams
      i. Strengthen and diversify RDA revolving loan fund (uses & funding)
         a. Leads: Jacob Mass and Ryan Wagner*
      ii. Business continuity funding (Main Street Reconstruction)
         a. Leads: Steve Board and Ryan Wagner*
      iii. Ease of doing business
         a. Leads: Todd Huhn and Alder Haase*

   *Alder Arnett will serve as a resource for the priority team leads.

   B. Discuss and take action: RDA Board Work Plan framework
      i. Board member role versus staff role

         Board members serve as leads on work teams formed around priority areas and staff will provide technical assistance as needed
      ii. Work team approach

         Collaborative initiative around priorities with tracking in Google folder to document progress. Set 90-day deliverables. Start with a goal statement, desired outcomes.
      iii. Monthly reporting by work team leads at RDA monthly meetings

         Each team will report out progress at monthly RDA meetings and solicit feedback and ideas.

C. Discuss: Downtown Main Street Reconstruction Task Force
The Task Force has weighed in on design and vision. The Main Street Reconstruction Plan is moving forward. To best prepare for 2028 Main Street Reconstruction, outreach and communication will be priorities. What organizational structure will best meet the needs of the community? Consider a core work team to develop the outreach and communication plan with volunteers helping with implementation of the plan. Seek feedback at Main Street Meetup on June 22. The Task Force will discuss at its meeting on June 30.

7. Reports
   A. Common Council Report
      Alder Arnett updated the Board on 1) providing 6-month notice to withdraw from JCEDC 2) allowing for a Temporary Downtown Outdoor Refreshment Area (TDORA)
   A. Communication report
8. Adjournment at 6:50 pm

Steve Board motioned to adjourn.

Jacob Maas seconded the motion. Motion carried unanimously. Meeting adjourned.

PLAN COMMISSION MINUTES
June 22nd, 2026

The Plan Commission met at 430pm in the Council Chambers with the following members present: Mayor Robert Stocks, Alderperson Ken Berg, Nick Krueger, Kerry Kneser, Melissa Lampe & Zoning Administrator Brian Zirbes.

Others in attendance: Ryan Wagner of Blackdeer Investment Group & Glendon Griesbaum of Niemann Foods, Inc.

1. **Call to Order**
   Mayor called the meeting to order at 4:33pm

2. **Approval of Minutes**
   A. **Review and take action: Site Plan Review minutes dated June 8th, 2026**
   B. **Review and take action: Plan Commission minutes dated June 8th, 2026**
   Motion by Krueger and seconded by Kneser to approve minutes as written, which was passed unanimously.

3. **Business**
   A. **Review and take action: 401 Bernard Street Site Plan review.** The applicant is proposing to amend a building site plan previously approved in September of 2025. The updated plan will now include 5 tenant spaces vs the 3 previously approved. The tenant spaces will now include Ace Hardware, Pets Supplies Plus and three businesses. Our Site Plan Review Committee just approved this change and now requires Plan Commission to take action on this change of site plan. Electric panel changes to accommodate the 2 extra businesses are the biggest change to be made note of. Motion by Lampe to approve revised site plan, seconded by Krueger, approved unanimously.

   B. **Review and take action: W7039 Kiln Drive—Extraterritorial Certified Survey Map (ET CSM) Request.** Applicant requesting to create two lot CSM within city of Watertown extraterritorial jurisdiction with one lot of 27.84 acres and second lot of 1.50 acres. The existing parcel has two existing homes which will change so that each house has its own parcel. Kiln Drive does not require expanded ROW and each parcel and house will have direct access to Kiln Drive. Motion by Kneser to approve the CSM as created, seconded by Krueger and approved unanimously.

4. ADJOURNMENT
   Motion was made to adjourn at 4:36pm by Lampe, seconded by Kneser and approved unanimously.
   Respectfully submitted, Alderperson Ken Berg

   All materials discussed at this meeting can be found at: https://files-backend.assets.thrillshare.com/documents/asset/uploaded_file/5330/Cow/8b0554b9-337a-4b95-8cc1-e89104adaebf/June-22%2C-2026-Plan-Commission-Meeting-Packet.pdf?disposition=inline

THE CITY OF WATERTOWN

FINANCE COMMITTEE MEETING MINUTES

MONDAY, JULY 13, 2026, AT 5:30 PM

MUNICIPAL BUILDING COUNCIL CHAMBERS, 106 JONES STREET, WATERTOWN, WI 53094

Finance Committee members present: Mayor Stocks, Alderpersons Arnett, Blanke, Moldenhauer, Smith

Others present: Finance Director Stevens, Ald Haase, Attorney Panalogoulos, Water Systems Manager Hartz, Park/Rec Director Schmidt, Lisa Schwartz

1. Mayor Stocks called the meeting to order at 5:31 p.m.
2. Ald. Blanke moved, seconded by Ald. Moldenhauer, to approve the **minutes from the June 22** meeting. Unanimously approved.
3. A recommended commercial real estate **lease with Holz Motors** for the parking lot use of 1720 and 1732 River Drive was presented. Ald. Arnett moved to recommend to Council, seconded by Ald. Smith, and unanimously approved.
4. Water Systems Manager Hartz requested **two positions be retitled to Utility Foreman II** and be assigned new grade/steps (from 140-I to 145-I and 140-G to 145-G) with retroactive pay adjustments to January 1. Ald. Moldenhauer moved to approve the request, seconded by Ald. Arnett. Unanimously approved.
5. Ald. Smith moved, supported by Ald. Blanke, to convene into **closed session** per §19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session and per §19.85(1)(g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (**Indoor Pool**). Unanimously approved via voice vote.
6. After reconvening into open session, Ald. Blanke, seconded by Ald. Smith, moved to adjourn the Finance Committee at 6:26 p.m., and the motion was carried by unanimous voice vote.

Respectfully submitted,

Mark Stevens, Finance Director

Note: These minutes are uncorrected, and any corrections made thereto will be noted in the proceedings at which these minutes are approved.

PLAN COMMISSION MINUTES

July 13th, 2026

The Plan Commission met at 4:32 pm in the Council Chambers with the following members present: Mayor Robert Stocks, Nick Krueger, Kerry Kneser, Tom Levi, City Engineer Andrew Beyer & Zoning Administrator Brian Zirbes.

Others in attendance: Kevin & Missy Kuckkan, Kathy Zimmermann, Bob Schuett, Jacob Van Domelen, and Nathan Sells.

1. **Call to Order**
   Mayor called the meeting to order at 4:32pm

2. **Approval of Minutes**
   A. **Review & take action: Site Plan Review minutes dated June 22nd, 2026**
   B. **Review & take action: Plan Commission minutes dated June 22nd, 2026**
   A motion was made by Krueger, seconded by Kreser to approve the above minutes as written, which was passed unanimously.

3. **Business**
   A. **Public Hearing: 1415 Center Street request for a Conditional Use Permit (CUP) for Home Occupation Section 550-56J(1)(k)for a commercial kitchen.** No comments made from the public.
   B. **Review and take action: 1415 Center Street request for a Conditional Use Permit (CUP) for Home Occupation Section 550-56J(1)(k) for commercial kitchen**. Brian noted this is a CUP request for exceptions to the home occupation standards. The applicant wants to convert an existing residential garage into a commercial kitchen for producing & packaging mushroom products with no retail sales on site. The workers would be the persons residing in this home. Brian also noted since applicants want to use their garage for the kitchen, the Plan Commission would need to waive this existing restriction, but the home occupation shall abide by all other non-exempted regulations under 550-56J (1). Also, the home occupation shall be limited to the existing garage space. In addition, the home occupation not be service type of business but instead be a product based business. Lastly, the types of equipment and machinery used in this home occupation business shall be limited to the what they have shown in their application materials. Brian pointed out a sale or transfer of property or an expansion beyond the garage would cause the CUP to be null and void. Kevin & Missy Kuckkan, as the business owners, were present. They are licensed and work at a Waterloo site but want their home occupation location in Watertown at their home. A motion by Krueger to approve the CUP with the conditions outlined by Brian was seconded by Beyer and approved unanimously.
   C. **Review and take action: 1224 American Way Site Plan Review-Watertown Hops** Applicant is proposing to construct a photovoltaic Solar Array on approx. 10 acres of Watertown Hops land. WE energies will lease the property for 25 yrs with an extra 5 yr option. The total system size will be 2.5 MW of AC capacity with all electrical cables buried. A landscape screening of evergreens & shrubs will be located along Perry Way, with access from a driveway on Perry Way. No outdoor storage is proposed, with no on-site employees and will be monitored 24/7 remotely. Discussion with city staff was on the request for paving from the existing road, Perry Way, to their fence & gate which is approx. 30 ft. This section would be useable for parking or traveling making it better if paved. Mr Levi then moved to approve the site plan presented to our Plan Commission, with an amendment to pave the private road from Perry Way to the company gate. This motion was seconded by Krueger and approved unanimously.

D. **Review and take action: N8319 Airport Road Extraterritorial Certified Survey Map**
This is a proposed two lot CSM by Robert Schuett within the city's 3 mile extraterritorial plat review with both lots accessing to Airport Road. Lot 1 would be 3 acres and lot 2 would be one acre in size. Both lots would be residential. The 50 ft ROW is deemed adequate to meet the expanded ROW requirements. A motion was made by Krueger, seconded by Beyer to approve the proposed CSM with conditions of correcting the signature page on the CSM to include City Extraterritorial Jurisdiction language and signature lines and a maximum elevation of 968 ft above mean sea level for all buildings and vegetation.

4. **ADJOURNMENT**
A motion to adjourn at 4:50pm was made by Kneser and seconded by Levi and this motion was approved unanimously.
Respectfully submitted, Alderperson Ken Berg

All materials discussed at this meeting can be found at: https://files-backend.assets.thrillshare.com/documents/asset/uploaded_file/5330/Cow/b6ccee87-4315-42ec-9b1d-77e099baed11/July-13%2C-2026-Plan-Commission-Meeting-Packet.pdf?disposition=inline

SITE PLAN REVIEW COMMITTEE
July 13, 2026

The Site Plan Review Committee met on the above date at 1:30 P.M. in the Council Chambers on the second floor of City Hall. The following members were present: Mayor Robert Stocks, Mike Jacek – Building Inspection, Laura Bohlman – Police, Don Dishno – Fire Department, Stacy Winkelman – Streets & Solid Waste, Maureen McBroom – Stormwater, Ryan Schmidt – Parks & Rec., Tim Hayden – Water/Wastewater, and Manager of Economic Development and Strategic Initiatives Deb Sybell.

Also in attendance were Jacob Van Domelen and Nathan Sells of SunVest Solar; Doug Herman; and Ryan Wagner of Blackdeer Investment Group. Douglas Herman for 245 S Concord Ave. Ted Herman for 245 S Concord Ave joined virtually.

1. **Call to Order**
   The meeting was called to order by Chairperson Brian Zirbes.

2. **Approval of Minutes**
   A. **Review and take action: Site Plan Review Minutes Dated June 22, 2026**
   Motion was made and seconded to approve the minutes as submitted. Unanimously approved.

3. **Business**
   A. **Review and take action: 1224 American Way site plan review – Watertown Hops**
   Applicants Jacob Van Domelen and Nathan Sells of SunVest Solar were present to discuss this project. The proposal is to construct a Photovoltaic (PV) Solar Array on approximately 10 acres of the Watertown Hops property. We-Energies will lease the property for 25 years with an additional five-year extension option and be responsible for all maintenance and repairs to the array, including vegetation management, and will own, operate, and maintain the solar PV array renewable energy output. The total system size will be 2.5 MW of AC capacity, and all electrical cables will be buried throughout the project area. The array will be built upon the existing contours of the land and seeded in native grasses. A landscape screening of evergreens and shrubs will be located along Perry Way. Site access will be from a driveway on Perry Way.

   The following was presented by staff:

Fire:	No concerns.
Building:	A building and electrical permit will be required.
Police:	No concerns.
Mayor:	No concerns.
Stormwater:	Post-development erosion control maintenance will be needed.
Engineering:	Driveway area will need to be paved.
Zoning:	Project meets setbacks and landscaping requirements.
Parks & Rec:	No concerns.
Water/Wastewater:	No concerns.
Streets/Solid Waste:	No concerns.
Econ. Development:	No concerns.

   Motion was made and seconded to recommend approval of this item with no conditions.

   Unanimously approved.

   B. **Discussion & Concept Review: 245 S. Concord Avenue proposed redevelopment**
   Doug Herman was present to discuss this concept review. The proposal is to potentially purchase the property and convert the location into a private residence while maintaining the exterior structure.

The following was presented by staff:

Fire:	Not present but had no concerns.
Building:	Since the proposal is for single family and not commercial, at this time there are no specific concerns. Further discussion could occur with an updated set of plans.
Police:	No concerns.
Mayor:	No concerns.
Stormwater:	No concerns.
Engineering:	Further information on the building connectivity to the existing dam would be needed. In addition, with the dam and the powerhouse being a FERC (Federal Energy Regulatory Commission) licensed facility, DNR and FERC comments would need to be submitted.
Zoning:	Confirmation would need to be provided as to if the building is not on or part of the dam or part of the floodway. Further information should also be presented regarding the dam failure shadow area. The Wisconsin DNR has further information regarding this.
Parks & Rec:	No concerns at this time. If the project were to move forward, there are abutting properties that would have to be discussed.
Water/Wastewater:	There is a sewer pipe on the north side of the structure that has an access road which will need to remain for cleaning and maintenance purposes.
Streets/Solid Waste:	No concerns.
Econ. Development:	No concerns.

As this item was presented only for discussion, no action was needed.

C. **Adjournment**

Motion was made and seconded to adjourn. Unanimously approved.

Respectfully submitted,
Nikki Zimmerman, Recording Secretary

Note: These minutes are uncorrected, and any corrections made thereto will be noted in the proceedings at which these minutes are approved.

PARKS, RECREATION & FORESTRY COMMISSION

Monday, July 20, 2026 at 4:30 p.m.

The Parks, Recreation & Forestry Commission met on the above date and time. The following members were present: Kerry Kneser, Rick Schultz, Dana Davis, Julie Chapman, Jennifer Clayton (virtual), as well as Hunter Karnitz, Andrea Draeger, Ryan Schmidt, and several members of the public.

1. Call to Order

The meeting was called to order at 4:32 p.m.

2. Review and Approval of Minutes

Rick Schultz moved to approve the Parks, Recreation & Forestry Commission minutes from June 15, 2026, and the Senior Center Advisory Board minutes from June 16, 2026, as presented, seconded by Julie Chapman, and carried by unanimous voice vote.

3. Review and Approval of Financial Reports

Dana Davis asked questions regarding revenue tracking for the Watertown Aquatic Center. Staff noted revenue tracking will continue to be monitored. Discussion also occurred regarding repairs needed at the Riverside Bandshell. Ryan Schmidt stated funding had been identified with assistance from the Mayor and Ryan Thurow after the repair needs were brought to staff's attention. Kerry Kneser asked about administrative supply expenses and the Watertown Aquatic Center phone charges. Staff noted administrative supply costs are expected to be offset through a City grant.

Dana Davis moved to approve the financial reports as presented, seconded by Julie Chapman, and carried by unanimous voice vote.

4. Citizens to be Heard

None.

5. Business

A. Review and take action: Elect Parks, Recreation, and Forestry commission president

Julie Chapman nominated Kerry Kneser to serve as Commission President. Dana Davis seconded the nomination. There being no further nominations, Kerry Kneser was elected President by unanimous voice vote.

B. Review and take action: Future Brandt-Quirk Pickleball Complex

Ryan Schmidt presented a conceptual site plan for a future dedicated pickleball complex at Brandt-Quirk Park and reviewed the proposed location with the Commission.

Bill Oswald discussed the grassroots fundraising effort for the project, noting approximately $260,000 has been committed toward the estimated $400,000 cost. He also reviewed discussions held with staff and City Engineering regarding the proposed site.

The map presented would be the smallest size that the eight pickleball courts would be. A modest sized pickleball court with adequate buffer space between the boundary lines and the fencing is 60’ x 30’. If completed these courts would take up a relatively small footprint in the current soccer Field #4 area

During preliminary discussions with Engineering and DPW this site has gained their stamp of approval as suitable to build pickleball courts on. It is anticipated, once all approvals are obtained, the engineering and DPW would assist this project with any excavating, filling, and possibly paving that they are able to build into their schedule. Once the pickleball courts would be completed the facility as a whole would be donated to the PRF Department to maintain for the future.

Ryan Schmidt discussed future maintenance responsibilities, potential expansion opportunities, and utilizing Department of Public Works staff to assist with surfacing and construction expertise.

Dana Davis moved to forward the proposed site to the Plan Commission for site selection review, seconded by Kerry Kneser, and carried by unanimous voice vote.

C. Review and take action: Outlawz June Tournament Waiver of Fees

The Outlawz softball group is requesting consideration for waiving field rental fees for a camp that was scheduled for Thursday July 11th. There was heavy rain and strong winds that moved through the Watertown area making it impossible to conduct any portion of the camp that afternoon. After the rain ended in the evening several Outlawz group members returned to the Brandt-Quirk diamonds from 9:30pm to 1:00am and spent this time pushing standing water off of fields and clearing flooded areas behind the backstops. The work done by the Outlawz group significantly reduced the amount of work that PRF Department staff needed to complete the next day. Though our policy states rain our shine, I believe that an exception should be considered due to the scale of the weather conditions and the restoration efforts of the Outlawz group to help make BQ playable the following day for the softball tournament.

Staff recommended waiving one-half of the rental fee in recognition of the organization's assistance with field maintenance and partnership with the Department.

Julie Chapman moved to waive 50% of the rental fee, seconded by Rick Schultz, and carried by unanimous voice vote.

D. Review and take action: Watertown Tennis Association Tournament Waiver of Fees

The Watertown Tennis Association is looking to hold their annual tennis tournament and would like to have this at the Brandt Quirk courts provided they are ready by then. This tournament used to be in conjunction with Riverfest. They have also incorporated a fundraiser for this tournament for their league president, Dan Leija who lost his youngest son in January. A previous Park & Rec commission meeting already waived court rental fees for the rest of the 2026 season.

The Commission discussed maintaining the current fee waiver structure until updated fees and Memorandums of Understanding are established for 2027.

Kerry Kneser moved to approve the waiver under the existing structure, seconded by Julie Chapman, and carried by unanimous voice vote.

E. Review and take action: Removal of Lincoln and Riverside Volleyball Standards; Removal of Union Park Ball Diamond Infield and Relocation of Gaga Pit

Currently, at Lincoln and Riverside Park there are volleyball standards that do not have nets on them and have not for many years. At present, these courts are on grass and are reported to have no use as residents would need to provide their own net. What we currently have is two timbers at each park sticking out of the ground with a ratcheting winch on them. The removal of these volleyball standards is expected to have no impact on the community. The Parks, Recreation and Forestry Department is seeking approval to replace both sets of volleyball standards.

The backstop at the Union Park ball diamond was removed last fall. The infield of the ball diamond remains in the park but does not have any purpose as it is not maintained by our department nor is it rented. The Parks, Recreation and Forestry Department is seeking approval to removal the infield mix and fill with topsoil and seed in fall 2026.

Currently there is a Gaga Ball pit on the infield mix. This Gaga Ball pit was done as an Eagle Scout project. Our Department is seeking approval to relocate the Gaga Ball Pit to a location closer to the playground that will be more beneficial to park users.

Dana Davis moved to approve the proposed improvements, seconded by Rick Schultz, and carried by unanimous voice vote.

F. Review and take action: Updated Fees and Schedule Policy

Ryan Schmidt reported the updated fee schedule and scheduling policy are still being developed as part of the 2027 Fees & Charges review and requested the item be postponed until a future meeting.

No action was taken.

G. Review and take action: Accept donation from the Greater Watertown Community Health

Foundation for fees associated with developing a master plan for Rock River Ridge Park

Ryan Schmidt presented a donation from the Greater Watertown Community Health Foundation to fund approximately $20,000 toward the development of a master plan for approximately three acres at Rock River Ridge Park.

Julie Chapman moved to accept the donation, seconded by Dana Davis, and carried by unanimous voice vote.

6. Director's Report

A. Parks and Forestry Program and Maintenance Updates

- Staff are working on an Urban Forestry DNR matching grant for $25,000, to be presented at a future Finance Committee meeting.

- Improvements continue at the Parks Shop, including HVAC, electrical, paint, etc.
- Both lift station pumps at Brandt-Quirk Park recently failed and are expected to be replaced within the coming week.
- Replacement parts are being sourced for the Riverside Park tennis court lights.
- Poor air quality impacted several outdoor programs and Aquatic Center operations, as well as an electrical issue requiring replacement parts.
- Staff continue preparations for Riverfest, including restroom operations and parking logistics, as well as other public and special events.
- The Brandt-Quirk tennis court resurfacing project remains underway, with discussion regarding potential charges if the contractor exceeds the completion deadline due to delays with the surfacing company.

B. Recreation Program Updates

- Weather-related cancellations have impacted several recreation programs, though staff have worked to reschedule activities whenever possible.
- Day Camp concludes next week.
- Summer gymnastics has ended, and registration for fall programs is now open.

C. Senior Center and Enrichment Program and Building Project Updates

- Elevator modernization and front entrance door replacement projects continue, with no start dates set at this time.
- The Senior Center Cookout Fundraiser held on June 26 was successful and sold out.
- KidsFest was held on July 12 with approximately 350 attendees and sponsorship from Bank of Lake Mills.
- The Lake Geneva Day Trip on July 10 was successful with 26 participants.
- Planning continues for National Senior Citizen Day on August 19 with sponsorship from Pizza Ranch, Culver's and Watertown Regional Medical Center.

7. Adjournment

Julie Chapman moved to adjourn at 5:23 p.m., seconded by Rick Schultz, and carried by unanimous voice vote.

Next meeting date: August 17, 2026.

Respectfully submitted,

Andrea Draeger
Senior Center, Enrichment, and Office Manager

Note: These minutes are uncorrected, and any corrections made thereto will be noted in the proceedings at which these minutes are approved.

PUBLIC SAFETY & WELFARE COMMITTEE
July 22, 2026
5:00 p.m.

1. **CALL TO ORDER**

Members Present	Also in Attendance	Citizens Present
• Dana Davis, Chair • Brad Blanke • Jonathan Lampe • Rita Haase	• Police Chief Brower • Megan Dunneisen	• John Katisch • Stefanie Broere • Randy Arbogast • Alex Savath • Meredith Degner • J. Mueller

2. **RECEIVE COMMENTS FROM THE PUBLIC**

Each individual who would like to address the Committee will be permitted up to three minutes for their comments

There were no comments from the public.

BUSINESS

A. Review and take action: Approval of the TDORA application
- TDORA APPLICATION REVISED FILLABLE.pdf (0.51 MB)
- TDORA GUIDELINES AND REQUIREMENTS.pdf (0.09 MB)

MOTION: Approve the TDORA application form. (Blanke/Lampe/Unanimous Approval)

B. Review and take action: TDORA application for The Big Popup Event on August 8, 2026
- THE BIG POP UP TDORA APPLICATION.pdf (4.76 MB)
- 2026-12 APPLICATION Redacted.pdf (1.25 MB)
- 2026-12 MEMO THE BIG POP-UP.pdf (0.15 MB)

MOTION: Approve TDORA Application for the Big Pop-Up Event on August 8, 2026 contingent on the addition of the road closure barriers to the TDORA map with trash cans also indicated. (Lampe/Haase/Unanimous Approval)

4. **ADJOURN**

MOTION: Adjourn (Blanke/Lampe/Unanimous Approval) at 5:37 p.m.

DOWNTOWN MAIN STREET RECONSTRUCTION TASK FORCE
Tuesday, July 28, 2026
2:30 pm IN-PERSON/VIRTUAL MEETING
Room 2044, City Hall, 106 Jones St, Watertown, WI

1. Call to order at 2:40 pm.
    a. Attendance- Present: Mayor Stocks, Deb Sybell, Ald. Myron Moldenhauer, Andy Grinwald, and Stefanie Broere
    b. Also present: Charity Chandler and John Kadish
    Virtual: Ryan Wagner, Pedro Herrera (DOT), and Mike Trego
    Absent: Ald. Tony Arnett, Steven Porter (DOT), Laurie Hoffman, Amber Smith, Andrew Beyer, and Nathan Williams
2. Approval of prior meeting minutes
    a. Approval of Minutes 6.30.26
    Motioned by Ald. Moldenhauer, seconded by Andy Grinwald, carried unanimously
3. Opening for public comment.
    i. None
4. Updates
    a. Main Street Reconstruction Presentation (Wisconsin Department of Transportation & City of Watertown)
        i. Deb Sybell highlighted the planned information session scheduled for July 30 @ 6:30 pm at Madison College – Watertown campus. Representatives of the Wisconsin DOT and the City will be on hand to answer questions. Attendees can sign up for updates and answers to FAQs as well as a link to the evening's recorded presentation.
5. New Business
    a. Representation on outreach and communications work group
        i. Attendees shared their recommendations for representation on an outreach and communications work group including 1) Main Street Program 2) Watertown Area Chamber of Commerce 3) Watertown Tourism 4) business owners 5) city staff 6) archival/historical society 7) tenants 8) churches 9) parade officials 10) civic organizations 11) downtown stakeholders and 12) community members.
6. Confirm next meeting date: Sept 22 at 2:30 pm
7. Adjournment at 3:20 pm
    Motioned by Ald. Moldenhauer, seconded by Stefanie Broere, carried unanimously

THE CITY OF WATERTOWN

Office of the Mayor

Robert Stocks

TO: MEMBERS OF THE COMMON COUNCIL

I would appreciate your consideration of the following appointments:

<u>Housing Authority Board</u>

Elizabeth Fritz – serving her first full five-year term expiring August 2031

Thank you for your consideration.

Robert Stocks, Mayor

106 Jones Street • P.O. Box 477 • Watertown, WI 53094-0477 • Phone 920.262.4000

WATERTOWN PAYROLL SUMMARY

For the Period of: 7/8/2026 7/21/2026

Department	Employees FT	Employees PT	Regular Hours	Regular this Pay Period	Y-T-D Regular Actual	Annual Regular Budget	Overtime Hours	Overtime this Pay Period	Y-T-D Overtime Actual	Annual Overtime Budget
Administration	3	4	380	12,396	145,602	281,917	-	-	-	-
Alderpersons (2nd PR)		9	9	4,942	34,220	59,303	-	-	-	-
Attorney	2	1	220	8,551	123,132	222,321	-	-	-	-
Bldg. Inspection	3	4	294	10,636	154,762	286,891	-	-	-	-
Crossing Guards	-	-	0	-	12,888	28,000	-	-	-	-
Engineering	5	3	633	12,896	10,486	27,102	-	-	-	-
Finance	6	-	480	15,882	239,441	469,248	15	588	2,213	3,000
Fire	31	1	3384	101,752	1,515,141	2,564,329	325	14,279	140,908	247,000
Forestry	1	-	80	2,328	40,323	134,680	-	-	-	-
Health	9	3	800	29,471	428,558	809,474	-	-	-	2,250
Library	5	16	921	22,575	375,186	500,677	-	-	-	-
Mayor	1	-	80	3,683	55,071	94,488	-	-	-	-
Media	2	3	183	5,416	79,134	263,120	-	-	-	-
Municipal Building	1	-	80	2,176	19,308	51,917	-	-	150	1,500
Municipal Court	1	1	100	3,354	49,514	89,258	-	-	-	-
Park	10	3	911	22,864	275,131	458,087	11	424	5,214	11,960
Park/Rec Admin	5	1	444	14,391	189,429	422,408	-	-	535	540
Police	55	1	4108	161,497	2,443,746	4,213,498	209	11,283	120,057	236,600
Police Reserve	-	4	26	408	3,514	15,000	-	-	-	-
Recreation and Pools		67	1906	27,123	108,777	187,341	12	310	1,022	4,500
Solid Waste	8	-	640	20,214	293,488	526,359	-	-	1,952	3,000
Street / Storm Water	25	1	2027	64,829	895,016	1,604,333	5	269	13,340	35,500
Wastewater	10	3	965	31,380	407,734	779,039	149	1,021	21,200	18,000
Water Dept.	11	-	880	36,366	474,428	839,515	29	1,344	10,618	23,500
TOTALS	**194 FT**	**125 PT**	**19548**	**$615,128**	**$8,374,025**	**$14,928,305**	**755**	**$29,517**	**$317,210**	**$587,350**

ORDINANCE TO
AMEND SECTION 65-8(F) DISCLOSURE OF INTERESTS OF THE CITY OF WATERTOWN GENERAL ORDINANCES

SPONSOR: ALD. FRED SMITH
FROM: ETHICS COMMITTEE

THE COMMON COUNCIL OF THE CITY OF WATERTOWN DOES ORDAIN AS FOLLOWS:

SECTION 1. §65-8(F) Form of Statement is hereby amended to read as follows:

F. Form of Statement. The person filing any Statement of Interests required under this subsection shall file such Statement on a form approved by the Ethics Board subject to final approval of said form by the Common Council and provided by the City Clerk.

SECTION 2. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed.

SECTION 3. This ordinance shall take effect and be in force the day after its passage and publication.

DATE:	*July 21, 2026*		*August 4, 2026*	
READING:	*1ST*		*2ND*	
	YES	*NO*	*YES*	*NO*
DAVIS				
LAMPE				
BERG				
NITECKI				
BLANKE				
SMITH				
ARNETT				
HAASE				
MOLDENHAUER				
MAYOR STOCKS				
TOTAL				

ADOPTED August 4, 2026

____

CITY CLERK

APPROVED August 4, 2026

____

MAYOR

ORDINANCE TO
CREATE A PORTION OF SECTION 500-3(B), "STOP INTERSECTIONS" OF CHAPTER 500 TRAFFIC CODE OF THE CITY OF WATERTOWN

SPONSOR: ALDERPERSON DANA DAVIS
FROM: PUBLIC SAFETY AND WELFARE COMMITTEE

THE COMMON COUNCIL OF THE CITY OF WATERTOWN DOES ORDAIN AS FOLLOWS:

SECTION 1. Section 500-3(B). "Stop intersections", is hereby amended to add the following:

Intersection	Corners	Restriction
Lisbon Street and N Votech Drive	Northeast	Lisbon Street shall stop for N Votech Drive
Wilbur Street and N Votech Drive	Northeast	Wilbur Street shall stop for N Votech Drive
Wilbur Street and Elba Street	Southwest	Wilbur Street shall stop for Elba Street

SECTION 2. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed.

SECTION 3. This ordinance shall take effect and be in force the day after its passage and publication.

DATE:	*July 21, 2026*		*August 4, 2026*	
READING:	*1ST*		*2ND*	
	YES	*NO*	*YES*	*NO*
DAVIS				
LAMPE				
BERG				
NITECKI				
BLANKE				
SMITH				
ARNETT				
HAASE				
MOLDENHAUER				
MAYOR STOCKS				
TOTAL				

ADOPTED August 4, 2026

____

CITY CLERK

APPROVED August 4, 2026

____

MAYOR

RESOLUTION TO AWARD CONTRACT #12-26
HEALTH DEPARTMENT DRIVE THRU BUILDING

SPONSOR: ALDERPERSON ARNETT
FROM: PUBLIC WORKS COMMISSION

WHEREAS, the following sealed bid was received for the Health Department Drive Thru Building construction; and,

BID SECTION	Harmony Construction Management, Inc.
Base Bid A: Drive Thru Building	$295,539.00
Alternate Bid 1: Perimeter Concrete Curb	$16,630.00

WHEREAS, Harmony Construction Management, Inc. was the lowest responsive & responsible bidder and accepting the bid received from Harmony Construction Management, Inc. appears to be in the best interest of the City of Watertown, and,

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Watertown that the proper City Officials be and are hereby authorized to enter into an agreement for the Health Department Drive Thru Building Contract with Harmony Construction Management, Inc., Poynette, Wisconsin for Base Bid A for the Total Amount: $295,539.00. Said money is to be taken out of the Public Health Emergency Preparedness Capital Outlay account #15-53-14-60; Environmental Health Capital Outlay account #14-53-13-60; and Health Capital Expenditure account #24-53-12-60.

DATE:	*YES*	*NO*
DAVIS		
LAMPE		
BERG		
NITECKI		
BLANKE		
SMITH		
ARNETT		
HAASE		
MOLDENHAUER		
MAYOR STOCKS		
TOTAL		

ADOPTED August 4, 2026

CITY CLERK

APPROVED August 4, 2026

MAYOR

(August 4, 2026) Exhibit 9883