



SENIOR CENTER ADVISORY BOARD MEETING AGENDA

TUESDAY, AUGUST 20, 2024 AT 9:00 AM

514 S. FIRST ST, WATERTOWN, WI 53094

1. CALL TO ORDER

2. REVIEW AND APPROVAL OF MINUTES

[A.](#) Senior Center minutes from June 18, 2024

3. REVIEW AND APPROVAL OF FINANCIAL REPORTS

A. Review and approve current financial reports

4. CITIZENS TO BE HEARD

Each individual who would like to address the Committee will be permitted up to three minutes for their comments

5. BUSINESS

A. Review and take action: appoint new board members

B. Review and take action: appoint committee chairpersons

6. CHAIRPERSON COMMITTEE REPORTS

7. DIRECTOR'S REPORT

8. ADJOURNMENT

Persons requiring other reasonable accommodations for any of the above meetings, may contact the office of the City Clerk at mdunneisen@watertownwi.gov, phone 920-262-4006

A quorum of any City of Watertown Council, Committee, Board, Commission, or other body, may be present at this meeting for observing and gathering of information only

**Watertown Senior Center
Advisory Board Minutes
June 18, 2024**

1. Call to Order

The Senior Center Advisory Board met in person on June 18, 2024, at 9:00 am. The meeting was called to order by director Andrea Draeger. Present: Betty Jimenez, Cathie Wallen, Kathleen Gillingham, Jolene Lucas, and Mara O'Brien. Not present was: Beth Beckett (passed away June 10, 2024). Also present was Andrea Draeger.

2. Review and Approve the May Minutes

Cathie Wallen motioned to approve the May special meeting minutes as written. Kathleen Gillingham seconded. Motion carried.

3. Review and Approve the Monthly Financial Report

Mara O'Brien motioned to approve the financial report as written. Kathleen Gillingham seconded. Motion carried.

4. Citizens to be Heard

Kerry Kneser asked the board to take into consideration the option to provide a donation to Beth Beckett's funeral. He asked about the status of the Green Bay Packer grant as well as the new designation as heating and cooling shelter in the future.

5. Business

a. Board Committee Appointments

Since two board positions are vacant, it was determined that two members will be approached and appointed in August. Before then, the board members will meet and discuss committee appointments and will be finalized at the August meeting. A president will also need to be appointed by the board.

b. Open Board Positions

Betty read summaries from two potential board members to appoint: Lisa Banks and Dawn Justman.

6. Chairperson's Committee Report

a. Update Fundraising Committee on Current Efforts

The annual rummage sale was discussed along with volunteer needs, hours of donations, hours of the sale, etc. The next bake sale will be at the November election. Betty and Cathie will follow up on the potential fundraiser with Piggly Wiggly.

b. Update Membership Committee on Current Memberships and Renewals

A new member packet has been finished and are available at the reception desk.

c. Update Community Services Committee on Projects/Efforts

The donations for the assisted living facility have been collected and will need to be delivered – Jolene volunteered to do so.

d. Update Program Committee on Program Attendance & New Programs

The board discussed a holiday tree decorating contest for the winter. They would like more cornhole boards and bags. The speaker and announcement system will

be replaced in the future; in the meantime we will use a portable speaker for programming.

7. Director's Report

a. Updates

The volunteer recognition event went well with our new catering option. Senior Citizen Day is coming up on August 21 and will be looking for volunteers as well as donations for pizza and ice cream.

8. Adjournment

Next meeting is scheduled for Tuesday August 20, 2024 at 9:00 am. Jolene Lucas motioned to adjourn. Cathie Wallen seconded. Motion carried.