



AIRPORT COMMISSION MEETING AGENDA

WEDNESDAY, FEBRUARY 12, 2025 AT 5:15 PM

1741 RIVER DRIVE, WATERTOWN, WI 53094

Join Zoom Meeting:

<https://us02web.zoom.us/j/4983065761?pwd=VGo4Wk1oMWZRREw1NWtsK1VyZitGdz09>

Meeting ID: 498 306 5761 **Passcode:** 36061741

1. CALL TO ORDER

2. REVIEW AND APPROVE MEETING MINUTES

A. Airport Minutes from January 8th, 2025

3. REVIEW AND APPROVE BILLS

A. Review & Approve: Bills from January, 2025

4. MANAGER REPORT

A. Review: Monthly Use Report

B. Discuss: Upcoming aviation activities, hangar progress & EAA Chapter

5. OLD BUSINESS

A. Review & Discuss: Runway 23/05 reconstruction project update

B. Review: Any updates from MSA/City on the stormwater plan for the new hangar development

C. Review: Update on Rotating Beacon

D. Review: City's recommendation on UPS parking lot

6. NEW BUSINESS

7. ADJOURNMENT

Persons requiring other reasonable accommodations for any of the above meetings, may contact the office of the City Clerk at cityclerk@watertownwi.gov phone 920-262-4000

A quorum of any City of Watertown Council, Committee, Board, Commission, or other body, may be present at this meeting for observing and gathering of information only

Watertown Airport Commission
1741 River Drive, Watertown, WI 53094 (920) 261-4567
Meeting Minutes from Wednesday, January 8th, 2025

Attendance:

Alderman Bob Wetzel	Present
Dr. Terry Turke	Present
Tom Finnel	Present
Sean Lapp	Present
Jeff Baum, Airport Manager	Present
Tom Klug	Absent
Tom Hahn	Absent
Eric Wegner	Present by phone

Others:

Krys Brown, Wisconsin Aviation – Present
Robert Stocks – Citizen of Watertown
Jeremy Roberts – MSA Engineering
Lyndie Krueger – MSA Engineering

1. Dr. Terry Turke called the meeting to order at 5:15 PM.
2. A motion to approve the minutes from December 11th made by Sean Lapp and seconded by seconded by Bob Wetzel. Motion carried.
3. A motion to approve the December bills in the amount of \$10,023.04 was made by Eric Wegner and seconded by Bob Wetzel. Motion carried.
4. Managers' Report:
 - Reviewed the Monthly Airport Use report that indicated the year end was good.
 - WI Aviation's holiday party had a good turnout.
 - EAA Chapter will be having a chili dump on February 22nd.
 - EAA Chapter will be doing a stem program for youth.
 - EAA Chapter is hiring out a contractor to put the roof on their hangar.
 - Tim Pooler's will continue to work on his hangar in the spring
 - Andrew Schmidt will be having a crew come in in the spring to complete his hangar.
 - The Airport Commission has requested all items placed on the agenda stays on the agenda and is not removed.
 - MSA is re-routing the storm sewer off Boomer Street where the debris continues to collect & stop water from going through it.
5. . Old Business:
 - Review: Runway 23/05 reconstruction project – We are still waiting for the FAA regarding the Runway length justification.
 - Review: Jeremy Roberts of MSA is conversing with Maureen & Andrew regarding stormwater mgmt. The ALP (airport layout plan) had a detention pond in the area off from Taxiway C.
 - Update: The Beacon is slated to arrive January 20th.
6. Adjournment:
 - There being no further discussion, a motion for adjournment was made by Tom Finnel and seconded by Eric Wegner.

Respectfully submitted by: Krys Brown

Minutes are submitted unapproved

2024-2025 Services for Watertown RYV

Section 4, Item A.

	Instruction	Fuel/Oil	Restaurant	Maint.	Avionics	Aircraft Sales	Courtesy Car	Car Rental	Paint Shop	GPU	Lav/H2O	Hangar/Tiedown	PlugIn/Preheat	Deice/TKS	Aircraft Rental	Takeoff/Landing	NSR	Total & Landing	Board
Jan-24	49	75	9	22	0	0	4	1	0	0	0	97	0	2	88	185	50	639	331
Feb-24	94	159	33	19	0	0	8	2	0	0	0	247	1	1	155	390	92	1256	659
Mar-24	141	166	37	22	0	0	5	0	0	0	0	283	0	0	221	435	89	1504	751
Apr-24	119	199	54	24	1	0	4	1	0	0	0	266	0	0	190	452	116	1567	819
May-24	148	227	81	27	0	1	5	2	0	0	0	316	0	0	229	568	149	2108	1038
Jun-24	180	323	25	30	0	0	4	2	0	0	0	364	0	0	275	543	134	2132	986
Jul-24	127	389	84	22	0	0	4	11	0	0	0	377	0	0	208	725	178	2046	1249
Aug-24	150	284	85	16	0	1	4	0	0	0	0	309	0	0	226	523	123	1740	922
Sep-24	188	315	74	29	0	0	5	1	0	0	0	335	0	0	256	548	118	1862	942
Oct-24	109	212	55	26	0	1	6	2	0	0	0	241	8	0	163	432	117	1389	755
Nov-24	100	175	32	20	1	3	4	0	0	0	0	204	0	0	160	313	62	933	559
Dec-24	82	135	20	7	0	0	1	0	0	0	0	198	11	1	145	273	51	733	496
YTD TOTALS	1487	2659	589	264	2	6	54	22	0	0	0	3237	20	4	2316	5387	1279	17909	9507
Jan-25	95	47	29	19	0	0	5	1	0	0	0	225	7	0	169	359	89	1208	622
Feb-25	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Mar-25	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Apr-25	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
May-25	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Jun-25	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Jul-25	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Aug-25	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sep-25	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Oct-25	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Nov-25	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Dec-25	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
YTD TOTALS	95	47	29	19	0	0	5	1	0	0	0	225	7	0	169	359	89	1208	622

Instruction - Flight Instruction originating at FBO, i.e. Flight School and private instructors

PlugIn/Preheat

Fuel/Oil - any plane taking on fuel or oil

Deice/TKS - Line can check TKS balance on plane/planes requiring deicing

Restaurant - any plane coming in for food in the area

Aircraft Rental - Rentals originating at FBO and charters originating at FBO

GPU

Takeoff/Landing - ALL planes that take off or land (gives us a count of planes utilizing FBO)

Lav/H2O - N/A at RYV & UNU

NSR - No service required, used for flyovers, low approach and parking only.

Hangar/Tiedown - Hangar customers as well as overnite transients

Total T/O & Landing - each count as one