



PUBLIC SAFETY & WELFARE COMMITTEE MEETING AGENDA

WEDNESDAY, APRIL 03, 2024 AT 5:00 PM

ROOM 0041, LOWER LEVEL, MUNICIPAL BUILDING, 106 JONES STREET, WATERTOWN, WI

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/WatertownPD/publicsafety2023> You can also dial in using your phone. Access Code: 547-527-765 United States (Toll Free): 1 877 309 2073 United States: +1 (646) 749-3129

1. CALL TO ORDER

2. RECIEVE COMMENTS FROM THE PUBLIC

Each individual who would like to address the Committee will be permitted up to three minutes for their comments

3. APPROVAL OF MINUTES

A. Public Safety Minutes from March 6, 2024

4. BUSINESS

A. Review and discuss: Special Events at Bentzin Family Town Square

B. Review and take action: Amend Section 428-8(g) Subsections 3 & 7 Open Container

C. Review: Special event list for 2024

5. ADJOURN

Persons requiring other reasonable accommodations for any of the above meetings, may contact the office of the City Clerk at mdunneisen@watertownwi.gov, phone 920-262-4006

A quorum of any City of Watertown Council, Committee, Board, Commission, or other body, may be present at this meeting for observing and gathering of information only

PUBLIC SAFETY & WELFARE COMMITTEE

March 6, 2024

5:00 p.m.

1. CALL TO ORDER

Members Present	Also in Attendance	Citizens Present
<ul style="list-style-type: none"> Dana Davis, Chair Brad Blanke Steve Board Eric Schmid 	<ul style="list-style-type: none"> Chief Brower City Engineer Andrew Beyer Stacy Winkelman Megan Dunneison (virtual) 	Glenn Rollins Jason Widiker (virtual)

1. CALL TO ORDER

2. RECIEVE COMMENTS FROM THE PUBLIC

There were no comments from the public at this time.

3. APPROVAL OF MINUTES

A. Public Safety Minutes from February 7, 2024

- [Public Safety Meeting Notes 2.7.24.pdf](#)
- Motion to approve by Board. Seconded by Blanke. Motion passed unanimously.

4. BUSINESS

A. Review and take possible action: restrict parking at intersection of N. Church Street and W. Cady Street

- [2024.0229 Church and Cady Parking Final.pdf](#)
- When a vehicle parks on the NE corner of N. Church Street and W. Cady Street, it is sometimes difficult for cars turning left from Cady St. onto Church St. to see oncoming vehicles.
- MOTION: Blanke made a motion to direct staff to 1) check to make sure that the curb is painted the correct distance from the fire hydrant and 2) ask the attorney what the next step would be to do an extended no parking sign in that location while the Main St. Bridge is under construction and traffic is heavier on Cady St. Motion was seconded by Schmid and passed unanimously.

B. Review and take possible action: Traffic concerns in Riverside Middle School area

- [2024.0229 Church and Cady Parking Final.pdf](#)
- Mr. Rollins shared his concern about the traffic during dismissal time at RMS. During that period of time 1) parents wait in their cars for their children and block driveways and fire hydrants and 2) Mr. Rollins is concerned that a student could be potentially injured crossing the streets and walking down streets without sidewalks.
- Principal Widiker explained that a change in the bus traffic flow in September has improved traffic around the campus, but is causing parents to wait for students off campus on side streets.
- Andrew Beyer explained that a crossing walk in that area would not meet guidelines and would not be safe.
- MOTION: Board made a motion to request that staff check to make sure all approved School Crossing signs around RMS have been installed and to install any signs that are missing. Motion was seconded by Schmid and passed unanimously.

C. Review and take possible action: Amend Ordinance Section 428-8 to update references to Section 428-7 in Outdoor Open Container Entertainment Event Permit

- [Amendments to Section 428-8 Outdoor open container entertainment event permit draft 02 27 24.pdf](#)
- MOTION: Board made a motion to approve the amended ordinance. Motion was seconded by Blanke and passed unanimously.

D. Review and take action: Special Event application and guide

- [2024 SPECIAL EVENT APPLICATION.pdf](#)
- [APPLICANT CHECKLIST AND FORMS 3.pdf](#)
- [SPECIAL EVENT GUIDE.pdf](#)
- MOTION: Board made a motion to commend the staff on the new Special Event Application and guide and to make the Applicant Checklist the first and most visible item on the Special Event webpage. Motion was seconded by Schmid and passed unanimously.

5.ADJOURN

ADJOURNMENT: There being no additional business to come before the Committee, a motion was made by Board to adjourn and seconded by Davis. The motion carried unanimously.

Respectfully Submitted - Dana Davis, Chairperson

2024 Current Scheduled Events

Section 4, Item A.

- March 17: St. Patrick's Day Event (weather pending)**
- April 6: MBU Garage Sale/Art Sale**
- May 18: 1st Annual Birthday Bash (11am-7pm)**
- May 28: WHS Art Walk**
- June 6: School's Out Pop-Up - Fuelify & Budda Belly Pizza (time TBD)**
- June 8: Boy Band (Sat 7-9)**
- June 10: Food Truck Mondays Begin - Runs thru October (4-7)**
- June 14: Share the Love Series (Fri 5-8)**
- June 15: Conscious Pilot (Sat 7-9)**
- June 17: Food Truck Monday (4-7)**
- June 19: YMCA Zumba on the Square 6pm**
- June 21: Mallrats (7-9)**
- June 23: Set Apart Art - Kids**
- June 24: Pop Up Food Truck (11-2)**
- June 24: Food Truck Monday (4-7)**
- June 27: Thursday Night Market (4-7)**
- June 28: Share the Love Series (Fri 5-8)**
- June 29: Dueling Pianos (Sat 6-9)**
- July 1: Food Truck Monday (4-7)**
- July 8: Food Truck Monday (4-7)**
- July 9: YMCA Pound 8am & 6pm**
- July 12: Share the Love Series (Fri 5-8)**
- July 13: Panchromatic Steel**
- July 14: Kids Fest/YMCA Family Zumba**
- July 15: Food Truck Monday (4-7)**
- July 19: Share the Love Movie time TBD**
- July 20: 33RPM (Sat 7-9) & Sidewalk Sales**
- July 22: Pop Up Food Truck (11-2)**
- July 22: Food Truck Monday (4-7)**
- July 25: Thursday Night Market (4-7)**
- July 26: Share the Love Series (Fri 5-8)**
- July 28: Sip & Paint**
- July 29: Hope Church in OCO Event (11-2)**
- July 29: Food Truck Monday (4-7)**

Aug ? : YMCA Body Combat
Aug 2: Share the Love Movie time TBD
Aug 3: WRMC Breastfeeding Coalition Event
Aug 11: Community Worship Service (8-12)
Aug 16: Share the Love Series (Fri 5-8)
Aug 17: Ask Your Mother (7-9)
Aug 19: Food Truck Monday (4-7)
Aug 18: Art in Park
Aug 22: Thursday Night Market (4-7)
Aug 23: Share the Love Movie time TBD
Aug 24: Bootjack Road Band (Sat 7-9)
Aug 26: Food Truck Monday (4-7)
Aug 25: Family Fun Day (11-1)
Aug 26: Pop Up Food Truck (11-2)
Aug 31: Fiesta Event (10am-8pm)
Sept 7: Last Bees (Sat 7-9)
Sept 9: Food Truck Monday (4-7)
Sept 14: Back Bay Band (7-9)
Sept 16: Food Truck Monday (4-7)
Sept 22: Art in Park
Sept 23: Pop Up Food Truck (11-2)
Sept 23: Food Truck Monday (4-7)
Sept 26: Thursday Night Market (4-7)
Sept 30: Food Truck Monday (4-7)
Oct 1-4: EZ Promotion Homecoming Pop Up w/ Fuelify
Oct 7: Food Truck Monday (4-7)
Oct 8: Halloween Party (6-9)
Oct 14: Pop Up Food Truck (11-2)
Oct 14: Food Truck Monday (4-7)
Oct 21: Food Truck Monday (4-7)
Oct 26: Pumpkin Palooza (11-3)
Oct 28: Food Truck Monday (4-7)
Nov 16: Tree Lighting
Dec. 7: Jingle Bell on the Rock



MEMO

TO: Public Safety & Welfare Committee
FROM: Kristine Butteris, Director of Parks, Recreation, & Forestry
DATE: March 26, 2024
RE: Awareness of Special Events for BFTS

Committee Members,

These events were finalized last December and early January after the 10/31 list was approved and prior to the new Special Event Ordinance. These were booked based on previous Special Event directions.

The WRMC will be hosting a Breastfeeding Coalition event all day on Saturday, August 3, 2024. They submitted a special event since they will be inviting food trucks, having kids activities (bounce house) and closing the road for safety reasons. No alcohol will be sold.

The Parks, Recreation, & Forestry department finalized contracts with The Last Bees Concert on September 7, 2024, part of the Summer Concert Series, from 7-9pm. The Back Bay Band on September 14, 2024, part of the Summer Concert Series, from 7-9pm. These two concerts will run just as the previous ones approved last fall. We did not have all contracts signed at the 10/31 deadline. The Summer Concert Series includes road closure during event and setup, food trucks, fermented malt beverage sales and amplified sound. We have auxiliary scheduled for all Summer Concert Series events.

**ORDINANCE TO
CREATE SECTIONS 428-8(A) DEFINITIONS, 428-8(G) SUBSECTION 3
OPEN CONTAINER, & 428-8(G) SUBSECTION 7 WRISTBANDS OF THE
CITY OF WATERTOWN GENERAL ORDINANCES**

**SPONSOR: ALDERPERSON DAN BARTZ
FROM: BENTZIN FAMILY TOWN SQUARE COMMISSION**

THE COMMON COUNCIL OF THE CITY OF WATERTOWN DOES ORDAIN AS
FOLLOWS:

SECTION 1. 428-8(A) OPEN CONTAINER DEFINITION -A paper or plastic cup which does not exceed 16 fluid ounces in size, ~~bearing the “outdoor open container entertainment event’s” printed name and/or logo or the beverage distributors logo,~~ located within the “outdoor open container entertainment event” boundaries.

SECTION 2. 428-8(G) SUBSECTION 3 OPEN CONTAINER. No container in which a fermented malt beverage is dispensed and removed from the event licensed premises shall exceed 16 fluid ounces in size. No container in which wine is dispensed and removed from an event licensed premises shall contain more than 6.5 fluid ounces of wine. ~~The container shall bear the outdoor open container entertainment event's printed name and/or logo.~~

(a) ~~Nonalcoholic beverage containers shall bear the outdoor open container entertainment event's printed name and/or logo. The nonalcoholic beverage container shall be a different hue (color) than the open container for fermented malt beverages and/or wine.~~

SECTION 3. 428-8(G) SUBSECTION 7 WRISTBANDS. Possession or consumption of alcoholic beverages by an underage person within an outdoor open container entertainment event is prohibited at all times except as otherwise permitted by law. All individuals wishing to possess or consume a fermented malt beverage and/or wine within an outdoor open container event must have a wristband ~~with the outdoor open container entertainment event's printed name and/or logo~~ issued by an authorized event licensee which sold the fermented malt beverage and/or wine to the individual.

SECTION 4. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed.

SECTION 5. This ordinance shall take effect and be in force the day after its passage and publication.

<i>DATE:</i>	<i>First meeting date</i>	<i>Second meeting date</i>
<i>READING:</i>	1ST	2ND

ADOPTED Type meeting date

(Type meeting date of the FIRST meeting the ordinance will be considered) Ord. #21-XX

	YES	NO	YES	NO
DAVIS				
LAMPE				
BOARD				
BARTZ				
BLANKE				
SMITH				
SCHMID				
WETZEL				
MOLDENHAUER				
MAYOR MCFARLAND				
TOTAL				

CITY CLERK

APPROVED Type meeting date

MAYOR



MEMO

TO: Public Safety & Welfare Committee
FROM: Kristine Butteris, Director of Parks, Recreation, & Forestry
DATE: March 26, 2024
RE: Amend Section 428-8(g) Subsections 3 & 7 Open Container

Committee Members,

The Parks, Recreation, & Forestry Department has put together recommended changes to the ordinance 428-8(g) Subsections 3 & 7 Open Container. This will update the existing requirement for logoed 16 oz containers and logoed wristbands, when serving alcoholic beverages, to allow for generic options to these items. These logoed items are very costly and would help reduce expenses.

We are looking for a recommendation to move forward to common council. It has been reviewed and approved by Police Chief Brower.

2024 SPECIAL EVENTS

APPLICATION INFORMATION FILLED IN BY CLERK'S OFFICE

DATE RECEIVED & DATE OF EVENT	DATE OF EVENT	EVENT NAME and ORGANIZATION (Attach Application Here)	EVENT DESCRIPTION	PERMIT #	DEPT. APPROVED?	APPROVAL LETTER SENT?
10/30/2023	7/16/1905	TOWN SQUARE EVENT LISTING	Town Square event listing submitted 10/31/2023 per agreement	N/A		
11/7/2023	8/8-8/11	Riverfest	Community Festival	2024-01		
11/20/2023	7/9/2024	Lights N Sirens	Safety Fair	2024-02	yes	yes
11/21/2023	3/16/2024	Jig Jog	Run	2024-03	yes	yes
12/20/2023	2/10/2023	Dessert Walk Main Street Program	Dessert Tasting	2024-04	yes	yes
12/10/2023	05/2024 - 10/2024	Watertown Farmers Market - Main Street Program	Year Farmers Market	2024-05	yes	yes
1/15/2024	3/3/2024	Watertown Main St Morning Mixer	Adult Beverage Walk	2024-06	yes	yes
2/5/2024	4/27/2024	Chamber Whiskey/Wine walk	Adult Beverage Walk	2024-07		
2/16/2024	7/20/2024 MOVED TO 7/27/2024	Pride in the Park	Vendor fair to celebrate LGBTQ & Pride	2024-08		
2/16/2024	7/4/2024	4th of July Parade	Federal holiday Parade	2024-09		

Section 4, Item C.

EVENT FOLDER LINK	DATE FILED	DATE OF EVENT & PERMIT #	EVENT NAME AND ORGANIZATION WITH EVENT DESCRIPTION	REPEAT OR 1ST YEAR	CITY SPONSORED	DATE SENT TO DEPARTMENTS	DUE DATE FROM DEPARTMENTS	MEETING (ADD DECISION WHEN DONE)
Pride in the Park	2/16/2024	7/27/2024 2024-08	UNITY Vendor fair to celebrate LGBTQ & Pride	Repeat	No	3/27/2024	4/27/2024	5/1/2024
Tour Da Goose	3/28/2024	6/22/2024- 2024-10	Rock River Community Clinic Bike Ride	Repeat	No	3/28/2024	4/28/2024	5/1/2024