



REDEVELOPMENT AUTHORITY MEETING AGENDA

WEDNESDAY, AUGUST 30, 2023 AT 5:30 PM

COUNCIL CHAMBERS, CITY HALL, 106 JONES STREET

IN-PERSON/VIRTUAL MEETING

By Phone or GoToMeeting: <https://global.gotomeeting.com/join/471703029>

For the Public, Members of the media and the public may attend **by calling:** (US)+1 (872) 240-3412

Access Code: 471-703-029

1. **PLEDGE OF ALLEGIANCE**
2. **ROLL CALL**
3. **DETERMINATION OF QUORUM AND CALL TO ORDER**
4. **APPROVAL OF PRIOR MEETING MINUTES**

A. RDA Minutes from June 21, 2023

B. RDA Minutes from August 10, 2023

5. **OPENING FOR PUBLIC COMMENT**

Each individual who would like to address the Committee will be permitted up to three minutes for their comments

6. **STATUS REPORTS**

A. Community Support/Communication-Mueller

a. Social media and web analytics update

B. Common Council Update- Bartz/Lampe

C. Executive Director Update

1. Town Square Construction Update

a. Final Town Square Punchlist items

2. T. Wall Update

3. Revolving Loan Fund Update

a. Application update-Zastrow/Becker

b. Discussion and possible action: Rahfaldt RLF application

4. Beltz Grant Status Update-Becker

a. Discussion and possible action: submitted grant applications

5. Case Study Video-Mueller

7. **ADJOURN**

Persons requiring other reasonable accommodations for any of the above meetings, may contact the office of the City Clerk at mdunneisen@watertownwi.gov, phone 920-262-4006

A quorum of any City of Watertown Council, Committee, Board, Commission, or other body, may be present at this meeting for observing and gathering of information only

CITY OF WATERTOWN MEETING NOTICE

TO: Daily Times, Alderpersons, Department Heads and Public

DATE: June 21, 2023

REDEVELOPMENT AUTHORITY OF THE CITY OF WATERTOWN**Wednesday, June 21, 2023****5:30 PM IN-PERSON/VIRTUAL MEETING****Lower Level Room 0041, City Hall 106 Jones Street****By Phone or GoToMeeting:** <https://global.gotomeeting.com/join/471703029>

For the Public, Members of the media and the public may attend by calling: (US)+1 (872) 240-3412
 Access Code: 471-703-029

1. Pledge of Allegiance
2. Roll Call
3. Determination of Quorum and Call to Order: In Attendance: Becker, Salas, Bartz, Wagner, Lampe (virtual, then in-person), Zastrow. Excused absences: Zimmermann, Kuenzi. Meeting called order at 5:30 PM.
4. Approval of prior meeting minutes – May 17, 2023: Bartz motioned to approved, seconded by Zastrow. Motion carried.
5. Opening for public comment: No public comments were received.
6. Status Reports:
 - a. Community Support/Communication – Mueller
 1. Social media and web analytics update: Jeanne Mueller submitted report included in agenda packet. Brief discussion followed, including discussion of highlight videos planned with White Oak and Main Street Café, who had both utilized the RDA Revolving Loan Fund.
 - b. Common Council Update – Bartz/Lampe: Bartz gave update regarding appointment of Steven Board to the Common Council. Updates on some other City business, including Bielinski's continued neighborhood development. Lampe mentioned some of the difficulties he's heard about from developers regarding construction costs currently.
 - c. Executive Director Update
 1. Town Square Construction Update
 - a. Final Town Square Punchlist items: Community table was received today. Some concerns about condition, and lateness of the delivery. The kayak dock installation is underway and should be completed within the next few weeks. There was also discussion on the pending final approval of the Historic Art Wall by Barton Bentzin, the donor.
 - b. Transferred to City: The Bentzin Family Town Square was officially transferred to the City of Watertown on May 17, 2023. Becker noted that official documentation was received from Jefferson County.
 2. T. Wall Update: T. Wall informed the City that they plan to proceed with constructing parking for Riverhouse on the Rock as planned. Previously, they had inquired with the library and other nearby entities about a shared parking agreement.
 3. Revolving Loan Fund update
 - a. Application Update – Zastrow/Becker: The new Revolving Loan Fund application was released and publicly announced last week. Two businesses

have inquired. Further marketing is planned through social media release.

4. Beltz Grant status update – Becker: The City Attorney recommended some revisions, which were incorporated into the grant application documents. Waiting for final approval from Dr. John Beltz, whose foundation is providing funding for the grant program.
5. Informational presentation – Becker: Becker gave a PowerPoint presentation on the human element in economic development. Some brief discussion followed.
7. Adjournment: Wagner motioned to adjourn at 6:10 PM, seconded by Zastrow. Motion carried.

Persons requiring other reasonable accommodations for any of the above meetings, may contact the office of the City Clerk at mdunneisen@CityofWatertown.org, phone 920-262-4000

A quorum of any City of Watertown Council, Committee, Board, Commission, or other body, may be present at this meeting for observing and gathering of information only



Redevelopment Authority for the City of Watertown

Turning Opportunity into Results

Thursday, August 10, 2023

12:00 pm

In-PERSON/VIRTUAL MEETING

Room 0041, City Hall

By Phone or GoToMeeting:

<https://global.gotomeeting.com/join/471703029>

For the Public, Members of the media and the public may attend by calling: (US) +1 (872) 240-3412

Access Code: 471-703-029

All public participants' phones will be muted during the meeting except during the public comment period where applicable.

RDA STRATEGIC PRIORITIES

- 1) ~~100 W. Main St. block demolition, Town Square design etc., and publicizing town square project for possible funding from sources other than the City.~~
- 2) Facilitating quality development in downtown, and
- 3) Creating an approach and working to attract development projects downtown.

AGENDA

1. Pledge of Allegiance
2. Roll Call
 - a. Present: Becker, Wagner, and Bartz. Virtual: Zimmermann and Zastrow,
 - b. Absent: Salas, Kuenzi, Lampe,
 - c. Also Present: Steph Mazzoni
3. Determination of Quorum and Call to Order at 12:08 pm
4. Business
 - a. Review and take possible action: revolving loan fund application from Steve Hill for 107 S. Fifth St.
 - i. Asking for a \$75,000 loan to redo the parking lot, exterior work, and build an interior fire wall (required to add a metal fab business going in same building). This will benefit the downtown. Discussion on the income statement and qualification. The loan application period is closed, and this is the only one for now.
Zastrow motioned to approve and send it to the loan review committee. Bartz seconded the motion. Motion carried unanimously.
5. Adjournment at 12:23 pm
Bartz motioned to adjourn, Wagner seconded the motion. Motion carried unanimously. Meeting adjourned.

Watertown Redevelopment Authority Social Media Report - August 15

Section 6, Item A.

Facebook (last 28 days)	Aug.	May
Post Reach:	5,239	1,905
Post Engagement:	1,197	1,124
Shares:	11	16
Followers:	1,455	1,439
New Followers:	11	14
Link Clicks	85	81

Definitions:

Post Reach: The post appeared on user's News Feed.

Post Engagement: User clicked anywhere on page posts (e.g. liked, comment, share)

Followers: People who click "follow" to receive posts in their News Feed.

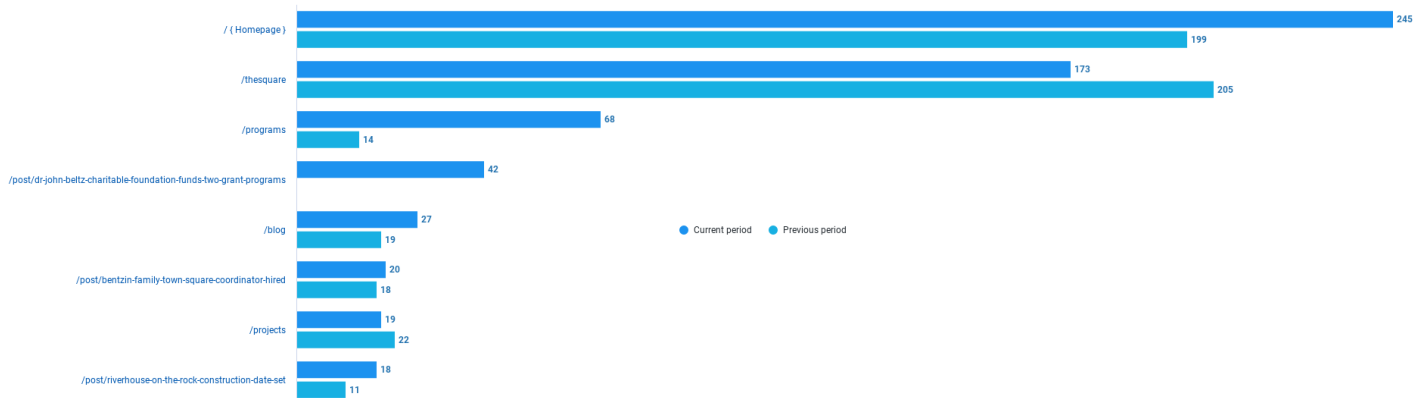
Top Posts (Last 28 days)

	Reach	Engage			
8-10: White Oak	863	121	7-18: Beltz Grants	4,734	1,043
7-28: Jefferson Co.	122	7	7-11: Craft Beer Walk	446	12
7-24: RDA Revolving Loan	693	13	6-15: T. Sq. Grand Open Memories	188	21
			6-14: Rev. Loan Program Opens	463	73

Website (Last 30 days - July 17- August 15)

	August	May	April
Page Views - Site Sessions (# site page was visited/refreshed):	422	524	469
Unique Visitors (A person visited at least once):	345	415	413
Clicks to Contact	4	2	1
New Visitors:	290 (84%)	373 (90%)	361
Returning:	55 (16%)	42 (10%)	52
Av. Session Duration:	4m 26s	3m 38s	4m 25s

Page Visits:

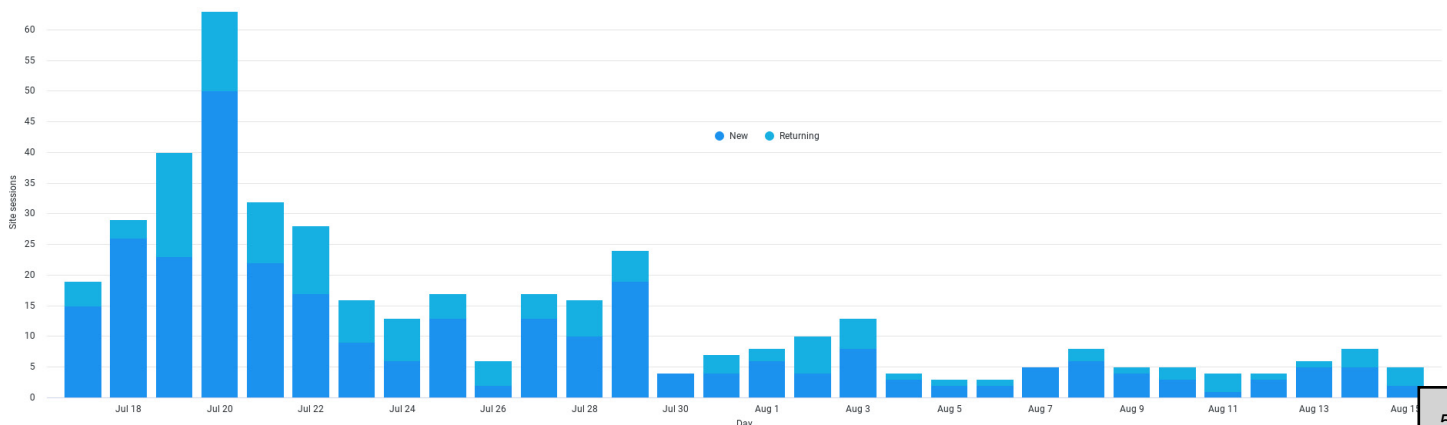


Traffic by Entry Page: Page

Page	Visits	Navigation Flow
Home Page	211	The Square - 40
The Square	124	Programs - 30
Post: Dr. Beltz Grants	23	Post: Dr. Beltz - 11
Programs	20	Post: Riverhouse - 11

Traffic Sources: Google 202 ↑ 3%, Facebook 90 ↓ 53%, Direct 74 ↓ 20%, Bing 19 ↑ 90%

Site Session: Traffic over Time



WATERTOWN REDEVELOPMENT AUTHORITY (RDA)
DOWNTOWN COMMERCIAL REHABILITATION LOAN PROGRAM

Please provide information on the proposed project. Your signature below indicates your intent to apply for commercial rehabilitation loan funding and that you have received a copy of the program guidelines. **Please return to City Hall, 106 Jones Street, with your check in the amount of \$100.00 for the application fee.**

Applicant name: DEERFIELD PROPERTIES / DAN RAHFALDT
Address: 16216 COUNTRY CLUB LANE
Cell Phone: 920-279-8300 Work Phone: _____
Property Owner(s): DEERFIELD PROPERTIES
Project Address: 118 N. WATER ST
Project description (work to be done): ADD 2 NEW OVERHEAD DOORS
ON NORTH SIDE (O'CONNELL ST) & GRADE & PAVE
REAR PARKING LOT & ALLEY

How will this project benefit the business or property? IMPROVE FACADE AND
FUNCTIONALITY OF STRUCTURE.

How will this project impact the downtown? EXTERIOR IMPROVEMENT.
WILL CREATE BETTER RENTABLE SPACE AND
UN-USED SPACE ACTIVATED

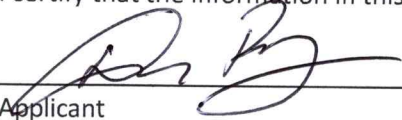
Estimated Timeframe for Project Completion: 2 MONTHS
Loan amount requested: \$ 70,000
Property Mortgage Holder(s): N/A OWNED OUTRIGHT

INCLUDE WITH APPLICATION (please check each box):
☐ Three years of business and personal income tax returns/financials
☐ Personal financial statement
☐ Available business financial reports such as profit/loss statement, balance sheet, inventory, receivables.

WILL PROVIDE TO
BANKER IF REQUIRED,

**Please note that other information may be requested during application review, as deemed necessary by the RDA Loan Review Committee.*

I certify that the information in this application is correct and accurate to the best of my knowledge.


Applicant

8/15/23
Date

Loan Committee Review _____

Signature _____

Date _____

☐ (check box if reviewed by staff for completion and all supplemental documents included)



PAVING AND CONCRETE

Asphalt Paving · Seal Coating · Crack Filling · Infrared Repair · Commercial Snow Removal · Striping · Excavating · Concrete

To:	Deerfield Properties	Contact:	Dan Rahfaldt
Address:	110 S 4th Street Watertown, WI 53094	Phone:	(920) 279-8300
Project Name:	Deerfield Properties - Water Street	Fax:	
Project Location:	114 / 118 N Water Street, Watertown, WI	Bid Number:	234362
		Bid Date:	8/1/2023

Parking Lot Maintenance is proud to provide a proposal for the improvements to your property as outlined in the procedure(s):

Item Description

SHAPE, GRADE AND ASPHALT SECTION OF PARKING LOT WITH 4" (RED & GREEN) - 12,200 Sq Ft

- > Scarify stone base and remove any spoils from site.
- > Any stone needed will be charged at \$30.00 ton
- > Shape, Grade and Compact stone base.
- > Construct a two (2) layer, 4.0" (after compaction) asphalt pavement consisting of 2.5" of 19.0mm binder and 1.5" of 9.5mm surface course mixture.
- > Layout and paint pavement markings.

Total Bid Price: \$47,800

OPTION A:

**NOTE: IF WE HAVE TO EXCAVATE ANY UNSTABLE BASE AND INSTALL 8" OF STONE.
ADDITIONAL COST IF \$2.75 Sq Ft. I WOULD EXPECT 4 - 6 LOADS**

OPTION B:

SHAPE, GRADE AND ASPHALT SECTION OF PARKING LOT WITH 4" - 70 x 30 (BLUE) - TOTAL COST \$8,500.00

NOTE: IF WE HAVE TO EXCAVATE AND INSTALL 8" OF STONE - \$5,775.00

NOTE: SAW CUT AT ROAD EDGE - ADDITIONAL \$400.00

OPTION C:

SHAPE, GRADE AND ASPHALT DRIVEWAY WITH 3" - 2,500 Sq Ft - TOTAL COST \$7,400.00

NOTE: IF WE HAVE TO EXCAVATE AND INSTALL 8" OF STONE - \$6,500.00

NOTE: SAW CUT AT ROAD EDGE??

115 N WASHINGTON STREET

Notes:

- **Parties:** Parking Lot Maintenance, LLC. ("PLM") and the Customer hereby mutually agree to be bound by these General Terms and Conditions ("Terms"), which are made part of and incorporated into the foregoing Proposal. These Terms and the Proposal including all attached pages are collectively referenced below as "the Agreement".
- **Terms and Conditions:**
 - Upon Owner's written acceptance of this proposal, the Owner accepts the project specifications and materials set forth herein. No other terms and conditions, or amendment to these terms and conditions, shall be enforceable unless set forth in writing and signed by all parties. Any refusal by the Owner to proceed with the project after acceptance of the proposal shall be deemed a material breach of this contract and Owner agrees to the recovery of damages incurred by Parking Lot Maintenance, LLC ("PLM") and/or its subcontractors for all lost profit and costs, including all planning, design, preparation, and materials identifiable to the contract.
 - All permits are the Owner's responsibility prior to the commencement of the project unless PLM has specified otherwise in writing. If PLM is unable to start or complete the proposed project due to obstructions (e.g., vehicles) or other actions of the Owner, the Owner shall be responsible for all costs associated with removing the obstruction (e.g. towing) or correcting the cause plus 30% over and above direct costs (labor, equipment) to cover PLM's overhead and profit.
 - **Due to the uncertainty of material pricing, for example, but not limited to: asphalt, fuel and concrete; PLM reserves the right to modify the contract price in the event the documented cost of the products increase from the date of the proposal compared to the price at the time of contract execution.**
 - This proposal is valid for fifteen (15) days from date of proposal.

• **Exclusions:** Customer acknowledges and shall be solely responsible for the following:

- Due to uncertainty with the soil conditions, if additional excavation is required due to unsuitable or unstable soils, any material to be removed at \$30/ton and replaced at \$30/ton. Final invoicing will be based on as-built quantities measured in the field by load tickets.
- Unless otherwise noted in this proposal, PLM is not responsible for any damage to private electrical lines, private utilities, or anything not marked by Diggers Hotline
- PLM is not responsible for any landscape restoration related to construction activities.
- PLM is not responsible for any damage to existing asphalt or concrete pavement from construction traffic requiring trucks and equipment to travel to perform the work outlined above.
- PLM is not responsible for property line delineation.
- All permits, engineering and architectural drawings are by others including all fees associated unless otherwise agreed and noted in the above scope of work.

Section 6, Item C.

• **Site Drainage / Site Conditions:**

In the event underlying concrete, wood, other materials or unusual, unsuitable, unstable or contaminated sub-surface conditions are discovered during excavation on the job.

PLM reserves the right to refuse to perform the paving work unless minimum grades (slope) of 1.5% are attainable for surface drainage. If Customer/Owner directs construction with less than minimum of grade of 1.5% or the Specifications or Drawings provided by Owner do not provide for 1.5% drainage in all directions, it is understood and agreed that water ponding may occur and that no warranty will attach to the paving work. Unless specifically stated in the description of the work to be performed, PLM is not responsible for modifying or changing the elevations of the existing asphalt or concrete to meet or exceed ADA standards or Compliance.

PLM reserves the right to refuse to perform the paving work unless minimum grades (slope) of 1.5% are attainable for surface drainage. If Customer/Owner directs construction with less than minimum of grade of 1.5% or the Specifications or Drawings provided by Owner do not provide for 1.5% drainage in all directions, it is understood and agreed that water ponding may occur and that no warranty will attach to the paving work. PLM at its sole discretion may refuse to construct work when temperatures and moisture do not allow for a quality, warrantable finished product. When necessary, Owner/Agent will be required to sign off on a waiver of warranty which will be delivered to Owner/Agent in advance of construction with advance notice prior to construction activities.

PLM reserves the right to refuse to perform the paving work unless minimum grades (slope) of 1.5% are attainable for surface drainage. If Customer/Owner directs construction with less than minimum of grade of 1.5% or the Specifications or Drawings provided by Owner do not provide for 1.5% drainage in all directions, it is understood and agreed that water ponding may occur and that no warranty will attach to the paving work.

• **Materials and Workmanship:**

- All materials will be as specified. All work will be performed in a workmanlike manner in accordance with industry standards. PLM does not guarantee or warrant the project from cracking, whether original installation or resurfacing, and Owner understands that cracking is likely to occur. PLM is not responsible for filling cracks in existing deteriorated (alligator) areas unless otherwise specified in writing. PLM shall not be responsible for any damages based on abuse, misuse or Owner's failure to backfill edges of paved areas. All labor performed and material provided is conclusively accepted and satisfactory unless PLM is notified in writing within 5 days after project is completed.
- Customer agrees that this proposal is subject to PLM standard one (1) year warranty, a copy of which Customer acknowledges receiving with this proposal on all materials and labor based on industry standards and reserves the sole right to determine the means and methods to complete any mutually agreed repairs.
- Warranty is voided in the event of non-payment for any payment due based on original Proposal and any subsequent Change Orders until payment is received in full.

• **EXCLUSION OF CONSEQUENTIAL DAMAGES AND DISCLAIMER OF OTHER LIABILITY EXCLUSION OF CONSEQUENTIAL DAMAGES AND DISCLAIMER OF OTHER LIABILITY:**

- PLM's liability with respect to any breach of this Contract or any breach of any warranty that would be found to exist shall not exceed the contract price. PLM shall not be subject to and disclaims:
- (1) Any other obligations or liabilities arising out of breach of contract or warranty, including any implied warranty of merchantability or fitness for a particular purpose
- (2) Any obligations whatsoever arising from tort claims (including negligence and strict liability) or arising under other theories of law with respect to products sold or services rendered by PLM, or any undertakings, acts or omissions relating thereto, and (3) All consequential, incidental special and/or contingent damages whatsoever. Owner agrees to indemnify and hold harmless PLM from any and all claims, liabilities, costs and expenses of any nature arising from injuries to third parties at the job site or the interruption or destruction of Owner/private underground cable, pipes or installations.

• **Work of Others:**

- PLM shall not be liable for any damage because of any delay due to any cause beyond PLM's complete control, including but not limited to any act of God, act of Owner, embargo or other governmental act, regulation or request, fire, accident, strike, slow-down, war, riot, delay in transportation, delayed delivery by suppliers or Owner's or PLM's inability to obtain the necessary permits or licenses or comply with any other governmental regulations concerning the installation or performance.
- In the event of any such delay, the date of completion shall be extended for a period equal to the time lost by reason of the delay. Claims by Owner against PLM must be made in writing to PLM within five (5) days of knowledge of the alleged claim and failure to give such notice shall constitute unqualified acceptance and a waiver of all such claims by Owner.

• **Severability:**

If any of these Terms and Conditions shall be deemed illegal or unenforceable, such illegality or unenforceability shall not affect the validity and enforceability of any legal and enforceable provisions hereof which shall be construed as if such illegal and unenforceable provision or provisions had not been inserted herein, unless such illegality or unenforceability shall destroy the underlying business purpose of these Terms and Conditions.

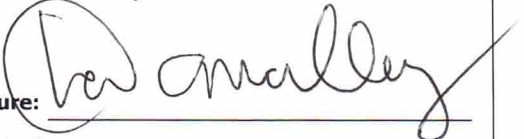
• **Price and Payment:**

- The prices in this proposal are PLM's prices for the goods and/or services with the Exclusion of Consequential Damages and Disclaimer of Other Liabilities, set forth above, including the disclaimer of strict liability and other tort liability, enforceable against the Owner. If Owner desires for PLM to provide a greater or additional warranty and/or to be liable for some or all of the matters disclaimed herein, then the Owner must notify PLM in writing and a new contract will be prepared which excludes this language, but which reflects higher sales prices reasonably compensating PLM for assuming that additional exposure.

- **NOTICE OF LIEN RIGHTS:** "AS REQUIRED BY THE WISCONSIN CONSTRUCTION LIEN LAW, YOU ARE HEREBY NOTIFIED THAT PERSONS OR COMPANIES FURNISHING LABOR OR MATERIALS FOR THE CONSTRUCTION ON YOUR PROPERTY MAY HAVE LIEN RIGHTS ON YOUR BUILDING(S) IF THEY ARE NOT PAID. THOSE ENTITLED TO LIEN RIGHTS, IN ADDITION TO THE UNDERSIGNED PRIME CONTRACTOR, ARE THOSE WHO CONTRACT DIRECTLY WITH YOU OR THOSE WHO GIVE YOU IDENTIFICATION NOTICE WITHIN SIXTY (60) DAYS AFTER THEY FIRST FURNISH LABOR AND MATERIALS FOR THE CONSTRUCTION. YOU PROBABLY WILL RECEIVE NOTICES FROM THOSE WHO FURNISH LABOR AND MATERIALS FOR THE CONSTRUCTION. YOU SHOULD GIVE A COPY OF EACH NOTICE YOU RECEIVE TO YOUR MORTGAGE LENDER, IF ANY. THE UNDERSIGNED PRIME CONTRACTOR AGREES TO COOPERATE WITH YOU AND YOUR LENDER, IF ANY, TO SEE THAT ALL POTENTIAL CLAIMANTS ARE DULY PAID.
- **PLM IS NOT RESPONSIBLE FOR PAVEMENT BREAKAGE DUE TO NORMAL CONSTRUCTION TRAFFIC. PLM IS NOT RESPONSIBLE FOR DAMAGE TO OR INJURIES CAUSED BY ANY OWNER/PRIVATE INSTALLED UTILITIES, GAS, ELECTRIC, WATER, SEWER, CABLE, TELEPHONE, PIPES, LINES, CONDUITS, OR OTHER UNDERGROUND OBSTRUCTIONS, (herein "UNDERGROUND INSTALLATIONS").**

Section 6, Item C.

Payment Terms:

ACCEPTED: The above prices, specifications and conditions are satisfactory and are hereby accepted. Buyer: _____ Signature: _____ Date of Acceptance: _____	CONFIRMED: Parking Lot Maintenance, LLC  Authorized Signature: _____ Estimator: Tom O'Malley (414) 801-8398 omalley@plmpaving.com
---	--



Project: Deerfield Prop.

Consolidated Door is pleased to provide the following overhead door estimate –

- (1) 12x10 row 2 & 3 windows (charcoal color)
- (2) Weatherstrip pack
- (3) 2" track high lift
- (4) Opener
- (5) 3 button wall mount controller
- (6) Install and Remove existing

Total Including Tax and Labor \$5,718.00

- (1) 13.6x14.6 row 2 & 3 windows (Charcoal color)
- (2) Weatherstrip pack
- (3) 2" Track
- (4) Opener
- (5) 3 Button wall controller
- (6) Photo safety eyes
- (7) Install and remove existing

Total including Tax and Labor \$7,112.00

Grand Total \$12,830.00

Respectfully submitted,

Chris Farr

Chris Farr

*Due to the current volatility in the steel and aluminum industries we only guarantee our quotes for 14 days.

*All doors are quoted to be installed in a prepared opening; no blocking included – (wood bucks by others)

*All electrical wiring and empty conduits if needed to be performed by others.

*Warranty not to exceed manufacturer's warranty time frame

WATERTOWN REDEVELOPMENT AUTHORITY (RDA)
DOWNTOWN COMMERCIAL REHABILITATION LOAN PROGRAM

Please provide information on the proposed project. Your signature below indicates your intent to apply for commercial rehabilitation loan funding and that you have received a copy of the program guidelines. Please return to City Hall, 106 Jones Street, with your check in the amount of \$100.00 for the application fee.

Applicant name: STEVE HILL
 Address: 107 S. FIFTH ST.
 Cell Phone: 920-248-2868 Work Phone: 920-261-4005
 Property Owner(s): DONNA HILL
 Project Address: 107 S. FIFTH ST.
 Project description (work to be done): EXTERIOR REPAIRS + PAINT - INTERIOR
SAFETY UPGRADES - PARKING LOT REPAIR

How will this project benefit the business or property? MAINLY IT WILL BRING THE
BUILDING + BUSINESS INTO COMPLIANCE WITH CITY
ORDENANCES

How will this project impact the downtown? IT WILL ALLOW AN ~~EXISTING~~ EXISTING
AND A NEW BUSINESS TO OPERATE

Estimated Timeframe for Project Completion: 1YR
 Loan amount requested: ESTIMATED AT \$75,000.00
 Property Mortgage Holder(s): NONE

INCLUDE WITH APPLICATION (please check each box):

- ☐ Three years of business and personal income tax returns/financials
☐ Personal financial statement
☐ Available business financial reports such as profit/loss statement, balance sheet, inventory, receivables.

**Please note that other information may be requested during application review, as deemed necessary by the RDA Loan Review Committee.*

I certify that the information in this application is correct and accurate to the best of my knowledge.

Donna M Hill
 Applicant

7-24-23
 Date

Loan Committee Review

Signature

Date

☐ (check box if reviewed by staff for completion and all supplemental documents included)

Redevelopment Authority of the City of Watertown

Beltz Foundation Downtown Watertown Special Events Grant Application

Applicant Information

Application Date: 8-3-23

Organization Name: Bentzin Family Town Square

Organization Sector: City Parks / Entertainment

Contact Name: Stephanie Juhl

Role at Organization: Event Coordinator

Contact Phone: 920-342-5853 Contact Email: sjuhl@watertownwi.gov

Organization Mailing Address: 514 S. 1st Street Watertown, WI 53094

Total Amount Requested: \$8243 Total Event Cost: \$8243

Brief Description of what funds will be used for (please see Program Guidelines for eligible expenses):

Marketing & Promotion \$200

Rentals: Bounce House \$350; Porta Potties \$695

Entertainment: Face Painter \$450; DJ Shawna \$4750; Yankee Dutchmen Marching Band \$1798

Anticipated Timeline (estimated start and end dates): 8/26/23 4pm-9pm

Organization Information

How long has your organization been established? 2.5 months

Please describe your organization, including services offered and a brief history of operations.

See Attached

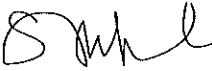
Additional Materials

The following materials must be included with your application:

- ✓ Event Budget with expenses and any revenue projections
- ✓ If a nonprofit: Articles of Incorporation, bylaws, and any other relevant documents describing the structure, mission and vision of the organization
- ✓ If a for-profit entity: Last three years of business income statements and most recent balance sheet
- ✓ Detailed event plan/information

Applicant Agreement & Signature

I have read the program requirements and reviewed them with the Executive Director of the Watertown Redevelopment Authority, and I understand that my participation in the Beltz Foundation Downtown Watertown Special Events Grant Program is contingent upon my full compliance with all requirements. I understand that all grant funds must be used to cover eligible expenses as outlined in the program documents and will be reimbursed after submission of receipts. My application includes all the materials listed above.

Applicant Signature  Digitally signed by Stephanie Juhl
Date: 2023.08.03 09:37:48 -05'00' Date 8/3/23

The Bentzin Family Town Square is a vibrant and family-friendly community space located in the heart of Watertown. This beautifully designed town square offers a variety of amenities and activities, making it a popular gathering spot for residents and visitors alike. Here's a brief description of what the Bentzin Family Town Square offers:

1. Green Spaces and Gardens: The town square features lush green spaces and well-maintained gardens, providing a tranquil and inviting environment for relaxation and recreation.
2. Splash Pad: Families with children can enjoy a modern and safe area equipped with an interactive water feature offering a fun and refreshing way for kids to cool off.
3. Outdoor Performance Area: Two dedicated stages to host regular live performances, concerts, and community events, bringing entertainment and cultural experiences to the heart of the city.
5. Seating Areas and Picnic Spots: Ample seating areas with benches and picnic tables are available, making it a perfect spot for picnics, outdoor lunches, or simply relaxing with friends.
6. Food Trucks and Vendors: The square often hosts a rotating selection of food trucks and vendors, offering a diverse range of culinary delights to satisfy different tastes.
7. Community Events and Festivals: The Bentzin Family Town Square will serve as the hub for numerous community events and festivals throughout the year, fostering a sense of togetherness and celebration.
8. Future Plans Include Wi-Fi Access: For those who wish to stay connected, the square offers free Wi-Fi, enabling visitors to share their experiences and stay productive while enjoying the outdoors.
9. Seasonal Decorations: During holidays and special occasions, the square will be adorned with seasonal decorations, creating a festive and joyful atmosphere.

Overall, the Bentzin Family Town Square is a dynamic urban oasis that caters to people of all ages and interests, fostering a strong sense of community spirit and providing a place where residents can come together to relax, engage, and enjoy memorable experiences.



Beltz Foundation Downtown Watertown Special Events Grant Program

Program Overview

The Redevelopment Authority of the City of Watertown (RDA) established its Beltz Foundation Downtown Watertown Special Events Grant Program to support special events located within the Downtown Watertown Redevelopment District Target Area. The program offers grants up to \$10,000 to organizations conducting events that will positively impact the downtown area and meet the RDA and City of Watertown's goals, as set forth in the Economic Development Chapter of the City's Comprehensive Plan.

The RDA defines special events as those public events which attract more than 150 attendees and take place within the Target Area, meet economic development goals, contribute to the unique identity of Downtown Watertown, make the City core a compelling destination, provide economic impact, and promote business and community involvement. Special events do not include conferences, grand openings, ribbon cuttings, open houses, or private events not open to the public.

This is a competitive grant program. Applications are reviewed quarterly by the RDA Grant Program Committee. An application deadline will be announced whenever grant funds are available. Recommendations are presented to the RDA Board of Directors for final approval and awarding of funds.

Please note that applicants must complete the application process before incurring eligible expenses through the Beltz Foundation Downtown Watertown Special Events Grant Program. Any expenses incurred before a Grant Agreement is executed will be ineligible for reimbursement through the grant program.

Available Awards

The RDA has committed a total of \$50,000.00 from the Dr. John Beltz Charitable Foundation to the program, with a maximum grant award of \$10,000 per special event. Applications will be reviewed after each announced application deadline, and funds will be awarded on an ongoing basis, as long as funds are available in a given calendar year.

Eligibility Requirements

- Event must occur entirely within the Target Area (If an event has multiple locations, the RDA will only consider funding the event portion occurring within the Target Area)
- Event must be open to the public
- Event must meet the objectives of the City's plans and the special event definition stated above
- Have anticipated attendance of over 150 people

- Occur after approval of any funding under this program

Eligible Applicants/Organizations

- Must not have any outstanding fees owed with the City of Watertown at the time of application

Eligible Expenses

- Event related marketing and promotion
- Rentals for the event such as equipment, tents, chairs, tables, facilities, and portable toilets
- Vendor, performer, or exhibitor fees

Please note that if awarded funding, the reimbursement amount will be based on receipts submitted.

Program Goals and Priority Criteria

- Support events that promote activity and foot traffic in the downtown area.
- Preference will be given to events that generate positive economic impact for the community, promote and grow downtown businesses, and attract visitors to the City of Watertown.
- Involve members of the community in event planning and participation.
- Events of a political, activist, religious, or controversial nature will not be approved.

Application Process

Application Contents

An application for the program must include all of the following:

- Special Events Grant Application Form
- Event Budget with expenses and any revenue
- If applicant is a nonprofit organization: Articles of incorporation, bylaws and any other relevant documents describing the structure, mission and vision of the organization
- If applicant is a for-profit organization: Last three years of business income statements and most recent balance sheet
- Detailed event plan/information

Submission of Application

The application and all required materials must be submitted to the RDA Executive Director in either print or digital form. Applications are reviewed on a quarterly basis. Applicants are encouraged to submit materials as soon as completed.

Review process

Time of Review

Applications are reviewed after each application deadline by the RDA Grant Program Committee.

Substantive Criteria

The RDA Grant Program Committee will screen each application based on the following criteria before making a recommendation regarding the application to the RDA Board of Directors:

- Completeness of application
- Type of special event
- Organization history and experience

- Potential economic impact on the business community in Downtown Watertown

Notification of Recommendation

The applicant will be notified of the RDA Grant Program Committee's recommendation regarding the requested grant to the RDA Board of Directors. The applicant will also be notified of the date, time and location of the RDA Board of Directors meeting at which the committee's recommendation regarding the application will be discussed. The applicant will be invited to attend the meeting and address the Board of Directors regarding their application. The committee may postpone a recommendation on an application if additional information is requested or the application is incomplete.

Board of Directors Approval

After the RDA Grant Program Committee makes a recommendation regarding the application, the recommendation will be placed on the next RDA Board of Directors meeting agenda. The applicant will be invited to attend the meeting and address the Board of Directors regarding their application. The RDA Board meets regularly on the third Wednesday of the month. The applicant will be notified of the RDA Board of Directors decision regarding their application.

Conflict of Interest

Members of the RDA Board of Directors or any of its committees who are in a position to influence decisions regarding grants awarded under this program shall not have a financial interest, either directly or indirectly, in any person or entity applying for a grant through this program, unless that interest has been fully disclosed in writing and the board member/committee member involved has removed him/herself from the decision-making process, including all deliberations.

Denial of Applications

Following the recommendation of the denial of an application by the RDA Grant Program Committee, the RDA Executive Director shall so notify the applicant, stating reasons for the recommendation as communicated by members of the Committee, and including, if applicable:

- Requests for additional documents or other information which, if submitted by the applicant, may result in a grant award based on a future application; or,
- Suggestions as to changes in the proposed application which may result in a grant award based on a future application.

Post Award Process

Grant Agreement

Upon approval of the grant award by the RDA Board of Directors, the applicant will be notified and will be sent a Grant Agreement that will need to be signed by the applicant before project expenses can be incurred. Any expenses incurred before the Grant Agreement is executed will be ineligible for reimbursement through the grant program.

Post-award amendments to Project

Following the award of an Beltz Foundation Downtown Watertown Special Events Grant, if the applicant desires to make any changes or modifications from what was approved in their application, the applicant must submit to the RDA Grant Program Committee for review:

- Written description of the changes proposed

NOTE: Failure to obtain approval for any changes in the proposed event after awarding of the original grant will result in disqualification of the applicant from the program and the loss of the entire grant funding.

Distribution of Grant Funds

Payment Request

The applicant may request payment of funds in one payment upon completion of the special event. To request payment of funds the applicant must submit the following to the RDA Executive Director:

- Affidavit that all event activities match what was included in the submitted application
- All receipts from eligible expenses seeking to be reimbursed

Compliance with Approved Application

If all submitted documentation is in compliance with applicant's approved application and the program parameters, the RDA Executive Director will issue a reimbursement check. Checks will be issued within 15 days of request.

Non-compliance

If any of the relocation activities are found to be in non-compliance with the approved application or the program requirements, the applicant will be ineligible to receive grant funding or liable to pay back grant funding already received.

Redevelopment Authority of the City of Watertown

Beltz Foundation Downtown Watertown Special Events Grant Application

Applicant Information

Application Date: Aug. 24, 2023

Organization Name: Watertown Main Street Program

Organization Sector: Non-profit, downtown development

Contact Name: Melissa Lampe

Role at Organization: Executive Director

Contact Phone: 920-342-3623 Contact Email: watertownmainstreet@gmail.com

Organization Mailing Address: 519 E. Main St. Watertown, WI 53094

Total Amount Requested: \$6616 Total Event Cost: \$6616

Brief Description of what funds will be used for (please see Program Guidelines for eligible expenses):

The Watertown Main Street Program's Promotions Committee is planning a holiday market, named Jingle Bell on the Rock, to take place at the Bentzin Family Town Square and inside the Watertown Public Library. The event will include holiday themed vendors, including artisan/crafters and food/beverage vendors. Entertainment will be provided throughout the day, including visits with Santa. Children's activities are planned for this family-friendly event. The funds will secure a tent and barrels, outdoor heaters, restrooms and wash stations, supplies for a tree lot, decorations, entertainment, and marketing costs.

Anticipated Timeline (estimated start and end dates): December 2, 2023

Organization Information

How long has your organization been established? 23 years

Please describe your organization, including services offered and a brief history of operations.

The Watertown Main Street Program is a non-profit organization dedicated to the preservation, beautification and economic vitality of downtown Watertown.

We work in partnership with private building and business owners, the city of Watertown and the greater Watertown community to inspire reinvestment and renewal in the city's historic business district.

We host multiple events throughout the year that attract shoppers, families and visitors to downtown Watertown including Pumpkin Palooza, Sidewalk Sales, specialty drink walks, Santa House, Women's Only Weekend, Art on Main and more.

The funding raised through these events is reinvested in the downtown through facade grants and other beautification initiatives.

The Main Street Program employs one full-time executive director and is supported by multiple committees of volunteers.

Additional Materials

The following materials must be included with your application:

- ✓ Event Budget with expenses and any revenue projections
- ✓ If a nonprofit: Articles of incorporation, bylaws, and any other relevant documents describing the structure, mission and vision of the organization
- ✓ If a for-profit entity: Last three years of business income statements and most recent balance sheet
- ✓ Detailed event plan/information

Applicant Agreement & Signature

I have read the program requirements and reviewed them with the Executive Director of the Watertown Redevelopment Authority, and I understand that my participation in the Beltz Foundation Downtown Watertown Special Events Grant Program is contingent upon my full compliance with all requirements. I understand that all grant funds must be used to cover eligible expenses as outlined in the program documents and will be reimbursed after submission of receipts. My application includes all the materials listed above.

Applicant Signature

Melissa Lampe

Digitally signed by Melissa Lampe

Date: 2023.08.24 12:14:34 -05'00'

Date

8/24/2023

Redevelopment Authority of the City of Watertown
Beltz Foundation Downtown Watertown Special Events Grant Application

Applicant Information

Application Date: 7/28/23

Organization Name: Third Street Blocktoberfest

Organization Sector: Entertainment/Food and drink

Contact Name: Karah Pugh

Role at Organization: Business Owner/Event Coordinator

Contact Phone: 920-342-8657

Contact Email: Pugh.karah@gmail.com

Organization Mailing Address: Local Waters 109 South Third Street Watertown, WI 5094

Total Amount Requested: \$10,000

Total Event Cost: Estimated \$18,000

Brief Description of what funds will be used for (please see Program Guidelines for eligible expenses): The funds will be utilized to support startup, operational and entertainment costs.

Estimated Costs:

Performance Artists (A): \$325

Performance Artists (B): \$2100

Roaming Artist: \$250 (food and drinks)

Permitting and Insurance: \$1500

Security: \$1000

Perimeter Fencing: \$1000

Trailer Rentals: \$2250

Park & Rec: \$ _____

Overhead Lighting: \$2500

Temporary Bathroom Facilities: \$750

Marketing and Press Release (Watertown Daily Times): \$500

Electrician:_____

Workers:_____

Anticipated Timeline (estimated start and end dates):

Saturday September 23rd, 2023 from 3-9pm

Organization Information

2nd Annual Blocktoberfest, a Collaborative Event between Local Waters and the Drafty Cellar.

How long has your organization been established?

Drafty Cellar: 5 Years

Local Waters: 3 Years

Please describe your organization, including services offered and a brief history of operations.

Local Waters and Drafty Cellar are making an attempt to make Third Street an entertainment district and destination for the citizens of Watertown as well as surrounding communities.

Alex and Josh of the Drafty Cellar have been in business for 5 years, and they changed the narrative of what it means to be a Craft beer drinker in Watertown: attracting unique breweries and bringing engaging events to our community. They operate in a professional fashion encouraging much of the surrounding business community to meet after work for collaboration and team bonding. They are a destination for niche beer drinkers and they truly put Watertown on the map. Their passion and involvement for the community is expressed through fundraising for places such as Watertown Humane Society, The Towne Cinema, and the Arenz Family to name a few. Both owners being Watertown natives makes it mean that much more to help the people right here in their hometown. They have also incorporated other local businesses into their events such as; Sweet Talkin’ Treats, Mullen’s, Sassy Sweets, Chic Boutique and more. And of course the collaborative event, Blocktoberfest, with Local Waters.

Local Waters has changed the music scene for the City of Watertown. This establishment reflects a Nashville style honky tonk complete with small musical groups and creative craft cocktails that are typically found in the southern half of the United States. The management team has paired with multiple craft distilleries to bring unique products and tastes to the community through flight events. They have attracted multiple fundraisers, raising over \$20,000 for area non-profits in the last year. They regularly team up with other small business

owners for more unique opportunities. These businesses include Bradow Jewelers, Wilders, Piper Mae Boutique, Chandler House Bakery, and Avant Garden.

In an attempt to encourage further Third Street development and positive community impact they teamed up to create Third Street Blocktoberfest. This one day event focuses on the German heritage of the community through unique craft beer and craft cocktail offerings. The backdrop of the festival is unique musical performers who create an atmosphere unique to Watertown.

Additional Materials

The following materials must be included with your application:

_____ Event Budget with expenses and any revenue projections

___n/a___ If a nonprofit: Articles of incorporations, bylaws, and any other relevant documents describing the structure, mission and vision of the organization

_____ If a for-profit entity: Last three years of business income statements and most recent balance sheet

_____ Detailed event plan/information

Applicant Agreement & Signature

I have read the program requirements and reviewed them with the Executive Director of the Watertown Redevelopment Authority, and I understand that my participation in the Beltz Foundation Downtown Watertown Special Events Grant Program is contingent upon my full compliance with all requirements. I understand that all grant funds must be used to cover eligible expenses as outlined in the program documents and will be reimbursed after submission of receipts. My application includes all the materials listed above,

Application Signature: __Karah Pugh_____ Date: __8/16/23_____

Redevelopment Authority of the City of Watertown

Beltz Foundation Downtown Watertown Business Grant Application

Applicant InformationApplication Date: 7-24-23Business Name: CENTRAL BLOCK KITCHEN & DESIGNSType of Business/Industry: REMODELINGContact Name: RYAN JONESRole at Business: OWNERContact Phone: 920.988.7026 Contact Email: ryan@cbkitchenanddesigns.comBusiness Mailing Address: 300 E. MAIN ST WATERTOWN, WI 53094

Total Amount Requested: _____ Total Project Cost: _____

Brief Description of what funds will be used for (please see Program Guidelines for eligible expenses):

PROJECT
OPTIONSA) 5 AWNINGS ON 3RD ST \$4383.88B) 6 WINDOWS \$14,630.17C) FRONT DOOR \$2270.00

Anticipated Timeline (estimated start and end dates): _____

Business InformationHow long has your business been established? 6 years

Please describe your business, including products and services offered and a brief history of operations.

REMODELING, RETAIL

Additional Materials

The following materials must be included with your application:

- ✓ A copy of your lease agreement or proof of purchase of property
- ✓ Project Expenses Worksheet
- ✓ Two (2) years of Income Statement projections
- ✓ Last three (3) years of business income statements and most recent balance sheet
- ✓ Renderings, mock-ups, or architectural plans for new location
- ✓ Business plan (if opening/expanding business)

Applicant Agreement & Signature

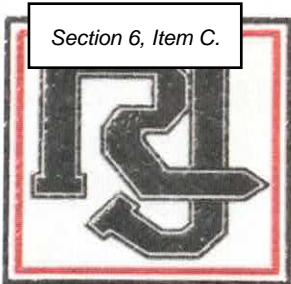
I have read the program requirements and reviewed them with the Executive Director of the Watertown Redevelopment Authority, and I understand that my participation in the Beltz Foundation Downtown Watertown Business Grant Program is contingent upon my full compliance with all requirements. I understand that all grant funds must be used to cover eligible expenses as outlined in the program documents and will be reimbursed after submission of receipts. My application includes all the materials listed above.

Applicant Signature  Date 8-1-23

Landlord Signature (if lease) _____ Date _____

RJ Construction and Remodeling LLC
 1409 S Third St
 Watertown, WI 53094 US
 920.988.7026
 rj-construction@sbcglobal.net

Estimate



ADDRESS

Central Block Kitchen & Bath Design
 300 E Main St
 Watertown, WI 53094

SHIP TO

Central Block Kitchen & Bath Design
 300 E Main St
 Watertown, WI 53094

ESTIMATE

1336

DATE

08/01/2023

DATE	ACTIVITY	DESCRIPTION	AMOUNT
		SOUTH WINDOW PROJECT	
	Demo	DEMO -Remove 6 windows	455.00
	Disposal	DISPOSAL	250.00
	Material	WINDOWS -JELDWEN Premium vinyl window black outside, white inside -Lower sash to be tempered	10,319.74
	Labor	LABOR -INSTALL 6 WINDOWS	780.00
	Material	MISC MATERIAL	250.00
	Paint	PAINTING -Prep brick molding -Paint 2 coats	1,800.00
	Material	LIFT RENTAL	775.43

As required by the Wisconsin construction lien law, RJ Construction & Remodeling LLC, hereby notifies owner that persons or companies performing, furnishing, or procuring labor, services, materials, plans, or specifications for the construction on owner's land may have lien rights on owner's land and buildings if not paid. Those entitled to lien rights, in addition to the undersigned builder, are those who contract directly with the owner or those who give the owner notice within 60 days after they first perform, furnish, or procure labor, services, materials, plans or specifications for the construction.

TOTAL

\$14,630.17

QUOTES ARE VALID FOR 30 DAYS.

This is an ESTIMATE for material needed on this project.

NO returns on special orders.

Payment terms: COD

1/2 down to order

1/2 down before delivery



JOHC30313968

Section 6, Item C.



PAGE 1 of 3

STORE # 3159 JOHNSON CREEK
440 WRIGHT RD
JOHNSON CREEK, WI 53038

FAX: 920-699-6404
EMAIL:

SPECIAL ORDER CONTRACT
GUEST COPY

GUEST NAME - ADDRESS - PHONE

Rj Construction
1409 S 3rd St
Watertown, WI 53094-6506
Phone: 9209887026
Email: rj-construction@sbcglobal.net

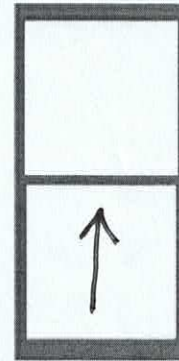
Additional Information:
Design #: 315958525028

IMPORTANT

1. Verify quoted product and quantity
2. Product will be ordered upon payment
3. Track order on Menards.com
4. Pick up order within 14 days of arrival at store
5. Retain receipt

SOLD BY	ORDER DATE
571630	7/19/2023
Estimated arrival:	8/23/2023
Email Notifications: rj-construction@sbcglobal.net	

QTY ORDERED	DESCRIPTION	SKU	UNIT PRICE	EXTENDED PRICE
1	Online Window Store JeldwenVinyl JELD-WEN Premium 39.75 W x 82.75 H Single Hung RO Width=40.25 RO Height=83.25 Frame Width=39.75 Frame Height=82.75 JELD-WEN Premium Rectangle Single Hung Assembly = Full Unit Installation & Frame Type = Without Nailing Flange Product Model = Tilt Measurement Type = Rough Opening Country Where Unit Will Be Installed = USA Rough Opening Width = Custom Custom Rough Opening Width = 40.25 Rough Opening Height = Custom Custom Rough Opening Height = 83.25 Actual Size = 39 3/4 -in X 82 3/4 -in Sash Split = Even Divide Lower Sash Height = 41.625 Impact Rating = Not Impact Performance Grade Rating = PG35, DP+35/-40 Does Unit Meet Egress Requirements? = Meets 5.7 sqft Egres Exterior Finish = FinishShield Black Interior Finish = White	4001389	\$1,234.92	\$1,234.92



Product must be paid for before it will be ordered from our vendor. Prices shown are valid today only.

READ THIS CONTRACT CAREFULLY. The terms and conditions set forth in this document are a complete and final expression of the parties. The contract cannot be altered except by written instrument explicitly signed and executed by the General Manager. Any and all claims under this contract must be brought within one year of purchase. "Custom made" special order merchandise purchased from Menards is **NON-REFUNDABLE**. Purchaser is responsible for providing to Menards all measurements, sizes, and colors stated above. Purchaser's exclusive remedy, if any product is defective or fails to conform to the terms of the contract, is replacement of the product. All defects and non-conformities must be reported to Menards within 3 days of receiving the product. Purchaser understands that all product is sold "AS IS," and the manufacturer's warranty, if any, is controlling. **MENARDS MAKES NO WARRANTIES, EXPRESS OR IMPLIED AS TO THE MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE OF THE PRODUCT.** There are no representations that the products listed herein meet local, state, or federal code requirements. Menards liability shall not exceed the purchase price of the products sold. **MENARDS SHALL NOT BE LIABLE FOR ANY SPECIAL, INCIDENTAL, OR CONSEQUENTIAL DAMAGES.** Menards agrees to email Purchaser when the product is available for pick-up. If Purchaser fails to provide an email address, it is Purchaser's responsibility to check the status of the order by visiting Menards.com. If Purchaser refuses or fails to pick up the product within 14 days from the date of its availability, Menards may liquidate the product and shall be entitled to a 25% restocking fee. Menards may withhold any payment received as partial satisfaction. Purchaser agrees that Menards is not liable if the vendor, which supplies the product on this contract, fails to perform. Purchaser agrees that any and all controversies or claims arising out of or relating to this contract, or the breach thereof, shall be settled by binding arbitration administered by the American Arbitration Association under its applicable Consumer or Commercial Arbitration Rules. Purchaser agrees that all arbitrators selected shall be attorneys. This provision shall supersede any contrary rule or provision of the forum state. **YOUR PURCHASE OF THE PRODUCT ON THIS CONTRACT CONSTITUTES YOUR AGREEMENT TO ALL TERMS AND CONDITIONS STATED ABOVE.**

(CONTINUED ON NEXT PAGE)

For the most accurate and up-to-date status of your order, please visit:

www.menards.com

If this is a partial pickup, please verify all quantities/items being signed for. Menards is not responsible for shortages after leaving the yard.





JOHC30313968

Section 6, Item C.



PAGE 2 of 3

STORE # 3159 JOHNSON CREEK
440 WRIGHT RD
JOHNSON CREEK, WI 53038

FAX: 920-699-6404
EMAIL:

**SPECIAL ORDER CONTRACT
GUEST COPY**

GUEST NAME - ADDRESS - PHONE

Rj Construction
1409 S 3rd St
Watertown, WI 53094-6506
Phone: 9209887026
Email: rj-construction@sbcglobal.net

Additional Information:

Design #: 315958525028

IMPORTANT

1. Verify quoted product and quantity
2. Product will be ordered upon payment
3. Track order on Menards.com
4. Pick up order within 14 days of arrival at store
5. Retain receipt

SOLD BY

ORDER DATE

571630

7/19/2023

Estimated arrival:

8/23/2023

Email Notifications: rj-construction@sbcglobal.net

QTY ORDERED	DESCRIPTION	SKU	UNIT PRICE	EXTENDED PRICE
	Grille Type = No Grilles Lock Hardware Type = Style Cam Lock(s) Number of Locks = 2 Locks Hardware Finish - Interior = White Glass Energy Efficiency = Energy Star Installation Zip Code = 53094 STC / OITC Rating = Standard Glass Glazing = Double Pane Low-E Coating Choice = SunStable With HeatSave Neat Glass = No Glass Type = Tempered Air Space Options = Argon High Altitude (above 3500 feet) = No Elevation = 0 - 3500 feet Select Glass Thickness = 1/8 in - 1/8 out Lifetime Accidental Glass Breakage Coverage = No Screen Options = Yes Select Screen Mesh Type = BetterVue Mesh Interior Frame Accessories = None Jamb Installation Clip = No Jamb Installation Clips Exterior Frame Accessories = Slope Sill Adaptor Sloped Sill Adaptor Applied or Loose = Loose Secondary Vent Stop = Secondary Vent Stop Overall Frame Depth = 3 Is this a Reorder? = No			



Product must be paid for before it will be ordered from our vendor. Prices shown are valid today only.

READ THIS CONTRACT CAREFULLY. The terms and conditions set forth in this document are a complete and final expression of the parties. The contract cannot be altered except by written instrument explicitly signed and executed by the General Manager. Any and all claims under this contract must be brought within one year of purchase. "Custom made" special order merchandise purchased from Menards is **NON-REFUNDABLE**. Purchaser is responsible for providing to Menards all measurements, sizes, and colors stated above. Purchaser's exclusive remedy, if any product is defective or fails to conform to the terms of the contract, is replacement of the product. All defects and non-conformities must be reported to Menards within 3 days of receiving the product. Purchaser understands that all product is sold "AS IS," and the manufacturer's warranty, if any, is controlling. **MENARDS MAKES NO WARRANTIES, EXPRESS OR IMPLIED AS TO THE MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE OF THE PRODUCT.** There are no representations that the products listed herein meet local, state, or federal code requirements. Menards liability shall not exceed the purchase price of the products sold. **MENARDS SHALL NOT BE LIABLE FOR ANY SPECIAL, INCIDENTAL, OR CONSEQUENTIAL DAMAGES.** Menards agrees to email Purchaser when the product is available for pick-up. If Purchaser fails to provide an email address, it is Purchaser's responsibility to check the status of the order by visiting Menards.com. If Purchaser refuses or fails to pick up the product within 14 days from the date of its availability, Menards may liquidate the product and shall be entitled to a **25% restocking fee**. Menards may withhold any payment received as partial satisfaction. Purchaser agrees that Menards is not liable if the vendor, which supplies the product on this contract, fails to perform. Purchaser agrees that any and all controversies or claims arising out of or relating to this contract, or the breach thereof, shall be settled by binding arbitration administered by the American Arbitration Association under its applicable Consumer or Commercial Arbitration Rules. Purchaser agrees that all arbitrators selected shall be attorneys. This provision shall supersede any contrary rule or provision of the forum state. **YOUR PURCHASE OF THE PRODUCT ON THIS CONTRACT CONSTITUTES YOUR AGREEMENT TO ALL TERMS AND CONDITIONS STATED ABOVE.**

(CONTINUED ON NEXT PAGE)

For the most accurate and up-to-date status of your order, please visit:

www.menards.com

If this is a partial pickup, please verify all quantities/items being signed for. Menards is not responsible for shortages after leaving the yard.





JOHC30313968

Section 6, Item C.



PAGE 3 of 3

STORE # 3159 JOHNSON CREEK
440 WRIGHT RD
JOHNSON CREEK, WI 53038

FAX: 920-699-6404
EMAIL:

**SPECIAL ORDER CONTRACT
GUEST COPY**

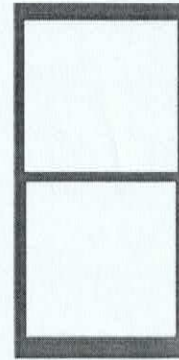
IMPORTANT

1. Verify quoted product and quantity
2. Product will be ordered upon payment
3. Track order on Menards.com
4. Pick up order within 14 days of arrival at store
5. Retain receipt

SOLD BY	ORDER DATE
571630	7/19/2023
Estimated arrival:	8/23/2023
Email Notifications: rj-construction@sbcglobal.net	

GUEST NAME - ADDRESS - PHONE
Rj Construction 1409 S 3rd St Watertown, WI 53094-6506 Phone: 9209887026 Email: rj-construction@sbcglobal.net
Additional Information: Design #: 315958525028

QTY ORDERED	DESCRIPTION	SKU	UNIT PRICE	EXTENDED PRICE
	U-Factor = 0.25 Solar Heat Gain Coefficient = 0.29 Visible Light Transmittance = 0.55 CPD# = JEL-A-898-02042-00004 Catalog Version = 23.2.5.2 Energy Star Qualified = Northern; North-Central Condensation Resistance = 45 MenardsSKU = 4001389			



Product must be paid for before it will be ordered from our vendor. Prices shown are valid today only.

READ THIS CONTRACT CAREFULLY. The terms and conditions set forth in this document are a complete and final expression of the parties. The contract cannot be altered except by written instrument explicitly signed and executed by the General Manager. Any and all claims under this contract must be brought within one year of purchase. "Custom made" special order merchandise purchased from Menards is **NON-REFUNDABLE**. Purchaser is responsible for providing to Menards all measurements, sizes, and colors stated above. Purchaser's exclusive remedy, if any product is defective or fails to conform to the terms of the contract, is replacement of the product. All defects and non-conformities must be reported to Menards within 3 days of receiving the product. Purchaser understands that all product is sold "AS IS," and the manufacturer's warranty, if any, is controlling. **MENARDS MAKES NO WARRANTIES, EXPRESS OR IMPLIED AS TO THE MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE OF THE PRODUCT.** There are no representations that the products listed herein meet local, state, or federal code requirements. Menards liability shall not exceed the purchase price of the products sold. **MENARDS SHALL NOT BE LIABLE FOR ANY SPECIAL, INCIDENTAL, OR CONSEQUENTIAL DAMAGES.** Menards agrees to email Purchaser when the product is available for pick-up. If Purchaser fails to provide an email address, it is Purchaser's responsibility to check the status of the order by visiting Menards.com. If Purchaser refuses or fails to pick up the product within 14 days from the date of its availability, Menards may liquidate the product and shall be entitled to a **25% restocking fee**. Menards may withhold any payment received as partial satisfaction. Purchaser agrees that Menards is not liable if the vendor, which supplies the product on this contract, fails to perform. Purchaser agrees that any and all controversies or claims arising out of or relating to this contract, or the breach thereof, shall be settled by binding arbitration administered by the American Arbitration Association under its applicable Consumer or Commercial Arbitration Rules. Purchaser agrees that all arbitrators selected shall be attorneys. This provision shall supersede any contrary rule or provision of the forum state. **YOUR PURCHASE OF THE PRODUCT ON THIS CONTRACT CONSTITUTES YOUR AGREEMENT TO ALL TERMS AND CONDITIONS STATED ABOVE.**

SUB-TOTAL: \$1,234.92
SHIPPING: \$0.00
PRE-TAX TOTAL: \$1,234.92
VENDOR: JeldwenVinyl

For the most accurate and up-to-date status of your order, please visit:

www.menards.com

If this is a partial pickup, please verify all quantities/items being signed for. Menards is not responsible for shortages after leaving the yard.



Estimate From

MENARDS®

Section 6, Item C.

Estimate # 81701

Page 1 of 1

ESTIMATE FOR:

Rj Construction
1409 S 3rd St
Watertown, WI 53094-6506

STORE # 3159 JOHC
440 Wright Road
Johnson Creek, WI 53038

FAX: (920) 699-6404
EMAIL: JOHCBuildingMaterials@menards.com

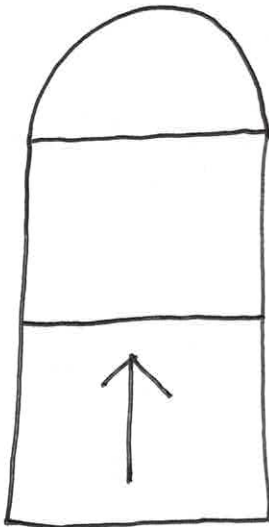
Ph: (920) 988-7026
PROJECT DESCRIPTION:
CUSTOM WINDOW

ESTIMATE BY ESTIMATE DATE

JOE B. 07/19/23

SKU NUMBER	DESCRIPTION	QTY TO ORDER	ADDITIONAL ITEM INFORMATION
------------	-------------	--------------	-----------------------------

400-1374	SINGLE HUNG WINDOW PREMIUM	1 EACH	** Special Order **
VENDOR PART #: QUOTE # IA 361435			
PREM. VINYL SINGLE HUNG WITH TOP 1/2 ROUND TRANSOM - WITH NAILING FLANGE			
TOTAL R.O. 45.875" X 84.25" BTM UNIT 61 5/16" - VENT HEIGHT 30 11/16"			
BLACK EXT/WHITE INT / SUNSTABLE WITH HEATSAVE GLASS / WHITE HDWE/VENT STOP			
TOP FIXED HALF ROUND - R.O. 45 7/8" X 22 15/16"			
BOTTOM UNIT-SINGLE HUNG WINDOW R.O. 45 7/8" X 61 5/16"			
TEMP GLASS IN LOWER UNIT-BOTH SASHES-2 LOCKS -MEETS EGRESS			
BETTERVUE MESH SCREEN / SECONDARY VENT STOP			



This is an estimate. It is given only for general price information. This is not an offer and there can be no legally binding contract between the parties based upon this estimate. The prices stated herein are subject to change depending upon the market conditions. The prices stated on this estimate are not firm for any time period unless specifically written otherwise on this form and are not inclusive of taxes, delivery, packaging or any other charges which may or may not need to be added when ultimately purchasing products from this estimate. The availability of materials is subject to inventory conditions. MENARDS IS NOT RESPONSIBLE FOR ANY LOSS INCURRED BY THE GUEST WHO RELIES ON PRICES SET FORTH HEREIN OR ON THE AVAILABILITY OF ANY OF THE MATERIALS STATED HEREIN. All information on this form, other than price, has been provided by guest and Menards is not responsible for any errors in the information on this estimate, including but not limited to quantity, dimension and quality. Please examine this estimate carefully. MENARDS MAKES NO REPRESENTATIONS, ORAL, WRITTEN OR OTHERWISE THAT THE MATERIALS LISTED ARE SUITABLE FOR ANY PURPOSE BEING CONSIDERED BY THE GUEST. BECAUSE OF WIDE VARIATIONS IN CODES, THERE ARE NO REPRESENTATIONS THAT THE MATERIALS LISTED HEREIN MEET YOUR CODE REQUIREMENTS.

SUB-TOTAL: 2,025.66

GUEST COPY

PAGE 1 OF 1

30

PROPOSAL

Section 6, Item C.



142 W. Candise Street • Jefferson, WI 53549
(920) 674-3322 • Fax: (920) 674-8950
E-mail: jeffersonglass@att.net

Date 7-31-23

Proposal submitted to CB Kitchen & Design Phone _____

Street 300 E. Main St. Job Name _____

City, State, Zip Waterford. Job Location _____

We hereby submit specifications and estimates for:

*Supply & install - 1- New wide stile door leaf only
10" bottom rail, Black, 1" Low-E glass, 1 1/2 pr butts, New
threshold, Weatherstrip, Sweep.*

** Reuse Lockset & closer & Frame.*

We Propose hereby to furnish material and labor --

complete in accordance with above specifications, for the sum of: \$ 2,270.00

Payment to be made as follows: _____

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized
Signature _____

Note: This proposal may be
withdrawn by us if not accepted within 60 days.

Acceptance of Proposal -- The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Date of Acceptance: _____

Signature _____

NORTHROP

Awning Company

411 South Pearl Street
Janesville, Wisconsin 53548
608-754-7158 608-754-7890 (fax)

Date 07/12/2023

Name Central Block Kitchen & Design Product Window awning

Mailing Address 300 E Main Street Material/Color Woven acrylic Black

Watertown, WI 53098 Awning Style Shed

Install Address _____ Frame Type Weld Alum Frame Color Mill

Phone 920-988-7026 Ryan Valance Type - ☒ Fixed ☐ Hanging ☐ None

Alternate Phone _____ Wing Type - ☒ Closed ☐ Open ☐ Decorative

Email ryan@cbkitchenanddesigns.com Valance Size 6" Scallop None

Binding/Braid None

Following is an estimate to fabricate and install 3-5 window awnings.

Frames will be fabricated from welded aluminum 1" square tubing with a mill finish.

Fabric will be woven acrylic, Black.

Awnings to the right of the door will measure approximately:

2 @ 79.75" wide x 18" drop (includes 6" fixed valance) x 24" projection (Awning A & B)

1 @ 109.5" wide x 18" drop (includes 6" fixed valance) x 24" projection (Awning C)

Optional awnings to left of door will measure approximately:

1 @ 116" wide x 18" drop (includes 6" fixed valance) x 24" projection (Rental space Awning D)

1 @ 82.5" wide x 18" drop (includes 6" fixed valance) x 24" projection (Left of door Awning E)

There are no graphics.

NOTE: Estimate good until August 30, 2023.

Item	Price
Awning A	\$708.80
Awning B	\$708.80
Awning C	\$974.60
Awning D	\$1,027.76
Awning E	\$735.38
Sub-Total	
Sales Tax	5.5%
Total	
Deposit	50%
Balance	

Customer Signature

Date

Mike

Salesperson

MAKE CHECKS PAYABLE TO:
NORTHROP AWNING COMPANY A
4% processing fee will be
charged on all credit card sales
Balance due in full on completion of work.

The above sale is made under the following terms and conditions: It is agreed that the sale of this merchandise cannot be cancelled by the buyer for any reason without paying the seller's cost up to the time of cancellation which must be made in writing and delivered to seller. Seller cannot be held responsible for problems caused by pre-existing conditions. Date of delivery or installation is contingent upon supply availability. Seller cannot be held responsible for delay due to supply availability. Payment in full shall be due upon completion of the above merchandise or work. The seller shall take any and all measures necessary, including exercise of seller's Lien Rights, to insure payment. The buyer shall be responsible for any cost incurred, including court costs and attorney's fees, needed to collect payment in full. The buyer hereby acknowledges receipt of Right to Cure brochure and warranty information.

Warranty Information

Northrop Awning Company, hereby warrants that all awning frames and fabric covers furnished and work performed will be free from defects due to defective materials or workmanship for a period of (1) year from the date of completion. Accidental or willful damage by others to any part of the awning frames, wall attachment or fabric covers is not included in warranty.