



PUBLIC WORKS COMMISSION MEETING AGENDA

TUESDAY, JULY 14, 2026 AT 5:30 PM

**COUNCIL CHAMBERS, SECOND FLOOR, MUNICIPAL BUILDING - 106 JONES STREET,
WATERTOWN, WI 53094**

1. CALL TO ORDER

2. COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT

Each individual who would like to address the Committee will be permitted up to three minutes for their comments

3. REVIEW AND APPROVE MINUTES

A. Public Works Commission minutes from June 23, 2026

4. BUSINESS

A. Review and take possible action: Sidewalk Repair Order for 300 Emerald Street

B. Review and take possible action: Report on Preliminary Estimated Assessments for Town of Emmet Utility Extension Project #11-26

C. Review and take possible action: Phase I Street and Utility Program Design Services with Reukert & Mielke - Hart Street Area

5. ADJOURNMENT

Persons requiring other reasonable accommodations for any of the above meetings, may contact the office of the City Clerk at cityclerk@watertownwi.gov phone 920-262-4000

A quorum of any City of Watertown Council, Committee, Board, Commission, or other body, may be present at this meeting for observing and gathering of information only

PUBLIC WORKS COMMISSION

Tuesday, June 23, 2026

5:30 p.m.

The Public Works Commission met at the above date and time. The following members were present:

Alderspersons Ken Berg, Myron Moldenhauer, Gina Nitecki, and Tony Arnett, Citizen member Pete Thompson.

Also present: City Staff Pete Hartz.

1. **Call to order.** Chairperson Arnett called the meeting to order at 5:31 p.m.
2. **Comments and Suggestions from Citizens Present.** - None.
3. **Review and take possible action. Minutes of PWC meeting of May 26th, 2026.** Mr. Moldenhauer moved to approve the minutes as submitted, seconded by Ms. Nitecki. Motion carried by unanimous voice vote.
4. **Review and take possible action: Authorize execution of Task Order No. 26-01 with Strand Associates, Inc. for Water Utility Supervisory Control and Data Acquisition (SCADA) Computer Upgrades** – This is for installation and configuration services only. Hardware will be separate (estimated at \$8,000.) Mr. Thompson moved to approve the task order, seconded by Mr. Berg. Motion carried by unanimous voice vote.
5. **Review and take possible action: Authorize participation in the 2026 Focus on Energy Water Treatment Strategic Energy Management (SEM) Cooperative Program** – Watertown is one of 10 communities selected for this free program to identify possible energy conservation opportunities at the water treatment plant. Incentives of up to \$50,000 may be available to support identified energy conservation opportunities. Mr. Berg moved to authorize participation and Mr. Moldenhauer seconded. Motion carried by unanimous voice vote.
6. **Review and take action: Wastewater Department, approve re-issuance of the Industrial Wastewater Discharge Permits as listed below** – There are 5 industrial discharge permits in the city. This aligns 4 of the 5 on the same 5 year renewal cycle (Johnsonville, Wis Pak, Ad Tech, Clausen.) Mr. Moldenhauer moved to approve re-issuance and Ms. Nitecki seconded. Motion carried by unanimous voice vote.
7. **Adjournment.** Mr. Thompson moved to adjourn, seconded by Ms. Nitecki. Motion carried by unanimous voice vote at 5:54 p.m.

Respectfully submitted,

Tony Arnett, Chairperson

Note: These minutes are uncorrected, and any corrections made thereto will be noted in the proceedings at which these minutes are approved.

MEMO

Engineering Division of the Public Works Department

To: Chairperson Arnett and Commission Members
From: Andrew Beyer P.E., Director of Public Works/City Engineer
Date: July 9, 2026
Subject: Public Works Commission Meeting of July 14, 2026

Review and take possible action: Sidewalk Repair Order for 300 Emerald Street

Background

Agenda Item:

Review and take possible action: Sidewalk Repair Order for 300 Emerald Street

BACKGROUND:

The Sidewalk Repair Notice for 300 Emerald Street was prepared following receipt of a tripping complaint at this location.

Site Address	Estimated cost not to exceed
300 Emerald Street	\$634.00

A repair inspection report for the property with a detailed estimate of cost to repair sidewalk is attached. Property owners who receive sidewalk repair notices have three options on how to move forward with the repair:

1. City contractor to complete repair. Property owner is invoiced following completion.
2. Property owner can hire their own contractor to replace sidewalk to city specifications.
3. Property owner can replace sidewalk to city specifications.

The Engineering Division is seeking approval to send letters via certified mail per Wisconsin State Statute noticing the property owners to repair sidewalk.

MEMO

Budget Goal

1. Proactively maintains and improves our parks and infrastructure to ensure safety, quality, and equity
4. Maintains a safe and healthy community, with an eye toward future needs and trends

Financial Impact

The total estimated costs listed above will initially be charged to the Sidewalk Reserve Account (05-58-11-73). The Engineering Division will then invoice the property owner for the total repair cost.

Recommendation

The Public Works Department recommends issuing the sidewalk repair order for 300 Emerald Street for the aforementioned estimated cost.

Motion: Motion to issue the sidewalk repair order for 300 Emerald Street for the aforementioned estimated cost to be completed by August 25, 2026.

Attachments:

- Sidewalk Repair Order for 300 Emerald Street



ENGINEERING DIVISION

Andrew Beyer, P.E.
920.262.4050

Maureen McBroom, ENV SP
920.206.4264

Nathan Williams
920.262.4052

Ritchie

Section 4, Item A.

920.262.4034

Christopher Newberry
920.390.3164

Administrative Assistant
Wanda Fredrick 920.262.4060

July 14, 2026

Carl Foege
300 Emerald Street
Watertown, WI 53098

TAX PARCEL NUMBER: 291-0915-3343-094

Re: Sidewalk at 300 EMERALD STREET, Watertown, WI

Dear PROPERTY OWNER:

Upon inspecting the sidewalk abutting your property at **300 EMERALD STREET** after having received a complaint, our department has the marked sections of sidewalk **along Vine Street** that have been found to be a hazard and in need of replacement.

According to City Code 457-3(A), the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications.
- 2) Hire your own sidewalk contractor to replace the sidewalk no later than August 25, 2026.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

A permit is required for this sidewalk replacement. It can be taken out at the Engineering Department in the Municipal Building. There is no charge for this permit.

You have until **August 25, 2026** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are also issued at the Engineering Department in the Municipal Building. There is no charge for this permit.

Please advise us before **August 11, 2026**, of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

Ritchie Piltz

Ritchie Piltz
Engineering Project Manager

Enclosure

Via Certified Mail

CITY CONTRACT PRICES
(Estimated Costs Only)

Estimate for: 300 EMERALD STREET

Remove existing concrete sidewalk (4"):		Sq. ft. @	\$3.50/ Sq. ft. =	
Remove existing concrete sidewalk (6"):		Sq. ft. @	\$3.45/ Sq. ft. =	
Remove & Replace Concrete Sidewalk (4"):	40	Sq. ft. @	\$15.85/ Sq. ft. =	\$634.00
Remove & Replace Concrete Sidewalk (6"):		Sq. ft. @	\$17.50/ Sq. ft. =	
REPLACEMENT ESTIMATED TOTAL AMOUNT				\$634.00

NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.

IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY



MEMO

Engineering Division of the Public Works Department

To: Chairman Arnett and Members of the Public Works Commission

From: Andrew Beyer, P.E.

Date: July 14, 2026

Subject: Review and take possible action: Report on Preliminary Estimated Assessments for Town of Emmet Utility Extension Project #11-26

Background

The Emmet Utility Extension Project originates from the Intergovernmental Cooperative Boundary Agreement between the City of Watertown and the Town of Emmet. Under the agreement, the Highway 16 Residential Area was attached to the City in September 2024, with affected properties required to connect to municipal water and sanitary sewer within the timeframe established by the agreement.

In June 2024, the Public Works Commission reviewed options for providing municipal utilities to the area and directed staff to proceed with design of public water and sanitary sewer extensions, with the intent of utilizing the special assessment process to recover eligible project costs. In May 2025, the Commission approved a design contract with SEH, Inc. Design was completed for utility extensions along Boulder Drive, Center Street, Prospect Street, and N. Second Street, including associated roadway and drainage improvements due to existing infrastructure conditions.

The project was publicly bid in 2026, with Forest Landscaping and Construction, Inc. submitting the lowest responsible bid. The Public Works Commission recommended award of the construction contract, and the Common Council subsequently approved both the construction contract and the borrowing necessary to fund the project prior to recovery through the special assessment process.

Preliminary Assessment Report

The purpose of the Preliminary Assessment Report is to begin the statutory special assessment process under Wisconsin law. The report identifies the proposed improvements, properties proposed to be assessed, the proposed basis for assessment, and estimated assessment

MEMO

amounts. Approval of the Preliminary Assessment Report does not levy assessments. Rather, it authorizes staff to proceed with the statutory notice and public hearing process prior to consideration of a final assessment roll.

Assessment Report Development

The preliminary assessment report was developed to establish estimated assessments for all properties that may receive a benefit from the proposed improvements. As an initial step, all project costs associated with the utility extension project were included in the assessment calculations. Estimated assessments were then allocated based on the linear frontage of each property along the project corridor.

Consistent with historical City practice, staff recommends refining the assessment report prior to final adoption by removing costs associated with reconstruction of existing public infrastructure. These costs include roadway reconstruction, pavement outside of utility trench limits, storm sewer, drainage facilities, curb and gutter, and other replacement improvements. Historically, these improvements have been funded through City budgets as they represent replacement of existing public infrastructure rather than new improvements benefiting individual properties.

The remaining assessable costs would include the extension of sanitary sewer and water mains, associated restoration within utility trench limits, and applicable engineering and design costs. This approach is consistent with past City practice, where new utility infrastructure is assessed to benefiting property owners while replacement of existing public infrastructure is funded through City resources.

Several properties within the project area currently have existing sanitary sewer and water service laterals. In some instances, these properties connected to the municipal system following failure of a private well or septic system, as permitted under City ordinance and the Intergovernmental Cooperative Boundary Agreement. While these properties have existing service connections, the proposed project extends public water and sanitary sewer mains and reconstructs public infrastructure along roadway frontages that currently do not contain these improvements for their full length.

In developing the preliminary assessment report, staff included all properties with frontage along the proposed utility extension project. This includes properties located within the Highway 16 Residential Area identified in the Intergovernmental Cooperative Boundary Agreement, as well as some properties outside of that boundary that front the project limits and receive a direct benefit from the proposed improvements. Inclusion in the preliminary assessment report does not establish a final assessment but allows staff and the Commission to evaluate all potentially benefiting properties as part of the statutory assessment process.

MEMO

Roadmap / Next Steps

Approval of the Preliminary Assessment Report allows the City to move forward with the statutory assessment process. The anticipated schedule is as follows:

- July 2026 – Public Works Commission review and recommendation of the Preliminary Assessment Report.
- July/August 2026 – Common Council review and adoption of the Preliminary Resolution declaring intent to exercise special assessment powers and setting the public hearing.
- August 2026 – Mail notices and Preliminary Assessment Report to affected property owners.
- August/September 2026 – Conduct the required public hearing to receive comments from affected property owners.
- September/Fall 2026 – Common Council consideration of the Final Assessment Resolution following the public hearing and any revisions to the assessment roll.
- Construction – currently scheduled to begin late summer and continuing into fall.
- Project Completion – Final assessable costs will be reconciled based on actual construction quantities and costs prior to certification of the final assessments.

Financial Impact

Approximately \$410,000 in available 2026 funding has been identified to support replacement of existing infrastructure, including roadway improvements, storm sewer, drainage facilities, curb and gutter, and pavement outside of utility trench limits. Approximately \$1.1 million in borrowed funds will finance the remaining construction costs until recovered through the special assessment process.

Consistent with historical City practice, staff suggests that special assessments include sanitary sewer and water main extensions, associated restoration within utility trench limits, and applicable engineering and design costs. Reconstruction of existing public infrastructure would then remain the responsibility of the City and be funded through available budgeted and borrowed funds.

Recommendation

The Public Works Department recommends approval of the Preliminary Assessment Report for the Emmet Utility Extension Project and forwarding the report to the Common Council to initiate the statutory special assessment process.

MEMO

Staff further recommends refining the preliminary assessment roll prior to final adoption to remove costs associated with replacement of existing public infrastructure, consistent with historical City assessment practices. Following the required public hearing, the Commission and Common Council will have the opportunity to review public comments, consider any recommended modifications to the assessment district or assessment methodology, and act on the Final Assessment Resolution.

July 14, 2026

To: Public Works Commission
From: Engineering Division

Re: Project Scheduling – 2026 Annexation Street & Utility Construction

Tuesday, July 14, 2026

PWC to review the “Report on Preliminary Estimated Assessments” and forward a Preliminary Resolution to the Common Council declaring intent to exercise special assessment powers and scheduling of the Public Hearing.

Tuesday, July 21, 2026

Common Council to act on the Preliminary Resolution.

Wednesday, July 22, 2026

Notice of Public Hearing emailed to Watertown Daily Times for publishing in the July 29th edition.

Engineering Division to file the Report on Preliminary Estimated Assessments with the City Clerk.

Notice of Public Hearing and Preliminary Estimated Assessments mailed by certified mail to property owners having frontage along the project.

Tuesday, August 18, 2026

Public viewing of Project Plans 5:30 p.m. to 6:30 p.m.

Public Hearing to be conducted at the Common Council meeting. Report on Preliminary Estimated Assessments discussed and referred to PWC for further action.

Tuesday, August 25, 2026

PWC to review the “Complete and Final Report on Preliminary Estimated Assessments”.

PWC to forward Resolution on the Complete and Final Report on Preliminary Estimated Assessments to the Common Council.

Tuesday, September 1, 2026

Resolution on the Complete and Final Report on Preliminary Estimated Assessments acted on by the Common Council.

- Issue Notice To Proceed and schedule street and utility construction.
- Finance Department to mail Final Special Assessments to property owners after final payment to contractor.
- Project final completion October 29, 2026.

July 22, 2026

**Re: 2026 Emmet Utility Extension Project
N. Second Street, Prospect Street, Center Street, & Boulder Drive**

Dear Property Owner:

The 2026 Emmet Utility Extension Project scheduled for this fall is part of the City's 2026 Capital Improvements Program. As an abutting property owner who will be assessed for various improvements, you are advised that a Public Hearing on the project is scheduled for Tuesday, August 18, 2026, to inform you of certain aspects of the project including; estimated timetable for construction, report on estimated preliminary assessments, listen to your comments, and answer any questions you may have.

A Notice of Public Hearing is enclosed which details the date, time and place of the Public Hearing. Also enclosed is a copy of the Report on Estimated Preliminary Special Assessments for your review.

If you are not able to attend the Public Hearing, please feel free to contact our office should you have any questions or concerns.

Sincerely,

Andrew M. Beyer

Andrew M. Beyer, P.E.
Director of Public Works/City Engineer

Enclosures

Cc: Alderpersons
Mayor Robert Stocks
City Attorney Ali Panagopoulos

July 7, 2026

Statement of Benefits

The extension of municipal sanitary sewer, water main, storm sewer infrastructure, and street resurfacing improvements to recently annexed properties provides significant public and private benefits that support the long-term health, safety, and economic vitality of the community.

First, access to municipal sanitary sewer and water services ensures that properties are served by reliable, regulated systems that meet modern environmental and public health standards. This reduces reliance on private wells and septic systems, which may pose risks of groundwater contamination, system failure, or inconsistent water quality.

Second, the installation of storm sewer infrastructure improves drainage and stormwater management, reducing the risk of flooding, erosion, and property damage. Proper stormwater control also enhances water quality in nearby waterways by directing runoff through managed systems.

Third, street resurfacing and related roadway improvements enhance transportation safety, accessibility, and connectivity. Improved road conditions reduce vehicle wear, support emergency service access, and provide safer travel for residents, pedestrians, and cyclists.

In addition, these infrastructure investments increase property values and support future development and redevelopment opportunities. Properties with access to municipal utilities are more attractive for residential, commercial, and mixed-use growth, contributing to a broader tax base and more efficient land use.

Finally, extending these services promotes equity and consistency by ensuring that annexed properties receive the same level of municipal service as existing residents. This integration strengthens community cohesion and aligns infrastructure with the municipality's comprehensive planning goals.

Overall, these improvements represent a prudent investment in sustainable growth, environmental stewardship, and the continued prosperity of the municipality.

**DRAFT-A PRELIMINARY RESOLUTION DECLARING INTENT
TO EXERCISE SPECIAL ASSESSMENT POWERS UNDER SECTION
66.0703 WISCONSIN STATUTES OF 2023-2024.**

**SPONSOR: ALDERPERSON ARNETT
FROM: PUBLIC WORKS COMMISSION**

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of Watertown, Wisconsin, hereby declares its intention to exercise its police power under Section 66.0703 Wisconsin Statutes, to levy special assessments upon properties within the following described area for benefits conferred upon such properties by the following improvements:

**AREA TO BE IMPROVED
AND NATURE OF IMPROVEMENTS**

EMMET UTILITY EXTENSION PROJECT AS FOLLOWS:

- I. NORTH SECOND STREET – ROBERT STREET TO STH 16.
 - A. Bituminous surfacing, sanitary sewer main and laterals, water main and services, restoration, traffic control, and erosion control.
- II. PROSPECT STREET – SANDY LANE TO TERMINI.
 - A. Bituminous surfacing, sanitary sewer main and laterals, water main and services, restoration, traffic control, and erosion control.
- III. CENTER STREET – BOULDER DRIVE TO STH 16.
 - A. Bituminous surfacing, sanitary sewer main and laterals, water main and services, restoration, traffic control, and erosion control.
- IV. BOULDER DRIVE – CENTER STREET TO STH 16.
 - A. Bituminous surfacing, sanitary sewer main and laterals, water main and services, curb and gutter, storm sewer, restoration, traffic control, erosion control, and pavement marking.
- V. The total amount assessed against such district shall not exceed the total cost of the improvements. The Common Council determines that such improvements shall be made under the police power and the amount assessed against each parcel shall be based on assessments per City Ordinances existing at the time of the Public Hearing.
- VI. The Director of Public Works/City Engineer is directed to prepare a report consisting of:
 - A. Final plans and specifications for said improvements.
 - B. An estimate of the entire cost of the proposed improvements.

- C. Schedule of proposed estimated assessments.
- D. A finding of whether or not the abutting properties are benefited by the proposed improvements.

Upon completing such report, the Director of Public Works/City Engineer is directed to file a copy thereof in the City Clerk’s office for public inspection.

- VII. Upon receiving the Report of the Director of Public Works/City Engineer, the Clerk is directed to give a Class 1 Notice of Public Hearing, unless waived pursuant to 66.0703 (7) (b), on such report as specified in Sec 66.0703 (7) (a), Wisconsin Statutes.
- VIII. The assessments against any abutting parcel may be paid in cash or in the manner provided in accordance with said above referenced City Ordinances.

	YES	NO
DAVIS		
LAMPE		
BERG		
NITECKI		
BLANKE		
SMITH		
ARNETT		
HAASE		
MOLDENHAUER		
MAYOR STOCKS		
TOTAL		

ADOPTED July 21, 2026

CITY CLERK

APPROVED July 21, 2026

MAYOR

REPORT ON ESTIMATED PRELIMINARY SPECIAL ASSESSMENTS												
For: Wastewater Utility, Water Utility, Stormwater Utility, Streets, and Consulting Engineering												
Project: Emmet Utility Extension												
Preliminary Report on Estimated Preliminary Special Assessments: Reviewed and recommended for approval by Public Works Commission, April 28, 2026												
Final Report on Estimated Preliminary Special Assessments: Reviewed and recommended for approval by Public Works Commission, Date TBD												
PROPERTY OWNER AND ADDRESS	PARCEL NUMBER	FRONT FOOTAGE ASSESSED	NEW SANITARY SEWER MAIN, 8-INCH	NEW SANITARY SEWER LATERAL, 6-INCH	NEW WATER MAIN, 8-INCH	NEW WATER SERVICE, 1-INCH	NEW SERVICE TAP, SADDLE, AND CORPORATION VALVE, 1-INCH	NEW CURB VALVE AND VALVE BOX, 1-INCH	STORM WATER UTILITY	STREET RESURFACING	CONSULTING ENGINEERING	TOTAL ASSESSMENT
			cost per F.F. \$88.39 \$0.00	cost per L.F. \$85.00	cost per F.F. \$101.00 \$0.00	cost per L.F. \$85.00	cost per EA. \$500.00	cost per EA. \$350.00	cost per F.F. \$21.16 \$0.00	cost per F.F. \$46.19 \$0.00	cost per F.F. \$14.12 \$0.00	ESTIMATED FINAL
N. Second Street - Robert Street to STH 16 Bypass												
Benjamin M. & Rachel E. Judd Revocable Trust Dated June 26, 2025 1538 N. Second Street Watertown, WI 53098	291-0915-3312-002 (1538 N. Second St.)	105.60	105.60 \$9,333.98	0.00 \$0.00	105.60 \$10,665.60	0.00 \$0.00	0.00 \$0.00	0.00 \$0.00	105.60 \$2,234.50	105.60 \$4,877.66	105.60 \$1,491.07	\$28,602.81
Notes:	Property currently serviced by Wastewater & Water Utilities. (Parcel in City prior to Emmet annexation)											
Hady Electric Inc. PO Box 580 Watertown, WI 53094	291-0915-2843-018 (1600 N. Second St.)	680.10	680.10 \$60,114.04	70.00 \$5,950.00	680.10 \$68,690.10	48.00 \$4,080.00	3.00 \$1,500.00	3.00 \$1,050.00	680.10 \$14,390.92	680.10 \$31,413.82	680.10 \$9,603.01	\$196,791.89
Notes:	Property currently serviced by Wastewater & Water Utilities. (Parcel in City prior to Emmet annexation.)											
Hady Electric Inc. PO Box 580 Watertown, WI 53094	291-0915-2843-026 (No Site Address)	150.10	150.10 \$13,267.34	0.00 \$0.00	150.10 \$15,160.10	0.00 \$0.00	0.00 \$0.00	0.00 \$0.00	150.10 \$3,176.12	150.10 \$6,933.12	150.10 \$2,119.41	\$40,656.09
Notes:												
William Liebhart 1115 S. Third Street Watertown, WI 53094	291-0915-2843-023 (No Site Address)	237.60	237.60 \$21,001.46	0.00 \$0.00	237.60 \$23,997.60	0.00 \$0.00	0.00 \$0.00	0.00 \$0.00	237.60 \$5,027.62	237.60 \$10,974.74	237.60 \$3,354.91	\$64,356.33
Notes:												
William T. Liebhart James L. Liebhart 1115 S. Third Street Watertown, WI 53094	291-0915-2834-039 (No Site Address)	48.57	48.57 \$4,293.10	25.00 \$2,125.00	48.57 \$4,905.57	17.00 \$1,445.00	1.00 \$500.00	1.00 \$350.00	48.57 \$1,027.74	48.57 \$2,243.45	48.57 \$685.81	\$17,575.67
Notes:												
Dennis A. Bachler Cherie L. Bachler 1539 N. Second Street Watertown, WI 53098	291-0915-3312-087 (1539 N. Second St.)	76.38	76.38 \$6,751.23	0.00 \$0.00	76.38 \$7,714.38	0.00 \$0.00	0.00 \$0.00	0.00 \$0.00	76.38 \$1,616.20	76.38 \$3,527.99	76.38 \$1,078.49	\$20,688.29
Notes:	Property currently serviced by Wastewater & Water Utilities. (Parcel in City prior to Emmet annexation.)											
Larry E. Cookson Jr. Deana Cookson 201 Robert Street Watertown, WI 53098	291-0915-2843-001 (201 Robert St.)	157.76	157.76 \$13,944.41	0.00 \$0.00	157.76 \$15,933.76	0.00 \$0.00	0.00 \$0.00	0.00 \$0.00	157.76 \$3,338.20	157.76 \$7,286.93	157.76 \$2,227.57	\$42,730.87
Notes:	Property currently serviced by Wastewater & Water Utilities. (Parcel in City prior to Emmet annexation.)											

PROPERTY OWNER AND ADDRESS	PARCEL NUMBER	FRONT FOOTAGE ASSESSED	NEW SANITARY SEWER MAIN, 8-INCH	NEW SANITARY SEWER LATERAL, 6- INCH	NEW WATER MAIN, 8-INCH	NEW WATER SERVICE, 1- INCH	NEW SERVICE TAP, SADDLE, AND CORPORATIO N VALVE, 1- INCH	NEW CURB VALVE AND VALVE BOX, 1- INCH	STORM WATER UTILITY	STREET RESURFACING	CONSULTING ENGINEERING	TOTAL ASSESSMENT
			cost per F.F. \$88.39 \$0.00	cost per L.F. \$85.00	cost per F.F. \$101.00 \$0.00	cost per L.F. \$85.00	cost per EA. \$500.00	cost per EA. \$350.00	cost per F.F. \$21.16 \$0.00	cost per F.F. \$46.19 \$0.00	cost per F.F. \$14.12 \$0.00	ESTIMATED FINAL
N. Second Street - Robert Street to STH 16 Bypass												
City of Watertown 106 Jones Street Watertown, WI 53094	Robert Street (Right-of-Way)	66.00	66.00 \$5,833.74	0.00 \$0.00	66.00 \$6,666.00	0.00 \$0.00	0.00 \$0.00	0.00 \$0.00	66.00 \$1,396.56	66.00 \$3,048.54	66.00 \$931.92	\$17,876.76
Notes:												
Fredrick J. Roethle Jean M. Roethle 1601 N. Second Street Watertown, WI 53098	291-0915-2843-015 (1601 N. Second St.)	160.00	160.00 \$14,142.40	0.00 \$0.00	160.00 \$16,160.00	0.00 \$0.00	0.00 \$0.00	0.00 \$0.00	160.00 \$3,385.60	160.00 \$7,390.40	160.00 \$2,259.20	\$43,337.60
Notes:	Property currently serviced by Wastewater & Water Utilities. (Parcel in City prior to Emmet annexation.)											
Michael Edwin Stadler Jr. Holly Marie Stadler N544 Second Street Rd. Watertown, WI 53098	291-0915-2843-024 (1607 N. Second St.)	165.00	165.00 \$14,584.35	43.00 \$3,655.00	165.00 \$16,665.00	51.00 \$4,335.00	1.00 \$500.00	1.00 \$350.00	165.00 \$3,491.40	165.00 \$7,621.35	165.00 \$2,329.80	\$53,531.90
Notes:												
City of Watertown 106 Jones Street Watertown, WI 53094	Unopened Street (Right-of-Way)	40.59	40.59 \$3,587.75	0.00 \$0.00	40.59 \$4,099.59	0.00 \$0.00	0.00 \$0.00	0.00 \$0.00	40.59 \$858.88	40.59 \$1,874.85	40.59 \$573.13	\$10,994.20
Notes:												
Jacob Schlicher Kathleen M. Schlicher W5740 Navan Road Watertown, WI 53094	291-0915-2843-022 (1611 N. Second St.)	95.00	95.00 \$8,397.05	43.00 \$3,655.00	95.00 \$9,595.00	51.00 \$4,335.00	1.00 \$500.00	1.00 \$350.00	95.00 \$2,010.20	95.00 \$4,388.05	95.00 \$1,341.40	\$34,571.70
Notes:												
Damian Denault Mary Denault N552 Second Street Rd. Watertown, WI 53098	291-0915-2843-021 (1617 N. Second St.)	228.36	228.36 \$20,184.74	42.00 \$3,570.00	228.36 \$23,064.36	51.00 \$4,335.00	1.00 \$500.00	1.00 \$350.00	228.36 \$4,832.10	228.36 \$10,547.95	228.36 \$3,224.44	\$70,608.59
Notes:												
William T. Liebhart James L. Liebhart 1115 S. Third Street Watertown, WI 53094	291-0915-2843-020 (1627 N. Second St.)	130.00	130.00 \$11,490.70	41.00 \$3,485.00	130.00 \$13,130.00	49.00 \$4,165.00	1.00 \$500.00	1.00 \$350.00	130.00 \$2,750.80	130.00 \$6,004.70	130.00 \$1,835.60	\$43,711.80
Notes:												
William T. Liebhart James L. Liebhart 1115 S. Third Street Watertown, WI 53094	291-0915-2843-019 (1627 N. Second St.)	130.00	130.00 \$11,490.70	41.00 \$3,485.00	130.00 \$13,130.00	49.00 \$4,165.00	1.00 \$500.00	1.00 \$350.00	130.00 \$2,750.80	130.00 \$6,004.70	130.00 \$1,835.60	\$43,711.80
Notes:												

2471.06
1905.32

REPORT ON ESTIMATED PRELIMINARY SPECIAL ASSESSMENTS												
For: Wastewater Utility, Water Utility, Stormwater Utility, Streets, and Consulting Engineering												
Project: Emmet Utility Extension												
Preliminary Report on Estimated Preliminary Special Assessments: Reviewed and recommended for approval by Public Works Commission, April 28, 2026												
Final Report on Estimated Preliminary Special Assessments: Reviewed and recommended for approval by Public Works Commission, Date TBD												
PROPERTY OWNER AND ADDRESS	PARCEL NUMBER	FRONT FOOTAGE ASSESSED	NEW SANITARY SEWER MAIN, 8-INCH	NEW SANITARY SEWER LATERAL, 6-INCH	NEW WATER MAIN, 8-INCH	NEW WATER SERVICE, 1-INCH	NEW SERVICE TAP, SADDLE, AND CORPORATION VALVE, 1-INCH	NEW CURB VALVE AND VALVE BOX, 1-INCH	STORM WATER UTILITY	STREET RESURFACING	CONSULTING ENGINEERING	TOTAL ASSESSMENT
			cost per F.F. \$57.58 \$0.00	cost per L.F. \$85.00	cost per F.F. \$60.81 \$0.00	cost per L.F. \$85.00	cost per EA. \$500.00	cost per EA. \$350.00	cost per F.F. \$0.00 \$0.00	cost per F.F. \$45.31 \$0.00	cost per F.F. \$14.12 \$0.00	ESTIMATED FINAL
Prospect Street - Sandy Lane to Termini												
Mark A. Fobes Rose M Fobes 1522 Prospect Street Watertown, WI 53098	291-0915-2844-004 (1522 Prospect St.)	90.00	90.00 \$5,182.20	0.00 \$0.00	90.00 \$5,472.90	0.00 \$0.00	0.00 \$0.00	0.00 \$0.00	90.00 \$0.00	90.00 \$4,077.90	90.00 \$1,270.80	\$16,003.80
Notes:	Property currently serviced by Wastewater & Water Utilities. (Parcel in City prior to Emmet annexation.)											
Matthew A Baumgarten Crystal A Baumgarten 1526 Prospect Street Watertown, WI 53098	291-0915-2844-005 (1526 Prospect St.)	172.78	172.78 \$9,948.67	29.00 \$2,465.00	172.78 \$10,506.75	21.00 \$1,785.00	1.00 \$500.00	1.00 \$350.00	172.78 \$0.00	172.78 \$7,828.66	172.78 \$2,439.65	\$35,823.73
Notes:												
Todd J. Maier 1528 Prospect Street Watertown, WI 53098	291-0915-2844-027 (1528 Prospect St.)	226.80	226.80 \$13,059.14	28.00 \$2,380.00	226.80 \$13,791.71	20.00 \$1,700.00	1.00 \$500.00	1.00 \$350.00	226.80 \$0.00	226.80 \$10,276.31	226.80 \$3,202.42	\$45,259.58
Notes:												
City of Watertown 106 Jones Street Watertown, WI 53094	Unopened Street (Right-of-Way)	66.00	66.00 \$3,800.28	0.00 \$0.00	66.00 \$4,013.46	0.00 \$0.00	0.00 \$0.00	0.00 \$0.00	66.00 \$0.00	66.00 \$2,990.46	66.00 \$931.92	\$11,736.12
Notes:												
Todd J. Maier 1528 Prospect Street Watertown, WI 53098	291-0915-2844-026 (No Site Address)	73.05	73.05 \$4,206.22	0.00 \$0.00	73.05 \$4,442.17	0.00 \$0.00	0.00 \$0.00	0.00 \$0.00	73.05 \$0.00	73.05 \$3,309.90	73.05 \$1,031.47	\$12,989.76
Notes:												
Shane Flanigan 1519 Prospect Street Watertown, WI 53098	291-0915-2844-033 (1519 Prospect St.)	166.60	166.60 \$9,592.83	0.00 \$0.00	166.60 \$10,130.95	0.00 \$0.00	0.00 \$0.00	0.00 \$0.00	166.60 \$0.00	166.60 \$7,548.65	166.60 \$2,352.39	\$29,624.82
Notes:	Property currently serviced by Wastewater & Water Utilities. Northerly 105.60' is fronting street improvements. (Parcel in City prior to Emmet annexation.)											
James K. Heller Angelene M. Heller 1523 Prospect Street Watertown, WI 53098	291-0915-2844-024 (1523 Prospect St.)	173.15	173.15 \$9,969.98	0.00 \$0.00	173.15 \$10,529.25	0.00 \$0.00	0.00 \$0.00	0.00 \$0.00	173.15 \$0.00	173.15 \$7,845.43	173.15 \$2,444.88	\$30,789.54
Notes:	Property currently serviced by Wastewater & Water Utilities. (Parcel in City prior to Emmet annexation.)											

PROPERTY OWNER AND ADDRESS	PARCEL NUMBER	FRONT FOOTAGE ASSESSED	NEW SANITARY SEWER MAIN, 8-INCH	NEW SANITARY SEWER LATERAL, 6- INCH	NEW WATER MAIN, 8-INCH	NEW WATER SERVICE, 1- INCH	NEW SERVICE TAP, SADDLE, AND CORPORATIO N VALVE, 1- INCH	NEW CURB VALVE AND VALVE BOX, 1- INCH	STORM WATER UTILITY	STREET RESURFACING	CONSULTING ENGINEERING	TOTAL ASSESSMENT
			cost per F.F. \$57.58 \$0.00	cost per L.F. \$85.00	cost per F.F. \$60.81 \$0.00	cost per L.F. \$85.00	cost per EA. \$500.00	cost per EA. \$350.00	cost per F.F. \$0.00 \$0.00	cost per F.F. \$45.31 \$0.00	cost per F.F. \$14.12 \$0.00	ESTIMATED FINAL
Prospect Street - Sandy Lane to Termini												
Brian Kelchner Kattie Kelchner 1527 Prospect Street Watertown, WI 53098	291-0915-2844-031 (1527 Prospect St.)	75.08	75.08 \$4,323.11	41.00 \$3,485.00	75.08 \$4,565.61	50.00 \$4,250.00	1.00 \$500.00	1.00 \$350.00	75.08 \$0.00	75.08 \$3,401.87	75.08 \$1,060.13	\$21,935.72
Notes:												
Brian Kelchner Kattie Kelchner 1529 Prospect Street Watertown, WI 53098	291-0915-2844-030 (1529 Prospect St.)	107.00	107.00 \$6,161.06	38.00 \$3,230.00	107.00 \$6,506.67	46.00 \$3,910.00	1.00 \$500.00	1.00 \$350.00	107.00 \$0.00	107.00 \$4,848.17	107.00 \$1,510.84	\$27,016.74
Notes:												
Brian L. Ebert 1533 Prospect Street Watertown, WI 53098	291-0915-2844-029 (1533 Prospect St.)	178.41	178.41 \$10,272.85	36.00 \$3,060.00	178.41 \$10,849.11	44.00 \$3,740.00	1.00 \$500.00	1.00 \$350.00	178.41 \$0.00	178.41 \$8,083.76	178.41 \$2,519.15	\$39,374.87
Notes:												

1328.87
899.12

REPORT ON ESTIMATED PRELIMINARY SPECIAL ASSESSMENTS												
For: Wastewater Utility, Water Utility, Stormwater Utility, Streets, and Consulting Engineering												
Project: Emmet Utility Extension												
Preliminary Report on Estimated Preliminary Special Assessments: Reviewed and recommended for approval by Public Works Commission, April 28, 2026												
Final Report on Estimated Preliminary Special Assessments: Reviewed and recommended for approval by Public Works Commission, Date TBD												
PROPERTY OWNER AND ADDRESS	PARCEL NUMBER	FRONT FOOTAGE ASSESSED	NEW SANITARY SEWER MAIN, 8-INCH	NEW SANITARY SEWER LATERAL, 6-INCH	NEW WATER MAIN, 8-INCH	NEW WATER SERVICE, 1-INCH	NEW SERVICE TAP, SADDLE, AND CORPORATION VALVE, 1-INCH	NEW CURB VALVE AND VALVE BOX, 1-INCH	STORM WATER UTILITY	STREET RESURFACING	CONSULTING ENGINEERING	TOTAL ASSESSMENT
			cost per F.F. \$97.25 \$0.00	cost per L.F. \$85.00	cost per F.F. \$70.37 \$0.00	cost per L.F. \$85.00	cost per EA. \$500.00	cost per EA. \$350.00	cost per F.F. \$0.00 \$0.00	cost per F.F. \$71.55 \$0.00	cost per F.F. \$14.12 \$0.00	ESTIMATED FINAL
Center Street - Boulder Road to STH 16 Bypass												
William F. Tessmann Raymond H. Tessmann 1518 Center Street Watertown, WI 53098	291-0915-2844-034 (1518 Center St.)	192.16	192.16 \$18,687.56	0.00 \$0.00	192.16 \$13,522.30	0.00 \$0.00	0.00 \$0.00	0.00 \$0.00	192.16 \$0.00	192.16 \$13,749.05	192.16 \$2,713.30	\$48,672.21
Notes:	Property currently serviced by Wastewater & Water Utilities. (Parcel in City prior to Emmet annexation.)											
Ethan Degner 1522 Center Street Watertown, WI 53098	291-0915-2844-032 (1522 Center St.)	200.00	200.00 \$19,450.00	37.00 \$3,145.00	200.00 \$14,074.00	26.00 \$2,210.00	1.00 \$500.00	1.00 \$350.00	200.00 \$0.00	200.00 \$14,310.00	200.00 \$2,824.00	\$56,863.00
Notes:												
Terrence J. McKee Christine M. McKee 1524 Center Street Watertown, WI 53098	291-0915-2844-028 (1524 Center St.)	164.73	164.73 \$16,019.99	35.00 \$2,975.00	164.73 \$11,592.05	26.00 \$2,210.00	1.00 \$500.00	1.00 \$350.00	164.73 \$0.00	164.73 \$11,786.43	164.73 \$2,325.99	\$47,759.46
Notes:												
David R. Washa 1521 Center Street Watertown, WI 53098	291-0915-2844-006 (1521 Center St.)	50.99 71.80	71.80 \$6,982.55	0.00 \$0.00	71.80 \$5,052.57	0.00 \$0.00	0.00 \$0.00	0.00 \$0.00	50.99 \$0.00	50.99 \$3,648.33	50.99 \$719.98	\$16,403.43
Notes:	Property currently serviced by Wastewater & Water Utilities. (Parcel in City prior to Emmet annexation.) Assessable frontage for Wastewater and Water Utilities calculated as set forth in Ordinance Sec. 512-66 A.(1) (Add frontages (50.99+92.6)/2=71.795)											
Jared M. Donner Stephanie L. Donner 1531 Center Street Watertown, WI 53098	291-0915-2844-025 (1531 Center St.)	245.20 232.48	232.48 \$22,608.68	32.00 \$2,720.00	232.48 \$16,359.62	41.00 \$3,485.00	1.00 \$500.00	1.00 \$350.00	245.20 \$0.00	245.20 \$17,544.06	245.20 \$3,462.22	\$67,029.58
Notes:	Assessable frontage for Wastewater and Water Utilities calculated as set forth in Ordinance Sec. 512-66 A.(1) (Add frontages (245.20+219.75)/2=232.48)											

861.17
597.21

REPORT ON ESTIMATED PRELIMINARY SPECIAL ASSESSMENTS													
For: Wastewater Utility, Water Utility, Stormwater Utility, Streets, and Consulting Engineering													
Project: Emmet Utility Extension													
Preliminary Report on Estimated Preliminary Special Assessments: Reviewed and recommended for approval by Public Works Commission, April 28, 2026													
Final Report on Estimated Preliminary Special Assessments: Reviewed and recommended for approval by Public Works Commission, Date TBD													
PROPERTY OWNER AND ADDRESS	PARCEL NUMBER	FRONT FOOTAGE ASSESSED	NEW SANITARY SEWER MAIN, 2-INCH	NEW SANITARY SEWER LATERAL, 1.5-INCH	NEW SANITARY SEWER CURB VALVE & BOX 1.5-INCH	NEW WATER MAIN, 8-INCH	NEW WATER SERVICE, 1-INCH	NEW SERVICE TAP, SADDLE, AND CORPORATION VALVE, 1-INCH	NEW CURB VALVE AND VALVE BOX, 1-INCH	STORM WATER UTILITY	STREET RESURFACING	CONSULTING ENGINEERING	TOTAL ASSESSMENT
			cost per F.F. \$102.59 \$0.00	cost per L.F. \$85.00	cost per EA. \$1,000.00	cost per F.F. \$150.83 \$0.00	cost per L.F. \$85.00	cost per EA. \$550.00	cost per EA. \$350.00	cost per F.F. \$159.08 \$0.00	cost per F.F. \$77.47 \$0.00	cost per F.F. \$14.12 \$0.00	ESTIMATED FINAL
Boulder Drive - Center Street to STH 16 Bypass													
Jared M. Donner Stephanie L. Donner 1531 Center Street Watertown, WI 53098	291-0915-2844-025 (1531 Center St.)	219.75	0.00 \$0.00	0.00 \$0.00	0.00 \$0.00	0.00 \$0.00	0.00 \$0.00	0.00 \$0.00	0.00 \$0.00	219.75 \$34,957.83	219.75 \$17,024.03	219.75 \$3,102.87	\$55,084.73
Notes:	This is the second side frontage for Wastewater and Water Utility Assessments.												
David R. Washa 1521 Center Street Watertown, WI 53098	291-0915-2844-006 (1521 Center St.)	0.00 92.60	0.00 \$0.00	0.00 \$0.00	0.00 \$0.00	0.00 \$0.00	0.00 \$0.00	0.00 \$0.00	0.00 \$0.00	92.60 \$14,730.81	92.60 \$7,173.72	92.60 \$1,307.51	\$23,212.04
Notes:	This is the second side frontage for Wastewater and Water Utility Assessments. Property currently serviced by Wastewater & Water Utilities. (Parcel in City prior to Emmet annexation.)												
Debra J. Ebert 1527 Boulder Drive Watertown, WI 53098	291-0915-2844-035 (1527 Boulder Dr.)	125.00	125.00 \$12,823.75	13.00 \$1,105.00	1.00 \$1,000.00	125.00 \$18,853.75	38.00 \$3,230.00	1.00 \$550.00	1.00 \$350.00	125.00 \$19,885.00	125.00 \$9,683.75	125.00 \$1,765.00	\$69,246.25
Notes:													
Warren J. Halbrader Sheila D. Halbrader 1537 Boulder Drive Watertown, WI 53098	291-0915-2844-036 (1537 Boulder Dr.)	96.49	96.49 \$9,898.91	6.00 \$510.00	1.00 \$1,000.00	96.49 \$14,553.59	30.00 \$2,550.00	1.00 \$550.00	1.00 \$350.00	96.49 \$15,349.63	96.49 \$7,475.08	96.49 \$1,362.44	\$53,599.65
Notes:													
Jessica J. Wortman Craig M. Wortman 1549 Boulder Drive Watertown, WI 53098	291-0915-2844-038 (1549 Boulder Dr.)	27.91	27.91 \$2,863.29	30.00 \$2,550.00	1.00 \$1,000.00	27.91 \$4,209.67	64.00 \$5,440.00	1.00 \$550.00	1.00 \$350.00	27.91 \$4,439.92	27.91 \$2,162.19	27.91 \$394.09	\$23,959.16
Notes:													
Darcie A. Schafer 1545 Boulder Drive Watertown, WI 53098	291-0915-2844-037 (1545 Boulder Dr.)	120.54	120.54 \$12,366.20	39.00 \$3,315.00	1.00 \$1,000.00	120.54 \$18,181.05	70.00 \$5,950.00	1.00 \$550.00	1.00 \$350.00	120.54 \$19,175.50	120.54 \$9,338.23	120.54 \$1,702.02	\$71,928.00
Notes:													

589.69

NOTICE OF PUBLIC HEARING
PUBLIC WORKS COMMISSION
CITY OF WATERTOWN, WISCONSIN

Pursuant to Section 66.0703, Wisconsin Statutes and Resolution Exhibit No. XXXX adopted by the Common Council of the City of Watertown, Wisconsin on July 21, 2026, notice is hereby given that the Public Works Commission of the Common Council of the City of Watertown, Wisconsin will hold a **Public Hearing at 7:00 p.m., Tuesday, August 18, 2026,** in the Common Council Chambers at the Municipal Building, 106 Jones Street, Watertown.

to receive public input relative to the following proposed 2026 construction project:

2026 STREET AND UTILITY CONSTRUCTION

- A. New Asphalt Pavement.
- B. New Sanitary Sewer Mains and Laterals.
- C. New Water Mains and Services.
- D. New Storm Sewers.
- E. General description of locations are:
 - 1. **N. Second Street:** Robert Street to STH 16.
 - 2. **Prospect Street:** Sandy Lane to Termini.
 - 3. **Center Street:** Boulder Drive to STH 16
 - 4. **Boulder Drive:** Center Street to STH 16.

All interested or affected persons are invited to attend the hearing at which time abutting private property estimated special assessments and the nature of the project will be discussed. Project Plans, Specifications, and the Estimated Special Assessments Roll are on file in the City Clerk’s office in the Municipal Building, 106 Jones Street, Watertown, WI for public inspection.

Dated this 22nd day of July 2026.

Megan Dunneisen
City Clerk

Requests from persons with disabilities who may require assistance so as to participate at this meeting should be made to the City Clerk’s Office at the Municipal Building, phone (920) 262-4000, giving as much advance notice as possible.

MEMO

Engineering Division of the Public Works Department

To: Chairman Arnett & Members of the Public Works Commission

From: Andrew Beyer, P.E.

Date: July 14, 2026

Subject: Review and take possible action: Phase I Street and Utility Program Design Services with Ruekert & Mielke – Hart Street Area

Background

In 2021, following a competitive consultant selection process, the City contracted with Ruekert & Mielke, Inc. (R&M) to complete the design for the Hart Street, S. 7th Street, S. 8th Street, S. 9th Street, and Station Street reconstruction project. The project was originally anticipated for construction in 2022/2023 and included replacement of aging water, sanitary sewer, storm sewer, roadway, and sidewalk infrastructure.

As the design progressed, the City was made aware that flooding concerns within the project corridor could not be adequately addressed through improvements located solely within the public right-of-way. Additional evaluation identified the need for off-site drainage improvements to provide a long-term solution to flooding within the project area. As a result, the street and utility reconstruction project was placed on hold while the City evaluated and advanced the necessary flood mitigation improvements.

The flood mitigation project has since advanced to the point where completion of the street and utility design can resume. Completing the street & utility reconstruction design will position the City to bid and construct the project as funding becomes available.

Staff reviewed R&M's proposal to complete the remaining design work for the Hart Street, S. 7th Street, S. 8th Street, S. 9th Street, and Station Street reconstruction project, and found that continuing with R&M likely remains the most cost-effective and efficient approach. R&M is familiar with the project area, the previous design effort, and the project history, reducing the time and effort that would otherwise be required to transition the project to a new consultant.

MEMO

Design Scope

To align with available funding and anticipated construction sequencing, the design effort has been separated into two phases. The railroad corridor serves as the logical dividing point between the two project phases.

Staff is recommending authorization to proceed with Phase I design services utilizing available 2026 budgeted funds.

Phase I includes the following project limits:

- Hart Street from S. Third Street to Randolph Street.
- Chenango Street from Hart Street to the railroad right-of-way.
- S. 8th Street from Hart Street to the north side of the railroad right-of-way.
- S. 9th Street from May Street to the north side of the railroad right-of-way.

Phase II (future) includes the following project limits:

- S. Seventh Street from Station Street to Western Avenue
- S. Eighth Street from the north side of the railroad right-of-way to Western Avenue
- S. Ninth Street from the north side of the railroad right-of-way to Clyman Street
- Station Street from S. Seventh Street to S. Ninth Street

A detailed breakdown of the consultant's proposed level of effort by task and funding source is included in the attached level of effort spreadsheet.

Financial Impact

Staff is recommending approval of Phase I design services at this time using funds available within the 2026 budgets. Funding for Phase II would be considered at a later date, subject to future budget approval. The flood mitigation project will be designed and bid as a separate standalone project.

The proposed Phase I funding allocation is:

Funding Source	Amount
Streets	\$17,724.50
Stormwater Utility	\$31,058.50
Water Utility	\$24,137.50
Wastewater Utility	\$18,452.50
Total:	\$91,373.00

MEMO

Budget Goal

1. Create a community where all can feel safe and strive for economic success.
2. Encourage community growth by assessing opportunities, involving ALL stakeholders, environmental needs, modern code and policy priorities.

Recommendation

Staff recommends that the Public Works Commission recommend Common Council approval of the Phase I design services for the Hart Street Area Reconstruction Project.

Ruekert • Mielke

Project Name: 2022 Street and Utilities Project - Final Design

Project Manager: Andy Petersen

Client: City of Watertown

Project Start Date: 5/18/2026

Project End Date: 11/20/2026

Select Billing Rate Table:				R/M Standard	ENG6	ENG6	ENG5	ENG2	SRDESIGN	ENG3	AA	TOTAL TASK HOURS	TOTAL TASK LABOR COST	TASK REIMBURSABLE COSTS	TOTAL TASK COST	
Employee Initials				Andy P	Terry T	Violet R	John K	Aaron K.	Taylor P	Marissa R						
Classification				Engineer 6	Engineer 6	Engineer 5	Engineer 2	Senior Designer	Engineer 3	Administrative Assistant						
Billing Rate				\$211.00	\$211.00	\$199.00	\$154.00	\$153.00	\$164.00	\$97.00						
Phase 1 - Final Design											Project Limits: 1. Hart Street – S. Third Street to Randolph Street 2. Chenango Street – Hart Street to Railroad Right-of-Way 3. S. 8th Street – Hart Street to North Side of Railroad Right-of-Way 4. S. 9th Street – Mary Street to North side of Railroad Right-of-Way					
Phase Start Date:		5/18/2026		Phase End Date:		11/20/2026										
	Task Description	Task Start Date	Task End Date	Hours											\$	(91,232)
1	Utility Coordination			4.00	3.00	3.00	0.00	2.00	0.00	0.00	12	\$2,380	\$0	\$2,380		
2	Topographic Survey if Needed (Reuse Existing)			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	\$0	\$0	\$0		
3	Preliminary Sanitary Sewer Spot Repairs			2.00	0.00	0.00	0.00	2.00	0.00	0.00	4	\$728	\$0	\$728		
4	Review/Update Preliminary Water Main Design			0.00	0.00	23.00	0.00	12.00	0.00	0.00	35	\$6,413	\$0	\$6,413		
5	Review/Update Preliminary Storm Water Design			0.00	34.00	0.00	40.00	0.00	0.00	0.00	74	\$13,334	\$0	\$13,334		
6	Review/Update Preliminary Pavement Reconstruction Design			29.00	0.00	0.00	0.00	17.00	0.00	0.00	46	\$8,720	\$0	\$8,720		
7	Review/Update Construction Drawings (92 Sheets - Estimated)			69.00	27.00	11.00	0.00	99.00	0.00	0.00	206	\$37,592	\$0	\$37,592		
8	Prepare General Requirements and Technical Specifications			11.00	6.00	5.00	0.00	0.00	0.00	11.00	33	\$5,649	\$0	\$5,649		
9	Cost Estimating			3.00	4.00	3.00	5.00	0.00	0.00	0.00	15	\$2,844	\$0	\$2,844		
10	General Administration and Meetings			13.00	8.00	8.00	0.00	0.00	2.00	0.00	31	\$6,351	\$141	\$6,492		
11	Permitting and Approvals			0.00	0.00	5.00	5.00	0.00	0.00	2.00	12	\$1,959	\$0	\$1,959		
12	Bidding			8.00	8.00	8.00	0.00	1.00	0.00	0.00	25	\$5,121	\$0	\$5,121		
	PHASE LABOR TOTALS			139.00	90.00	66.00	50.00	133.00	2.00	13.00	493	\$91,091				
	PHASE REIMBURSABLES												\$141			
	PHASE CONSULTANTS													\$0		
	PHASE TOTAL													\$91,232		
	PHASE TOTAL (ROUNDED)									ENTER TOTAL MANUALLY						
Phase 2 - Final Design											Project Limits: 1. S. 7th Street – Station Street to Western Avenue 2. S. 8th Street – North Side of Railroad Right-of-Way to Western Avenue3 3. S. 9th Street – North Side of Railroad Right-of-Way to Clyman Street 4. Station Street – S. 7th Street to S. 9th Street					
Phase Start Date:		5/18/2026		Phase End Date:		11/20/2026										
	Task Description	Task Start Date	Task End Date	Hours											\$	(78,154)
1	Utility Coordination			4.00	3.00	3.00	0.00	2.00	0.00	0.00	12	\$2,380	\$0	\$2,380		
2	Topographic Survey if Needed (Reuse Existing)			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	\$0	\$0	\$0		
3	Preliminary Sanitary Sewer Spot Repairs			2.00	0.00	0.00	0.00	2.00	0.00	0.00	4	\$728	\$0	\$728		
4	Review/Update Preliminary Water Main Design			0.00	0.00	25.00	0.00	9.00	0.00	0.00	34	\$6,352	\$0	\$6,352		
5	Review/Update Preliminary Storm Water Design			0.00	21.00	0.00	18.00	0.00	0.00	0.00	39	\$7,203	\$0	\$7,203		
6	Review/Update Preliminary Pavement Reconstruction Design			33.00	0.00	0.00	0.00	17.00	0.00	0.00	50	\$9,564	\$0	\$9,564		
7	Review/Update Construction Drawings (101 Sheets Estimated)			74.00	26.00	11.00	0.00	94.00	0.00	0.00	205	\$37,671	\$0	\$37,671		
8	Prepare General Requirements and Technical Specifications			11.00	6.00	5.00	0.00	0.00	0.00	11.00	33	\$5,649	\$0	\$5,649		
9	Project Quantities			3.00	4.00	3.00	5.00	0.00	0.00	0.00	15	\$2,844	\$0	\$2,844		
10	General Administration			5.00	2.00	2.00	0.00	0.00	2.00	0.00	11	\$2,203	\$141	\$2,344		
11	Permitting and Approvals			6.00	0.00	5.00	5.00	0.00	0.00	4.00	20	\$3,419	\$0	\$3,419		
	PHASE SUBTOTAL			138.00	62.00	54.00	28.00	124.00	2.00	15.00	423	\$78,013				
	PHASE REIMBURSABLES												\$141			
	PHASE CONSULTANTS													\$0		
	PHASE TOTAL													\$78,154		
	PHASE TOTAL (ROUNDED)									ENTER TOTAL MANUALLY						
ESTIMATED PROJECT TOTALS				277.00	152.00	120.00	78.00	257.00	4.00	28.00	916.00			\$	169,387	
PROJECT TOTAL (ROUNDED)														\$	-	