



AIRPORT COMMISSION MEETING AGENDA

WEDNESDAY, JANUARY 08, 2025 AT 5:15 PM

1741 RIVER DRIVE, WATERTOWN, WI 53094

Join Zoom Meeting:

<https://us02web.zoom.us/j/4983065761?pwd=VGo4Wk1oMWZRREw1NWtsK1VyZitGdz09>

Meeting ID: 498 306 5761 **Passcode:** 36061741

- 1. CALL TO ORDER**
- 2. REVIEW AND APPROVE MEETING MINUTES**
 - A. Airport minutes from December 11th, 2024
- 3. REVIEW AND APPROVE BILLS**
 - A. Review and approve: bills from December 2024
- 4. MANAGER REPORT**
 - A. Review: Monthly Use Report
 - B. Discuss: Upcoming aviation activities, hangar progress & EAA update
- 5. OLD BUSINESS**
 - A. Review and Discuss: Runway 23/05 reconstruction project update
 - B. Review: Any updates from MSA on the stormwater plan for the new hangar development
 - C. Review: Any updates on Rotating Beacon
- 6. ADJOURNMENT**

Persons requiring other reasonable accommodations for any of the above meetings, may contact the office of the City Clerk at cityclerk@watertownwi.gov phone 920-262-4000

A quorum of any City of Watertown Council, Committee, Board, Commission, or other body, may be present at this meeting for observing and gathering of information only

Watertown Airport Commission
 1741 River Drive, Watertown, WI 53094 (920) 261-4567
 Meeting Minutes from Wednesday, December 11th, 2024

Attendance:

Alderman Bob Wetzel	Present
Dr. Terry Turke	Present
Tom Finnel	Present
Sean Lapp	Present
Jeff Baum, Airport Manager	Present
Tom Klug	Present
Tom Hahn	Absent
Eric Wegner	Absent

Others:

Krys Brown, Wisconsin Aviation – Absent
 Robert Stocks – Citizen of Watertown
 Steve Board – Citizen of Watertown

1. Dr. Terry Turke called the meeting to order at 5:15 PM.
2. A motion to approve the minutes from November 13th made by Tom Klug and seconded by seconded by Tom Finnel. Motion carried.
3. A motion to approve the November bills in the amount of \$7,173.00 was made by Sean Lapp and seconded by Bob Wetzel. Motion carried.
4. Managers' Report:
 - Reviewed the Monthly Airport Use report.
 - Reminded everyone of Wisconsin Aviation's customer appreciation on Saturday the 14th.
 - The four hangars are coming along nicely.
 - Wisconsin Aviation renewed their contract with Dodge County for 20 years.
 - A couple of hangar owner's are conflicted regarding having a hangar owner next to them that has been conflicted of child pornography. They would like the advice from City Attorney whether they can remove the owner from the airport.
 - BIL money that was going to be sent back to the FAA if not spent by March of 2025 for the Watertown Airport is going to be spent on a new payloader with a brush unit for airport use only. This was the only item we could use it on without having monies for another project at this time.
5. Old Business:
 - Review and Take Action: The UPS parking Agreement was sent to the mayor. Tom Klug made a motion seconded by Tom Finnel that the City to take action by January 1st and re-visit lease cost on a yearly basis. Motion carried.
 - Review: Runway 23/05 reconstruction project – We are still waiting for the FAA regarding the Runway length justification.
 - Discussed: Krys has an appointment with Jeremy Roberts of MSA next Thursday, December 19th @9AM to review the areas to be developed and come up with a stormwater plan. Jeremy will share thoughts with Maureen at City Hall.
6. New Business:
 - Reviewed and Discussed the Wildlife Management Agreement. The plan was rejected in its entirety. A motion by Tom Klug and seconded by Sean Lapp has asked the City to work with the airport management to document their current procedures which has worked for over 10 years. Motion carried.

- Updated that the Beacon tower will be sent and installed before the end of January of 2025.

7. Adjournment:

- There being no further discussion, a motion for adjournment was made by Bob Wetzel and seconded by Tom Klug.

Respectfully submitted by: Krys Brown

Minutes are submitted unapproved