



FINANCE COMMITTEE MEETING AGENDA

MONDAY, JANUARY 22, 2024 AT 5:30 PM

MUNICIPAL BUILDING COUNCIL CHAMBERS – 106 JONES STREET, WATERTOWN, WI 53094

By Phone or GoToMeeting: Members of the media and the public may attend by calling:

+1 (571) 317-3122 **Access Code:** 153-925-469 or <https://www.gotomeet.me/EMcFarland>

All public participants' phones will be muted during the meeting except during the public comment period.

1. CALL TO ORDER

2. REVIEW AND APPROVE MINUTES

- [A.](#) Finance Committee minutes from January 8, 2024

3. BUSINESS

- [A.](#) Update to Asst. City Forester job description
- [B.](#) Review and take action: award airport cropland lease
- [C.](#) Review and approve: Extraordinary Fee Schedule for Special Events
- [D.](#) Review and Discuss: Fund 01 Income Statement (preliminary) through December 2023
- E. Convene into closed session per Wis. Stat. Sec. 19.85(1)(C) to Considering employment, promotion, compensation or performance evaluation data of any public employee subject to the jurisdiction or authority of governing body. (A.B.)
- F. Reconvene to open session
- G. Review and take possible action: Public Works Director candidate selection
- [H.](#) Convene into closed session per Wis. Stat. Sec. 19.85(1)(e) to Deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (SW neighborhood development of Watertown Health Foundation property)
- I. Reconvene to open session
- J. Convene into closed session per Wis. Stat. Sec. 19.85(1)(g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (P. Byers v. City, J. Shaffer v. City and D. Veierstahler v. City)
- K. Reconvene into open session

4. ADJOURNMENT

Persons requiring other reasonable accommodations for any of the above meetings, may contact the office of the City Clerk at mdunneisen@watertownwi.gov, phone 920-262-4006

A quorum of any City of Watertown Council, Committee, Board, Commission, or other body, may be present at this meeting for observing and gathering of information only



FINANCE COMMITTEE MEETING MINUTES

TUESDAY, JANUARY 08, 2024, AT 5:30 PM

MUNICIPAL BUILDING COUNCIL CHAMBERS – 106 JONES STREET, WATERTOWN, WI 53094

Members present: Mayor McFarland, Alderpersons Bartz, Davis, Lampe, and Moldenhauer

Others present: Finance Director Stevens, Street Operations Manager Winkelman (video)

1. Call to order. Mayor McFarland called the meeting to order at 5:30 p.m.
2. Ald. Davis, seconded by Ald. Moldenhauer, motioned to approve the **minutes from the December 11 and 19 meetings**. Unanimously approved.
3. Mayor McFarland updated the committee as to the **search for a Director of Public Works**. An interview for one candidate is scheduled for January 9 and a different applicant from out of the area will be contacted for a video interview possibility.
4. Finance Director Stevens presented a **summary of the 2023 BMO interest earned** net of analysis fees. The City saw a net increase in over \$70,000 (interest net of additional bank fees) in 2023 due to the establishment of savings account that holds available checkbook balances each evening.
5. Much time is spent on maintaining the digital tablets that were purchased as a help during Covid four years ago but have become an economical and efficient electronic distribution tool instead of printing packets of handouts. The model that was secured is no longer being updated and is hindered from handling larger file sizes. Mayor McFarland secured pricing quotes from IT; replacements for nine alders, including case/folding keyboard, is approximately \$5,000-\$6,000. Mr. Stevens indicated that the ARPA fund has earned over \$80,000 this year and could be the source of funding. Ald. Davis motioned, supported by Ald. Moldenhauer, to **approve the use of ARPA funds to purchase these tablets** not to exceed \$6,000. Unanimously approved.
6. Adjournment. Ald. Bartz moved to adjourn at 5:50 p.m., seconded by Ald. Lampe, and carried by unanimous voice vote.

Respectfully submitted,

Mark Stevens, Finance Director

Note: These minutes are uncorrected, and any corrections made thereto will be noted in the proceedings at which these minutes are approved.



THE CITY OF
WATERTOWN

MEMO

TO: Finance Committee
FROM: Kristine Butteris, Director of Parks, Recreation, & Forestry
DATE: January 15, 2024
RE: Update to JDQ Request for Arborist

Committee Members,

The Parks, Recreation, & Forestry Department had requested a JDQ go to Carleson Dettman for review to update title and job description for a retirement position in the Parks, Recreation, & Forestry Department. Carleson Dettman's review of the Arborist job description came back at the same grade as the Assistant City Forester.

We will be updating the title of the position to Arborist at the same grade (H).

This is just an update to the approval to review the position.

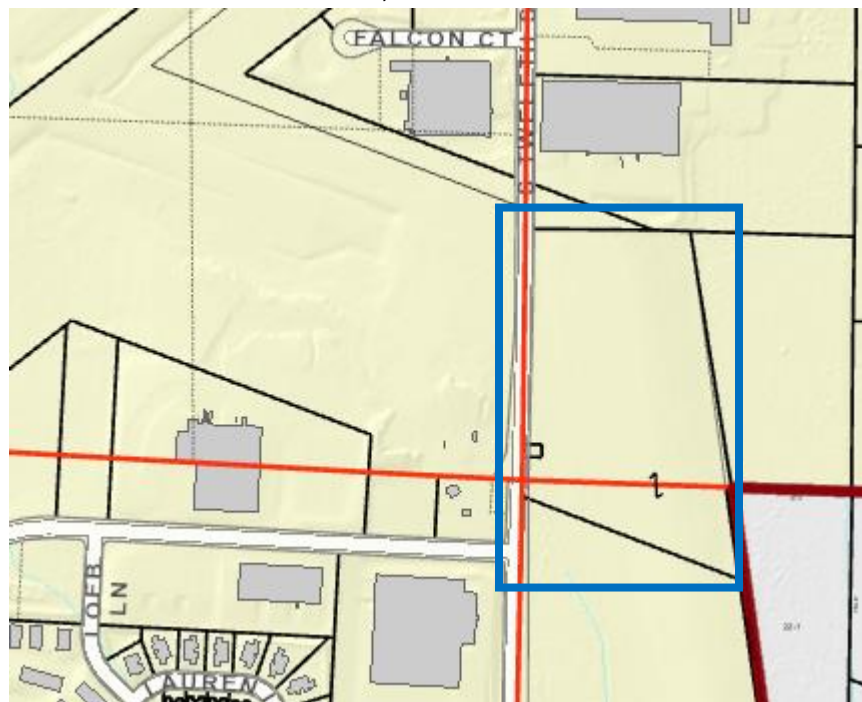
Kristine Butteris
Director of Parks, Recreation and Forestry
City of Watertown

To: Finance Committee
From: Mark Stevens
Date: January 18, 2024
RE: Crop Land Bids for Airport Property

The City has been leasing 20 acres of agricultural land on the east side of S. Twelfth St along with approximately five acres near the Boomer/Twelfth intersection. The existing lease was for the term of 2021-2023. An advertisement for bids for just the 20-acre plot (because of the reconfiguration of the intersection) was published on two different days in the Watertown Daily Times.

The one bid received is from Rosy-Lane Holsteins LLC, the farm that has been leasing the land for several years. The past lease was an offering of \$210/acre. The new offer is \$220/acre (\$4,440 for plot). I recommend we agree to enter a new lease with this company for the 2024-2026 period.

1017 S Twelfth Street, Parcel: 28-291-0815-1033-002



**DRAFT RESOLUTION TO
APPROVE LEASE OF CROP LAND TO ROSY-LANE HOLSTEINS LLC**

**SPONSOR: MAYOR MCFARLAND
FROM: FINANCE COMMITTEE**

WHEREAS, the City of Watertown advertised for bids for approximately 20 acres of crop land located near the Watertown Airport; and,

WHEREAS, this notice was published in the Watertown Daily Times on January 3 and January 10, 2024; and,

WHEREAS, the City of Watertown received one bid from Rosy-Lane Holsteins in the amount of \$220/acre per year totaling \$13,200 for the growing years of 2024-2026.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE
CITY OF WATERTOWN, WISCONSIN:**

That the property City officials be and are hereby authorized to enter into a lease agreement with Rosy-Lane Holsteins LLC for the 2024-2026 growing years.

	YES	NO
DAVIS		
LAMPE		
BOARD		
BARTZ		
BLANKE		
SMITH		
SCHMID		
WETZEL		
MOLDENHAUER		
MAYOR MCFARLAND		
TOTAL		

ADOPTED February 6, 2024

CITY CLERK

APPROVED February 6, 2024

MAYOR

DATE: January 17, 2024

TO: Mayor McFarland and the Finance Committee

FROM: Dana Davis, Public Safety & Welfare Committee Chair

RE: Special Event Ordinance – Application Fee and Extraordinary Services Fee Schedule

On January 10, 2024, the Public Safety & Welfare Committee passed the following motions:

1. Increase the Special Event Application fee from \$25 to \$50.
2. Approve the Extraordinary Services fee schedule with an included 15% administrative fee.

The PS&W Committee passed the motions with the recognition that both motions now advance to the Finance Committee for discussion, possible modification, and approval.

SPECIAL EVENT APPLICATION FEE

The Special Event Application fee is currently \$25.

The proposed new Special Event Ordinance, when approved by the Common Council, will 1) require additional staff hours to process the special event applications/potential fees and 2) require a background check for the Event Applicant and Organizers. A background check costs \$7.

The proposed \$50 application fee is a reasonable increase that will provide the necessary funds for the required background checks and recover some of the cost for increased staff hours.

Proposed Modification: I would like to propose the following modification to the \$50 fee increase.

Special Event Application Fee: \$50 for the first Special Event Application and \$35 for subsequent Special Event Applications submitted within the calendar year.

Rationale for the Modification: Only one background check is needed per applicant/organizer each calendar year. The applicant will pay \$50 for the first application submitted and then \$35 for each additional application submitted within the calendar year.

EXTRAORDINARY SERVICES FEE SCHEDULE

Included in this Finance Committee packet are two fee schedule layout options.

Layout #1: Extraordinary Fee Schedule with additional columns added to show the impact of the 15% administrative fee to each line item.

Layout #2: Extraordinary Fee Schedule without the additional 15% columns. A 15% administrative fee will be added to the total calculated charges.

The 15% administrative fee is to cover the behind-the-scenes staff time involved in planning for the event, meeting with organizers, determining and organizing the necessary city staffing, calculating costs, invoicing for these events, etc.

Layout #1 shows the 15% administrative fee calculated for each listed item. Layout #2 is simpler. Instead of more columns and more numbers, it simply adds a 15% administrative fee to the total charges calculated.

Which layout does the Finance Committee prefer? Layout #1 or Layout #2?

Proposed Modification for Finance Committee to Consider: I would like to propose the following modification to the Extraordinary Services Fee Schedule

Extraordinary Services Fee Schedule – A 15% administrative fee will be applied to the total costs of the extraordinary services and equipment required for a special event (Layout #2). The 15% administrative fee will be waived for Special Event Applicants organized as nonprofit organizations.

Rationale for the Modification: Waiving the 15% administrative fee for nonprofit organizations is a tangible recognition of the benefits our nonprofit community partners provide to the City of Watertown.

MUNICIPALITY

Elkhorn

Wisconsin DNR

Eau Claire

Beaver Dam

Hartford

Onalaska

Fond du Lac

Green Bay

Lacrosse

Oshkosh

Waukesha

Madison

Lake Mills

Delafield

Ft. Atkinson

De Pere

Middleton

Stevens Point

Village of Caledonia

Dane County Parks

Greenfield

SPECIAL EVENT APPLICATION FEE

\$50

\$50 for small events ranging up to \$500

\$60

\$50

\$50 mandatory Fire Marshall Fee, \$0 <100, \$1000 for 100 to 1000, 1001+ = \$10,000

25, 50, 100

Event sponsors are required to pay the following fee for the use of City facilities:

☐ Small Event (less than 75 in attendance) \$25* (non-refundable application fee)

☐ Medium Event (75-200 in attendance) \$50* (non-refundable application fee)

☐ Large Event (200-5000 in attendance) \$75* (non-refundable application fee)

☐ Larger Event (over 5000 in attendance) \$100* (non-refundable application fee)

Complex fee chart. Fee ranges from 25- over 200

Ranges from \$35 to \$150 - depends on event

25 for single day

\$75

50 for a block party. 100 for events

\$100

\$50

\$25

25, 50, 250, 500

\$100

\$35

\$50

\$75

\$50 <200, \$100 >200

CITY OF WATERTOWN EXTRAORDINARY SERVICES (REV 2024)

Special Event Application Fee

\$50.00

ADMINISTRATIVE FEE

There shall be an administrative fee of 15% of the **total costs** of the services for the processing, review and invoicing of the special event fees.

DEFINITION

Extraordinary Services - Measurable financial costs which are **ABOVE AND BEYOND** the normal levels of public health and safety services on a nonevent day. Extraordinary services will normally be those services requiring city employees to be specifically assigned to tasks in support of the special event and/or those services resulting in overtime pay or similar costs which result from the event.

POSSIBLE EXAMPLES

Police protection, traffic control, fire monitoring, dedicated paramedic service, parks services, other services necessary to ensure the protection of participants and citizens, proper functioning of City services, proper administration of the ordinance

DEPARTMENT	REGULAR COST - annual wages, legally-required benefits and city portion of health/dental premiums	REGULAR COST + 15% ADMIN FEE	OVERTIME COST - Regular Cost X 1.5	OVERTIME COST + 15% ADMIN FEE	COST (flat fee)	DESCRIPTION OF COST
Per Hour Rates						
POLICE						
Police Chief/Deputy Chief	74.52	85.70				
Police Captain	66.77	76.78				
Police Officer	56.90	65.43	85.35	98.15		Traffic Control, Police Protection
Police Sergeant	57.51	66.14	86.26	99.20		Traffic Control, Police Protection
Auxillary Officer	16.56	19.05				Traffic Control, Police Protection
Special Equipment					At cost	Special equipment deemed necessary for provisions of services to a Special Event shall be charged to the Event Sponsor at the City's actual cost. Examples: police vehicle usage, such as patrol cars and specialized police vehicles (SWAT vehicles) and their fuel and similar actual costs
STREETS						
Street Manager/Supervisor	39.45	45.37				
Street General Labor	36.21	41.64	59.18	68.06		
Solid Waste General Labor	44.45	51.12	54.31	62.45		
Placement of temporary signs					\$0 or \$5	No charge for events using less than ten "No Parking" signs. \$5 fee if request for ten or more signs.
Traffic Cones					No additional fee	
Class II Barricades					No additional fee	Fencing in certain areas, smaller in size
Class III Baricades and Signs					No additional fee	Type 3 barricades are most often used for road closings because of their bigger size and visibility
Special Equipment					At cost	Special equipment deemed necessary for provisions of services to a Special Event shall be charged to the Event Sponsor at the City's actual cost.
PARK & REC						
Recreation Managers	44.45	51.12				
Parks General Full Time	37.77	43.44	56.66	65.16		
Parks General Part Time	13.00	14.95				
The below are usually charged by Park & Rec with a Park Reservation. See separate Park & Rec Policy.						
Park Rental					Per fee schedule	
Picnic Tables					\$10 each	When requested for outside of a park or additional are needed
Banquet tables					\$10 each	When requested for outside of a park or additional are needed
Benches					\$4 each	When requested for outside of a park or additional are needed
Trash Cans					\$4 each	If additional are needed
Bleachers (portable)					\$60 per set	
Excessive Cleaning	100.00					2 -hour minimum charge

DEPARTMENT	REGULAR COST - annual wages, legally-required benefits and city portion of health/dental premiums	REGULAR COST + 15% ADMIN FEE	OVERTIME COST - Regular Cost X 1.5	OVERTIME COST + 15% ADMIN FEE	COST (flat fee)	DESCRIPTION OF COST
	Per Hour Rates					
FIRE DEPT						
Fire Chief/Deputy Chief	73.50	84.52				Dedicated Paramedic Service, Fire Monitoring, First Aid
Fire Battalion Chief	43.68	50.23	65.52	75.35		Dedicated Paramedic Service, Fire Monitoring, First Aid
Firefighter	32.54	37.42	48.81	56.13		Dedicated Paramedic Service, Fire Monitoring, First Aid
Fire Inspector	27.55	31.68				Fire Inspection of the special event area
HEALTH DEPT						
Health Department primary responsibility is food inspections/licensing. See separate Health Department Schedule.						
Health General Labor	48.51	55.78	72.76	83.67		
Health Environmental	44.56	51.25	66.85	76.87		
Health Emergency Prep	49.22	56.60	73.83	84.90		
FINANCE						
Finance Staff		15% administrative fee				administration of the ordinance
OTHER PERSONNEL	Costs for personnel, not specifically identified, providing extraordinary services in support of a Special Event shall be identified and calculated by the Finance Director using the same methodology as used for other similar identified employees					

CITY OF WATERTOWN EXTRAORDINARY SERVICES (REV 2024) ALTERNATE OPTION [without 15% admin fee columns]

Special Event Application Fee		\$50.00	ADMINISTRATIVE FEE
			There shall be an administrative fee of 15% of the total costs of the services for the processing, review and invoicing of the special event fees.

DEFINITION

Extraordinary Services - Measurable financial costs which are **ABOVE AND BEYOND** the normal levels of public health and safety services on a nonevent day. Extraordinary services will normally be those services requiring city employees to be specifically assigned to tasks in support of the special event and/or those services resulting in overtime pay or similar costs which result from the event.

POSSIBLE EXAMPLES

Police protection, traffic control, fire monitoring, dedicated paramedic service, parks services, other services necessary to ensure the protection of participants and citizens, proper functioning of City services, proper administration of the ordinance

DEPARTMENT	REGULAR COST - annual wages, legally-required benefits and city portion of health/dental premiums	OVERTIME COST - Regular Cost X 1.5	COST (flat fee)	DESCRIPTION OF COST
	Per Hour Rates			
POLICE				
Police Chief/Deputy Chief	74.52			
Police Captain	66.77			
Police Officer	56.90	85.35		Traffic Control, Police Protection
Police Sergeant	57.51	86.26		Traffic Control, Police Protection
Auxillary Officer	16.56			Traffic Control, Police Protection
Special Equipment			At cost	Special equipment deemed necessary for provisions of services to a Special Event shall be charged to the Event Sponsor at the City's actual cost. Examples: police vehicle usage, such as patrol cars and specialized police vehicles (SWAT vehicles) and their fuel and similar actual costs
STREETS				
Street Manager/Supervisor	39.45			
Street General Labor	36.21	59.18		
Solid Waste General Labor	44.45	54.31		
Placement of temporary signs			\$0 or \$5	No charge for events using less than ten "No Parking" signs. \$5 fee if request for ten or more signs.
Traffic Cones			No additional fee	
Class II Barricades			No additional fee	Fencing in certain areas, smaller in size
Class III Baricades and Signs			No additional fee	Type 3 barricades are most often used for road closings because of their bigger size and visibility
Special Equipment			At cost	Special equipment deemed necessary for provisions of services to a Special Event shall be charged to the Event Sponsor at the City's actual cost.

DEPARTMENT	REGULAR COST - annual wages, legally-required benefits and city portion of health/dental premiums	OVERTIME COST - Regular Cost X 1.5	COST (flat fee)	DESCRIPTION OF COST
	Per Hour Rates			
PARK & REC				
Recreation Managers	44.45			
Parks General Full Time	37.77	56.66		
Parks General Part Time	13.00			
The below are usually charged by Park & Rec with a Park Reservation. See separate Park & Rec Policy.				
Park Rental			Per fee schedule	
Picnic Tables			\$10 each	When requested for outside of a park or additional are needed
Banquet tables			\$10 each	When requested for outside of a park or additional are needed
Benches			\$4 each	When requested for outside of a park or additional are needed
Trash Cans			\$4 each	If additional are needed
Bleachers (portable)			\$60 per set	
Excessive Cleaning	100.00			2 -hour minimum charge
FIRE DEPT				
Fire Chief/Deputy Chief	73.50			Dedicated Paramedic Service, Fire Monitoring, First Aid
Fire Battalion Chief	43.68	65.52		Dedicated Paramedic Service, Fire Monitoring, First Aid
Firefighter	32.54	48.81		Dedicated Paramedic Service, Fire Monitoring, First Aid
Fire Inspector	27.55			Fire Inspection of the special event area
HEALTH DEPT				
Health Department primary responsibility is food inspections/licensing. See separate Health Department Schedule.				
Health General Labor	48.51	72.76		
Health Environmental	44.56	66.85		
Health Emergency Prep	49.22	73.83		
FINANCE				
Finance Staff	15% Administrative Fee			administration of the ordinance

OTHER PERSONNEL

Costs for personnel, not specifically identified, providing extraordinary services in support of a Special Event shall be identified and calculated by the Finance Director using the same methodology as used for other similar identified employees

RESOLUTION TO
APPROVE SPECIAL EVENTS FEE SCHEDULE FOR EXTRAORDINARY SERVICES

SPONSOR: MAYOR MCFARLAND
FROM: FINANCE COMMITTEE

WHEREAS, the City of Watertown receives a variety of applications for special event permits for events including but not limited to run/walks, festivals, assemblies, carnivals, and other similar events;

WHEREAS, the City of Watertown employees may need to assist with such events outside of their normal job duties or provide City equipment or materials, resulting in increased costs to the City;

WHEREAS, the City desires to seek the reimbursement of such extraordinary costs and services;

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF WATERTOWN, WISCONSIN:
That the City of Watertown approves the City of Watertown Special Events Fee Schedule for Extraordinary Services attached hereto as Exhibit A for the year 2024 and orders such fee schedule to be made available to the public on the City of Watertown website, the City Clerk’s office and any office in which such fees are imposed.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the City Clerk shall have the authority to correct any minor errors on the fee schedule, including but not limited to missing fees or incorrect references provided that such fees do not reflect an increase from what was originally included in the City of Watertown ordinances unless approved by the Common Council and such changes shall be reflected on the fee schedule.

That this Resolution shall be in full force and effect upon its passage and adoption.

	YES	NO
DAVIS		
LAMPE		
BOARD		
BARTZ		
BLANKE		
SMITH		
SCHMID		
WETZEL		
MOLDENHAUER		
MAYOR MCFARLAND		
TOTAL		

ADOPTED Type meeting date

CITY CLERK

APPROVED Type meeting date

MAYOR

City of Watertown
Income Statement - December 2023

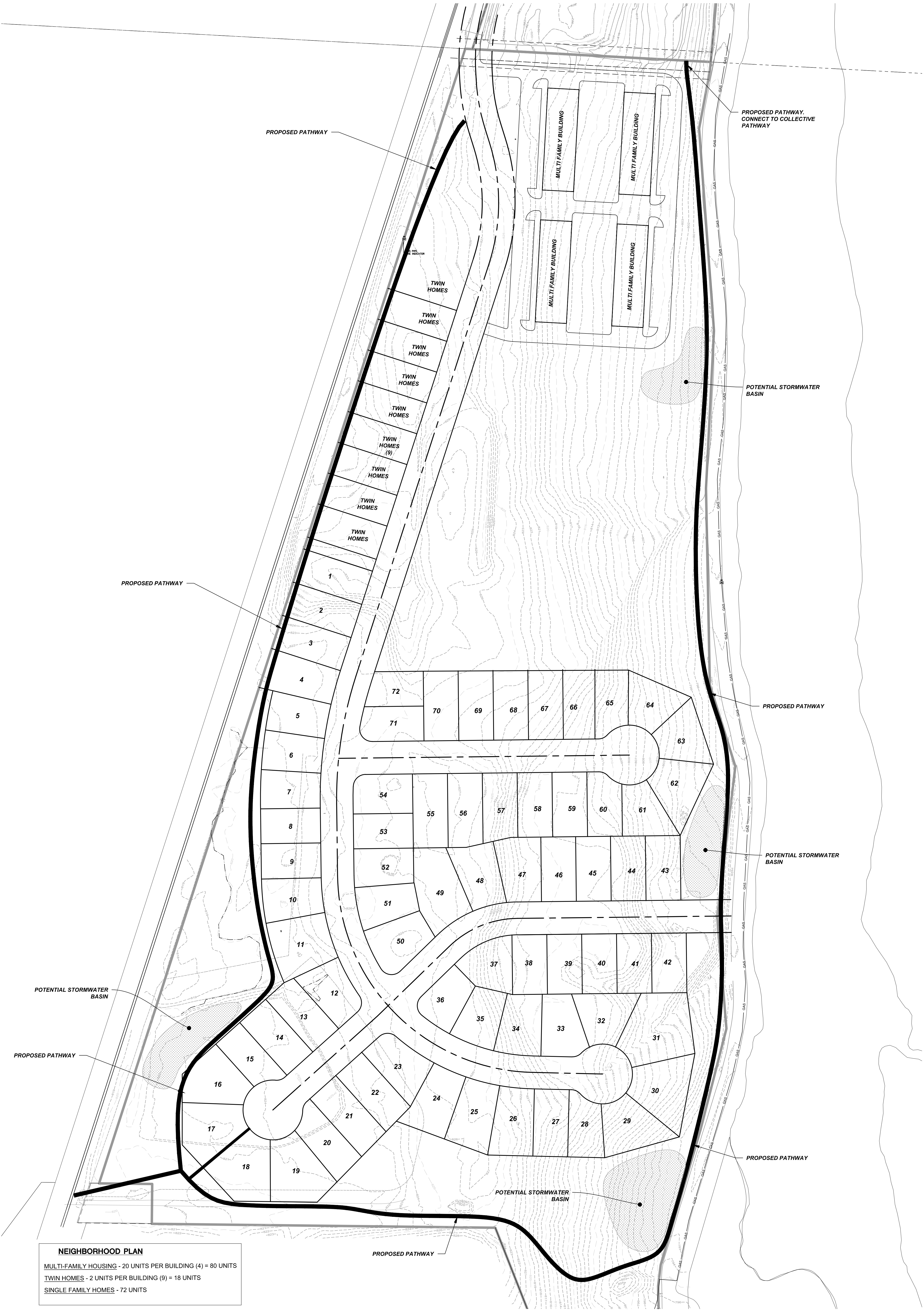
Section 3, Item D.

100.0%

Run Date: 240116

	Prior Year 2 Actual	Prior Year Actual	Curr Yr To-Date	Curr Yr Budget	Remain Balance	% Rev/Exp
Revenues						
Taxes	10,890,759	11,105,967	10,692,993	11,636,160	943,167	91.9%
Intergovt Shared Taxes	3,222,923	3,261,639	3,302,333	3,300,976	(1,357)	100.0%
Intergovt State Grants	1,545,587	1,298,364	1,169,435	1,174,725	5,290	99.5%
Licenses	68,523	67,240	69,618	68,775	(843)	101.2%
Permits	192,100	197,777	226,723	206,125	(20,598)	110.0%
Law & Order Violations	175,295	181,477	223,839	200,000	(23,839)	111.9%
Gen Govt Public Charges for Services	338,644	355,108	229,614	314,850	85,236	72.9%
Public Safety	764,059	833,120	793,476	829,100	35,624	95.7%
Health & Social Services	5,679	9,729	19,512	5,500	(14,012)	354.8%
Public Works	34,576	43,759	51,941	38,250	(13,691)	135.8%
Recreation	342,830	346,086	352,249	367,300	15,051	95.9%
Intergovt Township Fire Protection	283,177	287,287	286,437	283,537	(2,900)	101.0%
Interest	(11,749)	(151,064)	650,671	100,000	(550,671)	650.7%
Reserve Acct Revenue	134,111	159,460	-	0	0	0.0%
Miscellaneous	38,671	26,264	155,462	26,000	(129,462)	597.9%
Rent	26,943	25,640	22,818	24,340	1,522	93.7%
Total Revenues	18,052,128	18,047,854	18,247,120	18,575,638	328,518	98.2%
Expenditures						
Common Council	98,864	94,685	106,136	111,611	5,475	95.1%
Commissions & Committees	250	200	-	300	300	0.0%
Municipal Court	105,498	110,048	108,878	112,428	3,550	96.8%
Mayor	173,004	170,125	270,930	273,856	2,926	98.9%
Finance Department	451,937	448,127	458,488	480,579	22,091	95.4%
Elections	31,362	50,655	29,330	29,360	30	99.9%
Assessor	75,412	145,749	146,111	146,450	339	99.8%
Accounting & Auditing	67,452	61,656	78,752	80,000	1,248	98.4%
Human Resources	85,600	83,459	82,698	91,355	8,657	90.5%
City Attorney	210,056	239,728	233,310	250,339	17,029	93.2%
Special Legal Fees	19,628	1,097	-	-	-	0.0%
Municipal Building	282,389	304,482	324,856	328,866	4,010	98.8%
Other Buildings	6,647	6,947	5,951	6,400	449	93.0%
Miscellaneous	(13,513)	750	1,749	131,995	130,247	1.3%
Media & Communications	140,544	169,844	162,794	179,660	16,866	90.6%
Information Technology	165,724	173,744	233,430	250,644	17,214	93.1%
Property & Liability Insurance	487,828	451,430	458,477	534,255	75,778	85.8%
Employee Programs	18,627	24,093	22,010	23,078	1,068	95.4%
Other Insurance	21,275	4,235	4,416	3,000	(1,416)	147.2%
Other General Govt	8,341	-	2,235	2,235	(0)	
General Government	2,436,924	2,541,053	2,730,552	3,036,411	305,859	89.9%
		% of Total Exp	15.2%	15.7%		

	Prior Year 2 Actual	Prior Year Actual	Curr Yr To-Date	Curr Yr Budget	Rem Balance	Rev/Exp
Police	4,517,889	4,731,008	4,655,942	4,839,200	183,258	96.2%
Crossing Guards	30,797	27,695	26,793	35,074	8,281	76.4%
Dispatch Center	680,039	726,739	707,888	770,434	62,546	91.9%
Fire	3,037,049	3,066,250	3,139,550	3,375,104	235,554	93.0%
Building Inspection	290,411	280,826	292,634	366,373	73,739	79.9%
Emergency Govt	5,344	5,417	7,926	7,960	34	99.6%
Public Safety	8,561,530	8,837,936	8,830,733	9,394,145	563,412	94.0%
		% of Total Exp	49.2%	48.4%		
Health	453,808	459,524	471,357	504,159	32,802	93.5%
Environmental Health Division	820	19,382	-	0	0	0.0%
Other Services	61,000	61,000	62,830	62,830	-	100.0%
Health	515,628	539,906	534,187	566,989	32,802	94.2%
		% of Total Exp	3.0%	2.9%		
City Planner	2,492	285	5,864	8,400	2,536	69.8%
Engineering	350,272	363,895	245,708	285,709	40,001	86.0%
Machinery & Equipment	416,684	341,218	333,447	374,615	41,168	89.0%
Street Garages	92,589	120,020	65,208	73,000	7,792	89.3%
Street Administration	147,231	138,375	167,850	216,452	48,602	77.5%
Service to Other Departments	63,498	88,919	-	0	0	0.0%
Traffic Control	31,346	21,424	22,222	21,600	(622)	102.9%
Street Maintenance	763,794	673,108	1,121,318	1,252,540	131,222	89.5%
Snow & Ice Control	390,497	343,767	263,159	268,040	4,881	98.2%
Signs & Markings	92,093	102,571	14,622	15,700	1,078	93.1%
Street Lighting	506,416	444,500	525,957	512,000	(13,957)	102.7%
Airport	216,981	214,840	223,548	213,598	(9,950)	104.7%
Public Works	3,073,892	2,852,921	2,988,903	3,241,654	252,751	92.2%
		% of Total Exp	16.7%	16.7%		
Library	704,259	823,709	785,442	814,000	28,558	96.5%
Recreation Administration	216,644	184,495	492,603	560,530	67,927	87.9%
Recreation	96,871	116,853	136,436	140,196	3,760	97.3%
Outdoor Pool	199,791	210,126	212,598	236,429	23,831	89.9%
Indoor Pool	120,440	95,553	48,752	54,847	6,095	88.9%
Senior Center	244,254	267,188	-	0	0	0.0%
Park	814,968	861,873	885,093	972,834	87,741	91.0%
Park Garage	21,827	23,244	-	0	0	0.0%
Library, Leisure, & Parks	2,419,053	2,583,040	2,560,925	2,778,836	217,911	92.2%
		% of Total Exp	14.3%	14.3%		
Forestry	204,469	208,959	214,381	217,310	2,929	98.7%
Public Service Enterprises	75,000	78,000	78,000	78,190	190	99.8%
Reserves	152,506	320,673	-	0	0	
Transfer	35,000	60,000	-	82,625	82,625	0.0%
Total Expenditures	17,474,002	18,022,489	17,937,680	19,396,160	1,458,479	92.5%
Net Income	578,126	25,366	309,440	(820,522)	(1,129,962)	



Watertown East Side
Development Budget

	Unit	Quantity	Unit Price	Amount
Land Value	Acre	48	-	-
Site Clearing and Prep	Budget	1	200,000	200,000
Stripping Topsoil	Acre	48	2,500	120,000
Grade and Line Storm Ponds	Unit	4	80,000	320,000
Cut and Fill +/- 1'	CY	77,440	3.50	271,040
Respread Topsoil and Stabilize	Acre	48	3,100	148,800
Silt Fence/Erosion Control	LF	5,500	2	11,000
Total Grading/Erosion Control				<u>1,070,840</u>
Sanitary Sewer and Manholes	LF	4,200	120	504,000
Sanitary Laterals	Unit	57	3,500	199,500
Granular Backfill	LF	4,200	65	273,000
Water 10" and Valves, Hydrants	LF	2,850	150	427,500
Water 6" and Valves, Hydrants	LF	1,650	110	181,500
Water Laterals	Unit	85	2,000	170,000
Granular Backfill	LF	4,200	30	126,000
Storm Sewer	LF	4,200	110	462,000
Granular Backfill	LF	4,200	10	42,000
				<u>2,385,500</u>
Road Bed/Stone	LF	4,200	25.00	105,000
Curbs and Gutters	LF x 2	8,400	15	126,000
Re-Set Structures/Interim Inlets	Unit	25	1,500	37,500
Undercuts	Budget	1	50,000	50,000
Paving Base Course	LF	4,200	52	218,400
Paving Final Course	LF	4,200	27	113,400
				<u>650,300</u>
Electrical Service - Attached	Unit	14	1,800	25,200
Electrical Service - Single Family	Unit	72	1,800	129,600
Gas Service - Attached	Unit	14	800	11,200
Gas Service - Single Family	Unit	72	800	57,600
Private Utilities				<u>223,600</u>
Landscaping and Monument	Budget	1	50,000	50,000
Park Improvements Budget	Budget	1	200,000	200,000
Walking Trails	LF	3,000	25	75,000
Engineering	8%	4,106,640		328,531
Municipal Review and Inspections	5%	4,106,640		205,332
Contingency	15%	4,106,640		615,996
Soft Cost and Other				<u>1,474,859</u>
Total Cost				5,805,099

Lineal Feet	4,200	
Sides of the Road	<u>2</u>	8,400
Cost per Front Foot		691