



BOARD OF HEALTH MEETING AGENDA

MONDAY, APRIL 14, 2025 AT 4:30 PM

515 S. FIRST STREET - WATERTOWN HEALTH DEPARTMENT

Join Zoom Meeting

<https://us06web.zoom.us/j/4676027725?pwd=x55YWblGxbJlnLNz8cWIRQCaSa3S8.1&omn=87675034473>

Meeting ID: 467 602 7725

Passcode: 515515

1. CALL TO ORDER

2. CITIZENS TO BE HEARD

Each individual who would like to address the Committee will be permitted up to three minutes for their comments

3. REVIEW AND APPROVE

- A. Review and Take Action: Board of Health Minutes January 21, 2025
- B. Review and Take Action: Finance Reports Preliminary March 2025
- C. Review and Take Action: Environmental Health Fees
- D. Review and Take Action: 2024 Annual Report

4. REVIEW AND DISCUSS

- A. Review and Discuss: Public Health 2025-2026 Policy Agenda
- B. Review and Discuss: Grant Update
- C. Review and Discuss: Lot Adjacent to Public Health Parking Lot
- D. Review and Discuss: Community Health Assessment update
- E. Review and Discuss: Public Health Emergency Preparedness Program updates
- F. Review and Discuss: Public Health Environmental Health Program updates
- G. Review and Discuss: Public Health Community Health Program updates

5. ADJOURNMENT

Persons requiring other reasonable accommodations for any of the above meetings, may contact the office of the City Clerk at cityclerk@watertownwi.gov phone 920-262-4000

A quorum of any City of Watertown Council, Committee, Board, Commission, or other body, may be present at this meeting for observing and gathering of information only



**Watertown Board of Health
Meeting Minutes
Watertown Dept of Public Health
515 S First Street/Zoom
January 21, 2025 – 3:30 PM**

Members Present: Dr. Donene Rowe, Carol Quest, Andrea Turke, Ald. Fred Smith,

Via Zoom: Ald. Dana Davis, Patricia Gedemer

Others in attendance: Abbigail Kuehn, Kim Hiller

1. Call to Order

Dr. Rowe called the meeting to order at 3:30pm.

2. Citizens to be heard

None.

3. Review and take action: Board of Health Minutes of October 15, 2024

Reviewed minutes dated October 15, 2024

Motion made to approve the minutes for October 15, 2024, by Fred Smith, seconded by Andrea Turke.

Motion carried by unanimous voice vote.

4. Review & take action: Financial report – Preliminary December 2024

Financial report Preliminary December 2024.

The Health budget is a tax levy budget. The revenue accounts are over budget due to an increase in program participation. The revenue accounts have been adjusted for this change in the 2025 budget. There are some expense accounts that will be updated by the Finance Department.

Environmental Health is a non-levy budget. The Enviromental revenue is over the budgeted amount and has been adjusted for the 2025 budget. The agent expense account is over budget due to increased Department of Agriculture, Trade and Consumer Protection (DATCP) fees.

Emergency Preparedness is a non-levy budget. The revenue and supplies accounts were used for Public Health ARPA grant expenses.

Some items that Public Health ARPA funds were used for included:

AED for Fire Department
IT Switch for Health Department
Tuckpointing Health Department building
Electronic Health Record software
Stryker chair for Fire Department
Pocketalk translator units for department

Health Department conference room tables & chairs
Portion of generator installation cost for Senior Center
Contract for HIPAA policy review
Public Announcement system for Senior Center
Audiometer for Health Department

The Public Health ARPA grant was set to sunset in December 2024. This funding has been extended to 2025.

Seal A Smile budget is a non-levy budget. The revenue and expense accounts are on track for revenue and expenses.

Motion was made by Andrea Turke and seconded by Fred Smith for approval of preliminary December 2024 financial report.

Unanimously passed.

5. Review and discuss: Lot adjacent to Public Health Parking lot

The Mayor, Carol and the owner of the vacant lot adjacent to the Health Department parking lot had a brief discussion to determine if the owner was interested in selling the property. Carol & Abbey met with the Mayor, City Attorney and Public Works to discuss the process needed to consider purchasing the property.

The Plan Commission will consider a request to allow the Mayor to work with the property owner to purchase the property. The Finance Committee will also consider the request to purchase the property.

The plan would include building a structure on the lot. The building would be used for storage and program delivery. The building would feature drive through space for immunization clinics and car seat installation. Currently, the health department delivers a majority of the car seats checks & installations in the city. Car seat installation services are provided throughout the year and the building would provide a safe location for families and shelter from inclement weather

Carol will be working with the Assistant City Engineer on building design and research how to best utilize the space within the code requirements of the city.

This project has been on the capital budget request for several years.

There are Public Health ARPA funds available to purchase the lot and building. The funding available is approximately \$180,000. There are some payments that are still outstanding so that amount may be different.

It was suggested that the lot should be reassessed for an updated value. It is currently assessed at \$39,600.

Next steps would be consideration by the Plan Commission and Finance Committee.

Motion was made by Fred Smith to support the acquisition of the lot and recommend proceeding to the earliest Plan Commission meeting. The motion was seconded by Patty Gedemer.

Motion unanimously passed.

6. Review and discuss: Grant Deliverables

Reviewed the Consolidated Grant deliverables. Consolidated Grant provides support for Immunization, Childhood Lead, Maternal Child Health (MCH), and Radon. Grant funding has continued to be reduced over the last few years.

The State Public Health Associations are putting together budget priorities and having discussions with the Governor's office about the need to support foundational public health services.

7. Review and discuss: Public Health Emergency Preparedness Program updates

Emergency Preparedness Coordinator Victoria Parker and Environmental Health Specialist Holly Hisel took Mental Health First Aid training to be able to provide training to City staff.

They are working with the City-wide PERT and provided a two-day training to help individuals who work for the city to have the tools they need to respond to traumatic events.

City Emergency Plans. It has been several years since the City Emergency Plans have been reviewed and updated. Victoria has been supporting the editing & updating project of the Emergency Support Functions.

The Hazard Vulnerability Assessment has been completed. This is an annual requirement that identifies the top five emergency situations that may happen in the next year.

The following are the top five potential emergency situations:

- 1 Severe Weather
- 2 IT System Outage/Failure
- 3 Infectious Disease Outbreak
- 4 Seasonal Flu
- 5 Supply Chain Shortage/Failure

8. Review and discuss: Public Health Environmental Health Program updates

The transient non-community water lab is up and running.

Annual routine inspections continue. There is a focus on public swimming pools that have a repeat number of violations and are not coming into compliance.

DATCP (Department of Agriculture, Trade and Consumer Protection) is reviewing the lodging code.

January is Radon Action month. Watertown is the Radon information center for Dodge & Jefferson Counties. Holly is certified as a Radon Measurement/Mitigation Professional and Kaylie is certified as a Radon Measurement Professional. The majority of the radon grant is used to purchase radon kits that are provided free to Dodge and Jefferson County residents.

Radon is the leading cause of lung cancer in non-smoking individuals. There are 21,000 lung cancer deaths attributed to radon annually. It is a colorless, odorless gas that comes from the ground and gets trapped in our homes. Approximately 50% of homes tested have an elevated radon level. Between 300 – 400 kits are distributed throughout Jefferson and Dodge Counties annually.

9. Review & discuss: Public Health Community Health Program Updates

The Early Childhood Equity Strategy Learning Collaboration ended in November. Carol and Abbey determined priorities to work on through the health department and with other community organizations. With the collaborative ending, these priorities will continue to be worked on through the Welcome Baby coalition.

The coalition is working on closed loop referrals and is currently testing a pilot program with the health department and Watertown Regional Medical Center to better close the loop on referrals that the Health Department receives from them. The department is now on Watertown Regional Medical Center's Tiger Connect which is a confidential texting program where the nurses can text and notify that a referral has been enrolled in a health department program.

Tiger Connect has shown to be beneficial and has cut down on phone tag for notifications to the Center for Women's Health if there is a depression screening that comes back high when clients are enrolling. The Center is notified so that they can follow up with the client and ensure they are getting the services they need.

For 2025, the department will be reaching out to the Jefferson County WIC program to start discussions on what closing the loop would look like for that program. Referrals are received from WIC, and it would benefit the program to know when we have referrals enrolled in programs with the Health Department.

Electronic Health Record system. The system is up, and running and prenatal care clients are being entered into the system for 2025. We are currently working on QI projects that will revolve around the EHR. New clients will be entered automatically into the system when we receive a referral for them. The EHR will be brought into home visits to input information directly into the program. The system will be able to track how many clients have issues with food, transportation and housing. The reports will also show what is being done to address those issues, where clients are being referred to and who is receiving services. The system will be beneficial for data collection.

PH Nurse position. Vacant due to retirement in January 2024. The position was filled in February 2024 but then RN resigned in May. The department has been interviewing and offering the position since May 2024 but have not been able to secure someone for the position. A pay scale study is requested from McGrath and the position is requested to be reevaluated. Lost several candidates due to taking other positions because of the pay. The department is in great need to fill this position and the request will be coming through Finance.

Seal A Smile. Kim has been responsible for setting up clinics with the schools, and completing paperwork as well as assisting at the clinics. The program started in May 2012. The program has seen a total of 2,258 students and placed 4,715 sealants at no cost to students in the WUSD in grades 2, 3, 6 & 7. Our current hygienist has been with the program for 10 years. The program is also looking for another hygienist.

10. Adjournment

Motion made to adjourn and carried by unanimous voice vote.

Next Board of Health meeting will be Tuesday, April 15, 2025, at 3:30 p.m.

Respectfully Submitted,



Carol Quest
Director/Health Officer

Note: The minutes are uncorrected. Any correction made thereto will be noted in the minutes of the proceedings at which these minutes are approved.

Watertown Department of Public Health

Financial Report

End of Month March 2025 Preliminary

Revenue

Acct #	Description	YTD Revenue	Budgeted Amount	Balance	%
01-427315	Health Dept Grants	\$ 9,851.00	\$ 67,272.00	\$ 57,421.00	14.6%
443100	Health Dept Revenue Tax	196.87	1,500.00	\$ 1,303.13	13.1%
443101	Health Rev Non-Tax	4,051.15	6,000.00	\$ 1,948.85	67.5%
443112	Health Check Revenue	2,803.52	6,000.00	\$ 3,196.48	46.7%
Grand Total Revenue		\$ 16,902.54	\$ 80,772.00	\$ 63,869.46	20.9%

01 - Expenses		YTD Expenses	Budgeted Amount	Balance	%
531210	Salaries	\$ 55,956.60	\$ 331,692.00	\$ 275,735.40	16.9%
531214	Overtime	\$ -	\$ -	\$ -	#DIV/0!
531216	Part Time Salaries	\$ 6,428.81	34,255.00	27,826.19	18.8%
531218	Supplies & Expenses	\$ 1,144.39	12,850.00	11,705.61	8.9%
531219	Grant Expenses	\$ 108.23	16,000.00	15,891.77	0.7%
531220	Repairs	0.00	900.00	900.00	0.0%
531222	Dues, Fees, Subs	0.00	1,500.00	1,500.00	0.0%
531223	Education & Seminars	2,353.63	4,000.00	1,646.37	58.8%
531226	Maintenance Supplies	454.35	6,500.00	6,045.65	7.0%
531228	Fuel	673.62	4,000.00	3,326.38	16.8%
531230	Electric	481.51	6,000.00	5,518.49	8.0%
531231	Water	233.53	1,100.00	866.47	21.2%
531232	Telephone	469.25	3,200.00	2,730.75	14.7%
531233	WI Retirement	4,033.43	23,805.00	19,771.57	16.9%
531234	Social Security	3,703.31	22,689.00	18,985.69	16.3%
531235	Medicare	866.03	5,306.00	4,439.97	16.3%
531236	Health Insurance	15,900.78	69,456.00	53,555.22	22.9%
531237	Life Insurance	211.97	864.00	652.03	24.5%
531238	Dental Insurance	748.20	3,209.00	2,460.80	23.3%
531242	Vaccinations	0.00	6,800.00	6,800.00	0.0%
531243	Mileage	108.26	1,200.00	1,091.74	9.0%
531260	Capital Outlay	0.00	0.00	0.00	0.00%
Grand Total Expenses		\$ 93,875.90	\$ 555,326.00	\$ 461,450.10	16.9%
		YTD Actual	Budgeted	Difference	
City Tax Liability (revenue-expenses)		\$ (76,973.36)	\$ (474,554.00)	\$ (397,580.64)	

Environmental Health					
Financial Report					
End of Month March 2025 Preliminary					
Revenue					
Account #	Description	YTD Revenue	Budgeted Amount	Balance	%
14-429210	Jefferson Cty Consortium	8751.00	\$ 35,000.00	\$ 26,249.00	25.0%
429115	Cares Covid Grant	0.00	\$ -	\$ -	0.0%
429116	Body Art	0.00	1,200.00	1,200.00	0.0%
429120	Prevention Block Grant	896.00	8,000.00	7,104.00	11.2%
429140	Misc Enviro Rev	2,647.61	11,000.00	8,352.39	24.1%
429150	Transient Well Water Prog	30,910.75	48,000.00	17,089.25	64.4%
429152	Water Lab Rev	2,100.00	20,000.00	17,900.00	10.5%
429155	AG Inspections	11,946.00	290,000.00	278,054.00	4.1%
480510	Interest Income	3,735.98	23,800.00	20,064.02	15.7%
Grand Total Revenue		\$ 60,987.34	\$ 437,000.00	\$ 376,012.66	14.0%
14 - Expenses					
		YTD Expenses	Budgeted Amount	Balance	%
531310	Salaries	\$ 61,369.24	\$ 297,694.00	\$ 236,324.76	20.6%
531314	Overtime	\$ 2,000.00	\$ 2,000.00	\$ -	100.0%
531316	Part Time Administrative	\$ 4,020.54	\$ 20,846.00	\$ 16,825.46	19.3%
531318	Supplies & Expenses	2,780.70	15,000.00	12,219.30	18.5%
531319	Agent Expenses	0.00	26,000.00	26,000.00	0.0%
531323	Education/Training	150.00	8,000.00	7,850.00	1.9%
531325	IT Share	0.00	0.00	0.00	0.0%
531326	Vehicle Maintenance	0.00	4,250.00	4,250.00	0.0%
531332	Telephone	378.52	4,500.00	4,121.48	8.4%
531333	WI Retirement	4,308.96	21,582.00	17,273.04	20.0%
531334	Social Security	3,807.15	19,875.00	16,067.85	19.2%
531335	Medicare	890.39	4,649.00	3,758.61	19.2%
531336	Health Insurance	21,348.00	85,412.00	64,064.00	25.0%
531337	Life Insurance	87.47	356.00	268.53	24.6%
531338	Dental Insurance	1,051.80	4,082.00	3,030.20	25.8%
531342	Gasoline/Mileage	649.53	4,000.00	3,350.47	16.2%
531344	Water Lab Supplies	2,292.70	15,000.00	12,707.30	15.3%
531350	Unemployment	0.00	0.00	0.00	0.0%
531360	Capital Outlay	0.00	0.00	0.00	#DIV/0!
Grand Total Expenses		\$ 105,135.00	\$ 533,246.00	\$ 428,111.00	19.7%
Projected Carry Over		\$ (44,147.66)	\$ (96,246.00)		

Emergency Preparedness Division					
Financial Report					
End of Month March 2025 Preliminary					
Revenue					
Account #	Description	YTD Revenue	Budgeted Amount	Balance	%
429210	Preparedness Consortium	\$ -	\$ 101,362.00	\$ 101,362.00	0.0%
Grand Total Revenue		\$ -	\$ 101,362.00	\$ 101,362.00	0.0%
Expenses					
15		YTD Expenses	Budgeted Amount	Balance	%
531410	Salaries	\$ 7,598.78	\$ 35,925.00	\$ 28,326.22	21.2%
531411	Salaries - LTE	\$ -	\$ -	\$ -	0.0%
53-14-14	Overtime	\$ -	\$ 1,000.00	\$ 1,000.00	0.0%
53-14-16	PT Salaries	\$ 4,883.41	\$ 26,877.00	\$ 21,993.59	0.0%
53-14-18	Supplies & Expenses	\$ 285.00	\$ 17,100.00	\$ 16,815.00	1.7%
53-14-23	Education & Training	\$ -	\$ -	\$ -	0.0%
53-14-33	Retirement	\$ 670.61	\$ 3,308.00	\$ 2,637.39	20.3%
53-14-34	Social Security	\$ 748.07	\$ 3,955.00	\$ 3,206.93	18.9%
53-14-35	Medicare	\$ 139.99	\$ 926.00	\$ 786.01	15.1%
53-14-36	Health Insurance	\$ 1,920.00	\$ 11,519.00	\$ 9,599.00	16.7%
53-14-37	Life Insurance	\$ 7.50	\$ 30.00	\$ 22.50	25.0%
53-14-38	Dental Insurance	\$ 117.31	\$ 563.00	\$ 445.69	20.8%
53-14-42	Mileage	\$ -	\$ -	\$ -	0%
53-14-50	Unemployment	\$ -	\$ -	\$ -	0.0%
53-14-60	Capital Outlay	\$ -	\$ -	\$ -	0.0%
Grand Total Expenses		\$ 16,370.67	\$ 101,203.00	\$ 84,832.33	16.2%
		YTD Actual	Budgeted		

Seal A Smile					
Financial Report					
End of Month March 2025 Preliminary					
Revenue - 18					
Account #	Description	YTD Revenue	Budgeted Amount	Balance	%
427815	SAS Grant	\$ 2,269.00	\$ 5,950.00	\$ 3,681.00	38.1%
427816	M/A	3,817.00	10,336.00	6,519.00	36.9%
427818	Donation	0.00	0.00	0.00	0.0%
Grand Total Revenue		\$ 6,086.00	\$ 16,286.00	\$ 10,200.00	37.4%
Expenses - 18					
		YTD Expenses	Budgeted Amount	Balance	%
531810	Salaries	\$ 1,771.88	\$ 8,119.00	\$ 6,347.12	21.8%
531817	Contracted Staff	1,029.00	5,600.00	4,571.00	18.4%
531818	Supplies	672.05	8,130.00	7,457.95	8.3%
531820	Equipment	0.00	0.00	0.00	0.0%
531824	Travel	0.00	0.00	0.00	0.0%
531833	Wisconsin Retirement	123.14	564.00	440.86	21.8%
531834	FICA - Social Security	98.33	503.00	404.67	19.5%
531835	Medicare	23.00	118.00	95.00	19.5%
Grand Total Expenses		\$ 3,717.40	\$ 23,034.00	\$ 19,316.60	16.1%

Environmental Health Fee Schedule

Wording in red font are updates to names of categories or additional categories found in the Wisconsin Food Code
Fees highlighted in yellow indicate proposed change

Type	Current	Current Permit		Proposed Permit
	2020	2020 + 12%	Fee	Fee Beginning 7/1/2025
1. Retail Food Establishments - Serving Meals (includes mobile retail food establishment - serving meals)				
(a) Retail Food Serving Meals - Prepackaged TCS				
1. License Fee	\$110.00	\$123.20	\$124.00	\$126.50
2. Pre-inspection Fee For New Buildings or Change of Use	\$134.00			
Pre-inspection Fee for Change of Owner	\$100.00			
3. Re-inspection Fee	\$175.00			
4. Re-inspection 2 Fee	\$175.00			
5. Late Fee	\$21.00			
(b) Retail Food Serving Meals - Simple				
1. License Fee	\$240.00	\$268.80	\$269.00	\$276.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$332.00			
Pre-inspection Fee for Change of Owner	\$249.00			
3. Re-inspection Fee	\$175.00			
4. Re-inspection 2 Fee	\$326.00			
5. Late Fee	\$46.00			
(c) Retail Food Serving Meals - Moderate				
1. License Fee	\$345.00	\$386.40	\$387.00	\$396.75
2. Pre-inspection Fee For New Buildings or Change of Use	\$488.00			
Pre-inspection Fee for Change of Owner	\$366.00			
3. Re-inspection Fee	\$175.00			
4. Re-inspection 2 Fee	\$479.00			
5. Late Fee	\$66.00			
(d) Retail Food Serving Meals - Complex				
1. License Fee	\$564.00	\$631.68	\$632.00	\$648.60
2. Pre-inspection Fee For New Buildings or Change of Use	\$798.00			
Pre-inspection Fee for Change of Owner	\$598.00			
3. Re-inspection Fee	\$175.00			
4. Re-inspection 2 Fee	\$785.00			
5. Late Fee	\$108.00			
(e) Mobile Retail Food Establishment Base - No Food Preparation or Processing Activities				
1. License Fee	\$45.00	\$50.40	\$51.00	\$51.75
2. Pre-inspection Fee For New Buildings or Change of Use	\$0.00			
Pre-inspection Fee for Change of Owner	\$0.00			
3. Re-inspection Fee	\$45.00			
4. Re-inspection 2 Fee	\$45.00			
5. Late Fee	\$9.00			
(f) Transient Retail Food - TCS				
1. License Fee	\$178.00	\$199.36	\$200.00	\$204.70
(g) Transient Retail Food - Non-TCS				
1. License Fee	\$70.00	\$78.40	\$80.00	\$80.50
(h) Transient Retail Food - Prepackaged TCS				
1. License Fee	\$45.00	\$50.40	\$50.00	\$51.75
2. Bed and Breakfast				
1. License Fee	\$115.00	\$128.80	\$129.00	\$132.25
2. Pre-inspection Fee For New Buildings or Change of Use	\$306.00			
Pre-inspection Fee for Change of Owner	\$229.00			
3. Re-inspection Fee	\$200.00			
4. Re-inspection 2 Fee	\$200.00			
5. Late Fee	\$85.00			
3. Hotel/Motel/Tourist Rooming House				
(a) Hotel/Motel 05-30 Sleeping Rooms				
1. License Fee	\$215.00	\$240.80	\$241.00	\$247.25
2. Pre-inspection Fee For New Buildings or Change of Use	\$489.00			

Type	Current		Current Permit		Proposed Permit
	2020	2020 + 12%	Fee	2020+15%	Fee Beginning 7/1/2025
Pre-inspection Fee for Change of Owner	\$366.00				
3. Re-inspection Fee	\$200.00				
4. Re-inspection 2 Fee	\$295.00				
5. Late Fee	\$85.00				
(b) Hotel/Motel 31-99 Sleeping Rooms					
1. License Fee	\$293.00	\$328.16	\$329.00	\$336.95	\$337.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$678.00				
Pre-inspection Fee for Change of Owner	\$508.00				
3. Re-inspection Fee	\$200.00				
4. Re-inspection 2 Fee	\$408.00				
5. Late Fee	\$85.00				
(c) Hotel/Motel 100 – 199 Sleeping Rooms					
1. License Fee	\$372.00	\$416.64	\$417.00	\$427.80	\$428.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$810.00				
Pre-inspection Fee for Change of Owner	\$607.00				
3. Re-inspection Fee	\$200.00				
4. Re-inspection 2 Fee	\$515.00				
5. Late Fee	\$85.00				
(d) Hotel/Motel 200 or more Sleeping Rooms					
1. License Fee	\$512.00	\$573.44	\$574.00	\$588.80	\$589.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$1,208.00				
Pre-inspection Fee for Change of Owner	\$906.00				
3. Re-inspection Fee	\$200.00				
4. Re-inspection 2 Fee	\$714.00				
5. Late Fee	\$85.00				
(e) Tourist Rooming House (1-4 rooms)					
1. License Fee	\$115.00	\$128.80	\$129.00	\$132.25	\$133.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$306.00				
Pre-inspection Fee for Change of Owner	\$229.00				
3. Re-inspection Fee	\$200.00				
4. Re-inspection 2 Fee	\$200.00				
5. Late Fee	\$85.00				
5. Campground					
(a) Campgrounds (1-25 sites)					
1. License Fee	\$183.00	\$204.96	\$205.00	\$210.45	\$211.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$387.00				
Pre-inspection Fee for Change of Owner	\$290.00				
3. Re-inspection Fee	\$200.00				
4. Re-inspection 2 Fee	\$244.00				
5. Late Fee	\$85.00				
(b) Campground (26-50 sites)					
1. License Fee	\$262.00	\$293.44	\$294.00	\$301.30	\$302.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$576.00				
Pre-inspection Fee for Change of Owner	\$432.00				
3. Re-inspection Fee	\$200.00				
4. Re-inspection 2 Fee	\$357.00				
5. Late Fee	\$85.00				
(c) Campground (51-100 sites)					
1. License Fee	\$319.00	\$357.28	\$358.00	\$366.85	\$367.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$714.00				
Pre-inspection Fee for Change of Owner	\$535.00				
3. Re-inspection Fee	\$200.00				
4. Re-inspection 2 Fee	\$433.00				
5. Late Fee	\$85.00				
(d) Campground (101 - 199 sites)					
1. License Fee	\$372.00	\$416.64	\$417.00	\$427.80	\$428.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$846.00				
Pre-inspection Fee for Change of Owner	\$634.00				
3. Re-inspection Fee	\$200.00				
4. Re-inspection 2 Fee	\$510.00				
5. Late Fee	\$85.00				

Type	Current	Current Permit			Proposed Permit
	2020	2020 + 12%	Fee	2020+15%	Fee Beginning 7/1/2025
(e) Campground (200 or more sites)					
1. License Fee	\$429.00	\$480.48	\$481.00	\$493.35	\$494.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$984.00				
Pre-inspection Fee for Change of Owner	\$738.00				
3. Re-inspection Fee	\$200.00				
4. Re-inspection 2 Fee	\$591.00				
5. Late Fee	\$85.00				
Recreational/Education Camps- Simple					
1. License Fee	\$510.00	\$571.20	\$572.00	\$586.50	\$587.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$1,020.00				
Pre-inspection Fee for Change of Owner					
3. Re-inspection Fee	\$200.00				
4. Re-inspection 2 Fee	\$300.00				
5. Late Fee	\$102.00				
Recreational/Education Camps - Simple w/ Hospitality					
1. License Fee	\$562.00	\$629.44	\$630.00	\$646.30	\$647.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$1,124.00				
Pre-inspection Fee for Change of Owner					
3. Re-inspection Fee	\$200.00				
4. Re-inspection 2 Fee	\$300.00				
5. Late Fee	\$112.00				
Recreational/Education Camps- Moderate					
1. License Fee	\$555.00	\$621.60	\$622.00	\$638.25	\$639.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$1,110.00				
Pre-inspection Fee for Change of Owner					
3. Re-inspection Fee	\$200.00				
4. Re-inspection 2 Fee	\$300.00				
5. Late Fee	\$111.00				
Recreational/Education Camps - Moderate w/ Hospitality					
1. License Fee	\$661.00	\$740.32	\$741.00	\$760.15	\$761.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$1,322.00				
Pre-inspection Fee for Change of Owner					
3. Re-inspection Fee	\$200.00				
4. Re-inspection 2 Fee	\$300.00				
5. Late Fee	\$132.00				
Recreational/Education Camps- Complex					
1. License Fee	\$593.00	\$664.16	\$665.00	\$681.95	\$682.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$1,186.00				
Pre-inspection Fee for Change of Owner					
3. Re-inspection Fee	\$200.00				
4. Re-inspection 2 Fee	\$300.00				
5. Late Fee	\$119.00				
Recreational/Education Camps - Complex w/ Hospitality					
1. License Fee	\$744.00	\$833.28	\$834.00	\$855.60	\$856.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$1,488.00				
Pre-inspection Fee for Change of Owner					
3. Re-inspection Fee	\$200.00				
4. Re-inspection 2 Fee	\$300.00				
5. Late Fee	\$149.00				
6. School Inspections (no state reimbursement, not a license)					
(a) Full Service Kitchen	\$460.00		\$460.00		
(b) Full Service Pre-Inspection Fee					
(c) Satellite Kitchen	\$157.00		\$157.00		
(d) Satellite Kitchen pre-Inspection					
7. Retail Food Establishments - Not Serving Meals (includes mobile retail food establishment - not serving meals)					
(a) Retail Food Not Serving Meal - Complex					
1. License Fee	\$1,003.00	\$1,123.36	\$1,124.00	\$1,153.45	\$1,154.00

Type	Current		Current Permit		Proposed Permit
	2020	2020 + 12%	Fee	2020+15%	Fee Beginning 7/1/2025
2. Pre-inspection Fee For New Buildings or Change of Use	\$1,020.00				
Pre-inspection Fee for Change of Owner	\$765.00				
3. Re-inspection Fee	\$175.00				
4. Re-inspection 2 Fee	\$459.00				
5. Late Fee	\$137.00				
(b) Retail Food Not Serving Meals - Moderate					\$447.00
1. License Fee	\$388.00	\$434.56	\$435.00	\$446.20	
2. Pre-inspection Fee For New Buildings or Change of Use	\$408.00				
Pre-inspection Fee for Change of Owner	\$306.00				
3. Re-inspection Fee	\$175.00				
4. Re-inspection 2 Fee	\$193.00				\$320.00
5. Late Fee	\$53.00				
(c) Retail Food Not Serving Meals - Simple-TCS					
1. License Fee	\$278.00	\$311.36	\$312.00	\$319.70	
2. Pre-inspection Fee For New Buildings or Change of Use	\$306.00				
Pre-inspection Fee for Change of Owner	\$229.00				
3. Re-inspection Fee	\$175.00				\$102.00
4. Re-inspection 2 Fee	\$193.00				
5. Late Fee	\$38.00				
(d) Retail Food Not Serving Meals - Simple - Non-TCS					
1. License Fee	\$88.00	\$98.56	\$99.00	\$101.20	
2. Pre-inspection Fee For New Buildings or Change of Use	\$91.00				\$55.00
Pre-inspection Fee for Change of Owner	\$68.00				
3. Re-inspection Fee	\$175.00				
4. Re-inspection 2 Fee	\$175.00				
5. Late Fee	\$12.00				
(e) Retail Food Not Serving Meals - Prepackaged TCS					\$52.00
1. License Fee	\$47.00	\$52.64	\$53.00	\$54.05	
2. Pre-inspection Fee For New Buildings or Change of Use	\$0.00				
Pre-inspection Fee for Change of Owner	\$0.00				
3. Re-inspection Fee	\$175.00				
4. Re-inspection 2 Fee	\$175.00				\$46.00
5. Late Fee	\$9.00				
(f) Mobile Retail Food Establishment Base - No Food Preparation or Processing Activities					
1. License Fee	\$45.00	\$50.40	\$51.00	\$51.75	
2. Pre-Inspection Fee For New Buildings or Change of Use	\$0.00				
Pre-Inspection Fee for Change of Owner	\$0.00				\$69.00
3. Re-Inspection Fee	\$45.00				
4. Re-Inspection 2 Fee	\$45.00				
5. Late Fee	\$9.00				
(g) Micro Markets - Single Location					
1. License Fee	\$40.00	\$44.80	\$45.00	\$46.00	
2. Late Fee	\$85.00				
(h) Micro Markets - Multiple Locations (on the same premises)					
1. License Fee	\$60.00	\$67.92	\$68.00	\$69.00	
2. Late Fee	\$12.00				
(i) Inspection fee for mobile retail food stands (no state reimbursement, not a license)	\$50.00		\$20.00		
8- Tattoo and Body Piercing					
(a) Tattoo or body piercing establishment					
1- License Fee	\$141.00	\$157.92	\$158.00		
2- Pre-inspection Fee For New Buildings or Change of Use	\$260.00				
Pre-inspection Fee for Change of Owner	\$195.00				
3- Re-inspection Fee	\$100.00				
4- Re-inspection 2 Fee	\$100.00				
5- Late Fee	\$85.00				
(b) Combined tattoo and body piercing establishment					
1- License Fee	\$230.00	\$257.60	\$258.00		

Type	Current		Current Permit		Proposed Permit
	2020	2020 + 12%	Fee	2020+15%	Fee Beginning 7/1/2025
2. Pre-inspection Fee For New Buildings or Change of Use	\$408.00				
Pre-inspection Fee for Change of Owner	\$306.00				
3. Re-inspection Fee	\$100.00				
4. Re-inspection 2 Fee	\$100.00				
5. Late Fee	\$85.00				
(c) Temporary License	\$105.00		\$115.00		
8. Recreational Water					
Simple Pool					
1. License Fee	\$208.00	\$232.96	\$232.00	\$239.20	\$240.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$208.00				
Pre-inspection Fee for Change of Owner					
3. Re-inspection fee	\$100.00				
4. Re-inspection 2 Fee	\$150.00				
5. Late Fee	\$42.00				
Simple Pool w/ features					
1. License Fee	\$345.00	\$386.40	\$387.00	\$396.75	\$397.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$345.00				
Pre-inspection Fee for Change of Owner					
3. Re-inspection fee	\$100.00				
4. Re-inspection 2 Fee	\$150.00				
5. Late Fee	\$69.00				
Moderate Pool					
1. License Fee	\$312.00	\$349.44	\$350.00	\$358.80	\$359.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$312.00				
Pre-inspection Fee for Change of Owner					
3. Re-inspection fee	\$100.00				
4. Re-inspection 2 Fee	\$150.00				
5. Late Fee	\$62.00				
Moderate Pool w/ features					
1. License Fee	\$450.00	\$504.00	\$505.00	\$517.50	\$518.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$450.00				
Pre-inspection Fee for Change of Owner					
3. Re-inspection fee	\$100.00				
4. Re-inspection 2 Fee	\$150.00				
5. Late Fee	\$90.00				
Complex Pool					
1. License Fee	\$390.00	\$436.80	\$437.00	\$448.50	\$449.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$390.00				
Pre-inspection Fee for Change of Owner					
3. Re-inspection fee	\$100.00				
4. Re-inspection 2 Fee	\$150.00				
5. Late Fee	\$78.00				
Complex Pool w/ features					
1. License Fee	\$527.00	\$590.24	\$591.00	\$606.05	\$607.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$527.00				
Pre-inspection Fee for Change of Owner					
3. Re-inspection fee	\$100.00				
4. Re-inspection 2 Fee	\$150.00				
5. Late Fee	\$78.00				

MEMO

Watertown Department of Public Health- Environmental Health Division

To: Watertown Board of Health

From: Carol Quest

Date: 4/7/2025

Subject: 2025 DATCP (Wisconsin Department of Agriculture, Trade and Consumer Protection) License Fee Update

Background

Watertown Department of Public Health is an agent of Wisconsin Department of Agriculture Trade and Consumer Protection (DATCP) to conduct inspections and licensing of retail food, lodging, and recreational establishments. As an agent of DATCP, our local fees are directly impacted by contractual requirements set forth by DATCP.

At the end of each license year, our department is required to reimburse DATCP a defined percentage of each license fee issued during the license year July 1st through June 30th. The reimbursement fee was previously set at 12% of each license issued. DATCP recently updated the annual reimbursement schedule for 07/01/2025 through 06/30/2028. The contract indicated an increase in reimbursement during upcoming license years:

Per the contract:

Starting July 1, 2025, A fee equal to 13% of the applicable state license fee, regardless of the license fee actually charged by the local Agent, if the Agent prepares and submits to the DATCP, by September 30 of that year, an annual self-assessment as required by Wis. Stat. §§ 97.41 and 97.615.

Starting July 1, 2026, A fee equal to 14% of the applicable state license fee, regardless of the license fee actually charged by the local Agent, if the Agent prepares and submits to the DATCP, by September 30 of that year, an annual self-assessment as required by Wis. Stat. §§ 97.41 and 97.615.

Starting July 1, 2027, A fee equal to 15% of the applicable state license fee, regardless of the license fee actually charged by the local Agent, if the Agent prepares and submits to the DATCP,

MEMO

by September 30 of that year, an annual self-assessment as required by Wis. Stat. §§ 97.41 and 97.615.

We have applied a 15% reimbursement fee to our base fees to have accurate funds to reimburse DATCP and adjusted the license fees on the following fee schedule.

In September 2024, after internal time and fiscal analysis, it was decided that we would no longer continue our agent contract with the Department of Professional Services for body art licensing and inspection. The following fee schedule has now been updated to remove those license categories.

Budget Goal

1. Maintains a safe and healthy community, with an eye toward future needs and trends

Financial Impact

License fees are paid directly by facilities and are passed through to DATCP. The fiscal impact on the Environmental Health operating budget will be neutral.

Recommendation

The Department respectfully request your approval of this updated fee schedule, which will ensure that we continue to meet our contractual obligations and provide essential inspection services without disruption.



Department of Public Health



Annual Report 2024

Letter from Health Officer/Director

Dear Community Members & Stakeholders,

I am honored to present this annual report on behalf of our health department, highlighting the collective efforts and achievements that have contributed to the well-being of our community. Our team has worked diligently to address both current and emerging health needs, and we are proud of the strides we've made to support our residents.

A key accomplishment in our Environmental Health division this year was the establishment of a water analysis lab to analyze bacteria and nitrate samples for public water systems in our Transient Non-Community (TNC) Water Program. The in-house water analysis lab increases efficiency to meet contract requirements for annual water sampling and timely sample follow up for TNC public water systems, ensuring that our community has access to safe drinking water by closely monitoring water quality.

In our Emergency Preparedness division, we took steps to enhance public health emergency preparedness across the city by coordinating First Aid and Stop the Bleed training for city staff, as well as providing them with Go Bags with emergency supplies. These efforts ensure that our city staff is well-prepared to respond effectively in the event of an emergency. Recognizing the importance of strong leadership during emergencies, staff also provided emergency preparedness training for city leadership, ensuring that our leaders are equipped with the tools and knowledge needed to guide the city through potential crises.

In our Community Health division we collaborated with local partners to host a community baby shower for expecting families and families with newborns up to 6 months old. This event provided valuable resources and support to families in need, helping ensure healthier beginnings for our youngest residents.

The department provided support in the updating of the City's smoking ordinance, which limits smoking in public parks to foster cleaner air and a healthier environment for everyone. This important step reflects our commitment to creating spaces where families and individuals can come together without the health risks of tobacco exposure.

Our department remained committed to promoting oral health for school-aged children through the Seal-A-Smile program, providing necessary dental services to children who may not have access to regular care. This program continues to have a positive impact on the oral health and overall well-being of our youth.

Looking ahead, we remain dedicated to further improving the health of our community through continued collaboration, innovation, and responsive care. Our department will continue to focus on advancing public health priorities and ensuring that all residents have access to the services and support they need.

Thank you for your ongoing partnership in building a healthier community. We look forward to another year of success together.

Sincerely,



Carol Quest, RN, BSN

Health Officer/Director



Mission, Vision and Core Values

MISSION:

Support a community where all individuals can achieve their best health.

VISION:

To work with and advocate for the community by promoting health, preparing for emergencies, and preventing disease for the health of all generations .

ORGANIZATIONAL CORE VALUES:

Accountability: We take responsibility for our actions and decisions while striving to meet goals and outcomes.

Collaboration: We work in partnership to create an environment that brings together diverse people to work collectively towards shared goals.

Community: We promote cooperative and creative approaches to common issues.

Consistency: We are committed to equitable enforcement of agency policies to ensure fair treatment and assessments that uphold the public trust.

Knowledge: We foster education and implementation of best practice and evidence based strategies by educating staff, informing the community and supporting future public health professionals.

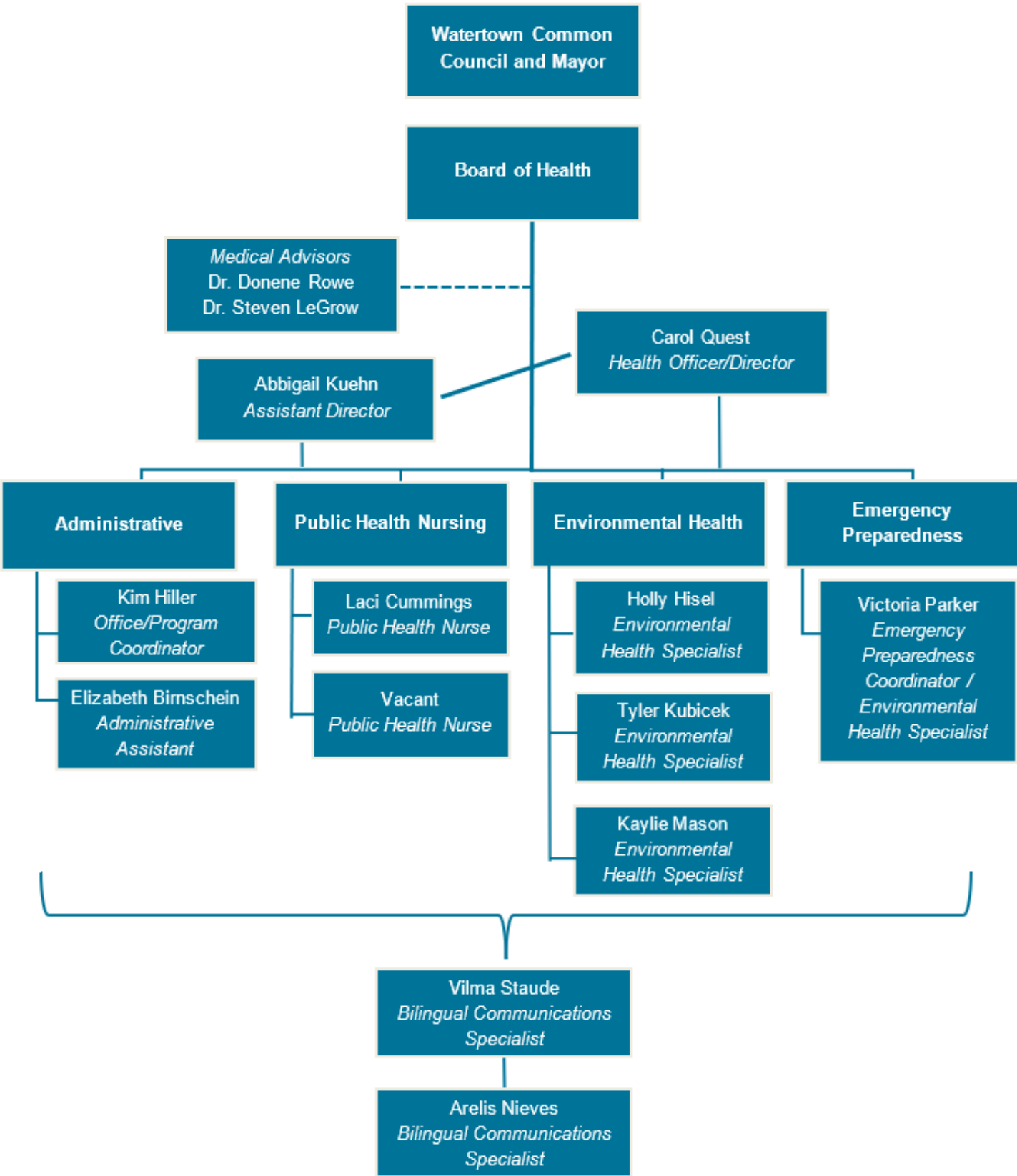
Leadership: As a team of Public Health professionals we adhere to and promote public health core functions and standards of practice, embracing responsibility and leading by example to achieve community public health goals.

Resourcefulness: We are committed to pursuing resources and the efficient use of limited assets to carry out our mission.

Responsive: We respond to the needs of the community by advocating for services that are meaningful and positively impact the health of the community.



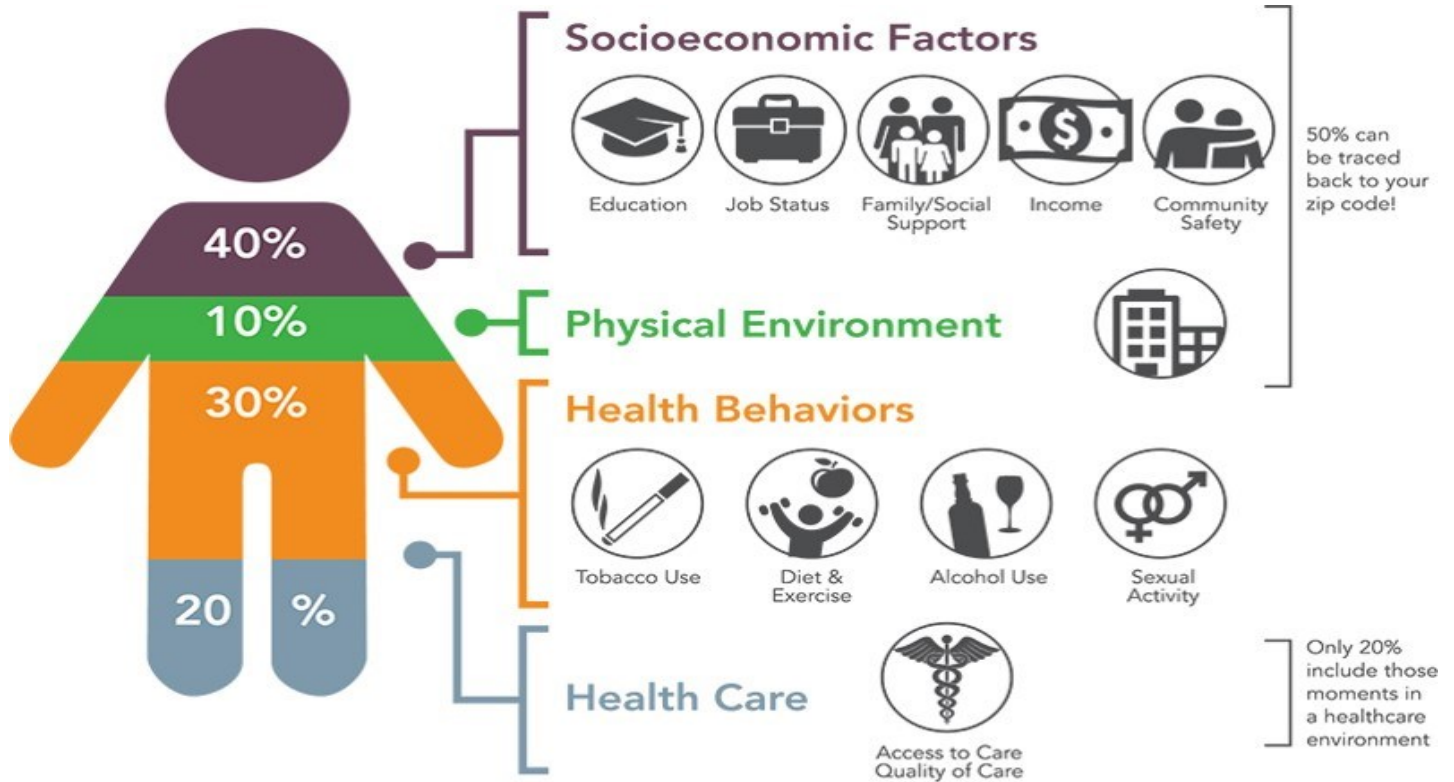
Organizational Chart 2024



Essential Service #1

Monitor health status to identify and solve community health problems.

What determines our health?



Source: Institute for Clinical Systems Improvement, Going Beyond Clinical Walls: Solving Complex Problems (October 2014)

Demographics

	Watertown	Dodge County	Jefferson County	Wisconsin	USA
Population	23,030	90,186	85,622	5,922,426	333,934,112
Median Age	39.4	42.3	40.4	40.2	38.8
Median Household Income	\$59,111	\$61,969	\$71,285	\$63,001	\$64,730
Annual Population Growth (2021-2026)	-0.41% (2020)	0.19%	0.37%	0.41%	0.71%
Household Population	8,996	34,769	33,815	2,404,113	126,470,675
Businesses	402	2,999	3,018	215,273	12,013,469
Employees	9,795	42,128	39,005	3,151,581	150,287,786
Health Care Index	95	91	98	95	100
Average Health Expenditures	NA	\$5,658	\$6,090	\$5,922	\$6,237
Total Health Expenditures	NA	196.7 M	205.9 M	14.2 B	788.8 B
Racial and Ethnic Make-up					
White	84%	92%	92%	84%	69%
Black	1%	3%	1%	7%	13%
American Indian	0%	1%	0%	1%	1%
Asian/Pacific Islander	0%	1%	1%	3%	6%
Other	0%	2%	3%	3%	7%
Mixed Race	3%	1%	2%	2%	4%
Hispanic Origin	11%	5%	8%	7%	19%

Sources: Dodge and Jefferson Counties, WI, and USA data retrieved from 2022 published DJHCP CHA document, listed source Esri. Watertown data retrieved from the following sources:
 Population data from <https://censusreporter.org/profiles/16000US583975-watertown-wi/>, Business and employee from [https://data.census.gov/](https://data.census.gov/table?q=Watertown,WI&tid=ACST5Y2021.S0804)
<https://www.census.gov/quickfacts/fact/table/watertowncitywisconsin/SB0001217#SB0001217>; Annual Population Growth rate from <https://worldpopulationreview.com/us-cities/watertown-wi-population>, and Health Expenditures retrieved from BestPlaces Health Cost Index

Essential Service #2

Diagnose and investigate health problems and health hazards in the community.

Communicable Disease

Communicable diseases are reported to the local health department to help stop the transmission of disease. Communicable diseases are reported based on State Statute 252.

Communicable Disease	2022	2023	2024
Chlamydia & Gonorrhea	55	84	56
Food/Water Borne	12	20	17
Hepatitis A, B, C	50	46	41
Hospitalized Associated Influenza	29	28	29
Lyme Disease	*	9	*
Measles & Mumps	*	*	*
Pertussis	10	9	79
Invasive Streptococcal Disease	5	5	*
Tuberculosis- Latent & Active	*	*	7
Varicella	6	*	*

* Numbers less than 5 will not be reported due to privacy
Chart includes confirmed, probable, suspect, and not a case numbers



Long-Term Care Facility Outbreaks

Long-term care facilities report outbreaks for respiratory and gastrointestinal viruses in residents and staff. Health department staff monitor, answer questions, and provide guidance for facilities during outbreaks.



Rabies Follow-up

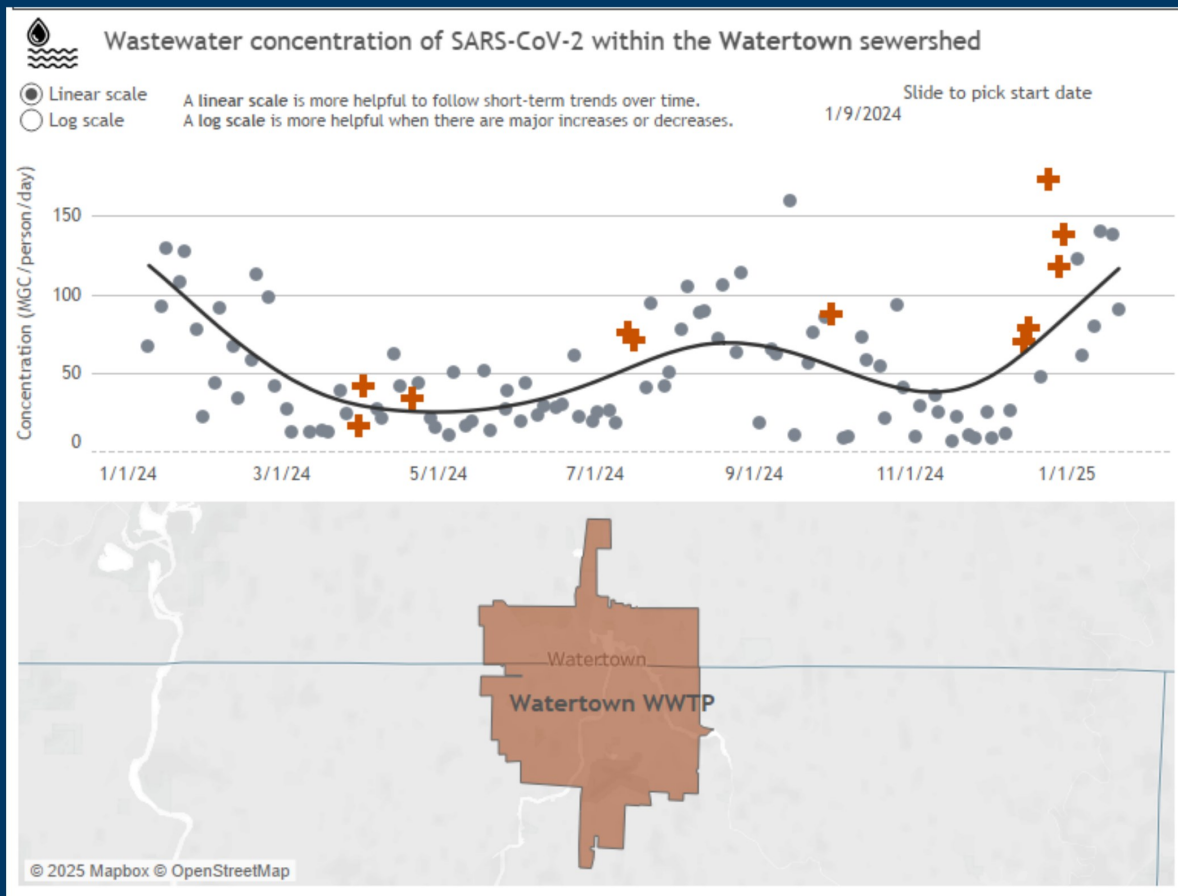
Staff conducted follow-up including guidance and next steps for community members with possible exposures to rabies.

COVID-19 Wastewater Sampling

In 2024, Environmental Health staff continued their partnership with the City of Watertown Water Department to collect and ship wastewater samples to determine the amount of SARS-CoV-2 virus present in untreated wastewater in the community. Rather than test every single person individually, this approach allows monitoring of the entire community at the same time and provides a more complete picture of COVID-19 activity in our community.



WI DHS Wastewater Surveillance Dashboard



Categories are calculated by averaging the SARS-CoV-2 concentrations of the three most recent samples at the Watertown Wastewater Treatment Plant and comparing this current level to past levels measured at that facility, which are sorted into five categories:

- Very High
- High
- Moderate
- Low
- Very Low

The "+" symbol indicates a significant increase.

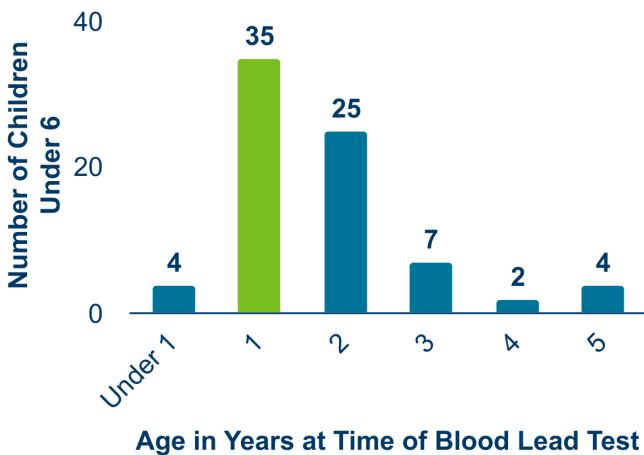
Lead



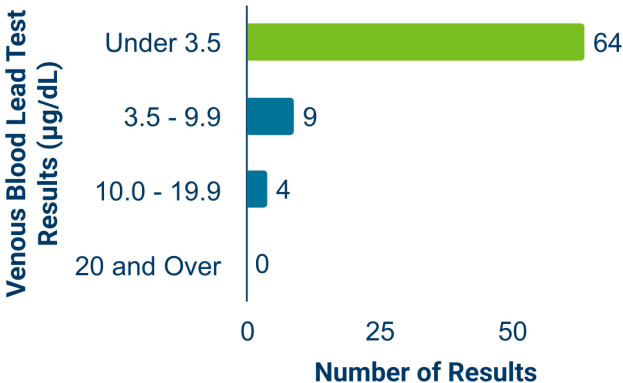
Childhood Lead Poisoning Prevention Program

Lead, a natural occurring metal, can affect almost every organ and system in the human body. Lead exposure has the potential to impact individuals of all ages, but it is especially harmful to young children because the developing brain is particularly sensitive to environmental contaminants. People are exposed to lead by eating lead paint chips, ingesting contaminated food or water, and/or breathing in lead dust. Children younger than 6 years are more likely to be exposed due to their hand-to-mouth behavior.

2024 Lead Program Data



77 children in the City of Watertown received at least one venous blood lead test in 2024.



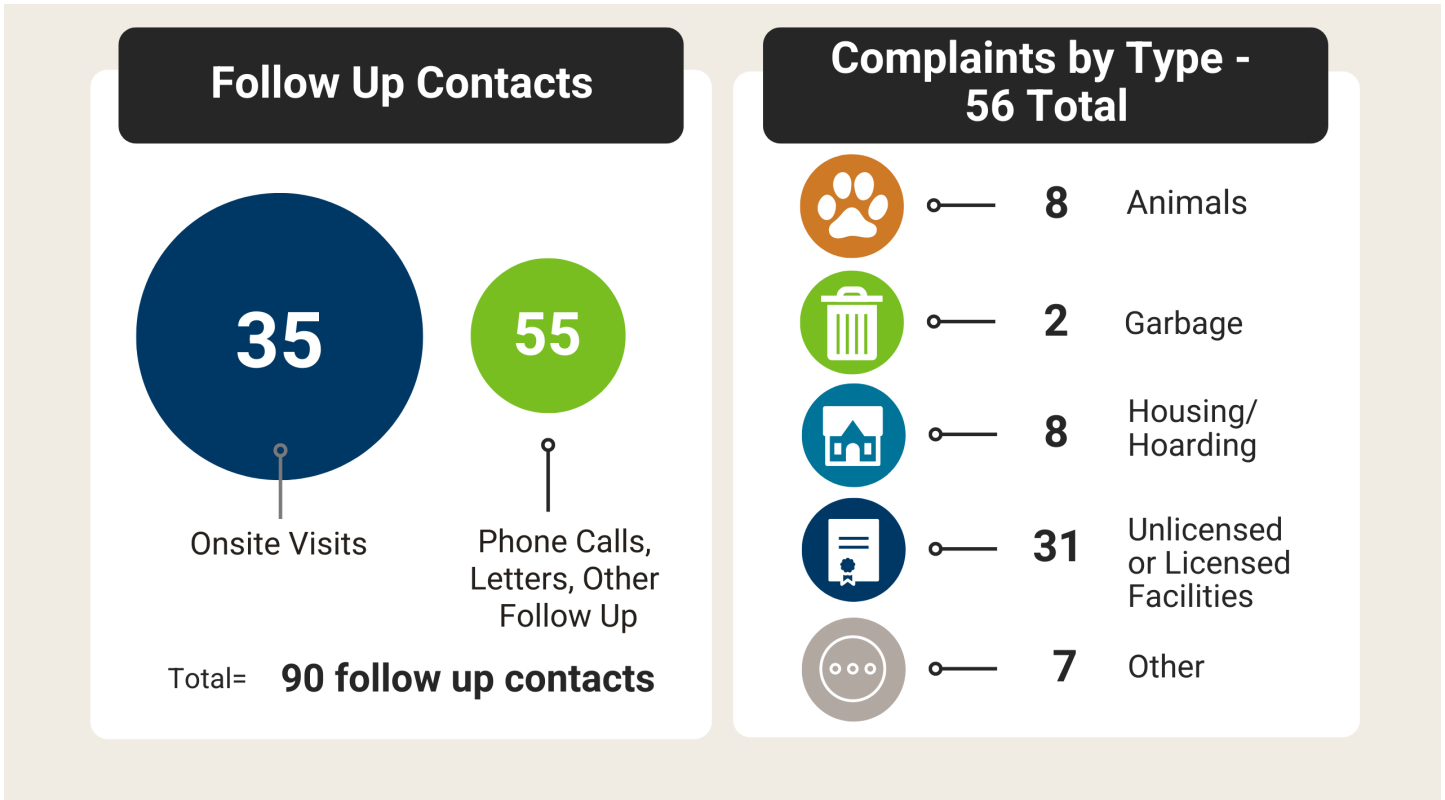
2024 Objectives

Wisconsin law requires intervention when a child’s blood lead level reaches an “elevated blood lead level (EBLL).” The statutory definition of an EBLL is a venous BLL ≥ 20 µg/dL or two venous BLLs ≥ 15 µg/dL drawn at least 90 days apart. Local health departments are required to do environmental investigations for all children with an EBLL.

Children with results over 10 µg/dL receive comprehensive home visits from a public health nurse.

Human Health Hazards

Throughout the year, the Environmental Public Health Consortium handles a variety of complaints from citizens that require investigation and follow-up.

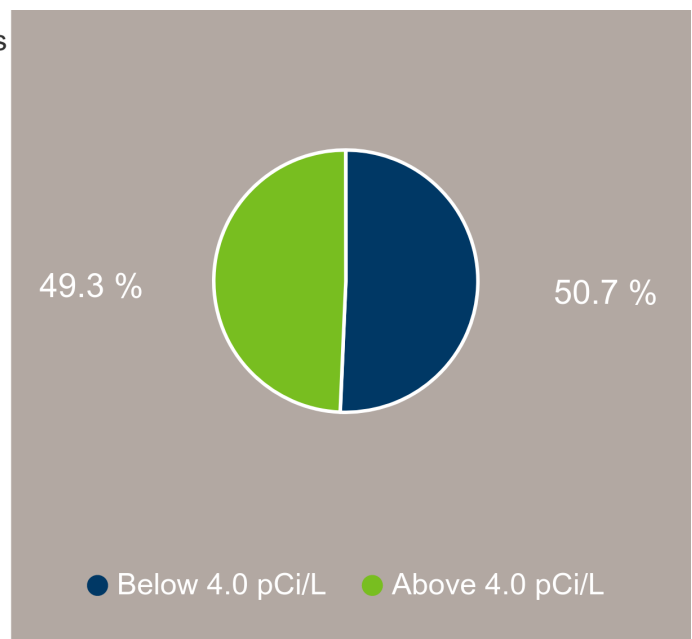


Radon

The Watertown Radon Information Center (RIC) serves the City of Watertown, Jefferson and Dodge Counties as the lead contact for Radon awareness and education. Funded by a grant through the Wisconsin Department of Health Services, the Watertown RIC provides free Radon test kits at all three local health departments. The Watertown RIC also provides outreach to the public through press releases, social media, and public events.

The Radon test kits provided to citizens are now fully postage paid. From October 2023 to September 2024:

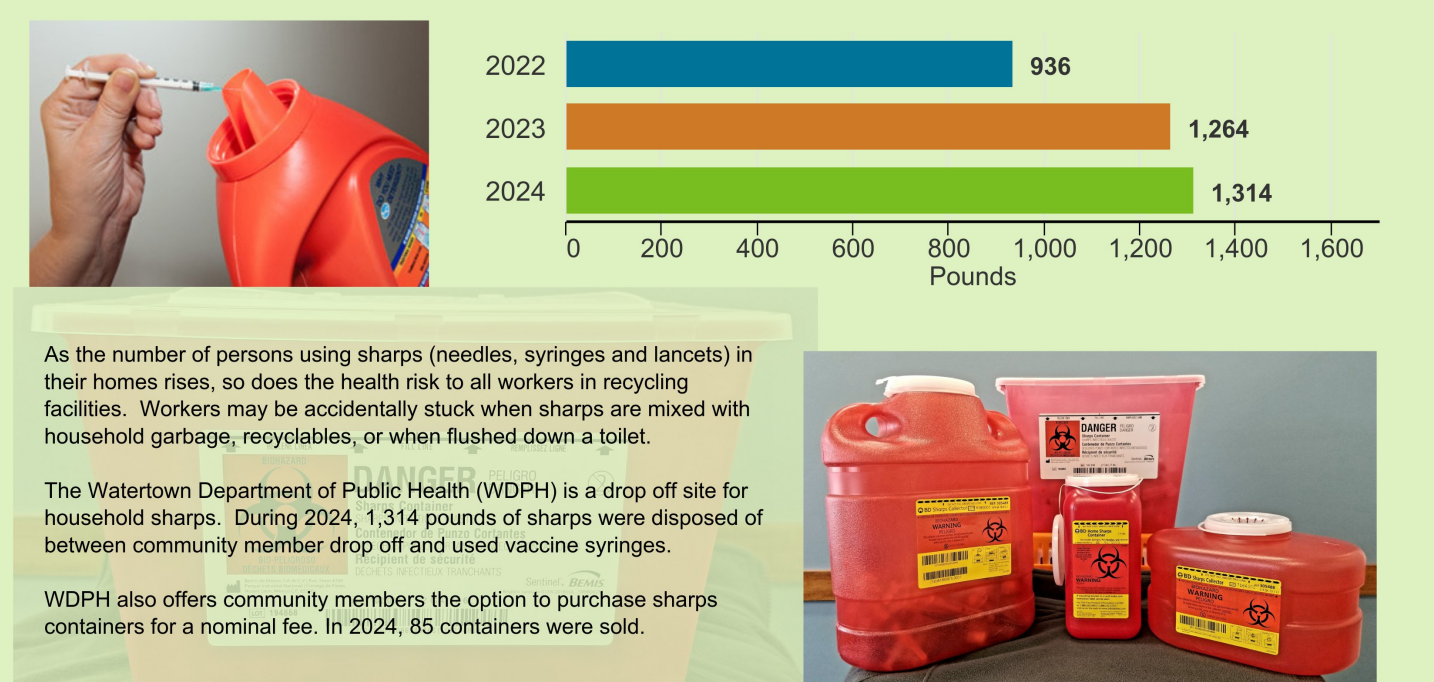
315 Radon kits were distributed throughout Dodge and Jefferson Counties and the City of Watertown. Of the 217 that were returned for analyzing, 107 of the results were above 4.0 picocuries per liter (pCi/L), which is the EPA's recommended action level.



Essential Service #3

Inform, educate, and empower people about health issues.

Sharps



Social Media Messaging

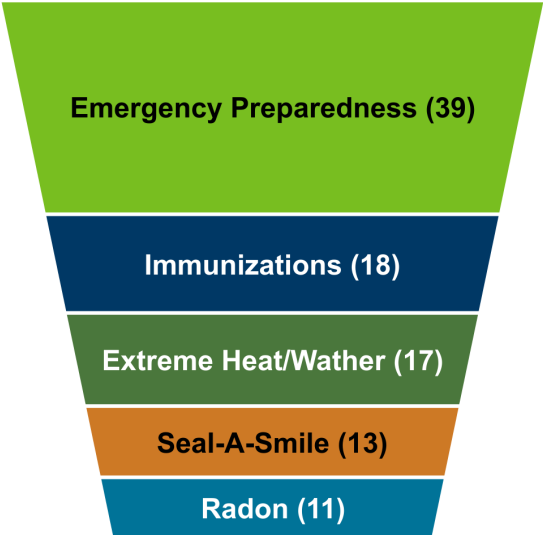
Social Media Messaging Report

Overview

Social messaging is a vital tool to help spread essential health information in Watertown. With such a wide range of important topics—from environmental hazards like radon blue-green algae to public health initiatives like the Seal-A-Smile program and emergency preparedness—social messaging is used to communicate in a clear and expedited way.

Breaking down the numbers, the majority of posts (507) were in English, Spanish (29 posts) and some posts had both languages (13 posts). WDPH is attempting to reach a broader audience through multilingual communication, which can make a big difference in public health awareness.

Topics with most posts



Child Safety Programs

Car Seat Program

In 2024, our Car Seat Check and Dispense Program continued its vital mission of ensuring the safety of children on the road.

Through comprehensive checks, education, and free car seat distribution, we've helped families install their car seats correctly, reducing the risk of injury in the event of an accident.



60

**Car seats
checked**

31

**Car seats
dispensed**

Our Certified Child Passenger Safety Technician provided hands-on assistance, offering personalized guidance and ensuring that parents and caregivers feel confident in their ability to secure their child safely. We aim to create a safer environment for the youngest passengers, one car seat at a time.

Safe Sleep & Pack 'N Play Program

Our Safe Sleep and Pack and Play Distribution Program continued in our commitment to ensuring the safety and well-being of infants. By providing families with Pack and Play cribs, we helped create safe sleep environments, reducing the risk of sleep-related infant deaths. Our program continues to grow, with more families benefiting from education on safe sleep. Through community partnerships, educational outreach, and the distribution of these essential resources, we are fostering healthier sleep habits and providing families with the tools they need for a safer future. All families in the Prenatal Care Coordination Program are provided with safe sleep information before and after having their babies.



5

Pack 'N plays dispensed in 2024

Essential Service #4

Mobilize community partnerships and action to identify and solve health problems.

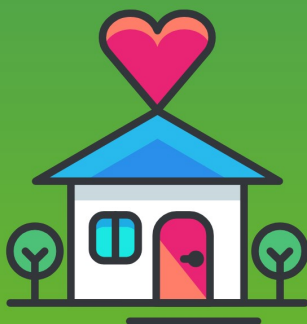
Crossroads

Crossroads of Watertown Rental Assistance



Collaboration

WDPH has partnered with Crossroads for over a decade, to support their mission of serving families and individuals with rental assistance within the Watertown Unified School District.



81 households supported

223 people: 98 adults and 125 children were able to stay in their homes due to financial support received from Crossroads, which is **DOUBLE** the amount of people served in 2023.



\$40,056.50

The total amount Crossroads paid out to landlords. The average household received \$520. This is almost **DOUBLE** the amount of support that Crossroads paid out in 2023.



CROSSROADS OF WATERTOWN RENTAL ASSISTANCE



Serving Families and Individuals with Rental Assistance in the Watertown School District

WHAT CAN CROSSROADS HELP WITH?

- First Month's Rent
- Security Deposit
- Eviction Prevention

WHO QUALIFIES FOR ASSISTANCE?

- Individuals or families with a household income living within the Watertown School District for 3 months or longer

WHERE CAN I FIND AN APPLICATION?

- Watertown Health Department, Watertown Family Connections and Watertown Elks Lodge (By Entrance)
- Email Crossroads to get an application sent to your email



920-248-0255



Crossroadsrentalassistance@gmail.com

STOP THE BLEED TRAINING



In an effort to bolster safety and preparedness, employees from various city departments recently participated in Stop the Bleed training sessions. These sessions were designed to equip staff with the necessary skills and tools to effectively respond to emergencies while working throughout the city.

Each employee who attended the training received a specialized Go Bag containing essential safety and first aid supplies. These Go Bags are equipped with items such as gloves, CPR masks, trauma kits (including tourniquets), Tyvek suits, N95 masks, and other critical tools to assist in emergency situations.

The two-hour training sessions, conducted by the Police Department over several days, ensured that employees were comfortable with the contents of their Go Bags and confident in their ability to use the items. The training focused on immediate response techniques, such as bleeding control and providing basic first aid, to help save lives until professional medical help arrives.

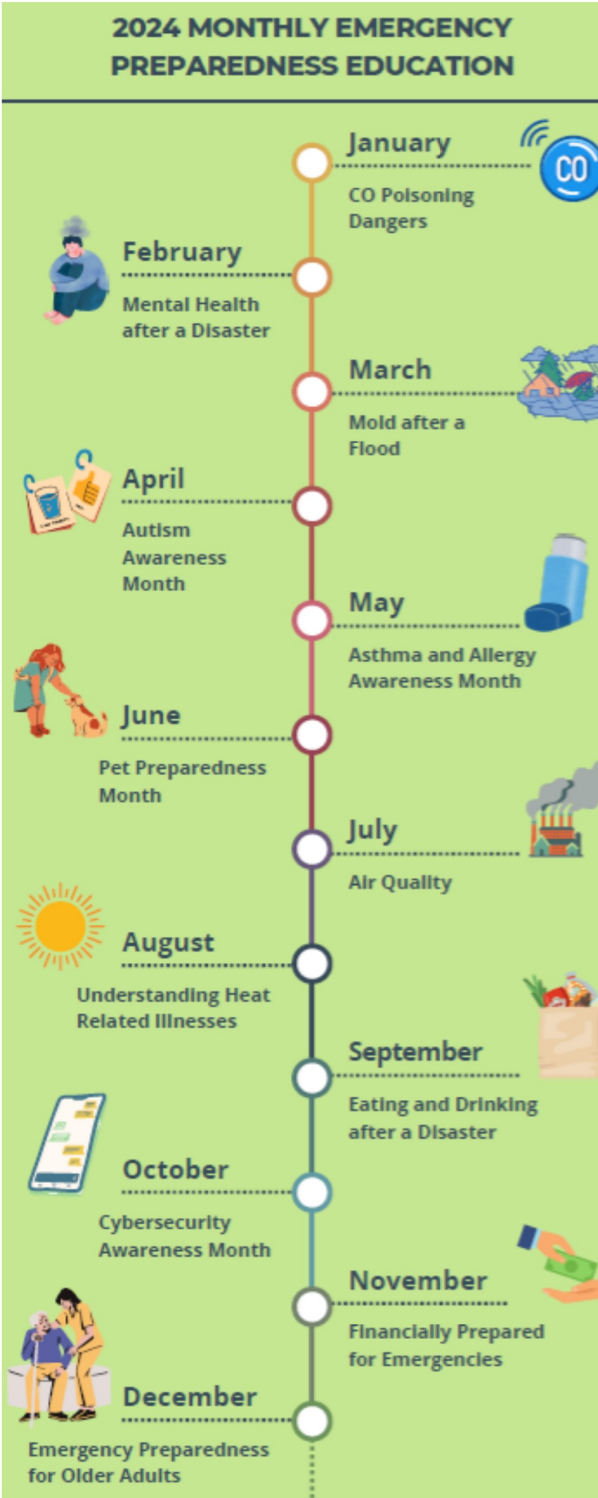
By offering this training and providing the necessary supplies, the city is taking proactive steps to ensure that its employees are well-prepared to handle emergencies in the field, contributing to a safer community for all.



Essential Service #5

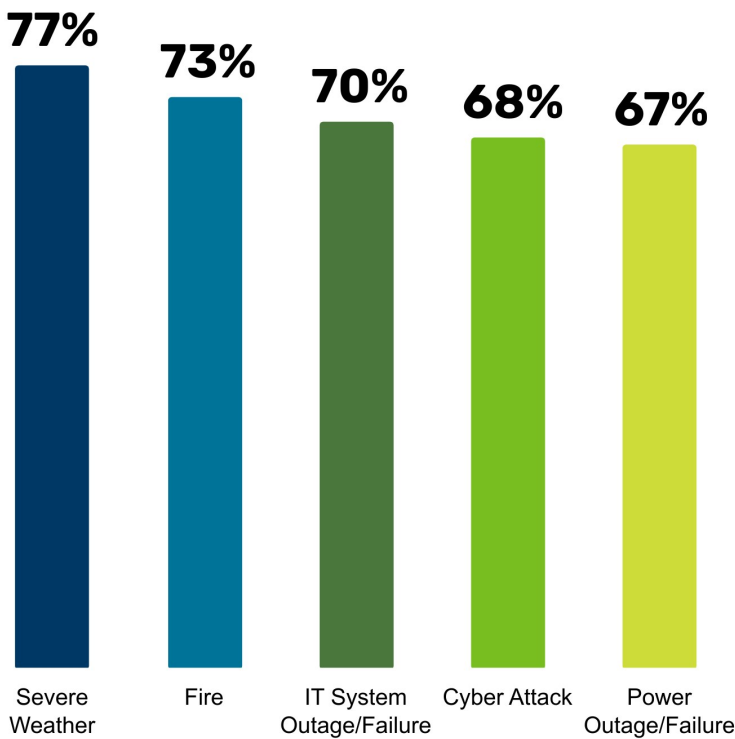
Develop policies and plans that support individual and community health efforts.

Emergency Preparedness



In 2024, City Department Leadership had a tabletop exercise and a full-scale exercise to discuss how policies, plans and procedures would work in different emergency situations and how different departments would have to collaborate with each other to ensure continuity of operations. Throughout the year continued participation with community partners was strengthened through regular meetings with the Watertown Health Care Coalition and South-Central Wisconsin Healthcare Emergency Readiness Coalition Public Health Emergency Preparedness Forum. The annual Hazards Vulnerability Assessment was conducted to reveal the top five hazards that are most likely to have an impact on Watertown. In March, the Wisconsin Emergency Management Conference took place. The health department conducted internal communication drills to ensure proper notification occurs when emergencies take place.

2024 Hazard Vulnerability Analysis Top 5 Risks



Community Health Improvement Plan

In 2022, Dodge Jefferson Healthier Community Partnership (DJHCP) brought community members together to review data and vote on the top community priorities. In 2023, DJHCP took the top priorities from the 2022 Community Health Assessment and developed a Community Health Improvement Plan. Community partners already doing great work on housing and childcare agreed to continue addressing these priorities and provide progress and data back to DJHCP. Workgroups were established for the priority areas of transportation and mental health and led by DJHCP members. During monthly meetings, workgroup members identified the overall outcome of the workgroup, what work was already being done around these priorities, indicators, strategies, and developed an action plan. DJHCP and workgroup members will continue working on these priorities into 2026.



2023-2026

COMMUNITY HEALTH IMPROVEMENT PLAN

Priority Area: Access to Affordable Quality Mental Health Care

ACTION PLAN

11.7.23 MENTAL HEALTH WAS DEFINED AS A GROUP AND EACH ORGANIZATION DISCUSSED HOW THEY ARE ALREADY, OR HOW THEY WILL, IMPLEMENT THESE STRATEGIES. DISCUSSED PERFORMANCE MEASURES THAT WILL BE LOOKED AT BY EACH ORGANIZATION.

BEGIN TO CREATE THE ACTION PLAN FOR A SOCIALLY CONNECTED COMMUNITY.
WORKGROUP TO RECONVENE IN FEBRUARY.

12.23 -1.24 DJHCP MENTAL HEALTH SUB-GROUPS CONTINUED MEETING TO DISCUSS THE PLAN FOR A SOCIALLY CONNECTED COMMUNITY.

SOCIAL CONNECTEDNESS

2.13.24 DEEPER DIVE INTO SOCIAL CONNECTEDNESS. SHARED WHAT IS GOING ON AT A NATIONAL LEVEL. ASKED THE GROUP: WHAT DOES SOCIAL CONNECTION LOOK, FEEL, AND SOUND LIKE? **GROUP TO PARTNER WITH A NATIONAL ORGANIZATION, HEALTHY PLACES BY DESIGN**, AND RECONVENE IN JUNE FOR A COMMUNITY NARRATIVE WORKSHOP.

3.24-6-24 **SEEK MORE INPUT FROM COMMUNITY MEMBERS ON SOCIAL CONNECTEDNESS.** FURTHER THESE EFFORTS BY WORKING WITH HEALTHY PLACES BY DESIGN TO LEARN ABOUT A COMMUNITY NARRATIVE, WORKSHOP COMMUNITY VALUES, FRAME COMMUNITY MESSAGES, AND CONDUCT COMMUNITY CONVERSATIONS TO IMPROVE SOCIAL CONNECTEDNESS.

2024 -2026 ONGOING WORK ON ACTION PLAN.



2023-2026

COMMUNITY HEALTH IMPROVEMENT PLAN

Priority Area: Access to Affordable Reliable Transportation

ACTION PLAN

12.7.23 TWEAKED OUR INDICATOR #1 TO "PERCENT OF MEDICAL APPOINTMENTS MISSED DUE TO TRANSPORTATION". THREE STRATEGIES WERE CHOSEN:

- 1) INCREASE DRIVER RECRUITMENT FOR PAID AND UNPAID DRIVERS
- 2) INCREASE FUNDING FOR TRANSPORTATION SERVICES
- 3) INCREASE AWARENESS OF TRANSPORTATION SERVICES TO CONSUMERS.

START OF ACTION PLANNING.

2.8.24 **COMMITMENT FROM THE VARIOUS ENTITIES TO PROVIDE DATA.** CONTINUED DISCUSSION ON ACTIVITIES FOR EACH OF THE THREE STRATEGIES, AND THEN COMMITMENT BY WORKGROUP PARTICIPANTS TO TAKE OWNERSHIP OF ACTIVITIES.

4.11.24 WHERE IS THE MOMENTUM? HOW CAN WE SUPPORT THIS AS A GROUP? WHAT DO EACH OF THE VARIOUS ORGANIZATIONS NEED FROM THE WORKGROUP TO MOVE FORWARD WITH THEIR ACTION PLAN ACTIVITIES?

2024 -2026 ONGOING WORK ON ACTION PLAN.

The next Community Health Assessment cycle will be starting in 2025

Smoking Ordinance

Updates to the City's Smoking Ordinance

This year, the City Council approved important changes to the Smoking Ordinance aimed at further protecting public health and enhancing the quality of life for residents and visitors. With a focus on creating cleaner, healthier public spaces, the updated ordinance specifies additional areas where smoking will be prohibited, ensuring that citizens are not exposed to harmful secondhand smoke in high-use community spaces.

Key Changes to the Smoking Ordinance to the Smoking Ordinance

Under the revised ordinance, smoking is now prohibited within 25 feet of the following public park and recreation areas, except in cases where an agreement or special event permit exists between the City and a private entity. These updated regulations cover a broad range of public spaces, helping to create a healthier environment for everyone:



Playgrounds: Smoking will no longer be allowed near areas where children play, ensuring their safety and well-being.



Enclosed, Open-Air, and Temporary Structures: Smoking will be restricted in all types of structures used for public gatherings and events.



Sports Fields, Courts, and Complexes: Spectators and athletes alike will be protected from secondhand smoke in high-traffic sports areas.



Picnic Areas: Families and individuals enjoying outdoor meals will now be able to do so in smoke-free zones.



Disc Golf Courses: Enthusiasts of this popular recreational activity will now have a cleaner, healthier environment while playing.



Piers/Kayak Launches: Those enjoying outdoor water activities will be able to breathe freely as they engage in their recreational pursuits.



Community Gardens: These spaces, which promote health and wellness through gardening, will also be free of smoke to maintain their clean and inviting atmosphere.



Dog-Walk Areas: Pet owners will no longer have to deal with smoke while walking their dogs in designated dog-friendly spaces.



Heating and Air Conditioning Intakes or Vents: To ensure that indoor air quality is not compromised by outdoor smoking, smoking is prohibited near these critical air intake systems.



Swimming Pools and Water Features: People enjoying a swim or water play will now experience cleaner air, contributing to a more pleasant experience.



Stages, Performance Areas, and Event Seating: Whether for concerts, plays, or festivals, public events will be held in smoke-free environments, ensuring attendees and performers can enjoy the activities without exposure to tobacco smoke.



Why These Changes Matter

These updates represent a significant step toward ensuring that the city's public spaces remain safe and enjoyable for everyone. By restricting smoking in these areas, the city is not only reducing exposure to harmful secondhand smoke but also fostering a sense of community responsibility. The changes reflect the City's ongoing commitment to improving public health, enhancing the environment, and creating spaces where all citizens can thrive.

Essential Service #6

Enforce laws and regulations that protect health and ensure safety.

Agent Inspection Program

The City of Watertown/Jefferson County Environmental Public Health Consortium provides health inspections and licensing services for a variety of establishments under contracts with Department of Agriculture, Trade and Consumer Protection (DATCP) and Department of Safety and Professional Services (DPS).

License Type	Pre-inspection	Routine	Re-inspection	Onsite Visit	Complaint	Totals
Retail Food: (Restaurants, Grocery Stores, Convenience Stores, bakeries, etc)	87	437	50	3	19	587
Recreational Business: (Recreational Water, Lodging, Rec-Ed Camps, Campgrounds)	44	127	47	207	6	431
Body Art (Tattoo, Body Piercing)	3	5				8

Pre-inspections

Pre-inspections are required for any new business prior to obtaining a license. This includes newly constructed businesses or existing businesses that are changing ownership. A pre-inspection is also required for significant remodels for existing facilities.

During pre-inspections, physical features of the facility must meet most recent Food Code standards. Some facilities may require multiple pre-inspections before having their license released and opening to the public.

Routine

All licensed facilities are required to have a routine inspection completed every license year (July 1 through June 30).

At routine inspections, inspectors observe food safety practices and processes (e.g. cooking, cooling, hand washing, etc.), physical features of the facility (e.g. equipment, cleanliness, pest control), employee health and competency/training.

Re-inspections

Re-inspections are chargeable inspections that are completed based on violations observed during a routine, complaint, or on-site visit that fall under the re-inspection criteria for that license type.

Re-inspections are required for imminent health hazards, an excessive number of violations or the same violation observed on three consecutive violations.

Monthly pool chemistry onsite visits that result in closure due to non-complying chemicals will also require a re-inspection to re-open.

On-site Visits

On-site visits can be a visit to a facility that does not fall under a pre-inspection, re-inspection, or routine inspection.

Most frequently, onsite visits occur for recreational water facilities (i.e. pools, whirlpools) monthly chemistry inspections. Inspectors test water chemistry to assure levels are within code required ranges.



60

School Food Safety
Inspections completed



71

Inspections completed at
25 different events and 4
local farmer's markets



55

Grease trap inspections
completed

School Food Safety Inspections

Schools participating in the National School Lunch and Breakfast Program receive two inspections per school year by our department as required by the Department of Public Instruction.

One inspection is a routine kitchen inspection based on the Wisconsin Food Code. Second inspections are a review and audit of the school's Food Safety Plan and records, including Hazard Analysis Critical Control Points (HACCP) principles, policies and procedures, and documentation logs.

Special Event Inspections

Vendors providing food and beverages during special events (e.g. fairs, festivals, farmer's markets) may require licenses and inspections. Inspectors are onsite during special events to complete inspections to assure food safety principles are being followed. Not only do we inspect our locally licensed vendors, but we also complete inspections for vendors that are licensed in other jurisdictions.

Grease Trap Inspections

In collaboration with the Watertown Water/Wastewater Department, inspection staff complete grease trap inspection for businesses in Watertown that have a grease trap (interceptor) installed in their facility.

Grease traps that are not maintained and serviced allow grease to flow into the city sewer lines and infrastructure causing build up and accumulations to occur in sewer laterals.

Inspection staff complete onsite visual inspections of the grease traps and review any service or maintenance logs.

Pool Closures January 2024 - December 2024

The Environmental Public Health Consortium continued its monthly onsite chemistry inspections for recreational water licenses. After evaluating facilities with chronic closures and those with no closures, an updated monthly testing policy was put into place. Any license closed for chemistry violations during a monthly onsite chemistry inspection or annual routine inspection, would be required to have six months of chemistry compliance before returning to annual routine inspection.

250

inspections completed, both onsite and routine inspections of roughly 43 pools



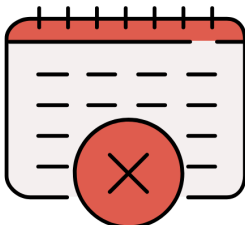
40

temporary closures issued



8

facilities were temporarily closed 2 or more times 2024



17

temporary closures were due to high disinfectant levels over code limit (chlorine or bromine)



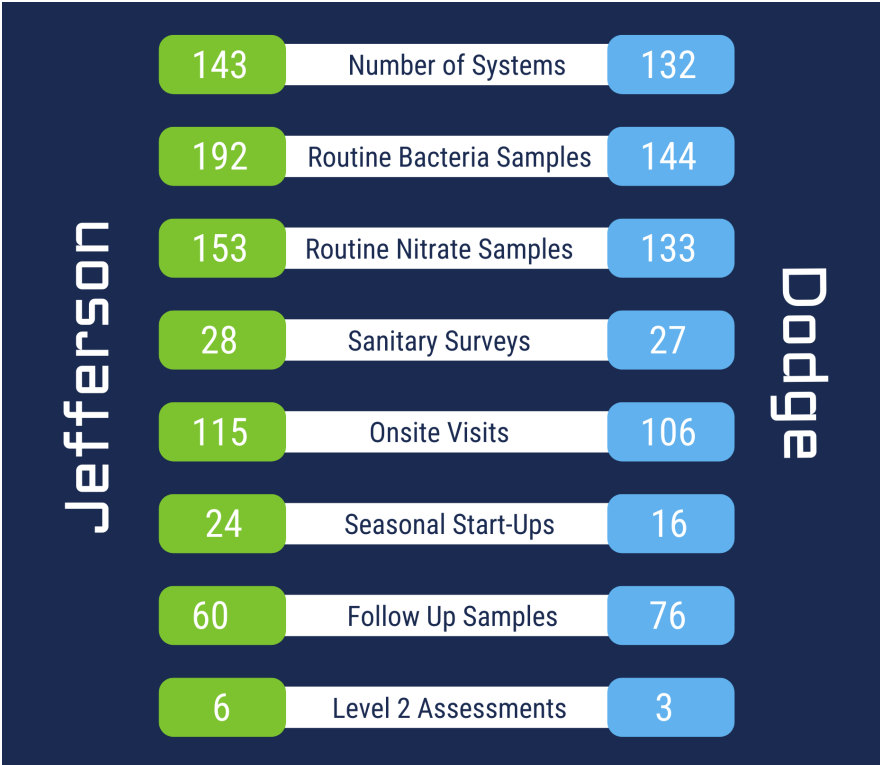
21

temporary closures were due to low disinfectant (chlorine or bromine), of those 1 had no disinfectant detected



Transient Well (TN) Program

Through a contract with the Wisconsin Department of Natural Resources, the Environmental Public Health Consortium is a county contract for the transient well water program. Transient well water systems are locations with private wells that serve at least 25 transient people at least 60 days a year. Our jurisdiction covers both Jefferson and Dodge Counties. Responsibilities of the contract include water sampling, well inspections, and enforcement.



Item D.



Beach Water Quality Testing

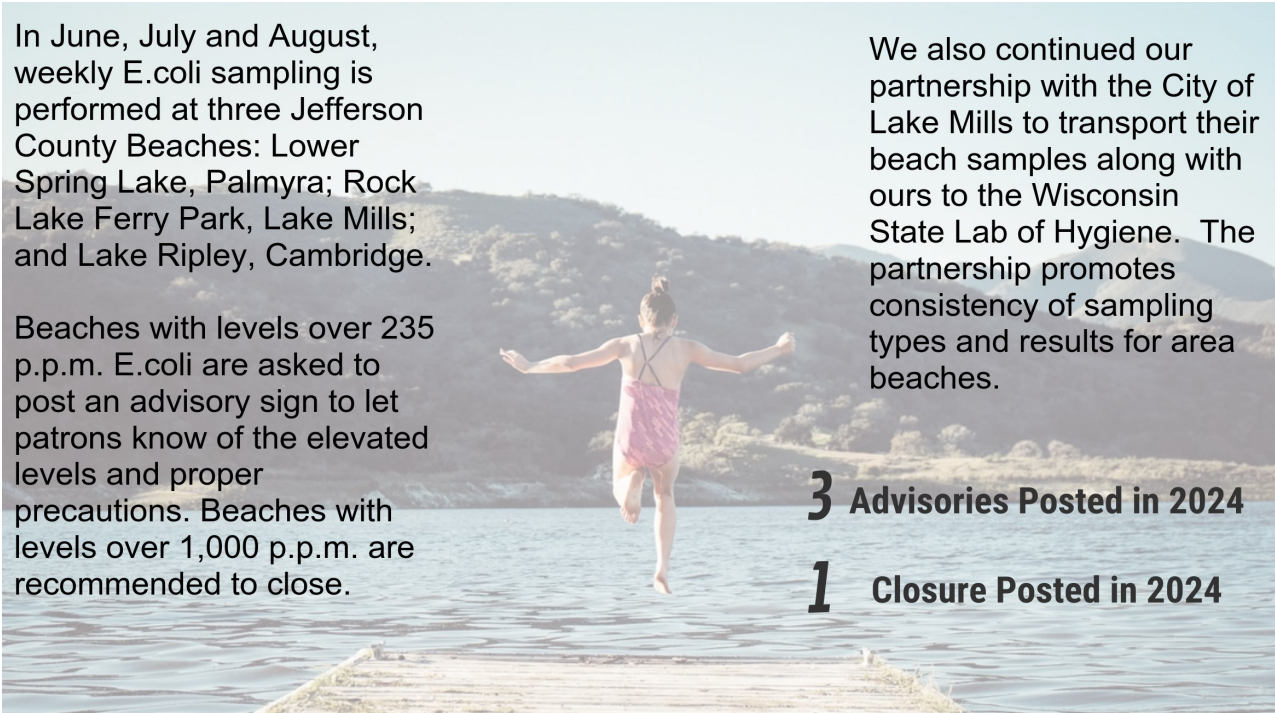
In June, July and August, weekly E.coli sampling is performed at three Jefferson County Beaches: Lower Spring Lake, Palmyra; Rock Lake Ferry Park, Lake Mills; and Lake Ripley, Cambridge.

Beaches with levels over 235 p.p.m. E.coli are asked to post an advisory sign to let patrons know of the elevated levels and proper precautions. Beaches with levels over 1,000 p.p.m. are recommended to close.

We also continued our partnership with the City of Lake Mills to transport their beach samples along with ours to the Wisconsin State Lab of Hygiene. The partnership promotes consistency of sampling types and results for area beaches.

3 Advisories Posted in 2024

1 Closure Posted in 2024



Watertown Dept of Public Health Laboratory

In 2024, the Environmental Health Division started the long process to create their own water analysis laboratory for analyzing bacteria and nitrate in drinking water. The beginning focus will be analyzing bacteria and nitrate samples collected through the Transient Non-Community (TN) Well Water Program.

January - March

- Create and approve the policies for bacteria and nitrate analysis and their corresponding documents and logs
- Purchase equipment and supplies
- Submit applications to the Department of Natural Resources (DNR) for nitrate analysis lab and Department of Agriculture, Trade and Consumer Protection (DATCP) for bacteria analysis lab

April - June

- Financial analysis for price of each sample calculating supplies and staff time
- Performed and passed nitrate proficiency testing. (Proficiency testing are samples that have a predetermined result, that if performed correctly would match the results we got when testing was performed)

July - September

- Performed and passed bacteria proficiency testing
- July 31, 2024 - Nitrate Laboratory Audit completed by DNR - passed and certified
- September 27, 2024 - Bacteria Laboratory Audit completed by DATCP - passed and certified

October - December

- Creation of the Billing Policy and working with Administrative Staff on flow of billing and reporting samples
- Letter introducing the new laboratory and corresponding analysis fees was sent out to existing TN systems
- Test run of analyzing samples and following the results through the billing and reporting system with Administrative Staff



Essential Service #7

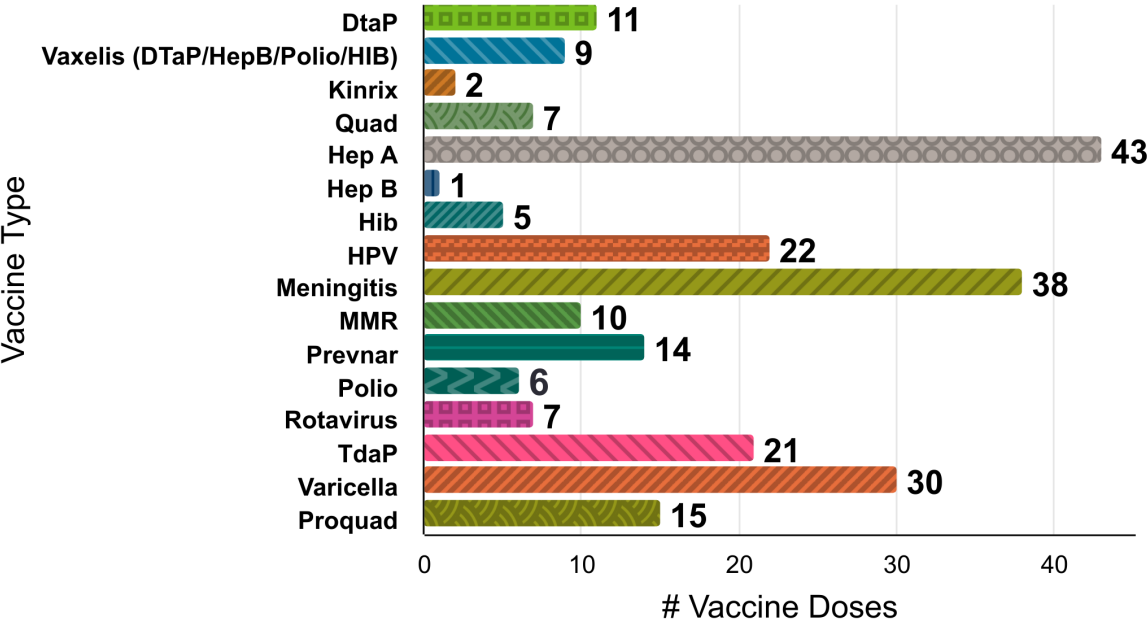
Link people to needed personal health services and assure the provision of health care when otherwise unavailable.

Immunization Program

2024 Immunization Report

WDPH offers immunizations to children that are on state insurance (BadgerCare), are uninsured, or are underinsured. The department provided 16 different childhood vaccines to 250 people.

Childhood Vaccines



On June 4, 2024 Dr. Grajewski was honored at the Board of Health meeting. Since 1995, Dr. Grajewski acted as Immunization Medical Director for Watertown Department of Public Health. Dr. Grajewski was a vital part of overseeing the administration of COVID 19 vaccines and was tasked with reviewing the multiple changes to policies. Dr. Grajewski was thanked for his attention, support and dedication to the department. His commitment to the health and wellness of the Watertown community is appreciated and will always be remembered.

Prenatal Care Coordination

The Prenatal Care Coordination Program is dedicated to providing comprehensive, compassionate support to individuals experiencing risk factors during their pregnancies. Throughout the year, we have focused on delivering personalized care, connecting patients with essential resources, and fostering collaboration between healthcare providers. By addressing the unique medical, emotional, and social challenges faced by expectant parents, we aim to improve maternal and infant health outcomes. This program's success is reflected in the positive impact it has on families, helping them navigate their pregnancy journey with confidence.

30

**Pregnant people
screened and
enrolled in PNCC**



16

**Newborn visits
with families who
delivered in 2024**

Community Baby Shower

Watertown Family Connections and Watertown Department of Public Health held a Community Baby Shower on May 17, 2024 at the Watertown Public Library. The shower brought expecting families and families with newborns up to 6 months old together to learn about community resources such as car seat and child safety resources, Watertown Family Connection programs, WIC, Mary's Room, Watertown Public Library programs, Birth to Three, childcare support, banking and financial resources, insurance, and Jefferson County Literacy Council services.

Families in attendance were able to socialize, get a tour of the library and receive baby items. Watertown Department of Public Health, Jefferson County Health Department, and Easter Seals maternal child health programs invited 26 families to attend.



Seal-A-Smile Program



SEAL-A-SMILE

A Bright Smile Starts with Healthy Teeth!

Seal-A-Smile is a grant funded program through the Children's Health Alliance of Wisconsin.

Through the grant, this program is provided free of charge to 2nd, 3rd, 6th & 7th grade students in Watertown Unified School District regardless of their insurance status or ability to pay.

Participating students are screened by a registered dental hygienist to determine if adult molars are present in order to place a protective sealant on the chewing surface of the tooth. While sealants are placed on the teeth, education is provided on proper dental hygiene and healthy eating.

Dental hygienists also screen students for possible decay during their visit. A letter is sent home with students indicating a need for a dental follow up as well as a list of dental resources.

Families of students with urgent dental issues are contacted and assistance is provided to find urgent dental care.

Number of students participating in 2024



Students with urgent dental needs



Preventative Dental Care Provided



Number of sealants applied in 2024



Percentage of students seen that had tooth decay



Essential Service #8

Item D.

Assure competent public and personal health care workforce.

Workforce Development

Nursing Students



In the fall, WDPH's nursing staff were able to preceptor nursing students to educate them on the role of public health in the community. Over six days, twelve Maranatha students were provided with real world experiences in maternal and child health, communicable disease follow-up, immunizations, childhood lead follow-up, and community health initiatives. These students gained valuable insights into how public health nursing integrates education, prevention, and intervention to improve community health.

Garden Volunteers



The Health Department utilized green space around the parking lot to plant a community garden. Volunteers helped maintain the garden, which grew fresh, nutritious produce that was distributed to the senior dining program held at Watertown Senior and Community Center. By donating their time and skills, these volunteers ensured that local seniors had access to high-quality, locally grown food, improving their nutrition and overall well-being. The garden serves as a symbol of community collaboration, fostering both healthier food options and stronger connections among community members, all while reducing food insecurity for vulnerable populations. 84 pounds of food were harvested.



AmeriCorps Service Member



In 2024, the Watertown Department of Public Health benefited from the contributions of an AmeriCorps service member. Their work focused on community health improvement by leading the Community Health Improvement Plan's Mental Health Workgroup and helping the group identify overall outcomes, indicators, strategies, and assisting in developing an action plan. This individual also played a key role in overseeing garden volunteers, supporting initiatives that promote access to fresh, nutritious food, and fostering community engagement.

Certified Lactation Specialist (CLS)



This year, one of our public health nurses achieved a professional milestone by completing the Certified Lactation Specialist (CLS) training. This training enhances our team's ability to support new mothers and families, ensuring they receive expert guidance on breastfeeding practices. Our staff is now better equipped to address the unique challenges that can arise during the early stages of motherhood, empowering families to foster healthy and successful breastfeeding experiences.

CPR Instructor Training



In response to a vacancy, one of our public health nurses took the initiative to pursue CPR instructor training. By stepping up to fill the gap, they not only enhanced their professional skills but also played a key role in strengthening our internal training capabilities by leading CPR certification courses for staff. This training ensures that our team remains well-prepared to respond effectively in emergency situations.

Mental Health First Aid



Mental Health First Aid is a course that teaches you how to identify, understand and respond to signs of mental illnesses and substance use disorders. The training gives you the skills you need to reach out and provide initial help and support to someone who may be developing a mental health or substance use problem or experiencing a crisis. Two WDPH staff members are certified mental health first aiders and also obtained certification to teach Mental Health First Aid classes throughout the City.

In 2024, there over 1,000 staff training hours through in-person trainings, conferences, webinars, and other online trainings



Above: Family Assistance Center Training
Left: CPR Training
Bottom Left: Fire Extinguisher Training,
Bottom Right: Mental Health First Aid
Certified Trainers
Right: Marantha Student Nurses



Essential Service #9

Evaluate effectiveness, accessibility, and quality of personal and population-based health services.

Electronic Health Record



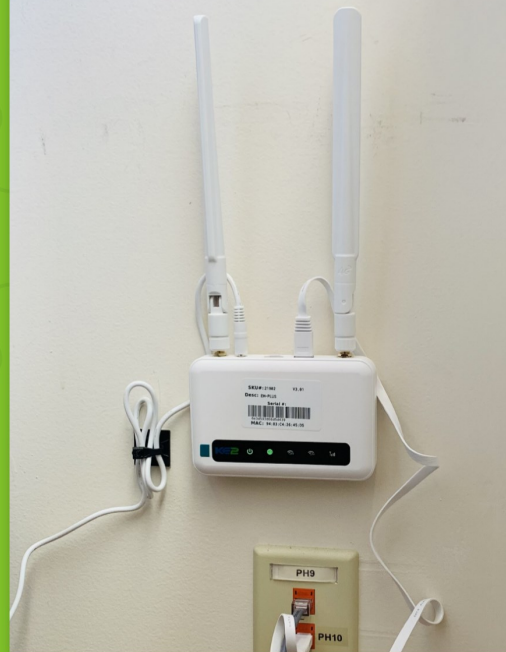
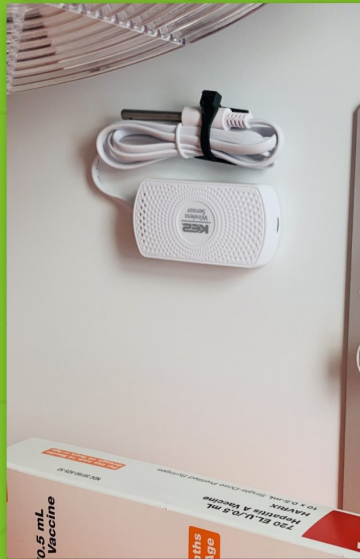
Electronic Health Record

An Electronic Health Record (EHR) system for public health nursing plays a crucial role in streamlining patient care, enhancing communication, and improving overall public health outcomes. EHRs provide powerful data analytics tools, helping public health nurses identify trends, monitor disease outbreaks, and develop targeted interventions to improve community health. With the ability to track vaccination rates, screen for chronic conditions, and follow up on high-risk populations, EHR systems are essential for advancing the mission of public health and achieving optimal health outcomes for communities.

WDPH is currently in the process of implementing an Electronic Health Record to digitize patient data, which will allow staff to access up-to-date information, pull reports, make informed decisions, and coordinate care more efficiently.

Nursing Quality Improvement

This year, our Quality Improvement (QI) project focused on enhancing the safety and effectiveness of immunization storage through the implementation of a comprehensive Fridge Monitoring and Alert System, the KE2 System. By integrating real-time temperature tracking and automated alerts, we have significantly reduced the risk of vaccine spoilage, ensuring that immunization efforts are more reliable and efficient. Over the past year, the project has successfully streamlined monitoring processes, improved compliance with vaccine storage guidelines, and contributed to higher standards of care in our vaccination programs. The ongoing success of this initiative is a testament to the commitment of our team in safeguarding public health and advancing immunization practices.





2024 Environmental Health Quality Improvement Project

Quality improvement (QI) is a systematic approach that looks at how to improve existing processes. QI projects help our team continuously evaluate and improve our programs by addressing programmatic gaps and implementing public health interventions to improve outcomes.

In 2024, the Environmental Health staff created a water analysis laboratory, a priority of our organization's strategic plan. Our team implemented a QI project to improve how we were tracking certified laboratory requirements like chemical expiration dates, laboratory analyst training requirements, and quality assurance procedures.

Step 1



Project Proposal and Reasoning - Why It Started

In order to maintain our status as a certified laboratory, our team identified a need to improve our process for tracking deadlines related to training, chemical expirations, and quality assurance requirements.

Step 2



Project Goal - What Is Our Aim

Appropriately trained laboratory staff and strict maintenance of laboratory equipment and chemicals ensured proper methods were being followed when completing well water analysis of samples. This project was important as it supported our ability to base public health interventions and education on accurate and precise results.

Step 3



Project Implementation - What We Did

Our team started tracking laboratory deadlines using multiple methods. We established online calendar reminders on all environmental health staff calendars and purchased a whiteboard for the laboratory that was filled out by the laboratory supervisory staff with applicable dates and requirements that needed to be met.

Step 4



Project Updates - How It's Going

Environmental health staff responded positively to the implementation of this project and laboratory supervisory staff were able to ensure that deadlines were not being missed. Our team plans to continue evaluating this process in 2025 to ensure continued success of our laboratory and confidence in the accuracy of results being provided to our public water systems.

Essential Service #10

Research for new insights and innovative solutions to health problems.

Parenting/TalkReadPlay Home Visitors

TalkReadPlay

Home Visiting Program

The TalkReadPlay (TRP) Home Visiting Program continues to focus on the early development of children from birth to age 3 years. By empowering families with tools and resources, we focus on fostering healthy communication, emotional bonding, and cognitive skills through personalized, in-home visits. Our team works closely with parents and caregivers to ensure they have the knowledge and confidence to support their child's growth at this crucial stage. Through our program, we are laying the foundation for lifelong learning, building strong families, and helping children reach their full potential in a supportive and nurturing environment.



3

Families enrolled in TalkReadPlay

74

Letters sent to first time parents with information on TRP

Community Connections

Two social connection events were held for families enrolled in our Maternal Child Health programs. These events provided a welcoming space for families to engage with one another, build valuable social connections, and learn about essential community resources. By fostering a sense of belonging and offering support networks, we helped families navigate the challenges of early parenthood while strengthening ties within the community. Through these gatherings, we are proud to have empowered families with the knowledge and relationships that contribute to their well-being and resilience.

Staff participated in 26 community events to provide education to community members on services and programs offered by Watertown Department of Public Health.



Food Pantry

WDPH continued their partnership with the Breadbasket Food Pantry allowing us to hold 12 food pantry events on the first Friday of each month for families in our Maternal Child Health programs. To help families with transportation barriers keeping them from utilizing the food pantry, 153 boxes were packed and delivered to families. These events and deliveries allowed us to serve 278 families with a total of 1162 individuals. Families coming to the food pantry were able to socialize with other families, ask questions and get information from WDPH staff, and learn about resources and upcoming community events.



**278 Families
Assisted**

**1,162 individuals
assisted**

**153 Boxes
packed & delivered**

This partnership also allowed us to be able to provide Thanksgiving boxes for 25 families feeding 111 individuals who stated they had a need for food over the holiday. Through this collaborative effort, we were able to provide critical resources to those in need, alleviating hunger and providing food security for families in our Maternal Child Health programs.

**Thanksgiving boxes
25 families**

Financial Comparison
Watertown Department of Public Health
Financial Information 2022 to 2024

Revenue	2022	2023	2024
Maternal & Child Health Grant	\$ 10,454.00	\$ 10,445.00	\$ 8,571.00
Prevention Block Grant	\$ 8,000.00	\$ 8,018.00	\$ 8,000.00
Family Preservation Grant	\$ 26,063.00	\$ 24,439.00	\$ 25,497.90
Immunization Grant	\$ 7,461.00	\$ 7,393.00	\$ 6,961.00
Car Seat donation	\$ (10,000.00)	\$ -	
Credit			
Emergency Preparedness Grant	\$ 33,967.00	\$ 72,098.00	\$ 21,615.00
Radon Grant	\$ 2,547.00	\$ 10,475.00	\$ 5,719.00
Childhood Lead Grant	\$ 2,539.00	\$ 5,932.00	\$ 4,434.00
Health Prevention		\$ 1,705.00	\$ 2,711.00
COVID -19 - Tracing/Monitor grant	\$ 139,171.00	\$ 27,694.00	\$ 25,654.00
Workforce / COVID-19		\$ 12,463.00	\$ 36,173.00
ARPA / COVID-19		\$ 23,362.00	\$ 70,796.00
Communicable Disease	\$ 3,600.00	\$ 3,600.00	\$ 3,540.00
Seal A Smile Grant & Donations	\$ 3,954.87	\$ 6,427.25	\$ 6,343.00

Fees for Service

Title 18 (Medicare)	\$ 1,391.70	\$ 744.83	\$ 106.00
Title 19 (HealthCheck/PNCC)	\$ 3,387.05	\$ 12,391.96	\$ 6,837.55
Seal A Smile MA	\$ 12,962.57	\$ 12,104.80	\$ 11,520.00
Jefferson Cty Consortium	\$ 34,998.00	\$ 35,000.00	\$ 35,003.00
Environmental Health Fees/Interest	\$ 49,669.00	\$ 40,682.57	\$ 37,664.92
Dept of Ag	\$ 288,588.00	\$ 304,277.00	\$ 311,145.00
Agent Program / DSPS/Body Art	\$ 1,218.00	\$ 1,401.00	\$ 1,826.00
Transient Well Water Program	\$ 55,181.00	\$ 55,833.75	\$ 58,491.00
Emergency Preparedness Consortium	\$ 112,692.00		\$ -
General Health Revenue Tax & non-tax	\$ 4,950.26	\$ 6,375.16	\$ 11,312.04
Total Revenue	\$ 792,794.45	\$ 682,862.32	\$ 699,920.41

Expenses

Environmental Carry Over	\$ 7,449.25	\$ (18,235.75)	\$ (75,515.00)
Emergency Prep/Pandemic Carry Over	\$ 30,343.19	\$ (21,995.81)	\$ (147,334.00)
Seal A Smile Carry Over	\$ 5,023.80	\$ 7,544.56	\$ 3,172.00
Emergency Prep Coordinator Salary	\$ 30,991.65	\$ 33,141.31	\$ 34,799.00
Contracted Salary/SAS Hygienist & Dental Asst.	\$ 3,847.50	\$ 3,300.50	\$ 4,200.00
Personnel	\$ 858,908.53	\$ 873,733.00	\$ 857,537.00
General Supplies	\$ 123,084.11	\$ 161,188.27	\$ 341,744.00
Total Expenses	\$ 1,059,648.03	\$ 1,038,676.08	\$ 1,018,603.00
City Tax Contribution	\$ (266,853.58)	\$ (355,813.76)	\$ (318,682.59)

Public Health is Everywhere!



Above: Beth, Laci and Bri sharing important public health information at Lights and Sirens, July 2025.



Above: WDPH bid farewell to long time Public Health Nurse Susan Wollin.



Above: Holly and Abbey getting the Mental Health Room ready at the Family Assistance Center.



Above: Laci, Kim, Holly, Carol and Abbey wear blue for Child Abuse Awareness.



Above: Staff work together to unpack a large shipment of emergency preparedness supplies.



Above: Beth, Laci and Carol having important public health conversations at the Senior Health Fair.

2025-2026 POLICY AGENDA



Public health is what we as a society do collectively to assure the conditions in which all people can be healthy. These conditions go far beyond access to healthcare and individual choices. In fact, 80% of what makes people healthy occurs outside of a doctor's visit. For everyone to thrive, we must create and maintain community conditions and systems that support health like safe housing, good-paying jobs, public transportation, and well-resourced schools. Public policies that promote public health are essential for building a stronger Wisconsin, where everyone has the chance to live their healthiest lives.

POLICY PRIORITIES WE WILL LEAD



Local & Tribal Health Department Funding

Secure funding for local and tribal health departments to carry out essential and mandated public health responsibilities and services



Community Health Funding

Secure funding for community-based organizations, local and tribal health departments, and community partners to address community specific health gaps based on community health needs assessments



Public Health Workforce

Support the recruitment and retention of the public health workforce in Wisconsin



Public Health Authority

Assure public health authority for control of communicable diseases and other public health threats

POLICY PRIORITIES WE WILL SUPPORT

Item A.



Increase Access to Care & Improving Clinical Linkages

- Extension of Medicaid postpartum coverage to one year
- Expansion of Medicaid eligibility as allowed under the Affordable Care Act
- Access to comprehensive reproductive rights and healthcare
- Policies that support doulas and birth workers
- Policies that increase access to oral health care
- Reimbursement for community health worker services



Safe, Healthy, & Thriving Communities

- Equitable policies that prevent and reduce substance use
- Increased funding for the expansion of youth and adult mental health and substance use treatment programs, and support for legal diversion programming
- Allocation of a greater proportion of opioid settlement dollars to community-based prevention and harm reduction initiatives
- Evidence-based policies and programs to prevent chronic disease
- Policies that address the inequities and health harms of the criminal legal system
- Policies that reduce firearm-related harm and violence
- Evidence-based immunization practices
- Expanded civic engagement and equitable access to voting



Environmental & Climate Health

- Expanded funding for PFAS testing, mitigation, and remediation
- Policies that remove lead hazards
- Policies that improve the quality of air, water, and food safety



Economic Growth & Family Stability

- Increased access to affordable childcare
- Increased access to affordable and safe housing
- Paid family leave
- Universal school meals and reduced food insecurity
- Policies that support family caregivers
- Expanded child tax credits

Who are we?

The Wisconsin Public Health Association (WPHA) is the state's largest membership organization for public health workers and includes those working in both governmental and nongovernmental sectors. The Wisconsin Association of Local Health Departments and Boards (WALHDAB) is the professional organization representing leaders and workers in local governmental public health. Together, WPHA and WALHDAB represent more than 1,200 public health professionals across Wisconsin who are striving to create a healthier, safer, and more equitable state for all people.

