



FINANCE COMMITTEE MEETING AGENDA

TUESDAY, OCTOBER 04, 2022 AT 6:15 PM

MUNICIPAL BUILDING COUNCIL CHAMBERS – 106 JONES STREET, WATERTOWN, WI 53094

By Phone or GoToMeeting: Members of the media and the public may attend by calling:

+1 (571) 317-3122 **Access Code:** 153-925-469 or <https://www.gotomeet.me/EMcFarland>

All public participants' phones will be muted during the meeting except during the public comment period.

1. CALL TO ORDER

2. BUSINESS

- A. Review and approve hiring Timothy Roberson for an open solid waste position at Grade G Step 2 [\$21.80]
- B. Review and recommend Council approve fund name change and expand purpose
- C. Introduce 2023 Budget Proposal

3. ADJOURNMENT

Persons requiring other reasonable accommodations for any of the above meetings, may contact the office of the City Clerk at mdunneisen@CityofWatertown.org, phone 920-262-4006

A quorum of any City of Watertown Council, Committee, Board, Commission, or other body, may be present at this meeting for observing and gathering of information only

Stacy Winkelman
Interim Supt/Office Manager

Jason Heller
Interim Foreman/Equip Operator

Jane Flanigan
Admin Asst

TO: Mayor McFarland & Finance Committee
FROM: Stacy Winkelman
RE: Agenda Item
DATE: September 28, 2022


Mayor McFarland & Committee Members:

I have one item on the agenda for your review and approval. It is regarding filling the open position in the solid waste division.

This was vacated by a recent hire who decided to leave our employment. A candidate selection sheet is attached. We are asking that our candidate start at Grade G Step 2 because he does come to us with a Class A CDL. When an employee is hired without a CDL it will cost the city a minimum of \$2,800 to send that employee to a now Federally required school. The difference of Step 1 to Step 2 will cost the city approximately \$1,273.00 for the year. Not to mention the advantage to having someone come in and be able to train in our equipment on day one. With that being said, I do want to give you a heads up that our division will be bringing forth moving two other current solid waste employees who came to us with CDLs up one step to be consistent at a future Finance Committee meeting.

Please feel free to contact me if you have any questions or concerns.

Respectfully,



Stacy Winkelman
Interim Supt/Office Manager

Enclosure

Candidate Selection Form

POSITION TITLE Solid Waste Route DEPARTMENT DPW-Street/Solid Waste Division

NEW POSITION VACANCY X RECLASS # OF APPLICANTS: 11

FT X PT EXEMPT NONEXEMPT

Reason for opening:

Opening due to solid waste employee leaving the City.

Justification to fill:

Need to be at full staff for efficient pickup of weekly recycling and solid waste routes

Top three responsibilities for position:

Daily route collection of solid waste and recycling
Organize for shipment electronics dropped off at site
Organize for shipment mattresses dropped off at site

CANDIDATE NAME: Timothy Roberson

How this candidate had demonstrated skills to meet the needs of the position and requested step:

Has experience working for Waukesha County in the Parks system. Does focus on garbage and recycling within the parks. Has a CDL Class A license.

Date Available to start:	2 Weeks	Grade	G	Step	2	Hourly Rate	\$21.80
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FIRST ALTERNATE:

How this candidate had demonstrated skills to meet the needs of the position and requested step:

Date Available to start:		Grade		Step		Hourly Rate	
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SECOND ALTERNATE:

How this candidate had demonstrated skills to meet the needs of the position and requested step:

Date Available to start:		Grade		Step		Hourly Rate	
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Approved Yes No

**RESOLUTION TO
MODIFY ARPA FUND (24) TO BE CALLED
NON-RECURRING GRANTS & REVENUES**

**SPONSOR: MAYOR MC FARLAND
FROM: FINANCE COMMITTEE**

WHEREAS, The ARPA Fund (fund 24) was established in 2021 as a special revenue fund for the deposit and associated expenditures of funds from the State and Local Fiscal Recovery Funds (SLFRF of American Rescue Plan Act of 2021); and,

WHEREAS, other periodic public safety and health grants are offered and awarded to the City of Watertown with special purpose use; and,

WHEREAS, some public charges for services are collected as pass-through and have no impact on annual tax levy calculations; and,

WHEREAS, the receipt of both periodic grants and pass-through fees have an adverse impact on the annual expenditure restraint calculations imposed by WI Dept of Revenue that limits each future year’s spending because these intermittent revenues are not allowed to be netted in the calculation.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF WATERTOWN, WISCONSIN:
that the Common Council rename Fund 24 to be “Non-recurring Grants & Revenues” to be used to account for grants and pass-through revenues as of January 2023. Grant proceeds are restricted to be spent on respective grant activities, and other fund balance will be committed for the purposes of the collected fees.

	YES	NO
DAVIS		
LAMPE		
RUETTEN		
BARTZ		
LICHT		
SMITH		
SCHMID		
WETZEL		
ROMLEIN		
MAYOR MCFARLAND		
TOTAL		

ADOPTED ____October 18, 2022____

CITY CLERK

APPROVED ____October 18, 2022____

MAYOR