



COMMON COUNCIL MEETING - AMENDED AGENDA

TUESDAY, MARCH 05, 2024 AT 7:00 PM

MUNICIPAL BUILDING COUNCIL CHAMBERS – 106 JONES STREET, WATERTOWN, WI 53094

*For the public: Members of the media and the public may attend **by calling:** (571) 317-3122*

***Access Code:** 153-925-469 or <https://www.gotomeet.me/EMcFarland>*

All public participants' phones will be muted during the meeting except during the public comment period. This meeting will be streamed live on YouTube at: <https://www.youtube.com/c/WatertownTV>

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. MINUTES OF COUNCIL MEETING HELD

[A.](#) Council minutes from February 20, 2024

5. COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT

Members of the public who wish to address the Council must register their request in writing before the meeting begins. Each individual who requests to address the Council will be permitted up to three minutes for their comments.

6. REPORTS

[A.](#) BFTS Meeting Minutes from January 3, 2024

[B.](#) BFTS Meeting Minutes from February 7, 2024

[C.](#) Tourism minutes from February 8, 2024

[D.](#) Minutes of Finance Committee February 12, 2024

[E.](#) Plan Commission minutes from February 12, 2024

[F.](#) Public Works minutes from February 27, 2024

7. COMMUNICATION & RECOMMENDATIONS

A. April 2, 2024 Council Meeting will be moved to April 1, 2024 due to the Spring Election

B. Main Street (Cole Memorial) Bridge Update

C. Update on Riverside Park Bathrooms

D. Main Street Program Report

[E.](#) Watertown Library Information

8. NEW BUSINESS

[A.](#) Review and take action: Committee Appointments

9. MISCELLANEOUS BUSINESS

[A.](#) Payroll Summary - February 7, 2024 through February 20, 2024

10. RESOLUTIONS

[A.](#) Exh. 9575 - Resolution Petitioning the Secretary of Transportation for Airport Improvement Aid (Sponsor: Ald. Wetzel From: Airport Commission)

[B.](#) Exh. 9587 - Resolution authorizing the issuance and sale of \$3,120,000 General Obligation Promissory Note (Sponsor: Mayor McFarland From: Finance Committee)

- C. Exh. 9588 - Resolution Authorizing the issuance of \$14,695,000 General Obligation Promissory Notes and Sale of \$14,695,000 Note Anticipation Notes in Anticipation Thereof (Sponsor: Mayor McFarland From: Finance Committee)

11. COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT

Each individual who requests to address the Council will be permitted up to three minutes for their comments and must fill out the sign in sheet provided.

12. ADJOURNMENT

Persons requiring other reasonable accommodations of the above meeting may contact the office of the City Clerk by email mdunneisen@watertownwi.gov, or by phone 920-262-4006.

“Any invocation that may be offered before the official start of the Council meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker.”

**Common Council Minutes
Tuesday February 20, 2024**

Section 4, Item A.

Mayor McFarland called the regular meeting of the City of Watertown Common Council to order at 7:00 p.m. on Tuesday, February 20, 2024. This meeting was open for attendance in the council chambers as well as virtually.

ROLL CALL

Roll call indicated the following Alderpersons present: Ald. Davis, Lampe, Board, Bartz, Blanke, Schmid, Wetzel and Moldenhauer. Absent was Ald. Smith. City staff present were City Attorney Steven T. Chesebro, Deputy Fire Chief Rauterberg, Police Chief David Brower, Finance Director Mark Stevens, Streets Superintendent Stacy Winkelman (virtual), Parks Director Kristine Butteris, Public Works Director Andrew Beyer, and City Clerk Megan Dunneisen.

PLEDGE OF ALLEGIANCE

The Council recited the Pledge of Allegiance to the American Flag.

MINUTES OF PRECEDING MEETING

Mayor McFarland inquired if there were additions or corrections to minutes of the Common Council meeting held Tuesday, February 6, 2024. There being none, minutes were accepted as presented.

COMMENTS & SUGGESTIONS FROM CITIZENS PRESENT

No comments were received.

REPORTS

(Complete minutes are open for public inspection in the Finance Department.)

The following reports were received and filed: Licensing Board minutes from December 13, 2023, Senior Center Advisory Board minutes from December 19, 2023, Park, Recreation, and Forestry minutes from January 15, 2024, Plan Commission minutes from January 22, 2024, Finance Committee minutes from January 22, 2024, Public Safety minutes from February 7, 2024, Site Plan Review Minutes from February 12, 2024, Public Works minutes from February 13, 2024

COMMUNICATIONS & RECOMMENDATIONS

Mayor McFarland gave recognition to James Frey with the Parks Department for twenty-five years and Daun Kuehl with Department of Public Works for twenty-five years.

Watertown Fire Department Monthly Report for January 2024 was presented.

ACCOUNTS PAYABLE

(Complete listing of accounts payable is open for public inspection the Finance Department.)

Accounts Payable- January 2024 Paid Invoices were presented.

MISCELLANEOUS BUSINESS

The Payroll Summary - Jan 24, 2024 to Feb 06, 2024 and Cash and Investments - January 31, 2024 was presented.

LICENSES:

Ald. Lampe made a motion to approve the application for Temporary Class "B" and Temporary "Class B" license from Luther Prep School Booster Club at 1300 Western Ave (school gym) for the Lives Prepared Auction Gala on April 20, 2024, seconded by Ald. Bartz and carried by unanimous voice vote.

Ald. Blanke made a motion to approve the applications for Temporary "Class B" Licenses for the Whiskey and Wine Walk event hosted by Watertown Chamber of Commerce on April 27, 2024, during the hours of 1 p.m. and 4:30 p.m. Locations include Ava's Posh Boutique, 209 E. Main St., Bradow Jewelers, 217 E. Main St., Brown's Shoe Fit Co., 212 E. Main St., Central Block, 416 E. Main St., Draeger's Floral, 616 E. Main St., Literatus & Co, 401 E. Main St., White Oak Builders,

14 E. Main St., and Studio 9, 9 E. Main St., seconded by Ald. Moldenhauer and carried by unanimous voice vote.

ORDINANCES

Ord. 24-06 - Amend Section 76-6 Accounts Payable, Section 114-7 D Rules of Procedure, Rule 4 (10), and Section 114-7 I Rule 9 Accounts Payable of the City of Watertown General Ordinances (Sponsor: Mayor McFarland From: Finance Committee, 2nd reading). Ald. Davis moved for adoption of ordinance 24-06 on its 2nd reading, seconded by Ald. Blanke and carried by roll call vote: Yes-8; No-0; Abstain-0.

Ord. 24-08 - Amend Section 398-20 Concession in the parks (Sponsor Ald. Lampe From: Parks, Recreation and Forestry Commission, 2nd Reading). Ald. Lampe moved for adoption of ordinance 24-08 on its 2nd reading, seconded by Ald. Wetzel and carried by roll call vote: Yes-8; No-0; Abstain-0.

RESOLUTIONS

Resolutions below are listed in order of the agenda but may not be the order by which they were taken up at the Council meeting.

Exh. 9581 - Resolution to issue the sale of approximately \$3,120,000 General Obligation Promissory Notes (Sponsor: Mayor McFarland From: Finance Committee). Ald. Bartz moved to adopt resolution 9581, seconded by Ald. Davis and carried by roll call vote: Yes-8; No-0; Abstain-0.

Exh. 9582 - Resolution to issue the sale of approximately \$14,695,000 Note Anticipation Notes (Sponsor: Mayor McFarland From: Finance Committee). Ald. Lampe moved to adopt resolution 9582, seconded by Ald. Bartz and carried by roll call vote: Yes-7; No-1 (Moldenhauer); Abstain-0.

Exh. 9583 - Resolution to Approve Lease of Crop Land to Rosy-Lane Holsteins LLC (Sponsor: Mayor McFarland From: Finance Committee). Ald. Board moved to adopt resolution 9583, seconded by Ald. Davis and carried by unanimous voice vote.

Exh. 9584 - Resolution to update the world migratory bird day resolution from March 6, 2018 (Sponsor: Ald. Jonathan Lampe From: Park, Rec, and Forestry). Ald. Lampe moved to adopt resolution 9584, seconded by Ald. Board and carried by unanimous voice vote.

Exh. 9585 - Resolution to adopt City of Watertown Flood Control Master Plan (Sponsor: Ald. Wetzel From: Public Works Commission). Ald. Wetzel moved to adopt resolution 9585, seconded by Ald. Bartz and carried by unanimous voice vote.

Exh. 9586 - Resolution to adopt Extraordinary Fee Schedule for Special Events (Sponsor: Mayor McFarland From: Finance Committee). Ald. Davis moved to adopt resolution 9586, seconded by Ald. Moldenhauer and carried by roll call vote: Yes-8; No-0; Abstain-0.

COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT

No comments were received.

ADJOURNMENT

There being no further business to come before the Council at this time, Ald. Schmid moved to adjourn, seconded by Ald. Moldenhauer, and carried by voice vote at 7:22 p.m.

Respectfully Submitted,

Megan Dunneisen, City Clerk

DISCLAIMER: These minutes are uncorrected; any corrections will be noted in the proceedings at which these minutes are approved. Complete minutes are open for public inspection in the Clerk's Office. Video recording available at Watertown TV's YouTube page: <https://www.youtube.com/c/WatertownTV>

Bentzin Family Town Square COMMISSION

MINUTES

Wednesday, January 3, 2024

1. Call to order

The Bentzin Family Town Square Commission in person on November 1, 2023. The meeting was called to order by Konz. Members present were: Lampe, Zimmerman, Konz, Hertel, Kauffmann, Bartz. Not present: Keepman.
Also present were: Butteris, Juhl.

2. Review and approval of minutes:

Lampe made motion to approve. Zimmerman seconded. All approved.

3. Review and approval of financial reports

Konz had questions on budget money coming in for tracking purposes. Juhl mentioned financials will be reported quarterly beginning March meeting. Zimmerman made motion to approve financial report. Kauffmann seconded. So moved.

4. Citizens to be heard

No one present

5. Business

a. Review & Discuss: survey & Feedback

It was decided to go ahead with the meeting with local taverns and restaurants to get feedback for level of involvement and to go over Health Department protocols when this happens. Request to do as soon as possible on a Monday night per Lampe. Communication for this: chamber and main street to provide emails and rest done through social and press release. A second meeting will be set up with the merchants to also get their feedback on level of involvement at the square. This to happen on a Tuesday evening.

Feedback from commission survey in regards to planning for the square was full of information and Steph will review to keep in line with requests.

b. Review and Take Action: New mission statement for the Bentzin Family Town Square

Zimmerman recommended to add the wording to include a business component to the statement. "Economic Vitality". Lampe suggested adding wording "Catalyst for downtown". Lampe made a motion. Hertel seconded. All approved.

c. Review and Discuss: Food and Beverage Fees – Recommended fee for Fermented Malt Beverage vendors per event: \$250 for Non-profits; \$350 for everyone else. This will go in the fee structure. Lampe motioned, Bartz seconded. Motion carried.

d. Review and Discuss: New Proposed Ordinance 428-10

e. Review and Discuss: Remembering Our Fallen Program: It was decided "no" at this time due to cost, bridge construction and the thought that this was just done in 2019 locally. Maybe look into next year and have other Vet groups possibly help with fundraising to bring it here. Check out price of Veterans Wall.

6. Event Coordinator's Report:

*Review and discuss report.

7. Adjournment – Next meeting date February 7, 2024

Hertel motioned, Lampe seconded. All approved.

TOWN SQUARE PROGRAMMING COMMISSION AGENDA

WEDNESDAY, FEBRUARY 07, 2024 AT 4:15 PM

WATERTOWN CHAMBER OF COMMERCE - 519 E. MAIN STREET WATERTOWN, WI 53094

Virtual Meeting Info: <https://meet.goto.com/WatertownParkRec>

1. Call to order

Who was in attendance – Zimmerman, Bartz, Kauffmann, Hertel, Lampe, Juhl, Butteris (virtual)

Not in attendance – Keepman and Konz

2. Review and approval of minutes

- A. BFTS minutes from January 3, 2024
Bartz approved, Lampe seconded

3. Citizens to be heard

No one present

4. Business

- A. Update on Ordinances sent to Council
398-20 approving a fee structure over a percentage
428-10 sale of fermented beverages to be sold by city employees/officers per WI state law. This passed at PRF Commission & Attorney but not at council.
428-8(g) This just updates the existing wording to remove the logo from cups and wristbands. This was approved by chief of police and will be going to PSW Committee prior to council.
- B. Review and Discuss: Feedback from February 5th Tavern & Restaurant meeting
25 in attendance; was a very positive meeting with lots of ideas. We were able to get them up to speed on the laws that prohibit the local taverns from serving fermented malt beverages at the square and discussed other ways they can get involved. The Health Department was also there to educate the restaurants on how they can serve in a mobile fashion.
- C. Review and Discuss: seasonal employees at BFTS
Since ord 428-10 did not pass this is a mute topic
- D. Discuss: Concert Costs and Sponsors
Went over the costs of the concerts and the need for sponsorships
- E. Discuss: Water Savings Options - Kristine
Had meeting with Pete and Maureen about cost savings options at the water feature. Looking into using a smaller valve and also bypassing sanitary and going straight to river. Sounds like based on past chlorine levels are ok to do this but will need to work more with the DNR to clarify. The mayor has some questions and we will be talking with the DNR in regards to permits and swale areas.
- F. Discuss: WHS Painting Splash Pad Boxes
Discussed with the art department at WHS about painting the big green boxes at the square. They are going to run a contest and will pass design by city prior to moving forward. Tourism may be able to donate the paint for the project. Art department to incur costs. Will also let WHS know that Fondulac uses wraps instead of paint.
- G. Discuss: ordinance 410.56(a) for smoking in prohibited places
The Health Department would like our input on smoking in parks. They would like to prohibit in playgrounds, and only be able to smoke in parking lots. Commission said this will be hard to enforce. Would there be signage? Bartz mentioned having a map for areas it is allowed but overall the commission was not in favor due to the lack of enforcement. Would Riverfest be affected? Are other areas being looked at? Kauffmann – the enforcement is interesting. Off of sidewalks for parades. Outdoor concerts are so popular because of smoking outside. Enforcement doesn't make sense. Hertel – tabled – Lampe seconded. All approved.

5. Event Coordinator's report

- A. Review and Discuss: Event Coordinators Report
Sip and Paint - need to find way to "Sip"
Stick to local vendors for birthday bash. 11- 7 timeframe.
Thursday night market – Clausen Quality Chocolates will be our \$300 sponsorship.
Summary of concert series - \$9000 over budget. RDA is giving \$3000 but we could come back to ask for more for birthday bash if we do not find a sponsor. Also have a grant request
St. Patrick's day – hiding things in the square, the library will be doing a scavenger hunt. Rainbow for selfie station.
Talking about COI and when to make road closure decision for next meeting.
Keepman will be resigning due to not being able to make the meetings.
Zimmerman – schedule of events is amazing – this is awesome. I hope we can remember this is all new. You have all been positive.

6. Adjournment:

Zimmerman motioned, Lampe seconded

The following Tourism Commission members were present via Zoom Meeting or in person at Watertown City Hall: Aaron David, Kristine Butteris, Cheryl Mitchell, Conrad Talaga, and Peter Wright
Also, present; Chamber of Commerce Executive Director Bonnie Hertel, City Council Member Steven Board, Tourism Manager Robin Kaufmann, and Programming Event Coordinator Stephanie Juhl

1. The meeting was called to order by Aaron David at 8:02 am.
2. Review & Approve January minutes. Motion to approve the minutes was made by Peter Wright and Conrad Talaga with the following changes: Under Old Business>Marketing Plan, change 2023 visitor guides to 2024 visitor guides. Under Marketing plan>Hotel stay updates, change comparable years to 2022. The Commission voted to approve the minutes.
3. Old Business:
 - a. Approve Financial Report: Motion to approve the January financials was made by Kristine Butteris and seconded by Conrad Talaga. The Commission moved to approve the financials.
 - b. Marketing Plan – review and act on marketing plan.
 1. More ads were sold than expected and the guide will be 20 pages. The guide is ready to be proofed and printing and distribution will be done in March.
The cost of the Dodge County guide will be the same as last year. Solicitations are not out to advertisers yet.
 2. Ad opportunities – Nothing new to present
 3. Video production – The video is released on social media and on the Watertown Tourism home page. Towne Cinema is showing the video before the movies.
 - c. Review and act on Mural Restoration projects: Due to ongoing repairs to the bridge, the Willkommen mural will not be repaired in 2024.
 - d. Discuss and act on Watertown Riverfest objectives – 13 acts have been approved and negotiations are underway.
 - e. Discuss Hotel stay updates – Final December occupancy was Nationally 52.6%, Wisconsin \$40.3%, Wisconsin South 36.9%, and local market 31.6%. Not final but estimated January occupancy nationally is 54%, Local Market approximately 35% despite favorable weather. Forecast for March and April is expected to be lower occupancy than 2023. Forecast for May – October weekends is forecasted to be higher than 2023. Overnight stays from the RNC in July have not impacted the local market currently.
4. New Business
 - a. Discuss and act on Bentzin Family Town Square grant request. The town square will be busy next year with events nearly every weekend from June through October and more events are being added to weekdays. Events include concerts, movie nights, art events, private bookings, YMCA and Senior Center classes, food trucks, artisan markets and more. Overnight stays projections are uncertain at this time. As 2024 is the first full year with events, funding the square is vital to growing the quality and reach of the events.
A motion to approve \$5000 in funds for the Bentzin Family Town Square's Summer Concert Series was made by Cheryl Mitchell and seconded by Conrad Talaga. Kristine Butteris abstained.
 - b. Review Manager's report of previous month's tasks: Attached

c. Commission members' report.

1. Discuss upcoming and past events: January 26 dance competition. January 25-27 had 260 visitors to Maranatha, and some resulted in overnight stays. Candlelight hike February 10. Luther Prep basketball tournament March 8. Leader to Leader conference at Maranatha March 7-8.

Adjournment – Motion to adjourn the meeting at 8:58 am was made by Conrad Talaga and seconded by Peter Wright.

Agenda items:

A reminder from Robin to have all requests for additions to the next meeting's agenda to her by Tuesday, the week before the meeting.

The next meeting will be at 8:00 am March 14, 2024, via Zoom or you may attend in person at Watertown City Hall

NOTE: These minutes are uncorrected, and any corrections made thereto will be noted in the proceedings at which these minutes are approved.

Submitted by,

Cheryl Mitchell, Secretary

Manager's Report – January

Social Media Report

Facebook: 67 new followers (Post reach 84,912)

Visitwatertownwi.com: 1168 Users - 5168 views

Instagram: 1103 followers

- Regularly posted to social media (Watertown, Jefferson County)
- Represented Tourism at Wake up Watertown
- Prepared marketing piece for Chamber's Annual Report
- Awarded Watertown Window Wonderland participants
- Met with Mayor McFarland to provide a Tourism update
- Updated event dates on visitwatertownwi.com
- Attended Bentzin Family Town Square Committee meeting
- Attended AI lunch and learn
- Continued planning Watertown Riverfest 2024
- Provided content for Watertown Tourism 2024 Guide
- Attended Dodge County JEM Grant workshop
 - Visited businesses/events to take photos for future promos:
 - Rampage
 - Kiss My Axe
 - The 3D Print Store
 - Watertown Player's Theatre



FINANCE COMMITTEE MEETING MINUTES

TUESDAY, FEBRUARY 12, 2024, AT 5:30 PM

MUNICIPAL BUILDING COUNCIL CHAMBERS – 106 JONES STREET, WATERTOWN, WI 53094

Members present: Mayor McFarland, Alderpersons Bartz, Davis, and Lampe

Others present: Finance Director Stevens, Attorney Chesebro, Police Chief Brower, Public Works Director Beyer, Deputy Chief Rauterberg, Brad Viegut (Baird Investments)

1. Call to order. Mayor McFarland called the meeting to order at 5:33 p.m.
2. Ald. Bartz, seconded by Ald. Davis, motioned to approve the **minutes from the January 22 meeting**. Unanimously approved.
3. Mr. Viegut (Baird) was present to provide a summary of the two financing requests: **\$3,120,000 General Obligation Promissory Notes** for 2024 capital projects and **\$14,695,000 Note Anticipation Notes** for the fire station construction along with capitalized interest during construction period. The combined debt service, including assumptions of future borrowing of \$3.5 million annually, is scheduled to be maintained at a \$5.72 million amount from 2027 through 2044.

Ald. Lampe motioned, seconded by Ald. Bartz, to recommend to Council the approval of the sale of approximately \$3,120,000 General Obligation Promissory Notes. Unanimously approved. Ald. Davis motioned, supported by Ald. Lampe, to recommend to Council the approval of the sale of approximately \$14,695,000 Note Anticipation Notes. Unanimously approved.
4. Public Works Director Beyer updated the Finance Committee on the **building stabilization work at 2 E. Main St.** Change orders 1 & 2 total \$102,058, bringing the revised total to \$1,884,583. Change order 3 pertains to the Phase II scope of work at 104 W. Main St. This totals \$130,500, which increases the **total of the project to \$2,015,083**, greater than the \$2 million funded by WI. Ald. Lampe motioned, seconded by Ald. Davis, to approve the additional \$15,083 to be funded from the Bridge Repairs Reserve Account. Unanimously approved.
5. Wisconsin Act 19 (2023) established a **new grant program** which offers funding to non-state organizations for construction projects that benefit the broader public. The new **fire department training tower satisfies the type of project**. The grant submission deadline passed, so approval is being requested after submission has taken place. There's a 50/50 cost sharing; Watertown's portion would come from the project funding. Ald. Davis motioned, supported by Ald. Bartz, to approve the submission. Unanimously approved.
6. The police department is recommending the **promotion of Johnathan Caucutt** from Detective Sergeant to Captain. This is a change in grade from M to P. A motion was made by Ald. Davis, supported by Ald. Bartz, to approve this promotion and associated pay. Unanimously approved.
7. Mr. Stevens presented a request to **write off uncollectible delinquent personal property taxes** from the general ledger (collection efforts will continue). Ald. Bartz motioned, seconded by Ald. Lampe, to accept the list. Unanimously approved.
8. The Finance Committee had provided suggested modifications to the **Extraordinary Fee Schedule for Special Events** in a prior meeting. The alterations were incorporated, and a revision was presented. Ald. Lampe made the motion, supported by Ald. Bartz, to recommend the adoption of the fee schedule to Council. Unanimously approved.

9. Ald. Lampe, seconded by Ald. Bartz, motioned to convene into **closed session** per Wis. Stat. Sec. 19.85(1)(c) to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (**AH and GD**). Moved by Ald. Davis, seconded by Ald. Bartz. Unanimously approved via roll call vote.
10. The meeting reconvened to open session.
11. Chief Brower recommended that **Amber Haumschild** be moved to the position of Investigations Specialist at G/S G5, the same grade/step as she is currently paid for the Community Service Officer position. There were 25 applicants for this opening. The motion made by Ald. Bartz, seconded by Ald. Lampe, was approved unanimously.
12. Adjournment. Ald. Davis moved to adjourn at 6:10 p.m., seconded by Ald. Lampe, and carried by unanimous voice vote.

Respectfully submitted,

Mark Stevens, Finance Director

Note: These minutes are uncorrected, and any corrections made thereto will be noted in the proceedings at which these minutes are approved.

**PLAN COMMISSION
MINUTES
February 12, 2024**

Section 6, Item E.

The Plan Commission met on the above date in the Council Chambers.

The following members were present: Mayor McFarland, Alderman Blanke, Beyer, Krueger (virtual), Lampe (4:38pm), Zirbes.

Also in attendance: Mason Becker, Mark Zvitkovits of SEH, Michael Simmons, Teresa Simmons, Tim Strobel of Rosy Lane Holsteins, Chuck Enlish, Ron Anderson, Ruth Mack of Loeb & Co., Bruce Loeb of Loeb & Co., John Smith, Jeff Brown of Terra Focus

1. Call to order (4:34pm)

2. Approval of Minutes

A. Site Plan Review minutes January 22, 2024

B. Plan Commission minutes January 22, 2024

Motion to approve Site Plan minutes and Plan Commission minutes was made by Blanke and seconded by Beyer, passed on unanimous voice vote.

3. Business

A. Conduct public hearing: 1110 S. Tenth Street and 1111 S. Tenth Street – Conditional Use Permit (CUP) request to adjust the required setbacks for buildings, structures, and outdoor storage areas for Junkyard of Salvage Yard Facilities per Section 550-53D(1)(b)

No comments from the public.

B. Review and take action: 1110 S. Tenth Street and 1111 S. Tenth Street – Conditional Use Permit (CUP) request to adjust the required setbacks for buildings, structures, and outdoor storage areas for Junkyard of Salvage Yard Facilities per Section 550-53D(1)(b)

Brian Zirbes presented the request to adjust the setback with the applicant asking to reduce the setback from 100' to the existing perimeter of the property. The surrounding properties are mainly parking lots and open space. A citizen brought up the concern that there would be difficulties at the end of the school day when there are additional cars parked in the area for Webster School pick up.

Motion was made to approve with the conditions that the hours of operation be limited to 7am-7pm M-F and 8am-1pm on Saturday and that the truck route of 12th Street be observed by the business by Blanke and seconded by Beyer, passed on a unanimous voice vote.

C. Conduct public hearing: 621 Bernard Street – Conditional Use Permit (CUP) request for an exception to exterior construction material standards per section 550-121F

No comments from the public.

D. Review and take action: 621 Bernard Street – Conditional Use Permit (CUP) request for an exception to exterior construction material standards per section 550-121F

Brian Zirbes presented the request for 621 Bernard Street for an exception to exterior construction materials for the training tower and storage shed for the new fire station. The material in question is the corrugated metal that will be used.

Motion was made by Blanke and seconded by Lampe to approve the request for a CUP without conditions, passed 4-0 with Mayor McFarland abstaining.

E. Review and take action: N8369 County Road X – Extraterritorial Certified Survey Map (CSM)

Brian Zirbes presented the request for a CSM for N8369 County Road X. The current right of way is 33' and needs to be expanded to 60' from center. The property is in the Airport Protection Zone and the house and septic would be in the expanded right of way required.

Motion was made by Beyer and seconded by Lampe to approve the CSM with the expanded from center for the length of the property with the exception of the existing house, passed on voice vote.

Section 6, Item E.

F. Presentation with possible action: Clear Path Energy Proposal at the capped landfill site

Jeff Brown of Clear Path Energy presented a proposal to develop the capped landfill site as a solar farm. Some highlights from the presentation include \$625,000 in revenue over the 25-year lease of the property, returning the landfill site to taxable status, power generation of 4.5-5 megawatts of power, a 10% discount to electrical market prices for Watertown customers. If the site is developed into a solar farm, the developer would assist the city in moving the dog park to a new location. The landfill cap will not be punctured and monitoring stations will remain accessible. The commission is interested in further pursuing this proposal. (Note: Mayor McFarland had to leave for PFC at 5:13pm)

All materials discussed at this meeting can be found at:

<https://cms4files.revize.com/watertownwi/February%2012,%202024%20Plan%20Commission%20Meeting%20Packet.pdf>

4. Adjournment

Motion to adjourn was made by Lampe and seconded by Beyer and passed on a unanimous voice vote. (5:13pm)

Respectfully Submitted,

Alderman Brad Blanke

PUBLIC WORKS COMMISSION MEETING AGENDA
TUESDAY, FEBRUARY 27, 2024

Section 6, Item F.

Commission members present: Ald. Bartz, Board, Smith, Wetzel, Comm’r Thompson
City employees present:
Andrew Beyer Public Works Director/City Engineer
Maureen McBroom Stormwater Project Manager
Ritchie Piltz Engineering Project Manager

1. CALL TO ORDER at 5:33 p.m.

2. COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT

3. REVIEW AND APPROVE MINUTES

A. Public Works minutes from February 13, 2024
Motion to approve Ald Board
2nd Comm’r Thompson
Carried by unanimous voice vote.

4. BUSINESS

A. Review and take possible action: Award Contract #1-24 Pavement Marking Project Base Bids A, B & C, and Alternate Bid E to Century Fence for \$64,250.65
The Engineering Division publicly opened bids for the 2024 Pavement Marking contract on February 16, 2024. One bid was received. The Engineering Department is recommending awarding the following Base Bids and Alternate Bid to Century Fence Co.:
Base Bid A: Pavement Marking Removal Prior to Seal Coating: \$12,439.25
Base Bid B: Pavement Marking Seal Coat Streets: \$25,482.40
Base Bid C: Pavement Marking Reconstruction Streets: \$5,317.00
Alternate Bid E: Pavement Marking Crosswalks at 731 & 831 W. Main Street: \$3,600.00
Total cost to perform the proposed work is \$46,838.65 from funding account #05-58-11-69, Annual Streets Reserve and funding account #05-58-11-92, Seal Coat Reserve.
Comm’r Thompson asked if “Alternate Bid E” should be “Base Bid E.” Beyer stated that that is correct.
Exact location and scope of work can be seen in the Public Works Agenda February 27, 2024.
Motion to approve Ald Board
2nd Comm’r Thompson
Carried by unanimous voice vote.

B. Review and take possible action: Award Contract #2-24 Rout & Crack Sealing Project Base Bids A, B, C & D to Denler, Inc for \$72,481.80
The Engineering Division publicly opened bids for the 2024 Rout and Crack Sealing contract onFebruary 16, 2024. Three bids were received. The Engineering Division is recommending awarding the following Base Bids to Denler, Inc.:
Base Bid A: Rout and Crack Fill Prior to Seal Coating: \$31,479.50
Base Bid B: Rout and Crack Fill Only Milford Street-Pearl St. to Grey Fox Run (N): \$18,805.70
Base Bid C: Rout and Crack Fill Only Milford Street-Grey Fox Run (N) to Commerce Dr.: \$17,363.90
Base Bid D: Rout and Crack Fill Only Market Street-S. First St. to S. Fourth St.: \$4,832.70

Total cost to perform the proposed work is \$72,481.80 from funding account #05-58-11-92, Seal Coat Reserve.

Exact location and scope of work can be seen in the Public Works Agenda February 27, 2024.

Motion to approve Comm’r Thompson

2nd Ald Bartz

Carried by unanimous voice vote.

C. Review and take possible action: Award Contract #3-24 Seal Coating Project Alternate Bid A to Scott Construction Inc. for \$71,240.00

The Engineering Division publicly opened bids for the 2024 Seal Coating Project contract on February 16, 2024. Two bids were received. The Engineering Division is recommending awarding the following Alternate Bid to Scott Construction, Inc.:

Alternate Bid A: Seal Coating Streets – Light Weight Black Boiler Slag: \$71,240.00

Total cost to perform the proposed work is \$71,240.00 from funding account #05-58-11-92, Seal Coat Reserve.

Piltz corrected the total cost to \$71,240,40.

Exact location and scope of work can be seen in the Public Works Agenda February 27, 2024.

Motion to approve Ald Bartz

2nd Ald Board

Carried by unanimous voice vote.

D. Review and take possible action: Award Contract #4-24 Annual Street & Utility Reconstruction Project Base Bids A, B, C, D, E, F & G, and Alternate Bid H to Forest Landscaping & Construction, Inc. for \$1,773,773.77

The Engineering Division publicly opened bids for the 2024 Annual Street and Utility Reconstruction Project Contract on February 19, 2024. Bid work included water main reconstruction, sanitary sewer spot repairs, storm sewer construction, and street & sidewalk reconstruction in the 2024 Annual Street and Utility Program area. Two bids were received. The Engineering Division is recommending awarding the following Base Bids and Alternate Bid to Forest Landscaping & Construction, Inc.:

Base Bid A: S. Eleventh St. Street Reconstruction - \$111,617.50

Base Bid A: S. Eleventh St. Storm Sewer - \$59,765.00

Base Bid B: S. Eleventh St. Water Main and Services - \$94,385.00

Base Bid C: S. Twelfth St. Street Reconstruction - \$70,401.50

Base Bid D: S. Twelfth St. Water Main and Services - \$135,855.00

Base Bid E: Oconomowoc Ave. Street reconstruction - \$393,945.00

Base Bid E: Oconomowoc Ave. Storm Sewer - \$217,172.00

Base Bid F: Oconomowoc Ave. Water Main and Services - \$599,915.00

Base Bid F: Oconomowoc Ave. Sanitary Sewer Repairs - \$22,000.00

Base Bid G: Mobilization, Bonds, & Insurance and Traffic Control - \$75,000.00

Alternate Bid H: Material Disposal (Utilizing City’s Quarry) – Deduct \$6,282.23

Total cost to perform the proposed work is \$1,773,773.77 from funding account #05-58-11-69, Annual Street Reserve; account #16-58-16-60, Storm Water Utility Capital Outlay; account #03-99-99-99, Water Utility Capital Outlay; and account #02-97-30-11, Wastewater Utility Sewer Rehabilitation. Work being awarded is within approved 2024 budgets.

Exact location and scope of work can be seen in the Public Works Agenda February 27, 2024.

Motion to approve Ald Board

2nd Ald Wetzel

Carried by unanimous voice vote.

E. Review and take possible action: Award 2024 Storm Sewer Cleaning & Televising Project Contract #5-24 to New Restoration and Recovery Services, LLC dba Aqualis Stormwater Management for \$193,638.80

The Engineering Division publicly opened bids for the 2024 Storm Sewer Cleaning & Televising Project contract on February 16, 2024. Three bids were received. The Engineering Division is recommending the following contract to New Restoration and Recovery Services, LLC dba Aqualis:

Combined Base Bid & Alternate Bid Totals: \$193,638.80

Total cost to perform the proposed work is \$193,638.80 from funding account Stormwater Utility MS4 Maintenance #16-58-16-43. Work being awarded is within budget.

Exact location and scope of work can be seen in the Public Works Agenda February 27, 2024.

Motion to approve Comm'r Thompson

2nd Ald Bartz

Carried by unanimous voice vote.

F. Review and take possible action: Award Contract #6-24 2024 Bituminous Surfacing Project Base Bid A, and Alternate Bids B & E to Payne & Dolan, Inc. for \$527,765.25

The Engineering Division publicly opened bids for the 2024 Bituminous Surfacing Project Contract on February 16, 2024. Bid work included bituminous surfacing on reconstruction streets, miscellaneous asphalt patching, and overlay of the Parks Shop lot. Two bids were received. The Engineering Division is recommending awarding the following Base Bid and Alternate Bids to Payne & Dolan, Inc.:

Base Bid A: Reconstruction Streets - \$326,719.00

Alternate Bid B: Miscellaneous Asphalt Patching - \$151,050.00

Alternate Bid E: Parks Shop Lot – \$49,996.25

Total cost to perform the proposed work is \$527,765.25 from funding account #05-58-11-69, Annual Street Reserve; account #16-58-16-60, Storm Water Utility Capital Outlay; account #03-99-99-99, Water Utility Capital Outlay; and account #02-97-30-11, Wastewater Utility Sewer Rehabilitation. Work being awarded is within approved 2024 budgets.

Thompson asked for the reason Riverside North parking lots were not accepted.

Beyer answered that the Commission last year voted to close the foot bridge that leads to that parking area. Engineering looked into how to get people from Hill Ct. to that parking area and found that the parking area near Hill Ct. has failed and there is a grass strip with a number of large boulders that connect the two lots. They are looking to upgrade the failed lot and patch between the two lots to provide access. There is a program going out from WISDOT in concert with the counties to maintain culverts. This will be brought before this commission once the issue is studied further.

Exact location and scope of work can be seen in the Public Works Agenda February 27, 2024.

Motion to approve Ald Bartz

2nd Ald Board

Carried by unanimous voice vote.

G. Review and take possible action: Award Contract #9-24 LRIP 2023/2024 Bituminous Surfacing Project - 2024 Boomer Street Base Bids A & B to Wolf Paving Co., Inc. for \$443,298.60

The Engineering Division publicly opened bids for the LRIP 2023/2024 Bituminous Surfacing Project-2024 Boomer Street Project Contract on February 16, 2024. Bid work included mill and overlay Boomer Street from Utah Street to River Drive and pulverizing and bituminous surfacing of Boomer Street from River Drive to S. Ninth Street. Two bids were received. The Engineering Division is recommending awarding the following Base Bids to Wolf Paving Co., Inc.:

Base Bid A: Mill and Overlay - \$105,248.00

Base Bid B: Pulverize and Repave - \$338,050.60

Total cost to perform the proposed work is \$443,298.60 from funding account #05-58-11-69, Annual Street Reserve. Work being awarded is within approved 2024 budgets.

The City received an LRIP (Local Roads Improvement Program) grant for \$63,000.

Exact location and scope of work can be seen in the Public Works Agenda February 27, 2024.

Motion to approve Ald Board

2nd Comm'r Thompson

Carried by unanimous voice vote.

H. Review and take possible action: Award Contract #12-24 Senior Center Retaining Wall Project Base Bid A to Property Solutions Contracting LLC for \$42,000.00
The Engineering Division publicly opened bids for the Senior Center Retaining Wall Project on February 20, 2024. Four bids were received. The Parks, Recreation, & Forestry Department and Engineering Division recommend awarding Base Bid A to Property Solutions Contracting, LLC., Inc. of Mequon, WI in the amount of \$42,000.00.
Base Bid A, Senior Center Retaining Wall: \$42,000.00
Contract Total: \$42,000.00 Work proposed for award is within the approved 2024 budget. Project funding to come from Senior/Community Center Capital Account 05-55-24-70.
Exact location and scope of work can be seen in the Public Works Agenda February 27, 2024.
Motion to approve Comm’r Thompson
2nd Ald Bartz
Carried by unanimous voice vote.

I. Review and take possible action: Award Contract #13-24 Yard Waste Sand Filter Project Base Bid A and Alternate Bid B to CJP Excavating LLC for \$299,281.31
The Engineering Division publicly opened bids for the Yard Waste Site Sand Filter Project contract on February 20, 2024. Four bids were received. The Engineering Division is recommending awarding the following contract to CJP Excavating, LLC:
Base Bid A: Yard Waste Sand Filter - \$343,441.23
Alternate Bid B: Geosynthetic Liner (replaces Base Bid Items 13A & 14A) - \$56,605.00
Total cost to perform the proposed work is \$299,281.31 from funding account Stormwater Utility Capital Outlay #16-58-16-60. Work being awarded is within budget.
The DNR has awarded the City a grant for up to 41% or \$150,000. This work will get the City closer to TMDL requirements.
Exact location and scope of work can be seen in the Public Works Agenda February 27, 2024.
Motion to approve Ald Bartz
2nd Ald Board
Carried by unanimous voice vote.

5. ADJOURNMENT
Motion to approve Ald. Bartz
2nd Comm’r Thompson
Carried by unanimous voice vote
Meeting adjourned at 6:10 p.m.

Respectfully submitted,
Bob Wetzel
Public Works Commission Chair

Note: These minutes are uncorrected and any corrections made thereto will be noted in the proceedings at which these minutes are approved.

February 28, 2024

Hello City Council Members,

Early in February, three library team members and one library trustee attended Library Legislative Day in Madison. This is a yearly event sponsored by the Wisconsin Library Association and provides librarians, trustees, and support staff an opportunity to talk with elected officials about library services provided to Wisconsin citizens. Our team met with Senator Jagler's office aid, Representative Penterman's office aid and Representative Dittrich. Library representatives from libraries Jefferson and Dodge counties were given an opportunity to provide detailed examples and patron testimonials about the importance of local libraries to their communities.




I've also included:

- An informational sheet created by the Adult Services Librarian, Jamie Hernandez, to share with aids and officials.
- Information documents prepared and researched by WLA, which was provided to all in attendance. The 3 documents(double sided) outline the benefits of Wisconsin Libraries, information on book challenges and using the library with a child. Please contact me if you have any questions about this information. My email is pcheckai@watertownpubliclibrary.org

Kind regards,

Peg Checkai
Library Director
Watertown Public Library

CONTACT US

-  920-262-4090
-  askrefwt@watertownpubliclibrary.org
-  www.watertownpubliclibrary.org
-  100 S. Water St. Watertown, WI 53094

Watertown Family Connections

serves families with children ages 0-5 and has their offices inside the library.

The integration of a family resource center within a library can help to break down barriers and reduce stigma associated with seeking help, making it more accessible and encouraging for families to seek support.

-Stephanie Curtis, WFC
Executive Director

INVEST

IN

YOUR

COMMUNITY



WATERTOWN PUBLIC
LIBRARY

SUPPORT PUBLIC LIBRARIES



WATERTOWN PUBLIC
LIBRARY

DID YOU KNOW?



Gen Z and millennials use libraries at higher rates than older generations.



Survey respondents read physical books twice as frequently than other formats



More than 43% who identify as non-readers have been to their library in the past 12 months.



bit.ly/GenZ-MillReport

WHAT

WATERTOWN

THINKS



"The book selection is well rounded. Great asset to Watertown!"

"The building, staff and services are the standard for what public libraries should be."



"The access to private meeting rooms is a major plus."

HOW YOU CAN HELP



WATERTOWN PUBLIC
LIBRARY

Use your local library.

The collection, programs, digital resources and spaces!



Talk about your local library.

Make sure your constituents know what we have to offer!



Vote in the interest of your local library.

Sufficient funding and support is needed for us to do our jobs well!

2023

STATISTICS



1,312

Meeting Room reservations



7,266

Computer log ins



11,729

Online newspaper views



82+

School outreach visits



99

Teen program

TO: MEMBERS OF THE COMMON COUNCIL

I would appreciate your consideration of the following appointments:

Historic Preservation and Downtown Design Committee

Melissa Lampe - serving first three-year term ending March 2027

Thank you for your consideration.

Sincerely,



Emily McFarland
Mayor

PAYROLL SUMMARIES

For the Period of: 2/7/2024 2/20/2024

Section 9, Item A.

Department	Employees FT PT	Regular Hours	Overtime Hours	Overtime Costs this Pay Period	Y-T-D Overtime Costs	Overtime Budget	Total Payroll
Police	51 2	4,086.00	171.00	8,739.85	30,664.59	114,000.00	147,832.52
Fire	29 2	3,153.00	96.75	3,622.43	13,935.99	150,000.00	81,451.69
Municipal Court	1 1	100.00	-	-	-	-	3,102.48
Mayor	1 -	80.00	-	-	-	-	3,425.85
Bldg. Inspection	3 3	275.50	-	-	-	1,000.00	9,385.01
Attorney	2 1	220.00	-	-	-	-	7,682.20
Finance	5 -	400.00	-	-	650.97	1,500.00	13,161.61
Watertown TV	2 3	185.50	-	-	-	-	4,633.16
Administration	3 1	280.00	-	-	-	-	9,381.20
Engineering	4 1	391.00	-	-	-	-	9,250.48
Health	8 2	706.25	-	-	-	10,500.00	23,807.95
Library	8 13	1,132.75	-	-	35.86	-	25,666.33
Municipal Building	1 -	80.00	-	-	196.40	1,000.00	1,859.20
Solid Waste	7 -	560.00	-	-	607.32	3,000.00	13,522.40
Street	23 1	1,920.00	27.00	-	7,705.69	39,200.00	58,522.41
Park	8 -	640.00	5.50	201.14	1,254.76	18,000.00	16,710.75
Forestry	1 -	80.00	-	-	-	-	2,476.80
Park/Rec Admin	6 1	520.00	-	-	-	400.00	15,158.81
Recreation and Pools	- 29	215.75	-	-	-	500.00	3,245.77
Wastewater	11 -	880.00	12.00	543.74	3,191.25	18,000.00	25,885.74
Water Dept.	11 -	880.00	8.75	334.66	1,502.70	23,500.00	27,975.46
Crossing Guards	- 10	126.00	-	-	-	-	1,417.50
Police Auxiliary	- 10	25.50	-	-	-	-	406.51
Alderspersons (2nd PR)	- 9	9.00	-	-	-	-	4,666.68
TOTALS	185 FT 89 PT	16,946.25	321.00	13,441.82	59,745.53	380,600.00	510,628.51

**RESOLUTION PETITIONING
THE SECRETARY OF TRANSPORTATION
FOR AIRPORT IMPROVEMENT AID
BY**

**Watertown City Council
Jefferson County, Wisconsin**

WHEREAS, the City of Watertown, Jefferson County, Wisconsin hereinafter referred to as the sponsor, being a municipal body corporate of the State of Wisconsin, is authorized by Wis. Stat. §114.11, to acquire, establish, construct, own, control, lease, equip, improve, maintain, and operate an airport; and,

WHEREAS, the sponsor desires to develop or improve the Watertown Municipal Airport, Jefferson County, Wisconsin; and,

PETITION FOR AIRPORT PROJECT

WHEREAS, the foregoing proposal for airport improvements has been referred to the city plan commission for its consideration and report prior to council action as required by Wis. Stat. §62.23(5); and,

WHEREAS, airport users have been consulted in formulation of the improvements included in this resolution; and,

WHEREAS, a public hearing was held prior to the adoption of this petition in accordance with Wis. Stat. §114.33(2) as amended, and a transcript of the hearing is transmitted with this petition.

THEREFORE, BE IT RESOLVED, by the sponsor that a petition for federal and (or) state aid in the following form is hereby approved.

The petitioner, desiring to sponsor an airport development project with federal and state aid or state aid only, in accordance with the applicable state and federal laws, respectfully represents and states:

1. That the airport, which it is desired to develop, should generally conform to the requirements for a General Aviation type airport as defined by the Federal Aviation Administration.
2. The character, extent, and kind of improvements desired under the project are as follows: Reconstruct Runway 05/23 with all new airfield lighting, reconstruct parallel taxiway including lighting & runup pad including land acquisition for approaches; Reconstruct/replace Navigational Aids; Reconstruct/rehabilitate & expand apron; Install new AWOS equipment; Build new T-hangars; Remodel or Build a new terminal building; Reconstruct/rehabilitate 11/29 with all new airfield lights, reconstruct & extend parallel taxiway to the full length of the runway including taxiway lighting; Build two new taxiways off taxiway C for hangar expansion; Replace electrical equipment in electric vault; Install perimeter deer fence; Purchase snow removal equipment; Airfield Pavement Maintenance; clear and maintain runway approaches as stated in Wis. Admin. Code Trans §55, and any necessary related work.
3. That the airport project, which your petitioner desires to sponsor, is necessary for the following reasons: to meet the existing and future needs of the airport.

WHEREAS, it is recognized that the improvements petitioned for as listed will be funded individually or collectively as funds are available, with specific project costs to be approved as work is authorized, the proportionate cost of the airport development projects described above which are to be paid by the sponsor to the Secretary of the Wisconsin Department of Transportation (hereinafter referred to as the Secretary) to be held in trust for the purposes of the project; any unneeded and unspent balance after the project is completed is to be returned to the sponsor by the Secretary; the sponsor will make available any additional monies that may be found necessary, upon request of the Secretary, to complete the project as described above;

the Secretary shall have the right to suspend or discontinue the project at any time additional monies are found to be necessary by the Secretary, and the sponsor does not provide the same; in the event the sponsor unilaterally terminates the project, all reasonable federal and state expenditures related to the project shall be paid by the sponsor; and,

WHEREAS, the sponsor is required by Wis. Stat. §114.32(5) to designate the Secretary as its agent to accept, receive, receipt for and disburse any funds granted by the United States under the Federal Airport and Airway Improvement Act, and is authorized by law to designate the Secretary as its agent for other purposes.

DESIGNATION OF SECRETARY OF TRANSPORTATION AS SPONSOR'S AGENT

THEREFORE, BE IT RESOLVED, by the sponsor that the Secretary is hereby designated as its agent and is requested to agree to act as such, in matters relating to the airport development project described above, and is hereby authorized as its agent to make all arrangements for the development and final acceptance of the completed project whether by contract, agreement, force account or otherwise; and particularly, to accept, receive, receipt for and disburse federal monies or other monies, either public or private, for the acquisition, construction, improvement, maintenance and operation of the airport; and, to acquire property or interests in property by purchase, gift, lease, or eminent domain under Wis. Stat. §32 .02; and, to supervise the work of any engineer, appraiser, negotiator, contractor or other person employed by the Secretary; and, to execute any assurances or other documents required or requested by any agency of the federal government and to comply with all federal and state laws, rules, and regulations relating to airport development projects.

FURTHER, the sponsor requests that the Secretary provide, per Wis. Stat. §114.33(8)(a), that the sponsor may acquire certain parts of the required land or interests in land that the Secretary shall find necessary to complete the aforesaid project.

AIRPORT OWNER ASSURANCES

AND BE IT FURTHER RESOLVED that the sponsor agrees to maintain and operate the airport in accordance with certain conditions established in Wis. Admin. Code Trans §55, or in accordance with sponsor assurances enumerated in a federal grant agreement.

AND BE IT FURTHER RESOLVED THAT Emily McFarland, Mayor and Mark Stevens, Finance Director/Treasurer be authorized to sign and execute the agency agreement and federal block grant owner assurances authorized by this resolution.

RESOLUTION INTRODUCED BY: Alderperson. Bob Wetzel
Airport Commission

_____(TITLE)

_____(TITLE)

CERTIFICATION

I, Megan Dunneisen, Clerk of the City of Watertown, Wisconsin, do hereby certify that the foregoing is a correct copy of a resolution introduced at a Common Council meeting of the City of Watertown on January 2, 2024, adopted by a majority vote, and recorded in the minutes of said meeting.

Megan Dunneisen, Clerk

**AGENCY AGREEMENT AND
FEDERAL BLOCK GRANT OWNER ASSURANCES**

**Department of Transportation
Bureau of Aeronautics
Madison, Wisconsin**

WHEREAS, the City of Watertown, Jefferson County, Wisconsin, hereinafter referred to as the sponsor, desires to sponsor an airport development project to be constructed with federal aid and/or state aid, specifically, the Watertown Municipal Airport project to:

Reconstruct Runway 05/23 with all new airfield lighting, reconstruct parallel taxiway including lighting & runup pad including land acquisition for approaches; Reconstruct/replace Navigational Aids; Reconstruct/rehabilitate & expand apron; Install new AWOS equipment; Build new T-hangars; Remodel or Build a new terminal building; Reconstruct/rehabilitate 11/29 with all new airfield lights, reconstruct & extend parallel taxiway to the full length of the runway including taxiway lighting; Build two new taxiways off taxiway C for hangar expansion; Replace electrical equipment in electric vault; Install perimeter deer fence; Purchase snow removal equipment; Airfield Pavement Maintenance; clear and maintain runway approaches as stated in Wis. Admin. Code Trans §55; and any necessary related work.

WHEREAS, the sponsor adopted a resolution on January 2, 2024, a copy of which is attached and the prescribed terms and conditions of which are fully incorporated into this agreement, designating the Secretary as its agent and requesting the Secretary to act as such as set forth in the resolution, and agreeing to maintain and operate the airport in accordance with certain conditions; and,

AGENCY AGREEMENT

WHEREAS, upon such request, the Secretary is authorized by law to act as agent for the sponsor until financial closing of this project.

NOW THEREFORE, the sponsor and the Secretary do mutually agree that the Secretary shall act as the sponsor's agent in the matter of the airport development as provided by law and as set forth in the referenced resolution; provided, however, that the Secretary is not required to provide legal services to the sponsor.

By: SECRETARY OF TRANSPORTATION

David M. Greene, Director (Date)
Bureau of Aeronautics

FEDERAL BLOCK GRANT OWNER ASSURANCES

WHEREAS, the sponsor does agree to the conditions established in Wis. Admin. Code Trans §55, and for projects receiving federal aid, to the attached federal sponsor assurances, which are a condition of a federal grant of funds.

The federal block grant owner assurances shall remain in full force and effect throughout the useful life of the facilities developed under this project, but in any event not to exceed twenty (20) years from the date of the finding (except for land projects, which shall run in perpetuity).

Acceptance: The sponsor does hereby accept the agency agreement and the federal block grant owner assurances.

Sponsor: The City of Watertown, Jefferson County, Wisconsin.

Emily McFarland
Mayor

Mark Stevens
Finance Director/Treasurer

Date

Date

(January 2, 2024) Exhibit #9575

RESOLUTION PETITIONING THE SECRETARY OF TRANSPORTATION FOR AIRPORT IMPROVEMENT AID BY

Watertown City Council Jefferson County, Wisconsin

WHEREAS, the City of Watertown, Jefferson County, Wisconsin hereinafter referred to as the sponsor, being a municipal body corporate of the State of Wisconsin, is authorized by Wis. Stat. §114.11, to acquire, establish, construct, own, control, lease, equip, improve, maintain, and operate an airport, and

WHEREAS, the sponsor desires to develop or improve the Watertown Municipal Airport, Jefferson County, Wisconsin,

"PETITION FOR AIRPORT PROJECT"

WHEREAS, the foregoing proposal for airport improvements has been referred to the city plan commission for its consideration and report prior to council action as required by Wis. Stat. §62.23(5), and

WHEREAS, airport users have been consulted in formulation of the improvements included in this resolution, and

WHEREAS, a public hearing was held prior to the adoption of this petition in accordance with Wis. Stat. §114.33(2) as amended, and a transcript of the hearing is transmitted with this petition, and

THEREFORE, BE IT RESOLVED, by the sponsor that a petition for federal and (or) state aid in the following form is hereby approved:

The petitioner, desiring to sponsor an airport development project with federal and state aid or state aid only, in accordance with the applicable state and federal laws, respectfully represents and states:

1. That the airport, which it is desired to develop, should generally conform to the requirements for a General Aviation type airport as defined by the Federal Aviation Administration.
2. The character, extent, and kind of improvements desired under the project are as follows: Relocate Boomer Street; Reconstruct and Extend Runway 05/23; Reconstruct/Rehabilitate Runway 11/29; Replace airfield lighting including new electrical vault; Replace navigational aids including PAPIs, REILs, wind cone and rotating beacon; Extend runway safety areas; Reconstruct parallel taxiway to Runway's 5/23 & 11/29 and taxiway E; Extend parallel taxiway to runway 29; Construct run-up pads for runway 23 or extend parallel taxiway 23; Reconstruct/rehabilitate/expand apron; Purchase snow removal and mowing equipment; Install perimeter deer fence; Remove wildlife habitat; Build a new terminal building; Build a storage building to house mowing & snow removal equipment; Replace AWOS; Construct taxiways off taxiway C for hangar expansion; Land acquisition in runway approaches.; Airfield Pavement Maintenance; clear and maintain runway approaches as stated in Wis. Admin. Code Trans §55, and any necessary related work.
3. That the airport project, which your petitioner desires to sponsor, is necessary for the following reasons: to meet the existing and future needs of the airport.

WHEREAS, it is recognized that the improvements petitioned for as listed will be funded individually or collectively as funds are available, with specific project costs to be approved as work is authorized, the proportionate cost of the airport development projects described above which are to be paid by the sponsor to the Secretary of the Wisconsin Department of Transportation (hereinafter referred to as the Secretary) to be held in trust for the purposes of the project; any unneeded and unspent balance after the project is completed is to be returned to the sponsor by the Secretary; the sponsor will make available any additional monies that may be found necessary, upon request of the Secretary, to complete the project as described above; the Secretary shall have the right to suspend or discontinue the project at any time additional monies are found to be necessary by the Secretary, and the sponsor does not provide the same; in the event the sponsor unilaterally terminates the project, all

reasonable federal and state expenditures related to the project shall be paid by the sponsor; and

WHEREAS, the sponsor is required by Wis. Stat. §114.32(5) to designate the Secretary as its agent to accept, receive, receipt for and disburse any funds granted by the United States under the Federal Airport and Airway Improvement Act, and is authorized by law to designate the Secretary as its agent for other purposes.

"DESIGNATION OF SECRETARY OF TRANSPORTATION AS SPONSOR'S AGENT"

THEREFORE, BE IT RESOLVED, by the sponsor that the Secretary is hereby designated as its agent and is requested to agree to act as such, in matters relating to the airport development project described above, and is hereby authorized as its agent to make all arrangements for the development and final acceptance of the completed project whether by contract, agreement, force account or otherwise; and particularly, to accept, receive, receipt for and disburse federal monies or other monies, either public or private, for the acquisition, construction, improvement, maintenance and operation of the airport; and, to acquire property or interests in property by purchase, gift, lease, or eminent domain under Wis. Stat. §32 .02; and, to supervise the work of any engineer, appraiser, negotiator, contractor or other person employed by the Secretary; and, to execute any assurances or other documents required or requested by any agency of the federal government and to comply with all federal and state laws, rules, and regulations relating to airport development projects.

FURTHER, the sponsor requests that the Secretary provide, per Wis. Stat. §114.33(8)(a), that the sponsor may acquire certain parts of the required land or interests in land that the Secretary shall find necessary to complete the aforesaid project.

"AIRPORT OWNER ASSURANCES"

AND BE IT FURTHER RESOLVED that the sponsor agrees to maintain and operate the airport in accordance with certain conditions established in Wis. Admin. Code Trans §55, or in accordance with sponsor assurances enumerated in a federal grant agreement.

AND BE IT FURTHER RESOLVED THAT THE _____ and _____ be authorized to sign and execute the agency agreement and federal block grant owner assurances authorized by this resolution.

RESOLUTION INTRODUCED BY:

(TITLE)

(TITLE)

(TITLE)

CERTIFICATION

I, _____, Clerk of the City of Watertown, Wisconsin, do hereby certify that the foregoing is a correct copy of a resolution introduced at a _____ meeting of the _____ on _____, 20____, adopted by a majority vote, and recorded in the minutes of said meeting.

Clerk

AGENCY AGREEMENT AND
FEDERAL BLOCK GRANT OWNER ASSURANCES

Department of Transportation
Bureau of Aeronautics
Madison, Wisconsin

WHEREAS, the City of Watertown, Jefferson County, Wisconsin, hereinafter referred to as the sponsor, desires to sponsor an airport development project to be constructed with federal aid and/or state aid, specifically, the Watertown Municipal Airport project to:

Relocate Boomer Street; Reconstruct and Extend Runway 05/23; Reconstruct/Rehabilitate Runway 11/29; Replace airfield lighting including new electrical vault; Replace navigational aids including PAPIs, REILs, wind cone and rotating beacon; Extend runway safety areas; Reconstruct parallel taxiway to Runway's 5/23 & 11/29 and taxiway E; Extend parallel taxiway to runway 29; Construct run-up pads for runway 23 or extend parallel taxiway 23; Reconstruct/rehabilitate/expand apron; Purchase snow removal and mowing equipment; Install perimeter deer fence; Remove wildlife habitat; Build a new terminal building; Build a storage building to house mowing & snow removal equipment; Replace AWOS; Construct taxiways off taxiway C for hangar expansion; Land acquisition in runway approaches.; Airfield Pavement Maintenance; clear and maintain runway approaches as stated in Wis. Admin. Code Trans §55; and any necessary related work.

WHEREAS, the sponsor adopted a resolution on _____, 20____, a copy of which is attached and the prescribed terms and conditions of which are fully incorporated into this agreement, designating the Secretary as its agent and requesting the Secretary to act as such as set forth in the resolution, and agreeing to maintain and operate the airport in accordance with certain conditions; and

AGENCY AGREEMENT.....

WHEREAS, upon such request, the Secretary is authorized by law to act as agent for the sponsor until financial closing of this project;

NOW THEREFORE, the sponsor and the Secretary do mutually agree that the Secretary shall act as the sponsor's agent in the matter of the airport development as provided by law and as set forth in the referenced resolution; provided, however, that the Secretary is not required to provide legal services to the sponsor.

By: SECRETARY OF TRANSPORTATION

David M. Greene, Director (Date)
Bureau of Aeronautics

FEDERAL BLOCK GRANT OWNER ASSURANCES

WHEREAS, the sponsor does agree to the conditions established in Wis. Admin. Code Trans §55, and for projects receiving federal aid, to the attached federal sponsor assurances, which are a condition of a federal grant of funds.

The federal block grant owner assurances shall remain in full force and effect throughout the useful life of the facilities developed under this project, but in any event not to exceed twenty (20) years from the date of the finding (except for land projects, which shall run in perpetuity);

Acceptance: The sponsor does hereby accept the agency agreement and the federal block grant owner assurances.

Sponsor: The City of Watertown, Jefferson County, Wisconsin

Name
Title
Date

Name
Title
Date

**AIRPORT AID
PETITION RESOLUTION CHECKLIST**

Please include the items checked below in your request for airport aid. Any additional information you provide to support the petition will enhance your airport project's priority.

Required	Completed	Document
X	X	A. Copy of published <u>hearing notice</u> (10 day hearing notice required).
X	X	B. <u>Affidavit of publication</u>
X	X	C. Typewritten <u>transcript</u> or <u>outline</u> of public hearing.
X		D. <u>Petition resolution</u> signed by governing body.
X		E. <u>Agency agreement and owner assurances</u> , signed and witnessed, (2 copies). (Note that the resolution authorizes and signers of the agency agreement and owner assurances)
X	N/A	F. Airport sketch depicting area of proposed work or land acquisition.
X		G. Information in support of petition. Please include a paragraph or more, to support the items you are petitioning for.
		H. Other documentation listed below _____.

Attorney

Please return this form and the petition package to:

**Department of Transportation
Wisconsin Bureau of Aeronautics
P.O. Box 7914
Madison, WI 53707-7914**

Affidavit - Proof of Publication

Public Hearing for Watertown
Municipal Airport 6-Year
Petition to be held at City
Hall in the Council Chambers
on Wednesday, June 14th at
5:50PM.
June 14, 2023 WNAXLP

STATE OF WISCONSIN }
Jefferson County } SS.

Missy Feiler being duly sworn deposes and says
that he/she is the principal clerk of Adams Publishing Group
of Southern Wisconsin, publishers of **Watertown Daily
Times, WDTimes.com WDT**, a newspaper published in
Jefferson County, and that a notice, printed copy of which
taken from said newspaper, is hereunto attached, was pub-
lished in said newspaper on the following dates:

06/14/23

Publishing Fees: \$5.14

Signature:

Missy Feiler

Subscribed and sworn to before me
this **19th day of June, A.D. 2023**

Notary Public

Mary Jo Currie

My Commission Expires: 12-16-24

MARY JO CURRIE
Notary Public
State of Wisconsin

Watertown Airport Commission
1741 River Drive, Watertown, WI 53094 (920) 261-4567
Meeting Minutes from Wednesday, June 14th, 2023

Attendance:

Alderman Bob Wetzel	Present
Dr. Terry Turke	Present
Tom Finnel	Present
Sean Lapp	Present
Jeff Baum, Airport Manager	Present
Tom Klug	Present
Steve Board	Present
Others:	
Krys Brown, Wisconsin Aviation	Present
Andrew Beyer – City of Watertown, Engineering	
Eric Wegner, EAA Chapter	Present

1. Dr. Terry Turke called the meeting to order at 5:15 PM
2. A motion to approve the minutes from May 10th was made by Tom Klug and seconded by Steve Board. Motion carried.
3. A motion to approve the May bills in the amount of \$8,371.33 was made by Steve Board and seconded by Tom Klug. Motion carried.
4. Managers' Report
 - Reviewed the Monthly Airport Use report.
 - Discussed the tragic accident that occurred in the morning.
 - Discussed the ground breaking of the EAA Chapter 320 for their new hangar. There was good press from the Watertown Daily Times).
 - Discussed the preparation for the Oshkosh Fly-In in July. Will be having a Movie Night with food and music.
 - Discussed the second themed fly-in (Trivia Night) on June 21st.
5. Old Business:
 - Boomer Street – Gave update that the plan review was 95% complete. The anticipated bid date is July 27 with a completion date of October 20th. The Concurrent Use Report has been sent to the ADO.
6. New Business:
 - Opened the Public Hearing at 6:50PM. There was just one attendee that added building T-Hangars to the list. Public Hearing closed at 5:56PM.
7. Adjournment:
 - There being no further discussion, a motion for adjournment was made. Tom Klug and seconded by Tom Finnel.

Respectfully submitted by: Krys Brown

Minutes are submitted unapproved

Regarding the 6 Year Petition for the Watertown Municipal Airport for any upcoming projects, was approved on January 2nd. Unfortunately, it needs to be reapproved due to the Public Hearing notice in the newspaper not having a full 10 business day notice which is requested by the Bureau of Aeronautics. It was placed in the newspaper on January 30th which gave over 10 day notice.

It is now ready for a final approval from the Council.

oedavit - Proof of Publication

Section 10, Item A.

STATE OF WISCONSIN
Jefferson County } **SS.**

Jennifer Noble being duly sworn deposes and says that he/she is the principal clerk of Adams Publishing Group of Southern Wisconsin, publishers of **Watertown Daily Times, WDTimes.com WDT**, a newspaper published in Jefferson County, and that a notice, printed copy of which taken from said newspaper, is hereunto attached, was published in said newspaper on the following dates:

01/30/24

Publishing Fees: \$45.20

Signature:

Jennifer Noble

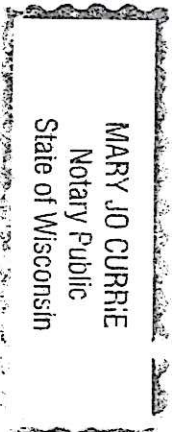
Subscribed and sworn to before me
this **30th** day of **January, A.D. 2024**

Notary Public:

Mary Jo Currie

My Commission Expires:

12-14-24



**NOTICE OF PUBLIC HEARING
IN THE MATTER OF STATE
AND FEDERAL AID
FOR THE IMPROVEMENTS AT
Watertown Municipal Airport,
(1741 River Drive, Watertown,
WI)**

The Town/Village/City/County of Jefferson is considering petitioning the State of Wisconsin, Department of Transportation, for state and federal aid to undertake the following development at the Watertown Airport. (List development items as they will appear in the airport aid petition):
Reconstruct Runway 05/23 with all new Nav &amp; airport lighting; reconstruct parallel taxiway & runup pad including land acquisition for approaches ;Reconstruct/ rehabilitate & expand apron; Install new AWOS equipment; Build new T-hangars; Remodel or Build a new terminal building;
Reconstruct/rehabilitate 11/29 with all new -airfield lights, reconstruct & extend parallel taxiway to the full length of the runway;
Build two new taxiways off taxiway C for hangar expansion; Replace electrical equipment in electric Vault; Install perimeter deer fence; Purchase snow removal equipment; Airfield Pavement Maintenance;
Reconstruct/replace Navigational Aids; clear and maintain runway approaches as stated in Wis. Admin. Code Trans 55; and any necessary related work.
Notice is hereby given that the Town/Village/City/County of Jefferson will hold a public hearing at (6PM) on (02/14/2024) in (1741 River Drive, Watertown, WI).
All interested persons are invited to attend and present their views on the need for the proposed airport development. Parking for people with disabilities and an accessible entrance are available (1741 River Drive, Airport Terminal). Please call (Airport) at (820-261-4567) (3) days in advance of the hearing to make specific accessibility requests.

January 30, 2024 WNAxLP

**NOTICE OF PUBLIC HEARING
IN THE MATTER OF STATE
AND FEDERAL AID
FOR THE IMPROVEMENTS AT
Watertown Municipal Airport
(1741 River Drive, Watertown,
WI)**

The Town/Village/City/County of Jefferson is considering petitioning the State of Wisconsin, Department of Transportation, for state and federal aid to undertake the following development at the Watertown Airport. (List development items as they will appear in the airport aid petition):

Reconstruct Runway 05/23 with all new Nav & amp; airfield lighting, reconstruct parallel taxiway & amp; runup pad including land acquisition for approaches .Reconstruct/ rehabilitate & expand apron; install new AMQS equipment; Build new T-hangars; Remodel or Build a new terminal building;

Reconstruct/rehabilitate 11/29 with all new airfield lights, reconstruct & extend parallel taxiway to the full length of the runway; two new taxiways off taxiway C for hangar expansion; Replace electrical equipment in electric vault; Install perimeter deer fence; Purchase snow removal equipment; Airfield Pavement Maintenance;

Reconstruct/replace Navigational Aids; clear and maintain runway approaches as stated in Wis. Admin. Code Trans \$55; and any necessary related work.

Notice is hereby given that the Town/Village/City/County of Jefferson will hold a public hearing at (SPM) on (02/14/2024) in (1741 River Drive, Watertown, WI).

All interested persons are invited to attend and present their views on the need for the proposed airport development. Parking for people with disabilities and an accessible entrance are available (1741 River Drive, Airport Terminal) . Please call (Airport) at (920-261-4567) (3) days in advance of the hearing to make specific accessibility requests.

January 30, 2024 WNAXLP

RESOLUTION NO. _9587_____

RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF
\$3,120,000 GENERAL OBLIGATION PROMISSORY NOTES

WHEREAS, on February 20, 2024, the Common Council of the City of Watertown, Jefferson and Dodge Counties, Wisconsin (the "City") adopted a resolution (the "Set Sale Resolution"), providing for the sale of General Obligation Promissory Notes (the "Notes") for public purposes, including paying the cost of street, bridge and sidewalk projects, storm water improvements, park projects, aquatic center, seawall and dam projects, improvements to public buildings and structures, and the acquisition of vehicles and equipment (collectively, the "Project");

WHEREAS, the Common Council hereby finds and determines that the Project is within the City's power to undertake and therefore serves a "public purpose" as that term is defined in Section 67.04(1)(b), Wisconsin Statutes;

WHEREAS, the City is authorized by the provisions of Section 67.12(12), Wisconsin Statutes, to borrow money and issue general obligation promissory notes (the "Notes") for such public purposes; and

WHEREAS, it is the finding of the Common Council that it is necessary, desirable and in the best interest of the City to sell such Notes to Robert W. Baird & Co. Incorporated (the "Purchaser"), pursuant to the terms and conditions of its note purchase proposal attached hereto as Exhibit A and incorporated herein by this reference (the "Proposal").

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City that:

Section 1. Authorization and Sale of the Notes. For the purpose of paying the cost of the Project, there shall be borrowed pursuant to Section 67.12(12), Wisconsin Statutes, the principal sum of THREE MILLION ONE HUNDRED TWENTY THOUSAND DOLLARS (\$3,120,000) from the Purchaser in accordance with the terms and conditions of the Proposal. The Proposal is hereby accepted and the Mayor and City Clerk or other appropriate officers of the City are authorized and directed to execute an acceptance of the Proposal on behalf of the City. To evidence the obligation of the City, the Mayor and City Clerk are hereby authorized, empowered and directed to make, execute, issue and sell to the Purchaser for, on behalf of and in the name of the City, the general obligation promissory notes aggregating the principal amount of THREE MILLION ONE HUNDRED TWENTY THOUSAND DOLLARS (\$3,120,000) for the sum set forth on the Proposal, plus accrued interest to the date of delivery.

Section 2. Terms of the Notes. The Notes shall be designated "General Obligation Promissory Notes"; shall be issued in the aggregate principal amount of \$3,120,000; shall be dated April 1, 2024; shall be in the denomination of \$5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and shall bear interest at the rates per annum and mature on the dates and in the principal amounts as set forth on the Pricing Summary attached hereto as Exhibit B-1 and incorporated herein by this reference. Interest shall be payable semi-annually on June 1 and December 1 of each year commencing on December 1, 2024. Interest shall be computed

upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board. The schedule of principal and interest payments due on the Notes is set forth on the Debt Service Schedule attached hereto as Exhibit B-2 and incorporated herein by this reference (the "Schedule").

Section 3. Redemption Provisions. The Notes maturing on June 1, 2032 shall be subject to redemption prior to maturity, at the option of the City, on June 1, 2031 or on any date thereafter. Said Notes shall be redeemable as a whole or in part, and if in part, by lot, at the principal amount thereof, plus accrued interest to the date of redemption.

[The Proposal specifies that [some of] the Notes shall be subject to mandatory redemption. The terms of such mandatory redemption are set forth on an attachment hereto as Exhibit MRP and incorporated herein by this reference. Upon the optional redemption of any of the Notes subject to mandatory redemption, the principal amount of such Notes so redeemed shall be credited against the mandatory redemption payments established in Exhibit MRP for such Notes in such manner as the City shall direct.]

Section 4. Form of the Notes. The Notes shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit C and incorporated herein by this reference.

Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Notes as the same becomes due, the full faith, credit and resources of the City are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the City a direct annual irrepealable tax in the years 2024 through 2031 for the payments due in the years 2024 through 2032 in the amounts set forth on the Schedule. The amount of tax levied in the year 2024 shall be the total amount of debt service due on the Notes in the years 2024 and 2025; provided that the amount of such tax carried onto the tax rolls shall be abated by any amounts appropriated pursuant to subsection (D) below which are applied to payment of principal of or interest on the Notes in the year 2024.

(B) Tax Collection. So long as any part of the principal of or interest on the Notes remains unpaid, the City shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Notes, said tax shall be, from year to year, carried onto the tax roll of the City and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the City for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Notes when due, the requisite amounts shall be paid from other funds of the City then available, which sums shall be replaced upon the collection of the taxes herein levied.

(D) Appropriation. The City hereby appropriates from taxes levied in anticipation of the issuance of the Notes, proceeds of the Notes or other funds of the City on hand a sum sufficient to be irrevocably deposited in the segregated Debt Service Fund Account created below and used to pay debt service on the Notes coming due in 2024 as set forth on the Schedule.

Section 6. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There shall be and there hereby is established in the treasury of the City, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the City may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for General Obligation Promissory Notes, dated April 1, 2024" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Notes is fully paid or otherwise extinguished. There shall be deposited into the Debt Service Fund Account (i) all accrued interest received by the City at the time of delivery of and payment for the Notes; (ii) any premium which may be received by the City above the par value of the Notes and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Notes when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Notes when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Notes until all such principal and interest has been paid in full and the Notes canceled; provided (i) the funds to provide for each payment of principal of and interest on the Notes prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Notes may be used to reduce the next succeeding tax levy, or may, at the option of the City, be invested by purchasing the Notes as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When all of the Notes have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the City, unless the Common Council directs otherwise.

Section 7. Proceeds of the Notes; Segregated Borrowed Money Fund. The proceeds of the Notes (the "Note Proceeds") (other than any premium and accrued interest which must be paid at the time of the delivery of the Notes into the Debt Service Fund Account created above) shall be deposited into a special fund (the "Borrowed Money Fund") separate and distinct from all other funds of the City and disbursed solely for the purpose or purposes for which borrowed. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purpose or purposes for which the Notes have been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purpose(s) shall be deposited in the Debt Service Fund Account.

Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Notes to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and an officer of the City, charged with the responsibility for issuing the Notes, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Notes to the Purchaser which will permit the conclusion that the Notes are not "arbitrage bonds," within the meaning of the Code or Regulations.

Section 9. Compliance with Federal Tax Laws. (a) The City represents and covenants that the projects financed by the Notes and the ownership, management and use of the projects will not cause the Notes to be "private activity bonds" within the meaning of Section 141 of the Code. The City further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Notes including, if applicable, the rebate requirements of Section 148(f) of the Code. The City further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Notes) if taking, permitting or omitting to take such action would cause any of the Notes to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Notes to be included in the gross income of the recipients thereof for federal income tax purposes. The City Clerk or other officer of the City charged with the responsibility of issuing the Notes shall provide an appropriate certificate of the City certifying that the City can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The City also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Notes provided that in meeting such requirements the City will do so only to the extent consistent with the proceedings authorizing the Notes and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 10. Execution of the Notes; Closing; Professional Services. The Notes shall be issued in printed form, executed on behalf of the City by the manual or facsimile signatures of the Mayor and City Clerk, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the City of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Notes may be imprinted on the Notes in lieu of the manual signature of the officer but, unless the City has contracted with a fiscal agent to authenticate the Notes, at least one of the signatures appearing on each Note shall be a manual signature. In the event that either of the officers whose signatures appear on the Notes shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Notes and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The City hereby authorizes the officers and agents of the City to enter into, on its behalf, agreements and contracts in conjunction with the Notes, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Notes is hereby ratified and approved in all respects.

Section 11. Payment of the Notes; Fiscal Agent. The principal of and interest on the Notes shall be paid by Associated Trust Company, National Association, Green Bay, Wisconsin, which is hereby appointed as the City's registrar and fiscal agent pursuant to the provisions of Section 67.10(2), Wisconsin Statutes (the "Fiscal Agent"). The City hereby authorizes the Mayor and City Clerk or other appropriate officers of the City to enter into a Fiscal Agency Agreement between the City and the Fiscal Agent. Such contract may provide, among other things, for the performance by the Fiscal Agent of the functions listed in Wis. Stats. Sec. 67.10(2)(a) to (j), where applicable, with respect to the Notes.

Section 12. Persons Treated as Owners; Transfer of Notes. The City shall cause books for the registration and for the transfer of the Notes to be kept by the Fiscal Agent. The person in whose name any Note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Note shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid.

Any Note may be transferred by the registered owner thereof by surrender of the Note at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Mayor and City Clerk shall execute and deliver in the name of the transferee or transferees a new Note or Notes of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Note surrendered for transfer.

The City shall cooperate in any such transfer, and the Mayor and City Clerk are authorized to execute any new Note or Notes necessary to effect any such transfer.

Section 13. Record Date. The 15th day of the calendar month next preceding each interest payment date shall be the record date for the Notes (the "Record Date"). Payment of interest on the Notes on any interest payment date shall be made to the registered owners of the Notes as they appear on the registration book of the City at the close of business on the Record Date.

Section 14. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Notes eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the City agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations, which the City Clerk or other authorized representative of the City is authorized and directed to execute and deliver to DTC on behalf of the City to the extent an effective Blanket Issuer Letter of Representations is not presently on file in the City Clerk's office.

Section 15. Official Statement. The Common Council hereby approves the Preliminary Official Statement with respect to the Notes and deems the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by officers of the City in connection with the preparation of such Preliminary Official Statement and any addenda to it or final Official Statement are hereby ratified and approved. In connection with the Closing, the appropriate City official shall certify the Preliminary Official Statement and any addenda or final Official Statement. The City Clerk shall cause copies of the Preliminary Official Statement and any addenda or final Official Statement to be distributed to the Purchaser.

Section 16. Undertaking to Provide Continuing Disclosure. The City hereby covenants and agrees, for the benefit of the owners of the Notes, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Notes or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the City to comply with the provisions of the Undertaking shall not be an event of default with respect to the Notes).

To the extent required under the Rule, the Mayor and City Clerk, or other officer of the City charged with the responsibility for issuing the Notes, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the City's Undertaking.

Section 17. Record Book. The City Clerk shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Notes in the Record Book.

Section 18. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Notes, the officers of the City are authorized to take all actions necessary to obtain such municipal bond insurance. The Mayor and City Clerk are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the Mayor and City Clerk including provisions regarding restrictions on investment of Note proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Notes by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Note provided herein.

Section 19. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the Common Council or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted, approved and recorded March 5, 2024.

Emily McFarland
Mayor

ATTEST:

Megan W. Dunneisen
City Clerk

(SEAL)

EXHIBIT A

Note Purchase Proposal

To be provided by the Purchaser and incorporated into the Resolution.

(See Attached)

DRAFT

EXHIBIT B-1

Pricing Summary

To be provided by the Purchaser and incorporated into the Resolution.

(See Attached)

DRAFT

EXHIBIT B-2

Debt Service Schedule and Irrepealable Tax Levies

To be provided by the Purchaser and incorporated into the Resolution.

(See Attached)

DRAFT

[EXHIBIT MRP

Mandatory Redemption Provision

The Notes due on _____, _____, _____ and _____ (the "Term Bonds") are subject to mandatory redemption prior to maturity by lot (as selected by the Depository) at a redemption price equal to One Hundred Percent (100%) of the principal amount to be redeemed plus accrued interest to the date of redemption, from debt service fund deposits which are required to be made in amounts sufficient to redeem on _____ of each year the respective amount of Term Bonds specified below:

For the Term Bonds Maturing on _____,

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____
_____	_____ (maturity)

For the Term Bonds Maturing on _____,

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____
_____	_____ (maturity)

For the Term Bonds Maturing on _____,

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____
_____	_____ (maturity)

For the Term Bonds Maturing on _____,

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____
_____	_____ (maturity)]

EXHIBIT C

(Form of Note)

REGISTERED	UNITED STATES OF AMERICA	DOLLARS	
	STATE OF WISCONSIN		
	JEFFERSON AND DODGE COUNTIES		
NO. R-____	CITY OF WATERTOWN	\$_____	
	GENERAL OBLIGATION PROMISSORY NOTE		
MATURITY DATE:	ORIGINAL DATE OF ISSUE:	INTEREST RATE:	CUSIP:
_____, ____	April 1, 2024	____%	_____
DEPOSITORY OR ITS NOMINEE NAME: CEDE & CO.			
PRINCIPAL AMOUNT:	_____ THOUSAND DOLLARS		
	(\$_____)		

FOR VALUE RECEIVED, the City of Watertown, Jefferson and Dodge Counties, Wisconsin (the "City"), hereby acknowledges itself to owe and promises to pay to the Depository or its Nominee Name (the "Depository") identified above (or to registered assigns), on the maturity date identified above, the principal amount identified above, and to pay interest thereon at the rate of interest per annum identified above, all subject to the provisions set forth herein regarding redemption prior to maturity. Interest shall be payable semi-annually on June 1 and December 1 of each year commencing on December 1, 2024 until the aforesaid principal amount is paid in full. Both the principal of and interest on this Note are payable to the registered owner in lawful money of the United States. Interest payable on any interest payment date shall be paid by wire transfer to the Depository in whose name this Note is registered on the Bond Register maintained by Associated Trust Company, National Association, Green Bay, Wisconsin (the "Fiscal Agent") or any successor thereto at the close of business on the 15th day of the calendar month next preceding each interest payment date (the "Record Date"). This Note is payable as to principal upon presentation and surrender hereof at the office of the Fiscal Agent.

For the prompt payment of this Note together with interest hereon as aforesaid and for the levy of taxes sufficient for that purpose, the full faith, credit and resources of the City are hereby irrevocably pledged.

This Note is one of an issue of Notes aggregating the principal amount of \$3,120,000, all of which are of like tenor, except as to denomination, interest rate, maturity date and redemption provision, issued by the City pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, for public purposes, including paying the cost of street, bridge and sidewalk projects, storm water improvements, park projects, aquatic center, seawall and dam projects, improvements to public buildings and structures, and the acquisition of vehicles and equipment, as authorized by a resolution adopted on March 5, 2024. Said resolution is recorded in the official minutes of the Common Council for said date.

The Notes maturing on June 1, 2032 are subject to redemption prior to maturity, at the option of the City, on June 1, 2031 or on any date thereafter. Said Notes are redeemable as a whole or in part, by lot (as selected by the Depository), at the principal amount thereof, plus accrued interest to the date of redemption.

【The Notes maturing in the years _____ are subject to mandatory redemption by lot as provided in the resolution referred to above, at the redemption price of par plus accrued interest to the date of redemption and without premium.】

In the event the Notes are redeemed prior to maturity, as long as the Notes are in book-entry-only form, official notice of the redemption will be given by mailing a notice by registered or certified mail, overnight express delivery, facsimile transmission, electronic transmission or in any other manner required by the Depository, to the Depository not less than thirty (30) days nor more than sixty (60) days prior to the redemption date. If less than all of the Notes of a maturity are to be called for redemption, the Notes of such maturity to be redeemed will be selected by lot. Such notice will include but not be limited to the following: the designation, date and maturities of the Notes called for redemption, CUSIP numbers, and the date of redemption. Any notice provided as described herein shall be conclusively presumed to have been duly given, whether or not the registered owner receives the notice. The Notes shall cease to bear interest on the specified redemption date provided that federal or other immediately available funds sufficient for such redemption are on deposit at the office of the Depository at that time. Upon such deposit of funds for redemption the Notes shall no longer be deemed to be outstanding.

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Note have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the City, including this Note and others issued simultaneously herewith, does not exceed any limitation imposed by law or the Constitution of the State of Wisconsin; and that a direct annual irrepealable tax has been levied sufficient to pay this Note, together with the interest thereon, when and as payable.

This Note is transferable only upon the books of the City kept for that purpose at the office of the Fiscal Agent, only in the event that the Depository does not continue to act as depository for the Notes, and the City appoints another depository, upon surrender of the Note to the Fiscal Agent, by the registered owner in person or his duly authorized attorney, together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the Fiscal Agent duly executed by the registered owner or his duly authorized attorney. Thereupon a new fully registered Note in the same aggregate principal amount shall be issued to the new depository in exchange therefor and upon the payment of a charge sufficient to reimburse the City for any tax, fee or other governmental charge required to be paid with respect to such registration. The Fiscal Agent shall not be obliged to make any transfer of the Notes (i) after the Record Date, (ii) during the fifteen (15) calendar days preceding the date of any publication of notice of any proposed redemption of the Notes, or (iii) with respect to any particular Note, after such Note has been called for redemption. The Fiscal Agent and City may treat and consider the Depository in whose name this Note is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or redemption price hereof and interest due hereon

and for all other purposes whatsoever. The Notes are issuable solely as negotiable, fully-registered Notes without coupons in the denomination of \$5,000 or any integral multiple thereof.

This Note shall not be valid or obligatory for any purpose until the Certificate of Authentication hereon shall have been signed by the Fiscal Agent.

No delay or omission on the part of the owner hereof to exercise any right hereunder shall impair such right or be considered as a waiver thereof or as a waiver of or acquiescence in any default hereunder.

DRAFT

IN WITNESS WHEREOF, the City of Watertown, Jefferson and Dodge Counties, Wisconsin, by its governing body, has caused this Note to be executed for it and in its name by the manual or facsimile signatures of its duly qualified Mayor and City Clerk; and to be sealed with its official or corporate seal, if any, all as of the original date of issue specified above.

CITY OF WATERTOWN
JEFFERSON AND DODGE COUNTIES,
WISCONSIN

By: _____
Emily McFarland
Mayor

(SEAL)

By: _____
Megan W. Dunneisen
City Clerk

Date of Authentication: _____, _____

CERTIFICATE OF AUTHENTICATION

This Note is one of the Notes of the issue authorized by the within-mentioned resolution of the City of Watertown, Jefferson and Dodge Counties, Wisconsin.

ASSOCIATED TRUST COMPANY,
NATIONAL ASSOCIATION,
GREEN BAY, WISCONSIN

By _____
Authorized Signatory

DRAFT

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

(Name and Address of Assignee)

(Social Security or other Identifying Number of Assignee)

the within Note and all rights thereunder and hereby irrevocably constitutes and appoints _____, Legal Representative, to transfer said Note on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____

Signature Guaranteed:

(e.g. Bank, Trust Company
or Securities Firm)

(Depository or Nominee Name)

NOTICE: This signature must correspond with the name of the Depository or Nominee Name as it appears upon the face of the within Note in every particular, without alteration or enlargement or any change whatever.

(Authorized Officer)

CERTIFICATE OF COMPLIANCE WITH
OPEN MEETING LAW PUBLIC NOTICE REQUIREMENTS

I, _____, _____
 (name) (title)
 of _____
 (official name of municipality)

hereby certify that:

1. **Meeting Date.** On the _____ day of _____, 20__ a
 _____ meeting was held commencing
 (County Board, Common Council, etc.)
 at _____ o'clock ____m. at _____.
 (location)

2. **Posting.** On the _____ day of _____, 20__ at approximately _____ o'clock _____.m., I posted or caused to be posted a notice setting forth the time, date, place and subject matter (including specific reference to the borrowing) of said meeting in the following public places (include any posting of the notice on the municipality's website and attach an extra sheet if necessary):

AND/OR

Publication. The _____
(County, City, etc.)
caused a notice setting forth the time, date, place and subject matter (including specific reference to the borrowing) of said meeting to be published on the ____ day of _____, 20__
by the following news medium or media (attach an extra sheet if necessary):

(If notice was published rather than posted, attach copy of published notice).

3. **Notification of Media.** On the _____ day of _____, 20____ at approximately _____ o'clock __.m., I communicated or caused to be communicated, the time, date, place and subject matter (including specific reference to the borrowing) of said meeting to those news media who have filed a written request for such notice, and to the official newspaper of the _____, or, if none exists, to a news medium (County, City, etc.) likely to give notice in the area.

4. **Open Meeting Law Compliance.** Said meeting was a _____ meeting of the _____ (regular, special, adjourned annual, etc.) _____ which was called, noticed, held and _____ (County Board, Common Council, etc.) _____ conducted in open session in compliance with Subchapter V of Chapter 19 of the Wisconsin Statutes and any other applicable local rules and State statutes.

Name: _____
Title: _____

Attest:

Name: _____
Title: _____

(SEAL)

(Note: Questions regarding this form or open meeting law compliance generally should be directed to local counsel or Quarles & Brady LLP.)

RESOLUTION NO. _9588_____

RESOLUTION AUTHORIZING THE ISSUANCE OF
\$14,695,000 GENERAL OBLIGATION PROMISSORY NOTES
AND THE ISSUANCE AND SALE OF \$14,695,000 NOTE
ANTICIPATION NOTES IN ANTICIPATION THEREOF

WHEREAS, on February 20, 2024, the Common Council of the City of Watertown, Jefferson and Dodge Counties, Wisconsin (the "City") adopted a resolution (the "Set Sale Resolution"), providing for the sale of Note Anticipation Notes (the "Notes") for public purposes, including paying the cost of constructing and equipping a new fire station and campus (the "Project");

WHEREAS, the Common Council hereby finds and determines that the Project is within the City's power to undertake and therefore serves a "public purpose" as that term is defined in Section 67.04(1)(b), Wisconsin Statutes;

WHEREAS, it is the finding of the Common Council that it is necessary, desirable and in the best interest of the City to authorize the issuance of and covenant to issue general obligation promissory notes (the "Securities") to provide permanent financing for the Project;

WHEREAS, the Securities have not yet been issued or sold;

WHEREAS, cities are authorized by the provisions of Section 67.12(1)(b), Wisconsin Statutes, to issue note anticipation notes in anticipation of receiving the proceeds from the issuance and sale of the Securities;

WHEREAS, it is the finding of the Common Council that it is necessary, desirable and in the best interest of the City to authorize the issuance and sale of note anticipation notes pursuant to Section 67.12(1)(b), Wisconsin Statutes (the "Notes"), in anticipation of receiving the proceeds from the issuance and sale of the Securities, to provide interim financing to pay the cost of the Project; and

WHEREAS, it is the finding of the Common Council that it is necessary, desirable and in the best interest of the City to sell the Notes to Robert W. Baird & Co. Incorporated (the "Purchaser"), pursuant to the terms and conditions of its note purchase proposal attached hereto as Exhibit A and incorporated herein by this reference (the "Proposal").

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City that:

Section 1. Issuance of Securities. The City hereby declares its intention and covenants to issue the Securities pursuant to the provisions of Chapter 67, Wisconsin Statutes, in an amount sufficient to retire the Notes.

Section 2. Authorization and Sale of the Notes. In anticipation of the sale of the Securities, for the purpose of paying the cost of the Project, there shall be borrowed pursuant to Section 67.12(1)(b), Wisconsin Statutes, the principal sum of FOURTEEN MILLION SIX

HUNDRED NINETY-FIVE THOUSAND DOLLARS (\$14,695,000) from the Purchaser in accordance with the terms and conditions of the Proposal. The Proposal is hereby accepted and the Mayor and City Clerk or other appropriate officers of the City are authorized and directed to execute an acceptance of the Proposal on behalf of the City. To evidence the obligation of the City, the Mayor and City Clerk are hereby authorized, empowered and directed to make, execute, issue and sell to the Purchaser for, on behalf of and in the name of the City, the Notes aggregating the principal amount of FOURTEEN MILLION SIX HUNDRED NINETY-FIVE THOUSAND DOLLARS (\$14,695,000) for the sum set forth on the Proposal, plus accrued interest to the date of delivery.

Section 3. Terms of the Notes. The Notes shall be designated "Note Anticipation Notes"; shall be issued in the aggregate principal amount of \$14,695,000; shall be dated April 1, 2024; shall be in the denomination of \$5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and shall bear interest at the rate of ____% per annum and shall mature on October 1, 2025 as set forth on the schedule attached hereto as Exhibit B and incorporated herein by this reference (the "Schedule"). Interest shall be payable commencing on April 1, 2025 and at maturity. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board.

Section 4. Redemption Provisions. The Notes shall be subject to redemption prior to maturity, at the option of the City, on April 1, 2025 or on any date thereafter. Said Notes shall be redeemable as a whole or in part, and if in part by lot, at the principal amount thereof, plus accrued interest to the date of redemption.

Section 5. Form of the Notes. The Notes shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit C and incorporated herein by this reference.

Section 6. Security. The Notes shall in no event be a general obligation of the City and do not constitute an indebtedness of the City nor a charge against its general credit or taxing power. No lien is created upon the Project or any other property of the City as a result of the issuance of the Notes. The Notes shall be payable only from (a) any proceeds of the Notes set aside for payment of interest on the Notes as it becomes due and (b) proceeds to be derived from the issuance and sale of the Securities, which proceeds are hereby declared to constitute a special trust fund, hereby created and established, to be held by the City Clerk and expended solely for the payment of the principal of and interest on the Notes until paid. The City hereby agrees that, in the event such monies are not sufficient to pay the principal of and interest on the Notes when due, if necessary, the City will pay such deficiency out of its annual general tax levy or other available funds of the City; provided, however, that such payment shall be subject to annual budgetary appropriations therefor and any applicable levy or revenue limits; and provided further, that neither this Resolution nor any such payment shall be construed as constituting an obligation of the City to make any such appropriation or any further payments.

Section 7. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There shall be and there hereby is established in the treasury of the City, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the City may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for Note Anticipation Notes, dated April 1, 2024" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Notes is fully paid or otherwise extinguished. There shall be deposited into the Debt Service Fund Account (i) all accrued interest received by the City at the time of delivery of and payment for the Notes; (ii) any proceeds of the Notes representing capitalized interest on the Notes or other funds appropriated by the City for payment of interest on the Notes, as needed to pay the interest on the Notes when due; (iii) proceeds of the Securities (or other obligations of the City issued to pay principal of or interest on the Notes); (iv) such other sums as may be necessary at any time to pay principal of and interest on the Notes when due and which are appropriated by the Common Council for that purpose; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Notes until all such principal and interest has been paid in full and the Notes canceled; provided that such monies may be invested in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Said account shall be used for the sole purpose of paying the principal of and interest on the Notes and shall be maintained for such purpose until the Notes are fully paid or otherwise extinguished, and shall at all times be invested in a manner that conforms with the provisions of the Internal Revenue Code of 1986, as amended (the "Code"), and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When all of the Notes have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the City, unless the Common Council directs otherwise.

Section 8. Covenants of the City. The City hereby covenants with the owners of the Notes as follows:

(A) It shall issue and sell the Securities as soon as practicable, as necessary to provide for payment of the Notes;

(B) It shall segregate the proceeds derived from the sale of the Securities into the special trust fund herein created and established and shall permit such special trust fund to be used for no purpose other than the payment of principal of and interest on the Notes until paid. After the payment of principal of and interest on the Notes in full, said trust fund may be used for such other purposes as the Common Council may direct in accordance with law; and,

(C) It shall maintain a debt limit capacity such that its combined outstanding principal amount of general obligation bonds or notes or certificates of indebtedness and the \$14,695,000 authorized for the issuance of the Securities to provide for the payment of the Notes shall at no time exceed its constitutional debt limit.

Section 9. Proceeds of the Notes; Segregated Borrowed Money Fund. The proceeds of the Notes (the "Note Proceeds") (other than any premium and accrued interest which must be paid at the time of the delivery of the Notes into the Debt Service Fund Account created above) shall be deposited into a special fund (the "Borrowed Money Fund") separate and distinct from all other funds of the City and disbursed solely for the purpose or purposes for which borrowed. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purpose or purposes for which the Notes have been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purpose(s) shall be deposited in the Debt Service Fund Account.

Section 10. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Notes to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and an officer of the City, charged with the responsibility for issuing the Notes, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Notes to the Purchaser which will permit the conclusion that the Notes are not "arbitrage bonds," within the meaning of the Code or Regulations.

Section 11. Compliance with Federal Tax Laws. (a) The City represents and covenants that the projects financed by the Notes and the ownership, management and use of the projects will not cause the Notes to be "private activity bonds" within the meaning of Section 141 of the Code. The City further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Notes including, if applicable, the rebate requirements of Section 148(f) of the Code. The City further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Notes) if taking, permitting or omitting to take such action would cause any of the Notes to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Notes to be included in the gross income of the recipients thereof for federal income tax purposes. The City Clerk or other officer of the City charged with the responsibility of issuing the Notes shall provide an appropriate certificate of the City certifying that the City can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The City also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Notes provided that in meeting such requirements the City will do so only to the extent consistent with the proceedings authorizing the Notes and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 12. Execution of the Notes; Closing; Professional Services. The Notes shall be issued in printed form, executed on behalf of the City by the manual or facsimile signatures of the Mayor and City Clerk, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the City of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Notes may be imprinted on the Notes in lieu of the manual signature of the officer but, unless the City has contracted with a fiscal agent to authenticate the Notes, at least one of the signatures appearing on each Note shall be a manual signature. In the event that either of the officers whose signatures appear on the Notes shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Notes and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The City hereby authorizes the officers and agents of the City to enter into, on its behalf, agreements and contracts in conjunction with the Notes, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Notes is hereby ratified and approved in all respects.

Section 13. Payment of the Notes; Fiscal Agent. The principal of and interest on the Notes shall be paid by Associated Trust Company, National Association, Green Bay, Wisconsin, which is hereby appointed as the City's registrar and fiscal agent pursuant to the provisions of Section 67.10(2), Wisconsin Statutes (the "Fiscal Agent"). The City hereby authorizes the Mayor and City Clerk or other appropriate officers of the City to enter into a Fiscal Agency Agreement between the City and the Fiscal Agent. Such contract may provide, among other things, for the performance by the Fiscal Agent of the functions listed in Wis. Stats. Sec. 67.10(2)(a) to (j), where applicable, with respect to the Notes.

Section 14. Persons Treated as Owners; Transfer of Notes. The City shall cause books for the registration and for the transfer of the Notes to be kept by the Fiscal Agent. The person in whose name any Note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Note shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid.

Any Note may be transferred by the registered owner thereof by surrender of the Note at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Mayor and City Clerk shall execute and deliver in the name of the transferee or transferees a new Note or Notes of a like aggregate principal amount, series and maturity and the

Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Note surrendered for transfer.

The City shall cooperate in any such transfer, and the Mayor and City Clerk are authorized to execute any new Note or Notes necessary to effect any such transfer.

Section 15. Record Date. The 15th day of the calendar month next preceding each interest payment date shall be the record date for the Notes (the "Record Date"). Payment of interest on the Notes on any interest payment date shall be made to the registered owners of the Notes as they appear on the registration book of the City at the close of business on the Record Date.

Section 16. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Notes eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the City agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations, which the City Clerk or other authorized representative of the City is authorized and directed to execute and deliver to DTC on behalf of the City to the extent an effective Blanket Issuer Letter of Representations is not presently on file in the City Clerk's office.

Section 17. Official Statement. The Common Council hereby approves the Preliminary Official Statement with respect to the Notes and deems the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by officers of the City in connection with the preparation of such Preliminary Official Statement and any addenda to it or final Official Statement are hereby ratified and approved. In connection with the Closing, the appropriate City official shall certify the Preliminary Official Statement and any addenda or final Official Statement. The City Clerk shall cause copies of the Preliminary Official Statement and any addenda or final Official Statement to be distributed to the Purchaser.

Section 18. Undertaking to Provide Continuing Disclosure. The City hereby covenants and agrees, for the benefit of the owners of the Notes, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Notes or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the City to comply with the provisions of the Undertaking shall not be an event of default with respect to the Notes).

To the extent required under the Rule, the Mayor and City Clerk, or other officer of the City charged with the responsibility for issuing the Notes, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the City's Undertaking.

Section 19. Record Book. The City Clerk shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Notes in the Record Book.

Section 20. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Notes, the officers of the City are authorized to take all actions necessary to obtain such municipal bond insurance. The Mayor and City Clerk are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the Mayor and City Clerk including provisions regarding restrictions on investment of Note proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Notes by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Note provided herein.

Section 21. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the Common Council or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted, approved and recorded March 5, 2024.

Emily McFarland
Mayor

ATTEST:

Megan W. Dunneisen
City Clerk

(SEAL)

EXHIBIT A

Proposal

To be provided by the Purchaser and incorporated into the Resolution.

(See Attached)

DRAFT

EXHIBIT B

Debt Service Schedule

To be provided by the Purchaser and incorporated into the Resolution.

(See Attached)

DRAFT

EXHIBIT C

(Form of Note)

REGISTERED	UNITED STATES OF AMERICA		
	STATE OF WISCONSIN	DOLLARS	
	JEFFERSON AND DODGE COUNTIES		
NO. R-____	CITY OF WATERTOWN	\$_____	
	NOTE ANTICIPATION NOTE		
MATURITY DATE:	ORIGINAL DATE OF ISSUE:	INTEREST RATE:	CUSIP:
October 1, 2025	April 1, 2024	____%	_____
DEPOSITORY OR ITS NOMINEE NAME: CEDE & CO.			
PRINCIPAL AMOUNT:	_____ THOUSAND DOLLARS		
	(\$_____)		

FOR VALUE RECEIVED, the City of Watertown, Jefferson and Dodge Counties, Wisconsin (the "City"), hereby acknowledges itself to owe and promises to pay to the Depository or its Nominee Name (the "Depository") identified above (or to registered assigns), on the maturity date identified above, the principal amount identified above, and to pay interest thereon at the rate of interest per annum identified above, all subject to the provisions set forth herein regarding redemption prior to maturity. Interest shall be payable commencing on April 1, 2025 and at maturity until the aforesaid principal amount is paid in full. Both the principal of and interest on this Note are payable to the registered owner in lawful money of the United States. Interest payable on any interest payment date shall be paid by wire transfer to the Depository in whose name this Note is registered on the Bond Register maintained by Associated Trust Company, National Association, Green Bay, Wisconsin (the "Fiscal Agent") or any successor thereto at the close of business on the 15th day of the calendar month next preceding each interest payment date (the "Record Date"). This Note is payable as to principal upon presentation and surrender hereof at the office of the Fiscal Agent.

This Note is one of an issue of Notes aggregating the principal amount of \$14,695,000, all of which are of like tenor, except as to denomination, issued by the City pursuant to the provisions of Section 67.12(1)(b), Wisconsin Statutes, in anticipation of the sale of general obligation promissory notes (the "Securities"), to provide interim financing for public purposes, including paying the cost of constructing and equipping a new fire station and campus (the "Project"), as authorized by a resolution adopted on March 5, 2024. Said resolution is recorded in the official minutes of the Common Council for said date.

This Note shall be payable only from (a) any proceeds of the Notes set aside for payment of interest on the Notes as it becomes due and (b) proceeds to be derived from the issuance and sale of the Securities, which proceeds have been declared to constitute a special trust fund to be held by the City Clerk or City Treasurer and expended solely for the payment of the principal of and interest on the Notes until paid.

The City has authorized the issuance of the Securities and has covenanted to issue the Securities in an amount sufficient to repay the Notes pursuant to said resolution. **THE NOTES ARE NOT A GENERAL OBLIGATION OF THE CITY AND DO NOT CONSTITUTE AN INDEBTEDNESS OF THE CITY WITHIN THE MEANING OF ANY CONSTITUTIONAL OR STATUTORY LIMITATION OR PROVISION NOR A CHARGE AGAINST ITS GENERAL CREDIT OR TAXING POWER. NO LIEN IS CREATED UPON THE PROJECT OR ANY OTHER PROPERTY OF THE CITY AS A RESULT OF THE ISSUANCE OF THE NOTES.**

The Notes are subject to redemption prior to maturity, at the option of the City, on April 1, 2025 or on any date thereafter. Said Notes are redeemable as a whole or in part, and if in part by lot (as selected by the Depository), at the principal amount thereof, plus accrued interest to the date of redemption.

In the event the Notes are redeemed prior to maturity, as long as the Notes are in book-entry-only form, official notice of the redemption will be given by mailing a notice by registered or certified mail, overnight express delivery, facsimile transmission, electronic transmission or in any other manner required by the Depository, to the Depository not less than thirty (30) days nor more than sixty (60) days prior to the redemption date. If less than all of the Notes of a maturity are to be called for redemption, the Notes of such maturity to be redeemed will be selected by lot. Such notice will include but not be limited to the following: the designation and date of the Notes called for redemption, CUSIP number, and the date of redemption. Any notice provided as described herein shall be conclusively presumed to have been duly given, whether or not the registered owner receives the notice. The Notes shall cease to bear interest on the specified redemption date provided that federal or other immediately available funds sufficient for such redemption are on deposit at the office of the Depository at that time. Upon such deposit of funds for redemption the Notes shall no longer be deemed to be outstanding.

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Note have been done, have existed and have been performed in due form and time. The City has authorized and covenanted to issue and sell the Securities, the sale of which this Note anticipates, as soon as practicable and to set aside the proceeds of the Securities into a special trust fund for the payment of the principal of and interest on this Note.

This Note is transferable only upon the books of the City kept for that purpose at the office of the Fiscal Agent, only in the event that the Depository does not continue to act as depository for the Notes, and the City appoints another depository, upon surrender of the Note to the Fiscal Agent, by the registered owner in person or his duly authorized attorney, together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the Fiscal Agent

duly executed by the registered owner or his duly authorized attorney. Thereupon a new fully registered Note in the same aggregate principal amount shall be issued to the new depository in exchange therefor and upon the payment of a charge sufficient to reimburse the City for any tax, fee or other governmental charge required to be paid with respect to such registration. The Fiscal Agent shall not be obliged to make any transfer of the Notes (i) after the Record Date, (ii) during the fifteen (15) calendar days preceding the date of any publication of notice of any proposed redemption of the Notes, or (iii) with respect to any particular Note, after such Note has been called for redemption. The Fiscal Agent and City may treat and consider the Depository in whose name this Note is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or redemption price hereof and interest due hereon and for all other purposes whatsoever. The Notes are issuable solely as negotiable, fully-registered Notes without coupons in the denomination of \$5,000 or any integral multiple thereof.

This Note shall not be valid or obligatory for any purpose until the Certificate of Authentication hereon shall have been signed by the Fiscal Agent.

No delay or omission on the part of the owner hereof to exercise any right hereunder shall impair such right or be considered as a waiver thereof or as a waiver of or acquiescence in any default hereunder.

DRAFT

IN WITNESS WHEREOF, the City of Watertown, Jefferson and Dodge Counties, Wisconsin, by its governing body, has caused this Note to be executed for it and in its name by the manual or facsimile signatures of its duly qualified Mayor and City Clerk; and to be sealed with its official or corporate seal, if any, all as of the original date of issue specified above.

CITY OF WATERTOWN
JEFFERSON AND DODGE COUNTIES,
WISCONSIN

By: _____
Emily McFarland
Mayor

(SEAL)

By: _____
Megan W. Dunneisen
City Clerk

Date of Authentication: _____, _____

CERTIFICATE OF AUTHENTICATION

This Note is one of the Notes of the issue authorized by the within-mentioned resolution of the City of Watertown, Jefferson and Dodge Counties, Wisconsin.

ASSOCIATED TRUST COMPANY,
NATIONAL ASSOCIATION,
GREEN BAY, WISCONSIN

By _____
Authorized Signatory

DRAFT

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

(Name and Address of Assignee)

(Social Security or other Identifying Number of Assignee)

the within Note and all rights thereunder and hereby irrevocably constitutes and appoints _____, Legal Representative, to transfer said Note on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____

Signature Guaranteed:

(e.g. Bank, Trust Company
or Securities Firm)

(Depository or Nominee Name)

NOTICE: This signature must correspond with the name of the Depository or Nominee Name as it appears upon the face of the within Note in every particular, without alteration or enlargement or any change whatever.

(Authorized Officer)