



COMMON COUNCIL MEETING AGENDA

TUESDAY, MARCH 18, 2025 AT 7:00 PM

MUNICIPAL BUILDING COUNCIL CHAMBERS – 106 JONES STREET, WATERTOWN, WI 53094

Virtual Meeting Info: <https://us06web.zoom.us/join> Meeting ID: 282 485 6600 Passcode: 53098 One tap mobile +16469313860

All public participants' phones will be muted during the meeting except during the public comment period. This meeting will be streamed live on YouTube at: <https://www.youtube.com/c/WatertownTV>

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. MINUTES OF COUNCIL MEETING HELD

A. Meeting minutes from March 4, 2025

5. COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT

Members of the public who wish to address the Council must register their request in writing before the meeting begins. Each individual who requests to address the Council will be permitted up to three minutes for their comments.

6. PUBLIC HEARING

A. 1220 Wilbur Street and 1220 W. Main Street Comprehensive Plan Amendment

7. REPORTS

A. Housing Authority minutes from January 16, 2025

B. Finance Committee minutes from February 10, 2025

C. Licensing Board minutes from February 12, 2025

D. Tourism minutes from February 13, 2025

E. Finance Committee minutes from February 17, 2025

F. Review and approve: Parks, Recreation, and Forestry minutes from February 17, 2025

G. Senior Center Advisory Board minutes from February 18, 2025

H. Site Plan Review Minutes of February 24, 2025

I. Plan Commission Minutes of February 24, 2025

J. Public Safety and Welfare committee minutes from March 5, 2025

8. COMMUNICATION & RECOMMENDATIONS

A. Employee Recognitions

B. Watertown Fire Department Monthly Report 1.1.25

C. April 1 Council meeting is moved to March 31 (Monday) due to the Spring Election

D. Bridge Update

9. NEW BUSINESS

A. Committee Appointments

10. MISCELLANEOUS BUSINESS

A. Payroll Summary - February 19, 2025 through March 4, 2025

- B. Paid Invoices Report
- C. Cash and Investments - February 28, 2025

11. LICENSES

- A. Licensing Memo to Council
- B. Review and take action: application for Temporary "Class B" Wine and Temporary Class "B" license from Watertown Riverfest Inc at Riverside Park, 812 Labaree St, for the Watertown Riverfest 2025 event from Thursday, August 7, 2025 through Sunday, August 10, 2025

12. ORDINANCES

- A. Ord. 25-05 - Ordinance to Amend Section 410-39 of the City of Watertown General Ordinances (Sponsor: Mayor McFarland From: Public Safety and Welfare Committee, First Reading)
- B. Ord. 25-06 - Amend Chapter 500-6(2) Vehicles and Traffic (Sponsor: Ald. Davis From: Public Safety & Welfare Committee, First Reading)

13. RESOLUTIONS

- A. Exh. 9721 - Resolution to authorize an agreement with Vandewalle & Associates, Inc. for zoning code rewrite services (Sponsor: Mayor McFarland From: Finance Committee)
- B. Exh. 9722 - Initial Resolution to discontinue a portion of public way at Cole Street (Sponsor: Mayor McFarland From: Plan Commission)
- C. Exh. 9723 - Resolution to award 2025 Western Avenue Water Main Relay #8-25 to Forest Landscaping & Construction for \$187,580.00 (Sponsor: Ald. Board From: Public Works)
- D. Exh. 9724 - Resolution to Authorize Submittal of 2024 Annual Stormwater Report (Sponsor: Ald. Board From: Public Works)
- E. Exh. 9725 - Resolution to approve ordering a replacement ladder truck (Sponsor: Mayor McFarland From: Finance Committee)
- F. Exh. 9726 - Resolution to Approve the Development Agreement between City of Watertown, Wisconsin and Lumin Terrace, LLC (Sponsor: Mayor McFarland From: Finance Committee)
- G. Exh. 9727 - Resolution to Approve the Amendment to the Collective Bargaining Agreement between the City of Watertown and Labor Association of Wisconsin (Police Officers) (Sponsor: Mayor McFarland From: Finance Committee)
- H. Exh. 9728 - Resolution to extend technical services agreement with Strand Associates, Inc. (Sponsor: Ald. Board From: Public Works Commission)

14. COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT

Each individual who requests to address the Council will be permitted up to three minutes for their comments and must fill out the sign in sheet provided.

15. ADJOURNMENT

Persons requiring other reasonable accommodations for any of the above meetings, may contact the office of the City Clerk at cityclerk@watertownwi.gov phone 920-262-4000

Any invocation that may be offered before the official start of the Council meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker.

**Common Council Minutes
Tuesday March 4, 2025**

Section 4, Item A.

Mayor McFarland called the regular meeting of the City of Watertown Common Council to order at 7:00 p.m. on Tuesday, March 4, 2025. This meeting was open for attendance in the council chambers as well as virtually.

ROLL CALL

Roll call indicated the following Alderpersons present: Ald. Davis, Lampe, Board, Bartz, Blanke, Schmid, Wetzel and Moldenhauer. Absent was Ald. Smith. City staff present were City Attorney Steven T. Chesebro, Police Chief David Brower, Finance Director Mark Stevens, Public Works Director Andrew Beyer, and City Clerk Megan Dunneisen.

PLEDGE OF ALLEGIANCE

The Council recited the Pledge of Allegiance to the American Flag.

MINUTES OF PRECEDING MEETING

Mayor McFarland inquired if there were additions or corrections to minutes of the Common Council meeting held Tuesday, February 17, 2025. There being none, minutes were accepted as presented.

COMMENTS & SUGGESTIONS FROM CITIZENS PRESENT

No comments were received.

REPORTS

(Complete minutes are open for public inspection in the Finance Department.)

The following reports were received and filed: Plan Commission Minutes of February 10, 2025, Public Works minutes from February 11, 2025, Town Square Programming Commission minutes from February 19, 2025, RDA minutes from February 19, 2025, Public Works minutes from February 25, 2025.

COMMUNICATIONS & RECOMMENDATIONS

Mayor McFarland announced that the April 1 Council meeting will be moved to March 31 (Monday) due to the Spring Election. Chief Brower gave recognition and presented the Alfred Krahn Citizenship Award to Brian Kolbow, Chickens Unlimited. Public Works Director, Andrew Beyer gave an update on the Main Street Bridge.

MISCELLANEOUS BUSINESS

Payroll Summary - February 5, 2025 through February 18, 2025 was presented.

ORDINANCES

Ord. 25-03 - Amend Chapter 288 Erosion and Sediment Control (Sponsor: Ald. Board From: Public Works Commission, Second Reading). Ald. Board moved for adoption of ordinance 25-03 on its second reading, seconded by Ald. Bartz and carried by roll call vote: Yes-8; No-0; Abstain-0.

Ord. 25-04 - Amend Chapter 453, Stormwater Management (Sponsor: Ald. Board From: Public Works Commission, Second Reading). Ald. Lampe moved for adoption of ordinance 25-04 on its second reading, seconded by Ald. Wetzel and carried by roll call vote: Yes-8; No-0; Abstain-0.

RESOLUTIONS

Resolutions below are listed in order of the agenda but may not be the order by which they were taken up at the Council meeting.

Exh. 9712 - Resolution to award 2025 Pavement Marking Contract #1-25 to Century Traffic LLC for \$66,955.70 (Sponsor: Ald. Board From: Public Works). Ald. Board moved to adopt resolution 9712, seconded by Ald. Wetzel and carried by roll call vote: Yes-8; No-0; Abstain-0.

Exh. 9713 - Resolution to award 2025 Rout & Crack Fill Contract #2-25 to Thunder Road LLC for \$33,372.60 (Sponsor: Ald. Board From: Public Works). Ald. Bartz moved to adopt resolution 9713, seconded by Ald. Lampe and carried by roll call vote: Yes-8; No-0; Abstain-0.

Exh. 9714 - Resolution to award 2025 Seal Coating Contract #3-25 to Fahrner Asphalt Sealers LLC for \$136,814.44 (Sponsor: Ald. Board From: Public Works). Ald. Wetzel moved to adopt resolution 9714, seconded by Ald. Moldenhauer and carried by roll call vote: Yes-8; No-0; Abstain-0.

Exh. 9715 - Resolution to award 2025 Storm Sewer Cleaning & Televising Contract #5-25 to Green Bay Pipe & TV LLC for \$110,286.75 (Sponsor: Ald. Board From: Public Works). Ald. Davis moved to adopt resolution 9715, seconded by Ald. Lampe and carried by roll call vote: Yes-8; No-0; Abstain-0.

Exh. 9716 - Resolution to award 2025 Bituminous Surfacing Contract #6-25 to Wolf Paving Co Inc for \$526,049.78 (Sponsor: Ald. Board From: Public Works). Ald. Board moved to adopt resolution 9716, seconded by Ald. Blanke and carried by roll call vote: Yes-8; No-0; Abstain-0.

Exh. 9717 - Resolution to award 2025 CIPP Lining Contract #7-25 to Visu-Sewer LLC for \$102,400.00 (Sponsor: Ald. Board From: Public Works). Ald. Wetzel moved to adopt resolution 9717, seconded by Ald. Moldenhauer and carried by roll call vote: Yes-8; No-0; Abstain-0.

Exh. 9718 - Resolution to award LRIP 2025-2026 Bituminous Surfacing Project 2025 Meadowbrook Drive Contract #9-25 to Wolf Paving Co Inc for \$147,384.24 (Sponsor: Ald. Board From: Public Works). Ald. Davis moved to adopt resolution 9718, seconded by Ald. Bartz and carried by roll call vote: Yes-8; No-0; Abstain-0.

Exh. 9719 - Resolution to award 2025 Concrete Curb Gutter and Sidewalk Contract #11-25 to Rennhack Construction Co Inc for \$149,031.85 (Sponsor: Ald. Board From: Public Works). Ald. Moldenhauer moved to adopt resolution 9719, seconded by Ald. Davis and carried by roll call vote: Yes-8; No-0; Abstain-0.

Exh. 9720 - Resolution to award 2025 Crushing Materials to A W Oakes & Son for \$126,790.00 (Sponsor: Ald. Board From: Public Works). Ald. Wetzel moved to adopt resolution 9720, seconded by Ald. Lampe and carried by roll call vote: Yes-8; No-0; Abstain-0.

COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT

No comments were received.

ADJOURNMENT

There being no further business to come before the Council at this time, Ald. Moldenhauer moved to adjourn, seconded by Ald. Schmid, and carried by unanimous voice vote at 7:24 p.m.

Respectfully Submitted,

Megan Dunneisen, City Clerk

DISCLAIMER: These minutes are uncorrected; any corrections will be noted in the proceedings at which these minutes are approved. Complete minutes are open for public inspection in the Clerk's Office. Video recording available at Watertown TV's YouTube page: <https://www.youtube.com/c/WatertownTV>

City of Watertown
Public Hearing on Amendments to Comprehensive Plan

Section 6, Item A.

Notice is hereby given by the Common Council of the City of Watertown, Wisconsin, that a public hearing will be held on March 18, 2025 in the Council Chambers of the Municipal Building, 106 Jones Street, Watertown, Wisconsin at 7:00 p.m. or shortly thereafter.

The public hearing will be held to gather public input on a proposed amendment to the “City of Watertown Comprehensive Plan”. The Comprehensive Plan sets the policy for the growth, development, and preservation of the community. The proposed amendments would affect the Future Land Use Map within the Plan document. The proposed amendment involves changing the future land use category shown for 1220 Wilbur Street (Parcel No. 291-0915-3233-033) and 1220 W. Main Street (Parcel No. 291-0915-3233-041) from Institutional to Two-Family Residential.

The Comprehensive Plan and amendment are available for review at City Hall in the Building, Safety & Zoning Department located at 106 Jones Street, Watertown, WI. They may also be viewed online at https://www.ci.watertown.wi.us/development/document_centers/comprehensive_plan/index.php.

A copy of the Comprehensive Plan and amendment may be obtained from the Building, Safety & Zoning Department.

Questions regarding the proposed Comprehensive Plan Amendments may be directed to Zoning Administrator Brian Zirbes at 920-262-4060.

Written comments on the proposed amendments to the Comprehensive Plan should be submitted before the public hearing date to City Clerk Megan Dunneisen, 106 Jones Street, Watertown, WI 53094.

All persons wishing to be heard are invited to be present.

CITY OF WATERTOWN
Brian Zirbes
Zoning & Floodplain Administrator

BZ/nmz

PUBLISH: February 14, 2025

(BLOCK AD)



Habitat for Humanity Watertown Project Summary

Habitat for Humanity of Waukesha & Jefferson Counties intends to develop workforce housing on two vacant parcels located at 1220 W Main St and 1220 Wilbur St in Watertown, Wisconsin. The project will create homeownership opportunities for low- to moderate-income families by constructing high-quality, energy-efficient twin homes that align with the existing residential character of the neighborhood. Habitat's model ensures long-term affordability through low-interest mortgages and sweat equity contributions from future homeowners, fostering financial stability and community investment.

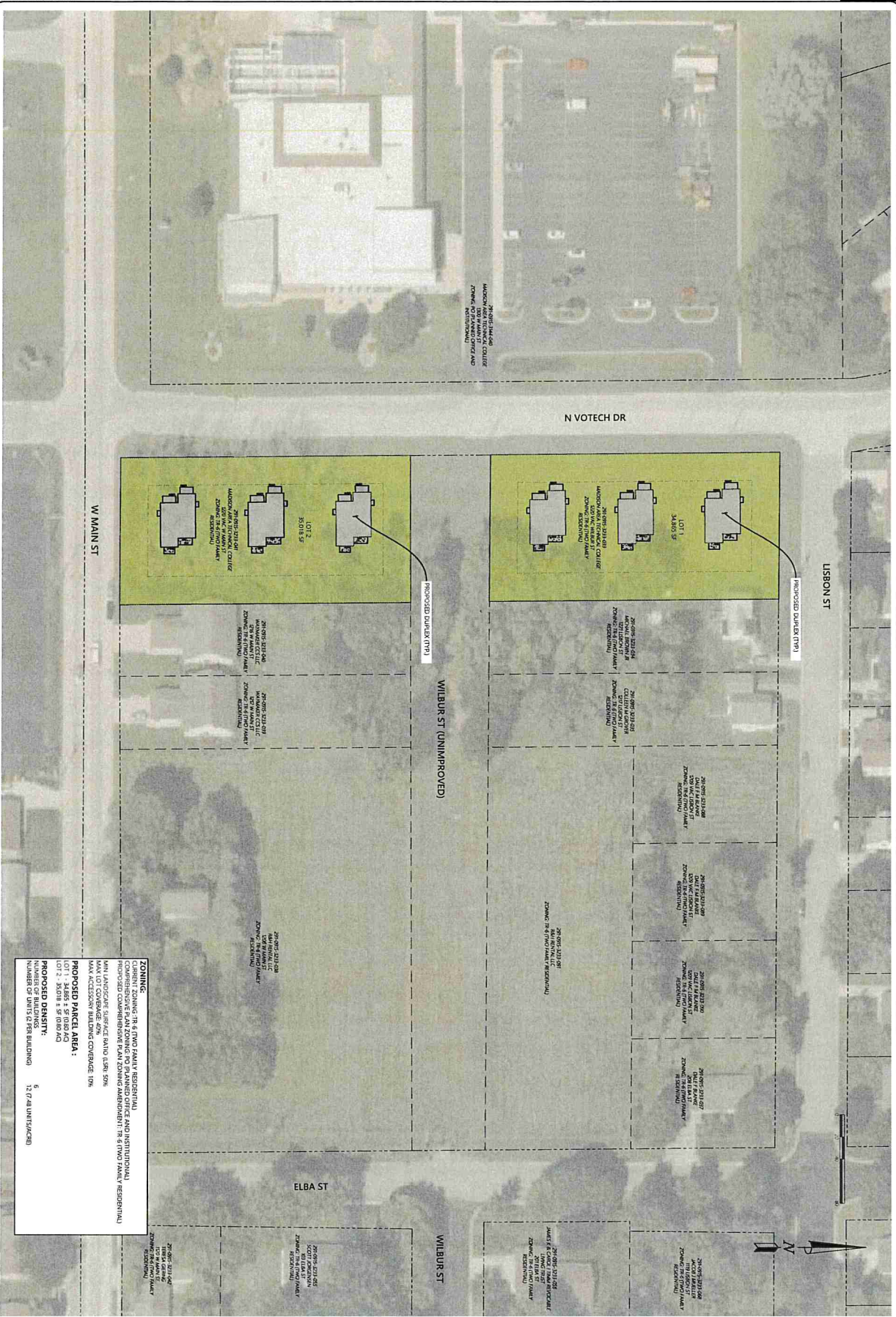
This project represents a commitment to strengthening the Watertown community by providing stable housing solutions that promote economic mobility and neighborhood growth. By transforming these underutilized parcels into homes for families, Habitat aims to increase local property values, encourage volunteer and donor engagement, and support the city's broader housing initiatives. Additionally, these housing units will help support the **expansion of local businesses** by providing affordable living options for workers, ensuring that employers can attract and retain the talent needed to sustain and grow the local economy.

Project Details:

- Total Housing Units: 6 twin home buildings (12 units)
- Home Size: Each unit will be approximately 1,400 sq. ft. with 3 bedrooms and 1.5 bathrooms
- Key Features: starter homes with energy-efficient construction, open concept, modern amenities, and durable materials

The comprehensive plan currently designates these lots as institutional due to their ownership by Madison Area Technical College; however, the existing TR-6 (Two-Family Residential) zoning aligns with Habitat's planned development. The site is adjacent to an established residential neighborhood that integrates well with Habitat's mission and home designs. Initial conversations with neighbors have been incredibly positive, with strong community support for transforming this dormant site into much-needed workforce housing. Habitat for Humanity is dedicated to working with city officials, community partners, and residents to ensure this project is a lasting benefit to Watertown's future.

PLOT DATE: 1/26/2025 9:52 AM



ZONING:
CURRENT ZONING: R-8 (TWO FAMILY RESIDENTIAL)
COMPREHENSIVE PLAN ZONING: PLANNED OFFICE AND INSTITUTIONAL
W/AN LAYERSHIP OVERLAY AND URBAN 50%
W/AN ACCESSORY BUILDING COVERAGE 10%
PROPOSED PARCEL AREA:
LOT 1 - 34,885 ± SF (820 AD)
LOT 2 - 35,018 ± SF (820 AD)
PROPOSED DENSITY:
NUMBER OF UNITS PER BUILDING 12 (7 AD UNITS/ACRE)

DESIGNED BY	SS
DRAWN BY	SS
CHECKED BY	IN
APPROVED BY	IN
PROJECT NO.	74374

HABITAT FOR HUMANITY
WATERTOWN SITES
WATERTOWN
DODGE COUNTY, WISCONSIN

COMPREHENSIVE PLAN AMENDMENT EXHIBIT

ISSUANCE	01/26/2025
AMENDMENT EXHIBIT	X
	X
	X
	X

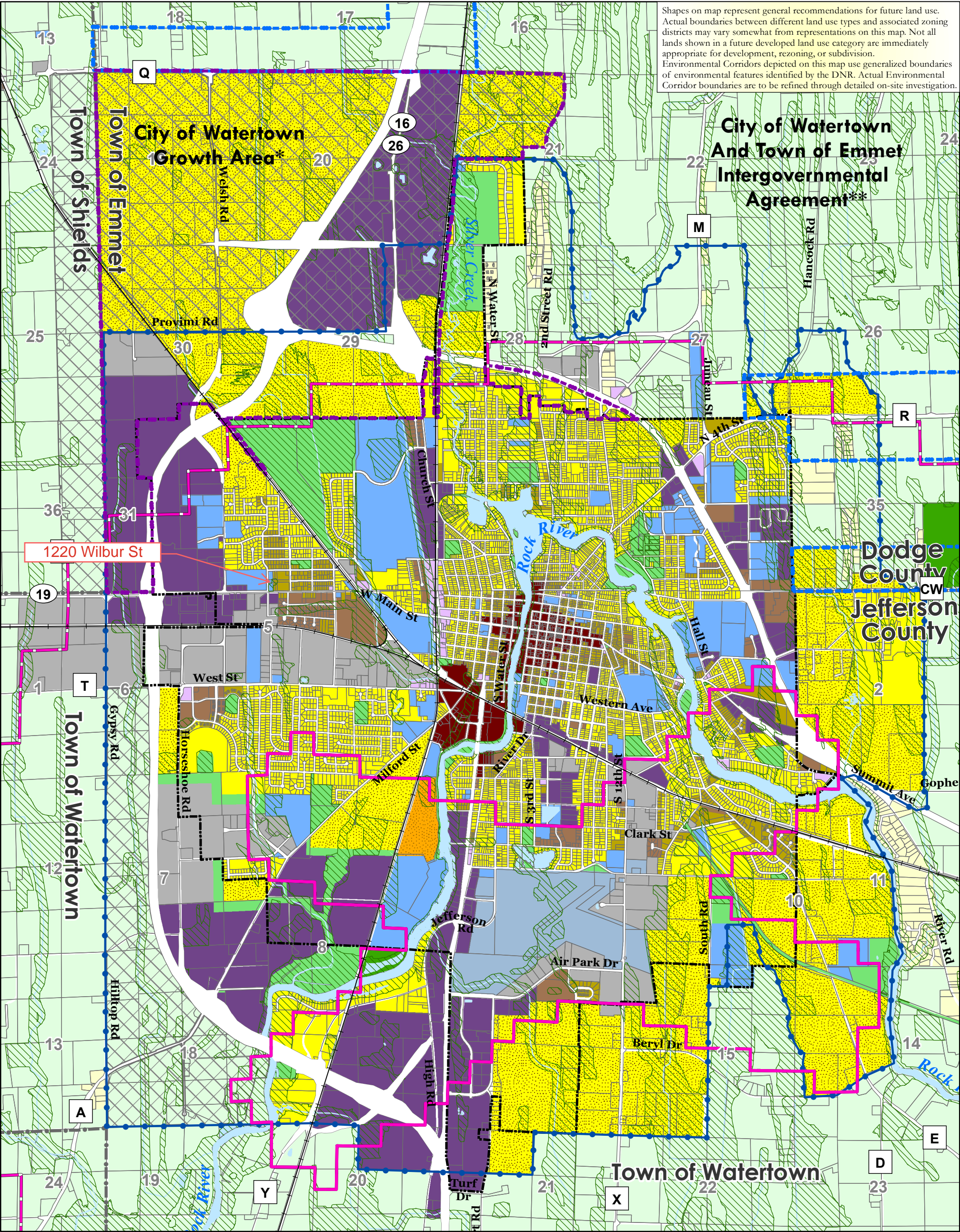
2827 Barrille Drive
Bellevue, WI 53511
(608) 365-4464

19 N. High Street
Janesville, WI 53548
(608) 743-9350

1040 N. Wisconsin St.
Esham, WI 53121
(262) 379-2250

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Future Land Use Urban Area

City of Watertown Comprehensive Plan

Land Use Categories

- Agricultural
- Single-Family Residential - Unsewered
- Single-Family Residential - Sewered
- Two-Family Residential
- Multi-Family Residential
- Planned Neighborhood**
- Institutional
- Airport

Rights-of-Way

- Neighborhood Mixed Use
- Planned Mixed Use*
- Central Mixed Use
- Riverside Mixed Use***
- Mixed Industrial
- Parks & Recreation
- Environmental Corridor
- Surface Water

Map 6b

City/Town IGA**

- City Growth Area
- City Periphery Areas

City of Watertown

Town Boundary

Parcel

Railroad

Watertown Urban Service Area

Watertown Long Range Growth Area

Airport Height Limitations

- Maximum Building Elevation b/t 865 and 968 ft
- Maximum Building Elevation b/t 968 and 1005 ft

City of Watertown

THE CITY OF WATERTOWN

Opportunity runs through it.

VADEWALLE & ASSOCIATES INC.

Shaping places, shaping change

Legend

Planned Mixed Use Area

Each "Planned Mixed Use Area" may include mix of:

- Office
- Multi-Family Residential
- Mixed Industrial
- Commercial Services/Retail
- Institutional
- Parks & Recreation

Planned Neighborhoods

Should include a mix of the following:

- Single-Family - Sewered (predominant land use)
- Two-Family Residential
- Multi-Family Residential
- Institutional
- Neighborhood Mixed Use
- Parks & Recreation

Riverside Mixed Use Area

Each "Riverside Mixed Use Area" may include mix of:

- Office
- Single-Family - Sewered
- Two-Family Residential
- Multi-Family Residential
- Commercial Services/Retail
- Institutional
- Parks & Recreation

Scale

0 0.25 0.5 1 Miles

MEETING OF THE BOARD OF COMMISSIONERS
OF THE WATERTOWN HOUSING AUTHORITY

The Commissioners of the Watertown Housing Authority (WHA) met in regular session at 201 N. Water St., Watertown WI on Thursday, January 16, 2025.

- Call to Order**
The Chairman, J. Braughler called the meeting to order at 4:00 p.m.
Present: J. Braughler, R. Stocks, M. Malmstrom & J. Bear. Also, present was Secretary T. Kasten.
Absent: J. Walter
- Agenda Review**
The Commissioners approved the agenda as presented.
- Tenant/Citizen Comments**
Nothing
- Approval of Minutes**
A motion to accept the minutes of the regular meeting held on Thursday, September 12, 2024, was made by J. Bear and seconded by R. Stocks. The motion carried.
- Approval of Monthly Expenditures and Financial Report**
A motion to accept the payment of bills which included checks (#23281-23403) and ACH debit transactions from 9/7/2024-1/10/2025 totaling \$269,806.80 was made by M. Malmstrom and seconded by Bear. The motion carried. September – December 2024 financials were discussed and will be placed on record, subject to audit.
- Review and Possible Action to Amend Parking Lot/Vehicle Policy-Resolution #25-01**
T. Kasten presented the current parking lot/vehicle policy that included suggested changes made by Attorney Zachary Hetfield. After a discussion, a motion to amend the parking lot/vehicle policy as presented was made by R. Stocks and seconded by M. Malmstrom and on a roll call was adopted with the following vote:

	AYES	NAYS	ABSENT
Bear	X		
Braughler	X		
Malmstrom	X		
Stocks	X		
Walter			X

The motion carried.

- Review and Possible Action to Amend Excess Utility Policy-Resolution #25-02**
T. Kasten reviewed with the commissioners three current policies of the WHA, their directive and the charge associated with them; Air Conditioning Policy, Cable TV Policy and the Excess Utility Policy. The amended Excess Utility Policy which consolidated all three of these policies was then presented. After a discussion, a motion to amend the Excess Utility Policy as presented was made by J. Bear and seconded by M. Malmstrom and on a roll call was adopted with the following vote:

	AYES	NAYS	ABSENT
Bear	X		
Braughler	X		
Malmstrom	X		
Stocks	X		
Walter			X

The motion carried.

- **Executive Director's Report**

- Public Housing Overview

- The tenants in the Johnson Arms building have been engaging in various social activities in the community room.
 - Annual recertifications are being done with all tenants at the Johnson Arms building.
 - Capital Fund projects – Active contracts for the 2023 Capital Fund monies are: lobby & community room furniture, walk-in showers and new washers in laundry room. A meeting is scheduled with a contractor to explore options to replace door locks at the family site units.
 - The Johnson Arms building has a new service provider for its integrated pest management (IPM), rodent and proactive bedbug services.

- Occupancy Update

- **Johnson Arms** – T. Kasten reported unit #205 was rented 10/1/2024 and unit #311 on 10/15/2024. Unit #115 will be rented 2/1/2025.
 - Average rent is \$410, and we have 8 tenants paying the flat rent of \$650.
 - **Family Sites** – T. Kasten reported the vacant 3-bdrm unit was rented on 11/1/2024. A 2-bdrm tenant will transfer to a vacant 3-bdrm on 2/1/2025. This 2-bdrm unit will have a short make-ready time allowing it to be rented by 2/15/2025.
 - The average rent for our family units is:
 - 2-bdrm is \$617 with 3 tenants paying the flat rent of \$781
 - 3-bdrm is \$544 with 3 at the flat rent of \$1,059
 - 4-bdrm is \$994 with 3 at the flat rent of \$1,048
 - 5-bdrm is at the flat rent of \$1,206.

- Maintenance/Systems Overview

- M. Kasten has been busy with unit turn arounds and work orders.
 - Work Orders are completed in a timely manner as parts are available. There were approximately 61 non-emergency work orders completed since we last met.
 - After Hour Calls: 1 – Saturday, November 23rd at midnight, tenant doing laundry, overfilled washer and flooded the laundry room.

- **Future Possible Agenda Items**

- Hiring of new maintenance person

- **Next Meeting Date/Time**

- The Board of Commissioners next regular session will be on Thursday, March 20, 2025 at 4:00 pm.

- **Adjournment**

- Being no further regular meeting business to come before the Board, a motion to adjourn the meeting was made by R. Stocks and seconded by M. Malmstrom. The motion carried and the meeting was adjourned at 4:57 pm.



Secretary

Chairperson

(DISCLAIMER: These minutes are uncorrected, and any corrections made to them will be noted in the proceedings at which these minutes are approved.)



FINANCE COMMITTEE MEETING MINUTES

MONDAY, FEBRUARY 10, 2025, AT 5:30 PM

MUNICIPAL BUILDING COUNCIL CHAMBERS – 106 JONES STREET, WATERTOWN, WI 53094

Finance Committee members present: Mayor McFarland, Alderpersons Bartz, Davis, Lampe, and Moldenhauer

Others present: Finance Director Stevens, Attorney Chesebro, Public Health Director Quest, Chief Brower, Public Works Director Beyer, Chief Reynen, Water Systems Hartz, Zoning Administrator Zirbes, Park/Rec Director Butteris (video), Street Operations Manager Winkleman (video), Mason Becker, Tim Hayden, Luke Hensley, Mike Jacek, Lisa Schwartz (video)

1. Call to order. Ald. Lampe called the meeting to order at 5:30 p.m. and chaired the meeting (Mayor had a loss of voice).
2. Ald. Davis moved to accept the **minutes from January 13**, seconded by Ald. Moldenhauer, and approved by all.
3. Zoning Administrator Zirbes presented a proposed **update to the Building, Safety, & Zoning Fee Schedule** that hadn't been updated in ten+ years. Modifications have been introduced to meet the current expenses. Some fees have been altered to a flat fee or square footage approach for easier administration and understanding by the consumer. Comparisons with other local municipalities took place to verify the reasonableness of the new fees. A motion to recommend to Council was offered by Ald. Bartz, seconded by Ald. Moldenhauer, and approved unanimously.
4. Finance Director Stevens reviewed the processes surrounding review of **supervisory pay compression** calculations. Other time-sensitive work (payroll forms, work comp audit) doesn't allow the investment of work of the review of all full-time employees, but the task will begin by the end of February and is implemented retroactively to January 1.
5. The Forestry Department was not awarded the \$25,000 **DNR Urban Forestry grant** for 2025, which would eliminate all urban forestry work. Park/Rec Director Butteris is requesting an allocation of the Contingency Fund of \$14,160 to fund ash injection treatments, safety training, and tree purchases. An alder suggested a reduction in the tree purchasing to allow for higher priority on the other purchases. Ald. Bartz, supported by Ald. Lampe, made the motion to **modify the General Fund 01 budget** as requested. Approved unanimously.
6. Water Systems Hartz presented disparities among water distribution staff due to recent reclassifications to a higher grade (from H to J). Ald. Davis moved, seconded by Ald. Bartz, to approve the placement of **T Lenius and S Naatz to G/S J7** and **R Miller to G/S J3**. Approved.
7. Public Health Director Quest requested approval for the **purchase of an adjacent lot (510 S Second St, Parcel 291-0815-0424-040)** to allow for an expansion of parking and a drive-through building for immunization clinics and car seat checks. The funding would be a 100% grant from the WI DHS ARPA allocation. The motion was made by Ald. Davis, seconded by Ald. Moldenhauer, and unanimously approved.
8. The fire department staff presented a list of **uncollectable EMS bills** totaling \$29,249.03. Ald. Davis motioned, supported by Ald. Bartz, to write off the list. Approved by all.
9. Chief Reynen presented the request to initiate the **ordering of a replacement ladder truck** (current one placed in service in 2007). Department members have conducted an assessment of

replacement options and are recommending the replacement order be made with Emergency One. After some discussion on financing methods, a motion was made by Ald. Moldenhauer, seconded by Ald. Bartz, to move forward with determining the appropriate means to purchase the apparatus (borrowing or capital lease) and the creation of a resolution to present to Council for approval of ordering for a delivery in a future year. Unanimously approved.

10. It is a desire of the Leadership Team that the City is supportive of the work of our employees who serve in the military. It is now common for situations to arise for military service to extend beyond two weeks a year. The revision alters our differential pay provision to now not exceed three weeks per year. In addition, language has been incorporated to coincide with the Uniformed Services Employment and Reemployment Rights Act (USERRA). Motion made by Ald. Moldenhauer, seconded by Ald. Davis, to approve the **updated military leave policy**. Approved by all.
11. Mr. Becker provided an update on the recent activities of **Intrepid Investments**, the party the City entered into a pre-development agreement with for two potential development sites: 111 S Water St and N First St parking lot. A request for an extension on the investigative work is likely to be presented.
12. Finance Director Stevens provided an **initial estimate of the 2024 General Fund results**. The budget was based on a net decrease of <\$746,732>, and the current expectation is a net increase of approximately \$400,000.
13. Finance Director Stevens presented a **draft copy of a resolution to close TID #4** along with an estimate of the increment surplus of approximately \$4,075,600. The City's portion will be approximately \$1,731,500. Administrative staff will work on providing a list of suggestions for the Council to consider directing the funds.
14. Ald. Moldenhauer moved, seconded by Ald. Bartz, to convene into closed session per § 19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (First Amendment to Development Agreement between City and GWCHF). Unanimously approved via roll call vote.
15. The Finance Committee reconvened into open session.
16. A motion was made by Ald. Davis, seconded by Ald. Moldenhauer, to agree to a **first amendment to the Development Agreement between the City and GWCHF** to correct the property owner to be Hoffman Matz, LLC, not the GWCHF. Unanimously approved.
17. Ald. Bartz moved, supported by Ald. Davis, to convene into closed session per § 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (TAC). All approved via a roll call vote.
18. The Finance Committee reconvened into open session.
19. Ald. Davis, seconded by Ald. Bartz, made a motion to approve the **hiring of Tiffany Cole** as a full-time dispatcher at G/S I6 with approval of a starting carryover of 370 hours of sick time. Approved by all.
20. Ald. Moldenhauer moved, seconded by Ald. Davis, to convene into closed session per § 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (JR). Unanimously approved via roll call vote.
21. The Finance Committee reconvened into open session.
22. A motion was made by Ald. Bartz, seconded by Ald. Davis, to approve the **hiring of Joshua Rios** as Information Technology Coordinator at G/S M7. Approved by all.

23. Finance Committee adjournment. Ald. Davis moved, seconded by Ald. Bartz, to adjourn the meeting at 7:01 pm. Approved unanimously.

Respectfully submitted,

Mark Stevens, Finance Director

Note: These minutes are uncorrected, and any corrections made thereto will be noted in the proceedings at which these minutes are approved.



LICENSING BOARD MEETING MINUTES

WEDNESDAY, FEBRUARY 12, 2025 AT 4:15 PM

WATERTOWN MUNICIPAL BUILDING - 106 JONES STREET, WATERTOWN, WI 53094 ROOM 2044 UPPER LEVEL

The Licensing Board met on the above date and time in person at the Municipal Building 106 Jones St. in Room 2044 and via Zoom. The following members were present: Mayor McFarland, Ald. Smith, Erin Schroeder (arrived at 4:20) and Cheri Martin. Absent was Ald. Blanke. Staff present were: Police Chief David Brower, City Attorney Steven Chesebro and City Clerk Megan Dunneisen. Other members of the public were also present.

1. **CALL TO ORDER** Mayor McFarland called the meeting to order at 4:17pm
2. **REVIEW AND APPROVE MINUTES**
 - A. Martin made a motion to approve the Licensing Board minutes from December 11, 2024, seconded by Ald. Smith and carried by unanimous voice vote.
3. **BUSINESS**
 - A. Ald. Smith made a motion to approve application for a "Class B" Malt and Liquor License from Silver Creek Investors LLC DBA Watertown Country Club (Dan Rahfaldt, Agent) located at 1340 N. Water St. for licensing year July 1, 2024 – June 30, 2025, seconded by Mayor McFarland with conditions of a passed fire inspection sign off, rights to the premises, and surrender of the current liquor license. Motion passed by voice vote with Martin abstaining.
 - B. Martin made a motion to approve the Temporary "Class B" Wine and Temporary Class "B" license from Luther Prep School Booster Club at 1300 Western Ave for the Lives Prepared - A Gift of Talents event on Saturday, March 29, 2025 from 5:00 pm to 12:00 am, seconded by Schroeder and carried by unanimous voice vote.
 - C. Schroeder made a motion to approve applications for Temporary "Class B" Licenses for the Whiskey and Wine Walk event hosted by Watertown Chamber of Commerce on April 26, 2025, during the hours of 1 p.m. and 4:30 p.m. Locations include Ava's Posh Boutique, 209 E. Main St., Blush Hair Beautique, 207 E. Main St., Bradow Jewelers, 217 E. Main St., Brown's Shoe Fit Co., 212 E. Main St., Central Block, 300 E. Main St., Draeger's Floral, 616 E. Main St., Rock River Chimney and Fireplace, 216 S. 3rd St., White Oak Builders, 14 E. Main St., and Studio 9, 9 E. Main St., seconded by Ald. Smith and carried by unanimous voice vote.
 - D. Ald. Smith made a motion to convene into Closed Session pursuant to Wis. Stats. 19.85(1)(b) Considering licensing or discipline of any person licensed by a board or commission or the investigation of charges against such a person, and the taking of formal action on any such matter; provided that the person licensed is given actual notice of an evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action may be taken. The notice shall contain a statement that the person has the right to demand the evidentiary hearing or meeting be held in open session. This closed session does not apply to any such evidentiary hearing or meeting where the person licensed requests that an open session be held to discuss specific licenses: Application for operator license: Abel Rivera, seconded by Schroeder and carried by roll call vote of: Yes;4 (Martin, Schroeder, Smith, McFarland; No;0.
 - E. Ald. Smith made a motion to reconvene to open session, seconded by Schroeder and carried by unanimous voice vote.

- F. Ald. Smith made a motion to deny the application for an operator's license from Abel Rivera based on Cat I and V of the Watertown Licensing guidelines, seconded by Schroeder and carried by unanimous voice vote.
- G. Chief Brower presented and discussed the Tequila Nights demerit point agreement resulting from violations and tickets the established has received over the past year.

4. REPORTS

- A. Special Events List was presented.
- B. Monthly Operator's List was presented.
- C. Monthly Police Report was presented.

- 5. ADJOURNMENT** Schroeder made a motion to adjourn the meeting at 4:44pm, seconded by Ald. Smith and carried by unanimous voice vote.

Respectfully submitted,

Megan Dunneisen, City Clerk

Note: These minutes are uncorrected, and any corrections made thereto will be noted in the proceedings at which these minutes are approved.

The following Tourism Commission members were present via Zoom Meeting or in person at Watertown City Hall.

Conrad Talaga, Cheryl Mitchell, Courtney Krause and Melissa Lampe

Also present; Chamber of Commerce Executive Director Bonnie Hertel and Tourism Director Robin Kaufmann, John Luetzow representing Rock River Disc Golf, Margaret Jaberg, owner of Rock Point Airbnb.

1. The meeting was called to order by Conrad Talaga at 8:05 a.m.
2. Review & Approve January Minutes. Motion to approve the minutes made by Melissa Lampe and seconded by Courtney Krause. The Commission voted to approve the minutes.
3. Old Business:
 - a. Approve Financial Report: Motion to approve the January financials was made by Melissa Lampe and seconded by Courtney Krause. The Commission voted to approve the financials.
 - b. Review and take possible action on marketing plans:
 1. Visitor Guides: The Tourism Director is editing the community pages, and the publication will soon be heading to print.
 2. Add opportunities: Nothing new to report.
 - c. Review and take action on mural restoration projects – Robin mentioned there will be a grant presented to the commission in the coming months for a new mural and a revived ghost sign in the East 100 block alleyway. The improvements are being led by Leadership Watertown.
 - c. Discuss Hotel stay updates: January final STAR reports are delayed and therefore the occupancy noted is estimated. December occupancy was flat from last year. The local hotel competitive set was approximately 30%, which is a decrease from last year. February occupancy is expected to be less than in 2024.
4. New Business
 - a. Review and take possible action on Midwest Masters and Rock River Disc Golf grants: Usage of the disc golf course takes place year-round weather permitting.

The \$1000 grant they are seeking is for the Midwest Masters over 40 event scheduled for Memorial Day weekend. This is traditionally not a weekend at full occupancy so additional room nights are welcomed. There are approximately 100 entrants and some of the entrants will stay overnight. It has been noted for past year's events that entrants/officials have stayed in Johnson Creek hotels for what they believe is a lesser rate. The Commission believes that guest rooms for the event should be directed to book at Watertown hotels in order to provide grant money for the event. John can work with area hotels to help create and advertise group rates that can compete with Johnson Creek hotels. John will make contact with hotels to coordinate room blocks and can present the grant again once rooms are established.

The Rock River Disc Club is requesting a grant of \$2000 to help purchase 9 new baskets for the course. Additional baskets allow the players to play an alternate course, experience less traffic issues, and improve the maintenance of the course. Melissa Lampe made a motion to approve \$2000 towards the purchase of 9 new baskets. Courtney Krause seconded the motion. The commission voted to approve the funds.
 - b. Review and take possible action on Watertown Jig Jog 5K sponsorship request. The 5K race is scheduled for March 15th. In the past, the Commission has voted to approve a grant of \$250. Melissa made a motion to approve \$250 and Conrad Talaga seconded the motion. The Commission voted to approve the funds.

- c. Discuss and take possible action on Main Street grand reopening opportunities. Robin would like the commission to consider a way that Tourism could contribute to a grand reopening of Main Street once the bridge reconstruction is completed. She mentioned that it wouldn't be prudent to close the street for a large event, but would still like to see a crowd-drawing event for people to visit downtown for the occasion. The topic will be revisited in April.
- d. Review Manager's report of previous month's task – report attached.
- e. Commission members' report.
 Discuss past and upcoming events; February 14 there is a synchro skating event in Beaver Dam which will impact Watertown hotels. Luther Prep's annual youth basketball tournament will impact area hotels on Thursday March 6 and Friday March 7th.
 Watertown Players musical on March 7-9. Main Street Morning Mixer March 9th.

Adjournment – Motion to adjourn the meeting at 8:59am was made by Conrad Talaga and seconded by Melissa Lampe.

Agenda items:

A reminder from Robin to have all requests for additions to the next meeting's agenda to her by Tuesday, the week before the meeting.

The next meeting will be at 8 am on March 13, 2025, via Zoom or you may attend in person at Watertown City Hall

NOTE: These minutes are uncorrected, and any corrections made thereto will be noted in the proceedings at which these minutes are approved.

Submitted by,
 Cheryl Mitchell, Secretary

Manager's Report – January 2025

Social Media Report

Facebook: 120 new followers (Post reach 339,271)

Visitwatertownwi.com: 1341 Users – 2661 views

Instagram: 1151 followers

- ☐ Regularly posted to social media (Watertown Tourism, Riverfest)
- ☐ Represented Tourism at Wake-up Watertown
- ☐ Attended Chamber marketing meeting
- ☐ Attended Town Square Committee meeting
- ☐ Attended Watertown Riverfest meeting
- ☐ Submitted content and proofed first edit of 2025 Visitor Guide
- ☐ Coordinated prizes and winner announcements for Watertown Window Wonderland
- ☐ Attended multi-Chamber network breakfast
- ☐ Updated event dates on visitwatertownwi.com
- ☐ Attended Leadership Watertown class
- ☐ Visited businesses/events to take photos for future promos:
- ☐ Watertown Public Library Talk, Read, Play Center
- ☐ Maria's Mexican Restaurant



FINANCE COMMITTEE MEETING MINUTES

MONDAY, FEBRUARY 17, 2025, AT 6:30 PM

MUNICIPAL BUILDING COUNCIL CHAMBERS – 106 JONES STREET, WATERTOWN, WI 53094

Finance Committee members present: Mayor McFarland, Alderpersons Bartz, Davis, Lampe, and Moldenhauer

Others present: Ald. Board

1. Call to order. Mayor McFarland called the meeting to order at 6:34 p.m.
2. Ald. Lampe moved, supported by Ald. Davis, to convene into closed session per § 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Achievement Recognition Award). All approved via a roll call vote.
3. The Finance Committee reconvened into open session.
4. Finance Committee adjournment. Ald. Lampe moved, seconded by Ald. Bartz, to adjourn the Finance Committee at 6:39 p.m., and was carried by unanimous voice vote.

Respectfully submitted,

Emily McFarland, Mayor

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PARKS, RECREATION & FORESTRY COMMISSION

MINUTES

Monday, February 17, 2025

1. Call to order

The Watertown Parks, Recreation & Forestry Commission met in person on February 17, 2025. The meeting was called to order by Kyle Krueger. Members present: Ald. Jonathan Lampe, Brad Clark, Kyle Krueger, Julie Chapman, Jennifer Clayton, Emily Lessner, Kerry Kneser. Also present: Kristine Butteris, Andrea Draeger, Ali Nicholson, and Jarrod Folkman.

2. Review and approval of minutes:

Ald. Jonathan Lampe motioned to approve the January 20, 2025 Parks Recreation and Forestry minutes as written. Brad Clark seconded. Motion carried.

3. Review and approval of financial reports

Kerry Kneser motioned to approve the preliminary 2024 year end financial reports. Jennifer Clayton seconded. Motion carried.

4. Citizens to be heard

There were none.

5. Business

A. Review and take action: condition of facility use agreement proposed expenses

Condition of facility use agreements were drafted for the softball clubs Storm and Thunder in order to utilize their donations for facility improvements in lieu of regular rental fees. It was acknowledged there was a typo in the memo; the remaining amount should \$1,800. The upgrade suggestion from Thunder for field resurfacing as presented, and the upgrade suggestion from Storm will be decided at a later date, though will align with the proposed projects outlined in the agreement. Ald. Jonathan Lampe motioned to approve the condition of facility use agreements. Brad Clark seconded. Motion carried.

B. Review and take possible action: park, recreation, and forestry commission chair

Kerry Kneser was nominated as chair of the park, recreation and forestry commission and may agree to act as representative for the plan commission as well. Ald. Jonathan Lampe motioned to approve Kerry Kneser as chair. Jennifer Clayton seconded. Motion carried.

C. Review and discuss: Town Square commission position

Kristine Butteris explained the need for a representative from this commission to be part of the Town Square commission, according to the governing ordinance. The position will assist with programming ideas, sponsorships, and space needs. Any interest should be directed to Kristine. The date and time of the meetings may be able to be adjusted for schedules. Ald. Jonathan Lampe motioned to table the appointment until the March meeting. Kerry Kneser seconded. Motion carried.

D. Review and discuss: senior and community center door opener

The main entrance to the building has experienced failing doors due to high winds and motor and closure failures. Options for addressing include: monitoring the situation and fix as needed, installing a new door opener system on the west door, keep the doors as is and lock during storms and install an opener on another door for ADA access. Additional ideas included: installing sliding doors, relocating the doors to the east side of the entrance, and installing wind blocks. Kristine will review bring viable options back to this commission.

6. Director's Report:**A. Project updates: parks**

The Brandt-Quirk tennis courts were damaged with recent high winds which tore up the surface. Quotes are being prepared for resurfacing with warranty and insurance options. There have been several instances of vandalism at Riverside Park, including 24 panels of glass broken at the pavilion and five glass blocks at the Aquatic Center. The Riverside master plan RFPs will be coming back and interest in volunteering to review as a panel can be directed to Kristine. There is a page on our city website which includes a survey for the parks and open spaces plan.

B. Project updates: forestry

There will not be a grant available this year due to good maintenance care by our crew. The Finance committee did approve the budget adjustment to accommodate the purchase of trees and training.

C. Project updates: aquatics**D. Project updates: town square****E. Project updates: senior & community center**

The elevator stopped working last week and repairs were needed. Due to the age of the equipment, it will be difficult to continue to find parts and replacement was recommended. Quotes will be prepared for next year's budget. The generator is scheduled to arrive at the end of February, though no updates have been given. The restroom partitions are mostly installed.

F. Update on programming: recreation

New soccer and baseball clinics will be offered this year to offer refreshers for those programs. We are working on gearing up for spring and summer programming. The city connection is a good resource for citizens to view all upcoming programming, as well as the new website when it is live. We will also be looking into a seasonal program guide in the future.

G. Update on programming: town square

The lucky leprechaun event will be held March 16.

H. Update on programming: senior and enrichment

A Valentine's Day party was held last week with the senior center. We will continue to include seasonal/holiday event and programming ideas when possible. Planning for spring break and family nights is underway and will be advertised by the end of the month.

I. Update on programming: aquatics

Some lessons were postponed this winter due to weather. The indoor pool maintenance shutdown will begin April 14.

Ald. Jonathan Lampe provided additional information including revisions to the five year plan in May and suggestions to have information and quotes available for plans and proposals within the next five years by then.

7. Adjournment – Next meeting date March 17, 2025

Brad Clark motioned to adjourn the meeting. Ald. Jonathan Lampe seconded. Motion carried.

**Watertown Senior Center
Advisory Board Minutes
February 18, 2025**

1. Call to Order

The Senior Center Advisory Board met in person on February 18, 2025, at 9:00 am. The meeting was called to order by director Andrea Draeger. Present: Betty Jimenez, Cathie Wallen, Kathleen Gillingham, Dawn Justman. Not present: Mara O'Brien, Jammie Belstner, Peggy Brown.

2. Review and Approve the December Minutes

Betty Jimenez motioned to approve the December 10, 2024 minutes as written. Cathie Wallen seconded. Motion carried.

3. Review and Approve the Monthly Financial Report

Kathleen Gillingham motioned to approve the December financial report as written. Dawn Justman seconded. Motion carried.

4. Citizens to be Heard

There were none.

5. Business

A. Review and take possible action: birthday and new member meals

Meal voucher cost would increase from \$5.80 to \$8.50 per meal. Discussion occurred whether or not to continue the birthday cards and meal vouchers, and if new members should receive a meal voucher. Discussion also occurred regarding a change to quarterly birthday parties in place of the meal vouchers. Betty Jimenez motioned to approve discontinuation of all meal vouchers and replace with quarterly birthday parties. Dawn Justman seconded. Motion carried.

B. Review and take possible action: purchase dart ball supplies

The current dart ball supplies are on loan. Discussion occurred whether or not to purchase a senior and community center-owned set for roughly \$500 for a board, stand, and darts. Kathleen Gillingham motioned to approve the dart ball purchase. Cathie Wallen seconded. Motion carried.

C. Review and take action: popcorn machine replacement

It was suggested by the popcorn maker and custodian to replace the current popcorn machine due to failing seals and kettle. A new machine about the same size would cost roughly \$1,000. Up to 10% of that cost may be charged to a recreation account for shared use. Cathie Wallen motioned to approve the purchase of a new popcorn machine. Betty Jimenez seconded. Motion carried.

6. Chairperson's Committee Report

a. Update Fundraising Committee on Current Efforts

The bake sale was turned into a holiday cookie box, which ran December 17-19 and raised over \$700. The soup sale occurred on January 16, 2025 and raised about \$450; proceeds will go to a new fitness room tv and support building art. Green Bay Pack Grant will be worked on soon. New scrip cards are available and will earn roughly 3-12% back for the center. We now have a raffle license and

will begin 50/50 raffles on bingo days starting in March; we may also conduct basket raffles as well. While we will continue to gather donations for the patio furniture, we will move forward with purchases the main items this spring.

b. Update Membership Committee on Current Memberships and Renewals

Regular meet and greets will be scheduled for next year as the last was a great success. We will work to revamp the newsletter and add bios for board members each month, pictures of programs, etc. to advertise for new members.

c. Update Community Services Committee on Projects/Efforts

The suggestion box held a suggestion to create a “spread kindness” effort. Additional ideas for product drives were discussed.

d. Update Program Committee on Program Attendance & New Programs

New ideas for 2025 were discussed to assist with potential rebranding efforts.

7. Director’s Report

a. Updates

New bathroom partitions are being ordered and will be installed in the spring, along with new ADA bars in the ADA stalls. The generator will not be installed until this spring. The PA system is installed and we are working on training and utilizing. Board elections will be coming up in March and April; members up for election were asked to submit their desire to run again by March 14. A recap of the holiday party included all ran well; next year we will only have one ticket for the event for both the meal and entertainment.

8. Adjournment

Next meeting is scheduled for Tuesday, April 15, 2025 at 9:00 am. Betty Jimenez motioned to adjourn. Cathie Wallen seconded. Motion carried.

SITE PLAN REVIEW COMMITTEE

February 24, 2025

The Site Plan Review Committee met on the above date at 130 P.M. in the Council Chambers on the second floor of City Hall. The following members were present: Brian Zirbes, Mason Becker, Mike Jacek, Stacy Winkelman, Kristine Butteris, Andrew Beyer, Nathan Williams, Maureen McBroom, Laura Bohlman, Mike Zitelman, Tanya Reynen, Don Dishno, and Thomas Koerner.

Also in attendance were Nikki Zimmerman, Will Wendorff, Tanya Powers, Eric Halbur, Felipe Vasquez, Jacob Norberte, Mike Osowski, Sonia Merkt, Chris Oddo, and Mario Perez.

1. Call to Order

The meeting was called to order by Chairperson Brian Zirbes.

2. Approval of Minutes

A. Review and take action: Site Plan Review Minutes Dated December 9, 2024

Motion was made by Stacy Winkelman and seconded by Mike Zitelman to approve the minutes as submitted. Unanimously approved.

3. Business

A. Review and take action: 1222 Perry Way site plan review for addition and remodel

Eric Halbur of Abacus Architects was present. Add much needed parking for employees as well as some additional storage and mechanical space.

The following was presented by staff:

Building:	Plan review will have to go to the State of Wisconsin DSPS for review.
Water/Wastewater:	No comments.
Police:	No comments.
Stormwater:	The Stormwater Management Plan and construction plans have been sent in. The Erosion Control and Stormwater Runoff permit still has to be submitted. The projection for that to be submitted is within the next couple of days.
Engineering:	No comments.
Fire:	Fire alarm & fire protection systems have to have applications submitted and approved and don't impede access roads
Streets:	No comments.
Parks:	No comments.

Motion made and seconded to approve this item and forward to Plan Commission contingent upon:

- Erosion Control and Stormwater Runoff permit review and approval
- Fire alarm & fire protection systems must have applications submitted and approved

Unanimously approved.

B. Review and take action: 120 W. Main Street proposed café remodel

Will Wendorff was present. This building used to be Watertown Siding with the intention of making it into a café. Remodeling will not affect the upper apartments or load-bearing walls.

The following was presented by staff:

Building:	No comments.
Water/Wastewater:	No comments.
Police:	No comments.
Stormwater:	No comments.
Engineering:	No comments.

Fire:	Hot food would be limited to the panini press. If any additional items would be desired, further approvals would be required.
Streets:	Garbage collection must be obtained privately. Recycling services can be obtained.
Parks:	None.

Motion made and seconded to approve this item and forward to Plan Commission.

Unanimously approved.

C. Review and take action: 300 S. Third Street proposed parking lot

Chris Oddo was present. This is for a proposed 13-stall parking lot with the entrance off Third Street and exit off Jefferson. Signage will depict the entrance and exit only directions. Stormwater, photometrics and signage will be submitted. There will be 2 spaces within the southwest corner of the site for the adjacent owner to the south to have access.

The following was presented by staff:

Building:	No comments.
Water/Wastewater:	No comments.
Police:	No comments.
Stormwater:	Erosion & stormwater runoff control permit is required.
Engineering:	A curb cut permit and sidewalk permit would be required as well as a traffic control plan may be needed if anything affects the parking lane/traffic lane. In 2028
Fire:	Ensure bushes do not obstruct the neighbor's gas meter.
Streets:	No comments.
Parks:	Maintain planting beds

Motion made and seconded to approve this item and forward it to Plan Commission contingent upon:

- Erosion Control and Stormwater Runoff permit review and approval.
- Submittal and approval of a curb cut permit and sidewalk permit.
- Maintenance of planting beds.

Unanimously approved.

4. Adjournment

Motion was made and seconded to adjourn. Unanimously approved.

Respectfully submitted,
Nikki Zimmerman
Recording Secretary

NOTE: These minutes are uncorrected, and any corrections made thereto will be noted in the proceedings at which these minutes are approved.

The Plan Commission met on the above date in the Council Chambers.

The following members were present: Alderman Blanke, Beyer, Kneser, Krueger, Lampe, Zirbes

Also in attendance: Ruth Mack, Chris Oddo, Sonia Merkt, Mario Perez, Russ Stewart, Jacob Norberte, and Eric Halbur

1. Call to order

2. Approval of Minutes

A. Plan Commission minutes February 10, 2025

Motion to approve was made by Lampe and seconded by Kneser, passed on unanimous voice vote.

3. Business

A. Review and take action: 1222 Perry Way site plan review

Eric Halbur presented the plan for the storage, mechanical, and parking expansion for 1222 Perry Way. Brian Zirbes added presented additional information for the site plan including the conditions that they obtain required erosion control and stormwater permits and approval for the fire alarm and fire protection systems.

Motion to approve with the identified conditions was made by Lampe, seconded by Blanke and passed on a unanimous voice vote.

B. Review and take action: 1019 S. Fifth Street Certified Survey Map (CSM)

Ruth Mack was present to give an overview of the need for the CSM to change this from 2 to 4 sellable parcels. Brian Zirbes added that the lots would be general industrial and had the required frontage.

Motion to approve with no conditions was made by Lampe, seconded by Blanke and passed on a unanimous voice vote.

C. Review and take action: 300 S. Third Street proposed parking lot

Chris Oddo, a representative of the architect, was present to give an overview of the proposed parking lot for 300 S. Third Street. There is a letter of agreement from both adjacent property owners. Brian Zirbes noted the conditions that an erosion control and stormwater permit be obtained and a photometric plan that meets the ordinance be presented and engineering would also like curb cut, sidewalk and traffic control permits.

Motion to approve with the conditions noted above was made by Blanke, seconded by Kneser and passed on a unanimous voice vote.

All materials discussed at this meeting can be found at:

<https://cms4files.revize.com/watertownwi/February%2024,%202025%20Plan%20Commission%20Meeting%20Packet.pdf>

4. Adjournment

Motion to adjourn was made by Kneser and seconded by Lampe and passed on a unanimous voice vote.

Respectfully Submitted,

Alderman Brad Blanke

PUBLIC SAFETY & WELFARE COMMITTEE

March 5, 2025

5:00 p.m.

1. CALL TO ORDER

Members Present	Also in Attendance	Citizens Present
<ul style="list-style-type: none"> Dana Davis, Chair Brad Blanke Steve Board Eric Schmid 	<ul style="list-style-type: none"> Chief David Brower Andrew Beyer Nathan Williams Stacy Winkelman 	<ul style="list-style-type: none"> Ian Pilak (virtual)

2. RECEIVE COMMENTS FROM THE PUBLIC

Each individual who would like to address the Committee will be permitted up to three minutes for their comments

There were no comments from the public.

3. APPROVAL OF MINUTES

- Public Safety minutes from February 5, 2025
- [Public Safety Meeting Notes 2-5-25.pdf](#)

MOTION: Approve the Public Safety meeting notes from Feb. 5, 2025
(Board/Blanke/Unanimous approval)

4. BUSINESS

A. Review and take possible action: Proposed structure within Jones Street public right-of-way

- a. [304 Jones St Additional Information 2025.0219.pdf](#) (0.18 MB)
- b. [Narrative ROW Encroachment 304 Jones new format.pdf](#) (1.14 MB)
- c. [304 Jones Street Application for Variance Dan Rahfaldt 01032025.pdf](#) (0.86 MB)
- d. [4 - 86.04.pdf](#) (0.07 MB)
- e. [3 - 457-7 Obstructions and encroachments.pdf](#) (0.04 MB)
- f. [Right of Way Revocable Occupancy Permit.pdf](#) (0.02 MB)

MOTION: Approve the proposed structure within Jones Street public right-of-way subject to the following conditions: 1) Revocable Occupancy Permit, 2) Insurance Requirement and 3) Building Permit & Plan Review. (Board/Schmid/Unanimous approval)

B. Review and take possible action: Traffic signal request at W. Main Street and Dayton Street intersection

- a. [2025.0305 Dayton and Main Traffic Signal Request.pdf](#) (1.14 MB)
- b. [Site Map.pdf](#) (0.90 MB)

DISCUSSION: The committee discussed the history of this intersection and reviewed the prior accidents at this intersection since the redesign in 2022. Engineering reported that a \$10,000 traffic study could result in a recommendation to not install a traffic signal. A traffic signal costs about \$250,000.

MOTION: In lieu of granting the request for a traffic signal at W. Main Street and Dayton Street intersection, request that a design engineer investigate the possibility of improving visibility at the intersection by off-setting the south turn lane stop line. (Schmid/Blanke/Unanimous approval)

- C. Review and take action: Remove Loading Zone No Parking sign from 106 Jefferson Street
- a. [Agenda Item to Upload - March 5.pdf](#) (1.22 MB)

MOTION: Modify the ordinance and remove the Loading Zone No Parking sign from 106 Jefferson Street. (Blanke/Davis/Unanimous approval)

- D. Review and take possible action: Ordinance to Amend Section 410-39 of the City of Watertown General Ordinances
- a. [Deepfake Memo.pdf](#) (1.13 MB)
 - b. [Deepfake Prohibition Redlined 2.5.25.pdf](#) (0.03 MB)

Davis reported that a similar law is currently under consideration at the federal level. The “Take It Down Act” was passed by the Senate last month with bipartisan support and will now need to be passed by the House. Schmid relayed additional details about this act and also stated that many states have passed similar laws. He indicated that he was in favor of a federal law, but was not in favor of a local ordinance. Chief Brower supports the local ordinance and believes it will be a helpful ordinance used by his team.

MOTION: Amend Section 410-39 of the City of Watertown General Ordinances. (Board/Blanke/Motion passes 3 – Blanke, Board, Davis – to 1 – Schmid)

- E. Review and take action: Special Event - Main Street Program Morning Mixer
- a. [Memo re PSW SPECIAL EVENTS.pdf](#) (0.05 MB)
 - b. [2025-02 Application.pdf](#) (1.23 MB)
 - c. [2025-02 Map.pdf](#) (0.45 MB)

MOTION: Approve Special Event-Main Street Program Morning Mixer. (Blanke/Davis/Motion passes with 3 votes – Board abstains)

- F. Review and discuss: Special Event - possible Jig Jog route change
- a. [2025-01 Application.pdf](#) (1.56 MB)
 - b. [2025-01 Map.pdf](#) (0.23 MB)
 - c. [2585200 - WisDOT Watertown -Notification of Construction.pdf](#) (0.43 MB)

NO ACTION TAKEN

5. **ADJOURN**

Being no further business to discuss, a motion was made by Schmid and seconded by Blanke to adjourn. Motion was supported unanimously.

March 2025

In recognition of your years
of dedicated service
to the City of Watertown
and its residents.

10 Years

Brandon Wojnowski
Fire Department

5 Years

Lukas Saeger
DPW-Street Division

*"There is no greater challenge, and there is no greater
honor than to be in public service."*

Condoleezza Rice

WATERTOWN FIRE DEPARTMENT

Monthly Report | January 2025

Section 8, Item B.



Duty, Pride, Service



Chief's Message:

January presented various events for the Watertown Fire Department, most notably a structure fire on Warren St. Crews responded quickly and aggressively, containing the blaze and preventing significant damage to the structure. The unseasonably mild temperatures and lack of snow cover contributed to several vegetation fires, a somewhat unusual occurrence for this time of year. Additionally, the extreme cold weather contributed to numerous water flow alarms throughout the city due to frozen and burst pipes and sprinkler systems.

The Watertown Fire Department transitioned to EPR Fireworks as our new Records Management System (RMS) this month. This switch offers several key advantages, including improved data accessibility and enhanced reporting capabilities, which will ultimately streamline our operations. While change always comes with some struggle, our team has been working diligently to ensure a smooth transition, validating all data transferred to the new system and providing comprehensive training to our personnel. We are committed to maximizing user experience and maintaining the accuracy of our records. We are confident that EPR Fireworks will be a valuable asset to the department, allowing us to better serve the community.



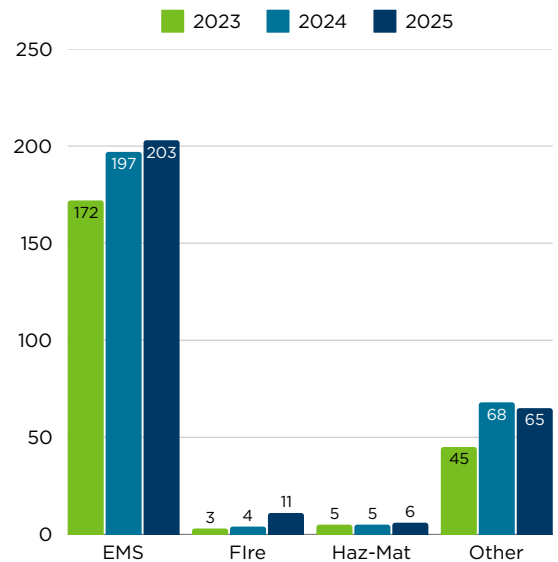
Chief Tanya Reynen

Monthly Incidents

January Calls: 285

EMS	Fire	Haz-Mat	Other
203	11	6	65

Year to Date Calls: 285



Total Year to date Incidents

2023	2024	2025
225	274	285

Simultaneous Calls the Past Three Years

	2023		2024		2025	
January	39	17%	52	19%	79	28%
February	48	20%	39	18%		
March	39	18%	52	22%		
April	37	17%	31	14%		
May	45	18%	47	20%		
June	46	17%	68	27%		
July	63	22%	57	24%		
August	50	19%	50	22%		
September	47	18%	66	25%		
October	47	19%	57	22%		
November	51	21%	64	28%		
December	74	27%	58	28%		

Total Response Times

90th Percentile TURN OUT TIME (Alarm>EnRoute)

2:30

NFPA 1710 Benchmarks Turnout time
EMS: 60sec. Fire: 1:20

EMS	1:17	55%
Fire	1:10	43%

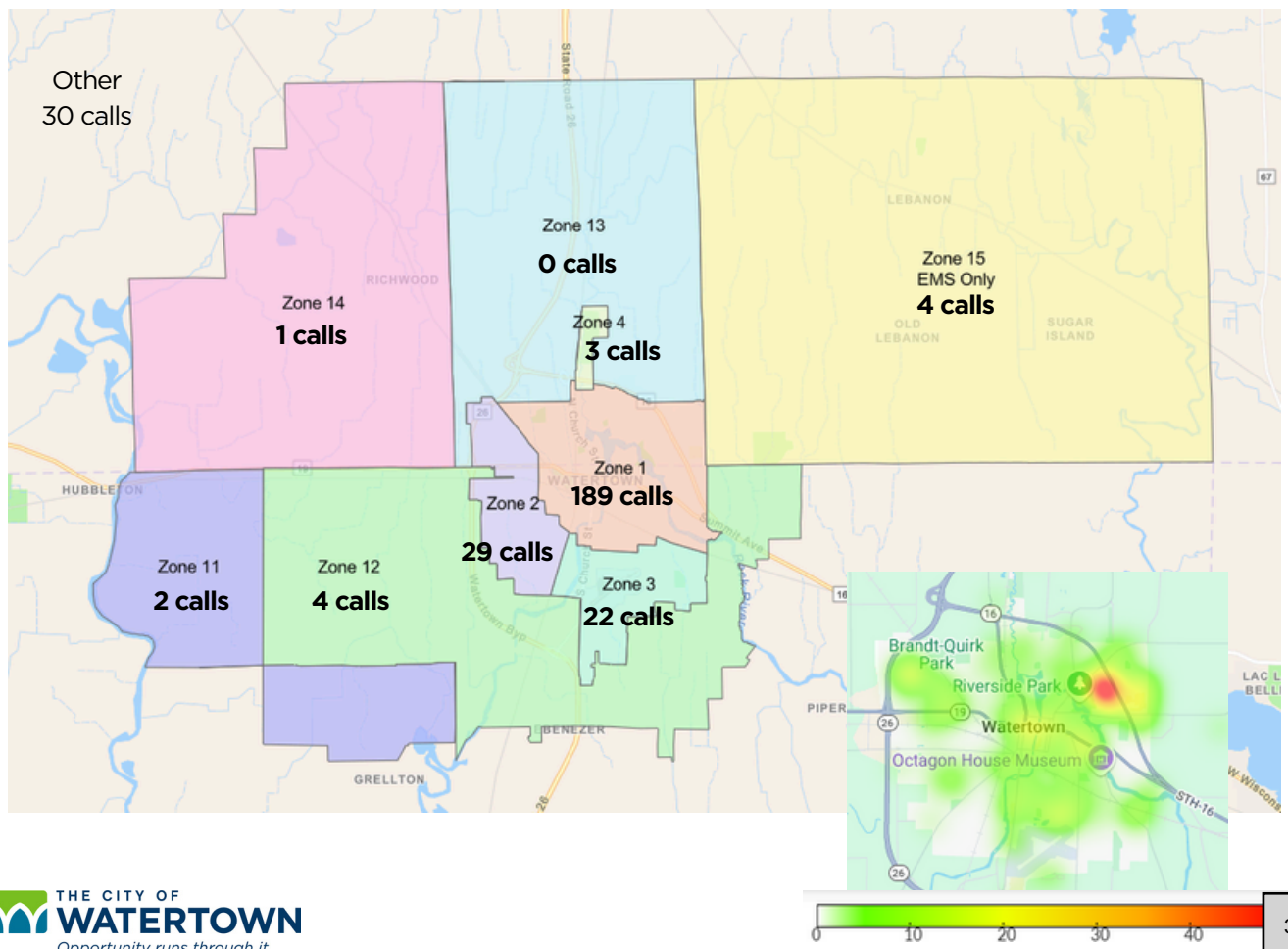
90th Percentile TRAVEL TIME (EnRoute>First Unit Arrival)

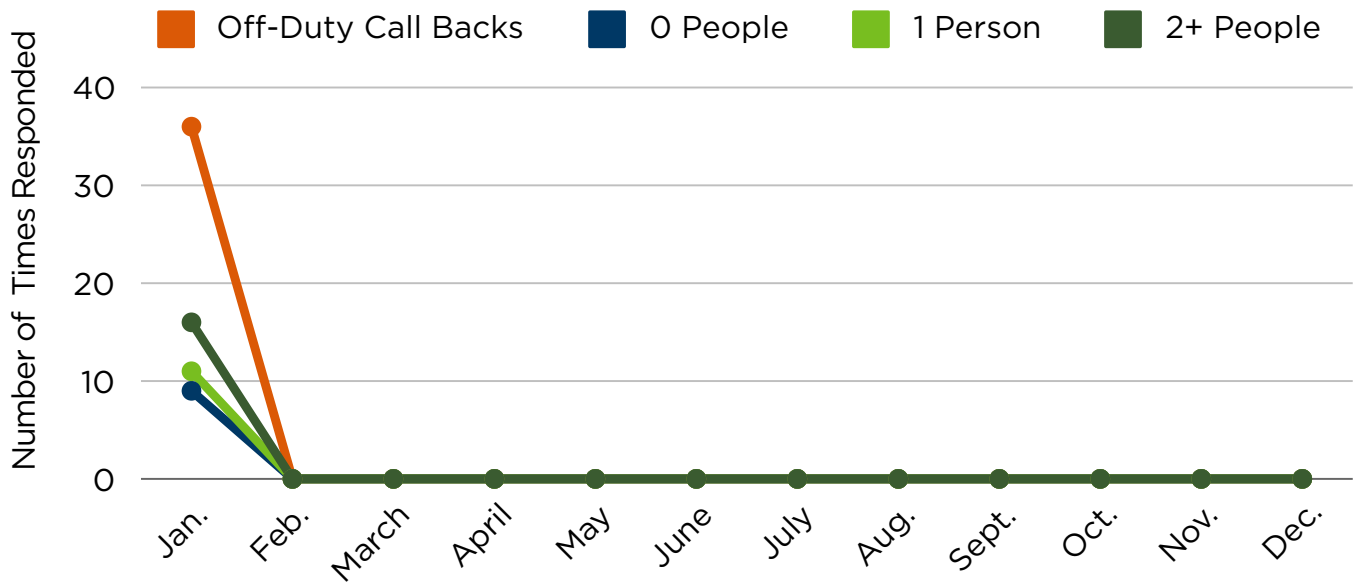
5:19

NFPA 1710 Benchmarks Travel time
6:00

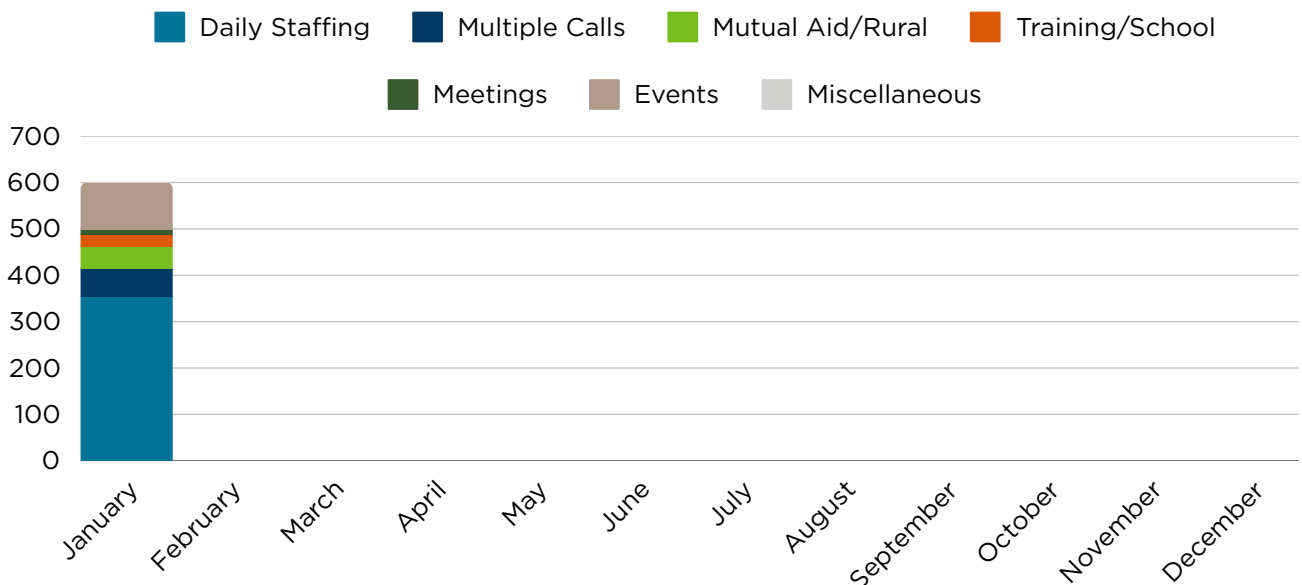
EMS	4:50	55%
Fire	14:37	18%

Calls per Zone in January

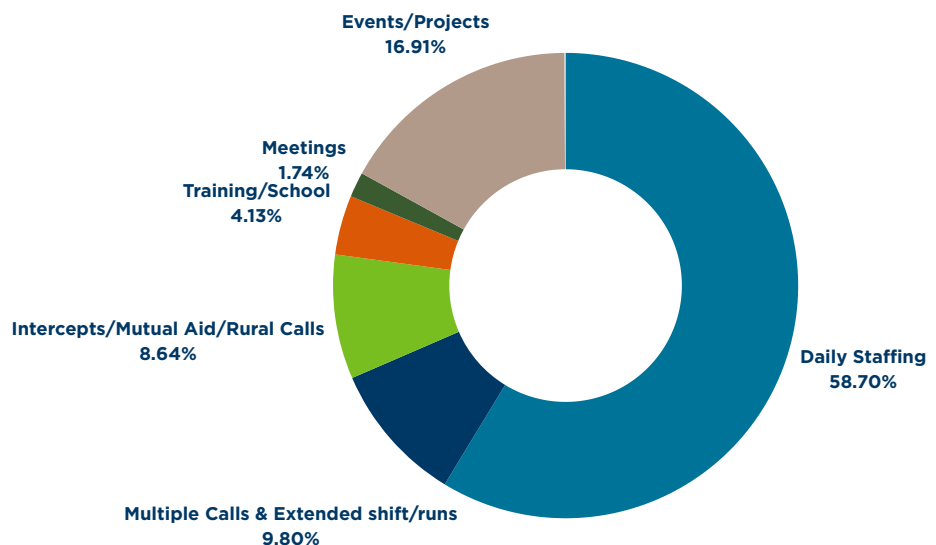




Total Monthly Overtime Hours



Year to Date Overtime Percentage



Training Highlights

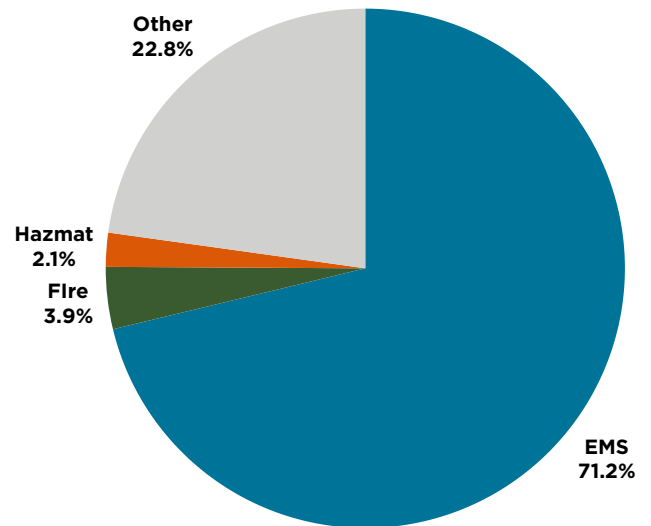
EMS Refresher
Leadership Development

Public Relation Highlights

Leadership Watertown
Student Ride-a-long
Alder Ride-a-long
Station Tours
Fire Drill

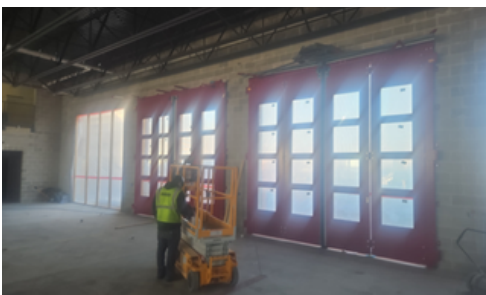
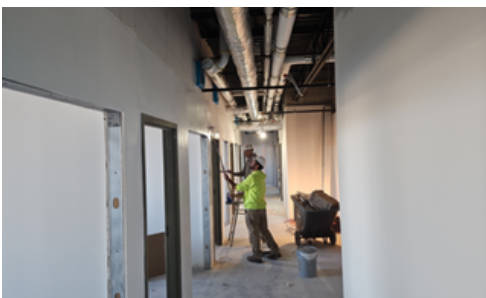
Incident Highlights

4 Mutual Aid Building Fires
1 City Building Fire
2 Brush Fires
1 Contained Cooking Fire
19 False Alarms
4 MVC
28 Lift Assists



New Fire Station Progress

Drywall and paint went up.
Installation of the folding doors.
Windows and door frames
completed.



The Watertown Leadership Team toured the fire department and learned about tools, gear used, and participated in an EMS simulation.

TO: MEMBERS OF THE COMMON COUNCIL

I would appreciate your consideration of the following appointments:

Historic Preservation and Downtown Design Commission

Julie Janowak – serving her first term expiring March 2028 replacing Jacob Maas.

Thank you for your consideration.

Sincerely,



Emily McFarland
Mayor

PAYROLL SUMMARIES

For the Period of: 2/19/2025 3/4/2025

Section 10, Item A.

Department	Employees FT PT		Regular Hours	Overtime Hours	Overtime Costs this Pay Period	Y-T-D Overtime Costs	Overtime Budget	Total Payroll
Police	52	3	4,129.74	186.50	12,134.75	36,934.08	183,000.00	161,200.95
Fire	27	3	2,992.00	244.25	8,688.42	54,481.74	170,000.00	89,886.14
Municipal Court	1	1	100.00	-	-	-	-	3,246.52
Mayor	1	-	80.00	-	-	-	-	3,562.89
Bldg. Inspection	3	4	295.50	-	-	-	-	10,649.51
Attorney	2	1	220.00	-	-	-	-	7,929.00
Finance	6	42	947.50	-	35.13	694.74	1,500.00	15,627.13
Media	2	3	191.00	-	-	-	-	5,208.95
Administration	3	2	256.00	-	-	-	-	7,780.92
Engineering	5	2	430.50	-	-	-	-	12,944.94
Health	8	3	751.00	-	-	-	3,000.00	25,666.97
Library	8	15	1,096.00	-	-	31.07	-	25,033.38
Municipal Building	1	-	80.00	4.00	-	199.40	1,546.00	1,933.60
Solid Waste	6	-	480.00	2.00	20.72	485.62	3,000.00	14,017.52
Street	24		1,896.00	-	519.37	6,388.53	35,500.00	55,667.91
Park	9	-	679.00	-	75.96	627.44	11,500.00	18,914.36
Forestry	2	-	160.00	-	-	-	-	4,568.00
Park/Rec Admin	7	1	576.00	-	-	65.58	520.00	17,986.53
Recreation and Pools	-	25	272.00	-	-	-	3,038.00	3,826.70
Wastewater	10	-	800.00	13.25	462.63	2,826.95	19,000.00	25,449.60
Water Dept.	10	-	800.00	5.25	117.29	1,161.11	23,501.00	25,446.26
Crossing Guards	-	9	125.00	-	-	-	-	1,473.75
Police Reserve	-	7	42.25	-	-	-	-	365.10
Alderspersons (2nd PR)		-	-	-	-	-	-	-
TOTALS	187 FT	121 PT	17,399.49	455.25	22,054.27	103,896.26	455,105.00	538,386.63

Invoice Number	Description	GL Account	Invoice Date	Invoice Amount	Check Number	Check Issue Date
10-33 VEHICLE SERVICES LLC						
910						
3599	4102 MDC MOUNT AND ANTENNA FIRE	01523142	02/05/2025	635.07	462552	02/18/2025
Total 10-33 VEHICLE SERVICES LLC:				635.07		
1ST AYD CORPORATION						
6380						
PSI757646	LUBE-PARKS	01554118	01/17/2025	182.22	462453	02/11/2025
PSI759192	GLOVES, SAFETY GLASSES-PARKS	01554159	01/21/2025	417.32	462453	02/11/2025
Total 1ST AYD CORPORATION:				599.54		
ABT MAILCOM						
1001						
50818	TAX BILL PROCESSING REMAINDER	01514019	12/12/2024	2,903.36	462403	02/04/2025
51310	CASS CERT ANNUAL PMT - WTR	03903018	01/28/2025	300.00	462403	02/04/2025
Total ABT MAILCOM:				3,203.36		
ADRIAN'S TOOL CRIB						
555068						
D 12080	WIRE CRIMPER/CUTTER	01541121	02/04/2025	66.99	462553	02/18/2025
Total ADRIAN'S TOOL CRIB:				66.99		
AIR ONE EQUIPMENT INC						
1423						
213714	HELMET FIRE	24581105	11/11/2024	302.00	462454	02/11/2025
216604	HELMET FRONTS FIRE	24581105	01/28/2025	163.00	462454	02/11/2025
Total AIR ONE EQUIPMENT INC:				465.00		
AKA HYDRAULICS & CONTROLS LLC						
555771						
1085	CYLINDER REPAIR - STOCK	17581720	01/29/2025	235.00	462455	02/11/2025
1088	ADAPTER VEH #135	16581622	02/04/2025	58.60	462455	02/11/2025
Total AKA HYDRAULICS & CONTROLS LLC:				293.60		
ALEXANDER LESSILA						
555786						
1429109153232050-2024	REFUND RE TAX OVERPAYMENT	01271920	02/10/2025	1,448.73	462554	02/18/2025
Total ALEXANDER LESSILA:				1,448.73		
ALSCO INC						
1512						
IMIL2089373	MATT SERVICE AT CITY HALL	01517118	01/24/2025	98.21	462404	02/04/2025
IMIL2089373	SHIRTS AND COVERALLS MECH STREET DEPT	01543159	01/24/2025	83.87	462404	02/04/2025
IMIL2089373	COVERALLS STORM WATER TEAM	16581641	01/24/2025	74.75	462404	02/04/2025
IMIL2089373	COVERALL SERVICE FOR SOLID WASTE EMPLOYEE	17581759	01/24/2025	90.59	462404	02/04/2025
IMIL2091318	MATT SERVICE AT CITY HALL	01517118	01/31/2025	87.68	462456	02/11/2025
IMIL2091318	SHIRTS AND COVERALLS MECH STREET DEPT	01543159	01/31/2025	87.38	462456	02/11/2025
IMIL2091318	COVERALLS STORM WATER TEAM	16581641	01/31/2025	78.26	462456	02/11/2025
IMIL2091318	COVERALL SERVICE FOR SOLID WASTE EMPLOYEE	17581759	01/31/2025	94.10	462456	02/11/2025
IMIL2093273	MATT SERVICE AT CITY HALL	01517118	02/07/2025	87.64	462555	02/18/2025

Invoice Number	Description	GL Account	Invoice Date	Invoice Amount	Check Number	Check Issue Date
IMIL2093273	SHIRTS AND COVERALLS MECH STREET DEPT	01543159	02/07/2025	83.93	462555	02/18/2025
IMIL2093273	COVERALLS STORM WATER TEAM	16581641	02/07/2025	74.81	462555	02/18/2025
IMIL2093273	COVERALL SERVICE FOR SOLID WASTE EMPLOYEE	17581759	02/07/2025	90.65	462555	02/18/2025
IMIL2095207	MATT SERVICE AT CITY HALL	01517118	02/14/2025	87.68	462606	02/25/2025
IMIL2095207	SHIRTS AND COVERALLS MECH STREET DEPT	01543159	02/14/2025	86.04	462606	02/25/2025
IMIL2095207	COVERALLS STORM WATER TEAM	16581641	02/14/2025	76.91	462606	02/25/2025
IMIL2095207	COVERALL SERVICE FOR SOLID WASTE EMPLOYEE	17581759	02/14/2025	92.75	462606	02/25/2025
Total ALSCO INC:				1,375.25		
AMERICAN INDUSTRIAL MEDICAL INC						
1526						
25250CW	ANNUAL HEARING TEST- STREETS TEAM	01543159	02/12/2025	405.00	462607	02/25/2025
25250CW	ANNUAL HEARING TEST- SOLID WASTE TEAM	17581759	02/12/2025	295.00	462607	02/25/2025
25250CW	ANNUAL HEARING TEST- STORM WATER TEAM	16581641	02/12/2025	245.00	462607	02/25/2025
25250CW	ANNUAL HEARING TEST- PARKS TEAM	01554159	02/12/2025	325.00	462607	02/25/2025
Total AMERICAN INDUSTRIAL MEDICAL INC:				1,270.00		
ANIMAL HEALTH CENTER						
1571						
105578	K9 EXAM/SCREENING	24581112	01/27/2025	98.15	462405	02/04/2025
Total ANIMAL HEALTH CENTER:				98.15		
APPLIED TECHNOLOGIES INC						
1589						
37467	6552-UV DISINFECTION RPLMNT - WW	02973012	02/06/2025	4,960.00	462556	02/18/2025
Total APPLIED TECHNOLOGIES INC:				4,960.00		
AQUATIC INFORMATICS INC						
554383						
111823	NEW SERVER WIMS MIGRATION - WTR	03993331	02/11/2025	2,632.00	462608	02/25/2025
Total AQUATIC INFORMATICS INC:				2,632.00		
ASSEMBLY OF PENTECOSTAL CHURCH						
555772						
2829108150442089-2024	REFUND RE TAX OVERPAYMENT	01271920	01/30/2024	217.22	462406	02/04/2025
Total ASSEMBLY OF PENTECOSTAL CHURCH:				217.22		
AT&T MOBILITY-FIRSTNET						
552664						
287303591659X02012025	CELL PHONE-ATTY	01516118	02/12/2025	30.56	2502262	02/17/2025
287303591659X02012025	CELL PHONE-BSZ	01524132	02/12/2025	121.84	2502262	02/17/2025
287303591659X02012025	CELL PHONE-ECON DEV	60510518	02/12/2025	30.56	2502262	02/17/2025
287303591659X02012025	CELL PHONE-ENG	01541032	02/12/2025	62.42	2502262	02/17/2025
287303591659X02012025	CELL PHONE-CIVIL STAFF ENG	01541032	02/12/2025	12.37	2502262	02/17/2025
287303591659X02012025	CELL PHONE-ENG	01541032	02/12/2025	91.41	2502262	02/17/2025
287303591659X02012025	CELL PHONE-FINANCE	01514018	02/12/2025	30.56	2502262	02/17/2025
287303591659X02012025	CELL PHONE-FORESTRY	01561118	02/12/2025	63.98	2502262	02/17/2025
287303591659X02012025	CELL PHONE-IT	01518632	02/12/2025	44.64	2502262	02/17/2025
287303591659X02012025	CELL PHONE-MAYOR	01513132	02/12/2025	44.64	2502262	02/17/2025
287303591659X02012025	CELL PHONE-MEDIA COMM	01518418	02/12/2025	30.56	2502262	02/17/2025
287303591659X02012025	CELL PHONE-PARK	01554132	02/12/2025	65.55	2502262	02/17/2025

Invoice Number	Description	GL Account	Invoice Date	Invoice Amount	Check Number	Check Issue Date
287303591659X02012025	CELL PHONE-RECREATION	01552032	02/12/2025	1,156.85	2502262	02/17/2025
287303591659X02012025	CELL PHONE-SOLID WASTE	17581718	02/12/2025	33.56	2502262	02/17/2025
287303591659X02012025	CELL PHONE-STORM WATER	16581631	02/12/2025	62.55	2502262	02/17/2025
287303591659X02012025	CELL PHONE-STREET	01542132	02/12/2025	123.67	2502262	02/17/2025
287303591659X02012025	CELL PHONE-STREET	01542420	02/12/2025	127.96	2502262	02/17/2025
287303591659X02012025	CELL PHONE-WASTEWATER	02820032	02/12/2025	309.74	2502262	02/17/2025
287303591659X02012025	CELL PHONE-WATER	03992118	02/12/2025	555.85	2502262	02/17/2025
287310587104X02152025	SQUAD PHONES	01521132	02/07/2025	1,297.25	462610	02/25/2025
Total AT&T MOBILITY-FIRSTNET:				4,296.52		
AT&T-5080						
1013						
920262402702-2025	TELEPHONE SERVICE-POLICE DEPT	01521132	02/07/2025	18.81	462609	02/25/2025
920262402702-2025	TELEPHONE SERVICE-STREET	01542132	02/07/2025	37.62	462609	02/25/2025
920262402702-2025	TELEPHONE SERVICE-TRAFFIC CONTROL	01542430	02/07/2025	18.81	462609	02/25/2025
920262402702-2025	TELEPHONE SERVICE-SR CTR	01552032	02/07/2025	18.81	462609	02/25/2025
920262402702-2025	TELEPHONE SERVICE-AQUATIC CTR	01552232	02/07/2025	56.43	462609	02/25/2025
920262402702-2025	TELEPHONE SERVICE-PARK SHOP	01554132	02/07/2025	18.81	462609	02/25/2025
920262402702-2025	TELEPHONE SERVICE-WASTEWATER	02820032	02/07/2025	18.81	462609	02/25/2025
920262402702-2025	TELEPHONE SERVICE-WATER	03992118	02/07/2025	37.62	462609	02/25/2025
920262402702-2025	TELEPHONE SERVICE-LIBRARY	11581232	02/07/2025	112.86	462609	02/25/2025
920262402702-2025	TELEPHONE SERVICE-SOLID WASTE	17581732	02/07/2025	37.62	462609	02/25/2025
920262402702-2025	TELEPHONE SERVICE-BILL ROUNDING	11581232	02/07/2025	.02	462609	02/25/2025
Total AT&T-5080:				376.22		
ATLANTISVALLEY FOODS LLC						
555783						
37919	BIRTHDAY MEALS-SR CTR	24581107	02/03/2025	85.00	462611	02/25/2025
Total ATLANTISVALLEY FOODS LLC:				85.00		
BADGER PEST CONTROL LLC						
552514						
11471	PARK PEST CONTROL	01554118	02/05/2025	80.00	462612	02/25/2025
11474	PEST CONTROL	01541218	02/05/2025	45.00	462557	02/18/2025
11474	PEST CONTROL	17581718	02/05/2025	45.00	462557	02/18/2025
11481	PARK PEST CONTROL	01554118	02/05/2025	65.00	462612	02/25/2025
11507	PARK PEST CONTROL	01554118	02/05/2025	80.00	462612	02/25/2025
11516	PARK PEST CONTROL	01554118	02/05/2025	80.00	462612	02/25/2025
1392	PEST CONTROL WAC	01552217	02/05/2025	65.00	462612	02/25/2025
Total BADGER PEST CONTROL LLC:				460.00		
BADGER WELDING SUPPLIES INC						
2043						
3865579	OXYGEN FIRE	01523154	01/29/2025	124.60	462558	02/18/2025
Total BADGER WELDING SUPPLIES INC:				124.60		
BAKER RULLMAN MFG INC						
2050						
18402	FABRICATION FOR NEW FD FIRE	05523170	01/27/2025	1,484.00	462457	02/11/2025
Total BAKER RULLMAN MFG INC:				1,484.00		

Invoice Number	Description	GL Account	Invoice Date	Invoice Amount	Check Number	Check Issue Date
BASO HOLDINGS LLC						
2092						
2829108150621002-2024	BASO HOLDINGS LLC INCENTIVE PAYMENT	08580452	01/30/2025	70,258.19	462407	02/04/2025
Total BASO HOLDINGS LLC:				70,258.19		
BAYCOM INC						
552736						
SRVCE000000053572	PD SERVICE CONTRACT	01521120	01/31/2025	6,740.85	462458	02/11/2025
Total BAYCOM INC:				6,740.85		
BOUND TREE MEDICAL LLC						
2637						
85629027	EMS SUPPLIES	01523154	01/17/2025	38.64	462408	02/04/2025
85662462	EMS SUPPLIES FIRE	01523154	02/13/2025	83.34	462613	02/25/2025
Total BOUND TREE MEDICAL LLC:				121.98		
BRIAN DUFF						
555766						
1429109153141070-2024	REFUND RE TAX OVERPAYMENT	01271920	01/24/2025	205.90	462409	02/04/2025
Total BRIAN DUFF:				205.90		
BRIAN SVATOS						
555782						
22-093030-02	REFUND UTILITY OVERPAYMENT	99001105	01/30/2025	146.79	462459	02/11/2025
Total BRIAN SVATOS:				146.79		
BROOKS TRACTOR INC						
2775						
S55476	SENSOR VEH #192	01541120	02/04/2025	366.03	462460	02/11/2025
Total BROOKS TRACTOR INC:				366.03		
BUMPER TO BUMPER						
2935						
6360-623898	SPARK PLUGS-PARKS	01554142	02/05/2025	68.85	462614	02/25/2025
660-622725	BATTERY CORE REFUND-PARKS	01554142	01/20/2025	18.00-	462461	02/11/2025
660-622853	BLADE, BATTERY	01554142	01/21/2025	184.49	462461	02/11/2025
660-623763	U-JOINT-PARKS	01554142	02/04/2025	60.87	462614	02/25/2025
660-623819	DRIVESHAFT BOLT-PARKS	01554142	02/04/2025	35.58	462614	02/25/2025
660-623820	BATTERY CORE REFUND-PARKS	01554142	02/04/2025	18.00-	462614	02/25/2025
660-623866	FILTERS-PARKS	01554142	02/05/2025	57.08	462614	02/25/2025
Total BUMPER TO BUMPER:				370.87		
BURKE TRUCK AND EQUIPMENT INC						
2947						
INV/2025/00182	COUPLERS FOR PLOWS	01541120	01/28/2025	247.38	462462	02/11/2025
Total BURKE TRUCK AND EQUIPMENT INC:				247.38		
BUTTERS FETTING CO						

Invoice Number	Description	GL Account	Invoice Date	Invoice Amount	Check Number	Check Issue Date
2972						
W91150	METHANE BOILER RPR - WW	02980000	01/23/2025	15,690.76	462410	02/04/2025
Total BUTTERS FETTING CO:				15,690.76		
CAPITAL DETAILING SUPPLY						
3121						
23232	FOAM CAR WASH AND DEGREASER FIRE	01523142	02/14/2025	131.40	462615	02/25/2025
Total CAPITAL DETAILING SUPPLY:				131.40		
CARISH BROTHERS						
555777						
2829108151632009-2024	REFUND RE TAX OVERPAYMENT	01271920	02/03/2025	6,190.52	462463	02/11/2025
Total CARISH BROTHERS:				6,190.52		
CELLEBRITE INC						
3240						
INVUS280300	PD - CONTRACT	01521120	01/31/2025	6,900.00	462464	02/11/2025
Total CELLEBRITE INC:				6,900.00		
CENGAGE LEARNING INC						
552519						
86172553	LARGE PRINT	11581246	01/08/2025	27.99	462527	02/13/2025
86472023	LARGE PRINT	11581246	01/22/2025	44.78	462527	02/13/2025
86504966	LARGE PRINT	11581246	01/23/2025	44.78	462527	02/13/2025
86592869	LARGE PRINT	11581246	01/27/2025	42.39	462527	02/13/2025
86743526	LARGE PRINT	11581246	02/04/2025	32.79	462527	02/13/2025
86762418	LARGE PRINT	11581246	02/05/2025	128.76	462527	02/13/2025
86762926	LARGE PRINT	11581246	02/05/2025	32.79	462527	02/13/2025
Total CENGAGE LEARNING INC:				354.28		
CENTURYLINK						
3301						
724298985	LONG DISTANCE LINE CHARGES	01517132	02/01/2025	3.66	462559	02/18/2025
Total CENTURYLINK:				3.66		
CHARTER COMMUNICATIONS						
3417						
170728301020125	SENIOR CABLE	24581107	02/01/2025	148.15	462616	02/25/2025
170728301020125	SENIOR CABLE	01552017	02/01/2025	40.00	462616	02/25/2025
Total CHARTER COMMUNICATIONS:				188.15		
CHRISTOPHER REED						
553658						
2829108150534088-2024	REFUND RE TAX OVERPAYMENT	01271920	01/31/2025	201.91	462465	02/11/2025
Total CHRISTOPHER REED:				201.91		
CLIA LABORATORY PROGRAM						
3008						
032125	HEALTH- CLIA LAB CERTIFICATE RENEWAL	01531218	02/04/2025	248.00	462617	02/25/2025

Invoice Number	Description	GL Account	Invoice Date	Invoice Amount	Check Number	Check Issue Date
Total CLIA LABORATORY PROGRAM:				248.00		
COMPASS MINERALS AMERICA INC						
554651						
1445104	ROAD SALT PER CONTRACT	01543518	01/28/2025	46,415.11	462411	02/04/2025
1459238	ROAD SALT PER CONTRACT	01543518	02/13/2025	14,029.90	462560	02/18/2025
1460589	ROAD SALT PER CONTRACT	01543518	02/15/2025	31,900.78	462618	02/25/2025
Total COMPASS MINERALS AMERICA INC:				92,345.79		
CORE & MAIN LP						
3784						
W367956	INVENTORY PARTS - WTR	03011540	01/31/2025	1,309.50	462466	02/11/2025
Total CORE & MAIN LP:				1,309.50		
COREY OIL LTD						
3786						
585373	THERMA COOL - RED	01541140	02/13/2025	982.80	462619	02/25/2025
Total COREY OIL LTD:				982.80		
CORNERSTONE ENVIRONMENTAL GROUP LLC						
3785						
52374041	OLD LANDFILL MONITORING	17581726	01/24/2025	2,609.49	462467	02/11/2025
Total CORNERSTONE ENVIRONMENTAL GROUP LLC:				2,609.49		
CORNERSTONE ONE LLC						
555764						
5037	PRIMARY BLDG HEATER PARTS - WW	02831040	01/23/2025	2,906.78	462412	02/04/2025
Total CORNERSTONE ONE LLC:				2,906.78		
CORY SCHULTZ						
554115						
011525 C SCHULTZ	FUEL REIMBURSEMENT SCHULTZ	01523140	01/15/2025	51.55	462413	02/04/2025
Total CORY SCHULTZ:				51.55		
CULLIGAN WATER CONDITIONING						
3950						
194412	WATER SOFTNER SALT-30 BAGS @ 10.25	01541218	01/31/2025	307.50	462468	02/11/2025
Total CULLIGAN WATER CONDITIONING:				307.50		
DAN & CHERI HERBERT						
555784						
1-075300-01	REFUND UTILITY OVERPAYMENT	99001105	12/26/2024	123.86	462469	02/11/2025
Total DAN & CHERI HERBERT:				123.86		
DEB WHOLESALE AND DISTRIBUTING						
4190						
977101	FOOD TRAY	24581107	01/23/2025	57.48	462470	02/11/2025

Invoice Number	Description	GL Account	Invoice Date	Invoice Amount	Check Number	Check Issue Date
Total DEB WHOLESALE AND DISTRIBUTING:				57.48		
DELTA DENTAL PLAN OF WI						
4264						
2296564	EMPLOYEE VISION INSURANCE	01213169	02/18/2025	1,093.75	2502263	02/18/2025
2296564	EMPLOYEE VISION INSURANCE-JAN F DRAEGER	01213169	02/18/2025	12.77-	2502263	02/18/2025
2296564	EMPLOYEE VISION INSURANCE-FEB F DRAEGER	01213169	02/18/2025	12.77	2502263	02/18/2025
2296564	EMPLOYEE VISION INSURANCE-COBRA FRENCH F MAR	01213193	02/18/2025	12.77-	2502263	02/18/2025
2296564	EMPLOYEE VISION INSURANCE-COBRA HOLLOWAY F M	01213193	02/18/2025	12.77	2502263	02/18/2025
2296564D	EMPLOYEE DENTAL INSURANCE EE	01213168	02/18/2025	1,454.51	2502263	02/18/2025
2296564D	EMPLOYEE DENTAL INSURANCE ER	01213168	02/18/2025	12,888.63	2502263	02/18/2025
2296564D	EMPLOYEE DENTAL INSURANCE ER-WILLIAMS N FEB	01213168	02/18/2025	29.88	2502263	02/18/2025
2296564D	EMPLOYEE DENTAL INSURANCE EE-WILLIAMS N FEB	01213168	02/18/2025	3.32	2502263	02/18/2025
2296564D	COBRA EMPLOYEE DENTAL INSURANCE-MAR F HOLLO	01213168	02/18/2025	102.22	2502263	02/18/2025
2296564D	COBRA EMPLOYEE DENTAL INSURANCE-MAR F ANTON	01213168	02/18/2025	102.22	2502263	02/18/2025
2296564D	COBRA EMPLOYEE DENTAL INSURANCE-MAR F BEISBIE	01213168	02/18/2025	102.22	2502263	02/18/2025
2296564D	COBRA EMPLOYEE DENTAL INSURANCE-MAR S FUNK	01213168	02/18/2025	33.20	2502263	02/18/2025
2296564D	COBRA EMPLOYEE DENTAL INSURANCE-MAR S FRENC	01213168	02/18/2025	33.20	2502263	02/18/2025
2296564D	COBRA EMPLOYEE DENTAL INSURANCE-MAR S WOLLIN	01213168	02/18/2025	33.20	2502263	02/18/2025
Total DELTA DENTAL PLAN OF WI:				15,876.35		
DETTMANN DAIRY LLC						
555792						
23-02976-00	REFUND UTILITY OVERPAYMENT	99001105	02/11/2025	107.79	462620	02/25/2025
Total DETTMANN DAIRY LLC:				107.79		
DIGGERS HOTLINE INC						
4466						
250160501PREPAY	1ST PRE-PMT LOCATE TICKETS - WTR	03666518	01/20/2025	3,082.70	462414	02/04/2025
Total DIGGERS HOTLINE INC:				3,082.70		
DIGICORP INC						
4468						
353689	SERVER UPGRADES PROJECT - WW	02973012	01/29/2025	615.00	462471	02/11/2025
353691	SERVER UPGRADES PROJECT - WW	02973012	01/29/2025	325.00	462471	02/11/2025
353772	FEB: MS365, SENTINALONE, APPRIVER BACKUP, WASAB	01518644	02/15/2025	6,507.88	462621	02/25/2025
Total DIGICORP INC:				7,447.88		
DODGE CO						
4538						
9442	TANGO TANGO SERVICES FIRE	01523122	02/12/2025	200.00	462622	02/25/2025
Total DODGE CO:				200.00		
DODGE CO CHIEFS & SHERIFF ASSOC						
4540						
DCLEA 2025 BANQUET	2025 DCLEA BANQUET	01521117	02/21/2025	105.00	462623	02/25/2025
Total DODGE CO CHIEFS & SHERIFF ASSOC:				105.00		
DODGE CO CLERK OF COURTS						

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4541						
TRACY 25-1524	BOND-TRACY, RICHARD J 11101956	01271990	02/21/2025	650.00	462624	02/25/2025
Total DODGE CO CLERK OF COURTS:				650.00		
DODGE COUNTY TREASURER						
4565						
DEC2024-JAN2025	DOG LICENSES: DEC2024-JAN2025	01431132	02/06/2025	740.00	Multiple	Multiple
FEB2025TAXSETTLEMEN	TAX SETTLEMENT - FEB 2025	50216110	01/05/2025	410,736.85	Multiple	Multiple
JAN 2025	COUNTY COURT FINES - JAN 2025	01436100	02/04/2025	484.00	462473	02/11/2025
Total DODGE COUNTY TREASURER:				411,960.85		
DOLLAR TREE						
552456						
012425	REFUND OVERPAYMENT BILL #202500005	01442112	01/24/2025	90.00	462415	02/04/2025
Total DOLLAR TREE:				90.00		
ELECTION SYSTEMS & SOFTWARE						
5505						
CD 2111768	ANNUAL MAINT	01514118	11/26/2024	1,582.31	462562	02/18/2025
Total ELECTION SYSTEMS & SOFTWARE:				1,582.31		
EMERGENCY STARTING & TOWING LLC						
5560						
34828	TOWING-POLICE	01521149	02/20/2025	150.00	462625	02/25/2025
Total EMERGENCY STARTING & TOWING LLC:				150.00		
EMILY MCFARLAND						
13218						
012725	MILEAGE REIMBURSEMENT-MAYOR	01513124	01/27/2025	58.10	462417	02/04/2025
Total EMILY MCFARLAND:				58.10		
EMPLOYEE BENEFITS CORPORATION						
5284						
4804099	EBC FLEX ADMINISTRATION RENEWAL/CARD FEES	01519545	02/15/2025	45.75	2502264	02/28/2025
4804099	EBC COBRA ADMINISTRATION FEES	01519545	02/15/2025	169.29	2502264	02/28/2025
4804099	EBC FLEX ADMINISTRATION FEES	01519545	02/15/2025	274.50	2502264	02/28/2025
Total EMPLOYEE BENEFITS CORPORATION:				489.54		
ENVIROTECH EQUIPMENT						
5635						
25-0024840	SEAL KITS VEH #132	16581622	02/05/2025	163.57	462474	02/11/2025
25-0024856	DRIVE S/ ASSEMBLY FOR VEH #132	16581622	01/31/2025	316.03	462474	02/11/2025
25-0024885	CYLINDER VEH #23	17581720	01/31/2025	1,523.55	462474	02/11/2025
25-0024928	WATER VALVE (4) VEH #132	16581622	02/12/2025	612.56	462563	02/18/2025
Total ENVIROTECH EQUIPMENT:				2,615.71		
ERVIN & ISIS POWELL						
555795						
22-017430-15	99001105	99001105	02/11/2025	75.96	462626	02/25/2025

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Total ERVIN & ISIS POWELL:				75.96		
FIRE SERVICE INC						
6371						
WI-18037	E61 OIL PRESSURE GAUGE/SENSOR REPIAR FIRE	01523142	01/30/2025	1,132.18	462475	02/11/2025
WI-18253	ANNUAL DOT INSPECTION, FLUID CASE REPAIR MED54	01523142	02/12/2025	1,063.28	462564	02/18/2025
Total FIRE SERVICE INC:				2,195.46		
FOREST LANDSCAPING & CONSTRUCTION INC						
6647						
5364-24-01-RETAINAGE	2024 MAIN ST UTILITY RECON-RETAINAGE - WTR	03999999	11/05/2024	4,678.53	462476	02/11/2025
Total FOREST LANDSCAPING & CONSTRUCTION INC:				4,678.53		
FRAWLEY OIL COMPANY INC						
6728						
7758473	PARK OIL	01554142	01/15/2025	480.00	462627	02/25/2025
7758474	HI TEMP GREASE	17581740	01/15/2025	186.00	462477	02/11/2025
Total FRAWLEY OIL COMPANY INC:				666.00		
GE DIGITAL LLC						
552800						
17001100072818	GRAY MATTER-SCADA - WW	02850061	01/19/2025	11,247.60	462418	02/04/2025
Total GE DIGITAL LLC:				11,247.60		
GENCOMM						
555437						
341467	NEW STATION 50% COMMUNICATIONS FIRE	05523170	01/30/2025	146,106.51	462478	02/11/2025
Total GENCOMM:				146,106.51		
GENERAL COMMUNICATIONS INC						
7210						
340803	RADIO BATTERIES	01542140	12/31/2024	406.40	462419	02/04/2025
Total GENERAL COMMUNICATIONS INC:				406.40		
GLORY GLOBAL SOLUTIONS INC						
7395						
2829108151022044-2024	GLORY GLOBAL INCENTIVE-2024	19580750	01/30/2025	45,843.24	462420	02/04/2025
Total GLORY GLOBAL SOLUTIONS INC:				45,843.24		
GORDON FLESCH CO INC						
6450						
I00991211	COPIER LEASE	11581218	01/31/2025	265.37	462528	02/13/2025
IN15007204	COPIER USAGE	11581218	01/20/2025	137.32	462529	02/13/2025
Total GORDON FLESCH CO INC:				402.69		
GRAEF						
554795						
0137195	GENERAL ENGINEERING - PROJ 2024-0266.00	01541047	02/03/2025	2,107.50	462479	02/11/2025

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0137196	RIVERWALK STEEL BRIDEG FOOTING PROJ 2024-0266.0	01541047	02/03/2025	45.00	462479	02/11/2025
0137197	STOP SIGN STUDY PROJ 2024-0266.03	01541047	02/03/2025	2,956.25	462479	02/11/2025
0137198	2024 ROAD & UTILITY AS-BUILT PROJ 2024-0266.06	01541047	02/03/2025	5,878.68	462479	02/11/2025
0137199	PASER RATING REVIEW PROJ 2024-0266.08	01541047	02/03/2025	815.00	462479	02/11/2025
0137200	UTILITY REPAIR SPEC PROJ 2024-0266.09	01541047	02/03/2025	895.00	462479	02/11/2025
0137201	EDGE FIELD PLAT PROJ 2024-0266.10	01541047	02/03/2025	1,255.00	462479	02/11/2025
Total GRAEF:				13,952.43		
GRAINGER						
7628						
9390057090	UNIVERSAL SPUD FIT	01552020	01/29/2025	14.17	462628	02/25/2025
9393620241	AMERICAN STANDARD SPUD	01552020	02/03/2025	10.10	462628	02/25/2025
Total GRAINGER:				24.27		
GRANDVIEW HOMES 1 LLC						
555794						
23-012700-03	REFUND UTILITY OVERPAYMENT	99001105	02/12/2025	48.72	462629	02/25/2025
Total GRANDVIEW HOMES 1 LLC:				48.72		
GREMAR LLC						
54584						
26-000310-00	REFUND UTILITY OVERPAYMENT	99001105	02/11/2025	23.97	462630	02/25/2025
Total GREMAR LLC:				23.97		
GRINWALD FORD INC						
7675						
95836	4103 OIL CHANGE, TIRE ROTATION, BRAKE INSPECTION,	01523142	01/24/2025	367.28	462421	02/04/2025
Total GRINWALD FORD INC:				367.28		
HATCH BUILDING SUPPLY INC						
8225						
430329	SUPREME RELEASE BARRELL	01541120	01/24/2025	606.94	462480	02/11/2025
Total HATCH BUILDING SUPPLY INC:				606.94		
HOTSY CLEANING SYSTEMS INC						
8693						
0005858-IN	WASH BAY TECH REPAIRS	01541120	02/12/2025	347.19	462565	02/18/2025
Total HOTSY CLEANING SYSTEMS INC:				347.19		
HYDROCORP						
8994						
CI-04621	CROSS CONNECTION PROGRAM - WTR	03992318	01/31/2025	1,278.00	462481	02/11/2025
Total HYDROCORP:				1,278.00		
ID NETWORKS INC						
9010						
283512	LIVESCAN SUPPLIES	01521126	01/06/2025	192.00	462631	02/25/2025

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Total ID NETWORKS INC:				192.00		
IMMANUEL EV LUTHERAN CHURCH						
3659						
2025	2025 PUBLIC SERVICE SUBSIDY	01571159	01/30/2025	3,000.00	462422	02/04/2025
Total IMMANUEL EV LUTHERAN CHURCH:				3,000.00		
INSIGHT FS						
9415						
16020220	GASOLINE - WW	02820040	02/05/2025	1,910.09	462482	02/11/2025
57048729	PATHWAY - 58 GALLONS	01543118	02/05/2025	147.22	462482	02/11/2025
Total INSIGHT FS:				2,057.31		
J&L TIRE INC						
10009						
120838	SQUAD REPAIRS-POLICE	01521144	02/19/2025	306.90	462632	02/25/2025
378487	TIRES - PLOW TRUCK STOCK	01541142	01/28/2025	398.48	462483	02/11/2025
378580	SOLID WASTE VEH TIRES	17581719	01/31/2025	3,145.76	462483	02/11/2025
378580	STREET VEH TIRES	01541142	01/31/2025	1,106.92	462483	02/11/2025
Total J&L TIRE INC:				4,958.06		
JAKE NEHLS						
555071						
JN011625SPNDGRWTH	SUSPENDED GROWTH EXAM FEE - WW	02850023	02/13/2025	25.00	462566	02/18/2025
Total JAKE NEHLS:				25.00		
JAMES IMAGING SYSTEMS						
10084						
1526582	COPIER MAINT CNTRCT 14804-01 - WTR	03992118	01/24/2025	54.34	462423	02/04/2025
1526582	COPIER MAINT CNTRCT 14804-01 - WW	02850044	01/24/2025	54.34	462423	02/04/2025
1532000	COPIER MAINT CNTRCT 16386-01 - WTR	03992118	02/11/2025	45.00	462567	02/18/2025
Total JAMES IMAGING SYSTEMS:				153.68		
JANI-KING OF MILWAUKEE						
10100						
MIL02250136	CLEANING SERVICE AT AIRPORT - JAN 2025	01545318	02/01/2025	642.75	462633	02/25/2025
Total JANI-KING OF MILWAUKEE:				642.75		
JCH HOMES LLC						
555781						
23-039600-15	REFUND UTILITY OVERPAYMENT	99001105	02/06/2025	119.53	462484	02/11/2025
Total JCH HOMES LLC:				119.53		
JEFFERSON CO CLERK OF COURTS						
10226						
POINDEXTER 25-1498	BOND-POINDEXTER, DERRICK D 07291976	01271990	02/21/2025	150.00	462634	02/25/2025
Total JEFFERSON CO CLERK OF COURTS:				150.00		

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JEFFERSON CO REGISTER OF DEEDS						
10280						
RECCUP-416 S MONTGO	REC CUP - 426 S MONTGOMERY ST	01514018	02/06/2025	30.00	462485	02/11/2025
RECCUP-S CHURCH/S M	REC CUP - 510 S CHURCH ST/426 S MONTGOMERY ST	01514018	02/06/2025	30.00	462485	02/11/2025
Total JEFFERSON CO REGISTER OF DEEDS:				60.00		
JEFFERSON CONCRETE LLC						
555376						
2109	CONCRETE FOR STORM TOPS	16581646	01/28/2025	693.00	462424	02/04/2025
Total JEFFERSON CONCRETE LLC:				693.00		
JEFFERSON COUNTY HIGHWAY DEPT						
10245						
02/13/2025	SALT BRRINE	01543520	02/13/2025	1,190.73	462635	02/25/2025
Total JEFFERSON COUNTY HIGHWAY DEPT:				1,190.73		
JEFFERSON COUNTY TREASURER						
10295						
DEC2024-JAN2025	DOG LICENSES: DEC2024-JAN2025	01431132	02/06/2025	1,304.50	Multiple	Multiple
FEB2025TAXSETTLE	TAX SETTLEMENTS - FEB 2025	50216110	02/04/2025	732,747.56	Multiple	Multiple
JAN 2025	COUNTY COURT FINES - JAN 2025	01436100	02/04/2025	2,962.62	462487	02/11/2025
Total JEFFERSON COUNTY TREASURER:				737,014.68		
JEFFERSON FIRE AND SAFETY INC						
10300						
IN319939	MOTOR BLOWER HOSELINE FIRE	01523142	10/29/2024	350.27	462636	02/25/2025
IN322198	HOLMATRO TOOL MAINTENANCE FIRE	01523120	12/19/2025	1,390.00	462425	02/04/2025
Total JEFFERSON FIRE AND SAFETY INC:				1,740.27		
JERRY HEPP EXCAVATING INC						
8356						
32065	EXCAVATION-WILLMAN WTRMN BRK - WTR	03667318	02/05/2025	3,954.05	462488	02/11/2025
Total JERRY HEPP EXCAVATING INC:				3,954.05		
JOHNS RECYCLING INC						
10496						
29159	SINGLE STREAM MIX RECYCLING	17581741	01/31/2025	6,849.29	462568	02/18/2025
Total JOHNS RECYCLING INC:				6,849.29		
JOHNSON CONTROLS						
10500						
1-135254979449	SERVICE AGREEMENT - WW	02850020	02/16/2025	1,437.50	462637	02/25/2025
Total JOHNSON CONTROLS:				1,437.50		
KAYSER CHRYSLER CENTER OF WATERTOWN						
11090						
79754P	PARTS - VEH #98	01541120	12/19/2024	64.14	462426	02/04/2025
79758P	SENSOR - VEH #98	01541120	12/23/2024	29.32	462426	02/04/2025

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Total KAYSER CHRYSLER CENTER OF WATERTOWN:				93.46		
KIMBALL MIDWEST						
11383						
103036055	MISC SHOP SUPPLIES	01541120	02/05/2025	786.92	462490	02/11/2025
103041115	SHOP STOCK SUPPLIES	01541120	02/06/2025	128.88	462569	02/18/2025
103074834	SHOP SUPPLIES	01541120	02/17/2025	692.94	462638	02/25/2025
Total KIMBALL MIDWEST:				1,608.74		
KNOX ASSOCIATES INC						
552783						
SOKA546734	STATION VAULT MECHANICAL LOCK OVERRIDE NEW FD FI	05523170	02/10/2025	2,884.00	462570	02/18/2025
Total KNOX ASSOCIATES INC:				2,884.00		
KWIK TRIP BUSINESS PLUS						
11973						
V1926 020125	FUEL-FIRE	01523140	02/12/2025	285.15	462571	02/18/2025
Total KWIK TRIP BUSINESS PLUS:				285.15		
KWIK TRIP EXTENDED NETWORK						
11971						
NP67878462	PD - FUEL / CAR WASH	01521140	02/03/2025	31.00	462491	02/11/2025
Total KWIK TRIP EXTENDED NETWORK:				31.00		
KWIK TRIP-LA CROSSE						
54264						
10455569	SENIOR CENTER SCRIP CARDS	24581107	02/06/2025	450.00	462639	02/25/2025
Total KWIK TRIP-LA CROSSE:				450.00		
LAKES GAS CO						
555791						
30011832 020325	CYLINDER EXCHANGE FIRE	01523154	02/03/2025	145.63	Multiple	02/18/2025
30011832 020325-	CYLINDER EXCHANGE FIRE	01523154	02/18/2025	2.15-	462599	02/18/2025
Total LAKES GAS CO:				143.48		
LAKESIDE INTERNATIONAL TRUCKS						
12048						
5194711PX2	AIR FILTERS - STOCK	17581720	01/22/2025	46.41	462427	02/04/2025
5194886P	PTO VALVE - VEH #57	01541120	01/23/2025	226.87	462427	02/04/2025
5195026P	PARTS - SOLID WASTE STOCK	17581720	01/22/2025	65.94	462492	02/11/2025
5195111P	BATTERY VEH #29	01541120	01/27/2025	337.35	462492	02/11/2025
5195283P	GASKET VEH #22	17581720	01/28/2025	50.63	462492	02/11/2025
5195607P	PARTS VEH #53	01541120	02/06/2025	189.95	462492	02/11/2025
5195629P	COOLANT HOSES - STOCK	01541120	02/07/2025	193.44	462573	02/18/2025
5195779P	BATTERY AND FILTER- VEH #135	01541120	02/10/2025	316.35	462573	02/18/2025
5195779PX1	FILTERS - STOCK	01541120	02/12/2025	38.44	462573	02/18/2025
5196074P	WIPER MOTOR KIT VEH #10	01541120	02/17/2025	163.32	462640	02/25/2025
5196097P	ASSEMBLY, TUBE VEH #29	01541120	02/18/2025	187.49	462640	02/25/2025
5196155P	HOSE ASSEMBLY (2) VEH #51	01541120	02/19/2025	272.73	462640	02/25/2025
5196183P	BATTERY VEH #10	01541120	02/19/2025	15.75	462640	02/25/2025

Invoice Number	Description	GL Account	Invoice Date	Invoice Amount	Check Number	Check Issue Date
5196185P	TRANSMITTER VEH #53	01541120	02/19/2025	114.34	462640	02/25/2025
8307486P	ROTA PARTS - VEH #51	01541120	02/14/2025	402.13	462573	02/18/2025
CM5189427PX1	AIR CART RETURN	01541120	09/05/2024	90.41-	462640	02/25/2025
CM5195111P	CORE RETURN - VEH #29	01541120	01/30/2025	67.50-	462492	02/11/2025
CM5195779P	CORE RETURN - BATTERIES	01541120	02/11/2025	67.50-	462573	02/18/2025
Total LAKESIDE INTERNATIONAL TRUCKS:				2,395.73		
LANGE ENTERPRISES						
12110						
89538	REFLECTIVE BLANKS	01544118	11/12/2024	502.80	462641	02/25/2025
Total LANGE ENTERPRISES:				502.80		
LANGUAGE LINE SERVICES						
12115						
11517253	OVER THE PHONE INTERPRETATION	01521117	01/31/2025	64.00	462642	02/25/2025
Total LANGUAGE LINE SERVICES:				64.00		
LEGAL FILES SOFTWARE INC						
554044						
15932	SOFTWARE SUBSCRIPTION RENEWAL 03/21/25 THRU 03/	01516118	01/31/2025	4,350.00	262535	02/14/2025
Total LEGAL FILES SOFTWARE INC:				4,350.00		
LIFE ASSIST						
553503						
1550502	EMS SUPPLIES FIRE	01523154	01/29/2025	281.63	462493	02/11/2025
1552039	EMS SUPPLIES FIRE	01523154	02/04/2025	211.14	462493	02/11/2025
1554013	SENSORS FOR PED AND INFANT EMS FIRE	01523154	02/10/2025	166.38	462574	02/18/2025
1555150	EMS SUPPLIES FIRE	01523154	02/12/2025	264.05	462574	02/18/2025
1555349	GOVES MASKS FD	01523154	02/13/2025	268.30	462643	02/25/2025
1556098	EMS SUPPLIES FIRE	01523154	02/17/2025	555.86	462643	02/25/2025
1556350	EMS SUPPLIES FIRE	01523154	02/17/2025	2,118.10	462643	02/25/2025
1556367	EMS SUPPLIES FIRE	01523154	02/17/2025	690.11	462643	02/25/2025
Total LIFE ASSIST:				4,555.57		
LORNA VANDERPOEL						
555770						
2829108150323074-2024	REFUND RE TAX OVERPAYMENT	01271920	01/28/2025	2,202.75	462428	02/04/2025
Total LORNA VANDERPOEL:				2,202.75		
LRS						
554437						
0005809587	TRASH DISPOSAL AIRPORT - FEB 2025	01545318	01/31/2025	81.49	462644	02/25/2025
Total LRS:				81.49		
LWMMI						
12009						
WM000142910423	LIABILITY CLAIM REIMBURSEMENT	17581720	02/12/2025	3,329.58	462575	02/18/2025
Total LWMMI:				3,329.58		

Invoice Number	Description	GL Account	Invoice Date	Invoice Amount	Check Number	Check Issue Date
MAAS BROS CONSTRUCTION CO						
13028						
23300-00009	FIRE STATION - PAYMENT #9	05523170	01/29/2025	785,719.00	462494	02/11/2025
Total MAAS BROS CONSTRUCTION CO:				785,719.00		
MACQUEEN EMERGENCY GROUP						
554373						
P42319	SERVICE RECOGNITION BARS	01521117	01/21/2025	90.00	462429	02/04/2025
Total MACQUEEN EMERGENCY GROUP:				90.00		
MADISON COLLEGE						
13040						
CORP-000000057645	TRAINING - NELL	24521165	01/29/2025	250.00	462430	02/04/2025
CORP-000000057645	TRAINING - MILLER	24521165	01/29/2025	250.00	462430	02/04/2025
FEB2025TAXSETTLE-DO	TAX SETTLEMENT DODGE - FEB 2025	50217120	02/04/2025	78,415.72	462495	02/11/2025
FEB2025TAXSETTLE-JEF	TAX SETTLEMENT JEFFERSON - FEB 2025	50217120	02/04/2025	165,595.83	462495	02/11/2025
Total MADISON COLLEGE:				244,511.55		
MARGARET CHECKAI - PETTY CASH						
27109						
020725 LIB	REPAIRS & EXPENSE	11581220	02/07/2025	.80	462530	02/13/2025
021025 LIB	ADULT PROGRAMS	11581218	02/10/2025	50.00	462530	02/13/2025
Total MARGARET CHECKAI - PETTY CASH:				50.80		
MARSHFIELD CLINIC HEALTH SYSTEM INC						
554669						
3764-34453	DRUG SCREEN- WEGNER	01521117	01/30/2025	14.00	462645	02/25/2025
3764-34453	DRUG - NON-DOT LAB - WEGNER	01521117	01/30/2025	25.00	462645	02/25/2025
3764-34776	DRUG SCREEN HAAS PARK	01554159	01/30/2025	44.00	462577	02/18/2025
3764-34776	DRUG SCREEN THUROW PARK	01554159	01/30/2025	44.00	462577	02/18/2025
3764-34776	ANNUAL CONSORTIUM FEE PARK/REC	01552022	01/30/2025	100.00	462577	02/18/2025
3764-35123	ANNUAL CONSORTIUM FEE STREET	01543159	01/30/2025	75.00	462577	02/18/2025
3764-35123	ANNUAL CONSORTIUM FEE STREET	16581641	01/30/2025	37.50	462577	02/18/2025
3764-35123	ANNUAL CONSORTIUM FEE STREET	17581759	01/30/2025	37.50	462577	02/18/2025
3764-35237	NEW EMPLOYEE DRUG SCREEN GROVES WATER	03992118	01/30/2025	44.00	462577	02/18/2025
3764-35237	ANNUAL CONSORTIUM FEE WATER	02850020	01/30/2025	100.00	462577	02/18/2025
Total MARSHFIELD CLINIC HEALTH SYSTEM INC:				521.00		
MARTELLE WATER TREATMENT						
13099						
28682	CHEMICALS-CL2 & HFSA - WTR	03644140	02/05/2025	4,538.50	462576	02/18/2025
Total MARTELLE WATER TREATMENT:				4,538.50		
MCGRATH CONSULTING GROUP INC						
555773						
2138	INITIAL CONTRACT PAYMENT CITY	01519555	01/20/2025	5,000.00	462431	02/04/2025
Total MCGRATH CONSULTING GROUP INC:				5,000.00		
MCMAHON ASSOCIATES INC						

Invoice Number	Description	GL Account	Invoice Date	Invoice Amount	Check Number	Check Issue Date
555063						
938083	PROJ 09-24-00277 GENERAL STORMWATER - CLOVERCR	16581643	02/12/2025	775.00	462646	02/25/2025
938084	PROJ 09-25-00103 MAIN STREET STORMWATER	16581647	02/12/2025	960.00	462646	02/25/2025
Total MCMAHON ASSOCIATES INC:				1,735.00		
MCMULLEN & PITZ CONSTRUCTION CO						
555756						
24-062	CONTRACT # 13-23 MASONIC TEMPLE STABILIZATION	05581140	12/20/2024	26,286.00	462647	02/25/2025
24-063	CONTRACT # 13-23 MASONIC TEMPLE STABILIZATION	05581140	12/21/2024	61,095.95	462496	02/11/2025
25-004	CONTRACT # 13-23 MASONIC TEMPLE STABILIZATION	05581140	01/28/2025	14,200.00	462647	02/25/2025
Total MCMULLEN & PITZ CONSTRUCTION CO:				101,581.95		
MEAD AND HUNT INC						
554744						
381422	R4666751-242245.01-SLDG DRYR FNL DSGN - WW	02973012	02/13/2025	3,998.25	462648	02/25/2025
381434	R4666751-232328.01 2024 WTR&SWR GIS - WTR	03999998	02/13/2025	686.00	462648	02/25/2025
381434	R4666751-232328.01 2024 WTR&SWR GIS - WW	02973000	02/13/2025	703.00	462648	02/25/2025
382117	PROJ R4667475-231187.01 MASONIC TEMPLE STABILITY	05581140	02/19/2025	340.14	462648	02/25/2025
Total MEAD AND HUNT INC:				5,727.39		
MENARDS INC						
13384						
82995	FOR PRE CAST CONCRETE	16581619	01/13/2025	213.68	462497	02/11/2025
83649	SUPPLIES-RAW PUMPS - WW	02831042	01/27/2025	314.12	462432	02/04/2025
83852	RTN-TREATED LUMBER - WW	02831042	01/31/2025	98.12	462578	02/18/2025
84050	PAINT SC BATHROOMS	01552020	02/04/2025	132.39	462649	02/25/2025
84153	SUPPLIES-OPS & DIST - WTR	03993018	02/06/2025	110.29	462578	02/18/2025
84421	BALL MOUNT, CIII ADAPTER	01554120	02/12/2025	64.96	462649	02/25/2025
Total MENARDS INC:				737.32		
MICHAEL CRAIG						
3865						
012925LGMTRTESTING	LARGE METER TESTING - WTR	03992318	02/05/2025	250.00	462579	02/18/2025
Total MICHAEL CRAIG:				250.00		
MID-STATE EQUIPMENT						
13424						
D857666	FILTERS, OIL	01554142	02/06/2025	173.74	462650	02/25/2025
D87842	FILTER & FLUIDS	01545318	02/11/2025	9.49	462651	02/25/2025
D88004	SHOE(4)-JOHN DEERE SNWBLWR - WW	02831040	02/14/2025	238.24	462650	02/25/2025
Total MID-STATE EQUIPMENT:				421.47		
MIDWEST TAPE						
27469						
506692687	DATABASE - HOOPLA	11581244	01/31/2025	1,306.93	462531	02/13/2025
Total MIDWEST TAPE:				1,306.93		
MINNESOTA MUTUAL LIFE INS CO						
13558						
029352L MAR 2025	EMPLOYEE LIFE INSURANCE ER MAR	01213167	02/18/2025	3,489.77	2502265	02/24/2025

Invoice Number	Description	GL Account	Invoice Date	Invoice Amount	Check Number	Check Issue Date
029352L MAR 2025	EMPLOYEE LIFE INSURANCE EE MAR	01213167	02/18/2025	2,159.00	2502265	02/24/2025
029352L MAR 2025	EMPLOYEE LIFE INSURANCE ER FEB BRUNET	01213167	02/18/2025	16.80-	2502265	02/24/2025
029352L MAR 2025	EMPLOYEE LIFE INSURANCE EE FEB BRUNET	01213167	02/18/2025	5.04-	2502265	02/24/2025
Total MINNESOTA MUTUAL LIFE INS CO:				5,626.93		
MINUTEMAN PRESS - WATERTOWN						
13570						
8747	OFFICE SUPPLIES - ENVELOPES	01541018	02/10/2025	85.17	462652	02/25/2025
8747	OFFICE SUPPLIES - ENVELOPES	16581618	02/10/2025	85.16	462652	02/25/2025
8747	OFFICE SUPPLIES - BUSINESS CARDS - NW	01541018	02/10/2025	65.00	462652	02/25/2025
Total MINUTEMAN PRESS - WATERTOWN:				235.33		
NABCO ENTRANCES INC						
14096						
90178905	DOOR STOPS	01517120	01/31/2025	40.00	462498	02/11/2025
90179124	FRONT DOOR REPAIRS-SR CTR	01552020	02/04/2025	474.00	462653	02/25/2025
Total NABCO ENTRANCES INC:				514.00		
NAPA AUTO PARTS-WATERTOWN						
14085						
320896	FLTR & OIL-WELL 6/WTP GEN - WTR	03623218	01/29/2025	291.39	462433	02/04/2025
320924	AIR FLTR-WTP GENERATOR - WTR	03623218	01/30/2025	149.48	462433	02/04/2025
321290	BATTERY-8X8 MOBILE PUMPS - WW	02820018	02/06/2025	140.78	462499	02/11/2025
321555	WHEEL NUTS - STOCK	01541120	02/12/2025	22.00	462580	02/18/2025
321682	BATTERY(6)-MAIN PLNT & #3 GENERATORS - WW	02831020	02/14/2025	1,861.44	462654	02/25/2025
321683	BATTERY(5)-NE/WEST/CNTRL GENERATORS - WTRPUMP	03623218	02/14/2025	1,404.52	462654	02/25/2025
Total NAPA AUTO PARTS-WATERTOWN:				3,869.61		
NICK & HEATHER RUTTEN						
555793						
24-027120-04	REFUND UTILITY OVERPAYMENT	99001105	01/28/2025	1,593.70	462655	02/25/2025
Total NICK & HEATHER RUTTEN:				1,593.70		
NICOLE HESPE						
8378						
2525	HYGIENIST SEAL A SMILE WEBSTER 1/8/25 5 HR	18531817	02/05/2025	210.00	462500	02/11/2025
2525	HYGIENIST SEAL A SMILE WEBSTER 1/15/25 4.5 HR	18531817	02/05/2025	189.00	462500	02/11/2025
2525	HYGIENIST SEAL A SMILE WEBSTER 1/22/25 3.25 HRS	18531817	02/05/2025	136.50	462500	02/11/2025
2525	HYGIENIST SEAL A SMILE RMS 1/29/25 6.5	18531817	02/05/2025	273.00	462500	02/11/2025
2525	HYGIENIST SEAL A SMILE RMS 2/5/25 5.25	18531817	02/05/2025	220.50	462500	02/11/2025
Total NICOLE HESPE:				1,029.00		
NOREGON SYSTEMS LLC						
553566						
INV00268801	SCANNER CABLES	01541120	01/28/2025	420.09	462501	02/11/2025
INV00268970	SCANNER CABLES	01541120	01/29/2025	520.09	462581	02/18/2025
Total NOREGON SYSTEMS LLC:				940.18		
OFFICE PRO						

Invoice Number	Description	GL Account	Invoice Date	Invoice Amount	Check Number	Check Issue Date
15275						
720674-0	SHRED SERVICES	01514018	01/31/2025	50.00	462502	02/11/2025
720806-0	SHREDDING SERVICE FIRE	01523156	02/03/2025	50.00	462502	02/11/2025
720854-0	SHRED SERVICES	01514018	02/03/2025	50.00	462502	02/11/2025
Total OFFICE PRO:				150.00		
PASSENGER TRANSIT INC						
16165						
1949	HEALTH - TAXI VOUCHERS FOR CLIENTS	01531218	01/14/2025	4.00	462532	02/13/2025
1976	TAXI RIDES-SR CTR	24581107	02/06/2025	195.00	462656	02/25/2025
1979	CAB SERVICE - JAN 2025 REVENUE	13427375	02/07/2025	34,247.00-	462656	02/25/2025
1979	CAB SERVICE - JAN 2025 EXPENSE	13571146	02/07/2025	85,690.39	462656	02/25/2025
Total PASSENGER TRANSIT INC:				51,642.39		
PEPPERL + FUCHS INC						
555296						
010684251	INDUCTIVE SENSORS	01541120	01/27/2025	549.85	462503	02/11/2025
Total PEPPERL + FUCHS INC:				549.85		
PERSONNEL EVALUATION INC						
16281						
53937	PD NEW EMPL EXAM	01521117	01/31/2025	75.00	462657	02/25/2025
Total PERSONNEL EVALUATION INC:				75.00		
PITNEY BOWES BANK INC RESERVE ACCOUNT						
18450						
022025	POSTAGE FOR RESERVE ACCT 20774378	01212118	02/10/2025	4,000.00	462585	02/18/2025
Total PITNEY BOWES BANK INC RESERVE ACCOUNT:				4,000.00		
POSITIVE CONCEPTS						
554725						
0256351-IN	PD - SQUAD PAPER	01521144	01/24/2025	331.20	462434	02/04/2025
Total POSITIVE CONCEPTS:				331.20		
POWERDMS INC						
554036						
INV-129084	2025 CONTRACT	01521120	01/13/2025	1,150.00	262536	02/14/2025
Total POWERDMS INC:				1,150.00		
PROHEALTH MEDICAL GROUP INC						
16681						
325630	NEW HIRE TESTING BILEK, BROMBEREK, CARLSON FIR	01523119	02/03/2025	2,179.00	462582	02/18/2025
Total PROHEALTH MEDICAL GROUP INC:				2,179.00		
PUBLIC SERVICE COMMISSION OF						
16900						
2501-I-06230	APPLICATION TO ADJ WTR RATES - WTR	03992318	02/13/2025	2,239.02	462658	02/25/2025

Invoice Number	Description	GL Account	Invoice Date	Invoice Amount	Check Number	Check Issue Date
Total PUBLIC SERVICE COMMISSION OF:				2,239.02		
QUILL CORPORATION						
17500						
42318940	OFFICE SUPPLIES	01512118	01/09/2025	204.22	462435	02/04/2025
42345754	OFFICE SUPPLIES	01512118	01/11/2025	44.88	462435	02/04/2025
Total QUILL CORPORATION:				249.10		
R&R INSURANCE SERVICES INC						
18005						
3144577	LIABILITY PACKAGE - LWMMI - FEB	01519440	01/02/2025	18,833.00	462436	02/04/2025
3144578	WORKER COMP INSURANCE-FEB 2025	01519446	01/02/2025	26,860.00	462436	02/04/2025
3157990	LIABILITY PACKAGE-LWMMI-INSTALLMENT MARCH 2025	01519440	01/30/2025	18,835.00	462583	02/18/2025
3157991	WORKER COMP INSURANCE-INSTALLMENT MARCH 202	01519446	01/30/2025	26,860.00	462583	02/18/2025
3165431	WORKER COMP INSURANCE-2024 AUDIT REFUND	01519446	02/11/2025	16,150.00	462583	02/18/2025
Total R&R INSURANCE SERVICES INC:				75,238.00		
RAY O HERRON CO INC						
15450						
2391317	PD - TRAINING - AMMO	24521165	01/29/2025	1,405.00	462437	02/04/2025
Total RAY O HERRON CO INC:				1,405.00		
REBECCA WEGNER						
555055						
012025-02102025	MILEAGE - PICKUP MAIL-JAN-FEB 10 2025	01514024	02/11/2025	30.80	462584	02/18/2025
Total REBECCA WEGNER:				30.80		
REDFORD DATA SERVICES LLC						
18371						
478	SCADA TRBLSHTNG - WW	02850060	02/05/2025	658.88	462504	02/11/2025
478	SCADA ALARMS - WW	03993331	02/05/2025	423.56	462504	02/11/2025
Total REDFORD DATA SERVICES LLC:				1,082.44		
REINDERS INC						
18388						
6067059-00	BEARING-PARKS	01554142	02/10/2025	193.99	462659	02/25/2025
Total REINDERS INC:				193.99		
RHYME BUSINESS PRODUCTS						
4092						
38466244	COPIER SERVICE AGREEMENT #4-MUNI COURT	01512118	02/03/2025	65.66	2502266	02/12/2025
38466244	COPIER SERVICE AGREEMENT #4-CITY HALL ADMIN STE	01513118	02/03/2025	39.73	2502266	02/12/2025
38466244	COPIER SERVICE AGREEMENT #4-FINANCE	01514018	02/03/2025	416.09	2502266	02/12/2025
38466244	COPIER SERVICE AGREEMENT #4-CITY HALL ADMIN STE	01516018	02/03/2025	109.60	2502266	02/12/2025
38466244	COPIER SERVICE AGREEMENT #4-ATTY	01516118	02/03/2025	67.65	2502266	02/12/2025
38466244	COPIER SERVICE AGREEMENT #4-CITY HALL-MAINT	01517118	02/03/2025	21.78	2502266	02/12/2025
38466244	COPIER SERVICE AGREEMENT #4-CITY HALL-MEDIA PR	01518418	02/03/2025	101.79	2502266	02/12/2025
38466244	COPIER SERVICE AGREEMENT #4-CITY HALL-ADMIN ST	01518618	02/03/2025	39.72	2502266	02/12/2025
38466244	COPIER SERVICE AGREEMENT #4-FIRE	01523118	02/03/2025	275.88	2502266	02/12/2025
38466244	COPIER SERVICE AGREEMENT #4-POLICE	01524126	02/03/2025	1,175.79	2502266	02/12/2025

Invoice Number	Description	GL Account	Invoice Date	Invoice Amount	Check Number	Check Issue Date
38466244	COPIER SERVICE AGREEMENT #4-HEALTH	01531226	02/03/2025	149.60	2502266	02/12/2025
38466244	COPIER SERVICE AGREEMENT #4-CITY HALL-ENG	01541026	02/03/2025	255.20	2502266	02/12/2025
38466244	COPIER SERVICE AGREEMENT #4-PUBLIC WORKS	01542118	02/03/2025	180.32	2502266	02/12/2025
38466244	COPIER SERVICE AGREEMENT #4-SR CTR	01552017	02/03/2025	307.57	2502266	02/12/2025
38466244	COPIER SERVICE AGREEMENT #4-HEALTH	14531318	02/03/2025	149.60	2502266	02/12/2025
38466244	COPIER SERVICE AGREEMENT #4-CITY HALL-ADMIN ST	60510518	02/03/2025	39.73	2502266	02/12/2025
38466244	COPIER SERVICE AGREEMENT #4-PUBLIC WORKS	17581718	02/03/2025	118.42	2502266	02/12/2025
Total RHYME BUSINESS PRODUCTS:				3,514.13		
RICHTER HEATING & AC INC						
18503						
29010	NO HEAT CALL, PARTS REPAIR AND REPLACE	01541218	01/21/2025	463.30	462438	02/04/2025
Total RICHTER HEATING & AC INC:				463.30		
RNOW INC						
552807						
2025-73746	ROTARY ELBOW 1-1/4" - WW	02831045	01/30/2025	503.86	462439	02/04/2025
2025-73935	HYD FILTER ELEMENT (3)	17581720	02/14/2025	399.54	462660	02/25/2025
Total RNOW INC:				903.40		
ROCK RIVER COALITION INC						
18690						
2071	WATERWAYS IMPROVEMENT PROGRAM	16581630	12/17/2024	585.00	462440	02/04/2025
Total ROCK RIVER COALITION INC:				585.00		
RUEKERT MIELKE INC						
18891						
154458	PROJ 79-10056 ROCK RIVER RIDGE	16581647	11/29/2024	5,662.50	462441	02/04/2025
154458	PROJ 79-10056 ROCK RIVER RIDGE	03999999	11/29/2024	5,662.49	462441	02/04/2025
154458	PROJ 79-10056 ROCK RIVER RIDGE	02973011	11/29/2024	4,045.52	462441	02/04/2025
154861	PROJ 79-10056 ROCK RIVER RIDGE	16581647	12/26/2024	6,942.31	462441	02/04/2025
154861	PROJ 79-10056 ROCK RIVER RIDGE	03999999	12/26/2024	6,942.31	462441	02/04/2025
154861	PROJ 79-10056 ROCK RIVER RIDGE	02973011	12/26/2024	4,959.87	462441	02/04/2025
155221	PROJ 79-10056	16581647	01/23/2025	4,147.67	462441	02/04/2025
155221	PROJ 79-10056	03999999	01/23/2025	4,147.67	462441	02/04/2025
155221	PROJ 79-10056	02973011	01/23/2025	2,963.26	462441	02/04/2025
Total RUEKERT MIELKE INC:				45,473.60		
SAMUEL HEISLER						
555765						
2829108150741050-2024	REFUND RE TAX OVERPAYMENT	01271920	01/24/2025	498.23	462442	02/04/2025
Total SAMUEL HEISLER:				498.23		
SCHAEFER SOFT WATER INC						
19255						
0008051	MUNI BLDG - WATER SOFTENER	01517118	02/05/2025	505.00	462661	02/25/2025
Total SCHAEFER SOFT WATER INC:				505.00		
SCHOOL DISTRICT OF WAUKESHA						

Invoice Number	Description	GL Account	Invoice Date	Invoice Amount	Check Number	Check Issue Date
555774						
WTPL2025	PLANETARIUM EXPERIENCE PASS	11581250	01/22/2025	200.00	462533	02/13/2025
Total SCHOOL DISTRICT OF WAUKESHA:				200.00		
SCOTT BLASING						
52377						
R005T0688A042054	SAFETY SHOE REIMBURSEMENT - WW	02820020	02/08/2025	100.00	462586	02/18/2025
Total SCOTT BLASING:				100.00		
SCOTT BUSS						
555767						
12324	RETROFIT LIGHT POLES FOR LED AT 6TH AND MAIN	01544220	01/23/2025	204.00	462443	02/04/2025
Total SCOTT BUSS:				204.00		
SHERWIN WILLIAMS						
19523						
0567-1	GRAY PAINT-ADMIN	01552018	01/24/2025	197.28	462505	02/11/2025
Total SHERWIN WILLIAMS:				197.28		
SHORT ELLIOTT HENDRICKSON INC						
19563						
482587	PROJ 178369 JONES ST TOWER US CELLULAR	24541044	02/12/2025	268.75	462662	02/25/2025
Total SHORT ELLIOTT HENDRICKSON INC:				268.75		
SILICA WATERTOWN						
552714						
W00002870 Down Pay	APPLIANCES FOR FIRE	05523170	02/22/2025	8,000.00	462663	02/25/2025
Total SILICA WATERTOWN:				8,000.00		
SMITH ECOLOGICAL SYSTEMS COMPANY						
552486						
25024	CL2 GAS AUTOSWITCH(3) - WTR	03644218	02/10/2025	12,163.00	462587	02/18/2025
Total SMITH ECOLOGICAL SYSTEMS COMPANY:				12,163.00		
SOFTWARE EXPRESSIONS INC						
554220						
64636	HEALTH - EMR SOFTWARE UPDATING	01531218	12/11/2024	114.59	462506	02/11/2025
Total SOFTWARE EXPRESSIONS INC:				114.59		
STATE OF WI - COURT FINES & SURCHARGES						
19788						
JAN 2025	COURT FINES DUE STATE - JAN 2025	01436100	02/04/2025	8,266.65	462507	02/11/2025
Total STATE OF WI - COURT FINES & SURCHARGES:				8,266.65		
STEPHANIE MAZZONI						
554005						
020525 MAZZONI	DATA CLASS REIMBURSEMENT MILEAGE FIRE	01523148	02/05/2025	112.00	462588	02/18/2025

Invoice Number	Description	GL Account	Invoice Date	Invoice Amount	Check Number	Check Issue Date
Total STEPHANIE MAZZONI:				112.00		
STEVEN CHESEBRO						
554202						
01.31.2025	MILEAGE REIMBURSEMENT-JEFFERSON COUNTY CIRC	01516124	01/31/2025	22.40	462589	02/18/2025
02.04.2025	MILEAGE REIMBURSEMENT -JEFFERSON COUNTY CIRC	01516124	02/04/2025	22.40	462589	02/18/2025
Total STEVEN CHESEBRO:				44.80		
STRAND ASSOCIATES INC						
19850						
0220572	1550.007 DNR PRV LSL RPL PRGRM - WTR	03992318	02/07/2025	7,105.65	462590	02/18/2025
0220573	1550.011-ELEVATED TANK PROJECT - WTR	03999998	02/07/2025	4,209.65	462590	02/18/2025
Total STRAND ASSOCIATES INC:				11,315.30		
TAMMY PEDERSON						
555788						
02122025	REFUND BEVERAGE OPERATOR LICENSE FEES	01431124	02/14/2025	50.00	462591	02/18/2025
Total TAMMY PEDERSON:				50.00		
TELEFLEX LLC						
552733						
9509528673	IO NEEDLES FIRE	01523154	01/29/2025	550.00	462592	02/18/2025
Total TELEFLEX LLC:				550.00		
TERRY FULKERSON						
555775						
2829108150921002-2024	REFUND RE TAX OVERPAYMENT	01271920	01/31/2025	2,282.77	462444	02/04/2025
Total TERRY FULKERSON:				2,282.77		
THE ESTATE OF JOANN WILDES						
555785						
17-044700-00	REFUND UTILITY OVERPAYMENT	99001105	12/26/2024	64.65	Multiple	Multiple
Total THE ESTATE OF JOANN WILDES:				64.65		
THE OBRION AGENCY LLC						
15175						
95848	COPY PAPER-FINANCE	01514018	02/17/2025	314.00	462665	02/25/2025
Total THE OBRION AGENCY LLC:				314.00		
TIM THEDER LANDSCAPE CONTRACTOR INC						
555160						
24-1218	TS PARK MAINT	26554320	01/28/2025	1,000.00	462445	02/04/2025
Total TIM THEDER LANDSCAPE CONTRACTOR INC:				1,000.00		
TKK ELECTRONICS						
20014						
141934	CRADLE POINT ANTENNA 4101 FIRE	05523170	02/14/2025	592.00	462666	02/25/2025

Invoice Number	Description	GL Account	Invoice Date	Invoice Amount	Check Number	Check Issue Date
Total TKK ELECTRONICS:				592.00		
TOP PACK DEFENSE LLC						
552646						
15207	PD - UNIFORM	01521154	01/24/2025	205.99	462508	02/11/2025
15293	TASER HOLSTER	01521154	02/03/2025	62.95	462667	02/25/2025
15334	THIGH RIGS	01521126	02/07/2025	437.40	462667	02/25/2025
Total TOP PACK DEFENSE LLC:				706.34		
TRI-TECH FORENSICS INC						
555768						
01116835	INVESTIGATION SUPPLIES	01521119	01/29/2025	51.84	462446	02/04/2025
Total TRI-TECH FORENSICS INC:				51.84		
TRITECH SOFTWARE SYSTEMS						
20825						
430760	SOFTWARE SUBSCRIPTION-FIRE	01523128	02/03/2025	507.15	462509	02/11/2025
430845	SOFTWARE SUBSCRIPTION-FIRE	01523128	02/03/2025	483.00	462509	02/11/2025
Total TRITECH SOFTWARE SYSTEMS:				990.15		
U.S. BANK						
552451						
0173 022525	SR CTR FUNDRAISING SODA & VALENTINES DAY	24581107	02/25/2025	86.80	2503131	02/28/2025
0173 022525	REC CANDLELIGHT HIKE SUPPLIES	01552118	02/25/2025	64.12	2503131	02/28/2025
0173 022525	REC CANDLELIGHT HIKE CONCESSION BROWNIES	01552118	02/25/2025	49.98	2503131	02/28/2025
0312 022525	REC CANDLELIGHT HIKE LAMP OIL	01552118	02/25/2025	71.94	2503131	02/28/2025
0312 022525	REC BATTERIES, GLOVES	01552118	02/25/2025	57.81	2503131	02/28/2025
0312 022525	REC ADMIN BLDG SOAP, MULTI-PURPOSE CLEANER	01552026	02/25/2025	51.47	2503131	02/28/2025
0312 022525	REC ADMIN BLDG PAN	01552020	02/25/2025	16.72	2503131	02/28/2025
0312 022525	REC ADMIN BLDG SOAP REFUND	01552026	02/25/2025	24.65	2503131	02/28/2025
0312 022525	REC VINYL GLOVES	01552118	02/25/2025	28.00	2503131	02/28/2025
0312 022525	SR CTR NETFLIX	24581107	02/25/2025	16.34	2503131	02/28/2025
0312 022525	REC VINYL GLOVES & POPCORN TRAYS	01552118	02/25/2025	41.94	2503131	02/28/2025
0312 022525	SR CTR POPCORN TRAYS	24581107	02/25/2025	59.39	2503131	02/28/2025
0312 022525	SR CTR NEWSLETTER POSTAGE	01552018	02/25/2025	202.00	2503131	02/28/2025
0312 022525	REC CANDLELIGHT HIKE CUPS	01552118	02/25/2025	39.90	2503131	02/28/2025
0312 022525	REC ADMIN BLDG FLOOR CLEANER	01552026	02/25/2025	78.62	2503131	02/28/2025
0312 022525	REC ADMIN BLDG LAUNDRY DETERGENT	01552026	02/25/2025	12.66	2503131	02/28/2025
0312 022525	REC CANDLELIGHT HIKE BATTERIES & LIGHTS	01552118	02/25/2025	81.48	2503131	02/28/2025
0312 022525	REC ADMIN PENS	01552018	02/25/2025	6.44	2503131	02/28/2025
0312 022525	SR CTR RAFFLE TICKETS	24581107	02/25/2025	9.49	2503131	02/28/2025
0312 022525	INDOOR POOL CASH BOX	01552318	02/25/2025	20.50	2503131	02/28/2025
0312 022525	REC CANDLELIGHT HIKE LAMP OIL RETURN	01552118	02/25/2025	71.94	2503131	02/28/2025
0312 022525	REC CANDLELIGHT HIKE LAMP OIL RETURN	01552118	02/25/2025	71.94	2503131	02/28/2025
0312 022525	REC ADMIN BLDG FLOOR CLEANER	01552026	02/25/2025	50.03	2503131	02/28/2025
0731 022525	TOLL PICKING UP NEW TAHOE FIRE	01523142	02/25/2025	5.00	2503131	02/28/2025
0731 022525	TOLL PICKING UP NEW TAHOE FIRE	01523142	02/25/2025	18.00	2503131	02/28/2025
0731 022525	FIRE CHIEF CONFERENCE FIRE	01523148	02/25/2025	225.00	2503131	02/28/2025
0731 022525	NATIONAL EMERGENCY TRAINING FIRE	01523148	02/25/2025	305.13	2503131	02/28/2025
1217 022525	AVERY 5963 LABELS - ELECTION	01514118	02/25/2025	55.81	2503131	02/28/2025
1217 022525	MONEY MARKERS (5 CT) - FINANCE	01514018	02/25/2025	9.95	2503131	02/28/2025
1217 022525	AA BATTERIES (32 CT) - FINANCE	01514018	02/25/2025	22.99	2503131	02/28/2025
1217 022525	STICKY NOTES (50 CT) - FINANCE	01514018	02/25/2025	8.99	2503131	02/28/2025

Invoice Number	Description	GL Account	Invoice Date	Invoice Amount	Check Number	Check Issue Date
1217 022525	PHONE - CITY HALL	01517132	02/25/2025	141.74	2503131	02/28/2025
1217 022525	PHONE - POLICE	01521132	02/25/2025	208.27	2503131	02/28/2025
1217 022525	PHONE - FIRE	01523132	02/25/2025	67.14	2503131	02/28/2025
1217 022525	PHONE - HEALTH	01531232	02/25/2025	48.49	2503131	02/28/2025
1217 022525	PHONE - STREET	01542132	02/25/2025	52.22	2503131	02/28/2025
1217 022525	PHONE - LIBRARY	11581232	02/25/2025	63.41	2503131	02/28/2025
1217 022525	PHONE - SENIOR CENTER	01552032	02/25/2025	48.49	2503131	02/28/2025
1217 022525	PHONE - WASTEWATER	02820032	02/25/2025	59.68	2503131	02/28/2025
1217 022525	PHONE - WATER	03992118	02/25/2025	55.95	2503131	02/28/2025
1217 022525	PHONE - ENVIRO HEALTH	14531332	02/25/2025	14.92	2503131	02/28/2025
1217 022525	IIMC ANNUAL MEMBERSHIP - MEGAN	01514022	02/25/2025	235.00	2503131	02/28/2025
1217 022525	2025 LICENSING WEBINAR - MEGAN	01514024	02/25/2025	40.00	2503131	02/28/2025
1217 022525	WMCA DISTRICT MEETING - MEGAN	01514024	02/25/2025	30.00	2503131	02/28/2025
17535 022525	2025 GOSLING CAREER FAIR	01521117	02/25/2025	65.00	2503131	02/28/2025
17535 022525	FITNESS PLACQUES	01521117	02/25/2025	48.00	2503131	02/28/2025
1797 022525	WPRA CONFERENCE HOTEL	01552024	02/25/2025	743.64	2503131	02/28/2025
1797 022525	WPRA CONFERENCE HOTEL	01552024	02/25/2025	242.00	2503131	02/28/2025
2084 022525	PRESSURE VLV(3)-FERRIC PUMPS - WW	02831042	02/25/2025	735.18	2503131	02/28/2025
2084 022525	TAG(1)-RAW PUMPS SAFETY CHAIN - WW	02820020	02/25/2025	1.76	2503131	02/28/2025
2084 022525	DUMPSTER SERVICE - WW	02820018	02/25/2025	1,140.84	2503131	02/28/2025
2084 022525	ICLOUD 50GB STORAGE-DEPT HEAD TABLET - WW	02850044	02/25/2025	.99	2503131	02/28/2025
2084 022525	BATTERY/STABILIZER/CHARGER-4X4 & 6X6 PORTABLE P	02820018	02/25/2025	469.61	2503131	02/28/2025
2084 022525	PRIMARY BLDG HVAC-FLAME PROBE(2) & PILOT KIT(2) -	02820018	02/25/2025	455.66	2503131	02/28/2025
2084 022525	HEALTHY HANDS RUGGED CLEANSER-MAINT SHOP - W	03992118	02/25/2025	141.09	2503131	02/28/2025
2084 022525	WASTEWATER ANALYSES/SLUDGE TESTING - WW	02820049	02/25/2025	969.91	2503131	02/28/2025
2084 022525	TONER-BILL PRINTER - WTR	03903018	02/25/2025	286.61	2503131	02/28/2025
2084 022525	LAB SUPPLIES - WW	02820048	02/25/2025	1,033.03	2503131	02/28/2025
2084 022525	PORTABLE TOILET RENTAL FEE - WTR	03992318	02/25/2025	130.00	2503131	02/28/2025
2084 022525	METER PART-M-35 CHMBR SS THRST ROLLER - WTR	03666318	02/25/2025	107.07	2503131	02/28/2025
2084 022525	ICLOUD 200GB STORAGE-COLL SYSTM TABLET - WW	02850044	02/25/2025	2.99	2503131	02/28/2025
2084 022525	FLUORIDE TESTING (1) - WTR	03644218	02/25/2025	31.00	2503131	02/28/2025
2084 022525	CHAIN SLING(1)-RAW PUMPS - WW	02820018	02/25/2025	322.60	2503131	02/28/2025
2084 022525	FERRIC CHLORIDE SOLUTION - WW	02820060	02/25/2025	10,790.29	2503131	02/28/2025
2084 022525	BATTERY(9)-SONETICS HEADSETS&BASE - WW	02831045	02/25/2025	395.55	2503131	02/28/2025
2084 022525	LAB SUPPLIES-THERMOMETERS(6) - WW	02820048	02/25/2025	411.05	2503131	02/28/2025
2084 022525	GREASE PIT & GRIT KINGS CLEANING/DISPOSAL - WW	02850020	02/25/2025	1,975.35	2503131	02/28/2025
2084 022525	WATER HEATER-WTP - WTR	03993218	02/25/2025	514.20	2503131	02/28/2025
2084 022525	FREE CL2 REAGENT SET(10) - WTR	03644140	02/25/2025	785.43	2503131	02/28/2025
2084 022525	FUSE(4) RPLMNT-FRONT ST LS - WW	02850020	02/25/2025	927.54	2503131	02/28/2025
2693 022525	CONFERENCE SIDC	60510524	02/25/2025	20.00	2503131	02/28/2025
2693 022525	MARKETING NEWSLETTER DTMSTF	60510525	02/25/2025	99.31	2503131	02/28/2025
2693 022525	HOTEL FOR CONFERENCE SIDC	60510524	02/25/2025	242.88	2503131	02/28/2025
2693 022525	PARKING FOR CONFERENCE SIDC	60510524	02/25/2025	77.68	2503131	02/28/2025
2701 022525	LEGAL DESCRIPTION FOR 426 S. MONTGOMERY STREE	01524118	02/25/2025	14.51	2503131	02/28/2025
2701 022525	LEGAL DESCRIPTION FOR 510 S. CHURCH & 426 S. MON	01524118	02/25/2025	9.23	2503131	02/28/2025
2701 022525	KODAK PIXPRO CAMERA FOR CODE ENFORCEMENT OF	01524118	02/25/2025	179.99	2503131	02/28/2025
2701 022525	CHARGING CABLE FOR KODAK PIXPRO CAMERA	01524118	02/25/2025	7.99	2503131	02/28/2025
2701 022525	HIGHLIGHTERS, 3M FLAGS, POST-IT FLAGS, WITE-OUT F	01524118	02/25/2025	39.40	2503131	02/28/2025
2701 022525	FLUORESCENT RED & GREEN INSPECTION STICKERS	01524118	02/25/2025	49.98	2503131	02/28/2025
2701 022525	BATTERY CHARGER	01524118	02/25/2025	19.37	2503131	02/28/2025
2701 022525	CAMERA MEMORY CARD, RECHARGABLE BATTERIES	01524118	02/25/2025	32.41	2503131	02/28/2025
2701 022525	LEGAL DESCRIPTIONS FOR PUBLIC HEARING NOTICES	01524118	02/25/2025	14.00	2503131	02/28/2025
2701 022525	USB WALL CHARGER AND TYPE C CABLE	01524118	02/25/2025	16.98	2503131	02/28/2025
2701 022525	EASEMENT DOC FOR 1016 S. SECOND STREET FOR WA	16581627	02/25/2025	17.67	2503131	02/28/2025
2701 022525	DOCUMENTS FOR 304 HART STREET	16581627	02/25/2025	16.62	2503131	02/28/2025
2701 022525	LEGAL DESCRIPTION FOR 120 W. MAIN STREET	01524118	02/25/2025	9.23	2503131	02/28/2025
2701 022525	LEGAL DESCRIPTION FOR 100 E. DIVISION STREET	01524118	02/25/2025	13.45	2503131	02/28/2025

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2701 022525	LEGAL DESCRIPTION FOR 104 E. DIVISION STREET	01524118	02/25/2025	6.00	2503131	02/28/2025
2701 022525	LEGAL DESCRIPTION FOR 700 HOFFMAN DRIVE	01524118	02/25/2025	12.40	2503131	02/28/2025
2988 022525	MISC. REPAIRS ON 2013 FORD ESCAPE	01524120	02/25/2025	741.67	2503131	02/28/2025
2988 022525	APPOINTMENT FOR MIKE JACEK TO TAKE COMMERCIAL	01524118	02/25/2025	95.00	2503131	02/28/2025
3698 022525	ENVIRO - RADON KITS	14531318	02/25/2025	1,175.00	2503131	02/28/2025
3698 022525	HEALTH - SHARPS REMOVAL	01531226	02/25/2025	189.00	2503131	02/28/2025
3698 022525	ENVIRO - SAMPLES	14531344	02/25/2025	556.00	2503131	02/28/2025
3698 022525	HEALTH - MONTHLY POSTAGE FEE	01531218	02/25/2025	29.99	2503131	02/28/2025
3698 022525	HEALTH - CONFIDENTIAL SHREDDING REMOVAL	01531226	02/25/2025	115.75	2503131	02/28/2025
3698 022525	EMER PREP - GOV CONFERENCE - WORKFORCE	15531418	02/25/2025	285.00	2503131	02/28/2025
3698 022525	ENVIRO - WEHA MEMBERSHIP	14531323	02/25/2025	45.00	2503131	02/28/2025
3698 022525	ENVIRO - WEHA MEMBERSHIP	14531323	02/25/2025	45.00	2503131	02/28/2025
3698 022525	HEALTH - COMMAND STRIPS	01531218	02/25/2025	9.28	2503131	02/28/2025
3698 022525	HEALTH - CAR SEAT TRAINING	01531223	02/25/2025	95.00	2503131	02/28/2025
3698 022525	HEALTH - TELEPHONE/HOT SPOTS	01531232	02/25/2025	189.21	2503131	02/28/2025
3698 022525	ENVIRO - TELEPHONE/LAPTOPS	14531332	02/25/2025	174.36	2503131	02/28/2025
3698 022525	ENVIRO - MEMBERSHIP KM	14531323	02/25/2025	60.00	2503131	02/28/2025
3698 022525	ENVIRO - PENS & NOTEPADS	14531318	02/25/2025	57.97	2503131	02/28/2025
3698 022525	ENVIRO - SUPPLIES	14531344	02/25/2025	221.81	2503131	02/28/2025
3698 022525	SAS - FLUORIDE	18531818	02/25/2025	339.98	2503131	02/28/2025
3698 022525	SAS - TOOTHBRUSHES/TOOTHPASTE	18531818	02/25/2025	332.07	2503131	02/28/2025
3736 022525	SUBSCRIPTION	01521122	02/25/2025	12.99	2503131	02/28/2025
3736 022525	GIFT CARDS	01521117	02/25/2025	80.00	2503131	02/28/2025
3769 022525	DELL DESKTOP COMPUTER	01514020	02/25/2025	1,590.02	2503131	02/28/2025
3921 022525	LC PARENTING	01531223	02/25/2025	196.00	2503131	02/28/2025
3921 022525	AK PARENTING	01531223	02/25/2025	196.00	2503131	02/28/2025
3921 022525	PREG CONFERENCE	01531223	02/25/2025	300.00	2503131	02/28/2025
3921 022525	MEAL	01531223	02/25/2025	41.63	2503131	02/28/2025
3921 022525	MEAL	01531223	02/25/2025	52.64	2503131	02/28/2025
4062 022525	OFFICE SUPPLIES - ENG	01541018	02/25/2025	123.67	2503131	02/28/2025
4062 022525	OFFICE SUPPLIES - ST W UTILITY	16581618	02/25/2025	123.66	2503131	02/28/2025
4062 022525	OFFICE SUPPLIES - ENG	01541018	02/25/2025	44.87	2503131	02/28/2025
4062 022525	OFFICE SUPPLIES - ST W UTILITY	16581618	02/25/2025	44.87	2503131	02/28/2025
4201 022525	REC ADULT VOLLEYBALL SUPPLIES	01552118	02/25/2025	5.54	2503131	02/28/2025
4481 022525	SUBSCRIPTION CHARGE-JAN 2025	01516118	02/25/2025	342.00	2503131	02/28/2025
4789 022525	NOZZLES FOR TRUCK STATIONS AT STREET DIVISION	01541218	02/25/2025	47.99	2503131	02/28/2025
4789 022525	PARTS FOR STREET VEHICLE #135	01541120	02/25/2025	170.37	2503131	02/28/2025
4789 022525	CREDIT FOR RETURNED BATTERIES FOR EXIT LIGHTS	01541218	02/25/2025	9.69-	2503131	02/28/2025
4789 022525	CREDIT FOR RETURNED BATTERIES FOR EXIT LIGHTS	01541218	02/25/2025	19.38-	2503131	02/28/2025
4789 022525	BAR & CHAIN OIL FOR DITCHING WORK	16581619	02/25/2025	45.21	2503131	02/28/2025
4789 022525	RINGS AND KEYS FOR STREET DIVISION	01541120	02/25/2025	18.35	2503131	02/28/2025
4789 022525	BACKPACK SPRAYER, CUT OFF SAW, BATTERY KIT FOR	16581619	02/25/2025	6,009.61	2503131	02/28/2025
4789 022525	PARTS FOR STREET VEHICLE #2	01541120	02/25/2025	29.99	2503131	02/28/2025
4789 022525	PARTS FOR STREET VEHICLE #2	01541120	02/25/2025	84.98	2503131	02/28/2025
4789 022525	FASTENERS FOR STREET MAINTENANCE SHOP	01541120	02/25/2025	5.34	2503131	02/28/2025
4789 022525	VARIOUS PARTS FOR STREET MAINTENANCE SHOP	01541120	02/25/2025	170.93	2503131	02/28/2025
4789 022525	DRY ERASE MARKERS	01542118	02/25/2025	5.69	2503131	02/28/2025
4789 022525	VARIOUS PARTS FOR STREET MAINTENANCE SHOP	01541120	02/25/2025	13.45	2503131	02/28/2025
4789 022525	VARIOUS PARTS FOR STREET MAINTENANCE SHOP	01541120	02/25/2025	6.13	2503131	02/28/2025
4789 022525	LIGHTING ITEMS FOR STREET DIVISION BUILDING	01541218	02/25/2025	20.73	2503131	02/28/2025
4789 022525	OFFICE SUPPLIES FOR STREET/SOLID WASTE	01542118	02/25/2025	67.46	2503131	02/28/2025
4789 022525	CABLE SERVICE AT STREET DIVISION (2 MONTHS)	01542118	02/25/2025	153.61	2503131	02/28/2025
4789 022525	BEADS FOR SANDBLASTING EQUIPMENT	01541120	02/25/2025	59.94	2503131	02/28/2025
4789 022525	VARIOUS PARTS FOR STREET MAINTENANCE SHOP	01541120	02/25/2025	43.27	2503131	02/28/2025
4789 022525	KEYS	01543118	02/25/2025	3.32	2503131	02/28/2025
4789 022525	VARIOUS PARTS FOR STREET MAINTENANCE SHOP	01541120	02/25/2025	1,806.90	2503131	02/28/2025
4789 022525	TIRES FOR HOT BOX TRAILER	01541142	02/25/2025	416.31	2503131	02/28/2025

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4789 022525	LIGHT BULBS FOR STREET/SOLID WASTE BUILDING	01541218	02/25/2025	168.29	2503131	02/28/2025
4789 022525	PARTS FOR STREET VEHICLE #7	01541120	02/25/2025	12.58	2503131	02/28/2025
4789 022525	SHOVELS FOR STREET CREWS	01543154	02/25/2025	399.80	2503131	02/28/2025
4789 022525	TRAFFIC CONES	01542420	02/25/2025	981.54	2503131	02/28/2025
4789 022525	VARIOUS PARTS FOR STREET MAINTENANCE SHOP	01541120	02/25/2025	65.90	2503131	02/28/2025
4789 022525	SHOP TOWELS	01541218	02/25/2025	99.90	2503131	02/28/2025
4789 022525	SUPPLIES FOR PAINTING SOLID WASTE VEHICLE	17581720	02/25/2025	107.86	2503131	02/28/2025
4789 022525	SANDBLASTING MACHINE FOR MAINTENANCE SHOP	01541121	02/25/2025	2,099.00	2503131	02/28/2025
4789 022525	BARRICADES	01544118	02/25/2025	1,074.78	2503131	02/28/2025
4789 022525	FILTER FOR WATER FOUNTAIN	01541218	02/25/2025	131.34	2503131	02/28/2025
4789 022525	PARTS FOR STREET SWEEPER	16581622	02/25/2025	90.85	2503131	02/28/2025
4789 022525	PARTS FOR SOLID WASTE VEHICLE #19	17581720	02/25/2025	74.44	2503131	02/28/2025
4789 022525	VARIOUS PARTS FOR STREET MAINTENANCE SHOP	01541120	02/25/2025	131.63	2503131	02/28/2025
4789 022525	VARIOUS PARTS FOR STREET MAINTENANCE SHOP	01541120	02/25/2025	17.49	2503131	02/28/2025
4789 022525	VARIOUS PARTS FOR STREET MAINTENANCE SHOP	01541120	02/25/2025	59.61	2503131	02/28/2025
4789 022525	FILTER FOR ICE MACHINE	01541218	02/25/2025	69.99	2503131	02/28/2025
4789 022525	PARTS FOR STREET VEHICLE #7	01541120	02/25/2025	59.95	2503131	02/28/2025
4789 022525	VARIOUS PARTS FOR STREET MAINTENANCE SHOP	01541120	02/25/2025	17.49	2503131	02/28/2025
4789 022525	EAR MUFFS FOR STREET EMPLOYEES	01543159	02/25/2025	137.64	2503131	02/28/2025
4789 022525	FASTENERS FOR STREET MAINTENANCE SHOP	01541120	02/25/2025	24.40	2503131	02/28/2025
4789 022525	PARTS FOR MAINTENANCE SHOP GRINDER	01541120	02/25/2025	96.84	2503131	02/28/2025
4789 022525	HARD HATS, SAFETY VESTS, ETC.	01543159	02/25/2025	258.15	2503131	02/28/2025
4789 022525	SAFETY VESTS	01543159	02/25/2025	58.74	2503131	02/28/2025
4815 022525	NFP SUSCRPTION LICENSE FIRE	01523122	02/25/2025	114.99	2503131	02/28/2025
4815 022525	COINS FOR OPEN HOUSE FIRE	01523160	02/25/2025	649.00	2503131	02/28/2025
4945 022525	PARKING FOR MEETING MAYOR	01513124	02/25/2025	7.50	2503131	02/28/2025
4945 022525	PHONE CLOUD STORAGE	01523118	02/25/2025	.99	2503131	02/28/2025
5083 022525	WIRE MARKER TAPE DISPENSER - WW	02820018	02/25/2025	46.14	2503131	02/28/2025
5083 022525	SCADA ALARM NOTIFICATION SYSTEM - WW	02850061	02/25/2025	36.00	2503131	02/28/2025
5083 022525	SCADA ALARM NOTIFICATION SYSTEM - WTR	03993331	02/25/2025	36.00	2503131	02/28/2025
5083 022525	SCREWS/FASTENERS-RAW PUMPS - WW	02831042	02/25/2025	39.86	2503131	02/28/2025
5083 022525	OIL SAFE SPOUT LID - WW	02820018	02/25/2025	77.74	2503131	02/28/2025
5083 022525	5QT OIL SAFE CONTAINER - WW	02820018	02/25/2025	48.87	2503131	02/28/2025
5083 022525	SOCKETS & HEX IMPACT BIT-RAW PUMPS - WW	02831042	02/25/2025	21.00	2503131	02/28/2025
5083 022525	DRIVE EXTENSIONS & SOCKETS-RAW PUMPS - WW	02831042	02/25/2025	40.76	2503131	02/28/2025
5083 022525	SPADE BIT-RAW PUMPS - WW	02831042	02/25/2025	7.75	2503131	02/28/2025
5083 022525	BOILER FILL VLV-ADMIN BLDG	02831040	02/25/2025	86.74	2503131	02/28/2025
5083 022525	TOILET BRSH/PLSTC WLDNG GUN KIT/HOOK&PICK SET -	02820018	02/25/2025	78.91	2503131	02/28/2025
5083 022525	DRIVE EXTENSIONS & SOCKETS-RAW PUMPS - WW	02831042	02/25/2025	26.00	2503131	02/28/2025
5083 022525	SPADE BIT/THREAD ROD(2)-RAW PUMPS - WW	02831042	02/25/2025	26.72	2503131	02/28/2025
5083 022525	SPARK PLUG(2)-PIPE SAWS - WTR	03667518	02/25/2025	15.22	2503131	02/28/2025
5083 022525	REFUND-NEVER DELIVERED AA BATTERIES & WET/DRY	02820048	02/25/2025	34.51-	2503131	02/28/2025
5083 022525	SIEMENS MOTOR CONTACTOR-SOLIDS BLDG HVAC - W	02831040	02/25/2025	209.00	2503131	02/28/2025
5083 022525	GRIFFCO PRESS RELIEF VLV-FERRIC SYSTEM - WW	02831042	02/25/2025	206.00	2503131	02/28/2025
5083 022525	PAINT/PAINT SUPPLIES-2NDRY BLDG - WW	02831040	02/25/2025	81.36	2503131	02/28/2025
5083 022525	ELECTRICAL SUPPLIES-WTP FILTER ROOM - WTR	03993218	02/25/2025	158.53	2503131	02/28/2025
5083 022525	LAB SUPPLIES-BATTERIES/MOP/PLSTC BNDR COMBS -	02820048	02/25/2025	49.58	2503131	02/28/2025
5083 022525	COUNTERSICK(2)-SHOP SUPPLIES - WW	02820018	02/25/2025	12.64	2503131	02/28/2025
5083 022525	MIDWEST WTR&WW OPERATOR EXPO-(4) - WW	02850023	02/25/2025	525.00	2503131	02/28/2025
5083 022525	MIDWEST WTR&WW OPERATOR EXPO-(4) - WTR	03992118	02/25/2025	525.00	2503131	02/28/2025
5083 022525	NFBUP-S US SPR.RTN.ACT 120V 60(1) - WTR	03993218	02/25/2025	410.99	2503131	02/28/2025
5083 022525	ELECTRIC WASHDOWN HEATER(1) - WTR	03993218	02/25/2025	2,755.99	2503131	02/28/2025
5083 022525	MIDWEST WTR&WW OPERATOR EXPO-(1) - WW	02850023	02/25/2025	105.00	2503131	02/28/2025
5083 022525	TRAINING LUNCH - WTR	03992118	02/25/2025	124.52	2503131	02/28/2025
5083 022525	OPERATION SUPPLIES-SS STRPR(1)/WIRE BRSH(4)/LATH	02820018	02/25/2025	34.59	2503131	02/28/2025
5083 022525	TRAINING LUNCH - WTR	03992118	02/25/2025	186.12	2503131	02/28/2025
5083 022525	FLTR COVER & HOUSING-PIPE SAW PARTS - WTR	03667518	02/25/2025	76.30	2503131	02/28/2025

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5083 022525	PVC END CAP 2PK(1)-WTP PLUMBING - WTR	03993218	02/25/2025	22.99	2503131	02/28/2025
5083 022525	CLASS TRAINING 2/20/2025-TL - WTR	03992318	02/25/2025	66.35	2503131	02/28/2025
5083 022525	CLASS TRAINING 2/27/2025-TL - WTR	03992118	02/25/2025	66.35	2503131	02/28/2025
5083 022525	DIESEL FUEL STABILIZER(1GAL) - WW	02820018	02/25/2025	70.64	2503131	02/28/2025
5083 022525	COTTON GLOVE LINERS 100PR(1) - WW	02820020	02/25/2025	39.99	2503131	02/28/2025
5083 022525	KEY FOR SNWBLWR & DRAIN CLEANER(1)ADMIN BLDG	02831040	02/25/2025	10.87	2503131	02/28/2025
5083 022525	LIQUID FIRE DRAIN CLEANER(1)-ADMIN BLDG MENS LCK	02831040	02/25/2025	10.70	2503131	02/28/2025
5083 022525	LIQUID FIRE DRAIN CLEANER(2)-ADMIN BLDG MENS LCK	02831040	02/25/2025	21.40	2503131	02/28/2025
5083 022525	SAFETY EQUIPMENT-LEATHER GLOVES - WW	02820020	02/25/2025	99.00	2503131	02/28/2025
5083 022525	PPE-LEATHER INSULATED GLOVES - WW	02820020	02/25/2025	24.75	2503131	02/28/2025
5083 022525	OFFICE SUPPLIES-CORRECTION TAPE & RUBBER FINGE	02850044	02/25/2025	20.06	2503131	02/28/2025
5083 022525	MOTOR FAN-HIGH LIFT PUMP #2 - WTR	02831020	02/25/2025	193.36	2503131	02/28/2025
5083 022525	SHELL GADUS OIL 135LB PAIL(1) - WW	02820018	02/25/2025	225.87	2503131	02/28/2025
5515 022525	TOOLS FOR MAINTENANCE SHOP	01541121	02/25/2025	50.97	2503131	02/28/2025
5515 022525	VARIOUS ITEMS FOR STREET BUILDING	01541218	02/25/2025	151.90	2503131	02/28/2025
5515 022525	PARTS FOR SOLID WASTE VEHICLE #17	17581720	02/25/2025	73.47	2503131	02/28/2025
5515 022525	WELDING SUPPLIES FOR MAINTENANCE SHOP	01541120	02/25/2025	15.98	2503131	02/28/2025
6201 022525	REPLACEMENT SWIM EQUIP - FINS & FLOAT BELT STRA	01552318	02/25/2025	147.96	2503131	02/28/2025
6201 022525	PUBLIC COURSE CERTIFICATION FEES	01552318	02/25/2025	240.00	2503131	02/28/2025
6201 022525	TRAINING LUNCH - MAINTENANCE	01552223	02/25/2025	28.15	2503131	02/28/2025
6201 022525	SCHEDULING SOFTWARE	01552318	02/25/2025	50.41	2503131	02/28/2025
6323 022525	MUNI SUPPLIES	01517118	02/25/2025	914.92	2503131	02/28/2025
6323 022525	DRILL BITS	01517118	02/25/2025	9.98	2503131	02/28/2025
6323 022525	EXIT SIGNS	01517118	02/25/2025	68.68	2503131	02/28/2025
6323 022525	MUNI SUPPLIES	01517118	02/25/2025	54.57	2503131	02/28/2025
6323 022525	WIPER BLADES	01517118	02/25/2025	17.38	2503131	02/28/2025
6323 022525	LED'S	01517118	02/25/2025	179.82	2503131	02/28/2025
6323 022525	LED'S	01517118	02/25/2025	17.99	2503131	02/28/2025
6323 022525	PROGRAMMING BURNER CONTROL	01517120	02/25/2025	1,102.32	2503131	02/28/2025
6323 022525	FILTERS	01517118	02/25/2025	649.20	2503131	02/28/2025
6550 022525	POSTULART - PC SET UP	01521118	02/25/2025	1,593.45	2503131	02/28/2025
6550 022525	TRAINING - HOYT FEE	24521165	02/25/2025	8.41	2503131	02/28/2025
6550 022525	TRAINING - HOYT	24521165	02/25/2025	295.00	2503131	02/28/2025
6550 022525	TRAINING - LINGLE	24521165	02/25/2025	103.88	2503131	02/28/2025
6550 022525	TRAINING - LINGLE	24521165	02/25/2025	395.00	2503131	02/28/2025
6550 022525	DUFFLE BAG	01521119	02/25/2025	25.18	2503131	02/28/2025
6550 022525	TRAINING - ACHILLI	24521165	02/25/2025	122.02	2503131	02/28/2025
6550 022525	TRAINING - HOYT	24521165	02/25/2025	122.02	2503131	02/28/2025
6650 022525	POSTAGE	01521118	02/25/2025	3.91	2503131	02/28/2025
6650 022525	POSTAGE	01521118	02/25/2025	4.41	2503131	02/28/2025
6650 022525	POSTAGE	01521118	02/25/2025	3.91	2503131	02/28/2025
6650 022525	CREDIT - RETURNED MOUNT	01521318	02/25/2025	27.44	2503131	02/28/2025
6650 022525	MOUNT	01521318	02/25/2025	121.60	2503131	02/28/2025
6650 022525	WALL MOUNT	01521318	02/25/2025	27.44	2503131	02/28/2025
6650 022525	WIPES	01521118	02/25/2025	20.00	2503131	02/28/2025
6650 022525	CLEANING SUPPLIES	01517118	02/25/2025	58.33	2503131	02/28/2025
6650 022525	CLEANING SUPPLIES	01517118	02/25/2025	58.33	2503131	02/28/2025
6650 022525	OFFICE SUPPLIES	01521118	02/25/2025	44.11	2503131	02/28/2025
6650 022525	POSTAGE	01521118	02/25/2025	4.41	2503131	02/28/2025
6650 022525	POSTAGE	01521118	02/25/2025	4.41	2503131	02/28/2025
6650 022525	POSTAGE	01521118	02/25/2025	3.96	2503131	02/28/2025
6650 022525	WINDSHIELD WASH	01521144	02/25/2025	11.88	2503131	02/28/2025
6650 022525	POSTAGE	01521118	02/25/2025	4.41	2503131	02/28/2025
6650 022525	FILE FOLERS	01521118	02/25/2025	25.34	2503131	02/28/2025
6650 022525	POSTAGE	01521118	02/25/2025	4.41	2503131	02/28/2025
6650 022525	FOLDERS	01521118	02/25/2025	24.01	2503131	02/28/2025
6650 022525	BUBBLE MAILERS	01521118	02/25/2025	83.98	2503131	02/28/2025

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6650 022525	MUNI SUPPLIES	01517118	02/25/2025	43.68	2503131	02/28/2025
6650 022525	SQUAD SUPPLIES	01521144	02/25/2025	80.96	2503131	02/28/2025
6650 022525	PD WEBSITE / 2 YR RENEWAL	01521122	02/25/2025	633.00	2503131	02/28/2025
6650 022525	POSTAGE	01521118	02/25/2025	3.96	2503131	02/28/2025
6650 022525	PATCHES / SQUADS	01521144	02/25/2025	17.98	2503131	02/28/2025
6650 022525	HEADSETS	01521318	02/25/2025	203.37	2503131	02/28/2025
6650 022525	HEADSETS	01521318	02/25/2025	187.87	2503131	02/28/2025
6650 022525	POSTAGE	01521118	02/25/2025	4.41	2503131	02/28/2025
6650 022525	BIKE RODEO	24581113	02/25/2025	1.97	2503131	02/28/2025
6650 022525	CLEANING SUPPLIES	01517118	02/25/2025	58.33	2503131	02/28/2025
6650 022525	POSTAGE	01521118	02/25/2025	3.96	2503131	02/28/2025
6650 022525	POSTAGE	01521118	02/25/2025	4.41	2503131	02/28/2025
6650 022525	MONITORS	01521118	02/25/2025	579.00	2503131	02/28/2025
6650 022525	SPEAKERS	01521118	02/25/2025	21.37	2503131	02/28/2025
6650 022525	MODEMS	01521132	02/25/2025	193.46	2503131	02/28/2025
6650 022525	POSTAGE	01521118	02/25/2025	4.41	2503131	02/28/2025
6650 022525	PD TABLECLOTH/BANNER	01521118	02/25/2025	207.31	2503131	02/28/2025
6650 022525	SQUAD SUPPLIES	01521144	02/25/2025	60.08	2503131	02/28/2025
6822 022525	EH - EXHAUST FAN FOR WATER LAB	14531344	02/25/2025	91.27	2503131	02/28/2025
6822 022525	EH - ENVELOPES	14531344	02/25/2025	440.40	2503131	02/28/2025
6822 022525	EH - ENVELOPES	14531318	02/25/2025	1,345.60	2503131	02/28/2025
6822 022525	HEALTH - PRIME MONTHLY CHARGE	01531218	02/25/2025	14.99	2503131	02/28/2025
6822 022525	HEALTH - MEAL FOR MEETING	01531218	02/25/2025	37.27	2503131	02/28/2025
7235 022525	ICE SCREWS FIRE	01523120	02/25/2025	69.95	2503131	02/28/2025
7235 022525	FIRE INSPECTOR PHONES FIRE	24581105	02/25/2025	313.33	2503131	02/28/2025
7235 022525	GAUGES RIVER EM	01525118	02/25/2025	27.60	2503131	02/28/2025
7235 022525	PHONES/IPADS FIRE	01523132	02/25/2025	640.44	2503131	02/28/2025
7235 022525	PULLEY CABABINER WITH GATE FIRE	01523120	02/25/2025	41.95	2503131	02/28/2025
7235 022525	KEYBOARD FIRE	01523128	02/25/2025	22.46	2503131	02/28/2025
7235 022525	FIRE CHIEF CONFERENCE	01523148	02/25/2025	75.00	2503131	02/28/2025
7235 022525	TOUGHBOOK BATTERY FIRE	01523118	02/25/2025	153.64	2503131	02/28/2025
7235 022525	CLEANER FIRE	01523118	02/25/2025	101.94	2503131	02/28/2025
7235 022525	BRUSH 81 BATTER FIRE	01523142	02/25/2025	197.18	2503131	02/28/2025
7235 022525	OFFICE SUPPLIES FIRE	01523144	02/25/2025	37.95	2503131	02/28/2025
7235 022525	HAND SOAP FIRE	01523118	02/25/2025	5.97	2503131	02/28/2025
7235 022525	WATER BOTTLES FIRE	01523118	02/25/2025	45.00	2503131	02/28/2025
7235 022525	ICE SNOW SPKES FIRE	01523120	02/25/2025	71.94	2503131	02/28/2025
7235 022525	FLASHLIGHTS FOR TAHOE FIRE	05523170	02/25/2025	253.97	2503131	02/28/2025
7235 022525	SOAP AND LUBE STICK FIRE	01523118	02/25/2025	39.58	2503131	02/28/2025
7235 022525	STAND FOR GEAR FIRE	01523118	02/25/2025	36.39	2503131	02/28/2025
7235 022525	INTERNET/TV FIRE	01523118	02/25/2025	211.60	2503131	02/28/2025
7235 022525	LOCK BOX AND KEY CABINET FIRE	01523118	02/25/2025	122.76	2503131	02/28/2025
7235 022525	WRENCH FIRE	01523120	02/25/2025	234.36	2503131	02/28/2025
7235 022525	RESCUE BOOK FIRE	01523148	02/25/2025	85.99	2503131	02/28/2025
7235 022525	ADOBE CLOUD STORAGE PETERS FIRE	01523128	02/25/2025	24.25	2503131	02/28/2025
7235 022525	COFFEE BREWER FIRE NEW STATION	05523170	02/25/2025	439.00	2503131	02/28/2025
7235 022525	WALL MOUNT FAN FIRE NEW STATION	05523170	02/25/2025	1,235.52	2503131	02/28/2025
7235 022525	TOOLS FIRE	01523120	02/25/2025	323.37	2503131	02/28/2025
7235 022525	SUPPLIES FIRE	01523118	02/25/2025	11.28	2503131	02/28/2025
7235 022525	TRAINING SNACKS FIRE	01523118	02/25/2025	62.95	2503131	02/28/2025
7235 022525	TOOLS FIRE	01523120	02/25/2025	592.49	2503131	02/28/2025
7535 022525	REC ADMIN BLDG DRILL SET	01552020	02/25/2025	19.99	2503131	02/28/2025
7535 022525	REC ADMIN BLDG RESTROOM FASTENERS	01552020	02/25/2025	12.80	2503131	02/28/2025
7535 022525	REC ADMIN BLDG RESTROOM FASTENERS	01552020	02/25/2025	57.96	2503131	02/28/2025
7535 022525	REC ADMIN BLDG DRIVE GUIDE SET	01552020	02/25/2025	14.26	2503131	02/28/2025
7535 022525	REC ADMIN BLDG RESTROOM FASTENERS	01552020	02/25/2025	21.02	2503131	02/28/2025
7535 022525	REC ADMIN BLDG RESTROOM FASTENERS	01552020	02/25/2025	1.12	2503131	02/28/2025

Invoice Number	Description	GL Account	Invoice Date	Invoice Amount	Check Number	Check Issue Date
7535 022525	REC CANDLELIGHT HIKE FUEL TANK	01552118	02/25/2025	18.82	2503131	02/28/2025
7535 022525	PARK RATCHET COMBO, SOCKET SET	01554118	02/25/2025	83.96	2503131	02/28/2025
7535 022525	PARK EQUIP AIR FILTER	01554142	02/25/2025	44.20	2503131	02/28/2025
7535 022525	PARK PUTTY KNIFE, BLADE	01554118	02/25/2025	21.79	2503131	02/28/2025
7535 022525	REC ADMIN BLDG PAINT ROLLER	01552020	02/25/2025	15.97	2503131	02/28/2025
7535 022525	REC ADMIN BLDG PLASTIC ANCHOR	01552020	02/25/2025	4.72	2503131	02/28/2025
7535 022525	PARK EQUIP GREASE, CEMENT	01554142	02/25/2025	22.03	2503131	02/28/2025
7535 022525	PARK LOCKWASH, CARR SCREW	01554120	02/25/2025	38.48	2503131	02/28/2025
7535 022525	PARK WEED EATER, BLOWER FUEL FILTER	01554142	02/25/2025	165.47	2503131	02/28/2025
7535 022525	PARK AIR COVER	01554142	02/25/2025	89.08	2503131	02/28/2025
7535 022525	PARK FUEL, AIR FILTERS	01554142	02/25/2025	71.20	2503131	02/28/2025
7535 022525	FORESTRY RAKE HANDLE	01561118	02/25/2025	41.97	2503131	02/28/2025
7535 022525	PARK BAR, DOLLY, HOOK MAGNETS, ETC	01554118	02/25/2025	111.91	2503131	02/28/2025
7535 022525	FORESTRY CONFERENCE HOTEL & TAX REFUND	01561124	02/25/2025	288.00	2503131	02/28/2025
7535 022525	PARK VELCRO	01554118	02/25/2025	13.21	2503131	02/28/2025
7535 022525	PARK DRILL SET, FASTENERS	01554118	02/25/2025	115.98	2503131	02/28/2025
7535 022525	PARK CONTACT TIPS, TECH CART	01554118	02/25/2025	239.98	2503131	02/28/2025
7535 022525	REC CANDLELIGHT HIKE FUEL TANK	01552118	02/25/2025	33.43	2503131	02/28/2025
7535 022525	REC CANDLELIGHT HIKE WASHER	01554118	02/25/2025	10.56	2503131	02/28/2025
7535 022525	REC CANDLELIGHT HIKE TIKI TORCH FUEL	01552118	02/25/2025	39.98	2503131	02/28/2025
7535 022525	PARK BROOM REFILL	01554142	02/25/2025	509.40	2503131	02/28/2025
7535 022525	PARK WASHER, NUTS, BOLTS	01554118	02/25/2025	84.14	2503131	02/28/2025
7535 022525	PARK BOLT	01554118	02/25/2025	.48	2503131	02/28/2025
8428 022525	HOSE FIRE	01523120	02/25/2025	117.96	2503131	02/28/2025
8745 022525	CHILDREN PROGRAMS	11581218	02/25/2025	9.99	2503131	02/28/2025
8745 022525	TEEN PROGRAMS	11581218	02/25/2025	38.84	2503131	02/28/2025
8745 022525	AV MATERIALS: DVD	11581248	02/25/2025	12.96	2503131	02/28/2025
8745 022525	ADULT FICTION	11581246	02/25/2025	11.97	2503131	02/28/2025
8745 022525	ADULT PROGRAMS	11581218	02/25/2025	15.41	2503131	02/28/2025
8745 022525	ADULT FICTION	11581246	02/25/2025	107.93	2503131	02/28/2025
8745 022525	OFFICE & LIBRARY SUPPLIES	11581218	02/25/2025	12.94	2503131	02/28/2025
8745 022525	ADULT FICTION	11581246	02/25/2025	342.65	2503131	02/28/2025
8745 022525	CONTINUING EDUCATION (GS TEEN SVC)	11581223	02/25/2025	200.00	2503131	02/28/2025
8745 022525	DONATION PURCHASE (UNDESIGNATED)	11581250	02/25/2025	37.50	2503131	02/28/2025
8745 022525	SOFTWARE & SUBSCRIPTIONS: PRIME AD-FREE	11581219	02/25/2025	2.99	2503131	02/28/2025
8745 022525	ADULT FICTION	11581246	02/25/2025	73.06	2503131	02/28/2025
8745 022525	CHILDREN BOOKS	11581246	02/25/2025	12.66	2503131	02/28/2025
8745 022525	ADULT FICTION	11581246	02/25/2025	12.99	2503131	02/28/2025
8745 022525	ADULT FICTION	11581246	02/25/2025	17.99	2503131	02/28/2025
8745 022525	AV MATERIALS: DVD	11581248	02/25/2025	136.93	2503131	02/28/2025
8745 022525	ADULT FICTION	11581246	02/25/2025	114.04	2503131	02/28/2025
8745 022525	REFERENCE: SUBSCRIPTIONS (MOBILE BEACON)	11581246	02/25/2025	600.00	2503131	02/28/2025
8745 022525	DONATION PURCHASE (FRIENDS: MISC)	11581250	02/25/2025	16.99	2503131	02/28/2025
8745 022525	DONATION PURCHASE (FRIENDS: COFFEE)	11581250	02/25/2025	121.50	2503131	02/28/2025
8745 022525	TEEN PROGRAMS	11581218	02/25/2025	25.71	2503131	02/28/2025
8745 022525	YOUNG ADULT BOOKS	11581246	02/25/2025	209.07	2503131	02/28/2025
8745 022525	AV MATERIALS: DVD	11581248	02/25/2025	14.75-	2503131	02/28/2025
8745 022525	OFFICE & LIBRARY SUPPLIES	11581218	02/25/2025	8.90	2503131	02/28/2025
8745 022525	TEEN PROGRAMS	11581218	02/25/2025	30.93	2503131	02/28/2025
8745 022525	OFFICE & LIBRARY SUPPLIES	11581218	02/25/2025	6.95	2503131	02/28/2025
8745 022525	DONATION PURCHASE (FRIENDS: MISC)	11581250	02/25/2025	93.60	2503131	02/28/2025
8745 022525	CHILDREN PROGRAMS	11581218	02/25/2025	16.98	2503131	02/28/2025
8745 022525	AV MATERIALS: DVD	11581248	02/25/2025	44.90	2503131	02/28/2025
8745 022525	PERIODICALS (USA TODAY)	11581247	02/25/2025	400.35	2503131	02/28/2025
8745 022525	DONATION PURCHASE (FRIENDS: MISC)	11581250	02/25/2025	1,000.00	2503131	02/28/2025
8745 022525	DONATION PURCHASE (FRIENDS: COFFEE)	11581250	02/25/2025	300.00	2503131	02/28/2025
8745 022525	AV MATERIALS: DVD	11581248	02/25/2025	19.95	2503131	02/28/2025

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8745 022525	DONATION PURCHASE (UNDESIGNATED)	11581250	02/25/2025	17.99	2503131	02/28/2025
8745 022525	CHILDREN BOOKS	11581246	02/25/2025	23.98	2503131	02/28/2025
8745 022525	AV MATERIALS: DVD	11581248	02/25/2025	8.89-	2503131	02/28/2025
8745 022525	OFFICE & LIBRARY SUPPLIES	11581218	02/25/2025	199.95	2503131	02/28/2025
8745 022525	AV MATERIALS: DVD	11581248	02/25/2025	14.96	2503131	02/28/2025
8745 022525	OFFICE & LIBRARY SUPPLIES	11581218	02/25/2025	19.78	2503131	02/28/2025
8745 022525	OFFICE & LIBRARY SUPPLIES	11581218	02/25/2025	9.89	2503131	02/28/2025
8745 022525	YOUNG ADULT BOOKS	11581246	02/25/2025	100.80	2503131	02/28/2025
8745 022525	LARGE PRINT	11581246	02/25/2025	16.90	2503131	02/28/2025
8745 022525	SOFTWARE & SUBSCRIPTIONS (CRICUT)	11581219	02/25/2025	101.15	2503131	02/28/2025
8745 022525	ADULT FICTION	11581246	02/25/2025	26.97	2503131	02/28/2025
8745 022525	LARGE PRINT	11581246	02/25/2025	7.28	2503131	02/28/2025
8745 022525	DONATION PURCHASE (FRIENDS: MISC)	11581250	02/25/2025	199.55	2503131	02/28/2025
8745 022525	ADULT FICTION	11581246	02/25/2025	19.99	2503131	02/28/2025
8745 022525	CHILDREN BOOKS	11581246	02/25/2025	675.01	2503131	02/28/2025
8745 022525	DONATION PURCHASE (GWCHF23)	11581250	02/25/2025	435.68	2503131	02/28/2025
8745 022525	DONATION PURCHASE (FRIENDS: MISC)	11581250	02/25/2025	42.99	2503131	02/28/2025
8745 022525	CHILDREN PROGRAMS	11581218	02/25/2025	46.11	2503131	02/28/2025
8745 022525	AV SUPPLIES	11581218	02/25/2025	37.52	2503131	02/28/2025
8745 022525	OFFICE & LIBRARY SUPPLIES	11581218	02/25/2025	18.76	2503131	02/28/2025
8745 022525	DONATION PURCHASE (FRIENDS: MISC)	11581250	02/25/2025	48.46	2503131	02/28/2025
8745 022525	TEEN PROGRAMS	11581218	02/25/2025	45.01	2503131	02/28/2025
8745 022525	REFERENCE: SUBSCRIPTIONS (KDI)	11581246	02/25/2025	108.00	2503131	02/28/2025
8745 022525	TECHNOLOGY	11581245	02/25/2025	13.97	2503131	02/28/2025
8745 022525	BOOK SUPPLIES	11581218	02/25/2025	23.61	2503131	02/28/2025
8745 022525	OFFICE & LIBRARY SUPPLIES	11581218	02/25/2025	35.22	2503131	02/28/2025
8745 022525	ADULT FICTION	11581246	02/25/2025	15.79	2503131	02/28/2025
8745 022525	ADULT FICTION	11581246	02/25/2025	12.42	2503131	02/28/2025
8745 022525	DONATION PURCHASE (JH)	11581250	02/25/2025	258.99	2503131	02/28/2025
8745 022525	DONATION PURCHASE (JH)	11581250	02/25/2025	116.99	2503131	02/28/2025
8745 022525	DONATION PURCHASE (JH)	11581250	02/25/2025	270.26	2503131	02/28/2025
8745 022525	YOUNG ADULT BOOKS	11581246	02/25/2025	32.43	2503131	02/28/2025
8745 022525	CHILDREN BOOKS	11581246	02/25/2025	89.16	2503131	02/28/2025
8745 022525	ADULT FICTION	11581246	02/25/2025	13.49	2503131	02/28/2025
8745 022525	ADULT FICTION	11581246	02/25/2025	7.99	2503131	02/28/2025
8745 022525	DONATION PURCHASE (UNDESIGNATED)	11581250	02/25/2025	398.97	2503131	02/28/2025
8745 022525	ADULT PROGRAMS	11581218	02/25/2025	50.00	2503131	02/28/2025
8745 022525	ADULT PROGRAMS	11581218	02/25/2025	35.98-	2503131	02/28/2025
8745 022525	ADULT NONFICTION	11581246	02/25/2025	301.90	2503131	02/28/2025
8745 022525	YOUNG ADULT BOOKS	11581246	02/25/2025	189.49	2503131	02/28/2025
8745 022525	ADULT NONFICTION	11581246	02/25/2025	18.02	2503131	02/28/2025
8745 022525	ADULT NONFICTION	11581246	02/25/2025	21.04	2503131	02/28/2025
8745 022525	DONATION PURCHASE (FRIENDS: MISC)	11581250	02/25/2025	89.97	2503131	02/28/2025
8745 022525	ADULT NONFICTION	11581246	02/25/2025	233.78	2503131	02/28/2025
8745 022525	DONATION PURCHASE (FRIENDS: COFFEE)	11581250	02/25/2025	55.50	2503131	02/28/2025
8745 022525	MAKERSPACE	11581218	02/25/2025	20.98	2503131	02/28/2025
8745 022525	PERIODICALS (EVERYDAY FAITH)	11581247	02/25/2025	14.99	2503131	02/28/2025
8745 022525	PERIODICALS (ARCHIE COMICS DIGEST)	11581247	02/25/2025	24.99	2503131	02/28/2025
8745 022525	PERIODICALS (THRIFTING)	11581247	02/25/2025	12.78	2503131	02/28/2025
8745 022525	BOOK SUPPLIES	11581218	02/25/2025	325.24	2503131	02/28/2025
8745 022525	BOOK SUPPLIES	11581218	02/25/2025	332.30	2503131	02/28/2025
8745 022525	JANITORIAL SUPPLIES	11581220	02/25/2025	22.62	2503131	02/28/2025
8745 022525	ADULT PROGRAMS	11581218	02/25/2025	34.60	2503131	02/28/2025
8745 022525	ADULT PROGRAMS	11581218	02/25/2025	48.30	2503131	02/28/2025
8745 022525	AV MATERIALS: DVD	11581248	02/25/2025	19.95	2503131	02/28/2025
8745 022525	MAKERSPACE	11581218	02/25/2025	23.51	2503131	02/28/2025
8745 022525	ADULT FICTION	11581246	02/25/2025	606.05	2503131	02/28/2025

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8745 022525	MAKERSPACE	11581218	02/25/2025	59.21	2503131	02/28/2025
8745 022525	PERIODICALS (SOMERSET, BELLA GRACE, IN HER STUD	11581247	02/25/2025	167.29	2503131	02/28/2025
8745 022525	MAKERSPACE	11581218	02/25/2025	60.43	2503131	02/28/2025
8745 022525	AV SUPPLIES	11581218	02/25/2025	18.99	2503131	02/28/2025
8745 022525	ADULT FICTION	11581246	02/25/2025	13.10	2503131	02/28/2025
8745 022525	DONATION PURCHASE (UNDESIGNATED)	11581250	02/25/2025	9.49	2503131	02/28/2025
8745 022525	CHILDREN BOOKS	11581246	02/25/2025	163.79	2503131	02/28/2025
8745 022525	TEEN PROGRAMS	11581218	02/25/2025	32.95	2503131	02/28/2025
8745 022525	BOOK SUPPLIES	11581218	02/25/2025	22.76	2503131	02/28/2025
8745 022525	BOOK SUPPLIES	11581218	02/25/2025	10.80	2503131	02/28/2025
8745 022525	ADULT FICTION	11581246	02/25/2025	9.94	2503131	02/28/2025
8745 022525	YOUNG ADULT BOOKS	11581246	02/25/2025	29.99	2503131	02/28/2025
8877 052525	CLOUD STORAGE	01518422	02/25/2025	9.99	2503131	02/28/2025
8877 052525	WI COMMUNITY MEDIA MEMBERSHIP	01518422	02/25/2025	310.00	2503131	02/28/2025
8877 052525	OFFICE SUPPLIES	01518418	02/25/2025	84.51	2503131	02/28/2025
8877 052525	CABLE TV SERVICE	01518422	02/25/2025	83.72	2503131	02/28/2025
8877 052525	WEEKLY NEWSLETTER	01518422	02/25/2025	47.48	2503131	02/28/2025
8877 052525	XLR CABLES	01518418	02/25/2025	88.66	2503131	02/28/2025
8877 052525	OFFICE SUPPLIES	01518418	02/25/2025	14.50	2503131	02/28/2025
9084 022525	LABELS	01514118	02/25/2025	71.15	2503131	02/28/2025
9084 022525	EGOLDFAX SERVICE FEES	01518644	02/25/2025	66.99	2503131	02/28/2025
9084 022525	ZOOM: E MCFARLAND	01513118	02/25/2025	15.99	2503131	02/28/2025
9084 022525	ZOOM: M STEVENS	01514018	02/25/2025	15.99	2503131	02/28/2025
9084 022525	ZOOM: D BROWER	01521118	02/25/2025	15.99	2503131	02/28/2025
9084 022525	ZOOM: B ZIRBES	01524118	02/25/2025	15.99	2503131	02/28/2025
9084 022525	ZOOM: C QUEST	01531218	02/25/2025	15.99	2503131	02/28/2025
9084 022525	ZOOM: A BEYER	01541018	02/25/2025	15.99	2503131	02/28/2025
9084 022525	ZOOM: K BUTTERIS	01552018	02/25/2025	15.99	2503131	02/28/2025
9084 022525	ZOOM: M BECKER	60510518	02/25/2025	15.99	2503131	02/28/2025
9084 022525	ELECTION SNACKS	01514118	02/25/2025	177.43	2503131	02/28/2025
9084 022525	QTR LEASE PAYMENT	01514026	02/25/2025	198.66	2503131	02/28/2025
9084 022525	ELECTION WORKER LUNCH	01514118	02/25/2025	234.70	2503131	02/28/2025
9084 022525	ELECTION WORKER SUPPER	01514118	02/25/2025	23.97	2503131	02/28/2025
9084 022525	ELECTION WORKER SUPPER	01514118	02/25/2025	67.76	2503131	02/28/2025
9190 022525	ID BADGE CARDS AND RIBBONS HR	01516018	02/25/2025	213.75	2503131	02/28/2025
9190 022525	SHIPPING FIRE	01523118	02/25/2025	50.11	2503131	02/28/2025
9190 022525	LYSOL WIPES FIRE	01523118	02/25/2025	9.94	2503131	02/28/2025
9190 022525	KLEENEX ADMIN	01513118	02/25/2025	6.84	2503131	02/28/2025
9190 022525	SIGN HOLDERS ADMIN	01516018	02/25/2025	26.99	2503131	02/28/2025
Total U.S. BANK:				88,586.86		
UNITED COOPERATIVE						
21528						
810	LP FUEL-RECYCLING	17581740	02/05/2020	222.08	462593	02/18/2025
Total UNITED COOPERATIVE:				222.08		
UNITED ELECTRIC INC						
21526						
91349	WAC CIRCULATION PUMP UPGRADE	05552270	12/31/2024	5,971.85	462510	02/11/2025
91626	BILL #3 LIFT STN GENERATOR PROJECT - WW	02973012	01/30/2025	7,971.44	462510	02/11/2025
91627	DAMAGED WIRING-MAINT GARAGE - WW	02850020	01/30/2025	1,627.50	462510	02/11/2025
Total UNITED ELECTRIC INC:				15,570.79		

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UNITED INDUSTRIAL AUTOMATION						
21496						
2536	TRBLSHT WELL 10 STARTING - WTR	03601418	02/03/2025	240.00	462511	02/11/2025
2542	TRBLSHT NE PMP HOUSE BRKR - WTR	03623318	02/03/2025	474.70	462511	02/11/2025
Total UNITED INDUSTRIAL AUTOMATION:				714.70		
USIC LOCATING SERVICES LLC						
553098						
711858	DIGGERS HOTLINE TICKET LOCATING - STREET	01543118	01/31/2025	30.18	462668	02/25/2025
711858	DIGGERS HOTLINE TICKET LOCATING - STORM	16581632	01/31/2025	489.68	462668	02/25/2025
711858	DIGGERS HOTLINE TICKET LOCATING - WTR	03992318	01/31/2025	489.68	462668	02/25/2025
711858	DIGGERS HOTLINE TICKET LOCATING - WW	02850020	01/31/2025	489.67	462668	02/25/2025
Total USIC LOCATING SERVICES LLC:				1,499.21		
USPS WATERTOWN						
21522						
SF020325	PERMIT #93 PRE-PMT - WTR	03903018	02/05/2025	2,500.00	462512	02/11/2025
Total USPS WATERTOWN:				2,500.00		
UW-PLATTEVILLE						
21017						
2025 - UWP CAREER DAY	CAREER FAIR BOOTH-POLICE	01521117	01/30/2025	50.00	462447	02/04/2025
Total UW-PLATTEVILLE:				50.00		
VANDEWALLE & ASSOCIATES						
22160						
202501010	TID 9 CREATION SIDC	30580948	01/20/2025	255.00	462448	02/04/2025
Total VANDEWALLE & ASSOCIATES:				255.00		
VICTOR WONG GAGO						
555787						
BI803029-3	OVERPAYMENT	01436100	02/14/2025	248.00	462594	02/18/2025
Total VICTOR WONG GAGO:				248.00		
VISU-SEWER INC						
22540						
7-24CIPP-RETAINAGE	2024 CIPP CONTRACT #7-24-RETAINAGE - WW	02973011	02/10/2025	20,317.71	462513	02/11/2025
Total VISU-SEWER INC:				20,317.71		
VMC LLC						
555755						
1529	O'CONNELL ATT UPGRADE-TASK 1 - WTR	03992318	02/13/2025	2,800.00	462669	02/25/2025
Total VMC LLC:				2,800.00		
WASTE MANAGEMENT						
23112						
0020734-1704-6	LANDFILL FOR SOLID WASTE HAULING	17581742	02/03/2025	24,270.29	462595	02/18/2025
0020734-1704-6	STREET SWEEPINGS TO LANDFILL	16581621	02/03/2025	16,670.31	462595	02/18/2025
2107623-2280-3	DUMPSTER SERVICE-SOLID WASTE CONSTRUCTION	17581741	02/03/2025	388.50	462595	02/18/2025

Invoice Number	Description	GL Account	Invoice Date	Invoice Amount	Check Number	Check Issue Date
Total WASTE MANAGEMENT:				41,329.10		
WATERTOWN AREA CHAMBER OF COMMERCE						
23160						
153	TOURISM FUNDS MANAGEMENT - QTR 1 2025	22551210	02/11/2025	2,250.00	462596	02/18/2025
Total WATERTOWN AREA CHAMBER OF COMMERCE:				2,250.00		
WATERTOWN HISTORICAL SOCIETY						
23207						
2025 SUBSIDY	2025 SUBSIDY	01571152	02/13/2025	10,000.00	462670	02/25/2025
Total WATERTOWN HISTORICAL SOCIETY:				10,000.00		
WATERTOWN REGIONAL MEDICAL CENTER LLC						
23400						
WRMC 020225	NEW HIRE DRUG SCREEN MORRISON LIBRARY	11581218	02/02/2025	40.00	462520	02/11/2025
WRMC 020225	DRUG SCREEN HAAS/THUROW PARK	01554159	02/02/2025	60.00	462520	02/11/2025
WRMC 020225	NEW HIRE DRUG SCREEN GROVES WATER	03992118	02/02/2025	30.00	462520	02/11/2025
WRMC 020225	DRUG SCREEN WEGNER PD	01521117	02/02/2025	30.00	462520	02/11/2025
WRMC 020225	AUDIOGRAM BLASING, GILES, HARTZ, PIRKEL, LARSON,	02850044	02/02/2025	300.00	462520	02/11/2025
WRMC 020225	AUDIOGRAM NAATZ, ZITELMAN, BUNNER, BUSKA, BACK	03992118	02/02/2025	240.00	462520	02/11/2025
Total WATERTOWN REGIONAL MEDICAL CENTER LLC:				700.00		
WATERTOWN TOURISM COMMISSION						
23461						
122024	ROOM TAX PAID - DEC 2024	22551205	02/04/2025	12,158.01	462514	02/11/2025
Total WATERTOWN TOURISM COMMISSION:				12,158.01		
WATERTOWN UNIFIED SCHOOL DISTRICT						
23485						
FEB2025TAXSETTLE-DO	TAX SETTLEMENT DODGE - FEB 2025	50217110	02/04/2025	740,605.33	462515	02/11/2025
FEB2025TAXSETTLE-JEF	TAX SETTLEMENT JEFFERSON - FEB 2025	50217110	02/04/2025	1,563,986.88	462515	02/11/2025
Total WATERTOWN UNIFIED SCHOOL DISTRICT:				2,304,592.21		
WATERTOWN WATER DEPT						
23487						
021425 LIB	WATER - LIBRARY	11581231	02/14/2025	339.64	462671	02/25/2025
02202025	WATER-CITY HALL	01517131	01/31/2025	544.73	462450	02/04/2025
02202025	WATER-MISC BLDGS	01517231	01/31/2025	530.13	462450	02/04/2025
02202025	WATER-HEALTH BLDG	01531231	01/31/2025	80.28	462450	02/04/2025
02202025	WATER-STREETS	01541231	01/31/2025	1,165.08	462450	02/04/2025
02202025	WATER-AIRPORT	01545331	01/31/2025	4,095.59	462450	02/04/2025
02202025	WATER-SOLID WASTE	17581731	01/31/2025	35.13	462450	02/04/2025
02202025	WATER-PARKS	01552231	01/31/2025	541.26	462450	02/04/2025
02202025	WATER-REC ADMIN	01552031	01/31/2025	158.28	462450	02/04/2025
02202025	WATER-PARK	01554131	01/31/2025	1,434.50	462450	02/04/2025
02202025	WATER-WW BILLING	02840000	01/31/2025	20,000.00	462450	02/04/2025
02202025	WATER-WATER DEPT	03993218	01/31/2025	635.79	462450	02/04/2025
03052025	WATER-SOLID WASTE	17581731	02/14/2025	247.64	462597	02/18/2025
03052025	WATER-OTHER-MISC BLDGS	01517231	02/14/2025	14.51	462597	02/18/2025
03052025	WATER-PARK	01554131	02/14/2025	2,684.53	462597	02/18/2025
03052025	WATER-BUBBLER	01554148	02/14/2025	92.52	462597	02/18/2025

Invoice Number	Description	GL Account	Invoice Date	Invoice Amount	Check Number	Check Issue Date
03052025	WATER-WASTEWATER	02820031	02/14/2025	4,852.73	462597	02/18/2025
03052025	WATER-WATER DEPT	03993218	02/14/2025	595.37	462597	02/18/2025
03052025	WATER-FUTURE FUND	26554331	02/14/2025	189.41	462597	02/18/2025
Total WATERTOWN WATER DEPT:				38,237.12		
WAUPUN EQUIPMENT CO INC						
23506						
14038F	COUPLERS VEH #105	16581622	01/31/2025	180.00	462516	02/11/2025
Total WAUPUN EQUIPMENT CO INC:				180.00		
WE ENERGIES						
23530						
5356857946	WE ENERGIES GAS-JAN 2025	02820028	02/07/2025	14.01	2502267	02/24/2025
5357246703	WE ENERGIES GAS	02820028	02/07/2025	12.78	2502267	02/24/2025
5362048868	GAS-MUNI BLDG	01517128	02/11/2025	3,692.42	2502267	02/24/2025
5362048868	GAS-HEALTH	01531228	02/11/2025	673.62	2502267	02/24/2025
5362048868	GAS-STREET GARAGES	01541228	02/11/2025	3,269.53	2502267	02/24/2025
5362048868	ELECTRIC-STREET	01544230	02/11/2025	83.74	2502267	02/24/2025
5362048868	GAS-AIRPORT	01545328	02/11/2025	751.65	2502267	02/24/2025
5362048868	GAS-SR CTR	01552028	02/11/2025	1,234.95	2502267	02/24/2025
5362048868	GAS-AQ CTR	01552228	02/11/2025	34.22	2502267	02/24/2025
5362048868	GAS-PARKS	01554128	02/11/2025	19.14	2502267	02/24/2025
5362048868	GAS-PARK GARAGE	01554128	02/11/2025	598.65	2502267	02/24/2025
5362048868	GAS-WW	02820028	02/11/2025	12,879.98	2502267	02/24/2025
5362048868	GAS-WW LIFT STATION	02820029	02/11/2025	11.17	2502267	02/24/2025
5362048868	GAS-LIBRARY	11581228	02/11/2025	2,496.73	2502267	02/24/2025
5362048868	GAS-SOLID WASTE	17581728	02/11/2025	1,594.00	2502267	02/24/2025
5362055556	WE ENERGIES GAS/ELECTRIC	03622330	02/11/2025	26,414.23	2502267	02/24/2025
5363832574	ELECTRIC-MUNI BLDG	01517130	02/12/2025	7,153.04	2502267	02/24/2025
5363832574	ELECTRIC-FIRE DEPT	01523130	02/12/2025	15.52	2502267	02/24/2025
5363832574	SUPPLIES & EXPENSE-EMERGENCY SIRENS	01525118	02/12/2025	301.28	2502267	02/24/2025
5363832574	ELECTRIC-HEALTH DEPT	01531230	02/12/2025	481.51	2502267	02/24/2025
5363832574	ELECTRIC-STREET GARAGE	01541230	02/12/2025	2,479.83	2502267	02/24/2025
5363832574	ELECTRIC-TRAFFIC SIGNALS	01542430	02/12/2025	2,321.19	2502267	02/24/2025
5363832574	ELECTRIC-STREET LIGHTING	01544230	02/12/2025	45,043.52	2502267	02/24/2025
5363832574	ELECTRIC-AIRPORT	01545330	02/12/2025	1,830.83	2502267	02/24/2025
5363832574	ELECTRIC-SR CTR	01552030	02/12/2025	1,441.06	2502267	02/24/2025
5363832574	ELECTRIC-AQ CTR	01552230	02/12/2025	245.55	2502267	02/24/2025
5363832574	ELECTRIC-PARKS DEPT	01554130	02/12/2025	3,285.14	2502267	02/24/2025
5363832574	WASHINGTON PARK LIGHTS-PARK	01554144	02/12/2025	512.74	2502267	02/24/2025
5363832574	POWER FOR PUMPING/LIFT STATION-WW	02820029	02/12/2025	994.03	2502267	02/24/2025
5363832574	ELECTRIC-PLANT-WW	02820030	02/12/2025	22,214.82	2502267	02/24/2025
5363832574	FUEL FOR POWER-WATER	03622330	02/12/2025	6,623.88	2502267	02/24/2025
5363832574	ELECTRIC-LIBRARY	11581230	02/12/2025	2,896.51	2502267	02/24/2025
5363832574	BLDG ELECTRIC-SOLID WASTE	17581730	02/12/2025	1,526.08	2502267	02/24/2025
5363832574	ELECTRIC-BENTZIN TOWN SQUARE	26554330	02/12/2025	211.33	2502267	02/24/2025
Total WE ENERGIES:				153,358.68		
WELDERS SUPPLY COMPANY						
23581						
3160880	WELDING SUPPLIES	01554118	01/31/2025	801.61	462517	02/11/2025
3163035	GASSES FOR WELDING IN SHOP	01541120	02/05/2025	626.72	462517	02/11/2025
3163550	WELDING NOZZLE	17581720	02/06/2025	54.82	462598	02/18/2025
3165245	WELDING SUPPLIES	17581720	02/13/2025	54.92	462672	02/25/2025

Invoice Number	Description	GL Account	Invoice Date	Invoice Amount	Check Number	Check Issue Date
Total WELDERS SUPPLY COMPANY:				1,538.07		
WEPCO PRINTING INC						
23585						
43358	VINYL BANNER	05581118	11/22/2024	55.00	462673	02/25/2025
Total WEPCO PRINTING INC:				55.00		
WI DEPT OF JUSTICE						
23731						
G3488 202501	NEW HIRE BACKGROUND BROMBEREK, BILEK FIRE	01523119	02/01/2025	14.00	462518	02/11/2025
G3488 202501	NEW HIRE BACKGROUND GROVES WATER	03992118	02/01/2025	7.00	462518	02/11/2025
G3488 202501	NEW HIRE BACKGROUND SHAW STREET	01542118	02/01/2025	7.00	462518	02/11/2025
G3488 202501	NEW HIRE BACKGROUND DECLEENE LIBRARY	11581218	02/01/2025	7.00	462518	02/11/2025
Total WI DEPT OF JUSTICE:				35.00		
WI DEPT OF NATURAL RESOURCES						
23766						
AR2024550278379511023	NON METALLIC MINING FEE	16581624	02/10/2025	160.00	462674	02/25/2025
Total WI DEPT OF NATURAL RESOURCES:				160.00		
WI DEPT OF REVENUE						
23788						
012025	01-2025 SALES & USE TAX-TOWING REIMBURSEMENT	01442106	02/27/2025	11.83	2503132	02/27/2025
012025	01-2025 SALES & USE TAX-HEALTH DEPT REV	01443100	02/27/2025	3.13	2503132	02/27/2025
012025	01-2025 SALES & USE TAX-INDOOR POOL TAXABLE	01446233	02/27/2025	139.82	2503132	02/27/2025
012025	01-2025 SALES & USE TAX-SR CTR REV	01446234	02/27/2025	2.95	2503132	02/27/2025
012025	01-2025 SALES & USE TAX-SR CTR MEMBERSHIPS	01446235	02/27/2025	48.52	2503132	02/27/2025
012025	01-2025 SALES & USE TAX-SR CTR RENTALS	01446236	02/27/2025	37.01	2503132	02/27/2025
012025	01-2025 SALES & USE TAX-LIBRARY COPIER	11481218	02/27/2025	57.18	2503132	02/27/2025
012025	01-2025 SALES & USE TAX-AQ CTR REV	01446230	02/27/2025	38.32	2503132	02/27/2025
012025	01-2025 SALES & USE TAX-RECREATION ACTIVITIES	01446211	02/27/2025	19.03	2503132	02/27/2025
012025	01-2025 SALES & USE TAX-RENTAL PARKS/FORESTRY	01446264	02/27/2025	156.00	2503132	02/27/2025
012025	01-2025 SALES & USE TAX-MISC PARK REV	01446266	02/27/2025	417.06	2503132	02/27/2025
012025	01-2025 SALES & USE TAX-SALES TAX DISCOUNT	01441220	02/27/2025	10.00	2503132	02/27/2025
Total WI DEPT OF REVENUE:				920.85		
WI POLICE EXECUTIVE GR0UP						
23690						
1308	ANNUAL DUES	01521122	01/24/2025	110.00	462451	02/04/2025
1322	ANNUAL DUES	01521122	01/24/2025	110.00	462451	02/04/2025
Total WI POLICE EXECUTIVE GR0UP:				220.00		
WILS						
27869						
502494	DATABASES: OVERDRIVE E-CONTENT	11581244	01/22/2025	4,968.00	462534	02/13/2025
Total WILS:				4,968.00		
WISCONSIN AVIATION INC						
23646						
RYV25-207540	AIRPORT SUPPLIES	01545318	01/31/2025	59.90	462675	02/25/2025

Invoice Number	Description	GL Account	Invoice Date	Invoice Amount	Check Number	Check Issue Date
RYV25-207540	AIRPORT REPAIRS	01545320	01/31/2025	293.25	462675	02/25/2025
RYV25-207540	AIRPORT FUEL	01545328	01/31/2025	65.01	462675	02/25/2025
RYV25-207540	AIRPORT ELECTRIC	01545330	01/31/2025	97.50	462675	02/25/2025
RYV25-207540	AIRPORT MARKETING	01545337	01/31/2025	150.00	462675	02/25/2025
RYV25-208007	AIRPORT MANAGER FEES - FEB 2025	01545310	01/31/2025	4,812.00	462675	02/25/2025
RYV25-208211	AIRPORT GENERAL LABOR	01545318	01/31/2025	420.00	462675	02/25/2025
RYV25-208211	AIRPORT MOWING	01545336	01/31/2025	2,100.00	462675	02/25/2025
RYV25-208211	AIRPORT DAILY LIGHT CHECKS	01545338	01/31/2025	420.00	462675	02/25/2025
RYV25-208211	AIRPORT SNOW REMOVAL	01545339	01/31/2025	210.00	462675	02/25/2025
Total WISCONSIN AVIATION INC:				8,627.66		
WISCONSIN BIOMEDICAL SERVICES INC						
553161						
46754	PREVENTITIVE MAINTENANCE ON EQUIPMENT FIRE	01523159	01/28/2025	675.00	462452	02/04/2025
Total WISCONSIN BIOMEDICAL SERVICES INC:				675.00		
WISCONSIN LOTTERY						
23659						
21725	PULL TABS SR CTR FUNDRAISING	24581107	02/17/2025	111.00	462676	02/25/2025
Total WISCONSIN LOTTERY:				111.00		
WOLFF PACK APPAREL & PROMOTIONS						
23904						
3365	NEW EMPLOYEE SHIRTS ESCANABO, FURNISH, MAEDE	01521117	01/02/2025	79.50	462561	02/18/2025
3384	NEW EMPLOYEE SHIRTS VILLA PD	01521117	01/30/2025	26.50	462416	02/04/2025
3384	NEW EMPLOYEE SHIRTS WILLIAMS DPW ENGINEER	01541018	01/30/2025	26.50	462416	02/04/2025
Total WOLFF PACK APPAREL & PROMOTIONS:				132.50		
WRIGHT WEBER MANAGEMENT LLC						
52626						
25-033000-09	REFUND UTILITY OVERPAYMENT	99001105	01/30/2025	152.71	462519	02/11/2025
Total WRIGHT WEBER MANAGEMENT LLC:				152.71		
WYRED PROPERTIES						
54865						
22-027550-11	REFUND UTILITY OVERPAYMENT	99001105	12/26/2024	41.33	462521	02/11/2025
Total WYRED PROPERTIES:				41.33		
XYLEM WATER SOLUTIONS USA INC						
24125						
3556D62754	PUMP RPR-WTTN EAST LS - WW	02831020	02/12/2025	4,793.00	462677	02/25/2025
Total XYLEM WATER SOLUTIONS USA INC:				4,793.00		
ZBM INC						
26005						
30541	PAPER & CLEANING PRODUCTS - AIRPORT	01545318	01/29/2025	273.77	462678	02/25/2025
30568	CLEANING CONTRACT	01517126	02/10/2025	2,300.00	462678	02/25/2025
Total ZBM INC:				2,573.77		

Invoice Number	Description	GL Account	Invoice Date	Invoice Amount	Check Number	Check Issue Date
ZUERN BUILDING PRODUCTS INC						
26900						
622138	WHITE FIR-PARKS	01554120	01/31/2025	100.98	462522	02/11/2025
622152	WOOD FOR PICNIC BENCH	01554120	01/31/2025	65.43	462522	02/11/2025
Total ZUERN BUILDING PRODUCTS INC:				166.41		
Grand Totals:				5,819,841.69		

CITY OF WATERTOWN

Cash & Investment Summary
02/28/2025

Available Cash on Hand		
2/1/2025	\$	1,814,927.36
February Receipts		<u>17,957,612.57</u>
Total Cash	\$	19,772,539.93
Disbursements		
Total Disbursements		<u>(19,315,465.93)</u>
TOTAL AVAILABLE CASH	\$	457,074.00
Cash on Hand (in bank) 2/28/2025	\$	1,167,049.89
Less Outstanding Checks		<u>(709,975.89)</u>
TOTAL AVAILABLE CASH	\$	457,074.00

Total Invested Funds:		
Local Government Investment Pool	\$	48,819,377.81
Ehlers Investment Partners		<u>10,729,617.19</u>
TOTAL INVESTED FUNDS	\$	59,548,995.00

Breakdown:		
General	\$	18,883,485.59
Capital Projects		3,442,205.75
Library		504,372.23
TID #4		4,623,073.95
TID #5		1,597,547.53
ARPA		621,754.20
Developer Park Fees		166,740.88
Fire Station		3,981,487.98
Envrionmental Health		488,516.53
Wastewater Utility		12,923,539.49
Water Utility		8,245,411.34
Storm Water Utility		3,101,706.70
Solid Waste		<u>969,152.83</u>
TOTAL INVESTED FUNDS	\$	59,548,995.00

Interest YTD (net of fees)		
Local Government Investment Pool	\$	356,961.72
Ehler's (does not include market depreciation/appreciation)		<u>71,042.55</u>
TOTAL INTEREST YTD (all funds)	\$	428,004.27



Office of the
Clerk
106 Jones Street
PO Box 477
Watertown, WI 53094-0477
(920) 262-4006

March 14, 2025

TO: Members of the Common Council

The following applications have been recommended for approval by the Licensing Board:

Application for a Temporary "Class B" Wine and Temporary Class "B" license from Watertown Riverfest Inc at Riverside Park, 812 Labaree St, for the Watertown Riverfest 2025 event from Thursday, August 7, 2025 through Sunday, August 10, 2025.

Respectfully Submitted,

Megan Dunneisen, City Clerk

Temporary Alcohol Beverage License

Municipality
Wat

Section 11, Item B.

License(s) Requested	Fees	
	License Fees	\$ 10.00
	Background Check	\$ 42.00
	Total Fees	\$ 52.00

☒ Temporary "Class B" Wine☒ Temporary Class "B" Beer

Part A: Organization Information		
1. Organization Name Watertown Riverfest Inc.		
2. Organization Permanent Address PO Box 431		
3. City Watertown	4. State WI	5. Zip Code 53094
6. Mailing Address (if different from permanent address)		
7. FEIN 92-1799162	8. Date of Organization/Incorporation 01/26/23	9. State of Organization/Incorporation WI
10. Phone (920) 248-0656	11. Email treasurer@watertownriverfest.com	
12. Organization type (check one) <input type="checkbox"/> Bona Fide Club <input type="checkbox"/> Church <input type="checkbox"/> Fair Association/Agricultural Society <input type="checkbox"/> Veteran's Organization <input type="checkbox"/> Lodge/Society <input checked="" type="checkbox"/> Chamber of Commerce or similar Civic or Trade Organization under ch. 181, Wis. Stats.		
13. Is this organization required to hold a Wisconsin Seller's permit? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
14. Wisconsin Seller's Permit Number (if applicable) 456-1031206346-04		

Part B: Individual Information			
List the name, title, and phone number for all officers, directors, and agent of the organization. Include an Individual Questionnaire (Form AB-100) for each person listed below. Attach additional sheets if necessary.			
Corporations must also include Alcohol Beverage Appointment of Agent (Form AB-101).			
Last Name	First Name	Title	Phone
Zimmermann	Aaron	President	(920) 342-0736
Lampe	Jonathan	Treasurer	(920) 248-0656
Talaga	Alyse	Vice-President	(920) 285-6100
Lassanske	Glenn	Director	(920) 342-5579
Kaufmann	Robin	Secretary	(920) 253-7292
Bartz	Burb	Director	(502) 525-0511

Continued →

Part C: Event Information

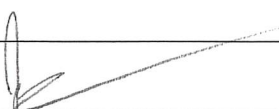
1. Name of Event (if applicable) Riverfest 2025			
2. Dates of Operation 08/07/25 08/10/25		3. Hours of Operation 7am-11pm	
4. Premises Address 812 Laberee St			
5. City Watertown		6. State WI	7. Zip Code 53098
8. County Dodge	9. Governing Municipality <input checked="" type="checkbox"/> City <input type="checkbox"/> Town <input type="checkbox"/> Village of: Watertown		10. Aldermanic District 1, 3 and 6
11. Organizer of Event (if not the named applicant) Watertown Riverfest Inc.		12. Email and/or Phone Number for Organizer of Event treasurer@watertownriverfest.com	
13. Organizer Website watertownriverfest.com		14. Event Website watertownriverfest.com	
15. Premises Description - Describe the building or buildings and any outside areas where alcohol beverages and records are sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary. Three wristband-controlled service points set up in large commercial tents: "BrewHaus", "Miller Tent", "Bud Tent" Thu-Sun, plus one wristband-controlled service point set up adjoining horseshoe pit Sat-Sun. Alcohol consumption restricted to Riverside Park premises and entry/exit controlled by manned security staff (City Police, Auxiliary Police and additional private security) and augmented with City signage. Records kept onsite at "Brewhaus" tent.			

Part D: Attestation

Who must sign this application?

- one officer or director of the nonprofit organization

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant organization and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate according to the law, including but not limited to, purchasing alcohol beverages from Wisconsin-permitted wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name Lampe		First Name Jonathan	M.I.
Title Treasurer	Email treasurer@watertownriverfest.com	Phone (920) 248-0656	
Signature 		Date 02/02/25	

Part E: For Clerk Use Only

Date Application Was Filed With Clerk 02-21-25	License Number 2025-011:012
Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk	

Outdoor Open Container Entertainment Event

Permit Application

The following items **MUST** accompany this application:

- Event map including fencing plans and street closures
- Specific plan indicating where patrons will be permitted to carry alcoholic beverages
- Detailed description of all public entertainment associated with the event
- Detailed security plan for the event
- Proof of insurance must be provided no later than 10 days prior to the event

See addendum

Section 1 – Applicant Information

Corporation/ Organization Name:
Watertown Riverfest, Inc.

Responsible Party:
Jonathan Lampe

Driver's License # (list State if not WI):
L510-4277-5372-04

Date of Birth:
10/12/1975

Address:
400 N Washington St

City:
Watertown

State:
WI

Zip Code:
53098

Telephone Number:
920-248-0656

E-mail Address:
treasurer@watertownriverfest.com

Section 2 – Event Information

Name of Event:
Watertown Riverfest

Purpose of Event:
Community Festival for the City of Watertown, WI

Locations/Address of Event (must include event map including fencing plans, barricades, street closures, etc.):
Riverside Park and Surrounding Streets – See Map in Parent Special Event Permit Submission

Event Dates (limit 4 consecutive days):
8/7/2025-8/10/2025

Event Hours (must be between 6 a.m. & 11 p.m.):
7am-11pm (End 6pm on Sunday)

Maximum Daily Attendance:
10,000

Have you applied for a temporary Class "B" malt or temporary "Class B" wine license for the event? ☒ Yes ☐ No
If no, contact Clerk's Office to obtain proper licenses/permits. No hard liquor may be sold/served/given away at events.

Have you applied for a special event permit for the event? ☒ Yes ☐ No
If no, contact Clerk's Office to obtain proper licenses/permits.

Permit # (office use only)

Date Application Received:

Approved ☐

Denied ☐

INSURANCE

Section 11, Item B.

Each applicant shall furnish to the City, no later than 10 days prior to the event, a certificate of insurance written by a company licensed in the State of Wisconsin, approved by the City Attorney and covering any and all liability or obligations which may result from the operations by the applicant's employees, agents, contractors or subcontractors, and including workers' compensation coverage in accordance with Ch. 101, Wis. Stats. The certificate shall provide that the company will furnish the City with a 10-day prior written notice of cancellation, nonrenewal or material change. The insurance shall be written in comprehensive form and shall protect the applicant and City against claims arising from injuries to members of the public or damage to property of others arising out of any act or omission of the applicant, its employees, agents, contractors and subcontractors. The policy of insurance shall provide minimum combined single limits for bodily injury and property damage of at least \$1,000,000.00 per person/aggregate.

I hereby make an application for an Outdoor Open Container Entertainment Event Permit as detailed above. The applicant agrees to indemnify and hold harmless the City from and against all liabilities, claims, demands, judgments, losses and all suits at law or in equity, costs and expenses, including reasonable attorney fees, for injury or death of any person or loss or damage to the property of any person, firm, organization or corporation, arising in any way as a consequence of the granting of a permit for an Outdoor Open Container Entertainment Event.

Signature: _____

Date Signed: 01/31/2025

Outdoor Open Container Entertainment Event

Permit Application *Addendum*

Community Festival for the City of Watertown, WI - 2025

Event map including fencing plans and street closures

See Map in Parent Special Event Permit Submission and on next page. Generally, the entire Riverside Park area open to patrons and activities will be the area where open containers will be permitted. Fencing will be provided around alcohol service points, borders of the grounds will be staffed and all patrons must wear a visible "ID checked" wristband provided by licensed security team or bartender to drink alcoholic beverages.

Specific plan indicating where patrons will be permitted to carry alcoholic beverages

See next page.

Detailed description of all public entertainment associated with the event

Live music will be provided all four nights and during the day on Saturday and Sunday. A carnival will run on the parking lot all four days. An entertainment act will also be onsite on Saturday and a number of exhibitors providing face painting, henna tattoos and chainsaw art will be onsite for four days. Several athletic tournaments including a 5K run, a tennis tournament, a bags tournament, a horseshoe tournament, and a pickleball tournament. A craft fair will be held on the island on Saturday and Sunday, and a car show will be held in the fields on Sunday. Evening lighting of the "Chamberland" playground will also be provided.

Proof of insurance must be provided no later than 10 days prior to the event

A Certificate of Insurance remains in effect from 2/27/2024 through 2/27/2025 and will be renewed. The updated certificate will be provided when it is obtained.



Event map including fencing plans and street closures (continued)

There will be four fenced alcohol service points, all requiring ID-checked wristbands for service. The three large ones are fenced beer tents on either side of the stage and will be open Thursday-Sunday. A small fenced beer tent will be open by the horseshoe pits on Saturday and Sunday. The area where open containers will be allowed will expand into the horseshoe area on Saturday, and into the fields beyond for the car show on Sunday.

**ORDINANCE TO
AMEND SECTION 410-39 OF THE CITY OF WATERTOWN GENERAL
ORDINANCES**

**SPONSOR: MAYOR MCFARLAND
FROM: PUBLIC SAFETY AND WELFARE COMMITTEE**

THE COMMON COUNCIL OF THE CITY OF WATERTOWN DOES ORDAIN AS FOLLOWS:

SECTION 1. § 410-39 of the Watertown Code of Ordinances is hereby amended to read as follows:

§ 410-39. Regulation of sexually-oriented conduct.

[Added by Ord. No. 00-31; amended by Ord. No. 03-32;]

A. Findings.

(1) The Common Council has authority under its general police powers set forth in § 62.11(5), Wis. Stats., to act for the good order of the municipality and for the health, safety and welfare of the public and may carry out its powers by regulation and suppression.

(2) The Common Council recognizes it lacks authority to regulate obscenity in light of § 66.0107(3), Wis. Stats., and does not intend by adopting this section to regulate obscenity, since nudity in and of itself is not obscene. It declares its intent to enact an ordinance addressing the secondary effects of live, totally nude, nonobscene, erotic dancing in bars and taverns.

(3) Exhibitions in public places featuring totally nude, nonobscene, erotic dancing or motion picture or video presentations thereof have in other communities tended to further the increase of criminal and other offensive activity, to be offensive to some members of the general public or to children, to disrupt the peace and order of the communities, to depreciate the value of real property, to harm the economic welfare of the communities and to negatively affect the quality of life of the communities, and such secondary effects are detrimental to the public health, safety and general welfare of citizens.

(4) The Common Council recognizes that the United States Supreme Court has held that nude dancing is expressive conduct within the outer perimeters of the First Amendment to the United States Constitution and, therefore, entitled to some protection under the First Amendment, and the Common Council further recognizes that freedom of speech is among our most precious and highly protected rights and wishes to act consistently with full protection of those rights.

(5) However, the Common Council is aware, based on the experiences of other communities, that exhibitions in public places in which live, totally nude, nonobscene, erotic dancing or video or motion picture presentation thereof occurs may and do generate secondary effects which the Common Council believes are detrimental to the public health, safety and welfare of the citizens of the City of Watertown.

(6) Among these secondary effects are: the potential increase in prostitution and other sex-related offenses, as well as other crimes and offenses; the potential depreciation of property values in neighborhoods where these exhibitions featuring nude dancing exist; health risks associated with the spread of sexually transmitted diseases; the probability that

children would be exposed to these exhibitions in a public place; and the potential for infiltration by organized crime for the purpose of unlawful conduct.

(7) The Common Council desires to minimize, prevent and control these adverse effects and thereby protect the health, safety and general welfare of the citizens of the City of Watertown; protect the citizens from increased crime; preserve the quality of life; preserve the property values and character of surrounding neighborhoods; and deter the spread of urban blight.

(8) The Common Council has determined that enactment of an ordinance prohibiting live, totally nude, nonobscene, erotic dancing, or the video or motion picture presentation thereof, in public places promotes the goal of minimizing, preventing and controlling the negative secondary effects associated with such activity.

B. No person shall knowingly or intentionally, in a public place, do any of the following:

- (1) Perform or engage in the display or exposure of any specified anatomical areas.
- (2) Engage in any specified sexual activity.
- (3) Simulate, perform or depict, with or without artificial devices or inanimate objects, any specified sexual activity with any other person.

C. No person shall knowingly produce or distribute by electronic means a Deepfake which:

- (1) A reasonable person, having considered the audio and visual qualities of the record would believe exhibits any depiction or conduct of Specified Anatomical Areas or Specified Sexual Activities of a living or deceased person; and
- (2) Was produced without the consent of such living person, or in the case of a deceased person, such person or the heirs thereof.

D. Definitions. As used in this section, the following terms shall have the meanings indicated:

- (1) DEEPPFAKE — Means any audio recording, video recording, film, electronic image, photograph, technological representation of an individual's appearance, speech, or conduct that has been intentionally manipulated in a manner to create a realistic but false image, audio or video which:
 - a. A reasonable person would believe depicts the appearance, speech or conduct of an individual who did not in fact engage in such speech or conduct; and
 - b. Was produced substantially dependent upon technical means, rather than the ability of another individual to physically or verbally impersonate such individual.
- (2) PUBLIC PLACE — Includes any street, alley, sidewalk, thoroughfare or parking lot; any lobby, corridor, elevator, stairway, recreation room or common room in a hotel, motel, office building, apartment building or condominium; any public or municipal building or premises; any vacant lot, park or public recreation facility; any church, school, library, theater, auditorium or other building frequented by members of the public; and any business or industrial

premises, including buildings and grounds, except that the term "public place" shall not include any building or part of a building occupied as a temporary or permanent dwelling, hotel or motel room, or private office.

(3) SPECIFIED ANATOMICAL AREAS —

- ~~(1)~~ (a) Less than completely and opaquely covered human genitals, vulva, anus and cleavage of the buttocks.
- ~~(2)~~ (b) Human male genitals in a discernibly turgid state, even if completely and opaquely covered.
- ~~(3)~~ (c) Less than completely and opaquely covered areola and nipple of the female breast.

(4) SPECIFIED SEXUAL ACTIVITIES — Simulated or actual:

- ~~(1)~~(a) Showing of human genitals in a state of sexual stimulation or arousal.
- ~~(2)~~(b) Acts of masturbation, sexual intercourse, sodomy, bestiality, necrophilia, sadomasochistic abuse, fellatio, cunnilingus or excretory functions.
- ~~(3)~~(c) Fondling or erotic touching of human genitals, pubic region, anus, buttocks or female breasts.

~~DE.~~ Exemptions. The provisions of this section do not apply to the following activities conducted in a public place or in the following specific public places:

(1) Theaters, performing arts centers, civic centers, exhibition halls, restaurants and dinner theaters where live dance, ballet, music and dramatic performances of serious artistic merit are offered to the general public, with or without paid admission, or movie theaters and video arcades where video or motion picture presentations of dance, ballet, music and dramatic performances of serious artistic merit are offered to the general public, with or without paid admission. In order to fall within the application of this exemption, the predominant business or attraction in the licensed establishment may not consist of the offering to customers of entertainment which is intended to provide sexual stimulation or sexual gratification to such customers and where the establishment is distinguished by an emphasis on, or the advertising or promotion of, employees or independent contractors associated with the licensed establishment engaging in nude erotic dancing.

(2) Lavatories, restrooms and bathrooms on the licensed premises where there is unintentional exposure of genitals by individuals performing excretory functions.

(3) The private areas or guest rooms not accessible to the general public of those hotels, motels, rooming houses, or bed-and-breakfast businesses in the City.

(4) The rental or sale of videocassettes, DVD videodiscs, or other electronic media for private viewing by individuals not in a public place.

(5) Exposure of any portion of the female breast while a person is engaged in breast-feeding a child.

SECTION 2. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed.

SECTION 3. This ordinance shall take effect and be in force the day after its passage and publication.

DATE:	March 18, 2025		March 31, 2025	
READING:	1ST		2ND	
	YES	NO	YES	NO
DAVIS				
LAMPE				
BOARD				
BARTZ				
BLANKE				
SMITH				
SCHMID				
WETZEL				
MOLDENHAUER				
MAYOR MCFARLAND				
TOTAL				

ADOPTED March 31, 2025

CITY CLERK

APPROVED March 31, 2025

MAYOR



MEMO

Administration Department

To: Public, Safety and Welfare Committee

From: Mayor McFarland

Date: January 31, 2025

Subject: Proposed Deepfake Ordinance

Background

Committee Members,

For your consideration is a proposed ordinance that would make it illegal in the City limits to create, edit, transfer or share known deepfake material. In this day and age when technology often outpaces the government’s speed to create law, we can find communities in a position of technological vulnerability. As we did in 2019, when we banned the sale of electronic cigarettes to minors in the city limits because state law didn’t yet exist, I am again- with the support of the City Attorney and the Police Chief—proposing that we protect our residents in a situation where state law has yet to catch up.

The term “deepfake” is a relatively new one, and while it is defined in the proposed ordinance in legal terms, it is more simply defined as, “a manipulated video, image, or audio recording that appears real, created using artificial intelligence techniques to make someone appear to say or do something they never actually did.” Examples of using deepfakes range from adults to prominent figures, to children. Deepfakes can have considerable impacts on the lives of our residents; they can deeply impact mental wellbeing, they can prevent someone from advancing in school or at their career, they can create an unstable situation where people may cross legal and ethical boundaries, and so on.

While I am hopeful that state and federal law will catch up with this technology in the future, I believe that we can pass this small addition (addition of Section C and addition to Section D) change to an existing section of code (410-39) and make it clear that is not allowable in Watertown.

Budget Goal

Maintains a safe and healthy community, with an eye toward future needs and trends



MEMO

Financial Impact

None

Recommendation

The recommendation is to approve the ordinance at committee so it can be considered by the Common Council.

**ORDINANCE TO
REPEAL PART OF SECTION 500-6(2) OF THE CITY OF WATERTOWN
GENERAL ORDINANCES**

**SPONSOR: ALDERPERSON DAVIS
FROM: PUBLIC SAFETY & WELFARE COMMITTEE**

THE COMMON COUNCIL OF THE CITY OF WATERTOWN DOES ORDAIN AS
FOLLOWS:

SECTION 1. Amend Watertown Ordinance Section 500-6(A)(2) as follows:

Name of Street	Side	Location
Cady Street	South	From the sidewalk a distance of 25 feet east from North Fifth Street
Center Street [Added by Ord. No. 10-36]	West	From the south curbline of East Spaulding Street to a point 697 feet, between 7:30 a.m. and 4:00 p.m. on school days
East Madison Street [Added 6-7-2022 by Ord. No. 22-61]	South	Beginning at a point 83 feet east of the east curbline of North First Street to a point 25 feet further east
Hart Street [Added 12-21-2021 by Ord. No. 21-49]	North	Beginning at a point 410 feet west of the west curbline of South Eighth Street to a point 170 feet further west
Jefferson Street	North	Beginning at a point 85 feet east of the east curbline of South First Street to a point 27 feet east
Jones Street [Added 7-6-2021 by Ord. No. 21-27]	North	On the north side of Jones Street from the west curbline of Dewey Avenue to a point 38 feet west on Jones Street

~~Jones Street
[Added 4-15-
2014 by Ord. No.
14-14; amended 10-
21-2014 by Ord.
No. 14-26;
repealed 2-7-
2023 by Ord. No.
23-02]~~

Market Street	South	From the intersection with South First Street west to the river
North Ninth Street [Added 1-2- 2018 by Ord. No. 17-34]	East	Beginning at a point 93 feet south of the south curbline of Jones Street to a point 25 feet south, between 8:00 a.m. and 4:00 p.m. Monday through Friday
North Tenth Street	West	From the south curbline of Jones Street south a distance of 219 feet between 9:00 a.m. and 10:30 a.m. on Sunday mornings only
O'Connell Street [Added by Ord. No. 03-18]	North	From the west curbline of North Montgomery Street to a point 120 feet west
O'Connell Street	South	For a distance of 104 feet west of the west curbline of Water Street
Prospect Street [Added by Ord. No. 10-34]	East	From the south curbline of East Spaulding Street to the north curbline of Lounsbury Street, between 7:30 a.m. and 4:00 p.m. on school days
River Drive [Added by Ord. No. 10-40]	East	From a point 187 feet north of the north curbline of Franklin Street to a point 65 feet further north, between 7:30 a.m. and 4:00 p.m. on school days for bus loading
South Fifth Street [Added by Ord. No. 10-08]	West	Beginning at a point 51 feet north of the north curbline of Wisconsin Street to a point 26 feet further north

South First Street	East	Beginning at a point 83 feet south of the south curbline of Wisconsin Street to a point 22 feet south
South First Street	West	For a distance of 75 feet north of the north curbline of Spring Street extended
South Ninth Street [Added 3-18-2014 by Ord. No. 14-9]	West	From a point 237 feet south of the south curbline of Dodge Street to a point 81 feet further south of the south curbline of Dodge Street
South Water Street [Added by Ord. No. 08-08]	West	Beginning at a point 72 feet north of the north curbline of West Madison Street to a point 40 feet further north
South Water Street [Amended 9-20-2016 by Ord. No. 16-15]	West	Beginning at a point 76 feet south of the south curbline of West Main Street to a point 25 feet southerly
West Main Street	South	From a point 30 feet east of the east curbline of South Montgomery Street to a point 34 feet further east
Wisconsin Street	North	From the west curbline of South Fourth Street to the west a distance of 45 feet on Sunday mornings only

SECTION 2. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed.

SECTION 3. This ordinance shall take effect and be in force the day after its passage and publication.

DATE:	03/18/25		03/31/25	
READING:	1ST		2ND	
	YES	NO	YES	NO
DAVIS				
LAMPE				
BOARD				
BARTZ				

ADOPTED March 31, 2025

CITY CLERK

APPROVED March 31, 2025

BLANKE				
SMITH				
SCHMID				
WETZEL				
MOLDENHAUER				
MAYOR MCFARLAND				
TOTAL				

MAYOR

MEMO

Building Safety & Zoning

To: Finance Committee

From: Brian Zirbes, Zoning Administrator

Date: 03/10/2025

Subject: Zoning Ordinance Rewrite Contract Agreement

Background

The approved 2025 Capital Projects Budget has a budgeted line item for a Zoning Code Rewrite Project and Vandewalle and Associates, Inc. has proposed a contract agreement to provide Zoning Code Rewrite services for this project. The Watertown Policy Manual allows exceptions to the Competitive Pricing Policy and the use of a single vendor when working with firms, like Vandewalle & Associates, Inc., where the City has a long-standing history of using their services and where switching services would complicate operations. The Policy Manual also allows the Mayor to waive the competitive bid requirement due to the quality of the firm and the service to be provided. The Competitive Pricing Policy's bid requirements that request project proposals from three different vendors would not be advisable with this project. The level of change that would be introduced into the zoning code by a new vendor's code format as well as the amount of education a new vendor would require to understand the City and its operations would be a heavy lift on top of this already large and complex project. Such a level of change could introduce confusion, be a detriment to the development process in the City, and likely come at a higher cost than the services proposed by Vandewalle & Associates, Inc. The rewrite of the Zoning Code as proposed by Vandewalle & Associates, Inc. will provide continuity in the way zoning is administered within the City, modernize the Zoning Code, and provide a vital update to the City's land use regulations that will allow for an improved and streamlined development approval process.

Budget/Operational Goal

Fosters community growth by assessing opportunities, stakeholder input, environmental needs, and modern code and policy priorities.

Financial Impact

The project will utilize \$90,000 budgeted for this project under the 2025 Capital Projects Budget.

MEMO

Recommendation

Recommend forwarding the Vandewalle Zoning Ordinance Rewrite Contract Agreement on to Common Council for approval.

**RESOLUTION TO
AUTHORIZE AN AGREEMENT WITH
VANDEWALLE & ASSOCIATES, INC.
FOR ZONING CODE REWRITE SERVICES**

**SPONSOR: MAYOR EMILY MCFARLAND
FROM: FINANCE COMMITTEE**

WHEREAS, the City of Watertown has budgeted funds for the rewrite of the zoning code;
and,

WHEREAS, the City of Watertown Policy Manual S2 2.1 allows exceptions to the
Competitive Pricing Policy; and,

WHEREAS, the City of Watertown has a long-standing history of using the services
provided by Vandewalle & Associates, Inc. and that switching services would
complicate operations; and,

WHEREAS, the Mayor has waived the competitive bid requirement due to the quality of the
firm and the service to be provided; and,

WHEREAS, the City of Watertown has deemed it advisable to engage the professional services
of Vandewalle & Associates, Inc. to provide the services needed for the rewrite
of the zoning code.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Watertown
that the City of Watertown approve the hiring of Vandewalle & Associates, Inc. to provide
services for the rewrite of the city zoning code consistent with the attached agreement.

	YES	NO
DAVIS		
LAMPE		
BOARD		
BARTZ		
BLANKE		
SMITH		
SCHMID		
WETZEL		
MOLDENHAUER		
MAYOR MCFARLAND		
TOTAL		

ADOPTED March 18, 2025

CITY CLERK

APPROVED March 18, 2025

MAYOR



February 5, 2025

Agreement for Zoning Code Rewrite Services

THIS AGREEMENT is made and entered into by and between the “Client” City of Watertown, Wisconsin, and VANDEWALLE & ASSOCIATES, Inc., Madison, Wisconsin, a professional planning and design firm. For purposes of this Agreement, the “Project” is defined as providing the City with Zoning Code Rewrite Services.

Article I Scope of Work

- A.** VANDEWALLE & ASSOCIATES agrees to provide the following “Services”:

WORK ELEMENT ONE: PROJECT MANAGEMENT AND COMMUNICATION

Task 1.1: Virtual Monthly Staff Meetings (18)

Established at the beginning of the process, regularly scheduled virtual update meetings throughout the process with City Staff.

120 East Lakeside Street • Madison, Wisconsin 53715 • 608.255.3988 • 608.255.0814
Fax 247 Freshwater Way • Milwaukee, Wisconsin 53204

www.vandewalle.com

Task 1.2: Virtual Staff Working Sessions (4)

In-Person 2-hour working sessions throughout the project to review and discuss key draft deliverables as they are produced.

Deliverables: Facilitated discussions, meeting agendas and review materials, and follow up materials

WORK ELEMENT TWO: PUBLIC PARTICIPATION AND OUTREACH

Task 2.1: In-Person Plan Commission Review and Input Meetings (6)

Regular updates and milestone project deliverables review meetings with the Plan Commission. This will occur throughout each Work Element.

Task 2.2: In-Person City Council Review and Input Meetings (2)

Regular updates and milestone project deliverables review meetings with the City Council. This will occur throughout each Work Element.

Task 2.3: In-Person Focus Group Meetings (2)

Facilitate two-in-person Focus Group meetings with a small group of stakeholders identified by City Staff. The two meetings will occur with the same group of stakeholders at two different times throughout the project.

Task 2.4: In-Person Public Open House (1)

Hold an in-person public open house to present the public draft of the zoning code and discuss key policy changes with the public.

Deliverables: Facilitated discussions, meeting agendas, review materials, and presentations, and follow up materials

WORK ELEMENT THREE: DRAFT ZONING DISTRICTS, LAND USES, AND BULK DIMENSIONS

Task 3.1: Prepare Draft #1 Zoning Districts and Land Use Tables

Prepare Draft #1 Zoning Districts and Land Use Tables: Creation of draft new Zoning Districts, their associated bulk dimensions, land uses, and permitted and conditional land uses within each district.

Task 3.2: Prepare Draft #2 Zoning Districts and Land Use Tables

Prepare Draft #2 Zoning Districts and Land Use Tables: Revisions to the Draft Zoning Districts and Land Use Tables based on the feedback provided by City Staff and the Plan Commission.

Task 3.3: Testing Draft Zoning Districts on Initial Draft Zoning Map

Testing Draft Zoning Districts: VANDEWALLE & ASSOCIATES will assist City Staff in testing the draft Zoning Districts on a preliminary draft Zoning Map by providing guidance on the strategy and process. VANDEWALLE & ASSOCIATES will produce the preliminary draft Zoning Map and provide it to City Staff with comments, questions, or issues identified. VANDEWALLE & ASSOCIATES will facilitate a meeting with City Staff to review the preliminary Draft Zoning Map and discuss any changes needed to the draft Zoning Districts.

Deliverables: Draft zoning district translation table (existing vs. proposed), draft zoning district details breakdown, draft bulk dimension and land use tables (2 iterations), initial test draft zoning map, facilitated discussion, and meeting materials.

WORK ELEMENT FOUR: ZONING MAP

Task 4.1: Prepare Draft(s) and Adopted Zoning Map

Prepare Draft(s) and Adopted Zoning Map: Consultant-led development and creation of the new Zoning Map utilizing our time-tested approach in association with the preparation of the draft Zoning Code. This will include multiple iterations of the map to be reviewed and revised based on City Staff, Plan Commission, City Council, and public feedback gathered throughout the process. GIS Shapefiles of the new Zoning Map will be provided to the City.

Task 4.2: Prepare Zoning Map Mailing Notices

Prepare Zoning Map Mailing Notices: During Work Element Six, create and mail notice letters to individual property owners where a substantial zoning change is proposed (downzoning or upzoning). City Staff to primarily field questions and comments from property owners in response to the notices to inform changes to the Draft Zoning Map prior to seeking adoption.

Deliverables: Draft zoning ordinance translation map (existing vs. proposed), draft zoning maps (3 iterations), adopted zoning map (1), zoning change mailing letters and mailing list, summary of mailing notice feedback received.

WORK ELEMENT FIVE: DRAFT ZONING CODE DEVELOPMENT

Task 5.1: Prepare Part 1 of Draft Zoning Code

Prepare Part 1 of Draft Zoning Code: Using our recently completed codes as a starting point (which are current with statutory and case law directives), a highly customized Draft Zoning Code text will be prepared including:

- Definitions
- Zoning Districts (land uses and bulk dimensions)

- Land Use Regulations (all land use definitions and standards)
- Bulk Regulations (unique bulk standard situations)
- Nonconforming Situations (uses, lots, structures, etc.)

Task 5.2: Part 1 Policy Decision Guide

Part 1 Policy Decision Guide: Key policy questions will be identified, and a policy decision guide will be produced for use during City Staff working sessions and Plan Commission review and input meetings.

Task 5.3: Revised Part 1 of Draft Zoning Code

Revised Part 1 of Draft Zoning Code: Based on feedback from City Staff and the Plan Commission, Part 1 will be revised to reflect policy decision guide determinations.

Task 5.4: Prepare Part 2 of Draft Zoning Code

Prepare Part 2 of Draft Zoning Code: Using our recently completed codes as a starting point (which are current with statutory and case law directives), a highly customized Draft Zoning Code text will be prepared including:

- Performance Standards (access, visibility, parking, parking lots, noise, lighting, etc.)
- Points-based Landscaping and Bufferyard Regulations (lots, buildings, parking, etc.)
- Exterior Building Design Requirements (design standards for new development, additions, etc.)
- Sign Code (all sign regulations)
- Procedures and Administration (notices, amendments, CUPs, site plan review, etc.)

Task 5.5: Part 2 Policy Decision Guide

Part 2 Policy Decision Guide: Key policy questions will be identified, and a policy decision guide will be produced for use during City Staff working sessions and Plan Commission review and input meetings.

Task 5.6: Revised Part 2 of Draft Zoning Code

Based on feedback from City Staff and the Plan Commission, Part 2 will be revised to reflect policy decision guide determinations.

Deliverables: Draft zoning code part 1 and 2 (2 iterations), draft policy decision guides, internal review documents/guides

WORK ELEMENT SIX: ZONING CODE AND MAP REVIEW AND ADOPTION

Task 6.1: Prepare Public Draft of Zoning Code

Combining the revised versions of Part 1 and 2, the Public Draft Zoning Code will be produced. This draft will be reviewed by City Staff, other City Committees, the public, the Plan Commission, and City Council.

Task 6.2: Prepare Executive Summary of the Draft Zoning Code and Map

Create an Executive Summary document to explain and illustrate a simplified and easy to digest list of key changes, approaches, property owner impacts, and overall user-guide for the Draft New Zoning Ordinance and Map. The document will be posted to the Project Website and used in all public participation meetings.

Task 6.3: Prepare Final Draft Zoning Code

Following all public participation events and review meetings, the Final Draft Zoning Code will be produced for use in the adoption meetings.

Task 6.4: In-Person Plan Commission Public Hearing to Recommend Adoption

Presentation and attendance at the Plan Commission public hearing to gather public feedback on the Final Draft Zoning Code and seek a recommendation for adoption.

Task 6.5: In-Person City Council Adoption Meeting

Presentation and attendance at the City Council meeting to seek formal adoption of the Final Draft Zoning Code.

Task 6.6: Prepare and Provide Adopted New Zoning Ordinance and Map

Provide City Staff with the adopted version of the Zoning Code in all required City formats and model applications and how-to guides for each zoning procedure associated with the new code.

Deliverables: public and final draft zoning codes (2 iterations), executive summary of new zoning code and map, facilitated discussions, meeting agendas, review materials, and presentations, and follow up materials

- B. Additional Services, beyond those stated in Article I.A., may be provided through a “Work Order”.
- C. VANDEWALLE & ASSOCIATES agrees to provide its professional Services in accordance with generally accepted standards of its profession.

Article II Client’s Responsibilities

- A. Client agrees to provide VANDEWALLE & ASSOCIATES with all base maps, blueprints, aerial photos, studies, reports, and ordinances needed to complete these Services. VANDEWALLE & ASSOCIATES may reasonably rely on the accuracy and completeness of these items. Client agrees to provide these items and to render decisions in a timely manner so as not to delay the orderly and sequential progress of VANDEWALLE & ASSOCIATES Services.
- B. The administrative liaison between VANDEWALLE & ASSOCIATES and the Client will be Brian Zirbes, Zoning Administrator.
- C. Client agrees that the following individuals are approved to authorize Additional Services via a Work Order:

Name	Title
------	-------

Name	Title
------	-------

- D. Client understands that any work product delivered in electronic form under this Agreement may require Client to use certain third-party hardware and/or software products. Client shall be solely responsible for obtaining licenses to use such third-party software. VANDEWALLE & ASSOCIATES makes no warranties or representations as to the quality, capabilities, operations, performance or suitability of any third-party hardware or software including the ability to integrate with any software currently in use by the Client. Client acknowledges that the quality, capabilities, operations, performance, and suitability of any third-party hardware or software lie solely with Client and the vendor or supplier of that hardware or software.
- E. If Client makes any modifications to Deliverables, Client shall either 1) obtain the prior written consent of VANDEWALLE & ASSOCIATES; or 2)

remove VANDEWALLE & ASSOCIATES name from the Deliverables. In the event that Client selects option #2, VANDEWALLE & ASSOCIATES shall not be liable or otherwise responsible for such modifications or their effect on the results of the implementation of the recommendations contained in such Deliverables.

Article III Estimated Schedule

- A. Services in this Agreement shall commence from date of execution, and be in effect through December 31, 2026, unless the parties agree otherwise.
- B. VANDEWALLE & ASSOCIATES shall render its Services as expeditiously as is consistent with professional skill and care. During the course of the Project, anticipated and unanticipated events may impact the Project schedule and VANDEWALLE & ASSOCIATES shall not be responsible for any delays caused by factors beyond its reasonable control.

Article IV Costs and Payment

- A. All work will be completed on a time and materials basis with the budget for the Project not to exceed \$90,000. Client acknowledges that significant changes to the Project schedule, budget or Project’s scope may require Additional Services for which the parties may (but are not required to) enter into a separate Work Order (see Article I.B.).
- B. Invoice charges to the Client are divided into these two elements:
 - 1. Professional Fees.
Charged for all Services rendered at current billing rates as listed in Attachment One.
 - 2. Reimbursable Expenses.
 - a. Most will be invoiced at cost, including travel and all in-house charges.

- b. Some Reimbursable Expenses will be charged at cost multiplied by 1.1. These are limited to items charged through a third-party vendor. Examples of these would include: printing, reproduction, and delivery charges.
- C. VANDEWALLE & ASSOCIATES shall send Client an invoice for Professional Fees and Reimbursable Expenses once a month. Client shall pay VANDEWALLE & ASSOCIATES the amounts due under such invoice upon receipt of such invoice. A service charge of 1% per month may be charged on all amounts more than 30 days after date of invoice.

Article V Termination

- A. Either Client or VANDEWALLE & ASSOCIATES may terminate this Agreement upon seven days written notice.
- B. If terminated, Client agrees to pay VANDEWALLE & ASSOCIATES the hourly rates for all Services rendered and Reimbursable Expenses incurred, up to the date of termination.
- C. Upon not less than seven days’ written notice, VANDEWALLE & ASSOCIATES may suspend the performance of its Services if Client fails to pay VANDEWALLE & ASSOCIATES in full for Services rendered or Reimbursable Expenses incurred. VANDEWALLE & ASSOCIATES shall have no liability because of such suspension of service or termination due to nonpayment.

Article VI Dispute Resolution

VANDEWALLE & ASSOCIATES and Client agree to mediate claims or disputes arising out of or relating to the Agreement. The mediation shall be conducted by a mediation service acceptable to the parties. A demand for mediation shall be made within a reasonable time after a claim or dispute arises. In no event shall any demand for mediation be made after such claim or dispute would be barred by the applicable law.

Article VII Intellectual Property; Confidentiality

- A.

Except as otherwise provided by law: upon payment in full by Client to VANDEWALLE & ASSOCIATES for Services rendered and Reimbursable Expenses incurred pursuant to this Agreement, VANDEWALLE & ASSOCIATES shall grant Client a non-transferable, non-exclusive, perpetual license to use any and all Work Product developed or produced by VANDEWALLE & ASSOCIATES pursuant to this Agreement. As used in this Agreement, “Work Product” means all inventions, processes, data, documents, drawings, records, and works of authorship, whether or not copyrightable or patentable, that are originated or prepared by VANDEWALLE & ASSOCIATES in the course of rendering the Services under this Agreement. Until Client pays VANDEWALLE & ASSOCIATES in full for Services rendered and expenses incurred pursuant to this Agreement, Client may not use any Work Product to complete the Project with others unless VANDEWALLE & ASSOCIATES is in material breach of this Agreement.
- B.

Except as otherwise provided by law: Client shall not communicate, publish, or otherwise disclose to a third party or authorize or induce anyone else to use, communicate, publish, or otherwise disclose, any nonpublic information pertaining to VANDEWALLE & ASSOCIATES, including, without limitation, any information relating to pricing, products, or ideas of VANDEWALLE & ASSOCIATES. Until VANDEWALLE & ASSOCIATES is paid in full by Client for Services rendered and expenses incurred pursuant to this Agreement, Client shall not communicate, publish, or otherwise disclose to any third party, any information pertaining to or summaries of the Work Product.

Article VIII Miscellaneous Provisions

- A.

Wisconsin law governs this Agreement (without regard to its conflict of law principles or rules of construction concerning the draftsman hereof).
- B.

This Agreement is the entire and integrated agreement between the Client and VANDEWALLE & ASSOCIATES, and supersedes all prior negotiations, statements or agreements, either written or oral, with regard to its subject

matter. This Agreement may be amended only by written instrument signed by both Client and VANDEWALLE & ASSOCIATES. Neither party can assign this Agreement without the other party’s prior written permission.

- C. Notwithstanding any other term in this Agreement, VANDEWALLE & ASSOCIATES shall not control or be responsible for another party’s means, methods, techniques, schedules, sequences or procedures, or for construction safety or any other related programs.
- D. In the event that any suit or action is instituted to enforce any provision in this Agreement, the prevailing party in such dispute shall be entitled to recover from the losing party all fees (including legal and accounting fees), costs and expenses of enforcing any right of such prevailing party under or with respect to this Agreement, including without limitation, all costs of appeals. For purposes of this provision, “prevailing party” shall include a party that dismisses an action in exchange for payment of the sum allegedly due, performance of covenants allegedly breached, or consideration substantially equal to the relief sought in the action or proceeding.
- E. VANDEWALLE & ASSOCIATES reserves the right to include representations of the Project in its promotional and professional materials.

VANDEWALLE & ASSOCIATES

City of Watertown / Zoning Code Rewrite

February 5, 2025

13

IN WITNESS WHEREOF, the parties hereto entered into this Agreement as of the latest date noted, below.

City of Watertown

By:

Signature of Authorized Representative Date

Printed Name Title

VANDEWALLE & ASSOCIATES

By: *Nonna Anderson*

Nonna Anderson, Business Manager Date

ATTACHMENT ONE

FEE SCHEDULE

	<u>Hourly Rates</u>
Company President	\$250 to \$350
Principal	\$225 to \$300
Associate	\$130 to \$175
Assistant	\$110to \$125
GIS Analyst/Cartographer	\$110 to \$125
Communications Specialist	\$70 to \$125
Project Assistant	\$45 to \$75

**INITIAL RESOLUTION
TO DISCONTINUE A PORTION OF PUBLIC WAY AT COLE STREET
CITY OF WATERTOWN, COUNTY OF JEFFERSON, WISCONSIN**

Sponsor: Mayor Emily McFarland
From: Plan Commission

WHEREAS, it is proposed that the public interest requires that a portion of Cole Street, that has not previously been vacated, be vacated and discontinued; and,

WHEREAS, it is the purpose of this Resolution to state the intent of the City Council to vacate and discontinue that portion of Cole Street generally described above and particularly described below.

NOW THEREFORE, BE IT RESOLVED, by the Common Council of the City of Watertown, Wisconsin:

Section 1. That the Common Council of the City of Watertown, Wisconsin, hereby proposes to determine whether the public interest requires that a portion of Cole Street, City of Watertown, Jefferson County, Wisconsin, as hereinafter described, is to be vacated and discontinued pursuant to §66.1003 of the Wisconsin Statutes.

LEGAL DESCRIPTION:

Part of Cole Street adjacent to Block 52 of Cole Bailey Company's Plat of Watertown located in the Northwest 1/4 of the Northeast 1/4 of Section 4, T8N, R15E, City of Watertown, Jefferson County, Wisconsin, described as:

Commencing at the Southeast corner of said Section 33; thence N89°03'27"W 2293.16 feet along the South Township Line also being the County Line; thence S9°02'40"W 82.95 feet along the West R.O.W. line of North Second Street to the Southeast corner of said Block 52 and the POINT OF BEGINNING of this description; thence S9°02'40"W 10.00 feet; thence N80°58'34"W 100.39 feet parallel with the North R.O.W. line of Cole Street; thence S9°01'26"W 20.00 feet; thence N80°58'34"W 229.40 feet along the Centerline of said Cole Street to Reference Point "A"; thence N80°58'34"W 2 feet more or less to the ordinary high watermark of Rock River; thence Northerly along said ordinary high watermark to its intersection with a line bearing N85°13'04"W from Reference Point "B". Reference Point "B" is located N3°13'34"W 2.55 feet from said Reference Point "A"; thence S85°13'04"E 2 feet more or less to Reference Point "B"; thence S85°13'04"E 4.00 feet along the South line of Lot 1, C.S.M. No. 2469; thence N4°46'56"E 3.00 feet along the West line of said Lot 1; thence S85°13'04"E 100.95 feet along the South line of said Lot 1; thence S88°33'22"E 127.01 feet along the South line of said Lot 1; thence S80°58'34"E 100.00 feet along the North R.O.W. line of Cole Street to the point of beginning.

EASEMENTS

The City of Watertown will retain an easement for ALL existing utilities within the entire width of the above-described and vacated street area.

EXISTING LOT LINE PROJECTIONS

It is the intent of the City of Watertown that the adjoining property owner to the north of this partially vacated street area shall acquire full ownership interest in the entire area being vacated.

Section 2. That the City Clerk of the City of Watertown be authorized and directed to do all things required by §66.1003 of the Wisconsin Statutes; and,

Section 3. That according to §80.32 of the Wisconsin Statutes, upon vacation and discontinuance of said portion of Cole Street, title to the above-described land shall belong to the adjoining property owner to the north of this vacated street area and shall acquire full ownership interest in the area being vacated as shown on the attached Exhibit “A”; and,

Section 4. That this Resolution shall be in full force and effect immediately upon its passage and adoption.

	YES	NO
DAVIS		
LAMPE		
BOARD		
BARTZ		
BLANKE		
SMITH		
SCHMID		
WETZEL		
MOLDENHAUER		
MAYOR MCFARLAND		
TOTAL		

ADOPTED March 18, 2025

CITY CLERK

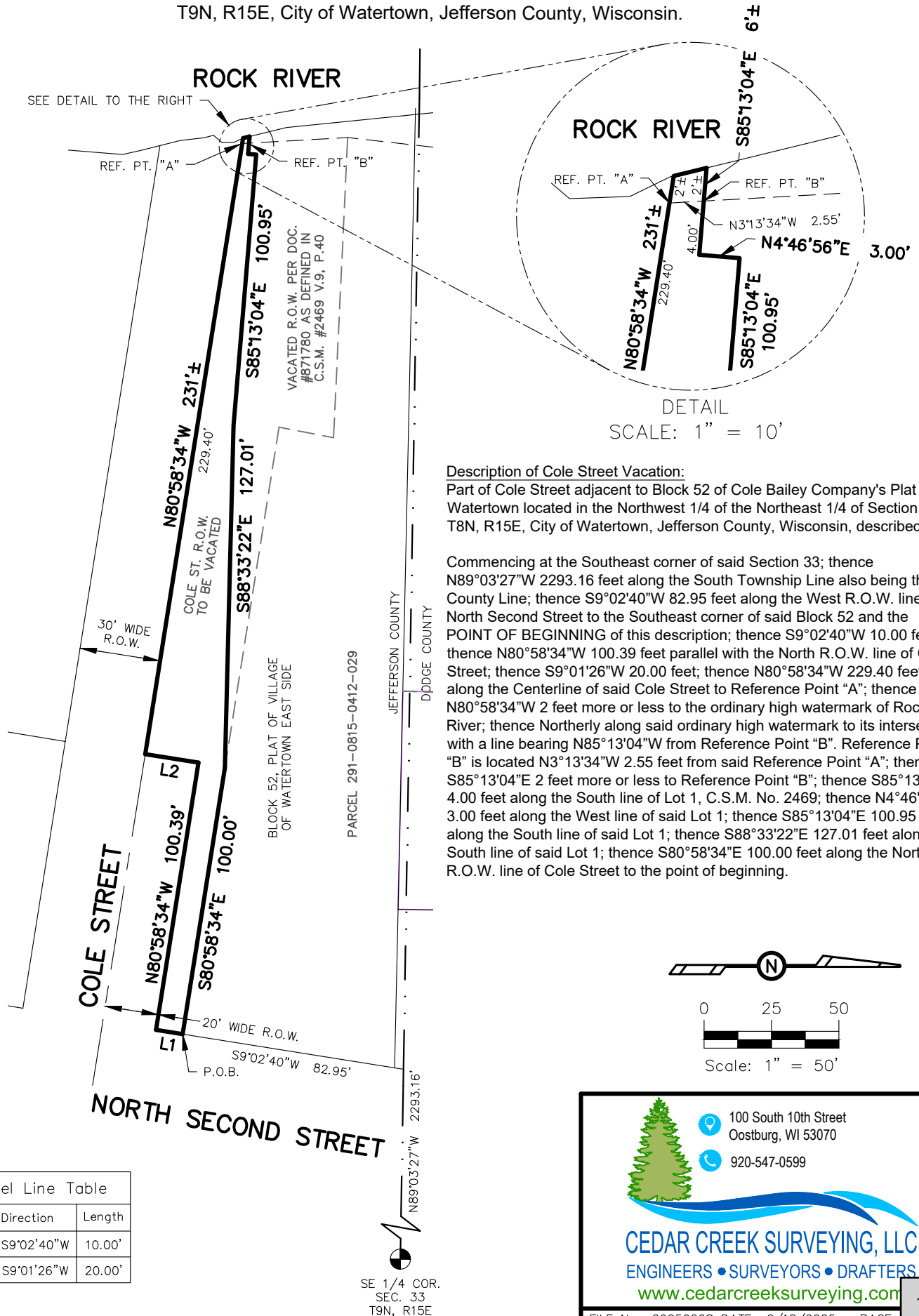
APPROVED March 18, 2025

MAYOR

EXHIBIT A

Section 13, Item B.

Part of Cole Street located in the SW 1/4 of the SE 1/4, Section 33,
T9N, R15E, City of Watertown, Jefferson County, Wisconsin.



**INITIAL RESOLUTION
TO DISCONTINUE A PORTION OF PUBLIC WAY AT COLE STREET
CITY OF WATERTOWN, COUNTY OF JEFFERSON, WISCONSIN**

Sponsor: Mayor Emily McFarland
From: Plan Commission

WHEREAS, it is proposed that the public interest requires that a portion of Cole Street, that has not previously been vacated, be vacated and discontinued; and,

WHEREAS, it is the purpose of this Resolution to state the intent of the City Council to vacate and discontinue that portion of Cole Street generally described above and particularly described below.

NOW THEREFORE, BE IT RESOLVED, by the Common Council of the City of Watertown, Wisconsin:

Section 1. That the Common Council of the City of Watertown, Wisconsin, hereby proposes to determine whether the public interest requires that a portion of Cole Street, City of Watertown, Jefferson County, Wisconsin, as hereinafter described, is to be vacated and discontinued pursuant to §66.1003 of the Wisconsin Statutes.

LEGAL DESCRIPTION:

Part of Cole Street adjacent to Block 52 of Cole Bailey Company's Plat of Watertown located in the Northwest 1/4 of the Northeast 1/4 of Section 4,T8N, R15E, City of Watertown, Jefferson County, Wisconsin, described as:

Commencing at the Southeast corner of said Section 33; thence N89°03'27"W 2293.16 feet along the South Township Line also being the County Line; thence S9°02'40"W 82.95 feet along the West R.O.W. line of North Second Street to the Southeast corner of said Block 52 and the POINT OF BEGINNING of this description; thence S9°02'40"W 10.00 feet; thence N80°58'34"W 100.39 feet parallel with the North R.O.W. line of Cole Street; thence S9°01'26"W 20.00 feet; thence N80°58'34"W 229.40 feet along the Centerline of said Cole Street to Reference Point "A"; thence N80°58'34"W 2 feet more or less to the ordinary high watermark of Rock River; thence Northerly along said ordinary high watermark to its intersection with a line bearing N85°13'04"W from Reference Point "B". Reference Point "B" is located N3°13'34"W 2.55 feet from said Reference Point "A"; thence S85°13'04"E 2 feet more or less to Reference Point "B"; thence S85°13'04"E 4.00 feet along the South line of Lot 1, C.S.M. No. 2469; thence N4°46'56"E 3.00 feet along the West line of said Lot 1; thence S85°13'04"E 100.95 feet along the South line of said Lot 1; thence S88°33'22"E 127.01 feet along the South line of said Lot 1; thence S80°58'34"E 100.00 feet along the North R.O.W. line of Cole Street to the point of beginning.

EASEMENTS

The City of Watertown will retain an easement for ALL existing utilities within the entire width of the above-described and vacated street area.

EXISTING LOT LINE PROJECTIONS

It is the intent of the City of Watertown that the adjoining property owner to the north of this partially vacated street area shall acquire full ownership interest in the entire area being vacated.

(Type meeting date) Exhibit #XXXX

Section 2. That the City Clerk of the City of Watertown be authorized and directed to give notice required by §66.1003 of the Wisconsin Statutes; and,

Section 3. That according to §80.32 of the Wisconsin Statutes, upon vacation and discontinuance of said portion of Cole Street, title to the above-described land shall belong to the adjoining property owner to the north of this vacated street area and shall acquire full ownership interest in the area being vacated as shown on the attached Exhibit “A”; and,

Section 4. That this Resolution shall be in full force and effect immediately upon its passage and adoption.

	YES	NO
DAVIS		
LAMPE		
BOARD		
BARTZ		
BLANKE		
SMITH		
SCHMID		
WETZEL		
MOLDENHAUER		
MAYOR MCFARLAND		
TOTAL		

ADOPTED Type meeting date

CITY CLERK

APPROVED Type meeting date

MAYOR

**RESOLUTION TO AWARD
2025 WESTERN AVENUE WATER MAIN RELAY #8-25**

**SPONSOR: ALDERPERSON BOARD
FROM: PUBLIC WORKS COMMISSION**

WHEREAS, the following sealed bid was received for the 2025 Western Avenue Water Main Relay Contract; and,

CONTRACTOR	Base Bid A: Misc. Pavement Patches
Forest Landscaping and Construction, Inc., Lake, Mills, WI	\$187,580.00
BKS Excavating, Inc. Edgerton, WI	\$206,700.00

WHEREAS, Forest Landscaping and Construction, Inc., was the lowest responsive & responsible bidder and accepting the bid received from Forest Landscaping and Construction, Inc. appears to be in the best interest of the City of Watertown, and,

NOW, THEREFORE, BE IT RESOLVED that the Common Council of the City of Watertown that the proper City Officials be and are hereby authorized to enter into an agreement for the 2025 Western Avenue Water Main Relay with Forest Landscaping and Construction, Inc., Lake Mills, Wisconsin for Base Bid A for the Total Amount: \$187,580.00. Said money is to be taken out of the #02-97-30-11, Wastewater Sewer Rehabilitation Account and #03-99-99-99 Water Utility Capital Outlay Account.

DATE:	YES	NO
DAVIS		
LAMPE		
BOARD		
BARTZ		
BLANKE		
SMITH		
SCHMID		
WETZEL		
MOLDENHAUER		
MAYOR MCFARLAND		
TOTAL		

ADOPTED March 18, 2025

CITY CLERK

APPROVED March 18, 2025

MAYOR

**RESOLUTION TO
AUTHORIZE SUBMITTAL OF 2024 ANNUAL STORMWATER REPORT**

**SPONSOR: ALDERPERSON BOARD, CHAIR
FROM: PUBLIC WORKS COMMISSION**

WHEREAS, the City of Watertown is required to submit an annual stormwater report to the Wisconsin Department of Natural Resources (WDNR); and,

WHEREAS, the City of Watertown Engineering Division has completed said report and included all necessary information to be submitted with said report; and,

WHEREAS, the City of Watertown Public Works Commission has reviewed said report and recommends submittal to the WDNR.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE
CITY OF WATERTOWN, WISCONSIN:**

That the proper City officials are hereby authorized to submit the attached Annual Stormwater Report under Municipal Separate Storm Sewer System (MS4) General Permit Number WI-S050075-3 to the WDNR.

	YES	NO
DAVIS		
LAMPE		
BOARD		
BARTZ		
BLANKE		
SMITH		
SCHMID		
WETZEL		
MOLDENHAUER		
MAYOR MCFARLAND		
TOTAL		

ADOPTED March 18, 2025

CITY CLERK

APPROVED March 18, 2025

MAYOR

MEMO

Engineering Division of the Public Works Department

To: Chairman Board and Public Works Commission Members

From: Andrew Beyer, P.E., Director of Public Works/City Engineer

Date: 3/6/2025

Subject: 2024 MS4 Permit Annual Report

Background

The Wisconsin Department of Natural Resources requires an Annual Report be submitted summarizing actions taken to comply with the WPDES Municipal Separate Storm Sewer System (MS4) Permit during 2024. The report provides information on the following permit categories:

- Public Education and Outreach
- Public Involvement
- Illicit Discharge Detection and Elimination
- Construction Site Pollutant Control
- Post-Construction Storm Water Management
- Pollution Prevention (Municipal Operations)
- MS4 Map
- Total Maximum Daily Load (TMDL) Implementation

Detailed information for each permit category is included in the report.

The 2019-2024 MS4 Permit remains in effect until the next MS4 Permit is reissued.

Budget Goal

1. Proactively maintains and improves our parks and infrastructure to ensure safety, quality, and equity
2. Fosters community growth by assessing opportunities, stakeholder input, environmental needs, and modern code and policy priorities
3. Maintains a safe and healthy community, with an eye toward future needs and trends

MEMO

Financial Impact

Engineering Division tracks expenditures for MS4 Permit compliance. Partnerships and grants have helped minimize program implementation costs over time.

Recommendation

Engineering Division staff recommend approval of the 2024 Ms4 Permit Annual Report, to be submitted to Wisconsin Department of Natural Resources by the March 31st, 2025 deadline.

2025 Operational Goals

Present a budget that (Department select the relevant goals, and delete those not relevant):

1. Invests in the strategic planning and maintenance of our city buildings
2. Proactively maintains and improves our parks and infrastructure to ensure safety, quality, and equity
3. Supports employee retention and growth, while also evaluating operations and the associated staffing
4. Fosters community growth by assessing opportunities, stakeholder input, environmental needs, and modern code and policy priorities
5. Maintains a safe and healthy community, with an eye toward future needs and trends

Submittal of Annual Reports and Other Compliance Documents for Municipalities with Separate Storm Sewer System (MS4) Permits

Section 13, Item D.

NOTE: Missing or incomplete fields are highlighted at the bottom of each page. You may save, close and return to your draft permit as often as necessary to complete your application. After 120 days your draft is **deleted**.

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Form 3400-224(R8/2021)

Reporting Information :

Will you be completing the Annual Report or other submittal type? ☒ Annual Report ☐ Other

Project Name: 2024 Annual Report

County: Jefferson

Municipality: Watertown City

Permit Number: S050075

Facility Number: 31435

Reporting Year: 2024

Is this submittal also satisfying an Urban Nonpoint Source Grant funded deliverable? ☐ Yes ☒ No

Required Attachments and Supplemental Information

Please complete the contents of each tab to submit your MS4 permit compliance document. The information included in this checklist is necessary for a complete submittal. A complete and detailed submittal will help us review about your MS4 permit document. To help us make a decision in the shortest amount of time possible, the following information must be submitted:

Annual Report

- Review related web site and instructions for [Municipal storm water permit eReporting](#) [Exit Form]
- Complete all required fields on the annual report form and upload required attachments
- Attach the following other supporting documents as appropriate using the attachments tab above
 - Public Education and Outreach Annual Report Summary
 - Public Involvement and Participation Annual Report Summary
 - Illicit Discharge Detection and Elimination Annual Report Summary
 - Construction Site Pollution Control Annual Report Summary
 - Post-Construction Storm Water Management Annual Report Summary
 - Pollution Prevention Annual Report Summary
 - Leaf and Yard Waste Management
 - Municipal Facility (BMP) Inspection Report
 - Municipal Property SWPPP
 - Municipally Property Inspection Report
 - Winter Road Maintenance
 - Storm Sewer Map Annual Report Attachment
 - Storm Water Quality Management Annual Report Attachment

- TMDL Attachment
- Storm Water Consortium/Group Report
- Municipal Cooperation Attachment
- Other Annual Report Attachment

- Attach the following permit compliance documents as appropriate using the attachments tab above

- Storm Water Management Program
 - Public Education and Outreach Program
 - Public Involvement and Participation Program
 - Illicit Discharge Detection and Elimination Program
 - Construction Site Pollutant Control Program
 - Post-Construction Storm Water Management Program
 - Pollution Prevention Program
 - Municipal Storm Water Management Facility (BMP) Inventory
 - Municipal Storm Water Management Facility (BMP) Inspection and Maintenance Plan
- Total Maximum Daily Load documents *(*If applicable, see permit for due dates.)*
 - TMDL Mapping*
 - TMDL Modeling*
 - TMDL Implementation Plan*
 - Fecal Coliform Screening Parameter *
 - Fecal Coliform Inventory and Map *(S050075-03 general permittees Appendix B B.5.2 – document due to the department by March 31, 2022)*
 - Fecal Coliform Source Elimination Plan *(S050075-03 general permittees Appendix B - document due to the department by October 31, 2023)*

- Sign and Submit form

Municipal Contact Information- Complete

Notice: Pursuant to s. NR 216.07(8), Wis. Adm. Code, an owner or operator of a Municipal Separate Storm Sewer System (MS4) is required to submit an annual report to the Department of Natural Resources (Department) by March 31 of each year to report on activities for the previous calendar year ("reporting year"). This form is being provided by the Department for the user's convenience for reporting on activities undertaken in each reporting year of the permit term. Personal information collected will be used for administrative purposes and may be provided to the extent required by Wisconsin's Open Records Law [ss. 19.31-19.39, Wis. Stats.].

Note: Compliance items must be submitted using the Attachments tab.

Municipality Information

Name of Municipality Watertown City

Facility ID # or (FIN): 31435

Updated Information: ☐ Check to update mailing address information

Mailing Address: 106 Jones Street

Mailing Address 2:

City: Watertown City

State: WI

Zip Code: 53094 xxxxx or xxxxx-xxxx

Primary Municipal Contact Person (Authorized Representative for MS4 Permit)

The "Authorized Representative" or "Authorized Municipal Contact" includes the municipal official that was charged with compliance and oversight of the permit conditions, and has signature authority for submitting permit documents to the Department (i.e., Mayor, Municipal Administrator, Director of Public Works, City Engineer).

☐ Select to **create new** primary contact

First Name: Andrew

Last Name: Beyer

☐ Select to **update** current contact information

Title: DPW/City Engineer

Mailing Address: 106 Jones St

Mailing Address 2:

City: Watertown

State: WI

Zip Code: 53094 xxxxx or xxxxx-xxxx

Phone Number: 920-262-4050 Ext: xxx-xxx-xxxx

Email: abeyer@watertownwi.gov

Additional Contacts Information (Optional)

☒ I&E Program

Individual with responsibility for: (Check all that apply)	<input checked="" type="checkbox"/> IDDE Program		
	<input checked="" type="checkbox"/> IDDE Response Procedure Manual		
	<input checked="" type="checkbox"/> Municipal-wide Water Quality Plan		
	<input checked="" type="checkbox"/> Ordinances		
	<input checked="" type="checkbox"/> Pollution Prevention Program		
	<input checked="" type="checkbox"/> Post-Construction Program		
	<input checked="" type="checkbox"/> Winter roadway maintenance		
First Name:	Maureen		
Last Name:	McBroom		
Title:	Stormwater PM		
Mailing Address:	106 Jones Street		
Mailing Address 2:			
City:	Watertown		
State:	WI		
Zip Code:	53094	xxxxx or xxxxx-xxxx	
Phone Number:	920-206-4264	Ext:	xxx-xxx-xxxx
Email:	mmcbroom@watertownwi.gov		

Individual with responsibility for: (Check all that apply)	<input type="checkbox"/> I&E Program		
	<input type="checkbox"/> IDDE Program		
	<input type="checkbox"/> IDDE Response Procedure Manual		
	<input type="checkbox"/> Municipal-wide Water Quality Plan		
	<input type="checkbox"/> Ordinances		
	<input checked="" type="checkbox"/> Pollution Prevention Program		
	<input type="checkbox"/> Post-Construction Program		
	<input checked="" type="checkbox"/> Winter roadway maintenance		

First Name:	Stacy		
Last Name:	Winkelman		
Title:	Operations Manager		
Mailing Address:	811 S. First Street		
Mailing Address 2:			
City:	Watertown		
State:	WI		
Zip Code:	53094	xxxxx or xxxxx-xxxx	
Phone Number:	920-262-4080	Ext:	xxx-xxx-xxxx
Email:	swinkelman@watertownwi.gov		

☒ Select to **create new** Billing contact

First Name:

Andrew

Last Name:

Beyer

☒ Select to **update** current contact information

Title:

Director of Public Works/City Engineer

Mailing Address:

106 Jones Street

Mailing Address 2:

City:

Watertown

State:

WI

Zip Code:

53094

xxxxx or xxxxx-xxxx

Phone Number:

920-262-4060

Ext:

xxx-xxx-xxxx

Email:

abeyer@watertownwi.gov

1. Does the municipality rely on another entity to satisfy some of the permit requirements?

☒ Yes ☐ No

☒ Public Education and Outreach

Rock River Stormwater Group

☒ Public Involvement and Participation

Rock River Stormwater Group

☐ Illicit Discharge Detection and Elimination

☐ Construction Site Pollutant Control

☐ Post-Construction Storm Water Management

☐ Pollution Prevention

2. Has there been any changes to the municipality’s participation in group efforts towards permit compliances (i.e., the municipality has added or dropped consortium membership)?

☐ Yes ☒ No

Missing Information

Do not close your work until you **SAVE**.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7.

Form 3400-224 (R8/2021)

Minimum Control Measures- Section 1 : Complete

1. Public Education and Outreach

- a. Does MS4 conduct any educational efforts or events independently (not with a group) ☒ Yes ☐ No
- b. How many total educational events were held during the reporting year: 39
- c. Were any of the public education and outreach delivery mechanisms conducted during the reporting year active or interactive? ☒ Yes ☐ No
- d. Please select all storm water topics, target audiences, and delivery mechanisms used in the reporting year

Public Education and Outreach Delivery Mechanisms (Active and Passive)	
Active/Interactive Mechanisms	Passive Mechanisms
<div><input checked="" type="checkbox"/> Education activities (school presentations, summer camps)</div> <div><input checked="" type="checkbox"/> Information booth at event</div> <div><input type="checkbox"/> Targeted group training (contractors, consultants, etc.)</div> <div><input checked="" type="checkbox"/> Government event (public hearing, council meeting)</div> <div><input checked="" type="checkbox"/> Workshops</div> <div><input type="checkbox"/> Tours</div> <div><input checked="" type="checkbox"/> Other: Library - children's events</div>	<div><input checked="" type="checkbox"/> Passive print media (brochures at front desk, posters, etc.)</div> <div><input checked="" type="checkbox"/> Distribution of print media (mailings, newsletters, etc.) via mail or email.</div> <div><input checked="" type="checkbox"/> Media offerings (radio and TV ads, press release, etc.)</div> <div><input checked="" type="checkbox"/> Social media posts</div> <div><input checked="" type="checkbox"/> Signage</div> <div><input checked="" type="checkbox"/> Website</div> <div><input checked="" type="checkbox"/> Other:</div>

Topics Covered	Target Audience
<div><input checked="" type="checkbox"/> Illicit discharge detection and elimination</div> <div><input checked="" type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing</div> <div><input checked="" type="checkbox"/> Yard waste management/pesticide and fertilizer application</div> <div><input checked="" type="checkbox"/> Stream and shoreline management</div> <div><input checked="" type="checkbox"/> Residential infiltration</div> <div><input checked="" type="checkbox"/> Construction sites and post-construction storm water management</div> <div><input checked="" type="checkbox"/> Pollution prevention</div> <div><input checked="" type="checkbox"/> Green infrastructure/low impact development</div> <div><input checked="" type="checkbox"/> Other: (RRSG): snow melt runoff, fertilizer pes...</div>	<div><input checked="" type="checkbox"/> General Public</div> <div><input checked="" type="checkbox"/> Public Employees</div> <div><input checked="" type="checkbox"/> Residents</div> <div><input checked="" type="checkbox"/> Businesses</div> <div><input checked="" type="checkbox"/> Contractors</div> <div><input checked="" type="checkbox"/> Developers</div> <div><input checked="" type="checkbox"/> Industries</div> <div><input checked="" type="checkbox"/> Public Officials</div> <div><input checked="" type="checkbox"/> Other: Students</div>

e. Will additional information/summary of these education events be attached to the annual report?
☒ Yes ☐ No

If no, please provide additional comment in the brief explanation box below. *Limit response to 250 characters and/or attach supplemental information on the attachments page.*

(See additional RRSg and City outreach reports); multiple City Connection newsletter articles, Mayor's Weekly Roundup & weekly email updates to public.

Missing Information

Do not close your work until you SAVE.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 2 : Complete

2. Public Involvement and Participation

a. Permit Activities. Select all of the following topics the Permittee did to engage public participation and involvement.

Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<div><input checked="" type="checkbox"/> MS4 Annual Report</div> <div><input type="checkbox"/> Storm Water Management Program</div> <div><input type="checkbox"/> Storm Water related ordinance</div> <div><input type="checkbox"/> Other:</div> <div>Also: Stormwater Program Upda...</div>	<div><input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/></div> <div>Public Employees</div> <div><input type="checkbox"/> Residents</div> <div><input type="checkbox"/> Businesses</div> <div><input type="checkbox"/> Contractors</div> <div><input type="checkbox"/> Developers</div> <div><input type="checkbox"/> Industries</div> <div><input checked="" type="checkbox"/> Public Officials</div> <div><input type="checkbox"/> Other</div>	<div>1 - 10</div>	<div><input type="radio"/> Yes <input checked="" type="radio"/> No</div>

b. Volunteer Activities. Select all of the following audiences targeted for volunteer involvement and participation related to storm water.

☐ NA (Individual Permittee)

Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<div>Volunteer Opportunity</div>	<div><input checked="" type="checkbox"/> General Public</div> <div><input type="checkbox"/> Public Employees</div> <div><input checked="" type="checkbox"/> Residents</div> <div><input type="checkbox"/> Businesses</div> <div><input type="checkbox"/> Contractors</div> <div><input type="checkbox"/> Developers</div> <div><input type="checkbox"/> Industries</div> <div><input type="checkbox"/> Public Officials</div> <div><input type="checkbox"/> Other</div>	<div>11-50</div>	<div><input type="radio"/> Yes <input checked="" type="radio"/> No</div>

c. Brief explanation on Public Involvement and Participation reporting. *Limit response to 250 characters and/or attach supplemental information on the attachments page.*

4/20/24 Rock River Coalition Rain Barrel Workshop; additional info in RRSG report (attached); Rock River Coalition monitor training events (2)

Do not close your work until you **SAVE**.**Note:** For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 3 : Complete**3. Illicit Discharge Detection and Elimination**

- | | |
|---|----------------------------------|
| a. How many total outfalls does the municipality have? | <input type="text" value="553"/> |
| b. How many major outfalls does the municipality have? | <input type="text" value="37"/> |
| c. How many outfalls did the municipality evaluate as part of their routine ongoing field screening program? | <input type="text" value="49"/> |
| d. From the municipality's routine screening, how many were confirmed illicit discharges? | <input type="text" value="0"/> |
| e. How many illicit discharge complaints did the municipality receive? | <input type="text" value="1"/> |
| f. From the complaints received, how many were confirmed illicit discharges? | <input type="text" value="0"/> |
| g. How many of the identified illicit discharges did the municipality eliminate in the reporting year (from both routine screening and complaints)? | <input type="text" value="2"/> |

(If the sum of 3.c. and 3.e. does not equal 3.f., please explain below.)

- h. What types of regulatory mechanisms does the municipality have available to compel compliance with this program? Check all that are available and how many times each were used in the reporting year.

- | | |
|---|--------------------------------|
| <input checked="" type="checkbox"/> Verbal Warning | <input type="text" value="0"/> |
| <input checked="" type="checkbox"/> Written Warning (including email) | <input type="text" value="3"/> |
| <input checked="" type="checkbox"/> Notice of Violation | <input type="text" value="0"/> |
| <input checked="" type="checkbox"/> Civil Penalty/ Citation | <input type="text" value="0"/> |

Additional Information:

- i. Brief explanation on Illicit Discharge Detection and Elimination reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

1 complaint was received re: excess leaves in the street during fall; 2 letters were sent, one to each neighboring property owner; also 1 letter re: downspout flowing over gravel parking lot washing toward street/inlets.

Minimum Control Measures - Section 4 : Complete

4. Construction Site Pollutant Control

- a. How many total construction sites with one acre or more of land disturbing construction activity were active at any point in the reporting year?
- b. How many construction sites with one acre or more of land disturbing construction activity did the municipality issue permits for in the reporting year?
- c. How many erosion control inspections did the municipality complete in the reporting year (at sites with one acre or more of land disturbing construction activity)?
- d. What types of regulatory mechanisms does the municipality have available to compel compliance with this program? Check all that are available and how many times each were used in the reporting year.
- | | |
|---|--------------------------------|
| <input checked="" type="checkbox"/> Verbal Warning | <input type="text" value="2"/> |
| <input checked="" type="checkbox"/> Written Warning (including email) | <input type="text" value="1"/> |
| <input checked="" type="checkbox"/> Notice of Violation | <input type="text" value="0"/> |
| <input checked="" type="checkbox"/> Civil Penalty/ Citation | <input type="text" value="0"/> |
| <input checked="" type="checkbox"/> Stop Work Order | <input type="text" value="0"/> |
| <input type="checkbox"/> Forfeiture of Deposit | <input type="text"/> |
| <input type="checkbox"/> Other - Describe below | <input type="text"/> |
- e. Brief explanation on Construction Site Pollutant Control reporting . *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Discussed erosion control methods and alternatives with project managers while on site, to avoid problems after rain events.

Missing Information

Do not close your work until you **SAVE**.

Minimum Control Measures - Section 5 : Complete

5. Post-Construction Storm Water Management

- a. How many new structural storm water management Best Management Practice (BMP) have received local approval ?

*Engineered and constructed systems that are designed to provide storm water quality control such as

wet detention ponds, constructed wetlands, infiltration basins, grassed swales, permeable pavement,

- b. Does the MS4 have procedures for inspecting and maintaining private storm water facilities? ☒ Yes

Section 13, Item D.

- c. If Yes, how many privately owned storm water management facilities were inspected in the reporting year ? Inspections completed by private landowners should be included in the reported number.

11

- d. Does the municipality utilize privately owned storm water management BMP in its pollutant reduction analysis? ☒ Yes ☐ No

- e. Does MS4 have maintenance authority on these privately owned BMPs?
☒ Yes ☐ No

- f. What types of enforcement actions does the municipality have available to compel compliance with the regulatory mechanism? Check all that apply and enter the number of each used in the reporting year.

☒ Verbal Warning

0

☒ Written Warning (including email)

7

☒ Notice of Violation

0

☒ Civil Penalty/ Citation

0

☐ Forfeiture of Deposit

0

☒ Complete Maintenance

0

☒ Bill Responsible Party

0

☐ Other - Describe below

- g. Brief explanation on Post-Construction Storm Water Management reporting . If marked 'Unsure' on any questions above, justify your reasoning. Limit your response to 250 characters and/or attach supplemental information on the attachments page.

Stormwater BMPs are also subject to nuisance and noxious weed ordinances.

Missing Information

Do not close your work until you **SAVE**.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 6 : Complete

6. Pollution Prevention

Storm Water Management Best Management Practice Inspections ☐ Not Applicable

- a. Enter the total number of "municipally owned" (i.e., publicly owned BMPs)

232

129

or operated (i. e., privately owned BMPs) structural storm water management best management practices.

- b. How many new municipally owned storm water management best management practices were installed in the reporting year ? 6
- c. How many municipally owned (public) storm water management best management practices were inspected in the reporting year? 23
- d. What elements are looked at during inspections (250 character limit)?
vegetation/brush, inlets, outlets, slopes, water level, riprap, pavers/joint filler, etc.
- e. How many of these facilities required maintenance? 23
- f. Brief explanation on Storm Water Management Best Management Practice inspection reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*
All BMPs require some level of annual maintenance, even if just vegetation management.

Public Works Yards & Other Municipally Owned Properties that require a stormwater pollution prevention plan (SWPPP)* ☐ Not Applicable

- g. How many municipal properties require a SWPPP? 5
- h. How many inspections of municipal properties have been conducted in the reporting year? 17
- i. Have amendments to the SWPPPs been made?
☒ Yes ☐ No
- j. If yes, describe what changes have been made. Limit response to 250 characters and/or attach supplemental information on the attachment page:
Yard Waste SWPPP was updated with new biofilter; upper portion of Quarry added to SWPPP now that street sweepings are stored there.
- k. Brief explanation on Storm Water Pollution Prevention Plan reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*
City Quarry is managed for WPDES & reclamation requirements; composting at Yard Waste Site is managed for DNR Waste Program permit.

* Any municipally owned property that has the potential to generate stormwater pollution should have a SWPPP. For example, if a municipal property stores compost piles, material storage, yard wastes, etc., outside and can contaminate stormwater runoff—a SWPPP is required.

Collection Services - Street Sweeping Program ☐ Not Applicable

- l. Did the municipality conduct street sweeping during the reporting year?
☒ Yes ☐ No
- m. If known, how many tons of material was removed? 450
- n. Does the municipality have a [low hazard exemption](#) for this material? ☐ Yes ☒ No

- o. If street sweeping is identified as a storm water best management practice in the pollutant loading analysis, was street cleaning completed at the assumed frequency? Section 13, Item D.
- ☒ Yes - Explain frequency 1/mo. entire City (Apr-Nov); weekly w/ leaf coll.
- ☐ No - Explain _____
- ☐ Not Applicable

Collection Services - *Catch Basin Sump Cleaning Program* ☒ Not Applicable

Collection Services - *Leaf Collection Program* ☐ Not Applicable

- u. Does the municipality conduct curbside leaf collection? ☒ Yes ☐ No
- v. Does the municipality notify homeowners about pickup? ☒ Yes ☐ No
- w. Where are the residents directed to store the leaves for collection?
- ☒ Pile on terrace ☐ Pile in street ☒ Bags on terrace
- ☒ Other - Describe Take leaves to the Yard Waste Site, mulch on site
- x. What is the frequency of collection?
- Minimum of once per month
- y. Is collection followed by street sweeping? ☒ Yes ☐ No
- z. Brief explanation on Collection Services reporting. *Limit response to 250 characters and/or attach supplemental information on the attachments page*

Catch Basins checked & cleaned 29 times (not included in WQ modeling). Curbside pickup of loose leaf piles on boulevard collected with vacuum machine: 3320 yards. Curbside pickup of compostable bags of leaves: 166 bags.

Winter Road Management ☐ Not Applicable

*Note: We are requesting information that goes beyond the reporting year, answer the best you can.

- aa. How many lane-miles of roadway is the municipality responsible for doing snow and ice control? (One mile of a two-way road equals two lane miles.) 120

- ab. Provide amount of de-icing products used by month last winter season?
- Solids (tons) (ex. sand, or salt-sand)

Product	Oct	Nov	Dec	Jan	Feb	Mar
<u>Salt</u>	0	120	211	815	125	110

Liquids (gallons) (ex. brine)

	Oct	Nov	Dec	Jan	Feb	Mar
<u>Brine</u>	0	0	1188	1013	0	1518

- ac. Was salt applying machinery calibrated in the reporting year? ☐ Yes ☒ No
- ad. Have municipal personnel attended salt reduction strategy training in the reporting year? ☐ Yes ☒ No

Training Date

Training Name

Attendance

- ae. Brief explanation on Winter Road Management reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page*

Also used 254 tons of salt in April 2024

Internal (Staff) Education & Communication

- af. Has the municipality provided an opportunity for internal training or education to staff implementing the municipality's procedures for each of the pollution prevention program element ? ☒ Yes ☐ No

If yes, describe what training was provided (250 character limit):

Stormwater GIS w/ Fire Dept. Officers; BMP Maintenance with Streets & Eng. Div. Training for new interns; webinars, conferences. SW PM maintains Envision Sustainability Professional certification, w/ annual continuing ed. credits.

- ag. Describe how the municipality has kept the following local officials and municipal staff aware of the municipal storm water discharge permit programs, procedures and pollution prevention program requirements.

Elected Officials

general stormwater and project-specific updates at Public Works Commission meetings

Municipal Officials

Mayor, Fire Chief, DW/City Engineer: storm system topic meetings, site specific discussions and meetings involving stormwater & maintenance.

Appropriate Staff (such as operators, Department heads, and those that interact with public)

Rock River Stormwater Group training: BMP Maintenance- 6 staff attended.

- ah. Brief explanation on Internal Education reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Stormwater PM typically shares training opportunities with Department heads; RRSg also offers trainings. SW PM continually discusses stormwater issues at meetings, on site, etc.

Missing Information

Do not close your work until you **SAVE**.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 7 : Complete

7. Storm Sewer System Map

- a. Did the municipality update their storm sewer map this year?

☒ Yes ☐ No

If yes, check the areas the map items that got updated or changed:

- ☒ Storm water treatment facilities
- ☒ Storm pipes
- ☒ Vegetated swales
- ☐ Outfalls
- ☐ Other - Describe below

Section 13, Item D.

- b. Brief explanation on Storm Sewer System Map reporting. *If you marked Unsure for an question for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

An area to the north was annexed into the City in fall 2024.

Do not close your work until you SAVE.

Form 3400-224 (R8/2021)

Final Evaluation - Complete**Fiscal Analysis**

Complete the fiscal analysis table provided below. For municipalities that do not break out funding into permit program elements, please enter the monetary amount to your best estimate of what funding may be going towards these programs.

Annual Expenditure Reporting Year	Budget Reporting Year	Budget Upcoming Year	Source of Funds
---	---------------------------------	--------------------------------	------------------------

Element: Public Education and Outreach

12500	15300	16000	<u>Storm water utility</u>
-------	-------	-------	----------------------------

Element: Public Involvement and Participation

9500	13300	14000	<u>Storm water utility</u>
------	-------	-------	----------------------------

Element: Illicit Discharge Detection and Elimination

9500	9550	10000	<u>Storm water utility</u>
------	------	-------	----------------------------

Element: Construction Site Pollutant Control

15000	28800	16500	<u>Storm water utility</u>
-------	-------	-------	----------------------------

Element: Post-Construction Storm Water Management

18000	34400	40000	<u>Storm water utility</u>
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8000	3500	15000	<u>Storm water utility</u>
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Element: Pollution Prevention

32130	35000	35000	<u>Storm water utility</u>
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Other (describe)

Water Quality Trading			
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21412	47500	43000	<u>Storm water utility</u>
-------	-------	-------	----------------------------

Other (describe)

Yard Waste Site Biofilter			
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386859	400000	0	Storm water utility
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Other (describe)

Riverside Park Creek Improvement Project			
18426	25000	0	Storm water utility

Other (describe)

MS4 Permit Fee			
5000	5000	5000	Storm water utility

Other (describe)

MS4 GIS Fees (iWorQ & GIS)			
7500	8000	16000	Storm water utility

Other (describe)

			Select...

Please provide a justification for a "0" entered in the Fiscal Analysis. *Limit response to 250 characters.*

Water Quality

a: Were there any known water quality improvements in the receiving waters to which the municipality’s storm sewer system directly discharges to?

☒ Yes ☐ No ☐ Unsure If Yes, explain below:

New BMPs, Riverside Park Creek Improvement Project, Rock River Shoreline

b: Were there any known water quality degradation in the receiving waters to which the municipality’s storm sewer system directly discharges to?

☐ Yes ☒ No ☐ Unsure If Yes, explain below:

c: Have any of the receiving waters that the municipality discharges to been added to the impaired waters list during the reporting year?

☒ Yes ☐ No ☐ Unsure

d: Has the municipality evaluated their storm water practices to reduce the pollutants of concern?

☒ Yes ☐ No ☐ Unsure

Storm Water Quality Management

- a. Has the municipality completed or updated modeling in the reporting year (relating to developed urban area performance standards of s. NR 151.13(2)(b)1., Wis. Adm. Code)? ☐ Yes ☒ No
- b. If yes, enter percent reduction in the annual average mass discharging from the entire MS4 to surface waters of the state as compared to implementing no storm water management controls:
- Total suspended solids (TSS)
- Total phosphorus (TP)

Status of Total Maximum Daily Loads (TMDLs) Implementation

The permittee Watertown City is subject to the following approved TMDLs: Rock River Basin and/or Beaver Dam Lake

The permittee intends to comply with the following permit requirements to show progress towards meeting the TMDL:

- [A.3.1] The Permittee is following the TMDL Compliance Plan, which received department concurrence prior to April 30, 2019.**
- The permittee is confirming that all planned efforts are on schedule.
- ☒ Agree ☐ Disagree

Additional Information

Based on the municipality’s storm water program evaluation, describe any proposed changes to the municipality’s storm water program. *If your response exceeds the 250 character limit, attach supplemental information on the attachments page.*

Water Quality Trading program and 1st trade was completed in 2024; future trades anticipated soon.

Do not close your work until you SAVE.

Form 3400-224 (R8/2021)

Requests for Assistance on Understanding Permit Programs

Would the municipality like the Department to contact them about providing more information on understanding any of the Municipal Separate Storm Sewer Permit programs?

Please select all that apply:

- ☐ Public Education and Outreach
- ☐ Public Involvement and Participation
- ☐ Illicit Discharge Detection and Elimination
- ☐ Construction Site Pollutant Control
- ☐ Post-Construction Storm Water Management
- ☐ Pollution Prevention
- ☐ Storm Water Quality Management
- ☐ Storm Sewer System Map
- ☐ Water Quality Concerns
- ☐ Compliance Schedule Items Due
- ☐ MS4 Program Evaluation

Do not close your work until you **SAVE**.

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Form 3400-224(R8/2021)

Required Attachments and Supplemental Information

Any other MS4 program information for inclusion in the Annual Report may be attached on here. Use the Add Additional Attachments to add multiple documents.

Upload Required Attachments (15 MB per file limit) - [Help reduce file size and trouble shoot file uploads](#)

*Required Item

Note: To replace an existing file, use the 'Click here to attach file ' link or press the to delete an item.

Municipal Facility SWPPP

<div>File Attachment</div>	10-City of Watertown MS4 SWPPPs for Municipal Properties Program March 2025.pdf
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Storm Sewer System Map

<div>File Attachment</div>	12-Watertown MS4 Permit Map -North Annexation 2024.pdf
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Attach - Other Supporting Documents

AR TMDL

<div>File Attachment</div>	WWIP Annual Report 2024.pdf
----------------------------	---

AR SWGroupReport

<div>File Attachment</div>	04-2024 Annual Report - Condensed - FINAL.pdf
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AR EO

<div>File Attachment</div>	05-MS4 Reporting - Watertown Facebook Insta totals.pdf
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AR EO

<div>File Attachment</div>	06-Parks Dept. stormwater posts 2024.docx
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AR IP

<div>File Attachment</div>	07-2024 RRSB-Appendix of MiniGrants & Partner Reports.pdf
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AR Other


<div>File Attachment</div>	09-Impaired Waters In Watertown 2024 Map.pdf
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AR Other

 File Attachment


[08-City of Watertown MS4 Impaired Waters Strategy & Program Feb 2025.pdf](#)

AR MuniSWPPP

 File Attachment

[11-City of Watertown Yard Waste SWPPP Update March 2025.pdf](#)

AR Other

 File Attachment

[02-WDNR Delegation of Signature Form 3400-220 - MS4 Permit 2024.0307.pdf](#)

(To remove items, use your cursor to hover over the attachment section. When the drop down arrow appears, select remove item)

Attach - Permit Compliance Documents

(To remove items, use your cursor to hover over the attachment section. When the drop down arrow appears, select remove item)

Missing Information

Draft and Share PDF Report with the permittee's governing body or delegated representatives.

Press the button below to create a PDF. The PDF will be sent to the email address associated with the WAMS ID that is signed in. After the annual report has been reviewed by the governing body or delegated representative, return to the MS4 eReporting System to submit the final report to the DNR.

[Draft and Share PDF Report](#)

Form 3400-224(R8/2021)

Sign and Submit Your Application**Steps to Complete the signature process**

1. Read and Accept the Terms and Conditions
2. Press the Submit and Send to the DNR button

NOTE: For security purposes all email correspondence will be sent to the address you used when registering your WAMS ID. This may be a different email than that provided in the application. For information on your WAMS account click [HERE](#).

Terms and Conditions

Certification: I hereby certify that I am an authorized representative of the municipality covered under Watertown City MS4 Permit for which this annual report or other compliance document is being submitted, and that the information contained in this submittal and all attachments were gathered and prepared under my direction or supervision. Based on my inquiry of the person or persons under my direction or supervision involved in the preparation of this document, to the best of my knowledge, the information is true, accurate, and complete. I further certify that the municipality's governing body or delegated representatives have reviewed or been apprised of the contents of this annual report. I understand that Wisconsin law provides severe penalties for submitting false information.

Signee (must check current role prior to accepting terms and conditions)

- ☐ Authorized municipal contact using WAMS ID.
- ☐ Delegation of Signature Authority (Form 3400-220) for agent signing on the behalf of the authorized municipal contact.
- ☐ Agent seeking to share this item with authorized municipal contact (authorized municipal contact must get WAMS id and complete signature).

Name:**Title:**

Authorized Signature.

☐ I accept the above
terms and conditions.

After providing the final authorized signature, the system will send an email to the authorized party and any agents. This email will include a copy to the final read only version of this application.

State of Wisconsin
Department of Natural Resources
dnr.wi.gov

Delegation of Signature Authority (DSA) WPDES General Permit Discharge

Form 3400-220 (R 06/19)

Page 1 of 4

Notice: This Delegation of Signature Authority (DSA) form is authorized by s. NR 205.07(1)(g), Wis. Adm. Code, to delegate signature authority for a Wisconsin Pollutant Discharge Elimination System (WPDES) submittal, which may include a Notice of Intent (NOI or request for coverage), Notice of Termination (NOT), or other permit compliance document. To delegate signature authority, submittal of this completed DSA form to the Department of Natural Resources (Department) is mandatory for any permittee, landowner, responsible executive or municipal officer, manager, partner, or proprietor as specified in s. 283.37(3), Wis. Stats., to be regulated under a WPDES general permit.

Submission of this DSA constitutes notice that the permittee, landowner, responsible executive or municipal officer, manager, partner, or proprietor identified in Section II has authorized the person identified in Section III as a duly authorized representative to sign the WPDES submittal for the landowner, responsible executive or municipal officer, manager, partner, or proprietor. The completed DSA form shall be submitted as an attachment to the WPDES submittal or when there are any changes to the authorized representative with the permitted facility or activity.

Note: Submission of a DSA form is not required when the permittee, landowner, responsible executive or municipal officer, manager, partner, or proprietor signs the WPDES submittal.

Please read all instructions before completing this form, and type or clearly print the information. All necessary information must be provided on this form. Submission of this DSA constitutes notice that the permittee identified in Section II has authorized the person identified in Section III to sign the WPDES submittal on behalf of the permittee. Failure to complete this form correctly will result in the Department's rejection of the WPDES submittal. Personal information collected will be used for administrative purposes and may be provided to requesters to the extent required by Wisconsin's Open Records law (ss. 19.31 - 19.39, Wis. Stats.).

Section I: WPDES Submittal Information

- WPDES Permit Type:
- ☐ Concentrated Animal Feeding Operation (CAFO) General Permit No. WI-0063274
 - ☐ Concentrated Animal Feeding Operation (CAFO) Individual Permit No. _____
 - ☐ Storm Water Construction Site General Permit No. WI-S067831
 - ☐ Storm Water Industrial General Permit No. _____
 - ☒ Storm Water Municipal (MS4) Permit No. WI - S050075-3
 - ☐ Storm Water Transportation Construction Activities General Permit No. WI-S066796
 - ☐ Storm Water Transportation TS4 General Permit No. WI-S066800
 - ☐ Wastewater General Permit No. _____

- WPDES Submittal Type:
- ☒ MS4 or TS4 Annual Report or other permit compliance document
 - ☐ Notice of Intent (NOI)/Permit Application
 - ☐ Notice of Termination (NOT)
 - ☐ Wastewater Electronic Discharge Monitoring Report (eDMR)
 - ☐ CAFO Plans and Specifications
 - ☐ Nutrient Management Plans
 - ☐ Other: _____

Section II: WPDES Permittee Responsible for Pollutant Discharge

WPDES Permittee (first and last name, title)	Individual, Company, Municipality, Organization, or Entity Name		
Andrew Beyer, Director of Public Works/City Engineer	City of Watertown		
Mailing Address	City	State	ZIP Code
106 Jones Street	Watertown	WI	53094
Email Address	Phone Number (area code)	Alternative Phone Number	
abeyer@watertownwi.gov	920-262-4050	920-262-4060	

Section III: Delegated Signatory Information

Signatory Name (first and last name, title)	Individual, Company, Municipality, Organization, or Entity Name		
Maureen McBroom, Stormwater Project Manager	City of Watertown		
Mailing Address	City	State	ZIP Code
106 Jones Street	Watertown	WI	53094
Email Address	Phone Number (area code)	Alternative Phone Number	
mmcbroom@watertownwi.gov	920-206-4264	920-262-4060	

Delegation of Signature Authority (DSA)
WPDES General Permit Discharge

Form 3400-220 (R 06/19)

Page 2 of 4

Section IV: Certification & Signature

This is to notify the Department that as the landowner, responsible executive or municipal officer, manager, partner, or proprietor, I delegate signature authority to the person identified in Section III for signature of the WPDES submittal under a WPDES general permit. I authorize the person identified in Section III pursuant to the delegation of signature authority process set forth in s. NR 205.07(1)(g), Wis. Adm. Code, as a duly authorized representative.

As required by s. NR 205.07(1)(g)2, Wis. Adm. Code, this form should be submitted to the Department with the WPDES submittal. I understand that if there are any changes to this authorization, a new complete DSA form shall be submitted to the Department. I understand that the landowner, responsible executive or municipal officer, manager, partner, or proprietor regulated under a WPDES general permit is the permittee, and as such, I am responsible for compliance with the WPDES General Permit. Further, I authorize the person identified in Section II to create a Wisconsin Management System (WAMS) ID and electronically sign an electronic WPDES submittal on my behalf and submit all required information and attachments, if electronic application or reporting is available.

For this DSA form, the WPDES submittal and all required information and attachments, I certify under penalty of law that these documents and all attachments were prepared under my direction or supervision with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

NOTE: This form must be signed by a permittee, landowner, responsible executive or municipal officer, manager, partner, or proprietor as described in the instructions of page 3. Failure to properly complete and sign this form will result in its rejection.

Andrew Beyer
Printed Name of WPDES Permittee


Signature of WPDES Permittee

Director of Public Works/City Engineer
Title

03/07/24
Date Signed



2024 Final Report

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2024 Highlights

Annual Report 2024 Metrics Highlight

In 2024, the Protect Wisconsin Waterways (Rock River Stormwater Group) focused on organic and partner-driven digital reach and had an **in-person presence at 38 events** (including the clean-ups). Tabling and other activities at in-person events **engaged 1,529+ individuals**. The Protect Wisconsin Waterways annual cleanup held in September included a record **295 volunteers** across **10 locations**. Combined with Protect Wisconsin Waterways’ digital outreach efforts (website, email, social media), the RRSg + community partner outreach resulted in over **297,000+ digital impressions** (not including the statewide WI Stormwater Week efforts).

The 2025 outreach efforts include continuing an active presence at in-person events to recruit additional Storm Drain Protectors (adopt-a-storm drain program). RRSg also intends to continue offering mini-grants while expanding support and collaboration with key partners (e.g., Rock River Coalition, SaltWise, Statewide Stormwater Consortium) to implement additional stormwater-related projects and outreach in RRSg member communities.

Total Digital Outreach Summary Statistics – Year Over Year

Combined Digital Outreach	2024	2023	2022	2021
Total Impressions	297,000+	289,000+	277,900+	228,733+

**Note: Combined impressions include RRSg metrics + data provided by community partners related to social media posts, email messages, etc. (e.g., chambers of commerce, partner alliances, and others). 2023 and 2024 impressions do not include the reach of Wisconsin Stormwater Week posts.*

Website & Storm Drain Protector Summary Statistics – Year Over Year

Website Metrics	2024	2023	2022	2021
Total Visits	33,776	17,996	8,412	8,010
Storm Drain Protector Program	295	125	218	241

**Note: 2021 numbers reflect online-only efforts.*

Event Summary Statistics – Year Over Year

Event Metrics	2024	2023	2022	2021*	2020*
Total Events	38	37	32	20	-
Total Event Reach/Impressions	1,529+	1,441+	1,697+	2,360+	-
Total Community Events	38	37	32	20	-
Total Community Event Reach	1,529+	1,441+	1,697+	2,360+	-

**Note: All in-person events were canceled in 2020; in-person events resumed in May 2021.*

Clean-Up Summary Statistics – Year Over Year

Clean-Up Metrics	2024	2023	2022	2021	2020*	2019	2018
Total Volunteers	295	257	201	187	-	196	130
Total Trash Collected	194	166+ bags + other items	80+ bags + other items	200+ bags + other items	-	151+ bags + other items	37+ bags + other items

**Note: The 2020 clean-up was canceled due to COVID. Other items include tires, large pieces of metal, or other debris that is too large or heavy to fit inside a trash bag.*

Facebook Summary Statistics – Year Over Year

	2024 1,139 Followers 267 Posts	2023 1,083 Followers 235 Posts	2022* 1,007 Followers 104 Posts	2021 897 Followers 119 Posts	2020 802 Followers 143 Posts
Page Reach (# unique accounts reached)	28,122	26,535	3,201	n/a	n/a
Facebook Page Visits (# of times profile page visited)	4,200	2,258	652	n/a	n/a

** Meta changed available metrics for (Facebook) Business Accounts and content in 2022. Similar metrics are not available for direct comparison to previous years.*

Instagram Summary Statistics – Year Over Year

	2024 1,201 Followers 213 Posts	2023 1,167 Followers 189 Posts	2022* 1,078 Followers 129 Posts	2021 1,019 Followers 89 Posts	2020 901 Followers 82 Posts
Instagram Reach (# unique accounts reached)	8,335	4,806	1,890	n/a	n/a
Instagram Profile Visits (# of times profile page visited)	704	1,136	1,064	n/a	n/a

** Meta changed available metrics for (Facebook) Business Accounts and content in 2022. Similar metrics are not available for direct comparison to previous years.*

2024 Year-in-Review

Introduction

The following document provides an overview of the Rock River Stormwater Group’s (RRSG) public education and outreach activities (branded as Protect Wisconsin Waterways) as part of regional stormwater public education and outreach during the 2024 calendar year.

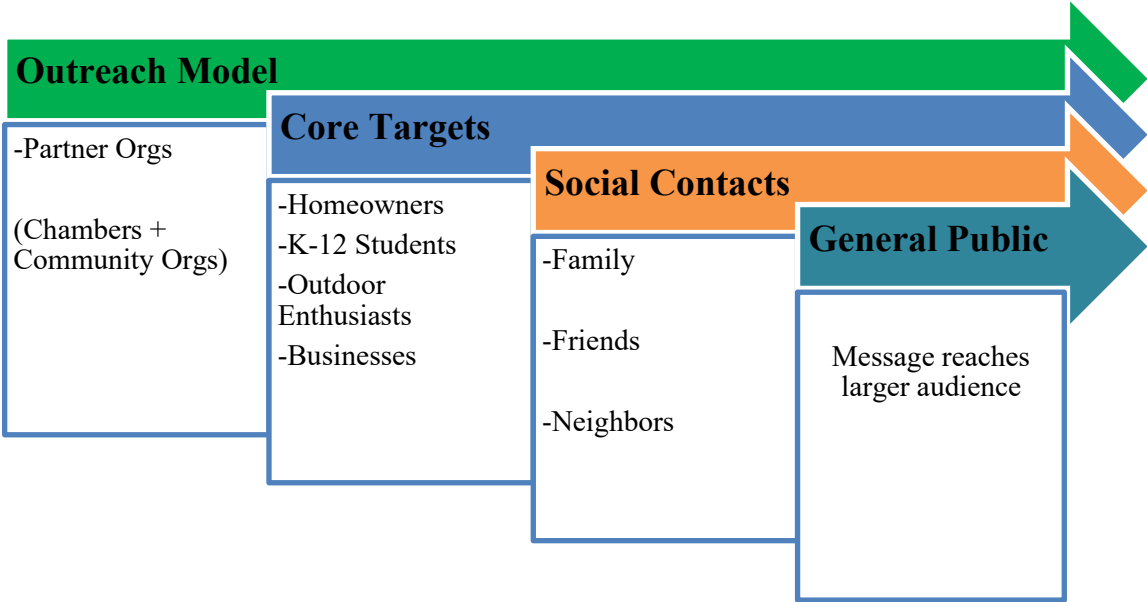
The Protect Wisconsin Waterways regional stormwater public education efforts had a presence at **38 in-person events** in 2024. Community-based events included farmer’s markets, festivals near downtown areas or along waterways, and other events organized by community partners. Protect Wisconsin Waterways also sponsored nine waterway clean-up events on September 21st, 2024, and one waterway clean-up event on September 28th, 2024 (**10 total waterway clean-ups**) that engaged **295 volunteers**. Each event contributed to active education efforts for the general public. We also funded **two mini-grant programs** related to public education efforts in 2024, including The Green-Rock Audubon and the Whitewater Creek Coalition. The RRSG also contributed to the strategic planning and implementation of the **second annual statewide Wisconsin Stormwater Week**. This includes funding and support for the Stormwater Week website and securing the Governor’s Proclamation.

On a digital front, RRSG maintained partnership efforts through various community-based organizations. Stormwater-focused communications shared through these organizations, plus Protect Wisconsin Waterway’s social media efforts, resulted in over **297,000+ digital impressions**. In combination, the efforts helped the Protect Wisconsin Waterways brand increase the reach of public education efforts compared to the 2023 efforts.



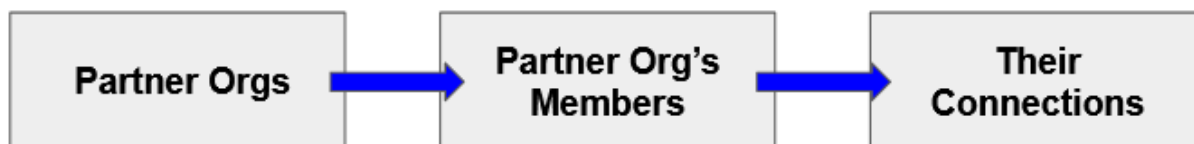
Target Audiences & Outreach Communication Model

Protect Wisconsin Waterways’ outreach and communication plan in 2024 focused on leveraging partnerships with community-based organizations to help engage our core targets, their social contacts, and, by extension, the general public. The continuation of the mini-grant program created additional outreach to a variety of community organizations.



Initiative #1: Digital Brand Awareness & Community Partnerships

Community Partners: Expanding on existing brand awareness through establishing and maintaining community partnerships is a crucial strategy for Protect Wisconsin Waterways to enhance its outreach and impact. By building strong relationships with local organizations, environmental groups, schools, and businesses, PWW can strengthen its presence within communities across Wisconsin. These partnerships help raise awareness about the importance of preserving water resources and foster collaborative efforts in environmental education, advocacy, and clean-up initiatives. Maintaining these partnerships will ensure that PWW remains a trusted and visible leader in waterway protection, amplifying its message and mobilizing more individuals to take action to safeguard Wisconsin's precious waterways for future generations.



In addition to maintaining ongoing sponsorships/partnerships with WI SaltWise and the Rock River Coalition, RRSg digital outreach efforts occurred via chambers, community organizations, and other local groups. Their outreach through social media is a crucial aspect of this advocacy, enabling them to reach a broader and more diverse audience. Using platforms like Facebook and Instagram, RRSg shares educational content, updates on local water quality issues, and details of upcoming events or clean-up initiatives. Social media also facilitates real-time communication, allowing RRSg to engage directly with community members, answer questions, and encourage participation in waterway protection efforts. Moreover, it helps create a sense of community, rallying support from individuals who might not otherwise have been involved. By maintaining an active and engaging presence online, RRSg amplifies its impact and fosters a network of informed citizens who are committed to protecting and preserving local water resources.







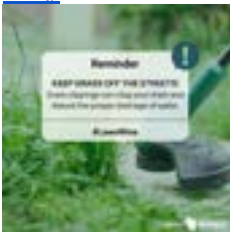





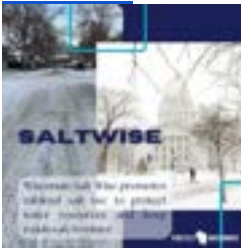

Social Media: In 2024, we continued our Protect Wisconsin Waterways social media campaign on Facebook and Instagram. Content highlighted MS4-related topics, Myth/Facts, “Featured Municipality of the Month” to showcase the waterways within the cities/townships in the Rock River watershed, and other content series. Social media efforts on the Protect Wisconsin Waterways’ Facebook and Instagram pages included over **36,457 impressions** across a total of **480 posts**.

Monthly Content Calendar

Month	Theme	Municipality
January	Pollution Prevention Education	Watertown
February	Snow Melt Runoff	City of Beloit
March	Construction Site and Post-Construction Stormwater Management	Fort Atkinson
April	Green Infrastructure & Low Impact Development	Milton
May	Fertilizer Pesticide Application	Town of Beloit
June	Residential Infiltration	Janesville
July	Yard and pet waste management	Whitewater
August	Household and Hazardous Waste Disposal	Waupun
September	Vehicle Washing	Beaver Dam
October	Stream and Shoreline Management	Monroe
November	Illicit Discharge Detection and Elimination	Jefferson
December	Salt Use	Townships of Janesville, Rock, Turtle, Harmony

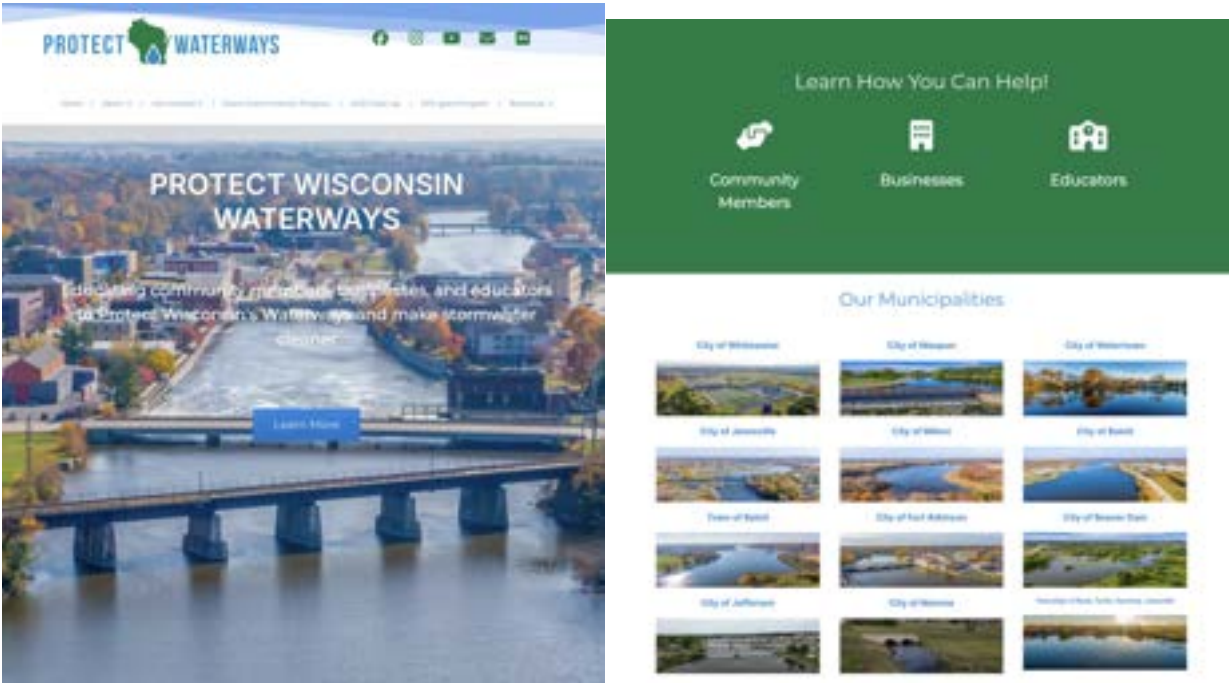
Example posts related to RRSg activities.

Top post from every month in 2024

<p><u>January</u></p>  <p>Outreach: 251 accounts</p>	<p><u>February</u></p>  <p>Outreach: 237 accounts</p>	<p><u>March</u></p>  <p>Outreach: 219 accounts</p>
<p><u>April</u></p>  <p>Outreach: 204 accounts</p>	<p><u>May</u></p>  <p>Outreach: 198 accounts</p>	<p><u>June</u></p>  <p>Outreach: 175 accounts</p>
<p><u>July</u></p>  <p>Outreach: 282 accounts</p>	<p><u>August</u></p>  <p>Outreach: 494 accounts</p>	<p><u>September</u></p>  <p>Outreach: 153 accounts</p>
<p><u>October</u></p>  <p>Outreach: 136 accounts</p>	<p><u>November</u></p>  <p>Outreach: 112 accounts</p>	<p><u>December</u></p>  <p>Outreach: 2,954 accounts</p>

Website:

The group undertook a comprehensive redesign of the Protect Wisconsin Waterways website to better align with our new initiatives and address the evolving needs of our community. The updated site features enhanced navigation and a user-friendly interface, making it easier for visitors to access vital information about our programs and municipalities. We introduced dedicated pages for our initiatives, including expanded resources for the mini-grant program, storm drain protector program, annual clean-up, household waste management, and more. HubSpot lead forms helped track engagement and sign-ups for the storm drain protector program, clean-up registration, and more. Overall, our efforts led to a significant increase in engagement, with total website visits for 2024 reaching 33,776.



Initiative #2: Outreach & Engagement via Community Events

Storm Drain Protector Program:

The Storm Drain Protector Program was initially launched in 2019 to engage homeowners with storm drains adjacent to their property. The program aims to raise awareness among municipal residents of the nature of stormwater and what they should look for to preserve water quality. We ask homeowners to sign up to become “storm drain protectors” and pledge to keep their storm drains clear of leaves, grass clippings, and other debris. The 2024 efforts included online sign-ups at our tabling events, door-to-door interactions, and social media content.

2024 Storm Drain Protector Sign-ups (digital + in-person): 295 total sign-ups (24 in-person + 271 digital sign-ups)

Community Events:

Volunteers represented the Protect Wisconsin Waterways brand at **38 total community events** (including the 10 clean-ups). Tabling included distributing brochures and information about different MS4-related topics, highlighting the storm drain protector program and clean-ups, and activities like the Enviroscope and Stormwater AROUND Your Home demonstrations. In combination, the brand ambassador volunteers **engaged 1,529+ individuals** (including the 295 volunteers at the clean-ups) across the 2024 events as outlined in the table.

Annual Waterway Clean-Up: RRSg municipalities hosted **ten waterway clean-up events** in parks across the area on Saturday, September 21st, 2024, and Sunday, September 28th, 2024. We had **295 volunteers** participate in the 2024 clean-up events.

Community Engagement Event Reports

Event	City	Date	# of People Engaged
Waupun Ice Festival	Waupun	February 17, 2024	100+
Storytime with Splash	Whitewater	April 10, 2024	12
Jefferson Sustainable Open House	Janesville	April 18, 2024	62
Sustainable Jefferson	Jefferson	April 20, 2024	40
Earth Day Celebration	Janesville	April 21, 2024	40
RA Earth Day Event	Whitewater	April 22, 2024	10
Downtown DBDI Cleanup & Annual Tree Planting	Beaver Dam	April 27, 2024	2
Sustainable Living Fair	Janesville	April 27, 2024	79
Beaver Dam Farmers Market	Beaver Dam	May 25, 2024	57
Beaver Dam Farmers Market	Beaver Dam	June 1, 2024	15
Watertown Farmers Market	Watertown	June 11, 2024	40
Best Dam Fest	Beaver Dam	July 13, 2024	40
Beloit Farmers Market	Beloit	July 27, 2024	48
Whitewater Farmers Market	Whitewater	August 6, 2024	44
Beloit Farmers Market	Beloit	August 10, 2024	25
Whitewater Farmers Market	Whitewater	August 13, 2024	10
Fort Atkinson Farmers Market	Fort Atkinson	August 17, 2024	31
Watertown Evening Market	Watertown	August 22, 2024	34
Janesville Farmers Market	Janesville	September 14, 2024	70
Door-to-door	Janesville	September 15, 2024	40 Houses
Clean-ups (see table below)	10 locations	September 21 & 28, 2024	295 volunteers
Cheese Days	Monroe	September 22, 2024	55
Watertown Evening Market	Watertown	September 26, 2024	30

Whitewater Farmers Market	Whitewater	October 1, 2024	25
Lakes Summit Event	Whitewater	October 2, 2024	20
Whitewater Farmers Market	Whitewater	October 8, 2024	3
Whitewater Ghouls Night	Whitewater	October 24, 2024	110
Watertown Boo Bash	Watertown	October 26, 2024	160
Rock River Coalition Confluence Event	Fitchburg	November 9, 2024	35
TOTAL		38 events	1,529+ people reached

2024 Waterway Clean-Ups Table

City	Time	Location	Volunteers	Trash bags
Waupun	8-10 am	Shaler Park	47 volunteers	18 trash bags
Beaver Dam	8 am-10 am	Waterworks Park	12 volunteers	13 trash bags
Watertown	9 am -11 am	Riverside Park	23 volunteers	14 trash bags
Fort Atkinson	9 am-12 pm	Barrie Park	32 volunteers	17 trash bags
Whitewater	8 am-10 am	Cravath Lakefront Park	59 volunteers	40 trash bags
Milton	8 am-10 am	Schilberg Park	19 volunteers	17 trash bags
Janesville	10 am-12 pm	Monterey Park	48 volunteers	40 trash bags
Town of Beloit	10 am-12 pm	Preservation Park	24 volunteers	15 trash bags
City of Beloit	8 am-10 am	Rotary River Center	22 volunteers	17 trash bags
Monroe (9/28)	10 am-12 pm	Twinning Park	9 volunteers	3 trash bags
TOTAL			295 volunteers	194+ trash bags

Initiative #3: RRSB Mini-Grant Program

Mini-Grant 2024:

In 2022, Protect Wisconsin Waterways launched the Mini-Grant program to engage community organizations and help spread awareness of protecting and keeping our local waterways clean. The program encourages community organizations and other eligible groups to apply for project funding of up to \$5,000 related to stormwater public education efforts.

In addition to promoting on the Protect Wisconsin Waterways website and social media, outreach occurred to community organizations in each RRSB community. In 2024, we funded two applicants: Green-Rock Audubon and the Whitewater Creek Coalition. The funded applications are included as an appendix at the end of this document.



Initiative #4: Municipal Worker & Other Trainings

The RRSg provides all members access to an online library of training resources (i.e., videos and other materials) on different stormwater topics. Each January, we encourage members to provide DPW and other employees with time to complete relevant training. Our continued partnership and sponsorship of Salt Wise also offer additional training opportunities and workshops specific to salt use, equipment calibration, and related topics. We also promoted SaltWise workshops to the business community through our Chamber of Commerce connections. Municipal members also send employees to other training.

Municipal training resources include coverage of the following topics.

- Spill Prevention Control Countermeasure (SPCC)
- Stormwater MS4 ‘Rain Check’
- Stormwater Construction ‘Ground Control’
- Stormwater ‘Storm Watch’ Municipal
- IDDE ‘A Grate Concern’ Employee Training

The Rock River Coalition conducted volunteer stream monitoring training in Rock County and Watertown in collaboration with local conservation departments.

Monitoring Sites Within 10 Miles of RRSg Member Municipalities		
Municipality	Number of Sites	Waterbodies Monitored
Beaver Dam	5	Beaver Dam River, Beaver Creek, Mill Creek, Unnamed Tributary to Lake Sinissippi (WBIC 5031431)
Beloit	2	Spring Brook, Turtle Creek
Fort Atkinson	4	Allen Creek, Bark River, Unnamed Tributary to Rock River (WBIC 813400), Unnamed (809000) north of Rockdale Rd
Janesville	3	Blackhawk Creek, Spring Brook
Jefferson	8	Lake Ripley inlet and outlet, Rock Creek, Johnson Creek
Milton	3	Otter Creek, Saunders Creek
Watertown	3	Silver Creek, Riverside Park Creek, Rock River
Waupun	4	Alto Creek, Drew Creek, South and West Branches of the Rock River
Whitewater	4	Bark River, Whitewater Creek, Spring Brook Creek, Bluff Creek

Beloit Rain Barrel Workshops: Two workshops were held on April 6 and June 8, 2024, at the City of Beloit Utilities and Engineering Facility. The Rock River Coalition staff led 45-minute water conservation and stormwater management presentations, followed by rain barrel assembly demonstrations. Over 100 participants attended, with 55 rain barrels distributed. **Beaver Dam Rain Barrel Workshop:** Held on April 13, 2024, at The Watermark, the workshop included similar presentations and hands-on assembly sessions with 45 participants and 24 rain barrels.

Initiative #5: Pet Waste Management Outreach

Protect Wisconsin Waterways prioritized pet waste management through strategic partnerships with municipalities and pet-related businesses in our ongoing mission to enhance water quality and prevent pollution in Wisconsin's waterways. Recognizing that pet waste left on the ground can introduce harmful bacteria, nitrogen, and phosphorous into our water systems, we launched an educational initiative to raise awareness and provide tools to encourage responsible waste disposal practices among pet owners. As part of this initiative, we distributed **2,000+ pet waste bag dispensers** along with an infographic to municipal buildings and pet-related businesses. The materials explained how harmful pet waste left on the ground can be to our waterways and environment. Providing free pet waste dispensers has allowed businesses to equip customers with dispensers free of charge. These resources make it easier for community members to play an active role in reducing pet waste in our waterways.



Initiative #6: Library Package

Protect Wisconsin Waterways started a *Splash into Learning Library Package* for the municipality libraries. The program included an informative display and a donation of 11 books to the libraries for residents to check out, bookmarks featuring a community waterway photo, children's activities, and the opportunity to make "raindrop" pledges to keep our waterways clean. Libraries also had the opportunity to schedule an appearance by our Splash mascot for a storytime! The program is designed to get kids excited about reading, learn more about stormwater pollution, and discover things they can do around their homes to make a positive impact on Wisconsin's waterways. List of books provided to each library included:

- Landscaping with Native Plants of Wisconsin
- We are Water Protectors
- The Great Big Water Cycle Adventure
- All the Way To the Ocean
- Hello from Renn Lake
- Saving Tally
- Let's Build a Rain Garden
- Me and Marvin Gardens
- Two Little Raindrops
- Zoey and Sassafras Merhorses and Bubbles
- Plasticus Maritimus and Invasive Species



Initiative #7: BMP Brochures & Municipal Materials

The group also developed a brochure series highlighting various best management practices (BMPs) for distribution to property owners by RRSB member municipalities. The brochures covered topics including:

- Biofilter - Bioretention
- Dry Detention Pond
- Pervious Pavement
- Proprietary Device
- Underground Detention
- Vegetated Swale
- Wet Detention Pond



2024 Activities & RRSg’s Public Education & Outreach Goals

The following section outlines the relationship between RRSg’s specific activities and accomplishments to the group’s public education and outreach goals.

Goal 1 - Illicit Discharge Detection and Elimination: Promote detection and elimination of illicit discharges and water quality impacts associated with such discharges from municipal separate storm sewer systems.

1. Illicit Discharge was the November monthly theme for social media and the e-newsletter, the Runoff Rundown. Posts were made identifying illicit discharge and what to do if they see it happening.
2. A “Report a Violation” tab was added to the website, allowing users to report illicit discharge violations in 2017. No “violations” were reported via the website in 2024.

Goal 2 - Household Hazardous Waste Disposal/Pet Waste/Management/Vehicle Washing: Inform and educate the public about the proper management of materials that may cause stormwater pollution from sources including automobiles, pet waste, household hazardous waste and household practices.

1. The social media monthly theme in May, June, July, August, and September aligns with the discussion of proper management for automobiles, pet waste, and household practices. Most other monthly themes also included information on how community members could improve their household practices.
2. Our informational brochures for the Storm Drain Protector Program included information on how to protect the waterways from one’s home. We have continued our Be Wise campaigns surrounding this content.
3. Clean-up events were held on September 21st, 2024 (nine locations), and September 28th, 2024 (Monroe).

Goal 3 - Yard Waste Management/Pesticide and Fertilizer Application: Promote beneficial onsite reuse of leaves and grass clippings and proper use of lawn and garden fertilizers and pesticides.

1. Our monthly themes in May and July were fertilizer/pesticide application and pet/yard waste such as lawn clippings, waste disposal, and leaves, respectively.
2. “Lawn Wise” and “Yard Wise” digital content were created to share key tips and best practices that help homeowners “Be Wise” and Protect Wisconsin Waterways.
3. A new “Lawn Wise” demonstration model and educational materials were created in collaboration with the Rock River Coalition.

Goal 4 - Stream and Shoreline Management: Promote the management of streambanks and shorelines by riparian landowners to minimize erosion and restore and enhance the ecological value of waterways.

1. Our monthly theme in October was stream and shoreline management where we discussed the best practices to benefit and help stream and shorelines.

Goal 5 - Residential Infiltration: Promote infiltration of residential stormwater runoff from rooftop downspouts, driveways, and sidewalks.

1. The monthly theme in June promoted better systems to allow more infiltration of residential stormwater.
2. The “Yard Wise” or “Lawn Wise” graphics were created to expand on this concept, during the fall months when leaves can be prevalent.
3. A new “Lawn Wise” demonstration model and educational materials were created in collaboration with the Rock River Coalition.

Goal 6 - Construction Sites and Post-Construction Storm Water Management: Inform and educate those responsible for the design, installation, and maintenance of construction site erosion control practices and stormwater management facilities on how to design, install and maintain the practices.

1. Our monthly theme for March was Construction Sites and Post Construction Storm Water Management.
2. By working with municipal representatives, we gathered information about different erosion control practices.

Goal 7 - Pollution Prevention: Identify businesses and activities that may pose a stormwater contamination concern, and educate those specific audiences on methods of stormwater pollution prevention.

1. Pollution Preventions was our theme for January.
2. Educational efforts focused on community members and homeowners discussing various possible pollutants that they can help prevent from entering the waterways.
3. RRSg members had municipal/DPW employees complete online training via our Excal video library, Salt Wise, and Fortin virtual training.

Goal 8 - Green Infrastructure/Low Impact Development: Promote environmentally sensitive land development designs by developers and designers, including green infrastructure and low-impact development.

1. Green Infrastructure/Low Impact Development was April’s monthly theme.
2. By promoting things like rain gardens and educating people on erosion control, we promoted environmentally sensitive land development.
3. Rain barrel workshops were held in collaboration with the Rock River Coalition.

City of Watertown MS4 Permit
2024 Stormwater Outreach Social Media Data
Section 2.1

Section 13, Item D.

Date	Post subject	Reacts	Comments (number)	Shares	Post link
1/21/2024	Winter Salt Awareness Week	0	0	0	https://www.facebook.com/photo.php?fbid=706940781620699&set=pb.100069143501820.-2207520000&type=3
1/23/2024	Keep storm drains clear of slush	9	10	7	https://www.facebook.com/photo.php?fbid=709989394649171&set=pb.100069143501820.-2207520000&type=3
4/24/2024	Keep yard clippings off street	34	18	17	https://www.facebook.com/photo.php?fbid=760157899632320&set=pb.100069143501820.-2207520000&type=3
5/16/2024	Yard Waste Biofilter under construction	19	0	11	https://www.facebook.com/photo.php?fbid=773985444916232&set=pb.100069143501820.-2207520000&type=3
5/23/2024	Keep yard clippings off street	23	12	13	https://www.facebook.com/photo.php?fbid=773985444916232&set=pb.100069143501820.-2207520000&type=3
9/7/2024	Annual Waterway Cleanup	7	0	4	https://www.facebook.com/photo.php?fbid=843361911311918&set=pb.100069143501820.-2207520000&type=3
9/9/2024	Riverside Creek Restoration	178	9	10	https://www.facebook.com/photo.php?fbid=844738574507585&set=pb.100069143501820.-2207520000&type=3
9/17/2024	Annual Waterway Cleanup	7	1	2	https://www.facebook.com/photo.php?fbid=849891833992259&set=pb.100069143501820.-2207520000&type=3
9/20/2024	National Stormwater Week	8	0	0	https://www.facebook.com/photo.php?fbid=852273120420797&set=pb.100069143501820.-2207520000&type=3
9/21/2024	Riverside Creek Restoration progress	222	22	6	https://www.facebook.com/photo.php?fbid=853041480343961&set=pb.100069143501820.-2207520000&type=3
9/28/2024	Leaf Pick up schedule	11	4	10	https://www.facebook.com/photo.php?fbid=857676606547115&set=pb.100069143501820.-2207520000&type=3
10/12/2024	Leaf Pick up schedule	9	0	3	https://www.facebook.com/cityofwatertownwi/posts/pfbid0KE1UKtWkJaPhn8wBctgW8B6WwtmkwhphBkJ6EWkUVtXN8o7hWSVaim13J5xi2KVal
10/26/2024	Leaf Pick up schedule	11	5	8	https://www.facebook.com/cityofwatertownwi/posts/pfbid0T3T3Abp6jeVRXwpZvt5jnybAYWauMJEj3mpFrKLQvnufayXiWf4EGAvkSVqP4CBrl
11/2/2024	Leaf Pick up schedule	12	2	9	https://www.facebook.com/cityofwatertownwi/posts/pfbid02PawQsHDipPb4gjdYHtRt1pEKrjwDfCY1UFxvq47gzVuwH7fxutyM9GxUc1S3iX5dl
11/9/2024	Leaf Pick up schedule	13	2	9	https://www.facebook.com/cityofwatertownwi/posts/pfbid0cS5dDJgAWuPnt4sq324pB4512M5nctycdy8q61DHJseA4tGaYbrmv4C4CBpVLkFhl
11/22/2024	Leaf Pick up schedule	5	0	4	https://www.facebook.com/cityofwatertownwi/posts/pfbid02R3gijYtqEVYUthpB5FBGeNggYM7XbLy5ovkWMsBYtcx4M36p2qy2ceN57CsD5zoxl
11/30/2024	Leaf Pick up schedule	11	0	13	https://www.facebook.com/photo.php?fbid=901453395502769&set=pb.100069143501820.-2207520000&type=3
Totals		579	85	126	

Post details
ID: 405385791973352

Post overview
This view of your post may not represent exactly how it appears on Facebook's News Feed.

Post performance
There may be delays in stats reporting. To see the most up-to-date stats please go to your live post.



Rain barrel Workshop

WATERTOWN SENIOR CENTER
SATURDAY, APRIL 20TH

Sat. Apr 20, 2024
Rain Barrel Workshop
Watertown Park and Rec Dept
10 Went · 129 Interested

1,225
Accounts Center accounts reached
0% from boosted posts

1,225 organic	0 paid
---------------	--------

62
Post engagements

3 reactions 3 on post 0 on shares	0 Comment 0 on post 0 on shares
0 Share 0 on post 0 on shares	59 clicks 0 photo clicks 35 link clicks 0 clicks to play 24 other clicks

Post details
ID: 1066893312106441





City of Watertown, WI - Government
September 9, 2024

Tivoli Island Closure Notice

Starting TODAY, Tivoli Island will be closed for a stabilization project

1,245
Accounts Center accounts reached
0% from boosted posts

1,245 organic	0 paid
---------------	--------

122
Post engagements

7 reactions 7 on post 0 on shares	1 comment 1 on post 0 on shares
3 shares 3 on post 0 on shares	111 clicks 6 photo clicks 0 link clicks 0 clicks to play 105 other clicks


0
Negative feedback

Post details

ID: 1077574727704966

Published by Watertown Park Rec Dept.

September 23, 2024



City of Watertown, WI - Government

September 22, 2024

Tivoli Island Bank Stabilization in Progress!

Work is currently underway to stabilize the east side of Tivoli Island!

Accounts Center accounts reached

0% from boosted posts

904 organic

0 paid

110

Post engagements

4 reactions

4 on post

0 on shares

0 Comment

0 on post

0 on shares

3 shares

3 on post

0 on shares

103 clicks

85 photo clicks

0 link clicks

0 clicks to play

18 other clicks

0

Negative feedback

0 unique

Post details


ID: 1087499500045822

Watertown Park and Rec Dept

Published by Watertown Park Rec Dept.

October 4, 2024

Tivoli Island is NOW OPEN!! New Rip Rap and wood fiber has been installed along the shoreline!! Great job everyone!!!



13,572

Accounts Center accounts reached

0% from boosted posts

13,372 organic

0 paid

2,772

Post engagements

332 reactions

180 on post

152 on shares

29 comments

9 on post

20 on shares

20 shares

19 on post

1 on shares

2,391 clicks

1,719 photo clicks

0 link clicks

0 clicks to play

672 other clicks

0

Negative feedback

166

Post details
ID: 1066893738773065

Post overview
This view of your post may not represent exactly how it appears on Facebook's News Feed.

Post performance
There may be delays in stats reporting. To see the most up-to-date stats please go to your live post.



Watertown Park and Rec Dept
Published by Watertown Park Rec Dept
September 10, 2024 · 🌐



542

Accounts Center accounts reached ⓘ

0% from boosted posts

542 organic

0 paid

12

Post engagements ⓘ

6 reactions

0 Comment

6 on post

0 on post

0 on shares

0 on shares

0 Share

6 clicks

0 on post

1 photo clicks

0 on shares


0 link clicks


0 clicks to play

5 other clicks

Post details
ID: 1066893738773065

X







City of Watertown, WI - Government
September 9, 2024 · 🌐

🚧 Creek Restoration at Riverside Park Begins This Week 🚧

Starting the week of September 9, 2024, construction will be taking place along portions of Riverside ... [See more](#)

No insights to show ⓘ

Boost a post

 5

Negative feedback ⓘ

0 unique

Insights activity is reported in Pacific time zone. Ads activity is reported in the time zone of your ad account.

Water Quality Education and Involvement Mini-Grant

Application

Applicant Information

Name: Jeff Weigel
Title: Chairperson, Whitewater Creek Coalition
Email: friendsofwhitewatercreek@gmail.com
Phone Number: (715) 966-6067
Organization Name: Whitewater Creek Coalition
Organization Address: 216 North Park Street Whitewater, WI 53190
Organization Website (If Applicable): We do not yet have a website, but will be developing one as a chapter of the Rock River Coalition
Organization Description:

The Whitewater Creek Coalition (WCC) is a community organization dedicated to improving the quality of life in Whitewater by restoring and protecting Whitewater Creek, enhancing recreational opportunities in and around it, and educating the public about our local watershed.

Project Information

Project Title: Developing Water Warriors; inspiring a community to protect its local waterway.
Amount Requested: \$1743.74
Municipality: Whitewater, WI
Project Description:

If awarded, grant funds will be utilized to print and distribute the educational resources listed below, which will be developed in collaboration with University of Wisconsin-Whitewater (UWW) Marketing students. All materials will be designed to raise awareness of our local waterway, educate the public about positive stewardship, and to promote recreational opportunities that contribute to the health of the creek and its watershed. Brochures and flyers will be mailed to homeowners and businesses along the creek corridor, and all materials will be shared at the Tuesday Market and via WCC's Facebook page, website and email list. The WCC will also receive assistance from the UWW Sustainability Group in the form of materials support for clean-up events, and will collaborate with the Whitewater Historical Society to develop a brief history of the creek along with historical photos for use in publications. Finally, the City of Whitewater agrees to allow the WCC's efforts on city property, and to collect trash and

brush removed at clean-up events. No permitting will be required for the scope of this project.

Proposed deliverables:

- 1.) Tri-fold, color brochure relating the history of Whitewater Creek, water quality data, native and invasive flora and fauna, recreational activities, opportunities for community involvement in restoration efforts, and methods to prevent pollutants.
- 2.) One-page color flyer describing the Whitewater Creek Coalition, its efforts to protect the creek, and contact details.
- 3.) Yard signs to be placed at locations selected for WCC clean-up and restoration work. Signs will include WCC's logo and QR codes to access the website and Facebook page.
- 4.) Color posters promoting volunteer work days. These will be posted in various businesses and locations in town, such as the Library, Sweet Spot Bakehouse, and at the city kiosks.
- 5.) Printed maps of the creek from its origin at Rice Lake in Kettle Moraine State Forest to the confluence with the Bark River.

Itemized Budget:

500 Color Brochures @ \$1.05/copy + \$10 fee:	\$535.00
500 Color Flyers @ \$0.90/copy + \$10 fee:	\$460.00
50 Event Posters @ \$0.94/copy + \$10 fee:	\$47.00
5 Restoration work "yard signs" @ \$49.58/sign:	\$247.90
10 24"x18" Maps @ \$23.99/pc:	\$230.99
500 Envelopes:	\$21.99
Postage for targeted mailings:	\$109.95
Tax:	\$90.91
<u>Total/ Percentage of funding:</u>	<u>\$1,743.74/ 54%</u>

In-Kind matching Donations:

UWW Marketing Design:	\$1500
<u>Total/ Percentage of funding:</u>	<u>\$1500/ 46%</u>

Project Timeline:

- May 2024: Finalize educational brochure and WCC flyer. Submit to printer.
- *June 2024: Compile a list of property owners along the Whitewater Creek Corridor, and mail brochures and flyers. *(Milestone)**
- July 2024: Finalize and print yard signs and event posters. Hang event posters in locations throughout town. Begin weekly work days along the creek, posting yard signs at work locations.
- August 2024: Finalize and print aerial maps of the creek, and develop a display for

WCC's table at the Tuesday Market.
Ongoing: Distribute and reference all materials at WCC's booth at the Whitewater Tuesday Market.

Before submitting this application, use the checklist to confirm the proposal meets all requirements.

- Applicant is an eligible organization as described by the Eligibility Section of the RFP.
- The proposed project will be implemented in one of the municipalities listed in the Eligibility Section of the RFP.
- The applicant will cover at least 25% of the project cost through other funding streams.
- The project description describes all aspects mentioned above, including an itemized budget.
- The project timeline includes a completion date and a suggested mid-term milestone date.
- The proposed project will be implemented in an accessible space for public education, and the applicant has all permissions and permits necessary for implementing this project.

Applicant Signature: 
Date: 04/16/2024

Water Quality Education and Involvement Mini-Grant
Milestone Report

Awardee Information

Name: Provide the name of the point of contact for this report and project
Email: Provide the email of the point of contact for this report and project
Phone Number: Provide the organizational phone number or the number of the point of contact for this report and project
Organization Name: Provide the name of the organization responsible for this project

Project Information

Project Title: Provide the title of your project
Project Description: Provide a short description of the status of your project. In this answer, please include:

- A description of the milestone that you have met;
- Challenges you are currently facing or that you have overcome;
- Any updates to your project timeline;
- Any expected modifications to the final project deliverables, and how any modifications will allow you to still meet or improve upon your proposed improvements to local water quality and/or habitats.

Water Quality Education and Involvement Mini-Grant

Application

Applicant Information

Name: Fred Faessler

Title: Land Manager

Email: fred.faessler53@gmail.com

Phone Number: 608-214-3203

Organization Name: Green-Rock Audubon Society, Inc

Organization Address: P.O. Box 1986 Janesville, WI 53547-1986

Organization Website (If Applicable): <https://www.greenrockaudubon.org/>

Organization Description: We are dedicated to restoring, preserving and protecting the environment for our and future generations through education, activism and conservancy. We support several public properties with trails, wetlands, native prairie restorations, and river access. Our properties are free and open to the public year round.

Project Information

Project Title: Innovative Nature Based Solution to Improve Water Riparian Wetlands

Amount Requested: \$5,000

Municipality: Town of Beloit

Project Description:

Nature based solutions are innovative approaches to water quality improvement for the benefit of the public. They mimic natural processes at a reduced cost to traditional infrastructure. They can treat polluted point and non-point source water, capture sediment, capture nutrients, and reduce flooding.

Using the nature base solution of beaver dam analogs (BDA) at Briggs Wetland located in the Town of Beloit, we aim to recharge groundwater, reduce peak flow, trap sediment, and improve wetland vegetation for pollinators and other wildlife habitat. Utilizing natural materials and little equipment is gentler on the land and can cost 10% of traditional heavy equipment projects. In terms of greenhouse gas emissions, use of natural, locally available materials and minimal mechanical equipment needs also results in a lower carbon footprint. Pairing this benefit with increased carbon sequestration potential in riparian soils, BDAs help mitigate thermal impacts to surface waters due to a changing climate.

Our project has four major goals:

- Engage decision makers about the effectiveness, co-benefits, appropriate locations, and permitting.
- Install nature base solutions to restore the natural hydrology of a riparian wetland.
- Document effects of project through monitoring.
- Communicate results and continue to share project.

This project will restore the hydrology of 5 acres of riparian wetland adjacent to a cold water stream with brook trout. Surface water runoff will be slowed and more widely distributed allowing for more water to percolate into the ground. This will recharge groundwater. As the water travels subsurface in the soil it will be cooled and nutrients removed before entering the trout stream and watershed. Each structure will trap sediment preventing it from entering downstream waters.

The partners for this project to date are: Green Rock Audubon, The Prairie Enthusiasts, Rock River Coalition, Wisconsin Land and Water, U.S. Geological Survey, U.S. Fish & Wildlife Service, The Nature Conservancy, Wisconsin Wetlands Association, and Department of Agriculture, Trade and Consumer Protection. We expect more partners to join as we build momentum.

Marketing

We will use social media, e-blasts, press releases, radio interviews, and announcements in partner newsletters, project website pages on Rock River Coalition’s website, and newsletter articles to promote the nature based solution for water improvement and associated webinar and workshop.

Targeted Demographic

The Workshop team is developing a curated list of attendees for the hands on workshop. Attendees will be limited to about 30 individuals along with the facilitators. The list will be diverse to ensure productive dialogue as attendees work in small teams. Participants will represent leaders from local conservation, state conservation, federal conservation, small business, and non-profits.

The virtual workshop will be available to a wider audience. It will be hosted by Wisconsin Land and Water who support 450 land conservation committees with over 370 employees.

Permits and Permissions

We have met with Wisconsin DNR Fisheries, Watershed, and Waterways Permitting. Actual permits have not been submitted yet. Permits will be secured from DNR, Army Corp, and Rock County. A highlight of this project will be one of the first projects to use the soon to be released DNR Hydrologic Restoration Permit. Army Corp Permit will fall under Nationwide Wide Permit 27 for wetland restoration.

Budget \$25,000

Monitoring Effectiveness proposal from USGS	\$15,000
Staff time (outreach, marketing)	\$1,000
Staff time (set up, registration, reports)	\$1,000
Food, portable toilet, chair rental, tent	\$3,000
Restoration materials (stakes, hand tools)	\$5,000

Sponsors and Partners:

Secured

- The Nature Conservancy Water Resources Program \$10,000
- U.S. Fish & Wildlife Service \$3,000
- The Prairie Enthusiasts (in kind mowing, prescribed fire, monitoring, outreach)
- Taylor Conservation, LLC \$300
- Pheasants Forever \$200
- Wisconsin DNR \$5,000
- Wisconsin Land and Water in kind webinar hosting and learning point development
- Dane County Land and Water in kind staff time to develop and implement concept

Requested

- Alliant Energy Foundation
- Stantec
- RES
- Trout Unlimited

DATCP
Wisconsin Wetlands Association
Morgridge Center for Public Service
Rotary Club of Beloit
QBE North America

Project Timeline:

- | | |
|-----------------|--|
| March-April | Promote and build interest in events through social media, Wisconsin Land and Water Conference, and Wisconsin Wetlands Conference. |
| May 30 | Webinar with Wisconsin Land and Water to frame issue and build audience of decision makers |
| May – September | Monitor current site conditions for baseline data
Develop local media coverage plan |
| September 18 | Hands on Workshop to install beaver dam analogs at Briggs Wetland |
| Sep-Oct | Additional outreach about event |
| 2025 | |
| May – September | Monitor current post installation conditions |

We expect to publish a report for the general public and a report for professionals. Future field trips to the site will be coordinated with community partners. As will social media updates and newsletter reports about effectiveness.

Half-way Milestone: May 30 Webinar hosted by Wisconsin Land and Water

Before submitting this application, use the checklist to confirm the proposal meets all requirements.

- Applicant is an eligible organization as described by the Eligibility Section of the RFP.
- The proposed project will be implemented in one of the municipalities listed in the Eligibility Section of the RFP.
- The applicant will cover at least 25% of the project cost through other funding streams.
- The project description describes all aspects mentioned above, including an itemized budget.
- The project timeline includes a completion date and a suggested mid-term milestone date.
- The proposed project will be implemented in an accessible space for public education, and the applicant has all permissions and permits necessary for implementing this project.

Applicant Signature: Frank Fausch Date: 3-20-2024

11/19/2024

Rock River Coalition

Rain Barrel Workshop, Stream Monitoring and The Confluence Report 2024

2024 Rain Barrel Workshops

Two Beloit Rain Barrel Workshops

These workshops were hosted at the City of Beloit Utilities and Engineering Facility on Saturday, April 6th from 9:30 to 11:30 am, and Saturday, June 8th from 9:30 am to 11:30 am.

The RRC Rain Barrel Workshop Presenter, Brooke Alexander, gave a 45-minute presentation on water conservation with an educational component of actions participants can take at home to help protect water resources and the impacts of household water use on stormwater. Brooke shared information from the city about stormwater management in the City of Beloit.

The presentation was followed by an explanation of how to assemble the rain barrel. Brooke and an RRC intern, Liz Khomenkov, assisted participants with putting their rain barrels together and instructing them how to install their rain barrels at home. Each participant was given a handout with instructions to take home. Each kit came with the 3 different drill bits, hardware, and spigot needed to build and install the rain barrel and the rain barrel itself.

There were over 100 total participants at both Beloit workshops. A total of 55 rain barrels were distributed.

Beaver Dam Rain Barrel Workshop

This workshop was hosted at The Watermark in Beaver Dam on Saturday, April 13th from 9:30 am. to 11:30 am.

The RRC Rain Barrel Workshop Presenter, Brooke, and RRC intern Liz, gave a 45-minute presentation on water conservation with an educational component that covered actions participants can take at home to help protect and conserve water resources. They also discussed the impacts of household water use on stormwater. Brooke shared information about storm water management in the City of Beaver Dam.

The presentation was followed by an explanation of how to assemble the rain barrel. Brooke and Liz assisted participants with putting their rain barrels together and instructing them how to install their rain barrels at home. Each participant was given a handout with instructions to take home. Each kit came with the 3 different drill bits, hardware, and spigot needed to build and install the rain barrel and the rain barrel itself.

There were 45 total participants for the workshop. 24 rain barrels were distributed.

2024 Stream Monitoring Grant Report
Rock River Coalition

Volunteer Trainings

Rock River Coalition, in partnership with Rock County Land Conservation Department, hosted a volunteer stream monitoring training in Rock County, which was attended by 9 people. Rock River Coalition also hosted a training in Watertown for Dodge and Jefferson County volunteers, which was attended by 23 people. 10 new volunteers were welcomed to the program in these three counties during 2024.

Monitoring Sites

County	Baseline Monitoring Sites	Total Volunteer rs	Total Nutrient Testing Sites	Total Sites with Thermistors
Dodge County	16	32	10	7
Fond du Lac County	2	4	0	2
Jefferson County	16	23	3	4
Rock County	9	14	0	0
Walworth County	12	8	10	5
Total	55	81	23	18

Monitoring Sites Within 10 Miles of RRSg Member Municipalities

Municipality	Number of Sites	Waterbodies Monitored
Beaver Dam	5	Beaver Dam River, Beaver Creek, Mill Creek, Unnamed Tributary to Lake Sinissippi (WBIC 5031431)
Beloit	2	Spring Brook, Turtle Creek
Fort Atkinson	4	Allen Creek, Bark River, Unnamed Tributary to Rock River (WBIC 813400), Unnamed (809000) north of Rockdale Rd
Janesville	3	Blackhawk Creek, Spring Brook
Jefferson	8	Lake Ripley inlet and outlet, Rock Creek, Johnson Creek
Milton	3	Otter Creek, Saunders Creek
Watertown	3	Silver Creek, Riverside Park Creek, Rock River
Waupun	4	Alto Creek, Drew Creek, South and West Branches of the Rock River
Whitewater	4	Bark River, Whitewater Creek, Spring Brook Creek, Bluff Creek

The Confluence, Rock River Coalition's Biennial Conference

The Confluence: Stewarding the Rock River Basin: Opportunities and Successes was held at The Fitchburg Community Center in Fitchburg, WI on Saturday, November 9th - 8:00 am to 4:40 pm. Over 100 people attended. Protect WI Waterways presented during the opportunities season and had a table in the table area.

WISCONSIN SALT WISE

2024 Annual Report



Presented to *Fund for Lake Michigan*

Presented by *Allison Madison*

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INTRODUCTION

2024 has been a year of **deepening partnerships** with industry professionals and **expanding the network** with peers across the country. At core this work is about raising awareness that salt is a pollutant in our freshwater and inspiring action. The more people and organizations that we can collaborate with, the faster these ideas and practices will disseminate.

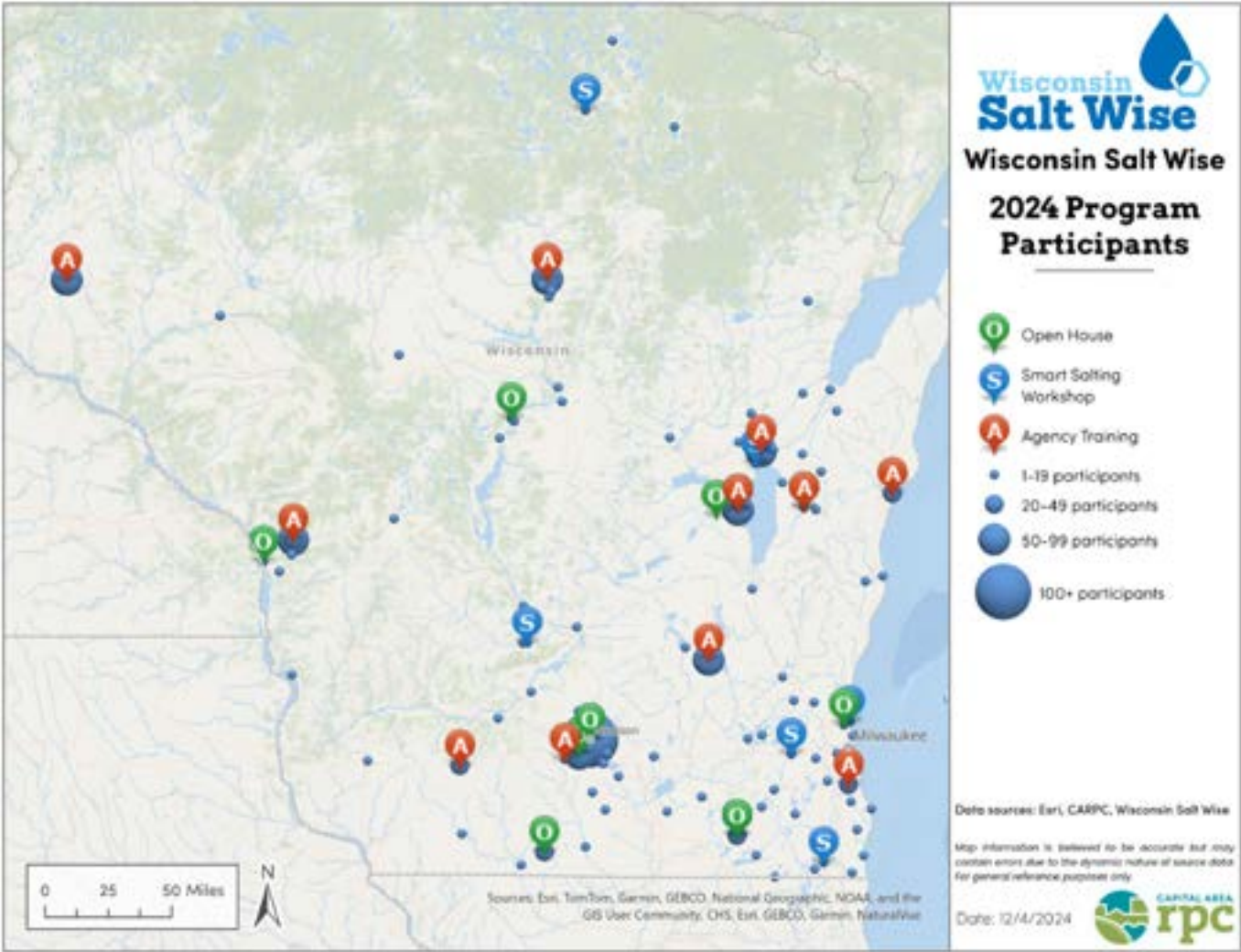
Our leadership on the limited liability legislation (funded by other partners) attracted the attention of the Snow and Ice Management Association and opened doors to collaborations in their publications and educational resources. Yes, **Wisconsin Salt Wise made the cover of Snow Business (Nov. 2024)!** We also assisted with the planning and implementation of the first-ever Midwest Snow and Ice Conference in Pewaukee this fall. Preparations for a repeat event in 2025 are already underway.

Also, ongoing is planning for Winter Salt Week 2025. We dropped “Wisconsin” from the name of the week in 2024, but learned from out-of-state organizations that it remained a barrier to direct residents to a website with “Wisconsin” in the title. So, this summer **we rallied broader investment in the week** to support the development of a new website and a plan for the week **that will highlight stories from partners across the Midwest and Northeast.**

Every year **the heart of our work happens during the fall training season** when we’re on the road connecting with practitioners. We kicked off the season with a Smart Salting Workshop at Nicolet College in Rhinelander on September 12. December 5, we wrapped it up with a final class at Retzer Nature Center in Waukesha. In total, we led **ten individual agency trainings, nine Equipment Open Houses, and SIXTEEN smart salting workshops.**

Thank you for your critical support!
Allison Madison

SALT WISE EVENTS



Eleven
agency trainings



Nine
open houses



Sixteen
Workshops

*Six workshops in Madison

WINTER SALT WEEK 2024

The debut of a “national” awareness week

WINTER SALT AWARENESS WEEK
Jan. 22–26, 2024
Daily Livestreams 12:30–1 p.m. CT

Monday	Tuesday	Wednesday	Thursday	Friday
 Hilary Dugan <i>presenting</i>	 Sawyer Bailey <i>presenting</i>	 Bill Hintz <i>presenting</i>	 Bill Quackenbush and Jeremy C. Weso <i>presenting</i>	 Laura Fay <i>presenting</i>
Salt Pollution Trends in our Lakes and Rivers	Salt: An Environmental Justice Contaminant	Ecological Consequences of Salting our Freshwater	 From Pathways to Highways: Tribal Perspectives	Winter Ops that Reduce Salt Use

For more information, visit wisaltwise.com

Wisconsin Salt Wise

Interest in the mission and vision of Wisconsin Salt Awareness Week continues to grow. In response to growing regional participation, we dropped “Wisconsin” from the event title and encouraged several partners across the upper Midwest and Northeast to help us promote the week’s livestreamed webinars.



2,144
Webinar Views

WINTER SALT WEEK 2025

A new website for a growing week.
In preparation for Winter Salt Week 2025, we have been actively growing our network of event partners and allies beyond Wisconsin. We created a new website to better represent the broad coalition of individuals and organizations who are helping to promote and financially contribute towards the ongoing development of the week.



WINTER SALT WEEK 2025

Partners and Allies



WINTER SALT WEEK 2025

DAILY LIVE STREAMS

MONDAY 27 JAN	AN EYE ON SALT POLLUTION ABBY HILEMAN SALT WATCH COORDINATOR IZAAK WALTON LEAGUE OF AMERICA	
TUESDAY 28 JAN	DILUTION IS NOT THE SOLUTION DR. JESS HUA ASSOCIATE PROFESSOR UW-MADISON FOREST AND WILDLIFE ECOLOGY DEPARTMENT	
WEDNESDAY 29 JAN	PUBLIC WORKS PERSPECTIVES MUNICIPAL AGENCY STAFF MAINE, MICHIGAN, MINNESOTA, NEW HAMPSHIRE, NEW JERSEY, OHIO, PENNSYLVANIA, VA/MD/DC, WISCONSIN	
THURSDAY 30 JAN	POLICY SOLUTIONS PANEL TED DIERS NEW HAMPSHIRE DEPARTMENT OF ENVIRONMENTAL SERVICES CARA HARDESTY OHIO ENVIRONMENTAL PROTECTION AGENCY BRYAN GRUIDL CITY OF BLOOMINGTON, MINNESOTA	
FRIDAY 31 JAN	LOCAL ACTION DAY SALT MONITORING LOOK ONLINE FOR AN EVENT NEAR YOU	

WINTERSALTWEEK.ORG



OPEN HOUSES

Calumet County, Fitchburg, Green County, La Crosse County, Madison, Walworth County, UW-Oshkosh, and Wisconsin Rapids convened over 200 practitioners and garnered significant media attention (pgs 22-23).



Clockwise from top left: Madison, Walworth County, Wisconsin Rapids, and Green County
Not pictured: Calumet County, Fitchburg, and UW-Oshkosh

SALT WISE INSTRUCTION

Public Workshops and Agency Trainings for 550+ industry professionals

We revamped the training curriculum this summer to include new practitioner videos, increase the number of high engagement activities, and stay current with evolving technologies.

We saw a marked increase in demand for Spanish language trainings this season. The assessment is now available in Spanish and three classes received Spanish language accommodations. Further resource development is required for Fall 2025.

Pictured from top: Village of Fox Point Smart Salting Workshop, Jackson Yard Care Workforce Development Program Graduation, La Crosse County Highway Department Safety Day.



COURSE EVALS

Smart Salting Workshops

2024 Course Evaluation

- At an *individual level*, what is one Salt Wise step that you can take this winter?
Need to Calibrate our Drop & salt spreaders. Use or Grine for Prohibit Salt. minimize hard use salting.
- At an *organizational level*, what is one Salt Wise step that your agency can take this winter?
- Pretend that you are leaving a Yelp/Google review. How would you rate/describe this course?
★★★★★. Learned a lot in a way I can retain the information. Very friendly & interactive which helps me learn.
- Please share any other feedback that could help us improve this course and/or support your team in the future.
Wonderful Class, thank you for your time & knowledge!

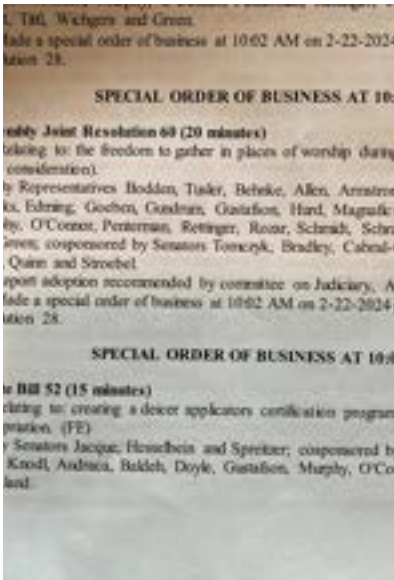
- At an *individual level*, what is one Salt Wise step that you can take this winter?
As a company we are testing 5 Madison, WI area stores using a brine solution rather than Full salt only
- At an *organizational level*, what is one Salt Wise step that your agency can take this winter?
I will definitely be much more aware of the level of salt I use at LaCrosse!
- Is there a barrier to Salt Wise practices that you need support to overcome?
Probably overcoming a mind set of our snow removal vendors - long held beliefs and traditions
- Please share any other feedback that could help us improve this course in the future (feel free to use the back of the page).
*Wonderful course - tons of fantastic information - very well presented
Allison - very thorough! Very cheery and energetic!*

LIABILITY LEGISLATION

Rally for Senate Bill 52/Assembly Bill 61

After the Salt Wise Limited Liability bill passed in both houses, we hosted a Snow Plow Rally urging Gov. Evers to sign the bill into law. On March 29, he vetoed the bill, but has since asked the bill’s primary opponent (WI Association for Justice) to work with us this session.

Clockwise from top center: visiting legislative offices; smiles at the rally; Stacey Balsley, Reinders, me, Erik Dyba, David J. Frank; Senate agenda; signs and snowplows.



STATEWIDE GRANT PROGRAM PROPOSAL

Post-veto, we pitched another strategy to the Governor’s staff: creating a chloride reduction statewide grant program, modeled after the H2Ohio program, that would support municipal investments in smart salting technologies.

Several other states support municipalities with the purchase of equipment or construction of salt storage facilities that will reduce salt pollution into local waterways. Final draft below.

SALT POLLUTION REDUCTION

GRANT PROGRAM PROPOSAL

BACKGROUND

Salt (sodium chloride) is a permanent pollutant in our water. Sodium and chloride levels are continuing to increase in Wisconsin's lakes, streams, and drinking water, and the only way to address this issue is to reduce salt pollution at its source.

Advances in snow and ice control including ground speed control systems, improved plow blade technologies, and the utilization of salt brine, enable annual road salt reductions of 25-50%. Unfortunately, the initial capital investment cost of this equipment prohibits many municipalities from tapping into these benefits. Grant program dollars for equipment and staff training can jumpstart long-term savings in annual salt use and reduced infrastructure repair costs, and protect our freshwater resources.

PROGRAM COST	FORECASTED BENEFITS
<ul style="list-style-type: none">\$4.5 million grant dollars0.25 FTE for grant program administration	<ul style="list-style-type: none">Salt reduction of 10,000 Tons/yearSalt savings of \$5 million/yearReduced infrastructure damage of \$10-30 million/year35,000 Olympic swimming pools of freshwater protected each year

SIMILAR PROGRAMS

OHIO: In 2014, Ohio EPA awarded \$4.4 million to local units of government to fund upgrades to road salt application equipment and storage facilities through their H2Ohio Rivers Initiative.

WISCONSIN: The Wisconsin Pollution Control Agency offers grant funding to support local coordination of chloride pollution reduction efforts. Eligible recipients include governmental agencies, for-profit businesses, and NGOs, that will develop and implement chloride reduction action plans in communities or industrial facilities.

AMPLIFYING THE POWER OF BEST PRACTICES

To ensure the greatest impact of program dollars, all applicants should complete the Wisconsin SPWR Excellence in Snow and Ice Control self-assessment as a pre- and post-measure of practices. This self-assessment requires evidence of calibration for each salt spreader. Calibration alone consistently cuts salt use by 20-80%.

Grant recipients should commit to pursuing smart salting training for operators and to host and/or attend a regional winter equipment open house to share their experience and learnings with a network of peers to further promote knowledge-sharing among agencies.

The scoring rubric for the grant applications could be designed to preferentially support communities of need: towns, villages, more rural counties, and/or joint applications with a coalition of agencies that wish to make a shared purchase of a brine maker, calibration scale, remote weather stations, etc.

EXAMPLES OF QUALIFIED EQUIPMENT

- Fluorant temperature sensors
- Sectional or free-edge blades
- Submerged blades
- Remote weather stations
- Pre-wet systems
- Anti-icing systems
- Storage tanks

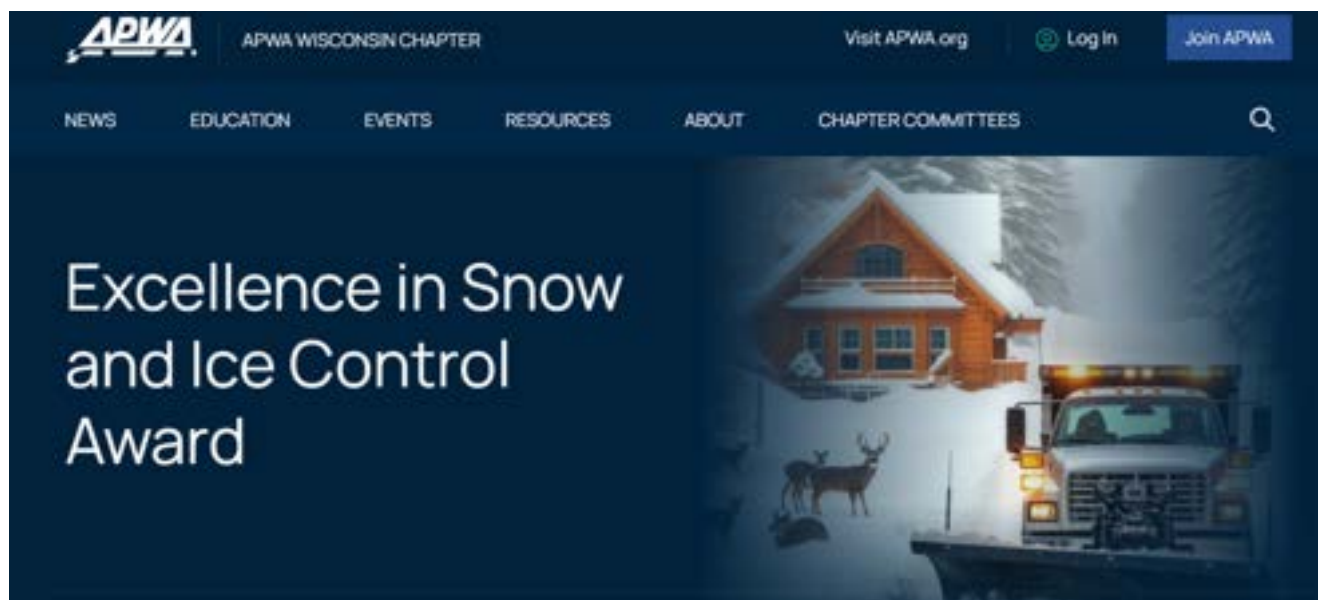
SALT LEVELS: PAST, CURRENT, FUTURE

Average Chloride Levels in Lakes, Rivers, and Streams

Background levels of chloride (add in drinking water and surface water are 0-10mg/L across most of the state.

Today, chloride levels are commonly in the 10's to 100's mg/L in drinking water and spike into the 1,000's in our untreated streams. 100 public drinking water wells exceed 100 mg/L, the preventative action limit for chloride.

NEW AWARD



The Wisconsin Chapter of the American Public Works Association announced a NEW Chapter award in 2024. The creation of this award was a multi-year process, but one that promises annual dividends. Each year at the APWA Spring Conference, three Wisconsin agencies will be recognized for their leadership in winter maintenance practices. Showcasing the strengths of these programs will inspire others and reinforce the importance of smart salting practices.

WI Salt Wise catalyzed the creation of this award through conversations with APWA Executive Committee and Awards Committee members, draft application and rubric documents, award promotion, judges recruitment, and score summarization with an Awards Committee member who made final recommendations to the Awards Committee chair.

2024 Award Winners:

Town of Linn, Wisconsin Rapids, Walworth County

NEW CONFERENCE

100+ attendees from public agencies and private companies
Waukesha County Technical College
Pewaukee, Wisconsin



Salt Wise assisted in the design and coordination of the first annual Midwest Snow and Ice Conference focused on accelerating the adoption of best practices in snow and ice control.

TRADE JOURNALS, etc.



Clockwise from top left: The Municipality, League of WI Municipalities; Snow Business, Snow & Ice Management Association; The Reporter, American Public Works Association; Beyond the Pail webinar, Wisconsin Association for School Business Officials



UW SYSTEM REPORT

Eight UW campuses provided comprehensive data on salt usage, snow and ice control practices, the cost of salt damage, barriers to change, etc. Findings were summarized in a 12-page report that was shared with campus facilities staff and campus sustainability staff. Selected pages below.

SALT USE SUMMARY					
Campus	Area* (acres)	Salt (T)	Brine (gal)	Sand (T)	Salt/acre** (T/acre)
Stevens Point	52	300	100	0	4.23
Parkside	41	300	8,000	1	2.58
Whitewater	59	125	31,000	30	3.33
Green Bay	66	80	5,000	0	1.3
Eau Claire	42	44	3,800	1	1.15
Stout	50	20	5	0	0.4
Oshkosh	47	12	0	0	0.26
River Falls	46	5	0	0	0.11

Self-reported average annual material data from Winter 2023-24.
*Area is combined road, sidewalk, and park.
**The calculation of Salt/acre includes both

University of Wisconsin-Green Bay

BACKGROUND

After taking the Salt Wise training in 2019, UW Green Bay grounds administrators committed to improving practices on campus. From education and equipment upgrades to changing when and how they salted, an overhaul of their winter maintenance program resulted in huge salt savings. An indirect benefit was a reduction in damage and cleanup costs.

OVERVIEW

Salt Savings:
Winter 2019-2020: 125 tons
Winter 2020-21: 80 tons
Winter 2021-22: 44 tons
Total Reduction: 80%

Budget Numbers:
\$45,000 in salt savings over two years
Labor needs and costs decreased

CHLORIDE REDUCTION STRATEGIES

New Methods:

- In-house training for all visible staff and student awareness on the environmental impacts of salt use and best practices and the new policies
- Emphasis on mechanical removal only salt-treating with salt during the storm
- Frequent monitoring of pavement temperature to inform salt application rates

New Equipment:

- Tires on all vehicles with ground speed control and powered take, reverse
- New plows for front loaders enable the more efficient movement of snow
- A 16-ton snow blower that is enough to power snow on campus
- Blowers for and snows produced a better result in less time

“The Salt Wise class opened up a whole new world.”
— Brent Gaudin, UWGB Facilities and Planning

Salt Wise

SALT DAMAGE ON CAMPUSES

Survey respondent estimates of annual damage from winter salt use range from \$5,000-\$150,000.

- 87.5% Sidewalks and Drives
- 87.5% Vegetation
- 75% Stormwater
- 50% Building Facades and Roofs

OVERCOMING BARRIERS TO CHANGE

Respondents identified the following as the primary barriers to reducing campus salt use:
1 secondary barrier was unfurnished salt applications by non-grounds employees

50% EXPECTATIONS/COMPLAINTS
25% SLIPS
12.5% LARGE AREA TO MAINTAIN
12.5% HIGH COST OF ALTERNATIVES

EXPECTATIONS/COMPLAINTS
Way to reducing complaints and slips for users. We have already provided an alternative for your car.

HIGH COST OF ALTERNATIVES
Investment in Salt Wise practice purchasing a front loader with a salt application system to begin utilizing the

LARGE AREA TO MAINTAIN
Industry-accepted best practice. The goal is to apply salt only to

BEST PRACTICES

Practices employed across all participating campuses

- 100% Reduced equipment speeds
- 100% Reduced time between salt application
- 100% Reduced time between salt application
- 100% Reduced the amount of salt used

Practices employed on most campuses

- 87.5% Drive slowly
- 87.5% Use equipment with salt-reducing tires
- 87.5% Measure pavement temperature

Practices employed on a couple campuses

- 25% Pre-wet salt
- 25% Pre-wet salt

SUMMARY

- Many foundational practices are employed across all campuses
- Future equipment purchases should be pre-wet capable and allow for adjustable application rates
- Measuring pavement temperature is a best practice essential to inform decision selection and application rate decision-making

PUBLIC OUTREACH

Presentations for the Fox Wolf-Watershed Conference, Fox River Summit, Aspirus Hospital Green Team, Madison District 11 Town Hall, Association for the Sciences of Limnology and Oceanography Conference, League of Women Voters, Wood County Master Gardeners and additional outreach activities pictured.



Clockwise from top left: Wausau Business Expo, Lake Wingra Watershed volunteer outreach, East Troy HS science classroom presentation, Earth Day Every Day Fair.

SOCIAL MEDIA



Facebook
1.1K followers
29.9K reach



Instagram
596 followers
12.8K reach



YouTube
269 followers
2.7k views
(in addition to Winter Salt Week)

MEDIA COVERAGE

TITLE	MEDIA OUTLET	MONTH
Wisconsin Organization Wants to Reduce Salt Use	WFJW Rhineland	January
Minnesota Road Salt artwork meant to raise awareness around salt pollution	Milwaukee Journal Sentinel	January
How much salt is too much?	WAOW Wausau	January
Madison to use less salt on roads to protect our water	WORT Madison	January
‘It’s a toxin. It’s a permanent pollutant.’: Advocates detail how to reduce salt use this winter	WKOW27 Madison	January
Wisconsin DNR: Cut down on road salt use this winter	Channel 3000 Madison	January
Wisconsin DNR: Cut down on road salt use this winter	Fox 47 Madison	January
Winter Salt Week Interview	WGTD Kenosha	January
Hold the salt: University uses brine to help reduce water pollution	NBC26 Green Bay	January

MEDIA COVERAGE

TITLE	MEDIA OUTLET	MONTH
DNR: Reduce Salt Use this Winter	Lake Geneva Regional News	January
DNR and Wisconsin Salt Wise say too much salt usage during the winter can affect the water	WEAU Eau Claire	January
The Road to Salt Reduction	Adirondack Explorer	January
Grit salt on our roads is killing freshwater wildlife. What can we do?	New Scientist	January
Winter Salt Awareness Week shows affects of overuse of salt in Wisconsin	Spectrum News1	January
Winter Salt Awareness Week, learning how much salt is too much	WDIO Duluth	January
What winter does to roads, sidewalks, and our environment	The Larry Meiller Show, WPR	January
Morning radio show interview	I Heart Radio	February
Road salt is making the upper Mississippi saltier - what are northern cities and counties doing about it?	La Crosse Tribune	February
USDA Forest Products Lab staff develops brine to cut back salt use	Channel 3000 Madison	March

MEDIA COVERAGE

TITLE	MEDIA OUTLET	MONTH
Snowplow rally on Capitol Square aims to raise awareness of bill to reduce winter salt use	Channel 3000 Madison	March
How Can We Reduce Salt Pollution (3-part series)		
Polluting our land and water and increasing Lake Michigan’s salinity	Milwaukee Journal Sentinel	March-April
Rising levels of sodium and chloride can harm all species, and threaten humans		
Changes in state law needed, but there are also simple solutions to reduce over-salting		
Evers vetoes road salt bill despite pollution across Wisconsin waters	Milwaukee Journal Sentinel	April
The Impacts of Road Salt on Local Waterways	WXPR Rhinelander	April
Road salt’s impacts on local bodies of water	Channel 12 Rhinelander	April
Allison Madison, Program Director for the group WI Salt Wise	Civic Media Wausau	September
Green County Highway Department demonstrates use of cheese brine for icy roads	Channel 27 Madison	October
Salt of the Earth: Highway Workers meet to plan for winter	Monroe Times	October

MEDIA COVERAGE

TITLE	MEDIA OUTLET	MONTH
Salt Wise hosts workshop teaching sustainable winter salting methods	Channel 15 Madison	October
Wisconsin Salt Wise discusses smart salting ahead of winter	Channel 27 Madison	October
Salt Wise Open House helps prevent salt from entering waterways	Channel 8000 La Crosse	October
Winter Roads open house looks at less salt preps	Channel 19 La Crosse	October
Calumet County showcases snow, ice control equipment improving roads and the environment	Channel 11 Green Bay	October
Calumet County Highway Department hosts winter equipment open house to promote snow and ice control	Channel 5 Green Bay	October
Calumet Co. Highway Department showcases snow and ice control equipment	Channel 2 Green Bay	October
Madison prepares for potential severe winter weather with a different road salt	Channel 15 Madison	November
Milwaukee County communities getting ready to de-ice roads on a budget	Spectrum News	November



THANKS FOR
YOUR
CONTINUED
SUPPORT!

allisonm@capitalarearpc.org
608-334-8698





MS4 Permit No. WI-S050075-3

Section 1.5.1 Impaired Waters Strategy & Program

November 2020

Summary

The City of Watertown is covered under the Wisconsin Department of Natural Resources’ (WDNR) Municipal Separate Storm Sewer System Permit No. WI-S050075-3. The City developed MS4 permit compliance programs after the initial MS4 Permit issuance in 2006. Subsequent permit reissuances have increased the requirements to minimize the amount of pollution that reaches local waterways through urban storm water runoff.

The City of Watertown reviews the WDNR’s Impaired Waters List bi-annually, per MS4 Permit requirements. Waterways listed for Sediment and/or Total Suspended Solids (TSS) or Total Phosphorus (TP) are included in the City’s TMDL planning and implementation program. The City will develop specific impaired waters strategies for waterways that may be impacted by any other pollutants of concern.

Bi-Annual Impaired Waters List Review

WDNR revises the 303(d) Impaired Waters List every 2 years and submits it for approval to the U.S. EPA. The City of Watertown reviews the revised lists by March 31 of every odd-numbered year to determine if any waterways within the City limit have been added to the list.

WDNR Impaired Waters Map

The City of Watertown currently has 4 waterway segments on the 2024 Impaired Waters List.

Waterway	Impairment	Pollutant of Concern
Rock River (Stream Miles 242.84 - 263.37)	Degraded Habitat	Total Phosphorus, Sediment/Total Suspended Solids (TSS)
Rock River (Stream Miles 207.32 - 242.84)	Low DO, Eutrophication, Degraded Biological Community	Total Phosphorus
Silver Creek (Stream Miles 0.00 - 5.26)	Impairment Unknown	Total Phosphorus
Riverside Park Creek (Unknown) Stream Miles 0.00 - 0.9	Impairment Unknown	Total Phosphorus

These four waterways are all included in the Rock River Basin TMDL, approved in September 2011, and are addressed through TMDL Implementation (see TMDL Implementation Program).

Tracking and Reporting

The City reports on waterways that are newly listed for pollutants other than TSS and TP (which are covered under the Rock River Basin TMDL) in the MS4 Permit Annual Report. Information on waterways listed for TSS and TP is included in the MS4 Permit Annual Report and also in TMDL reporting information. Improvements and/or further degradation to these waterways are included in the MS4 Permit Annual Report. A map of these waterways is attached.

Program Contact

Maureen McBroom, Stormwater Project Manager

mmcbroom@watertownwi.gov

920-206-4264



Impaired Waters in the City of Watertown 2024

Including Rock River, Silver Creek and River Street

Section 13, Item D.



Map projection: NAD 1983 HARN Wisconsin TM

- Legend:** (some map layers may not be displayed)
- IWL - River Stream Beach Shore
 - WIRL - River Stream Beach Shore
 - River Stream Beach Shore
 - Monitored
 - Not Assessed
 - Lake Reservoir Impoundment Wetland
 - Not Assessed
 - Impairment Status Rivers Streams
 - 303d Listed
 - TMDL Approved
 - 24K Lakes and Open Water
 - 24K Streams and Rivers
 - Cities, Towns & Villages
 - City
 - Civil Town
 - City or Village
 - County Boundaries
 - Major Roads
 - State Highway
 - County and Local Roads

Notes:

Service Layer Credits:
EN Basic Basemap WTM Ext:



Map: 0 4,000 8,000 Feet
0 1,000 2,000 Meters

This map is a product generated by a DNR web mapping application.

This map is for informational purposes only and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. The user is solely responsible for verifying the accuracy of information before using for any purpose. By using this product for any purpose user agrees to be bound by all disclaimers found here: <https://dnr.wisconsin.gov/legal>

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MS4 Permit No. WI-S050075-3

Section 2.6.3 SWPPPs for Municipal Properties

March 2025

Summary

The City of Watertown is covered under the Wisconsin Department of Natural Resources' (WDNR) Municipal Separate Storm Sewer System Permit No. WI-S050075-3. The City developed MS4 permit compliance programs after the initial MS4 Permit issuance in 2006. Subsequent permit reissuances have increased the requirements to minimize the amount of pollution that reaches local waterways through urban storm water runoff.

The City of Watertown has developed Storm Water Pollution Prevention Plans (SWPPPs) for four* municipal properties:

- Main Garage (811 S. First Street)
- Yard-Waste Site (1355 Boomer Street)
- Parks, Recreation and Forestry Site (404 Bonner Street)
- Topsoil Screening Site (1000 West Street)

*As part of the 2020 Annual Report preparation and program review process, it was determined that the City's Wastewater Treatment Facility and the City's Recycling Center no longer need a SWPPP, since equipment and materials are no longer being stored outside.

These SWPPPs address materials and equipment stored outside that may contribute to pollutant loads in local streams, lakes and wetlands due to exposure to rain and snow melt. The plans, which designate specific areas of these sites for dedicated storage and activities, requires inspections and maintenance designed to the overall amount of Total Suspended Solids (TSS), Total Phosphorus (TP) and other pollutants from reaching the Rock River, Silver Creek, Silver Creek Pond, Lake Victoria, Heiden Pond, and other local tributaries and wetlands, per Section 2.6.3 of the MS4 Permit.

Program Timelines

City staff inspect these sites quarterly, with maintenance activities and other needs identified in the inspection reports being addressed on a routine basis.

MS4 Permit No. WI-S050075-3**Section 2.6.3 SWPPPs for Municipal Properties****March 2025****Locations**

- Main Garage (811 S. First Street)
 - The Main Street Division Garage is located at 811 S. First Street, near the intersection of First Street and Western Avenue. The site houses the City's street sweepers, snow removal equipment, salt shed, used oil recycling drop off site, seasonal sandbag filling area, Street Division offices and other similar equipment used to maintain the City's infrastructure. Most items are stored under cover, in the main garage or accessory buildings or cold storage. Other items are surrounded by 3-sided bays or under open-air roof systems. The remaining items stored outside are typically used and meant for outdoor use. This site is located in Rock River TMDL Reachshed 29.
- Yard-Waste Site (1355 Boomer Street)
 - The Yard Waste site on the east side of Boomer Street on the southeast side of the City is used for both City storage of yard waste materials and for citizens to drop off yard waste. The site is open to the public on Mondays, Wednesdays and Saturdays between April and November. City crews drop off tree/branch cuttings, leaves, street sweepings and other yard waste. The City has a WDNR permit to compost the leaves collected through the annual fall leaf collection program; the compost piles are also located at the Yard Waste Site. There are no buildings on this site, however materials are stored in 3-sided bays and the site has berms and filter strips and some silt fence in appropriate areas. This site is located in Rock River Reachshed 30.
- Parks, Recreation and Forestry Site (404 Bonner Street)
 - The Parks & Forestry Department site is located at the end of Bonner Street, just before the entrance to the City-owned quarry. The Parks & Forestry site is used to store outdoor parks equipment during winter, with some bulk materials being stored in 3-sided bays between spring and fall. This site is located in TMDL Reachshed 29.
- Topsoil Screening Site (1000 West Street)
 - The Street Division operates a topsoil screening site during the construction season. Excess topsoil from previous construction sites is stored here, and screened as needed for restoration activities on current construction sites. Inactive areas of the site are stabilized during the construction season, with the site being

MS4 Permit No. WI-S050075-3**Section 2.6.3 SWPPPs for Municipal Properties****March 2025**

shut down during cold weather. The site drains westerly toward the vegetated swales and BMP # 17 in the West Side Industrial Park.

The municipal properties with SWPPPs are identified on the City's GIS and inspections may be uploaded to GIS or ease of recording & tracking.

Tracking and Reporting

The four municipal sites with SWPPPs are inspected quarterly, with visual inspections occurring 3 times per year, and an additional fully documented inspection occurring during the remaining quarter. Areas requiring new BMPs or maintenance are documented and the recommendations for such maintenance are forwarded on to the appropriate property manager to address. SWPPP inspections are typically documented and stored in either paper format or through GIS.

Program Contact

Maureen McBroom, Stormwater Project Manager

mmcbroom@watertownwi.gov

920-206-4264



Stormwater Pollution Prevention Plan

City Yard Waste Site

Updated-March 2025

Site: City of Watertown Yard Waste Site
1355 Boomer Street, Watertown, WI

Contact Info: Stacy Winkelman, Operations
Manager 920-262-4080
swinkelman@watertownwi.gov

(This update is based off the May 2016 SWPPP for this site. Most of the elements of that SWPPP are still current/relevant.; only changes have been identified in this update.)

Locations

The Yard Waste site on the east side of Boomer Street on the southeast side of the City is used for both City storage of yard waste materials and for citizens to drop off yard waste. The site is open to the public on Mondays, Wednesdays and Saturdays between April and November. City crews drop off tree/branch cuttings, leaves, street sweepings and other yard waste. The City has a WDNR permit to compost the leaves collected through the annual fall leaf collection program; the compost piles are also located at the Yard Waste Site. There are no buildings on this site, however materials are stored in 3-sided bays and the site has berms and filter strips and some silt fence/sediment logs in appropriate areas. This site is located in Rock River Reachshed 30.

Updates to 2016 SWPPP

Since the 2016 SWPPP was developed, the Main Garage Site has undergone some changes that better control pollutants and streamline operations.

- **Street Sweeping Drop-Off Site**

The drop-off location for street sweepings has been moved to the interior of the site, further away from the wetlands on the east side of the Yard Waste Site. The street sweepings are dropped off inside a 3-sided bay and temporarily stored until disposal at the City-owned quarry. Further modifications to cover the temporary street sweeping pile is currently being evaluated.

- Berms on North and East Sides of Site
The recommended berms exist on the north end of the site near the citizen pick-up site for compost and woodchips. A riprap spillway was constructed in the northern berm to relieve standing water inside the berms after rain events.
- Berm and Silt Fence on West Side of Site
The recommended berm and silt fence were installed on the west side of the site, to help prevent runoff from the stockpiles of brush and woodchips (to be processed) and from the compost site. (The compost site is permitted under a separate WDNR permit.)
- Additional Berms on East Side of Site
Berms have also been installed along the east/southeast portion of the site to further protect wetlands east of the Yard Waste Site.
- Biofilter on South End of Site -2024
A biofilter was designed and constructed for the south end of the Yard Waste Site, funded in part through a WDNR Urban Nonpoint Source and Storm Water Grant. A biofilter was recommended in the City's 2014 Storm Water Quality Master Plan, however the proposed location in the center of the Yard Waste Site has been determined to be too close to the existing cap over the former landfill. (Currently used as the City's Dog Park.) Berms and swales around the south end of the site direct runoff toward the biofilter.

Program Contacts

Stacy Winkelman, Operations Manager

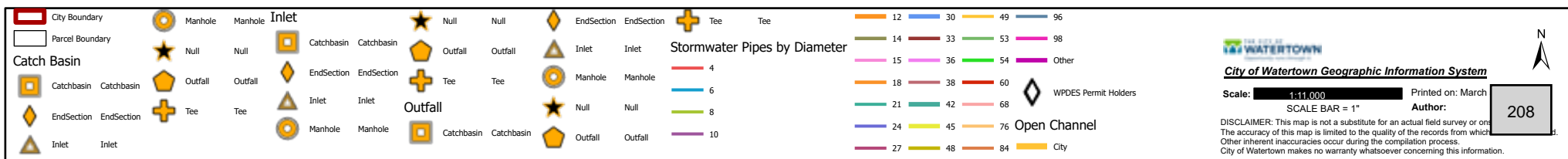
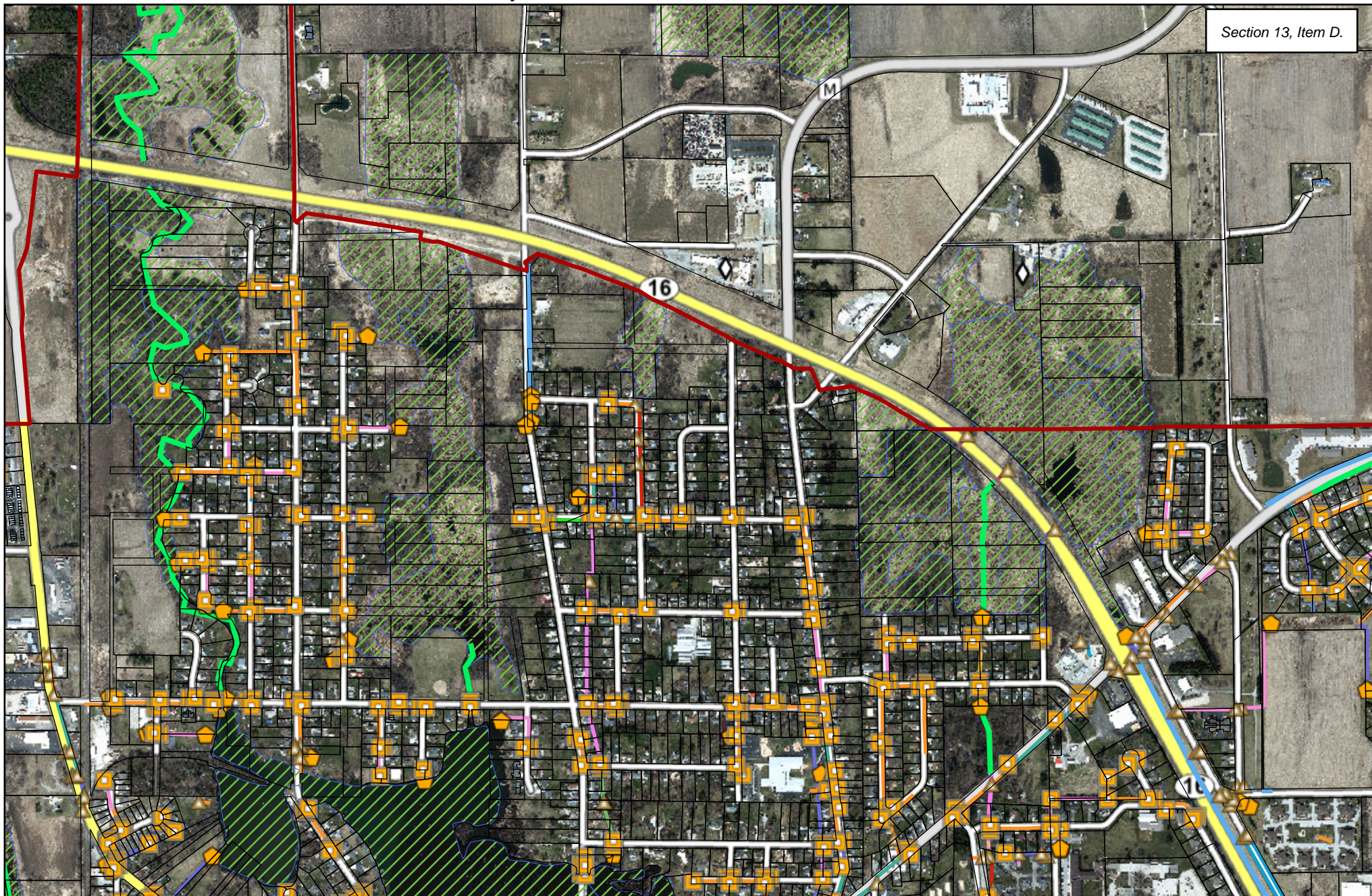
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swinkelman@watertownwi.gov

Maureen McBroom, Stormwater Project Manager

mmcbroom@watertownwi.gov

920-206-4264



2024 Year-End Report

2024 was another exciting year for Watertown Waterways Improvement Program (WWIP) with continued interest from landowners and successfully completing Watertown's first water quality trade (WQT) agreement. Collaboration between City of Watertown staff, Jefferson Co. Land and Water Conservation Department (LWCD) and the Rock River Coalition (RRC) provided all the necessary components to deliver a valuable water quality trading program to help improve water quality, particularly with the most recent installation of 10.1 acres of harvestable buffers along approximately 3,000' feet of local waterways. Below is a list detailing several highlights, accomplishments, and the work provided by all partners to help with the success of WWIP.

2024 Highlights:

- Collaborative meetings between stakeholders to continue the positive movement forward with WWIP and work through program challenges that arose from being the first WQT program to offset citywide stormwater reductions.
- Finalized several documents to improve the structure and organization of WWIP contracts and associated practices. These documents included the "Process for WQT," "Practice Verification Form," "Practice Inspection Form," "Landowner-City Practice Agreement," and "Implementation Worksheet."
- Finalized Conservation Practice Agreement with WWIP participant and recorded the document with Register of Deeds, which covers general conditions, landowner/city/county responsibilities, payment schedules, and the installation and maintenance plan.
- Landowner interest in WWIP has continued with 23 landowners to-date interested in learning more about the program, of which, 15 have the potential to install a conservation practice.
 - LWCD reached out to all interested landowners to discuss WWIP and met on site with all landowners who have lands that could work well for the program.
 - Now that we collectively have a much better understanding of the WQT process, LWCD sent a letter to all interested parties to explain program details, program timelines, and to ask for everyone's patience since we can only establish 1-2 trades per year.
- After working with the Department of Natural Resources (DNR) on WQT planning attributes (e.g. modelling, credit ratios, permitting guidance), LWCD and Watertown

drafted the 50-page WWIP WQT Plan and was conditionally approved by the DNR on October 7, public noticed for 30-day public review/comment period, and finally approved mid-November.

- LWCD worked with one landowner to implement two harvestable buffers and establish Watertown's first trade (WWIP-RR28-001-2024- more details below).
- Rock River Coalition article, by Garrett Hopkins, was published for release in RRC's newsletter and DNR's quarterly MS4 newsletter.
- WWIP has continued to gain popularity throughout Wisconsin with other municipalities and permit holders looking at WQT as a way to reduce phosphorus and sediment loading to impaired waterways. Watertown and LWCD spoke at several meetings with interested permit holders about WWIP.
- Watertown paid LWCD a total of \$12,615.85 to implement program.

Contract #WWIP-RR28-001-2024 Details and Highlights:

- 10-year contract term in Reachshed 28 beginning fall of 2024.
- Two harvestable buffers to control stormwater runoff from 40.5 contributing acres.
 - West Buffer totaled 7.4 acres along roughly 2,200 ft. of adjacent agricultural ditch
 - East Buffer totaled 2.7 acres along roughly 800 ft. of adjacent agricultural ditch.
- Total phosphorus (TP) and total suspended solids (TSS) reductions AFTER 2:1 Trade:
 - Average Annual Interim TP Reduction Credits: 14.8 lbs.
 - Average Annual Interim TSS Reduction Credits: 2.18 tons
 - Average Annual Long-Term TP Reduction Credits: 58.45 lbs.
 - Average Annual Long-Term TSS Reduction Credits: 6.53 tons
- Planting Harvestable Buffer: a mixture of alfalfa, orchard grass, and oats was planted 3/15/24
- Verification of Harvestable Buffer Installation: LWCD staff monitored site throughout growing season and found the site to be installed and growing to standards. Officially verified installation 4/24/24.
- Practice Inspections: several inspections were conducted throughout growing season and after significant rainfall events. All vegetation was growing uniformly, densely, and with no further erosion. Reports/forms were sent to Watertown after completing the inspection and verification process.

**RESOLUTION TO
APPROVE LADDER TRUCK CAPITAL PURCHASE COMMITMENTS
WITH LONG LEAD ORDERING REQUIREMENTS**

**SPONSOR: MAYOR MCFARLAND
FROM: FINANCE COMMITTEE**

WHEREAS, the City of Watertown Fire Department’s current ladder truck has been in service since 2007 and is scheduled for replacement in 2027; and

WHEREAS, the ladder truck is a critical piece of firefighting equipment necessary for fire suppression, elevated rescue operations, firefighter safety and mutual aid responsibilities, particularly for multi-story buildings, industrial facilities and large residential structures; and

WHEREAS, the current ladder truck is experiencing increased service costs, difficulties in procuring replacement parts and an increased risk of mechanical failure due to its age and operational demands; and

WHEREAS, the Fire department has conducted a comprehensive assessment of replacement options, including evaluating manufactures, service capabilities and cost-effectiveness, ultimately selecting Emergency One as the preferred vendor; and

WHEREAS, the current industry-wide manufacturing lead time for fire apparatus is approximately 50 months, making it necessary to secure a production slot now to ensure timely replacement; and

WHEREAS, no delivery of the ladder truck will be prior to 2027;

WHEREAS, the estimated total cost of the replacement ladder truck, including expanded warranty coverage and necessary outfitting equipment, shall not exceed \$2,600,000; and

WHEREAS, there is no financial commitment required at the time of ordering, and payment will not be due until the vehicle is delivered, allowing the city to budget accordingly; and

WHEREAS, delaying the order could result in increased costs due to material shortages, labor costs and supply chain constraints, potentially impacting the departments operational readiness and fiscal planning;

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF WATERTOWN, WISCONSIN: that authorization be provided to Fire Chief to initiate commitments for the capital asset ordering for an e-one ladder truck with a final contract, timeline and cost to be presented as soon as it is obtained. It shall be a condition of the commitments that no payments are to be made prior to 2027 and the City retains the ability to cancel the order for no cost prior to making a down payment on the item.

Acct #	Dept	Item	Approx Cost
05-52-31-70	Fire	Ladder Truck	2,600,000

	YES	NO
DAVIS		
LAMPE		
BOARD		
BARTZ		
BLANKE		
SMITH		
SCHMID		
WETZEL		
MOLDENHAUER		
MAYOR MCFARLAND		
TOTAL		

ADOPTED March 18, 2025

CITY CLERK

APPROVED March 18, 2025

MAYOR

MEMO

Fire Department

To: Council Members

From: Fire Chief Tanya Reynen

Date: 2/12/2025

Subject: Capital Replacement of Fire Department Ladder Truck

Background

The Watertown Fire Department requests approval to order a replacement ladder truck, as our current apparatus is reaching the end of its operational life. This essential piece of equipment is vital to the safety of our community and firefighters, and given current industry-wide manufacturing delays, it is imperative to begin the process to secure a place in the production schedule. **Payment will not be required until the vehicle is delivered**, making this a proactive yet fiscally responsible decision.

The ladder truck is an **integral component of the department's emergency response plan**, serving as:

- **A primary tool for fire suppression and elevated rescue operations**, especially in multi-story buildings, industrial facilities, and large residential structures. In addition, it provides the above and below-grade access needed for specialized rescue incidents.
- **A critical asset for firefighter safety**, ensuring rapid egress and improved operational effectiveness during structure fires in multistory structures. A ladder truck provides an expanded complement of ground ladders required in multiple rescue scenarios.
- **A support unit for mutual aid**, allowing us to fulfill our responsibilities in regional response and township fire service agreements.

The Department ladder truck is nearing the end of its service life, as defined by *NFPA 1911: Standard for the Inspection, Maintenance, Testing, and Retirement of In-Service Emergency Vehicles*. According to NFPA guidelines, fire apparatus should be assessed for replacement when they approach 15 years of frontline service. Our ladder truck has been in service since 2007, and we are experiencing increased service costs and a challenge finding replacement parts. Given the demanding operational requirements placed on our ladder truck, continued use beyond its serviceable life increases the risk of mechanical failure, raises maintenance costs, challenges timely procurement of replacement parts, and creates potential safety concerns.

MEMO

The department committee members have performed a comprehensive assessment of possible replacement options, which included:

- Visiting a fire apparatus manufacturing facility to evaluate current build quality, product safety and performance features, and technological advancements.
- Visiting a certified service center to evaluate maintenance capabilities and post-delivery manufacturer support that aligns with our department's needs.
- Consulted with multiple fire departments currently operating similar ladder trucks to gather feedback on reliability, response effectiveness, and total cost of ownership.

The committee has recommended the replacement process with Emergency One as the preferred vendor.

Budget Goal

Maintains a safe and healthy community, with an eye toward future needs and trends

Financial Impact

The projected impact on the capital improvement budget is \$2,600,000.00, which includes the purchase of the vehicle, expanded warranty coverage to minimize future maintenance costs, and loose equipment for the vehicle.

Recommendation

The Watertown Fire Department respectfully requests that the Finance Committee approve the process of ordering a replacement ladder truck. Approval of this request is essential to maintaining a safe, effective emergency response fleet while proactively managing financial resources. The safety of our firefighters and our community depends on having reliable, mission-ready equipment.

Additional Financial Considerations

- **Ordering now does not require immediate payment;** funds will not be due until the truck is delivered, allowing the city to plan appropriately for the expense.
- **Delaying this purchase risks increased costs** as apparatus pricing rises due to material shortages, labor costs, and supply chain constraints. With very few exceptions, industry manufacturing lead times are as high as 50 months.
- **Investing in a reliable, modern apparatus reduces long-term maintenance costs.** It minimizes the risk of unexpected catastrophic failures, which could lead to costly emergency repairs and a lack of critical department resources. In addition, it will provide additional capability to the community as we experience growth and increase demand for our current service model.



SALES CONTRACT

This agreement is made by and between **FIRE SERVICE, INC** (Company) and (Buyer)

City of Watertown

(Legal Name of Buyer)

106 Jones Street P.O. Box 477 Watertown, WI 53094

(Address, City, State, Zip Code)

1. **ACCEPTANCE:** The “Company” agrees to sell, and the “Buyer” agrees to purchase the apparatus and equipment described in the E-One specifications as an **HP100P Cyclone Tower Ladder** and made part of this contract, in accordance with the terms and conditions listed on contract pages 1-6.
2. **DELIVERY:** The apparatus shall be ready for delivery on or about **1320 days**, after the receipt of signed (approved by both The Company and The Buyer) pre-construction documents and drawings. The Company cannot be held liable for penalties and / or delays due to strikes, failures to obtain materials, fires, accidents, force majeure, pandemics, civil wars, riots, delays in manufacturing due to long lead times on materials, delays in manufacturing due to labor shortages, floods, explosions, hurricanes, or any other causes beyond the Company’s control. Based upon proposal dated 03/06/2025
- 2.1 – Fire Service Inc. has an open build slot for delivery in December 2027 / Early 2028. In order for unit fulfillment in this build slot to take place, this order must be submitted imminently upon completion of signed contract. This would forgo the standard factory pre-build process. The order would be reviewed at Fire Service Inc. in Lake Mills, WI and then released to production at E-One. This build slot is available based upon an order at this time, it is available to any representative in the company, if this slot is filled Fire Service Inc. will notify buyer as such and the unit will move into a standard slot. The projected build time for a standard slot is 42 months from when the order is confirmed.



In order to establish a stable design, procurement, and build schedule, a Buyer change order cutoff date of eight (8) Days from the date of the execution of the contract will be enforced. Changes in major components, configuration, or other items that may change the major components or configuration, (e.g.: engine, transmission, axles, water tank, body, fire pump) will not be allowed after the contract execution date.

If inability to obtain exclusive or brand name materials causes completion or delivery problems, the Company shall advise the Buyer of said problem. The Company resolves to examine alternative sources of said material. Material substitutions shall be mutually agreed upon by the Buyer and the Company. No substitutions shall be made without the execution of a written change order by the Buyer.

3. **CHANGE ORDERS:** Changes to the contract may be requested by the Buyer after the execution of the contract according to Section 2 of this document. Any change orders will delay production time. Changes shall be reviewed for cost and schedule impact by the Company. Changes shall be sequentially numbered and are not considered approved until a change order from both parties is signed. Change Orders shall be prepared by the Company and executed by the Buyer. The price of the apparatus shall be adjusted to take into account any Change Orders. **Any and all Change Orders will extend the completion and delivery of the apparatus.**

4. **SPECIFICATIONS:** The Company agrees that all materials, workmanship, and warranties in and about this apparatus shall comply with the attached Fire Service, Inc. Proposal / E-One Quote # 129119 dated 02/28/2025.

5. **WARRANTY:** The Warranties in and about this apparatus shall comply with the hereto attached Fire Service, Inc. Proposal / E-One Quote # 129119 dated 02/28/2025

6. **PRICE:** The Buyer shall pay, as a purchase price for the apparatus, the sum of \$2,137,080. All prices are less applicable local, state, or federal taxes which may be applied to the apparatus proposed.

7. **TERMS OF PAYMENT:**



- a) **Terms of payment:** The above amount is due, in full, at the time of apparatus completion and inspection of the vehicle at the apparatus manufacturing facility. No up-front/down payments or progress payments are required upon signing of contract.

The purchase price payment reflects US dollars and does not include any authorized change orders which, if applicable, shall be paid at the time of final inspection and signed acceptance by both the buyer and seller.

- b) Trade-In: If a trade-in is applicable to this transaction, please refer to addendum "A" in this contract.
- c) No payment of any amount shall be made payable to a sales representative without written approval from the company.
- d) "Late Payment" A late fee of .025% of the sale price will be charged per day for overdue payments beginning ten (10) days after the payment is due for the first 30 days. The late fee increases to .050% per day until the payment is received.
- e) It is agreed that the apparatus and equipment covered by this contract shall remain the property of the Company and not be placed in service until the entire contract price has been paid.
- f) A copy of the Buyer's tax-exempt certificate, if applicable, shall be submitted with this signed contract.
- g) A Fire Service, Inc. Title Information form attached, properly filled out, and submitted with this contract.

8. **FIRE SERVICE, INC** requires, and the Customer agrees, that the unit shall be inspected and / or delivered within seven (7) days of notice that the unit has been received at the dealership. No add-ons will

3



be completed at the dealership without a customer inspection and payment of vehicle before the agreed upon add-ons are to be started by Fire Service, Inc.

9. **CANCELLATION:** In the event this Agreement is cancelled or terminated by the buyer before completion there will be a cancellation fee charged to the buyer. The following costs incurred will be the buyers responsibility and will include cost for factory visits if completed, equipment specific to order and any other costs that cannot be recouped in the sale of the truck upon cancellation. The apparatus will be made available for sale immediately following written cancellation by buyer.

This contract, to be binding, must be signed by an officer of **Fire Service, Inc** or a person authorized, in writing, by **Fire Service, Inc.** to do so.

10. **TAG-ON / ADDITIONAL ORDERS:** The Company, at its sole discretion, would allow the terms of this contract to be extend both in terms to the Buyer as well as to other entities for similar unit(s) for a time of 24 months after this contract is signed by both parties. To accommodate for pricing, the Company would quote the original prices plus manufacturers’ price increases or Producer’s Price Index (PPI) as it applies to either Fire Apparatus and/or heavy commercial truck market. After execution of this contract, which ever PPI or the Manufacturer’s price increase is greater will be used. Additionally, any regulatory changes (NFPA, EPA/Engine Emissions, FMVSS, etc.) would also have to be added as they become applicable. Change orders changing these units from the original quotation would need to be authorized, signed, and accepted as normal. Any entity using the tag-on process would be required to sign a new contract commencing the relationship. If the purchasing agency is not the BUYER, a separate contract will be required to complete the additional purchases. Additionally, any new tag-on order would require a separate Performance bond if initially required by the purchaser.

This contract, including its appendices, embodies the entire understanding between the parties relating to the subject matter contained herein and merges all prior discussions and agreements between them. No agent or representative of the Company has the authority to make any representations, statements, warranties, or agreements not herein expressed and all modifications of amendments of this agreement, including any appendices, must be in writing signed by an authorized representative of each of the parties hereto.



No surety of any performance bond given by the Company to the Buyer in connection with this Agreement shall be liable for any obligation of the Company arising under the Standard Warranty.

11. **GOVERNING LAW:** This Agreement shall be governed by and construed in accordance with the laws of the State of Wisconsin without giving effort to principles of conflict of laws. The buyer and Company irrevocably and unconditionally agree that any suit, action, or other legal proceeding arising out of or relating to this agreement shall be brought in a court of record of the State of Wisconsin.

IN WITNESS WHEREOF, the Buyer and the Company have caused this contract to be executed by their duly authorized representatives this day _____

COMPANY	BUYER
---------	-------

Fire Service, Inc.
9545 North Industrial Drive
Saint John, Indiana 46373
219-365-7157 Phone
219-365-8572 Fax

BY: _____
NAME: _____
TITLE: _____
DATE: _____

BY: _____
NAME: _____
TITLE: _____
DATE: _____



Title Information Form

Please fill out the proper title information and return with the order submission. Please make sure the information is correct. This title will be processed using the information provided and **cannot** be changed. In the event that the information is incorrect, a new title will have to be ordered. Title form needs to be completed for **each** unit purchased.

FED ID # _____ Tax Exempt # _____

Customer: _____
(Name)

(Address)

(City, State, Zip)

If the unit is being financed and has a lien holder, please fill out the information below.

Lien Holder Name: _____
(Name)

(Address)

(City, State, Zip)

ALL MSO's and title paperwork are sent via UPS and require a signature. UPS cannot deliver to a P.O. Box. Does the title need to go somewhere other than the customer address listed above? If no, please leave blank.

Name _____

Address _____

City/State/Zip _____

Submitted:

Customer Signature: _____ Date: _____

Customer Name and Title (printed): _____

Dealer Signature: _____ Date: _____

Submit this form to the Sales / Contract Administrator with the completed order information package.

FSI Use Only:

SO #: _____

Chassis VIN: _____

MEMO

Administration

To: Common Council

From: Mason Becker, Manager of Economic Development and Strategic Initiatives

Date: March 18, 2025

Subject: Development Agreement with Lumin Terrace LLC

Background

As alders likely recall, the City recently approved a Development Agreement with Horizon Development Group, Inc. to construct a 92-unit apartment complex on a portion of the former Bethesda property. Since that time, the developer has formed a new LLC to take ownership of the development project, as is common practice. Similar to the recently amended development agreement between the Greater Watertown Community Health Foundation and the City, this agreement has been drafted to incorporate the name of the new LLC (Lumin Terrace LLC). Atty. Chesebro has reviewed the document and exhibits. Beyond some minor verbiage corrections, his office incorporated, this revised agreement contains the same language as the previously approved development agreement. The Finance Committee approved this Development Agreement as written, with a positive recommendation to the Common Council on March 10, 2025

Budget Goal

Fosters community growth by assessing opportunities, stakeholder input, environmental needs, and modern code and policy priorities

Financial Impact

There are no additional financial impacts to the City not already covered in the previously approved agreement.

Recommendation

Approve the Development Agreement between the City of Watertown and Lumin Terrace, LLC.

**RESOLUTION TO
APPROVE THE DEVELOPMENT AGREEMENT BETWEEN CITY
WATERTOWN, WISCONSIN AND LUMIN TERRACE, LLC**

Section 13, Item F.

**SPONSOR: MAYOR EMILY MCFARLAND
FROM: FINANCE COMMITTEE**

WHEREAS, on November 4, 2024, as Resolution 9674, the Common Council adopted and approved the Development Agreement between the City of Watertown, Wisconsin and Horizon Development Group, Inc. to develop a multifamily housing project at the former Bethesda property; and,

WHEREAS, before the Parties signed the adopted and approved Development Agreement between the City of Watertown, Wisconsin and Horizon Development Group, Inc., Horizon Development Group, Inc. requested an update to the name of the Developer entity; and,

WHEREAS, Horizon Development Group, Inc. requested the name of the Developer entity be updated to Lumin Terrace, LLC; and,

WHEREAS, the obligations of Lumin Terrace, LLC, as developer, under the Development Agreement are the “Developer Obligations”; and,

WHEREAS, the Parties desire to update the Development Agreement to (a) require Lumin Terrace, LLC to undertake and complete the Undertakings of the Developer under the Development Agreement and (b) have Horizon Development Group, Inc. guarantee Lumin Terrace, LLC’s performance of all of the Developer Obligations under the Development Agreement; and,

WHEREAS, the attached Development Agreement between the City of Watertown, Wisconsin and Lumin Terrace, LLC has been considered and reviewed by all necessary City interests and deemed appropriate and in the best and vital interest of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF WATERTOWN, WISCONSIN:

That the proper City Officials be and are hereby authorized to sign, execute and implement the attached Development Agreement between the City of Watertown, Wisconsin and Lumin Terrace, LLC.

That this Resolution shall be in full force and effect upon its passage and adoption.

	YES	NO
DAVIS		
LAMPE		
BOARD		
BARTZ		
BLANKE		
SMITH		
SCHMID		
WETZEL		
MOLDENHAUER		
MAYOR MCFARLAND		
TOTAL		

ADOPTED March 18, 2025

CITY CLERK

APPROVED March 18, 2025

MAYOR

Development Agreement
Between
City of Watertown, Wisconsin
And
Lumin Terrace, LLC
92 Unit Lumin Terrace Apartment Development
DEVELOPMENT AGREEMENT

701, 705, 709, and 711 JOHNSON ST., WATERTOWN WISCONSIN

THIS DEVELOPMENT AGREEMENT (“Agreement”) is entered into as of the — day of March, 2025, by and among the City of Watertown, a Wisconsin municipal corporation, (the “City”) and Lumin Terrace, LLC, a domestic limited liability company (the “Developer”).

WITNESSETH:

WHEREAS, Developer currently has an option to purchase 701, 705, 709, and 711 Johnson St., Watertown, Wisconsin, located as described under Exhibit A attached hereto (the “Property”) (PIN: 291-0815-0811-042); and

WHEREAS, subject to obtaining the financial assistance set forth herein, Developer wishes to undertake development Lumin Terrace Apartments to include 92 rental apartment units in 4 buildings (the “Development Project”) as further described in Exhibit B attached hereto (the “Concept Plan”); and

WHEREAS, the City has created Tax Incremental Finance District No. 9 (the “TIF District”) as enabled under Wis. Ch. 66, which includes the Property; and

WHEREAS, Developer expects that the Development Project will increase the value of the Property and the TIF District and provide other tangible benefits to the surrounding neighborhoods and to the City as a whole; and

WHEREAS, the Development Project is consistent with the adopted project plan for the TIF District; and

WHEREAS, the City desires to encourage economic development including the elimination of slum and blight, expand its tax base, and create quality new residential units and new jobs within the City of Watertown, the TIF District, and the Property; and

WHEREAS, the City finds that the construction of the Development Project and fulfillment, generally, of the terms and conditions of this Agreement, are in the vital and best interests of the City and its residents, by serving public purposes in accordance with State and local law and further consistent with the City’s most recently adopted Project Plan for the TIF District (the “TID Plan”); and

WHEREAS, Developer has represented to the City, and, the City finds and determines that, but for the City’s commitment and willingness to consider financial assistance to Developer, the Development

Project might not take place in the City and the City would not accomplish one or more of the objectives of the TID Plan; and

WHEREAS, the City is authorized to enter into contracts necessary and convenient to implement the purpose of the TIF District, including the ability to issue municipal revenue obligations for the purpose of implementing the TID Plan as provided in Wis. Stat. Section 66.0621; and

NOW THEREFORE, in consideration of the forgoing recitals, which are incorporated into and made a part of this Agreement, the mutual covenants herein set forth, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, Developer and the City hereby mutually agree:

ARTICLE 1
PURPOSES-DEFINITIONS

Section 1.1. Purpose of Agreement. The parties have agreed upon a general plan for the Development Project. The purpose of this Agreement is to formalize and record the understandings and undertakings of the parties and to provide a framework within which the redevelopment of the land will take place.

Section 1.2. Definitions. The terms listed below shall be defined for the purposes of this Agreement as follows. All terms that are in upper case but not defined in this Agreement and that are defined under the Tax Increment Law shall have the definitions assigned to such terms by the Tax Increment Law.

- 1.2.1.** “Agreement” means this Development Agreement, as the same may hereafter be from time to time modified, amended or supplemented in accordance with its terms.
- 1.2.2.** “Base Value” has the meaning set forth in Article 5 of this Agreement.
- 1.2.3.** “City” means the City of Watertown, a Wisconsin municipal corporation. The City may also be referred to as the City of Watertown.
- 1.2.4.** “City Contribution” means the City’s financial support for the Project to be paid to Developer, as set forth in Section 4.4. below.
- 1.2.5.** “City Payments” means the annual payments to be made by the City to the Developer per the terms of the Municipal Revenue Obligation as described in Article 2 of this Agreement.
- 1.2.6.** “Developer” means Lumin Terrace, LLC and its successors and assigns.
- 1.2.7.** “Development Project” or “Project” means the overall construction of a 92-unit residential apartment complex as generally shown on Exhibit B and as further described in Sections 2.1 and 2.2, below.
- 1.2.8.** “District Statutory Life” shall mean the maximum period of time the TIF District may remain in effect per the provisions of Wis. Stat. § 66.1105(6), as may be amended following the TIF Effective Date.
- 1.2.9.** “Incremental Value” has the meaning set forth in Section 2.3., below.
- 1.2.10.** “Plans and Specifications” means the plans and specifications for the Project to be prepared by Developer and approved by the City, which shall generally be consistent with Exhibit B.
- 1.2.11.** “Project Costs” means the costs specified in Wis. Stat. § 66.1105(2)(f) 1.a-l inclusive.

- 1.2.12.** “Project’s Tax Increment” shall mean the Tax Increment actually received by the City from taxes levied on the Property and as directly and exclusively attributable to increases in the improvement value by way of the Project.
- 1.2.13.** “Projected Value Increment” means twelve million four hundred twenty thousand and no/100 dollars (\$12,420,000.00), which is expected tax value of the Property following completion of the Project.
- 1.2.14.** “Property” means the property identified as Parcel Identification Number 291-0815-0811-042 in the City of Watertown, Jefferson County, Wisconsin as described on Exhibit A.
- 1.2.15.** “Schedule” means the schedule prepared by the City pursuant to Section 3.9., below.
- 1.2.16.** “Site Plan” means the specific physical layout of the Property as shown on Exhibit B.
- 1.2.17.** “Tax Increment Value” means the amount by which the equalized value of real property of the Property on January 1 of the year following Developer’s receipt of an occupancy permit upon completion of the Development Project as determined by the City of Watertown Assessor exceeds the Base Value established for the Property. The equalized value is calculated by taking the assessed value reported by the City of Watertown Assessor that is certified by the State Department of Revenue times the aggregate ratio.
- 1.2.18.** “Tax Increment Revenue” means the real property tax revenue (as defined in Wis. Stat. § 66.1105(2)(i)) and generated by the Project’s Tax Increment Value.
- 1.2.19.** “Term” means from January 10, 2025 until the earlier of the termination of TID or December 31, 2045.
- 1.2.20.** “TID District” means Tax Incremental District No. 9 created by City Resolution No. 9663 as may be amended from time to time.
- 1.2.21.** “Value” means full equalized fair market value of the real property.
- 1.2.22.** “Zoning Code” or “Code” means Chapter 550 of the Code of Ordinances of the City of Watertown.

ARTICLE 2
DESCRIPTION OF DEVELOPMENT AND CITY PAYMENTS

- Section 2.1. Project Description.** Upon the receipt of all necessary governmental approvals, Developer shall build (or cause to be built) 92 rental apartment units in 4 buildings to be constructed in a single phase as shown conceptually in Exhibit B. Each building will be two stories and consist of one-, two- and three-bedroom unit layouts. Each unit will have a ground floor exterior entrance or shared second floor entry with limited common areas. Surface parking will be provided that will be designed to meet City Code. Other site improvements will consist of sidewalks, landscaping, stormwater areas, mail/parcel pickup, and dog run area. The Project will be developed under more detailed Plans and Specifications to be approved by the City Site Plan Review Committee and Plan Commission, such approvals not to be unreasonably withheld or delayed.
- Section 2.2. Project Cost.** Developer shall construct the Project, at its sole cost, peril and expense in strict accordance with this Agreement and in strict conformity with all City ordinances, resolutions, policies, insurability or bondability requirements, and similarly applicable or impacted governmental regulations. The estimated cost to Developer of the Project (cost of design and construction (all taxes and incidentals, included)) is, projected upon Developer’s representations, to be twenty million two hundred ninety-two thousand and no/100 dollars (\$20,292,000.00) generally consistent with Exhibit B.

Section 2.3. The parties presently estimate that following completion of the Project, the Property will have a Project Value Increment for real property tax purposes, as of January 1, 2027, of approximately twelve million four hundred twenty thousand and no/100 dollars (\$12,420,000.00). Developer shall use all reasonable and good faith efforts to substantially complete the Project’s construction on or before July 1, 2026.

Section 2.4. City Contribution. In order to induce Developer to undertake the Project, the City agrees to provide an incentive for the Project of up to, but not to exceed a principal amount of two million thirty-one thousand four hundred seventy-four and no/100 dollars (\$2,031,474.00) plus annual interest as described in Section 2.5., below, towards the payment of the Project’s eligible costs in the form of a Municipal Revenue Obligation (MRO) as further provided for herein (the “City Contribution”). The City Contribution shall be used by Developer only to reimburse Developer for the eligible costs and expenses incurred by Developer in connection with the Project as set forth in the attached Exhibit B.

Section 2.5. MRO. Following Project completion and the issuance of occupancy permits and/or similar or related inspection or building and safety approvals with respect to any/all occupiable structure(s) arising by way of the Project, and, pursuant to amount of the City Contribution to Developer in the form substantially similar to Exhibit C attached hereto (the “MRO”). The MRO shall be a special and limited obligation of the City subject to annual appropriation by the City, shall not be a general obligation of the City, and neither the full faith and credit nor the taxing powers of the City are pledged to the payment of the MRO. As is further provided for in Sections 2.6. and 2.7., below, the City shall pay amounts due to Developer under the MRO over time from the Project’s Tax Increment pursuant and according, exclusively, to the MRO, attached hereto and incorporated by reference. The City Payments of the amounts due under the MRO are subject to annual appropriation by the City. Developer shall receive City Payments on the MRO within ninety (90) days of the City’s receipt of full payment of all of the real and personal property taxes levied against the Property, provided such payments are made in a timely manner in accordance with Section 2.6., below.

The MRO annual interest rate shall be the lesser of seven percent (7.0%) or the final interest rate secured by Developer for its first mortgage.

Section 2.6. MRO Repayment Schedule. In each calendar year commencing 2028 and ending no later than December 31, 2045, and, then, only, assuming any sums are then owing to Developer pursuant to terms hereunder (or, if earlier, when all of the City Contribution has been repaid by the City), the Project’s Tax Increment shall, subject to annual appropriations by the Common Council, be allocated as follows:

2.6.1. If the Project does not generate Tax Increment in any calendar year, the City shall make no payments whatsoever under the MRO for such calendar year and there shall be no deferral of the obligation to pay under the MRO for such calendar year. If the Project generates Tax Increment in any calendar year, Developer shall receive payments under the MRO, subject to the other terms and conditions of this Agreement, in a sum equal to the following:

- a. If the Project's Tax Increment is less than two hundred sixty thousand and no/100 dollars (\$260,000.00), Developer shall receive a payment equaling exactly ninety-five percent (95%) of the Project's Tax Increment generated for such calendar year.
 - i. In tax years 2027 and 2028, the City shall deduct twenty-five thousand and no/100 dollars (\$25,000.00) from the MRO payment in order to recover the costs of creating the TID District and in negotiating this Agreement.
- b. If the Project's Tax Increment is two hundred sixty thousand and no/100 dollars (\$260,000.00) or greater, Developer shall receive payment of two hundred twenty thousand and no/100 dollars (\$220,000.00).
- c. The Schedule of City Payments shown in Exhibit D, attached hereto, is illustrative only. Actual City Payments shall be as described in sub-sections 2.6.1.a. and b., above.

2.6.2. The MRO shall be issued no sooner, nor later, than calendar 2026 and within thirty (30) days of the City's receipt of a written request for the same submitted by Developer, which request shall attest that all of the following contingencies have been satisfied in their entirety: (1) all property taxes for the Property for tax year 2025 (payable in 2025/2026) and all preceding years have been paid in full, and (2) work on the Project as described on Exhibit B has been initiated and on schedule to be completed by August 31, 2026.

2.6.3. The first payment under the MRO shall be due and payable in the year in which taxes are first due and payable on any value increment that has been added.

2.6.4. The City shall reasonably cooperate with Developer's lender's requests for collateral assignment of this Agreement and the City Contribution as part of Developer's Project construction loans.

2.6.5. Subject to the provisions of this Agreement, the City agrees that it shall take no action to dissolve the TIF District prior to full payment under the MRO, or, December 31, 2045, whichever comes first.

Section 2.7. MRO Payment Restrictions. Only the Project's Tax Increment, and no other property, revenue, or asset of the City, shall be used to pay the MRO. If there is no Project Tax Increment during any year, the City shall have no obligation to pay any amount for that year under the MRO, and same shall not become a deferral of the City's obligation to pay and such amount for that tax year, but, rather, any such monetary obligation that would have otherwise arisen under this Agreement is entirely forgiven and discharged; such failure shall not constitute a default under this Agreement nor under the MRO. Developer acknowledges that, subject to the provisions of this Agreement if, as of December 31, 2045, the amount of the Project's Tax Increment paid under this Agreement proved insufficient to make all the payments due under the MRO, the City shall nevertheless have no obligation or liability for said unpaid amounts otherwise due or anticipated by Developer and said unpaid amounts shall be unconditionally discharged and forgiven.

Section 2.8. Prepayment of MRO. Nothing herein shall prohibit the City from prepaying all or a portion of the outstanding balance of the MRO at any time, at par and without penalty.

Section 2.9. Taxes. Developer covenants and agrees that it shall pay in full all taxes levied on the real property of the Property at the time said taxes are due. Failure to pay said taxes in a timely manner shall constitute an event of default as provided under Article 7, hereof, and, such default may be made curable

only upon the sole and exclusive discretion of the City and, then, only upon writing confirming as such and containing the signature of the Mayor and countersignature of the City Clerk.

Section 2.10. Use of the TIF Grant Proceeds. The proceeds of the City Contribution shall be utilized for reimbursement of eligible Project Costs (as defined in Wis. Stat. Section 66.1105(2)(f)) in furtherance of the development of the TIF District, as incurred by Developer. Developer agrees to maintain records of the costs and expenses it incurs in connection with the Project’s development for at least five (5) years following the month and year of the Project’s substantial completion as solely and exclusively determined by the City. Subject to any reasonable confidentiality restrictions that Developer may desire, and which are permitted under Wisconsin law, Developer shall make such records available to the City upon the City’s written request and to the public in compliance with Wis. Ch. 19 (Public Records law).

Section 2.11. Obligations/Payments.

2.11.1 Developer’s obligations hereunder shall be personal to Developer and shall not be assigned without the prior approval of the City per the provisions of Section 9.3., below.

2.11.2 Developer shall spend, in readily verifiable manner, no less than twenty million two hundred ninety-two thousand and no/100 dollars (\$20,292,000.00) as the estimated cost for the Project prior to, or upon, substantial completion of the Project such that an occupancy permit has been issued for the Project, which shall not be unreasonably delayed by the City, and in full compliance with Article 3 hereof and the records availability requirements thereunder.

2.11.3 Developer unconditionally agrees not to contest, challenge, appeal or protest the Property’s assessed value to an amount less than or equal to fifteen million and no/100 dollars (\$15,000,000.00).

**ARTICLE 3
UNDERTAKINGS OF THE DEVELOPER**

Section 3.1. Development. Developer shall build (or cause to be built) the Project as described in Sections 2.1 and 2.2, above.

Section 3.2. Minimum Development Cost. Developer’s Cost for constructing the Project shall be a minimum (“Minimum Development Cost”) of twenty million two hundred ninety-two thousand and no/100 dollars (\$20,292,000.00) in order for Developer to be eligible to receive assistance from the City per the provisions of Article 2 of this Agreement. Developer and/or outside investors shall provide approximately five million six hundred fifty thousand and no/100 dollars (\$5,650,000.00) of equity in the Project. Developer may seek and utilize \$2.3 million in Project financing assistance from the Thrive Economic Development Live Local Development Fund (the “LLDF”) and agrees to maintain compliance with the requirements of the LLDF.

Section 3.3. Plan Submission. Developer shall submit all plans specifications and documents to the City and state of Wisconsin as necessary to receive a building permit to construct the Project (the “Building Permit”) on or before April 1, 2025.

Section 3.4. Design Standards. Developer shall incorporate high quality design and use of materials into the Project consistent with the Concept Plan contained in Exhibit B.

Section 3.5. Construction Commencement. Developer shall commence construction of the Project on or before June 1, 2025.

Section 3.6. Construction Completion. Developer shall pursue construction activities on the Property and shall complete the Project, so as to obtain occupancy permits by July 31, 2026.

Section 3.7. Incremental Value. Developer agrees the Projected Value Increment shall be as described in Section 2.3, above.

Section 3.8. Construction. Developer agrees to develop the Property and to construct all buildings and structures thereon in accordance with the Plans and Specifications, as filed and approved in final form by the City. However, during the progress of the Project, Developer may make changes to the Plans and Specifications as may be in furtherance of the general objectives of the Plans and Specifications and this Agreement and as site conditions or other issues of feasibility may dictate to further the Developer’s development objectives; provided, however, any such change shall comply with all applicable laws of the City and Developer may not make any material change to the size, design or structure without the written consent of the City (not to be unreasonably withheld, conditioned or delayed.) The City agrees to consider and approve or reject any non-material proposed change within ten (10) days after submittal by the Developer to the City or such consideration is deemed rejected. Such requests for approval shall be submitted to the City Clerk, as representative of the City.

Section 3.9. Project Estimates. The Tax Increment Value and Tax Increment Revenue projections delineated on the Schedule attached hereto as Exhibit D are projected to be generated from the Project, pursuant to the current TIF 9 Plan and this Development Agreement. These projections are included for illustrative purposes only. The actual MRO payments to be made by the City for any given tax year shall be as described under Section 4.4., below.

Section 3.10. Easements. Easements on the Property for municipally owned storm sewer, water mains, and sanitary sewer shall be granted to the City or its designee where necessary, by mutually agreed upon separate document or pursuant to a CSM, in accordance with detailed utility plans approved by the City Engineer, or designee.

Section 3.11. Restriction on Future Structures. No future structures, including but not limited to fencing, utility buildings and tool sheds, shall be constructed or installed on any portion of the Property without City’s approval, which approval shall not be unreasonably withheld or delayed. The definition of structure shall be the definition contained within the City’s Zoning Code.

Section 3.12. Property Maintenance. Developer agrees to make improvements to the Project as shown on Exhibit B in accordance with the approved Plans and Specifications. Developer agrees to maintain the Project in compliance with all federal, state and local laws, regulations or codes for as long as it owns the Property.

Section 3.13. Utility Connections. Developer will make connections to existing public water and sewer mains as needed in accordance with detailed utility plans approved by the City Engineer or designee, and according to City specifications. Developer agrees to repair all sidewalk, curb and gutter, and street and restore all landscape areas within the public right-of-way upon making those connections.

Section 3.14. Curb Cuts. Developer will remove curb cuts and aprons where existing driveways will not be utilized as part of the Project and replace the curb cut with a full curb section to match the existing curb detail. Developer will landscape the terraces upon apron removal.

Section 3.15. Storm Sewer Repair. Developer will use due care when constructing near the existing storm sewers. If at any time during Developer’s ownership of the Property the structure of the storm sewer is damaged by a driveway over the storm sewer, Developer will restore the storm sewer so as to provide an adequate structure to allow vehicular traffic over the storm sewer without reducing the capacity of the storm sewer.

Section 3.16. Storm Water Management Facilities. Developer shall construct storm water management facilities in accordance with plans, specifications, and storm water management plan approved by the City Engineer or designee.

Section 3.17. Utility and Tax Payments. Developer shall promptly and timely pay all utility bills and its real property taxes levied against the Property when due through December 31, 2045.

Section 3.18. Personal Obligation. Developer’s obligations hereunder shall be personal to Developer and shall not be assigned without the prior approval of the City per the provisions of Section 9.3., below.

Section 3.19. Developer Certification. Developer agrees not to seek tax exempt status for any portion of the Property or to convey any portion of the Property to an entity that at the time of conveyance would result in the Property qualifying for tax exempt status without the prior approval of the City per the provisions of Section 9.2., below.

Section 3.20. Restriction on Waste. Developer shall not cause a reduction in the real estate taxes payable on any of the Property through willful destruction of any improvements it makes on the Property.

Section 3.21. Developer’s Cooperation. Developer agrees to work in good faith in assisting the City with applications for funds from state and federal agencies and private entities the City may seek to assist with development within the TID and the City’s obligations as described in Article 4 hereof.

ARTICLE 4
UNDERTAKINGS OF THE CITY

Section 4.1. Appropriation. The City shall appropriate sufficient funds for the performance of its obligations under this Agreement as described in this section.

Section 4.2. City’s Cooperation. The City shall reasonably cooperate with Developer throughout the implementation of the Development Project and shall promptly review and/or process all submissions and applications in accordance with applicable City ordinances.

Section 4.3. TID. The City has created TID 9 and adopted Res. No. 9663 on October 15, 2024, authorizing the funds from TID 9 to support the Development Project at the Property.

Section 4.4. Payments from the City. Subject to all the terms, covenants and conditions of the Agreement and applicable provisions of law, and as inducement by the City to Developer to carry out the Development Project, the City will provide payments to the Developer to assist with the Project Costs as described in Article 2 hereof.

Section 4.5. Developer’s Documentation. Upon request by the City, the Developer shall review with City personnel, and provide copies of original invoice documentation, and other documentation reasonably requested by the City, establishing to the reasonable satisfaction of the City that the Developer has incurred and paid Project Costs in an amount of at least the Minimum Development Costs as described in Section 3.2., above, for the Project for documentary support of the City’s Contribution from the Project’s Tax Increment Revenue. In addition, the Developer shall review with City personnel, and provide an original fully executed sworn affidavit, from the Project’s architect or general contractor certifying that the actual amount spent on eligible Project Costs at the conclusion of construction of the Project equaled or exceeded the Minimum Development Costs as described in Section 3.2., above, and prior to the payment of the first installment of the City Contribution.

Section 4.6. Limited Obligation. Developer hereby acknowledges that the City Contribution, as evidenced by this Agreement, shall be a special and limited obligation of the City and not a general obligation. As a result of the special and limited nature of the City’s obligation to pay the City Contribution, Developer’s recovery of the full amount of the City Contribution depends on factors including, but not limited to, future mill rates, changes in the assessed value of a Development Project, the failure of the Development Project to generate the Tax Increment Revenue at the rate expected by Developer, changes in the Tax Increment Law, and other factors beyond the City’s and/or Developer’s control.

Section 4.7. City’s Covenants. City covenants to Developer that until the City Contribution has been paid in full, or a sum sufficient to pay off the City Contribution has been set aside to cover payment of the City Contribution, the City shall not close the TIF District prior to the end of the District’s Statutory Life. Upon the end of the District’s Statutory Life, or payment in full of (or a sum sufficient set aside to pay in full) the City Contribution, the City will be entitled to close the TIF District and no liability shall remain from the City to the Developer upon expiration of the TIF District.

Section 4.8. Lookback. The Parties understand that if the Development is successful then the MRO will be repaid sooner. Nonetheless, as a condition for providing the City’s Contribution, the Parties agree to a lookback review to ensure the Developer’s returns do not exceed a reasonable market rate investment return. Accordingly, upon the earlier of: (i) 5 years after the Development Project receives an occupancy permit; or (ii) the date that the Development Project is sold, the Developer shall provide the City an internal rate of return (“IRR”) calculation for the Development Project based upon the

Development Project’s actual cash flow available for distribution to the Development Project’s investors. Actual cash flow shall be based on financial statements prepared, reviewed, and certified by Developer’s CPA. Up to, but no more than, 20% of the annual operating budget may be held from available cashflow as reserves for overages and capital improvements. The Developer shall cooperate with the City and provide to the City such information for inspection and review. Should the IRR exceed 25%, then the City Contribution to the Developer under the MRO pursuant to Section 2.7., above, shall be reduced by an amount sufficient to cause the IRR to equal 25%. The IRR calculations under this paragraph will take into account any post-completion contributions of equity and/or member (or partner) loans made by the Developer, Developer’s affiliates, or Developer’s private investors. In the event of a dispute as to the IRR, the matter shall be resolved by decision of a third-party accountant mutually agreed upon by the Parties. If the Parties are unable to agree upon an accountant within thirty (30) days, the dispute shall be resolved by arbitration in accordance with Wis. Stat. Ch. 788. The lookback provision is limited to a single review based on the above timing criteria; the City shall not require additional lookback reviews of the Development Project or future owners of the Property.

ARTICLE 5
PROPERTY BASE VALUE

Section 5.1 Base Value. City represents and agrees that the full equalized base value of the Property as of January 1, 2024, is zero dollars (\$0.00) (“Base Value”). Any Value of the Property above zero dollars (\$0.00) is Tax Increment Value. All taxes paid on Tax Increment Value are part of Tax Increment Revenue.

ARTICLE 6
COVENANTS RUNNING WITH THE LAND

Section 6.1 Covenants. This Agreement constitutes the entire Agreement between the Parties, and all provisions of this Agreement shall be deemed to be covenants running with the land described on Exhibit A and shall be binding upon successors and assigns for the Term of this Agreement.

ARTICLE 7
REMEDIES

Section 7.1. Time of the Essence. Time is of the essence as to all dates under this Agreement.

Section 7.2. Event of Default. In the event any Party defaults under this Agreement, which default is not cured within thirty (30) days after written notice thereof to the defaulting Party or within such extended period required to cure the default, provided cure efforts are undertaken in good faith within the thirty (30) period and the defaulting Party is diligently pursuing such cure, the nondefaulting Party shall have all rights and remedies available under law or equity with respect to the default, except as otherwise set forth in this Agreement. In the event of any default by any Party in making a payment required to another Party, the cure period for such monetary default shall be ten (10) days after delivery of notice thereof. In addition, and without limitation, any of the Parties shall have the following specific rights and remedies following such notice and failure to cure:

- a. Injunctive relief;
- b. Withholding or terminating payments under the MRO;

- c. Action for specific performance; and
- d. Action for money damages.

Notwithstanding the foregoing, in no event may City exercise or seek any rights of injunction or specific performance for Developer’s failure to commence the Project.

Section 7.3. Reimbursement. Any amounts expended by the nondefaulting Party in enforcing this Agreement including reasonable attorneys’ fees, together with interest provided for below, shall be reimbursed or paid to the nondefaulting Party which prevails in any such enforcement.

Section 7.4. Interest. Interest shall accrue on all amounts required to be reimbursed by the defaulting Party to the nondefaulting Party at the Prime Rate as established from time to time by Bank of America, N.A. plus two percent (2%) per annum, from the date of payment by the nondefaulting party until the date reimbursed in full with accrued interest.

Section 7.5. Remedies are Cumulative. Except as specified in this Agreement, all remedies provided herein shall be cumulative and the exercise of one remedy shall not preclude the use of any other or all of said remedies.

Section 7.6. Failure to Enforce Not Waiver. Failure to enforce any provision contained herein shall not be deemed a waiver of that Party’s rights to enforce such provision or any other provision in the event of a subsequent default.

**ARTICLE 8
INSURANCE**

Section 8.1 Developer, its contractors, lessees, successors and assigns, shall, during their occupancy or ownership of the Property, purchase or cause to be purchased and continuously maintained in effect, insurance against such risks, both generally and specifically, with respect to the private development, as are customarily insured against in developments of like size and character including, but not limited to: Casualty Insurance, Comprehensive General Liability Insurance, Physical Damage Insurance, Builders’ Risk Insurance and all other forms of insurance reasonably required generally by the State of Wisconsin for entities such as the owner and any lessees from time to time during the construction and operation of the Property. Such insurance shall be maintained in amounts and with terms of coverage generally customary to such Property. Such insurance shall name City as an additional insured as its interest may appear, except on any policy of Liability Insurance.

Section 8.2 In the event the Property is damaged or partially or fully destroyed, Developer shall cause the insurance proceeds from such loss to be used to promptly repair and restore the Property to its original condition.

**ARTICLE 9
WRITTEN NOTICES AND MISCELLANEOUS**

Section 9.1 Notices and Demands. Except as otherwise expressly provided in this Agreement, a notice, demand or other communication under this Agreement by any Party to any other shall be

sufficiently given or delivered if it is dispatched by registered or certified mail, postage prepaid, return receipt requested, or delivered personally, and

FOR THE CITY:

City of Watertown
Office of the Finance Director/Treasurer
106 Jones Street
Watertown, WI 53094
Attention: Mark Stevens
mstevens@cityofwatertown.org

With a copy to:

City of Watertown
City Attorney’s Office
106 Jones Street
Watertown, WI 53094
Attention: Attorney Steven T. Chesebro
schesebro@cityofwatertown.org

TO THE DEVELOPER:

Lumin Terrace, LLC
5201 East Terrace Drive, Suite 300
Madison, Wisconsin 53718
Attention: Scott Kwiecinski, Vice President
s.kwiecinski@horizondbm.com

With a copy to:

Foley and Lardner LLP
150 East Gilman Street, Suite 5000
Madison, Wisconsin 53703
Attention: Attorney Toni Prestigiacomo
aprestigiacomo@foleylaw.com

Section 9.2. Restrictions of Sale, Transfer, Conveyance and Ownership. During the Term of this Agreement, neither Developer nor any future owner shall use, sell, transfer or convey ownership of any of the Property to any person or entity in any manner which would render all or any part of the Property exempt from real property taxation, or would render the personal property located on any of the Property exempt from personal property taxation, without the prior written consent of the City. This obligation shall survive until the termination and closure of the TID 9 District under this Agreement. In the event Developer receives an exemption from general real estate taxes, such may be deemed an event of default hereunder and City may exercise its rights under the Remedies clauses in Article 7 hereof. Developer shall execute and record deed restrictions effectuating this provision.

Section 9.3. Warranty of Developer; Non-Transferability. The City has entered into this Agreement with Developer, on the basis of the identity of the General Partner(s), and on the strength of their experience. Therefore, Developer hereby warrants and represents to the City that the General Partner(s) of Developer are as shown on Exhibit E, attached hereto. During the Term, Developer may not change General Partner(s) without the prior written consent of the City, which shall not be unreasonably denied, delayed or conditioned. During the Term, Developer shall not change management of the Property from the General Partner(s) without the prior written consent of the City, which consent shall not be unreasonably withheld. Any prohibited transfers under this Section, which have been made without securing the prior written consent of the City shall be considered an event of Default hereunder. In any event, any permitted or subsequent transferee hereunder must agree to be bound by the terms of this Development Agreement.

Section 9.4. Non-Discrimination Agreement. The Developer agrees that neither the Property nor any portion thereof, shall be sold to, leased or used by any Party in a manner to permit discrimination or restriction on the basis of race, creed, ethnic origin or identity, color, gender, religion, marital status, age, handicap, or national origin and that construction, redevelopment, improvement, and operation of the Development shall be in compliance with all effective laws, ordinances and regulations relating to discrimination or any of the foregoing grounds.

Section 9.5. No Third-Party Beneficiaries. This Agreement is made solely for the benefit of the Parties hereto and their permitted assignees, and no other Party shall acquire or have any rights under this Agreement or by virtue of this Agreement.

Section 9.6. Force Majeure. As used herein, the term “Force Majeure” shall mean any accident, breakage, war, insurrection, civil commotion, riot, act of terror, act of God or the elements, governmental action (except for governmental action by the City with respect to obligations of the City under this Agreement), alteration, strike or lockout, picketing (whether legal or illegal), inability of a Party or its agents or contractors, as applicable, to obtain fuel or supplies, unusual weather conditions, or any other cause or causes beyond the reasonable control of such Party or its agents or contractors, as applicable. No Party to this Agreement shall be in default hereunder for so long as such Party or its agents and contractors, if applicable, are prevented from performing any of its obligations hereunder due to a Force Majeure occurrence.

Section 9.7. Law Governing. The laws of the State of Wisconsin shall govern this Agreement. In the event of a dispute involving this Agreement, the Parties agree that venue shall be in Jefferson County, Wisconsin, Circuit Court.

Section 9.8. Execution in Multiple Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original and all of which together shall constitute one and the same instrument.

Section 9.9. Amendment. This Agreement may be rescinded, modified or amended, in whole or in part, by mutual agreement of the Parties hereto, their successors and/or assigns, in writing signed by all Parties.

Section 9.10. Severability of Provisions. If any provision of this Agreement shall be held or deemed to be inoperative or unenforceable as applied in any particular case in any jurisdiction because it conflicts with any other provision or provisions of this Agreement or any constitution or statute or rule of public policy, or for any other reason, then such circumstance shall not have the effect of rendering the provision in question inoperative or unenforceable in any other case or circumstance, or of rendering any other provision or provisions herein invalid, inoperative, or unenforceable to any extent whatever. To the maximum extent possible, this Agreement shall be construed in a manner consistent with the powers of the City, including, but not limited to, their powers under the Tax Increment Law, § 66.1105, Wis. Stats., to achieve its intended purpose.

Section 9.11. Recording and Survival. The City shall record this Agreement against the Property with the Register of Deeds for Jefferson County, at the Developer’s expense. All the terms and conditions of this Agreement shall survive the execution of this Agreement and the making of grants hereunder. This Agreement shall run with the land and be binding upon Developer and all of Developer’s successors in interest. Every reference to Developer herein shall be a reference to Developer and all of Developer’s successors in interest, including tax-exempt entities. This Agreement shall expire on the date of termination of the TIF District.

Section 9.12. Reservation of Rights. Nothing in this Agreement shall be construed to be a waiver or modification of the governmental immunities or notice requirements imposed by Wis. Stat. § 893.80 or any other law.

Section 9.13. Vested Rights. Except as provided by law, or as expressly provided in the Agreement, no vested rights to develop the Project shall inure to Developer by virtue of this Agreement. Nor does the City warrant that Developer is entitled to any other approvals required for the construction of the Project as a result of this Agreement.

Section 9.14. Recitals. The representations and recitations set forth in Recitals are material to this Agreement and are hereby incorporated into and made a part of this Agreement as though they were fully set forth in this paragraph, subject to all of the terms and conditions in the balance of this Agreement.

Section 9.15. Construction. The Parties acknowledge and represent that this Agreement has been the subject of negotiation by all Parties and that all Parties together shall be construed to be the drafter hereof and this Agreement shall not be construed against any Party individually as drafter.

Section 9.16. Representation. The Developer acknowledges that it has either had the assistance of legal counsel in the negotiation, review, and execution of this Agreement, or has voluntarily waived the opportunity to do so; that it has read and understood each of this Agreement’s terms, conditions, and provisions, and their effects; and that it has executed this Agreement freely and not under conditions of duress.

Section 9.17. Authority. The individuals executing this Agreement on behalf of the Developer warrant and represent that they are duly authorized to bind the Developer to this Agreement. Developer warrants

and represents that the execution of this Agreement is not prohibited by the Developer’s articles of incorporation, by-laws, operating agreement, or other internal operating orders, or by any applicable law, regulation or court order. Developer shall provide proof upon request.

Section 9.18. Indemnification. Subject to the limitation described herein and except for any misrepresentation or any misconduct of any of the indemnified Parties, Developer and or its contractors shall indemnify, save harmless and defend the City and its respective officers, agents, and employees from and against any and all liability, suits, actions, claims, demands, losses, costs, damages, and expenses of every kind and description, including reasonable attorney costs and fees, for claims of any kind including liability and expenses in connection with the loss of life, personal injury or damage to property, or any of them brought (i) because of any Default or (ii) because of any injuries or damages received or sustained by any persons or property on account of or arising out of the construction and/or operations of the Project and the Property to the extent caused by the negligence or willful misconduct on Developer’s part or on the part of its agents, contractors, subcontractors, invitees or employees, at any time. This Section shall survive termination of this Agreement.

Section 9.19. Guarantee by Horizon Development Group, Inc. Horizon Development Group, Inc. hereby guarantees all of the Developer Obligations under the Development Agreement and all of Lumin Terrace, LLC’s obligations under the Development Agreement. It is the intent of Lumin Terrace, LLC and Horizon Development Group, Inc. that the City be assured that all of the Developer Obligations under the Development Agreement be undertaken and completed in the manner contemplated by the Development Agreement.

[SIGNATURES BEGIN ON THE FOLLOWING PAGE]

WITNESS WHEREOF, the parties have executed this Agreement on the day and year first above written.

LUMIN TERRACE, LLC:

BY: _____

ACKNOWLEDGMENT

State of Wisconsin)
) ss.
County of)

Personally came before me this _____ day of March, 2025 the above-named, _____ who acknowledged that he as _____, being authorized to do so, executed the foregoing instrument on behalf of Lumin Terrace, LLC.

Notary Public, _____ County, Wisconsin
My Commission expires: _____

Horizon Development Group, Inc.

BY: _____

ACKNOWLEDGMENT

State of Wisconsin)
) ss.
County of)

Personally came before me this _____ day of March, 2025 the above-named, _____ who acknowledged that he as _____, being authorized to do so, executed the foregoing instrument on behalf of Horizon Development Group, Inc.

Notary Public, _____ County, Wisconsin
My Commission expires: _____

CITY OF WATERTOWN:

BY: _____
Emily McFarland, Mayor

ATTEST:

BY: _____
Megan Dunneisen, City Clerk

AUTHENTICATION

Signature(s) of Emily McFarland, Mayor and Megan Dunneisen, City Clerk, authenticated this _____ day of March, 2025.

Attorney Steven T. Chesebro
Title: Member State Bar of Wisconsin

I hereby certify that the necessary funds have been provided to pay the liability incurred by the City of Watertown on the within Agreement.

Mark Stevens
Finance Director/Treasurer

APPROVED AS TO FORM:

Steven T. Chesebro
City Attorney

EXHIBIT A

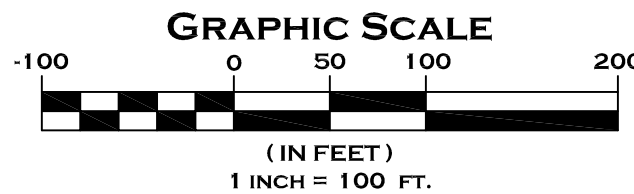
ROCK RIVER RIDGE SUBDIVISION

LOT 1 OF CERTIFIED SURVEY MAP NO. 4146, BEING PART OF GOVERNMENT LOTS 1 AND 2 IN SECTION 8, TOWNSHIP 8 NORTH, RANGE 15 EAST, IN THE CITY OF WATERTOWN, JEFFERSON COUNTY, WISCONSIN.

SEE SHEET 2 FOR AIRPORT HEIGHT RESTRICTIONS
SEE SHEET 3 FOR CURVE AND LINE TABLES



BEARING BASIS:
ALL BEARINGS REFER TO THE NORTH LINE OF THE
NORTHEAST 1/4 OF SECTION 8, WHICH HAS A
WISCONSIN COUNTY COORDINATE SYSTEM (JEFFERSON
COUNTY) BEARING OF N 86°54'23" W.



LEGEND

- - INDICATES A 1 1/4"X18" IRON ROD WEIGHING 3.65 LBS/FT, SET
- - INDICATES IRON PIPE FOUND AND ACCEPTED UNLESS NOTED OTHERWISE
- △ - MAG NAIL FOUND
- ⓓ - ALL OTHER CORNERS ARE MONUMENTED BY AN 3/4"X18" IRON ROD WEIGHING 1.68 LBS/FT., SET
- ⓓ - 291,515 SQ. FT. DEDICATED TO THE PUBLIC FOR ROAD PURPOSES

LOT PAIRINGS

THE FOLLOWING LOTS ARE TO BE COMBINED
IN PAIRS FOR 1 STRUCTURE PER TWO LOTS

- 1-2
- 3-4
- 5-6
- 7-8
- 9-10
- 11-12
- 13-14
- 15-16
- 17-18

Office of the Register of Deeds
_____, County, Wisconsin
Received for Record _____, 20____
at _____ o'clock _____ M as document # _____
_____, in _____

Register of Deeds

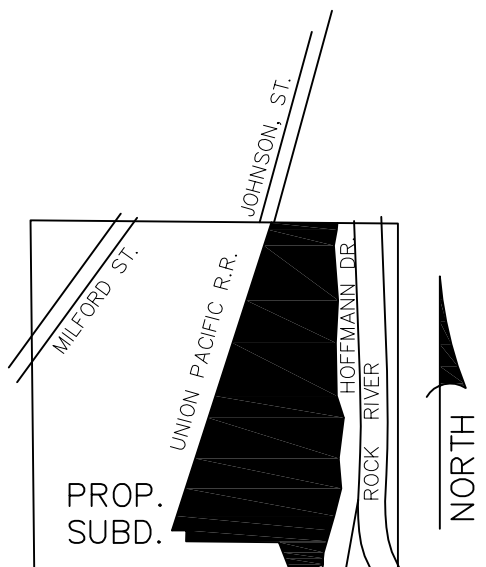
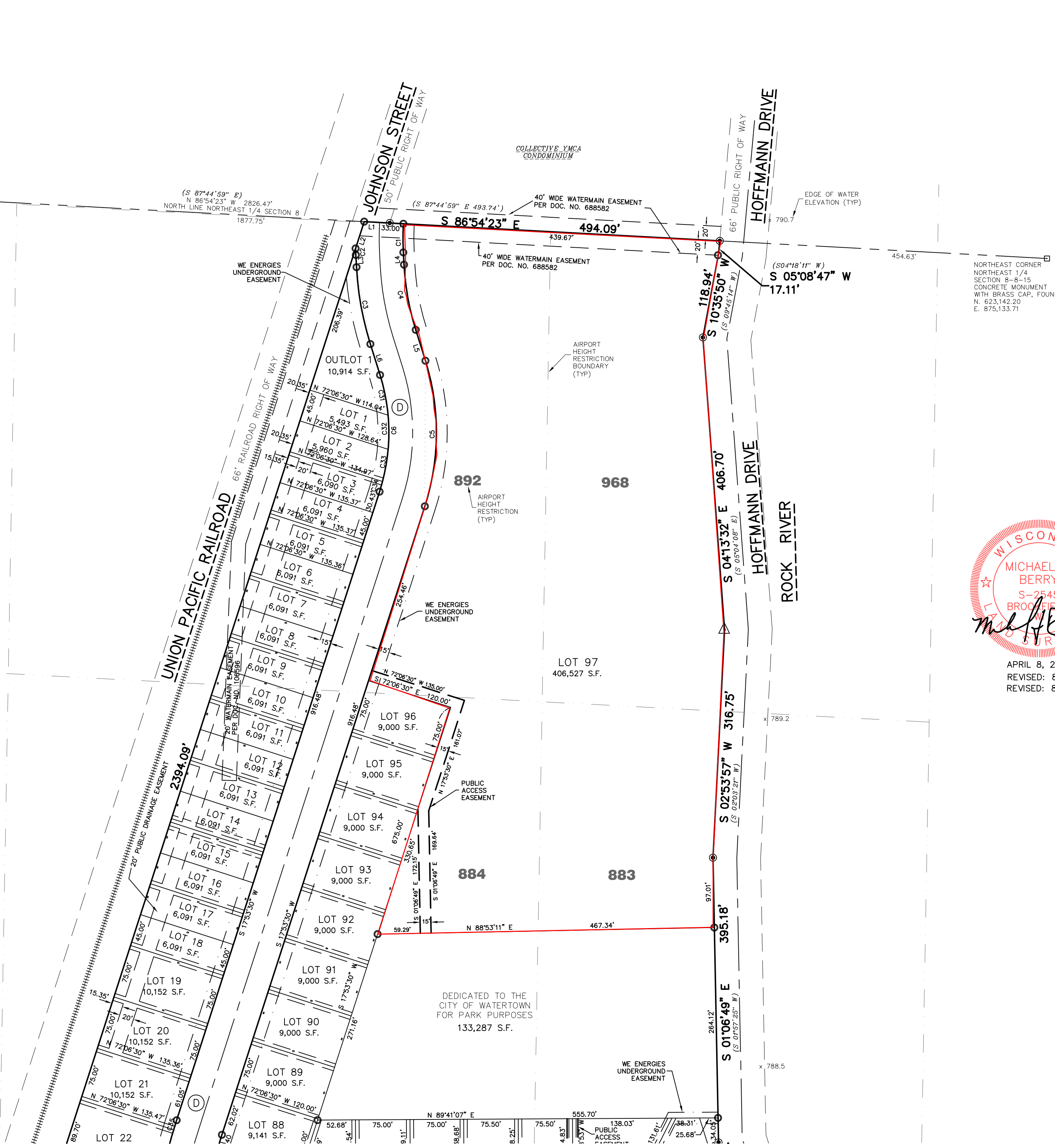
There are no objections to this plat with respect to
Secs. 236.15, 236.16, 236.20 and 236.21(1) and (2),
Wis. Stats. as provided by s. 236.12, Wis. Stats.

Certified _____, 20____

Department of Administration



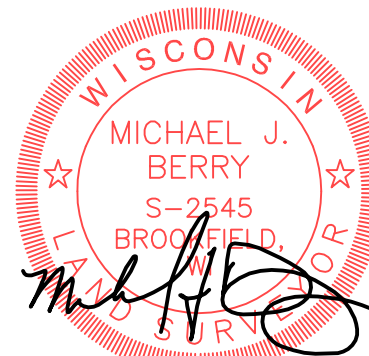
CAPITOL SURVEY ENTERPRISES
2015 LA CHANDELLE CT.
BROOKFIELD, WI 53045
PH: (262) 786-6600
FAX: (414) 786-6608
WWW.CAPITOLSURVEY.COM



VICINITY MAP
1" = 2000'
NE 1/4 8-8-15

OWNER/SUBDIVIDER:
HOFFMANN MATZ, LLC
600 E. MAIN ST.
WATERTOWN, WI 53094

SURVEYOR:
CAPITOL SURVEY ENTERPRISES
2015 LaCHANDELLE CT.
BROOKFIELD, WI 53045
262-786-6000



APRIL 8, 2024
REVISED: 8/14/24
REVISED: 8/20/24

NOTES

LOTS 29 - 57 & 67 ARE WITHIN 500' OF
A WASTEWATER TREATMENT FACILITY.
SUBDIVIDER AND LOT OWNER AGREE THAT
IDENTIFIED LOTS WITHIN THE SUBDIVISION
PLAT ARE LOCATED WITHIN WASTEWATER
TREATMENT FACILITY SEPARATION
DISTANCES IDENTIFIED IN WISCONSIN
DEPARTMENT OF NATURAL RESOURCES NR
110, SEWERAGE SYSTEMS, FOR MECHANICAL
TREATMENT FACILITIES, EFFLUENT HOLDING
AND POLISHING PONDS, AND
ACKNOWLEDGES PRESENCE OF NUISANCE
ASSOCIATED WITH WASTEWATER TREATMENT
FACILITY OPERATION WITHIN REFERENCED
SEPARATION DISTANCES.

THIS PLAT HAS AIRPORT APPROACH
PROTECTION ZONE ELEVATION LIMITS AS
SHOWN ON SHEET 2 FOR ALL BUILDINGS,
STRUCTURES AND OBJECTS OF NATURAL
GROWTH, WHETHER OR NOT SUCH BUILDINGS,
STRUCTURES AND OBJECTS OF NATURAL
GROWTH ARE IN EXISTANCE.

ALL CONVEYANCES OF LOTS 1 - 18 IN
THIS SUBDIVISION SHALL BE DEEMED TO
INCLUDE AS AN APPURTENANCE AN
UNDIVIDED 1/18 INTEREST IN OUTLOT 1. ALL
CONVEYANCES OF LOTS 19-96 IN THIS
SUBDIVISION SHALL BE DEEMED TO INCLUDE
AS AN APPURTENANCE AN UNDIVIDED 1/78
INTEREST IN OUTLOTS 2 & 3. THE
STORMWATER MANAGEMENT AREAS,
WHETHER OR NOT SUCH FRACTIONAL
INTEREST IS SPECIFICALLY SET FORTH IN
THE CONVEYING INSTRUMENT, UNLESS SUCH
FRACTIONAL INTEREST IDENTIFIED WITH A
PARTICULAR LOT HAS BEEN ACQUIRED BY A
MUNICIPALITY OR OTHER LOT OWNER IN
THIS SUBDIVISION. SUCH UNDIVIDED
FRACTIONAL INTERESTS SHALL BE HELD AS
TENANTS IN COMMON WITH THE FRACTIONAL
INTERESTS HELD BY OTHER LOT OWNERS,
AND SHALL NOT BE CONVEYED WITHOUT
THE LOT TO WHICH IT IS APPURTENANT
EXCEPT AS ABOVE.

THE OWNER CAUSING THIS LAND TO
BE PLATTED SHALL INCORPORATE A
HOMEOWNER'S ASSOCIATION OPERATING
UNDER WIS. STATUTE 779.70 FOR THE
PURPOSE OF MANAGING THE STORMWATER
MANAGEMENT AREA COMMON PROPERTY
AND LEVYING SUCH ASSESSMENTS AS
REQUIRED. IF THE HOMEOWNER'S
ASSOCIATION DEFAULTS ON REQUIRED
MAINTENANCE, THE CITY MAY PERFORM
NECESSARY MAINTENANCE AND ASSESS THE
COST PRO RATA TO THE HOLDERS OF
FRACTIONAL INTERESTS IN OUTLOT 1.

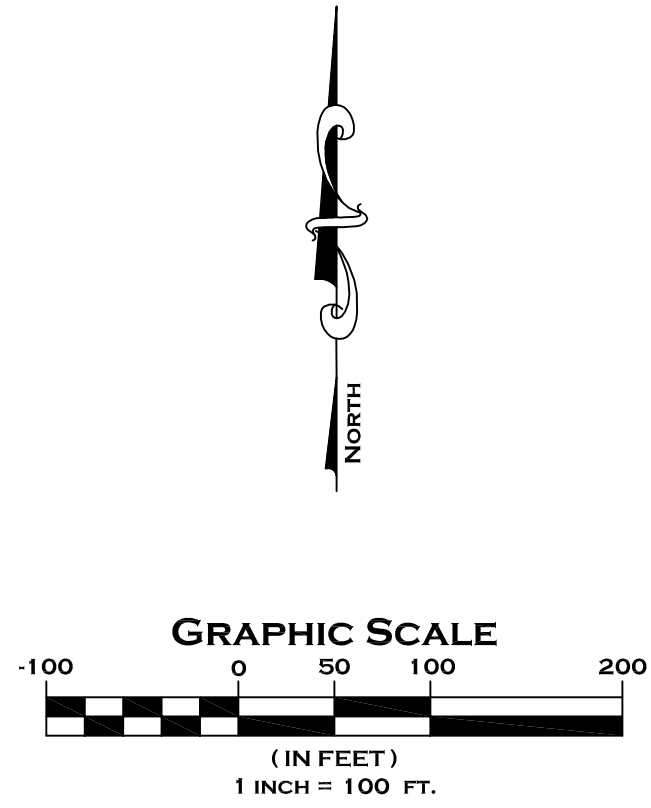
UTILITY EASEMENT RESTRICTION

UTILITY EASEMENTS SET FORTH HEREIN ARE FOR THE
USE OF PUBLIC BODIES AND PRIVATE PUBLIC UTILITIES
HAVING THE RIGHT TO SERVE THIS SUBDIVISION. NO
UTILITY POLE, PEDESTAL OR CABLE SHALL BE PLACED SO
AS TO DISTURB ANY SURVEY MONUMENT OR OBSTRUCT
VISION ALONG ANY LOT OR STREET LINE. THE
UNAUTHORIZED DISTURBANCE OF A SURVEY MONUMENT IS
A VIOLATION OF S.236.32 OF WISCONSIN STATUTES.

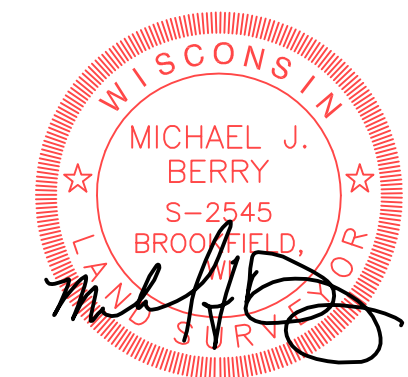
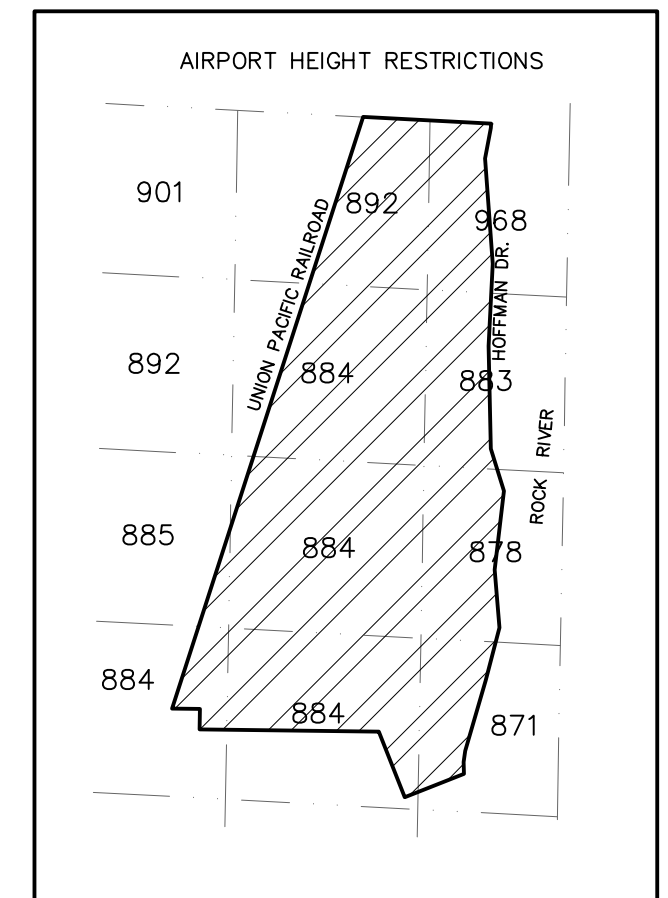
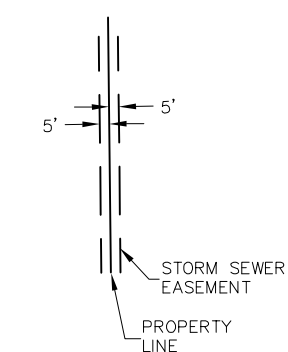
ROCK RIVER RIDGE SUBDIVISION

LOT 1 OF CERTIFIED SURVEY MAP NO. 4146, BEING PART OF GOVERNMENT LOTS 1 AND 2 IN SECTION 8, TOWNSHIP 8 NORTH, RANGE 15 EAST, IN THE CITY OF WATERTOWN, JEFFERSON COUNTY, WISCONSIN.

SEE SHEET 3 FOR CURVE AND LINE TABLES



DETAIL
PRIVATE
STORM SEWER
EASEMENT
(TYPICAL)



APRIL 8, 2024
REVISED: 8/14/24
REVISED: 8/20/24



CAPITOL SURVEY ENTERPRISES
2015 LA CHANDELLE CT.
BROOKFIELD, WI 53045
PH: (262) 786-6600
FAX: (414) 786-6608
WWW.CAPITOLSURVEY.COM

THIS INSTRUMENT DRAFTED BY MICHAEL J BERRY

SHEET 2 OF 3

ROCK RIVER RIDGE SUBDIVISION

LOT 1 OF CERTIFIED SURVEY MAP NO. 4146, BEING PART OF GOVERNMENT LOTS 1 AND 2 IN SECTION 8, TOWNSHIP 8 NORTH, RANGE 15 EAST, IN THE CITY OF WATERTOWN, JEFFERSON COUNTY, WISCONSIN.

SURVEYOR'S CERTIFICATE

STATE OF WISCONSIN)
JEFFERSON COUNTY) SS

I, MICHAEL J BERRY, PROFESSIONAL LAND SURVEYOR, DO HEREBY CERTIFY:

THAT I HAVE SURVEYED, DIVIDED AND MAPPED A REDIVISION OF LOT 1 OF CERTIFIED SURVEY MAP NO. 4146, BEING PART OF GOVERNMENT LOTS 1 AND 2 IN SECTION 8, TOWNSHIP 8 NORTH, RANGE 15 EAST, IN THE CITY OF WATERTOWN, JEFFERSON COUNTY, WISCONSIN.
BOUNDED AND DESCRIBED AS FOLLOWS:

LOT 1 OF CERTIFIED SURVEY MAP NO. 4146, RECORDED IN THE JEFFERSON COUNTY REGISTER OF DEEDS AS DOCUMENT NO. 1064067, BEING PART OF GOVERNMENT LOTS 1 AND 2 IN SECTION 8, TOWNSHIP 8 NORTH, RANGE 15 EAST, IN THE CITY OF WATERTOWN, JEFFERSON COUNTY, WISCONSIN.

CONTAINING: 2,115,957 SQUARE FEET OR 48.5757 ACRES.

THAT I HAVE MADE SUCH SURVEY, LAND DIVISION AND MAP BY THE DIRECTION OF HOFFMAN MATZ LLC, OWNERS OF SAID LAND.

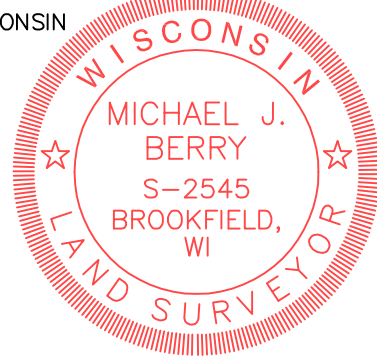
THAT SUCH MAP IS A CORRECT REPRESENTATION OF ALL EXTERIOR BOUNDARIES OF THE LAND SURVEYED AND THE DIVISION THEREOF MADE.

THAT I HAVE FULLY COMPLIED WITH THE PROVISIONS OF CHAPTER 236 OF THE STATUTES OF THE STATE OF WISCONSIN, THE ORDINANCES OF THE CITY OF WATERTOWN, AND THE ORDINANCES OF JEFFERSON COUNTY IN SURVEYING, DIVIDING, AND MAPPING THE SAME.

DATED THIS 8TH DAY OF APRIL, 2024.

REVISED: 8/14/24
REVISED: 8/20/24

PROFESSIONAL LAND SURVEYOR,
S-2545
STATE OF WISCONSIN



UTILITY EASEMENT PROVISIONS

An easement for electric, natural gas, and communications service is hereby granted by

_____, Grantor, to

WISCONSIN ELECTRIC POWER COMPANY and WISCONSIN GAS, LLC, Wisconsin corporations doing business as We Energies, Grantee,

_____, Grantee, and

_____, Grantee

_____, Grantee

their respective successors and assigns, to construct, install, operate, repair, maintain and replace from time to time, facilities used in connection with overhead and underground transmission and distribution of electricity and electric energy, natural gas, telephone and cable TV facilities for such purposes as the same is now or may hereafter be used, all in, over, under, across, along and upon the property shown within those areas on the plat designated as "Utility Easement Areas" and the property designated on the plat for streets and alleys, whether public or private, together with the right to install service connections upon, across within and beneath the surface of each lot to serve improvements, thereon, or on adjacent lots; also the right to trim or cut down trees, brush and roots as may be reasonably required incident to the rights herein given, and the right to enter upon the subdivided property for all such purposes. The Grantees agree to restore or cause to have restored, the property, as nearly as is reasonably possible, to the condition existing prior to such entry by the Grantees or their agents. This restoration, however, does not apply to the initial installation of said underground and/or above ground electric facilities, natural gas facilities, or telephone and cable TV facilities or to any trees, brush or roots which may be removed at any time pursuant to the rights herein granted. Structures shall not be placed over Grantees' facilities or in, upon or over the property within the lines marked "Utility Easement Areas" without the prior written consent of Grantees. After installation of any such facilities, the grade of the subdivided property shall not be altered by more than four inches without written consent of grantees.

The grant of easement shall be binding upon and inure to the benefit of the heirs, successors and assigns of all parties hereto.

CORPORATE OWNER'S CERTIFICATE

HOFFMAN MATZ, LLC, A WISCONSIN LIMITED LIABILITY COMPANY, EXISTING UNDER THE LAWS OF THE STATE OF WISCONSIN, AS OWNER, CERTIFY THAT THEY HAVE CAUSED THE LAND DESCRIBED ON THIS MAP TO BE SURVEYED, DIVIDED, MAPPED AND DEDICATED, AS REPRESENTED ON THIS MAP IN ACCORDANCE WITH THE ORDINANCES OF THE CITY OF WATERTOWN.

IN WITNESS WHEREOF, HOFFMAN MATZ, LLC HAS CAUSED THESE PRESENTS TO BE SIGNED BY TINA CRAVE, ITS CEO AT _____, WISCONSIN, THIS _____ DAY OF _____, 2024.

TINA CRAVE,
REPRESENTATIVE

STATE OF WISCONSIN)
COUNTY) SS

PERSONALLY CAME BEFORE ME THIS _____ DAY OF _____, 2024 TINA CRAVE, TO ME KNOWN TO BE THE PERSON WHO EXECUTED THE FOREGOING INSTRUMENT AND ACKNOWLEDGED THE SAME.

NOTARY PUBLIC
STATE OF WISCONSIN
MY COMMISSION EXPIRES: _____

CITY OF WATERTOWN PLAN COMMISSION APPROVAL CERTIFICATE

APPROVED, THAT THE PLAT ROCK RIVER RIDGE, IN THE CITY OF WATERTOWN, HOFFMAN MATZ LLC, OWNER, IS HEREBY APPROVED BY THE PLAN COMMISSION.

APPROVED AS OF THIS DAY _____ DAY OF _____, 2024.

DATE: _____
EMILY MCFARLAND, MAYOR

I HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND CORRECT COPY OF A RESOLUTION ADOPTED BY THE PLAN COMMISSION OF THE CITY OF WATERTOWN.

DATE: _____
MEGAN DUNNEISEN, CITY CLERK

CERTIFICATE OF CITY TREASURER

STATE OF WISCONSIN)
JEFFERSON COUNTY) SS

I, _____, BEING THE DULY ELECTED, QUALIFIED AND ACTING CITY TREASURER OF THE CITY OF WATERTOWN, DO HEREBY CERTIFY THAT IN ACCORDANCE WITH THE RECORDS IN MY OFFICE, THERE ARE NO UNPAID TAXES OR SPECIAL ASSESSMENTS AS OF _____ (DATE) ON ANY LAND INCLUDED IN THE PLAT OF ROCK RIVER RIDGE.

(DATE) _____ CITY OF WATERTOWN TREASURER

CERTIFICATE OF COUNTY TREASURER

STATE OF WISCONSIN)
JEFFERSON COUNTY) SS

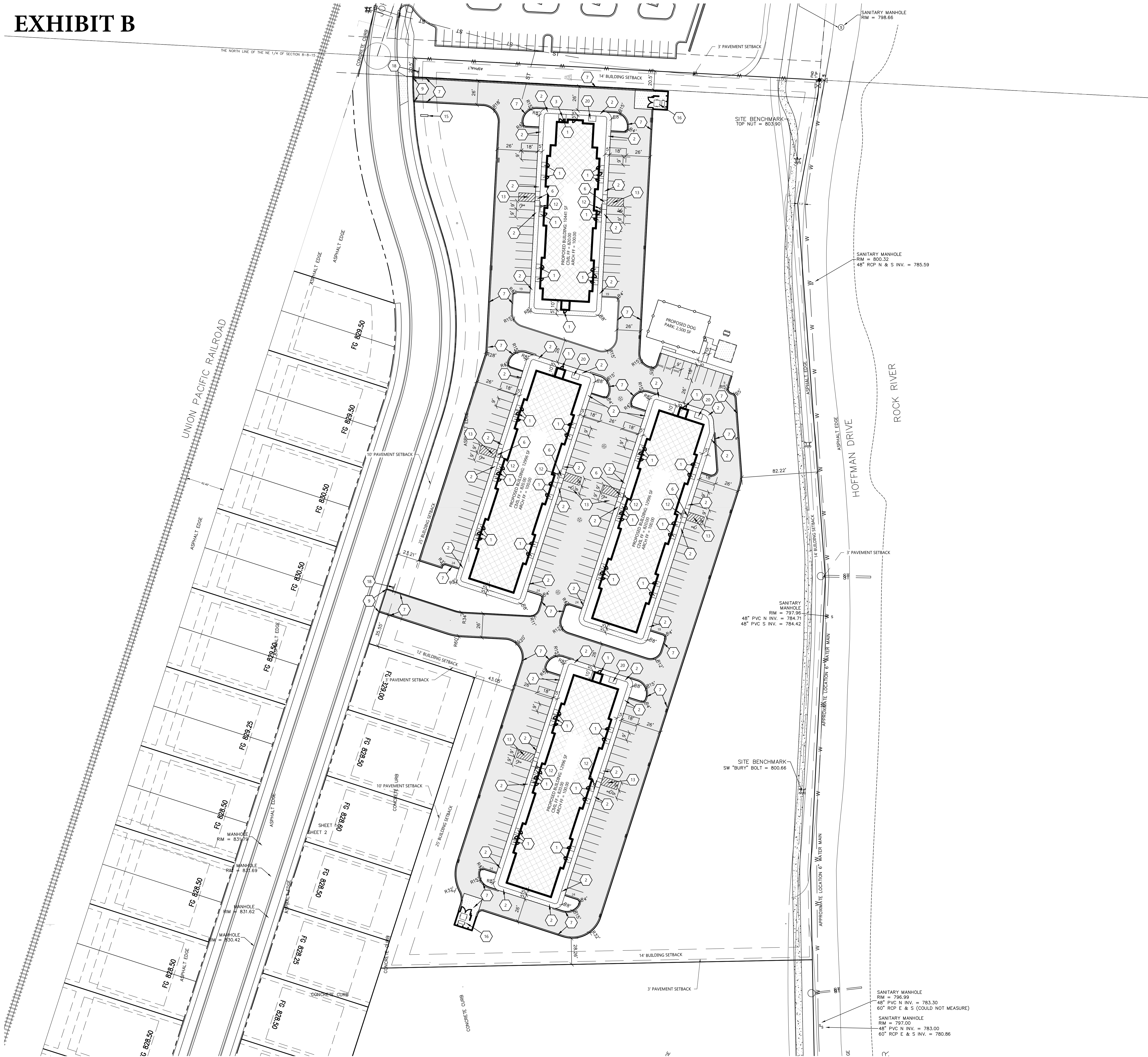
I, _____, BEING THE DULY ELECTED, QUALIFIED AND ACTING TREASURER OF THE COUNTY OF JEFFERSON, DO HEREBY CERTIFY THAT THE RECORDS IN MY OFFICE SHOW NO UNREDEEMED TAX SALES AND NO UNPAID TAXES OR SPECIAL ASSESSMENTS AS OF _____ (DATE) AFFECTING THE LANDS INCLUDED IN THE PLAT OF ROCK RIVER RIDGE.

(DATE) _____ TREASURER

CURVE TABLE							
CURVE	LENGTH	RADIUS	CHORD	CH. BEARING	DELTA	TANGENT IN	TANGENT OUT
C1	39.78'	367.00'	39.76'	S 00°04'36" W	61°2'35"	S 00°05'37" W	S 03°01'42" E
C2	9.02'	433.00'	9.02'	S 02°25'54" E	111°1'37"	S 88°09'55" W	S 03°01'42" E
C3	108.72'	433.00'	108.43'	S 10°13'16" E	14°23'08"	S 03°01'42" E	S 17°24'50" E
C4	92.14'	367.00'	91.90'	S 10°13'16" E	14°23'08"	S 03°01'42" E	S 17°24'50" E
C5	205.19'	333.00'	201.96'	N 00°14'20" E	35°18'20"	S 17°24'50" E	S 17°53'30" W
C6	164.52'	267.00'	161.93'	N 00°14'20" E	35°18'20"	S 17°24'50" E	S 17°53'30" W
C7	116.36'	777.00'	116.25'	S 13°38'06" W	8°34'48"	S 17°53'30" W	S 08°18'42" W
C8	274.31'	843.00'	273.10'	S 08°34'11" W	18°38'38"	S 17°53'30" W	S 00°45'08" E
C9	12.21'	7.00'	10.72'	S 40°39'54" E	99°57'12"	S 09°18'42" W	N 89°21'30" E
C10	10.51'	7.00'	9.55'	S 46°20'06" W	86°02'47"	S 89°21'30" W	S 03°18'43" W
C11	55.12'	777.00'	55.10'	S 01°16'47" W	4°03'51"	S 03°18'43" W	S 00°45'08" E
C12	284.70'	443.00'	279.82'	S 19°09'47" E	36°49'18"	S 00°45'08" E	S 37°34'26" E
C13	235.00'	377.00'	231.22'	S 18°36'35" E	35°42'54"	S 00°45'08" E	S 36°28'03" E
C14	10.37'	7.00'	9.45'	N 04°52'34" E	84°54'01"	S 37°34'26" E	S 47°19'35" W
C15	11.75'	7.00'	10.42'	S 84°34'14" E	96°12'23"	S 36°28'03" E	N 47°19'35" E
C16	11.75'	7.00'	10.42'	S 00°46'36" E	96°12'23"	S 47°19'35" W	S 48°52'48" E
C17	10.37'	7.00'	9.45'	S 89°46'35" W	84°54'01"	N 47°19'35" E	S 48°52'48" E
C18	316.25'	443.00'	309.58'	S 68°13'29" E	40°54'09"	S 48°52'48" E	S 88°39'46" E
C19	261.77'	377.00'	256.54'	S 68°46'17" E	39°46'59"	S 48°52'48" E	S 88°39'46" E
C20	20.50'	25.00'	19.93'	N 67°51'04" E	46°58'20"	S 88°39'46" E	N 44°21'54" E
C21	20.50'	25.00'	19.93'	N 65°10'36" W	46°58'20"	S 88°39'46" E	S 41°41'26" E
C22	286.87'	60.00'	81.88'	N 01°20'14" E	27°35'64"00"	S 41°41'26" E	S 44°21'54" W
C23	20.50'	25.00'	19.93'	N 65°52'20" E	46°58'20"	N 89°21'30" E	N 42°23'10" E
C24	20.50'	25.00'	19.93'	N 67°09'20" W	46°58'20"	N 89°21'30" E	S 43°40'10" E
C25	286.87'	60.00'	81.88'	N 00°38'30" W	27°35'64"00"	S 43°40'10" E	S 42°23'10" W
C26	170.93'	233.00'	167.12'	S 68°20'32" W	42°01'55"	N 47°19'35" E	N 89°21'30" E
C27	122.51'	167.00'	119.78'	S 68°20'32" W	42°01'55"	N 47°19'35" E	N 89°21'30" E
C28	20.50'	25.00'	19.93'	N 70°48'45" E	46°58'20"	S 47°19'35" W	N 85°42'05" W
C29	20.50'	25.00'	19.93'	S 23°50'25" W	46°58'20"	N 00°21'15" E	N 47°19'35" E
C30	286.87'	60.00'	81.88'	S 42°40'25" E	27°35'64"00"	N 85°42'05" W	N 00°21'15" E
C31	57.08'	267.00'	56.97'	N 11°17'22" W	12°14'57"		
C32	47.37'	267.00'	47.31'	N 00°04'55" W	10°09'55"		
C33	45.50'	267.00'	45.44'	N 09°52'57" E	9°45'49"		
C34	14.57'	267.00'	14.57'	N 16°19'40" E	3°07'39"		
C35	13.95'	843.00'	13.95'	S 17°25'03" W	0°56'54"		
C36	75.02'	843.00'	75.00'	S 14°23'38" W	5°05'57"		
C37	75.02'	843.00'	75.00'	S 09°17'41" W	5°05'57"		
C38	75.02'	843.00'	75.00'	S 04°11'44" W	5°05'57"		
C39	35.28'	843.00'	35.28'	S 00°26'48" W	2°23'53"		
C40	15.34'	777.00'	15.34'	S 17°19'33" W	1°07'53"		
C41	101.01'	777.00'	100.94'	S 13°02'09" W	7°26'55"		
C42	45.29'	443.00'	45.27'	S 03°40'52" E	5°51'28"		
C43	75.09'	443.00'	75.00'	S 11°27'57" E	9°42'43"		
C44	76.25'	443.00'	76.16'	S 21°15'10" E	9°51'43"		
C45	88.07'	443.00'	87.92'	S 31°52'44" E	11°23'25"		
C46	20.88'	377.00'	20.87'	S 02°20'19" E	3°10'21"		
C47	95.43'	377.00'	95.17'	S 11°10'35" E	14°30'11"		
C48	118.70'	377.00'	118.21'	S 27°26'51" E	18°02'22"		
C49	100.19'	443.00'	99.87'	S 54°15'08" E	12°57'28"		
C50	72.02'	443.00'	71.84'	S 65°23'19" E	9°18'53"		
C51	72.02'	443.00'	71.94'	S 74°42'12" E	9°18'53"		
C52	72.02'	443.00'	71.95'	S 84°01'06" E	9°18'56"		
C53	89.44'	377.00'	89.23'	S 55°40'36" E	13°35'36"		
C54	81.68'	377.00'	81.52'	S 68°40'49" E	12°24'50"		
C55	81.03'	377.00'	80.87'	S 81°02'40" E	12°18'51"		
C56	9.62'	377.00'	9.62'	S 87°55'56" E	1°27'41"		
C57	36.30'	60.00'	35.75'	S 59°01'16" E	34°39'39"		
C58	58.27'	60.00'	56.01'	N 75°49'29" E	55°38'51"		
C59	54.83'	60.00'	52.94'	N 21°49'19" E	52°21'29"		
C60	54.83'	60.00'	52.94'	N 30°32'09" W	52°21'29"		
C61	63.39'	60.00'	60.49'	N 86°58'58" W	60°32'09"		
C62	19.25'	60.00'	19.17'	S 53°33'26" W	18°23'04"		
C63	45.61'	233.00'	45.54'	S 52°55'19" W	11°10'04"		
C64	68.53'	233.00'	68.29'	S 66°58'33" W	16°49'09"		
C65	56.79'	233.00'	56.65'	S 82°22'35" W	13°57'50"		
C66	94.47'	167.00'	93.22'	S 63°31'58" W	32°24'46"		
C67	28.04'	167.00'	28.00'	S 84°32'55" W	9°37'09"		
C68	51.16'	60.00'	49.62'	S 69°52'19" W	48°51'12"		
C69	56.09'	60.00'	54.07'	S 18°39'56" W	53°33'33"		
C70	54.83'	60.00'	52.94'	S 34°17'35" E	52°21'29"		
C71	54.83'	60.00'	52.94'	S 86°39'03" E	52°21'29"		
C72	69.97'	60.00'	66.07'	N 33°45'44" E	66°48'58"		
C73	3.32'	25.00'	3.31'	S 04°09'12" W	7°35'55"		
C74	17.18'	25.00'	16.84'	S 27°38'22" W	39°22'25"		
C75	43.46'	60.00'	42.53'	S 64°22'39" E	41°18'40"		
C76	55.03'	60.00'	53.14'	N 68°31'25" E	52°24'33"		
C77	55.22'	60.00'	53.29'	N 15°54'51" E	52°44'02"		
C78	55.22'	60.00'	53.29'	N 36°49'11" W	52°44'02"		
C79	66.77'	60.00'	63.38'	S 84°56'04" W	63°45'29"		
C80	11.17'	60.00'	11.16'	S 47°43'15" W	10°40'10"		

LINE TABLE		
LINE	LENGTH	BEARING
L1	21.42'	S 86°54'23" E
L2	39.06'	S 17°53'27" W
L3	17.01'	S 03°01'42" E
L4	17.01'	S 03°01'42" E
L5	44.93'	S 17°24'50" E
L6	44.93'	S 17°24'50" E

EXHIBIT B



GENERAL NOTES:

- XXXXXXX

SITE INFORMATION:

Lot xxx of Certified Survey Map Number xxxxx filed in Volume LEGAL DESCRIPTION: xx of
Certified Survey Maps on Page xxxxx as Document Number xxxxx.
PROPERTY AREA: 406,529 S.F. (9.33 ACRES).
EXISTING ZONING: MR-10
PROPOSED ZONING: PUD
PROPOSED USE: MULTI-FAMILY APARTMENTS
AREA OF SITE DISTURBANCE: TBD
SETBACKS:
BUILDING: FRONT (WEST) = 25'
SIDE (NORTH/SOUTH) = 10% LOT WIDTH, OR MIN OF 8', MAX OF 14'
STREET (EAST) = 10% LOT WIDTH, OR MIN OF 8', MAX OF 14'
PAVEMENT: FRONT (WEST) = 10'
SIDE (NORTH/SOUTH) = 3'
STREET (EAST) = 3'
BUFFERYARDS:
FRONT (WEST) = N/A
SIDE (NORTH/SOUTH) = YES
STREET (EAST) = N/A
PROPOSED BUILDING HEIGHT: XXXXX (MAX. HEIGHT ALLOWED: 35')
PARKING REQUIRED: 2.5 SPACES PER 3-BED, 2 SPACES PER 2-BED, 1-BED, OR EFFICIENCY (196)
PARKING PROVIDED: 186 SPACES (8 H.C. ACCESSIBLE)
HANDICAP STALLS REQUIRED: 5, HANDICAP STALLS PROVIDED: 8
LANDSCAPE REQUIREMENTS: MIN. LANDSCAPE SURFACE RATIO: 50%
MAXIMUM LOT COVERAGE - BUILDING ONLY: 40%

EXISTING SITE DATA

	AREA (AC)	AREA (SF)	RATIO
BUILDING FLOOR AREA	0.00	0	####
PAVEMENT (ASP. & CONC.)	0.00	0	####
TOTAL IMPERVIOUS	0.00	0	####
LANDSCAPE/ OPEN SPACE	0.00	0	####
PROJECT SITE	0.00	0	####

PROPOSED SITE DATA

	AREA (AC)	AREA (SF)	RATIO
BUILDING FLOOR AREA	1.15	50,153	####
PAVEMENT (ASP. & CONC.)	0.00	0	####
TOTAL IMPERVIOUS	1.15	50,153	####
LANDSCAPE/ OPEN SPACE	-1.15	-50,153	####
PROJECT SITE	0.00	0	####

KEYNOTES

1	CONCRETE STOOP (SEE STRUCTURAL PLANS FOR DETAILS)
2	RAISED WALK (SEE DETAIL)
3	FLUSH WALK (SEE DETAIL)
5	CURB RAMP (SEE DETAIL)
6	ADA CURB RAMP (SEE DETAIL)
7	18" CURB & GUTTER (SEE DETAIL)
9	CURB TAPER (SEE DETAIL)
11	CONCRETE TRANSFORMER PAD BY UTILITY SUPPLIER (CONTRACTOR TO VERIFY FINAL LOCATION & DESIGN PRIOR TO CONSTRUCTION)
12	HANDICAP SIGN PER STATE CODE (SEE DETAIL)
13	HANDICAP STALL & STRIPING PER STATE CODES
15	MONUMENT SIGN (DETAILS, FINAL LOCATION, & APPROVAL BY SIGN VENDOR)
16	DUMPSTER ENCLOSURE (SEE ARCH PLANS FOR DETAILS)
17	6" CONCRETE BOLLARDS (TYP.) (SEE ARCH PLANS FOR DETAILS)
18	STOP SIGN PER MUTCD.
20	BIKE RACK (TYP.) (TYPE & COLOR BY OWNER)
22	TRAFFIC FLOW ARROWS (TYP.) COLOR TO MATCH PARKING STALL STRIPING



CIVIL SITE PLAN

Section 13, Item F.

EXCEL

Always a Better Plan

100 Camelot Drive
Fond du Lac, WI 54935
920-926-9800
excelengineer.com

PROJECT INFORMATION

PROPOSED MULTI-FAMILY DEVELOPMENT
LUMIN TERRACE
JOHNSON STREET • WATERTOWN, WI

PROFESSIONAL SEAL

PRELIMINARY DATES

OCT. 3, 2024
OCT. 11, 2024

JOB NUMBER

240136200

SHEET NUMBER

C1.1




- GENERAL NOTES:**
- HANDICAP STALL AND ACCESS AISLES SHALL NOT EXCEED A SLOPE OF 1.50% IN ANY DIRECTION. HANDICAP STALL & ACCESS AISLES SHALL CONFORM TO ADA REQUIREMENTS (CURRENT EDITION).
 - ALL SIDEWALKS SHALL NOT EXCEED A MAXIMUM CROSS SLOPE OF 1.50% AND RUNNING SLOPE OF 4.50% UNLESS OTHERWISE SPECIFIED.
 - CONTRACTOR SHALL PROVIDE STABILIZED CONSTRUCTION ENTRANCE AT CONSTRUCTION ENTRANCE FOR PROPOSED IMPROVEMENTS AS REQUIRED PER CODE.
 - CONTRACTOR SHALL PROVIDE CONCRETE WASHOUT AS REQUIRED PER CODE. FINAL LOCATION TBD BY CONTRACTOR.
 - CONTRACTOR SHALL PROVIDE TEMPORARY INLET PROTECTION FOR ALL CURB INLETS & CATCH BASINS ON-SITE & OFF-SITE IMMEDIATELY DOWNSTREAM OF THE PROJECT SITE PER LOCAL CODE.

KEYNOTES	
EC 1	SILT FENCE
EC 2	DITCH CHECK
EC 3	STABILIZED CONSTRUCTION ENTRANCE
EC 4	INLET PROTECTION
EC 5	CONCRETE WASHOUT
EC 6	SEDIMENT LOG



CIVIL GRADING AND EROSION CONTROL PLAN



Always a Better Plan

100 Camelot Drive
Fond du Lac, WI 54935
920-926-9800
excelengineer.com

PROJECT INFORMATION

PROPOSED MULTI-FAMILY DEVELOPMENT

LUMIN TERRACE

JOHNSON STREET • WATERTOWN, WI

PROFESSIONAL SEAL

PRELIMINARY DATES

OCT. 11, 2024

JOB NUMBER

240136200

SHEET NUMBER

C1.2

NOT FOR CONSTRUCTION

244

PROJECT INFORMATION

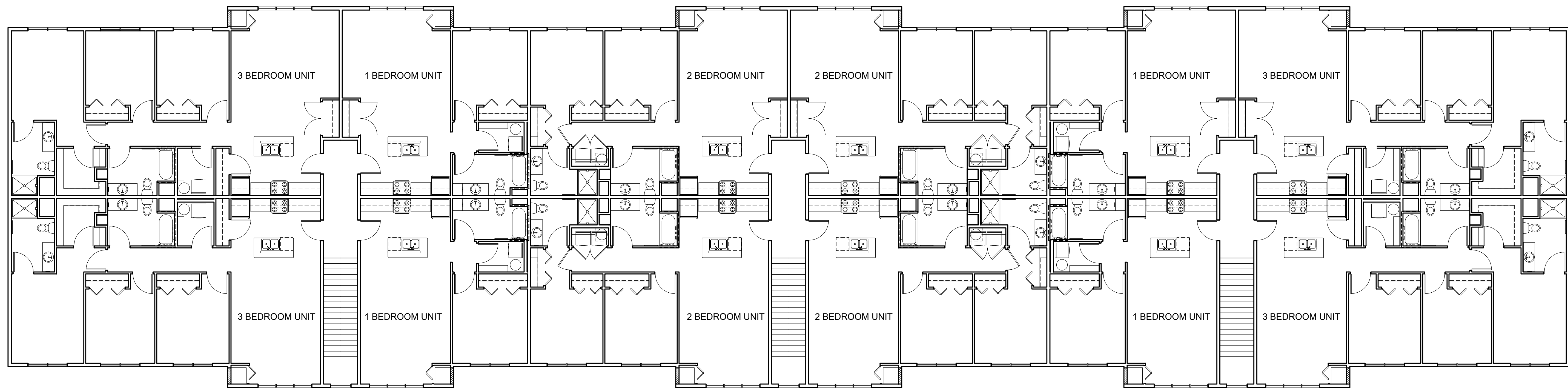
PROPOSED MULTI-FAMILY DEVELOPMENT
LUMIN TERRACE
JOHNSON STREET • WATERTOWN, WI

PROFESSIONAL SEAL

PRELIMINARY DATES
OCT. 14, 2024

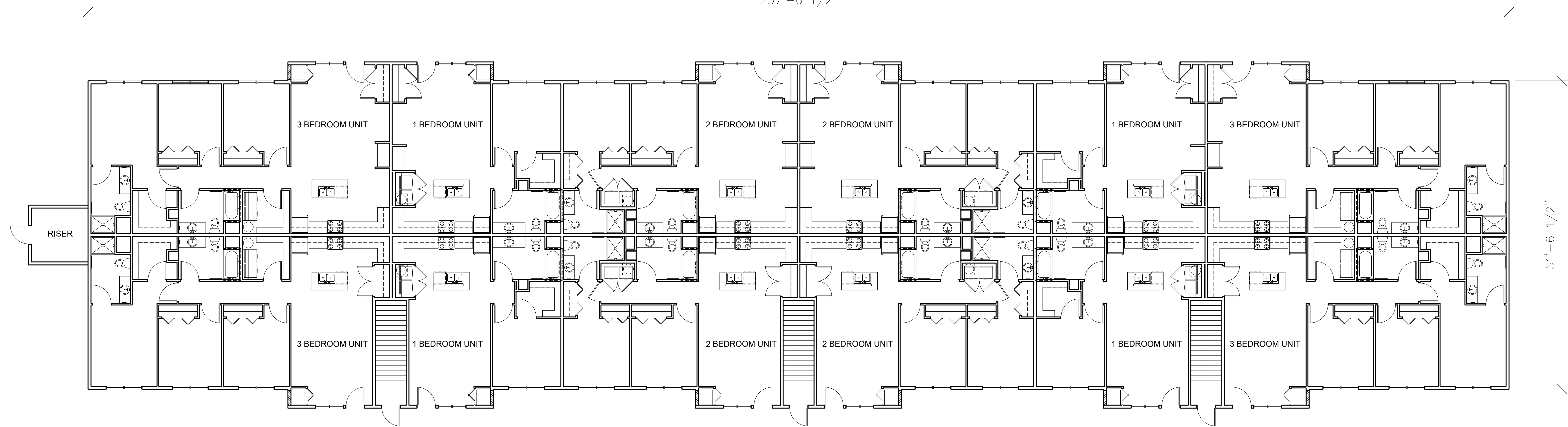
JOB NUMBER
240136200

SHEET NUMBER
A1.1A



SECOND FLOOR PLAN – BUILDING A
SCALE: 1/8" = 1'-0"

237'-6 1/2"



FIRST FLOOR PLAN – BUILDING A
SCALE: 1/8" = 1'-0"

51'-6 1/2"

PROJECT INFORMATION

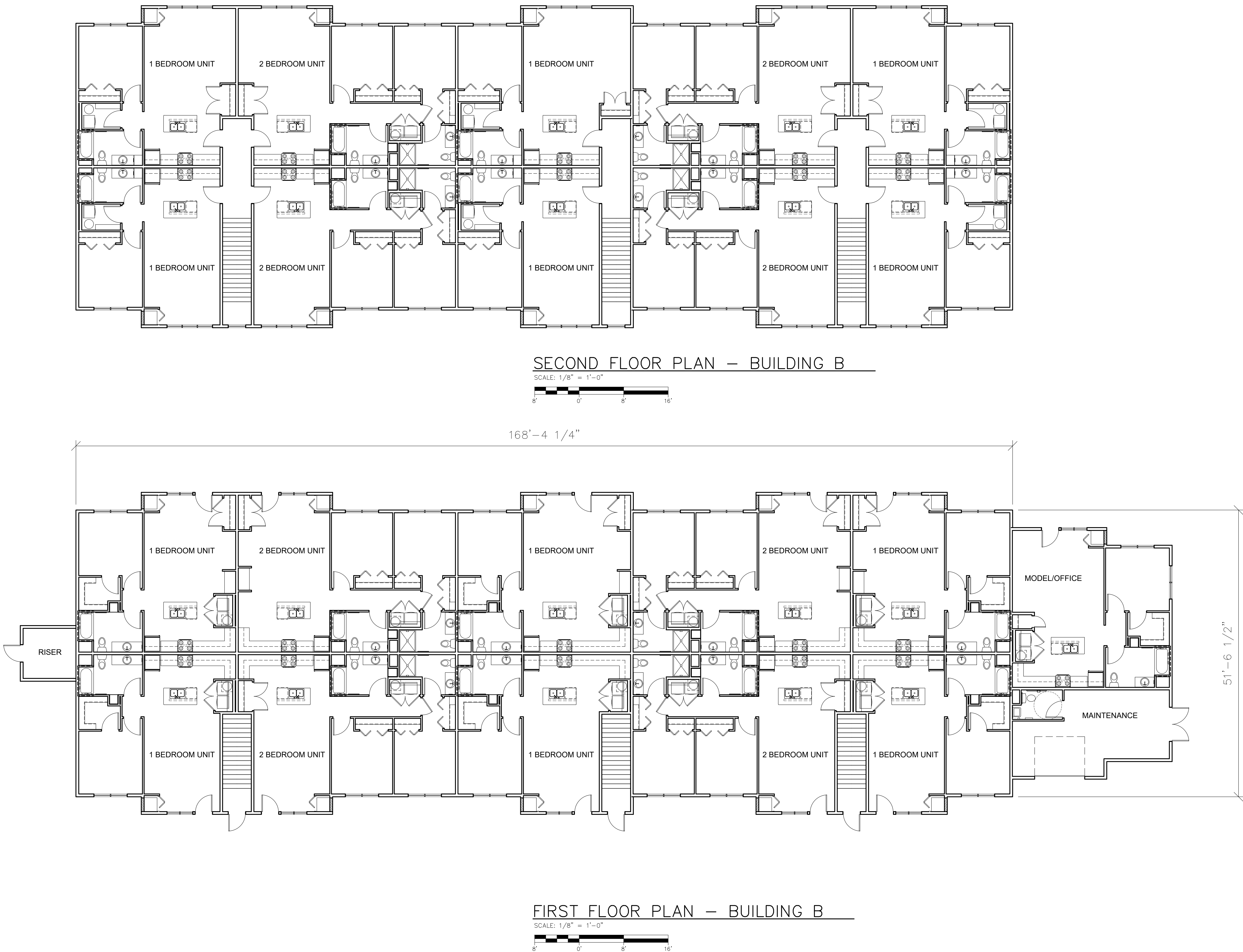
PROPOSED MULTI-FAMILY DEVELOPMENT
LUMIN TERRACE
JOHNSON STREET • WATERTOWN, WI

PROFESSIONAL SEAL

PRELIMINARY DATES
OCT. 14, 2024

JOB NUMBER
240136200

SHEET NUMBER
A1.1B





Always a Better Plan

100 Camelot Drive
Fond du Lac, WI 54935
920-926-9800
excelengineer.com

PROJECT INFORMATION

PROPOSED MULTI-FAMILY DEVELOPMENT
LUMIN TERRACE
JOHNSON STREET • WATERTOWN, WI

PROFESSIONAL SEAL

PRELIMINARY DATES

OCT. 14, 2024

NOT FOR CONSTRUCTION

JOB NUMBER

240136200

SHEET NUMBER

A2.0



FRONT ELEVATION

SCALE: 1/8" = 1'-0"

EXHIBIT C
AGREEMENT TO UNDERTAKE DEVELOPMENT IN
TAX INCREMENT DISTRICT NO. 9
MUNICIPAL REVENUE OBLIGATION
CITY OF WATERTOWN

\$2,031,474.00

THIS MUNICIPAL REVENUE OBLIGATION (the "Obligation") is created pursuant to Wis. Stat. § 66.0621 this ____ day of _____, 2026 by the City of Watertown, Jefferson County, Wisconsin (the "City") to Horizon Development Group, Inc., its successors and assigns ("Developer").

WITNESSETH:

- A. The City and Developer have entered into an Agreement to Undertake Development in Tax Increment District No. 9 dated _____, 2024, and within the Agreement (the "Development Agreement").
- B. This Obligation is issued by the City pursuant to the Development Agreement.
- C. Terms that are capitalized in this Obligation that are not defined in this Obligation and that are defined in the Development Agreement shall have the meanings assigned to such terms by the Development Agreement.

1. *Promise to Pay.* The City shall pay to Developer up to, but not to exceed, the principal amount of \$2,031,474.00 solely from the Project's Tax Increment, and, then, only from a sum limited and equal to exactly 95% of the Project's Tax Increment, on an annual basis, minus any and all other debts or obligations otherwise owing to the City by virtue of the Development Agreement or otherwise. To the extent that on any payment date the City is unable to make a payment from the Project's Tax Increment at least equal to the City Payment due on such date as a result of having received, as of such date, insufficient Project Tax Increment, such failure shall not constitute a default under this Obligation and, except as hereinafter provided, the City shall have no obligation under this Obligation, or otherwise, to subsequently pay any such deficiency. Any payments on the Municipal Revenue Obligation, which are due on any payment date, shall be payable solely from and only to the extent that, as of such payment date, the City has received Project Tax Increment. The term of this Obligation and the City's obligation are as exclusively and specifically provided in the Agreement. This Obligation shall terminate and the City's obligation to make any payments under this Obligation shall be discharged, and the City shall have no obligation and incur no liability to make any payments hereunder, after the date provided within the Development Agreement.

2. *Limited Obligation of City.* This Obligation shall be payable solely from the Project’s Tax Increment and shall not constitute a charge against the City's general credit or taxing power. The City shall not be subject to any liability hereunder, or be deemed to have obligated itself to pay Developer any amounts from any funds, except the Project’s Tax Increment, and then only to the extent and in the manner herein specified.

3. *Prepayment Option.* To satisfy in full the City's obligations under this Obligation, the City shall have the right to prepay all or a portion of the outstanding principal balance of this Obligation at any time, at par and without penalty.

4. *Miscellaneous.* This Obligation is subject to the Tax Increment Law and to the Development Agreement.

[Signatures on Following Page]

Dated this ____ day of _____, 20_____.

CITY OF WATERTOWN

By:_____, Mayor

ATTEST:

_____, City Clerk

EXHIBIT D

Lumin Terrace Apartment Development
Illustrative MRO Payback Schedule

Est. Total Assessment	\$ 12,420,000	Inflation Rate	1.00%
Incentive Term		Base Tax Rate	0.018100
Developer Incentive Payment/Int. Rate	\$2,031,474 7.00%	Base Value	\$0

TIF Year	Calendar Year	Annual Value Added (Assess. Year)*	Cumulative Value Added	Total Value	Inflation Factor	Total Inflated Value	Value Increment	Total Taxes	Projected Tax Increment	Max Percent to PAYGO**	Max Available Developer PAYGO Payment***	Interest	Principal	MRO Principal Balance	Total PAYGO Payment	Annual Balance to TID	Cumulative Balance to TID
0	2025	\$0	\$0	\$0	1.000	\$0	\$0	\$0	\$0							\$0	\$0
1	2026	\$8,073,000	\$8,073,000	\$8,073,000	1.000	\$8,073,000	\$8,073,000	\$0	\$0							\$0	\$0
2	2027	\$4,347,000	\$12,420,000	\$12,420,000	1.000	\$12,420,000	\$12,420,000	\$146,121	\$146,121	95%	\$138,815	\$142,203	-\$3,388	\$2,034,862	\$138,815	\$7,306	\$7,306
3	2028		\$12,420,000	\$12,420,000	1.010	\$12,544,200	\$12,544,200	\$224,802	\$224,802	95%	\$188,562	\$142,440	\$46,122	\$1,988,740	\$188,562	\$36,240	\$43,546
4	2029		\$12,420,000	\$12,544,200	1.010	\$12,669,642	\$12,669,642	\$227,050	\$227,050	95%	\$190,698	\$139,212	\$51,486	\$1,937,255	\$190,698	\$36,353	\$79,899
5	2030		\$12,420,000	\$12,669,642	1.010	\$12,796,338	\$12,796,338	\$229,321	\$229,321	95%	\$217,854	\$135,608	\$82,247	\$1,855,008	\$217,854	\$11,466	\$91,365
6	2031		\$12,420,000	\$12,796,338	1.010	\$12,924,302	\$12,924,302	\$231,614	\$231,614	95%	\$220,033	\$129,851	\$90,182	\$1,764,826	\$220,033	\$11,581	\$102,945
7	2032		\$12,420,000	\$12,924,302	1.010	\$13,053,545	\$13,053,545	\$233,930	\$233,930	95%	\$222,233	\$123,538	\$98,696	\$1,666,130	\$222,233	\$11,696	\$114,642
8	2033		\$12,420,000	\$13,053,545	1.010	\$13,184,080	\$13,184,080	\$236,269	\$236,269	95%	\$224,456	\$116,629	\$107,827	\$1,558,303	\$224,456	\$11,813	\$126,455
9	2034		\$12,420,000	\$13,184,080	1.010	\$13,315,921	\$13,315,921	\$238,632	\$238,632	95%	\$226,700	\$109,081	\$117,619	\$1,440,684	\$226,700	\$11,932	\$138,387
10	2035		\$12,420,000	\$13,315,921	1.010	\$13,449,080	\$13,449,080	\$241,018	\$241,018	95%	\$228,967	\$100,848	\$128,119	\$1,312,565	\$228,967	\$12,051	\$150,438
11	2036		\$12,420,000	\$13,449,080	1.010	\$13,583,571	\$13,583,571	\$243,428	\$243,428	95%	\$231,257	\$91,880	\$139,377	\$1,173,188	\$231,257	\$12,171	\$162,609
12	2037		\$12,420,000	\$13,583,571	1.010	\$13,719,407	\$13,719,407	\$245,863	\$245,863	95%	\$233,570	\$82,123	\$151,446	\$1,021,741	\$233,570	\$12,293	\$174,902
13	2038		\$12,420,000	\$13,719,407	1.010	\$13,856,601	\$13,856,601	\$248,321	\$248,321	95%	\$235,905	\$71,522	\$164,383	\$857,358	\$235,905	\$12,416	\$187,318
14	2039		\$12,420,000	\$13,856,601	1.010	\$13,995,167	\$13,995,167	\$250,804	\$250,804	95%	\$238,264	\$60,015	\$178,249	\$679,109	\$238,264	\$12,540	\$199,859
15	2040		\$12,420,000	\$13,995,167	1.010	\$14,135,119	\$14,135,119	\$253,313	\$253,313	95%	\$240,647	\$47,538	\$193,109	\$485,999	\$240,647	\$12,666	\$212,524
16	2041		\$12,420,000	\$14,135,119	1.010	\$14,276,470	\$14,276,470	\$255,846	\$255,846	95%	\$243,053	\$34,020	\$209,033	\$276,966	\$243,053	\$12,792	\$225,317
17	2042		\$12,420,000	\$14,276,470	1.010	\$14,419,234	\$14,419,234	\$258,404	\$258,404	95%	\$245,484	\$19,388	\$226,096	\$50,870	\$245,484	\$12,920	\$238,237
18	2043		\$12,420,000	\$14,419,234	1.010	\$14,563,427	\$14,563,427	\$260,988	\$260,988	95%	\$247,939	\$3,561	\$50,870	\$0	\$54,431	\$206,558	\$444,794
19	2044		\$12,420,000	\$14,563,427	1.010	\$14,709,061	\$14,709,061	\$263,598	\$263,598	0%	\$0	\$0	\$0	\$0	\$0	\$263,598	\$708,392
20	2045		\$12,420,000	\$14,709,061	1.010	\$14,856,152	\$14,856,152	\$266,234	\$266,234	0%	\$0	\$0	\$0	\$0	\$0	\$266,234	\$974,626
21	2046		\$12,420,000	\$14,856,152	1.010	\$15,004,713	\$15,004,713	\$268,896	\$268,896	0%	\$0	\$0	\$0	\$0	\$0	\$268,896	\$1,243,523
TOTAL		\$12,420,000						\$4,824,452	\$4,824,452			\$1,407,252	\$2,031,474		\$3,442,114	\$1,243,523	

Notes:

* Assumes 65% of full value assessment for partial completion in 2026 and full value in 2027.

** If increment equals or exceeds \$260,000, PAYGO contribution is capped at \$220,000.

*** In 2028 and 2029, City retains 5% of the increment plus an additional \$25,000 to cover TID creation costs

EXHIBIT E

GENERAL PARTNER(S) OF DEVELOPER

Ryan R. Alvin

Erwin J. Gering

Curt D. Peerenboom

Michael R. Hintz

Scott J. Kwiecinski

**RESOLUTION TO
APPROVE THE AMENDMENT TO THE COLLECTIVE BARGAINING
AGREEMENT BETWEEN THE CITY OF WATERTOWN AND LABOR
ASSOCIATION OF WISCONSIN (POLICE OFFICERS)**

Section 13, Item G.

**SPONSOR: MAYOR MCFARLAND
FROM: FINANCE COMMITTEE**

WHEREAS, the City and the Labor Association of Wisconsin (LAW) entered into a collective bargaining agreement, which expires on December 31, 2025; and

WHEREAS, the City and the Labor Association of Wisconsin (LAW) desire to modify certain provisions of said Agreement; and,

WHEREAS, the Labor Association of Wisconsin (LAW) has given notice that they wish to discontinue representing members and wind down their business. The members of the Watertown Professional Police Association wish to change their exclusive bargaining representative and asks the City to voluntarily recognize changing their exclusive bargaining representative to the Wisconsin Professional Police Association (WPPA); and,

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF WATERTOWN, WISCONSIN:

That the City voluntarily recognizes the Wisconsin Professional Police Association-Law Enforcement Employee Relations division as the exclusive bargaining representative for the law enforcement public safety bargaining unit.

That the Agreement between the City of Watertown and the Labor Association of Wisconsin is hereby amended and any and all references to the Labor Association of Wisconsin (LAW) shall hereafter refer to the Wisconsin Professional Police Association-Law Enforcement Employee Relations, hereinafter referred to as the Association.

That the proper City Officials be and are hereby authorized to execute the attached Side Letter of Agreement. That this Resolution shall be in full force and effect upon its passage and adoption.

	YES	NO
DAVIS		
LAMPE		
BOARD		
BARTZ		
BLANKE		
SMITH		
SCHMID		
WETZEL		
MOLDENHAUER		
MAYOR MCFARLAND		
TOTAL		

ADOPTED March 18, 2025

CITY CLERK

APPROVED March 18, 2025

MAYOR

SIDE LETTER AGREEMENT

The City of Watertown ("Employer") and the Labor Association of Wisconsin ("Association") (together the "Parties") agree to the following Side Letter to the Parties' Collective Bargaining Agreement ("CBA") effective from January 1, 2024 through December 31, 2025.

WHEREAS, the City and the Association have entered into a collective bargaining agreement, which expires on December 31, 2025; and

WHEREAS, the City and the Association desire to modify certain provisions of said Agreement.

NOW, THEREFORE, in consideration of the mutual promises contained hereinafter, and other good and valuable consideration, the sufficiency of which is hereby acknowledged by the Parties, the City and Union agree as follows:

1. The members of the Watertown Professional Police Association wish to change their exclusive bargaining representative, Labor Association of Wisconsin to the Wisconsin Professional Police Association. Any and all references to Labor Association of Wisconsin shall be amended to read Wisconsin Professional Police Association effective February 18, 2025.

Dated this _____ day of _____, 2025.

CITY OF WATERTOWN

WATERTOWN PROFESSIONAL POLICE
ASSOCIATION

BY: _____

BY: _____

**RESOLUTION TO
EXTEND TECHNICAL SERVICES AGREEMENT
WITH STRAND ASSOCIATES, INC.**

**SPONSOR: ALDERPERSON BOARD
FROM: PUBLIC WORKS COMMISSION**

WHEREAS, the City of Watertown owns and operates a municipal waterworks utility, and;

WHEREAS, the water utility has been working with Strand Associates, Inc. since 2020 on various projects under a technical services agreement passed by resolution #9416, and;

WHEREAS, The water utility is currently working with Strand Associates on multiple projects including the Private Lead Service Line Replacement Project, the West Street Water Tower Rehabilitation Project, Allerman Lift Station, West Side Interceptor, and other support as needed related to the Water Systems, and;

WHEREAS, The Water Systems included funds in the budget for these ongoing projects and recommends an extension of the Technical Services Agreement with Strand Associates, Inc. from July 5, 2025, to July 2, 2030 to continue as our consultant based on their knowledge of our system and experience working with similar projects for other municipalities and the City of Watertown, and;

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF WATERTOWN, WISCONSIN: that the proper City Officials be and are hereby authorized to enter into the agreement for support which includes engineering and other specialty services with Strand Associates, Inc. based in Madison, Wisconsin when needed and on-demand.

Said money to be charged to the following accounts: 03-99-23-18, 03-99-99-99, #02-85-00-20, #02-97-30-12

	YES	NO
DAVIS		
LAMPE		
BOARD		
BARTZ		
BLANKE		
SMITH		
SCHMID		
WETZEL		
MOLDENHAUER		
MAYOR MCFARLAND		
TOTAL		

ADOPTED March 18, 2025

CITY CLERK

APPROVED March 18, 2025

MAYOR

(March 18, 2025) EXHIBIT 9728

RESOLUTION TO
EXTEND TECHNICAL SERVICES AGREEMENT
WITH STRAND ASSOCIATES, INC. FOR
CITY OF WATERTOWN - WATER DEPARTMENT

SPONSOR: ALDERPERSON WETZEL
FROM: PUBLIC WORKS COMMITTEE

WHEREAS, the City of Watertown owns and operates a municipal waterworks utility, and;

WHEREAS, the water utility has been working with Strand Associates, Inc. since 2020 on various projects under a technical services agreement on - demand, and;

WHEREAS, The water utility is currently working with Strand Associates on multiple projects including a corrosion control study due to the exceedance of the maximum contaminant level of lead in the drinking water, the private lead service line replacement projects, and other support as needed related to the waterworks utility, and;

WHEREAS, The water utility included funds in the budget for these ongoing projects and recommends an extension of the Technical Services Agreement with Strand Associates, Inc. to continue as our consultant based on their knowledge of our system and experience working with similar projects for other municipalities and the City of Watertown, and;

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF WATERTOWN, WISCONSIN: that the proper City Officials be and are hereby authorized to enter into the agreement for on demand support which includes engineering and other specialty services with Strand Associates, Inc. based in Madison, Wisconsin when needed and on-demand.

Said money to be charged to the following accounts: Water #03-99-23-18, #03-99-99-99

	YES	NO
DAVIS	✓	
LAMPE	✓	
RUETTEN	✓	
BARTZ	✓	
LICHT	ABSENT	
SMITH	✓	
SCHMID	ABSENT	
WETZEL (3)	✓	
ROMLEIN (1)	✓	
MAYOR MCFARLAND	—	
TOTAL	7	0

ADOPTED AUGUST 16, 2022


CITY CLERK

APPROVED AUGUST 16, 2022


MAYOR

(AUGUST 16, 2022) EXHIBIT #9416



Strand Associates, Inc. Section 13, Item H.
910 West Wingra Drive
Madison, WI 53715
(P) 608.251.4843
www.strand.com

**AMENDMENT NO. 1 TO
AGREEMENT FOR TECHNICAL SERVICES
CITY OF WATERTOWN
AND
STRAND ASSOCIATES, INC.®**

This is Amendment No. 1 to the July 2, 2020, Agreement between City of Watertown, Wisconsin (OWNER) and Strand Associates, Inc.® (ENGINEER) for Technical Services.

Under **Schedule**, CHANGE two years to "five years."

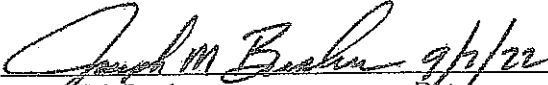
IN WITNESS WHEREOF the parties hereto have made and executed this Amendment.

ENGINEER:

OWNER:


STRAND ASSOCIATES, INC.®

CITY OF WATERTOWN



Joseph M. Bunker
Corporate Secretary

Date



Emily McFarland
Mayor

Date

8/30/22



Strand Associates, Inc.
910 West Wingra Drive
Madison, WI 53715
(P) 608-251-4843

AGREEMENT FOR TECHNICAL SERVICES

CITY OF WATERTOWN AND STRAND ASSOCIATES, INC.®

This Agreement is made and entered into this 2nd day of July, 2020 between the City of Watertown, Wisconsin, hereinafter referred to as OWNER, located at 106 Jones Street (P.O. Box 477), Watertown, Wisconsin 53094, and Strand Associates, Inc.®, hereinafter referred to as ENGINEER. This Agreement shall be in accordance with the following elements.

Scope of Services

Services to be provided under this Agreement can be described as engineering, scientific, computer-aided design drafting, clerical, and administrative activities performed in accordance with the terms and conditions of this Agreement and subsequently issued Task Orders. Prior to ENGINEER's engagement by OWNER, a mutually agreeable Task Order document shall be developed and executed by both parties. The Task Order will include **Project Information**, a detailed **Scope of Services**, **Compensation**, and **Schedule**. The general form of the Task Order shall be in accordance with the enclosed Task Order No. 20-01.

Service Elements Not Included

The following services are not included under this Agreement. If such services are required, they will be provided as noted in each subsequently issued task order.

1. Additional and Extended Services: Any services during construction made necessary by:
 - a. Work damaged by fire or other cause during construction.
 - b. A significant amount of defective or neglected work of any contractor.
 - c. Prolongation of the time of the construction contract.
 - d. Default by contractor under the construction contract.
2. Additional OWNER-required Site Visits and/or Meetings: Additional OWNER-required site visits or meetings.
3. Archaeological or Botanical Investigations: ENGINEER will assist OWNER in engaging the services of an archaeologist or botanist, if required, to perform the field investigations necessary for agency review.
4. Bidding- and Construction-Related Services: Any services involved in performing bidding- and construction-related services.
5. Drawings and Specifications: Final design services including drawings and specifications.
6. Flood Studies: Any services involved in performing flood and floodway studies.
7. Geotechnical Engineering: Geotechnical engineering information, if required, shall be provided through OWNER and OWNER's geotechnical consultant. ENGINEER will assist OWNER with defining initial scope of geotechnical information that is required to allow OWNER to procure geotechnical engineering services.

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City of Watertown
Task Order No. 24-01
Page 2
January 10, 2024

9. Prepare an Engineering Report for the Allerman lift station to summarize the results of the study. The Engineering Report will be formatted in accordance with the Wisconsin Department of Natural Resources (WDNR) Clean Water Fund program standards and will include the following items:
 - a. A review and summary of prior studies and reports related to the potential lift station and summary of existing facilities including age, capacity, and limitations.
 - b. A summary of the characteristics of the 20-year and ultimate service area to the potential lift station. Discussion of estimated 20-year and ultimate wastewater flow rates to the potential lift station.
 - c. A description and preliminary drawings of the lift station location and layout alternatives and force main route, including a summary of the OPCCs for each.
 - d. Documentation and review of potential environmental design considerations at the potential lift station site and along the force main routes, review of existing easement and property ownership, and discussion of potential funding opportunities.
10. Meet with OWNER to discuss the draft Engineering Report. Incorporate OWNER's comments, as appropriate, into the final report.
11. Submit the final Engineering Report to WDNR for approval.

Compensation

OWNER shall compensate ENGINEER for Services under this Task Order on an hourly rate basis plus expenses an estimated fee not to exceed \$46,000.

Schedule

Services will begin upon execution of this Task Order, which is anticipated the week of January 8, 2024. Services are scheduled for completion on May 1, 2024.

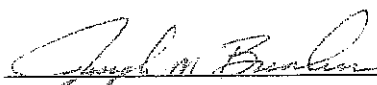
TASK ORDER AUTHORIZATION AND ACCEPTANCE:

ENGINEER:

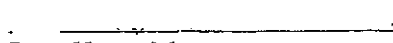
OWNER:

STRAND ASSOCIATES, INC.®

CITY OF WATERTOWN


Joseph M. Bunker
Corporate Secretary

Date


Peter Hartz, Manager
Water and Wastewater Utilities

Date

City of Watertown
Page 2
June 22, 2020

8. Land and Easement Surveys/Procurement: Any services of this type including, but not limited to, a record search, field work, preparation of legal descriptions, or assistance to OWNER for securing land rights necessary for siting sanitary sewer, tanks, and appurtenances.
9. Preparation for and/or Appearance in Litigation on Behalf of OWNER: Any services related to litigation.
10. Review of Product Substitutions or Means, Method, Technique, Sequence, or Procedure Substitutions Proposed by Contractor: The terms of the construction Contract call for the construction contractor to reimburse OWNER for ENGINEER's cost for evaluating substitute products, means, method, technique, sequence, or procedure of construction. ENGINEER's cost for such evaluations is not included.
11. Revising Designs, Drawings, Specifications, and Documents: Any services required after these items have been previously approved by state or federal regulatory agencies, because of a change in the project scope or where such revisions are necessary to comply with changed state and federal regulations that are put in force after Services have been partially completed.
12. Services Furnished During Readvertisement for Bids, if Ordered by OWNER: Any services of this type if a contract is not awarded pursuant to the original bids.
13. Services Related to Buried Wastes and Contamination: Should buried solid, liquid, or potentially hazardous wastes or subsurface or soil contamination be uncovered at the site, follow-up investigations may be required to identify the nature and extent of such wastes or subsurface soil or groundwater contamination and to determine appropriate methods for managing of such wastes or contamination and for follow-up monitoring.

Compensation

OWNER shall compensate ENGINEER for Services indicated in each subsequently issued Task Order for a lump sum or for an estimated fee on an hourly rate basis plus expenses.

Expenses incurred such as those for subconsultants, travel, meals, printing, postage, copies, computer, electronic communication, and long distance telephone calls will be billed at actual cost plus ten percent.

Only sales taxes or other taxes on Services that are in effect at the time this Agreement is executed are included in the Compensation. If the tax laws are subsequently changed by legislation during the life of this Agreement, this Agreement will be adjusted to reflect the net change.

The lump sum or estimated fee for the Services is based on wage scale/hourly billing rates, adjusted annually on July 1, that anticipates the Services will be completed as indicated. Should the completion time be extended, it may be cause for an adjustment in the lump sum or estimated fee that reflects any wage scale adjustments made.

The lump sum or estimated fee will not be exceeded without prior notice to and agreement by OWNER but may be adjusted for time delays, time extensions, amendments, or changes in the Scope of Services. Any adjustments will be negotiated based on ENGINEER's increase or decrease in costs caused by delays, extensions, amendments, or changes.

Schedule

Services will begin upon execution of this Agreement, which is anticipated the week of June 29, 2020. This Agreement will terminate two years following its execution. The schedule for individual tasks will be included on each subsequently issued Task Order.

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City of Watertown
Page 3
June 22, 2020

Standard of Care

The Standard of Care for all Services performed or furnished by ENGINEER under this Agreement will be the care and skill ordinarily used by members of ENGINEER's profession practicing under similar circumstances at the same time and in the same locality. ENGINEER makes no warranties, express or implied, under this Agreement or otherwise, in connection with ENGINEER's Services.

OWNER's Responsibilities

1. Assist ENGINEER by placing at ENGINEER's disposal all available information pertinent to the Task Order-specified project including previous reports, previous drawings and specifications, and any other data relative to the scope of the Task Order-specified project.
2. Furnish to ENGINEER, as required by ENGINEER for performance of Services as part of this Agreement, data prepared by or services of others obtained or prepared by OWNER relative to the scope of the Task Order-specified project, such as soil borings, probings and subsurface explorations, and laboratory tests and inspections of samples, all of which ENGINEER may rely upon in performing Services under this Agreement.
3. Provide access to the site as required for ENGINEER to perform Task Order-specified project Services under this Agreement.
4. Guarantee access to and make all provisions for ENGINEER to enter upon public and private lands as required for ENGINEER to perform Task Order-specified project Services under this Agreement.
5. Examine all reports, sketches, estimates, special provisions, drawings, and other documents presented by ENGINEER and render, in writing, decisions pertaining thereto within a reasonable time so as not to delay the performance of ENGINEER.
6. Provide all legal services as may be required for the development of the Task Order-specified project.
7. Retain the services of a soils consultant to provide any necessary geotechnical evaluation and recommendations.
8. Provide the front end documents that require the contractor to name ENGINEER as an additional insured on contractor's General Liability and Automobile Liability insurance policies and to indemnify ENGINEER to the same extent that the contractor insures and indemnifies OWNER.
9. Pay all permit and plan review fees payable to regulatory agencies.

Opinion of Probable Cost

Any opinions of probable cost prepared by ENGINEER are supplied for general guidance of OWNER only. ENGINEER has no control over competitive bidding or market conditions and cannot guarantee the accuracy of such opinions as compared to contract bids or actual costs to OWNER.

Observation Services

In furnishing observation services, ENGINEER's efforts will be directed toward determining for OWNER that the completed project will, in general, conform to the Contract Documents; but ENGINEER will not supervise, direct, or have control over the contractor's work and will not be responsible for the contractor's construction means, methods, techniques, sequences, procedures, or health and safety precautions or programs, or for the contractor's failure to perform the construction work in accordance with the Contract Documents.

City of Watertown
Page 4
June 22, 2020

Payment Requests

ENGINEER's review of Payment Requests from contractor(s) will not impose responsibility to determine that title to any of the work has passed to OWNER free and clear of any liens, claims, or other encumbrances. Any such service by ENGINEER will be provided through an amendment to this Agreement.

Changes

1. OWNER may make changes within the general scope of this Agreement in the Services to be performed. If such changes cause an increase or decrease in ENGINEER's cost or time required for performance of any Services under this Agreement, an equitable adjustment will be made and this Agreement will be modified in writing accordingly.
2. No services for which additional compensation will be charged by ENGINEER will be furnished without the written authorization of OWNER. The fee established herein will not be exceeded without agreement by OWNER but may be adjusted for time delays, time extensions, amendments, or changes in the **Scope of Services**.
3. If there is a modification of regulatory requirements relating to the Services to be performed under this Agreement subsequent to the date of execution of this Agreement, the increased or decreased cost of performance of the Services provided for in this Agreement will be reflected in an appropriate modification of this Agreement.

Extension of Services

This Agreement may be extended for additional Services upon OWNER's authorization. Extension of Services will be provided for a lump sum or an hourly rate plus expenses.

Payment

OWNER shall make monthly payments to ENGINEER for Services performed in the preceding month based upon monthly invoices. Nonpayment 30 days after the date of receipt of invoice may, at ENGINEER's option, result in assessment of a 1 percent per month carrying charge on the unpaid balance.

Nonpayment 45 days after the date of receipt of invoice may, at ENGINEER's option, result in suspension of Services upon five calendar days' notice to OWNER. ENGINEER will have no liability to OWNER, and OWNER agrees to make no claim for any delay or damage as a result of such suspension caused by any breach of this Agreement by OWNER. Upon receipt of payment in full of all outstanding sums due from OWNER, or curing of such other breach which caused ENGINEER to suspend Services, ENGINEER will resume Services and there will be an equitable adjustment to the remaining project schedule and compensation as a result of the suspension.

Data Provided by Others

ENGINEER is not responsible for the quality or accuracy of data nor for the methods used in the acquisition or development of any such data where such data is provided by or through OWNER, contractor, or others to ENGINEER and where ENGINEER's Services are to be based upon such data. Such data includes, but is not limited to, soil borings, groundwater data, chemical analyses, geotechnical testing, reports, calculations, designs, drawings, specifications, record drawings, contractor's marked-up drawings, and topographical surveys.

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Termination

This Agreement may be terminated with cause in whole or in part in writing by either party subject to a two-week notice and the right of the party being terminated to meet and discuss the termination before the termination takes place. ENGINEER will be paid for all completed or obligated Services up to the date of termination.

Third-Party Beneficiaries

Nothing contained in this Agreement creates a contractual relationship with or a cause of action in favor of a third party against either OWNER or ENGINEER. ENGINEER's Services under this Agreement are being performed solely for OWNER's benefit, and no other party or entity shall have any claim against ENGINEER because of this Agreement or the performance or nonperformance of Services hereunder. OWNER and ENGINEER agree to require a similar provision in all contracts with contractors, subcontractors, subconsultants, vendors, and other entities involved in the Task Order-specified project to carry out the intent of this provision.

Dispute Resolution

Except as may be otherwise provided in this Agreement, all claims, counterclaims, disputes, and other matters in question between OWNER and ENGINEER arising out of or relating to this Agreement or the breach thereof will be decided first by mediation, if the parties mutually agree, or with a bench trial in a court of competent jurisdiction within the State of Wisconsin.

Terms and Conditions

The terms and conditions of this Agreement and subsequently issued Task Orders will apply to the Services defined in the **Scope of Services**. OWNER-supplied purchase order is for processing payment only; terms and conditions on the purchase order shall not apply to these Services.

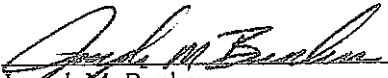
IN WITNESS WHEREOF the parties hereto have made and executed this Agreement.


ENGINEER:

OWNER:

STRAND ASSOCIATES, INC.®

CITY OF WATERTOWN


Joseph M. Bunker
Corporate Secretary
Date 7/2/2020


Peter Hartz, Manager
Water and Wastewater Utilities
Date June 29, 2020