

#### **COMMON COUNCIL MEETING AGENDA**

#### **TUESDAY, AUGUST 16, 2022 AT 7:00 PM**

#### MUNICIPAL BUILDING COUNCIL CHAMBERS – 106 JONES STREET, WATERTOWN, WI 53094

For the public: Members of the media and the public may attend by calling: (571) 317-3122

Access Code: 153-925-469 or <a href="https://www.gotomeet.me/EMcFarland">https://www.gotomeet.me/EMcFarland</a>

All public participants' phones will be muted during the meeting except during the public comment period. This meeting will be streamed live on YouTube, streamed live on WatertownTV.com (via YouTube), and aired live on Charter Channel 984. Watertown TV's YouTube page: https://www.youtube.com/WatertownTV

- 1. CALL TO ORDER
- 2. PLEDGE OF ALLEGIANCE
- 3. ROLL CALL
- 4. MINUTES OF COUNCIL MEETING HELD
  - A. City Council minutes from August 2, 2022

#### 5. COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT

Members of the public who wish to address the Council must register their request in writing before the meeting begins. Each individual who requests to address the Council will be permitted up to three minutes for their comments.

#### 6. PUBLIC HEARING

- A. The City of Watertown Plan Commission, pursuant to Section § 550-141B(2), is recommending the rezone of 1611 East Main Street from Single-Family Residential (SR-4) Zoning District to Planned Office and Institutional (PO) Zoning District. 1611 East Main Street was erroneously zoned to the Single-Family Residential Zoning District during the June 17, 2003 adoption of the City of Watertown's Zoning Code.
- B. 1020 East Main, LLC (James D. Strong, Registered Agent & Property Owner) is proposing a Planned Unit Development General Development Plan (GDP) located at 1018 East Main Street. 1020 East Main, LLC is proposing to develop an Outdoor Display land use for an extension of the automotive dealership located at 1020 East Main Street.
- C. The proposed ordinance would amend Outdoor Commercial Entertainment land use activity areas to be setback 75 feet from a residentially zoned property in General Business and Rural Holding Zoning Districts. Currently the setback to a residentially zoned property in a General Business or Rural Holding Zoning District is 300 feet.

#### 7. COMMUNICATION & RECOMMENDATIONS

- A. Town Square Update
- B. TDS Information
- C. FY23 Budget Timeline

#### 8. REPORTS

- A. Senior Center minutes from June 15, 2022 Minutes
- B. Police and Fire Commission minutes from June 15, 2022
- C. Finance Committee minutes from July 11, 2022
- D. Licensing Board minutes from July 13, 2022

- E. Tourism meeting minutes from July 14, 2022
- Finance Committee minutes from July 19, 2022
- G. Plan Commission minutes from July 25, 2022
- H. Public Safety and Welfare minutes from August 3, 2022
- I. Plan Commission minutes from August 8, 2022
- J. Public Works Commission meeting minutes from August 8, 2022

#### 9. OLD BUSINESS

#### 10. NEW BUSINESS

- A. Committee Appointments
- B. Convene into closed session per Wis. Stat. Sec. 19.85(1)(g) to confer with legal counsel of the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. (Assignment and Assumption of Substitute Development Agreement)
- C. Reconvene into open session

#### 11. ACCOUNTS PAYABLE

A. Accounts Payable

#### 12. MISCELLANEOUS BUSINESS

A. Cash and Investments - July 31, 2022

#### 13. LICENSES

- A. Memo to Council
- B. Review and take action: Application for "Class A" Retail License for the Sale of Fermented Malt Beverages and/or Intoxicating Liquor from Pine Hill Farm Wellness LLC, DBA Pine Hill Farm 200 W. Main Street (Jacalyn Phillips, Agent)
- C. Review and take action: Application for a Temporary Premises Amendment by Local Waters, 109 S. Third Street (Karah Pugh, Agent), on Saturday October 8, 2022 11am-11pm

#### 14. ORDINANCES

A. Ord #22-64 - Ordinance to Create Section 500-6(A)(10), 2 Hour Parking 8 am to 3 pm (Sponsor Ald. Smith From: Public Safety and Welfare Committee, Second Reading)

#### 15. RESOLUTIONS

- A. Exh. #9414 Resolution to enter into a Financial Assistance Agreement between the City of Watertown and the Wisconsin Department of Natural Resources for the 2022 private lead service line replacement project (Sponsor: Ald. Weztel From: Public Works Commission)
- Exh. #9415 Resolution to award engineering design to Robert E. Lee and Associates for \$14,900 (Sponsor: Ald. Wetzel From: Public Works Commission)
- C. Exh. #9416 Resolution to extend technical services agreement with Strand Associates, Inc. for City of Watertown Water Department (Sponsor: Ald. Wetzel From: Public Works Commission)
- Exh. #9417 Resolution to transition limited term position to permanent Bilingual
   Communication Specialist position (Sponsor: Mayor McFarland From: Finance Committee)
- E. Exh. #9418 Resolution for extension of MOU Interim Health Officer Dodge County (Sponsor: Mayor McFarland From: Finance Committee)
- Exh. #9419 Resolution to approve State/Municipal Agreement for Reconstruction of East Main Street Between Market to Irene Streets in 2029 (Sponsor: Mayor McFarland From: Finance Committee)

- G. Exh. #9420 Resolution to approve Change Order No. 1/Final to 2022 Crack Sealing Contract #2-22 with Thunder Road to increase contract amount by \$1,080 (Sponsor: Ald. Wetzel From: Public Works Commission)
- H. Exh. #9421 Resolution to approve Change Order No. 3 to 2022 Bituminous Surfacing Contract #5-22 with Wolf Paving to increase contract amount by \$71,376.80 for milling of Air Park Drive (Sponsor: Ald. Wetzel From: Public Works Commission)
- Exh. #9422 Resolution to submit Highway Safety Improvement Program (HSIP) Grant application for Welsh Road at State Trunk Highway 26 Bypass Overpass (Sponsor: Mayor McFarland From: Finance Committee)

#### 16. COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT

Each individual who requests to address the Council will be permitted up to three minutes for their comments and must fill out the sign in sheet provided.

#### 17. ADJOURNMENT

Persons requiring other reasonable accommodations of the above meeting may contact the office of the City Clerk by email <a href="mailto:mdunneisen@cityofwatertown.org">mdunneisen@cityofwatertown.org</a>, or by phone 920-262-4006.

"Any invocation that may be offered before the official start of the Council meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker."

#### Common Council Minutes August 2, 2022

Mayor McFarland called the regular meeting of the City of Watertown Common Council to order at 7:00 p.m. on Tuesday August 2, 2022. This meeting was open for attendance in the council chambers as well as virtually.

#### **ROLL CALL**

Roll call indicated the following Alderpersons present: Ald. Davis, Lampe, Ruetten, Bartz, Licht, Smith, Schmid. Ald. Romlein joined virtually at 7:22 pm and absent was Ald. Wetzel. City staff present were City Attorney Steven T. Chesebro, Police Chief Robert Kaminski, Finance Director Mark Stevens, Fire Chief Travis Teesh, Assistant Engineer Andrew Beyer, and City Clerk Megan Dunneisen. Virtually attending was Alex Allon from Strategic Development/RDA.

#### PLEDGE OF ALLEGIANCE

The Council recited the Pledge of Allegiance to the American Flag.

#### MINUTES OF PRECEDING MEETING

Mayor McFarland inquired if there were additions or corrections to minutes of the Common Council meeting held Tuesday July 19, 2022. Ald. Licht noted that he was not marked as present or absent. Correct to minutes will be made.

#### **COMMENTS & SUGGESTIONS FROM CITIZENS PRESENT**

Phillip Braatz of 1306 S. Third Street spoke on the special event Pride in the Park.

#### **COMMITTEE REPORTS**

(Complete minutes are open for public inspection in the Finance Department.)

The following reports were received and filed: Public Works Commissions minutes from July 26, 2022

#### **COMMUNICATIONS & RECOMMENDATIONS**

Alex Allon gave an update on the Town Square project. Project is on schedule and has met the halfway mark.

#### **ACCOUNTS PAYABLE**

(Complete listing of accounts payable is open for public inspection the Finance Department.)

Certified accounts were presented. Ald. Smith moved to pay all certified accounts, seconded by Ald. Licht and carried by roll call vote: Yes-7; No-0; Abstain-0.

#### **REPORTS & MISCELLANEOUS BUSINESS**

Payroll Summary from 6/15/2022 to 6/28/2022 and 6/29/2022 to 7/12/2022

#### **ORDINANCES**

Ord #22-64 - Ordinance to Create Section 500-6(A)(10), 2 Hour Parking 8 am to 3 pm (Sponsor Ald. Smith From: Public Safety and Welfare Committee First Reading). Ald. Smith moved to adoption of ordinance 22-64 on its 1<sup>st</sup> reading, seconded by Ald. Schmid and carried by roll call vote: Yes-7; No-0; Abstain-0.

#### **RESOLUTIONS**

Resolutions below are listed in order of the agenda but may not be the order by which they were taken up at the Council meeting. Exh. 9408 - Resolution to add position of Deputy Treasurer/Clerk to Payroll Resolution (Sponsor: Mayor McFarland From: Finance Committee) Ald. Schmid moved to pick up resolution 9408 from the table, second by Ald. Ruetten and carried by unanimous voice vote. Ald. Ruetten moved to amend resolution 9408 to paygrade K from original paygrade I. Second by Ald. Lampe carried by a roll call vote: Yes-7; No-0; Abstain-0. Ald. Ruetten moved to adopt the amended resolution 9408, second by Ald. Licht and carried by a roll call vote: Yes-7; No-0; Abstain-0

Exh. 9413 - Resolution to award seawall demolition project contract at 112 S. First Street to Janke General Contractors, Inc. for \$73,760.00 (Sponsor: Mayor McFarland From: Finance Committee). Ald. Ruetten moved to adopt resolution 9413, seconded by Ald. Bartz and carried by a roll call vote: Yes-8; No-0; Abstain-0.

#### COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT

No comments were received.

#### <u>ADJOURNMENT</u>

There being no further business to come before the Council at this time, Ald. Schmid moved to adjourn, seconded by Ald. Romlein, and carried by voice vote at 7:30 p.m.

#### Megan Dunneisen, City Clerk

DISCLAIMER: These minutes are uncorrected; any corrections will be noted in the proceedings at which these minutes are approved. Complete minutes are open for public inspection in the office the Finance Department. Video recording available at Watertown TV's YouTube page: https://www.youtube.com/c/WatertownTV

#### NOTICE OF PUBLIC HEARING

Pursuant of Section § 62.23(7) of the Wisconsin State Statutes and Section § 550-141 of the City of Watertown Municipal Code, a notice is hereby given by the Common Council of the City of Watertown, Wisconsin, that a public hearing will be held on the 16<sup>th</sup> day of August, 2022 in the Council Chambers of the Municipal Building, 106 Jones Street, Watertown, Wisconsin at 7:00 P.M., or shortly thereafter, to consider the recommendation of the City of Watertown Plan Commission, pursuant to Section § 550-141B(2), to rezone 1611 East Main Street from Single-Family Residential (SR-4) Zoning District to Planned Office and Institutional (PO) Zoning District. 1611 East Main Street was erroneously zoned to the Single-Family Residential Zoning District during the June 17, 2003 adoption of the City of Watertown's Zoning Code. 1611 East Main Street is further described as follows:

A part of Out Lot Fifty-six (56) in the Ninth (formerly Eleventh and originally Second) Ward of the City of Watertown, bounded and described as follows: Commencing at the northeast corner of Hillcrest Addition; thence South 86° 37' East along the southerly line of Main Street, 786 feet to the westerly right of way line of State Highway 16; thence South 52° 51' East along said right of way line, 120.70 feet; thence southeasterly along said right of way line on a curve to the left, said curve having a radius of 5815 feet, to a point which is South 22° 17' East, 786.20 feet; thence North 88° 12' West along the line between Out Lot Fifty-six (56) and Block Two (2), Mulberger & Werlich's Addition, 954.68 feet; thence North 23° 50' West along said dividing line, 115.50 feet to the southerly line of Hillcrest Addition; thence North 66° 10' East along said southerly line, 53.42 feet to the southeast corner of Hillcrest Addition; thence North 12° 55' West along the easterly line of Hillcrest Addition, 375.01 feet; thence North 23° 50' West along said easterly line, 354.22 feet to the point of beginning, containing 15.73 acres. (1611 East Main Street, PIN: 291-0815-0314-001)

All persons wishing to be heard are invited to be present. Written comments may be submitted to City Clerk Megan Dunneisen, 106 Jones Street, Watertown, WI 53094.

#### CITY OF WATERTOWN

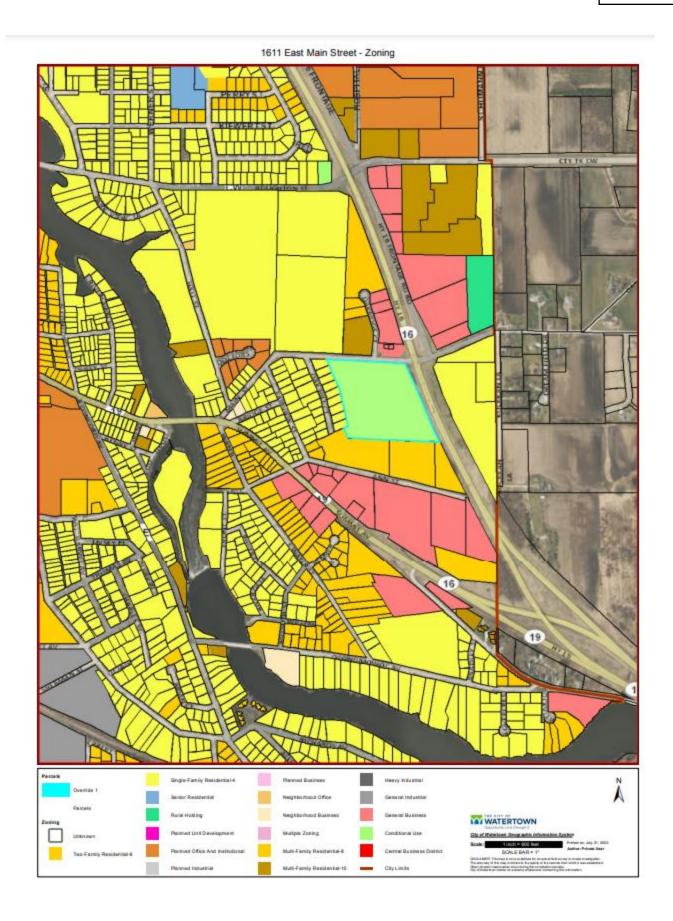
Jacob A. Maas, CFM Zoning & Floodplain Administrator

JM/nmz

PUBLISH:

August 2, 2022 and August 9, 2022

(BLOCK AD)



Section 6. Item B.

NOTICE OF PUBLIC HEARING

Pursuant of Section § 62.23(7) of the Wisconsin State Statutes and Sections § 550-141, § 550-152G(2), & § 550-

152H(6) of the City of Watertown Municipal Code, a notice is hereby given by the Common Council of the City of

Watertown, Wisconsin, that a public hearing will be held on the 16th day of August, 2022 in the Council Chambers of the

Municipal Building, 106 Jones Street, Watertown, Wisconsin at 7:00 P.M., or shortly thereafter, to consider the request of

1020 East Main, LLC (James D. Strong, Registered Agent & Property Owner) for a Planned Unit Development – General

Development Plan (GDP) located at 1018 East Main Street and described below. 1020 East Main, LLC is proposing to

develop an Outdoor Display land use for an extension of the automotive dealership located at 1020 East Main Street. The

property is zoned TR-6, Two-Family Residential, and is further described as follows:

Lot Ten (10) and the East 3 feet of Lot Nine (9), in L. Brugger's Addition, City of Watertown,

Jefferson County, Wisconsin. (1018 East Main Street, PIN: 291-0815-0411-201)

All persons wishing to be heard are invited to be present. Written comments may be submitted to City Clerk Megan

Dunneisen, 106 Jones Street, Watertown, WI 53094.

CITY OF WATERTOWN

Jacob A. Maas, CFM Zoning & Floodplain Administrator

JM/nmz

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### GENERAL DEVELOPMENT PLAN FOR 1018 EAST MAIN STREET

#### **Current property status:**

Development is defined under Section § 550-15:

#### **DEVELOPMENT**

The division of a parcel of land into two or more parcels; the construction, reconstruction, conversion, structural alteration, relocation or enlargement of any buildings; any use or change in use of any buildings or land; any extension of any use of land; or any clearing, grading or other movement of land, for which permission may be required pursuant to this chapter.

Under this definition, the proposed development will encompass the following:

- 1. Conversion and reconstruction.
- 2. Use change of land
- 3. Grading of land

Currently 1018 East Main Street is zoned Two-Family Residential (TR-6) and consist of a residential dwelling unit. In the 2019 City of Watertown Comprehensive Plan, 1018 East Main Street is identified as Two-Family. Two-Family allows the following Zoning Districts:

Figure 7.7 Future Land Use and Existing Zoning Districts Translation	
Future Land Use Category	Associated Zoning District
Agriculture	Outside of the City Limits
Single-Family-Exurban	Countryside Residential-10, Exurban Residential-1, Outside of the City Limits
Single-Family-Urban	Single-Family Residential-4
Two-Family	Two-Family Residential-6
Multi-Family	Multi-Family Residential-8, Multi-Family Residential-10, and Senior Residential
Planned Neighborhood	All Residential Districts, Neighborhood Office, and Neighborhood Businesses
Neighborhood Mixed-Use	Neighborhood Office, Neighborhood Business, and all Residential Districts
Planned Mixed-Use	All Office, Commercial, Institutional, and Multi-Family Residential Districts, plus the
	Planned Industrial and Planned Development Districts
Riverside Mixed-Use	All Office, Commercial, Institutional, and Residential Districts, plus the Planned
	Development District
Central Mixed-Use	Central Business
Mixed Industrial	Planned Industrial, General Industrial, and Heavy Industrial
Institutional	All Districts
Airport	Planned Industrial
Parks and Recreation	All Districts
Environmental Corridor	All Districts

The developer also owns 1020 East Main Street, which is zoned Planned Business.

#### General written description of the proposed PUD (§ 550-152G(1)(c)):

Statement of rationale as to why PUD zoning is proposed (§ 550-152G(1)(c)[7]):

As stated previously, 1018 East Main Street is zoned Two-Family Residential. Two-family residential does not allow the principal land use of Outdoor Display (car dealership) under Section § 550-25B. The adjacent property of 1020 East Main Street, which is also owned by the developer, is zoned Planned Business. The Planned Business Zoning District does allow Outdoor Display as a principal land use

permitted as a conditional use under Section § 550-32B(2)(e). The developer is looking to expand his business at 1020 East Main Street, and incorporate the Outdoor Display land use on 1018 East Main Street.

The future land use of 1018 East Main Street, Two-Family, does not allow for the rezoning to Planned Business. In order to expand the existing business at 1020 East Main Street, a Planned Unit Development would allow 1018 East Main Street to function as a Planned Business Zoning District.

#### General project themes (§ 550-152G(1)(c)[1]):

#### Phase 1:

The developer would raze the existing dwelling-unit located at 1018 East Main Street.

#### Phase 2:

Development of Outdoor Display area and stormwater facility

#### Access:

The developer intends to move the current access point to the East to accommodate the stormwater facilities. The new entrance will be an extension of 1020 East Main Street's access.

#### General mix of dwelling unit types and/or land uses (§ 550-152G(1)(c)[2]):

#### Principal land uses:

1. Outdoor Display

#### Residential densities and nonresidential intensities (§ 550-152G(1)(c)[3]):

#### Dwelling units per acre:

1. No dwelling units on 1018 East Main Street.

#### Floor area ratio:

1. There is not propose structures on 1018 East Main Street.

#### Impervious surface area:

- 1. The development will meet or exceed the Planned Business District's minimum landscape surface ratio under Section § 550-32G(1)(b), which is 25%.
  - a. Proposed landscape surface ratio is 36%

#### General treatment of natural features (§ 550-152G(1)(c)[4]):

1018 East Main Street is residential urban area. There are no natural features located on 1018 East Main Street.

#### General relationship to nearby properties and public streets (§ 550-152G(1)(c)[5]):

#### Nearby properties:

- 1. 1020 East Main Street is zoned Planned Business.
- 2. 1012 East Main Street & 118 Dewey Avenue are zoned Two-Family Residential (TR-6).

#### **Public Streets:**

- 1. East Main Street
  - a. East Main Street is identified in the 2019 City of Watertown Comprehensive Plan as having an expanded right-of-way width. That width is 120 feet (60 feet from the centerline).

#### General relationship of the project to the Comprehensive Plan (§ 550-152G(1)(c)[6]):

As previously stated, 1018 East Main Street's future land use is Two-Family. Per the 2019 City of Watertown Comprehensive Plan:

Two-Family Residential This future land use category is intended for single-family and two-family (e.g. duplexes, townhomes, two-flats) residential development served by City of Watertown sanitary sewer and water systems. Two-Family Residential land use areas are depicted primarily in locations where this type of development existed at this time this Plan was prepared, including the following areas: (1) surrounding the City's historic downtown; (2) on the City's west side between the rail lines; and (3) on the east side of the City west of STH 16. The City's Two-Family Residential (TR-6) zoning district is the most appropriate district to implement this future land use category. Policies and Programs:

- 1. Encourage the construction of narrower streets in new neighborhoods, where practical, and require sidewalks along all streets.
- 2. Plan for interconnected road and open space networks in residential areas and between individual subdivisions.
- 3. Ensure that schools must have sufficient capacity to accommodate new students who will live in the School District.
- 4. Require grading and stormwater management plans for all new development.

The proposed development at 1018 East Main Street would act as an extension of the future land use of 1020 East Main Street. 1020 East Main Street has a future land use of Neighborhood Mixed Use.

#### Zoning standards (§ 550-152G(1)(c)[8]):

#### Zoning standards not met:

- 1. Allowance of an Outdoor Display land use
- 2. Allowance of an access way not compliant with Sections § 550-105l & § 550-105J.
- 3. Allowance of parking not compliant with Sections § 550-107G(5)(a) & § 550-52D(1)(b)

#### Zoning standards to be met:

1. The Outdoor Display land use will meet the requirements of the Planned Business Zoning District under Section § 550-32G.

Potentially requested exemptions from the requirements of the Two-Family Residential (TR-6) Zoning District (§ 550-152G(1)(c)[9]):

#### Land Use Exemptions:

1. Allowance of an Outdoor Display land use

#### Density and intensity exemptions:

1. The Outdoor Display land use will meet the requirements of the Planned Business Zoning District under Section § 550-32G.

#### Bulk exemptions:

1. The Indoor Maintenance Service land use will meet the requirements of the Planned Business Zoning District under Section § 550-32G.

#### Landscaping exceptions:

1. Not applicable, will meet the requirements of Chapter 550, Article X: Landscaping & Bufferyard Regulations.

#### Parking and loading requirements exceptions:

- 1. Allowance of parking not compliant with Sections § 550-107G(5)(a) & § 550-52D(1)(b)
- 2. Loading requirements will meet the regulation of Section § 550-108.

#### General development plan (§ 550-152G(1)(d)):

- 1. See attached site plan
- 2. Section § 545-33, Dedication & Improvement of Public Parks and Other Public Sites, is not applicable to this development.
- 3. This development will not subdivide the lot.

#### Landscaping plan (§ 550-152G(1)(e)):

The developer proposes to meet all applicable requirements of Chapter 550, Article X: Landscaping & Bufferyard Regulations.

#### Signage plan (§ 550-152G(1)(f)):

The developer is not proposing any signage currently. Any future signage would need to meet the requirements of Chapter 550, Article XII: Signage & Projections. Future signage would have to meet the requirements for the Neighborhood Business Zoning District. It should be noted that the signage regulation for Neighborhood Business Zoning District are the same as the current Zoning District, Rural Holding.

#### Written justification for the proposed planned unit development (§ 550-152G(1)(g)):

Under Section § 550-141D(3)(c)

The proposed amendment to the Official Zoning Map maintains the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.

The proposed development of 1018 East Main Street is an extension of the current land use occurring at 1020 East Main Street. The stormwater facilities located on the west side of 1018 East Main Street will provide a buffer between 1018 East Main Street and 1012 East Main Street. This development does not change the consistency, intensity, or impacts on the surrounding environs.

#### Financial capability (§ 550-152G(1)(h)):

Not applicable, the developer is not developing any public improvements with this development. Nor is the developer expanding any private utility improvements that would require easements.

Section 6. Item C.

NOTICE OF PUBLIC HEARING

Pursuant of Section § 62.23(7) of the Wisconsin State Statutes and Section § 550-140 of the City of Watertown

Municipal Code, a notice is hereby given by the Common Council of the City of Watertown, Wisconsin, that a public

hearing will be held on the 16th day of August, 2022 in the Council Chambers of the Municipal Building, 106 Jones Street,

Watertown, Wisconsin at 7:00 P.M. This public hearing will be to amend Chapter 550, Zoning Code, through removal and

addition of language to Section § 550-52I(1)(a) - Outdoor Commercial Entertainment Setbacks. The proposed ordinance

would amend Outdoor Commercial Entertainment land use activity areas to be setback 75 feet from a residentially zoned

property in General Business and Rural Holding Zoning Districts. Currently the setback to a residentially zoned property

in a General Business or Rural Holding Zoning District is 300 feet. A copy of the proposed amendment is on file at the

City Clerk's Office for review 8:00 a.m. to 4:30 p.m., Monday through Friday. A copy may also be found at the City of

Watertown's website: <a href="https://www.ci.watertown.wi.us/document\_center/index.php">https://www.ci.watertown.wi.us/document\_center/index.php</a>.

All persons wishing to be heard are invited to be present. Written comments may be submitted to City Clerk Megan

Dunneisen, 106 Jones Street, Watertown, WI 53094.

CITY OF WATERTOWN

Jacob A. Maas, CFM Zoning & Floodplain Administrator

JM/nmz

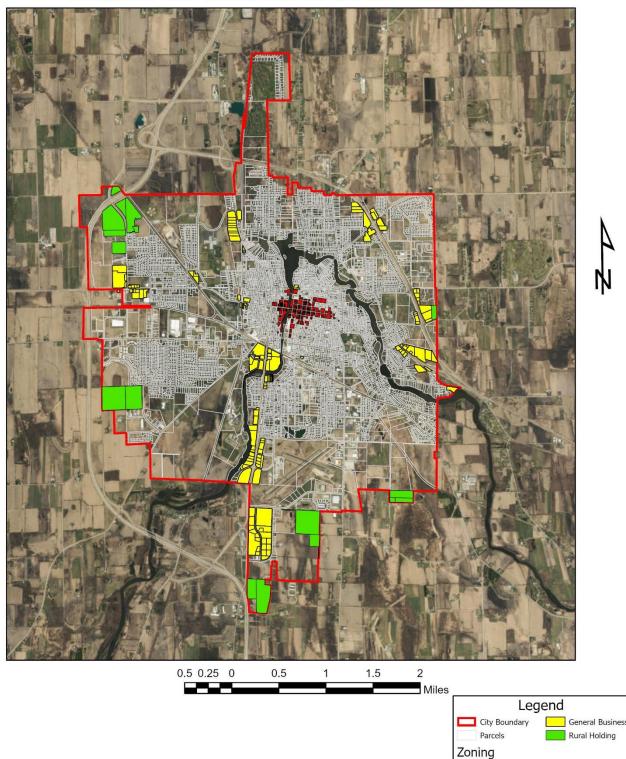
**PUBLISH:** 

August 2, 2022 and August 9, 2022

(BLOCK AD)

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## City of Watertown Zoning Districts Outdoor Commercial Entertainment Allowed



Zoning\_Des Central Business

#### Current Section § 550-52I(1)(a) language:

- (a) Activity areas shall not be located closer than 300 feet to a residentially zoned property.
  - [1] Within the Central Business (CB) Zoning District, activity areas shall not be located closer than 50 feet to a residentially zoned property.

#### **Proposed language:**

- (a) Activity areas shall not be located closer than 300 75 feet to a residentially zoned property.
  - [1] Within the Central Business (CB) Zoning District, activity areas shall not be located closer than 50 feet to a residentially zoned property.



#### Memo

To: Watertown Common Council

From: Alex Allon, Strategic Initiatives and Development Coordinator

**Date:** August 16, 2022 **Re:** Town Square Update

Council Members,

In the two weeks since the last Council Meeting, work on the Town Square has tracked as follows:

- Concrete foundations for the Main Street overlook were completed and foundation work for the River wall and landscaping stones began.
- AT&T relocated two poles so that work along Water Street and the library could continue.
- Pre-cast seating installation began for the performance plaza area.
- Concrete sidewalks along Main Street were installed and concrete curb and gutter was installed on Water Street.
- Steel posts for the shade structure were installed.
- Landscaping plant list from contractors has been sent in to the engineers for review.

Over the next two weeks, we anticipate:

- Masonry seat bench installation will continue.
- Electrical rough-ins will continue.
- Steel guard rails on Main Street will be measured on site and put into production.
- Site furnishings will be ordered, including tables, benches and trash receptacles.
- Steel for the shade structure will continue to be installed and painted on site.

The project schedule is still tracking slightly behind due to AT&T relocation delays. Most heavy landscaping materials are on site and our project manager anticipates that we will begin to catch up on schedule once these materials begin their installation processes.

As part of the Bentzin Family's donation to construct the Town Square, they also sponsored a Historical Art Installation on site near the river. The bids for a design/build of the installation close today (8/16). A contractor will be selected and the design process for the installation will continue. Attached is an initial concept rendering of the installation.

I look forward to answering any questions and providing additional updates at the next meeting.

In service,

Alex Allon

Executive Director, Redevelopment Authority











August 10, 2022

City of Watertown 106 Jones Street | P.O. Box 477 Watertown, WI 53094 Attention: Mayor Emily McFarland

Dear Mayor McFarland,

By way of brief background, my name is Allen Rauth. I am Manager of Business Development for <u>TDS</u> <u>Telecommunications</u> Corp., the nation's 7<sup>th</sup> largest wireline communications company offering broadband, video, and voice to over 900 communities in 34 states.

TDS Telecom is headquartered in Madison, WI, we employ approximately 3,500 talented professionals and are a wholly owned subsidiary of Telephone and Data Systems, Inc. In 2018, TDS was recognized in Forbes' list of America's Best Employers for Diversity. The TDS family of companies, which includes TDS Telecom, is listed as 190 out of 250 top employers in the U.S.

As you may know, TDS has been in the broadband, video, and voice business for over 50 years. We bring world-class technology solutions to predominantly suburban and rural communities across the US.

We are a portfolio company in that we own wireline assets, cable systems, competitive local exchange carrier (CLEC) assets, and maintain over 80 communities where we offer fiber-based 1Gig broadband, sophisticated video, and digital voice services. To suggest we are dominating those market areas would be an understatement. We have secured about 50-60% market share (residential and commercial) in most of the communities we serve. It has been a fantastic way to organically grow our company, generating operational scale in underserved markets.

With that, we have recently received a considerable financial commitment from our corporate parent (TDS, Inc.-Fortune #504) to pursue more communities for fiber-optic network expansions where we are not the incumbent and the community in question is underserved by the local cable company and telecommunications utility. This is what brings me to **Watertown**!

Through our internal research, local focus groups, and analysis, **Watertown** has made it to the top of our preliminary list of <u>targets</u> based on your size and attractive demographics. We are therefore planning to expand our fiber network to your community to make broadband competition and choice happen in your area.

We look forward to partnering with City staff as we work towards becoming a trusted local service provider in Watertown.

With gratitude,

Allen Rauth
Manager, Business Development
TDS Telecom



### TODAYS AGENDA

- Introductions
- TDS History/ Overview
- Community Benefits
- Construction
- Questions/Next Steps

## COMPANY PROFILE



Telephone and Data Systems (TDS) founded in 1969

"Connect our communities to the world"



















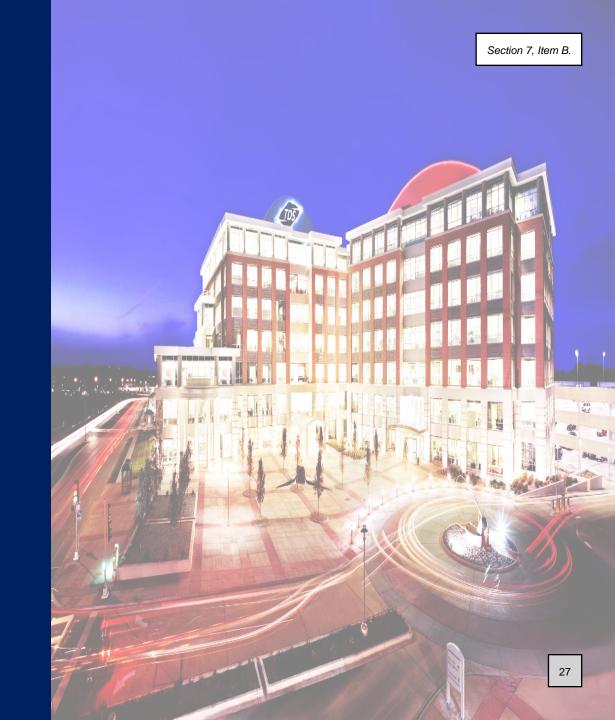




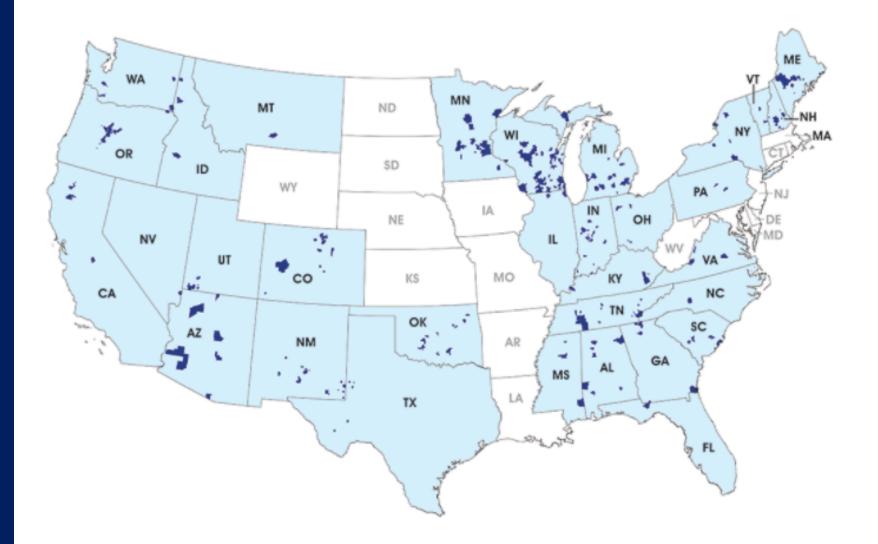


### ABOUT TDS TELECOM

- TDS Telecom is headquartered in Madison, WI
- The nation's 7th largest wireline communications company offering broadband, video, and voice.
- Service more than 1,100 rural and suburban communities across the U.S.
- We employ approximately ~3,500 talented professionals

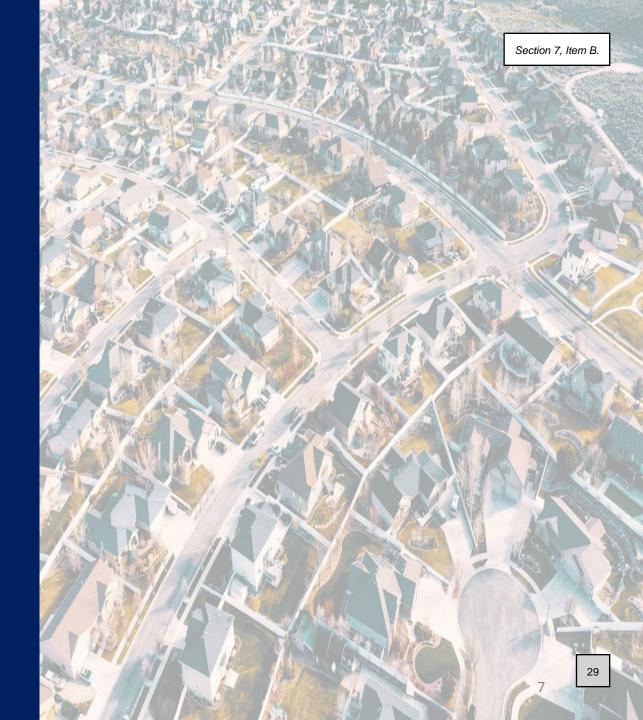


## TDS SERVICE AREA



## FIBER DEPLOYMENTS

- TDS has aggressively pursued two fiber strategies:
  - Overbuilding existing areas in our footprint to better serve customers and remain competitive
  - Greenfield builds include deploying next-generation fiber versus copper and coax networks
- Out Of Territory (OOT)
  - Overbuild new underserved markets



## Strong community partnership: Sun Prairie, Wisconsin



First partnership outside our footprint



Demonstrated need for better broadband

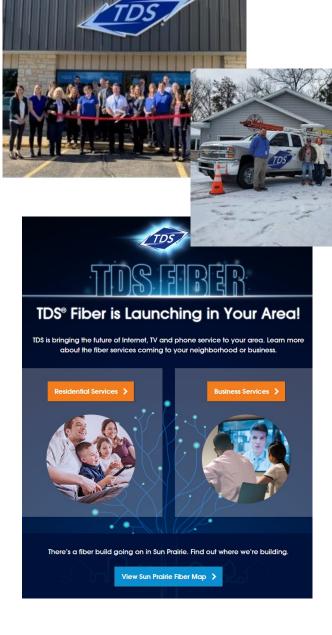


Committed to building out fiber throughout the city – in 16 months!

3,700+ customers upgraded

Residents and businesses now have access to state-of-the-art

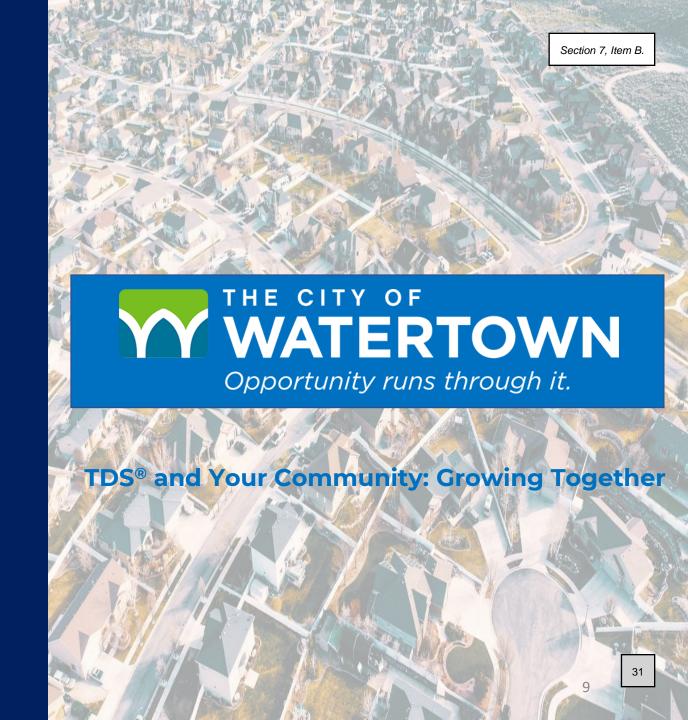
TV | INTERNET | VOICE



## WHY WATERTOWN?

Well, it checks all the boxes our Sr. Leadership team looks at including

- ☑ Demographics
- ☑ Growth
- ✓ Need for competition



### TDS FIBER SERVICE

All fiber network – fiber to the home or business



#### **Symmetrical Speeds**

Internet speeds up to 2Gig for home; up to 10Gig dedicated for businesses

Internet product offerings start at 300MB x 300MB



#### **TDSTV+ Smart Cloud TV Product**

Brings together live, recorded, and streaming TV



#### **Phone**

Crystal clear calling, variety of feature-rich plans







## THE ENTIRE COMMUNITY BENEFITS



#### **Future-proof**

Fiber easily carries today's services (internet, TV, phone) with room to spare for what's to come.



#### Speeds up to 2Gig

Enjoy a seamless online experience - connect any way you want, as much as you want, even during peak usage times



#### Choice

Broadband competition and choice in your area.



#### Reliable

Fiber is virtually immune to interference and doesn't falter under harsh weather conditions.

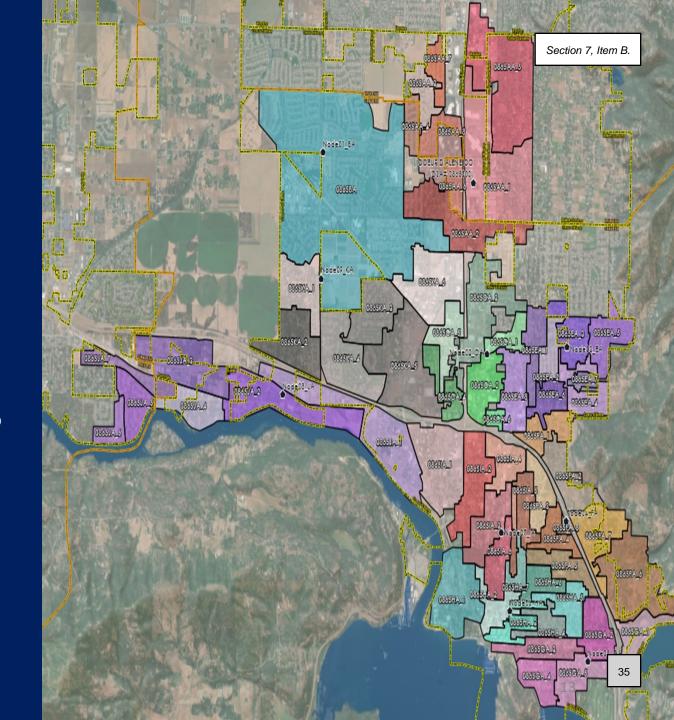
## COMMITTED TO OUR COMMUNITY

Giving back is an integral part of the culture at TDS. From hands-on volunteering to in-kind and financial support, TDS takes a vested interest in the growth and success of the communities we serve



# DFN DIGITAL FIBER NETWORK

- Our roadmap of how we systematically permit, construct, communicate, and turn up the community.
- Made up of small polygons, you can think of them as neighborhoods consisting of 200-300 homes.
- And allow us to scale up or down based on the community



## NETWORK CONSTRUCTION

- Our Fiber deployment traditionally consists of a 90/10 mix.
- Pedestals are commonly used in backyard utility easements.
- Handhold in the front yard utility easements or right of way.



Buried Cable Placement (Directional Bore)



Aerial Cable Placement

# CONSTRUCTION COMMUNICATION PROGRAM



#### **Mailer One**

Three weeks prior to construction start residents receive a letter



#### **Mailer Two**

One week prior to start, residents receive a postcard



#### **Door Hangers and Yard Signs**

Three to five days prior to start, contractor places door hangers and yard signs



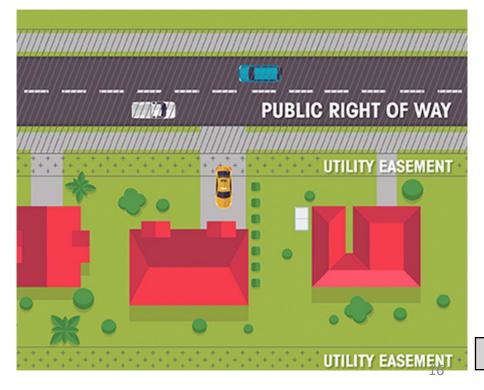
#### Sandwich Board

During construction,
contractor places sandwich
board at neighborhood
entrances each day

# PRIOR TO CONSTRUCTION

- What to Expect During Construction
- What is an Easement?
- Safety is essential





## SAFETY IS ESSENTIAL

- A contractor marking underground utilities with flags or spray paint. This helps prevent damage to those facilities and adds a layer of safety for workers and residents.
- Please do not remove the flags or cut the grass where utilities are marked—they are essential to keeping you, your home or business, and workers safe!



Flags will be used to indicate any of the following:

- Red = electric
- Yellow = gas, oil, or petroleum
- Orange = telecommunications
- Blue = potable water
- Green = sewer
- White = our proposed excavation
- Pink = property line/pin

# WHEN CONSTRUCTION BEGINS

#### **IMPORTANT** CONSTRUCTION NOTICE

YOUR NEIGHBORHOOD IS ALMOST READY FOR THE FUTURE! TDS FIBER MEANS:

- Lightning-fast Internet speeds up to 1Gig
- Robust TV programming packages
- Crystal-clear, reliable phone service

Thanks in advance for your patience during the construction process.

Register for Service Today at TDSFIBER.COM/now

1-week postcard

#### **IMPORTANT** CONSTRUCTION NOTICE

#### Work on a fiber-optic network is about to begin in your area

Before we get started, there are few things you must know.

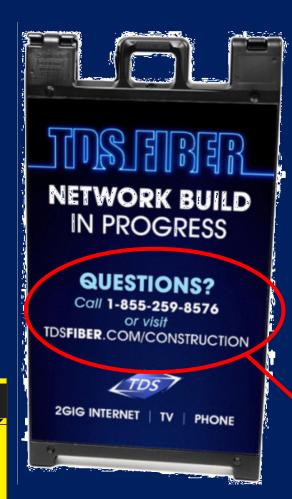
- A contractor will be in your area marking underground utilities with flags or spray paint.
- 2. Property owner is responsible for:
- clearly marking any privately owned facility (e.g. watering system, invisible fence, security system, or private power) with flags or spray paint
- ✓ calling the construction hotline at 1-855-259-8576

DURING CONSTRUCTION, we'll use drilling and/or plowing techniques designed to limit disruptions. We'll also use existing utility easements and public rights-of-way as much as possible. However, there will be areas where diagoing is required.

We'll finish up as quickly as possible and restore any areas disrupted by construction. If winter weather interrupts construction, we will return in the spring to complete cleanup.

/TDS

Questions? PLEASE CAL. 1-855-259-8576







Day of

#### **Customer Service Triage Team**

The toll-free number directs the caller to the TDS customer contact center.

# HARD & SOFT SURFACE RESTORATION

- Soft surface restoration will occur within two weeks
  - There may be seasonal exceptions, but these
     will be tracked and visible to the City
- Hard surface restoration will be scheduled as soon as the conduit is tied together and proofed
  - Restoration will typically occur within two to three weeks of conduit verification
  - Seasonal exceptions will occur, but these will be tracked and visible to the City



#### QUESTIONS, CONCERNS & RESOLUTIONS

### CUSTOMER SERVICE TRIAGE TEAM



Dedicated team to provide a better customer experience. The one point of contact for all customer construction-related inquiries.



All issues are logged and tracked. If no action is taken on the ticket within the above timelines, the ticket is escalated to the Outside Plant Construction Manager in charge of the project.



Assesses the severity of an issue, identifies the correct course of action to resolve issues in a timely manner.



#### Response time SLA

- Critical safety/damage related 4 hours
- High damage, no safety concern 9 hours
- Medium aesthetic/clean-up 18 hours
- Low misc. 28 hours

# INFORMATION TDSFIBER.COM/CONSTRUCTION



#### Safety Is Essential

TDS uses an independent contractor specializing in locating any existing underground facilities. This helps prevent damage to those facilities and adds a layer of safety for workers and residents.

#### When Construction Begins

We'll use cable placement techniques, such as directional drilling, to limit disruptions in the road right of way or utility easements the best we can. However, there will be areas where digging is required, and additional excavation is necessary.

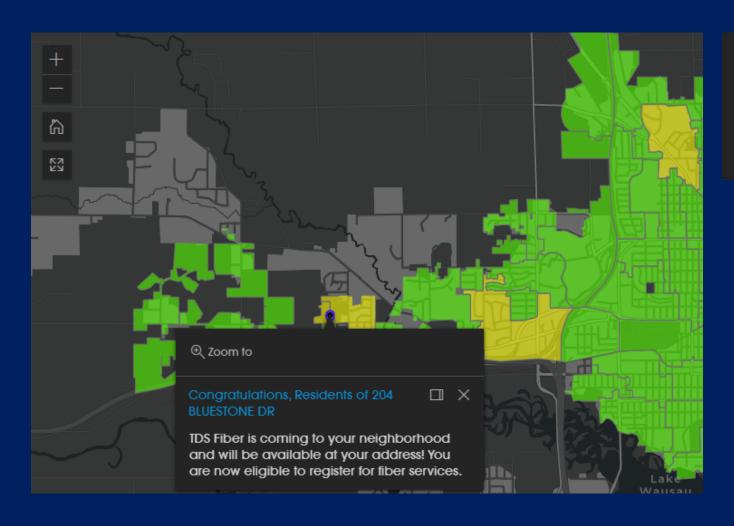


Address

Check Availability >

#### AREA STATUS MAPS

### YOUR NEIGHBORHOOD STATUS



Congratulations, Residents of 204 **BLUESTONE DR** 

TDS Fiber is coming to your neighborhood and will be available at your address! You are now eligible to register for fiber services.

#### **TDS Fiber Build Status**

Construction Complete

Under Construction

Construction Pending

Check Back for Updates

## PRELAUNCH CAMPAIGN OVERVIEW

- Targeted approach to register customers launching in the next 3 months
- Brand Awareness campaign introduces
  TDS to the market. Educates the
  community on TDS, the registration and
  ordering process, and starts to build
  brand trust within the community.





## FIELD MARKETING

- Hire locally
- Create partnerships with local organizations and businesses
- Volunteer and participate in philanthropic opportunities



Over 1,000 TDS employees have donated more than 16,000 hours of their time to organizations, big and small, coast to coast. TDS also supports and contributes to a wide variety of nationally recognized nonprofits, including:















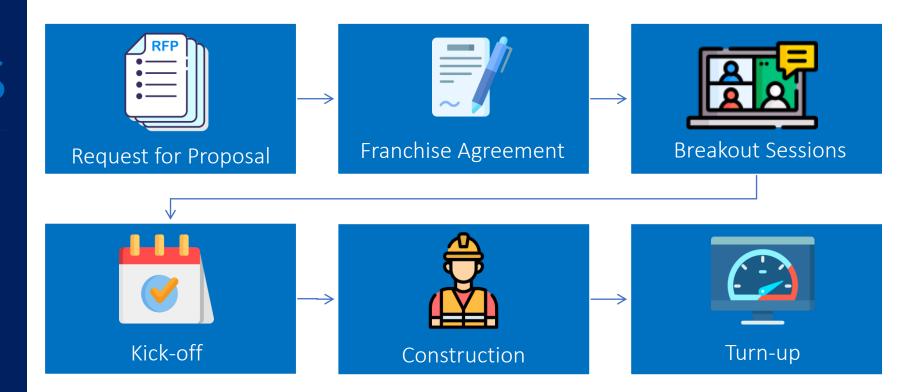


#### We Believe in the Power of Community

TDS knows that smaller, hometown nonprofits, charities, and causes can have a big impact on area residents. Check out some of the local organizations we support in our growing fiber communities around the country:

# TIMELINE & NEXT STEPS

- In parallel (6 months)
  - RFP
  - Franchise Agreement
  - Architectural Design
- Kick-off Event
- Construction (tentative 2023)
- Services launched



# AND THAT'S HOW THE UNIVERSE WORKS.

### QUESTIONS?

#### **Watertown 2023 Budget and Tax Calculation Timeline**

August 2	Leadership Team meeting to review budget process/expectations, blank budget sheets distributed to Departments
August	Department Budget Discussions: Mayor, Finance Director, Department Head
Mid-August	Dept. of Revenue issues final equalized values, TID values, net new construction and personal property aid estimate
September 6-9	Payroll estimates issued (If any staffing changes are anticipated, obtain revised numbers from Finance Dept)
Early Sept	Levy limit worksheet available online from Dept. of Revenue
September 9	BUDGET REQUESTS DUE TO FINANCE DIRECTOR
September 16	Finance Director provides initial budget to Mayor
mid-Sept	Final CPI release for calculation of Expenditure Restraint amount budget can increase
mid-Sept	Dept. of Revenue issues Shared Revenue payment estimate
Mid to late Sept	New health insurance rates released by ETF
September 19-27	Mayor works on budget
September 29	Send initial budget to Finance & Council
October 1	Dept. of Revenue issues Computer Aid estimate, Video Provider Aid estimate
October 4	Mayor's initial presentation to Finance Committee at special meeting prior to Council meeting
October 5-7	Finance Committee submits individual questions to Dept. Heads (this helps reduce time spent on questions during upcoming Finance meetings)
approx. October 8	Dept. of Revenue issues Transportation Aid estimate
October 10-19	Dept Head presentations to Finance Committee (Possible COW meeting during this time)
Late October	Proposed City portion of tax rate calculated
October 26	Clerk sends budget publication to newspaper for publication on 11/1
November 1	ERP Budget Limit notices issued by Dept. of Revenue, MATC certifies levy
November 10	Date levies must be received from School and Counties
November 15	Budget Public Hearing during Common Council meeting
November 19	Dept. of Revenue releases school levy tax credit, lottery credit and first dollar credit data
November 29	Common Council adopts final budget at special meeting
late Nov/early Dec	Final tax rates that include all taxing jurisdictions & credits are calculated and bills are calculated/mailed

#### Watertown Senior Center Advisory Board Minutes June 15, 2022

#### 1. Call to Order

The Senior Center Advisory Board met in person on June 15, 2022, at 9:00 am. The meeting was called to order by board President Phyllis Krahn and seconded by Lori Fort-Hoerig. Present: Phyllis Krahn, Lori Fort-Hoerig, Becky Shult, Beth Beckett, and Kim Henze. Also present: Andrea Draeger and Megan Schwefel. Not present: Teddi Flahive.

#### 2. Introduce New Board Members

Everyone introduced themselves.

#### 3. Review and Approval of the April Minutes

Becky Shult stated that in the April minutes, Josh Howard works at Maranatha Baptist Academy not Watertown High School. Phyllis Krahn motioned to approve the minutes with the change. Beth Beckett seconded. Motion carried.

#### 4. Review and Approval of the March Financial Report

Lori Fort-Hoerig motioned to approve the financial report and Becky Shult seconded. Motion carried.

#### 5. Citizens to be Heard

There were none.

#### 6. Chairperson's Committee Reports

- a. Update Fundraising Committee on Current Efforts
  Book Sale is on July 27-29 from 8:00 am to 4:00 pm in the senior center library.
  We will take donations on July 25-26. Rummage Sale will be in September 8-10.
  Will advertise in the newsletter. Extra items to donate to Easter Seals or Blue
  Butterfly. Bake Sale with the November election. We will ask for baked goods
  to be donated on November 7. The center will have members/volunteers baking
  the weekend before.
- b. Update Membership Committee on Current Memberships and Renewals Wondering on how we can encourage people to become members of the center. Beginning July 1, membership fees will be half price (\$5/city resident and \$7.50/non-city resident). How do we do outreach to get new people? The center will be putting out a survey soon to find out what people are interested in activities, presentations, etc. Hoping to get new ideas for programming and how to target the younger senior population. Not everyone plays cards or bingo.
- c. Update on Community Services Committee on Projects/Efforts Currently, the center is taking donations of school supplies and we have a bin available for them.

d. Update Program Committee on Program Attendances & New Programs
Any new programs or presentations have been put into the newsletter. Office
staff will continue to find new program and presentations. If any advisory board
member has ideas or contacts for programs or presentations, please contact the
office with their information so we can reach out to them. We have found that
some presentations have a fee to book them (such as the Packer guy, magicians,
Wildlife in Need, etc.). Those fees would be taken out of the fundraising account.
Beth Beckett volunteered to co-chair with Teddi Flahive for both the
programming and community service projects committees. The office could
increase Facebook posts on the Park & Rec Facebook page for senior center
programs.

#### 7. Directors Report

a. Update on By-Laws

The board will need to review and/or make changes to the center's by-laws at the August meeting. The by-laws need to be updated periodically and it has been several years since the last update.

- b. Update on Upcoming Events
  National Senior Citizen's Day is in August. The office is thinking of celebrating
  this special day by holding a party with food and entertainment.
- c. Update on Current Building Improvements
  The office is working on finding someone to help with reconstructing the Terrace
  Wall. In 2023, we have parking lot update in the budget.

#### 8. Adjournment – Next Meeting is August 17, 2022

Phyllis Krahn motioned to adjourn and Lori Fort-Hoerig seconded. Motion carried.

#### Police and Fire Commission Regular Meeting Minutes July 11, 2022 4:00 PM

Present: Jim Schildbach, Kelly Kwapil, Nikki Salas

Also Present: : Deputy Fire Chief Tony Rauterberg, Assistant Police Chief Ben Olson

Meeting was called to order at 4:00 PM

The Minutes of the meeting on June 13 were reviewed. Ms Salas moved to approve the minutes of the meetings as printed, second by Mr Schildbach, motion carried all aye

Motion was made by Ms Salas second by Mr Kwapil to table commission officer elections until August, Motion carried

Police

Assistant Chief Olson gave a staff update, and a review of the interview process

Mr. Schieldbach moved to approve the eligibility list as requested by Chief Kaminski. second by Ms. Salas, motion carried

Mr Schieldbach moved to approve the hire of the top five candidates as Chief Kaminski requested. second by Ms. Salas, motion carried

Due to a retirement Captain and Sergeant promotions are pending

Assistant Chief Olson gave the monthly department update.

Fire

Deputy Fire Chief Rauterberg Gave the monthly review with run calls and training statistics There is one staff position open and a new hiring process is to begin next month.

Motion was made by Ms Salas second by Mr Kwapil to table the closed session that would review employee progress and HR updates, Motion carried

Motion to adjourn was made at 4:30 by Ms Salas, second by Mr Kwapil, motion carried.

Next Regular meeting is scheduled for August 8th

NOTE: These minutes are uncorrected and any corrections made thereto will be noted in the proceedings at which these minutes are approved.

Submitted by,

Kelly Kwapil, Secretary



#### FINANCE COMMITTEE MEETING MINUTES

#### MONDAY, JULY 11, 2022 AT 5:30 PM

#### MUNICIPAL BUILDING COUNCIL CHAMBERS - 106 JONES STREET, WATERTOWN, WI 53094

Members present: Mayor McFarland, Alderpersons Davis, Bartz, and Ruetten

Others present: Finance Director Mark Stevens, Attorney Steven Chesebro, Public Works Director Jaynellen Holloway, Zoning Administrator Jacob Maas

- 1. **Call to order**: Mayor McFarland called the meeting to order at 5:31 p.m.
- 2. **Review and approve:** Minutes from June 27, 2022. Correction: Item #7- replace "Lange" with "Lampe" (misspelling). Ald. Bartz moved to approve, seconded by Ald. Ruetten, and carried by unanimous voice vote.
- 3. Convene into closed session per Wis. Stat. Sec. 19.85(1)(g) to confer with legal counsel of the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. (Assignment and Assumption of Substitute Development Agreement). Ald. Ruetten moved to approve, seconded by Ald. Davis, and carried by unanimous roll call vote.
- 4. Reconvene to open session
- 5. Review and take possible action: no action taken
- 6. **Review and take action**: Amend budget to increase Occupy Street/Sidewalk Permit [01-43-51-49] by \$10,000 and increase Engineering Review Fees [01-54-10-44] by \$10,000 for utility accommodation permit review. Ald. Ruetten moved to approve, seconded by Ald. Davis, and carried by unanimous voice vote.
- 7. **Review and take possible action**: Proposed land donation of two parcels of land between West Haven Drive and Boomer Street. The property is landlocked from other development and mostly wetlands. Ald. Davis moved to approve to send to Plan Commission, seconded by Ald. Reutten, and carried by unanimous voice vote.
- 8. **Review and take action**: Hire Kristine Butteris as Recreation and Parks Director at Grade O, Step 2 [\$37.66/hr]. There were 42 applications narrowed to an eligible pool of nine. Ald. Ruetten moved to approve, seconded by Ald. Davis, and carried by unanimous voice vote.
- 9. **Review and take action**: Hire Christopher Riffel as Accounting Clerk for Finance Department at Grade G, Step 3 [\$22.40/hr]. There were 12 applications narrowed to an eligible pool of three. Ald. Ruetten moved to approve, seconded by Ald. Bartz, and carried by unanimous voice vote.
- 10. **Inform**: Finance Department Re-organization Phase II. Finance Director Stevens provided an update to the committee as to the completion of the Finance Department reorganization that began last year with the split of treasurer and clerk duties and positions.
- 11. **Review and discuss**: Remove position of Executive Secretary (Finance) and reclassify as Administrative Assistant in Payroll Resolution. Ald. Ruetten moved to approve, seconded by Ald. Davis, and carried by unanimous voice vote.
- 12. **Review and discuss**: Add position of Deputy Treasurer/Clerk to Payroll Resolution. Ald. Ruetten moved to approve, seconded by Ald. Bartz, and carried by unanimous voice vote.
- 13. **Review and Discuss**: Ehlers Investment Advisors' transition of custodial services. Finance Director Stevens informed the committee that Ehlers has moved its custodian responsibilities of all accounts from TD Ameritrade to Pershing Advisor Solutions.

14. **Adjournment.** Ald. Ruetten moved to approve adjournment at 6:14 pm, seconded by Ald. Davis, and carried by unanimous voice vote.

Respectfully submitted,

Mark Stevens, Finance Director

Note: These minutes are uncorrected, and any corrections made thereto will be noted in the proceedings at which these minutes are approved.

#### LICENSING BOARD

Wednesday, July 13, 2022

The Licensing Board met on the above date at 4:15 p.m. in person at the Municipal Building 106 Jones St in Room 0041 and via GoToMeeting. The following members were present: Mayor McFarland, Ald. Bartz, Ald. Smith and Erin Schroder; Cheri Martin joined virtually at 4:18 p.m. Staff present were: City Attorney Steven Chesebro, Assistant Police Chief Ben Olsen, Zoning Administrator Jacob Maas, and Administrative Assistant Steph Mazzoni.

- 1. Call to order. Mayor McFarland called the meeting to order at 4:16 p.m.
- 2. **Review and approve minutes.** Ald. Smith moved to approve the minutes of June 7 as presented, seconded by Ald. Bartz and carried by unanimous voice vote.

#### 3. Business

- A. Review and take action: applications for Temporary "Class B" Licenses from Watertown Area Chamber of Commerce for the 6th Annual Downtown Watertown Wine Walk located at 108 S. Sixth Street, 415 E. Main Street, 409 E. Main Street, 217 E. Main Street, 209 E. Main Street, 115 E. Main Street, 118 W. Main Street, 116 W. Main Street, 212 E. Main Street, 300 E. Main Street, and 618 E. Main Street on September 8, 2022 from 4:30pm 8pm. Bonnie from the Chamber explained the benefits to the city. Ald. Smith moved to approve the application as stated, seconded by Bartz and carried by unanimous voice vote.
- B. Review and take action: application for Temporary Class "B" license from Bartelme-Schwefel Detachment # 349 for the Marine Corps League Annual Picnic located at 907 Boomer Street on Aug 27, 2022 from 12pm-7pm. Ald. Smith moved to approve the application as stated, seconded by Bartz and carried by unanimous voice vote.
- C. Review and take action: application for Class "B" Beer License and "Class C" Wine License for Francesca's, LLC. DBA Rosati's located at 1907 Market Way Suite E & F (Becky Iadicicco, Agent). Erin Schroeder moved to approve the application as stated, seconded by Bartz and carried by unanimous voice vote.
- D. Review and take action: application for Class "B" Beer License and "Class C" Wine License from Berres Brothers Café, LLC located at 202 Air Park Drive (Peter Berres, Agent). Discussion on safety of area. Erin Schroeder moved to approve the application as stated, seconded by Cheri Martin and carried by unanimous voice vote.
- E. Review and take action: application for permanent premises amendment to include outdoor 20x40 fenced in area at Watertown Moose Lodge 830 (Thomas Godfroy, Agent), 1222 Juneau Street previously tabled from June 7, 2022 meeting. No action taken. Table until September meeting.
- F. Review: Special Events report from Clerk's office. Elks canceled their special event. Discussion on the peaceful protest at the park and looking at how reservations are to be made. NOTE: Add a column to say whether alcohol is served or not on the report.
- 4. **Adjournment.** Erin Schroeder moved to adjourn the meeting, seconded by Ald. Smith, and carried by voice vote at 4:39 p.m.

Respectfully submitted,

Stephanie Mazzoni, Administrative Assistant

Note: These minutes are uncorrected, and any corrections made thereto will be noted in the proceedings at which these minutes are approved.

#### Watertown Tourism Commission Meeting Minutes July 14

Section 8, Item E.

The following Tourism Commission members were present via Zoom Meeting or in person at Watertown Conrad Talaga, Cheryl Mitchell, Aaron David, Peter Wright

Also present; Robin Kaufmann Tourism Manager, Chamber of Commerce Executive Director Bonnie Hertel, Melissa Lampe Main Street Program, Andrea Draeger Park and Rec Department, Dana Davis City representing the City Council, Karen Pugh area business owner

- 1. The meeting was called to order at 8:00 am. Peter Wright made a motion to address the agenda items out of order and Conrad Talaga seconded the motion. The commission passed the motion.
- 2. Review & Approve June Minutes Peter Wright made a motion to approve the minutes with the following change; Under 'Upcoming Events' change GOLD tournament to GOLF tournament. Conrad Talaga seconded the motion and the Commission voted to approve the minutes.

#### 3. Old Business:

a. Financial Report: Robin Kaufmann reported Month to Date information as of 6/30/22

Motion to approve the financials was made by Conrad Talaga and seconded by Peter Wright. The Commission voted to approve the financials.

- b. Marketing Plan review and take possible action on marketing plan
  - 1. 2022 Visitor Guides Guides will be distributed at Jefferson County Fair and the Wisconsin State Fair.
  - 2. Ad Opportunities: None as of now.
- c. Updates/Discussion on mural restoration;

The 1<sup>st</sup> Brigade Band mural project will start soon. Designs for the Draeger Floral mural are being submitted.

d. Hotel Stay updates: Hotel occupancy nationwide was 69%. Domestic leisure travel is still leading the recovery. Corporate travel is still down 20% from 2019 and is projected to finish approximately 20% down through the end of the year. International travel should recover quickly with covid testing requirements being relaxed.

Locally, traffic from the EAA event is lower than expected. Hopefully, EAA visitors will book within the next week.

The Solar Project in Jefferson is affecting local occupancy some of which is long term.

#### 4. New Business

a. Guest – Karen Pugh; Discussion on obstacles in obtaining permits for outdoor events. Outdoor dining is in demand and Watertown businesses find it difficult to offer this valuable feature with or without alcohol due to antiquated city ordinances and the long approval processes. City of Watertown won't allow a business to have outdoor seating if a residence is within 300 feet of the business. The approval process for an outdoor patio space to a bar/restaurant can take months to years to be approved, and can be an expensive process, requiring exorbitant surveying costs, application costs, and more. Other cities surrounding Watertown offer this feature and it results in Watertown residents spending their dollars in another city to enjoy outdoor services.

Businesses also face obstacles when wanting to provide alcohol outside of an establishment. City code requires fencing and or other barricades be placed to enforce the area being served. If an area does not provide fencing, police services/auxiliary/private security are required to enforce the borders of the area where alcohol will be permitted. It is against city code for two or more businesses holding liquor licenses to hold a shared event which helps make the event more attractive to visitors while lessening the cost burden.

Section 8. Item E.

- b. Discuss and take possible action on ARPA funds request: This agenda item will be moved to the August meeting. The city would like to have more details on how the funds will be spent. A strategic discussion needs to take place as part of the August meeting.
- c. Discuss and take possible action on Tourism Manager hours. Peter Wright made a motion to approve up to 40 hours/week for the Tourism Manager during special events that require additional hours. Cheryl Mitchell seconded the motion and the Commission voted to approve the additional hours.
- d. Discuss and take possible action on mapme.com opportunity. This website offers many options for creating a user friendly and adaptable online map for a downtown area. Administrators can imbed photos, videos, QR codes and links back to area businesses. Users can apply filters to highlight specific segments and the maps are also printable. The cost of the site is \$950/year. The site would require an administrator to create and monitor the content. The Tourism Commission will continue the conversation about the site with other area entities to split the costs and maximize the value to Watertown's organizations.
- e. Discuss and take possible action on Riverfest grant application. Riverfest will take place from August 11<sup>th</sup> through August 14<sup>th</sup>. This event will bring in visitors, vendors and music acts that will stay overnight. The organizers are requesting a grant of \$1000 to help cover the costs of publicizing the event. Conrad Talaga made a motion to provide a \$1000 grant and Cheryl Mitchell seconded the motion. The Commission voted to approve the motion.
- f. Review Manager's report of previous month's tasks: Attached
- g. Commission members report on upcoming events: The Town Square project continues and is Expected to open in the fall. The Chamber of Commerce golf event will be 7/28. The Wels Women's Ministry Conference is coming to town on July 20<sup>th</sup> and will bring many women to the area. The New Teacher Breakfast will be August 17. EAA guests will start arriving on 7/22 and continue for the next 10 days. Another Music at the Museum event is scheduled for July 18 and on August 22<sup>nd</sup>. The Ice Cream Social will be 9/18. The Octagon House will host a wedding reception on September 24<sup>th</sup>. Kart Park is a mobile trailer full of games and activities for kids that moves throughout the community.

The Kart holds regular programming in underserved areas, and has participated in several community events. Kart Park is facilitated by Watertown Park & Rec.

Adjournment – Motion to adjourn the meeting made at 9:16 by Peter Wright and seconded by Cheryl Mitchell

#### Agenda items:

A reminder from Robin to have all requests for additions to the next meeting's agenda to her by the Tuesday the week before the meeting.

The next meeting will be at 8:00 am August 11, 2022, via Zoom or you may attend in person at Watertown City Hall NOTE: These minutes are uncorrected, and any corrections made thereto will be noted in the proceedings at which these minutes are approved.

Submitted by,

Cheryl Mitchell, Secretary



#### FINANCE COMMITTEE MEETING MINUTES

#### **MONDAY, JULY 19, 2022 AT 6:15 PM**

#### MUNICIPAL BUILDING COUNCIL CHAMBERS - 106 JONES STREET, WATERTOWN, WI 53094

Members present: Mayor McFarland, Alderpersons Bartz (video), Lampe, and Ruetten

Others present: Finance Director Mark Stevens, Public Works Director Jaynellen Holloway, Streets Office Manager Stacy Winkleman (phone)

- 1. Call to order: Mayor McFarland called the meeting to order at 6:17 p.m.
- 2. **Review and approve:** Minutes from June 27, 2022. Ald. Lampe requested an addition to Item #3 to denote that the vote was carried by unanimous voice vote. All agreed to the addition.
- 3. **Review and take possible action**: Jaynellen Holloway indicated that Solid Waste has had two openings since early spring. There were three applicants that applied. Jared Simes already possesses a CDL, has experience in driving large equipment, and references were positive. Michael Malaczewski also possesses a CDL and meets the requirements of the position, but the reference checks weren't completed at the point of the meeting. Ald. Lampe moved to hire Jared Simes at Grade G, Step 1 [\$21.19] and to hire Michael Malaczewski pending positive references at Grade G, Step 1 [\$21.19], seconded by Ald. Ruetten, and carried by unanimous voice vote.
- 4. **Adjournment.** Ald. Ruetten moved to approve adjournment at 6:22 pm, seconded by Ald. Lampe, and carried by unanimous voice vote.

Respectfully submitted,

Mark Stevens, Finance Director

Note: These minutes are uncorrected, and any corrections made thereto will be noted in the proceedings at which these minutes are approved.

#### PLAN COMMISSION Minutes

July 25, 2022 4:30 p.m.

The Plan Commission met on the above date and time in the Council Chambers.

The following members were present: Mayor Emily McFarland (Chair), Jaynellen Holloway P.E.(Director of Public Works/City Engineer), Jacob Maas (Zoning Administrator), Nick Krueger, and James Romlein P.E. (Recording Secretary)

Excused Members: Becky Huff

Citizens Present: Gerald L. Hepp, Linda L. Hepp, Sandra Zastrow, Jim Strong, Kendall Boucher

#### 1. Call to order

Mayor McFarland opened the Commission meeting.

#### 2. Approval of Minutes

A. Review and take action: Site Plan Review minutes dated July 11, 2022

Motion to accept Krueger, Second Holloway Unanimous by voice vote

B. Review and take action: Plan Commission minutes dated June 27, 2022

Motion to accept Romlein, Second Holloway Unanimous by voice vote

#### 3. Business

A. public hearing: 746 N. Church Street – Conditional Use Permit (CUP) request for the accessory land use of In-Vehicle Sales and Service incidental to On-Site Principal Land Use under Sections 550-33C(2)(d) & 550-56G

Mayor McFarland opened the public hearing and called for comments.

Ald. Lampe submitted the following email for consideration:

Commissioners,

As Alderperson for Watertown District 2 I would like to endorse the CUP before you for the project at 746 N. Church St. The Spaulding/Church St. area is home to a healthy and mixed cluster of businesses, including a bar, a real estate office, a tank depo, a veterinarian and several trades. The addition of a high quality drive-through coffee shop would be welcomed by District 2 residents, business employees, and people headed to the high school or north out of town. Furthermore, the Berres business requesting the CUP has shown itself to be a consistent driver of economic development in Watertown city limits, and this shop will certainty increase employment and activity in the area.

Regards,

Jonathan Lampe

- City of Watertown District 2 Alderperson

With no further comments, Mayor McFarland closed the public hearing and opened the associated action item.

B. Review and take action: 746 N. Church Street – Conditional Use Permit (CUP) request for the accessory land use of In-Vehicle Sales and Service incidental to On-Site Principal Land Use under Sections 550-33C(2)(d) & 550-56G

#### Business Operation Plan - 746 Church St.

Business Description & Activities:

Drive Thru Coffee Location to support expansion of existing Berres Café & Retail Store.

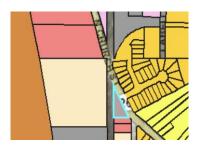
Phase 1 to include conversion of North building into a Drive Thru.

Phase 2 to include connection of the North & South buildings to incorporate indoor seating and retail display. Future could include outdoor patio space and light food service.

Days of Operation: Monday thru Sunday

Hours of Operation: 6am to 3pm

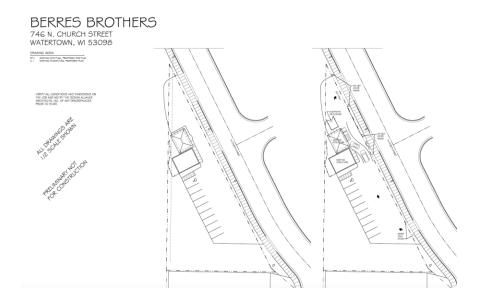
Number of Employees: 2 to 3 FT and 4 to 5 PT

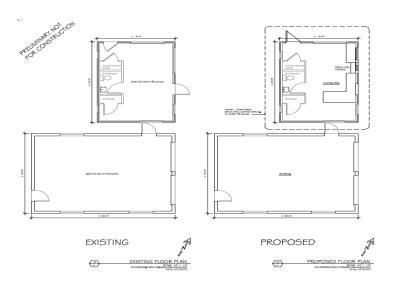


Lots 1, 2, and 3 in Block 1 of the Plat of Garden Homes, located in the City of Watertown, as per plat recorded in the Office of the Register of Deeds for Dodge County, State of Wisconsin. (746 North Church Street, PIN: 291-0915-3241-006)

#### Possible Nuisance Issues:

Existing Drive Space and Existing 3 turn outs/ins should be able to amply accommodate the road traffic (notated on drawings -2 exits only and 1 enter only).





There shouldn't be any exterior storage.

Dumpster and Recycling enclosure at North of North building – would be kept in an organized manner.

#### Scheduled Timetable:

ASAP upon approval by City. We are hopeful that we could have the drive thru open Fall of 2022.

We would then look at Summer/Fall of 2023 to expand into Phase 2 development.

The following information has been identified by the City of Watertown Zoning & Floodplain Administrator Jacob Maas as pertinent to this action:

#### Background:

PBF Air Park, LLC, as part of an Indoor sales or service is proposing an accessory drive through facility.

746 North Church Street is zoned General Business (GB). Relevant Information:

- 1. See Site Plan Review Minutes of July 11, 2022.
- 2. Under Section § 550-33C(2):
  - (2) Accessory land uses permitted as conditional use: (d) In-vehicle sales and service.
- 3. Under Section § 550-56G:
  - G. In-vehicle sales and services incidental to on-site principal land use. Description: see § 550-52G.
    - (1) Regulations.
      (a) Shall comply with all conditions of § 550-52G.
- 4. Under Section § 550-52G:
  - G. In-vehicle sales or service. Description: In-vehicle sales and service land uses include all land uses which perform sales and/or services to persons in vehicles or to vehicles which may or may not be occupied at the time of such activity (except vehicle repair and maintenance services, see Subsection Q). Such land uses often have traffic volumes which exhibit their highest levels concurrent with peak traffic flows on adjacent roads. Examples of such land uses include drive-in, drive-up and drive-through facilities, vehicular fuel stations, and all forms of car washes. If performed in conjunction with a principal land use (for example, a convenience store, restaurant or bank), in-vehicle sales and service land uses shall be considered an accessory use (see § 550-56G).

#### (1) Regulations.

- (a) Clearly marked pedestrian crosswalks shall be provided for each walk-in customer access to the facility adjacent to the drive-through lane(s).
- (b) The drive-through facility shall be designed so as to not impede or impair vehicular and pedestrian traffic movement or exacerbate the potential for pedestrian/vehicular conflicts.
- (c) In no instance shall a drive-through facility be permitted to operate which endangers the public safety, even if such land use has been permitted under the provisions of this section.
- (d) The setback of any overhead canopy or similar structure shall be a minimum of 10 feet from all street right-of-way lines, a minimum of 20 feet from all residentially zoned property lines, and shall be a minimum of five fee from all other property lines. The total height of any overhead canopy or similar structure shall not exceed 20 feet as measured to highest part of structure.
- (e) All vehicular areas of the facility shall provide a surface paved with concrete or bituminous material which is designed to meet the requirements of a minimum four-ton axle load.
- (f) Facility shall provide a buffer yard with a minimum opacity of 0.60 along all property borders abutting residentially zoned propert (§ 550-99).
- (g) Interior curbs shall be used to separate driving areas from exterior fixtures such as fuel pumps, vacuums, menu boards, canopy supports and landscaped islands. Said curbs shall be a minimum of six inches high and be of a nonmountable design. No curb protecting an exterior fixture shall be located closer than 25 feet to all property lines.
- (2) Parking requirements. One space per 50 square feet of gross floor area. Each drive-up lane shall have a minimum stacking length of 100 feet behind the passthrough window and 40 feet beyond the pass-through window.

#### Decision:

Under 2017 Wisconsin Act 67:

62.23 (7) (de) Conditional use permits.

- 1. In this paragraph:
  - a. "Conditional use" means a use allowed under a conditional use permit, special exception, or other special zoning permission issued by a city, but does not include a variance.
  - b. "Substantial evidence" means facts and information, other than merely personal preferences or speculation, directly pertaining to the requirements and conditions an applicant must meet to obtain a conditional use permit and that reasonable persons would accept in support of a conclusion.
- 2. a. If an applicant for a conditional use permit meets or agrees to meet all of the requirements and conditions specified in the city ordinance or those imposed by the city zoning board, the city shall grant the conditional use permit. Any condition imposed must be related to the purpose of the ordinance and be based on substantial evidence.
- b. The requirements and conditions described under subd. 2. a. must be reasonable and, to the extent practicable, measurable and may include conditions such as the permit's duration, transfer, or renewal. The applicant must demonstrate that the application and all requirements and conditions established by the city relating to the conditional use are or shall be satisfied, both of which must be supported by substantial evidence. The city's decision to approve or deny the permit must be supported by substantial evidence.
- 3. Upon receipt of a conditional use permit application and following publication in the city of a class 2 notice under ch. 985, the city shall hold a public hearing on the application.
- 4. Once granted, a conditional use permit shall remain in effect as long as the conditions upon which the permit was issued are followed, but the city may impose conditions such as the permit's duration, transfer, or renewal, in addition to any other conditions specified in the zoning ordinance

5. If a city denies a person's conditional use permit application, the person may appeal the decision to the circuit court under the procedures contained in par. (e) 10.

#### Criteria = Applicant Provided Substantial Evidence

Clearly marked pedestrian crosswalks shall be provided for each walk-in customer access to the facility adjacent to the drive-through lane(s).

#### Yes

The drive-through facility shall be designed so as to not impede or impair vehicular and pedestrian traffic movement or exacerbate the potential for pedestrian/vehicular conflicts.

#### Yes

In no instance shall a drive-through facility be permitted to operate which endangers the public safety, even if such land use has been permitted under the provisions of this section.

#### Yes

The setback of any overhead canopy or similar structure shall be a minimum of 10 feet from all street right-of-way lines, a minimum of 20 feet from all residentially zoned property lines, and shall be a minimum of five feet from all other property lines. The total height of any overhead canopy or similar structure shall not exceed 20 feet as measured to highest part of structure.

#### Yes

#### Criteria = Applicant Provided Substantial Evidence

All vehicular areas of the facility shall provide a surface paved with concrete or bituminous material which is designed to meet the requirements of a minimum four-ton axle load.

#### Yes

Facility shall provide a bufferyard with a minimum opacity of 0.60 along all property borders abutting residentially zoned property (§ 550-99).

#### Yes

Interior curbs shall be used to separate driving areas from exterior fixtures such as fuel pumps, vacuums, menu boards, canopy supports and landscaped islands. Said curbs shall be a minimum of six inches high and be of a nonmountable design. No curb protecting an exterior fixture shall be located closer than 25 feet to all property lines.

#### Yes

One space per 50 square feet of gross floor area. Each drive-up lane shall have a minimum stacking length of 100 feet behind the pass-through window and 40 feet beyond the pass-through window.

Yes

#### Recommendation:

Approve the Conditional Use Permit with conditions

Motion to approve as submitted Romlein, Second by Holloway Unanimous by voice vote

C. Initial Review and Set Public Hearing Date: 1018 East Main Street - Planned Unit Development/General Development Plan

#### **GENERAL DEVELOPMENT PLAN FOR 1018 East Main Street**

#### **Current property status:**

Development is defined under Section § 550-15:

#### **DEVELOPMENT**

The division of a parcel of land into two or more parcels; the construction, reconstruction, conversion, structural alteration, relocation or enlargement of any buildings; any use or change in use of any buildings or land; any extension of any use of land; or any clearing, grading or other movement of land, for which permission may be required pursuant to this chapter.

Under this definition, the proposed development will encompass the following:

Conversion and reconstruction / Use change of land / Grading of land

Currently 1018 East Main Street is zoned Two-Family Residential (TR-6) and consists of a residential dwelling unit. In the 2019 City of Watertown Comprehensive Plan, 1018 East Main Street is identified as Two-Family. Two-Family allows the following Zoning Districts:

The developer also owns 1020 East Main Street, which is zoned Planned Business.

#### General written description of the proposed PUD (§ 550-152G(1)(c)):

Statement of rationale as to why PUD zoning is proposed (§ 550-152G(1)(c)[7]):

As stated previously, 1018 East Main Street is zoned Two-Family Residential. Two-family residential does not allow the principal land use of Outdoor Display (car dealership) under

Section § 550-25B. The adjacent property of 1020 East Main Street, which is also owned by the developer, is zoned Planned Business. The Planned Business Zoning District does allow Outdoor Display as a principal land use permitted as a conditional use under Section § 550-32B(2)(e). The developer is looking to expand his business at 1020 East Main Street, and incorporate the Outdoor Display land use on 1018 East Main Street.

The future land use of 1018 East Main Street, Two-Family, does not allow for the rezoning to Planned Business. In order to expand the existing business at 1020 East Main Street, a Planned Unit Development would allow 1018 East Main Street to function as a Planned Business Zoning District.

General project themes (§ 550-152G(1)(c)[1]):

#### Phase 1:

The developer would raze the existing dwelling-unit located at 1018 East Main Street.

#### Phase 2:

Development of Outdoor Display area and stormwater facility

#### Access:

The developer intends to move the current access point to the East to accommodate the stormwater facilities. The new entrance will be an extension of 1020 East Main Street's access.

General mix of dwelling unit types and/or land uses (§ 550-152G(1)(c)[2]):

#### Principal land uses:

1. Outdoor Display

Residential densities and nonresidential intensities (§ 550-152G(1)(c)[3]):

#### Dwelling units per acre:

No dwelling units on 1018 East Main Street.

#### Floor area ratio:

There is no proposed structures on 1018 East Main Street.

#### Impervious surface area:

The development will meet or exceed the Planned Business District's minimum landscape surface ratio under Section § 550-32G(1)(b), which is 25%.

Proposed landscape surface ratio is 36% General treatment of natural features (§ 550-

#### 152G(1)(c)[4]):

1018 East Main Street is residential urban area. There are no natural features located on 1018 East Main Street.

General relationship to nearby properties and public streets (§ 550-152G(1)(c)[5]):

#### Nearby properties:

1020 East Main Street is zoned Planned Business.

1012 East Main Street & 118 Dewey Avenue are zoned Two-Family Residential (TR-6).

#### Public Streets:

East Main Street

East Main Street is identified in the 2019 City of Watertown Comprehensive Plan as having an expanded right-of-way width. That width is 120 feet (60 feet from the centerline).

General relationship of the project to the Comprehensive Plan (§ 550-152G(1)(c)[6]):

As previously stated, 1018 East Main Street's future land use is Two-Family. Per the 2019 City of Watertown Comprehensive Plan:

Two-Family Residential This future land use category is intended for single-family and two-family (e.g. duplexes, townhomes, two-flats) residential development served by City of Watertown sanitary sewer and water systems. Two-Family Residential land use areas are depicted primarily in locations where this type of development existed at this time this Plan was prepared, including the following areas: (1) surrounding the City's historic downtown; (2) on the City's west side between the rail lines; and (3) on the east side of the City west of STH 16. The City's Two-Family Residential (TR-6) zoning district is the most appropriate district to implement this future land use category. Policies and Programs:

Encourage the construction of narrower streets in new neighborhoods, where practical, and require sidewalks along all streets.

Plan for interconnected road and open space networks in residential areas and between individual subdivisions.

Ensure that schools must have sufficient capacity to accommodate new students who will live in the School District.

Require grading and stormwater management plans for all new development.

The proposed development at 1018 East Main Street would act as an extension of the future land use of 1020 East Main Street. 1020 East Main Street has a future land use of Neighborhood Mixed Use.

#### Zoning standards (§ 550-152G(1)(c)[8]):

#### Zoning standards not met:

Allowance of an Outdoor Display land use

Allowance of an access way not compliant with Sections § 550-105I & § 550-105J.

3. Allowance of parking not compliant with Sections § 550-107G(5)(a) & § 550- 52D(1)(b)

#### Zoning standards to be met:

1. The Outdoor Display land use will meet the requirements of the Planned Business Zoning District under Section § 550-32G.

Potentially requested exemptions from the requirements of the Two-Family Residential (TR-6) Zoning District (§ 550-152G(1)(c)[9]):

#### Land Use Exemptions:

Allowance of an Outdoor Display land use

#### Density and intensity exemptions:

The Outdoor Display land use will meet the requirements of the Planned Business Zoning District under Section § 550-32G.

#### Bulk exemptions:

The Indoor Maintenance Service land use will meet the requirements of the Planned Business Zoning District under Section § 550-32G.

#### Landscaping exceptions:

Not applicable, will meet the requirements of Chapter 550, Article X: Landscaping & Bufferyard Regulations.

#### Parking and loading requirements exceptions:

Allowance of parking not compliant with Sections § 550-107G(5)(a) & § 550- 52D(1)(b) Loading requirements will meet the regulation of Section § 550-108.

#### General development plan (§ 550-152G(1)(d)):

See attached site plan

Section § 545-33, Dedication & Improvement of Public Parks and Other Public Sites, is not applicable to this development.

This development will not subdivide the lot.

#### Landscaping plan (§ 550-152G(1)(e)):

The developer proposes to meet all applicable requirements of Chapter 550, Article X: Landscaping & Bufferyard Regulations.

#### Signage plan (§ 550-152G(1)(f)):

The developer is not proposing any signage currently. Any future signage would need to meet the requirements of Chapter 550, Article XII: Signage & Projections. Future signage

would have to meet the requirements for the Neighborhood Business Zoning District. It should be noted to regulation for Neighborhood Business Zoning District are the same as the current Zoning District, Rural Holding.

#### Written justification for the proposed planned unit development (§ 550-152G(1)(g)):

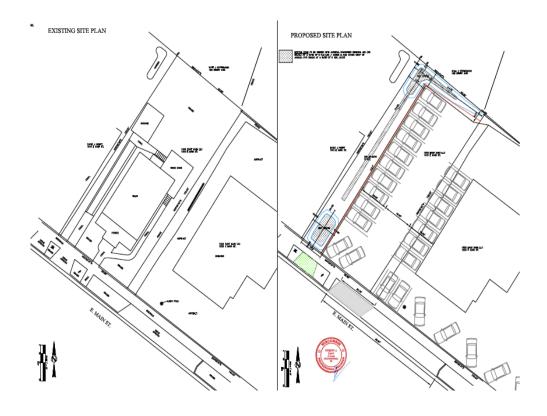
Under Section § 550-141D(3)(c)

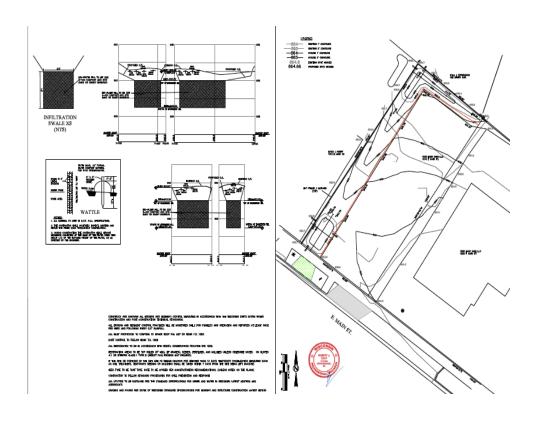
The proposed amendment to the Official Zoning Map maintains the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.

The proposed development of 1018 East Main Street is an extension of the current land use occurring at 1020 East Main Street. The stormwater facilities located on the west side of 1018 East Main Street will provide a buffer between 1018 East Main Street and 1012 East Main Street. This development does not change the consistency, intensity, or impacts on the surrounding environs.

#### Financial capability (§ 550-152G(1)(h)):

Not applicable, the developer is not developing any public improvements with this development. Nor is the developer expanding any private utility improvements that would require easements.





### Motion by Holloway to set the Public Hearing Date at August 16, 2022 Second by Krueger Unanimous by voice vote

#### D. Review and make recommendation: Marine Corp Aero Park (907 Boomer Street) – Review under Wis Stat 62.23(5)

The following information has been identified by the City of Watertown Zoning & Floodplain Administrator Jacob Maas as pertinent to this action:

#### Background:

The Marine Corps League (Bartelme-Schwefel Detachment 349) is proposing develop a statue and 10' x 12' gazebo/pergola at Marine Corp Aero Park. This development was approved at the July 12, 2022 Marine Corps League (Bartelme-Schwefel Detachment 349) meeting.

#### **Relevant Information:**

Development for Marine Corp Aero Park is delegated under Chapter 211: Airport. Any Development must be approved per Section § 211-13F(2)(c):



(c) Construct or erect any building or structure of whatever kind, whether permanent or temporary, or run or string any public service utility into, upon or across such property, unless specifically authorized by the Watertown Airport Commission or the United States Marine Corps League.

607 Boomer Street is owned by the City of Watertown and is subject to Wis. Stat. § 62.23(5):

(5) Matters referred to city plan commission. The council, or other public body or officer of the city having final authority thereon, shall refer to the city plan commission, for its consideration and report before final action is taken by the council, public body or officer, the following matters: The location and architectural design of any public building; the location of any statue or other memorial; the location, acceptance, extension, alteration, vacation, abandonment, change of use, sale, acquisition of land for or lease of land for any street, alley or other public way, park, playground, airport, area for parking vehicles, or other memorial or public grounds; .....

Motion to make an advisory positive recommendation to the Common Council on the location and/or architectural design by Holloway, Second by Krueger Unanimous by voice vote

E. Initial review and Set Public Hearing Date: Amend Section § 550-52I(1)(a) through the removal and addition of language – Outdoor Commercial Entertainment Setbacks

The following information has been identified by the City of Watertown Zoning & Floodplain Administrator Jacob Maas as pertinent to this action:

#### Background:

Many indoor commercial entertainment businesses are moving towards offering outdoor commercial entertainment as part of their business model. The City has run into setback issues for businesses trying to expand their business outdoors.

#### **Relevant Information:**

1. Currently Section § 550-52I(1)(a) states:

Activity areas shall not be located closer than 300 feet to a residentially zoned property.

[1] Within the Central Business (CB) Zoning District, activity areas shall not be located closer than 50 feet to a residentially zoned property.

2. How other communities regulate Outdoor Commercial Entertainment setbacks: Cross Plains:

Section § 84.58(h):

Activity areas shall not be located closer than 100 feet to a residentially zoned property.

Sun Prairie:

Section § 17.16.100(I):

Activity areas shall not be located closer than three hundred (300) feet to a residentially zoned property.

Fort Atkinson:

Section § 15.03.10(9):

Customer entrances shall be located a minimum of 50 feet from residentially-zoned property.

Activity areas shall not be located closer than 50 feet to a residentially-zoned property.

Jefferson:

Section § 300-3.10I:

Customer entrances shall be located a minimum of 50 feet from residentially-zoned property.

Activity areas shall not be located closer than 50 feet to a residentially-zoned property.

Oconomowoc:

Section§ 17.108(6)

No defined setbacks

3. Proposed language:

Activity areas shall not be located closer than 300 75 feet to a residentially zoned property.
[1] Within the Central Business (CB) Zoning District, activity areas shall not be located closer than 50 feet to a residentially zoned property.

4. Set public hearing date for August 16, 2022

After a short discussion, a member consensus developed to adopt the proposed 75 feet and set the public hearing date at August 16, 2022.

Motion by Romlein to approve and set the hearing date for August 16, 2022 Second by Holloway Unanimous by voice vote

F. Initial Review and Set Public Hearing Date: Rezone 1611 East Main Street from SR-4, Single- Family Residential to PO, Planned Office & Institutional

The following information has been identified by the City of Watertown Zoning & Floodplain Administrator Jacob Maas as pertinent to this action.

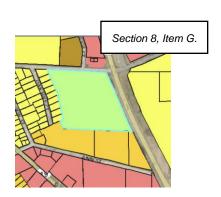
#### Background:

During a recent Zoning Board of Appeals meeting, it was noticed that 1611 East Main Street was zoned Single-Family Residential. The current land use is Indoor Institutional (Church & School). The future land use, as indicated on the 2019 Comprehensive Plan, for 1611 East Main Street is Institutional.

#### **Relevant Information:**

The Zoning Administrator is proposing to rezone from Single-Family Residential (SR- 4) to Planned Office & Institutional (PO).

a. Rezone complies with the 2019 Comprehensive Plan's future land use map for 1611 East Main Street.



This would fall under the initiation by the Plan Commission under Section § 550-141B:

Initiation of request for amendment to Official Zoning Map. Proceedings for amendment of the Official Zoning Map may be initiated by any one of the following three methods:

An application of the owner(s) of the subject property, lease holders, or contract purchasers;

#### A recommendation of the Plan Commission; or

By action of the Common Council.

Why is this being addressed now, under Section § 550-141D(3)(b)[2]:

[2] A mistake was made in mapping on the Official Zoning Map. (That is, an area is developing in a manner and purpose different from that for which it is mapped.)

Note: If this reason is cited, it must be demonstrated that the discussed inconsistency between actual land use and designated zoning is not intended, as the City may intend to stop an undesirable land use pattern from spreading.

There is currently an unintended conflict with the current allowed land use, and the Single-Family Residential (SR-4) Zoning Districts

a. Signage requirements for the SR-4 Zoning District are more stringent than PO Zoning District.

Set public hearing to August 16, 2022

This item is mostly a house keeping item to align the physical layer with the administrative layer in the most expeditious process.

Motion by Holloway to approve and set the public hearing date to August 16, 2022 Second by Romlein Unanimous by voice vote

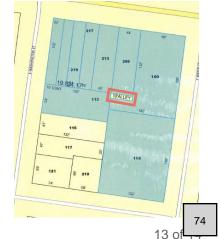
#### G. Review and take action: 100 South Water Street (City of Watertown Public Library) - Preliminary CSM

The following information has been identified by the City of Watertown Zoning & Floodplain Administrator Jacob Maas as pertinent to this action:

#### Background:

The City of Watertown Public Library is looking to combine all the parcels that make up the Library Complex. The vacation of the <u>alleyway behind the Library</u> was approved by the Common Council via resolution (Exhibit # 9392) and recorded at Jefferson County (attached).

Relevant Information: No issues with the CSM



Section 8, Item G.

#### 4. Adjournment

Motion to adjourn Romlein, Second Holloway Unanimous by voice vote

Adjourned at 5:55

Respectfully Submitted,

James W. Romlein Sr. P.E. Recording Secretary

Note: These meeting notes are uncorrected, and any corrections made will thereto be noted in the proceedings at which these minutes are approved.

Section 8. Item H.

## PUBLIC SAFETY & WELFARE COMMITTEE August 3, 2022

The Committee met at 5:30 p.m. in Room 0041 of the Municipal Building. Members present were Alderpersons Dana Davis, Eric Schmid, Will Licht and Fred Smith. Also in attendance was Police Chief Robert Kaminski (arrived at 6:35 PM), Assistant City Engineer Andrew Beyer, Alex Allon representing the RDA (who was present by phone), and Alderperson Jonathon Lampe.

**NOTE:** Due to the fact that an incorrect phone number was part of the official meeting notice for attending remotely, this option was not available for this meeting.

- 1. Roll Call: All Committee members were present.
- 2. Receive comments from the public: No person wished to speak at this opportunity in the agenda.
- 3. Approval of Minutes: There was no meeting in July and no minutes needed approval.

Agenda Item 4.D and E were moved up for the convenience of those attending the meeting.

- 4.D Public Hearing for a proposed structure within the public right-of-way on S. Water Street: The RDA has requested our committee consider the installation of a large "community table" as part of the Town Square project and the reconstruction of S. Water Street. The RDA is requesting that the table be located within the right-of-way of S. Water Street on the library side of the street. A variance to occupy the right-of-way requires a public hearing before the Public Safety and Welfare Committee. The Public Hearing was opened and Alderman Lampe presented the concept justifying the requested variance. He stated the proposed location of the table is also requested by the Library Board, which hopes the variance will be approved to allow the placement of the table in front of the library's large windows along S. Water Street facing the river. This will allow for inviting and maximum utility of the table and will add a safety factor to protect pedestrians and the library windows. Alex Allon related the fact that the table, which is extremely heavy, will remain in place throughout the year and will require only minimal maintenance. No one else wished to speak at the Public Hearing and it was closed.
- 4.E Review and take possible action on the variance request in Item 4.D above: The requested Variance for encroachment in the S. Water Street right-of-way was very positively received. The Committee felt it would be a very attractive addition to the combined Town Square area and adjoining Library frontage. It was also felt that any perceived encroachment would be marginal and that its value in enhancing the community's use and enjoyment of the Town Square made it a very positive addition. A motion was made by Alderperson Davis, seconded by Alderperson Licht, to approve the request for the requested variance. This motion carried unanimously. ACTION: No additional ACTION is required.
- 4.A, B, and C Review and take possible action: Possible improvements to on-street parking on Dodge Street between 5<sup>th</sup> and 6<sup>th</sup> Streets; Addressing parking concern at the intersection of Dodge and S. 3<sup>rd</sup> Street; and Addressing parking concern at the intersection of Division and N. 4<sup>th</sup> Street: Each of these three concerns required information and perspective from the Police Department and due to the Chief's unavailability (although he arrived just prior to adjournment) the items were all unanimously tabled until a future meeting.

There being no further business to come before the Committee, a motion was made by Alderperson Licht, seconded by Alderperson Schmid, to adjourn. The motion carried unanimously and the meeting adjourned at 6:45 p.m.

Respectfully submitted,

#### PLAN COMMISSION Minutes August 8, 2022 4:30 p.m.

The Plan Commission met on the above date and time in the Council Chambers.

The following members were present: Mayor Emily McFarland (Chair), Jaynellen Holloway (Director of Public Works/City Engineer), Jacob Maas (Zoning Administrator), James Romlein (Recording Secretary), Nick Krueger and Brian Kanz

Others Present:, Fred Smith

Citizens Present: Ruth Mack, Lorenzo Lewis

1. Call to order

#### Mayor McFarland opened the meeting

#### 2. Approval of Minutes

A. Review and take action: Plan Commission minutes dated July 25, 2022

After a short discussion, a member consensus developed to adopt the proposed 75 feet and set the public hearing date at August 16, 2022.

Request by Krueger to amend the minutes by deleting a portion of the text in Item E that was expanded by Mayor McFarland, with

concurrence by Romlein, as shown below.

### Motion by Krueger to accept, Second by Konz Unanimous by voice vote

#### 3. Business

A. Conduct public hearing: 107 E. Main Street – Conditional Use Permit (CUP) request for Indoor commercial Entertainment under Sections 550-34B(2)(f) & 550-52H

Background:

The Range, LLC (Jorge Monterrey, Registered Agent and business owner) & Urban Living Properties, Inc. (Lorenzo Lewis, Registered Agent and property owner) are proposing and axe throwing business and arcade at 107 East Main Street. 107 East Main Street is zoned Central Business (CB).

With no attendees or persons online wishing to speak on this matter, Mayor McFarland closed the Public Hearing and opened the Action Item.

B. Review and take action: 107 E. Main Street – Conditional Use Permit (CUP) request for Indoor commercial Entertainment under Sections 550-34B(2)(f) & 550-52H

The following information has been identified by the City of Watertown Zoning & Floodplain Administrator Jacob Maas as pertinent to this action:

#### **Relevant Information:**

- 1. Under Section § 550-34B(2)
  - (2) Principal land uses permitted as conditional use (per §550-45B):
    - (g) Indoor commercial entertainment
- 2. Under Section § 550-52H:

Section 8. Item I.

- H. Indoor commercial entertainment. Description: Indoor land uses which provide entert services entirely within an enclosed building.(1) Regulations:
  - (a) If located on the same side of the building as abutting residentially zoned property, no customer entrance of any kind shall be permitted within 150 feet, or as far as possible, of a residentially zoned property.
  - (b) Facility shall provide bufferyard with minimum opacity of 0.60 along all borders of the property abutting residentially zoned property (see § 550-99).
    - (2) Parking requirements. One space per every three patron seats or lockers (whichever is greater) or one space per three persons at the maximum capacity of the establishment (whichever is greater).

Within the Central Business Zoning District, there are no parking standards under Section § 550-107G(4):

(4) Provision of fee in lieu of parking spaces development. Within the Central Business (CB) District, the parking requirements of this chapter are hereby waived.

Decision: Under 2017 Wisconsin Act 67:

62.23 (7) (de) Conditional use permits.

- 1. In this paragraph:
- a. "Conditional use" means a use allowed under a conditional use permit, special exception, or other special zoning permission issued by a city, but does not include a variance.
- b. "Substantial evidence" means facts and information, other than merely personal preferences or speculation, directly pertaining to the requirements and conditions an applicant must meet to obtain a conditional use permit and that reasonable persons would accept in support of a conclusion.
- 2. a. If an applicant for a conditional use permit meets or agrees to meet all of the requirements and conditions specified in the city ordinance or those imposed by the city zoning board, the city shall grant the conditional use permit. Any condition imposed must be related to the purpose of the ordinance and be based on substantial evidence.
- b. The requirements and conditions described under subd. 2. a. must be reasonable and, to the extent practicable, measurable and may include conditions such as the permit's duration, transfer, or renewal. The applicant must demonstrate that the application and all requirements and conditions established by the city relating to the conditional use are or shall be satisfied, both of which must be supported by substantial evidence. The city's decision to approve or deny the permit must be supported by substantial evidence.
- 3. Upon receipt of a conditional use permit application and following publication in the city of a class 2 notice under ch. 985, the city shall hold a public hearing on the application.
- 4. Once granted, a conditional use permit shall remain in effect as long as the conditions upon which the permit was issued are followed, but the city may impose conditions such as the permit's duration, transfer, or renewal, in addition to any other conditions specified in the zoning ordinance or by the city zoning board.
- 5. If a city denies a person's conditional use permit application, the person may appeal the decision to the circuit court under the procedures contained in par. (e) 10

**CRITERIA:** the following are summarized for consideration.

Section 8, Item I.

1, If located on the same side of the building as abutting residentially zoned property, no cus of any kind shall be permitted within 150 feet.

Applicant Provided Substantial Evidence Yes PC Finds Standards Met Yes

2. Facility shall provide bufferyard with minimum opacity of 0.60 along all borders of the property abutting.

Applicant Provided Substantial Evidence Yes PC Finds Standards Met Yes

3. One space per every three patron seats or lockers (whichever is greater) or one space per three persons at the maximum capacity of the establishment (whichever is greater).

Applicant Provided Substantial Evidence Yes PC Finds Standards Met Yes

#### Recommendation:

Approve the Conditional Use Permit without conditions, based on successfully providing substantial evidence of regulatory compliance.

### Motion by Holloway to approve as recommended, Second Krueger Unanimous by voice vote

### C. Review and take action: provide recommendation of street vacation of Hyland Street Right of Way to Common Council

The following information has been identified by the City of Watertown Zoning & Floodplain Administrator Jacob Maas as pertinent to this action:

#### Background:

#### **Hyland Street - Street Vacation**

Loeb and Company, LLP is looking to vacate a dead-end portion of Hyland Street.

Both property owner's directly abutting the vacated portion have signed off on the petition to vacate.

#### Relevant Information:

- 1. See attached Lis Pendens and signed Vacation Petitions.
- 2. This portion of Hyland Street dead-ends into the Rock River.
  - a. No utilities extend under the vacated section of Hyland Street.
  - b. No city utility easements were identified in the vacated section of Hyland Street.
- 3. Will go before the September 20, 2022 Common Council.
  - a. Requires a Class III Publication. b. Approved via resolution.

#### Recommended:

Positive recommendation of the Vacation of Hyland Street.

After a brief discussion on the topography, motion by Holloway to approve as recommended. Second by Romlein Unanimous by voice vote

Section 8, Item I.

#### 4. Adjournment

### Motion to Adjourn by Holloway, Second by Kohn Unanimous approval by Voice Vote

Meeting closed at 4.40 p.m.

Respectfully Submitted, James W. Romlein Sr. PE Recording Secretary

Note: These meeting notes are uncorrected, and any corrections made will thereto be noted in the proceedings at which these minutes are approved.

#### PUBLIC WORKS COMMISSION Wednesday, August 10, 2022

Commission members present: Alders Bartz, Romlein, Ruetten, Wetzel City employees present:
Public Works Director/City Engineer Jaynllen Holloway
Assistant City Engineer Andrew
Waste Water Treatment Manager Peter Hartz

- 1. Chairman Wetzel called the meeting to order at 5:31 p.m.
- 2. Comments and suggestions from citizens present None present
- 3. Review and approve minutes from July 26, 2022Motion to approve Ald. Romlein2nd Ald. BartzCarried by unanimous voice vote
- 4. A. Review and take possible action: Change Order No. 1/Final with Thunder Road for \$1,080.00.

The City's 2022 crack sealing contractor, Thunder Road, has completed all 2022 scheduled work. Change Order No. 1 increases the contract price by \$1,080.00 to a final contract price of \$38,352.75 to reflect final quantities completed by Thunder Road. There is adequate funding available in the Seal Coat Reserve account for said change order.

Motion to approve Ald. Romlein

2nd Ald. Ruetten

Carried by unanimous voice vote

4. B. Update, no action needed: Sidewalk Concern/Repair at 919 Harvey Avenue.

The Engineering Department received a complaint regarding sidewalk condition at 919 Harvey Avenue. Engineering investigated and found defective sections of sidewalk within the public right-of-way. A letter has been prepared for the owner(s), however, due more needed repairs after a recent (this week) inspection it has been determined that the best path forward is to push this notice/repair to 2023 in order to find better repair options.

Motion to approve Ald. Bartz

2nd Ald. Romlein

Carried by unanimous voice vote

4. C. Review and take possible action: Change Order No. 3 with Wolf Paving for \$71,376.80 for Milling & Shaping Air Park Drive

Air Park Drive between Berres Bros. eastern parking lot and S. Twelfth Street is scheduled to be resurfaced in 2022. The original scope of work included having City crews remove the existing asphalt pavement and shaping the roadway. The Engineering Division sought a quote from Wolf Paving to mill the existing asphalt pavement and shape the roadway to grade in lieu of City crews performing the work. City crew time and equipment rate to perform pavement removal with available staff and equipment is comparable to the cost for Wolf Paving to mill and grade the roadway. Whereas the cost to complete the work is comparable, Wolf Paving can mill all pavement in a matter of days vs. weeks using City crews. Due to the high traffic counts on Air Park Drive, minimizing project duration will minimize inconvenience to businesses, residents, and the traveling public looking to use this portion of Air Park Drive. In addition, Wolf completing said work allows City crews to focus on other 2022 work areas and stay on schedule. The 2022 Annual Street reserve account budget was reviewed prior to bringing this change order forward. There is adequate funding in said account to add Air Park Drive milling and shaping to Wolf Paving's 2022 contract.

In answer to a question from Ald. Bartz, PWD/CE Holloway stated that the project is to begin near the end of August.

Motion to approve Ald. Romlein

2nd Ald. Ruetten

Carried by unanimous voice vote

4. D. Review and take action – Water Department, approve engineering design work with Robert E. Lee and Associates, Inc. for \$14,900

The water department solicited engineering design work from two engineering companies for West Main Street Lumy extensions to serve future development west of Welsh Road (to end just east of the roundabout) sign work is needed this year to complete the watermain, valve, service, and hydrant replacements early next year to stay ahead on pace with future planned projects and potential development. Staff recommends approving RE Lee's quote to complete the engineering design work as noted above as they provided the low quote at \$14,900 vs. Ruekert – Mielke at \$27,240.

WWTM Hartz stated that parts need to be ordered ASAP as some are 30 weeks out. Ald. Ruetten received an affirmative answer when he asked if there is enough available indoor storage for all the parts.

Motion to approve Ald. Ruetten

2nd Ald. Romlein

Carried by unanimous voice vote

4. E. Review and take action - Water Department, approve Financial Assistance Agreement with Wisconsin Department of Natural Resources for the 2022 Private Lead Service Line Project funding

This Financial Assistance Agreement is the last component to the 2022 Private Lead Service Line Project and a required resolution is needed from City Council to begin the disbursement of funds to pay our contractor. This FAA from WDNR does not get released until after the contracts are signed by both parties, which has now been completed.

WWTM Hartz has aggressively asked for more services to be replaced compared to last year. There are 1,500 private side service lines and 500 public side service lines to uninstall and replace in the City.

Ald. Ruetten asked for a time to commence this year's program and WWTM Hartz stated that next week would be ideal. Motion to approve Ald. Romlein

2nd Ald. Bartz

Carried by unanimous voice vote

4. F. Review and take action - Water Department, approve extending technical services agreement with Strand Associates, Inc. to continue our "on-Demand" task order support for our drinking water projects in progress.

The Water Department has partnered with Strand Associates for both our private lead service replacement projects in addition to working with them on our corrosion control treatment optimization requirements since 2020 by utilizing specific task orders for projects as they arise. Currently we are required to continue working on our lead abatement program and are actively engaged with our corrosion control pilot project to minimize lead in the drinking water. We wish to continue our partnership as needed and recommend an extension of the technical services provided with Strand Associates. Cost is not something set as we use them "on-demand" with specific task orders.

Motion to approve Ald. Romlein

2nd Ald. Ruetten

Carried by unanimous voice vote

4. G. Review and update – Wastewater Department, water quality trade approved and incorporated into our permit to discharge or the Wisconsin Pollution Discharge Elimination System permit (WPDES) to be publicly noticed. The wastewater team recently finished all the required improvements as planned and set in motion back in September of 2015. A recap of accomplishments includes many years of piloting chemical treatment options, working in the collection system on pollutant reduction measures, purchasing property adjacent to the wastewater treatment facility, working with Ducks Unlimited, Wisconsin DNR, Jefferson County Land & Water Department, The US-Fish and Wildlife, and Applied Technologies to restore former wetlands and tall grass prairie practices for pollutant trading – AKA the Water Quality Trade project or WQT.

Adjournment
 Motion to adjourn Ald. Romlein
 2nd Ald. Bartz
 Carried by unanimous voice vote
 Meeting adjourned at 6:28 p.m.

Respectfully submitted, Bob Wetzel Public Works Commission Chair

Note: These minutes are uncorrected, and any corrections made thereto will be noted in the proceedings at which these minutes are approved.





### Office of the Mayor Emily McFarland

TO: MEMBERS OF THE COMMON COUNCIL
I would appreciate your consideration of the following appointments:

#### **Housing Authority**

Jim Braughler- Serving second five-year term

#### Family Center Board

Anthony Rauterberg- Serving second one-year term Carol Quest- serving twenty second one-year term Laci Cummings- serving third one-year term

#### **Tourism**

Kristine Butteris- Park and Recreation director

Thank you for your consideration.

Sincerely,

Emily McFarland Mayor

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Only unpaid invoices included.

Invoice.Payment due date = 08/16/2022

Vendor Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
ABENDROTH WATER CONDITIONING  1074 ABENDROTH WATER CONDITIO	073022 9463	16 40# OF DURACUBE SALT DE	07/30/2022	159.84	01-52-31-18 SUPPLIES & EXPENSE
Total 1074:				159.84	
ADVANCED HEALTH AND SAFETY LLC					
1111 ADVANCED HEALTH AND SAFE	AHS 11845	ASBESTOS REMOVAL RIV RES	04/11/2022	3,856.00	05-55-41-70 CAPITAL PROJECTS
Total 1111:				3,856.00	
AIR ONE EQUIPMENT INC					
1423 AIR ONE EQUIPMENT INC	182077	WHITE HELMET WITH GOGGLE	06/09/2022	304.00	01-58-11-05 FIRE 2% DUES
Total 1423:				304.00	
ALSCO INC					
1512 ALSCO INC	IMIL1826068	MATT SERVICE AT CITY HALL	07/29/2022	65.26	01-51-71-18 SUPPLIES & EXPENSE
1512 ALSCO INC	IMIL1826068	SHIRTS AND COVERALLS MEC	07/29/2022		01-54-31-59 SAFETY EQUIPMENT
1512 ALSCO INC 1512 ALSCO INC	IMIL1826068 IMIL1826068	COVERALLS STORM WATER T COVERALL SERVICE FOR SOLI	07/29/2022 07/29/2022		16-58-16-41 SAFETY EQUIPMENT 17-58-17-59 SAFETY EQUIPMENT
Total 1512:				192.53	
1512 ALSCO INC	IMIL1828165	MATT SERVICE AT CITY HALL	08/05/2022		01-51-71-18 SUPPLIES & EXPENSE
1512 ALSCO INC 1512 ALSCO INC	IMIL1828165 IMIL1828165	SHIRTS AND COVERALLS MEC COVERALLS STORM WATER T	08/05/2022 08/05/2022		01-54-31-59 SAFETY EQUIPMENT 16-58-16-41 SAFETY EQUIPMENT
1512 ALSCO INC	IMIL1828165	COVERALL SERVICE FOR SOLI	08/05/2022		17-58-17-59 SAFETY EQUIPMENT
Total 1512:				164.84	
AT&T MOBILITY-FIRSTNET					
552664 AT&T MOBILITY-FIRSTNET	WI241287	PD - MAINT CONTRACT	06/27/2022	1,216.63	01-52-11-26 EQUIP. MAINTENANCE
Total 552664:				1,216.63	
AXLEY BRYNELSON LLP					
1985 AXLEY BRYNELSON LLP	896716	INTERIM CITY ATTORNEY FEES	07/26/2022	5,204.61	01-51-61-16 ADDITIONAL LEGAL EXP
1985 AXLEY BRYNELSON LLP	896716	HERING LITIGATION-ADDL LEG	07/26/2022	823.50	01-51-61-16 ADDITIONAL LEGAL EXP
Total 1985:				6,028.11	
BADGER PEST CONTROL LLC					
552514 BADGER PEST CONTROL LLC	37356	MUNI BLDG - PEST CONTROL	07/20/2022	500.00	01-51-71-18 SUPPLIES & EXPENSE
Total 552514:				500.00	
552514 BADGER PEST CONTROL LLC	37357	HEALTH - PEST CONTROL ARO	07/20/2022	250.00	01-53-12-26 MAINTENANCE CONTRA
Total 552514:				250.00	

#### Payment Approval Report - Council Meeting

CITY OF WATERTOWN

Report dates: 1/1/2022-12/31/2022

Vendor Vendor Name Invoice Number Description Invoice Date Net GL Account and Title Invoice Amount **BADGER POPCORN & CONCESSION SUPPLY INC** 2038 BADGER POPCORN & CONCES 490652 CONCESSIONS-AQUATIC CENT 07/25/2022 973.14 01-55-22-46 CONCESSION SUPPLIES Total 2038: 973.14 BADGER WELDING SUPPLIES INC 2043 BADGER WELDING SUPPLIES I 3724174 251 CE OXYGEN JULY-ED 07/31/2022 6.20 01-52-31-54 EMS SUPPLIES Total 2043: 6.20 **BAKER TILLY US LLP** 2051 BAKER TILLY US LLP BT2149156 AUDIT SERVICES - STORM WAT 07/29/2022 398.00 16-58-16-28 AUDIT FEES 2051 BAKER TILLY US LLP BT2149156 **AUDIT SERVICES - WTR** 07/29/2022 1,460.00 03-99-23-18 OUTSIDE SERVICES EXP 2051 BAKER TILLY US LLP BT2149156 AUDIT SERVICES - WW 07/29/2022 797.00 02-84-00-10 ACCOUNTING & AUDIT Total 2051: 2,655.00 2051 BAKER TILLY US LLP BT2149162 AUDIT SERVICES - JULY 2022 07/29/2022 4,115.00 01-51-57-42 ACCOUNTING & AUDIT Total 2051: 4,115.00 **BAY AREA RECYCLING FOR CHARITIES** 2160 BAY AREA RECYCLING FOR CH 22-447808 MATTRESS RECYCLING 08/26/2022 2,079.25 17-58-17-41 OUTSIDE RECYCLING S Total 2160: 2,079.25 **BAYCOM INC** 552736 BAYCOM INC SRVCE000000 PD - RADIO SUPPLIES 07/31/2022 59.10 01-52-11-18 OFFICE SUPPLIES & MIS Total 552736: 59 10 552736 BAYCOM INC SRVCE000000 APX PROGRAMMING-FD THIS 08/05/2022 260.00 01-52-51-18 SUPPLIES & EXPENSE Total 552736: 260.00 BEAVER DAM COMMUNITY HOSPITALS INC 552629 BEAVER DAM COMMUNITY HO 132792 PRE EMPLOYMENT SCREENIN 07/25/2022 40.00 17-58-17-59 SAFETY EQUIPMENT Total 552629: 40.00 552629 BEAVER DAM COMMUNITY HO 132893 DOT DRUG SCREEN MALACZE 08/03/2022 40.00 17-58-17-59 SAFETY EQUIPMENT Total 552629: 40.00 **BROOKS TRACTOR INC** 2775 BROOKS TRACTOR INC S25676 CUTTING EDGES FOR WHEEL L 07/28/2022 2,122.70 01-54-11-20 REPAIRS Total 2775: 2,122.70 **BUSS ELECTRICAL CONTRACTING LLC** 2963 BUSS ELECTRICAL CONTRACTI 4114 ELECTRICAL WORK FOR COUN 4,835.00 24-51-84-70 MEDIA PRODUCTIONS C 07/14/2022 Total 2963: 4.835.00 **CARRICO AQUATIC RESOURCES INC** 3129 CARRICO AQUATIC RESOURCE 20224415 CHEMICALS-AQUATIC CENTER 07/21/2022 195.00 01-55-22-40 CHEMICALS

#### Payment Approval Report - Council Meeting

CITY OF WATERTOWN

Report dates: 1/1/2022-12/31/2022

Vendor Vendor Name Invoice Number Description Invoice Date Net GL Account and Title Invoice Amount Total 3129: 195.00 3129 CARRICO AQUATIC RESOURCE 20224806 CHEMICALS-AQUATIC CENTER 08/03/2022 3,122.90 01-55-22-40 CHEMICALS Total 3129: 3 122 90 CHAD BUTLER 52242 CHAD BUTLER 072222 BUTLE REIMBURSEMENT-FD 20.00 01-58-11-05 FIRE 2% DUES 07/22/2022 Total 52242: 20.00 **COBAN TECHNOLOGIES INC** 3595 COBAN TECHNOLOGIES INC PD - SQUAD MAINT 50.00 01-52-11-44 VEHICLE REPAIRS & MAI 465332 04/13/2022 Total 3595 50.00 **CONSTRUCTION FABRICS & MATERIALS CORP** 3755 CONSTRUCTION FABRICS & MA 201011 **EROSION CONTROL MATERIAL** 341.70 16-58-16-46 EXCAVATE/REPAIR/INSTA 07/06/2022 Total 3755: 341.70 CONVERGENT SOLUTIONS INC 3762 CONVERGENT SOLUTIONS INC REMOTE CSR AND CLOUD BAC 138.95 01-51-86-44 SOFTWARE SUPPORT/S 54062 07/21/2022 Total 3762: 138.95 223.45 01-51-86-44 SOFTWARE SUPPORT/S 3762 CONVERGENT SOLUTIONS INC 54089 LABOR SERVICE-IT CLOUD BA 07/26/2022 Total 3762: 223 45 3762 CONVERGENT SOLUTIONS INC 54090 AMC LABOR, FUEL, AND CLOU 07/26/2022 223.90 01-51-86-44 SOFTWARE SUPPORT/S Total 3762: 223.90 3762 CONVERGENT SOLUTIONS INC **ENDPOINT LICENSE-IT** 07/26/2022 213.95 01-51-86-44 SOFTWARE SUPPORT/S Total 3762: 213.95 COREY OIL LTD 3786 COREY OIL LTD 263729 DIESEL EXHAUST FLUID 07/28/2022 709.09 17-58-17-40 FUEL Total 3786: 709.09 CORNERSTONE ENVIRONMENTAL GROUP LLC 3785 CORNERSTONE ENVIRONMEN 51932128 OLD LANDFILL MONITORING 07/29/2022 3,175.99 17-58-17-26 OLD LANDFILL EXPENSE Total 3785: 3,175.99 **CORPORATE BUSINESS SYSTEMS** 3793 CORPORATE BUSINESS SYSTE 32075317 COPIER I FASE FEE - STREET 07/21/2022 57 50 01-54-21-18 SUPPLIES & EXPENSE 3793 CORPORATE BUSINESS SYSTE 32075317 COPIER LEASE FEE - SOLID W 07/21/2022 57.50 17-58-17-18 SUPPLIES Total 3793: 115.00 3793 CORPORATE BUSINESS SYSTE 32118369 COPIER LEASE FEE-HR 07/27/2022 100.80 01-51-60-18 SUPPLIES & EXPENSE 3793 CORPORATE BUSINESS SYSTE 32118369 COPIER LEASE FEE-IT 14.40 01-51-86-18 IT SUPPLIES & EXPENSE 07/27/2022

#### Payment Approval Report - Council Meeting

CITY OF WATERTOWN

Report dates: 1/1/2022-12/31/2022

						3 , 1 1 1
Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
	CORPORATE BUSINESS SYSTE CORPORATE BUSINESS SYSTE		COPIER LEASE FEE-MAYOR COPIER LEASE FEE-SIDC	07/27/2022 07/27/2022		01-51-31-18 SUPPLIES & EXPENSE 60-51-05-18 SUPPLIES SIDC COORD
	otal 3793:	32110309	COFILIN LEASE I LE-SIDO	0112112022	144.00	
3793	CORPORATE BUSINESS SYSTE	32140159	COPIER LEASE FEE-CA	08/01/2022	142.40	01-51-61-18 SUPPLIES & EXPENSE
To	otal 3793:				142.40	
3794			COPIER OVERAGE FEES-HR	08/03/2022		01-51-60-18 SUPPLIES & EXPENSE
3794	CORPORATE BUSINESS SYSTE CORPORATE BUSINESS SYSTE		COPIER OVERAGE FEES-MAYO COPIER OVERAGE FEES-IT	08/03/2022 08/03/2022		01-51-31-18 SUPPLIES & EXPENSE 01-51-86-18 IT SUPPLIES & EXPENSE
	CORPORATE BUSINESS SYSTE		COPIER OVERAGE FEES-SIDC	08/03/2022		60-51-05-18 SUPPLIES SIDC COORD
To	otal 3794:				30.86	
	HOLESALE AND DISTRIBUTING					
4190	DEB WHOLESALE AND DISTRIB	935808	CONCESSIONS-AQUATIC CENT	07/25/2022	836.50	01-55-22-46 CONCESSION SUPPLIES
To	otal 4190:				836.50	
4190	DEB WHOLESALE AND DISTRIB	936218	CONCESSIONS-AQUATIC CENT	08/01/2022	206.40	01-55-22-46 CONCESSION SUPPLIES
To	otal 4190:				206.40	
DECKE	R SUPPLY CO INC					
4250	DECKER SUPPLY CO INC	920164	ROAD MARKING TAPE - STREE	07/28/2022	202.50	01-54-31-18 SUPPLIES & EXPENSE
To	otal 4250:				202.50	
DIGICO						
4468	DIGICORP INC	342577	OFFICE 365 APPS AND LICENS	07/26/2022	1,528.50	01-51-86-44 SOFTWARE SUPPORT/S
To	otal 4468:				1,528.50	
	OTECH EQUIPMENT	00 0040050	VEHICLE 420 DEDAID GTODM	00/00/0000	050.00	40 FO 40 OO MAINTENANOE
	ENVIROTECH EQUIPMENT	22-0019356	VEHICLE 132 REPAIR STORM	08/02/2022	230.00	16-58-16-22 MAINTENANCE
To	otal 5635:				258.88	
	MOTION & APPAREL LLC EZ PROMOTION & APPAREL LL	7231075	DAY CAMP SHIRTS	07/27/2022	45.00	01-55-21-18 SUPPLIES & EXPENSE
To	otal 554285:				45.00	
554285	EZ PROMOTION & APPAREL LL	7231076	ADULT SOFTBALL SHIRTS	07/27/2022	357.00	01-55-21-18 SUPPLIES & EXPENSE
To	otal 554285:				357.00	
	CATERING FEILS CATERING	1220731	BIRTHDAY MEALS-SR CENTER	07/31/2022	53.00	01-58-11-07 SR. CENTER FUNDRAIS
To	otal 6093:				53.00	
					-	
	N BAIT & FISH FARM GOLLON BAIT & FISH FARM	41992	MINNOWS-DAPHNIA CNTRL - W	07/21/2022	275.00	02-82-00-18 SUPPLIES & EXPENSE

Payment Approval Report - Council Meeting

Report dates: 1/1/2022-12/31/2022

CITY OF WATERTOWN

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
Total 5540	008:				275.00	
554008 GOLLO	ON BAIT & FISH FARM	43205	MINNOWS-DAPHNIA CNTRL - W	08/04/2022	200.00	02-82-00-18 SUPPLIES & EXPENSE
Total 5540	008:				200.00	
HEBBE FARMS 554282 HEBBE		81022	ENVIRO - REFUND FOR OVERP	08/10/2022	46.00	14-42-91-55 AG INSPECTIONS
Total 5542	282:				46.00	
HYDROCORP 8994 HYDRO	OCORP	0068146-IN	CROSS CONNECTION PROGRA	07/31/2022	1,207.00	03-99-23-18 OUTSIDE SERVICES EXP
Total 8994	l:				1,207.00	
INSIGHT FS 9415 INSIGH	HT FS	B0001621481	GASOLINE - WW	08/05/2022	2,311.99	02-82-00-40 GASOLINE
Total 9415	5:				2,311.99	
	ILLING SERVICE INC STATE BILLING SERVICE	X101038373:0	FUEL CARTRIDGES -SOLID WA	07/14/2022	134.49	17-58-17-20 REPAIRS
Total 9490	):				134.49	
9490 INTER	STATE BILLING SERVICE	X101038373:0	STOCK FOR SOLID WASTE VEH	08/03/2022	126.44	17-58-17-20 REPAIRS
Total 9490	):				126.44	
9490 INTER	STATE BILLING SERVICE	X101047114:01	STOCK PARTS FOR SOLID WAS	07/14/2022	495.87	17-58-17-20 REPAIRS
Total 9490	):				495.87	
9490 INTER	STATE BILLING SERVICE	X101048584:0	STOCK BATTERIES STREET	08/02/2022	159.90	01-54-11-20 REPAIRS
Total 9490	):				159.90	
9490 INTER	STATE BILLING SERVICE	X101048650:0	OIL SEAL FOR SOLID WASTE S	08/02/2022	237.84	17-58-17-20 REPAIRS
Total 9490	):				237.84	
9490 INTER	STATE BILLING SERVICE	X101048788:0	REBUILD SOLID WASTE DIFF	08/03/2022	4,900.00	17-58-17-20 REPAIRS
Total 9490	):				4,900.00	
IPMA-HR 9019 IPMA-H	HR	69648-F7Y5Q2	2023 MEMBERSHIP -HR	06/01/2022	156.00	01-51-60-22 DUES, FEES, & SUBSCRI
Total 9019	<b>)</b> :				156.00	
I-STATE TRUCK 9027 I-STAT	CCENTER E TRUCK CENTER	C272017867: 0	PARTS FOR VEHILCE #30	07/27/2022	524.17	01-54-11-20 REPAIRS
Total 9027	<b>7</b> :				524.17	

Payment Approval Report - Council Meeting Report dates: 1/1/2022-12/31/2022

CITY OF WATERTOWN

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
9027	I-STATE TRUCK CENTER	C272017992:0	PARTS FOR ST TRUCKS	07/28/2022	88.45	01-54-11-20 REPAIRS
To	tal 9027:				88.45	
	WUESTENBERG JASON WUESTENBERG	0012441	REFUND YOUTH SUMMER SOC	07/15/2022	30.00	01-44-62-10 REC DEPT. REVENUE
To	tal 55309:				30.00	
	SON POLICE DEPT JEFFERSON POLICE DEPT	4	PD - UNIFORMS	06/28/2022	40.20	01-52-11-54 UNIFORM ALLOWANCE
To	tal 554263:				40.20	
11383	L MIDWEST KIMBALL MIDWEST KIMBALL MIDWEST	100148871 100148871	STOCK PARTS FOR STREET VE STOCK PARTS FOR SOLID WAS	07/27/2022 07/27/2022		01-54-11-20 REPAIRS 17-58-17-20 REPAIRS
To	tal 11383:				1,272.22	
	RIP BUSINESS PLUS KWIK TRIP BUSINESS PLUS	1926	FUEL-FIRE	08/01/2022	139.83	01-52-31-40 FUEL
To	tal 11973:				139.83	
	RIP EXTENDED NETWORK KWIK TRIP EXTENDED NETWO	NP62629210	PD - CAR WASH/FUEL	08/01/2022	42.00	01-52-11-40 FUEL
To	tal 11971:				42.00	
	DE INTERNATIONAL TRUCKS LAKESIDE INTERNATIONAL TR	5163075P	HOSE ASSEMBLY STORM	07/19/2022	199.48	16-58-16-22 MAINTENANCE
To	tal 12048:				199.48	
12326	MEATS LEROY MEATS	56294	WAC CONCESSIONS	07/25/2022	450.00	01-55-22-46 CONCESSION SUPPLIES
To	tal 12326:				450.00	
<b>LYCON I</b> 553951	NC LYCON INC	0360954-IN	EXPANSION JOINT FOAM - STO	07/28/2022	42.00	16-58-16-19 MISC. STREET SUPPLIE
To	tal 553951:				42.00	
553951	LYCON INC	0963767-IN	E MAIN ST RETAINING WALL AN	07/31/2022	1,028.00	05-58-11-73 SIDEWALK
To	tal 553951:				1,028.00	
553951	LYCON INC	0964448-IN	E MAIN RETAINING WALL AND	08/07/2022	488.00	05-58-11-73 SIDEWALK
To	tal 553951:				488.00	
	ROS CONSTRUCTION CO MAAS BROS CONSTRUCTION	22120-00004	RDA TOWN SQUARE	07/29/2022	677,208.45	05-95-11-70 RDA TOWN SQUARE

Payment Approval Report - Council Meeting Report dates: 1/1/2022-12/31/2022

CITY OF WATERTOWN

	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
Total 13	3028:				677,208.45	
IADISON CO	DLLEGE					
	DISON COLLEGE	080222	PD TRAINING - DABBS	08/02/2022		01-52-11-56 TRAINING
	DISON COLLEGE	080222	PD TRAINING - OCHOA	08/02/2022		01-52-11-56 TRAINING
13040 MAE	DISON COLLEGE	080222	PD TRAINING - SCHNEEWEIS	08/02/2022	45.00	01-52-11-56 TRAINING
Total 13	3040:				135.00	
ATTOX PLU	JMBING					
54280 MAT	TOX PLUMBING	58434	SR CTR WATER FOUNTAIN REP	03/25/2022	325.72	01-55-24-20 REPAIRS
Total 55	54280:				325.72	
54280 MAT	TOX PLUMBING	58523	BQ BASEBALL VALVE LEAK	04/12/2022	1,188.50	01-55-41-20 REPAIRS
Total 55	54280:				1,188.50	
54280 MAT	TOX PLUMBING	59155	WAC SHUT OFF VALVE	08/05/2022	914.92	01-55-22-20 REPAIRS
Total 55	94280:				914.92	
	FARMERS COOPERATIVE CODLETON FARMERS COOPE		GASOLINE	07/28/2022	49,427.40	01-54-11-40 GASOLINE
Total 55	:A02E-					
10tai 55	94033.				49,427.40	
	ALARM CO INC WAUKEE ALARM CO INC	242792	ANNUAL INSPECTION	08/02/2022	300.00	01-54-12-18 SUPPLIES & EXPENSE
10010 WILL	W/ TORLE / IE/ II WI GO ING	242132	ANNOVE MOLECTION	00/02/2022		VI-04-12-10 COLLEGE & EXLENCE
Total 13	3515:				300.00	
FFICE PRO						
15275 OFF	FICE PRO	0463031-001	SHRED SERVICES	08/03/2022	50.00	01-51-40-18 SUPPLIES & EXPENSE
Total 15	5275:				50.00	
LSEN SAFE	ETY EQUIPMENT CORP					
15575 OLS	SEN SAFETY EQUIPMENT C	0399661-IN	ULTRATECH GLOVES SOLID W	07/28/2022	41.96	17-58-17-59 SAFETY EQUIPMENT
Total 15	5575:				41.96	
RGANIZATI	ON DEVELOPMENT CONSUL	TANTS INC				
	GANIZATION DEVELOPMEN	13540	PD - EMPL EXAM - DABBS	08/01/2022	700.00	01-52-11-17 OUTSIDE SERVICES
15684 ORG	GANIZATION DEVELOPMEN	13540	PD - EMPL EXAM - OCHOA	08/01/2022	700.00	01-52-11-17 OUTSIDE SERVICES
	GANIZATION DEVELOPMEN	13540	PD - EMPL EXAM - POTERASKE	08/01/2022	700.00	01-52-11-17 OUTSIDE SERVICES
5684 ORG					2,100.00	
15684 ORC Total 15	5684:					
Total 15						
Total 15	6684: E <b>TRANSIT INC</b> ESENGER TRANSIT INC	1153	TAXI RIDES-SR CTR	07/11/2022	27.50	01-58-11-07 SR. CENTER FUNDRA
Total 15	TRANSIT INC SENGER TRANSIT INC	1153	TAXI RIDES-SR CTR	07/11/2022	27.50	01-58-11-07 SR. CENTER FUNDRA
Total 15  ASSENGER 16165 PAS  Total 16	TRANSIT INC SENGER TRANSIT INC	1153	TAXI RIDES-SR CTR  CAB SERVICE-REVENUE	07/11/2022	27.50	01-58-11-07 SR. CENTER FUNDRA

#### Payment Approval Report - Council Meeting

CITY OF WATERTOWN

Report dates: 1/1/2022-12/31/2022

Vendor Vendor Name Invoice Number Description Invoice Date Net GL Account and Title Invoice Amount Total 16165: 35,690.95 REDFORD DATA SERVICES LLC 18371 REDFORD DATA SERVICES LLC 349 SCADA SYSTEM WORK - WTR 08/01/2022 5,365.14 03-99-33-31 MAINTENANCE OF SCAD Total 18371: 5,365.14 RHYME BUSINESS PRODUCTS 4092 RHYME BUSINESS PRODUCTS **COPIER MAINT FEE-BS&Z** 32046982 07/18/2022 176.50 01-52-41-26 MAINTENANCE CONTRA Total 4092: 176.50 4092 RHYME BUSINESS PRODUCTS COPIER MAINT FEE-PD 535.10 01-52-11-20 MAINTENANCE CONTRA 32140158 08/01/2022 Total 4092: 535.10 RIVER CITY TRUCK REPAIR INC 18522 RIVER CITY TRUCK REPAIR INC 37588 CLAMP F61-FD 08/09/2022 20.98 01-52-31-42 APPARATUS MAINTENAN Total 18522: 20.98 **RJ THOMAS MFG. CO., INC** 18009 RJ THOMAS MFG. CO., INC 255240 BENCH FOR TIETZ 07/25/2022 1,575.00 05-58-11-20 PARK EXPANSION Total 18009: 1,575.00 18009 RJ THOMAS MFG. CO., INC 255241 BENCH WERNER 07/25/2022 1,803.00 05-58-11-20 PARK EXPANSION Total 18009: 1,803.00 **RODS DOORS** 18698 RODS DOORS 11050 CAPITAL OVERHEAD DOORS S 09/04/2022 36,000.00 05-54-11-70 CAPITAL PROJECTS 18698 RODS DOORS 11050 OVERHEAD DOORS- STREET B 09/04/2022 3,000.00 01-54-12-20 REPAIRS Total 18698: 39,000.00 SAFETY KLEEN SYSTEMS INC 19061 SAFETY KLEEN SYSTEMS INC OIL & FILTER RECYCLING 438.39 17-58-17-41 OUTSIDE RECYCLING S 89332757 07/28/2022 Total 19061: 438 39 19061 SAFETY KLEEN SYSTEMS INC 89568336 **RECYCLE OIL - SOLID WASTE** 07/26/2022 416.00 17-58-17-41 OUTSIDE RECYCLING S Total 19061: 416.00 SAM GALAVIZ 7050 SAM GALAVIZ 080822 SUMMER SOCCER CAMP 08/08/2022 1,104.00 01-55-21-17 CONTRACTED SPORTS Total 7050: 1,104.00 STRAND ASSOCIATES INC 4,749.77 03-99-23-18 OUTSIDE SERVICES EXP 19850 STRAND ASSOCIATES INC 0185667 PROJECT 1550.007-ON-DEMAN 07/13/2022 Total 19850: 4,749.77 19850 STRAND ASSOCIATES INC 0185668 PROJECT 1550.008 CORROSIO 3,107.83 03-99-99 CAPITAL OUTLAY 07/13/2022

Payment Approval Report - Council Meeting Report dates: 1/1/2022-12/31/2022

CITY OF WATERTOWN

endor						
	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
Total 198	350:				3,107.83	
	TRAINING LLC EET COP TRAINING LLC	101039-1076-1	PD - TRAINING	07/28/2022	249.00	01-52-11-56 TRAINING
Total 552	2616:				249.00	
VMDIONT						
<b>YMBIONT</b> 19979 SYM	BIONT	55208	PROJECT 22PS37719-2022 ANN	08/09/2022	4,957.06	03-99-99-99 CAPITAL OUTLAY
Total 199	979:				4,957.06	
19979 SYM	BIONT	55209	PROJECT 22PS37719-2022 ANN	08/09/2022	4,705.50	02-97-30-00 CAPITAL OUTLAY
Total 199	979:				4,705.50	
<b>APCO</b> 20135 TAPO	00	1731416	RUBBER VEHICLE STOPS FOR	07/18/2022	153.53	05-58-11-20 PARK EXPANSION
Total 20°	135:				153.53	
NILOCK CHI	ICAGO INC					
54185 UNIL	OCK CHICAGO INC	SIN2507605	E MAIN RETAINING WALL	07/20/2022	2,378.32	05-58-11-73 SIDEWALK
Total 554	4185:				2,378.32	
54185 UNIL	OCK CHICAGO INC	SIN2507662	E MAIN ST RETAINING WALL	07/20/2022	2,091.84	05-58-11-73 SIDEWALK
Total 554	4185:				2,091.84	
54185 UNIL	OCK CHICAGO INC	SIN2507702	E MAIN ST RETAINING WALL	07/20/2022	2,416.50	05-58-11-73 SIDEWALK
Total 554	4185:				2,416.50	
NITED COOI 21528 UNIT	PERATIVE ED COOPERATIVE	02187	LP FUEL-RECYCLING	08/10/2022	565.97	01-51-71-26 MAINTENANCE CONTF
Total 21	528:				565.97	
NIVEDOAL E	RECYCLING TECHNOLOGIES	110				
	ERSAL RECYCLING TECH		TELEVISION AND ELECTRONIC	07/27/2022	485.56	17-58-17-41 OUTSIDE RECYCLING
Total 21	538:				485.56	
	EERVICE-WATERTOWN POSTAL SERVICE-WATERT	SF080222	PRE-PMT FOR MAILING WATER	08/02/2022	3,000.00	03-90-30-18 SUPPLIES-CUSTOMER
Total 21	522:				3,000.00	
SIC LOCATII	NG SERVICES LLC					
	LOCATING SERVICES LLC	526989	DIGGERS HOTLINE TICKET LO	07/31/2022	5,048.56	16-58-16-32 DIGGER'S LOCATE FEE
53098 USIC	LOCATING SERVICES LLC	526989	DIGGERS HOTLINE TICKET LO	07/31/2022	5,048.55	03-99-23-18 OUTSIDE SERVICES E
	LOCATING SERVICES LLC	526989	DIGGERS HOTLINE TICKET LO	07/31/2022		02-85-00-20 OUTSIDE SERVICES E
53098 USIC	LOCATING SERVICES LLC	526989	DIGGERS HOTLINE TICKET LO	07/31/2022	89.42	01-54-31-18 SUPPLIES & EXPENSE

Payment Approval Report - Council Meeting

Report dates: 1/1/2022-12/31/2022

CITY OF WATERTOWN

			110port dates. 1/1/2022-12/01/20			7.dg 11, 2022 02:001 W
Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
To	tal 553098:				15,235.09	
22160 22160	VALLE & ASSOCIATES  VANDEWALLE & ASSOCIATES  VANDEWALLE & ASSOCIATES  VANDEWALLE & ASSOCIATES	202207010 202207010 202207010	PLANNING SERVICES TID 4 PLANNING SERVICE TID 5 PLANNING SERVICE TIF ASSIT	07/20/2022 07/20/2022 07/20/2022	277.50	08-58-04-48 PLANNING 09-58-05-48 PLANNING 09-58-05-48 PLANNING
To	tal 22160:				508.75	
	ST CONTROL LLC VET PEST CONTROL LLC	0004	PARK PEST CONTROL	07/28/2022	80.00	01-55-41-18 SUPPLIES & EXPENSE
To	tal 554266:				80.00	
554266	VET PEST CONTROL LLC	0006	PARK PEST CONTROL	07/28/2022	65.00	01-55-41-18 SUPPLIES & EXPENSE
To	tal 554266:				65.00	
	WATER TRAINING SOLUTIONS WASTEWATER TRAINING SOLU	080322	COLLECTION SYSTEMS-M LAR	08/03/2022	165.00	02-85-00-23 TRAINING
To	tal 23114:				165.00	
	TOWN MEDICAL CENTER LLC WATERTOWN MEDICAL CENTE	MALACZEWSK	DRUG SCREEN COLLECTION 0	07/26/2022	30.00	17-58-17-59 SAFETY EQUIPMENT
To	tal 23400:				30.00	
23400	WATERTOWN MEDICAL CENTE	SIMES 072522	DRUG SCREEN COLLECTION S	07/25/2022	30.00	17-58-17-59 SAFETY EQUIPMENT
To	tal 23400:				30.00	
	TOWN MUNICIPAL BAND WATERTOWN MUNICIPAL BAND	072522	TOURISM ALLOCATION	07/25/2022	4,500.00	22-55-12-12 MUNICIPAL BAND CONC
To	tal 23240:				4,500.00	
	TOWN TOURISM COMMISSION WATERTOWN TOURISM COMMI	080922	ROOM TAX PAID - JUNE 2022	06/30/2020	10,016.83	22-55-12-05 TOURISM COMMISSION
To	tal 23461:				10,016.83	
	SHA CTY TECHNICAL COLLEGE WAUKESHA CTY TECHNICAL C	S0775474	PD - TRAINING	07/26/2022	260.00	01-52-11-56 TRAINING
To	tal 23498:				260.00	
23581	RS SUPPLY COMPANY WELDERS SUPPLY COMPANY WELDERS SUPPLY COMPANY	10301672 10301672	WELDING SUPPLIES FOR STRE WELDING SUPPLIES FOR SOLI	07/29/2022 07/29/2022		01-54-11-20 REPAIRS 17-58-17-20 REPAIRS
To	tal 23581:				431.50	
	WELDERS SUPPLY COMPANY	10302684	CYLINDER RENTAL STREET	07/29/2022		01-54-11-20 REPAIRS

Section 11, Item A. CITY OF WATERTOWN Payment Approval Report - Council Meeting

			Report dates: 1/1/2022-12/31/20	022		Aug 11, 2022 02:09PM
Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
Total 23	581:				37.75	
WEPCO PRIN	ITING INC PCO PRINTING INC	38979	PD - STATIONARY	08/08/2022	68.12	01-52-11-18 OFFICE SUPPLIES & MIS
Total 23	585:				68.12	
	POLICY FORUM CONSIN POLICY FORUM	080322	2022 MEMBERSHIP DUES-MAY	08/03/2022	100.00	01-51-31-22 DUES, FEES, SUBSCRIP
Total 55	3500:				100.00	
	APPAREL & PROMOTIONS LFF PACK APPAREL & PRO	2293	RIVERFEST APPAREL	07/27/2022	2,270.73	12-50-05-80 MEMORABILIA
Total 23	904:				2,270.73	
	DING PRODUCTS INC RN BUILDING PRODUCTS I	405146	INSULATION-WELSH RD LEAK	08/02/2022	249.60	03-66-73-18 SUPPLIES-MAINT. T & D
Total 26	900:				249.60	
Grand 1	Totals:				937,540.95	
Report Criteria						

Invoices with totals above \$0.00 included.

Only unpaid invoices included.

Invoice.Payment due date = 08/16/2022

#### **CITY OF WATERTOWN**

### Cash & Investment Summary 07/31/22

Available Cash on Hand 7/1/2022 July Receipts	\$ \$	1,405,867.52 5,239,838.50		
Total Cash			\$	6,645,706.02
Disbursements				
Total Disbursements			\$	(5,597,785.69)
TOTAL AVAILABLE CASH			\$	1,047,920.33
Cash on Hand (in bank) 7/31/2022 Less Outstanding Checks	\$ \$	3,003,740.59 (1,955,820.26)		
TOTAL AVAILABLE CASH			\$	1,047,920.33
Total Invested Funds:				
Local Government Investment Pool			\$	31,687,314.41
Ehlers Investment Partners		,	\$ <b>\$</b>	11,288,974.31
TOTAL INVESTED FUNDS			\$	42,976,288.72
Breakdown:				
General			ć	12,134,117.53
Capital Projects			\$ ¢	5,692,512.96
Library			\$	477,853.45
TID #4			\$ \$ \$ \$	3,112,615.57
TID #5			ς .	1,060,954.55
ARPA			\$	2,288,488.08
Developer Park Fees			\$	155,704.10
Riverfest				22,843.76
Envrionmental Health			\$ \$	738,501.25
Wastewater Utility			\$	7,591,728.89
Water Utility			\$	5,960,196.32
Storm Water Utility			\$	3,230,000.59
Solid Waste			\$	510,771.67
TOTAL INVESTED FUNDS			\$	42,976,288.72
Interest YTD (net of fees)				
Local Government Investment Pool			\$	89,767.01
Ehler's (does not include market depreciation/a	ppreciat	ion)	\$ <b>\$</b>	98,748.45
TOTAL INTEREST YTD (all funds)			\$	188,515.46





Office of the
Clerk

106 Jones Street
PO Box 477
Watertown, WI 53094-0477
(920) 262-4006

August 16, 2022

TO: Members of the Common Council

#### The following applications have been recommended for *approval* by the Licensing Board:

Application for "Class A" Retail License for the Sale of Fermented Malt Beverages and/or Intoxicating Liquor from Pine Hill Farm Wellness LLC, DBA Pine Hill Pine Hill Farm 200 W. Main Street (Jacalyn Phillips, Agent)

Application for a Temporary Premises Amendment by Local Waters, 109 S. Third Street (Karah Pugh, Agent), on Saturday October 8, 2022 11am-11pm

Respectfully submitted,

Megan Dunneisen, City Clerk

Section 13, Item B.

Original Alcohol Be	verage Retail	License A	pplication	Applicant's Wisconsin Seller's Pern	
For the license period beginnin	0.7/7/2	ending:		88-1247805	
Tor the hoorise period beginning	(mm dd yyyy)	ending	(mm dd yyyy)	TYPE OF LICENSE REQUESTED	FEE
To the Coverning Rady of the	Town of	)aleat	Note that the second	Class A beer	\$
To the Governing Body of the:	U Village of V	Catolie		Class B beer	\$
\ //	_			Class C wine	\$
County of Jetters	bn	Aldermanio	Dist No	Class A liquor	\$
			by ordinance)	Class A liquor (cider only)	\$ N/A
			,	Class B liquor	\$
Check one:  Individual	Limited Liability	Compony		Reserve Class B liquor	\$
☐ Partnership		company iprofit Organizati		Class B (wine only) winery Publication fee	\$ 175.00
□ Faithership	Corporation/Nor	iprolit Organizati	on	TOTAL FEE	\$ 175.00
Name (individual / partners give last na	ame first middle corners	stiene / limited liebility	gammaniaa siya sasistasa	A phunder sust	anahe honse
	arrie, mist, middle, corpora	nions / nimited nability	companies give registered	name)	
Jacalyn Philli	DS ) 1/11	JE HILL	- HARM	WELLINESS 1	al-C'
An "Auxiliary Questionnaire, by each member of a partner each member/manager and a	rship, and by each	officer, director	r and agent of a cor r. List the full name	rporation or nonprofit organ and place of residence of eac	nization, and by
President / Member Last Name	(First)	(Middle Name)	Home Address (Street, C	ity or Post Office, & Zip Code)	
Vice President / Member Last Name	(First)	(Middle Name)	Horne Address (Street, C	ity or Post Office, & Zip Code)	
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, C	ity or Post Office, & Zip Code)	
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, C	ity or Post Office, & Zip Code)	
Agent Last Name Phillips	Jacaly n	(Middle Name)	N456 h	ity or Post Office, & Zip Code)	wn w153098
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, Ci	ity or Post Office, & Zip Code)	
Trade Name Pine +  Address of Premises > C	till Farm	nain St	Business Phon Post Office & Z	e Number <u>920-3910</u> ip Code <u>5</u> 3094	5-4462
Premises description: Des applicant must include all i storage of alcohol beverag described.)	rooms including livir	ng quarters, if us	ohol beverages are ed, for the sales, ser	to be sold and stored. The	*4.
corner bui	lding or	1 Wate	r/mair	n & reets.	
Main leve	1 1 St F	loor o		ted on the	<del> </del>
or comp	néncial	Cool	er. O		
Legal description (omit if sti	reet address is giver	n above):			1 - 3
5. (a) Was this premises licen	sed for the sale of li	quor or beer duri	ng the past license y	ear?	☐ Yes No
(b) If yes, under what name	e was license issued	?			-

			_
Section	12	ltom.	R

6.	Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? If yes, explain	☐ Yes (\(\sigma\) No	
7.,	Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant?  If yes, explain.	☐ Yes ØNo	
8.	Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? If yes, explain	☐ Yes 🔀 No	
9.	(a) Corporate/limited liability company applicants only: Insert state WI and date 3 16	22	
	(b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? If yes, explain	☐ Yes 🕅	
	(c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? If yes, explain.	☐ Yes No	
10.	Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.5d) before beginning business? [phone 1-877-882-3277]	>Z Yes □ No	
11.	Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776]	Yes 🗆 No	
12.	Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs?	Yes 🗆 No	
the t than assiç Com	AD CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been to best of the knowledge of the signer. Any person who knowingly provides materially false information on this application may be required in \$1,000. Signer agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), it is igned to another. (Individual applicants, or one member of a partnership applicant must sign; one corporate officer, one member/management in the provided in the provide	ed to forfeit not more f granted, will not be er of Limited Liability	
1	Title/Member  Date	xe pino hill	farm
TO E	BE COMPLETED BY CLERK		(on
Date	Perceived and filed with municipal clerk Date reported to council / board Date provisional license issued Signature of Clerk / Deputy Clerk Date license granted Date license issued License number issued		

### Schedule for Appointment of Agent by Corporation / Nonprofit Organization or Limited Liability Company

Submit to municipal clerk.
All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by an officer of the corporation/organization or one member/manager of a limited liability company and the recommendation made by the proper local official.
To the governing body of: Village of City County of Coun
The undersigned duly authorized officer/member/manager of Cally Miles Officer/member/member/manager of Cally Miles Officer/member/m
a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as
located at 200 Wilst Main St. Watertown, WI 530
appoints Jacalyn Philips (Name of Appointed Agent) (Home Address of Appointed Agent) (Home Address of Appointed Agent)
to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?  Yes  Yes  If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).
Is applicant agent subject to completion of the responsible beverage server training course?   Yes No College College  How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin?   O COL
Place of residence last year NUSU Wiley Rd, Waterfoun WT 53098
For: The Holland Wellow UC (Name of Corporation / Organization / Limited Liability Company)
By: (Signature of Officer / Member / Manager)
Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.
ACCEPTANCE BY AGENT  ACCEPTANCE BY AGENT  , hereby accept this appointment as agent for the
corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.
(Signature of Agent)  Agent's age
1456 Wiley Rd Watertown WI 53098 Date of birth 10-16-70
APPROVAL OF AGENT BY MUNICIPAL AUTHORITY (Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on _		by		Title	
	(Date)		(Signature of Proper Local Official)		(Town Chair, Village President, Police Chief,

### **Request for Beer/Liquor License Premise Amendment**

Name of Applicant:	Karah Pug	h
——— Name of Establishment:	Loca	l Waters
Address of Premise:	109 S. 3rd	St
Date(s) of Premises Amend	dment:	Saturday October 8
Hours requested:	11 am to 1	.1 pm
Describe proposed amend please see attached		de dimensions):
We plan to occupy the par	king lot imn Local Water	nediately behind Local Waters. To s. It will be fenced in . The car eet.
	-	
Proposed event (reason fo	r amendme	nt):
Watertown's very ov	vn Oktoberf	est! As we all know Watertown is
prevalent in German herita	age. We are	playing a day of food, music,

Karah Pugh	
**Please attach a map of the proposed area to this form. **	

CDI Dond pordy 

#### AN ORDINANCE

## TO CREATE SECTION 500-6(A)(10), "TWO-HOUR PARKING BETWEEN 8:00 A.M. AND 3:00 P.M. MONDAY THROUGH FRIDAY" OF CHAPTER 500 "VEHICLES AND TRAFFIC" OF THE CITY OF WATERTOWN MUNICIPAL CODE OF ORDINANCES

Sponsor: Alderperson Smith From: Public Safety & Welfare Committee

WHEREAS, the property owner of 412 N. Fourth Street petitioned the Public Safety & Welfare Commission to designate two parking stalls on Cole Street and adjacent to 412 N. Fourth Street as restricted parking; and,

WHEREAS, the Public Safety & Welfare Committee has reviewed and approved said request on June 1, 2022.

THE COMMON COUNCIL OF THE CITY OF WATERTOWN DOES ORDAIN AS FOLLOWS:

SECTION 1. Section 500-6(A)(10), Parking limitations, two-hour parking, from 8:00 am to 3:00 pm Monday through Friday, is hereby created to read as follows:

Section 500-6(A)(10), two-hour parking, from 8:00 am to 3:00 pm Monday through Friday

Name of Street	Side	Location	Number of Parking Spaces
Cole Street	South	On the south side of Cole Street, from a point 70 feet west of the west curbline of N. Fourth Street to a point 43 feet further west (two stalls).	2

SECTION 2. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed.

SECTION 3. This ordinance shall take effect and be in force the day after its passage and publication.

DATE:	8/2/	/2022	8/1	6/22		
READING:	1ST		2	?ND	ADOPTED	August 16, 2022
	YES	NO	YES	NO		
DAVIS						
LAMPE						CITY CLERK
RUETTEN						
BARTZ					APPROVED	August 16, 2022
LICHT						
SMITH						
SCHMID						MAYOR
WETZEL						
ROMLEIN						
MAYOR MCFARLAND						
TOTAL						

(August 2, 2022) Ord. #22-64

#### RESOLUTION

#### CITY OF WATERTOWN - WATER DEPARTMENT

#### AUTHORIZING EXECUTION OF WISCONSIN DEPARTMENT OF NATURAL RESOURCES PRINCIPAL FORGIVEN FINACIAL ASSISTANCE AGREEMENT

SPONSOR: ALDERPERSON WETZEL FROM: PUBLIC WORKS COMMITTEE

**WHEREAS**, the City of Watertown (the "Municipality") wishes to undertake a project to replace private lead service lines at residences, pre k -12 schools and licensed and/or certified daycare centers, identified as DNR No. 5439-05 (the "Project"); and

**WHEREAS**, the Municipality has applied to the Safe Drinking Water Loan Program (the "SDWLP") for financial assistance in the form of a loan made by the SDWLP to the Municipality of which all the principal will be forgiven at the time that loan disbursements are made to the Municipality, pursuant to the DNR Financial Assistance Agreement; and

**WHEREAS**, the SDWLP has determined that it can provide a loan with principal forgiveness in an amount up to \$2,500,000 SDWLP funding; and

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF WATERTOWN, WISCONSIN: that the Mayor and City Clerk/Treasurer be and are hereby authorized by and on behalf of the Municipality to execute the Principal Forgiven Financial Assistance Agreement that contains the terms and conditions of the SDWLP award for the Project. The Principal Forgiven Financial Assistance Agreement is incorporated herein by this reference.

	YES	NO
DAVIS		
LAMPE		
RUETTEN		
BARTZ		
LICHT		
SMITH		
SCHMID		
WETZEL		
ROMLEIN		
MAYOR MCFARLAND		
TOTAL		

ADOPTED August 16, 2022
CITY CLERK
APPROVED August 16, 2022
MAYOR

Section 15. Item B.

#### RESOLUTION TO APPROVE CHANGE ORDER NO. 14 TO CONTRACT #22-17

### SPONSOR: ALDERPERSON WETZEL FROM: PUBLIC WORKS COMMISSION

**WHEREAS**, the Water Department became aware of a BIL Grant for a 2023 resurfacing project planned on N. Fourth St. this past April of 2022; and

**WHEREAS**, the watermain age dates to 1924 and with the expected new road surface life of 10 years determined that replacing the underground infrastructure is in the best interest of the Water Utility and City of Watertown; and

**WHEREAS**, RE. Lee was already awarded the surveying work for the road project and that provides relevant information for the watermain design; and

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF WATERTOWN, WISCONSIN: that the proper City Officials be and are hereby authorized to award change order No. 14 to Robert E. Lee and Associates, Inc. for the N. Fourth Street watermain replacement project for total not to exceed \$18,000, funds to come from Water Utility account #03-99-99.

			_
	YES	NO	
DAVIS			ADOPTED <u>August 16, 2022</u>
LAMPE			
RUETTEN			
BARTZ			CITY CLERK
LICHT			
SMITH			APPROVED <u>August 16, 2022</u>
SCHMID			
WETZEL			
ROMLEIN			MAYOR
MAYOR MCFARLAND			
TOTAL			

#### **RESOLUTION TO**

# EXTEND TECHNICAL SERVICES AGREEMENT WITH STRAND ASSOCIATES, INC. FOR CITY OF WATERTOWN - WATER DEPARTMENT

SPONSOR: ALDERPERSON WETZEL FROM: PUBLIC WORKS COMMITTEE

**WHEREAS**, the City of Watertown owns and operates a municipal waterworks utility, and;

**WHEREAS**, the water utility has been working with Strand Associates, Inc. since 2020 on various projects under a technical services agreement on - demand, and;

**WHEREAS**, The water utility is currently working with Strand Associates on multiple projects including a corrosion control study due to the exceedance of the maximum contaminant level of lead in the drinking water, the private lead service line replacement projects, and other support as needed related to the waterworks utility, and;

**WHEREAS**, The water utility included funds in the budget for these ongoing projects and recommends an extension of the Technical Services Agreement with Strand Associates, Inc. to continue as our consultant based on their knowledge of our system and experience working with similar projects for other municipalities and the City of Watertown, and;

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF WATERTOWN, WISCONSIN**: that the proper City Officials be and are hereby authorized to enter into the agreement for on demand support which includes engineering and other specialty services with Strand Associates, Inc. based in Madison, Wisconsin when needed and on-demand.

Said money to be charged to the following accounts: Water #03-99-23-18, #03-99-99-99

	YES	NO	
DAVIS			ADOPTED <u>AUGUST 16, 2022</u>
LAMPE			
RUETTEN			
BARTZ			CITY CLERK
LICHT			
SMITH			APPROVED AUGUST 16, 2022
SCHMID			
WETZEL			
ROMLEIN			MAYOR
MAYOR MCFARLAND			
TOTAL			

(AUGUST 16, 2022) EXHIBIT #9416

Section 15. Item D.

# RESOLUTION TO TRANSITION LIMITED TERM EMPLOYEE TO PERMANENT BILINGUAL COMMUNICATIONS SPECIALIST POSITION AND AMEND 2022 PAYROLL RESOLUTION

SPONSOR: MAYOR MCFARLAND FROM: FINANCE COMMITTEE

WHEREAS, the Health Department will move the Bilingual Communication Specialist – Limited Term Employee position to a permanent position due to the increased need for interpretation/translation for Spanish speaking community members, clients, families, and business owners that are in contact with the Health Department staff with various programs; and,

**WHEREAS**, the creation of this position will assure communication competency with Spanish speaking community and;

**WHEREAS**, a job description was completed and a pay analysis was conducted by Carlson Dettmann for this position, which placed the position in the City's pay plan at Grade K1; and,

### NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF WATERTOWN, WISCONSIN:

That the LTE position of Bilingual Communications Specialist be transitioned to a permanent position and the 2022 payroll resolution be amended to add the position of Bilingual Communications Specialist at Grade K1.

	YES	NO
DAVIS		
LAMPE		
RUETTEN		
BARTZ		
LICHT		
SMITH		
SCHMID		
WETZEL		
ROMLEIN		
MAYOR MCFARLAND		
TOTAL		

#### RESOLUTION TO ENTER INTO MEMORANDUM OF UNDERSTANDING INTERIM PUBLIC HEALTH OFFICER WITH DODGE COUNTY

### SPONSOR: MAYOR MCFARLAND FROM: FINANCE COMMITTEE

**WHEREAS**, the Dodge County Public Health Officer position became vacant on August 1, 2022 when the contract with the City of Watertown expired; therefore, Dodge is in need of an Interim Public Health Officer until the vacancy is permanently filled; and,

**WHEREAS,** Dodge County has requested to extend the current MOU with the City of Watertown for Carol Quest to serve as Interim Public Health Officer for Dodge County for an additional three months; and,

**WHEREAS**, to ensure that the City of Watertown is reimbursed for the use of the qualified Public Health Officer by Dodge County.

### NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF WATERTOWN, WISCONSIN:

Carol Quest the City of Watertown's Public Health Officer and Director may sign the Memorandum of Understanding, attached hereto and incorporated by reference as Exhibit A, on behalf of the City of Watertown.

			_
	YES	NO	
DAVIS			ADOPTED <u>August 16, 2022</u>
LAMPE			
RUETTEN			
BARTZ			CITY CLERK
LICHT			
SMITH			APPROVED <u>August 16, 2022</u>
SCHMID			
WETZEL			
ROMLEIN			MAYOR
MAYOR MCFARLAND			
TOTAL			

# RESOLUTION TO APPROVE STATE/MUNICIPAL AGREEMENT FOR RECONSTRUCTION OF EAST MAIN STREET BETWEEN MARKET TO IRENE STREETS IN 2029

### SPONSOR: MAYOR MCFARLAND FROM: FINANCE COMMITTEE

WHEREAS, The State of Wisconsin and the City of Watertown are currently under a signed State/Municipal agreement (SMA) for the reconstruction of East Main Street between Church to Market Streets for work to commence in 2028; and,

WHEREAS, the State of Wisconsin is seeking an additional State/Municipal agreement for the reconstruction of East Main Street between Market and Irene Streets for work to commence in 2029; and,

WHEREAS, the reconstruction of East Main Street between Church to Market Streets for work to commence in 2028 went before the Public Works Commission, and the Finance Committee and received support; and,

**WHEREAS**, the reconstruction of East Main Street between Market and Irene Streets for work to commence in 2029 went before the Public Safety & Welfare Committee, the Public Works Commission, and the Finance Committee and received support; and,

**WHEREAS**, the State of Wisconsin will be responsible for 75% of roadway preliminary engineering/plan development and 100% of roadway construction costs, excluding construction of parking lanes and any other non-participated expenses; and,

**WHEREAS**, the City will be responsible for 25% of roadway preliminary engineering/plan development, 100% of grading and pavement for parking lanes, 100% of non-participating water main expenses, and any other non-participating expenses under the agreement.

### NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF WATERTOWN, WISCONSIN:

That the proper city officials are hereby authorized to approve the State/Municipal agreement (SMA) for the reconstruction of East Main Street between Market and Irene Streets for work to commence in 2029.

	YES	NO
DAVIS		
LAMPE		
RUETTEN		
BARTZ		
LICHT		
SMITH		
SCHMID		
WETZEL		
ROMLEIN		
MAYOR MCFARLAND		
TOTAL		

ADOPTED August 16, 2022
CITY CLERK
APPROVED August 16, 2022
MAYOR
WATOK

# RESOLUTION TO APPROVE CHANGE ORDER NO. 1 - FINAL 2022 CRACK SEALING CONTRACT #2-22 WITH THUNDER ROAD LLC

### SPONSOR: ALDERPERSON WETZEL FROM: PUBLIC WORKS COMMISSION

WHEREAS, the awarded contract price for this project was \$37,272.75 with Thunder Road LLC; and,

WHEREAS, Thunder Road LLC has completed 2022 crack sealing in the City of Watertown; and,

**WHEREAS,** Change Order No. 1 – Final will increase the contract by \$1,080.00 to a final contract price of \$38,352.75 to reflect measured and final project quantities completed by Thunder Road LLC in 2022; and,

WHEREAS, the Public Works Commission has considered this change order and recommends the adoption of this resolution,

### NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF WATERTOWN, WISCONSIN:

It authorizes the proper City Officials to approve Change Order No. 1 – Final to the 2022 Crack Sealing Contract with Thunder Road LLC for a total addition to the contract amount of \$1,080.00 bringing the revised and final contract price to \$38,352.75. Said expense is to be taken out of the Seal Coating Reserve Account, #05-58-11-92.

	YES	NO
DAVIS		
LAMPE		
RUETTEN		
BARTZ		
LICHT		
SMITH		
SCHMID		
WETZEL		
ROMLEIN		
MAYOR MCFARLAND		
TOTAL		

ADOPTED <u>August 16, 2022</u>	
CITY CLERK	
APPROVED <u>August 16, 2022</u>	
MAYOR	

Section 15. Item H.

# RESOLUTION TO APPROVE CHANGE ORDER NO. 3 2022 BITUMINOUS SURFACING PROJECT WITH WOLF PAVING CO.

### SPONSOR: ALDERPERSON WETZEL, CHAIR FROM: PUBLIC WORKS COMMISSION

**WHEREAS,** Change Order No. 1 to the 2022 Bituminous Surfacing Project with Wolf Paving Co. reduced the initial scope of work and decreased the contract amount by \$308,171.86 to a contract amount of \$993,585.64; and,

**WHEREAS,** Change Order No. 2 increased the contract amount by \$202,851.00 to a contract amount of \$1,196,436.64; and,

**WHEREAS**, Change Order No. 2 work is contingent upon an approved signed agreement with Clasen Quality Chocolate who has agreed to a 50% cost share for said work; and,

**WHEREAS,** Change Order No. 3 will increase the contract amount by \$71,376.80 to a contract amount of \$1,267,813.44; and,

**WHEREAS**, the change order requires a resolution be adopted by the Common Council; and,

**WHEREAS**, the Public Works Commission has considered this change order and recommends the adoption of this resolution.

### NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF WATERTOWN, WISCONSIN:

Authorizes the proper City Officials to approve Change Order No. 3 to the 2022 Bituminous Surfacing project contract with Wolf Paving Co. for a total increase to the contract amount of \$71,376.80 bringing the revised contract price to \$1,267,813.44.

	YES	NO
DAVIS		
LAMPE		
RUETTEN		
BARTZ		
LICHT		
SMITH		
SCHMID		
WETZEL		
ROMLEIN		
MAYOR MCFARLAND		
TOTAL		

ADOPTED August 16, 2022
CITY CLERK
APPROVED August 16, 2022
MAYOR

#### RESOLUTION TO SUBMIT HIGHWAY SAFETY IMPROVEMENT PROGRAM (HSIP) GRANT FOR WELSH ROAD/STH 26 BYPASS AREA SAFETY IMPROVEMENTS

SPONSOR: MAYOR MCFARLAND FROM: FINANCE COMMITTEE

WHEREAS, The City of Watertown is interested in acquiring a Highway Safety Improvement Program (HSIP) Grant from the Wisconsin Department of Transportation (WisDOT) for the purpose of installing safety improvements in the area surrounding the State Trunk Highway 26 Bypass overpass at Welsh Road; and,

**WHEREAS**, a reimbursement cost-sharing grant is available to assist in the funding of needed safety improvements; and,

**WHEREAS**, the State and Federal cost share for the project may not exceed 90 percent of eligible costs; and,

**WHEREAS,** City staff have estimated that eligible project costs will be approximately \$85,000.00; and,

**WHEREAS,** if the City is awarded a WisDOT HSIP Grant for the purpose of installing safety improvements in the area surrounding the State Trunk Highway 26 Bypass overpass at Welsh Road, the State & Federal cost share will be approximately \$76,500 and the City's cost share will be approximately \$8,500; and,

WHEREAS, the City of Watertown Engineering Department will request that design funding be appropriated in the 2023 budget and construction funding be appropriated for the full cost of the Highway Safety Improvement Program (HSIP) Grant project in the 2024 budget with the State & Federal cost share reimbursed to the City upon project completion.

### NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF WATERTOWN, WISCONSIN:

The Common Council of the City of Watertown hereby authorizes the Public Works Director/City Engineer to act on the behalf of the City of Watertown as the authorized responsible governmental official, to submit an application to the State of Wisconsin Department of Transportation for any financial aid that may be available, sign a grant agreement between the City of Watertown and the Wisconsin Department of Transportation, request appropriate funding for the grant project, sign and submit reimbursement claims along with necessary supporting documents, sign and submit interim and final reports and documents, take necessary action to undertake, direct and complete the approved project; and that the City of Watertown shall comply with all state and federal laws, regulations and permit requirements pertaining to implementation of this project and to fulfillment of the grant document provisions.

	YES	NO
DAVIS		
LAMPE		
RUETTEN		
BARTZ		
LICHT		
SMITH		
SCHMID		
WETZEL		
ROMLEIN		
MAYOR MCFARLAND		
TOTAL		

ADOPTED August 16, 2022
CITY CLERK
APPROVED August 16, 2022
MAYOR