



PUBLIC SAFETY & WELFARE COMMITTEE MEETING AGENDA

WEDNESDAY, FEBRUARY 05, 2025 AT 5:00 PM

ROOM 0041, LOWER LEVEL, MUNICIPAL BUILDING, 106 JONES STREET, WATERTOWN, WI

Virtual Meeting Info: <https://us06web.zoom.us/join> Meeting ID: 543 850 6085 Passcode: license One tap mobile +16469313860

<https://us06web.zoom.us/j/5438506085?pwd=2BzI5YIFWz8CJhn4zgXM1kDcE0mHoL.1>

All public participants' phones will be muted during the meeting except during the public comment period.

1. CALL TO ORDER

2. RECIEVE COMMENTS FROM THE PUBLIC

Each individual who would like to address the Committee will be permitted up to three minutes for their comments

3. APPROVAL OF MINUTES

A. Public Safety minutes from December 4, 2024

4. BUSINESS

A. Review and take action: Special Event - Jig Jog

B. Update, no action required: 1015 Meadow Street Raze Order

C. Public hearing for proposed structure within Jones Street public right-of-way

D. Review and take possible action: Proposed structure within Jones Street public right-of-way

E. Review and take possible action: River Drive and Mary Street intersection pavement marking request

F. Review and take possible action: E. Milwaukee Street and S. First Street intersection signage and pavement marking request

G. Review and Take Possible Action: Ordinance to Amend Section 410-39 of the City of Watertown General Ordinances.

5. ADJOURN

Persons requiring other reasonable accommodations for any of the above meetings, may contact the office of the City Clerk at cityclerk@watertownwi.gov phone 920-262-4000

A quorum of any City of Watertown Council, Committee, Board, Commission, or other body, may be present at this meeting for observing and gathering of information only

PUBLIC SAFETY & WELFARE COMMITTEE

December 4, 2024

5:00 p.m.

1. CALL TO ORDER

Members Present	Also in Attendance	Citizens Present
<ul style="list-style-type: none"> • Dana Davis, Chair • Brad Blanke • Steve Board • Eric Schmid 	<ul style="list-style-type: none"> • Chief David Brower • Andrew Beyer 	<ul style="list-style-type: none"> • Ian Pilak

2. RECIEVE COMMENTS FROM THE PUBLIC

Each individual who would like to address the Committee will be permitted up to three minutes for their comments.

There were no comments from the public.

3. APPROVAL OF MINUTES

A. Public Safety minutes from November 13, 2024

- [Public Safety Meeting Notes 11.13.24.pdf](#) (0.02 MB)

MOTION: Motion to approve by Board, second by Schmid and approved unanimously.

4. BUSINESS

A. Review and Approve: Special Event- Elks Breakfast with Santa

- [Memo re PSW -Elks Breakfast with Santa.pdf](#) (0.05 MB)
- [2024-35 Application.pdf](#) (1.31 MB)
- [2024-35 Map.pdf](#) (0.43 MB)

MOTION: Motion to approve the Elks Breakfast with Santa by Board, seconded by Schmid and passed unanimously.

B. Review and take possible action: City Park Stop Sign Study

- [2024.1125_City Park Stop Sign Study.pdf](#) (1.13 MB)
- **DISCUSSION:** A speed study was performed by Graef to determine if Stop signs are placed at T-intersections near City Parks. The study determined that Stop signs are sometimes placed at T-intersections near parks.
- The study was performed at the request of the PS&W committee in response to a resident’s request for a Stop Sign to be placed at the T-intersection of Willow Creek Parkway and Deer Trail
- Beyer indicated that a sign would cost about \$200 and funds were available in the budget to cover the costs.
- Schmid voiced some opposition to the placement of a sign. He expressed concern that, without enforcement, the problem may not be resolved, and the stop sign will be ignored.

MOTION: Davis made a motion, seconded by Board, to place a Stop sign at the T-intersection of Willow Creek Parkway and Deer Trail. The motion passed 3 (Davis/Board/Blanke) to one (Schmid). Beyer indicated that he would advise Graef to end additional work on the study.

C. Review and take possible action: E. Main Street pedestrian crossing safety between Seventh Street & Market Street

- [2024.1125_E. Main St Pedestrian Safety.pdf](#) (1.13 MB)
- [01.04.23 Public Safety Minutes.pdf](#) (0.01 MB)
- [Site Map.pdf](#) (1.02 MB)

DISCUSSION: Recently, an unfortunate accident occurred in this location. Sun glare that impaired the vision of the motorist contributed to the accident. The committee discussed that putting a sign up would not help with the sun glare that is particularly bad at certain times of year. There are plans to put block-style continental crosswalks in this location during the 2028 Main Street Reconstruction.

NO ACTION TAKEN

D. Review and take possible action: Deer crossing sign request on N. Church Street near Endeavor Drive

- [2024.1125_Deer Crossing Sign at N Church and Endeavor Drive.pdf](#) (1.16 MB)
- [Site Map.pdf](#) (1.18 MB)
- [Deer Crossing Safety Issue at N. Church Street north of Endeavour Drive to Roundabout 2024.1101.pdf](#) (0.01 MB)

DISCUSSION: Chief Brower reported on the deer/motorist incidents around the city over the past 10 years. It was determined that there have been a significant number of incidents at this location over the last 10 years. The PS&W committee agreed that the number of deer incidents at this location justifies the addition of 2 deer crossing signs.

MOTION: Board made a motion to authorize the City Engineer to install two deer crossing signs at this area – one northbound and one southbound -on North Church St. north of Endeavor Drive to the roundabout. The southbound sign will need approval from the county. Motion seconded by Blanke and passed unanimously.

5.ADJOURN

There being no additional business to discuss, a motion was made by Blanke and seconded by Schmid to adjourn. The motion passed unanimously.



Office of the
Clerk
106 Jones Street
PO Box 477
Watertown, WI 53094-0477
(920) 262-4006

February 5, 2025

TO: Members of the Public Safety & Welfare Committee

The following application has been made for a Special Event Permit:

Education Foundation-Jig Jog To be held on March 15, 2025. Estimated extraordinary charges from city departments include- Streets Total \$435.42 - For general labor, sign placement, traffic cones and barricades. Police total \$180.04. For Police Officers and auxiliary officers.

Respectfully Submitted,

Becky Wegner, Admin Clerk



SPECIAL EVENT PERMIT APPLICATION

New Event Repeat Event Date Received: 11-22-24 Date of Event: 3-15-25 Fee Amount: 501

APPLICANT INFORMATION:

Name of person, entity, or organization holding the special event:

Educational Foundation of Watertown Inc.

Address: Street, City, State, Zip

Po Box 243

Phone: 920-248-1897

Email: jeffallen@charter.net

Website: www.watertownjigjog.com

Non-profit Group For Profit Other, please describe:

Nonprofit Tax-Exempt Number

39-1942709

501(c)3, if applicable (include photocopy)

Is this the applicant's 1st special event application for the calendar year? Yes No

Wisconsin Seller Permit Number: Sales Tax, if applicable (include photocopy)

If the named applicant is not required to hold a Wisconsin Seller's Permit pursuant to s. 77.54 (7m), Wis. Stats., check this box

EVENT INFORMATION:

Event Name: Watertown Jig Jog 5K

Event Date(s): March 15, 2025

Event Location Address include parking locations and streets to be used if applicable:

A DETAILED map is required upon submittal of application, is it included? Yes No

Is the event located in a City Park? Yes No

If yes, do you have a park reservation? Yes No Park name: _____

Is the event closing of a Street/Alley/Right-of-Way/Parking Lot? Yes No

Will you need City Services for your event? Yes No for Police Dept., Street Dept.

Is the event on private property? Yes No If yes, do you have written permission? Yes No

Is the event a city sponsored parade or celebrating a Federal Holiday? Yes No

If yes, please explain:

Event start/end time: 9:30am - 11:30am

Event set up/take down times: 6am + 11:30am

Total Attendance: # 500

Alcohol consumed, sold, or served? Yes No

Vendors? Yes No

Event Description (purpose, activity, who can participate, etc. Attach additional sheet if necessary.)

City wide running + walking event to raise money for city schools through The Educational Foundation of Watertown, Inc. Open to all who register.

Will your event be selling food? Yes No If yes, please explain: (Type of food and sold by who)

MAIN EVENT ORGANIZER – PRIMARY CONTACT IF DIFFERENT FROM APPLICANT:

Contact Name: First, Middle, Last Jeffrey S. Allen

Address: Street, City, State, Zip

146 Pinnacle Dr. Lake Mills, WI 53551

Phone:

920-248-1897

Email:

watertownjigjog@gmail.com

OFFICE USE ONLY:

APPROVED ON:

PERMIT #

Indemnification and Hold Harmless
(Read carefully before signing!)

Section 4, Item A.

Indemnification: By signing below, I acknowledge that for good and valuable consideration, I (applicant), on behalf of myself and the organization, if applicable, agree to indemnify, defend and hold harmless the City of Watertown and its officers, officials, employees and agents from and against any and all liability, loss, damage, expenses and costs, including attorney fees, arising out of the activities performed as described herein, caused in whole or in part by any negligent act of omission of the applicant/organization, anyone directly or indirectly employed by any of them or anyone whose acts may be liable, except where caused by the sole negligence or willful misconduct of the City.

Certification: By signing below, I certify that I am at least 18 years of age and that I have reviewed and understand the City's Insurance Requirements and Ordinance for Special Events. My signature further confirms: (i) I understand the filing of this application does not ensure the issuance of a Special Event Permit; (ii) The special event application fee is non-refundable (iii) I will be responsible for ensuring the event and event participants comply with all applicable City ordinances, traffic rules, park rules, state health laws, fire codes, alcohol licensing regulations, and any other applicable laws, rules and regulation; (iv) Fees for park facilities, food vendor permits, fireworks permit, any other applicable City of Watertown permits or licenses, other municipal services and equipment, etc., are in addition to the Special Event Permit application fee; (v) I am authorized to apply for this Special Event Permit on behalf of the organization holding the event (if applicable). (vi) The information contained in this application is true and correct to the best of my knowledge. I understand that intentionally providing false or misleading information in this application will be the basis for denial/revocation of the permit and may lead to civil or criminal penalties.

If there are any changes to the Special Event after submittal of the application, I agree to notify the City of Watertown of these changes for review.

Name of Applicant: Jeffrey Allen Signature: Jeffrey Allen Date: 11/20/24

SPECIAL EVENT APPLICATION FEE & EXTRAORDINARY SERVICES

Application fee is due when the application is submitted and is nonrefundable if the event is cancelled. If the event is rescheduled for a date within 6-months, the application fee would apply to the rescheduled date; if the event is rescheduled for a date later than 6-months of the original event date the application fee is nonrefundable.

*\$50.00 - first application for the year of the applicant if submitted 45 days or more prior to event date.
\$35.00 - each subsequent application of the applicant if submitted 45 days or more prior to event date.
(The fee is doubled if submitted less than 45 days prior to event date)*

Extraordinary Services - measurable financial costs which are above and beyond the normal levels of public health and safety services on a nonevent day. See the special event fee schedule for more information. Extraordinary services do not include the provision of police protection against hostile individuals targeting the event's message or intentions.

The applicant is liable for and must pay to the city clerk the actual cost of all extraordinary services provided by the city and is required to pay 50% of the estimated extraordinary services prior to the special event with the remaining amount billed at the conclusion of the event. Sales tax will be added if applicable. By signing the applicant acknowledges that they have been made aware of this information.

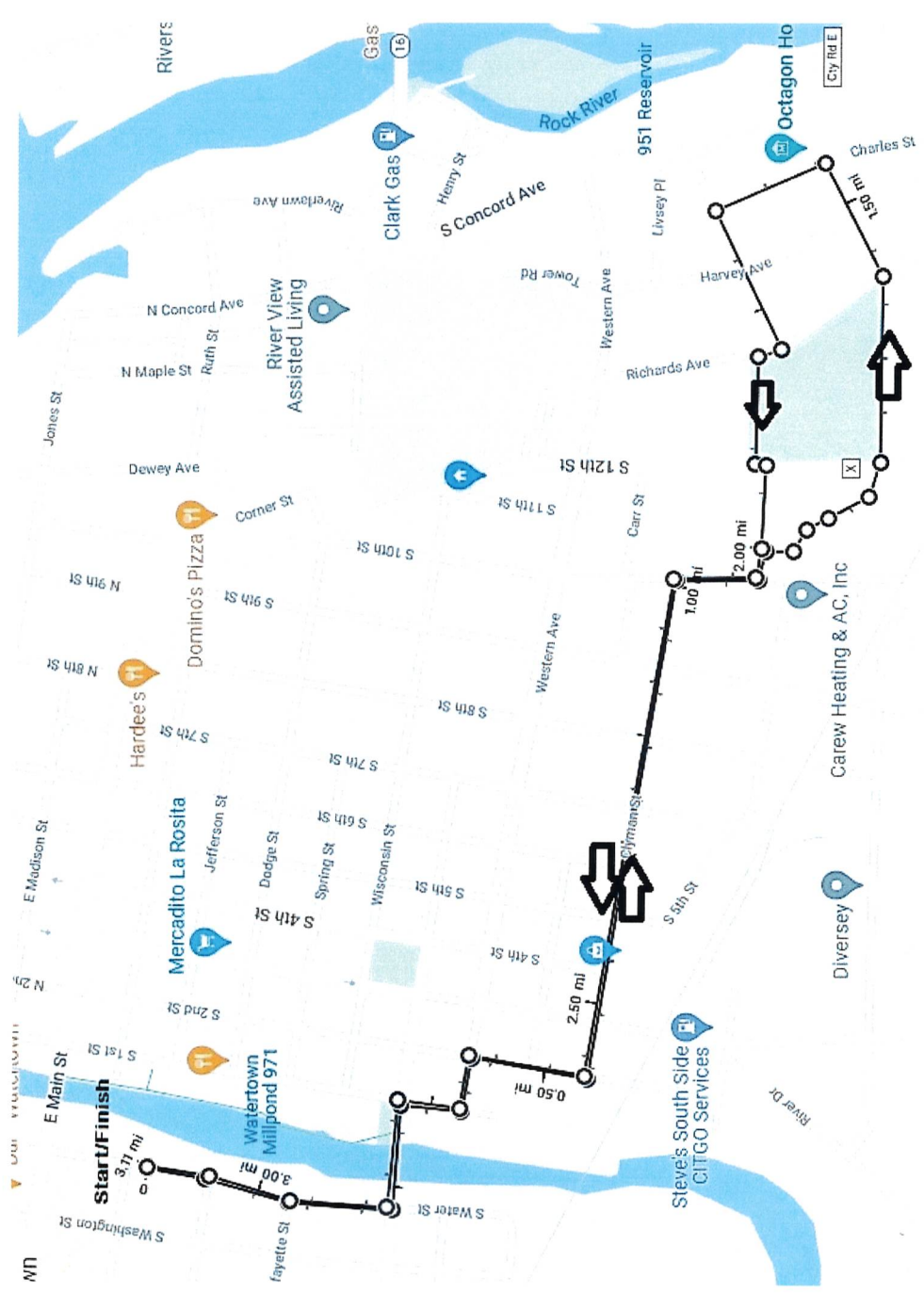
Signature of Applicant: Jeffrey Allen Date: 11/20/24

Submit Special Event Application and fee (cash or check) in person or by mail to:

City Clerk 106 Jones Street
PO Box 477
Watertown, WI 53094
Questions: 920-262-4010 or email cityclerk@watertownwi.gov

0.4 Mile Kids Run





MEMO

Building Safety & Zoning

To: Public Safety & Welfare Committee

From: Brian Zirbes

Date: 01/29/2025

Subject: 1015 Meadow Street Raze Order

Background

The purpose of this memo is to provide an update on the raze order issued for 1015 Meadow Street. The original raze order was issued on March 22nd, 2024. Since that time, the property has been sold and the new owner is in the process of bringing the existing building into compliance with building codes. Some building permits, including an electrical permit, have already been issued for the property. Mike Jacek, our Building Inspector, recently met with Attorney Chesebro regarding this raze order. At that meeting it was determined that the city does not need to move forward with implementing the raze order at this time. However, the raze order will remain in place until such time that the property is found to be in a state as to not immediately become a hazard or nuisance if this renovation project is abandoned. Once the property is brought up to an acceptable level of improvement the raze order can be removed.

Budget/Operational Goal

Fosters community growth by assessing opportunities, stakeholder input, environmental needs, and modern code and policy priorities.

Financial Impact

None

Recommendation

No Recommendation – Informational Purposes Only.

NOTICE OF PUBLIC HEARING

Pursuant of Section § 457-7(D) of the City of Watertown Municipal Code, a notice is hereby given by the Public Safety & Welfare Committee of the City of Watertown, Wisconsin, that a public hearing will be held on the 5th day of February, 2025 at 5:00 P.M., or shortly thereafter, to hear a variance request pertaining to Section § 457-7 of the City of Watertown Municipal Code of Ordinances, Obstructions and encroachments. The variance applicant is requesting to place a stoop structure adjacent to the southern building face of 304 Jones Street encroaching into Jones Street public right-of-way. A copy of the variance application is on file at the City Engineer’s Office for review by appointment during normal business hours, 8:00 a.m. to 4:30 p.m., Monday through Friday.

Said public hearing is to be held in Room 0041 of City Hall, 106 Jones Street, Watertown, WI 53094.

All persons wishing to be heard are invited to be present. Written comments may be submitted to Director of Public Works/ City Engineer, Andrew Beyer, P.E., 106 Jones Street, Watertown, WI 53094.

CITY OF WATERTOWN

Andrew Beyer, P.E.
Director of Public Works & City Engineer

PUBLISH:

January 29, 2025

MEMO

Public Works Department – Engineering Division

To: Chairperson Davis and Committee Members
From: Andrew Beyer, Director of Public Works/City Engineer
Date: January 30, 2025
Subject: Public Safety & Welfare Committee Meeting of February 5, 2025

Review and take possible action: Proposed structure within Jones Street public right-of-way

Background

The Engineering Division received a request for a variance to Chapter 457-7 to place a concrete step within the Jones Street public right-of-way adjacent to 304 Jones Street. The property owner seeks to install this step to assist with building entry. As City Code does not permit structures of this nature in the right-of-way without a variance, the request is being brought before the Public Safety & Welfare Committee for review. The property owner has submitted a description, project drawings, and related information, which are attached for consideration.

Per City Code §457-7(D) – Obstructions and Encroachments: Application for Variance, variances follow the process outlined below:

1. The applicant submits a variance application and a \$5 fee.
2. The chairperson or acting chairperson is notified upon receipt of the application and fee. The chairperson sets a public hearing date and informs City staff.
3. City staff notifies the applicant of the hearing details by regular mail at least 72 hours before the hearing.
4. The Engineering Division, in consultation with the City Attorney, prepares an overview of applicable City ordinances and State statutes related to right-of-way encroachments and submits this information to the Committee in advance of the hearing.
5. The applicant or their representative attends the hearing.
6. The Public Safety & Welfare Committee makes a determination within 30 days of the hearing.

The Engineering Division has received the application and fee, which are attached for review.



MEMO

If the concrete step needs to be removed in the future, removal is covered under Wisconsin State Statute §86.04 (1) Highway Encroachments – Order For Removal, which states:

(1) ORDER FOR REMOVAL. If any highway right-of-way shall be encroached upon, under or over by any fence, stand, building or any other structure or object, and including encroachments caused by acquisition by the public of new or increased widths of highway right-of-way, the department, in case of a state trunk highway, the county highway committee, in case of a county trunk highway, or the city council, village or town board, in case of a street or highway maintained by or under the authority of any city, village or town, may order the occupant or owner of the land through or by which the highway runs, and to which the encroachment shall be appurtenant, to remove the encroachment beyond the limits of the highway within 30 days. The order shall specify the extent and location of the encroachment with reasonable certainty, and shall be served upon the occupant or owner of the land through or by which the highway runs, and to which the encroachment shall be appurtenant.

Encroachments are not allowed as found in City Ordinance Section §457-7 (A)(1) Obstructions and Encroachments Prohibited:

Obstructions and encroachments prohibited. No persons shall encroach upon or in any way obstruct or encumber any street, alley, sidewalk, public grounds or land dedicated to public use, or any part thereof, or permit such encroachments or encumbrances to be placed or remain in any public way adjoining the premises of which he is the owner or occupant, except as provided in Subsection B.

Subsection B speaks to exceptions to the ordinance; the proposed obstruction at 304 Jones Street doesn't meet Subsection B requirements, therefore the requirements of Chapter 457-7 apply to the property owner's proposal.

The Engineering Division has reviewed the proposed encroachment area and has confirmed that ADA standards can be maintained in the public right-of-way as long as the encroachment depth does not exceed 30 inches as measured from the building face.

The City is aware that preexisting concrete ramps and steps encroach within the public right-of-way, particularly in historic areas predating the Americans with Disabilities Act (ADA). Many of these encroachments lack formal permits. The Public Safety & Welfare Committee has previously reviewed and approved encroachments with conditions, ensuring proper documentation is recorded.

Recommended Conditions (If Approved)

If the Committee grants the variance, the following conditions are recommended:



MEMO

1. The applicant works with the Engineering Division to draft a revocable occupancy permit, which must be recorded with Jefferson County before a building permit is issued.
2. The contractor provides a certificate of insurance naming the City of Watertown as an additional insured party.
3. The property owner obtains a building permit from the City's Building, Safety & Zoning Division.

Enclosed:

- Variance request letter & shop drawings
- City Code Section 457-7
- State Statute 86.04
- Revocable occupancy permit form

Budget Goal

N/A

Financial Impact

N/A

Recommendation

The Public Safety & Welfare Committee may consider approval of the proposed encroachment within the Jones Street public right-of-way, subject to the following conditions if approved:

1. Revocable Occupancy Permit – The applicant shall work with the Engineering Division to draft a revocable occupancy permit for the proposed encroachment. The applicant shall record the permit with the Jefferson County Register of Deeds prior to the issuance of a building permit.
2. Insurance Requirement – The applicant shall ensure that the City of Watertown is named as an additional insured party on the contractor's certificate of insurance.
3. Building Permit & Plan Review – The applicant shall obtain a building permit from the Building, Safety & Zoning Division. As the structure is for commercial use, a registered architect or professional engineer shall provide a stamped plan set for review and approval.

These conditions are consistent with previous approvals of similar encroachments and align with City requirements to ensure public safety and compliance with applicable regulations. If approved, the encroachment would remain subject to removal under Wisconsin State Statute §86.04.

Proposed Motion (if action is taken):

Motion to approve the encroachment within the Jones Street public right-of-way adjacent to 304 Jones Street, subject to the conditions outlined in the Engineering Division's recommendation.

2025 Operational Goals

The purpose of our operational goals is to identify, prior to the budgeting process, what work the city intends to achieve in 2025. The goals should align with our mission. Not only will the operational goals inform budget prioritization, but they will also guide the creation of the 2025 Department Work Plans.

Present a budget that (in no particular order):

1. Invests in the strategic planning and maintenance of our city buildings
2. Proactively maintains and improves our parks and infrastructure to ensure safety, quality, and equity
3. Supports employee retention and growth, while also evaluating operations and the associated staffing
4. Fosters community growth by assessing opportunities, stakeholder input, environmental needs, and modern code and policy priorities
5. Maintains a safe and healthy community, with an eye toward future needs and trends

DEC 17 2024

Engineering Department
By: _____



THE CITY OF WATERTOWN

APPLICATION FOR VARIANCE FOR THE USE OR ENCROACHMENT OF THE PUBLIC WAY

A **\$5 fee** is due upon application in accordance with Section 457-7D of the Municipal Code.

Each application submitted to the City of Watertown Public Safety and Welfare Committee must be accompanied by a written explanation of the request, as well as a drawing.

PROJECT ADDRESS:

304 Jones St

APPLICANT SECTION:

NAME: Deerfield Properties

PHONE NUMBER: 920-279-8300

EMAIL ADDRESS: drahfaltdt@xsellprod.com

MAILING ADDRESS: 1626 Country Club Lane, Watertown 53098

OWNER SECTION:

NAME: Deerfield Properties

PHONE NUMBER: 920-279-8300

EMAIL ADDRESS: drahfaltdt@xsellprod.com

MAILING ADDRESS: 1626 Country Club Lane, Watertown 53098

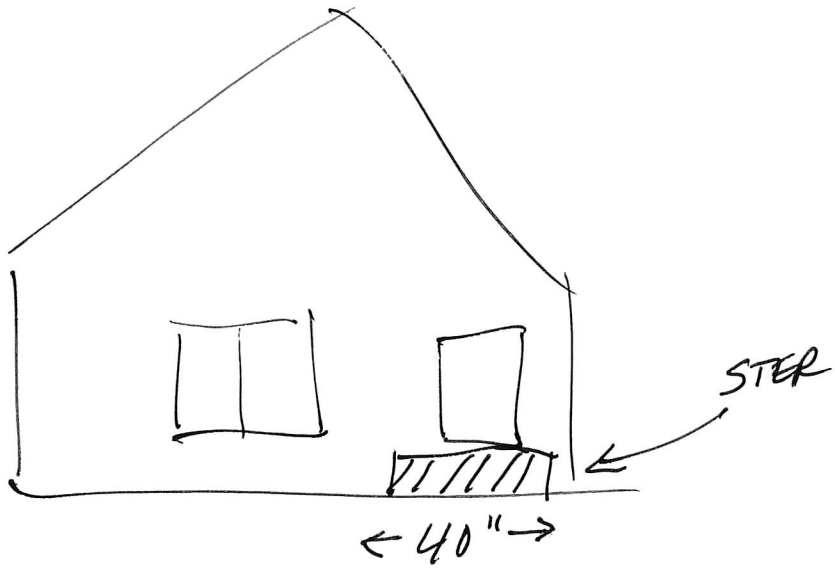
PROJECT DESCRIPTION:

Add a entry concrete step in the sidewalk (ROW). It will not exceed 40" wide or protrude more then 30" into the ROW

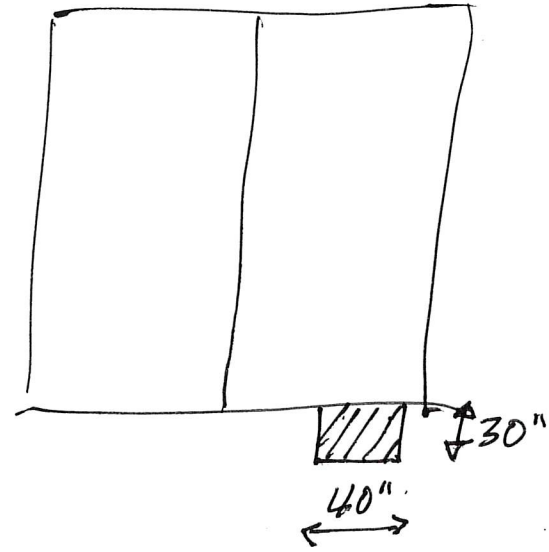
Office Use Only

CHECK # 1830 CASH _____ AMOUNT \$ 5.⁰⁰ DATE RECEIVED: 1/3/2025
RECEIVED BY: WY DATE OF MEETING: 2/5/2025

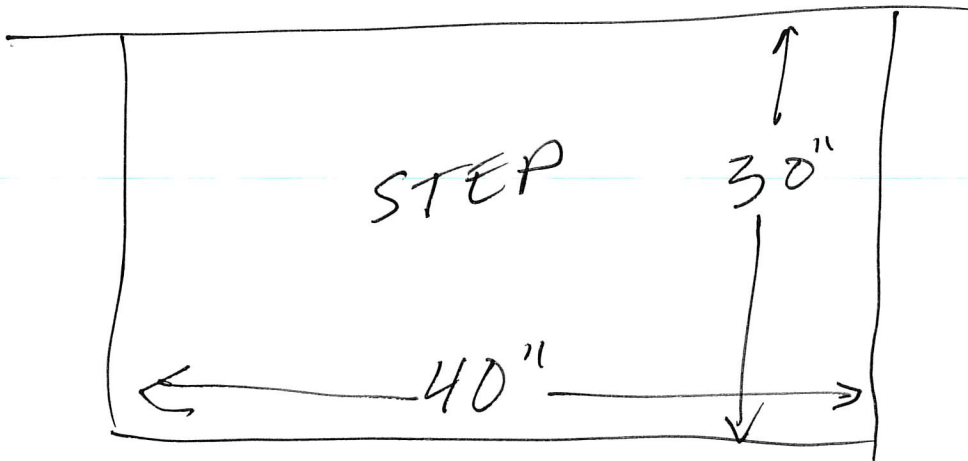
ELEVATION




TOP



ENTRY



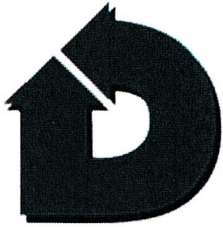
Received by
City of Watertown
JAN 9 2024 2025
Engineering Department
By: 

From: Dan Rahfaldt <drahfaldt@xsellprod.com>
Sent: Tuesday, December 17, 2024 2:02 PM
To: Wanda Fredrick
Subject: permit application
Attachments: Obstruction or Encroachment Variance Application.pdf

Follow Up Flag: Follow up
Flag Status: Completed

Hi Wanda, please see the attached permit request.
Please let me know if I can pay the \$5 fee over the phone with a credit card.

Dan Rahfaldt
Deerfield Properties
920-279-8300



DEERFIELD PROPERTIES

From: Nikki Zimmerman <NZimmerman@watertownwi.gov>
Sent: Thursday, November 14, 2024 10:28 AM
To: Dan Rahfaldt <drahfaldt@xsellprod.com>
Cc: Wanda Fredrick <WFredrick@watertownwi.gov>
Subject: Re: permit application

Dan,

I've attached it for your use.

It may be returned to Wanda Fredrick, copied on this email.

Nikki Zimmerman

Administrative Assistant III

Building, Safety & Zoning and

Engineering Departments

(920) 262-4060

Watertown, WI 53094



From: Dan Rahfaldt <drahfaldt@xsellprod.com>
Sent: Thursday, November 14, 2024 9:47 AM
To: Nikki Zimmerman <NZimmerman@watertownwi.gov>
Subject: permit application

Hi Nikki, I can't find the current application online.
I am looking for the \$5 variance request permit to put a stoop in the public Right of Way or Sidewalk.

Dan Rahfaldt
Deerfield Properties
920-279-8300



86.04 Highway encroachments.

- (1) ORDER FOR REMOVAL. If any highway right-of-way shall be encroached upon, under or over by any fence, stand, building or any other structure or object, and including encroachments caused by acquisition by the public of new or increased widths of highway right-of-way, the department, in case of a state trunk highway, the county highway committee, in case of a county trunk highway, or the city council, village or town board, in case of a street or highway maintained by or under the authority of any city, village or town, may order the occupant or owner of the land through or by which the highway runs, and to which the encroachment shall be appurtenant, to remove the encroachment beyond the limits of the highway within 30 days. The order shall specify the extent and location of the encroachment with reasonable certainty, and shall be served upon the occupant or owner of the land through or by which the highway runs, and to which the encroachment shall be appurtenant.

§ 457-7. Obstructions and encroachments. [Amended by Ord. No. 90-58]

A. Obstructions and encroachments.

- (1) Obstructions and encroachments prohibited. No persons shall encroach upon or in any way obstruct or encumber any street, alley, sidewalk, public grounds or land dedicated to public use, or any part thereof, or permit such encroachments or encumbrances to be placed or remain in any public way adjoining the premises of which he is the owner or occupant, except as provided in Subsection B.
- (2) Vending machine placement is prohibited on all streets, alleys and sidewalks, except as set forth in Subsection B, Exceptions.

B. Exceptions. Subsection A shall not apply to the following:

- (1) Any items permanently attached to a building structure in accordance with Chapter 550, Article XII, Signs and Projections.
- (2) Vending machine placement shall specifically be allowed in public parks and on City-owned property upon the approval of the City of Watertown Park, Recreation and Forestry Commission and said vending machine accruing to the benefit of the City of Watertown.
- (3) Public utility encroachments duly authorized by state law or the Watertown Common Council.
- (4) Loading or unload of goods, wares or merchandise, which does not extend more than three feet onto the sidewalk, and provided such goods, wares, etc., do not remain thereon for a period of more than two hours.
- (5) Street furniture and landscape elements with a maximum area of nine square feet per building, which must be placed against an exterior wall and may be installed pursuant to this exception only if a minimum of 12 feet of sidewalk width exists, measured from the building front to the back of the curb, or specifically if the furniture and/or landscape element is part of an approved City streetscape plan.
- (6) Newspaper vending machines, street furniture, and all other encroachments located within the Main Street Commercial Historic District may be permitted if said encroachment

meets the requirements of Subsection B(5) of this section; the proponent/owner of any such encroachment shall make a written application, pursuant to the procedures set forth below in Subsection D, prior to installation or placement of the proposed encroachment in the right-of-way; and the Watertown Historic Preservation Commission shall make a recommendation approving or rejecting placement of the proposed encroachment to the Watertown Common Council Public Safety and Welfare Committee. **[Amended by Ord. No. 91-1]**

- (7) Excavation and openings permitted under § 457-6 of this chapter. **[Amended 9-3-2019 by Ord. No. 19-17]**
- (8) Building materials permitted under Subsection C of this section.
- (9) Temporary encroachments or obstructions authorized by permit granted pursuant to § 66.0425, Wis. Stats. The cost of such permit obtained pursuant to this subsection shall be as set by the Common Council and provided under separate fee schedule and the permit shall be valid for 14 consecutive days following its issuance. **[Amended by Ord. No. 13-06; 10-4-2016 by Ord. No. 16-18]**
- (10) Other exceptions located outside of the Main Street Commercial Historic District shall be allowed, provided they are subject to the requirements of Subsection B(5) of this section and the proponent/owner of such an encroachment shall make written application, pursuant to the procedures set forth below in Subsection D, prior to installation or placement of the proposed encroachment in the right-of-way. **[Amended by Ord. No. 91-2]**
- (11) Booths, benches, tables or other structures erected or maintained for the display of goods, wares, merchandise or foodstuffs, and approved under § 457-12 shall not be considered obstructions or encroachments. **[Added by Ord. No. 93-23]**
- (12) Mailboxes and newspaper receptacles constructed as required by the standards set forth in § 457-8 of this chapter. **[Added by Ord. No. 95-43]**
- (13) Utilities permitted under Chapter 457, Article II, Utility Accommodations. **[Added 9-3-2019 by Ord. No. 19-17]**

C. Building materials.

- (1) The Director of Public Works may grant permission to any person for a period not to exceed three months to use not to exceed 1/3 in width of any or all streets adjacent to any proposed building or other improvement to be built or made for the purpose of temporarily depositing thereon building material, excavated material and other articles necessary to be used in and about the construction of such building or other improvement.
- (2) Every person to whom a permit is granted hereunder shall provide a sufficient barricade and during the nighttime sufficient warning lights around or on such building materials, excavating material or other articles so as to effectually prevent the happening of accidents to persons or property, and every such person shall be liable for all accidents and damage caused by his failure to properly provide and maintain such barriers and warning lights.

D. Application for variance. Application to request a variance granting the proposed use or encroachment of the public way may be taken by any person by filing a written application with the Watertown Common Council Public Safety and Welfare Committee, which shall fix a reasonable time for the hearing of the application, give a minimum of 72 hours' notice to the applicant by regular mail, and decide the same within a reasonable time by approving or rejecting the request. Each application shall be accompanied by a fee as set by the Common Council and provided under separate fee schedule. At the hearing, any party may appear in person or by agent or attorney. The Committee shall decide all applications within 30 days after the hearing thereon. Any person or persons jointly or severally aggrieved by any decision of the Public Safety and Welfare Committee may present to a court of record a petition for certiorari within 30 days after the decision of the Public Safety and Welfare Committee with respect to the application. **[Added by Ord. No. 91-3¹]**

1. Editor's Note: Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. II).

REVOCABLE OCCUPANCY PERMIT

Exempt from fee: s. 77.25(12) Wis. Stats.
Ipa1551 08/2011 (Replaces LPA6035) Chapter 84 Wis. Stats.

Occupant Name and Address
Agency Name and Address
Highway
County
Municipality

Encroachment location:

Encroachment description:

The use and occupancy of road right of way under this permit is conditioned upon the Occupant's compliance with these provisions:

1. This permit only authorizes the described encroachment to remain temporarily within the right of way by feet, however, if the described encroachment is damaged from any cause whatsoever, to the extent that repair costs would be equal to or greater than 50% of the assessed or estimated value of the described encroachment at the time of said occurrence, then it cannot be repaired, re-erected and/or replaced anywhere within the existing road right of way.
2. In the event that the Agency deems it necessary to revoke this permit on the basis of a need to expand capacity or improve safety, the Agency reserves the right to give notice regarding the removal of the described encroachment. The Agency may terminate this permit upon (30) days written notice to the Occupant. The Occupant shall remove the described encroachment maintained under this permit within the time specified in the notice.
3. If the Agency determines that the installation or use of the described encroachment authorized under this permit increases the difficulty of road maintenance, creates conditions adverse to the best interest of the highway users, the general public, or presents a threat to road safety, then the occupant, upon notification by the Agency shall promptly remove the encroachment from the road right of way.
4. Failure by the Occupant to comply with the provisions of this permit is cause for the Agency to terminate this permit and to require the Occupant to take immediate action to clear the right of way to a safe condition.
5. Issuance of this permit shall not be construed as a waiver of the occupant's obligation to comply with any more restrictive requirements imposed by local ordinance.

This space is reserved for recording data

Return to

Parcel Identification Number/Tax Key Number

_____ Date

State of Wisconsin)
_____ County) ss.

On the above date, this instrument was acknowledged before me by the named person(s).

Signature Date

Signature, Notary Public, State of Wisconsin

Print Name

Print Name, Notary Public, State of Wisconsin

Title

Date Commission Expires

Project ID:

This instrument was drafted by:

Parcel No.:

MEMO

Engineering Division of the Public Works Department

To: Chairperson Davis and Committee Members
From: Nathan R. Williams, Civil Staff Engineer
Date: January 30, 2025
Subject: Public Safety & Welfare Committee Meeting of February 5, 2025

[Review and take possible action: River Drive and Mary Street intersection pavement marking request](#)

Background

In response to comments received regarding safety concerns at the intersection of River Drive and Mary Street, the Engineering Division investigated the area and developed recommendations to improve public safety.

Comments were received on January 8, 2025, from a concerned long-time resident living near the intersection. According to the complaint, there are one or more accidents each year in this location due to a failure to yield by drivers on Mary Street. As the complaint further detailed, drivers are overlooking the stop sign when traveling west bound and downhill on Mary Street. To remedy this, the concerned resident requests additional measures to regulate the stop suggesting additional pavement marking at the intersection.

Crash rates from WisDOT Community Crash Data indicate that between January 2020 and January 2025, four (4) crashes occurred at this intersection. One of these caused a suspected minor injury.

The sight distance to the stop sign is more than adequate for the posted speed limit, as is the sight distance when stopped. There may be an assumption that traffic on River Drive has a stop sign, and this causes the failure to yield as described in the complaint.

Budget Goal

1. Maintains a safe and healthy community, with an eye toward future needs and trends

Financial Impact

The proposed cost of this improvement is \$100 plus Street Division labor for installation. The entirety of this cost may be funded in the New Street Signs Budget (01-54-41-20).



MEMO

Recommendation

Add a supplemental sign depicting the phrase “Cross Traffic Does Not Stop” (Attachment A) below both stop signs at this intersection. Where pavement marking could be added to this location, a supplemental sign is viewed as an appropriate next step and would provide an added level of protection in a cost-effective manner.

2025 Operational Goals

The purpose of our operational goals is to identify, prior to the budgeting process, what work the city intends to achieve in 2025. The goals should align with our mission. Not only will the operational goals inform budget prioritization, but they will also guide the creation of the 2025 Department Work Plans.

Present a budget that (in no particular order):

1. Invests in the strategic planning and maintenance of our city buildings
2. Proactively maintains and improves our parks and infrastructure to ensure safety, quality, and equity
3. Supports employee retention and growth, while also evaluating operations and the associated staffing
4. Fosters community growth by assessing opportunities, stakeholder input, environmental needs, and modern code and policy priorities
5. Maintains a safe and healthy community, with an eye toward future needs and trends

MEMO

Attachment A: MUTCD W4-4P Sign



Andrew Beyer

From: Dana Davis
Sent: Wednesday, January 8, 2025 2:33 PM
To: Andrew Beyer; Stacy Winkelman
Subject: Fw: Public Safety Committee Meeting

Hi -

Can we please add this to the February Public Safety & Welfare meeting?

Thanks.

Dana Davis

From: Dana Davis <DDavis@watertownwi.gov>
Sent: Wednesday, January 8, 2025 2:32 PM
To: Suzanne Stout <suzanne.stout@milkrite-interpuls.com>
Subject: Re: Public Safety Committee Meeting

Thanks, Suzanne.

I'll forward to Andrew Beyer, the City Engineer, and we'll do our best to add this to the February Agenda.

You can keep an eye out for the Agenda [HERE](#). The Agenda is generally posted the Friday afternoon prior to the meeting.

Please feel free to come to the meeting and we'll provide you an opportunity to speak.

Dana Davis
District 1 Alderperson

From: Suzanne Stout <suzanne.stout@milkrite-interpuls.com>
Sent: Wednesday, January 8, 2025 2:19 PM
To: Dana Davis <DDavis@watertownwi.gov>
Subject: Public Safety Committee Meeting

Hi Dana,

For the past 25 years that I have lived on the corner of River Dr and Mary Street, there is at least one, but normally two or more accidents each year due to a failure to yield by a driver on Mary Street.

My impression is drivers traveling west-bound and downhill on Mary Street are looking beyond the stop sign posted on River Drive to the unmarked T-Intersection of Mary and Utah Streets.

There is a bit of an unintended optical illusion that I think could be disjointed by adding the word "STOP" and a white line on the pavement.

Here is the Google Street view of the intersection, with a rough illustration of what I am looking to request. (I live in the beige house on the left in the image)



Financially, I would think the avoidance of at just one accident would justify the cost, compared to installing a flashing stop sign or rumble strips.

I understand this is just a condensed version of my history with this intersection and more information may be requested.

Thank you again!!

Suzanne Stout | Group FP&A Analyst



Office: +1 920 699 7507

Email: suzanne.stout@milkrrite-interpuls.com

Web: www.milkrrite-interpuls.com

110 Lincoln Street | PO Box 9 | Johnson Creek | Wisconsin | 53038 | USA



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Please consider the environment before printing this email.

From: Dana Davis <DDavis@watertownwi.gov>
Sent: Tuesday, January 7, 2025 1:30 PM
To: Suzanne Stout <suzanne.stout@milkrrite-interpuls.com>
Subject: Re: Public Safety Committee Meeting

CAUTION: EXTERNAL EMAIL - This email originated from outside of Milkrite-Interpuls's private network.

Hi Suzanne -

If you'd like to write a detailed email explaining the problem and any proposed solution, I can make sure it makes it on the February agenda.

Try to be as specific and detailed in your email as possible - that will be very helpful for the committee members.

If I could receive the email at least two weeks prior to the February meeting, that would be ideal.

Let me know if you have follow-up questions. Happy to help!

Dana Davis
District 1 Alderperson
Public Safety & Welfare Committee, *Chair*

From: Suzanne Stout <suzanne.stout@milkrите-interpuls.com>

Sent: Tuesday, January 7, 2025 12:40 PM

To: Dana Davis <DDavis@watertownwi.gov>

Subject: Public Safety Committee Meeting

Hello!

I was planning to attend the Public Safety & Welfare Committee meeting on 8 Jan, however I see that it has been cancelled.

This would have been my first attendance of a meeting, with a purpose to request some road signage.

Would you be able to provide me guidance on the best approach for my request ahead of the next scheduled meeting for 5 Feb?

I appreciate the assistance,

Suzanne Stout
1401 River Drive
Watertown WI 53094
920-342-0640

Suzanne Stout | Group FP&A Analyst



Office: +1 920 699 7507

Email: suzanne.stout@milkrите-interpuls.com

Web: www.milkrите-interpuls.com

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MEMO

Engineering Division of the Public Works Department

To: Chairperson Davis and Committee Members
From: Nathan R. Williams, Civil Staff Engineer
Date: January 30, 2025
Subject: Public Safety & Welfare Committee Meeting of February 5, 2025

[Review and take possible action: E. Milwaukee Street and S. First Street intersection signage and pavement marking request](#)

Background

In response to public comments regarding safety concerns in the intersection of First Street and Milwaukee Street, the Engineering Division investigated the area and developed recommendations to improve public safety.

The complaint was received on January 18, 2025, after a citizen experienced a near miss in the intersection. According to comments received, the citizen experienced a similar situation in 2023, resulting in a crash and property damage. Per comments received, the situation occurred when the citizen was traveling eastbound on Milwaukee Street, towards the intersection of First Street and Milwaukee Street. In this direction, there is a dedicated right turn lane as well as a shared straight and left turn lane. When approaching the intersection, it was difficult to discern which lane goes straight. This could lead to confusion and last-minute lane switching. In some cases, drivers may mistakenly continue straight from the dedicated right turn lane. A map of the area is shown in Attachment A.

Budget Goal

1. Maintains a safe and healthy community, with an eye toward future needs and trends

Financial Impact

The proposed cost of this improvement is \$3,000 for pavement marking, plus Street Division labor for sign removal and installation. The pavement marking portion of this cost, if available in this year's budget based on contractor bid prices, could be included in the Annual Streets Budget (05-58-11-69) under line item "Pavement Marking".

Recommendation

- Remark Milwaukee Street centerline, from S Water Street to S First Street, if budget allows as part of the annual pavement marking contract.
- Remove the existing sign depicting the lane designations and place it closer to the Milwaukee Street/S First Street intersection.

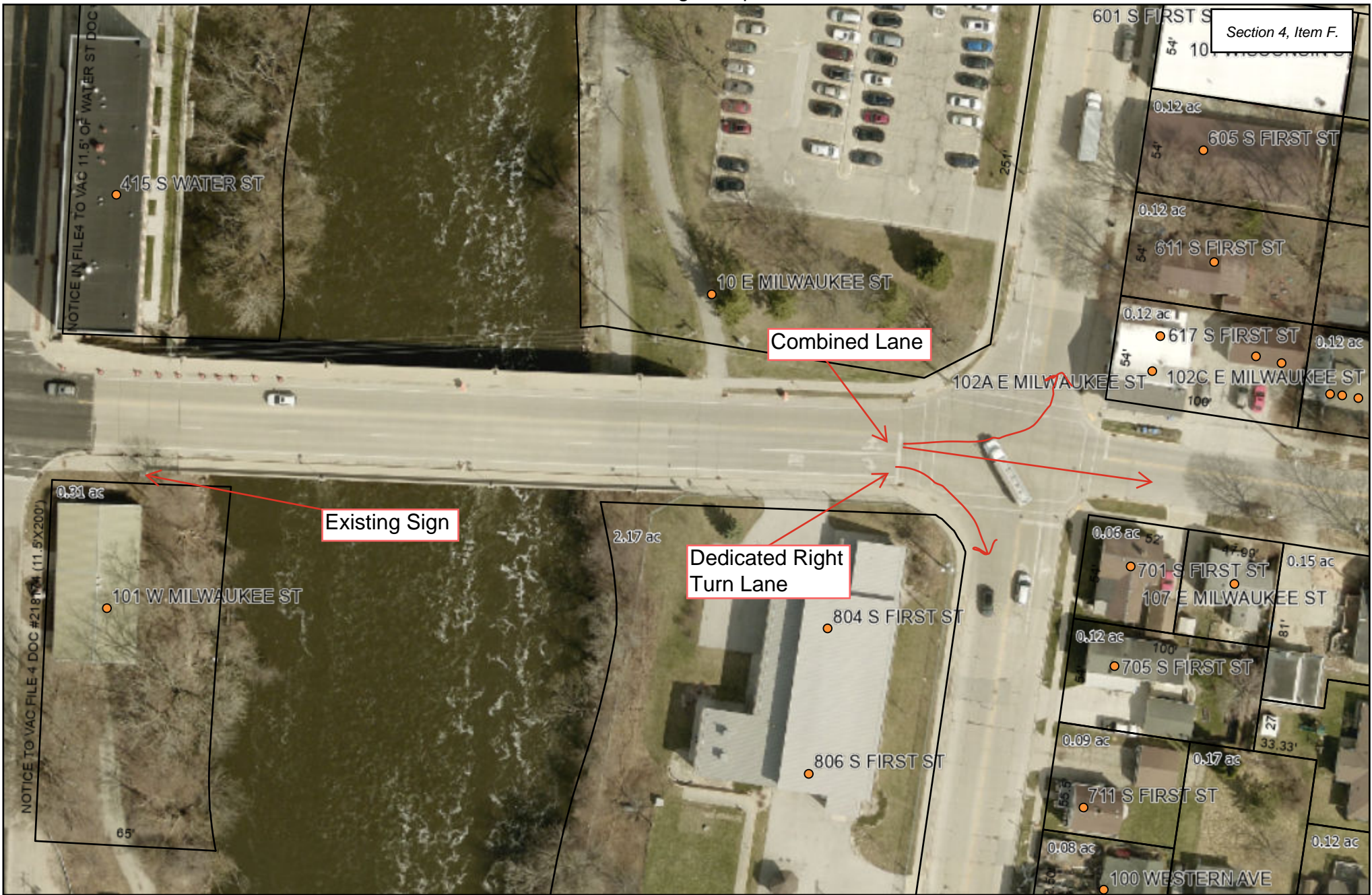
2025 Operational Goals

The purpose of our operational goals is to identify, prior to the budgeting process, what work the city intends to achieve in 2025. The goals should align with our mission. Not only will the operational goals inform budget prioritization, but they will also guide the creation of the 2025 Department Work Plans.

Present a budget that (in no particular order):

1. Invests in the strategic planning and maintenance of our city buildings
2. Proactively maintains and improves our parks and infrastructure to ensure safety, quality, and equity
3. Supports employee retention and growth, while also evaluating operations and the associated staffing
4. Fosters community growth by assessing opportunities, stakeholder input, environmental needs, and modern code and policy priorities
5. Maintains a safe and healthy community, with an eye toward future needs and trends

Attachment A: Sign Request Area



Andrew Beyer

From: Emily McFarland
Sent: Monday, January 20, 2025 3:49 PM
To: Andrew Beyer
Subject: FW: Milwaukee Street Bridge

Please reach out to Sarah and let her know the process to take to committee I assume?

From: Sarah M Stokely <sarah.stokely7@gmail.com>
Sent: Saturday, January 18, 2025 11:29 AM
To: Emily McFarland <emcfarland@watertownwi.gov>
Subject: Milwaukee Street Bridge

Hello,

I am writing to request that a sign be put up on the Milwaukee Street Bridge, between S Water Street and S 1st Street. I was sideswiped in 2023, which caused the front bumper of my car to be torn off, and I was almost sideswiped again today, January 18, 2025. People don't realize that the right lane is for right turns only, until they are right at the stop sign almost. They change lanes at the last minute often, moving from the right lane to the left lane, and often don't use a blinker and don't look to see if anyone is next to them. Then several times I have seen people in the right lane continue to drive straight, almost hitting a car again who was in the correct lane. A sign depicting the right lane as a right turn only lane, and the left as a left or straight lane is very much needed, and the paintings on the road itself need to be refreshed. The ideal spot for the sign would be right at the start of the bridge, so that drivers can see it. Thank you for your consideration, this is one of the more dangerous stretches of roadway, and it is not that long of a stretch, but something needs to be done.

Thank you
Sarah Stokely

MEMO

Administration Department

To: Public, Safety and Welfare Committee

From: Mayor McFarland

Date: January 31, 2025

Subject: Proposed Deepfake Ordinance

Background

Committee Members,

For your consideration is a proposed ordinance that would make it illegal in the City limits to create, edit, transfer or share known deepfake material. In this day and age when technology often outpaces the government's speed to create law, we can find communities in a position of technological vulnerability. As we did in 2019, when we banned the sale of electronic cigarettes to minors in the city limits because state law didn't yet exist, I am again- with the support of the City Attorney and the Police Chief—proposing that we protect our residents in a situation where state law has yet to catch up.

The term “deepfake” is a relatively new one, and while it is defined in the proposed ordinance in legal terms, it is more simply defined as, “a manipulated video, image, or audio recording that appears real, created using artificial intelligence techniques to make someone appear to say or do something they never actually did.” Examples of using deepfakes range from adults to prominent figures, to children. Deepfakes can have considerable impacts on the lives of our residents; they can deeply impact mental wellbeing, they can prevent someone from advancing in school or at their career, they can create an unstable situation where people may cross legal and ethical boundaries, and so on.

While I am hopeful that state and federal law will catch up with this technology in the future, I believe that we can pass this small addition (addition of Section C and addition to Section D) change to an existing section of code (410-39) and make it clear that is not allowable in Watertown.

Budget Goal

Maintains a safe and healthy community, with an eye toward future needs and trends



MEMO

Financial Impact

None

Recommendation

The recommendation is to approve the ordinance at committee so it can be considered by the Common Council.

**ORDINANCE TO
AMEND SECTION 410-39 OF THE CITY OF WATERTOWN GENERAL
ORDINANCES**

**SPONSOR: NAME SPONSOR HERE (MUST BE MAYOR OR ALDER)
FROM: PUBLIC SAFETY AND WELFARE COMMITTEE**

THE COMMON COUNCIL OF THE CITY OF WATERTOWN DOES ORDAIN AS
FOLLOWS:

SECTION 1. § 410-39 of the Watertown Code of Ordinances is hereby amended to read as follows:

§ 410-39. Regulation of sexually-oriented conduct.

[Added by Ord. No. 00-31; amended by Ord. No. 03-32; amended by Ord. No. ___

]

A. Findings.

(1) The Common Council has authority under its general police powers set forth in § 62.11(5), Wis. Stats., to act for the good order of the municipality and for the health, safety and welfare of the public and may carry out its powers by regulation and suppression.

(2) The Common Council recognizes it lacks authority to regulate obscenity in light of § 66.0107(3), Wis. Stats., and does not intend by adopting this section to regulate obscenity, since nudity in and of itself is not obscene. It declares its intent to enact an ordinance addressing the secondary effects of live, totally nude, nonobscene, erotic dancing in bars and taverns.

(3) Exhibitions in public places featuring totally nude, nonobscene, erotic dancing or motion picture or video presentations thereof have in other communities tended to further the increase of criminal and other offensive activity, to be offensive to some members of the general public or to children, to disrupt the peace and order of the communities, to depreciate the value of real property, to harm the economic welfare of the communities and to negatively affect the quality of life of the communities, and such secondary effects are detrimental to the public health, safety and general welfare of citizens.

(4) The Common Council recognizes that the United States Supreme Court has held that nude dancing is expressive conduct within the outer perimeters of the First Amendment to the United States Constitution and, therefore, entitled to some protection under the First Amendment, and the Common Council further recognizes that freedom of speech is among our most precious and highly protected rights and wishes to act consistently with full protection of those rights.

(5) However, the Common Council is aware, based on the experiences of other communities, that exhibitions in public places in which live, totally nude, nonobscene, erotic dancing or video or motion picture presentation thereof occurs may and do generate secondary effects which the Common Council believes are detrimental to the public health, safety and welfare of the citizens of the City of Watertown.

(6) Among these secondary effects are: the potential increase in prostitution and other sex-related offenses, as well as other crimes and offenses; the potential depreciation of property values in neighborhoods where these exhibitions featuring nude dancing exist; health risks associated with the spread of sexually transmitted diseases; the probability that

(Type meeting date of the FIRST meeting the ordinance will be considered) Ord. #24-XX

children would be exposed to these exhibitions in a public place; and the potential for infiltration by organized crime for the purpose of unlawful conduct.

(7) The Common Council desires to minimize, prevent and control these adverse effects and thereby protect the health, safety and general welfare of the citizens of the City of Watertown; protect the citizens from increased crime; preserve the quality of life; preserve the property values and character of surrounding neighborhoods; and deter the spread of urban blight.

(8) The Common Council has determined that enactment of an ordinance prohibiting live, totally nude, nonobscene, erotic dancing, or the video or motion picture presentation thereof, in public places promotes the goal of minimizing, preventing and controlling the negative secondary effects associated with such activity.

B. No person shall knowingly or intentionally, in a public place, do any of the following:

- (1) Perform or engage in the display or exposure of any specified anatomical areas.
- (2) Engage in any specified sexual activity.
- (3) Simulate, perform or depict, with or without artificial devices or inanimate objects, any specified sexual activity with any other person.

C. No person shall knowingly produce or distribute by electronic means an Impersonation Record.

ED. Definitions. As used in this section, the following terms shall have the meanings indicated:

- (1) IMPERSONATION RECORD — Includes any deepfake, which:
 - a. A reasonable person, having considered the visual or audio qualities of the record would believe exhibits any Material Activity of a living or deceased person.
 - b. The living or deceased person did not in fact undertake the exhibited Material Activity.
 - c. Was produced without the consent of such living person, or in the case of a deceased person, such person or the heirs thereof; and
- (2) DEEPPFAKE — Means any video recording, motion-picture film, sound recording, electronic image, photograph, technological representation of speech, or conduct substantially derivative thereof which:
 - a. Appears to authentically depict any speech or conduct of a person who did not in fact engage in such speech or conduct; and
 - b. The production of which is substantially dependent upon the use of an electronic device, software, application, or program, rather than the ability of another person to physically or verbally impersonate such person.
- (3) MATERIAL ACTIVITY — Means:
 - a. any conduct or depiction of Specified Anatomical Areas or Specified Sexual Activities

- (4) **PUBLIC PLACE** — Includes any street, alley, sidewalk, thoroughfare or parking lot; any lobby, corridor, elevator, stairway, recreation room or common room in a hotel, motel, office building, apartment building or condominium; any public or municipal building or premises; any vacant lot, park or public recreation facility; any church, school, library, theater, auditorium or other building frequented by members of the public; and any business or industrial premises, including buildings and grounds, except that the term "public place" shall not include any building or part of a building occupied as a temporary or permanent dwelling, hotel or motel room, or private office.
- (5) **SPECIFIED ANATOMICAL AREAS** —
- ~~(1)~~ (a) Less than completely and opaquely covered human genitals, vulva, anus and cleavage of the buttocks.
 - ~~(2)~~ (b) Human male genitals in a discernibly turgid state, even if completely and opaquely covered.
 - ~~(3)~~ (c) Less than completely and opaquely covered areola and nipple of the female breast.
- (6) **SPECIFIED SEXUAL ACTIVITIES** — Simulated or actual:
- ~~(1)~~(a) Showing of human genitals in a state of sexual stimulation or arousal.
 - ~~(2)~~(b) Acts of masturbation, sexual intercourse, sodomy, bestiality, necrophilia, sadomasochistic abuse, fellatio, cunnilingus or excretory functions.
 - ~~(3)~~(c) Fondling or erotic touching of human genitals, pubic region, anus, buttocks or female breasts.

~~DE.~~ Exemptions. The provisions of this section do not apply to the following activities conducted in a public place or in the following specific public places:

- (1) Theaters, performing arts centers, civic centers, exhibition halls, restaurants and dinner theaters where live dance, ballet, music and dramatic performances of serious artistic merit are offered to the general public, with or without paid admission, or movie theaters and video arcades where video or motion picture presentations of dance, ballet, music and dramatic performances of serious artistic merit are offered to the general public, with or without paid admission. In order to fall within the application of this exemption, the predominant business or attraction in the licensed establishment may not consist of the offering to customers of entertainment which is intended to provide sexual stimulation or sexual gratification to such customers and where the establishment is distinguished by an emphasis on, or the advertising or promotion of, employees or independent contractors associated with the licensed establishment engaging in nude erotic dancing.
- (2) Lavatories, restrooms and bathrooms on the licensed premises where there is unintentional exposure of genitals by individuals performing excretory functions.
- (3) The private areas or guest rooms not accessible to the general public of those hotels, motels, rooming houses, or bed-and-breakfast businesses in the City.
- (4) The rental or sale of videocassettes, DVD videodiscs, or other electronic media for private viewing by individuals not in a public place.
- (5) Exposure of any portion of the female breast while a person is engaged in breast-feeding a child.

SECTION 2. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed.

SECTION 3. This ordinance shall take effect and be in force the day after its passage and publication.

DATE:	<i>First meeting date</i>		<i>Second meeting date</i>	
READING:	1ST		2ND	
	YES	NO	YES	NO
DAVIS				
LAMPE				
BOARD				
BARTZ				
BLANKE				
SMITH				
SCHMID				
WETZEL				
MOLDENHAUER				
MAYOR MCFARLAND				
TOTAL				

ADOPTED Type second meeting date

CITY CLERK

APPROVED Type second meeting date

MAYOR