



LICENSING BOARD MEETING AGENDA

WEDNESDAY, DECEMBER 14, 2022 AT 4:15 PM

WATERTOWN MUNICIPAL BUILDING - 106 JONES STREET, ROOM 0041

By Phone or GoToMeeting: Members of the media and the public may attend by calling: +1 (571) 317-3122 **Access Code:** 153-925-469 or <https://www.gotomeet.me/EMcFarland>
All public participants' phones will be muted during the meeting except during the public comment period.

1. CALL TO ORDER

2. REVIEW AND APPROVE MINUTES

A. Licensing Board meeting minutes from November 10, 2022

3. BUSINESS

- A. Review and take action: application for "Class B" Malt and Liquor License for The Range LLC D/B/A Kiss My Axe located at 107 E. Main Street, Watertown WI 53094 (Agent, Jorge Monterrey)
- B. Review and take action: agent change for Walmart, 1901 Market Way, Watertown WI 53094 to Michael Rupnow
- C. Review Police Report from Police Department
- D. Review Special Events from Clerk's Office
- E. Review Operator's List from Clerk's Office

4. ADJOURNMENT

Persons requiring other reasonable accommodations for any of the above meetings, may contact the office of the City Clerk at mdunneisen@CityofWatertown.org, phone 920-262-4006

A quorum of any City of Watertown Council, Committee, Board, Commission, or other body, may be present at this meeting for observing and gathering of information only

LICENSING BOARD

Thursday, November 10, 2022

The Licensing Board met on the above date at 4:15 p.m. in person at the Municipal Building 106 Jones St in Room 0041 and via GoToMeeting. The following members were present: Mayor McFarland, Ald. Bartz, Ald. Smith, Cheri Martin, and Erin Schroder. Staff present were: Police Chief Robert Kaminski, Assistant Police Chief Ben Olson, City Attorney Steven T. Chesebro, and City Clerk Megan Dunneisen.

1. **Call to order:** Mayor McFarland called the meeting to order at 4:15 p.m.
2. **Review and approve minutes:** Ald. Bartz moved to approve the minutes of October 12, 2022, and as presented, seconded by Martin, and carried by unanimous voice vote.
3. **Business:**
 - A. **Review and Approve:** Application for "Class B" Malt and Liquor License for Little Italy, LLC. located at 1002 W. Main Street, Watertown WI 53098 (Agent, Karla Cortes). Schroeder moved to approve the application with condition of licensing only the indoor premises due to zoning restrictions, seconded by Martin and carried by unanimous voice vote.
 - B. **Convene into Closed Session** pursuant to Wis. Stats. 19.85(1)(b) Considering dismissal, demotion, licensing or discipline of any public employee or person licensed by a board or commission or the investigation of charges against such a person, or considering the grant or denial of tenure for a university faculty member, and the taking of formal action on any such matter; provided that the faculty member or other public employee or person licensed is given actual notice of an evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action may be taken. The notice shall contain a statement that the person has the right to demand the evidentiary hearing or meeting be held in open session. This paragraph and par. (f) do not apply to any such evidentiary hearing or meeting where the employee or person licensed requests that an open session be held to discuss specific licenses: Reconsider determination regarding Andres Contreras Lopez Operator's License application.
Motion by Schroeder, seconded by Ald. Bartz to proceed into closed session and was carried by roll call (all in favor).
 - C. **Reconvene to open session:** Motion by Ald. Smith, seconded by Schroeder to return to open session and was carried by roll call (all in favor).
 - D. **Review and take action:** Reconsider determination regarding Andres Contreras Lopez Operator's License application. Ald. Smith made a motion to deny the request for reconsideration of the operators license due to misrepresentation on application, seconded by Ald. Bartz and carried by unanimous voice vote.

- E. **Convene into Closed Session** pursuant to Wis. Stats. 19.85(1)(b) Considering dismissal, demotion, licensing or discipline of any public employee or person licensed by a board or commission or the investigation of charges against such a person, or considering the grant or denial of tenure for a university faculty member, and the taking of formal action on any such matter; provided that the faculty member or other public employee or person licensed is given actual notice of an evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action may be taken. The notice shall contain a statement that the person has the right to demand the evidentiary hearing or meeting be held in open session. This paragraph and par. (f) do not apply to any such evidentiary hearing or meeting where the employee or person licensed requests that an open session be held to discuss specific licenses: Application or operator license - Lindsay Ladwig.
Motion by Ald. Bartz, seconded by Ald. Smith to proceed into closed session and was carried by roll call (all in favor).
- F. **Reconvene to open session:** Motion by Ald. Smith, seconded by Martin to proceed into open session and was carried by roll call (all in favor)
- G. **Review and take Action:** application for Operator's License - Lindsey Ladwig. Ald. Smith made a motion to deny the operators license for Lindsey Ladwig due to Class I offensives, seconded by Martin and carried by unanimous voice vote.
- H. **Review:** Special Events report from Clerk's office. A report was provided,
- I. **Review:** Operator's List from Clerk's office. A report was provided and there were no questions.
- J. **Review:** Police Report from Police Department. The chief provided a report.
4. **Adjournment:** Martin moved to adjourn the meeting, seconded by Ald. Smith, and carried by unanimous voice vote at 4:51 p.m.

Respectfully submitted,

Megan Dunneisen, City Clerk

Note: These minutes are uncorrected, and any corrections made thereto will be noted in the proceedings at which these minutes are approved.

Schedule for Appointment of Agent by Corporation / Nonprofit Organization or Limited Liability Company

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by an officer of the corporation/organization or one member/manager of a limited liability company and the recommendation made by the proper local official.

To the governing body of: ☐ Town
☐ Village of WATERTOWN County of JEFFERSON
☒ City

The undersigned duly authorized officer/member/manager of WAL-MART STORES EAST, LP
(Registered Name of Corporation / Organization or Limited Liability Company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as
WALMART #1776

(Trade Name)
 located at 1901 MARKET WAY, WATERTOWN, WI 53094

appoints MICHAEL RUPNOW
(Name of Appointed Agent)
W239N5491 FIELDSTONE PASS CIRCLE, SUSSEX, WI 53089
(Home Address of Appointed Agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

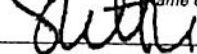
☐ Yes ☒ No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course? ☒ Yes ☐ No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 13 YEARS

Place of residence last year 4028 W. HOWARD AVE. MILWAUKEE, WI 53219

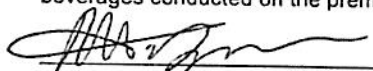
For: WAL-MART STORES EAST, LP
(Name of Corporation / Organization / Limited Liability Company)

By: 
(Signature of Officer / Member / Manager)

Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

ACCEPTANCE BY AGENT

I, MICHAEL RUPNOW, hereby accept this appointment as agent for the
(Print / Type Agent's Name)
 corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

 10/20/2022 Agent's age 37
(Signature of Agent) (Date)
W239N5491 FIELDSTONE PASS CIRCLE, SUSSEX, WI 53089 Date of birth 01/11/1985
(Home Address of Agent)

APPROVAL OF AGENT BY MUNICIPAL AUTHORITY (Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on _____ by _____ Title _____
(Date) (Signature of Proper Local Official) (Town Chair, Village President, Police Chief)

CLERK'S OFFICE - Li

Section 3, Item D.

DATE RECEIVED	DATE OF EVENT	EVENT NAME and ORGANIZATION (Attach Application Here)
2/3/2022	7/5/2022	Cash for Carp (Rock River Rescue)
2/3/2022	7/5/2022	Lights and Sirens
3/25/2022	6/12/2022	St Johns Picnic
3/10/2022	5/7/2022	Whiskey & Wine Walk (Chamber)
3/18/2022	6/25/2022	Community Celebration (Watertown Area Chamber of Commerce)
3/24/2022	6/25/2022	Tour da Goose (Rock River Community Clinic)
3/28/2022	4/23/2022	RDA Town Square Groundbreaking
4/6/2022	7/4/2022	4th of July Parade
4/6/2022	5/19/2022 (RD 5/24/2022)	Entertainment Night St. Marks Lutheran School)
4/18/2022	6/26/2022	Elks Lodge Mortgage Burning
4/22/2022	6/2/2022	Moose Lodge Car Show
4/26/2022	5/30/2022	Memorial Day Observance (Watertown Veterans Council)
4/29/2022	8/4 to 10/20	Garden Tales Farmers Market (Weekly Farms Market)
5/11/2022	7/21/2022	Downtown Craft Beer Walk (Watertown Main Street Program)
5/16/2022	7/3-7/4-22	July 4th Celebration (American Legion Pitterle)
5/16/2022	7/30/2022	Elks Youth Activities (Watertown Elks Lodge)
5/20/2022	6/12/2022	Watertown Elks Lodge Flag Day Celebration
6/7/2022	7/23/2022	Clasen Quality Chocolate (CQC Family Day Picnic)
6/8/2022	6/19/2022	St. Bernard's Parish (Corpus Christy Procession)
6/10/2022	8/13/2022	Riverfest Run (Watertown Area YMCA)
6/15/2022	9/17/2022	Heroes for Heroes (Heroes for Heroes 5K Run)
6/17/2022	8/7/2022	Watertown Family Connection (WFC Family Fun Day)
6/21/2022	7/16/2022	Praise in the Park
6/21/2022	7/30/2022	Pride in the Park (Unity Project of Watertown)

CLERK'S OFFICE - Li

Section 3, Item D.

DATE RECEIVED	DATE OF EVENT	EVENT NAME and ORGANIZATION (Attach Application Here)
6/22/2022	8/27/2022	Bartelme-Schwefel Detachment #349 (Marine Corps League Picnic)
7/8/2022	9/8/2022	Downtown Watertown Wine Walk (Watertown Area Chamber of
7/11/2022	7/30/2022	2000 Voices Peaceful Protest (Christian Leaders Coalition)
7/14/2022	9/14/2022	Jefferson County Workforce Development Center (Watertown Job
7/25/2022	9/23/2022	Watertown Homecoming Parade
7/29/2022	9/1/2022	yes! Watertown (yes! Rocks the River)
8/1/2022	9/17/2022	Watertown PD (Donut Dash)
8/8/2022	9/11/2022	St. Marks Lutheran Church (God's People Gather)
8/8/2022	9/28/2022	Marquardt Village (Marquardt Village Homecoming Parade)
8/9/2022	9/10/2022	b-CAUSE We Care, Inc. (Freedom Ride)
8/10/2022	10/8/2022	Local Waters - Oktoberfest
8/23/2022	10/29/2022	Moose Lodge - Trunk or Treat
8/25/2022	11/24/2022	Run Turkey Run 5k
9/16/2022	10/29/2022	Pumpkin Palooza - Main Street Program
		this is a skipped number
9/16/2022	11/26/2022	Watertown Christmas Parade - WTTN Christmas Parade Committee
10/18/2022	11/17/2022	Watertown Park& Rec Annual Tree lighting
11/4/2022	12/10/2022	Breakfast with Santa

DATE RECEIVED	DATE OF EVENT	EVENT NAME and ORGANIZATION (Attach Application Here)
9/16/2022	3/18/2023	Watertown Jig Jog - Educational Foundation of Watertown

Report Criteria:

License Type.Description = "Operator's License"

License.License issued date = 11/01/2022-11/30/2022

Business Name	Works At	Mailing Address 1	Mailing City	Mailing State	Mailing Zip	Date of Birth	License Issued Date
Amber A Perry	Watertown Mart Inc -- dba Watertown Mart	307 N Eighth St	Watertown	WI	53094	08/09/1969	11/15/2022
Amber N Schuett	Craig & Jeff Perschke, LLC - Bismarck's Bar & Grill	N1380 Elder Dr	Watertown	WI	53098	02/11/1985	11/16/2022
Cecelia R Wisniewski	BiSMARKS	w4439 Riverview Rd	Watertown	WI	53094	12/28/1991	11/15/2022
Christopher L Hoepfner	WALmart	710 S 4th St Apt 3	Watertown	WI	53094	03/07/1988	11/15/2022
Correne Jo Belden	Plattdeutscher- OLD-- Inc--dba Plattdeutscher	1020 Meadow St Apt 2	Watertown	WI	53094	01/23/1978	11/15/2022
Erin L Joslyn	WALmart	1153 boughton St Apt 6A	Watertown	WI	53094	11/08/1983	11/15/2022
Kiah M Zecher	Kathy B's, LLC -- dba Kathy's Buffalo Bar	N101 Englehardt Rd	Watertown	WI	53098	06/27/2000	11/15/2022
Kyler W Castellion	WALmart	207 N Concord Ave	Watertown	WI	53094	03/10/2004	11/08/2022
Morgan M Acevedo	Uptown of Water town LLC--dba The Uptown of Watertown	117 Emerald St	Watertown	WI	53098	11/10/1989	11/15/2022
Rebecca L Williams	DNR Pour House	W340 S2383 Cty Rd C	Oconomowoc	WI	53066	07/25/1985	11/16/2022
Theresa C Firari	Dons Pub	1340 N 4th St #11	Watertown	WI	53098	07/27/1959	11/15/2022