



## COMMON COUNCIL MEETING AGENDA

TUESDAY, JUNE 03, 2025 AT 7:00 PM

**MUNICIPAL BUILDING COUNCIL CHAMBERS – 106 JONES STREET, WATERTOWN, WI 53094**

**Virtual Meeting Info:** <https://us06web.zoom.us/join> Meeting ID: 965 279 3780 Passcode: 53094 One tap mobile

+16469313860 <https://us06web.zoom.us/j/9652793780?pwd=0glWdtrdiJJHznZXyVgAb9U8pNOstl.1>

*All public participants' phones will be muted during the meeting except during the public comment period. This meeting will be streamed live on YouTube at: <https://www.youtube.com/c/WatertownTV>*

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. PLEDGE OF ALLEGIANCE**

**4. MINUTES OF COUNCIL MEETING HELD**

A. Meeting minutes from May 20, 2025

**5. COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT**

*Members of the public who wish to address the Council must register their request in writing before the meeting begins. Each individual who requests to address the Council will be permitted up to three minutes for their comments.*

**6. PUBLIC HEARING**

A. Amendments to Chapter 545: Subdivision of Land, through amendments to Sections §545-14A(5), §545-42C(5), § 545-42C(7), and §545-50

B. Amend Chapter 550: Zoning Code, through the amendment of language to Section §550-150

**7. REPORTS**

A. Public Works minutes from May 6, 2025

B. Finance Committee minutes from May 12, 2025

C. Public Works minutes from May 13, 2025

D. Downtown Main Street Task Force minutes from May 27, 2025

**8. COMMUNICATION & RECOMMENDATIONS**

A. Watertown Fire Department Monthly report for April

**9. NEW BUSINESS**

A. Committee Appointments

**10. ORDINANCES**

A. Ord. 25-10 - Amend Chapter 550 of the Official Zoning Map to reflect the rezoning of 848 Milford Street of Edge Field Subdivision from Single-Family Residential (SR-4) to Two-Family Residential (TR-6) (Sponsor: Mayor Stocks From: Plan Commission, Second Reading)

B. Ord. 25-11 - Amend Section 500-3B. Stop Intersections of the City of Watertown General Ordinances (Sponsor: Ald. Davis From: Public Safety & Welfare, Second Reading)

**11. RESOLUTIONS**

A. Exh. 9755 - Resolution to approve Vietnam Memorial Wall in Aero Park (Sponsor: Mayor Stocks From: Plan Commission)

- B. Exh. 9756 - Resolution to approve the purchase of the HVAC system for the Wastewater Administrative Building (Sponsor: Ald. Arnett From: Public Works Commission)
- C. Exh. 9757 - Resolution to approve purchase of a Trailer-Mounted High-Pressure Sewer Jetter (Sponsor: Ald. Arnett From: Public Works Commission)
- D. Exh. 9758 - Resolution to award Emmet Utility Extension Project Design to Short Elliott Hendrickson (SEH) for \$64,800 (Sponsor: Ald. Arnett From: Public Works Commission)

## **12. COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT**

*Each individual who requests to address the Council will be permitted up to three minutes for their comments and must fill out the sign in sheet provided.*

## **13. ADJOURNMENT**

*Persons requiring other reasonable accommodations for any of the above meetings, may contact the office of the City Clerk at [cityclerk@watertownwi.gov](mailto:cityclerk@watertownwi.gov) phone 920-262-4000*

*Any invocation that may be offered before the official start of the Council meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker.*

**Common Council Minutes  
May 20, 2025**

Section 4, Item A.

**CALL TO ORDER**

Mayor Stocks called the regular meeting of the City of Watertown Common Council to order at 7:03 p.m. on Tuesday, May 20, 2025. This meeting was open for attendance in the council chambers as well as virtually.

**ROLL CALL**

Roll call indicated the following Alderpersons present: Ald. Davis, Lampe, Berg, Bartz, Blanke, Smith, Arnett, Wetzel and Moldenhauer. City staff present were City Attorney Steven T. Chesebro, Fire Chief Tanya Reynen, Police Chief David Brower, Finance Director Mark Stevens, and Deputy Clerk Sheri Rohr. City staff attending virtually were Public Works Director Andrew Beyer, Zoning Administrator Brian Zirbes, and Strategic Coordinator Mason Becker.

**PLEDGE OF ALLEGIANCE**

The Council recited the Pledge of Allegiance to the American Flag.

**MINUTES OF PRECEDING MEETING**

Mayor Stocks inquired if there were additions or corrections to minutes of the Common Council meeting held Tuesday, May 6, 2025. There being none, Ald. Arnett moved to approve, seconded by Ald. Moldenhauer and carried by unanimous voice vote.

**COMMENTS & SUGGESTIONS FROM CITIZENS PRESENT**

Stefanie Broere, Executive Director for the Main Street Program of 516 E Main St, encouraged council members to patronize local businesses to get their feedback on how to promote the downtown community.

**REPORTS**

*(Complete minutes are open for public inspection in the Finance Department.)*

The following reports were received and filed: Licensing Board minutes from April 9, 2025, Senior Center Advisory Board minutes from April 15, 2025, Parks, Recreation, and Forestry minutes from April 21, 2025, Finance Committee minutes from April 21, 2025, Site Plan Review Minutes from April 28, 2025, Plan Commission minutes from April 28, 2025, Finance Committee minutes from May 6, 2025, Public Safety and Welfare minutes from May 7, 2025, Tourism minutes from May 8, 2025, and Plan Commission Minutes from May 12, 2025.

**COMMUNICATIONS & RECOMMENDATIONS**

Brad Viegut with Baird gave a presentation on the General Obligation Promissory Notes and summarized the actual interest rates are coming in better than projections, reducing the City's debt service payments by nearly \$200k.

Mayor Stocks gave employee recognition to Amber Haumschild 20 years of service in the Police Department.

The 2024 Watertown Fire Department Annual Report and Watertown Fire Department Monthly Report for March were presented by Fire Chief Reynen.

**NEW BUSINESS**

Ald. Smith moved to approve the Committee Appointments:

Stephanie Broere – serving her first two-year term expiring May 2027 replacing Judy Purtell (Main Street Representative), Kerry Kneser – serving his first two-year term expiring May 2027 (Park and Rec Representative), Dave Zimmerman – serving his third one-year term expiring May 2026 (RDA Representative), Robin Kaufmann – serving her third two-year term expiring May 2027 (Tourism Representative) to the Town Square Programming Commission, Kerry Kneser – serving first three-year term expiring May 2028 to the Park Recreation and Forestry Commission, Tom Levi – serving his first three-year term expiring May 2028 replacing and Nick Krueger Kerry Kneser – serving indefinitely as the Park and Rec Representative to the Planning Commission, Elizabeth Fritz – serving her first partial term expiring August 2026 replacing Robert Stocks to the

Housing Authority, Cheryl Mitchell – serving her second one-year term expiring May 2026 to the Tourism Commission, Steve Board – serving his first partial term expiring January 2027 replacing Ryan Nowatka to the Redevelopment Authority, Tom Hahn – serving his second four-year term expiring May 2029 to the Transit Commission, Kelly Kwapil – serving his fifth five-year term expiring May 2030 to the Police and Fire Commission, John Katisch – serving a partial three-year term expiring January 2027 replacing Jaynellen Holloway to the Historic Preservation and Downtown Design Commission, Thomas Johnson – serving his second three-year term expiring May 2028 to the Zoning Board of Appeals, Karl Zarling – serving his first three-year term expiring May 2028 replacing Jerry Kolwinska to the Board of Review, second by Ald. Berg and carried by roll call vote: Yes-9; No-0; Abstain-0.

Ald. Davis made a motion to convene into closed session per §19.85(1)(g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (Claim of Intertek-PSI re: Johnsonville Sausage project), second by Ald. Bartz carried by roll call vote: Yes-9; No-0; Abstain-0.

Ald. Davis made a motion to reconvene into open session, second by Ald. Lampe and carried by roll call vote: Yes-9; No-0; Abstain-0.

Ald. Davis made a motion to deny the claim of Intertek-PSI re: Johnsonville Sausage project, second by Ald. Lampe and carried by roll call vote: Yes-9; No-0; Abstain-0.

### **MISCELLANEOUS BUSINESS**

Payroll Summary - April 16 through 29 2025 and April 30 through May 13, 2025, Cash and Investments - April 30, 2025, Paid Invoices Report- April 2025 were presented.

### **LICENSES:**

Ald. Blanke made a motion to approve the application for a “Class B” Malt and Liquor License from Wolfgram Inc dba Wolfgram (Jerry Heller, Agent) located at 301 E Main Street for licensing year July 1, 2024 – June 30, 2025 conditioned on a passed Fire Inspection, second by Ald. Bartz and carried by unanimous voice vote.

Ald. Lampe made a motion to approve the application for Temporary Class "B" Beer licenses from Watertown Main Street Program for the Craft Beer and Seltzer Walk event on Thursday, July 17, 2025 from 5:00 pm to 8:00 pm. Locations include 2OH!2 Salon 202 W. Main St., Ava's A Posh Boutique, 209 E. Main St., Bradow Jewelers, 217 E. Main St., Pine Hill Farm: Wellness Collective 200 W. Main St., Sassy Sweets Bakery 116 W. Main St., White Oak Builders, 14 E. Main St., and Wisconsin 26 Culinary Boutique 219 N. Fourth St. second by Ald. Bartz and carried by unanimous voice vote.

Ald. Bartz made a motion to approve the application for a Temporary Class "B" License for the Bentzin Family Town Square Summer Concert Series event On May 31, 2025 sponsored by the Watertown Main Street Program during the hours of 5 p.m. and 10 p.m. for location 1 W. Main Street, second by Ald. Smith and carried by unanimous voice vote.

Ald. Moldenhauer made a motion to approve the application for Temporary Class "B" License for the Moose Lodge Car Show event on June 12, 2025 sponsored by the Moose Lodge during the hours of 5 p.m. and 10 p.m. for location 1222 Juneau Street, second by Ald. Blanke and carried by unanimous voice vote.

### **ORDINANCES**

Ord. 25-08 - Amend Chapter 550 Official Zoning Map of the City of Watertown to change 100 E. Division Street (PIN: 291-0815-0412-029) and 104 E. Division Street (PIN: 291-0915-3343-053) from General Business (GB) Zoning to Central Business (CB) Zoning (Sponsor: Mayor Stocks From: Plan Commission, Second Reading). Ald. Arnett moved for adoption of ordinance 25-08 on its second reading, seconded by Ald. Blanke and carried by roll call vote: Yes-9; No-0; Abstain-0.

Ord. 25-09 - Amend Chapter 550: Zoning Code, through the Amendments of Language to Sections §550-15, §550-34B(2)(K), and §550-49G (Sponsor: Mayor Stocks From: Plan Commission, Second Reading). Ald. Wetzel moved for adoption of ordinance 25-09 on its second reading, seconded by Ald. Davis and carried by roll call vote: Yes-9; No-0; Abstain-0.

Ord. 25-10 - Amend Chapter 550 of the Official Zoning Map to reflect the rezoning of 848 Milford Street of Edge Field Subdivision from Single-Family Residential (SR-4) to Two-Family Residential (TR-6) (Sponsor: Mayor Stocks From: Plan Commission, First Reading). Ald. Wetzel moved for adoption of ordinance 25-10 on its first reading, seconded by Ald. Blanke and carried by roll call vote: Yes-9; No-0; Abstain-0.

Ord. 25-11 - Amend Section 500-3B. Stop Intersections of the City of Watertown General Ordinances (Sponsor: Ald. Davis From: Public Safety & Welfare, First Reading). Ald. Davis moved for adoption of ordinance 25-11 on its first reading, seconded by Ald. Wetzel and carried by roll call vote: Yes-9; No-0; Abstain-0.

Ord. 25-12 - Repeal a portion of Section 247-5(D) Prohibited Acts Boating Prohibition Area (Sponsor: Ald. Davis From: Public Safety & Welfare Committee, First Reading). Ald. Davis moved for adoption of ordinance 25-12 on its first reading, seconded by Ald. Blanke and carried by roll call vote: Yes-9; No-0; Abstain-0.

Ald. Blanke made a motion to suspend the rules to combine the 1<sup>st</sup> and 2<sup>nd</sup> readings of Ordinance 25-12, seconded by Ald. Moldenhauer and carried by roll call vote: Yes-9; No-0; Abstain-0.

Ald. Blanke moved for adoption of Ordinance 25-12 on its 2<sup>nd</sup> reading, seconded by Ald. Moldenhauer and carried by roll call vote: Yes-9; No-0; Abstain-0.

## **RESOLUTIONS**

*Resolutions below are listed in order of the agenda but may not be the order by which they were taken up at the Council meeting.*

Exh. 9746 - Resolution to accept bid for publication of council proceedings and city advertising and designate official city newspaper (Sponsor: Mayor Stocks From: Finance Committee). Ald. Berg moved to adopt resolution 9746, seconded by Ald. Bartz and carried by unanimous voice vote.

Exh. 9747 - Resolution to approve the Final Plat for Edge Field Subdivision (Sponsor: Mayor Stocks From: Plan Commission). Ald. Blanke moved to adopt resolution 9747, seconded by Ald. Bartz and carried by roll call vote: Yes-9; No-0; Abstain-0.

Exh. 9748 - Resolution authorizing the issuance and establishing parameters for the sale of not to exceed \$19,000,000 General Obligation Promissory Notes (Sponsor: Mayor Stocks From: Finance Committee). Ald. Lampe moved to adopt resolution 9748, seconded by Ald. Davis and carried by roll call vote: Yes-9; No-0; Abstain-0.

Exh. 9749 - Resolution to approve the purchase of Opticom (Sponsor Mayor Stocks, Finance Committee). Ald. Berg moved to adopt resolution 9749, seconded by Ald. Smith and carried by roll call vote: Yes-9; No-0; Abstain-0.

Exh. 9750 - Resolution to approve the Final Plat for The Enclave Subdivision (Sponsor: Mayor Stocks From: Plan Commission). Ald. Blanke moved to adopt resolution 9750, seconded by Ald. Bartz and carried by roll call vote: Yes-9; No-0; Abstain-0.

Exh. 9751 - Resolution to Execute the Waiver of Conflict of Interest from Axley Brynerson, LLP (Sponsor: Mayor Stocks). Ald. Arnett moved to adopt resolution 9751, seconded by Ald. Moldenhauer and carried by unanimous voice vote.

Exh. 9752 - Resolution to approve purchase of Wastewater Ultraviolet Disinfection Equipment (Sponsor: Ald. Arnett From: Public Works Commission). Ald. Arnett moved to adopt resolution 9752, seconded by Ald. Wetzel and carried by roll call vote: Yes-9; No-0; Abstain-0.

Exh. 9753 - Resolution for Wastewater Utility 2024 Compliance Maintenance Annual Report (Sponsor: Ald. Arnett From: Public Works Commission). Ald. Arnett moved to adopt resolution 9753, seconded by Ald. Moldenhauer and carried by unanimous voice vote.

Exh. 9754 - Resolution to amend agreement with Watertown Riverfest Inc. (Sponsor: Mayor Stocks From: Finance Committee). Ald. Berg moved to adopt resolution 9754, seconded by Ald. Smith and carried by roll call vote: Yes-8; No-0; Abstain-1 (Lampe).

### **COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT**

John Schloemer, 500 hall St, asked that the City find a way to compensate businesses who lost revenue due to Main Street Bridge construction and now Highway 16. He suggested grants, loans, or reduction of property taxes.

### **ADJOURNMENT**

There being no further business to come before the Council at this time, Ald. Arnett moved to adjourn, seconded by Ald. Moldenhauer, and carried by unanimous voice vote at 8:14 p.m.

Respectfully Submitted,  
Sheri Rohr, Deputy Clerk

*DISCLAIMER: These minutes are uncorrected; any corrections will be noted in the proceedings at which these minutes are approved. Complete minutes are open for public inspection in the Clerk's Office. Video recording available at Watertown TV's YouTube page: <https://www.youtube.com/c/WatertownTV>*

## NOTICE OF PUBLIC HEARING

Section 6, Item A.

In compliance with Wis. Admin. § NR 116.05(4) & Wis. Admin. § NR 116.21(6), notice is hereby given by the Common Council of the City of Watertown, Wisconsin, that a public hearing will be held on the 3<sup>rd</sup> day of June 2025 in the Council Chambers of the Municipal Building, 106 Jones Street, Watertown, Wisconsin at 7:00 P.M., or shortly thereafter, for the amending of Chapter 545 - Subdivision of Land. The proposed amendments are attached for your reference and are on file at the City Clerk's Office for review 8:00 a.m. to 4:30 p.m., Monday through Friday.

All persons wishing to be heard are invited to be present. Written comments may be submitted to City Clerk Megan Dunneisen, 106 Jones Street, Watertown, WI 53094.

CITY OF WATERTOWN  
Brian Zirbes  
Zoning & Floodplain Administrator

BZ/nmz  
PUBLISH: May 20, 2025  
and  
May 27, 2025

(BLOCK AD)

## Amendment #1 - § 545-14A(5)

### § 545-14A(5) Final Plat Procedure (Proposed Additions and Deletions).

(5) The final plat shall be recorded with the Dodge or Jefferson County Register of Deeds only after certificates of the Wisconsin Department of Administration, of the Common Council, of the surveyor, and those certificates required by § 236.21, Wis. Stats., are placed on the face of the plat. The developer shall record the final plat with the proper County Register of Deeds within 12 months after the date of the last approval of the plat and within 36 months after the first approval. All required fees, including parkland dedication fees in lieu of land dedication, shall be due and payable prior to the proper City officials' signing of the approved final plat except for utility impact, ~~parkland dedication~~, and ~~park recreation facilities improvement~~ impact fees, which shall be paid prior to issuance of any building permits. Failure to record any plat within the required timeframes shall be deemed withdrawn, and a new certification is required.

## Amendment #2 - § 545-42C(5) & § 545-42C(7)

### § 545-42C Dedication and Improvement of Public Parks and Other Public Sites – Fee Revenue Administration (Proposed Additions and Deletions).

(5) The fees imposed under Subsections ~~A and B~~ above shall be paid in full by the subdivider, developer, or owner of record of the land development unless expressly ~~excepted~~ ~~exempted~~ under this section at the time of final land division or plat approval. The fees imposed under Subsection B above shall be paid in full by the subdivider, developer, or owner of record of the land development unless expressly exempted under this section at the time of issuing a full building permit by the office of the Building Inspector for any new construction. If the total amount of impact fees due for a development under Subsection A above shall be more than \$75,000, a developer may defer payment of the impact fees for a period of four years from the date of final land division or plat approval. If the total amount of impact fees due for a development under Subsection B above shall be more than \$75,000, a developer may defer payment of the impact fees for a period of four years from the date of issuing the building permit or until six months before the municipality incurs the costs to construct, expand, or improve the public facilities related to the development for which the fee was imposed, whichever is earlier. If the developer elects to defer payment under this paragraph, the developer shall maintain in force a bond or irrevocable letter of credit in the amount of the unpaid fees executed in the name of the municipality. At the time the municipality collects an impact fee, it shall provide the developer from which it received the fee an accounting of how the fee will be spent.

(7) For all unplatted lands requiring a plat and for all land divisions, rezonings, or conditional use permits requiring a certified survey map, no final plat or certified survey map shall be certified approved for recording unless the requirements for the dedication of parkland ~~dedication fee is and/or a fee in lieu of land dedication are~~ calculated and ~~noticed on the face of~~ ~~invoiced for collection for~~ the instruments to be recorded ~~for collection~~ under this section. A notation shall be placed upon the face of the plat, map, survey, or other document to be recorded, ~~advising of fees to be imposed~~ ~~the~~ indicating that the parkland dedication and/or fee in lieu of land dedication requirements on all buildable lots or developments containing institutional or residential housing units have been satisfied. For all land divisions not requiring a plat or certified survey map, no rezoning permit, conditional use permit, or building permit shall be issued for land development unless the fees imposed under this section are calculated and invoiced for collection.

## Amendment #3 - § 545-50

### § 545-50 Definition of Terms (Proposed Additions and Deletions)

#### **Certified Survey Map**

A map or plan of record of a minor subdivision meeting all the requirements of § 236.34, Wis. Stats. and of this chapter, or used to document, for recording purposes, survey and dedication data relating to single parcels. Certified survey maps are also referred to as minor subdivisions.

#### **Minor Subdivision**

The division of a lot or parcel of land for the purpose of transfer of ownership or building development where the act of division ~~creates four or fewer parcels, lots, or building sites, any one of which is 35 acres or less in area. A minor subdivision of a lot or parcel shall occur not more than once in five years.~~ :

- A. Creates four or fewer parcels, lots, or building sites, any one of which is 35 acres or less in area by successive divisions of any part of the original parcel within a period of five years; or
- B. Creates not more than 12 parcels, inclusive of lots or outlots, on land that is zoned for multi-family residential development; or
- C. Creates not more than 8 parcels, inclusive of lots or outlots, on land that is zoned for commercial or industrial development.

### Multi-Family Development

"Multi-Family Residential Development" means development specified in Wis. Stat. Section 101.971 containing apartment buildings, rowhouses, townhouses, condominiums, or modular homes (defined in Wis. Stat. Section 101.971(6) and does not mean mobile or manufactured homes defined in Wis. Stat. Section 101.91(2) and (10)), that do not exceed 60 feet in height or 6 stories that consist of 3 or more attached dwelling units in which the initial construction began on or after January 1, 1993. Such developments do not include facilities licensed under Chapter 50 of the Statutes, such as adult family homes, community-based residential facilities, nursing homes, and residential care apartment complexes.

### Subdivision

The division of a lot or parcel of land for the purpose of transfer of ownership or of building development where:

- A. The act of division creates five or more parcels or building sites of 35 acres each or less in area by division or by successive divisions of any part of the original property within a period of five years; or
- B. ~~The act of division creates five or more parcels or building sites of 35 acres each or less in area by successive divisions within a period of five years.~~ In accordance with Wis. Stat. Section 236.34(1)(ar), the word "subdivision" does not include a division of land that creates not more than 12 parcels, lots, or outlots, on land that is zoned for multi-family residential development; or
- C. In accordance with Wis. Stat. Section 236.34(1)(ar), the word "subdivision" does not include a division of land that creates not more than 8 parcels, lots, or outlots, on land that is zoned for commercial or industrial development.

### Amendment #4 - § 545-15

#### § 545-15 Minor Subdivisions (Certified Survey Maps) (Proposed Additions and Deletions)

No person, firm or corporation shall divide any land located within the corporate limits of the City of Watertown that shall result in a minor subdivision as defined by this chapter without first filing an application and a certified survey map for approval by the Plan Commission (and the Common Council when dedication of land is involved) and subsequently recording said map with the Dodge or Jefferson County Register of Deeds. The certified survey map shall comply fully with § 236.34, Wis. Stats. and with all applicable requirements of this chapter.

- A. Procedure.
  - (1) Before filing an application for approval of a certified survey, the subdivider shall follow the preapplication consultation procedures outlined in § 545-11.
- B. Expanded use of certified survey maps.
  - (1) In accordance with Wis. Stat. Section 236.34(1)(ar), a certified survey map may also be used for dividing land into more than four parcels under the following conditions:
    - (a) The division includes not more than 12 parcels if the land being divided is zoned for multi-family development as defined by this chapter.
    - (b) The division includes not more than 8 parcels if the land is zoned for commercial or industrial development.
  - (2) This section does not apply to land lying outside the City boundaries but within the extraterritorial plat review jurisdiction of the City.
- ~~B.C.~~ Certified survey map requirements.
  - (1) The certified survey map shall be prepared by a professional land surveyor and shall comply with the provisions

of § 236.34, Wis. Stats., and of this chapter.

- (2) The certificate of approval shall be placed on the face of the map.
- (3) When a dedication of land is required, the Common Council resolution accepting the dedication and approving the map shall be placed on the face of the map.
- (4) The applicant shall comply with the provisions of § 545-4 (General requirements) and Article III (Required Improvements and Design Standards) of this chapter.
- (5) Where streets or other areas are dedicated to the public, the certified survey map shall contain an owner's and a mortgagee's certificate that are in substantially the same form as required by § 236.21(2)(a), Wis. Stats.

**E.D.** Plan Commission action. Within 90 days, the Plan Commission shall, or where there is dedication of land, the Common Council shall approve, approve conditionally, or reject the certified survey map. The reason for conditional approval or for rejection shall be recorded in the minutes, and a letter detailing the action taken shall be sent to the applicant. Before an approved certified survey map is recorded, the applicant must pay to the City or other unit of government any accrued real estate taxes and special assessments owing on any land dedicated by the survey and to the Dodge or Jefferson County Treasurer any delinquent taxes on the dedicated land. Upon recording by the developer, two copies of the recorded document shall be furnished to the City.

## NOTICE OF PUBLIC HEARING

Section 6, Item B.

In compliance with Wis. Admin. § NR 116.05(4) & Wis. Admin. § NR 116.21(6), notice is hereby given by the Common Council of the City of Watertown, Wisconsin, that a public hearing will be held on the 3rd day of June 2025 in the Council Chambers of the Municipal Building, 106 Jones Street, Watertown, Wisconsin at 7:00 P.M., or shortly thereafter, for the amending of Chapter §550-150, Community Entry Corridor Overlay. The proposed amendments will be as follows:

§550-150 Community Entry Corridor Overlay Zoning District.

The following requirements shall be effective upon the date of depicting these overlay zoning districts on the Official Zoning Map. Any new development, other than single-family and two-family residential in this overlay district shall be subject to the requirements of this section.

A copy of the proposed amendment is on file at the City Clerk's Office for review 8:00 a.m. to 4:30 p.m., Monday through Friday.

All persons wishing to be heard are invited to be present. Written comments may be submitted to City Clerk Megan Dunneisen, 106 Jones Street, Watertown, WI 53094.

CITY OF WATERTOWN  
Brian Zirbes  
Zoning & Floodplain Administrator

BZ/nmz  
PUBLISH: May 20, 2025  
and  
May 27, 2025

(BLOCK AD)

# PUBLIC WORKS COMMISSION

Tuesday, May 6, 2025  
6:30 p.m.

The Public Works Commission met on the above date and time. The following members were present: Alderpersons Brad Blanke, Dan Bartz, Myron Moldenhauer, and Tony Arnett. Citizen member Pete Thompson was absent.

1. **Call to order.** Chairperson Arnett called the meeting to order at 6:30 p.m.
2. **Comments and Suggestions from Citizens Present.** There were no comments received.
3. **Elect Chairperson of Public Works Commission pursuant to Wis. Stat. Sec. 62.14(2)** Mr. Blanke moved and Mr. Moldenhauer seconded to elect Tony Arnett as chairperson. Motion carried by unanimous voice vote.
4. **Adjournment.** Mr. Moldenhauer moved to adjourn at 6:35 p.m., seconded by Mr. Blanke. Motion carried by unanimous voice vote.

Respectfully submitted,

Tony Arnett, Chairperson

Note: These minutes are uncorrected, and any corrections made thereto will be noted in the proceedings at which these minutes are approved.



## FINANCE COMMITTEE MEETING MINUTES

MONDAY, MAY 12, 2025, AT 5:30 PM

**MUNICIPAL BUILDING COUNCIL CHAMBERS – 106 JONES STREET, WATERTOWN, WI 53094**

Finance Committee members present: Mayor Stocks, Alderpersons Berg, Davis, Lampe, and Smith (video)

Others present: Finance Director Stevens, Fire Chief Reynen, Mason Becker, Ald Bartz, Tim Hayden, Attorney Chesebro (video), Brad Viegut (Baird)

1. Call to order. Mayor Stocks called the meeting to order at 5:31 p.m.
2. Ald. Berg made a motion, seconded by Ald. Davis, to approve the minutes of the Finance Committee meeting of April 21. Approved unanimously. Ald. Davis made a motion, seconded by Mayor Stocks, to **approve the minutes of the Finance Committee meeting of May 6**. Approved unanimously.
3. Note: no Finance Committee meeting will take place on Monday, May 26 (Memorial Day).
4. The **Water Systems** staff requested **three employees to be awarded one additional step** in recognition of a successful certification test completion.
  - a. Ald. Lampe moved, seconded by Ald. Davis, to approve Jake Nehls to move to g/s H8 [\$29.01/hr] effective April 30. Approved.
  - b. Ald. Davis moved, seconded by Ald. Lampe, to approve Jay Pirkel to move to g/s F7 [\$23.59/hr] effective April 30. Approved.
  - c. Ald. Davis moved, seconded by Ald. Lampe, to approve Scott Blasing to move to g/s J11 [\$36.25/hr] effective April 30. Approved.
5. Brad Viegut (Baird) made a presentation on the **bond borrowing** to both refinance the 2024 Note Anticipation Notes (\$14,335,000) for the permanent fire station financing and the 2025 capital improvement projects (\$4,250,000). The **recommendation is to approve a parameters resolution** (not to exceed \$19M, not to exceed 5.25% interest rate, maturity schedule of June 1, 2026-2044 [2025 capital over 8 years, fire station over 19 years], with maturity decreases up to \$1,500,000). Adl. David moved, supported by Ald. Lampe, to approve this resolution to the Council. Unanimously approved.
6. Mr. Becker provided an **update on the development proposals from Intrepid Investments**. In light of a reservation voiced by the mayor about the need for the parking availability during the 2028 Main St. reconstruction, the development firm has withdrawn their interest for a condo project in the First St. parking lot and the 111 S. Water St apartment project.
7. Chief Reynen presented a plan for the **emergency vehicle preemption (EVP) system** (traffic signal controls). Technologies have enhanced over the past two years since investigations began on this type of system. The suggestion utilizes vehicle technology that's already included in the outfitting of newer purchases, so hardware will need to be purchased for the traffic intersection signals as well as some of the fire apparatus. Ald. Lampe moved, seconded by Ald. Davis, to approve the request to purchase the Miovision Opticom Cloud EVP system from Mid-American Signal for \$119,445. Approved unanimously.

8. As a follow-up to a prior meeting's conversation about the **City's participation in Riverfest Festival expenses**, Mr. Stevens presented a few alternate ideas. Ald. Lampe, an officer of Riverfest, recused himself from any conversation. The one idea that was immediately agreed upon in discussion was a cost sharing with the Festival paying for any amount over an agreed-upon amount. The estimate of 2025 services is approximately \$53,700. There was contemplation for the amount of \$50,000 or \$60,000. Ald. Berg made a motion that the City and the Festival agree to share equally in the first \$60,000 of city services with excess costs exceeding \$60,000 covered by the Festival. Unanimously approved.
9. The only bid for an **official city newspaper designation** was received by Watertown Daily Times (APG Southern Wisconsin). Ald. Berg moved to approve, seconded by Ald. Lamp. Approved.
10. Mr. Stevens provided a current **open insurance claims** report for information.
11. A motion was made by Ald. Lampe, supported by Ald. Berg, to convene into **closed session** per § 19.85(1)(g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (claim of **Intertek-PSI re: Johnsonville Sausage project**). Unanimously approved on roll call vote.
12. After returning to open session, Ald. Smith, supported by Ald. Davis, moved to recommend that Council deny the **claim of Intertek-PSI re: Johnsonville Sausage project**. Unanimously approved.
13. An offer has been received for the purchase of **three unimproved lots located at the end of Country Club Lane**. These properties are not considered buildable due to the presence of wetlands and inclusion in a floodplain. The Public Works team is not in favor of selling the northernmost parcel due to public dedication and water access. No city staff voiced opposition to selling the other two parcels. The Plan Commission moved forward a positive recommendation to consider the offer to purchase.
14. A motion was made by Ald. Davis, supported by Ald. Lampe, to convene into **closed session** per § 19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (**Parcel No 14-291-0915-2132-003; 14-291-0915-2132-004; and 14-291-0915-2132-005**).
15. After returning to open session, Ald. Lampe, seconded by Ald. Berg, moved to direct the city attorney to **negotiate for the sale of 14-291-0915-2132-003 and 14-291-0915-2132-004**. Unanimously approved.
16. Finance Committee adjournment. Ald. Berg moved, seconded by Ald. Davis, to adjourn the Finance Committee at 7:03 p.m., and was carried by unanimous voice vote.

Respectfully submitted,

Mark Stevens, Finance Director

Note: These minutes are uncorrected, and any corrections made thereto will be noted in the proceedings at which these minutes are approved.

# PUBLIC WORKS COMMISSION

Tuesday, May 13, 2025  
5:30 p.m.

The Public Works Commission met on the above date and time. The following members were present: Alderpersons Dan Bartz, Myron Moldenhauer, and Tony Arnett; Citizen member Pete Thompson. Alderperson Brad Blanke was absent. Also present: City Staff Andrew Beyer, Pete Hartz.

1. **Call to order.** Chairperson Arnett called the meeting to order at 5:30 p.m.
2. **Comments and Suggestions from Citizens Present.** Mary Anne Wieland of 1612 Lakeside Terrace spoke the care of Lake Victoria and proposed a public/private partnership to address maintenance issues surrounding it.
3. **Review & approve minutes dated April 8, 2025.** Mr. Moldenhauer moved to approve the minutes as presented, seconded by Mr. Thompson. Two minor corrections were made, including a comment mistakenly attributed to Mr. Blanke that was made by Mr. Bartz. Motion carried by unanimous voice vote.
4. **Review and take possible action: Set public hearing date as May 21, 2025 for the Public Service Commission (PSC) Rate Case findings and recommendations.** This will be a virtual meeting held by the PSC. Mr. Bartz moved to set the date as recommended, and Mr. Moldenhauer seconded. Motion carried by unanimous voice vote.
5. **Review and take possible action: Award Ultra-Violet Disinfection System base bid to Trojan Technologies for a total of \$745,720.** Mr. Thompson moved to recommend to Council to award the base bid as recommended, and Mr. Moldenhauer seconded. Motion carried by unanimous voice vote.
6. **Review and approve: 2024 Compliance Maintenance Annual Report (CMAR) – Wastewater Utility permit to discharge summary.** Mr. Bartz moved to forward the draft resolution to Council as submitted, and Mr. Thompson seconded. Motion carried by unanimous voice vote.
7. **Update, no action required: Lake Victoria Vegetation Management.** The commission reviewed prior discussion and actions taken on this topic (including prior Public Works Commission action from 2000) and legal opinion indicating according to the State Constitution, Lake Victoria is public waterway owned by the State of Wisconsin (not by the city nor by the adjacent residents.) While some commission members showed interest in supporting maintenance activities around the lake, the commission was cautious about possibly setting a precedent without a clear policy. It was noted that staff is working on developing a policy and is targeting to have it ready for review in time for the 2026 budgeting process.
8. **Review and take action: S. Fifth Street 1000 Block right-of-way improvements.** It was noted that prior practice in subdivisions has been: a) right of way improvements are required before access is granted; b) Improvements are the responsibility of the subdivider or developer in both the administration of the project and funding of the project. Commission members did not see a reason to make an exception in this case. It was also noted there are multiple property owners adjacent to the proposed improvements and all should be involved. It was also noted the area is within a TID, which may provide an alternative source of funding. However, that is a separate process run through the Finance Committee. Mr. Moldenhauer moved to affirm the prior practice and deny the request for city to bear responsibility for the right-of-way improvements in this case. Mr. Thompson seconded. Motion carried by unanimous voice vote.

9. **Review and take possible action: Sidewalk repair order for 207 Clark Street.** Mr. Bartz moved to approve the order, and Mr. Moldenhauer seconded. Motion carried by unanimous voice vote.
10. **Adjournment.** Mr. Thompson moved to adjourn at 6:14 p.m., seconded by Mr. Moldenhauer. Motion carried by unanimous voice vote.

Respectfully submitted,

Tony Arnett, Chairperson

Note: These minutes are uncorrected, and any corrections made thereto will be noted in the proceedings at which these minutes are approved.

**DOWNTOWN MAIN STREET RECONSTRUCTION TASK FORCE****Tuesday, May 27, 2025****2:30 pm IN-PERSON/VIRTUAL MEETING****Room 2044, City Hall, 106 Jones St, Watertown, WI****Virtual Meeting Info:** <https://us06web.zoom.us/join> Meeting ID: 617 065 5357 Passcode: 53094

One tap mobile +16469313860

<https://us06web.zoom.us/j/6170655357?pwd=96tcitGxXtZD4na19NqSUHQuENC2yf.1>

1. Call to order at 2:30 pm.
  - a. Attendance- Present: Mason Becker, Andrew Beyer, Ald. Arnett, Mayor Stocks, Ald. Moldenhauer. Mike Trego, Stefanie Broerer and Andy Grinwald. Laurie Hoffman at 2:32pm.  
Also present: Nathan Williams, Maureen McBroom, Steph Mazzoni and two residents.  
Virtual: Amber Smith, Steven Porter, Pedro Bautista (DOT) and Ryan Wagner at 2:33 PM  
Absent: none
2. Approval of prior meeting minutes
  - a. Approval of Minutes 3.25.25  
**Motioned by Moldenhauer, seconded by Grinwald, carried unanimously.**
3. Opening for public comment.
  - i. None
4. Old Business
  - a. Main Street bridge update- Beyer
    - i. The bridge is open. The contractor is finishing a few things. Remove from agenda
  - b. Alleyway update
    - i. Alley C8 (behind Bismarks) removing asphalt and replacing with cement. Will be finished next month.
    - ii. Alley C11 (behind Literatus) planning this year for the construction next year
  - c. Review and take possible action: installation schedule for project streetscaping items
    - i. During construction: gateway arches, pylon feature, lighting, light poles, kiosk, way finding signs, parking lot sign, banners on light poles, trees and grates, underground conduit, rapid flash beacon, crosswalk markers.
    - ii. After construction: bike racks, benches, planters, trash receptacles
    - iii. Remove pavers from scope
5. New Business
  - a. Introduction of Task Force members
  - b. WisDOT/City team update meeting recap (Beyer)
    - i. Storm sewer laterals installed correctly so there is no icing.
    - ii. 60% review later this summer
  - c. Updated cross street sections
    - i. Updating still in progress. No new information
    - ii. Traffic counts tomorrow. One for a Wednesday and on a weekend for high traffic times.
  - d. Block IDs decision.
    - i. Drop for now. Can be added after construction if wanted.  
**Motioned by Hoffman, seconded by Moldenhauer, carried unanimously.** Trees were picked by forester and are at the state for review.
  - e. Future Google map update
    - i. Engineering summer interns to take this on.

- f. Update on newsletter-ideas for next one
    - i. Get ideas to Mason for summer issue
  - g. Downtown Business Meet-up status (Becker)
    - i. Would like to see more Task Force participation at next one.
6. Confirm next meeting date:
- a. Regular meeting date: July 22, 2025, at 2:30pm
  - b. Adjournment at 3:04 pm **Motioned by Moldenhauer, seconded by Stocks, carried unanimously**

# WATERTOWN FIRE DEPARTMENT

Monthly Report | **April 2025**

Section 8, Item A.



**Duty, Pride, Service**



## Greetings!

I want to share an update on a project we have worked on over the last two months: the review and update of our Mission, Vision, and Values (MVV). This project reflects our department's commitment to continuous improvement, clarity of purpose, and alignment with the evolving needs of our staff.

We began the update by engaging every member through an anonymous survey, providing a safe and open opportunity for all staff—regardless of rank or role—to share their thoughts on what our mission, vision, and values should include. These responses were compiled and analyzed to identify recurring themes, which became the foundation for our draft MVV statements.

Following this data collection, we formed an internal committee with representation from each crew and rank. This group was guided through a session to develop a final draft document that represents the the Watertown Fire Department. We are now entering a period of “living in” these draft statements through July. During this time, we are encouraging our team to reflect on how these guiding principles show up in our day-to-day work and decision-making. This allows us to assess alignment, identify any needed adjustments, and ensure that what we finalize is both meaningful and actionable. We are proud to share the current version of our MVV with you:

## MISSION

We are devoted to serving our community with unwavering dedication by providing exceptional services to protect lives and property through a culture of trust, training, and teamwork.

## VISION

We serve, grow, and adapt to our community by elevating excellence and driving progress.

## VALUES – We Serve By:

- **Compassion** – Serving with empathy and a desire to relieve suffering.
- **Dedication** – Courageously serving each other and the community with the highest standards.
- **Integrity** – Doing the right thing when no one is watching.
- **Accountability** – Demonstrating that each person and their actions matter, while serving with professionalism, transparency, and a commitment to exceeding expectations.
- **Trust** – Showing respect and confidence in each other's intentions, fostering vulnerability-based trust where help can be sought without hesitation.

*Chief Tanya Reynen*



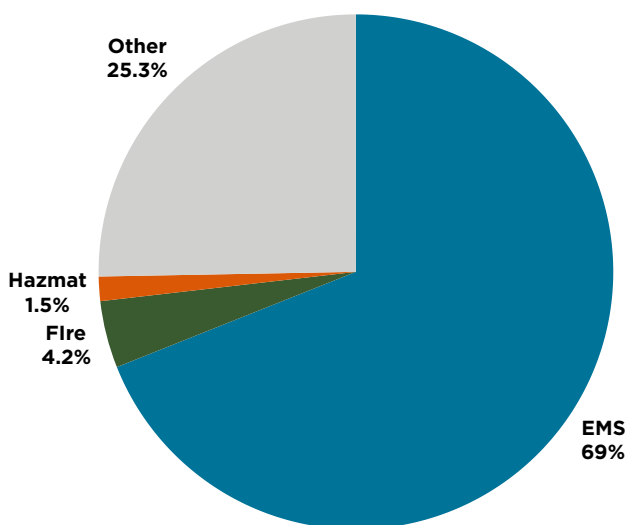
**April 2025 Calls: 261**  
**2025 Year to Date Calls: 1316**

EMS	Fire	Haz-Mat	Other
180	11	4	66

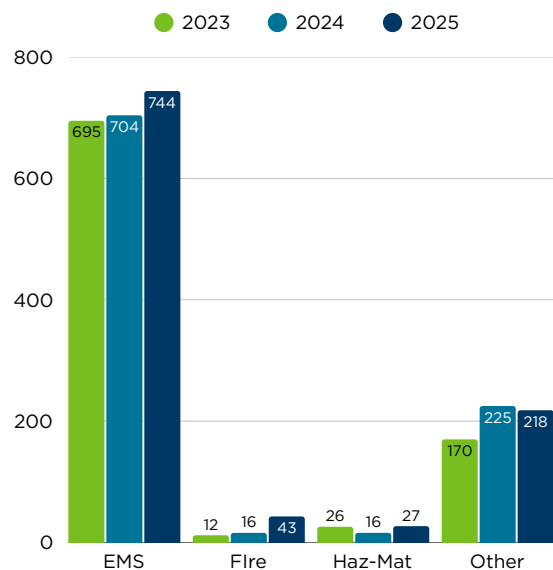
## April Incidents by Year

2023	2024	2025
219	221	261

## April Incident Percentages



## Year-to-Date Incidents by type



## 90th % Response Times

### 90th Percentile TURN OUT TIME (Alarm>EnRoute)

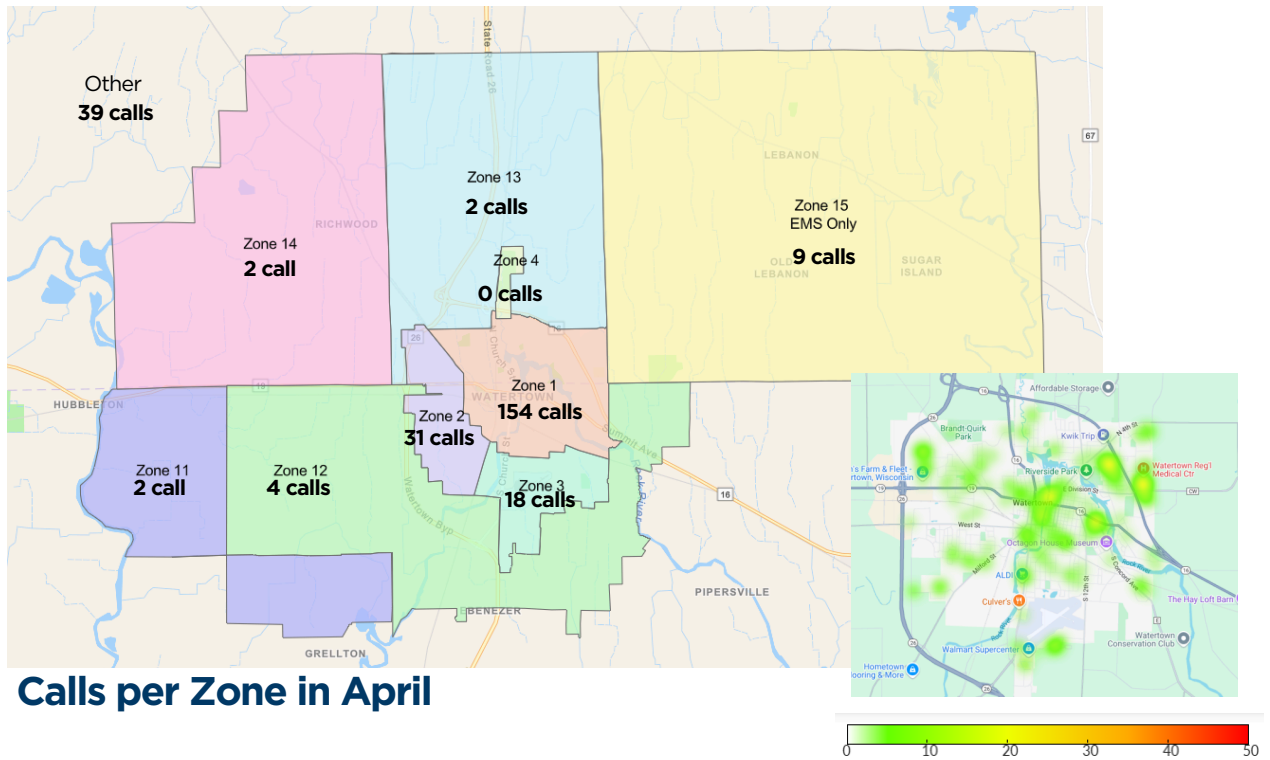
**2:30**

NFPA 1710 Benchmarks Turnout time  
 EMS: 60sec. Fire: 1:20

### 90th Percentile TRAVEL TIME (Alarm>First Unit Arrival)

**6:45**

NFPA 1710 Benchmarks Travel time  
 6:00



## Simultaneous Calls for the Past Three Years

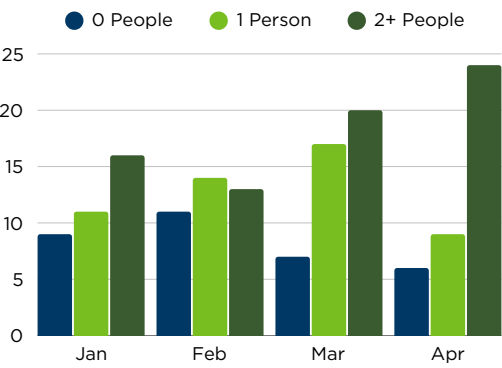
This means that the crew is out on more than one call at the same time.

	2023		2024		2025	
January	39	17%	52	19%	79	28%
February	48	20%	39	18%	63	28%
March	39	18%	52	22%	93	32%
April	37	17%	31	14%	74	28%
May	45	18%	47	20%		
June	46	17%	68	27%		
July	63	22%	57	24%		
August	50	19%	50	22%		
September	47	18%	66	25%		
October	47	19%	57	22%		
November	51	21%	64	28%		
December	74	27%	58	28%		

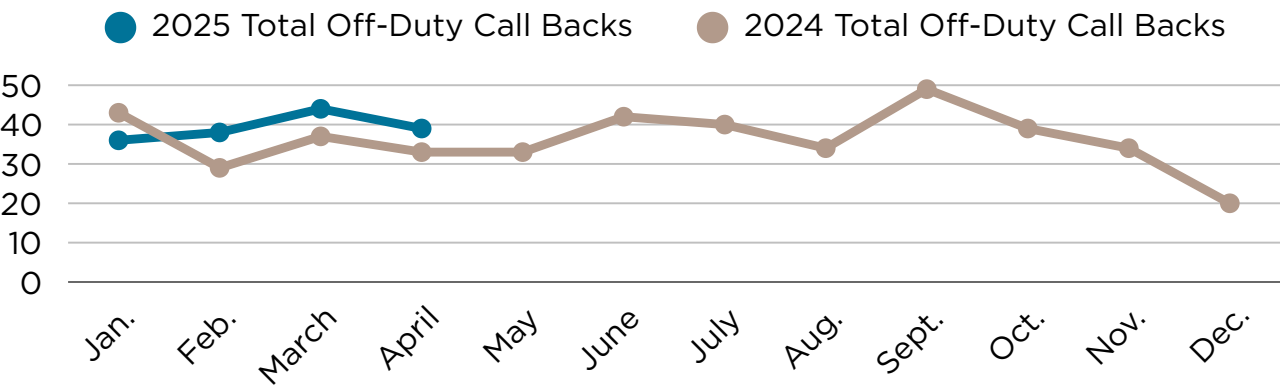
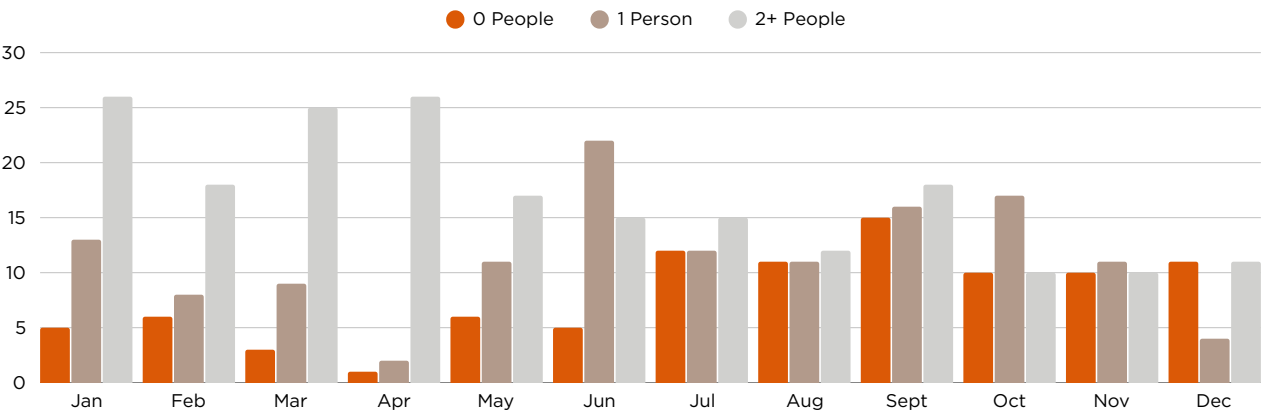
April Off-Duty Callback Occurrences

Number of People	0	1	2+	Total
Count	6	9	24	39

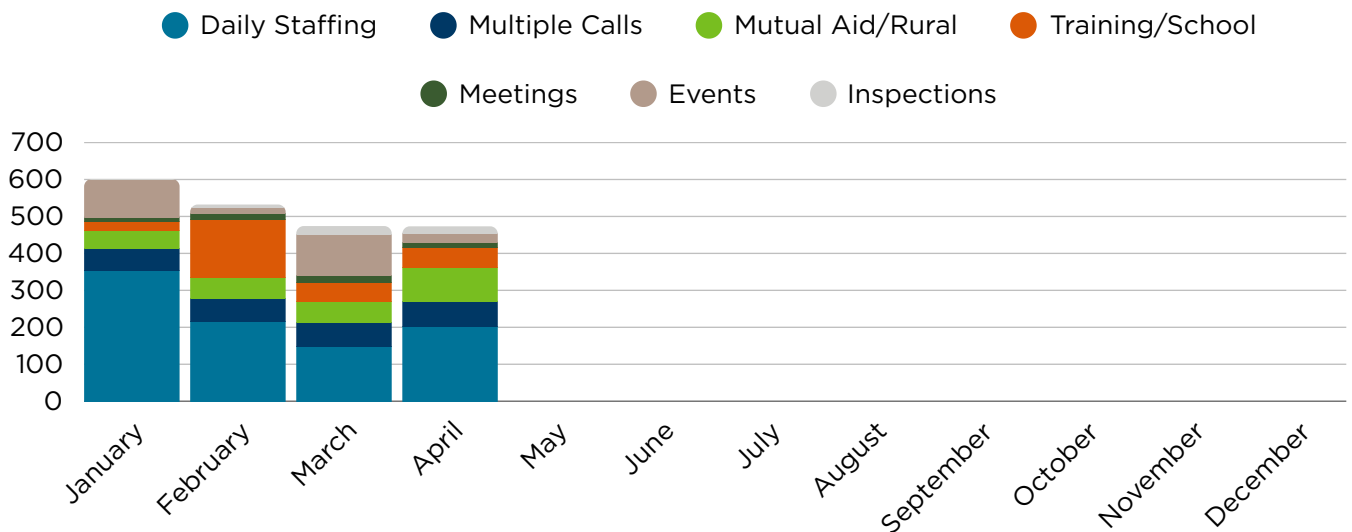
Off-Duty Callback Occurrences 2025



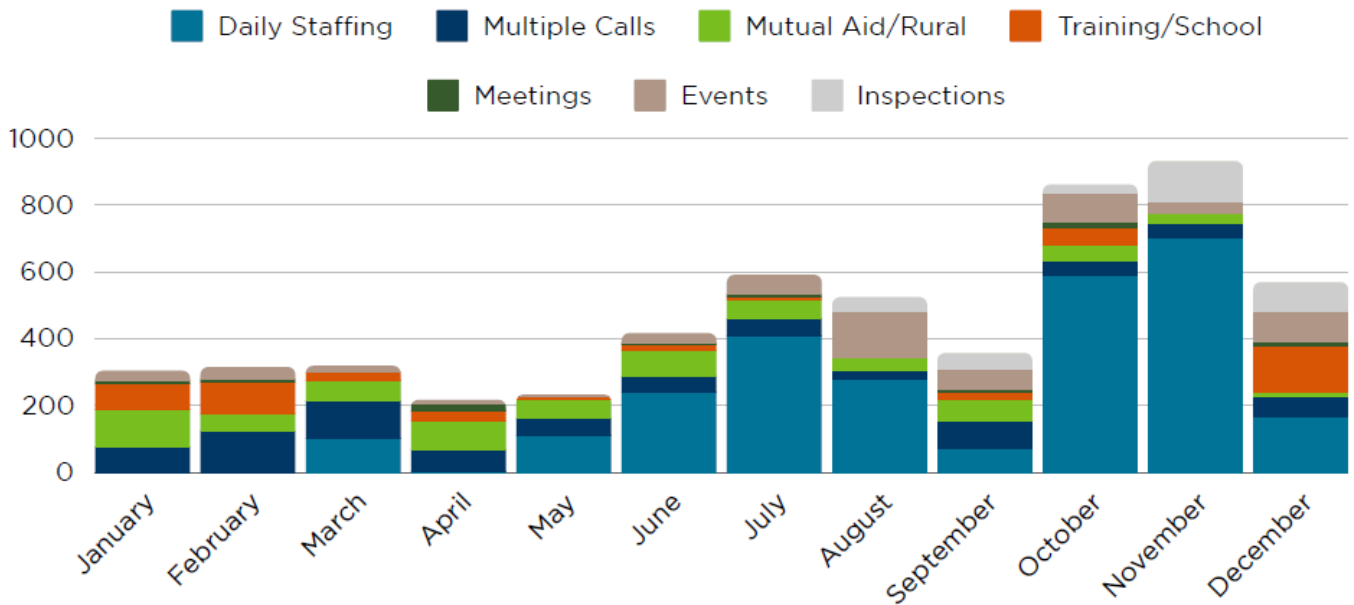
Off-Duty Callback Occurrences 2024



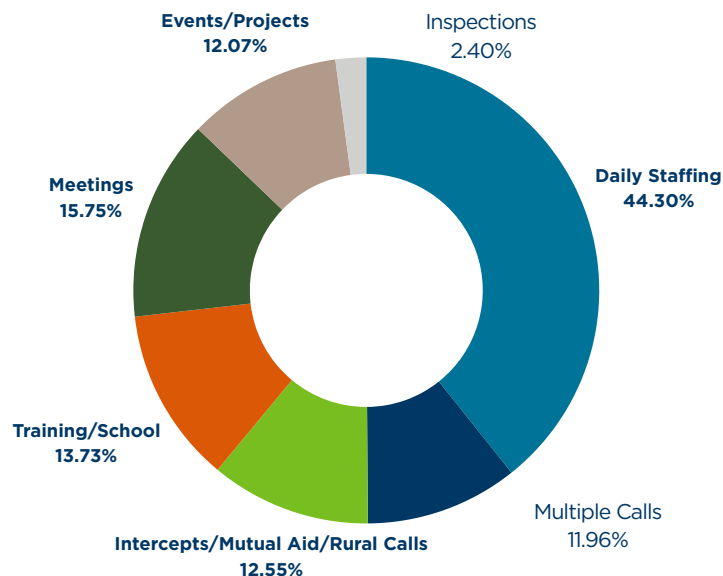
### 2025 Total Monthly Overtime Hours



### 2024 Total Monthly Overtime Hours



### Year to Date Overtime Percentage



## Training Highlights

**EMS Refresher-Medical Emergencies & QA**

**Aerial Operations**

**Cribbing and airbag training used in vehicle extrication**



The crew held a mock tornado drill at City Hall for severe weather awareness week.

Members of the WFD came together with Clifton Strengths to come up with a new Mission, Vision, and Value statement



Congrats to BC Chad Butzine on receiving the American Legion 2<sup>nd</sup> District FF of the year award

A huge thank you to Blain's Farm & Fleet for their generous donation of brand new tools for the new fire station.

## Incident Highlights

**4 Mutual Aid Fires**

**2 Structure Fires**

**2 Brush Fires**

**2 Grass Fires**

**1 Chimney Fire**

**12 False Alarms**

**12 MVC**

**18 Lift Assists**

**2 Animal Rescues**

## Public Relation Highlights

**Fire Drills**

**Student Ride-a-longs**

**WHS Children's Fair**

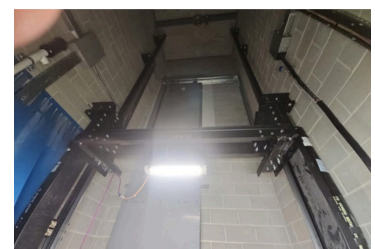
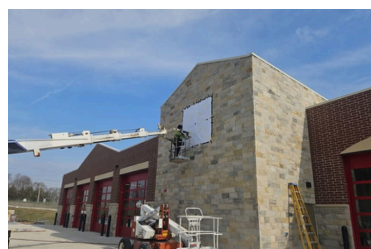
**WCTC Open House**



A big thank you to Immanuel Women of the ELCA for the donation of kitchen goods for the new station

## New Fire Station Progress

Elevator installation and flooring continued, HVAC balancing was completed, concrete poured at the front entrance, and building signage installation was underway. Asphalt laid outside, flagpole installed, and testing of the overhead doors. Construction cleaning began. We're getting closer to the finish line. Move in slated for May.



Robert Stocks

TO: MEMBERS OF THE COMMON COUNCIL

I would appreciate your consideration of the following appointments:

**Tourism Commission**

Steve Board – serving his first term expiring May 2026 replacing Conrad Talaga.

Thank you for your consideration.

Robert Stocks, Mayor

# REZONE EXHIBIT

Section 10, Item A.

I, Keith A. Kindred, Professional Land Surveyor hereby certify;

That I have surveyed, divided, mapped and dedicated part of the Northeast 1/4 of the Southeast 1/4 of Section 7, Township 8 North, Range 15 East, in the City of Watertown, Jefferson County, Wisconsin, more particularly described as follows;

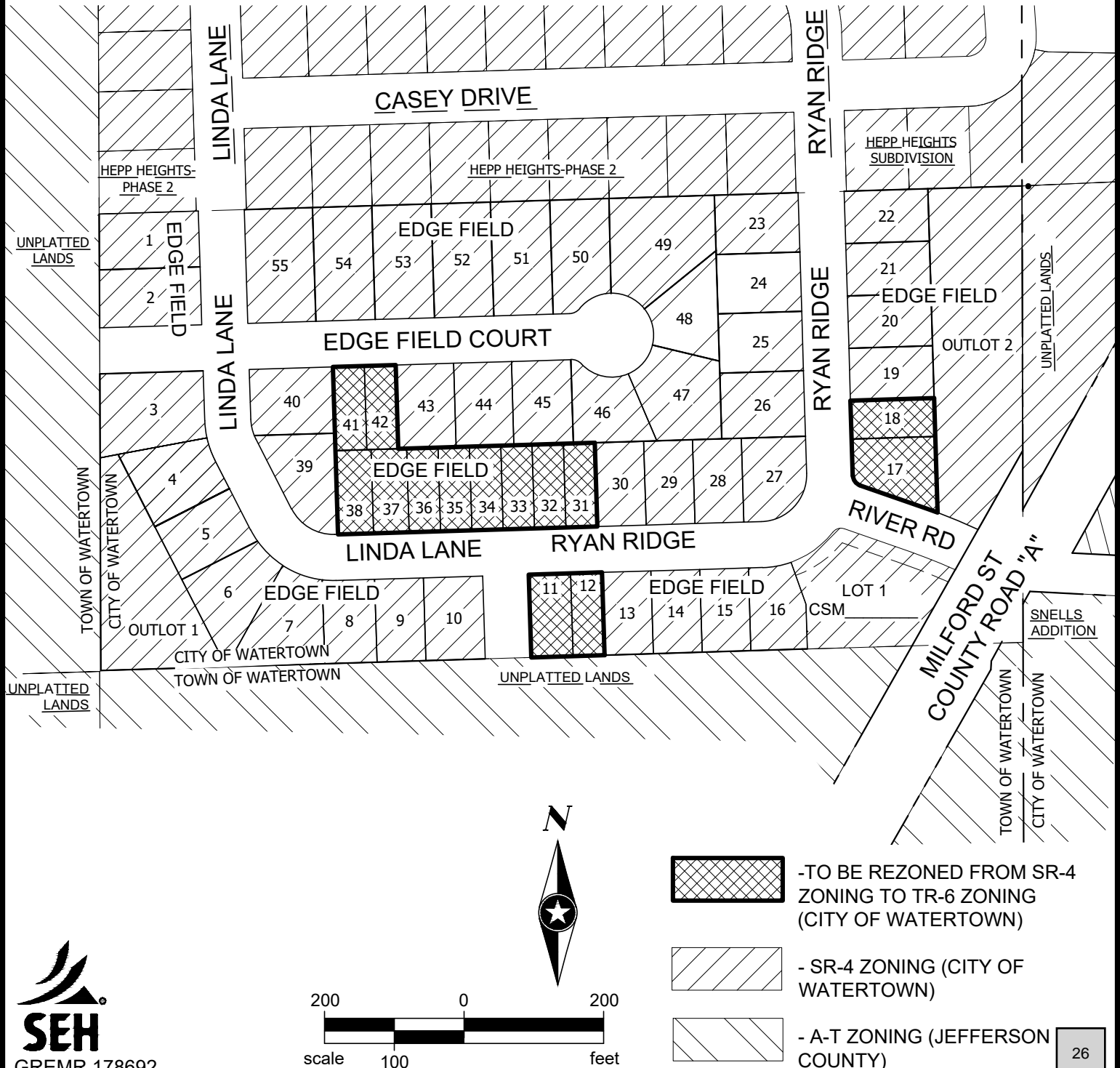
All of Lots 11, 12, 17, 18, 31, 32, 33, 34, 35, 36, 37, 38, 41 and 42, in Edge Field;

Said lands contain 84,769 Square Feet, 1.95 Acres.

LAND OWNERS  
GREMAR LLC

SUBDIVIDER  
GREMAR, LLC  
435 VILLAGE WALK LANE 2A  
JOHNSON CREEK, WI 53038  
920-543-5403

SURVEYOR  
KEITH A. KINDRED, PLS S-2082  
SEH INC., 501 MAPLE AVE.  
DELAFIELD, WI 53018  
KKINDRED@SEHINC.COM



ORDINANCE TO  
AMEND CHAPTER 550  
OFFICIAL ZONING MAP OF THE CITY OF WATERTOWN

SPONSOR: MAYOR STOCKS  
FROM: PLAN COMMISSION WITH POSITIVE RECOMMENDATION

THE COMMON COUNCIL OF THE CITY OF WATERTOWN DOES ORDAIN AS FOLLOWS:

SECTION 1. A portion of the following described property, City of Watertown, Jefferson County, Wisconsin is hereby altered and changed from Single-Family Residential (SR-4) Zoning District to Two-Family Residential (TR-6) Zoning District classifications as follows (Exhibit A):

Part of the Northeast ¼ of the Southeast ¼ of Section 7, Township 8 North, Range 15 East, in the City of Watertown, Jefferson County, Wisconsin, more particularly described as follows:

All of Lots 11, 12, 17, 18, 31, 32, 33, 34, 35, 36, 37, 38, 41 and 42 in Edge Field Plat. Said lands contain 84,769 square feet, 1.95 Acres.

SECTION 2. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed.

SECTION 4. This ordinance shall take effect and be in force the day after its passage and publication.

DATE:	May 20, 2025		June 3, 2025	
READING:	1ST		2ND	
	YES	NO	YES	NO
DAVIS				
LAMPE				
BERG				
BARTZ				
BLANKE				
SMITH				
ARNETT				
WETZEL				
MOLDENHAUER				
MAYOR STOCKS				
TOTAL				

ADOPTED June 3, 2025

CITY CLERK

ADOPTED June 3, 2025

MAYOR

**ORDINANCE TO  
AMEND SECTION 500-3B. STOP INTERSECTIONS OF THE CITY OF  
WATERTOWN GENERAL ORDINANCES**

**SPONSOR: DANA DAVIS, CHAIR  
FROM: PUBLIC SAFETY & WELFARE COMMITTEE**

**WHEREAS**, The City of Watertown Public Safety & Welfare Committee at its May 7, 2025 meeting approved placement of stop signs at the intersections of Harvey Avenue and Sunset Avenue and Charles Street and Thomas Avenue.

THE COMMON COUNCIL OF THE CITY OF WATERTOWN DOES ORDAIN AS FOLLOWS:

SECTION 1. Amend Section 500-3 B., Stop intersections to include the following:

Intersection	Corners	Restriction
Harvey Avenue and Sunset Avenue	Northwest	Harvey Avenue shall stop for Sunset Drive
Charles Street and Thomas Avenue	Southeast	Charles Avenue shall stop for Thomas Avenue

SECTION 2. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed.

SECTION 3. This ordinance shall take effect and be in force the day after its passage and publication.

DATE:	May 20, 2025		June 3, 2025	
READING:	1ST		2ND	
	YES	NO	YES	NO
DAVIS				
LAMPE				
BERG				
BARTZ				
BLANKE				
SMITH				
ARNETT				
WETZEL				
MOLDENHAUER				
MAYOR STOCKS				
TOTAL				

ADOPTED June 3, 2025

\_\_\_\_\_  
CITY CLERK

ADOPTED June 3, 2025

\_\_\_\_\_  
MAYOR

**RESOLUTION TO  
APPROVE VIETNAM MEMORIAL WALL IN AERO PARK**

**SPONSOR: MAYOR ROBERT STOCKS  
FROM: PLAN COMMISSION**

**WHEREAS,** The American Legion Post 189 has proposed a Vietnam Memorial Wall in Aero Park; and,

**WHEREAS,** Chapter 211: Airport § 211-13F(2)(c) of the City Code requires any building or structure constructed or erected in Aero Park to be approved by Watertown Airport Commission; and,

**WHEREAS,** The Watertown Airport Commission approved the proposal for the Vietnam Memorial Wall in Aero Park at its May 14, 2025 meeting; and,

**WHEREAS,** The Wisconsin Statute § 62.23(5) specifies matters referred to the Plan Commission for consideration and recommendation to the Common Council including the location and architectural design of any public statue or other memorial; and,

**WHEREAS,** The Plan Commission reviewed and recommended to Common Council the proposal for the Vietnam Memorial Wall in Marine Corp Aero Park at its May 19, 2025 meeting.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF WATERTOWN, WISCONSIN:**

Approves the proposal to permit the American Legion Post 189 to install and maintain the Vietnam Memorial Wall in Aero Park at no cost to the City that was proposed and approved by Plan Commission on May 19, 2025.

	YES	NO
DAVIS		
LAMPE		
BERG		
BARTZ		
BLANKE		
SMITH		
ARNETT		
WETZEL		
MOLDENHAUER		
MAYOR STOCKS		
TOTAL		

ADOPTED June 3, 2025

\_\_\_\_\_  
CITY CLERK

APPROVED June 3, 2025

\_\_\_\_\_  
MAYOR

RESOLUTION TO  
AWARD HVAC SYSTEM REPLACEMENT FOR THE WASTEWATER  
ADMINISTRATION BUILDING

SPONSOR: ALDERPERSON ARNETT  
FROM: PUBLIC WORKS COMMISSION

**WHEREAS**, the HVAC system serving the Administration Building at the Wastewater Treatment Plant has reached the end of its serviceable life, causing operational disruptions and compromising laboratory testing environments; and

**WHEREAS**, the existing system uses proprietary software maintained solely by Johnson Controls, resulting in increased maintenance costs and limited service provider options; and

**WHEREAS**, the City solicited three quotes for the replacement of the HVAC system, and the proposal from Southport Engineered Systems meets the City’s needs by offering a non-proprietary system with improved reliability and service flexibility; and

**WHEREAS**, Southport Engineered Systems submitted the most cost-effective proposal, with a total project cost of \$112,585, including demo, installation, electrical work, and state plan review fees; and

**WHEREAS**, the Wastewater Utility has adequate funds in its equipment replacement account to accommodate the cost of this project;

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF WATERTOWN, WISCONSIN:**

That the proper City officials be and are hereby authorized to award the HVAC system replacement project to Southport Engineered Systems in the amount of \$112,585.

		YES	NO
DAVIS			
LAMPE			
BERG			
BARTZ			
BLANKE			
SMITH			
ARNETT			
WETZEL			
MOLDENHAUER			
MAYOR STOCKS			
TOTAL			

ADOPTED June 3, 2025

CITY CLERK

APPROVED June 3, 2025

MAYOR

RESOLUTION TO  
APPROVE THE PURCHASE OF TRAILER TRAILER-MOUNTED HIGH-PRESSURE SEWER JETTER

SPONSOR: ALDERPERSON ARNETT  
FROM: PUBLIC WORKS COMMISSION

WHEREAS, the Wastewater Treatment Plant has experienced ongoing operational challenges due to plugged waste-activated sludge lines, which require a more effective and independent maintenance solution; and

WHEREAS, the City evaluated multiple equipment options and conducted a demonstration with Brown Equipment Company, whose Sewer-747-FR200 ECO Trailer Jetter effectively resolved these blockages; and

WHEREAS, the Trailer Jetter from Brown Equipment Company was found to best meet the City's operational needs and offered the shortest lead time (available June 1, 2025), for \$103,055.64, as shown in the quote evaluation; and

WHEREAS, the Sewer Cleaner Truck purchase previously came in under budget, leaving sufficient funds to cover the cost of the Trailer Jetter without impacting the 2025 budget.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF WATERTOWN, WISCONSIN:

That the proper City officials be and are hereby authorized to approve the purchase of a Sewer-747-FR200 ECO Trailer Jetter from Brown Equipment Company in the amount of \$103,055.64.

		YES	NO
DAVIS			
LAMPE			
BERG			
BARTZ			
BLANKE			
SMITH			
ARNETT			
WETZEL			
MOLDENHAUER			
MAYOR STOCKS			
TOTAL			

ADOPTED June 3, 2025

CITY CLERK

APPROVED June 3, 2025

MAYOR

**RESOLUTION TO  
AWARD EMMET UTILITY EXTENSION PROJECT DESIGN TO SHORT  
ELLIOTT HENDRICKSON INC.**

**SPONSOR: ALDERPERSON ARNETT  
FROM: PUBLIC WORKS COMMISSION**

**WHEREAS,** It is determined to be in the best interests of the City of Watertown as it pertains to authorizations required involving city infrastructure; and,

**WHEREAS,** the City of Watertown historically contracts with an engineering consulting firm to prepare plans and specifications, and to assist during advertising and opening of bids; and,

**WHEREAS,** the scope of work for the Emmet Utility Extension Project is to select a professional engineering consultant who will provide services to incorporate sanitary sewer and water main extensions, necessary drainage improvements, and necessary roadway improvements of various streets. Said streets became under jurisdiction of the City of Watertown in 2024 as part of the Intergovernmental Cooperative Plan Under Wisconsin Statute Sec. 66.0307 Agreement Between the City of Watertown and the Town of Emmet. Street and utility improvements will be incorporated into a set of plans and specifications following the guidelines set by the City of Watertown and the State of Wisconsin Department of Transportation; and,

**WHEREAS,** the City of Watertown advertised request for proposals and received four (4) proposals; and,

**WHEREAS,** the Public Works Department Review Team used a qualification-based selection process to determine the top ranked firm; and,

**WHEREAS,** the Public Works Department Review Team presented the top ranked firms to the Public Works Commission; and,

**WHEREAS,** the Public Works Commission reviewed and approved Short Elliott Hendrickson's proposal; and,

**WHEREAS,** the funding for the Emmet Utility Extension Project Design contract will come from Annual Streets #05-58-11-69, Stormwater Utility Capital Outlay #16-58-16-60, Water Utility Capital Outlay #03-99-99-99 and Wastewater Utility Sewer Rehabilitation #02-97-30-11.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF WATERTOWN, WISCONSIN:** that the City of Watertown Common Council approves the proper City Officials be and are hereby authorized to enter into an agreement for the Emmet Utility Extension Project Design contract with Short Elliott Hendrickson of Delafield, WI for a total lump sum design fee of \$64,800.00.

	YES	NO
DAVIS		
LAMPE		
BERG		
BARTZ		
BLANKE		
SMITH		
ARNETT		
WETZEL		
MOLDENHAUER		
MAYOR STOCKS		
TOTAL		

ADOPTED June 3, 2025

CITY CLERK

APPROVED June 3, 2025

MAYOR