



FINANCE COMMITTEE MEETING AGENDA
MONDAY, OCTOBER 23, 2023 AT 5:30 PM

MUNICIPAL BUILDING COUNCIL CHAMBERS – 106 JONES STREET, WATERTOWN, WI 53094

By Phone or GoToMeeting: Members of the media and the public may attend by calling: +1 (571) 317-3122 **Access Code:** 153-925-469 or <https://www.gotomeet.me/EMcFarland>
All public participants' phones will be muted during the meeting except during the public comment period.

1. CALL TO ORDER

2. REVIEW AND APPROVE MINUTES

A. Finance Committee minutes of October 3 through 12, 2023 (Budget meetings)

3. BUSINESS

- A. No action - information only: The December 25 meeting will be moved to 6:15 on December 19 preceding the Common Council meeting
- B. Review and take action: hire Jake Nehls to fill the open vacancy with the wastewater team as the Collection System Specialist at Grade H Step 1 (\$23.47/hr.)
- C. Review and take action: approve two-step adjustment for wastewater employee
- D. Review and take action: Township EMS Agreement with Lebanon
- E. Review and take action: Budget modification request for hotel feasibility study
- F. Review and take action: MOU with the Wisconsin Election Commission for the obligations pertaining to the Badger Book electronic poll book and associated software
- G. Review and discuss: Fund 01 Income Statement through September 2023
- H. Review: hypothetical fire station financing plans
- I. Convene into closed session per Wis. Stat. Sec. 19.85(1)(g) to confer with legal counsel of the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. (Yagow v. City of Watertown)
- J. Reconvene to Open Session

4. ADJOURNMENT

Persons requiring other reasonable accommodations for any of the above meetings, may contact the office of the City Clerk at mdunneisen@watertownwi.gov, phone 920-262-4006

A quorum of any City of Watertown Council, Committee, Board, Commission, or other body, may be present at this meeting for observing and gathering of information only



FINANCE COMMITTEE MEETING MINUTES – 2024 BUDGET

TUESDAY, OCTOBER 03, 2022 THROUGH THURSDAY, OCTOBER 12, 2023

MUNICIPAL BUILDING – 106 JONES STREET, WATERTOWN, WI 53094

Tuesday, October 03

Members present: Mayor McFarland, Alderpersons Bartz, Davis, Lampe, and Moldenhauer (video)

Others present: Finance Director Stevens, Attorney Chesebro, Chief Kaminski, Water/WW Manager Hartz, Alder Board, Megan Dunneisen, Tony Rauterberg, Ben Olsen, David Brower, Stacy Winkelman

1. Call to order: Mayor McFarland called the meeting to order at 6:03 p.m.

2. **2024 Budget Presentation**

- Mayor McFarland provided an **overview of the budget creation process** (established goals with Leadership Team and Finance, updated/presented five-year capital plan, reviewed pay rate incorporation, met with department heads, adjusted requests). Her goal was to find a balance between meeting goals and responsibilities with a modest-to-no impact on tax levy and the return of tax dollars to residents by reducing the tax levy. Four obstacles in reducing the levy:
 - Water Department Payment in Lieu of Taxes was lessened by \$130,000 due to the reduction in mill rate, a key factor in this calculation
 - IT licensing has increased over \$60,000 due to the necessary move to Office 365 for increases in anti-virus protections
 - Police Department maintenance contracts for equipment and software subscriptions will increase over \$100,000
 - The WI ETF health plan announced a late summer premium increase over 14%, about a \$400,000 additional cost for the City
- **Presentation highlights:**
 - No increase in general fund tax levy
 - Although the Expenditure Restraint Program (ERP) limits were waived for this next year, the proposed increase is less than the 6.4% ERP maximum for Watertown
 - Overall General Fund increase is 4.8%
 - Fund balance will be utilized with approximately \$700,000. The estimated unassigned fund balance as of 12/31/23 is 30.2%. The estimated unassigned fund balance as of 12/31/24 is 25.4%.
 - Fund 05 borrowing: around \$3.12M plus the fire station, down from \$3.995M in 2023
 - Debt levy increases from \$4,700,000 to \$5,300,000
- **2024 Operational Goals:**
 - Proactively maintains and improves our parks and infrastructure in an effort to ensure quality, safety, and compliance
 - Supports employee retention, growth, and works to address critical staffing
 - Assessment, strategic planning, and maintenance of our city buildings
 - Promotes and fosters innovative approaches for community development and growth
 - Maintains a safe and health community and expands community education on safety and health

- **Debt [Fund 04]:** Finance Director Stevens reviewed the projected payment schedule of principal and interest, including the short-term borrowing (note anticipation notes) for fire station construction.
 - **Capital Improvements [Fund 05]:** Finance Director Stevens reviewed the projects list that would require \$3.12 M in General Obligation borrowing.
3. Adjournment. Ald. Lampe moved to approve to adjourn at 6:52 pm, seconded by Ald. Davis, and carried by unanimous voice vote.

Monday, October 09

Members present: Mayor McFarland, Alderpersons Bartz, Davis, Lampe, and Moldenhauer (arrived via video at 5:15)

Others present: Finance Director Stevens, Attorney Chesebro, Street Operations Manager Winkelman, David Brower, Andrew Day, Melissa Lampe and Tim Little (Historic Preservation & Downtown Design Commission)

1. Call to order: Finance chair Bartz called the meeting to order at 4:30 p.m.
2. Ald. Davis moved, seconded by Ald. Lampe, to **approve minutes from the September 25** meeting. All agreed.
3. Melissa Lampe and Tim Little were present to answer any questions re: the request of the Historic Preservation & Downtown Design Commission to **update the city's survey of historic properties last completed in 1987 via a grant request from the WI Historical Society's Certified Local Government (CLG)** program. Ald. Davis motioned, supported by Ald. Bartz, that we approve the application of the grant with the understanding that budget modifications will be made in the Non-recurring Grants Fund [24]. The committee approved.
4. Assistant Chief Olsen presented a request to **hire Ashlyn Schlieve** as a dispatcher at grade/step H2 [\$23.78/h]. A motion was made by Ald. Davis, seconded by Ald. Lampe, to approve the hire. The committee agreed.
5. Street Operations Manager Winkelman is requesting to **promote Philip Rhodes** from Solid Waste Collection crew to Mechanic position at grade/step I1 [\$25.42/hr]. The motion from Ald. Bartz, seconded by Ald. Lampe was made to approve this hire at this G/S as long as it satisfied the increase of compensation upon promotion, effective 10/18/23. The committee agreed. [Note: Finance Director Stevens has verified that the new G/S complies with the "not less than 8%" policy for an individual being promoted two or more salary grades.]
6. A request came from Parks Director Butteris to **hire Jay Pirkel** as a Parks General Laborer at G/S F1 [\$19.55/hr] effective 10/16/23. A motion was made by Ald. Lampe, supported by Ald. Bartz, to hire. The committee agreed.
7. Finance Director Stevens informed the committee that **bound copies of all 2022 audits** have arrived. These are also posted on the City's website. Any request can be directed to him if someone were to need one.

Ald. Bartz presided as Finance Committee chair over budget presentations and discussion for the remainder of the meeting.

8. **2024 Budget** Proposal discussion: **General Government** (Common Council, Human Resources, Employee Benefits, Media, IT, Municipal Court, Attorney, Finance, Elections, Assessor, Audit, Property/Liability Insurance)
- A. **Common Council:** An oversight was caught; the budget numbers were not transferred into the next column for this division [01-51-11-xx].
 - B. **Finance:** Mayor McFarland relayed that she believes this department is understaffed, but Finance Director Stevens didn't pursue an addition. He instead has encouraged the Clerk to incorporate an additional 100 hours for each election cycle to hire and train one person to add to staffing levels during these seasons. The Finance Committee would like a comparisons study with other cities to be completed by city staff at some time.

Ald. Moldenhauer joined the meeting via video conference at 5:15.

9. **2024 Budget** Proposal discussion: **Other Funds** (Non-recurring Grants [24], CDB Housing [65], Fiber Optic [25], Transit [13], Tourism [22])
- A. **Non-recurring Grant [24]:** The committee agreed to add both the grant and associated expenditure amounts of \$50,000 to update the historic properties survey last completed in 1987.
 - B. **ARPA [24]:** A quote arrived today for the space needs analysis study. The original budget of \$36,000 was modified to \$26,000.
 - C. **ARPA [24]:** A request was made to secure a price for parks restroom ventilation additions in neighborhood parks. There may be adequate ARPA funds available for this.
 - D. **ARPA [24]:** The mayor had included a request to allocate \$8,000 to an administrative structure study in her budget modifications notes, but this entry was missed, so it was added.
 - E. **Fiber Optic [25]:** \$3000 was added to Fiber Locates.

10. Adjournment. Ald. Lampe moved to approve to adjourn at 6:00 pm, seconded by Ald. Davis, and carried by unanimous voice vote.

DATE	Account	Name	Original	Modified	Impact to Fund 01 Bottom Line	First	Second
10/9/2023							
	Pg 5-6 01-51-11-xx	Common Council division	-	110,201	(110,201)		
		Oversight: numbers not transferred into next column					
	Pg 82 24-42-73-77	Historic District Grant	-	(50,000)	XX	Lampe	Davis
	24-51-12-18	Historic Preservation Expenses	-	50,000	XX		
		Update historic prop survey fr 1987					
	Pg 83 24-51-72-60	ARPA Other Bldgs CapExp	36,000	26,000	XX	Lampe	Bartz
	Pg 83 24-51-11-60	ARPA Exp: Admin structure stdy	-	8,000	XX		
		In Mayor's notes, but entry into fund missed					
	Pg 85 25-58-25-25	Fiber Locates	-	3,000	XX	Lampe	Davis
		Oversight: numbers not transferred into next column					

Wednesday, October 11

Members present: Mayor McFarland, Alderpersons Bartz, Davis, Lampe, and Moldenhauer

Others present: Finance Director Stevens, Chief Kaminski, Health Director Quest, Park/Rec Director Butteris, Chief Teesch, Library Director Checkai, David Brower, Chris Koppes (Library board chair), Anthony Rauterberg, Jeff Doyle, Megan Schwefel, Andrea Draeger

1. Call to order: Finance chair Bartz called the meeting to order at 4:33 p.m.
2. **2024 Budget** Proposal discussion: **Health** (Public Health, Environmental Health [14], Health Emergency Preparedness [15], Seal-a-Smile [18])
3. **2024 Budget** Proposal discussion: **Public Safety** (Police, Crossing Guards, Dispatch Center, Municipal Building, Fire, Emergency Government)
 - A. **Fire:** Chief Teesch indicated a reduction of \$2000 could be made in Computers & Software account.
4. **2024 Budget** Proposal discussion: **Culture, Education, Recreation** (Library, Library Operations [11], Library Trust [20], Recreation, Pools, Senior/Community Center, Parks, Forestry, Parks Development [07], Town Square Future Fund [26])
 - A. **Library:** Considering the increased costs of health insurance, Ald. Lampe recommended an increase in the General Fund's support of library personnel costs to \$650,000.
 - B. **Aquatic Center:** Park/Rec Director Butteris explained the request for uniform replacements and requested a reinstatement of the usual \$2200 amount.
 - C. **Town Square:** Ald Davis discussed the assignment of the Town Square programming coordinator. In 2023, a shared allocation was approved in the budget (75% General Fund, 25% Town Square Future Fund). The 2024 budget proposes 100% in the General Fund. Ald. Davis believes that a better assignment would be to post 100% in the Town Square Future Fund to better track the overall costs directly related to this endeavor.

After a bit of discussion, an amendment was made to have the General Fund contribute an amount equal to the compensation costs of the programming coordinator to the Town Square Future Fund. As sponsorships and other contributions increase in the future, the hope would be for the Town Square to become self-sufficient without a General Fund contribution.
 - D. **Parks Programming Manager:** Park/Rec Director Butteris presented a request for reconsideration of a Recreation Program Manager. She offered a reduction in Recreation PT wages and hoped for an ability to tap the indoor pool savings from not paying WUSD. The staff pled the need, and Mayor McFarland compared the levels of financial support and staffing of the library to the Park/Recreation Department. A funding solution wasn't evident, so no change was made.
 - E. **ARPA:** The Parks Department had already secured pricing quotes to add ventilation into Lincoln, Timothy Johnson, and Union Parks to help alleviate condensation and mold growth. The \$10,156 was added to the ARPA Park Restroom Upgrades budget.
5. Adjournment. Ald. Lampe moved to approve to adjourn at 6:51 pm, seconded by Ald. Moldenhauer, and carried by unanimous voice vote.

DATE	Account	Name	Original	Modified	Impact to Fund 01 Bottom Line	First	Second
10/11/2023							
Pg 13	01-52-31-28	FD Computers & Software	36,886	34,886	2,000	Lampe	Davis
Pg 20	01-55-11-10	Library Wages	642,718	650,000	(7,282)	Lampe	Bartz
Pg 21	01-55-22-44	Aquatic Center Uniforms	1,000	2,200	(1,200)	Davis	Moldenhauer
Pg 20	01-55-20-10	RecAdmn Wages: TwnSq Prgm M	394,129	328,651	65,478	Davis	Lampe
Pg 21	01-55-20-33	RecAdmn WRS: TwnSq Prgm Mg	26,055	21,537	4,518		
	01-55-20-34	RecAdmn SS: TwnSq Prgm Mgr	25,287	21,227	4,060		
	01-55-20-35	RecAdmn Med: TwnSq Prgm Mg	5,914	4,965	949		
	01-55-20-37	RecAdmn Life: TwnSq Prgm Mgr	759	464	295		
Pg 86	26-55-43-10	TwnSq Wages	0	65,478	XX		
	26-55-43-33	TwnSq WRS	-	4,518	XX		
	26-55-43-34	TwnSq SS	-	4,060	XX		
	26-55-43-35	TwnSq Med	-	949	XX		
	26-55-43-37	TwnSq Life	-	295	XX		
Pg 20	01-55-20-21	Contribution to Town Square	-	75,300	(75,300)	Amendment to prior:	
Pg 86	26-44-62-50	Contribution fr General Fund	-	(75,300)	XX	Davis	Lampe
Pg 84	24-54-41-60	ARPA Park Restroom Upgrades	54,000	64,156	XX	Lampe	Moldenhauer

Thursday, October 12

Members present: Mayor McFarland, Alderpersons Bartz, Davis, Lampe, and Moldenhauer

Others present: Finance Director Stevens, Public Works Director Holloway, Streets Operations Manager Winkelman, Assistant Engineer Beyer, Water/WW Manager Hartz, Zoning Administrator Zirbes, Park/Rec Director Butteris (video), Krys Brown, Maureen McBroom, Andrea Draeger (video), Ali Nicholson (video), Stephanie Juhl (video)

1. Call to order: Finance chair Bartz called the meeting to order at 4:34 p.m.
2. Finance Director Stevens updated the committee as to the impact of the General Fund budget by sharing worksheets that provide what-if calculations on estimated 2023 year-end results, ramification of tax levy increases, and use of fund balance. At this point in the process, we are approximately \$70,000 short of initial goals.
3. **2024 Budget** Proposal discussion: Public Works (Building/Safety/Zoning, Engineering, Annual Infrastructure [part of 05], Street Division, Solid Waste [17], Stormwater utility [16], Airport, Water [03], Wastewater [02])
 - A. **Zoning:** Zoning Administrator Zirbes would like to hire a clerk/typist in the latter part of 2024 after the initial drafts of the 2025 budget have determined whether a new hire is likely to be reviewed. Finance Director Stevens reviewed the ability and agreed that it would fit within the budget. This decision could be made next early summer when other personnel requests are submitted.
 - B. **Infrastructure:** The 2024 budget includes \$1,750,000 for road improvements.
 - C. **Street:** Street lighting needed to increase a sizable amount due to actual billing. We are limited on pursuit of grants because the majority of poles are owned by WE Energies.

- D. **Water:** A request was presented as to any possibility of discounting water usage by the City, like at Town Square. Water Manager Hartz indicated that rates are determined by meter size and set in a rate file and regulated by WI PSC.
- E. **Wastewater:** Wastewater Manager Hartz provided insight as to the possibilities of alternate revenue sources through the sale of by-products.
4. **2024 Budget** Proposal discussion: Other Funds (Riverfest [12], Economic Development [60], TIDs [08, 09, 10, 19, 23])
- A. **Riverfest:** Ald. Lampe explained that a grant for bussing is available to the City, so it makes sense to have the bus invoices to run through the City to allow a continuation of the grant. An increase of \$20,000 for both expenses and associated income was passed (Lampe abstained).
- B. **Economic Development:** This budget includes funding for preliminary evaluations of Highway A property owned by the City and GIS upgrades.
5. **2024 Budget** Proposal discussion: outstanding issues
- A. **Recreation Program Manager:** The assumed compensation costs for a recreation program manager total \$89,456 (including family health plan). With the desire voiced last night to earnestly find a means, the mayor and finance director worked throughout the day to craft a solution that reduces funding in IT contract support, fire department occupational health, airport electricity, library wages, and wages from aquatic center, indoor pool and recreation part-time wages along with a delay in hiring until April 2024.
- B. **Public Service Enterprises:** Finance Director Stevens presented a request from Cornerstone of Grace for \$3,000. Other organizations had requested increases that the Mayor maintained at the same approval level of 2023. He recommended approval at \$2,000.
- C. **Overall:** Finance Director Stevens reviewed some of the calculations that determine the tax levy. The committee worked through different increase scenarios of the General Fund levy. The Debt levy that has been included is an increase from \$4.7M to 44.9M for 2024.
- We started with a contingency fund of \$100,000 and small adjustments have reduced approximately \$8,500, leaving \$91,500.
- If we change the General Government tax levy to \$10,460,000, an increase of \$60,000, the total increase in our tax levy would be a 1.72% increase. The projected net decrease would be <\$746,732>, which would lower the unassigned fund balance to 25.0% of the annual expenditures budget, right to the City's fund balance target.
- A motion was made by Ald. Bartz, supported by Ald. Davis, to **increase the General Fund tax levy to \$10,460,000**. This increase is the lowest increase in this past decade. Approved by unanimous voice vote.
- Ald. Lampe moved, seconded by Ald. Davis, to **pass the modified budget onto the Council** for its approval. This was approved by unanimous voice vote.
5. **Adjournment.** Ald. Bartz moved to approve adjournment at 6:43 pm, seconded by Ald. Moldenhauer, and carried by unanimous voice vote.

DATE	Account	Name	Original	Modified	Impact to Fund 01 Bottom Line	First	Second		
10/12/2023									
Pg 64	12-40-04-45	Riverfest: Misc Income	-	(15,000)	XX	Davis	Bartz		
Pg 64	12-40-04-56	Riverfest: Grants	-	(5,000)	XX				
Pg 64	12-40-05-56	Riverfest: Shuttle Buses	-	20,000	XX	Abstain: Lampe			
Pg 10	01-51-86-11	IT: Contract Support	25,000	22,000	3,000	Davis	Moldenhauer		
Pg 14	01-52-31-49	FD: Occupational Health Test	6,900	-	6,900				
Pg 19	01-54-53-30	Airport: Electric	25,000	22,000	3,000				
Pg 20	01-55-11-10	Library: Salaries	650,000	646,500	3,500				
Pg 21	01-55-21-16	Rec: PT Salaries	59,125	39,925	19,200				
Pg 21	01-55-22-16	Aquatic Ctr: PT Salaries	108,328	100,328	8,000				
Pg 22	01-55-23-16	Indoor Pool: PT Salaries	62,118	38,626	23,492				
Pg 20	01-55-20-10	Rec Admin: Program Mgr	328,651	371,989	(43,338)				
Pg 21	01-55-20-33	Rec Admin: WRS	21,537	24,527	(2,990)				
Pg 21	01-55-20-34	Rec Admin: SS	21,227	23,914	(2,687)				
Pg 21	01-55-20-35	Rec Admin: Medicare	4,965	5,593	(628)				
Pg 21	01-55-20-36	Rec Admin: Health Ins	49,246	65,867	(16,621)				
Pg 21	01-55-20-38	Rec Admin: Dental	3,284	4,112	(828)				
Pg 24	01-57-11-63	Cornerstone of Grace	-	2,000	(2,000)			Davis	Lampe
Pg 10	01-51-81-56	Contingent Fund	100,000	91,518	8,482				
		Subtotal of Changes			(110,201)				
Pg 5	01-49-99-16	Tax Levy	(10,400,000)	(10,460,000)	60,000				
		Subtotal of Changes			(50,201)				
		Mayor's Original Budget			(696,531)				
		Finance Com Budget (Impact to Fund Balance)			(746,732)				

Respectfully submitted,

Mark Stevens, Finance Director

Note: These minutes are uncorrected, and any corrections made thereto will be noted in the proceedings at which these minutes are approved.



Water Systems

800 Hoffmann Drive • P.O. Box 477 • Watertown WI 53094-0477
WASTEWATER (920) 262-4085 • WATER (920) 262-4075

To: Mayor McFarland & Members of the Finance Committee 10/18/2023
From: Peter Hartz – Water Systems Manager
Re: Water System agenda items for Finance committee meeting 10/23/2023

Dear Mayor McFarland & Committee Members:

Water Systems agenda item:

1. **Review and take action** – hire Jake Nehls to fill the open vacancy with the wastewater team as the Collection System Specialist at Grade H Step 1 (\$23.47/hr.), and permission to offer to an alternative candidate if necessary.

This item was before the committee on September 25th however we were unable to hire the former candidate. The Wastewater Department re-posted the opening for the Collections System Specialist position which has been vacant due to the incumbent leaving to take the same job in Beaver Dam.

Jake interviewed well, and while this job is new for him, he did show traits we are looking for and has the skill set necessary to expand his knowledge and put that to use for the wastewater utility. Jakes' work history has primarily been spent working in farming and with that he has performed many difficult tasks with limited resources. We feel that Jake understands and recognizes, assesses, and demonstrates the ability to work with his coworkers based on his experience thus helping to maximize productivity and efficiency.

I recommend extending the job offer to Jake Nehls at pay Grade H Step 1 - \$23.47 – sufficient funds are included in the 2023 budget to support this hire.

2. **Review and take action** - approve two-step adjustment for wastewater employee.
 - Martin Larson of the wastewater team has met the requirements for two additional steps in the pay plan based on obtaining the certifications offered by the Wisconsin Department of Natural Resources. These steps would be retroactive to October 18, 2023.
 - Martin Larson – Grade I Step 5 (\$28.32/hr.) to a Grade I Step 7 (\$29.78/hr.)

If anyone has any questions, please feel free to contact me anytime.

Sincerely,

Peter Hartz
Watertown Water Systems

Candidate Selection Form

POSITION TITLE Collections System Specialist DEPARTMENT Wastewater

NEW POSITION _____ VACANCY X RECLASS _____ # OF APPLICANTS: 6

FT X PT _____ EXEMPT _____ NONEXEMPT X

Reason for opening:
Nate Butterbrodt took the same job in Beaver Dam for more money, it is also his hometown.
Justification to fill:
This is an approved and budgeted position for the sewer department. This person assists the sewer collections crew leader and other team members in day-to-day maintenance and operations of the wastewater collections and treatment system.
Top three responsibilities for position:
<ol style="list-style-type: none"> 1.) They help maintain and repair all components of the collections system comprised of 120 miles of sewer main, 6 sewer siphons, 7,660+ laterals, 2,500manholes, & 19 lift stations. 2.) They are one of the 7 employees on the wastewater team rotating in the afterhours on call responsibilities which include holidays and weekends for emergencies. 3.) They perform basic wastewater plant operations on weekends and holidays which include laboratory testing and other basic plant operation checks as is required per the WPDES permit.

CANDIDATE NAME: Jake Nehls

How has this candidate demonstrated skills to meet the needs of the position and requested step:
Jake interviewed well, and while this job is new for him, he did show traits we are looking for and has the skill set necessary to expand his knowledge and put that to use for the wastewater utility. Jakes' work history has primarily been spent working in farming and with that he has performed many difficult tasks with limited resources. We feel that Jake understands and recognizes, assesses, and demonstrates the ability to work with his coworkers based on his experience thus helping to maximize productivity and efficiency.

Date Available to start:	2-week notice	Grade	H	Step	1	Hourly Rate	\$23.47
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FIRST ALTERNATE: Re-posting requested (third time).

How has this candidate demonstrated skills to meet the needs of the position and requested step:

Date Available to start:		Grade		Step		Hourly Rate	
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Approved Yes _____ No _____



Water Systems

800 Hoffmann Drive • P.O. Box 477 • Watertown WI 53094-0477
WASTEWATER (920) 262-4085 • WATER (920) 262-4075

To: Mayor McFarland & Members of the Finance Committee 10/18/2023
From: Peter Hartz – Water Systems Manager
Re: Water System agenda items for Finance committee meeting 10/23/2023

Dear Mayor McFarland & Committee Members:

Water Systems agenda item:

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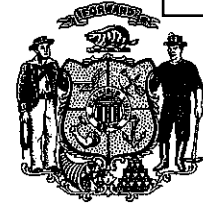
If anyone has any questions, please feel free to contact me anytime.

Sincerely,

Peter Hartz
Watertown Water Systems



The State Of Wisconsin Department of Natural Resources



This is a printable report regarding the certification status of an operator. Operators may cut along the line below and carry this card in their wallet to have their certification number handy when attending training events.

<p>Wisconsin Department of Natural Resources Wastewater Operator Certification</p> <p>MARTIN A LARSON</p> <p>Certification #: 39072 Expire Date: 09/01/2025</p>	<p>Wastewater Operator Certification</p> <p>Nutrient Removal: Total Phosphorus - OIT Sanitary Sewage Collection System - OIT</p>
<p>This is not an official certification card. To verify a person's certification status visit https://dnr.wisconsin.gov/topic/OpCert, select "Operator Certification Lookup", and search by operator name or certification number.</p>	<p>Print Date: 10/17/2023</p>

Adam N. Payne, Secretary
Department of Natural Resources

Printed on 10/17/2023

Certification information and training opportunities can be found at <https://dnr.wisconsin.gov/topic/opcert/training.html>



Watertown Fire Department

Section 3, Item D.

106 Jones Street, Watertown, WI 53094 • 920-261-3610 • 920-261-7527 fax
www.watertownfiredept.com

MEMO

TO: Finance Committee
FROM: Fire Chief
DATE: October 23, 2023
RE: Review & Approve EMS Coverage for Lebanon

The Watertown Fire Department currently provides Emergency Medical Services (EMS) to surrounding areas. In 2023 we provided EMS service to the Lebanon Fire Departments primary service area. The attached successor agreement increases the contract amount the City of Watertown charges Lebanon for this service by \$9,040.00 to a total of \$63,040.00.



Watertown Fire Department

106 Jones Street, Watertown, WI 53094 • 920-261-3610 • 920-261-7527 fax
www.watertownfiredept.com

2024 Contract for the Provision of EMS Coverage for the Township of Lebanon

1. The City of Watertown Fire Department will provide EMS coverage to the Township of Lebanon fire departments primary service area by providing one ambulance staffed with two personnel that will be dispatched from the Watertown Fire Department for EMS calls.
2. The City's Fire Department will bill separately for emergency medical transport and paramedic services rendered under this contract in the same manner as are billed to City of Watertown residents, and any other recovery cost as allowed by law.
3. Disposable medical equipment and medications used for patient care, by Lebanon responders, on EMS calls responded to by the Watertown Fire Department will be exchanged on a one-for-one bases, if available, at the time of the call.
4. Patients will be transported to the closest, most appropriate hospital.
5. Lebanon will cross credential emergency medical personnel with Watertown Fire Department. Those personnel must be approved by the Watertown Fire Departments Medical Director.
6. In the event the Watertown Fire Department is committed to previously received requests for the service and is unable to respond, mutual aid agencies will be contracted and dispatched for the call and will not be considered a breach of contract.
 - a. The Township of Lebanon will pay the City of Watertown an annual fee of \$63,040.00 (Sixty-three thousand forty dollars) for EMS coverage for 2024.
7. This contract may be canceled at any time with sixty (60) days written notice to the other party.
8. The township shall make payments for the contract year referenced above as follows: fifty percent (50%) of the contracted price shall be paid on or before February 28th of the contract year and the remaining fifty percent (50%) of the contracted price shall be paid on or before August 31st of the contract year. Invoices requesting payment by the townships shall be provided by the City by February 1 and August 1 of the contract year.
9. To help with budget planning, any successor agreements should be negotiated by October 1, 2024.
10. This contract will begin on January 1, 2024.

Signed

Emily McFarland, Mayor

Date

Greg Fredrick, Chairperson

Date

City of Watertown

Town of Lebanon



To: Finance Committee
CC: Mayor McFarland
From: Mason Becker, Strategic Initiatives and Development Coordinator
Date: October 11, 2023
Re: Hotel Feasibility Study Update

Finance Committee members,

In 2020, Patek Hospitality Consultants conducted a Hotel Feasibility Study for the City of Watertown. While the results of the study bore out the feasibility and need for a new hotel in our community, the study at the time was not conducted under ideal conditions, mainly due to the ongoing COVID-19 pandemic. The more years that pass since this type of market study is conducted, the more out of date it is generally considered.

Since that time, we have continued to attract occasional inquiries from hotel developers and other parties. Currently, we are working with Greywolf Partners on a proposed mixed-use, multi-phase development in the northwest area of the City. One of the proposed possible uses within that development would be a hotel. During conversations, they have mentioned that an updated study would be highly useful to them in determining suitability for a hotel, and to share with possible hotel partners.

I reached out to Brenda Patek from Patek Hospitality Consultants about doing an update to the existing study. Her original quote, returned on October 3, 2023, was for a total of \$8,000.00 (plus out of pocket expenses). I followed up with her, and after discussion, she submitted a revised quote for a total of \$6,500.00 (**inclusive** of out-of-pocket expenses). Additionally, there is a charge of \$660.00 for a Smith Travel Research (STR*) report, which includes analysis regarding occupancy and average daily travel trends for hotels in the market area. The amount for the report was the same with both quotes. We wish to keep working with Patek, as they are already familiar with our community, and staff were pleased with the quality of the previous 2020 report.

I am requesting a budget modification to fund this contract in FY 2023. Approving this request will allow Patek to move forward with conducting the new study in a timely manner. Funding will come from the reserve fund of the Fund 60 Economic Development Budget. This could be placed under the 60-51-05-25 Marketing line item.

Thank you for your consideration of this request.

Sincerely,

Mason T. Becker
 Strategic Initiatives and Development Coordinator

**Proposal for a Proposed Hotel Development
Watertown, Wisconsin**

**October 2, 2023
(Revised October 10, 2023)**

Prepared for:

**Mr. Mason T. Becker
Strategic Initiatives and Development Coordinator**

Patek Hospitality Consultants, Inc.
N57 W27841 Walnut Grove Court
Sussex, Wisconsin 53089
(262) 538-0445

Patek Hospitality Consultants, Inc.
N57 W27841 Walnut Grove Court
Sussex, Wisconsin 53089
(262) 538-0445

October 2, 2023
(Revised October 10, 2023)

Mr. Mason T. Becker
Strategic Initiatives and Development Coordinator
City of Watertown
P.O. Box 477
106 Jones Street
Watertown, Wisconsin 53094-0477

Dear Mr. Becker:

We are pleased to submit this proposal to conduct a study of potential market demand and prepare a statement of estimated annual operating results for a proposed hotel located in Watertown, Wisconsin. Our firm issued a Market Feasibility study for the City of Watertown at the height of the pandemic in November 2020.

To assist you in evaluating the potential demand for the project and to provide critical planning parameters for you and other interested parties, we have provided the following proposal. This document would identify potential market demand for the subject hotel including a discussion on the market and potential site areas, recommendations on the type of property best suited for the market, a supply and demand analysis, a five-year estimate of occupancy and average daily rate, and a statement of estimated annual operating results that could be used to obtain financing, a franchise or management agreement. We intend to conduct a study as detailed below.

APPROACH TO THE STUDY

The study would be concerned with the determination of current and potential future demand for hotel accommodations in the market area; assessment of existing and potential future competitive supply; and the share of the market that could reasonably be attained by the proposed hotel. We would visit Watertown and meet with you and other city officials and interested parties to gather information about the community and the potential need for a hotel. We would tour the community and conduct our research and analysis. Our approach to such a study would be as follows:

Site Analysis: The following attributes of potential site areas will be evaluated: access, visibility, surrounding area, present use, relationship to demand generators, relationship to area amenities, and advantages/disadvantages of the site versus the competition. Rather than identifying specific sites for development, we would prefer to preview and analyze areas of the community where potential sites may be available. Based on our 2020 study, these site areas could include Downtown Watertown, Airpark Drive near the Bypass, South Church Street, and U.S. 26 Bypass and STH 19 (Greywolf Partners proposed development). Based on the above factors, we will rank the proposed site areas and provide a recommendation as to the most appropriate area for hotel development.

Area Review: Based on economic data gathered during the fieldwork, it will be determined whether the market area appears to be economically viable to support hotel development. Economic data is also assembled using local, city, and county websites, state agency websites, U.S. Census Bureau, U.S. Bureau of Labor Statistics, and other sources deemed relevant.

Primary Research: Primary research would consist of interviews with key demand generators and those persons knowledgeable with the local economic development situation and local hotel market. These interviews could be done in person or by telephone and include, but not be limited to: city officials in economic development and planning, Chamber of Commerce, Convention & Visitors Bureau, competitive hotels including an inspection of the hotel properties, and potential demand generators.

During our fieldwork, we will discuss with you and city officials the potential demand generators (corporate, leisure, and group) located in Watertown. We would need to call on these demand generators and would ask for assistance in this process. We have found that we have more success when we receive contact names and phone numbers from local officials and in many cases, an introduction will be made that our company would be calling on them. We usually ask to speak with the person within the organization that is making hotel reservations. The survey that we would conduct would be to garner information on that company's needs for hotel rooms, rates they are willing to pay, and the type of amenities and facilities they would like to see developed. This task is something that we could discuss further during our fieldwork. The information obtained through this telephone survey would be summarized and presented in our report.

Competitive Market - The present supply of hotel rooms in the market area, the potential additions to supply and the markets served or to be served by those properties will be reviewed. An inspection of the competitive hotels will be conducted during our fieldwork. A competitive property profile and projections of growth in supply will be prepared. Through interviews, file data, and a STR* report, an estimate of market occupancy and average daily rate (ADR) will be provided.

Demand - We will determine the major segments of demand and discuss the growth in demand for each of those segments, based on historical data. Based on our research, we will estimate demand for hotel rooms over a five- to seven-year period.

Recommended Facilities: Recommendations for appropriate facilities will be provided for the proposed hotel, based on our market findings which will best meet demonstrated market demand. These facilities could include: type of hotel (i.e. limited-service, extended-stay, all-suite), number and type of guest rooms, meeting rooms, and other amenities and facilities deemed appropriate such as food and beverage outlets and recreational features. These recommendations could assist an architect and planner with the basis for a design program for the subject hotel and will provide the basis for our estimate of occupancy and ADR.

During our demand interviews, we will inquire as to the need for meeting/conference space in Watertown per your request. Our study will not analyze the economic feasibility of a conference facility but rather discuss our findings and provide a recommendation based on our demand interviews and discussions with local officials.

Once it is determined that hotel development in Watertown is market feasible, we will contact hotel companies to gauge their interest in developing a hotel in Watertown and provide this information in a separate letter along with the contact information for those hotel companies. We will also provide an introduction to the franchise representatives through email and will provide assistance as needed to facilitate a discussion.

Market Position of the Subject Property (Occupancy and Average Daily Rate): After completing the estimate of the future supply and demand for rooms in the market area, we will estimate the share of the market that the subject property should reasonably be expected to capture, by market segment, for the first five years of operation. Occupancy and average daily rate for the subject hotel for each of those five years will be estimated. This is intended to be representative of potential results that may be achieved assuming efficient and competent management and an effective marketing program. Our analysis will include an evaluation of the future market position of the subject hotel versus the existing competition.

Statement of Estimated Annual Operating Results: Using the market research as a basis, we would prepare a statement of estimated annual operating results that would include occupancy, average daily rate, sales and operating expenses for each of the first five years of operation. This statement would include all revenues and expenses and result in a "bottom line" of Income Before Rent, Depreciation, Interest and Taxes on Income. Since the estimated operating results would be based on estimates and assumptions that are subject to uncertainty and variation, we would not represent them as results that will actually be achieved. The report that includes the statement of estimated annual operating results could be used in obtaining mortgage financing, or in negotiating a lease, franchise or management agreement.

REPORT

The information will be presented in a report for your internal use and guidance to determine whether to proceed with development of this hotel. The report will also be appropriate to share with hotel companies, developers, management companies, and lenders/investors. The report will include a discussion of the market area, the site areas, the competitive hotel market,

recommendations on the type of property best suited for the market, estimates of occupancy and average daily rate for the first five years of operation, and a statement of estimated annual operating results.

Two copies of the report will be delivered to you at the completion of the assignment as well as an electronic version of the report. The following section headings will appear in the final report.

- Executive Summary
- Project Concept and Recommendations
- Site Location Analysis
- Market Area Overview
- Hotel Supply and Demand Analysis
- Market Position and Penetration of the Proposed Hotel
- Statement of Estimated Annual Operating Results

ASSUMPTIONS AND LIMITATIONS OF THE STUDY

The report will be subject to the following limitations.

1. The conclusions reached are based upon our present knowledge of the lodging market in the competitive area as of the completion of fieldwork.
2. As in all studies of this type, the estimated operating results are based upon competent and efficient management and assume no significant change in the competitive position of the lodging industry in the immediate area from that set forth in the study.
3. Estimated operating results are also based on an evaluation of the present general economy of the area and do not take into account, or make provision for the effect of any sharp rise or decline in local or general economic conditions which may occur.
4. The estimates of operating results, to the best of our knowledge and belief, reflect our best judgment, based on present circumstances of the expected conditions and the expected course of action for the operation of the hotel. There will usually be differences between the projected and actual results, because events and circumstances frequently do not occur as expected, and those differences may be material.
5. We do not warrant that our estimates will be attained; they will be developed based upon information obtained during the course of our market research and are intended to reflect the expectations of a typical hotel developer/investor as of the report date.
6. It is understood that the report will be prepared primarily for your internal use and guidance as well as that of developers, hotel companies, and lenders/investors. The report and material submitted may not be used in any prospectus or printed material

used in connection with the sale of real estate, securities or participation interests to the public or through advertising, public relations, news, sales, or other media without our prior written consent.

7. The scope of the study would not include the possible impact of zoning or environmental regulations, licensing requirements or other such matters unless they have been brought to our attention and are disclosed in the report.
8. We have no obligation to update the findings regarding changes in market conditions that occur after the completion of fieldwork.
9. Any drafts or preliminary information communicated to you during the assignment are for internal management use only and may not be disclosed to any outside third parties without our prior written consent.
10. The Client (City of Watertown, Wisconsin) has disclosed to Patek Hospitality Consultants, Inc. (PHC) all relevant information, conditions, data, and other information that Client deems relevant to PHC's production of the Report. Unless specifically brought to the attention of PHC, PHC will assume that there are no hidden or unexpected conditions or information that would adversely or otherwise affect the study and analysis leading to the Report. PHC expresses no opinion and gives no advice concerning matters that require legal or specialized expertise, investigation or knowledge such as, without limitation, engineering, tax, accounting, zoning, signage, hazardous substance/waste, wetlands, franchise or other technical or developmental matters. Market studies involve the interpretation of evolving events and the research and review of highly confidential information, the accuracy of which cannot be assured. The risk of unknown or unanticipated events or conditions is an additional variable for which there is no remedy. Client understands these limitations and interprets all research, analysis, and projections accordingly.
11. Our liability with respect to this report is limited to the total fees as set forth herein. Our responsibility is limited to the Client and use of this report by third parties shall be solely at the risk of the Client and/or third parties.
12. Payment of our fees and expenses billed to conduct this assignment are payable within 30 days. Fees and expenses are due and payable regardless of whether or not conclusions reached by PHC coincide with Client's expectations. Fees and expenses are in no way related to conclusions reached or projections provided by PHC.

FEES AND STUDY TIMETABLE

At the beginning of this study, we will plan to meet with you to discuss your plans for the proposed hotel and how to proceed with the project. We will keep you informed of the progress of our work by telephone. If at any time during the course of the study, we form an initial

opinion that there is insufficient demand for the project, all work will be stopped at that point and the findings will be discussed with you. If you would like the assignment to be terminated at that time, you will be billed only for the time and expenses actually incurred to date at a fee not to exceed \$3,500.

Our fee for this project will be \$6,500 inclusive of out-of-pocket expenses such as travel, postage, and report production. The all-inclusive fees and expenses quoted here does **not** include the cost of the STR report, which is discussed below.

A Smith Travel Research (STR*) historical trend report is an outside resource that we usually commission to supplement our research and analysis regarding occupancy and average daily rate trends for hotels in a market area. The cost of this report is \$660, which will be billed to you in our final invoice.

*STR is a research company based in Hendersonville, Tennessee that began collecting data in the 1980s and today 68,000 hotels with 9.1 million rooms globally submit monthly data to the STR program. STR reports are specific to a market, and we would include those hotels, which would be determined by the demand interviews, of where demand from Watertown is currently staying. The report would provide historical performance for a competitive set including occupancy, average daily rate, supply and demand changes, revenue, and weekday versus weekend demand. We believe this would be beneficial for this hotel project in order to have a better understanding of the historical competitive market performance and to prepare estimates of future performance for the proposed hotel. The report presents the information as an aggregate and does not provide individual property data.

Our fees include meetings with city officials that are conducted during our fieldwork. Our fees **do not** include attending additional meetings requested such as city council, economic development, or similar such meetings to discuss/present our findings and recommendations. Should you require our attendance at such meetings, you would be billed for our time and travel at our regular per diem rate of \$150 per hour.

A retainer of \$3,500 is requested at the start of the assignment. The remaining fees and expenses will be billed at the completion of the assignment and will be payable within 30 days. A draft of the report will be sent to you for your review. If you do not respond to the draft report within 30 days, we may be required to update our findings at an additional fee.

Based on our present scheduling, we would be able to begin the assignment within two to three weeks of receiving your signed proposal and requested retainer, which would be required to get the project on the schedule. We anticipate discussing our preliminary findings within two to weeks from the start of the assignment with a draft report to follow within two to three weeks from our preliminary results, barring unforeseen circumstances. Upon receiving your approval of the draft report, an additional week would be required for printing the final report.

ACCEPTANCE

If this proposal, valid until December 31, 2023, is correct in stating the type of work you are requesting and if the arrangements are satisfactory, please sign a copy of this proposal and return it to us, together with the retainer, as our authorization to schedule the assignment. If you have any questions, please call us at (262) 538-0445. We appreciate the opportunity to submit this proposal and look forward to working with the City of Watertown again.

Sincerely,

Patek Hospitality Consultants, Inc.

Patek Hospitality Consultants, Inc.

ACCEPTED:

BY: _____

DATE: _____

**RESOLUTION TO
MODIFY FY 2023 ECONOMIC DEVELOPMENT BUDGET**

**SPONSOR: MAYOR EMILY MCFARLAND
FROM: FINANCE COMMITTEE**

WHEREAS, the City of Watertown is currently engaged in numerous economic and community development activities; and,

WHEREAS, in 2020, the City of Watertown contracted with Patek Hospitality Consultants to conduct a hotel feasibility study; and,

WHEREAS, that study identified the feasibility and need for a new hotel in the City of Watertown, but was conducted under suboptimal circumstances, namely the COVID-19 pandemic; and,

WHEREAS, City staff were generally pleased with the quality of the 2020 study, and wish to contract with Patek Hospitality Consultants once again to conduct an updated study, which has also been requested by one of our private development partners, and the City has received a quote for \$6,500.00 for the study and \$660.00 for a Smith Travel Research (STR*) report.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF WATERTOWN, WISCONSIN:

Adopt a FY 2023 Budget Amendment for the amount of \$7,160.00, to be paid for through the Reserve Fund of the Economic Development Budget, being placed into the Marketing line item (account #60-51-05-25):

That this Resolution shall be in full force and effect upon its passage and adoption.

	YES	NO
DAVIS		
LAMPE		
BOARD		
BARTZ		
BLANKE		
SMITH		
SCHMID		
WETZEL		
MOLDENHAUER		
MAYOR MCFARLAND		
TOTAL		

ADOPTED October 17, 2023

CITY CLERK

APPROVED October 17, 2023

MAYOR

Memo

To: Finance Committee

From: Megan Dunneisen, City Clerk

Date: October 20, 2023

Re: MOU with the Wisconsin Election Commission for the obligations pertaining to the Badger Book electronic poll book and associated software

In 2022 the Finance Committee approved the purchasing of Badger Books, an electronic poll book that is specific to Wisconsin election practices and statutes, to be used in the administration of Watertown's elections. The Badger Books were received in August 2022, and the steps of training staff and election officials began.

It was decided that the city would partially implement the use of the Badger Books for City Hall districts during the November 2022 election. The transition went smooth and efficiently.

For the February and April 2023 elections, full use of the Badger Books was made in all districts. Again, the transition went smooth and efficiently for all stages of the election process just as anticipated.

Recently the Wisconsin Election Commission has put out the requirement that all municipalities who participate in the Badger Book system and utilize the electronic poll book software created by the commission, enter into a Memorandum of Understanding listed as Exhibit A.

I recommend that the city enters into the MOU with the Wisconsin Election Commission to continue utilizing the Badger Book system.

Thank you for your consideration.

Respectfully,

Megan Dunneisen, City Clerk



Memorandum of Understanding

By and Between

Watertown

(Badger Book User, Name of Municipality, County)

And

Wisconsin Elections Commission

This Memorandum of Understanding (hereinafter referred to as the "MOU") is effective as of the last date of signature affixed hereto, and is entered into by and between the Badger Book User of Watertown in Dodge/Jefferson County, Wisconsin, Administrator/Chair Emily McFarland ("Municipal User"), Address 106 Jones Street, Watertown WI 53094, and the Wisconsin Elections Commission ("Commission"), 201 West Washington Avenue, Madison, WI 53703 for the purpose of detailing the parties' obligations pertaining to the Badger Books electronic poll book and associated software.

Whereas, the Wisconsin Elections Commission authorized the development of an electronic poll book system in 2017 to be used in polling places in the state on election day. The "Badger Book" is electronic poll book software that is specific to Wisconsin elections practices and statutes. The Badger Book is the only electronic poll book software created with, and given the necessary permissions to have, direct integration to WisVote, the statewide election management and voter registration system.

Whereas, the Badger Book will only be supported and allowable on a limited set of hardware selected by the Commission, which is defined as Approved Hardware herein.

Whereas, Municipal User seeks to participate in the Badger Book program and utilize the electronic poll book software created by the Commission.

Therefore, the parties hereby resolve and agree they will mutually comply with the following terms of this MOU.

I. Scope

- A. **Badger Book Software:** The Badger Book is primarily used by Municipal Users to check in voters, process absentee ballots, and register voters on election day. The Badger Book, and associated operating system, drivers, and other components, is used to maintain the voter number and count independent of poll worker input. Each process was chosen and designed based on feedback provided by clerks and poll workers from across the state, and the Commission welcomes continued feedback from the Municipal User. After election day, a data file generated from the Badger Book is used to upload election participation and Election Day Registration information into the Commission's WisVote system. Regardless, each party to this MOU retains the independent custodial and recordkeeping responsibilities required under Wis. Stat. Chapter 19, and other provisions of law. The software utilized to operate the Badger Book will only be that approved by the Commission for use, as conveyed to the Municipal user ("Approved Software"). The sunsetting, movement to an updated version, or prohibition of use, of current Approved Software will be ordered within the sole discretion of the Commission.
- B. **Badger Book Hardware:** One Badger Book station includes the main terminal computer with a touch screen for electronic signature capture, a wireless mouse, a wireless keyboard, a barcode scanner, a case of thermal printer paper, and a printer that can either be integrated into the terminal base column or as a stand-alone printer. Additionally, a router and a specific USB flash drive (a/k/a memory stick) must be purchased by Municipal User for each polling place. The router facilitates secure communication locally between the Badger Book machines. The USB drive is used to transfer data from an internet-connected computer to the Badger Book server machine, and this is the only method that may be employed by Municipal User to transfer this critical information.
- i. The Badger Book is currently supported on the HP ElitePOS 141 Point of Sale retail terminal, and this is the only Commission-approved hardware for use with Badger Book software.
 - ii. Additional hardware may be approved by the Commission at a future date. This MOU will not be nullified or otherwise invalidated by a Municipal User's purchase or use of new Badger Book hardware configurations approved by an affirmative vote of the Commission or otherwise authorized by Commission staff through formal, written notification to Municipal Users or public postings directed to elections officials ("Approved Hardware").
 - iii. The sunsetting, or prohibition of use, of current Approved Hardware will be ordered within the sole discretion of the Commission. The Commission will use best efforts to plan, notify, and otherwise give advance notice to Municipal Users that a sunsetting of currently Approved Hardware is upcoming, so that Municipal Users will have time to prepare and budget for any required changes. The sunsetting or de-authorization of use for an Approved Hardware component/package will include, at a minimum, a loss of support for that hardware by the Commission or a future authorized support provider. The Commission may designate, in its exclusive discretion, a deadline at which the continued use of certain

hardware may result in a loss of license to use the Badger Book software (*e.g.*, hardware poses a significant security risk, a sunseting timeline has passed, etc.).

- iv. Use of hardware with the Badger Book software, other than Approved Hardware, is prohibited. Use of unapproved hardware with the Badger Book may result in the Commission immediately or subsequently revoking Municipal User's license to the software. The Badger Book hardware should not be used with any non-Commission authorized software, applications, internet connected activities, or purposes not associated with the administration of elections.

II. **Badger Book Software License**

- A. Badger Book is an on-premise software solution, which may be downloaded onto the Approved Hardware with the permission of the Commission staff, only after agreement to the terms provided within this MOU. Existing Municipal Users may be asked to retroactively agree to the terms of this MOU, and continued use is contingent upon such execution of these required terms.
- B. The Commission grants to Municipal User, solely for the uses authorized herein, a nontransferable, nonexclusive, terminable, limited license to the Badger Book software. Municipal User shall prevent unauthorized access to the Badger Book software and municipal hardware. The Commission requires installation of antivirus and antispyware software on the Approved Hardware and other internet-connected hardware used for uploading the extracted data into WisVote.
- C. The Badger Book software is licensed not sold to Municipal User. The Commission retains all rights, title, interest, and ownership over the software, as well as audit access to the Badger Book and licensed software therein.

III. **Badger Book License Use Provisions**

- A. Municipal User shall not, and shall not permit any third-party to: i) reverse engineer, decompile, or disassemble the Badger Book software; ii) attempt in any other manner to obtain the source code; iii) create derivative works of, or make modifications to the Badger Book software; iv) grant use of the Badger Book to any user not approved by the Commission as detailed herein; v) otherwise grant unauthorized access or visibility to ancillary systems such as WisVote and its protected data and information; vi) use the Approved Hardware or Badger Book software shall only be in accordance with the intended purpose and no other systems or solutions shall be placed on or utilized on the hardware.
- B. While some Approved Hardware may be enabled to have router connectivity, Municipal User shall only use that connectivity to allow the Approved Hardware (*i.e.*, Badger Books) to connect securely to each other within the polling place. **At no time should Approved Hardware ever be connected to the internet or any other network outside the polling place. Municipal User may wish to disable or otherwise block such functionality as it pertains to internet or outside connectivity.** Unauthorized connection of the Municipal User's Approved Hardware may result in loss of the user's license, or removal from the Badger Book program by the Commission.

IV. **Software and Approved Hardware Delivery/Implementation/Use**

- A. Municipal User will purchase Approved Hardware through the Commission-authorized vendors. The vendor has been granted authority to download the

Badger Book software onto the purchased units. Municipal User is responsible for attending baseline, introductory training prior to the first election cycle for which the Approved Hardware will be used.

V. Allowance of Use and Program Requirements

- A. The Badger Book software license is provided to Municipal User free of charge. The only requirement for implementation and continued use is Municipal User compliance with the terms of this MOU. The joint obligations of the parties to this MOU include:
- B. Commission Requirements
 - i. Provide continued and free access to the Badger Book software.
 - ii. Provide reasonable, free software support, maintenance, and troubleshooting. This will include upgraded support and response times within one week of an election, and in the two days following an election, contingent upon Municipal User's continued compliance with the Commission's software update schedule.
 - iii. Provide reasonable hardware troubleshooting support.
 - iv. Continue to seek third-party software/hardware support for Municipal Users, that can be purchased by the user off of a competitively-procured state contract.
 - v. Provide baseline, train-the-trainer user training on the Badger Book, at no expense, to the authorized staff of the Municipal User. This may be initially conducted by Commission staff, or another trainer authorized by the Commission.
- C. Municipal User Requirements
 - i. Municipal Clerk and Deputy Clerk must remain certified and maintain required training hours every two years. Wis. Stat. § 7.15(1m) and Wis. Admin. Code EL 12.03(2).
 - ii. Authorized staff of the Municipal User, including but not limited to Municipal Clerk and/or designee, agree to attend introductory training provided by Commission staff or another trainer authorized by the Commission and provide such training to municipal election inspectors.
 - iii. An accurate user count of authorized municipal Badger Book users must be maintained, and that list shall be provided to the Commission upon request.
 - iv. Notification shall be given to the Commission each time new or additional Approved Hardware is purchased.
 - v. Municipal User must implement each required software update on all Badger Books in their possession, as required by the Commission, and on the schedule provided by the Commission. Non-compliance may result in revocation of the software license or removal from the program.
 - vi. All support requests to the Commission must be routed only through the Commission Helpdesk at Email: elections@wisconsin.gov or Phone: (608) 261-2028.
 - vii. The Badger Book shall be used, and elections must be conducted, in accordance with Wisconsin Statutes Chapters 5-10 and 12, as well as other applicable statutes, laws, and requirements placed on local

elections officials and Municipal Users. Paper pollbook copies should be prepared and maintained as a backup to the Badger Book.

- viii. If Municipal User is not a WisVote user ("Relier") and is part of an agreement with another jurisdiction to provide WisVote election system services, the provider ("WisVote Provider") must be a cosigner on this agreement. WisVote Providers are generally employees of the county in which the Relier is situated, but in some instances may be employees of another municipality.
- ix. Municipal User shall immediately report all suspected and actual Badger Book/software security breaches, improper system access, and noncompliance with this MOU to the Commission.

VI. **Terms and Conditions of Badger Book Software License/Use**

- A. **Term:** The term of this MOU, and the associated software license, are perpetual. Use and licensing of the software may be revoked by the Commission at any time for non-compliance with the terms of this MOU by the Municipal User. Revocation of a Municipal User's software license for reasons other than noncompliance requires ninety (90) days advance notice by the Commission. Municipal Users may withdraw from the Badger Book program at any time, but the Commission requests as much advance notice of potential or actual termination of program participation as possible. The Commission retains the right to require any reasonable withdrawal or return requirements associated with program participation and software usage.
- B. **Representations:** Each party to this MOU has and will provide accurate, current, and complete information. The signatories of this agreement are duly authorized to bind the parties to the terms stated herein. The Commission will use best efforts to create software updates to address functionality and security, and the Municipal User must implement such updates. Neither party will use or develop the software to infringe upon the intellectual property rights of third parties.
- C. **Warranties:** The Commission warrants that the Badger Book software will reasonably perform in accordance with program requirements and the purposes stated herein. Municipal User will only use the Badger Book software as authorized herein or as appropriate under the law. The Commission makes no warranty as to the performance or replacement of the Approved Hardware. Municipal User's sole recourse for hardware non-performance will be the manufacturer's warranty and similar guarantees. ALL OTHER WARRANTIES NOT DETAILED IN THIS MOU ARE DISCLAIMED AND NEITHER PARTY SHALL BE LIABLE TO THE OTHER PARTY FOR INCIDENTAL, CONSEQUENTIAL, INDIRECT, SPECIAL, PUNITIVE, OR EXEMPLARY DAMAGES, OR ANY OTHER SIMILAR DAMAGES UNDER ANY THEORY OF LIABILITY, EVEN IF THE PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.
- D. **Indemnification:** The parties to this MOU will indemnify each other to the extent allowable under Wisconsin law.
- E. **Confidentiality:** The Badger Book software, Approved Hardware, associated documentation, WisVote system, login credentials, and data within those systems are confidential under state and federal law, and to the extent they are not, are required to be kept confidential under the terms of this MOU. Municipal User shall maintain the confidentiality of each and all of those items to the greatest

extent allowable by law. Industry best practices shall be employed when creating and maintaining passwords (*e.g.*, unique/lengthy/complicated passwords, updating of passwords, etc.). Furthermore, both parties shall maintain the confidentiality of any other information or data which the other party designates or which a party knows or has reason to believe is proprietary or protected, in at least the same manner as the party maintains the confidentiality of its own information ("Confidential Information"). Each party may use Confidential Information only as permitted hereunder. Neither party shall disclose or provide any Confidential Information to any third-party and shall take necessary measures to prevent any unauthorized disclosure by its employees, agents, contractors, or consultants including by completing appropriate individual nondisclosure agreements.

- F. Amendment: Any term changes, amendments, or addenda to this MOU must be in writing, executed by both parties. Changes to the program, Badger Book software, or Approved Hardware may require an addendum, new MOU, or the formal attachment of items such as a technical specifications or security-based document.

IN WITNESS WHEREOF, the parties have executed this MOU on the date shown below. The signatories hereto personally represent that this MOU is executed pursuant to legal authorization by the organizations on behalf of which they are signing.

BADGER BOOK USER

WISCONSIN ELECTIONS COMMISSION

Signed Date

Signed Date

Printed name

Printed Name

Watertown

Dodge/Jefferson

Municipality Name

County Name

WisVote Relier

If yes, WisVote Provider must sign below:

WISVOTE PROVIDER

Signed Date

Printed name

WisVote Provider Name (County)

**RESOLUTION TO
ENTER MEMORANDUM OF UNDERSTANDING WITH THE
WISCONSIN ELECTION COMMISSION FOR THE OBLIGATIONS
PERTAINING TO THE BADGER BOOK ELECTRONIC POLL BOOKS
AND ASSOCIATED SOFTWARE**

SPONSOR: MAYOR MCFARLAND

Whereas, the Wisconsin Elections Commission authorized the development of an electronic poll book system in 2017 to be used in polling places in the state on election day. The "Badger Book" is electronic poll book software that is specific to Wisconsin elections practices and statutes. The Badger Book is the only electronic poll book software created with, and given the necessary permissions to have, direct integration to WisVote, the statewide election management and voter registration system.

Whereas, the Finance Committee approved the purchase of the Badger Books on February 7, 2022 and the Clerk initiated the use of the Bager Books in part for the November 2022 election and in full for the 2023 elections.

Whereas, the Badger Book will only be supported and allowable on a limited set of hardware selected by the Commission, which is defined as Approved Hardware herein.

Whereas, Municipal User seeks to participate in the Badger Book program and utilize the electronic poll book software created by the Commission.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF WATERTOWN, WISCONSIN: that the proper City Officials are hereby authorized to complete and submit the recently required MOU for the obligations pertaining to the Badger Book electronic poll book and the associated software referenced in Exhibit A.

That this Resolution shall be in full force and effect upon its passage and adoption.

	YES	NO
DAVIS		
LAMPE		
BOARD		
BARTZ		
BLANKE		
SMITH		
SCHMID		
WETZEL		
MOLDENHAUER		
MAYOR MCFARLAND		
TOTAL		

DRAFT

ADOPTED November 7, 2023

APPROVED November 7, 2023

MAYOR

**City of Watertown
Income Statement - September 2023**

Run Date: 231013

	Prior Year 2 Actual	Prior Year Actual	Curr Yr To-Date	Curr Yr Budget	Remain Balance	% Rev/Exp
Revenues						
Taxes	10,890,759	11,105,967	10,463,091	11,636,160	1,173,070	89.9%
Intergovt Shared Taxes	3,222,923	3,261,639	1,069,556	3,300,976	2,231,420	32.4%
Intergovt State Grants	1,545,587	1,298,364	859,518	1,174,725	315,207	73.2%
Licenses	68,523	67,240	64,101	68,775	4,674	93.2%
Permits	192,100	197,777	183,117	206,125	23,008	88.8%
Law & Order Violations	175,295	181,477	194,930	200,000	5,070	97.5%
Gen Govt Public Charges for Services	338,644	355,108	173,233	314,850	141,617	55.0%
Public Safety	764,059	833,120	596,491	829,100	232,609	71.9%
Health & Social Services	5,679	9,729	11,845	5,500	(6,345)	215.4%
Public Works	34,576	43,759	50,082	38,250	(11,832)	130.9%
Recreation	342,830	346,086	310,428	367,300	56,872	84.5%
Intergovt Township Fire Protection	283,177	287,287	286,437	283,537	(2,900)	101.0%
Interest	(11,749)	(151,064)	490,358	100,000	(390,358)	490.4%
Reserve Acct Revenue	134,111	159,460	-	0	0	0.0%
Miscellaneous	38,671	26,264	165,382	26,000	(139,382)	636.1%
Rent	26,943	25,640	15,314	24,340	9,026	62.9%
Total Revenues	18,052,128	18,047,854	14,933,882	18,575,638	3,641,756	80.4%
Expenditures						
Common Council	98,864	94,685	84,948	107,781	22,833	78.8%
Commissions & Committees	250	200	-	300	300	0.0%
Municipal Court	105,498	110,048	82,258	112,928	30,670	72.8%
Mayor	173,004	170,125	208,467	271,356	62,889	76.8%
Finance Department	451,937	448,127	342,887	519,779	176,892	66.0%
Elections	31,362	50,655	26,560	33,500	6,940	79.3%
Assessor	75,412	145,749	137,645	146,450	8,806	94.0%
Accounting & Auditing	67,452	61,656	66,371	80,000	13,629	83.0%
Human Resources	85,600	83,459	61,675	93,855	32,180	65.7%
City Attorney	210,056	239,728	184,847	222,339	37,492	83.1%
Special Legal Fees	19,628	1,097	-	2,000	2,000	0.0%
Municipal Building	282,389	304,482	234,600	300,966	66,366	77.9%
Other Buildings	6,647	6,947	3,802	6,400	2,598	59.4%
Miscellaneous	(13,513)	750	1,749	65,000	63,252	2.7%
Media & Communications	140,544	169,844	122,965	190,010	67,045	64.7%
Information Technology	165,724	173,744	191,507	226,574	35,067	84.5%
Property & Liability Insurance	487,828	451,430	338,660	534,255	195,595	63.4%
Employee Programs	18,627	24,093	19,553	23,328	3,775	83.8%
Other Insurance	21,275	4,235	3,282	3,000	(282)	109.4%
Other General Govt	8,341	-	2,235	0	(2,235)	
General Government	2,436,924	2,541,053	2,114,009	2,939,821	825,812	71.9%
		% of Total Exp	15.7%	15.2%		

	Prior Year 2 Actual	Prior Year Actual	Curr Yr To-Date	Curr Yr Budget	Rem Balance	Rev/Exp
Police	4,517,889	4,731,008	3,505,303	4,924,950	1,419,647	71.2%
Crossing Guards	30,797	27,695	17,994	40,074	22,080	44.9%
Dispatch Center	680,039	726,739	524,708	758,434	233,726	69.2%
Fire	3,037,049	3,066,250	2,239,523	3,362,104	1,122,581	66.6%
Building Inspection	290,411	280,826	271,658	365,073	93,415	74.4%
Emergency Govt	5,344	5,417	7,727	5,100	(2,627)	151.5%
Public Safety	8,561,530	8,837,936	6,566,913	9,455,735	2,888,822	69.4%
		% of Total Exp	48.7%	48.8%		
Health	453,808	459,524	357,483	504,159	146,676	70.9%
Environmental Health Division	820	19,382	-	0	0	0.0%
Other Services	61,000	61,000	47,123	62,830	15,708	75.0%
Health	515,628	539,906	404,605	566,989	162,384	71.4%
		% of Total Exp	3.0%	2.9%		
City Planner	2,492	285	5,864	10,400	4,536	56.4%
Engineering	350,272	363,895	186,071	288,209	102,138	64.6%
Machinery & Equipment	416,684	341,218	251,463	375,515	124,052	67.0%
Street Garages	92,589	120,020	47,624	69,500	21,876	68.5%
Street Administration	147,231	138,375	69,165	216,452	147,287	32.0%
Service to Other Departments	63,498	88,919	-	0	0	0.0%
Traffic Control	31,346	21,424	15,004	23,600	8,597	63.6%
Street Maintenance	763,794	673,108	843,083	1,265,040	421,957	66.6%
Snow & Ice Control	390,497	343,767	254,858	270,540	15,682	94.2%
Signs & Markings	92,093	102,571	12,479	19,200	6,721	65.0%
Street Lighting	506,416	444,500	344,200	412,000	67,800	83.5%
Airport	216,981	214,840	159,448	215,748	56,300	73.9%
Public Works	3,073,892	2,852,921	2,189,259	3,166,204	976,945	69.1%
		% of Total Exp	16.2%	16.3%		
Library	704,259	823,709	595,465	814,000	218,535	73.2%
Recreation Administration	216,644	184,495	359,132	574,030	214,898	62.6%
Recreation	96,871	116,853	111,647	115,796	4,149	96.4%
Outdoor Pool	199,791	210,126	201,141	272,379	71,238	73.8%
Indoor Pool	120,440	95,553	32,505	144,447	111,942	22.5%
Senior Center	244,254	267,188	-	0	0	0.0%
Park	814,968	861,873	665,242	966,384	301,142	68.8%
Park Garage	21,827	23,244	-	0	0	0.0%
Library, Leisure, & Parks	2,419,053	2,583,040	1,965,133	2,887,036	921,903	68.1%
		% of Total Exp	14.6%	14.9%		
Forestry	204,469	208,959	167,496	219,560	52,064	76.3%
Public Service Enterprises	75,000	78,000	73,000	78,190	5,190	93.4%
Reserves	152,506	320,673	-	0	0	
Transfer	35,000	60,000	-	82,625	82,625	0.0%
Total Expenditures	17,474,002	18,022,489	13,480,415	19,396,160	5,915,745	69.5%
Net Income	578,126	25,366	1,453,468	(820,522)	(2,273,989)	

\$12.50M Fire Station

**City of Watertown
HYPOTHETICAL FINANCING PLAN**

YEAR DUE	NET GENERAL FUND EXISTING DEBT SERVICE (a)	2024 CIP \$3,120,000 G.O. PROMISSORY NOTES Dated April 1, 2024 (First interest 12/1/24)			Project Fund: \$12,500,000 Fire Station Project \$13,165,000 Note Anticipation Note Dated April 1, 2024 (Due 10/1/25)		Refunding of Note Anticipation Note \$13,165,000 G.O. REFUNDING BONDS Dated April 1, 2025 (First interest 12/1/25)			FUTURE BORROWINGS (d) (e)	Overall Taxpayer Impact General Fund		YEAR DUE
		PRINCIPAL (6/1)	NET INTEREST (b) (6/1 & 12/1) TIC= 4.63%	TOTAL	INTEREST (4/1 & 10/1) TIC= 4.81%	PRINCIPAL (6/1)	NET INTEREST (c) (6/1 & 12/1) TIC= 5.15%	TOTAL	COMBINED DEBT SERVICE		COMBINED DEBT MILL RATE (f)		
2023	\$4,745,942								\$0	\$4,745,942	\$2.54	2023	
2024	\$4,854,063		\$0	\$0					\$0	\$4,854,063	\$2.23	2024	
2025	\$4,443,850	\$350,000	\$145,186	\$495,186	\$691,163				\$0	\$4,939,036	\$2.23	2025	
2026	\$3,875,638		\$162,225	\$162,225			\$50,000	\$752,209	\$197,742	\$5,037,813	\$2.23	2026	
2027	\$3,479,531	\$395,000	\$150,375	\$545,375			\$50,000	\$749,209	\$330,942	\$5,155,057	\$2.23	2027	
2028	\$3,345,531	\$420,000	\$125,925	\$545,925			\$50,000	\$746,209	\$556,817	\$5,244,482	\$2.23	2028	
2029	\$2,415,856	\$445,000	\$99,975	\$544,975			\$500,000	\$729,709	\$1,168,017	\$5,358,557	\$2.23	2029	
2030	\$2,026,906	\$475,000	\$72,375	\$547,375			\$535,000	\$698,659	\$1,665,117	\$5,473,057	\$2.23	2030	
2031	\$1,953,561	\$505,000	\$42,975	\$547,975			\$565,000	\$665,659	\$1,230,659	\$5,581,387	\$2.23	2031	
2032	\$726,403	\$530,000	\$13,913	\$543,913			\$600,000	\$630,709	\$3,187,192	\$5,688,215	\$2.23	2032	
2033	\$338,531						\$635,000	\$593,659	\$4,240,242	\$5,807,432	\$2.23	2033	
2034	\$337,581						\$675,000	\$554,359	\$4,355,892	\$5,922,832	\$2.23	2034	
2035	\$341,481						\$720,000	\$512,509	\$4,403,917	\$5,977,907	\$2.21	2035	
2036	\$340,231						\$765,000	\$467,959	\$4,405,967	\$5,979,157	\$2.17	2036	
2037	\$338,881						\$810,000	\$420,709	\$4,407,717	\$5,977,307	\$2.12	2037	
2038	\$338,244						\$860,000	\$370,609	\$4,409,167	\$5,978,019	\$2.08	2038	
2039	\$338,125						\$915,000	\$317,359	\$4,410,317	\$5,980,800	\$2.04	2039	
2040	\$337,722						\$970,000	\$260,809	\$4,411,167	\$5,979,697	\$2.00	2040	
2041							\$1,030,000	\$200,809	\$4,746,617	\$5,977,425	\$1.96	2041	
2042							\$1,090,000	\$142,114	\$4,746,517	\$5,978,630	\$1.92	2042	
2043							\$1,145,000	\$86,409	\$4,745,817	\$5,977,226	\$1.89	2043	
2044							\$1,200,000	\$29,250	\$4,749,442	\$5,978,692	\$1.85	2044	
	<u>\$34,578,079</u>	<u>\$3,120,000</u>	<u>\$812,948</u>	<u>\$3,932,948</u>			<u>\$13,165,000</u>	<u>\$8,928,913</u>	<u>\$22,093,913</u>	<u>\$62,987,792</u>	<u>\$123,592,732</u>		

(a) The City will make principal payments of \$5,325,000 in 2024.
 (b) Hypothetical bid premium on estimated interest cost in the amount of \$149,689.
 (c) Hypothetical capitalized interest on estimated interest cost in the amount of \$502,473.
 (d) Assumes future borrowings of \$3,500,000 annually beginning in 2025 and thereafter amortized over 8 years at 3.00%.
 (e) This information is provided for information purposes only. It does not recommend any future issuances and is not intended to be, and should not be regarded as, advice.
 (f) Mill rate based on 2022 and 2023 Equalized Valuations (TID-OUT) of \$1,868,971,600 and \$2,174,589,800 respectively, with 2.00% growth thereafter.

"Robert W. Baird & Co. Incorporated ("Baird") is not recommending any action to you. Baird is not acting as an advisor to you and does not owe you a fiduciary duty pursuant to Section 15B of the Securities Exchange Act of 1934. Baird is acting for its own interests. You should discuss the information contained herein with any and all internal or external advisors and experts you deem appropriate before acting on the information. Baird seeks to serve as an underwriter (or placement agent) on a future transaction and not as a financial advisor or municipal advisor. The primary role of an underwriter (or placement agent) is to purchase, or arrange for the placement of, securities in an arm's length commercial transaction with the issuer, and it has financial and other interests that differ from those of the issuer. The information provided is for discussion purposes only, in seeking to serve as underwriter (or placement agent). See "Important Disclosures" contained herein.

\$13.50M Fire Station

**City of Watertown
HYPOTHETICAL FINANCING PLAN**

YEAR DUE	NET GENERAL FUND EXISTING DEBT SERVICE (a)	2024 CIP \$3,120,000 G.O. PROMISSORY NOTES Dated April 1, 2024 (First interest 12/1/24)			Project Fund: \$13,500,000 Fire Station Project \$14,215,000 Note Anticipation Note Dated April 1, 2024 (Due 10/1/25)		Refunding of Note Anticipation Note \$14,215,000 G.O. REFUNDING BONDS Dated April 1, 2025 (First interest 12/1/25)			FUTURE BORROWINGS (d) (e)	Overall Taxpayer Impact General Fund		YEAR DUE
		PRINCIPAL (6/1)	NET INTEREST (b) (6/1 & 12/1) TIC= 4.63%	TOTAL	INTEREST (4/1 & 10/1) TIC= 4.81%	PRINCIPAL (6/1)	NET INTEREST (c) (6/1 & 12/1) TIC= 5.16%	TOTAL	COMBINED DEBT SERVICE		COMBINED DEBT MILL RATE (f)		
2023	\$4,745,942								\$0	\$4,745,942	\$2.54	2023	
2024	\$4,854,063		\$0	\$0					\$0	\$4,854,063	\$2.23	2024	
2025	\$4,443,850	\$350,000	\$145,186	\$495,186	\$746,288				\$0	\$4,939,036	\$2.23	2025	
2026	\$3,875,638		\$162,225	\$162,225			\$812,438	\$812,438	\$202,667	\$5,052,967	\$2.23	2026	
2027	\$3,479,531	\$395,000	\$150,375	\$545,375			\$812,438	\$812,438	\$316,017	\$5,153,361	\$2.23	2027	
2028	\$3,345,531	\$420,000	\$125,925	\$545,925			\$812,438	\$812,438	\$552,192	\$5,256,086	\$2.23	2028	
2029	\$2,415,856	\$445,000	\$99,975	\$544,975			\$795,938	\$1,345,938	\$1,055,192	\$5,361,961	\$2.23	2029	
2030	\$2,026,906	\$475,000	\$72,375	\$547,375			\$762,038	\$1,342,038	\$1,555,742	\$5,472,061	\$2.23	2030	
2031	\$1,953,561	\$505,000	\$42,975	\$547,975			\$615,000	\$726,188	\$1,738,342	\$5,581,066	\$2.23	2031	
2032	\$726,403	\$530,000	\$13,913	\$543,913			\$655,000	\$688,088	\$3,070,092	\$5,683,495	\$2.23	2032	
2033	\$338,531						\$695,000	\$647,588	\$4,107,342	\$5,788,461	\$2.23	2033	
2034	\$337,581						\$740,000	\$604,538	\$4,217,642	\$5,899,761	\$2.23	2034	
2035	\$341,481						\$785,000	\$558,788	\$4,339,417	\$6,024,686	\$2.23	2035	
2036	\$340,231						\$835,000	\$510,188	\$4,457,442	\$6,142,861	\$2.23	2036	
2037	\$338,881						\$885,000	\$458,588	\$4,527,392	\$6,209,861	\$2.21	2037	
2038	\$338,244						\$940,000	\$403,838	\$4,525,992	\$6,208,073	\$2.16	2038	
2039	\$338,125						\$1,000,000	\$345,638	\$4,524,292	\$6,208,055	\$2.12	2039	
2040	\$337,722						\$1,060,000	\$283,838	\$4,527,217	\$6,208,777	\$2.08	2040	
2041							\$1,125,000	\$218,288	\$4,864,592	\$6,207,880	\$2.04	2041	
2042							\$1,190,000	\$154,669	\$4,866,267	\$6,210,936	\$2.00	2042	
2043							\$1,250,000	\$94,331	\$4,862,267	\$6,206,598	\$1.96	2043	
2044							\$1,310,000	\$31,931	\$4,867,517	\$6,209,448	\$1.92	2044	
	\$34,578,079	\$3,120,000	\$812,948	\$3,932,948			\$14,215,000	\$9,721,790	\$23,936,790	\$63,177,617	\$125,625,433		

Assumes NAN principal paid with bond proceeds on 4/1/2025. Assumes NAN interest capitalized until 4/1/25.

- (a) The City will make principal payments of \$5,325,000 in 2024.
- (b) Hypothetical bid premium on estimated interest cost in the amount of \$149,689.
- (c) Hypothetical capitalized interest on estimated interest cost in the amount of \$541,625.
- (d) Assumes future borrowings of \$3,500,000 annually beginning in 2025 and thereafter amortized over 8 years at 3.00%.
- (e) This information is provided for information purposes only. It does not recommend any future issuances and is not intended to be, and should not be regarded as, advice.
- (f) Mill rate based on 2022 and 2023 Equalized Valuations (TID-OUT) of \$1,868,971,600 and \$2,174,589,800 respectively, with 2.00% growth thereafter.

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\$14.00M Fire Station

**City of Watertown
HYPOTHETICAL FINANCING PLAN**

YEAR DUE	NET GENERAL FUND	2024 CIP			Project Fund: \$14,000,000		Refunding of Note Anticipation Note			FUTURE BORROWINGS (d) (e)	Overall Taxpayer Impact General Fund		YEAR DUE
		EXISTING DEBT SERVICE (a)	PRINCIPAL (6/1)	NET INTEREST (b) (6/1 & 12/1) TIC= 4.63%	TOTAL	INTEREST (4/1 & 10/1) TIC= 4.81%	PRINCIPAL (6/1)	NET INTEREST (c) (6/1 & 12/1) TIC= 5.16%	TOTAL		COMBINED DEBT SERVICE	COMBINED DEBT MILL RATE (f)	
		\$3,120,000			\$14,740,000		\$14,740,000						
		G.O. PROMISSORY NOTES			Note Anticipation Note		G.O. REFUNDING BONDS						
		Dated April 1, 2024 (First interest 12/1/24)			Dated April 1, 2024 (Due 10/1/25)		Dated April 1, 2025 (First interest 12/1/25)						
2023	\$4,745,942								\$0	\$4,745,942	\$2.54	2023	
2024	\$4,854,063			\$0				\$0	\$0	\$4,854,063	\$2.23	2024	
2025	\$4,443,850	\$350,000	\$145,186	\$495,186	\$773,850			\$0	\$0	\$4,939,036	\$2.23	2025	
2026	\$3,875,638		\$162,225	\$162,225		\$842,477	\$842,477	\$173,117	\$173,117	\$5,053,456	\$2.23	2026	
2027	\$3,479,531	\$395,000	\$150,375	\$545,375		\$842,477	\$842,477	\$287,367	\$287,367	\$5,154,750	\$2.23	2027	
2028	\$3,345,531	\$420,000	\$125,925	\$545,925		\$842,477	\$842,477	\$514,592	\$514,592	\$5,248,525	\$2.23	2028	
2029	\$2,415,856	\$445,000	\$99,975	\$544,975		\$570,000	\$825,377	\$1,008,942	\$1,008,942	\$5,365,150	\$2.23	2029	
2030	\$2,026,906	\$475,000	\$72,375	\$547,375		\$605,000	\$790,127	\$1,501,142	\$1,501,142	\$5,470,550	\$2.23	2030	
2031	\$1,953,561	\$505,000	\$42,975	\$547,975		\$640,000	\$752,777	\$1,685,542	\$1,685,542	\$5,579,855	\$2.23	2031	
2032	\$726,403	\$530,000	\$13,913	\$543,913		\$680,000	\$713,177	\$3,024,017	\$3,024,017	\$5,687,509	\$2.23	2032	
2033	\$338,531					\$720,000	\$671,177	\$4,072,767	\$4,072,767	\$5,802,475	\$2.23	2033	
2034	\$337,581					\$765,000	\$626,627	\$4,194,267	\$4,194,267	\$5,923,475	\$2.23	2034	
2035	\$341,481					\$815,000	\$579,227	\$4,297,392	\$4,297,392	\$6,033,100	\$2.23	2035	
2036	\$340,231					\$865,000	\$528,827	\$4,412,142	\$4,412,142	\$6,146,200	\$2.23	2036	
2037	\$338,881					\$920,000	\$475,277	\$4,542,992	\$4,542,992	\$6,277,150	\$2.23	2037	
2038	\$338,244					\$975,000	\$418,427	\$4,605,617	\$4,605,617	\$6,337,288	\$2.21	2038	
2039	\$338,125					\$1,035,000	\$358,127	\$4,606,892	\$4,606,892	\$6,338,144	\$2.17	2039	
2040	\$337,722					\$1,100,000	\$294,077	\$4,607,717	\$4,607,717	\$6,339,516	\$2.12	2040	
2041						\$1,165,000	\$226,127	\$4,947,917	\$4,947,917	\$6,339,044	\$2.08	2041	
2042						\$1,230,000	\$160,304	\$4,947,342	\$4,947,342	\$6,337,646	\$2.04	2042	
2043						\$1,295,000	\$97,866	\$4,946,017	\$4,946,017	\$6,338,882	\$2.00	2043	
2044						\$1,360,000	\$33,150	\$4,943,942	\$4,943,942	\$6,337,092	\$1.96	2044	
	\$34,578,079	\$3,120,000	\$812,948	\$3,932,948		\$14,740,000	\$10,078,106	\$24,818,106	\$63,319,717	\$126,648,850			

(a) The City will make principal payments of \$5,325,000 in 2024.
 (b) Hypothetical bid premium on estimated interest cost in the amount of \$149,689.
 (c) Hypothetical capitalized interest on estimated interest cost in the amount of \$561,652.
 (d) Assumes future borrowings of \$3,500,000 annually beginning in 2025 and thereafter amortized over 8 years at 3.00%.
 (e) This information is provided for information purposes only. It does not recommend any future issuances and is not intended to be, and should not be regarded as, advice.
 (f) Mill rate based on 2022 and 2023 Equalized Valuations (TID-OUT) of \$1,868,971,600 and \$2,174,589,800 respectively, with 2.00% growth thereafter.

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\$14.50M Fire Station

**City of Watertown
HYPOTHETICAL FINANCING PLAN**

YEAR DUE	NET GENERAL FUND	2024 CIP			Project Fund: \$14,500,000		Refunding of Note Anticipation Note			FUTURE BORROWINGS (d) (e)	Overall Taxpayer Impact General Fund		YEAR DUE
		EXISTING DEBT SERVICE (a)	PRINCIPAL (6/1)	NET INTEREST (b) (6/1 & 12/1) TIC= 4.63%	TOTAL	INTEREST (4/1 & 10/1) TIC= 4.81%	PRINCIPAL (6/1)	NET INTEREST (c) (6/1 & 12/1) TIC= 5.16%	TOTAL		COMBINED DEBT SERVICE	COMBINED DEBT MILL RATE (f)	
		\$3,120,000			\$15,265,000		\$15,265,000						
		G.O. PROMISSORY NOTES			Note Anticipation Note		G.O. REFUNDING BONDS						
		Dated April 1, 2024 (First interest 12/1/24)			Dated April 1, 2024 (Due 10/1/25)		Dated April 1, 2025 (First interest 12/1/25)						
2023	\$4,745,942									\$0	\$4,745,942	\$2.54	2023
2024	\$4,854,063			\$0					\$0	\$0	\$4,854,063	\$2.23	2024
2025	\$4,443,850	\$350,000	\$145,186	\$495,186	\$801,413				\$0	\$4,939,036	\$2.23	2025	
2026	\$3,875,638		\$162,225	\$162,225		\$872,213	\$872,213	\$143,567	\$143,567	\$5,053,642	\$2.23	2026	
2027	\$3,479,531	\$395,000	\$150,375	\$545,375		\$872,213	\$872,213	\$258,717	\$258,717	\$5,155,835	\$2.23	2027	
2028	\$3,345,531	\$420,000	\$125,925	\$545,925		\$872,213	\$872,213	\$496,692	\$496,692	\$5,260,360	\$2.23	2028	
2029	\$2,415,856	\$445,000	\$99,975	\$544,975		\$590,000	\$854,513	\$952,242	\$952,242	\$5,357,585	\$2.23	2029	
2030	\$2,026,906	\$475,000	\$72,375	\$547,375		\$625,000	\$818,063	\$1,446,242	\$1,446,242	\$5,463,585	\$2.23	2030	
2031	\$1,953,561	\$505,000	\$42,975	\$547,975		\$665,000	\$779,363	\$1,622,592	\$1,622,592	\$5,568,490	\$2.23	2031	
2032	\$726,403	\$530,000	\$13,913	\$543,913		\$705,000	\$738,263	\$2,973,017	\$2,973,017	\$5,686,594	\$2.23	2032	
2033	\$338,531					\$745,000	\$694,763	\$4,013,717	\$4,013,717	\$5,792,010	\$2.23	2033	
2034	\$337,581					\$795,000	\$648,563	\$4,122,542	\$4,122,542	\$5,903,685	\$2.23	2034	
2035	\$341,481					\$845,000	\$599,363	\$4,252,842	\$4,252,842	\$6,038,685	\$2.23	2035	
2036	\$340,231					\$895,000	\$547,163	\$4,359,542	\$4,359,542	\$6,141,935	\$2.23	2036	
2037	\$338,881					\$950,000	\$491,813	\$4,502,342	\$4,502,342	\$6,283,035	\$2.23	2037	
2038	\$338,244					\$1,010,000	\$433,013	\$4,625,867	\$4,625,867	\$6,407,123	\$2.23	2038	
2039	\$338,125					\$1,070,000	\$370,613	\$4,720,717	\$4,720,717	\$6,499,454	\$2.22	2039	
2040	\$337,722					\$1,135,000	\$304,463	\$4,723,617	\$4,723,617	\$6,500,801	\$2.18	2040	
2041						\$1,210,000	\$234,113	\$4,444,113	\$5,055,892	\$6,500,004	\$2.13	2041	
2042						\$1,275,000	\$165,938	\$4,440,938	\$5,062,317	\$6,503,254	\$2.09	2042	
2043						\$1,340,000	\$101,400	\$4,441,400	\$5,057,842	\$6,499,242	\$2.05	2043	
2044						\$1,410,000	\$34,369	\$4,444,369	\$5,057,542	\$6,501,910	\$2.01	2044	
	\$34,578,079	\$3,120,000	\$812,948	\$3,932,948		\$15,265,000	\$10,432,406	\$25,697,406	\$63,447,842	\$127,656,275			

- (a) The City will make principal payments of \$5,325,000 in 2024.
- (b) Hypothetical bid premium on estimated interest cost in the amount of \$149,689.
- (c) Hypothetical capitalized interest on estimated interest cost in the amount of \$581,475.
- (d) Assumes future borrowings of \$3,500,000 annually beginning in 2025 and thereafter amortized over 8 years at 3.00%.
- (e) This information is provided for information purposes only. It does not recommend any future issuances and is not intended to be, and should not be regarded as, advice.
- (f) Mill rate based on 2022 and 2023 Equalized Valuations (TID-OUT) of \$1,868,971,600 and \$2,174,589,800 respectively, with 2.00% growth thereafter.

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IMPORTANT DISCLOSURES

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Baird seeks to serve as underwriter in connection with a possible issuance of municipal securities you may be considering and not as financial advisor or municipal advisor. Baird is providing the Materials for discussion purposes only, in anticipation of being engaged to serve as underwriter (or placement agent).

The role of an underwriter includes the following: Municipal Securities Rulemaking Board Rule G-17 requires an underwriter to deal fairly at all times with both municipal issuers and investors. An underwriter's primary role is to purchase the proposed securities to be issued with a view to distribution in an arm's length commercial transaction with the issuer. An underwriter has financial and other interests that differ from those of the issuer. An underwriter may provide advice to the issuer concerning the structure, timing, terms, and other similar matters for an issuance of municipal securities. Any such advice, however, would be provided in the context of serving as an underwriter and not as municipal advisor, financial advisor or fiduciary. Unlike a municipal advisor, an underwriter does not have a fiduciary duty to the issuer under the federal securities laws and is therefore not required by federal law to act in the best interests of the issuer without regard to its own financial or other interests. An underwriter has a duty to purchase securities from the issuer at a fair and reasonable price but must balance that duty with its duty to sell those securities to investors at prices that are fair and reasonable. An underwriter will review the official statement (if any) applicable to the proposed issuance in accordance with, and as part of, its responsibilities to investors under the federal securities laws, as applied to the facts and circumstances of the proposed issuance.

The Materials do not include any proposals, recommendations or suggestions that you take or refrain from taking any action with regard to an issuance of municipal securities and are not intended to be and should not be construed as "advice" within the meaning of Section 15B of the Securities Exchange Act of 1934 or Rule 15Ba1-1 thereunder. The Materials are intended to provide information of a factual, objective or educational nature, as well as general information about Baird (including its Public Finance unit) and its experience, qualifications and capabilities.

Any information or estimates contained in the Materials are based on publicly available data, including information about recent transactions believed to be comparable, and Baird's experience, and are subject to change without notice. Baird has not independently verified the accuracy of such data. Interested parties are advised to contact Baird for more information.

If you have any questions or concerns about the above disclosures, please contact Baird Public Finance.

IRS Circular 230 Disclosure: To ensure compliance with requirements imposed by the IRS, we inform you that the Materials do not constitute tax advice and shall not be used for the purpose of (i) avoiding tax penalties or (ii) promoting, marketing or recommending to another party any transaction or matter addressed herein.

\$12.50M Fire Station

**City of Watertown
HYPOTHETICAL FINANCING PLAN**

YEAR DUE	NET GENERAL FUND	2024 CIP			Project Fund: \$12,500,000		Refunding of Note Anticipation Note			FUTURE BORROWINGS (d) (e)	Overall Taxpayer Impact General Fund		YEAR DUE
		EXISTING DEBT SERVICE (a)	PRINCIPAL (12/1/24 & 6/1 Annually)	NET INTEREST (b) (6/1 & 12/1) TIC= 4.63%	TOTAL	INTEREST (4/1 & 10/1) TIC= 4.81%	PRINCIPAL (6/1)	NET INTEREST (c) (6/1 & 12/1) TIC= 5.16%	TOTAL		COMBINED DEBT SERVICE	COMBINED DEBT MILL RATE (f)	
		\$3,120,000			\$13,165,000		\$13,165,000						
		G.O. PROMISSORY NOTES			Note Anticipation Note		G.O. REFUNDING BONDS						
		Dated April 1, 2024 (First interest 12/1/24)			Dated April 1, 2024 (Due 10/1/25)		Dated April 1, 2025 (First interest 12/1/25)						
2023	\$4,745,942								\$0	\$4,745,942	\$2.54	2023	
2024	\$4,854,063	\$625,000	\$65,327	\$690,327					\$0	\$5,544,390	\$2.55	2024	
2025	\$4,443,850	\$1,040,000	\$116,663	\$1,156,663	\$691,163				\$0	\$5,600,513	\$2.52	2025	
2026	\$3,875,638	\$170,000	\$80,363	\$250,363			\$385,000	\$749,050	\$340,567	\$5,600,617	\$2.48	2026	
2027	\$3,479,531	\$185,000	\$69,713	\$254,713			\$405,000	\$725,350	\$735,367	\$5,599,960	\$2.43	2027	
2028	\$3,345,531	\$195,000	\$58,313	\$253,313			\$430,000	\$700,300	\$869,992	\$5,599,135	\$2.38	2028	
2029	\$2,415,856	\$205,000	\$46,313	\$251,313			\$460,000	\$673,600	\$1,801,117	\$5,601,885	\$2.33	2029	
2030	\$2,026,906	\$220,000	\$33,563	\$253,563			\$490,000	\$645,100	\$2,184,542	\$5,600,110	\$2.29	2030	
2031	\$1,953,561	\$235,000	\$19,913	\$254,913			\$520,000	\$614,800	\$2,257,792	\$5,601,065	\$2.24	2031	
2032	\$726,403	\$245,000	\$6,431	\$251,431			\$550,000	\$582,700	\$3,492,742	\$5,603,275	\$2.20	2032	
2033	\$338,531						\$585,000	\$548,650	\$4,130,242	\$5,602,423	\$2.16	2033	
2034	\$337,581						\$620,000	\$512,500	\$4,133,217	\$5,603,298	\$2.11	2034	
2035	\$341,481						\$660,000	\$474,100	\$4,126,192	\$5,601,773	\$2.07	2035	
2036	\$340,231						\$700,000	\$433,300	\$4,129,167	\$5,602,698	\$2.03	2036	
2037	\$338,881						\$740,000	\$390,100	\$4,131,992	\$5,600,973	\$1.99	2037	
2038	\$338,244						\$790,000	\$344,200	\$4,129,742	\$5,602,185	\$1.95	2038	
2039	\$338,125						\$835,000	\$295,450	\$4,132,417	\$5,600,992	\$1.91	2039	
2040	\$337,722						\$890,000	\$243,700	\$4,130,017	\$5,601,439	\$1.88	2040	
2041							\$945,000	\$188,650	\$4,467,442	\$5,601,092	\$1.84	2041	
2042							\$1,000,000	\$132,800	\$4,469,467	\$5,602,267	\$1.80	2042	
2043							\$1,055,000	\$79,584	\$4,466,117	\$5,600,701	\$1.77	2043	
2044							\$1,105,000	\$26,934	\$4,467,392	\$5,599,326	\$1.73	2044	
	\$34,578,079	\$3,120,000	\$496,596	\$3,616,596			\$13,165,000	\$8,360,869	\$21,525,869	\$62,595,517	\$122,316,060		

Assumes NAN principal paid with bond proceeds on 4/1/2025. Assumes NAN interest capitalized until 4/1/25.

- (a) The City will make principal payments of \$5,325,000 in 2024.
- (b) Hypothetical bid premium on estimated interest cost in the amount of \$58,248.
- (c) Hypothetical capitalized interest on estimated interest cost in the amount of \$507,067.
- (d) Assumes future borrowings of \$3,500,000 annually beginning in 2025 and thereafter amortized over 8 years at 3.00%.
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- (f) Mill rate based on 2022 and 2023 Equalized Valuations (TID-OUT) of \$1,868,971,600 and \$2,174,589,800 respectively, with 2.00% growth thereafter.

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\$13.50M Fire Station

**City of Watertown
HYPOTHETICAL FINANCING PLAN**

YEAR DUE	NET GENERAL FUND	2024 CIP \$3,120,000 G.O. PROMISSORY NOTES Dated April 1, 2024 (First interest 12/1/24)			Project Fund: \$13,500,000 Fire Station Project \$14,215,000 Note Anticipation Note Dated April 1, 2024 (Due 10/1/25)		Refunding of Note Anticipation Note \$14,215,000 G.O. REFUNDING BONDS Dated April 1, 2025 (First interest 12/1/25)			FUTURE BORROWINGS (d) (e)	Overall Taxpayer Impact General Fund		YEAR DUE
		EXISTING DEBT SERVICE (a)	PRINCIPAL (12/1/24 & 6/1 Annually)	NET INTEREST (b) (6/1 & 12/1) TIC= 4.63%	TOTAL	INTEREST (4/1 & 10/1) TIC= 4.81%	PRINCIPAL (6/1)	NET INTEREST (c) (6/1 & 12/1) TIC= 5.16%	TOTAL		COMBINED DEBT SERVICE	COMBINED DEBT MILL RATE (f)	
2023	\$4,745,942								\$0	\$4,745,942	\$2.54	2023	
2024	\$4,854,063	\$625,000	\$69,002	\$694,002				\$0	\$0	\$5,548,066	\$2.55	2024	
2025	\$4,443,850	\$1,105,000	\$114,788	\$1,219,788	\$746,288			\$0	\$0	\$5,663,638	\$2.55	2025	
2026	\$3,875,638	\$165,000	\$76,688	\$241,688		\$415,000	\$807,758	\$1,222,758	\$335,642	\$5,675,724	\$2.51	2026	
2027	\$3,479,531	\$175,000	\$66,488	\$241,488		\$440,000	\$782,108	\$1,222,108	\$735,517	\$5,678,643	\$2.46	2027	
2028	\$3,345,531	\$185,000	\$55,688	\$240,688		\$470,000	\$754,808	\$1,224,808	\$865,217	\$5,676,243	\$2.41	2028	
2029	\$2,415,856	\$195,000	\$44,288	\$239,288		\$495,000	\$725,858	\$1,220,858	\$1,801,417	\$5,677,418	\$2.36	2029	
2030	\$2,026,906	\$210,000	\$32,138	\$242,138		\$530,000	\$695,108	\$1,225,108	\$2,179,917	\$5,674,068	\$2.32	2030	
2031	\$1,953,561	\$225,000	\$19,088	\$244,088		\$560,000	\$662,408	\$1,222,408	\$2,258,242	\$5,678,298	\$2.27	2031	
2032	\$726,403	\$235,000	\$6,169	\$241,169		\$595,000	\$627,758	\$1,222,758	\$3,488,267	\$5,678,595	\$2.23	2032	
2033	\$338,531					\$630,000	\$591,008	\$1,221,008	\$4,116,067	\$5,675,605	\$2.18	2033	
2034	\$337,581					\$670,000	\$552,008	\$1,222,008	\$4,114,567	\$5,674,155	\$2.14	2034	
2035	\$341,481					\$710,000	\$510,608	\$1,220,608	\$4,113,067	\$5,675,155	\$2.10	2035	
2036	\$340,231					\$755,000	\$466,658	\$1,221,658	\$4,116,492	\$5,678,380	\$2.06	2036	
2037	\$338,881					\$800,000	\$420,008	\$1,220,008	\$4,119,767	\$5,678,655	\$2.02	2037	
2038	\$338,244					\$850,000	\$370,508	\$1,220,508	\$4,117,967	\$5,676,718	\$1.98	2038	
2039	\$338,125					\$905,000	\$317,858	\$1,222,858	\$4,116,167	\$5,677,149	\$1.94	2039	
2040	\$337,722					\$960,000	\$261,908	\$1,221,908	\$4,119,292	\$5,678,921	\$1.90	2040	
2041						\$1,020,000	\$202,508	\$1,222,508	\$4,452,242	\$5,674,749	\$1.86	2041	
2042						\$1,080,000	\$142,748	\$1,222,748	\$4,454,867	\$5,677,614	\$1.83	2042	
2043						\$1,135,000	\$85,922	\$1,220,922	\$4,457,042	\$5,677,964	\$1.79	2043	
2044						\$1,195,000	\$29,128	\$1,224,128	\$4,453,842	\$5,677,970	\$1.76	2044	
	\$34,578,079	\$3,120,000	\$484,334	\$3,604,334		\$14,215,000	\$9,006,668	\$23,221,668	\$62,415,592	\$123,819,672			

(a) The City will make principal payments of \$5,325,000 in 2024.
 (b) Hypothetical bid premium on estimated interest cost in the amount of \$54,623.
 (c) Hypothetical capitalized interest on estimated interest cost in the amount of \$546,805.
 (d) Assumes future borrowings of \$3,500,000 annually beginning in 2025 and thereafter amortized over 8 years at 3.00%.
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\$14.00M Fire Station

**City of Watertown
HYPOTHETICAL FINANCING PLAN**

YEAR DUE	NET GENERAL FUND	2024 CIP			Project Fund: \$14,000,000		Refunding of Note Anticipation Note			FUTURE BORROWINGS (d) (e)	Overall Taxpayer Impact General Fund		YEAR DUE
		EXISTING DEBT SERVICE (a)	PRINCIPAL (12/1/24 & 6/1 Annually)	NET INTEREST (b) (6/1 & 12/1) TIC= 4.63%	TOTAL	INTEREST (4/1 & 10/1) TIC= 4.81%	PRINCIPAL (6/1)	NET INTEREST (c) (6/1 & 12/1) TIC= 5.15%	TOTAL		COMBINED DEBT SERVICE	COMBINED DEBT MILL RATE (f)	
		\$3,120,000					\$14,740,000						
		G.O. PROMISSORY NOTES Dated April 1, 2024 (First interest 12/1/24)				Note Anticipation Note Dated April 1, 2024 (Due 10/1/25)				G.O. REFUNDING BONDS Dated April 1, 2025 (First interest 12/1/25)			
2023	\$4,745,942								\$0		\$4,745,942	\$2.54	2023
2024	\$4,854,063	\$625,000	\$69,002	\$694,002					\$0		\$5,548,066	\$2.55	2024
2025	\$4,443,850	\$1,105,000	\$114,788	\$1,219,788	\$773,850				\$0		\$5,663,638	\$2.55	2025
2026	\$3,875,638	\$165,000	\$76,688	\$241,688			\$430,000	\$836,548	\$340,567	\$5,724,439	\$5,724,439	\$2.53	2026
2027	\$3,479,531	\$175,000	\$66,488	\$241,488			\$455,000	\$809,998	\$740,292	\$5,726,308	\$5,726,308	\$2.48	2027
2028	\$3,345,531	\$185,000	\$55,688	\$240,688			\$485,000	\$781,798	\$869,842	\$5,722,858	\$5,722,858	\$2.43	2028
2029	\$2,415,856	\$195,000	\$44,288	\$239,288			\$515,000	\$751,798	\$1,800,967	\$5,722,908	\$5,722,908	\$2.38	2029
2030	\$2,026,906	\$210,000	\$32,138	\$242,138			\$545,000	\$719,998	\$2,189,317	\$5,723,358	\$5,723,358	\$2.34	2030
2031	\$1,953,561	\$225,000	\$19,088	\$244,088			\$580,000	\$686,248	\$2,262,417	\$5,726,313	\$5,726,313	\$2.29	2031
2032	\$726,403	\$235,000	\$6,169	\$241,169			\$615,000	\$650,398	\$3,492,292	\$5,725,260	\$5,725,260	\$2.25	2032
2033	\$338,531						\$655,000	\$612,298	\$4,119,942	\$5,725,770	\$5,725,770	\$2.20	2033
2034	\$337,581						\$695,000	\$571,798	\$4,118,292	\$5,722,670	\$5,722,670	\$2.16	2034
2035	\$341,481						\$740,000	\$528,748	\$4,116,642	\$5,726,870	\$5,726,870	\$2.12	2035
2036	\$340,231						\$785,000	\$482,998	\$4,114,992	\$5,723,220	\$5,723,220	\$2.08	2036
2037	\$338,881						\$830,000	\$434,548	\$4,123,192	\$5,726,620	\$5,726,620	\$2.04	2037
2038	\$338,244						\$885,000	\$383,098	\$4,116,317	\$5,722,658	\$5,722,658	\$1.99	2038
2039	\$338,125						\$940,000	\$328,348	\$4,119,442	\$5,725,914	\$5,725,914	\$1.96	2039
2040	\$337,722						\$995,000	\$270,298	\$4,122,417	\$5,725,436	\$5,725,436	\$1.92	2040
2041							\$1,060,000	\$208,648	\$4,455,217	\$5,723,864	\$5,723,864	\$1.88	2041
2042							\$1,120,000	\$147,168	\$4,457,692	\$5,724,859	\$5,724,859	\$1.84	2042
2043							\$1,175,000	\$88,847	\$4,459,717	\$5,723,564	\$5,723,564	\$1.81	2043
2044							\$1,235,000	\$30,103	\$4,461,292	\$5,726,395	\$5,726,395	\$1.77	2044
	\$34,578,079	\$3,120,000	\$484,334	\$3,604,334			\$14,740,000	\$9,323,678	\$24,063,678	\$62,480,842	\$124,726,932		

(a) The City will make principal payments of \$5,325,000 in 2024.
 (b) Hypothetical bid premium on estimated interest cost in the amount of \$54,623.
 (c) Hypothetical capitalized interest on estimated interest cost in the amount of \$566,298.
 (d) Assumes future borrowings of \$3,500,000 annually beginning in 2025 and thereafter amortized over 8 years at 3.00%.
 (e) This information is provided for information purposes only. It does not recommend any future issuances and is not intended to be, and should not be regarded as, advice.
 (f) Mill rate based on 2022 and 2023 Equalized Valuations (TID-OUT) of \$1,868,971,600 and \$2,174,589,800 respectively, with 2.00% growth thereafter.

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\$14.50M Fire Station

**City of Watertown
HYPOTHETICAL FINANCING PLAN**

YEAR DUE	NET GENERAL FUND	2024 CIP \$3,120,000 G.O. PROMISSORY NOTES Dated April 1, 2024 (First interest 12/1/24)			Project Fund: \$14,500,000 Fire Station Project \$15,265,000 Note Anticipation Note Dated April 1, 2024 (Due 10/1/25)		Refunding of Note Anticipation Note \$15,265,000 G.O. REFUNDING BONDS Dated April 1, 2025 (First interest 12/1/25)			FUTURE BORROWINGS (d) (e)	Overall Taxpayer Impact General Fund		YEAR DUE
		EXISTING DEBT SERVICE (a)	PRINCIPAL (12/1/24 & 6/1 Annually)	NET INTEREST (b) (6/1 & 12/1) TIC= 4.63%	TOTAL	INTEREST (4/1 & 10/1) TIC= 4.81%	PRINCIPAL (6/1)	NET INTEREST (c) (6/1 & 12/1) TIC= 5.15%	TOTAL		COMBINED DEBT SERVICE	COMBINED DEBT MILL RATE (f)	
2023	\$4,745,942								\$0	\$4,745,942	\$2.54	2023	
2024	\$4,854,063	\$625,000	\$64,836	\$689,836				\$0	\$0	\$5,543,899	\$2.55	2024	
2025	\$4,443,850	\$1,105,000	\$114,788	\$1,219,788	\$801,413			\$0	\$0	\$5,663,638	\$2.55	2025	
2026	\$3,875,638	\$165,000	\$76,688	\$241,688			\$445,000	\$865,725	\$350,417	\$5,778,467	\$2.55	2026	
2027	\$3,479,531	\$175,000	\$66,488	\$241,488			\$475,000	\$838,125	\$744,917	\$5,779,060	\$2.50	2027	
2028	\$3,345,531	\$185,000	\$55,688	\$240,688			\$500,000	\$808,875	\$884,167	\$5,779,260	\$2.46	2028	
2029	\$2,415,856	\$195,000	\$44,288	\$239,288			\$535,000	\$777,825	\$1,809,917	\$5,777,885	\$2.41	2029	
2030	\$2,026,906	\$210,000	\$32,138	\$242,138			\$565,000	\$744,825	\$2,197,967	\$5,776,835	\$2.36	2030	
2031	\$1,953,561	\$225,000	\$19,088	\$244,088			\$600,000	\$709,875	\$2,270,767	\$5,778,290	\$2.31	2031	
2032	\$726,403	\$235,000	\$6,169	\$241,169			\$640,000	\$672,675	\$3,495,417	\$5,775,663	\$2.27	2032	
2033	\$338,531						\$680,000	\$633,075	\$4,127,842	\$5,779,448	\$2.22	2033	
2034	\$337,581						\$720,000	\$591,075	\$4,130,817	\$5,779,473	\$2.18	2034	
2035	\$341,481						\$765,000	\$546,525	\$4,123,792	\$5,776,798	\$2.14	2035	
2036	\$340,231						\$810,000	\$499,275	\$4,126,767	\$5,776,273	\$2.09	2036	
2037	\$338,881						\$860,000	\$449,175	\$4,129,592	\$5,777,648	\$2.05	2037	
2038	\$338,244						\$915,000	\$395,925	\$4,127,342	\$5,776,510	\$2.01	2038	
2039	\$338,125						\$970,000	\$339,375	\$4,130,017	\$5,777,517	\$1.97	2039	
2040	\$337,722						\$1,030,000	\$279,375	\$4,132,542	\$5,779,639	\$1.94	2040	
2041							\$1,095,000	\$215,625	\$4,131,075	\$5,775,517	\$1.90	2041	
2042							\$1,160,000	\$152,325	\$4,131,325	\$4,466,917	\$1.86	2042	
2043							\$1,220,000	\$92,138	\$4,131,138	\$4,463,567	\$1.82	2043	
2044							\$1,280,000	\$31,200	\$4,131,200	\$4,464,842	\$1.79	2044	
	\$34,578,079	\$3,120,000	\$480,167	\$3,600,167			\$15,265,000	\$9,643,013	\$24,908,013	\$62,642,492	\$125,728,750		

(a) The City will make principal payments of \$5,325,000 in 2024.
 (b) Hypothetical bid premium on estimated interest cost in the amount of \$54,623.
 (c) Hypothetical capitalized interest on estimated interest cost in the amount of \$586,050.
 (d) Assumes future borrowings of \$3,500,000 annually beginning in 2025 and thereafter amortized over 8 years at 3.00%.
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