



## PUBLIC WORKS COMMISSION MEETING AGENDA

TUESDAY, JANUARY 13, 2026 AT 5:30 PM

**COUNCIL CHAMBERS, SECOND FLOOR, MUNICIPAL BUILDING - 106 JONES STREET,  
WATERTOWN, WI 53094**

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**Virtual Meeting Info:** <https://us06web.zoom.us/join> Meeting ID: 225 151 7335 Passcode: 589577 One tap mobile +16469313860

<https://us06web.zoom.us/j/9178580897?pwd=eUOpCUyvIV65zIPMYImMdPU1LVLx5I.1>

All public participants' phones will be muted during the meeting except during the public comment period.

### **1. CALL TO ORDER**

### **2. COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT**

*Each individual who would like to address the Committee will be permitted up to three minutes for their comments*

### **3. REVIEW AND APPROVE MINUTES**

A. Public Works minutes from December 9, 2025

### **4. BUSINESS**

A. Review and take possible action: Award Tennis Court Resurfacing Contract #9-26 to Poblocki Paving Corporation for \$184,795.00

B. Review and discuss: 2028 Downtown Main Street Reconstruction Project Streetscape Amenities

### **5. ADJOURNMENT**

*Persons requiring other reasonable accommodations for any of the above meetings, may contact the office of the City Clerk at [cityclerk@watertownwi.gov](mailto:cityclerk@watertownwi.gov) phone 920-262-4000*

*A quorum of any City of Watertown Council, Committee, Board, Commission, or other body, may be present at this meeting for observing and gathering of information only*

# PUBLIC WORKS COMMISSION

Tuesday, December 9th, 2025  
5:30 p.m.

The Public Works Commission met on the above date and time. The following members were present: Alderpersons Brad Blanke, Dan Bartz, Myron Moldenhauer, and Tony Arnett; Citizen member Pete Thompson. Also present: City Staff Andrew Beyer, Pete Hartz, Maureen McBloom, Staci Winkelman.

1. **Call to order.** Chairperson Arnett called the meeting to order at 5:30 p.m.
2. **Comments and Suggestions from Citizens Present.** None.
3. **Review and take possible action. Minutes of PWC meeting of October 28<sup>th</sup>, 2025.** Mr. Bartz moved to approve the minutes as presented, seconded by Mr. Thompson. Motion carried by unanimous voice vote.
4. **Review and discuss: Draft recommendations for the City-Wide Bicycle and Pedestrian Network Plan.** City staff and consultant Jody Rader gave a brief update on the City-Wide Bicycle and Pedestrian Network Plan. The final draft of the plan will be presented in Q1 of 2026. Mr. Arnett urged a prioritization on paths from the West St. neighborhood and the Meadowbrook/WRMC neighborhood.
5. **Review and take possible action: Weed ordinance dispute - 201 N. Concord Avenue.** There were questions about whether the property owner had been clearing the sidewalks of the recent snow. As they had not, this added to a general sense of lack of intent to properly maintain the property by the owner. Mr. Blanke moved to deny the reduction in the fee to the property owner for weed removal. Mr. Bartz seconded. Motion carried by unanimous voice vote.
6. **Review and take possible action: Enter into an agreement with Sabal Mechanical for the labor, materials, and equipment needed for the installation of new primary sludge pumps.** Three bids were received for this work. Sabal was the lowest and best bid. The total cost of the pumps (previously approved) and the installation will still be below the budgeted amount. Mr. Bartz moved to recommend the purchase to Council. Mr. Thompson seconded. Motion carried by unanimous voice vote.
7. **Review and take possible action: agreement with the City of Waukesha Fire Department and the City of Watertown Fire Department for specialized emergency response services.** This agreement was reviewed at the October 28th, 2025 meeting. Mr. Thompson moved to recommend the agreement to Council. Mr. Moldenhauer seconded. Motion carried by unanimous voice vote.
8. **Review and take action: Surplus Energy Purchase Agreement / Customer Generation CGSCU Wisconsin CO-GEN power less than 5-megawatt Solar Array Project with We Energies.** While the City does not anticipate having extra power to sell from the solar array installed at the Treatment plant, the State requires the City to have an agreement in place to cover the possibility. Mr. Blanke moved to recommend the agreement to Council. Mr. Bartz seconded. Motion carried by unanimous voice vote.
9. **Review and take possible action: Approve change order #1 for revised engineering design and construction related plans for biosolids dryer project provided by Mead - Hunt.** Changes to the design arose from the DNR review of the original design. Mr. Thompson moved to recommend the change order to Council. Mr. Blanke seconded. Motion carried by unanimous voice vote.

10. **Update for Commission on Solid Waste Utility Landfill Contract.** This contract went before Finance on December 8th. A new landfill vendor, GFL in Horicon, has been selected, at a substantial cost savings of \$71,000. While it is a longer drive, the savings are well beyond any additional cost in transportation. The contract is for 3 years, with a 3% increase in years 2 and 3.
11. **Update and discussion on Leaf Collection Program.** City staff presented an update on the pilot program using bags for leaf collection, seeking direction from the commission on next steps. Commission members expressed resistance to the bagging model due to the impact on homeowners. Staff recently viewed a new type of collection truck used in Jefferson that reduces collection time. There may be other collection models or vehicle types out there. Any vehicles would come at a significant cost. (The Jefferson truck cost \$400,000.) Commission members directed staff to investigate alternatives to the pilot bag program.
12. **Update, no action required: Wisconsin Emergency Management (WEM) Pre-Disaster Flood Mitigation Grant Application.** The City applied for and did not receive this grant last year. The City is re-applying this year. The study area is the westside creek system (the Brandt-Quirk Creek and High School Creek systems, which meet near the new fire station site.) Grant awards will be announced early next year.
13. **Convene into closed session per §19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (Hart Street Drainage improvements.)** Mr. Moldenhauer moved to go into closed session for the reason stated in the agenda. Mr. Bartz seconded. Motion carried unanimously by roll-call vote at 6:15 pm. Mr. Bartz moved to return to open session, seconded by Mr. Thompson. Motion carried unanimously by roll-call vote at 6:31 pm.
14. **Adjournment.** Mr. Bartz moved to adjourn at 6:31 p.m., seconded by Mr. Thompson. Motion carried by unanimous voice vote.

Respectfully submitted,

Tony Arnett, Chairperson

Note: These minutes are uncorrected, and any corrections made thereto will be noted in the proceedings at which these

# MEMO

## Engineering Division of the Public Works Department

To: Chairperson Arnett and Commission Members  
From: Nathan R. Williams, Civil Engineer I  
Date: January 6, 2026  
Subject: Public Works Commission Meeting of January 13, 2026

### Review and take possible action: Award Tennis Court Resurfacing Contract #9-26 to Poblocki Paving Corporation for \$184,795.00

#### Background

The Engineering Division publicly opened bids for the 2026 Tennis Court Resurfacing Contract #9-26 on January 6, 2026. Two bids were received. The Engineering Division is recommending awarding the following Base Bid to Poblocki Paving Corporation:

Base Bid: Titan Trax Shield Surface Replacement: \$184,795.00

#### Budget Goal

2. Proactively maintains and improves our parks and infrastructure to ensure safety, quality, and equity
5. Maintains a safe and healthy community, with an eye toward future needs and trends

#### Financial Impact

The total cost to perform the proposed work is \$184,795.00 from funding account #05-55-41-70, Park. Work being awarded is within the approved 2026 budgets.

#### Recommendation

The Engineering Division recommends awarding the Tennis Court Resurfacing Contract #9-26 to Poblocki Paving Corporation for \$184,795.00

Attachments:

- Bid Tab
- Draft resolution



Tennis Court Resurfacing-Titan Trax Shield (#9985120)

Owner: City of Watertown

Solicitor: Watertown WI, City of

01/06/2026 11:30 AM CST

Section Title	Line Item	Item Code	Item Description	UofM	Quantity	Poblocki Paving Corporation		Holbrook Tennis Court Services, LLC	
						Unit Price	Extension	Unit Price	Extension
Base Bid - Titan Trax Shield Surface Replacement (North 5 Courts - approx. 32,500 sq. ft.)								\$184,795.00	\$219,953.00
	1A	1A	Mobilization, Bonds, and Insurance	LS	1	\$1,950.00	\$1,950.00	\$15,674.00	\$15,674.00
	2A	2A	Surface Preparation (cleaning, crack repair, leveling)	LS	1	\$30,500.00	\$30,500.00	\$23,292.00	\$23,292.00
	3A	3A	Titan Trax Shield installation, complete	LS	1	\$110,775.00	\$110,775.00	\$136,122.00	\$136,122.00
	4A	4A	Laykold Nusurf and Laykold Colorflex (2 coats each, two-tone color)	LS	1	\$38,820.00	\$38,820.00	\$40,485.00	\$40,485.00
	5A	5A	USTA Standard Striping (2" textured white lines)	LS	1	\$2,750.00	\$2,750.00	\$4,380.00	\$4,380.00
<b>Base Bid Total:</b>						<b>\$184,795.00</b>		<b>\$219,953.00</b>	

**DRAFT RESOLUTION TO AWARD  
2026 TENNIS COURT RESURFACING #9-26**

**SPONSOR: ALDERPERSON ARNETT  
FROM: PUBLIC WORKS COMMISSION**

**WHEREAS**, the following sealed bid was received for the 2026 Tennis Court Resurfacing Contract; and,

BID	CONTRACTOR	
	Poblocki Paving Corporation New Berlin, WI	Holbrook Tennis Court Services, LLC West Bend, WI
<b>BASE BID:</b> Titan Trax Shield Surface Replacement (North 5 Courts – approx.. 32,500 sq. ft.)	\$184,795.00	\$219,953.00

**WHEREAS**, Poblocki Paving Corporation was the lowest responsive & responsible bidder and accepting the bid received from Poblocki Paving Corporation appears to be in the best interest of the City of Watertown, and,

**NOW, THEREFORE, BE IT RESOLVED** by the Common Council of the City of Watertown that the proper City Officials be and are hereby authorized to enter into an agreement for the 2026 Tennis Court Resurfacing with Poblocki Paving Corporation of New Berlin, Wisconsin for the Total Amount of \$184,795.00. Said money is to be taken out of Park Account #05-55-41-70.

DATE:	YES	NO
DAVIS		
LAMPE		
BERG		
BARTZ		
BLANKE		
SMITH		
ARNETT		
WETZEL		
MOLDENHAUER		
MAYOR STOCKS		
TOTAL		

ADOPTED February 3, 2026

**CITY CLERK**

APPROVED February 3, 2026

**MAYOR**

(February 3, 2026) Exhibit #

# MEMO

## Engineering Division of the Public Works Department

To: Chairman Arnett & Public Works Commission Members

From: Andrew Beyer, P.E., Director of Public Works/City Engineer

Date: 1/8/2026

Subject: Public Works Commission Meeting of 1/13/2026

### Background

Review and discuss: 2028 Downtown Main Street Reconstruction Project Streetscape Amenities

#### Background:

The 2028 Downtown Main Street Reconstruction Project includes the full reconstruction of approximately 11 blocks of Main Street between Church Street and Market Street. The project scope includes concrete pavement, curb and gutter, sidewalks, new traffic signals, new street lighting, and replacement of aging underground infrastructure, including water main, sanitary sewer, and storm sewer. Additional conduit is planned to support future electrical or fiber optic needs and to avoid re-disturbing new pavement and sidewalks after construction.

In 2021, the City established the Downtown Main Street Reconstruction Task Force to guide the long-term vision for the corridor in advance of reconstruction. The Task Force conducted workshops and community engagement throughout 2021 and 2022, resulting in a set of streetscaping recommendations focused on pedestrian experience, downtown character, and overall functionality. Those recommendations were presented to the Common Council in 2022 and informed the City's decision to retain Eye Level Studios and Vandewalle & Associates to further develop streetscape concepts.

The streetscape concepts developed through the Task Force process and by Eye Level Studios and Vandewalle & Associates emphasized maintaining a functional downtown, enhancing pedestrian comfort and continuity, and reinforcing Watertown's historic character. Key elements included pedestrian-scale lighting, street trees and plantings, bump-outs, signage elements, and other features intended to frame historic facades, add shade and color, and create a sense of place. These concepts were presented to the Common Council and used to advance coordination with WisDOT as part of the project development process.

As the project has progressed, streetscape elements identified through the Task Force work and Council presentation were refined and submitted to WisDOT for inclusion in the project's Section 106 historical review process. The Section 106 review is a federally required process used to evaluate potential effects to historic resources and to ensure that proposed improvements are appropriate within a historic

# MEMO

context. Certain streetscape elements are proposed for construction as part of the 2028 project, while others have been identified for potential installation following completion of roadway reconstruction to reduce risk and avoid conflicts with underground utilities.

At the direction of City leadership, streetscape elements are being brought forward for review by a standing committee, separate from the Task Force process. The purpose of this agenda item is to allow the Public Works Commission to review the streetscape amenities developed to date, discuss those elements within the context of the overall reconstruction project, and provide policy-level guidance, including consideration of budgetary impacts and project schedule implications.

As the project advances through WisDOT's 30 percent, 60 percent, and 90 percent design review process, streetscape elements must be identified and generally agreed upon early. Because the project is located within a historic downtown corridor, streetscape amenities are subject to environmental and historical review under Section 106. The Section 106 review is a critical path item for project delivery. Streetscape elements currently under review have already been submitted to the State as part of that process. Additions to, or alterations of, the submitted streetscape elements could require additional review and coordination with WisDOT and the State Historic Preservation Office and have the potential to impact the project schedule and the planned 2028 construction delivery year.

The project is currently undergoing continued review of WisDOT's 60 percent design submittal. Staff has received draft 60 percent plans and is continuing its review; final 60 percent plans have not yet been received.

## Financial Impact

The 2028 Downtown Main Street Reconstruction Project is being advanced under a State Municipal Financial Agreement (SMFA) between the City of Watertown and the Wisconsin Department of Transportation (WisDOT) for improvements along STH 19 (Main Street) from Church Street to Market Street. The current SMFA supersedes the original agreement approved in 2022 and was revised and executed in March 2024. Project improvements and associated City costs have been incorporated into the City's five-year, city-wide capital improvement plan through the annual budgeting process.

Under the approved SMFA, the total estimated project cost is approximately \$9.94 million, consisting of both State-participating and City-funded costs. Of this amount, approximately \$5.5 million is eligible for Federal and State participation, with the remaining \$4.44 million representing City costs.

State and Federal participation generally includes roadway construction to State standards, storm sewer improvements, standard street lighting and traffic signal infrastructure, traffic signing and pavement markings, and a portion of design engineering and construction oversight. For design engineering on a connecting highway, the City is responsible for 25 percent of eligible design costs, with the remaining 75 percent funded by the State.

City-funded costs include items that are not eligible for State participation or exceed State funding caps. These costs include, but are not limited to, parking lane pavement, sidewalk replacement, decorative and

# MEMO

pedestrian lighting upgrades above the State's standard lighting allowance, decorative powder coating of traffic signals, and additional non-standard streetscape elements requested by the City.

The SMFA includes approximately \$1.64 million for decorative and pedestrian lighting, of which \$190,000 is eligible for State participation. The remaining balance is the responsibility of the City. Additional City-funded streetscape amenities include features such as conduit for future utilities, architectural arch and pillar elements, banners, kiosks, trees, block identifiers, benches, drinking fountain, and other placemaking elements, totaling approximately \$907,000. To note, block identifiers and drinking fountain amenities were removed from the project by the Task Force after the current version of the SMFA was approved, and this change will be reflected in the next amendment to the SMFA.

In addition to streetscape amenities, the City is responsible for 100 percent of non-participating utility costs, including replacement of the water main and sanitary sewer within the project limits. These costs are currently estimated at approximately \$1.26 million and include design, construction, inspection, and related work necessary to complete the utility improvements.

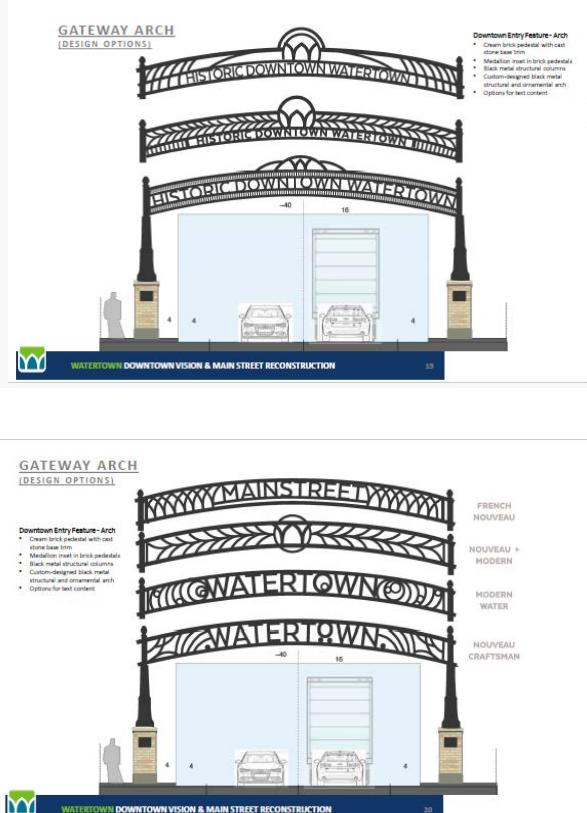
All cost figures identified in the SMFA are planning-level estimates and are subject to refinement as the project advances through WisDOT's design process. The SMFA will likely be amended as needed to reflect updated quantities, costs, or scope refinements identified during final design.

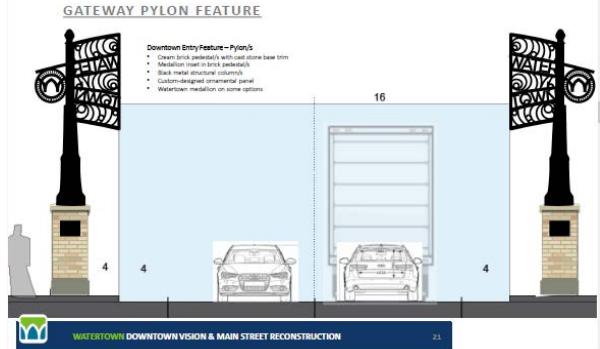
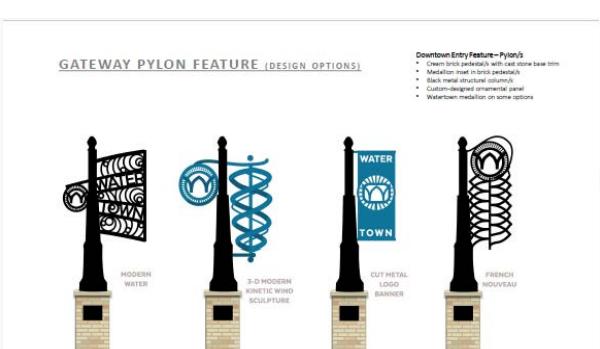
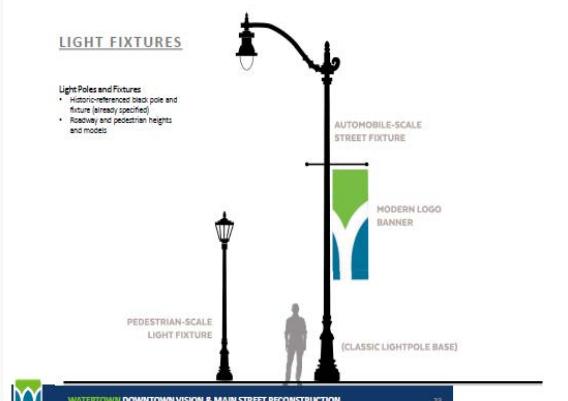
## Recommendation

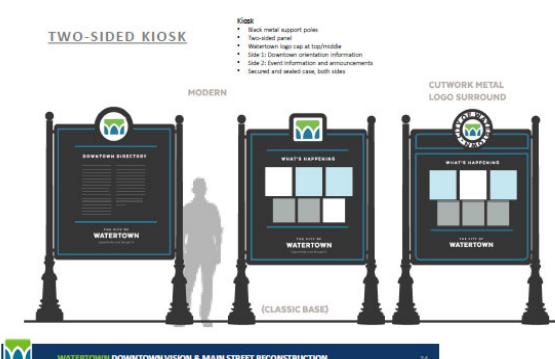
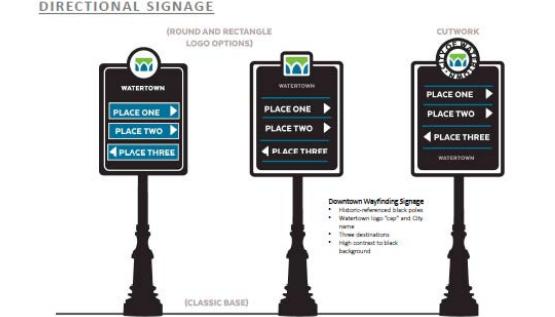
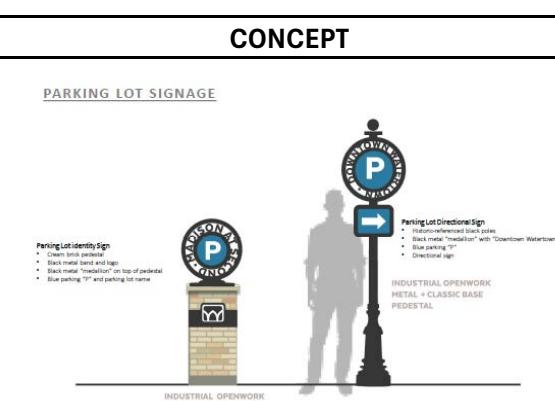
Staff requests that the Public Works Commission review, discuss, and provide direction on the proposed streetscape amenities associated with the 2028 Downtown Main Street Reconstruction Project.

**MAIN STREET RECONSTRUCTION 2028**  
**IMPLEMENTED WITH PROJECT**  
**CITY AMENITIES**

3/14/2025

ITEM	CONCEPT	STA	QTY.	COST
General Concepts	 <p>Enhanced Main Street Streetscape Watertown, Wisconsin</p> <p>Existing Conditions</p> <p>WATERTOWN DOWNTOWN VISION &amp; MAIN STREET RECONSTRUCTION</p>			
Gateway Arch	 <p>GATEWAY ARCH (DESIGN OPTIONS)</p> <p>Downtown Entry Feature - Arch</p> <ul style="list-style-type: none"> <li>• Cream brick pedestal with cast</li> <li>• Medallion inset in brick pedestals</li> <li>• Black metal structure columns</li> <li>• Custom-designed black metal structure and ornamental arch</li> <li>• Options for text content</li> </ul> <p>WATERTOWN DOWNTOWN VISION &amp; MAIN STREET RECONSTRUCTION</p> <p>GATEWAY ARCH (DESIGN OPTIONS)</p> <p>Downtown Entry Feature - Arch</p> <ul style="list-style-type: none"> <li>• Cream brick pedestal with cast</li> <li>• Medallion inset in brick pedestals</li> <li>• Black metal structure columns</li> <li>• Custom-designed black metal structure and ornamental arch</li> <li>• Options for text content</li> </ul> <p>WATERTOWN DOWNTOWN VISION &amp; MAIN STREET RECONSTRUCTION</p>	9+20	1 Ea.	\$275,000
				

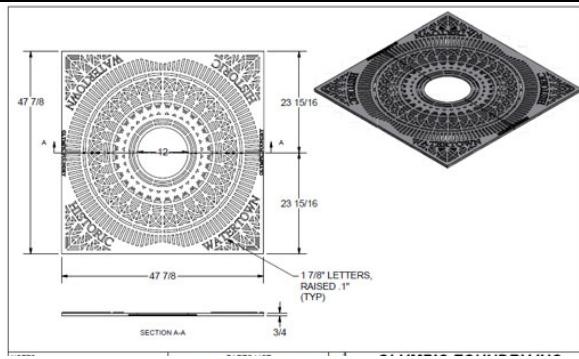
ITEM	CONCEPT	STA	QTY.	COS
Gateway Pylon Feature	<p><b>GATEWAY PYLON FEATURE</b></p>  <p><b>GATEWAY PYLON FEATURE (DESIGN OPTIONS)</b></p> 	34+12 L (N); 34+12 R (S)	2 Ea.	\$55,000
Light Fixtures	<p><b>LIGHT FIXTURES</b></p> 	Multiple locations along the route	1 L.S.* 1 L.S.**	\$210,000 \$1,580,000

ITEM	CONCEPT	STA	QTY.	COS
Two-Sided Kiosk (Mid-block)	<p><b>TWO-SIDED KIOSK</b></p> <p><b>Kiosk</b></p> <ul style="list-style-type: none"> <li>• Black metal support poles</li> <li>• Two-sided panel</li> <li>• Waterdown logo on all 4 sides</li> <li>• Side 1: Downtown information and announcements</li> <li>• Side 2: Event information and announcements</li> <li>• Secured and sealed case, both sides</li> </ul>  <p>WATERTOWN DOWNTOWN VISION &amp; MAIN STREET RECONSTRUCTION 24</p>	24+60 L (N)	1 Ea.	\$15,500
Directional/Community Wayfinding Signage	<p><b>DIRECTIONAL SIGNAGE</b></p> <p>(ROUND AND RECTANGLE LOGO OPTIONS)</p>  <p>WATERTOWN DOWNTOWN VISION &amp; MAIN STREET RECONSTRUCTION 27</p> <p><b>COMMUNITY WAYFINDING SIGNAGE</b></p>  <p>WATERTOWN DOWNTOWN VISION &amp; MAIN STREET RECONSTRUCTION 28</p>	9+10 L (N); 14+80 L (N) 17+55 R (S) 24+80 R (S) 27+55 L (N) 30+10 R (S) 32+30 L (N) 38+00 R (S)	8 Ea.	\$19,300
ITEM	CONCEPT	STA	QTY.	COST
Parking Lot Signage	<p><b>PARKING LOT SIGNAGE</b></p>  <p>WATERTOWN DOWNTOWN VISION &amp; MAIN STREET RECONSTRUCTION 29</p>	17+50 R (S) 19+40 L (N) 20+10 R (S) 21+40 L (N) 21+85 R (S) 24+30 L (N) 25+10 R (S) 27+55 R (S) 30+25 L (N)	9 Ea.	\$59,400

Section 4, Item B.

Banners	 	Multiple locations along the route. Hung on decorative light poles.	24 Ea. Estimated	\$3,000
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Subtotal: \$2,217,200

ITEM	CONCEPT	STA	QTY.	COS
Tree Grates	 <p><b>Product ID: R-8710</b></p> <p>Manufacturer: Neenah Foundry</p>  <p><b>Neenah R-8710 Tree Grate</b></p> <p>48" x 48"</p>	Multiple locations within project limits.	34 Ea.	\$149,600

Subtotal: \$149,600

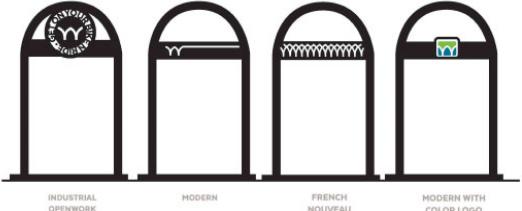
ITEM	CONCEPT	STA	QTY.	COST
Underground Conduit	(Reserved for future utility needs)		1 L.S.	\$145,000
	Run underground the full length of project limits.			
Retangular Rapid Flashing Beacon (Powder coated black)		20+48 L (N); 20+48 R (S)	2 Ea.	\$12,000
Pedestrian Crosswalk Signal Box (Voice Box) (At W. Main & Church Street)	 <p>a ticking sound or a spoken message that says the name of the street</p>	6+95 L (N); 6+95 R (S)	2 Ea.	\$1,100

Subtotal: \$158,100  
Total: \$2,524,900

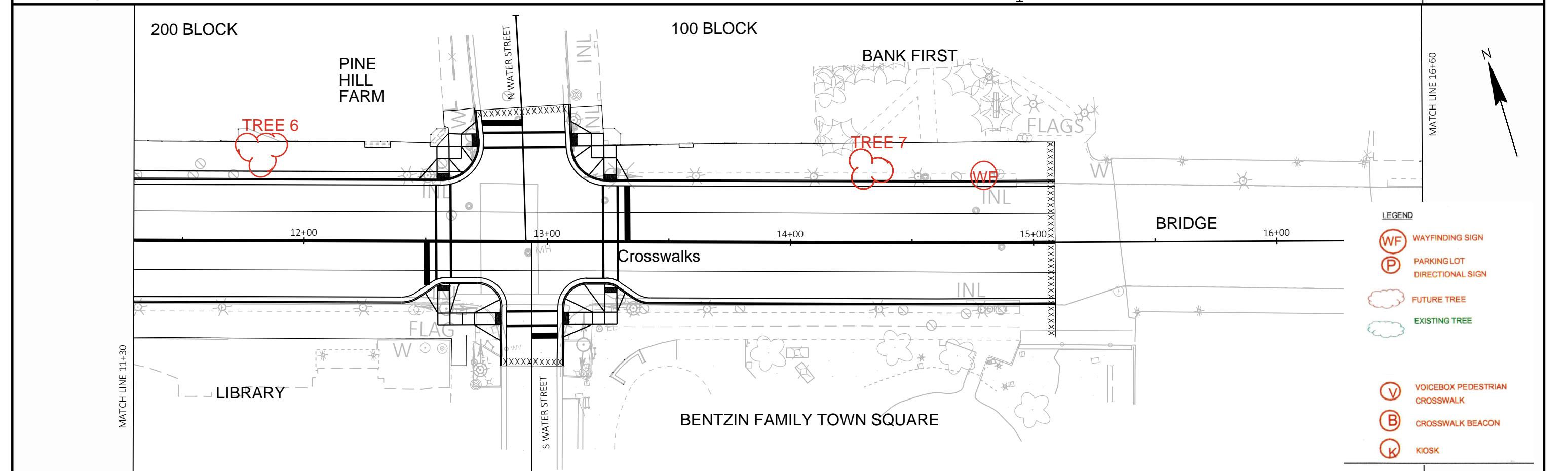
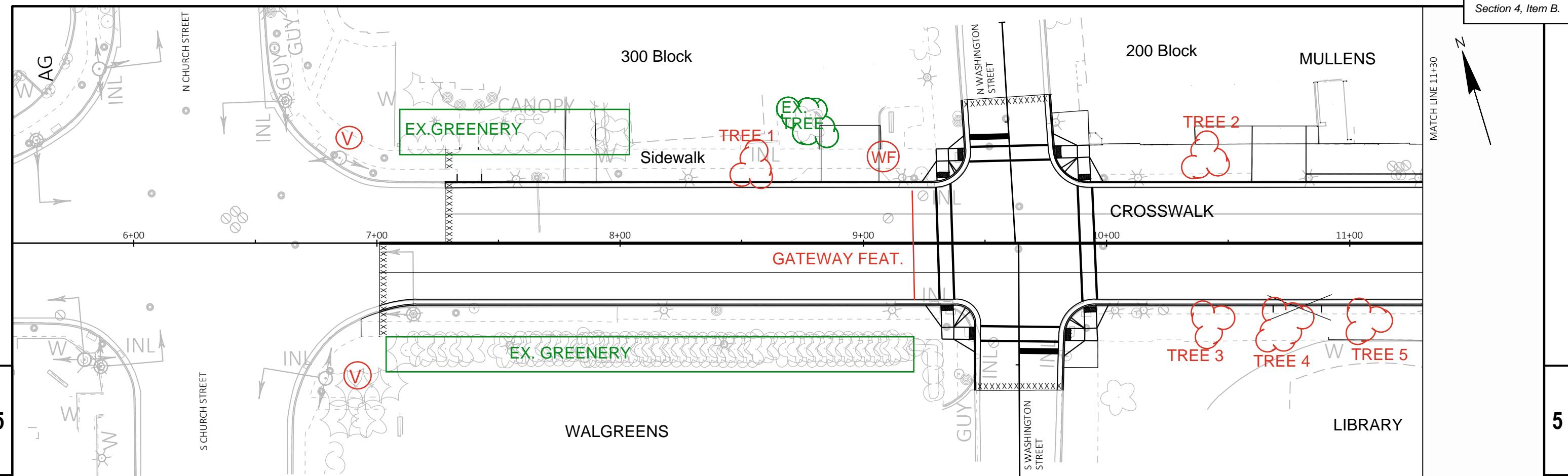
**MAIN STREET RECONSTRUCTION 2028**  
**INDEPENDENT OF THE PROJECT**  
**CITY AMENITIES**

Section 4, Item B.

3/14/2025

ITEM	CONCEPT	STA	QTY.	COST
Bike Racks	<p><b>BIKE RACKS</b></p> <p><b>Bike Racks</b></p> <ul style="list-style-type: none"> <li>Standard semi-circle free-standing rack</li> <li>Black</li> <li>Back decorative band options (removable color element possible)</li> </ul>  <p>INDUSTRIAL OPENWORK      MODERN      FRENCH NOUVEAU      MODERN WITH COLOR LOGO</p> <p>WATERTOWN DOWNTOWN VISION &amp; MAIN STREET RECONSTRUCTION 26</p>		3 Ea.	\$3,300
Street Furniture				
Benches	<b>STREET FURNITURE</b>		10 Ea.	\$50,000
Moveable Planters	<b>BENCHES</b>		16 Ea.	\$17,600
Trash Receptacles	<b>Benches, Trash Receptacles, and Planters</b>		14 Ea.	\$23,100
	 <p>PLANTERS</p> <p>TRASH RECEPTACLE</p> <p>WATERTOWN DOWNTOWN VISION &amp; MAIN STREET RECONSTRUCTION 30</p>			
			<b>TOTAL</b>	<b>\$94,000</b>

NOTE: Estimated 2028 Unit Pricing.



PROJECT NO: 3050-01-78

HWY: STH 19

COUNTY: JEFFERSON

## PLAN DETAILS - PAVEMENT MARKING

SHEET

FILE NAME : \\FIWMAD7P3158\N3PUBLIC\PDSC3D\30500108\Sheets\OTHR\2024-09-03 WATERTOWN PAVEMENT REPLACEMENT PLAN.DWG  
LAYOUT NAME - 19

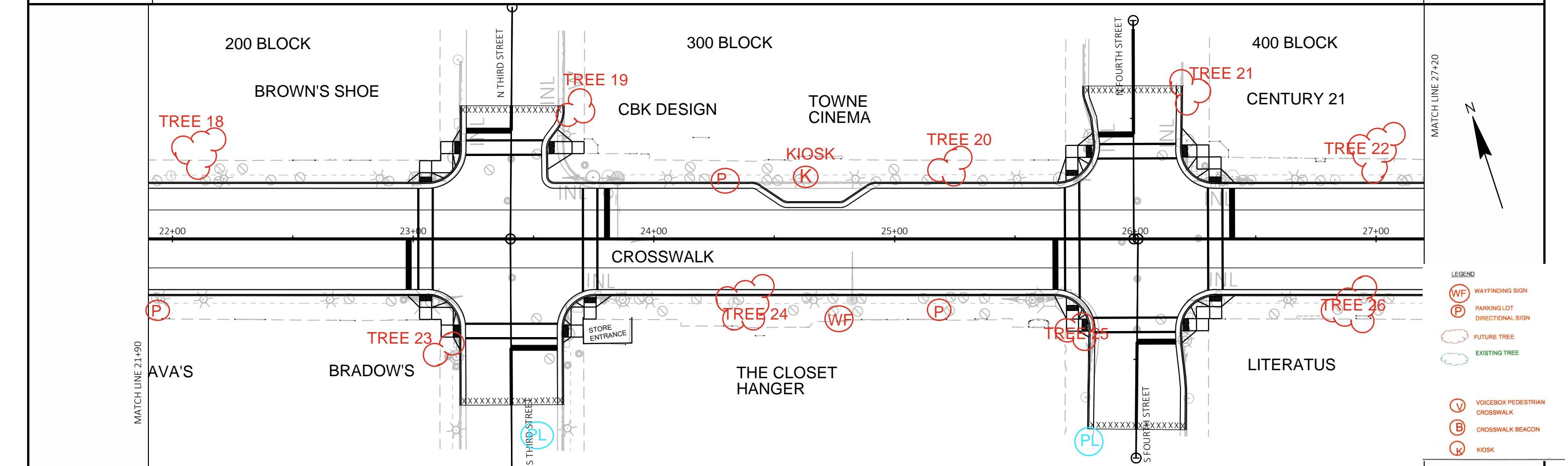
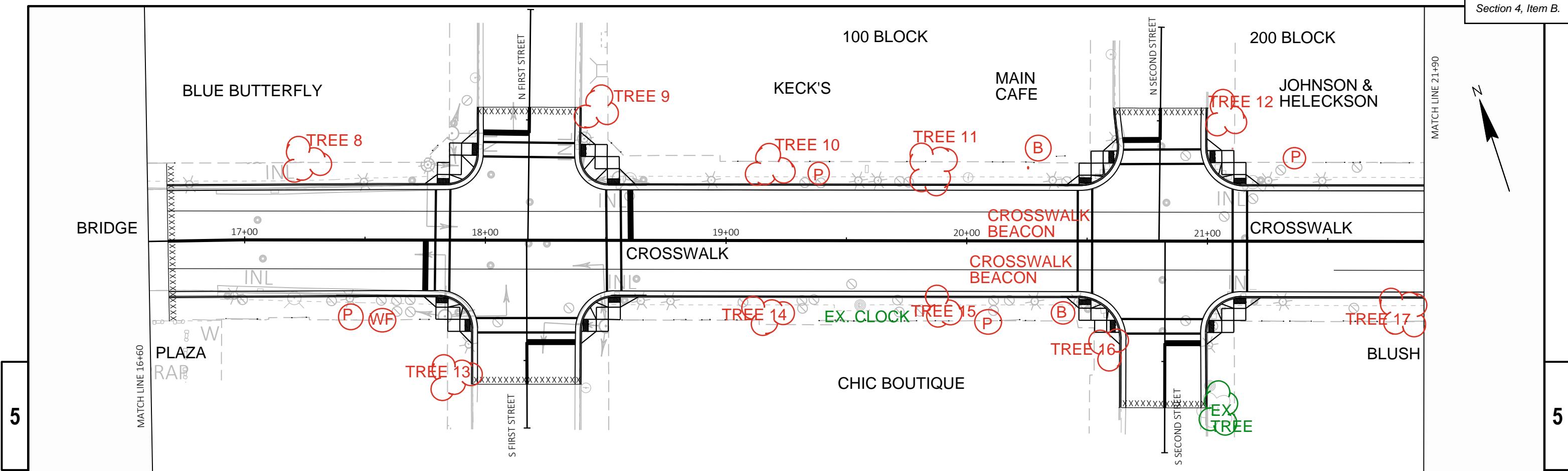
PLOT DATE : 9/3/2024 1:29 PM

PLOT BY : HERRERA BAUTISTA,

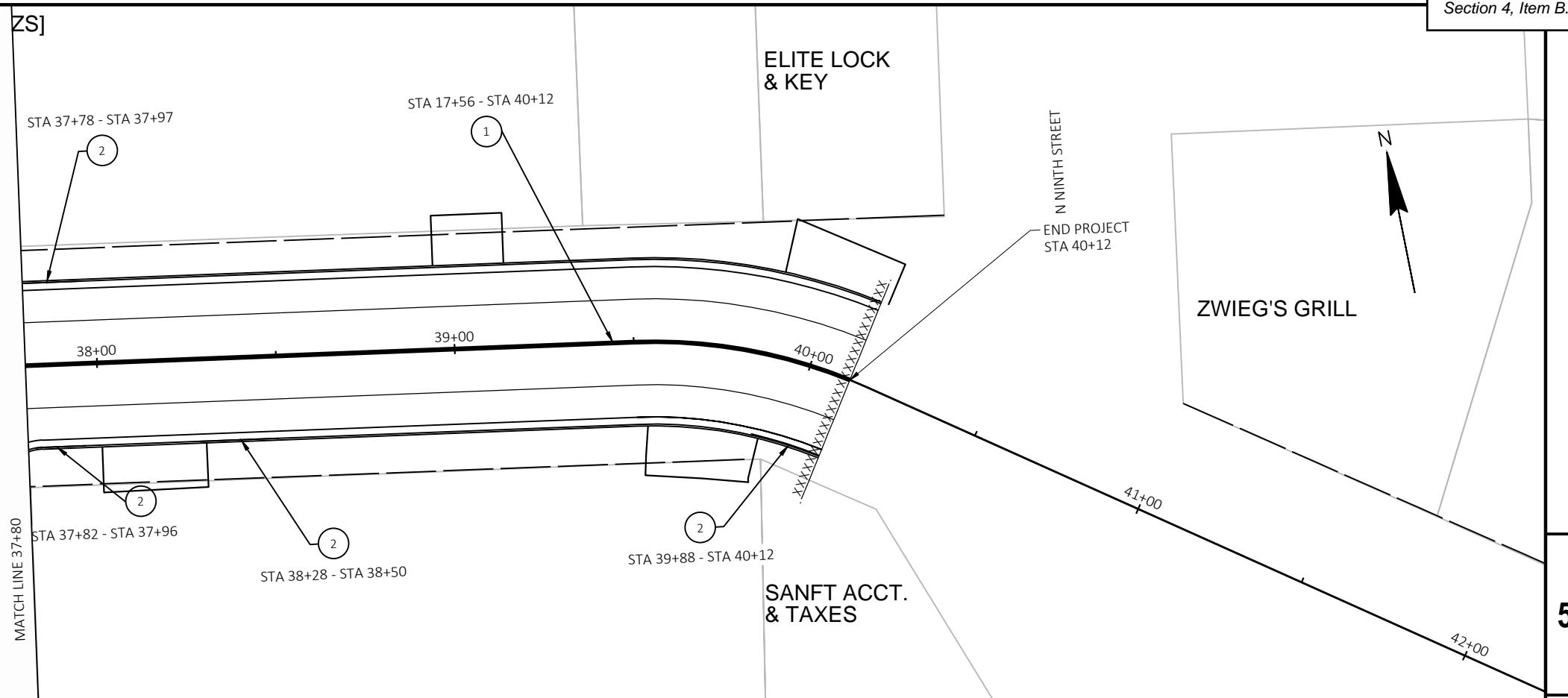
PLOT NAME :

PLOT SCALE : 1 IN:40 FT

WISDOT/CADD SHEET





LEGEND

- 1 MARKING LINE EPOXY 6-INCH (DOUBLE YELLOW)
- 2 MARKING CURB EPOXY (YELLOW)
- 3 MARKING CROSSWALK EPOXY TRANSVERSE LINE 6-INCH (WHITE)
- 4 MARKING STOP LINE EPOXY 18-INCH (WHITE)