



PUBLIC LIBRARY PERSONNEL AND POLICY COMMITTEE MEETING AGENDA

FRIDAY, AUGUST 30, 2024 AT 11:00 AM

100 S. WATER ST., WATERTOWN, 2ND FLOOR CONFERENCE ROOM

1. CALL TO ORDER / ROLL CALL

2. NEW BUSINESS

- A. Review and discuss: strategic planning
- B. Review and discuss: succession planning

3. ADJOURNMENT

Persons requiring other reasonable accommodations for any of the above meetings, may contact the office of the City Clerk at mdunneisen@watertownwi.gov, phone 920-262-4006

A quorum of any City of Watertown Council, Committee, Board, Commission, or other body, may be present at this meeting for observing and gathering of information only

MEMO

(Library)

To: City Council

From: Peg Checkai

Date: August 21, 2024

Subject: Library P & P Meeting

Background

P&P scheduled a meeting to discuss information regarding strategic planning and succession planning for the library.

Budget Goal

Maintain continuity of services to the Watertown Community.

Financial Impact

At this time, there is no impact to budget

Recommendation

I recommend that trustees continue to explore strategic planning and succession planning options through committee meetings.

2024 Operational Goals

1. Proactively maintains and improves our parks and infrastructure in an effort to ensure quality, safety and compliance
2. Supports employee retention and growth, and also works to address critical staffing areas
3. Invests in the assessment, strategic planning and maintenance of our city buildings
4. Promotes and fosters innovative approaches for community development and growth
5. Maintains a safe and healthy community, and expands community education on safety and health

MEMO
