

SITE PLAN REVIEW COMMITTEE MEETING AGENDA

MONDAY, SEPTEMBER 08, 2025 AT 1:30 PM

COUNCIL CHAMBERS, SECOND FLOOR, MUNICIPAL BUILDING, 106 JONES STREET, WATERTOWN, WI 53094

Virtual Meeting

Info: https://us06web.zoom.us/j/2371460557?pwd=BEMd9xKvRtdIbBE9BaUKWV9kCbr96e.1&omn=81 379258634 or call 1-646-931-3860 and use Meeting ID: 237 146 0557 Passcode: 53098

All public participants' phones will be muted during the meeting except during the public comment period.

- 1. CALL TO ORDER
- 2. APPROVAL OF MINUTES
 - A. Review and take action: Site Plan Review minutes dated August 25, 2025
- 3. BUSINESS
 - A. Review site plan and take action: 401 Bernard Street Site Review
- 4. ADJOURNMENT

Persons requiring other reasonable accommodations for any of the above meetings, may contact the office of the City Clerk at cityclerk@watertownwi.gov phone 920-262-4000

A quorum of any City of Watertown Council, Committee, Board, Commission, or other body, may be present at this meeting for observing and gathering of information only

SITE PLAN REVIEW COMMITTEE August 25, 2025

The Site Plan Review Committee met on the above date at 1:30 P.M. in the Council Chambers on the second floor of City Hall. The following members were present: Mayor Robert Stocks, Mike Jacek – Building Safety & Zoning, Brian Zirbes – Building, Safety & Zoning, Maureen McBroom – Stormwater, Nathan Williams – Engineering, Tanya Reynen – Fire Department, Laura Bohlman – Police Department, Stacy Winkelman – Streets and Solid Waste, Mike Zietlman – Water and Wastewater, and Kristine Butteris – Parks.

Also in attendance were Tim Crum of Strang, Jim Waack of Luther Prep, Tim Luetzow of WELS, and Jared Simon of Pinnacle Engineering.

1. Call to Order

The meeting was called to order by Chairperson Brian Zirbes.

2. Approval of Minutes

A. Review and take action: Site Plan Review Minutes Dated August 11, 2025

Motion was made and seconded to approve the minutes as submitted. Unanimously approved.

3. Business

A. Review and take action: 1300 Western Avenue – Proposed performing arts center and music education facility at Luther Preparatory School

Jim Waack from Luther Prep presented the proposed project. This is for a new two-story 36,000 square foot performing arts and music education center with roughly 519 seats. This building would be built in a large, open area near the current boys' dorm. The would be about 45 parking spaces created as part of this project.

The following was presented by staff:

Fire: The Knox Box must be provided, the address must be clear and legible, and hydrant and Fire

Department Connection (FDC) are fine as designed. There is a little shrubbery around the FDC

that needs to be removed. Also, make sure the fire lane is marked properly.

Building: Plans must go to state for review.

Police: No comments.

Mayor: No comments.

Stormwater: An Erosion Control and Stormwater Runoff permit will be required since this project will be

greater than 3,000 sf of disturbance. The site will qualify for a Department of Natural Resources (DNR) Notice of Intent (NOI) which is the state's version of the stormwater permit triggered if more than an acre of land is disturbed. Once that permit has been issued, a copy shall be provided to the City of Watertown Stormwater Project Manager Maureen McBroom.

Engineering: There will be a permit required for excavating in the street for the utility connections.

Zoning: The parking issue has been appropriately addressed.

Parks & Rec: The project is within the points for landscaping, and it has been noted that about 23 trees are

being removed. The City Forester stated the maples that were chosen are fine for this site.

Water/Wastewater: No comments.

Streets/Solid Waste: No issues. The additional parking will help alleviate issues in the winter for snow plowing.

Motion made and seconded to approve this item and forward to Plan Commission contingent upon the items mentioned by the Fire Department, submittal and approval of the Erosion Control and Stormwater Runoff permit as well as the permit to excavate in the street. Unanimously approved.

4. Adjournment

Motion was made and seconded adjourn. Unanimously approved.

Respectfully submitted, Nikki Zimmerman Recording Secretary

NOTE: These minutes are uncorrected, and any corrections made thereto will be noted in the proceedings at which these minutes are approved.

Dear Mr. Zirbes & Zoning Board

The following is the scope of work Niemann Foods has plans for with the property located at 401 Bernard St. This should help explain exactly what we are proposing to do as shown in the submittal packet supplied.

The 33" metal panel siding in the upper façade the runs the length of the building on the east side will be replaced with new Multi core horizontal metal panel siding. The metal panel siding on the 2 sign façades will be replaced with horizontal Mega Rib metal panel siding. Profiles of the siding were submitted with the packet supplied. Both are charcoal color.

Existing gutters and down spouts will be replaced on the east side and on the north side of the building where the large 4 overhead garage doors are.

Joanne Fabrics moved out of the building so the plan is to make that space into 2 retail spaces that will require an additional store front entrance door to be installed as shown on the plans submitted with the packet. There will also be 8'x 7' full window view aluminum garage door installed for Ace rental shown on the plan. This door will be the same anodized aluminum look as the other entrances to the building.

Install new soffit panels in the 10' overhead across the front east side of the building. This will keep birds from nesting and keeping the front of the building, sidewalk and retail product clean for all the bird droppings.

Repair existing brick wainscoting on the front of the build and paint existing metal panels on the wall above the brick wainscoting. The existing structural columns will be painted.

The top 1-1/2" of the existing parking lot will be milled. Repaved and striped.

The owner understands that any new signage will need to be approved when replaced. The existing lighting is to remain. There is no structural work being completed with this scope of work. Any work for future tenants will have plans submitted by a licensed architect at that time. The goal s to get the exterior work completed as soon as possible before winter.

Thank you



401 Bernard Street

Level 2 Remodeling 401 Bernard Street

Watertown, WI

Construction Documents

August 11, 2025



SITE PLAN GENERAL NOTES

1. PROPOSED BUILDING ELEVATION SHOWN AS:

MAIN FLOOR FINISHED FLOOR

EL.= 100'-0"

2. ALL GROUND SHALL PITCH AWAY FROM BUILDING AT A MINIMUM OF 4% +/- UNLESS NOTED OTHERWISE.

4. PARKING LOT ASPHALT SURFACES SHALL SLOPE @ 1:50 MAXIMUM AT HANDICAPPED ACCESSIBLE PARKING STALLS

(SHEET A1.0)

(1) YELLOW COLORED PARKING LOT PAINT STRIPING

VAN ACCESSIBLE HANDICAPPED PARKING STALL PER ADA & CITY REQUIREMENTS W/ REQUIRED POSTED SIGN.

STANDARD ACCESSIBLE HANDICAPPED PARKING STALL PER ADA & CITY REQUIREMENTS W/ REQUIRED POSTED SIGN.

ACCESSIBLE ROUTE PAINT STRIPE HATCHING TO BUILDING

KEYED NOTES (CONT'D)

NORTH

(SHEET A1.0)

Sheet Index:

Architectural

Project Location:

401 Bernard Street Watertown, Wisconsin

M Affordable Storage

FAX: (608) 237- 7444

Tractor Supply C

CASHMAN ASSOCIATES, Inc.

Gregory M. Cashman, AIA

gcashman@charter.net

Title Sheet Code Analysis $\mathbf{A0.0}$ **Key Plan / Schedules / Details** $\mathbf{A1.0}$ **Remodeling Floor Plan** A2.0**A3.0 Exterior Elevations / Details**

Location Map:

Architect:

Architect Stamp:

Code Information - Level 2 remodeling to existing (M) mercantile building - Existing Insulated, Conditioned Building - IEBC Ch. 9- Level 2 Alteration

APPLICABLE CODES:

State of Wisconsin Department of Safety and Professional Services Administrative Code- Chapters 361, 362, 363, 364, 365

- 2015 International Building Code and SPS 362

- Exterior front of building update remodeling

- 2015 International Existing Buildings Code and SPS 366

- 2015 International Energy Conservation Code and SPS 363 2015 International Mechanical Code and SPS 364

- 2015 International Fuel Gas Code and SPS 365

- SPS Chapter 316 which adopts the 2017 National Electrical Code (NEC)

- SPS Plumbing Chapters 381-387 as based on SPS 362.2901 - 2015 International Fire Code

- Accessibility: ICC/ANSI A117.1-2009 as based on IBC Chapter 35

OCCUPANCY CLASSIFICATION:

Business (B) (Accessory Use-less than 10% area) Mercantile (M)

IBC Section 311.2 Storage (S-1)

Building Gross SF Areas:

(Other Occupancies)

41,712 gsf

**Single-Occupancy, One-Story Building IBC Section 506.2.1 Building Remodeled Main Floor

First Floor 15,464 gsf 26,248 gsf (Project Total) 15,464 gsf

IBC Section 504.3

Building Height: Peak: 17'-4" height (40'-0" Allowable) IBC Section 504.3

One No. of Levels:

No. of Stories: One (1 allowed) IBC Section 504.4 Construction Type: IBC Section 601

- Type VB- Combustible & Not Protected Construction

Struct. Bearing Walls Non-Bearing Floor Roof Frame Ext. Int. Ext. Int. Const. Const. || 0- hr. || 0- hr. | 0- hr. || 0- hr. || 0- hr. || 0- hr. |

BUILDING HEIGHT & AREA:

IBC Table 506.2- Sprinklered, 1-story; $A_{\dagger} = 36,000 \text{ SF}$

FIRE PROTECTION:

NFPA - 13 Sprinklered Construction Fire Alarm System not required

IBC TABLE 1004.1.2 OCCUPANT LOAD: (Remodeled Area) (See Plan Set)

169 Occupants

IBC TABLE 1017.2 EXIT ACCESS TRAVEL DISTANCE:

250'-0"

IBC TABLE 2902.1

S-1 Occupancy Sprinklered Construction:

M Occupancy Sprinklered Construction: 250'-0"

PLUMBING FIXTURES: (M) Occupancy:

100 person Occupant Load: (1) unisex toilet required

(B) Occupancy:

< 25 person Occupant Load: (1) unisex toilet required

GENERAL NOTES AND SPECIFICATIONS

2. All work performed to meet all state and local building codes. Contact the architect with any field-discovered discrepancies.

3. The general contractor is to field verify all existing conditions and dimensions.

1. The mechanical systems design are not a part of these plans.

4. Accessible parking stalls are available on-site immediately outside the front entrance.

5. The building is Type VB construction.

1. <u>CODE COMPLIANCE:</u> ALL WORK OF ALL TRADES SHALL BE COMPLETED IN ACCORDANCE WITH ALL GOVERNING CODES AND ORDINANCES. 2. PERMITS: CONTRACTOR IS RESPONSIBLE FOR OBTAINING AND PAYING FOR PERMITS, FEES,

Project General Notes:

4798 County HWY I PH: (608) 237-7443

AND/ OR LICENCES REQUIRED FOR COMPLETION OF THEIR PORTION OF THE PROJECT. 3. <u>COORDINATION:</u> ALL SUBCONTRACTORS, SHALL COORDINATE WORK WITH THE GENERAL CONTRACTOR, FOR FURTHER COORDINATION WITH THE OWNER'S PROJECT REPRESENTATIVE. ALL PROPOSED CHANGES TO THE WORK MUST BE APPROVED BY WRITTEN AUTHORIZATION PRIOR TO

4. <u>FIELD VERIFICATION:</u> ALL TRADES SHALL FIELD VERIFY AND COORDINATE DIMENSIONS AND EXISTING CONDITIONS ON THE JOB SITE. NEITHER THE OWNER NOR THE ARCHITECT ASSUMES RESPONSIBILITY FOR CONDITIONS SHOWN AS EXISTING.

5. <u>DEMOLITION:</u> CONTRACTOR SHALL INCLUDE NECESSARY DEMOLITION AND/ OR REMOVAL OF ALL MATERIAL RELATED TO HIS TRADE.

6. <u>PENETRATIONS:</u> ALL HOLES FOR PLUMBING, ELECTRICAL, HVAC, OR DUCTWORK ARE TO BE REPAIRED BY THE ASSOCIATED TRADE. ALL TRADES SHALL TAKE SPECIAL CARE TO MAKE HOLES AS SMALL AS POSSIBLE AND IN ACCORDANCE WITH FLOOR JOIST MANUFACTURER'S SPECIFICATIONS. ALL HOLES SHALL BE NEATLY CUT. DO NOT PUNCH OR POUND HOLES IN WALLS, JOISTS, ASSOCIATED TRADE CONTRACTOR SHALL BE HELD RESPONSIBLE FOR ANY HOLES LEFT

7. <u>FIRESTOPPING:</u> ALL HOLES OR PENETRATIONS, EXISTING OR NEW, THROUGH FIRE—RATED CONSTRUCTION SHALL BE CLOSED, FIRESTOPPED, DAMPERED, AS REQUIRED BY CURRENT 2015

8. <u>HAZARDOUS MATERIALS:</u> ANY HAZARDOUS MATERIALS ENCOUNTERED AT ANY TIME DURING DEMOLITION OR CONSTRUCTION OF THIS PROJECT MUST BE REPORTED TO THE OWNER IMMEDIATELY. ALL HAZARDOUS SUBSTANCES SHALL BE REMOVED IN ACCORDANCE WITH ALL GOVERNING FEDERAL, STATE, AND LOCAL REGULATIONS.

9. <u>DO NOT SCALE DRAWINGS.</u> IN ALL CASES, NOTED DIMENSIONS AND/ NOTES INDICATING DIMENSIONS OR SIZING SHALL GOVERN. COORDINATE WITH ARCHITECT FOR NECESSARY

10. <u>DIMENSIONING:</u> ALL DIMENSIONS ARE SHOWN FROM FACE OF ROUGH-FRAMED STUD WALL TO FACE OF ROUGH-FRAMED STUD WALL, UNLESS SPECIFICALLY NOTED OTHERWISE. ALL DIMENSIONS FOR CONCRETE OR MASONRY CONSTRUCTION ARE SHOWN FROM FACE OF WALL TO FACE OF WALL, UNLESS SPECIFICALLY NOTED OTHERWISE.

AWAY FROM BUILDING UNLESS SPECIFICALLY NOTED OTHERWISE. 5. PARKING LOT ASPHALT SURFACES SHALL SLOPE @ 1:40 MINIMUM AT ALL OTHER PARKING LOT AREAS AWAY FROM BUILDING UNLESS SPECIFICALLY NOTED OTHERWISE. Site Layout Plan

MAINTAIN POSITIVE DRAINAGE AWAY FROM BUILDING.

3. CONCRETE SURFACES SHALL SLOPE @ 1/8" = 1'-0" MINIMUM

AWAY FROM BUILDING UNLESS SPECIFICALLY NOTED OTHERWISE.

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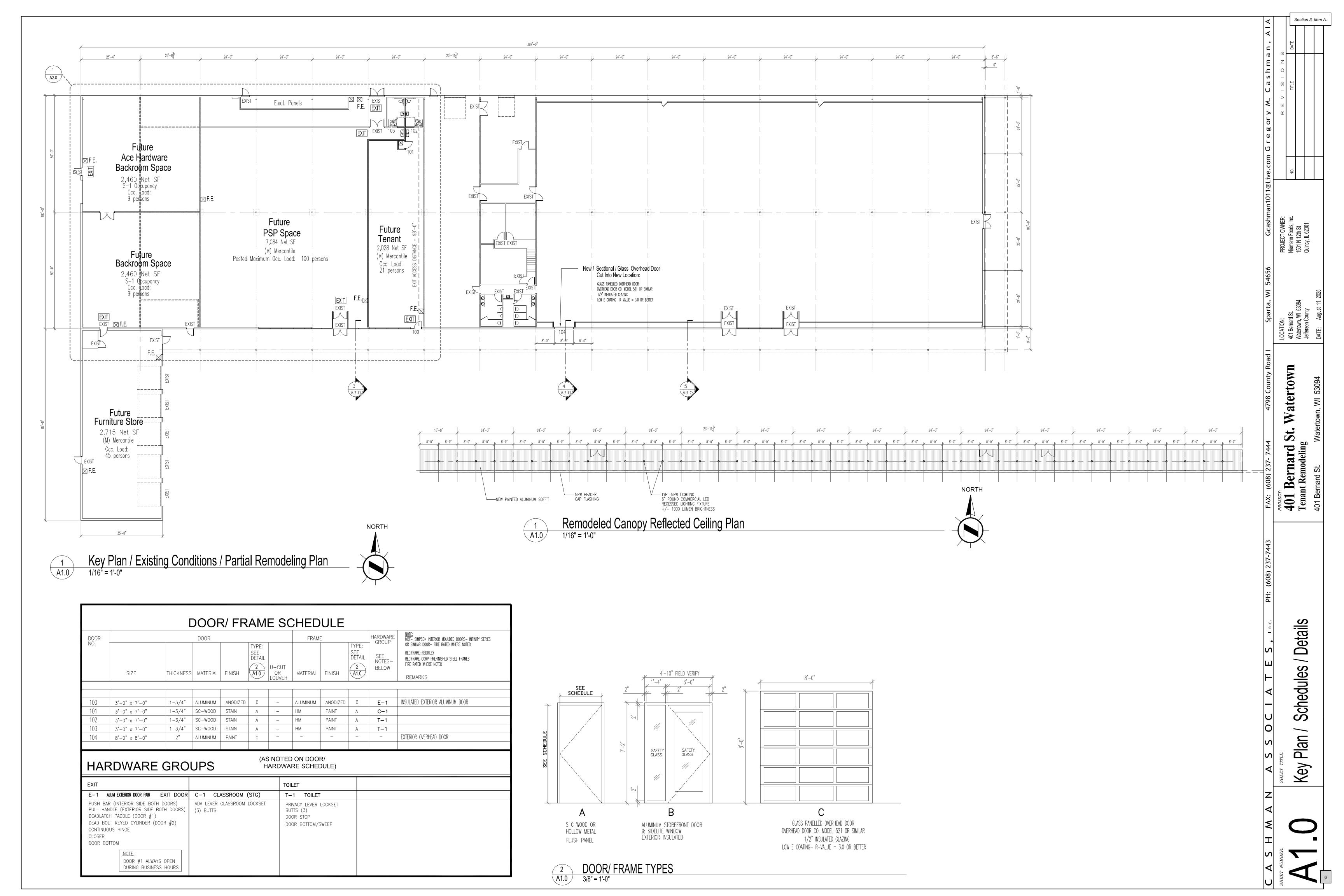
401 Bernard St.

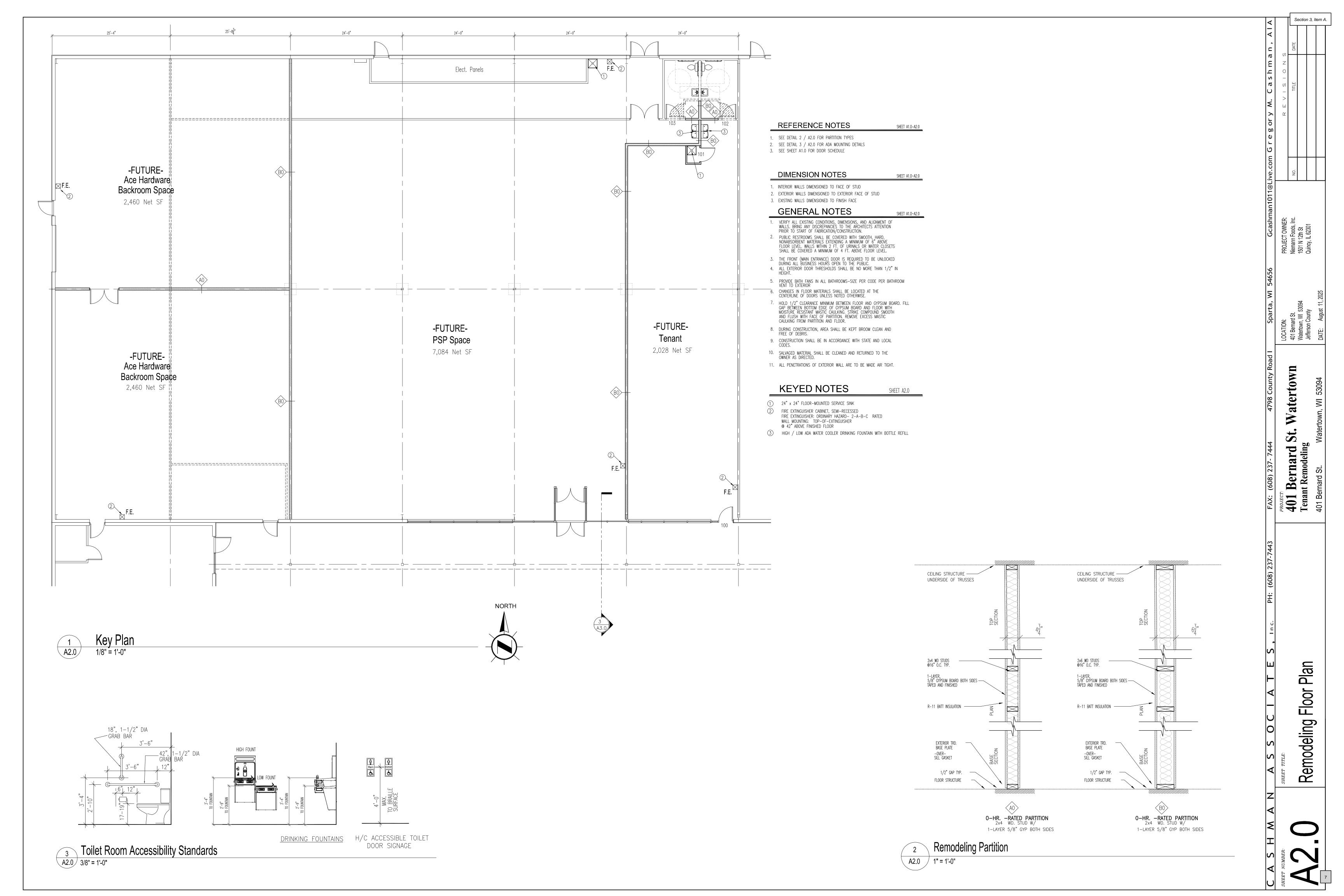
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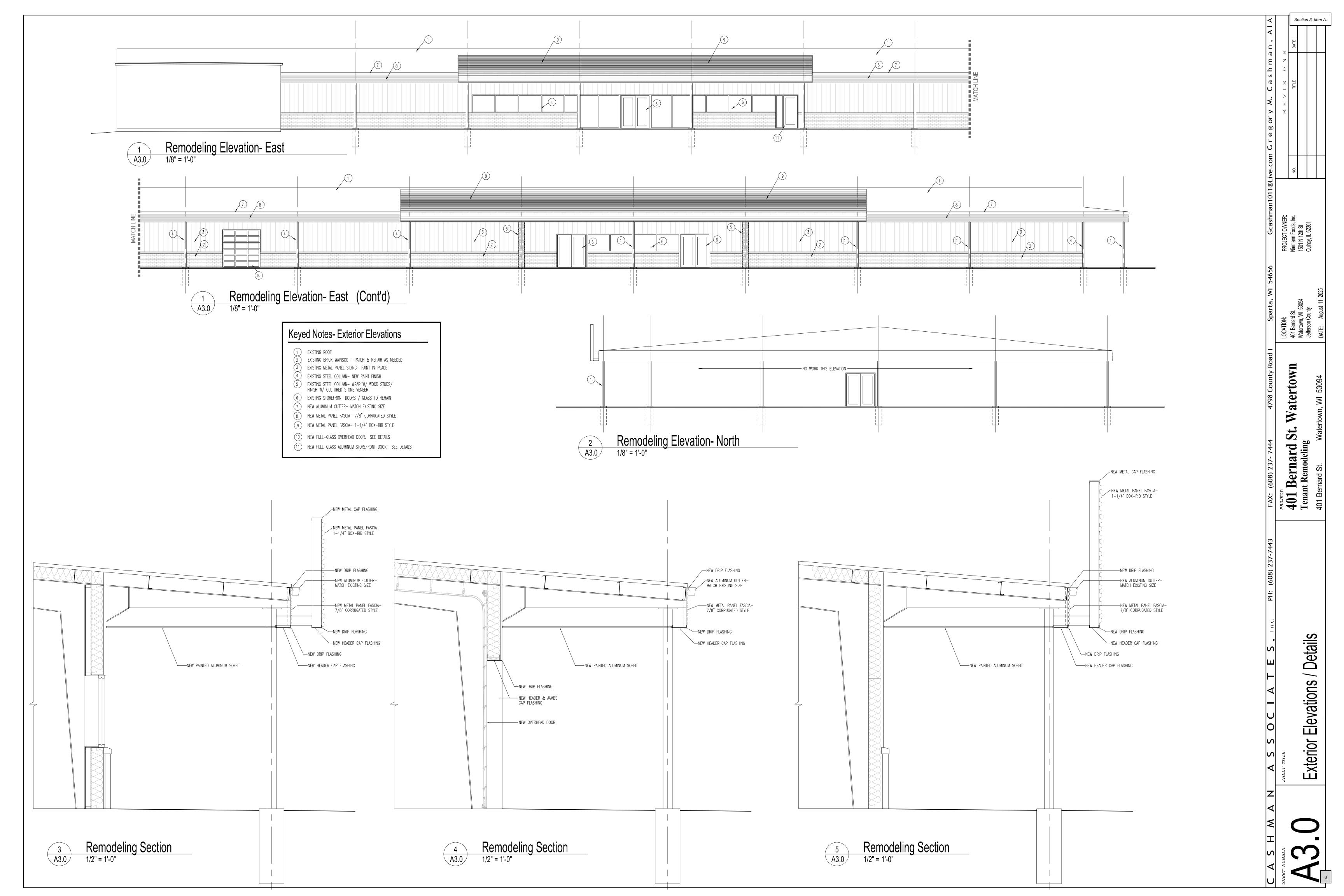
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Sheet

Title







MEGA-RIB

Commercial and Industrial Applications

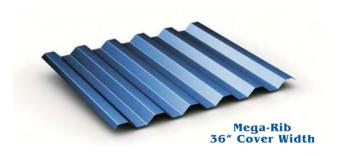


MEGA-RIB

Mega-Rib is one of the most versatile metal wall and roof panels in the industry. While Mega-Rib was designed and engineered to meet the demands of the industrial environment, it also provides the aesthetics and design flexibility to be used in architectural applications.



Well suited for vertical and horizontal applications, Mega-Rib 's bold ribs provide an architectural statement that is difficult to match.



** Adelanto standard coverage for 26 gauge panels: 36". All other locations, standard 26 gauge coverage: 28.8". (Specify if 36" coverage is required.)



Installed horizontally, Mega-Rib adds distinctive elegance.

Mega-Rib features a Galvalume® substrate and Kynar 500® (PVDF) coatings, which are proven to provide unsurpassed protection against panel chalk and fade.

With 7.2" rib spacing, Mega-Rib provides optimum strength and spanning capabilities.



TEST DATA - SECTION PROPERTIES - LOAD TABLES

For any available Test Data, Section Properties or Load Tables, please visit the download section of our website at: www.mcelroymetal.com



info@mcelroymetal.com • www.mcelroymetal.com

Oil canning is a natural occurrence in metal panels and is not a cause for panel rejection.

Rev. 06/16 MM106

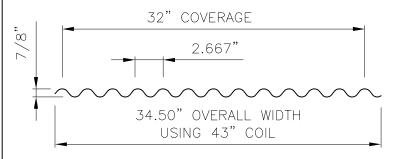
McELROY METAL, INC



www.mcelroymetal.com

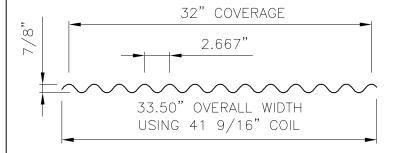
Multi-Cor Panel

Product Data



MULTI-COR PROFILE





MULTI-COR PROFILE



NOTE:



All data represented on this sheet may not be applicable to all widths and gauges. Please

FASTENER PATTERN
(@ Intermediate Purlins)

Applications

Exposed fastener wall/roof panel used on slopes down to 1:12. Tape sealant is required on seam (side-laps). Standard panel lengths up to 50'. Please inquire for longer lengths.

Substrates

Plywood or Purlins.

Material

Standard - 26 GA. ASTM A792 (50 ksi or 80 ksi steel)

AZ55 - Bare, AZ50 - Painted

- 24 GA. ASTM A792 (50 ksi steel) AZ55 - Bare

AZ50 - Painted

Optional - 22 GA. ASTM A792 (50 ksi steel) AZ55 - Bare

AZ50 - Painted

Manufacturing

Roll formed in factory. (Bossier plant only)

Finishes

Acrylic Coated Galvalume® Fluoropolymer (Kynar 500® PVDF resin-based) Siliconized Polyester and Polyester

Pan Conditions

 $\mbox{\sc Oil}$ canning is inherent in all metal panels and is not cause for panel rejection.

Testing *

Uplift Testing: UL 580 Class 90 Fire Resistance: UL 790 Class A Impact Testing: UL 2218 Class 4

Florida Product Approval: FL 10680.1 (non-structural)

Texas Windstorm: RC-158

*Testing and Approvals are product specific. Please inquire for

1/4-14 X 7/8" LAP TEK ZAC Fastener (1'-8" O.C. Max.)

3/32" X 1" Roll Tape Sealant

details.*

FOAM INSIDE/OUTSIDE CLOSURE

MULTI-COR PAG

Multi-Cor Panel -

Project Showcase



Project: Judson University

Location: Elgin, IL

Architect: Short & Associates, London and Burnidge Cassell Associates Products: Flat Sheets with Kynar 500[®] in Copper Penny for the wall and trim,

Medallion-Lok roof panels in Ash Gray



Project: Bossier Parish Community College

Location: Bossier City, LA

Architect: Slack-Alost-McSwain and Associates

Products: Maxima for the roof and Maxima ADV 1.5 for the

walkways in Slate Gray

Project: 800 Bancroft Location: Berkeley, CA

Architect: Marcy Wong and Donn Logan Architects
Products: Multi-Cor in Bare Galvalume





Project: Great Wolf Lodge Location: Wisconsin Dells, WI

Architect: Architectural Design Consultants, Inc.

Products: Medallion-Lok and Flat Sheets

in Colonial Red



50 Years and Growing Family Owned - Quality Focu

Project Showcase



Project: Perryville Place Location: Rockford, IL

Architect: David Hagney AIA and Barrett Studio

Products: Mega-Rib in Bare Galvalume

Project: Anderson Municipal Building
Location: Anderson, SC
Architect: Neal Prince Architects
Products: Medallion-Lok in Colonial Red





Project: Prairie Park Condominiums

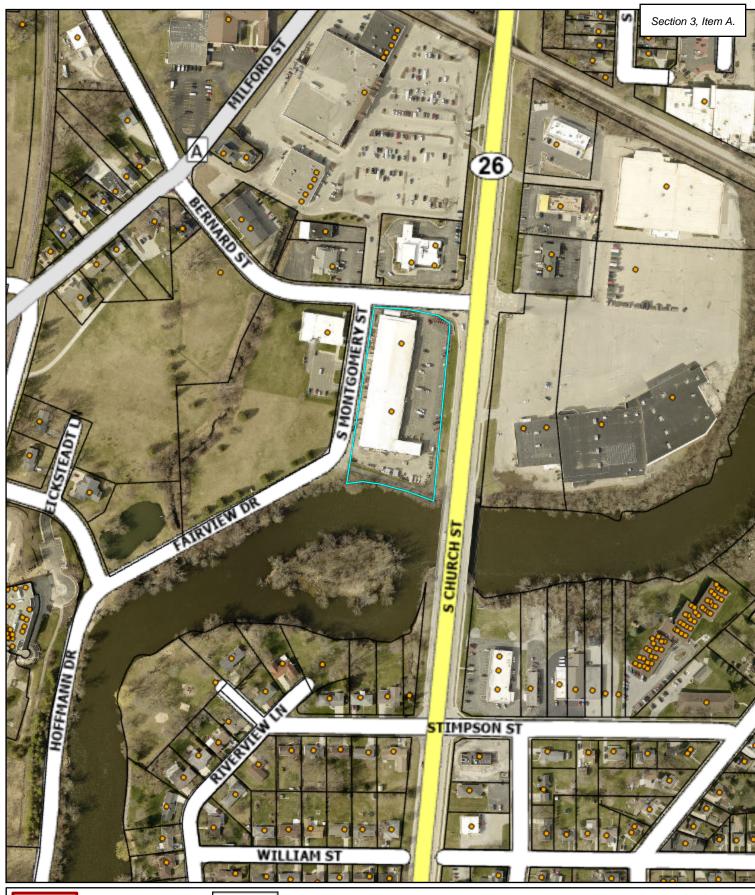
Location: Wheeling, IL

Architect: Hirsch Associates, LLC Products: Medallion-Lok in Terra Cotta











City Boundary

Common Areas

Parcels Boundaries

Addresses





City of Watertown Geographic Information System

cale: 1:3,429 SCALE BAR = 1" Printed on: August 2
Author:

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DISCLAIMER: This map is not a substitute for an actual field survey or onsite investigation. The accuracy of this map is limited to the quality of the records from which it was assembled Other inherent inaccuracies occur during the compliation process. City of Wlaterdown makes no warranty whatsoever concerning this information.