



FINANCE COMMITTEE MEETING AGENDA

MONDAY, AUGUST 10, 2026 AT 5:30 PM

106 JONES STREET, WATERTOWN, WI 53094 - LOWER LEVEL ROOM 0008

1. CALL TO ORDER

2. REVIEW AND APPROVE MINUTES

A. Finance Committee meeting minutes from July 13, 2026

3. OPENING FOR PUBLIC COMMENT

Each individual who would like to address the Committee will be permitted up to three minutes for their comments on agenda items only

4. BUSINESS

A. Review and take action: 2027 WDNR urban forestry grant

B. Review and take possible action: add Information Technology Technician position to Payroll Resolution

C. Review and take possible action: reclassification and pay grade adjustment for Arborist I and job title change for Arborist II Crew Lead

D. Review General Fund Income Statement - July 31, 2026

E. Convene into closed session per §19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (Indoor Pool)

F. Reconvene into open session

G. Review and take action: approval of Amendment to Indoor Pool Agreement

H. Review and take action: recommend Council approval of 2026 Fund 01 General Fund budget

5. ADJOURNMENT

Persons requiring other reasonable accommodations for any of the above meetings, may contact the office of the City Clerk at cityclerk@watertownwi.gov phone 920-262-4000

A quorum of any City of Watertown Council, Committee, Board, Commission, or other body, may be present at this meeting for observing and gathering of information only



FINANCE COMMITTEE MEETING MINUTES

MONDAY, JULY 13, 2026, AT 5:30 PM

MUNICIPAL BUILDING COUNCIL CHAMBERS, 106 JONES STREET, WATERTOWN, WI 53094

Finance Committee members present: Mayor Stocks, Alderpersons Arnett, Blanke, Moldenhauer, Smith
Others present: Finance Director Stevens, Ald Haase, Attorney Panalogoulos, Water Systems Manager Hartz, Park/Rec Director Schmidt, Lisa Schwartz

1. Mayor Stocks called the meeting to order at 5:31 p.m.
2. Ald. Blanke moved, seconded by Ald. Moldenhauer, to approve the **minutes from the June 22** meeting. Unanimously approved.
3. A recommended commercial real estate **lease with Holz Motors** for the parking lot use of 1720 and 1732 River Drive was presented. Ald. Arnett moved to recommend to Council, seconded by Ald. Smith, and unanimously approved.
4. Water Systems Manager Hartz requested **two positions be retitled to Utility Foreman II** and be assigned new grade/steps (from 140-I to 145-I and 140-G to 145-G) with retroactive pay adjustments to January 1. Ald. Moldenhauer moved to approve the request, seconded by Ald. Arnett. Unanimously approved.
5. Ald. Smith moved, supported by Ald. Blanke, to convene into **closed session** per §19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session and per §19.85(1)(g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (**Indoor Pool**). Unanimously approved via voice vote.
6. After reconvening into open session, Ald. Blanke, seconded by Ald. Smith, moved to adjourn the Finance Committee at 6:26 p.m., and the motion was carried by unanimous voice vote.

Respectfully submitted,

Mark Stevens, Finance Director

Note: These minutes are uncorrected, and any corrections made thereto will be noted in the proceedings at which these minutes are approved.

RESOLUTION
AUTHORIZING THE CITY OF WATERTOWN TO APPLY FOR THE WISCONSIN
DEPARTMENT OF NATURAL RESOURCES 2027 URBAN FORESTRY GRANT

SPONSOR: MAYOR ROBERT STOCKS
FROM: FINANCE COMMITTEE

WHEREAS, the City of Watertown is interested in applying for a cost-share grant from Wisconsin Department of Natural Resources for the purpose of funding urban and community forestry projects specified in s. 23.097(1g) and (1r), Wis. Stats.; and

WHEREAS, there exists an available grant award up to \$25,000 (Twenty-five Thousand Dollars) to support the foregoing objectives related to community tree management through tree plantings, private tree giveaway, ash tree injections within the City of Watertown in the year 2027; and

WHEREAS, grant funds will be designated to revenue account 24-42-73-75 and the City will commit to provide grant-applicable matching funds GRANT EXP: TREES & ASH INJECT from expense account 24-56-11-19, wherein 50% (fifty percent) can be obtained in-kind for and under said project as required by the Wisconsin DNR Urban Forestry grant application; and

WHEREAS, the applicant attests to the validity and veracity of the statements and representations contained in the grant application; and

WHEREAS, the applicant requests a grant agreement to carry out the project;

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF WATERTOWN, WISCONSIN, the City of Watertown will comply with all local, state, and federal rules, regulations and ordinances relating to this project and the cost-share agreement;

That the proper City Officials be and are hereby authorized to budget a sum sufficient to fully and satisfactorily complete the project and hereby authorizes and empowers the Director of Parks, Recreation, and Forestry, its official or employee, to act on its behalf to:

1. Submit interim and/or final reports to the DNR to satisfy the grant agreement
2. Submit grant reimbursement request to the DNR

That this Resolution shall be in full force and effect upon its passage and adoption.

	YES	NO
DAVIS		
LAMPE		
BERG		
NITECKI		
BLANKE		
SMITH		

ADOPTED Type meeting date

CITY CLERK

APPROVED Type meeting date

(Type meeting date) Exhibit #XXXX

ARNETT		
HAASE		
MOLDENHAUER		
MAYOR STOCKS		
TOTAL		

MAYOR

Date: Friday, July 31, 2026

To: Finance Committee

From: Ryan Schmidt, Director

RE: **Reclassification and Pay Grade Adjustment – Arborist I
Job Title Change – Arborist II Crew Lead**

The primary purpose of this memo is to request that the Finance Committee's approval for the reclassification and corresponding pay grade adjustment of one current Parks Maintenance Technician position to newly created Arborist I position. As the Parks, Recreation and Forestry Department continues to evolve and the workload of properly caring for the City's urban forest increase, our Department has evaluated staffing needs and the responsibilities associated with tree care and maintenance. This review identified the need to transition one existing Parks Maintenance Worker staff into an Arborist I position to better support current and future operational requirements within our Department.

If approved, the Arborist I position will perform specialized work involving tree planting, pruning, removals, inspections, and maintenance throughout the City of Watertown. In addition to general parks maintenance responsibilities, the position requires technical knowledge in the safe operation of arborist equipment and the ability to identify and address tree health and safety concerns to keep Watertown Park System and boulevard trees thriving.

The position has been reviewed internally and an updated job description has been created to accurately reflect these specialized duties and the increased level of responsibility required for one to be a successful Arborist I within our Department. This reclassification aligns the position with the department's operational needs while providing a clear career progression within the Parks Division.

The updated job description and supporting documentation were submitted to McGrath Consulting for evaluation. McGrath Consulting has recommended assigning the Arborist I position to pay grade of 130.

Secondly, McGrath has graded our Department's Arborist II Crew Leader position at the grade of 135. Our Department Team Member who is currently assuming the role of Arborist II Crew Lead is currently being paid at grade 135; there are no financial implications to this job title change.

This reclassification and job title change will provide:

- Appropriate alignment between job duties and title
- Competitive and appropriate compensation for the specialized skills required as an Arborist I
- Improved ability to recruit, develop, and retain qualified staff
- Consistency with the City's compensation structure as approved by McGrath

I am requesting that the Finance Committee approve the reclassification of the Parks Maintenance Worker position to Arborist I and adopt the recommended placement at Pay Grade 130 and implement the Job Title Change for the Arborist II Crew Lead.

Attached are the Park Maintenance Worker job description and drafted Arborist I job description.

CITY OF WATERTOWN POSITION DESCRIPTION

This job description has been prepared to assist in the evaluation of various classes of responsibilities, skills, and working conditions. It indicates the kinds of tasks and levels of work difficulty generally required of positions given this job. The principle duties and responsibilities enumerated are all essential functions except for supplemental duties and responsibilities. Supplemental duties are described beginning with the word "May." This job description is not intended to limit or modify the right of any supervisor to assign, direct and control the work of employees. Nothing contained herein is intended or shall be construed to create or constitute a contract of employment between any employee or group of employees and the City. The City retains and reserves any and all rights to change, modify, amend, add to, or delete from any section of this description as it deems, in its judgment, to be proper.

DATE: January 24, 1997
Revised 2/14/12
Revised 5/4/2021
Revised 1/15/2024

Title: Park Maintenance Worker **Department:** Park, Recreation & Forestry **FLSA Status:** Nonexempt

General Summary:

Performs entry level tasks for the Park Division which operates various equipment and machinery such as, but not limited to: truck, brush and chipper truck, skid steer, tractor, lawn tractor, standing mower. This position performs a wide variety of maintenance duties including construction, electrical, hardscapes, landscapes, concrete, plumbing, HVAC.

Reporting Responsibilities:

Work is performed under the general supervision of the Parks, Recreation, & Forestry Director and/or his/her designee with the responsibility for maintenance and construction of parks and park amenities such as, but not limited to: restrooms, shelters, roofs, playgrounds, lighting, retaining walls, concrete pads/sidewalks, trails and riverwalks, and docks.

Has work contacts with the Director, Supervisor, Maintenance, City Forester, Pool Operator, Department and Division Heads, City employees, co-workers, customers, and the general public.

Specific Accountabilities:

1. Perform all aspects of park maintenance including turf and plant material installation and maintenance, athletic fields, playground equipment, ice rinks, snow plowing, rubbish collection, building and facility maintenance, concrete forming and pouring, and brush and chipping.
2. Perform all aspects of forestry duties including trimming, planting and transplanting, safety, pruning, cultivating, fertilizing, treating, and repairing of trees and shrubs.
3. Performs roping, rigging, and safety procedures during tree removal.
4. Perform repairs to include carpentry, construction techniques, and building maintenance.
5. Operate a variety of equipment, machines, and tools to maintain park land such as tractor mower, standing mower, chain saws, trimmers, utility trucks, leaf blowers, trailers, sweeper, picker, and other miscellaneous landscape and hardscape equipment.
6. Operate a variety of equipment, machines, and tools in the repair of park amenities such as one-ton trucks, single and quad axle dumps, front end loaders, skid steer, pumps, generators, chain saw, hand tools, power equipment, forklift, tow trailers and concrete forming and pouring equipment.

7. Operate a variety of equipment, machines, and tools in Forestry such as chain saws, r ladders, brush/chipper truck, tractor, sweeper, stumper, front end loaders, skid steer, truck, hand tools, and power equipment.
8. Operate a variety of equipment, machines, and tools in snow removal such as snow blowers, plows, brooms, salter, and other various snowplow equipment.
9. Performs lawn, roadside mowing, tree removal, and planting on major thoroughfares.
10. Perform snowplowing and slating parking areas and clearing snow from pedestrian walkways and parks.
11. Responds to weather and emergency clean-up, i.e. severe weather, flooding, etc.
12. Picks up leaves in parks, trails, and other park-maintained facilities.
13. Thoroughly performs required pre- and post-trip vehicle inspections and reports to supervisor any vehicle or equipment malfunction for repair or any other damage to City equipment.
14. Maintains proper daily maintenance of equipment by checking fluid levels and washing vehicles.
15. Reports to supervisor daily assignments completed, work activities, and records.
16. Safely operate city trucks and vehicles (included but not limited to, dump trucks, pickup trucks, bucket trucks, and skid loaders) on and off the public roadways.
17. Safely operates equipment, including, but not limited to chain saws, brush chipper, and multi-function tractors.
18. Responds to basic citizen operations inquires or refers citizen to proper supervision for response.
19. Reports any incident, problem, or question to appropriate supervisor.
20. Reads instructions, records productivity, and calculates quantities.
21. Follows all safety regulations, policies, and procedures; reports all unsafe conditions and acts to supervisor; reports all accidents to the supervisor immediately whenever possible; follows recognized safe work practices.
22. Performs trouble shooting on assigned equipment as needed.
23. Check to ensure mechanical repairs and maintenance work on all types of equipment is performed.
24. Operate the city's Geographic Information System true program.
25. Assist with forestry operations.
26. Assist with other interdepartmental operations.
27. Performs other special projects and other job duties as assigned or required during regular and non-business hours, including providing support as part of any City response to essential or emergency operations.

Required Knowledge, Skills and Abilities:

High school graduation (or HSED equivalent) required, one year experience in the operation of light and some medium equipment, one year experience in basic grounds and building maintenance. Must possess or obtain within six (6) months, as well as maintain, a Commercial Driver's License with B and C endorsements and N preferred, but not required, and have an excellent driving record. Must have the ability to successfully complete a pre-employment post offer drug and alcohol screen upon hire, and random drug and alcohol screens thereafter. Must have equivalent combination of education, experience and training that provides the following knowledge, skills, and abilities:

- Considerable knowledge of materials, methods, practices, techniques, and equipment used in Parks and Forestry maintenance.
- Ability to interpret plans and specifications.
- Always maintain a positive attitude and professional demeanor, and address resident and customer concerns in a helpful, courteous manner.
- Ability to keep accurate records.
- Communicate effectively both verbally and in written form with supervisors, vendors, fellow employees, the general public, and City officials.
- Work with others in a positive, supportive fashion to solve problems, generate ideas, and accomplish department and City goals.

- Maintain confidential information, possess a high level of integrity, and adopt a professional work ethic.
- Skill in the techniques of snow removal including plow operation.
- Ability to understand and carry out verbal and written instructions.
- Work effectively as part of a team.
- Ability to lift and carry up to 50 pounds repeatedly & perform light to heavy tasks in varying weather and traffic situations. May be required to sit, stand, bend, and walk for at least eight hours a day.
- Must possess situational awareness.
- Ability to work in confined spaces (training will be provided).
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- Ability to establish and maintain effective working relationships with supervisors, co-workers, and the general public.
- Working knowledge of the occupational hazards and ability to work safely and take precautions for safe operation of motor driven equipment, including operation over rough, slippery, or unstable surfaces.
- Ability to comply with all city and department policies and work rules.
- Ability to, at times, work a fluctuating schedule, including non-standard, extended hours and mandatory overtime.
- Ability to follow all workplace safety procedures.
- Ability to use a computer (Microsoft office products including Outlook, Word, Excel).
- Ability to stay on task and self-perform and work without direct supervision and within boundaries of responsibility.
- Ability to supervise seasonal employees.
- Ability to obtain and maintain certifications through the city (Mine Safety and Health Administration (MSHA), forklift, cardiopulmonary Resuscitation (CPR), first aid, National Incident Management System (NIMS)).
- Ability to obtain and maintain Electrical/Hazard awareness training (EHAP).
- Ability to complete FEMA emergency response certifications.
- Ability to remain drug and alcohol free within the guidelines of the law.

EQUIPMENT, INSTRUMENTS, and MACHINES:

Machinery and equipment including pick-up trucks, dump trucks, end loaders, skid-steer loaders, tractors, trailers, chain saw, gas-powered pole saw, concrete saw, walk behind compactor, pavement and pipe saws, air hammer, gas-powered and manual post pounders, compressed air, walk-behind and ride on painting equipment, lawn mowers, gas-powered trimmer and blower, brush chipper, snow plow, common hand and power tools, computers, computer tablets, and cell phones.

PHYSICAL FACTORS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee regularly works in an outdoor environment and may, on occasion, be exposed to adverse weather conditions, including extreme heat and extreme cold, high winds, and wet/humid conditions. The employee may work near moving mechanical parts in precarious places; and is occasionally exposed to fumes and or airborne particles, toxic or caustic chemicals, dust and vibration. On occasion, the employee is exposed to situations which could involve an element of personal risk, requiring compliance with necessary safety procedures. The noise level in the work environment is generally quiet to moderately noisy.

This position frequently walks, stands, stoops, kneels, crouches, crawls, and exerts up to 50 pounds repeatedly, but up to 100 pounds of force occasionally by lifting, carrying, pushing or pulling objects.

The employee is frequently required to see/observe, talk/speak, and listen/hear; use their hands to finger, handle, feel or operate objects and equipment; repetitive arm wrist, hand and eye movements are included.

There is frequent twisting, reaching, wrist turning, and grasping. The employee may be required to climb or balance. Use of protective equipment is required.

Specific vision abilities required by this job include close, distance, color, and peripheral vision, depth perception, and the ability to adjust focus. Hand-eye coordination is necessary to operate computers and various pieces of equipment.

Employee is required to use cognitive ability to reason, analyze, and verbalize thoughts and ideas. Requires the ability to recognize and identify similarities or differences between characteristics of colors, shapes, and sounds associated with job-related objects, materials, or tasks.

DISCLAIMER

The above statements are intended to describe the general nature and level of work being performed by people assigned to this job. They are not intended to be an exhaustive list of all responsibilities, duties and skills required of personnel so classified. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position, or is responsive to the needs of the City of Watertown.

The job description does not constitute an employee agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

The City of Watertown, Wisconsin is an Equal Employment Opportunity Employer. In compliance with the American with Disabilities Act, the City will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

CITY OF WATERTOWN POSITION DESCRIPTION

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DATE: January 24, 1997

REVISED: April, 2026

Title: Arborist (I) **Department:** Park, Recreation & Forestry **FLSA Status:** Nonexempt

General Summary:

Performs a wide variety of forestry duties on City streets, in City parks or other properties to include but not be limited to, planting and transplanting, pruning, removal, maintaining, fertilizing, treating and repairing of trees and shrubs. Assists in the layout of new plantings and pruning schedules, surveys, inventories, tree condition assessment, and general park maintenance.

Reporting Relationships:

Work is performed under general supervision of Maintenance Supervisor or in supervisor's absence the forestry or park lead worker.

Specific Accountabilities:

1. Performs all aspects of forestry duties including trimming, planting and transplanting, pruning, removing, cultivating, fertilizing, treating and repairing of trees and shrubs.
2. General care and maintenance of all assigned equipment.
3. Prepare all necessary records of work performed in GIS.
4. Diagnose and treat insect/disease problems.
5. Use hand and power tools as required.
6. Operate aerial trucks, chippers, stumpers, loaders and trucks.
7. Skilled in roping and rigging techniques.
8. Operate power mowers, tractors, loader and trucks.
9. Check to ensure that mechanical repairs and maintenance work on all types of equipment is performed.
10. Assist with snow removal operations.
11. May work in confined spaces.
12. May assist with all park operations.
13. May assist with other interdepartmental operations.
14. Respond to emergency tree damage (storms).

Required Knowledge, Skills and Abilities:

High school graduation (or HSED equivalent), (Arborist I, one year experience in the operation of light and some medium equipment or bucket truck experience, one year experience in basic forestry operations including chain saw operation). Must obtain within 3 years a Wisconsin Certified Arborist certification. Must have the ability to secure and maintain a Wisconsin Pesticide Certification Category 3 (ornamental and turf). Must possess or obtain within six months as well as maintain a Commercial Drivers License with B and C endorsements and N preferred but not required and have an excellent driving record. Must have the ability to successfully complete a pre-employment post offer physical to include drug and alcohol screen upon hire, and random drug and alcohol screens thereafter. Must provide the city with all information regarding previous employer's drug and alcohol screens. Must have equivalent combination of education, experience and training that provides the following knowledge, skills and abilities:

- Considerable knowledge of materials, methods, practices, techniques and equipment used in tree maintenance, pruning and removal.
- Ability to use applicable climbing apparatus and to tolerate considerable heights.
- Ability to use chain saws, ropes, ladders, hand tools, bucket truck and power equipment.
- Knowledge of the use of common insecticides, fungicides and fertilizers.
- Ability to interpret plans and specifications.
- Ability to keep accurate records.
- Skill in the techniques of snow removal to include plow operation.
- Ability to perform light to heavy physical tasks under varying weather conditions.
- Ability to understand and carry out instructions.
- Ability to lift and carry up to 50 lbs.
- Ability to remain drug and alcohol free within the guidelines of the law
- Ability to work in confined spaces. (Training will be provided)
- Ability to establish and maintain effective working relationships with supervisors, coworkers and the public.
- Thorough knowledge of the hazards of tree work and the ability to work safely.
- Working knowledge of occupational hazards and ability to work safely and take precautions for safe operation of motor driven equipment; including operation over rough, slippery, or unstable surfaces.
- Ability to obtain and maintain First Aid and CPR Certification.
- Ability to perform light to heavy physical tasks under varying weather conditions.
- Ability to operator power mowers, tractors, loaders and trucks.
- Ability to supervise less experienced staff members and seasonal employees.
- Ability to obtain and maintain Line Clearance Tree Trimmers Certification.

City of Watertown
Income Statement - July 2026

Section 4, Item D.

Run Date: 260805

58.3%

	2023 Actual	2024 Actual	2025 Actual	Curr Yr To-Date	Curr Yr Budget	Remain Balance	% Rev/Exp
Revenues							
Taxes	11,424,736	11,460,766	11,456,434	10,823,655	11,567,802	744,147	93.6%
Intergovt Shared Taxes	3,302,333	3,961,759	4,159,719	1,293,964	4,288,319	2,994,355	30.2%
Intergovt State Grants	1,169,435	1,213,326	1,159,400	868,730	1,176,140	307,410	73.9%
Licenses	69,618	73,850	85,035	35,257	85,474	50,217	41.2%
Permits	226,723	198,032	346,360	165,260	360,550	195,290	45.8%
Law & Order Violations	223,839	228,923	246,754	87,461	232,000	144,539	37.7%
Gen Govt Public Charges for Services	284,263	372,275	275,934	70,080	292,520	222,440	24.0%
Public Safety	871,440	987,053	1,135,244	443,165	872,100	428,935	50.8%
Health & Social Services	19,512	18,256	22,023	6,323	13,500	7,177	46.8%
Public Works	51,941	52,724	61,017	24,176	67,150	42,974	36.0%
Recreation	352,845	360,724	362,387	189,604	361,600	171,996	52.4%
Intergovt Township Fire Protection	286,437	325,412	331,453	261,175	521,990	260,815	50.0%
Interest	680,007	775,324	727,120	331,658	690,000	358,342	48.1%
Reserve Acct Revenue & Transfers In		266,000		-		-	
Miscellaneous	155,462	20,761	33,040	18,024	23,800	5,776	75.7%
Rent	26,148	90,035	39,030	21,426	42,017	20,591	51.0%
Total Revenues	19,144,737	20,405,217	20,440,949	14,639,957	20,594,962	5,955,005	71.1%
Expenditures							
Common Council	107,888	110,190	114,380	70,551	115,291	44,740	61.2%
Municipal Court	113,371	118,436	139,430	81,402	142,009	60,607	57.3%
Mayor	277,037	267,345	240,945	125,961	228,819	102,858	55.0%
Finance Department	479,275	497,511	503,575	310,864	547,766	236,902	56.8%
Elections	29,615	74,489	38,359	28,364	87,163	58,799	32.5%
Assessor	146,111	138,051	149,249	64,960	91,030	26,070	71.4%
Accounting & Auditing	78,752	71,499	75,108	34,253	73,000	38,747	46.9%
Human Resources	86,928	116,595	111,880	74,901	129,748	54,847	57.7%
City Attorney	247,647	221,354	243,394	126,913	254,775	127,862	49.8%
Municipal Building	337,599	321,916	304,283	132,048	324,007	191,959	40.8%
Other Buildings	6,496	6,536	6,198	3,589	7,740	4,151	46.4%
Miscellaneous	422	1,366	1,850	6,656	187,864	181,208	3.5%
Media & Communications	169,313	180,635	191,388	118,992	178,563	59,571	66.6%
Information Technology	249,582	266,304	350,017	154,567	371,294	216,727	41.6%
Property & Liability Insurance	458,477	459,126	502,568	359,230	573,191	213,961	62.7%
Employee Programs	22,010	22,047	56,096	10,428	15,500	5,072	67.3%
Other Insurance	4,416	19,612	-	-		-	
Other General Govt	2,325	2,382	15,358	-	2,400	2,400	0.0%
General Government	2,817,263	2,895,393	3,044,079	1,703,679	3,330,161	1,626,482	51.2%
			% of Total Exp	14.3%	15.3%		

	2023 Actual	2024 Actual	2025 Actual	Curr Yr To-Date	Curr Yr Budget	Remain Balance	% Rev/Exp
Police	4,881,534	5,219,728	5,657,185	3,475,513	5,947,102	2,471,589	58.4%
Crossing Guards	28,365	29,632	27,183	13,882	30,542	16,660	45.5%
Dispatch Center	744,002	865,163	927,075	500,746	910,741	409,995	55.0%
Fire	3,276,048	3,592,702	4,119,221	2,476,458	4,146,849	1,670,391	59.7%
Building Inspection	305,985	339,238	321,463	184,481	341,933	157,452	54.0%
Emergency Govt	7,954	29,224	6,481	5,191	7,418	2,227	70.0%
Public Safety	9,243,887	10,075,686	11,058,608	6,656,271	11,384,585	4,728,314	58.5%
			% of Total Exp	55.7%	52.4%		
Health	493,343	458,997	519,439	314,619	597,900	283,281	52.6%
Other Services	62,830	62,830	62,830	48,536	64,715	16,179	75.0%
Health	556,173	521,827	582,269	363,155	662,615	299,460	54.8%
			% of Total Exp	3.0%	3.1%		
Planning & Development	12,963	28,966	20,946	12,148	24,025	11,877	50.6%
Engineering	265,894	178,940	247,646	164,117	280,713	116,596	58.5%
Machinery & Equipment	341,487	263,394	265,577	131,415	278,500	147,085	47.2%
Street Garages	70,790	65,995	78,939	31,296	76,000	44,704	41.2%
Street Administration	189,534	191,873	221,837	135,879	249,326	113,447	54.5%
Traffic Control	24,031	30,789	22,471	7,318	25,000	17,682	29.3%
Street Maintenance	1,154,199	1,219,798	1,182,271	648,787	1,281,226	632,439	50.6%
Snow & Ice Control	263,786	266,797	274,114	230,911	245,441	14,530	94.1%
Signs & Markings	14,622	17,171	16,900	15,588	19,800	4,212	78.7%
Street Lighting	570,176	533,696	536,740	170,986	528,000	357,014	32.4%
Airport	224,404	206,218	231,628	105,690	217,600	111,910	48.6%
Public Works	3,131,886	3,003,637	3,099,068	1,654,136	3,225,631	1,571,495	51.3%
			% of Total Exp	13.8%	14.9%		
Library	814,787	850,342	850,859	375,000	750,000	375,000	50.0%
Recreation Administration	516,745	647,293	628,896	290,385	558,468	268,083	52.0%
Recreation	137,708	113,401	109,919	53,871	134,474	80,603	40.1%
Outdoor Pool	216,618	239,194	227,343	122,209	244,519	122,310	50.0%
Indoor Pool	51,416	60,111	65,000	29,333	86,219	56,886	34.0%
Park	926,618	974,952	1,023,930	559,852	993,835	433,983	56.3%
Park Garage						-	
Library, Leisure, & Parks	2,663,892	2,885,293	2,905,948	1,430,649	2,767,515	1,336,866	51.7%
			% of Total Exp	12.0%	12.7%		
Forestry	220,629	198,630	258,258	72,144	229,081	156,937	31.5%
Public Service Enterprises	78,000	71,000	74,000	41,000	47,000	6,000	87.2%
Transfer	82,625	45,000	93,221	30,000	60,000	30,000	50.0%
Total Expenditures	18,794,355	19,696,465	21,115,451	11,951,034	21,706,588	9,755,554	55.1%
Net Income	350,382	708,752	(674,502)	2,688,923	(1,111,626)	(3,800,549)	



Road Name: Endeavour Drive Shared Use Path
Limits: Carriage Hill Dr. to N. Church St.
County: Jefferson
Roadway Length: 2798 feet
Functional Classification: N/A
Pavement Age & PASER Rating: N/A

Estimated Contracted Project Cost

Item Number	Item Description	Unit	Estimated Quantity	Unit Bid Price	Amount
1.0000	Removing Asphaltic Surface	SY	2,835.56	\$5.00	\$14,177.80
2.0000	Removing Curb and Gutter	LF	237.00	\$8.28	\$1,962.36
3.0000	Removing Concrete Sidewalk	SY	16.44	\$10.68	\$175.58
4.0000	Excavation Common	CY	1,102.72	\$30.00	\$33,081.60
5.0000	Base Aggregate Dense 3/4-Inch	TON	651.75	\$17.80	\$11,601.15
6.0000	Breaker Run	TON	866.25	\$15.34	\$13,288.28
7.0000	Tack Coat	GAL	192.08	\$4.00	\$768.32
8.0000	HMA Pavement 3 LT 58-28 S	TON	393.59	\$115.00	\$45,262.85
9.0000	HMA Pavement 4 LT 58-28 S	TON	294.12	\$135.00	\$39,706.20
10.0000	Concrete Curb & Gutter 30-Inch	LF	237.00	\$49.17	\$11,653.29
11.0000	Concrete Sidewalk 5-Inch	SF	820.00	\$7.94	\$6,510.80
12.0000	Curb Ramp Detectable Warning Field Yellow	SF	160.00	\$48.00	\$7,680.00
13.0000	Mobilization, Bonds, and Insurance	LS	1.00	\$7,500.00	\$7,500.00
14.0000	Mulching	SY	1,243.56	\$0.50	\$621.78
15.0000	Fertilizer Type A	CWT	0.78	\$150.00	\$117.60
16.0000	Seeding Mixture No. 40	LB	55.96	\$45.00	\$2,518.20
17.0000	Seed Water	MGAL	25.00	\$45.00	\$1,125.00
18.0000	Traffic Control	LS	1.00	\$1,000.00	\$1,000.00
19.0000	Erosion Control, Silt Socks	LF	240.00	\$45.00	\$10,800.00
Subtotal - Participating Roadway Cost					\$209,550.80
12% Contingencies					\$25,146.10
Contracted Total Estimated Cost					\$234,696.90

Estimated "City Force" Project Cost

Item Number	Item Description	Unit	Estimated Quantity	Unit Bid Price	Amount
1.0000	Removing Asphaltic Surface-City	SY	2,835.56	\$0.00	\$0.00
2.0000	Removing Curb and Gutter-City	LF	237.00	\$0.00	\$0.00
3.0000	Removing Concrete Sidewalk-City	SY	16.44	\$0.00	\$0.00
4.0000	Excavation Common-City	CY	1,102.72	\$0.00	\$0.00
5.0000	Base Aggregate Dense 3/4-Inch-City	TON	651.75	\$3.85	\$2,509.24
6.0000	Breaker Run-City	TON	866.25	\$4.20	\$3,638.25
7.0000	Tack Coat-Contractor HMA Pavement 3 LT 58-28 S	GAL	192.08	\$4.00	\$768.32
8.0000	Contractor HMA Pavement 3 LT 58-28 S	TON	393.59	\$115.00	\$45,262.85
9.0000	Contractor HMA Pavement 4 LT 58-28 S	TON	294.12	\$135.00	\$39,706.20
10.0000	Concrete Curb & Gutter 30-Inch-City	LF	237.00	\$8.77	\$2,078.49
11.0000	Concrete Sidewalk 5-Inch-City	SF	820.00	\$2.30	\$1,886.00
12.0000	Curb Ramp Detectable Warning Field Yellow-City Mobilization, bonds, and insurance-	SF	160.00	\$39.20	\$6,272.00
13.0000	Contractor	LS	1.00	\$1,500.00	\$1,500.00
14.0000	Mulching-City	SY	1,243.56	\$0.25	\$310.89
15.0000	Fertilizer Type A-City	CWT	0.78	\$10.92	\$8.56
16.0000	Seeding Mixture No. 40-City	LB	55.96	\$3.75	\$209.85
17.0000	Seed Water-City	MGAL	25.00	\$30.00	\$750.00
18.0000	Traffic Control-City	LS	1.00	\$0.00	\$0.00
19.0000	Erosion Control, Silt Socks-City	LF	240.00	\$12.00	\$2,880.00
Subtotal - Participating Roadway Cost					\$107,780.65
12% Contingencies					\$12,933.68
Contracted Total Estimated Cost					\$120,714.33

Section 4, Item E.

+ City labor
+ City materials

**RESOLUTION TO
AMEND 2026 FUND 01 BUDGET
VERSION 2**

**SPONSOR: MAYOR ROBERT STOCKS
FROM: FINANCE COMMITTEE**

WHEREAS, the City of Watertown and Watertown Unified School District have amended the indoor pool agreement, and

WHEREAS, modifications are needed to recognize the financial impact in the 2026 budget;

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF WATERTOWN, WISCONSIN:

That the 2026 Fund 01 budget be amended as follows:

Account #	Name	Curr Bdgt	+ / -	Modified
01 General Fund				
Public Charges for Services				
01-44-12-19	Cable TV Revenue	-	(890)	(890)
	Concerts, scholarship program			
01-44-21-10	Police Dept Revenue	(14,000)	(775)	(14,775)
	Regular time			
01-44-62-64	Rental of Parks & Forestry	(30,000)	(12,055)	(42,055)
	Soccer/baseball: \$5215			
	Tennis: \$6840			
01-44-62-66	Misc Park Revenue	(9,000)	(3,498)	(12,498)
	Trail manicure: \$1581			
	Lawnmowing: \$1917			
	Revenue subtotal		(17,218)	
Indoor Pool				
01-55-23-17	WUSD Maintenance Staff	17,500	5,700	23,200
01-55-23-18	Supplies	9,000	1,000	10,000
01-55-23-20	Repairs	500	3,500	4,000
01-55-23-28	Fuel (Gas)	3,750	9,250	13,000
01-55-23-30	Electric	7,750	10,200	17,950
01-55-23-31	Water/WW Utilities	2,750	5,920	8,670
	Indoor Pool Expenses subtotal		35,570	
General Government				
01-51-81-56	Contingency Fund	186,864	(18,352)	168,512
			(0)	

	YES	NO
DAVIS		
LAMPE		
BERG		
NITECKI		
BLANKE		
SMITH		
ARNETT		
HAASE		
MOLDENHAUER		
MAYOR STOCKS		
TOTAL		

ADOPTED August 18, 2026

CITY CLERK

APPROVED August 18, 2026

MAYOR

RESOLUTION TO AMEND 2026 FUND 01 BUDGET

**SPONSOR: MAYOR ROBERT STOCKS
FROM: FINANCE COMMITTEE**

WHEREAS, the City of Watertown and Watertown Unified School District have amended the indoor pool agreement, and

WHEREAS, modifications are needed to recognize the financial impact in the 2026 budget;

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF WATERTOWN, WISCONSIN:

That the 2026 Fund 01 budget be amended as follows:

Account #	Name	Curr Bdgt	+ / -	Modified
01 General Fund				
Indoor Pool				
01-55-23-17	WUSD Maintenance Staff	17,500	5,700	23,200
01-55-23-18	Supplies	9,000	1,000	10,000
01-55-23-20	Repairs	500	3,500	4,000
01-55-23-28	Fuel (Gas)	3,750	9,250	13,000
01-55-23-30	Electric	7,750	10,200	17,950
01-55-23-31	Water/WW Utilities	2,750	5,920	8,670
General Government				
01-51-81-56	Contingency Fund	186,864	(35,570)	151,294
			(0)	

	YES	NO
DAVIS		
LAMPE		
BERG		
NITECKI		
BLANKE		
SMITH		
ARNETT		
HAASE		
MOLDENHAUER		
MAYOR STOCKS		
TOTAL		

ADOPTED August 18, 2026

CITY CLERK

APPROVED August 18, 2026

MAYOR