



## PUBLIC SAFETY & WELFARE COMMITTEE MEETING AGENDA

WEDNESDAY, NOVEMBER 02, 2022 AT 5:00 PM

**MUNICIPAL BUILDING, 106 JONES STREET, WATERTOWN, WI - SECOND LEVEL ROOM 2044**

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**By Phone or GoToMeeting:** Members of the media and the public may attend by calling:

**United States (Toll Free):** 1 877 309 2073- **One-touch:** <tel:+18773092073,,401781157#>

**United States:** +1 (646)749-3129- **One-touch:** <tel:+16467493129,,401781157#>

**Access Code:** 401-781-157 or <https://global.gotomeeting.com/join/401781157#>

All public participants' phones will be muted during the meeting except during the public comment period.

### 1. CALL TO ORDER

### 2. RECIEVE COMMENTS FROM THE PUBLIC

*Each individual who would like to address the Committee will be permitted up to three minutes for their comments*

### 3. APPROVAL OF MINUTES

A. Public Safety & Welfare Committee meeting minutes from September 7, 2022

### 4. BUSINESS

A. Review and take possible action: An Ordinance to Amend Section 500-6 Parking limitations. A. (5) Municipal parking lot limitations

B. Review and take possible action: Address parking concern at the intersection of Dodge and S. Third Street

C. Review and take possible action: Parking limitations on 1100 block of Randolph Street

D. Review and take possible action: Crosswalk and signage improvements on 700 block of Jones Street

E. Review and discuss: Traffic control at intersection of West Main Street and Dayton Street

### 5. ADJOURN

*Persons requiring other reasonable accommodations for any of the above meetings, may contact the office of the City Clerk at [mdunneisen@CityofWatertown.org](mailto:mdunneisen@CityofWatertown.org), phone 920-262-4006*

*A quorum of any City of Watertown Council, Committee, Board, Commission, or other body, may be present at this meeting for observing and gathering of information only*

# PUBLIC SAFETY & WELFARE COMMITTEE

Section 3, Item A.

September 7, 2022

The Committee met at 5:30 p.m. in Room 2044 of the Municipal Building. Members present were Alderpersons Dana Davis, Eric Schmid, Will Licht and Fred Smith. Also in attendance was Assistant Police Chief Ben Olsen, Director of Public Works/City Engineer Jaynellen Holloway, Assistant City Engineer Andrew Beyer, Alderperson Dan Bartz, and Stacy Winkelman from the Street Department. The following citizens were present: Larry Salas, William Ebert, Dawn and Connie Wiedenfeld, Scott and Wendy Kaufmann, and David Fair.

1. **Roll Call:** All Committee members were present.
2. **Receive comments from the public:** No person wished to speak at this opportunity in the agenda, but preferred to wait until their items of interest (B & C) were being considered.
3. **Approval of Minutes:** The minutes for the August 3<sup>rd</sup> meeting had already been presented to the City Council without correction so those minutes were simply noted at this point in the agenda.

Agenda Item 4.B and C were moved up for the convenience of those attending the meeting and considered together.

**4.B and C Review and take possible action: An Ordinance to Amend Section 500-9A. Parking prohibited in specified places – Dayton Street and Review and take possible action: An Ordinance to Amend Section 500-9A. Parking prohibited in specified places – West Main Street.** As part of the 2022 Annual Street & Utility Project, the block of Dayton Street between Clement Street and West Main Street was widened to accommodate semi-truck turn patterns. The design engineer has recommended pavement marking installation on West Main Street & on Dayton Street. Installing pavement marking will result in the loss of parking on both Dayton Street and West Main Street. Several citizens were present and were greatly concerned about the loss of parking on West Main Street (no one was affected by the proposal to remove parking on Dayton Street and no one spoke in opposition to that). The concerned citizens spoke to a variety of matters affecting safety, home valuation, and the importance of parking to their long-standing neighborhood way of life. Every person that spoke was opposed to removing the parking on West Main Street. The estimate by the city was that approximately 40 parking spaces would be lost. Assistant Police Chief Olsen reported that there were only two accidents on West Main Street over the preceding five years. After substantial discussion by the Committee members and additional comments by the citizens present, two motions were made, one relating separately to each street. **FIRST MOTION:** Ald. Schmid made a motion, seconded by Ald. Licht, to recommend removing the parking on Dayton Street on both the east and west sides, from Clement Street to West Main Street. This motion was unanimously approved. **SECOND MOTION:** Ald. Smith made a motion, seconded by Ald. Davis, to disapprove removing any parking from West Main Street. This motion was also unanimously approved. **ACTION:** An Ordinance will be submitted that will remove parking from both sides of Dayton Street from Clement Street to West Main Street. **In addition,** in furtherance of the Committee decision, all pavement markings that were mistakenly but prematurely placed on West Main Street will be expeditiously removed.

**4.E Review and take possible action: Possible improvements to on-street parking on Dodge Street between 5<sup>th</sup> and 6<sup>th</sup> Streets:** Ald. Bartz forwarded a letter from a resident who was concerned about parking in and around Dodge Street, especially about those vehicles blocking or encroaching upon area residents' driveways. The city no longer paints curb lines on either side of driveways but in problematic areas does place orange/pink painted lath on either side of driveways as a reminder to people that parking is being monitored in the area and that they should avoid parking within four feet of a driveway. Ald. Schmid made a motion, seconded by Ald. Davis, to install lath in the area. This motion carried unanimously. **ACTION: Lath will be installed within this area.**

**4.A Review and take possible action: Speeding concern on South Church Street between Stimpson and Boomer Streets.** Several citizens have expressed to Ald. Wetzel concerns relating to their observing many vehicles speeding on South Church Street, especially between Stimpson and Boomer Street. There have been very few accidents in this area and the police recommend initially trying enhanced monitoring/enforcement. The Committee consensus was to endorse this approach as the next reasonable step. **ACTION: Nothing additional.**

**4.D Review and take possible action: Remove South Water Street between Main and West Milwaukee Street as a designated truck route.** As part of the Town Square project, the north portion of South Water Street is being reconstructed as a curbless concrete street while much of this portion is also being narrowed. The street is currently a truck route but there are other nearby designated truck routes on South First Street and South Church Street. The city is recommending that South Water Street from Main Street to Milwaukee Street no longer be designated as a truck route. Ald. Davis made a motion, seconded by Ald. Licht, to remove South Water Street from Main Street to Milwaukee Street, as a truck route. This motion carried unanimously. **ACTION: An Ordinance will be presented.**

**4.E Review and take possible action: Consider pavement marking installation on South Concord Avenue between East Main Street and Western Avenue.** A resident has requested that the PS&W Committee reconsider adding pavement markings between East Main Street and Western Avenue. In 2017, the Committee reviewed this issue and sought cost estimates but it was not added as a project in the 2018 budget. The cost today for marking a double yellow centerline would be about \$3,000. The police are recommending against the marking, believing it will cause more accidents with parked cars that actually prevent crashes, of which there are few on this street. Ald. Licht made a motion, seconded by Ald. Davis, to deny adding pavement markings on South Concord Avenue. The motion carried unanimously. **ACTION: Nothing required.**

**4.G Review and take possible action: Address parking concern at the intersection of Dodge Street and South 3<sup>rd</sup> Street.** Ald. Davis received a concern from a resident pertaining to the limited visibility at the above-referenced intersection. The concern is that when traveling west on Dodge Street and attempting to turn left (south) onto South 3<sup>rd</sup> Street, cars parked in front of 311 South 3<sup>rd</sup> Street block their view. The police believe the only improvement will come if the city is willing to remove parking in front of the business at 311 South 3<sup>rd</sup> Street and was not recommending that be done. There had been only one accident at that intersection in five years. Ald. Smith made a motion, seconded by Ald. Davis, to table this matter indefinitely. The motion passed unanimously. **ACTION: Nothing required.**

**4.H Review and take possible action: Address parking concern at the intersection of Division Street and North 4<sup>th</sup> Street.** Ald. Davis received a concern from a resident regarding visibility at the above-referenced intersection. The PS&W Committee has reviewed this intersection several times in the recent past (in 2021, 2020, 2019, 2014, and 1997). The only way this intersection will be improved as to its limited site distance is to purchase the house at 513 North 4<sup>th</sup> Street. Ald. Schmid made a motion, seconded by Ald. Davis, to table this matter indefinitely. The motion passed unanimously. **ACTION: Nothing required.**

There being no further business to come before the Committee, a motion was made by Alderperson Schmid, seconded by Alderperson Davis, to adjourn. The motion carried unanimously and the meeting adjourned at 7:03 p.m.

Respectfully submitted,

Fred Smith, Chairman

Jaynellen J. Holloway, P.E.  
920.262.4050

Andrew Beyer, P.E.  
920.262.4052

Maureen McBroom, ENV SP  
920-206-4264

Ritchie M. Piltz  
920.262.4034

Secretary, Wanda Fredrick  
920.262.4368

## MEMO

TO: Chairperson Fred Smith and Committee Members

FROM: Andrew Beyer, P.E.

DATE: October 26, 2022

RE: Public Safety and Welfare Committee Wednesday, November 2, 2022 at 5:00 p.m.

Review and take possible action: An Ordinance to Amend Section 500-6 Parking limitations. A. (5) Municipal parking lot limitations

### BACKGROUND:

Review and take possible action: An Ordinance to Amend Section 500-6 Parking limitations. A. (5) Municipal parking lot limitations:

As part of the 2022 Annual Street & Utility Project, the gravel parking lot (known as the 109-113 Jones Street Parking Lot) was reconstructed with permeable pavers and bioretention facilities to accommodate stormwater runoff. The parking lot was paved in the fall with new parking stalls marked. It is recommended to designate all parking stalls as ten-hour parking to accommodate City staff during work hours. (Except for the southwest 4 stalls to be reserved for Engineering Division vehicles).

The draft ordinance is attached for review. Proposed ten-hour parking limitation for all stalls in the 109-113 Jones Street Parking Lot, except the 4 southwest stalls reserved for Engineering Division vehicles.

### Attachment:

Draft ordinance

**DRAFT ORDINANCE TO  
AMEND SECTION 500-6 PARKING LIMITATIONS A. (5) MUNICIPAL  
PARKING LOT LIMITATIONS OF THE CITY OF WATERTOWN  
GENERAL ORDINANCES**

**SPONSOR: ALDERPERSON FRED SMITH  
FROM: PUBLIC SAFETY AND WELFARE COMMITTEE**

THE COMMON COUNCIL OF THE CITY OF WATERTOWN DOES ORDAIN AS  
FOLLOWS:

SECTION 1. Section 500-6. Parking limitations A. (5) Municipal parking lot limitations, is hereby amended to add the following.

(q) All parking spaces located in the 109-113 Jones Street Parking Lot (To be ten-hour limit).  
Except for the southwest 4 stalls reserved for Engineering Division vehicles.

SECTION 2. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed.

SECTION 3. This ordinance shall take effect and be in force the day after its passage and publication.

DATE:	November 15, 2022		December 6, 2022	
READING:	1ST		2ND	
	YES	NO	YES	NO
DAVIS				
LAMPE				
RUETTEN				
BARTZ				
LICHT				
SMITH				
SCHMID				
WETZEL				
ROMLEIN				
MAYOR MCFARLAND				
TOTAL				

ADOPTED \_\_\_\_\_

\_\_\_\_\_  
CITY CLERK

APPROVED \_\_\_\_\_

\_\_\_\_\_  
MAYOR

Jaynellen J. Holloway, P.E.  
920.262.4050

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Maureen McBroom, ENV SP  
920-206-4264

Ritchie M. Piltz  
920.262.4034

Secretary, Wanda Fredrick  
920.262.4368

## MEMO

TO: Chairperson Fred Smith and Committee Members  
FROM: Andrew Beyer, P.E.  
DATE: October 26, 2022  
RE: Public Safety and Welfare Committee Wednesday, November 2, 2022 at 5:00 p.m.

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Following are the agenda items for the above referenced Committee meeting:

- Review and take possible action: Address parking concern at the intersection of Dodge and S. 3<sup>rd</sup> Street:

### BACKGROUND:

Review and take possible action: Address parking concern at the intersection of Dodge and S. 3<sup>rd</sup> Street:  
\*Carryover from August Public Safety & Welfare Committee Meeting\* Alderperson Davis received a concern from a resident as it pertains to visibility at the above-mentioned intersection. The resident's concern is that when traveling west on Dodge and they attempt to turn left (south) onto 3<sup>rd</sup> Street cars parked in front of 311 S. 3<sup>rd</sup> Street block their view. A site map is attached for your reference.

### ATTACHMENTS

Review and take possible action: Address parking concern at the intersection of Dodge and S. 3<sup>rd</sup> Street:

- Email
- Site Map

**From:** [Fred Smith](#)  
**To:** [Jaynellen Holloway](#)  
**Cc:** [Dana Davis](#)  
**Subject:** Fw: Public Safety Committee - Process Question  
**Date:** Wednesday, June 22, 2022 2:40:26 PM

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Good afternoon, Jaynellen,

Below is the email I received from Alderperson Davis that we spoke about last evening. If you could consider the concerns and recommend the next best step, including placing it on a future PS&W agenda, that would be wonderful.

Also, if there is a way to consolidate our July and August meetings into a single one, I think the Committee would appreciate just one more during the summer.

Thanks for your help.

Fred

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**From:** Dana Davis  
**Sent:** Monday, June 20, 2022 4:20 PM  
**To:** Fred Smith  
**Subject:** Public Safety Committee - Process Question

Alderperson Smith,

A resident has contacted me about two traffic areas that she considers to be problematic.

#### **Hat Creek Candle Shop**

- Traveling west on Dodge and trying to turn left on S 3rd St.
- Cars parked in front of the Hat Creek Candle Shop block her view.

#### **4th St. and Division**

- Travelling west on Division and trying to turn left on 4th.
- Cars parked in front of the house on Division and 4th block her view.

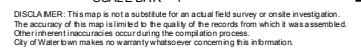
What steps should she take to have her concern discussed by the Public Safety Committee?

Thanks.

Dana Davis

District 1 Alderperson





Jaynellen J. Holloway, P.E.  
920.262.4050

Andrew Beyer, P.E.  
920.262.4052

Maureen McBroom, ENV SP  
920-206-4264

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Secretary, Wanda Fredrick  
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## MEMO

TO: Chairperson Fred Smith and Committee Members

FROM: Andrew Beyer, P.E.

DATE: October 26, 2022

RE: Public Safety and Welfare Committee Wednesday, November 2, 2022 at 5:00 p.m.

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Following are the agenda items for the above referenced Committee meeting:

- Review and take possible action: Parking limitations on 1100 block of Randolph Street

### BACKGROUND:

#### Review and take possible action: Parking limitations on 1100 block of Randolph Street

Carew Heating, located at 1104 S Tenth Street, receives deliveries on the west side of their property which abuts the 1100 block of Randolph Street. Carew Heating has requested that parking be restricted on Randolph Street to accommodate deliveries. Parking is currently allowed on both sides of the 1100 block of Randolph Street which has a street width (back of curb to back of curb) of about 24 feet. If cars are parked on both sides of the 1100 block of Randolph Street, roughly ten feet of street width is left available for delivery trucks to access Carew Heating. A standard street travel lane is 12 feet wide. A site map is attached as a reference.

### Attachments:

Site Map





Parcels



Jaynellen J. Holloway, P.E.  
920.262.4050

Andrew Beyer, P.E.  
920.262.4052

Maureen McBroom, ENV SP  
920-206-4264

Ritchie M. Piltz  
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Secretary, Wanda Fredrick  
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## MEMO

TO: Chairperson Fred Smith and Committee Members

FROM: Andrew Beyer, P.E.

DATE: October 26, 2022

RE: Public Safety and Welfare Committee Wednesday, November 2, 2022 at 5:00 p.m.

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Following are the agenda item for the above referenced Committee meeting:

- Review and take possible action: Crosswalk and signage improvements on 700 block of Jones Street

### BACKGROUND:

Review and take possible action: Crosswalk and signage improvements on 700 block of Jones Street  
St. Mark's School contacted the City's Engineering Division requesting crosswalk and signage improvements on the 700 block of Jones Street near the entrance of St. Mark's Church parking lot and St. Mark's School office. Requested improvements include handicap accessible concrete ramps, epoxy pavement marking crosswalk, pedestrian crossing signage, and a no left turn sign directly across from the church parking lot. Estimated improvement cost is roughly \$5,400 (\$750 pavement marking, \$3,500 concrete flatwork, \$900 concrete curb and gutter, \$250 signage). A site map is attached as a reference.

### Attachments:

Site Map



706

258.57'S

JONES ST

83'

108'

Parcels



Jaynellen J. Holloway, P.E.  
920.262.4050

Andrew Beyer, P.E.  
920.262.4052

Maureen McBroom, ENV SP  
920-206-4264

Ritchie M. Piltz  
920.262.4034

Secretary, Wanda Fredrick  
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## MEMO

TO: Chairperson Fred Smith and Committee Members  
FROM: Andrew Beyer, P.E.  
DATE: October 26, 2022  
RE: Public Safety and Welfare Committee Wednesday, November 2, 2022 at 5:00 p.m.

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Following is the agenda item for the above referenced Committee meeting:

- Review and discuss: Traffic control at intersection of West Main Street and Dayton Street

### BACKGROUND:

Review and discuss: Traffic control at intersection of West Main Street and Dayton Street  
Committee to discuss potential for future traffic control improvements at the intersection of West Main Street and Dayton Street.