



LICENSING BOARD MEETING - SPECIAL AGENDA

TUESDAY, JUNE 02, 2026 AT 6:30 PM

**WATERTOWN MUNICIPAL BUILDING - 106 JONES STREET, WATERTOWN, WI 53094 UPPER
LEVEL ROOM 2044**

1. CALL TO ORDER

2. BUSINESS

- A.** Review and take action: application for a Temporary Class "B" Beer and Temporary "Class B" Wine license from Habitat for Humanity for the Dream Builders Gala at 113, 109, and 117 N. Votek Drive Watertown on June 13, 2026 during the hours of 5:30 pm and 10:00 pm

3. ADJOURNMENT

Persons requiring other reasonable accommodations for any of the above meetings, may contact the office of the City Clerk at cityclerk@watertownwi.gov phone 920-262-4000

A quorum of any City of Watertown Council, Committee, Board, Commission, or other body, may be present at this meeting for observing and gathering of information only

Temporary Alcohol Beverage License

License(s) Requested	Fees	
<input checked="" type="checkbox"/> Temporary "Class B" Wine <input checked="" type="checkbox"/> Temporary Class "B" Beer	License Fees	\$ 10.00
	Background Check	\$ 42.00
	Total Fees	\$ 52.00 (pd)

Part A: Organization Information

1. Organization Name
Habitat for Humanity Waukesha - Jefferson - Rock

2. Organization Permanent Address
2020 Springdale Road

3. City
Waukesha

4. State
WI

5. Zip Code
53186

6. Mailing Address (if different from permanent address)

7. FEIN
39-1642114

8. Date of Organization/Incorporation
3/1/1989

9. State of Organization/Incorporation
Wisconsin

10. Phone
262-309-6025

11. Email
info@habitatwaukesha.org

12. Organization type (check one)

Bona Fide Club Church Fair Association/Agricultural Society Veteran's Organization
 Lodge/Society Chamber of Commerce or similar Civic or Trade Organization under ch. 181, Wis. Stats.

13. Is this organization required to hold a Wisconsin Seller's permit? Yes No

14. Wisconsin Seller's Permit Number (if applicable)

Part B: Individual Information

List the name, title, and phone number for all officers, directors, and agent of the organization. Include an Individual Questionnaire (Form AB-100) for each person listed below. Attach additional sheets if necessary.

Corporations must also include Alcohol Beverage Appointment of Agent (Form AB-101).

Last Name	First Name	Title	Phone
<u>Songco</u>	<u>Melissa</u>	<u>Chief Executive Officer</u>	<u>262-729-3962</u>
<u>Pelquin</u>	<u>Brett</u>	<u>Chief Operating Officer</u>	<u>262-309-6025</u>
<u>Vock</u>	<u>Sue</u>	<u>Director of Marketing & Development</u>	<u>262-729-3038</u>
<u>Greiff</u>	<u>Steve</u>	<u>Board President</u>	<u>262-554-3929</u>
<u>Mosca</u>	<u>Jonathan</u>	<u>Board Treasurer</u>	<u>414-852-1385</u>

Rousseau Anna-Grace Agent

Continued →

Part C: Event Information			
1. Name of Event (if applicable) <i>Dream Builders Gala</i>			
2. Dates of Operation <i>6/13/26</i>		3. Hours of Operation <i>5:30 PM - 10:00 PM</i>	
4. Premises Address <i>113, 109, 117 N. Votach Drive</i>			
5. City <i>Watertown</i>		6. State <i>WI</i>	7. Zip Code <i>53098</i>
8. County <i>Dodge</i>	9. Governing Municipality <input checked="" type="checkbox"/> City <input type="checkbox"/> Town <input type="checkbox"/> Village of: <i>Watertown</i>		10. Aldermanic District <i>5</i>
11. Organizer of Event (if not the named applicant)		12. Email and/or Phone Number for Organizer of Event	
13. Organizer Website <i>www.habitatwjr.org</i>		14. Event Website <i>www.habitatwjr.org/dreambuilders</i>	
15. Premises Description - Describe the building or buildings and any outside areas where alcohol beverages and records are sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary. <i>Luxury tent will have two bars inside, no rooms or living quarters. Maps are included in application.</i>			

Part D: Attestation			
Who must sign this application? • one officer or director of the nonprofit organization			
READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant organization and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate according to the law, including but not limited to, purchasing alcohol beverages from Wisconsin-permitted wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.			
Last Name <i>Voek</i>		First Name <i>Susan</i>	M.I.
Title <i>Director of Development</i>	Email <i>sue@habitatwaukesha</i>	Phone <i>262-729-3038</i>	
Signature <i>Susan Voek</i>		Date <i>5-7-26</i>	

Part E: For Clerk Use Only	
Date Application Was Filed With Clerk <i>5-15-2026</i>	License Number
Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk	

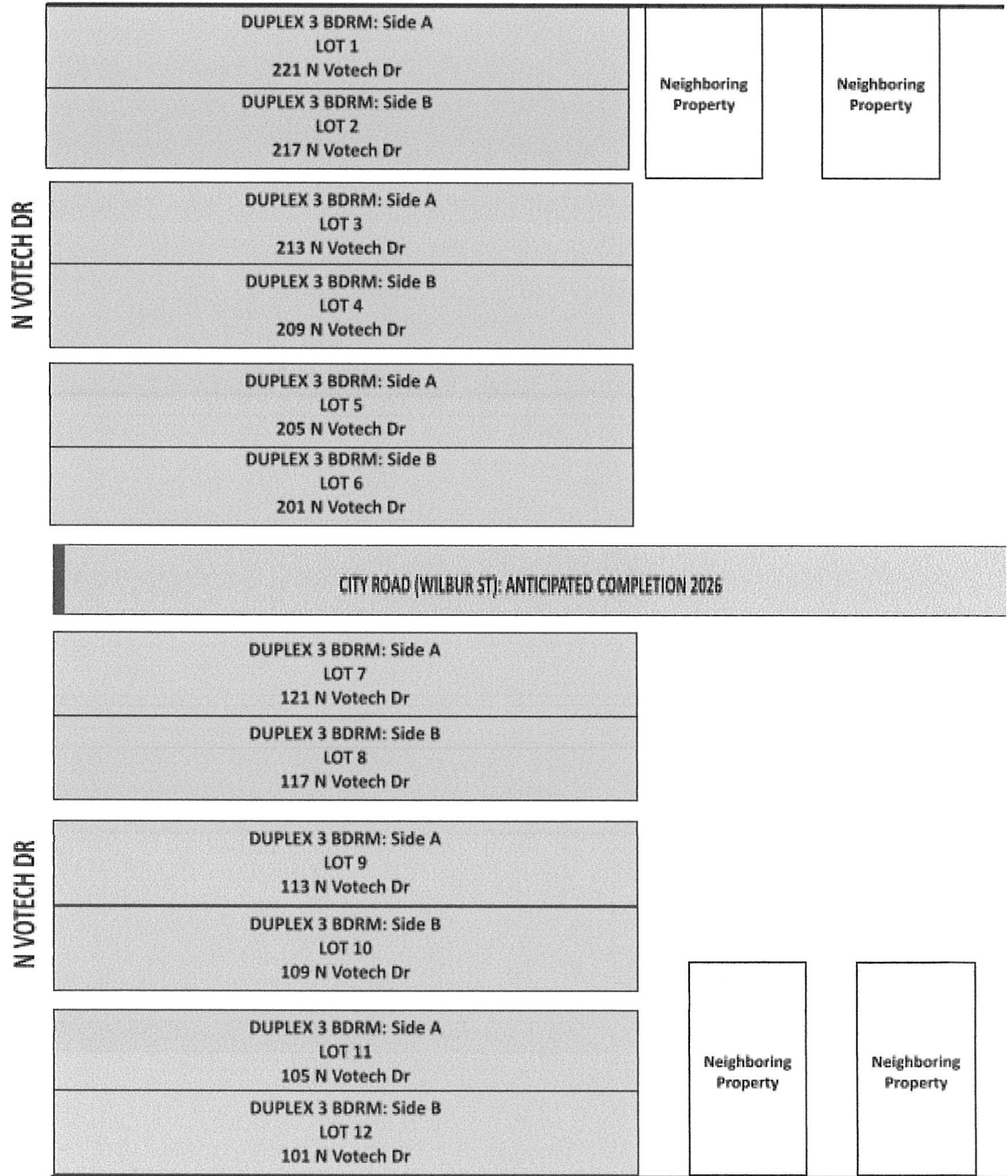


COLLEGE PARK
 HOME DESIGNS | LOT ASSIGNMENTS | ADDRESSES
 12 LOTS – 6 HOMES
 TWELVE FAMILIES



LISBON ST

- Lot 1: 221 N Votech Drive
- Lot 2: 217 N Votech Drive
- Lot 3: 213 N Votech Drive
- Lot 4: 209 N Votech Drive
- Lot 5: 205 N Votech Drive
- Lot 6: 201 N Votech Drive
- Lot 7: 121 N Votech Drive
- Lot 8: 117 N Votech Drive
- Lot 9: 113 N Votech Drive
- Lot 10: 109 N Votech Drive
- Lot 11: 105 N Votech Drive
- Lot 12: 101 N Votech Drive



W MAIN ST

