



PUBLIC WORKS COMMISSION MEETING AGENDA

TUESDAY, FEBRUARY 10, 2026 AT 5:30 PM

**COUNCIL CHAMBERS, SECOND FLOOR, MUNICIPAL BUILDING - 106 JONES STREET,
WATERTOWN, WI 53094**

Virtual Meeting Info: <https://us06web.zoom.us/join> Meeting ID: 225 151 7335 Passcode: 589577 One tap mobile +16469313860

<https://us06web.zoom.us/j/9178580897?pwd=eUOpCUyvIV65zIPMYlmMdPU1LVLx5I.1>

All public participants' phones will be muted during the meeting except during the public comment period.

1. CALL TO ORDER

2. COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT

Each individual who would like to address the Committee will be permitted up to three minutes for their comments

3. REVIEW AND APPROVE MINUTES

A. Minutes from January 13, 2026

4. BUSINESS

A. Review and take possible action: Enter into a professional services agreement with VMC Inc. for not more than \$10,000 for a new cellular upgrade project with T-Mobile at the Western water tower

B. Review and take possible action: Enter into a professional services agreement with Mead-Hunt for the Geographical Informational System (GIS) annual asset mapping conducted each year on an as-needed basis

C. Review and take possible action: Purchase Subsurface LC-5000 Digital Dual Correlator System from USA Bluebook for a total cost of \$24,225

D. Review and take action: Approve 2025 Utility bill write-off of account refunds & credits

5. ADJOURNMENT

Persons requiring other reasonable accommodations for any of the above meetings, may contact the office of the City Clerk at cityclerk@watertownwi.gov phone 920-262-4000

A quorum of any City of Watertown Council, Committee, Board, Commission, or other body, may be present at this meeting for observing and gathering of information only

PUBLIC WORKS COMMISSION

Tuesday, January 13, 2026
5:30 p.m.

The Public Works Commission met on the above date and time. The following members were present: Alderpersons Brad Blanke, Dan Bartz, Myron Moldenhauer, and Tony Arnett; Citizen member Pete Thompson. Also present: City Staff Andrew Beyer, Kristine Butteris, Nathan Williams, Richie Piltz.

1. **Call to order.** Chairperson Arnett called the meeting to order at 5:30 p.m.
2. **Comments and Suggestions from Citizens Present.** None.
3. **Review and take possible action. Minutes of PWC meeting of December 9th, 2025.** Mr. Moldenhauer moved to approve the minutes as presented, seconded by Mr. Bartz. Motion carried by unanimous voice vote.
4. **Review and take possible action: Award Tennis Court Resurfacing Contract #9-26 to Poblocki Paving Corporation for \$184,795.00.** Mr. Thompson moved to accept the bid, with Mr. Blanke seconding. Mr. Bartz asked if this is for the north courts at Brandt-Quirk. It is. He also asked if the School District was participating. They are not. Lastly, he asked about the insurance coverage. The City budgeted \$95,000 in 2025 and \$70,000 in 2026. Insurance will provide an additional \$42,000. Therefore, the recommended bid of \$184,795 is under the total available funds of \$207,000. The motion carried by unanimous voice vote.
5. **Review and discuss: 2028 Downtown Main Street Reconstruction Project Streetscape Amenities.** Andrew Beyer walked through the memo and packet provided covering the proposed streetscape amenities as part of the Main Street reconstruction project currently slated for 2028. He emphasized that any significant additions or changes to the amenities previously submitted in the preliminary plans may trigger the need for a re-review of the overall plan at State level and could cause a project delay. However, some of the streetscape amenities will only have their footings installed as part of the State-run portion of the project and the actual fixtures could be adjusted (or footings removed) after the State portion is completed. Of the total estimated project cost to the City of \$4.4 million, roughly \$2.3 million of that is for the streetscape amenities. Of that \$2.3 million, \$1.4 million is for lighting and \$0.9 million is for other elements. It was pointed out that the previously proposed block numbers had already been removed from the plan.

Mr. Arnett opened commissioner comments by pointing out that the City portion of the project was likely to be entirely borrowed, incurring significant debt. While he was definitely in favor of investing in downtown, he offered that alternative methods of investing in the downtown, with measurable outcomes, were readily available. These including the boosting the economic revolving loan fund to spur new businesses to fill empty storefronts, building façade grants, parking, “business continuity” assistance to Main Street businesses during the project, assisting building owners in upgrading their water connections as part of the project to enable redevelopment of upper stories of buildings. Mr. Arnett suggested the commission consider ways to possibly scale back the streetscape amenities, retaining the overall style, but at a lower cost.

Mr. Blanke focused on the streetlighting, asking for clarification of how many of each type of light was proposed. The answer was 42 “combo poles” (the tall street lights), 37 “pedestrian poles”, and 15 “combo poles with traffic lights”. This is about the same pole count as is currently installed in that section of Main St. Mr. Blanke asked if any of the current pedestrian poles, which have a similar style to what is proposed, could be re-used.

Mr. Moldenhauer echoed Mr. Arnett's suggestion of supporting building owners in upgrading their water line laterals.

Regarding the tree grates, two styles were already included in the plan, one of which is less decorative and a lower cost.

Mr. Bartz asked if the parking sign poles were too short to be seen.

Mr. Thompson offered support for re-examining some elements of the streetscape but didn't want to "go too far back" as this was a "once in a generation opportunity".

Overall, the Commission asked for Staff to re-examine the street lighting in particular: first, whether some of the existing pedestrian poles could be re-used; second, for a less expensive option for the combo poles.

6. **Adjournment.** Mr. Thompson moved to adjourn at 6:12 p.m., seconded by Mr. Moldenhauer. Motion carried by unanimous voice vote.

Respectfully submitted,

Tony Arnett, Chairperson

Note: These minutes are uncorrected, and any corrections made thereto will be noted in the proceedings at which these



Water Systems

800 Hoffmann Drive • P.O. Box 477 • Watertown WI 53094-0477
WASTEWATER (920) 262-4085 • WATER (920) 262-4075

To: Chairman Arnett and members of the Public Works Commission
4, 2026
From: Peter Hartz – Water Systems Manager

February

Re: February 10, 2026, Public Works Commission agenda items

Water Systems:

Review and take possible action enter into a professional services agreement with VMC Inc. for not more than \$10,000 for a new cellular upgrade project with T-Mobile at the Western water tower.

Background: Each cellular upgrade project is unique, and we have a new upgrade project proposed by T-Mobile at the Western Ave. Water Tower. As such, it is appropriate to enter into a new agreement for services. We have worked with VMC already on other cellular antenna upgrade projects, and they have done great work keeping the cellular companies on task and responsible, I recommend we work with VMC for the T-Mobile project. All the associated expenses are reimbursable to the Water Department from the cellular company in terms of the respective leases.

Budget Goal: Aligns proactively with maintaining and investing in infrastructure.

Fiscal impact: Per the lease agreement, T-Mobile will provide a \$15,000 escrow check that will be used for the reimbursable expenses for our hired outside consultant for this type of work on our water towers.

Recommendation: Hire VMC for the T-Mobile upgrade project on the Western Ave water tower.

Sincerely,
Peter Hartz

Water Systems Manager



TASK ORDER FOR PROFESSIONAL SERVICES

THIS PROFESSIONAL SERVICES TASK ORDER ("Agreement") is entered into as of the 2nd day of December 2025 (the "Effective Date"), by and between VMC, LLC, located at 1650 West End Blvd., Suite 100, St Louis Park, MN 55416 ("Consultant"), and City of Watertown located at 800 Hoffmann Drive Watertown, WI 53094 ("Client"). This Agreement refers to Consultant and Client collectively as the "Parties" and individually as a "Party." All services authorized under this Agreement are governed by and subject to the **General Terms and Conditions Agreement**.

This Agreement authorizes and describes the scope, schedule, and payment conditions for Consultant's work on the project described as: T-Mobile at Western Ave upgrade

Client's Project Manager	Peter Hartz
Address	800 Hoffmann Drive Watertown, WI 53094
Telephone	920 262-4085
Email	phartz@watertownwi.gov
Client's Accounts Payable Email	phartz@watertownwi.gov
Invoices will be sent to this contact	
VMC Director	Dale Romsos
Address	1650 West End Blvd., St Louis Park, MN 55416
Telephone	715-645-9360
Email	dale.romsos@vmcllc.com

I. Scope of Work: Telecommunication Review and Inspection

1. Construction Documentation Review

As part of the construction documentation review process, an extensive evaluation will be conducted on various documents including lease agreements, lease amendments, site drawings, antenna information, and specifications. This assessment will involve close consultation with both the Client and Carrier representative, providing administrative support to verify that the proposed plan meets the specific requirements outlined by the Client. Additionally, a thorough review of related structural and associated construction documents, along with calculations, will be carried out to ensure compliance with standards and accuracy in implementation.



2. Preconstruction Meeting

A preconstruction meeting will be conducted involving the contractor, subcontractors, and the Client prior to the commencement of construction activities. The primary aim of this meeting is to ensure a comprehensive understanding of the project's scope, timeline, budget, and potential challenges or risks among all involved parties. Through discussions held during this meeting, responsibilities will be clarified, schedules synchronized, and expectations aligned, thus facilitating a seamless execution of the project.

3. Inspections (as required by project scope)

Consultant shall perform inspections only to the extent determined necessary based on the results of earlier project phases or as otherwise directed by the Client.

- Perform paint shop and site visits to check work to determine if it's generally in accordance with the construction plans and specifications, utility requirements, and the preconstruction meeting minutes;
- Paint shop observations for antenna and components identified in construction plans.
- Provide observation of the applicable surface preparation and coating application to determine if generally in accordance with the existing system and manufacturer's recommendations.
- Provide observation of mechanically attached component and communication cable routing/line dressing according to the construction plans, scheduled with the contractor.
- Include evidence of non-compliant items.
- Include approved and corrected installation/modification as part of follow up from previous inspection.
- Provide needed observation services deemed necessary by client and/or carrier.

4. Final Inspection

This task includes final review of the installation to ensure its alignment with the Client's approved project plans and preconstruction meeting minutes. This involves thoroughly examining the completed installation to verify compliance. Additionally, if necessary, a punch list will be developed and distributed to address any outstanding issues or discrepancies. Please note, follow-up inspections for punch list work are not included in this task and would constitute Additional Services.

5. Project Closeout & Site Administration

Project Closeout and Site Administration involves several key tasks to ensure the project's completion and proper documentation. This includes capturing a comprehensive 360-degree image of the final installation to provide a visual record. Furthermore, all relevant project



documents will be compiled and organized into a transmittal package, which will then be sent to the client for submission as a new lease exhibit. Additionally, throughout the entire project, the final billing and escrow account will be meticulously balanced to ensure accuracy and transparency in financial matters.

Note:

1. The above scope represents the anticipated level of effort for a typical carrier site upgrade and excludes field inspections associated with civil site work or weldments. This scope may be modified on a per-project basis at the Client's request, depending on the level of effort required and the carrier's submitted plan sets.
2. Consultant will monitor project milestones and track budget utilization to ensure progress remains aligned with project objectives.

II. Schedule

Upon Client authorization Consultant can begin this work immediately. Specific to this project, it is the Consultant's intent to complete plan review, review of structural calculations and shop drawing review, as applicable within seven (7) business days after receipt and authorization. Final inspection will be performed based on the agreed upon schedule (determined at the preconstruction meeting, with the contractor providing 48 hours' notice).

III. Cost

Consultant proposes to provide services as referenced in the scope above on a lump sum/task basis, excluding reimbursable expenses (reproductions, mileage, lodging). Consultant establishes a fee of \$15,400.00 in accordance with the **Cost Estimate Table** below.

Fee Assumptions

The proposed fee assumes that the project has been initiated by the Tenant and that all project materials, design documents, and coordination have been prepared by experienced and diligent telecommunications professionals prior to the request for services and transfer of documents to the Client. The fee assumes the Client (as Landlord) will encourage the Carrier/Tenant to engage directly with the Consultant for site information, schedule coordination, and project timeline clarification.

Cost Estimate Table

Task Description	Fee
Telecommunication: Review and Inspection	
1. Construction Documentation Review	\$1,800.00
Structural Review	\$1,000.00



2. Preconstruction Meeting	\$1,800.00
3. Inspections (if needed) <ul style="list-style-type: none"> • Paint (Shop) \$850.00 • Paint (Field) \$1,200.00 • Mechanical \$1,500.00 • Special (Quoted) 	\$4,500.00 (estimate)
4. Final Inspection	\$2,000.00
5. Project Closeout/Site Admin.	\$3,800.00
Subtotal	\$14,900.00
Additional Services Included in this Agreement	
360 Video (Lump Sum)	\$500.00
Total	\$15,400.00
*Additional Services if needed:	
Plan review Iterations	\$1,200.00
Field Observation (per visit)	\$1,500.00

***Additional Services if needed:**

The above fees for Additional Services are lump sum per task and represent work outside the scope of this Agreement. Should circumstances arise that require Additional Services, the Consultant will notify the Client and Carrier/Tenant of the proposed scope and associated fees in advance. Refer to the table above for applicable task fees.



Accepted by:

Name, Title	
Signature	
Date	

General Terms and Conditions

Subject to the terms and on the conditions set forth, City of Watertown located at 800 Hoffman Drive Watertown "Client" desires to engage VMC LLC at 1650 West End Blvd., Suite 100, St Louis Park, MN 55416, "Consultant" to provide certain professional services, and Consultant is willing to provide such professional services.

AGREEMENT

NOW, THEREFORE, in consideration of the foregoing, and for other good and valuable consideration, the receipt and sufficiency of which are acknowledged, the Parties covenant and agree as follows:

1. Defined Terms. As used in this Agreement, the following terms have the following meanings:

- (a) **"Affiliate"** means, with respect to a Person, any other Person who or that directly or indirectly controls, is controlled by, or is under common control with the first-mentioned Person. For purposes of this definition, the term "control" (including the terms "controls," "controlled by," and "under common control with") means the possession, direct or indirect, of the power to direct the management and policies of a Person, whether through ownership of voting securities, by contract or otherwise, including the ability to elect the members of the board of directors or other governing body of a Person.
- (b) **"Agreement"** has the meaning set forth in the Preamble.
- (c) **"Claim"** has the meaning set forth in Section 12(d).
- (d) **"Client"** has the meaning set forth in the Preamble.
- (e) **"Consultant"** has the meaning set forth in the Preamble.
- (f) **"Confidential Information"** means any information that is treated as confidential by a Party, including all non-public information about its business affairs, products or services, Intellectual Property Rights, trade secrets, third-party confidential information, and other sensitive or proprietary information, whether disclosed orally or in written, electronic, or other form or media, and whether marked, designated, or otherwise identified as "confidential." The term "Confidential Information" excludes information that: (a) is already known to the Receiving Party without restriction on use or disclosure prior to receipt of such information from the Disclosing Party; (b) is or becomes generally known by the public other than by breach of this Agreement by, or other wrongful act of, the Receiving Party; (c) is developed by the Receiving Party independently of, and without reference to, any Confidential Information of the Disclosing Party; or (d) is received by the Receiving Party from a third party who is not under any obligation to the Disclosing Party to maintain the confidentiality of such information.
- (g) **"Disclosing Party"** has the meaning set forth in Section 7.

- (h) ***Force Majeure*** has the meaning set forth in Section 16.
- (i) ***Indemnified Party*** has the meaning set forth in Section 12(d).
- (j) ***Indemnifying Party*** has the meaning set forth in Section 12(d).
- (k) ***Instruments of Service*** has the meaning set forth in Section 10(a).
- (l) ***Intellectual Property Rights*** has the meaning set forth in Section 10(a).
- (m) ***Losses*** means any losses, injury, death, damages, deficiencies, debts, liabilities, actions, proceedings, demands, litigation, lawsuits, arbitrations, inquiries, audits, notices of violation, citations, summons, subpoenas, investigations, judgments, awards, interest, fines, penalties, costs, or expenses, including, reasonable legal fees.
- (n) ***Parties*** or ***Party*** has the meaning set forth in the Preamble.
- (o) ***Person*** means any natural individual, corporation, partnership, limited partnership, limited liability company, joint venture, joint stock or other company, association, bank, trust company, trust, or other entity, whether or not a legal entity, or any governmental body in the United States.
- (p) ***Project*** means Tasks 1, 2, and 3, as outlined in Professional service agreement
- (q) ***Receiving Party*** has the meaning set forth in Section 7.
- (r) ***Representatives*** means, with respect to a Party, the Party's Affiliates and the respective members, shareholders, partners, directors, managers, officers, employees, agents, independent contractors, subcontractors, attorneys, accountants, and other professional advisors of the Party or any of its Affiliates.
- (s) ***Service Fees*** has the meaning set forth in Section 4(a).
- (t) ***Services*** has the meaning set forth in Section 2(a).
- (u) ***Term*** has the meaning set forth in Section 11.

The foregoing is not an exhaustive list of the defined terms used herein and additional terms may be defined throughout this Agreement.

2. Engagement and Services.

- (a) **Engagement**. Subject to the terms and on the conditions of this Agreement, Client engages Consultant to provide those professional and other services set forth in Professional Service Agreement attached to this Agreement (collectively, the "***Services***"), and Consultant agrees to provide the Services to Client, during the Term, in exchange for the Service

Fees (as defined in Section 4(a)). Consultant will provide the Services only to Client, and Client may not resell any of the Services to any third party or permit the use of the Services for the benefit of any third party.

(b) Additional Services. If Consultant determines that Client has requested or directed Consultant to perform any services that are beyond the scope of the Services set forth in Professional Service Agreement or that, due to changed conditions or changes in the method or manner of the Project, Consultant's effort exceeds the stated Service Fee, then Consultant will notify Client regarding the need to adjust the Services and the Service Fee by providing updated Professional Service Agreement and Exhibit A. Upon notification and in the absence of any written objection from Client within fifteen (15) days of delivery of the notice, Consultant will provide the Services and will be entitled to the Service Fee set forth in the updated Professional Service Agreement and Exhibit A.

(c) Level of Services. Consultant will act in a commercially reasonable manner and perform the Services with a degree of care and skill ordinarily exercised by members of Consultant's profession practicing under similar circumstances, at the same time and in the same locality.

(d) Delegation. Consultant may delegate specific aspects of its obligations under this Agreement to a third party with prior written notification to Client.

3. Schedule. Unless specific periods or dates for providing the Services are specified in Professional Service Agreement, Consultant's obligation to render the Services under this Agreement will be for a period that may reasonably be required for the completion of the Services. If Client has requested changes in the scope, extent, or character of the Project or the Services, the time of performance and compensation for the Services will be equitably adjusted. Client acknowledges and agrees that Consultant is not responsible for any Losses arising directly or indirectly from delays beyond Consultant's control. If delays resulting from such causes increase the cost or the time required by Consultant to perform the Services, Consultant will be entitled to an equitable adjustment in its compensation and any schedule for the performance of the Services.

4. Service Fees and Reimbursement

(a) Service Fee. In consideration of the provision of the Services by Consultant, Client shall pay the fees set forth in Exhibit A attached to this Agreement (collectively, the "**Service Fees**"), as amended from time to time in accordance with this Agreement. Consultant will submit an invoice for the Service Fees as outlined under specific tasks in Professional Service Agreement, and Client shall pay the amounts stated on each invoice within thirty (30) days of the invoice date.

(b) Lump Sum. The Client agrees to pay Consultant a total lump sum amount for the completion of services specified in Professional Service Agreement. This lump sum payment encompasses all costs associated with labor, materials, equipment, and overhead necessary to fulfill the obligations detailed herein.

(c) Reimbursement. Client shall reimburse Consultant for all actual, documented, and reasonable travel and out-of-pocket costs and expenses incurred by Consultant in the course of providing the Services. Consultant will include any expenses for reimbursement

in its invoice for the Service Fees, along with receipts and reasonable supporting documentation, and Client will pay all properly invoiced amounts to Consultant within thirty (30) days of the invoice date.

(d) **Taxes and Other Charges.** Client shall be responsible for all sales, use, and excise taxes, and any other similar taxes, duties, and charges of any kind imposed by any federal, state, or local government entity on any amounts payable by Consultant under this Agreement. To the extent that Consultant is required to pay any such taxes, duties, or charges, Client shall reimburse Consultant in connection with its payment of the Service Fees and reimbursement of expenses as set forth in this Section 4. Notwithstanding the foregoing, Client will not be responsible for any taxes imposed on, or with respect to, Consultant's income, revenues, gross receipts, personnel, or real or personal property.

(e) **Late Payments.** Except for invoiced payments that Client has successfully disputed, all late payments will bear interest at the lesser of (i) the rate of one and one-half percent (1.5%) per month and (ii) the highest rate permissible under applicable law, calculated daily and compounded monthly. Client shall also reimburse Consultant for all reasonable costs incurred in collecting any late payments, including attorneys' fees. In addition to all other remedies available under this Agreement or at law (which Consultant does not waive by the exercise of any rights under this Agreement), Consultant will be entitled to suspend the provision of any Services if Client fails to pay any amounts when due under this Agreement and such failure continues for five (5) days following written notice of such failure.

5. Client Responsibilities.

(a) Client shall, in proper time and sequence, at no expense to Consultant, provide full information as to Client's requirements for the Services, including data, reports, sub-surface explorations, laboratory tests, environmental assessments and impact statements, surveys, property descriptions, zoning and other land-use restrictions, as-built drawings, and electronic data base and maps; and grant Consultant with access to all public and private lands required for Consultant to perform the Services.

(b) Client shall provide its own legal, accounting, financial and insurance counseling, and other special services as may be required for the Project or the Services.

(c) Client shall provide prompt written notice to Consultant whenever Client observes or otherwise becomes aware of any changes in the Project or any defect in the Services. Client shall promptly examine all studies, reports, sketches, opinions of construction costs, specifications, drawings, proposals, change orders, supplemental agreements, and other documents provided by Consultant and render the necessary decisions and instructions, so that Consultant can perform the Services in a timely manner.

(d) Client shall require all utilities with facilities within the Project site to (i) locate and mark the utilities upon request, (ii) relocate or protect the utilities as necessary to

accommodate the Project work, (iii) submit a schedule of the necessary relocation or protection activities to Client for review, and (iv) comply with an agreed-upon schedule.

6. Reliance. Consultant will be entitled to rely on the accuracy and completeness of information or services furnished by Client or other parties employed or engaged by Client, and Consultant will not be responsible for any Losses arising from Consultant's reliance.

7. Confidentiality. From time to time during the Term, a Party (the "**Disclosing Party**") may disclose or make available to the other Party (the "**Receiving Party**"), Confidential Information of the Disclosing Party. The Receiving Party shall: (a) protect and safeguard the confidentiality of the Disclosing Party's Confidential Information with at least the same degree of care as the Receiving Party would use to protect its own Confidential Information, but in no event with less than a commercially reasonable degree of care; (b) not use the Disclosing Party's Confidential Information, or permit it to be accessed or used, for any purpose other than to exercise its rights or perform its obligations under this Agreement; and (c) not disclose any such Confidential Information to any Person, except to the Receiving Party's Representatives who need to know the Confidential Information to assist the Receiving Party, or act on its behalf, to exercise its rights or perform its obligations under this Agreement. If the Receiving Party is required by applicable law or legal process to disclose any Confidential Information, it must, before making such disclosure, use commercially reasonable efforts to notify the Disclosing Party of such requirements to afford the Disclosing Party the opportunity to seek, at the Disclosing Party's sole cost and expense, a protective order or other remedy. Consultant acknowledges that Client is a Wisconsin municipal corporation that is subject to Wisconsin's Public Records Law. Client will notify Consultant of any public records request it receives for Consultant's Confidential Information.

8. Representations and Warranties. Each Party represents and warrants to the other Party that (a) the Party has the requisite right and authority to enter into this Agreement on the terms and conditions set forth in this Agreement and to perform its obligations under this Agreement; and (b) no other approval or authorization of this Agreement or the acts or transactions set out in this Agreement is required by any applicable law or otherwise by any third party.

9. No Other Representation or Warranty. Except as expressly provided in Section 8, Consultant makes no representations or warranties in connection with the Services, whether express or implied, including warranties of merchantability and fitness for a particular purpose; and Consultant, for itself and on behalf of any of its Affiliates, disclaims any such representations and warranties. Consultant neither guarantees the performance of any contractor nor assumes any responsibility for any contractor's failure to furnish and perform the work in accordance with such contractor's documents or any documents prepared or reviewed by Consultant. Consultant will not direct, supervise, or control the work of any construction contractors or their subcontractors at the Project site or otherwise; and Consultant will have no authority over or responsibility for the contractor's acts or omissions, or the means, methods, or procedures of construction. The Services do not include any review or evaluation of any safety or security measures of Client or any contractor or subcontractor, or the safety or security at the Project site.

10. Intellectual Property.

(a) Ownership of Proprietary Information. Consultant will own and retain all ownership rights, title, and interest in and to all results and proceeds of the Services performed under this Agreement and all other writings, technology, inventions, discoveries, processes, techniques, methods, ideas, concepts, research, proposals, and materials and all other work product of any nature whatsoever, that are created, prepared, produced, authored, edited, modified, conceived, or reduced to practice in the course of performing the Services (collectively, "**Instruments of Service**"), and all patents, copyrights, trademarks, trade secrets, know-how, and other confidential or proprietary information, and other intellectual property rights (collectively, "**Intellectual Property Rights**"); and the same may not be deemed to be "work product" or "work made for hire."

(b) Client's Use of Instruments of Service. So long as Consultant has been paid in full for all Services and amounts due under this Agreement, Client will have the right in the form of a non-exclusive license to use Instruments of Service resulting from the Services performed under this Agreement.

(c) Reuse of Instruments of Service. All Instruments of Service are not intended or represented to be suitable for reuse by Client or other Persons on extensions of the Project or any other project or matter. Any reuse of any Instrument of Service without the prior written consent of, or adaptation by, Consultant for that specific purpose will be at Client's sole risk and without any liability or legal exposure to Consultant.

11. Term and Termination. The term of this Agreement commences as of the Effective Date and continues thereafter until the completion of the Services (the "**Term**") unless earlier terminated in accordance with any of the following:

- (a) by the mutual written agreement of the Parties;
- (b) by a Party if the other Party:
 - (i) makes an assignment or proposal in bankruptcy, or is petitioned into bankruptcy, or if it avails itself, or if any proceedings are brought against it, under any legislation designed for the relief of insolvent debtors or for the dissolution, liquidation, reorganization, rearrangement, or winding-up of such Party;
 - (ii) is a party whose property, or any substantial part thereof, becomes possessed by a judicial or quasi-judicial officer, receiver, liquidator, trustee, or custodian or against whom a judgment has been made or pronounced which has not been paid or satisfied within fifteen (15) days after the same is made or pronounced;

- (iii) is subject to a petition, certificate, or order for its winding up or dissolution, voluntarily or otherwise, or suspends the transaction of its usual business;
- (iv) is in breach of any of its obligations under this Agreement, which breach is not cured to the reasonable satisfaction of the non-defaulting Party within ten (10) days after written notice from the non-defaulting Party specifying the nature of the breach; or

(c) by a Party with thirty (30) days' written notice to the other Party.

Termination or expiration of this Agreement does not affect Client's obligation to pay Consultant in respect of Services provided before the effective date of termination or expiration, as applicable. Termination or expiration of this Agreement does not impair a Party's rights or remedies on account of any antecedent breach of this Agreement.

12. **Indemnification.**

(a) **Indemnification by Consultant.** Neither Consultant nor any of its Representatives will be liable for any action taken or omitted to be taken by it or such Representative under or in connection with this Agreement except that Consultant shall indemnify and hold harmless Client and Client's Representatives from and against any and all Losses suffered or incurred by Client or any of Client's Representatives that arise out of, result from, or are in any way connected with: (i) the willful misconduct or more culpable conduct of Consultant in respect of its obligations under this Agreement; or (ii) the breach of any covenant, agreement, representation, or warranty of Consultant under this Agreement.

(b) **Environmental Indemnity.** Client acknowledges and agrees that Consultant is not a user, generator, handler, operator, arranger, storer, transporter, or disposer of hazardous or toxic substances.

(c) **Procedure for Third-Party Claims.** If a Party (an "***Indemnified Party***") receives notice of any third-party claim, suit, or proceeding (a "***Claim***") or any Losses that may give rise to the Party's right to indemnification under this Agreement, the Party shall promptly notify the other Party (an "***Indemnifying Party***") of such Claims or Losses in reasonable detail and shall furnish to the Indemnifying Party copies of any relevant documents; provided, however, the failure by the Indemnified Party to notify the Indemnifying Party of any such Claim or Losses shall not relieve the Indemnifying Party of its obligations under this Section 11. In such event, the Indemnifying Party, at its sole cost and expense, shall have the right, upon written notice to the Indemnified Party, to assume the defense of any such Claims. The Indemnifying Party shall not consent to a settlement of any such Claims or Losses without the prior written consent of the Indemnified Party, which consent may not be unreasonably withheld, conditioned, or delayed. The Indemnified Party shall be entitled to participate in (but not control) the defense of any such Claims with its own counsel and at its own expense.

(a) Client's sole and exclusive remedy for any Losses must be directed or asserted only against Consultant and not against any of Consultant's individual Representatives.

13. No Right of Setoff. Each Party hereby acknowledges that it shall have no right under this Agreement to set off any amounts owed (or to become due and owing) to the other party, whether under this Agreement or otherwise, against any other amount owed (or to become due and owing) to it by the other Party.

14. Insurance. At all times during the Term, each Party shall procure and maintain in force, at its sole cost and expense, coverage for commercial general liability, errors and omissions or professional liability, workers' compensation, or any other insurance, in such amounts and with such insurers, in each case with policy limits in commercially reasonable amounts and sufficient to protect and indemnify the other Party.

15. Force Majeure. Consultant will not be liable or responsible to Client, or be deemed to have defaulted under or breached this Agreement, for any failure or delay in fulfilling or performing any term of this Agreement, when and to the extent such failure or delay is caused by or results from acts beyond the reasonable control of Consultant ("**Force Majeure**"), including: (a) acts of God (including, without limitation, flood, fire, earthquake, pandemic, or epidemic); (b) war, invasion, hostilities (whether or not war is declared), terrorist threats or acts, riot or other civil unrest; (c) government order, law, or actions not due to the acts or omissions of Consultant; (d) embargoes or blockades in effect on or after the date of this Agreement; (e) national or regional emergency; (f) strikes, labor stoppages or slowdowns, or other industrial disturbances; (g) shortage of adequate power, raw materials, or transportation facilities; (h) transport delays; (i) loss or damage to data, equipment or hardware; or (j) outage or discontinuation (other than at the request of, or as a result of a breach by, Consultant) of any software, servers, networks, platforms, peripherals, or similar or related items of automated, computerized, or other information technology networks and systems. Upon the occurrence of a Force Majeure event, Consultant will give notice to Client as soon as practical, stating the period the occurrence is expected to continue, and will use commercially reasonable efforts to end or minimize the effects of such failure or delay. Consultant will resume the performance of Consultant's obligations as soon as reasonably practicable after the removal of the Force Majeure event.

16. Survival. The provisions of Sections 4, 7, 10, 12, and 13 will survive the termination or expiration of this Agreement.

17. Severability. If any term or provision of this Agreement is found by a court of competent jurisdiction to be invalid, illegal, or unenforceable, the invalidity, illegality, or unenforceability will not affect any other term or provision of this Agreement or invalidate or render unenforceable the term or provision in any other jurisdiction.

18. Governing Law; Jurisdiction. The Parties acknowledge and agree this Agreement will be governed by and construed in accordance with the domestic laws of the State of Wisconsin without giving effect to any choice or conflict of law provision or rule (whether of the State of Wisconsin or any other jurisdiction) that would cause the application of the laws of any jurisdiction



other than the State of Wisconsin. EACH PARTY: (a) AGREES AND CONSENTS TO THE EXCLUSIVE JURISDICTION AND VENUE OF THE STATE COURTS OF WISCONSIN, AND THE U.S. DISTRICT COURT FOR WISCONSIN (IF FEDERAL JURISDICTION EXISTS), AND ANY APPLICABLE APPELLATE COURTS, WITH RESPECT TO ALL MATTERS RELATING TO THIS AGREEMENT; (b) WAIVES ALL OBJECTIONS BASED ON LACK OF VENUE AND FORUM NON CONVENIENS; AND (c) IRREVOCABLY CONSENTS TO THE PERSONAL JURISDICTION OF ALL SUCH COURTS.

19. Amendment. This Agreement may only be amended, modified, or supplemented by an agreement in writing signed by each Party.

20. Waiver. Any waiver of a default or provision under this Agreement must be in writing and signed by the waiving Party. No waiver will represent a waiver of any other default or provision concerning the same or any other provision of this Agreement. No delay or omission by a Party in the exercise of any of its rights or remedies will constitute a waiver of (or otherwise impair) such right or remedy. A consent to or approval of an act will not waive or render unnecessary the consent to or approval of any other or subsequent act.

21. Exercise of Rights. Except as otherwise set forth in this Agreement, no failure to exercise, or delay in exercising, any rights, remedy, power, or privilege arising from this Agreement will operate or be construed as a waiver, and no single or partial exercise of any right, remedy, power, or privilege under this Agreement will preclude any other or further exercise of the same or any other right, remedy, power, or privilege.

22. Entire Agreement. This Agreement, together with any exhibits, schedules, addenda, attachments, and appendices, constitutes the sole and entire agreement of the Parties with respect to its subject matter. This Agreement supersedes all prior or contemporaneous agreements, understandings, representations, and warranties, whether oral or written.

23. Further Assurances. Each Party will do and perform, or cause to be done and performed, all such further acts and things, and will execute and deliver all such other agreements, certificates, documents, or other instruments as the other Party may reasonably request in order to carry out the intent and purposes of this Agreement.

24. Delivery by Electronic Transmission. This Agreement, to the extent signed and delivered by means of a facsimile machine, PDF, or other electronic transmission, will be treated in all manner and respects as an original contract and will be considered to have the same binding legal effects as if it were the original signed version thereof delivered in person. At the request of either Party, the other Party will re-execute original forms thereof and deliver them to the other Party. No Party will raise the use of a facsimile machine, PDF, or other electronic transmission to deliver a signature or the fact that any signature or contract was transmitted or communicated through the use of facsimile machine, .PDF or other electronic transmission as a defense to the formation of a contract and each such Party forever waives any such defense.

25. Assignment. Neither this Agreement nor any right, remedy, obligation, or liability arising under this Agreement or by reason of this Agreement may be assigned by a Party, nor may



a Party cause any obligation or liability under this Agreement to be assumed by any Person, without the prior written consent of the other Party, which may not be unreasonably withheld, conditioned, or delayed.

26. Binding Effect. The terms and conditions of this Agreement will inure to the benefit of and be binding upon the Parties and their heirs, legal representatives, successors, and permitted assigns.

27. No Third-Party Beneficiaries. No person will have any rights, interest, or claims under this Agreement or be entitled to any benefits under or on account of this Agreement as a third-party beneficiary or otherwise.

28. Notices. All notices, requests, demands, claims and other communications hereunder will be in writing and will be deemed duly given (a) when delivered by facsimile transmission with confirmation of delivery, (b) upon receipt if delivered personally, or (c) on the first day following dispatch if sent by an internationally recognized overnight courier service, provided that a copy is also sent to the recipient via email, in each case to the Party's address set forth below.

(a) If to Consultant:

VMC, LLC
 1650 West End Boulevard, Suite 100
 St. Louis Park, MN 55416
 Attention: Angela Merrifield
 Email: amerrifield@vmc.com

(b) If to Client:

City of Watertown
 c/o City Clerk
 106 Jones Street
 Watertown, WI 53094

With copies to:

City of Watertown
 P.O. Box 477
 800 Hoffmann Drive
 Watertown, WI 53094
 Attention: Peter Hartz
 Email: phartz@watertownwi.gov



A Party may change the address to which notices, requests, demands, claims, and other communications under this Agreement are to be delivered by giving the other Party notice in the manner set forth in this Section 29.

29. Relationship of the Parties. The relationship between the Parties is that of independent contractors. Nothing contained in this Agreement will be construed as creating any agency, partnership, joint venture, or other form of joint enterprise, employment, or fiduciary relationship between the Parties. Neither Party will have authority to contract for or bind the other Party in any manner whatsoever.

30. Drafting. Each Party has reviewed this Agreement and has had the opportunity to have the Party's counsel review this Agreement. The rule of construction that ambiguities are resolved against the drafting Party or in favor of the Party receiving a particular benefit under an agreement may not be used to interpret this Agreement.

31. Interpretation. In this Agreement: (a) the headings are only for convenience of reference and will not affect the meaning or interpretation of this Agreement; (b) the words "herein," "hereunder," "hereby" and similar words refer to this Agreement as a whole (and not to the particular sentence, paragraph, or Section where they appear); (c) terms used in the plural include the singular, and vice versa, unless the context clearly requires otherwise; (d) unless expressly stated to the contrary, reference to any document, exhibit, or other attachment means such document, exhibit, or other attachment as amended or modified and as in effect from time to time in accordance with the terms thereof; (e) unless expressly stated to the contrary, reference to any law means such law as amended, modified, codified, replaced, or reenacted, in whole or in part, and as in effect from time to time, including any rule or regulation promulgated thereunder; (f) the words "including," "include," and variations thereof are deemed to be followed by the words "without limitation and without limiting the generality of the foregoing"; (g) "or" is used in the sense of "and/or"; "any" is used in the sense of "any or all"; and "with respect to" any item includes the concept "of" such item or "under" such item or any similar relationship regarding such item; (h) unless expressly stated herein to the contrary, reference to a document, including this Agreement, will be deemed to also refer to each annex, addendum, exhibit, schedule, or other attachment thereto; (i) unless expressly stated herein to the contrary, reference to a Section is to a section of this Agreement; (j) when calculating a period, if the last day of such period is not a business day, such period will end on the next day that is a business day, and (k) with respect to all dates and periods in or referred to in this Agreement, time is of the essence.

32. The City of Watertown, its agents and assigns, is a governmental entity entitled to governmental immunity under law, including Section 893.80, Wis. Stats. Nothing contained herein is intended to be a waiver or estoppel of the rights and immunities to which each party and their insurers may be entitled under law, including all of the immunities, limitations and defenses under Section 345.05, 893.80, and 895.53, Wis. Stats., or any subsequent amendments thereof, any federal law, common law or other applicable laws. To the extent that indemnification is available and enforceable, the City or its insurer shall not be liable in indemnity, contribution or otherwise for an amount greater than the limits of liability of municipal claims established under Wisconsin law.



Section 4, Item A.

[Signature Page Follows]



IN WITNESS WHEREOF, each of the Parties has duly executed and delivered this Agreement as of the Effective Date.

CONSULTANT:

VMC, LLC,
a Minnesota limited liability company

By:_____

Name: Angela Merrifield

Title: President

CLIENT:

**City of Watertown
Water Utility**

By:_____

Name: Robert Stocks

Title: Mayor

Exhibit A
2025
Standard Consulting Rates

<u>Labor Category</u>	<u>Rate</u>
Consultant VI	\$316.15
Consultant V	\$275.83
Consultant IV	\$246.13
Consultant III	\$217.48
Consultant II	\$164.44
Consultant I	\$137.92
Technical Support III	\$192.02
Technical Support II	\$153.83
Technical Support I	\$111.39



TASK ORDER FOR GENERAL ENGINEERING SERVICES

THIS GENERAL ENGINEERING TASK ORDER ("Agreement") is entered into as of the 2nd day of December, 2025 (the "Effective Date"), by and between VMC, LLC, located at 1650 West End Blvd., Suite 100, St Louis Park, MN 55416 ("Consultant"), and City of Watertown located at 800 Hoffmann Drive Watertown, WI 53094 ("Client"). This Agreement refers to Consultant and Client collectively as the "Parties" and individually as a "Party." All services authorized under this Agreement are governed by and subject to the **General Terms and Conditions Agreement**.

This Agreement authorizes and describes the scope, schedule, and payment conditions for Consultant's work on the Project described as: **On Call General Engineering Services**

Client's Project Manager	Peter Hartz
Address	P.O. Box 477 800 Hoffmann Drive Watertown, WI 53094
Telephone	920 262-4085
Email	phartz@watertownwi.gov
Client's Accounts Payable Email	phartz@watertownwi.gov
Invoices will be sent to this contact	
VMC Director	Dale Romsos
Address	1650 West End Blvd., St Louis Park, MN 55416
Telephone	715-645-9360
Email	dale.romsos@vmcllc.com

I. Scope of Work: General Engineering Services

General Engineering Services are immediate or minor services requested and authorized by Client via email. Examples of general services that may be requested by Client include but are not limited to:

1. Attending non-project related meetings or other meetings as requested.



2. Attending meetings with staff or Client, as requested.
3. Answering routine engineering-related questions.

When possible, Consultant will provide a fee estimate at the time the services are requested. Client will authorize Consultant to proceed with general engineering services by sending an email from Client's Authorized Representative to Project Manager with details of work required.

II. Total Cost

The total cost will not exceed \$10,000 unless otherwise approved in writing by Client. The payment method, basis, frequency, and other special conditions are set forth in the **General Terms and Conditions Agreement**.

III. Other Terms and Conditions

Other or additional terms contrary to the General Conditions that apply solely to this project as specifically agreed to by signature of the Parties and set forth herein: **none**

Accepted by:

Name, Title	
Signature	
Date	



Water Systems

800 Hoffmann Drive • P.O. Box 477 • Watertown WI 53094-0477
WASTEWATER (920) 262-4085 • WATER (920) 262-4075

To: Chairman Arnett and members of the Public Works Commission
From: Peter Hartz – Water Systems Manager

February 4, 2026

Re: February 10, 2026, Public Works Commission agenda items

Water Systems:

Review and take possible action Water Systems entering into a professional services agreement with Mead-Hunt for the Geographical Informational System (GIS) annual asset mapping conducted each year on an as-needed basis.

Background:

Since the inception of the GIS mapping database in 2014 the water and wastewater divisions have utilized Mead – Hunt's GIS expertise for support and updates to the geodatabase used for all our assets in the city. We have continued to update our assets and history in our GIS database, water and sewer mains, valves, hydrants, water services, service lines, sanitary manholes, sanitary laterals, private mains and hydrants, water meters, pipe material inspection records, private and public lead service storybook, cross connection inspections, and several other layers of data sets. They also manage access to these records with our mobile phone Field Map App that syncs with our Trimble GPS equipment.

This support is different than what is planned with the GIS intergovernmental agreement with Jefferson County. Examples of other GIS geodatabase layers used by multiple departments on an annual basis include: street signs, brush routes, sanitation routes, recycle routes, police districts, fire districts, property parcel data, aldermanic districts/wards, sidewalks, truck routes, floodplains, neighborhood watch areas, parks, wetlands, schools, section corners, topographic, zoning, building and sub-divisions, TID districts, engineering files, planning land uses – to name a few.

Budget / Operational goal: Aligns with proactively maintaining and investing in infrastructure.

Fiscal impact – Funds are in the approved 2026 budget.

Recommendation: I recommend the approval of the service contract.

Sincerely,

Peter Hartz
Water Systems Manager

January 22, 2026

Mr. Pete Hartz
Water Systems Manager
City of Watertown
800 Hoffmann Drive
Watertown, WI 53094

**RE: Proposal for 2026 GIS Support & Technical Services
City of Watertown Sewer & Water Systems
Mead & Hunt Proposal M4666751-260406.01**

Dear Mr. Hartz,

Mead & Hunt, Inc. (Mead & Hunt) appreciates the opportunity to provide continuing GIS support and technical services to the City of Watertown, Wisconsin, (Watertown) for its sewer and water systems geographic information systems (GIS) beginning January 1, 2026, through December 31, 2026.

PROJECT UNDERSTANDING/BACKGROUND

This proposal offers a continuation of GIS support and technical services to Watertown. We look forward to assisting Watertown in achieving its GIS system goals.

SCOPE OF WORK FOR GIS SERVICES

Mead & Hunt's GIS services may include:

- GIS server administration and upgrades
- GIS system application updates (e.g., HUB, ArcGIS Online, Portal)
- Geodatabase enhancements and layer development
- Utility system data management and enhancements
- Mobile GIS application implementation and configuration
- Dashboard development
- As-built conversion
- Rest services configuration
- Script updates/model development
- Staff training
- Technical support and troubleshooting
- Global positioning system (GPS) surveying

Mead & Hunt will work collaboratively with Watertown to establish future GIS priorities and define task-specific levels of effort as GIS support services are identified and executed.

COMPENSATION

Mead & Hunt will complete the above-described Scope of Work on a time and materials basis. We will keep Watertown apprised of the project status and budget on a monthly basis. We will not exceed the proposed project fee nor initiate any out-of-scope services without prior authorization from Watertown.

Services Mead & Hunt conducts in 2026 will be provided on a time and materials basis not to exceed \$5,000 per month for water system needs and \$5,000 per month for wastewater treatment plant sewer system needs.

The costs in this proposal exclude any sales and use tax, goods and services tax, gross receipts tax, value-added tax, or similar taxes. Upon award of the contract, and prior to work starting, Mead & Hunt requires that Watertown provide either a signed tax exemption certificate, or the applicable sales tax rate, for the project. The final cost of the project will increase to include the cost of all applicable taxes if exemptions do not apply.

TERMS AND CONDITIONS

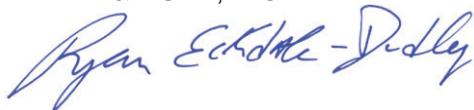
The Scope of Work and Compensation stated in this proposal are valid for a period of 30 days from date of submission. If authorization to proceed is not received during this period, this proposal may be withdrawn or modified by Mead & Hunt.

Signatures of authorized representatives of Watertown and Mead & Hunt shall convert this proposal to an Agreement between the two parties, and receipt of one signed copy shall be considered authorization to proceed with the work described in the Scope of Services. All services shall be performed in accordance with the agreement attached as Attachment A, hereto.

We appreciate the opportunity to offer our continued GIS services. We welcome any questions regarding this proposal and look forward to our continued collaboration with you.

Sincerely,

MEAD & HUNT, INC.



Ryan C. Eckdale-Dudley, GISP
GIS Market Lead



Kyle Engelking
GIS Supervisor

MEAD & HUNT PROPOSAL NO. M4666751-260406.01

2026 GIS SUPPORT & TECHNICAL SERVICES ACCEPTED BY:

CLIENT: _____

SIGNATURE: _____

TITLE: _____

DATE: _____

Mead & Hunt. considers the project approach, design, pricing, data, and other business considerations contained in this proposal to be proprietary and confidential business information to be used solely for the purpose of evaluating the proposal. This document and the information contained herein shall not be used for any purpose other than as stated above and shall not be used, duplicated, or disclosed to any other party without Mead & Hunt's prior written consent

MEAD AND HUNT, INC.
PROFESSIONAL SERVICES TERMS AND CONDITIONS OF AGREEMENT

These Terms and Conditions of Agreement form the Agreement under which services are to be performed by Mead and Hunt, Inc. (hereinafter "Consultant") upon acceptance of the attached Proposal by the Client. The Scope of Work, Project Cost and Project Schedule sections of the attached Proposal are incorporated by reference into these Terms and Conditions of Agreement and are part of the Agreement.

Article 1. Scope of Work

It is understood that the Scope of Work and the Project Schedule defined in the Proposal are based, in part, on the information provided by the Client. If this information is incomplete or inaccurate, or if site conditions are encountered which materially vary from those indicated by the Client, or if the Client directs Consultant to change the original Scope of Work established by the Proposal, a written amendment to this Agreement equitably adjusting the costs and/or performance time thereunder, shall be executed by the Client and Consultant as soon as practicable in accordance with Article 30 below. In the event that the Client and Consultant cannot agree upon the terms and conditions of such amendment, either party may terminate this Agreement immediately upon written notice to the other in accordance with Article 10, Termination.

Consultant shall perform only the services specified in the Scope of Work portion of the Proposal or an amendment thereto as referenced above. Services provided by Consultant shall be subject to the provisions of this Agreement, including these Terms and Conditions of Agreement, any supplemental conditions incorporated herein, and any written amendments as referenced above. Consultant shall invoice its costs, and Client shall provide payment for all services provided in accordance with Article 2 below.

Article 2. Fees, Billing and Payment

Unless otherwise limited in the Proposal, purchase order, or work order, Consultant's fee estimate is effective for thirty (30) days from the date of the Proposal. Thereafter, Consultant shall have the right to modify its fee estimate.

The fees stated in a Proposal, purchase order, or work order constitute an estimate of the tasks and fees required to perform the Scope of Work. The Scope of Work often cannot be fully defined during the initial planning stages of a project. As the Project progresses, facts uncovered may reveal a change in direction, which may alter the Scope of Work. If Client requests modifications or changes in the Scope of Work related to the Project, or if during Project development the Scope of Work changes resulting in changes to the estimated tasks and fees required to perform the Scope of Work, then the time of performance of the services by Consultant and the fees associated therewith shall be revised and accepted in accordance with Article 30 before Consultant undertakes any additional work beyond the originally defined Scope of Work.

The Client recognizes that Consultant's fee estimate does not include potentially applicable sales and use taxes. Tax-exempt certificates are to be provided by the Client in connection with the acceptance of the Proposal or the applicable purchase order or work order. Taxes will be added to all invoices as applicable,

unless/until a properly completed and valid tax-exemption form is received.

The Client recognizes that time is of the essence with respect to payment of Consultant's invoices, and that timely payment is a material part of the consideration of this Agreement.

Invoices will be submitted by Consultant monthly, and shall be due and payable within thirty (30) calendar days of the invoice date. If the Client objects to all or any portion of an invoice, the Client shall so notify Consultant within fourteen (14) calendar days of the invoice date, identify the cause of disagreement, and pay when due that portion of the invoice, if any, not in dispute. In the event that Consultant and the Client cannot resolve the dispute regarding invoiced amounts within thirty (30) days after receipt by Consultant of the aforementioned notice, the dispute shall be submitted to dispute resolution pursuant to Article 12, below.

Payment shall be made via electronic means (EFT/ACH) directly to Consultant. A remittance advice or payment notification to accountsreceivable@meadhunt.com is required. Where electronic means are not available or not feasible, payment shall be mailed to:

Mead and Hunt, Inc.
Attn: Accounts Receivable, Mead & Hunt
2440 Deming Way
Middleton, WI 53562

The Client shall pay an additional charge of one-and-one-half (1.5) percent (or the maximum percentage allowed by law, whichever is lower) of the invoiced amount per month for any payment received by Consultant more than thirty (30) calendar days from the date of the invoice, excepting any portion of the invoiced amount in dispute or resolved in favor of Client. Payment of invoices is in no case subject to unilateral discounting or setoffs by the Client.

Application of the percentage rate indicated above as a consequence of the Client's late payments does not constitute any willingness on Consultant's part to finance the Client's operation and no such willingness should be inferred.

If the Client fails to pay undisputed invoiced amounts within thirty (30) calendar days of the date of the invoice, Consultant may at any time, without waiving any other claim against the Client or the right to pursue any other remedy against the Client and without thereby incurring any liability to the Client, suspend this Agreement, as provided for in Article 9, Suspension, or terminate this Agreement, as provided for in Article 10, Termination.

Article 3. Confidentiality

Consultant and Client shall hold confidential all business or technical information marked as confidential or proprietary obtained from the other or its affiliates under this Agreement for a period of five (5) years after obtaining such information, and during that period shall not disclose such information without the other's consent except to the extent required for (1) performance of services under this Agreement; (2) compliance

with professional standards of conduct for preservation of the public safety, health and welfare; (3) compliance with any law, regulation, ordinance, subpoena, court order or governmental request; or (4) protection of the disclosing party against claims or liabilities arising from performance of services under this Agreement. In the event disclosure may be required for any of the foregoing reasons, the disclosing party will, except where immediate notification is required by law or regulation or is, in the judgement of the receiving party's counsel required to limit that party's liability, notify the other party in advance of disclosure. The confidential information does not include any data or information which the receiving party can prove (a) was in the receiving party's lawful possession prior to its disclosure by the disclosing party; (b) is later lawfully obtained by the receiving party from a third party without notice to the receiving party of any obligation of confidentiality or other restrictions with respect to use thereof; (c) is independently developed by the receiving party; (d) is, or later becomes, available to the public through no breach of an obligation of confidentiality by the receiving party; or (e) is approved for disclosure in writing by the disclosing party. Notwithstanding anything to the contrary herein, one archive copy of confidential information or documents containing confidential information may be retained by legal counsel of receiving party for the sole purpose of identifying its obligations under this Agreement and any copy may be retained pursuant to any statute, regulation, administrative opinion or any similar legal requirement or to evidence compliance with a professional duty. Consultant understands and acknowledges that Client is subject to Wisconsin's Public Records Law and may be required to disclose certain public records when requested. Client will provide Consultant with notification of and opportunity to redact any public records request for Consultant's Confidential Information prior to release.

Article 4. Independent Contractor Relationship

The relationship between the Client and Consultant created under this Agreement is that of principal and independent contractor. Consultant shall serve as an independent contractor to the Client and shall be responsible for selecting the means and methods that services will be provided under this Agreement. It is specifically understood that, irrespective of any assignability provisions, Consultant may retain subcontractors to perform services usually and customarily performed by subcontractors. Should Consultant determine it appropriate or necessary to rely on a subcontractor where it is not customary to do so, Consultant shall obtain prior written approval or subsequent written confirmation from the Client.

Article 5. Standard of Care

Consultant will perform the Services in accordance with the standards of care and diligence normally practiced by consulting firms performing services of a similar nature in the same locale.

Article 6. Opinions on Cost

Consultant may be asked to provide opinions of probable Project or construction costs as part of the professional services under this Agreement. Consultant's opinions of cost are based on Consultant's experience and judgment. Provided, however, Consultant cannot and does not guarantee that construction proposals, bids or actual construction or Project costs will not exceed estimates provided by Consultant. Consultant is not responsible for variations between actual construction bids or costs and Consultant's

opinions regarding probable construction costs.

Article 7. Timeliness of Performance

Consultant acknowledges that timely performance of its services is an important element of this Agreement. Consultant will put forth reasonable efforts to complete the work according to the schedule attached in the Proposal.

If Consultant discerns that the schedule shall not be met for any reason, it shall so notify the Client as soon as practically possible so that a mutually agreed on revised schedule can be established.

Article 8. Force Majeure

Consultant shall not be considered in default because of any delays in the completion of the work due to causes beyond the control and without the fault or negligence of Consultant or its subcontractors, including but not restricted to, an act of God or of a public enemy, civil unrest, fire, flood, area-wide strike, freight embargo, unusually severe weather, governmental action, pandemic, epidemic or supplier delay. In the event Consultant has knowledge of any actual or potential delay, Consultant shall notify Client in writing of such cases of delay and their probable extent and, upon such notification, Consultant's performance obligations hereunder shall be suspended.

Article 9. Suspension

Upon fourteen (14) calendar days written notice to Consultant, the Client may suspend Consultant's work.

If payment of Consultant's invoices is not maintained on a thirty (30) calendar-day current basis by the Client, Consultant may, by fourteen (14) calendar days' written notice to the Client, suspend further work until payment is restored to a current basis.

Suspension for any reason exceeding forty-five (45) calendar days shall, at Consultant's option, make this Agreement subject to renegotiation or termination, as provided for elsewhere in this Agreement. Any suspension shall extend the time schedule for performance in a manner that is satisfactory to both the Client and Consultant, and Consultant shall be compensated for services performed and charges incurred prior to the suspension date, regardless of the reason for the suspension.

Article 10. Termination

The Client or Consultant may terminate this Agreement with or without cause, and such termination shall be effective upon fourteen (14) days' written notice to the other party.

Either party may also terminate this Agreement upon written notice to the other party in the event that the other party becomes insolvent; files a petition in bankruptcy; is adjudicated bankrupt; has an assignee; referee, receiver or trustee appointed in any creditor action; has a petition in bankruptcy filed against it

which is not vacated within thirty (30) days or suffers any action analogous thereto.

In the event such termination becomes necessary, the party effecting termination shall so notify the other party, and termination will become effective fourteen (14) calendar days after receipt of the termination notice. Irrespective of which party shall effect termination or the cause therefor, the Client shall within thirty (30) calendar days of termination remunerate Consultant for services rendered and costs reasonably incurred, in accordance with Consultant's fee schedule. Costs shall include those incurred up to the time of termination.

Article 11. Notice to Parties

All notices required or permitted under this Agreement shall be in writing and shall be made to the parties' below:

Consultant's Project Manager:

Kyle Engelking
6737 W. Washington Street, Suite 3500
West Allis, WI 53214
Kyle.Engelking@meadhunt.com

Client Project Manager:

Pete Hartz
800 Hoffmann Drive
Watertown, WI 53094
phartz@watertownwi.gov

For Notices made pursuant to Article 12:

Legal Department: Mead and Hunt, Inc.
6737 W Washington Street, Suite 3500
West Allis, WI 53214
notices@meadhunt.com

For Notices made pursuant to Article 12:

Client Legal Department (optional)
Watertown City Clerk
w/copies to: Water Dept. & Attorney's Office
106 Jones Street, Watertown, WI 53094

Article 12. Dispute Resolution

Client and Consultant shall provide written notice of a dispute within a reasonable time after the event giving rise to the dispute. Client and Consultant agree to negotiate any dispute between them in good faith for a period of thirty (30) days following such notice. Client and Consultant may agree to submit any dispute to mediation, but such mediation shall not be required as a prerequisite to initiating a lawsuit to enforce this Agreement. Either party shall have the right to litigate the claim, dispute or other matter in question in any state or federal court in the State in which the Project is located. In connection therewith, each party agrees to submit to the jurisdiction of such court.

In the event that legal action is brought by either party against the other in the Courts (including action to enforce or interpret any aspect of this agreement), each party shall be responsible for its own legal costs. Client and Consultant agree to seek recourse only against each other as incorporated (or similar business entities) and not each other's officers, employees, directors or shareholders.

Article 13. Choice of Law

This Agreement shall be governed and construed in accordance with the laws of the State in which the Project is located, without reference to conflicts of law principles. Each party hereto consents to the exclusive jurisdiction of the state and federal courts in the State in which the Project is located for any actions, suits or proceedings arising out of or relating to this Agreement.

Article 14. Indemnification

Subject to the limitations provided in Article 15, Consultant agrees to indemnify and hold harmless Client, its directors, officers, stockholders, employees, agents, successors and assigns from and against any and all claims, demands, causes of action, liability and costs which arise out of or result from any negligent act, omissions or willful misconduct of Consultant or Consultant's employees, agents or subcontractors in the performance of services under this Agreement; provided, however, Consultant will not be obligated to indemnify Client with respect to costs or damages to the extent such costs or damages are caused by or incurred as a result of negligence or intentional misconduct of Client or Client's subcontractors, agents or employees.

Article 15. Limitation of Liability

NEITHER PARTY WILL BE LIABLE FOR OR REQUIRED TO INDEMNIFY THE OTHER FOR SPECIAL OR CONSEQUENTIAL DAMAGES INCLUDING BUT NOT LIMITED TO, LOSS OF PROFITS, DELAY OR LIQUIDATED DAMAGES, LOSS OF INVESTMENT OR BUSINESS INTERRUPTION, REGARDLESS OF HOW CHARACTERIZED AND EVEN IF SUCH PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES, WHICH ARISE FROM THE PERFORMANCE OF THIS AGREEMENT OR IN CONNECTION WITH THIS AGREEMENT, AND REGARDLESS OF THE FORM OF ACTION (WHETHER IN CONTRACT, TORT, NEGLIGENCE, STRICT LIABILITY OR OTHERWISE).

Article 16. Insurance

Consultant shall maintain the following insurance coverage during the time it is performing services hereunder. Consultant disclaims any duty to defend Client. Client agrees that it shall not tender the defense of any claim arising out of or related to this Agreement to Consultant.

A. Worker's Compensation:

of a form and in an amount as required by state law

B. Employer's Liability:

\$1,000,000 each accident

\$1,000,000 disease, each employee

\$1,000,000 disease, policy limit

C. Automobile Liability (including all owned, hired and non-owned vehicles):

\$1,000,000 each accident

D. Commercial General Liability (bodily injury and property damage — combined single limit):

\$1,000,000 each incident

\$2,000,000 annual aggregate

E. Errors and Omissions:

\$5,000,000 each incident

\$10,000,000 annual aggregate

Article 17. Review of Contractors Work

In the course of performing services under this Agreement, Consultant may be asked to review drawings, specifications, or pay applications from contractors engaged to perform work in connection with the project for which the Proposal is submitted or to observe such contractor's construction as it progresses. Any such review shall be limited to a review of the general conformance with the design concept of the project and the general compliance with information given in the contractor's documents and as may otherwise be noted by Consultant on such drawings and specifications. Such review shall in no way limit the liability of the contractor or be deemed an indication that Consultant has accepted or approved the drawings, specifications or work in any manner.

Article 18. Construction Means and Methods, Safety, and Conduct

Unless otherwise expressly stated in Consultant's Proposal, this Agreement shall not be construed as imposing upon or providing to Consultant the responsibility or authority to direct or supervise construction means, methods, techniques, sequence or procedures of construction selected by the parties or subcontractors or the safety precautions and programs incident to the work of the parties or subcontractors.

Consultant shall be responsible for providing personal protective equipment and safety training for its own employees.

Client and Consultant understand their respective obligations to provide a respectful work environment for their employees. Both parties agree that harassment on the job (unwelcome verbal, physical or other behavior that is related to sex, race, age or other protected class status) will not be tolerated and will be addressed in a timely manner and in compliance with anti-harassment laws.

Article 19. Ownership and Use of Documents and Concepts

Client acknowledges that Consultant reports, drawings, boring logs, field data, field notes, laboratory test data, calculations, estimates and other similar documents ("Records") are instruments of professional services, not products.

Consultant will retain these Records for a period of three (3) years following completion of this Project. During this time, Consultant will reasonably make available these records to the Client.

Electronic files may contain viruses which can be inadvertently transmitted. It is the sole responsibility of Client to check for viruses before loading the files, and Client is solely responsible for intercepting and disabling any viruses which could be inadvertently transmitted with the electronic files.

Consultant shall not be responsible for any deviations, alterations, modifications or additions in the electronic data in comparison to the documents originally released by the Consultant to the Client. Consultant shall not be responsible for any reuse of the electronic data by Client or any other party for this Project, or any other project without the prior express written consent of Consultant.

All documents, including the electronic files that are transferred by Consultant to Client, are Instruments of Service of Consultant created for this Project only, and are not intended to be deemed a sale of the files and data, and NO REPRESENTATION OR WARRANTY IS MADE, EITHER EXPRESS OR IMPLIED, CONCERNING THE MERCHANTABILITY OF THE FILES AND DATA OR THEIR FITNESS FOR A PARTICULAR PURPOSE.

Copies of documents that may be relied upon by Client are limited to the originally released documents that contain signatures and seals of the professional employee(s) of Consultant. Any damages resulting from deviations from such originally released and signed or sealed electronic files will be at the Client's sole risk.

Consultant is not responsible for damages arising out of the use by the Client or the Client's agents of any Consultant data or report for any purpose other than its original purpose as defined in the Proposal.

While Client agrees that any patentable or copyrightable concepts developed by Consultant as a result of this Agreement shall remain the sole and exclusive property of Consultant, Client shall retain a right, without the right to grant sublicenses under any patents or copyrights of Consultant, to use any information or recommendations generated by Consultant during the performance of this Agreement. Client shall have the right to assign such right to any party who buys from client the assets of Client relating to the information or recommendations generated by Consultant under this Agreement. Nothing in this Article 19 shall restrict Consultant from using any methods, techniques or concepts developed by it under this Agreement for its benefit or the benefit of any third party.

Article 20. Subsurface Exploration

In those situations where Consultant performs subsurface exploration, the Client, to the extent of its knowledge, will furnish to Consultant information identifying the type and location of utilities and other human-made objects beneath the surface of the Project site. Consultant will take reasonable precautions to avoid damaging these utilities or objects. Prior to penetrating the site's surface, Consultant will furnish Client a plan indicating the locations intended for penetration. Consultant will not be responsible for damages arising out of contact with unidentified subsurface utilities or objects.

Article 21. Extent of Study

Client recognizes that actual environmental or geological conditions may vary from conditions encountered at locations where Consultant makes visual observations, obtains samples or performs other explorations as part of its services under this Agreement. Consultant's failure to discover potential environmental contamination, geological conditions or other conditions through appropriate techniques does not guarantee the absence of environmental contamination, geological conditions or other conditions at a site.

Article 22. Hazardous Substances

In the event that services performed under this Agreement involve hazardous substances, as defined in 40 CFR Part 302, including hazardous waste, whether or not such involvement was known or contemplated at the time this Agreement was made or when services performed by Consultant commenced under this Agreement, the following additional terms and conditions shall apply to this Agreement.

Any and all samples collected or received by Consultant or its subcontractors on behalf of Client which contain hazardous substances including hazardous waste will be, after completion of testing and at Client's expense, either returned to Client, or using a manifest signed by Client as a generator, be transported to a location selected by Client for final disposal. Client shall pay all costs associated with the storage, transport and disposal of all such samples. Client agrees and recognizes that Consultant is acting as a bailee and at no time assumes title to any such samples or substances.

Consultant warrants that when making hazardous waste determinations on behalf of Client, Consultant will use the standard of care and diligence normally practiced by consulting firms performing similar services in the same locale. Consultant, if requested by Client, will gather bids from various hazardous waste transporters and/or treatment, storage or disposal facilities (TSDFs) that are appropriately licensed or permitted by state, federal and/or local authorities to accept the waste generated by the Client. Client acknowledges that although Consultant may gather bids from various hazardous waste transporters or TSDFs, that Client has ultimately selected such transporter or TSDF. Client understands that Consultant has not conducted regulatory compliance audits on such transporters or TSDFs nor does Consultant make any other warranties or representations other than expressly written in this paragraph related to such transporters or TSDFs. Client acknowledges that Consultant at no time assumes title to waste generated from Client's facility or site.

Client acknowledges that Consultant has no responsibility as an operator, arranger, generator, treater, storer, transporter, disposer, emitter, discharger or releaser of hazardous substances, air or water pollutants or other contaminants found or identified in conjunction with work performed hereunder.

Article 23. Third Party Rights

Except as specifically stated in this Agreement, this Agreement does not create any rights or benefits to parties other than Client and Consultant. The services provided by Consultant hereunder are for the Client only.

Article 24. Assignment

Neither party to this Agreement shall assign its duties and obligations hereunder without the prior consent of the other party except as provided in Article 4.

Article 25. Lien Notice

Consultant hereby notifies Client that persons or companies performing, furnishing or procuring labor, services, materials, plans or specifications for construction on Client's land may have lien rights on Client's land and buildings if not paid.

Article 26. Waiver

No waiver by either party of any term or condition set forth herein or the breach by the other party of any such term or condition, whether by conduct or otherwise, in any one or more instances, shall be deemed or construed as a further or continuing waiver of any such term, condition or breach or a waiver of any other term, condition or breach.

Article 27. Headings

The subject headings in this Agreement are for convenience only and are not determinative of the substance of the subject clause.

Article 28. Entire Agreement

The parties agree that this Agreement, together with proposals and attachments as referenced or incorporated herein, represents the entire and integrated agreement between the Client and Consultant and supersedes all prior communications, negotiations, representations, quotations, offers or agreements, either written or oral between the parties hereto, with respect to the subject matter hereof, and no agreement or understanding varying or extending this Agreement shall be binding upon either Party, other than by a written agreement signed by both the Client and Consultant. If additional documents represent the agreement of the parties, such documents must be itemized in Consultant's proposal. The parties agree that the provisions of these terms and conditions of this Agreement shall control over and govern as to any subsequent form or document signed by the Parties, such as Client's purchase orders, work orders, task orders, etc. and that such documents may be issued by Client to Consultant as a matter of convenience to the parties without altering any of the terms or provisions hereof.

Article 29. Severability

If any provision or part of a provision of this Agreement is declared to be invalid by any tribunal of competent jurisdiction, such part shall be deemed automatically adjusted, if possible, to conform to the requirements for validity, but if such adjustment is not possible, it shall be deemed deleted from this Agreement as though

it had never been included herein. In either case, the balance of any such provision and of this Agreement shall remain in full force and effect.

Article 30. Contract Amendments

Any amendments to the Proposal or these Terms and Conditions of Agreement shall be executed by means of a written contract amendment, signed by the Client and Consultant. Changes to the Agreement will not become effective until the contract amendment has been signed by both parties. The contract amendment will document the specific changes to the Agreement along with any resulting adjustment in cost and/or schedule.

Article 31. Execution of Agreement

These Terms and Conditions of Agreement are cross referenced in Consultant's Proposal and are accepted when the Proposal is executed by the Client or when the Client authorizes Consultant to proceed with the Scope of Work. Client's representative represents that he/she is duly authorized to enter into and sign this Agreement. The parties agree that Consultant's Proposal may be executed by Client and delivered to Consultant via facsimile or other electronic means, and such facsimile or other electronic copy will constitute an original.

Article 32. Limitation of Municipal Liability

Nothing contained within this Agreement is intended to be a waiver or estoppel of City or its insurer to rely upon the limitations, defenses, and immunities contained within Sections 345.05 and 893.80, Wis. Stats. To the extent that indemnification is available and enforceable, City or its insurer shall not be liable in indemnity, contribution, or otherwise for an amount greater than the limits of liability of municipal claims established under Wisconsin law.



Water Systems

800 Hoffmann Drive • P.O. Box 477 • Watertown WI 53094-0477
WASTEWATER (920) 262-4085 • WATER (920) 262-4075

To: Chairman Arnett and members of the Public Works Commission
From: Peter Hartz – Water Systems Manager

February 4, 2026

Re: February 10, 2026, Public Works Commission agenda items

Water Systems:

Review and take possible action Purchase Subsurface LC-5000 Digital Dual Correlator System from USA Bluebook for a total cost of \$24,225.

Background

The Water Department routinely performs leak detection throughout the water distribution system to identify water main leaks, service line leaks, and other sources of water loss. Accurate leak detection is essential to minimizing non-revenue water, reducing infrastructure damage, and maintaining overall system reliability. The department's existing leak detection equipment is outdated and lacks the accuracy and efficiency of modern digital correlator systems. This can result in increased time spent locating leaks, delayed repairs, and unnecessary water loss. Replacing this equipment will improve leak location accuracy and allow staff to identify and repair leaks within the system more efficiently.

Budget Goal

Our goal was to identify a reliable, modern leak detection system that meets the operational needs of the Water Department while providing the best overall value for the Water Utility. The Subsurface LC-5000 Digital Dual Correlator System meets these requirements and is well-suited for use within the City's water distribution system.

Financial Impact

We obtained three quotes and evaluated each to determine which vendor provided the best value while meeting the department's needs. The Water Department has adequate funds available within the approved Water Utility budget to accommodate this purchase.

Name	Total Cost
USA Bluebook	\$24,225
Core & Main	\$32,500
Ferguson	\$32,500

Recommendation

We recommend that the Subsurface LC-5000 Digital Dual Correlator System be purchased from USA Bluebook for a total cost of \$24,225, as this quote represents the lowest cost for the specified equipment and provides the best value to the Water Utility.

Sincerely,
Peter Hartz
Water Systems Manager

www.usabluebook.com

FAX: (847) 689-3030

TOLL FREE : (800) 548-1234

F.E.I.N : 75-2007383

QUOTE

USE THIS QUOTE# QUOT1197582-1 ON PO's!

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WATERTOWN CITY OF

800 Hoffman Dr

Watertown, WI 53094-6224

USA

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WATERTOWN CITY OF WWTP

PO Box 477

Watertown, WI 53094

USA

CUSTOMER PO #	EXPIRES	SALES PERSON	TERMS	SHIP FROM	SHIP VIA
	2/15/2026	Sara	Net 30 days	IL	FEDEXGRND

ITEM #	DESCRIPTION	QTY	U/M	PRICE	EXTENSION
24940	(LI)Subsurface LC-5000 Digital Dual Correlator System	1	ea	\$24,225.00	\$24,225.00

MERCHANDISE	MISCELLANEOUS	FREIGHT	TAX	TOTAL
\$24,225.00	\$ 0.00	\$ 0.00	\$0.00	\$24,225.00

Authorized Signature

PO (If Required)

Please note that your order may be subject to applicable taxes based on current rates at the time your order is completed.

This quote and all sales by HD Supply Facilities Maintenance, LTD. d/b/a USA BlueBook shall be governed exclusively by the Terms & Conditions available at usabluebook.com/termsconditions

TO ORDER: For your convenience, you may simply sign and return via email to customerservice@usabluebook.com. We will process your order promptly and email a confirmation so you know we have it. If you prefer to call your order in or have additional questions or concerns, you may contact our Customer Service Department at (800) 548-1234. Please note any changes to the quantities or shipping address.

Thanks for choosing USA BlueBook.

DATE	1/10/2000
QUOTE	QUC Section 4, Item C.
ACCOUNT NUMBER	955383
QUOTED TO	Tim Hayden
QUOTED BY	Sara
PAGE NUMBER	1 of 1



Water Systems

800 Hoffmann Drive • P.O. Box 477 • Watertown WI 53094-0477
WASTEWATER (920) 262-4085 • WATER (920) 262-4075

To: Chairman Arnett and members of the Public Works Commission
From: Peter Hartz – Water Systems Manager

February 4, 2026

Re: February 10, 2026, Public Works Commission agenda item

Water Systems:

1. Review and take action - Approve 2025 Utility bill write-off of account refunds & credits.

As requested by the Water & Wastewater Enterprise Fund Audit Firm, the Public Works Commission is presented with the information for accounting and bookkeeping records. These unpaid balances (comprised of refunded or credited charges for water, sewer, garbage, and stormwater) are 'written off' from the utility bills – credited back to the owners. 2025 total is \$25,569.38 which is comprised of 453 separate accounts.

Sincerely,
Peter Hartz

Water Systems Manager

2025 Adjustments Summary

Month	Total Dollar Amount	Total # of Accounts	Breakdown of Charges				Breakdown of Penalties			
			Water	Sewer	Storm Water	Garbage	Deduct Meter Deposit	Water	Sewer	Garbage
January	\$1,477.30	25	\$1,211.47	-\$70.15	\$189.51	\$145.47	\$0.00	\$0.00	\$0.00	\$0.00
February	\$3,875.87	26	\$1,547.22	\$1,318.71	\$487.41	\$522.53	\$0.00	\$0.00	\$0.00	\$0.00
March	\$4,161.16	29	\$1,730.94	\$1,210.55	\$716.73	\$502.94	\$0.00	\$0.00	\$0.00	\$0.00
April	\$228.59	28	\$391.53	-\$517.34	\$162.42	\$191.98	\$0.00	\$0.00	\$0.00	\$0.00
May	\$2,362.21	35	\$998.58	\$494.28	\$573.40	\$295.95	\$0.00	\$0.00	\$0.00	\$0.00
June	\$1,278.87	40	\$882.77	\$58.32	\$161.47	\$176.31	\$0.00	\$0.00	\$0.00	\$0.00
July	\$2,212.50	61	\$1,437.30	\$185.91	\$253.03	\$335.26	\$0.00	\$0.00	\$0.00	\$0.00
August	\$1,214.09	44	\$901.35	\$0.35	\$213.70	\$98.69	\$0.00	\$0.00	\$0.00	\$0.00
September	-\$1,049.91	64	\$2,447.98	\$600.08	-\$4,318.39	\$270.42	\$0.00	\$0.00	\$0.00	\$0.00
October	\$5,487.28	49	\$3,075.43	\$1,376.13	\$479.93	\$555.79	\$0.00	\$0.00	\$0.00	\$0.00
November	\$3,368.72	21	\$1,757.73	\$1,109.24	\$232.88	\$264.18	\$0.00	\$0.00	\$3.61	\$0.01
December	\$952.70	30	\$760.04	\$47.05	\$67.89	\$77.72	\$0.00	\$0.00	\$0.00	\$1.07
Total 2025:	\$25,569.38	453	\$17,142.34	\$5,813.13	-\$830.02	\$3,439.24	\$0.00	\$0.00	\$3.61	\$0.01
										\$1.07