



AIRPORT COMMISSION MEETING AGENDA
WEDNESDAY, APRIL 12, 2023 AT 5:15 PM
1741 RIVER DRIVE, WATERTOWN

- 1. CALL TO ORDER**
- 2. REVIEW AND APPROVE MEETING MINUTES**
 - a. Airport meeting minutes from March 8th
- 3. REVIEW AND APPROVE MONTH BILLS MARCH 2023**
- 4. MANAGER REPORT**
 - a. Review Monthly Airport Use Report
 - b. Discuss Upcoming Aviation Activities & EAA Updates
- 5. OLD BUSINESS**
 - a. Review Any Updates on Boomer Street relocation/Facility upgrade
 - b. Discuss any outcome of exempting the Airport from water & sewer hook-up fees
 - c. Discuss any outcome of the location of the new EAA Hangar
- 6. NEW BUSINESS**
 - a. Discuss the City's time frame on the Airport Petition needed for future projects for the WI Bureau of Aeronautics
- 7. ADJOURNMENT**

Persons requiring other reasonable accommodations for any of the above meetings, may contact the office of the City Clerk at mdunneisen@CityofWatertown.org, phone 920-262-4006

A quorum of any City of Watertown Council, Committee, Board, Commission, or other body, may be present at this meeting for observing and gathering of information only

Watertown Airport Commission
1741 River Drive, Watertown, WI 53094 (920) 261-4567
Meeting Minutes from Wednesday, March 8th, 2023

Attendance:

Bill Berger	Present
Alderman Bob Wetzel	Present
Dr. Terry Turke	Absent
Tom Finnel	Absent
Sean Lapp	Absent
Jeff Baum, Airport Manager	Present
Tom Klug	Present
Steve Board	Present

Others:

Krys Brown, Wisconsin Aviation – Present
Andrew Beyer, City of Watertown via phone
Jeremy Roberts, MSA Engineering – Present
Mark Graczykowski, Bureau of Aeronautics – Present
Ryan Falch, SHE Engineering – Present
Eric Wegner, EAA Chapter – Present
Trav Hardy, EAA Chapter - Present

1. Jeff Baum called the meeting to order at 5:40 PM
2. A motion to approve the minutes from February 8th was made by Steve Board and seconded by Tom Klug. Motion carried.
3. A motion to approve the February bills in the amount of \$11,455.11 was made by Steve Board and seconded by Tom Klug. Motion carried.
4. Managers' Report
 - Reviewed the Monthly Airport Use report.
 - Viewed a Video done by Channel 4 at the Watertown Airport regarding Black History month with one of our instructors.
 - The EAA chapters Chili cook-off was a huge success with approximately 100 people attending and 12 airplanes that flew in. There were 12 contestants that brought in chili. The next Food Fest will be on May 17th with a Salute to Veterans theme.
5. Old Business:
 - Boomer Street – Jeremy Roberts of MSA engineering handed out a design task list with dates to be completed. If all continues to go well, the anticipated construction date is August 14th. There is a continued bi-weekly zoom with the bureau, MSA & FAA to keep the reconstruction of Runway 23/05 going.
 - Andrew Beyer gave an update on the water & sewer hook-up fees – The Public Works Commission has approved removing the impact/hookup fees. Next it goes to the Finance Committee and the on March 21st will be the first reading at City Council with a 2nd reading on April 3rd.

6. New Business:

- Discussed the required 6-year Petition with all projects listed that would like to be done at the airport. Also discussed that there needs to be a public hearing before the petition is signed by the City and sent back to the Bureau of Aeronautics. Mark Graczykowski of the Bureau discussed the funds available that we could use for projects that we would like to see done now that is part of the BIL (Bipartisan infrastructure law). Commission members suggested using the available BIL monies for an airport owned hangar, taxiway upgrades, fencing upgrades, new terminal building, corporate center, additional ramp parking and additional lighting.
- A motion was made by Steve Board on the location designated for the new EAA Chapter hangar (84'X64') with a separation of 30' between an existing hangar and the new one and seconded by Tom Klug. Motion carried.

5. Adjournment:

- There being no further discussion, a motion for adjournment was made at 6:32 P.M. by Bob Wetzell and seconded by Tom Klug.

Respectfully submitted by: Krys Brown

Minutes are submitted unapproved