



**PUBLIC LIBRARY PERSONNEL AND POLICY COMMITTEE MEETING AGENDA**

**WEDNESDAY, OCTOBER 08, 2025 AT 2:00 PM**

**672 JOHNSON STREET, SUITE 300 WATERTOWN WI, 53094 - RIVERVIEW GRAND MEETING  
ROOM 3RD FLOOR,**

---

**1. CALL TO ORDER / ROLL CALL**

**2. NEW BUSINESS**

A. Review with possible action: Library Director's annual review forms

**3. ADJOURNMENT**

*Persons requiring other reasonable accommodations for any of the above meetings, may contact the office of the City Clerk at [cityclerk@watertownwi.gov](mailto:cityclerk@watertownwi.gov) phone 920-262-4000*

*A quorum of any City of Watertown Council, Committee, Board, Commission, or other body, may be present at this meeting for observing and gathering of information only*

# MEMO

## (Library)

To: Library Board of Trustees-Finance

From: Peg Checkai-Library Director

Date: 9/18/2025

Subject: Review Library Director's annual review forms

### Background

Personnel and policy is meeting to discuss the current forms used by trustees and staff to review this position and make any necessary changes.

### Budget Goal

NA

### Financial Impact

NA

### Recommendation

The committee and with approval of full board will make any changes they find necessary.