



POLICE & FIRE COMMISSION MEETING AGENDA

MONDAY, MAY 13, 2024 AT 4:00 PM

MUNICIPAL BUILDING – 106 JONES STREET, WATERTOWN, WI 53094 – ROOM 0041

1. CALL TO ORDER

2. APPROVAL OF THE MINUTES

[A.](#) Police and Fire minutes from March 12, 2024

3. POLICE

- A. Review and Discuss: Hiring Updates
- B. Review and Discuss: Training Updates
- C. Review and Discuss: Monthly Activity Updates
- D. Review and Discuss: Officer Commendation

4. FIRE

- [A.](#) Review and Discuss: Monthly Data Report
- B. Review and Discuss: Fire Station Update
- C. Review and Discuss: Upcoming Events
- D. Review and Discuss: Probationary Member Update
- E. Review and Take Possible Action: Hire from Eligibility List (CB, WF)
- F. Review and Take Possible Action: Hire Deputy Chief (Conditional Approval)
- G. Review and Discuss: Hiring Process Updates
- H. Convene into closed session per Wis. Stat. 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee subject to the jurisdiction or authority of the governing body and pursuant to Wis. Stat. 19.85(1)(f) to considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations (F.B)
- I. Reconvene into Open Session
- J. Convene into closed session per Wis. Stat. 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee subject to the jurisdiction or authority of the governing body and pursuant to Wis. Stat. 19.85(1)(f) to considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations (J.S.)
- K. Reconvene into Open Session

5. ADJOURN

Persons requiring other reasonable accommodations for any of the above meetings, may contact the office of the City Clerk at mdunneisen@watertownwi.gov, phone 920-262-4006

A quorum of any City of Watertown Council, Committee, Board, Commission, or other body, may be present at this meeting for observing and gathering of information only

Police and Fire Commission
Regular Meeting Minutes
March 12, 2024 4:30 PM

Present: Jim Schildbach, Cassandra Wagner, Kelly Kwapil

Also Present: : Police Chief Brower, Assistant Chief Olsen, Acting Fire Chief Tony Rauterberg by phone and Assistant Chief Chad Butler.

Meeting was called to order at 4:00 PM

The Minutes of the meeting on February 12 and 21, were reviewed. **Mr Schieldbach moved to approve the minutes of the meetings as printed, second by Ms Wagner, motion carried all aye**

Fire

Deputy Fire Chief Rauterberg Gave the monthly review with run calls and training statistics also passed out the report for review.

employee update and a review of the probationary employees. Acting Chief Rauterberg informed the commission that he was resigning his position with the WFD.

Bids for the new station are being submitted, construction is planned to begin May 2024.

There was discussion with Chad Butler regarding the ongoing hiring process and the current openings at the department.

Police

Assistant Chief Olson Gave the monthly training and activity report.

Probationary Officers are progressing as expected. Currently hiring for dispatcher and Community service officer

.At 4:30 **Ms Wagner made a motion to move to closed session to discuss personal matters. This was 2nd by Mr Kwapil (19.85)1 (c) motion carried. carried on roll call vote, all aye.**

Back in open at 4:45

Motion to adjourn was made at 4:50 by Ms Wagner, second by Mr Kwapil, motion carried.

NOTE: These minutes are uncorrected and any corrections made thereto will be noted in the proceedings at which these minutes are approved.

Submitted by,

Kelly Kwapil, Secretary

Watertown Fire Department

April 2024

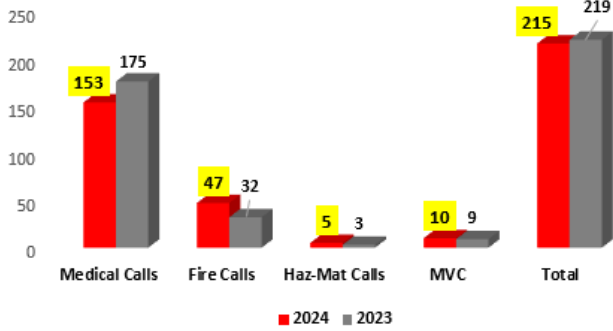


Operational Statistics

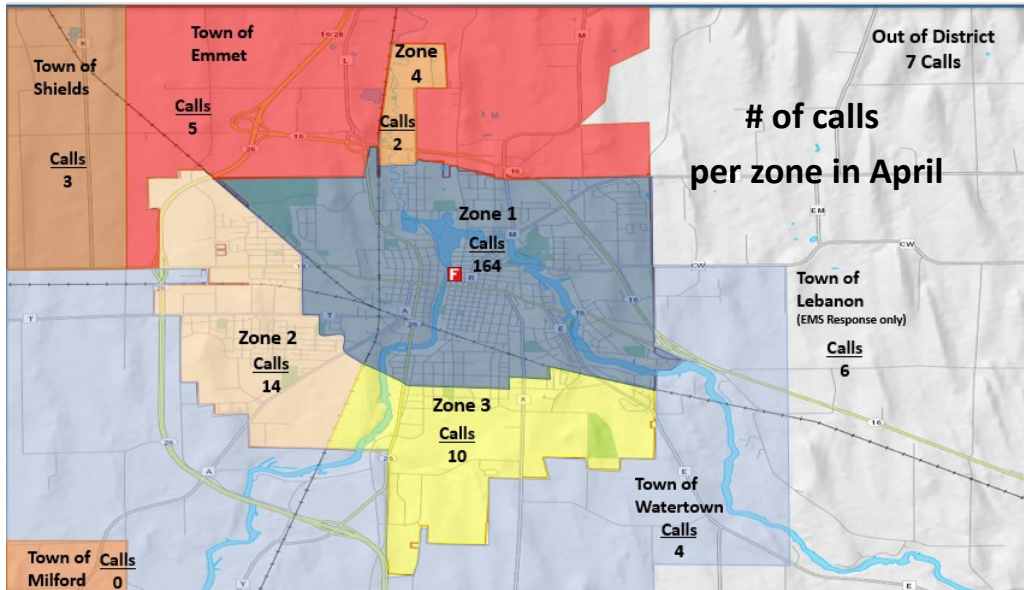
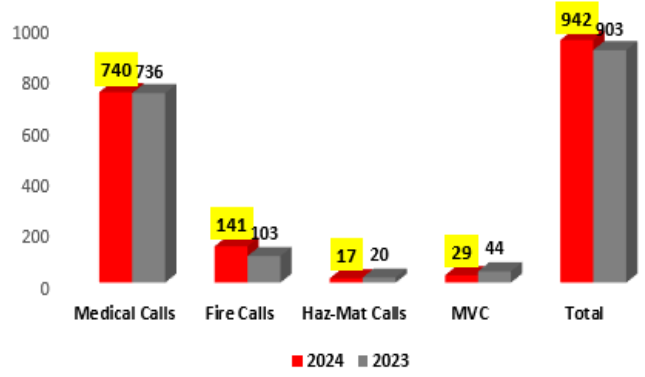
Section 4, Item A.



April Calls



Year to Date Calls

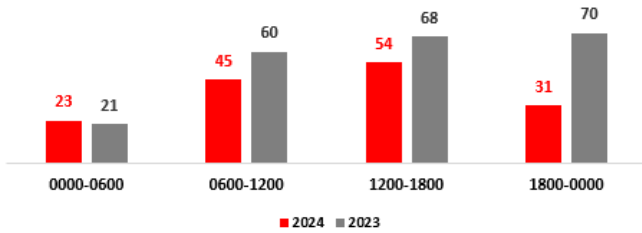


Mutual Aid Calls



Operational Statistics

**Number of Medical Calls
Between the Hours of:**



Simultaneous Calls			
2023		2024	
2nd out calls	34	2nd out calls	25
3rd out calls	3	3rd out calls	4
4th+ out calls	0	4th+ out calls	2
TOTAL	37	TOTAL	31
17% Multiple Calls		14% Multiple Calls	

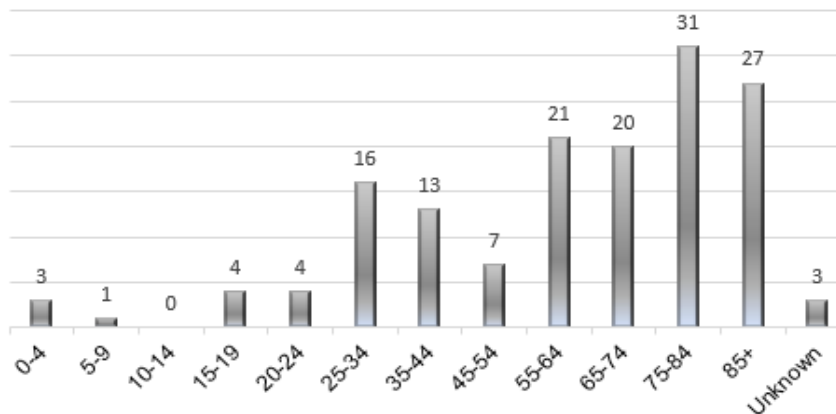
April Fire Saved vs. Loss

2023			2024		
Saved	Loss	Total Value	Saved	Loss	Total Value
\$145,000	\$10,700	\$155,700	\$240,000	\$10,000	\$250,000

YTD Fire Saved vs. Loss

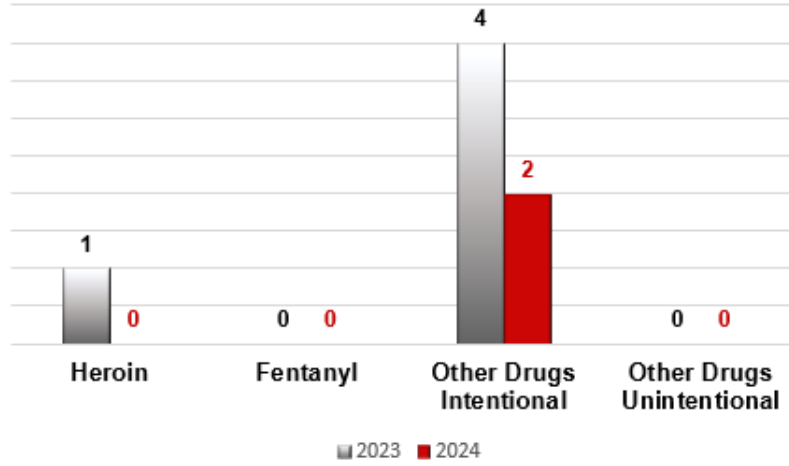
2023			2024		
Saved	Loss	Total Value	Saved	Loss	Total Value
\$1,440,000	\$43,700	\$1,483,700	\$247,650	\$77,650	\$325,300

Patient Contact by Age

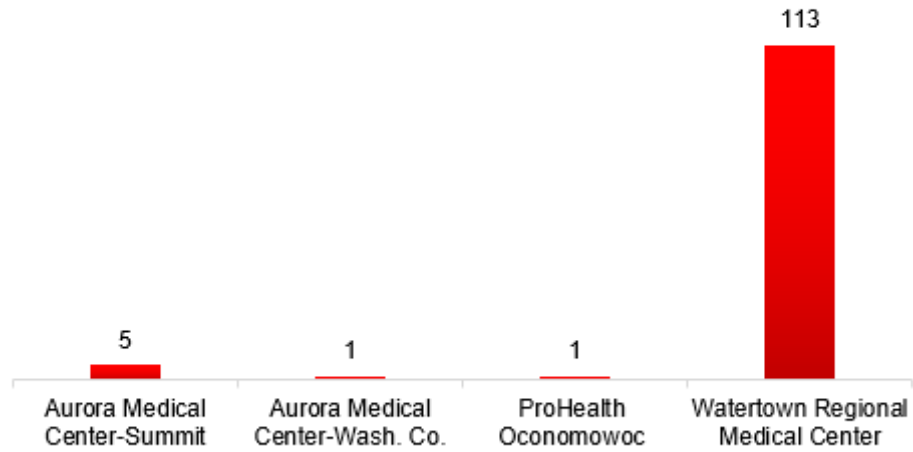


Operational Statistics

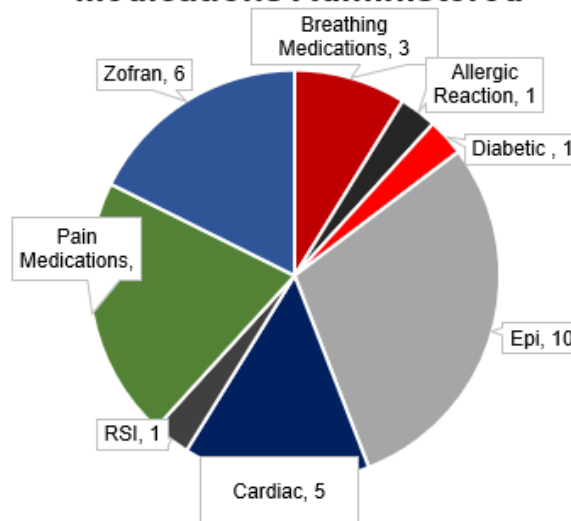
Overdoses



Hospital Transports

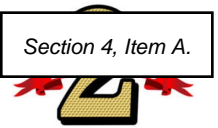


Medications Administered



Department Training

Section 4, Item A.

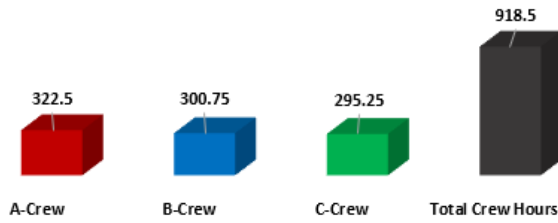


For the month of April department members trained on the following:

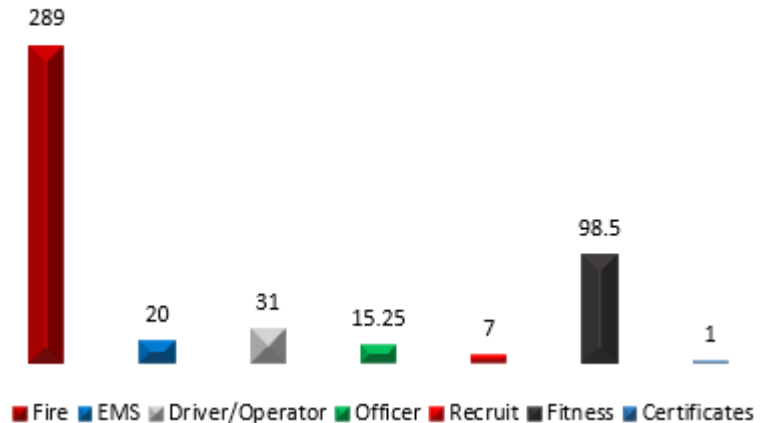
Engine Company	Truck Company	Rescue Company	EMS Training
Forward Speedlay Assessment	Aerial Driver Course with Positioning	Search and Rescue	Stroke Training
Forward Hydrant		Victim Drags and Removals	

April 17th the crew trained on vehicle extrication at Emergency Starting & Towing.

Crew Training Hours



Training Hours



The crews had **381 hours of Station Work/Maintenance** in the month of April. This is any type of work done to keep up the station and apparatus.

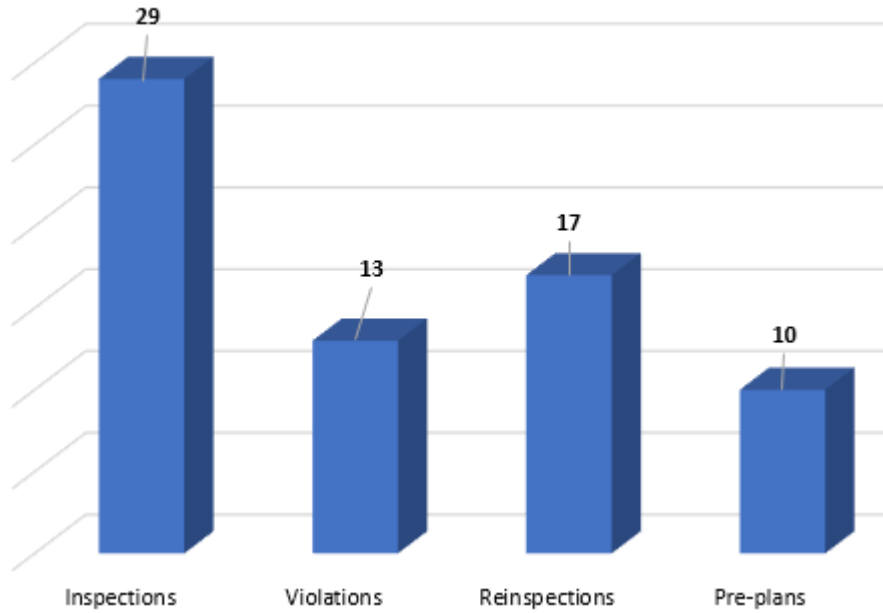
Probationary Firefighter Aimee Steggall was tested on ladder, vent enter isolation and search, and rural water supply



Community Risk Reduction



Code Enforcement



Community Outreach

6 Student & Public Riders	1 Station Tour
1 Smoke Detector Installations	3 Public Relations Events

Incidents

April 6th– Dryer Vent Fire

N8711 High Rd., Watertown

Engine 4161, Tender 4191, 4110, and 4154 responded to a fire. Automatic Aid was received. Upon arrival, no fire was seen but there was a strong odor of smoke. The dryer vent had a significant amount of lint. Total on scene time was 1/2 hour.

April 13th– Porch Fire

1106 W Main St., Watertown

Engine 4161, Truck 4171, and 4154 responded to a fire. Automatic Aid was received and cancelled. A water can was used to extinguish the fire. Siding was removed to check for extension. The cause was a cigarette butt can on the porch. Total on scene time was 1/2 hour.

April 15th– Motor Vehicle/Pedestrian Accident

514 S 1st St., Watertown

Engine 4161, Brush 4181, and 4154 responded to a report of a car in the river. It was hung up on the rocks under the bridge. A towing company was called to help lift the van out of the water over the bridge. The crew donned rescue suits and gear and entered the water to make connection with the van.



April 16th– Wood Burner Fire

N2497 Halter Ln., Watertown

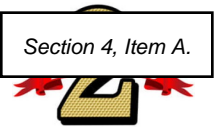
Engine 4161 and Tender 4191 responded to a fire. Upon arrival the wood burner, shed, grass, and wood piles were on fire. The fire was extinguished. Total on scene time was 1/2 hour.

April 24th– Structure Fire

N630 Cty. Hwy M., Watertown

Engine 4161, Tender 4191, 4154 and 4110 responded to a mobile home fire. A MABAS working still was requested. A large wood pile next to the home was on fire also. The fire was extinguished. Total on scene time was 2 hours.

There were four separate duck rescue incidents from sewers in the month of April.



April 9th– First Aid Talk

River Valley Church

Fire Fighter Cory Schultz took a med unit and provided first aid training to the church.

April 18th– City Wide Field Trip

Watertown Fire Department

The Fire Department welcomed the K-1 grades from Good Shepherd. They showed them the gear, apparatus, and talked about safety.



April 18th– Swearing In Ceremony

Watertown Fire Department

The new Fire Chief Tanya Reynen was sworn in with a ceremony and reception afterward.

April 19th– Groundbreaking

Bernard St., Watertown

The staff attended the ground breaking of the new station.



April 20th– Children's Fair

Watertown High School

The crew attended a children's fair at the High School. They talked to families and showed gear and passed out swag to them.

