



AIRPORT COMMISSION MEETING AGENDA

WEDNESDAY, OCTOBER 11, 2023 AT 5:15 PM

1741 RIVER DRIVE, WATERTOWN

1. CALL TO ORDER

2. REVIEW AND APPROVE MEETING MINUTES

[A.](#) Airport meeting minutes September 13th, 2023

3. REVIEW AND APPROVE MONTHLY BILLS

A. Review September bills, 2023

4. MANAGER REPORT

A. Review: Monthly Use Report

B. Discuss: Upcoming Aviation Activities & EAA updates

5. OLD BUSINESS

A. Review and Discuss: Updates on Boomer Street relocation/Facility updates

B. Review and Discuss: Update on EAA Hangar & their hangar lease

6. ADJOURNMENT

Persons requiring other reasonable accommodations for any of the above meetings, may contact the office of the City Clerk at mdunneisen@watertownwi.gov, phone 920-262-4006

A quorum of any City of Watertown Council, Committee, Board, Commission, or other body, may be present at this meeting for observing and gathering of information only

Watertown Airport Commission
1741 River Drive, Watertown, WI 53094 (920) 261-4567
Meeting Minutes from Wednesday, September 13th, 2023

Attendance:

Alderman Bob Wetzel	Present
Dr. Terry Turke	Present
Tom Finnel	Present
Sean Lapp	Present
Jeff Baum, Airport Manager	Present
Tom Klug	Present

Others:

Krys Brown, Wisconsin Aviation – Present

1. Dr. Terry Turke called the meeting to order at 5:15 PM
2. A motion to approve the minutes from August 9th was made by Tom Klug and seconded by Tom Finnel. Motion carried.
3. A motion to approve the August bills in the amount of \$5,891.68 was made by Sean Lapp and seconded by Tom Klug. Motion carried.
4. Managers' Report
 - Reviewed the Monthly Airport Use report.
 - Reviewed the success of the Pancake Breakfast (served over 300+) & Community Day (gave over 60+ rides)
 - Discussed the Watertown now has another Citation Jet on the field
 - Discussed the WI Aviation Conference coming up on Sept. 20-22nd
 - Discussed that the Bureau now has a new contract for the AWOS (Automated Weather Observation System)
 - Discussed EAA Chapter has their last Food Fest next Wednesday, Sept. 20th
5. Old Business:
 - Boomer Street – Discussed the Contractor Bond was sent to the City for an approval signature. The anticipated start date in Friday Sept. 29th.
 - EAA Chapter hangar – Discussed having the base started before winter.
 - Discussed asking Jerry Hepp and Mark Klecker if they were interested in becoming an airport commission members.
6. New Business:
 - Tom Klug recommended the sale of hangar 1753-A River Drive be sold to Paul Gardetto with a new lease. Seconded by Seal Lapp. Motion Carried.
7. Adjournment:
 - There being no further discussion, a motion for adjournment was made. Sean Lapp and seconded by Tom Finnel.

Respectfully submitted by: Krys Brown

Minutes are submitted unapproved