



## **PUBLIC WORKS COMMISSION MEETING AGENDA**

**TUESDAY, MAY 23, 2023 AT 5:30 PM**

**COUNCIL CHAMBERS, SECOND FLOOR, MUNICIPAL BUILDING - 106 JONES STREET**

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**By Phone or GoToMeeting:** Members of the media and the public may attend by calling:(Toll Free): 1 877 309 2073 or 1 (646) 749-3129   **Access Code:** 196-221-861 or <https://meet.goto.com/196221861>  
Please join meeting from your computer, tablet or smartphone. All public participants' phones will be muted during the meeting except during the public comment period.

### **1. CALL TO ORDER**

### **2. COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT**

*Each individual who would like to address the Committee will be permitted up to three minutes for their comments*

### **3. REVIEW AND APPROVE MINUTES**

A. Review and Approve: Public Works meeting minutes from May 9, 2023

### **4. BUSINESS**

A. Review and take possible action: Review preliminary assessment report and set public hearing for the Edgewater Court curb and gutter replacement assessment

B. Review and take possible action: Approve Change Order No. 1/Final for 2023 Crack Sealing Contract #2-23 with Thunder Road, LLC to final contract price of \$89,413.75

C. Review and take possible action: Sidewalk repair orders for 802 N Church St, 806 N Church St, 812 N Church St, 815 N Church St, 818 N Church St, 821 N Church St, 824 N Church St, and 919 Harvey Ave

D. Review and discuss: additional 2023 street resurfacing

### **5. ADJOURNMENT**

*Persons requiring other reasonable accommodations for any of the above meetings, may contact the office of the City Clerk at [mdunneisen@CityofWatertown.org](mailto:mdunneisen@CityofWatertown.org), phone 920-262-4006*

*A quorum of any City of Watertown Council, Committee, Board, Commission, or other body, may be present at this meeting for observing and gathering of information only*

**PUBLIC WORKS COMMISSION MEETING AGENDA  
TUESDAY, MAY 9, 2023**

Commission members present: Alders. Bartz, Wetzel, Comm'r. Thompson  
City employees present:  
Public Works Director/City Engineer Jaynellen Holloway  
Assistant City Engineer Andrew Beyer  
City Attorney Steven Chesebro  
Strategic Initiatives Director Mason Becker

**1. CALL TO ORDER**

Meeting called to order at 5:36 p.m.

**2. COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT**

None present

**3. REVIEW AND APPROVE MINUTES**

Public Works Commission meeting minutes from April 27, 2023

Motion to approve Ald. Bartz

2nd Commr. Thompson

Motion carried by unanimous voice vote

**4. BUSINESS**

(Since Jason Becker was present to speak in favor of agenda item 4.E. the item was moved to the beginning of the agenda).

E. Review and take possible action: transfer up to 58.996 acres of land from the Wastewater Department to General City Fund

Mason Becker spoke in favor of the transfer.

Ald. Bartz spoke in favor and put forth a motion to proceed with the transfer of acreage/funds requesting that Attorney Chesebro follow up on whether the transfer can or should be legally completed.

Motion to approve Ald Bartz

2nd Comm'r Thompson

Motion carried by unanimous voice vote

A. Review and take action on agreement with Hydro-Corp Inc., for the industrial and commercial cross connection control program inspections. Pete Hartz shared that this is a two year agreement.

Motion to approve Comm'r Thompson

2nd Ald. Bartz

Motion carried by unanimous voice vote

B. Review and approve: Wastewater Utility 2022 Compliance Maintenance Annual Report (CMAR)

Motion to approve Ald Bartz

2nd Comm'r Thompson

C. Review and take action: on GIS license and maintenance agreement with Environmental Systems Research Institute (ESRI) software support system for the City's geographical information system (GIS) mapping.

Motion to approve Comm'r Thompson

2nd Ald Bartz

Carried by unanimous voice vote

D. Review and take action: Review preliminary report and set public hearing for Edgewater Court curb and gutter assessment. Per engineering's request to seek more information this item was tabled.

Motion to approve Comm'r Thompson

2nd Ald Bartz

Motion carried by unanimous voice vote

## **5. ADJOURNMENT**

Motion to adjourn Ald. Bartz

2nd Ald. Wetzel

Motion carried by unanimous voice vote at 6:40 p.m.

Respectfully submitted,

Bob Wetzel

Public Works Commission Chair

Note: These minutes are uncorrected and any corrections made thereto will be noted in the proceedings at which these minutes are approved.

## MEMO

TO: Chairperson Wetzel and Commission Members  
FROM: Andrew Beyer, P.E.  
DATE: May 19, 2023  
RE: Public Works Commission Meeting of May 23, 2023

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Review and take possible action: Review preliminary assessment report and set public hearing for the Edgewater Court curb and gutter replacement assessment

### Background

The property owners of 904 Edgewater Court had previously petitioned the City to replace settled curb and gutter in 2022. The project was bid in 2023 as an alternate and was awarded to the contractor. Approximately 86' of curb and gutter in need of replacement fronting 904 Edgewater Court. The scope of the curb and gutter replacement project would also include pavement restoration and driveway restoration. State Statute dictates the curb and gutter to be a "special assessment" if the City requires either partial or full reimbursement. City policy currently is a one half/one half cost share between the City (1/2) and the property owner (1/2) for resident-requested curb and gutter replacement projects. Part of the special assessment process is to hold a public hearing at City Council to receive public comment. Engineering is seeking approval to set a public hearing for the Edgewater Court Curb and Gutter Replacement Project for Tuesday, June 20, 2023. If approved, the next step will be for the City to post a legal notice for the public hearing and move forward the preliminary resolution to Council on June 6, 2023. Final resolution would come before Council on July 3, 2023. Attached please find the project plans, preliminary estimated special assessment, and draft preliminary resolution for your review.

### Enclosed:

- Draft Preliminary Resolution
- Preliminary Assessment Report
  - o Letter to City Clerk
  - o Project Specifications
  - o Statement of Benefits
  - o Preliminary Assessment Report
  - o Project Plans

**DRAFT A PRELIMINARY RESOLUTION DECLARING INTENT TO  
EXERCISE SPECIAL ASSESSMENT POWERS UNDER SECTION 66.0703  
(4) WISCONSIN STATUTES OF 2017-2018.**

Section 4, Item A.

**SPONSOR: ALDERPERSON WETZEL  
FROM: PUBLIC WORKS COMMISSION**

**NOW, THEREFORE, BE IT RESOLVED**, that the Common Council of the City of Watertown, Wisconsin, hereby declares its intention to exercise its police power under Section 66.0703 (4) Wisconsin Statutes, to levy special assessments upon properties within the following described area for benefits conferred upon such properties by the following improvements:

**AREA TO BE IMPROVED AND NATURE OF IMPROVEMENTS**

**EDGEWATER COURT CURB & GUTTER REPLACEMENT PROJECT AS FOLLOWS:**

- I. EDGEWATER COURT – FRONTING 904 EDGEWATER COURT
  - A. Street improvement including concrete curb and gutter, concrete driveway apron, crushed aggregate base course, and asphalt pavement.
- II. The total amount assessed against such district shall not exceed the total cost of the improvements. The Common Council hereby determines that such improvements shall be made under the police power and the amount assessed against each parcel shall be based on assessments per City Ordinances existing at the time of the Public Hearing.
- IV. The City Engineer is directed to prepare a report consisting of:
  - A. Preliminary plans and specifications for said improvements.
  - B. An estimate of the entire cost of the proposed improvements.
  - C. Schedule of proposed estimated assessments.
  - D. A finding of whether or not the abutting properties are benefited by the proposed improvements.

Upon completing such report, the City Engineer is directed to file a copy thereof in the City Clerk's office for public inspection.

- V. Upon receiving the Report of the City Engineer, the Clerk is directed to give a Class 1 Notice of Public Hearing, unless waived pursuant to 66.0703 (7) (b), on such report as specified in Sec 66.0703 (7) (a), Wisconsin Statutes.
- VI. The assessments against any abutting parcel may be paid in cash or in the manner provided in accordance with said above referenced City Ordinances.

	<i>YES</i>	<i>NO</i>
DAVIS		
LAMPE		
VACANT		
BARTZ		
BLANKE		
SMITH		
SCHMID		
WETZEL		
MOLDENHAUER		
MAYOR MCFARLAND		
TOTAL		

ADOPTED May 16, 2023\_\_\_\_\_  
CITY CLERKAPPROVED May 16, 2023\_\_\_\_\_  
MAYOR

May 18, 2023

City Clerk  
City of Watertown  
106 Jones Street  
Watertown, WI 53094

City Clerk:

**Re: CITY ENGINEER'S REPORT – Edgewater Court Curb & Gutter Replacement**

This one-page document, supplemented by the attachments listed below, constitutes the Report of the City Engineer to the City Clerk/Treasurer of the City of Watertown, Wisconsin, in compliance with the Common Council Resolution Exhibit #XXXXX (copy attached), on the subject street improvement:

1. Project Plans as prepared by the City Engineering Division. Said Plans contain a total of 1 sheet.
2. Project Specifications as prepared by the City Engineering Division. Of which Section 34 71 00 ROADWAY CONSTRUCTION Specifications are enclosed.
3. Report on the Estimated Preliminary Special Assessments, from the Public Works Commission, dated May 16, 2023. City assessments to property owners abutting the subject project length will be administered pursuant to State of Wisconsin Statutes and City ordinances.
4. Detailed Estimated Project Cost covering the subject project.

The properties listed in the document noted in Item 3 above are declared by the City Engineer's Office to be benefited by the construction of the subject improvement.

Sincerely,



Jaynellen J. Holloway, P.E.  
Director of Public Works/City Engineer

attachments

## SECTION 34 71 00

## ROADWAY CONSTRUCTION

## PART 1 - GENERAL

## 1.01 SECTION INCLUDES

- A. Earthwork.
- B. Base course.
- C. Pavement and surface course.
- D. Incidental construction:
  - 1. Curb and gutter.
  - 2. Sidewalks.
  - 3. Curb ramps.
  - 5. Drive approaches, and driveways.
  - 6. Pavement sawing.
  - 7. Pavement markings.
  - 8. Street signs.
  - 9. Traffic control.
  - 10. Adjustment of existing sanitary sewer manhole castings.

## 1.02 RELATED SECTIONS

- A. 01 22 00 - Unit Prices.
- B. 01 33 00 - Submittal Procedures.
- C. 01 43 26 - Inspection and Testing Agency Qualifications.
- D. 31 22 00 – Grading.
- E. 31 32 19 - Geogrid for Soil Stabilization.
- F. Appendix C – City of Watertown Bituminous Surfacing Specifications.

## 1.03 SUBMITTALS

- A. Action:
  - 1. Follow 01 33 00 for:
    - a. Product data.
    - b. Sieve analyses from State-certified laboratory.
    - c. Concrete Mix design. Submit at least 7 days before paving:
      - 1) Portland cement concrete curb and gutter, pavement, driveways and sidewalks.
      - 2) High-early-strength concrete. Follow State Specification 415.2.1.
    - d. Wisconsin DOT-verified hot mix asphalt (HMA) pavement mix design for each pavement classification specified. Submit at least 7 days before paving.

34 71 00-1

01/20/23

Ruekert &amp; Mielke, Inc.



## B. Informational:

1. Base compaction test reports: Follow 01 43 26 and Appendix C – City of Watertown Bituminous Surfacing Specifications.
2. Subbase compaction test reports. Follow 01 43 26 and Appendix C – City of Watertown Bituminous Surfacing Specifications.
3. Paving mix delivery tickets.
  - a. Asphaltic materials:
    - 1) Furnish ticket before placing material.
    - 2) Display on ticket:
      - a) Project.
      - b) Date.
      - c) Time.
      - d) Ticket number.
      - e) Type of mix.
      - f) Gross weight.
      - g) Tare weight.
      - h) Net weight.
      - i) Job total.
  - b. Concrete:
    - 1) Furnish tickets after delivery.
    - 2) Display on ticket:
      - a) Project.
      - b) Date.
      - c) Time.
      - d) Ticket number.
      - e) Class of concrete.
      - f) Grade of concrete.
      - g) Cement Weight.
      - h) Fly Ash type and weight.
      - i) Fine aggregate weight.
      - j) Coarse aggregate weight.
      - k) Gallons of water.
      - l) Time water was added.
      - m) Additives.
4. Base course delivery tickets that display:
  - a. Project.
  - b. Date.
  - c. Ticket number.
  - d. Type of material.
  - e. Gross weight.
  - f. Tare weight.
  - g. Net weight.
  - h. Job total.
5. Written concrete cylinder compression test results. Submit to Owner.
6. Documentation showing permits have been obtained from Owner and from Regulatory Agencies for excess material disposal sites.

## 1.04 REFERENCES

- A. Appendix C – City of Watertown Bituminous Surfacing Specifications.
- B. ASTM D698 - Standard Methods for Laboratory Compaction Characteristics of Soil Using Standard Effort.
- C. American Association of State Highway and Transportation Officials (AASHTO):

34 71 00-2

01/20/23

Ruekert &amp; Mielke, Inc.

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1. AASHTO T22 - Standard Method for Compressive Strength of Cylindrical Concrete Specimens.
2. AASHTO T23 - Standard Method of Test for Making and Curing Concrete Test Specimens in the Field.
3. AASHTO T52 - Standard method of Test for Air Content of Freshly Mixed Concrete by the Pressure Method.

#### 1.05 REGULATORY REQUIREMENTS

- A. Pay for local, county or state permits for Work on right-of-ways. Damage to pavements and to all property, public and private, due to this Work shall be repaired to same condition before construction by Contractor.

#### 1.06 UNIT PRICES

- A. Follow 01 22 00.
- B. Follow Appendix C – City of Watertown Bituminous Surfacing Specifications or State Specifications only if applicable item is not listed in Section 01 22 00.

#### 1.07 QUALITY MANAGEMENT PROGRAM

- A. As a condition of acceptance, arrange, conduct, and pay for tests necessary to demonstrate satisfactory compliance with Contract Documents. Make adjustments at the plant necessary to meet requirements of Specifications including the instructions.
- B. Lab testing:
  1. Follow Appendix C – City of Watertown Bituminous Surfacing Specifications.
- C. Density testing:
  1. Follow Appendix C – City of Watertown Bituminous Surfacing Specifications.
- D. Results and reports:
  1. Make field adjustments to keep material within specified tolerances. If test results fall out of tolerance, increase testing frequency until material is within specification.
  2. Submit test reports within 48 hours to Engineer and Owner.

### PART 2 - PRODUCTS

#### 2.01 EMBANKMENTS

- A. Follow State Specifications 207. Do not use logs, stumps, brush, perishable material, frozen material or humus-bearing materials. No large stones or lumps within 24 inches of the surface within a one-to-one slope distance of the edge of shoulder.

#### 2.02 EXCAVATION BELOW SUBGRADE (EBS) BACKFILL

- A. Follow State Specifications 305. Use 1-1/4-inch or 3-inch crushed limestone as directed by Owner.
- B. Geogrid: Follow 31 32 19.

## 2.03 BASE COURSE

- A. Base course layers under concrete curb and gutter, concrete pavement and asphaltic pavement:
  1. Follow State Specifications 305. Use 3-inch crushed limestone (breaker run) in lower layer as directed by Owner.
  2. Follow State Specifications 305. Use ¾-inch or 1-1/4-inch crushed limestone in upper layer as directed by Owner.
  3. Well graded and suitable reclaimed pulverized material from Site with 100% passing the 1-1/4 inch sieve.
    - a. Use in upper layer for areas shown for full depth reconstruction only if approved by Owner in writing.
- B. Base course layers under sidewalks and driveways:
  1. Follow State Specifications 305. Use ¾-inch or 1-1/4-inch crushed limestone as directed by Owner.

## 2.04 ASPHALTIC CONCRETE (HMA) PAVEMENT

- A. Arterial streets (West Milwaukee Street):
  1. Binder course (Lower and Intermediate Layers): Follow State Specification 460.2 and:
    - a. Follow Appendix C – City of Watertown Bituminous Surfacing Specifications except use 3 MT 58-28 S mix.
    - b. Maximum recycled content: Follow State Specifications 460.2.5.
  2. Surface course (Upper Layer): Follow State Specification 460.2 and:
    - a. Follow Appendix C – City of Watertown Bituminous Surfacing Specifications except use 4 MT 58-28 S mix.
    - b. Maximum recycled material content: Follow State Specifications 460.2.5.
- B. Local streets (Emmet Street, West Madison Street and South Washington Street):
  1. Binder and surface course: Follow Appendix C – City of Watertown Bituminous Surfacing Specifications.
    - a. Maximum recycled content: Follow State Specifications 460.2.5.
- C. Tack coat: Follow Appendix C – City of Watertown Bituminous Surfacing Specifications.

## 2.05 CONCRETE PAVEMENT

- A. Follow State Specification 415.
- B. Concrete: Follow State Specifications 501 with:
  1. Do not add fly ash or calcium chloride.
  2. Slump:
    - a. Slip-formed: 2.5 inches or less.
    - b. Non-slip-formed: 4 inches or less.
  3. Compressive strength: 4,000 pounds per square inch minimum.
  4. Admixtures (if required):
    - a. Set retarder: Follow State Specifications 501.2.3.2.
    - b. Water reducer: Follow State Specifications 501.2.3.3.
    - c. Air entrainment: Follow State Specifications 501.2.2.
    - d. Evaporation retardant: Eucobar by Euclid.
  5. High early strength concrete: Follow State Specifications 415.2.1, submit mix design.

34 71 00-4

- a. Do not add fly ash or calcium chloride.
- C. Steel reinforcement: Follow State Specifications 505 and:
  - 1. Deformed tie bars:
  - 2. Dowel bars. Follow State Specifications 505.2.6.2. Smooth and:
    - a. Grade: 60.
    - b. Length: 2 feet.
    - c. Size: Follow details on Drawings.
    - d. Epoxy coated.

## 2.05 INCIDENTAL CONSTRUCTION

- A. Concrete for incidental construction items:
  - 1. Follow State Specifications for appropriate item:
  - 2. Do not add fly ash or calcium chloride.
  - 3. Submit mix design.
  - 4. Use high early strength concrete where directed by Owner: Follow State Specifications 415.2.1 and 501, submit mix design.
    - a. Do not add fly ash or calcium chloride.
- B. Concrete curb and gutter:
  - 1. Follow State Specifications 601.
- C. Concrete sidewalk:
  - 1. Follow State Specifications 602.2.
- D. Curb ramps.
  - 1. Detectable warning field color: yellow.
  - 2. Follow State Specifications 602.2. Furnish detectable warning field from the DOT approved products list for the color defined above.
- E. Driveway approaches, and driveways.
  - 1. Concrete: Follow State Specifications 415 and 501.
  - 2. Asphaltic concrete (HMA): Follow specifications for surface course under ASPHALTIC CONCRETE PAVEMENT in this Section.
  - 3. Granular Surfacing: Follow State Specifications 305. Use 3/4-inch crushed limestone as directed by Owner.
- F. Pavement marking: Follow State Specifications 646 and:
  - 1. Epoxy.
  - 2. Glass beads: Follow State Specifications 646.2.3.
- G. Traffic Control: Follow State Specifications 643.

## 2.06 SOURCE QUALITY CONTROL

- A. Asphaltic paving materials scale: Follow State Specification 450.3.1.1.1.
- B. Concrete paving materials scale: Follow State Specification 501.3.4.5.2.
- C. Base course materials scale: Follow State Specifications 109.1.4.

## PART 3 - EXECUTION

### 3.01 EARTHWORK

34 71 00-5

01/20/23

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- A. Stump Removal: Follow 31 11 00.
- B. Abandon or remove and dispose of buried pipelines and structures: Follow SWS 3.2.24.
- C. Remove other miscellaneous items: If awarded by Owner and part of Contract, then follow State Specifications 204.3 for:
  - 1. Curb and gutter.
  - 2. Asphaltic concrete pavement.
  - 3. Concrete pavement.
  - 4. Sidewalk.
  - 5. Asphaltic driveways.
  - 6. Concrete driveways.
- D. Excavation, filling, grading and preparation of roadway foundation: Follow 31 22 00.

### 3.02 BASE COURSE

- A. Base course layers under asphalt and concrete pavement.
  - 1. Layer Thickness:
    - a. Under asphalt pavement: Shown on details or typical cross sections on Drawings.
    - b. Under concrete pavement: Same as for asphalt pavement.
- B. Base course layers under curb and gutter, sidewalks and driveways:
  - 1. Follow State Specifications 301 and 305.
  - 2. Layer thickness:
    - a. Under concrete curb and gutter: Shown on details or typical cross sections on Drawings.
    - b. Under concrete sidewalks: Shown on details or typical cross sections on Drawings.
    - c. Under asphalt and concrete driveways: 6 inches.
  - 2. Compaction: Standard compaction.
    - a. 95 percent of maximum density determined by Modified Proctor.
    - b. Allow Engineer to inspect prepared base course and to witness proof roll test by a fully loaded dump truck. Reconstruct where deflection is greater than 1/2 inch.
    - c. Allowable deviation from design grade: 1/4 inch.
    - d. Utility structures: Set to elevation specified in 33 11 00, 33 30 00 and 00 33 40.

### 3.03 EXCESS MATERIAL

- A. Remove surplus material from Site. Deliver the following surplus material to specified location at Contractor's cost:
  - 1. Concrete and asphalt surfacing and concrete curb and gutter removed from Site by Contractor: Deliver to the City Quarry at 408 Bonner Street.
  - 2. Clean fill material removed from Site by Contractor: Deliver to the North Church Street Fill Site at 1101 N. Church Street.
  - 3. After delivery to the designated location, such material shall be graded level by Contractor as directed by Owner.
- B. All other surplus material shall be disposed of at location secured by Contractor at Contractor's cost. Follow submittal requirements for each disposal site utilized. After delivery to the designated location, such material shall be graded level by Contractor.
  - 1. Do not place excess excavated material, debris, rock, sand or other pollutant in State waters, including wetlands, without prior written approval of Wisconsin DNR.

34 71 00-6



## 3.04 HMA PAVEMENT AND SURFACE COURSES

- A. Tack coat: Follow Appendix C – City of Watertown Bituminous Surfacing Specifications.
  - 1. Apply between each layer of asphaltic concrete.
  - 2. Allow to cure before paving.
- B. Asphaltic concrete pavement: Follow Appendix C – City of Watertown Bituminous Surfacing Specifications.
  - 1. Layer thickness: Shown on Drawings.
  - 2. Compaction: Follow Appendix C – City of Watertown Bituminous Surfacing Specifications.
  - 3. Saw cut, excavate and remove unstable binder course, base course and subgrade materials. Replace removed materials. Clean binder pavement by sweeping or flushing before applying surface pavement.
  - 4. Allow Owner to inspect binder course before applying surface course.

## 3.05. CONCRETE PAVEMENT

- A. Follow State Specification 415 and 501.
- B. Placement delays.
  - 1. If less than 30 minutes: Cover unfinished end with wet burlap.
  - 2. If greater than 30 minutes: Install construction joint.
  - 3. If concrete attains initial set: Install construction joint.
  - 4. If finishing equipment breaks down: Discontinue placement.
  - 5. If finishing and curing operations cannot be kept within their time sequence: Discontinue placement.
- C. Maximum delivery time:
  - 1. Below 60 degrees Fahrenheit: 1-1/2 hours.
  - 2. Above 60 degrees Fahrenheit: 1 hour.
  - 3. Begins with addition of water to cement or cement to aggregates. Time ends when completely discharged.
  - 4. Extend time above 60 degrees Fahrenheit to 1-1/2 hours with approved retarder.
- D. Joints:
  - 1. Saw cut joints to prevent surface shrinkage cracks.
    - a. Longitudinal: Saw cut joints within 36 hours after placing concrete.
    - b. Transverse: Saw cut joints by approximately midnight of the same day of the concrete pour.
  - 2. Spacing: Match existing pattern and as shown on Drawings.
  - 3. Width: 1/4 inch.
  - 4. Depth: One third pavement thickness.
  - 5. Tie bars: Follow details on Drawings.
  - 6. Dowel bars: Follow details on Drawings.
- E. Curing: Apply impervious coating. Follow State Specification 415.3.12
- F. Cold weather concreting:
  - 1. Do not place below 35 degrees Fahrenheit.
  - 2. Do not place on frozen grade.
  - 3. Cover completed Work: Follow State Specifications 415.3.13.2.
- G. Testing:
  - 1. Follow State Specifications 501.3.10.
  - 2. Perform slump test. Follow State Specifications 501.3.7.1

34 71 00-7

3. Measure air entrainment: Follow State Specifications 501.3.2.4.2, AASHTO T152.
4. Cast 6-inch diameter by 12-inch tall compression strength cylinders.
5. Cast 3 test compression cylinders for every 50 cubic yards placed and each day concrete is placed.
6. Allow Owner to observe field testing.
7. Test cylinders in lab:
  - a. 1 at 7 days.
  - b. 2 at 28 days.
  - c. Follow State Specifications 501, AASHTO T22 and T23.

- H. Opening to traffic: Permitted when design compressive strength achieved by lab test samples and with Engineer's approval.

### 3.06 INCIDENTAL CONSTRUCTION

- A. Concrete curb and gutter: Follow State Specification 601.3.

1. Joints.
  - a. Construct expansion joints at:
    - 1) 3 feet from inlets or catch basins.
    - 2) End of curves.
    - 3) 150 feet maximum intervals.
  - b. Construct contraction joints at 10 feet spacing.
    - 1) Minimum spacing: 6 feet.
    - 2) Maximum spacing: 20 feet.
    - 3) Match abutting concrete joints.
    - 4) Depth: Minimum 2 inches.
2. Pedestrian ramp openings: Follow State Specifications 602.3, ADAAG requirements and Details on Drawings.
3. Curing:
  - a. Follow State Specifications 415.3.12.
  - b. Apply impervious coating within one hour of placement.
  - c. Coat all sides of curb including exposed surface after forms removed.
  - d. Apply two coats in perpendicular directions.

- B. Concrete sidewalk, pedestrian ramps, steps and carriage walk landings: Follow State Specifications 602.3.

1. Joints.
  - a. Provide expansion joints abutting existing construction, concrete curb and gutter and structures with 1/2 inch expansion joint filler.
  - b. Provide tooled contraction joints at spacing equal to width of walk and:
    - 1) Minimum 3 feet.
    - 2) Maximum 10 feet.
    - 3) Depth: Minimum 1/2 inch.
    - 4) Width: Approximately 1/4 inch.
2. Ramps: Follow State Specifications 602.3, ADAAG requirements, details on Drawings and updated design information provided by Owner before or during construction.
3. Curing:
  - a. Follow State Specifications 415.3.12.
  - b. Apply impervious coating within one hour of placement.
  - c. Coat all sides of sidewalk including exposed surface after forms removed.
  - d. Apply two coats in perpendicular directions.
4. Steps: Follow State Specifications 602.3.4.

- C. Concrete drive approaches: Follow State Specifications 415.

1. Joints.

34 71 00-8

- a. Expansion Joints abutting curb or walk: Use 1/2-inch expansion joint filler.
    - b. Contraction Joints: Locate at midpoint of drive, perpendicular to curb.
      - 1) Minimum spacing 6 feet.
      - 2) Maximum spacing 12 feet.
  - 2. Curing.
    - a. Follow State Specifications 415.3.12.
    - b. Apply impervious coating within one hour of placement.
    - c. Coat all sides of concrete drive approach including exposed surface after forms removed.
    - d. Apply two coats in perpendicular directions.
- D. Incidental concrete testing (curb and gutter, sidewalk, ramps, drive approaches and driveways):
- 1. Perform slump test. Follow State Specifications 501.3.7.1
  - 2. Measure air entrainment: Follow State Specifications 501.3.2.4.2, AASHTO T152.
  - 3. Cast 6-inch diameter by 12-inch tall compression strength cylinders.
  - 4. Cast 3 test compression cylinders for every 50 cubic yards placed and each day concrete is placed.
  - 5. Allow Owner to observe field testing.
  - 6. Test cylinders in lab:
    - a. 1 at 7 days.
    - b. 2 at 28 days.
  - 7. Opening to traffic: Permitted when design compressive strength achieved by lab test samples and with Owner's approval.
- E. Asphaltic concrete driveways. Follow PAVEMENT AND SURFACE COURSES in this Section, except place single 3-inch layer thickness.
- F. Granular driveway surfacing:
- 1. Compaction: Standard compaction.
  - 2. Layer thickness: 8 inches.
- G. Pavement sawing. Follow State Specifications 690.3. Cut depth: Full pavement thickness.
- H. Pavement marking: Follow State Specifications 646.3.
- 1. Apply same day on pavements open to traffic: State Specifications 646.3.1.
  - 2. Pavement surface temperature:
    - a. Painted: Above 50 degrees Fahrenheit.
    - b. Epoxy: Above 35 degrees Fahrenheit.
  - 3. Provide clean pavement to ensure proper bonding.
- I. Street Signs:
- 1. Remove existing street signs in conflict with the Work. Salvage and deliver signs and posts to Owner
  - 2. Owner will replace street signs that are removed.
- J. Traffic control: Follow State Specification 643.3.
- 1. Warning lights: Type A or C where required.
- K. Adjustment of existing sanitary sewer manhole castings.
- 1. Follow 33 30 00.

END OF SECTION

34 71 00-9



May 18, 2023

## STATEMENT OF BENEFITS

City Clerk  
City of Watertown  
106 Jones Street  
Watertown, WI 53094

City Clerk;

Streets are every community's economic lifeline and the most expensive asset in a community. Facilitating the constant movement of people and goods are essential to modern living. Therefore, the maintenance of a high standard of pavement serviceability is a continuing task deserving the support of all citizens.

With the improvement of streets, adjoining properties receive special benefit that results in efficient and safe traffic flow and managed storm water drainage. It is the policy of the City that this special benefit should be paid for, in part, by the property receiving the special benefit rather than the City as a whole. This is accomplished by specially assessing the benefited property as authorized by State Statute, Section 66.0701(1).

### Highlights

- Stormwater Management Improvements.
- Improved safety with new curb and gutter for snow removal and terrace maintenance.

Sincerely,



Jaynellen J. Holloway, P.E.  
Director of Public Works/City Engineer

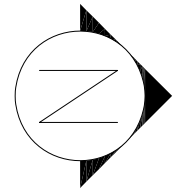
**REPORT ON ESTIMATED PRELIMINARY SPECIAL ASSESSMENTS**

For: 30-inch Concrete Curb & Gutter Replacement  
 2023 Edgewater Court Curb & Gutter Replacement

Prepared:  
 5/3/2023

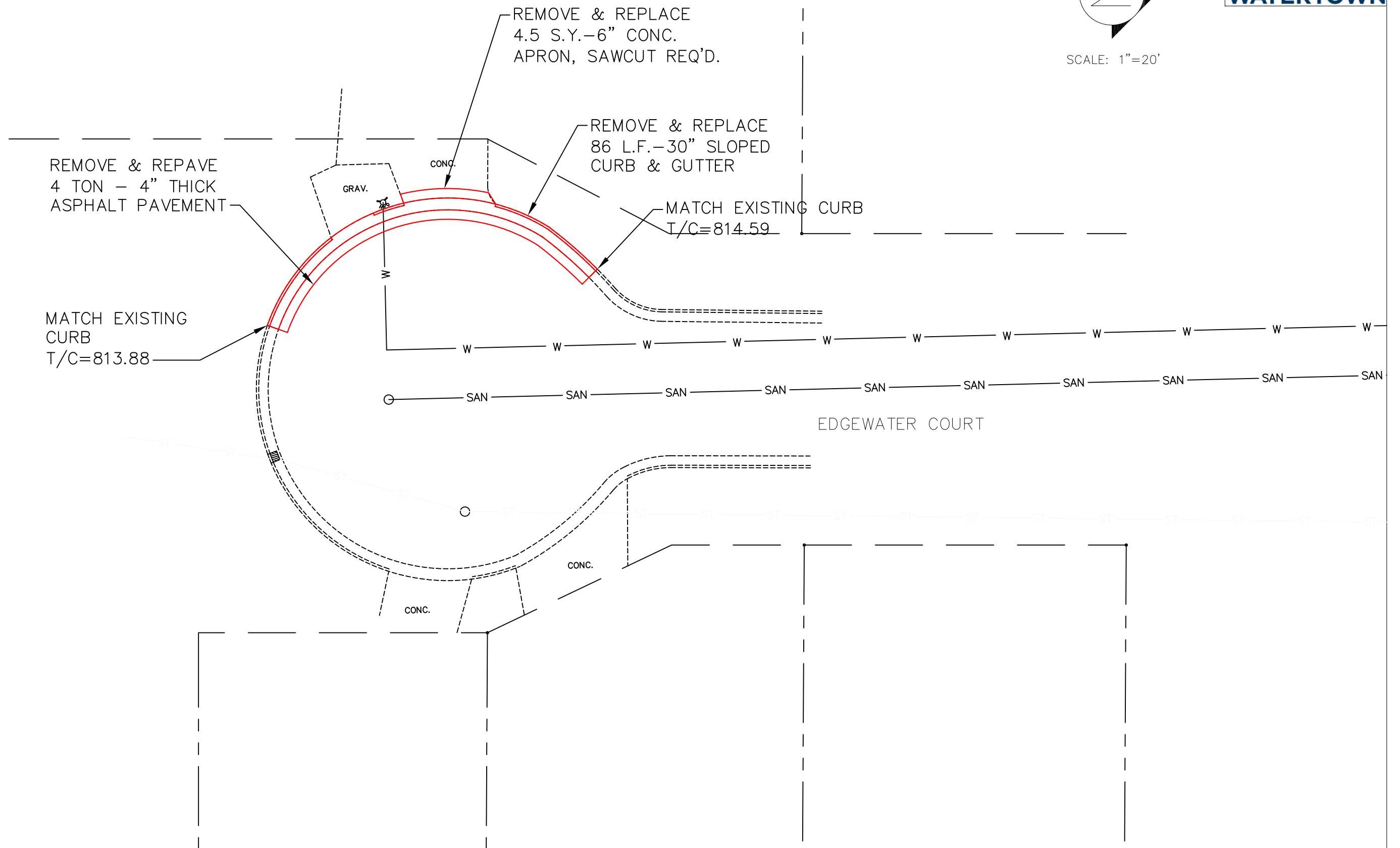
**Approved by Public Works Commission**

PROPERTY OWNER NAME & ADDRESS Duane R. & Beverly I. Raatz 904 Edgewater Court Watertown, WI 53098		PARCEL NUMBER  291-0915-3322-051		FRONT FOOTAGE  172.26	
ITEM DESCRIPTION	UNIT	QTY.	UNIT COST	TOTAL COST	ASSESSMENT
Removing Concrete Pavement	SY	4.50	\$110.00	\$495.00	ESTIMATED
					<b>FINAL</b>
Removing Asphaltic Surface	SY	17.60	\$7.00	\$123.20	
					<b>FINAL</b>
Removing Curb & Gutter	LF	86.00	\$6.00	\$516.00	
					<b>FINAL</b>
Base Aggregate Dense 3/4-Inch	TON	8.00	\$80.00	\$640.00	
					<b>FINAL</b>
Concrete Driveway 6-Inch	SY	4.50	\$90.30	\$406.35	
					<b>FINAL</b>
HMA Pavement 3 LT 58-28 S	TON	2.30	\$197.20	\$453.56	
					<b>FINAL</b>
HMA Pavement 4 LT 58-28 S	TON	1.70	\$232.30	\$394.91	
					<b>FINAL</b>
Concrete Curb & Gutter 30-Inch Sloped	LF	86.00	\$48.00	\$4,128.00	
					<b>FINAL</b>
Total Estimated Cost				\$7,157.02	
Total Final Cost					<b>FINAL</b>
50% of Estimated Cost				\$3,578.51	
50% of Final Cost					<b>FINAL</b>



SCALE: 1"=20'

291-0915-3322-051  
DUANE R. & BEVERLY I. RAATZ  
904 EDGEWATER COURT



Jaynellen J. Holloway, P.E.  
920.262.4050

Andrew Beyer, P.E.  
920.262.4052

Maureen McBroom, ENV SP  
920.206.4264

Ritchie M. Piltz, CSI  
920.262.4034

Administrative Assistant  
Wanda Fredrick 920.262.4060

## MEMO

TO: Chairperson Wetzel and Commission Members  
FROM: Andrew Beyer, P.E.  
DATE: May 18, 2023  
RE: Public Works Commission Meeting of May 23, 2023

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### Agenda Item:

Review and take possible action: Approve Change Order No. 1/Final for 2023 Crack Sealing Contract #2-23 with Thunder Road, LLC to final contract price of \$89,413.75

### BACKGROUND:

Review and take possible action: Approve Change Order No. 1/Final for 2023 Crack Sealing Contract #2-23 with Thunder Road, LLC to final contract price of \$89,413.75

The City's 2023 crack sealing contractor, Thunder Road, has completed scheduled work. Change Order No. 1 increases the contract price by \$13,965.25 to a final contract price of \$89,413.75 to reflect additional flex patch work completed at the Watertown Municipal Airport runway and reflect final crack sealing quantities completed by Thunder Road. The added work at the Airport was accounted for in the 2023 Capital Improvement Program Budget and there is adequate funding available in the Seal Coat Reserve account for said change order. The draft final change order and draft resolution are attached for review.

### Enclosed:

- Draft Change Order No. 1
- Draft Resolution

Date of Issuance: May 10, 2023

Effective Date: May 10, 2023

Project: 2023 Rout & Crack Filling	Owner: City of Watertown	Owner's Contract No.: 2-23
Contract: 2023 Rout & Crack Filling	Date of Contract: March 10, 2023	
Contractor: Thunder Road, LLC		

The Contract Documents are modified upon execution of this Change Order:

Description: Final project change order to increase the contract by \$13,965.25 to a final contract price of \$89,413.75 to reflect added pounds of filler on sealcoat streets to reflect completed work.

Change in Contract Price:	Change in Contract Times:
Original Contract Price:	Original Contract times <input type="checkbox"/> Working Days <input type="checkbox"/> Calendar Days
	Substantial completion date: <u>May 26, 2023</u>
	Ready for final payment date: <u>June 2, 2023</u>
Increase from previously approved Change Orders	(Increase) (Decrease) from previously approved Change Orders No. _____ to No. _____
\$ <u>n/a</u>	Substantial completion (days): _____
	Ready for final payment (days): _____
Contract Price prior to this Change Order:	Contract Times prior to this Change Order:
\$ <u>75,448.50</u>	Substantial completion date: <u>September 17, 2022</u>
	Ready for final payment date: <u>September 24, 2022</u>
Increase of this Change Order No. 1-Final:	Increase of this Change Order:
\$ <u>13,965.25</u>	Substantial completion date: <u>November 11, 2022</u>
	Ready for final payment date: <u>November 18, 2022</u>
Contract Price incorporating this Change Order:	Contract Times with all approved Change Orders:
\$ <u>89,413.75</u>	Substantial completion date: <u>November 11, 2022</u>
	Ready for final payment date: <u>November 18, 2022</u>

RECOMMENDED:

By: \_\_\_\_\_  
Engineer (Authorized Signature)

Date: \_\_\_\_\_

ACCEPTED:

By: \_\_\_\_\_  
Owner (Authorized Signature)

Date: \_\_\_\_\_

ACCEPTED:

By: John Long  
Contractor: (Authorized Signature)

Date: 5/12/23

Approved by Funding Agency (if applicable) \_\_\_\_\_

Date: \_\_\_\_\_

EJCDC No. C-941 (2002 Edition)

Prepared by the Engineer's Joint Contract Documents Committee and endorsed by the Associated General Contractors of America and the Construction Specification Institute.

**DRAFT RESOLUTION TO  
APPROVE CHANGE ORDER NO. 1 - FINAL  
2023 CRACK SEALING CONTRACT #2-23 WITH THUNDER ROAD LLC**

**SPONSOR: ALDERPERSON WETZEL  
FROM: PUBLIC WORKS COMMISSION**

**WHEREAS**, the awarded contract price for this project was \$75,448.50 with Thunder Road LLC; and,

**WHEREAS**, Thunder Road LLC has completed 2023 crack sealing in the City of Watertown; and,

**WHEREAS**, Change Order No. 1 – Final will increase the contract by \$13,965.25 to a final contract price of \$89,413.75 to reflect measured and final project quantities completed by Thunder Road LLC in 2023; and,

**WHEREAS**, the Public Works Commission has considered this change order and recommends the adoption of this resolution,

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF WATERTOWN, WISCONSIN:**

It authorizes the proper City Officials to approve Change Order No. 1 – Final to the 2023 Crack Sealing Contract with Thunder Road LLC for a total addition to the contract amount of \$13,965.25 bringing the revised and final contract price to \$89,413.75. Said expense is to be taken out of the Seal Coating Reserve Account, #05-58-11-92.

	YES	NO
DAVIS		
LAMPE		
VACANT		
BARTZ		
BLANKE		
SMITH		
SCHMID		
WETZEL		
MOLDENHAUER		
MAYOR MCFARLAND		
TOTAL		

ADOPTED June 6, 2023

\_\_\_\_\_  
CITY CLERK

APPROVED June 6, 2023

\_\_\_\_\_  
MAYOR

Jaynellen J. Holloway, P.E.  
920.262.4050

Andrew Beyer, P.E.  
920.262.4052

Maureen McBroom, ENV SP  
920.206.4264

Ritchie M. Piltz, CSI  
920.262.4034

Administrative Assistant  
Wanda Fredrick 920.262.4060

## MEMO

TO: Chairperson Wetzel and Commission Members  
FROM: Andrew Beyer, P.E.  
DATE: May 18, 2023  
RE: Public Works Commission Meeting of May 23, 2023

### Agenda Item:

Review and take possible action: Sidewalk repair orders for 802 N Church St, 806 N Church St, 812 N Church St, 815 N Church St, 818 N Church St, 821 N Church St, 824 N Church St, and 919 Harvey Ave

### BACKGROUND:

The Engineering Division received sidewalk complaints regarding sidewalk condition at the following property addresses:

Site Address	Estimated cost not to exceed
802 N Church St	\$433.50
806 N Church St	\$910.35
812 N Church St	\$867.00
815 N Church St	\$2670.36
818 N Church St	\$850.00
821 N Church St	\$3366.00
824 N Church St	\$425.00
919 Harvey Ave	\$7303.20

Repair inspection reports for each property with detailed estimate of cost to repair sidewalk and photos. Engineering is seeking approval to send letters via certified mail per Wisconsin State Statute noticing the property owners to repair sidewalk.

Enclosed: Repair notices



Jaynellen J. Holloway, P.E.  
920.262.4050

Andrew Beyer, P.E.  
920.262.4052

Maureen McBroom, ENV SP  
920.206.4264

Ritchie M. Piltz, CSI  
920.262.4034

Administrative Assistant  
Wanda Fredrick 920.262.4060

May 24, 2023

General Properties NO 1 LLC  
802 N Church Street  
Watertown, WI 53098

TAX PARCEL NUMBER: 291-0915-3214-004

Re: Sidewalk at 802 N CHURCH STREET, Watertown, WI

Dear PROPERTY OWNER:

As part of the 2022 Sidewalk Repair Program, your property has been inspected and certain sections of sidewalk have been found to be in need of replacement. Those sections have been marked with pink paint.

According to State Statutes and City Code, the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

If you are planning on completing the sidewalk work yourself or having a contractor complete the sidewalk work for you, a permit is required at no cost to you. The permit can either be completed online and emailed to [wfredrick@cityofwatertown.org](mailto:wfredrick@cityofwatertown.org) (visit the Engineering Department at [www.ci.watertown.wi.us](http://www.ci.watertown.wi.us) and click on the "Sidewalk Information" link), or you may complete the permit in our office on the second floor of the City of Watertown Municipal Building located at 106 Jones Street, Watertown, WI.

You have until **June 27, 2023** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are issued at the Watertown Park, Recreation and Forestry Department office, 515 S. First Street.

Please advise us before **June 20, 2023** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

*Ritchie Piltz*

Ritchie Piltz  
Engineering Project Manager

Enclosure

Via Certified Mail



**CITY CONTRACT PRICES**  
(Estimated Quantities Only)

Estimate for: 802 N CHURCH STREET

Remove existing concrete sidewalk: (4"):	25.50	Sq. ft. @	\$3.00/ Sq. ft. =	\$76.50
Remove existing concrete sidewalk (6"):		Sq. ft. @	\$3.00/ Sq. ft. =	
Construct miscellaneous concrete sidewalk (4"):	25.50	Sq. ft. @	\$14.00/ Sq. ft. =	\$357
Construct miscellaneous concrete sidewalk: (6"):		Sq. ft. @	\$14.00/ Sq. ft. =	
<b>REPLACEMENT ESTIMATED TOTAL AMOUNT</b>				<b>\$433.50</b>

**NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.**

**IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY**





Jaynellen J. Holloway, P.E.  
920.262.4050

Andrew Beyer, P.E.  
920.262.4052

Maureen McBroom, ENV SP  
920.206.4264

Ritchie M. Piltz, CSI  
920.262.4034

Administrative Assistant  
Wanda Fredrick 920.262.4060

May 24, 2023

Blaeske Rentals LLC  
814 N Church Street  
Watertown, WI 53098

TAX PARCEL NUMBER: 291-0915-3214-005

Re: Sidewalk at 806 N CHURCH STREET, Watertown, WI

Dear PROPERTY OWNER:

As part of the 2022 Sidewalk Repair Program, your property has been inspected and certain sections of sidewalk have been found to be in need of replacement. Those sections have been marked with pink paint.

According to State Statutes and City Code, the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

If you are planning on completing the sidewalk work yourself or having a contractor complete the sidewalk work for you, a permit is required at no cost to you. The permit can either be completed online and emailed to [wfredrick@cityofwatertown.org](mailto:wfredrick@cityofwatertown.org) (visit the Engineering Department at [www.ci.watertown.wi.us](http://www.ci.watertown.wi.us) and click on the "Sidewalk Information" link), or you may complete the permit in our office on the second floor of the City of Watertown Municipal Building located at 106 Jones Street, Watertown, WI.

You have until **June 27, 2023** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are issued at the Watertown Park, Recreation and Forestry Department office, 515 S. First Street.

Please advise us before **June 20, 2023** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

*Ritchie Piltz*

Ritchie Piltz  
Engineering Project Manager

Enclosure

Via Certified Mail

**CITY CONTRACT PRICES**  
(Estimated Quantities Only)

Estimate for: 806 N CHURCH STREET

Remove existing concrete sidewalk: (4"):	53.55	Sq. ft. @	\$3.00/ Sq. ft. =	\$160.65
Remove existing concrete sidewalk (6"):		Sq. ft. @	\$3.00/ Sq. ft. =	
Construct miscellaneous concrete sidewalk (4"):	53.55	Sq. ft. @	\$14.00 / Sq. ft. =	\$749.70
Construct miscellaneous concrete sidewalk: (6"):		Sq. ft. @	\$14.00/ Sq. ft. =	
<b>REPLACEMENT ESTIMATED TOTAL AMOUNT</b>				<b>\$910.35</b>

**NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.**

**IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY**





Jaynellen J. Holloway, P.E.  
920.262.4050

Andrew Beyer, P.E.  
920.262.4052

Maureen McBroom, ENV SP  
920.206.4264

Ritchie M. Piltz, CSI  
920.262.4034

Administrative Assistant  
Wanda Fredrick 920.262.4060

May 24, 2023

Kathy's Buffalo Bar LLC  
814 N Church Street  
Watertown, WI 53098

TAX PARCEL NUMBER: 291-0915-3214-006

Re: Sidewalk at 812 N CHURCH STREET, Watertown, WI

Dear PROPERTY OWNER:

As part of the 2022 Sidewalk Repair Program, your property has been inspected and certain sections of sidewalk have been found to be in need of replacement. Those sections have been marked with pink paint.

According to State Statutes and City Code, the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

If you are planning on completing the sidewalk work yourself or having a contractor complete the sidewalk work for you, a permit is required at no cost to you. The permit can either be completed online and emailed to [wfredrick@cityofwatertown.org](mailto:wfredrick@cityofwatertown.org) (visit the Engineering Department at [www.ci.watertown.wi.us](http://www.ci.watertown.wi.us) and click on the "Sidewalk Information" link), or you may complete the permit in our office on the second floor of the City of Watertown Municipal Building located at 106 Jones Street, Watertown, WI.

You have until **June 27, 2023** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are issued at the Watertown Park, Recreation and Forestry Department office, 515 S. First Street.

Please advise us before **June 20, 2023** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

*Ritchie Piltz*

Ritchie Piltz  
Engineering Project Manager

Enclosure

Via Certified Mail

**CITY CONTRACT PRICES**  
(Estimated Quantities Only)

Estimate for: 812 N CHURCH STREET

Remove existing concrete sidewalk: (4"):	25.50	Sq. ft. @	\$3.00/ Sq. ft. =	\$76.50
Remove existing concrete sidewalk (6"):	25.50	Sq. ft. @	\$3.00/ Sq. ft. =	\$76.50
Construct miscellaneous concrete sidewalk (4"):	25.50	Sq. ft. @	\$14.00/ Sq. ft. =	\$357.00
Construct miscellaneous concrete sidewalk: (6"):	25.50	Sq. ft. @	\$14.00/ Sq. ft. =	\$357.00
<b>REPLACEMENT ESTIMATED TOTAL AMOUNT</b>				<b>\$867.00</b>

**NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.**

**IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY**



6" Sidewalk to the left.

4" Sidewalk to the right.



Jaynellen J. Holloway, P.E.  
920.262.4050

Andrew Beyer, P.E.  
920.262.4052

Maureen McBroom, ENV SP  
920.206.4264

Ritchie M. Piltz, CSI  
920.262.4034

Administrative Assistant  
Wanda Fredrick 920.262.4060





Jaynellen J. Holloway, P.E.  
920.262.4050

Andrew Beyer, P.E.  
920.262.4052

Maureen McBroom, ENV SP  
920.206.4264

Ritchie M. Piltz, CSI  
920.262.4034

Administrative Assistant  
Wanda Fredrick 920.262.4060

May 24, 2023

United Cooperative  
N7160 Raceway Road  
Beaver Dam, WI 53916

TAX PARCEL NUMBER: 291-0915-3214-009

Re: Sidewalk at 815 N CHURCH STREET, Watertown, WI

Dear PROPERTY OWNER:

As part of the 2022 Sidewalk Repair Program, your property has been inspected and certain sections of sidewalk have been found to be in need of replacement. Those sections have been marked with pink paint.

According to State Statutes and City Code, the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

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You have until **June 27, 2023** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

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Please advise us before **June 20, 2023** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

*Ritchie Piltz*

Ritchie Piltz  
Engineering Project Manager

Enclosure

Via Certified Mail

**CITY CONTRACT PRICES**  
(Estimated Quantities Only)

Estimate for: 815 N CHURCH STREET

Remove existing concrete sidewalk: (4"):	78.54	Sq. ft. @	\$3.00/ Sq. ft. =	\$235.62
Remove existing concrete sidewalk (6"):	78.54	Sq. ft. @	\$3.00/ Sq. ft. =	\$235.62
Construct miscellaneous concrete sidewalk (4"):	78.54	Sq. ft. @	\$14.00/ Sq. ft. =	\$1099.56
Construct miscellaneous concrete sidewalk: (6"):	78.54	Sq. ft. @	\$14.00/ Sq. ft. =	\$1099.56
<b>REPLACEMENT ESTIMATED TOTAL AMOUNT</b>				<b>\$2670.36</b>

**NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.**

**IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY**







Jaynellen J. Holloway, P.E.  
920.262.4050

Andrew Beyer, P.E.  
920.262.4052

Maureen McBroom, ENV SP  
920.206.4264

Ritchie M. Piltz, CSI  
920.262.4034

Administrative Assistant  
Wanda Fredrick 920.262.4060

May 24, 2023

Church Street Enterprises LLC  
S15W37090 Willow Springs Drive  
Dousman, WI 53118

TAX PARCEL NUMBER: 291-0915-3214-007

Re: Sidewalk at 818 N CHURCH STREET, Watertown, WI

Dear PROPERTY OWNER:

As part of the 2022 Sidewalk Repair Program, your property has been inspected and certain sections of sidewalk have been found to be in need of replacement. Those sections have been marked with pink paint.

According to State Statutes and City Code, the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications
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You have until **June 27, 2023** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are issued at the Watertown Park, Recreation and Forestry Department office, 515 S. First Street.

Please advise us before **June 20, 2023** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

*Ritchie Piltz*

Ritchie Piltz  
Engineering Project Manager

Enclosure

Via Certified Mail

**CITY CONTRACT PRICES**  
(Estimated Quantities Only)

Estimate for: 818 N CHURCH STREET

Remove existing concrete sidewalk: (4"):		Sq. ft. @	\$3.00/ Sq. ft. =	
Remove existing concrete sidewalk (6"):	50.00	Sq. ft. @	\$3.00/ Sq. ft. =	\$150.00
Construct miscellaneous concrete sidewalk (4"):		Sq. ft. @	\$14.00/ Sq. ft. =	
Construct miscellaneous concrete sidewalk: (6"):	50.00	Sq. ft. @	\$14.00/ Sq. ft. =	\$700.00
<b>REPLACEMENT ESTIMATED TOTAL AMOUNT</b>				<b>\$850.00</b>

**NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.**

**IMPORTANT: THIS NOTICE SHALL ACCOMPANY TRANSFER OF PROPERTY**



6" Sidewalk to the left.

6" Sidewalk to the right.



Jaynellen J. Holloway, P.E.  
920.262.4050

Andrew Beyer, P.E.  
920.262.4052

Maureen McBroom, ENV SP  
920.206.4264

Ritchie M. Piltz, CSI  
920.262.4034

Administrative Assistant  
Wanda Fredrick 920.262.4060



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Administrative Assistant  
Wanda Fredrick 920.262.4060

May 24, 2023

A One Oil LLC  
821 N Church Street  
Watertown, WI 53098

TAX PARCEL NUMBER: 291-0915-3211-037

Re: Sidewalk at 821 N CHURCH STREET, Watertown, WI

Dear PROPERTY OWNER:

As part of the 2022 Sidewalk Repair Program, your property has been inspected and certain sections of sidewalk have been found to be in need of replacement. Those sections have been marked with pink paint.

According to State Statutes and City Code, the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

If you are planning on completing the sidewalk work yourself or having a contractor complete the sidewalk work for you, a permit is required at no cost to you. The permit can either be completed online and emailed to [wfredrick@cityofwatertown.org](mailto:wfredrick@cityofwatertown.org) (visit the Engineering Department at [www.ci.watertown.wi.us](http://www.ci.watertown.wi.us) and click on the "Sidewalk Information" link), or you may complete the permit in our office on the second floor of the City of Watertown Municipal Building located at 106 Jones Street, Watertown, WI.

You have until **June 27, 2023** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are issued at the Watertown Park, Recreation and Forestry Department office, 515 S. First Street.

Please advise us before **June 20, 2023** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

*Ritchie Piltz*

Ritchie Piltz  
Engineering Project Manager

Enclosure

Via Certified Mail

**CITY CONTRACT PRICES**  
(Estimated Quantities Only)

Estimate for: 821 N CHURCH STREET

Remove existing concrete sidewalk: (4"):	25.00	Sq. ft. @	\$3.00/ Sq. ft. =	\$75.00
Remove existing concrete sidewalk (6"):	173.00	Sq. ft. @	\$3.00/ Sq. ft. =	\$519.00
Construct miscellaneous concrete sidewalk (4"):	25.00	Sq. ft. @	\$14.00/ Sq. ft. =	\$350.00
Construct miscellaneous concrete sidewalk: (6"):	173.00	Sq. ft. @	\$14.00/ Sq. ft. =	\$2422.00
<b>REPLACEMENT ESTIMATED TOTAL AMOUNT</b>				<b>\$3366.00</b>

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4" Sidewalk to the left.



6" Sidewalk to the right.





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920.262.4034

Administrative Assistant  
Wanda Fredrick 920.262.4060

May 24, 2023

H2O Enterprises LLC  
824 N Church Street  
Watertown, WI 53098

TAX PARCEL NUMBER: 291-0915-3214-008

Re: Sidewalk at 824 N CHURCH STREET, Watertown, WI

Dear PROPERTY OWNER:

As part of the 2022 Sidewalk Repair Program, your property has been inspected and certain sections of sidewalk have been found to be in need of replacement. Those sections have been marked with pink paint.

According to State Statutes and City Code, the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

If you are planning on completing the sidewalk work yourself or having a contractor complete the sidewalk work for you, a permit is required at no cost to you. The permit can either be completed online and emailed to [wfredrick@cityofwatertown.org](mailto:wfredrick@cityofwatertown.org) (visit the Engineering Department at [www.ci.watertown.wi.us](http://www.ci.watertown.wi.us) and click on the "Sidewalk Information" link), or you may complete the permit in our office on the second floor of the City of Watertown Municipal Building located at 106 Jones Street, Watertown, WI.

You have until **June 27, 2023** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are issued at the Watertown Park, Recreation and Forestry Department office, 515 S. First Street.

Please advise us before **June 20, 2023** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

*Ritchie Piltz*

Ritchie Piltz  
Engineering Project Manager

Enclosure

Via Certified Mail

**CITY CONTRACT PRICES**  
(Estimated Quantities Only)

Estimate for: 824 N CHURCH STREET

Remove existing concrete sidewalk: (4"):	25.00	Sq. ft. @	\$3.00/ Sq. ft. =	\$75.00
Remove existing concrete sidewalk (6"):		Sq. ft. @	\$3.00/ Sq. ft. =	
Construct miscellaneous concrete sidewalk (4"):	25.00	Sq. ft. @	\$14.00/ Sq. ft. =	\$350.00
Construct miscellaneous concrete sidewalk: (6"):		Sq. ft. @	\$14.00/ Sq. ft. =	
<b>REPLACEMENT ESTIMATED TOTAL AMOUNT</b>				<b>\$425.00</b>

**NOTE: THIS IS ONLY A NOTICE. THIS IS NOT A BILL.**

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920.262.4034

Administrative Assistant  
Wanda Fredrick 920.262.4060

May 24, 2023

BETHEL A ZABELL TRUST  
919 HARVEY AVENUE  
WATERTOWN, WI 53094

TAX PARCEL NUMBER: 291-0815-0333-025

Re: Sidewalk at 919 HARVEY AVENUE, Watertown, WI

Dear PROPERTY OWNER:

Our department has received a complaint concerning the condition of the sidewalk abutting your property at **919 HARVEY AVENUE**. Your property has been inspected and the marked sections of sidewalk **along Harvey Avenue** have been found to be a tripping hazard and are in need of replacement.

According to City Code 457-3(A), the maintenance of the sidewalk is the responsibility of the abutting property owner.

By order of the Watertown Public Works Commission and affirmed by the Watertown Common Council, you are hereby notified to replace all marked sections of sidewalk according to City specifications.

You, as property owner, may:

- 1) Replace the sidewalk yourself, according to City specifications.
- 2) Hire your own sidewalk contractor to replace the sidewalk.
- 3) Have the City contractor complete the work for you at the prices listed on the enclosed estimate.

A permit is required for this sidewalk replacement. It can be taken out at the Engineering Department in the Municipal Building. There is no charge for this permit.

You have until **June 27, 2023** to repair this sidewalk. If, after this date the sidewalk is not replaced, a contractor hired by the City, shall repair the sidewalk and you will be invoiced for the cost. Any costs less than \$300.00 shall be paid in full sixty (60) days from billing date. Costs between \$300.00 and \$1,000.00 are due in full one (1) year after billing date. Costs greater than \$1,000.00 are due in two (2) equal annual payments; the first of which is due one (1) year from billing date and the second is due two (2) years from billing date. Unless previously paid, the costs will be collected as a special tax against the property.

Your sidewalk repair may need a Tree Protection Permit during Construction if adjacent to a city tree. Those permits are issued at the Watertown Park, Recreation and Forestry Department office, 515 S. First Street.

Please advise us before **June 20, 2023** of which method you plan to repair this sidewalk.

Thank you for your cooperation in this matter.

Sincerely,

*Ritchie Piltz*

Ritchie Piltz  
Engineering Project Manager

Enclosure

Via Certified Mail



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Administrative Assistant  
Wanda Fredrick 920.262.4060

**CITY CONTRACT PRICES**  
(Estimated Quantities Only)

Estimate for: 919 HARVEY AVENUE

Remove existing concrete sidewalk: (4"):	429.6	Sq. ft. @	\$3.00/ Sq. ft. =	\$1288.80
Remove existing concrete sidewalk (6"):		Sq. ft. @	\$3.00/ Sq. ft. =	
Construct miscellaneous concrete sidewalk (4"):	429.6	Sq. ft. @	\$14.00/ Sq. ft. =	\$6014.40
Construct miscellaneous concrete sidewalk: (6"):		Sq. ft. @	\$14.00/ Sq. ft. =	
<b>REPLACEMENT ESTIMATED TOTAL AMOUNT</b>				<b>\$7303.20</b>

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Sunset Avenue Frontage – 160 SF		

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Administrative Assistant  
Wanda Fredrick 920.262.4060



Harvey Avenue Frontage – 269.6 SF

## MEMO

TO: Chairperson Wetzel and Commission Members

FROM: Andrew Beyer, P.E.

DATE: May 18, 2023

RE: Public Works Commission Meeting of May 23, 2023

Agenda Item:

Review and discuss: additional 2023 street resurfacing

### BACKGROUND:

In discussions with the City's Finance Department, additional funding is available for street resurfacing in the Annual Street Reserve Account due to favorable 2023 bids, and carryover funding. Conservatively, about \$450,000 is available for additional resurfacing projects. Good resurfacing candidates have water main in good condition, good drainage, curb and gutter in good condition, pavement condition just beyond point of seal coat, and good base material. Below is a list of potential resurfacing candidates to add to this year's contract. Cost estimates are approximate and will be refined following discussion. Engineering is proposing to take Commission input and come back to the Commission for change order approval.

Project	L.F.	2023 Resurface
<b>RESURFACING 05-58-11-69</b>		
N. Fourth Street - STH 16 to Carl Schurz Dr.	320	\$23,911
*Crestview Drive - Benton St. to Bittersweet Ln.	2465	\$184,191
*Meadowbrook Dr. - N. 4th St to Memorial Dr	2424	\$181,127
Oakwood Lane - Maple Crest Ln. to Deer Tr.	1100	\$82,195
Oakwood Lane - Bittersweet Ln. to Milford St.	930	\$69,492
*Liberty Lane - South St. to Termini	820	\$61,272
*Woodbridge Trail - Crestview Dr. to Briar Ct.	1260	\$94,150
*Fieldcrest Court - Woodbridge Ct. to Termini	575	\$42,965
*Sunnyfield Court - Elm St. to Termini	800	\$59,778
*Colonial Drive - Welsh Rd. to Votech Dr.	1320	\$98,634

Indicates arterial street classification w/ high traffic count

Indicates residential collector classification w/ moderate traffic count

\*Indicates resident requested street repair